



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, OCTOBER 6, 2020
IMMEDIATELY FOLLOWING JOINT COMMON COUNCIL & CITY PLAN
COMMISSION MEETING WHICH BEGINS AT 6 PM
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
DAVID J. WARD, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Public Comment on agenda items only.
6. Consideration of the following bills: General Fund – \$223,857.32, Capital Fund - \$183,686.25, Cable TV - \$5,245.85, and Solid Waste Enterprise Fund - \$23,791.73 for a grand total of \$436,581.15. [roll call]
7. **CONSENT AGENDA**
 - * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval of 9/15/20 regular Common Council minutes.
 - * b. Place the following minutes on file:
 - (1) Police & Fire Commission – 8/26/20
 - (2) Personnel Committee – 9/2/20
 - (3) Cable Communication System Advisory Council – 9/2/20
 - (4) Community Protection & Services Committee – 9/2/20
 - (5) Finance/Purchasing & Building Committee – 9/8/20
 - (6) Police & Fire Commission – 9/10/20
 - (7) Aesthetic Design & Site Plan Review Board – 9/14/20
 - (8) City Plan Commission – 9/16/20
 - * c. Place the following reports on file:
 - (1) Bank Reconciliation – August 2020
 - (2) Revenue & Expense Report – August 2020
 - * d. Consideration of: Approval of Beverage Operator license.
 - * e. Consideration of: Approval of Street Closure Application from ATC.
 - * f. Personnel Committee recommendation r: Approve changes to Employee Handbook under Hours of Work.

8. Mayoral appointments.
9. Finance/Purchasing & Building Committee recommendation re: Approve the transfer of 3.19 acres, parcel \$281-62-42000101 to Crossroads at Big Creek in the amount of \$1.00.
10. Finance/Purchasing & Building Committee recommendation re: Accept the land donation from ENDF3DK, LLC for the parcel located at 1227 Egg Harbor Road.
11. City Administrator report.
12. Mayor's report
13. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. 19.85 (1)(e)

Consideration of: Sublease – Sturgeon Bay Historical Society/Grain Elevator.

Move to reconvene in open session to take formal action upon preceding subjects of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.

14. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date:

Oct 2, 2020

Time:

12:00pm

By:

VM

NOTE: COUNCIL CHAMBERS WILL BE OPEN TO THE PUBLIC TO OBSERVE AND RENDER PUBLIC COMMENT ON AGENDA ITEMS ONLY. THE MEETING WILL BE LIVESTREAMED AT <https://sbtv.viebit.com/> AND CABLE ACCESS CHANNEL 988.

CITY OF STURGEON BAY
GENERAL PROCEDURES FOR PUBLIC COMMENT AT COMMON COUNCIL MEETINGS

Any citizen requesting to address the Council during the public comment portion of the meeting:

- Must fill out a "Request to Comment" form and turn it in to the City Clerk or Mayor PRIOR to the start of the meeting. Name and address must be filled in. Indicate the agenda item number that you are planning to provide public comment on. Public Comment will be restricted to Agenda Items only.
- Individuals will have a maximum of three (3) minutes to address the Council. A total of 30 minutes will be allotted to Public Comment per meeting, unless the Council body agrees to extend the time. The extensions will be 15 minute additional increments.
- Priority will be given to City residents.
- The speaker shall not engage in personal attacks against the Mayor, Council members, City staff or its representatives and remain courteous and respectful. The Council/Committee requests that all comments and interactions between those present be conducted in a constructive and respectful manner. Anyone acting in a disruptive or disrespectful manner will be asked to leave the meeting by the person presiding at the meeting.
- The Mayor/Chair may ask questions of the speaker for clarification purposes.
- The Mayor/Chair may allow, at his discretion, Council/Committee members or staff to respond to the speaker's comment. However, dialogue will not ensue.
- The Mayor/Chair may refer the matter to a committee or to the City Administrator for further follow up as needed.

IF EVERYONE ABIDES BY THESE GUIDELINES, OUR MEETINGS WILL MOVE ALONG SMOOTHLY AND BUSINESS WILL BE CONDUCTED IN AN EFFICIENT AND TIMELY MANNER. YOUR COOPERATION WILL BE APPRECIATED BY ALL PRESENT AT THE MEETING.

PLEASE NOTE THAT LETTERS WILL NOT BE READ INTO THE RECORD AS PUBLIC COMMENT. ONLY LETTERS RECEIVED FOR A PUBLIC HEARING WILL BE READ INTO THE RECORD.

NOTE: IF TOPICS THAT WILL GENERATE SIGNIFICANT POTENTIAL FOR PUBLIC COMMENT APPEAR ON THE COUNCIL AGENDA, A PUBLIC HEARING WILL TAKE PLACE PRIOR TO THE COUNCIL MEETING.

RESPECTFULLY,
MAYOR DAVID J. WARD

REVISED: 6/2/20

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
19610	RICHARD STUEWER	08/20 HEALTH INS REIM/STUEWER	01-000-000-21530	324.66
R0000985	SULLYS THUMBS UP PRODUCE	09.16.20 FOOD SHARE/SULLYS	01-000-000-21595	367.00
R0001074	RANDALL MANGES	09/20 FOOD SHARE/MANGES	01-000-000-21595	77.00
R0001123	D.C CUSTOM MEATS	09/20 FOOD SHARE/DC MEATS	01-000-000-21595	157.00
R0001123		9.4.20 FOOD SHARE/DC MEATS	01-000-000-21595	139.00
R0001660	TOM HERLACHE	LARGE ITEM TAG REFUND/HERLACHE	01-000-000-48120	25.00
THORP	PAT THORP	09/20 FOOD SHARE/PATS PATCH	01-000-000-21595	271.00
TOTAL LIABILITIES				1,360.66
2019 CAPITAL EQUIP & PROJ				
01761	ASSOCIATED TRUST COMPANY	GO PROM NOTE 8.22.2019	01-000-906-70002	475.00
TOTAL 2019 CAPITAL EQUIP & PROJ				475.00
TOTAL GENERAL FUND				1,835.66
LAW/LEGAL				
BUELOW	BUELOW, VETTER, BUIKEMA,	08/20 GEN LABOR LEGAL MATTERS	01-110-000-57900	88.50
TOTAL				88.50
TOTAL LAW/LEGAL				88.50
CITY CLERK-TREASURER				
R0001662	DOUGLAS DREW	SUBPOENA FEE/ 19-7T2141/D DREW	01-115-000-56350	16.80
R0001663	ABBY HEGNET	SUBPOENA FEE/19TR2141/HEGNET	01-115-000-56350	16.80
R0001664	JUSTIN VOUGHT	SUBPOENA FEE/20FO65/VOUGHT	01-115-000-56350	16.80
R0001665	JACLYN PASZCZAK	SUBPOENA FEE/20FO65/PASZCZAK	01-115-000-56350	16.80
TOTAL				67.20
TOTAL CITY CLERK-TREASURER				67.20
COMPUTER				
04696	DOOR COUNTY TREASURER	2 MDC KEYBOARD REPLACEMENTS	01-125-000-54999	45.98
04696		08/20 IS INTERNET USAGE	01-125-000-54999	100.00
04696		08/20 TECH SUPPORT	01-125-000-54999	2,500.00
04696		08/20 4G INTERNET	01-125-000-54999	375.00
TOTAL				3,020.98
TOTAL COMPUTER				3,020.98
MUNICIPAL SERVICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	08/20 CHAD CELL SVC	01-145-000-58250	25.10
TOTAL				25.10

DATE: 09/29/1920
TIME: 14:16:48
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				

TOTAL MUNICIPAL SERVICES ADMIN. 25.10

PUBLIC WORKS ADMINISTRATION

03133	CELLCOM WISCONSIN RSA 10	08/20 STEVE CELL SVC	01-150-000-58250	32.09
03133		08/20 MIKE B CELL SVC	01-150-000-58250	36.05
03133		08/20 CELL SVC	01-150-000-58250	7.59
22800	WALMART COMMUNITY	OFFICE & FIRST AID SUPPLIES	01-150-000-51950	30.55
TOTAL				106.28
TOTAL PUBLIC WORKS ADMINISTRATION				106.28

CITY HALL

03159	SPECTRUM	08/20 FIRE CABLE SERVICE	01-160-000-58999	138.25
03159		08/20 FIRE CABLE SVC	01-160-000-58999	143.03
04575	DOOR COUNTY HARDWARE	CHAIN JACK/HOOK/DRILL BIT	01-160-000-51850	7.96
04575		LITHIUM BATTERY	01-160-000-51750	12.99
05500	ENERGY CONTROL AND DESIGN INC	TEMP CONTROL CONTRACT	01-160-000-58999	1,618.00
05500		MECHANICAL MAINT CONTRACT	01-160-000-58999	6,780.00
19275	SHERWIN WILLIAMS	5 GAL PAINT	01-160-000-55300	239.90
19880	STURGEON BAY UTILITIES	421 MICHIGAN STREET	01-160-000-56150	4,884.07
19880		421 MICHIGAN STREET	01-160-000-58650	139.01
22800	WALMART COMMUNITY	FRUIT DAY	01-160-000-50550	54.90
23730	WPS	421 MICHIGAN STREET	01-160-000-56600	595.69
VIKING	VIKING ELECTRIC SUPPLY, INC	EMERGENCY LIGHTS	01-160-000-55300	50.00
VIKING		WIRE CUTTER	01-160-000-55300	36.08
VIKING		CORD	01-160-000-55300	9.85
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-160-000-55300	24.75
WARNER		CLEANING SUPPLIES	01-160-000-51850	149.70
WARNER		CLEANING & PAPER SUPPLIES	01-160-000-51850	143.19
TOTAL				15,027.37
TOTAL CITY HALL				15,027.37

