



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, OCTOBER 18, 2022
6:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
DAVID J. WARD, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Public Comment on agenda items only.
6. Proclamation re: Manufacturing Month.
7. Presentation re: Granary Update.
8. Consideration of the following bills: General Fund – \$236,191.23, Capital Fund - \$68,250.87, Cable TV - \$466.39, TID #5 - \$43,200.00, Solid Waste Enterprise Fund - \$20,393.86, and Compost Site Enterprise Fund - \$555.61 for a grand total of \$369,057.96. [roll call]
9. **CONSENT AGENDA**

* All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.

* a. Approval of 10/4/22 regular Common Council minutes.

* b. Place the following minutes on file:

- (1) Committee of the Whole – 9/26/22
- (2) Finance/Purchasing & Building Committee – 9/27/22
- (3) Committee of the Whole – 10/3/22

* c. Place the following reports on file:

- (1) Fire Department Report – September 2022
- (2) Police Department Report – September 2022
- (3) Bank Reconciliation – September 2022
- (4) Revenue & Expense Report – September 2022

* d. Consideration of: Beverage Operator's licenses.

* e. Consideration of: Approval of Street Closure Application for Thrills and Chills on Madison.

*** f. Consideration of: Approval of Street Closure Application for Thrills and Chills on Third.**

- 10. Mayoral Appointments.**
- 11. Second reading of ordinance re: Amend the Sturgeon Bay Comprehensive Plan.**
- 12. Second reading of ordinance re: Rezone parcel 281-62-10000116 located on the east end of Alabama Place.**
- 13. Second reading of ordinance re: Rezone parcel 281-46-65090102 located on the east side of W. Spruce St and parcel 281-64-63000101 located at 60 Green Bay Road.**
- 14. Resolution re: Fence Permit Fee.**
- 15. City Administrator report.**
- 16. Mayor's report.**
- 17. Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 10-14-22

Time: 12:00pm

By: JM

NOTE: COUNCIL CHAMBERS WILL BE OPEN TO THE PUBLIC TO OBSERVE AND RENDER PUBLIC COMMENT ON AGENDA ITEMS ONLY. THE MEETING WILL BE LIVESTREAMED AT <https://sbtv.viebit.com/> AND CABLE ACCESS CHANNEL 988.



Proclamation

WHEREAS: All of Wisconsin celebrates October as **Manufacturing Month**; and

WHEREAS: The City of Sturgeon Bay recognizes the critical role that manufacturing plays in our community; and

WHEREAS: The City recognizes and celebrates the diversity in size and type of manufacturer existing within Sturgeon Bay – from small to large, and from microbreweries to shipbuilding; and

WHEREAS: According to the industry snapshot provided by JobsEQ there are currently 65 manufacturers throughout Door County, the majority of which are located in Sturgeon Bay; and

WHEREAS: The total value of goods produced by manufacturing is the highest of all industry sectors in Sturgeon Bay – an important indicator of manufacturing industry strength; and

WHEREAS: The manufacturing sector employs a significant number of people in Sturgeon Bay, and at a wage 25% higher than the average wage for all other employees; and

WHEREAS: A major objective of **Manufacturing Month** is to raise awareness of the manufacturing sector and its wide range of career paths; and

WHEREAS: The City of Sturgeon Bay is dedicated to supporting manufacturing industry businesses in their challenge to attract and retain their workforce.

NOW, THEREFORE, I, David J. Ward, Mayor of the City of Sturgeon Bay Wisconsin, do hereby proclaim, in support and recognition of all manufacturing efforts, that in the City of Sturgeon Bay the month of October 2022, shall be known as:

“Manufacturing Month”

David J. Ward, Mayor



STURGEON BAY
Historical Society Foundation, INC
P.O. Box 827 • Sturgeon Bay, WI 54235

Door County Granary

Project Update for the City of Sturgeon Bay – October 18, 2022

Project Manager: Nicole Matson, 920-241-6819, nicole@doorcountygranary.org

September and October 2022 Construction Update

September 2022

- Shear wall construction completed – Granary is now fully enclosed
 - Temporary plywood enclosures can be seen and indicates where triple hung windows will be installed
- Tyvek vapor barrier installed to protect permanent walls on first floor

October 2022

- Wood materials onsite have been sorted, organized, and protected
 - Wood materials will remain on site to be reused for repair and siding work
- Current bids SBHSF is waiting on from Greenfire Management:
 - Bin wall (upper levels) repairs: bin walls must be repaired before siding can be installed
 - Siding installation: only received bid from one sub-contractor
 - Lack of manpower is the cause for not receiving others
 - Windows and doors
 - Lack of manpower and manufacturing delays are causing issues with receiving bids
 - Windows and doors package will be split up among prospective vendors depending on window type, if necessary
- LA DALLMAN architects will be on site October 18 and 19 to review current work, test siding installation method, and test lighting options inside Granary for future lighting fixtures.

8.
DATE: 10/
TIME: 15:
ID: AP4\

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

8.

INVOICES DUE ON/BEFORE 10/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
19865	STURGEON BAY SCHOOL DISTRICT	SO PERMIT REFUND 50-019-21	01-000-000-23160	4,720.00
R0001758	BRENNAN SEEHAFFER	SIGN DEP REFUND/SEEHAFFER	01-000-000-23168	50.00
R0001759	GREGORY DAANEN	SIGN DEPOSIT REFND/DAANEN	01-000-000-23168	50.00
R0001760	ANDREW LOCH	SIGN DEPOSIT REFUND/LOCH	01-000-000-23168	50.00
TOTAL LIABILITIES				4,870.00
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	10/22 ATHLETIC FLD LIGHT PROJ	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				6,235.39
CITY COUNCIL				
03133	CELLCOM WISCONSIN RSA 10	09/22 3 ALDER CELLPHONES	01-105-000-58999	98.45
USBANK	US BANK	SYMPATHY FLORAL ARRANGMENT	01-105-000-54999	79.13
TOTAL				177.58
TOTAL CITY COUNCIL				177.58
CITY CLERK-TREASURER				
10800	JP COOKE CO	2023 CAT LICENSES	01-115-000-54999	68.75
17700	QUILL CORPORATION	FOLDERS/POST ITS	01-115-000-51950	55.72
17700		YELLOW TONER	01-115-000-51950	111.49
17700		MAGENTA TONER	01-115-000-51950	111.48
17700		CYAN TONER	01-115-000-51950	111.48
17700		BLACK TONER	01-115-000-51950	86.27
USBANK	US BANK	LODGING/REINHARDT	01-115-000-55600	78.97
TOTAL				624.16
TOTAL CITY CLERK-TREASURER				624.16
ADMINISTRATION				
USBANK	US BANK	MTG REFRESHMENTS	01-120-000-56650	29.06
TOTAL				29.06
TOTAL ADMINISTRATION				29.06
COMPUTER				
04696	DOOR COUNTY TREASURER	09/22 INTERNET	01-125-000-55550	100.00
04696		09/22 TECH SUPPORT	01-125-000-55550	4,166.66
04696		09/22 4G INTERNET	01-125-000-55550	375.00
HEARTBUS	HEARTLAND BUSINESS SYSTEMS,LLC	IT SYNERGY WORKSHOP	01-125-000-55550	15,000.00
USBANK	US BANK	ZOOM	01-125-000-55550	63.99

DATE: 10/11/1922
TIME: 15:10:52
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 10/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
			TOTAL	19,705.65
			TOTAL COMPUTER	19,705.65
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISALS	10/22 CONTRACT	01-130-000-55010	4,916.67
			TOTAL	4,916.67
			TOTAL CITY ASSESSOR	4,916.67
MUNICIPAL SERVICES ADMIN.				
BLUEPRIN	BLUE PRINT SERVICE CO. INC	LRGE FORMAT PRINTER PAPER	01-145-000-51300	101.20
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	INK CARTRIDGE-LRG FORMAT PRNTR	01-145-000-51300	97.42
			TOTAL	198.62
			TOTAL MUNICIPAL SERVICES ADMIN.	198.62
PUBLIC WORKS ADMINISTRATION				
17700	QUILL CORPORATION	ASSORTED OFFICE SUPPLIES	01-150-000-51950	125.20
USBANK	US BANK	THUMB DRIVE STORAGE	01-150-000-51950	34.60
USBANK		08/22 STEVE CELL PHONE	01-150-000-58250	41.09
USBANK		08/22 MIKE B CELL PHONE	01-150-000-58250	20.55
USBANK		PHONE CASE	01-150-000-54999	69.20
			TOTAL	290.64
			TOTAL PUBLIC WORKS ADMINISTRATION	290.64
ELECTIONS DEPARTMENT				
USBANK	US BANK	ELECTION WORKER LUNCH	01-155-000-54999	189.87
			TOTAL	189.87
			TOTAL ELECTIONS DEPARTMENT	189.87
CITY HALL				
04545	DOOR COUNTY COOPERATIVE/NAPA	WALLPLATE	01-160-000-51850	8.28
05500	ENERGY CONTROL AND DESIGN INC	ANNL TEMP CONTRL SYSTM MAINT	01-160-000-58999	1,434.00
05500		MECHANICAL MAINTENANCE AGRMNT	01-160-000-58999	7,057.00
19880	STURGEON BAY UTILITIES	421 MICHIGAN STREET	01-160-000-56150	4,505.58
19880		421 MICHIGAN STREET	01-160-000-58650	184.44
R0000509	BUREAU VERITAS NATIONAL	CITY HALL ELEVATOR INSPECTION	01-160-000-58999	164.00
USBANK	US BANK	SPRAY CAN ADAPTER	01-160-000-54999	32.95

INVOICES DUE ON/BEFORE 10/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
WARNER	WARNER-WEXEL LLC	HARDWOUND TOWELS	01-160-000-51850	52.58
WARNER		TRASH BAGS	01-160-000-51850	39.33
TOTAL				13,478.16
TOTAL CITY HALL				13,478.16
INSURANCE				
MCCLONE	MCCLONE AGENCY, INC	11/22 GEN LIABILITY	01-165-000-56400	2,661.00
MCCLONE		11/22 POLICE LIABILITY	01-165-000-57150	1,424.00
MCCLONE		11/22 PUBLIC OFFL LIABILITY	01-165-000-57400	2,263.00
MCCLONE		11/22 CYBER LIABILITY	01-165-000-55450	322.00
MCCLONE		11/22 AUTO LIABILITY	01-165-000-55200	1,564.00
MCCLONE		11/22 AUTO PHYSICAL DAMAGE	01-165-000-55200	2,404.00
TOTAL				10,638.00
TOTAL INSURANCE				10,638.00
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	09/22 CITY HALL PHONE SVC	01-199-000-58200	51.46
04696		09/22 FIRE PHONE SVC	01-199-000-58200	8.88
04696		09/22 MUN SVC PHONE SVC	01-199-000-58200	15.53
04696		09/22 POLICE PHONE SVC	01-199-000-58200	22.76
PULSE	PENINSULA PULSE	09/22 LEGAL NOTICE PUBLICATION	01-199-000-57450	701.62
TOTAL				800.25
TOTAL GENERAL EXPENDITURES				800.25
POLICE DEPARTMENT				
04150	DEJARDIN CLEANERS LLC	LAUNDER UNIFORM/BRINKMAN	01-200-000-56800	10.54
23673	WISCONSIN DOT	TICKET/SUPENSION VEH REG ACCT	01-200-000-58920	200.00
HOUGAARD	CHAD HOUGAARD	CLOTHING ALLOWACE/HOUGAARD	01-200-000-56800	205.59
USBANK	US BANK	LEGALLY JUSTIFIED REG/HENRY	01-200-000-55600	199.00
USBANK		PARKING/BRINKMAN	01-200-000-55600	6.80
USBANK		FLASH DRIVE/FORENSIC LAB	01-200-000-55500	70.66
TOTAL				692.59
TOTAL POLICE DEPARTMENT				692.59
PATROL BOAT				
	PATROL BOAT			
02206	BAY MARINE	PATROL BOAT FUEL	01-205-000-51650	503.10
TOTAL PATROL BOAT				503.10
TOTAL PATROL BOAT				503.10

INVOICES DUE ON/BEFORE 10/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
POLICE DEPARTMENT/PATROL				
03133	CELLCOM WISCONSIN RSA 10	09/22 CRADELPOINT PORT SEC CAM	01-215-000-58999	53.24
19880	STURGEON BAY UTILITIES	SUNSET PRK BOAT LAUNCH	01-215-000-56150	13.39
19880		S NEENAH AVE CAMERA	01-215-000-56150	16.43
19880		SHORECREST RD CAMERA	01-215-000-56150	14.58
GANDER	LOUIS GANDER	MILEAGE FOR TRAINING/GANDER	01-215-000-55600	137.48
GANDER		TRAINING MEAL/GANDER	01-215-000-55600	68.92
HAACK	TREVOR HAACK	FUEL REIMBURE-TRANSPORT-HAACK	01-215-000-51650	30.01
HAJNY	JOHN HAJNY	TRAINING MEAL EXPNSE/HAJNY	01-215-000-55600	40.49
SWIT	SWITS	INTERPRETATION 9.3.22	01-215-000-58999	51.00
USBANK	US BANK	CREDIT RETURN	01-215-000-54999	-32.65
USBANK		JEEP FUEL	01-215-000-51650	40.07
USBANK		REPLACEMENT KEY/FORENSIC LAB	01-215-000-54999	20.25
USBANK		COURSE REG/DEIBELE	01-215-000-55600	395.00
USBANK		LPO TRAINING/DEIBELE	01-215-000-55600	625.00
USBANK		LPO REG SERVICE FEE	01-215-000-55600	12.50
ZACH	JAKE ZACH	TRAINING MEAL EXPENSE/ZACH	01-215-000-55600	31.72
TOTAL				1,517.43
TOTAL POLICE DEPARTMENT/PATROL				1,517.43
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS RISK SOLUTIONS	09/22 CONTRACT FEE	01-225-000-57950	110.78
TOTAL				110.78
TOTAL POLICE DEPT. / INVESTIGATIONS				110.78
FIRE DEPARTMENT				
FIRE DEPARTMENT				
02005	BAY ELECTRONICS, INC.	BDA POWER SUPPLY	01-250-000-57550	307.50
03806	CUMMINS NPOWER, LLC	T724 EXHAUST PARTS	01-250-000-53000	79.64
03806		FILTERS	01-250-000-53000	259.22
04696	DOOR COUNTY TREASURER	08/22 FUEL	01-250-000-51650	3,031.76
15890	PACK AND SHIP PLUS	GAS METER SHIPPING	01-250-000-54999	12.99
18448	RENNERTS FIRE EQUIP SER INC	ANNL PUMP TESTING/DOT/PM	01-250-000-56250	3,432.76
19880	STURGEON BAY UTILITIES	92 E MAPLE STREET	01-250-000-56675	6.22
19880		MARTIN PARK RESTROOM	01-250-000-56675	6.22
19880		421 MICHIGAN STREET	01-250-000-56675	133.25
19880		TRUCK FILL	01-250-000-56675	43.64
19880		MEM FLD WARMING HOUSE	01-250-000-56675	49.73
19880		CITY GARAGE	01-250-000-56675	49.73
19880		GARLAND PARK	01-250-000-56675	6.22
19880		SUNSET CONCSN CNTR	01-250-000-56675	49.73
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	15.54
19880		OTUMBA PARK	01-250-000-56675	6.22
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	6.22
19880		WEST SIDE FIRE STATION	01-250-000-56675	49.73
19880		WEST SIDE FIRE STATION	01-250-000-56150	136.51
19880		WEST SIDE FIRE STATION	01-250-000-58650	84.56
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	6.22
19880		NEENAH AVE RESTROOM	01-250-000-56675	31.08
19880		WEST SIDE BALLFLD LIGHTS	01-250-000-56675	31.08

