



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA  
TUESDAY, MARCH 16, 2021  
6:00 P.M.  
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST  
DAVID J. WARD, MAYOR**

- 1. Call to order.**
  - 2. Pledge of Allegiance.**
  - 3. Roll call.**
  - 4. Adoption of agenda.**
  - 5. Public Comment on agenda items only.**
  - 6. Presentation re: Granary Project Update.**
  - 7. Consideration of the following bills: General Fund – \$338,545.40, Capital Fund - \$113,210.77, Cable TV - \$3,781.17, TID #2 - \$158,626.25, TID #3 - \$23,118.75, TID #4 - \$30,093.75, and Solid Waste Enterprise Fund - \$444.91 for a grand total of \$667,821.00. [roll call]**
  - 8. CONSENT AGENDA**
- \* All items listed with an asterisk (\*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.**
- \* a. Approval of 3/2/21 regular Common Council minutes.**
- \* b. Place the following minutes on file:**
- (1) Sturgeon Bay Utility Commission – 12/8/20**
  - (2) Sturgeon Bay Utility Commission – 1/12/21**
  - (3) Community Protection & Services Committee – 2/4/21**
  - (4) Finance/Purchasing & Building Committee – 2/23/21**
  - (5) Harbor Commission – 2/25/21**
  - (6) Personnel Committee – 3/3/21**
  - (7) Historic Preservation Commission – 3/5/21**
- \* c. Place the following reports on file:**
- (1) Inspection Department – February 2021**
- \* d. Finance/Purchasing & Building Committee recommendation re: Approve bid for dock piling removal to Deaths Door Marine Inc. in the amount of \$36,425 with the understanding the cost may increase based on the number of pilings found.**
- \* e. Finance/Purchasing & Building Committee recommendation re: Waive launch pass fees and Sawyer Pavilion rental fees for the National Walleye Tour for May 27 and 28, 2021.**

- \* f. Finance/Purchasing & Building Committee recommendation re: Approve allowing Farm Market vendors to pay half the annual fee by May 1, 2021 to reserve their spots and the pay the remainder of the annual fee by July 1, 2021.
  - \* g. Harbor Commission recommendation re: Accept the 2021 Harbor Improvement Plan.
  - \* h. Finance/Purchasing & Building Committee recommendation re: Approve the purchase of two new Peterbuilt 520s outfitted with two new Bridgeport Rangers from RNOW, Inc in the amount of \$486,779 and trade in of current refuse trucks.
  - \* i. Finance/Purchasing & Building Committee recommendation re: Approve the amendment to the Sound Farmers Production, LLC Service Agreement.
  - \* j. Personnel Committee recommendation re: Approval of Memorandum of Understanding between City of Sturgeon Bay and Sturgeon Bay Firefighters Association.
  - \* k. Personnel Committee recommendation re: Approve adding eligibility for Deferred Compensation Program for Paid On-Call Firefighters and discontinuing LOSA in 2022.
  - \* l. Consideration of: Approval of beverage operator licenses.
  - \* m. Consideration of: Approval of Class B Beer & Class C Wine license.
  - \* n. Consideration of: Approval of renewal of Commercial Quadricycle License for Foxy Pedaler, LLC.
9. Mayoral Appointments.
  10. Consideration of: Award of Contract for Project 2102 - Residential Building Demolitions.
  11. Community Protection & Services Committee recommendation re: Approve the draft ordinance as presented in Chapter 9 of the City of Sturgeon Bay Municipal Code – Tourist Room House.
  12. First reading of ordinance re: Section 9.05 of the Municipal Code – Tourist Room House Regulations.
  13. Resolution re: Temporarily Suspend the Parking Requirements Under Section 20.31(1) of the Municipal Code – Off street parking.
  14. Resolution Supporting and Endorsing NERR – National Estuarine Research Reserve.
  15. City Administrator report.
  16. Mayor's report
  17. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 3.12.21

Time: 12:00pm

By: JM

NOTE: COUNCIL CHAMBERS WILL BE OPEN TO THE PUBLIC TO OBSERVE AND RENDER PUBLIC COMMENT ON AGENDA ITEMS ONLY. THE MEETING WILL BE LIVESTREAMED AT <https://sbtv.viebit.com/> AND CABLE ACCESS CHANNEL 988.

**CITY OF STURGEON BAY**  
**GENERAL PROCEDURES FOR PUBLIC COMMENT AT COMMON COUNCIL MEETINGS**

Any citizen requesting to address the Council during the public comment portion of the meeting:

- Must fill out a "Request to Comment" form and turn it in to the City Clerk or Mayor PRIOR to the start of the meeting. Name and address must be filled in. Indicate the agenda item number that you are planning to provide public comment on. Public Comment will be restricted to Agenda Items only.
- Individuals will have a maximum of three (3) minutes to address the Council. A total of 30 minutes will be allotted to Public Comment per meeting, unless the Council body agrees to extend the time. The extensions will be 15 minute additional increments.
- Priority will be given to City residents.
- The speaker shall not engage in personal attacks against the Mayor, Council members, City staff or its representatives and remain courteous and respectful. The Council/Committee requests that all comments and interactions between those present be conducted in a constructive and respectful manner. Anyone acting in a disruptive or disrespectful manner will be asked to leave the meeting by the person presiding at the meeting.
- The Mayor/Chair may ask questions of the speaker for clarification purposes.
- The Mayor/Chair may allow, at his discretion, Council/Committee members or staff to respond to the speaker's comment. However, dialogue will not ensue.
- The Mayor/Chair may refer the matter to a committee or to the City Administrator for further follow up as needed.

IF EVERYONE ABIDES BY THESE GUIDELINES, OUR MEETINGS WILL MOVE ALONG SMOOTHLY AND BUSINESS WILL BE CONDUCTED IN AN EFFICIENT AND TIMELY MANNER. YOUR COOPERATION WILL BE APPRECIATED BY ALL PRESENT AT THE MEETING.

PLEASE NOTE THAT LETTERS WILL NOT BE READ INTO THE RECORD AS PUBLIC COMMENT. ONLY LETTERS RECEIVED FOR A PUBLIC HEARING WILL BE READ INTO THE RECORD.

NOTE: IF TOPICS THAT WILL GENERATE SIGNIFICANT POTENTIAL FOR PUBLIC COMMENT APPEAR ON THE COUNCIL AGENDA, A PUBLIC HEARING WILL TAKE PLACE PRIOR TO THE COUNCIL MEETING.

RESPECTFULLY,  
MAYOR DAVID J. WARD

REVISED: 6/2/20

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 03/16/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
19610	RICHARD STUEWER	02/21 INS DREIMBURSE/STUEWER	01-000-000-21530	338.82
R0001679	WEST MARINE PRODUCTS #1230	OVERPAYMENT/2810869	01-000-000-12320	2.09
TOTAL LIABILITIES				340.91
2017 CAPITAL PROJECTS & EQUIP				
01764	ASSOCIATED WEALTH MANAGEMENT	04/21 2017 CAPITAL	01-000-901-70001	12,358.13
TOTAL 2017 CAPITAL PROJECTS & EQUIP				12,358.13
2018 CAPITAL PROJ & EQ				
01764	ASSOCIATED WEALTH MANAGEMENT	2018 CAPITAL PROJECTS/EQUIPMNT	01-000-904-70001	18,790.63
TOTAL 2018 CAPITAL PROJ & EQ				18,790.63
2019 CAPITAL EQUIP & PROJ				
01764	ASSOCIATED WEALTH MANAGEMENT	04/21 2020 CAPITAL	01-000-906-70001	32,313.75
01764		2019 CAPITAL PROJECTS	01-000-906-70001	23,450.00
TOTAL 2019 CAPITAL EQUIP & PROJ				55,763.75
CAPITAL PROJECTS				
01764	ASSOCIATED WEALTH MANAGEMENT	04/21 TID 2 CAPITAL PROJECTS	01-000-913-70001	997.50
TOTAL CAPITAL PROJECTS				997.50
CITY HALL / FIRE & POLICE STN				
01764	ASSOCIATED WEALTH MANAGEMENT	04/21 REFUND BONDS-FG BUILDING	01-000-920-70001	13,500.00
TOTAL CITY HALL / FIRE & POLICE STN				13,500.00
EGG HARBOR RD IMP/DES				
01764	ASSOCIATED WEALTH MANAGEMENT	04/21 EGG HARBOR RD	01-000-976-70001	7,253.75
TOTAL EGG HARBOR RD IMP/DES				7,253.75
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	03/21 ATHLETIC FLD LIGHTING	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				110,370.06
CITY COUNCIL				
03133	CELLCOM WISCONSIN RSA 10	02/21 3 ALDER CELLPHONES	01-105-000-58999	118.31
17700	QUILL CORPORATION	DESKPAD CALENDAR	01-105-000-54999	12.59
17700		DRY ERASE CLOTH	01-105-000-54999	5.69
17700		DRY ERASE MARKERS	01-105-000-54999	6.99
TOTAL				143.58
TOTAL CITY COUNCIL				143.58



INVOICES DUE ON/BEFORE 03/16/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
CITY CLERK-TREASURER				
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	BANKER BOXES	01-115-000-51950	195.70
BUBRICKS		LABELS/LEGAL PADS/POSTITS/PENC	01-115-000-51950	124.81
BUBRICKS		CREDIT RETURN BANKER BOXES	01-115-000-51950	-123.84
USBANK	US BANK	GFOA RENEWAL/CLARIZIO	01-115-000-56000	170.00
USBANK		WGFOA 2021 MEMBERSHP/CLARIZIO	01-115-000-56000	25.00
USBANK		SHRM(GB) MEMBERSHIP/REINHARDT	01-115-000-56000	65.00
USBANK		WMCA MEMBER RENEWAL/REINHARDT	01-115-000-56000	65.00
USBANK		SHRM CLASS REGISTER/REINHARDT	01-115-000-55600	25.00
TOTAL				546.67
TOTAL CITY CLERK-TREASURER				546.67
ADMINISTRATION				
USBANK	US BANK	5 DESKTOP FILE	01-120-000-51950	55.28
USBANK		POST IT DRY ERASE FILM	01-120-000-51950	28.74
USBANK		MAGNETIC WHITE BOARD	01-120-000-51950	62.25
TOTAL				146.27
TOTAL ADMINISTRATION				146.27
COMPUTER				
03101	CDW GOVERNMENT, INC.	3 LOGITECH WEBCAMS	01-125-000-55550	78.15
03101		USB CABLE	01-125-000-54999	2.10
USBANK	US BANK	MICROSOFT SURFACE PRO	01-125-000-55500	799.99
USBANK		ZOOM	01-125-000-55550	63.99
TOTAL				944.23
TOTAL COMPUTER				944.23
CITY ASSESSOR				
ASSO APP	ASSOCIATES APPRAISAL	03/21 CONTRACT	01-130-000-55010	4,916.67
TOTAL				4,916.67
TOTAL CITY ASSESSOR				4,916.67
BUILDING/ZONING CODE ENFORCEMT				
DCI	DOOR COUNTY INSPECTIONS, LLC	02/21 PERMITS	01-140-000-55010	6,709.71
SAFEBUIL	SAFE BUILT, LLC	PLAN REVIEW/BAYSHIP HTG	01-140-000-55010	127.50
SAFEBUIL		PLAN REVIEW/1019 EGG HRBR RD	01-140-000-55010	510.00
TOTAL				7,347.21
TOTAL BUILDING/ZONING CODE ENFORCEMT				7,347.21

DATE: 03/08/1921  
TIME: 15:43:50  
ID: AP443ST0.WOW

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/16/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
MUNICIPAL SERVICES ADMIN.				
USBANK	US BANK	8 TAPE MEASURES	01-145-000-52700	131.71
USBANK		CONT ED COURSE/SPETZ	01-145-000-55600	60.00
TOTAL				191.71
TOTAL MUNICIPAL SERVICES ADMIN.				191.71
PUBLIC WORKS ADMINISTRATION				
USBANK	US BANK	AMRCAN PUBLK WORK MMBERSHIP	01-150-000-56000	390.00
TOTAL				390.00
TOTAL PUBLIC WORKS ADMINISTRATION				390.00
ELECTIONS DEPARTMENT				
USBANK	US BANK	POSTAGE ABSENTEE BALLOTS	01-155-000-54999	330.00
TOTAL				330.00
TOTAL ELECTIONS DEPARTMENT				330.00
CITY HALL				
04966	EAGLE MECHANICAL INC	6 TOILET KITS	01-160-000-55300	354.84
04966		6 URINAL KITS	01-160-000-55300	380.28
USBANK	US BANK	LED BULBS	01-160-000-51850	202.06
USBANK		TOILET PARTS	01-160-000-54999	102.90
VIKING	VIKING ELECTRIC SUPPLY, INC	LIGHTS	01-160-000-55300	75.03
VIKING		LED LIGHTS	01-160-000-55300	32.28
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-160-000-51850	237.01
WARNER		GLASS CLEANER	01-160-000-51850	46.68
WARNER		GLASS CLEANER	01-160-000-51850	10.08
TOTAL				1,441.16
TOTAL CITY HALL				1,441.16
INSURANCE				
MCCLONE	MCCLONE AGENCY, INC	04/21 WORK COMP	01-165-000-58750	9,648.00
MCCLONE		04/21 GEN LIABILITY	01-165-000-56400	3,253.00
MCCLONE		04/21 PUBLIC OFFICAL LIABILITY	01-165-000-57400	1,235.00
MCCLONE		04/21 CYBER LIABILITY	01-165-000-55450	286.00
MCCLONE		04/21 AUTO LIABILITY	01-165-000-55200	1,999.00
MCCLONE		04/21 AUTO PHYSICAL DAMAGE	01-165-000-55200	2,367.00
MCCLONE		04/21 POLICE LIABILITY	01-165-000-57150	1,411.00
TOTAL				20,199.00
TOTAL INSURANCE				20,199.00

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CITY OF STURGEON BAY  
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INVOICES DUE ON/BEFORE 03/16/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
GENERAL EXPENDITURES				
03101	CDW GOVERNMENT, INC.	HEADSET	01-199-000-58200	183.26
03101		EHS CABLE	01-199-000-58200	49.03
16961	PUBLIC ADMINISTRATION ASSOC.	COMPENSATION PLAN CONSULT/PD	01-199-000-57000	900.00
USBANK	US BANK	GODADDY DOMAIN NAME RENEWAL	01-199-000-51100	63.51
WIPFLI	WIPFLI LLP	PROGRESS BILLING 12.31.20 AUDT	01-199-000-55150	10,000.00
TOTAL				11,195.80
TOTAL GENERAL EXPENDITURES				11,195.80
POLICE DEPARTMENT				
04150	DEJARDIN CLEANERS LLC	LAUNDER/HEM PANT/BRINKMAN	01-200-000-56800	39.00
15890	PACK AND SHIP PLUS	SHIP EVIDENCE CRIME LAB	01-200-000-57250	12.59
15890		SHIP EVIDENCE CRIME LAB	01-200-000-57250	12.59
HENRY	CLINT HENRY	ENGLISH COMP II REIMBURSE/HENRY	01-200-000-55600	705.00
USBANK	US BANK	BUS CARDS/GORR, LOVAS, DEIBLE	01-200-000-51600	49.97
USBANK		FBINAA NATL DUES//BRNKMN	01-200-000-56000	95.00
USBANK		WI CHAPTER DUES//BRNKMN	01-200-000-56000	15.00
USBANK		BOOTS/BRINKMAN	01-200-000-52900	89.66
TOTAL				1,018.81
TOTAL POLICE DEPARTMENT				1,018.81
POLICE DEPARTMENT/PATROL				
04150	DEJARDIN CLEANERS LLC	ADD PATCH/ALBERTSON	01-215-000-56800	56.00
14875	NWTC GREEN BAY	COURSE REG/ALBERTSON	01-215-000-55600	80.00
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	SQUAD 40 MAINTENANCE	01-215-000-58600	63.70
JIM FORD		SQUAD 50 MAINTENANCE	01-215-000-58600	26.00
JIM FORD		SQUAD 80 MAINTENANCE	01-215-000-58600	26.00
JIM FORD		SQUAD 60 MAINTENANCE	01-215-000-58600	110.53
JIM FORD		SQUAD 40 MAINTENANCE	01-215-000-58600	189.90
JIM FORD		SQUAD 10 MAINTENANCE	01-215-000-58600	140.46
JIM FORD		INV VEHICLE MAINTENANCE	01-215-000-58600	207.87
USBANK	US BANK	LODGING TRAINING/ENGEBASE	01-215-000-55600	384.00
USBANK		LODGING TRAINING/BRANDT	01-215-000-55600	384.00
USBANK		LODGING TRAINING/DEIBELE	01-215-000-55600	384.00
USBANK		LODGING TRAINING/BLODEAU	01-215-000-55600	384.00
USBANK		POLICE MEMORIAL STONE	01-215-000-54999	44.31
USBANK		ASSORTED ITEMS/DIVE TRAIN	01-215-000-54999	11.42
USBANK		3 SERGEANT BADGES	01-215-000-52900	464.68
USBANK		3CE CERTIFICATION/MIELKE	01-215-000-55600	50.00
USBANK		COURSE REGISTER C.A.R.T/GANDER	01-215-000-55600	249.00
USBANK		FLOOR LINER/FORD ESCAPE	01-215-000-54999	134.99
USBANK		3CE CERTIFICATION	01-215-000-55600	250.00
USBANK		WEB HOSTING SERVICE	01-215-000-58999	24.00
TOTAL				3,664.86
TOTAL POLICE DEPARTMENT/PATROL				3,664.86

