



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, MAY 18, 2021
6:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
DAVID J. WARD, MAYOR**

- 1. Call to order.**
 - 2. Pledge of Allegiance.**
 - 3. Roll call.**
 - 4. Adoption of agenda.**
 - 5. Proclamation for Ezra Linnan for Eagle Scout Award.**
 - 6. Public Comment on agenda items only.**
 - 7. Consideration of the following bills: General Fund – \$237,110.25, Capital Fund - \$78,967.83, Cable TV - \$712.37, TID #4 - \$239,869.90, Solid Waste Enterprise Fund - \$18,384.27, and Compost Site Enterprise Fund - \$188.89 for a grand total of \$575,233.51. [roll call]**
 - 8. CONSENT AGENDA**
- * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.**
- * a. Approval of 5/4/21 regular Common Council minutes.**
 - * b. Place the following minutes on file:**
 - (1) Local Arts Board Amended – 4/14/21**
 - (2) Aesthetic Design & Site Plan Review Board – 4/26/21**
 - (3) Finance/Purchasing & Building Committee – 4/27/21**
 - (4) Joint Parks & Recreation Committee/Board – 4/28/21**
 - (5) Ad Hoc NERR Advisory Committee – 5/7/21**
 - * c. Place the following reports on file:**
 - (1) Inspection Department Report – April 2021**
 - * d. Consideration of: Beverage Operator's licenses.**
 - * e. Consideration of: Approval of PKS3, LLC for Six-Month Class B Beer license.**
 - * f. Consideration of: Approval of Sidewalk Café Permit Application for Inn at Cedar Crossings.**
 - * g. Consideration of: Approval of Sidewalk Café Permit Application for Stone Harbor Resort.**

- * h. Consideration of: Approval of Sidewalk Café Permit for Bluefront Café.
 - * i. Consideration of: Approval of Sidewalk Café Permit for Crate.
 - * j. Consideration of: Approval of Sidewalk Café Permit for Door County Fire Company.
 - * k. Consideration of: Approval of Sidewalk Café Permit for Farm Trick, Inc. (dba: Kick Coffee.)
 - * l. Consideration of: Approval of Sidewalk Café Permit for Brick Lot.
 - * m. Joint Parks & Recreation Committee/Board recommendation re: Approve the donation of updated playground equipment to Otumba Park.
9. Discussion re: Waterfront Redevelopment Authority.
10. Mayoral Appointments.
11. Second reading of ordinance re: Rezone parcel \$281-23-08325009 and parcel #281-23-08325010 from Heavy Industrial (I-2) to Multiple-Family Residential (R-4).
12. Finance/Purchasing & Building Committee recommendation re: Accept the WIPFLi CPA's and Consultants 2020 financial audit report and place on file.
13. City Administrator report.
14. Mayor's report.
15. Convene in closed session in accordance with the following exemption:
- Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)
- Consideration of: Sale of City owned lots on Egg Harbor Road.
- Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.
16. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 5.14.21

Time: 12:00pm

By: JM

NOTE: COUNCIL CHAMBERS WILL BE OPEN TO THE PUBLIC TO OBSERVE AND RENDER PUBLIC COMMENT ON AGENDA ITEMS ONLY. THE MEETING WILL BE LIVESTREAMED AT <https://sbtv.viebit.com/> AND CABLE ACCESS CHANNEL 988.

CITY OF STURGEON BAY
GENERAL PROCEDURES FOR PUBLIC COMMENT AT COMMON COUNCIL MEETINGS

Any citizen requesting to address the Council during the public comment portion of the meeting:

- Must fill out a "Request to Comment" form and turn it in to the City Clerk or Mayor PRIOR to the start of the meeting. Name and address must be filled in. Indicate the agenda item number that you are planning to provide public comment on. Public Comment will be restricted to Agenda Items only.
- Individuals will have a maximum of three (3) minutes to address the Council. A total of 30 minutes will be allotted to Public Comment per meeting, unless the Council body agrees to extend the time. The extensions will be 15 minute additional increments.
- Priority will be given to City residents.
- The speaker shall not engage in personal attacks against the Mayor, Council members, City staff or its representatives and remain courteous and respectful. The Council/Committee requests that all comments and interactions between those present be conducted in a constructive and respectful manner. Anyone acting in a disruptive or disrespectful manner will be asked to leave the meeting by the person presiding at the meeting.
- The Mayor/Chair may ask questions of the speaker for clarification purposes.
- The Mayor/Chair may allow, at his discretion, Council/Committee members or staff to respond to the speaker's comment. However, dialogue will not ensue.
- The Mayor/Chair may refer the matter to a committee or to the City Administrator for further follow up as needed.

IF EVERYONE ABIDES BY THESE GUIDELINES, OUR MEETINGS WILL MOVE ALONG SMOOTHLY AND BUSINESS WILL BE CONDUCTED IN AN EFFICIENT AND TIMELY MANNER. YOUR COOPERATION WILL BE APPRECIATED BY ALL PRESENT AT THE MEETING.

PLEASE NOTE THAT LETTERS WILL NOT BE READ INTO THE RECORD AS PUBLIC COMMENT. ONLY LETTERS RECEIVED FOR A PUBLIC HEARING WILL BE READ INTO THE RECORD.

NOTE: IF TOPICS THAT WILL GENERATE SIGNIFICANT POTENTIAL FOR PUBLIC COMMENT APPEAR ON THE COUNCIL AGENDA, A PUBLIC HEARING WILL TAKE PLACE PRIOR TO THE COUNCIL MEETING.

RESPECTFULLY,
MAYOR DAVID J. WARD

REVISED: 6/2/20

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 1

7.

INVOICES DUE ON/BEFORE 05/18/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
R0001482	AT&T	SO PERMIT REFUND/50-033-19	01-000-000-23160	110.00
R0001687	CHARTER COMMUNICATIONS/1275209	SO PERMIT REFND/50-042-19	01-000-000-23160	198.00
TOTAL LIABILITIES				308.00
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	05/21 ATHLETIC FLD LIGHT PROJ	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				1,673.39
CITY COUNCIL				
03133	CELLCOM WISCONSIN RSA 10	04/21 3 ALDER CELLPHONES	01-105-000-58999	97.43
TOTAL				97.43
TOTAL CITY COUNCIL				97.43
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	03/21 NUISANCE PROPERTY/HORNER	01-110-000-55010	292.50
TOTAL				292.50
TOTAL LAW/LEGAL				292.50
CITY CLERK-TREASURER				
04650	DOOR COUNTY REGISTER OF DEEDS	REIMBURSEMENT AGREEMNT FILE	01-115-000-56350	330.00
17700	QUILL CORPORATION	HP305A CYAN TONER	01-115-000-51950	131.99
17700		PENS/10X13 ENVELOPES/SCISSOR	01-115-000-51950	82.85
TOTAL				544.84
TOTAL CITY CLERK-TREASURER				544.84
ADMINISTRATION				
17700	QUILL CORPORATION	LABEL MAKER TAPE	01-120-000-51950	35.98
TOTAL				35.98
TOTAL ADMINISTRATION				35.98
COMPUTER				
04696	DOOR COUNTY TREASURER	04/21 IS INTERNET	01-125-000-55550	100.00
04696		04/21 2ND QTR SOFTWARE FEE	01-125-000-55550	7,221.96
04696		04/21 TECH SUPPORT	01-125-000-55550	2,500.00

DATE: 05/11/1921
TIME: 14:41:28
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 05/18/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04696		04/21 1ST QTR 2021 FIBER LCATE	01-125-000-55550	420.44
04696		04/21 4G INTERNET	01-125-000-55550	375.00
TOTAL				10,617.40
TOTAL COMPUTER				10,617.40
CITY ASSESSOR				
ASSO APP	ASSOCIATES APPRAISAL	05/21 CONTRACT	01-130-000-55010	4,916.67
TOTAL				4,916.67
TOTAL CITY ASSESSOR				4,916.67
BUILDING/ZONING CODE ENFORCEMENT				
DCI	DOOR COUNTY INSPECTIONS, LLC	04/21 PERMITS	01-140-000-55010	15,876.65
TOTAL				15,876.65
TOTAL BUILDING/ZONING CODE ENFORCEMENT				15,876.65
MUNICIPAL SERVICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	04/21 CHAD CELL SVC	01-145-000-58250	25.81
TOTAL				25.81
TOTAL MUNICIPAL SERVICES ADMIN.				25.81
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	04/21 STEVE CELL SVC	01-150-000-58250	32.80
03133		04/21 MIKE B CELL SVC	01-150-000-58250	36.40
TOTAL				69.20
TOTAL PUBLIC WORKS ADMINISTRATION				69.20
ELECTIONS DEPARTMENT				
DOMINION	DOMINION VOTING SYSTEMS, INC	ICE INK CARTRIDGES	01-155-000-54999	107.64
TOTAL				107.64
TOTAL ELECTIONS DEPARTMENT				107.64
CITY HALL				

