



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, JULY 6, 2021
6:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
DAVID J WARD, MAYOR**

1. Call to order.
 2. Pledge of Allegiance.
 3. Roll call.
 4. Adoption of agenda.
 5. Public Comment on agenda items only.
 6. Presentation re: Door County Grain Elevator Update.
 7. Consideration of the following bills: General Fund – \$72,668.70, Capital Fund - \$120,866.39, Cable TV - \$5,205.83, TID #4 - \$18,501.56 Solid Waste Enterprise Fund - \$9,434.69 and Compost Site Enterprise Fund - \$193.70 for a grand total of \$226,870.87. [roll call]
 8. **CONSENT AGENDA**
- * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
- * a. Approval of 6/15/21 regular Common Council minutes.
- * b. Place the following minutes on file:
- (1) Police & Fire Commission – 4/7/21
 - (2) Community Protection & Services Committee – 5/6/21
 - (3) Amended Local Arts Board – 5/12/21
 - (4) Joint Parks & Recreation Committee/Board – 5/26/21
 - (5) Board of Review – 6/8/21
 - (6) Police & Fire Commission – 6/8/21
 - (7) Finance/Purchasing & Building Committee – 6/8/21
 - (8) Local Arts Board – 6/9/21
 - (9) Aesthetic Design & Site Plan Review Board – 6/14/21
 - (10) Joint Review Board – 6/23/21
 - (11) Joint Parks & Recreation Committee/Board – 6/23/21
 - (12) Parking & Traffic Committee – 6/28/21
- * c. Place the following reports on file:
- (1) Police Department Report – May 2021
 - (2) Fire Department Report – May 2021
- * d. Consideration of: Approval of Beverage Operator's licenses.

- * e. Consideration of: Approval of Temporary Class B Beer licenses for Door County Historical Society and Forestville Maplewood Lions Club.
 - * f. Consideration of: Approval of Temporary Class B Wine license for Nicolet National Foundation.
 - * g. Consideration of: Approval of Temporary Class B Beer & Wine license for Sunshine Resources of Door County and Another Century LLC.
 - * h. Consideration of: Class B Beer license for The Salty Seagull Miniature Golf LLC.
 - * i. Consideration of: Approval of Combination Class B Beer & Liquor license to Nightingale SC LLC.
 - * j. Consideration of: Approval of request for exception to noise ordinance from Door County Fair.
 - * k. Consideration of: Approval of Street Closure Application for Destination Sturgeon Bay for Sidewalk Sales.
 - * l. Consideration of: Approval of Street Closure Application for Destination Sturgeon Bay for Sturgeon Bay Under the Stars.
 - * m. Finance/Purchasing & Building Committee recommendation re: Approve the consulting services agreement with Robert W. Baird for TID #5 project plan in the amount of \$6,750.
 - * n. Community Protection & Services Committee recommendation re: Approve the addition to the Public Alcohol Consumption Area as noted in the crosshatch section on the attached map.
9. Mayoral Appointments.
 10. Second reading of ordinance re: Repeal and recreate Section 3.03(1)(a) and (4) of the Municipal Code – Payment of bills.
 11. Second reading of ordinance re: Repeal and recreate Section 1.08(1)(a) of the Municipal Code – Salaries of Elected Officials.
 12. Second reading of ordinance re: Repeal and recreate Section 5.01 of the Municipal Code – Composition.
 13. Second reading of ordinance re: Repeal and recreate Section 10.02 of the Municipal Code – Carrying a concealed weapon prohibited.
 14. First reading of ordinance re: Repeal and recreate Section 7.12 of the Municipal Code - Bicycles, Play Vehicles and In-line skates and accept related Community Protection & Services recommendation.
 15. First reading of ordinance re: Rezone property located at 537 North 8th Avenue from General Commercial (C-1) to Mixed Commercial-Residential (C-5) and accept related City Plan Commission recommendation.
 16. Finance/Purchasing & Building recommendation re: Accept the Development Agreement parameters with S. C. Swiderski for the Sunset School Redevelopment.
 17. City Plan Commission recommendation re: Approval of Preliminary Planned Unit Development for Northpointe Development Corp. to develop a 53 unit multiple family dwelling, located on Development Site A of the West Waterfront Redevelopment Area on the north side of E. Maple Street, subject to the units not being used for short-term rentals/tourist rooming houses provided such restriction is legal per City Attorney.
 18. City Administrator report.

19. Mayor's report.
20. Convene in closed session in accordance with the following exemption: Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)
- a. Consideration of: Tax Incremental Financing assistance for WWP Development, LLP proposed development within Tax Increment District #4 (West Waterfront Redevelopment Area).
- b. Consideration of: Development Agreement with Northpoint Development Corp. for the Breakwater Residences.
- c. Consideration of: Purchase of Property –Parcel #281-68-18000607B – S. Hudson Avenue.
- Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.
21. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 7-2-21

Time: 12:00 pm

By: Raunie S.

NOTE: COUNCIL CHAMBERS WILL BE OPEN TO THE PUBLIC TO OBSERVE AND RENDER PUBLIC COMMENT ON AGENDA ITEMS ONLY. THE MEETING WILL BE LIVESTREAMED AT <https://sbtv.viebit.com/> AND CABLE ACCESS CHANNEL 988.

CITY OF STURGEON BAY
GENERAL PROCEDURES FOR PUBLIC COMMENT AT COMMON COUNCIL MEETINGS

Any citizen requesting to address the Council during the public comment portion of the meeting:

- Must fill out a "Request to Comment" form and turn it in to the City Clerk or Mayor PRIOR to the start of the meeting. Name and address must be filled in. Indicate the agenda item number that you are planning to provide public comment on. Public Comment will be restricted to Agenda Items only.
- Individuals will have a maximum of three (3) minutes to address the Council. A total of 30 minutes will be allotted to Public Comment per meeting, unless the Council body agrees to extend the time. The extensions will be 15 minute additional increments.
- Priority will be given to City residents.
- The speaker shall not engage in personal attacks against the Mayor, Council members, City staff or its representatives and remain courteous and respectful. The Council/Committee requests that all comments and interactions between those present be conducted in a constructive and respectful manner. Anyone acting in a disruptive or disrespectful manner will be asked to leave the meeting by the person presiding at the meeting.
- The Mayor/Chair may ask questions of the speaker for clarification purposes.
- The Mayor/Chair may allow, at his discretion, Council/Committee members or staff to respond to the speaker's comment. However, dialogue will not ensue.
- The Mayor/Chair may refer the matter to a committee or to the City Administrator for further follow up as needed.

IF EVERYONE ABIDES BY THESE GUIDELINES, OUR MEETINGS WILL MOVE ALONG SMOOTHLY AND BUSINESS WILL BE CONDUCTED IN AN EFFICIENT AND TIMELY MANNER. YOUR COOPERATION WILL BE APPRECIATED BY ALL PRESENT AT THE MEETING.

PLEASE NOTE THAT LETTERS WILL NOT BE READ INTO THE RECORD AS PUBLIC COMMENT. ONLY LETTERS RECEIVED FOR A PUBLIC HEARING WILL BE READ INTO THE RECORD.

NOTE: IF TOPICS THAT WILL GENERATE SIGNIFICANT POTENTIAL FOR PUBLIC COMMENT APPEAR ON THE COUNCIL AGENDA, A PUBLIC HEARING WILL TAKE PLACE PRIOR TO THE COUNCIL MEETING.

RESPECTFULLY,
MAYOR DAVID J. WARD

REVISED: 6/2/20

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

7.

INVOICES DUE ON/BEFORE 07/06/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
GENERAL FUND				
LIABILITIES				
04696	DOOR COUNTY TREASURER	ANNUAL ACREAGE-MFL PAYMENT	01-000-000-24310	2.12
R0001693	KYLE CARPENTER	SHELTER RESERVE REFND/CARPENTR	01-000-000-46310	94.00
R0001693		SHELTER RESERVE REFND/CARPENTR	01-000-000-24214	4.70
R0001693		SHELTER RESERVE REFND/CARPENTR	01-000-000-24215	0.47
R0001694	KATHY LEFEBVRE	SHELTER FEE REFND/LEFEBVRE	01-000-000-46310	77.00
R0001694		SHELTER FEE REFND/LEFEBVRE	01-000-000-24214	3.85
R0001694		SHELTER FEE REFND/LEFEBVRE	01-000-000-24215	0.39
TOTAL LIABILITIES				182.53
TOTAL GENERAL FUND				182.53
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	05/21 TRAFFIC MATTERS	01-110-000-55010	1,282.50
TOTAL				1,282.50
TOTAL LAW/LEGAL				1,282.50
CITY CLERK-TREASURER				
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	POST ITS	01-115-000-51950	7.51
TOTAL				7.51
TOTAL CITY CLERK-TREASURER				7.51
ADMINISTRATION				
17700	QUILL CORPORATION	1 HP305A YELLOW TONER	01-120-000-51950	126.99
17700		1 HP305A MAGENTA TONER	01-120-000-51950	126.99
TOTAL				253.98
TOTAL ADMINISTRATION				253.98
COMPUTER				
03101	CDW GOVERNMENT, INC.	1 LENOVO COMPUTER/FIRE	01-125-000-55550	595.00
03101		ADOBE STANDARD/SPETZ	01-125-000-55550	262.00
TOTAL				857.00
TOTAL COMPUTER				857.00
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISALS	07/21 CONTRACT	01-130-000-55010	4,916.67
TOTAL				4,916.67

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CITY OF STURGEON BAY
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INVOICES DUE ON/BEFORE 07/06/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL CITY ASSESSOR				4,916.67
BUILDING/ZONING CODE ENFORCEMENT				
23617	DATCP	WEIGHTS AND MEASURES	01-140-000-58700	6,000.00
TOTAL				6,000.00
TOTAL BUILDING/ZONING CODE ENFORCEMENT				6,000.00
MUNICIPAL SERVICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	05/21 CHAD CELL SVC	01-145-000-58250	25.81
TOTAL				25.81
TOTAL MUNICIPAL SERVICES ADMIN.				25.81
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	05/21 STEVE CELL SVC	01-150-000-58250	32.80
03133		05/21 MIKE CELL SVC	01-150-000-58250	36.40
14939	NORTHERN SAFETY CO., INC.	SAFETY VESTS	01-150-000-54999	189.72
17700	QUILL CORPORATION	OFFICE SUPPLIES	01-150-000-51950	55.32
17700		8 TAB DIVIDERS	01-150-000-51950	36.87
TOTAL				351.11
TOTAL PUBLIC WORKS ADMINISTRATION				351.11
CITY HALL				
03159	SPECTRUM	05/21 FIRE CABLE SVC	01-160-000-58999	142.25
19275	SHERWIN WILLIAMS	PAINT	01-160-000-51850	189.35
19880	STURGEON BAY UTILITIES	1227 EGG HARBOR RD	01-160-000-56150	74.21
19880		1227 EGG HARBOR RD	01-160-000-58650	9.83
19880		421 MICHIGAN STREET	01-160-000-56150	3,031.96
19880		421 MICHIGAN STREET	01-160-000-58650	196.22
23730	WPS	06/21 1227 EGG HARBOR RD	01-160-000-56600	18.15
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-160-000-55300	391.30
WARNER		BATH TISSUE	01-160-000-51850	42.67
TOTAL				4,095.94
TOTAL CITY HALL				4,095.94
GENERAL EXPENDITURES				
08167	GANNETT WISCONSIN NEWSPAPERS	ORD 1381 PUBLICATION	01-199-000-57450	62.98
08167		ORD 1383 PUBLICATION	01-199-000-57450	59.03

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INVOICES DUE ON/BEFORE 07/06/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
08167		03/31 COUNCIL MINUTES	01-199-000-57450	92.00
08167		04/21 COUNCIL MINUTES	01-199-000-57450	93.32
08167		ORD 1382 PUBLICATION	01-199-000-57450	258.83
08167		BID ADVERT PROJECT 2103	01-199-000-57450	64.74
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	12 CASES COPY PAPER	01-199-000-55650	436.44
US BANK	US BANK EQUIPMENT FINANCE	06/21 FIRE COPIER	01-199-000-55650	97.00
US BANK		06/21 COPY OVERAGE	01-199-000-55650	5.02
TOTAL				1,169.36
TOTAL GENERAL EXPENDITURES				1,169.36
POLICE DEPARTMENT				
15890	PACK AND SHIP PLUS	EVIDENCE TO CRIME LAB	01-200-000-57250	12.70
TOTAL				12.70
TOTAL POLICE DEPARTMENT				12.70
PATROL BOAT				
PATROL BOAT				
02206	BAY MARINE	PATROL BOAT FUEL	01-205-000-51650	407.09
02206		PATROL BOAT FUEL	01-205-000-51650	243.91
TOTAL PATROL BOAT				651.00
TOTAL PATROL BOAT				651.00
POLICE DEPARTMENT/PATROL				
01766	AURORA MEDICAL GROUP	PRE EMPLOY SCREEN/CSO TEBON	01-215-000-57100	271.00
02329	JOE BILODEAU	TRAINING MEAL EXPNS/BILODEAU	01-215-000-55600	46.24
03133	CELLCOM WISCONSIN RSA 10	05/21 CRADLEPOINT PORT SEC CAM	01-215-000-58999	52.97
04575	DOOR COUNTY HARDWARE	CHAIN/LOCK-CSO	01-215-000-54999	74.30
04696	DOOR COUNTY TREASURER	05/21 FUEL CHARGES	01-215-000-51650	3,450.57
19880	STURGEON BAY UTILITIES	SUNSET PRK BT LAUNCH	01-215-000-56150	12.43
19880		110 S NEENAH AVE CAMERA	01-215-000-56150	9.81
19880		724 SHORECREST RD CAMERA	01-215-000-56150	9.02
ALBERTSO	JASON ALBERTSON	MEAL EXPENSE REIMB/ALBERTSON	01-215-000-55600	99.96
BAYCOM	BAYCOM INC	CF-31 DOCKING STATION/SQ 10	01-215-000-58600	529.00
HAJNY	JOHN HAJNY	BOOT REIMBURSE/HAJNY	01-215-000-52900	91.00
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	INVESTIGATOR VEH MAINTENANCE	01-215-000-58600	148.88
JIM FORD		SQUAD 80 MAINTENANCE	01-215-000-58600	256.92
JIM FORD		SQUAD 50 MAINTENANCE	01-215-000-58600	53.90
JIM FORD		CSO VEHICLE MAINTENANCE	01-215-000-58600	61.00
JIM FORD		SQUAD 40 MAINTENANCE	01-215-000-58600	1,111.42
JIM FORD		SQUAD 80 MAINTENANCE	01-215-000-58600	43.40
JIM FORD		SQUAD 40 MAINTENANCE	01-215-000-58600	281.66
JIM FORD		SQUAD 60 MAINTENANCE	01-215-000-58600	43.40
JIM FORD		SQUAD 60 MAINTENANCE	01-215-000-58600	379.94
PSYCH	PSYCHEMEDICS CORPORATION	PRE EMPLOY SCREEN/CSO TEBON	01-215-000-57100	32.50
R0000608	AUTO ZONE, INC	SPEED BOARD BATTERY	01-215-000-54999	92.33

INVOICES DUE ON/BEFORE 07/06/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL				7,151.65
TOTAL POLICE DEPARTMENT/PATROL				7,151.65
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS RISK SOLUTIONS	05/21 CONTRACT FEE	01-225-000-57950	105.00
TOTAL				105.00
TOTAL POLICE DEPT. / INVESTIGATIONS				105.00
FIRE DEPARTMENT				
04696	DOOR COUNTY TREASURER	05/21 FUEL	01-250-000-51650	1,566.62
15890	PACK AND SHIP PLUS	SHIPPING	01-250-000-54999	6.11
16570	PIONEER FIRE COMPANY	UNIFORMS	01-250-000-52900	236.00
19880	STURGEON BAY UTILITIES	1227 EGG HARBOR RD	01-250-000-56675	6.22
19880		92 E MAPLE STREET	01-250-000-56675	6.24
19880		MARTIN PARK RESTROOM	01-250-000-56675	6.22
19880		421 MICHIGAN STREET	01-250-000-56675	133.25
19880		TRUCK FILL	01-250-000-56675	46.28
19880		MEM FLD WARMING HOUSE	01-250-000-56675	49.73
19880		CITY GARAGE	01-250-000-56675	49.73
19880		GARLAND PARK	01-250-000-56675	6.22
19880		SUNSET CONSN CNTR	01-250-000-56675	49.73
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	15.54
19880		OTUMBA PARK	01-250-000-56675	6.22
19880		WEST SIDE FIRE STATION	01-250-000-56675	49.73
19880		WEST SIDE FIRE STATION	01-250-000-56150	100.63
19880		WEST SIDE FIRE STATION	01-250-000-58650	100.43
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	6.22
19880		38 S NEENAH AVE RESTROOM	01-250-000-56675	31.08
19880		WEST SIDE BALLFLD LITES	01-250-000-56675	31.08
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	49.73
19880		FIRE TRAINING SITE	01-250-000-56675	6.22
19880		FIRE TRAINING SITE	01-250-000-56150	8.24
19880		QUINCY ST BALLFLD	01-250-000-56675	49.73
19880		212 W LOCUST ST	01-250-000-56675	6.22
19880		10 PENNSYLVANIA ST DOCK	01-250-000-56675	15.54
19880		1ST AVE MARINA/RESTROOM	01-250-000-56675	49.73
19880		KENTUCKY ST CITY PRK RAMP	01-250-000-56675	6.22
19880		KENTUCKY ST CITY MARINA	01-250-000-56675	49.73
19880		SIGN SHED	01-250-000-56675	6.22
19880		CHERRY BLOSSOM	01-250-000-56675	15.54
23730	WPS	06/21 656 S OXFORD-WS FIRE	01-250-000-56600	46.54
VIKING	VIKING ELECTRIC SUPPLY, INC	BRACING	01-250-000-51405	105.72
TOTAL				2,918.66
TOTAL FIRE DEPARTMENT				2,918.66

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CITY OF STURGEON BAY
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INVOICES DUE ON/BEFORE 07/06/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
STREET SWEEPING				
MACQUEEN	MACQUEEN EQUIPMENT, LLC	ALARM SWITCH	01-330-000-51400	220.54
MACQUEEN		FREIGHT	01-330-000-51400	15.34
TOTAL				235.88
TOTAL STREET SWEEPING				235.88
ROADWAYS/STREETS				
04545	DOOR COUNTY COOPERATIVE/NAPA	GRASS SEED	01-400-000-54999	119.50
19860	STURGEON BAY SAND & GRAVEL	QUARRY WASH	01-400-000-52500	67.07
19860		QUARRY WASH	01-400-000-52200	70.49
TOTAL				257.06
TOTAL ROADWAYS/STREETS				257.06
STREET SIGNS AND MARKINGS				
04696	DOOR COUNTY TREASURER	SIGNS	01-420-000-52550	953.95
TOTAL				953.95
TOTAL STREET SIGNS AND MARKINGS				953.95
CURB/GUTTER/SIDEWALK				
10750	PREMIER CONCRETE INC	CONCRETE	01-440-000-51200	334.00
TOTAL				334.00
TOTAL CURB/GUTTER/SIDEWALK				334.00
STREET MACHINERY				
04545	DOOR COUNTY COOPERATIVE/NAPA	CASE GREASE	01-450-000-52150	79.96
04545		OIL FILTER/DURABLEND	01-450-000-52150	49.44
04545		AIR FILTER	01-450-000-53000	10.89
04545		GREASE	01-450-000-53000	39.98
04545		TOGGLE SWITCH	01-450-000-53000	77.31
04603	HALRON LUBRICANTS INC	USED OIL PICKUP FEE 350 G	01-450-000-51650	52.50
04696	DOOR COUNTY TREASURER	05/21 523.7G FUEL	01-450-000-51650	1,429.18
04696		05/21 676.31G DSL FUEL	01-450-000-51650	1,965.36
06012	FASTENAL COMPANY	HEAT SHRINK	01-450-000-52150	11.91
11545	MAPLE STREET SIGN CO.	VAC TRUCK DECALS	01-450-000-53000	223.50
13150	MASTERCRAFT WELDING SYSTEM	4', 1 1/4" ROUND BAR	01-450-000-54999	30.00
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	SOAP	01-450-000-52150	23.97
QUALITY	QUALITY TRUCK CARE CENTER INC	FLAPS	01-450-000-53000	31.50
SWIDERSK	SWIDERSKI EQUIPMENT, INC	BUCKET TEETH	01-450-000-53000	96.04
SWIDERSK		FLEX PINS	01-450-000-53000	44.31
SWIDERSK		SHIPPING	01-450-000-53000	12.07
TOTAL				4,177.92

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CITY OF STURGEON BAY
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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL STREET MACHINERY				4,177.92
CITY GARAGE				
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	8.24
19880		CITY GARAGE	01-460-000-56150	697.33
19880		CITY GARAGE	01-460-000-58650	75.59
AUDIO	AUDIO ELECTRONICS	ELECTRICAL REPAIRS/DPW SHOP	01-460-000-58999	120.00
VIKING	VIKING ELECTRIC SUPPLY, INC	LIGHTS	01-460-000-54999	152.17
TOTAL				1,053.33
TOTAL CITY GARAGE				1,053.33
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE	01-499-000-58000	8.83
19880		1536 EGG HRBR RD TRFFC LITE	01-499-000-58000	21.70
19880		1025 N 14TH/EGG HRBR TRFF LITE	01-499-000-58000	25.03
19880		2 TRFFC WARNING LIGHTS	01-499-000-58000	5.50
19880		MADISON AVE WS TRFFIC LITES	01-499-000-58000	122.41
19880		342 ORNAMENTAL ST LIGHTS	01-499-000-58000	3,912.72
19880		385 OVERHEAD ST LIGHTS	01-499-000-58000	6,801.70
19880		S LANSING/W WALNUT SIGN	01-499-000-58000	7.69
19880		1ST AVE EAST SIDE DOCK	01-499-000-58000	24.46
19880		OLD HWY RD SIGN	01-499-000-58000	10.00
BLAKECIH	BLAKE CIHLAR	SAFETY CLOTHING REIMB/B CIHLAR	01-499-000-56800	117.93
TOTAL				11,057.97
TOTAL HIGHWAYS - GENERAL				11,057.97
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	05/21 MIKE CELL SVC	01-500-000-58250	36.40
03133		05/21 CELL SVC	01-500-000-58250	25.81
11545	MAPLE STREET SIGN CO.	PARK PROGRAM BANNERS	01-500-000-52250	1,003.62
23830	WOLTER ENGRAVING	NAME PLATE/PATTI QUINN	01-500-000-51950	16.30
BIRCH	BIRCH CREEK MUSIC PERFORMANCE	FARM MARKET MUSICAL PERFORMNCE	01-500-000-52250	300.00
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	ENVELOPES/HARMONY	01-500-000-52250	8.60
INFOSEND	INFOSEND, INC	SPRING NEWSLETTER	01-500-000-57450	795.06
R0000807	MARK THIEDE	SOUND & SETUP MOVIES IN PARK	01-500-000-52250	1,950.00
TOTAL				4,135.79
TOTAL PARK & RECREATION ADMIN				4,135.79
PARKS AND PLAYGROUNDS				
03025	CAPTAIN COMMODOES INC	DOG PARK PORT A POTTI RENTAL	01-510-000-58999	90.00
04545	DOOR COUNTY COOPERATIVE/NAPA	LT KIT	01-510-000-53000	69.99

