



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY DECEMBER 5, 2023
6:00 p.m.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
DAVID J. WARD, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Public Comment on agenda items only.
6. Consideration of the following bills: General Fund – \$108,229.27, Capital Fund - \$2,501.94, Cable TV - \$5,442.42, TID # 8 - \$156.00, TID # 2 - \$390.00, TID #3 - \$475.00, TID #4 - \$3,198.00, TID #9 - \$260.00, TID #10 - \$7,312.00 Solid Waste Enterprise Fund - \$3,126.79, and Compost Site Enterprise Fund - \$12,015.00 for a grand total of \$143,106.42. [roll call]
7. **CONSENT AGENDA**
 - * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval of 11/21/23 regular Common Council minutes.
 - * b. Place the following minutes on file:
 - (1) Aesthetic Design & Site Plan Review Board – 11/13/23
 - (2) Finance/Purchasing & Building Committee – 11/14/23
 - (3) City Plan Commission – 11/14/23
 - (4) Zoning Board of Appeals – 11/28/23
 - * c. Consideration of: Approval of Beverage Operator licenses.
 - * d. Finance/Purchasing & Building Committee recommendation re: Approve the purchase of one 2024 Chevy Tahoe SSV from Ewald Automotive Group for a Police Department Squad.
8. Mayoral Appointments.
9. Second reading of ordinance re: Rezone parcel #281-10-85120503 located at 346 Oregon Street.
10. First reading of ordinance re: Repeal and recreate Section 16.08 of the Municipal Code – Holding Tank Agreements.

11. City Administrator report.
12. Mayor's report.
13. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 12.1.23

Time: 12:00 PM

By: MM

NOTE: COUNCIL CHAMBERS WILL BE OPEN TO THE PUBLIC TO OBSERVE AND RENDER PUBLIC COMMENT ON AGENDA ITEMS ONLY. THE MEETING WILL BE LIVESTREAMED AT <https://sbtv.viebit.com/> AND CABLE ACCESS CHANNEL 988.

INVOICES DUE ON/BEFORE 12/05/2023

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
19880	STURGEON BAY UTILITIES	11/23 SBU TAX ROLL 2020	01-000-000-24340	358.98
19880		11/23 SBU TAX ROLL 2021	01-000-000-24340	105.04
19880		11/23 SBU TAX ROLL 2022	01-000-000-24340	468.46
19880		11/23 SBU XTRA INT 2020	01-000-000-24340	118.46
19880		11/23 SBU XTRA INT 2021	01-000-000-24340	22.06
19880		11/23 SBU XTRA INT 2022	01-000-000-24340	42.16
TOTAL LIABILITIES				1,115.16
TOTAL GENERAL FUND				1,115.16
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	10/23 TRAFFIC MATTERS	01-110-000-55010	7,300.00
AMUNDSEN	AMUNDSEN DAVIS, LLC	10/23 GENERAL LEGAL MATTERS	01-110-000-55010	1,066.00
AMUNDSEN		10/23 PFC BYLAW REVIEW	01-110-000-55010	104.00
BUELOW	BUELOW, VETTER, BUIKEMA,	10/23 GENERAL LABOR MATTERS	01-110-000-57900	2,192.00
TOTAL				10,662.00
TOTAL LAW/LEGAL				10,662.00
CITY CLERK-TREASURER				
USBANK	US BANK	GB SHRM	01-115-000-55600	25.00
TOTAL				25.00
TOTAL CITY CLERK-TREASURER				25.00
COMPUTER				
HEARTBUS	HEARTLAND BUSINESS SYSTEMS,LLC	HBS FLX SERVICES	01-125-000-55550	25,000.00
HEARTBUS		MICROSOFT AZURE DIRECT CSP	01-125-000-55550	1,135.32
HEARTBUS		MANAGED DESKTOP BASIC	01-125-000-55550	621.60
HEARTBUS		MANAGED SERVIER	01-125-000-55550	119.90
HEARTBUS		DNS HOSTING MONTHLY	01-125-000-55550	5.00
USBANK	US BANK	ZOOM	01-125-000-55550	63.99
TOTAL				26,945.81
TOTAL COMPUTER				26,945.81
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISALS	12/23 CONTRACT	01-130-000-55010	4,916.67
TOTAL				4,916.67
TOTAL CITY ASSESSOR				4,916.67
Engineering				
06012	FASTENAL COMPANY	MARKING PAINT	01-145-000-52700	132.40
DORSCH	DORSCH FORD LINCOLN KIA	ESCAPE REPAIRS/ENGINEER VEH	01-145-000-56250	786.67
USBANK	US BANK	ENGINEER CELL SVC	01-145-000-58250	38.58
TOTAL				957.65
TOTAL Engineering				957.65
PUBLIC WORKS ADMINISTRATION				

