



CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, DECEMBER 20, 2022
IMMEDIATELY FOLLOWING BOARD OF PUBLIC WORKS
WHICH BEGINS AT 5:30 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
DAVID J. WARD, MAYOR

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Public Comment on agenda items only.
6. Presentation re: Granary Update.
7. Consideration of the following bills: General Fund – \$511,240.23, Capital Fund - \$23,182.76, TID #4 - \$2,317.50, Solid Waste Enterprise Fund - \$23,538.98, and Compost Site Enterprise Fund - \$234.40 for a grand total of \$560,513.98. [roll call]
8. **CONSENT AGENDA**

* All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.

* a. Approval of 12/6/22 regular Common Council minutes.

* b. Place the following minutes on file:

- (1) Community Protection & Services Committee – 11/2/22
- (2) Local Arts Board – 11/11/22
- (3) Finance/Purchasing & Building Committee – 11/29/22
- (4) City Plan Commission – 11/30/22

* c. Place the following reports on file:

- (1) Fire Department Report – November 2022
- (2) Police Department Report – November 2022
- (3) Bank Reconciliation – November 2022
- (4) Revenue & Expense Report – November 2022

* d. Consideration of: Street Closure Application for

* e. Consideration of: Approval Class B Beer and Class B Liquor license. [*LLC Name Change.]

- * f. Finance/Purchasing & Building Committee recommendation re: Approve the bid for a Brush/Fire Responder Truck from Custom Fab & Body in the amount of \$217,443.00.
- * g. Community Protection & Services recommendation re: Approve the Consent Agreement to be listed as a Firefighting Resource Provider between T&T Salvage, LLC and Sturgeon Bay Fire Department.

9. Mayoral Appointments.

10. Finance/Purchasing & Building Committee recommendation re: Hereby approve the continuation of special assessment deferments.

11. City Administrator report.

12. Mayor's report.

13. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 12-16-22

Time: 12:00pm

By: CM

NOTE: COUNCIL CHAMBERS WILL BE OPEN TO THE PUBLIC TO OBSERVE AND RENDER PUBLIC COMMENT ON AGENDA ITEMS ONLY. THE MEETING WILL BE LIVESTREAMED AT <https://sbtv.viebit.com/> AND CABLE ACCESS CHANNEL 988.

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 12/20/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
GENERAL FUND				
	BALLFIELD LIGHTING			
WPPI ENG	WPPI ENERGY	12/22 ATHLETIC FLD LIGHT PROJ	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				1,365.39
CITY COUNCIL				
03133	CELLCOM WISCONSIN RSA 10	10/22 3 ALDER CELL PHONES	01-105-000-58999	98.36
03133		11/22 3 ALDER CELL PHONES	01-105-000-58999	98.03
TOTAL				196.39
TOTAL CITY COUNCIL				196.39
LAW/LEGAL				
BUELOW	BUELOW, VETTER, BUIKEMA,	11/22 GENERAL LABOR MATTERS	01-110-000-57900	1,560.00
TOTAL				1,560.00
TOTAL LAW/LEGAL				1,560.00
CITY CLERK-TREASURER				
USBANK	US BANK	2023 FILE LABELS	01-115-000-51950	18.62
USBANK		PAPER/PHONE CORDS/BINDERS	01-115-000-51950	69.46
TOTAL				88.08
TOTAL CITY CLERK-TREASURER				88.08
ADMINISTRATION				
USBANK	US BANK	DROP CLOTH/CUPS/SNACKS	01-120-000-56650	74.86
USBANK		LABEL TAPE	01-120-000-51950	12.64
USBANK		NOTEPADS/PENS	01-120-000-51950	22.70
USBANK		BALLOON AND DOUGHNUTS	01-120-000-56650	20.17
USBANK		REFRESHMENTS/CIDER	01-120-000-56650	29.97
USBANK		DECORATIONS/FRUIT	01-120-000-56650	6.22
USBANK		RIVER ROCK	01-120-000-56650	7.37
USBANK		DECORTIONS	01-120-000-56650	6.59
TOTAL				180.52
TOTAL ADMINISTRATION				180.52
COMPUTER				
04696	DOOR COUNTY TREASURER	11/22 INTERNET	01-125-000-55550	100.00
04696		11/22 TECH SUPPORT	01-125-000-55550	4,166.67

DATE: 12/13/1922
TIME: 13:45:07
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 12/20/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
04696		11/22 4G INTERNET	01-125-000-55550	375.00
USBANK	US BANK	ZOOM	01-125-000-55550	63.99
TOTAL				4,705.66
TOTAL COMPUTER				4,705.66
CITY ASSESSOR				
04696	DOOR COUNTY TREASURER	KRUEGER PROP TAX WAR DEED	01-130-000-51910	719.65
04696		HARBR RD GRANT AVE PROP TAXES	01-130-000-51910	755.94
TOTAL				1,475.59
TOTAL CITY ASSESSOR				1,475.59
BUILDING/ZONING CODE ENFORCEMT				
DCI	DOOR COUNTY INSPECTIONS, LLC	11/22 PERMITS	01-140-000-55010	30,459.58
TOTAL				30,459.58
TOTAL BUILDING/ZONING CODE ENFORCEMT				30,459.58
MUNICIPAL SERVICES ADMIN.				
USBANK	US BANK	CHAD CELL SVC	01-145-000-58250	37.33
TOTAL				37.33
TOTAL MUNICIPAL SERVICES ADMIN.				37.33
PUBLIC WORKS ADMINISTRATION				
USBANK	US BANK	CELL SVC	01-150-000-58250	77.06
USBANK		TIME CARD	01-150-000-54999	33.86
TOTAL				110.92
TOTAL PUBLIC WORKS ADMINISTRATION				110.92
ELECTIONS DEPARTMENT				
USBANK	US BANK	COFFEE/CREAMER-ELECTIONS	01-155-000-54999	23.70
TOTAL				23.70
TOTAL ELECTIONS DEPARTMENT				23.70
CITY HALL				

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 12/20/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
03806	CUMMINS NPOWER, LLC	EMERGNCY GENR INSPECT/MAINT	01-160-000-58999	1,690.55
04575	DOOR COUNTY HARDWARE	PVC/ELBOW	01-160-000-51850	29.57
04575		CLEAR BULBS	01-160-000-51850	14.34
04575		PAINTERS TAPE/STRIP PAD	01-160-000-51850	43.95
19880	STURGEON BAY UTILITIES	421 MICHIGAN STREET	01-160-000-56150	2,620.00
19880		421 MICHIGAN STREET	01-160-000-58650	180.76
WARNER	WARNER-WEXEL LLC	VANILLA SPRAY	01-160-000-54999	98.28
WARNER		PAPER TOWELS	01-160-000-54999	34.46
TOTAL				4,711.91
TOTAL CITY HALL				4,711.91
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	11/22 CITY HALL PHONE SVC	01-199-000-58200	40.87
04696		11/22 FIRE PHONE SVC	01-199-000-58200	17.00
04696		11/22 MUNIC SVC PHONE SVC	01-199-000-58200	9.29
04696		11/22 POLICE PHONE SVC	01-199-000-58200	19.45
PULSE	PENINSULA PULSE	11/22 PUBLICATIONS	01-199-000-57450	390.46
USBANK	US BANK	HOSTGATOR RENEWAL	01-199-000-51100	203.40
TOTAL				680.47
TOTAL GENERAL EXPENDITURES				680.47
POLICE DEPARTMENT				
HENRY	CLINT HENRY	MEAL EXPENSE/HENRY	01-200-000-55600	27.69
USBANK	US BANK	MEAL EXPENSE	01-200-000-55600	40.15
USBANK		BITDEFENDER	01-200-000-55500	73.84
TOTAL				141.68
TOTAL POLICE DEPARTMENT				141.68
PATROL BOAT				
PATROL BOAT				
02206	BAY MARINE	WINTERIZING PATROL BOAT	01-205-000-58600	602.23
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	SPARK PLUGS/PATROL BOAT	01-205-000-58600	211.92
TOTAL PATROL BOAT				814.15
TOTAL PATROL BOAT				814.15
POLICE DEPARTMENT/PATROL				
03133	CELLCOM WISCONSIN RSA 10	11/22 CRADELPOINT PORT SEC CAM	01-215-000-58999	53.24
04575	DOOR COUNTY HARDWARE	MISC ITEMS/DIVE	01-215-000-54999	105.47
04696	DOOR COUNTY TREASURER	11/22 FUEL CHARGES	01-215-000-51650	4,086.79
19880	STURGEON BAY UTILITIES	SUNSET PK BT LAUNCH	01-215-000-56150	13.39
19880		110 S NEENAH AVE CAMERA	01-215-000-56150	17.46

INVOICES DUE ON/BEFORE 12/20/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880		724 SHORECREST RD CAMERA	01-215-000-56150	14.55
GANDER	LOUIS GANDER	TRAINING MEAL EXPENSE/GANDER	01-215-000-55600	13.00
NELSON	NELSON TACTICAL	DUTY BELT/JENNERJOHN	01-215-000-52900	52.22
R0000608	AUTO ZONE, INC	VEHICLE SNOW BRUSH	01-215-000-54999	26.98
USBANK	US BANK	FUEL	01-215-000-51650	44.00
USBANK		FUEL	01-215-000-51650	25.17
USBANK		FUEL	01-215-000-51650	53.37
USBANK		FUEL	01-215-000-51650	54.88
USBANK		FUEL	01-215-000-51650	50.50
USBANK		FUEL	01-215-000-51650	18.80
USBANK		LODGING/GANDER	01-215-000-55600	336.60
USBANK		FUEL/ENGEBOSE TRAINING	01-215-000-51650	45.26
USBANK		FUEL/ENGEBOSE TRAINING	01-215-000-51650	50.58
USBANK		FUEL/ENGEBOSE TRAINING	01-215-000-51650	41.65
USBANK		MEDIA RELATIONS/GANDER	01-215-000-55600	80.00
USBANK		LODGING/COYHIS TRAINING	01-215-000-55600	270.00
USBANK		LODGING/LOVAS TRAINING	01-215-000-55600	270.00
USBANK		TRAINING MEAL/DEIBELE	01-215-000-55600	12.95
USBANK		FUEL	01-215-000-51650	112.71
USBANK		FUEL	01-215-000-51650	106.03
USBANK		TRAINING MEAL/DEIBELE	01-215-000-55600	21.18
USBANK		LODGING/DEIBELE	01-215-000-55600	490.00
USBANK		DIGITAL FORENSCS WRKSHF/MIELKE	01-215-000-55600	795.00
USBANK		FUEL	01-215-000-51650	17.14
USBANK		CREDIT	01-215-000-55600	-395.00
USBANK		CAR WASH GIFT CARDS/SQUADS	01-215-000-58550	1,430.00
TOTAL				8,313.92
TOTAL POLICE DEPARTMENT/PATROL				8,313.92
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS RISK SOLUTIONS	11/22 CONTRACT FEE	01-225-000-57950	110.78
TOTAL				110.78
TOTAL POLICE DEPT. / INVESTIGATIONS				110.78
FIRE DEPARTMENT				
FIRE DEPARTMENT				
04575	DOOR COUNTY HARDWARE	FASTENERS/TER RING	01-250-000-54999	6.55
04575		DISTILLED WATER	01-250-000-54999	14.36
04575		DISTILLED WATER	01-250-000-54999	7.18
04575		WASHERS	01-250-000-54999	4.78
04575		FASTENERS/CABLE	01-250-000-54999	24.22
04696	DOOR COUNTY TREASURER	11/22 FUEL	01-250-000-51650	2,681.88
14525	MICHAEL FRANGIPANE	UNIFORM SHOES/FRANGIPANE	01-250-000-52900	114.99
17250	QUALITY STATE OIL CO., INC.	ENGINE OIL	01-250-000-53000	47.60
19880	STURGEON BAY UTILITIES	92 E MAPLE STREET	01-250-000-56675	6.22
19880		MARTIN PARK RESTROOM	01-250-000-56675	6.22
19880		421 MICHIGAN STREET	01-250-000-56675	133.25
19880		TRUCK FILL	01-250-000-56675	43.64
19880		MEM FLD WARMING HOUSE	01-250-000-56675	49.73

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
FIRE DEPARTMENT				
FIRE DEPARTMENT				
19880		835 N 14TH AVE	01-250-000-56675	49.73
19880		GARLAND PARK	01-250-000-56675	6.22
19880		SUNSET CONSN CNTR	01-250-000-56675	49.73
19880		FRANK GRASSE SHELTER	01-250-000-56675	15.54
19880		OTUMBA PARK	01-250-000-56675	6.22
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	6.22
19880		WEST SIDE FIRE STATION	01-250-000-56675	49.73
19880		WEST SIDE FIRE STATION	01-250-000-56150	146.78
19880		WEST SIDE FIRE STATION	01-250-000-58650	89.85
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	6.22
19880		38 S NEENAH RESTROOMS	01-250-000-56675	31.08
19880		WEST SIDE BALLFLD LTS	01-250-000-56675	31.08
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	49.73
19880		FIRE TRAINING SITE	01-250-000-56675	6.22
19880		FIRE TRAINING SITE	01-250-000-56150	13.39
19880		QUINCY ST BALLFLD	01-250-000-56675	49.73
19880		PENNSYLVANIA ST DOCK	01-250-000-56675	15.54
19880		92 E MAPLE STREET	01-250-000-56675	6.22
19880		1ST AVE MARINA/RESTROOM	01-250-000-56675	49.73
19880		KENTUCKY ST CITY PKG RAMP	01-250-000-56675	6.22
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	49.73
19880		SIGN SHED	01-250-000-56675	6.22
19880		CHERRY BLOSSOM	01-250-000-56675	15.54
23629	WISCONSIN DEPT OF SAFETY &	INSPECTOR LICENSE/K NELL	01-250-000-56000	50.85
HOTSY	HOTSY CLEANING SYSTEMS, INC	PRESSURE WASHER REPAIR	01-250-000-56250	886.91
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	UTV BATTERY/HITCH	01-250-000-53000	96.65
O'REILLY		GEAR LUBE	01-250-000-53000	17.98
O'REILLY		HUB CAP	01-250-000-53000	10.92
O'REILLY		BATTERY/CORE CHARGE	01-250-000-53000	878.70
O'REILLY		CORE RETURN	01-250-000-53000	-60.00
O'REILLY		OIL FILTER/OIL	01-250-000-53000	89.27
O'REILLY		WIPER FLUID/4AMP BLADE	01-250-000-53000	17.97
O'REILLY		GEARLUBE	01-250-000-53000	37.96
O'REILLY		QT ETHANOL TREATMENT	01-250-000-53000	32.99
USBANK	US BANK	RADIO CHARGES	01-250-000-57550	350.55
USBANK		VEHICLE MAINTENANCE SUPPLIES	01-250-000-53000	76.65
USBANK		UNIFORM PANTS	01-250-000-52900	194.91
USBANK		CAMERA LICENSE PS	01-250-000-56000	299.00
USBANK		HALLOWEEN SUPPLIES	01-250-000-52250	83.98
USBANK		UNIFORMS	01-250-000-52900	319.95
USBANK		MEDICAL GLOVES	01-250-000-52350	409.80
USBANK		LAUNDRY SUPPLIES	01-250-000-54999	25.85
USBANK		PARKING	01-250-000-55600	40.00
WIEGANDB	BRENT WIEGAND	DUTY SHOE REIMBURSE/WIEGAND	01-250-000-52900	139.13
TOTAL FIRE DEPARTMENT				7,897.31
TOTAL FIRE DEPARTMENT				7,897.31
STREET SWEEPING				
19880	STURGEON BAY UTILITIES	SWEEPER WATER	01-330-000-53050	5.09
TOTAL				5.09
TOTAL STREET SWEEPING				5.09