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
03159	SPECTRUM	04/21 FIRE CABLE SVC	01-160-000-58999	137.61
19880	STURGEON BAY UTILITIES	1227 EGG HARBOR RD	01-160-000-56150	94.36
19880		421 MICHIGAN STREET	01-160-000-56150	2,450.59
19880		421 MICHIGAN STREET	01-160-000-58650	204.57
23730	WPS	1227 EGG HARBOR RD	01-160-000-56600	371.46
VIKING	VIKING ELECTRIC SUPPLY, INC	LED LIGHTS	01-160-000-55300	61.32
VIKING		LIGHTING PARTS	01-160-000-55300	132.62
VIKING		SWITCH	01-160-000-54999	57.15
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-160-000-55300	79.08
TOTAL				3,588.76
TOTAL CITY HALL				3,588.76
INSURANCE				
MCCLONE	MCCLONE AGENCY, INC	06/21 WORK COMP	01-165-000-58750	9,648.00
MCCLONE		06/21 GEN LIABILITY	01-165-000-56400	3,253.00
MCCLONE		06/21 POLICE LIABILITY	01-165-000-57150	1,411.00
MCCLONE		06/21 CYBER LIABILITY	01-165-000-55450	286.00
MCCLONE		06/21 AUTO LIABILITY	01-165-000-55200	1,999.00
MCCLONE		06/21 AUTO PHYSICAL DAMAGE	01-165-000-55200	2,367.00
MCCLONE		06/21 PUBLIC OFFICIAL LIAB	01-165-000-57400	1,235.00
TOTAL				20,199.00
TOTAL INSURANCE				20,199.00
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	04/21 CITY HALL PHONE SVC	01-199-000-58200	43.88
04696		04/21 FIRE PHONE SVC	01-199-000-58200	14.21
04696		04/21 DPW PHONE SVC	01-199-000-58200	21.85
04696		04/21 POLICE PHONE SVC	01-199-000-58200	18.88
WBDK	DOOR COUNTY DAILY NEWS	WARNING SIREN CAMPAIGN	01-199-000-51600	350.00
WIPFLI	WIPFLI LLP	FINAL BILLING 12.31.20 AUDIT	01-199-000-55150	4,200.00
TOTAL				4,648.82
TOTAL GENERAL EXPENDITURES				4,648.82
POLICE DEPARTMENT				
04150	DEJARDIN CLEANERS LLC	LAUNDER UNIFORM/BRINKMAN	01-200-000-56800	8.00
15890	PACK AND SHIP PLUS	SHIP EVIDENCE CRIME LAB	01-200-000-57250	12.67
19959	SUPERIOR CHEMICAL CORP	SOAPY HANDS	01-200-000-51950	104.87
21450	THE UNIFORM SHOPPE	SHIRT/ HENRY	01-200-000-52900	49.95
US BANK	US BANK EQUIPMENT FINANCE	RICOH COPIER 15 OF 48	01-200-000-55650	209.35
US BANK		COPY OVERAGES	01-200-000-55650	36.04
WAUKESHA	WAUKESHA COUNTY TECH COLLEGE	PROF DEV SEMINAR/HENRY	01-200-000-55600	125.00
TOTAL				545.88
TOTAL POLICE DEPARTMENT				545.88

INVOICES DUE ON/BEFORE 05/18/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
POLICE DEPARTMENT/PATROL				
02005	BAY ELECTRONICS, INC.	SQUAD 10 SERVICE	01-215-000-57550	210.00
02005		SQUAD 50 SERVICE	01-215-000-58600	472.50
03133	CELLCOM WISCONSIN RSA 10	04/21 CRADLEPOINT PORT SEC CAM	01-215-000-58999	52.97
14875	NWTC GREEN BAY	LESB FIREARMS REG/COYHIS	01-215-000-55600	525.00
14875		LESB FIREARMS REG/ENGEBOS	01-215-000-55600	525.00
19880	STURGEON BAY UTILITIES	SUNSET PRK BT LAUNCH	01-215-000-56150	13.23
19880		110 S NEENAH AVE CAMERA	01-215-000-56150	9.81
19880		SHORECREST CAMERA	01-215-000-56150	9.13
21450	THE UNIFORM SHOPPE	CREDIT RETURNS	01-215-000-52900	-130.75
21450		UNIFORM/JAGIELSKI	01-215-000-52900	775.55
21450		SHIRT/PANTS ZACH	01-215-000-52900	282.75
CRABB	ANDREW CRABB	FUEL REIMBURSEMENT/CRABB	01-215-000-51650	49.07
ENGEBOS	KYLE ENGEBOS	TRAINING MEAL EXPNES/ENGEBOS	01-215-000-55600	80.56
GANDER	LOUIS GANDER	MEAL EXPNSSES FTO TRAIN/GANDER	01-215-000-55600	147.02
TOTAL				3,021.84
TOTAL POLICE DEPARTMENT/PATROL				3,021.84
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS RISK SOLUTIONS	04/21 CONTRACT FEE	01-225-000-57950	105.00
TOTAL				105.00
TOTAL POLICE DEPT. / INVESTIGATIONS				105.00
FIRE DEPARTMENT				
04575	DOOR COUNTY HARDWARE	BROOM/DUSTPAN	01-250-000-54999	15.98
06650	GALLS, AN ARAMARK COMPANY	UNIFORM PANTS	01-250-000-52900	184.80
13320	JEFFERSON FIRE & SAFETY, INC	TRUCK WASH/WAX	01-250-000-54999	88.40
14875	NWTC GREEN BAY	5 BOOKS/FIRE FUNDAMENTALS	01-250-000-56000	599.75
16570	PIONEER FIRE COMPANY	CLOTHING ALLOWANCE	01-250-000-52900	322.00
19880	STURGEON BAY UTILITIES	1227 EGG HARBOR RD	01-250-000-56675	6.22
19880		92 E MAPLE STREET	01-250-000-56675	6.22
19880		MARTIN PARK RESTROOM	01-250-000-56675	6.22
19880		421 MICHIGAN STREET	01-250-000-56675	93.25
19880		TRUCK FILL	01-250-000-56675	51.56
19880		MEM FLD WARMING HOUSE	01-250-000-56675	49.73
19880		CITY GARAGE	01-250-000-56675	49.73
19880		GARLAND PARK	01-250-000-56675	6.22
19880		SUNSET CONSN CNTR	01-250-000-56675	49.73
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	15.54
19880		OTUMBA PARK	01-250-000-56675	6.22
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	6.22
19880		WEST SIDE FIRE STATION	01-250-000-56675	49.73
19880		WEST SIDE FIRE STATION	01-250-000-56150	100.81
19880		WEST SIDE FIRE STATION	01-250-000-58650	83.80
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	6.22
19880		38 S NEENAH AVE RESTROOM	01-250-000-56675	31.08
19880		WEST SIDE BALLFLD LITES	01-250-000-56675	31.08
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	49.73
19880		FIRE TRAINING SITE	01-250-000-56675	6.22

DATE: 05/11/1921
TIME: 14:41:29
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT
INVOICES DUE ON/BEFORE 05/18/2021

PAGE: 5

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880		FIRE TRAINING SITE	01-250-000-56150	8.24
19880		212 W LOCUST CT	01-250-000-56675	6.22
19880		1ST AVE MARINA/RESTROOM	01-250-000-56675	49.73
19880		KENTUCKY ST CITY PKG RAMP	01-250-000-56675	6.22
19880		KENTUCKY ST CITY MARINA	01-250-000-56675	49.73
19880		SIGN SHED	01-250-000-56675	6.22
19880		CHERRY BLOSSOM	01-250-000-56675	15.54
BELSON	BELSON OUTDOORS, LLC	EXTRACTOR ANNUAL MAINTENANCE	01-250-000-56250	180.00
EMERTECH	EMERGENCY TECHNICAL DECON	GEAR MAINTENANCE/CLEANING	01-250-000-56250	1,600.00
FLEETPRI	FLEETPRIDE	TRAILER CALIPERS/M1	01-250-000-53000	1,001.62
KUSSMAUL	KUSSMAUL ELECTRONICS CO, INC	MAINTAINER/B8	01-250-000-53000	697.19
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	DEF	01-250-000-53000	10.99
O'REILLY		MINI BULB/MULTI SOCK	01-250-000-53000	13.97
TRACE	TRACE ANALYTICS, LLC	AIR TESTING	01-250-000-52350	193.00
WARNER	WARNER-WEXEL WHOLESALE &	DISINFECT CLEANER	01-250-000-54999	56.36
WREEVES	W. REEVES & ASSOCIATES INC.	SAFETY FLARES	01-250-000-52350	616.00
TOTAL				6,427.49
TOTAL FIRE DEPARTMENT				6,427.49
STORM SEWERS				
10750	PREMIER CONCRETE INC	50" HYDRAULIC PLUG	01-300-000-51150	58.00
TOTAL				58.00
TOTAL STORM SEWERS				58.00
SOLID WASTE MGMT/SPRING/FALL				
GLENVIR	GFL ENVIRONMENTAL, INC	MICROWAVE/FREON UNIT/2.72TMSW	01-311-000-58400	252.71
TOTAL				252.71
TOTAL SOLID WASTE MGMT/SPRING/FALL				252.71
ROADWAYS/STREETS				
04545	DOOR COUNTY COOPERATIVE/NAPA	GRASS SEED	01-400-000-52500	119.50
12100	LAMPERT YARDS INC	MAILBOX POST	01-400-000-51400	35.99
TOTAL				155.49
TOTAL ROADWAYS/STREETS				155.49
STREET SIGNS AND MARKINGS				
04696	DOOR COUNTY TREASURER	STEEL CHANNEL	01-420-000-52550	36.00
TOTAL				36.00
TOTAL STREET SIGNS AND MARKINGS				36.00

