



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, SEPTEMBER 5, 2023
6:00 p.m.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
DAVID J. WARD, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Public Comment on agenda items only.
6. Consideration of the following bills: General Fund – \$1,782,234.44, Capital Fund - \$93,994.09, ARPA - \$161,900.00, Cable TV - \$5,222.21, TID #6 - \$285,462.17, TID #2 - \$1,283,975.00, TID #3 - \$90,992.50, TID #4 - \$188,481.25, Solid Waste Enterprise Fund - \$50,109.66 and Compost Site Enterprise Fund - \$104.89 for a grand total of \$3,942,476.21. [roll call]

7. **CONSENT AGENDA**

* All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.

* a. Approval of 8/15/23 regular Common Council minutes.

* b. Place the following minutes on file:

- (1) Personnel Committee – 7/24/23
- (2) Finance/Purchasing & Building Committee – 8/8/23
- (3) Joint Review Board – 8/10/23
- (4) Personnel Committee – 8/10/23
- (5) Aesthetic Design & Site Plan Review Board – 8/14/23
- (6) City Plan Commission – 8/16/23
- (7) Joint Review Board – 8/24/23

* c. Place the following reports on file:

- (1) Bank Reconciliation – July 2023
- (2) Revenue & Expense Report – July 2023

* d. Consideration of: Approval of beverage operator licenses.

* e. Consideration of: Approval of Temporary Class B Beer and Class B Wine licenses.

* f. Finance/Purchasing & Building Committee recommendation re: Approve the purchase of a metal roof and installation from Metal Roofs Direct in the amount of \$42,000 and transfer \$2,000 from line 10-510-000-59065.


8. **Mayoral Appointments.**
9. **City Plan Commission recommendation re: Approve a zoning map amendment from Central Business District (C-2) to Multiple-Family Residential (R-4) for parcel #281-46-65021700 located at 26 W Pine Street owned by Lane H. Kendig Trust.**
10. **First reading of ordinance re: Rezone property located at 26 W Pine Street (281-46-65021700) from C-2 to R-4.**
11. **City Plan Commission recommendation re: Approve the combined Preliminary/Final Planned Unit Development for Estes Storage Condo, for tax parcel #281-43-32000000, located at 1361 N 14th Avenue, subject to conditions.**
12. **First reading of ordinance re: Rezone property described as #281-43-32000000, located at 1361 N 14th Avenue, from R-4 and C-1 to Planned United Development subject to site plan, requirements, and conditions.**
13. **Resolution approving participation in the Green Tier Legacy Community Program.**
14. **City Administrator report.**
15. **Mayor's report.**
16. **Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 9-1-23

Time: 12:00 pm

By: 

NOTE: COUNCIL CHAMBERS WILL BE OPEN TO THE PUBLIC TO OBSERVE AND RENDER PUBLIC COMMENT ON AGENDA ITEMS ONLY. THE MEETING WILL BE LIVESTREAMED AT <https://sbtv.viebit.com/> AND CABLE ACCESS CHANNEL 988.

DATE: 08/30/2023
 TIME: 13:39:00
 ID: AP4430ZN

6.

CITY OF STURGEON BAY
 DEPARTMENT SUMMARY REPORT

6.

INVOICES DUE ON/BEFORE 09/05/2023

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
19880	STURGEON BAY UTILITIES	2021.2022 DELQ CHARGES	01-000-000-24340	100.75
19880		2021.2022 EXTRA INTEREST	01-000-000-24340	18.13
19880		MARCH EXTRA INTEREST	01-000-000-24340	2.56
19880		MARCH SETTLEMENT	01-000-000-24340	256.33
19880		AUGUST SETTLEMENT	01-000-000-24340	10,654.75
R0001799	SHEILA GRAF	RES. LAUNCH PASS REFUND/S GRAF	01-000-000-46210	47.25
R0001799		RES. LAUNCH PASS REFUND/S GRAF	01-000-000-24214	2.50
R0001799		RES. LAUNCH PASS REFUND/S GRAF	01-000-000-24215	0.25
R0001800	DIANE JENQUIN	LARGE ITEM TAG REFUND/JENQUIN	01-000-000-48120	41.11
R0001800		LARGE ITEM TAG REFUND/JENQUIN	01-000-000-24214	2.17
R0001800		LARGE ITEM TAG REFUND/JENQUIN	01-000-000-24215	0.22
R0001801	KELLY HOERNKE	LARGE ITEM TAG REFUND/HOERNKE	01-000-000-48120	33.08
R0001801		LARGE ITEM TAG REFUND/HOERNKE	01-000-000-24214	1.75
R0001801		LARGE ITEM TAG REFUND/HOERNKE	01-000-000-24215	0.17
R0001802	STREAMLINE SOLUTIONS, INC	CLASS B/CLASS A LICENSE REFND	01-000-000-44290	200.00
TOTAL LIABILITIES				11,361.02
2017 CAPITAL PROJECTS & EQUIP				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 2017 CAPITAL	01-000-901-70000	45,000.00
01764		10/23 2017 CAPITAL	01-000-901-70001	11,383.13
TOTAL 2017 CAPITAL PROJECTS & EQUIP				56,383.13
2018 CAPITAL PROJ & EQ				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 2018 CAP PRJCTS/EQUIP	01-000-904-70000	190,000.00
01764		10/23 2018 CAP PRJCTS/EQUIP	01-000-904-70001	11,065.63
TOTAL 2018 CAPITAL PROJ & EQ				201,065.63
2019 CAPITAL EQUIP & PROJ				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 2019 CAP PROJECTS	01-000-906-70000	415,000.00
01764		10/23 2019 CAP PROJECTS	01-000-906-70001	14,050.00
TOTAL 2019 CAPITAL EQUIP & PROJ				429,050.00
2020 CAPITAL PROJ & EQUIPMENT				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 2020 CAPITAL	01-000-907-70000	390,000.00
01764		10/23 2020 CAPITAL	01-000-907-70001	26,650.00
TOTAL 2020 CAPITAL PROJ & EQUIPMENT				416,650.00
2021 CAPITAL PROJ & EQUIPMENT				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 2021 CAP PROJECTS	01-000-908-70000	117,323.72
01764		10/23 2021 CAP PROJECTS	01-000-908-70001	13,712.20
TOTAL 2021 CAPITAL PROJ & EQUIPMENT				131,035.92
RUBBER TIRE LOADER				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 2022 CAPITAL PROJECTS	01-000-909-70001	48,900.00
TOTAL RUBBER TIRE LOADER				48,900.00
GRADER				
13750	MOODY'S INVESTORS SERVICE, INC	MOODYS RATING FEE CAP ALLOCTN	01-000-910-70002	11,150.53
QUARLES	QUARLES & BRADY, LLP	QUARLES BOND COUNSEL FEE/CAP	01-000-910-70002	11,919.53
QUARLES		QUARLES DISCLOSR COUNS FEE/CAP	01-000-910-70002	7,497.77
TOTAL GRADER				30,567.83
CITY HALL / FIRE & POLICE STN				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 REFNDING BOND-GF BLDG	01-000-920-70000	180,000.00
01764		10/23 REFNDING BOND-GF BLDG	01-000-920-70001	8,325.00
TOTAL CITY HALL / FIRE & POLICE STN				188,325.00
EGG HARBOR RD IMP/DES				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 EGG HARBOR RD	01-000-976-70000	125,000.00
01764		10/23 EGG HARBOR RD	01-000-976-70001	4,753.75

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 09/05/2023

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
EGG HARBOR RD IMP/DES				
TOTAL EGG HARBOR RD IMP/DES				129,753.75
TOTAL GENERAL FUND				1,643,092.28
CITY COUNCIL				
03133	CELLCOM WISCONSIN RSA 10	08/23 3 ALDER CELLPHONES	01-105-000-58999	100.76
TOTAL				100.76
TOTAL CITY COUNCIL				100.76
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	07/23 TRAFFIC MATTERS	01-110-000-55010	3,325.00
AMUNDSEN	AMUNDSEN DAVIS, LLC	06/23 PFC BYLAW REVIEW	01-110-000-55010	442.00
TOTAL				3,767.00
TOTAL LAW/LEGAL				3,767.00
CITY CLERK-TREASURER				
03940	STEPHANIE REINHARDT	08/23 CONF MEAL EXP/REINHARDT	01-115-000-55600	35.06
04650	DOOR COUNTY REGISTER OF DEEDS	05/31/23-8/8/23 RECORDINGS	01-115-000-56350	150.00
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	POST ITS/FLAGS/CORRECT TAPE	01-115-000-51950	21.51
CIVIC	CIVIC PLUS LLC	MUNICIPAL CODE UPDATES	01-115-000-57050	666.33
USBANK	US BANK	CONF REG/CLARIZIO	01-115-000-55600	125.00
USBANK		CONF REG/REINHARDT	01-115-000-55600	230.00
USBANK		SHRM REG/REINHARDT	01-115-000-55600	50.00
USBANK		MSI TEST	01-115-000-54999	0.25
TOTAL				1,278.15
TOTAL CITY CLERK-TREASURER				1,278.15
ADMINISTRATION				
USBANK	US BANK	ASSORTED SUPPLIES	01-120-000-51950	75.80
USBANK		ICE BUCKET	01-120-000-56650	33.73
USBANK		DEPOSITION PREP-ATTNY LUNCH	01-120-000-56650	44.04
TOTAL				153.57
TOTAL ADMINISTRATION				153.57
COMPUTER				
03101	CDW GOVERNMENT, INC.	TERRABITE DRIVE/FOB BACKUP	01-125-000-55550	82.89
04696	DOOR COUNTY TREASURER	3RD QTR SOFTWARE COST	01-125-000-55550	2,472.59
04696		07/23 INTERNET	01-125-000-55550	100.00
04696		07/23 TECH SUPPORT	01-125-000-55550	2,083.33
04696		07/23 4G INTERNET	01-125-000-55550	375.00
HEARTBUS	HEARTLAND BUSINESS SYSTEMS,LLC	MANAGED DESKTOP BASIC	01-125-000-55550	854.70
HEARTBUS		MANAGED SERVER	01-125-000-55550	119.90
HEARTBUS		DNS HOSTING-MONTHLY PRICE	01-125-000-55550	5.00
HEARTBUS		CLOUD FIRST STRATEGY HOSTING	01-125-000-55550	2,583.75
HEARTBUS		HBS FLEX SERVICES	01-125-000-55550	20,000.00
HEARTBUS		MANAGED DESKTOP BASIC	01-125-000-55550	854.70
HEARTBUS		MANAGED SERVER	01-125-000-55550	119.90
HEARTBUS		DNS HOSTING	01-125-000-55550	5.00
HEARTBUS		DNS HOSTING SET UP FEE	01-125-000-55550	25.00
HEARTBUS		MANAGED DESKTOP BASIC ONBOARD	01-125-000-55550	740.00

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
COMPUTER				
HEARTBUS		MANAGED SERVER BASIC ONBOARD	01-125-000-55550	100.00
HEARTBUS		MANAGED DESKTOP BASIC	01-125-000-55550	854.70
HEARTBUS		MANAGED SERVER	01-125-000-55550	119.90
HEARTBUS		DNS HOSTING-MONTHLY PRICE	01-125-000-55550	5.00
HEARTBUS		MANAGED DESKTOP BASIC	01-125-000-55550	854.70
HEARTBUS		MANAGED DESKTOP BASIC	01-125-000-55550	119.90
HEARTBUS		DNS HOSTING-MONTHLY FEE	01-125-000-55550	5.00
HEARTBUS		MANAGED DESKTOP BASIC	01-125-000-55550	854.70
HEARTBUS		MANAGED SERVER	01-125-000-55550	119.90
HEARTBUS		DNS HOSTING-MONTHLY FEE	01-125-000-55550	5.00
HEARTBUS		MANAGED DESKTOP BASIC	01-125-000-55550	854.70
HEARTBUS		MANAGED SERVER	01-125-000-55550	119.90
HEARTBUS		DNS HOSTING-MONTHLY FEE	01-125-000-55550	5.00
HEARTBUS		MANAGED DESKTOP BASIC	01-125-000-55550	854.70
HEARTBUS		MANAGED SERVER	01-125-000-55550	119.90
HEARTBUS		MANAGED DESKTOP BASIC	01-125-000-55550	854.70
HEARTBUS		MANAGED SERVER	01-125-000-55550	119.90
HEARTBUS		MANAGED SERVER	01-125-000-55550	63.99
USBANK	US BANK	ZOOM	01-125-000-55550	
TOTAL				36,453.35
TOTAL COMPUTER				36,453.35
Engineering				
USBANK	US BANK	ENGINEER CELL SVC	01-145-000-58250	38.54
TOTAL				38.54
TOTAL Engineering				38.54
PUBLIC WORKS ADMINISTRATION				
USBANK	US BANK	MIKE & STEVE CELL SVC	01-150-000-58250	77.08
TOTAL				77.08
TOTAL PUBLIC WORKS ADMINISTRATION				77.08
CITY HALL				
04575	DOOR COUNTY HARDWARE	NYLON CORD	01-160-000-55300	12.99
04575		ROLLER COVERS	01-160-000-51850	25.98
04575		TRAYSET	01-160-000-51850	6.99
04575		ROLLER COVER	01-160-000-51850	14.99
05500	ENERGY CONTROL AND DESIGN INC	DIGITAL TEMP UNIT	01-160-000-55300	182.72
19880	STURGEON BAY UTILITIES	421 MICHIGAN STREET	01-160-000-56150	4,855.78
19880		421 MICHIGAN STREET	01-160-000-58650	285.81
23730	WPS	08/23 421 MICHIGAN STREET	01-160-000-56600	711.20
VIKING	VIKING ELECTRIC SUPPLY, INC	CREDIT	01-160-000-51850	-4.04
VIKING		CREDIT	01-160-000-51850	-16.89
VIKING		LIGHTS	01-160-000-51850	87.36
VIKING		LIGHTS	01-160-000-51850	33.00
VIKING		LIGHTS	01-160-000-54999	18.45
WARNER	WARNER-WEXEL LLC	PAPER PRODUCTS	01-160-000-51850	155.59
WARNER		SOAP DISPENSER	01-160-000-51850	31.74
WARNER		TIDY FOAM HANDSOAP	01-160-000-51850	52.13
WARNER		PAPER TOWEL	01-160-000-51850	32.83
TOTAL				6,486.63
TOTAL CITY HALL				6,486.63

GENERAL EXPENDITURES

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	07/23 CITY HALL PHONE SVC	01-199-000-58200	49.14
04696		07/23 FIRE PHONE SVC	01-199-000-58200	13.31
04696		07/23 POLICE PHONE SVC	01-199-000-58200	16.53
04696		07/23 MUNICIPAL PHONE SVC	01-199-000-58200	22.45
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	14 CTN COPY PAPER	01-199-000-55650	661.50
CEDARCO	CEDAR CORPORATION	INDUSTRIAL PRK-DESIGN PHASE	01-199-000-57000	6,000.00
INNOV	INNOVATIVE PRINTING, LLC	NERR PROSPECTUS BOOK PRINTING	01-199-000-57000	775.00
US BANK	US BANK EQUIPMENT FINANCE	08/23 FIRE COPIER	01-199-000-55650	102.25
US BANK		08/23 FIRE COLOR COPY OVERAGE	01-199-000-55650	41.15
US BANK		08/23 ADMIN COPIER	01-199-000-55650	118.50
US BANK		08/23 ADMIN COLOR COPY OVERGE	01-199-000-55650	87.56
TOTAL				7,887.39
TOTAL GENERAL EXPENDITURES				7,887.39
POLICE DEPARTMENT				
15890	PACK AND SHIP PLUS	EVIDENCE SHIPPING	01-200-000-57250	14.68
22800	WALMART	OFFICE SUPPLIES	01-200-000-51950	169.41
22800		OFFICE SUPPLIES	01-200-000-51950	133.97
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	ASSORTED OFFICE SUPPLIES	01-200-000-51950	34.02
BUBRICKS		ENVELOPES/FOLDERS/CLIPS	01-200-000-51950	76.95
HENRY	CLINT HENRY	CLOTHING ALLOW REIMBURSE/HENRY	01-200-000-52900	119.40
HOUGAARD	CHAD HOUGAARD	CLOTHING ALLOWANCE/HOUGAARD	01-200-000-52900	97.97
US BANK	US BANK EQUIPMENT FINANCE	08/23 POLICE COPIER	01-200-000-55650	218.24
US BANK		08/23 POLICE COLOR COPY OVERGE	01-200-000-55650	44.01
USBANK	US BANK	BUSINESS CARDS	01-200-000-51600	90.30
USBANK		FLASHDRIVES/FORENSIC LAB	01-200-000-51950	37.97
TOTAL				1,036.92
TOTAL POLICE DEPARTMENT				1,036.92
PATROL BOAT				
PATROL BOAT				
02206	BAY MARINE	PATROL BOAT FUEL	01-205-000-51650	217.00
02206		PATROL BOAT MAINTENANCE	01-205-000-58600	1,704.00
TOTAL PATROL BOAT				1,921.00
TOTAL PATROL BOAT				1,921.00
POLICE DEPARTMENT/PATROL				
03133	CELLCOM WISCONSIN RSA 10	07/23 CRADELPOINT PORT SEC CAM	01-215-000-58999	53.67
04575	DOOR COUNTY HARDWARE	KEY RING	01-215-000-54999	1.90
04575		CONDUIT/BACKET	01-215-000-54999	47.97
04696	DOOR COUNTY TREASURER	07/23 FUEL CHARGES	01-215-000-51650	4,795.08
19880	STURGEON BAY UTILITIES	SUNSET PRK BT LAUNCH	01-215-000-56150	18.90
19880		NEENAH AVE CAMERA	01-215-000-56150	14.40
19880		SHORECREST RD CAMERA	01-215-000-56150	16.26
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	SQUAD CABIN FILTERS	01-215-000-58600	15.87
HAJNY	JOHN HAJNY	TRAINING MEAL EXPENSE/HAJNY	01-215-000-55600	110.91
PATRIOT	PATRIOT MOTOR STURGEON BAY LLC	SQUAD 80 MAINTENANCE	01-215-000-58600	70.46
PATRIOT		SQUAD 40 MAINTENANCE	01-215-000-58600	71.46
PATRIOT		ESCAPE MAINTENANCE	01-215-000-58600	69.68
REESEBOD	REESE'S BODY SHOP	REPLACE TAIL LIGHT/SQ 80	01-215-000-58600	2,531.48
REESEBOD		PEER SUPPRT TEAM REG/SNOVER	01-215-000-55600	100.00
REESEBOD		PEER SUPPRT TEAM REG/DADAM	01-215-000-55600	100.00
REESEBOD		PEER SUPPRT TEAM REG/LOVAS	01-215-000-55600	100.00
REESEBOD		DCI DEATH INV HOTL DEP/DEIBELE	01-215-000-55600	331.00
USBANK	US BANK	DCI DEATH INV HOTL DEP/DEIBELE	01-215-000-55600	248.50
USBANK		DCI DEATH INV SCHOOL /DEIBELE	01-215-000-55600	225.42
USBANK		FUEL	01-215-000-51650	42.73
USBANK		LODGING/HAJNY	01-215-000-55600	392.00

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GENERAL FUND				
POLICE DEPARTMENT/PATROL				
USBANK		LESB FIREARM REG/DEIBELE	01-215-000-55600	525.00
		TOTAL		9,882.69
		TOTAL POLICE DEPARTMENT/PATROL		9,882.69
POLICE DEPT. / INVESTIGATIONS				
02005	BAY ELECTRONICS, INC.	RENEW FCC LICENSE	01-225-000-57950	190.00
ACCURINT	LEXISNEXIS RISK SOLUTIONS	07/23 CONTRACT FEE	01-225-000-57950	105.00
USBANK	US BANK	PHOTOGRAPHY ITEMS	01-225-000-57950	322.58
		TOTAL		617.58
		TOTAL POLICE DEPT. / INVESTIGATIONS		617.58
FIRE DEPARTMENT				
FIRE DEPARTMENT				
02005	BAY ELECTRONICS, INC.	PAGER REPAIR/BATTERY	01-250-000-57550	87.50
04575	DOOR COUNTY HARDWARE	CREDIT RETURN	01-250-000-54999	-13.99
04575		WED/GRS KILLER	01-250-000-54999	37.99
04575		BARREL BOLT	01-250-000-54999	19.18
04575		ALUM ANGLE	01-250-000-54999	25.99
04575		KEY W/ID TAG	01-250-000-54999	1.59
04575		AIR FILTER	01-250-000-54999	20.98
04575		FOLDING TABLE	01-250-000-54999	164.98
04696	DOOR COUNTY TREASURER	07/12 FUEL CHARGES	01-250-000-51650	153.74
16570	PIONEER FIRE COMPANY	3 DUTY SHIRTS	01-250-000-52950	66.00
18448	RENNERTS FIRE EQUIP SER INC	UNIT 724 REPAIRS	01-250-000-53000	6,683.14
19880	STURGEON BAY UTILITIES	MARTIN PARK RESTROOM	01-250-000-56675	6.22
19880		421 MICHIGAN STREET	01-250-000-56675	133.25
19880		TRUCK FILL	01-250-000-56675	177.85
19880		MEM FLD WARMING HOUSE	01-250-000-56675	49.73
19880		CITY GARAGE	01-250-000-56675	49.73
19880		GARLAND PARK	01-250-000-56675	6.22
19880		SUNSET CONSN CNTR	01-250-000-56675	49.73
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	15.54
19880		OTUMBA PARK	01-250-000-56675	6.22
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	6.22
19880		WEST SIDE FIRE	01-250-000-56675	49.73
19880		WEST SIDE FIRE	01-250-000-56150	167.77
19880		WEST SIDE FIRE	01-250-000-58650	87.58
19880		NEENAH AVE PAVILION	01-250-000-56675	6.22
19880		S NEENAH AVE RESTROOM	01-250-000-56675	31.08
19880		WEST SIDE BALLFLD LITED	01-250-000-56675	31.08
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	49.73
19880		FIRE TRAINING SITE	01-250-000-56675	6.22
19880		FIRE TRAINING SITE	01-250-000-56150	13.39
19880		QUINCY ST BALLFLD	01-250-000-56675	49.73
19880		10 PENNSYLVANIA ST DOCK	01-250-000-56675	15.54
19880		92 E MAPLE ST DOCK	01-250-000-56675	6.22
19880		1ST AVE MARINA/RESTROOM	01-250-000-56675	49.73
19880		KENTUCKY ST CITY PKG RAMP	01-250-000-56675	6.22
19880		KENTUCKY ST CITY MARINA	01-250-000-56675	49.73
19880		SIGN SHED	01-250-000-56675	6.22
19880		CHERRY BLOSSOM PRK	01-250-000-56675	15.54
FIRE SRV	FIRE SERVICE, INC.	2-TILT MOUNT BATTERY CUTTER	01-250-000-52700	1,765.20
FIRE SRV		2-TILT MOUNT BATTERY SPREADER	01-250-000-52700	1,765.20
FIRE SRV		MOUNTING HARDWARE	01-250-000-52700	46.88
FIRE SRV		FREIGHT	01-250-000-52700	155.00
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	BATTERY	01-250-000-53000	818.70
O'REILLY		CORE CHARGE	01-250-000-53000	60.00
O'REILLY		ANTIFREEZE/BATTCLNR/PROTECT	01-250-000-53000	29.47
O'REILLY		BATTERIES/CORE CHARGE	01-250-000-53000	409.35
O'REILLY		TOGGLE SW	01-250-000-53000	24.29
O'REILLY		CREDIT RETURN	01-250-000-53000	-24.29
PATRIOT	PATRIOT MOTOR STURGEON BAY LLC	PARTS/C701	01-250-000-53000	194.98

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GENERAL FUND				
FIRE DEPARTMENT				
FIRE DEPARTMENT				
PAULCONW	CONWAY SHIELD	VEHICLE WASH	01-250-000-53000	90.00
PAULCONW		SHIPPING	01-250-000-53000	18.36
USBANK	US BANK	VACUUM	01-250-000-54999	296.99
USBANK		E707 TOWING	01-250-000-53000	610.85
USBANK		FIRSTNET DATA	01-250-000-58250	623.72
USBANK		BOOTS	01-250-000-52900	389.95
USBANK		EXAM GLOVES	01-250-000-52350	607.68
USBANK		CALIBRATION GAS	01-250-000-54999	1,506.74
USBANK		BATTERIES/DRY ERASE PENS	01-250-000-54999	49.82
USBANK		JUMBO ROLL WIPES W/DISPENSER	01-250-000-54999	364.35
USBANK		EAR MUFFS	01-250-000-52350	154.68
USBANK		CHIEF CONF REG/MONTEVIDEO	01-250-000-55600	225.00
USBANK		CHIEF CONF REG/DIETMAN	01-250-000-55600	225.00
USBANK		CAMLOCK FITTING/BACKWASH HOSE	01-250-000-51350	155.41
TOTAL FIRE DEPARTMENT				18,952.87
TOTAL FIRE DEPARTMENT				18,952.87
STORM SEWERS				
10750	PREMIER CONCRETE INC	CONCRETE	01-300-000-51150	72.75
ENVIROTE	BOGIE ENTERPRISE, INC	SPRAY GUN TIPS	01-300-000-54999	119.83
GATTENOR	GAT TENOR	PINS	01-300-000-54999	14.04
GATTENOR		SHIPPING	01-300-000-54999	5.00
TOTAL				211.62
TOTAL STORM SEWERS				211.62
ROADWAYS/STREETS				
14826	NORTHEAST ASPHALT, INC.	HOT MIX ASPHALT	01-400-000-52200	751.99
TOTAL				751.99
TOTAL ROADWAYS/STREETS				751.99
STREET SIGNS AND MARKINGS				
19275	SHERWIN WILLIAMS	BLUE TRAFFIC PAINT	01-420-000-52100	149.65
USBANK	US BANK	TRAFFIC CONES	01-420-000-52100	99.99
USBANK		DIAMOND VOGEL-PAINT	01-420-000-52100	147.70
TOTAL				397.34
TOTAL STREET SIGNS AND MARKINGS				397.34
STREET MACHINERY				
04696	DOOR COUNTY TREASURER	07/23 418.25G FUEL	01-450-000-51650	1,360.57
04696		07/23 614.66G DSL FUEL	01-450-000-51650	1,998.25
06012	FASTENAL COMPANY	HARDWARE	01-450-000-52150	30.22
13655	MONROE TRUCK EQUIPMENT, INC	AMBER LIGHT	01-450-000-53000	174.44
13655		SHIPPING	01-450-000-53000	15.00
18950	SAFETY-KLEEN SYSTEMS, INC	PARTS WASHER SERVICE	01-450-000-58999	195.12
ACDC	AC/DC METAL SOLUTIONS	STEEL	01-450-000-53000	37.50
PATRIOT	PATRIOT MOTOR STURGEON BAY LLC	SENSOR	01-450-000-53000	344.67
SERWE	SERWE IMPLEMENT MUNICIPAL SALE	FLAILS	01-450-000-53000	44.00
SERWE		CLEVIS FLAILS	01-450-000-53000	49.90
SERWE		BOLTS	01-450-000-53000	12.50
SERWE		SHIPPING	01-450-000-53000	19.75
TRIPURA	TRIPURA PETROLEUM	FUEL	01-450-000-51650	19.68
TOTAL				4,301.60