INVOICES DUE ON/BEFORE 10/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
FIRE DEPARTMENT				
FIRE DEPARTMENT				
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	49.73
19880		FIRE TRAINING SITE	01-250-000-56675	6.22
19880		FIRE TRAINING SITE	01-250-000-56150	13.39
19880		QUINCY ST BALLFLD	01-250-000-56675	49.73
19880		10 PENNSYLVANIA ST DOCK	01-250-000-56675	15.54
19880		92 E MAPLE ST DOCK	01-250-000-56675	6.22
19880		1ST AVE MARINA/RESTROOM	01-250-000-56675	49.73
19880		KENTUCKY ST-CITY PRK RAMP	01-250-000-56675	6.22
19880		CITY MARINA	01-250-000-56675	49.73
19880		SIGN SHED	01-250-000-56675	6.22
19880		CHERRY BLOSSOM PRK	01-250-000-56675	15.54
19880		55 VACANT LOTS-QTRLY	01-250-000-56675	1,026.30
19880		1 VACANT LOT-QRTLY	01-250-000-56675	19.07
PAULCONW	PAUL CONWAY SHIELDS	STRUCTURE BOOTS	01-250-000-52950	187.00
QUALITY	QUALITY TRUCK CARE CENTER INC	ENGINE OIL	01-250-000-53000	47.60
USBANK	US BANK	OFFICE SUPPLIES	01-250-000-51950	15.25
USBANK		OFFICE SUPPLIES	01-250-000-51950	38.97
USBANK		FLOOR CLEANER	01-250-000-51950	341.99
USBANK		NFPA CODE BOOK	01-250-000-56000	53.98
USBANK		FLASH DRIVES	01-250-000-51950	153.80
USBANK		TOWELS/BLEACH	01-250-000-54999	69.36
USBANK		UNIFORM PANTS	01-250-000-52900	119.31
TOTAL FIRE DEPARTMENT				10,176.67
TOTAL FIRE DEPARTMENT				10,176.67
ROADWAYS/STREETS				
04696	DOOR COUNTY TREASURER	HOT MIX ASPHALT	01-400-000-52200	338.08
TOTAL				338.08
TOTAL ROADWAYS/STREETS				338.08
CURB/GUTTER/SIDEWALK				
10750	PREMIER CONCRETE INC	SAW BLADE	01-440-000-54999	130.00
10750		CONCRETE	01-440-000-51200	1,547.50
TOTAL				1,677.50
TOTAL CURB/GUTTER/SIDEWALK				1,677.50
STREET MACHINERY				
02960	C & W AUTO	TRUCK DOOR GLASS	01-450-000-53000	65.00
02960		MIRRORS-S11	01-450-000-52150	200.00
04545	DOOR COUNTY COOPERATIVE/NAPA	GREASE	01-450-000-52150	46.30
04545		SWITCH	01-450-000-52150	42.99
04545		FILTERS	01-450-000-53000	107.87
20725	T R COCHART TIRE CENTER	FLAT/VALVE BASE & STEM/ORING	01-450-000-53000	80.35
20725		16" FLAT	01-450-000-53000	30.00

DATE: 10/11/1922
TIME: 15:10:52
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 10/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	BRAKES/SPETZ TRUCK	01-450-000-56250	239.46
JIM FORD		OIL CHANGE	01-450-000-52150	72.00
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	JUNCTION BOX	01-450-000-52150	18.80
PACKER	PACKER CITY TRUCKS, INC	TRANSMISSION REPAIRS-TRCK 22	01-450-000-58600	2,737.71
USBANK	US BANK	COUPLING KIT	01-450-000-53000	595.00
TOTAL				4,235.48
TOTAL STREET MACHINERY				4,235.48
CITY GARAGE				
01766	AURORA MEDICAL GROUP	DOT DRUG SCREEN/HANISKO	01-460-000-57100	50.00
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	13.39
19880		CITY GARAGE	01-460-000-56150	891.85
19880		CITY GARAGE	01-460-000-58650	80.88
AMERWELD	AMERICAN WELDING & GAS, INC	MONTHLY BOTTLE RENTAL	01-460-000-58999	157.10
TOTAL				1,193.22
TOTAL CITY GARAGE				1,193.22
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE	01-499-000-58000	17.09
19880		EGG HRBR RD TRFFC LITES	01-499-000-58000	31.22
19880		N 14TH & EGG HRBR RD TRFFC LTS	01-499-000-58000	35.72
19880		2 TRFFC WARNING LIGHTS	01-499-000-58000	5.50
19880		MADISON AVE TRFFC LIGHTS	01-499-000-58000	162.30
19880		342 ORNAMENTAL ST LIGHT	01-499-000-58000	5,318.19
19880		595 OVERHEAD ST LIGHTS	01-499-000-58000	6,995.29
19880		S LANSING & W WALNUT SIGN	01-499-000-58000	10.64
19880		S 1ST AVE EAST SIDE DOCK	01-499-000-58000	174.93
19880		OLD HWY RD SIGN	01-499-000-58000	17.62
TOTAL				12,768.50
TOTAL HIGHWAYS - GENERAL				12,768.50
PARK & RECREATION ADMIN				
PULSE	PENINSULA PULSE	ADVERTISING	01-500-000-57450	189.00
USBANK	US BANK	08/22 MIKE B CELL PHONE	01-500-000-58250	20.54
USBANK		08/22 CELL PHONE	01-500-000-58250	41.09
USBANK		08/22 CELL PHONE	01-500-000-58250	41.09
TOTAL				291.72
TOTAL PARK & RECREATION ADMIN				291.72
PARKS AND PLAYGROUNDS				

INVOICES DUE ON/BEFORE 10/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
03025	CAPTAIN COMMODOES INC	DOG PARK-PORT A POTTI	01-510-000-58999	110.00
04545	DOOR COUNTY COOPERATIVE/NAPA	GRASS SEED	01-510-000-58450	145.55
04545		GRASS SEED	01-510-000-58450	149.50
04545		SCU+FE BAGS	01-510-000-58450	82.35
19070	SCHARTNER IMPLEMENT INC	PARTS/LABOR TRACTOR REPAIR	01-510-000-53000	4,000.45
19880	STURGEON BAY UTILITIES	MEM FLD COMPLEX	01-510-000-56150	1,055.81
19880		349 MICHIGAN ST-CHARGE STATION	01-510-000-56150	69.35
19880		MARTIN PARK PAVILLION	01-510-000-56150	63.16
19880		MARTIN PARK RESTROOM	01-510-000-58650	63.12
19880		MEM FLD WARMING HOUSE	01-510-000-56150	132.43
19880		MEM FLD WARMING HOUSE	01-510-000-58650	89.96
19880		GARLAND PARK	01-510-000-56150	14.33
19880		GARLAND PARK	01-510-000-58650	18.52
19880		SUNSET CONCSN CNTR	01-510-000-56150	33.21
19880		SUNSET CONCSN CNTR	01-510-000-58650	52.16
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	129.87
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	46.96
19880		OTUMBA PARK	01-510-000-56150	51.81
19880		OTUMBA PARK	01-510-000-58650	31.37
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	190.24
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	30.61
19880		JAYCEE BALLFLD STAND	01-510-000-56150	13.39
19880		220 N 3RD AVE POWER PANEL	01-510-000-56150	13.39
19880		MICHIGAN ST FLAG LIGHT	01-510-000-56150	33.64
19880		MEM FLD PKG LOT	01-510-000-56150	13.39
19880		WEST SIDE BALLFLD LIGHTS	01-510-000-58650	18.00
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	59.72
19880		OTUMBA PRK WALKWAY	01-510-000-56150	17.75
19880		QUINCY ST BALLFLD	01-510-000-58650	27.00
19880		1ST AVE CHARGING STATION	01-510-000-56150	49.17
19880		SIGN SHED	01-510-000-56150	21.98
19880		SIGN SHED	01-510-000-58650	18.52
19880		CHERRY BLOSSOM PRK	01-510-000-56150	37.16
19880		CHERRY BLOSSOM PRK	01-510-000-58650	30.33
20250	TILLMAN LANDSCAPE & NURSRY INC	35 PENNSYLVANIA SEDGE	01-510-000-51750	243.25
20250		15 BLUE SEDGE	01-510-000-51750	104.25
20725	T R COCHART TIRE CENTER	FLAT TIRES REPAIR	01-510-000-51900	80.00
23830	WOLTER ENGRAVING	DONATED BENCH PLAQUE	01-510-000-54999	29.60
GERBER	GERBER LEISURE PRODUCTS, INC	2 BENCHES	01-510-000-54999	3,080.00
GERBER		FREIGHT	01-510-000-54999	254.00
USBANK	US BANK	TRI GUARD REFUND	01-510-000-58450	-297.19
USBANK		TRI GUARD	01-510-000-58450	335.98
USBANK		LIGHT BULBS	01-510-000-54999	97.76
USBANK		HOSE FITTINGS	01-510-000-54999	35.98
TOTAL				10,877.83
TOTAL PARKS AND PLAYGROUNDS				10,877.83
BALLFIELDS				
BALLFIELDS				
20900	TRUGREEN LIMITED PARTNERSHIP	BALLFLD SPRAYING	01-520-000-58999	95.43
20900		BALLFLD SPRAYING	01-520-000-58999	95.43
20900		BALLFLD SPRAYING	01-520-000-58999	95.43
20900		BALLFLD SPRAYING	01-520-000-58999	146.65

INVOICES DUE ON/BEFORE 10/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
BALLFIELDS				
	BALLFIELDS			
20900		BALLFLD SPRAYING	01-520-000-58999	125.71
20900		BALLFLD SPRAYING	01-520-000-58999	76.81
20900		BALLFLD SPRAYING	01-520-000-58999	101.25
TOTAL BALLFIELDS				736.71
TOTAL BALLFIELDS				736.71
MUNICIPAL DOCKS				
19880	STURGEON BAY UTILITIES	MADISON AVE CHARGE STATION	01-550-000-56150	101.66
19880		36 S NEENAH PKG LOT LTS	01-550-000-56150	245.94
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	140.38
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	23.05
19880		NEENAH AVE RESTROOM	01-550-000-56150	240.29
19880		NEENAH AVE RESTROOM	01-550-000-58650	372.29
TOTAL				1,123.61
TOTAL MUNICIPAL DOCKS				1,123.61
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWY	01-570-000-56150	58.29
19880		DC MUSEUM PKGLOT	01-570-000-56150	110.42
19880		JUNIPER ST WALKWAY LTS	01-570-000-56150	37.78
19880		JUNIPER ST PRKING LOT	01-570-000-56150	27.13
19880		10 PENNSYLVANIA ST DOCK	01-570-000-58650	460.42
19880		48 KENTUCKY ST WTRFRNT	01-570-000-56150	138.01
19880		92 E MAPLE ST DOCK	01-570-000-58650	10.64
19880		1ST AVE MARINA/RESTROOM	01-570-000-56150	339.91
19880		1ST AVE MARINA/RESTROOM	01-570-000-58650	83.91
19880		KENTUCKY ST-CITY PRK RAMP	01-570-000-56150	196.35
19880		CITY MARINA	01-570-000-58650	32.61
TOTAL				1,495.47
TOTAL WATERFRONT PARKS & WALKWAYS				1,495.47
EMPLOYEE BENEFITS				
ERC	ERC INC	QUARTERLY EAP SERVICES	01-600-000-56553	712.50
TOTAL				712.50
TOTAL EMPLOYEE BENEFITS				712.50
COMMUNITY & ECONOMIC DEVLPMT				
19730	STURGEON BAY VISITOR CENTER-	2022 4TH QTR SUPPORT	01-900-000-57800	10,439.45
TOTAL				10,439.45

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 10/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL COMMUNITY & ECONOMIC DEVLPMT				10,439.45
TOTAL GENERAL FUND				116,174.69
CAPITAL FUND				
PATROL				
PATROL				
04575	DOOR COUNTY HARDWARE	DIVE TRAILER FASTENERS	10-215-000-59999	33.77
04575		PAINT/FASTENERS-DIVE TRAILER	10-215-000-59999	24.54
04575		HANDLES/DIVE TRAILER	10-215-000-59999	44.97
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	2022 FORD EXPLORER	10-215-000-59035	33,418.00
JIM FORD		2022 FORD EXPLORER DMV FEES	10-215-000-59035	165.50
TOTAL PATROL				33,686.78
TOTAL PATROL				33,686.78
STORM SEWERS				
EXPENSE				
FERGUSON	FERGUSON WATERWORKS #1476	CONSEAL TAPE	10-300-000-59115	288.00
TOTAL EXPENSE				288.00
TOTAL STORM SEWERS				288.00
ROADWAYS/STREETS				
ROADWAYS/STREETS				
14826	NORTHEAST ASPHALT, INC.	ALLEY PR#1	10-400-000-59100	27,406.77
R0000421	WI DEPT OF TRANSPORTATION	HWY 42/57 INTERSECT IMPROVEMNT	10-400-000-59095	6,597.34
TOTAL ROADWAYS/STREETS				34,004.11
TOTAL ROADWAYS/STREETS				34,004.11
PARKS AND PLAYGROUNDS				
PARKS AND PLAYGROUNDS				
USBANK	US BANK	BENCH SEATS	10-510-000-59075	271.98
TOTAL PARKS AND PLAYGROUNDS				271.98
TOTAL PARKS AND PLAYGROUNDS				271.98
TOTAL CAPITAL FUND				68,250.87
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
USBANK	US BANK	EQUIPMENT REPAIR	21-000-000-56250	466.39
TOTAL CABLE TV / GENERAL				466.39