INVOICES DUE ON/BEFORE 12/20/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
STREET MACHINERY				
04545	DOOR COUNTY COOPERATIVE/NAPA	PRE MIX GAS	01-450-000-53000	92.15
04545		RAKES	01-450-000-52150	67.98
04575	DOOR COUNTY HARDWARE	RAKE	01-450-000-54999	19.99
04575		GORILLA TAPE	01-450-000-52150	14.99
04575		NOZZLE	01-450-000-52150	13.99
04696	DOOR COUNTY TREASURER	11/22 FUEL 280.57G	01-450-000-51650	869.21
04696		11/22 DSL FUEL 1047.63	01-450-000-51650	5,152.11
11545	MAPLE STREET SIGN CO.	SKIDSTEER GRAPHICS	01-450-000-53000	78.00
13655	MONROE TRUCK EQUIPMENT, INC	LIGHTS	01-450-000-53000	87.22
19240	SERVICE MOTOR CO	HYDRO FILTER	01-450-000-53000	28.96
19240		HYDRO FLUID	01-450-000-53000	131.29
20725	T R COCHART TIRE CENTER	FLAT/SERVICE CALL	01-450-000-53000	115.00
20725		2 TIRES/DISPOSALS	01-450-000-53000	564.00
20725		2 TIRES/MOUNTS/DISPOSALS	01-450-000-53000	382.60
20725		TIRES/MOUNTING/DISPOSAL	01-450-000-53000	365.26
AMERWELD	AMERICAN WELDING & GAS, INC	MONTHLY RENTAL FEES	01-450-000-58999	157.10
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	BRAKES	01-450-000-53000	368.04
JIM FORD		VEHICLE MAINTENANCE	01-450-000-53000	182.29
JIM FORD		ALIGNMENT	01-450-000-53000	177.70
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	DEF	01-450-000-53000	55.96
O'REILLY		DEF	01-450-000-53000	16.99
USBANK	US BANK	RELIEF VALVE	01-450-000-53000	39.99
USBANK		PINS	01-450-000-53000	66.41
USBANK		LEAF VAC SWITCH	01-450-000-53000	172.46
TOTAL				9,219.69
TOTAL STREET MACHINERY				9,219.69
CITY GARAGE				
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	13.39
19880		835 N 14TH AVE	01-460-000-56150	838.45
19880		835 N 14TH AVE	01-460-000-58650	112.64
VIKING	VIKING ELECTRIC SUPPLY, INC	DIMMABLE LIGHT	01-460-000-54999	51.84
TOTAL				1,016.32
TOTAL CITY GARAGE				1,016.32
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE	01-499-000-58000	17.48
19880		1536 EGG HRBR RD TRFFC LITE	01-499-000-58000	28.56
19880		N 14TH/EGG HRBR TRFFC LITE	01-499-000-58000	33.23
19880		2 TRFFC WARNING LIGHTS	01-499-000-58000	7.61
19880		MADSION AVE TRFFC LITES	01-499-000-58000	139.52
19880		342 ORNAMENTAL ST LIGHTS	01-499-000-58000	5,133.28
19880		595 OVERHEAD ST LIGHTS	01-499-000-58000	6,749.76
19880		S LANSING & W WALNUT SIGN	01-499-000-58000	9.74
19880		1ST AVE EAST SIDE DOCK	01-499-000-58000	35.94
19880		OLD HWY RD SIGN	01-499-000-58000	18.18
BLAKECIH	BLAKE CIHLAR	SAFETY CLOTHING REIMBUSE/CIHLR	01-499-000-56800	35.91
TOTAL				12,209.21

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/20/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL HIGHWAYS - GENERAL				12,209.21
PARK & RECREATION ADMIN				
PULSE	PENINSULA PULSE	ADVERTISING	01-500-000-52250	585.90
USBANK	US BANK	INVASIVE PLANT TRAINING	01-500-000-55600	450.00
USBANK		CELL SVC	01-500-000-58250	77.06
TOTAL				1,112.96
TOTAL PARK & RECREATION ADMIN				1,112.96
PARKS AND PLAYGROUNDS				
03025	CAPTAIN COMMODOES INC	PORT A POTTI RENTAL-DOG PARK	01-510-000-58999	110.00
04575	DOOR COUNTY HARDWARE	LED/ELBOW	01-510-000-51850	53.96
04575		HOOKS/CLEANER	01-510-000-51850	10.18
04575		FLAPPER KORKY CARD	01-510-000-52550	6.99
04575		VELCRO TAPE	01-510-000-52700	23.99
04575		OUTLET	01-510-000-52700	3.59
04696	DOOR COUNTY TREASURER	11/22 FUEL 361.56 G	01-510-000-51650	1,120.11
04696		11/22 DSL FUEL 14.92 G	01-510-000-51650	70.05
07887	WALTER HANISKO	SAFETY CLOTHING/HANISKO	01-510-000-56800	163.50
08225	HERLACHE SMALL ENGINE	FILTERS	01-510-000-51900	41.48
08280	HILL BUILDING MAINTENANCE INC	PRK GARAGE WINDOW CLEANING	01-510-000-58999	275.00
08280		FUEL SURCHARGE	01-510-000-58999	8.25
19310	GALETON GLOVES INC	GLOVES	01-510-000-52350	713.65
19880	STURGEON BAY UTILITIES	349 MICHIGAN ST CHARGE STATION	01-510-000-56150	43.15
19880		MARTIN PARK PAVILLION	01-510-000-56150	15.03
19880		MARTIN PARK RESTROOM	01-510-000-58650	36.66
19880		MEM FLD WARMING HOUSE	01-510-000-56150	75.28
19880		MEM FLD WARMING HOUSE	01-510-000-58650	64.25
19880		GARLAND PARK	01-510-000-56150	13.50
19880		GARLAND PARK	01-510-000-58650	17.76
19880		SUNSET CONSN CNTR	01-510-000-56150	180.07
19880		SUNSET CONSN CNTR	01-510-000-58650	51.40
19880		FRANK GRASSE SHELTER	01-510-000-56150	47.70
19880		FRANK GRASSE SHELTER	01-510-000-58650	25.79
19880		OTUMBA PARK	01-510-000-56150	24.60
19880		OTUMBA PARK	01-510-000-58650	18.52
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	132.29
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	17.76
19880		120 N MADISON AVE CHARGE STATN	01-510-000-56150	31.83
19880		JAYCEE BALLFLD STAND	01-510-000-56150	13.39
19880		3RD AVE POWER PANEL	01-510-000-56150	17.12
19880		421 MICHIGAN ST FLAG LIGHT	01-510-000-56150	31.56
19880		MEM FLD PKG LOT	01-510-000-56150	13.39
19880		WEST SIDE BALLFLD LTS	01-510-000-58650	18.00
19880		MEM FLD COMPLEX	01-510-000-56150	907.40
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	51.40
19880		OTUMBA PARK WALKWAY	01-510-000-56150	17.94
19880		QUINCY ST BALLFLD	01-510-000-58650	27.00
19880		1ST AVE CHARGING STATION	01-510-000-56150	75.94

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CITY OF STURGEON BAY
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INVOICES DUE ON/BEFORE 12/20/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880		SIGN SHED	01-510-000-56150	23.55
19880		SIGN SHED	01-510-000-58650	17.76
19880		CHERRY BLOSSOM	01-510-000-56150	13.39
19880		CHERRY BLOSSOM	01-510-000-58650	24.28
BUBBAS	BUBBA'S TREE & STUMP REMOVAL	TREE TRIMMING-CITY HALL	01-510-000-58450	1,000.00
LAUSCHER	PETE LAUSCHER	SAFETY EYEWEAR/LAUSCHER	01-510-000-56800	9.78
USBANK	US BANK	GOGGLES	01-510-000-52350	12.95
TOTAL				5,671.19
TOTAL PARKS AND PLAYGROUNDS				5,671.19
BALLFIELDS				
BALLFIELDS				
FORTRESS	FORTRESS FENCE	TENNIS COURT FENCE REPAIRS	01-520-000-58999	7,148.00
TOTAL BALLFIELDS				7,148.00
TOTAL BALLFIELDS				7,148.00
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	CHAIN/LOCK	01-550-000-51850	157.33
19317	STONE HARBOR RESORT &	2022 BOAT SLIP AMENITIES	01-550-000-58999	2,300.00
19880	STURGEON BAY UTILITIES	36 S NEENAH PKG LOT LTS	01-550-000-56150	215.91
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	23.78
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	17.76
19880		38 S NEENAH RESTROOMS	01-550-000-56150	102.54
19880		38 S NEENAH RESTROOMS	01-550-000-58650	52.03
20070	TAPCO	MONTHLY HOSTING FEE	01-550-000-58999	50.00
BEARON	BEARON AQUATICS	2 ICE EATERS	01-550-000-54999	1,844.50
BEARON		FREIGHT	01-550-000-54999	37.00
PIER	PIER & WATERWAY SOLUTIONS,LLC	DOCK REMOVAL	01-550-000-55900	818.00
PIER		DOCK REMOVAL	01-550-000-55900	805.00
PORT	WEST MARINE PRODUCTS INC	ICE EATER PROP	01-550-000-51850	27.98
TOTAL				6,451.83
TOTAL MUNICIPAL DOCKS				6,451.83
WATER WEED MANAGEMENT				
SKIPPER	SKIPPER BUDS	SHRINKWRP HARVESTOR CNTL STATN	01-560-000-58999	430.84
TOTAL				430.84
TOTAL WATER WEED MANAGEMENT				430.84
WATERFRONT PARKS & WALKWAYS				
04575	DOOR COUNTY HARDWARE	CONCRETE MIX	01-570-000-52650	39.96
12100	LAMPERT YARDS INC	CAULK	01-570-000-54999	10.58

INVOICES DUE ON/BEFORE 12/20/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
12100		PLYWOOD	01-570-000-54999	58.34
13360	MENARDS-GREEN BAY EAST	LUMBER-GRAHAM PRK TABLES	01-570-000-54999	114.48
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY	01-570-000-56150	63.53
19880		DC MUSEUM PKGLOT	01-570-000-56150	121.71
19880		JUNIPER ST WALKWAY LITES	01-570-000-56150	40.11
19880		JUNIPER ST PARKING LOT	01-570-000-56150	29.65
19880		PENNSYLVANIA ST DOCK	01-570-000-58650	11.40
19880		48 KENTUCKY ST WTRFRNT	01-570-000-56150	125.29
19880		92 E MAPLE STREET	01-570-000-58650	8.00
19880		1ST AVE MARINA/RESTROOM	01-570-000-56150	126.44
19880		1ST AVE MARINA/RESTROOM	01-570-000-58650	51.40
19880		KENTUCKY ST CITY PKG RAMP	01-570-000-56150	245.54
19880		48 KENTUCKY ST CITY MARINA	01-570-000-58650	27.00
TOTAL				1,073.43
TOTAL WATERFRONT PARKS & WALKWAYS				1,073.43
TOTAL GENERAL FUND				107,211.94
CAPITAL FUND				
GENERAL EXPENDITURES				
BODART	BODART ELECTRIC SERVICE, INC	MADISON/MAPLE TRFFC LITE RPR	10-199-000-51525	3,182.50
TOTAL				3,182.50
TOTAL GENERAL EXPENDITURES				3,182.50
PATROL				
PATROL				
BELCO	BELCO VEHICLE SOLUTIONS,LLC	SQUAD 80 CHANGE OVER	10-215-000-59035	9,193.82
USBANK	US BANK	DIVE TRAILER ITEMS	10-215-000-59999	69.02
USBANK		DIVE TRAILER ITEMS	10-215-000-59999	22.49
USBANK		DIVE TRAILER ITEMS	10-215-000-59999	97.61
USBANK		DIVE TRAILER ITEMS	10-215-000-59999	65.27
USBANK		DIVE TRAILER ITEMS	10-215-000-59999	17.79
USBANK		DIVE TRAILER ITEMS	10-215-000-59999	30.37
TOTAL PATROL				9,496.37
TOTAL PATROL				9,496.37
ROADWAYS/STREETS				
ROADWAYS/STREETS				
R0000421	WI DEPT OF TRANSPORTATION	HWY 42/57 INTERSECTIONS	10-400-000-59095	4,256.30
R0000421		MAPLE-OREGON BRIDGE	10-400-000-59200	-16.09
TOTAL ROADWAYS/STREETS				4,240.21
TOTAL ROADWAYS/STREETS				4,240.21

INVOICES DUE ON/BEFORE 12/20/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
CURB/GUTTER/SIDEWALK				
EXPENSE				
BOBCAT	BOB CAT PLUS	36" EXCAVATOR BUCKET	10-440-000-59102	2,414.00
TOTAL EXPENSE				2,414.00
TOTAL CURB/GUTTER/SIDEWALK				2,414.00
WATERFRONT PARKS & WALKWAYS				
PIER	PIER & WATERWAY SOLUTIONS,LLC	DOCK REPAIRS	10-570-000-59075	3,849.68
TOTAL				3,849.68
TOTAL WATERFRONT PARKS & WALKWAYS				3,849.68
TOTAL CAPITAL FUND				23,182.76
TID #4 DISTRICT				
TID #4 DISTRICT				
TID #4 DISTRICT				
CEDARCO	CEDAR CORPORATION	WEST WTRFRNT FESTIVAL PROJ	28-340-000-58999	2,317.50
TOTAL TID #4 DISTRICT				2,317.50
TOTAL TID #4 DISTRICT				2,317.50
TOTAL TID #4 DISTRICT				2,317.50
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04696	DOOR COUNTY TREASURER	11/22 DSL FUEL 696.64G	60-000-000-51650	3,270.72
20725	T R COCHART TIRE CENTER	4 RECAPS	60-000-000-52850	896.00
20725		4 TIRE CHANGES	60-000-000-52850	120.00
ENVIRO	BOGIE ENTERPRISES INC	RT KICKBAR PIVOT BASE	60-000-000-53000	447.49
ENVIRO		LF KICKBAR PIVOT BASE	60-000-000-53000	447.64
ENVIRO		SHIPPING	60-000-000-53000	293.70
GFLENVIR	GFL ENVIRONMENTAL, INC	253.07 TON GARBAGE	60-000-000-58300	17,019.00
GFLENVIR		66.44 TON RECYLING	60-000-000-58350	1,044.43
TOTAL SOLID WASTE ENTERPRISE FUND				23,538.98
TOTAL SOLID WASTE ENTERPRISE FUND				23,538.98
TOTAL SOLID WASTE ENTERPRISE				23,538.98
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
03025	CAPTAIN COMMODOES INC	PORT A POTTI RENTAL COMPOST	64-000-000-58999	110.00
19880	STURGEON BAY UTILITIES	92 E MAPLE STREET	64-000-000-58999	2.00
19880		MARTIN PARK RESTROOM	64-000-000-58999	2.00