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GENERAL FUND				
STREET MACHINERY				
TOTAL STREET MACHINERY				4,301.60
CITY GARAGE				
02975	CAMERA CORNER	DPW FILE REVIEW	01-460-000-58999	37.50
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	13.39
19880		CITY GARAGE	01-460-000-56150	944.00
19880		CITY GARAGE	01-460-000-58650	80.88
AMERWELD	AMERICAN WELDING & GAS, INC	MONTHLY GAS BOTTLE RENTAL	01-460-000-58999	165.36
USBANK	US BANK	TWIST TIES	01-460-000-54999	9.99
USBANK		WATER FILTERS	01-460-000-55300	196.08
USBANK		HARDWARE	01-460-000-54999	17.30
USBANK		PRESSURE GAUGE	01-460-000-54999	49.99
TOTAL				1,514.49
TOTAL CITY GARAGE				1,514.49
CELEBRATION & ENTERTAINMENT				
USBANK	US BANK	NEW RADIO INC-ADVERTISING	01-480-000-58999	412.00
TOTAL				412.00
TOTAL CELEBRATION & ENTERTAINMENT				412.00
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE SIGN	01-499-000-58000	16.14
19880		EGG HARBOR RD TRFFC LITE	01-499-000-58000	30.28
19880		N 14TH & EGG HRBR TRFFC LITES	01-499-000-58000	38.53
19880		TRAFFC WARNING LITE	01-499-000-58000	8.25
19880		MADISON AVE WS TRFFC LITES	01-499-000-58000	151.33
19880		342 ORNAMENTAL ST LITES	01-499-000-58000	5,233.81
19880		593 OVERHEAD ST LITES	01-499-000-58000	6,875.97
19880		S LANSING & W WALNUT SIGN	01-499-000-58000	10.23
19880		EAST SIDE DOCK	01-499-000-58000	154.39
19880		OLD HWY RD SIGN	01-499-000-58000	16.26
TOTAL				12,535.19
TOTAL HIGHWAYS - GENERAL				12,535.19
PARK & RECREATION ADMIN				
23200	WDOR	HARMONY ON THE BAY ADVERTISING	01-500-000-57450	50.00
23200		HARMONY ON THE BAY ADVERTISING	01-500-000-57450	50.00
23200		HARMONY ON THE BAY ADVERTISING	01-500-000-57450	50.00
23200		HARMONY ON THE BAY ADVERTISING	01-500-000-57450	50.00
DIAMOND	DIAMOND BUSINESS GRAPHICS	GARBGE/RECYCLE SCHEDULE LABELS	01-500-000-52250	1,400.87
USBANK	US BANK	PHIL & RYAN CELL SVC	01-500-000-58250	77.08
USBANK		AMAZON-TIME CARDS	01-500-000-51950	74.00
TOTAL				1,751.95
TOTAL PARK & RECREATION ADMIN				1,751.95
PARKS AND PLAYGROUNDS				
02206	BAY MARINE	WEED HARVESTER FUEL	01-510-000-51650	309.34
04545	DOOR COUNTY COOPERATIVE/NAPA	WEED KILLER	01-510-000-51850	128.55
04696	DOOR COUNTY TREASURER	07/23 684.31G FUEL	01-510-000-51650	2,226.06
04696		07/23 115.99G DSL FUEL	01-510-000-51650	377.08

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GENERAL FUND				
PARKS AND PLAYGROUNDS				
13049	MAY'S SPORT CENTER	EDGER BELT	01-510-000-56250	27.99
19240	SERVICE MOTOR CO	DIAGNOSTIC/50 HR SERVICE	01-510-000-58600	568.62
19880	STURGEON BAY UTILITIES	MICHIGANST CHARGING STATION	01-510-000-56150	133.24
19880		MARTIN PARK PAVILION	01-510-000-56150	64.54
19880		MARTIN PARK RESTROOM	01-510-000-58650	101.46
19880		MEM FLD WARMING HOUSE	01-510-000-56150	118.31
19880		MEM FLD WARMING HOUSE	01-510-000-58650	556.82
19880		GARLAND PARK	01-510-000-56150	14.14
19880		GARLAND PARK	01-510-000-58650	18.52
19880		SUNSET CONSN CNTR	01-510-000-56150	59.14
19880		SUNSET CONSN CNTR	01-510-000-58650	62.74
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	114.19
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	121.22
19880		OTUMBA PARK	01-510-000-56150	60.16
19880		OTUMBA PARK	01-510-000-58650	78.24
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	499.67
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	69.92
19880		MADISON AVE CHARGING STATION	01-510-000-56150	72.07
19880		JAYCEE BALLFLD STAND	01-510-000-56150	13.39
19880		3RD AVE POWER PANEL	01-510-000-56150	15.89
19880		MICHIGAN ST FLAG LIGHT	01-510-000-56150	32.69
19880		MEM FLD PKG LOT	01-510-000-56150	13.39
19880		WEST SIDE BALLFLD LITED	01-510-000-58650	18.99
19880		MEM FLD COMPLEX	01-510-000-56150	1,050.77
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	89.20
19880		OTUMBA PRK WALKWAY	01-510-000-56150	16.39
19880		QUINCY ST BALLFLD	01-510-000-58650	27.00
19880		1ST AVE CHARGING STATION	01-510-000-56150	133.73
19880		SIGN SHED	01-510-000-56150	19.52
19880		SIGN SHED	01-510-000-58650	25.32
19880		CHERRY BLOSSOM PRK	01-510-000-56150	40.27
19880		CHERRY BLOSSOM PRK	01-510-000-58650	63.59
LUX	LUXEMBURG IMPLEMENT COMPANY	BELT	01-510-000-51900	97.52
USBANK	US BANK	MURAL INFORMATIONAL SIGN	01-510-000-58999	64.84
USBANK		METAL DETECTOR	01-510-000-52700	147.98
USBANK		SPRAY BOTTLES	01-510-000-51850	74.74
USBANK		KOOL AID- GEESE DETERRENT	01-510-000-54999	29.12
USBANK		MOWER TIRES	01-510-000-51900	58.99
USBANK		MOWER TUBES	01-510-000-51900	18.88
WARNER	WARNER-WEXEL LLC	PAPER TOWELS	01-510-000-51850	32.83
WARNER		HARDWOUND TOWELS	01-510-000-51850	242.88
WARNER		TOILET TISSUE	01-510-000-51850	164.36
WARNER		TRASH BAGS	01-510-000-51850	252.96
WARNER		TIDY FOAM	01-510-000-51850	156.39
TOTAL				8,683.65
TOTAL PARKS AND PLAYGROUNDS				8,683.65
BALLFIELDS				
BALLFIELDS				
BAMUSED	B.A. MUSED	TENNIS NET REPAIR	01-520-000-54999	160.00
TOTAL BALLFIELDS				160.00
TOTAL BALLFIELDS				160.00
MUNICIPAL DOCKS				
07765	GRAINGER INC	SOLENOID VALVES	01-550-000-54999	204.38
19880	STURGEON BAY UTILITIES	36 S NEENAH PKG LOT LITES	01-550-000-56150	176.91
19880		NEENAH AVE PAVILION	01-550-000-56150	54.65
19880		NEENAH AVE PAVILION	01-550-000-58650	31.37
19880		S NEENAH AVE RESTROOM	01-550-000-56150	246.25
19880		S NEENAH AVE RESTROOM	01-550-000-58650	1,652.93
20070	TRAFFIC & PARKING CONTROL INC	02/23 MONTHLY HOSTING FEE	01-550-000-58999	50.00
20070		MONTHLY HOSTING FEE	01-550-000-58999	50.00

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GENERAL FUND				
MUNICIPAL DOCKS				
20070		01/23 MONTHLY HOSTING FEE	01-550-000-58999	50.00
20070		03/23 MONTHLY HOSTING FEE	01-550-000-58999	54.00
DEATH'S	DEATH'S DOOR MARINE INC.	DOCK REMOVAL	01-550-000-55900	1,000.00
USBANK	US BANK	POWER CORD/FREIGHT	01-550-000-54999	106.50
TOTAL				3,676.99
TOTAL MUNICIPAL DOCKS				3,676.99
WATER WEED MANAGEMENT				
01675	AQUARIUS SYSTEMS	STARTER	01-560-000-51400	882.00
01675		SHIPPING	01-560-000-51400	18.00
PORT	WEST MARINE PRODUCTS INC	BOAT HOOKS	01-560-000-51400	82.57
PORT		PADDLE/DOCK LINE	01-560-000-51400	199.44
PORT		OUTBOARD MOTOR CARRY	01-560-000-51400	279.37
TOTAL				1,461.38
TOTAL WATER WEED MANAGEMENT				1,461.38
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	92 E MAPLE ST DOCK	01-570-000-56150	21.63
19880		DC MUSEUM WALKWAY	01-570-000-56150	45.20
19880		DC MUSEUM PKGLOT	01-570-000-56150	60.44
19880		JUNIPER ST WALKWAY	01-570-000-56150	27.45
19880		JUNIPER ST PRKING LOT	01-570-000-56150	23.08
19880		10 PENNSYLVANIA ST DOCK	01-570-000-58650	1,044.88
19880		KENTUCKY ST WTRFRNT	01-570-000-56150	118.24
19880		92 E MAPLE ST DOCK	01-570-000-58650	11.96
19880		1ST AVE MARINA/RESTROOM	01-570-000-56150	396.18
19880		1ST AVE MARINA/RESTROOM	01-570-000-58650	106.59
19880		KENTUCKY ST CITY PKG RAMP	01-570-000-56150	75.53
19880		KENTUCKY ST CITY MARINA	01-570-000-58650	33.93
19880		CLEAR ACRYLIC SHEET	01-570-000-54999	200.00
KEY	KEY INDUSTRIAL PLASTICS, INC.			
TOTAL				2,165.11
TOTAL WATERFRONT PARKS & WALKWAYS				2,165.11
TOTAL GENERAL FUND				1,769,769.12
CAPITAL FUND				
ENGINEERING				
HEARTBUS	HEARTLAND BUSINESS SYSTEMS,LLC	LARGE FORMAT PRINTER	10-145-000-59000	3,076.42
TOTAL				3,076.42
TOTAL ENGINEERING				3,076.42
CITY HALL				
CITY HALL EXPENSE				
05500	ENERGY CONTROL AND DESIGN INC	CHILLER REPLACEMENT-CITY HALL	10-160-000-59015	72,000.00
TOTAL CITY HALL EXPENSE				72,000.00
TOTAL CITY HALL				72,000.00
GENERAL EXPENDITURES				
LILY BAY	LILY BAY SAND & GRAVEL LLC	ALABAMA PL BLASTING/SBU	10-199-000-51525	3,406.00
LILY BAY		ALABAMA PL SEWER/WTR/STRM/SBU	10-199-000-51525	14,436.00

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CAPITAL FUND				
GENERAL EXPENDITURES				
TOTAL				17,842.00
TOTAL GENERAL EXPENDITURES				17,842.00
FIRE DEPARTMENT				
EXPENSE				
PAULCONW	CONWAY SHIELD	LED ROAD FLARES/B717	10-250-000-59060	752.00
USBANK	US BANK	BOOTS	10-250-000-59050	100.00
TOTAL EXPENSE				852.00
TOTAL FIRE DEPARTMENT				852.00
ROADWAYS/STREETS				
ROADWAYS/STREETS				
11545	MAPLE STREET SIGN CO.	NEW TRUCK LOGOS	10-400-000-59060	223.67
TOTAL ROADWAYS/STREETS				223.67
TOTAL ROADWAYS/STREETS				223.67
TOTAL CAPITAL FUND				93,994.09
ARPA -AMERICAN RESCUE PLAN ACT				
ARPA / GENERAL				
ARPA / GENERAL				
DUQDEVEL	DUQUAINE DEVELOPMENT, INC	BLDING #3 COMPLETION INCENTIVE	20-000-000-59999	155,000.00
STANTEC	STANTEC CONSULTING SERVICE INC	S HUDSON AVE ENGINEER/SURVEY	20-000-000-59999	6,900.00
TOTAL ARPA / GENERAL				161,900.00
TOTAL ARPA / GENERAL				161,900.00
TOTAL ARPA -AMERICAN RESCUE PLAN ACT				161,900.00
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
MANN	MANN COMMUNICATIONS, LLC	09.05.23 CONTRACT	21-000-000-55015	5,442.42
USBANK	US BANK	ADOBE	21-000-000-59070	379.67
USBANK		CREDIT	21-000-000-59070	-599.88
TOTAL CABLE TV / GENERAL				5,222.21
TOTAL CABLE TV / GENERAL				5,222.21
TOTAL CABLE TV				5,222.21
TID #6 DISTRICT				
TID #6 DISTRICT				
TID #6 DISTRICT				
LILY BAY	LILY BAY SAND & GRAVEL LLC	ALABAMA PL BLASTING/CITY	22-360-000-59095	22,126.00
LILY BAY		ALABAMA PL SEWER/WATER/STORM	22-360-000-59095	253,751.50
STANTEC	STANTEC CONSULTING SERVICE INC	ALABAMA PL/N 12TH PLACE CONNCT	22-360-000-59095	402.50
TOTAL TID #6 DISTRICT				276,280.00
--- UNDEFINED CLASS ---				
13750	MOODY'S INVESTORS SERVICE, INC	MOODYS RATING FEE T6 ALLOCTN	22-360-910-70002	3,349.47
QUARLES	QUARLES & BRADY, LLP	QUARLES BOND COUNSEL FEE/T6	22-360-910-70002	3,580.47
QUARLES		QUARLES DISCLOSR COUNS FEE/T6	22-360-910-70002	2,252.23
TOTAL --- UNDEFINED CLASS ---				9,182.17

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
TID #6 DISTRICT				
TID #6 DISTRICT				
--- UNDEFINED CLASS ---				
TOTAL TID #6 DISTRICT				285,462.17
TOTAL TID #6 DISTRICT				285,462.17
TID #2 DISTRICT				
TID DISTRICT #2				
TID #2 A AREA BONDS - CITY				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 T2 CITY AREA REFI 7.5.12	25-320-930-70000	6,240.00
01764		10/23 T2 CITY AREA REFI 7.5.12	25-320-930-70001	62.40
TOTAL TID #2 A AREA BONDS - CITY				6,302.40
TID #2 A AREA BONDS - DVL				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 T2 SPLLC REFI 7.5.12	25-320-931-70000	79,040.00
01764		10/23 T2 SPLLC REFI 7.5.12	25-320-931-70001	790.40
TOTAL TID #2 A AREA BONDS - DVL				79,830.40
T2 ROAD PROJECTS				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 T2 RD/BRDGE REFI 7.5.12	25-320-932-70000	138,320.00
01764		10/23 T2 RD/BRDGE REFI 7.5.12	25-320-932-70001	1,383.20
TOTAL T2 ROAD PROJECTS				139,703.20
T2 SERIES 2006A				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 T2 10.1.24 LEASE REV BND	25-320-933-70001	15,787.50
01764		10/23 DEBT RESTRCTR 10.1.15	25-320-933-70000	70,000.00
01764		10/23 DEBT RESTRCTR 10.1.15	25-320-933-70001	14,087.50
01764		10/23 GO RFND BOND 9.7.16	25-320-933-70000	70,000.00
01764		10/23 GO RFND BOND 9.7.16	25-320-933-70001	63,700.00
01764		10/23 T2 LRB REFI 7.5.12	25-320-933-70000	816,400.00
01764		10/23 T2 LRB REFI 7.5.12	25-320-933-70001	8,164.00
TOTAL T2 SERIES 2006A				1,058,139.00
TOTAL TID DISTRICT #2				1,283,975.00
TOTAL TID #2 DISTRICT				1,283,975.00
TID #3 DISTRICT				
TID #3 DISTRICT				
\$1.685 NOTES				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 TID 3	27-330-937-70000	70,000.00
01764		10/23 TID 3	27-330-937-70001	20,992.50
TOTAL \$1.685 NOTES				90,992.50
TOTAL TID #3 DISTRICT				90,992.50
TOTAL TID #3 DISTRICT				90,992.50
TID #4 DISTRICT				
TID #4 DISTRICT				
PROMISSORY NOTES				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 TID 4 PROJECTS 9.7.21	28-340-986-70001	10,000.00
TOTAL PROMISSORY NOTES				10,000.00
T4 \$3.12 NOTES				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 TAXABLE GO RFND BND T4	28-340-987-70000	150,000.00
01764		10/23 TAXABLE GO RFND BND T4	28-340-987-70001	6,681.25
TOTAL T4 \$3.12 NOTES				156,681.25
T4 BONDS				

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
TID #4 DISTRICT				
TID #4 DISTRICT				
T4 BONDS				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 GO RFND BOND T4	28-340-988-70001	21,800.00
		TOTAL T4 BONDS		21,800.00
		TOTAL TID #4 DISTRICT		188,481.25
		TOTAL TID #4 DISTRICT		188,481.25
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04545	DOOR COUNTY COOPERATIVE/NAPA	CASE-GREASE	60-000-000-52050	74.75
04696	DOOR COUNTY TREASURER	07/23 729.26G DSL FUEL	60-000-000-51650	2,370.83
		TOTAL SOLID WASTE ENTERPRISE FUND		2,445.58
REFUSE EQUIPMENT				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 2021 REFUSE TRUCKS	60-000-918-70000	21,338.14
01764		10/23 2021 REFUSE TRUCKS	60-000-918-70001	2,493.90
		TOTAL REFUSE EQUIPMENT		23,832.04
REFUSE EQUIPMENT				
01764	ASSOCIATED WEALTH MANAGEMENT	10/23 2021 REFUSE TRUCKS	60-000-919-70000	21,338.14
01764		10/23 2021 REFUSE TRUCKS	60-000-919-70001	2,493.90
		TOTAL REFUSE EQUIPMENT		23,832.04
		TOTAL SOLID WASTE ENTERPRISE FUND		50,109.66
		TOTAL SOLID WASTE ENTERPRISE		50,109.66
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
19880	STURGEON BAY UTILITIES	MARTIN PARK RESTROOM	64-000-000-58999	2.00
19880		421 MICHIGAN STREET	64-000-000-58999	10.00
19880		MEM FLD WARMING HOUSE	64-000-000-58999	6.00
19880		CITY GARAGE	64-000-000-58999	6.00
19880		GARLAND PARK	64-000-000-58999	2.00
19880		SUNSET CONSN CNTR	64-000-000-58999	6.00
19880		FRANK GRASSE MEM SHELTER	64-000-000-58999	2.00
19880		OTUMBA PARK	64-000-000-58999	2.00
19880		WEST SIDE WARMING HOUSE	64-000-000-58999	2.00
19880		WEST SIDE FIRE	64-000-000-58999	6.00
19880		NEENAH AVE PAVILION	64-000-000-58999	2.00
19880		S NEENAH AVE RESTROOM	64-000-000-58999	4.00
19880		WEST SIDE BALLFLD LITED	64-000-000-58999	4.00
19880		GIRLS LITTLE LEAGUE	64-000-000-58999	6.00
19880		COMPOST SITE	64-000-000-56150	14.89
19880		FIRE TRAINING SITE	64-000-000-58999	2.00
19880		QUINCY ST BALLFLD	64-000-000-58999	6.00
19880		10 PENNSYLVANIA ST DOCK	64-000-000-58999	2.00
19880		92 E MAPLE ST DOCK	64-000-000-58999	2.00
19880		1ST AVE MARINA/RESTROOM	64-000-000-58999	6.00
19880		KENTUCKY ST CITY PKG RAMP	64-000-000-58999	2.00
19880		KENTUCKY ST CITY MARINA	64-000-000-58999	6.00
19880		SIGN SHED	64-000-000-58999	2.00
19880		CHERRY BLOSSOM PRK	64-000-000-58999	2.00
		TOTAL COMPOST SITE ENTERPRISE FUND		104.89
		TOTAL COMPOST SITE ENTERPRISE FUND		104.89
		TOTAL COMPOST SITE ENTERPRISE FUND		104.89
		TOTAL ALL FUNDS		3,930,010.89

MANUAL CHECKS

SPECTRUM	\$181.98
08/10/23	
Check # 92282	
07/23 Cable Statement Charges	
01-160-000-58999 & 21-000-000-58999	
AT&T MOBILITY	\$1,527.95
08/10/23	
Check # 92283	
07/23 Cellphone Statement Charges	
01-215-000-58250	
KWIKTRIP	\$32.11
08/11/23	
Check # 92285	
07/23 Statement Charges	
01-215-000-51650	
SPECTRUM	\$147.00
08/17/23	
Check # 92358	
07/23 Cable Statement Charges	
01-160-000-58999	
SUN LIFE	\$2,521.73
08/17/23	
Check # 92229	
09/23 Short- & Long-Term Disability	
01-1000-000-21545	
SECURIAN FINANCIAL GROUP	\$2,954.33
08/21/23	
Check # 92362	
09/23 Life Insurance	
01-600-000-50552	
SOUTHERN DOOR SCHOOL DISTRICT	\$195.07
08/21/23	
Check # 92363	
07/23 Mobile Home Tax Payment	
01-000-000-41300	
STURGEON BAY SCHOOL DISTRICT	\$3,835.45
08/21/23	
Check # 92364	
07/23 Mobile Home Tax Payment	
01-000-000-41300	

EMPLOYEE BENEFITS CORP.

\$180.50

08/21/23

Check # 92365

08/23 FSA/COBRA/PEB

01-600-000-50510

SUPERIOR VISION INSURANCE

\$889.20

08/21/23

Check # 92366

09/23 Vision Insurance

01-000-000-21540

TOTAL MANUAL CHECKS

\$12,465.32

DATE: 08/30/2023
TIME: 13:39:01
D: AP4430ZN

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 13

INVOICES DUE ON/BEFORE 09/05/2023

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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SUMMARY OF FUNDS:

GENERAL FUND	1,769,769.12	1,782,231.44
CAPITAL FUND	93,994.09	
ARPA -AMERICAN RESCUE PLAN ACT	161,900.00	
CABLE TV	5,222.21	
TID #6 DISTRICT	285,462.17	
TID #2 DISTRICT	1,283,975.00	
TID #3 DISTRICT	90,992.50	
TID #4 DISTRICT	188,481.25	
SOLID WASTE ENTERPRISE	50,109.66	
COMPOST SITE ENTERPRISE FUND	104.89	

TOTAL --- ALL FUNDS	3,930,010.89	3,942,476.21

COMMON COUNCIL
August 15, 2023

A meeting of the Common Council was called to order at 6:00 p.m. by Mayor Ward. The Pledge of Allegiance was recited. Roll call: Bacon, Statz, Williams, Nault, Wiederanders and Reeths were present. Gustafson was excused.

Williams/Nault to adopt the agenda. Carried.

Bill Murrock, 4001 Peterson Road spoke during public comment.

Bacon/Wiederanders to approve following bills: General Fund – \$225,124.07, Capital Fund - \$93,574.67, Cable TV - \$599.98, TID #6 - \$1,449.00, TID #4 - \$200.00 and Solid Waste Enterprise Fund - \$21,095.49 for a grand total of \$342,043.11. Roll call: All voted aye. Carried.

Williams/Nault to approve consent agenda:

- a. Approval of 8/1/23 regular Common Council minutes.
- b. Place the following minutes on file:
 - (1) Community Protection & Services Committee – 6/8/23
 - (2) City Plan Commission – 7/19/23
 - (3) Aesthetic Design & Site Plan Review Board – 7/24/23
 - (4) Finance/Purchasing & Building Committee – 7/25/23
 - (5) Industrial Park Development Review Team – 8/3/23
- c. Place the following report on file:
 - (1) Police Department Report – July 2023
- d. Consideration of: Approval of beverage operator licenses.
- e. Consideration of: Approval of Class B Beer and Class C Wine licenses.
- f. Consideration of: Approval of Temporary Class B Beer and Class B Wine license.
- g. ~~Consideration of: Approval of Street Closure Application from Harvest Fest Car Parade and Waiver of Insurance. Moved to regular agenda.~~
- h. Consideration of: Approval of Street Closure Application for Sturgeon Bay High School Homecoming Parade.
- i. Consideration of: Approval of Street Closure Application from Door County Medical Center for Tailgate Party Picnic.
- j. Consideration of: Approval of Street Closure Application from Sunshine Resources of Door County for Sunflower Fest.
- k. Consideration of: Approval of Street Closure Application from Destination Sturgeon Bay for Harvest Fest.
- l. Consideration of: Approval of Change of Agent for Sturgeon Bay Yacht Club.
- m. Community Protection & Services Committee recommendation re: Approve the consent agreement between the Sturgeon Bay Fire Department and Donjon-SMIT, LLC to be listed as a Firefighter Resource Provider.
- n. Community Protection & Services Committee recommendation re: Approve the participation in the voluntary Green Tier program by becoming a Green Tier Legacy Community.

Reeths requested that Item 7g be placed on regular agenda.

Carried.

The mayor made the following appointments:

LOCAL TRANSPORTATION BOARD

Kirsten Reeths, Chr. Council member
 Gary Nault, Vice-Chr, Council member
 J. Spencer Gustafson, Council member
 Brian Weiss, Citizen member – Three-year term
 Mark Smullen, Citizen member – Two-year term

Wiederanders/Bacon to confirm. Carried.

AESTHETIC DESIGN & SITE PLAN REVIEW BOARD

Jolene McMahon – Citizen member, Three-year term

Carried.

A street closure application from Harvest Fest Car Parade and waiver of insurance was presented. Discussion took place regarding the requested street closures, police escort for the parade, and the parade route. Williams/Statz to approve the street closure application from Harvest Fest Car Parade and waiver of insurance. Carried.

Statz/Wiederanders to read in title only and adopt the second reading of the ordinance to amend Section 20.03 to the Municipal Code of the City of Sturgeon Bay – Lot line, front. Carried.