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CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/16/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
FIRE DEPARTMENT				
02214	FINCANTIERI BAY SHIPBUILDING	WELDING & REPAIR/E4	01-250-000-53000	1,000.00
12100	LAMPERT YARDS INC	BENCH MATERIALS/TRAILER	01-250-000-54999	111.55
16570	PIONEER FIRE COMPANY	DUTY SWEATSHIRTS	01-250-000-52950	824.00
16570		CLOTHING ALLOWANCE	01-250-000-52900	1,040.00
19880	STURGEON BAY UTILITIES	1018 GREEN BAY RD SIREN-FINAL	01-250-000-56150	15.75
23730	WPS	02/21 656 S OXFORD AVE-WS FIRE	01-250-000-56600	277.77
MARION	MARION BODY WORKS, INC.	SHIPPING CONTROL HEAD	01-250-000-54999	15.23
USBANK	US BANK	CREDIT	01-250-000-51350	-1.61
USBANK		CREDIT	01-250-000-51350	-2.67
USBANK		CREDIT	01-250-000-51350	-21.01
USBANK		CREDIT	01-250-000-51350	-50.54
USBANK		BACK ROLLERS	01-250-000-52350	207.00
USBANK		SAW BLADES	01-250-000-51350	49.94
USBANK		SAW	01-250-000-51350	458.00
USBANK		GAS CAN	01-250-000-51350	20.92
USBANK		FIRE TRAINING CLASS	01-250-000-55600	198.00
USBANK		01/21 DATA	01-250-000-58250	497.69
USBANK		TRAILER DOOR HINGE	01-250-000-53000	75.00
USBANK		UNIFORM-DUTY GEAR	01-250-000-52900	367.96
USBANK		WI FIRE CHIEF ASSC DUES/DIETMN	01-250-000-56000	95.00
USBANK		WI FIRE CHIEF ASSC DUES/KALIN	01-250-000-56000	95.00
USBANK		PRIMER	01-250-000-53000	924.95
USBANK		PRIMER	01-250-000-53000	877.95
USBANK		CREDITS	01-250-000-53000	-832.46
USBANK		CREDITS	01-250-000-53000	-790.16
USBANK		PRIMERS E4 & E5	01-250-000-53000	1,845.20
USBANK		MEALS EXPNSE	01-250-000-55600	38.76
USBANK		MEALS EXPNSE	01-250-000-55600	21.84
USBANK		MEALS EXPNSE	01-250-000-55600	24.69
USBANK		FUEL	01-250-000-51650	23.04
USBANK		FUEL	01-250-000-51650	59.99
USBANK		ACCOUNTABILITY TAGS	01-250-000-52350	78.25
USBANK		FOOD REHAB/R BLOUGH FIRE	01-250-000-54999	508.00
USBANK		DRONE CLASS	01-250-000-55600	745.00
USBANK		DRONE LIGHTS & BATTERY	01-250-000-51350	336.00
USBANK		SHOP TOWELS	01-250-000-54999	488.48
USBANK		HELMET PARTS	01-250-000-56250	14.77
USBANK		INSPECTOR RENEWAL	01-250-000-52350	20.00
USBANK		CPR CARD	01-250-000-52350	214.95
USBANK		MACHINE REPAIR PARTS	01-250-000-56250	45.00
USBANK		BATTERIES/TAPE	01-250-000-54999	41.82
USBANK		DECON CLOTHES/R BLOUGH FIRE	01-250-000-54999	275.28
USBANK		FUEL	01-250-000-51650	26.98
WARNER	WARNER-WEXEL WHOLESALE &	TOILET BOWEL CLEANER	01-250-000-54999	76.28
TOTAL				10,337.59
TOTAL FIRE DEPARTMENT				10,337.59
ROADWAYS/STREETS				
12100	LAMPERT YARDS INC	PLYWOOD	01-400-000-54999	65.17
12100		SCREWS	01-400-000-54999	44.95
TOTAL				110.12

INVOICES DUE ON/BEFORE 03/16/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
TOTAL ROADWAYS/STREETS				110.12
SNOW REMOVAL				
SNOW REMOVAL				
02835	BROOKS TRACTOR, INC	COMPRESSOR VALVE	01-410-000-51400	313.13
02835		FREIGHT	01-410-000-51400	16.29
13150	MASTERCRAFT WELDING SYSTEM	FLAT BAR STEEL	01-410-000-51400	35.00
13655	MONROE TRUCK EQUIPMENT, INC	HYDRAULIC MOTOR	01-410-000-51400	265.91
13655		SHIPPING	01-410-000-51400	8.71
13825	MORTON SALT	316,206 LBS ROAD SALT	01-410-000-52400	11,269.93
19240	SERVICE MOTOR CO	TIE ROD ASSEMBLY	01-410-000-51400	135.64
19240		PLOW CUTTING EDGE	01-410-000-51400	270.00
MACQUEEN	MACQUEEN EQUIPMENT, LLC	SPRINGS	01-410-000-51400	58.00
MACQUEEN		HOOK BOLT	01-410-000-51400	63.92
MACQUEEN		FREIGHT	01-410-000-51400	19.77
USBANK	US BANK	TRAILER JACK	01-410-000-51400	64.99
USBANK		TRAILER JACK	01-410-000-51400	64.99
TOTAL SNOW REMOVAL				12,586.28
TOTAL SNOW REMOVAL				12,586.28
STREET SIGNS AND MARKINGS				
04696	DOOR COUNTY TREASURER	4 STREET SIGNS	01-420-000-52600	171.85
TOTAL				171.85
TOTAL STREET SIGNS AND MARKINGS				171.85
STREET MACHINERY				
04545	DOOR COUNTY COOPERATIVE/NAPA	SPLASH GUARDS	01-450-000-53000	29.56
04545		CASE GREASE	01-450-000-52150	39.98
06012	FASTENAL COMPANY	HARDWARE	01-450-000-54999	41.00
08225	HERLACHE SMALL ENGINE	POLE/SAW PARTS	01-450-000-52700	185.84
13655	MONROE TRUCK EQUIPMENT, INC	ORANGE MARKERS	01-450-000-53000	118.88
19959	SUPERIOR CHEMICAL CORP	BREAK AWAY	01-450-000-54999	69.60
19959		DEGREASER	01-450-000-54999	40.08
19959		NATURAL DEGREASER	01-450-000-54999	40.02
19959		SHIPPING	01-450-000-54999	16.14
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	BATTERY	01-450-000-53000	146.19
R0000655	TRANSMOTION, LLC	BODY PIECES & FREIGHT	01-450-000-53000	513.63
R0000655		ORINGS & FREIGHT	01-450-000-53000	45.72
USBANK	US BANK	SUPPLIES	01-450-000-52150	176.93
USBANK		GLOVES	01-450-000-52150	328.36
TOTAL				1,791.93
TOTAL STREET MACHINERY				1,791.93



DATE: 03/08/1921  
TIME: 15:43:50  
ID: AP443ST0.WOW

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 03/16/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
CITY GARAGE				
23730	WPS	02/21 835 N 14TH AVE-GARAGE	01-460-000-56600	2,046.35
APPLIED	APPLIED INDUSTRIALTECH INC	HAND CLEANER	01-460-000-54999	76.25
APPLIED		SHIPPING	01-460-000-54999	9.71
USBANK	US BANK	24 FURNACE FILTERS	01-460-000-54999	299.76
USBANK		SHIPPING	01-460-000-54999	24.57
USBANK		TRAY ORGANIZERS	01-460-000-54999	52.48
USBANK		CYLINDER RENTAL/AMERICAN WELD	01-460-000-58999	650.72
USBANK		LABEL MAKER	01-460-000-54999	97.36
WARNER	WARNER-WEXEL WHOLESALE &	PAPER TOWELS	01-460-000-55300	49.38
TOTAL				3,306.58
TOTAL CITY GARAGE				3,306.58
PARK & RECREATION ADMIN				
17700	QUILL CORPORATION	MASKS/PAPER/MOUSE	01-500-000-51950	73.34
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	CLIPBOARDS	01-500-000-51950	24.96
BUBRICKS		THERMAL LAMINATING POUCHES	01-500-000-51950	34.44
USBANK	US BANK	CALENDARS	01-500-000-51950	30.78
TOTAL				163.52
TOTAL PARK & RECREATION ADMIN				163.52
PARKS AND PLAYGROUNDS				
03025	CAPTAIN COMMODOES INC	2 PORT A POTTI RENTALS	01-510-000-58999	180.00
19310	GALETON GLOVES INC	GLOVES	01-510-000-54999	166.72
23730	WPS	02/21 335 S 14TH AVE-MEM FLD	01-510-000-56600	249.90
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	FLOOR MATS	01-510-000-53000	167.63
LAUSCHER	PETE LAUSCHER	SAFETY BOOT REIMB/LAUSCHER	01-510-000-56800	105.49
MCKAY	MCKAY NURSERY COMPANY, INC	10 AUTUMN BRILLIANCE TREES	01-510-000-58450	531.50
MCKAY		10 LINDEN AMERICAN SENTRY	01-510-000-58450	591.00
MCKAY		10 MAPLE COMMEMORATION SUGAR	01-510-000-58450	578.50
MCKAY		10 SWAMP WHITE OAK	01-510-000-58450	484.50
MCKAY		10 POPLAR TREMULOIDES	01-510-000-58450	428.50
MCKAY		30 AMERICAN HAZELNUT	01-510-000-58450	337.50
WOLFRATH	WOLFRATH'S NURSERY	50 % DOWNPAYMNT 36 TREES	01-510-000-58450	970.80
TOTAL				4,792.04
TOTAL PARKS AND PLAYGROUNDS				4,792.04
ICE RINKS				
USBANK	US BANK	SHOE DISINFECTANT	01-530-000-52350	49.58
TOTAL				49.58
TOTAL ICE RINKS				49.58

INVOICES DUE ON/BEFORE 03/16/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
MUNICIPAL DOCKS				
23730	WPS	02/21 36 S NEENAH AVE RESTROOM	01-550-000-56600	16.21
TOTAL				16.21
TOTAL MUNICIPAL DOCKS				16.21
COMMUNITY & ECONOMIC DEVLPMT				
13582	WIS COMMERCIAL PORTS ASSOC.	2021 ASSOCIATION DUES	01-900-000-56000	250.00
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	FILE FOLDERS	01-900-000-51950	21.19
TOTAL				271.19
TOTAL COMMUNITY & ECONOMIC DEVLPMT				271.19
TOTAL GENERAL FUND				196,442.92
CAPITAL FUND				
CITY HALL				
EXPENSE				
02975	CAMERA CORNER	CITY HALL REMODEL PROJECT	10-160-000-59040	1,437.50
RJMCONST	RJM CONSTRUCTION,LLC	CITY HALL PROJ PAY #3	10-160-000-59040	108,263.00
USBANK	US BANK	WATER FILLING STATION	10-160-000-59015	1,150.83
USBANK		WATER FILTER	10-160-000-59015	185.55
TOTAL EXPENSE				111,036.88
TOTAL CITY HALL				111,036.88
FIRE DEPARTMENT				
EXPENSE				
PAULCONW	PAUL CONWAY SHIELDS	LIGHTS/FBS CLAIM	10-250-000-59050	194.75
PAULCONW		HELMETS	10-250-000-59050	891.35
PAULCONW		GAUNTLET GLOVES	10-250-000-59050	425.00
USBANK	US BANK	FRONT FRONT-HOLDERS	10-250-000-59050	439.35
TOTAL EXPENSE				1,950.45
TOTAL FIRE DEPARTMENT				1,950.45
STORM SEWERS				
EXPENSE				
FERGUSON	FERGUSON WATERWORKS #1476	56 LF 8" PVC STORM	10-300-000-59115	223.44
TOTAL EXPENSE				223.44
TOTAL STORM SEWERS				223.44
TOTAL CAPITAL FUND				113,210.77

DATE: 03/08/1921  
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CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/16/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
02975	CAMERA CORNER	PROFESSIONAL SERVICES PLAN	21-000-000-58999	995.00
02975		LABOR/PROGRAM NEW A/V SOFTWARE	21-000-000-59070	1,550.00
USBANK	US BANK	HDMI CABLE	21-000-000-52700	61.61
USBANK		MOUNT/LOOM/ARM	21-000-000-52700	124.83
USBANK		CAMERA REPLACEMENT	21-000-000-59070	1,049.73
TOTAL CABLE TV / GENERAL				3,781.17
TOTAL CABLE TV / GENERAL				3,781.17
TOTAL CABLE TV				3,781.17
TID #2 DISTRICT				
TID DISTRICT #2				
TID #2 A AREA BONDS - CITY				
01764	ASSOCIATED WEALTH MANAGEMENT	04/21 TID 2 CAP PROJ ORG DEBT	25-320-930-70001	155.25
01764		04/21 REFI T2 09.01.11 ISSUE	25-320-930-70001	182.86
TOTAL TID #2 A AREA BONDS - CITY				338.11
TID #2 A AREA BONDS - DVL				
01764	ASSOCIATED WEALTH MANAGEMENT	04/21 TID 2 CAP PROJ AMND DEBT	25-320-931-70001	1,966.69
01764		04/21 2005 REF BOND AMEND TID2	25-320-931-70001	4,275.00
01764		04/21 REFI T2 09.01.11 ISSUE	25-320-931-70001	2,316.19
TOTAL TID #2 A AREA BONDS - DVL				8,557.88
T2 ROAD PROJECTS				
01764	ASSOCIATED WEALTH MANAGEMENT	04/21 TID 2 CAP PROJ ORG DEBT	25-320-932-70001	3,441.38
01764		04/21 2006 REF BOND ORG TID2	25-320-932-70001	4,425.00
01764		04/21 REFI T2 09.01.11 ISSUE	25-320-932-70001	4,053.34
TOTAL T2 ROAD PROJECTS				11,919.72
T2 SERIES 2006A				
01764	ASSOCIATED WEALTH MANAGEMENT	04/21 TID 2 CAP PROJ ORG DEBT	25-320-933-70001	20,311.68
01764		T2 OCT 1 2014 LEASE REV BOND	25-320-933-70001	15,787.50
01764		04/21 DEBT RESTRUCT 10.1.15	25-320-933-70001	14,087.50
01764		04/21 GEN OBLIGATE REF BND	25-320-933-70001	63,700.00
01764		04/21 REFI T2 09.01.11 ISSUE	25-320-933-70001	23,923.86
TOTAL T2 SERIES 2006A				137,810.54
TOTAL TID DISTRICT #2				158,626.25
TOTAL TID #2 DISTRICT				158,626.25
TID #3 DISTRICT				
TID #3 DISTRICT				
\$1.685 NOTES				
01764	ASSOCIATED WEALTH MANAGEMENT	04/21 TID 3	27-330-937-70001	23,118.75
TOTAL \$1.685 NOTES				23,118.75
TOTAL TID #3 DISTRICT				23,118.75
TOTAL TID #3 DISTRICT				23,118.75

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CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/16/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
TID #4 DISTRICT				
TID #4 DISTRICT				
T4 \$3.12 NOTES				
01764	ASSOCIATED WEALTH MANAGEMENT	04/21 TID 4 TAXABLE GO REF BND	28-340-987-70001	8,293.75
TOTAL T4 \$3.12 NOTES				8,293.75
T4 BONDS				
01764	ASSOCIATED WEALTH MANAGEMENT	04/21 TID 4 GO REF BONDS	28-340-988-70001	21,800.00
TOTAL T4 BONDS				21,800.00
TOTAL TID #4 DISTRICT				30,093.75
TOTAL TID #4 DISTRICT				30,093.75
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
R0000655	TRANSMOTION, LLC	HOSE	60-000-000-53000	173.87
R0000655		FITTINGS	60-000-000-53000	271.04
TOTAL SOLID WASTE ENTERPRISE FUND				444.91
TOTAL SOLID WASTE ENTERPRISE FUND				444.91
TOTAL SOLID WASTE ENTERPRISE				444.91
TOTAL ALL FUNDS				525,718.52

**MANUAL CHECKS**

NORTH SHORE BANK	\$168.18
003/02/2021	
Check # 88364	
James Simonar HRA Enrollment	
01-000-000-21530	

DELTA DENTAL	\$6,156.10
03/02/21	
Check # 88365	
03/21 Dental Insurance	
Various Departmental Accounts	

EFT GROUP INSURANCE	\$135,778.20
03/02/21	
Check # 88365	
03/21 Health Insurance	
Various Departmental Accounts	

<b>TOTAL MANUAL CHECKS</b>	<b>\$ 142,102.48</b>
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CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 03/16/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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SUMMARY OF FUNDS:

GENERAL FUND  
CAPITAL FUND  
CABLE TV  
TID #2 DISTRICT  
TID #3 DISTRICT  
TID #4 DISTRICT  
SOLID WASTE ENTERPRISE

196,442.92  
113,210.77  
3,781.17  
158,626.25  
23,118.75  
30,093.75  
444.91

338,545.40

TOTAL --- ALL FUNDS

525,718.52

667,821.00

Helmut Baron March 9 2021  
Jen Winkler 3/9/21

## COMMON COUNCIL

March 2, 2021

A meeting of the Common Council was called to order at 6:00 p.m. by Mayor Ward. The Pledge of Allegiance was recited. Roll call: Bacon, Statz, Williams, Gustafson, Nault, Wiederanders and Reeths were present. Ald. Bacon, Statz, Williams, Gustafson, Nault and Mayor Ward appeared in person. Ald. Wiederanders and Reeths appeared virtually via Zoom.