DATE: 06/29/1921
TIME: 14:56:08
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/06/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
04575	DOOR COUNTY HARDWARE	KEYS	01-510-000-52700	12.95
04575		FLAGGING TAPE	01-510-000-51750	2.39
04575		MOUNTING TAPE	01-510-000-53000	8.99
04575		FASTENERS	01-510-000-52100	2.04
04575		FASTENERS	01-510-000-52100	-2.04
04575		POWER BITS/PRUNER	01-510-000-52700	49.75
04575		TROWEL	01-510-000-52700	12.99
04696	DOOR COUNTY TREASURER	05/21 650.43G FUEL	01-510-000-51650	1,775.02
04696		05/21 6.09G DSL FUEL	01-510-000-51650	17.70
08225	HERLACHE SMALL ENGINE	BAR OIL	01-510-000-52700	30.00
12100	LAMPERT YARDS INC	2 2X6 TREATED BOARDS	01-510-000-51800	61.44
19880	STURGEON BAY UTILITIES	MICHIGAN ST CHARGING STATION	01-510-000-56150	57.31
19880		MARTIN PARK	01-510-000-56150	66.47
19880		MARTIN PARK RESTROOM	01-510-000-58650	38.17
19880		MEM FLD WARMING HOUSE	01-510-000-56150	74.21
19880		MEM FLD WARMING HOUSE	01-510-000-58650	302.17
19880		GARLAND PARK	01-510-000-56150	9.22
19880		GARLAND PARK	01-510-000-58650	20.03
19880		SUNSET CONSN CNTR	01-510-000-56150	105.17
19880		SUNSET CONSN CNTR	01-510-000-58650	71.06
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	75.07
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	46.96
19880		OTUMBA PARK	01-510-000-56150	24.72
19880		OTUMBA PARK	01-510-000-58650	31.37
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	6.22
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	116.90
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	21.54
19880		JAYCEES BALLFLD STAND	01-510-000-56150	9.22
19880		3RD AVE POWER PANEL	01-510-000-56150	8.24
19880		421 MICHIGAN ST FLAG LIGHT	01-510-000-56150	26.77
19880		S 14TH AVE MEM FLD PRK LOT	01-510-000-56150	8.24
19880		WEST SIDE BALLFLD LITES	01-510-000-58650	19.65
19880		MEM FLD COMPLEX	01-510-000-56150	175.63
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	81.64
19880		OTUMBA PARK WLKWAY	01-510-000-56150	10.87
19880		QUINCY ST BALLFLD	01-510-000-58650	27.00
19880		SIGN SHED	01-510-000-56150	14.09
19880		SIGN SHED	01-510-000-58650	17.76
19880		CHERRY BLOSSOM	01-510-000-56150	31.46
19880		CHERRY BLOSSOM	01-510-000-58650	30.33
22800	WALMART	OFFICE SUPPLIES	01-510-000-54999	39.73
23730	WPS	06/21 335 S 14TH AVE-MEM FLD	01-510-000-56600	49.01
DREWPRIC	DREW PRICE	SEASONAL SAFETY BOOT/PRICE	01-510-000-56800	62.50
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	OIL	01-510-000-53000	126.45
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	OIL FILTER	01-510-000-51900	12.66
O'REILLY		VAN BRUSH	01-510-000-53000	21.99
O'REILLY		CARB CLNR	01-510-000-53000	7.96
VIKING	VIKING ELECTRIC SUPPLY, INC	LIGHTS	01-510-000-54999	43.14
WARNER	WARNER-WEXEL WHOLESALE &	TOWELING	01-510-000-51850	31.12
WARNER		CLEANING SUPPLIES	01-510-000-51850	501.88
TOTAL				4,555.15
TOTAL PARKS AND PLAYGROUNDS				4,555.15

INVOICES DUE ON/BEFORE 07/06/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
BALLFIELDS				
BALLFIELDS				
04575	DOOR COUNTY HARDWARE	SNAP BREECHING/BATTING CAGES	01-520-000-54999	17.90
04575		ANODE ROD	01-520-000-54999	69.99
04575		BUSHING/GALV NIPPLE	01-520-000-54999	8.18
04575		ENTRY LEVER	01-520-000-54999	69.99
04575		CREDIT RETURN	01-520-000-54999	-69.99
AUDIO	AUDIO ELECTRONICS	ELECTRICAL REPAIRS/BALLFLD	01-520-000-58999	40.00
TOTAL BALLFIELDS				136.07
TOTAL BALLFIELDS				136.07
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	FASTENERS/BOLTS/DRILL BIT	01-550-000-51850	19.74
04575		FASTENERS	01-550-000-51850	5.50
04575		PROPANE/BASKETBALL NET	01-550-000-51850	26.95
19880	STURGEON BAY UTILITIES	36 S NEENAH PKG LOT LTS	01-550-000-56150	140.22
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	102.05
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	35.15
19880		38 S NEENAH AVE RESTROOM	01-550-000-56150	128.65
19880		38 S NEENAH AVE RESTROOM	01-550-000-58650	271.46
20070	TAPCO	MONTHLY HOST FEE	01-550-000-58999	50.00
23730	WPS	06/21 36 S NEENAH AVE RESTROOM	01-550-000-56600	35.03
AUDIO	AUDIO ELECTRONICS	ELECTRICAL REPAIRS/FISH TABLE	01-550-000-58999	175.00
TOTAL				989.75
TOTAL MUNICIPAL DOCKS				989.75
WATER WEED MANAGEMENT				
04575	DOOR COUNTY HARDWARE	FASTENERS	01-560-000-51400	65.26
22800	WALMART	WATER WEED SUPPLIES	01-560-000-52350	73.19
TOTAL				138.45
TOTAL WATER WEED MANAGEMENT				138.45
WATERFRONT PARKS & WALKWAYS				
04575	DOOR COUNTY HARDWARE	ORTHO TANK SPRAYER	01-570-000-54999	32.99
04575		DOOR HOLD KICK DWN	01-570-000-54999	7.99
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY	01-570-000-56150	8.34
19880		DC MUSEUM PRK LOT	01-570-000-56150	80.07
19880		JUNIPER ST WALKWAY LTS	01-570-000-56150	38.61
19880		JUNIPER ST PRKING LOT	01-570-000-56150	29.08
19880		10 PENNSYLVANIA ST DOCK	01-570-000-58650	132.75
19880		48 KENTUCKY ST WTRFRNT	01-570-000-56150	138.54
19880		1ST AVE MARINA/RESTROOM	01-570-000-56150	329.96
19880		1ST AVE MARINA/RESTROOM	01-570-000-58650	69.54
19880		KENTUCKY ST CITY PRK RAMP	01-570-000-56150	115.96
19880		KENTUCKY ST CITY MARINA	01-570-000-58650	37.56
TOTAL				1,021.39

INVOICES DUE ON/BEFORE 07/06/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL WATERFRONT PARKS & WALKWAYS				1,021.39
EMPLOYEE BENEFITS				
EBC CORP	EMPLOYEE BENEFITS CORPORATION	06/21 COBRA/FSA/HRA	01-600-000-50510	242.00
TOTAL				242.00
TOTAL EMPLOYEE BENEFITS				242.00
TOTAL GENERAL FUND				59,270.13
CAPITAL FUND				
CITY HALL				
EXPENSE				
GREATLAK	GREAT LAKES GRADING	HOME DEMO/REMOVE 212 LOCUST	10-160-000-59143	24,400.00
TOTAL EXPENSE				24,400.00
TOTAL CITY HALL				24,400.00
GENERAL EXPENDITURES				
H&HUTILI	H & H UTILITY EXCAVATING, INC	FIBER INSTALL/ACTIVATE DCMM	10-199-000-51525	6,193.18
TOTAL				6,193.18
TOTAL GENERAL EXPENDITURES				6,193.18
FIRE DEPARTMENT				
EXPENSE				
PAULCONW	PAUL CONWAY SHIELDS	TURN OUT GEAR SHIELDS	10-250-000-59050	196.50
PAULCONW		HELMETS-NOMEX EARLAP	10-250-000-59050	700.50
TOTAL EXPENSE				897.00
TOTAL FIRE DEPARTMENT				897.00
ROADWAYS/STREETS				
ROADWAYS/STREETS				
R0000421	WI DEPT OF TRANSPORTATION	MAPLE/OREGON BRIDGE OVERLAYMNT	10-400-000-59200	251.21
TOTAL ROADWAYS/STREETS				251.21
TOTAL ROADWAYS/STREETS				251.21
PARKS AND PLAYGROUNDS				
PARKS AND PLAYGROUNDS				
06580	FOTH AND VAN DYKE	GRAN ADMIN & SUPPORT SERVICES	10-510-000-59025	1,886.50

INVOICES DUE ON/BEFORE 07/06/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
PARKS AND PLAYGROUNDS				
PARKS AND PLAYGROUNDS				
GREATLAK	GREAT LAKES GRADING	PAY REQ #1 OTUMBA BEACH	10-510-000-59025	91,830.00
GREATLAK		5% RETAINAGE OTUMBA BEACH	10-510-000-59025	-4,591.50
TOTAL PARKS AND PLAYGROUNDS				89,125.00
TOTAL PARKS AND PLAYGROUNDS				89,125.00
TOTAL CAPITAL FUND				120,866.39
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
MANN	MANN COMMUNICATIONS, LLC	07.06.21 CONTRACT	21-000-000-55015	5,205.83
TOTAL CABLE TV / GENERAL				5,205.83
TOTAL CABLE TV / GENERAL				5,205.83
TOTAL CABLE TV				5,205.83
TID #4 DISTRICT				
TID #4 DISTRICT				
TID #4 DISTRICT				
19880	STURGEON BAY UTILITIES	COPPER HORN/COUPLING TUG METER	28-340-000-59082	99.76
MAX R	MEM, LLC	8 WASTE/RECYCLE CONTAINERS	28-340-000-59082	18,401.80
TOTAL TID #4 DISTRICT				18,501.56
TOTAL TID #4 DISTRICT				18,501.56
TOTAL TID #4 DISTRICT				18,501.56
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04545	DOOR COUNTY COOPERATIVE/NAPA	HEADLIGHTS	60-000-000-53000	24.98
04696	DOOR COUNTY TREASURER	05/21 957.20G DSL FUEL	60-000-000-51650	2,781.62
EH WULF	E.H. WOLF & SONS, INC.	100.1 G 15W40	60-000-000-52050	1,310.19
GFLENVIR	GFL ENVIRONMENTAL, INC	CARDBOARD RECYCLING BIN	60-000-000-58350	635.48
JX ENT	JX ENTERPRISES, INC.	WINDOW SWITCH	60-000-000-53000	75.84
JX ENT		ELECTONIC THROTTLE PEDAL	60-000-000-53000	711.50
JX ENT		AIR TANK	60-000-000-53000	401.67
JX ENT		HARDWARE	60-000-000-53000	46.24
JX ENT		FITTINGS	60-000-000-53000	35.39
JX ENT		PARTS/TROUBLESHOOTING	60-000-000-53000	3,355.82
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	JCASE FUSE	60-000-000-53000	4.99
O'REILLY		ANTIFREEZE	60-000-000-53000	50.97
TOTAL SOLID WASTE ENTERPRISE FUND				9,434.69
TOTAL SOLID WASTE ENTERPRISE FUND				9,434.69
TOTAL SOLID WASTE ENTERPRISE				9,434.69

INVOICES DUE ON/BEFORE 07/06/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
03025	CAPTAIN COMMODES INC	COMPOST SITE PORT A POTTI RENT	64-000-000-58999	90.00
19880	STURGEON BAY UTILITIES	1227 EGG HARBOR RD	64-000-000-58999	2.00
19880		92 E MAPLE STREET	64-000-000-58999	2.00
19880		MARTIN PARK RESTROOM	64-000-000-58999	2.00
19880		421 MICHIGAN STREET	64-000-000-58999	10.00
19880		MEM FLD WARMING HOUSE	64-000-000-58999	6.00
19880		CITY GARAGE	64-000-000-58999	6.00
19880		GARLAND PARK	64-000-000-58999	2.00
19880		SUNSET CONSN CNTR	64-000-000-58999	6.00
19880		FRANK GRASSE MEM SHELTER	64-000-000-58999	2.00
19880		OTUMBA PARK	64-000-000-58999	2.00
19880		WEST SIDE WARMING HOUSE	64-000-000-58999	2.00
19880		WEST SIDE FIRE STATION	64-000-000-58999	6.00
19880		38 S NEENAH AVE PAVILLION	64-000-000-58999	2.00
19880		38 S NEENAH AVE RESTROOM	64-000-000-58999	4.00
19880		WEST SIDE BALLFLD LITES	64-000-000-58999	4.00
19880		GIRLS LITTLE LEAGUE	64-000-000-58999	6.00
19880		COMPOST SITE	64-000-000-56150	9.70
19880		FIRE TRAINING SITE	64-000-000-58999	2.00
19880		QUINCY ST BALLFLD	64-000-000-58999	6.00
19880		212 W LOCUST ST	64-000-000-58999	2.00
19880		10 PENNSYLVANIA ST DOCK	64-000-000-58999	2.00
19880		1ST AVE MARINA/RESTROOM	64-000-000-58999	6.00
19880		KENTUCKY ST CITY PRK RAMP	64-000-000-58999	2.00
19880		KENTUCKY ST CITY MARINA	64-000-000-58999	6.00
19880		SIGN SHED	64-000-000-58999	2.00
19880		CHERRY BLOSSOM	64-000-000-58999	2.00
TOTAL COMPOST SITE ENTERPRISE FUND				193.70
TOTAL COMPOST SITE ENTERPRISE FUND				193.70
TOTAL COMPOST SITE ENTERPRISE FUND				193.70
TOTAL ALL FUNDS				213,472.30

MANUAL CHECKS

SECURIAN FINACIAL GROUP, INC 06/09/2021 Check # 88823 June & July 2021 Life Insurance 01-600-000-50552	\$ 4,482.30
EBC CORP 06/09/21 Check # 88824 05/21 HRA/FSA/COBRA 01-600-000-50510	\$ 242.00
US BANK EQUIPMENT FINANCE 06/09/21 Check # 888245 Statement Charges 01-200-000-55650	\$ 244.18
AT&T MOBILITY 06/14/21 Check #88826 05/21 Police Department Cellphone Statement 01-215-000-58250	\$1,492.66
STURGEON BAY SCHOOL DISTRICT 06/21/21 Check # 88888 05/21 Mobile Home Tax Payment 01-000-000-41300	\$ 3,710.92
WISCONSIN PUBLIC SERVICE 06/21/21 Check # 88889 06/21 Statement Charges 01-160-000-56600	\$1,233.60
SUN LIFE FINANCIAL 06/23/21 Check # 88891 07/21 Short/Long Term Disability 01-000-000-21545	\$1,992.91
TOTAL MANUAL CHECKS	\$13,398.57

DATE: 06/29/1921
TIME: 14:56:08
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/06/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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SUMMARY OF FUNDS:

GENERAL FUND	59,270.13
CAPITAL FUND	120,866.39
CABLE TV	5,205.83
TID #4 DISTRICT	18,501.56
SOLID WASTE ENTERPRISE	9,434.69
COMPOST SITE ENTERPRISE FUND	193.70

~~59,270.13~~ 72,468.70

120,866.39

5,205.83

18,501.56

9,434.69

193.70

TOTAL --- ALL FUNDS

~~213,472.30~~

226,870.87

Helen Bacon June 29, 2021
SBA
Jan Wilk 6/29/21

COMMON COUNCIL

June 15, 2021

A meeting of the Common Council was called to order at 6:00 p.m. by Council President Williams. The Pledge of Allegiance was recited. Roll call: Bacon, Statz, Williams, Gustafson, Nault, Wiederanders and Reeths were present.

Reeths/Statz to approve the agenda. Carried.

No one spoke during public comment.

Bacon/Wiederanders to approve following bills: General Fund - \$223,835.63, Capital Fund - \$162,829.99, Cable TV - \$39.69, and Solid Waste Enterprise Fund - \$19,924.25 for a grand total of \$817,391.75. Roll call: All voted aye. Carried.

Gustafson/Nault to approve consent agenda:

- a. Approval of 6/1/21 regular Common Council minutes
- b. Place the following minutes on file:
 - (1) Ad Hoc NERR Advisory Committee – 5/21/21
 - (2) Zoning Board of Appeals – 5/25/21
 - (3) Finance/Purchasing & Building Committee – 5/25/21
- c. Place the following reports on file:
 - (1) Inspection Department Report – May 2021
 - (2) Bank Reconciliation – May 2021
 - (3) Revenue & Expense Report – May 2021
- d. Consideration of: Approval of Beverage Operator licenses.
- e. Consideration of: Approval of Annual "Class B" Combination licenses, Class "B" Beer licenses, "Class A" Combination licenses, and "Class C" Wine licenses.
- f. Consideration of: Approval of Temporary Class B Beer license for Amvets Weber Tess Post 51.
- g. Consideration of: Approval of Street Closure Application for Door County Triathlon.
- h. Joint Parks & Recreation Committee/Board recommendation re: Approve the terms of the art loan agreement for Steve Haas' "Crosswind Approach/Pelican" metal art sculpture.
- i. Community Protection & Services Committee recommendation re: Approve the amendment to Section 5.01 of the Municipal Code – Police Department Composition.
- j. Community Protection & Services Committee recommendation re: Approve the amendment to Section 10.02 of the Municipal Code – Carrying a Concealed Weapon Prohibited.

Carried.

There were no mayoral appointments.

Wiederanders/Statz to read in title only and adopt the second reading zoning code amendments to Section 20.19(1)(i) and 20.22(1)(k) of the Municipal Code – Tourist Rooming Houses. Carried.

Bacon/Gustafson to read in title only the first reading of the ordinance to repeal and recreate Section 3.03(1)(a) and (4) of the Municipal Code – Payment of bills. Carried.

Nault/Reeths to read in title only the first reading of the ordinance to repeal and recreate Section 1.08(1)(a) of the Municipal Code – Salaries of Elected Officials. Carried.

Wiederanders/Bacon to read in title only the first reading of the ordinance to repeal and recreate Section 5.01 of the Municipal Code – Composition. Carried.

Reeths/Wiederanders to read in title only the first reading of the ordinance to repeal and recreate Section 10.02 of the Municipal Code – Carrying a concealed weapon prohibited. Carried.

City Administrator VanLieshout gave his report.

There was no Mayor's report.

After Council President Ward announced the statutory basis, Bacon/Nault to convene in closed session in accordance with the following exemption: Deliberating or negotiating the purchasing of public-properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e) Consideration of: Purchase of Property – Parcel #281-64-73000102 – 1317 Shiloh Road. Roll call: Carried. The meeting moved to closed session at 6:21 pm and the meeting adjourned in closed session at 6:46 pm.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/HR Director

POLICE AND FIRE COMMISSION

April 7, 2021

A meeting of the Police and Fire Commission was called to order at 2:04 p.m. by Commission President Dave Poulton in the Closed Session Room at the Sturgeon Bay Municipal Building. **Roll Call:** Commissioner Poulton, Commissioner VanDyke, Commissioner Hurley, and Commissioner Spritka were present. Commissioner Herdina appeared by Zoom. Also present from City Hall was Chief Henry and Captain Brinkman.

Moved by Commissioner VanDyke, seconded by Commissioner Hurley to adopt the following agenda:

1. Call to Order
2. Roll Call
3. Adoption of Agenda
4. Approval of Minutes from January 7, 2021
5. Convene in Closed Session in accordance with the following exemption:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)

Consideration of: Interviews for Police Officer eligibility list.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration.

6. Reconvene in open session
7. Establish an Eligibility List for Police Officer position
8. Adjourn

All ayes. Carried.

Approval of Minutes:

Moved by Commissioner Spritka, seconded by Commissioner Herdina to approve the minutes from the January 7, 2021 meeting. All ayes. Carried.

Convene in Closed Session:

Moved by Commissioner Hurley, seconded by Commissioner VanDyke to convene in closed session. All ayes. Carried.

Roll Call: Dave Poulton, Sandy Hurley, Michael VanDyke, Barb Herdina and Wayne Spritka were present.

Reconvene in Open Session:

Moved by Commissioner VanDyke, seconded by Commissioner Hurley to reconvene in open session and take formal action. All ayes. Carried.

Roll Call: Dave Poulton, Sandy Hurley, Michael VanDyke, Barb Herdina and Wayne Spritka were present.

Establish an Eligibility List for Police Officer Position

Moved by Commissioner Herdina, seconded by Commissioner Spritka to offer the position to Jacob Jagielski, and not create an eligibility list at this time. All ayes. Carried.

Adjourn: *Moved by Commissioner Spritka, seconded by Commissioner VanDyke to adjourn. All ayes. Carried. Time of 4:35 p.m.*

Respectfully submitted,

A handwritten signature in cursive script that reads "Sarah Spude-Olson".

Sarah Spude-Olson
Office Manager

COMMUNITY PROTECTION & SERVICES COMMITTEE

May 6, 2021

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Williams in the Council Chambers, City Hall. **Roll Call:** Members Ald. Williams, Ald. Reeths and Ald. Wiederanders were present. Also present from City Departments were Chief Dietman, Mr. Olejniczak, Mr. Sullivan-Robinson and Mr. VanLieshout.

Moved by Ald. Reeths, seconded by Ald. Wiederanders to adopt the following amended agenda:

1. Roll Call
2. Adoption of Agenda
3. Approval of Minutes from March 29, 2021
4. Public Comment on Agenda Items
5. Consideration of: Hazard Mitigation Plan
6. Discussion of: Review of Ordinances for Possible Revision
 - a. Chapter 24 – Communication Towers
 - b. Chapter 27 – Signs
 - c. Chapter 10.09 – Unreasonably and Excessive Noise
 - d. Chapter 7.12 – Bicycles, Play Vehicles and In-line Skates
 - e. Fence Ordinance
 - f. Wireless Facilities in the Right-of-Way Ordinance
7. Adjourn

All Ayes. Carried.

Approval of Meeting Minutes

Moved by Ald. Wiederanders, seconded by Ald. Reeths to approve the March 29, 2021 minutes.
All Ayes. Carried.

Public Comment

None

Hazard Mitigation Plan

Communities are required to have an adopted Hazard Mitigation Plan in order to remain eligible for federal financial assistance in the event of a disaster. The City of Sturgeon Bay is able to once again be part of the Door County plan, as it had been in 2016; rather than doing a separate plan. A draft Memorandum of Agreement was reviewed regarding the City's participation. This MOA ensures officials will engage in the planning and assist in preparation of the updated plan.

Moved by Ald. Williams, seconded by Ald. Reeths recommend the Common Council approve the City's continued participation in drafting of a Hazard Mitigation Plan in order to be eligible for federal financial assistance.

Review of Ordinances

The purpose of the review process of City of Sturgeon Bay ordinances on file is to determine validity, enforceability, and relevance. After reviewing, if an ordinance needs to be updated it will be discussed then presented to Council.

- Chapter 24 – Communication Towers

This ordinance was designed to give the City some authority on where to place towers. The State, however, adopted new legislation that preempted our local code and control of the towers. With

that, the code was not being enforced with the intention of repealing or replacing. A concern was the ordinance was overwritten for what it's intended use was. The City staff would like to use the Door County ordinance as a template and bring this back to the Committee for review.

- Chapter 27 – Signs

This code has been amended overtime by both the Plan Commission and CPS Committee. Years ago, a Supreme court decision impacted how communities regulate signs, stating they had to be content neutral. Another area to review is where electronic signage can be placed; i.e. commercial district only, or include residential. City staff would like to continue to work on this ordinance and bring it in front of both Plan Commission and CPS with revisions.

- Chapter 10.09 – Unreasonably and Excessive Noise

This ordinance has been a collaboration between the Police Department and Community Development. The issue involved is commercial vs residential areas. Committee recommends to discuss this further with the Police Chief.

- Chapter 7.12 – Bicycles, Play Vehicles and In-line Skates

This ordinance is looking into limiting area bicycles would be allowed (i.e. new water fountain in Graham Park). Also states 'play vehicles' should be better defined. Committee recommends to discuss this further with the Police Chief.

- Fences

At this time there is no ordinance defining what can and cannot be done when erecting a fence. Currently no permits are required, and there are no set standards. It is recommended that the Municipal Services Director and the City Engineer, along with other department heads, to discuss and come to Committee with their thoughts.

- Wireless Facilities in the Right-of-Way

Municipal regulations have been determined with Wisconsin Public Services Commission. It was recommended to model and ordinance after that, and review with this Committee.

- Parking

Review ordinance to make sure it is enforceable. Consideration of ticketing for parking longer than 48 hours, spacing with regards to location and emergency vehicle being able to pass through. Committee recommends to discuss this further with the Police Chief.

Ald. Williams will talk to the different departments to gather input and move forward. The Committee will consider these initial ordinances before taking on additional ones.

Moved by Ald. Wiederanders, seconded by Ald. Reeths, to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 5:07 p.m.

Respectfully submitted,



Sarah Spude-Olson
Police Department Office Manager

AMENDED
CITY OF STURGEON BAY
LOCAL ARTS BOARD MEETING

Wednesday, May 12, 2021
Council Chambers, City Hall, 421 Michigan Street
12:00 P.M.

A meeting of the Local Arts Board was called to order at 12:00 P.M. by Chairperson/Ald. Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Helen Bacon, Stephanie Trenchard, Claire Morkin and melaniejane. Margaret Lockwood was absent. Also present — Director of Municipal Services, Mike Barker, Municipal Services Secretary, Patty Quinn, and City Administrative Assistant, Suzanne Miller.

Adoption of the Agenda: Moved by Ms. Trenchard and seconded by Ms. melaniejane to adopt the agenda.

1. Roll Call
2. Adoption of the agenda
3. Review of Minutes from April 14, 2021
4. Chair's report
5. Public comment on agenda items
6. Discussion to continue on a revision of the Local Arts Board's organizational document to better address the current structure of the committee, and its direction/duties, and review of the Village of EH ordinances for their public art committee
7. Discussion and review of legal document drafts related to art acquisition and the development of a cultural roadmap
8. Consideration to approve Steve Haas' "Crosswind Approach" metal art sculpture, on loan, for placement at Stone Harbor
9. Consideration to change the scheduled starting time for this board's monthly meetings
10. Adjourn

All in favor. Carried.

Review of Minutes from April 14, 2021: Moved by Ms. Trenchard and seconded by Ms. melaniejane to let minutes stand.

All in favor. Carried.