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CURB/GUTTER/SIDEWALK				
12430	LINCOLN CONTRACTORS SUPPLY INC	CONCRETE SAW WHEEL	01-440-000-54999	177.69
12430		FREIGHT	01-440-000-54999	17.62
TOTAL				195.31
TOTAL CURB/GUTTER/SIDEWALK				195.31
STREET MACHINERY				
02960	C & W AUTO	TEMP CONTROL SWITCH	01-450-000-53000	50.00
13330	MELVILLE RADIATOR AND REPAIR	RADIATOR REPAIR	01-450-000-53000	221.10
20725	T R COCHART TIRE CENTER	TIRE CHANGES	01-450-000-53000	240.00
20725		FLAT TIRE	01-450-000-53000	20.00
20725		FLAT REPAIR	01-450-000-53000	20.00
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	OIL	01-450-000-52150	84.00
JIM FORD		RESISTOR/CONNECTOR	01-450-000-53000	133.96
TOTAL				769.06
TOTAL STREET MACHINERY				769.06
CITY GARAGE				
15890	PACK AND SHIP PLUS	SHIPPING LARGO CLEANING	01-460-000-54999	12.81
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	8.24
19880		CITY GARAGE	01-460-000-56150	700.17
19880		CITY GARAGE	01-460-000-56650	82.40
TOTAL				803.62
TOTAL CITY GARAGE				803.62
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE SIGN	01-499-000-58000	8.83
19880		EGG HARBOR RD TRFFIC LITE	01-499-000-58000	21.01
19880		N 14TH/EGG HRBR TRFFC LITE	01-499-000-58000	24.04
19880		2 TRFFC WARNING LIGHTS	01-499-000-58000	5.50
19880		MADISON AVE TRFFC LITES	01-499-000-58000	119.95
19880		342 ORNAMENTAL ST LITES	01-499-000-58000	3,912.72
19880		595 OVERHEAD ST LIGHTS	01-499-000-58000	6,804.82
19880		800 S LANSING & W WALNUT SIGN	01-499-000-58000	7.69
19880		1ST AVE EAST SIDE DOCK	01-499-000-58000	25.88
19880		OLD HWY RD SIGN	01-499-000-58000	8.92
POLLOCK	DALE POLLOCK	04/21 SAFTY BOOT REIMB/POLLOCK	01-499-000-56800	184.61
TOTAL				11,123.97
TOTAL HIGHWAYS - GENERAL				11,123.97
PARK & RECREATION ADMIN				

INVOICES DUE ON/BEFORE 05/18/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
03133	CELLCOM WISCONSIN RSA 10	04/21 CELL SVC	01-500-000-58250	25.81
03133		04/21 MIKE B CELL SVC	01-500-000-58250	36.40
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	CALCULATOR	01-500-000-51950	18.99
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	TONER	01-500-000-51250	408.92
TOTAL				490.12
TOTAL PARK & RECREATION ADMIN				490.12

PARKS AND PLAYGROUNDS

03025	CAPTAIN COMMODES INC	DOG PARK PORT A POTTI RENTAL	01-510-000-58999	90.00
04545	DOOR COUNTY COOPERATIVE/NAPA	LED	01-510-000-53000	8.52
04575	DOOR COUNTY HARDWARE	SPRAYPAINT	01-510-000-52100	3.59
04575		TIRE GAUGE	01-510-000-52700	16.99
04575		60W LED	01-510-000-51850	11.99
04575		SNAP TRIGGER RNDEYE	01-510-000-51850	9.18
04575		NYLON ROPE	01-510-000-51850	21.45
04575		PVC CEMENT/CLEANER	01-510-000-51850	12.98
04575		KEY/CLEANER/FASTENERS	01-510-000-56250	13.36
04575		WHEEL/PESTBLOCK/SANDDISC	01-510-000-52700	45.97
04575		BARREL BOLTS	01-510-000-56250	38.56
04575		THREAD SEAL TAPE	01-510-000-51850	1.39
07765	GRAINGER INC	LIMIT SWITCH	01-510-000-54999	33.93
08225	HERLACHE SMALL ENGINE	GASKET	01-510-000-51900	8.00
19880	STURGEON BAY UTILITIES	MICHIGAN ST CHARGING STATION	01-510-000-56150	32.33
19880		MARTIN PARK PAVILLION	01-510-000-56150	12.52
19880		MARTIN PARK RESTROOM	01-510-000-58650	18.52
19880		MEM FLD WARMING HOUSE	01-510-000-56150	61.19
19880		MEM FLD WARMING HOUSE	01-510-000-58650	247.70
19880		GARLAND PARK	01-510-000-56150	8.24
19880		GARLAND PARK	01-510-000-58650	23.05
19880		SUNSET CONSN CNTR	01-510-000-56150	144.19
19880		SUNSET CONSN CNTR	01-510-000-58650	58.20
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	24.82
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	25.79
19880		OTUMBA PARK	01-510-000-56150	46.77
19880		OTUMBA PARK	01-510-000-58650	22.30
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	18.56
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	18.52
19880		JAYCEE BALLFLD STAND	01-510-000-56150	8.73
19880		3RD AVE POWER PANEL	01-510-000-56150	0.20
19880		421 MICHIGAN ST FLAG LIGHT	01-510-000-56150	26.77
19880		MEM FLD PRKING LOT	01-510-000-56150	8.24
19880		WEST SIDE BALLFLD LITES	01-510-000-58650	18.00
19880		MEM FLD COMPLEX	01-510-000-56150	73.06
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	57.45
19880		OTUMBA PARK WALKWAY	01-510-000-56150	11.46
19880		SIGN SHED	01-510-000-56150	24.05
19880		SIGN SHED	01-510-000-58650	17.76
19880		CHERRY BLOSSOM	01-510-000-56150	15.54
19880		CHERRY BLOSSOM	01-510-000-58650	19.39
20070	TAPCO	MONTHLY HOST FEE	01-510-000-58999	50.00
20725	T R COCHART TIRE CENTER	FLAT TIRE	01-510-000-53000	20.00

TOTAL

1,429.26

INVOICES DUE ON/BEFORE 05/18/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL PARKS AND PLAYGROUNDS				1,429.26
BALLFIELDS				
BALLFIELDS				
20900	TRUGREEN LIMITED PARTNERSHIP	LAWN SERVICE-JAYCEE FLD	01-520-000-58999	119.72
20900		LAWN SERVICE PBI FIELD	01-520-000-58999	73.15
20900		LAWN SERVICE. ROTARY FIELD	01-520-000-58999	90.89
20900		LAWN SERVICE LIONS FIELD	01-520-000-58999	90.89
20900		LAWN SERVICE-KIWANIS FIELD	01-520-000-58999	90.89
20900		LAWN SERVICE WEST SIDE FIELD	01-520-000-58999	96.43
PIER	PIER & WATERWAY SOLUTIONS,LLC	ANNL DOCK INSTALLATION	01-520-000-58999	1,020.00
TOTAL BALLFIELDS				1,581.97
TOTAL BALLFIELDS				1,581.97
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	CAP/GORILLA TAPE	01-550-000-51850	12.78
19880	STURGEON BAY UTILITIES	NEENAH PK LOT LTS	01-550-000-56150	149.34
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	124.49
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	20.03
19880		38 S NEENAH AVE RESTROOM	01-550-000-56150	126.77
19880		38 S NEENAH AVE RESTROOM	01-550-000-58650	75.46
PIER	PIER & WATERWAY SOLUTIONS,LLC	INSTALL DOCKS/PIER-SPRNG 2020	01-550-000-58999	1,800.00
TOTAL				2,308.87
TOTAL MUNICIPAL DOCKS				2,308.87
WATERFRONT PARKS & WALKWAYS				
02435	BISSEN ASPHALT LLC	SCREENED BEACH STONE	01-570-000-51750	930.52
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY	01-570-000-56150	8.34
19880		DC MUSEUM PRKING LOT	01-570-000-56150	94.50
19880		JUNIPER ST WALKWAY LITES	01-570-000-56150	45.28
19880		JUNIPER ST PRKING LOT	01-570-000-56150	35.64
19880		PENNSYLVANIA ST DOCK	01-570-000-58650	28.92
19880		KENTUCKY ST WTRFRNT	01-570-000-56150	56.93
19880		1ST AVE MARINA/RESTROOM	01-570-000-56150	137.49
19880		1ST AVE MARINA/RESTROOM	01-570-000-58650	52.16
19880		KENTUCKY ST CITY PKG RAMP	01-570-000-56150	131.54
19880		KENTUCKY ST CITY MARINA	01-570-000-58650	27.66
TOTAL				1,548.98
TOTAL WATERFRONT PARKS & WALKWAYS				1,548.98
EMPLOYEE BENEFITS				
23674	WISCONSIN DEPT OF WORFORCE	04/21 UNEMPLOYMENT	01-600-000-50370	135.63

DATE: 05/11/1921
TIME: 14:41:29
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT
INVOICES DUE ON/BEFORE 05/18/2021

PAGE: 9

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
TOTAL				135.63
TOTAL EMPLOYEE BENEFITS				135.63
TOTAL GENERAL FUND				93,683.29
CAPITAL FUND				
CITY HALL				
EXPENSE				
AAA ASBE	AAA ASBESTOS	MATERIAL	10-160-000-59143	249.83
AAA ASBE		COMPETENT PERSON LABOR	10-160-000-59143	1,632.00
TOTAL EXPENSE				1,881.83
TOTAL CITY HALL				1,881.83
GENERAL EXPENDITURES				
CEDARCO	CEDAR CORPORATION	MUSEUM ADA EXITING	10-199-000-51525	1,200.00
TOTAL				1,200.00
TOTAL GENERAL EXPENDITURES				1,200.00
PATROL				
PATROL				
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	2 2021 FORD EXPLORERS	10-215-000-59035	66,676.00
JIM FORD		DMV FEES	10-215-000-59035	331.00
SAFRAN	IDEMIA IDENTITY & SECURITY LLC	ELECTRONIC FINGERPRINT MACHINE	10-215-000-59070	6,925.00
TOTAL PATROL				73,932.00
TOTAL PATROL				73,932.00
CURB/GUTTER/SIDEWALK				
EXPENSE				
10750	PREMIER CONCRETE INC	CONCRETE MEMORIAL DRIVE	10-440-000-59102	468.50
10750		CONCRETE S 18TH PLACE	10-440-000-59102	877.50
TOTAL EXPENSE				1,346.00
TOTAL CURB/GUTTER/SIDEWALK				1,346.00
WATERFRONT PARKS & WALKWAYS				
LILY BAY	LILY BAY SAND & GRAVEL LLC	2"-6" BREAKER	10-570-000-59075	608.00
TOTAL				608.00
TOTAL WATERFRONT PARKS & WALKWAYS				608.00
TOTAL CAPITAL FUND				78,967.83