INVOICES DUE ON/BEFORE 10/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CABLE TV				
	CABLE TV / GENERAL			
	CABLE TV / GENERAL			
		TOTAL CABLE TV / GENERAL		466.39
		TOTAL CABLE TV		466.39
TID #5 DISTRICT				
	TID #5 DISTRICT			
	TID #5 DISTRICT			
	ROBBROTH ROBINSON BROTHERS	ABSESTOS ABATEMENT-SUNSET	29-350-000-59143	43,200.00
		TOTAL TID #5 DISTRICT		43,200.00
		TOTAL TID #5 DISTRICT		43,200.00
		TOTAL TID #5 DISTRICT		43,200.00
SOLID WASTE ENTERPRISE				
	SOLID WASTE ENTERPRISE FUND			
	SOLID WASTE ENTERPRISE FUND			
	20725 T R COCHART TIRE CENTER	2 TIRES/DISMOUNTS/MOUNTS	60-000-000-52850	1,236.00
	GFLENVIR GFL ENVIRONMENTAL, INC	247.74TN GARBAGE	60-000-000-58300	16,660.57
	GFLENVIR	78.09 TN RECYCLING	60-000-000-58350	1,227.57
	ONESOURC ONESOURCE PARTS	2 BUTTON ELECTRIC JOYSTICK	60-000-000-53000	1,246.38
	ONESOURC	FREIGHT	60-000-000-53000	23.34
		TOTAL SOLID WASTE ENTERPRISE FUND		20,393.86
		TOTAL SOLID WASTE ENTERPRISE FUND		20,393.86
		TOTAL SOLID WASTE ENTERPRISE		20,393.86
COMPOST SITE ENTERPRISE FUND				
	COMPOST SITE ENTERPRISE FUND			
	COMPOST SITE ENTERPRISE FUND			
	03025 CAPTAIN COMMODOES INC	COMPOST SITE-PORT A POTTI	64-000-000-58999	110.00
	19880 STURGEON BAY UTILITIES	92 E MAPLE STREET	64-000-000-58999	2.00
	19880	MARTIN PARK RESTROOM	64-000-000-58999	2.00
	19880	421 MICHIGAN STREET	64-000-000-58999	10.00
	19880	MEM FLD WARMING HOUSE	64-000-000-58999	6.00
	19880	CITY GARAGE	64-000-000-58999	6.00
	19880	GARLAND PARK	64-000-000-58999	2.00
	19880	SUNSET CONCSN CNTR	64-000-000-58999	6.00
	19880	FRANK GRASSE MEM SHELTER	64-000-000-58999	2.00
	19880	OTUMBA PARK	64-000-000-58999	2.00
	19880	WEST SIDE WARMING HOUSE	64-000-000-58999	2.00
	19880	WEST SIDE FIRE STATION	64-000-000-58999	6.00
	19880	38 S NEENAH AVE PAVILLION	64-000-000-58999	2.00
	19880	NEENAH AVE RESTROOM	64-000-000-58999	4.00
	19880	WEST SIDE BALLFLD LIGHTS	64-000-000-58999	4.00
	19880	GIRLS LITTLE LEAGUE	64-000-000-58999	6.00
	19880	COMPOST SITE	64-000-000-56150	17.48
	19880	FIRE TRAINING SITE	64-000-000-58999	2.00

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 10/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
19880		QUINCY ST BALLFLD	64-000-000-58999	6.00
19880		10 PENNSYLVANIA ST DOCK	64-000-000-58999	2.00
19880		92 E MAPLE ST DOCK	64-000-000-58999	2.00
19880		1ST AVE MARINA/RESTROOM	64-000-000-58999	6.00
19880		KENTUCKY ST-CITY PRK RAMP	64-000-000-58999	2.00
19880		CITY MARINA	64-000-000-58999	6.00
19880		SIGN SHED	64-000-000-58999	2.00
19880		CHERRY BLOSSOM PRK	64-000-000-58999	2.00
19880		55 VACANT LOTS-QTRLY	64-000-000-58999	330.00
19880		1 VACANT LOT-QRTLY	64-000-000-58999	6.13
TOTAL COMPOST SITE ENTERPRISE FUND				555.61
TOTAL COMPOST SITE ENTERPRISE FUND				555.61
TOTAL COMPOST SITE ENTERPRISE FUND				555.61
TOTAL ALL FUNDS				249,041.42

MANUAL CHECKS

WISCONSIN PUBLIC SERVICE	\$316.25
10/03/22	
Check # 90898	
09/22 Statement Charges	
Various Departmental Accounts	
 DELTA DENTAL	 \$6,310.88
10/03/22	
Check # 90899	
10/22 Dental Insurance	
Various Departmental Accounts	
 EFT GROUP INSURANCE	 \$111,859.22
10/03/2022	
Check # 90899	
10/22 Health Insurance	
Various Departmental Accounts	
 AT&T FIRST MOBILITY	 \$1,530.19
10/07/2022	
Check # 90943	
10/22 Police Cellphone Statement	
01-215-000-58250	
 TOTAL MANUAL CHECKS	 \$120,016.54

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 10/18/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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SUMMARY OF FUNDS:

GENERAL FUND
CAPITAL FUND
CABLE TV
TID #5 DISTRICT
SOLID WASTE ENTERPRISE
COMPOST SITE ENTERPRISE FUND

~~116,174.69~~ 236,191.23
68,250.87
466.39
43,200.00
20,393.86
555.61

TOTAL --- ALL FUNDS

~~249,041.42~~ 3109,057.96

Heleen Bacon Oct 11, 2022
SPH W... 10/11/22
Jan W... 10/11/22

COMMON COUNCIL
October 4, 2022

A meeting of the Common Council was called to order at 6:00 p.m. by Mayor Ward. The Pledge of Allegiance was recited. Roll call: Bacon, Statz, Williams, Gustafson, Nault, Wiederanders and Reeths were present.

Williams/Gustafson to adopt the agenda. Carried.

No one spoke during public comment.

Bacon/Wiederanders to approve following bills: General Fund – \$52,016.84, Capital Fund - \$4,316.95, Cable TV - \$5,361.25, TID #5 - \$34,416.00, Solid Waste Enterprise Fund - \$5,637.91, and Compost Site Enterprise Fund - \$14,203.75 for a grand total of \$115,952.70. Roll call: All voted aye. Carried.

Nault/Reeths to approve consent agenda:

- a. Approval of 9/20/22 regular Common Council minutes.
- b. Place the following minutes on file:
 - (1) Local Arts Board – 8/10/22
 - (2) Finance/Purchasing & Building Committee – 9/13/22
 - (3) Parking & Traffic Committee – 9/19/22
 - (4) City Plan Commission – 9/21/22
- c. Place the following reports on file:
 - (1) Fire Department Report – August 2022
- d. Consideration of: Approval of Beverage Operator's licenses.
- e. Consideration of: Approval of Class B Beer and Class C Wine licenses.
- f. Parking & Traffic Committee recommendation re: Removing two parking spaces adjacent to the 101 N 4th Ave property, just south of the driveway, and include signage that reads No Parking Between Signs.

Carried.

There were no mayoral appointments.

Williams/Wiederanders to read in title only and adopt the second reading of ordinance re: Repeal and recreate Section 7.20(2) of the Municipal Code (Nonmoving violations). Carried.

RECOMMENDATION

We, the City Plan Commission, hereby recommend to approve a Comprehensive Plan amendment to change the Future Land Use designation from Agricultural/Rural to Regional Commercial for parcel #020-0113272522 (A-C) located at 6639, 6663, and 6703 State Highway 42/57 in the Town of Nasewaupee.

CITY PLAN COMMISSION

By: David Ward, Chr.

Mayor Ward introduced. Statz/Bacon to approve. Carried.

Statz/Gustafson to read in title only for the first reading of ordinance re: Amend the Sturgeon Bay Comprehensive Plan. Carried.

RECOMMENDATION

We, the City Plan Commission, hereby recommend to approve a zoning map amendment from Single Family Residential (R-1) to Single Family Residential (R-2) for property located on the east end of Alabama Place, parcel #281-62-10000116.

CITY PLAN COMMISSION

By: David Ward, Chr.

Mayor Ward stated this City owned property can be split into four parcels with the change in zoning. Williams/Reeths to approve. Carried.

Bacon/Wiederanders to read in title only for the first reading of ordinance re: Rezone parcel 281-62-10000116 located on the east end of Alabama Place. Carried.

RECOMMENDATION

We, the City Plan Commission, hereby recommend to approve a zoning map amendment from General Commercial (C-1) to Mixed Residential Commercial (C-5) for Andrew Loch's property located on the east side of W. Spruce Street, Parcel #281-46-65090102 and the Snug Harbor property located at 60 Green Bay Road, parcel #281-64-63000101.

CITY PLAN COMMISSION

By: David Ward, Chr.

City Administrator VanLieshout introduced. Williams/Reeths to approve. Carried.

Statz/Bacon to read in title only for the first reading of ordinance re: Rezone parcel #281-46-65090102 located on the east side of W. Spruce Street and parcel 281-64-63000101 located at 60 Green Bay Road. Carried.

Gustafson/Wiederanders to accept the Petition for Direct Annexation by Unanimous Approval from Fleet Farm Group, LLC/Kerscher/Kerscher REV Trust and forward to City Plan Commission. Carried.

RECOMMENDATION

We, the Parking & Traffic Committee, hereby recommend to accept payment in lieu of parking at 339 Louisiana Street at the cost of \$1,300.00 per space, for a total of \$2,600.00.

PARKING & TRAFFIC COMMITTEE

By: Kirsten Reeths, Chr.

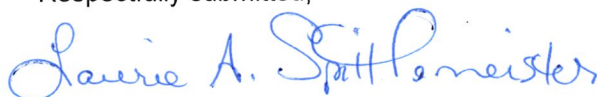
Reeths/Statz to approve. Carried.

City Administrator VanLieshout gave his report.

Mayor Ward gave his report.

Williams/Nault to adjourn. Carried. The meeting adjourned at 6:37 p.m.

Respectfully submitted,



Laurie A. Spittlemeister
Deputy Clerk/Treasurer

Committee of the Whole
September 26, 2022

A meeting of the Committee of the Whole was called to order at 4:00 p.m. by Mayor Ward. Roll call: Ward, Bacon, Statz, Williams, Gustafson, Nault, Wiederanders and Reeths were present. Staff present: City Administrator VanLieshout, Finance Director/City Treasurer Clarizio, City Clerk/Human Resource Director Reinhardt, Municipal Services Superintendent Barker, City Engineer Shefchik, Fire Chief Dietman, Assistant Fire Chief Montevideo, Police Chief Henry, Assistant Police Chief Brinkman and Police Captain Hougaard. Also present: Sturgeon Bay Utilities General Manager Stawicki, members of the public and Deputy Clerk/Treasurer Spittlemeister.

Williams/Statz to adopt agenda.

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: 2023 Budget.
5. Adjourn.

Carried.

Consideration of: 2023 Budget:

Mr. VanLieshout gave a power point presentation on the proposed 2023 Budget. The budget principles set forth remain in place. Taxes are the largest source of revenue for the City, followed by Intergovernmental Revenue which includes Shared Revenue and Transportation Aids. Two additional revenue sources for the City could include to implement a local motor vehicle registration fee (wheel tax) and establish a storm water utility enterprise.

The proposed 2023 Operating Budget is split into three categories; Personnel, Commodities and Contractual. Personnel expenditures continue to be the largest portion of operating expenses. Contractual expenditures for the proposed operating budget continue to increase partly due to change in IT support. Commodities dollar amounts have also raised due to the increase in fuel.

The proposed 2023 Capital Budget was reviewed. A few proposed Capital projects are Street resurfacing, Storm Sewer, Duluth Avenue, Crosswalks repairs, Grant Avenue extension, Crack Filling/sealing and Oak Street parking lot. Proposed Capital purchases include brush truck, Police squad car, dump truck, weed harvester and truck, Aquatic Plant Management plan and Otumba Park playground.

For the next meeting, Mayor Ward suggested having separate items on the agenda to discuss ARPA, Storm Water Management Plan, local motor vehicle registration fee, Arts, Water Weed Harvesting, Oak Street Parking lot, Roads, and Bay View Bridge Path.

Reeths/Bacon to adjourn. Carried. Meeting adjourned at 5:24 p.m.

Respectfully submitted,



Laurie Spittlemeister
Deputy Clerk/Treasurer

FINANCE/PURCHASING & BUILDING COMMITTEE
September 27, 2022

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon and Williams were present, Alderperson Wiederanders was excused. Also present: City Treasurer/Finance Director Clarizio, Planning/Zoning Administrator Robinson-Sullivan, and Office Accounting Assistant II Metzger.

A motion was made by Alderperson Williams, seconded by Alderperson Bacon to adopt the following agenda.

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Fence Permit Fee (New)
5. Review bills.
6. Adjourn.

No one spoke during public comment on agenda items and other issues related to finance & purchasing.

Consideration of: Fence Permit Fee (New):

Planning/Zoning Administrator Robinson-Sullivan stated the City adopted a fence ordinance earlier this year. An application has been created and a fee needs to be established. The time to review the fence application is approximately 1 hour, similar in process to the sign permit at a cost of \$50.00. The recommendation is to establish a fence permit fee in the amount of \$50.00.

