



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, JANUARY 18, 2022
6:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
DAVID J WARD, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Public Comment on agenda items only.
6. Consideration of the following bills: General Fund – \$4,170,696.35, Capital Fund - \$76,728.48, Cable TV - \$1,597.12, Solid Waste Enterprise Fund - \$15,881.78 and Compost Site Enterprise Fund - \$11,038.53 for a grand total of \$4,275,942.26 [roll call]
7. CONSENT AGENDA
 - * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval of 1/4/22 regular Common Council minutes.
 - * b. Place the following minutes on file:
 - (1) Finance/Purchasing & Building Committee – 12/28/21
 - * c. Place the following reports on file:
 - (1) Fire Department Report – December 2021
 - (2) Police Department Report – December 2021
 - * d. Consideration of: Approval of Sidewalk Café Permit for Henry S. Baird.
8. Mayoral Appointments.
9. Resolution re: Water Weed Conveyor Grant.
10. Finance/Purchasing & Building Committee recommendation re: Approve purchase of one 2022 Ford Explorer Police Interceptor squad from Jim Olson Ford, Lincoln in the amount of \$33,418 plus DMV fees.
11. City Administrator report.
12. Mayor's report.

13. Convene in closed session in accordance with the following exemption:

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)

a. Consideration of: Acquisition of Alabama Place re: parcel #281-62-10000116

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.

14. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date:

1-14-22

Time:

12:00pm

By:

VM

NOTE: COUNCIL CHAMBERS WILL BE OPEN TO THE PUBLIC TO OBSERVE AND RENDER PUBLIC COMMENT ON AGENDA ITEMS ONLY. THE MEETING WILL BE LIVESTREAMED AT <https://sbtv.viebit.com/> AND CABLE ACCESS CHANNEL 988.

CITY OF STURGEON BAY
GENERAL PROCEDURES FOR PUBLIC COMMENT AT COMMON COUNCIL MEETINGS

Any citizen requesting to address the Council during the public comment portion of the meeting:

- Must fill out a "Request to Comment" form and turn it in to the City Clerk or Mayor PRIOR to the start of the meeting. Name and address must be filled in. Indicate the agenda item number that you are planning to provide public comment on. Public Comment will be restricted to Agenda Items only.
- Individuals will have a maximum of three (3) minutes to address the Council. A total of 30 minutes will be allotted to Public Comment per meeting, unless the Council body agrees to extend the time. The extensions will be 15 minute additional increments.
- Priority will be given to City residents.
- The speaker shall not engage in personal attacks against the Mayor, Council members, City staff or its representatives and remain courteous and respectful. The Council/Committee requests that all comments and interactions between those present be conducted in a constructive and respectful manner. Anyone acting in a disruptive or disrespectful manner will be asked to leave the meeting by the person presiding at the meeting.
- The Mayor/Chair may ask questions of the speaker for clarification purposes.
- The Mayor/Chair may allow, at his discretion, Council/Committee members or staff to respond to the speaker's comment. However, dialogue will not ensue.
- The Mayor/Chair may refer the matter to a committee or to the City Administrator for further follow up as needed.

IF EVERYONE ABIDES BY THESE GUIDELINES, OUR MEETINGS WILL MOVE ALONG SMOOTHLY AND BUSINESS WILL BE CONDUCTED IN AN EFFICIENT AND TIMELY MANNER. YOUR COOPERATION WILL BE APPRECIATED BY ALL PRESENT AT THE MEETING.

PLEASE NOTE THAT LETTERS WILL NOT BE READ INTO THE RECORD AS PUBLIC COMMENT. ONLY LETTERS RECEIVED FOR A PUBLIC HEARING WILL BE READ INTO THE RECORD.

NOTE: IF TOPICS THAT WILL GENERATE SIGNIFICANT POTENTIAL FOR PUBLIC COMMENT APPEAR ON THE COUNCIL AGENDA, A PUBLIC HEARING WILL TAKE PLACE PRIOR TO THE COUNCIL MEETING.

RESPECTFULLY,
MAYOR DAVID J. WARD

REVISED: 6/2/20

6.

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INVOICES DUE ON/BEFORE 01/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
04696	DOOR COUNTY TREASURER	ST WI DNR PILT 70.114	01-000-000-24310	700.19
14875	NWTC GREEN BAY	ST WI DNR PILT 70.114	01-000-000-24640	145.16
19865	STURGEON BAY SCHOOL DISTRICT	ST WI DNR PILT 70.114	01-000-000-24610	2,101.81
TOTAL LIABILITIES				2,947.16
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	01/22 ATHLETIC FLD LIGHT PROJ	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				4,312.55
CITY COUNCIL				
03133	CELLCOM WISCONSIN RSA 10	12/21 3 ALDERS CELLPHONES	01-105-000-58999	98.00
TOTAL				98.00
TOTAL CITY COUNCIL				98.00
CITY CLERK-TREASURER				
04696	DOOR COUNTY TREASURER	TAX COLLECTION FEE	01-115-000-58100	7,504.64
13875	MUNICIPAL CODE CORP	SUPPLEMENT PAGES	01-115-000-57050	1,719.14
13875		IMAGES	01-115-000-57050	10.00
13875		FREIGHT	01-115-000-57050	18.29
14963	WI DEPT OF FINANCIAL INST	NOTARY RENEWAL/METZER	01-115-000-56000	20.00
LAURIE	LAURIE SPITTLMEISTER	ORNAMENT REIMBUSE/SPITTLMEISTR	01-115-000-54999	30.83
TOTAL				9,302.90
TOTAL CITY CLERK-TREASURER				9,302.90
ADMINISTRATION				
17700	QUILL CORPORATION	RULED NOTEPADS	01-120-000-51950	13.99
TOTAL				13.99
TOTAL ADMINISTRATION				13.99
COMPUTER				
03101	CDW GOVERNMENT, INC.	LENOVO COMPUTER	01-125-000-55550	684.28
03101		WIRELESS KEYBOARD	01-125-000-55550	17.47
03101		WIRELESS MOUSE	01-125-000-55550	11.37
04696	DOOR COUNTY TREASURER	12/21 IS INTERNET USAGE	01-125-000-55550	100.00
04696		12/21 TECH SUPPORT	01-125-000-55550	2,500.00
04696		12/21 4G INTERNET	01-125-000-55550	375.00
TOTAL				3,688.12

INVOICES DUE ON/BEFORE 01/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	

GENERAL FUND					
				TOTAL COMPUTER	3,688.12
CITY ASSESSOR					
ASSO APP	ASSOCIATED APPRAISALS	01/22 CONTRACT	01-130-000-55010	4,916.67	
WI	WISCONSIN DEPT OF REVENUE	2021 MANUFACTURING ASSESSMENTS	01-130-000-51530	3,318.93	
				TOTAL	8,235.60
				TOTAL CITY ASSESSOR	8,235.60
BUILDING/ZONING CODE ENFORCEMENT					
DCI	DOOR COUNTY INSPECTIONS, LLC	12/21 BUILDING PERMITS	01-140-000-55010	14,474.19	
				TOTAL	14,474.19
				TOTAL BUILDING/ZONING CODE ENFORCEMENT	14,474.19
MUNICIPAL SERVICES ADMIN.					
03133	CELLCOM WISCONSIN RSA 10	12/21 CHAD CELL SVC	01-145-000-58250	42.29	
				TOTAL	42.29
				TOTAL MUNICIPAL SERVICES ADMIN.	42.29
PUBLIC WORKS ADMINISTRATION					
03133	CELLCOM WISCONSIN RSA 10	12/21 STEVE CELL SVC	01-150-000-58250	32.87	
03133		12/21 MIKE B CELL SVC	01-150-000-58250	43.94	
DIAMOND	DIAMOND BUSINESS GRAPHICS	FULLTIME EMPLOYEE TIME CARDS	01-150-000-52800	102.13	
				TOTAL	178.94
				TOTAL PUBLIC WORKS ADMINISTRATION	178.94
CITY HALL					
04966	EAGLE MECHANICAL INC	TOILET SEAL KITS	01-160-000-51850	21.00	
19880	STURGEON BAY UTILITIES	1317 SHILOH RD	01-160-000-56150	18.08	
19880		1317 SHILOH RD	01-160-000-58650	10.12	
19880		421 MICHIGAN ST	01-160-000-56150	2,386.86	
19880		421 MICHIGAN ST	01-160-000-58650	185.28	
23730	WPS	1317 SHILOH RD	01-160-000-56600	280.00	
WARNER	WARNER-WEXEL LLC	CITY HALL CLEANING SUPPLIES	01-160-000-51850	499.35	
				TOTAL	3,400.69
				TOTAL CITY HALL	3,400.69

INVOICES DUE ON/BEFORE 01/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
INSURANCE				
MUN PROP	MUNICIPAL PROPERTY INSURANCE	PROPERTY INSURANCE	01-165-000-57350	39,043.00
TOTAL				39,043.00
TOTAL INSURANCE				39,043.00
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	12/21 CITY HALL PHONE SVC	01-199-000-58200	37.68
04696		12/21 FIRE PHONE SVC	01-199-000-58200	16.76
04696		12/21 MUNC SVC PHONE SVC	01-199-000-58200	15.05
04696		12/21 POLICE PHONE SVC	01-199-000-58200	28.99
APEX	APEX SAFETY AND COMPLIANCE LLC	4TH QTR SAFETY TRAINING PACKGE	01-199-000-55605	3,575.00
REVIZE	REVIZE, LLC	ANNUAL FEE WEBSITE SUPPORT	01-199-000-51100	2,400.00
TOTAL				6,073.48
TOTAL GENERAL EXPENDITURES				6,073.48
POLICE DEPARTMENT/PATROL				
04590	HUMANE SOCIETY	2022 1ST QTR ANIMAL CONTROL	01-215-000-55100	3,750.00
19880	STURGEON BAY UTILITIES	SUNSET SET PRK BT LAUNCH	01-215-000-56150	20.65
19880		110 S NEENAH AVE CAMERA	01-215-000-56150	15.77
19880		SHORECREST RD CAMERA	01-215-000-56150	14.75
TOTAL				3,801.17
TOTAL POLICE DEPARTMENT/PATROL				3,801.17
FIRE DEPARTMENT				
FIRE DEPARTMENT				
04575	DOOR COUNTY HARDWARE	AIR HOSE SPLICER/HOSE CLAMP	01-250-000-54999	12.76
04575		CLOROX	01-250-000-54999	13.18
19880	STURGEON BAY UTILITIES	92 E MAPLE STREET	01-250-000-56675	6.22
19880		1317 SHILOH RD	01-250-000-56675	6.22
19880		MARTIN PARK RESTROOM	01-250-000-56675	6.22
19880		421 MICHIGAN ST	01-250-000-56675	133.25
19880		TRUCK FILL	01-250-000-56675	41.33
19880		MEM FLD WARMING HOUSE	01-250-000-56675	49.73
19880		CITY GARAGE	01-250-000-56675	49.73
19880		GARLAND PARK	01-250-000-56675	6.22
19880		SUNSET CONSN CENTER	01-250-000-56675	49.73
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	15.54
19880		OTUMBA PARK	01-250-000-56675	6.22
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	6.22
19880		WEST SIDE FIRE STATION	01-250-000-56675	49.73
19880		WEST SIDE FIRE STATION	01-250-000-56150	164.65
19880		WEST SIDE FIRE STATION	01-250-000-58650	87.58
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	6.22
19880		38 S NEENAH AVE RESTROOM	01-250-000-56675	31.08
19880		WEST SIDE BALLFLD LIGHTS	01-250-000-56675	31.08
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	49.73