Chair's report: Chairperson/Ald. Bacon provided updates on Graham Park and the delay of a ribbon cutting ceremony into June; ongoing maintenance of any art pieces in the City; Joint Parks and Rec special meeting/field trip to Bay View Park held on this same day to approve placement of Woolly Mammoth; and a suggestion that this board's members view the virtual presentation being hosted by Fincantieri/Bay Shipbuilding on their Sturgeon Bay beautification plan.

Public comment on agenda items: None

Discussion to continue on a revision of the Local Arts Board's organizational document to better address the current structure of the committee, and its direction/duties, and review of the Village of EH ordinances for their public art committee: Ald. Bacon asked members to review the Egg Harbor public art committee ordinances individually. Various aspects of the current structure of this board were discussed related to how the group is viewed and how it sits within the City's governmental structure. Ad. Bacon will work with Suzanne Miller on developing another draft of this organizational document.

Discussion and review of legal document drafts related to art acquisition and the development of a cultural roadmap: Ms. Miller reported on various aspects of the draft of a boiler plate agreement of the City's legal document for art acquisition and how it can be tweaked to fit any situation. This agreement will need to be approved by the Joint Parks and Recreation Committee/Board before it can go to Common Council.

Consideration to approve Steve Haas' "Crosswind Approach" metal art sculpture, on loan, for placement at Stone Harbor: Board members had various questions related to the terms of the agreement for the loan of Mr. Haas' sculpture. Again, Ms. Miller provided details on this proposed arrangement. **Ms. melaniejane volunteered her help in preparing a press release.** Motion to approve made by Ms. Trenchard and seconded by Ms. Morkin.

All in favor. Carried.

Consideration to change the scheduled starting for this board's monthly meetings: Members discussed best time for all. A motion was made by Ms. melaniejane and seconded by Ms. Morkin to approve the change in the starting time for these meetings from noon/12 PM to 9:00 AM, starting in June.

All in favor. Carried.

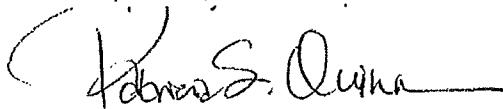
Items for next month's agenda:

- Further discussion on a revision of the Local Arts Board's organizational document originally to better address the current structure of the committee, and its direction/duties,
- Discussion on the drafting of a cultural roadmap for the board that would be applicable to what this group is doing, using other municipalities' guidelines as resources to include desired outcomes and strategic initiatives.
- Discussion on the development of a stipend program for loaned art for the City.

Next Meeting Date: Wednesday, June 9th, 2021 @ 9 A.M. — Council Chambers, City Hall.

Motion to adjourn by Mr. Trenchard and seconded by Ms. melaniejane. All in favor. Carried. Meeting adjourned at 12:58 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patricia S. Quinn", with a long horizontal flourish extending to the right.

Patricia S. Quinn

Municipal Services Secretary

CITY OF STURGEON BAY
JOINT PARKS AND RECREATION COMMITTEE / BOARD MEETING
Wednesday, May 26, 2021
Council Chambers, City Hall, 421 Michigan Street
5:30 P.M.

A meeting of the Joint Parks and Recreation Committee / Board was called to order at 5:30 P.M. by Chairperson/Ald. Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Bacon, Ald. Gary Nault, Chris Larsen, Randy Morrow, Marilyn Kleist, George Husby, Jay Renstrom, Ald. Spencer Gustafson and Director of Municipal Services, Mike Barker. Also present, Municipal Services Secretary, Patty Quinn.

Adoption of the Agenda: A motion was made by Ald. Nault and seconded by Ald. Gustafson to adopt the agenda.

1. Roll call
2. Adoption of Agenda
3. Review of Minutes of April 28, 2021, and Minutes of a Special Meeting of May 12, 2021
4. Public Comment on Agenda Items
5. Discussion and review of Minutes from the Local Arts Board Meeting of May 12, 2021
6. Consideration to approve the terms of the art loan agreement for Steve Haas' "Crosswind Approach / Pelican" metal art sculpture
7. Director's report
8. Adjourn

All in favor. Carried.

Review of Minutes of April 28th, 2021, and Minutes of a Special Meeting of May 12, 2021: Minutes stand.

Public Comment on Agenda Items: No comments.

Discussion and review of Minutes from the Local Arts Board Meeting of May 12, 2021: No comments.

Consideration to approve the terms of the art loan agreement for Steve Haas' "Crosswind Approach / Pelican" metal art sculpture: Ald. Bacon gave the background on how this particular sculpture was originally introduced to the Local Arts Board via Margaret Lockwood and how Stone Harbor was chosen as the site for this piece of art while it is on loan to the City. Various questions were raised regarding installation and maintenance. Ald. Nault remarked that, in the future, he would like to see an executive summary from the Local Arts Board, on each piece of art being reviewed by Parks and Recreation. Other questions were answered by Director Mike Barker, regarding the agreement, and the process the Local Arts Board has on reviewing artwork. Ald. Bacon finished the discussion by advising all that no stipend is being paid to the artist so the City has agreed to handle more of the work related to transportation and installation of the Pelican.

Motion made by Ald. Nault and seconded by Mr. Renstrom, to approve the terms of the art loan agreement for Steve Haas' "Crosswind Approach / Pelican" metal art sculpture. Recommendation to Common Council.

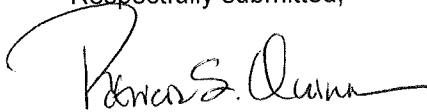
All in favor. Carried.

Director's Report: Mr. Barker reported that all the trees recently planted in City parks, are doing well and that there are a few trees left which will become street trees. He provided an update on the house near Otumba Park – it has been totally razed and additional parking will be coming soon. The Otumba Beach project is underway and must be completed by the end of June, 2021, and benches have been ordered. Also, preparation has started for the installation of art at Stone Harbor. Some questions were brought up regarding extra garbage cans for Stone Harbor and more seating for Bay View Park, as well as charging for park rentals in general.

Next Meeting Date: Wednesday, June 23rd, 2021 @ 5:30 P.M. – City Hall.

Motion by Adl. Nault and seconded by Mr. Renstrom to adjourn. All in favor. Carried. Meeting adjourned at 6:05 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patricia S. Quinn". The signature is fluid and cursive, with a large initial "P" and "Q".

Patricia S. Quinn
Municipal Services Secretary

Board of Review
June 8, 2021

A meeting of the Board of Review was called to order at 9:00 am by Chairperson Loss in Council Chambers, City Hall. Roll call: Members Wiese, Loss, Phipps and Wiegand were present. Member Allmann was excused. Alt. member Kruse was also present. Also present: City Attorney Klany, City Clerk Stephanie Reinhardt and City Assessor James Carlson.

Wiese/Phipps to adopt the following agenda:

1. Roll call.
2. Adoption of Agenda.
3. Receive objections/hear testimony as appropriate/examine the assessment roll for errors.
4. Adjournment will take place when all hearings and deliberations have been completed.

Carried.

City Assessor Carlson noted that the assessment role was complete and signed. City Attorney Kalny stated the general rules of the Board of Review.

An objection from Mary Mohr, 723 Oak Street, parcel number 281-28-15021803A, was considered. Mary Mohr was sworn in and gave testimony. City Assessor James Carlson was sworn in and gave testimony. Persons sworn in answered questions of the Board and each other. The Board deliberated the testimony. Wiese/Phipps to reduce the assessment to \$205,900. Motion failed. Wiegand/Phipps to sustain the assessor's number for the valuation for parcel number 281-28-15021803A. Carried.

Phipps/Wiegand to approve the Request for Waiver for Board of Review hearing for Wal-Mart Real Estate Business Trust re: parcel #'s: 281-70-32001301, 281-70-32001611, and 281-70-32001602. Carried.

Wiese/Phipps to approve the request by CVS to testify by phone. Carried.

An objection from CVS for property located at 1407 Egg Harbor Road, parcel number 2811-62-11000117A was considered. Arthur Mirzynski agent for CVS was sworn in and gave testimony. It was noted that City Assessor James Carlson was previously sworn in and then he proceeded to give testimony. Persons sworn in answered questions of the Board and each other. The Board deliberated. Wiegand/Phipps to sustain the assessor's number for the valuation of parcel number 281-62-11000117A. Carried.

There were no other objections.

Wiese/Phipps to adjourn. Carried. The meeting adjourned at 11:00 am

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

POLICE AND FIRE COMMISSION

June 8, 2021

A meeting of the Police and Fire Commission was called to order at 3:30 p.m. by Commission President Dave Poulton in the Closed Session Room at the Sturgeon Bay Municipal Building. **Roll Call:** Commissioner Poulton, Commissioner VanDyke, Commissioner Hurley, Commissioner Spritka and Commissioner Herdina were present. Also present from City Hall was Chief Henry, Captain Brinkman and Assistant Chief Montevideo.

Moved by Commissioner VanDyke, seconded by Commissioner Herdina to adopt the following agenda:

1. Call to Order
2. Roll Call
3. Adoption of Agenda
4. Approval of Minutes from April 7, 2021
5. Election of a Commission President
6. Consideration of: Rules and Regulations
7. Consideration of: Filling Open Administrative Position
8. Adjourn.

All ayes. Carried.

Approval of Minutes:

Moved by Commissioner Hurley, seconded by Commissioner Spritka to approve the minutes from the April 7, 2021 meeting. All ayes. Carried.

Election of Commission President

Wayne Spritka was nominated as Commission President. He accepted. *Move by Commisisoner Herdina, seconded by Commissioner Hurley to approve Wayne Spritka as Commission president. All ayes. Carried.*

Term: May 1, 2021 to May 1, 2022

Rules and Regulations

A decision to change the format the current rules and regulations was made. Village of Waunakee By-Laws and Rules of Procedure was suggested to use to base ours off of. Updates will be sent to the secretary and a draft version will be outlined for next meeting.

Police Department Administration Position Hiring

At the June 1, 2021 Common Council meeting approved restructuring of the Department, and creating an Assistant Chief of Police position. This was a result of a wage and compensation study completed by the City in 2019. The previous lieutenant position was not comparable to any other department, and the job responsibilities did not reflect that of other lieutenant positions. The new restructuring would eliminate the lieutenant position, keep the current captain position but revise job duties, and create an assistant chief position.

There was discussion on whether to keep the hiring process internal, or open it externally. The department has four candidates who meet the requirements and are eligible to apply.

Moved by Commissioner Herdina, seconded by Commissioner Poulton to keep the open administration hiring process internal. All ayes. Carried.

Also discussed was whether or not to hold separate interviews for both the Captain and Assistant Chief positions. Comments included:

- Hire the Assistant Chief position first; use that candidates input for the Captain hire if that position is still open.
- Having separate interviews might show different skill sets; then a decision can be made based upon who fits what position better.
- Only post the open Assistant Chief position; wait for second meeting to hire any subsequent position if needed.

Moved by Commissioner VanDyke, seconded by Commissioner Poulton to post the two Administrative positions internally, and conduct one series of interviews with the candidates that apply. All ayes. Carried.

Position discussion:

- Both the Assistant Chief and Captain role will be intertwined; they will each have specific responsibilities defined to their rank, but will know and be capable of doing the other's position.
- A promotion of the current Sergeant/Investigator will eliminate this position. An Investigator position would open, non-restricted to Sergeants only for hire as Patrol Officers will be eligible to apply per the new labor contract.
- A Sergeant eligibility is still in effect and used to fill any Sergeant role left vacant by promotion.

Process discussion:

- Suggestions on how to proceed with the interview process include:
 - candidates should submit a letter of application and resume but date specified on job posting
 - written test; if a valid one can be found
 - scenario presentation
 - essay questions
 - oral interview with questions in front of the PFC

Meeting wrap-up:

- Chief Henry will reach out to other agencies to ask about scenario's they may have used in promotional process; he will then develop a scenario
- The Committee will base questions off the Chief promotional process, which will be based off the appropriate job position being interviewed. Submit these questions to the recording secretary by June 15, 2021.
- A draft of questions will be completed, sent out via email and discussed at the Committee next meeting.

Next meeting: Tuesday, June 29, 2021 at 3pm.

Adjourn: *Moved by Commissioner Hurley, seconded by Commissioner Herdina to adjourn. All ayes. Carried.* Time of 4:55 p.m.

Respectfully submitted,



Sarah Spude-Olson
Office Manager

FINANCE/PURCHASING & BUILDING COMMITTEE

June 8, 2021

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Wiederanders and Williams were present. Also present: City Administrator VanLieshout, City Treasurer/Finance Director Clarizio, Community Development Director Olejniczak, and Office Accounting Assistant II Metzger.

A motion was made by Alderperson Williams, seconded by Alderperson Wiederanders to adopt the following amended agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Scenic Tour Boat Lease Agreement.
5. Convene in closed session in accordance with the following exemptions:
 Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)
 - a. Consideration of: Tax Incremental Financing assistance for WWP Development, LLP proposed development with Tax Increment District #4 (West Waterfront Redevelopment Area.).
 - b. Consideration of: Purchase of Property –Parcel # 281-1085380605– 368 S. Jefferson Street.
 - c. Consideration of: Purchase of Property –Parcel # 281-64-73000102 – Shiloh Road.
 Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session.
6. Review bills.
7. Adjourn.

Carried.

No one spoke during public comment on agenda items and other issues related to finance & purchasing.

Consideration of: Scenic Tour Boat Lease Agreement:

City Administrator VanLieshout explained that Cody Bolton responded to an RFP the City issued for scenic boat tours. He currently owns and operates the Fish Creek Scenic Boat Tour. He would like to operate tours in Sturgeon Bay but has been forthcoming about the challenges of getting a boat in by July. He is looking at the Yankee Clipper from Gills Rock to operate in Sturgeon Bay the boat needs more repairs than expected that will not be complete by July. Mr. Bolton is asking if the City would wait until next year for him to run the tours. Mr. VanLieshout mentioned that if the Committee is agreeable with the change they can move forward with finalizing the lease agreement. He also mentioned that the City does have some options to fill the dock space for this season, as extra seasonal boat slip space or a party has expressed interest in tying up a fishing boat. The consensus of the Committee was to hold the space for Cody Bolton for next year and fill the space short term if possible for this year.

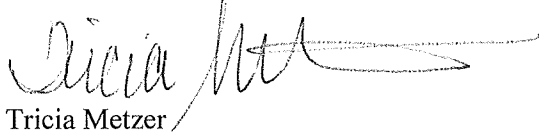
After Alderperson Bacon announced the statutory basis, it was moved by Alderperson Williams, seconded by Alderperson Wiederanders to convene in closed session. Roll call: Alderpersons Bacon, Wiederanders and Williams voted aye. Carried. The meeting moved into closed session at 4:08 pm. The meeting reconvened at 4:29pm.

Review bills

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to adjourn. Carried. The meeting 4:30pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tricia Metzer", with a long horizontal flourish extending to the right.

Tricia Metzer

CITY OF STURGEON BAY
LOCAL ARTS BOARD MEETING
Wednesday, June 9, 2021
Council Chambers, City Hall, 421 Michigan Street
9:00 A.M.

A meeting of the Local Arts Board was called to order at 9:02 A.M., by Chairperson/Ald. Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Helen Bacon, Stephanie Trenchard, Claire Morkin, Margaret Lockwood, and melaniejane. Also present – Director of Municipal Services, Mike Barker, Municipal Services Secretary, Patty Quinn, and City Administrative Assistant, Suzanne Miller.

Adoption of the Agenda: Moved by Ms. Lockwood and seconded by Ms. melaniejane to adopt the agenda.

1. Roll Call
2. Adoption of the agenda
3. Review of Minutes from May 12, 2021
4. Chair's report
5. Public comment on agenda items
6. Discussion to continue on a revision of the Local Arts Board's organizational document to better address the current structure of the committee, and its direction/duties
7. Discussion on the development of a cultural roadmap for art acquisition
8. Discussion on the handling of promotions, advertising and press releases
9. Adjourn

All in favor. Carried.

Review of Minutes from May 12, 2021: Ms. melaniejane asked for an amendment to the minutes to reflect that she offered to help with a press release related to the loaned art piece being placed at Stone Harbor. Minutes to be amended.

It was suggested that the minutes from the Local Arts Board meetings be reviewed by the members of this board prior to submission to Common Council for their acceptance. Ald. Bacon approved this new procedure which will begin with the minutes of this meeting as long as input back happens quickly.

Chair's report: Chairperson/Ald. Bacon provided update on Graham Park ribbon cutting delay and that no new date has been set; the art loan agreement with Steve Haas' "Crosswind Approach/Pelican" is out for his signature; the City had formally celebrated being an Ice Age Trail Community over the Memorial weekend; an update on the metal art sculpture "Celestial Sailor" provided; and a brief discussion on Fincantieri's Beautification Plan/video whereby Ald. Bacon provided more details on the area being addressed. .

Public comment on agenda items: No comments.

Discussion to continue on a revision of the Local Arts Board's organizational document to better address the current structure of the committee, and its direction/duties: A recent draft of the ordinance was read aloud which had been approved by the City Administrator and the City Clerk. Ald. Bacon advised the board that the ordinances need to be reviewed every five years and revised accordingly at that time. Ms. melaniejane would like to see in the ordinance that would read "to help

facilitate communication and collaboration within the community". Board members can, on their own, be publicly involved but the ordinance needs to read and revolve around city-owned properties only. Ms. Miller will look into adding something for further review and discussion at the next meeting.

Discussion on the development of a cultural roadmap for art acquisition: Ms. Miller working on a combined draft using other resources gathered by board members that will be sent to all for review, prior to the next meeting. Ald. Bacon asked to think through any "holes" in our creative community. Ms. Trenchard suggested that each member develop a dream list of the bigger things that they, personally, would like to see happen.

Discussion on the handling of promotions, advertising and press releases: Ms. Miller and Ms. melaniejane could work together on items in general or on individual projects. Details of the "Crosswind Approach/Pelican" discussed but that no exact dates determined yet for installation, as Common Council has yet to approve the art loan agreement. Ms. Miller to keep the board notified of any updates on news for this installation. Ald. Bacon advised that a procedure needs to be put into place that once an art project reaches a certain level, press releases and related items, can begin. Any new artwork will, also, be added to the City's walking/tour maps.

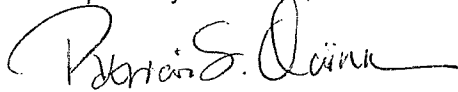
Items for next month's agenda:

- Consideration to approve the revised Local Arts Board organizational document for submission to the Joint Parks and Recreation Committee / Board.
- Discussion on the draft of a cultural roadmap/matrix for the board that would be applicable to what this group is doing, using other municipalities' guidelines as resources to include desired outcomes and strategic initiatives.
- Discussion on the "Celestial Sailor" metal art sculpture to resume.

Next Meeting Date: Wednesday, July 14, 2021 @ 9 A.M. – Council Chambers, City Hall.

Motion to adjourn by Mr. Trenchard and seconded by Ms. Morkin. All in favor. Carried. Meeting adjourned at 10:04 A.M.

Respectfully submitted,



Patricia S. Quinn
Municipal Services Secretary

AESTHETIC DESIGN AND SITE PLAN REVIEW BOARD
Monday, June 14, 2021

The Aesthetic Design and Site Plan Review Board meeting was called to order at 6:00 p.m. by Vice-Chairperson Mark Struck in the Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members Mark Struck, Jon Burk, Dave Augustson, Cheryl Frank, Kelsey Fox, Rick Wiesner and Pam Jorns were present. Also present were Planner/Zoning Administrator Christopher Sullivan-Robinson and Deputy Clerk/Treasurer Laurie Spittlemeister.

Adoption of Agenda: Moved by Mr. Wiesner, seconded by Mr. Augustson to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from April 26, 2021.
4. Election of officers.
5. Consideration of: Signage for Apple Storage, 1427 Green Bay Rd.
6. Consideration of: Site Plan and Building Review, 1201 S. Duluth Ave.
7. Consideration of: Signage for Boys & Girls Club, 55 S. 3rd Ave.
8. Adjourn.

All ayes. Carried.

Approval of Minutes from April 26, 2021: Moved by Mr. Burk, seconded by Ms. Frank to approve the minutes from April 26, 2021. All ayes. Carried.

Election of officers: Moved by Mr. Augustson, seconded by Mr. Burk to nominate Rick Wiesner as the Chairperson for Aesthetic Design and Site Plan Review Board. All ayes. Carried.

Moved by Mr. Wiesner, seconded by Mr. Struck to nominate Jon Burk as the Vice-Chairperson for Aesthetic Design and Site Plan Review Board. All ayes. Carried.

Consideration of: Signage for Apple Storage, 1427 Green Bay Rd: David Allen, Wolf River Partners LLC presented the proposed signage for Apple Storage. The proposed sign will be within the same footprint as the current one, will be higher off the ground but not taller. The two-sided sign will be internally illuminated opaque white during the day and black at night. Overall height of the sign will be 13.6 feet.

Mr. Sullivan-Robinson stated that Apple Storage received a zero setback variance in 2009. Staff does not have objections to the new sign.

Moved by Mr. Burk, seconded by Mr. Struck to grant a certificate of appropriateness as presented. All ayes. Carried.

Consideration of: Site Plan and Building Review, 1201 S. Duluth Ave: Wayne Spritka, representative from County of Door presented the proposed modular homes to be used for State of Wisconsin 980 program. These homes would be on a newly created lot within the Justice Center property located at 1201 S Duluth Avenue. Each home would have two bedrooms with the ability to house 2 people. The 1188 square foot homes will be simple and plain, proposed to have 4.5-inch Dutch Lap siding and 3-tab asphalt shingles with a 3/12 pitch roof. Landscaping would be minimal so line of site remains for the security with lighting at the front and back porch. Each modular home will be on a state approved slab foundation. There would be a maximum of 4 homes on this lot.

Mr. Sullivan-Robinson explained these structures are defined as a municipal structure under the zoning code, so normal residential rules do not apply.

Mr. Spritka explained that these homes will not be allowed to rent to the public if not in use. County of Door Facilities and Parks will take care of maintenance of these homes, including lawn and landscaping.

Moved by Mr. Burk, seconded by Mr. Augustson to grant a certificate of appropriateness with the revised site plan for two of the four buildings.

Moved by Mr. Struck, seconded by Mr. Augustson to amend motion for chair to review landscaping plan. Vote taken on amendment. All ayes. Carried.

Vote taken on original motion as amended to grant a certificate of appropriateness with the revised site plan for two of the four buildings and have the chair review landscaping plan. All ayes. Carried.

Consideration of: Signage for Boys & Girls Club, 55 S. 3rd Ave: Via Zoom, Kelly Lax, Creative Sign Company presented the proposed electronic sign for the Boys & Girls Club to have a 45 degree angle at the corner of the building at 55 S. 3rd Avenue.

Mr. Wiesner's concern to have the sign at a 45 degree angle and asked if it could be at a 90 degree angle off the front side of the building.

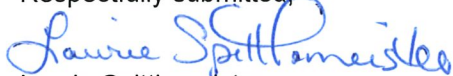
Most members are concerned and not in favor of having an electronic reader sign on 3rd Avenue, even though the Boys and Girls Club is not within the historic district.

Ms. Lax explained more municipalities are allowing electronic signs, as they are more effective and easier to change. The image behind the words will not be animated and brightness can be controlled and changed after installation if necessary.

A short discussion was held on signage near the historical district. Moved by Mr. Struck, seconded by Ms. Frank to not approve the LED sign for the Boys and Girls Club as presented. Carried with Mr. Wiesner and Ms. Jorns voting no.

Adjourn: Moved by Mr. Augustson, seconded by Mr. Burk to adjourn. All ayes. Carried. The meeting adjourned at 6:58 p.m.

Respectfully submitted,



Laurie Spittlemeister,
Deputy Clerk/Treasurer

JOINT REVIEW BOARD
Wednesday, June 23, 2021

A meeting of the Joint Review Board was called to order at 3:01p.m. by acting chairperson Ken Pabich in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members present were Door County Representative Ken Pabich, NWTC Representative Gina Van Egeren Sturgeon Bay Schools Representative Jake Holtz, and Public Member Bill Chaudoir. Chairperson Van Lieshout was excused. Also present were Finance Director/City Treasurer Val Clarizio, Community Development Director Marty Olejniczak, and Office Accounting Assistant II Tricia Metzger.

Adoption of agenda: Moved by Mr. Chaudoir, seconded by Mr. Holtz to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Presentation of: TID Annual Reports and Performance and Status of each TID-2020 Reporting Year.
4. Adjourn.

Carried.

Presentation of: TID Annual Reports and Performance and Status of each TID-2020 Reporting Year: Finance Director/City Treasurer Clarizio stated that the State requires municipalities to submit an annual report each year by July 31st, in addition to presenting a report to the Joint Review Board regarding the status of each TID.

Ms. Clarizio went through the reports and proformas for each TID district. TID #1 is the Industrial Park. There are no more expenses for TID #1, its purpose is a donorship to TID #2. The TID was created in 1991, amended in 2006 to become a donor to TID 2 then amended in 2008 to become a donor to TID 3 until 2018. The tax increment for TID 1 for 2020 was \$808,637. There is no more debt in TID 1, if it wasn't a donor to TID 2 it would likely be closed.