DATE: 05/11/1921
TIME: 14:41:29
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT
INVOICES DUE ON/BEFORE 05/18/2021

PAGE: 10

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
02975	CAMERA CORNER	VIDEO WIRELESS TRANSMITTER	21-000-000-59070	644.99
03159	SPECTRUM	04/21 CB MUSIC SERVICE	21-000-000-58999	39.69
15890	PACK AND SHIP PLUS	SHIP PEG REPAIR SWITCHER	21-000-000-56250	27.69
TOTAL CABLE TV / GENERAL				712.37
TOTAL CABLE TV / GENERAL				712.37
TOTAL CABLE TV				712.37
TID #4 DISTRICT				
TID #4 DISTRICT				
TID #4 DISTRICT				
CEDARCO	CEDAR CORPORATION	FESTIVAL WATERFRONT	28-340-000-58999	16,648.07
PETERS	PETERS CONCRETE CO	WEST WATERFRONT PAY #5	28-340-000-59082	223,221.83
TOTAL TID #4 DISTRICT				239,869.90
TOTAL TID #4 DISTRICT				239,869.90
TOTAL TID #4 DISTRICT				239,869.90
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
ASTRO	ASTRO HYDRAULICS, INC	REBUILD/TEST HYDRAULC CYLNR	60-000-000-53000	959.68
GFLNVIR	GFL ENVIRONMENTAL, INC	CARDBOARD BIN RECYCLING	60-000-000-58350	157.46
GFLNVIR		246.84 T GARBAGE	60-000-000-58300	15,913.76
GFLNVIR		85.34 T RECYCLING	60-000-000-58350	1,272.45
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	WIRE SPICE	60-000-000-53000	60.53
R0000655	TRANSMOTION, LLC	SHORT 4-4 SWIVEL	60-000-000-53000	20.39
TOTAL SOLID WASTE ENTERPRISE FUND				18,384.27
TOTAL SOLID WASTE ENTERPRISE FUND				18,384.27
TOTAL SOLID WASTE ENTERPRISE				18,384.27
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
03025	CAPTAIN COMMODOES INC	COMPOST SITE PORT A POTTI RNTL	64-000-000-58999	90.00
19880	STURGEON BAY UTILITIES	1227 EGG HARBOR RD	64-000-000-58999	2.00
19880		92 E MAPLE STREET	64-000-000-58999	2.00
19880		MARTIN PARK RESTROOM	64-000-000-58999	2.00
19880		421 MICHIGAN STREET	64-000-000-58999	10.00
19880		MEM FLD WARMING HOUSE	64-000-000-58999	6.00
19880		CITY GARAGE	64-000-000-58999	6.00
19880		GARLAND PARK	64-000-000-58999	2.00
19880		SUNSET CONSN CNTR	64-000-000-58999	6.00
19880		FRANK GRASSE MEM SHELTER	64-000-000-58999	2.00
19880		OTUMBA PARK	64-000-000-58999	2.00

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

DATE: 05/11/1921
TIME: 14:41:29
ID: AP443ST0.WOW

INVOICES DUE ON/BEFORE 05/18/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
19880		WEST SIDE WARMING HOUSE	64-000-000-58999	2.00
19880		WEST SIDE FIRE STATION	64-000-000-58999	6.00
19880		38 S NEENAH AVE PAVILLION	64-000-000-58999	2.00
19880		38 S NEENAH AVE RESTROOM	64-000-000-58999	4.00
19880		WEST SIDE BALLELD LITES	64-000-000-58999	4.00
19880		GIRLS LITTLE LEAGUE	64-000-000-58999	6.00
19880		COMPOST SITE	64-000-000-56150	10.89
19880		FIRE TRAINING SITE	64-000-000-58999	2.00
19880		212 W LOCUST CT	64-000-000-58999	2.00
19880		PENNSYLVANIA ST DOCK	64-000-000-58999	2.00
19880		1ST AVE MARINA/RESTROOM	64-000-000-58999	6.00
19880		KENTUCKY ST CITY PKG RAMP	64-000-000-58999	2.00
19880		KENTUCKY ST CITY MARINA	64-000-000-58999	6.00
19880		SIGN SHED	64-000-000-58999	2.00
19880		CHERRY BLOSSOM	64-000-000-58999	2.00
TOTAL COMPOST SITE ENTERPRISE FUND				188.89
TOTAL COMPOST SITE ENTERPRISE FUND				188.89
TOTAL COMPOST SITE ENTERPRISE FUND				188.89
TOTAL ALL FUNDS				431,806.55

MANUAL CHECKS

DELTA DENTAL	\$6,156.10
04/01/21	
Check # 88477	
04/21 Dental Insurance	
Various Departmental Accounts	
 EFT GROUP INSURANCE	 \$135,778.20
04/01/21	
Check # 88365	
04/21 Health Insurance	
Various Departmental Accounts	
 AT&T MOBILITY	 \$1,492.66
05/07/21	
Check #88693	
04/21 Police Department Cellphone Statement	
01-215-000-58250	

TOTAL MANUAL CHECKS	\$ 143,426.96
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DATE: 05/11/1921
TIME: 14:41:29
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT
INVOICES DUE ON/BEFORE 05/18/2021

PAGE: 12

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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SUMMARY OF FUNDS:

GENERAL FUND
CAPITAL FUND
CABLE TV
TID #4 DISTRICT
SOLID WASTE ENTERPRISE
COMPOST SITE ENTERPRISE FUND

93,683.29	237,110.25
78,967.83	
712.37	
239,869.90	
18,384.27	
188.89	
<hr/>	
431,806.55	575,233.51

TOTAL --- ALL FUNDS

Helen Bacon May 11 2021
Seth Murray 5/11/21
Dan Webb 5/11/21

COMMON COUNCIL
May 4, 2021

A meeting of the Common Council was called to order at 6:00 p.m. by Mayor Ward. The Pledge of Allegiance was recited. Roll call: Bacon, Statz, Williams, Gustafson, Nault, Wiederanders and Reeths were present. Ald. Bacon, Statz, Williams, Nault, Wiederanders, Reeths and Mayor Ward appeared in person. Ald. Gustafson appeared virtually via Zoom.

Williams/Bacon to approve the amended agenda and move item 7k to the regular agenda. Carried.

Melaniejane, 30 North 1st Ave spoke during public comment.

Bacon/Wiederanders to approve following bills: General Fund - \$344,310.99, Capital Fund - \$60,789.75, Cable TV - \$5,247.83, TID #4 - \$1,626.22, and Solid Waste Enterprise Fund - \$2,728.88 for a grand total of \$414,703.67. Roll call: All voted aye. Carried.

Reeths/Nault to approve consent agenda:

- a. Approval of 4/20/21 regular Common Council minutes.
- b. Place the following minutes on file:
 - 1. Sturgeon Bay Utility Commission – 2/9/21
 - 2. Sturgeon Bay Utility Commission – 3/9/21
 - 3. Finance/Purchasing & Building Committee – 4/13/21
 - 4. Local Arts Board – 4/14/21
 - 5. City Plan Commission – 4/21/21
 - 6. Parking & Traffic Committee – 4/26/21
- c. Place the following reports on file:
 - 1. Fire Department Report – March 2021
- d. Consideration of: Beverage Operators licenses.
- e. Consideration of: Approval of Temporary Class B Beer & Temporary Class B Wine licenses & Six Month Class B Beer licenses.
- f. Consideration of: Street Closure Application from Destination Sturgeon Bay for Fine Art Fair.
- g. Consideration of: Street Closure Application from Destination Sturgeon Bay Harmony By the Bay.
- h. Consideration of: Approval of Sidewalk Café Permit for Terry Ullmann
- i. Finance/Purchasing & Building Committee recommendation re: Approve the Services Agreement with Foth Infrastructure & Environmental, LLC in the amount of \$13,132.50 for the reallocation of grant awards for Bradley Lake.
- j. City Plan Commission recommendation re: Approval of Certified Survey Map for Americinn, 622 South Ashland Ave.
- k. ~~Parks & Recreation Committee/Board recommendation re: Approve donation of the Woolly Mammoth art piece.~~ Moved to regular agenda.

Carried.

RECOMMENDATION

We, the Joint Parks & Recreation Committee/Board, hereby recommend to approve the donation of the Woolly Mammoth art piece.

JOINT PARKS & RECREATION COMMITTEE/BOARD

By: Helen Bacon, Chr.

Bacon/Gustafson to adopt. Bacon explained the history and process behind this donation. Carried.

The Mayor made the following appointments:

POLICE & FIRE COMMISSION

Michael VanDyke

Williams/Bacon to confirm. Carried.

HISTORIC PRESERVATION COMMISSION

Dennis Statz, Council Rep

Trudy Herbst

Reeths/Wiederanders to confirm. Carried.

BOARD OF PARKS & RECREATION

Helen Bacon, Chr Parks & Rec Comm

Gary Nault, Vice-Chr Parks & Rec Comm

J. Spencer Gustafson, Parks & Rec Comm

Williams/Statz to confirm. Carried.

BOARD OF REVIEW

Cathy Wiese

Bacon/Gustafson to confirm. Carried.

CABLE COMMUNICATION SYSTEM ADVISORY COUNCIL

Dan Williams, Chr. CPS

J. Spencer Gustafson

Dan Tjernagel, Education

Margo Ireland

Wiederanders/Nault to confirm. Carried.

AESTHETIC DESIGN & SITE PLAN REVIEW BOARD

Jon Burk

Dave Augustson

Kelsey Fox

Pam Jorns

Reeths/Williams to confirm. Carried.

CITY PLAN COMMISSION

Debbie Kiedrowski

Statz/Nault to confirm. Carried.

AD HOC NERR ADVISORY COMMITTEE

Mark Holey, Co-Chr.

Caitlin Oleson, Co-Chr.