INVOICES DUE ON/BEFORE 01/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
FIRE DEPARTMENT				
FIRE DEPARTMENT				
19880		FIRE TRAINING SITE	01-250-000-56675	6.22
19880		FIRE TRAINING SITE	01-250-000-56150	13.39
19880		QUINCY ST BALLELD	01-250-000-56675	49.73
19880		PENNSYLVANIA ST DOCK	01-250-000-56675	15.54
19880		92 E MAPLE STREET	01-250-000-56675	6.22
19880		1ST AVE MARINA/RESTROOM	01-250-000-56675	49.73
19880		CITY PRK RAMP	01-250-000-56675	6.22
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	49.73
19880		SIGN SHED	01-250-000-56675	6.22
19880		CHERRY BLOSSOM PRK	01-250-000-56675	15.54
19880		54 VACANT LOTS	01-250-000-56675	1,007.64
20725	T R COCHART TIRE CENTER	TIRE MOUNTING-E4	01-250-000-53000	80.00
23730	WPS	12/21 656 OXFORD AVE-WS FIRE	01-250-000-56600	329.97
FLEETPRI	FLEETPRIDE	BRAKES-T3	01-250-000-53000	764.60
IMS	IMS ALLIANCE	TRUCK ID TAGS	01-250-000-56000	186.00
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	MOTOR OIL	01-250-000-53000	38.99
O'REILLY		CLEANER	01-250-000-53000	20.48
O'REILLY		DEF/ANTIFREEZE	01-250-000-53000	25.97
WARNER	WARNER-WEXEL LLC	TOWELING/BAGS	01-250-000-54999	150.70
		TOTAL FIRE DEPARTMENT		3,645.53
		TOTAL FIRE DEPARTMENT		3,645.53
ROADWAYS/STREETS				
06012	FASTENAL COMPANY	HAMMER DRILL KIT	01-400-000-54999	438.90
		TOTAL		438.90
		TOTAL ROADWAYS/STREETS		438.90
SNOW REMOVAL				
SNOW REMOVAL				
06012	FASTENAL COMPANY	HARDWARE	01-410-000-51400	32.90
06012		HARDWARE	01-410-000-51400	267.55
06012		CREDIT RETURN	01-410-000-51400	-36.55
06012		CLVIS PINS	01-410-000-51400	5.90
13825	MORTON SALT	224,940 LBS ROAD SALT	01-410-000-52400	8,256.42
R0000655	TRANSMOTION, LLC	FITTINGS	01-410-000-51400	205.16
R0000655		FREIGHT	01-410-000-51400	13.48
R0000768	BRAUER SUPPLY & EQUIPMENT	6 CURB GUARDS @ 109 EA	01-410-000-51400	654.00
		TOTAL SNOW REMOVAL		9,398.86
		TOTAL SNOW REMOVAL		9,398.86
STREET MACHINERY				
04545	DOOR COUNTY COOPERATIVE/NAPA	HYD FLUID	01-450-000-53000	74.64
04575	DOOR COUNTY HARDWARE	HAND-TRUCK HANDLE	01-450-000-52150	169.18
04575		STEEL WOOL PADS	01-450-000-52150	11.98
04575		ELBOWS/ADAPTER	01-450-000-52150	10.55

INVOICES DUE ON/BEFORE 01/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04575		NOZZLE/HITCH PIN CLIP	01-450-000-53000	29.17
04575		FASTENERS	01-450-000-52150	0.75
04575		CLAMP/SOCKET ADAPTER	01-450-000-52150	23.94
04575		FASTENERS	01-450-000-53000	22.92
04575		FASTENERS	01-450-000-52150	8.75
04575		FASTENERS	01-450-000-53000	9.96
04575		EXTENSION POLE	01-450-000-53000	34.99
19959	SUPERIOR CHEMICAL CORP	SNOW RELEASE	01-450-000-53000	209.28
19959		FREIGHT	01-450-000-53000	14.33
20725	T R COCHART TIRE CENTER	FLAT TIRE REPAIR	01-450-000-53000	45.00
20725		TIRE CHANGES	01-450-000-53000	120.00
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	TOWELS	01-450-000-53000	13.79
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	HYD FLUID	01-450-000-52150	44.97
TOTAL				844.20
TOTAL STREET MACHINERY				844.20
CITY GARAGE				
01766	AURORA MEDICAL GROUP	DOT DRUG SCREENS	01-460-000-57100	230.00
06012	FASTENAL COMPANY	WELDER SWITCH	01-460-000-56250	102.51
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	34.51
19880		CITY GARAGE	01-460-000-56150	990.64
19880		CITY GARAGE	01-460-000-58650	108.86
23730	WPS	12/21 835 N 14TH AVE-CITY GAR	01-460-000-56600	169.69
AMERWELD	AMERICAN WELDING & GAS, INC	CYLINDER RENTAL	01-460-000-58999	177.80
AMERWELD		MONTHLY GAS CYLINDER FEES	01-460-000-58999	92.84
AMERWELD		CYLINDER RENTAL	01-460-000-58999	183.42
TOTAL				2,090.27
TOTAL CITY GARAGE				2,090.27
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE SIGN	01-499-000-58000	17.82
19880		1536 EGG HRBR RD TRFFC LITE	01-499-000-58000	28.50
19880		N 14TH & EGG HRBR RD TRFFC LTE	01-499-000-58000	35.41
19880		2 TRFFC WARNING LIGHTS	01-499-000-58000	5.50
19880		MADISON AVE TRFFC LITES	01-499-000-58000	143.38
19880		342 ORNAMENTAL ST LIGHTS	01-499-000-58000	5,094.81
19880		595 OVERHEAD ST LITES	01-499-000-58000	6,744.13
19880		S LANSING & W WALNUT SIGN	01-499-000-58000	9.56
19880		1ST AVE EAST SIDE DOCK	01-499-000-58000	50.43
19880		OLD HWY RD SIGN	01-499-000-58000	18.49
TOTAL				12,148.03
TOTAL HIGHWAYS - GENERAL				12,148.03
PARK & RECREATION ADMIN				

INVOICES DUE ON/BEFORE 01/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
03133	CELLCOM WISCONSIN RSA 10	12/21 MIKE B CELL SVC	01-500-000-58250	43.93
03133		12/21 CELL SVC	01-500-000-58250	25.88
DIAMOND	DIAMOND BUSINESS GRAPHICS	SEASONAL TIME CARDS	01-500-000-51250	79.40
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	TONER	01-500-000-51250	214.68
TOTAL				363.89
TOTAL PARK & RECREATION ADMIN				363.89

PARKS AND PLAYGROUNDS

03025	CAPTAIN COMMODES INC	DOG PARK PORT A POTTI	01-510-000-58999	100.00
04545	DOOR COUNTY COOPERATIVE/NAPA	SYN GEAR OIL/SEALS/BRAKE PARTS	01-510-000-53000	192.47
04545		CREDIT RETURN	01-510-000-53000	-81.57
04575	DOOR COUNTY HARDWARE	CABLETIES	01-510-000-52100	15.98
04575		SAND SPONGE	01-510-000-51850	4.99
04575		LED	01-510-000-53000	59.97
04575		SPEEDBOR BITS	01-510-000-51850	17.98
04575		SUPPLIES	01-510-000-51850	5.96
04575		HOSE/LED	01-510-000-53000	42.98
04575		FASTENERS	01-510-000-51900	4.29
04575		FASTENERS	01-510-000-51900	4.77
04575		FASTENERS	01-510-000-51900	1.98
04575		DROPCLOTH	01-510-000-52100	5.99
13360	MENARDS-GREEN BAY EAST	10-2"X10"X12' DOUG FIR@ 21.99	01-510-000-51800	219.90
13360		4-4"X4"X10' TREATED	01-510-000-51800	75.12
13360		HANDLING CHARGE	01-510-000-51800	8.99
19880	STURGEON BAY UTILITIES	MICHIGAN ST CHARGING STATION	01-510-000-56150	38.36
19880		MARTIN PARK PAVILLION	01-510-000-56150	13.39
19880		MARTIN PARK RESTROOM	01-510-000-58650	8.00
19880		MEM FLD WARMING HOUSE	01-510-000-56150	62.88
19880		MEM FLD WARMING HOUSE	01-510-000-58650	52.16
19880		GARLAND PARK	01-510-000-56150	13.39
19880		GARLAND PARK	01-510-000-58650	8.00
19880		SUNSET CONSN CENTER	01-510-000-56150	141.61
19880		SUNSET CONSN CENTER	01-510-000-58650	51.40
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	19.63
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	11.40
19880		OTUMBA PARK	01-510-000-56150	14.99
19880		OTUMBA PARK	01-510-000-58650	8.00
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	121.69
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	8.00
19880		JAYCEE BALLFLD STAND	01-510-000-56150	13.50
19880		3RD AVE POWER PANEL	01-510-000-56150	21.12
19880		421 MICHIGAN FLAG LIGHT	01-510-000-56150	31.12
19880		MEM FLD PKG LOT	01-510-000-56150	13.50
19880		WEST SIDE BALLFLD LIGHTS	01-510-000-58650	18.00
19880		MEM FLD COMPLEX	01-510-000-56150	200.12
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	27.00
19880		OTUMBA PRK WALKWAY	01-510-000-56150	18.27
19880		QUINCY ST BALLFLD	01-510-000-58650	27.00
19880		SIGN SHED	01-510-000-56150	59.93
19880		SIGN SHED	01-510-000-58650	8.00
19880		CHERRY BLOSSOM PRK	01-510-000-56150	13.39
19880		CHERRY BLOSSOM PRK	01-510-000-58650	11.40

