



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, JUNE 7, 2022
IMMEDIATELY FOLLOWING BOARD OF PUBLIC WORKS
WHICH BEGINS AT 6:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
DAVID J. WARD, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Proclamation for Open Door Pride.
6. Presentation to Barbara Herdina for Years of Service on Police & Fire Commission.
7. Discussion on Aquatic Plants and Aquatic Plants Harvesting.
8. Public Comment on agenda items only.
9. Consideration of the following bills: General Fund – \$107,883.91, Capital Fund - \$225,124.96, Cable TV - \$5,361.25, TID #6 - \$4,000.00, TID #4 - \$1,305.00, Solid Waste Enterprise Fund - \$4,052.54 and Compost Site Enterprise Fund - \$109.31 for a grand total of \$347,836.97. [roll call]

10. CONSENT AGENDA

* All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.

*a. Approval of 5/17/22 regular Common Council minutes.

*b. Place the following minutes on file:

- (1) Joint Parks & Recreation Committee/Board – 4/27/22
- (2) Finance/Purchasing & Building Committee – 5/10/22
- (3) Local Arts Board – 5/11/22
- (4) Waterfront Redevelopment Authority – 5/11/22
- (5) Ad Hoc NERR Committee – 5/13/22
- (6) Parking & Traffic Committee – 5/23/22
- (7) Joint Review Board – 5/24/22
- (8) Joint Review Board – 5/24/22

*c. Place the following reports on file:

- (1) Inspection Department Report – June 2021 - April 2022
- (2) Bank Reconciliation – April 2022
- (3) Revenue & Expense Report – April 2022

- *d. Consideration of: Beverage Operator's licenses.
 - *e. Consideration of: Approval Temporary Class B Beer & Class B Wine license for Fall 50 LLC.
 - *f. Consideration of: Approval of Temporary Class B Beer & Class B Wine licenses for Sturgeon Bay Visitor & Convention Bureau Inc.
 - *g. Consideration of: Approval of Class B Combination license for Butch's II, LLC, 234 Kentucky Street (formerly dba Nautical Inn) contingency upon violations found during inspection being corrected and compliance with Section 9.01(5) of the Municipal Code.
 - *h. Consideration of: Approval of Annual "Class B" Combination licenses, Class "B" Beer licenses, "Class A" Combination licenses, Class "A" Beer licenses, Class "A" Liquor licenses, "Class C" Wine licenses, Class B Combination license (300 seat.)
 - * i. Consideration of: Approval of Noise Ordinance Exception for Door County Fair.
 - * j. Consideration of: Approval of Sidewalk Café Permit for Inn at Cedar Crossing.
 - * k. Consideration of: Street Closure Application for Destination Sturgeon Bay for Sturgeon Bay Farmers Market.
 - * l. Parking & Traffic Committee recommendation re: Approve on-time payment in lieu of parking spaces for 221 Louisiana Street.
 - * m. Finance/Purchasing & Building Committee recommendation re: Approve Memo of Agreement between City of Sturgeon Bay and County of Door for sidewalk extension on S. Duluth Avenue
11. Mayoral Appointments.
 12. Consideration of: Approval of Shoreline Restoration Project for Bradley Lake.
 13. Finance/Purchasing & Building Committee recommendation re: Approve the draft Development Agreement with Cherry Tree Terrace/Apple Tree Terrace.
 14. Finance/Purchasing & Building Committee recommendation re: Approve proceeding with Alabama Place street Extension and approve the agreement with Cherry Point Mall to purchase a portion of parcel 281-62-10000112, in the amount of \$7,500 and proceed with acquisition.
 15. City Administrator report.
 16. Mayor's report.
 17. Convene in closed session in accordance with the following exemption:

 Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)
 - a. Consideration of: Purchase of Right-of-Way from Cherry Point Mall (Parcel# 281-62-10000112)
 - b. Consideration of: Development Agreement for Cherry Tree Terrace/Apple Tree Terrace.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.

18. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 6-3-22

Time: 12:00pm

By: WM

NOTE: COUNCIL CHAMBERS WILL BE OPEN TO THE PUBLIC TO OBSERVE AND RENDER PUBLIC COMMENT ON AGENDA ITEMS ONLY. THE MEETING WILL BE LIVESTREAMED AT <https://sbtv.viebit.com/> AND CABLE ACCESS CHANNEL 988.

CITY OF STURGEON BAY
GENERAL PROCEDURES FOR PUBLIC COMMENT AT COMMON COUNCIL MEETINGS

Any citizen requesting to address the Council during the public comment portion of the meeting:

- Must fill out a "Request to Comment" form and turn it in to the City Clerk or Mayor PRIOR to the start of the meeting. Name and address must be filled in. Indicate the agenda item number that you are planning to provide public comment on. Public Comment will be restricted to Agenda Items only.
- Individuals will have a maximum of three (3) minutes to address the Council. A total of 30 minutes will be allotted to Public Comment per meeting, unless the Council body agrees to extend the time. The extensions will be 15 minute additional increments.
- Priority will be given to City residents.
- The speaker shall not engage in personal attacks against the Mayor, Council members, City staff or its representatives and remain courteous and respectful. The Council/Committee requests that all comments and interactions between those present be conducted in a constructive and respectful manner. Anyone acting in a disruptive or disrespectful manner will be asked to leave the meeting by the person presiding at the meeting.
- The Mayor/Chair may ask questions of the speaker for clarification purposes.
- The Mayor/Chair may allow, at his discretion, Council/Committee members or staff to respond to the speaker's comment. However, dialogue will not ensue.
- The Mayor/Chair may refer the matter to a committee or to the City Administrator for further follow up as needed.

IF EVERYONE ABIDES BY THESE GUIDELINES, OUR MEETINGS WILL MOVE ALONG SMOOTHLY AND BUSINESS WILL BE CONDUCTED IN AN EFFICIENT AND TIMELY MANNER. YOUR COOPERATION WILL BE APPRECIATED BY ALL PRESENT AT THE MEETING.

PLEASE NOTE THAT LETTERS WILL NOT BE READ INTO THE RECORD AS PUBLIC COMMENT. ONLY LETTERS RECEIVED FOR A PUBLIC HEARING WILL BE READ INTO THE RECORD.

NOTE: IF TOPICS THAT WILL GENERATE SIGNIFICANT POTENTIAL FOR PUBLIC COMMENT APPEAR ON THE COUNCIL AGENDA, A PUBLIC HEARING WILL TAKE PLACE PRIOR TO THE COUNCIL MEETING.

RESPECTFULLY,
MAYOR DAVID J. WARD

REVISED: 6/2/20

INVOICES DUE ON/BEFORE 06/07/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
R0001734	TURNING POINT OF DOOR COUNTY	PERMIT REFND 50-017-22	01-000-000-23160	8,403.60
R0001736	DOOR COUNTY SAIL & POWER SQUAD	SHELTER RESERVATION REF/KING	01-000-000-46300	210.00
R0001736		SHELTER RESERVATION REF/KING	01-000-000-24214	10.50
R0001736		SHELTER RESERVATION REF/KING	01-000-000-24215	1.05
TOTAL LIABILITIES				8,625.15
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	06/22 ATHLETIC LIGHT PROJECT	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				9,990.54
CITY COUNCIL				
03133	CELLCOM WISCONSIN RSA 10	04/22 3 ALDER CELL PHONES	01-105-000-58999	98.48
TOTAL				98.48
TOTAL CITY COUNCIL				98.48
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	04/22 GENERAL MATTERS	01-110-000-55010	112.00
16555		04/22 TRAFFIC MATTERS	01-110-000-55010	5,940.00
16555		04/22 ROSE KOLSKI	01-110-000-55010	45.00
TOTAL				6,097.00
TOTAL LAW/LEGAL				6,097.00
CITY CLERK-TREASURER				
03940	STEPHANIE REINHARDT	05/22 CONFRENCE EXPNSE/REINHRD	01-115-000-55600	235.84
TOTAL				235.84
TOTAL CITY CLERK-TREASURER				235.84
COMPUTER				
03101	CDW GOVERNMENT, INC.	COMPUTER DPW CASH REG	01-125-000-55550	770.00
TOTAL				770.00
TOTAL COMPUTER				770.00
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISALS	05/22 CONTRACT	01-130-000-55010	4,916.67

DATE: 05/31/1922
TIME: 15:35:30
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/07/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
ASSO APP		INTERNET PARCEL POSTINGS	01-130-000-55010	4,916.67
		TOTAL		9,833.34
		TOTAL CITY ASSESSOR		9,833.34
MUNICIPAL SERVICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	04/22 CHAD CELL SVC	01-145-000-58250	42.56
		TOTAL		42.56
		TOTAL MUNICIPAL SERVICES ADMIN.		42.56
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	04/22 STEVE CELL SVC	01-150-000-58250	33.15
03133		04/22 MIKE B CELL SERVICE	01-150-000-58250	44.08
		TOTAL		77.23
		TOTAL PUBLIC WORKS ADMINISTRATION		77.23
CITY HALL				
04575	DOOR COUNTY HARDWARE	WASHER BVL	01-160-000-51850	1.39
04575		BATTERIES	01-160-000-55300	14.99
04966	EAGLE MECHANICAL INC	REPAIR KIT	01-160-000-54999	162.05
19880	STURGEON BAY UTILITIES	1317 SHILOH RD	01-160-000-56150	15.67
19880		1317 SHILOH RD	01-160-000-58650	9.11
19880		421 MICHIGAN STREET	01-160-000-56150	2,229.19
19880		421 MICHIGAN STREET	01-160-000-58650	206.62
23730	WPS	05/22 421 MICHIGAN ST	01-160-000-56600	1,532.75
VIKING	VIKING ELECTRIC SUPPLY, INC	SWITCH/CONNECTOR	01-160-000-54999	68.64
WARNER	WARNER-WEXEL LLC	PAPER PRODUCTS	01-160-000-51850	78.14
		TOTAL		4,318.55
		TOTAL CITY HALL		4,318.55
GENERAL EXPENDITURES				
08167	GANNETT WISCONSIN NEWSPAPERS	COUNCIL/ORDS/PHN PUBLICATIONS	01-199-000-57450	682.97
08167		INVITATION TO BID NOTICES	01-199-000-57450	50.11
DUMMAN	DUMMAN APPRAISAL GROUP, LLC	CONSULT FEE/RUENGER-GRANT AVE	01-199-000-58900	500.00
US BANK	US BANK EQUIPMENT FINANCE	FIRE COPIER	01-199-000-55650	99.50
US BANK		FIRE COPY OVERAGE	01-199-000-55650	23.30
US BANK		ADMIN COPIER	01-199-000-55650	116.00
US BANK		ADMIN COPY OVERAGE	01-199-000-55650	145.73
US BANK		SUPPLY FREIGHT	01-199-000-55650	27.00
WIPFLI	WIPFLI LLP	FINAL BILLING 12.31.21 AUDIT	01-199-000-55150	2,000.00
		TOTAL		3,644.61

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/07/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
TOTAL GENERAL EXPENDITURES				3,644.61
POLICE DEPARTMENT				
15890	PACK AND SHIP PLUS	EVIDENCE TO MILW LAB	01-200-000-57250	13.95
22800	WALMART	EXTERNL HARD DRIVE/VIDEO STRGE	01-200-000-55500	96.94
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	ASSORTED OFFICE SUPPLIES	01-200-000-51950	49.09
BUBRICKS		EVIDENCE ROOM BOXES	01-200-000-51950	208.42
BUBRICKS		ASSORTED OFFICE SUPPLIES	01-200-000-51950	72.93
GRIFFEYE	GRIFFEYE, INC	FORENSICS ANALYSIS	01-200-000-55500	1,790.00
RDJ SPEC	RDJ SPECIALTIES, INC.	ASSORTED OFFICE SUPPLIES	01-200-000-51950	289.96
US BANK	US BANK EQUIPMENT FINANCE	PD COPIER	01-200-000-55650	213.59
US BANK		PD COPY OVERAGE	01-200-000-55650	41.16
TOTAL				2,776.04
TOTAL POLICE DEPARTMENT				2,776.04
POLICE DEPARTMENT/PATROL				
03133	CELLCOM WISCONSIN RSA 10	04/22 CRADELPOINT PORT SEC CAM	01-215-000-58999	53.24
04575	DOOR COUNTY HARDWARE	PLASTIC KNIVES	01-215-000-54999	2.38
04575		DIVE TRAILER FASTENERS	01-215-000-54999	24.60
04696	DOOR COUNTY TREASURER	04/22 FUEL	01-215-000-51650	4,738.57
06650	GALLS, AN ARAMARK COMPANY	CLASS A SHIRT	01-215-000-52950	39.10
16570	PIONEER FIRE COMPANY	TECH RESCUE TRAINING SUPPLIES	01-215-000-55600	315.35
19880	STURGEON BAY UTILITIES	SUNSET PRK BT LAUNCH	01-215-000-56150	19.09
19880		110 S NEENAH AVE CAMERA	01-215-000-56150	15.30
19880		SHORECREST RD CAMERA	01-215-000-56150	14.35
19959	SUPERIOR CHEMICAL CORP	HAND SANITIZER	01-215-000-54999	123.97
22800	WALMART	PADLOCK/DIVE TRAILER	01-215-000-54999	31.46
CARROT	CARROT-TOP INDUSTRIES, INC	2 POLICE FLAGS	01-215-000-54999	144.89
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	COUNTY INVOICE CHARGED TO CITY	01-215-000-58600	-67.73
ZACH	JAKE ZACH	UNIFORM BOOT REIMBURSE/ZACH	01-215-000-52900	100.00
TOTAL				5,554.57
TOTAL POLICE DEPARTMENT/PATROL				5,554.57
POLICE DEPT. / INVESTIGATIONS				
22800	WALMART	SQUAD EVIDENCE KIT EQUIPMENT	01-225-000-51500	307.61
SPILLMAN	MOTOROLA SOLUTIONS, INC	MAINTNANCE SVC 1.1.22-12.31.22	01-225-000-58999	4,793.09
SPILLMAN		MAINTNANCE SVC 1.1.22-12.31.22	01-225-000-58999	1,899.83
TOTAL				7,000.53
TOTAL POLICE DEPT. / INVESTIGATIONS				7,000.53
FIRE DEPARTMENT				
FIRE DEPARTMENT				

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CITY OF STURGEON BAY
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INVOICES DUE ON/BEFORE 06/07/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
FIRE DEPARTMENT				
FIRE DEPARTMENT				
03806	CUMMINS NPOWER, LLC	T712 TURBO & PARTS	01-250-000-53000	5,785.04
03806		CREDIT ACUATOR	01-250-000-53000	-284.85
03806		CREDIT-OLD TURBO CORE	01-250-000-53000	-945.00
04575	DOOR COUNTY HARDWARE	GATE LATCH	01-250-000-54999	17.18
04575		CREDIT	01-250-000-54999	-5.20
04575		TAPE MEASURE/PADDED ENVELOPE	01-250-000-54999	35.96
04575		STAIR TREAD/SCREW SPAX	01-250-000-54999	53.97
04575		FOOD SAVER BAGS	01-250-000-54999	62.96
04696	DOOR COUNTY TREASURER	04/22 FUEL	01-250-000-51650	2,906.30
06650	GALLS, AN ARAMARK COMPANY	CLASS A SHIRT	01-250-000-52950	39.10
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		UNIFORM-ZOROMSKI	01-250-000-52900	57.80
06650		UNIFORM-NELL	01-250-000-52900	57.80
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		UNIFORM-PIERRE	01-250-000-52900	57.80
06650		UNIFORM-SCUDDER	01-250-000-52900	57.80
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		CLASS A SHIRTS	01-250-000-52950	39.10
06650		CLASS A SHIRTS	01-250-000-52950	39.10
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		CLASS A SHIRTS	01-250-000-52950	39.10
06650		CLASS A SHIRT	01-250-000-52950	39.10
06650		UNIFORM-LYNCH	01-250-000-52900	57.80
06650		UNIFORM-MOORE	01-250-000-52900	57.80
06650		UNIFORM-J JORNS	01-250-000-52900	57.80
11545	MAPLE STREET SIGN CO.	RENUMBERING DECALS	01-250-000-54999	135.32
15890	PACK AND SHIP PLUS	SHIPPING	01-250-000-54999	5.60
15890		SHIPPING	01-250-000-54999	76.19
15890		SHIPPING	01-250-000-54999	7.79
18448	RENNERTS FIRE EQUIP SER INC	E706 REAR SUSPENSION REPAIR	01-250-000-53000	5,466.02
19880	STURGEON BAY UTILITIES	92 E MAPLE STREET	01-250-000-56675	6.22
19880		1317 SHILOH RD	01-250-000-56675	5.60
19880		MARTIN PARK RESTROOM	01-250-000-56675	6.22
19880		421 MICHIGAN STREET	01-250-000-56675	133.25
19880		TRUCK FILL	01-250-000-56675	41.33
19880		MEM FLD WARMING HOUSE	01-250-000-56675	49.73
19880		CITY GARAGE	01-250-000-56675	49.73
19880		GARLAND PARK	01-250-000-56675	6.22
19880		SUNSET CONSN CNTR	01-250-000-56675	49.73
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	15.54
19880		OTUMBA PARK	01-250-000-56675	6.22

INVOICES DUE ON/BEFORE 06/07/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
FIRE DEPARTMENT				
FIRE DEPARTMENT				
19880		WS WARMING HOUSE	01-250-000-56675	6.22
19880		WS FIRE STATION	01-250-000-56675	49.73
19880		WS FIRE STATION	01-250-000-56150	123.13
19880		WS FIRE STATION	01-250-000-58650	89.85
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	6.22
19880		38 S NEENAH AVE RESTROOM	01-250-000-56675	31.08
19880		WS BALLFLD LIGHTS	01-250-000-56675	41.08
19880		GIRLS LITTLE LEAGUE FLD	01-250-000-56675	49.73
19880		FIRE TRAINING SITE	01-250-000-56675	6.22
19880		FIRE TRAINING SITE	01-250-000-56150	13.39
19880		QUINCY ST BALLFLD	01-250-000-56675	49.73
19880		PENNSYLVANIA ST DOCK	01-250-000-56675	15.54
19880		92 E MAPLE STREET DOCK	01-250-000-56675	6.22
19880		1ST AVE MARINA/RESTROOM	01-250-000-56675	49.73
19880		KENTUCY ST CITY PKG RAMP	01-250-000-56675	6.22
19880		KENTUCKY ST CITY MARINA	01-250-000-56675	49.73
19880		SIGN SHED	01-250-000-56675	6.22
19880		CHERRY BLOSSOM	01-250-000-56675	15.54
23730	WPS	05/22 WS FIRE	01-250-000-56600	121.48
23897	W.S. DARLEY & CO.	GATED WYE REPLACEMENTS	01-250-000-51350	610.90
DIESEL	DIESEL SPECIALISTS OF	RESTOCK FEE-TURBO	01-250-000-53000	306.55
MARKPRUS	MARK PRUST	SEWING MACHINE REPAIR/NEEDLES	01-250-000-56250	173.75
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	WIPER BLADE	01-250-000-53000	40.78
O'REILLY		PIPE WRAP KIT/14" LOCKING	01-250-000-53000	38.98
O'REILLY		HATCH SUPPORT	01-250-000-53000	52.50
O'REILLY		CREDIT	01-250-000-53000	-3.92
O'REILLY		LIFT SUPPORT	01-250-000-53000	48.56
O'REILLY		DEF	01-250-000-53000	29.98
O'REILLY		PRIMARY WIRE	01-250-000-53000	41.00
PAULCONW	PAUL CONWAY SHIELDS	GEAR WASH	01-250-000-54999	107.26
TRUCK CO	TRUCK COUNTRY OF WISCONSIN	T712 ACCELERATOR PEDAL	01-250-000-53000	223.97
WARNER	WARNER-WEXEL LLC	DISH SOAP	01-250-000-54999	110.07
TOTAL FIRE DEPARTMENT				17,586.61
TOTAL FIRE DEPARTMENT				17,586.61
STORM SEWERS				
10750	PREMIER CONCRETE INC	CONCRETE	01-300-000-51150	466.00
TOTAL				466.00
TOTAL STORM SEWERS				466.00
STREET SWEEPING				
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	CREDIT	01-330-000-51400	-33.99
O'REILLY		ALT	01-330-000-51400	376.16
TOTAL				342.17
TOTAL STREET SWEEPING				342.17

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORTDATE: 05/31/1922
TIME: 15:35:30
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INVOICES DUE ON/BEFORE 06/07/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
ROADWAYS/STREETS				
04545	DOOR COUNTY COOPERATIVE/NAPA	GRASS SEED	01-400-000-54999	149.50
04545		GRASS SEED	01-400-000-54999	197.50
TOTAL				347.00
TOTAL ROADWAYS/STREETS				347.00
STREET SIGNS AND MARKINGS				
04696	DOOR COUNTY TREASURER	SIGNS	01-420-000-52600	47.47
TOTAL				47.47
TOTAL STREET SIGNS AND MARKINGS				47.47
CURB/GUTTER/SIDEWALK				
04575	DOOR COUNTY HARDWARE	CONCRETE MIX	01-440-000-51200	49.95
10750	PREMIER CONCRETE INC	SAW BLADE	01-440-000-54999	130.00
10750		EXPANSION JOINT	01-440-000-54999	60.00
10750		CONCRETE	01-440-000-51200	1,281.00
TOTAL				1,520.95
TOTAL CURB/GUTTER/SIDEWALK				1,520.95
STREET MACHINERY				
04545	DOOR COUNTY COOPERATIVE/NAPA	GREASE CAP	01-450-000-53000	8.49
04575	DOOR COUNTY HARDWARE	FASTENERS/THREAD ROD	01-450-000-52150	8.98
04575		SPRAY PAINT/METAL FINISH	01-450-000-52150	38.53
04696	DOOR COUNTY TREASURER	04/22 FUEL 469.86 G	01-450-000-51650	1,738.01
04696		04/22 DSL FUEL 590.66G	01-450-000-51650	2,689.27
06012	FASTENAL COMPANY	RE STOCKING DRAWER HARDWARE	01-450-000-53000	189.39
08225	HERLACHE SMALL ENGINE	CHAIN SAW MAINTENANCE	01-450-000-52150	48.00
08225		CHAIN SAW MAINTENANCE	01-450-000-52150	148.62
20725	T R COCHART TIRE CENTER	4 TIRE CHANGES	01-450-000-53000	160.00
38290	HI TEC FABRICATION	JETTER PIPES	01-450-000-53000	238.12
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	AIR	01-450-000-52150	18.89
ADVAUTO		AIR	01-450-000-52150	9.09
ADVAUTO		LUBE	01-450-000-52150	4.54
ADVAUTO		AIR FILTER	01-450-000-52150	11.54
APPLY MS	APPLIED MSS	MARKERS/WIPES/EAR MUFFS	01-450-000-52150	198.63
APPLY MS		SHIPPING	01-450-000-52150	32.40
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	ELEMENT ASSEMBLY	01-450-000-53000	68.54
JIM FORD		ELEMENT ASSEMBLY	01-450-000-53000	15.15
JIM FORD		BATTERY	01-450-000-53000	137.95
JIM FORD		OIL CHANGE	01-450-000-53000	59.15
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	COPPER PLUG	01-450-000-53000	3.49
O'REILLY		PUSH BUTTON	01-450-000-53000	4.99
O'REILLY		BALL MOUNT/HITCH BALL/PIN-CLIP	01-450-000-53000	64.47
O'REILLY		ADAPTER	01-450-000-53000	15.99
O'REILLY		HYDRO BOOST/BRAKE FLUID	01-450-000-53000	262.92

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CITY OF STURGEON BAY
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INVOICES DUE ON/BEFORE 06/07/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
O'REILLY		CREDIT	01-450-000-53000	-15.99
PACKER	PACKER CITY TRUCKS, INC	BRAKE CHAMBER	01-450-000-53000	73.36
R0000655	TRANSMOTION, LLC	HYDRAULIC FITTINGS	01-450-000-53000	133.66
WURTH	WURTH USA, INC	ASSORTED SUPPLIES	01-450-000-52150	141.05
TOTAL				6,507.23
TOTAL STREET MACHINERY				6,507.23
CITY GARAGE				
04575	DOOR COUNTY HARDWARE	COVER	01-460-000-51850	5.18
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	22.24
19880		CITY GARAGE	01-460-000-56150	862.55
19880		CITY GARAGE	01-460-000-58650	98.27
WISCO	WISCOLIFT, INC	ANNUAL INSPECTIONS	01-460-000-58999	550.00
TOTAL				1,538.24
TOTAL CITY GARAGE				1,538.24
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE SIGN	01-499-000-58000	16.13
19880		EGG HARBR RD TRFFC LITE	01-499-000-58000	27.08
19880		N 14TH & EGG HRBR TRFFC LITE	01-499-000-58000	30.67
19880		2 TRFFC WARNING LIGHTS	01-499-000-58000	5.50
19880		MADISON AVE TRFFC LIGHTS	01-499-000-58000	129.38
19880		342 ORNAMENTAL ST LIGHTS	01-499-000-58000	4,996.77
19880		595 OVERHEAD ST LIGHTS	01-499-000-58000	6,612.69
19880		S LANSING & W WALNUT SIGN	01-499-000-58000	9.08
19880		EAST SIDE DOCK	01-499-000-58000	33.61
19880		OLD HWY RD SIGN	01-499-000-58000	16.55
TOTAL				11,877.46
TOTAL HIGHWAYS - GENERAL				11,877.46
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	04/22 MIKE B CELL SERVICE	01-500-000-58250	44.07
03133		04/22 CELL SVC	01-500-000-58250	26.16
DEBMCMUL	DEBBIE MCMULLEN	BALLOON ARTIST	01-500-000-52250	250.00
JAKEJUMP	JAKE'S JUMPERS, T-ROX LLC	BOUNCE HOUSE	01-500-000-52250	1,775.00
MCMULLEN	MIKAELA MCMULLEN	BALLOON ARTIST	01-500-000-52250	200.00
TOTAL				2,295.23
TOTAL PARK & RECREATION ADMIN				2,295.23
PARKS AND PLAYGROUNDS				

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04545	DOOR COUNTY COOPERATIVE/NAPA	PUSH BUTTON SWITCH	01-510-000-51900	7.49
04545		GRASS SEED	01-510-000-54999	299.00
04575	DOOR COUNTY HARDWARE	ANGLED BROOMS	01-510-000-51350	44.97
04575		HARDWARE/RETRIEVING MAGNET	01-510-000-52700	25.79
04575		PAINT	01-510-000-51850	25.98
04575		EYE HOOKS	01-510-000-51900	13.98
04575		FLAGGING TAPE/LED BULBS	01-510-000-51850	17.98
04575		SILICONE/REDUCER SOCKET	01-510-000-51850	29.95
04575		PAINT/ROLLER/SUPPLIES	01-510-000-52100	141.92
04575		PAINT	01-510-000-52100	31.99
04575		BY PASS PRUNER	01-510-000-52700	12.99
04575		DOOR STOP/FASTENERS	01-510-000-51850	6.68
04575		STORAGE TOTE	01-510-000-52700	16.99
04575		KEYS	01-510-000-56250	4.78
04575		PIPE THREAD	01-510-000-52700	5.99
04575		FASTENERS/EYEBOLT/ANCH TOOL	01-510-000-51850	25.65
04575		FASTENERS	01-510-000-51900	2.38
04575		PADLOCK	01-510-000-52700	16.99
04575		KEYS	01-510-000-51850	7.17
04575		BACKFLOW PREVENTR/BREAKERS	01-510-000-51850	76.12
04696	DOOR COUNTY TREASURER	04/22 FUEL 295.14 G	01-510-000-51650	1,091.72
04696		04/22 DSL FUEL 19.08G	01-510-000-51650	86.87
08225	HERLACHE SMALL ENGINE	CHAIN SAW MAINTENANCE	01-510-000-56250	35.75
08225		BLADE	01-510-000-56250	5.57
08225		FUEL MIX	01-510-000-56250	32.00
08225		GAS/OIL	01-510-000-51900	155.96
13049	MAY'S SPORT CENTER	BELT	01-510-000-51900	22.99
13049		EDGER MAINTENANCE/FUEL	01-510-000-51900	46.63
13360	MENARDS-GREEN BAY EAST	4" PVC PIPE & FITTINGS	01-510-000-54999	170.52
19880	STURGEON BAY UTILITIES	MICHIGAN ST CHARGING STATION	01-510-000-56150	39.32
19880		MARTIN PARK PAVILLION	01-510-000-56150	13.39
19880		MARTIN PARK RESTROOM	01-510-000-58650	8.00
19880		MEM FLD WARMING HOUSE	01-510-000-56150	75.05
19880		MEM FLD WARMING HOUSE	01-510-000-58650	55.24
19880		GARLAND PARK	01-510-000-56150	13.39
19880		GARLAND PARK	01-510-000-58650	17.76
19880		SUNSET CONSN CNTR	01-510-000-56150	161.50
19880		SUNSET CONSN CNTR	01-510-000-58650	52.91
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	19.60
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	24.28
19880		OTUMBA PARK	01-510-000-56150	23.39
19880		OTUMBA PARK	01-510-000-58650	17.76
19880		WS WARMING HOUSE	01-510-000-56150	125.37
19880		WS WARMING HOUSE	01-510-000-58650	17.76
19880		MADISON AVE CHARGING STATION	01-510-000-56150	4.46
19880		JAYCEE BALLFLD STAND	01-510-000-56150	13.71
19880		3RD AVE POWER PANEL	01-510-000-56150	13.39
19880		MICHIGAN ST FLAG LIGHT	01-510-000-56150	30.02
19880		MEM FLD PKG LOT	01-510-000-56150	13.39
19880		WS BALLFLD LIGHTS	01-510-000-58650	8.00
19880		MEM FLD COMPLEX	01-510-000-56150	1,270.95
19880		GIRLS LITTLE LEAGUE FLD	01-510-000-58650	55.94
19880		OTUMBA PRK WALKWAY	01-510-000-56150	16.67
19880		QUINCY ST BALLFLD	01-510-000-58650	27.00
19880		SIGN SHED	01-510-000-56150	57.01
19880		SIGN SHED	01-510-000-58650	17.76

