



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA  
TUESDAY, DECEMBER 6, 2022  
6:00 P.M.  
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST  
DAVID J. WARD, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Public Comment on agenda items only.
6. Consideration of the following bills: General Fund – \$117,928.36, Capital Fund - \$200,131.64, Cable TV - \$5,361.25, TID #6 - \$780.00, TID #3 - \$475.00, Solid Waste Enterprise Fund - \$24,040.06, and Compost Site Enterprise Fund - \$117.65 for a grand total of \$348,833.96. [roll call]
7. **CONSENT AGENDA**
  - \* All items listed with an asterisk (\*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
  - \* a. Approval of 11/15/22 regular Common Council minutes.
  - \* b. Place the following minutes on file:
    - (1) Local Arts Board – 9/14/22
    - (2) Zoning Board of Appeals – 11/8/22
    - (3) Finance/Purchasing & Building Committee – 11/8/22
    - (4) Ad Hoc NERR Advisory Committee – 11/11/22
    - (5) Board of Canvassers – 11/14/22
  - \* c. Place the following reports on file:
    - (1) Fire Department Report – October 2022
  - \* d. Consideration of: Approval of Beverage Operator license.
  - \* e. Consideration of: Approval of Class B Beer license.
8. Mayoral Appointments.
9. Resolution re: Increase Boat Launce Fees.

10. Finance/Purchasing & Building Committee recommendation re: Approve the purchase of new Ford F-350 F3H 4x4 chassis from L & S Truck Center of Appleton in an amount not to exceed \$52,720.
11. Finance/Purchasing & Building Committee recommendation re: Approve the purchase of a Stainless Dump Body and V-Plow for One-Ton 4x4 chassis from Monroe Truck Equipment in an amount not to exceed \$30,099.
12. City Administrator report.
13. Mayor's report.
14. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 12-2-22

Time: 12:00pm

By: JM

NOTE: COUNCIL CHAMBERS WILL BE OPEN TO THE PUBLIC TO OBSERVE AND RENDER PUBLIC COMMENT ON AGENDA ITEMS ONLY. THE MEETING WILL BE LIVESTREAMED AT <https://sbtv.viebit.com/> AND CABLE ACCESS CHANNEL 988.

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 12/06/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
<b>GENERAL FUND</b>				
GENERAL FUND				
LIABILITIES				
19880	STURGEON BAY UTILITIES	EXTRA INTEREST-2022	01-000-000-24340	55.37
19880		SBU TAX ROLL AMOUNT-2022	01-000-000-24340	263.66
TOTAL LIABILITIES				319.03
TOTAL GENERAL FUND				319.03
<b>LAW/LEGAL</b>				
03950	DAVIS KUELTHAU	10/22 GENERAL LEGAL MATTERS	01-110-000-55010	1,248.00
03950		10/22 CONTRACT MATTERS	01-110-000-55010	208.00
03950		10/22 RIGHT OF WAY MATTERS	01-110-000-55010	468.00
16555	PINKERT LAW FIRM, LLP	TRAFFIC MATTERS	01-110-000-55010	4,747.50
16555		KOLSKI PROPERTY	01-110-000-55010	855.00
16555		10/22 ENFORCE LETTER- HERBST	01-110-000-55010	180.00
BUELOW	BUELOW, VETTER, BUIKEMA,	10/22 GENERAL LABOR MATTERS	01-110-000-57900	780.00
TOTAL				8,486.50
TOTAL LAW/LEGAL				8,486.50
<b>COMPUTER</b>				
HEARTBUS	HEARTLAND BUSINESS SYSTEMS, LLC	TECH SUPPORT	01-125-000-55550	1,783.50
HEARTBUS		CREDIT	01-125-000-55550	-1,783.50
TOTAL				0.00
TOTAL COMPUTER				0.00
<b>CITY ASSESSOR</b>				
ASSO APP	ASSOCIATED APPRAISALS	12/22 CONTRACT	01-130-000-55010	4,916.63
TOTAL				4,916.63
TOTAL CITY ASSESSOR				4,916.63
<b>ELECTIONS DEPARTMENT</b>				
02216	BAY VIEW LUTHERAN CHURCH	11/22 ELECTION RENT	01-155-000-57650	110.00
DOMINION	DOMINION VOTING SYSTEMS, INC	PAPER ROLLS	01-155-000-54999	128.75
PATH	PATH	11/22 ELECTION RENT	01-155-000-57650	110.00
TOTAL				348.75
TOTAL ELECTIONS DEPARTMENT				348.75
<b>CITY HALL</b>				
04575	DOOR COUNTY HARDWARE	BOLT/ANCHOR/BATTERIES	01-160-000-51400	22.56

INVOICES DUE ON/BEFORE 12/06/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04966	EAGLE MECHANICAL INC	VACUUM BREAKER KIT	01-160-000-55300	46.18
04966		FAUCET KIT	01-160-000-55300	67.88
04966		ELBOW	01-160-000-55300	9.96
19275	SHERWIN WILLIAMS	1 GAL PAINT	01-160-000-55300	47.45
19880	STURGEON BAY UTILITIES	421 MICHIGAN STREET	01-160-000-56150	3,056.67
19880		421 MICHIGAN STREET	01-160-000-58650	186.65
23730	WPS	10/22 MCHIGAN STREET	01-160-000-56600	1,633.89
23730		11/22 421 MICHIGAN STREET	01-160-000-56600	1,884.01
WARNER	WARNER-WEXEL LLC	PAPER PRODUCTS	01-160-000-51850	185.34
TOTAL				7,140.59
TOTAL CITY HALL				7,140.59
GENERAL EXPENDITURES				
03950	DAVIS KUELTHAU	10/22 FLEET FARM ANNEXATION	01-199-000-51525	702.00
APEX	APEX SAFETY AND COMPLIANCE LLC	3RD QTR SAFETY TRAINING	01-199-000-55605	3,575.00
US BANK	US BANK EQUIPMENT FINANCE	11/22 FIRE COPIER	01-199-000-55650	102.25
US BANK		11/22 FIRE COPY OVERAGES	01-199-000-55650	24.69
US BANK		11/22 FIRE COPY OVERAGES	01-199-000-55650	116.00
TOTAL				4,519.94
TOTAL GENERAL EXPENDITURES				4,519.94
POLICE DEPARTMENT				
US BANK	US BANK EQUIPMENT FINANCE	11/22 POLICE COPIER	01-200-000-55650	213.59
TOTAL				213.59
TOTAL POLICE DEPARTMENT				213.59
POLICE DEPARTMENT/PATROL				
03133	CELLCOM WISCONSIN RSA 10	10/22 CADELPOINT PORT SEC CAM	01-215-000-58999	53.24
04696	DOOR COUNTY TREASURER	10/22 FUEL BIL	01-215-000-51650	5,064.52
19880	STURGEON BAY UTILITIES	SUNSET BT LAUNCH	01-215-000-56150	13.39
19880		110 S NEENAH AVE CAMERA	01-215-000-56150	16.89
19880		SHORECREST RD CAMERA	01-215-000-56150	14.55
19959	SUPERIOR CHEMICAL CORP	VEHICLE WASH	01-215-000-58550	118.24
DEIBELE	LUKE DEIBELE	LPO TRAIN MEAL EXPENSE/DEIBELE	01-215-000-55600	93.32
REESEBOD	REESE'S BODY SHOP	SQUAD 10 REPAIRS	01-215-000-58600	10,558.78
TOTAL				15,932.93
TOTAL POLICE DEPARTMENT/PATROL				15,932.93
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS RISK SOLUTIONS	10/22 CONTRACT FEE	01-225-000-57950	110.78