Reeths/Nault to read in title only and adopt the second reading of the ordinance to amend Section 20.03 of the Municipal Code of the Sturgeon Bay – Various references. Carried.

Statz/Nault to adopt the resolution declaring official intent to reimburse expenditures from proceeds of Borrowing for Sturgeon Bay Utilities. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the proposed amended Development Agreement with Cobblestone Hotels Development, LLC including the revised financial incentive parameters as presented correcting the annual payments from \$32,500 to \$26,000.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Helen Bacon, Chr.

Introduced by Olejnczak. Bacon/Williams to adopt. Carried.

City Administrator VanLieshout gave his report.

Mayor Ward gave his report.

Nault/Wiederanders to adjourn. Carried. The meeting adjourned at 6:32 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/HR Director

PERSONNEL COMMITTEE
July 24, 2023

A meeting of the Personnel Committee was called to order by Chair Williams at 11:00 a.m. in the Council Chambers. Roll call: Members Williams, Gustafson and Statz were present.

Statz/Gustafson to adopt the following agenda:

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: Sturgeon Bay Fire Department Paid on-Call Firefighters Relief Work Rate.
5. Adjourn.

Carried.

Fire Chief Dietman summarized the current duties and responsibilities of the paid on-call firefighters and their current (2023) pay structure which is: \$29.52/hr/fire call, \$17.84/hr/training, and \$13.43/hr./"relief" filling in for FT firefighter. Chief Dietman is requesting an increase to the hourly relief rate to \$17.84 and to maintain the call in and training rate as it is for 2023. Discussion took place regarding responsibilities of the paid-on call firefighters, training requirements, hours dedicated by employees, current market conditions when attempting to hire part time firefighters, and increases in public safety wages verses the work force shortage that is happening across the state. Statz/Gustafson to increase the hourly relief rate to \$17.84 per hour for 2024 and to keep the call in at \$29.52/hr and the training rate at \$17.84/hr for the 2024 budget year. Carried. It was noted that this change would go directly to the budget workshops.

Statz/Gustafson to adjourn. Carried. The meeting adjourned at 11:14 a.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/HR Director

FINANCE/PURCHASING & BUILDING COMMITTEE

August 8, 2023

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:30 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Williams and Wiederanders were present. Also present: City Administrator Van Lieshout, Finance Director/City Treasurer Clarizio, Municipal Service Director Barker, Community Development Director Olejniczak, Destination Sturgeon Bay Executive Director Cameryn Ehlers-Kwaterski, Door County Economic Development Executive Director Michelle Lawrie, Police Chief Henry, and Office Accounting Assistant II Metzger

A motion was made by Alderperson Williams, seconded by Alderperson Wiederanders to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Installation of new roof on Sunset Park pavilion.
5. Consideration of: Request from Destination Sturgeon Bay for 2024 Funding.
6. Consideration of: Request from Door County Economic Development for 2024 Funding.
7. Consideration of: Request from Wisconsin Humane Society Door County Campus for 2024 Funding.
8. Consideration of: Amendment to Development Agreement with Cobblestone Hotels Development, LLC.
9. Convene in closed session in accordance with the following exemptions:
 - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)
 - a. Consideration of: Amendment to Development Agreement with Cobblestone Hotel Development, LLC.
 - Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session.
10. Review bills.
11. Adjourn.

No one spoke during public comment on agenda items and other issues related to finance & purchasing.

Consideration of: Installation of new roof on Sunset Park pavilion

Municipal Service Director Barker explained in 2021 3 RFPs went out to replace the roof on the Sunset Park pavilion, without a single bid returned. This year after contacting several roofing contractors, one bid was received from Metal Roofs Direct in the amount of \$42,000, which is \$2,000 over the 2023 capital budget. Capital budget line 10-510-000-59065 has the funds available to transfer as the HP tractor came in under budget.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to approve the purchase of a metal roof and installation from Metal Roofs Direct in the amount of \$42,000 and transfer \$2,000 from line 10-510-000-59065. Carried.

Consideration of: Request from Destination Sturgeon Bay for 2024 Funding.

Destination Sturgeon Bay (DSB) Executive Director Cameryn Ehlers-Kwaterski reviewed the accomplishments for 2023 and the direction for 2024. She reviewed three pillars of focus: visitors,

business, and community. The visitor pillar focuses on Sturgeon Bay through various events & activities, publication of a 66-page activity guide and walkable Sturgeon Bay maps, and social media platforms. Business members receive monthly communications provided via member- to- member email chain. The library of photos and videos have expanded and partnerships with the City, DCEDC and area Community Coordinators are ongoing. Ms. Ehlers-Kwaterski highlighted the community pillar noting the new playground project at Otumba Park, various events promoted by DSB including Fire and Ice, Fine Arts Fair, and Bloody's, Brews & Bacon. She stated the Farmers Market in its second season hosts 80 vendors on a weekly basis, has a brand logo and website. City scaping included flower- pots planted, new street banners, and a new street art project "Bass around the Bay" featuring 27 art pieces on display around the city that will be auctioned at Harvest Fest.

Ms. Ehlers-Kwaterski indicated the focus for 2024 includes continuing the Farmers Market, increasing social media presence, expanding events to include both the East and West sides, continuing the "Bass" street art project, increasing business drop in contacts, expanding the membership base, and continued collaborations and partnership.

As per agreement with the City of Sturgeon Bay, Destination Sturgeon Bay is requesting funding at 25% of the 30% of room tax collected by the city from the previous year, therefore the funding request for 2024 is in the amount of \$108,784.82.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to direct Staff to incorporate the funding request of \$108,784.82 from Destination Sturgeon Bay in the 2024 budget. Carried.

Consideration of: Request for Door County Economic Development for 2024 Funding:

Door County Economic Development Executive Director Michelle Lawrie reviewed the four strategic pillars: Business Advancement & Advocacy, Entrepreneurial Growth, Sustainable Living and Communications and Engagement touching on the goal of each pillar. She highlighted the accomplishments over the past year beginning with manufacturing month. In effort to broaden the understanding of manufacturing, DCEDC partnered with the Peninsula Pulse through articles and podcasts. Student tours were held, and youth apprentice program was promoted. A job fair was held this year with 550 students and 43 businesses attending. The event was successful with plans to continue. Legislative Days is an annual event, this year had 66 participants, half of which were students, meeting with over 100 state officials for lobbying and topic discussions. The annual meeting and awards brought 290 attendees. The SB Development Tour showcased Sturgeon Bay to developers. The event was attended by 30 participants including bankers and 12 developers focused on commercial, residential, and industrial development. Ms. Lawrie moved onto entrepreneurial growth explaining DCEDC tries to meet the needs of entrepreneurial through support, counseling, business planning, social media, and marketing. They also offer a bootcamp program that had 16 graduates this spring. The program is in partnership with UWGB through their small business development corporation. Continuing with communication and engagement DCEDC will continue to work with local media; radio, T.V, and newspaper articles to inform the community of successes and challenges. Promoting Door County at development conferences.

Going forward in 2024, the focus will be on sustainability issues including affordable childcare and housing. The priorities will center on connecting residents with economic opportunities, creating new resources for entrepreneurs, continuing to address barriers to economic growth and exploring new industries/cluster growth. Also beginning in the fall, four committees will launch including workforce development, housing attainability, business and education partnership and public affairs.

Ms. Lawrie stated DCEDC is requesting funding for 2024 in the amount of \$31,700.

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to direct Staff to incorporate the funding request of \$ 31,700 from Door County Economic Development in the 2024 budget. Carried.

Consideration of: Request for Wisconsin Human Society for 2024 Funding:

City Treasurer/Finance Director Clarizio stated the Door County Campus has requested \$15,000 in funding for 2024. The amount is the same as previous years.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to direct Staff to incorporate the funding request of \$15,000 from Wisconsin Humane Society in the 2024 budget. Carried.

Consideration of: Amendment to development Agreement with Cobblestone Hotels Development, LLC.

City Administrator Van Lieshout explained the Common Council previously approved a development agreement with Cobblestone Hotels Development, LLC that includes \$1,200,000 in tax increment, half paid upon occupancy, the remainder paid in annual installments over 12 years. Cobblestone recently notified the city their lender would not provide enough capital upfront to start the hotel project, in addition to rising construction costs. They are requesting an increase of \$210,000 for the payment upon completion and a decrease in the annual payments. The total incentive amount of \$1,200,000 would not change but the payment structure. R.W Baird provided cash flow reports based on the requested changes. Mr. Van Lieshout added the project still cash flows and the city does not pay until completion.

Community Development Director Olejniczak added the guaranteed minimum assessed value will increase from the current agreement of \$6,000,000 to \$6,210,000, which does generate additional increment that offsets the timing of the developer incentive. The initial payment upon completion increases to \$810,000, the annual payments decreasing to \$26,000 paid over 15 years beginning in 2026. He noted the proposed annual payment presented in the agenda packet was incorrectly stated as \$32,500 instead of \$26,000.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to approve the proposed amended development agreement with Cobblestone Hotels Development, LLC including the revised financial incentive parameters as presented correcting the annual payments from \$32,500 to \$26,000. Carried.

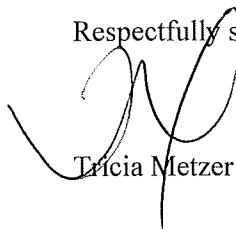
The Committee do not enter closed session.

Review bills

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to adjourn. Carried. The meeting 5:43pm.

Respectfully submitted,



Tricia Metzger

JOINT REVIEW BOARD
Thursday, August 10, 2023

A meeting of the Joint Review Board was called to order at 1:10 p.m. by Josh Van Lieshout in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members present were City of Sturgeon Bay representative Josh Van Lieshout, Sturgeon Bay Schools representative Mike Stephani, and Door County representative Ken Pabich. Also present were Robert W. Baird representative Adam Ruechel and Community Development Administrative Assistant Cindy Sommer.

Appointment of Chairperson: Moved by Mr. Pabich, seconded by Mr. Stephani to nominate Josh Van Lieshout as Chairperson of the Joint Review Board. All ayes, motion carried.

Appointment of Public Member: Moved by Mr. Van Lieshout, seconded by Mr. Pabich to nominate Bill Chaudoir as the public member of the Joint Review Board. All ayes, motion carried. Mr. Chaudoir then joined the meeting.

Discuss Role of the Joint Review Board: Mr. Van Lieshout stated the members have had extensive experience participating on the Joint Review Board and, therefore, discussion of the Joint Review Board role was brief.

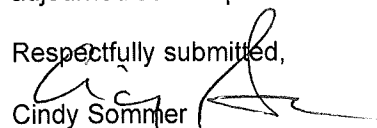
Overview of purpose and description of the Tax Incremental District No. 9 being created: Mr. Ruechel provided an overview of the proposed TID #9 consisting of approximately 40.2 acres encompassing three parcels along S. Neenah Avenue, Deck Street, Halyard Street and Shiloh Road in the Industrial Park. The project does not involve any annexing or changes to the zoning maps. The developer is proposing to construct a 50,000 square foot industrial flex building with space for up to five tenants and will need financial incentives to assist with the construction costs of the project. The city has agreed to provide \$1,100,000 in tax incremental financing.

Mr. Ruechel explained that the proforma in the agenda packet shows that the TID would have a positive balance at the end of the twenty-year term. A total of \$12,000,000 of incremental value is expected to be created by the end of the life of the district.

The members discussed the need for small manufacturing places for growing businesses, the possibility of enhancements to the Ahnapee Trail, and the scope of street and sewer costs. The members suggested the land acquisition and Ahnapee Trail connection budgets be increased by \$500,000 as the Ahnapee Trail would have a direct benefit to the proposed tax increment district and to broaden the street construction costs by \$1,000,000, thus reflecting the possibility of further development of the undeveloped property within the TID. The value assumptions would be adjusted to balance the increased costs.

Set next meeting date for formal review and action of Tax Incremental District No. 9: The next meeting date is scheduled for October 12, 2023, at 1:00 pm in the Council Chambers, City Hall.

Adjourn: Moved by Mr. Pabich, seconded by Mr. Stephani to adjourn. All ayes, motion carried. The meeting adjourned at 1:39 p.m.

Respectfully submitted,

Cindy Sommer
Administrative Assistant
Community Development

PERSONNEL COMMITTEE
August 10, 2023

A meeting of the Personnel Committee was called to order by Chair Williams at 9:00 a.m. in the Council Chambers. Roll call: Members Williams, Gustafson and Statz were present.

Statz/Gustafson to adopt the following agenda:

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: Increase Hourly Wage and Incentives for Seasonal Employees.
5. Adjourn.

Carried.

Municipal Services Director Barker summarized the current situation of staffing and hiring seasonal employees in the Parks Department. Historically, there are about 20 seasonal employees hired each season for DPW and in 2023 there were nine. Discussion took place regarding hourly wages, incentives, how to get and retain seasonal employees, and marketing to get targeted employees.

Williams/Gustafson to approve the following changes to the Seasonal Employee Wage Structure for the 2024 budget process:

- Increase hourly wage by \$2.00 per hour.
- Allow Municipal Services Director discretion of a starting wage for qualified applicants from \$17.00 - \$19.00 per hour.
- \$500 end of season bonus for seasonal employees who work at least 440 hours, of which at least 24 of those hours must be a Saturday, Sunday or holiday.
- \$300 end of season bonus for seasonal employees who work at least 320 hours, of which at least 16 of those hours must be a Saturday, Sunday or holiday.
- \$200 incentive for employees who refer a new hire that works for 440 hours, of which at least 24 of the hours must be on a Saturday, Sunday or holiday. This would be for FT, PT, or seasonal employees.
- \$150 incentive for employees who refer a new hire that works for 320 hours, of which at least 16 of those hours must be a Saturday, Sunday or holiday. This would be for FT, PT, or seasonal employees.

It is estimated that this will increase the operating budget for seasonal wages in DPW beginning in 2024, by an additional \$7,000 - \$8,000. It was noted that this change would go directly to the budget workshops. Carried.

Statz/Gustafson to adjourn. Carried. The meeting adjourned at 9:34 a.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/HR Director

AESTHETIC DESIGN AND SITE PLAN REVIEW BOARD
Monday, August 14, 2023

The Aesthetic Design and Site Plan Review Board meeting was called to order at 6:01 p.m. by Chairperson Rick Wiesner in the Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members Rick Wiesner, Nancy Schopf, Thad Birmingham, Matt Fox, and Dave Augustson were present. Pam Jorns was excused. Mark Struck was absent. Staff present were Planner/Zoning Administrator Stephanie Servia and Community Development Administrative Assistant Cindy Sommer.

Adoption of Agenda: Moved by Mr. Birmingham, seconded by Ms. Schopf to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from June 12, 2023, and July 24, 2023.
4. Consideration of: Façade changes and rooftop patio for 49 S. Madison Avenue owned by Mark and Chris Friese, parcel #281-12-10020102.
5. List of Certificates of Appropriateness approved by Chair.
6. Adjourn.

All ayes. Motion carried.

Approval of minutes from June 12 and July 24, 2023: Moved by Mr. Augustson, seconded by Mr. Birmingham to approve the minutes. All ayes. Motion carried.

Consideration of: Façade changes and rooftop patio for 49 S. Madison Avenue owned by Mark and Chris Friese, parcel #281-12-10020102: Ms. Servia explained that the former Zoerb's paint store located at 49 S. Madison Avenue is proposing to do façade updates, new windows, siding, an elevator, new exterior stairs, and a rooftop patio. The building will be used for owner housing on the upper floor and a commercial tenant on the first floor. Demo work has already started. There are two parking spaces in the back for housing and no parking is required for the commercial space. The design involves new windows to match the original building design, coffee colored LP siding on the south and west sides, and an elevator shaft with split face CMU. No lighting plan was submitted, however the photos in the agenda packet show some string lighting on the rooftop patio. The brick façade on the front of the building will remain the same. The City Administrator would like the board to take a close look at the elevator shaft to be sure it looks nice. Staff believes this will be a fresh update to the building.

Ethan Fett, contractor for the project, explained that the building code for elevators requires masonry so the split face block in standard concrete color was chosen to match the color of the existing stone as close as possible. The Diamond Coat coffee-colored siding is being used to cover portions of the old stone where it has deteriorated to the point that repair would still not yield an attractive appearance. The stairs will be black structural steel. There will be one upstairs, owner-occupied apartment and an elevator to service from the basement to both floors.

Mr. Birmingham indicated that the elevator shaft is not attractive and suggested that some type of feature be added to make it more visually appealing. Mr. Augustson agreed and suggested corbelling to somewhat match the front corner of the building would be nice. Mr. Fett indicated that the computer rendering on the photos in the agenda packet show the elevator to be much lighter than standard concrete and he also indicated that the interior of the building is getting extensive structural improvements and the entrance is also being updated.

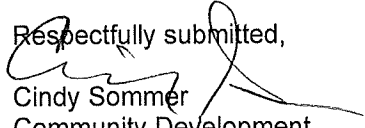
Mr. Birmingham motioned to approve the application as presented. Motion seconded by Mr. Augustson. Amended motion made by Mr. Augustson to add the condition that some type of façade changes be made to the elevator tower to make it more aesthetically pleasing and to be approved by the chair. Amended motion seconded by Mr. Fox. Vote taken on amendment to motion. All ayes. Motion carried. Voted taken

on amended motion to approve as presented with the added condition that a more aesthetically pleasing elevator tower design be provided and approved by the chair. All ayes, motion carried.

List of Certificates of Appropriateness approved by Chair. No comments were made.

Adjourn: Moved by Ms. Schopf, seconded by Mr. Augustson to adjourn. All ayes. Motion carried. The meeting adjourned at 6:27 p.m.

Respectfully submitted,



Cindy Sommer
Community Development
Administrative Assistant

CITY PLAN COMMISSION MINUTES
August 16, 2023

A meeting of the City Plan Commission was called to order at 6:00 p.m. on Wednesday, August 16, 2023, by Mayor Ward in Council Chambers, City Hall, 421 Michigan Street, Sturgeon Bay.

Roll Call: Members David Ward, Dennis Statz, Helen Bacon, Spencer Gustafson, and Jeff Norland were present. Members Mark Holey and Amy Stephens were excused. Staff present were Community Development Director Marty Olejniczak, Planner/Zoning Administrator Stephanie Servia, City Engineer Chad Shefchik, and Community Development Administrative Assistant Cindy Sommer.

Agenda: Motion by Mr. Gustafson and seconded by Mr. Norland to accept the following agenda:

1. Roll call.
 2. Adoption of agenda.
 3. Approval of minutes from July 19, 2023.
 4. Public comment on non-agenda Plan Commission related items.
 5. Conditional Use application by Doug Mueller to construct commercial storage units on parcel #281-64-80000104 located at 1605 Shiloh Road.
 - a. Presentation
 - b. Public Hearing
 - c. Consideration
 6. Combined preliminary/final Planned Unit Development proposed by Estes Investments, LLP for multiple-family dwellings and commercial storage on property located at 1361 N 14th Avenue.
 - a. Presentation
 - b. Public Hearing
 - c. Consideration (*Note: The Plan Commission will not make a recommendation at this meeting, unless a motion is made and unanimously passed by the members present to act on the request at this meeting.*)
 7. Project plan and boundaries for Tax Incremental District #9 (Industrial Park).
 - a. Presentation
 - b. Public Hearing
 - c. Consideration
 8. Initial presentation of zoning map amendment by Lane Kendig from Central Business District (C-2) to Multiple-Family Residential (R-4) for property located at 26 W Pine Street, parcel #281-46-65021700.
 9. Draft project plan and boundaries for Tax Increment District #10 for mixed use development along South Duluth Avenue south of Highway 42-57 and west side of South Hudson Avenue.
 10. Adjourn.
- All ayes. Motion carried.

Approval of minutes from July 19, 2023: Motion by Ms. Bacon and seconded by Mr. Statz to approve the minutes from July 19, 2023. All ayes. Motion carried.

Public Comment on non-agenda Plan Commission related items: No members of the public presented for comment.

Conditional Use application by Doug Mueller to construct commercial storage units on parcel #281-64-80000104 located at 1605 Shiloh Road:

Presentation (a): Ms. Servia explained that the property was recently rezoned to Light Industrial (I-1A), which requires a conditional use for commercial storage. The project consists of one 11-unit building and one 18-unit building. The plans that were submitted at the time of the rezoning have changed and the revised plan now includes removal of the existing building and constructing the larger building on the east side of the property. The Industrial Park Development Review Team reviewed and approved the plans, with the conditions of landscaping, and paving the entrance driveway and providing concrete aprons. The property is currently being cleaned up. It borders other industrial properties, so the project makes sense at this location. Ms. Servia noted that at the public hearing for the rezoning request, a neighbor voiced concerns regarding lighting and visibility from her property.

Staff recently visited the property and believes the proposed storage units would only be visible by the neighbor after the trees lose their foliage. The foliage is very dense during most times of the year. Staff supports the conditional use and suggests conditions that all exterior lighting be downward directed and at least five trees located between the street and the front building must be included in the landscaping plan.

Applicant Doug Mueller indicated that he is here to answer any questions. The members remarked that they like the layout of the buildings. Mr. Olejniczak stated that the fire chief prefers the previous plan but this one will also work.

Public Hearing (b): Mayor Ward opened the public hearing at 6:09 p.m. Samantha Casey, 265 E Leeward Street, is the adjacent property owner and stated she was at the rezoning meeting and prefers the new layout of the buildings. She indicated that the downward directed lighting is better, but she still has concerns about trespassing and dumping of garbage onto her property, and also the increase in traffic to her quiet area. Doug Mueller, the applicant, stated he would like to see a stop sign on Shiloh Road from the west because there are trees and a slight rise that hinder visibility at the intersection. Mayor Ward explained that this type of request should be directed to the newly formed Public Transportation Board. The mayor closed the public hearing at 6:12 p.m.

Consideration (c): Ms. Bacon motioned to approve the conditional use application as presented with conditions that all exterior lighting be downward directed and at least five trees must be planted between the street and the front building. Motion seconded by Mr. Statz. The members discussed outdoor storage and trash and Mr. Mueller explained that the units would be mostly for boat storage and that there would be no outdoor storage or trash on the property. All ayes, motion carried.

Combined preliminary/final Planned Unit Development proposed by Estes Investments, LLP for multiple-family dwellings and commercial storage on property located at 1361 N 14th Avenue:

Presentation (a): Ms. Servia explained this is a combined preliminary/final Planned Unit Development (PUD) proposal by Estes Investments. Mayor Ward noted that two Commission members were unable to attend the meeting tonight and indicated that the Commission is likely to choose to wait to vote until the next meeting. Ms. Servia went on to explain that this is a mixed-use development with both a 22-unit and an 8-unit condo building, four commercial storage buildings and a storage building for use by residents of the condo units. The rezoning to PUD is necessary due to exceeding the maximum residential density under the zoning code. The Commission previously approved using the combined preliminary/final PUD process. Ms. Servia further explained that the site already has approval for 12 storage buildings and the 22-unit multiple-family residential building and the decision before the members is whether to keep the project as previously approved or to allow the 8-unit condo instead of some of the storage units. Ms. Servia also noted that the parcel has a fairly drastic slope, going from elevation 626 feet to 645 feet, with a drainageway located along the west edge. The comprehensive plan has this listed as higher density residential for the eastern portion and unsewered commercial for the westerly 190 feet, which was an amendment to the comprehensive plan in 2021. The only access point is from 14th Avenue.

This project proposes to have a total of 30 units, which is five more than the maximum 25 units permitted under the current zoning designation. There are no recreational facilities planned, however staff would like to see something like a gazebo or other community gathering amenity. The landscape plan calls for 28 trees to be planted. At this time the commercial storage buildings have been approved by the Aesthetic Board, but the 8-unit and 22-unit condo buildings have not yet been presented to that Board.

The proposal complies with all zoning requirements, except the residential density, and staff recommends approval of the PUD with conditions of: 1) create a gathering space on the property; 2) lighting should be downward directed and; 3) the 8-unit and 22-unit condo buildings, as well as the 4'x8' condo storage unit building would require Aesthetic Board approval.

Dave Phillips of Bayland Buildings, Inc., general contractor, explained that all sewer and water plans have been submitted and approved by the city engineer. Stantec created a landscape plan that meets the municipal code. The lighting plan is deemed to have zero uplight and will consist of a total of six light poles with none on the north side. There will be thirty 4-foot by 8-foot storage units in one building for condo use with an inside hallway to the units, plus one wheelchair accessible doorway to a unit. They would like to have a decision very soon because the 22 condo units are already on the market, and they want to be able to inform buyers of the complete plan. He

added that the 8-unit condo is a better use of the space and actually utilizes less ground than the previously planned storage buildings. He indicated there are two possible locations for a gathering place of some type, if that is required. The 8-unit building design will be more detailed before it would go before the Aesthetic Board.

Public Hearing (b): Mayor Ward opened the public hearing at 6:32 p.m. Chris Larson of 1411 N 14th Avenue explained his property abuts the subject property. He has never been against the proposed improvements, however he believes the density is too much and is setting a bad precedent. He has been frustrated with property lines problems. He has had 2-4 feet of asphalt removed and backfilled with gravel. He met with Mr. Phillips prior to the meeting today and an agreement has been reached to repair, reseed and sod the encroachment by mid-September. Mr. Larson stated he is concerned about the elevation change but understands now that a retaining wall may not be needed. He is concerned there is not enough parking and feels that any short-term rental of the units should be tightly regulated. He hopes that the Aesthetic Board looks at the placement of the proposed trees and requires they be spread out more and not clustered together in one spot. He indicated that some improvements have been taken care of but is very concerned that other problems will be left undone. The property still contains an old stone wall, two bad trees and that overall the proposed density is just too high.

Connie Larson of 1411 N 14th Avenue stated she is very concerned about the density and that there are no garage spaces for the extra residential units.

Anthony Recupero of 1408 N 12th Avenue stated he submitted a letter with his concerns. One four-page letter submitted by a variety of neighbors in opposition was read into the record. The public hearing was closed at 6:49 p.m.

Consideration (c): Mayor Ward stated that he is not ready to consider this project tonight. A special Plan Commission meeting is being held on August 30 and consideration will likely take place at that meeting. Mr. Olejniczak confirmed that the excavation done on Mr. Larson's property had taken place and he hopes the parties are able to work out an amicable resolution. He also stated that the parking spaces meet the municipal code and explained the criteria. Short term rental restrictions are difficult for the city to adopt, however a restriction in the condominium declaration could be one way to do so. It would be possible to hold off on rezoning the parcel until after the condominium declaration has been drafted.