INVOICES DUE ON/BEFORE 01/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
23730	WPS	12/21 335 S 14TH AVE-MEM FLD	01-510-000-56600	244.97
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	SOCKET	01-510-000-53000	24.99
O'REILLY		HYD HOSE/MEGA CRIMP	01-510-000-53000	125.13
WARNER	WARNER-WEXEL LLC	CLEANING SUPPLIES	01-510-000-51850	270.49
TOTAL				2,380.63
TOTAL PARKS AND PLAYGROUNDS				2,380.63

BALLFIELDS

BALLFIELDS

04575	DOOR COUNTY HARDWARE	PLEAT AIR FILTER	01-520-000-56500	14.97
04575		SUPPLIES	01-520-000-56500	9.58
04575		PAINT	01-520-000-56500	67.98
R0001289	MITCH ANDERSEN	BALLFLD MAINT & PREP LABOR	01-520-000-56500	5,742.00
R0001289		BALLFLD MAINT & PREP FUEL	01-520-000-56500	219.96
R0001289		BALLFLD MAINT & PREP-SOD	01-520-000-56500	5.28
R0001289		BALLFLD MAINT & PREP-ROUNDUP	01-520-000-56500	12.00
R0001289		BALLFLD MAINT & PREP-TRCKR DYE	01-520-000-56500	5.00
TOTAL BALLFIELDS				6,076.77
TOTAL BALLFIELDS				6,076.77

MUNICIPAL DOCKS

19880	STURGEON BAY UTILITIES	36 S NEENAH PKG LOT LITES	01-550-000-56150	182.73
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	26.79
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	8.00
19880		38 S NEENAH AVE RESTROOM	01-550-000-56150	70.16
19880		38 S NEENAH AVE RESTROOM	01-550-000-58650	18.00
23730	WPS	12/21 36 S NEENAH AVE RESTROOM	01-550-000-56600	17.88
DIAMOND	DIAMOND BUSINESS GRAPHICS	SEASONAL BOAT LAUNCH STICKERS	01-550-000-51600	295.25
PIER	PIER & WATERWAY SOLUTIONS,LLC	ANNUAL DOCK REMOVAL	01-550-000-55900	1,750.00
TOTAL				2,368.81
TOTAL MUNICIPAL DOCKS				2,368.81

WATER WEED MANAGEMENT

04545	DOOR COUNTY COOPERATIVE/NAPA	HYDRAULIC FLUID/GREASE	01-560-000-52050	578.55
04575	DOOR COUNTY HARDWARE	ANGLE GRINDER/BRUSHLESS DRILL	01-560-000-54999	428.99
04575		ASSORTED TOOLS	01-560-000-51400	586.93
BEARON	BEARON AQUATICS	2 ICE EATERS @ 922.25	01-560-000-51400	1,844.50
BEARON		FREIGHT	01-560-000-51400	35.00
TOTAL				3,473.97
TOTAL WATER WEED MANAGEMENT				3,473.97

WATERFRONT PARKS & WALKWAYS

INVOICES DUE ON/BEFORE 01/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY	01-570-000-56150	75.39
19880		DC MUSEUM PKGLOT	01-570-000-56150	155.63
19880		JUNIPER ST WALKWAY LITES	01-570-000-56150	49.09
19880		JUNIPER ST PRK LOT	01-570-000-56150	43.11
19880		PENNSYLVANIA ST DOCK	01-570-000-58650	11.40
19880		48 KENTUCKY ST WTRFRNT	01-570-000-56150	148.85
19880		92 E MAPLE STREET	01-570-000-58650	8.00
19880		1ST AVE MARINA/RESTROOM	01-570-000-56150	285.95
19880		1ST AVE MARINA/RESTROOM	01-570-000-58650	51.40
19880		CITY PRK RAMP	01-570-000-56150	286.01
19880		48 KENTUCKY ST CITY MARINA	01-570-000-58650	27.00
TOTAL				1,141.83
TOTAL WATERFRONT PARKS & WALKWAYS				1,141.83
EMPLOYEE BENEFITS				
19730	STURGEON BAY VISITOR CENTER- ERC	4 \$25 GIFT CERTIFICATES QUARTERLY EAP SERVICES	01-600-000-50550 01-600-000-56553	100.00 712.50
TOTAL				812.50
TOTAL EMPLOYEE BENEFITS				812.50
COMMUNITY & ECONOMIC DEVLPMT				
02223	BAYLAKE REGIONAL PLANNING COM	2022 MEMBERSHIP	01-900-000-56000	5,659.00
19730	STURGEON BAY VISITOR CENTER-	1ST QUARTER 2022 SUPPORT	01-900-000-57800	5,677.71
TOTAL				11,336.71
TOTAL COMMUNITY & ECONOMIC DEVLPMT				11,336.71
TOTAL GENERAL FUND				149,185.82
CAPITAL FUND				
CITY HALL				
CITY HALL EXPENSE				
VIKING	VIKING ELECTRIC SUPPLY, INC	CAT 6 CABLES 2 @ 154.95	10-160-000-59010	309.90
TOTAL CITY HALL EXPENSE				309.90
TOTAL CITY HALL				309.90
GENERAL EXPENDITURES				
FERGUSON	FERGUSON WATERWORKS #1476	TAPE LAD TECH RINGS-SBU AMT	10-199-000-51525	529.20
FERGUSON		LAD TECH RINGS-SBU PORTION	10-199-000-51525	222.95
TOTAL				752.15
TOTAL GENERAL EXPENDITURES				752.15

INVOICES DUE ON/BEFORE 01/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
FIRE DEPARTMENT				
EXPENSE				
MUELLERA	ALLEN MUELLER	SQD & BRSH DECAL/GRAPHIC CHNGE	10-250-000-59060	1,504.00
PAULCONW	PAUL CONWAY SHIELDS	SCBA MASK-HELMET-LIGHT	10-250-000-59050	1,103.00
PAULCONW		HOSE	10-250-000-59070	6,405.00
TOTAL EXPENSE				9,012.00
TOTAL FIRE DEPARTMENT				9,012.00
STORM SEWERS				
EXPENSE				
FERGUSON	FERGUSON WATERWORKS #1476	TAPE LAD TECH RINGS-CITY AMT	10-300-000-59115	226.80
FERGUSON		LAD TECH RINGS-CITY PORTION	10-300-000-59115	95.55
TOTAL EXPENSE				322.35
TOTAL STORM SEWERS				322.35
PARKS AND PLAYGROUNDS				
PARKS AND PLAYGROUNDS				
06580	FOTH AND VAN DYKE	GRANT MANAGEMENT SVC	10-510-000-59025	126.00
TOTAL PARKS AND PLAYGROUNDS				126.00
TOTAL PARKS AND PLAYGROUNDS				126.00
MUNICIPAL DOCKS				
EXPENSE				
DEATH'S	DEATH'S DOOR MARINE INC.	DOCK PILING SURVEY	10-550-000-59075	775.00
DEATH'S		DOCK PILING MOBILIZATION	10-550-000-59075	2,400.00
DEATH'S		71 DOCK PILING REMOVAL	10-550-000-59075	47,215.00
TOTAL EXPENSE				50,390.00
TOTAL MUNICIPAL DOCKS				50,390.00
WATERFRONT PARKS & WALKWAYS				
02435	BISSEN ASPHALT LLC	MOBILIZATION-JUNIPER SHORELINE	10-570-000-59075	2,500.00
02435		STONE RIPRAP-JUNIPER SHORELINE	10-570-000-59075	14,148.50
02435		LESS 5% RETAINAGE	10-570-000-59075	-832.42
TOTAL				15,816.08
TOTAL WATERFRONT PARKS & WALKWAYS				15,816.08
TOTAL CAPITAL FUND				76,728.48
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
B&H	B&H PHOTO-VIDEO	LOCATION VIDEO SYSTEM	21-000-000-59070	1,597.12

INVOICES DUE ON/BEFORE 01/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

CABLE TV				
	CABLE TV / GENERAL			
	CABLE TV / GENERAL			
		TOTAL CABLE TV / GENERAL		1,597.12
		TOTAL CABLE TV / GENERAL		1,597.12
		TOTAL CABLE TV		1,597.12
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
	SOLID WASTE ENTERPRISE FUND			
	GFLENVIR GFL ENVIRONMENTAL, INC	CARDBOARD RECYCLING	60-000-000-58350	777.59
	GFLENVIR	222.15 TON GARBAGE	60-000-000-58300	14,322.01
	GFLENVIR	52.46 TON RECYCLING	60-000-000-58350	782.18
		TOTAL SOLID WASTE ENTERPRISE FUND		15,881.78
		TOTAL SOLID WASTE ENTERPRISE FUND		15,881.78
		TOTAL SOLID WASTE ENTERPRISE		15,881.78
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
	COMPOST SITE ENTERPRISE FUND			
	03025 CAPTAIN COMMODES INC	COMPOST PORT A POTTI	64-000-000-58999	100.00
	19880 STURGEON BAY UTILITIES	92 E MAPLE STREET	64-000-000-58999	2.00
	19880	1317 SHILOH RD	64-000-000-58999	2.00
	19880	MARTIN PARK RESTROOM	64-000-000-58999	2.00
	19880	421 MICHIGAN ST	64-000-000-58999	10.00
	19880	MEM FLD WARMING HOUSE	64-000-000-58999	6.00
	19880	CITY GARAGE	64-000-000-58999	6.00
	19880	GARLAND PARK	64-000-000-58999	2.00
	19880	SUNSET CONSN CENTER	64-000-000-58999	6.00
	19880	FRANK GRASSE MEM SHELTER	64-000-000-58999	2.00
	19880	OTUMBA PARK	64-000-000-58999	2.00
	19880	WEST SIDE WARMING HOUSE	64-000-000-58999	2.00
	19880	WEST SIDE FIRE STATION	64-000-000-58999	6.00
	19880	38 S NEENAH AVE PAVILLION	64-000-000-58999	2.00
	19880	38 S NEENAH AVE RESTROOM	64-000-000-58999	4.00
	19880	WEST SIDE BALLFLD LIGHTS	64-000-000-58999	4.00
	19880	GIRLS LITTLE LEAGUE	64-000-000-58999	6.00
	19880	COMPOST SITE	64-000-000-56150	20.53
	19880	FIRE TRAINING SITE	64-000-000-58999	2.00
	19880	QUINCY ST BALLFLD	64-000-000-58999	6.00
	19880	PENNSYLVANIA ST DOCK	64-000-000-58999	2.00
	19880	92 E MAPLE STREET	64-000-000-58999	2.00
	19880	1ST AVE MARINA/RESTROOM	64-000-000-58999	6.00
	19880	CITY PRK RAMP	64-000-000-58999	2.00
	19880	48 KENTUCKY ST CITY MARINA	64-000-000-58999	6.00
	19880	SIGN SHED	64-000-000-58999	2.00
	19880	CHERRY BLOSSOM PRK	64-000-000-58999	2.00
	19880	54 VACANT LOTS	64-000-000-58999	324.00
	RENEW RENEWABLE FOREST PRODUCTS, INC	GRINDING SVC 11.5 HRS @ \$575	64-000-000-57700	6,612.50