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CITY OF STURGEON BAY
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INVOICES DUE ON/BEFORE 12/20/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
19880		421 MICHIGAN STREET	64-000-000-58999	10.00
19880		MEM FLD WARMING HOUSE	64-000-000-58999	6.00
19880		835 N 14TH AVE	64-000-000-58999	6.00
19880		GARLAND PARK	64-000-000-58999	2.00
19880		SUNSET CONSN CNTR	64-000-000-58999	6.00
19880		FRANK GRASSE SHELTER	64-000-000-58999	2.00
19880		OTUMBA PARK	64-000-000-58999	2.00
19880		WEST SIDE WARMING HOUSE	64-000-000-58999	2.00
19880		WEST SIDE FIRE STATION	64-000-000-58999	6.00
19880		38 S NEENAH AVE PAVILLION	64-000-000-58999	2.00
19880		38 S NEENAH RESTROOMS	64-000-000-58999	4.00
19880		WEST SIDE BALLFLD LTS	64-000-000-58999	4.00
19880		GIRLS LITTLE LEAGUE	64-000-000-58999	6.00
19880		COMPOST SITE	64-000-000-56150	32.40
19880		FIRE TRAINING SITE	64-000-000-58999	2.00
19880		QUINCY ST BALLFLD	64-000-000-58999	6.00
19880		PENNSYLVANIA ST DOCK	64-000-000-58999	2.00
19880		92 E MAPLE STREET	64-000-000-58999	2.00
19880		1ST AVE MARINA/RESTROOM	64-000-000-58999	6.00
19880		KENTUCKY ST CITY PKG RAMP	64-000-000-58999	2.00
19880		48 KENTUCKY ST CITY MARINA	64-000-000-58999	6.00
19880		SIGN SHED	64-000-000-58999	2.00
19880		CHERRY BLOSSOM	64-000-000-58999	2.00
TOTAL COMPOST SITE ENTERPRISE FUND				234.40
TOTAL COMPOST SITE ENTERPRISE FUND				234.40
TOTAL COMPOST SITE ENTERPRISE FUND				234.40
TOTAL ALL FUNDS				156,485.58

MANUAL CHECKS

STURGEON BAY SCHOOL DISTRICT 11/30/22 Check # 91125 10/22 Mobile Home Tax Payment 01-000-000-41300	\$4,257.81
WISCONSIN PUBLIC SERVICE 12/06/22 Check # 91129 11/22 Statement Charges Various Departmental Accounts	\$2,764.77
DUQUAINE DEVELOPMENT 12/06/22 Check # 91130 Project Reimbursement 20-000-000-59999	\$275,000.00
DELTA DENTAL 12/06/22 Check #91131 12/22 Dental Insurance Various Departmental Accounts	\$6,310.88
EFT GROUP INSURANCE 12/06/2022 Check # 91131 12/22 Health Insurance Various Departmental Accounts	\$112,161.68
SPECTRUM 12/09/22 Check # 91198 11/22 Cable Statement Charges 01-160-000-58999	\$181.92
AT&T FIRST MOBILITY 12/09/2022 Check # 91199 11/22 Police Cellphone Statement 01-215-000-58250	\$1,526.23
TOWN OF NASEWAUPEE 12/09/22 Check # 91200 Annexed Territory Property Tax	\$1,825.00
TOTAL MANUAL CHECKS	\$404,028.29

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 12/20/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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SUMMARY OF FUNDS:

GENERAL FUND	107,211.94 511,240.23
CAPITAL FUND	23,182.76
TID #4 DISTRICT	2,317.50
SOLID WASTE ENTERPRISE	23,538.98
COMPOST SITE ENTERPRISE FUND	234.40

TOTAL --- ALL FUNDS	156,485.58 560,513.87

Helen Bacon Dec 13 2022
Seth Wickman 12/3/22
Dan Allen 12/13/22

COMMON COUNCIL
December 6, 2022

A meeting of the Common Council was called to order at 6:00 p.m. by Mayor Ward. The Pledge of Allegiance was recited. Roll call: Bacon, Statz, Nault, Wiederanders and Reeths were present. Williams and Gustafson were excused.

Nault/Reeths to adopt the agenda. Carried.

No one spoke during public comment.

Bacon/Wiederanders to approve following bills: General Fund – \$117,928.36, Capital Fund - \$200,131.64, Cable TV - \$5,361.25, TID #6 - \$780.00, TID #3 – \$475.00, Solid Waste Enterprise Fund - \$24,040.06 and Compost Site Enterprise Fund - \$117.65 for a grand total of \$348,833.96. Roll call: All voted aye. Carried.

Statz/Bacon to approve consent agenda:

- a. Approval of 11/15/22 regular Common Council minutes.
- b. Place the following minutes on file:
 - (1) Local Arts Board – 9/14/22
 - (2) Zoning Board of Appeals – 11/8/22
 - (3) Finance/Purchasing & Building Committee – 11/8/22
 - (4) Ad Hoc NERR Advisory Committee – 11/11/22
 - (5) Board of Canvassers – 11/14/22
- c. Place the following reports on file:
 - (1) Fire Department Report – October 2022
- d. Consideration of: Approval of Beverage Operator's licenses.
- e. Consideration of: Approval of Class B Beer license.

Carried.

There were no mayoral appointments.

Bacon introduced resolution to increase boat launch fees, which have not been raised or adjusted since 2011. These increases will be in line with other communities in Door County. Bacon/Wiederanders to adopt resolution to increase boat launch fees.

Discussion continued on the price of the commercial launch fee and how fees collected are utilized to maintain dock facilities. Reeths/Statz moved to refer back to Finance/Purchasing & Building Committee. Roll call: Statz and Reeths voted aye, Bacon and Wiederanders voted no, Nault abstained. Mayor Ward broke the tie with a no vote. Motion fails.

Vote taken on motion to adopt resolution. Bacon, Statz and Wiederanders voted aye. Reeths voted no. Nault abstained. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the purchase of a new Ford F-350 F2H 4x4 chassis from L&S Truck Center of Appleton in an amount not to exceed \$52,720.00.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Helen Bacon, Chr.

Municipal Services Director Barker introduced the one bid received. Purchase amount will be reduced once the trade-in value of the current plow truck is known. Wiederanders/Bacon to approve. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the purchase of a Stainless Dump Body and V-Plow for a One-Ton 4x4 chassis from Monroe Truck Equipment in an amount not to exceed \$30,099.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Helen Bacon, Chr.

Barker introduced. Bacon/Reeths to approve. Carried.

City Administrator VanLieshout gave his report.

Mayor Ward gave his report.

Nault/Wiederanders to adjourn. Carried. The meeting adjourned at 6:28 pm.

Respectfully submitted,



Laurie A. Spittlemeister
Deputy Clerk/Treasurer

COMMUNITY PROTECTION & SERVICES COMMITTEE**November 2, 2022**

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Williams in the Council Chambers, City Hall. **Roll Call:** Ald. Williams, Ald. Reeths and Ald. Wiederanders were present. Also present from City Hall was Assistant Chief Montevideo, Chief Henry, Mr. Barker and Mr. VanLieshout.

Moved by Ald. Wiederanders, seconded by Ald. Reeths to adopt the following agenda:

1. Roll Call
2. Adoption of Agenda
3. Approval of Minutes from September 7, 2022
4. Public Comment on Agenda Items
5. Public Hearing Re: Land Management Plan/Natural Lawn Application submitted by Margaret Bayer & Susan Nugent for property located at 722 South 17th Place
6. Consideration of: Land Management Plan/Natural Lawn Application submitted by Margaret Bayer & Susan Nugent for property located at 722 South 17th Place
7. Consideration of: E-Bikes
8. Adjourn

All Ayes. Carried.

Approval of Meeting Minutes

Moved by Ald. Reeths, seconded by Ald. Wiederanders to approve the September 7, 2022 minutes. All Ayes. Carried.

Public Comment/Hearing

Marie Larson: 1648 Texas Place, Sturgeon Bay, WI 54235

- Requested denial of the application.

Justin Kroening/Stone Silo Prairie Gardens: 2325 Oak Ridge Circle, DePere, WI 54115

- Landscaper; explained the plan and the work that has been done.

Philip Uttech: 727 S. 17th Place, Sturgeon Bay, WI 54235

- Requested denial of the application.

Joan Jeanquart: 1647 Texas Place, Sturgeon Bay, WI 54235

- Requested denial of the application.

Margaret Bayer: 722 S. 17th Place, Sturgeon Bay, WI 54235

- Homeowner; requested approval of the application.

Laurie Warwick: 1667 Texas Place, Sturgeon Bay, WI 54235

- Requested denial of the application.

Nancy Uttech: 727 S. 17th Place, Sturgeon Bay, WI 54235

- Requested denial of the application.

Maggie Virlee: 1639 Texas Place, Sturgeon Bay, WI 54235

- Requested denial of the application.

Public Hearing Closed at 4:52 p.m.

Consideration of the Land Management Plan/Natural Lawn Application

Ald. Wiederanders felt there not enough notice to inspect the property in consideration; he would also like to see more of a plan in place and timeframe for completion. Ald. Reeths requested more background from the landscaper.

Justin Kroening from Stone Silo Prairie Gardens out of DePere is the landscaper on this project. He explained how original seeding was planted fall of 2020, this covers the ground and stops erosion. Bluegrass was also planted. In spring of 2021 native plants (that take between 3-5 years to process) were added; these plants, in time, push out the plants not native to the area creating a natural landscape. The lawn will take on definition and look intentional, it will not look like a wild growing field.

It was questioned whether a permit was obtained before starting the natural lawn landscaping; it was not. Per City ordinance a permit is required, however, there was mis-communication when asked. Mr. Barker stated that typically a permit is applied for beforehand but the exact requirements were not outlined so he created a permit. He stated that he thinks in two years the lawn will be nice to view and gave an example of Peterson Park by the YMCA and how nice it looks. Ms. Reeths agrees that a permit with a standard that is required to be followed should be in place, therefore, she stated going forward with a decision is not the right thing at this time because there needs to be more information gathered.

Ald. Williams asked committee members to drive by the property and gather thoughts on how to proceed. At this time the thought was to table the item until more information on what the plan is for the natural lawn, how long it will take to be completed and discussing what other communities might be doing regarding similar applications.

Moved by Ald. Reeths seconded by Ald. Wiederanders, to table the item of the Land Management Plan/Natural Lawn Application until the February 2023 meeting. All ayes. Carried.

E-Bikes

This subject was brought up for discussion to determine if the committee should consider creating an ordinance pertaining to e-bikes. According to Chief Henry, there have been no complaints regarding the use of e-bikes within the City. Ald. Williams questioned whether we want to be proactive in creating an ordinance, or are enough regulations established to that allow for enforcement as needed.


Chief Henry stated e-bikes and bicycles follow the same rules, and currently there is a State statute where enforcement can be made by issuing citations. The course of action generally taken in violating the rules would be citing obvious violations, or giving warnings and educating those not following the rules. If e-bikes start becoming more of an issue, then maybe bring back and look into creating an ordinance at that time.

It was decided to table the item of e-bikes until next meeting.

Next meeting: Wednesday, December 7, 2022 at 4:30pm.

Moved by Ald. Reeths seconded by Ald. Wiederanders, to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 5:32 p.m.

Respectfully submitted,


Sarah Spude-Olson
Police Department Office Manager



CITY OF STURGEON BAY
LOCAL ARTS BOARD MEETING
Wednesday, November 11th, 2022 – 10:00 A.M.
Council Chambers, City Hall, 421 Michigan Street

A meeting of the Local Arts Board was called to order at 10:02 A.M., by Chairperson/Alder Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call [1]: Members present were Alder Helen Bacon, Claire Morkin, Margaret Lockwood, Stephanie Trenchard, and melaniejane. City Administrative Assistant Suzanne Miller was also in attendance.

Adoption of the Agenda [2]: Moved by melaniejane and seconded by Morkin to adopt the following agenda.

1. Roll Call.
2. Adoption of the agenda.
3. Review of Minutes from September 14, 2022.
4. Public comment on agenda items.
5. Chair's report.
6. Discussion of with Artist Nathan Hatch regarding accepting *Horizon* for Sculpture Loan Program in 2023.
7. Discussion regarding Board members serving as judges for DSB's Street Art Project applications on 12.5.22.
8. Discussion regarding distribution of Sea Grant 50th anniversary mural posters.
9. Discussion of text and material for artist plaque/sign for Sea Grant mural.
10. Adjourn.

All in favor. Carried.

Review of Minutes from September 14th, 2022 [3]: No corrections or changes were requested.

Public comment on agenda items [4]: No public comments.

Chair's report [5]: Chair Bacon spoke on the following items:

1. Jennifer Smith is leaving WI Sea Grant but reported she will follow up on two issues:
 - a. Possible installation of the William Platz freestanding mural in Sunset Park
 - b. Spring lectures in Door County: one about shipwrecks and a second about the food chain.
2. WI Sea Grant is providing 225 posters of their 50th anniversary mural recently installed on the front of City Hall. The 8 ½ x 11 posters will be distributed to City of Sturgeon Bay and Destination Sturgeon Bay and are to be made available free of charge to residents and visitors as a means of raising awareness of the mural.
3. Bonnie Williston, Sea Grant's videographer, is developing a 5-minute video about the mural which will be provided to the Board, along with the QR code that links to the Sea Grant webpage that features the mural, in the next few weeks.

Presentation by and discussion with sculptor Nathan Hatch re: "Horizon" [6]: Bacon explained the process of Board completing Art Work Review/Evaluation forms for the piece "Horizon", consideration by City, and negotiation of Art Loan contract. Mr. Hatch displayed a bronze model of the sculpture, which is on display at Edgewood Orchard Galleries. He described the piece as created in 2016 and described it as landscape sculpture of the intersection of land and sky with light source. He would like to see it installed where it can be seen from a distance due to its size but also approachable for close viewing. The piece weighs 600-700lbs. Discussion followed of installation at Sunset Park, which would allow for viewing at a distance and allow the piece to be placed with the water and sky as a background. Artist expressed concern that the piece not be placed in an area that is isolated and where vandalism might occur. Discussion followed regarding the T-shaped I-beam that is the base of the piece. The

I-beam would go with the piece and attach to concrete footers in the display space and ultimately be buried and obscured with plantings/mulch. Board members will record their evaluations on the form provided and return to Admin. for collation.

Discussion re: Board members serving as judges for DSB's Street Art Project applications on 12/5/22 [7]: The Board agreed to judge the applications for Destination Sturgeon Bay on 12/5/2022. Number of judges requested is unclear. Lockwood, Trenchard, Morkin are committed and remainder of members may fill in if more judges are needed.