INSURANCE

MCCLONE	MCCLONE AGENCY, INC	10/20 WORK COMP	01-165-000-58750	9,491.00
MCCLONE		10/20 GEN LIAB	01-165-000-56400	3,253.00
MCCLONE		10/20 POLICE LIAB	01-165-000-57150	1,350.00
MCCLONE		10/20 PUBLIC OFFICIAL LIAB	01-165-000-57400	1,235.00
MCCLONE		10/20 AUTO LIAB	01-165-000-55200	2,030.00
MCCLONE		10/20 AUTO PHY DAMAGE	01-165-000-55200	2,266.00
TOTAL				19,625.00
TOTAL INSURANCE				19,625.00

GENERAL EXPENDITURES

DATE: 09/29/1920
TIME: 14:16:48
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04696	DOOR COUNTY TREASURER	08/20 CITY HALL PHONE SVC	01-199-000-58200	181.62
04696		08/20 FIRE PHONE SVC	01-199-000-58200	30.16
04696		08/20 DPW PONE SVC	01-199-000-58200	24.77
04696		08/20 POLICE PHONE SVC	01-199-000-58200	91.50
08167	GANNETT WISCONSIN NEWSPAPERS	ORD 1374-0720 PUBLICATION	01-199-000-57450	197.79
US BANK	US BANK EQUIPMENT FINANCE	FIRE RICOH COPIER	01-199-000-55650	159.67
TOTAL				685.51
TOTAL GENERAL EXPENDITURES				685.51
POLICE DEPARTMENT				
15890	PACK AND SHIP PLUS	CRIME LAB EVIDENCE SHIPPING	01-200-000-57250	10.30
22800	WALMART COMMUNITY	HP LAPTOP/SRO JENNERJOHN	01-200-000-55500	679.00
22800		EVIDENCE ROOM SUPPLIES	01-200-000-51950	110.09
22800		CREDIT RETURN	01-200-000-51950	-7.21
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	STAPLES/HEAVY DUTY STAPLER/	01-200-000-51950	83.86
TOTAL				876.04
TOTAL POLICE DEPARTMENT				876.04
POLICE DEPARTMENT/PATROL				
01766	AURORA MEDICAL GROUP	NEW HIRE PHYSICAL/P LOVAS	01-215-000-57100	271.00
03133	CELLCOM WISCONSIN RSA 10	08/20 CRADLEPOINT CAMERA	01-215-000-58999	52.62
04590	HUMANE SOCIETY	4TH QTR ANIMAL CONTROL	01-215-000-55100	3,750.00
04696	DOOR COUNTY TREASURER	08/20 FUEL	01-215-000-51650	3,144.57
06592	FOX VALLEY TECHNICAL COLLEGE	SEXUAL OFFENSES TRAIN/SNOVER	01-215-000-55600	295.00
19880	STURGEON BAY UTILITIES	SUNSET PRK BT LAUNCH	01-215-000-56150	10.65
19880		110 S NEENAH AVE CAMERA	01-215-000-56150	8.89
19880		724 SHORECREST RD CAMERA	01-215-000-56150	8.24
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	SQUAD 10 BATTERY	01-215-000-58600	120.15
CRABB	ANDREW CRABB	MEAL EXPNSES DIVE TRAIN/CRABB	01-215-000-55600	92.83
ENGEBOSE	KYLE ENGEBOSE	BOOT REIMBURSE/ENGEBOSE	01-215-000-52900	100.00
REESEBOD	REESE'S BODY SHOP	SQUAD 20/HOOD REPAIR	01-215-000-58600	814.50
TOTAL				8,668.45
TOTAL POLICE DEPARTMENT/PATROL				8,668.45
POLICE DEPT. / INVESTIGATIONS				
02960	C & W AUTO	TOW SQUAD	01-225-000-57950	75.00
02960		TOW BMW 20-0005820	01-225-000-57950	125.00
ACCURINT	LEXISNEXIS RISK SOLUTIONS	08/20 CONTRACT FEES	01-225-000-57950	105.00
TOTAL				305.00
TOTAL POLICE DEPT. / INVESTIGATIONS				305.00

DATE: 09/29/1920
TIME: 14:16:48
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
FIRE DEPARTMENT				
04575	DOOR COUNTY HARDWARE	FASTENERS	01-250-000-54999	10.47
04575		FUSE WALL/HINGE	01-250-000-54999	29.98
04575		INSPECT SPRAY	01-250-000-54999	15.96
04575		ASSORTED SUPPLIES	01-250-000-54999	14.96
04575		ELECTRONIC CLEANER	01-250-000-54999	9.99
04575		FASTENERS/PAINT PENS	01-250-000-54999	30.66
04575		ELECTRICAL TAPE	01-250-000-54999	5.56
04575		DRILL BIT/FASTENERS/FILTER	01-250-000-54999	14.62
04696	DOOR COUNTY TREASURER	08/20 FUEL CHARGES	01-250-000-51650	1,970.23
06650	GALLS, AN ARAMARK COMPANY	UNIFORM/ALDRICH	01-250-000-52900	18.30
06650		UNIFORM/FLOOR	01-250-000-52900	84.10
14875	NWTC GREEN BAY	TRENCH RESCUE CLASS	01-250-000-55600	8,000.00
16570	PIONEER FIRE COMPANY	UNIFORMS	01-250-000-52900	178.00
17250	QUALITY STATE OIL CO., INC.	TRUCK OIL	01-250-000-53000	55.05
19880	STURGEON BAY UTILITIES	92 E MAPLE STREET	01-250-000-56675	6.22
19880		MARTIN PARK RESTROOM	01-250-000-56675	6.22
19880		421 MICHIGAN STREET	01-250-000-56675	133.25
19880		TRUCK FILL	01-250-000-56675	41.00
19880		MEM FLD WARMING HOUSE	01-250-000-56675	49.73
19880		SALT SHED	01-250-000-56675	6.22
19880		CITY GARAGE	01-250-000-56675	49.73
19880		GARLAND PARK	01-250-000-56675	6.22
19880		SUNSET CONSN CNTR	01-250-000-56675	49.73
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	15.54
19880		OTUMBA PARK	01-250-000-56675	6.22
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	6.22
19880		WEST SIDE FIRE STATION	01-250-000-56675	49.73
19880		WEST SIDE FIRE STATION	01-250-000-56150	184.29
19880		WEST SIDE FIRE STATION	01-250-000-58650	92.35
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	6.22
19880		38 S NEENAH AVE RESTROOM	01-250-000-56675	31.08
19880		WEST SIDE BALLFLD LITES	01-250-000-56675	31.08
19880		N 14TH AVE WARNING SIGN	01-250-000-56150	8.24
19880		FIRE TRAINING SITE	01-250-000-56675	6.22
19880		FIRE TRAINING SITE	01-250-000-56150	8.35
19880		MADISON AVE SPRINKLER	01-250-000-56675	15.54
19880		PENNSYLVANIA ST DOCK	01-250-000-56675	15.54
19880		GREEN BAY RD SIREN	01-250-000-56150	15.78
19880		EAST SIDE DOCK	01-250-000-56675	6.22
19880		COVE RD-CANAL RD	01-250-000-56150	15.05
19880		1 ST AVE MARINA/RESTROOM	01-250-000-56675	49.73
19880		KENTUCKY ST CITY PKG RAMP	01-250-000-56675	6.22
19880		KENTUCKY ST CITY MARINA	01-250-000-56675	49.73
19880		SIGN SHED	01-250-000-56675	6.22
19880		CHERRY BLOSSOM PARK	01-250-000-56675	15.54
19880		CLAY BANKS RD SIREN	01-250-000-56150	16.59
19880		POLE REPLACEMENT	01-250-000-54999	4,712.48
20725	T R COCHART TIRE CENTER	TIRES/CH10	01-250-000-53000	840.00
23730	WPS	656 S OXFORD AVE-WS FIRE	01-250-000-56600	35.98
38290	HI TEC FABRICATION	WELDING EXHAUST BRACKET/E6	01-250-000-53000	45.00
CLEANAIR	CLEAN AIR CONCEPTS	EXHAUST TAIL PIPE/E6	01-250-000-53000	390.35
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	SUSPENSION CHECK/CH10	01-250-000-53000	41.95
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	DEF	01-250-000-53000	10.99
O'REILLY		BLUEDEF	01-250-000-53000	13.99
O'REILLY		DEF	01-250-000-53000	10.99
O'REILLY		AIR CHUCK/PLUG	01-250-000-53000	7.77

DATE: 09/29/1920
TIME: 14:16:48
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
O'REILLY		MINI BULB	01-250-000-53000	5.86
O'REILLY		DEF	01-250-000-53000	21.98
PAULCONW	PAUL CONWAY SHIELDS	STRUCTURE BOOTS	01-250-000-52950	166.50
PREVEA	PREVEA HEALTH WORKMED	EMPLOYEE PHYSICALS/LP& DS	01-250-000-57100	857.00
R0000350	KEYSTONE PSYCHOLOGY LLC	EMPLOYEE EXAMS	01-250-000-57100	225.00
SHERWIN	SHERWIN INDUSTRIES, INC	PAINT SUPPLIES	01-250-000-54999	17.23
SOUKUP	RICHARD SOUKUP	UNIFORM SHOES	01-250-000-52900	68.75
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-250-000-54999	312.36
TOTAL				19,228.08
TOTAL FIRE DEPARTMENT				19,228.08
SOLID WASTE MGMT/SPRING/FALL				
ADVANCED	ADVANCED DISPOSAL	1 FREON UNIT/6.01 TON MSW	01-311-000-58400	429.90
TOTAL				429.90
TOTAL SOLID WASTE MGMT/SPRING/FALL				429.90
COMPOST/SOLID WASTE SITE				
19880	STURGEON BAY UTILITIES	COMPOST SITE	01-320-000-56150	9.11
TOTAL				9.11
TOTAL COMPOST/SOLID WASTE SITE				9.11
STREET SWEEPING				
19880	STURGEON BAY UTILITIES	SWEEPER WATER USAGE/AUG	01-330-000-53050	3.44
19880		SWEEPER WATER USAGE/JULY	01-330-000-53050	7.01
R0000655	TRANSMOTION, LLC	HOSES/FITTINGS SWEEPER REPAIRS	01-330-000-51400	2,173.20
TOTAL				2,183.65
TOTAL STREET SWEEPING				2,183.65
ROADWAYS/STREETS				
04696	DOOR COUNTY TREASURER	HOT MIX	01-400-000-52200	247.72
19860	STURGEON BAY SAND & GRAVEL	QUARRY WASH	01-400-000-52500	46.07
TOTAL				293.79
TOTAL ROADWAYS/STREETS				293.79
SNOW REMOVAL				
11545	MAPLE STREET SIGN CO.	DECALS FOR TRACKLESS	01-410-000-51400	163.76