DATE: 01/11/1922
TIME: 14:33:50
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 01/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
RENEW		EXCAVATOR SVC 11.5 HRS @ \$125	64-000-000-57700	1,437.50
RENEW		MOBILIZATION	64-000-000-57700	2,450.00
TOTAL COMPOST SITE ENTERPRISE FUND				11,038.53
TOTAL COMPOST SITE ENTERPRISE FUND				11,038.53
TOTAL COMPOST SITE ENTERPRISE FUND				11,038.53
TOTAL ALL FUNDS				254,431.73

MANUAL CHECKS

SECURIAN FINANCIAL GROUP 01/03/2022 Check # 89666 01/22 Life Insurance 01-600-000-50552	\$2,450.66
SUN LIFE 01/03/2022 Check # 89667 01/22 Short/Long Term Disability 01-000-000-21545	\$2,087.09
SUPERIOR VISION 01/03/2022 Check # 89668 01/22 Vision Insurance 01-000-000-21540	\$909.49
DELTA DENTAL 01/03/2022 Check # 89669 01/22 Dental Insurance Various Departmental Accounts	\$6,116.82
EFT GROUP INSURANCE 01/03/2022 Check # 89669 01/22 Health Insurance Various Departmental Accounts	\$116,267.16
DOOR COUNTY TREASURER 01/06/2022 Check # 89732 01/22 Tax Settlement 01-000-000-24212	\$941,266.50
SECURIAN FINANCIAL GROUP 01/06/2022 Check # 89733 02/22 Life Insurance 01-600-000-50552	\$2,450.66
NWTC GREEN BAY 01/06/2022 Check # 89734 01/22 Tax Settlement 01-000-000-24640	\$195,142.05

SEVASTOPOL SCHOOL DISTRICT	\$59,100.23
01/06/2022	
Check # 89735	
01/22 Tax Settlement	
01-000-000-24630	
SOUTHERN DOOR SCHOOL DISTRICT	\$138,699.41
01/06/2022	
Check # 89736	
01/22 Tax Settlement	
01-000-000-24620	
STURGEON BAY SCHOOL DISTRICT	\$2,556,843.52
01/06/2022	
Check # 89737	
01/22 Tax Settlement	
01-000-000-24610	
SPECTRUM	\$176.94
01/06/2022	
Check 89738	
12/22 Statement Charges	
Various Departmental Accounts	
TOTAL MANUAL CHECKS	\$ 4,021,510.53

INVOICES DUE ON/BEFORE 01/18/2022

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	149,185.82	4,170,696.35
CAPITAL FUND	76,728.48	
CABLE TV	1,597.12	
SOLID WASTE ENTERPRISE	15,881.78	
COMPOST SITE ENTERPRISE FUND	11,038.53	
TOTAL --- ALL FUNDS	254,431.73	4,275,942.26

Seth Wimmer 1/11/22
Jan Wilkins 1/14/22

COMMON COUNCIL
January 4, 2022

A meeting of the Common Council was called to order at 6:00 p.m. by Mayor Ward. The Pledge of Allegiance was recited. Roll call: Bacon, Statz, Gustafson, Nault, Wiederanders and Reeths were present. Williams was excused. Mayor Ward and City Administrator VanLieshout attended via zoom.

Nault/Gustafson to adopt the agenda removing item 6. Carried.

Fire Chief Dietman recognized retiring Lt. Mike Smith from the Sturgeon Bay Fire Department.

No one spoke during public comment.

Bacon/Wiederanders to approve following bills: General Fund - \$107,249.97, Capital Fund - \$23,014.57, Cable TV - \$5,361.25, TID #4 - \$4,328.48, TID #5 - \$800.00, and Solid Waste Enterprise Fund - \$2,088.84 for a grand total of \$142,843.11. Roll call: All voted aye. Carried.

Gustafson/Reeths to approve consent agenda:

- a. Approval of 12/21/21 regular Common Council minutes.
- b. Place the following minutes on file:
 - (1) Joint Parks & Recreation Committee/Board – 12/1/21
 - (2) Local Arts Board – 12/8/21
 - (3) Zoning Board of Appeals – 12/14/21
 - (4) Finance/Purchasing & Building Committee – 12/14/21
- c. Place the following report on file:
 - (1) Fire Department Report - November 2021

There were no mayoral appointments.

No action was necessary regarding a Spring Primary.

Statz/Gustafson to read in title only and adopt the second reading of ordinance re: Creation of Section 15.094 of the Municipal Code – Construction of Fences. Carried.

Nault/Wiederanders to adopt resolution authorizing representative to file applications for financial assistance from State of Wisconsin Environmental Improvement Fund. Carried.

City Administrator VanLieshout summarized the First Amendment to Lakebed Sublease. It was noted that there was revised draft of the lease from the Finance Committee recommendation. The City Administrator, City Attorney and staff recommend striking paragraph "e" from the lakebed sublease. Mary Beth Peranteau, Attorney for the Sturgeon Bay Historical Foundation, addressed the Council with background information of the amendment. Discussion took place regarding public safety, DNR mitigation requirements, removing paragraph "e", costs associated with the amendment, and clarification regarding Fire Department equipment needs for monitoring.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the amendment to the lakebed sublease with the Sturgeon Bay Historical Society, Inc. conditioned upon review by the City Attorney, continued maintenance of the previously escrowed sum and inclusion of language for a methane mitigation plan comprising of offsite third-party monitoring and immediate notification of any active alarms to the Sturgeon Bay Fire Department, in addition, to include the Fire Department for any amendment with the DNR which would reduce or eliminate monitoring on site but to strike paragraph "e" from the draft lakebed sublease.

FINANCE/PURCHASING & BUILDING COMMITTEE
By: Helen Bacon, Chr.

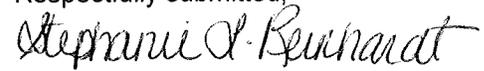
Introduced by Bacon. Bacon/Gustafson to adopt. Carried with Reeths voting no.

The City Administrator gave his report.

The Mayor gave his report.

Nault/Wiederanders to adjourn. Carried. The meeting adjourned at 6:56 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Stephanie L. Reinhardt". The signature is written in a cursive, flowing style.

Stephanie L. Reinhardt
City Clerk/HR Director

FINANCE/PURCHASING & BUILDING COMMITTEE
December 28, 2021

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Wiederanders were present. Alderperson Williams was excused. Also present: Mayor Ward, Alderperson Reeths, City Administrator VanLieshout City Treasurer/Finance Director Clarizio, Police Captain Brinkman, Fire Chief Dietman, Community Development Director Olejniczak, Attorneys Kalny and Mary Beth Peranteau, SB Historical Society Executive Director Beth Renstrom and Office Accounting Assistant II Metzger.

A motion was made by Alderperson Wiederanders, seconded by Alderperson Bacon to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Purchase of one 2022 Ford Explorer Police Interceptor Vehicle.
5. Consideration of: Amendment to lakebed sublease with Sturgeon Bay Historical Society.
6. Convene in closed session in accordance with the following exemptions:
 - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)
 - a. Consideration of: Acquisition of Alabama Place re: 281-62-10000116

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session.
7. Review bills.
8. Adjourn.

Carried.

No one spoke during public comment on agenda items and other issues related to finance & purchasing.

Consideration of: Purchase of one 2022 Ford Explorer Police Vehicles:
 Police Captain Brinkman stated that \$45,000 was approved in the 2022 capital budget for the purchase of one patrol vehicle including equipment, changeover and graphics. Only one bid was received from Jim Olson Ford, Lincoln in the amount of \$33,418.

Moved by Alderperson Wiederanders, seconded by Alderperson Bacon to recommend to Common Council to approve the purchase of one 2022 Ford Explorer Police Interceptor squad from Jim Olson Ford, Lincoln in the amount of \$33,418 plus DMV fees. Carried.

Consideration of: Amendment to lakebed sublease with Sturgeon Bay Historical Society.
 City Administrator VanLieshout explained that for the Sturgeon Bay Historical Society (SBHS) to complete the grain elevator project they were required to conduct a site investigation. Methane was discovered on the site, which is not a new finding. Methane turned up in the 2013-2014

site investigation for the Sawyer Hotel project. The DNR issued a historic fill exemption that acknowledged the presence of methane in the soil and required a mitigation plan and venting. The issue has come up again, however the DNR is taking a different approach with the grain elevator project. They are requiring through the historic fill exemption that the lakebed sublease the City has with the Sturgeon Bay Historical Society be amended requiring certain conditions from the Sturgeon Bay Historical Society and the building they are constructing. The SBHS is petitioning the City to amend the sublease per the DNR requirements.