The members discussed that the rip rap retaining wall was not part of the previously-approved project. They would like to see a better landscape plan with more green space and a community gathering space. Mr. Statz pointed out that the Commission previously suggested to the developer that residential units would be preferred over storage units. City Engineer Shefchik stated that the old stone wall is already in the plans to be removed by the property owner. The members also discussed runoff and management of creek drainage. Mr. Shefchik indicated that property owners must grant permission or easements before city employees could clean out drainageways on their property.

No action was taken on this matter and consideration will be deferred to the next meeting.

Project plan and boundaries for Tax Incremental District #9 (Industrial Park):

Presentation (a): Mr. Olejniczak explained that the city and Door County Economic Development Corporation (DCEDC) have been working on a proposed industrial flex building within the industrial park. A memorandum of understanding with Immel Construction has been signed and Cedar Corporation has been hired for engineering. The developer needs infrastructure and development incentives and creating a new tax incremental district (TID) is a good way to assist with the financing. R.W. Baird has been working on the financial aspects of the proposed TID, which consists of three parcels totaling about 40 acres. The flex building is planned to be about 50,000 square feet and could house up to five new industrial businesses, some of which could be coming from the DCEDC incubator. The spaces in the building would be flexible to accommodate different size needs.

Adam Ruechel of R.W. Baird went through the updated plans. The city anticipates expenditures of about \$2 million during the 15-year expenditure period. There is a projected \$4.3 million of tax increment that can be used for street improvements, stormwater management and other improvements within the half-mile vicinity of the district. Property improvement values of approximately \$5.5 million from the flex building are anticipated and a total of \$12 million in incremental value is expected by the end of the life of the TID. The Joint Review Board suggested to

increase street, storm sewer/water and land acquisition costs by about \$2.5 million, however it is preferable to keep a more conservation approach with the option to amend the plan at a later date if it's feasible.

Mr. Olejniczak explained that if the new TID is adopted before September 30, then the official start date goes back to January 1, 2023, however if it isn't adopted until October 1 or later, then the official start date will be 2024, which is beneficial because it is unlikely that the project will begin before the new year and no increase of property values will take place in 2023.

Mr. Statz commented that this appears to be a very conservation TID and it's likely to do better than projected.

Public Hearing (b): Mayor Ward opened the public hearing at 7:19 p.m. Michelle Lawrie of DCEDC stated that the industrial flex building is very needed in the city and she is appreciative of the opportunity to work together to get this done. She's excited to see the improvement to the 40 acres and the new building is very exciting.

One letter from Immel Construction in support of the TID was read into the record. The public hearing was closed at 7:22 p.m.

Consideration (c): Mr. Olejniczak explained that the members, if they choose to recommend adoption of a resolution, could do so now or they could wait until a later meeting to see an updated proforma. Mr. Ruechel indicated that they could recommend adoption now and it wouldn't change the start date of the TID because that would be based upon council adoption. Mr. Statz motioned to approve the resolution to recommend the creation of TID #9 to council as presented. Mr. Norland seconded the motion. Mayor Ward stated that he prefers to stay with the conservative plan as presented and noted that the plan could be amended up to four times. All ayes, motion carried.

Initial presentation of zoning map amendment by Lane Kendig from Central Business District (C-2) to Multiple-Family Residential (R-4) for property located at 26 W Pine Street, parcel #281-46-65021700: Lane Kendig of 4089 Snake Island Road explained that he is the owner of the property at 26 W Pine Street, which was rezoned from residential to commercial in 2004 and used as an office building, however he is now retired and a potential buyer would like it to be residential and the Mixed-Family Residential (R-4) district seems to be the most flexible option. The buyer is a traveling nurse who would like to use the building for a residence. Mr. Olejniczak indicated that he spoke with the buyer, who is comfortable with this option. It seems to be a good transition in the neighborhood, however Single-Family Residential (R-2) would be another alternative. Mr. Statz questioned if C-5 would be an option and Mr. Kendig stated the bank will not finance any commercially zoned property for residential use. This matter is scheduled for public hearing at the August 30 Plan Commission meeting. No action was taken at this meeting.

Draft project plan and boundaries for Tax Increment District #10 for mixed use development along South Duluth Avenue south of Highway 42-57 and west side of South Hudson Avenue: Mr. Ruechel introduced a new proposed tax increment district (TID), which would be a mixed-use district consisting of 36 acres on the west side, including a 24-lot workforce housing development on City-owned property along S Hudson, S Geneva and S Fulton Streets. The developer and City are looking for ways to fund the needed infrastructure. The TID would have about \$1.785 million improvement project costs during the 15-year expenditure period with an anticipated \$4.4 million increment throughout its life, which is very conservative.

Mr. Olejniczak pointed out a map of the parcels and explained this is a very compact district. Since there has been substantial construction in 2023 in this area with the new Kwik Trip and Starbucks buildings, the city would like to get this TID adopted before September 30 so that the start date goes back to January 1, 2023, thereby allowing the city to take advantage of the increase in property values in 2023.

Mr. Ruechel further added that the TID consists of 10 parcels with a valuation of \$1.4 million. The city currently has about 7.1% of its equalized value of taxable property within tax increment districts, which is well below the maximum 12%. Some of the projected improvements projects consist of street, sidewalk and infrastructure improvements for the 24-lot subdivision, improvements to S Duluth Avenue, other street improvements, and park and trail improvements for Cherry Blossom Park and the Ahnapee Trail. No annexation is anticipated and two

zoning changes from agricultural to commercial or residential are anticipated. The proforma shows this to be very conservative.

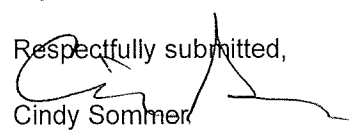
Mr. Statz asked about future expansion of the TID and if there is a limit to how big it could get if more development comes about. Mr. Ruechel explained there is no size limit as long as the city stays below the 12% of property values within the TID's. TID #2 is also set to close in the next couple of years, which would vastly increase the city's capacity to create or enlarge TID's. Mr. Olejniczak indicated that the strategy is to start small and expand along the way if needed.

Mr. Norland indicated he would like to see improvements to S Ashland Avenue to relieve some of the congestion.

No action was taken. This matter will be scheduled for public hearing at the August 30 Plan Commission meeting.

Adjourn: Motion by Mr. Statz to adjourn, seconded by Mr. Norland. All ayes, motion carried. The meeting adjourned at 7:44 p.m.

Respectfully submitted,



Cindy Sommer
Community Development Administrative Assistant

JOINT REVIEW BOARD
Thursday, August 24, 2023

A meeting of the Joint Review Board was called to order at 1:02 p.m. by Josh Van Lieshout in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members present were City of Sturgeon Bay representative Josh Van Lieshout, Southern Door Schools representative Jason Melotte, Door County representative Steve Wipperfurth, and NWTC representative Dan Mincheff. Also present were Planner/Zoning Administrator Stephanie Servia, Robert W. Baird representative Adam Ruechel and Community Development Administrative Assistant Cindy Sommer.

Appointment of Chairperson: Moved by Mr. Wipperfurth, seconded by Mr. Mincheff to nominate Josh Van Lieshout as Chairperson of the Joint Review Board. All ayes, motion carried.

Appointment of Public Member: Moved by Mr. Van Lieshout, seconded by Mr. Wipperfurth to nominate Bill Chaudoir as the public member of the Joint Review Board. All ayes, motion carried. Mr. Chaudoir then joined the meeting.

Discuss Role of the Joint Review Board: Mr. Van Lieshout stated the members have had extensive experience participating on the Joint Review Board and, therefore, discussion of the Joint Review Board role was brief.

Overview of purpose and description of the Tax Incremental District No. 10 being created: Mr. Ruechel introduced a new proposed tax increment district (TID), which would be a mixed-use district consisting of 36 acres on the west side, including a 24-lot workforce housing development on City-owned property along S Hudson, S Geneva and S Fulton Streets. The developer and City are looking for ways to fund the needed infrastructure. The TID would have about \$1.785 million improvement project costs during the 15-year expenditure period with an anticipated \$4.4 million increment throughout its life, which is very conservative.

Mr. Ruechel explained that the two parcels to be used for residential purposes make up 19.9% of the area of the TID, which is the one change to the information provided in the packet required by the Department of Revenue.

Mr. Ruechel further added that the TID consists of 10 parcels with a valuation of \$1.4 million. The city currently has about 7.1% of its equalized value of taxable property within tax increment districts, which is well below the maximum 12%. Some of the projected improvement projects consist of street, sidewalk and infrastructure improvements for the 24-lot subdivision, improvements to S Duluth Avenue, other street improvements, and park and trail improvements for Cherry Blossom Park and the Ice Age Trail. No annexation is anticipated and two zoning changes from agricultural to commercial or residential are anticipated. The proforma shows this to be very conservative.

Mr. Chaudoir questioned the timeframe for the construction of the single-family homes and Mr. Ruechel explained that the project should start in 2024 and be completed by 2027 with the full assessments coming through in 2027 or 2028. Mr. Van Lieshout explained that the parcels were purchased by the city a few years ago and the city has entered into an agreement with JPEJ (Joe and Paul Shefchik) to provide affordable workforce housing to buyers who work in Door County. They will be quality homes ranging from just over 1,000 square feet to nearly 1,300 square feet with starting costs ranging from \$269,900 to \$305,000.

Set next meeting date for formal review and action of Tax Incremental District No. : The next meeting date is scheduled for September 28, 2023, at 1:00 pm in the Council Chambers, City Hall.

Adjourn: Moved by Mr. Mincheff, seconded by Mr. Wipperfurth to adjourn. All ayes, motion carried. The meeting adjourned at 1:22 p.m.

Respectfully submitted,


Cindy Sommer
Administrative Assistant
Community Development

JULY 2023 BANK RECONCILIATIONCHECKING ACCOUNTS

	GENERAL FUND NICOLET	ARPA NICOLET
PRIOR G/L BALANCE	4,242,016.61	459,302.52
REVENUE	1,186,675.26	195.05
DISBURSEMENTS	1,425,917.09	0.00
AMOUNT IN TRANSIT	6,371.49	0.00
ADJUSTMENTS	9,854.87	0.00
ENDING BALANCE	4,006,258.16	459,497.57
BANK BALANCE	4,088,827.22	459,497.57
LESS OUTS. CHECKS	82,569.06	0.00
	4,006,258.16	459,497.57

INVESTMENT ACCOUNTS

	GENERAL/CAPITAL FUND INVESTMENTS
	1,723,232.25
	2,834.70
	2,928.98
	0.00
	0.00
	1,723,137.97
	1,723,137.97

SAVINGS ACCOUNTS

	GENERAL FUND STATE - #2	CAPITAL PROJECTS STATE - #13	CAPITAL PROJECTS DEBT STATE - #15	TIF #3 CONSTRUCTION STATE - #14	TIF #3 DEBT STATE - #08	TID #5 DEBT SVC STATE - #4
PRIOR G/L BALANCE	3,893,018.98	1,013,620.54	81,784.68	5,395.23	805,000.45	7,157.32
REVENUE	19,974.18	4,435.35	357.87	23.61	3,522.48	31.32
DISBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	3,912,993.16	1,018,055.89	82,142.55	5,418.84	808,522.93	7,188.64
BANK BALANCE	3,912,993.16	1,018,055.89	82,142.55	5,418.84	808,522.93	7,188.64

	AFFORDABLE HOUSING TID STATE - #11	TIF #2 STATE - #3	TIF #2 DEBT 98A&B STATE - #10	TIF #2 AMENDED AREA CONST. - STATE - #06	TIF #2 AMENDED AREA CAP. INT. - STATE - #7	TIF #4 DEBT SVC STATE - #12	TID #4 CONSTRUCTION STATE - #01
PRIOR G/L BALANCE	629,364.36	12,067.52	4,703,410.56	56,988.13	97,545.92	60,598.73	720,114.35
REVENUE	2,753.94	52.80	20,580.94	249.37	426.84	265.16	3,151.04
DISBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	632,118.30	12,120.32	4,723,991.50	57,237.50	97,972.76	60,863.89	723,265.39
BANK BALANCE	632,118.30	12,120.32	4,723,991.50	57,237.50	97,972.76	60,863.89	723,265.39

8/24/2023

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
FOR 7 PERIODS ENDING JULY 31, 2023

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL		% VARI- ANCE
						YEAR-TO-DATE ACTUAL		
REVENUES								
GENERAL FUND	14,873,810.00	703,185.86	(95.2)	14,873,810.00	14,873,810.00	8,476,337.93		(43.0)
TOTAL REVENUES	14,873,810.00	703,185.86	(95.2)	14,873,810.00	14,873,810.00	8,476,337.93		(43.0)
EXPENSES								
GENERAL FUND	1,125,772.50	1,365.39	99.8	1,469,347.38	1,755,660.00	148,549.44		91.5
MAYOR	16,675.00	1,022.68	93.8	16,675.00	16,675.00	7,158.76		57.0
CITY COUNCIL	66,830.00	5,133.84	92.3	66,830.00	66,830.00	38,870.33		41.8
LAW/LEGAL	90,000.00	9,690.00	89.2	90,000.00	90,000.00	55,542.39		38.2
CITY CLERK-TREASURER	527,455.00	33,866.65	93.5	527,455.00	527,455.00	311,154.03		41.0
ADMINISTRATION	214,220.00	18,383.96	91.4	214,220.00	214,220.00	121,996.32		43.0
COMPUTER	201,450.00	25,038.27	87.5	201,450.00	201,450.00	144,303.79		28.3
CITY ASSESSOR	81,416.67	4,621.60	94.3	81,516.65	81,600.00	40,318.19		50.5
BOARD OF REVIEW	1,520.00	0.00	100.0	1,520.00	1,520.00	50.00		96.7
BUILDING/ZONING CODE ENFORCEM	113,580.00	10,335.56	90.9	113,580.00	113,580.00	78,832.93		30.5
Engineering	269,175.00	19,987.20	92.5	269,175.00	269,175.00	138,694.97		48.4
PUBLIC WORKS ADMINISTRATION	249,720.00	20,941.71	91.6	249,720.00	249,720.00	143,677.91		42.4
ELECTIONS DEPARTMENT	16,840.00	0.00	100.0	16,840.00	16,840.00	13,884.03		17.5
CITY HALL	215,400.00	11,213.48	94.7	215,400.00	215,400.00	108,398.91		49.6
INSURANCE	317,140.00	23,475.00	92.5	317,140.00	317,140.00	232,624.00		26.6
GENERAL EXPENDITURES	1,918,140.00	3,508.56	99.8	1,918,140.00	1,918,140.00	22,912.74		98.8
POLICE DEPARTMENT	657,430.00	50,582.06	92.3	657,430.00	657,430.00	347,671.52		47.1
PATROL BOAT	17,385.00	258.30	98.5	17,385.00	17,385.00	258.30		98.5
PARKING ENFORCEMENT	0.00	0.00	0.0	0.00	0.00	0.00		0.0
POLICE DEPARTMENT/PATROL	2,368,590.00	188,214.53	92.0	2,368,590.00	2,368,590.00	1,165,620.60		50.7
POLICE DEPT. / INVESTIGATIONS	171,790.00	14,029.49	91.8	171,790.00	171,790.00	80,133.24		53.3
FIRE DEPARTMENT	2,215,760.00	179,561.62	91.8	2,215,760.00	2,215,760.00	1,247,473.73		43.6
STORM SEWERS	36,470.00	2,797.78	92.3	36,470.00	36,470.00	11,637.65		68.0
LARGE ITEM PICKUP / LEAF COLL	56,330.00	139.59	99.7	56,330.00	56,330.00	2,771.04		95.0
COMPOST/SOLID WASTE SITE	0.00	0.00	0.0	0.00	0.00	0.00		0.0
STREET SWEEPING	44,280.00	5,026.90	88.6	44,280.00	44,280.00	25,315.45		42.8
WEED ABATEMENT	2,935.00	0.00	100.0	2,935.00	2,935.00	0.00		100.0
ROADWAYS/STREETS	290,415.00	26,170.03	90.9	290,415.00	290,415.00	173,961.57		40.0
SNOW REMOVAL	232,565.00	740.19	99.6	232,565.00	232,565.00	131,879.15		43.2
STREET SIGNS AND MARKINGS	32,400.00	8,754.76	72.9	32,400.00	32,400.00	15,425.98		52.3
CURB/GUTTER/SIDEWALK	37,505.00	321.73	99.1	37,505.00	37,505.00	15,237.24		59.3
STREET MACHINERY	231,150.00	11,185.41	95.1	231,150.00	231,150.00	110,648.59		52.1
CITY GARAGE	82,620.00	331.33	99.5	82,620.00	82,620.00	31,849.08		61.4
CELEBRATION & ENTERTAINMENT	40,950.00	604.85	98.5	40,950.00	40,950.00	21,547.18		47.3
HIGHWAYS - GENERAL	511,690.00	26,253.18	94.8	511,690.00	511,690.00	247,915.51		51.5
PARK & RECREATION ADMIN	119,880.00	9,535.10	92.0	119,880.00	119,880.00	58,114.24		51.5
PARKS AND PLAYGROUNDS	570,575.00	46,930.82	91.7	570,575.00	570,575.00	249,547.53		56.2
BALLFIELDS	21,275.00	3,360.27	84.2	21,275.00	21,275.00	5,760.73		72.9

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
FOR 7 PERIODS ENDING JULY 31, 2023

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
EXPENSES							
ICE RINKS	18,605.00	0.00	100.0	18,605.00	18,605.00	7,047.49	62.1
BEACHES	3,670.00	66.75	98.1	3,670.00	3,670.00	66.75	98.1
MUNICIPAL DOCKS	47,780.00	6,113.45	87.2	47,780.00	47,780.00	17,403.05	63.5
WATER WEED MANAGEMENT	154,405.00	35,456.05	77.0	154,405.00	154,405.00	114,637.69	25.7
WATERFRONT PARKS & WALKWAYS	88,930.00	5,840.83	93.4	88,930.00	88,930.00	41,580.37	53.2
EMPLOYEE BENEFITS	46,520.00	1,941.96	95.8	46,520.00	46,520.00	21,975.35	52.7
PUBLIC FACILITIES	59,400.00	8,721.45	85.3	59,400.00	59,400.00	25,056.98	57.8
BOARDS AND COMMISSIONS	1,220.00	0.00	100.0	1,220.00	1,220.00	107.70	91.1
COMMUNITY & ECONOMIC DEVLPMNT	448,880.00	81,224.11	81.9	448,880.00	448,880.00	249,712.92	44.3
TOTAL EXPENSES	14,036,739.17	902,746.44	93.5	14,380,414.03	14,666,810.00	6,027,325.37	58.9
TOTAL FUND REVENUES	14,873,810.00	703,185.86	(95.2)	14,873,810.00	14,873,810.00	8,476,337.93	(43.0)
TOTAL FUND EXPENSES	14,036,739.17	902,746.44	93.5	14,380,414.03	14,666,810.00	6,027,325.37	58.9
SURPLUS (DEFICIT)	837,070.83	(199,560.58)	(123.8)	493,395.97	207,000.00	2,449,012.56	1083.0

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL FUND
FOR 7 PERIODS ENDING JULY 31, 2023

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
PATROL	4,297,483.00	81,076.42	(98.1)	4,297,483.00	4,297,483.00	502,341.62	(88.3)
TOTAL REVENUES	4,297,483.00	81,076.42	(98.1)	4,297,483.00	4,297,483.00	502,341.62	(88.3)
EXPENSES							
CITY CLERK-TREASURER	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.00	0.0
COMPUTER	37,000.00	0.00	100.0	37,000.00	37,000.00	25,205.98	31.8
CITY ASSESSOR	10,000.00	0.00	100.0	10,000.00	10,000.00	0.00	100.0
ENGINEERING	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ELECTIONS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
CITY HALL	110,000.00	0.00	100.0	110,000.00	110,000.00	20,085.91	81.7
GENERAL EXPENDITURES	174,250.00	85.57	99.9	174,250.00	174,250.00	250,541.96	(43.7)
POLICE DEPARTMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
PATROL BOAT	4,043.33	0.00	100.0	28,303.31	48,520.00	48,523.41	0.0
PATROL	305,105.00	63.56	99.9	305,105.00	305,105.00	229,411.40	24.8
POLICE DEPT. / INVESTIGATIONS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
FIRE DEPARTMENT	611,210.00	2,645.44	99.5	611,210.00	611,210.00	334,713.25	45.2
STORM SEWERS	150,000.00	0.00	100.0	150,000.00	150,000.00	2,586.00	98.2
SOLID WASTE MGMT/REFUSE/RECYC	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ROADWAYS/STREETS	1,893,698.00	71,527.11	96.2	1,893,698.00	1,893,698.00	82,549.29	95.6
SNOW REMOVAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
CURB/GUTTER/SIDEWALK	0.00	1,025.63	100.0	0.00	0.00	283,362.09	100.0
CITY GARAGE	45,000.00	0.00	100.0	45,000.00	45,000.00	0.00	100.0
PARKS AND PLAYGROUNDS	275,000.00	1,493.53	99.4	275,000.00	275,000.00	144,408.40	47.4
BALLFIELDS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ICE RINKS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
BEACHES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
MUNICIPAL DOCKS	130,000.00	31,910.44	75.4	130,000.00	130,000.00	31,910.44	75.4
WATER WEED MANAGEMENT	505,500.00	0.00	100.0	505,500.00	505,500.00	64,297.00	87.2
WATERFRONT PARKS & WALKWAYS	10,000.00	5,827.38	41.7	10,000.00	10,000.00	5,827.38	41.7
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.00	0.0
PUBLIC FACILITIES	0.00	20,750.00	100.0	0.00	0.00	20,750.00	100.0
COMMUNITY & ECONOMIC DEVLPMNT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	4,260,806.33	135,328.66	96.8	4,285,066.31	4,305,283.00	1,544,172.51	64.1

TOTAL FUND REVENUES	4,297,483.00	81,076.42	(98.1)	4,297,483.00	4,297,483.00	502,341.62	(88.3)
TOTAL FUND EXPENSES	4,260,806.33	135,328.66	96.8	4,285,066.31	4,305,283.00	1,544,172.51	64.1
SURPLUS (DEFICIT)	36,676.67	(54,252.24)	(247.9)	12,416.69	(7,800.00)	(1,041,830.89)	3256.8

FOR FUND: ARPA -AMERICAN RESCUE PLAN ACT
FOR 7 PERIODS ENDING JULY 31, 2023

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
ARPA / GENERAL	66.67	195.05	192.5	466.65	800.00	1,817.31	127.1
TOTAL REVENUES	66.67	195.05	192.5	466.65	800.00	1,817.31	127.1
EXPENSES							
ARPA / GENERAL	78,064.75	160,000.00	(104.9)	546,453.25	936,777.00	363,500.00	61.1
TOTAL EXPENSES	78,064.75	160,000.00	(104.9)	546,453.25	936,777.00	363,500.00	61.1
TOTAL FUND REVENUES	66.67	195.05	192.5	466.65	800.00	1,817.31	127.1
TOTAL FUND EXPENSES	78,064.75	160,000.00	(104.9)	546,453.25	936,777.00	363,500.00	61.1
SURPLUS (DEFICIT)	(77,998.08)	(159,804.95)	104.8	(545,986.60)	(935,977.00)	(361,682.69)	(61.3)

FOR FUND: CABLE TV
FOR 7 PERIODS ENDING JULY 31, 2023

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	VARI- ANCE %	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE %
REVENUES							
CABLE TV / GENERAL	132,527.08	30,322.20	(77.1)	147,689.56	160,325.00	96,311.78	(39.9)
TOTAL REVENUES	132,527.08	30,322.20	(77.1)	147,689.56	160,325.00	96,311.78	(39.9)
EXPENSES							
CABLE TV / GENERAL	175,025.00	6,091.49	96.5	175,025.00	175,025.00	53,976.77	69.1
TOTAL EXPENSES	175,025.00	6,091.49	96.5	175,025.00	175,025.00	53,976.77	69.1
TOTAL FUND REVENUES	132,527.08	30,322.20	(77.1)	147,689.56	160,325.00	96,311.78	(39.9)
TOTAL FUND EXPENSES	175,025.00	6,091.49	96.5	175,025.00	175,025.00	53,976.77	69.1
SURPLUS (DEFICIT)	(42,497.92)	24,230.71	(157.0)	(27,335.44)	(14,700.00)	42,335.01	(387.9)

FOR FUND: TID #6 DISTRICT
FOR 7 PERIODS ENDING JULY 31, 2023

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR-TO-DATE VARI- ANCE
REVENUES						
TID #6 DISTRICT	614,180.00	0.00	100.0	614,180.00	0.00	100.0
TOTAL REVENUES	614,180.00	0.00	100.0	614,180.00	0.00	100.0
EXPENSES						
TID #6 DISTRICT	545,895.83	2,495.50	99.5	551,270.85	9,170.28	98.3
TOTAL EXPENSES	545,895.83	2,495.50	99.5	551,270.85	9,170.28	98.3
TOTAL FUND REVENUES	614,180.00	0.00	100.0	614,180.00	0.00	100.0
TOTAL FUND EXPENSES	545,895.83	2,495.50	99.5	551,270.85	9,170.28	98.3
SURPLUS (DEFICIT)	68,284.17	(2,495.50)	(103.6)	62,909.15	(9,170.28)	(115.6)

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #7 DISTRICT
FOR 7 PERIODS ENDING JULY 31, 2023

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #7 DISTRICT	561,750.00	0.00	100.0	561,750.00	561,750.00	0.00	100.0
TOTAL REVENUES	561,750.00	0.00	100.0	561,750.00	561,750.00	0.00	100.0
EXPENSES							
TID #7 DISTRICT	533,416.67	0.00	100.0	543,416.69	551,750.00	677.00	99.8
TOTAL EXPENSES	533,416.67	0.00	100.0	543,416.69	551,750.00	677.00	99.8
TOTAL FUND REVENUES	561,750.00	0.00	100.0	561,750.00	561,750.00	0.00	100.0
TOTAL FUND EXPENSES	533,416.67	0.00	100.0	543,416.69	551,750.00	677.00	99.8
SURPLUS (DEFICIT)	28,333.33	0.00	100.0	18,333.31	10,000.00	(677.00)	(106.7)

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #8 DISTRICT
FOR 7 PERIODS ENDING JULY 31, 2023

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
EXPENSES						
TID #8 DISTRICT	0.00	0.00	0.0	0.00	78.00	100.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	78.00	100.0

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #2 DISTRICT
FOR 7 PERIODS ENDING JULY 31, 2023