DATE: 09/29/1920
TIME: 14:16:48
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
SNOW REMOVAL				
SNOW REMOVAL				
13825	MORTON SALT	47.48 TON ROAD SALT	01-410-000-52400	3,383.90
TOTAL SNOW REMOVAL				3,547.66
TOTAL SNOW REMOVAL				3,547.66
STREET SIGNS AND MARKINGS				
04696	DOOR COUNTY TREASURER	SIGN WORK	01-420-000-52550	301.41
TOTAL				301.41
TOTAL STREET SIGNS AND MARKINGS				301.41
CURB/GUTTER/SIDEWALK				
10750	PREMIER CONCRETE INC	BUCKET OF HYDRAULIC PATCH	01-440-000-51200	58.00
TOTAL				58.00
TOTAL CURB/GUTTER/SIDEWALK				58.00
STREET MACHINERY				
01720	ARING EQUIPMENT COMPANY INC	FILTERS	01-450-000-53000	103.27
04545	DOOR COUNTY COOPERATIVE/NAPA	SUPPLIES	01-450-000-53000	47.90
04545		BATTERY	01-450-000-53000	118.69
04545		FLOOR DRY	01-450-000-52150	99.80
04575	DOOR COUNTY HARDWARE	KEY	01-450-000-54999	3.98
04696	DOOR COUNTY TREASURER	08/20 FUEL 557.84 G	01-450-000-51650	1,299.21
04696		08/20 DSL FUEL 486.47 G	01-450-000-51650	1,235.63
06012	FASTENAL COMPANY	WIPES	01-450-000-53000	4.76
13330	MELVILLE RADIATOR AND REPAIR	LOADER A/C REPAIRS	01-450-000-58600	1,339.04
19240	SERVICE MOTOR CO	BACKHOE LOADER PARTS	01-450-000-53000	27.50
19959	SUPERIOR CHEMICAL CORP	PLOW WAX	01-450-000-52150	274.97
19959		LUBE & MOISTURE REMOVER	01-450-000-52150	128.98
19965	SUPERIOR SIGNALS INC	BOOSTER ASSEMBLY	01-450-000-53000	99.00
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	SUPPLIES	01-450-000-53000	42.72
ADVAUTO		SUPPLIES	01-450-000-53000	3.00
ADVAUTO		SUPPLIES	01-450-000-52150	26.20
ADVAUTO		HYD OIL	01-450-000-53000	97.50
ADVAUTO		FILTER/CLAMP/BLUE/CLEANERS	01-450-000-53000	127.69
ADVAUTO		HYD OIL	01-450-000-52150	97.50
ADVAUTO		DEX COOL	01-450-000-53000	34.18
EH WULF	E.H. WOLF & SONS, INC.	100 G OF 15W 40 OIL	01-450-000-53000	1,014.00
JANDU	JANDU PETROLEUM	FUEL	01-450-000-51650	12.50
JANDU		FUEL	01-450-000-51650	13.55
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	SUPPLIES	01-450-000-53000	17.08
QUALITY	QUALITY TRUCK CARE CENTER INC	WINDOW MOTOR	01-450-000-53000	153.48
TOTAL				6,422.13
TOTAL STREET MACHINERY				6,422.13

DATE: 09/29/1920
TIME: 14:16:48
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
CITY GARAGE				
06012	FASTENAL COMPANY	BATTERIES	01-460-000-54999	9.89
06012		BATTERIES	01-460-000-54999	15.83
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	8.24
19880		CITY GARAGE	01-460-000-56150	783.24
19880		CITY GARAGE	01-460-000-58650	86.18
APPLIED	APPLIED INDUSTRIALTECH INC	DRILL BITS	01-460-000-52700	274.67
APPLIED		SHIPPING	01-460-000-52700	33.68
VIKING	VIKING ELECTRIC SUPPLY, INC	LED LAMPS 2 @ 146.51	01-460-000-54999	293.02
TOTAL				1,504.75
TOTAL CITY GARAGE				1,504.75
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE SIGN	01-499-000-58000	8.90
19880		1536 EGG HRBR RD TRFFC LITE	01-499-000-58000	23.83
19880		1025 N 14TH/EGG HRBR RD TRFFC	01-499-000-58000	27.89
19880		MADISON AVE TRAFFIC LITES	01-499-000-58000	133.86
19880		342 ORNAMENTAL LIGHTS	01-499-000-58000	4,870.25
19880		587 OVERHEAD LIGHTS	01-499-000-58000	7,030.99
19880		S LANSING & W WALNUT SIGN	01-499-000-58000	8.41
19880		EAST SIDE DOCK	01-499-000-58000	26.59
19880		OLD HWY RD SIGN	01-499-000-58000	8.24
TOTAL				12,138.96
TOTAL HIGHWAYS - GENERAL				12,138.96
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	08/20 MIKE B CELL SVC	01-500-000-58250	36.04
03133		08/20 CELL SVC	01-500-000-58250	7.60
03133		08/20 CELL SVC	01-500-000-58250	25.10
23200	WDOR	08/20 ADVERTISING	01-500-000-57450	108.00
CASE COM	CASE COMMUNICATIONS	RADIO ADVERTISING	01-500-000-57450	248.75
TOTAL				425.49
TOTAL PARK & RECREATION ADMIN				425.49
PARKS AND PLAYGROUNDS				
03025	CAPTAIN COMMODOES INC	PORT A POTTI RENTAL 3 @ 90	01-510-000-58999	270.00
04545	DOOR COUNTY COOPERATIVE/NAPA	ALARM	01-510-000-53000	75.98
04545		MIRROR	01-510-000-53000	96.41
04545		MIRROR	01-510-000-53000	22.58
04545		ALUM BRIGHT	01-510-000-53000	58.89
04545		BRAKES	01-510-000-53000	635.61
04545		ROTO DRILLER	01-510-000-51350	15.99
04575	DOOR COUNTY HARDWARE	DISTILLED WATER	01-510-000-52100	4.78
04575		CORNER BRACE/CAULK	01-510-000-52100	13.17
04575		CORNER BRACE	01-510-000-52550	5.98

DATE: 09/29/1920
TIME: 14:16:48
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 8

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
04575		DRILL BIT	01-510-000-52700	10.77
04575		INSERT	01-510-000-56250	2.99
04575		INSPECT SPRAY	01-510-000-54999	9.98
04575		FLAPPER ADJUST A FLUSH	01-510-000-51850	7.99
04575		ENTRY LOCK	01-510-000-51850	44.99
04575		BRUSHES/STAIN	01-510-000-52100	15.97
04575		STAIN	01-510-000-52100	36.99
04575		FASTENERS	01-510-000-58600	0.23
04575		FASTENERS	01-510-000-58600	0.38
04696	DOOR COUNTY TREASURER	08/20 FUEL 804.65 G	01-510-000-51650	1,874.03
04696		08/20 DSL FUEL 76.74 G	01-510-000-51650	194.92
04966	EAGLE MECHANICAL INC	BACKFLOW VALVE SERVICE	01-510-000-58999	744.00
04966		BACKFLOW SERVICE	01-510-000-58999	518.00
12100	LAMPERT YARDS INC	TRIM NAIL-SOFFIT	01-510-000-51800	15.99
12100		SOFFIT	01-510-000-51800	193.69
13049	MAY'S SPORT CENTER	REPAIRS TO 2018 GATOR	01-510-000-58600	6,070.61
13365	MEISSNER LANDSCAPE INC	6 ROSES @ 49 EA	01-510-000-51750	294.00
13365		7 WIEGELA @ 55 EA	01-510-000-51750	385.00
13365		CREDIT	01-510-000-51750	-172.47
19880	STURGEON BAY UTILITIES	MARTIN PARK PAVILLION	01-510-000-56150	64.23
19880		MARTIN PARK RESTROOM	01-510-000-58650	63.12
19880		MEM FLD WARMING HOUSE	01-510-000-56150	79.50
19880		MEM FLD WARMING HOUSE	01-510-000-58650	589.94
19880		GARLAND PARK	01-510-000-56150	9.45
19880		GARLAND PARK	01-510-000-58650	74.46
19880		SUNSET CONSN CNTR	01-510-000-56150	15.92
19880		SUNSET CONSN CNTR	01-510-000-58650	52.16
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	83.24
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	80.98
19880		OTUMBA PARK	01-510-000-56150	56.22
19880		OTUMBA PARK	01-510-000-58650	58.58
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	242.04
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	27.59
19880		JAYCEE BALLFLD STAND	01-510-000-56500	8.24
19880		421 MICHIGAN ST FLAG LIGHT	01-510-000-56150	28.43
19880		MEM FLD PKG LOT	01-510-000-56150	8.24
19880		WEST SIDE BALLFLD LITES	01-510-000-58650	25.26
19880		MEM FLD COMPLEX	01-510-000-56150	329.77
19880		OTUMBA PK WALKWAY	01-510-000-56150	12.08
19880		FLORIDA ST/SUNSET PRK	01-510-000-56150	14.71
19880		SIGN SHED	01-510-000-56150	14.94
19880		SIGN SHED	01-510-000-58650	26.08
19880		CHERRY BLOSSOM PARK	01-510-000-56150	29.44
19880		CHERRY BLOSSOM PARK	01-510-000-58650	238.25
20725	T R COCHART TIRE CENTER	TIRES/MOUNT/DISMOUNT/DISPOSAL	01-510-000-53000	555.04
20725		TIRES/TUBE/DISPOSAL	01-510-000-53000	201.00
20900	TRUGREEN LIMITED PARTNERSHIP	FIELD SPRAYING	01-510-000-58999	119.72
20900		FIELD SPRAYING	01-510-000-58999	171.81
20900		FIELD SPRAYING	01-510-000-58999	139.67
20900		FIELD SPRAYING	01-510-000-58999	73.15
20900		FIELD SPRAYING	01-510-000-58999	90.89
20900		FIELD SPRAYING	01-510-000-58999	90.89
20900		FEILD SPRAYING	01-510-000-58999	90.89
20900		FIELD SPRAYING	01-510-000-58999	96.43
23730	WPS	335 S 14TH AVE-MEM FLD	01-510-000-56600	35.04
SALZ	SALZSIEDER LANDSCAPE & NURSERY	ROYAL STAR MAGNOLIA	01-510-000-51750	195.00