City Attorney Kalny explained that the sublease amendment is essential for the grain elevator, without the amendment the Sturgeon Bay Historical society will not be able to proceed with the project. The other point of concern was raised by the Fire Chief. His concern that the City has the ability to monitor the site for methane release on a 24-hour basis. Fire Chief Dietman explained that the fire department would not be providing the monitoring. He asked that any type of monitoring system would be required to be on a 24-hour basis by a third party, if there is any active alarm then the department would be notified. In addition to the monitoring, he requested that if there are any amendments to remove or reduce the monitoring, if they have a solid history of no elevated methane readings that the fire department be included in that process of signing off.

Sturgeon Bay Historical Society Executive Director Beth Renstrom stated that they do have 24-hour monitoring planned for the building and they are working with an environmental consulting engineer that is putting together the emergency plan as part of the ongoing monitoring and maintenance of the system as required from the DNR. The consulting firm is continuously monitoring the methane concentrations on the interior of the building. A monitor will be mounted and accessible from the outside of the building to record the concentrations.

Attorney Peranteau added with regard to the Fire Chiefs concerns, that the DNR not only requires the monitoring but a protocol for opening the building, like a multi-step check list, before anyone can enter the building. A number of conditions that are considered response conditions that would require escalated steps to be taken are also addressed. Fire Chief Dietman restated that the department is asking that the systems in place for monitoring are monitored off-site by a third- party company, if there is an active alarm the third party would notify the fire department immediately not 4-6 hours after the fact.

City Administrator Van Lieshout reminded the Committee we are amending the sublease to require the Sturgeon Bay Historical Society or anyone that may acquire the building to comply with what is contained in the DNR historic fill exemption.

Moved by Alderperson Wiederanders, seconded by Alderperson Bacon to recommend to Common Council to approve the amendment for the lakebed sublease with the Sturgeon bay Historical Society, Inc conditioned upon review by the City Attorney, continued maintenance of the previously escrowed sum and include language for a methane mitigation plan comprising of offsite third-party monitoring and immediate notification of any active alarms to the Sturgeon Bay Fire Department, in addition, to include the Fire Department for any amendments with the DNR which would reduce or eliminate monitoring on site. Carried.

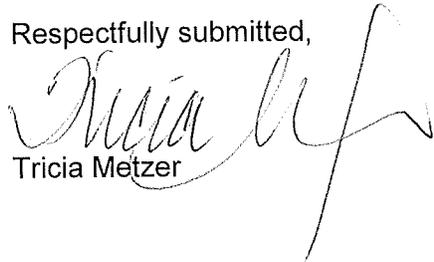
After Alderperson Bacon announced the statutory basis, it was moved by Alderperson Bacon, seconded by Alderperson Wiederanders to convene in closed session. Roll call: Alderpersons Bacon and Wiederanders voted aye. Carried. The meeting moved into closed session at 4:36 pm. The meeting reconvened at 4:54pm.

Review bills

Moved by Alderperson Wiederanders, seconded by Alderperson Bacon to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Wiederanders, seconded by Alderperson Bacon to adjourn. Carried. The meeting 4:54pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tricia Metzger". The signature is written in black ink and is positioned to the right of the typed name.

Tricia Metzger



Kalin Montevideo
Assistant Fire Chief

CITY of STURGEON BAY FIRE DEPARTMENT

421 Michigan St
Sturgeon Bay, WI 54235

920-746-2916 Station 920-746-2448 Office
Email: kmontevideo@sturgeonbaywi.org

STURGEON BAY FIRE DEPARTMENT DECEMBER 2021 FIRE REPORT

DECEMBER INCIDENTS: 161
2021 TOTAL INCIDENTS: 1,694

INCIDENTS BY JURISDICTION:

AVERAGE RESPONSE TIME:

CITY - East Side: 105 Year to Date: 1,111 EMERGENCY: 3.36 Minutes NON-EMERGENCY: 5.11 Minutes
 91 – Medical Incident 02 – Vehicle Accident 05 – Carbon Monoxide Incident
 02 – Smoke Scare/Odor of Smoke 01 – Public Service Assistance 01 – Alarm/Detector Activation, No Fire
 01 – Gas Leak 01 – Haz Mat Incident 01 – Assist Law Enforcement/Gvmt Agency

CITY - West Side: 43 Year to Date: 413 EMERGENCY: 4.24 Minutes NON-EMERGENCY: 5.20 Minutes
 34 – Medical Incident 01 – Structure Fire 03 – Carbon Monoxide Incident
 02 – Public Service Assistance 02 – Vehicle Accident 01 – Alarm/Detector Activation, No Fire

Town of Sevastopol: 06 Year to Date: 93 EMERGENCY: 7.45 Minutes NON-EMERGENCY: N/A
 01 – Structure Fire 01 – Gas Leak 01 – Alarm /Detector Activation, No Fire
 03 – Vehicle Accident

Town of Sturgeon Bay: 06 Year to Date: 57 EMERGENCY: 9.19 Minutes NON-EMERGENCY: 10.0 Minutes
 05 – Medical Incident 01 – Authorized/Controlled Burning

MUTUAL AID/MABAS INCIDENTS

Southern Door: 01 Year to Date: 10
 01 – Structure Fire

Brussels, Union, Gardner: 0 Year to Date: 05

Gibraltar: 0 Year to Date: 01

Sister Bay/Liberty Grove: 0 Year to Date: 01

Jacksonport: 0 Year to Date: 01

Egg Harbor: 0 Year to Date: 01

Baileys Harbor 0 Year to Date: 01

<u>INSPECTION REPORT:</u>	<u>Regular Inspections</u>	<u>Re Inspections</u>	<u>Occupancy Inspections</u>	<u>Hours</u>
Inspections – City of Sturgeon Bay:	<u>14</u>	<u>16</u>	<u>0</u>	<u>34.0</u>
Inspections – Town of Sevastopol:	<u>06</u>	<u>0</u>	<u>0</u>	<u>3.54</u>
Inspections – Town of Sturgeon Bay:	<u>0</u>	<u>01</u>	<u>0</u>	<u>.45</u>
Inspections – Town of Jacksonport:	<u>0</u>	<u>01</u>	<u>0</u>	<u>.45</u>

Sevastopol Burn Permit: Permits Issued for Month: 10 Year to Date Permits Issued: 86

SPECIAL REPORTS, TRAINING, AND MAINTENANCE

MAINTENANCE:

Firefighters conducted maintenance and repairs on SCBA units; completed fit test on SCBA for firefighters; tires were replaced on Engine 6; installed a new charging cord for the headset on Engine 6; changed oil and filter in Chief 11; replaced locks in City Hall; moved Sawyer Park boat dock that had drifted; changed fuel filters and gear lube on Marine 1; replaced the washer fluid tank on Chief 11; removed decals on apparatus in preparation for renumbering; began inventory on apparatus, conducted oil analysis on apparatus; installed a new router on Engine 4 & 6 & Chief 11 and updated all MABAS books with the current cards.

TRAINING:

544.82 hours of training was conducted in December. Firefighters trained with driver/operator procedures; scene size up; ice rescue procedures and techniques; 3 firefighters began Blue Card Command training (online); all firefighters reviewed department SOG's and policies along with bloodborne pathogens and we hosted a three-day Shipboard firefighting class.

OTHER:

Fire Chief and AC attended City and other Town meetings and installed one car seat.



STURGEON BAY POLICE DEPARTMENT



The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
 Members of the Common Council
 Members of the Police and Fire Commission
 City Administrator Josh VanLieshout

From: Assistant Chief Daniel J. Brinkman

Subject: Monthly Report for December, 2021

Date: January 11, 2022

The following is a summary of the Police Department’s activities for the month of December that includes crimes investigated, traffic accidents investigated, training completed, and public education provided by department members.

Crimes Investigated

The Department, during the month, investigated a total of 45 crimes.

These crimes can be broken down and classified as follows.

Bail Jumping.....	01
Possess Controlled Substance.....	08
Theft.....	08
Fraud / Forgery.....	06
Threats to Injure.....	01
Criminal Damage to Property.....	01
Child Abuse/Neglect.....	01
Death Investigation.....	02
Sex Offense.....	01
Child Abuse / Neglect.....	01
Use Computer to Facilitate Crime.....	01
Child Custody Dispute.....	01
Disorderly Conduct.....	07
Domestic Abuse.....	05
Internet Crimes against Children.....	01
TOTAL 45	

Arrests

The Department completed a total of 88 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrest

Bail Jumping.....	01
Identity Theft.....	01
TOTAL 02	

B. Misdemeanor Crime Arrests	
Disorderly Conduct.....	06
Bail Jump.....	02
Possess Controlled Substance.....	01
Possess Drug Paraphernalia.....	03
Battery.....	01
	TOTAL 13

Wisconsin Probation & Parole Arrests / Warrant Arrests.....	05
	TOTAL 05

C. Ordinance Violation Arrests	
Disorderly Conduct	01
Possess Marijuana	01
Retail Theft.....	01
Possess Drug Paraphernalia.....	01
Animal Running at Large	01
Bar Open After Hours	01
Trespass to Land.....	01
Underage Consumption / Possession Alcohol	01
	TOTAL 08

D. Traffic Crime Arrests	
Operate while Intoxicated.....	01
Operate while Revoked.....	06
Ignition Interlock Tampering.....	01
No Valid Driver's License.....	01
Flee / Elude Officer.....	01
	TOTAL 09

E. Traffic Violation Arrests	
Operate Motor Vehicle while Intoxicated.....	07
Operate Motor Vehicle while Suspended/Revoked.....	10
Speeding.....	11
No Valid Driver's License.....	07
Operate M/V without Insurance.....	01
Seatbelt Violation.....	01
Miscellaneous Violations.....	14
	TOTAL 51

In addition to the preceding arrests, the Department conducted a total of 190 traffic stops during the month and logged 80 violations for various motor vehicle defects and local ordinances and issued 64 written warnings for those violations. A total of 42 parking tickets were issued for violations throughout the city.

Traffic Accidents

The Department during the month investigated a total of 19 vehicle accidents. These accidents are categorized into four types.