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880		CHERRY BLOSSOM	01-510-000-56150	13.39
19880		CHERRY BLOSSOM	01-510-000-58650	24.28
23730	WPS	05/22 335 S 14TH AVE-MEM FLD	01-510-000-56600	173.79
23730		05/22 835 N 14TH AVE-GARAGE	01-510-000-56600	1,295.89
DOGWASTE	DOG WASTE DEPOT	6 CASES DOG WASTE BAGS	01-510-000-54999	959.94
KIEDERLE	SCOTT KIEDERLEN	WORK BOOT REIMBURSE/KIEDERLEN	01-510-000-56800	67.50
PREVEA	PREVEA HEALTH OCCUPTNL HEALTH	SEASONAL EMPLOY DRUG SCREENS	01-510-000-57100	306.40
SALZ	SALZSIEDER LANDSCAPE & NURSERY	5 MATADOR MAPLES @ 215 EA	01-510-000-58450	1,075.00
VIKING	VIKING ELECTRIC SUPPLY, INC	SEALING RING	01-510-000-54999	3.13
VIKING		CONNECTORS	01-510-000-54999	20.35
VIKING		LIGHTS	01-510-000-54999	33.17
VIKING		LIGHTS	01-510-000-54999	85.66
VIKING		PHOTO CONTROL	01-510-000-54999	28.62
TOTAL				8,742.94
TOTAL PARKS AND PLAYGROUNDS				8,742.94
BALLFIELDS				
BALLFIELDS				
20900	TRUGREEN LIMITED PARTNERSHIP	JAYCEE FLD LAWN SERVICE	01-520-000-58999	125.71
20900		MEM FLD LAWN SERVICE	01-520-000-58999	180.40
20900		OPTIMIST FLD LAWN SERVICES	01-520-000-58999	146.65
20900		KIWANIS FLD LAWN SERVICE	01-520-000-58999	95.43
20900		WS FIELD LAWN SERVICE	01-520-000-58999	101.25
TOTAL BALLFIELDS				649.44
TOTAL BALLFIELDS				649.44
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	PVC PIPE/COUPLERS	01-550-000-51850	20.12
04575		FASTENERS	01-550-000-51850	9.45
19880	STURGEON BAY UTILITIES	36 S NEENAH PKG LOT LITES	01-550-000-56150	132.07
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	307.99
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	19.27
19880		38 S NEENAH AVE RESTROOM	01-550-000-56150	84.59
19880		38 S NEENAH AVE RESTROOM	01-550-000-58650	42.20
23730	WPS	05/22 36 S NEENAH AVE RESTROOM	01-550-000-56600	39.52
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	GEAR OIL	01-550-000-51850	19.99
TOTAL				675.20
TOTAL MUNICIPAL DOCKS				675.20
WATERFRONT PARKS & WALKWAYS				
04545	DOOR COUNTY COOPERATIVE/NAPA	GRASS SEED	01-570-000-56500	198.50
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY	01-570-000-56150	54.17
19880		DC MUESUM PKG LOT	01-570-000-56150	89.02
19880		JUNIPER ST WALKWAY LTS	01-570-000-56150	22.21
19880		JUNIPER ST PKING LOT	01-570-000-56150	28.64

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INVOICES DUE ON/BEFORE 06/07/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880		PENNSYLVANIA ST DOCK	01-570-000-58650	11.40
19880		48 KENTUCKY ST WTRFRONT	01-570-000-56150	60.73
19880		92 E MAPLE STREET DOCK	01-570-000-58650	8.00
19880		1ST AVE MARINA/RESTROOM	01-570-000-56150	90.86
19880		1ST AVE MARINA/RESTROOM	01-570-000-58650	52.16
19880		KENTUCY ST CITY PKG RAMP	01-570-000-56150	140.52
19880		KENTUCKY ST CITY MARINA	01-570-000-58650	28.32
TOTAL				784.53
TOTAL WATERFRONT PARKS & WALKWAYS				784.53
COMMUNITY & ECONOMIC DEVLPMT				
15028	MARTY OLEJNICZAK	05/22 TRAVEL EXPNSE/OLEJNICZAK	01-900-000-55600	316.10
TOTAL				316.10
TOTAL COMMUNITY & ECONOMIC DEVLPMT				316.10
TOTAL GENERAL FUND				104,135.86
CAPITAL FUND				
FIRE DEPARTMENT				
EXPENSE				
23897	W.S. DARLEY & CO.	HOSE TESTER	10-250-000-59070	2,872.32
PAULCONW	PAUL CONWAY SHIELDS	TURN OUT GEAR	10-250-000-59050	2,368.00
TOTAL EXPENSE				5,240.32
TOTAL FIRE DEPARTMENT				5,240.32
ROADWAYS/STREETS				
ROADWAYS/STREETS				
R0000421	WI DEPT OF TRANSPORTATION	CREDIT-MAPLE-OREGON BRIDGE	10-400-000-59095	-958.29
R0000421		HWY INTERSECTIONS	10-400-000-59095	90,170.96
R0000421		MAPLE-OREGON BRIDGE	10-400-000-59200	15.08
TOTAL ROADWAYS/STREETS				89,227.75
ANNUAL RESURFACING & BASE REP.				
FARRELL	FARRELL EQUIPMENT & SUPPLY INC	SILT LOGS	10-400-110-59095	199.92
TOTAL ANNUAL RESURFACING & BASE REP.				199.92
TOTAL ROADWAYS/STREETS				89,427.67
CURB/GUTTER/SIDEWALK				
EXPENSE				
13133	MARTELL CONSTRUCTION INC	PROJECT 2201A PAY #1	10-440-000-59102	123,613.52
TOTAL EXPENSE				123,613.52

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
EXPENSE				
EXPENSE				
TOTAL CURB/GUTTER/SIDEWALK				123,613.52
PARKS AND PLAYGROUNDS				
PARKS AND PLAYGROUNDS				
02435	BISSEN ASPHALT LLC	7 LOADS QUARRY WASH	10-510-000-59075	1,403.91
06580	FOTH AND VAN DYKE	PROJECT MGMT	10-510-000-59025	312.50
06580		GRANT ADMIN & SUPPORT	10-510-000-59025	672.00
06580		GRANT REALLOCATION	10-510-000-59025	1,372.50
12100	LAMPERT YARDS INC	6-2'X12'X10'	10-510-000-59075	314.58
13360	MENARDS-GREEN BAY EAST	24-1"X8"X12'	10-510-000-59075	494.16
13360		24-1"X8"X10	10-510-000-59075	412.56
13360		GREEN 4"X4"X8'	10-510-000-59075	45.12
FORTRESS	FORTRESS FENCE	2 6'X4' GATES	10-510-000-59075	1,246.00
R0001143	VIRGE TEMME	LUMBER PURCHASE REIMBURSE	10-510-000-59075	570.12
TOTAL PARKS AND PLAYGROUNDS				6,843.45
TOTAL PARKS AND PLAYGROUNDS				6,843.45
TOTAL CAPITAL FUND				225,124.96
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
MANN	MANN COMMUNICATIONS, LLC	06.07.22 CONTRACT	21-000-000-55015	5,361.25
TOTAL CABLE TV / GENERAL				5,361.25
TOTAL CABLE TV / GENERAL				5,361.25
TOTAL CABLE TV				5,361.25
TID #6 DISTRICT				
TID #6 DISTRICT				
TID #6 DISTRICT				
PATEK	PATEK HOSPITALITY CONSULT. INC	MRKET FEASIBILITY STUDY	22-360-000-55001	4,000.00
TOTAL TID #6 DISTRICT				4,000.00
TOTAL TID #6 DISTRICT				4,000.00
TOTAL TID #6 DISTRICT				4,000.00
TID #4 DISTRICT				
TID #4 DISTRICT				
TID #4 DISTRICT				
CEDARCO	CEDAR CORPORATION	WS WTRFRNT CONSULT/ENGINEERING	28-340-000-58999	1,305.00
TOTAL TID #4 DISTRICT				1,305.00
TOTAL TID #4 DISTRICT				1,305.00
TOTAL TID #4 DISTRICT				1,305.00

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04575	DOOR COUNTY HARDWARE	FASTENERS	60-000-000-53000	19.88
04696	DOOR COUNTY TREASURER	04/22 DSL FUEL 759.19G	60-000-000-51650	3,456.60
11545	MAPLE STREET SIGN CO.	DANGER SIGNS	60-000-000-53000	72.00
11545		TRUCK GRAPHICS	60-000-000-53000	128.98
20725	T R COCHART TIRE CENTER	20 DISPOSALS	60-000-000-52850	80.00
20725		FLAT REPAIR	60-000-000-52850	40.00
ENVIROTE	BOGIE ENTERPRISE, INC	WEARPADS	60-000-000-53000	172.48
ENVIROTE		ROLLER	60-000-000-53000	54.08
ENVIROTE		SHIPPING	60-000-000-53000	28.52
TOTAL SOLID WASTE ENTERPRISE FUND				4,052.54
TOTAL SOLID WASTE ENTERPRISE FUND				4,052.54
TOTAL SOLID WASTE ENTERPRISE				4,052.54
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
19880	STURGEON BAY UTILITIES	92 E MAPLE STREET	64-000-000-58999	2.00
19880		1317 SHILOH RD	64-000-000-58999	1.80
19880		MARTIN PARK RESTROOM	64-000-000-58999	2.00
19880		421 MICHIGAN STREET	64-000-000-58999	10.00
19880		MEM FLD WARMING HOUSE	64-000-000-58999	6.00
19880		CITY GARAGE	64-000-000-58999	6.00
19880		GARLAND PARK	64-000-000-58999	2.00
19880		SUNSET CONSN CNTR	64-000-000-58999	6.00
19880		FRANK GRASSE MEM SHELTER	64-000-000-58999	2.00
19880		OTUMBA PARK	64-000-000-58999	2.00
19880		WS WARMING HOUSE	64-000-000-58999	2.00
19880		WS FIRE STATION	64-000-000-58999	6.00
19880		38 S NEENAH AVE PAVILLION	64-000-000-58999	2.00
19880		38 S NEENAH AVE RESTROOM	64-000-000-58999	4.00
19880		WS BALLFLD LIGHTS	64-000-000-58999	4.00
19880		GIRLS LITTLE LEAGUE FLD	64-000-000-58999	6.00
19880		COMPOST SITE	64-000-000-56150	15.51
19880		FIRE TRAINING SITE	64-000-000-58999	2.00
19880		QUINCY ST BALLFLD	64-000-000-58999	6.00
19880		PENNSYLVANIA ST DOCK	64-000-000-58999	2.00
19880		92 E MAPLE STREET DOCK	64-000-000-58999	2.00
19880		1ST AVE MARINA/RESTROOM	64-000-000-58999	6.00
19880		KENTUCY ST CITY PKG RAMP	64-000-000-58999	2.00
19880		KENTUCKY ST CITY MARINA	64-000-000-58999	6.00
19880		SIGN SHED	64-000-000-58999	2.00
19880		CHERRY BLOSSOM	64-000-000-58999	2.00
TOTAL COMPOST SITE ENTERPRISE FUND				109.31
TOTAL COMPOST SITE ENTERPRISE FUND				109.31
TOTAL COMPOST SITE ENTERPRISE FUND				109.31
TOTAL ALL FUNDS				344,088.92

MANUAL CHECKS

SPECTRUM	\$141.95
05/24/22	
Check # 90316	
04/22 Cable Statement Charges	
01-160-000-58999	

STURGEON BAY SCHOOL DISTRICT	\$3,606.10
05/24/2022	
Check # 90317	
04/22 Mobile Home Tax Payment	
01-000-000-41300	

TOTAL MANUAL CHECKS	\$3,748.05
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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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SUMMARY OF FUNDS:

GENERAL FUND	104,135.86	107,883.91
CAPITAL FUND	225,124.96	
CABLE TV	5,361.25	
TID #6 DISTRICT	4,000.00	
TID #4 DISTRICT	1,305.00	
SOLID WASTE ENTERPRISE	4,052.54	
COMPOST SITE ENTERPRISE FUND	109.31	
TOTAL --- ALL FUNDS	344,088.92	347,836.97

Helin Bauer may 31, 2022
SPT Umm... 5/31/22
Dan Ull... 5/31/22

COMMON COUNCIL
May 17, 2022

A meeting of the Common Council was called to order at 6:00 p.m. by Mayor Ward. The Pledge of Allegiance was recited. Roll call: Bacon, Statz, Gustafson, Nault, Wiederanders and Reeths were present. Williams was excused.

Gustafson/Nault to adopt the agenda. Carried.

No one spoke during public comment.

Bacon/Wiederanders to approve following bills: General Fund – \$237,331.87, Capital Fund - \$24,804.36, TID #4 - \$803.50, and Solid Waste Enterprise Fund - \$15,907.62 for a grand total of \$285,649.35. Roll call: All voted aye. Carried.

Reeths/Statz to approve consent agenda:

- a. Approval of 5/3/22 regular Common Council minutes.
- b. Place the following minutes on file:
 - (1) Bicycle & Pedestrian Advisory Board – 4/4/22
 - (2) Community Protection & Services Committee – 4/7/22
 - (3) Local Arts Board – 4/20/22
 - (4) Zoning Board of Appeals – 4/26/22
 - (5) Joint Review Board – 4/26/22
 - (6) Joint Review Board – 4/26/22
 - (7) Finance/Purchasing & Building Committee – 4/26/21
 - (8) City Plan Commission – 4/27/22
 - (9) Aesthetic Design & Site Plan Review Board – 5/9/22
- c. Place the following reports on file:
 - (1) Police Department Report – April 2022
- d. Consideration of: Beverage Operator licenses.
- e. Consideration of: Approval of Class A Beer and Class A Liquor for Jandu Petroleum #9.
- f. Consideration of: Approval of Sidewalk Café Permits.
- g. Consideration of: Approval of Street Closure Application for Fairfield SB LLC.
- h. Community Protection & Services Committee recommendation re: Approve request from Andrew Werblow, Door County Delivers, to operate a taxicab.
- i. Finance/Purchasing & Building Committee recommendation re: Approve lease as presented with Great Lakes Towing.

Carried.

The Mayor presented the following appointments:

DOOR COUNTY TOURISM ZONE COMMISSION

Josh VanLieshout

Cameryn Ehlers-Kwaterski

Statz/Bacon to confirm. Carried.

STURGEON BAY/DOOR COUNTY REVOLVING LOAN FUND

Jeff Miller

Wiederanders/Bacon to confirm. Carried.

A public hearing regarding levying special assessments upon property for curb and gutter and sidewalk for areas described as N. 14th Ave: West side of the roadway from Egg Harbor Road to Bluebird Street & Rhode Island St: North side of roadway from City softball fields to S. 14th Ave was declared open at 6:09 pm and declared closed at 6:09 pm. No one spoke during the public hearing.

A public hearing regarding levying special assessments upon property for installation of curb and gutter and sidewalk for areas described as: Alley W14 (Between E Oak St and E Pine St from S Madison Ave to S Neenah Ave) on the north side of the alley from the west side of the parking lot for Kitty O'Reilly's Irish Pub to S. Neenah Ave was declared open at 6:10 pm and declared closed at 6:11 pm. No one spoke during the public hearing.

Reeths/Wiederanders to approve the resolution awarding the sale of \$2,445,000 general obligation promissory notes. Brad Viegut, Managing Director from Baird, summarized the borrowing. Carried.

Statz/Nault to approve the resolution approving the boundaries and project plan for TID #7. Community Development Director Olejniczak summarized the TID #7 project plan and boundaries. Carried.

Bacon/Wiederanders to approve the proposal from Cedar Corporation, direct staff to pursue the WisDOT STP-Urban grant for South Duluth Avenue, and direct staff to complete an intermunicipal agreement for cost sharing the required local match if the grant application is successful. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to accept the WIPFLI CPA's and Consultants 2021 financial audit report for the City of Sturgeon Bay and place it on file.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Helen Bacon, Chr.

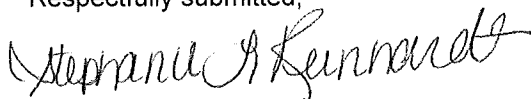
Gustafson/Bacon to adopt. Brian Anderson, WIPFLI, summarized the 2021 financial audit report. Carried.

City Administrator VanLieshout gave his report.

Mayor Ward gave his report.

After Mayor Ward announced the statutory basis, Statz/Nault to convene in closed session in accordance with the following exemption: Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e) Consideration of: Right of way acquisition of real estate connecting Grant Avenue and Sawyer Drive. Roll call: Carried. The meeting moved to closed session at 6:45 pm and the meeting adjourned in closed session at 7:18 pm.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/HR Director

CITY OF STURGEON BAY
 JOINT PARKS AND RECREATION COMMITTEE / BOARD MEETING
 Wednesday, April 27, 2022
 Council Chambers, City Hall, 421 Michigan Street
 5:30 P.M.

A meeting of the Joint Parks and Recreation Committee / Board was called to order at 5:30 P.M. by Chairperson/Ald. Helen Bacon, in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Helen Bacon, Ald. Gary Nault, Chris Larsen, Marilyn Kleist, George Husby, Jay Renstrom, and Director of Municipal Services Mike Barker. Randy Morrow was excused and Ald. J. Spencer Gustafson was absent. Also present was Community Development Director Marty Olejniczak, and Municipal Services Secretary Patty Quinn.

Adoption of the Agenda: A motion was made by Ald. Nault and seconded by Mr. Larsen to adopt the agenda without item #6 as the application had been withdrawn.

1. Roll call
2. Adoption of Agenda
3. Review of Minutes of February 23, 2022
4. Public Comment on Agenda Items
5. Review of Minutes from the Local Arts Board Meeting of March 9, 2022
6. Consideration to approve a Temporary Class B Beer license for Sturgeon Bay Youth Athletic Club
7. Consideration of land lease at Big Hill Park
8. Update on Wisconsin Sea Grant mural
9. Discussion on dedication of Woolly Mammoth at Bay View Park and Confluence at Graham Park
10. Discussion on the City accepting donations for parks
11. Director's report
12. Adjourn

All in favor. Carried.

Review of Minutes of February 23, 2022: No Comments.

Public Comment on Agenda Items: No public comments.

Review of Minutes from the Local Arts Board Meeting of March 9, 2022: Ald. Bacon spoke on the details of the mural project on the West side, near the Granary. This mural being paid for with donated funds.

Consideration of land lease at Big Hill Park: Dir. Barker provided details of the land lease. A communications company is looking to lease a section of the park and this is the first step in looking at the feasibility of the lease and they've asked the City to consider approving a lease. Various questions were asked by the committee/board. Mr. Renstrom made a motion to approve a land lease at Big Hill Park and seconded by Adl. Nault. All in favor. Carried.

Update on Wisconsin Sea Grant mural: Ald. Bacon updated the committee/board on the mural that will be installed at City Hall. Applications from artists are currently being accepted and a final choice on an artist will be made around the middle of June. Ownership and the number of years that the City will have the mural, has not yet been decided.

Discussion on dedication of Woolly Mammoth at Bay View Park and Confluence at Graham Park:

Pam Seiler, former Executive Director for Destination Sturgeon Bay, is in charge of the dedication of Graham Park and Confluence. Ideas were introduced for dedication of Woolly at Bay View Park and it suggested that the dedications take place on the same day as the Westside Waterfront Promenade being held on May 21st. One of the committee members will contact the larger donors to advise them of this possible date.

Discussion on the City accepting donations for parks: There aren't any policies regarding the donation of such items as benches. Items are removed once they can no longer be maintained or are deemed unsafe. In the past, some donors have questioned why weren't they notified that their item is being removed, and why. A written policy is needed for larger items such as benches and Dir. Barker will put something together for review within a couple of months to address these situations.

Director's report: An update was given on the shelter being built at the dog park that should be completed in June.

No bids have been received for the projects at Memorial Field and Sunset Park. One combined RFP will be created in hopes of being able to attract a general contractor.

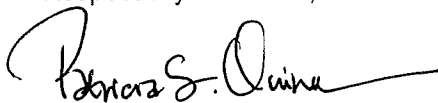
Arbor Day was celebrated with a tree planting at Little Creek Parkway with the help of some grade schoolers.

Parks – many of the stumps from trees cut down in Sunset Park have now been removed. The other parks are slowly getting opened up due to the weather but all should be ready by next week. All the buildings in the parks are going to be rekeyed and all keys will be monitored very closely. Keys are not being returned and some buildings are being left open inadvertently which is attracting vandals.

Next Meeting Date: Wednesday, May 25, 2022 @ 5:30 P.M. – City Hall.

Motion by Ald. Nault and seconded by Mr. Renstrom to adjourn. All in favor. Carried. Meeting adjourned at 6:37 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Patricia S. Quinn', with a long horizontal flourish extending to the right.

Patricia S. Quinn
Municipal Services Secretary

FINANCE/PURCHASING & BUILDING COMMITTEE
May 10, 2022

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Wiederanders and Williams were present. Also present: City Administrator VanLieshout, City Treasurer/Finance Director Clarizio, Brian Anderson of WPPFLI appeared per phone and Office Accounting Assistant II Metzger.

A motion was made by Alderperson Williams, seconded by Alderperson Wiederanders to adopt the following agenda moving item 4 to item 5.

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: 2021 Audit.
5. Consideration of: Lease to Great Lakes Towing.
6. Review bills.
7. Adjourn.

Carried.

No one spoke during public comment on agenda items and other issues related to finance & purchasing.

Consideration of: Lease to Great Lakes Towing:

City Administrator VanLieshout explained at the March 29, 2022 meeting the Finance Committee reviewed the draft assignment lease between the City and Great Lakes Towing. The Committee directed Staff to negotiate several issues with Great Lakes Towing. Great Lakes Towing agreed to the City's terms. Specific provisions were added to the agreement addressing signage and fencing. Language was added addressing a proposed building, restricting mooring to a maximum of six vessels and added a 120 day out provision. The remainder of the lease with the exception of some tweaks and insurance requirements is primarily the same.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to approve the lease as presented with Great Lakes Towing. Carried.

Consideration of 2021 Audit:

Brian Anderson of WIPFLI summarized the management communication letter, and findings that comprise the audit ending December 2021, for the City of Sturgeon Bay and Sturgeon Bay Utilities.

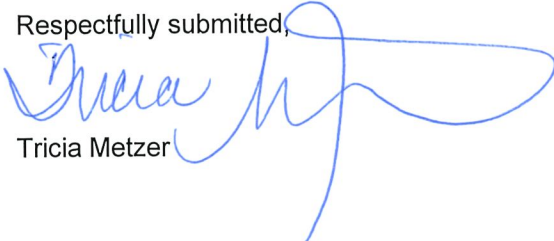
Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to accept the WIPFLI CPA's and Consultants 2021 financial audit report for the City of Sturgeon Bay and place it on file. Carried.

Review bills

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to adjourn. Carried. The meeting 4:25pm.

Respectfully submitted,



Tricia Metzger

CITY OF STURGEON BAY
LOCAL ARTS BOARD MEETING

Wednesday, May 11, 2022

Council Chambers, City Hall, 421 Michigan Street
8:30 A.M.

A meeting of the Local Arts Board was called to order at 8:30 A.M., by Chairperson/Ald. Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Helen Bacon, Stephanie Trenchard, Margaret Lockwood and melaniejane. Claire Morkin was excused. Also present was Municipal Services Secretary Patty Quinn.

Adoption of the Agenda: Moved by Ms. Lockwood and seconded by Ms. melaniejane to adopt the agenda.

1. Roll Call
2. Adoption of the agenda
3. Review of Minutes from April 20, 2022
4. Chair's report
5. Public comment on agenda items
6. Discussion on planning a possible mural event/festival with artist Claire Erickson
7. Discussion on a call for artists in Green Bay
8. Consideration for approval to pay \$750 in stipends to artists with art on loan to the City
9. Consideration for approval to pay a \$750 stipend to artist Steven Haas for "Crosswind Approach"
10. Adjourn

All in favor. Carried.

Review of Minutes from April 20, 2022: No comments.

Chair's report: Sea Grant Mural – Ms. Lockwood and Ms. Trenchard will be part of the five-person selection committee and Jennifer Smith from the Sea Grant has sent out dates for this committee to meet. There are five applicants thus far and the last date to apply is May 15th.

Emily LaBonte is heading up the community participation mural to honor the Granary. The back wall of Bayside Bargains has been selected and hopes to wrap the design around the corner. Destination Sturgeon Bay is assisting and a date of July 28th was chosen and coincides with the City's Sidewalk Sales Day. Ms. LaBonte is playing with designs and will update Ald. Bacon once she has completed the final design.

There are three city dedications taking place this spring and summer and the first will be the Westside Waterfront on May 21st at 10 A.M. The next will be Graham Park and the water feature "Confluence" by Rob Soukup and will be held June 3rd at 11 A.M. The third dedication is for Woolly Mammoth at Bay View Park. A date has not been set yet but the artist and the Ice Age Trail people will be kept in the loop so that they can attend.

There is momentum for the purchase of Steven Haas' Crosswind Approach so that it can permanently remain on the waterside walkway in front of Stone Harbor. Information was provided on who is handling donations for that purchase.

It was brought to the attention of the LAB that the Steel Bridge Creative Foundation could potentially be used for grants and pass-through donations.

Public comment on agenda items: The public was not present for any comments.

Discussion on planning a possible mural event/festival with artist Claire Erickson: Ms. Erickson provided some background on how the Green Bay/Broadway Avenue event came to be and explained how artists were matched up to the walls of those businesses wishing to participate. Expectations by the business owners were described and she gave details on the length of the event, how supplies were obtained and how artists were compensated. A committee will be formed to plan such an event for the City and will include Ms. Erickson.

Discussion on a call for artists in Green Bay: Copies of Green Bay's Rotating Art Program were distributed to all that included the guidelines and the application. Interesting aspects of the application were discussed. The LAB members felt that they wanted to hold off on this kind of program for now.

Other possible sites for displaying loaned art that may be available around the City were brought up and some ideas on planning were discussed.

Consideration for approval to pay \$750 in stipends to artists with art on loan to the City: A motion was made by Ms. Lockwood, and seconded by Ms. melaniejane, for the approval to pay \$750 in stipends with art on loan to the City.

All in favor. Carried.

A recommendation for this approval will next go to the Joint Parks and Recreation Committee/Board for their approval.

Consideration for approval to pay a \$750 stipend to artist Steven Haas for "Crosswind Approach": A motion was made by Ms. Trenchard, and seconded by Ms. melaniejane, for the approval to pay a \$750 stipend to artist Steven Haas for "Crosswind Approach".

All in favor. Carried.

A recommendation for this approval will next go to the Joint Parks and Recreation Committee/Board for their approval.

Possible items for next month's agenda:

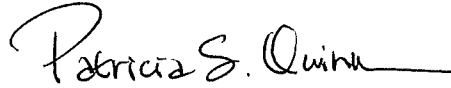
- Invite the City's Planning/Zoning Administrator, Christopher Sullivan-Robinson, to the next meeting to help the board in understanding any ordinances surrounding murals.