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-510-000-51850	212.54
TOTAL				15,752.39
TOTAL PARKS AND PLAYGROUNDS				15,752.39
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	TANK SPRAYER	01-550-000-52100	32.99
19880	STURGEON BAY UTILITIES	36 S NEENAH AVE PKG LOT LITES	01-550-000-56150	181.75
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	30.54
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	19.27
19880		38 S NEENAH AVE RESTROOM	01-550-000-56150	230.84
19880		38 S NEENAH AVE RESTROOM	01-550-000-58650	531.27
23730	WPS	36 S NEENAH AVE RESTROOM	01-550-000-56600	25.66
VIKING	VIKING ELECTRIC SUPPLY, INC	FLOOD LIGHT	01-550-000-54999	265.57
TOTAL				1,317.89
TOTAL MUNICIPAL DOCKS				1,317.89
WATER WEED MANAGEMENT				
04575	DOOR COUNTY HARDWARE	WRENCH SET	01-560-000-51400	54.99
04575		PAINT SUPPLIES	01-560-000-51400	60.55
04575		CLEATS	01-560-000-51400	21.98
04575		ASSORTED PAINT SUPPLIES	01-560-000-51400	131.49
04575		QT PAINT	01-560-000-51400	9.99
08225	HERLACHE SMALL ENGINE	FUEL PUMP	01-560-000-51400	22.94
08225		FUEL LINE	01-560-000-51400	20.00
08225		SPARK PLUGS	01-560-000-51400	16.00
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	TRANS FILTER	01-560-000-51400	7.69
ADVAUTO		NUE TOOL	01-560-000-51400	112.82
TOTAL				458.45
TOTAL WATER WEED MANAGEMENT				458.45
WATERFRONT PARKS & WALKWAYS				
04575	DOOR COUNTY HARDWARE	SUPPLIES	01-570-000-52650	7.18
19880	STURGEON BAY UTILITIES	MADISON AVE DC MUSEUM WALKWAY	01-570-000-56150	9.12
19880		MADISON AVE DC MUSEUM PKGLOT	01-570-000-56150	98.00
19880		JUNIPER ST WALKWAY LITES	01-570-000-56150	58.71
19880		JUNIPER ST PARKING LOT	01-570-000-56150	36.98
19880		PENNSYLVANIA ST DOCK	01-570-000-58650	24.27
19880		48 KENTUCKY ST WTRFRONT	01-570-000-56150	205.37
19880		1 ST AVE MARINA/RESTROOM	01-570-000-56150	550.24
19880		1 ST AVE MARINA/RESTROOM	01-570-000-58650	108.10
19880		KENTUCKY ST CITY PKG RAMP	01-570-000-56150	175.80
19880		KENTUCKY ST CITY MARINA	01-570-000-58650	78.29
TOTAL				1,352.06

DATE: 09/29/1920
TIME: 14:16:48
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL WATERFRONT PARKS & WALKWAYS				1,352.06
EMPLOYEE BENEFITS				
CORAGGIO	CORAGGIO, LLC	3RD QTR WELLNESS PROGRAM	01-600-000-50550	2,250.00
EBC CORP	EMPLOYEE BENEFITS CORPORATION	09/20 HRA/PEB/COBRA	01-600-000-50510	242.50
TOTAL				2,492.50
TOTAL EMPLOYEE BENEFITS				2,492.50
COMMUNITY & ECONOMIC DEVLPMT				
19730	STURGEON BAY VISITOR CENTER-	4TH QTR SUPPORT	01-900-000-57800	9,539.72
TOTAL				9,539.72
TOTAL COMMUNITY & ECONOMIC DEVLPMT				9,539.72
TOTAL GENERAL FUND				127,787.03
CAPITAL FUND				
CITY HALL				
EXPENSE				
13360	MENARDS-GREEN BAY EAST	DOOR/911 HOUSE	10-160-000-59999	179.00
13360		LUMBER/911 HOUSE	10-160-000-59999	154.90
TOTAL EXPENSE				333.90
TOTAL CITY HALL				333.90
GENERAL EXPENDITURES				
14826	NORTHEAST ASPHALT, INC.	PROJ 2002B SBU PORTION	10-199-000-51525	3,010.00
TOTAL				3,010.00
TOTAL GENERAL EXPENDITURES				3,010.00
PATROL				
PATROL				
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	2020 FORD EXPLORER INTERCEPTOR	10-215-000-59035	33,508.50
TOTAL PATROL				33,508.50
TOTAL PATROL				33,508.50
FIRE DEPARTMENT				
EXPENSE				

DATE: 09/29/1920
TIME: 14:16:48
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
EXPENSE				
EXPENSE				
PAULCONW	PAUL CONWAY SHIELDS	TURN OUT GEAR	10-250-000-59050	8,857.50
TOTAL EXPENSE				8,857.50
TOTAL FIRE DEPARTMENT				8,857.50
STORM SEWERS				
EXPENSE				
FARRELL	FARRELL EQUIPMENT & SUPPLY INC	100 SAND BAGS	10-300-000-59115	49.00
TOTAL EXPENSE				49.00
TOTAL STORM SEWERS				49.00
ROADWAYS/STREETS				
ANNUAL RESURFACING & BASE REP.				
14826	NORTHEAST ASPHALT, INC.	PROJ 2002B CITY PORTION	10-400-110-59095	132,615.85
TOTAL ANNUAL RESURFACING & BASE REP.				132,615.85
TOTAL ROADWAYS/STREETS				132,615.85
PARKS AND PLAYGROUNDS				
PARKS AND PLAYGROUNDS				
06580	FOTH AND VAN DYKE	PRE CONSTRUCTION ACTIVITIES	10-510-000-59025	217.50
06580		PROJECT MANGEMENT	10-510-000-59025	1,567.50
06580		GRANT ADMIN	10-510-000-59025	72.50
TOTAL PARKS AND PLAYGROUNDS				1,857.50
TOTAL PARKS AND PLAYGROUNDS				1,857.50
WATERFRONT PARKS & WALKWAYS				
02130	BAUDHUIN INC	CONSTRUCT ADMIN/INSPECT/SUNSET	10-570-000-59075	409.00
02130		PROF SVC THRU 8.31.20/OTUMBA	10-570-000-59075	521.50
02130		PROF SVC THRU 8.31.20/RAILROAD	10-570-000-59075	2,523.50
TOTAL				3,454.00
TOTAL WATERFRONT PARKS & WALKWAYS				3,454.00
TOTAL CAPITAL FUND				183,686.25
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
03159	SPECTRUM	08/20 CB MUSIC SERVICE	21-000-000-58999	40.01
MANN	MANN COMMUNICATIONS, LLC	10.06.20 CONTRACT	21-000-000-55015	5,205.84
TOTAL CABLE TV / GENERAL				5,245.85

DATE: 09/29/1920
TIME: 14:16:48
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 12

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
TOTAL CABLE TV / GENERAL				5,245.85
TOTAL CABLE TV				5,245.85
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04575	DOOR COUNTY HARDWARE	FASTENERS	60-000-000-53000	5.78
04603	HALRON LUBRICANTS INC	USED OIL PICK UP FEE	60-000-000-52050	71.25
04696	DOOR COUNTY TREASURER	08/20 DSL FUEL 811.71 G	60-000-000-51650	2,061.75
20725	T R COCHART TIRE CENTER	TIRE CHANGE/DISPOSAL	60-000-000-52850	67.00
20725		TIRE CHANGES	60-000-000-52850	240.00
ADVANCED	ADVANCED DISPOSAL	254.81 TN GARBAGE	60-000-000-58300	16,297.66
ADVANCED		88.45 TON RECYCLE	60-000-000-58350	1,305.52
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	BULK HYD HOSE/HYD OIL/ABSORBNT	60-000-000-53000	2,067.76
ADVAUTO		HYD OIL	60-000-000-53000	195.00
ADVAUTO		HYD OIL	60-000-000-52050	97.50
ADVAUTO		MOBIL DELVAC ATF	60-000-000-52050	399.90
BRIDGEPO	BRIDGEPORT MANUFACTURING, INC	COLD WEATHER LIMIT SWITCHES	60-000-000-53000	635.12
BRIDGEPO		LIMIT SWITCH ROD	60-000-000-53000	78.54
BRIDGEPO		SHIPPING	60-000-000-53000	20.31
JX ENT	JX ENTERPRISES, INC.	RADIATOR HOSE	60-000-000-53000	119.47
JX ENT		HOSES	60-000-000-53000	54.24
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	ANTIFREEZE	60-000-000-52050	65.94
O'REILLY		UTILITY KNIFE	60-000-000-52050	8.99
TOTAL SOLID WASTE ENTERPRISE FUND				23,791.73
TOTAL SOLID WASTE ENTERPRISE FUND				23,791.73
TOTAL SOLID WASTE ENTERPRISE				23,791.73
TOTAL ALL FUNDS				340,510.86