A.	Motor Vehicle Accidents Involving Fatalities	00
B.	Motor Vehicle Accidents Involving Injuries.....	02
C.	Motor Vehicle Accidents Involving Property Damage	14
	(greater than \$1,000.00)	
D.	Motor Vehicle Accidents Involving Property Damage	03
	(less than \$1,000.00)	TOTAL 19

Police Service Calls

Department members handled 338 service calls during the month. These calls consist of both citizen requests for police service as described below (269), crimes investigated (45), traffic accidents investigated (19), and Wisconsin Probation and Parole Assists (05).

A.	Traffic and Road Incidents.....	69
	This category consists of all assignments involving assists to stranded motorists, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing obstructions from roadways, and all parking problem complaints.	
B.	Noise Complaints	06
	These complaints involve private parties, licensed liquor establishments, and parties in public places.	
C.	Sick and Injured Persons.....	09
	Assistance rendered to the Ambulance Service and sick or injured persons.	
D.	Alarms.....	17
	Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.	
E.	Complaints Involving Animals.....	07
	Investigations by officers of noisy animals, loose animals, animal bites, wild animals and sick, injured or dead animal complaints.	
F.	Civil Disputes.....	05
	Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.	
G.	Escorts.....	04
	Transporting citizens, money escorts for area financial institutions, funerals, and for area industry and farming.	
H.	Citizen Assist	49

This category is broad and involves such services as assistance in gas drive-off, emergency notifications, attempts to locate people, retrieval of personal property, and vehicle registration assistance.

I. Assistance Rendered to Other Agencies.....08

Includes assistance to other law enforcement and government agencies.

J. Suspicious Person / Vehicle / Circumstance08

Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of vehicles and people.

K. Self-Initiated Field Activity.....01

All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.

L. Juvenile Problems02

Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.

M. Miscellaneous Incidents52

Includes arrest warrants served, recovered property calls, unfounded calls for police service and minor calls for police service. This category includes 9-1-1 calls investigated by Department members during the month.

N. Welfare Checks32

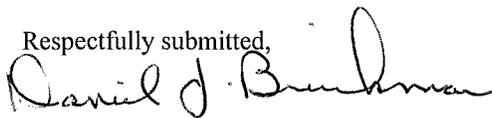
Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.

TOTAL 269

Department Training

The Joint SWAT Team and Dive Team completed their monthly training. One officer completed a 40 hour course in Sexual Assault Investigations

Respectfully submitted,



Assistant Chief Daniel J. Brinkman

C211229
#2

SIDEWALK CAFÉ PERMIT APPLICATION

Application for sidewalk café permit must include:

1. **Written request.**
2. **Scaled diagram** (scale 1":1') detailing the frontage of the applicants café or restaurant facing the sidewalk area requested for use as a sidewalk café. The plan shall indicate the location of doorways, width of sidewalk (distance from curb to building face), location of trees, tree wells, sidewalk benches, trash receptacles, utilities (including fire hydrants, light fixtures, etc.) newspaper racks, mailboxes, and any other semi-permanent sidewalk obstruction which may affect or be affected by the proposal. The drawing shall delineate the area requested for use as a sidewalk café, and indicate the total square footage of the affected road right of way and exact dimensions of the proposed outdoor area.
3. **Copy of current Certificate of Insurance with City named as additional insured.**
4. **Completed Hold Harmless Certificate.**
5. **Non-refundable application fee in the amount of \$55.00 per location if alcohol is not served.**
Non-refundable application fee in the amount of \$220.00 per location if alcohol is served.

Name of applicant: Henry S. Baird #174 - THOMAS S. PINNEY, JR.

Establishment Name: Henry S. Baird #174

Address: 31 S. 3rd Ave. Sturgeon Bay, WI 54235

Phone/Email: 920.493.3727 tompinney@charter.net

Written Request Submitted Cert of Insurance (additional insured) submitted

Scaled Diagram submitted Hold Harmless Certificate submitted

Fee Paid cb # 6548 12/28/21

Date Completed Application Submitted: 12/29/21

Community Development Approval: *Master Okey*

Department of Public Works Approval: *[Signature]* 1-4-2022

Date of Common Council Approval: _____

- Copy of Sidewalk Café Policy/Procedures provided to applicant.
- Copy of Sidewalk Café Ordinance provided to applicant.

*See back for "Alcohol Being Served Application Submission Information."

SIDEWALK CAFÉ PERMIT WITH ALCOHOL BEING SERVED:

1. Written request to Common Council to amend "premise section" of liquor license.

Date submitted: _____

Date of Council Action: _____

H/A

*Not serving alcohol
12/28/24*

2. Written certification that food sales are greater than 50% of gross receipts

Date submitted: _____

Applicant Signature: _____

Date _____

**CITY OF STURGEON BAY
SIDEWALK CAFÉ POLICY/PROCEDURES**

Sidewalk café shall mean the expansion of an establishment creating an outdoor seating area in the public right of way that immediately adjoins the licensed premises for the purpose of consuming food or beverages.

APPLICATION SUBMISSION:

The following shall be submitted to the City Clerk's Office.

1. A permit application, which shall consist of a written request along with a scaled diagram, to operate a sidewalk café. (This permit application shall be reviewed by the Community Development Office and Street Department prior to submission to the Common Council for final approval.)
 - A. A diagram (scale 1":1') detailing the frontage of the applicant's café or restaurant facing the sidewalk area requested for use as a sidewalk café. The plan shall indicate the location of doorways, width of sidewalk (distance from curb to building face), location of trees, tree wells, sidewalk benches, trash receptacles, utilities (including fire hydrants, light fixtures, etc), newspaper racks, mailboxes, and any other semi-permanent sidewalk obstruction which may affect or be affected by the proposal. The drawing shall delineate the area requested for use as a sidewalk café, and indicate the total square footage of the affected road right of way and exact dimensions of the proposed outdoor area.
2. Copy of current Certificate of Insurance with the City named as an additional insured.
3. Completed Hold Harmless Certificate.
4. A non-refundable application fee in the amount of \$55.00 per location if alcohol is not served.
A non-refundable application fee in the amount of \$220.00 per location if alcohol is served.

SIDEWALK CAFÉ STANDARDS:

The following standards, criteria, conditions, and restrictions shall apply to all sidewalk cafés, however, additional restrictions to protect and promote public safety, health, or welfare may be imposed.

1. Sidewalk cafés are restricted to the public right of way immediately adjacent to the applicants premise.
2. Tables, chairs, or other fixtures in the sidewalk café:
 - a. Shall not block designated ingress, egress, or fire exits from or to the establishment or any other structure.
 - b. Shall be readily removable and shall not be physically attached, chained, or in any manner affixed to any structure, tree, post, sign or other fixture.
 - c. Shall be removed when the sidewalk café is not in operation.
 - d. Shall be maintained in a clean, sanitary and safe manner.
 - e. Must remain within designated boundaries when seating is filled to capacity.
 - f. All staff responsible for set up of the sidewalk café must know how to arrange it according to original application and do so consistently.
 - g. Must be removed from the sidewalk between the hours of 10:00 p.m. and 6:00 a.m.
3. Sidewalk cafes shall be located in such a manner that a distance of not less than six feet is maintained at all times as a clear and unobstructed pedestrian path. For the purpose of minimum clear path, trees, plantings, sculptures, benches, newspaper dispensers or any of the like shall be considered obstructions.

4. The sidewalk café, and area immediately adjacent, shall be maintained in an orderly and neat manner at all times. Debris shall be removed as required during the day.
5. No food preparation, food storage, refrigeration apparatus, or equipment shall be allowed in the sidewalk café.
6. A copy of the approved site plan shall be maintained on the applicant's premises and shall be available for inspection at all times.
7. The use of the public right of way as a sidewalk café shall not be an exclusive use. All public improvements, including but not limited to trees, light poles, traffic signs, maintenance procedures, shall take precedence over said use of public right of way at all times. The Chief of Police or designee may temporarily order the removal of the sidewalk café for special events.
8. The City, its officers and employees, shall not be responsible for sidewalk café fixtures that are relocated or damaged.
9. The approval of a sidewalk café permit is conditional at all times. A sidewalk café permit may be revoked or suspended by the Chief of Police or his designee where necessary to protect the public health, safety, or welfare, to prevent a nuisance from developing or continuing, in emergency situations, or due to noncompliance with the conditions of the permit.

SIDEWALK CAFÉ STANDARDS WITH ALCOHOL BEVERAGES BEING SERVED:

All procedures set forth for a standard Sidewalk Café Permit apply in addition to the following:

1. Service of alcohol beverages shall only be permitted to those full service restaurants whose food sales are greater than 50 percent of its gross receipts. Applicant must provide written certification that food sales are greater than 50 percent of its gross receipts.
2. The service and consumption of alcohol shall be limited to the hours set forth in the sidewalk café permit.
3. Alcohol beverages shall only be served to patrons of the establishment by a server in the sidewalk café. There shall be no carry-out or carry-in of alcohol beverages by the patron to and from the sidewalk café.
4. Patrons of the establishment in the sidewalk café shall remain seated at the table when consuming alcohol.
5. Alcohol beverage shall only be served to patrons of the establishment that are receiving food service in the sidewalk café.

RESPONSIBILITY OF LICENSEE:

The license holder must amend the "Premise" portion of the alcohol license issued by the City of Sturgeon Bay. The license holder shall, in addition to all other requirements of the law and the City liquor license, take reasonable steps to ensure that alcohol beverages are consumed only by patrons of the establishment who are of legal drinking age, and not by passersby or persons who are not of age or who are obviously intoxicated. Failure to take reasonable steps and use them at all times in the sidewalk café is grounds for suspension or revocation of the sidewalk café permit.

RESPONSIBILITY OF PATRONS:

No person shall leave the sidewalk café area listed in the permit with an alcohol beverage. Any person doing so shall be in violation of City ordinance section prohibiting the consumption of alcohol or possession of open containers on streets.

ORDINANCE NO. 1147-0705

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN, DO ORDAIN AS FOLLOWS:

SECTION 1: Section 8.06 (2) (f) of the Municipal Code of the City of Sturgeon Bay is hereby rescinded and recreated as follows:

- (f) Sidewalk Cafés. Restaurants creating an outdoor seating area in the public right-of-way immediately adjacent to the restaurant may, upon approval by the City Council following application to the City Clerk, occupy and use a portion of the City right-of-way as approved by the City Council and subject to the sidewalk café policy and procedures adopted by the City of Sturgeon Bay. The application fee for a sidewalk café shall be identified in the sidewalk café policy and procedures as adopted by the City of Sturgeon Bay. Any restaurant which obtains approval from the City Council to serve alcohol upon the public right-of-way shall, in addition to receiving authorization under this section, obtain an amendment to its alcohol beverage license permitting service and consumption of alcohol upon the public right-of-way.