INVOICES DUE ON/BEFORE 12/05/2023

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
PUBLIC WORKS ADMINISTRATION				
USBANK	US BANK	STEVE/MIKE CELL SVC	01-150-000-58250	77.16
USBANK		CUPBOARD	01-150-000-54999	56.98
USBANK		KEYBOARD CASE	01-150-000-54999	38.94
USBANK		BUSINESS CARDS/C DEGRAVE	01-150-000-52800	43.25
TOTAL				216.33
TOTAL PUBLIC WORKS ADMINISTRATION				216.33
CITY HALL				
23730	WPS	11/23 421 MICHIGAN ST	01-160-000-56600	1,150.03
TOTAL				1,150.03
TOTAL CITY HALL				1,150.03
GENERAL EXPENDITURES				
PULSE	PENINSULA PULSE	10/23 LEGAL NOTICE PUBLICATION	01-199-000-57450	869.35
US BANK	US BANK EQUIPMENT FINANCE	11/23 FIRE COPY OVERAGE	01-199-000-55650	31.38
US BANK		11/23 FIRE COPIER	01-199-000-55650	105.28
US BANK		11/23 ADMIN COPIER	01-199-000-55650	118.50
US BANK		11/23 ADMIN COPY OVERAGE	01-199-000-55650	15.33
USBANK	US BANK	WEBSITE HOSTING	01-199-000-51100	263.88
TOTAL				1,403.72
TOTAL GENERAL EXPENDITURES				1,403.72
POLICE DEPARTMENT				
15890	PACK AND SHIP PLUS	EVIDENCE TO CRIME LAB/22011767	01-200-000-57250	14.75
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	OFFICE CHAIR/HENRY	01-200-000-51950	399.99
US BANK	US BANK EQUIPMENT FINANCE	11/23 POLICE COPIER	01-200-000-55650	218.24
US BANK		11/23 POLICE COPY OVERAGE	01-200-000-55650	14.79
USBANK	US BANK	MEAL EXP/SPILLMAN CONF/HGAARD	01-200-000-55600	10.74
USBANK		MEAL EXP/SPILLMAN CONF/HGAARD	01-200-000-55600	9.74
USBANK		HOTEL EXP/SPILLMAN CONF/HGAARD	01-200-000-55600	420.51
USBANK		CONF MEAL/HENRY	01-200-000-55600	28.27
USBANK		BUSINESS CARDS/HAJNY	01-200-000-51600	30.59
USBANK		JUVENILE RECORDS LABELS	01-200-000-51600	128.71
USBANK		HOLIDAY LUNCH REG/BRNKMAN	01-200-000-55600	31.35
TOTAL				1,307.68
TOTAL POLICE DEPARTMENT				1,307.68
POLICE DEPARTMENT/PATROL				
04696	DOOR COUNTY TREASURER	10/23 FUEL	01-215-000-51650	4,060.57
BELCO	BELCO VEHICLE SOLUTIONS,LLC	PUSH BUMPER/ SQUAD 40	01-215-000-58600	1,138.77
ENGEBOSE	KYLE ENGEBOSE	BOOT REIMBURSE/ENGEBOSE	01-215-000-52900	100.00
NELSON	NELSON & ASSOCIATES LLC	FIREARM HOLSTER	01-215-000-51050	113.40
USBANK	US BANK	FUEL	01-215-000-51650	32.26
USBANK		FUEL	01-215-000-51650	31.08
USBANK		2 SOFT RIFLE CASES	01-215-000-54999	67.96
USBANK		FUEL	01-215-000-51650	46.08
USBANK		HOTEL/PEER SUPP TRAIN/LOVAS	01-215-000-55600	242.90
USBANK		HOTEL/PEER SUPP TRAIN/CRABB	01-215-000-55600	242.90
USBANK		HOTEL/PEER SUPP TRAIN/DADAM	01-215-000-55600	242.90
USBANK		HOTEL SALES TAX CREDIT	01-215-000-55600	-28.90
USBANK		HOTEL SALES TAX CREDIT	01-215-000-55600	-28.90
USBANK		HOTEL SALES TAX CREDIT	01-215-000-55600	-43.35
TOTAL				6,217.67

INVOICES DUE ON/BEFORE 12/05/2023

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
POLICE DEPARTMENT/PATROL				
TOTAL POLICE DEPARTMENT/PATROL				6,217.67
POLICE DEPT. / INVESTIGATIONS				
CREATESTI	CREATIVE SIGN CO. INC	SBPD OFFICER BOARD	01-225-000-57950	1,670.00
CREATIVE	CREATIVE PRODUCT SOURCE, INC	PRODUCE/INSTALL OFF/ADMIN BRD	01-225-000-57950	1,950.00
TOTAL				3,620.00
TOTAL POLICE DEPT. / INVESTIGATIONS				3,620.00
FIRE DEPARTMENT				
FIRE DEPARTMENT				
14525	MICHAEL FRANGIPANE	UNIFORM BOOTS/FRANGIPANE	01-250-000-52900	334.98
18448	RENNERTS FIRE EQUIP SER INC	RADIATOR REPAIR/E707	01-250-000-53000	6,855.74
18448		FUEL E707	01-250-000-51650	165.01
FIRE SRV	FIRE SERVICE, INC.	RADIATOR/E707	01-250-000-53000	14,556.74
GULLEY	AUSTIN GULLEY	UNIFORM BOOTS/GULLEY	01-250-000-52900	291.64
PAULCONW	CONWAY SHIELD	GLOVES	01-250-000-52900	108.00
USBANK	US BANK	OREILLY INVOICES	01-250-000-53000	262.60
USBANK		12 NOISE CANCEL SPEAKER MICS	01-250-000-57550	2,112.00
USBANK		WHEELS	01-250-000-54999	29.00
USBANK		BROCHURE HOLDER	01-250-000-54999	24.88
USBANK		FLASHLIGHT/BATTERIES	01-250-000-52900	95.39
USBANK		TACTICAL PANTS/SHIPPING	01-250-000-52900	62.94
USBANK		2 TACTICAL PANTS/GULLEY	01-250-000-52900	112.97
USBANK		09/23 DATA	01-250-000-58250	623.68
USBANK		CHRISTMAS TREE	01-250-000-54999	69.00
USBANK		AVERY LABELS	01-250-000-51950	40.93
USBANK		FUEL	01-250-000-51650	60.02
USBANK		FUEL	01-250-000-51650	71.68
USBANK		09/23 KWIK TRIP FUEL	01-250-000-51650	2,019.39
USBANK		TOLL FEES	01-250-000-55600	51.93
USBANK		CREDIT	01-250-000-55600	-19.11
USBANK		TRAINING MEALS	01-250-000-55600	39.33
USBANK		TRAINING MEALS	01-250-000-55600	83.76
USBANK		AIRPORT PARKING	01-250-000-55600	84.00
USBANK		LODGING	01-250-000-55600	556.25
USBANK		LODGING	01-250-000-55600	556.25
USBANK		CAR RENTAL	01-250-000-55600	479.42
USBANK		CAR RENTAL-CREDIT	01-250-000-55600	-81.66
USBANK		CANDY	01-250-000-54999	53.76
USBANK		EXPO CLEAN	01-250-000-54999	15.16
USBANK		PENCIL SHARPENER	01-250-000-54999	16.97
USBANK		O'REILLYS INVOICES	01-250-000-53000	246.22
TOTAL FIRE DEPARTMENT				29,978.87
TOTAL FIRE DEPARTMENT				29,978.87
STORM SEWERS				
HARBOR	HARBOR FREIGHT TOOLS	TIE DOWNS	01-300-000-54999	15.99
HARBOR		STRAPS	01-300-000-54999	12.99
HARBOR		MESH TARP	01-300-000-54999	54.39
HARBOR		PARTIAL PAYMENT	01-300-000-54999	-39.33
TOTAL				44.04
TOTAL STORM SEWERS				44.04
LARGE ITEM PICKUP / LEAF COLL				
USBANK	US BANK	BUNGEE CORDS	01-311-000-53000	131.16