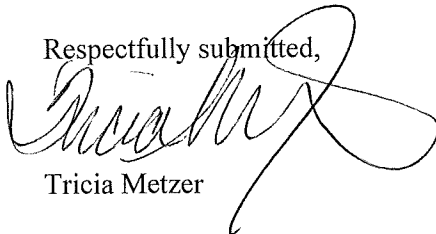
Moved by Alderperson Bacon, seconded by Alderperson Williams to forward a resolution to the Common Council to establish a \$50.00 fence permit fee. Carried.

Review bills

Moved by Alderperson Williams, seconded by Alderperson Bacon to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Williams, seconded by Alderperson Bacon to adjourn. Carried. The meeting 4:03pm.

Respectfully submitted,



Tricia Metzger

Committee of the Whole
October 3, 2022

A meeting of the Committee of the Whole was called to order at 4:00 p.m. by Mayor Ward. Roll call: Ward, Bacon, Statz, Williams, Gustafson, Nault, Wiederanders and Reeths were present. Staff present: City Administrator VanLieshout, Finance Director/City Treasurer Clarizio, City Clerk/Human Resource Director Reinhardt, Municipal Services Superintendent Barker, City Engineer Shefchik, Fire Chief Dietman, Assistant Fire Chief Montevideo, Police Chief Henry, Assistant Police Chief Brinkman and Police Captain Hougaard. Also present: Sturgeon Bay Utilities General Manager Stawicki, members of the public and Deputy Clerk/Treasurer Spittlemeister.

Williams/Statz to adopt agenda.

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: ARPA Funds
5. Consideration of: 2023 Revenue Items including Storm Water Utility and Wheel Tax
6. Consideration of: Water Weed Harvesting Program
7. Consideration of: Bayview Bridge Trail
8. Consideration of: Roads
- 8a. Consideration of: Public Art
9. Consideration of: 2023 Budget.
10. Adjourn.

Carried.

Consideration of: ARPA Funds:

The City of Sturgeon Bay does not have eligible ARPA (American Rescue Plan Act) uses except to invest in water, sewer or broadband. The City has committed ARPA funds to Alabama Street watermain and sanitary sewer/water for W Spruce extension, along with other projects on the horizon. Bacon/Williams to approve use of ARPA funds for sanitary sewer and water main extensions. Carried.

Consideration of: 2023 Revenue Items including Storm Water Utility and Wheel Tax:

Any municipality can adopt a local motor vehicle registration fee (wheel tax) ordinance. The process would include a public hearing and could be in effect within 120 days after passed. The wheel tax would be for all vehicles under 8,000 pounds with the exception of vehicles exempt from registration fees. Revenue would be based on the amount selected by the municipality for the registration fee. The wheel tax would apply only to vehicles registered in the City.

Another possibility would be to pursue the PRAT Tax again with the State of Wisconsin. It was consensus of the Committee Members to introduce the PRAT Tax at Legislator Days next spring.

A Storm Water Management Plan was developed in 2005 by the City and is necessary for a municipality when population exceeds 10,000. The most recent census currently has the City of Sturgeon Bay under 10,000 for population. The purpose of a Storm Water Utility is to create dedicated funding source that does not compete with streets, parks or public safety. Williams/Wiederanders for staff to take steps to establish a Storm Water Utility for the City of Sturgeon Bay. Carried.

Consideration of: Water Weed Harvesting Program

The water weed harvesting program employs one full time employee and 5 seasonal employees. In the current budget, revenue is not collected to directly benefit shore property owners/other waterway users for

weed harvesting/collection in the bay. The City of Sturgeon Bay submits their weed harvesting plan to WI Department of Natural Resources for approval. This plan must be done at least every 5 years in order for WI DNR to look at and approve permit. Bacon/Nault to accept the Water Weed Harvesting Program in the 2023 budget for Operating expenses in the amount of \$154,405 and Capital expenses in the amount of \$500,500. Carried.

Consideration of: Bayview Bridge Trail

Currently the City has \$17,000, which is 50% needed to pay for final engineering, design and bidding for construction of the under pass on the south side of Bayview Bridge. To help with funding, the City is intending to apply for the Coastal Management Grant. By completing this trail, it would connect the Ahnapee Trail under the Bay View Bridge to the north side for safe passage across the highway. Williams/Statz to approve adding \$17,000 into the 2023 budget to move forward with Bayview Bridge Trail project. Carried.

Consideration of: Public Art

The amount of art located throughout the city is currently valued at \$64,000 for Woolly sculpture, Pelican sculpture and sea grant mural. Most of the art is donated or on loan to the City. For that reason, having a stipend for these artists to cover some of their costs would be to the City's benefit. Also suggested was the continuation of setting funds aside in the Capital budget each year. This will provide available funding to purchase art are when opportunity arises. Gustafson/Statz to add \$14,500 for art to the 2023 budget for Operating expenses in the amount of \$3,000, Stipend expenses in the amount of \$1,500 and Capital expenses in the amount of \$10,000. Carried.

Consideration of: Roads

West Oak Street parking lot is scheduled to be resurfaced next year. Over the past week, Municipal Services monitored the number of vehicles that utilize that parking lot. It was determined that businesses on the west side appreciate that lot. Consensus of the Committee for the West Oak Street parking lot resurfacing to remain in the 2023 budget.

The major street projects in the 2023 Capital budget were discussed.

Consideration of: 2023 Budget

Reeths/Nault to recommend to Common Council to approve the 2023 Operating and Capital Budget. Carried.

Wiederanders/Bacon to adjourn. Carried. Meeting adjourned at 6:00 p.m.

Respectfully submitted,



Laurie Spittlemeister
Deputy Clerk/Treasurer



CITY of STURGEON BAY FIRE DEPARTMENT

Kalin Montevideo
Assistant Fire Chief

421 Michigan St
Sturgeon Bay, WI 54235

920-746-2916 Station 920-746-2448 Office
Email: kmontevideo@sturgeonbaywi.org

STURGEON BAY FIRE DEPARTMENT SEPTEMBER 2022 FIRE REPORT

			<u>% INCREASE</u>
SEPTEMBER 2022 INCIDENTS:	<u>131</u>	SEPTEMBER 2021 INCIDENTS:	<u>151</u> <u>-13.2%</u>
2022 YTD TOTAL :	<u>1,315</u>	2021 YTD TOTAL:	<u>1,242</u> <u>5.6%</u>

INCIDENTS BY JURISDICTION:

AVERAGE RESPONSE TIME:

CITY - East Side: 100 Year to Date: 871 EMERGENT: 3.54 Minutes NON-EMERGENT: 5.03 Minutes

86 – Medical Incident	01 – Smoke/Odor Removal	02 – Carbon Monoxide Incident
01 – Water/Steam Leak	01 – Citizen Complaint	04 – Alarm/Detector Activation, No Fire
01 – Person in Distress	01 – Confined Space Rescue	02 – Vehicle Accident
01 – Unauthorized Burning		

CITY - West Side: 20 Year to Date: 310 EMERGENT: 4.06 Minutes NON-EMERGENT: 4.15 Minutes

09 – Medical Incident	02 – Carbon Monoxide Incident	03 – Alarm/Detector Activation, No Fire
01 – Cooking Fire	01 – Water Vehicle Fire	02 – HazMat/Hazardous Condition Incident
01 – Gas Leak	01 – Assist Law Enforcement/Govmt Agency	

Town of Sevastopol: 05 Year to Date: 49 EMERGENT: 9.44 Minutes NON-EMERGENT: 9.28 Minutes

02 – Vehicle Accident	01 – Extricate Person from vehicle	01 – Alarm/Detector Activation, No Fire
01 – Assist Law Enforcement/Govmt Agency		

Town of Sturgeon Bay: 05 Year to Date: 62 EMERGENT: 6.42 Minutes NON-EMERGENT: N/A

04 – Medical Incident	01 – Smoke Scare/Odor of Smoke
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MUTUAL AID/MABAS INCIDENTS

Brussels, Union, Gardner: 0 Year to Date: 09

Southern Door: 0 Year to Date: 07

Jacksonport: 0 Year to Date: 04

Egg Harbor: 01 Year to Date: 02
01 – Water Rescue

Outagamie County: 0 Year to Date: 01

INSPECTION REPORT:

	<u>Regular Inspections</u>	<u>Re Inspections</u>	<u>Occupancy Inspections</u>	<u>Hours</u>
Inspections – City of Sturgeon Bay:	<u>138</u>	<u>24</u>	<u>01</u>	<u>147.79</u>
Inspections – Town of Sevastopol:	<u>15</u>	<u>0</u>	<u>0</u>	<u>10.98</u>
Inspections – Town of Sturgeon Bay:	<u>06</u>	<u>02</u>	<u>0</u>	<u>2.28</u>
Inspections – Town of Jacksonport:	<u>14</u>	<u>01</u>	<u>0</u>	<u>8.00</u>

Sevastopol Burn Permit:

Permits Issued for Month: 11

Year to Date Permits Issued: 60

SPECIAL REPORTS, TRAINING, AND MAINTENANCE

MAINTENANCE:

Firefighters conducted maintenance and repairs on SCBA units; tested fire hose; assisted DPW with repairing the flag pole at Sawyer Park; changed oil and replaced a turn signal bulb on B717; replaced the rear suction valve on E706; assisted Rennert's with testing pumps on apparatus and DOT truck inspections; replaced a belt on T712; changed oil in UT726 and assisted Sgt. Alberson (SBPD) with fabrication and installation of equipment on the air supply trailer.

TRAINING:

265.11 hours of training were conducted in September. Firefighters trained with driver/operator procedures; Apex workplace safety online training; confidence course/SCBA familiarization at the Training Site; vehicle extrication; all full-time firefighters & PT Inspector attended a 2-hour inservice from WI DSPS with updates regarding fire inspecting; PT FF Schopf continued Entry level/FF1 training at NWTC in Green Bay; FF Nell continued Fire Inspector certification at NWTC in Green Bay and on-duty firefighters participated in a mock fire/drill with employees at DC Medical Center Skilled Nursing Facility.

OTHER:

Fire Chief and AC attended City and other Town meetings and installed two car seats. On-duty firefighters gave station tours and conducted a fire safety presentation and live fire extinguisher demo for employees at Cadence; witnessed a fire drill at Sevastopol school; stood by at Sevastopol school for their Homecoming bonfire; AC Montevideo & on-duty firefighters presented NWTC learning in retirement presentation at the Training Site and our Department began annual fire prevention safety programs in the schools. Presentations were given to students at Zion Lutheran, Sevastopol School, and St Peters Lutheran.



STURGEON BAY POLICE DEPARTMENT



The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
Members of the Common Council
Members of the Police and Fire Commission
City Administrator Josh VanLieshout

From: Assistant Chief Daniel J. Brinkman

Subject: Monthly Report for September, 2022

Date: October 11, 2022

The following is a summary of the Police Department's activities for the month of September that includes crimes investigated, traffic accidents investigated, training completed, and public education provided by department members.

Crimes Investigated

The Department, during the month, investigated a total of 37 crimes.

These crimes can be broken down and classified as follows.

Bail Jumping.....	02
Theft.....	08
Fraud / Forgery.....	07
Domestic Abuse.....	01
Disorderly Conduct.....	03
Possess Controlled Substance.....	06
Battery.....	01
Criminal Damage to Property.....	05
Threats to Injure.....	01
Death Investigation.....	02
Stalking.....	01
TOTAL	37

Arrests

The Department completed a total of 121 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrests

Bail Jumping.....	08
Strangulation/Suffocation.....	02
Burglary.....	01
Possess Controlled Substance.....	03
Forgery.....	01
TOTAL	15

B. Misdemeanor Crime Arrests	
Disorderly Conduct.....	05
Bail Jump.....	04
Possess Controlled Substance.....	01
Possess Drug Paraphernalia.....	05
Battery.....	04
Theft.....	01
	TOTAL 20

Wisconsin Probation & Parole Arrests / Warrant Arrests.....	07
	TOTAL 07

C. Ordinance Violation Arrests	
Disorderly Conduct	04
Disorderly Conduct w/Motor Vehicle	03
Trespass to Land.....	01
Possess Drug Paraphernalia.....	03
Possess THC.....	03
State Boating & Safety Laws.....	01
Resist / Interfere with Officer	01
Meddle/Destruction of Property	02
Underage Possession / Consume Alcohol.....	01
	TOTAL 19

D. Traffic Crime Arrests	
Operate while Intoxicated.....	01
Operate while Revoked.....	03
Ignition Interlock Tampering.....	02
	TOTAL 06

E. Traffic Violation Arrests	
Operate Motor Vehicle while Intoxicated.....	03
Operate Motor Vehicle while Suspended/Revoked.....	05
Speeding.....	14
No Valid Driver's License.....	05
Operate M/V without Insurance.....	07
Unregistered / Expired Registration.....	06
Miscellaneous Violations.....	14
	TOTAL 54

In addition to the preceding arrests, the Department conducted a total of 165 traffic stops during the month and logged 85 violations for various motor vehicle defects and local ordinances and issued 71 written warnings for those violations. A total of 02 parking tickets were issued for violations throughout the city.

Traffic Accidents

The Department during the month investigated a total of 22 vehicle accidents. These accidents are categorized into four types.

A.	Motor Vehicle Accidents Involving Fatalities	00
B.	Motor Vehicle Accidents Involving Injuries.....	02
C.	Motor Vehicle Accidents Involving Property Damage	19
	(greater than \$1,000.00)	
D.	Motor Vehicle Accidents Involving Property Damage	01
	(less than \$1,000.00)	
		TOTAL 22

Police Service Calls

Department members handled 545 service calls during the month. These calls consist of both citizen requests for police service as described below (470), crimes investigated (37), traffic accidents investigated (22), and Wisconsin Probation and Parole Assists (16).

A.	Traffic and Road Incidents.....	79
	This category consists of all assignments involving assists to stranded motorists, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing obstructions from roadways, and all parking problem complaints.	
B.	Noise Complaints.....	08
	These complaints involve private parties, licensed liquor establishments, and parties in public places.	
C.	Sick and Injured Persons.....	08
	Assistance rendered to the Ambulance Service and sick or injured persons.	
D.	Alarms.....	11
	Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.	
E.	Complaints Involving Animals.....	17
	Investigations by officers of noisy animals, loose animals, animal bites, wild animals and sick, injured or dead animal complaints.	
F.	Civil Disputes.....	08
	Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.	
G.	Escorts.....	05
	Transporting citizens, money escorts for area financial institutions, funerals, and for area industry and farming.	
H.	Citizen Assist	71
	This category is broad and involves such services as assistance in gas drive-off, emergency notifications, attempts to locate people, retrieval of personal property, and vehicle registration assistance.	