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID DISTRICT #2	1,447,876.00	26,419.44	(98.1)	1,447,876.00	1,447,876.00	1,198,803.45	(17.2)
TOTAL REVENUES	1,447,876.00	26,419.44	(98.1)	1,447,876.00	1,447,876.00	1,198,803.45	(17.2)
EXPENSES							
TID DISTRICT #2	1,455,578.92	0.00	100.0	1,455,926.40	1,456,216.00	104,708.00	92.8
TOTAL EXPENSES	1,455,578.92	0.00	100.0	1,455,926.40	1,456,216.00	104,708.00	92.8
TOTAL FUND REVENUES	1,447,876.00	26,419.44	(98.1)	1,447,876.00	1,447,876.00	1,198,803.45	(17.2)
TOTAL FUND EXPENSES	1,455,578.92	0.00	100.0	1,455,926.40	1,456,216.00	104,708.00	92.8
SURPLUS (DEFICIT)	(7,702.92)	26,419.44	(442.9)	(8,050.40)	(8,340.00)	1,094,095.45	(3218.6)

FOR FUND: AFFORDABLE HOUSING TID
FOR 7 PERIODS ENDING JULY 31, 2023

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #1 DISTRICT	857,511.00	30,825.13	(96.4)	857,511.00	857,511.00	660,189.49	(23.0)
TOTAL REVENUES	857,511.00	30,825.13	(96.4)	857,511.00	857,511.00	660,189.49	(23.0)
EXPENSES							
TID #1 DISTRICT	857,511.00	0.00	100.0	857,511.00	857,511.00	0.00	100.0
TOTAL EXPENSES	857,511.00	0.00	100.0	857,511.00	857,511.00	0.00	100.0
TOTAL FUND REVENUES	857,511.00	30,825.13	(96.4)	857,511.00	857,511.00	660,189.49	(23.0)
TOTAL FUND EXPENSES	857,511.00	0.00	100.0	857,511.00	857,511.00	0.00	100.0
SURPLUS (DEFICIT)	0.00	30,825.13	100.0	0.00	0.00	660,189.49	100.0

FOR FUND: TID #3 DISTRICT
FOR 7 PERIODS ENDING JULY 31, 2023

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
REVENUES							
TID #3 DISTRICT	82,884.00	3,546.09	(95.7)	82,884.00	82,884.00	77,383.69	(6.6)
TOTAL REVENUES	82,884.00	3,546.09	(95.7)	82,884.00	82,884.00	77,383.69	(6.6)
EXPENSES							
TID #3 DISTRICT	117,584.00	0.00	100.0	117,584.00	117,584.00	21,142.50	82.0
TOTAL EXPENSES	117,584.00	0.00	100.0	117,584.00	117,584.00	21,142.50	82.0
TOTAL FUND REVENUES	82,884.00	3,546.09	(95.7)	82,884.00	82,884.00	77,383.69	(6.6)
TOTAL FUND EXPENSES	117,584.00	0.00	100.0	117,584.00	117,584.00	21,142.50	82.0
SURPLUS (DEFICIT)	(34,700.00)	3,546.09	(110.2)	(34,700.00)	(34,700.00)	56,241.19	(262.0)

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #4 DISTRICT
FOR 7 PERIODS ENDING JULY 31, 2023

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #4 DISTRICT	420,592.00	5,405.93	(98.7)	524,092.00	610,342.00	123,845.83	(79.7)
TOTAL REVENUES	420,592.00	5,405.93	(98.7)	524,092.00	610,342.00	123,845.83	(79.7)
EXPENSES							
TID #4 DISTRICT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TID #4 DISTRICT	1,098,484.58	4,687.18	99.5	1,130,522.02	1,157,220.00	147,111.63	87.2
TOTAL EXPENSES	1,098,484.58	4,687.18	99.5	1,130,522.02	1,157,220.00	147,111.63	87.2
TOTAL FUND REVENUES	420,592.00	5,405.93	(98.7)	524,092.00	610,342.00	123,845.83	(79.7)
TOTAL FUND EXPENSES	1,098,484.58	4,687.18	99.5	1,130,522.02	1,157,220.00	147,111.63	87.2
SURPLUS (DEFICIT)	(677,892.58)	718.75	(100.1)	(606,430.02)	(546,878.00)	(23,265.80)	(95.7)

FOR FUND: TID #5 DISTRICT
FOR 7 PERIODS ENDING JULY 31, 2023

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #5 DISTRICT	850,408.00	31.32	(99.9)	850,408.00	850,408.00	7,188.64	(99.1)
TOTAL REVENUES	850,408.00	31.32	(99.9)	850,408.00	850,408.00	7,188.64	(99.1)
EXPENSES							
TID #5 DISTRICT	765,446.00	0.00	100.0	765,446.00	765,446.00	71,790.00	90.6
TOTAL EXPENSES	765,446.00	0.00	100.0	765,446.00	765,446.00	71,790.00	90.6
TOTAL FUND REVENUES	850,408.00	31.32	(99.9)	850,408.00	850,408.00	7,188.64	(99.1)
TOTAL FUND EXPENSES	765,446.00	0.00	100.0	765,446.00	765,446.00	71,790.00	90.6
SURPLUS (DEFICIT)	84,962.00	31.32	(99.9)	84,962.00	84,962.00	(64,601.36)	(176.0)

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: REVOLVING LOAN FUND (STATE)
FOR 7 PERIODS ENDING JULY 31, 2023

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
REVOLVING LOAN FUND (STATE)	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
REVOLVING LOAN FUND (STATE)	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

FOR FUND: SOLID WASTE ENTERPRISE
FOR 7 PERIODS ENDING JULY 31, 2023

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
SOLID WASTE ENTERPRISE FUND	615,276.25	51,983.34	(91.5)	619,963.75	623,870.00	373,644.16	(40.1)
TOTAL REVENUES	615,276.25	51,983.34	(91.5)	619,963.75	623,870.00	373,644.16	(40.1)
EXPENSES							
SOLID WASTE ENTERPRISE FUND	631,342.91	37,570.29	94.0	665,860.29	694,625.00	256,505.44	63.0
TOTAL EXPENSES	631,342.91	37,570.29	94.0	665,860.29	694,625.00	256,505.44	63.0
TOTAL FUND REVENUES	615,276.25	51,983.34	(91.5)	619,963.75	623,870.00	373,644.16	(40.1)
TOTAL FUND EXPENSES	631,342.91	37,570.29	94.0	665,860.29	694,625.00	256,505.44	63.0
SURPLUS (DEFICIT)	(16,066.66)	14,413.05	(189.7)	(45,896.54)	(70,755.00)	117,138.72	(265.5)

FOR FUND: COMPOST SITE ENTERPRISE FUND
FOR 7 PERIODS ENDING JULY 31, 2023

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
COMPOST SITE ENTERPRISE FUND	22,456.68	12,075.20	(46.2)	97,196.60	159,480.00	95,669.95	(40.0)
TOTAL REVENUES	22,456.68	12,075.20	(46.2)	97,196.60	159,480.00	95,669.95	(40.0)
EXPENSES							
COMPOST SITE ENTERPRISE FUND	8,670.44	5,736.20	33.8	60,692.68	104,045.00	28,192.80	72.9
TOTAL EXPENSES	8,670.44	5,736.20	33.8	60,692.68	104,045.00	28,192.80	72.9
TOTAL FUND REVENUES	22,456.68	12,075.20	(46.2)	97,196.60	159,480.00	95,669.95	(40.0)
TOTAL FUND EXPENSES	8,670.44	5,736.20	33.8	60,692.68	104,045.00	28,192.80	72.9
SURPLUS (DEFICIT)	13,786.24	6,339.00	(54.0)	36,503.92	55,435.00	67,477.15	21.7

MUNICIPAL REPORT TOTALS
FOR 7 PERIODS ENDING JULY 31, 2023

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	% VARI- ANCE	FISCAL		ANNUAL BUDGET	FISCAL		% VARI- ANCE
				YEAR-TO-DATE	BUDGET		YEAR-TO-DATE	ACTUAL	
TOTAL MUNICIPAL REVENUES	24,776,820.68	945,065.98	(96.1)	24,975,310.56	25,140,719.00	11,613,533.85	11,613,533.85	(53.8)	
TOTAL MUNICIPAL EXPENSES	24,564,565.60	1,254,655.76	94.8	25,535,188.52	26,344,042.00	8,628,350.30	8,628,350.30	67.2	
SURPLUS (DEFICIT)	212,255.08	(309,589.78)	(245.8)	(559,877.96)	(1,203,323.00)	2,985,183.55	2,985,183.55	(348.0)	

BEVERAGE OPERATOR LICENSES

1. Linzmeier, Chaina G.
2. Stachura, Carlynn R.



City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Phone 920-746-2900
Fax 920-746-2905

Visit our website at: www.sturgeonbaywi.org

August 7, 2023

Stephanie Reinhardt
City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

Ms. Reinhardt:

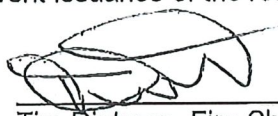
We, the undersigned, have received a request for certification of compliance for a Temporary Class B Beer and Temporary Class B Wine license:

Sunshine Resources of Door County
55 West Yew Street
Agent: Jeremy Paszczak
Sturgeon Bay, WI 54235
Date: September 9, 2023
Sunflower Fest – Martin Park

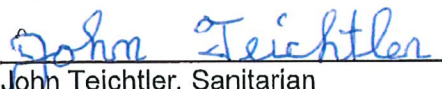
This letter is to certify that the applicants and the premises comply with those regulations, ordinances and law. We observed no condition that would prevent issuance of the requested license.



Clint Henry, Police Chief
City of Sturgeon Bay



Tim Dietman, Fire Chief
City of Sturgeon Bay



John Teichtler, Sanitarian
City of Sturgeon Bay/County of Door



Phone 920-746-2900
Fax 920-746-2905

City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Visit our website at: www.sturgeonbaywi.org

August 21, 2023


Stephanie Reinhardt
City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

Ms. Reinhardt:

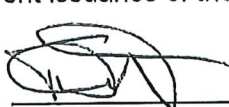
We, the undersigned, have received a request for certification of compliance for a Temporary Class B Beer and Temporary Class B Wine license:

Crossroads at Big Creek
2041 Michigan Street
Sturgeon Bay, WI 54235
Agent: Laurel Hauser
Date: September 27-28, 2023
Crossroads – 2200 Utah Street, Sturgeon Bay

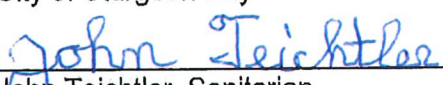
This letter is to certify that the applicants and the premises comply with those regulations, ordinances and law. We observed no condition that would prevent issuance of the requested license.



Clint Henry, Police Chief
City of Sturgeon Bay



Tim Dietman, Fire Chief
City of Sturgeon Bay



John Teichtler, Sanitarian
City of Sturgeon Bay/County of Door

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the purchase of a metal roof and installation from Metal Roofs Direct in the amount of \$42,000 and transfer \$2,000 from line 10-510-000-59065.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: August 8, 2023

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2023.

Executive Summary

Date: July 28, 2023

Title: Installing New Roof on Sunset Park Pavilion

Background: I reached out several different roofing contractors and finally received a bid to install a new metal roof on the pavilion. I have one bid.

Metal Roofs Direct
954 Circle Dr.
Ashwaubenon, WI
Price: \$42,000

The 2023 capital budget line 10-510-000-59015 included \$40,000 for the project.

The 2023 capital budget line 10-510-000-59065, 40 HP Tractor has \$4,328 remaining after purchase of the tractor.

Fiscal Impacts: \$42,000.

Recommendation: Staff recommends proceeding with the roof installation and transferring \$2,000 from budget line 10-510-000-59096 to cover the additional costs of the project.

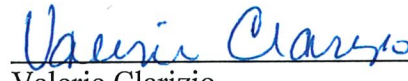
Prepared By:



Mike Barker
Municipal Services Director

Date: 02 AUG 2023

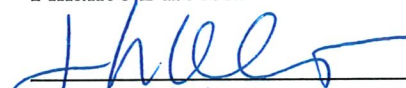
Reviewed By:



Valerie Clarizio
Finance Director

Date: 8/2/23

Reviewed By:



Josh VanLieshout
City Administrator

Date: 8/2/23

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Plan Commission, hereby recommend to approve a zoning map amendment from Central Business District (C-2) to Multiple-Family Residential (R-4) for parcel #2814665021700 located at 26 W. Pine Street owned by Lane H. Kendig Trust.

Respectfully submitted:
City Plan Commission
By: David Ward, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Date: August 30, 2023.

Introduced by _____.

Moved by Alderperson _____, seconded by Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2023.

Staff Report
Zoning Map Amendment: C-2 to R-4
26 W Pine St: Parcel #281-46-65021700

Background: Lane Kendig requests the rezoning of parcel #281-46-65021700 located at 26 W. Pine Street from Central Business District (C-2) to multiple-family residential (R-4). The property is 0.173 acres in size and currently a mixed-use building. Mr. Kendig wishes to sell the property, but the future owner is unable to get a loan for a commercially zoned property. The R-4 zoning would give the future owner the flexibility for some small commercial uses (with a conditional use) should they decide to in the future.

Existing Conditions: Currently the parcel is zoned commercial, the property was rezoned to C-2 in 2005 when Mr. Kendig intended to use the building for offices. The surrounding land uses to the west are single family homes zoned R-2, to the south are the Sawyer School Lofts zoned R-4, to the east is C-2 where Lau's auto and a vacant city lot resides, and to the north are C-2 zoned properties.

Comprehensive Plan: The 2040 Comprehensive Plan's Future Land Use Designation for the lot is Downtown Mixed Use. That land use category is established to be a mix of retail, commercial service, office, institutional, governmental, and residential uses (mainly upper stories). This land-use category does include residential thus an R-4 zoning would work with the comprehensive plan.

Review Process: The Plan Commission will review the petition and conduct a public hearing. The Commission can make a recommendation to Council at the next scheduled meeting. However, a recommendation can also be made following the public hearing if at least 3/4 of the members present are ready to act. Once a recommendation is made, Council will act on that recommendation at their next scheduled meeting. An ordinance must be drafted and approved by Council with 2 separate readings.

Recommendation: Approve the zoning map amendment for parcel #281-46-65021700 from Commercial Business District (C-2) to multi-family residential (R-4).

Prepared By: 
Stephanie Servia
Planner / Zoning Administrator

8-25-2023
Date

Reviewed By: 
Marty Olejniczak
Community Development Director

8-25-2023
Date

CITY OF STURGEON BAY ZONING/REZONING APPLICATION

STAFF USE:	8/2/2023
Date Received:	
Fee Paid:	\$ 450.00
Received By:	S. Scriva

	APPLICANT/AGENT	LEGAL PROPERTY OWNER (if different)
Name	Lane H. Kendig + Elaine Van S. Carmichael	The Lane H. Kendig + Elaine Van S. Carmichael Revocable Living Trust
Company	—	—
Street Address	26 West Pine Street	4080 Joke Island Rd
City/State/Zip	Sturgeon Bay WI 54235	same
Daytime Telephone #	920-743-0005	same
Email	lane@kendigkeast.com	same

STREET ADDRESS OF SUBJECT PROPERTY: 26 West Pine Street
 Location if not assigned a common address: _____

TAX PARCEL NUMBER: ~~2814665021700~~ 2814665021700

CURRENT ZONING CLASSIFICATION: C-2

CURRENT USE AND IMPROVEMENTS: Office and apartment

ZONING DISTRICT REQUESTED: _____

COMPREHENSIVE PLAN DESIGNATION OF SUBJECT PROPERTY: downtown
mixed use

PROPOSED USE OF SURROUNDING PROPERTY UNDER COMPREHENSIVE PLAN:
 North: Down town mixed use
 South: Down town Mixed use
 East: Down town Mixed use
 West: Medium Density Residential

ZONING AND USES OF SURROUNDING PROPERTIES:

North: C-2 - Commercial
South: R-4 - Residential
East: C-2 - Commercial/Vacant
West: R-2 - Residential

HAVE THERE BEEN ANY VARIANCES, CONDITIONAL USE PERMITS, ETC. GRANTED PREVIOUSLY FOR THIS PROPERTY? Yes or No IF YES, EXPLAIN: Revised to C-2 in 2010

Attach an 8-1/2"x 11" detailed site plan (if site plan is larger than 8-1/2"x 11", also include 15 large sized copies), full legal description (preferably digital), 8-1/2"x 11" location map, construction plans for the proposed project, and Agreement for Reimbursement of expenses. Site plan shall include dimensions of property, pertinent structures and buildings, proposed site improvements, signature of person who drew plan, etc.

James H. Kuehl
Property Owner

8-2-23
Date

Stanley Cornicheal

James H. Kuehl
Applicant/Agent

8-2-23
Date

Stanley Cornicheal

I, LANE KEAPPA, have attended a review meeting with at least one member of staff and understand that I am responsible for sign placement and following all stages listed on the check list in regard to the applicant.

Date of review meeting.

Lane Keappa
Applicant signature

[Signature]
Staff signature

Attachments:

Procedure & Check List

Agreement for Reimbursement of Expenses

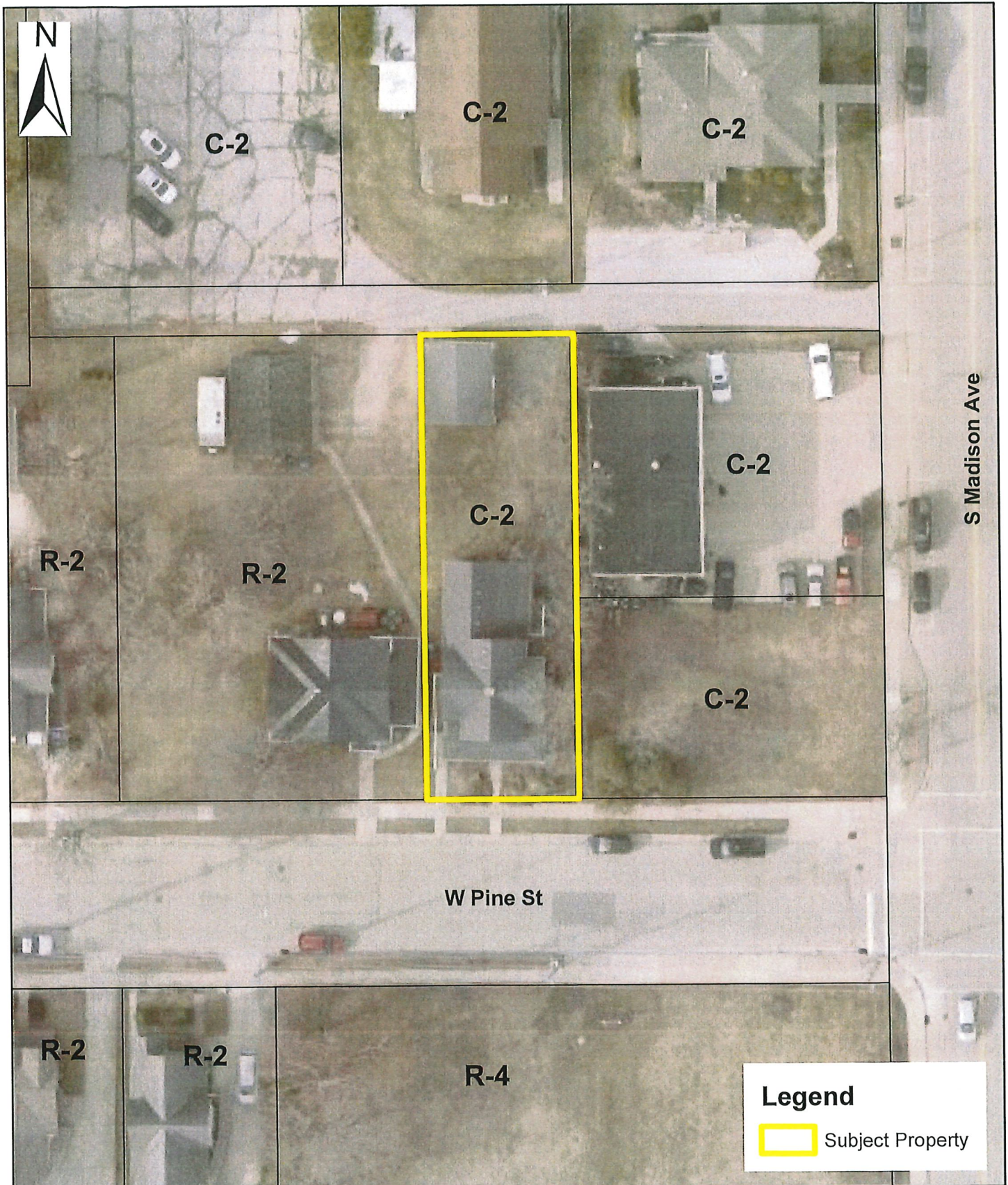
STAFF USE ONLY

Application conditions of approval or denial:

Date

Community Development Director

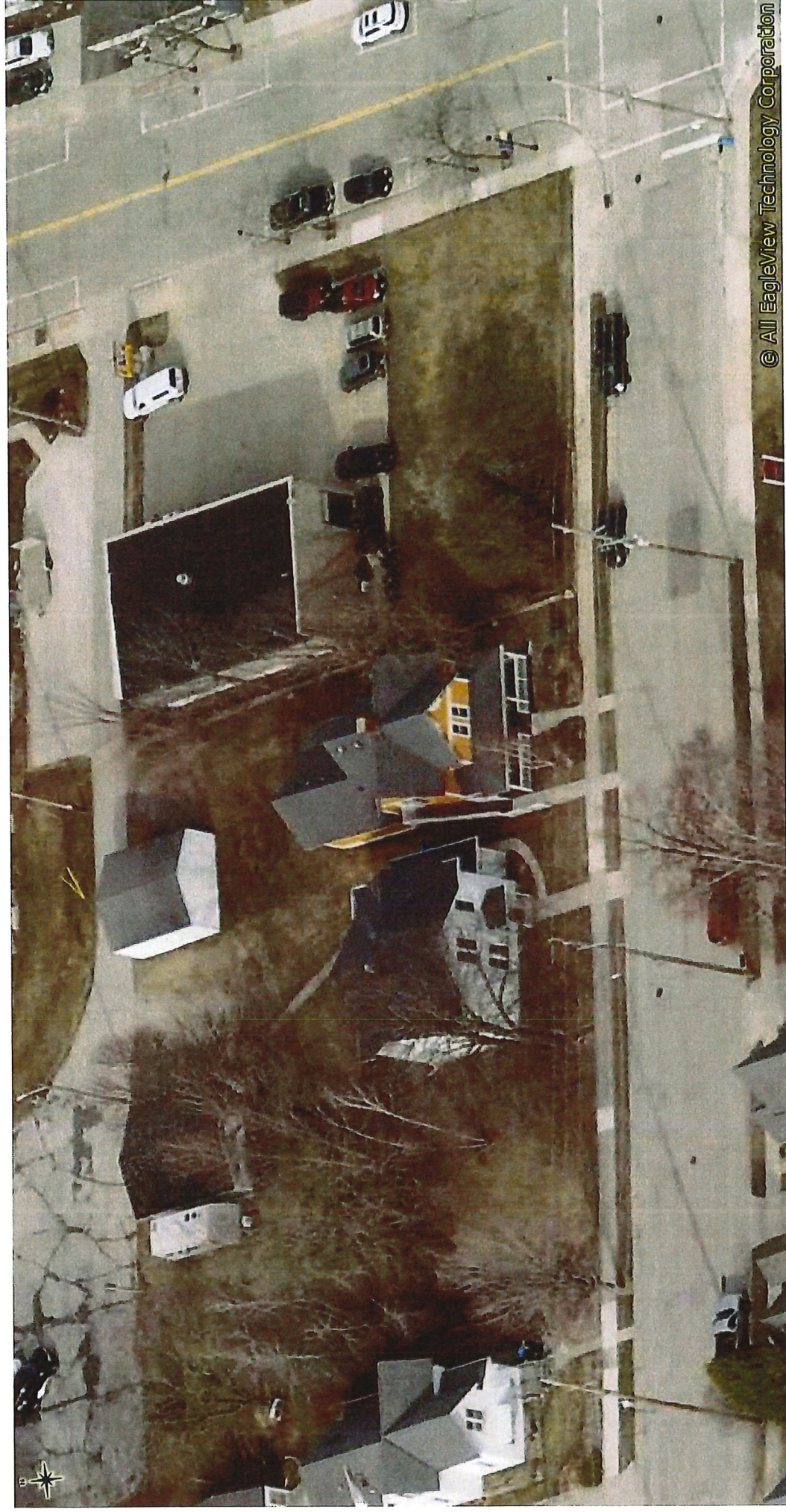
Subject Property Rezone from C-2 to R-4



26 West Pine Street
Parcel #281-46-65021700

0 25 50 100 Feet

Kendig Property- View from North



04/11/2023

NOTICE OF PUBLIC HEARING

The City of Sturgeon Bay Plan Commission will hold a public hearing in the Council Chambers at City Hall, 421 Michigan Street, Sturgeon Bay, Wisconsin on Wednesday, August 30, 2023 at 6:00 p.m. or shortly thereafter, in regard to a proposed zoning map amendment request by Lane Kendig to change the zoning classification from Central Business District (C-2) to Multi-family Residential (R-4) for parcel #281-46-65021700 located at 26 W Pine Street. The proposed zoning map amendment materials are on file with the Community Development Department and can be viewed at City Hall weekdays between 8:00 a.m. and 4:30 p.m. The public is invited to give testimony in regard to the rezoning request either in person at the hearing or in writing.

By order of:

City of Sturgeon Bay Plan Commission

ORDINANCE NO. _____

An Ordinance to Rezone Parcel #281-46-65021700 located at 26 W. Pine St.

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO
ORDAIN AS FOLLOWS:

SECTION 1: The following described property is hereby rezoned from Central Business
District (C-2) to Multiple-Family Residential (R-4):

Sorenson Addition, Lot 17, Blk 2, City of Sturgeon Bay, Door County,
Wisconsin.

Said parcel contains a total of 7,524 square feet.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

David Ward
Mayor

Attest:

Stephanie Reinhardt
City Clerk

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Plan Commission, hereby recommend to approve the combined Preliminary/Final Planned Unit Development for Estes Storage Condo, for tax parcel #281-43-32000000, located at 1361 N 14th Avenue, subject to:

1. The condominium bylaws shall require a minimum 30-day rental period.
2. The north property line shall be sodded as a temporary measure until final landscaping is completed.

Respectfully submitted:

City Plan Commission

By: David Ward, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Date: August 30, 2023

#####

Introduced by_____.

Moved by Alderperson_____, seconded by Alderperson
_____that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2023.