Williams/Gustafson to adopt agenda. Carried.

The following persons spoke during public comment: David Allen, 3541 North Duluth Avenue; Margaret LeBrun, 3541 North Duluth Avenue.

Fire Chief Dietman presented the 2020 Annual Fire Department Report.

Bacon/Nault to approve following bills: General Fund - \$6,690,706.04, Capital Fund - \$10,511.98, Cable TV - \$5,295.82, TID #2 - \$56,705.85, Solid Waste Enterprise Fund - \$5,146.88 and Compost Site Enterprise Fun - \$88.24 for a grand total of \$6,768,454.81. Roll call: All voted aye. Carried.

Wiederanders/Gustafson to approve consent agenda:

- a. Approval of 2/16/21 regular Common Council minutes.
- b. Place the following minutes of file:
  1. Finance/Purchasing & Building Committee – 2/9/21
  2. City Plan Commission – 2/17/21
- c. Place the following reports on file:
  1. Inspection Department – January 2021
  2. Police Department – January 2021
  3. Fire Department – January 2021
- d. Finance/Purchasing & Building Committee recommendation re: Approve the purchase of a Largo HD-6800-3 System from the Power Wash Store Milwaukee in the amount of \$16,543.79.
- e. Finance/Purchasing & Building Committee recommendation re: Approve the Memorandum of Understanding between the Ice Age Trail Alliance and the City of Sturgeon Bay.
- f. Finance/Purchasing & Building Committee recommendation re: Approve the intergovernmental agreement as drafted for the Joint City-County Revolving Loan Fund.

Carried.

There were no mayoral appointments.

Williams/Nault to establish the Council meeting time at 6:00 p.m. year round. Carried.

Bacon/Williams to adopt the resolution to increase large item pick up fees. Carried.

## RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to support going forward with the room tax increase from 5.5% to 8%, the 70/30% revenue allocation and not to support the permit fees.

## FINANCE/PURCHASING &amp; BUILDING COMMITTEE

By: Helen Bacon, Chr.

Gustafson/Bacon to adopt. This item was postponed at the February 16 Council meeting until the March 2 Council meeting. Discussion took place regarding that although lodging establishments appear to not be in favor of this it is a better option than alternatives, that this is the best option to

move forward, that it likely won't cause visitors not to travel to Door County, concerns over how the money is being split up and the formula presented, that this is an entire County issue, and ability to invest in City infrastructure. Carried with Statz voting no.

#### RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the exclusivity agreement with WWP Development, LLC for the development of the West Waterfront, Lot 100, Site B, for a period of 90 days with a 30 day extension if need be.

#### FINANCE/PURCHASING & BUILDING COMMITTEE

By: Helen Bacon, Chr.

Introduced by Olejniczak. Bacon/Wiederanders to adopt. It was noted that this type of use fits the Comprehensive Plan and Waterfront Plan, that they are requesting the City let them work on the project (since they are investing time and money) exclusively so they can explore further and the City won't seek other developers, at this time, for Site B. Discussion took place regarding that it is a reasonable request, the use of the green space, that the idea fits into the waterfront, and the increased value to the TIF district. Carried.

#### RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the request for \$10,000 toward the support of a preliminary planning study for the Sturgeon Bay athletic fields.

#### FINANCE/PURCHASING & BUILDING COMMITTEE

By: Helen Bacon, Chr.

Introduced by Bacon. Bacon/Williams to adopt. Dan Lenius summarized the history of the planning process and noted that this would be a partnership with the school on the property. Carried.

#### RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend approve proceeding with the eminent domain process with the assistance of special counsel and executing the process as soon as possible.

#### FINANCE/PURCHASING & BUILDING COMMITTEE

By: Helen Bacon, Chr.

Introduced by Bacon. Bacon/Wiederanders to adopt. It was noted that this area was included in a WDOT agreement years ago that at some point there would need to be a connection between the State Highway using Grant Avenue to Sawyer Drive. With the recent approval of the mini golf course, the City reached out to the WDOT and was informed that it was time to proceed with the connection. The City has been working with the property owner but did not come to an agreement. It was noted that the property being sought is just the right of way. Discussion took place regarding the narrow width of Sawyer Drive, that the property owner has the right to contest, that with development in the area and increased traffic a road is necessary, that it is a safety concern, that the property owner was aware of the impending connection when he purchased the property, and that this connection has been talked about for many years. It was noted that there is a statutory process for eminent domain which would likely take 3 – 6 months. Carried.

#### RECOMMENDATION

We, the Joint Parks & Recreation Committee/Board, hereby recommend to approve the Otumba Beach Plan.

JOINT PARKS & RECREATION COMMITTEE/BOARD

By: Helen Bacon, Chr.

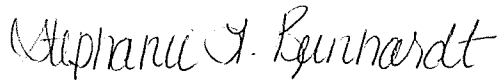
Bacon/Gustafson to adopt. Municipal Services Director Barker noted that the beach would double in depth and the width would be the same, there would be lighting to the sidewalk, a curved wall would double as seating, picnic tables would be ADA accessible, the kayak launch would be improved. Discussion took place regarding the excitement around the project, that this solves beach damage issues and storm damage problems, and the ADA beach area. Carried.

City Administrator VanLieshout gave his report.

Mayor Ward gave his report.

Nault/Williams to adjourn. Carried. The meeting adjourned at 7:36 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Stephanie L. Reinhardt".

Stephanie L. Reinhardt  
City Clerk/HR Director

STURGEON BAY UTILITIES  
Regular Meeting  
December 8<sup>th</sup>, 2020

President Stewart Fett called the regular meeting of the Utilities Commission to order at 12:01 p.m. via video conference. Roll call: President Stewart Fett, Mayor David Ward, Commissioners Dan Williams, Steve Christoferson, Dina Boettcher, Gary Nault, and Seth Wiederanders were present. Also present were General Manager James Stawicki, Operations Manager Cliff White, Electric Supervisor Jason Bieri, recording secretary Laurie Bauldry, Energy Services Representative Markie Bscherer and Nicole Guld, a rate analyst for WPPI Energy.

Ward/ Nault to adopt the agenda (complete copy on file at the Utility office). Motion carried.

Boettcher/Wiederanders to approve the minutes of the regular Commission meeting held on November 10th, 2020. Motion carried.

Boettcher/Wiederanders to approve the minutes of the closed Commission meeting held on November 10th, 2020. Motion carried.

Next Nicole Guld presented a cost of service study prepared by WPPI rate analysts for our electric utility. This is a precursor to a rate filing that staff is seeking approval for. Ward/Wiederanders to approve an electric rate filing to be submitted to WI Public Service Commission. Motion carried unanimously.

The Commission proceeded to review the bills for November in the amount of \$1,809,631.15. Fett/Christoferson to approve payment of the bills. Motion carried.

The October 2020 financials were presented. Ward/Williams to accept the financials. Motion carried.

General Manager Stawicki reported on the current investments and their allocations. No formal action was taken.

Operations Manager White then presented for consideration, bids for a new jetter truck. Two bids were received and Nault/Christoferson to accept the bid from VacCon for a new jetter truck in the amount of \$389,460.00. Motion carried.

The operations report was presented by Operations Manager White. Fett/Boettcher to accept the operations report for September. Motion carried.

- The next item of business was the General Manager's report:
- a) Adjustments
  - b) Focus on Energy report

Stawicki reported 2020 year-to-date incentives from Focus on Energy for energy efficiency and conservation are \$ 85,713.23.

Ward/Nault to adjourn. Motion carried. The meeting adjourned at 1:13 p.m.



\_\_\_\_\_

Secretary

Approved for publication:

\_\_\_\_\_  
Stewart Fett  
President

Date: \_\_\_\_\_

\_\_\_\_\_  
James Stawicki  
General Manager

Date: \_\_\_\_\_

STURGEON BAY UTILITIES  
Regular Meeting  
January 12<sup>th</sup>, 2021

President Stewart Fett called the regular meeting of the Utilities Commission to order at 12:03 p.m. via video conference. Roll call: President Stewart Fett, Mayor David Ward, Commissioners Dan Williams, Steve Christoferson, Dina Boettcher, and Seth Wiederanders were present. Also present were General Manager James Stawicki, Operations Manager Cliff White, Electric Supervisor Jason Bieri, and recording secretary Laurie Bauldry.

Ward/Williams to adopt the agenda (complete copy on file at the Utility office). Motion carried.

Nault entered at 12:04.

Wiederanders/Christoferson to approve the minutes of the regular Commission meeting held on December 8th, 2020. Motion carried.

The Commission proceeded to review the bills for December in the amount of \$1,860,180.91. Fett/Ward to approve payment of the bills. Motion carried.

The November 2020 financials were presented. Wiederanders/Boettcher to accept the financials. Motion carried.

General Manager Stawicki reported on the current investments and their allocations. No formal action was taken.

General Manager Stawicki then presented the 2020 annual benchmarking report for financial and operating ratios.

Next, staff sought ratification of the recent order for a 2021 International chassis for a 2006 bucket truck and the ability to work with Utility Sales and Service on the details related to the refurbishment of this bucket truck. Williams/Nault to ratify the purchase of a 2021 International Chassis for our 2006 bucket truck in the amount of \$82,300.94 from Packer City International Green Bay and the ability to work with Packer City relating to its refurbishment. Motion carried.

The operations report was presented by Operations Manager White. Fett/Christoferson to accept the operations report for December. Motion carried.

The next item of business was the General Manager's report:

- a) Adjustments
- b) Focus on Energy report

Stawicki reported 2020 year-to-date incentives from Focus on Energy for energy efficiency and conservation are \$ 90,150.06

Wiederanders/Christoferson to adjourn. Motion carried. The meeting adjourned at 12:50 p.m.

\_\_\_\_\_  
Secretary

Approved for publication:

\_\_\_\_\_  
Stewart Fett  
President

Date: \_\_\_\_\_

\_\_\_\_\_  
James Stawicki  
General Manager

Date: \_\_\_\_\_

**COMMUNITY PROTECTION & SERVICES COMMITTEE**  
**February 4, 2021**

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Williams in the Council Chambers, City Hall. **Roll Call:** Members Ald. Williams, Ald. Reeths and Ald. Wiederanders were present. Also present from City Departments were Mr. VanLieshout, Chief Dietman, Mr. Olejniczak, Mr. Sullivan-Robinson, Mr. Barker and Ald. Gustafson.

*Moved by Ald. Reeths, seconded by Ald. Wiederanders to adopt the following amended agenda:*

1. Roll Call
2. Adoption of Agenda
3. Approval of Minutes from January 7, 2021
4. Public Comment on Agenda Items
5. **Consideration of: Amendment to Section 6.18 of the Fire Prevention Code Relating to Variances**
6. Consideration of: Mobile Food Vendors
7. Consideration of: Tourist Rooming House Ordinance
8. Adjourn

*All Ayes. Carried.*

**Approval of Meeting Minutes**

*Moved by Ald. Reeths, seconded by Ald. Wiederanders to approve the January 7, 2021 minutes. All Ayes. Carried.*

**Public Comment**

Will Gregory: 187 N. 9<sup>th</sup> Avenue, Sturgeon Bay, WI

**Fire Prevention Code Amendment**

Mr. Olejniczak distributed a proposed amendment to the Sturgeon Bay Fire Code Section 6.18. The amendment removes wording and adds language to mirror that of the State, in order to show compliance.

*Moved by Ald. Williams, seconded by Ald. Wiederanders to recommend the Common Council approve the amendments to Section 6.18 of the Fire Prevention Code relating to variances as presented. All ayes. Carried.*

**Mobile Food Vendors**

The intent of the creation of Section 9.025 – Mobile Food Vendors ordinance is to set parameters for vendors, not limiting the number of vendors. A draft of staff recommendations was distributed and discussed, which included: allowable locations, hours of operation, seating, restroom availability, signage, safety and health inspections, licenses, fees and regulations.

*Comments:*

Ald. Reeths agrees with staff recommendations. She does not want to see a limit placed on the number of allowed trucks in the city, or where trucks are allowed. Mr. Olejniczak stated application fees would be established based on staff time and materials required to issue a permit. Ald. Wiederanders feels restrooms should be available and supplied by the property owner if needed. Serving alcohol should only be allowed if the vendor has a separate alcohol sellers permit issued, can only sell out of that location. If the food trucks are participating in a sanctioned event such as one hosted by Destination Sturgeon Bay, the vendor does not need a separate permit; they will be included with that specific event. Mr. Olejniczak suggested some vendors may want to operate past 10pm; therefor place an exemption to do this in downtown locations. Ald. Williams likes the idea of starting with a time frame for operating, it can be altered if deemed too restrictive. Another consideration would be to allow an extension to midnight on Friday and Saturday. Marcy Struck, owner of Jolly Street Pizza truck, suggested including insurance language and require vendors have insurance. Ald. Gustafson spoke on requiring table and chairs to be put away each night; having to do this may account for vendors to buy cheap items that do not look as appealing. Not requiring this may allow for vendors to purchase nicer items.

*Redrafting Section 9.025 of the Mobile Food Vendor ordinance will be done and the item will be placed on the next CPS meeting agenda for further consideration.*

**Tourist Rooming House Ordinance**

Mr. Sullivan-Robinson listed items to consider to include parking, garbage, noise and RV's and travel trailers parked on the property. Most are already standardized in the municipal code and are enforceable. Ald. Williams stated the intent of the ordinance is to make sure a short-term rental property is safe and well maintained. He would like to see requiring limited liability insurance added to the to the code. Ald. Reeths would like to see limiting the number of people staying based off the number of bedrooms; that would be difficult to enforce unless a complaint was made per Mr. Sullivan-Robinson. He stated that the application process is well regulated with check prior to issuing a permit. Ald. Reeths also suggests doing an analysis in a few years to see how short-term rentals affect available housing to be sold.

*Redrafting Chapter 20 of the Tourist Rooming House ordinance will be done and the item will be placed on the next CPS meeting agenda for further consideration.*

*Moved by Ald. Wiederanders, seconded by Ald. Reeths, to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 5:32 p.m.*

Respectfully submitted,



Sarah Spude-Olson  
Police Department Office Manager



**FINANCE/PURCHASING & BUILDING COMMITTEE**  
**February 23, 2021**

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Wiederanders and Williams were present. Ald. Wiederanders appeared by zoom and Alders. Bacon and Williams appeared in person. Also present: Mayor Ward, Alderperson Nault, City Administrator VanLieshout, City Treasurer/Finance Director Clarizio, Municipal Services Director Barker, Community Development Director Olejniczak, and Office Accounting Assistant II Metzger.

A motion was made by Alderperson Williams, seconded by Alderperson Wiederanders to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Proposal and Request for Support of Preliminary Planning Study-Sturgeon Bay Athletic Fields.
5. Consideration of: Award of Bid for Dock Piling Removal.
6. Consideration of: Purchase of Two (2) New Automated Side Load Refuse Trucks.
7. Consideration of: Farm Market Fees.
8. Consideration of: Dock Fees-National Walleye Tour Event.
9. Consideration of: Acquisition of Right -of -Way for Grant Avenue.
10. Consideration of: Request for Exclusivity/Planning option for West Waterfront Redevelopment Site B.
11. Convene in closed session in accordance with the following exemptions:

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)

- a. Consideration of: Request for Exclusivity/Planning Option for West Waterfront Redevelopment Site B.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session.

12. Review bills.
13. Adjourn.

Carried.

The following spoke during public comment on agenda items and other issues related to finance & purchasing: Connie Bordeaux, 928 N. 6<sup>th</sup> Avenue.

