

COMMUNITY PROTECTION & SERVICES COMMITTEE

January 11, 2018

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Wiesner in the Council Chambers, City Hall. **Roll Call:** Members Mr. Wiesner, Ms. Catarozoli and Mr. Ward were present. City staff present included Randall Nesbitt, Josh VanLieshout, Marty Olejniczak, Arleigh Porter and Chris Sullivan-Robinson.

Moved by Ms. Catarozoli, seconded by Mr. Ward to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Changes to Section 9.075 of the Municipal Code regarding Travel Trailers
4. Consideration of: Release of available Combination Class B beer/liquor license.
5. Discussion of: Establishing a list of criteria to be used for the granting of any future Class B Combination beer/liquor licenses.
6. Discussion of: Establishing a waiting list/standby list for issuance of any future available Class B Combination beer/liquor licenses
7. Public Comment on Non-Agenda Items
8. Adjourn

Carried.

Changes to Section 9.075 of the Municipal Code

Staff member Chris Sullivan-Robinson briefed the committee on the changes made to the travel trailer ordinance. Staff was asked to look at and update the requirements for occupying a travel trailer outside of a travel trailer park, and establish rules to include potentially allowing temporary trailer parks for special events. Suggested code changes were brought to the committee's attention in October by a city resident. Changes made were outlined in an included packet (see attached). Enforcement of the code will remain complaint driven.

Barbara Allmann: 717 Prairie Lane, Sturgeon Bay

Ms. Allmann commented that she feels some of the code changes are too strict in regards to emergency situations (i.e. fire or natural disaster that prohibits residents to live in the home, but they have a travel trailer they could stay in on the property until the home is able to be lived in again).

Ms. Catarozoli stated that in the case of an emergency situation, it would make sense to have either the Fire Department or Police Department give permission for those who fall into an emergency situation, and may need to occupy a travel trailer longer than the permitted time; they won't have to wait for the approval of Council.

Mr. Ward directed the committee to discuss the initial problem brought up, which was allowing travel trailers to be parked in backyards of properties. He stated the problem in his district lies with waterfront properties. On such properties the 'backyard' is considered the 'front' yard because of the views of the water. There have been occasions where waterfront property owner's park travel trailers on the waterside, thus, blocking water views from neighboring residents. Mr. Ward feels the suggestions outlined in the ordinance are reasonable; he is satisfied with the amended changes.

Mr. Ward also feels using travel trailers in an emergency situation has merit; however, he suggested to allow no more than 30 days for this kind of circumstance. Mr. Wiesner suggested an emergency clause be written into the ordinance where an exemption may be granted by the Police Department if an excess of 30 days is needed; the Council can look at it after the 30 days have passed.

Mr. Wiesner asked of Chief Porter his opinion towards allowance of travel trailers parked for longer periods during an emergency. Chief Porter questioned the definition of 'emergency'. Circumstances would be looked at case by case. Mr. Nesbitt defined it as a house being un-inhabitable.

Mr. Wiesner asked who would enforce the ordinance; how will violators be handled. Mr. Olejniczak said violations remain complaint driven with police contact and written citations if compliance to the ordinance is not followed.

Moved by Mr. Ward seconded by Ms. Catarozoli that the Community Protection and Services Committee, hereby recommend to the Common Council to approve the changed to the ordinance with the exception to this section whereas up to 30 days may be permitted by the Police Chief or his/her designee. Longer exceptions shall be permitted only upon special permission of the Council after special investigation of the Community Protection and Services Committee. All ayes. Carried.

Release of Available Class B Beer/Liquor License

Many different outlooks on release of the license were provided by Committee members. Mr. Wiesner would like the City to hold onto the remaining license for future economic development. Ms. Catarozoli stated that looking at the list of interested businesses, she feels inclined to release the license to one as they are active businesses in the community. She does not feel hanging onto a license for potential future economic growth is necessary when businesses open now can benefit. Mr. Ward agreed having a license on reserve is a nice option, but at this time feels it should be released to one of the interested businesses.

There was discussion regarding renewals. Mr. Olejniczak stated although holding onto a license for economic development is a good idea, at this time there are no new projects on the horizon. Also, other license may be available if businesses holding them do not meet the requirements of the ordinance and prove such. Ms. Catarozoli suggested taking another look at the ordinance requirements for possible change in 2019.

Moved by Ms. Catarozoli, seconded by Mr. Ward that the Community Protection and Services Committee, hereby recommend to the Common Council to release the available Combination Class B Beer/Liquor License.

Two ayes. One no. Carried.

Establish Criteria for Granting Future Class B Combination Beer/Liquor Licenses

Ms. Catarozoli brought forth creating a weighted list using points to include: years in business, location (example: located in the commercial district), primary business is advertised to sell food and are open at least six days a week with evening hours to at least 9pm. In case of a tie-breaker, the license would go to the business who applied first. Mr. Ward agreed with the weighted list.

Mr. Wiesner stated he believed the City Clerk was hesitant because of the turn-over of businesses. Mr. Wiesner would like to see what a business that was awarded a license would do; how that business would enhance itself. Each case would potentially be different. Mr. Wiesner suggested writing the criteria vague so future councils can look back and/or amend. Mr. Nesbitt commented, when writing the criteria, leave room for discretion but not to the point where a business can manipulate to get the license. Mr. Ward reminded that this committee can set the criteria for issuance of a license, but in the end it will still be up to the Council to award it.

Next meeting the Committee will discuss and consider establishing a list of criteria for issuance of future Class B Combination Beer/Liquor Licenses if the Common Council passes the recommendation to release the current existing license.

Establish a Waiting/Stand By List for Future Class B Combination Licenses

Discussion included with agenda item 5.

Public Comment on Non-Agenda Items

Barbara Allmann: 717 Prairie Lane, Sturgeon Bay

Ms. Allmann queried the policy on having public comment on agenda items. Mr. Wiesner explained the Committee is very casual, anyone who would like to speak is allowed. There are no formalities.

Paul Anschutz: 221 N. 6th Avenue

Mr. Anschutz expressed concerns that the City is doing its job with new developments not considering placing connectivity such as sidewalks, roads and lighting. He would like to see this discussed and feels the Community Protective Services Committee is responsible for development adhering to the safety of the community.

Mr. Wiesner assured Mr. Anschutz the proper discussions regarding this have been addressed, however they have not been laid out for the public. That will happen.

Moved by Ms. Catarozoli, seconded by Mr. Ward, to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 5:33 p.m.

Respectfully submitted,

Sarah Spude-Olson
Police Department
Administrative Office Manager