Laurel Hauser

Gregg Meissner

Ex Officio:

Marty Olejniczak

Christopher Sullivan-Robinson

Steve Jinkins

David Ward

Josh VanLieshout

Bacon/Nault to confirm. Carried.

LOCAL ARTS BOARD

Melaniejane
Stephanie Trenchard
Margaret Lockwood

Williams/Wiederanders to confirm. Carried.

Reeths/Williams to read in title only and adopt the second reading of the ordinance rezoning 12 parcels of land from Heavy Industrial (I-2) to Central Business District (C-2) located in Section 7 and Section 8, Township 27 North, Range 26 East, City of Sturgeon Bay. Carried.

RECOMMENDATION

We, the City Plan Commission, hereby recommend to rezone parcels #281-23-08325009 and #281-23-08325010, owned by Shipyard Development LLC from Heavy Industrial (I-2) to Multiple Family (R-4).

CITY PLAN COMMISSION

By: David Ward, Chr.

Statz/Gustafson to adopt. Carried.

Williams/Statz to read in title only a first reading of ordinance re: rezone parcel #281-23-08325009 from Heavy Industrial (I-2) to Multiple Family (R-4). Carried.

RECOMMENDATION

We, the City Plan Commission, hereby recommend approval of zoning text amendment for Tourist Rooming Houses as attached.

CITY PLAN COMMISSION

By: David Ward, Chr.

Bacon/Reeths to adopt. Carried.

Wiederanders/Statz to approve the Waiver of Legal Conflicts of Interest for minor conflict. Carried.

City Administrator VanLieshout gave his report.

Mayor Ward gave his report.

Williams/Reeths to adjourn. Carried. The meeting adjourned at 6:35 p.m.

Respectfully submitted,


Stephanie L. Reinhardt
City Clerk/HR Director

CITY OF STURGEON BAY
LOCAL ARTS BOARD MEETING

AMENDED

Wednesday, April 14, 2021
Council Chambers, City Hall, 421 Michigan Street
12:00 P.M.

A meeting of the Local Arts Board was called to order at 12:01 P.M. by Chairperson/Ald. Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Helen Bacon, Laurel Hauser, Margaret Lockwood. Stephanie Trenchard was absent and Claire Morkin excused. Also present – Director of Municipal Services, Mike Barker, Municipal Services Secretary, Patty Quinn, and City Administrative Assistant, Suzanne Miller.

Adoption of the Agenda: Moved by Ms. Lockwood and seconded by Ms. Hauser to adopt the agenda.

1. Roll Call
2. Adoption of the agenda
3. Review of Minutes from March 10, 2021
4. Chair's report
5. Public comment on agenda items
6. Discussion on a revision of the Local Arts Board's organizational document originally dated March 3, 2019, to better address the current structure of the committee, and its direction/duties
7. Discussion and review of the Egg Harbor art acquisition documents
8. Discussion of any board member's new ideas for public art and the placement of art at Stone Harbor – Margaret Lockwood to present artwork by Steven Haas
9. Consideration to approve accepting donations for the Woolly Mammoth metal sculpture
10. Adjourn

All in favor. Carried.

Review of Minutes from March 10, 2021: Moved by Ms. Hauser and seconded by Ms. Lockwood to let minutes stand.

All in favor. Carried.

Chair's report: Chairperson/Ald. Bacon reported to this committee on any comments from the Joint Parks & Recreation Committee/Board's review of the Local Arts Board's minutes, at their meeting held March 24th.

Public comment on agenda items: Melanie Jane, 39 N. 1st Ave., volunteered her help on the Woolly Mammoth art project and the placement of any art at Stone Harbor. **Amended - Let it be noted that she is not a part of the fundraising group.**

Discussion on a revision of the Local Arts Board's organizational document originally dated March 3, 2019, to better address the current structure of the committee, and its direction/duties: Ald. Bacon distributed copies of the Sturgeon Bay Comprehensive Plan 2040. Ms. Miller white boarded suggested changes to Section 1, regarding the purpose of the board; and Section 2, regarding the composition of the board members and term length each shall serve, as well as maximum number of terms that can be served. Discussion on Section 3, Powers and Duties, to be continued at the next monthly meeting.

Discussion and review of the Egg Harbor art acquisition documents: Ms. Miller to review and possibly use in her drafts of agreements to be used by this board for art acquisition, loaning art work to the City, and other related documents. She will email drafts to the board members for their review but would then these would need to be shown to the City Attorney for final approval, before they could be utilized.

Discussion of any new board member's ideas for public art and the placement of art at Stone Harbor – Margaret Lockwood to present artwork by Steven Haas: Ms. Lockwood provided pictures of several works of art by Mr. Haas. The artist is willing to loan the City one of the pieces but we're competing against another city that had paid the artist a stipend. Details and possible dimensions were discussed if placed at Stone Harbor and the board would need to complete evaluations on a piece most favored and referred to as the "Pelican". Further discussion to take place at the next Local Arts Board meeting.

Consideration to approve accepting donations for the Woolly Mammoth metal sculpture: Motion to approve made by Ms. Lockwood and seconded by Ms. Hauser.

All in favor. Carried.

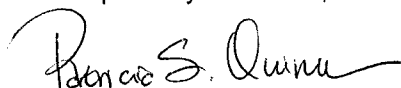
Items for next month's agenda:

- Further discussion on a revision of the Local Arts Board's organizational document originally to better address the current structure of the committee, and its direction/duties.
- Review of drafts of various legal documents being prepared by City Hall for all art acquisitions.
- Possible consideration to approve a loaned piece of metal art sculpture by Steven Haas' Pelican.
- Possible consideration to approve the payment of stipends to artists wishing to loan artwork to the City.
- Discussion on the drafting of a cultural roadmap for the board that would be applicable to what this group is doing, using other municipalities' guidelines as resources.

Next Meeting Date: Wednesday, May 12, 2021 @ 12:00 P.M. – Council Chambers, City Hall.

Motion to adjourn by Ald. Bacon and seconded by Ms. Hauser. All in favor. Carried. Meeting adjourned at 1:03 P.M.

Respectfully submitted,



Patricia S. Quinn
Municipal Services Secretary

AESTHETIC DESIGN AND SITE PLAN REVIEW BOARD
Monday, April 26, 2021

The Aesthetic Design and Site Plan Review Board meeting was called to order at 6:07 p.m. by Chairperson Dennis Statz in the Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members Kelsey Fox, Jon Burk, Dave Augustson, and Dennis Statz were present. Excused: Members Cheryl Frank, Rick Wiesner, and Mark Struck. Also present were City Administrator Josh VanLieshout, Community Development Director Marty Olejniczak, Planner/Zoning Administrator Christopher Sullivan-Robinson, and Community Development Secretary Cheryl Nault.

Adoption of Agenda: Moved by Mr. Augustson, seconded by Mr. Burk to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from March 22, 2021.
4. Consideration of: Signage for Virlee Gunworks, located at 1019 Egg Harbor Road.
5. Consideration of: Exterior remodel for Cherryland Properties, located at 154 S. 3rd Ave.
6. Consideration of: Signage for Culligan Water, located at 63 E Oak Street.
7. Adjourn.

All ayes. Carried.

Approval of minutes from March 22, 2021: Moved by Ms. Fox, seconded by Mr. Augustson to approve the minutes from March 22, 2021. All ayes. Carried.

Consideration of: Signage for Virlee Gunworks, located at 1019 Egg Harbor Road: Scott Bertrand, representative from Elevate 97 sign company, presented the proposed signage for Virlee Gunworks. The pylon sign, which is a sister sign from the Virlee Gunworks location in New Franken, will have an opaque background. The only thing illuminated are the letters and copy. The crosshairs on the top of the sign will have a halo glow effect with LED lighting behind it. The two-sided sign is 20 feet high. Only the copy will light up. A timer can be set for illumination. Grass will remain under the sign. It will be installed perpendicular to Egg Harbor Road and set back 20 feet from the right of way.

The 54 square-foot wall sign is non-illuminated. But, the crosshairs will also have the halo glow effect like the pylon sign. There will also be gooseneck LED lighting fixtures above the sign shining down. The fixtures will extend 12 inches away from the wall and project back onto the wall.

Ms. Fox stated that she liked the signage better than the original proposal with the tenant panels. She wanted them to make sure there is enough lighting for the wall sign, otherwise the business could get lost without identification with the building located so far away from the street.

Mr. Bertrand stated that the target date for opening is the beginning of July.

A short discussion was held. Moved by Mr. Augustson, seconded by Mr. Burk to grant a certificate of appropriateness as presented. All ayes. Carried.

Consideration of: Exterior remodel for Cherryland Properties, located at 154 S. 3rd Ave.: Jeff Jahnke, owner of the property at 154 S. 3rd Avenue, presented his plans for remodeling the property. He would like to change to mixed-use commercial. Plans are to add a patio to the rear of the property and add an ADA ramp by the back door of the building. There is a natural slope and a buried retaining wall. The front of the garage will be paved. It may become an Air B&B. There are two parking spaces for residential use and two for an Air B&B. There is currently an apartment on the upper floor of the building. The awning will be removed and an upper deck added.

Mr. Olejniczak added that Mr. Jahnke's current nonconforming use is a two-family dwelling. He wants to convert the lower level to commercial.

Mr. Jahnke stated that the building was built in 1873. He wants to keep the historical significance. There will be no vinyl siding, but a horizontal beveled siding, with black architectural shingles. The parapet wall will also be repaired.

Mr. Statz suggested to use a 42-inch historical looking railing.

Mr. Augustson expressed his opinion in disliking the balcony facing 3rd Avenue. There are no balconies for six blocks. He thought they would be ok for a personal home, but not for an Air B&B.

Mr. Statz stated that there used to be balconies on 3rd Avenue that had rotted and were removed.

Mr. Jahnke confirmed that the Air B&B would be located above the garage, not in the apartment. The whole building, including the railing posts will be painted white.