MEMO

To: Sturgeon Bay Plan Commission *AA*
From: Stephanie Servia, Planner/ Zoning Administrator & Marty Olejniczak, Community Development Director *M.O.*
Date: Friday August 25th, 2023
Subject: Preliminary/ Final PUD for Estes Investments, LLC

On August 16th, 2023, a presentation and public hearing for the proposed Planned Unit Development was held before the Commission. No decision was made at that time due to two Plan Commission members being excused, as well as concerns from the neighbors. Below is a summary of the concerns raised during the public hearing and other issues pertaining to the proposed PUD that should be considered.

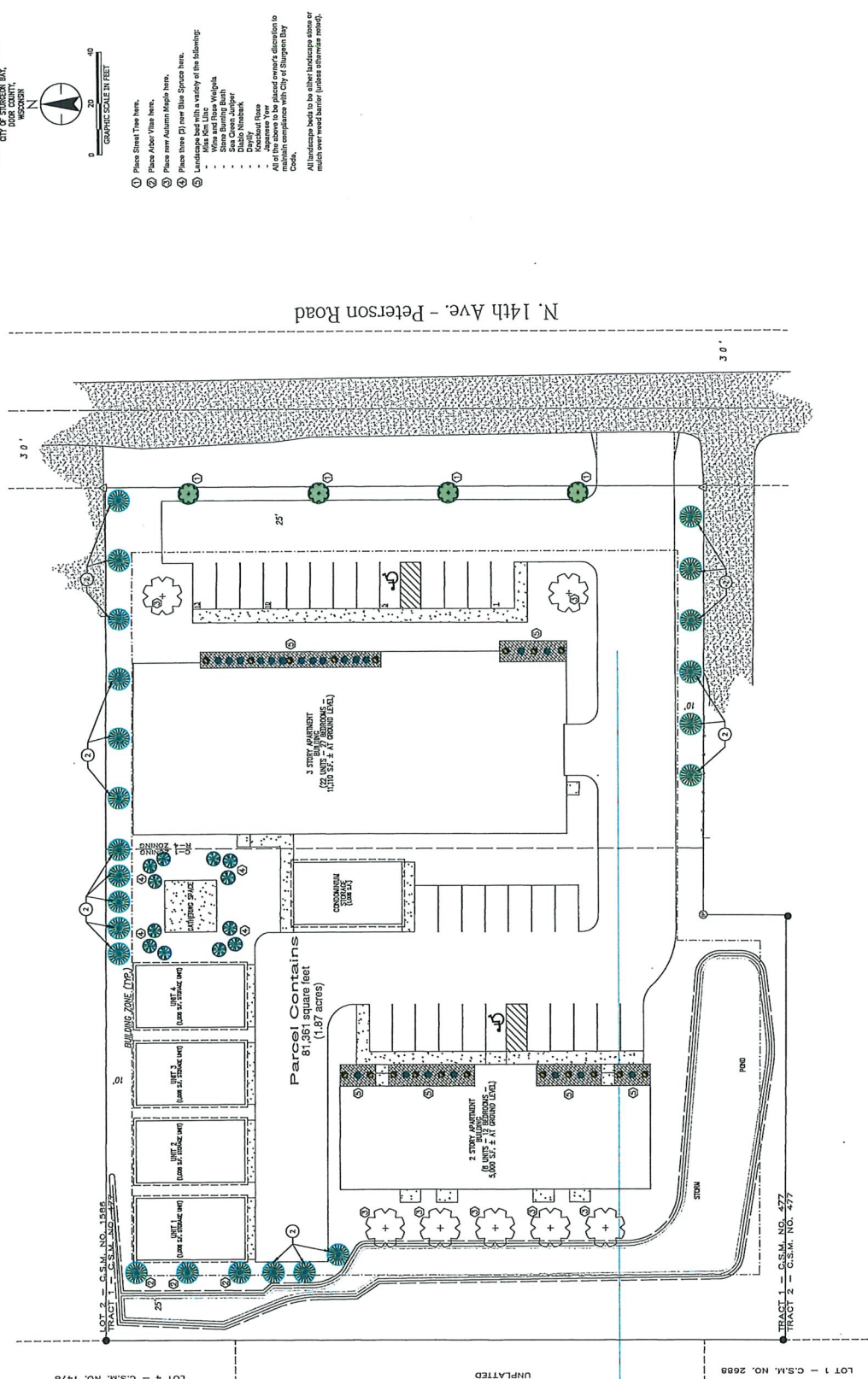
1. **Parking:** There was a concern regarding the adequacy of the parking for residents. Under parking, the original staff report states that there must be 2 parking spaces per dwelling unit. This is incorrect, the correct parking allotment is 1.5 spaces per one-bedroom dwelling and 1.75 spaces per two-bedroom dwelling. For the 22-unit building with 17 one-bedroom dwellings and 5 two-bedroom dwellings the required parking is 34.25 (rounded down to 34). For the 8-unit building with 4 one-bedroom dwellings and 4 two-bedroom dwellings the required parking is 13 spaces. The total parking required is 47 spaces. The plans show 53 parking spaces which exceeds the required minimum.
2. **Landscaping along north and west sides:** The neighbors have concerns regarding landscaping for this project. Past approved landscaping plans showed trees along the north side of the property between the storage buildings and the lot line. Due to the grade of the property and how the retention wall was built, there doesn't appear to be enough room for trees to be planted within the subject property behind the first two storage buildings. The grade differential is less behind the two not yet built storage buildings so putting trees behind them is likely possible. The other landscaping concern was cited in the letter from Recupero et al regarding the fact that the screening between the storage buildings driveway and the west property line was not installed. It is noted that the screening is still planned to happen, the site is still under construction and the landscaping will be required prior to final occupancy being granted.
3. **Other landscaping issues.** The Commission at the last meeting decided they would like to see a better landscape plan. A new plan was submitted and it addresses some of the issues of staff, the Commission, and the neighbors. In particular, it provides additional landscaping/screening along the north property line and along the south side of the entrance driveway.
4. **Residential density:** The neighboring properties also expressed concern over increasing the residential density under the proposed PUD. As stated in the original staff report the applicant is requesting approval of 30 units whereas 25 units is the maximum under the current zoning classifications. Since 21 of the 30 proposed units are one-

bedroom units, the population density and traffic generated will be similar to a multiple-family residential development with fewer, but larger units. Staff does not have any concerns over the density, but if the Commission feels there is too much development at the site, it could consider requiring the applicant to eliminate one of the storage buildings rather than reduce the residential density, provided that doesn't negate the financial viability of the overall project.

5. **Short term rentals.** The applicant indicated that it is not their intent to use the units for tourist rooming houses (aka short-term rentals). The Plan Commission can request that restriction be part of the rules of the condominium declaration but cannot outright prohibit such use under the PUD ordinance.
6. **Recreational amenity.** The Commission requested that a recreational amenity/gathering space be included in the site plan. The revised site plan has gathering space shown with landscaping. This is a reasonable location. Consideration should be given to included grill(s) for barbequing since grilling on the individual balconies is not allowed.
7. **Condominium storage building.** The storage building for the condo owners is situated close to the 22-unit building (about 11 feet apart) and at about 13 feet high could be a concern for the two balconies that would overlook it. While it would be nice to shift this building, its location is dictated in part by an area of contaminated soils that needs to be encapsulated.
8. **Lighting.** The new plan submitted identifies the location of the exterior lighting. No concerns have been identified by staff.

[illegible]

REVISED





A1.0

FLOOR PLAN - PROPOSED

PLAN NOTES:
1/ ALL DIMENSIONS ARE FROM FACE OF STUD TO FACE OF STUD (UNLESS NOTED OTHERWISE)

ISSUED FOR:	CHECKED DATE:
BY:	BY:
<input checked="" type="checkbox"/> PRELIMINARY	<input type="checkbox"/> NO SET
<input type="checkbox"/> DESIGN REVIEW	<input type="checkbox"/> CHECKSET
<input type="checkbox"/> CONSTRUCTION	

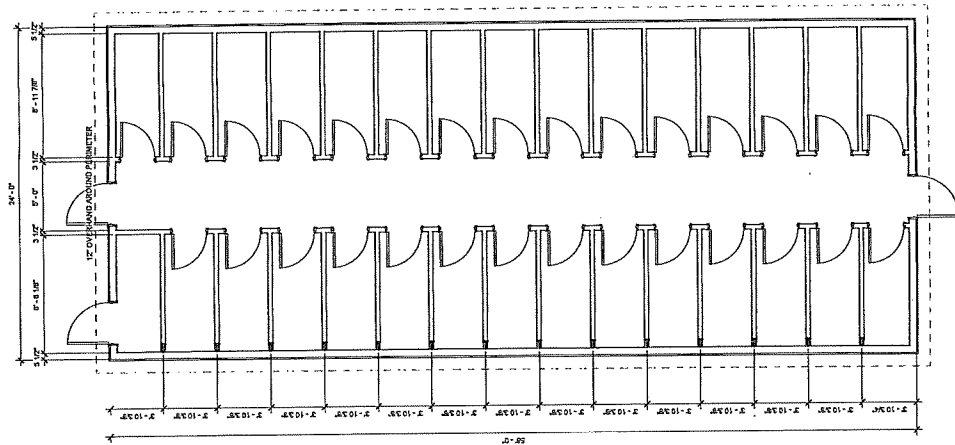
DRAWN BY:	DPO
DATE:	8-23-2023
REVISIONS:	

JOB NUMBER:	*
PROJECT:	DAVE PHILLIPS
EXECUTIVE:	(202) 308-2580

THIS SET OF DRAWINGS IS THE PROPERTY OF BAYLAND BUILDINGS, INC. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREON. IT IS NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF BAYLAND BUILDINGS, INC. ANY UNAUTHORIZED USE OF THESE DRAWINGS IS PROHIBITED AND WILL BE CONSIDERED A VIOLATION OF THE PROFESSIONAL ETHICS OF THE ARCHITECT. BAYLAND BUILDINGS, INC. ACCEPTS NO LIABILITY FOR ANY DAMAGE, LOSS, OR INJURY, INCLUDING CONSEQUENTIAL DAMAGES, ARISING FROM THE USE OF THESE DRAWINGS, WHETHER OR NOT SUCH DAMAGE, LOSS, OR INJURY IS CAUSED IN WHOLE OR IN PART BY NEGLIGENCE OR OTHERWISE.

SCALE VERIFICATION

PROPOSED BUILDING FOR:
23-3323
CITY, WISCONSIN, COUNTY OF:



BAYLAND
BUILDINGS, INC.
BAYLAND BUILDINGS
P.O. BOX 13571 GREEN BAY, WI 54307
(920) 498-3000 FAX (920) 498-3033
www.baylandbuildings.com
DESIGN & BUILD GENERAL CONTRACTOR

SCALE VERIFICATION

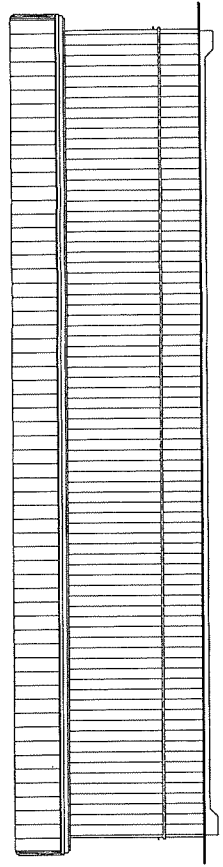
THIS SCALE VERIFICATION IS TO BE USED TO VERIFY THE SCALE OF THE DRAWING. IT IS THE RESPONSIBILITY OF THE USER TO VERIFY THE SCALE OF THE DRAWING. THE SCALE VERIFICATION IS NOT A GUARANTEE OF THE SCALE OF THE DRAWING. THE SCALE VERIFICATION IS NOT A GUARANTEE OF THE SCALE OF THE DRAWING.

PROJECT: DAVE PHILLIPS
EXECUTIVE: (202) 508-2560
DRAWN BY: DPO
DATE: 8-23-2023
REVISIONS:

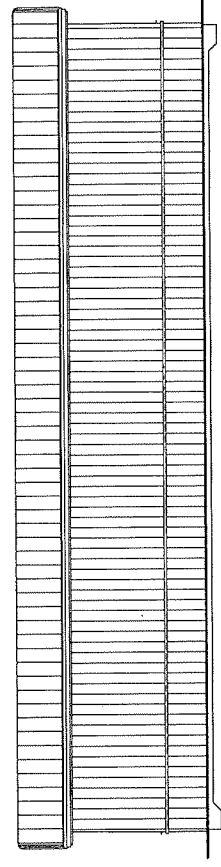
ISSUED FOR: CHECKED DATE:
BY:
☒ PRELIMINARY
☐ BID SET
☐ DESIGN REVIEW
☐ CHECKSET
☐ CONTRACT
ELEVATION - EXTERIOR

EXTERIOR FINISH LEGEND

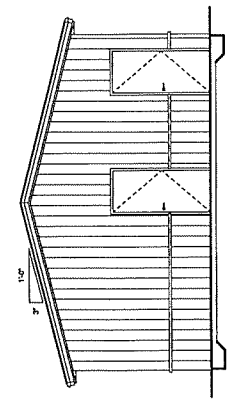
MARK	DESCRIPTION
TPS-1	LOCATION: JACOBI PARKING DRIVE MATERIAL: UP 1/2" MARTINE COMMENTS:
CS-1	LOCATION: CEDAR BRIDGE DRIVE MATERIAL: CEDAR BRIDGE DRIVE SUPPLIER: VERITY COMMENTS:
MT-1	LOCATION: JACOBI PARKING DRIVE MATERIAL: MOUNTAIN VIEW SUPPLIER: VERITY COMMENTS:
MT-2	LOCATION: JACOBI PARKING DRIVE MATERIAL: MOUNTAIN VIEW SUPPLIER: VERITY COMMENTS:
ST-1	LOCATION: STONE VENEER MATERIAL: STONE VENEER SUPPLIER: VERITY COMMENTS:
BS-1	LOCATION: ROOF SHINGLE MATERIAL: ASPHALT SHINGLE SUPPLIER: VERITY COMMENTS:
MS-1	LOCATION: ROOF SHINGLE MATERIAL: ASPHALT SHINGLE SUPPLIER: VERITY COMMENTS:
MS-2	LOCATION: ROOF SHINGLE MATERIAL: ASPHALT SHINGLE SUPPLIER: VERITY COMMENTS:
MS-3	LOCATION: ROOF SHINGLE MATERIAL: ASPHALT SHINGLE SUPPLIER: VERITY COMMENTS:



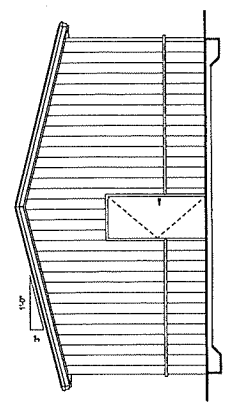
BUILDING ELEVATION - EAST
1/4" = 1'-0"



BUILDING ELEVATION - WEST
1/4" = 1'-0"



BUILDING ELEVATION - NORTH
3/4" = 1'-0"



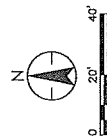
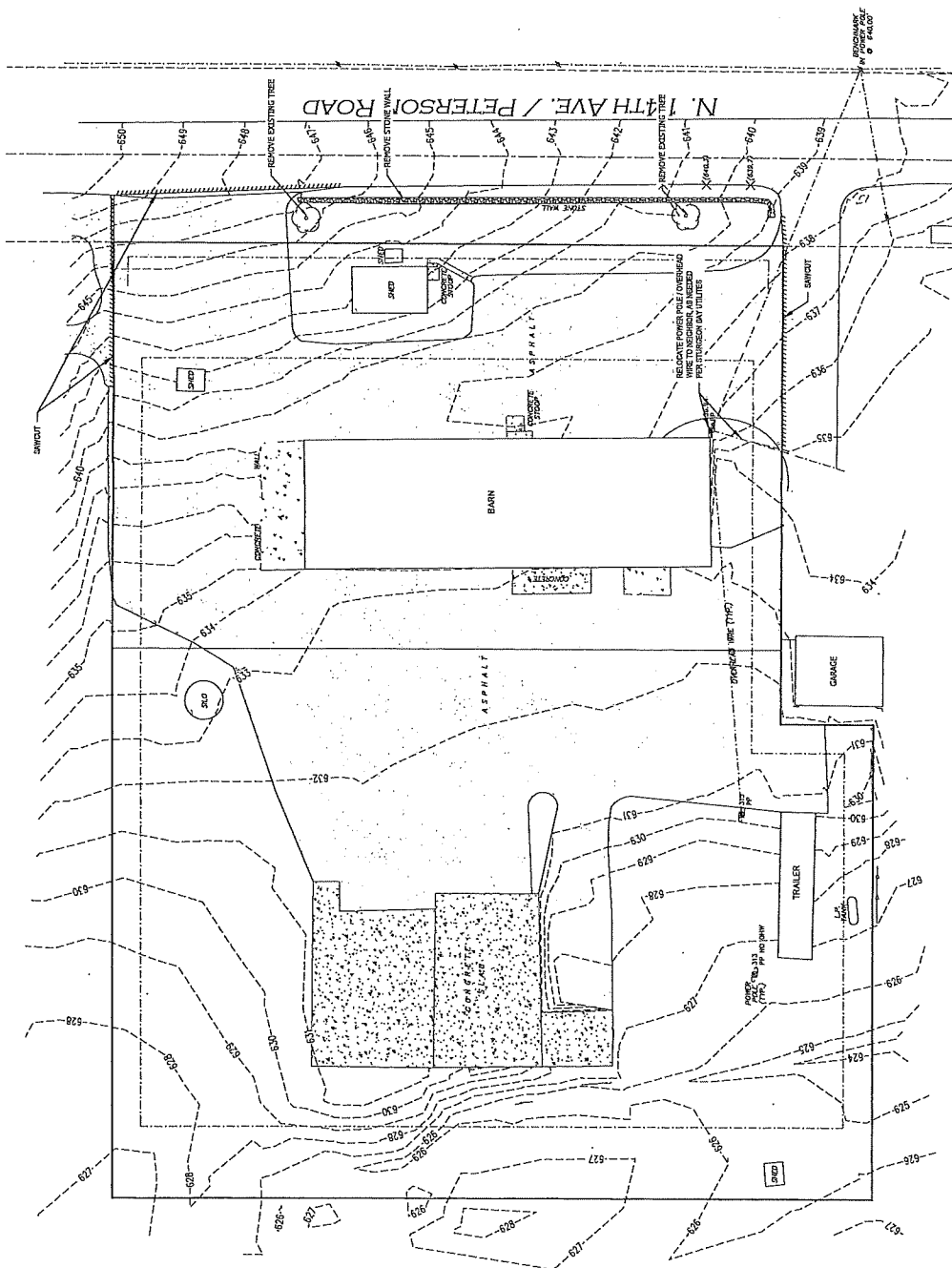
BUILDING ELEVATION - SOUTH
1/4" = 1'-0"

CIVIL CONSTRUCTION PLAN SET

CONTACT DIGGERS HOT LINE
DIGGERS HOTLINE
Dial **811** or (800) 242-8511
www.DiggersHotline.com
PRIOR TO THE START OF CONSTRUCTION

NOTES

1. SAW CUT EXISTING ASPHALT, AS SHOWN & NOTED
2. DEMOLISH AND REMOVE ALL EXISTING IMPROVEMENTS, INCLUDING BUT NOT LIMITED TO, (UNLESS NOTED OTHERWISE):
 - 2.1. BUILDINGS
 - 2.2. ASPHALT
 - 2.3. CONCRETE
 - 2.4. OVERHEAD AND UNDERGROUND UTILITIES

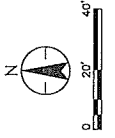
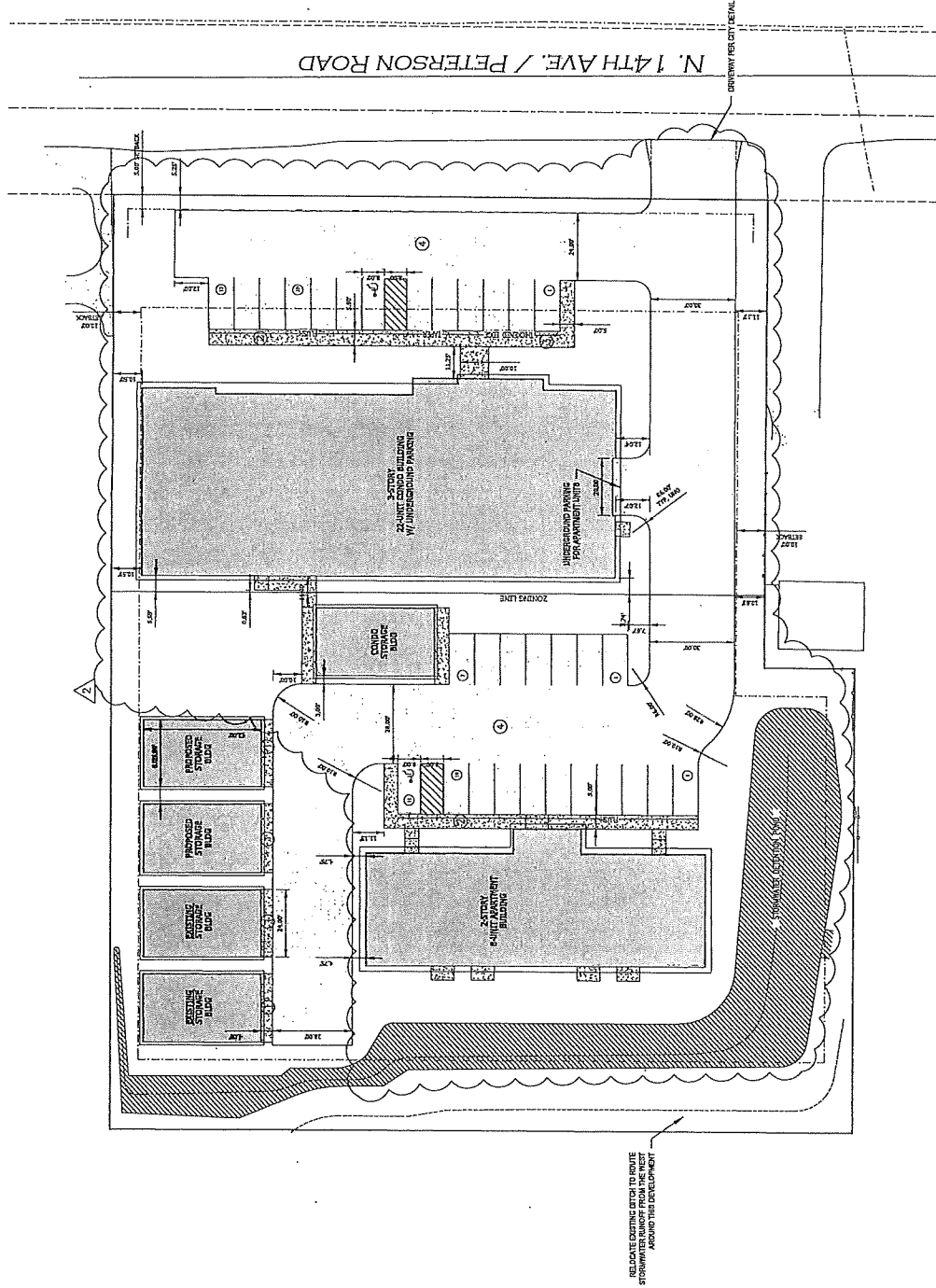


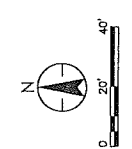
NOTES

1. SEE ARCHITECTURALS FOR STORAGE AND APARTMENT BUILDING DETAILS
2. PARKING STALLS ARE 18' x 9' (TYP), UNLESS NOTED OTHERWISE

SHEET KEY NOTES

1. CONCRETE APRON. SEE DETAIL D, SHEET C301.
2. CONCRETE SIDEWALK, FLUSH. SEE DETAIL C, SHEET C301.
TYPICAL FOR SIDEWALK, UNLESS NOTED OTHERWISE, 5
WIDE UNO.
3. CONCRETE SIDEWALK, WITH THICKENED EDGE. SEE DETAIL B,
SHEET C301, 5 WIDE, UNO.
4. ASPHALT. SEE DETAIL A, SHEET C301





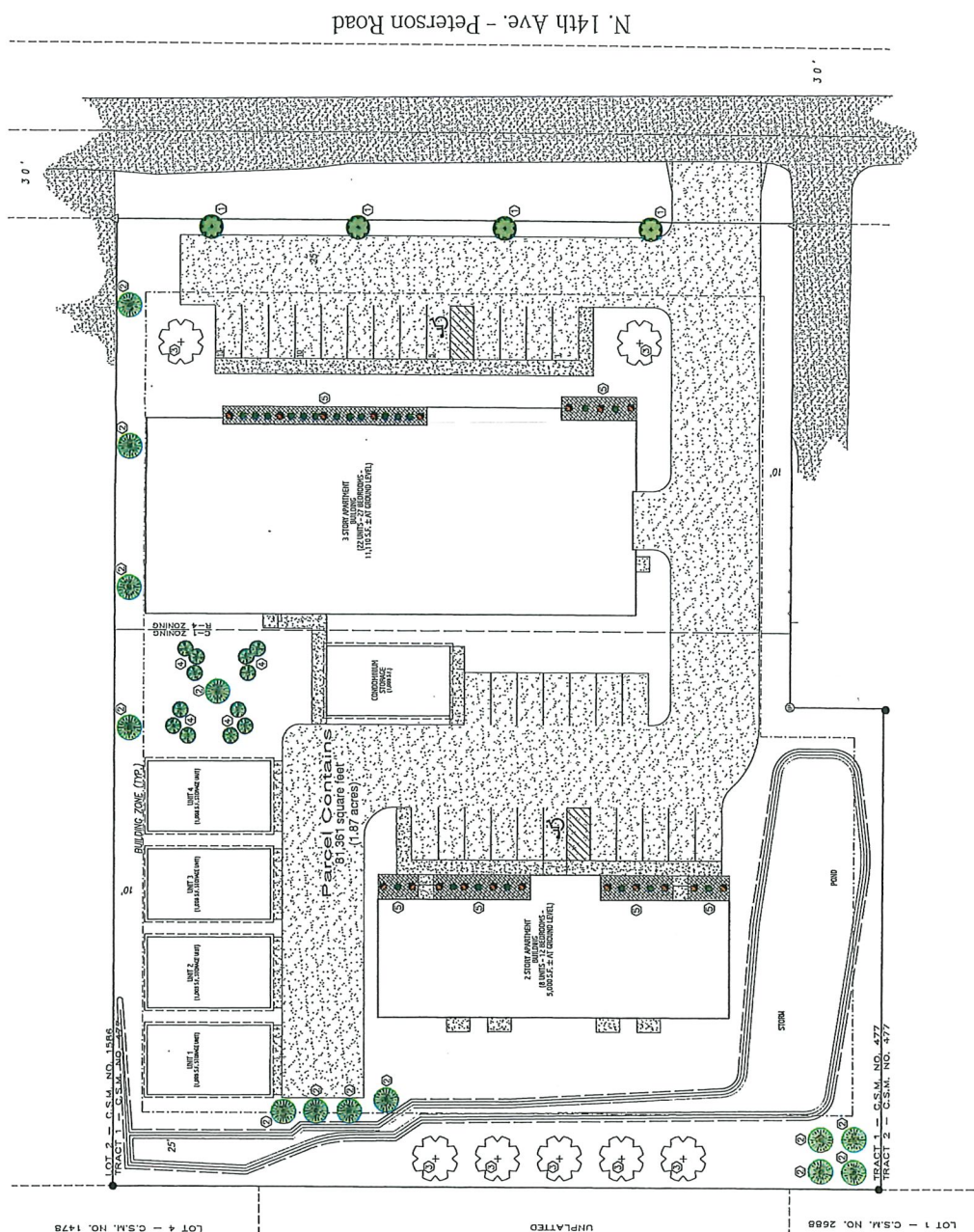
- SEE SHEET C300 FOR EROSION CONTROL NOTES AND DETAILS.
INSTALL EROSION CONTROL MATTING ON ALL SLOPES GREATER THAN 3H:1V AFTER FINAL GRADING AND TOPSOIL. TEMPORARY TOPSOIL STOCKPILE CAN BE RELOCATED SO LONG AS SILT FENCE SURROUNDS LOW END.

