

## **COMMUNITY PROTECTION & SERVICES COMMITTEE**

**April 8, 2019**

A meeting of the Community Protection & Services Committee was called to order at 8:30 a.m. by Chairperson Allmann in the Council Chambers, City Hall. **Roll Call:** Members Ms. Allmann, Ms. Catarozoli and Mr. Wiederanders were present. City staff present included City Administrator Josh VanLieshout.

*Moved by Ms. Allmann, seconded by Ms. Catarozoli to adopt the following agenda:*

1. Roll call
2. Adoption of agenda
3. Consideration of: Text Amendments to Chapter 35, Code of Conduct and Chapter 36, Code of Ethics of the Municipal Code
4. Public Comment on Non-Agenda Items
5. Adjourn

### **Amendments to Chapter 35, Code of Conduct and Chapter 36, Code of Ethics**

The item was brought back to Committee per Council. Discussion to amendments to Chapter 35, Code of Conduct and Chapter 36, Code of Ethics were discussed.

First item discussed under Chapter 35, Code of Conduct, regarded implementing a conflict of interest disclosure to incoming members of all boards, committees and commissions.

*Moved by Ms. Catarozoli, seconded by Mr. Wiederanders to recommend to the Common Council that staff adapt a form to be signed by all newly elected officials, and those appointed to City committees and commissions, with the understanding they have read the conflict of interest disclosure regarding Chapter 35, Code of Conduct and Chapter 36, Code of Ethics prior to serving. All ayes. Carried.*

The City Administrator, Josh VanLieshout, will instruct staff to create said form.

The second item discussed was under Chapter 36, Code of Ethics, regarding membership of the Ethics Board. Consideration of people who have studied ethics, working or retired, are of interest. Individuals who may serve on other Boards (example: a maritime museum) may pose an issue; however, membership of such would not be. It was decided that former elected officials would be excluded from being able to serve on the Ethics Board.

The third item discussed was under Chapter 36, Code of Ethics, was in regards to how the Ethics Board gets a matter off their agenda and brought to Council. It was decided a two-thirds vote would get an item onto the Council's agenda.

*Moved by Ms. Catarozoli, seconded by Ms. Allmann, hereby recommend the Common Council to make the following amendments to Chapter 36 of the Municipal Code, Code of Ethics:*

- *Adopt the membership of the Ethics Board to exclude previous elected officials. The makeup of the Ethics Board shall include three members, whereby strong preference shall be given to individuals with a background in ethics training, judiciary background and human resources background; two members to be citizens at large.*
- *Adopt that recommendations from the Ethics Board must be carried by a two-thirds vote to move to a Council agenda.*

*All ayes. Carried.*

A wording change to Page 12 (3)(a) (line two) and (3)(b) (line one) to include 'or personal' after the word 'financial.'

Also discussed was the \$200 filing fee for a complaint. It was decided that will stay.

The fourth item discussed was under Chapter 36, Code of Ethics, was in regards to what members make up Council when action is required. Per statute, the Mayor is a member when a tie vote is needed. Committee decided throughout the document to define Council action as such.

### **Public Comment on Non-Agenda Items**

None

*Moved by Mr. Wiederanders, seconded by Ms. Catarozoli, to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 9:42 a.m.*

Respectfully submitted,

Sarah Spude-Olson  
Police Department  
Administrative Office Manager