INVOICES DUE ON/BEFORE 12/05/2023

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
LARGE ITEM PICKUP / LEAF COLL				
TOTAL				131.16
TOTAL LARGE ITEM PICKUP / LEAF COLL				131.16
SNOW REMOVAL				
SNOW REMOVAL				
06012	FASTENAL COMPANY	5 LIFTING EYES	01-410-000-51400	30.77
06012		HARDWARE	01-410-000-51400	176.23
TOTAL SNOW REMOVAL				207.00
TOTAL SNOW REMOVAL				207.00
CURB/GUTTER/SIDEWALK				
10750	PREMIER CONCRETE INC	CONCRETE	01-440-000-51200	281.50
TOTAL				281.50
TOTAL CURB/GUTTER/SIDEWALK				281.50
STREET MACHINERY				
04545	DOOR COUNTY COOPERATIVE/NAPA	CASE GREASE	01-450-000-53000	74.75
04545		FUEL FILTER	01-450-000-53000	18.34
04696	DOOR COUNTY TREASURER	10/23 FUEL 422.54 G	01-450-000-51650	1,306.49
04696		10/23 DSL FUEL 920.52 G	01-450-000-51650	3,404.08
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	BATTERY	01-450-000-53000	225.74
O'REILLY		CREDIT CORE RETURN	01-450-000-53000	-56.00
QUALITY	QUALITY TRUCK CARE CENTER INC	AIR HOSE ASSEMBLY	01-450-000-53000	49.15
TOTAL				5,022.55
TOTAL STREET MACHINERY				5,022.55
CITY GARAGE				
19275	SHERWIN WILLIAMS	2-1 GAL PAINT KITS	01-460-000-55300	399.38
19275		PAINT	01-460-000-55300	89.39
USBANK	US BANK	O-RINGS	01-460-000-55300	39.96
USBANK		FITTINGS/TOILET SEAT	01-460-000-55300	109.53
USBANK		O-RINGS	01-460-000-55300	16.12
USBANK		URINAL FLUSHOMETER	01-460-000-55300	118.75
USBANK		GLOVES	01-460-000-52350	27.05
USBANK		FLUSHMETER HANDLE KIT	01-460-000-55300	28.08
USBANK		FLUSHMETERS	01-460-000-55300	236.00
TOTAL				1,064.26
TOTAL CITY GARAGE				1,064.26
HIGHWAYS - GENERAL				
CHRISTEN	CHARLES N. CHRISTENSEN	SAFETY BOOT REIMB/CHRISTENSEN	01-499-000-56800	70.65
TOTAL				70.65
TOTAL HIGHWAYS - GENERAL				70.65
PARK & RECREATION ADMIN				
USBANK	US BANK	PHIL/RYAN CELL SVC	01-500-000-58250	77.16

INVOICES DUE ON/BEFORE 12/05/2023

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
PARK & RECREATION ADMIN				
USBANK		WPRA ANNL REGISTRATION	01-500-000-56000	150.00
		TOTAL		227.16
		TOTAL PARK & RECREATION ADMIN		227.16
PARKS AND PLAYGROUNDS				
04696	DOOR COUNTY TREASURER	10/23 FUEL 376.91 G	01-510-000-51650	1,165.41
04696		10/23 FUEL 16.23 G	01-510-000-51650	60.35
13360	MENARDS-GREEN BAY EAST	TIE DOWNS	01-510-000-54999	49.85
13360		D RINGS	01-510-000-54999	31.96
MACCOUX	PHIL MACCOUX	SAFETY CLOTHING/MACCOUX	01-510-000-56800	156.11
TRIPURA	TRIPURA PETROLEUM	FUEL	01-510-000-51650	20.13
USBANK	US BANK	AMAZON CREDIT	01-510-000-52700	-125.98
USBANK		12V GAUGE/LUX IMPLEMENT	01-510-000-51900	74.69
		TOTAL		1,432.52
		TOTAL PARKS AND PLAYGROUNDS		1,432.52
		TOTAL GENERAL FUND		96,997.43
CAPITAL FUND				
FIRE DEPARTMENT				
EXPENSE				
USBANK	US BANK	BATTERIES/BOLT CUTTERS	10-250-000-59060	1,405.94
USBANK		LEAF BLOWER	10-250-000-59060	498.00
USBANK		CHAIN SAWS	10-250-000-59060	598.00
		TOTAL EXPENSE		2,501.94
		TOTAL FIRE DEPARTMENT		2,501.94
		TOTAL CAPITAL FUND		2,501.94
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
MANN	MANN COMMUNICATIONS, LLC	12.5.23 CONTRACT	21-000-000-55015	5,442.42
		TOTAL CABLE TV / GENERAL		5,442.42
		TOTAL CABLE TV / GENERAL		5,442.42
		TOTAL CABLE TV		5,442.42
TID #8 DISTRICT				
TID #8 DISTRICT				
TID #8 DISTRICT				
AMUNDSEN	AMUNDSEN DAVIS, LLC	10/23 CONTRACTS/DEV AGREEMNTS	24-380-000-55001	156.00
		TOTAL TID #8 DISTRICT		156.00
		TOTAL TID #8 DISTRICT		156.00
		TOTAL TID #8 DISTRICT		156.00
TID #2 DISTRICT				
TID DISTRICT #2				
AMUNDSEN	AMUNDSEN DAVIS, LLC	09/23 PRKING LOT LEASE REVAMP	25-320-000-55001	390.00
		TOTAL		390.00

INVOICES DUE ON/BEFORE 12/05/2023

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

TID #2	DISTRICT			
	TID DISTRICT #2			
		TOTAL TID DISTRICT #2		390.00
		TOTAL TID #2 DISTRICT		390.00
TID #3	DISTRICT			
	TID #3 DISTRICT			
	\$1.685 NOTES			
01761	ASSOCIATED TRUST COMPANY	TAXABLE GO REF BOND 10.22.13	27-330-937-70002	475.00
		TOTAL \$1.685 NOTES		475.00
		TOTAL TID #3 DISTRICT		475.00
		TOTAL TID #3 DISTRICT		475.00
TID #4	DISTRICT			
	TID #4 DISTRICT			
	TID #4 DISTRICT			
AMUNDSEN	AMUNDSEN DAVIS, LLC	10/23 GRANARY MATTERS	28-340-000-55001	3,198.00
		TOTAL TID #4 DISTRICT		3,198.00
		TOTAL TID #4 DISTRICT		3,198.00
		TOTAL TID #4 DISTRICT		3,198.00
TID #9	DISTRICT			
	TID #9 DISTRICT			
	TID #9 DISTRICT			
AMUNDSEN	AMUNDSEN DAVIS, LLC	10/23 CONTRACTS/DEV AGREEMNTS	31-390-000-55001	260.00
		TOTAL TID #9 DISTRICT		260.00
		TOTAL TID #9 DISTRICT		260.00
		TOTAL TID #9 DISTRICT		260.00
TID #10	DISTRICT			
	TID #10 DISTRICT			
	TID #10 DISTRICT			
AMUNDSEN	AMUNDSEN DAVIS, LLC	10/23 CONTRACTS/DEV AGREEMNTS	32-310-000-55001	312.00
R0000620	ROBERT W BAIRD & CO	TID 10 CREATION	32-310-000-58999	7,000.00
		TOTAL TID #10 DISTRICT		7,312.00
		TOTAL TID #10 DISTRICT		7,312.00
		TOTAL TID #10 DISTRICT		7,312.00
SOLID WASTE	ENTERPRISE			
	SOLID WASTE ENTERPRISE FUND			
	SOLID WASTE ENTERPRISE FUND			
04696	DOOR COUNTY TREASURER	10/23 DSL FUEL 770.90 G	60-000-000-51650	2,850.79
06012	FASTENAL COMPANY	WORK/DISPOSABLE COVERALLS	60-000-000-54999	276.00
		TOTAL SOLID WASTE ENTERPRISE FUND		3,126.79
		TOTAL SOLID WASTE ENTERPRISE FUND		3,126.79
		TOTAL SOLID WASTE ENTERPRISE		3,126.79