DATE: 11/29/1922  
TIME: 14:41:56  
ID: AP443ST0.WOW

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INVOICES DUE ON/BEFORE 12/06/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
TOTAL				110.78
TOTAL POLICE DEPT. / INVESTIGATIONS				110.78
FIRE DEPARTMENT				
FIRE DEPARTMENT				
04696	DOOR COUNTY TREASURER	10/22 FUEL CHARGES	01-250-000-51650	3,383.86
14875	NWTC GREEN BAY	FIRE INSPECTOR MANUAL	01-250-000-56000	245.90
15890	PACK AND SHIP PLUS	AIR TEST SHIPPING	01-250-000-54999	13.70
16570	PIONEER FIRE COMPANY	UNIFORMS	01-250-000-52900	1,084.57
18448	RENNERTS FIRE EQUIP SER INC	E707 DRAIN VALVE	01-250-000-53000	56.57
19880	STURGEON BAY UTILITIES	92 E MAPLE STREET	01-250-000-56675	6.22
19880		MARTIN PARK RESTROOM	01-250-000-56675	6.22
19880		421 MICHIGAN STREET	01-250-000-56675	133.25
19880		TRUCK FILL	01-250-000-56675	52.22
19880		MEM FLD WARMING HOUSE	01-250-000-56675	49.73
19880		CITY GARAGE	01-250-000-56675	49.73
19880		GARLAND PARK	01-250-000-56675	6.22
19880		SUNSET CONSN CNTR	01-250-000-56675	49.73
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	15.54
19880		OTUMBA PARK	01-250-000-56675	6.25
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	6.22
19880		WEST SIDE FIRE STATION	01-250-000-56675	49.73
19880		WEST SIDE FIRE STATION	01-250-000-56150	123.35
19880		WEST SIDE FIRE STATION	01-250-000-58650	86.07
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	6.22
19880		38 S NEENAH AVE-RESTROOM	01-250-000-56675	31.08
19880		WEST SIDE BALLFLD LITES	01-250-000-56675	31.08
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	49.73
19880		FIRE TRAINING SITE	01-250-000-56675	6.22
19880		FIRE TRAINING SITE	01-250-000-56150	13.39
19880		QUINCY ST BALLFLD	01-250-000-56675	49.73
19880		10 PENNSYLVANIA ST DOCK	01-250-000-56675	15.54
19880		92 E MAPLE ST DOCK	01-250-000-56675	6.22
19880		1ST AVE MARINA/RESTROOM	01-250-000-56675	49.73
19880		KENTUCKY ST PRK RAMP	01-250-000-56675	6.22
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	49.73
19880		SIGN SHED	01-250-000-56675	6.22
19880		CHERY BLOSSOM PARK	01-250-000-56675	15.54
20725	T R COCHART TIRE CENTER	M732 TRAILER TIRE REPAIR	01-250-000-53000	12.00
AMPLITEL	AMPLITEL TECHNOLOGIES, LLC	PS MAINTENANCE	01-250-000-57550	591.91
KCI	KCI-BILL MURROCK	FIRE TRAINING SITE WEED SPRAY	01-250-000-51405	100.00
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	CABLE/FLEETRUNKER/LUG	01-250-000-53000	56.27
O'REILLY		OIL FILTER	01-250-000-53000	43.40
O'REILLY		DEF	01-250-000-53000	16.99
O'REILLY		DEF	01-250-000-53000	27.98
POMPS	POMP'S TIRE SERVICE. INC	E707 REAR ALIGNMENT	01-250-000-53000	112.00
TRUCK CO	TRUCK COUNTRY OF WISCONSIN	WHEEL BEARINGS E707	01-250-000-53000	686.53
TOTAL FIRE DEPARTMENT				7,408.81
TOTAL FIRE DEPARTMENT				7,408.81

INVOICES DUE ON/BEFORE 12/06/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
LARGE ITEM PICKUP / LEAF COLL				
GFLENVIR	GFL ENVIRONMENTAL, INC	1 FREON UNIT	01-311-000-58400	60.00
TOTAL				60.00
TOTAL LARGE ITEM PICKUP / LEAF COLL				60.00
ROADWAYS/STREETS				
04696	DOOR COUNTY TREASURER	COLD MIX	01-400-000-52200	277.22
TOTAL				277.22
TOTAL ROADWAYS/STREETS				277.22
SNOW REMOVAL				
SNOW REMOVAL				
SANACARE	SAN-A-CARE, INC	LIQUID DE-ICER STARTER KIT	01-410-000-52400	1,921.08
TOTAL SNOW REMOVAL				1,921.08
TOTAL SNOW REMOVAL				1,921.08
CURB/GUTTER/SIDEWALK				
04575	DOOR COUNTY HARDWARE	TAPPER BITS/FASTENERS	01-440-000-51200	14.89
04575		CLOTH HDW 36"X50" 1/8" MSH	01-440-000-51200	27.96
04575		MORTAR MIX	01-440-000-51200	34.36
TOTAL				77.21
TOTAL CURB/GUTTER/SIDEWALK				77.21
STREET MACHINERY				
04545	DOOR COUNTY COOPERATIVE/NAPA	BATTERY	01-450-000-53000	171.15
04545		CHAIN/CHAIN LINK	01-450-000-52150	33.48
04545		WIRE	01-450-000-53000	88.00
04575	DOOR COUNTY HARDWARE	RV/MARINE ANTIFREEZE	01-450-000-52150	8.00
04575		FASTENERS	01-450-000-52150	18.49
04575		RAKES	01-450-000-52700	59.97
04696	DOOR COUNTY TREASURER	10/22 FUEL 478.87GAL	01-450-000-51650	1,778.52
04696		10/22 DSL FUEL 550.47GAL	01-450-000-51650	2,636.21
20725	T R COCHART TIRE CENTER	FLAT TIRE REPAIR	01-450-000-53000	30.00
20725		TIRES AND DISPOSALS	01-450-000-53000	2,331.00
20725		TIRES/DISPOSALS	01-450-000-53000	280.00
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	AIR	01-450-000-52150	41.47
ADVAUTO		LUBE	01-450-000-52150	7.52
EH WULF	E.H. WOLF & SONS, INC.	72 GAL 15W40 OIL	01-450-000-53000	1,074.96
JANDU	JANDU PETROLEUM	PREMIUM GASOLINE	01-450-000-51650	144.05
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	SOLDER	01-450-000-52150	11.98
O'REILLY		BLUE DEF	01-450-000-52150	55.98
ROLLIN	ROLLIN-ON TRAILER SALES,LLC	TRAILER AXLE	01-450-000-53000	624.22

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CITY OF STURGEON BAY  
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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
TOTAL				9,395.00
TOTAL STREET MACHINERY				9,395.00
CITY GARAGE				
13360	MENARDS-GREEN BAY EAST	SBU CHARGE REIMBURSE	01-460-000-52350	193.54
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	13.39
19880		CITY GARAGE	01-460-000-56150	877.65
19880		CITY GARAGE	01-460-000-58650	76.35
AMERWELD	AMERICAN WELDING & GAS, INC	MONTHLY AIR/GAS BOTTLE RENTAL	01-460-000-58999	161.51
VANS	VANS FIRE & SAFETY, INC	FIRE EXTING INSPECT-DPW-TRCKS	01-460-000-58999	962.55
TOTAL				2,284.99
TOTAL CITY GARAGE				2,284.99
HIGHWAYS - GENERAL				
07887	WALTER HANISKO	SAFETY CLOTHING/HANISKO	01-499-000-56800	49.00
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE	01-499-000-58000	17.37
19880		EGG HARBR RD TRFFC LITE	01-499-000-58000	29.28
19880		N 14TH AVE/EGG HRBR TRFFC LITE	01-499-000-58000	33.36
19880		TRFFC WARNING LITES	01-499-000-58000	5.50
19880		MADISON AVE TRFFC LITES	01-499-000-58000	132.70
19880		342 ORNAMENTAL ST LIGHT	01-499-000-58000	5,134.53
19880		595 OVERHEAD ST LIGHTS	01-499-000-58000	6,751.41
19880		S LANSING & W WALNUT SIGN	01-499-000-58000	9.75
19880		1ST AVE EAST SIDE DOCK	01-499-000-58000	113.01
19880		OLD HWY RD SIGN	01-499-000-58000	17.83
YOUNK	RYAN YOUNK	SAFETY CLOTHING/YOUNK	01-499-000-56800	21.09
TOTAL				12,314.83
TOTAL HIGHWAYS - GENERAL				12,314.83
PARK & RECREATION ADMIN				
PULSE	PENINSULA PULSE	ADVERTISING	01-500-000-57450	283.50
TOTAL				283.50
TOTAL PARK & RECREATION ADMIN				283.50
PARKS AND PLAYGROUNDS				
04545	DOOR COUNTY COOPERATIVE/NAPA	OIL	01-510-000-51900	91.98
04545		FITTING	01-510-000-52700	8.99
04575	DOOR COUNTY HARDWARE	HAND TROWEL	01-510-000-52700	17.18
04575		FUSE	01-510-000-51900	7.38
04575		V-BELTS	01-510-000-51900	58.78