Ms. Clarizio continued with TID 2, the Waterfront District. There are no more planned expenses for the TID, it has been receiving donor funds from TID 1 since 2007. TID 2 was created in 1994 and could have closed in 2021 but has not recovered expenses. She stated that according to the proforma, TID 2 should close in 2025 however, it has the ability to stay open until 2031 due to its distressed designation. The tax increment for TID 2 in 2020 was \$1,321,145, it did have investment income and some refinancing of debt. Revenue was received from Skipper Buds for payment in lieu of taxes, whereas Stone Harbor was issued a tax refund of \$104,865 for years 2015-2019.

Community Development Director Olejniczak explained that Stone Harbor contested their assessment. A court case determined that the City had to pay back taxes to Stone Harbor. This was a one-time payment. In addition, their assessment was reduced so going forward the City will receive less in taxes on an annual basis.

Ms. Clarizio stated that the TID fund balance at the end of 2020 was \$3,155,425. The total tax revenue was \$ 1,646,918 increased slightly because the City went through a revaluation. She noted that last year the Board requested Baird to include a debt schedule highlighting the principle balance of the TID's. The report has been included.

Mr. Olejniczak commented that by 2025 there will be enough in the district to pay off all its debt.

Ms. Clarizio continued with TID 3, Wiretech. There are no more planned expenditures for TID 3. There

are some construction funds for sidewalk work.

Mr. Chaudoir questioned whether all the lots have been sold.

Mr. Olejniczak explained that the last two lots are under construction as affordable housing. Habitat is building on the lots but the Door County Housing Partnership is providing the funding and will hold the title to the properties.

Ms. Clarizio added that the tax increment for TID 3 was \$47,818, with some investment income. TID 3 does have debt payments yet. The district should recover expenses in 2028. It can stay open until 2035 but should close much earlier.

Ms. Clarizio went through the last TID. TID 4, the West Waterfront was created in 2013, it can stay open until 2040. The proforma shows an ending balance of \$ -1,492,907. The TID generated \$129,127 in tax increment for 2020. There is some investment income, and some of the debt has been refinanced and turned into long term borrowing. This year \$1,000,000 will be borrowed for TID 4. She noted that property was sold for \$53,600 to American Transmission Company for an easement and a Raibrook grant is expected.

Mr. Olejniczak stated that the City received a grant from the Harbor Assistance program that was not in the proforma. The grant benefited moorings for the tugboats and lighting.

Ms. Clarizio added that the expenses posted for 2020 are comprised of legal, environmental, Cedar Crop and staff time. In addition, Bay Loft receives a tax increment payment as per their development agreement.

Mr. Olejniczak added that the original project plan for TID 4 was amended due to lawsuits that changed the dynamic in the TID. The delays, lawsuit expenses, loss of considerable amount of property putting the TID in financial struggle. The construction increment on the proforma reflects a new 53-unit apartment project valued at approximately \$6,000,000 beginning construction this year. The other project known as the Plaza, currently in negotiations is expected to be approximately \$1.8 million project. In addition to the combination of grants, expected development and reevaluating future expenditures the TID will get better and continue.

Mr. Chaudoir questioned if there was still a distressed TID opportunity.

Mr. Olejniczak explained that there is not. There was a 2-year window to distress a TID and that was before TID 4 was troubled.

It was moved by Mr. Chaudoir, seconded by Mr. Holtz to accepted the reports. It is required that the reports be presented to the Board and filed with the State.

Adjourn: Moved by Mr. Pabich, seconded by Mr. Chaudoir to adjourn. Carried. The meeting adjourned at 3:37p.m.

Respectfully submitted,



Tricia Metzer
Office Accounting Assistant II

CITY OF STURGEON BAY
JOINT PARKS AND RECREATION COMMITTEE / BOARD MEETING
Wednesday, June 23, 2021
Council Chambers, City Hall, 421 Michigan Street
5:30 P.M.

A meeting of the Joint Parks and Recreation Committee / Board was called to order at 5:30 P.M. by Vice Chairperson/Ald. Gary Nault, in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Gary Nault, Randy Morrow, Marilyn Kleist, Ald. Spencer Gustafson and Director of Municipal Services, Mike Barker. Excused absences: Chairperson Ald. Helen Bacon, Chris Larsen, George Husby and Jay Renstrom. Also present was Municipal Services Secretary, Patty Quinn.

Adoption of the Agenda: A motion was made by Ald. Gustafson and seconded by Mr. Morrow to adopt the agenda.

1. Roll call
2. Adoption of Agenda
3. Review of Minutes of May 26, 2021
4. Public Comment on Agenda Items
5. Discussion and review of Minutes from the Local Arts Board Meeting of June 9, 2021
6. Discussion on the November Committee / Board meeting to review the City parks' 2021 season
7. Discussion and update on the installation of "Crosswind Approach / Pelican" metal art sculpture at Stone Harbor
8. Discussion on fishing tournaments held in City Parks
9. Director's report
10. Adjourn

All in favor. Carried.

Review of Minutes of May 26, 2021: Minutes stand.

Public Comment on Agenda Items: No comments.

Discussion and review of Minutes from the Local Arts Board Meeting of June 9, 2021: No comments.

Discussion on the November Committee / Board meeting to review the City parks' 2021 season: Ald. Nault advised the members of the plan to review the 2021 season with all City parks at the regularly scheduled meeting in November. What worked and what might be needed. He asked that members make notes from now until then, and bring to that meeting.

Discussion and update on the installation of "Crosswind Approach / Pelican" metal art sculpture at Stone Harbor: Director Barker updated all that the installation went very well and was quickly done and it is ready with perfect timing for the summer season. It's very viewable from the Michigan Street Bridge and, though, in a highly visible area, visitors appear to be respecting the new art display.

Discussion on fishing tournaments held in City Parks: Director Barker spoke of the recent bass tournament that was turned away due to the late notice provided on the event. A previous document of

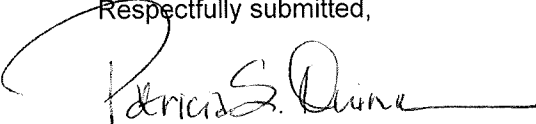
fishing tournament rules and regulations from 2012, was distributed and discussed with various aspects questioned. Ald. Nault provided details on the on-going effects of tournaments on the fish populations and commented that the City has to be mindful of our tourism during key holidays and weekends, as well as allowing those that pay for annual launch passes having access to the city launch sites. Other details of planning a fishing tournament were discussed such as what is required in seeking permits from the DNR, notification back to the City from the DNR on any permit approvals, additional parking for larger events, and weighing-on-the water methods versus at-the-dock weigh-ins. Ald. Nault will work with Director Barker to revise the rules and regulations to reflect some of what was discussed and bring that document back to the group for another discussion and review. Members were reminded that if any changes to dollar amounts being charged to fishing tournament organizers, or to those participating in a tournament, would have to be approved by finance.

Director's report: Director Barker updated the committee/board on the railway spur paving and that it has taken place and should reopen next week with new benches coming soon; Otumba Beach renovation is about two weeks behind schedule though progressing nicely but beach mat is on back-order; additional parking for Otumba possibly coming in August; Graham Park's fountain sculpture is back in production as certain metals now have been obtained; and his report ended with a brief update that water weed cutting is well underway. Several committee members reported on some concerns in some of the City parks such as garbage, needed crosswalks, and the monitoring of late evening activity within the parks.

Next Meeting Date: Wednesday, July 28, 2021 @ 5:30 P.M. – City Hall.

Motion by Adl. Gustafson and seconded by Ms. Kleist to adjourn. All in favor. Carried. Meeting adjourned at 6:38 P.M.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Patricia S. Quinn", with a long horizontal flourish extending to the right.

Patricia S. Quinn

Municipal Services Secretary

**Parking & Traffic
June 28, 2021**

A meeting of the Parking & Traffic Committee was called to order at 4:30 p.m. by Chairperson Reeths in Council Chambers, City Hall, 421 Michigan Street.

Members Kirsten Reeths, Spencer Gustafson and Dennis Statz were present. Also present: Municipal Services Director Mike Barker, City Administrator Josh VanLieshout, City Engineer Chad Shefchik, Mayor David Ward and Municipal Services Assistant Colleen DeGrave.

Moved by Ald. Gustafson, seconded by Ald. Statz to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment.
4. Consideration of: Potential future sidewalk additions at the following locations:

- Rhode Island Street: North side of the roadway in gaps between S. 12th Avenue and S. 14th Avenue
- Memorial Drive: North side of the roadway in gaps between S. 12th Avenue and S. 15th Avenue
- S. 12th Avenue: East of the roadway from Rhode Island Street to Memorial Drive
- N. 14th Avenue: West side of the roadway from Egg Harbor Road to Bluebird Street
- S. 15th Avenue: West side of the roadway from Rhode Island Street to Memorial Drive
- N. 18th Avenue: West side of the roadway from Michigan Street to Georgia Street

5. Consideration of: Eliminating parking on the North side of Oregon Street between S. 4th and S. 5th Avenue.
6. Discussion of: Preferred detour routes for Bayview Bridge closures.
7. Discussion of: Placing a 4-way stop at the intersection of S. 1st Avenue and Pennsylvania Street.
8. Adjourn.

All in favor. Carried.

Public comment.

No public comment.

Consideration of: Potential future sidewalk additions. City Engineer Chad Shefchik gave a presentation on the sidewalk areas mentioned, explained the options, costs and what the most favorable location for each planned sidewalk was. He stated any costs for removal of trees, moving of fire hydrants etc. is accounted for in the total cost listed for the project. He explained when determining which sidewalks to complete first, consideration is usually given to what makes the most sense, finishing off any gaps, what else is located in the area (i.e. schools, etc.) and how heavily they are used. Discussion took place by committee members.

Moved by Ald. Statz to recommend the Board of Public Works review the top 5 for consideration, excluding N. 18th Ave.

Motion withdrawn.

Moved by Ald. Statz, seconded by Ald. Gustafson to recommend the Board of Public Works review the top 5 sidewalk additions, placing N. 14th Ave. as the priority, and excluding N. 18th Ave. All in favor. Carried.

Consideration of: Eliminating parking on the North side of Oregon Street between S. 4th and S. 5th Avenue. Discussion took place regarding how many accidents have occurred at this location, how many parking spaces would be lost, etc. Motion by Ald. Gustafson, seconded by Ald. Statz to table this item until further information can be obtained from the Police Department. All in favor. Carried.

Discussion of: Preferred detour routes for Bayview Bridge closures. City Engineer Chad Shefchik gave an overview of three different routes that could be used during Bayview Bridge closures. The committee will consider the best route at the next Parking & Traffic meeting in August.

Discussion of: Placing a 4-way stop at the intersection of S. 1st Avenue and Pennsylvania Street. Ald. Gustafson explained this intersection had been brought up by the SBVC as a concern. He explained due to increased usage of Graham Park it might be an area to consider. Ald. Gustafson asked staff if placing temporary stop signs there would be an alternative. City engineer Shefchik stated those can be dangerous and make the situation more of a hazard. Discussion took place and no action was taken at this time.

Moved by Ald. Statz, seconded by Ald. Gustafson to adjourn. Meeting adjourned at 5:47 p.m.

Respectfully Submitted,

Colleen K. DeGrave

Colleen DeGrave
Municipal Services Administrative Assistant



STURGEON BAY POLICE DEPARTMENT



The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
Members of the Common Council
Members of the Police and Fire Commission
City Administrator Josh VanLieshout

From: Captain Daniel J. Brinkman

Subject: Monthly Report for May, 2021

Date: June 21, 2021

The following is a summary of the Police Department's activities for the month of May that includes crimes investigated, traffic accidents investigated, training completed, and public education provided by department members.

Crimes Investigated

The Department, during the month, investigated a total of 58 crimes.

These crimes can be broken down and classified as follows.

Disorderly Conduct.....	07
Possess Controlled Substance.....	10
Bail Jump.....	02
Domestic Abuse.....	08
Theft.....	16
Sex Offenses.....	01
Death Investigation.....	03
Theft of Vehicle.....	02
ICAC Investigation.....	02
Criminal Damage to Property.....	02
Fraud.....	03
Burglary.....	02
TOTAL 58	

Arrests

The Department completed a total of 91 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrest

Bail Jumping.....	02
Physical Abuse of Child.....	02
Possess Firearm as Convicted Felon.....	01
Aggravated Assault.....	01
Stalking.....	01
Theft of Vehicle.....	02
TOTAL	09

B. Misdemeanor Crime Arrests

Disorderly Conduct.....	08
Bail Jump.....	08
Criminal Damage to Property.....	01
Battery.....	03
Possess Controlled Substance.....	01
Retail Theft.....	06
Possess Narcotics w/o Prescription.....	01
TOTAL	28

Wisconsin Probation & Parole Arrests / Warrant Arrests.....	09
TOTAL	09

C. Ordinance Violation Arrests

Disorderly Conduct	01
State Boating and Safety Laws	02
Animal at Large	01
Operate Taxi w/o Taxi License	01
Possess Marijuana	04
Possess Drug Paraphernalia.....	04
Trespass to Land.....	01
Nuisance or Dangerous Animal.....	01
TOTAL	15

D. Traffic Crime Arrests

No Valid Driver's License.....	01
Operate while Revoked.....	02
TOTAL	03

E. Traffic Violation Arrests

Operate Motor Vehicle while Intoxicated.....	01
Operate Motor Vehicle while Suspended/Revoked.....	01
Speeding.....	10
No Valid Driver's License.....	06
Miscellaneous Violations.....	09
TOTAL	27

In addition to the preceding arrests, the Department conducted a total of 160 traffic stops during the month and logged 95 violations for various motor vehicle defects and local ordinances and issued 74 written warnings for those violations. A total of 00 parking tickets were issued for violations throughout the city.

Traffic Accidents

The Department during the month investigated a total of 11 vehicle accidents. These accidents are categorized into four types.

A.	Motor Vehicle Accidents Involving Fatalities	00
B.	Motor Vehicle Accidents Involving Injuries.....	01
C.	Motor Vehicle Accidents Involving Property Damage	09
	(greater than \$1,000.00)	
D.	Motor Vehicle Accidents Involving Property Damage	01
	(less than \$1,000.00)	TOTAL 11

Police Service Calls

Department members handled 440 service calls during the month. These calls consist of both citizen requests for police service as described below (362), crimes investigated (58), traffic accidents investigated (11), and Wisconsin Probation and Parole Assists (09).

A.	Traffic and Road Incidents.....	37
	This category consists of all assignments involving assists to stranded motorists, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing obstructions from roadways, and all parking problem complaints.	
B.	Noise Complaints.....	04
	These complaints involve private parties, licensed liquor establishments, and parties in public places.	
C.	Sick and Injured Persons.....	12
	Assistance rendered to the Ambulance Service and sick or injured persons.	
D.	Alarms.....	21
	Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.	
E.	Complaints Involving Animals.....	26
	Investigations by officers of noisy animals, loose animals, animal bites, wild animals and sick, injured or dead animal complaints.	
F.	Civil Disputes.....	06
	Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.	
G.	Escorts.....	03
	Transporting citizens, money escorts for area financial institutions, funerals, and for area industry and farming.	

H. Citizen Assist57

This category is broad and involves such services as assistance in gas drive-off, emergency notifications, attempts to locate people, retrieval of personal property, and vehicle registration assistance.

I. Assistance Rendered to Other Agencies..... 13

Includes assistance to other law enforcement and government agencies.

J. Suspicious Person / Vehicle Circumstance34

Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of vehicles and people.

K. Self-Initiated Field Activity.....01

All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.

L. Juvenile Problems 11

Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.

M. Miscellaneous Incidents 123

Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes 9-1-1 calls investigated by Department members during the month.

N. Welfare Checks 14

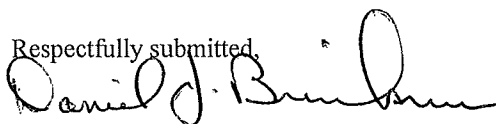
Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.

TOTAL 362

Department Training

The Joint SWAT Team and Dive Team completed their monthly training. Sgt. Luke Deibele completed First Line Supervisor training, one officer completed Field Training Officer certification, one officer completed an instructor course in Emergency Vehicle Operations, three officers completed Advanced Roadside Impaired Driving Enforcement training, and all department officers completed firearms qualification and attended the department annual meeting.

Respectfully submitted,



Captain Daniel J. Brinkman



Kalin Montevideo
Assistant Fire Chief

CITY of STURGEON BAY FIRE DEPARTMENT

421 Michigan St
Sturgeon Bay, WI 54235

920-746-2916 Station 920-746-2448 Office
Email: kmontevideo@sturgeonbaywi.org

STURGEON BAY FIRE DEPARTMENT MAY 2021 FIRE REPORT

MAY INCIDENTS: 138
2021 TOTAL INCIDENTS: 621

INCIDENTS BY JURISTICTIION:

AVERAGE RESPONSE TIME:

CITY - East Side: 89 Year to Date: 394 EMERGENT: 4.09 Minutes NON-EMERGENT: 5.06 Minutes
79 – Medical Incident 01 – Outside Equipment Fire 02 – Arcing/Shorted Electrical Equipment
03 – Water Related Rescue 01 – Unauthorized Burning 01 – Alarm/Detector Activation, No Fire
02 – Assist Law Enforcement/Gvmt Agency

CITY - West Side: 37 Year to Date: 169 EMERGENT: 3.49 Minutes NON-EMERGENT: 4.55 Minutes
30 – Medical Incident 03 – Vehicle Accident 01 – Carbon Monoxide Incident
03 – Alarm/Detector Activation, No Fire

Town of Sevastopol: 05 Year to Date: 25 EMERGENT: 10.25 Minutes NON-EMERGENT: 12.19 Minutes
01 – Medical Incident 01 – Dumpster Fire 01 – Carbon Monoxide Incident
01 – Water Related Rescue 01 – Vehicle Fire

Town of Sturgeon Bay: 06 Year to Date: 23 EMERGENT: 7.21 Minutes NON-EMERGENT: N/A
03 – Medical Incident 01 – Outside Equipment Fire 01 – Extrication/Rescue/Remove from Harm
01 – Alarm/Detector Activation, No Fire

MUTUAL AID/MABAS INCIDENTS

Southern Door: 0 Year to Date: 05

Brussels, Union, Gardner: 01 Year to Date: 02
01 – Structure Fire

Gibraltar: 0 Year to Date: 01

Sister Bay/Liberty Grove: 0 Year to Date: 01

Jacksonport: 0 Year to Date: 01

INPECTION REPORT:

	<u>Regular Inspections</u>	<u>Re Inspections</u>	<u>Occupancy Inspections</u>	<u>Hours</u>
Inspections – City of Sturgeon Bay:	<u>117</u>	<u>20</u>	<u>0</u>	<u>147.78</u>
Inspections – Town of Sevastopol:	<u>06</u>	<u>02</u>	<u>0</u>	<u>3.93</u>
Inspections – Town of Sturgeon Bay:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Inspections – Town of Jacksonport:	<u>20</u>	<u>02</u>	<u>0</u>	<u>7.62</u>

Sevastopol Burn Permit:

Permits Issued for Month: 01

Year to Date Permits Issued: 44

SPECIAL REPORTS, TRAINING AND MAINTENANCE

MAINTENANCE:

Firefighters completed annual fire hose testing; replaced the battery maintainer on Brush 8; conducted maintenance and repair on SCBA units and replaced batteries in all heads up display (HUD) units; replaced a door handle on Engine 6; repaired fire hose; cleaned and lubed the waterway on Truck 2; replaced the DEF tank, coolant solenoid and crank case filter on Engine 6; installed additional heat shields in the burn box at the Training Site; began cleaning out the station to get ready for the floor refinish job; repaired headset charging system for setcom headsets in Engine 4; replaced brakes on Utility 15; flushed the coolant system on Tender 3; replaced a thermostat on Tender 1; and UL conducted annual testing on Truck 2 ladder as well as all ground ladders.

Firefighters also did annual dock testing on marina fire suppression systems.

TRAINING:

848.6 hours of training was conducted in May. Firefighters trained with DC EMS new Lucas device (auto CPR aid) & new power load cots; driver/operator procedures; grass fire equipment and procedures; live fire attack at the Training Site; five (5) Part-time Firefighters completed firefighter training through NWTC; Chief Dietman attended a week long training in Virginia for Shipboard firefighting for land based units and eighteen of our firefighters along with four Door County Paramedics attended a 4-day confined space training held at our station and Bay Shipbuilding.

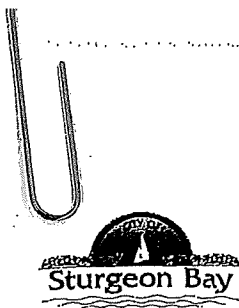
OTHER:

Fire Chief and AC attended City and other Town meetings; installed five (5) car seats; hosted the Memorial Day ceremony in our Eastside station garage and installed smoke detectors through the American Red Cross Detector Program.

COVID-19 Update: Our department continues to monitor COVID-19 cases; with mask mandates being lifted throughout the State we continue wearing masks where appropriate.

BEVERAGE OPERATOR LICENSES

- 1. Bastman, Laurie K.
- 2. Brungraber, Amanda L.
- 3. Curtis, Teri L.
- 4. Dawson, Haley M.
- 5. DeLair, Jennifer C.
- 6. Haese, Heather M.
- 7. Hill, Kelly M.
- 8. Hobbs, Ann M.
- 9. Jurss, Victor L.
- 10. Martin, Tammy J.
- 11. McCoy, Gary C.
- 12. Moreaux, Amber M.
- 13. Olson, Sarah J.
- 14. Poh, Rachel A.
- 15. Quinn, Anthony G.
- 16. Sallinen, Daniel J.
- 17. Sleger, Robert G.
- 18. Stubenvoll, Elizabeth R.
- 19. Tong, Nancy S.
- 20. Zahn, Michelle M.



City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Phone 920-746-2900
Fax 920-746-2905

Visit our website at: www.sturgeonbaywi.org

June 22, 2021

Stephanie Reinhardt
City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

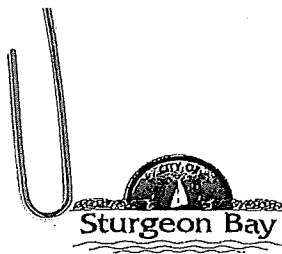
Ms. Reinhardt:

We, the undersigned, have received a request for certification of compliance for a Temporary Class B Beer license:

Door County Historical Society
Agent: Bailey Kpepsel
130 North 4th Avenue
Sturgeon Bay, WI 54235

LOCATION/DATES:

Under the Stars Night Market-3rd Avenue - 7/10/21
Under the Stars Night Market-3rd Avenue - 7/17/21
Under the Stars Night Market-3rd Avenue - 7/24/21
Sidewalk Sales-3rd Avenue - 7/29/21
Under the Stars Night Market-3rd Avenue - 7/31/21
Under the Stars Night Market-3rd Avenue - 8/7/21
Under the Stars Night Market-3rd Avenue - 8/14/21
Under the Stars Night Market-3rd Avenue - 8/21/21
Under the Stars Night Market-3rd Avenue - 8/28/21
Harvest Fest-3rd Avenue - 9/18/21



Phone 920-746-2900
Fax 920-746-2905

City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Visit our website at: www.sturgeonbaywi.org

June 23, 2021

Stephanie Reinhardt
City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

Ms. Reinhardt:

We, the undersigned, have received a request for certification of compliance for a Temporary Class B Beer license:

Forestville Maplewood Lions Club
137 North Forestville Ave
Forestville, WI 54213
Agent: Chuck Wagner

LOCATION/DATES:

Door County Fair – 812 North 14th Avenue – July 28 thru August 1, 2021



Phone 920-746-2900
Fax 920-746-2905

City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Visit our website at: www.sturgeonbaywi.org

June 22, 2021

Stephanie Reinhardt
City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

Ms. Reinhardt:

We, the undersigned, have received a request for certification of compliance for a Temporary Class B Wine license:

Nicolet National Foundation
Agent: Dawn Augustson
111 N Washington Street
Green Bay, WI 54301
LOCATION/DATES:
Harmony By the Bay – Martin Park – 7/7/21



City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Phone 920-746-2900
Fax 920-746-2905

Visit our website at: www.sturgeonbaywi.org

June 17, 2021

Stephanie Reinhardt
City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

Ms. Reinhardt:

We, the undersigned, have received a request for certification of compliance for a Temporary Class B Beer and Temporary Class B Wine license:

Sunshine Resources of Door County
55 W Yew Street
Sturgeon Bay, WI 54235
LOCATION: 207 South Third Avenue – Martin Park
DATES: September 11, 2021



Phone 920-746-2900
Fax 920-746-2905

City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Visit our website at: www.sturgeonbaywi.org

June 23, 2021

Stephanie Reinhardt
City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

Ms. Reinhardt:

We, the undersigned, have received a request for certification of compliance for a Temporary Class B Beer & Wine license:

Another Century LLC
Agent: John Mory
776 Harvard Drive
Neenah, WI 54956

LOCATION/DATES:

Door County Century Ride – John Miles Park Campus – September 11-12, 2021

8h.