Next Meeting Date: Wednesday, June 15, 2022 @ 8:30 A.M. – Council Chambers, City Hall.

Motion to adjourn by Ms. Trenchard and seconded by Ms. Lockwood.

All in favor. Carried. Meeting adjourned at 9:35 A.M.

Respectfully submitted,

A handwritten signature in black ink, reading "Patricia S. Quinn". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

Patricia S. Quinn

WATERFRONT REDEVELOPMENT AUTHORITY
Wednesday, May 11, 2022

A meeting of the Waterfront Redevelopment Authority ("WRA") was called to order at 3:00 p.m. by Chair Dan Williams in the Council Chambers, City Hall, 421 Michigan Street, Sturgeon Bay.

Roll Call (#1): Members present: Ryan Hoernke, Dan Williams, Chris Jeanquart, Spencer Gustafson, John Hauser, Barbara Pfeifer and Carrie Tjernagel were present. Also present were WRA Secretary Marty Olejniczak, who appeared by Zoom, City Zoning Administrator Christopher Sullivan-Robinson, City Administrator Josh VanLieshout, Finance Director/City Treasurer Val Clarizio, and Community Development Administrative Assistant Cindy Sommer.

Adoption of agenda (#2): Motion was made by Hoernke and seconded by Jeanquart to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from February 9, 2022.
4. Public comment on agenda items.
5. Update on current waterfront redevelopment activities.
6. Consideration of: Sale of property located at northwest corner of S. Madison Ave and W. Pine Street (parcel no. 281-46-65021803).
7. Update regarding sale of property located at 10 W. Larch Street (parking lot) - parcel no. 281-24-15090301A.
8. Convene in closed session in accordance with the following exemption:
 Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. 19.85(1)(e).
 Consideration of: Sale of property located at 10 W. Larch Street (parking lot) – parcel no. 281-24-15090301A.)
 Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Authority may adjourn in closed session.
9. Adjourn.

All ayes. Motion carried.

Approval of minutes from February 9, 2022 (#3): Motion was made by Hauser and seconded by Hoernke to approve the minutes from February 9, 2022. All ayes. Motion carried.

Public Comment on agenda items only (#4): Chris Kellems of 120 Alabama Street wants ownership of the property at Pine and Madison to be in the hands of the City. She would like to see townhouses or a transit/trolley stop there. She said that ownership of the parking lot for Sonny's should be transferred to the City.

Update on current waterfront redevelopment activities (#5): Olejniczak updated the members on the positive things happening at the waterfront:

- 1) The Maritime Museum is doing their dedication ceremony on May 22;
- 2) The City is doing a ribbon-cutting celebration on the promenade on May 21;
- 3) There is a fountain dedication taking place on May 20 in Grant Park;
- 4) Peter Gentry received an historic fill exemption from the DNR; he is considering revamping his plans due to rising costs, which may include reducing or eliminating the residential portion of the plan and going with only two stories;

- 5) Council approved an amendment to the development agreement with the Sturgeon Bay Historical Society Foundation allowing for more time for the completion of the grain elevator renovation project.

Sullivan-Robinson confirmed that six lots on 3rd Avenue by the shipyard have gone up for sale, about half are already sold and one has already submitted a building plan.

Consideration of: Sale of property located at northwest corner of S. Madison Ave and W. Pine Street (parcel no. 281-46-65021803) (#6): Olejniczak indicated this is the only parcel that is not currently entangled and is titled in the WRA. This is a vacant lot and there are five options to consider: 1) issue a request for proposals to developers; 2) put on the market with a realtor; 3) put up for sale by owner; 4) quit-claim the parcel to the city; 5) approach Lau's Auto Care to see if they are interested in acquiring the property.

The members discussed the options and there was consensus that the City should take over ownership with perhaps an RFP to follow if desired by the City. Motion made by Hauser to quit-claim the property located at the northwest corner of W. Madison Ave. and W. Pine Street, parcel no. 281-46-65021803, to the City of Sturgeon Bay. Gustafson seconded motion. Hoernke questioned whether the property was in a TID district and if there's any benefit to keeping the property. Olejniczak informed it is in TID #2, but the benefit to keeping the property is very small and mostly immaterial due to size of property and the TID will close before any value could be added. All ayes. Motion carried.

Update regarding sale of property located at 10 W. Larch Street (parking lot) - parcel no. 281-24-15090301A (#7): Olejniczak provided history on a federal grant for the property involving possible restrictions. Previously, the City apparently got approval to swap out some of the property that could not be sold/developed unless approved by federal government. Records are not clear so further investigation may be warranted. Options at this point are: 1) back away from sale; 2) work with DNR staff to clarify restrictions; 3) initiate process to exchange land that is restricted with other parkland.

Convene in closed session in accordance with the following exemption:

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conduction other specified public business, whenever complete or bargaining reasons require a closed session. 19.85 (1)(e).

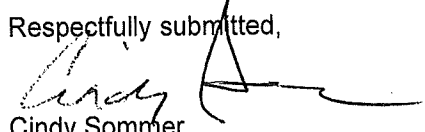
Update regarding sale of property located at 10 W. Larch Street (parking lot) - parcel no. 281-24-15090301A.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Authority may adjourn in closed session. (#8):

Motion by Pfeifer to convene in closed session and seconded by Hauser. Roll call vote. All ayes. Motion carried. The meeting convened in closed session at 3:31 p.m.

Adjourn (#9): Motion to adjourn by Tjernagel and seconded by Jeanquart. All ayes. Motion carried. The meeting was adjourned in closed session at 3:36 p.m.

Respectfully submitted,


Cindy Sommer
Community Development
Administrative Assistant

**Ad Hoc NERR Advisory Committee
May 13, 2022**

A meeting of the Ad Hoc NERR Advisory Committee was called to order at 9:06 a.m. by Co-Chairperson Holey at Crossroads at Big Creek.

Roll call: Members Mark Holey, Caitlin Oleson, Laurel Hauser, Charlie Henriksen and Matthew Peter were present. Mr. Henriksen appeared by zoom. Members Gregg Meissner and Bill Hoag were excused. Ex Officio members David Ward and Marty Olejniczak were present. Mr. Olejniczak appeared by zoom. Ex Officio members Josh VanLieshout, Pam Seiler and Chris Sullivan-Robinson were excused. Also present was Deputy Clerk/Treasurer Spittlemeister.

Adoption of agenda: Moved by Ms. Hauser, seconded by Mr. Peter to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public Comment.
4. Consideration of: UWGB NERR Update.
5. Consideration of: Prospectus and Video Update.
6. Consideration of: Outreach Strategy Update.
7. Adjourn.

Carried.

No one spoke during public comment.

Consideration of: UWGB NERR Update:

Mr. Holey stated that a lot was learned about the UWGB NERR prescreening process while attending the UWGB webinars this past week. There are currently two NERR's on the great lakes. One on Lake Superior and the other on Lake Erie. Two areas of focus for the UWGB NERR and the Green Bay watershed is minimal impact of habitats and urban impact. It was discovered that the visitor center for the NERR does not need to be within the boundaries of the NERR and can be located almost anywhere. A location that would provide the biggest outreach and the largest benefit for the region. The UWGB NERR is looking to have designation of the visitor center at the end of 2024. Once the site selection process is complete, a draft of environmental statement will need to be done.

UWGB is looking at public lands to see if they are relevant to be included within the NERR. Currently there are 8-9 properties to study within the NERR boundaries that have passed the prescreening process. It was suggested to ask for other properties to be included for research that are within the NERR boundary. Site suggestions should be brought forward quickly, as they begin visits June 1st.

Consideration of: Prospectus and Video Update:

The committee is in the process of writing a contract with Alessandra Rolffs to create the finished product of the prospectus. Individuals would give information on a section of the prospectus, then forward to Ms. Rolffs to compile. The prospectus is expected to be around 20 pages in length and touch on points/programs that are most valuable in Door County. The goal is to have the completed prospectus done by the end of July.

Consideration of: Outreach Strategy Update:

Ms. Oleson shared the updated outreach strategy with Destination Sturgeon Bay and Destination Door County. They are very supportive with the progress with the NERR and are willing to help where they are able.

Progress on the pledge drive continues to make progress in contacting potential donors.

Moved by Mr. Peter, seconded by Ms. Hauser to adjourn. Carried. The meeting adjourned at 9:56 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Laurie Spittlemeister". The signature is written in dark ink and is positioned above the printed name and title.

Laurie Spittlemeister,
Deputy Clerk/Treasurer

**Parking & Traffic
May 23, 2022**

A meeting of the Parking & Traffic Committee was called to order at 4:34 p.m. by Chairperson Reeths in Council Chambers, City Hall, 421 Michigan Street.

Members Kirsten Reeths and Spencer Gustafson were present. Member Dennis Statz was absent. Also present: City Engineer Chad Shefchik, Planning/Zoning Administrator Chris Sullivan-Robinson and Municipal Services Assistant Colleen DeGrave.

Moved by Ald. Reeths, seconded by Ald. Gustafson to adopt the following agenda:

1. **Roll call.**
2. **Adoption of agenda.**
3. **Approval of minutes from March 28, 2022.**
4. **Public comment.**
5. **Discussion of: Bike lanes on S. Neenah Avenue from Walnut Street to TTX by Ahnapee Trail**
6. **Consideration of: Payment in lieu of parking at 221 Louisiana Street**
7. **Adjourn.**

All in favor. Carried.

Moved by Ald. Reeths, seconded by Ald. Gustafson to approve the minutes from March 28, 2022. All in favor. Carried.

Public comment.

No public comment.

Discussion of: Bike lanes on S. Neenah Avenue from Walnut Street to TTX by Ahnapee Trail. Ald. Reeths stated she thought it might be a good idea to have a bike lane to assist people biking and walking to work in the industrial park. City Engineer Chad Shefchik said the street is very wide and there is usually not anyone parking there, so it would be possible. Ald. Gustafson said he could see a use for it. Ald. Reeths suggested to table the item until data could be gathered from the Police Department regarding this area.

Consideration of: Payment in lieu of parking at 221 Louisiana Street. Zoning administrator Chris Sullivan-Robinson explained the request by the residents of 221 Louisiana Street to make a payment in lieu of parking due to a lack of parking for that property, and the zoning code that states the property owner is required to provide two parking spaces for this residence. He stated there is an exemption for properties located within the C-2 zoning district that allows the property owner to request to make a payment in lieu of providing the spaces. City Engineer Chad Shefchik explained the cost is determined by what the cost of adding two parking spaces would be.

Moved by Ald. Gustafson, seconded by Ald. Reeths to approve a one-time payment in lieu of providing two parking spaces. The subject property is located at 221 Louisiana Street; parcel #281-11-1072726000B, which is Unit B of the Cottage Hill Condominium. The price per space would be set at \$1300 for a total of \$2600 with the condition that the Cottage Hill Condominium documents be revised to allow residential uses. All in favor. Carried.

Moved by Ald. Reeths, seconded by Ald. Gustafson to adjourn. Meeting adjourned at 4:58 p.m.

Respectfully Submitted,



Colleen DeGrave
Municipal Services Administrative Assistant

JOINT REVIEW BOARD

Tuesday, May 24, 2022

A meeting of the Joint Review Board was called to order at 1:08 p.m. by Chairperson Josh Van Lieshout in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members present were Chairperson Josh Van Lieshout, Sturgeon Bay Schools Representative Mike Stephani, NWTC Representative Bob Mathews and Public Member Bill Chaudoir. Also present were Finance Director/City Treasurer Val Clarizio, Community Development Director Marty Olejniczak, Planner/Zoning Administrator Christopher Sullivan-Robinson, and Community Development Administrative Assistant Cindy Sommer.

Adoption of agenda: Moved by Mr. Stephani, seconded by Mr. Mathews to adopt the following agenda:

1. Roll Call.
2. Adoption of Agenda.
3. Presentation of: TID Annual Reports and Performance and Status of each TID-2021 Reporting Year.
4. Adjourn.

Carried.

Presentation of: TID Annual Reports and Performance and Status of each TID-2021 Reporting Year: Finance Director/City Treasurer Clarizio stated that beginning about 2017 the State requires municipalities to submit an annual report each year, in addition to presenting a report to the Joint Review Board regarding the status of each TID.

Ms. Clarizio went through the proformas and reports for each TID district. TID #1 (Industrial Park) had very little activity in the past few years and is still open mainly because it is a donor district to TID #2 and for a short period it was also a donor to TID #3. Council recently adopted an Affordable Housing resolution, which will mean TID #1 will no longer be a donor to TID #2 after this year. The 2022 tax increment will go into TID #1, be transferred to TID #2, then go into Affordable Housing in 2023.

Mr. Olejniczak added that by state statute you have one year so the district will remain open for a year. Per statute, 70% of funds have to be used for Affordable Housing and 30% to improve the housing stock of the municipality. There are several projects being reviewed, including property near Walgreens, a housing project near Target that needed sewer and water assistance. Ms. Clarizio reports that the revenue for that is projected at about \$850,000. The 2021 revenue was \$888,298.

Mr. Mathews questioned if there will be \$0 on the tax rolls or if there will be a surplus. Ms. Clarizio believes it will be \$0 because any funds will be transferred to TID #2. There is no debt in TID #1.

Ms. Clarizio continued with TID #2, the Waterfront District. It has been a donor recipient from TID #1 and was expected to close in 2025. New proforma shows it will likely close in 2028 but can stay open until 2031. Looks promising. Projects are done. Refinanced debt at a rate under 1%, causing a savings of about \$36,000. Tax increment in 2021 was \$1,646,918. There is a debt schedule showing balances.

Community Development Director Olejniczak reported proforma shows zero future construction increment but some development is likely to occur. Owners of the shipyard have started to sell some land. One house permit has been issued, another is expected soon. Six parcels have gone up for sale. They are mostly high value homes. District should close within the timeframe.

Ms. Clarizio continued with TID #3, referred to as the Wiretech TID. There are no more planned improvements for TID 3. Increment brought in was \$60,742 in 2021. TID #3 had been a recipient from TID #1 until 2018, which was the plan from time this TID was created and it is performing as anticipated. There were 17 lots created with the last being completed this year.

Mr. Olejniczak indicated this has been a successful TID and should close within the timeframe.

Mr. Mathews questioned if the City would look to do another TID like this. Mr. Olejniczak indicated he would since traditional subdivisions aren't developing without assistance. This TID was unusual because of the factory that had value when it was razed, so it took time to recover that value. The TID has worked out well and provided workforce housing and provided advantages to the District, the City and the School District.

Ms. Clarizio went through the last TID. TID #4, the West Waterfront, was created in 2013, and has an end date of 2040. The increment in 2021 was \$149,224. Some debt was issued with a .94% interest rate. The proforma shows a \$3,605,351 deficit.

Mr. Olejniczak explained some of the projected projects. It is a small geographic TID. The Baylofts is the only major project that is generating some income. The other projects never occurred, some due to disputes over high water mark and some lawsuits. Original development agreements evaporated. There are two projects approved that were set to start but construction bids came back too high so they are being reevaluated and causing delays, but good progress is being made and hopefully those projects will move forward later this year, which will improve the proforma. The money spent on all of the projects show that this TID might not fully recover without some assistance or expansion. There are some options to make this work and there is still activity. Three grants were also received to help offset some costs.

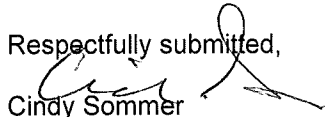
Mr. Stephani questioned if the granary project will permanently be off the tax rolls. Mr. Van Lieshout explained that how they operate will determine if they will pay any real estate tax, but it likely will stay off.

There is no report for TID #5 because it was created last year. It will be reported on next year.

Mr. Mathews asked which projects in TID #4 are moving forward. Mr. Olejniczak reported that the WWP project is moving along. It was planned as a three-story bar/deli/taproom with a residential unit on top but is being scaled back to remove the residential portion and adding a rooftop deck, creating a cost saving for the developer. The apartment project is being reviewed, the developer is interested but it has to make financial sense.

Mr. Chaudoir questioned what impact closing TID #1 will make on tax rates. Ms. Clarizio believes it comes out to about 1 cent per \$10,000, or \$107,000 back to the City. Mr. Chaudoir also questioned if it will impact state aid. It will not. Mr. Olejniczak indicated that closing a TID district usually has a positive impact on tax rolls.

Adjourn: Moved by Mr. Stephani, seconded by Mr. Mathews to adjourn. Carried. The meeting adjourned at 1:28 p.m.

Respectfully submitted,

Cindy Sommer
Administrative Assistant
Community Development

JOINT REVIEW BOARD
Tuesday May 24, 2022

A meeting of the Joint Review Board was called to order at 1:00 p.m. by City Administrator Van Lieshout in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members present were City Representative Joshua Van Lieshout, Door County Representative Ken Papich per zoom. NWTC Representative Bob Mathews per zoom, Southern Door School Representative Chris Peterson and Public Member Bill Chaudoir per zoom. Also present were Community Development Director Marty Olejniczak, Finance Director/City Treasurer Valerie Clarizio, Planning/Zoning Administrator Sullivan-Robinson, Robert W Baird Representative Brian Ruechel and Office Accounting Assistant II Tricia Metzger.

Approval of the Minutes from April 26, 2022: Moved by Mr. Chaudoir, seconded by Mr. Papich to approve the minutes for April 26, 2022. Carried with Mr. Mathews abstaining.

Review and discussion of the proposed Project Plan and Boundary for Tax Incremental District No.7.

Community Development Director Olejniczak stated this final draft of the project plan is similar to the initial plan presented at the April 26th meeting. The Council approved a more conservative proforma scaling back some of the projects, including park improvements and street construction. The total spending was reduced by \$200,000, improving the proforma to close the district a year early.

This is a single parcel tax increment district, the first in the Southern Door School District for a multi-family housing development. What the City would spend toward improvements is linked to this development, unlike other TIDs' where development is more speculative. Spending for TID #7 is based on when the 96-unit development happens. Both the Plan Commission and Council have unanimously approved the project plan.

Mr. Olejniczak commented, that during the last meeting in April discussions were held regarding the expansion of the district. However, there is a private road located south that is in the Town of Nasewaupee. Upon conversations with the Department of Revenue, the City cannot expand the boundary continuous across this private road but can wrap around the road. If there is development in the future it is possible to create a separate TID or expand at that time.

Approval of the Joint Review Board Resolution creating TID No. 7: Moved by Mr. Papich, seconded by Mr. Chaudoir to approve the Joint Review Board resolution formally creating Tax Incremental District No. 7. Carried.

Adjourn: Moved by Mr. Mathews, seconded by Mr. Chaudoir to adjourn. Carried. The meeting adjourned at 1:07p.m.

Respectfully submitted,



Tricia Metzger
Office Accounting Assistant II

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
April 30, 2022

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF APRIL 2022.

Apr-22	YEAR TO DATE		Apr-22	YEAR TO DATE
2	5	ONE FAMILY DWELLINGS	541,000	1,425,988
0	1	TWO FAMILY DWELLINGS	-	330,232
0	1	MULTIPLE FAMILY DWELLINGS	-	150,000
1	2	MANUFACTURED HOME	52,340	126,348
0	0	C.B.R.F.	-	-
1	4	RESIDENTIAL ADDITIONS	245,000	317,000
2	11	RESIDENTIAL ALTERATIONS	79,500	437,500
0	1	RESIDENTIAL GARAGES/CARPORTS	-	26,000
0	0	RESIDENTIAL GARAGE ADDITIONS / ALTERATIONS	-	-
0	2	RESIDENTIAL STORAGE BUILDINGS	-	26,000
0	0	RESIDENTIAL SWIMMING POOLS	-	-
0	0	NON-RESIDENTIAL SWIMMING POOLS	-	-
1	2	NEW COMMERCIAL BUILDINGS	350,000	850,000
0	1	NON RESIDENTIAL GARAGES & STORAGE BUILDINGS	-	155,700
0	0	NON RESIDENTIAL ADDITIONS	-	-
1	8	NON RESIDENTIAL ALTERATIONS	90,000	1,207,823
0	0	MUNICIPAL BUILDINGS	-	-
0	0	WAREHOUSES	-	-
0	0	FACTORY & SHOP	-	-
0	0	COMMUNICATION TOWER	-	-
0	0	SUBSTATION	-	-
0	0	AGRICULTURAL BUILDINGS	-	-
8	38	TOTAL ESTIMATED COST OF CONTSTRUCTION	\$ 1,357,840	\$ 5,052,591

Apr-22	YEAR TO DATE	TOTAL PERMITS ISSUED	Apr-22	YEAR TO DATE
21	51	BUILDING PERMITS	6,916	14,087
17	42	ELECTRICAL PERMITS	3,288	6,400
20	41	PLUMBING PERMITS	2,152	5,745
13	25	HEATING PERMITS	2,350	4,244
5	16	SIGN PERMITS	240	770
0	0	MISCELLANEOUS PERMITS	-	-
0	0	SUMP PUMP PERMITS	-	-
0	0	REINSPECTION FEE	-	-
0	0	EARLY STARTS	-	-
8	10	EROSION CONTROL	800	1,000
0	0	STATE PLAN APPROVALS	-	-
5	9	PARK & PLAYGROUND PAYMENTS	5,400	7,800
5	9	WISCONSIN PERMIT SEALS	175	315
0	0	ZONING BOARD OF APPEALS APPLICATIONS	-	-
0	0	ZONING CHANGES/P.U.D. APPLICATIONS	-	-
0	0	PLAN COMMISSION - CONDITIONAL USES	-	-
0	0	CERTIFIED SURVEY MAP REVIEWS	-	-
0	0	SUBDIVISION PLATTING REVIEW	-	-
0	0	MISCELLANEOUS REVENUE	-	-
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-	-
0	0	RESIDENTIAL BUILDINGS MOVED	-	-
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-	-
0	0	CHANGE OF USE	-	-
0	1	RESIDENTIAL OCCUPANCY FEES	-	100
2	7	COMMERCIAL OCCUPANCY FEES	100	650
0	0	PIER PERMIT	-	-
0	0	DEMOLITION	-	-
1	2	PLAN REVIEW FEE	400	1,000
		ADMIN FEE	803	1,656
		TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER	\$ 22,624	\$ 43,767

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
March 31, 2022

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF MARCH 2022.

Mar-22	YEAR TO DATE		Mar-22	YEAR TO DATE
1	3	ONE FAMILY DWELLINGS	1,000	884,988
0	1	TWO FAMILY DWELLINGS	-	330,232
1	1	MULTIPLE FAMILY DWELLINGS	150,000	150,000
0	1	MANUFACTURED HOME	-	74,008
0	0	C.B.R.F.	-	-
0	3	RESIDENTIAL ADDITIONS	-	72,000
3	9	RESIDENTIAL ALTERATIONS	143,000	358,000
0	1	RESIDENTIAL GARAGES/CARPORTS	-	26,000
0	0	RESIDENTIAL GARAGE ADDITIONS / ALTERATIONS	-	-
2	2	RESIDENTIAL STORAGE BUILDINGS	26,000	26,000
0	0	RESIDENTIAL SWIMMING POOLS	-	-
0	0	NON-RESIDENTIAL SWIMMING POOLS	-	-
0	1	NEW COMMERCIAL BUILDINGS	-	500,000
1	1	NON RESIDENTIAL GARAGES & STORAGE BUILDINGS	155,700	155,700
0	0	NON RESIDENTIAL ADDITIONS	-	-
2	7	NON RESIDENTIAL ALTERATIONS	415,882	1,117,823
0	0	MUNICIPAL BUILDINGS	-	-
0	0	WAREHOUSES	-	-
0	0	FACTORY & SHOP	-	-
0	0	COMMUNICATION TOWER	-	-
0	0	SUBSTATION	-	-
0	0	AGRICULTURAL BUILDINGS	-	-
10	30	TOTAL ESTIMATED COST OF CONSTRUCTION	\$ 891,582	\$ 3,694,751

Mar-22	YEAR TO DATE	TOTAL PERMITS ISSUED	Mar-22	YEAR TO DATE
10	30	BUILDING PERMITS	2,640	7,171
8	25	ELECTRICAL PERMITS	753	3,112
5	21	PLUMBING PERMITS	1,844	3,593
3	12	HEATING PERMITS	751	1,894
5	11	SIGN PERMITS	320	530
0	0	MISCELLANEOUS PERMITS	-	-
0	0	SUMP PUMP PERMITS	-	-
0	0	REINSPECTION FEE	-	-
0	0	EARLY STARTS	-	-
0	2	EROSION CONTROL	-	200
0	0	STATE PLAN APPROVALS	-	-
1	4	PARK & PLAYGROUND PAYMENTS	1,200	2,400
0	4	WISCONSIN PERMIT SEALS	-	140
0	0	ZONING BOARD OF APPEALS APPLICATIONS	-	-
0	0	ZONING CHANGES/P.U.D. APPLICATIONS	-	-
0	0	PLAN COMMISSION - CONDITIONAL USES	-	-
0	0	CERTIFIED SURVEY MAP REVIEWS	-	-
0	0	SUBDIVISION PLATTING REVIEW	-	-
0	0	MISCELLANEOUS REVENUE	-	-
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-	-
0	0	RESIDENTIAL BUILDINGS MOVED	-	-
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-	-
0	0	CHANGE OF USE	-	-
0	1	RESIDENTIAL OCCUPANCY FEES	-	100
2	5	COMMERCIAL OCCUPANCY FEES	400	550
0	0	PIER PERMIT	-	-
0	0	DEMOLITION	-	-
0	1	PLAN REVIEW FEE	-	600
		ADMIN FEE	333	853
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$ 8,241	\$ 21,143

CITY OF STURGEON BAY
INSPECTION DEPARTMENT

February 28, 2022

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF FEBRUARY 2022.

Feb-22	YEAR TO DATE		Feb-22	YEAR TO DATE
1	2	ONE FAMILY DWELLINGS	251,000	883,988
0	1	TWO FAMILY DWELLINGS	-	330,232
0	0	MULTIPLE FAMILY DWELLINGS	-	-
0	1	MANUFACTURED HOME	-	74,008
0	0	C.B.R.F.	-	-
2	3	RESIDENTIAL ADDITIONS	15,000	72,000
3	6	RESIDENTIAL ALTERATIONS	36,000	215,000
1	1	RESIDENTIAL GARAGES/CARPORTS	26,000	26,000
0	0	RESIDENTIAL GARAGE ADDITIONS / ALTERATIONS	-	-
0	0	RESIDENTIAL STORAGE BUILDINGS	-	-
0	0	RESIDENTIAL SWIMMING POOLS	-	-
0	0	NON-RESIDENTIAL SWIMMING POOLS	-	-
0	1	NEW COMMERCIAL BUILDINGS	-	500,000
0	0	NON RESIDENTIAL GARAGES & STORAGE BUILDINGS	-	-
0	0	NON RESIDENTIAL ADDITIONS	-	-
4	5	NON RESIDENTIAL ALTERATIONS	541,941	701,941
0	0	MUNICIPAL BUILDINGS	-	-
0	0	WAREHOUSES	-	-
0	0	FACTORY & SHOP	-	-
0	0	COMMUNICATION TOWER	-	-
0	0	SUBSTATION	-	-
0	0	AGRICULTURAL BUILDINGS	-	-
11	20	TOTAL ESTIMATED COST OF CONSTRUCTION	\$ 869,941	\$ 2,803,169

Feb-22	YEAR TO DATE	TOTAL PERMITS ISSUED	Feb-22	YEAR TO DATE
11	20	BUILDING PERMITS	2,140	4,531
10	17	ELECTRICAL PERMITS	1,264	2,359
7	16	PLUMBING PERMITS	641	1,749
5	9	HEATING PERMITS	525	1,143
4	6	SIGN PERMITS	120	210
0	0	MISCELLANEOUS PERMITS	-	-
0	0	SUMP PUMP PERMITS	-	-
0	0	REINSPECTION FEE	-	-
0	0	EARLY STARTS	-	-
1	2	EROSION CONTROL	100	200
0	0	STATE PLAN APPROVALS	-	-
1	3	PARK & PLAYGROUND PAYMENTS	300	1,200
1	4	WISCONSIN PERMIT SEALS	35	140
0	0	ZONING BOARD OF APPEALS APPLICATIONS	-	-
0	0	ZONING CHANGES/P.U.D. APPLICATIONS	-	-
0	0	PLAN COMMISSION - CONDITIONAL USES	-	-
0	0	CERTIFIED SURVEY MAP REVIEWS	-	-
0	0	SUBDIVISION PLATTING REVIEW	-	-
0	0	MISCELLANEOUS REVENUE	-	-
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-	-
0	0	RESIDENTIAL BUILDINGS MOVED	-	-
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-	-
0	0	CHANGE OF USE	-	-
0	1	RESIDENTIAL OCCUPANCY FEES	-	100
1	3	COMMERCIAL OCCUPANCY FEES	50	150
0	0	PIER PERMIT	-	-
0	0	DEMOLITION	-	-
0	1	PLAN REVIEW FEE	-	600
		ADMIN FEE	237	520
		TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER	\$ 5,412	\$ 12,902

CITY OF STURGEON BAY
INSPECTION DEPARTMENT

January 31, 2022

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF JANUARY 2022.

