

**COMMUNITY PROTECTION & SERVICES COMMITTEE**  
**November 15, 2018**

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Allmann in the Council Chambers, City Hall. **Roll Call:** Members Ms. Allmann, Ms. Catarozoli and Mr. Wiederanders were present. City staff present included City Administrator Josh VanLieshout. Alderperson Hayes was also present.

*Moved by Ms. Allmann, seconded by Ms. Catarozoli to adopt the agenda with the following changes: place Item 5 as Item 3.*

1. Roll call
2. Adoption of agenda
3. ~~Consideration of: Strategic Planning Status~~ Discussion of: City of Sturgeon Bay Commissions, Boards and Committees Volunteer Requirements
4. Consideration of: ~~City of Sturgeon Bay Ethics Policy~~ Strategic Planning Status
5. ~~Discussion of: City of Sturgeon Bay Commissions, Boards and Committees Volunteer Requirements~~ Consideration of: City of Sturgeon Bay Ethics
6. Public Comment on Non-Agenda Items
7. Adjourn

**Commissions, Boards and Committee Volunteer Requirements**

There was discussion about adding to each of the following.

1.166 - Local Arts Board

*Moved by Ms. Allmann, seconded by Ms. Catarozoli to recommend to the Common Council the change in 1.166 (2) (b) 3 to read: Three representatives of the local arts community to include; visual, performing and language arts, and one representative from the Miller Art Museum. All ayes. Carried.*

28.04 – Historic Preservation

*Moved by Ms. Allmann, seconded by Mr. Wiederanders to recommend to the Common Council the change in 28.04 (2) to read: The commission shall include one member of the city council and six citizen members with one being a member of the Door County Historical Museum. All ayes. Carried.*

## **Strategic Planning Status**

Mr. VanLieshout has been in contact with Rob Burke, UW Extension, for assistance with facilitating a planning session. Mr. Burke cannot commit at this time. It was suggested to consider others who have similar backgrounds as Mr. Burke; Dennis Skahen was mentioned as a possible alternative. Josh will contact him to see if he would be interested.

Mr. Hayes questioned who would be involved with the planning session. Mr. VanLieshout thinks it valuable to collect insight from the Mayor, each Alderperson and Department Heads. His initial thought is to have each fill out a questionnaire distributed via email; and come together to converse as a group on the results.

Mr. VanLieshout's timeline for facilitating a planning session will be looked at once items such as hiring a Finance Director and City litigation matters are complete. After which, Dennis/Rob, Josh and Barb will sit down together to discuss.

## **Ethics Policy**

At a previous meeting Mr. VanLieshout presented the committee with a draft version that has now being reviewed by Jim Kalny, who works for the City of Green Bay and has worked on their policy. There is continued work being done; non-substantial changes such as formatting and grammar. A final version will be shared with this Committee before being sent for approval with the Council.

## **Public Comment on Non-Agenda Items**

No public comment.

*Moved by Ms. Catarozoli, seconded by Mr. Wiederanders, to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 5:14 p.m.*

Respectfully submitted,

Sarah Spude-Olson  
Police Department  
Administrative Office Manager