Discussion regarding distribution of Sea Grant 50th anniversary mural posters [8]: See Chair's Report [5], section 2.

Discussion of text and material for artist plaque/sign for Sea Grant mural [9]: Proposed sign is metal on a free-standing sign post explaining the content of the mural and include Sea Grant's QR code that links to their website. The Board expressed that stating the importance of Sea Grant's mission was desired and they would like to include information on the importance of plankton. Requested the artists' names be placed at the top underneath the name of the piece, which should be in quotation marks to indicate the title and elimination of an exclamation points.

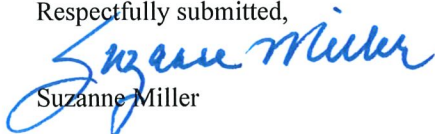
Next Meeting Date: Wednesday, December 14th @ 09:00 A.M. – Council Chambers, City Hall.

Suggested agenda items for December meeting:

1. Alder Reeths suggests a collaborative effort between City/Local Arts Board and SBHS art students to design flags for the Maple St./3rd Avenue light poles.
2. Investigate whether the Board can be involved/advise design of the kiosk to be placed on the West Waterfront Granary site.
3. Investigate obtaining "orphan" sturgeon and placing in group installation.
4. Possible press release informing that Crosswind Approach is at end of loan period and for sale.
5. Consideration of accepting Nathan Hatch's "Horizon" as loaned piece.

Motion to adjourn [10]: by Trenchard with second by Lockwood. All in favor. Motion carried. Meeting adjourned at 11:10 A.M.

Respectfully submitted,


Suzanne Miller

FINANCE/PURCHASING & BUILDING COMMITTEE
November 29, 2022

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Wiederanders and Williams were present. Also present: City Administrator VanLieshout, City Treasurer/Finance Director Clarizio, Community Development Director Olejniczak, and Office Accounting Assistant II Metzger.

A motion was made by Alderperson Williams, seconded by Alderperson Wiederanders to adopt the following agenda moving item 6 to 4:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items.
4. Consideration of: Deferred Special Assessments.
5. Consideration of: Request to Lease Property at Tacoma Beach Rd.
6. Discussion of: Sober Living Facility
7. Review bills
8. Adjourn.

Carried.

The following spoke during public comment on agenda items and other issues related to finance & purchasing: Chris Kellems, 120 Alabama Street; Dan Powers 345 W Redwood Place.

Discussion of: Sober Living Facility:

City Administrator Van Lieshout commented the City has made progress towards addressing housing issues as has the County but not all housing needs have been covered. Alder. Wiederanders approached the City with the concept for sober living housing. Alder. Wiederanders added that a 3year study conducted by the League of Women Voters on mental health and substance abuse found sober living housing in the city was the top request.

Door County Health and Human Services Director Joe Krebsbach stated the County is struggling with more addiction and has had a significant rise in services especially in foster care with drug related families. We have a problem with what we have for services for individuals with AODA related issues. A lot of the addiction cases are outsourced for treatment to Appleton, Green Bay or other areas but they after treatment they struggle when they come back because they don't have a place to live. He stated for several years the County has been looking for options to remedy the need but the housing market has been challenging the last couple years. We are looking for housing in the city due to proximity to our services, however after looking at 20 buildings, placing offers on 2 we have been unable to secure housing. The preference is a facility to house both men and women but not together ideally a duplex for 8-16 people. The County Board has designated ARPA funds for the housing.

County Administrator Ken Papich explained that they have been reviewing existing home options in the City and working with City Staff but the housing market and federal requirements on the ARPA funds are challenging. At this point we are starting to consider new construction which could offer some potential options for partnering with the City.

Mr. Krebsbach and Mr. Papich answered several questions from the Committee relating to future use of the building, current placement of individuals, addiction and mental health trends and funding sources.

Mr. Kresbach noted that we do have a grant but it can only be used for furniture and programming. We are continuing to research funding but funding is not for the facility itself. He stated the needs are growing, we are seeing an increase in mental health challenges, and homelessness due to mental health in addition to less treatment facilities. The struggle becomes after the 28 days are completed the lack of options for where they go. Sober living housing environment would assist the resident until they are stabilized in sobriety.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to direct Staff to move forward with planning and assistance options. Carried.

Consideration of: Deferred Special Assessments:

City Treasurer/Finance Director Clarizio stated that existing deferred special assessments are reviewed every 5 years by the Committee. Annually she reviews the circumstances around the properties and confirms the status with the Sturgeon Bay Utilities. At the last 5 year review the deferments were continued.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to the Common Council to approve the continuation of the special assessment deferments. Carried.

Consideration of: Request to Lease Property at Tacoma Beach Road.

City Administrator Van Lieshout stated since the last Finance meeting he spoke with the City Attorney as directed for clarification. The lease is an option providing that the public is still able to enjoy the benefits of the property. The lease would grant Mr. and Mrs. Wright with the right to construct and make appropriate improvements, and require they obtain the necessary permits. One of the conditions would require that they allow the public to have access to the property. The Wrights appear agreeable to doing so. He stated the costs associated with drafting the lease, per city policy, would be imposed on the requestor.

After a brief discussion the consensus of the Committee was to deny the request.

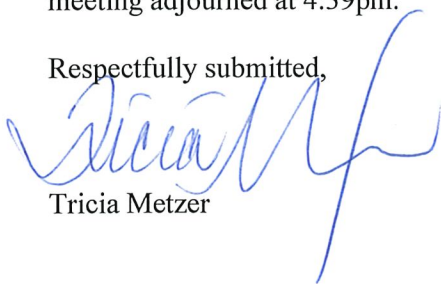
Moved by Alderperson Wiederanders, seconded by Alderperson Williams to deny the request to lease property on Tacoma Beach Road. Carried.

Review bills

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to adjourn. Carried. The meeting adjourned at 4:39pm.

Respectfully submitted,



Tricia Metzger

**CITY PLAN COMMISSION MINUTES
November 30, 2022**

A meeting of the City Plan Commission was called to order at 6:00 p.m. on Wednesday, November 30, 2022, by Chairperson David J. Ward in Council Chambers, City Hall, 421 Michigan Street, Sturgeon Bay.

Roll Call (#1): Members David Ward, Helen Bacon, Dennis Statz, Kirsten Reeths, Mark Holey, Debbie Kiedrowski and Jeff Norland were present. Staff present were Community Development Director Marty Olejniczak and Community Development Administrative Assistant Cindy Sommer.

Agenda (#2): Motion by Mr. Statz and seconded by Mr. Norland to accept the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from October 19, 2022.
4. Public comment on non-agenda Plan Commission related items.
5. Initial presentation of zoning map amendment from General Commercial (C-1) to Mixed Residential-Commercial (C-5) located at 835 S. Duluth Avenue.
6. Consideration of: Zoning Code amendments pertaining to dimensional and residential density requirements.
7. Adjourn.

All ayes, motion carried.

Approval of minutes from October 19, 2022 (#3): Motion by Ms. Reeths and seconded by Mr. Holey to approve the minutes from October 19, 2022. All ayes. Motion carried.

Public Comment on non-agenda Plan Commission related items (#4): No members of the public presented for comment.

Initial presentation of zoning map amendment from General Commercial (C-1) to Mixed Residential-Commercial (C-5) located at 835 S. Duluth Avenue: Mr. Olejniczak explained that the applicant/agent is unable to attend the meeting tonight. This is a petition for a zoning map amendment from C-1 to C-5 for property located at 835 S. Duluth Avenue. This was formerly the Woldt's Corner property which was purchased by 911 Green Bay Rd Partners. The north portion of the parcel is being redeveloped into a 3-unit commercial building with Starbucks as the anchor business. The south portion of the parcel had several small rental cottages and one larger single-family home. The cottages were removed but the single-family home remains and is currently up for sale. The owners completed a Certified Survey Map to divide this portion of the parcel from the north portion. The single-family home does not conform to the current C-1 zoning designation. The petitioner is requesting C-5 mixed residential-commercial designation to allow the property to conform to the code and remain open to change of use at a later date if desired. Some of the nearby properties to the south and across the street are already C-5. The Comprehensive Plan has the area designated as Regional Commercial, however it is on the bordering edge of the Neighborhood Mixed Use designation. But if the Plan Commission were to move ahead with the C-5 zoning amendment, it could change the Comprehensive Plan land use designation at the same time, if it desires.

The Commission members agreed to move forward with a public hearing on this issue at the next meeting.

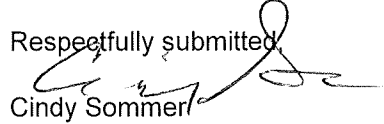
Consideration of: Zoning Code amendments pertaining to dimensional and residential density requirements: This issue was brought before the Commission at a previous meeting and staff was directed to move forward with updating recommendations on dimensional and residential density requirements. Mr. Olejniczak provided a chart in the agenda packet showing suggested dimensional changes to lot sizes, lot areas and dwelling unit floor areas for the current zoning districts and explained the reasoning of each suggested change.

The Commission discussed the various suggestions and recommended that staff come back to the next meeting reducing the single family dwelling unit floor area in the R-1 district from 1400 square feet to 1200

square feet to allow for more affordable construction. A recommendation was also made to review reducing the minimum required lot size in the R-2 district.

Adjourn (#7): Ms. Bacon motioned to adjourn, seconded by Ms. Reeths. All ayes, motion carried. The meeting adjourned at 6:33 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Cindy Sommer', written over the closing text.

Cindy Sommer
Community Development
Administrative Assistant



CITY of STURGEON BAY FIRE DEPARTMENT

Kalin Montevideo
Assistant Fire Chief

421 Michigan St
Sturgeon Bay, WI 54235

920-746-2916 Station 920-746-2448 Office
Email: kmontevideo@sturgeonbaywi.org

STURGEON BAY FIRE DEPARTMENT NOVEMBER 2022 FIRE REPORT

				<u>% INCREASE</u>
NOVEMBER 2022 INCIDENTS:	<u>131</u>	OCTOBER 2021 INCIDENTS:	<u>151</u>	<u>-13.3%</u>
2022 YTD TOTAL:	<u>1,606</u>	2021 YTD TOTAL:	<u>1,533</u>	<u>4.6%</u>

INCIDENTS BY JURISDICTION:

AVERAGE RESPONSE TIME:

CITY - East Side:	<u>92</u> Year to Date: <u>1,072</u>	EMERGENT: <u>4.31 Minutes</u>	NON-EMERGENT: <u>5.06 Minutes</u>
81 – Medical Incident	01 – Structure Fire	01 – Smoke Scare/Odor of Smoke	
01 – Power Line Down	01 – Vehicle Accident	03 – Alarm/Detector Activation, No Fire	
02 – No Incident Found at Dispatch Location		02 – Assist Law Enforcement/Govmt Agency	
CITY - West Side:	<u>28</u> Year to Date: <u>371</u>	EMERGENT: <u>3.59 Minutes</u>	NON-EMERGENT: <u>4.32 Minutes</u>
18 – Medical Incident	01 – Unauthorized Burning	04 – Alarm/Detector Activation, No Fire	
01 – Gas Leak	02 – Vehicle Accident	02 – Carbon Monoxide Incident	
Town of Sevastopol:	<u>04</u> Year to Date: <u>58</u>	EMERGENT: <u>6.41 Minutes</u>	NON-EMERGENT: <u>12.13 Minutes</u>
02 – Vehicle Accident	01 – Medical Incident	01 – Alarm/Detector Activation, No Fire	
Town of Sturgeon Bay:	<u>03</u> Year to Date: <u>72</u>	EMERGENT: <u>6.19 Minutes</u>	NON-EMERGENT: <u>13.28 Minutes</u>
01 – Medical Incident	01 – Vehicle Accident	01 – Alarm/Detector Activation, No Fire	

MUTUAL AID/MABAS INCIDENTS

Brussels, Union, Gardner:	<u>01</u> Year to Date: <u>10</u>
01 – Structure Fire	
Southern Door:	<u>01</u> Year to Date: <u>09</u>
01 – Chemical Spill	
Jacksonport:	<u>0</u> Year to Date: <u>05</u>
Egg Harbor:	<u>0</u> Year to Date: <u>03</u>
Gibraltar:	<u>01</u> Year to Date: <u>02</u>
01 – Structure Fire	
Baileys Harbor:	<u>0</u> Year to Date: <u>01</u>
Algoma:	<u>0</u> Year to Date: <u>01</u>
Sister Bay:	<u>01</u> Year to Date: <u>01</u>
01 – Structure Fire	
Outagamie County:	<u>0</u> Year to Date: <u>01</u>

INSPECTION REPORT:

	<u>Regular Insp.</u>	<u>Re Inspect</u>	<u>Complaint Insp.</u>	<u>Occupancy Insp.</u>	<u>Hours</u>
Inspections – City of Sturgeon Bay:	<u>147</u>	<u>19</u>	<u>02</u>	<u>0</u>	<u>182.58</u>
Inspections – Town of Sevastopol:	<u>07</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3.77</u>
Inspections – Town of Sturgeon Bay:	<u>01</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>.25</u>
Inspections – Town of Jacksonport:	<u>07</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3.53</u>

Sevastopol Burn Permit:

Permits Issued for Month: 02Year to Date Permits Issued: 66**SPECIAL REPORTS, TRAINING, AND MAINTENANCE****MAINTENANCE:**

Firefighters conducted maintenance and repairs on SCBA units; completed testing fire hose; changed oil and rotated tires on CH 702; repaired an axle bolt on UTV; installed/put into service new multi-gas meters; took down the sunshade at the Skate Park; removed a camera at Sunset Park; tied prusiks and but into rigging bags; winterized a water extinguisher for UT 726; worked on removing mold (bleaching wood and concrete) & removed cabinetry from Westside station from water leak; pulled Marine731 from the water, power washed it, removed/cleaned equipment, winterized and put into winter storage; repaired damaged hose; drained all fire pumps/winterized; temporarily repaired a water line to the water heater; repaired a drain valve on E707; repaired a dump chute and lubricated slides on T712; washed & waxed T711 and assisted Dave Davis (DPW) with replacing the front wheel bearings on E707.

TRAINING:

292.7 hours of training were conducted in November. Firefighters trained with driver/operator procedures; Apex workplace safety online training; ice rescue equipment/procedures; new multi-gas meters; Blue Card Command/scene size up; communications; response to alternative fuel vehicles; firefighters participated in a confined space rescue drill at Bay Ship; on-duty firefighters, Lt's, AC and Chief participated in a Hazardous Materials response exercise at SBFD/City Hall that included DC Emergency Management, US Coast Guard, WI DNR, Green Bay Haz Mat, and Bay Ship; PT FF Schopf continued Entry level/FF1 training at NWTC in Green Bay and FF Nell completed Fire Inspector certification at NWTC in Green Bay.

OTHER:

Fire Chief and AC attended City and other Town meetings and installed five car seats. On-duty firefighters gave multiple station tours.



STURGEON BAY POLICE DEPARTMENT



The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
Members of the Common Council
Members of the Police and Fire Commission
City Administrator Josh VanLieshout

From: Assistant Chief Daniel J. Brinkman

Subject: Monthly Report for November, 2022

Date: December 6, 2022

The following is a summary of the Police Department's activities for the month of November that includes crimes investigated, traffic accidents investigated, training completed, and public education provided by department members.