MANUAL CHECKS

WISCONSIN DEPT OF WORKFORCE 09/10/20 Check # 87577 08/20 Unemployment 01-600-000-50370	\$115.20
AT&T MOBILITY 09/10/20 Check # 87578 08/20 Cellphone Statement Charges 01-215-000-58250	\$1,411.28
SB LIFE IS GOOD 09/10/20 Check # 87579 Per Development Agreement for 58 N 3 rd Ave 01-200-000-55650	\$25,000.00
US BANK EQUIPMENT BANK 09/10/20 Check # 87580 Contract Charges 01-200-000-55650	\$237.85
US BANK EQUIPMENT BANK 09/16/20 Check # 87631 Contract Charges-Fire 01-199-000-55650	\$ 48.50
SUN LIFE FINANCIAL 09/18/20 Check # 87632 10/20 Short/Long Term Disability 01-000-000-41300	\$1,855.25
SUPERIOR VISION INSURANCE 09/18/20 Check # 87633 10/20 Vision Insurance 01-000-000-21540	\$834.29
NORTH SHORE BANK 09/18/20 Check # 87634 Larry Jennerjohn Post Retirement HRA Enrollment 01-000-000-21530	\$12,338.78

SOUTHERN DOOR SCHOOL DISTRICT	\$ 415.34
09/21/20	
Check # 87635	
07/20 & 08/20 Mobile Home Tax Payment	
01-000-000-41300	
STURGEON BAY SCHOOL DISTRICT	\$3,696.80
09/21/20	
Check # 87636	
08/20 Mobile Home Tax Payment	
01-000-000-41300	
PITNEY BOWES	\$117.00
09/24/20	
Check # 87637	
Postage Meter Quarterly Rental	
01-199-000-57250	
SB LIFE IS GOOD	\$50,000.00
09/24/20	
Check # 87638	
Public Restroom Partial Payment	
01-200-000-55650	
TOTAL MANUAL CHECKS	\$ 96,070.29

DATE: 09/29/1920
TIME: 14:16:48
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 13

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
----------	------	------------------	-----------	------------

SUMMARY OF FUNDS:

GENERAL FUND

~~127,287.03~~

223,857.32

CAPITAL FUND

183,686.25

CABLE TV

5,245.85

SOLID WASTE ENTERPRISE

23,791.73

TOTAL --- ALL FUNDS

~~340,510.86~~

436,581.15

Helen Bacon 9-29-2020
Jan Wile 9/29/2020

COMMON COUNCIL
September 15, 2020

A meeting of the Common Council was called to order at 7:00 pm by Mayor Ward. The Pledge of Allegiance was recited. Roll call: Bacon, Hayes, Gustafson, Nault, Wiederanders and Reeths were present. Ald. Gustafson, Nault, Reeths and Mayor Ward appeared in person. Ald. Bacon, Hayes and Wiederanders appeared virtually via Zoom. Ald. Williams was excused.

Bacon/Hayes to adopt agenda. Carried.

No one spoke during public comment.

Bacon/Wiederanders to approve following bills: General Fund - \$1,028,525.71, Capital Fund - \$47,903.74, TID #2 - \$1,213,691.25, TID #3 - \$83,906.25, TID #4 - \$69,823.47, and Solid Waste Enterprise Fund - \$518.22 for a grand total of \$2,444,368.64. Roll call: All voted aye. Carried.

Gustafson/Nault to approve consent agenda:

- a. Approval of 9/1/20
- b. Place the following minutes on file:
 - (1) Community Protection & Services Committee – 8/6/20
 - (2) Aesthetic Design & Site Plan Review Board – 8/24/20
 - (3) Zoning Board of Appeals – 8/25/20
 - (4) Finance/Purchasing & Building Committee – 8/25/20
 - (5) Parking & Traffic Committee – 8/31/20
- c. Place the following reports on file:
 - (1) Inspection Department Report – August 2020
 - (2) Police Department Report – August 2020

Carried.

There were no mayoral appointments.

Reeths/Gustafson to adopt the Joint Resolution naming October 2, 2020 Manufacturer's Day in Sturgeon Bay and Door County. Carried.

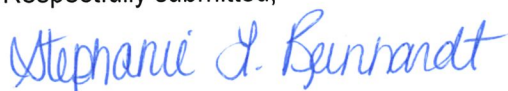
City Administrator VanLieshout summary the 2021 Budget process and reviewed the budget calendar. No action was taken.

The City Administrator gave his report.

The Mayor gave his report.

Nault/Gustafson to adjourn. Carried. The meeting adjourned at 7:29 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/HR Director

POLICE AND FIRE COMMISSION
August 26, 2020

A meeting of the Police and Fire Commission was called to order at 1:00 p.m. by Commission President Dave Poulton in the Closed Session Room at the Sturgeon Bay Municipal Building. **Roll Call:** Commissioner Poulton, Commissioner VanDyke, Commissioner Herdina, Commissioner Hurley and Commissioner Spritka were present. Also present from City Hall was Chief Porter, Capt. Brinkman and Lt. Henry.

Moved by Commissioner VanDyke, seconded by Commissioner Hurley to adopt the following agenda:

- 1. Call to Order
- 2. Roll Call
- 3. Adoption of Agenda
- 4. Approval of Minutes from August 20, 2020
- 5. Convene in Closed Session in accordance with the following exemption:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)

Consideration of: Interviews for Police Officer eligibility list.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration.

- 6. Reconvene in open session.
- 7. Establish an eligibility list for Police Officer position.
- 8. Set next meeting date.
- 9. Adjourn.

All ayes. Carried.

Approval of Minutes:

Moved by Commissioner Spritka, seconded by Commissioner Herdina to approve the minutes from the August 20, 2020 meeting. All ayes. Carried.

Convene in Closed Session:

Moved by Commissioner VanDyke, seconded by Commissioner Herdina to convene in closed session. All ayes. Carried.

Roll Call: Dave Poulton, Sandy Hurley, Barb Herdina, Michael VanDyke and Wayne Spritka were present.

Reconvene in Open Session:

Moved by Commissioner VanDyke, seconded by Commissioner Herdina to reconvene in open session and take formal action. All ayes. Carried.

Roll Call: Dave Poulton, Sandy Hurley, Barb Herdina, Michael VanDyke and Wayne Spritka were present.

Establish an Eligibility List for Police Officer

Moved by Commissioner Hurley, seconded by Commissioner Spritka to create an eligibility list for police officer positions. The list, in alphabetical order, consists of Michael Bertrand, Scott Dadam, Benjamin Gorr and Peter Lovas. This list shall be good for six months. Four ayes. One Opposed. Carried.

Next Meeting

Thursday, September 10, 2020 at 2:00 p.m.

Adjourn: *Moved by Commissioner Spritka, seconded by Commissioner Poulton to adjourn. All ayes. Carried. Time of 4:35 p.m.*

Respectfully submitted,

A handwritten signature in cursive script that reads "Sarah Spude-Olson".

Sarah Spude-Olson
SBPD Office Manager

PERSONNEL COMMITTEE
September 2, 2020

A meeting of the Personnel Committee was called to order by Chair Williams at 3:03 p.m. in the Council Chamber. Roll call: Members Williams, Bacon and Gustafson were present.

Bacon/Gustafson to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Employee Handbook Change – Hours of Work.
4. Consideration of: School Resource Officer (SRO) Agreement.t
5. Update re: Wage & Compensation Study Status.
6. Convene in closed session in accordance with the following exemption:
Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. 19.85 (1)(c)
Consideration of: City Administrator Performance Evaluation.
Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session.
7. Adjourn.

Carried.

A change to the Employee Handbook under Hours of Work was presented. Since work schedules for employees vary throughout the organization and are at managements discretion it seems that hours worked on Sunday should be used toward the cumulative hours for the week. With the current language in the Handbook, that is not the case. The proposed changes would allow for this along with changing the pay period to a 14 day period. Bacon/Gustafson to recommend to the Common Council to change the Employee Handbook under Hours of Work: Work schedules for employees vary throughout the organization and are at management's discretion. The normal work week shall be forty (40) hours. The pay period begins on Sunday and ~~ends on Saturday~~ is a fourteen (14) day pay period. Hours worked on Sunday may be used as cumulative hours for the week. Sunday work hours will be paid at time and one-half for regular full-time employees. Overtime must be authorized by the Department Head. Carried.

Gustafson/Bacon to approve the SRO Agreement as presented. It was noted that the School Resource Officer (SRO) is an approved position that was internally filled and a Memo of Understanding lays out the position details. Carried.

City Administrator VanLieshout updated the Committee on the Wage & Compensation Study status. VanLieshout summarized the history of the Study noting that comments from Department Heads were gathered and sent to Public Administration Associates for study. As a result, a new range for the Assistant Fire Chief was created to replace that of the original study presented. Discussion took place regarding conducting performance evaluation of those positions in the Study and directed supervisors to recommend any wage adjustments they saw fit with justification due to market and equity for retention purposes. It was noted that the Personnel Committee would meet again in early October to finalize.