INVOICES DUE ON/BEFORE 12/06/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04575		ROPE/DRILL BIT/SCREW EYE	01-510-000-52550	30.76
04575		KEYS	01-510-000-52350	7.17
04575		FASTENERS/ANCHORS	01-510-000-52350	27.32
04575		FASTENERS	01-510-000-52550	7.12
04575		DOOR STOP/FASTENERS	01-510-000-51850	7.55
04575		PAINT & PAINT SUPPLIES	01-510-000-52100	321.59
04575		ADAPTER/HARDWARE	01-510-000-56250	43.13
04575		KEYS	01-510-000-56250	7.17
04575		BRUSH/PAINT TRAYS	01-510-000-52100	20.17
04575		FASTENERS	01-510-000-52350	1.02
04696	DOOR COUNTY TREASURER	10/22 FUEL 446.11G	01-510-000-51650	1,656.85
19880	STURGEON BAY UTILITIES	MICHIGAN ST CHARGING STATION	01-510-000-56150	63.61
19880		MARTIN PARK	01-510-000-56150	25.42
19880		MARTIN PARK RESTROOM	01-510-000-58650	61.61
19880		MEM FLD WARMING HOUSE	01-510-000-56150	125.46
19880		MEM FLD WARMING HOUSE	01-510-000-58650	494.26
19880		GARLAND PARK	01-510-000-56150	14.21
19880		GARLAND PARK	01-510-000-58650	18.52
19880		SUNSET CONSN CNTR	01-510-000-56150	103.22
19880		SUNSET CONSN CNTR	01-510-000-58650	52.16
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	125.68
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	36.38
19880		OTUMBA PARK	01-510-000-56150	39.08
19880		OTUMBA PARK	01-510-000-58650	23.78
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	157.85
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	25.32
19880		MADISON AVE CHARGING STATION	01-510-000-56150	52.52
19880		JAYCEES BALLFLD STAND	01-510-000-56150	13.39
19880		220 N 3RD AVE POWER PANEL	01-510-000-56150	13.39
19880		MICHIGAN STREET FLAG LIGHT	01-510-000-56150	31.57
19880		MEM FLD PKG LOT LITES	01-510-000-56150	13.39
19880		WEST SIDE BALLFLD LITES	01-510-000-58650	18.00
19880		MEM FLD COMPLEX	01-510-000-56150	993.02
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	55.94
19880		OTUMBA PRK WALKWAY	01-510-000-56150	17.72
19880		QUINCY ST BALLFLD	01-510-000-58650	27.00
19880		1ST AVE CHARGING STATION	01-510-000-56150	41.54
19880		SIGN SHED	01-510-000-56150	23.44
19880		SIGN SHED	01-510-000-58650	18.52
19880		CHERY BLOSSOM PARK	01-510-000-56150	31.02
19880		CHERY BLOSSOM PARK	01-510-000-58650	28.82
BLAKECIH	BLAKE CIHLAR	SAFETY CLOTHING/B CIHLAR	01-510-000-56800	214.09
LUX	LUXEMBURG IMPLEMENT COMPANY	MOWER BLADE	01-510-000-51900	79.35
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	TRAILER PARTS	01-510-000-53000	20.99
POLLOCK	DALE POLLOCK	SAFETY REIMBURSE/POLLOCK	01-510-000-56800	250.00
VANS	VANS FIRE & SAFETY, INC	CITY HALL FIRE EXTING INSPECT	01-510-000-58999	505.71
TOTAL				6,130.14
TOTAL PARKS AND PLAYGROUNDS				6,130.14
BALLFIELDS				
BALLFIELDS				
HORST	HORST DISTRIBUTING	CHALK	01-520-000-54999	68.70
HORST		RED FIELD DRY	01-520-000-54999	315.00



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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
BALLFIELDS				
BALLFIELDS				
TOTAL BALLFIELDS				383.70
TOTAL BALLFIELDS				383.70
MUNICIPAL DOCKS				
19880	STURGEON BAY UTILITIES	36 S NEENAH PK LOT LITES	01-550-000-56150	257.50
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	106.52
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	20.03
19880		38 S NEENAH AVE-RESTROOM	01-550-000-56150	179.26
19880		38 S NEENAH AVE-RESTROOM	01-550-000-58650	320.04
20070	TAPCO	HOST FEE BOAT LAUNCH PAY STATN	01-550-000-58999	50.00
DIAMOND	DIAMOND BUSINESS GRAPHICS	SEASONAL BOAT STICKERS	01-550-000-51600	337.91
TOTAL				1,271.26
TOTAL MUNICIPAL DOCKS				1,271.26
WATERFRONT PARKS & WALKWAYS				
13360	MENARDS-GREEN BAY EAST	CONCRETE SEALER	01-570-000-54999	33.68
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY	01-570-000-56150	57.88
19880		DC MUSEM PKG LOT	01-570-000-56150	111.63
19880		JUNIPER ST WALKWAY LTS	01-570-000-56150	37.13
19880		JUNIPER ST PRKING LOT	01-570-000-56150	27.34
19880		10 PENNSYLVANIA ST DOCK	01-570-000-58650	310.38
19880		48 KENTUCKY ST WTR FRT	01-570-000-56150	86.80
19880		92 E MAPLE ST DOCK	01-570-000-58650	41.62
19880		1ST AVE MARINA/RESTROOM	01-570-000-56150	162.71
19880		1ST AVE MARINA/RESTROOM	01-570-000-58650	63.50
19880		KENTUCKY ST PRK RAMP	01-570-000-56150	196.51
19880		48 KENTUCKY ST CITY MARINA	01-570-000-58650	31.29
TOTAL				1,160.47
TOTAL WATERFRONT PARKS & WALKWAYS				1,160.47
EMPLOYEE BENEFITS				
EBC CORP	EMPLOYEE BENEFITS CORPORATION	FAS/COBRA/REB RENEWALS	01-600-000-50510	931.00
TOTAL				931.00
TOTAL EMPLOYEE BENEFITS				931.00
COMMUNITY & ECONOMIC DEVLPMT				
15028	MARTY OLEJNICZAK	MEAL/MILEAGE/OLEJNICZAK	01-900-000-55600	119.26
USBANK	US BANK	PARKING	01-900-000-55600	5.00
USBANK		MEAL EXPENSE/OLEJNICZAK	01-900-000-55600	8.21
USBANK		LODGING/OLEJNICZAK	01-900-000-55600	96.00

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CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/06/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
USBANK		MEAL EXPENSE/OLEJNICZAK	01-900-000-55600	11.78
USBANK		LODGING/OLEJNICZAK	01-900-000-55600	215.12
TOTAL				455.37
TOTAL COMMUNITY & ECONOMIC DEVLPMT				455.37
TOTAL GENERAL FUND				86,343.32
CAPITAL FUND				
GENERAL EXPENDITURES				
14826	NORTHEAST ASPHALT, INC.	CITY PORTION -FINL PRJCT 2201B	10-199-000-51525	151,879.86
14826		SBU PORTION -FINL PRJCT 2201B	10-199-000-51525	2,120.00
TOTAL				153,999.86
TOTAL GENERAL EXPENDITURES				153,999.86
PATROL				
PATROL				
11545	MAPLE STREET SIGN CO.	INSTALL GRAPHICS-NEW SQUAD 80	10-215-000-59035	548.69
TOTAL PATROL				548.69
TOTAL PATROL				548.69
STORM SEWERS				
EXPENSE				
KITTY	KITTY O'REILLY'S IRISH PUB	STORM SEWER WORK/KITTYS	10-300-000-59115	9,575.00
TOTAL EXPENSE				9,575.00
TOTAL STORM SEWERS				9,575.00
ROADWAYS/STREETS				
ROADWAYS/STREETS				
14826	NORTHEAST ASPHALT, INC.	ALLEY PAY REQUEST #2 -FINAL	10-400-000-59100	14,162.11
R0000421	WI DEPT OF TRANSPORTATION	HWY 42/57 INTERSECTIONS	10-400-000-59095	5,315.69
TOTAL ROADWAYS/STREETS				19,477.80
ANNUAL RESURFACING & BASE REP.				
HARVS	HARV'S ELECTRIC	SPEED BOARD ELECTRICAL	10-400-110-59095	670.29
TOTAL ANNUAL RESURFACING & BASE REP.				670.29
TOTAL ROADWAYS/STREETS				20,148.09
WATERFRONT PARKS & WALKWAYS				

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CITY OF STURGEON BAY  
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INVOICES DUE ON/BEFORE 12/06/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
PIER	PIER & WATERWAY SOLUTIONS,LLC	STONE HARBOR DOCK REPAIRS	10-570-000-59075	9,780.00
PIER		STONE HARBOR DOCK REPAIRS	10-570-000-59075	6,080.00
TOTAL				15,860.00
TOTAL WATERFRONT PARKS & WALKWAYS				15,860.00
TOTAL CAPITAL FUND				200,131.64
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
MANN	MANN COMMUNICATIONS, LLC	12.6.22 CONTRACT	21-000-000-55015	5,361.25
TOTAL CABLE TV / GENERAL				5,361.25
TOTAL CABLE TV / GENERAL				5,361.25
TOTAL CABLE TV				5,361.25
TID #6 DISTRICT				
TID #6 DISTRICT				
TID #6 DISTRICT				
03950	DAVIS KUELTHAU	10/22 TID 6 LEGAL MATTERS	22-360-000-55001	780.00
TOTAL TID #6 DISTRICT				780.00
TOTAL TID #6 DISTRICT				780.00
TOTAL TID #6 DISTRICT				780.00
TID #3 DISTRICT				
TID #3 DISTRICT				
\$1.685 NOTES				
01761	ASSOCIATED TRUST COMPANY	ANNUAL FEE	27-330-937-70002	475.00
TOTAL \$1.685 NOTES				475.00
TOTAL TID #3 DISTRICT				475.00
TOTAL TID #3 DISTRICT				475.00
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
02005	BAY ELECTRONICS, INC.	#39 TRCK REFUSE CAMERA REPAIRS	60-000-000-53000	782.50
04575	DOOR COUNTY HARDWARE	FASTENERS	60-000-000-53000	3.92
04696	DOOR COUNTY TREASURER	10/22 DSL FUEL 813.15GAL	60-000-000-51650	3,894.17
06012	FASTENAL COMPANY	DISPOSABLE COVERALLS	60-000-000-54999	228.61
20725	T R COCHART TIRE CENTER	TIRE CHANGES	60-000-000-52850	180.00
20725		TIRE CHANGES	60-000-000-52850	120.00
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	OIL	60-000-000-52050	177.03