Crimes Investigated

The Department, during the month, investigated a total of 38 crimes.

These crimes can be broken down and classified as follows.

Bail Jumping.....	02
Theft.....	05
Fraud / Forgery.....	05
Domestic Abuse.....	06
Disorderly Conduct.....	10
Possess Controlled Substance.....	02
Criminal Damage to Property.....	02
Threats to Injure.....	02
Internet Crimes against Children.....	02
Violate Custody Order.....	01
Death Investigation.....	01
TOTAL	38

Arrests

The Department completed a total of 66 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrests

Bail Jumping.....	04
Possess Controlled Substance.....	03
Strangulation/Suffocation.....	03
TOTAL	10

B. Misdemeanor Crime Arrests	
Disorderly Conduct.....	07
Bail Jump.....	02
Possess Controlled Substance.....	02
Possess Drug Paraphernalia.....	03
Criminal Damage to Property.....	01
Battery.....	03
	TOTAL 18

Wisconsin Probation & Parole Arrests / Warrant Arrests.....	08
	TOTAL 08

C. Ordinance Violation Arrests	
Disorderly Conduct.....	01
Underage Possession / Consume Alcohol.....	02
Retail Theft.....	03
Operate Taxi w/o Taxi License	01
Storage of Junk/Debris/Appliances Outdoor Storage	01
	TOTAL 08

D. Traffic Crime Arrests	
Operate while Intoxicated.....	02
Operate while Revoked.....	01
No Valid Driver's License.....	01
	TOTAL 04

E. Traffic Violation Arrests	
Operate Motor Vehicle while Intoxicated.....	02
Speeding.....	05
No Valid Driver's License.....	01
Operate M/V without Insurance.....	03
Miscellaneous Violations.....	07
	TOTAL 18

In addition to the preceding arrests, the Department conducted a total of 153 traffic stops during the month and logged 55 violations for various motor vehicle defects and local ordinances and issued 48 written warnings for those violations. A total of 01 parking tickets were issued for violations throughout the city.

Traffic Accidents

The Department during the month investigated a total of 19 vehicle accidents. These accidents are categorized into four types.

A. Motor Vehicle Accidents Involving Fatalities	00
B. Motor Vehicle Accidents Involving Injuries.....	04
C. Motor Vehicle Accidents Involving Property Damage	15
(greater than \$1,000.00)	
D. Motor Vehicle Accidents Involving Property Damage	00
(less than \$1,000.00)	
	TOTAL 19

Police Service Calls

Department members handled 463 service calls during the month. These calls consist of both citizen requests for police service as described below (398), crimes investigated (38), traffic accidents investigated (19), and Wisconsin Probation and Parole Assists (08).

A. Traffic and Road Incidents.....47

This category consists of all assignments involving assists to stranded motorists, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing obstructions from roadways, and all parking problem complaints.

B. Noise Complaints.....04

These complaints involve private parties, licensed liquor establishments, and parties in public places.

C. Sick and Injured Persons.....13

Assistance rendered to the Ambulance Service and sick or injured persons.

D. Alarms.....29

Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.

E. Complaints Involving Animals.....14

Investigations by officers of noisy animals, loose animals, animal bites, wild animals and sick, injured or dead animal complaints.

F. Civil Disputes.....06

Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.

G. Escorts.....06

Transporting citizens, money escorts for area financial institutions, funerals, and for area industry and farming.

H. Citizen Assist49

This category is broad and involves such services as assistance in gas drive-off, emergency notifications, attempts to locate people, retrieval of personal property, and vehicle registration assistance.

I. Assistance Rendered to Other Agencies.....05

Includes assistance to other law enforcement and government agencies.

J. Suspicious Person / Vehicle / Circumstance15

Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of vehicles and people.

K. Self-Initiated Field Activity.....03

All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.

L. Juvenile Problems02

Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.

M. Miscellaneous Incidents183

Includes arrest warrants served, recovered property calls, unfounded calls for police service, minor calls for police service, and 9-1-1 calls investigated.

N. Welfare Checks.....22

Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.

TOTAL 398

Department Training

The Joint SWAT Team and Dive Team completed their monthly training. Sgt. Investigator Luke Deibele completed week 2 of 3 in Leadership in Police Organizations.

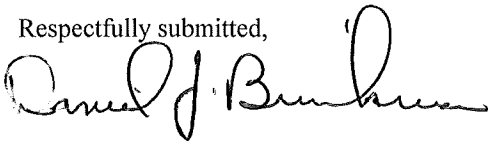
Department Education

Assistant Chief Brinkman presented Civilian Response to Active Threats to employees at the Door County Government Center.

Special Notes

Members of the Sturgeon Bay Police Department Honor Guard stood watch at the casket of Door County Sheriff's Office Deputy Mark Winkel during his funeral.

Respectfully submitted,



Assistant Chief Daniel J. Brinkman

NOVEMBER 2022 BANK RECONCILIATION

CHECKING ACCOUNTS

GENERAL FUND		ARPA
NICOLET		NICOLET
PRIOR G/L BALANCE	2,067,881.27	935,733.42
REVENUE	1,126,964.54	192.27
DISBURSEMENTS	1,135,626.49	0.00
AMOUNT IN TRANSIT	3,170.00	0.00
ADJUSTMENTS	10,681.55	0.00
ENDING BALANCE	2,066,730.87	935,925.69

INVESTMENT ACCOUNTS

GENERAL/CAPITAL FUND	
INVESTMENTS	
	997,639.52
	242,233.31
	1,297.18
	0.00
	0.00
	1,238,575.65

BANK BALANCE	2,072,923.42	935,925.69
LESS OUTS. CHECKS	6,192.55	0.00
	2,066,730.87	935,925.69

	1,238,575.65
	0.00
	1,238,575.65

SAVINGS ACCOUNTS

GENERAL FUND	CAPITAL - BUILDING DEBT	CAPITAL PROJECTS	CAPITAL PROJECTS DEBT	TIF #3 CONSTRUCTION	TIF #3 DEBT
STATE - #2	STATE - #9	STATE - #13	STATE - #15	STATE - #14	STATE - #08
PRIOR G/L BALANCE	5,274,122.07	6,386.52	1,898,814.49	223,406.91	6,183.16
REVENUE	100,903.06	19.53	5,805.22	530.32	18.90
DISBURSEMENTS	490,920.00	19.53	0.00	73,478.88	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	4,884,105.13	6,386.52	1,904,619.71	150,458.35	6,202.06
					750,180.46
BANK BALANCE	4,884,105.13	6,386.52	1,904,619.71	150,458.35	6,202.06
					750,180.46

TIF #1 DEBT	TIF #2	TIF #2 DEBT 98A&B	TIF #2 AMENDED AREA	TIF #2 AMENDED AREA	TIF #4 DEBT SVC	TIF #4 CONSTRUCTION
STATE - #11	STATE - #3	STATE - #10	CONST. - STATE - #06	CAP. INT. - STATE - #7	STATE - #12	STATE - #01
PRIOR G/L BALANCE	507,389.02	12,541.65	3,154,475.04	56,266.75	50,071.36	6,250.92
REVENUE	413.66	38.34	518,169.11	172.02	153.05	19.01
DISBURSEMENTS	507,389.02	0.00	1,579.60	0.00	31.17	96.54
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	413.66	12,579.99	3,671,064.55	56,438.77	50,193.24	6,173.39
						732,076.97
BANK BALANCE	413.66	12,579.99	3,671,064.55	56,438.77	50,193.24	6,173.39
						732,076.97

12/12/2022

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
FOR 11 PERIODS ENDING NOVEMBER 30, 2022

8c4.

8c4

DEPARTMENT DESCRIPTION	NOVEMBER		%	FISCAL		FISCAL		%
	BUDGET	ACTUAL		YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE	ACTUAL	
REVENUES								
GENERAL FUND	13,641,065.00	828,005.08	(93.9)	13,641,065.00	13,641,065.00	10,921,990.78	(19.9)	
TOTAL REVENUES	13,641,065.00	828,005.08	(93.9)	13,641,065.00	13,641,065.00	10,921,990.78	(19.9)	

EXPENSES	1,391,104.61	1,984.16	99.8	1,576,850.39	1,595,425.00	1,645,364.47	(3.1)
GENERAL FUND	1,391,104.61	1,984.16	99.8	1,576,850.39	1,595,425.00	1,645,364.47	(3.1)
MAYOR	13,745.00	1,022.68	92.5	13,745.00	13,745.00	11,394.14	17.1
CITY COUNCIL	66,685.00	4,898.11	92.6	66,685.00	66,685.00	58,550.52	12.1
LAW/LEGAL	95,000.00	9,735.00	89.7	95,000.00	95,000.00	77,994.52	17.9
CITY CLERK-TREASURER	466,830.00	34,691.94	92.5	466,830.00	466,830.00	441,997.38	5.3
ADMINISTRATION	208,015.00	15,045.20	92.7	208,015.00	208,015.00	172,605.21	17.0
COMPUTER	141,350.00	8,009.92	94.3	141,350.00	141,350.00	120,147.33	15.0
CITY ASSESSOR	78,208.34	4,916.67	93.7	78,291.66	78,300.00	73,740.92	5.8
BOARD OF REVIEW	1,520.00	0.00	100.0	1,520.00	1,520.00	0.00	100.0
BUILDING/ZONING CODE ENFORCEM	116,890.00	31,735.56	72.8	116,890.00	116,890.00	112,594.02	3.6
MUNICIPAL SERVICES ADMIN.	251,965.00	19,551.69	92.2	251,965.00	251,965.00	220,235.62	12.5
PUBLIC WORKS ADMINISTRATION	236,340.00	18,295.07	92.2	236,340.00	236,340.00	206,785.44	12.5
ELECTIONS DEPARTMENT	31,415.00	9,168.37	70.8	31,415.00	31,415.00	27,908.65	11.1
CITY HALL	202,300.00	10,972.20	94.5	202,300.00	202,300.00	171,318.41	15.3
INSURANCE	298,520.00	10,638.00	96.4	298,520.00	298,520.00	272,965.02	8.5
GENERAL EXPENDITURES	1,554,645.00	3,299.10	99.7	1,554,645.00	1,554,645.00	82,793.18	94.6
POLICE DEPARTMENT	621,630.00	46,769.04	92.4	621,630.00	621,630.00	538,157.38	13.4
PATROL BOAT	15,310.00	(479.00)	103.1	15,310.00	15,310.00	9,080.95	40.6
PARKING ENFORCEMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
POLICE DEPARTMENT/PATROL	2,230,655.00	163,977.01	92.6	2,230,655.00	2,230,655.00	1,877,748.88	15.8
POLICE DEPT. / INVESTIGATIONS	175,285.00	8,404.73	95.2	175,285.00	175,285.00	134,483.10	23.2
FIRE DEPARTMENT	2,089,670.00	172,545.05	91.7	2,089,670.00	2,089,670.00	1,947,188.59	6.8
STORM SEWERS	36,495.00	776.92	97.8	36,495.00	36,495.00	36,379.60	0.3
LARGE ITEM PICKUP / LEAF COLL	54,155.00	18,096.35	66.5	54,155.00	54,155.00	20,375.83	62.3
COMPOST/SOLID WASTE SITE	0.00	0.00	0.0	0.00	0.00	0.00	0.0
STREET SWEEPING	46,015.00	4,257.97	90.7	46,015.00	46,015.00	41,089.19	10.7
WEED ABATEMENT	4,575.00	0.00	100.0	4,575.00	4,575.00	160.17	96.4
ROADWAYS/STREETS	292,045.00	11,086.54	96.2	292,045.00	292,045.00	227,011.99	22.2
SNOW REMOVAL	222,480.00	8,738.29	96.0	222,480.00	222,480.00	140,447.52	36.8
STREET SIGNS AND MARKINGS	52,310.00	271.86	99.4	52,310.00	52,310.00	41,785.47	20.1
CURB/GUTTER/SIDEWALK	33,825.00	3,640.34	89.2	33,825.00	33,825.00	39,650.94	(17.2)
STREET MACHINERY	217,685.00	13,424.26	93.8	217,685.00	217,685.00	158,901.51	27.0
CITY GARAGE	68,490.00	1,302.29	98.0	68,490.00	68,490.00	53,745.88	21.5
CELEBRATION & ENTERTAINMENT	44,125.00	525.47	98.8	44,125.00	44,125.00	34,566.84	21.6
HIGHWAYS - GENERAL	487,695.00	28,267.28	94.2	487,695.00	487,695.00	399,896.32	18.0
PARK & RECREATION ADMIN	112,530.00	4,933.28	95.6	112,530.00	112,530.00	84,788.95	24.6
PARKS AND PLAYGROUNDS	521,300.00	28,996.23	94.4	521,300.00	521,300.00	449,390.27	13.7
BALLFIELDS	30,015.00	1,032.91	96.5	30,015.00	30,015.00	7,348.49	75.5

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
FOR 11 PERIODS ENDING NOVEMBER 30, 2022

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	%	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
EXPENSES							
ICE RINKS	11,900.00	0.00	100.0	11,900.00	11,900.00	9,970.99	16.2
BEACHES	5,230.00	0.00	100.0	5,230.00	5,230.00	896.43	82.8
MUNICIPAL DOCKS	51,635.00	233.91	99.5	51,635.00	51,635.00	27,880.39	46.0
WATER WEED MANAGEMENT	90,815.00	30.35	99.9	90,815.00	90,815.00	75,182.96	17.2
WATERFRONT PARKS & WALKWAYS	77,915.00	3,703.27	95.2	77,915.00	77,915.00	60,394.50	22.4
EMPLOYEE BENEFITS	46,900.00	1,020.79	97.8	46,900.00	46,900.00	28,608.91	39.0
PUBLIC FACILITIES	80,500.00	11,709.32	85.4	80,500.00	80,500.00	54,814.33	31.9
BOARDS AND COMMISSIONS	720.00	0.00	100.0	720.00	720.00	43.08	94.0
COMMUNITY & ECONOMIC DEVLPMT	431,215.00	26,418.04	93.8	431,215.00	431,215.00	344,532.32	20.1
TOTAL EXPENSES	13,307,652.95	743,646.17	94.4	13,493,482.05	13,512,065.00	10,540,916.61	21.9
TOTAL FUND REVENUES	13,641,065.00	828,005.08	(93.9)	13,641,065.00	13,641,065.00	10,921,990.78	(19.9)
TOTAL FUND EXPENSES	13,307,652.95	743,646.17	94.4	13,493,482.05	13,512,065.00	10,540,916.61	21.9
SURPLUS (DEFICIT)	333,412.05	84,358.91	(74.6)	147,582.95	129,000.00	381,074.17	195.4

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL FUND
FOR 11 PERIODS ENDING NOVEMBER 30, 2022