8h.



City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Phone 920-746-2900
Fax 920-746-2905

Visit our website at: www.sturgeonbaywi.org

June 17, 2021

Stephanie Reinhardt
City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

Ms. Reinhardt:

We, the undersigned, have received a request for certification of compliance for a Class B Beer license:

The Salty Seagull Miniature Golf LLC
Agent: Susan Hartzell
630 South Grant Avenue
Sturgeon Bay, WI 54235
DATES: July 7, 2021 – June 30, 2022



City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Phone 920-746-2900
Fax 920-746-2905

Visit our website at: www.sturgeonbaywi.org

June 22, 2021

Stephanie Reinhardt
City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

Ms. Reinhardt:

We, the undersigned, have received a request for certification of compliance for a Combination Class B Beer & Liquor license:"

Nightingale SC LLC
Agent: Farrah Tafacory
1541 Egg Harbor Road
Sturgeon Bay, WI 54235
DATES: July 15, 2021 – June 30, 2022

8j.



8j.

TOM ASH, President AARON ASH, Vice President
STEVE JENNERJOHN, Treasurer SARA MUELLER, Secretary
TIM ASH & JOHN WHITE, Members-at-Large
THAD ASH & JJ SCHOPF, Development Coordinators
DAWN VANDEVOORT, Educational Liaison
421 Nebraska St., Sturgeon Bay, WI 54235
Website: www.doorcountyfair.com Email: dcfairinfo@gmail.com
July 28th – August 1st, 2021

To: David Ward, Mayor

City of Sturgeon Bay

From: Steve Jennerjohn, Door County Fair Association

RE: 2021 Door County Fair, July 28 – August 1, 2021

This letter is our request for an exception to the noise ordinance for the days that the County Fair is being set up, held, and taken down—namely Monday, July 26th through Wednesday, August 4th.

A check for the \$22.00 fee is attached. All events are listed on our fair website: www.doorcountyfair.com.

Please let me know if I need to appear to present this request. If I do not have to appear, please notify Steve Jennerjohn, Fair Treasurer 495-9156, regarding the decision on this request.

Thank you.

Steve Jennerjohn,

Treasurer

Door County Fair Association

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of Applicant: Destination Sturgeon Bay - Carly Sarkis
 Name of Event: Sidewalk Sales
 Contact Phone #: 920 495 0240
 Date(s) of Event: July 29 Time: 9am-4pm
 Estimated # of Attendees: 2500+
 Specific Location: see attached

- ☒ Attach map of requested street closure area including barricades location, tent/booth location, or any street obstruction. The map must be in final form.
- ☒ Attach Certificate of Insurance with the City listed as ADDITIONAL INSURED. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - As required by the State of Wisconsin.
- ☒ Temporary Beer and/or Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (If applicable.)
- ☒ Hold Harmless Agreement has been signed of Officer(s) of Event/Organization.
- ☒ Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.
- ☒ If tents larger than 20 x 20 are used, must agree to contact the Fire Department for inspection, prior to event.

What arrangements are made for clean up? contract w/ city

Other comments or explanation: _____

Signature of Responsible Party: _____

Address: _____

Date Submitted: _____

(Street Closure applications may not be submitted/approved more than 90 days in advance of event date.)

Approval:

Fire Chief: _____

Police Chief: _____

Comm. Dev: _____

Streets/Parks: _____

City Clerk: _____

Finance Dir: _____

City Engineer: _____

City Admin: _____

Date: 6-14-21

Date: 6-14-21

Date: 6-18-21

Date: 6-15-21

Date: 6/17/21

Date: 6/21/21

Date: 6-17-21

Date: 6/17/21

w/inspections

Common Council Approval Date: _____

☐ Copy of Approved Street Closure Application sent to EMS Director.

**CITY OF STURGEON BAY
AGREEMENT FOR REIMBURSEMENT OF EXPENSES**

WHEREAS the City of Sturgeon Bay has created Section 3.035 of the Municipal Code authorizing the City Clerk - Treasurer to charge for reimbursement of legal, consulting, incidental, and special events expenses incurred on behalf of and/or for the benefit of third parties for services rendered by the City of Sturgeon Bay;

AND WHEREAS the undersigned has requested services and/or authorizations of the City of Sturgeon Bay which will result in the necessity to incur legal, consulting, incidental, or special event expenses on behalf of the undersigned or in consideration of the request submitted by the undersigned;

NOW, THEREFORE, IT IS AGREED that the undersigned will reimburse the City of Sturgeon Bay by providing payment to the City Clerk - Treasurer within fourteen (14) days of receiving an invoice, for all legal, consulting, incidental, and special event expenses incurred by the City of Sturgeon Bay for the benefit of the undersigned or for the consideration of the request submitted by the undersigned. These expenses are likely to include the following: Planning and engineering review, legal review and document preparation, recording, publication, special events, and miscellaneous expenses.

This Agreement must be signed prior to the initiation of any action by the City of Sturgeon Bay.

Dated: 6-11-21

Donna J. Duda, Executive Director

Dated: 6/11/21

Calley Dubois
Marketing & Events
Director

Company Name (if applicable): Destination Sturgeon Bay

Billing Address: 76 S 3rd Ave

Sturgeon Bay, WI

Telephone: 920 495 6216

thereof until paid. To the extent permitted by law, if the petitioner is the owner of the real estate for which the services are incurred, any delinquent fees shall be extended upon the current or the next tax roll as a special charge against the real estate premises for current services.

(Ord. No. 1040-0500, § 1, 5-16-00; Ord. No. 1088-0303, § 1, 3-4-03)

Sidewalk Sales 2021, July 29



- 1. Road Closed Ahead
- 2. Detour Left
- B. Barricades



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/11/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Schmitz Insurance, LLC 7153 State Highway 42 57 Sturgeon Bay WI 54235-9490	CONTACT NAME: PHILIP J SCHMITZ	FAX (A/C, No): 8153019066	
	PHONE (A/C, No, Ext): 920-473-4400	E-MAIL ADDRESS: Phil@SchmitzInsurance.com	
INSURED Sturgeon Bay Visitor & Convention Bureau, Inc. 36 S 3rd Avenue Sturgeon Bay WI 54235	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : West Bend - NSI		15350
	INSURER B : Travelers Indemnity Company of Connecticut		25682
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER: 20200604125518259

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	N	N	A615463	07/18/2020	07/18/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 OTHER: \$	
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC							
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		N	N	A615463	07/18/2020	07/18/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER: \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$							EACH OCCURRENCE \$ AGGREGATE \$ OTHER: \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	N	UB5K77609A	05/11/2020	05/11/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Sidewalk Sales 3rd ave (Michigan to Jefferson st) July 29

CERTIFICATE HOLDER

City of Sturgeon Bay
Sidewalk Sales
421 Michigan St
Sturgeon Bay WI 54235
Fax: 920-746-2906

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of Applicant: Destination Sturgeon Bay - Carly Sarkis
 Name of Event: Sturgeon Bay Under the Stars
 Contact Phone #: 920 495 6246
 Date(s) of Event: See attached Time: 4pm - 10pm
 Estimated # of Attendees: 500 +
 Specific Location: see attached

event dates
July 10, 17, 24, 31
August 7, 14, 21, 28

- ☒ Attach map of requested street closure area including barricades location, tent/booth location, or any street obstruction. The map must be in final form.
- ☒ Attach Certificate of Insurance with the City listed as ADDITIONAL INSURED. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - As required by the State of Wisconsin.
- ☒ Temporary Beer and/or Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (If applicable.)
- ☒ Hold Harmless Agreement has been signed of Officer(s) of Event/Organization.
- ☒ Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.
- ☒ If tents larger than 20 x 20 are used, must agree to contact the Fire Department for inspection, prior to event.

What arrangements are made for clean up? contract w/ city

Other comments or explanation:

Signature of Responsible Party:

Address:

Date Submitted:

(Street Closure applications may not be submitted/approved more than 90 days in advance of event date.)

Approval:

Fire Chief:

Police Chief:

Comm. Dev:

Streets/Parks:

City Clerk:

Finance Dir:

City Engineer:

City Admin:

Date:

Date:

Date:

Date:

Date:

Date:

Date:

Date:

6-14-21

6-14-21

6-17-21

6-15-21

6-17-21

6-21-21

6-17-21

6-17-21

w/inspections

Common Council Approval Date: _____

☐ Copy of Approved Street Closure Application sent to EMS Director.

**CITY OF STURGEON BAY
AGREEMENT FOR REIMBURSEMENT OF EXPENSES**

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This Agreement must be signed prior to the initiation of any action by the City of Sturgeon Bay.

Dated: 6-11-21

Daniel J. DeWitt, Executive Director

Dated: 6/11/21

Calley Perkins
marketing & events
Director

Company Name (if applicable): Destination Sturgeon Bay

Billing Address: 36 S 3rd Ave

Sturgeon Bay, WI

Telephone: 920 495 6246

thereof until paid. To the extent permitted by law, if the petitioner is the owner of the real estate for which the services are incurred, any delinquent fees shall be extended upon the current or the next tax roll as a special charge against the real estate premises for current services.

(Ord. No. 1040-0500, § 1, 5-16-00; Ord. No. 1088-0303, § 1, 3-4-03)

Sturgeon Bay Under the Stars Night Market Road Closure



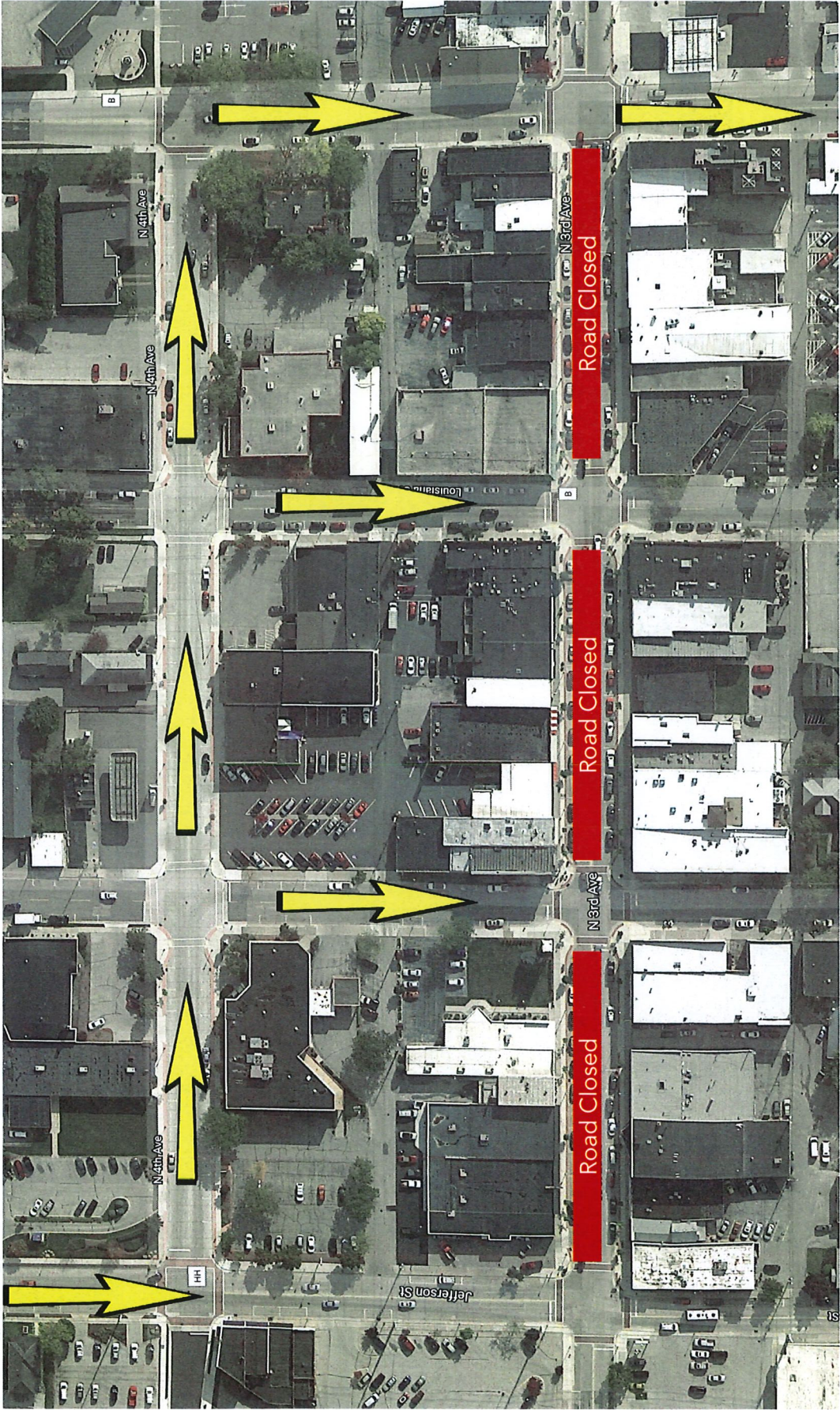
Event Dates:

- 1. Road Closed Ahead
- 2. Detour Left
- B. Barricades

July 10, 17, 24, 31

August 7, 14, 21, 28

Sturgeon Bay Under the Stars Road Closure
Alt. Traffic Pattern: Detour from Jefferson Street to Michigan Street





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/11/2021

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PRODUCER	Schmitz Insurance, LLC 7153 State Highway 42 57 Sturgeon Bay WI 54235-9490	CONTACT NAME: PHILIP J SCHMITZ		
		PHONE (A/C, No, Ext): 920-473-4400	FAX (A/C, No): 8153019066	
		E-MAIL ADDRESS: Phil@SchmitzInsurance.com		
INSURED	Sturgeon Bay Visitor & Convention Bureau, Inc. Destination Sturgeon Bay 36 S 3rd Avenue Sturgeon Bay WI 54235	INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : West Bend - NSI		15350
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		INSURER C :		
		INSURER D :		
		INSURER E :		
		INSURER F :		

COVERAGES

CERTIFICATE NUMBER: 20200608160432930

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	N	N	A615463	07/18/2020	07/18/2021	EACH OCCURRENCE \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$ 1,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	N	N	A615463	07/18/2020	07/18/2021	GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> RETENTION \$						BODILY INJURY (Per person) \$
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B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	UB5K77609A	05/11/2020	05/11/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Sturgeon Bay under the Stars July 10,17,24,31 & August 7,14,21,28

CERTIFICATE HOLDER

CANCELLATION

City of Sturgeon Bay Sturgeon Bay under the Start 421 Michigan St Sturgeon Bay WI 54235 Fax: 920-746-2906	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the consulting services agreement with Robert W. Baird for TID#5 project plan in the amount of \$6,750.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: June 29, 2021

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2021

EXECUTIVE SUMMARY

Title: General Consulting Services Agreement – Baird – TID #5 Project Plan

Background: The City of Sturgeon Bay and Sturgeon Bay School District have been working with SC Swiderski to redevelop the Sunset School property into housing. The Common Council accepted the development proposal by Swiderski to construct approximately 26 units with assistance in the form of land for \$1 (School District), demolition of the school building (City), and \$200,000 in construction assistance (City). Assuming that the Common Council and Swiderski reach final agreement on the development assistance and approve the development plan, the City will need to devise a plan for covering those expenses. The creation of a tax incremental district (TID) is the recommended way to do so. A TID allows all of the future property taxes from the new development to be collected by the City to repay funds borrowed for the upfront expenses. In this way all of the taxing jurisdictions that are benefiting from the new development help to cover the necessary expenses to create the development.

The creation of a TID involves many steps and there are numerous technical requirements to follow. A detailed project plan that includes financial projections is required. Many communities, including Sturgeon Bay in the past, use consultants to draft the project plan and lead the city through the adoption process.

R. W. Baird, the City's financial consultant, will prepare the project plan and proformas and lead the process for \$6,750. A General Consulting Services Agreement has been submitted and is included in the agenda packet. Baird has successfully assisted the City in the past for TID work and the price is reasonable. It is noted that the cost of creating the plan is reimbursable from the TID proceeds.

Options:

1. Approve the general consulting services agreement with R. W. Baird.
2. Seek other proposals to perform the service.
3. Direct staff to create the project plan and implement the TID using in house personnel (Note: Assistance with the financial proformas is still required under this option).
4. Decide not to pursue the creation of a TID.

Fiscal impact: The agreement is for a lump sum of \$6,750. If the TID is successfully implemented, that fee will be collected from future tax increments, meaning there is no fiscal impact on the City. If the TID is ultimately not implemented, then the funds would come from the general funds.

Recommendation: Approve the General Consulting Services Agreement with R. W. Baird.

Prepared by: Martin Olejniczak
Martin Olejniczak
Community Development Director

6-23-2021
Date

Reviewed by: Val Clarizio
Val Clarizio
Finance Director

6/23/21
Date

Reviewed by: _____
Josh Van Lieshout
City Administrator

Date

GENERAL CONSULTING SERVICES AGREEMENT

THIS GENERAL CONSULTING SERVICES AGREEMENT (this "Agreement") is entered as of this 16th day of June, 2021 by and between the City of Sturgeon Bay, Wisconsin ("Client") and Robert W. Baird & Co. Incorporated ("Baird").

RECITALS:

WHEREAS, Client seeks to retain Baird to provide general consulting services and Baird desires to provide such services, on the terms set forth in this Agreement;

WHEREAS, Client understands and acknowledges that the services to be provided under this Agreement are regarding the development of TIF District Number 5 and does not contemplate or relate to a future issuance of municipal securities; and

WHEREAS, Client's decision to retain Baird to provide general consulting services and Client's execution and delivery of this Agreement have been approved by all necessary action on the part of Client.

NOW THEREFORE, the parties hereto agree as follows:

I. Scope of Work

Baird shall provide the following general consulting services to Client, if and when requested by Client:

- Assist in discussions with potential developers
- Assist in the evaluation of the type of TIF District
- Evaluate economic feasibility of various TIF District scenarios
- Develop TIF District #5 creation timeline
- Draft TIF District #5 project plan (with the exception of mapping)
- Meet with City staff (in person or electronically) to facilitate analysis/discussion of the TIF District #5 project plan
- Attend public meetings (in person or electronically) to present the TIF District #5 project plan
- Assist the City in compiling the necessary documents for submission to DOR.

II. Financial Advisory or Underwriting Services

This Agreement pertains only to general consulting services and expressly does not cover any financial advisory, underwriting or other services that are directly related to any specific financings or offerings. Client understands that the term "financial advisory services" means any financial advisory or consultant services with respect to an issuance of securities, including advice with respect to the structure, timing, terms and other similar matters concerning such issuance.

If Client proposes, determines or undertakes to effect an issuance of municipal securities at any time during the term of this Agreement, Client may engage Baird as financial advisor or underwriter with respect to such issuance. If Client determines to so engage Baird and Baird determines to accept such engagement, Client and Baird would enter into a separate written financial advisory or underwriting engagement letter. Client understands that if Baird serves as financial advisor in connection with an offering to be sold at competitive bid Baird will not be able to bid or otherwise underwrite or serve as agent for the placement of the securities. Client also understands that if Baird acts as underwriter on an offering sold on a negotiated basis Baird may not also serve as financial advisor on that offering but, in the course of acting as underwriter, may render advice to Client, including advice with respect to the structure, timing, terms and other similar matters concerning the offering. Client further understands that Baird's primary role as underwriter would be to purchase, or arrange the placement of, securities in an arm's-length commercial transaction between Client and Baird and that Baird, as underwriter, would have financial and other interests that differ from those of Client.

III. Compensation and Terms of Payment

For the general consulting services provided hereunder, Baird shall receive the following compensation:

A fixed fee equal to \$6,750, payable within 10 business days upon completion of the Scope of Work as outlined above.

Baird will be responsible for paying all out-of-pocket costs and expenses it incurs that relate to the general consulting services it provides hereunder.

IV. Information to Be Furnished to Baird

All information, data, reports and records necessary for performing under this Agreement shall be furnished to Baird without charge by Client, and Client shall provide such cooperation as Baird may reasonably request to assist Baird in providing the services hereunder.

V. Limitation of Liability

Client agrees that neither Baird nor its employees, officers, agents or affiliates shall have any liability to Client for the Services provided hereunder except to the extent it is judicially determined that Baird engaged in gross negligence or willful misconduct.

VI. Term of the Agreement

This Agreement shall become effective on the date hereof and shall continue unless and until terminated by either party upon at least 30 days written notice to the other party.

Upon termination of this Agreement, Baird shall be entitled to just and equitable compensation for any services provided prior to such termination for which Baird has not previously received compensation.

VII. Non-Discrimination

Baird, as the supplier of general consulting services covered by this Agreement, will not discriminate in any way in connection with the Agreement in the employment of persons, or refuse to continue the employment of any person, on account of the race, creed, color, sex, national origin, or other protected class of such person or persons.

VIII. Miscellaneous

This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin. This Agreement may not be amended or modified except by means of a written instrument executed by both parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party. This Agreement represents the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes any prior or contemporaneous agreements, arrangements, understandings, negotiations and discussions between the parties involving such subject matter. Baird is registered as a municipal advisor with the Securities Exchange Commission and Municipal Securities Rulemaking Board.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

City of Sturgeon Bay

Robert W. Baird & Co. Incorporated

By: _____

Mr. Marty Olejniczak, Community Development Director

By: Bradley D Viegut

Mr. Bradley Viegut, Managing Director

Cc: Mr. Brian C. Ruechel, Director

R E C O M M E N D A T I O N**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Community Protection & Services Committee, hereby recommend to approve the addition to the Public Alcohol Consumption Area as noted in the crosshatched section on the attached map.

Respectfully submitted,

COMMUNITY PROTECTION & SERVICES

By: Dan Williams, Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: July 1, 2021

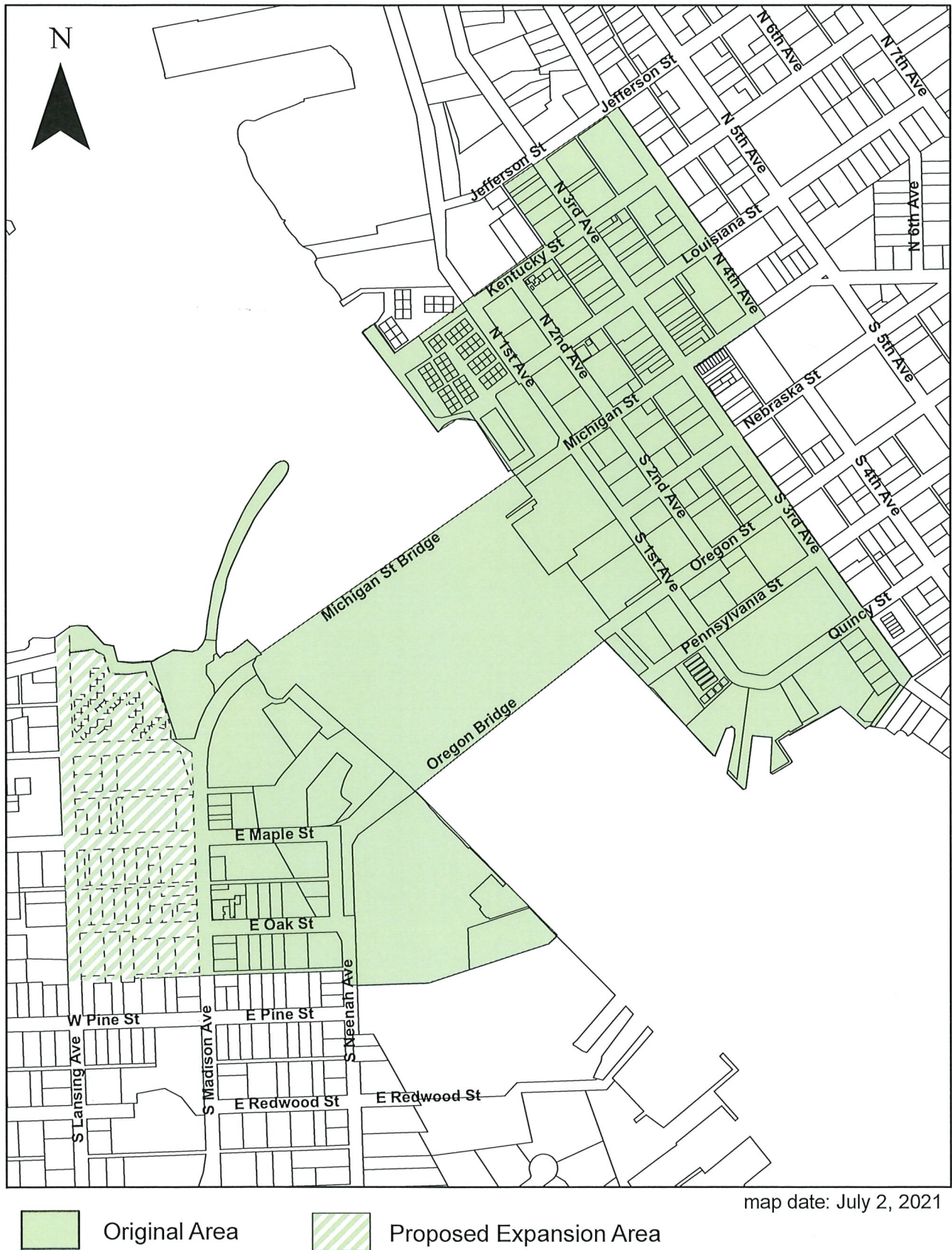
* * * * *

Moved by Alderperson _____, seconded by Alderperson

_____ that the said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2021.

Public Alcohol Consumption Area Proposed Expansion



ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: Section 3.03(1)(a) and (4) of the Municipal Code of the City of Sturgeon Bay, Wisconsin is hereby repealed and recreated to read as follows:

(3) *[Payment of bills.]* Payment of bills where the timing is such that they cannot wait to be approved and processed at the next meeting of the common council.