INVOICES DUE ON/BEFORE 12/05/2023

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
BUCKLIN	BUCKLIN TREE SERVICE, LLC	COMPOST SITE MATERIAL GRINDING	64-000-000-57700	12,015.00
TOTAL COMPOST SITE ENTERPRISE FUND				12,015.00
TOTAL COMPOST SITE ENTERPRISE FUND				12,015.00
TOTAL COMPOST SITE ENTERPRISE FUND				12,015.00
TOTAL ALL FUNDS				131,874.58

MANUAL CHECKS

SECURIAN FINANCIAL GROUP	\$2,926.26
11/20/23	
Check # 92714	
12/23 Life Insurance	
01-600-000-50552	
SOUTHERN DOOR SCHOOL DISTRICT	\$195.07
11/20/23	
Check # 92715	
10/23 Mobile Home Tax Payment	
01-000-000-41300	
STURGEON BAY SCHOOL DISTRICT	\$3,835.45
11/20/23	
Check # 92716	
10/23 Mobile Home Tax Payment	
01-000-000-41300	
EMPLOYEE BENEFITS CORP.	\$930.50
11/20/23	
Check # 92717	
11/23 FSA/COBRA/PEB-	
HRA/FSA Annual Renewal	
01-600-000-50510	
SUN LIFE	\$2,378.51
11/20/23	
Check # 92718	
12/23 Short & Long-Term Disability	
01-1000-000-21545	
SUPERIOR VISION INSURANCE	\$878.60
11/20/23	
Check #92719	
12/23 Vision Insurance	
01-000-000-21540	
KWIK TRIP	\$87.45
11/20/23	
Check # 92720	
10/23 Statement Charges	
01-215-000-51650	
TOTAL MANUAL CHECKS	\$11,231.84

DATE: 11/28/2023
TIME: 14:31:04
ID: AP4430ZN

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 12/05/2023

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

SUMMARY OF FUNDS:				
GENERAL FUND			96,997.43	108,229.27
CAPITAL FUND			2,501.94	
CABLE TV			5,442.42	
TID #8 DISTRICT			156.00	
TID #2 DISTRICT			390.00	
TID #3 DISTRICT			475.00	
TID #4 DISTRICT			3,198.00	
TID #9 DISTRICT			260.00	
TID #10 DISTRICT			7,312.00	
SOLID WASTE ENTERPRISE			3,126.79	
COMPOST SITE ENTERPRISE FUND			12,015.00	
TOTAL --- ALL FUNDS			131,874.58	143,106.42

Delin Baccot - Nov 28 2023
SPRINT Wireless 11/28/23
J. Williams 11/28/2023

COMMON COUNCIL
November 21, 2023

A meeting of the Common Council was called to order at 6:00 p.m. by Mayor Ward. The Pledge of Allegiance was recited. Roll call: Bacon, Statz, Williams, Gustafson, Nault, Wiederanders, and Reeths were present.

Williams/Gustafson to adopt the agenda. Carried.

Kelly Catarozoli, 330 N 3rd Ave, spoke during public comment.

Bacon/Wiederanders to approve following bills: General Fund – \$215,130.02, Capital Fund - \$193,567.33, Cable TV - \$38.27, Solid Waste Enterprise Fund - \$25,621.23, and Compost Site Enterprise Fund - \$106.31 for a grand total of \$434,463.16. Roll call: All voted aye. Carried.

Reeths/Nault to approve consent agenda:

- a. Approval of 11/7/23 regular Common Council minutes.
- b. Place the following minutes on file:
 - (1) Finance/Purchasing & Building Committee – 10/31/23
 - (2) Zoning Board of Appeals – 11/1/23
- c. Place the following reports on file:
 - (1) Police Department Report – October 2023
 - (2) Fire Department Report – October 2023
 - (3) Bank Reconciliation – October 2023
 - (4) Revenue & Expense Report – October 2023
- d. Consideration of: Approval of Beverage Operator licenses.
- e. Consideration of: Approval of Class A Beer and Class A Liquor license for Kwik Trip #1282.
- f. Community Protection & Services Committee recommendation re: Approve the Personal Services Contract with Mann Communications, LLC for Cable TV services for term of January 1, 2024 – December 31, 2026.
- g. City Plan Commission recommendation re: Vacate the unimproved portion of S. Madison Avenue as shown on map.

Carried.

Bacon/Wiederanders to approve the mayoral appointment of:

Local Arts Board

Jarod Santek – Three year term

Carried.

Bacon/Gustafson to approve the mayoral appointment of:

Local Arts Board

Elizabeth Meissner-Gigstead – Three year term

Carried.

Bacon/Nault to approve the mayoral appointment of:

Board of Parks & Recreation

Shauna Blackledge – Three year term

Carried.

Williams/Wiederanders to approve resolution regarding the Building Inspection Fee Schedule. Carried.

Planner/Zoning Administrator Servia summarized the request for a Temporary Use Permit from Ted LaVine. Statz/Wiederanders to approve the temporary use permit for crushing subject to 1. Use to occur before the end of the year. 2. Not more than two weeks from the beginning of the crushing operation to completion. 3. Standard practices must be followed to limit dust. 4. Crushing only to occur between the hours of 7 am and 5 pm. 5. No additional unprocessed concrete or asphalt may be brought to the site, either for crushing or for storage for future crushing. Only processed, finished products, that are directly useable or sellable can be stored directly on the site. 6. Crushed product must be spread over the site or neatly stored in the rear portion of the site. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the fire protection services agreement with the Town of Sevastopol, as presented.