Jan-22	YEAR TO DATE		Jan-22	YEAR TO DATE
1	1	ONE FAMILY DWELLINGS	632,988	632,988
1	1	TWO FAMILY DWELLINGS	330,232	330,232
0	0	MULTIPLE FAMILY DWELLINGS	-	-
1	1	MANUFACTURED HOME	74,008	74,008
0	0	C.B.R.F.	-	-
1	1	RESIDENTIAL ADDITIONS	57,000	57,000
3	3	RESIDENTIAL ALTERATIONS	179,000	179,000
0	0	RESIDENTIAL GARAGES/CARPORTS	-	-
0	0	RESIDENTIAL GARAGE ADDITIONS / ALTERATIONS	-	-
0	0	RESIDENTIAL STORAGE BUILDINGS	-	-
0	0	RESIDENTIAL SWIMMING POOLS	-	-
0	0	NON-RESIDENTIAL SWIMMING POOLS	-	-
1	1	NEW COMMERCIAL BUILDINGS	500,000	500,000
0	0	NON RESIDENTIAL GARAGES & STORAGE BUILDINGS	-	-
0	0	NON RESIDENTIAL ADDITIONS	-	-
1	1	NON RESIDENTIAL ALTERATIONS	160,000	160,000
0	0	MUNICIPAL BUILDINGS	-	-
0	0	WAREHOUSES	-	-
0	0	FACTORY & SHOP	-	-
0	0	COMMUNICATION TOWER	-	-
0	0	SUBSTATION	-	-
0	0	AGRICULTURAL BUILDINGS	-	-
9	9	TOTAL ESTIMATED COST OF CONTSTRUCTION	\$ 1,933,228	\$ 1,933,228

Jan-22	YEAR TO DATE	TOTAL PERMITS ISSUED	Jan-22	YEAR TO DATE
9	9	BUILDING PERMITS	2,391	2,391
7	7	ELECTRICAL PERMITS	1,095	1,095
9	9	PLUMBING PERMITS	1,108	1,108
4	4	HEATING PERMITS	618	618
2	2	SIGN PERMITS	90	90
0	0	MISCELLANEOUS PERMITS	-	-
0	0	SUMP PUMP PERMITS	-	-
0	0	REINSPECTION FEE	-	-
0	0	EARLY STARTS	-	-
1	1	EROSION CONTROL	100	100
0	0	STATE PLAN APPROVALS	-	-
2	2	PARK & PLAYGROUND PAYMENTS	900	900
3	3	WISCONSIN PERMIT SEALS	105	105
0	0	ZONING BOARD OF APPEALS APPLICATIONS	-	-
0	0	ZONING CHANGES/P.U.D. APPLICATIONS	-	-
0	0	PLAN COMMISSION - CONDITIONAL USES	-	-
0	0	CERTIFIED SURVEY MAP REVIEWS	-	-
0	0	SUBDIVISION PLATTING REVIEW	-	-
0	0	MISCELLANEOUS REVENUE	-	-
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-	-
0	0	RESIDENTIAL BUILDINGS MOVED	-	-
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-	-
0	0	CHANGE OF USE	-	-
1	1	RESIDENTIAL OCCUPANCY FEES	100	100
2	2	COMMERCIAL OCCUPANCY FEES	100	100
0	0	PIER PERMIT	-	-
0	0	DEMOLITION	-	-
1	1	PLAN REVIEW FEE	600	600
		ADMIN FEE	283	283
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$ 7,490	\$ 7,490

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
December 31, 2021

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF DECEMBER 2021.

Dec-21	YEAR TO DATE		Dec-21	YEAR TO DATE
0	13	ONE FAMILY DWELLINGS	-	3,524,013
0	0	TWO FAMILY DWELLINGS	-	-
0	2	MULTIPLE FAMILY DWELLINGS	-	3,850,000
2	13	MANUFACTURED HOME	13,000	1,499,927
0	0	C.B.R.F.	-	-
0	31	RESIDENTIAL ADDITIONS	-	1,038,970
4	38	RESIDENTIAL ALTERATIONS	76,073	1,128,068
0	16	RESIDENTIAL GARAGES/CARPORTS	-	279,444
0	3	RESIDENTIAL GARAGE ADDITIONS / ALTERATIONS	-	27,200
0	10	RESIDENTIAL STORAGE BUILDINGS	-	176,965
0	1	RESIDENTIAL SWIMMING POOLS	-	58,500
0	0	NON-RESIDENTIAL SWIMMING POOLS	-	-
2	8	NEW COMMERCIAL BUILDINGS	3,043,670	4,170,670
1	4	NON RESIDENTIAL GARAGES & STORAGE BUILDINGS	15,000	139,000
0	4	NON RESIDENTIAL ADDITIONS	-	81,980
7	31	NON RESIDENTIAL ALTERATIONS	973,320	7,904,414
0	0	MUNICIPAL BUILDINGS	-	-
0	0	WAREHOUSES	-	-
0	0	FACTORY & SHOP	-	-
0	0	COMMUNICATION TOWER	-	-
0	0	SUBSTATION	-	-
0	0	AGRICULTURAL BUILDINGS	-	-
16	174	TOTAL ESTIMATED COST OF CONSTRUCTION	\$ 4,121,063	\$ 23,879,151

Dec-21	YEAR TO DATE	TOTAL PERMITS ISSUED	Dec-21	YEAR TO DATE
16	159	BUILDING PERMITS	8,100	44,377
13	146	ELECTRICAL PERMITS	4,093	22,980
5	87	PLUMBING PERMITS	1,482	16,230
7	68	HEATING PERMITS	1,674	21,923
6	102	SIGN PERMITS	-	2,110
0	7	MISCELLANEOUS PERMITS	-	450
0	0	SUMP PUMP PERMITS	-	-
0	0	REINSPECTION FEE	-	-
0	0	EARLY STARTS	-	-
2	23	EROSION CONTROL	400	2,725
0	0	STATE PLAN APPROVALS	-	-
0	14	PARK & PLAYGROUND PAYMENTS	-	11,700
0	20	WISCONSIN PERMIT SEALS	-	805
0	1	ZONING BOARD OF APPEALS APPLICATIONS	-	300
0	2	ZONING CHANGES/P.U.D. APPLICATIONS	-	810
0	2	PLAN COMMISSION - CONDITIONAL USES	-	600
0	4	CERTIFIED SURVEY MAP REVIEWS	-	120
0	0	SUBDIVISION PLATTING REVIEW	-	-
1	7	MISCELLANEOUS REVENUE	55	620
0	1	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-	120
0	0	RESIDENTIAL BUILDINGS MOVED	-	-
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-	-
0	0	CHANGE OF USE	-	-
1	2	RESIDENTIAL OCCUPANCY FEES	50	100
4	20	COMMERCIAL OCCUPANCY FEES	200	2,250
0	0	PIER PERMIT	-	-
0	3	DEMOLITION	-	25
0	17	PLAN REVIEW FEE	-	11,825
0	0	ADMIN FEE	800	5,360
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$ 16,854	\$ 145,430

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
November 30, 2021

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF NOVEMBER 2021.

Nov-21	YEAR TO DATE		Nov-21	YEAR TO DATE
0	13 ONE FAMILY DWELLINGS		-	3,524,013
0	0 TWO FAMILY DWELLINGS		-	-
0	2 MULTIPLE FAMILY DWELLINGS		-	3,850,000
4	11 MANUFACTURED HOME		284,927	1,486,927
0	0 C.B.R.F.		-	-
1	31 RESIDENTIAL ADDITIONS		20,000	1,038,970
3	34 RESIDENTIAL ALTERATIONS		115,000	1,051,995
2	16 RESIDENTIAL GARAGES/CARPORTS		28,544	279,444
0	3 RESIDENTIAL GARAGE ADDITIONS / ALTERATIONS		-	27,200
0	10 RESIDENTIAL STORAGE BUILDINGS		-	176,965
0	1 RESIDENTIAL SWIMMING POOLS		-	58,500
0	0 NON-RESIDENTIAL SWIMMING POOLS		-	-
2	6 NEW COMMERCIAL BUILDINGS		900,000	1,127,000
1	3 NON RESIDENTIAL GARAGES & STORAGE BUILDINGS		40,000	124,000
2	4 NON RESIDENTIAL ADDITIONS		47,980	81,980
2	24 NON RESIDENTIAL ALTERATIONS		73,700	6,931,094
0	0 MUNICIPAL BUILDINGS		-	-
0	0 WAREHOUSES		-	-
0	0 FACTORY & SHOP		-	-
0	0 COMMUNICATION TOWER		-	-
0	0 SUBSTATION		-	-
0	0 AGRICULTURAL BUILDINGS		-	-
17	158 TOTAL ESTIMATED COST OF CONSTRUCTION		\$ 1,510,151	\$ 19,758,088

Nov-21	YEAR TO DATE	TOTAL PERMITS ISSUED	Nov-21	YEAR TO DATE
17	143 BUILDING PERMITS		1,816	36,277
16	133 ELECTRICAL PERMITS		1,212	18,887
11	82 PLUMBING PERMITS		1,226	14,748
7	61 HEATING PERMITS		1,387	20,249
2	96 SIGN PERMITS		-	2,110
0	7 MISCELLANEOUS PERMITS		-	450
0	0 SUMP PUMP PERMITS		-	-
0	0 REINSPECTION FEE		-	-
0	0 EARLY STARTS		-	-
3	21 EROSION CONTROL		375	2,325
0	0 STATE PLAN APPROVALS		-	-
0	14 PARK & PLAYGROUND PAYMENTS		-	11,700
4	20 WISCONSIN PERMIT SEALS		140	805
0	1 ZONING BOARD OF APPEALS APPLICATIONS		-	300
0	2 ZONING CHANGES/P.U.D. APPLICATIONS		-	810
0	2 PLAN COMMISSION - CONDITIONAL USES		-	600
0	4 CERTIFIED SURVEY MAP REVIEWS		-	120
0	0 SUBDIVISION PLATTING REVIEW		-	-
0	6 MISCELLANEOUS REVENUE		-	565
0	1 (COPIES, POSTAGE, SALE OF MAPS, ETC.)		-	120
0	0 RESIDENTIAL BUILDINGS MOVED		-	-
0	0 NON-RESIDENTIAL BUILDINGS MOVED		-	-
0	0 CHANGE OF USE		-	-
0	1 RESIDENTIAL OCCUPANCY FEES		-	50
0	16 COMMERCIAL OCCUPANCY FEES		-	2,050
0	0 PIER PERMIT		-	-
0	3 DEMOLITION		-	25
1	17 PLAN REVIEW FEE		150	11,825
	ADMIN FEE		309	4,560
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$ 6,615	\$ 128,576

CITY OF STURGEON BAY
INSPECTION DEPARTMENT

October 31, 2021

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF OCTOBER 2021.

Oct-21	YEAR TO DATE		Oct-21	YEAR TO DATE
2	13 ONE FAMILY DWELLINGS		1,006,500	3,524,013
0	0 TWO FAMILY DWELLINGS		-	-
0	2 MULTIPLE FAMILY DWELLINGS		-	3,850,000
2	7 MANUFACTURED HOME		187,000	1,202,000
0	0 C.B.R.F.		-	-
0	30 RESIDENTIAL ADDITIONS		-	1,018,970
4	31 RESIDENTIAL ALTERATIONS		390,340	936,995
4	14 RESIDENTIAL GARAGES/CARPORTS		62,900	250,900
0	3 RESIDENTIAL GARAGE ADDITIONS / ALTERATIONS		-	27,200
2	10 RESIDENTIAL STORAGE BUILDINGS		22,700	176,965
0	1 RESIDENTIAL SWIMMING POOLS		-	58,500
0	0 NON-RESIDENTIAL SWIMMING POOLS		-	-
2	4 NEW COMMERCIAL BUILDINGS		160,000	227,000
0	2 NON RESIDENTIAL GARAGES & STORAGE BUILDINGS		-	84,000
0	2 NON RESIDENTIAL ADDITIONS		-	34,000
1	22 NON RESIDENTIAL ALTERATIONS		800	6,857,394
0	0 MUNICIPAL BUILDINGS		-	-
0	0 WAREHOUSES		-	-
0	0 FACTORY & SHOP		-	-
0	0 COMMUNICATION TOWER		-	-
0	0 SUBSTATION		-	-
0	0 AGRICULTURAL BUILDINGS		-	-
17	141 TOTAL ESTIMATED COST OF CONSTRUCTION		\$ 1,830,240	\$ 18,247,937
Oct-21	YEAR TO DATE	TOTAL PERMITS ISSUED	Oct-21	YEAR TO DATE
18	126 BUILDING PERMITS		2,878	34,461
20	117 ELECTRICAL PERMITS		3,241	17,675
11	71 PLUMBING PERMITS		1,125	13,522
11	54 HEATING PERMITS		1,360	18,862
1	94 SIGN PERMITS		-	2,110
0	7 MISCELLANEOUS PERMITS		-	450
0	0 SUMP PUMP PERMITS		-	-
0	0 REINSPECTION FEE		-	-
0	0 EARLY STARTS		-	-
2	18 EROSION CONTROL		200	1,950
0	0 STATE PLAN APPROVALS		-	-
3	14 PARK & PLAYGROUND PAYMENTS		900	11,700
4	16 WISCONSIN PERMIT SEALS		140	665
0	1 ZONING BOARD OF APPEALS APPLICATIONS		-	300
0	2 ZONING CHANGES/P.U.D. APPLICATIONS		-	810
0	2 PLAN COMMISSION - CONDITIONAL USES		-	600
0	4 CERTIFIED SURVEY MAP REVIEWS		-	120
0	0 SUBDIVISION PLATTING REVIEW		-	-
2	6 MISCELLANEOUS REVENUE		130	565
1	1 (COPIES, POSTAGE, SALE OF MAPS, ETC.)		120	120
0	0 RESIDENTIAL BUILDINGS MOVED		-	-
0	0 NON-RESIDENTIAL BUILDINGS MOVED		-	-
0	0 CHANGE OF USE		-	-
0	1 RESIDENTIAL OCCUPANCY FEES		-	50
2	16 COMMERCIAL OCCUPANCY FEES		150	2,050
0	0 PIER PERMIT		-	-
0	3 DEMOLITION		-	25
2	16 PLAN REVIEW FEE		500	11,675
	ADMIN FEE		476	4,251
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$ 11,220	\$ 121,961

CITY OF STURGEON BAY
INSPECTION DEPARTMENT

September 30, 2021

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF SEPTEMBER 2021.

Sep-21	YEAR TO DATE		Sep-21	YEAR TO DATE
0	11 ONE FAMILY DWELLINGS		-	2,517,513
0	0 TWO FAMILY DWELLINGS		-	-
2	2 MULTIPLE FAMILY DWELLINGS		3,850,000	3,850,000
2	5 MANUFACTURED HOME		760,000	1,015,000
0	0 C.B.R.F.		-	-
5	30 RESIDENTIAL ADDITIONS		350,970	1,018,970
3	27 RESIDENTIAL ALTERATIONS		157,900	546,655
1	10 RESIDENTIAL GARAGES/CARPORTS		28,000	188,000
0	3 RESIDENTIAL GARAGE ADDITIONS / ALTERATIONS		-	27,200
4	8 RESIDENTIAL STORAGE BUILDINGS		41,765	154,265
0	1 RESIDENTIAL SWIMMING POOLS		-	58,500
0	0 NON-RESIDENTIAL SWIMMING POOLS		-	-
1	2 NEW COMMERCIAL BUILDINGS		25,000	67,000
1	2 NON RESIDENTIAL GARAGES & STORAGE BUILDINGS		8,000	84,000
2	2 NON RESIDENTIAL ADDITIONS		34,000	34,000
3	21 NON RESIDENTIAL ALTERATIONS		86,653	6,856,594
0	0 MUNICIPAL BUILDINGS		-	-
0	0 WAREHOUSES		-	-
0	0 FACTORY & SHOP		-	-
0	0 COMMUNICATION TOWER		-	-
0	0 SUBSTATION		-	-
0	0 AGRICULTURAL BUILDINGS		-	-
24	124 TOTAL ESTIMATED COST OF CONTSTRUCTION		\$ 5,342,288	\$ 16,417,697

Sep-21	YEAR TO DATE	TOTAL PERMITS ISSUED	Sep-21	YEAR TO DATE
25	108 BUILDING PERMITS		5,845	31,583
17	97 ELECTRICAL PERMITS		2,828	14,434
11	60 PLUMBING PERMITS		822	12,397
6	43 HEATING PERMITS		377	17,502
2	93 SIGN PERMITS		-	2,110
0	7 MISCELLANEOUS PERMITS		-	450
0	0 SUMP PUMP PERMITS		-	-
0	0 REINSPECTION FEE		-	-
0	0 EARLY STARTS		-	-
3	16 EROSION CONTROL		-	1,750
0	0 STATE PLAN APPROVALS		-	-
2	11 PARK & PLAYGROUND PAYMENTS		7,500	10,800
0	12 WISCONSIN PERMIT SEALS		-	525
0	1 ZONING BOARD OF APPEALS APPLICATIONS		-	300
0	2 ZONING CHANGES/P.U.D. APPLICATIONS		-	810
0	2 PLAN COMMISSION - CONDITIONAL USES		-	600
0	4 CERTIFIED SURVEY MAP REVIEWS		-	120
0	0 SUBDIVISION PLATTING REVIEW		-	-
1	4 MISCELLANEOUS REVENUE		55	435
0	0 (COPIES, POSTAGE, SALE OF MAPS, ETC.)		-	-
0	0 RESIDENTIAL BUILDINGS MOVED		-	-
0	0 NON-RESIDENTIAL BUILDINGS MOVED		-	-
0	0 CHANGE OF USE		-	-
0	1 RESIDENTIAL OCCUPANCY FEES		-	50
5	14 COMMERCIAL OCCUPANCY FEES		1,350	1,900
0	0 PIER PERMIT		-	-
0	3 DEMOLITION		-	25
2	14 PLAN REVIEW FEE		475	11,175
	ADMIN FEE		551	3,775
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$ 19,803	\$ 110,741

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
August 31, 2021

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF AUGUST 2021.

Aug-21	YEAR TO DATE		Aug-21	YEAR TO DATE
2	11 ONE FAMILY DWELLINGS		387,050	2,517,513
0	0 TWO FAMILY DWELLINGS		-	-
0	0 MULTIPLE FAMILY DWELLINGS		-	-
0	3 MANUFACTURED HOME		-	255,000
0	0 C.B.R.F.		-	-
3	25 RESIDENTIAL ADDITIONS		95,000	668,000
3	24 RESIDENTIAL ALTERATIONS		22,800	388,755
1	9 RESIDENTIAL GARAGES/CARPORTS		35,000	160,000
1	3 RESIDENTIAL GARAGE ADDITIONS / ALTERATIONS		15,600	27,200
0	4 RESIDENTIAL STORAGE BUILDINGS		-	112,500
0	1 RESIDENTIAL SWIMMING POOLS		-	58,500
0	0 NON-RESIDENTIAL SWIMMING POOLS		-	-
0	1 NEW COMMERCIAL BUILDINGS		-	42,000
0	1 NON RESIDENTIAL GARAGES & STORAGE BUILDINGS		-	76,000
0	0 NON RESIDENTIAL ADDITIONS		-	-
1	18 NON RESIDENTIAL ALTERATIONS		10,000	6,769,941
0	0 MUNICIPAL BUILDINGS		-	-
0	0 WAREHOUSES		-	-
0	0 FACTORY & SHOP		-	-
0	0 COMMUNICATION TOWER		-	-
0	0 SUBSTATION		-	-
0	0 AGRICULTURAL BUILDINGS		-	-
11	100 TOTAL ESTIMATED COST OF CONSTRUCTION		\$ 565,450	\$ 11,075,409

Aug-21	YEAR TO DATE	TOTAL PERMITS ISSUED	Aug-21	YEAR TO DATE
11	83 BUILDING PERMITS		1,420	25,738
11	80 ELECTRICAL PERMITS		876	11,606
9	49 PLUMBING PERMITS		1,028	11,575
5	37 HEATING PERMITS		4,969	17,125
4	91 SIGN PERMITS		-	2,110
0	7 MISCELLANEOUS PERMITS		-	450
0	0 SUMP PUMP PERMITS		-	-
0	0 REINSPECTION FEE		-	-
0	0 EARLY STARTS		-	-
3	13 EROSION CONTROL		275	1,750
0	0 STATE PLAN APPROVALS		-	-
2	9 PARK & PLAYGROUND PAYMENTS		600	3,300
2	12 WISCONSIN PERMIT SEALS		70	525
0	1 ZONING BOARD OF APPEALS APPLICATIONS		-	300
0	2 ZONING CHANGES/P.U.D. APPLICATIONS		-	810
0	2 PLAN COMMISSION - CONDITIONAL USES		-	600
0	4 CERTIFIED SURVEY MAP REVIEWS		-	120
0	0 SUBDIVISION PLATTING REVIEW		-	-
1	3 MISCELLANEOUS REVENUE		170	380
0	0 (COPIES, POSTAGE, SALE OF MAPS, ETC.)		-	-
0	0 RESIDENTIAL BUILDINGS MOVED		-	-
0	0 NON-RESIDENTIAL BUILDINGS MOVED		-	-
0	0 CHANGE OF USE		-	-
0	1 RESIDENTIAL OCCUPANCY FEES		-	50
0	9 COMMERCIAL OCCUPANCY FEES		-	550
0	0 PIER PERMIT		-	-
0	3 DEMOLITION		-	25
2	12 PLAN REVIEW FEE		4,000	10,700
	ADMIN FEE		441	3,224
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$ 13,849	\$ 90,938

CITY OF STURGEON BAY
INSPECTION DEPARTMENT

July 31, 2021

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF JULY 2021.

Jul-21	YEAR TO DATE		Aug-21	YEAR TO DATE
0	9 ONE FAMILY DWELLINGS		-	2,130,463
0	0 TWO FAMILY DWELLINGS		-	-
0	0 MULTIPLE FAMILY DWELLINGS		-	-
1	3 MANUFACTURED HOME		120,000	255,000
0	0 C.B.R.F.		-	-
6	22 RESIDENTIAL ADDITIONS		139,085	573,000
0	21 RESIDENTIAL ALTERATIONS		-	365,955
1	8 RESIDENTIAL GARAGES/CARPORTS		24,000	125,000
0	2 RESIDENTIAL GARAGE ADDITIONS / ALTERATIONS		-	11,600
1	4 RESIDENTIAL STORAGE BUILDINGS		1,000	112,500
0	1 RESIDENTIAL SWIMMING POOLS		-	58,500
0	0 NON-RESIDENTIAL SWIMMING POOLS		-	-
0	1 NEW COMMERCIAL BUILDINGS		-	42,000
0	1 NON RESIDENTIAL GARAGES & STORAGE BUILDINGS		-	76,000
0	0 NON RESIDENTIAL ADDITIONS		-	-
6	17 NON RESIDENTIAL ALTERATIONS		413,818	6,759,941
0	0 MUNICIPAL BUILDINGS		-	-
0	0 WAREHOUSES		-	-
0	0 FACTORY & SHOP		-	-
0	0 COMMUNICATION TOWER		-	-
0	0 SUBSTATION		-	-
0	0 AGRICULTURAL BUILDINGS		-	-
15	89 TOTAL ESTIMATED COST OF CONSTRUCTION		\$ 697,903	\$ 10,509,959

Jul-21	YEAR TO DATE	TOTAL PERMITS ISSUED	Jul-21	YEAR TO DATE
15	72 BUILDING PERMITS		1,800	24,318
14	69 ELECTRICAL PERMITS		1,118	10,730
8	40 PLUMBING PERMITS		523	10,547
5	32 HEATING PERMITS		662	12,156
3	87 SIGN PERMITS		-	2,110
0	7 MISCELLANEOUS PERMITS		-	450
0	0 SUMP PUMP PERMITS		-	-
0	0 REINSPECTION FEE		-	-
0	0 EARLY STARTS		-	-
1	10 EROSION CONTROL		150	1,475
0	0 STATE PLAN APPROVALS		-	-
0	7 PARK & PLAYGROUND PAYMENTS		-	2,700
1	10 WISCONSIN PERMIT SEALS		35	455
0	1 ZONING BOARD OF APPEALS APPLICATIONS		-	300
0	2 ZONING CHANGES/P.U.D. APPLICATIONS		-	810
0	2 PLAN COMMISSION - CONDITIONAL USES		-	600
0	4 CERTIFIED SURVEY MAP REVIEWS		-	120
0	0 SUBDIVISION PLATTING REVIEW		-	-
1	2 MISCELLANEOUS REVENUE		110	210
0	0 (COPIES, POSTAGE, SALE OF MAPS, ETC.)		-	-
0	0 RESIDENTIAL BUILDINGS MOVED		-	-
0	0 NON-RESIDENTIAL BUILDINGS MOVED		-	-
0	0 CHANGE OF USE		-	-
0	1 RESIDENTIAL OCCUPANCY FEES		-	50
4	9 COMMERCIAL OCCUPANCY FEES		200	550
0	0 PIER PERMIT		-	-
0	3 DEMOLITION		-	25
0	10 PLAN REVIEW FEE		-	6,700
	ADMIN FEE		223	2,783
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$ 4,821	\$ 77,089

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
June 30, 2021

FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF JUNE 2

Jun-21	YEAR TO DATE		Jun-21	YEAR TO DATE
1	9 ONE FAMILY DWELLINGS		386,000	2,130,463
0	0 TWO FAMILY DWELLINGS		-	-
0	0 MULTIPLE FAMILY DWELLINGS		-	-
0	2 MANUFACTURED HOME		-	135,000
0	0 C.B.R.F.		-	-
4	16 RESIDENTIAL ADDITIONS		108,784	433,915
2	21 RESIDENTIAL ALTERATIONS		25,000	365,955
2	7 RESIDENTIAL GARAGES/CARPORTS		47,000	101,000
0	2 RESIDENTIAL GARAGE ADDITIONS / ALTERATIONS		-	11,600
1	3 RESIDENTIAL STORAGE BUILDINGS		6,500	111,500
0	1 RESIDENTIAL SWIMMING POOLS		-	58,500
0	0 NON-RESIDENTIAL SWIMMING POOLS		-	-
0	1 NEW COMMERCIAL BUILDINGS		-	42,000
0	1 NON RESIDENTIAL GARAGES & STORAGE BUILDINGS		-	76,000
0	0 NON RESIDENTIAL ADDITIONS		-	-
3	11 NON RESIDENTIAL ALTERATIONS		180,000	6,346,123
0	0 MUNICIPAL BUILDINGS		-	-
0	0 WAREHOUSES		-	-
0	0 FACTORY & SHOP		-	-
0	0 COMMUNICATION TOWER		-	-
0	0 SUBSTATION		-	-
0	0 AGRICULTURAL BUILDINGS		-	-
13	74 TOTAL ESTIMATED COST OF CONSTRUCTION		\$ 753,284	\$ 9,812,056