After the Chair announced the statutory basis, Gustafson/Bacon to convene in closed session in accordance with the following exemption: Considering employment, promotion, compensation or

performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. 19.85 (1)(c) Consideration of: City Administrator Performance Evaluation. Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session. All voted aye. Carried.

The meeting went into closed session at 3:31 pm and adjourned at 4:44 pm.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/HR Director

CABLE COMMUNICATION SYSTEM ADVISORY COUNCIL

September 2, 2020

The Cable Communication System Advisory Council was called to order at 5:00 p.m. by Chairperson Williams in the Council Chambers, City Hall. Roll call: Ald. Williams, Ald. Gustafson, Mr. Goodwin, Ms. Ireland and Ms. Weber were present. Also present: Jason Mann of Mann Communications.

Moved by Ald. Gustafson, seconded by Mr. Goodwin to adopt the following agenda:

1. Roll call
2. Adoption of agenda
3. Consideration of: 2021 Cable TV budget
4. Adjourn.

Carried.

2020 Cable TV Budget

Jason Mann reviewed the budget as presented. The only change noted was a small increase over the 2020 budget, which is for computer software. Mann Communication does not plan to purchase any new equipment, and are waiting on high definition installation. Broadcast production remains as is; additional funding in the future may be accessed if Zoom meetings continue.

Moved by Ms. Weber, seconded by Ms. Ireland to approve the 2021 Cable TV budget as presented. All ayes. Carried.

Moved by Mr. Goodwin, seconded by Ald. Gustafson to adjourn. Carried. The meeting adjourned at 5:09p.m.

Respectfully submitted,



Sarah Spude-Olson
SBPD Office Manager

COMMUNITY PROTECTION & SERVICES COMMITTEE**September 2, 2020**

A meeting of the Community Protection & Services Committee was called to order at 5:13 p.m. by Chairperson Williams in the Council Chambers, City Hall. **Roll Call:** Members Ald. Williams, Ald. Reeths and Ald. Wiederanders were present. Also present from City Departments were Mr. VanLieshout, Capt. Brinkman, Ald. Gustafson and Jason Mann.

Moved by Ald. Reeths, seconded by Ald. Wiederanders to adopt the following agenda:

1. Roll Call
2. Adoption of Agenda
3. Approval of Minutes from August 6, 2020
4. Public Comment on Agenda Items
5. Consideration of: 2021 Cable TV Budget
6. Consideration of: Taxicab and Shuttle Service Ordinance
7. Consideration of: Changes to the following ordinances: Chapter 7 – Traffic Code, Chapter 8 – Streets and Sidewalks, Chapter 9 – Licenses and Permits, Chapter 10 – Orderly Conduct and Chapter 11 – Public Nuisances
8. Adjourn

All Ayes. Carried.

Approval of Meeting Minutes

Moved by Ald. Reeths, seconded by Ald. Wiederanders to approve the August 6, 2020 minutes. All Ayes. Carried.

Public Comment

None.

2021 Cable TV Budget

Jason Mann reviewed the budget as presented. A small increase for computer software was noted, but that was about all for changes. At this time there is no plan to purchase any new equipment. Broadcast production remains as is; additional funding in the future may be accessed if Zoom meetings continue.

Moved by Ald. Wiederanders, seconded by Ald. Reeths, to recommend the Common Council approve the 2021 Cable TV budget as presented. All ayes. Carried.

Taxicab and Shuttle Service Ordinance Updates

Updates have been made on the current taxicab and shuttle ordinance. The Police Department will continue with extensive background checks into individuals applying for licenses.

No action. Moving forward as is.

Ordinance Changes

Ordinance updates were made and presented. It was recommended to have Attorney Kalney place the changes into ordinance form to be read in at Council.

Moved by Ald. Reeths, seconded by Ald. Wiederanders, to recommend the Common Council approve the proposed changes to ordinances: Chapter 7 – Traffic Code, Chapter 8 – Streets and Sidewalks, Chapter 9 – Licenses and Permits, Chapter 10 – Orderly Conduct and Chapter 11 – Public Nuisances. All ayes. Carried.

Moved by Ald. Reeths, seconded by Ald. Wiederanders, to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 5:35 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sarah Spude-Olson".

Sarah Spude-Olson
Police Department Office Manager

FINANCE/PURCHASING & BUILDING COMMITTEE
September 8, 2020

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Wiederanders and Williams were present. Ald. Wiederanders and Ald. Williams appeared virtually via Zoom. Also present: Door County Economic Development Corporation Executive Director Steve Jenkins, DCEDC Operations Administrator Janet Proctor, DCEDC Director of Communications & Workforce Development Kelsey Fox, City Administrator VanLieshout, City Treasurer/Finance Director Clarizio Community Development Director Olejniczak and Deputy Clerk/Treasurer Spittlemeister.

A motion was made by Alderperson Williams, seconded by Alderperson Wiederanders to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Request from Door County Economic Development for 2021 Funding.
5. Consideration of: RFP for City Attorney.
6. Review bills.
7. Adjourn.

Carried.

No one spoke during public comment on agenda items and other issues related to finance & purchasing.

Consideration of: Request from Door County Economic Development for 2021 Funding.

DCEDC Director of Communications & Workforce Kelsey Fox started a power point presentation highlighting the Youth Apprenticeship Program, which placed 60 youth in Door County businesses. The program is projecting to mentor 90 youth by the end of 2020.

Mr. VanLieshout entered the meeting at 4:11 pm..

Door County Economic Development Corporation Executive Director Steve Jenkins touched on the adaptability taken by DCEDC and businesses in Sturgeon Bay and Door County at the start of and during COVID19 lockdown. Mr. Jenkins, with the help of Janet Proctor, Operations Administrator introduced the focus areas for 2021. They include Existing Business Initiative, Entrepreneurial Development, Affordable & Attainable Housing, Talent Development, Economic Development Infrastructure, Revolving Loan Funds, Maritime Sector Growth and Communications, Collaboration, Connections. The Door County Economic Development Corporation is once again requesting \$30,000 from the City during the 2021 budget year.

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to direct staff to add funding for Door County Economic Development Corporation in the amount of \$30,000 into the 2021 budget. Carried.

Consideration of: RFP for City Attorney.

The City of Sturgeon Bay's Personnel Committee went through a RFP for City Attorney in 2018. At the time, an analysis was done to see if position should be a staff position or contracted by a firm. Alderperson Bacon suggested sending out a RFP in order to save on funds. Mr. VanLieshout replied that the City does not want to accept a RFP based on cost alone. There are many things to consider when choosing an attorney, such as resources, depth of firm, and experience. Alderpersons concurred that now may not be the best time to send out a RFP, given where the City is with the Westside Waterfront.

Moved by Alderperson Williams, seconded by Alderperson Bacon to defer topic of RFP for City Attorney and discuss at Committee of the Whole budget meeting to determine which committee RFP should oversee and the process it would undertake. Carried.

Review bills

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to adjourn. Carried. The meeting adjourned at 5:04 pm.

Respectfully submitted,



Laurie Spittlemeister
Deputy Clerk/Treasurer

POLICE AND FIRE COMMISSION

September 10, 2020

A meeting of the Police and Fire Commission was called to order at 2:00 p.m. by Commission President Dave Poulton in the Community Room at the Sturgeon Bay Municipal Building. **Roll Call:** Commissioner Poulton, Commissioner VanDyke, Commissioner Hurley, Commissioner Herdina and Commissioner Spritka were present. Also present from City Hall was Chief Porter and Josh VanLieshout.

Moved by Commissioner VanDyke, seconded by Commissioner Spritka to adopt the following agenda:

1. Call to Order
2. Roll Call
3. Adoption of Agenda
4. Approval of Minutes from August 26, 2020
5. Convene in closed session in accordance with the following exemption:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)

- a. Consideration of: Process to fill Police Chief position

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration.

6. Reconvene in open session
7. Set next meeting date
8. Adjourn

All ayes. Carried.

Approval of Minutes:

Moved by Commissioner Hurley, seconded by Commissioner Herdina to approve the minutes from August 26, 2020 meeting. All ayes. Carried.

Convene in Closed Session:

Moved by Commissioner VanDyke, seconded by Commissioner Spritka to convene in closed session in accordance with the following exemption:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)

Consideration of: Process to fill Police Chief Position

All ayes. Motion carried. Roll Call: Dave Poulton, Sandy Hurley, Wayne Spritka, Mike VanDyke and Barbara Herdina were present.

Reconvene in Open Session:

Moved by Commissioner VanDyke, seconded by Commissioner Herdina to reconvene in open session. All ayes. Motion carried. Roll Call: Dave Poulton, Sandy Hurley, Wayne Spritka, Mike VanDyke and Barbara Herdina were present.

Next Meeting: Friday, September 18, 2020 in the Conference Room at the ADRC building located at 916 N. 14th Avenue starting at 8:00am.

Adjourn: *Moved by Commissioner Hurley, seconded by Commissioner Herdina to adjourn. All ayes. Motion carried. Time of 2:38 p.m.*

Respectfully submitted,



Sarah Spude-Olson
SBPD Office Manager

AESTHETIC DESIGN AND SITE PLAN REVIEW BOARD
Monday, September 14, 2020

The Aesthetic Design and Site Plan Review Board meeting was called to order at 6:00 p.m. by Chairperson Mark Lake in the Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members Dave Augustson, Cindy Weber, Mark Lake, Dennis Statz, Jon Burk, and Mark Struck were present. Excused: Member Cheryl Frank. Also present were City Administrator Josh VanLieshout, Community Development Director Marty Olejniczak, Planner/Zoning Administrator Christopher Sullivan-Robinson, and Community Development Secretary Cheryl Nault.