I. Assistance Rendered to Other Agencies.....13

Includes assistance to other law enforcement and government agencies.

J. Suspicious Person / Vehicle / Circumstance27

Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of vehicles and people.

K. Self-Initiated Field Activity.....02

All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.

L. Juvenile Problems02

Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.

M. Miscellaneous Incidents194

Includes arrest warrants served, recovered property calls, unfounded calls for police service, minor calls for police service, and 9-1-1 calls investigated.

N. Welfare Checks25

Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.

TOTAL 470

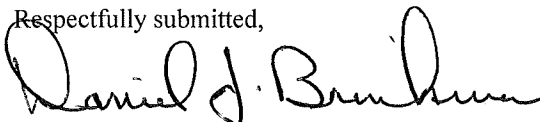
Department Training

The Joint SWAT Team and Dive Team completed their monthly training. Sgt. Engebose completed 1 of 3 weeks of Leadership in Police Organizations, Sgt. Albertson met with Gibraltar School District on Re-Unification plans in the event of an Active Threat, Captain Hougaard attended a 2-day seminar on Property Room and Evidence Management, department members completed a 4-hour block on Emergency Vehicle Operations, one officer attended 32 hours of training to become the department Evidence Technician and one officer completed certification in the operation of the Intoximeter.

Department Education

Assistant Chief Brinkman presented Civilian Response to Active Threat Events to employees of the Dorchester and members of Bayview Lutheran Church.

Respectfully submitted,



Assistant Chief Daniel J. Brinkman

CHECKING ACCOUNTS

BANK BALANCE	2,355,399.39	935,614.23
LESS OUTS. CHECKS	23,996.82	0.00
	<u>9,084,400.57</u>	<u>935,614.23</u>

SAVINGS ACCOUNTS

	GENERAL FUND STATE - #2	CAPITAL - BUILDING DEBT STATE - #9	CAPITAL PROJECTS STATE #13	CAPITAL PROJECTS DEBT STATE #15	TIF #3 CONSTRUCTION STATE - #14	TIF #3 DEBT STATE - #08
PRIOR G/L BALANCE	4,291,264.67	6,358.15	2,869,221.41	222,414.34	6,155.69	836,538.29
REVENUE	3,252,205.11	12.63	5,700.81	441.91	12.23	1,607.21
DISBURSEMENTS	2,282,836.41	0.00	980,944.00	0.00	0.00	92,095.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	(980,944.00)	0.00	980,944.00	0.00	0.00	0.00
ENDING BALANCE	4,279,689.37	6,370.78	2,874,922.22	222,856.25	6,167.92	746,050.50
BANK BALANCE	4,279,689.37	6,370.78	2,874,922.22	222,856.25	6,167.92	746,050.50

10/12/2022

INVESTMENT ACCOUNTS

996,918.43	0.00	996,918.43
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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 1
F-YR: 22

FOR FUND: GENERAL FUND
FOR 9 PERIODS ENDING SEPTEMBER 30, 2022

9c4.		DEPARTMENT DESCRIPTION		SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES		GENERAL FUND		13,641,065.00	104,212.54	(99.2)	13,641,065.00	13,641,065.00	9,785,576.39	(28.2)
TOTAL REVENUES				13,641,065.00	104,212.54	(99.2)	13,641,065.00	13,641,065.00	9,785,576.39	(28.2)
EXPENSES		GENERAL FUND		1,391,104.61	1,489,709.27	(7.0)	1,539,701.17	1,595,425.00	1,641,539.92	(2.8)
MAYOR				13,745.00	1,022.68	92.5	13,745.00	13,745.00	9,348.78	31.9
CITY COUNCIL				66,685.00	5,096.99	92.3	66,685.00	66,685.00	48,576.72	27.1
LAW/LEGAL				95,000.00	24,433.62	74.2	95,000.00	95,000.00	64,884.52	31.7
CITY CLERK-TREASURER				466,830.00	37,684.65	91.9	466,830.00	466,830.00	372,063.39	20.3
ADMINISTRATION				208,015.00	15,151.94	92.7	208,015.00	208,015.00	142,695.48	31.4
COMPUTER				141,350.00	4,705.65	96.6	141,350.00	141,350.00	92,431.76	34.6
CITY ASSESSOR				78,208.34	4,916.67	93.7	78,274.98	78,300.00	63,907.58	18.3
BOARD OF REVIEW				1,520.00	0.00	100.0	1,520.00	1,520.00	0.00	100.0
BUILDING/ZONING CODE ENFORCEM				116,890.00	9,041.87	92.2	116,890.00	116,890.00	80,858.46	30.8
MUNICIPAL SERVICES ADMIN.				251,965.00	20,168.97	91.9	251,965.00	251,965.00	181,220.30	28.0
PUBLIC WORKS ADMINISTRATION				236,340.00	18,254.54	92.2	236,340.00	236,340.00	170,418.87	27.8
ELECTIONS DEPARTMENT				31,415.00	1,104.34	96.4	31,415.00	31,415.00	18,550.41	40.9
CITY HALL				202,300.00	20,850.59	89.6	202,300.00	202,300.00	137,546.52	32.0
INSURANCE				298,520.00	21,701.00	92.7	298,520.00	298,520.00	251,689.02	15.6
GENERAL EXPENDITURES				1,554,645.00	2,168.30	99.8	1,554,645.00	1,554,645.00	78,076.60	94.9
POLICE DEPARTMENT				621,630.00	47,655.78	92.3	621,630.00	621,630.00	443,967.00	28.5
PATROL BOAT				15,310.00	2,207.62	85.5	15,310.00	15,310.00	8,989.49	41.2
PARKING ENFORCEMENT				0.00	0.00	0.0	0.00	0.00	0.00	0.0
POLICE DEPARTMENT/PATROL				2,230,655.00	176,396.72	92.0	2,230,655.00	2,230,655.00	1,546,782.35	30.6
POLICE DEPT. / INVESTIGATIONS				175,285.00	10,146.95	94.2	175,285.00	175,285.00	117,629.29	32.8
FIRE DEPARTMENT				2,089,670.00	172,772.78	91.7	2,089,670.00	2,089,670.00	1,620,581.54	22.4
STORM SEWERS				36,495.00	2,149.32	94.1	36,495.00	36,495.00	34,238.45	6.1
LARGE ITEM PICKUP / LEAF COLL				54,155.00	216.89	99.5	54,155.00	54,155.00	1,905.79	96.4
COMPOST/SOLID WASTE SITE				0.00	0.00	0.0	0.00	0.00	0.00	0.0
STREET SWEEPING				46,015.00	6,073.02	86.8	46,015.00	46,015.00	31,322.51	31.9
WEED ABATEMENT				4,575.00	0.00	100.0	4,575.00	4,575.00	160.17	96.4
ROADWAYS/STREETS				292,045.00	24,738.83	91.5	292,045.00	292,045.00	191,525.73	34.4
SNOW REMOVAL				222,480.00	533.83	99.7	222,480.00	222,480.00	131,311.95	40.9
STREET SIGNS AND MARKINGS				52,310.00	1,097.86	97.9	52,310.00	52,310.00	40,807.43	21.9
CURB/GUTTER/SIDEWALK				33,825.00	8,042.97	76.2	33,825.00	33,825.00	23,577.23	30.2
STREET MACHINERY				217,685.00	13,685.40	93.7	217,685.00	217,685.00	128,324.66	41.0
CITY GARAGE				68,490.00	3,786.55	94.4	68,490.00	68,490.00	50,144.44	26.7
CELEBRATION & ENTERTAINMENT				44,125.00	452.17	98.9	44,125.00	44,125.00	32,947.62	25.3
HIGHWAYS - GENERAL				487,695.00	48,018.20	90.1	487,695.00	487,695.00	337,740.55	30.7
PARK & RECREATION ADMIN				112,530.00	5,399.37	95.2	112,530.00	112,530.00	75,512.99	32.8
PARKS AND PLAYGROUNDS				521,300.00	47,975.00	90.7	521,300.00	521,300.00	376,186.07	27.8
BALLFIELDS				30,015.00	113.94	99.6	30,015.00	30,015.00	5,574.91	81.4

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 2
F-YR: 22

FOR FUND: GENERAL FUND
FOR 9 PERIODS ENDING SEPTEMBER 30, 2022

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
EXPENSES						
ICE RINKS	11,900.00	0.00	100.0	11,900.00	11,900.00	16.2
BEACHES	5,230.00	46.53	99.1	5,230.00	5,230.00	82.8
MUNICIPAL DOCKS	51,635.00	7,581.42	85.3	51,635.00	51,635.00	50.3
WATER WEED MANAGEMENT	90,815.00	4,163.96	95.4	90,815.00	90,815.00	17.9
WATERFRONT PARKS & WALKWAYS	77,915.00	9,276.32	88.0	77,915.00	77,915.00	36.8
EMPLOYEE BENEFITS	46,900.00	4,115.79	91.2	46,900.00	46,900.00	54.6
PUBLIC FACILITIES	80,500.00	16,353.07	79.6	80,500.00	80,500.00	46.4
BOARDS AND COMMISSIONS	720.00	0.00	100.0	720.00	720.00	94.0
COMMUNITY & ECONOMIC DEVLPMT	431,215.00	32,611.25	92.4	431,215.00	431,215.00	33.8
TOTAL EXPENSES	13,307,652.95	2,321,622.62	82.5	13,456,316.15	13,512,065.00	32.9
TOTAL FUND REVENUES	13,641,065.00	104,212.54	(99.2)	13,641,065.00	13,641,065.00	(28.2)
TOTAL FUND EXPENSES	13,307,652.95	2,321,622.62	82.5	13,456,316.15	13,512,065.00	32.9
SURPLUS (DEFICIT)	333,412.05	(2,217,410.08)	(765.0)	184,748.85	129,000.00	460.2

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL FUND
FOR 9 PERIODS ENDING SEPTEMBER 30, 2022

DEPARTMENT DESCRIPTION	SEPTEMBER		% VARI-ANCE	FISCAL YEAR-TO-DATE		ANNUAL BUDGET	FISCAL YEAR-TO-DATE		% VARI-ANCE
	BUDGET	ACTUAL		BUDGET	ACTUAL		ACTUAL	ACTUAL	
REVENUES	4,183,930.00	24,520.55	(99.4)	4,183,930.00	4,183,930.00	3,481,787.13	(16.7)		
PATROL	4,183,930.00	(99.4)		4,183,930.00	4,183,930.00	3,481,787.13	(16.7)		
TOTAL REVENUES	4,183,930.00	24,520.55	(99.4)	4,183,930.00	4,183,930.00	3,481,787.13	(16.7)		
EXPENSES									
CITY CLERK-TREASURER	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.0	0.0
ADMINISTRATION	500.00	0.00	100.0	500.00	500.00	537.92	(7.5)		
COMPUTER	33,500.00	0.00	100.0	33,500.00	33,500.00	17,150.41	48.8		
CITY ASSESSOR	10,000.00	0.00	100.0	10,000.00	10,000.00	0.00	100.0		
MUNICIPAL SERVICES ADMIN.	0.00	0.00	0.0	0.00	0.00	0.00	0.0		
ELECTIONS	0.00	0.00	0.0	0.00	0.00	0.00	0.0		
CITY HALL	187,000.00	2,265.00	98.7	307,000.00	352,000.00	315,869.27	10.2		
GENERAL EXPENDITURES	91,715.00	1,500.00	98.3	91,715.00	91,715.00	86,582.89	5.5		
POLICE DEPARTMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0		
PATROL BOAT	4,583.34	0.00	100.0	41,249.98	55,000.00	0.00	0.0		
POLICE	152,505.00	0.00	100.0	152,505.00	152,505.00	71,409.57	53.1		
POLICE DEPT. / INVESTIGATIONS	7,000.00	0.00	100.0	7,000.00	7,000.00	6,998.00	0.0		
FIRE DEPARTMENT	657,895.00	0.00	100.0	657,895.00	657,895.00	92,320.36	85.9		
STORM SEWERS	0.00	0.00	0.0	0.00	0.00	0.00	0.0		
SOLID WASTE MGMT/REFUSE/RECYC	0.00	0.00	0.0	0.00	0.00	0.00	0.0		
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.0	0.00	0.00	0.00	0.0		
ROADWAYS/STREETS	1,842,015.00	53,070.38	97.1	1,842,015.00	1,842,015.00	943,490.34	48.7		
SNOW REMOVAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0		
CURB/GUTTER/SIDEWALK	45,000.00	2,874.15	93.6	45,000.00	45,000.00	210,736.39	(368.3)		
CITY GARAGE	0.00	0.00	0.0	0.00	0.00	0.00	0.0		
PARKS AND PLAYGROUNDS	783,500.00	18,060.39	97.6	783,500.00	783,500.00	159,917.85	79.5		
BALLFIELDS	208.34	0.00	100.0	1,874.98	2,500.00	2,505.75	(0.2)		
ICE RINKS	0.00	0.00	0.0	0.00	0.00	0.00	0.0		
BEACHES	0.00	0.00	0.0	0.00	0.00	0.00	0.0		
MUNICIPAL DOCKS	60,000.00	1,055.00	98.2	60,000.00	60,000.00	39,331.25	34.4		
WATER WEED MANAGEMENT	60,000.00	0.00	100.0	60,000.00	60,000.00	24,975.00	58.3		
WATERFRONT PARKS & WALKWAYS	18,000.00	9,786.48	45.6	18,000.00	18,000.00	15,354.30	14.6		
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.00	0.0		
PUBLIC FACILITIES	19,800.00	0.00	100.0	19,800.00	19,800.00	0.00	100.0		
COMMUNITY & ECONOMIC DEVLPMT	0.00	0.00	0.0	0.00	0.00	0.00	0.0		
TOTAL EXPENSES	3,973,221.68	88,611.40	97.7	4,131,554.96	4,190,930.00	1,987,179.30	52.5		
TOTAL FUND REVENUES	4,183,930.00	24,520.55	(99.4)	4,183,930.00	4,183,930.00	3,481,787.13	(16.7)		
TOTAL FUND EXPENSES	3,973,221.68	88,611.40	97.7	4,131,554.96	4,190,930.00	1,987,179.30	52.5		
SURPLUS (DEFICIT)	210,708.32	(64,090.85)	(130.4)	52,375.04	(7,000.00)	1,494,607.83	(1451.5)		