Jun-21	YEAR TO DATE	TOTAL PERMITS ISSUED	Jun-21	YEAR TO DATE
15	57 BUILDING PERMITS		2,025	22,518
12	55 ELECTRICAL PERMITS		889	9,612
2	32 PLUMBING PERMITS		227	10,024
7	27 HEATING PERMITS		1,669	11,494
5	84 SIGN PERMITS		110	2,110
1	7 MISCELLANEOUS PERMITS		25	450
0	0 SUMP PUMP PERMITS		-	-
0	0 REINSPECTION FEE		-	-
0	0 EARLY STARTS		-	-
0	9 EROSION CONTROL		-	1,325
0	0 STATE PLAN APPROVALS		-	-
1	7 PARK & PLAYGROUND PAYMENTS		300	2,700
2	9 WISCONSIN PERMIT SEALS		70	420
0	1 ZONING BOARD OF APPEALS APPLICATIONS		-	300
0	2 ZONING CHANGES/P.U.D. APPLICATIONS		-	810
1	2 PLAN COMMISSION - CONDITIONAL USES		300	600
2	4 CERTIFIED SURVEY MAP REVIEWS		60	120
0	0 SUBDIVISION PLATTING REVIEW		-	-
1	1 MISCELLANEOUS REVENUE		100	100
0	0 (COPIES, POSTAGE, SALE OF MAPS, ETC.)		-	-
0	0 RESIDENTIAL BUILDINGS MOVED		-	-
0	0 NON-RESIDENTIAL BUILDINGS MOVED		-	-
0	0 CHANGE OF USE		-	-
1	1 RESIDENTIAL OCCUPANCY FEES		50	50
1	5 COMMERCIAL OCCUPANCY FEES		50	350
0	0 PIER PERMIT		-	-
0	3 DEMOLITION		-	25
0	10 PLAN REVIEW FEE		-	6,700
	ADMIN FEE		255	2,560
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$ 6,130	\$ 66,138

APRIL 2022 BANK RECONCILIATION

CHECKING ACCOUNTS

	GENERAL FUND		ARPA	
	STATE - #2	STATE - #2	STATE - #2	STATE - #2
PRIOR G/L BALANCE	5,640,129.91	5,640,129.91	467,668.97	467,668.97
REVENUE	852,401.53	852,401.53	11.15	11.15
DISBURSEMENTS	1,214,955.97	1,214,955.97	0.00	0.00
AMOUNT IN TRANSIT	11,616.41	11,616.41	0.00	0.00
ADJUSTMENTS	10,766.65	10,766.65	0.00	0.00
ENDING BALANCE	5,276,725.71	5,276,725.71	467,668.97	467,668.97
BANK BALANCE	5,301,717.29	5,301,717.29	467,668.97	467,668.97
LESS OUTS, CHECKS	24,991.58	24,991.58	0.00	0.00
	5,276,725.71	5,276,725.71	467,668.97	467,668.97

INVESTMENT ACCOUNTS

GENERAL/CAPITAL FUND		INVESTMENTS	
		249,453.53	249,453.53
		211.48	211.48
		191.01	191.01
		0.00	0.00
		0.00	0.00
		249,474.00	249,474.00
		249,474.00	249,474.00

SAVINGS ACCOUNTS

	GENERAL FUND		GENERAL FUND		CAPITAL - BUILDING DEBT		CAPITAL PROJECTS		CAPITAL PROJECTS DEBT		TIF #3 CONSTRUCTION		TIF #3 DEBT	
	STATE - #2	STATE - #2	STATE - #2	STATE - #2	STATE - #9	STATE - #9	STATE - #13	STATE - #13	STATE - #15	STATE - #15	STATE - #14	STATE - #14	STATE - #08	STATE - #08
PRIOR G/L BALANCE	5,342,007.86	5,342,007.86	0.00	0.00	6,329.82	6,329.82	412,924.55	412,924.55	130,822.80	130,822.80	6,276.67	6,276.67	812,810.40	812,810.40
REVENUE	55,239.73	55,239.73	0.00	0.00	1.54	1.54	100.35	100.35	22.48	22.48	1.53	1.53	2,237.98	2,237.98
DISBURSEMENTS	134,589.41	134,589.41	0.00	0.00	0.00	0.00	0.00	0.00	44,201.50	44,201.50	0.00	0.00	0.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	5,342,007.86	5,342,007.86	0.00	0.00	6,329.82	6,329.82	413,024.90	413,024.90	86,643.78	86,643.78	6,278.20	6,278.20	815,048.38	815,048.38
BANK BALANCE	5,342,007.86	5,342,007.86	0.00	0.00	6,329.82	6,329.82	413,024.90	413,024.90	86,643.78	86,643.78	6,278.20	6,278.20	815,048.38	815,048.38

	GENERAL FUND		GENERAL FUND		CAPITAL - BUILDING DEBT		CAPITAL PROJECTS		CAPITAL PROJECTS DEBT		TIF #3 CONSTRUCTION		TIF #3 DEBT	
	STATE - #11	STATE - #11	STATE - #3	STATE - #3	STATE - #10	STATE - #10	CONST. - STATE - #06	CONST. - STATE - #06	CAP. INT. - STATE - #7	CAP. INT. - STATE - #7	STATE - #12	STATE - #12	STATE - #01	STATE - #01
PRIOR G/L BALANCE	1,052,165.73	1,052,165.73	12,783.92	12,783.92	3,988,208.26	3,988,208.26	55,753.63	55,753.63	143,059.63	143,059.63	10,818.41	10,818.41	418,846.56	418,846.56
REVENUE	25,221.23	25,221.23	3.11	3.11	23,414.57	23,414.57	13.55	13.55	6,130.08	6,130.08	2,873.00	2,873.00	76,285.23	76,285.23
DISBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,531.34	9,531.34
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	1,077,386.96	1,077,386.96	12,787.03	12,787.03	4,011,622.83	4,011,622.83	55,767.18	55,767.18	149,189.71	149,189.71	13,691.41	13,691.41	485,600.45	485,600.45
BANK BALANCE	1,077,386.96	1,077,386.96	12,787.03	12,787.03	4,011,622.83	4,011,622.83	55,767.18	55,767.18	149,189.71	149,189.71	13,691.41	13,691.41	485,600.45	485,600.45

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
GENERAL FUND	13,641,065.00	472,049.97	(96.5)	13,641,065.00	13,641,065.00	6,596,449.80	(51.6)
TOTAL REVENUES	13,641,065.00	472,049.97	(96.5)	13,641,065.00	13,641,065.00	6,596,449.80	(51.6)
EXPENSES							
GENERAL FUND	1,391,104.56	1,365.39	99.9	1,446,828.24	1,595,425.00	114,219.09	92.8
MAYOR	13,745.00	968.85	92.9	13,745.00	13,745.00	3,713.91	72.9
CITY COUNCIL	66,685.00	5,095.19	92.3	66,685.00	66,685.00	23,591.85	64.6
LAW/LEGAL	95,000.00	5,524.00	94.1	95,000.00	95,000.00	9,925.00	89.5
CITY CLERK-TREASURER	466,830.00	38,540.34	91.7	466,830.00	466,830.00	146,320.58	68.6
ADMINISTRATION	208,015.00	15,679.04	92.4	208,015.00	208,015.00	57,930.73	72.1
COMPUTER	141,350.00	6,270.58	95.5	141,350.00	141,350.00	51,742.64	63.3
CITY ASSESSOR	78,208.33	6,979.73	91.0	78,233.32	78,300.00	26,884.53	65.6
BOARD OF REVIEW	1,520.00	228.75	84.9	1,520.00	1,520.00	228.75	84.9
BUILDING/ZONING CODE ENFORCEM	116,890.00	6,026.15	94.8	116,890.00	116,890.00	16,600.03	85.7
MUNICIPAL SERVICES ADMIN.	251,965.00	20,800.98	91.7	251,965.00	251,965.00	73,102.28	70.9
PUBLIC WORKS ADMINISTRATION	236,340.00	19,480.47	91.7	236,340.00	236,340.00	70,617.45	70.1
ELECTIONS DEPARTMENT	31,415.00	9,987.90	68.2	31,415.00	31,415.00	9,987.90	68.2
CITY HALL	202,300.00	21,807.16	89.2	202,300.00	202,300.00	54,509.02	73.0
INSURANCE	298,520.00	21,701.00	92.7	298,520.00	298,520.00	143,370.02	51.9
GENERAL EXPENDITURES	1,554,645.00	15,510.66	99.0	1,554,645.00	1,554,645.00	42,962.54	97.2
POLICE DEPARTMENT	621,630.00	48,801.55	92.1	621,630.00	621,630.00	179,891.55	71.0
PATROL BOAT	15,310.00	0.00	100.0	15,310.00	15,310.00	0.00	100.0
PARKING ENFORCEMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
POLICE DEPARTMENT/PATROL	2,230,655.00	176,438.47	92.0	2,230,655.00	2,230,655.00	642,955.18	71.1
POLICE DEPT. / INVESTIGATIONS	175,285.00	14,480.82	91.7	175,285.00	175,285.00	57,712.82	67.0
FIRE DEPARTMENT	2,089,670.00	182,771.07	91.2	2,089,670.00	2,089,670.00	707,859.49	66.1
STORM SEWERS	36,495.00	1,562.89	95.7	36,495.00	36,495.00	2,249.77	93.8
LARGE ITEM PICKUP / LEAF COLL	54,155.00	9.00	99.9	54,155.00	54,155.00	638.50	98.8
COMPOST/SOLID WASTE SITE	0.00	0.00	0.0	0.00	0.00	0.00	0.0
STREET SWEEPING	46,015.00	1,050.16	97.7	46,015.00	46,015.00	1,050.16	97.7
WEED ABATEMENT	4,575.00	51.37	98.8	4,575.00	4,575.00	51.37	98.8
ROADWAYS/STREETS	292,045.00	25,923.91	91.1	292,045.00	292,045.00	81,550.78	72.0
SNOW REMOVAL	222,480.00	21,104.55	90.5	222,480.00	222,480.00	117,106.99	47.3
STREET SIGNS AND MARKINGS	52,310.00	265.30	99.4	52,310.00	52,310.00	14,144.33	72.9
CURB/GUTTER/SIDEWALK	33,825.00	1.90	99.9	33,825.00	33,825.00	35.26	99.8
STREET MACHINERY	217,685.00	16,259.95	92.5	217,685.00	217,685.00	58,544.08	73.1
CITY GARAGE	68,490.00	8,484.11	87.6	68,490.00	68,490.00	26,231.86	61.6
CELEBRATION & ENTERTAINMENT	44,125.00	(295.89)	100.6	44,125.00	44,125.00	10,981.58	75.1
HIGHWAYS - GENERAL	487,695.00	53,351.28	89.0	487,695.00	487,695.00	155,680.73	68.0
PARK & RECREATION ADMIN	112,530.00	8,415.57	92.5	112,530.00	112,530.00	33,329.14	70.3
PARKS AND PLAYGROUNDS	521,300.00	35,978.72	93.0	521,300.00	521,300.00	111,348.14	78.6
BALLFIELDS	30,015.00	173.51	99.4	30,015.00	30,015.00	173.51	99.4

FOR FUND: GENERAL FUND
FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
EXPENSES							
ICE RINKS	11,900.00	164.14	98.6	11,900.00	11,900.00	9,970.99	16.2
BEACHES	5,230.00	0.00	100.0	5,230.00	5,230.00	0.00	100.0
MUNICIPAL DOCKS	51,635.00	1,170.41	97.7	51,635.00	51,635.00	2,239.19	95.6
WATER WEED MANAGEMENT	90,815.00	1,958.22	97.8	90,815.00	90,815.00	3,660.03	95.9
WATERFRONT PARKS & WALKWAYS	77,915.00	5,360.24	93.1	77,915.00	77,915.00	8,616.54	88.9
EMPLOYEE BENEFITS	46,900.00	1,814.64	96.1	46,900.00	46,900.00	8,251.34	82.4
PUBLIC FACILITIES	80,500.00	0.00	100.0	80,500.00	80,500.00	15,747.52	80.4
BOARDS AND COMMISSIONS	720.00	0.00	100.0	720.00	720.00	43.08	94.0
COMMUNITY & ECONOMIC DEVLPMNT	431,215.00	29,369.48	93.1	431,215.00	431,215.00	114,205.14	73.5
TOTAL EXPENSES	13,307,652.89	830,631.56	93.7	13,363,401.56	13,512,065.00	3,209,975.39	76.2
TOTAL FUND REVENUES	13,641,065.00	472,049.97	(96.5)	13,641,065.00	13,641,065.00	6,596,449.80	(51.6)
TOTAL FUND EXPENSES	13,307,652.89	830,631.56	93.7	13,363,401.56	13,512,065.00	3,209,975.39	76.2
SURPLUS (DEFICIT)	333,412.11	(358,581.59)	(207.5)	277,663.44	129,000.00	3,386,474.41	2525.1

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL FUND
FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
PATROL	4,183,930.00	15,835.15	(99.6)	4,183,930.00	4,183,930.00	318,516.58	(92.3)
TOTAL REVENUES	4,183,930.00	15,835.15	(99.6)	4,183,930.00	4,183,930.00	318,516.58	(92.3)
EXPENSES							
CITY CLERK-TREASURER	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ADMINISTRATION	500.00	0.00	100.0	500.00	500.00	0.00	100.0
COMPUTER	33,500.00	0.00	100.0	33,500.00	33,500.00	0.00	100.0
CITY ASSESSOR	10,000.00	0.00	100.0	10,000.00	10,000.00	0.00	100.0
MUNICIPAL SERVICES ADMIN.	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ELECTIONS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
CITY HALL	187,000.00	75,984.93	59.3	232,000.00	352,000.00	118,010.42	66.4
GENERAL EXPENDITURES	91,715.00	44,701.50	51.2	91,715.00	91,715.00	44,701.50	51.2
POLICE DEPARTMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
PATROL BOAT	4,583.33	0.00	100.0	18,333.32	55,000.00	0.00	100.0
PATROL	152,505.00	0.00	100.0	152,505.00	152,505.00	19,254.00	87.3
POLICE DEPT. / INVESTIGATIONS	7,000.00	0.00	100.0	7,000.00	7,000.00	0.00	100.0
FIRE DEPARTMENT	657,895.00	5,281.00	99.1	657,895.00	657,895.00	82,177.04	87.5
STORM SEWERS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SOLID WASTE MGMT/REFUSE/RECYC	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ROADWAYS/STREETS	1,842,015.00	0.00	100.0	1,842,015.00	1,842,015.00	180.00	99.9
SNOW REMOVAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
CURB/GUTTER/SIDEWALK	45,000.00	0.00	100.0	45,000.00	45,000.00	0.00	100.0
CITY GARAGE	0.00	0.00	0.0	0.00	0.00	0.00	0.0
PARKS AND PLAYGROUNDS	783,500.00	5,289.00	99.3	783,500.00	783,500.00	5,289.00	99.3
BALLFIELDS	208.33	2,505.75	(1102.7)	833.32	2,500.00	2,505.75	(0.2)
ICE RINKS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
BEACHES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
MUNICIPAL DOCKS	60,000.00	0.00	100.0	60,000.00	60,000.00	0.00	100.0
WATER WEED MANAGEMENT	60,000.00	24,975.00	58.3	60,000.00	60,000.00	24,975.00	58.3
WATERFRONT PARKS & WALKWAYS	18,000.00	0.00	100.0	18,000.00	18,000.00	655.40	96.3
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.00	0.0
PUBLIC FACILITIES	19,800.00	0.00	100.0	19,800.00	19,800.00	0.00	100.0
COMMUNITY & ECONOMIC DEVLPMT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	3,973,221.66	158,737.18	96.0	4,032,596.64	4,190,930.00	297,748.11	92.8
TOTAL FUND REVENUES	4,183,930.00	15,835.15	(99.6)	4,183,930.00	4,183,930.00	318,516.58	(92.3)
TOTAL FUND EXPENSES	3,973,221.66	158,737.18	96.0	4,032,596.64	4,190,930.00	297,748.11	92.8
SURPLUS (DEFICIT)	210,708.34	(142,902.03)	(167.8)	151,333.36	(7,000.00)	20,768.47	(396.6)

FOR FUND: ARPA -AMERICAN RESCUE PLAN ACT
FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
ARPA / GENERAL	38,976.99	11.15	(99.9)	155,907.96	467,724.00	45.74	(99.9)
TOTAL REVENUES	38,976.99	11.15	(99.9)	155,907.96	467,724.00	45.74	(99.9)
EXPENSES							
ARPA / GENERAL	77,944.83	0.00	100.0	311,779.32	935,338.00	0.00	100.0
TOTAL EXPENSES	77,944.83	0.00	100.0	311,779.32	935,338.00	0.00	100.0
TOTAL FUND REVENUES	38,976.99	11.15	(99.9)	155,907.96	467,724.00	45.74	(99.9)
TOTAL FUND EXPENSES	77,944.83	0.00	100.0	311,779.32	935,338.00	0.00	100.0
SURPLUS (DEFICIT)	(38,967.84)	11.15	(100.0)	(155,871.36)	(467,614.00)	45.74	(100.0)

FOR FUND: CABLE TV
FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
CABLE TV / GENERAL	123,057.08	0.00	100.0	130,638.32	150,855.00	32,507.73	(78.4)
TOTAL REVENUES	123,057.08	0.00	100.0	130,638.32	150,855.00	32,507.73	(78.4)
EXPENSES							
CABLE TV / GENERAL	112,625.00	5,677.42	94.9	112,625.00	112,625.00	31,796.31	71.7
TOTAL EXPENSES	112,625.00	5,677.42	94.9	112,625.00	112,625.00	31,796.31	71.7
TOTAL FUND REVENUES	123,057.08	0.00	100.0	130,638.32	150,855.00	32,507.73	(78.4)
TOTAL FUND EXPENSES	112,625.00	5,677.42	94.9	112,625.00	112,625.00	31,796.31	71.7
SURPLUS (DEFICIT)	10,432.08	(5,677.42)	(154.4)	18,013.32	38,230.00	711.42	(98.1)

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #6 DISTRICT
FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES						
TID #6 DISTRICT	0.00	1,222.00	100.0	0.00	1,222.00	100.0
TOTAL EXPENSES	0.00	1,222.00	100.0	0.00	1,222.00	100.0

FOR FUND: TOURISM FUND
FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #2 DISTRICT
FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID DISTRICT #2	2,367,307.00	29,561.31	(98.7)	2,367,307.00	2,367,307.00	730,893.48	(69.1)
TOTAL REVENUES	2,367,307.00	29,561.31	(98.7)	2,367,307.00	2,367,307.00	730,893.48	(69.1)
EXPENSES							
TID DISTRICT #2	2,550,594.00	150.00	99.9	2,550,594.00	2,550,594.00	356,707.87	86.0
TOTAL EXPENSES	2,550,594.00	150.00	99.9	2,550,594.00	2,550,594.00	356,707.87	86.0
TOTAL FUND REVENUES	2,367,307.00	29,561.31	(98.7)	2,367,307.00	2,367,307.00	730,893.48	(69.1)
TOTAL FUND EXPENSES	2,550,594.00	150.00	99.9	2,550,594.00	2,550,594.00	356,707.87	86.0
SURPLUS (DEFICIT)	(183,287.00)	29,411.31	(116.0)	(183,287.00)	(183,287.00)	374,185.61	(304.1)

FOR FUND: TID #1 DISTRICT
FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	%	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
REVENUES						
TID #1 DISTRICT	891,917.00	25,221.23	(97.1)	891,917.00	623,567.08	(30.0)
TOTAL REVENUES	891,917.00	25,221.23	(97.1)	891,917.00	623,567.08	(30.0)
EXPENSES						
TID #1 DISTRICT	1,345,808.00	0.00	100.0	1,345,808.00	0.00	100.0
TOTAL EXPENSES	1,345,808.00	0.00	100.0	1,345,808.00	0.00	100.0
TOTAL FUND REVENUES	891,917.00	25,221.23	(97.1)	891,917.00	623,567.08	(30.0)
TOTAL FUND EXPENSES	1,345,808.00	0.00	100.0	1,345,808.00	0.00	100.0
SURPLUS (DEFICIT)	(453,891.00)	25,221.23	(105.5)	(453,891.00)	623,567.08	(237.3)

FOR FUND: TID #3 DISTRICT
FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
REVENUES						
TID #3 DISTRICT	69,564.00	2,239.51	(96.7)	69,564.00	51,339.48	(26.1)
TOTAL REVENUES	69,564.00	2,239.51	(96.7)	69,564.00	51,339.48	(26.1)
EXPENSES						
TID #3 DISTRICT	120,474.00	150.00	99.8	120,474.00	22,245.00	81.5
TOTAL EXPENSES	120,474.00	150.00	99.8	120,474.00	22,245.00	81.5
TOTAL FUND REVENUES	69,564.00	2,239.51	(96.7)	69,564.00	51,339.48	(26.1)
TOTAL FUND EXPENSES	120,474.00	150.00	99.8	120,474.00	22,245.00	81.5
SURPLUS (DEFICIT)	(50,910.00)	2,089.51	(104.1)	(50,910.00)	29,094.48	(157.1)

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #4 DISTRICT
FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #4 DISTRICT	577,496.00	2,979.65	(99.4)	609,746.00	695,746.00	302,932.05	(56.4)
TOTAL REVENUES	577,496.00	2,979.65	(99.4)	609,746.00	695,746.00	302,932.05	(56.4)
EXPENSES							
TID #4 DISTRICT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TID #4 DISTRICT	1,374,474.66	9,681.34	99.2	1,390,826.64	1,434,432.00	289,821.74	79.7
TOTAL EXPENSES	1,374,474.66	9,681.34	99.2	1,390,826.64	1,434,432.00	289,821.74	79.7
TOTAL FUND REVENUES	577,496.00	2,979.65	(99.4)	609,746.00	695,746.00	302,932.05	(56.4)
TOTAL FUND EXPENSES	1,374,474.66	9,681.34	99.2	1,390,826.64	1,434,432.00	289,821.74	79.7
SURPLUS (DEFICIT)	(796,978.66)	(6,701.69)	(99.1)	(781,080.64)	(738,686.00)	13,110.31	(101.7)

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #5 DISTRICT
FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES						
TID #5 DISTRICT	81,276.31	150.00	99.8	325,105.24	150.00	99.9
TOTAL EXPENSES	81,276.31	150.00	99.8	325,105.24	150.00	99.9

FOR FUND: REVOLVING LOAN FUND (STATE)
FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
REVOLVING LOAN FUND (STATE)	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
REVOLVING LOAN FUND (STATE)	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SOLID WASTE ENTERPRISE
FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
SOLID WASTE ENTERPRISE FUND	595,735.83	49,387.91	(91.7)	597,838.32	603,445.00	186,641.26	(69.0)
TOTAL REVENUES	595,735.83	49,387.91	(91.7)	597,838.32	603,445.00	186,641.26	(69.0)
EXPENSES							
SOLID WASTE ENTERPRISE FUND	551,635.81	39,388.39	92.8	558,253.24	575,900.00	119,968.34	79.1
TOTAL EXPENSES	551,635.81	39,388.39	92.8	558,253.24	575,900.00	119,968.34	79.1
TOTAL FUND REVENUES	595,735.83	49,387.91	(91.7)	597,838.32	603,445.00	186,641.26	(69.0)
TOTAL FUND EXPENSES	551,635.81	39,388.39	92.8	558,253.24	575,900.00	119,968.34	79.1
SURPLUS (DEFICIT)	44,100.02	9,999.52	(77.3)	39,585.08	27,545.00	66,672.92	142.0

FOR FUND: COMPOST SITE ENTERPRISE FUND
FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
COMPOST SITE ENTERPRISE FUND	20,136.65	15,869.97	(21.1)	50,546.60	131,640.00	54,675.54	(58.4)
TOTAL REVENUES	20,136.65	15,869.97	(21.1)	50,546.60	131,640.00	54,675.54	(58.4)
EXPENSES							
COMPOST SITE ENTERPRISE FUND	8,824.10	3,068.94	65.2	35,296.40	105,890.00	10,187.95	90.3
TOTAL EXPENSES	8,824.10	3,068.94	65.2	35,296.40	105,890.00	10,187.95	90.3
TOTAL FUND REVENUES	20,136.65	15,869.97	(21.1)	50,546.60	131,640.00	54,675.54	(58.4)
TOTAL FUND EXPENSES	8,824.10	3,068.94	65.2	35,296.40	105,890.00	10,187.95	90.3
SURPLUS (DEFICIT)	11,312.55	12,801.03	13.1	15,250.20	25,750.00	44,487.59	72.7

MUNICIPAL REPORT TOTALS
FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	%	VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%	VARI- ANCE
TOTAL MUNICIPAL REVENUES	22,509,185.55	613,155.85	(97.2)		22,698,460.20	8,897,568.74	(61.6)	
TOTAL MUNICIPAL EXPENSES	23,504,531.26	1,048,856.83	95.5		24,146,760.04	4,339,822.71	83.2	
SURPLUS (DEFICIT)	(995,345.71)	(435,700.98)	(56.2)		(1,448,299.84)	4,557,746.03	(271.5)	

BEVERAGE OPERATOR LICENSES

1. Englebert, Roy H.
2. Frank, Amy E.
3. Hensley, Jane L.
4. LeMieux, Cory M.
5. Leyendecker, Eric
6. Rupp, Alisa M.
7. Rupp, Robert W.
8. Schommer, Charles P., Jr.

Temporary Class B Beer & Class B Wine license:

Fall 50 LLC
Agent: Sean Ryan
1971 Prescott Place
DePere, WI 54115
Date: October 22, 2022
Location Sunset Park



Phone 920-746-2900
Fax 920-746-2905

City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Visit our website at: www.sturgeonbaywi.org

May 10, 2022

Stephanie Reinhardt
City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

Ms. Reinhardt:

We, the undersigned, have received a request for certification of compliance for a Temporary Class B Beer & Class B Wine license:

Sturgeon Bay Visitor & Convention Bureau Inc
Agent: Cameryn Ehlers-Kwaterski
36 South Third Ave
Sturgeon Bay, WI 54235

Fine Art Fair May 28-29, 2022
Martin Park

We, the undersigned, have received a request for certification of compliance for a Temporary Class B Beer licenses:

Sturgeon Bay Visitor & Convention Bureau Inc
Agent: Cameryn Ehlers-Kwaterski
36 South Third Ave
Sturgeon Bay, WI 54235

Harmony By the Bay – Martin Park

6/8/22

6/15/22

6/22/22

6/29/22

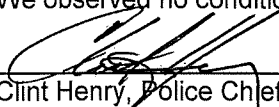
7/6/22

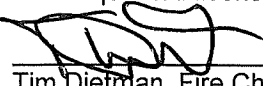
7/13/22

4th of July – Sunset Park

7/4/22

This letter is to certify that the applicants and the premises comply with those regulations, ordinances and law. We observed no condition that would prevent issuance of the requested license.


Clint Henry, Police Chief
City of Sturgeon Bay


Tim Dietman, Fire Chief
City of Sturgeon Bay

John Teichtler, Sanitarian
City of Sturgeon Bay/County of Door



Phone 920-746-2900
Fax 920-746-2905

City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Visit our website at: www.sturgeonbaywi.org

May 13, 2022

Stephanie Reinhardt
City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

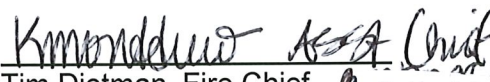
Ms. Reinhardt:

We, the undersigned, have received a request for certification of compliance for a Combination Class B Beer & Class B Liquor License:

Butch's Bar II LLC
Agent: Clarence Cumber
234 Kentucky Street
Sturgeon Bay, WI 54235
Dates: June 8, 2022 – June 30, 3033
Formerly dba: Nautical Inn – Surrender letter attached to paperwork.

This letter is to certify that the applicants and the premises comply with those regulations, ordinances and law. We observed no condition that would prevent issuance of the requested license.


Clint Henry, Police Chief
City of Sturgeon Bay


Tim Dietman, Fire Chief
City of Sturgeon Bay

John Teichtler, Sanitarian
City of Sturgeon Bay/County of Door

All violations
shall be corrected
and a reinspection
must be completed
prior to issuance

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 06/08/22 ending: 6/30/22
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of Sturgeon Bay

County of Door Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-0000453870-03</u>	
FEIN Number <u>88-2014122</u>	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>8.90</u>
TOTAL FEE	\$ <u>58.90</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Clarence G. Cumber, Jr. Butch's Bar II LLC.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>Cumber, Jr.</u>	(First) <u>Clarence</u>	(Middle Name) <u>G</u>	Home Address (Street, City or Post Office, & Zip Code) <u>1114 Memorial Dr. Sturgeon Bay, WI 54235</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Butch's Bar Business Phone Number (920) 743-3845
2. Address of Premises 234 Kentucky Street Post Office & Zip Code Sturgeon Bay, WI 54235

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Full bar to the right after entering and opened alcoholic beverages are located behind the bar. Unopened alcohol inventory is stored in the basement. After entering the building, it is seen that this is the location of the restaurant and kitchen. There is an outdoor patio by the left side of the building and a full cooler area.

