

Committee of the Whole
September 27, 2021

A meeting of the Committee of the Whole was called to order at 4:08 p.m. by Mayor Ward. Roll call: Ward, Bacon, Statz, Williams, Gustafson, Nault and Wiederanders were present. Reeths was excused. Staff present: City Administrator VanLieshout, Finance Director/City Treasurer Clarizio, City Clerk/Human Resource Director Reinhardt, Community Development Director Olejniczak, Municipal Services Superintendent Barker, City Engineer Shefchik, Fire Chief Dietman, Assistant Fire Chief Montevideo, Police Chief Henry, and Assistant Police Chief Brinkman. Also present: Sturgeon Bay Utilities General Manager Stawicki, members of the public and Deputy Clerk/Treasurer Spittlemeister.

Williams/Nault to adopt agenda.

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: Affirmation of Budget Principles.
5. Consideration of: 2022 Budget.
6. Adjourn.

Carried.

Consideration of: Affirmation of Budget Principles:

City Administrator VanLieshout introduced and listed the budget principles that have been established and in place since 2008. They are as follows:

1. No use of Fund Balance from General Fund for Operating Budget.
2. Return all prior year operating/capital surpluses to the proposed Operating/Capital Budget.
3. No use of debt for operating expenses.
4. Use capital fund balance only for capital assets.
5. Maintain current levels of service.

Bacon/Gustafson to affirm and recommend staff proceed with preparing the 2022 budget using the five established budget principles. Carried.

Consideration of: 2022 Budget:

Mr. VanLieshout gave a power point presentation on the proposed 2022 Budget. Starting with revenue, taxes are the largest source of revenue for the City, followed by Intergovernmental Revenue which includes Shared Revenue and Transportation Aids.

For the proposed 2022 Operating Budget is split into three categories; Personnel, Commodities and Contractual. Personnel expenditures are 68% of the operating expenses, while Commodities are at 5% and Contractual is 27%. Contractual expenditures for the proposed operating budget have increased due in part to increases in property/liability insurance, computer/IT services, and tax collection by the County.

The proposed 2022 Capital Budget was reviewed. A few proposed Capital improvements are Street resurfacing, Grant Avenue extension, Little Lake, Sunset Pavilion and Municipal Services parking lot. Proposed Capital purchases include brush truck and rescue squad for Fire Dept., Police/Fire boat engines, Police squad car, skid steer, dump truck, plow truck, weed harvesting shore conveyor and HVAC for City Hall.

Finance Director/City Treasurer Clarizio summarized options for the tax levy in regards to the proposed 2022 budget and TID districts. Staff members were able to address questions and concerns that were brought forward from Council members.

Bacon/Statz to adjourn. Carried. Meeting adjourned at 5:54 p.m.

Respectfully submitted,

Laurie Spittlemeister
Deputy Clerk/Treasurer