(BEING)
TRACT 1 OF C.S.M. NUMBER 477,
RECORDED AT VOLUME 2, PAGE 379 OF CERTIFIED SURVEY MAPS
AS DOCUMENT NUMBER 545047
LOCATED IN:
THE WEST 1/2 OF THE SE 1/4 OF SECTION 32,
TOWNSHIP 6 NORTH, RANGE 8 EAST, COUNTY OF CLATSOP,



1. Place Street Tree here.
2. Place Arbor/Vine here.
3. Place near Autumn Maple here.
4. Place three (3) new Blue Spruce here.
5. Landscape with a variety of the following:
- Miss Kim Lilac
 - Wine and Rose Weigela
 - Stone Burning Bush
 - Sea Green Juniper
 - Dogwood
 - Purple Nanking
 - Double Red Rose
 - Knockout Rose
 - Japanese Yew
- All of the above to be placed owner's discretion
- maintain compliance with City of Surgeon Bay Code.
- All landscape needs to be within Landscape stone

OLD PLAN



PROPOSED BUILDING FOR:
ESTES & ESTES
CITY, WISCONSIN; COUNTY OF:

SCALE VERIFICATION

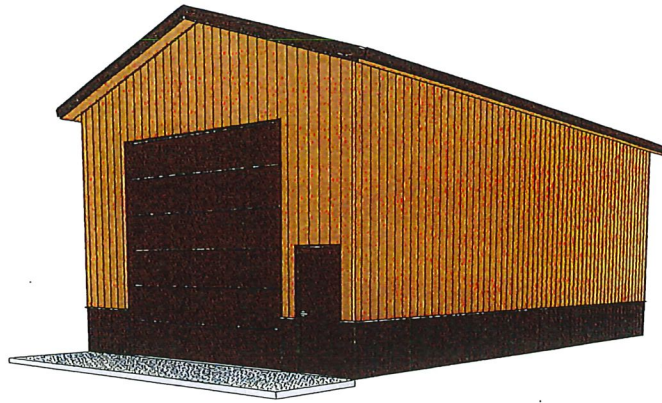
JOB NUMBER: 21-0714
PROJECT: GAYE PHILLIPS
EXECUTIVE: GAYE PHILLIPS (920) 323-2350
DRAWN BY: DFO
DATE: 10/20/21
REVISIONS:

ISSUED FOR: CHECKED BY:

☒ PRELIMINARY
☐ FOR SET
☐ FOR REVIEW
☐ FOR CONSTRUCTION

EXTERIOR ELEVATIONS

A2.1



10/20/21 2:32:29 PM

PROPOSED BUILDING FOR:
ESTES & ESTES
CITY, WISCONSIN; COUNTY OF:

SCALE VERIFICATION

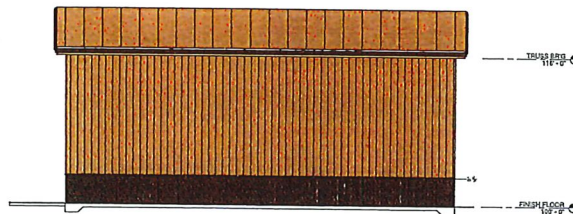
JOB NUMBER: 21-0714
PROJECT: GAYE PHILLIPS
EXECUTIVE: GAYE PHILLIPS (920) 323-2350
DRAWN BY: DFO
DATE: 10/20/21
REVISIONS:

ISSUED FOR: CHECKED BY:

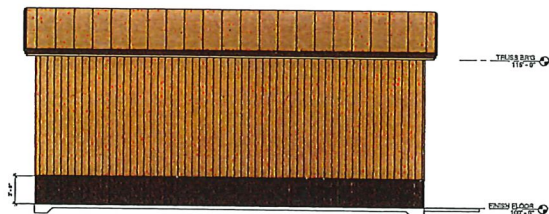
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☐ FOR SET
☐ FOR REVIEW
☐ FOR CONSTRUCTION

EXTERIOR ELEVATIONS

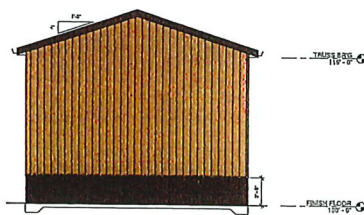
A2.0



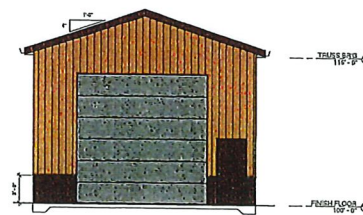
1/A2.0 SCALE = 1/4" = 1'-0"
EAST ELEVATION



2/A2.0 SCALE = 1/4" = 1'-0"
WEST ELEVATION



3/A2.0 SCALE = 1/4" = 1'-0"
NORTH ELEVATION



4/A2.0 SCALE = 1/4" = 1'-0"
SOUTH ELEVATION

10/20/21 12:30:34 PM



PROPOSED BUILDING FOR:
21-2336
CITY, WISCONSIN, COUNTY OF:

SCALE VERIFICATION

VERIFICATION OF SCALE: THIS DRAWING WAS PREPARED USING THE FOLLOWING SCALE: 1/4" = 1'-0". THE SCALE WAS VERIFIED BY MEASURING THE LENGTH OF THE BUILDING AND COMPARING IT TO THE LENGTH OF THE BUILDING AS SHOWN ON THE DRAWING. THE SCALE WAS FOUND TO BE CORRECT.

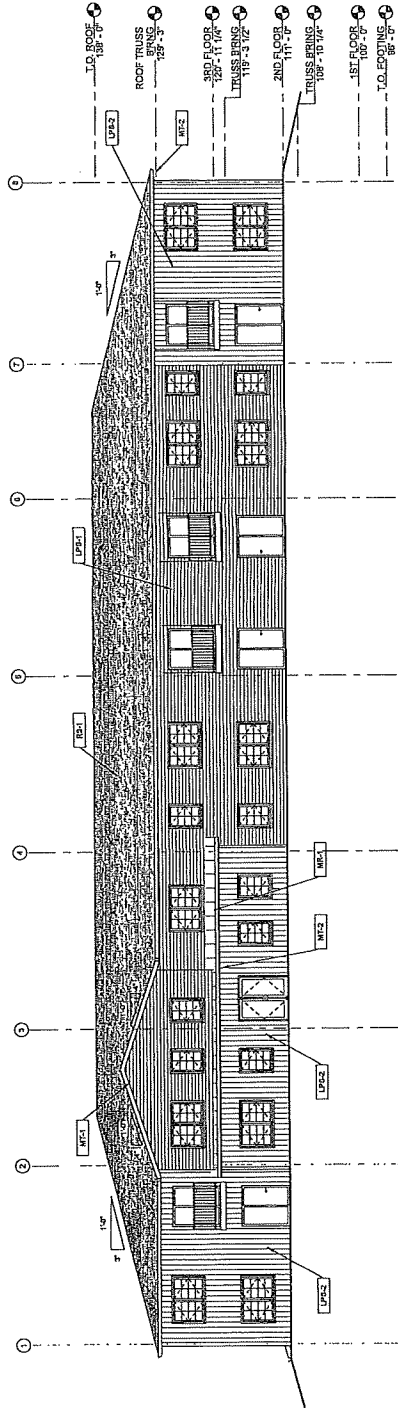
PROJECT: DAVE PHILLIPS
EXECUTIVE: DAVE PHILLIPS
DRAWN BY: CNPJRGAGJ
DATE: 07/06/2023
REVISIONS:

ISSUED FOR: CHECKED DATE: BY:
☐ PRELIMINARY
☒ SET
☐ DESIGN REVIEW
☐ CHECKED
☐ CONSTRUCTION

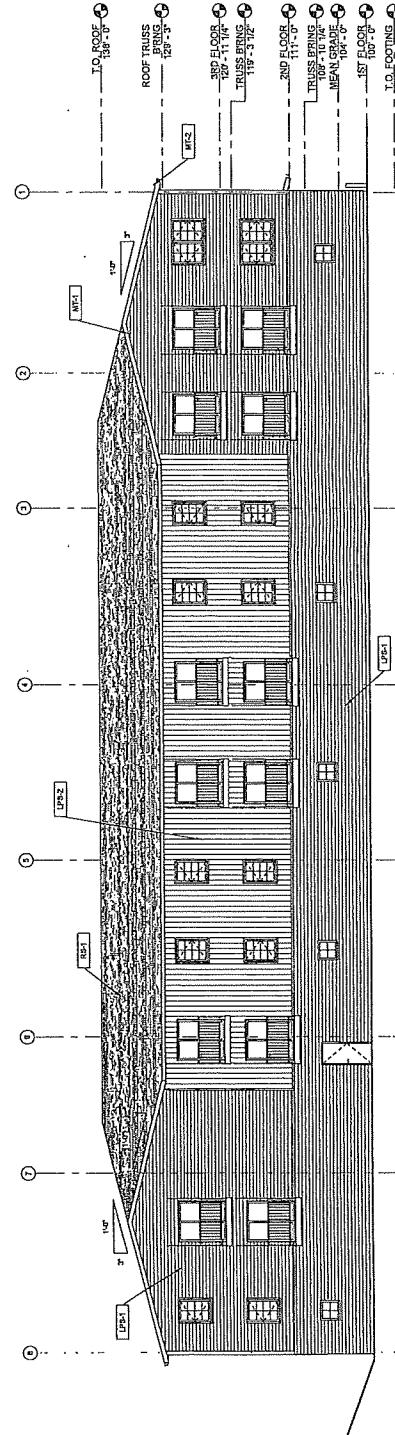
EXTERIOR ELEVATIONS

A2.0

MARK	DESCRIPTION
LP-1	LOCATION: ROOF ELEVATION ALONG MATERIAL: P-UP SMART SIDING MATERIAL: P-UP SMART SIDING COLOR: WHITE COMMENT: 1/2" = 1'-0"
LP-2	LOCATION: ROOF ELEVATION ALONG MATERIAL: P-UP SMART SIDING MATERIAL: P-UP SMART SIDING COLOR: WHITE COMMENT: 1/2" = 1'-0"
WT-1	LOCATION: ROOF ELEVATION ALONG MATERIAL: P-UP SMART SIDING MATERIAL: P-UP SMART SIDING COLOR: WHITE COMMENT: 1/2" = 1'-0"
WT-2	LOCATION: ROOF ELEVATION ALONG MATERIAL: P-UP SMART SIDING MATERIAL: P-UP SMART SIDING COLOR: WHITE COMMENT: 1/2" = 1'-0"
BT-1	LOCATION: ROOF ELEVATION ALONG MATERIAL: P-UP SMART SIDING MATERIAL: P-UP SMART SIDING COLOR: WHITE COMMENT: 1/2" = 1'-0"
WT-3	LOCATION: ROOF ELEVATION ALONG MATERIAL: P-UP SMART SIDING MATERIAL: P-UP SMART SIDING COLOR: WHITE COMMENT: 1/2" = 1'-0"



BUILDING ELEVATION - EAST
1/4" = 1'-0"



BUILDING ELEVATION - WEST
1/4" = 1'-0"

BUILDING ELEVATION - SOUTH
2 / A2.1 SCALE = 1/8" = 1'-0"



BAYLAND BUILDINGS
P.O. BOX 18271 GREEN BAY WI 53007
(920) 498-5000 FAX (920) 498-5009
www.baylandbuildings.com

DESIGN & BUILD GENERAL CONTRACTOR

PROPOSED BUILDING FOR:
21-2336
CITY, WISCONSIN, COUNTY OF:

SCALE VERIFICATION

DATE: 07/03/2023

PROJECT: JOB NUMBER: 21-2336
EXECUTIVE: DAVE PHILLIPS

DRAWN BY: CHN/PJG/AGJ

DATE: 07/03/2023

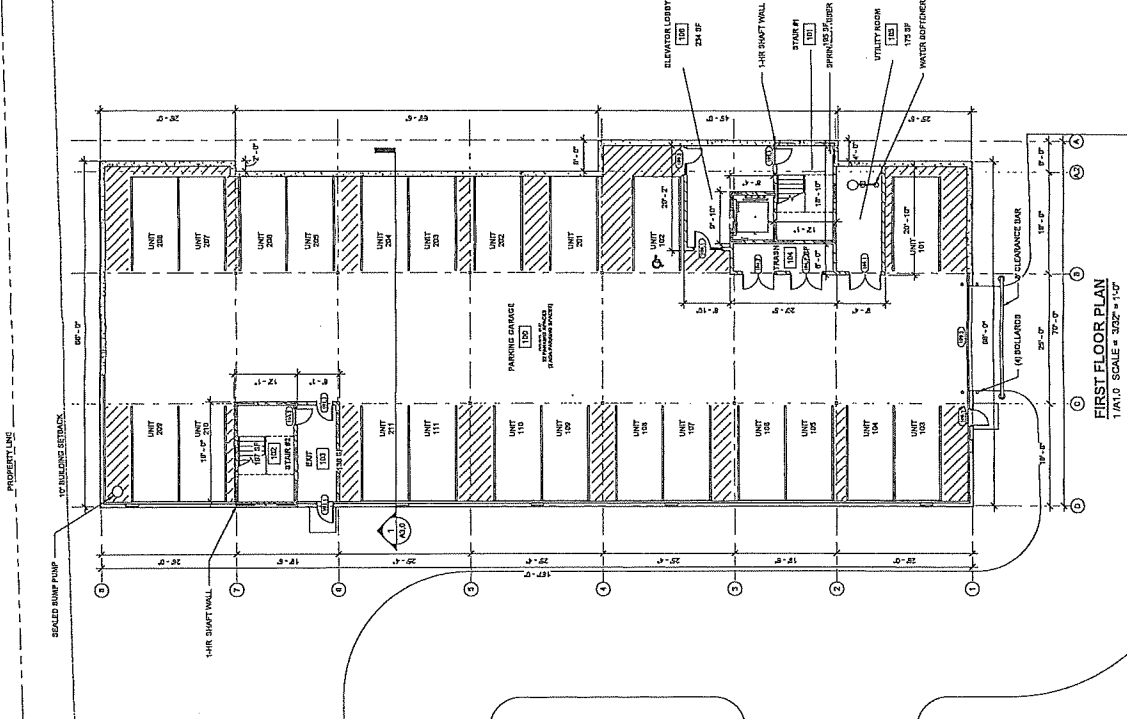
REVISIONS:

ISSUED FOR: CHECKED DATE: BY:
☐ PRELIMINARY
☒ SET
☐ DESIGN REVIEW
☐ CHECKSET
☐ CONSTRUCTION

FLOOR PLANS

A1.0

GENERAL NOTE:
1. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
2. FIRST FLOOR - NON-COMPLETED CONSTRUCTION ONLY.
3. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
4. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
5. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.



PROPOSED BUILDING FOR:
CITY, WISCONSIN, COUNTY OF:
21-2336

SCALE VERIFICATION

THESE DRAWINGS WERE PREPARED BY THE ARCHITECT AND THE CONTRACTOR HAS AGREED TO CONSTRUCT THE PROJECT IN ACCORDANCE WITH THE DRAWINGS. THE CONTRACTOR HAS AGREED TO CONSTRUCT THE PROJECT IN ACCORDANCE WITH THE DRAWINGS. THE CONTRACTOR HAS AGREED TO CONSTRUCT THE PROJECT IN ACCORDANCE WITH THE DRAWINGS.

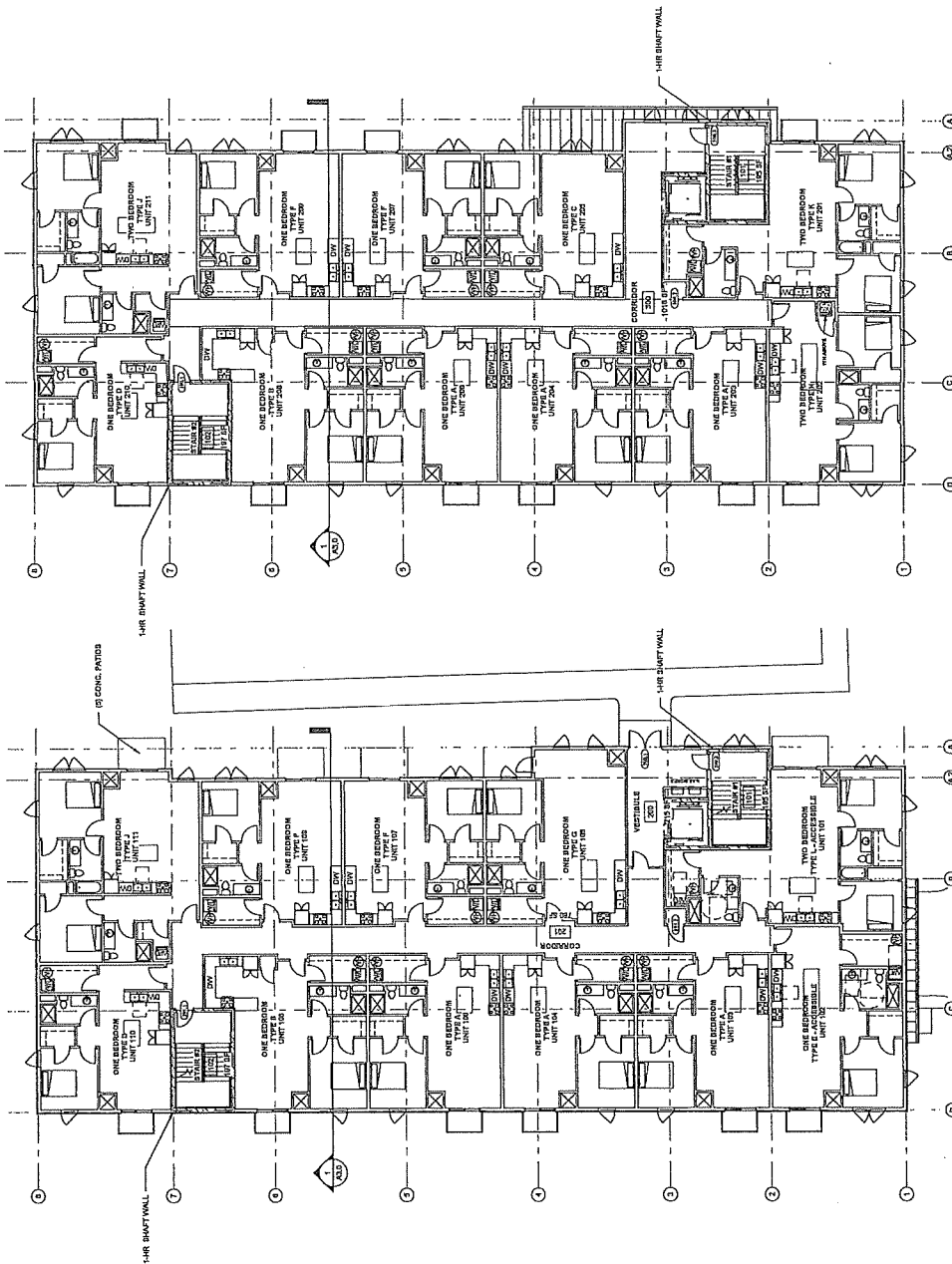
PROJECT:
EXECUTIVE: DAVE PHILLIPS
DRAWN BY: CM/PA/GAGJ
DATE: 07/02/2023
REVISIONS:

ISSUED FOR: CHECKED DATE:
BY:
☐ PRELIMINARY
☒ 30% SET
☐ DESIGN REVIEW
☐ CHECKSET
☐ CONSTRUCTION

FLOOR PLANS

A1.1

GENERAL NOTE: SPRINKLER SYSTEM THROUGHOUT.
2. FIRST FLOOR - NON-COMBUSTIBLE CONSTRUCTION ONLY.
3. SECOND FLOOR - NON-COMBUSTIBLE CONSTRUCTION ONLY.
4. 1 HOUR FIRE RATED BEARING WALL, FLOOR & ROOF CEILING.
5. 1 HOUR FIRE RATED BEARING WALL, FLOOR & ROOF CEILING.
6. 1 HOUR FIRE RATED BEARING WALL, FLOOR & ROOF CEILING.
7. 1 HOUR FIRE RATED BEARING WALL, FLOOR & ROOF CEILING.
8. 1 HOUR FIRE RATED BEARING WALL, FLOOR & ROOF CEILING.
9. 1 HOUR FIRE RATED BEARING WALL, FLOOR & ROOF CEILING.
10. 1 HOUR FIRE RATED BEARING WALL, FLOOR & ROOF CEILING.



THIRD FLOOR PLAN
1/A1.1 SCALE = 3/32" = 1'-0"

SECOND FLOOR PLAN
2/A1.1 SCALE = 3/32" = 1'-0"



BAYLAND
BUILDINGS, INC.



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P.O. BOX 1387, GREEN BAY, WI 54307
(920) 498-8000 FAX (920) 498-3303
www.baylandbuildings.com

DESIGN & BUILD GENERAL CONTRACTOR

EXTERIOR FINISH LEGEND

MARK	DESCRIPTION
[JPS-1]	LOCATION: ROOF, EXTERIOR BRICK MATERIAL: 1/2" BRICK, BRICK COLOR: RED COMMENTS: [] SUPPLIER: VERIFY [] COLOR: VERIFY
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[MS-2]	LOCATION: ROOF, EXTERIOR BRICK MATERIAL: 1/2" BRICK, BRICK COLOR: RED COMMENTS: [] SUPPLIER: VERIFY [] COLOR: VERIFY
[MS-3]	LOCATION: ROOF, EXTERIOR BRICK MATERIAL: 1/2" BRICK, BRICK COLOR: RED COMMENTS: [] SUPPLIER: VERIFY [] COLOR: VERIFY
[MS-4]	LOCATION: ROOF, EXTERIOR BRICK MATERIAL: 1/2" BRICK, BRICK COLOR: RED COMMENTS: [] SUPPLIER: VERIFY [] COLOR: VERIFY

PROPOSED BUILDING FOR:
23-3182
CITY, WISCONSIN; COUNTY OF:

SCALE VERIFICATION

THIS DRAWING IS THE PROPERTY OF BAYLAND BUILDINGS, INC. AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN PERMISSION OF BAYLAND BUILDINGS, INC. ANY UNAUTHORIZED REPRODUCTION OR TRANSMISSION OF THIS DRAWING IS PROHIBITED. BAYLAND BUILDINGS, INC. SHALL BE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION PROVIDED HEREON. THE USER OF THIS DRAWING SHALL BE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION PROVIDED HEREON. BAYLAND BUILDINGS, INC. SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION PROVIDED HEREON.