FINANCE/PURCHASING & BUILDING COMMITTEE
By: Helen Bacon, Chr.

Introduced by Bacon. Bacon/Williams to approve. City Administrator VanLieshout summarized the contract between the Town of Sevastopol and City of Sturgeon Bay. Carried.

RECOMMENDATION

We, the City Plan Commission, hereby recommend to approve the Final Plat for Geneva Ridge, tax parcel #281-68-18000607B, located at the south end of S. Fulton and S. Geneva Avenues and west of the end of S. Hudson Avenue.

CITY PLAN COMMISSION
By: David Ward, Chr.

Introduced by Mayor Ward. Gustafson/Reeths to adopt. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the Edgewater Resources for waterfront planning for City property along Nautical Drive.

FINANCE/PURCHASING & BUILDING COMMITTEE
By: Helen Bacon, Chr.

Introduced by Bacon. Bacon/Nault to adopt. Carried.

RECOMMENDATION

We, the City Plan Commission, hereby recommend to approve the zoning map amendment from Central Business District (C-2) to Mixed Residential-Commercial (C-5) for parcel #281-10-85120503 located at 346 Oregon Street, owned by Will Estes, LLC.

CITY PLAN COMMISSION
By: David Ward, Chr.

Introduced by Mayor Ward. Williams/Statz to adopt. Carried.

Bacon/Wiederanders to read in title only for first reading of ordinance re: rezone parcel #281-10-85120503 located at 346 Oregon Street. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the fourth amendment to the Granary Development Agreement, as presented.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Helen Bacon, Chr.

Nault/Reeths to convene in closed session. The mayor announced the statutory basis to convene in closed session in accordance with the following exemption: Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e) Consideration of: Fourth Amendment to Granary Development Agreement. Roll call: Williams, Nault, and Reeths voted aye. Gustafson, Wiederanders, Bacon, and Statz voted no. Motion failed. The Council did not convene in closed session.

City Attorney Kalny summarized the Fourth Amendment to the Granary Development Agreement. After discussion, Statz/Gustafson to approve the Fourth Amendment to the Granary Development Agreement. Carried with Nault and Reeths voting no.

The City Administrator gave his report.

The Mayor gave his report.

Statz/Nault to adjourn. Carried. The meeting adjourned at 6:54 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/HR Director

AESTHETIC DESIGN AND SITE PLAN REVIEW BOARD
Monday, November 13, 2023

The Aesthetic Design and Site Plan Review Board meeting was called to order at 6:00 p.m. by Chairperson Rick Wiesner in the Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members Rick Wiesner, Nancy Schopf, Thad Birmingham, Matt Fox, and Dave Augustson were present. Members Jolene McMahon and Pam Jorns were excused. Staff present were Planner/Zoning Administrator Stephanie Servia and Community Development Administrative Assistant Cindy Sommer.

Adoption of Agenda: Moved by Ms. Schopf, seconded by Mr. Augustson to adopt the following agenda:

1. Roll call.
 2. Adoption of agenda.
 3. Approval of minutes from October 13, 2023.
 4. Consideration of: Façade changes to 59 S. Madison Avenue by Mitch Wise Design, Inc.
 5. Consideration of: The Crown Condominiums owned by Estes Investments, LLP, located at 1361 N 14th Avenue.
 6. Adjourn.
- All ayes. Motion carried.

Approval of minutes from October 23, 2023: Moved by Mr. Birmingham, seconded by Ms. Schopf to approve the minutes. All ayes. Motion carried.

Consideration of: Façade changes to 59 S. Madison Avenue by Mitch Wise Design, Inc.: Ms. Servia explained that Mitch and Donna Wise have applied for a Certificate of Appropriateness to do a refresh of the exterior of their office/design studio located at 59 S. Madison Avenue, which includes new windows, door with decorative door surround, lantern, new awnings, and metalwork along the roof parapet. Their proposed signage is a simple name plaque, which does not require a permit. Pedestrian access will have only minor changes with the door being set back slightly farther than what exists now.

Owner Mitch Wise indicated that there will be no changes to the brick façade other than an overall cleaning and that there will be lighting inside the vestibule.

After some discussion and the members noting that this is an attractive improvement to the area, Mr. Birmingham motioned to approve the façade changes as presented. Motion seconded by Ms. Schopf. All ayes, motion carried unanimously.

Consideration of: The Crown Condominiums owned by Estes Investments, LLP, located at 1361 N 14th Avenue: Ms. Servia presented an overview of this project, which was on the last meeting agenda and was approved with the exception of the exterior building coverings and the landscape plan, which is what the Board is to consider at this time. She noted that the agenda packet shows additional exterior features, such as truss-like additions to the gables, band boards added to the buildings and changes to the landscape plan, including tree and shrub species.

Dave Phillips of Bayland Buildings explained that the windows and doors will all have white trim. Gray band boards were added to the buildings to break up the height. Two windows have been added to the 8-unit building in addition to a design on the gable. The windows will have grills. Both buildings have hip roofs with gables in a two-tone color, aluminum prehung balconies and metal roofs, in addition to jog-outs on the front, which makes for an attractive building.

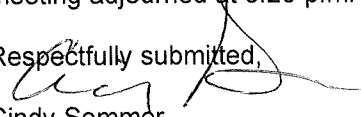
Mr. Phillips went on to describe a new landscape design featuring a multitude of changes to the tree species and locations of such as shown in the agenda packet, which he explains is much improved from the previous plan and will be very attractive.

Ms. Servia noted that the street tree plan has been approved by the City Engineer and the City Forester.

Mr. Augustson motioned to approve the exterior coverings and landscape design as submitted. Motion seconded by Mr. Birmingham. The members commented that they appreciate the improved plan and that it is much improved. All ayes, motion carried unanimously.

Adjourn: Moved by Mr. Birmingham, seconded by Mr. Augustson to adjourn. All ayes. Motion carried. The meeting adjourned at 6:20 p.m.

Respectfully submitted,



Cindy Sommer
Community Development
Administrative Assistant

FINANCE/PURCHASING & BUILDING COMMITTEE
November 14, 2023

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:30 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Wiederanders and Williams were present. Also present: Mayor Ward, Alderperson Reeths, City Administrator VanLieshout, City Treasurer/Finance Director Clarizio, Assistant Police Chief Brinkman, Community Development Director Olejniczak, Planning/Zoning Administrator Servia, and Office Accounting Assistant II Metzger.