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CITY OF STURGEON BAY  
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INVOICES DUE ON/BEFORE 12/06/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
GFLENVIR	GFL ENVIRONMENTAL, INC	240.92 TON GARBAGE	60-000-000-58300	16,201.86
GFLENVIR		67.41 TON RECYCLE	60-000-000-58350	1,059.70
ONESOURC	ONESOURCE PARTS	GRIPPERS	60-000-000-53000	119.84
ONESOURC		JOYSTICK	60-000-000-53000	1,246.38
ONESOURC		FREIGHT	60-000-000-53000	26.05
TOTAL SOLID WASTE ENTERPRISE FUND				24,040.06
TOTAL SOLID WASTE ENTERPRISE FUND				24,040.06
TOTAL SOLID WASTE ENTERPRISE				24,040.06
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
19880	STURGEON BAY UTILITIES	92 E MAPLE STREET	64-000-000-58999	2.00
19880		MARTIN PARK RESTROOM	64-000-000-58999	2.00
19880		421 MICHIGAN STREET	64-000-000-58999	10.00
19880		MEM FLD WARMING HOUSE	64-000-000-58999	6.00
19880		CITY GARAGE	64-000-000-58999	6.00
19880		GARLAND PARK	64-000-000-58999	2.00
19880		SUNSET CONSN CNTR	64-000-000-58999	6.00
19880		FRANK GRASSE MEM SHELTER	64-000-000-58999	2.00
19880		OTUMBA PARK	64-000-000-58999	2.00
19880		WEST SIDE WARMING HOUSE	64-000-000-58999	2.00
19880		WEST SIDE FIRE STATION	64-000-000-58999	6.00
19880		38 S NEENAH AVE PAVILLION	64-000-000-58999	2.00
19880		38 S NEENAH AVE-RESTROOM	64-000-000-58999	4.00
19880		WEST SIDE BALLFLD LITES	64-000-000-58999	4.00
19880		GIRLS LITTLE LEAGUE	64-000-000-58999	6.00
19880		COMPOST SITE	64-000-000-56150	25.65
19880		FIRE TRAINING SITE	64-000-000-58999	2.00
19880		QUINCY ST BALLFLD	64-000-000-58999	6.00
19880		10 PENNSYLVANIA ST DOCK	64-000-000-58999	2.00
19880		92 E MAPLE ST DOCK	64-000-000-58999	2.00
19880		1ST AVE MARINA/RESTROOM	64-000-000-58999	6.00
19880		KENTUCKY ST PRK RAMP	64-000-000-58999	2.00
19880		48 KENTUCKY ST CITY MARINA	64-000-000-58999	6.00
19880		SIGN SHED	64-000-000-58999	2.00
19880		CHERY BLOSSOM PARK	64-000-000-58999	2.00
TOTAL COMPOST SITE ENTERPRISE FUND				117.65
TOTAL COMPOST SITE ENTERPRISE FUND				117.65
TOTAL COMPOST SITE ENTERPRISE FUND				117.65
TOTAL ALL FUNDS				317,248.92

**MANUAL CHECKS**

SPECTRUM \$181.92  
11/10/22  
Check # 91072  
10/22 Cable Statement Charges  
01-160-000-58999

AT&T FIRST MOBILITY \$1,526.23  
11/10/2022  
Check # 91073  
10/22 Police Cellphone Statement  
01-215-000-58250

INLAND LAKE HARVESTERS INC \$24,975.00  
11/14/22  
Check # 91074  
Shore Conveyor-Final Payment  
10-560-000-59070

SECURIAN FINANCIAL GROUP \$2,677.56  
11/15/22  
Check # 91075  
12/22 Life Insurance  
01-600-000-50552

SUN LIFE FINANCIAL \$2,224.33  
11/15/2022  
Check # 91076  
12/22 Short- & Long-Term Disability  
01-000-000-21545

**TOTAL MANUAL CHECKS \$31,585.04**

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CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/06/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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SUMMARY OF FUNDS:

GENERAL FUND	86,243.32	117,928.34
CAPITAL FUND	200,131.64	
CABLE TV	5,361.25	
TID #6 DISTRICT	780.00	
TID #3 DISTRICT	475.00	
SOLID WASTE ENTERPRISE	24,040.06	
COMPOST SITE ENTERPRISE FUND	117.65	
TOTAL --- ALL FUNDS	317,248.92	348,833.94

Helen Bacon Nov 29<sup>th</sup>, 2022  
Seth W... 11/29/22  
Dan Allen 11/29/22

COMMON COUNCIL  
November 15, 2022

A meeting of the Common Council was called to order at 6:00 p.m. by Council President Williams. The Pledge of Allegiance was recited. Roll call: Bacon, Statz, Williams, Nault, Wiederanders and Reeths were present. Gustafson was excused.

Nault/Reeths to adopt the agenda. Carried.

The following people spoke during public comment: Chris Larsen, 1411 N. 14<sup>th</sup> Ave; Connie Larsen, 1411 N. 14<sup>th</sup> Ave; Karl Schroeder, 1457 N. 12<sup>th</sup> Pl.

Bacon/Wiederanders to approve following bills: General Fund – \$186,253.82, Capital Fund - \$8,106.40, TID #6 - \$520.00, TID #4 - \$3,706.26, and Compost Site Enterprise Fund - \$110.00 for a grand total of \$198,696.48. Roll call: All voted aye. Carried.

Nault/Statz to approve consent agenda:

- a. Approval of 10/31/22 special and 11/1/22 regular Common Council minutes.
- b. Place the following minutes on file:
  - (1) Community Protection & Services Committee – 9/7/22
  - (2) City Plan Commission – 10/19/22
  - (3) Finance/Purchasing & Building Committee – 10/25/22
- c. Place the following reports on file:
  - (1) Police Department Report – October 2022
  - (2) Bank Reconciliation – October 2022
  - (3) Revenue & Expense Report – October 2022
- d. Consideration of: Approval of Beverage Operator licenses.
- e. Consideration of: Approval of Street Closure Application for Destination Sturgeon Bay Unwrapping Sturgeon Bay.
- f. Consideration of: Approval of Street Closure Application for Destination Sturgeon Bay for Christmas By the Bay Parade.

Carried.

There were no mayoral appointments.

Statz/Wiederanders to read in title only and adopt the second reading of ordinance re: Annexing property to the City of Sturgeon Bay known as Kerscher property on STH 42/57 and apply temporary zoning. Carried.

Wiederanders/Statz to read in title only and adopt second reading of ordinance re: Rezone a portion of parcel #281-70-32001410C located at 1361 N. 14<sup>th</sup> Ave from Agricultural (A) to Multiple Family Residential (R-4). Discussion took place regarding that the state approval process is more associated with the building and not zoning and the action this evening is zoning, the conditions that the Common Council approved that would be met no later than the second reading of the ordinance, and that the next step is pertaining to the Finance/Purchasing and Building Committee recommendation regarding development incentives for Estes Investments LLP and creation of a development agreement. Carried.

Statz/Wiederanders to adopt resolution regarding Door County Hazard Mitigation Plan. Carried.

## RECOMMENATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the following development incentives for Estes Investment, LLP:

- Estes Investment, LLP would be responsible for the design of the sewer/water extensions.
- City and Sturgeon Bay Utilities would seek approval of the extensions through the Wisconsin DNR.
- Estes Investment, LLP will bid and contract for the construction of the mains, subject to City approval of the final bid amount.
- Estes Investments, LLP will construct the apartment building after receiving all necessary zoning approvals and building permits.
- Upon issuance of an occupancy permit for the apartment building, City will reimburse Estes Investment, LLP for the installation cost of the sanitary sewer and water mains.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Helen Bacon, Chr.

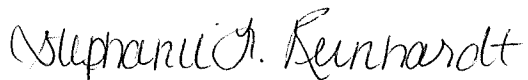
Introduced by Bacon. Bacon/Wiederanders to approve. Carried.

City Administrator VanLieshout gave his report.

There was no mayors report.

Statz/Bacon to adjourn. Carried. The meeting adjourned at 6:43 p.m.

Respectfully submitted,



Stephanie L. Reinhardt  
City Clerk/HR Director





CITY OF STURGEON BAY  
LOCAL ARTS BOARD MEETING  
Wednesday, September 14, 2022, 8:30 A.M.  
Council Chambers, City Hall, 421 Michigan Street

A meeting of the Local Arts Board was called to order at 8:31 A.M., by Chairperson/Alder Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

**Roll Call [1]:** Members present were Alder Helen Bacon, Claire Morkin, and Margaret Lockwood. Stephanie Trenchard and melaniejane were excused. City Administrative Assistant Suzanne Miller was also in attendance.

**Adoption of the Agenda [2]:** Moved by Morkin and seconded by Lockwood to adopt the following agenda.

1. Roll Call
2. Adoption of the agenda
3. Review of Minutes from August 10<sup>th</sup>, 2022
4. Public comment on agenda items
5. Chair's report
6. Discussion and follow up on the Wisconsin Sea Grant mural
7. Discussion of creating "Call for Artist" for Sculpture Loan Program
8. Discussion/Identification of pieces to include as Public Art on Local Arts Board Webpage
9. Adjourn

All in favor. Carried.