DEPARTMENT DESCRIPTION	NOVEMBER		%	FISCAL		%
	BUDGET	ACTUAL		YEAR-TO-DATE BUDGET	ANNUAL BUDGET	
REVENUES	4,183,930.00	74,120.85	(98.2)	4,183,930.00	4,183,930.00	3,602,620.78 (13.8)
PATROL	4,183,930.00	74,120.85	(98.2)	4,183,930.00	4,183,930.00	3,602,620.78 (13.8)
TOTAL REVENUES	4,183,930.00	74,120.85	(98.2)	4,183,930.00	4,183,930.00	3,602,620.78 (13.8)
EXPENSES						
CITY CLERK-TREASURER	0.00	0.00	0.0	0.00	0.00	0.00
ADMINISTRATION	500.00	0.00	100.0	500.00	500.00	537.92 (7.5)
COMPUTER	33,500.00	0.00	100.0	33,500.00	33,500.00	17,150.41 48.8
CITY ASSESSOR	10,000.00	0.00	100.0	10,000.00	10,000.00	0.00 100.0
MUNICIPAL SERVICES ADMIN.	0.00	0.00	0.0	0.00	0.00	0.00
ELECTIONS	0.00	0.00	0.0	0.00	0.00	0.00
CITY HALL	187,000.00	0.00	100.0	337,000.00	352,000.00	315,869.27 10.2
GENERAL EXPENDITURES	91,715.00	98,162.35	(7.0)	91,715.00	91,715.00	185,650.19 (102.4)
POLICE DEPARTMENT	0.00	0.00	0.0	0.00	0.00	0.00
PATROL BOAT	4,583.34	7,511.99	(63.8)	50,416.66	55,000.00	7,511.99 86.3
POLICE	152,505.00	1,115.02	99.2	152,505.00	152,505.00	109,523.37 28.1
POLICE DEPT. / INVESTIGATIONS	7,000.00	0.00	100.0	7,000.00	7,000.00	6,998.00 0.0
FIRE DEPARTMENT	657,895.00	0.00	100.0	657,895.00	657,895.00	92,320.36 85.9
STORM SEWERS	0.00	0.00	0.0	0.00	0.00	388.00 100.0
SOLID WASTE MGMT/REFUSE/RECYC	0.00	0.00	0.0	0.00	0.00	0.00
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.0	0.00	0.00	0.00
ROADWAYS/STREETS	1,842,015.00	62,437.00	96.6	1,842,015.00	1,842,015.00	1,039,931.45 43.5
SNOW REMOVAL	0.00	0.00	0.0	0.00	0.00	0.00
CURB/GUTTER/SIDEWALK	45,000.00	70,235.99	(56.0)	45,000.00	45,000.00	280,972.38 (524.3)
CITY GARAGE	0.00	0.00	0.0	0.00	0.00	0.00
PARKS AND PLAYGROUNDS	783,500.00	560.80	99.9	783,500.00	783,500.00	160,750.63 79.4
BALEFIELDS	208.34	0.00	100.0	2,291.66	2,500.00	2,505.75 (0.2)
ICE RINKS	0.00	0.00	0.0	0.00	0.00	0.00
BEACHES	0.00	0.00	0.0	0.00	0.00	0.00
MUNICIPAL DOCKS	60,000.00	0.00	100.0	60,000.00	60,000.00	39,331.25 34.4
WATER WEED MANAGEMENT	60,000.00	24,975.00	58.3	60,000.00	60,000.00	49,950.00 16.7
WATERFRONT PARKS & WALKWAYS	18,000.00	0.00	100.0	18,000.00	18,000.00	15,354.30 14.6
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.00
PUBLIC FACILITIES	19,800.00	0.00	100.0	19,800.00	19,800.00	0.00 100.0
COMMUNITY & ECONOMIC DEVLPMT	0.00	0.00	0.0	0.00	0.00	0.00
TOTAL EXPENSES	3,973,221.68	264,998.15	93.3	4,171,138.32	4,190,930.00	2,324,745.27 44.5
TOTAL FUND REVENUES	4,183,930.00	74,120.85	(98.2)	4,183,930.00	4,183,930.00	3,602,620.78 (13.8)
TOTAL FUND EXPENSES	3,973,221.68	264,998.15	93.3	4,171,138.32	4,190,930.00	2,324,745.27 44.5
SURPLUS (DEFICIT)	210,708.32	(190,877.30)	(190.5)	12,791.68	(7,000.00)	1,277,875.51 (8355.3)

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: ARPA -AMERICAN RESCUE PLAN ACT
FOR 11 PERIODS ENDING NOVEMBER 30, 2022

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
ARPA / GENERAL	38,977.01	192.27	(99.5)	428,746.99	467,724.00	748.03 (99.8)
TOTAL REVENUES	38,977.01	192.27	(99.5)	428,746.99	467,724.00	748.03 (99.8)
EXPENSES						
ARPA / GENERAL	77,944.84	0.00	100.0	857,393.16	935,338.00	0.00 100.0
TOTAL EXPENSES	77,944.84	0.00	100.0	857,393.16	935,338.00	0.00 100.0
TOTAL FUND REVENUES	38,977.01	192.27	(99.5)	428,746.99	467,724.00	748.03 (99.8)
TOTAL FUND EXPENSES	77,944.84	0.00	100.0	857,393.16	935,338.00	0.00 100.0
SURPLUS (DEFICIT)	(38,967.83)	192.27	(100.4)	(428,646.17)	(467,614.00)	748.03 (100.1)

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CABLE TV
FOR 11 PERIODS ENDING NOVEMBER 30, 2022

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
CABLE TV / GENERAL	123,057.09	36,780.42	(70.1)	148,327.91	150,855.00	163,830.87	8.6
TOTAL REVENUES	123,057.09	36,780.42	(70.1)	148,327.91	150,855.00	163,830.87	8.6
EXPENSES							
CABLE TV / GENERAL	112,625.00	5,399.52	95.2	112,625.00	112,625.00	72,174.68	35.9
TOTAL EXPENSES	112,625.00	5,399.52	95.2	112,625.00	112,625.00	72,174.68	35.9
TOTAL FUND REVENUES	123,057.09	36,780.42	(70.1)	148,327.91	150,855.00	163,830.87	8.6
TOTAL FUND EXPENSES	112,625.00	5,399.52	95.2	112,625.00	112,625.00	72,174.68	35.9
SURPLUS (DEFICIT)	10,432.09	31,380.90	200.8	35,702.91	38,230.00	91,656.19	139.7

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #6 DISTRICT
FOR 11 PERIODS ENDING NOVEMBER 30, 2022

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES							
TID #6 DISTRICT	0.00	520.00	100.0	0.00	0.00	78,296.00	100.0
TOTAL EXPENSES	0.00	520.00	100.0	0.00	0.00	78,296.00	100.0

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #7 DISTRICT
FOR 11 PERIODS ENDING NOVEMBER 30, 2022

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES							
TID #7 DISTRICT	0.00	0.00	0.0	0.00	0.00	11,000.00	100.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	11,000.00	100.0

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TOURISM FUND
FOR 11 PERIODS ENDING NOVEMBER 30, 2022

DEPARTMENT DESCRIPTION	NOVEMBER		NOVEMBER		%	FISCAL		ANNUAL	FISCAL	%
	BUDGET	VARI- ANCE	ACTUAL	VARI- ANCE		YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL			
REVENUES										
TOURISM COMMITTEE / GENERAL	0.00		0.00	0.0		0.00		0.00	0.00	0.0
TOTAL REVENUES	0.00		0.00	0.0		0.00		0.00	0.00	0.0
EXPENSES										
TOURISM COMMITTEE / GENERAL	0.00		0.00	0.0		0.00		0.00	0.00	0.0
TOTAL EXPENSES	0.00		0.00	0.0		0.00		0.00	0.00	0.0
TOTAL FUND REVENUES	0.00		0.00	0.0		0.00		0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00		0.00	0.0		0.00		0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00		0.00	0.0		0.00		0.00	0.00	0.0

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #2 DISTRICT
FOR 11 PERIODS ENDING NOVEMBER 30, 2022

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID DISTRICT #2	2,367,307.00	518,532.52	(78.0)	2,367,307.00	2,367,307.00	2,417,622.05	2.1
TOTAL REVENUES	2,367,307.00	518,532.52	(78.0)	2,367,307.00	2,367,307.00	2,417,622.05	2.1
EXPENSES							
TID DISTRICT #2	2,550,594.00	1,610.77	99.9	2,550,594.00	2,550,594.00	2,482,376.64	2.6
TOTAL EXPENSES	2,550,594.00	1,610.77	99.9	2,550,594.00	2,550,594.00	2,482,376.64	2.6
TOTAL FUND REVENUES	2,367,307.00	518,532.52	(78.0)	2,367,307.00	2,367,307.00	2,417,622.05	2.1
TOTAL FUND EXPENSES	2,550,594.00	1,610.77	99.9	2,550,594.00	2,550,594.00	2,482,376.64	2.6
SURPLUS (DEFICIT)	(183,287.00)	516,921.75	(382.0)	(183,287.00)	(183,287.00)	(64,754.59)	(64.6)

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: TID #1 DISTRICT
FOR 11 PERIODS ENDING NOVEMBER 30, 2022

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #1 DISTRICT	891,917.00	413.66	(99.9)	891,917.00	891,917.00	895,237.71	0.3
TOTAL REVENUES	891,917.00	413.66	(99.9)	891,917.00	891,917.00	895,237.71	0.3
EXPENSES							
TID #1 DISTRICT	1,345,808.00	507,389.02	62.2	1,345,808.00	1,345,808.00	1,348,643.93	(0.2)
TOTAL EXPENSES	1,345,808.00	507,389.02	62.2	1,345,808.00	1,345,808.00	1,348,643.93	(0.2)
TOTAL FUND REVENUES	891,917.00	413.66	(99.9)	891,917.00	891,917.00	895,237.71	0.3
TOTAL FUND EXPENSES	1,345,808.00	507,389.02	62.2	1,345,808.00	1,345,808.00	1,348,643.93	(0.2)
SURPLUS (DEFICIT)	(453,891.00)	(506,975.36)	11.6	(453,891.00)	(453,891.00)	(453,406.22)	(0.1)

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #3 DISTRICT
FOR 11 PERIODS ENDING NOVEMBER 30, 2022

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #3 DISTRICT	69,564.00	2,305.42	(96.6)	69,564.00	69,564.00	78,640.42	13.0
TOTAL REVENUES	69,564.00	2,305.42	(96.6)	69,564.00	69,564.00	78,640.42	13.0
EXPENSES							
TID #3 DISTRICT	120,474.00	0.00	100.0	120,474.00	120,474.00	114,340.00	5.0
TOTAL EXPENSES	120,474.00	0.00	100.0	120,474.00	120,474.00	114,340.00	5.0
TOTAL FUND REVENUES	69,564.00	2,305.42	(96.6)	69,564.00	69,564.00	78,640.42	13.0
TOTAL FUND EXPENSES	120,474.00	0.00	100.0	120,474.00	120,474.00	114,340.00	5.0
SURPLUS (DEFICIT)	(50,910.00)	2,305.42	(104.5)	(50,910.00)	(50,910.00)	(35,699.58)	(29.8)

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #4 DISTRICT
FOR 11 PERIODS ENDING NOVEMBER 30, 2022

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #4 DISTRICT	577,496.00	1,760.32	(99.6)	684,996.00	695,746.00	600,880.40	(13.6)
TOTAL REVENUES	577,496.00	1,760.32	(99.6)	684,996.00	695,746.00	600,880.40	(13.6)
EXPENSES							
TID #4 DISTRICT	1,374,474.68	8,852.80	99.3	1,428,981.32	1,434,432.00	507,283.84	64.6
TOTAL EXPENSES	1,374,474.68	8,852.80	99.3	1,428,981.32	1,434,432.00	507,283.84	64.6
TOTAL FUND REVENUES	577,496.00	1,760.32	(99.6)	684,996.00	695,746.00	600,880.40	(13.6)
TOTAL FUND EXPENSES	1,374,474.68	8,852.80	99.3	1,428,981.32	1,434,432.00	507,283.84	64.6
SURPLUS (DEFICIT)	(796,978.68)	(7,092.48)	(99.1)	(743,985.32)	(738,686.00)	93,596.56	(112.6)

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #5 DISTRICT
FOR 11 PERIODS ENDING NOVEMBER 30, 2022

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	%	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
EXPENSES							
TID #5 DISTRICT	81,276.36	0.00	100.0	894,039.64	975,316.00	187,898.00	80.7
TOTAL EXPENSES	81,276.36	0.00	100.0	894,039.64	975,316.00	187,898.00	80.7

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: REVOLVING LOAN FUND (STATE)
FOR 11 PERIODS ENDING NOVEMBER 30, 2022

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
REVOLVING LOAN FUND (STATE)	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
REVOLVING LOAN FUND (STATE)	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SOLID WASTE ENTERPRISE
FOR 11 PERIODS ENDING NOVEMBER 30, 2022

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	%	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
REVENUES							
SOLID WASTE ENTERPRISE FUND	595,735.84	48,503.69	(91.8)	602,744.16	603,445.00	549,916.49	(8.8)
TOTAL REVENUES	595,735.84	48,503.69	(91.8)	602,744.16	603,445.00	549,916.49	(8.8)
EXPENSES							
SOLID WASTE ENTERPRISE FUND	551,635.85	19,252.93	96.5	573,694.15	575,900.00	394,606.09	31.4
TOTAL EXPENSES	551,635.85	19,252.93	96.5	573,694.15	575,900.00	394,606.09	31.4
TOTAL FUND REVENUES	595,735.84	48,503.69	(91.8)	602,744.16	603,445.00	549,916.49	(8.8)
TOTAL FUND EXPENSES	551,635.85	19,252.93	96.5	573,694.15	575,900.00	394,606.09	31.4
SURPLUS (DEFICIT)	44,099.99	29,250.76	(33.6)	29,050.01	27,545.00	155,310.40	463.8

DATE: 12/12/2022
TIME: 16:09:04
ID: GL480000.WOW

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: COMPOST SITE ENTERPRISE FUND
FOR 11 PERIODS ENDING NOVEMBER 30, 2022

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
COMPOST SITE ENTERPRISE FUND	20,136.69	13,026.31	(35.3)	121,503.31	131,640.00	145,502.57	10.5
TOTAL REVENUES	20,136.69	13,026.31	(35.3)	121,503.31	131,640.00	145,502.57	10.5
EXPENSES							
COMPOST SITE ENTERPRISE FUND	8,824.22	6,876.50	22.0	97,065.78	105,890.00	76,266.22	27.9
TOTAL EXPENSES	8,824.22	6,876.50	22.0	97,065.78	105,890.00	76,266.22	27.9
TOTAL FUND REVENUES	20,136.69	13,026.31	(35.3)	121,503.31	131,640.00	145,502.57	10.5
TOTAL FUND EXPENSES	8,824.22	6,876.50	22.0	97,065.78	105,890.00	76,266.22	27.9
SURPLUS (DEFICIT)	11,312.47	6,149.81	(45.6)	24,437.53	25,750.00	69,236.35	168.8

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

MUNICIPAL REPORT TOTALS
FOR 11 PERIODS ENDING NOVEMBER 30, 2022

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	VARI- ANCE	FISCAL		FISCAL	
				YEAR-TO-DATE BUDGET	ANNUAL BUDGET	YEAR-TO-DATE ACTUAL	VARI- ANCE
TOTAL MUNICIPAL REVENUES	22,509,185.63	1,523,640.54	(93.2)	23,140,101.37	23,203,193.00	19,376,990.10	(16.4)
TOTAL MUNICIPAL EXPENSES	23,504,531.58	1,558,545.86	93.3	25,645,295.42	25,859,372.00	18,138,547.28	29.8
SURPLUS (DEFICIT)	(995,345.95)	(34,905.32)	(96.4)	(2,505,194.05)	(2,656,179.00)	1,238,442.82	(146.6)

CITY OF STURGEON BAY
STREET CLOSURE APPLICATION

Name of Applicant: A.C.E. Building Service, Inc.