Adoption of Agenda: Moved by Mr. Burk, seconded by Mr. Struck to adopt the following agenda by moving item #4 to item #6:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from August 24, 2020.
4. Consideration of: South Yard construction plans for Fincantieri Bay Shipbuilding, located at 605 N. 3rd Avenue.
5. Consideration of: New construction for Peninsula Title, located at 512 S. Lansing Avenue.
6. Consideration of: Second floor addition for Marcus Trana, located at 43 S. 2nd Avenue.
7. Chairman approvals.
8. Adjourn.

All ayes. Carried.

Approval of minutes from August 24, 2020: Moved by Ms. Weber, seconded by Mr. Burk to approve the minutes from August 24, 2020, with removal of a repeated sentence on the bottom of page 1. All ayes. Carried.

Consideration of: New construction for Peninsula Title, located at 512 S. Lansing Avenue: Portside Builders representative Paul Shefchik presented plans for the new Peninsula Title building. The owners of the property are John and Julie May. There will be a 4 – 5 inch stone exterior, with brown wood LP Smartsiding siding. The siding has a stonebase paint that gives it its' hardness, along with a 30-year warranty against any fading or deterioration. There will be a pitched roof in the center, along with flatter roofs with a pitch on both ends, which is a standing seam metal roofing in a dark grayish color. As far as the site, it will be less impervious than its existing condition. The existing parking lot will be used, but some grades will be changed and some re-blacktopping will be done. Landscaped islands will be added in the parking area to add more green space. There is an approximate 15-foot tall pole light located in the parking lot that they would agree to facing the lights face downward, if necessary. In front of the doorways there is an overhang roof where recessed can lights could be added that would shine down onto the entranceways and sidewalks, if requested. An easement was given to Marchants, the property next door, for use of the parking area behind their building.

Mr. Struck wondered if it was necessary to have such a high pole light in the parking lot. Most of their business is conducted during the day.

Ms. Weber pointed out that the light covered the whole big parking area.

Mr. Shefchik stated that they were hoping not to install another light.

Mr. Sullivan-Robinson stated lighting requirements are listed in the aesthetic guidelines. They need to be night sky friendly, efficient LED, and full cut-offs.

Mr. Shefchik stated that the parking lot lighting could be switched out to LED if requested by the Board.

Mr. Burk mentioned that their business is only a daytime operation. He wondered why they should have to change the lighting.

Ms. Weber complimented the design of the building, as well as the landscaping.

Mr. Shefchik stated that there will be employee parking on the lower level in the southwest corner. There is a 12-foot grade difference from the high to the low. Water will drain into the existing culvert. The existing entrances into the property will remain and no new ones will be added.

Mr. Sullivan-Robinson stated there are no landscape requirements since they are not increasing the parking area.

Mr. Shefchik stated that plant beds will be installed around the whole building. A sign will be placed in a landscaped island on the north side of property. They will come back to the Board for signage approval.

A short discussion was held. Moved by Ms. Weber, seconded by Mr. Burk to issue a certificate of appropriateness as presented. All ayes. Carried.

Consideration of: Second floor addition for Marcus Trana, located at 43 S. 2nd Avenue: Marcus Trana, owner of the property at 43 S. 2nd Avenue, stated that this has been a project in the making for a long time. He will be adding a second floor and white double-hung windows to his existing garage. The roof will be reused. The purpose of the second floor is for a recording studio, art gallery, and storage. He will keep the first floor car garage for parking. The existing metal siding will be replaced with a green, vertical vinyl siding to closely match the color of the house. He hopes this will be adding another property to the Arts District. He also provided letters of recommendation from the neighbors.

The Board decided that the final color of the siding should be approved by the Chair.

Mr. Trana mentioned that a future project is to remove the lap siding on the house, which contains asbestos, and to expose the original siding.

Mr. Sullivan-Robinson stated that Mr. Trana is working with the building inspector on handicap accessibility.

Mr. Trana said he is not changing any landscaping. He intends to use the yard to play concerts for family and friends. There will be no changes to the back door. The existing garage doors will remain. Nothing will be done to the footprint of the building.

Mr. Statz encouraged Mr. Trana to match the siding on the garage with what the future house will look like once the existing siding is removed. Mr. Trana responded that it will be years from now before that will be done. It is a cost issue, but he will look into the lap vinyl siding for the garage.

The Board also agreed that any future lighting should be facing downward, and should be approved by Mr. Sullivan-Robinson and the Chair, as well as any revisions, including signage.

Mr. Trana added that in regard to noise, he will be insulating from the outside so the noise will be controlled.

The Board discussed the request. Moved by Mr. Struck, seconded by Mr. Statz to issue a certificate of appropriateness as presented, subject to using a horizontal lap siding, with a sample of siding color to be approved before work is done. Carried, with Mr. Struck, Mr. Augustson, Mr. Lake, Mr. Burk, and Mr. Statz voting aye. Ms. Weber voted no. She didn't care whether or not Mr. Trana used horizontal or vertical siding.

Mr. Lake stated that before the Board gets to the next item, there was request for public comment.

Hans Christian, 330 N. 3rd Avenue, stated that he has a recording studio 330 for personal and professional use. He said he is deeply concerned about Fincantieri with the recent approval of variances given by the

Zoning Board of Appeals and has decided to go to Circuit Court with it. There is an appeal period that is in effect right now until September 28th, so they have due process, 30 days, to exercise their rights. He brought up the aesthetic design guidelines, as he was concerned with building 433, since the 110-foot height would severely diminish public views. He suggested to move the building southward about 50 feet, so it would be lined up with the current building 422. The building could also be rotated 90 degrees to be made parallel with building 422. The problem with the current plans is the increased traffic for steel deliveries and other heavy machinery. He wondered if it could be required that the steel be delivered by barge. That would benefit the whole neighborhood. The building design is to be aesthetically pleasing. The Schmelzer building is located right next to the 59-foot high 420 building. Their property values will be severely affected. In regard to lighting, there have been numerous complaints, mostly from people across the water, about excessive lighting, but Fincantieri has not addressed the problem. Light pollution should be addressed.

Ms. Weber asked Mr. Christian what exactly he is appealing.

Mr. Christian responded that he is appealing the decision of the Zoning Board of Appeals granting of the two variances, height variance and setback variance.

Mr. Sullivan-Robinson explained that the ZBA approved the height and setbacks, with the condition that they provide a public improvement plan within 6 months for their parking areas and landscaping along 3rd Avenue, the appearance and use of the existing Red Oak Winery and train depot buildings, as well as other temporary steel buildings in that corridor.

Consideration of: South Yard construction plans for Fincantieri Bay Shipbuilding, located at 605 N. 3rd Avenue: Ryan Hoernke, representing Fincantieri Bay Shipbuilding, and lives at 908 Quincy Street, gave a description of their sister shipyard contract for the Navy's future frigates, which is primarily what has driven this project called the South Yard expansion and improvement. The 60,000 square-foot addition to the 420 building, which is the building at the former 1st Avenue and Jefferson Street, will expand and continue along the edge of the current building as approved by the ZBA. A 5-foot setback from the property line will continue west toward the water. Along the property line, behind the addition, they envision the fence to continue to the water line. The roof heights are lower than the existing building. The design will be the same, as well as colors, scheme, fake windows, and overall appearance. There is landscaping along the south property line and it is envisioned that landscaping will continue along the property line to the west. This building is currently used for modular steel construction, steel cutting, and some of the work for the existing contracts that their sister shipyard has. A portion of the building will be used for cold steel storage warehouse and the north side of the building will house the blast and prime equipment. This building overall will become the steel processing center for the program.

Mr. Hoernke then discussed the 433 building. This is a new building that will be located in the middle of the South Yard parallel to Berth Two. There is an existing building there used for some of the modular painting that will be removed, along with a quonset hut. It will be about 410 feet long, 210 feet wide, and approximately 110 feet high, with a peaked roof in the middle. It would have large megadoors on both the west water side and east landward side for units moving in and out of the building. There would be crane rails that extend past the entrance for maneuvering, flipping units, and loading onto transporters if needed. The general appearance will be the same, with a gray color scheme and black windows, with a membrane roof peaked in the middle. This building will be used for the three dimensional phase of construction of the military programs. There will be multiple workstations in each bay. The entire site from 311 to the south will be paved. Everything to the west of the former 1st Avenue will be paved. The variance that was approved stated that the buildings can be located within 3 feet of the location as presented, with a condition that within 6 months a beautification and improvement plan for 3rd Avenue is to be submitted.

Mr. Hoernke added that 422 building is 54 feet tall. The 311 building is approximately 84 feet tall and the gantry crane is 176 feet tall.

Mr. Olejniczak stated that he and Mr. Sullivan-Robinson met with Ross Schmelzer, the immediate property owner to the south. He had concerns regarding the 420 building.

Mr. Sullivan-Robinson explained Mr. Schmelzer's concerns. The first concern was drainage and flooding. Currently, the downspouts leading off of the existing building lead into a drainage easement between Bay Ship and Mr. Schmelzer's property. A lot of the roof water from the Bay Ship building contributes to a flooding issue in his parking area. The second concern is that there is an existing landscape line that goes between the south side of the building and his property. He wants to make sure that continues to the water, and what they use for vegetation does not shed leaves in the fall. Thirdly, the noise, dust, fumes, etc. needs to be considered. The exhaust needs to be filtered and noise regarding the construction of the building should be insulated and soundproofed. Lastly, his and his tenants view of the waterfront will be lost and wants the building aesthetically pleasing.

Mr. Olejniczak added that the primeline will be closer on a concrete surface and Mr. Schmelzer thought there might be some type of vibration that might occur that could impact his building during manufacturing.