SECTION 2: Section 8.06 (2) (g) of the Municipal Code of the City of Sturgeon Bay is hereby created as follows:

- (g) Encroachments. Encroachments into public rights-of-way for such proposed use including but not limited to outdoor seating, outdoor display of merchandise, and outdoor plant displays located in the Waterfront Redevelopment Area subject to the following:
1. The minimum cleared sidewalk width shall at all times be six feet.
 2. The owner of the building housing the business encroaching into the right-of-way shall sign and file a "Hold Harmless and Indemnification Agreement" relieving the City of any legal liability related to the encroachment.
 3. Restaurants adding outdoor seating shall be reviewed by the Department of Health and Human Services.
 4. If portions of this section conflict with provisions in other sections of the Municipal Code, such as regulations that would prohibit proposed encroachments or be more restrictive regarding regulation of proposed encroachments, the more restrictive provision(s) shall govern.
 5. Encroachments under this subsection located in the Waterfront Redevelopment Area must be approved by the Common Council.
 6. Encroachments under this subsection, excepting those for sidewalk cafes, shall require an annual permit to be issued by the office of the City Clerk upon payment of a \$25.00 fee.

SECTION 3: This ordinance shall take effect on the day after its publication.

Approved: Dennis McIntosh, Mayor

Attest: Stephanie L. Reinhardt, Clerk
Date of 1st Reading: 6/21/05
Date of 2nd Reading: 7/05/05
Adoption: 7/05/05
Publication: 7/16/05

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

The undersigned certifies that he or she is a duly authorized agent of Henry S. Baird #174, and is duly empowered and authorized to execute this hold harmless and indemnification agreement on behalf of the above referenced party.

event 3/12/2022 →

The undersigned in consideration of being allowed to use City property to Drive Three Steamboat Dinner, which shall encroach in the public right-of-way adjacent to property located at 31 S. 3rd Ave; do hereby release, acquit, and forever discharge the City of Sturgeon Bay, its officers, agents, and employees (hereinafter known as City), from any and all actions, causes of action, claims, demands, costs, expenses and compensation related to property damages, personal injury or death arising out of any accident or occurrence while maintaining said encroachment in the public right-of-way. The undersigned further agrees to hold harmless and defend the City from any claims or actions arising from said above event as an encroachment in the public right-of-way.

The undersigned agrees that as a condition of the City approving the use as an encroachment in the public right-of-way, it will maintain usage, and continue to provide a minimum of six foot unobstructed area for public use and passage in said public right-of-way.

Dated this 28th day of December, 2007 ~~2021~~

By: Thomas S. Penney J
SIT

By: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/29/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Spectrum Insurance Group Wausau 815 S 24th Ave Wausau WI 54401		CONTACT NAME: PHONE (A/C, No, Ext): 715-845-2500 FAX (A/C, No): 715-848-9034 E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A : National Specialty Insurance	
		INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

INSURED GRANLOD-01
 Grand Lodge Free and Accepted Masons of WI
 36275 Sunset Dr
 Dousman WI 53118

COVERAGES **CERTIFICATE NUMBER:** 1434255529 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		1303687	5/1/2021	5/1/2022	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> OTHER:			1303687	5/1/2021	5/1/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			1303687	5/1/2021	5/1/2022	EACH OCCURRENCE	\$ 10,000,000
							AGGREGATE	\$ 10,000,000
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	1381205	5/1/2021	5/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$ 100,000
							E.L. DISEASE - EA EMPLOYEE	\$ 100,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000
A	Directors & Officers			1340386	5/1/2021	5/1/2022	Directors & Officers	\$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Regarding: Steamboat Dinner to be held March 10th-15th, 2022. Fundraiser for Henry S. Baird Lodge #174. City of Sturgeon Bay is covered as an additional insured under the above General Liability policy.

CERTIFICATE HOLDER	CANCELLATION
City of Sturgeon Bay 421 Michigan St. Sturgeon Bay WI 54235	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 

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1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54

top 11/24/12

Masonic Lodge HSBaird #174 Building 31 S. 3rd Ave.
Front

Sidewalk to Elevator

Betula papyrifera 'Ren. Reflection'

*

Front Steps

Acer ginnala

Grass

Mulch

Public Sidewalk

Lot Line

Lot Line

Tent 10'x10' = 100 sq'