Consideration of: Proposal and Request for Support of Preliminary Planning Study-Sturgeon Bay Athletic Fields:

City Administrator VanLieshout introduced Dan Lenius, Friends of Sturgeon Bay Athletics Member. Mr. Lenius explained that over the years with kids participating in athletic events, traveling to sporting complexes, conversations began of a sporting complex for this area. He stated that the Sturgeon Bay track has 3" wide cracks, blacktopped surface and doesn't have an appropriate timer. The kids have to travel to Algoma or Southern Door to practice. The soccer field has poor drainage which requires pumping water off the field, at times games are cancelled, played at the fairground or have had to travel to a facility in Green Bay. Over time parents, coaches, and community members and with help from Mark Isaksen and Mike Parent plans developed to update the entire area, including the ballfields on Quincy. Narrowing the concept into design plans which includes a rubberized track, turf infield, building with dry locker rooms and training facilities, concessions and press box, refurbished softball fields, parking and storage building. At this point the project is at the design development stage. The Sturgeon Bay Booster Club and Sturgeon Bay School District have pledged funds, which are separate from the recently approved school referendum. He explained that prior to starting a capital campaign this phase which consists of preliminary conceptual drawing, general contractor providing a preliminary budget, survey, electrical, plumbing, HVAC and engineering plans must be completed. Mr. Lenius concluded that if this project is completed the high school could host larger track meets, regionals, sectionals, soccer tournaments and camps. These sporting events will bring visitors to our community to shop, dine and lodge. In addition to attracting people looking to relocate who want the benefits of a quality community and schools.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to approve the request for \$10,000 toward the support of a preliminary planning study for the Sturgeon Bay athletic fields. Carried

Consideration of: Award of Bid for Dock Piling Removal:

Municipal Services Director Barker presented the following bids received for the removal of dock pilings from the lakebed where E-Dock existed. He stated there are currently 50-60 dock pilings in the water that are creating a navigational safety issue. The 2021 capital budget allocated \$40,000 for the removal; however, there is not a plan for the exact location or number of pilings therefore the cost may fluctuate.

Deaths Door Marine, Inc	
Sturgeon Bay, WI	
Reporting	\$775.00
Mobilization	\$2,400
Unit Price	\$665.00 ea
Extended Price	\$36,425

Pier and Waterfront Solutions	
Sturgeon Bay, WI	
Reporting	\$1,113
Mobilization	\$3,290
Unit Price	\$899.92 ea
Extended Price	\$49,399

KS Diving & Recovering	
Brussels, WI	
Reporting	\$3,500
Mobilization	\$11,000
Unit Price	\$780.00 ea
Extended Price	\$53,500

Water Works Dock and Boat Lifts	
Stoddard, WI	
Reporting	\$8,000
Mobilization	\$26,900
Unit Price	\$400.00
Extended Price	\$54,900

McMullen & Pitz Construction Co.	
Manitowoc, WI	
Reporting	\$14,450
Mobilization	\$43,300
Unit Price	\$560.00
Extended Price	\$85,750

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to approve the bid for dock piling removal to Deaths Door Marine, Inc in the amount of \$36,425 with the understanding the cost may increase based on the number of pilings found. Carried.

Consideration of: Purchase of Two (2) New Automated Side Load Refuse Trucks.

Municipal Services Director Barker presented the bids for the purchase of two new automated side load refuse trucks. The 2021 capital budget allocated \$600,000 for the purchase.

RNOW, Inc	
West Allis, WI	
2, 2021/22 Peterbuilt 520	\$287,972
2, 2021 Bridgeport Ranger	\$240,804
Trade Amount	\$ 42,000
Total	\$486,779

RNOW, Inc	
West Allis, WI	
2, 2021/22 Peterbuilt 520	\$287,972
2, 2021 Loadmaster Eclipse	\$240,928
Trade Amount	\$ 42,000
Total	\$486,900

JWR, Inc	
Johnson Creek, WI	
2022 Peterbuilt 520	\$292,316
Curbtender 27yd HammerPak	\$247,644
Trade Amount	\$ 24,000
Total	\$515,960

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to recommend to Common Council to approve the purchase of two new Peterbuilt 520s outfitted with 2 new Bridgeport Rangers from RNOW, Inc in the amount of \$486,779 and trade in of current refuse trucks. Carried.

Discussion of: Farm Market Fees.

Alderperson Bacon began the discussion on the Farm Market fees explaining that this is an option to ease payments for market vendors by splitting the annual fee into two installments, due May 1 and July 1. Municipal Services Director Barker explained that vendors will be notified per provided email of payments due and not by generated invoicing. If the last installment is not received by the July 1<sup>st</sup> due date the next Saturday the vendor will not have a space. Alderperson Williams commented that we are not raising the Farm Market fees but providing structure to the process to make payments easier. The fees are in line with other farm markets, he also noted that the Saturday night downtown market is not run by the City but thru a different entity.

Moved by Alderperson Bacon, seconded by Alderperson Williams to recommend to Common Council to approve allowing farm market vendors to pay half the annual fee by May 1, 2021 to reserve their spots and pay the remainder of the annual fee by July 1, 2021. Carried.

Consideration of: Dock Fees-National Walleye Tour Event

City Administrator VanLieshout stated that May 27 and 28, 2021 the National Walleye Tour will bring their tournament to Sturgeon Bay broadcasting and rebroadcasting to a national market. The tour expects to fill 1200 room nights at an estimated rate of \$100 per night. The Walleye Tour has requested that the City waive launch pass fees and the Sawyer Pavilion rental fee.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to waive the launch pass fees and Sawyer Pavilion rental fees for the National Walleye Tour for May 27 and 28, 2021. Carried.

Consideration of: Acquisition of Right-of-Way for Grant Avenue

City Administrator VanLieshout explained that there is a proposal of a miniature golf course at the intersection of Grant Ave and Hwy 42-57. This proposal in addition to previous apartment complex developments, the WI DOT believes there is sufficient traffic generated to warrant an extension of Grant Ave as a means to alleviate local traffic on the state highway. The DOT is requiring that the City make the street connection linking Grant Ave to Sawyer Drive. The future road runs thru a 36 acre parcel owned by Timothy Ruenger. The City has attempted for the past 3-4 years to negotiate with Mr. Ruenger to acquire approximately 2.6 acres necessary for the right-of-way. Mr. Ruenger doesn't want to sell. Mr. Oleniczak stated that prior to purchasing the property from the bank; he was advised that there was a future roadway planned and that the City had the ability to eminent domain if necessary. He stated that appraisals were commissioned separately by the City and Mr. Ruenger. The appraisals varied considerably, \$288,000 per the City and \$720,000 per Mr. Ruenger. At this point negotiations have stalled. Mr. VanLieshout commented that we are at the last option to acquire the right-of-way, starting the eminent domain process with the direction of special counsel.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to approve proceeding with the eminent domain process with the assistance of special counsel and executing the process as soon as possible. Carried.

Consideration of: Request for Exclusivity/Planning Option for West Waterfront Redevelopment Site B.

Community Development Director Olejniczak explained that this request from Peter and Jennifer Gentry of WWP Development LLC involves development Site B, also referred to as Lot 100. The site presents development challenges due to utility easements and the shape of high water mark. The Gentry's approached the City with an idea for Site B, but before they invest financially they are requesting exclusivity. This will allow time to investigate planning of the site for a period of time without the City marketing or seeking development options. Peter Gentry stated they are requesting an exclusivity period of 90 days with a potential for a 30 day extension to prepare documents for an RFP. They intend plans similar to their business One Barrel Brewing in Egg Harbor but with the focus on the outdoor area, and community atmosphere that ties in with the working waterfront and park.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to approve the exclusivity agreement with WWP Development, LLC for the development of the West Waterfront, Lot 100, Site B, for a period of 90 days with a 30 day extension if need be. Carried.

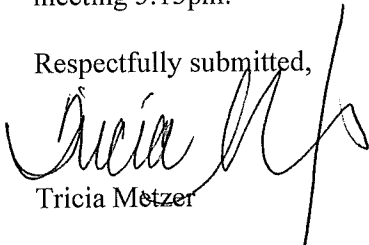
The Committee did not go into closed session.

Review bills

Moved by Alderperson Bacon, seconded by Alderperson Wiederanders to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to adjourn. Carried. The meeting 5:15pm.

Respectfully submitted,



Tricia Metzger

**Harbor Commission Meeting  
February 25, 2021**

A meeting of the Harbor Commission was called to order by Chairperson Nault at 4:00 p.m. in Council Chambers, City Hall, 421 Michigan Street. Members Gary Nault, Robert Spude, Paul Mickelson, Nancy Schopf, Steve Propsom and Randy Morrow were present. Also present were Municipal Services Director Mike Barker, City Administrator Josh VanLieshout and Mayor David Ward.

Moved by Randy Morrow, second by Nancy Schopf to adopt the following agenda:

1. Roll Call
2. Adoption of Agenda
3. Public Comment
4. Consideration of: Harbor Improvement Plan
5. Presentation by Mayor Ward: Marine Highway Project
6. Adjourn

Carried.

**Public Comment:**

No public comment.

**Consideration of: Harbor Improvement Plan.** Mr. Barker explained the Harbor Improvement Plan is basically a statement of intentions that needs to be sent to the WI DOT by April 1<sup>st</sup> to be able to apply for and receive any grant funding for projects that benefit commercial transportation. He stated the plan basically needed to be reviewed by the Harbor Commission and to make changes accordingly or approve as is. Discussion took place on what items the committee felt were the highest priority.

Moved by Paul Mickelson, seconded by Robert Spude, to accept the 2021 Harbor Improvement Plan. All in favor. Carried.

**Presentation by Mayor Ward: Marine Highway Project.** Mayor Ward gave a presentation on the Marine Highway Project. A map was presented showing the present route planned, which includes the City of Sturgeon Bay, the City of Green Bay, and Marinette/Menominee. The Mayor stated the purpose of the plan is to create sea traffic that alleviates the pressure of land traffic. The plan would benefit Fincantieri the most at this point, but it could help several more businesses as well. He said the program would allow for grants for dockside improvements.

Moved by Mr. Mickelson, second by Mr. Propsom to adjourn. Meeting adjourned at 4:43 p.m.

Respectfully Submitted,



Colleen DeGrave  
Municipal Services Assistant

PERSONNEL COMMITTEE  
March 3, 2021

A meeting of the Personnel Committee was called to order by Chair Williams at 11:30 am in the Council Chambers. Roll call: Members Williams, Gustafson and Statz were present.

Gustafson/Statz to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Approval of Memorandum of Understanding between City of Sturgeon Bay and Sturgeon Bay Firefighters Association.
4. Consideration of: Paid On-Call Firefighters LOSAP/Deferred Comp Program.
5. Adjourn.

Carried.

Fire Chief Dietman summarized the Memorandum of Understanding regarding the substitution language, that substitutions are now rank for rank and the clarification of step up pay. It was noted that the language was reviewed by the City's attorney and that there will always be an acting officer on duty. Statz/Gustafson to recommend to the Common Council to approve the Memorandum of Understanding between the City of Sturgeon Bay and Sturgeon Bay Firefighters Associations regarding substitutions and step up pay. Carried.

Fire Chief Dietman summarized that LOSA (Length of Service Award), historically, was in place to help recruit and retain paid on call firefighters. However, the vesting period in LOSA is lengthy and if a paid on call firefighters leaves within a certain time period or is promoted, there is minimal to no benefit. In order to help recruit and retain, it is recommended to allow paid on call firefighters to be eligible for the City's deferred compensation program with a \$250.00 annual contribution and eliminate LOSA, both beginning in 2022. Statz/Gustafson to recommend to the Common Council the approve allowing paid on call firefighters to be eligible for the City's deferred compensation program and contribute \$250.00 annually for each paid on call firefighter and to eliminate the LOSA program, both in 2022.

Gustafson/Statz to adjourn. Carried. The meeting adjourned at 11:40 a.m.

Respectfully submitted,



Stephanie L. Reinhardt  
City Clerk/HR Director

HISTORIC PRESERVATION COMMISSION  
Friday, March 5, 2021

A meeting of the Historic Preservation Commission was called to order at 12:06 p.m. by Chairperson Dave Augustson in the Council Chambers, City Hall, 421 Michigan Street.

**Roll Call:** Members Dave Augustson, Chad Shefchik, Trudy Herbst, Barry Mellen, and Eric Paulsen, who remained sitting in the audience due to conflict of interest, were present. Excused: Member Mark Schuster. Also present were Contractor Mark Struck, Community Development Director Marty Olejniczak, Planner/Zoning Administrator Christopher Sullivan-Robinson, and Community Development Secretary Cheryl Nault.

**Adoption of agenda:** Moved by Ms. Herbst, seconded by Mr. Shefchik to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Exterior alterations for Door County Eye Associates, 165 N. 3<sup>rd</sup> Avenue.
4. Adjourn.

Carried.

**Consideration of: Exterior alterations for Door County Eye Associates, 165 N. 3<sup>rd</sup> Avenue:** Mark Struck, contractor for the project, stated that alterations will be done on the wall facing the alley in back of the building, owned by Eric Paulsen. The existing stucco is failing with water damage behind it. If the stucco was removed and the brick exposed, it would be very expensive to repair. Plans are to apply mocha tan colored vertical metal siding, which has a solid backing over sleepers. It is more economical with minimal maintenance. It can only be seen if you are driving in the alley.

Mr. Shefchik has concerns of the siding denting easily. He used an example of a plow going through the alley and throwing debris against the siding.

Mr. Struck responded that no matter what is installed, there can be some type of problem.

Mr. Shefchik suggested installing a cultured stone, wainscoting, and siding above that. He just doesn't want the City to be liable for any dents that could happen, and that a liability waiver could be signed.

Mr. Struck said that this siding would be easier to repair than cultured stone.

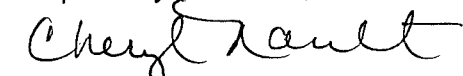
Mr. Shefchik would like it noted in the record that the City would not be liable for any damage caused by a snowplow.

Mr. Struck explained that the siding blends in with the existing brick. New gutters had been installed, and thought that the water was coming from the windows.

Discussion continued. Moved by Mr. Shefchik, seconded by Ms. Herbst to approve as presented, as long as there are no request for repairs. Motion carried, with Mr. Paulsen abstaining.

**Adjourn:** Moved by Mr. Shefchik, seconded by Mr. Mellen to adjourn. All ayes. Carried. Meeting adjourned at 12:17 p.m.

Respectfully submitted,



Cheryl Nault  
Community Development Secretary

CITY OF STURGEON BAY  
INSPECTION DEPARTMENT

February 28, 2021

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF FEBRUARY, 2021

February-21	YEAR TO DATE		February-21	YEAR TO DATE
1	2	ONE FAMILY DWELLINGS	243,900	504,900
0	0	TWO FAMILY DWELLINGS	-----	-----
0	0	MULTIPLE FAMILY DWELLINGS	-----	-----
0	0	MANUFACTURED HOME	-----	-----
0	0	C.B.R.F.	-----	-----
1	1	RESIDENTIAL ADDITIONS	77,500	77,500
5	8	RESIDENTIAL ALTERATIONS	44,400	126,600
0	0	RESIDENTIAL GARAGES/CARPORTS	-----	-----
0	0	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	-----	-----
1	1	RESIDENTIAL STORAGE BUILDINGS	95,000	95,000
0	1	RESIDENTIAL SWIMMING POOLS	-----	58,500
0	0	NON-RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NEW COMMERCIAL BUILDINGS	-----	-----
0	0	NON-RESIDENTIAL ADDITIONS	-----	-----
0	2	NON-RESIDENTIAL ALTERATIONS	-----	204,053
0	0	MUNICIPAL BUILDINGS	-----	-----
0	0	WAREHOUSES	-----	-----
0	0	FACTORY & SHOP	-----	-----
0	0	COMMUNICATION TOWER	-----	-----
0	0	SUBSTATION	-----	-----
0	0	AGRICULTURAL BUILDINGS	-----	-----
8	15	<b>TOTAL ESTIMATED COST OF CONSTRUCTION</b>	<b>\$460,800</b>	<b>\$1,066,553</b>
February-21	YEAR TO DATE	TOTAL PERMITS ISSUED	February-21	YEAR TO DATE
8	15	BUILDING PERMITS	1,247	2,089
13	23	ELECTRICAL PERMITS	883	1,602
7	17	PLUMBING PERMITS	619	4,712
7	12	HEATING PERMITS	4,405	4,808
13	33	SIGN PERMITS	390	990
0	1	MISCELLANEOUS PERMITS	-----	25
0	0	SUMP PUMP PERMITS	-----	-----
0	0	REINSPECTION FEE	-----	-----
0	0	EARLY STARTS	-----	-----
2	3	EROSION CONTROL	175	275
0	0	STATE PLAN APPROVALS	-----	-----
1	2	PARK & PLAYGROUND PAYMENTS	300	600
1	2	WISCONSIN PERMIT SEALS	35	70
0	0	ZONING BOARD OF APPEALS APPLICATIONS	-----	-----
0	0	ZONING CHANGES/P.U.D. APPLICATIONS	-----	-----
0	1	PLAN COMMISSION - CONDITIONAL USES	-----	300
0	0	CERTIFIED SURVEY MAP REVIEWS	-----	-----
0	0	SUBDIVISION PLATTING REVIEW	-----	-----
0	0	MISCELLANEOUS REVENUE	-----	-----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-----	-----
0	0	RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	CHANGE OF USE	-----	-----
0	0	RESIDENTIAL OCCUPANCY FEES	-----	-----
0	1	COMMERCIAL OCCUPANCY FEES	-----	50
0	0	PIER PERMIT	-----	-----
0	1	DEMOLITION	-----	25
0	2	PLAN REVIEW FEE	-----	850
		ADMIN FEE	377	677
<b>TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER</b>			<b>\$8,431.00</b>	<b>\$17,073.00</b>

Cheryl Nault  
Building Inspection Dept.



RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend approve the bid for dock piling removal to Deaths Door Marine, Inc in the amount of \$36,425 with the understanding the cost may increase based on the number of pilings found.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING  
COMMITTEE

By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 23, 2021

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2021

## Executive Summary

**Date:** February 16, 2021

**Title:** Award of Bid for Dock Piling Removal

**Background:** On February 15<sup>th</sup>, the Municipal Services Department opened bids for removing the dock pilings from the lakebed where the E Dock once existed. In accordance with the City of Sturgeon Bay Purchasing & Property Accountability Policy, specifications were prepared and competitive sealed bidding was used to obtain pricing.

Since there is an undetermined number of pilings, bidders were asked to break down their pricing into four different lines:

- a. Determining the number of pilings and provide a written report to the City.
- b. Mobilization
- c. Price of pulling and disposing of piles. Price per pile (unit price)
- d. Extended price, unit price X 50.

Five bids were received:

Deaths Door Marine, Inc  
Sturgeon Bay, WI

Reporting	\$775.00
Mobilization	\$2,400
Unit Price	\$665.00 ea
Extended Price	\$36,425

Pier and Waterfront Solutions  
Sturgeon Bay, WI

Reporting	\$1,113
Mobilization	\$3,290
Unit Price	\$899.92 ea
Extended Price	\$49,399

KS Diving and Recovering  
Brussels, WI

Reporting	\$3,500
Mobilization	\$11,000
Unit Price	\$780.00 ea
Extended Price	\$53,500

Water Works Docks and Boat Lifts  
Stoddard, WI

Reporting	\$8,000
Mobilization	\$26,900
Unit Price	\$400.00
Extended Price	\$54,900

McMullen & Pitz Construction Co.  
Manitowoc, WI

Reporting	\$14,450
Mobilization	\$43,300
Unit Price	\$560.00
Extended Price	\$85,750

The 2021 capital budget, 10-460-000-59070, included \$40,000 for the removal of the E-Dock pilings.

I recommend proceeding with the work using Deaths Door Marine, Inc.

**Fiscal Impacts:** Estimated \$36,425

**Recommendation:** Staff recommends proceeding with the piling removal project using Deaths Door Marine, Inc.

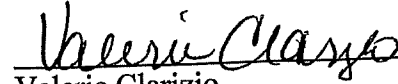
**Prepared By:**



Mike Barker  
Municipal Services Director

**Date:** 16 Feb 2021

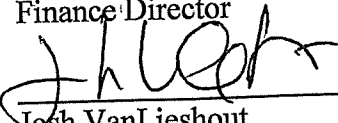
**Reviewed By:**



Valerie Clarizio  
Finance Director

**Date:** 2/16/21

**Reviewed By:**



Josh VanLieshout  
City Administrator

**Date:** 2/18/21

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to waive the launch pass fees and Sawyer Pavilion rental fees for the National Walleye Tour for May 27 and 28, 2021.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING  
COMMITTEE  
By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 23, 2021

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2021

## **RESOLUTION**

### **RESOLUTION: NATIONAL WALLEYE TOUR EVENT MAY 27 TO 28, 2021**

**WHEREAS**, On January 31, 2020 the United States Department of Health and Human Services declared a Public Health Emergency, on March 11, 2020, the World Health Organization declared COVID-19 a pandemic, and on March 12, 2020 the Governor of the State of Wisconsin declared a Health Emergency in the State pursuant to Wisconsin statute section 323.02(16); most recently reasserted on February 4, 2021 by Executive Order 105; and

**WHEREAS**, on March 19, 2020 and May 19, 2020 the City of Sturgeon Bay Common Council approved resolutions declaring an emergency as a demonstration to the public of the seriousness of the COVID-19 outbreak; and

**WHEREAS**, that during the period of emergency, the Mayor with the advice and concurrency of the Council President may order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the City; and

**WHEREAS**, that while March 19 and May 19 emergency resolutions have expired, and the need for emergency powers has passed, the public health crisis and associated negative economic impacts continue; and

**WHEREAS**, the tourism lodging industry has been negatively impacted by the public health crisis, showing a seventeen percent decrease in lodging sales from January 2020 to December 2020 from same period in 2019; and

**WHEREAS**, opportunities to assist in filling lodging facilities needs to be pursued in order to continue to generate sufficient revenues to support community marketing programs, municipal investment in tourism related infrastructure and service sector jobs; and

**WHEREAS**, the National Walleye Tour is planning to bring their contest to Sturgeon Bay from May 27 to 28, 2021, and offers an opportunity to realize 1,200 room nights at an estimated rate of \$100 per night; and

**WHEREAS**, National Walleye Tour broadcasts and rebroadcasts to a national audience, where anglers and interested persons of all types can learn about the great sport fishing destination that is Sturgeon Bay and Door County, and the residual value of reinforcing Sturgeon Bay as a sport fishing destination has immeasurable residual value; and

**WHEREAS**, hosting the National Walleye Tour tournament will not require significant support from the City, and the City has had a simple request to waive launch pass fees and Sawyer Pavilion rental fee, an unrealized revenue with no cost to the City; and

**WHEREAS**, Sawyer Park ramp and fish cleaning facility will be open to leisure boaters, sport fishers and the public throughout the contest period,

**NOW, THEREFORE, BE IT RESOLVED**, the City of Sturgeon Bay hereby waives launch passes fees and pavilion rental fees for the dates of May 27 and 28, 2021 for competitors and event staff working on and participating in the 2021 National Walleye Tour tournament to be held at Sawyer Park from May 27 to 28, 2020.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2021.

David J. Ward, Mayor

\_\_\_\_\_

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to approve allowing farm market vendors to pay half the annual fee by May 1, 2021 to reserve their spots and pay the remainder of the annual fee by July 1, 2021.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING  
COMMITTEE  
By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 23, 2021

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2021

## Executive Summary

**Date:** 18 February 2021

**Title:** Discussion of Farmers Market Fees

**Background:** Since the announcement of increasing the Farm and Craft Market fees by 50% there have been several complaints. A couple of the vendors thought it might be a better idea to split up the payment in half. Pay half of the annual fee by May 1<sup>st</sup> to reserve their spots and pay the remainder of the annual fee by July 1<sup>st</sup>.

**Director's Concerns:**

- ☐ The notification of pending payment would be made via email on the first week of June. Subsequent attempts to collect remaining balances will not be made. (we have a history of trying to track down payments from some folks)
- ☐ Tracking of this would be done by spreadsheet by the Municipal Services Assistant.
- ☐ An invoice would not be created.
- ☐ If the remaining balance is not paid in full by July 1<sup>st</sup>, the vendor would not have a space the following Saturday and their space would be offered to another vendor.

**Fiscal Impacts:** None

**Recommendation:** Staff fully supports making changes taking the Director's concerns into consideration.

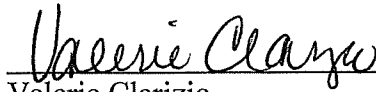
**Prepared By:**



Mike Barker  
Municipal Services Director

**Date:** 18 FEB 2021

**Reviewed By:**



Valerie Clarizio  
Finance Director

**Date:** 2/18/21

**Reviewed By:**



Josh VanLieshout  
City Administrator

**Date:** 2/18/21



**R E C O M M E N D A T I O N****TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Harbor Commission, hereby recommend accepting the 2021 Harbor Improvement Plan.

Respectfully submitted,

Harbor Commission  
By: Gary Nault, Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 25, 2021

\* \* \* \* \*

Moved by Alderperson \_\_\_\_\_, seconded by Alderperson

\_\_\_\_\_ that the said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

# STURGEON BAY HARBOR IMPROVEMENT PLAN

March 3, 2021

## OBJECTIVE:

To establish a plan to fully utilize the Sturgeon Bay harbor access for the best commercial and public return.

## HOW TO ACHIEVE:

1. Develop a list of improvements for both City-owned and private water frontage.
2. Work with governmental agencies for long range planning and grants to improve harbor coordination and use.
3. Prioritize improvement items based on immediate need, financial return and long range plans.

## HARBOR IMPROVEMENT OUTLINE

The following are potential projects to improve the access and functioning of the Sturgeon Bay Harbor. These projects are more fully described in the attached statement of intentions:

- I. DOCK WALL ALONG BAYVIEW BUSINESS PROPERTIES FRONTAGE: This project involves the creation of a new steel wall along the approximately 210 feet of water frontage owned by Bayview Business Properties LLC, located at 253 N 1st Ave. It involves new steel sheet piling and dredging along with land access and utility improvements. This new dock wall could be used by a variety of commercial vessels, including allowing the adjoining Fincantieri Bay Shipbuilding to moor longer freighters, thereby increasing the capacity of the winter fleet layover.
- II. EAST SIDE DOCK IMPROVEMENTS: The east side dock is located at the foot of Pennsylvania Street. The proposed project involves upgrades to the electrical service, along with mooring improvements, in order to improve the docking of vessels including cruise ships, tugboats, USCG vessels, tall ships, barges, and other commercial vessels. The objective is to increase options for mooring various commercial vessels in the downtown area.
- III. E-DOCK IMPROVEMENTS: This project involves the portion of city owned property south of the Sturgeon Bay Yacht Club on the west side of the harbor.

The proposed project involves installation of a suitable dock attached to the end of the E-Dock to accommodate tug boats and other commercial vessels. The pier will include electrical and potable water supply. It also involves substantial cleats to accommodate the heavier vessels. This new pier will provide a currently-unavailable mooring facility for tug boats that frequently transit through the bay. It may also be used to benefit the tugboat fleet that currently works primarily within the bay as well as potential other commercial and or research vessels in the future.

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1**  
**Send to: WisDOT**  
Railroads & Harbors Section  
P. O. Box 7914  
Madison, Wisconsin 53707-7914

Sturgeon Bay  
Harbor Name

City of Sturgeon Bay and/or Bayview Business Properties LLC  
Name of Applicant

Improvements Proposed in Calendar Year 2021

Instructions: Complete one of these sheets for each project contemplated in each of the next three years. Include only those projects that benefit COMMERCIAL WATER TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

**DOCK WALL ALONG BAYVIEW BUSINESS PROPERTIES FRONTAGE:** This project involves the creation of a new steel wall along the approximately 210 feet of water frontage owned by Bayview Business Properties LLC, located at 253 N 1st Ave. It involves new steel sheet piling and dredging along with land access and utility improvements. This new dock wall could be used by a variety of commercial vessels, including allowing the adjoining Fincantieri Bay Shipbuilding to moor longer freighters, thereby increasing the capacity of the winter fleet layover.

PART II Project Resources

PART III Rank & Probability

Expected Funding Sources (All types)

(a) Wis DOT

Amount  
\$880,000

(b) Property and/or Lessee

\$220,000

(c)

(a) Of the projects listed for the year noted above, this project (a) is of 1<sup>st</sup> priority to the applicant

(b) The estimated probability of this project being started in year noted above is:

(Circle one)

High

Medium

Low

\$1,100,000  
TOTAL

Prepared By: Mike Barker, Harbor Master

Date: March 3, 2021

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1**

**Send to: WisDOT**

Railroads & Harbors Section

P. O. Box 7914

Madison, Wisconsin 53707-7914

Sturgeon Bay  
Harbor Name

City of Sturgeon Bay  
Name of Applicant

Improvements Proposed in Calendar Year 2022

Instructions: Complete one of these sheets for each project contemplated in each of the next three years. Include only those projects that benefit COMMERCIAL WATER TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

**PART I Project Description and Objective(s)**

**EAST SIDE DOCK IMPROVEMENTS:** The east side dock is located at the foot of Pennsylvania Street. The proposed project involves upgrades to the electrical service, along with mooring improvements, in order to improve the docking of vessels including cruise ships, tugboats, USCG vessels, tall ships, barges, and other commercial vessels. The objective is to increase options for mooring various commercial vessels in the downtown area.

**PART II Project Resources**

<u>Expected Funding Sources (All types)</u>	<u>Amount</u>
(a) Wis DOT	\$48,000
(b) City of Sturgeon Bay	\$12,000
(c)	

\$60,000  
TOTAL

**PART III Rank & Probability**

(a) Of the projects listed for the year noted above, this project (a) is of 1<sup>st</sup> priority to the applicant

(b) The estimated probability of this project being started in year noted above is:

(Circle one)

High  
Medium  
Low

Prepared By: Mike Barker, Harbor Master  
Date: March 3, 2021

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1**  
**Send to: WisDOT**  
Railroads & Harbors Section  
P. O. Box 7914  
Madison, Wisconsin 53707-7914

Sturgeon Bay  
Harbor Name

City of Sturgeon Bay  
Name of Applicant

Improvements Proposed in Calendar Year 2022

Instructions: Complete one of these sheets for each project contemplated in each of the next three years. Include only those projects that benefit COMMERCIAL WATER TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

**E-DOCK IMPROVEMENTS:** This project involves the portion of city owned property south of the Sturgeon Bay Yacht Club on the west side of the harbor. The proposed project involves installation of a suitable dock attached to the end of the E-Dock to accommodate tug boats and other commercial vessels. The pier will include electrical and potable water supply. It also involves substantial cleats to accommodate the heavier vessels. This new pier will provide a currently-unavailable mooring facility for tug boats that frequently transit through the bay. It may also be used to benefit the tugboat fleet that currently works primarily within the bay as well as potential other commercial and or research vessels in the future.

PART II Project Resources

PART III Rank & Probability

Expected Funding Sources (All types)      Amount  
(a) Wis DOT      \$75,000

(b) City of Sturgeon Bay      \$25,000

(c)

(a) Of the projects listed for the year noted above, this project (a) is of 1st priority to the applicant

(b) The estimated probability of this project being started in year noted above is:

(Circle one)

High  
Medium  
Low

\$100,000  
TOTAL

Prepared By: Mike Barker, Harbor Master

Date: March 3, 2021

# STURGEON BAY HARBOR IMPROVEMENT PLAN

March 9, 2020

## OBJECTIVE:

To establish a plan to fully utilize the Sturgeon Bay harbor access for the best commercial and public return.

## HOW TO ACHIEVE:

1. Develop a list of improvements for both City-owned and private water frontage.
2. Work with governmental agencies for long range planning and grants to improve harbor coordination and use.
3. Prioritize improvement items based on immediate need, financial return and long range plans.

## HARBOR IMPROVEMENT OUTLINE

The following are potential projects to improve the access and functioning of the Sturgeon Bay Harbor. These projects are more fully described in the attached statement of intentions:

- I. SAWYER DOCK IMPROVEMENTS: SAWYER DOCK IMPROVEMENTS: This project involves the portion of the Sawyer Dock located north of the Oregon Street Bridge on the west side of the harbor. The proposed project involves replacement and upgrades to the electrical, water supply, and sanitary services. It also involves additional bollards and other mooring improvements. Finally, it includes repaving the work area alongside the dock wall to a depth of approximately 40 feet and paving a new access driveway. These improvements will modernize this circa 1965 mooring facility and benefit the tugboat fleet that currently moors in that location as well as potential other commercial vessels in the future.
- II. DOCK WALL ALONG BAYVIEW BUSINESS PROPERTIES FRONTAGE: This project involves the creation of a new steel wall along the approximately 210 feet of water frontage owned by Bayview Business Properties LLC, located at 253 N 1st Ave. It involves new steel sheet piling and dredging along with land access and utility improvements. This new dock wall could be used by a variety of commercial vessels,

including allowing the adjoining Fincantieri Bay Shipbuilding to moor longer freighters, thereby increasing the capacity of the winter fleet layover.

III. EAST SIDE DOCK IMPROVEMENTS: The east side dock is located at the foot of Pennsylvania Street. The proposed project involves upgrades to the electrical service, along with mooring improvements, in order to improve the docking of vessels including cruise ships, tugboats, USCG vessels, tall ships, barges, and other commercial vessels. The objective is to increase options for mooring various commercial vessels in the downtown area.