PROJECT: 23-3182

EXECUTIVE: DAVE PHILLIPS

DRAWN BY: CMP

DATE: 08/09/2023

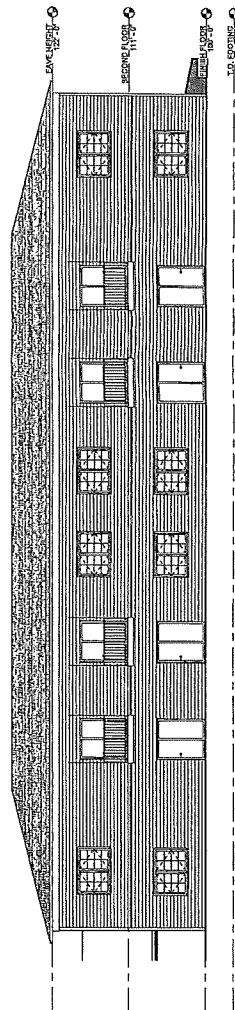
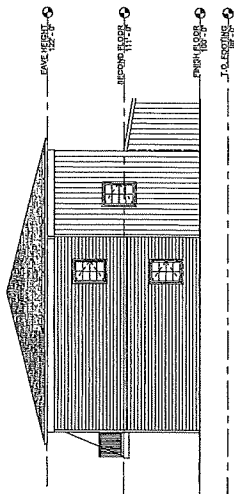
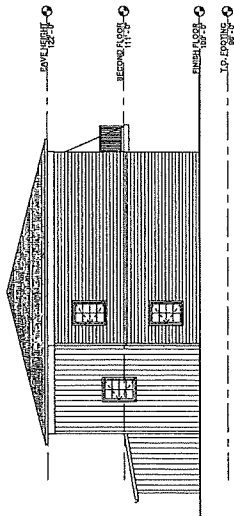
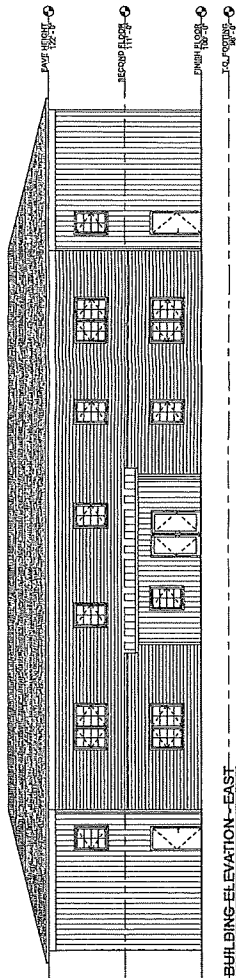
REVISIONS:

ISSUED FOR: CHECKED DATE:
BY:

☒ PRELIMINARY
☐ 3D SET
☐ DESIGN REVIEW
☐ CHECKSET
☐ CONSTRUCTION

ELEVATION - EXTERIOR

A2.0





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PROFESSIONAL ARCHITECTS
1000 W. WISCONSIN AVE. SUITE 200
MILWAUKEE, WI 53233
(414) 488-0000
www.baylandbuildings.com

DESIGN & BUILD GENERAL CONTRACTOR

PROPOSED BUILDING FOR:
23-3182
CITY, WISCONSIN; COUNTY OF:

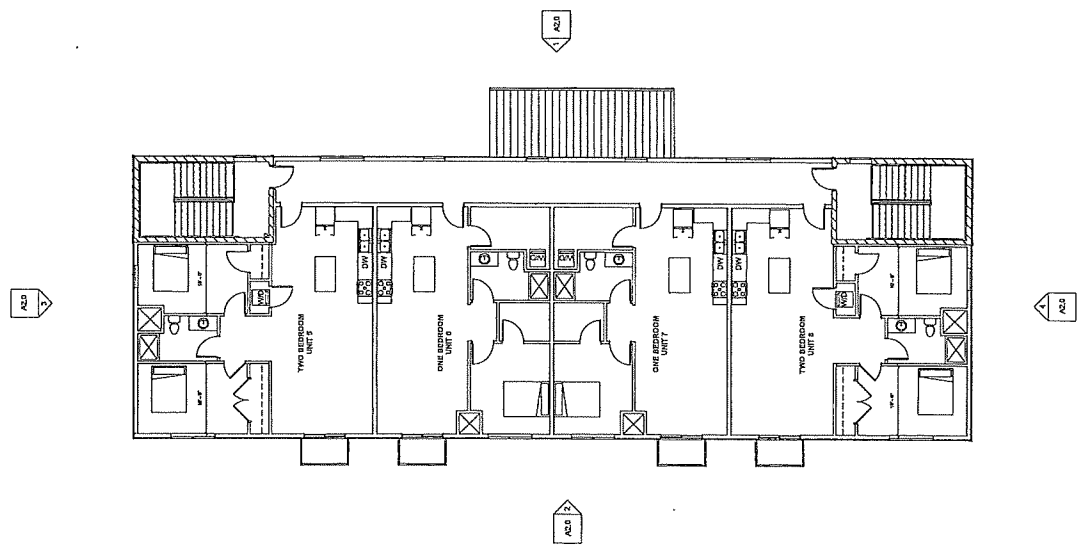
SCALE VERIFICATION
DATE: 06/02/2023

THIS SCALE VERIFICATION WAS PERFORMED BY THE ARCHITECT FOR THE PROJECT. THE ARCHITECT HAS REVIEWED THE SCALE VERIFICATION AND HAS DETERMINED THAT THE SCALE VERIFICATION IS CORRECT. THE ARCHITECT HAS REVIEWED THE SCALE VERIFICATION AND HAS DETERMINED THAT THE SCALE VERIFICATION IS CORRECT. THE ARCHITECT HAS REVIEWED THE SCALE VERIFICATION AND HAS DETERMINED THAT THE SCALE VERIFICATION IS CORRECT.

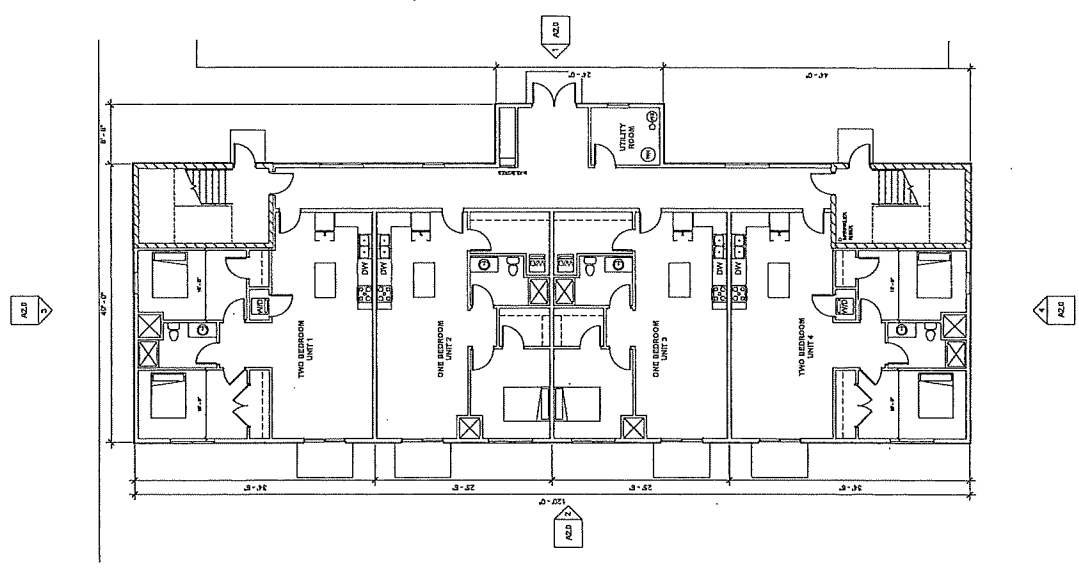
PROJECT NUMBER: 23-3182
PROJECT EXECUTIVE: DAVE PHILLIPS
DRAWN BY: CMP
DATE: 06/02/2023
REVISIONS:

ISSUED FOR: CHECKED DATE: BY:
☒ PRELIMINARY
☐ BID SET
☐ DESIGN REVIEW
☐ CHECKSET
☐ CONSTRUCTION
FLOOR PLAN - PROPOSED

A1.0



SECOND FLOOR PLAN
SCALE = 1/8" = 1'-0"



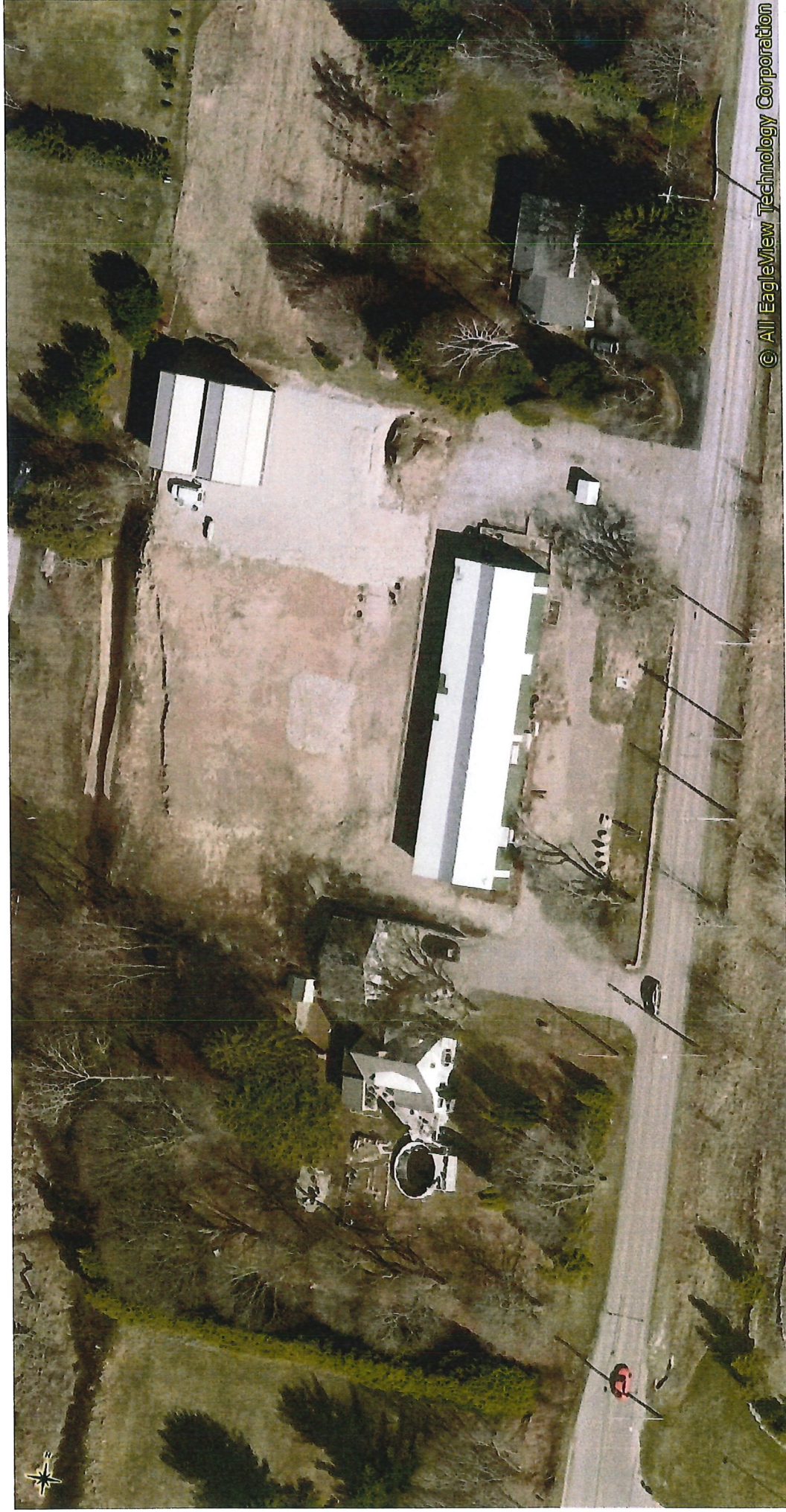
FIRST FLOOR PLAN
SCALE = 1/8" = 1'-0"

Subject Property
PUD Combined Preliminary/ Final



1361 North 14th Avenue
Parcel #2814332000000

14th Ave- View from East



© All EagleView Technology Corporation

04/12/2023

14th Ave- View from South



© All EagleView Technology Corporation

04/11/2023

View of retaining wall (left- view from west side facing east, right- view from east facing west)



Northeast property line abutting Larsen property



West side of property



Staff Report for Crown Condominium

1361 N 14th Avenue

Proposal: Estes Investments, LLC proposes to create a mixed-use development on parcel #281-43-32000000, located on the west side of N. 14th Avenue. The project will consist of a 22-unit residential condo building and an 8-unit residential condo building. The approximately 1.86-acre property will also feature four commercial storage buildings and a storage building for residents of the condo units. The rezoning to planned unit development (PUD) is necessary because the number of dwelling units exceeds the maximum density under the zoning code. The Plan Commission previously approved using the combined preliminary/final PUD process.

PUD Process: A Planned Unit Development (PUD) is a special type of overlay zoning which uses one of the general zoning districts as a baseline. The PUD ordinance can have special requirements that deviate from the underlying district in order to fit the needs of the City and the proposed development. Following a presentation by the developer, the public hearing is held. The Commission makes a recommendation at the next meeting. However, a recommendation can also be made at the same meeting as the public hearing if all members agree to act.

Existing Conditions: The current zoning classification is Multi-Family Residential (R-4) for the eastern half with the western portion in the General Commercial (C-1) zone. There are two commercial storage buildings in the northwest part of the property. The rest of the site is vacant and has been cleared and prepared for new development.

The property slopes from east to west from about elevation 645' to elevation 626'. There are no wetlands on the property, but the rear (west) edge of the site contains a drainageway that eventually becomes Little Creek as it drains to south.

Property to the north is zoned R-1 and contains a single-family dwelling. To the east across 14th Avenue is vacant property that is part of the Walmart PUD. The parcel to the south is zoned Agricultural and contains a single-family dwelling. To the west are apartments zoned R-4 and single-family homes zoned R-1.

Comprehensive Zoning: The 2040 Comprehensive Plan Future Land Use Map has this location listed as Higher Density Residential for the eastern portion of the site and Unsewered Commercial for the westerly 190 feet. The Commercial designation is the result of an amendment to the Comprehensive Plan that was approved in 2021. The descriptions of the land use classifications are:

Higher Density Residential: *"This future land use category is intended for a variety of residential units but is primarily comprised of multi-family housing (3+ unit buildings), usually developed at densities up to 12.4 units per acre".* The specific policies include providing a wide range of housing types such as condos and townhomes, supporting projects that include a strong program for maintaining the quality, value, and safety of

the development over time, and increasing multi-family housing to address attainable workforce housing.

Unsewered Commercial: "This future land use category is intended for smaller-scale office and local-supporting institutional, retail, and commercial uses that are less customer and traffic intensive but require larger land areas." It is noted that at the time of the Comprehensive Plan amendment, the site was unsewered with no plan for extending the municipal sewer, but now there is an agreement to extend the water and sewer lines to serve the property and those extension plans have been approved by SBU and the DNR.

The proposed project is in general conformance with the Comprehensive Plan except the residential density will exceed the 12.4 units per acre that is generally intended for this land use category. This proposed development has a density of about 16 units per acre.

Site Plan and Design Considerations: The following is a summary of the major site and design categories:

Uses: The project consists of a 22-unit multiple-family dwelling, an 8-unit multiple-family dwelling, 4 commercial storage buildings, and an additional storage building with compartments for residents to rent. Previously, the site was approved for the 22-unit dwelling and 12 commercial storage buildings. Thus, the proposal reduces the commercial storage component while increasing the residential component.

Access: The only access point proposed for the property is from 14th Avenue on the southeast corner of the property. There are no concerns with this access plan.

Density: The subject property has an area of 81,021 square feet. The R-4 and C-1 districts do not permit a density higher than 3,500 square feet and 3,000 square feet per dwelling unit, respectively. The way the parcel is currently zoned a maximum of 25 units would be permitted. This means that the 30-unit proposed development has a higher density than would be typically allowed for the underlying zoning. The rezoning is required because the R-4/C-1 districts do not permit a density higher than 3,500 sq ft and 3,000 sq ft per dwelling unit respectively. The way the parcel is currently zoned a maximum of 25 units would be permitted.

Building Layout: The new building will be located on the west side of the property closer to the southwest corner. The commercial storage buildings are in the northwest area on the property, which requires users to travel through the residential portion to reach them. Since there are only 4 units planned and with sparse traffic expected, this is not believed to be a major concern. The storage building with small units for use by the residents is tucked behind the 22-unit building and is conveniently located.

Building Design: The 22-unit building is three stories tall with the first story being underground parking. The 8-unit building is a two-story building. Both buildings feature

one- and two-bedroom dwellings. The 8-unit building is about 22 feet tall and the 22 unit is about 38 feet tall. The exterior of both features vertical and horizontal siding.

Parking: Per 20.31(2)(a), there must be 2 parking spaces per dwelling unit. For the 8-unit building there are 18 available parking spaces which satisfies this requirement. The proposed floor area for the additional 8-unit condo building is approximately 4,800 square feet with the one-bedroom units being approximately 800 square feet and the two-bedroom units being about 1,000 square feet.

Pedestrian Access: Currently there are no sidewalks planned for this development. This section of N. 14th Avenue is a rural section. There is a sidewalk along N. 14th Ave that ends at Bluebird Drive, about 500 feet to the south. The City should consider upgrading N. 14th Ave to an urban cross section up to this development, at which time the sidewalk could be extended.

Utilities: Municipal sewer and water is planned to be extended to serve this site. The civil designs have been approved by Sturgeon Bay Utilities and the Wisconsin DNR. Construction is expected to commence soon, depending upon the outcome of the zoning issue.

Grading and Stormwater Management: A stormwater management plan was approved for the prior proposal. It includes a detention area at the southwest corner of the site. The current site plan with the 8-unit residential building replacing the commercial storage buildings reduces the amount of impervious surface from the prior plan. The proposed amount of impervious surface is 58.6%, which is below the maximum 70% allowed. A revised grading plan was submitted. The City Engineer has no concerns.

Recreation Facilities: The development doesn't show any recreational facilities on the property. With 30 units located a fair distance from municipal parks, adding some sort of community gathering amenity should be considered.

Landscaping: There are currently 28 trees planned to be planted. The only landscaping that is required under the City's municipal code are street trees and parking lot landscaping. Four trees are required along 14th Ave. The landscaping plan shows street trees.

Signage: No signage plans have been provided, but it should not have any bearing on the approval of this project. The sign code allows an identification sign for the development to be erected should the developer elect to do so.

Aesthetic Design: The 22-unit and commercial storage buildings have already been approved by the Aesthetic Board. The 8-unit building still needs review by the Board.

PUD Review Criteria: The Plan Commission and Council must consider whether the development is consistent with the spirit and intent of the City's ordinance, has been prepared with competent professional guidance, and produces benefits to the city

compared to conventional development. In addition, there are specific criteria listed in the zoning code.

Recommendation: The proposal complies with all zoning requirements, with the exception of the residential density – 30 units proposed versus 25 units allowed by current zoning. Basically, the Plan Commission and Council are picking between the current approved plan of 22 residential units and 12 commercial storage buildings and the proposed plan of 30 residential units and 4 commercial storage buildings. Staff believes the proposed plan is a more creative use of the site and recommends to approve the PUD for Estes Investments, LLC subject to the following conditions:

1. Create a gathering space such as a gazebo or patio or recreational amenity on the property.
2. Lighting should be downward facing and night sky friendly.
3. Need to have 8-unit building design approved by Aesthetic Board.

Prepared By: _____

Stephanie Servia
Planning and Zoning Administrator

Date

Reviewed By: _____

Martin Olejniczak
Community Development Director

Date

ORDINANCE NO. ____

An ordinance to create Planned Unit Development zoning classification
for Parcel #281-43-32000000, located at 1361 N. 14th Avenue

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO
ORDAIN AS FOLLOWS:

SECTION 1: The following described property is hereby rezoned from Multiple-Family Residential (R-4) and General Commercial (C-1) to Planned Unit Development (PUD) and shall be subject to the site plan and requirements incorporated herein:

Tract 1 of Certified Survey Map number 477, recorded at Volume 2, Page 379 of Certified Survey Maps as document number 545047.

SECTION 2: The following requirements and conditions are placed upon the property described within the legal description.

A. Underlying Zoning: The underlying zoning district shall be Multiple-Family Residential (R-4) except that the underlying zoning district shall be General Commercial (C-1) for the westerly 190 feet of the subject property, more particularly described as follows:

Commencing at the northwest corner of Tract 1 of Certified Survey Map No. 477, thence S 00°00'45" W 263.00 feet to the southwest corner of said Tract 1, thence along the southerly line of said Tract 1 as follows, S 89°48'46" E 164.18 feet, N 00°11'14" E 32.00 feet, and S 89°48'46" E 25.72 feet, thence N 00°00'45" E 231.00 feet to the intersection with the northerly line of said Tract 1, thence N 89°48'46" W 190.00 feet to the point of commencement

If the PUD expires, the zoning classification of the property shall be the R-4 and C-1 districts as described above.

B. Permitted Uses. Multiple-family dwellings consisting of one 22-unit building and one 8-unit building for a total of 30 units are permitted, provided such dwellings are consistent with the approved final PUD plans. Not more than four commercial storage buildings are permitted. All other permitted, conditional, and accessory uses shall conform to the R-4 zoning district.

C. PUD Requirements: The location of the buildings, parking areas, landscaping, lighting, signage, grading, and other development aspects shall be in substantial conformance with the approved PUD plans.

SECTION 3: This ordinance shall take effect on the day after its publication, but not prior to the submission to the Community Development Department of adopted condominium bylaws that include a minimum 30-day rental period for the multiple-family residential units.

Approved:

David J. Ward, Ph. D.
Mayor

Attest:

Stephanie Reinhardt
City Clerk

RESOLUTION

RESOLUTION APPROVING PARTICIPATION IN THE GREEN TIER LEGACY COMMUNITY PROGRAM

WHEREAS, the Wisconsin Department of Natural Resources in partnership with the League of Wisconsin Municipalities, Wisconsin Counties Association, 1,000 Friends of Wisconsin, Slip Stream, Center on Wisconsin Strategy and numerous cities, towns, villages and counties have created a Green Tier Charter called Legacy Communities with goals of:

1. To assist and recognize local units of government in achieving superior environmental performance in their sustainability effort and goals relating to environmental practices, economic development and social commitments;
2. To improve the quality of life and economic vitality of communities;
3. To help local units of government and the Wisconsin Department of Natural Resources address wastewater, stormwater, drinking water, wetlands and other water issues in a holistic, watershed-based manner;
4. To assist local units of government in preparing, implementing, and improving an overall watershed plan(s) that integrates the municipality's full range of water resources issues;
5. To assist local units of government in preparing, implementing and improving over time a sustainability plan that reduces a local unit of government's impact on the environment;
6. To facilitate access to state and federal funding for projects and activities related to achieving the purposes of this charter, such as energy efficiency, renewable energy, greenhouse gas reductions, comprehensive planning, transportation policies, and integrated planning for wastewater treatment, storm water treatment and management; and drinking water;
7. To realize taxpayer savings through reduced municipal expenditures on motor vehicles fuels and energy resulting from efficient development patterns;
8. To help local units of government comply with various water regulations in a more efficient, cost effective and flexible manner;
9. To achieve other demonstrable and measurable environmental improvements beyond what is required by local, state, or federal law; and

WHEREAS, the City of Sturgeon Bay chooses to join this voluntary program and believe participation will further enhance our city's current commitments to sustainability, and

WHEREAS, the City of Sturgeon Bay will benefit from such a partnership with the Green Tier Legacy Communities by receiving positive recognition, gaining access to a DNR staff liaison and their resource team, receiving preference on certain grants and streamlining certain department of Natural Resources transactions, and

WHEREAS, by adopting this resolution the City of Sturgeon Bay agrees to sign and hold to the Green Tier Charter for Legacy Communities. The City, through its subsidiary, Sturgeon Bay Utilities will participate in the quarterly meetings, networks and share information with our public and the communities in the program, develop a baseline assessment of practices and provide an annual report noting the progress on our goals, and sustainability plans.

NOW, THEREFORE, BE IT RESOLVED, the Common Council of the City of Sturgeon Bay declares itself a signatory to the Green Tier Charter for Legacy Communities and authorizes the City Administrator, Sturgeon Bay Utilities General Manager and City Clerk to execute the necessary documents on behalf of the City of Sturgeon Bay, and;

BE IT FURTHER RESOLVED, that City of Sturgeon Bay and Sturgeon Bay Utilities staff are directed to assist with meeting the Charter goals and to submit an annual report to the Organizational Signatories, and;

BE IT FURTHER RESOLVED, that upon adoption, the City Clerk is hereby directed to send a copy of this resolution to the Wisconsin DNR Green Tier Program.

Adopted this _____ day of September 2023

Stephanie Reinhardt, Clerk



230 E. Vine Street
P.O. Box 27
Sturgeon Bay, WI 54235-0027

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sbunet.com

Office Hours:
Monday-Friday
7:30am-4:30pm

Shared strength through  WPPI Energy

Date: August 2, 2023

To: Community Protection & Services Committee

From: Jim Stawicki/SBU Staff

Re: Green Tier Legacy Community Designation

This is a request from Sturgeon Bay Utilities (SBU) to the City of Sturgeon Bay to pass a resolution approving participation in the voluntary Green Tier program by becoming a Green Tier Legacy Community (GTLC).

Green Tier legislation, Wisconsin Statutes §299.83, was signed in 2004. Green Tier was reauthorized in July 2009 with updates making the law clearer and more efficient.

Participation Types

Tier 1 is designed to encourage innovation, collaboration, and environmental goal setting through the implementation of an environmental management system.

Tier 2 involves more rigorous participation requirements than Tier 1, placing a greater emphasis on superior environmental performance, and uses a negotiated participation contract to customize regulatory flexibility proportional to environmental performance.

Charters are agreements entered into by the DNR and an association committed to helping its members achieve superior environmental performance objectives.

Green Tier Legacy Communities fall under the charter participation type. GTLC's are local government leaders preparing for the future by building sustainable and resilient communities. The GTLC network advances sustainable, efficient practices to stretch local government resources. It is a forward-looking, cost-saving approach to good environmental management and sustainability offered by the Wisconsin Department of Natural Resources.

The Green Tier Legacy Communities network exists to advance sustainable practices and stretch limited local government resources. By working together, Legacy Communities are preparing for the future, building resilient communities, and moving faster towards their goals.

Current Membership in the Green Tier program:

Bayfield County
*Door County
Eau Claire County
La Crosse County
St. Croix County
City of Appleton
City of Ashland
City of Bayfield
City of Beloit
City of De Pere
City of Eau Claire
City of Fitchburg
City of Green Bay
City of Janesville
City of La Crosse
City of Middleton
City of Monona
City of New Richmond
City of Oshkosh
City of Racine
City of Sheboygan
City of Stevens Point
City of Wausau
City of Wauwatosa
City of Wisconsin Rapids
*Town of Gibraltar
*Town of Liberty Grove
Village of Bayside
*Village of Egg Harbor
*Village of Ephraim
Village of McFarland
*Village of Sister Bay
Village of Weston

Benefits:

- Additional point considerations for select state funding sources
 - 10% principal forgiveness
 - Clean Water Fund Loan
 - Safe Drinking Water Loan Program

- Grant notifications and opportunities for joint grant applications
- Peer-to-peer learning and resource sharing
- An assigned DNR liaison
- Access to the “Sustainable Strategies” webinar series
- Regional collaboration opportunities
- Use of the Green Tier logo and statewide recognition
- Free technical support from subject matter experts

How to Participate:

- Adopt a Resolution expressing intent to join GTLC
- Complete the Sustainability Strategies Scoresheet baseline assessment
- Actively participate in members’ meetings, contribute to work group efforts, and share experiences and knowledge
- Submit an annual report- share your community’s sustainability efforts and set a path for continuous improvement

As a subsidiary of the city, SBU will take the lead on this initiative by:

- Assisting in the drafting of the resolution to express intent to join GTLC;
- Completing the Sustainability Strategies Scoresheet to create a baseline (a minimal level of assistance will be required by City staff to support this effort);
- Organizing a local group of government leaders, business professionals, and community members to spearhead future sustainability efforts;
- Becoming an active member of existing GTLC networks;
- Drafting and submitting annual report to comply with program requirements.

We are not aware of any exceptional efforts required to participate in this program that would require a commitment of resources beyond those already in place at SBU and at the City. Sturgeon Bay has is already working towards a more sustainable future. There is also a well-established network of GTLC in Door County.