**Review of Minutes from August 10<sup>th</sup>, 2022 [3]:** No corrections or changes were requested.

**Public comment on agenda items [4]:** No public comments.

**Chair's report [5]:** Chair Bacon spoke on the following items:

- a. Report on *Produce and Pollinators*, the recently completed mural by Erin LaBonte at Bayside Bargains that was commissioned for the Granary Project. Mural honors/includes the historic Granary, Water/Marine transportation, and agriculture.
- b. Update on possibility that Sea Grant may commission a second mural with unspent funds from their 50<sup>th</sup> Anniversary Commemorative mural program. An artist from the original competition submitted a low-cost proposal for a mural featuring the three sunken vessels located near Bullhead Point. Proposed locations include Bullhead Point and Sunset Park. The artist is not available until 2023. If the commission is granted, University of Wisconsin Sea Grant will pay the artist and the City will complete and cover the expenses of installation.
- c. Explanation of the City's budget process, which has started. The Committee of the Whole will meet on 9.26.22 to review half of the budget and again two weeks later to review the remainder. A public hearing will follow. The funding proposed by the Local Arts Board for stipends and an operating budget in 2023, previously approved by the Common Council, will not be certain until the Council approves the final 2023 budget.
- d. melaniejane was unable to meet with City Clerk Stephanie Reinhardt so there is no report on the Local Arts Board website.

**Update on Sea Grant mural [6]:** Bacon reported the Sea Grant 50<sup>th</sup> Anniversary mural is nearing completion. Artists Erin LaBonte and Don Krumpas of Yonder Studio (Algoma) were joined by Jody Henseler (a Manitowoc Public Schools science teacher) in creating the mural and ensuring it is scientifically correct. Sea Grant video producer Bonnie Willison is in the process of producing a video chronicling the creation of the mural which may include filming the installation. Discussions between artists and Municipal Services regarding the specifics of the installation are in progress. A public event (Meet and Greet with the Artist / Unveiling / Ribbon Cutting) is planned

for the morning of Saturday, October 15<sup>th</sup> and the media will be invited. Jennifer Smith of Sea Grant will create a press release.

**Discussion of creating “Call for Artist” for Sculpture/Art Loan Program [7]:** Bacon and the Board discussed the information and materials that may be requested in an upcoming Call for Artists for the Art/Sculpture Loan Program. The two-year contract for *Crosswind Approach* will end in summer 2023. Suggestions included:

- Accepting 1-2 pieces
- Providing applicants with a written vision of the waterfront promenades.
- Two-year contract required
- Applicant's must be at least 18 years of age
- Artist's biography and Artist's statement requested.
- There will be no fee for an artist to submit
- Stipend will be paid (bending City budget approval)
- Artist is responsible for costs of shipping and returning the artwork
- City will bear responsibility and cost of installation
- Jennifer Smith will be consulted for information concerning where to publish the call. A decision must be made as to whether to publish the call statewide vs. local only.
- Panel reviewing artists and artwork will include Municipal Services Director Mike Barker, City Administrator Josh VanLieshout, and interested members of the Local Arts Board

Bacon will create a draft “Call for Artists” document for review and discussion by the Board at the next meeting.

**Discussion/Identification of pieces to include as Public Art on Local Arts Board Webpage [8]:** Existing artwork previously discussed included:

Sculptures:

- *Crosswind Approach* on East Waterfront Promenade (Steven Haas)
- *Garden Kaleidoscope* at Stangel Accounting and Tax on Michigan St. (R.C. Anderson)
- *Door County Veteran's Memorial and Eagle* [Old Abe] at City Hall on Michigan St. (rendering by Mark Mille, created/cast by Domus Dei/Massimiliano Del Monte in Rome, Italy).
- *Confluence* in Graham Park on Pennsylvania St. (Rob Soukup)
- *Woolly* in Bayview Park on Larch St. (Carl Vanderheyden)

Murals:

- Pollinators to Produce at Bayside Bargains on Maple St. (Erin LaBonte)
- Sea Grant 50<sup>th</sup> Anniversary Mural at City Hall on Michigan St. (Erin LaBonte)

Additional works added/discussed:

- Outdoor Sculptures at Margaret Lockwood Gallery on 2<sup>nd</sup> Ave.
- *Fruits of Sturgeon Bay* in U.S. Post office on Louisiana St. (Santos Zingale)
- Twin murals in Door County Library on 4<sup>th</sup> Ave (Jessie Kalmbach Chase)
- 3-panel mural created for the original library in the former Sturgeon Bay High School on 5<sup>th</sup> Ave. Current location or whether the murals were saved when the library was relocated or the school demolished is unknown. (Jessie Kalmbach Chase)
- Murals/signs on Get Real Café on Madison Ave. Are these murals or advertising/signs? (Zane Statz)
- Sculptures outside of private home on Jefferson St. Miller will obtain contact information for homeowners.

**Next Meeting Date: Wednesday, November 9th @ 8:30 A.M. – Council Chambers, City Hall.**

**Motion to adjourn [9]:** by Morkin with second by Lockwood. All in favor. Motion carried. Meeting adjourned at 9:48 A.M.

Respectfully submitted,

Suzanne Miller

**CITY OF STURGEON BAY  
Zoning Board of Appeals  
November 8, 2022**

The City of Sturgeon Bay Zoning Board of Appeals was called to order at 12:00 p.m. by Chairperson William Murrock in Council Chambers, City Hall, 421 Michigan Street.

**Roll call:** Members William Murrock, William Chaudoir, Dave Augustson and Ron Vandertie were present. Members Nancy Schopf and Morgan Rusnak were excused. Staff present were Community Development Director Marty Olejniczak and Community Development Administrative Assistant Cindy Sommer.

**Adoption of agenda:** Moved by Mr. Augustson, seconded by Mr. Chaudoir to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from September 27, 2022.
4. Approval of minutes from October 11, 2022.
5. Public Hearing: Variances from Section 20.27(2) of the municipal code for Andrew Loch located at the southeast corner of S Lansing Avenue and W Spruce Street, parcel #281-46-65090102.
6. Consideration of: Variances from Section 20.27(2) of the municipal code for Andrew Loch located at the southeast corner of S Lansing Avenue and W Spruce Street, parcel #281-46-65090102.
7. Adjourn.

All ayes. Carried.

**Approval of minutes from September 27, 2022 and October 11, 2022:** Moved by Mr. Chaudoir, seconded by Mr. Augustson to approve the minutes of September 27, 2022 and October 11, 2022. All ayes. Motion carried.

**Public hearing: Variances from Section 20.27(2) of the municipal code for Andrew Loch located at the southeast corner of S Lansing Avenue and W Spruce Street, parcel #281-46-65090102:**  
Chairperson Murrock opened the public hearing at 12:01 p.m.

Mr. Olejniczak explained this is a request for a variance on a 52' x 162' vacant, surveyed lot for Andrew Loch that was recently rezoned from C-1 to C-5, which requires buildings be set back 20 feet from the front and 8 feet from the side lot lines. Mr. Loch is requesting a variance to allow for a 30' x 44' building that would be set back 15'6" from the front lot line and 6'6" from the side lot line. Most of the buildings in the surrounding area either have a variance or predate the zoning code, making them non-conforming. Mr. Loch is proposing to put the building well away from Spruce Street to allow as much space as possible between his building and the neighbor at 61 W. Spruce Street. Mr. Loch does not yet have a final building plan as he is waiting to see if this variance will be granted.

Mr. Andrew Loch of 2450 San Lorenz Dr., Green Bay explained that he would like to build a workshop for his drain cleaning business with laundry and kitchen space. He does not have any employees and is not looking to expand his business beyond his one truck/one man operation. He explains his building plan calls for 12' side walls, a 5/12 roof pitch and diamond coat horizontal siding, which is similar in appearance to dutch lap vinyl siding. There would be 5 windows, 3 exterior doors and one interior door. He is also planning to put in a concrete driveway. He has become acquainted with the nearby property owners and he indicates that none have indicated opposition to his plan.

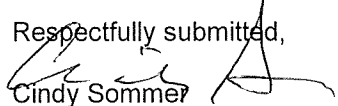
No members of the public presented for the hearing and there were no letters regarding the variance request. The public hearing was declared closed at 12:23 p.m.

**Consideration of: Variances from Section 20.27(2) of the municipal code for Andrew Loch located at the southeast corner of S Lansing Avenue and W Spruce Street, parcel #281-46-65090102:**

Motion by Mr. Chaudoir to approve the variance request as presented with the reasoning that it is a corner lot with severe restrictions, the request is reasonable, it fills a vacant lot in the city and Mr. Loch has gone to the extra effort to work with his neighboring property owners. Motion seconded by Mr. Vandertie. Roll call vote, all ayes. Motion carried.

Moved by Mr. Auguston, seconded by Mr. Vandertie to adjourn. All ayes. Motion carried. The meeting adjourned at 12:27 p.m.

Respectfully submitted,

  
Cindy Sommer

Community Development Administrative Assistant

**FINANCE/PURCHASING & BUILDING COMMITTEE**  
**November 8, 2022**

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon and Wiederanders present. Alderperson Williams was excused. Also present: City Administrator VanLieshout, City Treasurer/Finance Director Clarizio, Municipal Services Director Barker, and Office Accounting Assistant II Metzger.