**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1**  
**Send to: WisDOT**  
Railroads & Harbors Section  
P. O. Box 7914  
Madison, Wisconsin 53707-7914

Sturgeon Bay  
Harbor Name

City of Sturgeon Bay  
Name of Applicant

Improvements Proposed in Calendar Year 2020

Instructions: Complete one of these sheets for each project contemplated in each of the next three years. Include only those projects that benefit COMMERCIAL WATER TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

**SAWYER DOCK IMPROVEMENTS:** This project involves the portion of the Sawyer Dock located north of the Oregon Street Bridge on the west side of the harbor. The proposed project involves replacement and upgrades to the electrical, water supply, and sanitary services. It also involves additional bollards and other mooring improvements. Finally, it includes repaving the work area alongside the dock wall to a depth of approximately 40 feet and paving a new access driveway. These improvements will modernize this circa 1965 mooring facility and benefit the tugboat fleet that currently moors in that location as well as potential other commercial vessels in the future.

PART II Project Resources

<u>Expected Funding Sources (All types)</u>	<u>Amount</u>
(a) Wis DOT	\$280,000
(b) City of Sturgeon Bay	\$70,000
(c)	

\$350,000  
TOTAL

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project (a) is of 1<sup>st</sup> priority to the applicant

(b) The estimated probability of this project being started in year noted above is:

(Circle one)

High  
Medium  
Low

Prepared By: Mike Barker, Harbor Master  
Date: March 9, 2020

Prepared By: Mike Barker, Harbor Master

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1**  
**Send to: WisDOT**  
Railroads & Harbors Section  
P. O. Box 7914  
Madison, Wisconsin 53707-7914

Sturgeon Bay  
Harbor Name

City of Sturgeon Bay and/or Bayview Business Properties LLC  
Name of Applicant

Improvements Proposed in Calendar Year 2021

Instructions: Complete one of these sheets for each project contemplated in each of the next three years. Include only those projects that benefit COMMERCIAL WATER TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

**DOCK WALL ALONG BAYVIEW BUSINESS PROPERTIES FRONTAGE:** This project involves the creation of a new steel wall along the approximately 210 feet of water frontage owned by Bayview Business Properties LLC, located at 253 N 1st Ave. It involves new steel sheet piling and dredging along with land access and utility improvements. This new dock wall could be used by a variety of commercial vessels, including allowing the adjoining Fincantieri Bay Shipbuilding to moor longer freighters, thereby increasing the capacity of the winter fleet layover.

PART II Project Resources

<u>Expected Funding Sources (All types)</u>	<u>Amount</u>
(a) Wis DOT	\$880,000
(b) Property and/or Lessee	\$220,000
(c)	

\$1,100,000  
TOTAL

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project (a) is of 1<sup>st</sup> priority to the applicant

(b) The estimated probability of this project being started in year noted above is:

(Circle one)

High  
Medium  
Low

Prepared By: Mike Barker, Harbor Master

Date: March 9, 2020

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1**

**Send to: WisDOT**

Railroads & Harbors Section

P. O. Box 7914

Madison, Wisconsin 53707-7914

Sturgeon Bay  
Harbor Name

City of Sturgeon Bay  
Name of Applicant

Improvements Proposed in Calendar Year 2022

Instructions: Complete one of these sheets for each project contemplated in each of the next three years. Include only those projects that benefit COMMERCIAL WATER TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

**EAST SIDE DOCK IMPROVEMENTS:** The east side dock is located at the foot of Pennsylvania Street. The proposed project involves upgrades to the electrical service, along with mooring improvements, in order to improve the docking of vessels including cruise ships, tugboats, USCG vessels, tall ships, barges, and other commercial vessels. The objective is to increase options for mooring various commercial vessels in the downtown area.

PART II Project Resources

PART III Rank & Probability

<u>Expected Funding Sources (All types)</u>	<u>Amount</u>
(a) Wis DOT	\$48,000
(b) City of Sturgeon Bay	\$12,000
(c)	

(a) Of the projects listed for the year noted above, this project (a) is of 1<sup>st</sup> priority to the applicant

(b) The estimated probability of this project being started in year noted above is:

(Circle one)                      High  
   Medium  
   Low

\$60,000  
TOTAL

Prepared By: Mike Barker, Harbor Master

Date: March 9, 2020

**RECOMMENDATION****TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the purchase of two new Peterbuilt 520s outfitted with 2 new Bridgeport Rangers from RNOW, Inc in the amount of \$486,779 and trade in of current refuse trucks.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING  
COMMITTEE

By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 23, 2021

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2021

## Executive Summary

**Date:** February 17, 2021

**Title:** Purchase of Two (2) New Automated Side Load Refuse Trucks

**Background:** On February 17<sup>th</sup>, the Municipal Services Department opened bids for purchasing two new automated side load refuse trucks. In accordance with the City of Sturgeon Bay Purchasing & Property Accountability Policy, specifications were prepared and competitive sealed bidding was used to obtain pricing. Four bids were received; two were duplicates from JWR, Inc. I only listed one of them:

RNOW, Inc	
West Allis, WI	
2, 2021/22 Peterbuilt 520	\$287,972
2, 2021 Bridgeport Ranger	\$240,804
Trade Amount	\$42,000
Total:	\$486,779

RNOW, Inc	
West Allis, WI	
2, 2021/22 Peterbuilt 520	\$287,972
2, 2021 Loadmaster Eclipse	\$240,928
Trade Amount	\$42,000
Total:	\$486,900

JWR, Inc	
Johnson Creek, WI	
2022 Peterbuilt 520	\$292,316
Curbtender 27yd HammerPak	\$247,644
Trade Amount	\$24,000
Total:	\$515,960

The 2021 capital budget, 60-000-000-59060, included \$600,000 for the purchase of two new automated side load refuse trucks.

**Fiscal Impacts:** \$486,779 and the trade of our current automated refuse trucks with a trade value of \$42,000.

**Recommendation:** Staff recommends purchasing two new Peterbuilt 520s outfitted with 2 new Bridgeport Rangers from RNOW, Inc. and trading in our current refuse trucks

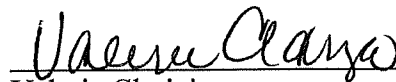
**Prepared By:**



Mike Barker  
Municipal Services Director

**Date:** 18 FEB 2021

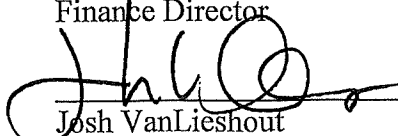
**Reviewed By:**



Valerie Clarizio  
Finance Director

**Date:** 2/18/21

**Reviewed By:**



Josh VanLieshout  
City Administrator

**Date:** 2/18/21

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the amendments to the Sound Farmers Productions, LLC service agreement.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING  
COMMITTEE

By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: March 9, 2021

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2021



City of Sturgeon Bay  
421 Michigan Street  
Sturgeon Bay, WI 54235  
jvanlieshout@sturgeonbaywi.org

Joshua J. Van Lieshout  
City Administrator

920-746-6905 (Voice)  
920-746-2905 (Fax)

**Memorandum**

To: Finance Committee

From: Josh Van Lieshout, Administrator

Re: Sound Farmers Productions, LLC service agreement

Date: March 3, 2021

---

**Item:** Sound Farmers Productions, LLC service agreement

**Discussion:** The services agreement for the Harmony By the Bay concert series held at Martin Park was initially set up for a period of one year. Under the terms of the current contract, the contract may be extended if it is agreed upon between the vendor and the City. The vendor has agreed to the same terms and rate with one change to the terms for 2021, removing the requirement for an indoor venue seating 200 people. Such venues and venue owners are difficult to locate because of the flexibility of scheduling space and staff required, and the public health care crisis likely precludes an indoor gathering for 2021. The vendor has agreed to conduct live virtual performances as was done in 2020.

Although not required, I have included changes to the agreement so that it automatically renews and notices and rate changes negotiated be given or completed by August 31 of each year. Thus making administration of the agreement a little simpler.

**Recommendation:**

Approve amendment to the services agreement and fast track to Common Council.

## PERSONAL SERVICES CONTRACT

AGREEMENT made this 7th day of February, 2020, by and between the CITY OF STURGEON BAY, a Wisconsin municipal corporation, 421 Michigan, Sturgeon Bay, Door County, Wisconsin 54235, hereafter referred to as CITY, and Sound Farmers Productions, LLC, a Wisconsin corporation, 953 Tacoma Beach Road, Sturgeon Bay, Door County, Wisconsin 54235, hereafter referred to as CONTRACTOR, for the purpose of defining the terms and conditions of personal services to be rendered for the CITY by the CONTRACTOR.

### RECITALS:

WHEREAS, the CITY is in need of procuring certain personal services which are specifically defined as follows:

To provide professional services as event manager to provide and manage the musical talent for the 2020-Harmony by the Bay Summer Concert Series which will run for eleven weeks with eleven artists/groups being booked by the event manager.

AND WHEREAS, the CONTRACTOR represents that it is ready, willing, and capable of providing said services to the City on the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the mutual covenants and promises of the parties as hereinafter set forth, the parties agree as follows:

A. **SERVICES TO BE PERFORMED.** CONTRACTOR shall perform and provide the following:

1. **EVENT PRODUCTION.** CONTRACTOR shall professionally produce eleven concerts at Martin Park in Sturgeon Bay, Wisconsin on consecutive Wednesday evenings from 7:00 to 9:00 p.m. beginning the third week of June and ending on the last Wednesday in August of 2020.
2. **VENUE.** CITY has provided a stage sufficient for the needs under this agreement. ~~CONTRACTOR shall secure an alternate venue (capable of handling at least 200 spectators) in case of inclement weather. Venue to be used is the music pavilion at Martin Park, 207 South 3<sup>rd</sup> Avenue; Sturgeon Bay, Wisconsin.~~
3. **TALENT BOOKING.** CONTRACTOR shall book artists that represent different genres which shall be family friendly in nature as not to play music that may be perceived as lewd or offensive by anyone. Artists booked shall include: 1 national touring artist, 4 mid-west touring artists, 3 northeast Wisconsin artists, and 3 local artists for the Maritime Museum Events. Artist selections must be reviewed and approved by the Municipal Service Superintendent or designee prior to booking. CONTRACTOR shall have one artist on retainer for the eight concerts in the event that an artist that was booked is unable to perform

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4. SOUND AND LIGHT SERVICES. CONTRACTOR shall secure sound and light services for all eleven concerts, with all sound system equipment and needs to cover 100 decibels throughout venue, including all microphones, stands, cables, monitors, and other equipment as specified by performing artists. CONTRACTOR shall allow adequate time to perform sound checks with the performers prior to each concert.
5. CONTRACTOR or his/her designee must be present at all concerts to assist with artist needs and to promote the series by distributing promotional materials to spectators, announcing the upcoming concerts, etc.
6. COSTS. CONTRACTOR shall be responsible to cover all costs associated with the concert series including the three Maritime Events, including but not limited to:
  - a. Artist and band performance fees
  - b. Sound and light services
  - c. Music performance and licensing fees
  - d. Any costs requested by the artists and bands
  - e. Promotion and marketing
  - f. Lodging and catering
  - g. Miscellaneous expenses
7. EVENT PROMOTION AND MARKETING. CONTRACTOR shall be responsible for promotion and marketing of the concert series including but not limited to:
  - a. Rack cards (minimum 5,000)
  - b. Posters (minimum 200)
  - c. Radio and newspaper advertising
  - d. Press releases for all concerts
  - e. Social media networking
8. No admission, parking or fees of any other kind may be charged to those attending the concert series.
9. CONTRACTOR may be allowed to generate additional revenues to support individual events with methods (i.e. sale of CD's and related artist materials) as approved by the City Administrator or his/her designated staff member.
10. CONTRACTOR shall be responsible for complete tear down and cleanup at the conclusion of each concert.
11. CONTRACTOR agrees to provide said services in a professional and commercially reasonable manner and of professional and commercially

reasonable quality commensurate with other providers of such services in the regional area.

12. CONTRACTOR must ensure compliance with all City of Sturgeon Bay ordinances and regulations.

- B. Contract Term. CONTRACTOR shall provide the above-described services to the CITY for the period of time commencing on June 17, ~~2020-2021~~ and ending on August ~~26~~31, 2021~~0~~. If by August 31 of each year neither party has given notice to the other to cancel the services the contract shall self renew. Fees for services for subsequent years shall be negotiated prior to August 31, thus accommodating the budget process and period required for paying for and booking performers for the following year. In the event City desires to extend this contract for successive periods, it is agreed that Contractor shall have the first right to negotiate said new contract with City. "Negotiate" shall mean that Contractor and City shall meet within 60 days after completion of the concert series and shall attempt to discuss the terms of a new contract. After such meeting if no agreement is reached between Contractor and City, City may then solicit or otherwise arrange for provision of said services by another party other than Contractor.
- C. Compensation. ~~For 2021 the~~The City shall compensate Contractor for the above described services in the amount of Twenty-nine Thousand Dollars (\$29,000.00) for the year payable in three equal installments of Nine Thousand Six Hundred Sixty-Six Dollars and Sixty-Six Cents (\$9,666.66) with the first installment payable by February 28, the second payment by May 15, and the third and final payment payable upon completion of the concert series in the last week of August. Subsequent years fees will be negotiated prior to August 31 of each year.
- D. Insurance. Contractor shall maintain during the life of this Contract and any extension hereof general liability and property damage insurance as shall protect Contractor and any subcontractor/employee performing work covered by this Contract from any claims for damages for personal injury, including accidental death, as well as from claims for property damages, which may arise from performance of this Contract, whether such operation be by Contractor itself or by any subcontractor or by anyone directly or indirectly employed by either of them. Property damage and liability insurance shall name the City of Sturgeon Bay as an additional insured. The coverages and minimum policy limits of such insurance shall be as follows:
1. Bodily Injury  
\$1,000,000 Each Occurrence  
\$1,000,000 Annual Aggregate, Products & Completed Operations
  2. Property Damage  
\$500,000 Each Occurrence  
\$1,000,000 Annual Aggregate
  3. Property Damage Liability will provide Explosion, Collapse and Underground coverage where applicable.

4. Personal Injury with employment exclusion deleted  
\$1,000,000      Annual Aggregate

5. Bodily Injury  
\$500,000      Each Person  
\$500,000      Each Accident

6. Property Damage  
\$500,000      Each Occurrence

7. Professional Liability (Errors & Omissions)  
\$1,000,000

- E. Worker's Compensation Insurance. Contractor shall maintain during the term of this Contract and any extended term hereafter worker's compensation insurance for all its employees at the site of the project and, in case any work is sublet, shall require any subcontractor to provide worker's compensation insurance covering any employee which is working upon the project which is the subject of this Agreement.
- F. Independent Contractor. The parties understand and acknowledge that the relationship herein between the City and Contractor is that of an Independent Contractor relationship and not that of an employer-employee relationship. The parties also understand that the Contractor will be responsible for all income tax and social security tax reporting; the City will furnish a Form 1099 showing the gross payments for the above-described personal services but will not withhold any amounts for income taxes or social security taxes for Contractor.
- G. Indemnification. Contractor shall indemnify and hold harmless City, its agents, officers and employees, for any damages to person, property, or otherwise caused by the actions of Contractor.
- H. Default/Breach. In event of breach of the contract by Contractor, Contractor will be responsible for the City's cost of enforcement, including court costs, disbursements and attorney fees.
- I. Assignment. Contractor may not assign his interest in this contract without the prior written consent of the City. He may hire or contract with other persons or entities for the performance of duties under this Agreement without violating this provision.
- J. Laws Applicable/Severance. The undersigned parties understand and acknowledge that this personal services contract represents the entire understanding between the parties for the providing of the above described personal services. This personal services contract shall be interpreted in accordance with the laws of the State of Wisconsin. In the event that any of the provisions herein are held to be legally unenforceable, the remaining provisions of this personal services agreement not inconsistent with such legal findings shall remain in full force and effect.

This Agreement shall extend to the heirs, successors, personal representatives and assigns of the parties hereto.

CITY OF STURGEON BAY

By: \_\_\_\_\_  
David J. Ward, Mayor

By: \_\_\_\_\_  
Stephanie L. Reinhardt, City Clerk

STATE OF WISCONSIN )  
                                  ) SS  
COUNTY OF DOOR     )

Personally came before me this \_\_\_\_\_ day of 2019, David J. Ward, Mayor, and Stephanie L. Reinhardt, City Clerk of the above named municipal corporation, to me known to be the persons who executed the foregoing instrument and to me known to be such officers of said municipal corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said municipal corporation by its authority.

\_\_\_\_\_

Notary Public, State of Wisconsin  
My Commission: \_\_\_\_\_



**R E C O M M E N D A T I O N****TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Personnel Committee, hereby recommend to approve the Memorandum of Understanding between the City of Sturgeon Bay and Sturgeon Bay Firefighters Associations regarding substitutions and step up pay.