Name of Event: FBS new B110 Machine Shop east wall panel installation

Contact Phone #: 920-682-6105

Date(s) of Event: 1/23/23-2/3/23 (tentatively) Time: 24 hrs/day

Estimated # of Attendees: up to 10 construction workers

Specific Location: west parking lane and south bound traffic lane of N 3rd Ave,
between Georgia and Florida Streets

- ☒ Attach map of requested street closure area including barricades location, tent/booth location, or any street obstruction. The map must be in final form.
- ☒ Attach Certificate of Insurance with the City listed as ADDITIONAL INSURED. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - As required by the State of Wisconsin.
- N/A** Temporary Beer and/or Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (If applicable.)
- ☒ Hold Harmless Agreement has been signed of Officer(s) of Event/Organization.
- ☒ Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.
- N/A** If tents larger than 20 x 20 are used, must agree to contact the Fire Department for inspection, prior to event.

What arrangements are made for clean up? will keep closed portion of street clean of construction mat's



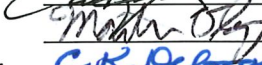

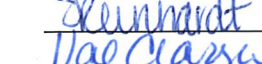

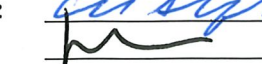
Other comments or explanation: if weather cooperates, duration would be less than 2 weeks

Signature of Responsible Party: 

Address: A.C.E. Building Service Inc, 3510 S 26th St, Manitowoc WI 54220

Date Submitted: 12/8/22

(Street Closure applications may not be submitted/approved more than 90 days in advance of event date.)

Approval:	Fire Chief:		Date:	<u>12-14-22</u>
	Police Chief:		Date:	<u>12-14-22</u>
	Comm. Dev:		Date:	<u>12-14-22</u>
	Streets/Parks:	<u>C.R. DeBrave</u>	Date:	<u>12/15/22</u>
	City Clerk:		Date:	<u>12/15/22</u>
	Finance Dir:		Date:	<u>12/15/22</u>
	City Engineer:		Date:	<u>12-15-22</u>
	City Admin:		Date:	<u>12/15/22</u>

Common Council Approval Date: _____

☐ Copy of Approved Street Closure Application sent to EMS Director.

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

The undersigned certifies that he or she is a duly authorized agent of A.C.E. Building Service Inc, and is duly empowered and authorized to execute this hold harmless and indemnification agreement on behalf of the above referenced party.

The undersigned in consideration of being allowed to use City property to facilitate construction, which shall encroach in the public right-of-way adjacent to property located at 605 N 3rd Ave, do hereby release, acquit, and forever discharge the City of Sturgeon Bay, its officers, agents, and employees (hereinafter known as City), from any and all actions, causes of action, claims, demands, costs, expenses and compensation related to property damages, personal injury or death arising out of any accident or occurrence while maintaining said encroachment in the public right-of-way. The undersigned further agrees to hold harmless and defend the City from any claims or actions arising from said construction as an encroachment in the public right-of-way.

The undersigned agrees that as a condition of the City approving the use as an encroachment in the public right-of-way, it will maintain usage, and continue to provide a minimum of six foot unobstructed area for public use and passage in said public right-of-way.

Dated this 8 day of December, 2022.

By: 

By: Stuart Johnson, COO
A.C.E. Building Service Inc

**CITY OF STURGEON BAY
AGREEMENT FOR REIMBURSEMENT OF EXPENSES**

WHEREAS the City of Sturgeon Bay has created Section 3.035 of the Municipal Code authorizing the City Clerk - Treasurer to charge for reimbursement of legal, consulting, incidental, and special events expenses incurred on behalf of and/or for the benefit of third parties for services rendered by the City of Sturgeon Bay;

AND WHEREAS the undersigned has requested services and/or authorizations of the City of Sturgeon Bay which will result in the necessity to incur legal, consulting, incidental, or special event expenses on behalf of the undersigned or in consideration of the request submitted by the undersigned;

NOW, THEREFORE, IT IS AGREED that the undersigned will reimburse the City of Sturgeon Bay by providing payment to the City Clerk - Treasurer within fourteen (14) days of receiving an invoice, for all legal, consulting, incidental, and special event expenses incurred by the City of Sturgeon Bay for the benefit of the undersigned or for the consideration of the request submitted by the undersigned. These expenses are likely to include the following: Planning and engineering review, legal review and document preparation, recording, publication, special events, and miscellaneous expenses.

This Agreement must be signed prior to the initiation of any action by the City of Sturgeon Bay.

Dated: 12/8/22

_____

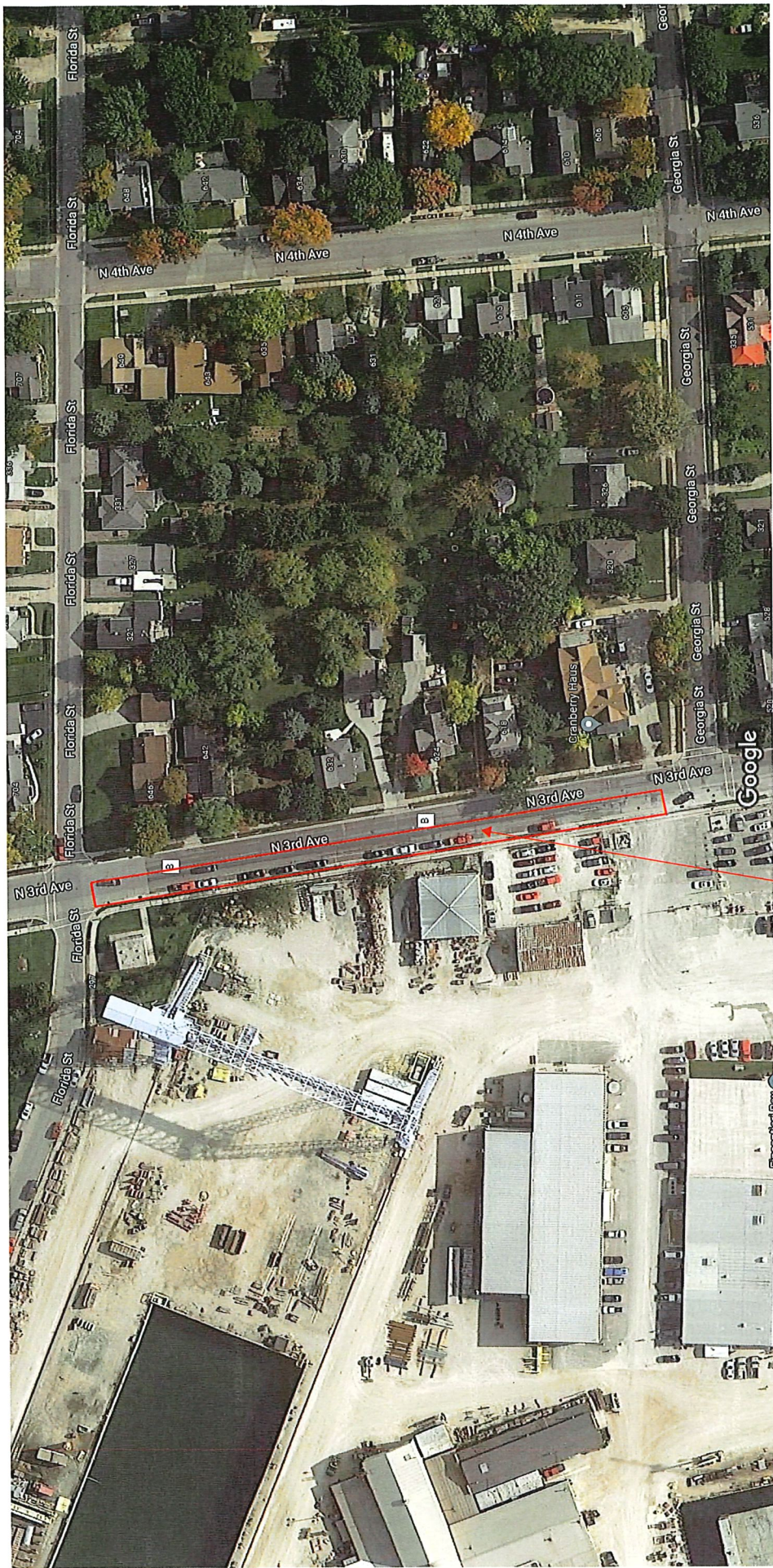
Dated: _____

Company Name (if applicable): A.C.E. Building Service Inc

Billing Address: 3510 S 26th Street

Manitowoc WI 54220

Telephone: 920-682-6105



Imagery ©2022 CNES / Airbus, Maxar Technologies, Map data ©2022 50 ft

**N3rd Ave Between
Georgia & Florida St**
- Closure of west parking
lane and south bound
traffic lane

LANE
CLOSED

-ROAD
CLOSED
- DO NOT
ENTER
-DETOUR

X ROAD
CLOSED
AHEAD

N. 3RD AVE



X ROAD
WORK
AHEAD

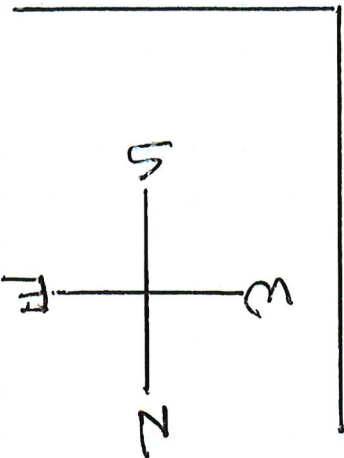


X ROAD

GEORGIA ST

T.C.P FOR ACE BUILD
BY RAMCO
1716 DEKNER AVE
GREEN BAY, WI
ROBERT FODLER
920-468-5035

FLORIDA ST





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/8/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The McClone Agency, Inc. PO Box 389 Menasha WI 54952	CONTACT NAME: Certificate Department	FAX (A/C, No): 920-725-3233	
	PHONE (A/C, No, Ext): 800-236-1034	E-MAIL ADDRESS: certificate@mcclone.com	
INSURED A.C.E. Building Service Inc 3510 South 26th Street Manitowoc WI 54220-8838	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Middlesex Insurance Co		23434
	INSURER B : Sentry Insurance a Mutual Co		24988
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

License#: 100197661
ACEBUIL-01**COVERAGES****CERTIFICATE NUMBER:** 1402583390**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y		A0080005005	4/1/2022	4/1/2023	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 3,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/>			A0080005001	4/1/2022	4/1/2023	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			A0080005007	4/1/2022	4/1/2023	EACH OCCURRENCE	\$ 9,000,000
							AGGREGATE	\$ 9,000,000
								\$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N <input checked="" type="checkbox"/> N / A			A0080005006	4/1/2022	4/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Sturgeon Bay is Additional Insured with respect to General Liability.

CERTIFICATE HOLDER**CANCELLATION**City of Sturgeon Bay
36 S. Third St.
Sturgeon Bay WI 54235

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CLASS B BEER AND CLASS B LIQUOR LICENSE
***LLC NAME CHANGE**

Sheehy & Hymn LLC
*LLC Name Change
DBA: Door County Fire Company
38 South Third Avenue
Sturgeon Bay, WI 54235
Agent: Kenneth B. Glasheen
January 1, 2023 – June 30, 2023

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the bid for a Brush/First Responder Truck from Custom Fab & Body in the amount of \$217,443.00.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING COMMITTEE
By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: December 13, 2022

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2022.

EXECUTIVE SUMMARY

TITLE: Replacement/Bids of Sturgeon Bay Fire Dept. Brush/First Response Truck

BACKGROUND: Request for bids to replace Brush 717, a 2009 Ford F350 with a wildland pump was advertised in accordance with the City of Sturgeon Bay Purchasing Policy. Three (3) bids were sent out with two (2) being returned. The bid specifications included a commercial chassis and custom apparatus body.

Bid documents specify a Ram chassis along with pumps and compartments. In the 2023 capital budget \$280,000 has been budgeted for the replacement along with \$15,000 in the sale of the existing brush truck.

Full bid packets and information can be viewed by contacting Chief Dietman.

BIDS RECEIVED:

CUSTOM FAB & BODY	
Chassis, 2023 Ram	\$57,768.00
Apparatus Body	\$159,675.00

Meets all specifications

<u>TOTAL</u>	<u>\$217,443.00</u>
---------------------	----------------------------

Bid received meets the specifications

TOTAL BUILD TIME: 180-225 calendar days from acceptance of the chassis.

FIRE SERVICES	
Chassis, 2023 Ram	\$58,960.29
Apparatus Body	\$258,363.71

Meets most specifications

<u>TOTAL</u>	<u>\$317,324.00</u>
---------------------	----------------------------


Bid received meets most of the specifications

TOTAL BUILD TIME: 365-425 calendar days depending on the receipt of the chassis from RAM.

FISCAL IMPACT: \$280,000 has been included in the Fire Department's 2023 Capital Budget for the brush truck, as well as \$15,000 minimum trade in value.

RECOMMENDATION: Accept the Bid from CUSTOM FAB & BODY as listed above in the amount of \$217,443.00. Declare the 2009 Ford F350 Brush truck with excess equipment as surplus, and allow for up to \$15,000 to be allocated for potential material increase and additional loose equipment required to put the brush truck in service.


PREPARED BY:



Tim Dietman
Fire Chief

12/7/22
Date

REVIEWED BY:



Josh VanLieshout
City Administrator

12/7/22
Date

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Community Protection and Services Committee, hereby recommend the Common Council approve the Consent Agreement to be listed as a Firefighting Resource Provider between T&T Salvage, LLC and Sturgeon Bay Fire Department.

Respectfully submitted,
COMMUNITY PROTECTION AND SERVICES COMMITTEE
By: Dan Williams, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: December 7, 2022

* * * * *

Introduced by _____.

Moved by Alderperson _____, seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2022.