A motion was made by Alderperson Wiederanders, seconded by Alderperson Bacon to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Request to Lease Property at Tacoma Beach Road.
5. Consideration of: Award of Bid for a 2022 or newer One-Ton 4x4 Chassis
6. Consideration of: Award of Bid for a 2022 or newer Stainless Dump Body and V-Plow for a One-Ton 4x4 Chassis.
7. Consideration of: Increase Boat Launch Fees.
8. Review bills.
9. Adjourn.

Carried.

No one spoke during public comment on agenda items and other issues related to finance & purchasing.

Consideration of: Request to Lease Property at Tacoma Beach Road.

City Administrator Van Lieshout indicated Tim and Mary Wright have requested to lease property on Tacoma Beach Rd. The property was a piece of a street right of way that was originally dedicated to the City as required per state statutes. They have proposed to lease the property offering \$75.00 annually for 5 years, and making improvements such as removing fallen trees, weeding and overall clean up. Mr. Van Lieshout stated the City has numerous leases of City owned shorefront with private entities, ranging from recreational boat slips to commercial and industrial use such as the tug boats. The issue with this property is the nature of its dedication. He presented the options for the Committees consideration including reject the offer as was done with their initial offer to purchase, counter the offer, accept conditionally upon review by the City Attorney or refer to the Park and Recreation Board. The Committee discussed the presented options in addition, to the property condition, water weed concerns, parking issues and legal aspects of the dedication.

Moved by Alderperson Wiederanders, seconded by Alderperson Bacon to direct Staff to conditionally accept the offer upon review of legal aspects by the City Attorney. Carried.

Consideration of: Award of Bid for a 2022 or newer One-Ton 4x4 Chassis:

Municipal Service Director Barker presented the following bid from L&S Trucking in the amount of \$52,720, for the purchase of a 2022 or newer one-ton 4x4 chassis. The 2022 capital budget allocated \$80,000 for this purchase and the purchase of Stainless Dump Body and V-Plow. The dealer was not able to offer a trade in value at this time since current truck will continue to be used until the new truck arrives which is unknown at this point. They will provide a current trade in value when the new truck arrives.

L&S Truck Center Appleton, WI  
(1) New For F-350 F3H 4x4

Trade-in Value     TBD  
Purchase Price     \$52,720

Moved by Alderperson Bacon, seconded by Alderperson Wiederanders to recommend to Common Council to approve the purchase of a new Ford F-350 F3H 4x4 chassis from L&S Truck Center of Appleton in an amount not to exceed \$52,720. Carried.

Consideration of: Award of Bid for a 2022 or newer Stainless Dump Body and V-Plow for a One-Ton 4x4 Chassis.

Municipal Service Director Barker presented the following bids for the purchase of a 2022 or newer Stainless Dump Body and V-Plow for a One-Ton 4x4 Chassis. Monroe Truck Equipment was the lowest bid at \$30,099. The bid is \$2,819 over the budget for the purchase of the bed, truck and plow but the bid does not include a trade in for the current truck until the new vehicle's arrival.

Monroe Truck Equipment, DePere WI		Truck Equipment, Green Bay, WI	
Body	\$15,778.00	Body	\$22,146.25
Plow	\$9,067.00	Plow	\$11,253.00
Labor	\$5,254.00	Labor	\$ 4,305.00
Total Price	\$30,099.00	Total Price	\$37,704.25

Moved by Alderperson Wiederanders, seconded by Alderperson Bacon to recommend to Common Council to approve the purchase of a Stainless Dump Body and V-Plow for a One-Ton 4x4 Chassis from Monroe Truck Equipment in an amount not to exceed \$30,099. Carried.

Consideration of: Increase Boat Launch Fees.

Municipal Services Director Barker the Park and Recreation Committee/Board has reviewed and approved the boat launch fee increases. Their only concern was justification of the fee increases considering one launch is staffed with a restroom in close proximity while the other in not staffed and the restroom is a distance away. The launch fees were last increased in 2011. The proposed increases would raise the daily pass to \$8.00; seasonal pass for City Residents from \$44 to \$50 and seasonal Non-Resident from \$73 to \$80. The commercial launch would increase from \$50 to \$100, presently the fee only covered Centerpointe Marine, the increase will now cover charter boats and fishing guides. They presently pay the same as City Residents but they generate income using the launches. Alderperson Bacon commented that the commercial launch fee was never set correctly. The City launch fees are set below other launches in the County therefore She requested the fees be reviewed in two years. The Committee briefly discussed the type of improvements needed at sawyer launch that the launch fees will help cover including a new dock replacement, and in the future parking lot resurfacing.

Moved by Alderperson Bacon, seconded by Alderperson Wiederanders to forward a resolution to the Common Council to approve the Boat Launch Fee increases for 2023 as follows:

<u>Permit</u>	<u>Current Rate</u>	<u>Proposed Rate</u>
Launch Daily Fee	\$7.00	\$8.00
Launch Seasonal (City Resident)	\$44.00	\$50.00
Launch Seasonal 2 <sup>nd</sup> Pass	\$22.16	\$25.00
Launch Seasonal (Non-Resident)	\$73.00	\$80.00
Launch Seasonal 2 <sup>nd</sup> Pass (Non-Resident)	\$36.93	\$40.00
Commercial Launch Fee	\$50.00	\$100.00
Carried.		

Review bills

Moved by Alderperson Wiederanders, seconded by Alderperson Bacon to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Wiederanders, seconded by Alderperson Bacon to adjourn. Carried. The meeting 4:30pm.

Respectfully submitted,



Tricia Metzger

**Ad Hoc NERR Advisory Committee  
November 11, 2022**

A meeting of the Ad Hoc NERR Advisory Committee was called to order at 9:00 a.m. by Co-Chairperson Oleson at Crossroads at Big Creek.

**Roll call:** Members Mark Holey, Caitlin Oleson, Laurel Hauser, Gregg Meissner, Charlie Henriksen and Matthew Peter were present. William Hoag was excused. Ex Officio members David Ward, Marty Olejniczak and Pam Seiler were present. Ex Officio member Josh VanLieshout were excused. Also present were Deputy Clerk/Treasurer Spittlemeister and members of the public.

**Adoption of agenda:** Moved by Ms. Hauser, seconded by Mr. Henriksen to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public Comment.
4. Consideration of: UWGB NERR Update.
5. Consideration of: Prospectus and Video Update.
6. Consideration of: Outreach Strategy Update.
7. Adjourn.

Carried.

No one spoke during public comment.

**Consideration of: UWGB NERR Update:**

Governor Evers submitted a letter to NOAA listing the natural areas of study selected for the UW Green Bay NERR. Those areas include Sturgeon Bay, Peshtigo River and the southwestern shore of the Bay of Green Bay. Now that the boundaries are selected, the UWGB NERR will need to make a site selection for the visitor center. This may be decided by the Steering Committee.

**Consideration of: Prospectus and Video Update:**

Final editing is now being done on the prospectus in addition to including acknowledgements for the last page. Michelle Rasmussen has included wonderful images in the prospectus and looking to get a few updated pictures of the sites. The video may need to be viewed again to make sure everything is aligned with information in the prospectus. After the holidays, members of the Ad Hoc Committee would like to have a face to face meeting with the UW Green Bay NERR Steering Committee in January 2023 to present the completed prospectus and video.

**Consideration of: Outreach Strategy Update:**

Once the prospectus is complete and presented to the UWGB NERR Steering Committee, it will be distributed in January 2023. Placing the prospectus on the Destination Sturgeon Bay and Destination Door County sites would be great for exposure. It was suggested to place another



article in the Peninsula Pulse to keep people informed with the advancements the Ad Hoc NERR Advisory Committee has taken.

Moved by Mr. Olejniczak, seconded Mr. Henriksen to adjourn. Carried. The meeting adjourned at 9:35 a.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Laurie Spittlemeister". The signature is written in a cursive, flowing style.

Laurie Spittlemeister,  
Deputy Clerk/Treasurer

**BOARD OF CANVASSERS  
November 14, 2022**

A meeting of the Board of Canvassers was called to order at 3:00 pm by Chairperson Reinhardt in the Council Chambers, City Hall. Roll call: Members Clarizio and Reinhardt were present. Allen was excused.

A motion was made by Reinhardt/Clarizio to adopt the following agenda:

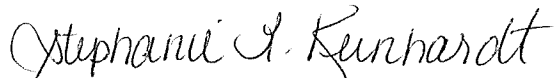
1. Roll call.
2. Adoption of agenda.
3. Process provisional ballot from Wards 16-21, City of Sturgeon Bay, from November 8, 2022 Election.
4. Adjourn.

Carried.

The Board process the provisional ballot from Wards 16-21 from the November 8, 2022 election. Carried.

A motion was made by Clarizio/Reinhardt to adjourn. Carried. The meeting adjourned at 3:21 pm.