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: ARPA -AMERICAN RESCUE PLAN ACT
FOR 9 PERIODS ENDING SEPTEMBER 30, 2022

DEPARTMENT DESCRIPTION	SEPTEMBER	SEPTEMBER	%	FISCAL	ANNUAL	FISCAL	%
	BUDGET	ACTUAL	VARI- ANCE	YEAR-TO-DATE BUDGET	BUDGET	YEAR-TO-DATE ACTUAL	VARI- ANCE
REVENUES							
ARPA / GENERAL	38,977.01	115.34	(99.7)	350,792.97	467,724.00	436.57	(99.9)
TOTAL REVENUES	38,977.01	115.34	(99.7)	350,792.97	467,724.00	436.57	(99.9)
EXPENSES							
ARPA / GENERAL	77,944.84	0.00	100.0	701,503.48	935,338.00	0.00	100.0
TOTAL EXPENSES	77,944.84	0.00	100.0	701,503.48	935,338.00	0.00	100.0
TOTAL FUND REVENUES	38,977.01	115.34	(99.7)	350,792.97	467,724.00	436.57	(99.9)
TOTAL FUND EXPENSES	77,944.84	0.00	100.0	701,503.48	935,338.00	0.00	100.0
SURPLUS (DEFICIT)	(38,967.83)	115.34	(100.2)	(350,710.51)	(467,614.00)	436.57	(100.0)

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 5
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FOR FUND: CABLE TV
FOR 9 PERIODS ENDING SEPTEMBER 30, 2022

DEPARTMENT DESCRIPTION	SEPTEMBER	SEPTEMBER	%	FISCAL	ANNUAL	FISCAL	%
	BUDGET	ACTUAL	VARI- ANCE	YEAR-TO-DATE BUDGET	BUDGET	YEAR-TO-DATE ACTUAL	VARI- ANCE
REVENUES							
CABLE TV / GENERAL	123,057.09	0.00	100.0	143,273.73	150,855.00	127,050.45	(15.7)
TOTAL REVENUES	123,057.09	0.00	100.0	143,273.73	150,855.00	127,050.45	(15.7)
EXPENSES							
CABLE TV / GENERAL	112,625.00	5,396.82	95.2	112,625.00	112,625.00	60,909.25	45.9
TOTAL EXPENSES	112,625.00	5,396.82	95.2	112,625.00	112,625.00	60,909.25	45.9
TOTAL FUND REVENUES	123,057.09	0.00	100.0	143,273.73	150,855.00	127,050.45	(15.7)
TOTAL FUND EXPENSES	112,625.00	5,396.82	95.2	112,625.00	112,625.00	60,909.25	45.9
SURPLUS (DEFICIT)	10,432.09	(5,396.82)	(151.7)	30,648.73	38,230.00	66,141.20	73.0

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #6 DISTRICT
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2022

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
EXPENSES							
TID #6 DISTRICT	0.00	15,503.00	100.0	0.00	0.00	67,221.50	100.0
TOTAL EXPENSES	0.00	15,503.00	100.0	0.00	0.00	67,221.50	100.0

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: TID #7 DISTRICT
FOR 9 PERIODS ENDING SEPTEMBER 30, 2022

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	FISCAL % VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL % VARI- ANCE
EXPENSES	0.00	1,988.00	100.0	0.00	0.00	11,000.00	100.0
TID #7 DISTRICT	0.00	1,988.00	100.0	0.00	0.00	11,000.00	100.0
TOTAL EXPENSES	0.00	1,988.00	100.0	0.00	0.00	11,000.00	100.0

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TOURISM FUND
FOR 9 PERIODS ENDING SEPTEMBER 30, 2022

DEPARTMENT DESCRIPTION	SEPTEMBER	SEPTEMBER	%	FISCAL	ANNUAL	FISCAL	%
	BUDGET	ACTUAL	VARI- ANCE	YEAR-TO-DATE BUDGET	BUDGET	YEAR-TO-DATE ACTUAL	VARI- ANCE
REVENUES							
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #2 DISTRICT
FOR 9 PERIODS ENDING SEPTEMBER 30, 2022

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID DISTRICT #2	2,367,307.00	9,418.81	(99.6)	2,367,307.00	2,367,307.00	1,891,021.22	(20.1)
TOTAL REVENUES	2,367,307.00	9,418.81	(99.6)	2,367,307.00	2,367,307.00	1,891,021.22	(20.1)
EXPENSES							
TID DISTRICT #2	2,550,594.00	2,124,058.00	16.7	2,550,594.00	2,550,594.00	2,480,765.87	2.7
TOTAL EXPENSES	2,550,594.00	2,124,058.00	16.7	2,550,594.00	2,550,594.00	2,480,765.87	2.7
TOTAL FUND REVENUES	2,367,307.00	9,418.81	(99.6)	2,367,307.00	2,367,307.00	1,891,021.22	(20.1)
TOTAL FUND EXPENSES	2,550,594.00	2,124,058.00	16.7	2,550,594.00	2,550,594.00	2,480,765.87	2.7
SURPLUS (DEFICIT)	(183,287.00)	(2,114,639.19)	1053.7	(183,287.00)	(183,287.00)	(589,744.65)	221.7

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #1 DISTRICT
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2022

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #1 DISTRICT	891,917.00	979.52	(99.8)	891,917.00	891,917.00	893,573.42	0.1
TOTAL REVENUES	891,917.00	979.52	(99.8)	891,917.00	891,917.00	893,573.42	0.1
EXPENSES							
TID #1 DISTRICT	1,345,808.00	0.00	100.0	1,345,808.00	1,345,808.00	841,254.91	37.4
TOTAL EXPENSES	1,345,808.00	0.00	100.0	1,345,808.00	1,345,808.00	841,254.91	37.4
TOTAL FUND REVENUES	891,917.00	979.52	(99.8)	891,917.00	891,917.00	893,573.42	0.1
TOTAL FUND EXPENSES	1,345,808.00	0.00	100.0	1,345,808.00	1,345,808.00	841,254.91	37.4
SURPLUS (DEFICIT)	(453,891.00)	979.52	(100.2)	(453,891.00)	(453,891.00)	52,318.51	(11.5)

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #3 DISTRICT
FOR 9 PERIODS ENDING SEPTEMBER 30, 2022

DEPARTMENT DESCRIPTION	SEPTEMBER	SEPTEMBER	%	FISCAL	ANNUAL	FISCAL	%
	BUDGET	ACTUAL	VARI- ANCE	YEAR-TO-DATE BUDGET	BUDGET	YEAR-TO-DATE ACTUAL	VARI- ANCE
REVENUES							
TID #3 DISTRICT	69,564.00	1,619.44	(97.6)	69,564.00	69,564.00	74,476.32	7.0
TOTAL REVENUES	69,564.00	1,619.44	(97.6)	69,564.00	69,564.00	74,476.32	7.0
EXPENSES							
TID #3 DISTRICT	120,474.00	92,095.00	23.5	120,474.00	120,474.00	114,340.00	5.0
TOTAL EXPENSES	120,474.00	92,095.00	23.5	120,474.00	120,474.00	114,340.00	5.0
TOTAL FUND REVENUES	69,564.00	1,619.44	(97.6)	69,564.00	69,564.00	74,476.32	7.0
TOTAL FUND EXPENSES	120,474.00	92,095.00	23.5	120,474.00	120,474.00	114,340.00	5.0
SURPLUS (DEFICIT)	(50,910.00)	(90,475.56)	77.7	(50,910.00)	(50,910.00)	(39,863.68)	(21.6)

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: TID #4 DISTRICT
FOR 9 PERIODS ENDING SEPTEMBER 30, 2022

DEPARTMENT DESCRIPTION	SEPTEMBER	SEPTEMBER	%	FISCAL	ANNUAL	FISCAL	%
	BUDGET	ACTUAL	VARI- ANCE	YEAR-TO-DATE BUDGET	BUDGET	YEAR-TO-DATE ACTUAL	VARI- ANCE
REVENUES							
TID #4 DISTRICT	577,496.00	1,041.15	(99.8)	663,496.00	695,746.00	347,978.94	(49.9)
TOTAL REVENUES	577,496.00	1,041.15	(99.8)	663,496.00	695,746.00	347,978.94	(49.9)
EXPENSES							
TID #4 DISTRICT	1,374,474.68	201,964.25	85.3	1,418,079.96	1,434,432.00	498,431.04	65.2
TOTAL EXPENSES	1,374,474.68	201,964.25	85.3	1,418,079.96	1,434,432.00	498,431.04	65.2
TOTAL FUND REVENUES	577,496.00	1,041.15	(99.8)	663,496.00	695,746.00	347,978.94	(49.9)
TOTAL FUND EXPENSES	1,374,474.68	201,964.25	85.3	1,418,079.96	1,434,432.00	498,431.04	65.2
SURPLUS (DEFICIT)	(796,978.68)	(200,923.10)	(74.7)	(754,583.96)	(738,686.00)	(150,452.10)	(79.6)

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #5 DISTRICT
FOR 9 PERIODS ENDING SEPTEMBER 30, 2022

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
EXPENSES							
TID #5 DISTRICT	81,276.36	99,970.00	(23.0)	731,486.92	975,316.00	110,282.00	88.6
TOTAL EXPENSES	81,276.36	99,970.00	(23.0)	731,486.92	975,316.00	110,282.00	88.6

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: REVOLVING LOAN FUND (STATE)
FOR 9 PERIODS ENDING SEPTEMBER 30, 2022

DEPARTMENT DESCRIPTION	SEPTEMBER	SEPTEMBER	%	FISCAL	ANNUAL	FISCAL	%
	BUDGET	ACTUAL	VARI- ANCE	YEAR-TO-DATE BUDGET	BUDGET	YEAR-TO-DATE ACTUAL	VARI- ANCE
REVENUES							
REVOLVING LOAN FUND (STATE)	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
REVOLVING LOAN FUND (STATE)	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SOLID WASTE ENTERPRISE
FOR 9 PERIODS ENDING SEPTEMBER 30, 2022

DEPARTMENT DESCRIPTION	SEPTEMBER	SEPTEMBER	%	FISCAL	ANNUAL	FISCAL	%
	BUDGET	ACTUAL	VARI- ANCE	YEAR-TO-DATE BUDGET	BUDGET	YEAR-TO-DATE ACTUAL	VARI- ANCE
REVENUES							
SOLID WASTE ENTERPRISE FUND	595,735.84	49,317.47	(91.7)	601,342.48	603,445.00	455,632.48	(24.4)
TOTAL REVENUES	595,735.84	49,317.47	(91.7)	601,342.48	603,445.00	455,632.48	(24.4)
EXPENSES							
SOLID WASTE ENTERPRISE FUND	551,635.85	47,856.79	91.3	569,282.45	575,900.00	334,373.83	41.9
TOTAL EXPENSES	551,635.85	47,856.79	91.3	569,282.45	575,900.00	334,373.83	41.9
TOTAL FUND REVENUES	595,735.84	49,317.47	(91.7)	601,342.48	603,445.00	455,632.48	(24.4)
TOTAL FUND EXPENSES	551,635.85	47,856.79	91.3	569,282.45	575,900.00	334,373.83	41.9
SURPLUS (DEFICIT)	44,099.99	1,460.68	(96.6)	32,060.03	27,545.00	121,258.65	340.2

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: COMPOST SITE ENTERPRISE FUND
FOR 9 PERIODS ENDING SEPTEMBER 30, 2022

DEPARTMENT DESCRIPTION	SEPTEMBER	SEPTEMBER	%	FISCAL	ANNUAL	FISCAL	%
	BUDGET	ACTUAL	VARI- ANCE	YEAR-TO-DATE BUDGET	BUDGET	YEAR-TO-DATE ACTUAL	VARI- ANCE
REVENUES							
COMPOST SITE ENTERPRISE FUND	20,136.69	13,251.98	(34.1)	101,229.93	131,640.00	120,718.24	(8.2)
TOTAL REVENUES	20,136.69	13,251.98	(34.1)	101,229.93	131,640.00	120,718.24	(8.2)
EXPENSES							
COMPOST SITE ENTERPRISE FUND	8,824.22	14,117.42	(59.9)	79,417.34	105,890.00	49,088.03	53.6
TOTAL EXPENSES	8,824.22	14,117.42	(59.9)	79,417.34	105,890.00	49,088.03	53.6
TOTAL FUND REVENUES	20,136.69	13,251.98	(34.1)	101,229.93	131,640.00	120,718.24	(8.2)
TOTAL FUND EXPENSES	8,824.22	14,117.42	(59.9)	79,417.34	105,890.00	49,088.03	53.6
SURPLUS (DEFICIT)	11,312.47	(865.44)	(107.6)	21,812.59	25,750.00	71,630.21	178.1

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

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MUNICIPAL REPORT TOTALS
FOR 9 PERIODS ENDING SEPTEMBER 30, 2022

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	%	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
TOTAL MUNICIPAL REVENUES	22,509,185.63	204,476.80	(99.0)	23,013,918.11	23,178,251.16	(25.9)
TOTAL MUNICIPAL EXPENSES	23,504,531.58	5,013,183.30	78.6	25,217,142.26	15,617,712.61	39.6
SURPLUS (DEFICIT)	(995,345.95)	(4,808,706.50)	383.1	(2,203,224.15)	1,560,538.55	(158.7)

BEVERAGE OPERATOR LICENSES

1. Hall, Leslie D.
2. Homan, Stephen J.
3. LaCrosse, Zachary M.

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of Applicant:

Andrea Buboltz - Destination Sturgeon Bay

Name of Event:

Thrills & Chills on Madison

Contact Phone #:

920-743-6246

Date(s) of Event:

10/29/2022

Time:

11am-3pm

Estimated # of Attendees:

500

Specific Location:

Madison AveSee map attached

- ☒ Attach map of requested street closure area including barricades location, tent/booth location, or any street obstruction. The map must be in final form.
- ☒ Attach Certificate of Insurance with the City listed as ADDITIONAL INSURED. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - As required by the State of Wisconsin.
- ☒ Temporary Beer and/or Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (If applicable.)
- ☒ Hold Harmless Agreement has been signed of Officer(s) of Event/Organization.
- ☒ Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.
- ☒ If tents larger than 20 x 20 are used, must agree to contact the Fire Department for inspection, prior to event.