Mr. Sullivan-Robinson suggested adding more windows on the first floor to give it a more commercial look. He also suggested pushing the roof above the second floor balcony, but Mr. Jahnke would like to keep that uncovered.

Mr. Jahnke will come back to the committee for signage, as well as other exterior proposals.

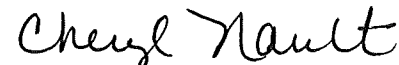
Moved by Mr. Burk, seconded by Ms. Fox to grant a certificate of appropriateness as presented. Motion carried, with Mr. Augustson voting no.

Consideration of: Signage for Culligan Water, located at 63 E Oak Street: Mr. Sullivan-Robinson stated that Culligan is proposing to add two new signs for their business. A 32 square-foot wall sign, with channel letters will be added facing Neenah Avenue. The only thing seen at night will be the trim of the lettering and the words "Cliff & Dianne Tebon" in a silver color. The other 12 square-foot cabinet sign will be installed on the wall facing East Oak Street that will replace an existing sign. The black and silver signs will match the new black awnings.

A short discussion was held. Moved by Mr. Augustson, seconded by Ms. Fox to grant a certificate of appropriateness as presented. Carried.

Adjourn: Moved by Mr. Augustson, seconded by Mr. Burk to adjourn. All ayes. Carried. The meeting adjourned at 6:56 p.m.

Respectfully submitted,



Cheryl Nault
Community Development Secretary

FINANCE/PURCHASING & BUILDING COMMITTEE
April 27, 2021

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Wiederanders and Williams were present. Also present: City Treasurer/Finance Director Clarizio, Municipal Services Director Barker, and Office Accounting Assistant II Metzger. City Administrator VanLieshout entered at 4:06pm.

A motion was made by Alderperson Williams, seconded by Alderperson Wiederanders to adopt the following amended agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Surplus Property.
5. Consideration of: Affirmation of City of Sturgeon Bay Budget Principles.
6. Review bills.
7. Adjourn.

Carried.

No one spoke during public comment on agenda items and other issues related to finance & purchasing.

Consideration of: Surplus Property

Municipal Services Director Barker stated a 1993 Ford L-8000 rear load refuse truck is in poor condition that he would like to declare as surplus and possibly sell.

Moved by Alderperson Bacon, seconded by Alderperson Wiederanders to declare a 1993 Ford L-8000 rear load refuse truck as surplus. Carried.

Consideration of: Affirmation of City of Sturgeon Bay Budget Principles:

City Treasurer/Finance Director Clarizio stated that the current budget principles were established in 2008. During the 2021 budget process the Council directed Staff to reevaluate the principles. The principles in place are endorsed by the Government Finance Officer Association (GFOA), and very good practices to continue to use to formulate future budgets. Ms. Clarizio outlined the 5 principles which include, no use of fund balance for general fund operations, return of all prior year operating surpluses to the proposed operating budget, no use of debt for operating expenses, using capital fund balance only for capital assets and finally to maintain the current levels of service. The principles in place are very good practices to continue to use to formulate future budgets. She noted that in addition to the GFOA supporting these principles, the City's bond rating provider Moody's Investment Services assesses the City's budget structure, consistency and sustainability in the present and future and always asks about the 1-4 principles. City Administrator VanLieshout commented that these budget principles have served the City very well thru a number of community crisis, which have kept the city a stable working class city in good financial position.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to approve the budget principles as presented and direct staff to proceed with preparing the 2022 budget using the five principles. Carried.

Review bills

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to adjourn. Carried. The meeting 4:15pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Tricia Metzger", with a stylized flourish extending to the right.

Tricia Metzger

CITY OF STURGEON BAY
JOINT PARKS AND RECREATION COMMITTEE / BOARD MEETING
Wednesday, April 28, 2021
Council Chambers, City Hall, 421 Michigan Street
5:30 P.M.

A meeting of the Joint Parks and Recreation Committee / Board was called to order at 5:31 P.M. by Chairperson/Ald. Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Bacon, Ald. Gary Nault, Chris Larsen, Randy Morrow, Marilyn Kleist, George Husby, Jay Renstrom, Ald. Spencer Gustafson and Director of Municipal Services, Mike Barker. Also present, City Administrator, Josh VanLieshout, and Municipal Services Secretary, Patty Quinn.

Adoption of the Agenda: A motion was made to move agenda item #8 to fall between items #5 and #6. Moved by Ald. Nault and seconded by Mr. Renstrom to adopt the revision.

1. Roll call
2. Adoption of agenda
3. Review of Minutes from March 24, 2021
4. Public Comment on Agenda Items
5. Discussion and review of Minutes from the Local Arts Board Meeting of April 14, 2021
6. Consideration to approve the donation of the Woolly Mammoth art piece
7. Discussion on Bay View Park as a site for the Woolly Mammoth art project
8. Consideration to accept the donation of updated playground equipment for Otumba Park
9. Director's report
10. Adjourn

All in favor. Carried.

Review of Minutes from March 24, 2021: Minutes stand.

Public Comment on Agenda Items: Mr. R. Peter Jackson, 3453 N. Duluth Ave., and Mr. Mark Schuster, 1247 N. 8th Ave., commented on their support for the placement of Woolly Mammoth at Bay View Park.

Discussion and review of Minutes from the Local Arts Board Meeting of April 14, 2021: Minutes were amended to reflect that Ms. melaniejane is not a part of the fundraising group for the Woolly Mammoth art project.

Consideration to approve the donation of the Woolly Mammoth art piece: Motion to approve made by Mr. Morrow and seconded by Mr. Husby.

All in favor. Carried.

Let minutes reflect that Mr. Renstrom is in favor of this approval but formally excused himself from voting as he is donating to the Woolly Mammoth art project.

Discussion on Bay View Park as a site for the Woolly Mammoth art project: Committee/Board members shared various thoughts on where Woolly should be placed within Bay View Park. Chris

Kellems, 120 Alabama St., provided additional thoughts. It was decided that this group would hold a special meeting at Bay View Park, at 10:30 AM, May 12th, to personally view the park and its layout.

Consideration to accept the donation of updated playground equipment for Otumba Park: A formal presentation was given to the committee/board members by Mr. Troy Smith of Minnesota/Wisconsin Playground, on the design and layout of the proposed playground renovation, which included all the elements of play and the age brackets for each station within the playground. Maintenance was, also, discussed. Pam Seiler, Executive Director for Destination Sturgeon Bay, was present to talk about the donation process and that their organization would be the pass through for any donations for this project.

Motion made by Mr. Renstrom and seconded by Ald. Gustafson, to approve the donation of updated playground equipment for Otumba Park. Recommendation to Common Council.

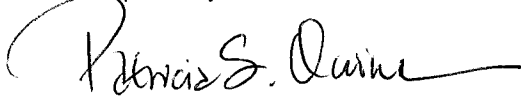
All in favor. Carried.

Director's Report: Mike Barker distributed a listing of 231 trees already planted in various City parks and he announced that all parks are now open. He provided an update on the Otumba Beach Plan that work will be starting soon, with a deadline of June 30th, 2021, for completion.

Next Meeting Date: Wednesday, May 26th, 2021 @ 5:30 P.M. – City Hall.

Motion by Mr. Renstrom and seconded by Ald. Nault to adjourn. All in favor. Carried. Meeting adjourned at 6:57 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patricia S. Quinn", with a long horizontal flourish extending to the right.

Patricia S. Quinn
Municipal Services Secretary

Ad Hoc NERR Advisory Committee
May 7, 2021

A meeting of the Ad Hoc NERR Advisory Committee was called to order at 9:02 a.m. by Co-Chairperson Oleson at Crossroads at Big Creek.

Roll call: Members Mark Holey, Caitlin Oleson, Laurel Hauser and Gregg Meissner were present. Ex Officio members Christopher Sullivan-Robinson, Steve Jenkins, David Ward were present. Ex Officio member Josh VanLieshout arrived at 9:10 a.m. Ex Officio member Marty Olejniczak was excused. Also present Deputy Clerk/Treasurer Spittlemeister.

Adoption of agenda: Moved by Ms. Hauser, seconded by Mr. Jenkins to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public Comment.
4. Resolution Establishing the National Estuarine Research Reserve Committee.
5. Consideration of: UWGB NERR Update.
6. Consideration of: Prospectus and Video Update.
7. Consideration of: Outreach Strategy Update.
8. Adjourn.

Carried.

No one spoke during public comment.

Resolution Establishing the National Estuarine Research Reserve Committee:

Mayor Ward explained the Ad Hoc NERR Advisory Committee was established at the April 20th Common Council meeting and members appointed to the Ad Hoc committee at the May 4th Common Council meeting.

Consideration of: UWGB NERR Update:

Mr. Holey stated that the UWGB NERR Site Development Committee was in the process of selecting NERR sites in Wisconsin. North of Sturgeon Bay is currently not included; however, it seems that sites north of Sturgeon Bay on the bay side could be included.

Mr. VanLieshout arrived at 9:10 a.m.

Consideration of: Prospectus and Video Update:

Committee members viewed a promotional video highlighting the attributes of Sturgeon Bay and Door County. The video emphasized Sturgeon Bay as the headquartered site. Members gave additional suggestions for the video, including the length and pieces to add for expansion such as testimonials, overhead views of ship yards, marine industry, Coast Guard and possibly the water flow from Green Bay estuary through Sturgeon Bay canal to Lake Michigan.

Consideration of: Outreach Strategy Update:

Mr. Holey introduced the draft schedule for UWGB visit. UWGB representatives are Emily Tyner, Matt Dornbush, Kevin Fermanich and John Katers. An outline of the visit included beginning at City Hall, Trolley ride to potential site headquarters, then to Crossroads, and ending with lunch. The Committee Members shared their input on time of site visits. The Committee is waiting to hear back from UWGB as to dates they are available to visit Sturgeon Bay.

Moved by Ms. Oleson, seconded Mr. Meissner to adjourn. Carried. The meeting adjourned at 9:58 a.m.