(a) Other than claims subject to § 893.80 Wis. Stats., payments may be made from the city treasury prior to review ~~of-by~~ elected officials or committees for the following types of bills after the clerk audits and approves each claim as a proper charge against the treasury and endorses his/her approval on the claim: credit cards, insurance, unemployment, internet service, bond payments, bank loans, contracts, leases, agreements, security deposits, emergency purchases, utilities, cafeteria plan, transfers to other governmental units, passthrough grants, and bills where a discount may be obtained.

(4) *Payment of regular wages, ~~-or-~~ salaries, or employee retirement, disability, or death benefit payouts.* Regular wages, ~~-or-~~ salaries, or employee retirement, disability, or death benefits of city officers and employees shall be paid by payroll or through accounts payable to benefit providers, verified by the proper city official, department head, board or commission and filed with the clerk in time for payment on the regular payday.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

David J. Ward, Mayor

Attest:

Stephanie L. Reinhardt, City Clerk

ORINDANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: Section 1.08(1)(a) of the Municipal Code of the City of Sturgeon Bay, Wisconsin is hereby repealed and recreated to read as follows:

(1) *Salaries of elected officials.*

(a) The salaries for alderpersons shall be ~~\$600.00~~\$650.00 per month effective immediately after the first reorganizational meeting in April of ~~2014~~2020.

(b) The salary for the mayor shall be ~~\$850.00~~\$950.00 per month effective immediately after the first reorganizational meeting in April of ~~2013~~2022.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

David J. Ward, Mayor

Attest:

Stephanie L. Reinhardt, City Clerk

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN
AS FOLLOWS:

SECTION 1: Section 5.01 – Police Department of the City of Sturgeon Bay Municipal Code
is hereby repealed and recreated as follows:

5.01. Composition.

The police department of the city shall consist of a chief of police, assistant chief of police,
a captain, investigator, three patrol sergeants, and one or more police officers and one or
more police assistants.

(Code 1992, § 5.01)

SECTION 2: This ordinance shall take effect the day after publication.

Approved by:

David Ward
Mayor

Attested by:

Stephanie L. Reinhardt
City Clerk

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN
AS FOLLOWS:

SECTION 1: Section 10.02 – Carrying concealed weapons prohibited of the City of
Sturgeon Bay Municipal Code is hereby repealed and recreated as follows:

10.02 Carrying a concealed weapon prohibited

No person, except a peace officer or concealed carry permit holder, shall carry
concealed on his/her person any dangerous or electronic weapon.

(Code 1992, § 10.02)

SECTION 2: This ordinance shall take effect the day after publication.

Approved by:

David Ward
Mayor

Attested by:

Stephanie L. Reinhardt
City Clerk

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO
ORDAIN AS FOLLOWS:

SECTION 1: Section 7.12 (8)(a) – Bicycles, Play Vehicles and In-line Skates of the City
of Sturgeon Bay Municipal Code is hereby repealed and recreated as
follows:

7.12 Bicycles, Play Vehicles and In-line Skates

(8) *Use of play vehicles and in-line skates prohibited in certain areas.*

- (a) No person shall use a play vehicle or in-line skates on any sidewalk or public
or private parking lot located within the downtown area. For the purposes of this
section, the boundaries of the downtown area are defined as follows:

East Side boundaries:

1. South boundary: Quincy St. from the Bay of Sturgeon Bay to S. Fifth Ave.
2. East boundary: S. Fifth Ave. from Quincy St. to Michigan St. and N. Fifth
Ave. from Michigan St. to Jefferson St.
3. North boundary: Jefferson St. from N. Fifth Ave. to N. Third Ave., then north
on N. Third Ave. to Iowa St., then west on Iowa St. to the Bay of Sturgeon
Bay.
4. West boundary: The Bay of Sturgeon Bay from Iowa Street extended to
Oregon St.

West side Boundaries:

1. South boundary: W. Oak St. from S. Lansing Ave. to Madison Ave., E. Oak
St. from Madison Ave. to S. Neenah Ave., S. Neenah Ave. from E. Oak St.
to E. Maple St., then east to the Bay of Sturgeon Bay.
2. East boundary: The Bay of Sturgeon Bay from E. Maple Street extended,
to the Juniper St. cul-de-sac at the east end of Otumba Park.
3. North boundary: Juniper St. from the cul-de-sac at the east end of Otumba
Park to N. Lansing Ave.
4. West boundary: N. Lansing Ave. from Juniper St. to Maple St., and S.
Lansing Ave. from Maple St. to W. Oak St.

(Code 1992, § 7.12; Ord. No. 999-1297, § 1, 12-2-97; Ord. No. 1348-0718, § 1, 7-3-18)

SECTION 2: This ordinance shall take effect the day after publication.

Approved by:

David Ward

Mayor

Attested by:

Stephanie L. Reinhardt

City Clerk

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Community Protection and Services Committee, hereby recommend the Common Council approve the amendment to Section 7.12 of the Sturgeon Bay Municipal Code Bicycles, Play Vehicles and In-line Skates.

Respectfully submitted,
COMMUNITY PROTECTION AND SERVICES COMMITTEE
By: Dan Williams, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: June 7, 2021

* * * * *

Introduced by _____.

Moved by Alderperson _____, seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2021.

7.12 - Bicycles, play vehicles, and in-line skates.

(8) *Use of play vehicles and in-line skates prohibited in certain areas.*

- (a) No person shall use a play vehicle or in-line skates on any sidewalk or public or private parking lot located within the downtown area. For the purposes of this section, the boundaries of the downtown area are defined as follows:

East Side boundaries:

1. South boundary: ~~Oregon St.~~ Quincy St. from the Bay of Sturgeon Bay to S. Fifth Ave.
2. East boundary: S. Fifth Ave. from ~~Oregon St.~~ Quincy St. to Michigan St. and N. Fifth Ave. from Michigan St. to Jefferson St.
3. North boundary: Jefferson St. from N. Fifth Ave. to N. Third Ave., then north on N. Third Ave. to Iowa St., then west on Iowa St. to the Bay of Sturgeon Bay.
4. West boundary: The Bay of Sturgeon Bay from Iowa Street extended to Oregon St.

West side Boundaries:

1. South boundary: W. Oak St. from S. Lansing Ave. to Madison Ave., E. Oak St. from Madison Ave. to S. Neenah Ave., S. Neenah Ave. from E. Oak St. to E. Maple St., then east to the Bay of Sturgeon Bay.
2. East boundary: The Bay of Sturgeon Bay from E. Maple Street extended, to the Juniper St. cul-de-sac at the east end of Otumba Park.
3. North boundary: Juniper St. from the cul-de-sac at the east end of Otumba Park to N. Lansing Ave.
4. West boundary: N. Lansing Ave. from Juniper St. to Maple St., and S. Lansing Ave. from Maple St. to W. Oak St.

(Code 1992, § 7.12; Ord. No. 999-1297, § 1, 12-2-97; Ord. No. 1348-0718, § 1, 7-3-18)

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO
ORDAIN AS FOLLOWS:

SECTION 1: The following described property, located at 537 N. 8th Avenue, is hereby
rezoned from General Commercial District (C-1) to Mixed Commercial-
Residential (C-5):

Lot "A" of certified survey map #1166 recorded in volume 7, page 19 being
part of Block 2 of Leonhardt's Plat #2, City of Sturgeon Bay, Door County,
Wisconsin.

Said parcel contains 8,590 square feet.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

David Ward
Mayor

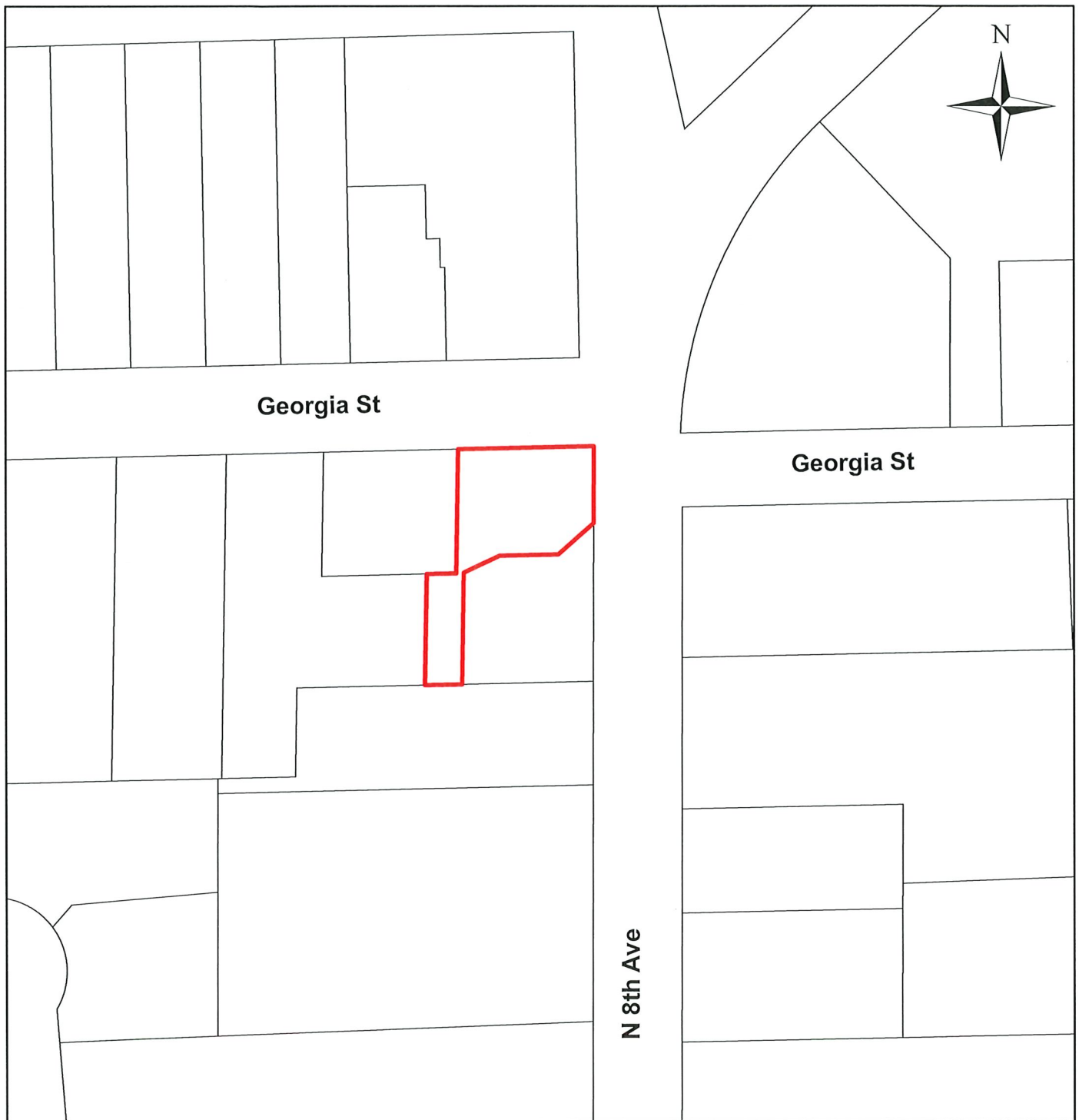
Attest:

Stephanie Reinhardt
City Clerk

Location Map

Zoning Map Amendment

C-1 to C-5



Subject Property - 537 N. 8th Ave

July 1, 2021

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Plan Commission, hereby recommend to rezone parcel #281-32-21020101A, located at 537 N 8th Avenue and owned by John & Cathy Wiese Trust, from General Commercial (C-1) to Mixed Commercial-Residential (C-5).

Respectfully submitted,
CITY PLAN COMMISSION
By: David Ward, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: June 30, 2021.

* * * * *

Introduced by _____.

Moved by Alderperson _____, seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2021.

Staff Report

Title: Zoning Map Amendment from C-1 to C-5

Background: Cathy Wiese is petitioning the City to rezone the property located at 537 N 8th Ave (parcel #281-32-21020101A) from General Commercial (C-1) to Mixed Commercial / Residential (C-5). The subject property contains a two-family residence constructed in 1923. Under Chapter 20 (Zoning), two-family residential uses are not an allowed use of the property. This use has been determined to be legally non-conforming given the date the building was constructed and the continuation of that use. The property owner can continue to use the property for this purpose however, there are restrictions for repairs and modification to the building. Rezoning the property to C-5 would make the existing use conforming.

Surrounding Zoning / Uses: To the west, is an older neighborhood with primarily single-family residential uses, and zoned Single-Family Residential (R-2). To the east, is a mixture of commercial uses and mixed residential uses, and zoned C-1, R-2, and R-4. To the north, is the Egg Harbor Rd corridor, which contain primarily commercial uses and is zoned C-1. To the south, is a mixture of commercial residential and mixed-use properties and is zoned C-1, C-5, and Conservancy (CON). This leads into the Jefferson Street corridor, which is a mixed-use area zoned C-5.

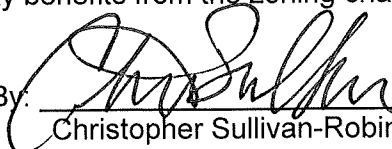
Comprehensive Plan: The Future Land Use Map within the 2040 Comp Plan identifies the subject property and some of the surrounding area within the Neighborhood Mixed Use land use category. This land use category is intended to facilitate a carefully controlled mix of commercial and residential uses on public sewer, public water, and other urban services and infrastructure. The City's current C-5 district is the most appropriate zone to accommodate this future land use designation. From my review of the comprehensive plan, there does not appear to be any conflicts with this petition.

Review Process: Tonight, is meant to review the petition and conduct a public hearing. The Commission can make a recommendation to Council at the next scheduled meeting. However, a recommendation can also be made following the public hearing if at least 3/4 vote of the members present are ready to vote. Once a recommendation is made, Council will act on that recommendation at their next scheduled meeting. An ordinance must be drafted and approved by Council with 2 separate readings. The zoning change is active once the ordinance is published in the newspaper.

Options: The Commission can recommend to approve or deny the petition.

Recommendation: Staff supports a zoning map amendment for this property. Both the applicant and the City benefits from the zoning change.

Prepared By: _____


Christopher Sullivan-Robinson
Planner / Zoning Administrator

6.24.21
Date

Reviewed By: _____


Martin Olejniczak
Community Development Director

6-24-2021
Date

Date Received: 5-14-21
Fee Paid: \$ 450.00
Received By: [Signature]

CITY OF STURGEON BAY ZONING/REZONING APPLICATION

	APPLICANT/AGENT	LEGAL PROPERTY OWNER
Name	Michael S. Blue	John R & Cathy A. Wiese, Trust
Company		1222 Memorial Dr.
Street Address	537 N. 8th Ave	
City/State/Zip	Sturgeon Bay, WI, 54235	Sturgeon Bay, WI, 54235
Daytime Telephone No.	920-256-9476	920-493-8004
Fax No.		

STREET ADDRESS OF SUBJECT PROPERTY: 537 N. 8th Ave
Location if not assigned a common address:

TAX PARCEL NUMBER: 281-32-21020101 A

CURRENT ZONING CLASSIFICATION: C-1

CURRENT USE AND IMPROVEMENTS:
2 family Residence

ZONING DISTRICT REQUESTED: C-5 mixed use

COMPREHENSIVE PLAN DESIGNATION OF SUBJECT PROPERTY: Neighborhood mixed use

PROPOSED USE OF SURROUNDING PROPERTY UNDER COMPREHENSIVE PLAN:
North: REGIONAL COMMERCIAL MEDIUM DENSITY RESIDENTIAL
South: NEIGHBORHOOD MIXED USE
East: NEIGHBORHOOD MIXED USE
West: MEDIUM DENSITY RESIDENTIAL

ZONING AND USES OF ADJACENT SURROUNDING PROPERTIES:

North: COMMERCIAL, SINGLE FAMILY RES
South: SEASONAL COMMERCIAL, RESIDENTIAL
East: RESIDENTIAL, VACUATED COMMERCIAL
West: SINGLE FAMILY RES

HAVE THERE BEEN ANY VARIANCES, CONDITIONAL USE PERMITS, ETC. GRANTED PREVIOUSLY FOR THIS PROPERTY? _____ IF YES, EXPLAIN:

Attach a full legal description (preferably on disk), 8-1/2" X 11" location map, and Agreement for Reimbursement of expenses.

John d Cathy Wiose
Property Owner (Print Name)

Cathy A. Wiose
John R. Wiose
Signature

5/10/2021
Date

Michael Blue
Applicant/Agent (Print Name)

Mike Blue
Signature

5-11-2021
Date

I, _____, have attended a review meeting with at least one member of staff and understand that I am responsible for sign placement and following all stages listed on the check list in regard to the applicant.

Date of review meeting

Applicant Signature

Cathy Wiose
Staff Signature

Attachments:

Procedure & Check List

Agreement For Reimbursement of Expenses

STAFF USE ONLY

Application conditions of approval or denial:

Date

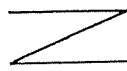
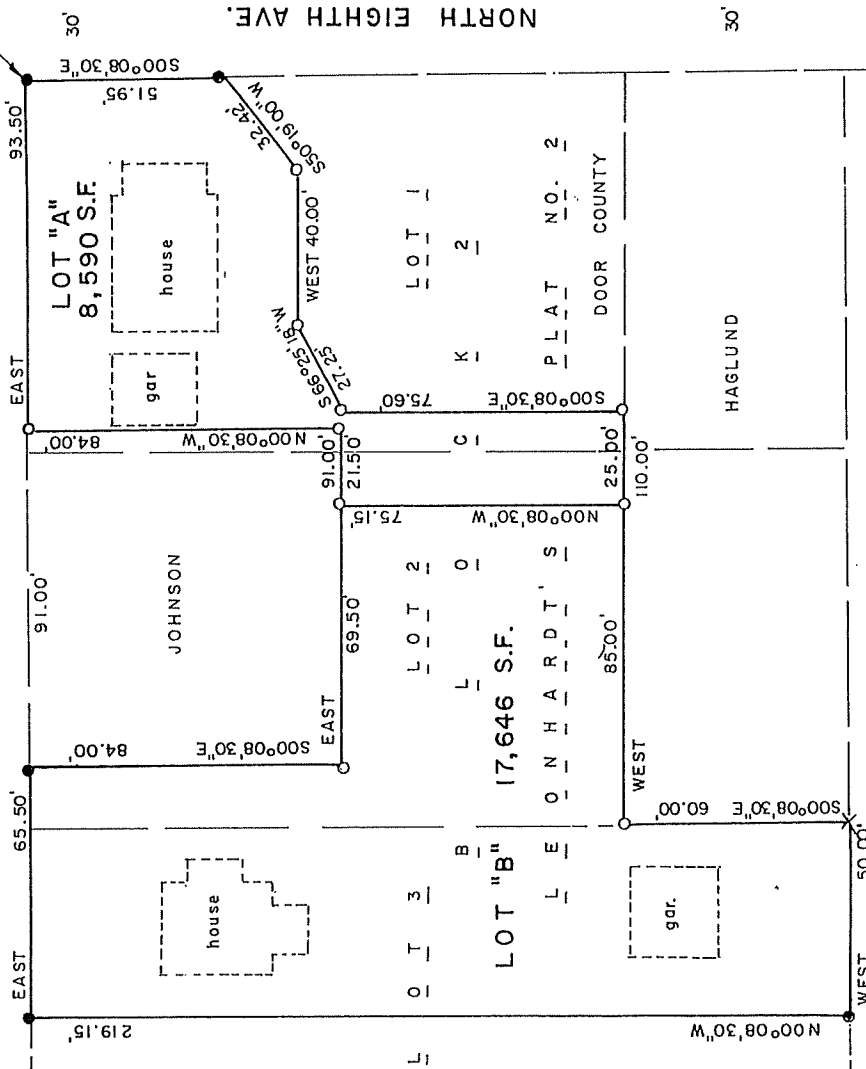
Community Development Director

CERTIFIED SURVEY MAP

SURVEY IN BLOCK 2 OF LEONHARDT'S PLAT NO. 2, CITY OF STURGEON BAY, DOOR COUNTY, WI.

NE CORNER BLOCK 2
LEONHARDT'S PLAT NO. 2

GEORGIA STREET



W — E

1" = 40'

- EXISTING IRON PIPE
- "X" IN LARGE ROCK
- 1" IRON PIPE SET



Stock No. 26273

603720

7 VOL

PAGE 20

SURVEYOR'S CERTIFICATE:

I, Kenneth J. Brey, Jr., registered land surveyor for Brey - Stuewe & Braun Surveys, Ltd., do hereby certify that I have surveyed the following described parcel.

A tract of land located in Block 2 of Leonhardt's Plat No. 2, City of Sturgeon Bay, Door County, Wisconsin and described as follows:

Commencing at an existing iron pipe marking the Northeast corner of said Block 2 of Leonhardt's Plat No. 2, thence S 00°08'30"E along the West line of North 8th Avenue 51.95 feet to an existing iron pipe, thence S 50°19'00"W 32.42 feet, thence West 40.00 feet, thence S 66°25'18"W 27.25 feet, thence S 00°08'30"E 75.60 feet, thence West 110.00 feet, thence S 00°08'30"E 60.00 feet to an existing "X" in a large rock at the Southeast corner of Lot 3 of said block 2, thence West along the South line of said Lot 3 of Block 2 50.00 feet to an existing iron pipe, thence N 00°08'30"W 219.15 feet to an existing iron pipe on the South line of Georgia Street, thence East along said South line of Georgia Street 65.50 feet to an existing iron pipe, thence S 00°08'30"E 84.00 feet, thence East 91.00 feet, thence N 00°08'30"W 84.00 feet to the intersection with said South line of Georgia Street, thence East along said South line of Georgia Street 93.50 feet to the point of commencement.

Said tract contains 26,236 square feet of land.

I further certify that the adjacent map is a true representation of said property and correctly shows the exterior boundaries and correct measurements thereof. Also, that I have fully complied with the requirements of Chapter 236.34 of the Wisconsin Statutes.

Dated JUNE 6, 2000

Kenneth J. Brey, Jr.
Kenneth J. Brey, Jr.
R. L. S. S-1280

RECORDED
Time... 2:00 P.M...

JUN 16 2000

Marlene J. Opdin
REGISTER OF DEEDS
DOOR COUNTY WIS.

By: _____

Tract Indexed

OWNER'S CERTIFICATE:

As owners', we hereby certify that we caused the land described on this map to be surveyed, mapped, divided and dedicated as represented on this map.

Dated 6/14/2000

John R. Wiese
Owner - John R. Wiese

Dated 6/14/2000

Cathy A. Wiese
Owner - Cathy A. Wiese

Dated 6-14-00

Timothy P. McCormick
Owner - Timothy P. McCormick

Dated 6-14-00

Sheila R. McCormick
Owner - Sheila R. McCormick

CITY OF STURGEON BAY PLAN COMMISSION CERTIFICATE:

This Certified Survey Map has been submitted to and approved by the City of Sturgeon Bay.