What arrangements are made for clean up?

Contract with City

Other comments or explanation:

Signature of Responsible Party:

Andrea Buboltz

Address:

36 S. 3rd Ave - Sturgeon Bay WI

Date Submitted:

9/22/2022**(Street Closure applications may not be submitted/approved more than 90 days in advance of event date.)**

Approval:

Fire Chief:

[Signature]

Date:

9/23/22

Police Chief:

[Signature]

Date:

9-23-22

Comm. Dev:

[Signature]

Date:

9-26-22

Streets/Parks:

[Signature]

Date:

10/3/22

City Clerk:

[Signature]

Date:

9-27-22

Finance Dir:

[Signature]

Date:

9/28/22

City Engineer:

[Signature]

Date:

9-27-22

City Admin:

[Signature]

Date:

9/28/22

Common Council Approval Date:

☐ Copy of Approved Street Closure Application sent to EMS Director.

ADD 2 MORE
BARRICADES AT
ALLEY & DRIVE AS
MARKED ON MAP

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

The undersigned certifies that he or she is a duly authorized agent of DSB, and is duly empowered and authorized to execute this hold harmless and indemnification agreement on behalf of the above referenced party.

The undersigned in consideration of being allowed to use City property to hold an event, which shall encroach in the public right-of-way adjacent to property located at see map attached, do hereby release, acquit, and forever discharge the City of Sturgeon Bay, its officers, agents, and employees (hereinafter known as City), from any and all actions, causes of action, claims, demands, costs, expenses and compensation related to property damages, personal injury or death arising out of any accident or occurrence while maintaining said encroachment in the public right-of-way. The undersigned further agrees to hold harmless and defend the City from any claims or actions arising from said event as an encroachment in the public right-of-way.

The undersigned agrees that as a condition of the City approving the use as an encroachment in the public right-of-way, it will maintain usage, and continue to provide a minimum of six foot unobstructed area for public use and passage in said public right-of-way.

Dated this 22 day of September, 2022

By: _____

Exec. Director

By: _____

Events Director

**CITY OF STURGEON BAY
AGREEMENT FOR REIMBURSEMENT OF EXPENSES**

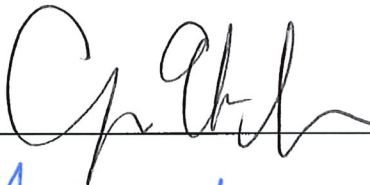
WHEREAS the City of Sturgeon Bay has created Section 3.035 of the Municipal Code authorizing the City Clerk - Treasurer to charge for reimbursement of legal, consulting, incidental, and special events expenses incurred on behalf of and/or for the benefit of third parties for services rendered by the City of Sturgeon Bay;

AND WHEREAS the undersigned has requested services and/or authorizations of the City of Sturgeon Bay which will result in the necessity to incur legal, consulting, incidental, or special event expenses on behalf of the undersigned or in consideration of the request submitted by the undersigned;

NOW, THEREFORE, IT IS AGREED that the undersigned will reimburse the City of Sturgeon Bay by providing payment to the City Clerk - Treasurer within fourteen (14) days of receiving an invoice, for all legal, consulting, incidental, and special event expenses incurred by the City of Sturgeon Bay for the benefit of the undersigned or for the consideration of the request submitted by the undersigned. These expenses are likely to include the following: Planning and engineering review, legal review and document preparation, recording, publication, special events, and miscellaneous expenses.

This Agreement must be signed prior to the initiation of any action by the City of Sturgeon Bay.

Dated: 09/23/2022



Dated: 9/22/22

Andrea Bubone

Company Name (if applicable): Destination Sturgeon Bay

Billing Address: 34 S 3rd Ave

Sturgeon Bay WI 54235

Telephone: 920-743-6246

3.035 - Reimbursement of expenses.

- (1) *[Authorization to charge for reimbursement.]* The city clerk-treasurer is authorized to charge for reimbursement of expenses incurred on behalf of and for the benefit of third parties for services rendered by the city. These reimbursable expenses include, but are not limited to:
- (a) *Legal, consulting, and incidental expenses.* Any expenses associated with service demands related to legal, consulting, and incidental services. These expenses include but are not limited to:
1. Mortgages and related documentation prepared by the city attorney for property transactions.
 2. Drafting and recording of documents for street vacation not initiated by the city.
 3. Drafting of ordinances related to zoning.
 4. Costs associated with annexations.
 5. Recording fees for planned unit developments and related zoning and subdivision actions.
 6. Legal publication, hearing notices, and postage.
 7. Engineering, planning, financial, and related consultants' reviews, studies, and inspections.
 8. Any other fees associated with service demands by third parties not specifically related to general governmental services.
- (b) *Special events expenses.* Any expenses associated with service demands related to special events. These expenses include but are not limited to:
1. Labor, equipment, and materials used before, during and after special events.
 2. Garbage/refuse and recycling pickup and disposal.
 3. Legal services related to event.
 4. Drafting of documents related to event.
 5. Administrative costs associated with service demands related to special events.
 6. Any other fees associated with service demands related to special events.
- (2) *Fees/deposit.*
- (a) *Fees.* Fees can only be charged upon prior notice to the petitioner who must sign an agreement to reimburse prior to initiating action. Prior to initiating any action, the department where petition is initiated shall secure the signed reimbursement agreement from petitioner and forward it to city clerk-treasurer.
- (b) *Deposit.* If reimbursement costs are estimated to be over \$250.00, a deposit in the estimated amount may be required by the city prior to initiating action. Petitioner shall pay for all costs that exceed deposit amount, and petitioner shall be reimbursed if deposit amount exceeds costs.
- (3) *Failure to pay fees.* If the fee is not paid within 30 days of the date of the mailing of the invoice, an additional administrative collection charge of ten percent of the total fee shall be added to the amount due, plus interest shall accrue thereon at the rate of 1.5 percent per month or fraction

thereof until paid. To the extent permitted by law, if the petitioner is the owner of the real estate for which the services are incurred, any delinquent fees shall be extended upon the current or the next tax roll as a special charge against the real estate premises for current services.

(Ord. No. 1040-0500, § 1, 5-16-00; Ord. No. 1088-0303, § 1, 3-4-03)



W Locust Ct

W Locust Ct

N Madison Ave

E Locust Ct

W Maple St

E Maple St

E Maple St

S Neenah Ave

S Neenah Ave

Oregon St

DREVENA I

Alley

I ALLEY

Met National Bank

Exxon

DeJardin Cleaners
Dry cleaner

Greystone Castle

Gallery

Clipper's Mate Salon

Madison Avenue
Wine Shop

Get 'Real' Cafe
Sandwich • \$5

Cut Hut

Hot Tamales
Mexican • \$5

Bayside Bargains

Cellcom

Glas Coffeehouse

Kitchen Barons
Public House

Lawless Coffee -
Sturgeon Bay

Animal Clinic
of Sturgeon Bay

Kitty O'Reilly's Irish Pub

Culligan Water
Conditioning of...

Google



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/22/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Schmitz Insurance, LLC 7153 State Highway 42 57 Sturgeon Bay WI 54235-9490		CONTACT NAME: PHILIP J SCHMITZ PHONE (A/C, No, Ext): 920-473-4400 E-MAIL ADDRESS: Phil@SchmitzInsurance.com FAX (A/C, No): 8153019066	
INSURED Sturgeon Bay Visitor & Convention Bureau, Inc. Destination Sturgeon Bay 36 S 3rd Avenue Sturgeon Bay WI 54235-2292		INSURER(S) AFFORDING COVERAGE INSURER A: West Bend - NSI INSURER B: Travelers Indemnity Company of Connecticut INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 15350 25682	

COVERAGES **CERTIFICATE NUMBER:** 20220922160024453 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	N	N	A615463	07/18/2020	07/18/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Fire Legal Liability \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B		N/A	N	UB5K77609A	05/11/2020	05/11/2021	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Wicked West Side Block Party 10/29/22

CERTIFICATE HOLDER **CANCELLATION**

City of Sturgeon Bay 421 Michigan St Sturgeon Bay WI 54235 Fax: 920-746-2906	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of Applicant:

Andrea Bnoltz - Destination Sturgeon Bay

Name of Event:

Thrills & Chills

Contact Phone #:

920-743-6246

Date(s) of Event:

10/29/2022

Time:

10am - 1pm

Estimated # of Attendees:

700 +

Specific Location:

Downtown Sturgeon BaySee map attached☒

Attach map of requested street closure area including barricades location, tent/booth location, or any street obstruction. The map must be in final form.

☒

Attach Certificate of Insurance with the City listed as ADDITIONAL INSURED. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - As required by the State of Wisconsin.

☒

Temporary Beer and/or Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (If applicable.)

☒

Hold Harmless Agreement has been signed of Officer(s) of Event/Organization.

☒

Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

☒

If tents larger than 20 x 20 are used, must agree to contact the Fire Department for inspection, prior to event.

What arrangements are made for clean up?

Contract with City

Other comments or explanation:

Signature of Responsible Party:

Andrea Bnoltz

Address:

34 S. 3rd Ave Sturgeon Bay WI

Date Submitted:

9/20/2022**(Street Closure applications may not be submitted/approved more than 90 days in advance of event date.)**

Approval:

Fire Chief:

Date:

9-26-22

Police Chief:

Date:

9-26-22

Comm. Dev:

Date:

10-13-22

Streets/Parks:

Date:

9-27-22

City Clerk:

Date:

9/28/22

Finance Dir:

Date:

9-27-22

City Engineer:

Date:

9/28/22

City Admin:

Date:

9/28/22

Common Council Approval Date:

☐

Copy of Approved Street Closure Application sent to EMS Director.

ADD 3 MORE
BARRICADES AT
DEVELOPMENTS +
1 DEBRIS LEFT
AS MARKED ON MAP

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

The undersigned certifies that he or she is a duly authorized agent of OSB, and is duly empowered and authorized to execute this hold harmless and indemnification agreement on behalf of the above referenced party.

The undersigned in consideration of being allowed to use City property to had an event, which shall encroach in the public right-of-way adjacent to property located at see map attached, do hereby release, acquit, and forever discharge the City of Sturgeon Bay, its officers, agents, and employees (hereinafter known as City), from any and all actions, causes of action, claims, demands, costs, expenses and compensation related to property damages, personal injury or death arising out of any accident or occurrence while maintaining said encroachment in the public right-of-way. The undersigned further agrees to hold harmless and defend the City from any claims or actions arising from said event as an encroachment in the public right-of-way.

The undersigned agrees that as a condition of the City approving the use as an encroachment in the public right-of-way, it will maintain usage, and continue to provide a minimum of six foot unobstructed area for public use and passage in said public right-of-way.

Dated this 20 day of September, 2022

By: [Signature] EXEC. DIRECTOR.

By: [Signature]
EVENTS DIRECTOR

**CITY OF STURGEON BAY
AGREEMENT FOR REIMBURSEMENT OF EXPENSES**

WHEREAS the City of Sturgeon Bay has created Section 3.035 of the Municipal Code authorizing the City Clerk - Treasurer to charge for reimbursement of legal, consulting, incidental, and special events expenses incurred on behalf of and/or for the benefit of third parties for services rendered by the City of Sturgeon Bay;

AND WHEREAS the undersigned has requested services and/or authorizations of the City of Sturgeon Bay which will result in the necessity to incur legal, consulting, incidental, or special event expenses on behalf of the undersigned or in consideration of the request submitted by the undersigned;

NOW, THEREFORE, IT IS AGREED that the undersigned will reimburse the City of Sturgeon Bay by providing payment to the City Clerk - Treasurer within fourteen (14) days of receiving an invoice, for all legal, consulting, incidental, and special event expenses incurred by the City of Sturgeon Bay for the benefit of the undersigned or for the consideration of the request submitted by the undersigned. These expenses are likely to include the following: Planning and engineering review, legal review and document preparation, recording, publication, special events, and miscellaneous expenses.

This Agreement must be signed prior to the initiation of any action by the City of Sturgeon Bay.

Dated: _____

09/22/2022

Dated: _____

9/20/22

Company Name (if applicable): _____

Destination Sturgeon Bay

Billing Address: _____

36 S. 3rd Ave

Sturgeon Bay WI 54235

Telephone: _____

920-743-6244

3.035 - Reimbursement of expenses.

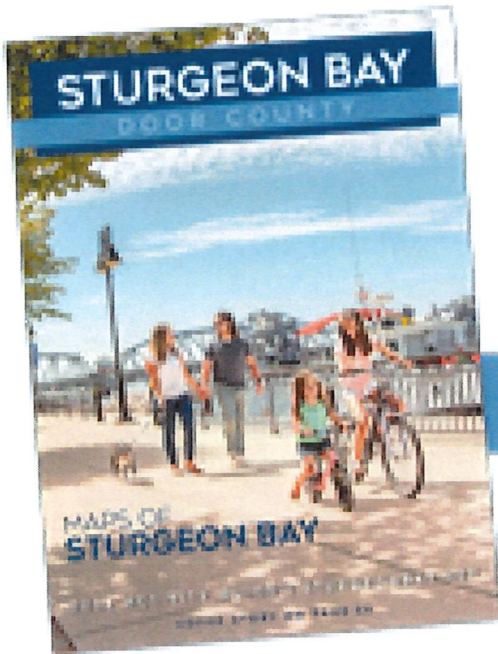
- (1) *[Authorization to charge for reimbursement.]* The city clerk-treasurer is authorized to charge for reimbursement of expenses incurred on behalf of and for the benefit of third parties for services rendered by the city. These reimbursable expenses include, but are not limited to:
- (a) *Legal, consulting, and incidental expenses.* Any expenses associated with service demands related to legal, consulting, and incidental services. These expenses include but are not limited to:
 - 1. Mortgages and related documentation prepared by the city attorney for property transactions.
 - 2. Drafting and recording of documents for street vacation not initiated by the city.
 - 3. Drafting of ordinances related to zoning.
 - 4. Costs associated with annexations.
 - 5. Recording fees for planned unit developments and related zoning and subdivision actions.
 - 6. Legal publication, hearing notices, and postage.
 - 7. Engineering, planning, financial, and related consultants' reviews, studies, and inspections.
 - 8. Any other fees associated with service demands by third parties not specifically related to general governmental services.
 - (b) *Special events expenses.* Any expenses associated with service demands related to special events. These expenses include but are not limited to:
 - 1. Labor, equipment, and materials used before, during and after special events.
 - 2. Garbage/refuse and recycling pickup and disposal.
 - 3. Legal services related to event.
 - 4. Drafting of documents related to event.
 - 5. Administrative costs associated with service demands related to special events.
 - 6. Any other fees associated with service demands related to special events.
- (2) *Fees/deposit.*
- (a) *Fees.* Fees can only be charged upon prior notice to the petitioner who must sign an agreement to reimburse prior to initiating action. Prior to initiating any action, the department where petition is initiated shall secure the signed reimbursement agreement from petitioner and forward it to city clerk-treasurer.
 - (b) *Deposit.* If reimbursement costs are estimated to be over \$250.00, a deposit in the estimated amount may be required by the city prior to initiating action. Petitioner shall pay for all costs that exceed deposit amount, and petitioner shall be reimbursed if deposit amount exceeds costs.
- (3) *Failure to pay fees.* If the fee is not paid within 30 days of the date of the mailing of the invoice, an additional administrative collection charge of ten percent of the total fee shall be added to the amount due, plus interest shall accrue thereon at the rate of 1.5 percent per month or fraction

thereof until paid. To the extent permitted by law, if the petitioner is the owner of the real estate for which the services are incurred, any delinquent fees shall be extended upon the current or the next tax roll as a special charge against the real estate premises for current services.