A motion was made by Alderperson Williams, seconded by Alderperson Wiederanders to adopt the following agenda:

1. Roll call.
 2. Adoption of agenda.
 3. Public comment on agenda items and other issues related to finance & purchasing.
 4. Consideration of: 2024 Police Department Squad Car Purchase.
 5. Consideration of: Fee Resolution for Building Inspection.
 6. Consideration of: Edgewater Resources Proposal for Waterfront Planning for City property along Nautical Drive.
 7. Consideration of: Fourth Amendment to Granary Development Agreement.
 8. Review bills.
 9. Adjourn.
- Carried.

The following spoke during public comment on agenda items and other issues related to finance & purchasing: Chris Kellems, 120 Alabama Street.

Consideration of: 2024 Police Department Squad Car Purchase:

Assistant Police Chief Brinkman explained the department was advised by Ford Motor that a Ford squad could not be ordered this year. The 33,000-35,000 squads promised last year are going to the departments that did not receive them last year. The department did not order last year. He contacted Ewald Auto Group, who provided vehicles last year, as to the option of purchasing this year. To even be considered, paperwork had to be signed to be added to the order list, which does not guarantee a squad for this year. After conferring with City Administrator Van Lieshout and Chief Henry, Assistant Chief Brinkman signed the agreement to place the department on the list for a 2024 Chevrolet Tahoe.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to approve the purchase of one 2024 Chevy Tahoe SSV from Ewald Automotive Group. Carried.

Consideration of: Fee Resolution for Building Inspection.

Community Development Director Olejniczak stated the Common Council recently approved the contract for building inspection services with Inspection Specialists, LLC. As part of the contract, they have their own fee structure, similar to what the City has now with Door County Inspections. This new fee structure needs to be adopted to comply with their contract effective for December 1, 2023

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to forward a resolution to the Common Council establishing new building inspection fees submitted by Inspection Specialist, LLC effective December 1, 2023. Carried.

Consideration of: Edgewater Resources Proposal for Waterfront Planning for City property along Nautical Drive

Planning/Zoning Administrator Servia explained the Finance Committee previously considered a request from the Sail Training Foundation to construct a storage/education building on city owned waterfront property located at the foot of Nautical Drive. This area has interest for other land uses, including a potential pier to replace the former "E" dock, NERR visitor center, and recreational facilities. The Committee authorized staff to seek consultant bids for the planning work.

Edgewater Resources submitted a proposal to create a master plan and rendering for the overall property, including the Sturgeon Bay Yacht Club leased area located at 600 Nautical Drive, the former "E" dock area, and the area surrounding parcel # 281-64-76000821. The proposal considers the requested areas of improvements, including structural repairs to the dock wall, storage/education structure for the Sail Training Foundation, potential trail connections and general beautification of the area. Edgewater intends to conduct a multi-day workshop December 11-13, that will involve gathering input from local stakeholders and public input.

Michelle Rumsa of Edgewater Resources appearing via zoom, summarized the scheduling of events and goals for the 3-day workshop.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to approve Edgewater Resources for waterfront planning for City property along Nautical Drive. Carried.

Consideration of: Fourth Amendment to Granary Development Agreement.

City Administrator Van Lieshout explained the fourth amendment to the Granary development agreement accomplishes several things. It moves the substantial completion date to July 31, 2024, which was mutually agreed upon by the City and the Sturgeon Bay Historical Society Foundation (SBHSF). It requires the submission and approval of the final plans. Acknowledges the accomplishments to date for both the City and Developer. The amendment forgoes default remedies available to SBHSF should they fail to comply with the terms of the agreement if they do not meet the completion date. It acknowledges SBHSF has agreed to pay approximately \$30,000 towards the cost of installing the central walkway. The funds will be taken from the reserve account that was otherwise to be returned to the society upon completion of the project. He stated, in the 1st or 2nd amendment the city bargained that SBHSF had to set aside \$100,000 that would be used for demolition, razing if the project was not completed. The agreement has always stated that at the end of the term, once the project is finished, those funds will be returned to SBHSF. The City is allowing the funds to be spent as part of constructing the central walkway.

The amendment calls for direct participation by City Staff in pre-construction meetings. Primarily for coordination of activity efforts. The city has several projects that will be underway, including the WWP-Gentry project, beginning in spring, constructing the central walkway and a strong possibility of constructing a parking lot that is part of the development agreement with WWP.

The amendment requires the City to complete the central walkway by 7.31.24. SBHSF needs the central walkway completed as it is necessary for them to obtain occupancy, as it is an egress into the building. The City Engineer and the city's consulting engineer confirmed the city will have ample time to get the central walkway in as well as undelaying storm sewer that's required. Finally, included, is construction by the City, of the portion of the fire access driveway that is located on city property outside of the SBHSF leased area.

The Committee continued discussions focusing on the substantial completion date and process if the date is not met.

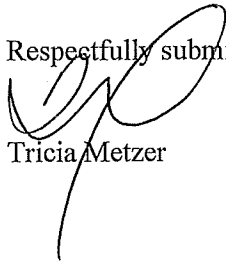
Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to approve the fourth amendment to the Granary development agreement as presented. Carried.

Review bills

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to adjourn. Carried. The meeting is 5:21pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Tricia Metzger', written over the printed name.

Tricia Metzger

**CITY PLAN COMMISSION MINUTES
November 14, 2023**

A meeting of the City Plan Commission was called to order at 6:00 p.m. on Tuesday, November 14, 2023, by Mayor Ward in Council Chambers, City Hall, 421 Michigan Street, Sturgeon Bay.

Roll Call: Members David Ward, Dennis Statz, Helen Bacon, Jeff Norland, Amy Stephens and Mark Holey were present. Member Spencer Gustafson was excused. Staff present were Community Development Director Marty Olejniczak, Planner/Zoning Administrator Stephanie Servia, and Community Development Administrative Assistant Cindy Sommer.

Agenda: Motion by Mr. Norland and seconded by Ms. Stephens to accept the following agenda:

1. Roll call.
 2. Adoption of agenda.
 3. Approval of minutes from October 18, 2023.
 4. Public comment on non-agenda Plan Commission related items.
 5. Consideration of: Zoning map amendment from Central Business District (C-2) to Mixed Commercial-Residential (C-5) for property located at 346 Oregon St.
 - a. Presentation
 - b. Public Hearing
 - c. Consideration (*Note: The Plan Commission will not make a recommendation at this meeting, unless a motion is made and passed by ¾ of the members present to act on the request at this meeting.*)
 6. Consideration of: Amending municipal code section 9.05 - Tourist rooming house permit.
 7. Consideration of: Final plat of Geneva Ridge.
 8. Consideration of: Vacation of street right-of-way - S. Madison Ave.
 9. Adjourn.
- All ayes. Motion carried.