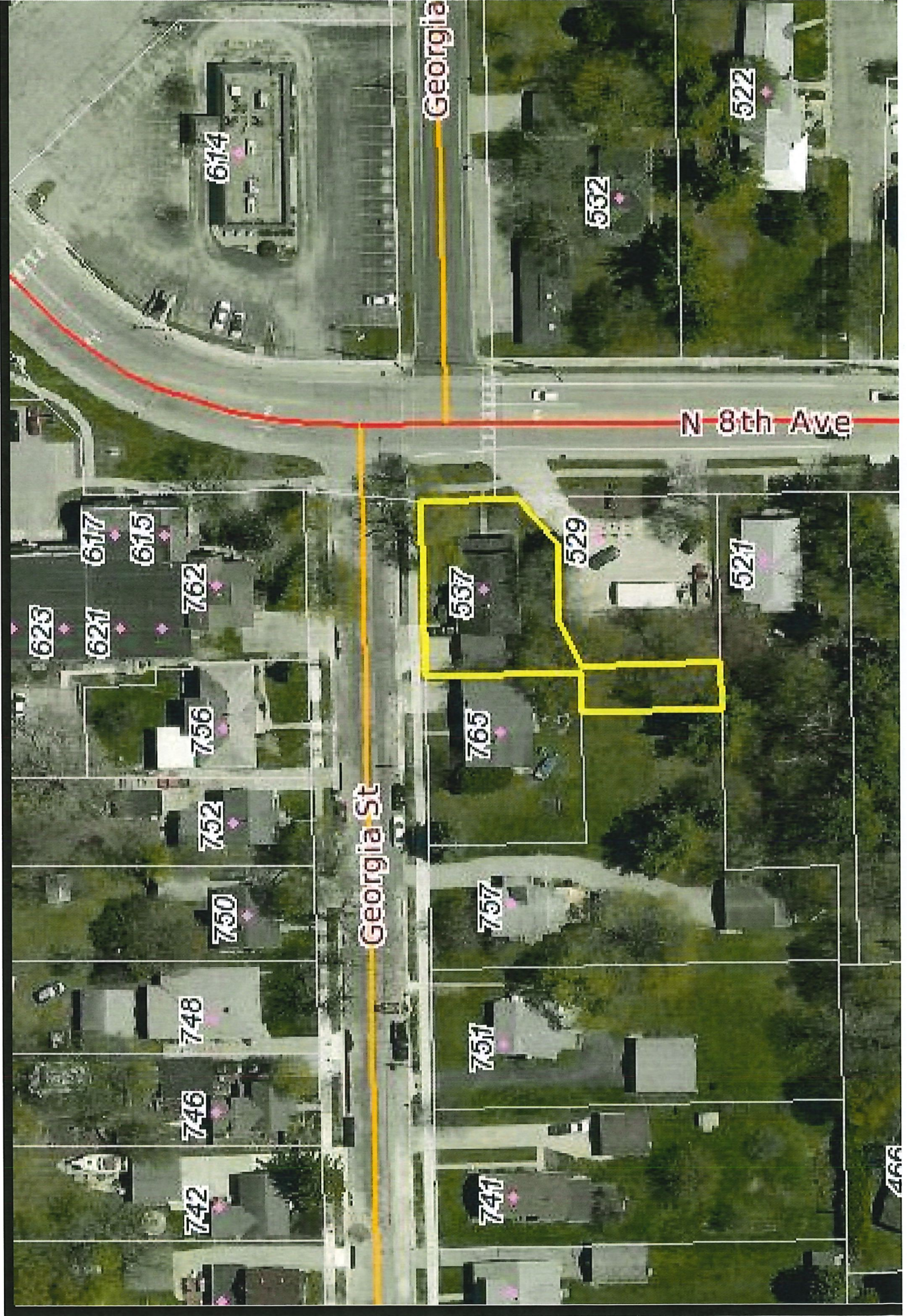
Dated 6/12/00

John P. Kolodziej
(D-100140)
SHEET 2 OF 2

Map

Printed 05/14/2021 courtesy of Door County Land Information Office

... from the Web Map of ...
(www.co.door.wi.gov)



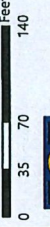
City of Sturgeon Bay Comprehensive Plan

Map 5b: Future Land Use Central City

- Planned Sewer Service Area (2030)
 - City of Sturgeon Bay
 - Other Municipal Boundaries
 - State Highway
 - County Highway
 - Local Road
 - Surface Water
- ### Future Land Use (within ETJ)
- Right-of-Way
 - Agricultural/Rural
 - Rural Residential
 - Lower Density Residential
 - Medium Density Residential
 - Higher Density Residential
 - Planned Neighborhood
 - Unsewered Commercial
 - Regional Commercial
 - Neighborhood Mixed Use
 - Downtown Mixed Use
 - Office
 - Business Park
 - Industrial
 - Public and Institutional
 - Open Space and Recreation



Adopted: 10/20/20



VANDEWALLE & ASSOCIATES INC.
Sturgeon Bay, WI 54222
Sources: Door County, City of Sturgeon Bay.

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to accept the development agreement parameters with S. C Swiderski for the Sunset School Redevelopment.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: June 29, 2021

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2021.



MEMO

To: Finance Committee
From: Marty Olejniczak, Community Development Director *MO*
Date: June 24, 2021
Subject: Development Agreement Parameters for Sunset School Redevelopment

Using a Request for Proposals (RFP) process the Common Council and Sturgeon Bay School Board agreed to work with SC Swiderski regarding their proposal to build apartments on the site. The proposal from Swiderski was for market rate units that were more upscale and at a lower density than the other proposals. Swiderski is undergoing a Planned Unit Development (PUD) review process for their proposed development. In addition, the financial parameters of the proposal need approval through the Finance Committee and Common Council. These parameters will be inserted into a formal development agreement.

The basic parameters are attached and have been tentatively approved by Swiderski. These were generally taken from the approved development proposal submitted by Swiderski. The only material change is that the demolition of the school will be undertaken by Swiderski rather than the City, but still paid for by the City.

The other main financial issue for the City is the construction incentive of \$7,700 per residential unit. This is \$200,200 total if 26 units are built. The payment is made after the units are constructed to limit the risk to the City. The parameters also call for the developer to guarantee a property value of \$2.5 million in order to ensure repayment via tax increments (assuming a tax incremental district is established for the project).

The Finance Committee is requested to review the draft development agreement parameters and either recommend it to Council or direct staff to make any desired changes for continued negotiation with the developer. Staff is satisfied with the current draft and recommends approval.

MO/

Parameters for Development Agreement – Sunset School Redevelopment

S.C. Swiderski, City of Sturgeon Bay, Sturgeon Bay School District

Draft – June 24, 2021

The following are the proposed parameters for a development agreement among the City of Sturgeon Bay (City), Sturgeon Bay School District (School) and S.C. Swiderski (Developer):

Subject property: An approximately 2.76-acre parcel abutting Delaware Street, N. 8th Avenue, and Erie Street. (Property)

Development project: An approximately 26-unit multiple-family residential development with attached garages and site amenities anticipated to have an assessed value of approximately \$3,000,000. (Project)

Developer obligations:

1. Purchase Property. Developer shall acquire title from School at a cost of \$1. Acquisition is subject to obtaining development approval and a Phase I Environmental Site Assessment. Developer may void this agreement if the ESA identifies significant recognized environmental concerns.
2. Obtain Development Approval. Submit application(s) and associated materials for a Planned Unit Development zoning classification for the development project. If the PUD for the development project is not approved by the City, then the obligations of the development agreement are voided. All costs associated with surveying, engineering, and architecture shall be the responsibility of the Developer.
3. Site Clearance. Developer shall be responsible for the demolishing the school building, including the abatement of hazardous materials, and the removal of the driveway, parking areas, and other paved areas on the Property. Costs for site clearance shall be paid by the City.
4. Financing. Obtain financing for the project, exclusive of the financial assistance provided by the City.
5. Complete the Development Project. Construct the apartment units in accordance with approved Planned Unit Development plans and state and local requirements.
6. Minimum Assessed Value. The project shall have a minimum assessed value of at least \$2,500,000, beginning on January 1, 2025. If, after this date, the Project has a lesser assessed value, Developer agrees to make a payment in lieu of taxes (PILOT) based upon the difference between \$2,500,000 and the actual assessed value during the life of tax increment district.

School obligations:

1. Sale of Subject Property. Transfer title to the subject property to the Developer at a cost of \$1. A not to exceed 12-foot wide utility easement shall be retained along the west property line, if such easement is requested by Sturgeon Bay Utilities.

2. Demolition coordination. If the property is not transferred prior to demolition of the building, allow the demolition of the building and the Phase I Environmental Site Assessment by the Developer or City, subject to costs for these items being covered by the Developer or City.
3. Cooperation with Planned Unit Development zoning classification and tax increment district. School shall cooperate with and, if necessary, sign the application for a Planned Unit Development rezoning for the Project. School shall not oppose the creation of a tax increment district to finance expenses relating to demolition, environmental investigation, Developer financial incentives, and public costs associated with the redevelopment Project and other expenses within the TID project plan.

City obligations:

1. Phase I Environmental Site Assessment. City shall hire an environmental engineering consultant to perform a Phase I ESA for the subject property prior to the sale of the property. The ESA shall be shared with Developer.
2. Payment for Site Clearance. The City shall be responsible for the costs of demolishing the school building, including abatement of hazardous materials, and the removal of the driveway, parking areas, and other paved areas on the Property.
3. Financial Incentive. City shall make a payment to the Developer upon an occupancy permit being obtained for each building containing the housing units. The amount of such payments shall be \$7,700 per unit within each building obtaining an occupancy permit.
4. Utilities. City warrants that municipal water and sanitary sewer service is available to Property along Delaware Street and N. 8th Avenue and warrants there is capacity to serve the proposed Project.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Plan Commission, hereby recommend approval of the preliminary Planned Unit Development (PUD) for Northpointe Development Corp. to develop a 53-unit multiple-family dwelling, located on Development Site A of the West Waterfront Redevelopment Area on the north side of E. Maple Street, subject to the units not being used for short-term rentals/tourist rooming houses provided such restriction is legal per City attorney.

Respectfully submitted,
CITY PLAN COMMISSION
By: David Ward, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: June 30, 2021.

Introduced by _____.

Moved by Alderperson _____, seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2021.

STAFF REPORT
Preliminary PUD Review for Breakwater Residences Development
53-Unit Apartment Building for Northpointe Development Corp.

Proposal: Andy Dumke, representative for Northpointe Development Corp. is petitioning for approval of a Planned Unit Development (PUD) to be located on a portion of parcels 281-12-10080101A and B currently owned by the City. The location is known as Development Site A of the request for proposals (RFP) issued last year by the City. This is the west waterfront area along the north side of E Maple Street. The Plan Commission and Council through the RFP process reviewed three development proposals and chose to work with Northpointe.

The project includes the construction of a 5-story, 53-unit apartment building. The area of the site is 40,290 sq. ft. The site is zoned Central Business District (C-2). Under this zoning classification Multiple-Family Residential uses require a conditional use approval granted by the Plan Commission. However, this proposal is required to go through the PUD process, which is a more extensive review process. This is primarily due to exceeding the threshold of 24 units on the lot. In addition, this proposal does not meet some of the basic rules of the zoning code including: density, setbacks, height, and off-street parking. A PUD is a special type of zoning classification that allows for altering the underlying development requirements for unique projects that do not fit neatly into one of the standard zoning districts.

Review Process: Conceptual review occurred during the February Plan Commission meeting. During that meeting, they reviewed the architectural design, site layout, compatibility with other project and improvements on adjacent sites, and access / parking concerns. The commission gave consent to proceed to the public hearing and preliminary review.

During the preliminary review of the PUD a public hearing and presentation takes place at Plan Commission. The Commission makes a recommendation to Council at the next scheduled meeting. However, a decision can be made following the public hearing if all of the members present are ready to act at the same meeting as the hearing. The focus during preliminary review is on the use, building design, site layout, access, and parking. Other aspects of the project like utility, landscaping, and stormwater management are conceptual.

Existing Conditions: The subject site was former part of the Door County Cooperative facility and has been vacant since 2013. This site is located with the FEMA Floodplain.

Surrounding Uses:

- North: Granary Building, Public Space, Maritime Museum, Promenade (C-2)
- East: Vacant with a mixed-use development proposal in progress (C-2)
- South: Cellcom / Glas Coffee, Bayside Bargains (C-2)
- West: Graystone Castle, DeJardin Cleaners, Bridge Salon, Lift (C-2)

Comprehensive Plan: The Future Land Use Map of the 2040 Comprehensive Plan designates this site for Downtown Mixed Use. This area is intended for a mix of retail, commercial services, offices, institutional, governmental, and residential uses arranged in a pedestrian-oriented environment with on-street parking, minimal building setbacks; and building design materials, placement, and scale that are compatible with the character of existing development. The existing C-2 zoning district is the recommended zoning for areas with this designation. The Housing Chapter also identifies the need to Diversify new housing projects, support infill developments with higher densities particularly in the downtown area, and support multiple-family housing. The development proposal does not conflict with the Comprehensive Plan.

Site Plan and Design Considerations: The following is a summary of the major site and design subjects:

Building Layout: The layout features one building at. The building is pushed closer to the north lot line and puts access and surface parking in the front of the building off of Maple Street. The building is pushed closer to the north lot line at 18 feet which does encroach the rear yard setback. All other setback are met. The building shape and site layout fits the project site.

Access: Vehicular access will be off of East Maple Street, which leads to a surface parking lot and loading zone, and also leads to the parking garage. Pedestrian access will be from the front of the building leading to Maple Street, the east side of the building leading to the potential shared parking lot, and the west side of the building leading to Locust Ct. The building contains 2 stairway systems and 2 elevators for accessing all the floors.

Density: The zoning code allows for 12.4 units (or 3500 sq. ft.) per acre. This project is proposing 53.01 units (or 760 sq. ft.) per acre. This will require a deviation to be granted by the City through the PUD ordinance.

Building Design: The proposed building is 57 feet in overall height including 4 floors of apartments and 1 floor of parking. The normal maximum building height in the C-2 district is 45 feet. Building design is similar to the Bay Lofts project. It does contain a lot of flat surfaces due to the recess and bump out in the façade. In addition, there are balconies and patios that add to the design. The box-like design matches the downtown theme. Adding a cornice to the upper façade is also a positive element that match the historic downtown areas. The overall footprint of the building provides texture and uniqueness. The top floor contains a community room with a deck and roof.

The developer is proposing a combination of materials for the exterior of the building including a light mist lap siding, a light mist shake siding, and wood grain accent siding.

Mix of Units: There are 32 1-bedroom units and 21 2-bedroom units. 13 of the total units have their own den. Each floor contains 13-14 units.

Parking: There are 44 interior parking spaces and 14 surface parking spaces; totaling 58 parking spaces onsite. The Zoning Chapter requires a total of 85 parking spaces based on the unit mix. This will require a deviation to be granted by the City through the PUD ordinance or a payment in lieu of providing the 27 spaces. The project also identifies the potential to create a shared parking lot to the north of this site including 33-37 stalls. This is only a concept at this point and would need to be constructed by City. The developer and City are in negotiations on a development agreement that includes the proposed parking lot and a payment by the developer to help cover the cost. The developer is also in discussions with the Graystone Castle regarding leasing a portion of their parking area.

Pedestrian Access: There are public sidewalks along E Maple Street and none on E Locust. There are also public sidewalks along the drive aisle of the City parking lot. Their plans show concrete sidewalks extending around the front of the building and up to those public sidewalks. They also show sidewalks leading to the shared parking lot and to the Greystone parking lot to the west.

Traffic: The City Engineer is not requiring a traffic study for this project. No significant changes to the surrounding streets or traffic pattern are anticipated or planned.

Utilities: Sewer and water laterals will be extended of the existing mains in Maple Street. There are no significant issues from SBU; however, meters cannot be located within the interior parking area.

Stormwater Management: The City Engineer is not requiring stormwater detention for this project because the existing site is already nearly 100% impervious. The developer's grading plan directs the runoff to appropriate existing catch basins. A final grading plan is required during final PUD review. One issue identified is that there can not be any sheet flow off of the property. Thus, water runoff will need to be tied directly to a catch basin.

Landscaping: The developer has provided a sample landscape bed layout which includes several types of plantings. 5 planting beds are located between the building and the Maple Street. And, one planting bed is located off of Locust Ct. They are also proposing 5 street trees and adjacent to the streets and 2 miniature trees along the west lot line. A more detail landscape plan will be required for the Final PUD review meetings. This is also subject to review by the Aesthetic Design and Site Plan Review Board.

Lighting: Lighting will need to be reviewed and approved by the Aesthetic Design and Site Plan Review Board. However, there are several backlit stainless-steel bars on various areas of the building.

Signage: Backlit stainless-steel signs are proposed on the front of the building. The final design must meet the requirements of the sign code and also be review by the Aesthetic Design and Site Plan Review Board.

PUD Review Criteria: The Plan Commission and Council must consider whether the development is consistent with the spirit and intent of the City's ordinance, has been

prepared with competent professional guidance, and produces benefits to the city compared to conventional development. In addition, there are specific criteria listed in the zoning code.

Recommendation: Staff recommends to approve the preliminary PUD including the deviations per the building elevations and site plan.

Prepared by:



Christopher Sullivan-Robinson
City Planner/Zoning Administrator

6-24-21
Date

Prepared by:



Marty Olejniczak
Community Development Director

6-24-2021
Date

Reviewed by:



Chad Shefchik
City Engineer

6-24-21
Date

Reviewed by:

Josh VanLieshout
City Administrator

Date

CITY OF STURGEON BAY PLANNED UNIT DEVELOPMENT APPLICATION

Date Received:
Fee Paid\$, **\$410.00 (Submitted separately)**
Received By: _____

Application For: Conceptual ☐ Preliminary ☒ Final ☐ Combined Preliminary/Final ☐

Note: There are different requirements for each of the above processes. A separate application is required for each.

NAME OF PROPOSED PLANNED UNIT DEVELOPMENT: **Breakwater Residences**

	APPLICANT/AGENT	LEGAL PROPERTY OWNER
Name	Andy Dumke	City of Sturgeon Bay
Company	Northpointe Development Corp.	
Street Address	230 Ohio Street, Suite 200, Oshkosh, WI 54902	421 Michigan Street Sturgeon Bay, WI 54235
City/State/Zip		
Daytime Telephone No.	920-230-3628	920-746-2910
Fax No.		

STREET ADDRESS(es) OF SUBJECT PROPERTY: **West waterfront redevelopment Site A**
Location if not assigned a common address: _____

TAX PARCEL NUMBER(s): **portions of 281-12-10080101A and B**

AREA OF SUBJECT PROPERTY AND NO. OF LOTS: **1 lot / 40,549 s.f.**

CURRENT ZONING CLASSIFICATION: **C-2 Central Business District**

CURRENT USE AND IMPROVEMENTS, **Vacant**

COMPREHENSIVE PLAN DESIGNATION OF SUBJECT PROPERTY: **Downtown Mixed Use**

WOULD APPROVAL OF THE PROPOSED PLANNED UNIT DEVELOPMENT CONFORM WITH THE
COMPREHENSIVE PLAN? Yes ☒ No ☐ Explain: _____

**Proposed apartment building meets the goals of Target Area 3 - Downtown / West Waterfront
and is compatible with Downtown Mixed Use.**

PLEASE IDENTIFY SPECIFIC PROPOSED LAND USES. USES MUST IDENTIFY AND CORRESPOND TO A PARTICULAR LOT, LOCATION, BUILDING, ETC.

53-unit apartment building with indoor parking and associated amenities.

CURRENT USE AND ZONING OF ADJACENT SURROUNDING PROPERTIES:

North: NORTH= C-2 - Vacant (future park)

South: SOUTH= C-2 - Retail and cafe

East: EAST= C-2 - Vacant

West: WEST= C-2 - Retail and tavern

COMPREHENSIVE PLAN DESIGNATION OF ADJACENT SURROUNDING LAND USES:

North: NORTH= Open space and recreation

South: SOUTH= Downtown mixed use

East: EAST= Downtown mixed use

West: WEST= Downtown mixed use

IS ANY VARIANCE FROM COMPREHENSIVE PLAN, SUBDIVISION ORDINANCE, OR ZONING ORDINANCE BEING REQUESTED? If yes, describe:

Density to exceed maximum units per acre

Onsite parking to be less than required

Relief from required setbacks and height of building to exceed 45 feet (57' Height Proposed)

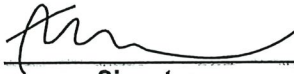
HAVE THERE BEEN ANY VARIANCES, CONDITIONAL USE PERMITS, ETC. GRANTED PREVIOUSLY FOR THIS PROPERTY? Yes IF YES, EXPLAIN:

Planned Unit Development approved for hotel but never constructed.

Attach an 11" X 17" detailed site plan (if site plan is larger than 8-1/2" x 11", also include 20 copies folded to 8-1/2" X 11"), full legal description (preferably on disk), location map with site boundaries marked, proof of ownership, and Agreement for Reimbursement of expenses. Site or plot plan shall include dimensions of property, structures, building elevations, proposed site improvements, signature of person who drew plan, etc.

Andy Dumke

Property Owner (Print Name)



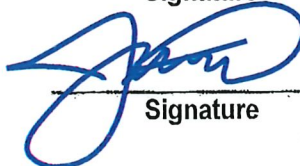
Signature

05/18/21

Date

Jonathan Brinkley

Applicant/Agent (Print Name)



Signature

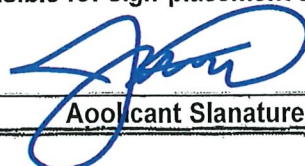
05/18/21

Date

I, Jonathan Brinkley, have attended a review meeting with at least one member of staff and understand that I am responsible for sign placement and following all stages listed on the check list in regard to the applicant.

2/2/21 & 2/8/21

Date of review meeting



Applicant Signature



Staff Signature

Attachments:

Procedure & Check List

Agreement For Reimbursement of Expenses

STAFF USE ONLY

Application conditions of approval or denial:

Date

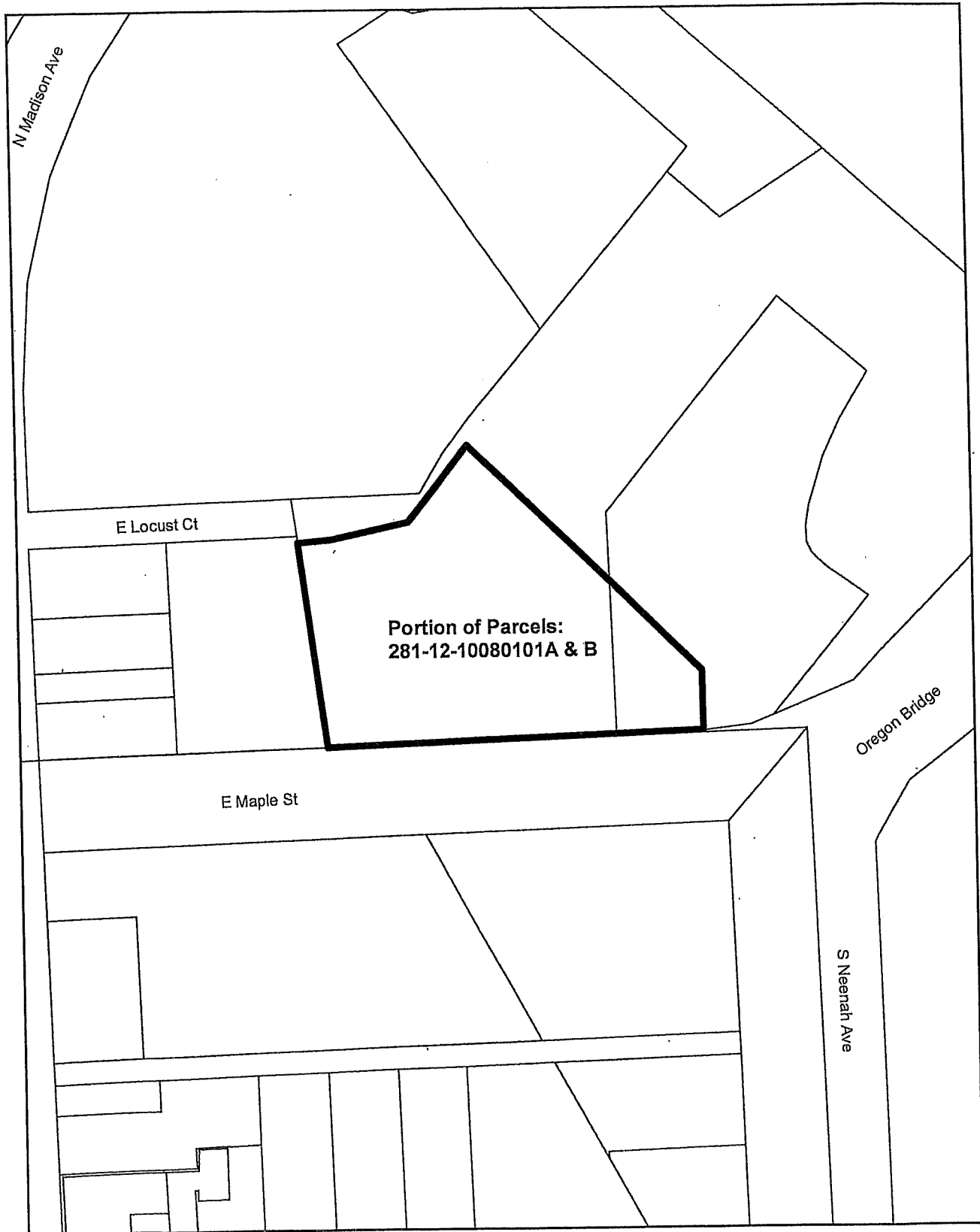
Community Development Director

PUBLIC HEARING NOTICE

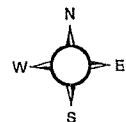
The City of Sturgeon Bay Plan Commission will conduct a public hearing in the Council Chambers, 421 Michigan Street, Sturgeon Bay, Wisconsin on Wednesday, June 30, 2021 at 6:00 p.m. or shortly thereafter, regarding a Planned Unit Development (PUD) application from Northpointe Development Corporation to construct a 53-unit multiple-family dwelling. The property is located on the north side of East Maple Street on the West Waterfront (formerly the Door County Cooperative), parcels #281-12-10080101A and #281-12-10080101B. The PUD application is on file with the Community Development Department, located at 421 Michigan Street, and can be viewed weekdays between 8:00 a.m. and 4:30 p.m. or on the City's website at www.sturgeonbaywi.org. The public is invited to give testimony in favor or against the proposed PUD ordinance, either in person at the hearing or in writing.