HSBaird #174/BP Gas Station

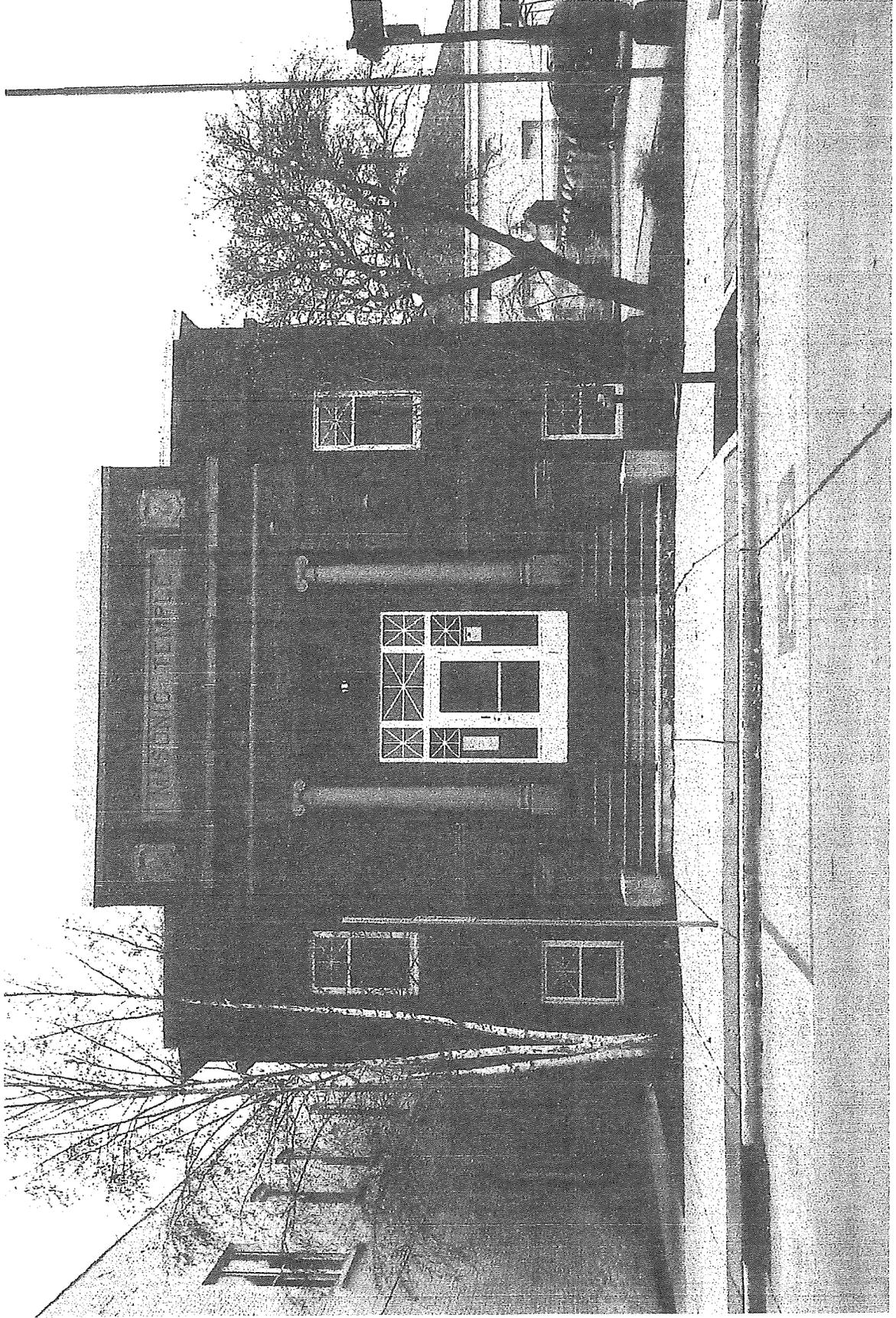
Scale
1 square = 1 foot

Sign Post

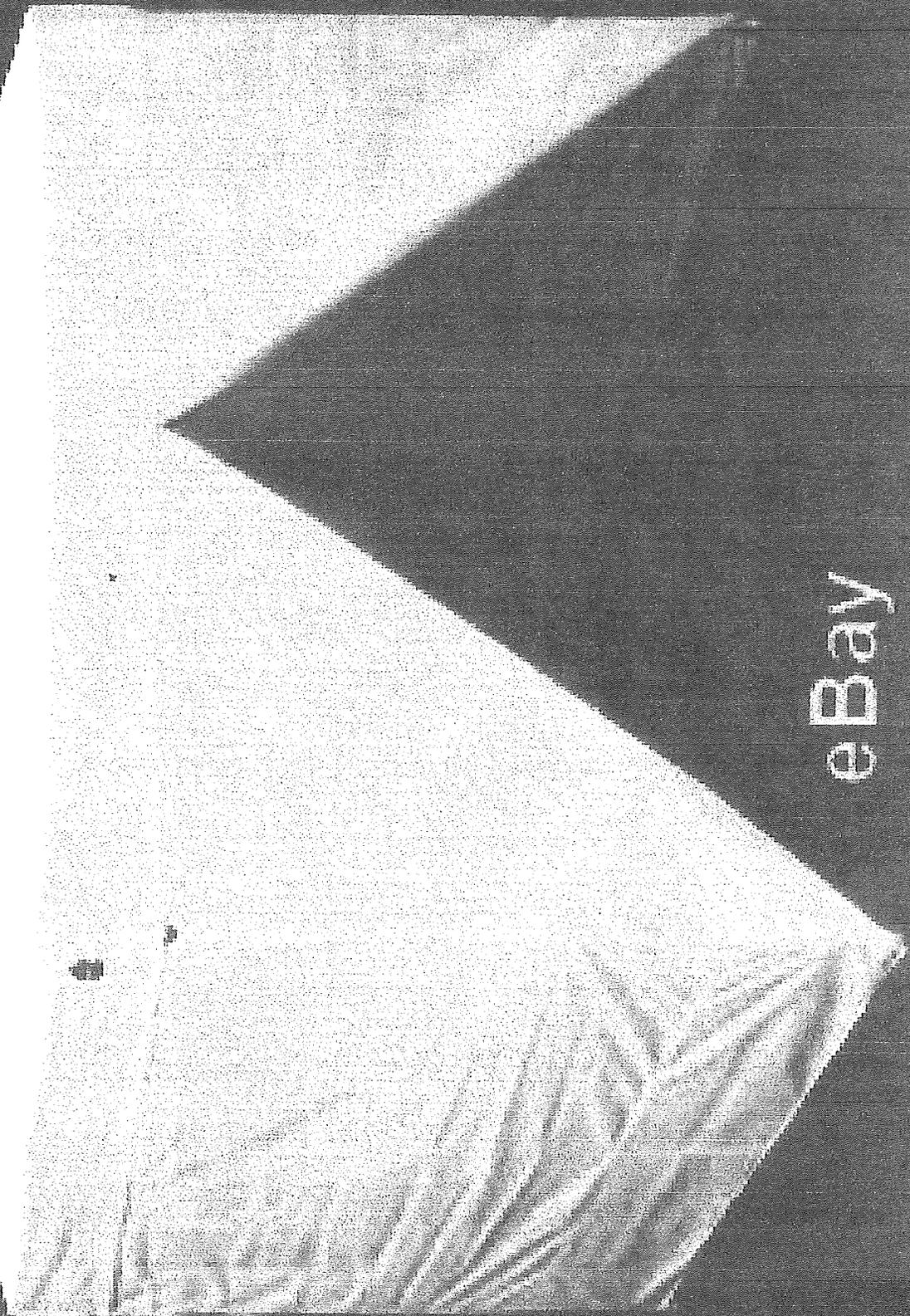
Door

Gingo biloba

South 3rd Avenue



eBay

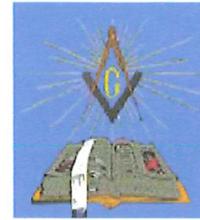


Henry S. Baird

#174 F & AM

P.O. Box 86

Sturgeon Bay, WI 54235



December 28, 2021
City of Sturgeon Bay

Henry S. Baird Masonic Lodge #174 located at 31 S. Third Avenue is requesting a sidewalk Café Permit for Saturday March 12, 2022. We have requested and obtained this permit for the past 9 years.

Enclosed is:

- A completed **Sidewalk Café Permit Application**.
- A completed and signed **Hold Harmless and Indemnification Agreement**.
- A copy of a current **Certificate of Insurance** with the City named as an additional insured.
- **Scaled diagram** with details required by the application
- A **check** for \$55.00.

We would maintain a minimum of 6' wide access to the public sidewalk.

We would request that the tent be allowed to be set up Friday March 11, 2022 and if necessary, to remain in place until Sunday at noon March 13, 2022. The actual take outs are scheduled for Saturday March 12, 2021 from 3pm to 7pm.

We have arranged for the SBU to hook up temporary power.

If you have any questions, please contact me at 920.493.3727 for tompinney@charter.net.

Thank you for your consideration.

Sincerely,

Thomas S. Pinney, Jr.

Thomas S. Pinney, Jr.
S/T Henry S. Baird #174

MAYORAL APPOINTMENTS**1/18/2022****BICYCLE & PEDESTRIAN ADVISORY BOARD**

Brian Weiss

My name is Brian Weiss and I'm a proud resident of the City of Sturgeon Bay. I'm probably better known as that guy who you've seen walking on N. Duluth Ave. with Carl, the Springeroodle puppy.

After over a decade spent living and working in various cities across the US, I'm relieved to have finally found a place to call home. I work remotely for an ad tech company as a Senior Manager focused on driving product innovation on websites which reach over 65% of the US population each month including household names like Reuters, Fanatics, AlJazeera, GardeningKnowHow, and Sears.

To offset all of the sitting I do during the workday, I am an avid runner, road and trail bicyclist, dog walker, and thanks to the incredible patience and guidance of my neighbor, an aspiring fisherman.

I've lived in several cities: Milwaukee (where I was born and raised), the East Village in Manhattan, the suburb of Baltimore–Timonium, Maryland, and most recently, the Alamo Square neighborhood in San Francisco. I've spent countless hours walking through Central Park, ran hundreds of cumulative miles of miles along the Pacific Coast Highway, biked countless miles through historic sites in the Baltimore/DC metro and I look forward to all of the time spent outdoors exercising, walking my dog, and interacting with all the amazing people in this community.

As a resident who greatly appreciates the results of all the hard work of committee members both past and present who, I'd be honored for consideration as a citizen member. Let's keep that momentum going steady!

Thank you for your time and consideration.

Executive Summary

Date: 05 January 2022

Title: Resolution for Water Weed Conveyor

Background: The WI DNR offers a Recreation Grant Project which can be used to assist with the purchase of water weed removal equipment.

Fiscal Impacts: This grant may cover 50% of the cost of purchasing a new water weed conveyor. If approved for the grant I expect to receive an estimated \$28,000.

Recommendation: Staff fully supports approval of the resolution as written.

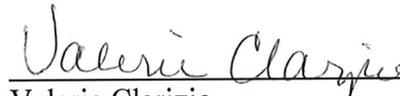
Prepared By:



Mike Barker
Municipal Services Director

Date: 05 JAN 2022

Reviewed By:



Valerie Clarizio
Finance Director

Date: 1/6/2022

Reviewed By:



Josh VanLieshout
City Administrator

Date: 1/7/2022

Instructions: Each applicant must submit to the Wisconsin Department of Natural Resources (DNR) an *Authorizing Resolution* that is approved by the governing body of the organization and indicates which officers or employees of the organization are authorized to do the following:

1. Sign and submit the grant application
2. Sign the Agreement/Contract between applicant and the DNR
3. Submit required reports to the DNR to satisfy the Agreement/Contract (See Agreement/Contract for Requirement, if any)
4. Submit reimbursement request(s) to the DNR
5. Sign and submit other required documentation that maybe required for your specific project.

We strongly recommend that the applicant indicates the authorized person(s) by the title of position in the Authorizing Resolution, rather than by the name of the employee or officer. Employees have been known to retire or change jobs in the middle of a project, and, were this to happen, your resolution would be ineffective if it only lists the employee by name. If your organization requires that a person be named in an Authorizing Resolution, then the resolution should also include the title of position and contact information for the named individual.

Note: If applicant is required to submit a draft "intergovernmental agreement (IGA)" along with your agreement, an Authorizing Resolution is not a substitute for an IGA.

STANDARD AUTHORIZING RESOLUTION

WHEREAS, (*applicant*) City of Sturgeon Bay is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources (DNR) for the purpose of purchasing a water weed offloading conveyor (as described in the application);

WHEREAS, the respondent attests to the validity and veracity of the statements and representations contained in the application;

WHEREAS, an Agreement/Contract is required to carry out the project; and

NOW, THEREFORE, BE IT RESOLVED, that (*applicant*) City of Sturgeon Bay will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the following officials or employees to submit the following documents to the DNR for financial assistance that may be available:

Task	Title of Authorized Representative	Email address and phone number if alternative is used
Sign and submit application	Mike Barker	mbarker@sturgeonbaywi.org / (920) 746-6922
Enter into an Agreement/Contract with the DNR	Mike Barker	mbarker@sturgeonbaywi.org / (920) 746-6922
Submit required reports to the DNR to satisfy the Agreement/Contract, as appropriate	Mike Barker	mbarker@sturgeonbaywi.org / (920) 746-6922
Submit reimbursement request(s) to the DNR per the Agreement/Contract	Mike Barker	mbarker@sturgeonbaywi.org / (920) 746-6922
Sign and submit other documentation as necessary to complete the project per the Agreement/Contract	Mike Barker	mbarker@sturgeonbaywi.org / (920) 746-6922

BE IT FURTHER RESOLVED that respondent will comply with all local, state, and federal rules, regulations, and ordinances relating to this project and the cost-share Agreement/Contract.

I hereby certify that the foregoing resolution was duly adopted by _____ at a legal meeting held on this _____ day of _____, 20_____.

Authorized Signature _____ Date _____

Title _____

NOTE: The Authorized Signature and the Representative should not be the same person, unless minutes of the meeting where the resolution was adopted are attached.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the purchase of one 2022 Ford Explorer Police Interceptor squad from Jim Olson Ford, Lincoln in the amount of \$33,418 plus DMV fees.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: December 28, 2021

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2021.

EXECUTIVE SUMMARY

TITLE: Purchase one 2022 Ford Explorer Police Interceptor Vehicle.

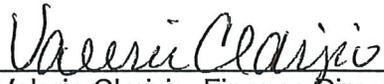
BACKGROUND: The police department currently has one Ford Explorer Police Interceptor squad to replace in the patrol fleet for 2022. \$45,000 was approved in the 2022 budget for the purchase of one patrol vehicle. The below bids were sent and received.

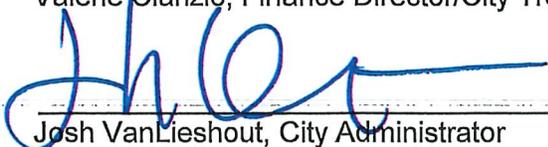
- Jim Olson Ford Lincoln, LLC.....\$33,418.00**
- Dorsch Ford, Kia.....No response**
- Kayser Ford.....No response**

FISCAL IMPACT: \$45,000 was approved in the FY2022 budget for the purchase of one Ford Explorer Police Interceptor squad. This amount includes any equipment needed, switch over, and graphics.

RECOMMENDATION: Approve the purchase of one 2022 Ford Explorer Police Interceptor squad from Jim Olson Ford, Lincoln in the amount of \$33,418.00 + DMV fees.

PREPARED BY: 
Daniel Brinkman, Assistant Chief

REVIEWED BY: 
Valerie Clarizio, Finance Director/City Treasurer

APPROVED BY: 
Josh VanLieshout, City Administrator

DATE: December 21, 2021