Respectfully submitted,

PERSONNEL COMMITTEE

By: Dan Williams, Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: March 3, 2021

\* \* \* \* \*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_, seconded by Alderperson \_\_\_\_\_ that the said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**CITY OF STURGEON BAY**  
**And**  
**STURGEON BAY FIREFIGHTERS ASSOCIATION**  
**LOCAL 2682, IAFF, AFL-CIO-CLC**

**WHEREAS**, City of Sturgeon Bay ("the City") and the Sturgeon Bay Firefighters Association, Local 2682, IAFF, AFL-CIO-CLC ("the Union") are parties to a collective bargaining agreement commencing on January 1, 2020 and expiring on December 31, 2022 ("the CBA");

**WHEREAS** the CBA contains a provision on page 16, titled "Substitution," that permits shift trades between members of the Department;

**WHEREAS** the parties have recently learned the manner in which said provision has been applied may run afoul of state and/or federal wage and hour laws;

**WHEREAS** page 15 of the CBA contains a provision, titled "Severability," that provides for the parties to bargain over a replacement provision in the event any provision of the CBA is held invalid by operation of law; and

**WHEREAS** an issue has also arisen regarding the payment of Step-Up Pay (page 17 of the CBA) during a Substitution.

**THEREFORE**, the Parties agree the CBA provisions titled "Substitution" and "Step Up Pay" shall be replaced by the following:

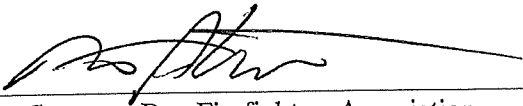
**SUBSTITUTION**

Members of the Department may substitute work times, provided that such substitution does not impair the efficiency of the Department. Substitutions may only take place between two Department members. Substitutions may only be made between members of the same rank (e.g., Lieutenant for Lieutenant, Firefighter for Firefighter). All substitutions must receive prior approval by the Chief or his/her designee.

**Step-Up Pay:**

Whenever there is no Lieutenant on duty, the senior firefighter on duty shall receive lieutenant pay for such time. "On duty" shall mean actively working. In the event the senior firefighter scheduled for the shift has a substitute working in his/her place for that shift, neither said firefighter nor the substitute shall be eligible for step-up pay and, instead, the step-up pay shall be paid to the next senior firefighter actively working on that shift.

HEREBY AGREED TO BY:

  
\_\_\_\_\_  
For Sturgeon Bay Firefighters Association  
Local 2682, IAFF, AFL-CIO-CLC

\_\_\_\_\_  
For City of Sturgeon Bay

Date 1-13-21

Date \_\_\_\_\_

**R E C O M M E N D A T I O N**

**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Personnel Committee, hereby recommend to approve allowing paid on call firefighters to be eligible for the City's deferred compensation program and contribute \$250.00 annually for each paid on call firefighter and to eliminate the LOSA program, both in 2022.

Respectfully submitted,

PERSONNEL COMMITTEE  
By: Dan Williams, Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: March 3, 2021

\* \* \* \* \*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_, seconded by Alderperson \_\_\_\_\_ that the said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.



## EXECUTIVE SUMMARY

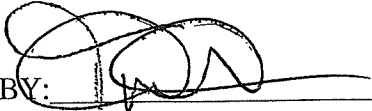
**TITLE:** Paid On-Call Firefighters LOSAP/Deferred Comp

**BACKGROUND:** Sturgeon Bay Fire Department Part-time firefighters who have met the department's annual requirements are currently eligible for a Length of Service Award Program. LOSAP is a pension-like program intended to help recruit and retain paid-on-call firefighters. In a LOSA program, members are financially rewarded based upon the number of years they serve. Over the years the LOSA program became a tool that does not fit the department's need, meaning employees who left before they became vested forfeited their money back into the pool for the other firefighters. If a firefighter was promoted to full-time they also forfeited their monies back into the pool, hence no benefit to the firefighter who was either promoted or a Part-Time FF for limited years of service. Sturgeon Bay Fire Department continues to explore ways to recruit and retain Part-Time Firefighters and we believe the ability to be in a Deferred Compensation program would be a much better tool than the current LOSA program. The City of Sturgeon Bay through the Fire Departments' annual budget currently contributes \$250 per Firefighter who meets the annual requirements and pays an annual \$1,000 managing fee to PenFlex, Inc.

**FISCAL IMPACT:** Maximum potential expense would not exceed \$3,750, a \$250 payment per FF.

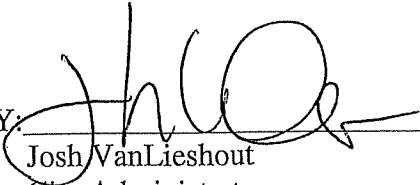
**RECOMMENDATION:** Approve Paid-On-Call Firefighters' ability to become eligible for Deferred Compensation while discontinuing and eliminating the current LOSA program.

PREPARED BY: \_\_\_\_\_

  
Tim Dietman  
Fire Chief

2-25-21  
Date

REVIEWED BY: \_\_\_\_\_

  
Josh VanLieshout  
City Administrator

2/25/21  
Date

**BEVERAGE OPERATOR LICENSE:**

1. Chartier, Jeremiah R.
2. Englebert, Carla L.
3. Kobriger, Mark G.
4. Young, Shawna M.

**CLASS A BEER & CLASS C WINE LICENSES**

Get Real Café LLC

43 South Madison Avenue

Sturgeon Bay, WI 54235

Location: 43 South Madison Avenue, Sturgeon Bay, WI 54235

Date: March 17, 2021 – June 30, 2021



## COMMERCIAL QUADRICYCLE LICENSE APPLICATION

### PART A - APPLICATION INFORMATION

No commercial quadricycle may be operated in the City of Sturgeon Bay unless first licensed by the City. You must apply for a separate license for each commercial quadricycle. Complete this application, provide proof of insurance with a minimum of \$1,000,000 combined single limit liability coverage with specifically lists the vehicle identified below to the City Clerk's Office. An insurance submittal and approval, along with this completed form, pay the licensing fee of \$50.00, provide copy of current registration through WI DOT, along with certification from ASE mechanic regarding vehicle inspection.

The approval of the Commercial Quadricycle License is conditioned upon approval of proposed route(s).

### PART B - TO BE COMPLETED BY APPLICANT

1. Vehicle Owner's Name Will Lieberger
2. Vehicle Owner's Date of birth 11/04/1984
3. Business Name Foxy Pedaler, LLC
4. Business Address Po Box 1101 Green Bay, WI 54305
5. Business Phone Number(s) 920-435-3694
6. Commercial Quadricycle Year, Make, Model 2018 Atek Custom 72 volts
7. Commerical Quadricycle Serial Number AC0036
8. Commerical Quadricycle #: 3
9. Insurance Carrier Cincinnati Specialty Underwriters Ins. Co.
10. Policy Number CS40153666

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the signer states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any inaccurate or untruthful answer may be grounds for prosecution and license revocation. Signer acknowledges the provisions of the Sturgeon Bay Municipal Code relating to public vehicles and agrees to observe these provisions and all applicable provisions the Sturgeon Bay Municipal Code and Wisconsin State Statutes.

Signature [Signature]

Date 12/23/20

### PART C - CITY USE ONLY

Certificate of Insurance ☒

Approved by: \_\_\_\_\_

Date Filed 12-30-20

Copy of Vehicle Registration Not Needed

ASE Certified Filed ☒

License Fee Paid \$50.00

C201230 #1





**CITY OF STURGEON BAY**  
**COMMERCIAL QUADRICYCLE PLAN OF OPERATION**  
**OFFICE OF CITY CLERK, 421 MICHIGAN ST, STURGEON BAY**  
**920-746-2900**

<b>COMPANY NAME:</b> <u>Foxy Pedaler LLC</u>		
<b>Hours of Operation</b>		
Day of the week	Earliest Start Time (Include AM/PM)	Latest End Time * (Include AM/PM)
Sunday	10:00 AM	10:00 PM
Monday	10:00 AM	10:00 PM
Tuesday	10:00 AM	10:00 PM
Wednesday	10:00 AM	10:00 PM
Thursday	10:00 AM	10:00 PM
Friday	10:00 AM	10:00 PM
Saturday	10:00 AM	10:00 PM

\* The "Latest End Time" can be no later than 10:00 p.m.

**ROUTES**

Attach maps which identify the streets where the commercial quadricycle will operate.

\* Your license will not be approved until the proposed route(s) are approved.

**THERE MAY NOT BE ANY OPERATION OF A COMMERCIAL QUADRICYCLE IF THE HOURS OF OPERATION AND THE ROUTES CONFLICT WITH A SPECIAL EVENT OR ANY EVENT WHERE THE STREET ARE CLOSED OFF TO MOTOR VEHICLES.**

**ALCOHOL BEVERAGE REGULATIONS (COMMERICAL QUADRICYCLES ONLY)**

Before operating, what type of inventory of the types & amounts of fermented malt beverages will be taken?

A list of approved beverages will be provided to riders to choose from for purchase. the tour host will then put these beverages into the cooler and bring onto the bike.

What are your plans to ensure no other alcohol beverage, including intoxicating liquor, is carried upon or consumed on the commercial quadricycle?

The tour + host and driver will look over all items carried on to the bike. If any non approved beverages are present or appear on ride they will be immediately removed + discarded.

What are your plans to ensure amounts in excess of that are allowed by law (36 ounces per person) will not be brought on the commercial quadricycle?

Approved beverages may only be purchased from us at the tour origin bar. therefore we can control exactly the amount of approved beverages brought on the bike.

What are your plans to ensure glass beverage containers will not be carried upon the commercial quadricycle?

only aluminum cans will be the only container that will be on our list. of approved beverages riders may purchase at the tour origin.



What are your plans to ensure no underage persons are on the commercial quadricycle when fermented malt beverages are present? When riders arrive, release forms and personal identification are completed and checked for each rider by the tour host. A wristband is then tightly placed on approved riders.

How will disorderly and/or intoxicated patrons be addressed? We will find ways to slow them drinking down before the issue gets to drunk + disorderly. If it does get to be an issue of safety we will immediately remove rider and send to safe place by cab or uber.

How will patrons be notified of the restrictions on alcohol beverages?

Conspicuous posting ☒ Other: Website, beverage order form, waiver and verbally by tour host upon arrival.

What types of beverage carrying containers will be allowed on the commercial quadricycle?

☒ Cans ☒ Plastic bottles 12oz cans of fermented beverages  
Bottles of water

Where will the patrons store their fermented malt beverages?

When they purchase them from the tour origin they will be placed in a cooler that is controlled by staff.

### LITTER AND NOISE

How will excess noise be prevented? The driver has control of the volume of the onboard music system. The driver also gives a speech of the rules which include keeping the fun/noise inside the bike.

How will excess noise be addressed?

If riders noise becomes excessive the driver will alert them to reduce their noise. If it continues the driver will stop the bike until it is addressed. After that the driver will cancel the tour or remove the loud riders.

Will there be an amplified sound system? ☒ Yes ☐ No If yes, describe:

Onboard stereo system, that is controlled by driver. speakers face down to minimize noise escaping interior of bike.

What are your plans to prevent litter?

Large on bike garbage cans in center of bike make it easy for riders to dispose of garbage.

What are your plans to address littering by a patron?

Riders sign a conduct waiver upon arrival that outlines fines if they litter. If debris were to fall off bike the driver would pull over and personally go back to retrieve.

### LICENSED COMMERCIAL QUADRICYCLE OPERATORS

What are your plans to ensure all drivers hold a valid Quadricycle Operator's license with the City of

Sturgeon Bay at all times while operating? Drivers will have to apply with our guidance and then produce the license issued by Sturgeon Bay before their allowed to drive. The license will need to be displayed on the bike during each tour. The license last one year (calendar) so sudden expirations are not relevant.

Names of all currently employed as drivers (attach additional sheets as needed):

Will Liebergen  
Scott Clark

### NOTARIZED SIGNATURE

Failure of a licensee to comply with the approved Plan of Operation shall constitute grounds for non-renewal suspension or revocation:

SUBSCRIBED AND SWORN BEFORE ME THIS

24 DAY OF January, 2020.

NOTARY PUBLIC, STATE OF WISCONSIN

My commission expires: 2-9-22

Print Name of Ind/Partner/Officer/Member/Agent

Signature of Ind/Partner/Officer/Member/Agent

Notary Seal must be affixed





Sunset Park

Fincantieri Bay  
Shipbuilding (FBS)

Door County  
Maritime Museum

W Maple St

Sturgeon Bay

Oregon St

Michigan St

Jefferson St

N 8th Ave

HH

Egg Harbor Rd

N 14th Ave

Aladama St

Michigan St

S 18th Pl

42

42

N Duluth Ave

S Duluth Ave

Green Bay Rd





FOXYPED-01

DMUNYAKA

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/21/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Hub International Northwest LLC PO Box 3018 Bothell, WA 98041	<b>CONTACT NAME:</b> Ryan Stintzi		
	<b>PHONE (A/C, No, Ext):</b>	<b>FAX (A/C, No):</b>	
	<b>E-MAIL ADDRESS:</b> Ryan.Stintzi@hubinternational.com		
<b>INSURED</b>  Foxy Pedaler, LLC Po Box 1101 Green Bay, WI 54305	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A :</b> Cincinnati Specialty Underwriters Ins Co		<b>13037</b>
	<b>INSURER B :</b>		
	<b>INSURER C :</b>		
	<b>INSURER D :</b>		
	<b>INSURER E :</b>		
	<b>INSURER F :</b>		

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CSU0153666	7/10/2020	7/10/2021	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ Excluded
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
City of Sturgeon Bay is included as additional insured if required in written contract per attached form CSGA 434 11 08

## CERTIFICATE HOLDER

## CANCELLATION

City of Sturgeon Bay  
421 Michigan St  
Sturgeon Bay, WI 54235

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



# DOWNTOWN AUTO SERVICE L.L.C.

434 E. Walnut Street  
Green Bay, WI 54301  
Phone (920) 437-1665

Service Notes:

NAME <i>Foxy Poddler</i>		ESTIMATED PRICE \$	PARTS	LABOR CHARGE	DATE OF ORDER
ADDRESS		LUBRICATE/SAFETY INSP. <input type="checkbox"/>			PARTS TOTAL
CITY, STATE, ZIP		OIL <input type="checkbox"/>			LABOR TOTAL
YEAR & MAKE		QTS. <input type="checkbox"/>			SUB TOTAL
MODEL		OIL FILTER # <input type="checkbox"/>			SALES TAX
LICENSE NO.		<input type="checkbox"/>			<b>TOTAL</b>
ODOMETER		<input type="checkbox"/>			
HOME PHONE		<input type="checkbox"/>			

## UNDERHOOD

ACCESSORIES			BATTERY			FILTERS			FLUIDS			BELTS/HOSES		
Part	Good	Needs Repair	Part	Good	Needs Repair	Part	Good	Needs Repair	Part	Good	Needs Repair	Part	Good	Needs Repair
Valve Cover			Volts Min. 12.6	X		Air			Trans. Fluid Level			Belt		
Wiper Blades			Connections	V		CCV			Coolant Level			PSI		
Head Lights	X		Cables	V		PCV Valve			Water Pump			A/C		
Turn Sig. Lights	X		Battery Guard	X					Oil Level			Air Pump Belt		
Stop Lights	X								Pwr. Str. Fluid			Radiator		
Parking Lights	X								Master Cyl. Fluid Level	X		Heater		

## UNDERCAR

EXHAUST			STEERING			STEERING			STEERING (F.W.D.)			SHOCKS & STRUTS		
Part	Good	Needs Repair	Part	Good	Needs Repair	Part	Good	Needs Repair	Part	Good	Needs Repair	Good	Leaking	Needs Repair
Muffler			Tie Rod Ends	X		Sway Bushing			Rack & Pinion	X		RF		
Resonator			Tie Rod Sleeves			Strut R.B.			CV Boots			LF		
Pipes			Idler Arm									RR		
Hangers			Pittman Arm									LR		
			Cntr. Link			<p>*Any warranties on the products sold hereby are those made by the manufacturer. The seller, DOWNTOWN AUTO SERVICE, hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products.*</p>								
			Link Pins											

## TIRES

## BRAKES

## RECOMMENDATIONS

TIRE SIZE: <i>205/65R15 215/70R15</i>						Good	Needs Repair	Est. % Worn 32nd's	MISC.			SAFETY OR SERVICE RECOMMENDATIONS		
Position on Car	Air Pressure	32nd's	Good	Needs Repair	RF	X		80	Part	Good	Needs Repair			
RF	35	7	X		LF	X		80	Alignment					
LF	1	1	1		RR	X		80	Front Springs	X				
RR	1	1	1		LR	X		80	Rear Springs	X				
LR	1	1	1		Drums				Bearing Repack					
SPR					Rotors									
ROTATION					Brake Hoses									
BALANCE					Axle Seals									
Other					Other / NO WHEELS REMOVED <input checked="" type="checkbox"/>									

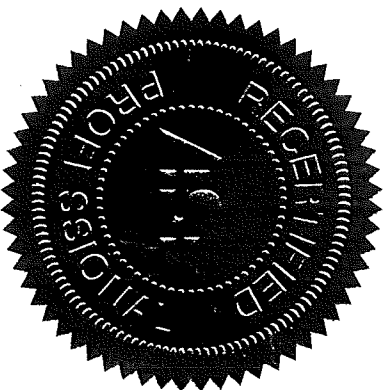
MORE THAN JUST CHANGE OIL



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**

*Be it known that*

**AARON J SCHMITT**



has successfully passed the examinations and met the work experience requirement prescribed by the National Institute for Automotive Service Excellence and is hereby ASE CERTIFIED in the service areas listed below.