**CONSENT AGREEMENT TO BE LISTED
AS A
FIREFIGHTING RESOURCE PROVIDER**

T&T Salvage, LLC (hereinafter "T&T") and the City of Sturgeon Bay (a Wisconsin Municipal Corporation), by and through its Fire Department, hereby agree as follows:

1. Consent. The Sturgeon Bay Fire Department ("Department") of the City of Sturgeon Bay, Wisconsin hereby consents to be listed by T&T as a Firefighting Resource Provider in accordance with 33 Code of Federal Regulations Part 155, Salvage and Marine Firefighting Requirements (the "Reg").
2. Response Obligation. The Department is not obligated to respond in any way to a fire or other casualty under this Consent Agreement, nor is T&T obligated to request that the Department respond to a fire or other casualty under this Consent Agreement.
3. Non-Exclusive. This Consent Agreement is non-exclusive and either party may enter into other listing agreements under the Reg.
4. Reimbursement Obligation. The parties recognize that, after responding to a marine fire, the Department may seek reimbursement for its response expenses, including personnel, equipment, and expendables ("Response Expenses"). T&T agrees to reimburse the Department for the Department's Response Expenses at the current City of Sturgeon Bay published rates, provided the Department has responded pursuant to T&T's specific request. Should the Department respond independently of T&T, then the Department may not seek reimbursement for Response Expenses from T&T. Nevertheless, T&T may assist the Department in its efforts to seek reimbursement for Response Expenses from others. (see the attached and incorporated addendum for clarification).
5. No Limitation on Claims. Nothing in this Consent Agreement shall preclude or limit the City of Sturgeon Bay or its officers, agents and employees from filing claims or suits against any other responsible parties regarding the Department response under this Consent Agreement for any loss or injury sustained as a result, in whole or part, by the Department's response to a vessel incident. This paragraph does not waive or modify the City's worker's compensation protection or coverages.
6. Transportation Outside Department's Capability. In instances in which T&T has been contracted and activated by a vessel's owner/operator to respond to a marine casualty away from a pier, and T&T requests the Department's assistance and the Department agrees to assist, T&T may arrange for the transportation of the Department's personnel and equipment to the marine casualty site whenever such transportation is outside the Department's capability. Such transportation would be at no cost to the Department.

7. Use of Locally Stored Equipment. If a response to a fire or other casualty requires, in the discretion of the Department, additional resources or equipment, T&T authorizes the Department to use any resource or equipment locally stored by T&T. If the Department exercises its prerogative under this section, T&T shall seek reimbursement from the property owner or insurer of that owner involved in that casualty or fire.
8. Supervision of Department. This Consent Agreement does not subject the Department to any control, supervision, or direction by T&T at any time, it being understood that the Department shall retain full operational control of its employees and activities, T&T merely being interested in the end result.
9. Training Sessions. T&T may invite the Department to participate in exercises or drills as training for maritime fire casualty and response. T&T will reimburse the Department for the participation of its personnel at rates established by the Department based on hourly rates, overhead and fringe benefits.
10. Notice of Vessel Incidents. Notification and of Vessel Incidents and requests for Department response shall be made by phone to the following numbers:

If to the Department: Sturgeon Bay Fire Department 920-746-2916

If to T&T: (713) 534-0700 (24-hour)

11. Applicable Law This Consent Agreement shall be governed, construed, applied, and enforced in accordance with the laws of the State of Wisconsin.
12. No Third-Party Beneficiary. The provisions of this Consent Agreement are solely for the benefit of the parties and shall not be construed to confer a right or benefit upon any other person or entity, including the employees or agents of the parties.
13. No Joint Venture. The provisions of this Consent Agreement shall not, nor shall it be construed to form a joint venture, partnership, or other legal relationship of the parties.
14. Merger and Modification. This Consent Agreement constitutes the entire understanding of the parties and merges all prior discussions, agreements, or understandings into it. No prior agreement, oral or otherwise regarding the subject matter of this Agreement, shall be deemed to exist or to bind any of the parties hereto. This Agreement may be amended, extended, or otherwise modified solely by a written signed agreement signed by the authorized representatives of the parties.

15. Termination. This Consent Agreement may be terminated by either party by giving the other party thirty (30) days written notice of such termination.

CITY OF STURGEON BAY

T&T SALVAGE, LLC

By:_____

By:_____

Name:_____

Name:_____

Title:_____

Title:_____

Date:_____

Date:_____

**ADDENDUM TO THE
CONSENT AGREEMENT TO BE LISTED
AS A FIREFIGHTING RESOURCE PROVIDER**

This is an addendum to the consent agreement between the Sturgeon Bay Fire Department (“Department”) and T&T Salvage, LLC (“T&T”) signed _____. This addendum explains the consent responsibilities of the Department, T&T, and the Responsible Party (vessel owner/operator) under 33 Code of Federal Regulations Part 155 *Salvage and Marine Firefighting Requirements (regulations)*. It also provides an explanation of the regulations, and their intent, regarding the consents.

Under the federal regulations, responding to a marine vessel fire is the responsibility of the Responsible Party who must maintain a Vessel Response Plan to include vessel firefighting. Commercial resource providers (marine firefighters) may be listed however the public fire service may not be listed, or relied upon, as a responder unless the municipal or volunteer fire department consents in writing.

These consent agreements are typically signed between the commercial marine firefighter and municipal or volunteer fire department, with the fire department considered a “subcontractor,” with respect to the regulations, however with no obligation to respond or to work at the direction of T&T. Typically, T&T assumes that the fire department will be in charge of the response unless that department requests T&T take charge or a decision to do so is made by the Unified Command.

As provided for in the consent agreement, the Department will be reimbursed only if it has responded pursuant to T&T’s specific request. This request may come after the Department mobilizes resources. If the Department receives a request to respond, the Department will be reimbursed, as T&T’s subcontractor, commencing from the time it receives the alarm from any of the following: T&T; the vessel; other credible source; or, it is evident response is required.

The regulations require that, in the event of a fire the crew cannot immediately contain, the Responsible Party must activate the Vessel Response Plan which would include activating firefighting resources (T&T). The regulations make no provision for substituting the public fire service for commercial resources unless there is a consent agreement. The public fire service cannot be counted

as a resource to meet the federal response requirements unless it is done under a consent.

If the Responsible Party does not activate its Vessel Response Plan, thus not activating T&T and T&T, in turn, cannot call the Department as its subcontractor, the Responsible Party is in violation of federal regulation.

Note that it is in the best interest of T&T and the Responsible Party, as T&T's client, to dispatch necessary additional resources as soon as possible to the scene.

Federal regulation 33 CFR 155 results in "dual responsibility" for responding to marine fires, in addition to a duplication of resources. Consent agreements go far to promote cooperation between the commercial responder and public fire service and redundant resources.

MAYORAL APPOINTMENTS**12/20/22****CITY PLAN COMMISSION – 3 year term****Amy Stephens**

Amy Stephens moved to Sturgeon Bay, WI with her husband Brian in 2005 and loves the people and the beauty of Door County. Amy has fond memories of visiting her grandparents in Door County throughout her childhood and considers it a blessing to call this special place home and raise her children here. She enjoys camping, hiking, traveling, reading and exploring all that Door County has to offer. Amy grew up in central Wisconsin and received bachelor's degrees in Healthcare Administration and Organizational Communication from Concordia College in Moorhead, MN. She has worked in healthcare finance consulting and nonprofit program management and most recently in physician practice management. Amy enjoys serving on several local nonprofit boards and previously served for 9 years as a school board member for the Sturgeon Bay School District. Amy also enjoys coordinating medical mission trips to Africa and is active at the Sturgeon Bay Moravian Church.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the continuation of the special assessment deferments.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE
By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: November 29, 2022.

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2022.

EXECUTIVE SUMMARY

TITLE: Deferred Special Assessments

BACKGROUND: Per the City's Special Assessment Deferment Resolution the Common Council shall review existing deferments of special assessments at least every five years. The last review of the following deferred assessments was in 2017. Following is a list of those deferred special assessments that are up for review:

<u>Owner</u>	<u>Parcel #</u>	<u>Assessment Type</u>	<u>Year</u>	<u>Amount</u>
Gary & Jan Hilander	281-64-5600-0101	Sewer & Water	1969	\$1,735.00
Corpus Christi Church	281-64-5600-0201	Sewer & Water	1969	\$ 392.50
Corpus Christi Church	281-64-5600-0202	Sewer & Water	1969	\$1,212.50
Jyll Weldon	281-12-1501-0501	Water	1969	\$ 312.50

Reason for Deferrals: Properties did not benefit from the installation, as they are receiving sewer & water services from other connections. At the time a connection is made to the Duluth Avenue sewer and water lines the assessments will become due, or, depending on the terms of the individual assessment, the assessment will come due when the property changes ownership.

Status: No change

Door County Broadcasting	281-62-3000-0201	Sewer & Water	1977	\$4,500.00
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Reason for deferral: The property currently does not benefit from the installation, as the property is receiving sewer and water service from a different connection. At the time that the property connects to either the sewer and/or water or the property is sold, platted, or subdivided, in whole or part, the assessment becomes due.

Status: No change

FISCAL IMPACT: The fiscal impact to the City could vary depending on if the assessments are called due or if they continue to be deferred.

RECOMMENDATION: Recommend to the Common Council to either call some or all of the assessments due, or to recommend continuation of the deferments.

PREPARED BY:

Valerie J. Clarizio
Valerie J. Clarizio
Finance Director/City Treasurer

11/15/22
Date

APPROVED BY:

Joshua Van Lieshout
Joshua Van Lieshout
City Administrator

11/22/22
Date

SPECIAL ASSESSMENT DEFERMENT RESOLUTION

A Resolution prescribing a uniform comprehensive policy for deferment of special assessments.

RECITALS:

Whereas, Section 66.60 of the Wisconsin Statutes authorizes the City of Sturgeon Bay, in the course of exercising its police power, to levy special assessments upon a reasonable basis affecting parcels of real estate that have been specially benefitted by municipal work or improvements, and

Whereas, Section 66.605 of the Wisconsin Statutes authorizes the City of Sturgeon Bay to defer the due date of any special assessment on such terms and in such manner as prescribed by the Common Council of the City of Sturgeon Bay, and

Whereas, the City of Sturgeon Bay previously adopted a comprehensive policy for deferment of special assessments dated November 7, 1990; and the Common Council of the City of Sturgeon Bay now wishes to amend the Assessment Deferment Resolution to add additional considerations and revise the policy as previously adopted.


THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, DOOR COUNTY, WISCONSIN, DO RESOLVE AS FOLLOWS:

DEFERMENT OF SPECIAL ASSESSMENTS: The general policy of the City of Sturgeon Bay is a presumption against deferment of special assessments because such a deferment imposes an extra temporary cost of a municipal project that specially benefits selected parcels of real estate collectively upon all parcels of real estate and owners of personal property in the City of Sturgeon Bay. For this reason, any persons or entities who wish to obtain the privilege of a deferment of a special assessment must overcome this presumption by proving the ability to qualify for the deferment to the Common Council of the City of Sturgeon Bay in accordance with the terms and requirements of this Resolution.

- 1) Any type of special assessment may be eligible for deferment upon approval by the Common Council of the City of Sturgeon Bay.
- 2) Deferment of special assessments are authorized only for the following types of real estate:
 - a. Land that has been and is presently used actively for agricultural purposes;

- b. Vacant land that is not presently capable of being developed.
 - c. The homestead of indigent persons.
 - d. Property to be benefitted by improvement approved by the Common Council of the City of Sturgeon Bay and which the Common Council of the City of Sturgeon Bay has determined is appropriate for deferment for other reasons.
- 3) Deferment of special assessments for agricultural land is authorized only when the following requirements are satisfied:
- a. The parcel of agricultural land must have been actively used for agricultural purposes for at least three of the previous five years and must continue to be used for agricultural purposes for the duration of the deferment; agricultural zoning is not required for deferment purposes. In the event that the applicant for the deferment has not owned the parcel long enough to satisfy this requirement, a showing previous agricultural use by previous owners for the time period required herein is sufficient to satisfy this requirement.
 - b. The agricultural use must be carried on by the owner or have been carried on by previous owners.
- 4) In the event there are structures on a parcel of real estate that is capable of being divided into two or more buildable lots which qualify for a deferment of special assessments and the structure or structures thereon must be connected to and must use sanitary sewer and water because of state law or other provisions of the Municipal Code, that required use of the sanitary sewer and water shall not disqualify the entire parcel for deferment; however, the Common Council shall collect the special assessment as to the minimum frontage required for creation of a buildable lot consistent with the applicable zoning at the time of the levy of the special assessment and shall defer the remainder of the special assessment in accordance with this deferment policy. In any event, the user of the sanitary sewer and water is not exempted by the deferment of special assessment from the requirement to pay the usual costs of lateral installation, hookup, and periodic user charges. In the event there are structures on a parcel of real estate that is not capable of being divided in two or more buildable lots which qualify for a deferment of special assessments and the structure or structures thereon must be connected to and must use sanitary sewer and water because of state law or other provisions of the Municipal Code, the Common Council may defer the special assessment as to that parcel

on such terms and conditions as it deems reasonable. In any event, the user of the sanitary sewer and water is not exempted by the defer of special assessment from the requirement to pay the usual costs of lateral installation, hookup, and periodic user charges.

- 5) Special assessments for which a deferment is granted may, at the option of the Common Council of the City of Sturgeon Bay, bear interest at a rate to be determined upon the approval of a special assessment deferment.
- 6) Special assessments for which a deferment is granted in accordance with this Resolution shall terminate upon the occurrence of any of the following events unless the Common Council approves a continuation of the deferment:
 - a. Any transfer of a part or all of the ownership of the real estate benefitting from the deferment,
 - b. The termination of agricultural use so that further agricultural use is a non-conforming use not permitted by the zoning ordinance.
 - c. Any development of vacant land.
 - d. The change in use of a parcel of real estate to a use which would not qualify for a deferment of special assessment.
 - e. Approval by the Common Council of a recommendation to terminate a deferment of a special assessment following a periodic review of cases of deferment of special assessment, or on the Common Council's own separate initiative at any time, provided that the persons or entities owning real estate benefitting from a deferment of special assessment are given notice of the review and are entitled to present evidence and speak in opposition to the termination of the deferment.
-  7) The Common Council shall review all existing deferments of special assessments at least every five years and may on its own initiative review any particular deferment to consider any change of circumstances that might justify termination of the deferment. Those owners of parcels of real estate benefitting from deferment of special assessments shall be provided with notice by mail of a consideration date at which said owners may appear with appropriate evidence relevant to the circumstances of the deferment. In the event that said owner or owners fail to respond, such failure to respond may be considered as sufficient reason to terminate the deferment without further notice.

- 8) Special assessments that have been deferred may be voluntarily paid at any time in full or in part during the existence of the deferment. At the termination of the deferment, an election must be made: a) to pay the special assessment in full; b) to pay part of the special assessment and the remainder by the appropriate installment method; or c) to pay the entire special assessment by the appropriate installment method. If the installment method is elected, any prepayment of unpaid special assessment must then be in full, with accrued interest. Interest shall begin to accrue upon the termination of the deferment.
- 9) All persons and entities seeking to obtain a deferment of a special assessment must sign a Deferment Agreement as a condition of the approval of the deferment by the Common Council; if the Agreement is not signed by all owners of record, the deferment cannot be granted.
- 10) Notwithstanding any contrary provisions in this Resolution, the Common Council may grant a deferment of a special assessment affecting any parcel of real estate under any conditions it deems appropriate, provided that at least three-quarters of the entire membership of the Common Council must approve the deferment.