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No

(b) If yes, under what name was license issued? Captain J J's Nautical Inn, LLC
Butch's Bar Captain J J's Nautical Inn, LLC

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☒ No
9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 4/27/2022 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
If yes, explain.
Clarence Cumber currently holds a liquor license for the property located at 1125 3rd Ave, Sturgeon Bay, WI 54235
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Cumber, Jr. Clarence G.</u>	Title/Member <u>Member</u>	Date <u>5/11/2022</u>
Signature <u>Clarence G. Cumber Jr.</u>	Phone Number <u>(920) 366-1777</u>	Email Address <u>butch@greatlakesbusinessgroup.com</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>5-12-22</u>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name) Cumber, Jr.		(first name) Clarence		(middle name) G	
Home Address (street/route) 1114 Memorial Drive		Post Office Sturgeon Bay		City Sturgeon Bay	
Home Phone Number (920) 366-1777		Age 82		Date of Birth 8-15-1940	
				State WI Zip Code 54235	
				Place of Birth Sturgeon Bay, WI	

The above named individual provides the following information as a person who is (check one):

☐ Applying for an alcohol beverage license as an individual.

☐ A member of a partnership which is making application for an alcohol beverage license.

☒ Member of Butch's Bar II LLC
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 82 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)

- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, describe status of charges pending.

- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
If yes, identify. _____
(Name, Location and Type of License/Permit)

- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

- Named individual must list in chronological order last two employers.

Employer's Name Butch's Bar	Employer's Address 112 S 3rd Ave Sturgeon Bay, WI	Employed From 1972	To Present
Employer's Name	Employer's Address 54235	Employed From	To

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Clarence G. Cumber Jr.
(Signature of Named Individual)

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☒ City of Sturgeon Bay County of Door

The undersigned duly authorized officer/member/manager of Butch's Bar II, LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Butch's Bar II, LLC
(Trade Name)
located at 234 Kentucky Street, Sturgeon Bay, WI 54235

appoints Clarence G. Cumber, Jr.
(Name of Appointed Agent)
1114 Memorial Drive, Sturgeon Bay, WI 54235
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 80 years

Place of residence last year 1114 Memorial Drive, Sturgeon Bay, WI 54235

For: Butch's Bar II LLC
(Name of Corporation / Organization / Limited Liability Company)

By: Clarence G. Cumber Jr.
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Clarence G. Cumber Jr., hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Clarence G. Cumber Jr. 5/5/12
(Signature of Agent) (Date)
1114 Memorial Drive, Sturgeon Bay, WI 54235
(Home Address of Agent)

Agent's age 82

Date of birth 8-15-1940

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

LIQUOR LICENSE SURRENDER DOCUMENT

^{LLC John S. Harrington}
Captain JJ's Nautical Inn is the present license holder at 234 Kentucky Street, Sturgeon Bay, WI 54235 and will surrender the license to Butch's Bar II, LLC. This surrender is subject to approval by the City of Sturgeon Bay Board.

LICENSE HOLDER:
CAPTAIN JJ'S NAUTICAL INN, LLC
JOHN S. HARRING, JR. – MANAGING MEMBER



Date: 5/4/2022

WITNESS:
LESTER F. BERNES, JR



Date: 5/4/2022



Sturgeon Bay Fire Dept.

Occupancy: **Nautical Inn**
Occupancy ID: **234KENTST**
Address: **234 Kentucky ST**
Sturgeon Bay WI 54235

Inspection Type: **Regular**

Inspection Date: **6/2/2022**

Time In: **16:09**

Authorized Date: **06/02/2022**

By: **Montevideo , Kalin K**
(kmontevideo@sturgeonbaywi.org)

Time Out: **17:07**

By: **Montevideo , Kalin K**
(kmontevideo@sturgeonbaywi.org)

Form: City of Sturgeon Bay
Inspection 01/2020

Inspection Description:

CITY OF STURGEON BAY OCCUPANCIES Section 6.23 of the Sturgeon Bay Code of Ordinances; Fire Protection, Fire Inspection shall read as follows: (d) If after a regular fire inspection, violation(s) of this chapter or the fire codes adopted in this chapter are noted and order(s) are issued requiring a re-inspection, and the person fails to comply with the orders prior to the time of re-inspection, a flat fee of \$75 shall be assessed. If the inspector must return for a second or subsequent re-inspection and all of the violations have not been corrected an additional flat fee of \$75.00 shall be assessed for each re-inspection. Re-inspection fees that are not timely paid after invoice is mailed to the owner of the property effected by the violation(s), shall be entered on the tax roll as a special charge against said lot or parcel of land pursuant to the provisions of § 66.0627, Wis. Stats., for collection and settlement under ch. 74, Wis. Stats.

Inspection Topics:

General

Dryer Vents

NFPA 211:10.7.3 Clothes Dryers. 10.7.3.1 All ducts expelling lint shall be provided with a lint collector. 10.7.3.2 Requirements for gas-fired clothes dryer exhaust shall be in accordance with NFPA 54, National Fuel Gas Code. 10.7.3.3 All clothes dryers shall be exhausted to the outside air. 10.7.3.4 A clothes dryer exhaust duct shall not be connected into any chimney connector, vent connector, chimney, or vent. 10.7.3.5 Ducts for exhausting clothes dryers shall not be put together with sheet metal screws or other fastening means that extend into the duct. 10.7.3.6 Exhaust ducts for clothes dryers shall meet the following criteria: (1) They shall be constructed of rigid sheet metal or other noncombustible material and shall have a smooth interior surface. A transition duct is the flexible duct located between the appliance and the "hard" metal duct. It allows the appliance to be moved toward and away from a wall without disconnecting the exhaust connection. It is commonly allowed for use with domestic clothes dryers. Typically, but not all, commercial clothes dryers require "hard" duct connection due to their extreme heat. The transition duct must be listed as having met UL 2158A for such use per 2015 IMC 504.8.3. The transition duct, must be a single length which may not exceed 8 ft when stretched to its maximum per 2015 IMC 504.8.3 and cannot be concealed within construction 504.8.4 Duct Length 504.8.4.1 Specified Length The maximum length of the exhaust duct shall be 35 feet (10 668 mm) from the connection to the transition duct from the dryer to the outlet terminal. Where fittings are used, the maximum length of the exhaust duct shall be reduced in accordance with Table 504.8.4.1. TABLE 504.8.4.1 DRYER EXHAUST DUCT FITTING EQUIVALENT LENGTH 4in radius mitered 45-degree elbow minus 2 feet 6 inches 4in radius mitered 90-degree elbow minus 5 feet 6in radius smooth 45-degree elbow minus 1 foot 6in radius smooth 90-degree elbow minus 1 foot 9 inches

Status: **PASS**

Notes:

Interior Wall & Ceiling Finishes

NFPA 1:12.5.6.3.1 Bulletin boards, posters, and paper attached directly to the walls shall not exceed 20% of the wall area to which they are applied. NFPA 1:20.2.4.4.3 (3) Artwork and teaching materials shall not exceed 50% of the wall area in a building that is protected throughout by an approved, supervised automatic sprinkler system in accordance with sect. 13.3. NFPA 1:12.6 CONTENTS AND FURNISHINGS. Where required by provisions of this code , draperies, curtains and other similar loosely hanging furnishings and decorations shall meet the flame propagation performance criteria contained in NFPA701 NFPA 1: 12.5.5.3 Cellular or foamed plastic materials shall not be used as interior wall and ceiling finishes unless specifically permitted by 12.5.5.3.1 IBC 717.1 General. Fireblocking and draftstopping shall be installed in combustible concealed locations in accordance with this section. Fire blocking shall comply with Section 717.2 717.2 In combustible construction, fireblocking shall be installed to cut off concealed draft openings and shall form an effective barrier between floors, between a top story and a roof or attic space. 717.2.1 Fireblocking Materials shall consist of the following: 1. Two inch nominal lumber 2. Two thicknesses of 1 inch nominal lumber with broken lap joints 3. One thickness of 0.719 inch wood structural panels with joints backed by 0.719 inch wood structural panels 4. 0.75 inch particle board with joints backed by 0.75 inch particleboard. 5 1/2 inch gypsum board Section 719 (Fiberglass insulation) 719.3 Insulating materials, where exposed as installed in buildings of any type of construction shall have a flame spread index of not more than 25 and a smoke developed index of not more than 450 * EXPOSED INSULATION MATERIALS REPRESENT THE SAME FIRE EXPOSURE HAZARD AS ANY OTHER EXPOSED MATERIAL, SUCH AS INTERIOR FINISH

Status: **PASS**

Notes:

Working Clearances

NFPA 70: 110.26 The width of the working space in front of the electrical equipment shall be the width of the equipment or 30 inches, whichever is greater. In all cases, the work space shall permit at least a 90 degree opening of equipment doors or hinged panels.

Status: **PASS**

Notes:

Building Numbers

SB Municipal Code 8.09(5)(B) The property owner shall furnish and cause to be placed on each house or building the number or numbers assigned thereto. The numbers shall be conspicuously placed immediately above, on or at the side of the proper door of each building so that the number can be seen plainly from the street. Whenever any building is situated more than 50 feet from the street line, the number of such building shall be conspicuously displayed at the street line, near the walk, driveway or common entrance to such building and upon the gate post, fence, tree, post or other appropriate place so as to be easily discernible from the sidewalk or street. NFPA 1: 10.12.1.1 New and existing buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. NFPA 1: 10.12.1.2 ; NFPA 10.12.1.3 These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters.

Status: PASS

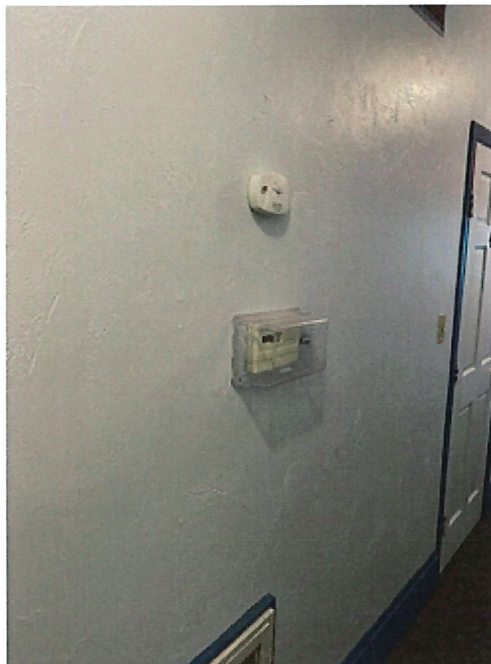
Notes:

Carbon-Monoxide Detectors

WI 101.149 Installation requirements (ac)Owner of residential building shall provide carbon monoxide (CO) detectors at locations specified (ag) to (at) (ag) CO det shall be provided in unit contain a fuel-burning appliance. (al) CO det shall be in unit served by fuel-burning, forced-air furnace, except that CO detectors not req. in unit if CO det is provided in 1st room served by each main duct leaving the furnace and 1 of following satisfied 1. CO alarm signal auto transmit to all units served by furnace;facility is staffed by trained person on continuous basis;supervisory signal monitored and provid notification to FD. 2. CO det in every 4th unit, same floor as that 1st room. (ap) Fuel-burning appliances outside of units. CO det shall be provided in units that contain fuel-burning appliances, except below: 1. CO det not required in unit where there are no openings between the fuel-burning appliance and unit which carbon monoxide can get into the unit. 2. CO det not required in units if det is provided in one of the following locations: a. Between the fuel-burning appliance and unit. b. On ceiling of room containing appliance. (at)CO det shall be provided in units in buildings with attached private garages, except: 1.det not required where there are no openings between the private garage & unit 2. det not required in units located more than 1 story above or below garage. 3. det not required where garage connects to building through open-ended corridor 4.Where det provided between openings to the private garage and units,detectors are not required in units. 5.det not required where the garage has opening designed to provide natural/mechanical venting 101.149(2)(ax)(ax) Locations. If required under pars. (ag) to (at), CO det shall be installed in following locations: 1. In units, outside of each separate sleep area in the immediate vicinity of the sleep rooms. 2. In sleeping rooms, if fuel-burning appliance is located within sleeping room or attached bathroom

Status: FAIL

Notes: Carbon monoxide detector across from room 2 needs to have battery replaced by 6/7/22



Clearance for Appliances

NFPA 1: 10.19.5.1 Combustible material shall not be stored in boiler rooms, mechanical rooms or electrical rooms. IMC 306.2 Rooms containing appliances shall be provided with a door and an unobstructed passageway measuring not less than 36 inches wide and 80 inches high.

Status: PASS

Notes:

Exit / Emergency Lighting

Exit sign Illumination

NFPA 1:14.14.5 Illumination of Signs. NFPA 1:14.14.5.1* General. Every sign required by 14.14.1.2, 14.14.1.5, or 14.14.8.1, other than where operations or processes require low lighting levels, shall be suitably illuminated by a reliable light source. Externally and internally illuminated signs shall be legible in both the normal and emergency lighting mode. [101:7.10.5.1] NFPA 1: 14.14.5.2* Continuous Illumination. NFPA 1: 14.14.5.2.1 Every sign required to be illuminated by 14.14.6.3, 14.14.7, and 14.14.8.1 shall be continuously illuminated as required under the provisions of Section 14.12, unless otherwise provided in 14.14.5.2.2. [101:7.10.5.2.1]

Status: PASS

Notes:

Exit Access, Means of Egress

NFPA 1: 14.3.2 An exit enclosure shall provide a continuous protected path of travel to an exit discharge. NFPA 1 14.4.2.1 No furnishings, decorations, or other objects shall obstruct exits or their access thereto, egress therefrom, or visibility thereof.

Status: PASS

Notes:

Emergency Lighting

NFPA 101: 7.9.2.3* The emergency lighting system shall be arranged to provide the required illumination automatically in the event of any interruption of normal lighting due to any of the following: (1) Failure of a public utility or other outside electrical power supply (2) Opening of a circuit breaker or fuse (3) Manual act(s), including accidental opening of a switch controlling normal lighting facilities 7.9.2.6* Existing battery-operated emergency lights shall use only reliable types of rechargeable batteries provided with suitable facilities for maintaining them in properly charged condition. Batteries used in such lights or units shall be approved for their intended use and shall comply with NFPA 70, National Electrical Code.

Status: FAIL

Notes: Emergency light by side door in dinning needs to be repaired/it is not operational .

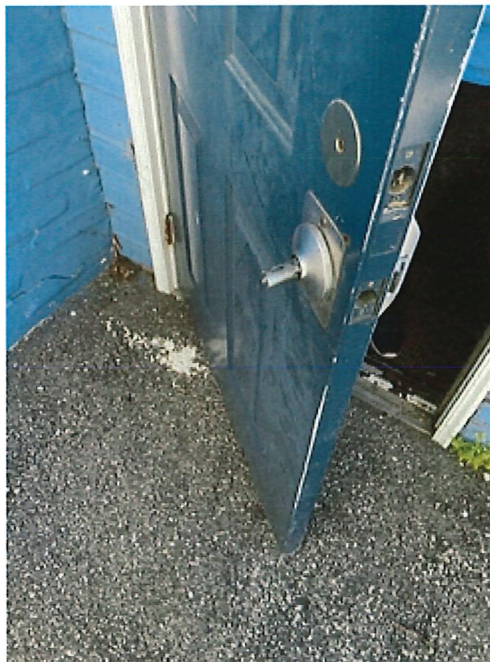


Other

Other item not listed.

Status: FAIL

Notes: Replace handle on rear door near alley for access into the building.



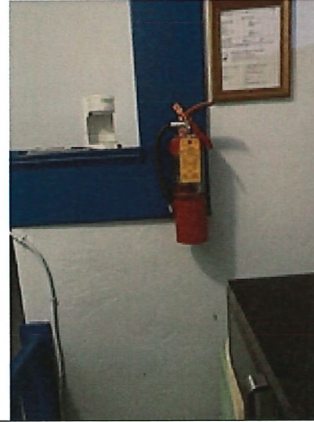
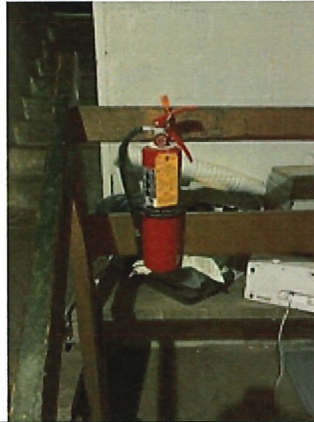
Fire Extinguishers

Fire Extinguisher Maintenance

NFPA 1: 13.6.9.3.1.1.1 Fire extinguishers shall be subjected to maintenance at intervals of not more than 1 year, at the time of hydro-static test or when specifically indicated by an inspection or electronic notification NFPA 1:13.6.9.1.2.1 Persons performing maintenance and recharging of extinguishers shall be certified. A.13.6.9.1.2.1 Persons performing maintenance and recharging of extinguishers should meet one of the following criteria: (1) Factory training and certification for the specific type and brand of portable fire extinguisher being serviced (2) Certification by an organization acceptable to the AHJ (3) Registration, licensure, or certification by a state or a local AHJ

Status: FAIL

Notes: All Fire extinguishers need yearly maintenance.



Fire Protection Access and Equipment

Smoke Detectors

WI St Stat 101.145 a: owner of a residential building shall install a smoke detector required under this section according to the directions/specifications of the manuf. (b) Owner of a residential building shall maintain any smoke detector that is located in a common area (c) occupant of a unit in a residential building shall maintain smoke detector, except that if an occupant who is not an owner, state/cty, city, village/ town officer, agent charged under statute or municipal ord. with powers/duties involving inspect of real/personal property, gives written notice that a detector in the unit is not functional the owner shall provide, w/i 5 days of receipt any maint. necessary to make that detector functional. Owner of a residential building the initial construction of which commenced before, on or after 5/23/78, shall install maintain a functional smoke detector in the basement, at head of any stairway on each floor, each sleeping area of each unit or elsewhere in the unit within 6 ft of each sleeping area & not in a kitchen. The dept may inspect all residential buildings, except the interior of private dwellings, as may be necessary to ensure compliance with this section. The dept may inspect the interior of private dwellings at the request of the owner or renter as may be necessary to ensure compliance with this section. The dept may issue orders as may be necessary to ensure compliance with this section. SPS 366.0503 (1) No smoke alarm may remain in service for more than that specified by the manufacturer (2) The replacement of a smoke alarm that uses a battery as its primary power source shall be a new smoke alarm that complies with UL 217 and either of the following: (a) The alarm is hardwired in accordance with IBC and has backup power. (b) The alarm uses, as its primary power source, a non-replaceable, non-removable battery that is capable of powering the alarm for at least 10 years.

Status: FAIL

Notes: All sleeping rooms must have smoke detectors installed in them.

Install smoke detector in upper hallway where it is missing near room 8

THESE VIOLATIONS MUST BE REPAIRED BY 6/7/2022



Hood System Cleanliness.

NFPA1: 50.5.4 The entire exhaust system shall be inspected for grease buildup by a properly trained, qualified and certified company or person acceptable to the AHJ. Schedule of Inspection Table 50.5.4 Solid Fuel Cooking - Monthly High Volume: 24-Hr, Char broiling, Wok Cooking - Quarterly Moderate Volume Cooking: - Semi-Annually Low Volume: Churches, day-camps, seasonal, senior center - Annually

Status: **FAIL**

Notes: Hood system needs inspection/cleaning



Hood System Inspections.

NFPA 1: 50.5.2.1 Inspection/Maintenance of a fire-extinguishing system and listed exhaust hoods containing a constant or fire activated water system that is listed to extinguish a fire shall be made by properly trained, qualified and certified person acceptable to the AHJ at least every six (6) months.

Status: **FAIL**

Notes: Hood system needs to be inspected/serviced in kitchen



Storage / Cleanliness

Cleanliness

NFPA 1: 19.1.2 Persons owning or having control of any property shall not allow any combustible waste material to accumulate in any area or in any manner that creates a fire hazard to life or property.

Status: FAIL

Notes: Entire property needs to be cleared of clutter ; current tenant is in the process of moving out

Cylinders

Compressed Gas Cylinders

NFPA 1: 63.3.1.8.4 Compressed gas containers, cylinders and tanks in use or in storage shall be secured to prevent them falling or being knocked over by corralling them and securing them to a cart, framework or fixed object by use of a restraint.

Status: PASS

Notes:

Electrical

Flexible Cords & Cables/Extension Cords

NFPA 73: 4.5.1 4.5.1 Flexible cords and cables shall not be used as follows: (1) As a substitute for the fixed wiring of a structure (2) Where run through holes in walls, ceilings, or floors (3) Where run through doorways or windows, under carpets, and so forth (4) Where attached to building surfaces 4.5.2 Flexible cords or cables used as a substitute for fixed wiring to supply outlets in rooms or areas shall be removed and, where required, shall be replaced with permanently installed receptacles using an approved wiring method. NFPA 1:11.1.7.6 Extension cords shall not be used as a substitute for permanent wiring.

Status: PASS

Notes:

Covers & Canopies

NFPA 1: 11.1.10 All panel board and switch boards, pull boxes, junction boxes, switches, receptacles and conduit bodies shall be provided with covers compatible with the box or conduit body construction and suitable for the conditions of use. .

Status: FAIL

Notes: Outlet in stage area, in dining room needs to have a cover installed



Splices

NFPA 70: 400.9 Flexible cords shall be used only in continuous lengths without splice or tap where initially installed in applications permitted by 400.7(a). The repair of hard-service cord and junior hard-service cord 14AWG and larger shall be permitted if conductors are spliced in accordance with 110.14(b) and the completed splice retains the insulation, outer sheath properties and usage characteristics of the cord being spliced.

Status: **FAIL**

Notes: In furnace room, in basement, verify no power to wiring that is spliced. Repair



Working Clearance

NFPA 70: 110.26 Spaces About Electrical Equipment. Access and working space shall be provided and maintained about all electrical equipment to permit ready and safe operation and maintenance of such equipment. Table 110.26(A)(1) Working Spaces 0–150volts 914 mm (3 ft) 914 mm (3 ft) 914 mm (3 ft) 151–600 914 mm (3 ft) 1.07 m (3 ft 6 in.) 1.22 m (4 ft)

Status: **PASS**

Notes:

Additional Time Spent on Inspection:

Category	Start Date / Time	End Date / Time
----------	-------------------	-----------------

Notes: No Additional time recorded

Total Additional Time: 0 minutes

Inspection Time: 58 minutes

Total Time: 58 minutes

Summary:

Overall Result: Fail

Inspector Notes: ALL VIOLATIONS SHALL BE REPAIRED PRIOR TO ISSUANCE OF LIQUOR LICENSE. THE SMOKE DETECTOR AND CARBON MONOXIDE DETECTOR VIOLATIONS MUST BE REPAIRED BY 6/7/2022. A RE-INSPECTION WILL BE CONDUCTED ON 6/7/2022

Closing Notes:

By responding to this email with your corrections it will email the inspector your results even though it states do not respond.

Inspector:

Name: Montevideo , Kalin K

Rank: AC

Email(s): kmontevideo@sturgeonbaywi.org

Signature

Date

Representative Signature:

Signature

Date

2022/2023 City of Sturgeon Bay Liquor Licenses

"Class B" Comb. Licenses

Carter Holdings, LLC (Brick Lot Pub & Grill)
Cherry Lanes, LLC
Greystone Castle, LLC
IMBN, Inc (White Birch Inn)
Kippis, LLC (Union)
Kitty O'Reilly's Irish Pub, LLC
Kona Bay, Inc (The Lodge at Leathem Smith)
Nightingale SC, Inc (Nightingale Supper Club)
P.V.C.N., Inc (Apple Valley Lanes)
Poh's Corner Pub, LLC
Kenneth S Schultz (Dutch's Bar)
Shipyard Partners, LLC (CenterPoint Marina)
Sonny's Pizzeria, LLC (Sonny's Italian Kitchen)
Sturgeon Bay Red Room, LLC (Red Room)
Sturgeon Bay Yacht Club
Trattoria DalSanto, LLC

Agent

Wendi Sue Carter
Kevin J Bosman
Gregory Melvin Ebel
Abby K Hess
Wendi Sue Carter
Amy Lynn Crook
Paul R Meleen
Farrah Lee Tafacory
Michelle Jean Pfannenstiel
Kim Marie Poh

Theodore J. Balistreri
Laura Estes
Nicholas Robert Hoffman
Laura Lee Olson
Michael Anthony DalSanto

Address

253 N 3rd Ave
127 N 4th Ave
8 N Madison Ave
1009 S Oxford Ave
23 W Oak St
59 E Oak St
1640 Memorial Dr
1541 Egg Harbor Rd
1217 N 14th Ave
164 N 3rd Ave
1207 Rhode Island St
215 Quincy St
129 N Madison Ave
66 S 3rd Ave
600 Nautical Drive
117 N 3rd Ave

Class "B" Beer Licenses

BH Canvas, LLC (Crate)
Bridgeport Resort Condo Owners Assoc, Inc. (Bridgeport Resort)
Get Real Café, LLC
Hong Kong Buffet Guo, Inc (Hong Kong Buffet)
Hot Tamales, LLC
Howie's Tackle, LLC
Lawlss Coffee Sturgeon Bay, LLC (Lawlss Coffee)
Benigno Sandoval (El Sazon Family Restaurant)
The Salty Seagull Miniature Golf, LLC
Scaturio's Baking Co & Café, LLC
Starboard Brewing Company, LLC
Third Avenue Playhouse, Inc

Agent

Wendi Sue Carter
Thad G Birmingham
Veronica Janice Ripp
Qi Wen Guo
LeeAnn Krause
Michael K Richard
Austin David Kadulski

Susan Lee Hartzell
Robert Stephen Scaturio
Patrick Joseph Surfus
Amy Frank

Address

136 N 3rd Ave
50 W Larch St
43 S Madison Ave
1300 Egg Harbor Rd, Ste #102
26 E Oak St
1309 Green Bay Rd
108 S Madison Ave
1449 Green Bay Rd, Ste 2
630 S Grant Ave
19 Green Bay Rd
151 N 3rd Avenue
239 N 3rd Avenue

2022/2023 City of Sturgeon Bay Liquor Licenses

"Class A" Comb. Licenses

American Petroleum, LLC (Downtown Shell)
Cherryland Oil & Investment, LLC (Cherryland Mini Mart)
Coborn's, Incorporated (Tadych's Marketplace Foods)
Healthy Way Market, LLC
Jandu Petroleum, Inc (Jandu Petroleum #1)
Jandu Oil, Inc (Jandu Petroleum #8)
Jandu Oil, Inc (Jandu Petroleum #9)
L & P Convenient Store Sturgeon Bay, LLC
Lavine's Inc (The Wine Cellar)
Marchant's Meats and Sausage, LLC
McCartney & Company LTD (Madison Avenue Market & Wine)
R S Patel LLC (Hol N' One Mobil)
Shop-Rite, LLC (Pick n' Save #329)
Target Corporation (Target Store #T-1246)
Wal-Mart Stores East, LP (Wal-Mart #1316)
Wisconsin CVS Pharmacy, LLC (CVS Pharmacy #10419)

Agent

Connie M Mason
Basudev Adhikari
Jon Robert Calhoun
Adam D Goettelman
Parvinder Singh Jandu
Parvinder Singh Jandu
Parvinder Singh Jandu
Terra Ann Grovogel
Joseph Daniel LaVine
Mark Allen Marchant
Diana Jean McCartney
Bhavin H Patel
David R. Nath
Benjamin Ronald Hubing
Michael Lane
Amanda Moll

Address

211 Michigan St
1331 Green Bay Rd
1250 N 14th Ave
216 S 3rd Ave
1767 Egg Harbor Rd
253 Michigan St
1009 Egg Harbor Rd
1130 Green Bay Rd
825 Egg Harbor Rd
51 Green Bay Rd
25 & 27 S Madison Ave
25 N Madison Ave
1847 Egg Harbor Rd
410 S Ashland Ave
1536 Egg Harbor Rd
1407 Egg Harbor Road

Class "A" Beer Licenses

Jandu Petroleum, Inc (Jandu Petroleum #2)
Jandu Petroleum, Inc (Jandu Petroleum #3)
The S-Stop, Inc

Agent

Parvinder Singh Jandu
Parvinder Singh Jandu
Kevin John Scharfner

Address

222 S Madison Ave
154 N 4th Ave
922 S Duluth Ave

Class "A" Liquor Licenses
Bridgeport Resort Condo Owners Assoc, Inc. (Bridgeport Resort)

Agent

Thad G Birmingham

Address

50 W Larch St

2022/2023 City of Sturgeon Bay Liquor Licenses

"Class C" Wine License

BH Canvas, LLC (Crate)
5J SB, LLC (5th and Jefferson Café)
Get Real Café, LLC
Hong Kong Buffet Guo, Inc (Hong Kong Buffet)
Hot Tamales, LLC
Lawlss Coffee Sturgeon Bay, LLC (Lawlss Coffee)
Scaturro's Baking Co & Café, LLC

Agent

Wendi Sue Carter
Frederick Thomas Young
Veronica Janice Ripp
Qi Wen Guo
LeeAnn Krause
Austin David Kadulski
Robert Stephen Scaturro

Address

136 N 3rd Ave
232 N 5th Ave
43 S Madison Ave
1300 Egg Harbor Rd, Ste #102
26 E Oak St
108 S Madison Ave
19 Green Bay Rd

Class B Combo License (300 Seat License)

DC Fire Co, LLC (Door County Fire Company)

Agent

Kenneth B Glasheen

Address

38 S 3rd Ave



STEVE JENNERJOHN, Treasurer
SARA MUELLER, Secretary
LAURA VLIES & JOHN WHITE, Members at Large
THAD ASH & JEREMY SCHOPF, Development Coordinators
DAWN VANDEVOORT, Educational Liaison
421 Nebraska St., Sturgeon Bay, WI 54235
www.doorcountyfair.com
dcfairinfo@gmail.com
Aug. 10th - 14th, 2022

May 17, 2022

To: David Ward, Mayor
City of Sturgeon Bay
From: Tom Ash, Door County Fair
Re: 2022 Door County Fair; Aug 10-14, 2022

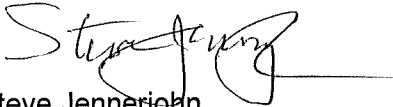
This letter is our request for an exception to the noise ordinance for the days that the Door County Fair is being setup, held, and taken down-namely Monday, August 8th through August 16th.