By order of:
City of Sturgeon Bay Plan Commission

Location Map - Breakwater Apartments PUD



Subject Property



Note: Public hearing to be held on June 30, 2021 at 6:00 PM in the City Hall Council Chambers.



NORTH
NO SCALE

PROJECT LOCATION

PRECEDENT
ARCHITECTURE
Architectural and interior design
the art of engineering
220 E. DIVISION ST.
KENOSHA, WI 53140
920.933.2860

PROJECT # 202070

BREAKWATER RESIDENCES 54 E MAPLE STREET - STURGEON BAY, WI

PERMIT/PLANNING DATE
05/10/21
06/02/21

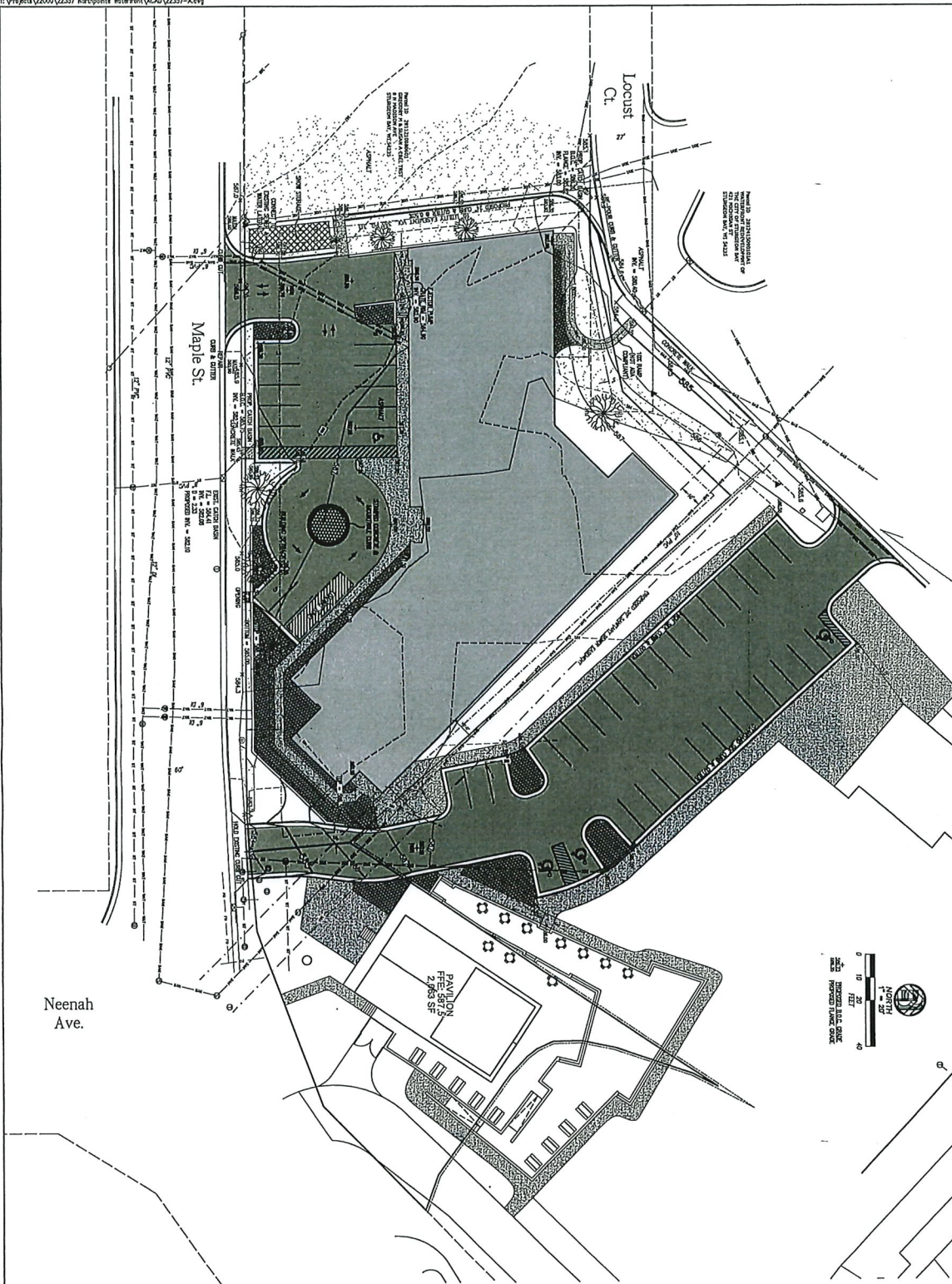
NOT FOR CONSTRUCTION



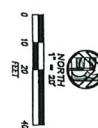
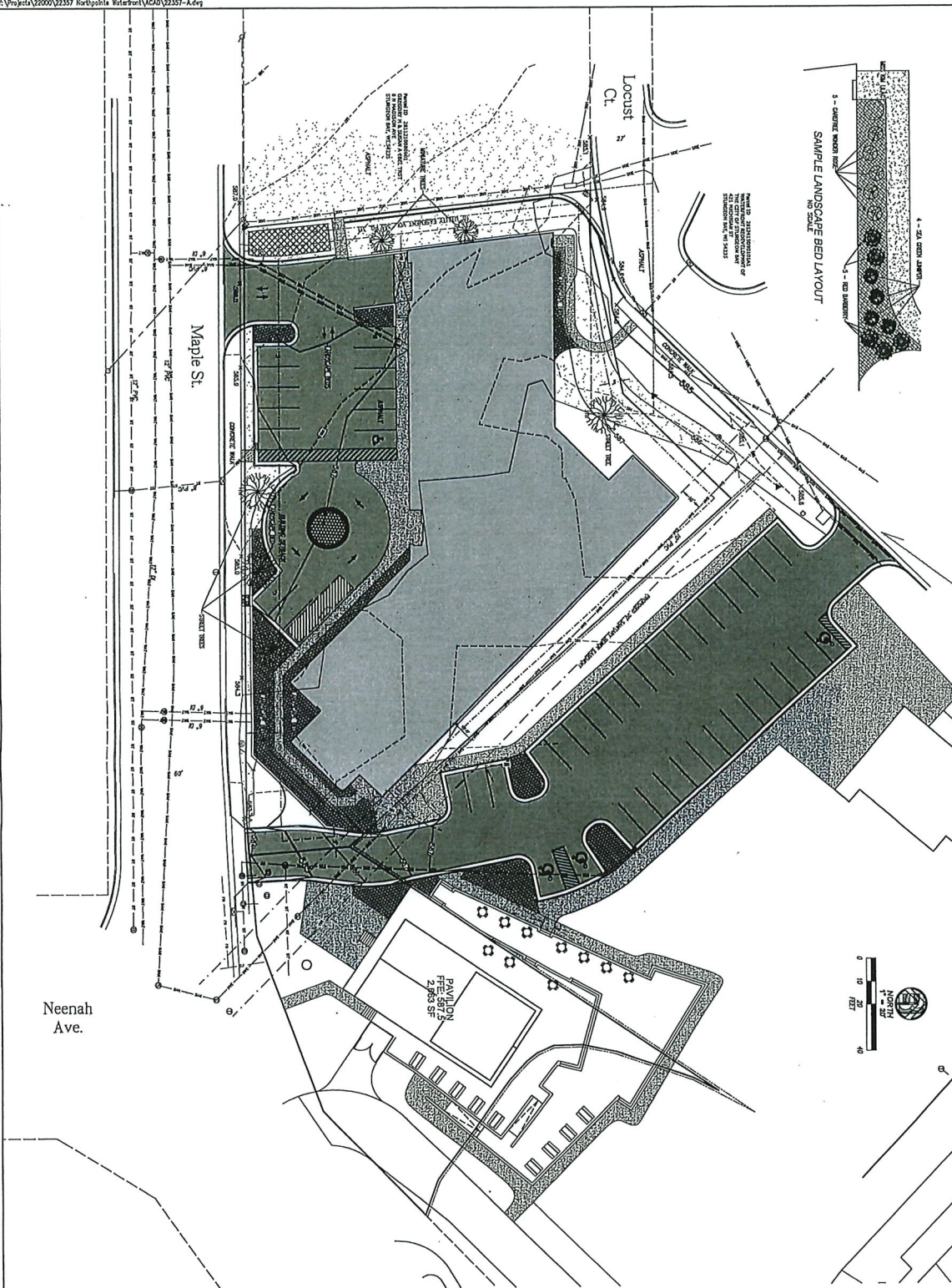
PROJECT LOCATION

SHEET

A0.1

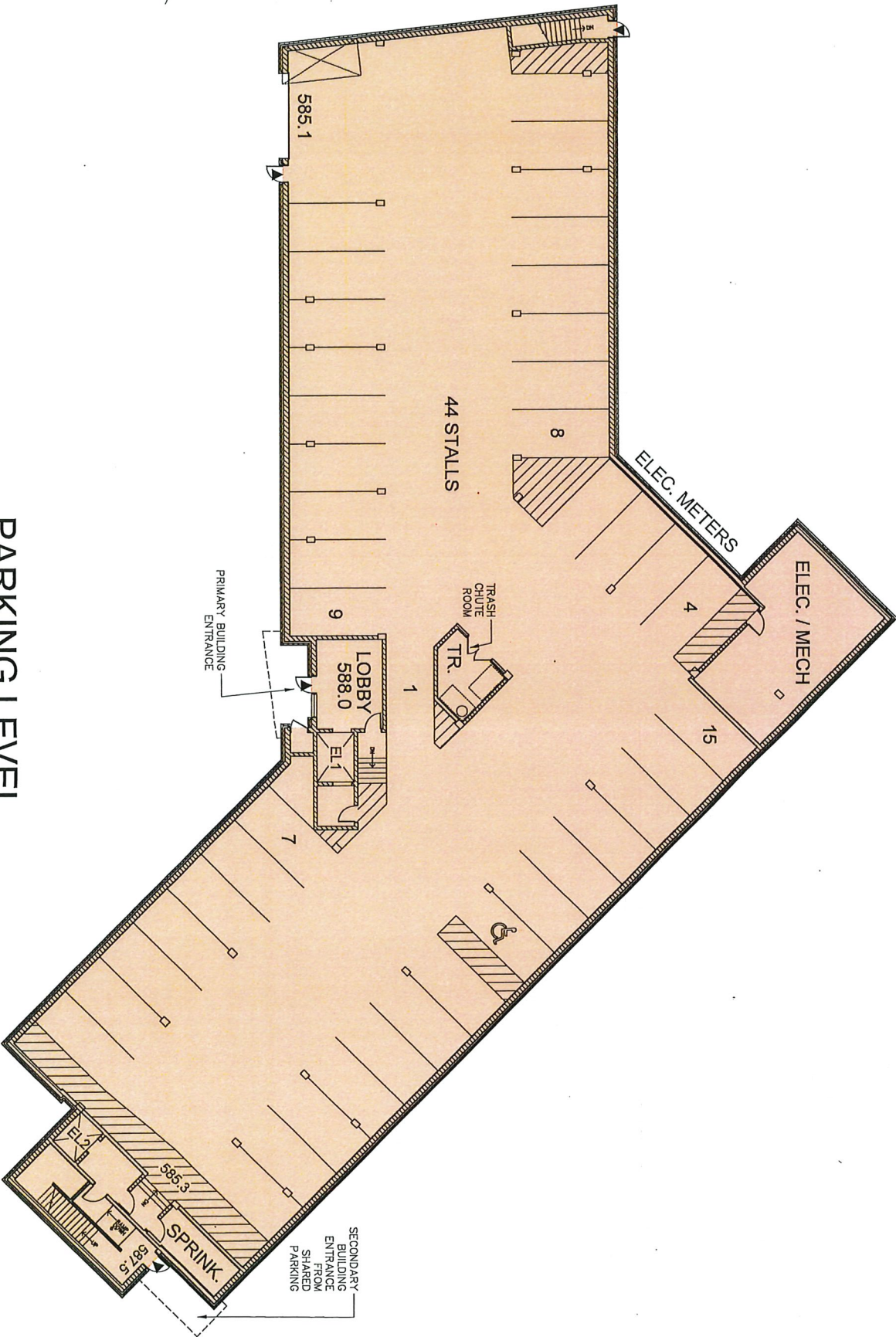


C101	REUSE OF DOCUMENTS	PROPOSED APARTMENT COMPLEX PRELIMINARY SITE PLAN	Breakwater Residences 54 E. MAPLE STREET STURGEON BAY, WI 54235	 BAUDUIN SURVEYING & ENGINEERING	312 N. 5TH AVE. P.O. BOX 105 STURGEON BAY, WI 54235 PHONE: 920-743-8211	REVISION	DATE	DESCRIPTION	DRAWN BY
	THIS DOCUMENT HAS BEEN DEVELOPED FOR A SPECIFIC APPLICATION AND NOT FOR GENERAL USE. THEREFORE, IT MAY NOT BE USED WITHOUT THE WRITTEN APPROVAL OF BAUDUIN INCORPORATED. UNAPPROVED USE IS THE SOLE RESPONSIBILITY OF THE UNAPPROVED USER.					1	06/24/03	PRELIMINARY	P.J.H.
1-1						2	06/24/03	DATE	6-2-03
						3	06/24/03	DATE	6-2-03



C102	REVISE OF DOCUMENTS	PROPOSED APARTMENT COMPLEX CONCEPT LANDSCAPE PLAN	Breakwater Residences 54 E. MAPLE STREET STURGEON BAY, WI 54235	 BAUDHUM SURVEYING & ENGINEERING	312 N. 5TH AVE. P.O. BOX 105 STURGEON BAY, WI. 54235 PHONE: 920-743-8211	REVISION	DATE	DESCRIPTION	DRAWN BY	CHECKED BY
	THIS DOCUMENT HAS BEEN REVISOR FOR A SPECIFIC APPLICATION AND NOT FOR GENERAL USE. THEREFORE IT MAY NOT BE USED WITHOUT THE WRITTEN APPROVAL OF THE REVISOR. UNAPPROVED USE IS THE SOLE RESPONSIBILITY OF THE USER.									

PARKING LEVEL



BREAKWATER RESIDENCES

54 E MAPLE STREET - STURGEON BAY, WI

PROJECT # 202070

PRECEDENT
ARCHITECTURE
200 E. DUNCAN ST.
STURGEON BAY, WI 54221
920.933.2860

PRELIMINARY DATES
05/18/21
06/02/21
NOT FOR CONSTRUCTION

PARKING LEVEL

SHEET

A1.0

FLOOR PLAN
SCALE 1/8" = 1' (WHEN FULL SIZE PRINTED)

FIRST FLOOR

UNIT MIX				
	1 BEDS	1 BED + DEN	2 BEDS	2 BED + DEN
1ST	7	1	3	2
2ND	6	1	4	2
3RD	8	1	3	2
4TH	6	2	3	2
5TH	5	2	13	8
				53

AVERAGE S.F. =	765 S.F.	1,030 S.F.	1,029 S.F.	1,236 S.F.
----------------	----------	------------	------------	------------

PARKING COUNT	
	STALLS
UNDERGROUND	44
SURFACE	14
SUBTOTAL ON SITE	58
SHARED PARKING PER CONCEPT LAYOUT	33
CHANGE TO 8 STALLS IN SHARED LOT	3
TOTAL AVAILABLE	64

1.1 STALLS PER UNIT

1.8 STALLS PER UNIT

BUILDING HEIGHT = 57' MAX.*

*HEIGHT MEASURED FROM TOP OF NEW FLOOD BUFFER GRADE TO TOP OF PARAPET

$$\text{PROJECT DENSITY} = \frac{1 \text{ UNIT per } 760 \text{ S.F.}}{53 \text{ UNITS / } 40,200 \text{ S.F.} = 760 \text{ S.F.}}$$

1 UNIT per 760 S.F.

CONCEPT
FLOOR PLAN
SCALE: 1/8" = 1' (WITH FULL SIZE PRINTS)

A1.1

PEELAWARRANTY DATES
05/19/21
06/02/21

****NOT FOR CONSTRUCTION****

SECOND FLOOR



BREAKWATER RESIDENCES 54 E MAPLE STREET - STURGEON BAY, WI

PROJECT # 202070

PRECEDENT
ARCHITECTURE
120 E. BAYVIEW ST.
STURGEON BAY, WI 54225
920.933.2860

PRELIMINARY DATE	05/18/21
NOT FOR CONSTRUCTION	

THIRD FLOOR



BREAKWATER RESIDENCES

54 E MAPLE STREET - STURGEON BAY, WI

PRECEDENT
— ARCHITECTURE —
Architectural design rooted in
the art of engineering

220 E. DIVISION ST.
FOND DU LAC, WI 54602
920.933.2860

PROJECT # 202070

 NORTH

FLOOR PLAN

SCALE: 1/8" = 1' (WITH FULL SIZE PRINTS)

A1.3

THIRD FLOOR PLAN
SHEET:

PREDUMINARY DATES
05/19/21

NOT FOR CONSTRUCTION

FOURTH FLOOR



BREAKWATER RESIDENCES

54 E MAPLE STREET - STURGEON BAY, WI

PRECEDENT
ARCHITECTURE
200 E. DUNDAS ST.
FOND DU LAC, WI 54601
920.933.2860

PROJECT # 202070

REVISION DATE
05/19/21
NOT FOR CONSTRUCTION

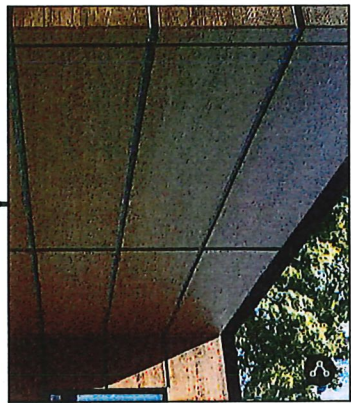
FLOOR PLAN
SCALE: 1/8" = 1' (WITH FULL SIZE PRINTS)

A1.4

BREAKWATER RESIDENCES
 54 E MAPLE STREET - STURGEON BAY, WI

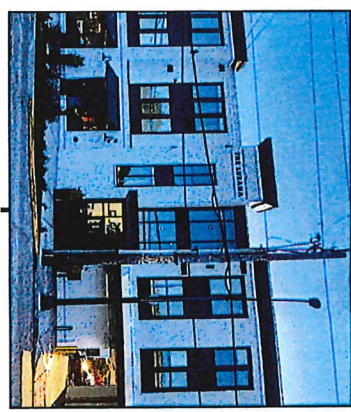
WOOD GRAIN ACCENT SIDING:

- NICHHA RIFTSAWN
- COLOR CHESTNUT



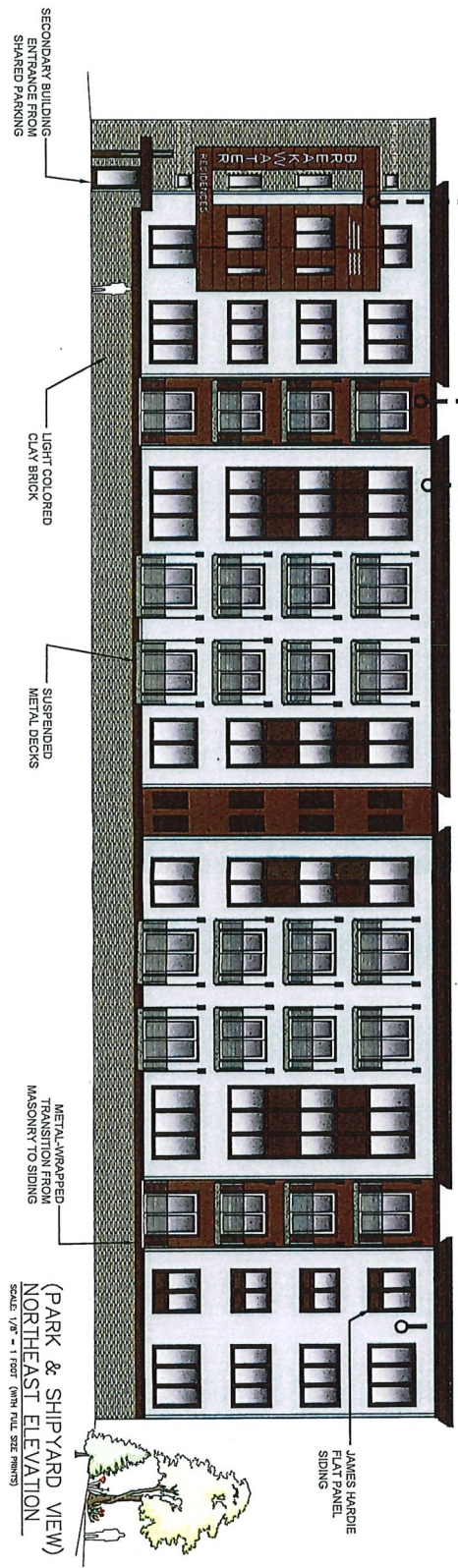
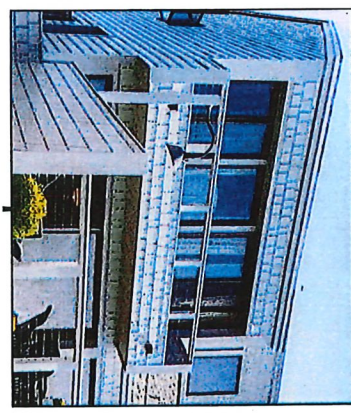
INSPIRATION IMAGE:

- BRONZE METAL INFILLS AND TRIM
- BRONZE CASEMENT WINDOWS
- LIGHT COLORED BRICK



OVERALL SIDING:

- JAMES HARDIE LAP SIDING
- JAMES HARDIE SHAKE SIDING
- COLOR 'LIGHT MIST'



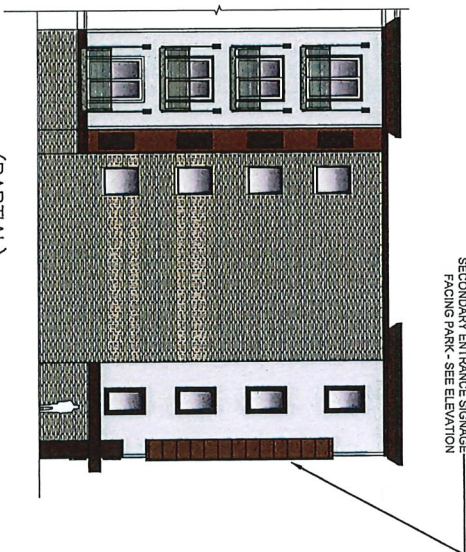
REVISIONS

NO.	DATE	DESCRIPTION
001	10/21	

NOT FOR CONSTRUCTION



(PARTIAL FRONT)
SOUTHWEST ELEVATION
SCALE 1/8" = 1' FOOT (WITH FULL SIZE PRINTING)



(PARTIAL)
SOUTH ELEVATION
SCALE 1/8" = 1' FOOT (WITH FULL SIZE PRINTING)



(MAIN ENTRANCE)
SOUTH ELEVATION
SCALE 1/8" = 1' FOOT (WITH FULL SIZE PRINTING)

RAISED LETTER
BACKLIGHTING COLORS:
— BLUE #1
— BLUE #2
— BLUE #3
— WHITE

RAISED STAINLESS STEEL,
NUMERALS BACKLIT
USING WHITE

STAINLESS STEEL PANE,
BACKLIT LETTERS USING
BLUE #1, #2, & #3

RAISED STAINLESS STEEL,
LETTERS BACKLIT
LETTERS USING WHITE

STAINLESS STEEL BAR,
BACKLIT LETTERS USING
BLUE #1

PRECEDENT
ARCHITECTURE
Architectural design services
for the City of Sturgeon Bay
219 E. INVERGLEN
STURGEON BAY, WI 54223
920.533.2860

PROJECT # 202070

BREAKWATER RESIDENCES
54 E MAPLE STREET - STURGEON BAY, WI

REVISIONS
DATE
09/18/21
NOT FOR CONSTRUCTION

ELEVATIONS
SHEET
A2.1

PRECEDENT
ARCHITECTURE
 3215 CANTON ST.
 DOWNSIDE, WI 53005
 920.933.2860

PROJECT # 202070

BREAKWATER RESIDENCES
 54 E MAPLE STREET - STURGEON BAY, WI



NORTH ELEVATIONS
 SCALE 1/8" = 1 FOOT (MIN. FULL SIZE PRINTS)

WEST END ELEVATION
 SCALE 1/8" = 1 FOOT (MIN. FULL SIZE PRINTS)

REVISIONS
 12/1/21

NOT FOR CONSTRUCTION

A2.2