Approval of minutes from October 18, 2023: Motion by Ms. Bacon and seconded by Mr. Holey to approve the minutes from October 18, 2023. All ayes. Motion carried.

Public Comment on non-agenda Plan Commission related items: No members of the public presented for comment.

Consideration of: Zoning map amendment from Central Business District (C-2) to Mixed Commercial-Residential (C-5) for property located at 346 Oregon St:

Presentation (a): Ms. Servia explained that the property is currently in the Central Business District (C-2), however the applicant is requesting a change to Mixed Residential-Commercial (C-5). The proposed zoning designation fits with the comprehensive plan and staff recommends approval of the amendment request.

Public Hearing (b): Mayor Ward opened the public hearing at 6:07 p.m. Jeff Jahnke of 154-154-158-162-166 S 3rd Avenue stated he has concerns over the number of people residing in the building and that not enough trash receptacles or parking spaces are available. He is also questioning if the building will be all residential or a mix of commercial and residential. He feels the building inspector will have to address several issues in converting the building to residential. No other members of the public presented for comment. The mayor closed the public hearing at 6:10 p.m.

Consideration (c): Mr. Norland questioned the number of unrelated individuals permitted for single-family housing. Mr. Olejniczak explained that the zoning allowing residential use has to be put in place, then the occupancy of the building will need to conform with the municipal code. The members also discussed whether a boarding house would be an option, which is permitted in either the R-4 or C-5 zoning districts.

Mr. Statz motioned to act on this matter at this meeting. Motion seconded by Mr. Norland. All ayes, motion carried. The members further discussed R-4 versus C-5 and Mr. Olejniczak noted that Council could choose to

go with either classification. He also indicated that he believes extra trash receptacles could be requested from municipal services, and the building meets the minimum parking requirements for single-family residential.

Mr. Statz motioned to recommend a zoning map amendment from C-2 to C-5. Motion seconded by Mr. Holey. All ayes, motion carried unanimously.

Consideration of: Amending municipal code section 9.05 - Tourist rooming house permit.: Mr. Olejniczak stated that the Wisconsin Realtors Association (WRA) served a Notice of Claim on the City, which is the first step of a lawsuit. The WRA does not like the language in the Tourist Rooming House (TRH) ordinance specifying that the owner of a TRH must live in the three-county area or may be required to hire a local company to manage the TRH. He indicated that changing the word "may" to "shall" could alleviate the WRA's threat to sue.

Ms. Servia further explained that after discussions at the previous meeting, the consensus was that no major changes to the ordinance were needed. Rather, some small modifications are being proposed. Staff believes that making the licenses renewable on a yearly basis makes sense and will make tracking easier. This will increase staff time, which supports a review of the fee charged. Staff also proposes to change the word "may" to "shall" in paragraph 3b of the ordinance, to change the three-county area to either a time or mileage distance and to remove the language that prohibits approval of the license based on the lack of parking spaces.

Mr. Olejniczak explained that the City Attorney agrees with the proposed changes to the parking space language and changing the distance to a 75-minute drive from Sturgeon Bay. Ms. Stephens indicated she prefers the 75-minute, or even 90-minute drive, and that the management company also be within the same driving time. Mr. Norland suggested changing the order of the sentences in paragraph (2) of the ordinance for clarity and agrees with the driving time. Mr. Holey motioned to recommend approval of the changes to the ordinance as presented except for changing the driving time to 90 minutes and requiring the management company to be within the same 90-minute drive time to the TRH. Motion seconded by Ms. Stephens. All ayes, motion carried unanimously.

Consideration of: Final plat of Geneva Ridge.: Mr. Olejniczak indicated that the preliminary plat has already been approved by council and the next step is to move forward the final plat. The setbacks and easements that were missing or incorrect on the preliminary plat have been added and corrected. The Department of Natural Resources (DNR) has approved the storm water management plan. The City is ready to start selling and building on the lots, but the final plat must be approved before moving forward on that. Staff recommended approval of the final plat. Mr. Holey motioned to approve the plat as presented. Motion seconded by Ms. Bacon. All ayes, motion carried unanimously.

Consideration of: Vacation of street right-of-way – S. Madison Ave: Mr. Olejniczak explained that many years ago when the city platted Union Street (now S Madison Ave), it was supposed to continue south but that portion was never built, likely because of the bluff. The right-of-way is no longer needed. The process to vacate it was started back in the 1970's but never completed. The Local Transportation Board has already recommended approval of the street vacation and the Council has introduced the required resolution to vacate the right-of-way. The next step, after the Plan Commission recommendation, is to have a public hearing in December. The City Engineer approves of the vacation. The land would revert to the two abutting property owners if approved. Ms. Bacon motioned to approve the vacation of the street right-of-way as presented. Mr. Holey seconded motion. All ayes, motion carried unanimously.

Adjourn: Motion by Mr. Statz to adjourn, seconded by Ms. Stephens. All ayes, motion carried. The meeting adjourned at 6:43 p.m.

Respectfully submitted,

Cindy Sommer
Community Development Administrative Assistant

**CITY OF STURGEON BAY
Zoning Board of Appeals
November 28, 2023**

The City of Sturgeon Bay Zoning Board of Appeals was called to order at 12:00 p.m. by Chairperson William Murrock in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members William Murrock, Nancy Schopf, Bill Chaudoir and Dave Augustson were present. Staff present were Community Development Director Marty Olejniczak, Planner/Zoning Administrator Stephanie Servia and Community Development Administrative Assistant Cindy Sommer.

Adoption of agenda: Moved by Ms. Schopf, seconded by Mr. Augustson to adopt the following agenda:

1. Roll call.
 2. Adoption of agenda.
 3. Approval of minutes from November 1, 2023.
 4. Public Hearing: Street yard variance from Section 20.29(2) of the municipal code for Steve Peterson located at 945 Georgia St.
 5. Consideration of: Street yard variance from Section 20.29(2) of the municipal code for Steve Peterson located at 945 Georgia St.
 6. Adjourn.
- All ayes. Carried.

Approval of minutes from November 1, 2023: Moved by Mr. Chaudoir, seconded by Mr. Augustson to approve the minutes of November 1, 2023. All ayes. Motion carried.