A check for the \$22.00 fee is attached. All events are listed on our fair website: www.doorcountyfair.gov.

Please let me know if we need to appear to present this request. If we do not have to appear, please notify Steve Jennerjohn, Treasurer at 495-9156, regarding the decision on this request.

Thank you.

Respectfully,


Steve Jennerjohn,
Treasurer

C 220531 #8
SC

SIDEWALK CAFÉ PERMIT APPLICATION

Application for sidewalk café permit must include:

1. **Written request.**
2. **Scaled diagram** (scale 1":1') detailing the frontage of the applicants café or restaurant facing the sidewalk area requested for use as a sidewalk café. The plan shall indicate the location of doorways, width of sidewalk (distance from curb to building face), location of trees, tree wells, sidewalk benches, trash receptacles, utilities (including fire hydrants, light fixtures, etc.) newspaper racks, mailboxes, and any other semi-permanent sidewalk obstruction which may affect or be affected by the proposal. The drawing shall delineate the area requested for use as a sidewalk café, and indicate the total square footage of the affected road right of way and exact dimensions of the proposed outdoor area.
3. **Copy of current Certificate of Insurance with City named as additional insured.**
4. **Completed Hold Harmless Certificate.**
5. **Non-refundable application fee in the amount of \$55.00 per location if alcohol is not served.**
Non-refundable application fee in the amount of \$220.00 per location if alcohol is served.

Name of applicant:

Reagan Smoker

Establishment Name:

Linn at Cedar Crossing

Address:

336 Louisiana St Sturgeon Bay WI 54235

Phone/Email:

920-743-4200 reagan@smoker@gmail.com

☒ Written Request Submitted

☐ Cert of Insurance (additional insured) submitted

☒ Scaled Diagram submitted

☒ Hold Harmless Certificate submitted

☐ Fee Paid _____

Date Completed Application Submitted:

5/2/22 5/5/22

Community Development Approval:

5/13/22 [Signature]

Department of Public Works Approval:

5/16/22 [Signature]

Date of Common Council Approval:

☐ Copy of Sidewalk Café Policy/Procedures provided to applicant.

☐ Copy of Sidewalk Café Ordinance provided to applicant.

*See back for "Alcohol Being Served Application Submission Information."

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of Applicant:

Destination Sturgeon Bay

Name of Event:

Sturgeon Bay Farmers Market

Contact Phone #:

920 743 6246 or 608 712 3723

Date(s) of Event:

See letter attached Time: 8am - 12pm

Estimated # of Attendees:

1000 - 2500

Specific Location:

See map attached☒

Attach map of requested street closure area including barricades location, tent/booth location, or any street obstruction. The map must be in final form.

☒

Attach Certificate of Insurance with the City listed as ADDITIONAL INSURED. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - As required by the State of Wisconsin.

☒

Temporary Beer and/or Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (If applicable.)

☒

Hold Harmless Agreement has been signed of Officer(s) of Event/Organization.

☒

Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

☒

If tents larger than 20 x 20 are used, must agree to contact the Fire Department for inspection, prior to event.

What arrangements are made for clean up?

Contract w/ City

Other comments or explanation:

Signature of Responsible Party:

Cheryl Bahr

Address:

3653rd Ave, Sturgeon Bay, WI

Date Submitted:

5.5.2022**(Street Closure applications may not be submitted/approved more than 90 days in advance of event date.)**

Approval:

Fire Chief:

[Signature]

Date:

5/12/22

Police Chief:

[Signature]

Date:

5-16-22

Comm. Dev:

[Signature]

Date:

5-17-22

Streets/Parks:

Mid. B.

Date:

5-9-22

City Clerk:

Reinhardt

Date:

5/2/22

Finance Dir:

[Signature]

Date:

5/16/22

City Engineer:

[Signature]

Date:

5-9-22

City Admin:

[Signature]

Date:

5-17/22

MAY NOT BE ABLE TO
PROVIDE REQUESTED BARRICADES
DUE TO AMOUNT OF ROAD CONST.

Common Council Approval Date:

☐

Copy of Approved Street Closure Application sent to EMS Director.

**CITY OF STURGEON BAY
AGREEMENT FOR REIMBURSEMENT OF EXPENSES**

WHEREAS the City of Sturgeon Bay has created Section 3.035 of the Municipal Code authorizing the City Clerk - Treasurer to charge for reimbursement of legal, consulting, incidental, and special events expenses incurred on behalf of and/or for the benefit of third parties for services rendered by the City of Sturgeon Bay;

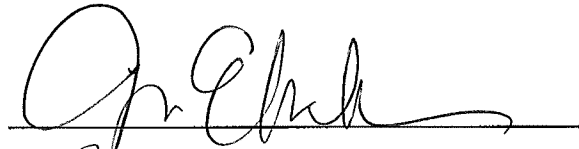

AND WHEREAS the undersigned has requested services and/or authorizations of the City of Sturgeon Bay which will result in the necessity to incur legal, consulting, incidental, or special event expenses on behalf of the undersigned or in consideration of the request submitted by the undersigned;

NOW, THEREFORE, IT IS AGREED that the undersigned will reimburse the City of Sturgeon Bay by providing payment to the City Clerk - Treasurer within fourteen (14) days of receiving an invoice, for all legal, consulting, incidental, and special event expenses incurred by the City of Sturgeon Bay for the benefit of the undersigned or for the consideration of the request submitted by the undersigned. These expenses are likely to include the following: Planning and engineering review, legal review and document preparation, recording, publication, special events, and miscellaneous expenses.

This Agreement must be signed prior to the initiation of any action by the City of Sturgeon Bay.

Dated: 4/6/22

Dated: 4/6/22

Company Name (if applicable): Destination Sturgeon Bay

Billing Address: 365 3rd Ave Sturgeon Bay WI

Telephone: 920 743 6246

thereof until paid. To the extent permitted by law, if the petitioner is the owner of the real estate for which the services are incurred, any delinquent fees shall be extended upon the current or the next tax roll as a special charge against the real estate premises for current services.

(Ord. No. 1040-0500, § 1, 5-16-00; Ord. No. 1088-0303, § 1, 3-4-03)



DESTINATION STURGEON BAY DOOR COUNTY

Ensuring a first-class visitor experience, helping local businesses grow, and enhancing Sturgeon Bay's quality of life.

June 4 - October 15
Saturdays
8-12 (event)
5am-1pm (closure)

To the Sturgeon Bay Common Council,

Destination Sturgeon Bay and the Sturgeon Bay Farmers Market Committee have come to an agreement regarding the 2022 Farmers Market location. Please see below, and attached, for more detailed information on the site location and logistics.

We are proposing that the Sturgeon Bay Farmers Market move to S. 3rd Avenue, from Michigan Street to Oregon Street, and Nebraska Street from 2nd Avenue to 5th Avenue. The vendors will be placed 5-10ft apart and will set up on the outside of the road, next to the curb.

SBPD has offered to hold our barricades in their parking lot for the week. DSB staff will place the barricades on Friday afternoon/evenings and will have a market vendor block the roads on Saturday morning at 5am. DSB staff will reopen the roads once the market ends and place the barricades back on the trailer at the SBPD.

If you have any questions, please don't hesitate to reach out to either Destination Sturgeon Bay Staff and/or the Sturgeon Bay Farmers Market Committee.

Best,

Carly Sarkis
Marketing & Events Director
Destination Sturgeon Bay

Market Committee:
Michael Sullivan
Claire Thompson
Bonnie Smith
Megan Lundahl

Spencer Gustafson
Patty Quinn
Meg Nellis

2



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/04/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Schmitz Insurance, LLC 7153 State Highway 42 57 Sturgeon Bay WI 54235-9490		CONTACT NAME: PHILIP J SCHMITZ PHONE (A/C, No, Ext): 920-473-4400 E-MAIL ADDRESS: Phil@SchmitzInsurance.com FAX (A/C, No): 8153019066	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: West Bend - NSI	
		INSURER B: Travelers Indemnity Company of Connecticut	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 20220404102739716 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	N	N	A615463	07/18/2021	07/18/2022	EACH OCCURRENCE	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						\$ 1,000,000	
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	\$ 1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE	\$ 2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	AUTOMOBILE LIABILITY	N	N	A615463	07/18/2021	07/18/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input type="checkbox"/> ANY AUTO							
	<input type="checkbox"/> OWNED AUTOS ONLY						<input type="checkbox"/> SCHEDULED AUTOS	
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY						<input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	UMBRELLA LIAB	N	N	A629733	07/18/2021	07/18/2022	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> EXCESS LIAB						<input type="checkbox"/> CLAIMS-MADE	
	DED						RETENTION \$	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N/A	N	UB5K77609A	05/11/2022	05/11/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)							
	If yes, describe under DESCRIPTION OF OPERATIONS below							

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Sturgeon Bay Farmers Market Every Saturday June 4 to October 15 6am-3pm 3rd Ave and Nebraska St

CERTIFICATE HOLDER City of Sturgeon Bay 421 Michigan St Sturgeon Bay WI 54235 Fax: 920-746-2906	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

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Sturgeon Bay
City Engineer

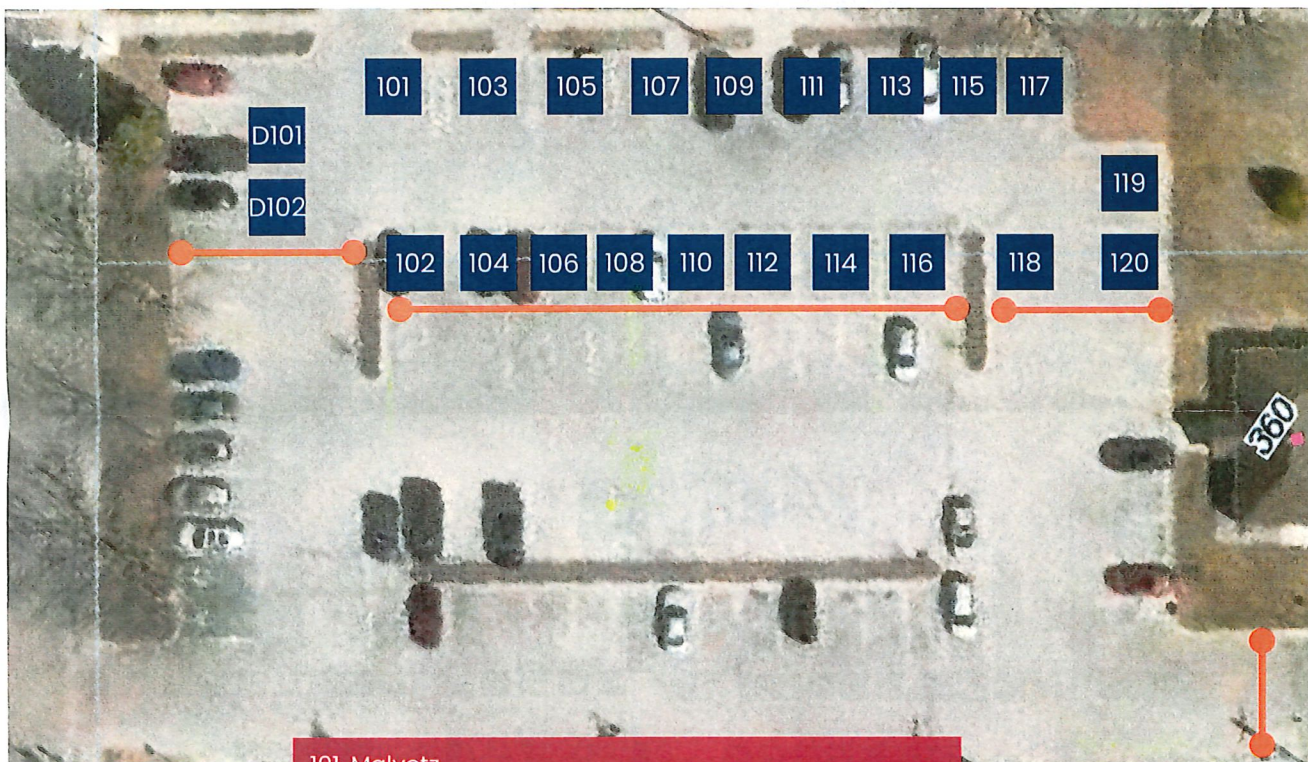
Door County
Register of Deeds

Door County
Library

Miller Art Museum



X = Points of access
for EMS & Fire



- 101. Malvetz
- 102. Char Brauer
- 103. Malvetz
- 104. Sperber Farms
- 105. Steven Hansen
- 106. Sperber Farms
- 107. Doc Ranly
- 108. Weinkes
- 109. Blueberry Corner
- 110. Weinkes
- 111. Tom Trader
- 112. Bonnie Smith
- 113. Native Tees
- 114. Bonnie Smith
- 115. **VACANT**
- 116. Jacob Schlise
- 117. **Erin Hilsabeck**
- 118. Sue Jarosh
- 119. Martha Bennet
- 120. Cindy Frea

R E C O M M E N D A T I O N

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Parking & Traffic Committee, hereby recommend to approve a one-time payment in lieu of providing two parking spaces. The subject property is located at 221 Louisiana Street; parcel #281-11-10727260000B, which is Unit B of the Cottage Hill Condominium. The price per space would be set at \$1300 for a total of \$2600 with the condition that the Cottage Hill Condominium documents will be revised to allow residential uses. Respectfully submitted,

PARKING & TRAFFIC COMMITTEE

By: Kirsten Reeths, Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: May 23, 2022

* * * * *

Moved by Alderperson _____, seconded by Alderperson

_____ that the said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2022.

Executive Summary

Payment in Lieu Request – 221 Louisiana St

Petition: Property owners John and Diane Homan are requesting to make a one-time payment in lieu of providing two parking spaces. The subject property is located at 221 Louisiana Street; parcel # 281-11-1072726000B, which is Unit B of the Cottage Hill Condominium. The building is currently being converted into a residence for the Homan's. Per the zoning code the property owner is required to provide two parking spaces for this residence. However, there is an exemption for properties located within the C-2 zoning district that allows the property owner to request to make a payment in lieu of providing the spaces.

Considerations: These requests are reviewed by the Parking and Traffic Committee with a recommendation to Council. The fee has historically been reviewed case by case with input from the applicant and City Staff. The City engineer reviewed the request and provided a cost based on adding two parking stalls to an ongoing parking lot project. The cost came to approximately \$2606.90 extra (\$1303.45 per space).

Factors that the Parking and Traffic Committee has considered in the past include

1. The percentage of the parking spaces that the applicant is willing to provide and the number normally required if the payment in lieu option wasn't being utilized. In this case, the property owner does not intend to provide any parking onsite and utilize public facilities. There is the ability to provide 2 off-street parking spaces on rear the property. However, the property owner would need to obtain permission from the other condo owner, since they only have 1/6 of the ownership. In addition, the only way to access this area would be through the City parking lot.
2. The amount of on-street parking in the area and the impact on Municipal Services operations. Louisiana Street allows for on-street parking; however, the parking lot is restricted to 2-hour parking during the day hours. In addition, there is a public parking lot abutting to the south and a public parking structure adjacent to the northwest.
3. Any other circumstances that would dictate an increase or decrease of the fee per space. The property owner has not presented any reasons that would cause for a decrease in the fee amount and City staff have no reasons to increase the fee amount.

The Municipal Services Director has reviewed this request and has no concerns with the proposal. The property owner would need to obtain a winter parking permit issued through the municipal services office.

Fiscal Impact: The fee to be paid by the petitioner will go into the City's parking lot fund, which is a segregate capital fund strictly for municipal parking lot creation and maintenance.

Recommendation: Set the price per space at \$1300 for a total of \$2600 with the condition that the Cottage Hills Condominium documents be revised to allow residential uses.

Prepared by:



Christopher Sullivan-Robinson
Planner / Zoning Administrator

Date

5-12-22

Reviewed by:



Marty Olejniczak
Community Development Director

Date

5-12-22

Reviewed by:

Josh Van Lieshout
City Administrator

Date

Dear Sir,

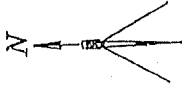
Due to the size constraints of our property at 221 Louisiana St., I ask for a one time parking fee that would substitute for a garage space.

Thank you,

Jay Homan
JAY HOMAN

Cottage Hill Condominium

BEING:
THE WESTERLY 88' OF THE NORTHERLY 1/2
OF LOT 11, BLOCK 16 AND THE WESTERLY 88'
OF LOT 12, BLOCK 16 OF THE ASSASSORS
MAP OF THE CITY OF STURGEON EAT, DOOR COUNTY,
WISCONSIN.



SCALE
1" = 20'

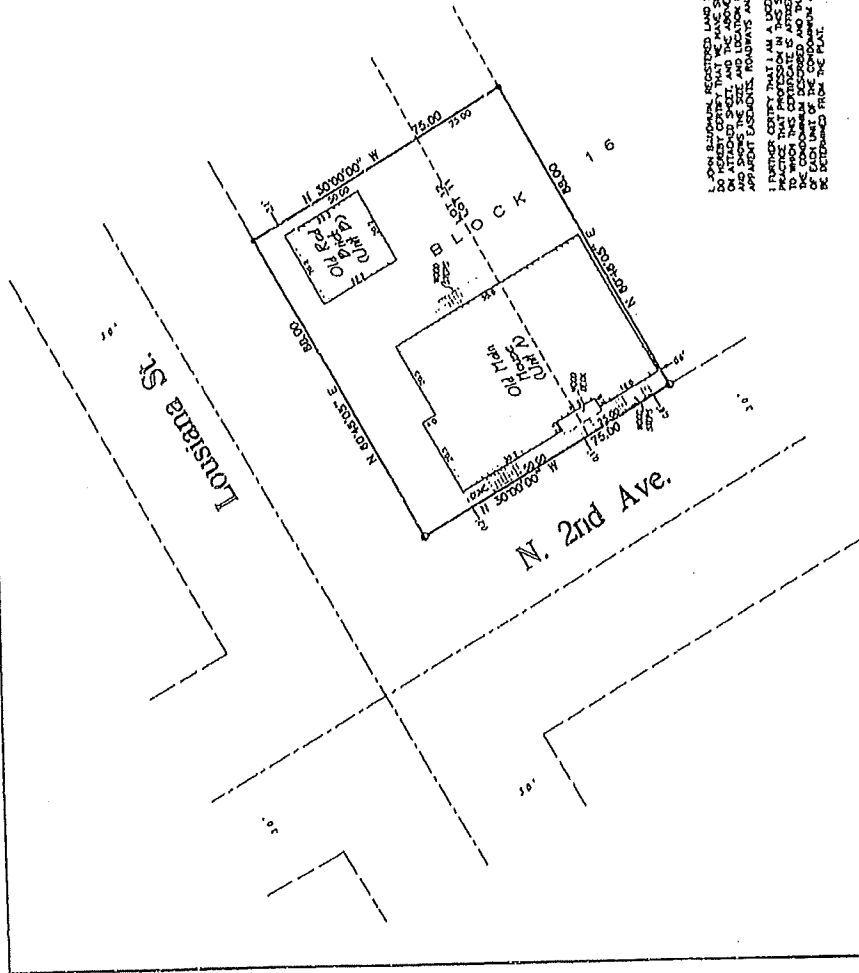
- 0 - 3/4" FROM 200' PPE
- 0 - 5/8" SET NEAR
- + - 5/8" FROM NEAR



THIS SURVEY IS MADE FOR
THE PROJECT AND/OR
THESE TWO PARCELS
WITHIN THE CITY OF STURGEON EAT
WILL BE USED FOR ONE
YEAR MORE OF:

DATED 12-31-97
John S. Baughman, Surveyor

SHEET 1 OF 4
12-31-97



I, JOHN BAUGHMAN, REGISTERED LAND SURVEYOR FOR BAUGHMAN INCORPORATED,
DO HEREBY CERTIFY THAT THE FOREGOING SURVEY WAS MADE BY ME OR UNDER MY
SUPERVISION AND THAT THE SAME IS A TRUE REPRESENTATION THEREOF
AND SHOWS THE SIZE AND LOCATION OF THE PARCELS SURVEYED, THE
APPROXIMATE EASEMENTS, RIGHTS AND RESERVATIONS, IF ANY,
I FURTHER CERTIFY THAT I AM A LICENSED LAND SURVEYOR AND THAT THE CONDOMINIUM PLAT
ON WHICH THIS SURVEY IS BASED IS A CORRECT REPRESENTATION OF
THE CONDOMINIUM DESCRIBED AND THAT THE SURVEY AND CONDOMINIUM PLAT CAN
BE OBTAINED FROM THE PLAT.

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the Memorandum of Agreement for the sidewalk extension on S. Duluth Ave.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: May 31, 2022

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2022.

EXECUTIVE SUMMARY

Title: Financing of Sidewalk Extension on S. Duluth Ave

Background: Sturgeon Bay and Door County Highway Department are working on a proposal to extend sidewalks along Duluth Avenue southerly across Highway 42-57. The Council recently approved entering into a contract with Cedar Corp to draft a grant application for state and federal funding. This work, if awarded, likely wouldn't start until 2024.

The property known as Woldt's Corner Pub is being sold and was recently approved for redevelopment into a 3-unit commercial building including a drive-through. The construction work is slated to commence this year. The developer (911 Green Bay Road Partners, LLC) is aware that the sidewalk is proposed. From a construction coordination standpoint, it makes sense for the developer to install the sidewalk as part of the redevelopment process. This will be cheaper in the long-run and avoids impacts to the development if the sidewalk is installed a year or two after the redevelopment.

In addition, due to the amount of existing street right-of-way available, additional land is needed to accommodate the sidewalk. About two feet is required either as an easement or as dedicated right-of-way.

The City, County and developer have been working together on a three-party agreement to coordinate and finance the sidewalk to the mutual benefit of all entities. The drafted agreement specifies that the developer will create the 2-foot easement for the sidewalk at no cost. The developer will also install the sidewalk along the Woldt's Corner Pub parcel as part of their construction work to the County's specifications.

In exchange, the City agrees to finance the sidewalk expense by covering the developer's cost, but then having the developer repay the City using the standard parameters of the City's special assessment policy. This will keep the interest rate low and allow the developer to pay it back over 12 years. The City and County also agree not to assess the developer for any other costs associated with any other sidewalk costs such as crosswalk at the highway.

Fiscal Impact: The sidewalk is expected to cost in the neighborhood of \$17,000. This is the approximate amount that the City would pay upon completion of the sidewalk. The developer then pays it back over 12 years at the prime rate of interest. Therefore, the net impact is fairly negligible on the City.

Recommendation: The agreement has benefits to all three parties and gets the sidewalk installation moving forward. Staff recommends approval of the Memorandum of Agreement.

Prepared by: Martin Olejniczak
Martin Olejniczak, Community Development Director

5-18-2022
Date

Reviewed by: Valerie Clarizio
Val Clarizio, Finance Director

5/25/22
Date

Reviewed by: Chad Shefchik
Chad Shefchik, City Engineer

5-18-22
Date

Reviewed by: Josh Van Lieshout
Josh Van Lieshout, City Administrator

5/20/22
Date

Memorandum of Agreement
Regarding
Sidewalk Installation Along S. Duluth Ave (County Highway S)

Between
City of Sturgeon Bay, County of Door, and 911 Green Bay Road Partners, LLC

AGREEMENT made by and between the City of Sturgeon Bay, hereinafter referred to as "City", County of Door, hereinafter referred to as "County", and 911 Green Bay Road Partners, LLC, hereinafter referred to as "Developer"

RECITALS

- A. WHEREAS, Developer is owner of a parcel of land located at 911 Green Bay Road, Sturgeon Bay, WI, and described in Exhibit A, hereinafter referred to as "Property";
- B. AND WHEREAS, Developer intends to demolish most of the existing buildings and redevelop the Property;
- C. AND WHEREAS, the City and County desire to have a public sidewalk installed along the Duluth Avenue frontage of the Property;
- D. AND WHEREAS, additional land along the Duluth Avenue right-of-way needs to be acquired from the Property in order to install and maintain the sidewalk;
- E. AND WHEREAS, there are coordination advantages and cost savings if the Developer installs the sidewalk in conjunction with the redevelopment of the Property;
- F. AND WHEREAS, the Developer desires to have the City finance the construction costs for installation of the sidewalk in exchange for an easement for the sidewalk;
- G. AND WHEREAS, the Developer, the City, and the County desire to set terms and conditions for the sidewalk easement and installation;
- H. AND WHEREAS, there is public benefit in the acquisition of an easement and the installation of public sidewalk along S. Duluth Ave.

TERMS

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants and promises of the parties as hereinafter set forth and other good and valuable consideration, receipt of which is hereby acknowledged by each of the parties hereto, the parties agree as follows:

1. Easement for Public Sidewalk. Developer agrees to create and record an easement as shown on the attached CSM (Exhibit A) along the entire east edge of the subject property to allow installation, use, and maintenance of a public sidewalk. The easement shall be granted to the County at no cost to them other than their surveying, drafting, and

recording costs. The easement shall be recorded prior to the issuance of an occupancy permit for the proposed new building on the Property.

2. Construction of Public Sidewalk. If Developer constructs the proposed new building on the Property, the Developer shall also construct the public sidewalk along the entire eastern side of the Property. The sidewalk shall be located within the recorded easement and adjacent street right-of-way and shall be constructed in accordance with the site plan and construction specifications identified in Exhibit B. The County Highway Department and City Engineer have the right to inspect the work, but only as part of the normal construction inspection process. Completion of the public sidewalk shall occur prior to occupancy of the proposed new building.
3. Financing of Public Sidewalk. In lieu of municipal installation of, and special assessment for, the public sidewalk, the City agrees to assist Developer with financing the cost of construction of the public sidewalk.
 - a. City will provide a loan to the Developer equal to the actual cost of the sidewalk installation upon completion.
 - b. The loan will then be repaid in twelve (12) annual installments. Installation payments are due January 31st of each year.
 - c. Installment payments are to bear interest at a floating rate to be determined on the first business day of the new calendar year for the ensuing year and will be the prime rate as posted by the official City depository on that day. The rate so established shall be applied to the unpaid balance of the loan for that year.
 - d. Installments not paid when due shall bear interest on the amount past due at the rate of one percent (1%) per month or a fractional part thereof plus one-half of one percent (0.5%) per month or fraction thereof penalty.
 - e. Developer agrees that any unpaid installment may be applied as a lien on the Property and charged against the Property on the property tax roll, but only if Developer/Land Owner are past due more than six (6) months.
 - f. There shall no prepayment penalties for Developer/Land Owner if Developer/Land Owner chooses to pay off in full, or in part, prior to the maturation date.
 - g. If financing becomes fully paid off, City agrees to provide Developer/Land Owner confirmation and lien waiver debt has been satisfied.
4. Maintenance, Repair or Reconstruction. The sidewalk shall be maintained, kept in repair, and reconstructed or removed at the expense of the City per Sec. 66.0907, Wis. Stats.
5. Waiver of special assessment. County and City agree there will not be any assessment(s) charged to the Property for any future extensions of the sidewalk through the Wisconsin DOT right-of-way to the north or along County Highway S to the south.