(Ord. No. 1040-0500, § 1, 5-16-00; Ord. No. 1088-0303, § 1, 3-4-03)

THRILLS & CHILLS**OCTOBER 29, 2022****DOWNTOWN STURGEON BAY****10:00 AM TO 1:00 PM**

Thrills and Chills presented by Quantum PC (<https://quantumpc.com/>) — A day of festive Halloween fun for the entire family! Parade begins at 10 AM from the clocktower and concludes at Martin Park. Activities include make your own trick-or-treat bags, costume parade, haunted house, slime making, and trick-or-treating throughout downtown Sturgeon Bay from 10 am-1 pm.



2022 ACTIVITY GUIDE

REQUEST YOURS NOW

(<https://www.sturgeonbay.net/plan/request-an-activity-guide>)

OCT
29

THRILLS & CHILLS

A day of festive Halloween fun!.

LEARN MORE → ([HTTPS://WWW.STURGEONBAY.NET/EVENTS/SPECIAL-EVENTS/THRILLS-CHILLS](https://www.sturgeonbay.net/events/special-events/thrills-chills))

Jennifer from Destination Sturgeon Bay

How can we help plan your trip to Sturgeon Bay?

Reply to Jennifer



Chat ⚡ by Drift



Bellin Health
Sturgeon Bay

On Deck Clothing
Company
clothing store

DRIVEWAY

Starboard Brewery
Company

Start

Bay Vinyl Records
Record store

Kick Coffee

Inn at Cedar Crossing
American • \$5

Trattoria Dal Santo
Italian • \$5

3rd Avenue

Bliss

Gift shop

Door County Candy
Candy store

The Gnoshery

Door County
Fire Company

Miller Art Museum

Downtown Shell

Holiday Music
4.7 ★ (266)
2-star hotel

Historic Sturgeon
Bay Bridge

Popelka Trenchard
Gallery & Glass Studio

BAY SIDE DOCK CO

Healthy Way Market

Martin Park

Morning Glory
by the Bay
Breakfast

Cherry Poppers
Strip Club

Moravian Church

Tim's Chimney Ck
& Outdoor Se

Louisiana St

N 8th Ave

N 6th Ave

Turning Point
Door County

Christ the King
Holy Nativity...

Michigan St

Sturgeon Bay
Police Department

Market Square
Parking Lot

Door County
Human Resource Dir

Door County Social
Services Department

First Church of
Christ Scientist

S 7th Ave

Pennsylvania St

Papa B's Food Truck

Stone Harbor
Restaurant & Pub

one Harbor
4.4 ★ (972)
3-star hotel

Michigan St

Centerpointe
Yacht Services



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/23/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Schmitz Insurance, LLC 7153 State Highway 42 57 Sturgeon Bay WI 54235-9490	CONTACT NAME: PHILIP J SCHMITZ PHONE (A/C, No, Ext): 920-473-4400 E-MAIL ADDRESS: Phil@SchmitzInsurance.com FAX (A/C, No): 8153019066														
INSURED Sturgeon Bay Visitor & Convention Bureau, Inc. Destination Sturgeon Bay 36 S 3rd Avenue Sturgeon Bay WI 54235-2292	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: West Bend - NSI</td><td>15350</td></tr><tr><td>INSURER B: Travelers Indemnity Company of Connecticut</td><td>25682</td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: West Bend - NSI	15350	INSURER B: Travelers Indemnity Company of Connecticut	25682	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:** 20220923132310834**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			A615463	07/18/2020	07/18/2021	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						Fire Legal Liability \$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO						BODILY INJURY (Per person) \$
	OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			UB5K77609A	05/11/2020	05/11/2021	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <input checked="" type="checkbox"/>	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THRILLS & CHILLS - OCT 29TH 3RD AVE

CERTIFICATE HOLDER**CANCELLATION**City of Sturgeon Bay
421 Michigan St
Sturgeon Bay WI 54235

Fax: 920-746-2906

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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MAYORAL APPOINTMENTS

10/18/22

UTILITY COMMISSION – 7 year term

Steve Christoferson

Steve Christoferson is a resident of Sturgeon Bay and is currently serving on the Sturgeon Bay Utility Commission. Steve is employed at Hatco Corporation.

ORDINANCE NO. _____

An Ordinance to Amend the Sturgeon Bay Comprehensive Plan

WHEREAS, the City of Sturgeon Bay has adopted a comprehensive plan as defined in section 66.1001(1)(a) and 66.1001(2), Wisconsin Statutes; and

WHEREAS, the comprehensive plan may be amended under section 66.1001(4), Wisconsin Statutes; and

WHEREAS, The Plan Commission by a majority vote of the entire commission has adopted a resolution recommending to the Common Council an amendment to the Future Land Use Map of the Comprehensive Plan; and

WHEREAS, The City of Sturgeon Bay has held a public hearing on this amendment, in compliance with the requirements of section 66.1001(4)(d) of the Wisconsin Statutes.

NOW, THEREFORE, BE IT HEREBY RESOLVED the Common Council of the City of Sturgeon Bay, Wisconsin ordains as follows:

SECTION 1: The Future Land Use Map classification of parcel no. 020-0113272522 (A-C) located at 6639, 6663 and 6703 State Highway 42/57 is changed from Agricultural/Rural to Regional Commercial, more particularly described as follows:

A parcel of land located in part of the Northwest Quarter of the Northwest Quarter of Section 13, Township 27 North, Range 25 East, Town of Nasewaupée, Door County, Wisconsin, more fully described as follows.

Commencing at the Northwest Corner of Section 13;
Thence S00°07'18"E coincident with the West line of the Northwest Quarter of Section 13 a distance of 65.59 feet to its intersection with the South right-of-way line for STH 42-57 (Green Bay Road) also being the point of beginning.

Thence S88°40'18"E coincident with said South right-of-way line a distance of 44.54 feet;
Thence S76°18'13"E coincident with said South right-of-way line a distance of 102.39 feet;
Thence S88°42'39"E coincident with said South right-of-way line a distance of 300.00 feet;
Thence S80°10'48"E coincident with said South right-of-way line a distance of 101.12 feet;

Thence S88°42'39"E coincident with said South right-of-way line a distance of 150.00 feet;
Thence N83°41'41"E coincident with said South right-of-way line a distance of 151.33 feet;
Thence S88°42'39"E coincident with said South right-of-way line a distance of 459.01 feet to its intersection with the East line of the Northwest Quarter of the Northwest Quarter of Section 13,
Thence S00°04'21"E coincident with said East line a distance of 1249.52 feet to the Southeast Corner of the Northwest Quarter of the Northwest Quarter of Section 13;
Thence N88°38'55"W coincident with the South line of the Northwest Quarter of the Northwest Quarter of Section 13 a distance of 1302.10 feet to the Southwest Corner of the Northwest Quarter of the Northwest Quarter of Section 13;
Thence N00°07'18"W coincident with the West line of the Northwest Quarter of Section 13 a distance of 1265.16 feet to the point of beginning.

Said parcel of land contains 37.198 acres (1,620,349 square feet) more or less.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

David Ward
Mayor

Attest:

Stephanie L. Reinhardt
City Clerk

ORDINANCE NO. _____

An Ordinance to Rezone Parcel #281-62-10000116
located at the east end of Alabama Place.

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO
ORDAIN AS FOLLOWS:

SECTION 1: The following described property is hereby rezoned from Single Family
Residential (R-1) to Single Family Residential (R-2):

Parcel No. 281-62-10000116 located at the east end of Alabama Place.

A tract of land located in the NW 1/4 of the NE 1/4 of Section 5, Township
27 North, Range 26 East, City of Sturgeon Bay, Door County, Wisconsin
bounded and described as follows:

Commencing at the N. 1/4 corner of said Section, said point also being the
point of beginning of lands to be described; thence S 00°02'11" W – 209.63
feet along the west line of the NW 1/4 of the NE 1/4 ; thence S 89°48'19" E
– 319.00 feet; thence N 00°02'11" E – 209.63 feet to the north line of said
NW 1/4; thence N 89°48'19" W – 319.00 feet along said north line to the N.
1/4 corner of said Section and the point of beginning.

Said parcel contains 1.54 acres.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

David Ward
Mayor

Attest:

Stephanie Reinhardt
City Clerk

ORDINANCE NO. _____

An Ordinance to Rezone Parcel #281-46-65090102 located on the east side of W. Spruce Street and Parcel #281-64-63000101 located at 60 Green Bay Rd.

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: The following described properties, are hereby rezoned from General Commercial (C-1) to Mixed Residential-Commercial (C-5):

Parcel No. 281-46-65090102 located on the east side of W. Spruce St.

Description:

A tract of land located in the Northwest one-quarter of the Southeast one-quarter of Section 7, Township 27 North, Range 26 East, City of Sturgeon Bay, Door County, Wisconsin and more particularly described as follows.

Lot 2 and the West 10 feet of Lot 1, Block 9, Sorenson's Addition to the City of Sturgeon Bay, excepting therefrom that portion of said Lot 2 of Block 9 conveyed for highway purposes as described in Volume 19 of Miscellaneous, Page 632 in the office of the Register of Deeds for Door County, Wisconsin.

Parcel No. 281-64-63000101 located at 60 Green Bay Rd.

Description:

A tract of land located in the Southwest one-quarter of the Southeast one-quarter (Subdivision 63 of the Assessor's Map of the City of Sturgeon Bay) of Section 7, Township 27 North, Range 26 East, City of Sturgeon Bay, Door County, Wisconsin, being a part of Lot 1 of said Subdivision 63 and more particularly described as follows.

Beginning at the Southeast corner of Lot 10, Block 10, in Sorenson's Addition to the City of Sturgeon Bay; thence West a distance of 202.1 feet along the South line of Lots 10 and 11, Block 2 and Lots 1 and 2, Block 9 of Sorenson's Addition to the City of Sturgeon Bay to a point on the Eastside of Lansing Avenue; thence Southerly along the Eastside of Lansing Avenue to the centerline of old Wisconsin State Highway 42/57 (now known as Green Bay Road); thence Northeasterly along the centerline of said road to

a point where the East line of Lot 10, Block 10, of Sorenson's Addition extended south intersects the centerline of old Wisconsin State Highway 42/57 (now known as Green Bay Road); thence North along said extension of the East line of Lot 10, Block 10 of Sorenson's Addition, to the point of beginning and excepting therefrom those portions of the above tract conveyed for highway purposes.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

David Ward
Mayor

Attest:

Stephanie Reinhardt
City Clerk

RESOLUTION

WHEREAS, the Common Council of the City of Sturgeon Bay has determined that it is in the best interests of the City of Sturgeon Bay to establish a new fence permit fee.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Sturgeon Bay hereby adopts the following fees:

<u>Type</u>	<u>Fee</u>
Fence Permit –	\$50.00

* * * * *

Introduced by_____.

Moved by Alderperson _____, seconded by Alderperson _____, that said resolution be adopted.

Passed by the Council on the _____ day of _____, 2022.

EXECUTIVE SUMMARY

DATE: September 22, 2022

TITLE: Fee for Fence Permits

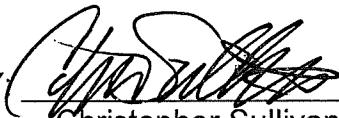
BACKGROUND: Early this year the City adopted a fence ordinance under section 15.094 which regulates the constructions of new fences. Individuals will have to obtain a fence permit through the community development office prior to construction. Since this does require review of plans and site inspections it is appropriate to require a fee for this permit.

We believe that the time spent on each permit is approximately 1 hour to complete the review, conduct a site inspection, and file the approved document. A similar process is utilized for the sign permits which has a permit fee of \$50.00. At this time, we are recommending the fee for the fence permit also be \$50.00.

FISCAL IMPACT: Based on the number of permits processed this year we are expecting to process approximately 15+ permits per year (~\$750.00).

RECOMMENDATION: Adopt a \$50.00 fence permit fee.

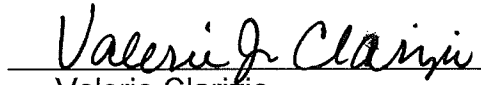
SUBMITTED BY:



Christopher Sullivan-Robinson
Planner / Zoning Administrator

9/22/22
Date

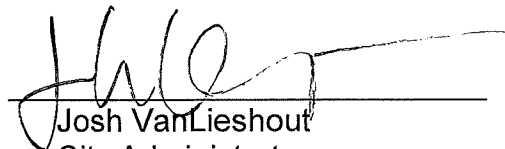
REVIEWED BY:



Valerie Clarizio
Finance Director

9/22/22
Date

REVIEWED BY:



Josh VanLieshout
City Administrator

9/22/22
Date