Public Hearing: Street yard variance from Section 20.29(2) of the municipal code for Steve Peterson located at 945 Georgia St. Chairperson Murrock opened the public hearing at 12:03 p.m. Ms. Servia explained that the applicant is requesting a variance to allow him to put a 10' x 12' prefabricated shed in front of his principal building at 945 Georgia Street. Section 20.29(2) of the municipal code states that accessory buildings cannot be closer to the street than the principal building. When the principal building is set back more than 60 feet, the accessory building minimum setback is changed to 60 feet. Mr. Peterson's home is about 63 feet from the street, leaving him with a very small backyard, and the only way to move the prefabricated building to the back would be to cut down several mature trees. He is proposing to place the building 46 feet from the street. The shed would allow for additional storage, thereby allowing the yard to stay neater, which is in the public's interest. The building would be visible from the street and the members may want to consider landscaping to shield the building. There is an existing 10' x 10' shed in the back of the property, which is non-conforming.

Mr. Olejniczak noted that the proposed building is 10' x 12', which is relatively small, and if the building were under 100 square feet, the applicant would not need a building permit, nor would he need a variance.

Applicant Steve Peterson stated that he bought the preassembled shed because he needs more storage and it was a very good price, but he cannot get it into his backyard without cutting several large trees. He also stated that he rechecked the measurements and the building would be placed 43-44 feet from the street, not 46 feet as previously thought. He is planning to keep his other storage building in the back. The new shed is very nice looking. It has one 4-foot door that will face his driveway. The building has a wood floor, and he is not planning to put it on a concrete slab. Mr. Peterson also stated he is willing to paint the building to match the house.

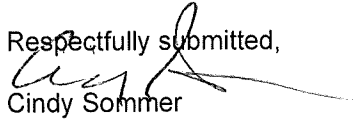
No members of the public were present, and no letters were submitted. The public hearing was closed at 12:14 p.m.

Consideration of: Street yard variance from Section 20.29(2) of the municipal code for Steve Peterson located at 945 Georgia St. The members discussed the amount of shrubbery in front of the building, which is limited. Mr. Augustson indicated he would like to see the shed match the home. Mr. Chaudoir questioned whether it was possible to require the other shed to be painted to match as well.

Ms. Schopf motioned to approve the variance with the condition that the shed must be placed no closer than 43 feet from the street and both outbuildings must be painted to match the house. The painting should be completed by June 2024. Motion seconded by Mr. Chaudoir. Roll call vote, all ayes. Motion carried.

Moved by Mr. Chaudoir, seconded by Mr. Augustson to adjourn. All ayes. Motion carried. The meeting adjourned at 12:21 p.m.

Respectfully submitted,



Cindy Sommer
Community Development Administrative Assistant

BEVERAGE OPERATOR LICENSES

1. **Klister, Jonathan R.**
2. **Schreader, Sophia S.**
3. **Teich, Max W.**

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the purchase of one 2024 Chevy Tahoe SSV from Ewald Automotive Group.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: November 14, 2023

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2023.

EXECUTIVE SUMMARY

TITLE: 2024 Police Department Squad Car Purchase

BACKGROUND: The approved 2024 budget included \$65K for the purchase and outfitting of one police patrol vehicle. The police department is in a very similar situation as 2023, where Ford Motor Co could not satisfy customer orders nationwide.

On October 16, 2023, I contacted Ewald Automotive Group in Oconomowoc as they have the government state contract and would be in a better position to solidify an order based on volume alone. I spoke with Scott Kussow who is the individual who helped in getting the police department two 2023 Chevrolet Tahoe SSV's. Mr. Kussow confirmed Ford Motor Co is not accepting new customers in 2024, but will be satisfying 2023 orders that were not satisfied nationwide.

Mr. Kussow indicated he was fairly confident, but not certain, he could lock down a 2024 Chevrolet Tahoe SSV for the police department based on the volume he deals in. He used the 2023 specs/option package from our purchase in 2023 for a 2024 quote for one vehicle in the amount of \$50,009.50. Mr. Kussow explained the window to order is currently open but it could close at any time without warning and he recommended not to delay in placing our order.

I conferred with City Administrator Josh VanLieshout to keep him informed and to seek guidance on what the next step should be. City Administrator VanLieshout instructed me to place the order for one police patrol vehicle.

I signed the quote Mr. Kussow sent me and emailed it back to him.

FISCAL IMPACT: 65k for the purchase and outfitting of one 2024 Chevrolet Tahoe SSV.

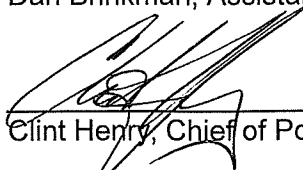
RECOMMENDATION: To purchase one 2024 Chevrolet Tahoe SSV from Ewald Automotive Group.

PREPARED BY:



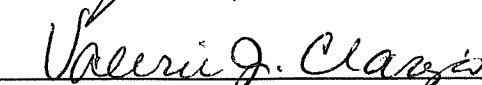
Dan Brinkman, Assistant Chief

REVIEWED BY:



Clint Henry, Chief of Police

REVIEWED BY:



Valerie Clarizio, City Treasurer/Finance Director

APPROVED BY:



Josh VanLieshout, City Administrator

DATE:

October 17, 2023

ORDINANCE NO. _____

An Ordinance to Rezone Parcel #2811085120503 located at 346 Oregon Street

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO
ORDAIN AS FOLLOWS:

SECTION 1: The following described property is hereby rezoned from Central Business
District (C-2) to Mixed Residential-Commercial (C-5):

A tract of land in Government Lot 1 of Section 8, Town 27 North, Range 26
East, City of Sturgeon Bay, Door County described as follows:

The westerly 50 feet of Lot 5, Block 12 and the westerly 50 feet of Lot 6,
Block 12 of the Assessor's Map of the City Sturgeon Bay.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

David Ward
Mayor

Attest:

Stephanie Reinhardt
City Clerk

Sturgeon Bay Ordinance #_____**Repealing and recreating Section 16.08 Municipal Code of Sturgeon Bay****Holding Tank Agreements**

As the State of Wisconsin has determined to establish statewide uniform standards and criteria for the design, installation, inspection and management of private onsite wastewater treatment systems, the City no longer has the authority to enter into holding tank agreements with City residents.

Wherefore: the Common Council of the City of Sturgeon Bay, do ordain as follows:

Section 1: Section 16.08 Municipal Code of the City of Sturgeon Bay: Holding Tanks, is hereby repealed and recreated to read as follows:

16.08 State Regulation of Private Onsite Wastewater Treatment Systems. No person shall install a holding tank or other private onsite wastewater treatment system without first complying with SPS Chapter 393 Wis. Ad. Code.

Section 2: All ordinances in conflict herewith are hereby repealed.

Section 3: This ordinance shall take effect upon its passage and publication according to law.