Respectfully submitted,



Stephanie L. Reinhardt  
City Clerk/Human Resources Director



# CITY of STURGEON BAY FIRE DEPARTMENT

Kalin Montevideo  
Assistant Fire Chief

421 Michigan St  
Sturgeon Bay, WI 54235

920-746-2916 Station 920-746-2448 Office  
Email: kmontevideo@sturgeonbaywi.org

## STURGEON BAY FIRE DEPARTMENT OCTOBER 2022 FIRE REPORT

			<u>% INCREASE</u>
OCTOBER 2022 INCIDENTS:	<u>160</u>	OCTOBER 2021 INCIDENTS:	<u>140</u> <u>12.6%</u>
2022 YTD TOTAL :	<u>1,475</u>	2021 YTD TOTAL:	<u>1,382</u> <u>6.4%</u>

### INCIDENTS BY JURISDICTION:

### AVERAGE RESPONSE TIME:

<b>CITY - East Side:</b>	<u>109</u> Year to Date: <u>980</u>	EMERGENT: <u>3.39 Minutes</u>	NON-EMERGENT: <u>4.39 Minutes</u>
94 – Medical Incident	01 – Cooking Fire	01 – Extrication of Victim from Machinery	
01 – Gas Leak	01 – Citizen Complaint	04 – Alarm/Detector Activation, No Fire	
02 – Authorized/Controlled Burning	02 – Vehicle Accident	03 – Assist Law Enforcement/Govmt Agency	
<b>CITY - West Side:</b>	<u>33</u> Year to Date: <u>343</u>	EMERGENT: <u>3.40 Minutes</u>	NON-EMERGENT: <u>4.22 Minutes</u>
24 – Medical Incident	01 – Water Vehicle Fire	03 – Alarm/Detector Activation, No Fire	
01 – Cooking Fire	02 – Vehicle Accident	01 – Smoke Scare/Odor of Smoke	
01 – Gas Leak			
<b>Town of Sevastopol:</b>	<u>05</u> Year to Date: <u>54</u>	EMERGENT: <u>8.24 Minutes</u>	NON-EMERGENT: <u>10.05 Minutes</u>
01 – Vehicle Accident	01 – Brush/Grass/Outside Fire	01 – Alarm/Detector Activation, No Fire	
01 – Unauthorized Burning	01 – Assist Law Enforcement/Govmt Agency		
<b>Town of Sturgeon Bay:</b>	<u>07</u> Year to Date: <u>69</u>	EMERGENT: <u>8.44 Minutes</u>	NON-EMERGENT: <u>11.17 Minutes</u>
07 – Medical Incident			

### MUTUAL AID/MABAS INCIDENTS

Brussels, Union, Gardner:	<u>0</u> Year to Date: <u>09</u>
Southern Door:	<u>01</u> Year to Date: <u>08</u>
01 – Camper/RV/Trailer Fire	
Jacksonport:	<u>01</u> Year to Date: <u>05</u>
01 – Structure Fire	
Egg Harbor:	<u>01</u> Year to Date: <u>03</u>
01 – Search for Person on Land	
Gibraltar:	<u>01</u> Year to Date: <u>01</u>
01 – High Angle Rescue	
Baileys Harbor:	<u>01</u> Year to Date: <u>01</u>
01 – Structure Fire	
Algoma:	<u>01</u> Year to Date: <u>01</u>
01 – Structure Fire	
Outagamie County:	<u>0</u> Year to Date: <u>01</u>

**INSPECTION REPORT:**

	<u>Regular Inspections</u>	<u>Re Inspections</u>	<u>Occupancy Inspections</u>	<u>Hours</u>
Inspections – City of Sturgeon Bay:	<u>217</u>	<u>25</u>	<u>02</u>	<u>220.95</u>
Inspections – Town of Sevastopol:	<u>01</u>	<u>01</u>	<u>0</u>	<u>1.02</u>
Inspections – Town of Sturgeon Bay:	<u>01</u>	<u>0</u>	<u>0</u>	<u>.50</u>
Inspections – Town of Jacksonport:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Sevastopol Burn Permit:

Permits Issued for Month: 04Year to Date Permits Issued: 64**SPECIAL REPORTS, TRAINING, AND MAINTENANCE****MAINTENANCE:**

Firefighters conducted maintenance and repairs on SCBA units; tested fire hose; changed oil on E706, E707 & Squad 721; assisted Sgt. Alberson (SBPD) with fabrication and installation of equipment on the air supply trailer; assisted with maintenance on Port Security cameras at Sawyer Park; replaced the battery on UTV and added jumper lugs to it; installed radio chargers in CH 701 & CH 702 and assisted Dave Davis (DPW) with replacing the starter in E707.

**TRAINING:**

221.87 hours of training were conducted in October. Firefighters trained with driver/operator procedures; Apex workplace safety online training; ropes/rescue, bi-pod, tripod procedures, and operations; forcible entry; electrical vehicle fires; AC Montevideo participated in an active shooter training/exercise held at Bay Beach in Green Bay; AC Montevideo & Lt Wiegand attended a presentation on 1<sup>st</sup> Responder Mental Health at BUG FD; AC Montevideo attended Marine Firefighter Command training put on by Port of Virginia; PT FF Schopf continued Entry level/FF1 training at NWTC in Green Bay and FF Nell continued Fire Inspector certification at NWTC in Green Bay.

**OTHER:**

Fire Chief and AC attended City and other Town meetings and installed two car seats. On-duty firefighters gave station tours and stood by at Sturgeon Bay School for their Homecoming bonfire; Fire safety presentations were given to students at Sawyer School, St. John Bosco and Sunrise School. On-duty firefighters participated in the Sturgeon Bay Homecoming parade, YMCA Health Fair and YMCA Halloween Night, and the Downtown Halloween Parade.

**BEVERAGE OPERATOR LICENSES**

- 1. Nellis, James E.**
- 2. Theis, Brooke L.**

**CLASS B BEER LICENSE**

Morning Glory By the Bay  
306 South Third Avenue  
Agent: Nerymar Ramirez  
Sturgeon Bay, WI 54235  
December 7, 2022 – June 30, 2023

## RESOLUTION

WHEREAS, the Common Council of the City of Sturgeon Bay has determined that it is in the best interests of the City of Sturgeon Bay to increase the Boat Launch Fees.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Sturgeon Bay hereby adopts the following fees:

<u>Permit</u>	<u>Rate (plus tax)</u>
Launch Daily Fee	\$7.58
Launch Seasonal (City Resident)	\$47.39
Launch Seasonal 2 <sup>nd</sup> Pass	\$23.70
Launch Seasonal (Non-Resident)	\$75.83
Launch Seasonal 2 <sup>nd</sup> Pass (Non-Resident)	\$37.91
Commercial Launch Fee	\$94.79

\* \* \* \* \*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_, seconded by Alderperson \_\_\_\_\_, that said resolution be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

## Executive Summary

**Date:** October 18, 2022

**Title:** Raising of Boat Launch Fees

**Background:** The City has not increased the fees for our boat launches since 2011. With the inflated cost of hiring an attendant, conducting repairs, and needing to replace docks it is time to increase the fee again. There is also no true designation as what is considered "commercial" this should be defined as boat sales/repair facilities, fishing guides and rental businesses that use our facilities, these entities should all be considered "commercial" since they generate revenue by using City facilities.

Chapter NR1 of the State of Wisconsin Natural Resources Board Policies sets guidelines for establishing fees for boat launches. It establishes a maximum allowable fee which starts with a Base Fee which is the "charge of a state resident vehicle for entrance to the state parks". It would also allow us to charge an additional .20 X Base for on-site toilet facilities and an additional .20 X Base for having an attendant on duty. Although allowed, I do not wish to pursue any multipliers to the Base Fee.

I have included a table to show our last price changes and one to show what other communities are charging.

Fee	Current Price	Date of Last Change	Adjusted Amount	Proposed Price to Start in 2023
City Launch Daily Fee	\$7.00	12/20/11	+ \$2	<b>\$8.00</b>
City Launch Seasonal (City Resident)	\$44.00	1/3/19	-\$69	<b>\$50.00</b>
City Launch Seasonal 2 <sup>nd</sup> Pass	\$22.16	12/20/11	+\$6.00	<b>\$25.00</b>
City Launch Seasonal (Non-Resident)	\$73.00	1/3/19	\$-1.16	<b>\$80.00</b>
City Launch Seasonal (N/R) 2 <sup>nd</sup> Pass	\$36.93	12/20/11	+\$10.00	<b>\$40.00</b>
Commercial Launch Fee	\$50.00	12/20/11	Created	<b>\$100.00</b>

Other Communities	Daily Fee	Seasonal Fee
WI State Park Daily Fee	\$8.00	N/A
Sister Bay	\$10.00	\$100.00
Egg Harbor	\$12.00	\$110.00
Egg Harbor Commercial		\$140.00
Algoma (resident)	\$8.00	\$75.00
Algoma (non-resident)		\$100.00
Door County	\$7.00	\$50.00

**Fiscal Impacts:** If approved, the additional revenue would be an estimated \$6,510 in 2023. This estimate is based on current totals as of October 1<sup>st</sup> 2022.


Pass	Sales as of October 1 <sup>st</sup> , 2022	Revenue 2022	Projected revenue if approved for 2023	Amount of additional revenue in 2023
Daily	4,071	\$28,497	\$32,568	\$4,071
Seasonal Resident	216	\$9,504	\$10,800	\$1,296
2 <sup>nd</sup> Seasonal Resident	20	\$440	\$500	\$60



Seasonal Resident	Non-	147	\$10,731	\$11,760	\$1,029
2 <sup>nd</sup> Seasonal Resident	Non-	1	\$36	\$40	\$4
Commercial		1	\$50	\$100	\$50
Totals			\$49,258	\$55,768	\$6,510

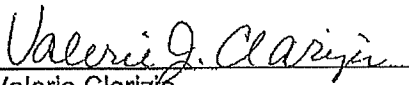
**Recommendation:** Staff fully supports raising the fees for the boat launch facilities as outlined above and approve of implementing a commercial fee for those outlined above.