Respectfully submitted,



Laurie Spittlemeister,
Deputy Clerk/Treasurer

CITY OF STURGEON BAY
INSPECTION DEPARTMENT

April 30, 2021

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF APRIL, 2021

April-21	YEAR TO DATE		April-21	YEAR TO DATE
2	6	ONE FAMILY DWELLINGS	394,363	1,328,863
0	0	TWO FAMILY DWELLINGS	--	--
0	0	MULTIPLE FAMILY DWELLINGS	--	--
1	2	MANUFACTURED HOME	75,000	135,000
0	0	C.B.R.F.	--	--
1	3	RESIDENTIAL ADDITIONS	100,000	257,800
8	17	RESIDENTIAL ALTERATIONS	53,206	187,806
1	1	RESIDENTIAL GARAGES/CARPORTS	76,800	76,800
0	1	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	--	600
4	5	RESIDENTIAL STORAGE BUILDINGS	34,000	129,000
0	1	RESIDENTIAL SWIMMING POOLS	--	58,500
0	0	NON-RESIDENTIAL SWIMMING POOLS	--	--
0	0	NEW COMMERCIAL BUILDINGS	--	--
0	0	NON-RESIDENTIAL ADDITIONS	--	--
2	7	NON-RESIDENTIAL ALTERATIONS	4,898,790	6,053,843
0	0	MUNICIPAL BUILDINGS	--	--
0	0	WAREHOUSES	--	--
0	0	FACTORY & SHOP	--	--
0	0	COMMUNICATION TOWER	--	--
0	0	SUBSTATION	--	--
0	0	AGRICULTURAL BUILDINGS	--	--
19	43	TOTAL ESTIMATED COST OF CONSTRUCTION	\$5,632,159	\$8,228,212
March-21	YEAR TO DATE	TOTAL PERMITS ISSUED	March-21	YEAR TO DATE
19	43	BUILDING PERMITS	7,170	13,323
13	46	ELECTRICAL PERMITS	3,578	7,168
12	36	PLUMBING PERMITS	2,850	8,896
8	26	HEATING PERMITS	2,967	9,184
15	55	SIGN PERMITS	360	1,580
3	4	MISCELLANEOUS PERMITS	300	325
0	0	SUMP PUMP PERMITS	--	--
0	0	REINSPECTION FEE	--	--
0	0	EARLY STARTS	--	--
4	10	EROSION CONTROL	425	975
0	0	STATE PLAN APPROVALS	--	--
2	6	PARK & PLAYGROUND PAYMENTS	600	1,800
3	6	WISCONSIN PERMIT SEALS	105	280
0	0	ZONING BOARD OF APPEALS APPLICATIONS	--	--
0	0	ZONING CHANGES/P.U.D. APPLICATIONS	--	--
0	1	PLAN COMMISSION - CONDITIONAL USES	--	300
0	2	CERTIFIED SURVEY MAP REVIEWS	--	60
0	0	SUBDIVISION PLATTING REVIEW	--	--
0	0	MISCELLANEOUS REVENUE	--	--
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	--	--
0	0	RESIDENTIAL BUILDINGS MOVED	--	--
0	0	NON-RESIDENTIAL BUILDINGS MOVED	--	--
0	0	CHANGE OF USE	--	--
0	0	RESIDENTIAL OCCUPANCY FEES	--	--
2	5	COMMERCIAL OCCUPANCY FEES	100	250
0	0	PIER PERMIT	--	--
0	3	DEMOLITION	--	25
1	8	PLAN REVIEW FEE	400	4,900
		ADMIN FEE	858	1,984
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$19,713.00	\$51,050.00

Cheryl Nault
Building Inspection Dept.

BEVERAGE OPERATOR LICENSES

1. Brunswick, Candi M.
2. Brunswick, Fred R.
3. Gartman, Gaylord E.
4. Johnson, Andy L.
5. Muren, Jacob M.
6. Oakley, Kelly K.
7. Poh, George W.
8. Poh, Jeffrey G.
9. Sarkis, Carly R.
10. Schreiner, Ashley M.
11. Seiler, Pamela J.
12. Van Don Bogart, Thomas M.
13. Wagner, Charles R.
14. Wiegand, Dale A.



City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Phone 920-746-2900
Fax 920-746-2905

Visit our website at: www.sturgeonbaywi.org

May 6, 2021

Stephanie Reinhardt
City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

Ms. Reinhardt:

We, the undersigned, have received a request for certification of compliance for a Six Month Class B Beer license:

PKS3 LLC
5780 West Jorns Lane
Sturgeon Bay, WI 54235
LOCATION: 812 North 14th Avenue - Fairgrounds
DATES: May 19, 2021 – October 1, 2021

This letter is to certify that the applicants and the premises comply with those regulations, ordinances and law. We observed no condition that would prevent issuance of the requested license.



Clint Henry, Police Chief
City of Sturgeon Bay

Tim Dietman, Fire Chief
City of Sturgeon Bay

John Teichtler, Sanitarian
City of Sturgeon Bay/County of Door



City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Phone 920-746-2900
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City of Sturgeon Bay

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John Teichtler, Sanitarian
City of Sturgeon Bay/County of Door

SIDEWALK CAFÉ PERMIT APPLICATION

Application for sidewalk café permit must include:

1. **Written request.**
2. **Scaled diagram** (scale 1":1') detailing the frontage of the applicants café or restaurant facing the sidewalk area requested for use as a sidewalk café. The plan shall indicate the location of doorways, width of sidewalk (distance from curb to building face), location of trees, tree wells, sidewalk benches, trash receptacles, utilities (including fire hydrants, light fixtures, etc.) newspaper racks, mailboxes, and any other semi-permanent sidewalk obstruction which may affect or be affected by the proposal. The drawing shall delineate the area requested for use as a sidewalk café, and indicate the total square footage of the affected road right of way and exact dimensions of the proposed outdoor area.
3. **Copy of current Certificate of Insurance with City named as additional insured.**
4. **Completed Hold Harmless Certificate.**
5. **Non-refundable application fee in the amount of \$55.00 per location if alcohol is not served.**
Non-refundable application fee in the amount of \$220.00 per location if alcohol is served.

Name of applicant:

Reagan Smoker

Establishment Name:

Inn at Cedar Crossing

Address:

386 Louisiana St. Shrewsbury VT 05428-5

Phone/Email:

920-743-4200 reaganosmoker@gmail.com

☒ Written Request Submitted

☒ Cert of Insurance (additional insured) submitted

☒ Scaled Diagram submitted

☒ Hold Harmless Certificate submitted

☒ Fee Paid waived 2021

Date Completed Application Submitted:

2/21/21

Community Development Approval:

CA 5.6.21

Department of Public Works Approval:

M.B. 5-7-21

Date of Common Council Approval:

☐ Copy of Sidewalk Café Policy/Procedures provided to applicant.

☐ Copy of Sidewalk Café Ordinance provided to applicant.

*See back for "Alcohol Being Served Application Submission Information."

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Name of applicant: Nancy Bertz

Establishment Name: Stone Harbor Resort

Address: 107 N. 1st Ave. Sturgeon Bay

Phone/Email: nbertz@stoneharbor-resort.com

☒ Written Request Submitted ☒ Cert of Insurance (additional insured) submitted

☒ Scaled Diagram submitted ☒ Hold Harmless Certificate submitted

☒ Fee Paid ~~\$220~~ Waived

Date Completed Application Submitted: 5-4-21

Community Development Approval:  5.5.21

Department of Public Works Approval:  5-5-21

Date of Common Council Approval: _____

- ☐ Copy of Sidewalk Café Policy/Procedures provided to applicant.
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Non-refundable application fee in the amount of \$220.00 per location if alcohol is served.

Name of applicant: Susan L. Guthrie

Establishment Name: Bluefront Cafe

Address: 86 W. Maple St.

Phone/Email: (920) 743-9218 bluefront86@gmail.com

☒ Written Request Submitted

☒ Cert of Insurance (additional insured) submitted

☒ Scaled Diagram submitted

☒ Hold Harmless Certificate submitted

☒ Fee Paid Waived

Date Completed Application Submitted: 5.4.21

Community Development Approval: [Signature] 5.4.21

Department of Public Works Approval: [Signature] 5-5-21

Date of Common Council Approval: _____

☒ Copy of Sidewalk Café Policy/Procedures provided to applicant.

☒ Copy of Sidewalk Café Ordinance provided to applicant.

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Non-refundable application fee in the amount of \$220.00 per location if alcohol is served.

Name of applicant:

Wende Carter

Establishment Name:

Crate

Address:

136 N. 3rd Ave

Phone/Email:

920 495-9339 info@crate.restaurant

☒ Written Request Submitted

☒ Cert of Insurance (additional insured) submitted

☒ Scaled Diagram submitted

☒ Hold Harmless Certificate submitted

☒ Fee Paid waived

Date Completed Application Submitted:

Community Development Approval:

CPD 5-3-21

Department of Public Works Approval:

MHB 5-4-21 - SEE ATTACHMENT

Date of Common Council Approval:

- ☐ Copy of Sidewalk Café Policy/Procedures provided to applicant.
- ☐ Copy of Sidewalk Café Ordinance provided to applicant.

*See back for "Alcohol Being Served Application Submission Information."

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Name of applicant: Kenneth B. Glasheen

Establishment Name: Door County Fire Company

Address: 38 S. Third Ave Sturgeon Bay

Phone/Email: 920-421-1654 kenglasheen@sbcglobal.net

- | | |
|--|---|
| <input type="checkbox"/> Written Request Submitted | <input type="checkbox"/> Cert of Insurance (additional insured) submitted |
| <input type="checkbox"/> Scaled Diagram submitted | <input type="checkbox"/> Hold Harmless Certificate submitted |
| <input type="checkbox"/> Fee Paid _____ | |

Date Completed Application Submitted: _____

Community Development Approval: _____

Department of Public Works Approval: _____

Date of Common Council Approval: _____

- | |
|---|
| <input type="checkbox"/> Copy of Sidewalk Café Policy/Procedures provided to applicant. |
| <input type="checkbox"/> Copy of Sidewalk Café Ordinance provided to applicant. |

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Non-refundable application fee in the amount of \$220.00 per location if alcohol is served.