**MASTER AUTOMOBILE TECHNICIAN**

AREAS OF DEMONSTRATED ACHIEVEMENT		EXPIRES
ENGINE REPAIR		JUNE 30, 2021
AUTOMATIC TRANSMISSION/TRANSAXLE		JUNE 30, 2021
MANUAL DRIVE TRAIN AND AXLES		JUNE 30, 2021
SUSPENSION AND STEERING		JUNE 30, 2021
BRAKES		JUNE 30, 2021
ELECTRICAL/ELECTRONIC SYSTEMS		JUNE 30, 2021
HEATING AND AIR CONDITIONING		JUNE 30, 2021
ENGINE PERFORMANCE		JUNE 30, 2021
** ** *		** ** *

GIVEN THIS 10TH DAY OF JUNE 2016, AT LEESBURG, VIRGINIA

ASE-1411-7163

ASE IDENTIFICATION NUMBER

*Timothy A. Zuke*  
TIMOTHY A. ZUKE, President

**EXECUTIVE SUMMARY****DATE:** March 9, 2021**TITLE:** Award of Contract for Project 2102 – Residential Building Demolitions

**BACKGROUND:** On March 9, 2021 the Municipal Services Department received bids for Project 2102 – Residential Building Demolitions. This project includes the demolition, removal, and site restoration for the buildings to be removed at 212 W Locust Street (within Otumba Park) and 1048 Egg Harbor Road. In accordance with the City of Sturgeon Bay Purchasing & Property Accountability Policy, specifications were prepared and competitive sealed bidding was used to obtain pricing. Seven bids were received for the project and the overall results are summarized below:

\$24,400	Great Lakes Grading & Excavating
\$33,775	Rass Excavating & Materials
\$33,950	Lily Bay Sand & Gravel, LLC
\$34,188	K & N Recreation Incorporated
\$34,810	Best Interprises
\$44,474	Express Excavating
\$49,800	Turf Pro Lawn Care

After completing a review of the bids, it has been determined that the bid from Great Lakes Grading & Excavating is complete, accurate, and would be the low bid.

**FISCAL IMPACT:** The 2021 Capital Budget included \$125,000.00 for the removal of these buildings. To fully complete the project there will also be addition costs for asbestos testing & abatement for the building at 212 W Locust Street, along with dumpsters & material disposal for the building at 1048 Egg Harbor Road. The building at 1048 Egg Harbor Road has a significant amount of personal materials and deterioration that did not allow for the required asbestos testing & abatement (if needed). Therefore, that building needed to be condemned and must be removed with the assumption that it contains asbestos. Staff is confident that the overall project will be completed within the budgeted amount.

**RECOMMENDATION:** Award the Contract for Project 2102 – Residential Building Demolitions to Great Lakes Grading & Excavating with unit pricing amounts totaling an estimated cost of \$24,400.

**SUBMITTED BY:**

Mike Barker  
Municipal Services Director

09 MAR 2021

Date

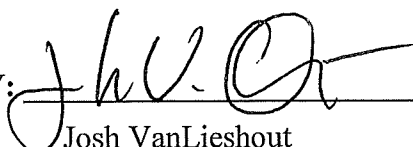
**REVIEWED BY:**

Valerie Clarizio  
Finance Director

3/9/21

Date

REVIEWED BY:

  
Josh VanLieshout  
City Administrator

3/9/21  
Date

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Community Protection and Services Committee, hereby recommend the Common Council approve the draft ordinance as presented in Chapter 9 of the City of Sturgeon Bay Municipal Code.

Respectfully submitted,  
COMMUNITY PROTECTION AND SERVICES COMMITTEE  
By: Dan Williams, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: March 1, 2021

\* \* \* \* \*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_, seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

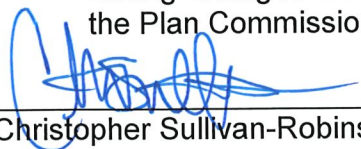
## EXECUTIVE SUMMARY

Title: Tourist Rooming House Ordinance Changes

Background: At the direction of the Community Protection and Services Committee, staff drafted an ordinance placing additional requirements on individuals seeking to obtain a tourist rooming house permit. This was a means of protecting the users of these rental units as well as the public interest. The draft changes would shift the tourist rooming house ordinance to Chapter 9 (licenses and permits) and adds the following restrictions:

- (1) The property owner shall have and maintain homeowner's liability or business liability insurance for the premises used as a Tourist Rooming House. Written evidence of the liability insurance shall be submitted with the Tourist Rooming House application.
- (2) The number of occupants in a Tourist Rooming House shall not exceed the limits set forth in Wisconsin Administrative Code ATCP 72.14.
- (3) A minimum of 2 off-street parking spaces shall be provided.
- (4) No recreational vehicles, campers, tents, or other temporary lodging arrangements shall be permitted on site as a means of providing additional accommodations.
- (5) Trash containers shall be placed for collection no later than 7:00 a.m. on the day of collection and no more than 12 hours prior to collection date and shall be removed within 12 hours of that date.

Recommendation: Staff recommends approval of the CP&S recommendation with the exclusion of sections 2 – 4. These sections would remove some of the tourist rooming house language from the Zoning Chapter. If those sections are excluded, this will eliminate the need for a public hearing and staff will be able to start enforcing these rules sooner. Those zoning changes would eventually be included as part of the updates the Plan Commission is working on.

Prepared by:   
Christopher Sullivan-Robinson  
Planner / Zoning Admin

3.10.21  
Date

Reviewed by:   
Josh VanLieshout  
City Administrator

3/10/21  
Date



## Tourist Rooming House Regulations

ORDINANCE NO. \_\_\_\_\_

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO  
ORDAIN AS FOLLOWS:

SECTION 1: Section 9.05 – Reserved. (Licenses and Permits Chapter) of the City of  
Sturgeon Bay Municipal Code is hereby repealed and recreated as follows:

### 9.05 – Tourist Rooming House Permit

- (1) Permit Required. No property owner shall use their property for the purposes of short term renting within the city without obtaining a Tourist Rooming House Permit.
- (2) Definition. Tourist Rooming House is a dwelling unit in which sleeping accommodations are offered for pay to tourists or transients for periods of less than one calendar month or 30 days, whichever is less, counting the first day of the rental and not counting the last day of rental. It does not include a boardinghouse not accommodating tourists or transients, or bed & breakfast establishments. These facilities are sometimes referred to as vacation rentals.
- (3) Tourist Rooming House are subject to the following:
  - (a) The facility shall be licensed by the Wisconsin Department of Health Services, the City of Sturgeon Bay, and The Door County Tourism Zone Commission.
    - (1) New tourist rooming house permits issued by the City of Sturgeon Bay are valid for one year and expire on June 30. If a new tourist rooming house permit is issued after April 1, the City permit shall expire on June 30 the following year.
    - (2) Renewal Tourist rooming house permits are valid for two years and expire on June 30. Renewal permits may be applied for no sooner than six months prior to expiration, but are not valid until July 1.
    - (3) The Community Development Department will oversee the issuing or renewal of tourist rooming house permits. In the event City staff denies a permit, the applicant may appeal the denial decision to the City Plan Commission

- (b) The owner/operator must reside within Door, Kewaunee, or Brown Counties during periods in which the tourist rooming house is rented. This requirement may be waived if there is a valid management contract with a management company located within Door County.
- (c) Designated Tourist Rooming Houses may have an unlit sign no larger than 2 square feet in size
- (d) The property owner shall have and maintain homeowner's liability or business liability insurance for the premises used as a Tourist Rooming House. Written evidence of the liability insurance shall be submitted with the Tourist Rooming House application.
- (e) The number of occupants in a Tourist Rooming House shall not exceed the limits set forth Wisconsin Administrative Code ATCP 72.14.
- (f) A minimum of 2 off-street parking spaces shall be provided.
- (g) No recreational vehicles, campers, tents, or other temporary lodging arrangements shall be permitted on site as a means of providing additional accommodations.
- (h) Trash containers shall be placed for collection no later than 7:00 a.m. on the day of collection and no more than 12 hours prior to collection date and shall be removed within 12 hours of that date.

SECTION 2: Section 20.09(1)(i) of the Municipal Code (Zoning) of the City of Sturgeon Bay is hereby repealed and recreated as follows:

- (i) Tourist Rooming Houses. Subject to the requirements set forth in Section 9.05.

SECTION 3: Section 20.22(1)(k) of the Municipal Code (Zoning) of the City of Sturgeon Bay is hereby repealed and recreated as follows:

- (k) Tourist rooming houses. Subject to the requirements set forth in section 9.05.

SECTION 4: Section 20.31(2)(a) of the Sturgeon Bay Municipal (Code Zoning) is hereby amended to include the follows:

Tourist Rooming Houses	A minimum of 2 off-street parking spaces must be provided for a dwelling.
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SECTION 5: The ordinance shall take effect on the day after its publication.

Approved: \_\_\_\_\_  
David J. Ward, Mayor

Attest: \_\_\_\_\_  
Stephanie L. Reinhardt, City Clerk

## Tourist Rooming House Regulations

ORDINANCE NO. \_\_\_\_\_

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO  
ORDAIN AS FOLLOWS:

SECTION 1: Section 9.05 – Reserved. (Licenses and Permits Chapter) of the City of  
Sturgeon Bay Municipal Code is hereby repealed and recreated as follows:

### 9.05 – Tourist Rooming House Permit

- (1) Permit Required. No property owner shall use their property for the purposes of short term renting within the city without obtaining a Tourist Rooming House Permit.
- (2) Definition. Tourist Rooming House is a dwelling unit in which sleeping accommodations are offered for pay to tourists or transients for periods of less than one calendar month or 30 days, whichever is less, counting the first day of the rental and not counting the last day of rental. It does not include a boardinghouse not accommodating tourists or transients, or bed & breakfast establishments. These facilities are sometimes referred to as vacation rentals.
- (3) Tourist Rooming House are subject to the following:
  - (a) The facility shall be licensed by the Wisconsin Department of Health Services, the City of Sturgeon Bay, and The Door County Tourism Zone Commission.
    - (1) New tourist rooming house permits issued by the City of Sturgeon Bay are valid for one year and expire on June 30. If a new tourist rooming house permit is issued after April 1, the City permit shall expire on June 30 the following year.
    - (2) Renewal Tourist rooming house permits are valid for two years and expire on June 30. Renewal permits may be applied for no sooner than six months prior to expiration, but are not valid until July 1.
    - (3) The Community Development Department will oversee the issuing or renewal of tourist rooming house permits. In the event City staff denies a permit, the applicant may appeal the denial decision to the City Plan Commission

- (b) The owner/operator must reside within Door, Kewaunee, or Brown Counties during periods in which the tourist rooming house is rented. This requirement may be waived if there is a valid management contract with a management company located within Door County.
- (c) Designated Tourist Rooming Houses may have an unlit sign no larger than 2 square feet in size
- (d) The property owner shall have and maintain homeowner's liability or business liability insurance for the premises used as a Tourist Rooming House. Written evidence of the liability insurance shall be submitted with the Tourist Rooming House application.
- (e) The number of occupants in a Tourist Rooming House shall not exceed the limits set forth Wisconsin Administrative Code ATCP 72.14.
- (f) A minimum of 2 off-street parking spaces shall be provided.
- (g) No recreational vehicles, campers, tents, or other temporary lodging arrangements shall be permitted on site as a means of providing additional accommodations.
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SECTION 2: Section 20.09(1)(i) of the Municipal Code (Zoning) of the City of Sturgeon Bay is hereby repealed and recreated as follows:

- (i) Tourist Rooming Houses. Subject to the requirements set forth in Section 9.05.

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- (k) Tourist rooming houses. Subject to the requirements set forth in section 9.05.

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Tourist Rooming Houses	A minimum of 2 off-street parking spaces must be provided for a dwelling.
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SECTION 5: The ordinance shall take effect on the day after its publication.

Approved: \_\_\_\_\_  
David J. Ward, Mayor

Attest: \_\_\_\_\_  
Stephanie L. Reinhardt, City Clerk

**RESOLUTION****RESOLUTION TO TEMPORARILY SUSPEND THE REQUIREMENT UNDER SECTION 20.31(1) OF THE MUNICIPAL CODE**

**WHEREAS**, On January 31, 2020 the United States Department of Health and Human Services declared a Public Health Emergency, on March 11, 2020, the World Health Organization declared COVID-19 a pandemic, and on March 12, 2020, the Governor of the State of Wisconsin declared a Health Emergency in the State pursuant to Wisconsin statute section 323.02(16); most recently reasserted on January 19, 2021 by Executive Order 104; and

**WHEREAS**, on March 19, 2020 the City of Sturgeon Bay Common Council approved a resolution declaring an emergency as a demonstration to the public the seriousness of the COVID-19 outbreak and on May 19, 2020 extended that period of emergency for an additional 30 days; and

**WHEREAS**, many businesses, including dining, eating and hospitality establishments continue to suffer the economic effects of the COVID-19 public health pandemic; and

**WHEREAS**, section 20.31(1) of the Municipal Code requires off-street parking and design standards be met based on the defined use(s) of a property; and

**WHEREAS**, allowing restaurants to utilize off-street parking areas for the purposes of providing additional dining space will increase seating capacity while practicing social distancing guidelines; and

**THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Sturgeon Bay; that the City of Sturgeon Bay temporarily suspends the parking requirements under section 20.31(1) for properties containing an existing principal restaurant use provided any parking removed is used for outdoor seating for restaurant patrons.

**BE IT FURTHER RESOLVED**, that this temporary suspension shall expire on November 15, 2021.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Attest: \_\_\_\_\_  
Stephanie Reinhart, City Clerk-Human Resources Dir.

**Resolution  
Of the Common Council of the City of Sturgeon Bay  
Supporting and Endorsing National Estuarine Research Reserve  
Sturgeon Bay and Door County**

**WHEREAS**, in 2019, the National Oceanic and Atmospheric Administration selected the greater Green Bay Ecosystem as the site for a National Estuarine Research Reserve (NERR), and;

**WHEREAS**, a National Estuarine Research Reserve, or NERR, is part of a network of coastal areas dedicated to the study of estuarine systems. Freshwater estuaries occur in the Great Lakes where rivers meet the lake, creating unique habitat for many species of birds, fish, and other animals, and;

**WHEREAS**, there are currently 29 NERR sites located in coastal areas throughout the country and each site is funded through a combination of federal and state monies and provides a “living laboratory” for research, outreach and education. Communities that house NERR sites enjoy the following benefits, and ;

**WHEREAS**, communities that house NERR sites enjoy the following benefits:

- An exemplary visitor center that provides international exposure and is a powerful tourist draw
- Increased research dollars
- Assistance stewarding local aquatic treasures
- Educational resources
- Unique recreational opportunities
- Local economic development

**WHEREAS**, the University of Wisconsin-Green Bay is currently engaged in the site selection process for the Green Bay Ecosystem NERR, and;

**WHEREAS**, Sturgeon Bay and the waters of Door County offer exceptional attributes for NERR including:

- center of some of the highest aquatic biodiversity anywhere in the Great Lakes because of its proximity to both Green Bay and Lake Michigan
- Sturgeon Bay and Door County have demonstrated a passion for healthy ecosystems and the quality of life they provide through the work of nonprofits like the Ridges Sanctuary, the Nature Conservancy, the Door County Environmental Council, the Door County Land Trust, and Crossroads at Big Creek, among others
- Door County is home to 29 State Natural Areas and has tens of thousands of acres of protected land

- Door County has strong connections to institutions of higher education. Research programs developed by UW-Green Bay, UW-Milwaukee, the Smithsonian, and Shedd Aquarium, and others, investigate how to protect habitat for species such as the endangered dwarf lake iris, Hine's emerald dragonfly, and the Pitcher's thistle
- Maritime history runs deep in Door County. Sturgeon Bay is a designated Coast Guard City and supports and is home to sustainable sport and commercial fishing
- Sturgeon Bay and Door County attract two million visitors annually

**NOW, THEREFORE BE IT RESOLVED, that the Common Council of the City of Sturgeon Bay desires that Sturgeon Bay be home to the University of Wisconsin-Green Bay National Estuarine Research Reserve (NERR).**

Attest: \_\_\_\_\_

Stephanie Reinhardt, Clerk-Human Resources Dir.