**Prepared By:**

  
Mike Barker  
Municipal Services Director

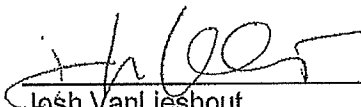
**Date:** 10/19/22

**Reviewed By:**

  
Valerie Clarizio  
Finance Director

**Date:** 10/19/22

**Reviewed By:**

  
Josh VanLieshout  
City Administrator

**Date:** 10/19/22

CITY OF STURGEON BAY  
JOINT PARKS AND RECREATION COMMITTEE / BOARD MEETING  
Wednesday, October 26, 2022  
Council Chambers, City Hall, 421 Michigan Street  
5:30 P.M.

A meeting of the Joint Parks and Recreation Committee / Board was called to order at 5:31 P.M. by Chairperson/Ald. Bacon, in Council Chambers, City Hall, 421 Michigan Street.

**Roll Call:** Members present were Ald. Helen Bacon, Ald. Gary Nault, Randy Morrow, Chris Larson, Debbie Kiedrowski, Tom Hemminger and Director of Municipal Services Mike Barker. Ald. Gustafson and Jay Renstrom were absent.

**Adoption of the Agenda:** A motion was made by Ald. Nault and seconded by Mr. Larsen to adopt the agenda.

1. Roll Call
2. Adoption of Agenda
3. Review of Minutes from September 28, 2022
4. Public Comment on Agenda Items.
5. Discussion of 2023 Aquatic Weed Management Plan with special guest Mary Gansberg of the WI DNR.
6. Consideration of raising boat launch fees.
7. Chair's report.
8. Director's report.
9. Adjourn

All in favor. Carried.

**Review of Minutes of August 24, 2022:** No recommended changes.

**Public Comment on Agenda Items:**

Chris Kellems, 120 Alabama St, Sturgeon Bay spoke on agenda item 5 and 6.  
Mike Langenhorst, 15 Utopia Circle, Sturgeon Bay spoke on agenda item 5.

**Discussion of 2023 Aquatic Weed Management Plan with special guest Mary Gansberg of the WI DNR.**

Mike Barker gave background on the current Aquatic Plant Management plan will be updated next year, he plans to release a request for proposal for the project in December and hopes to have the project start date in January or February. He expects the first public information gathering meeting to take place as soon as February or March. Mary Gansberg was invited to the meeting to discuss what a good plan should have and see if she recommended any changes. Mary started off with the current plan is very well written and effective which should provide for easy updating.

Mary discussed the DNR's expectations:

- Protect critical habitat.
- Safety over aesthetics.
- Target nuisance areas over invasive growth.
- Have the plant survey conducted in spring and summer, compare to old plan.

- Have public input meetings prior to the draft plan and after draft is available.
- Include specific write-ups for any added areas such as Lama Wama Lagoon.
- Ultimately it is the City's plan, if we wanted to include clearing out around each dock it is fine, that is the City's decision. She just would not allow the harvesters to operate in less than 3' of water depth.
- Recommends evaluating the plan to ensure it is still effective on an annual basis.
- When asked about typical types of management she said that mechanical harvesting and spraying were the most popular and cost effective.

Conversation amongst the board covered items such as:

- Why it was decided not to work inside the pier head line for the current plan.
- Expanding the mechanical harvesting area.
- Areas where chemical treatment is used.
- Importance of having ample public input meeting during the creation of the new plan, one or more in conjunction with a Parks and Recreation Committee / Board meeting.

#### **Consideration of raising boat launch fees:**

Mike Barker discussed the executive summary that he drafted and spoke on what the funds were used for. It was noted that the boat launch fees were used to maintain the facilities and not transferred to other areas. Ald. Nault commented that the fees should be raised and supported the raise. Randy Morrow made a motion to "Approve the fee increase with the daily rate of \$10 in stead of \$8." Tom Hemminger seconded. Discussion on why it would be difficult to justify the additional increase was had; all launches should be the same, and only one facility is staffed which would make it difficult to justify. It was agreed that these facilities are going to face a difficult time in the future to pay for improvements such as parking lot resurfacing, dock replacement, and fish cleaning table replacement. Motion was voted on 2 in favor of, and 5 not in favor of. Motion failed. Ald. Bacon moved to "approve the increase as submitted in the executive summary, adding "to review this again in two years". Motion was voted on 6 in favor of and 1 not in favor of. Motion carried.

**Chair's Report:** Ald. Bacon spoke about the successful unveiling of the mural on the front of City Hall. She also discussed the Local Arts Board is working on attaining more art for the City.

**Director's report:** Mike Barker reported on leaf removal from the parks and closing the restrooms for the season.

**Next Meeting Date: Wednesday, December 21, 2022 @ 5:30 P.M. – City Hall.**

**Motion to Adjourn:** Ald. Nault, seconded by Debbie Kiedrowski to adjourn. All in favor. Carried. Meeting adjourned at 7:14 P.M.

Respectfully submitted,

Mike Barker  
Director of Municipal Services

## RECOMMENDATION

### TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the purchase of a new Ford F-350 F3H 4x4 chassis from L&S Truck Center of Appleton in an amount not to exceed \$52,720.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING  
COMMITTEE

By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: November 8, 2022

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

## Executive Summary

**Date:** November 1, 2022

**Title:** Award of Bid for a 2022 or newer One-Ton 4X4 Chassis

**Background:** On October 31<sup>st</sup>, 2022 the Municipal Services Department opened a bid for a new 2022 one-ton truck 4X4 chassis. In accordance with the City of Sturgeon Bay Purchasing & Property Accountability Policy, specifications were prepared and competitive sealed bidding was used to obtain pricing. One bid was received:

L&S Truck Center Appleton, WI  
(1) New Ford F-350 F3H 4X4  
Trade-in Value            Explained Below  
Purchase Price            \$52,720


Without knowing when the new truck will arrive L&S did not feel comfortable giving a trade value on the truck. They can provide current trade value when the truck arrives. Since there is only one bid this should be acceptable.

The 2022 capital budget line 10-400-000-59060 included \$80,000.

**Fiscal Impacts:** \$52,720. Prior to delivery we will receive an estimate of the trade in value for our current plow truck.

**Recommendation:** Staff recommends purchasing (1) New Ford F-350 F3H 4X4 chassis from L&S Truck Center of Appleton at a price not to exceed \$52,720 minus the trade value of our 2006 Chevrolet 3500 VIN 1GBJK34UX6E231081 once determined. Also recommend trading in current truck.

**Prepared By:**

  
\_\_\_\_\_  
Mike Barker  
Municipal Services Director

**Date:**

  
\_\_\_\_\_  
11/2/22

**Reviewed By:**

  
\_\_\_\_\_  
Valerie Clarizio  
Finance Director

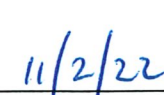
**Date:**

  
\_\_\_\_\_  
11/2/22

**Reviewed By:**

  
\_\_\_\_\_  
Josh VanLieshout  
City Administrator

**Date:**

  
\_\_\_\_\_  
11/2/22

**RECOMMENDATION****TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the purchase of a Stainless Dump Body and V-Plow for a One-Ton 4x4 chassis from Monroe Truck Equipment in an amount not to exceed \$30,099.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING  
COMMITTEE

By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: November 8, 2022

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

## Executive Summary

**Date:** November 1, 2022

**Title:** Award of Bid for a 2022 or newer Stainless Dump Body and V-Plow for a One-Ton 4X4 Chassis

**Background:** On October 31<sup>st</sup>, 2022 the Municipal Services Department opened a bid for a new 2022 Stainless Dump Body and V-Plow. In accordance with the City of Sturgeon Bay Purchasing & Property Accountability Policy, specifications were prepared and competitive sealed bidding was used to obtain pricing. Two bids were received:

Monroe Truck Equipment, DePere, WI	Truck Equipment, Green Bay, WI
Body \$15,778.00	Body \$22,146.25
Plow \$9,067.00	Plow \$11,253.00
Labor \$5,254.00	Labor \$4,305.00
Total Price \$30,099.00	Total Price \$37,704.25

The 2022 capital budget line 10-400-000-59060 included \$80,000.

**Fiscal Impacts:** \$30,099

**Recommendation:** Staff recommends purchasing (1) new Stainless Dump Body and V-Plow for a One-Ton 4X4 Chassis from Monroe Truck Equipment at a price not to exceed \$30,099.

**Prepared By:**



Mike Barker  
Municipal Services Director

**Date:**

11/2/22

**Reviewed By:**

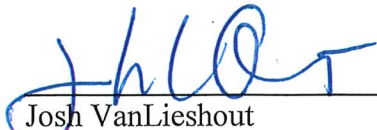


Valerie Clarizio  
Finance Director

**Date:**

11/2/22

**Reviewed By:**



Josh VanLieshout  
City Administrator

**Date:**

11/2/22