

COMMON COUNCIL
May 2, 2023

A meeting of the Common Council was called to order at 6:00 p.m. by Mayor Ward. The Pledge of Allegiance was recited. Roll call: Bacon, Williams, Gustafson, Nault, Wiederanders and Reeths were present. Statz was excused.

Nault/Williams to adopt the agenda. Carried.

No one spoke during public comment.

Brian Anderson, WIPFLI, gave a brief presentation on the 2022 financial audit report stating City is in good financial position. Finance Director/City Treasurer Clarizio commented general fund balance is currently larger and will reduce once capital items from previous year are purchased.

Bacon/Wiederanders to approve following bills: General Fund – \$149,510.30, Capital Fund - \$16,753.40, Cable TV - \$5,442.42, TID #4 - \$950.00, Solid Waste Enterprise Fund - \$4,535.78, and Compost Site Enterprise Fund - \$437.39 for a grand total of \$177,629.29. Roll call: All voted aye. Carried.

Gustafson/Williams to approve consent agenda:

- a. Approval of 4/18/23 regular Common Council minutes.
- b. Place the following minutes on file:
 - (1) Aesthetic Design & Site Plan Review Board – 4/10/23
 - (2) Finance/Purchasing & Building Committee – 4/11/23
 - (3) Joint Review Board – 4/13/23
 - (4) City Plan Commission – 4/19/23
 - (5) Ad Hoc NERR Advisory Committee – 4/24/23
- c. Consideration of: Approval of beverage operator licenses.
- d. Consideration of: Approval of Temporary Class B Wine Licenses.
- e. Consideration of: Approval of Temporary Class B Beer and Class B Wine Licenses.
- f. Consideration of: Approval of Street Closure Application for Destination Sturgeon Bay for Sturgeon Bay Farmers Market.
- g. Consideration of: Approval of Street Closure Application for Destination Sturgeon Bay for Fine Art Fair.
- h. Consideration of: Approval of Sidewalk Café Permit for Inn at Cedar Crossing.
- i. Consideration of: Approval of Sidewalk Café Permit for Kick Coffee.
- j. Consideration of: Approval of Sidewalk Café Permit for Starboard Brewing Company.
- k. Consideration of: Approval of Sidewalk Café Permit for Door County Candy, LLC.

Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to accept the WIPFLI CPAs and Consultants 2022 financial audit report for the City of Sturgeon Bay and place it on file.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Helen Bacon, Chr.

Bacon/Wiederanders to accept. Carried.

The Mayor presented the following appointments:

POLICE & FIRE COMMISSION – 5 year term

Sandy Hurley

Williams/Nault to confirm. Carried.

STURGEON BAY UTILITY COMMISSION – 7 year term

Stewart Fett

Reeths/Gustafson to confirm. Carried.

BOARD OF REVIEW – 5 year term

Ryan Hoernke - Alt

Wiederanders/Bacon to confirm. Carried.

LOCAL ARTS BOARD – 3 year term

Claire Morkin

Margaret Lockwood

Reeths/Gustafson to confirm. Carried.

RECOMMENDATION

We, the City Plan Commission, hereby recommend to approve the combined Preliminary/Final Planned Unit Development for E & I Investments, LLC, for the 11 acres of tax parcel #281-62-08000117, located on Colorado Street and N 6th Avenue, subject to:

1. Underlying zoning classification shall be R-2.
2. The clubhouse building and the garages are permitted under the PUD subject to approval by the Aesthetic Design and Site Plan Review Board.
3. The opportunity for a street connection to the future extension of N. 6th Ave shall be maintained as a secondary exit. There shall be no trees, buildings, significant slopes or other obstructions between the 6th Avenue right-of-way and the end of the private driveway in the northwest portion of the site.
4. The entrance road shall be shifted westerly to line up with N 6th Place.
5. The trees shown along Colorado Street and the built portion of N 6th Ave shall be shifted into the right-of-way in order to satisfy the street tree requirement of the municipal code, unless alternative locations for the trees are approved by the City Forester.
6. Two of the trees shown by the clubhouse parking area shall be switched to canopy type trees.
7. Final approval of the stormwater management plan by the City Engineer and final approval of the utilities by Sturgeon Bay Utilities.
8. Any exterior lighting shall be designed with full cutoff fixtures to reflect light away from adjacent parcels and public streets, and away from the night sky.

CITY PLAN COMMISSION

By: Dennis Statz, Vice-Chr.

Community Development Director Olejniczak introduced and reviewed conditions. Wiederanders/Gustafson to approve. Carried.

Williams/Bacon to read in title only the first reading of ordinance re: rezone parcel #281-62-08000117, located on Colorado Street and N 6th Avenue, from Single-Family Residential (R-1) and Single-Family Residential (R-2) to Planned Unit Development (PUD) and shall be subject to the site plan and requirements. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the lease agreement as presented between the City of Sturgeon Bay and DoCo, LLC Inc. for the former launch ramp located south of the Michigan Street Bridge and north of 120 Madison Avenue.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Helen Bacon, Chr.

City Administrator VanLieshout explained the proposed lease with DoCo, LLC, Inc. Term of the lease will commence May 1, 2023 and end December 31, 2026. Following initial term, the lease will renew automatically on January 1 of subsequent year. Bacon/Reeths to approve. Carried.

City Administrator VanLieshout gave his report.

Mayor Ward gave his report.

Williams/Nault to adjourn. Carried. The meeting adjourned at 6:45 pm.

Respectfully submitted,

Laurie A. Spittlemeister
Deputy Clerk/Treasurer