Name of applicant: KATHRYN SHEPARD-UTZINGER

Establishment Name: FARM TRUCK, INC. (DBA KICK COFFEE)

Address: 148 N. 3rd AVE

Phone/Email: 920.746.1122 contact@kickcoffeeshop.com

☒ Written Request Submitted

☒ Cert of Insurance (additional insured) submitted

☒ Scaled Diagram submitted

☒ Hold Harmless Certificate submitted

☐ Fee Paid WAIVED 2021

Date Completed Application Submitted: April 20, 2021

Community Development Approval: SR 5-3-21

Department of Public Works Approval: MAB 5-4-21

Date of Common Council Approval: _____

- ☐ Copy of Sidewalk Café Policy/Procedures provided to applicant.
- ☐ Copy of Sidewalk Café Ordinance provided to applicant.

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Name of applicant:

Wende Carter

Establishment Name:

BRICK LOT

Address:

253 N. 3rd Ave

Phone/Email:

920 495 9339

bricklotpub@yahoo.com

☒ Written Request Submitted

☒ Cert of Insurance (additional insured) submitted

☒ Scaled Diagram submitted

☒ Hold Harmless Certificate submitted

☒ Fee Paid Same Waived

Date Completed Application Submitted:

Community Development Approval:

CP 5.3.21

Department of Public Works Approval:

MILB 5-4-21

Date of Common Council Approval:

- ☐ Copy of Sidewalk Café Policy/Procedures provided to applicant.
- ☐ Copy of Sidewalk Café Ordinance provided to applicant.

*See back for "Alcohol Being Served Application Submission Information."

R E C O M M E N D A T I O N

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Joint Parks & Recreation Committee / Board, hereby recommend to approve the donation of updated playground equipment for Otumba Park.

Respectfully submitted,

Joint Parks & Recreation Committee / Board
By: Helen Bacon, Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: April 28, 2021

* * * * *

Moved by Alderperson _____, seconded by Alderperson
_____ that the said recommendation be adopted.

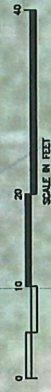
Passed by the Council on the _____ day of _____, 2021.



While it is our intention to provide a safe and healthy environment for children, our success is dependent on the proper installation and maintenance of the equipment. The play area(s) shall not be used for any other purpose than intended. The play area(s) shall not be used for any other purpose than intended. The play area(s) shall not be used for any other purpose than intended.

Maximum depth of safety surfacing should not exceed 18" depth and shall not be installed in any play area.

Please Initial & Sign the Final Top View.



<p>SCALE: 1" = 20'-0"</p> <p>THIS PRINT IS THE PROPERTY OF MINNESOTA WISCONSIN PLAYGROUND INC. AND IS NOT TO BE USED, COPIED OR REPRODUCED WITHOUT THEIR EXPRESSED WRITTEN PERMISSION.</p>	<p>Mfg. By:</p> <p>PLAYGROUNDS</p> <p>Enriching Childhood Through Play.</p>	<p>Sold & Distributed By:</p> <p>MINNESOTA • WISCONSIN PLAYGROUND</p> <p>P.O. Box 27328, Golden Valley, MN 55427 763-546-7787 / 1-800-822-5425 Fax: 763-546-5050 E-Mail: info@minnplay.com</p> <p>Otumba Park Playground Sturgeon Bay, Wisconsin</p>
<p>4-5-21</p>	<p>DWG. D10529S1</p>	<p>THIS PLAN REQUIRES A FINISHED GRADE RESOLUTION</p>

CITY OF STURGEON BAY
JOINT PARKS AND RECREATION COMMITTEE / BOARD MEETING
Wednesday, April 28, 2021
Council Chambers, City Hall, 421 Michigan Street
5:30 P.M.

A meeting of the Joint Parks and Recreation Committee / Board was called to order at 5:31 P.M. by Chairperson/Ald. Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Bacon, Ald. Gary Nault, Chris Larsen, Randy Morrow, Marilyn Kleist, George Husby, Jay Renstrom, Ald. Spencer Gustafson and Director of Municipal Services, Mike Barker. Also present, City Administrator, Josh VanLieshout, and Municipal Services Secretary, Patty Quinn.

Adoption of the Agenda: A motion was made to move agenda item #8 to fall between items #5 and #6. Moved by Ald. Nault and seconded by Mr. Renstrom to adopt the revision.

1. Roll call
2. Adoption of agenda
3. Review of Minutes from March 24, 2021
4. Public Comment on Agenda Items
5. Discussion and review of Minutes from the Local Arts Board Meeting of April 14, 2021
6. Consideration to approve the donation of the Woolly Mammoth art piece
7. Discussion on Bay View Park as a site for the Woolly Mammoth art project
8. Consideration to accept the donation of updated playground equipment for Otumba Park
9. Director's report
10. Adjourn

All in favor. Carried.

Review of Minutes from March 24, 2021: Minutes stand.

Public Comment on Agenda Items: Mr. R. Peter Jackson, 3453 N. Duluth Ave., and Mr. Mark Schuster, 1247 N. 8th Ave., commented on their support for the placement of Woolly Mammoth at Bay View Park.

Discussion and review of Minutes from the Local Arts Board Meeting of April 14, 2021: Minutes were amended to reflect that Ms. melaniejane is not a part of the fundraising group for the Woolly Mammoth art project.

Consideration to approve the donation of the Woolly Mammoth art piece: Motion to approve made by Mr. Morrow and seconded by Mr. Husby.

All in favor. Carried.

Let minutes reflect that Mr. Renstrom is in favor of this approval but formally excused himself from voting as he is donating to the Woolly Mammoth art project.

Discussion on Bay View Park as a site for the Woolly Mammoth art project: Committee/Board members shared various thoughts on where Woolly should be placed within Bay View Park. Chris

Kellems, 120 Alabama St., provided additional thoughts. It was decided that this group would hold a special meeting at Bay View Park, at 10:30 AM, May 12th, to personally view the park and its layout.

Consideration to accept the donation of updated playground equipment for Otumba Park: A formal presentation was given to the committee/board members by Mr. Troy Smith of Minnesota/Wisconsin Playground, on the design and layout of the proposed playground renovation, which included all the elements of play and the age brackets for each station within the playground. Maintenance was, also, discussed. Pam Seiler, Executive Director for Destination Sturgeon Bay, was present to talk about the donation process and that their organization would be the pass through for any donations for this project.

Motion made by Mr. Renstrom and seconded by Ald. Gustafson, to approve the donation of updated playground equipment for Otumba Park. Recommendation to Common Council.

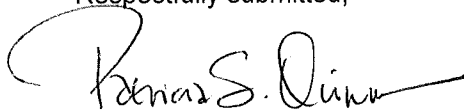
All in favor. Carried.

Director's Report: Mike Barker distributed a listing of 231 trees already planted in various City parks and he announced that all parks are now open. He provided an update on the Otumba Beach Plan that work will be starting soon, with a deadline of June 30th, 2021, for completion.

Next Meeting Date: Wednesday, May 26th, 2021 @ 5:30 P.M. – City Hall.

Motion by Mr. Renstrom and seconded by Ald. Nault to adjourn. All in favor. Carried. Meeting adjourned at 6:57 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patricia S. Quinn". The signature is fluid and cursive, with a large initial "P" and "Q".

Patricia S. Quinn
Municipal Services Secretary

Mayoral Appointments - 5/18/2021

Harbor Commission	Randy Morrow	6/15/2020	Caitlin Oleson
3 year term	Paul Mickelson	6/15/2021	Paul Mickelson
	Robert Spude	6/15/2021	Robert Spude

Zoning Board of Appeals	Wayne Spritka	5/1/2021	Morgan Rusnak
3 year term	William Murrock, Chr.	5/1/2021	William Murrock
	Alt. No 1 - vacant	5/1/2022	Michael Marit

Waterfront Redevelopment Authority			
5 year term	Thomas Herlache, Chr	1/1/2020	Barbara Pfeifer
	Cindy Weber		John Hauser
	Chris Jeanquart	1/1/2018	Chris Jeanquart

Bicycle & Pedestrian Advisory Board	vacant	1/1/2021	Michael Marit
3 year term	vacant	1/1/2022	Kevin Quinn
	Christopher Sullivan-Robinson	1/1/2021	Christopher Sullivan-Robinson

Michael Marit

Grew up in Algoma, WI. Graduated from UW-Milwaukee in 2010 with bachelors degree in English (Professional and Technical Writing) with a minor in Journalism. Began position at Hatco in May 2010 as a Technical Writer. Married in 2014. I have 2 sons (6 and 12). My wife and I were foster parents with the county for 4 years. I have a photography business (Michael Marit Photography). I'm also interested in horticulture, biking, hiking.

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO
ORDAIN AS FOLLOWS:

SECTION 1: The following described properties are hereby rezoned from Heavy
Industrial (I-2) to Multiple Family Residential (R-4):

Two parcels of land located in Section 8, Township 27 North, Range 26
East, City of Sturgeon Bay, Door County, Wisconsin and described as
follows.

(Parcel No. 281-23-08325009 & 281-23-08325010 owned by Shipyard
Development, LLC)

Lot 9 and Lot 10 of The Shipyard plat, Subdivision 32½

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved: _____
David Ward, Mayor

Attest: _____
Stephanie Reinhardt, City Clerk

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to accept the WIPFLi CPA's and Consultants 2020 financial audit report for the City of Sturgeon Bay and place it on file.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: May 11, 2021

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2021.