WHEREFORE, the parties have hereunto set their hands as of this _____ day of _____, 2022.

CITY OF STURGEON BAY, WISCONSIN

By: _____
David J. Ward, Mayor

Attest: _____
Stephanie L. Reinhardt, City Clerk

STATE OF WISCONSIN)
)ss.
DOOR COUNTY)

Personally appeared before me this ____ day of _____, 2022, the above-named David J. Ward the Mayor of the City of Sturgeon Bay, Wisconsin, to me known to be the mayor of that city and the person who executed the foregoing agreement on behalf of the City and by its authority.

Name: _____
Notary Public, State of Wisconsin
My Commission expires: _____

STATE OF WISCONSIN)
)ss.
DOOR COUNTY)

Personally appeared before me this ____ day of _____, 2022, the above-named Stephanie L. Reinhardt, the Clerk of the City of Sturgeon Bay, Wisconsin, to me known to be the clerk of that city and the person who executed the foregoing agreement on behalf of the City and by its authority.

Name: _____
Notary Public, State of Wisconsin
My Commission expires: _____

WHEREFORE, the parties have hereunto set their hands as of this ____ day of _____, 2022.

COUNTY OF DOOR, WISCONSIN

By: _____
Ken Pabich, County Administrator

STATE OF WISCONSIN)
)ss.
DOOR COUNTY)

Personally appeared before me this ____ day of _____, 2022, the above-named Ken Pabich, the County Administrator of the County of Door, Wisconsin, to me known to be the county administrator of that county and the person who executed the foregoing agreement on behalf of the County and by its authority.

Name: _____
Notary Public, State of Wisconsin
My Commission expires: _____

WHEREFORE, the parties have hereunto set their hands as of this ____ day of _____, 2022.

911 GREEN BAY ROAD PARTNERS, LLC

By: _____
Gregory Woulfe, Member

STATE OF _____)
)ss.
_____ COUNTY)

Personally appeared before me this ____ day of _____, 2022, the above-named Gregory Woulfe, managing member of 911 Green Bay Road Partners, LLC, a Florida limited liability company, to me known to be the managing member of that LLC and the person who executed the foregoing agreement on behalf of that LLC by its authority.

Name: _____
Notary Public, State of _____
My Commission expires: _____

MAYORAL APPOINTMENTS**6/7/22****POLICE & FIRE COMMISSION – 5 year term**

Lois Kurschner

Dr. Kurschner's roots run deep in Door County. She grew up spending virtually every summer of her youth working and living in Sturgeon Bay. She received her Bachelor of Arts in Biology while studying at St. Olaf College and playing flute in the St. Olaf Band. Following St. Olaf, she attended the University of Illinois College of Veterinary Medicine and received her Doctor of Veterinary Medicine degree in 1988.

She established the Animal Clinic of Sturgeon Bay in 1992. Through relocation, expansion and remodeling, the Animal Clinic has grown into an established and thriving AAHA accredited, three-veterinarian practice. In the more than thirty years in the community, Dr. Kurschner continues to strive for compassionate care for the clients and patients the Animal Clinic serves. She works and lives by the Golden Rule: Love God and love others. The Animal Clinic of Sturgeon Bay supports the humane treatment of abandoned and surrendered animals.

Dr. Kurschner lives in Sturgeon Bay with her husband, Doug, two of their seven children, their two Golden Retrievers, Milner and Loomis, and their two cats, Parker and Moon. Dr. Kurschner enjoys playing her flute, hiking, camping and fly fishing in the mountains, and fishing, boating, biking, and running in Sturgeon Bay.

LOCAL ARTS BOARD – 3 year term

Stephanie Trenchard

BOARD OF REVIEW

Mike Herlache (replace unexpired term of Cathy Wiese)

BICYCLE & PEDESTRIAN ADVISORY BOARD

Mark Smullen - SBSD rep appointment
Cameryn Ehlers Kwaterski - one year term
Christopher Sullivan-Robinson

AESTHETIC DESIGN & SITE PLAN REVIEW BOARD - 3 year term

Thad Birmingham
Nancy Schopf

HISTORIC PRESERVATION COMMISSION - 3 year term

Barry Mellen
Cameryn Ehlers Kwaterski

ZONING BOARD OF APPEALS - 3 year term

Dave Augustson
Ron Vandertie, Alt. No 2

HARBOR COMMISSION – 3 year term

Steve Propsom
Nancy Schopf

CABLE COMMUNICATION SYSTEM ADVISORY COUNCIL – 2 year term

Steve Propsom

Executive Summary

Date: June 3, 2022

Title: Award of Bid Bradley Lake Shoreline Restoration

Background: On June 2nd, 2022 the Municipal Services Department opened bids for the Bradley Lake Shoreline Restoration project. In accordance with the City of Sturgeon Bay Purchasing & Property Accountability Policy, specifications were prepared and competitive sealed bidding was used to obtain pricing. Two bids were received:

Advanced Construction, Green Bay, WI	Michels Construction, Inc, Brownsville, WI
Total Price \$1,147,961.05	Conveyor Price \$972,174.30

The 2022 capital budget line 10-510-000-59025 included \$400,000 for the Bradley Lake Shoreline Restoration.

Recommendation: Staff recommends approving city staff and Foth Environmental to continue negotiating price with Michels Construction, to award contract at a reduced scope of work. Request guidance on maximum dollar amount the City will negotiate to.


Prepared By:



Mike Barker
Municipal Services Director

Date: 03 Jun 2022

Reviewed By:



Valerie Clarizio
Finance Director

Date: 6/3/22

Reviewed By:

Josh VanLieshout.
City Administrator

Date: _____

PRICE TALLY SHEET

Bradley Lake Shoreline Restoration

Date: (Thursday, June 2, 2022

Base Bid Items		Unit	Est. Qty.	ENGINEER ESTIMATE		Michels		Advance	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	Mobilization	LS	1	\$10,000.00	\$ 10,000.00	\$ 65,076.53	\$ 65,076.53	\$ 300,000.00	\$ 300,000.00
2	Demobilization	LS	1	\$2,500.00	\$ 2,500.00	\$ 53,540.74	\$ 53,540.74	\$ 135,000.00	\$ 135,000.00
3	Site Preparation Herbicide & Tilling	LS	1	\$2,700.00	\$ 2,700.00	\$ 8,500.00	\$ 8,500.00	\$ 175,000.00	\$ 175,000.00
4	Dredge/Dewatering/Stockpile	CY	5137	\$4.00	\$ 20,548.00	\$ 27.09	\$ 139,161.33	\$ 30.00	\$ 154,110.00
5	Shoreline Stabilization	LF	1300	\$122.00	\$ 158,600.00	\$ 408.27	\$ 530,751.00	\$ 33.00	\$ 42,900.00
6	Native Seeding (Emergent Marsh, Wet Prairie, Dry-mesic Prairie)	ACRE	1.42	\$4,000.00	\$ 5,680.00	\$ 7,500.00	\$ 10,650.00	\$ 24,300.00	\$ 34,506.00
7	Mowed Lawn Seeding	ACRE	0.11	\$5,000.00	\$ 550.00	\$ 2,700.00	\$ 297.00	\$ 6,000.00	\$ 660.00
8	Aquatic Shoreline Plants	EA	153	\$10.00	\$ 1,530.00	\$ 5.05	\$ 772.65	\$ 16.00	\$ 2,448.00
9	Emergent Marsh Shoreline Plugs	EA	2445	\$4.25	\$ 10,391.25	\$ 5.05	\$ 12,347.25	\$ 4.25	\$ 10,391.25
10	Wet Prairie Plugs	EA	2445	\$4.25	\$ 10,391.25	\$ 5.05	\$ 12,347.25	\$ 5.25	\$ 12,836.25
11	C125BN Erosion Control Blanket	SY	9500	\$3.50	\$ 33,250.00	\$ 3.50	\$ 33,250.00	\$ 15.00	\$ 142,500.00
12	Stabilization and Disposal of Spoil Offsite	TON	900	\$11.00	\$ 9,900.00	\$ 17.16	\$ 15,444.00	\$ 40.00	\$ 36,000.00

PRICE TALLY SHEET

Bradley Lake Shoreline Restoration

Date: (Thursday, June 2, 2022

Base Bid Items			ENGINEER ESTIMATE		Michels		Advance	
			Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
13	Plugs	EA	10751	\$ 53,755.00	\$ 5.05	\$ 54,292.55	\$ 4.85	\$ 52,142.35
14	Wetland Forebay - Native Seeding (Pre-treatment Wetland, Dry-mesic Prairie)	ACRE	1.33	\$ 5,320.00	\$ 7,500.00	\$ 9,975.00	\$ 14,500.00	\$ 19,285.00
15	Wetland Forebay - Mowed Lawn Seeding	ACRE	0.08	\$ 400.00	\$ 2,700.00	\$ 216.00	\$ 6,000.00	\$ 480.00
16	Wetland Forebay - Pre-treatment Wetland Plugs	EA	5060	\$ 21,505.00	\$ 5.05	\$ 25,553.00	\$ 5.87	\$ 29,702.20
A1	Deduct for Value Engineering of Spoil Disposal	LS	1	\$ -	\$ 1,000.00	\$ 1,000.00	\$	-
Total Base Bid =			\$ 347,021		\$ 973,174.30		\$ 1,147,961	
Total (including Alt) =			\$ 347,021		\$ 972,174.30		\$ 1,147,961	

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the draft development agreement with Cherry Tree Terrace/Apple Tree Terrace as presented.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE
By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: May 31, 2022

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2022.

EXECUTIVE SUMMARY

Title: Development Agreement for Cherry Tree Terrace/Apple Tree Terrace

Background: Recently Fire Lane Rentals, LLC (Doreen Phillips, rep) received Council approval for a Planned Unit Development for 68 apartment units on the former Peil Estate parcel next to the Cherry Point Mall. The PUD included a number of conditions and public improvements. Prior to the PUD approval the Council also approved the sale of the City-owned parcel at 1048 Egg Harbor Road (former Simon parcel) to Fire Lane Rentals, LLC.

The proposed development is fairly complex due to the proposed city street being extended along the north edge of the development, a sidewalk that is proposed to connect this new street to Egg Harbor Road, stormwater management issues, and the sale of the City-owned parcel. Therefore, a development agreement is proposed that would clearly specify the work being done, how it is being paid for, and other matters. A draft of the agreement is included in the packet. Mostly, this draft is simply memorializing requirements of the PUD, the approved sale of the City parcel and other agreed upon aspects.

The main parameters of the agreement are as follows:

1. Developer dedicates the land for the street right-of-way at no cost.
2. The City (and Sturgeon Bay Utilities) pays for the construction of the Alabama Place to N. 12th Place street connection along with sanitary sewer and water mains in the street. City is also responsible for any berm or screening on the north side as required under the approved PUD. There will be no special assessment to Fire Lane Rentals, LLC for the work completed within the street right-of-way. The proposed method to accomplish this is to have the developer's contractor complete the street/utility work at the same time as the construction of the apartments, but have the City then reimburse for the costs. This option is expected to save some money and improve coordination.
3. City sells the 1048 parcel to developer as previously agreed upon. \$10,100 due at closing, \$20,200 due after three years but the deferred payment is waived if at least \$505,000 in property value is created.
4. Developer creates easement for public sidewalk and installs sidewalk leading from Egg Harbor Road to Alabama Place. City agrees to pay \$5,000 toward the cost. Developer and City should still determine whether snow removal is required (if yes then Developer should provide that) and long-term maintenance and replacement.
5. City is responsible for managing stormwater runoff from the Alabama Place street extension, including costs for storm sewer or retention ponds as needed. Developer agrees to allow stormwater management on the apartments site and/or conveyance of water through the city, if necessary, provided there is capacity after managing runoff from the apartments.
6. Developer agrees to a minimum assessed value of \$3,400,000 during the life of Tax Incremental District #6, beginning in year 2026. [Note: this requirement is probably no

longer necessary once enough increment is generated to pay off the City's investment in the street/utility improvements.

The Finance Committee is requested to review the draft and make a recommendation to the Council. The developer may have proposed changes that possibly will also need Finance and/or Council blessing.

Fiscal Impact: The public street and utility improvements are estimated to cost \$420,000. Some of this expense is expected to be covered by Sturgeon Bay Utilities. The project plan for Tax Incremental District #6 includes those projects and TIF funds will be used to cover the City expenses. The project is expected to generate about \$150,000 in annual increment if fully built out and about \$75,000 annually at the proposed minimum assessed value. Thus, there is expected to be enough TIF revenue to easily cover the City's TID expenditure for this project.

Recommendation: Approve the draft development agreement.

Prepared by: 
Martin Olejniczak, Community Development Director

5-26-2022
Date

Reviewed by: 
Val Clarizio, Finance Director

5/26/22
Date

Reviewed by: 
Josh Van Lieshout, City Administrator

5/27/22
Date

**DEVELOPMENT AGREEMENT
(Cherry Tree Terrace/Apple Tree Terrace)**

This Development Agreement is made this ____ day of _____, 2022, between the CITY OF STURGEON BAY, WISCONSIN, a Wisconsin municipal corporation (the "City") and FIRE LANE RENTALS, LLC, a Wisconsin limited liability company ("Developer").

RECITALS

A. Developer is owner of an approximately 7.3-acre parcel located at 1116 Egg Harbor Road, more particularly described in Section A.1 below ("Parcel 1").

B. City is owner of an approximately 1.1-acre parcel located at 1048 Egg Harbor Road, more particularly described in Section A.1 below ("Parcel 2").

C. The City desires to foster development of the two parcels and recently created a Tax Incremental District to encourage mixed-use development within the general area, including the two parcels.

D. Developer proposes to develop Parcel 1 and Parcel 2 into 68 multiple-family dwellings known as Cherry Tree Terrace (south portion) and Apple Tree Terrace (north portion), collectively known as the "Project," as defined in Section A.2 below.

E. The City has approved a Planned Unit Development (PUD) zoning classification for a portion of Parcel 1 and all of Parcel 2 to facilitate development of the Project.

F. The City has determined it would be beneficial to the health, welfare and prosperity of its residents to assist and coordinate with the Project, including the sale of Parcel 2 to the Developer, construction of a street and water/sewer mains through Parcel 1, and coordination and cooperation regarding stormwater management and other extensions of utilities.

G. The City has determined the development and fulfillment, generally, of the terms and conditions of this Agreement are in the vital and best interests of the City and its residents and serve public purposes in accordance with State and local law, because the Project will improve traffic flow and street connectivity; improve municipal water and sanitary sewers facilities, including the elimination of an existing lift station and the looping of an existing water main; provide needed housing; expand the City's tax base, and increase property tax revenues in Sturgeon Bay.

H. The City has determined that, but for the City's installation of infrastructure improvements and/or provision of financial assistance to Developer, the Project would not occur.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

A. The Property and Project.

1. Legal Description of Project Site. Parcel 1 is legally described as follows:

[insert legal desc]

Tax Parcel No. 281-62-10000108

Parcel 2 is legally described as follows:

[insert legal desc]

Tax Parcel No. 281-62-10000106

2. Project Described. A multiple-family residential development consisting of 6 buildings and 68 and townhome style residential units (each, a "Unit") The project will have detached garages, exterior parking areas and other site amenities. The layout of the Project will be in accordance with the Planned Unit Development approved by the City as Ordinance #1408-0422.

B. Developer's General Obligations.

1. Building Permits/Approvals. Developer is responsible to obtain, directly or through its agents, building permits from the City and other permits or approvals required to construct the Project. Nothing in this Agreement shall be deemed prior authorization of the City to issue permits or grant approvals.

2. Dedication of Street Right-of-Way and Easements. Developer shall provide easements or dedication of right-of-way at no cost to the City as follows:

- a. Street. Street right-of-way for the extension of Alabama Place through the north end of Parcel 1 to connect with N. 12th Place. The dimensions of right-of-way shall be consistent with the approved Planned Unit Development ordinance.

- b. Walkway. A 10-foot wide walkway easement centered on a minimum 5-foot wide walkway connecting Egg Harbor Road to the extension of Alabama Place. The location of the easement shall be consistent with the walkway location on the approved final Planned Unit Development plan.

- c. Utilities. Utility easements for any public electrical lines, sanitary sewer mains, and water mains through Parcel 1 and Parcel 2. The location and width of easements for such utilities shall be determined by Sturgeon Bay Utilities.

- d. Stormwater. If required by the City to control and/or route stormwater generated from the extension of Alabama Place, stormwater easement(s) shall be provided at locations that are mutually agreed upon by City and Developer.

3. Site Improvements. Developer shall contract for and oversee site preparation and construction of the Project. Developer is responsible for the completion of the improvements shown on the approved final Planned Unit Development plans, except for City obligations described in Section C.

4. General Construction Requirements. Developer shall abide by all of the following in the construction of the Project:

a. Compliance with Plans. Developer shall construct the Project in strict compliance with the Planned Unit Development as approved by the City and any conditions imposed as part of the permitting and approval process of the State, the City or any other agency entitled to give approval. Without City's prior written consent, Developer will not materially change the scope or uses of the Project.

b. Quality of Work. All work to be performed by Developer in and on the Property and the construction and maintenance of the Project shall be performed in a good and workmanlike manner and consistent with the prevailing industry standards for high quality construction in the area of the City. Developer shall perform all work in compliance with all applicable laws, regulations, ordinances, and permits, and Developer shall at its sole cost and expense obtain and maintain all necessary permits and licenses for such work. Every contractor hired by the Developer shall be licensed and qualified to perform that part of the work assigned to it. Before any such contractor is allowed to perform any such work, the contractor shall comply with the insurance requirements set forth in Section E, below.

c. Compliance with Laws. All work upon the Project site and the Project shall comply with all applicable laws, codes and regulations of authorities having jurisdiction over the Project.

d. Construction Schedule. Construction of the improvements to the Property shall be commenced promptly after issuance of all required permits and shall proceed in order to meet the minimum assessed value as provided in Section B.5.

e. Access. Developer shall allow representatives of the City reasonable access to the Property at all reasonable times for the purposes of reviewing compliance with this Agreement, including, but not limited to inspecting all work being performed in connection with this Agreement.

5. Minimum Assessed Value Guaranteed. The Project shall generate a minimum assessed value of at least \$3,400,000 as of January 1, 2026. For any property tax year during the life of Tax Incremental District #6 on or after January 1, 2026, if the Project has an assessed value less than \$3,400,000, Developer shall pay to the City on or before January 31 of each year the amount of property tax owed on the difference between \$3,400,000 and the actual assessed value.

6. Restrictions on Transfer.

a. General Restrictions on Transfer. During the life of Tax Incremental District #6 any transfer of ownership of a Building or a Unit by Developer shall be subject to the City's written consent, which the City may withhold in its absolute discretion.

b. No Transfer to Tax Exempt Entity. During the life of Tax Incremental District #6 Developer shall not sell or otherwise convey any portion of the Property to a non-profit or tax-exempt organization.

c. Exceptions to Transfer Restrictions. Restriction C.11(a) above does not preclude the creation of a mortgage, encumbrance or voluntary lien upon the Property for the purpose of financing or refinancing the construction of a building or Units consistent with the terms of this Agreement.

7. Cooperation. Developer will fully cooperate with the City in the performance of its obligations under this Agreement.

C. City's General Obligations.

The City commits to the following:

1. Construction of Alabama Place extension to N. 12th Place. City shall acquire any additional right-of-way and pay for the construction of a public street that connects the end of Alabama Place to the end of N. 12th Place. The street construction shall be consistent with City street standards for other streets in the vicinity. The installation of a berm or vegetative screen along the north side shall be completed at the City's expense, if such berm or screen is required. Construction of the street shall be completed by October 31, 2023 or the date upon which an occupancy permit is granted for any unit within the Apple Tree Terrace portion (north) of the Project. The construction of the street shall not be specially assessed or in any other way charged to Developer.

2. Sale of Parcel 2. The City shall transfer ownership of Parcel 2 to Developer. Sale price shall be \$30,300 with \$10,100 payable at the time of closing and the remaining \$20,200 due three years after the closing date. The deferred payment shall be forgiven and no additional payment shall be due, if Developer adds at least \$505,000 in real estate value to Parcel 1 within the three years after the closing date. All closing costs shall be borne by the Developer.

3. Walkway Payment. The City shall provide a one-time payment of \$5,000 to Developer upon completion of the walkway required under the approved Planned Unit Development.

4. Utilities. The City shall complete the extension of municipal water and sanitary sewer mains within the street right-of-way for Alabama Place. There shall be no charge to the Developer for municipal sanitary sewer, storm sewer, or water facilities installed within the street right-of-way.

5. Permits and Licenses. The City will cooperate in good faith with respect to all permits necessary for completion of the Project.

6. Cooperation. The City will reasonably cooperate with Developer in the performance of its obligations under this Agreement.

[Note: legal sections – insurance, indemnification, default, etc. to be provided by city attorney after initial approval of draft of obligations]

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to approve proceeding with the Alabama Place street extension and approve the agreement with Cherry Point Mall to purchase a portion of parcel # 281-62-10000112, in the amount of \$7,500 and proceed with the acquisition.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE
By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: May 31, 2022

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2022.

EXECUTIVE SUMMARY

Title: Purchase of Right-of-Way from Cherry Point Mall (Parcel #281-62-10000112)

Background: The City recently purchased a 1.54-acre parcel from Dan Krueger located at the end of Alabama Place (parcel #281-62-10000116). It also recently approved a Planned Unit Development on the adjoining property being developed by Fire Lane Rentals, LLC (Doreen Phillips). That PUD included the creation of a city street along the north edge. Together, these two properties will allow the City to extend Alabama Place easterly to connect with N. 12th Place in accordance with the City's Official Map (street plan). The only remaining property that needs to be acquired for right-of-way to allow this connection to be made is the northwest corner of the Cherry Point Mall property (Parcel #281-62-10000112).

City staff has had ongoing discussions with the mall owner, Moonlight Capital, LLC, about purchasing that corner of the mall. A tentative agreement has been reached, subject to approval of the Common Council. The parameters are:

1. Moonlight Capital, LLC agrees to sell to the City a pie-shaped piece of property of about 1,660 square feet plus an easement along the new R/W for an underground electric line.
2. Sale price of \$7,500. This figure is based upon:
 - a. \$1,000 for the land which is based upon the City's acquisition price for Krueger property prorated for the 1,660 square feet needed, which comes to just under \$1,000.
 - b. \$1,500 for each parking stall lost. It appears 4 parking stalls will be lost so that comes to \$6,000 for the loss of parking.
 - c. \$500 for the utility easement for the underground electric line.
3. City pays all surveying costs and title/closing costs.
4. City agrees there will be no special assessment to Moonlight Capital for the street or utility installation.
5. City will install a driveway apron for vehicular access to the rear of the mall property at City expense, if requested by Moonlight Capital (it appears the mall wants the driveway)
6. City agrees that any remaining parking that is closer than the normal 5-ft setback from R/W for parking spaces will be grandfathered and can remain and/or be replaced indefinitely.

Since the City has committed to the street extension, it will definitely need to acquire the corner of the mall property to proceed. It will be more cost-effective to reach an amicable agreement rather than go through the condemnation procedures.

Options: The City can:

1. Approve the tentative agreement and proceed with the purchase.
2. Decide not to pursue purchase of the property.

3. Attempt to negotiate a different purchase price.

Fiscal Impact: The direct fiscal impact is the \$7,500 plus surveying/closing costs. The indirect cost is the future street construction work, which cannot be assessed back to the property owner under this proposed agreement. However, this street extension is included in the project plan for TID #6. Both the purchase of the land and the street construction are TIF-eligible expenses. Thus, there would be no actual impact to the City's general fund.

Recommendation: Staff believes there are numerous benefits to proceeding with the Alabama Place street extension and this corner of the mall is required to accomplish that street connection. Hence, staff recommends approval of the agreement to purchase the subject property and proceed with acquisition.

Prepared by: Martin Olejniczak
Martin Olejniczak
Community Development Director

5-17-2020
Date

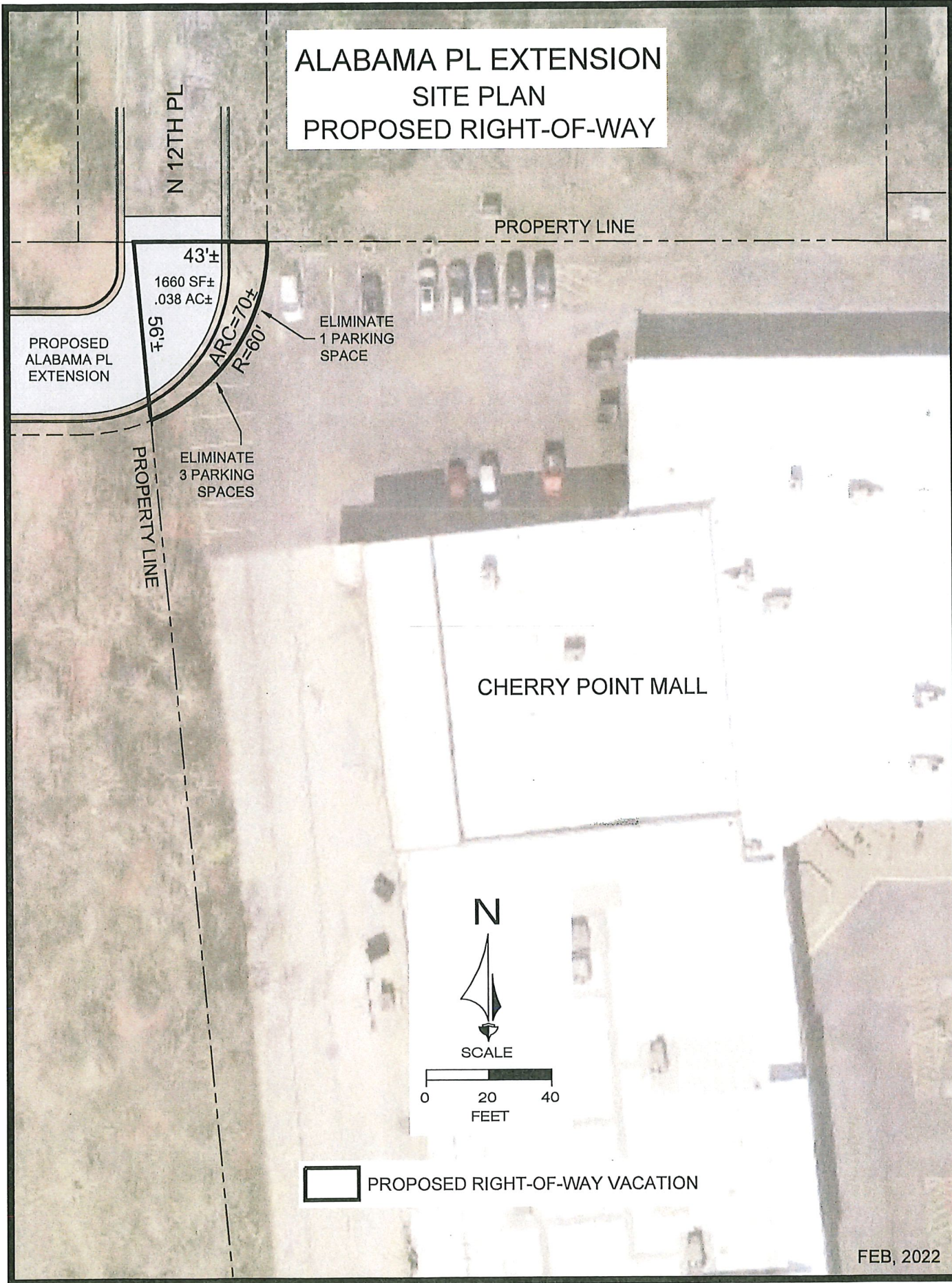
Reviewed by: Chad Shefchik
Chad Shefchik
City Engineer

5-17-22
Date

Reviewed by: Josh Van Lieshout
Josh Van Lieshout
City Administrator

5/20/22
Date

ALABAMA PL EXTENSION SITE PLAN PROPOSED RIGHT-OF-WAY



R-1 Zoning

CATCH BASINS
ROUTED INTO FIRE
LANE POND SYSTEM
AND INCLUDED IN
STORM CALCS

CURB AND STREET
DESIGN TO BE
PROVIDED

DNR SEWER AND
WATER
APPROVALS/DESIGN

R-1 Zoning

LIFT STATION TO BE
ABANDONED