Mr. Hoernke stated that the steel storage area will be the area to the right of the two truck doors in the back. Everything behind the existing building to the right is just for steel storage. To the left of the doors will be rollers that will feed to the east moving plates down the blast and prime and come out the east end of the addition short of where the existing building is. The blast and prime is the north side of the building. The north side of the existing building is the processing center. In terms of noise, one buffer is the wall. Then there is the steel storage area and another wall, then the blast and prime. The building has insulated panel walls.

Peter Glassen, representing Fincantieri Bay Shipbuilding, stated that the drainage currently goes into a pipe that flows out to the bay from the existing roof. Everything on the north side will be channeled out away from the Schmelzer property. This is the first they have heard of Mr. Schmelzer having drainage issues.

Mr. Olejniczak stated that Mr. Schmelzer indicated that some of the drainage is because of the wall being tall. If the rain is coming from the south, it is not rain on the roof draining into the gutters, it is rain hitting the building and coming down. Mr. Olejniczak thought that with the bay water being so high, the drain could be full. Graef may have some suggestions on how to move that water away from the existing pipe. The DNR will ask for some best management practices for the quality. They will also need an air quality permit from the DNR.

Mr. Olejniczak recommended that if the Board chooses to take action that it is done with two different motions, one for each building.

Ms. Weber didn't see a problem with building 433 if it is meeting all the DNR and regulatory requirements. It is such an internal building. Aesthetically, she didn't think it will affect much outside.

Mr. Lake didn't think that there was any difference between 54 feet and 110 feet tall regarding blocking the view.

Mr. Statz asked that Fincantieri do as much as they can for the noise.

Mr. Olejniczak stated the cold steel storage itself is a buffer. The noisy part of the building is a fair distance away from the Schmelzer property.

Mr. Olejniczak added that this is not recommended to Council for approval. Also, the decision of the Board can be appealed to the Council.

Mr. Hoernke added that there will be no extra signage added and from a safety standpoint lights will be added for the door entries, along with cut-off light fixtures downward facing along the building.

Mr. Glassen stated there will be dark-sky lights installed for vessels. They will replace the lights that shine across the bay with downlights. It is still a project they are working on.

Discussion continued. Moved by Ms. Weber, seconded by Mr. Burk to issue a certificate of appropriateness as presented for building 433. All ayes. Carried.

Mr. Sullivan-Robinson wanted the Board to keep in mind that the 420 building will likely be shortened in some way on the water side since it is encroaching a setback into the navigable water. It could be shortened by 15-20 feet.

Mr. Glassen added that every time it rains and the storm sewer backs up, they have the same problem as Mr. Schmelzer. That is a very low area.

Mr. Olejniczak stated that piping the water directly into the bay seems reasonable as long as there is some kind of insurance that will work and the water won't back up.

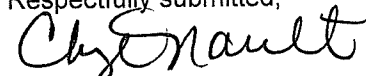
Ms. Weber agreed with Mr. Schmelzer's concerns, but the DNR and other regulatory bodies are doing their due diligence to make sure those issues are addressed.

After further discussion, it was moved by Ms. Weber, seconded by Mr. Burk to issue a certificate of appropriateness as presented for building 420. Ms. Weber, along with Mr. Burk's second, amended the motion to include subject to all lighting is to be downward facing and that the vegetation planted along the south side of the building be preferably evergreen arborvitae type plants, and any changes are to be approved by the Chair. All ayes. Carried.

Mr. Hoernke added that this project will be continuing employment and not necessarily additional jobs. There is estimated 100,000 production hours, with up to 400,000 production hours. They would like to have building 420 completed by the end of March, 2021 and building 433 completed by the end of July, 2021.

Adjourn: Moved by Mr. Struck, seconded by Mr. Augustson to adjourn. All ayes. Carried. The meeting adjourned at 7:51 p.m.

Respectfully submitted,



Cheryl Nault
Community Development Secretary

CITY PLAN COMMISSION
Wednesday, September 16, 2020

A meeting of the City Plan Commission was called to order at 6:00 p.m. by Chairperson David Ward in the Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members Mark Holey, Kirsten Reeths, David Ward, Jeff Norland, and Debbie Kiedrowski were present. Excused: Members Dennis Statz and David Hayes. Also present were Alderperson Dan Williams, City Administrator Josh VanLieshout, Community Development Director Marty Olejniczak, Planner/Zoning Administrator Chris Sullivan-Robinson, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Norland, seconded by Mr. Statz to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from August 19, 2020.
4. Public comment on non-agenda Plan Commission related items.
5. Consideration of: Comprehensive Plan Update.
6. Consideration of: Mixed Commercial-Residential (C-5) code text amendments and interpretation.
7. Adjourn.

All ayes. Carried.

Approval of minutes from August 19, 2020: Moved by Ms. Reeths, seconded by Ms. Kiedrowski to approve the minutes from August 19, 2020. All ayes. Carried.

Public comment on non-agenda Plan Commission related items: No one spoke during public comment.

Consideration of: Comprehensive Plan Update: Mayor Ward reminded Commission members that the next step is a joint meeting with the City Council on October 6th. A required public hearing will take place. At that meeting the Plan Commission votes to recommend or not recommend to adopt the Comprehensive Plan to the Council. If recommended, the Council will then decide if they will accept the recommendation.

Mr. Olejniczak stated that the Commission has the opportunity to make more changes to the Plan before the public hearing. A few changes have been made since the last meeting with comments from the Commissioners, along with comments from the Mayor and staff. Some minor editing was done, as well as pictures being switched, changed, and added.

Mr. Olejniczak did a quick review of the Future Land Use Plan and highlighted some areas for consideration. The City does not have a lot of control on the highway corridors outside of town because of no extraterritorial zoning. The areas close to the City are shown as unsewered commercial. But, the rest of the areas along the highway outside of the City are shown as future agricultural even though much of the land is already developed with commercial uses. He questioned whether those portions of the corridor should be changed to unsewered commercial. He was comfortable showing all as agricultural, even though it is unlikely that an existing commercial use suddenly will become an agricultural use.

Mr. Olejniczak then discussed the land on the West Side at the edge of the City limits where it is shown as agricultural. If the City would expand in that direction, that would be the next property to develop. This is a 20-year plan and wondered if it this area should show as a more developed use.

Next, Mr. Olejniczak pointed out the County Highway U corridor, south of the Highway 42-57. It is shown as a planned neighborhood, which is a new designation. In the past plan, the land was proposed for lower density residential. But, the City had development proposals for higher density uses recently. The planned neighborhood classification recommends 6 – 8 dwelling units per residential acre. Since there was neighborhood opposition to apartments in this region in the past, Mr. Olejniczak wanted the Commission to be aware of new land use designation.

Mayor Ward asked if it is planned for Industrial Park expansion. Mr. Olejniczak responded that it is shown in the plan as going east and west, and would pick up a portion of land on Division Road, north of the waste transfer station. It would also include more of the Anderson Farm going to Lansing Avenue.

Mr. Norland stated that the 40 acres on the south side of Neenah Avenue where the Ahnapee Trail goes through would be ideal for recreational. It would make a great campground.

Mr. Olejniczak pointed out that the West Side School redevelopment project is off the table. There may be another proposal in the future. The land use plan shows this area as downtown mixed-use. It is currently zoned residential.

In response to a question from Ms. Reeths, Mr. Olejniczak described how the land use plan envisions swapping land to square off Cherry Blossom Park.

Mr. Olejniczak continued to highlight the future land use designations of certain areas. The frontage along Duluth Avenue is shown as neighborhood mixed-use.

The large field next to Target is designated as planned neighborhood. The current plan shows it as either residential or commercial.

On the northern part of Egg Harbor Road, the frontage is shown as commercial. The back side of the north frontage is still shown as agricultural. It is immediately adjacent to the City. He questioned whether such land should be shown as commercial or planned residential as opposed to agriculture.

Mr. Olejniczak also commented on the undeveloped parcel next to Tall Pines Estates. It is shown as planned neighborhood, but it may be better to show as higher density residential in recognition of the apartments that are now there.

It was announced that members should let Mr. Olejniczak know if there are any changes they would like to see, either before or at the public hearing.

Mayor Ward mentioned that at one of the Door County Economic Development meetings, it was talked about possibly joining Bay-Lake Regional Planning Commission. He wondered if there was anything that Bay-Lake could do as far as implementation.

Ms. Reeths asked if there were any thoughts on Sunset School. Mr. Olejniczak responded that it is zoned multi-family residential. The draft land-use plan shows it as higher density residential, likely envisioning some type of apartments. The shape of the lot makes it hard to divide into smaller lots. Maybe reuse of the school building itself could be done.

No action was taken.

Consideration of: Mixed Commercial-Residential (C-5) code text amendments and interpretation: Mr. Olejniczak stated that before the pandemic struck, the City had an application to convert a building on Jefferson Street zoned C-5 into mostly residential, but still have a small portion as an art gallery. It was hard to figure out how to fit that proposal into the permitted uses. When mixing uses on a single parcel, the C-5 district seemed to follow the C-2 (downtown commercial) standards, where you are allowed to have residential up to 50% of the floor area on that parcel. In the C-5 district, it can be up to 100% residential. Ultimately, the staff approved the proposed use. The City Attorney thought it would be best to amend the code and make it clear.

Commission members were asked the following:

Does the Commission support staff's interpretation that a mixed-use building is permitted in the C-5 district regardless of whether the residential component is 50% or more of the total floor area?

Do you want to authorize staff to prepare a zoning code amendment relating to mixed-use buildings and home occupations in C-5?

Commission members agreed with staff's interpretation and to amend the code and bring back to a future meeting.

Adjourn: Moved by Mr. Norland, seconded by Mr. Holey to adjourn. All ayes. Carried. Meeting adjourned at 6:51 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Cheryl Nault". The signature is written in a cursive, flowing style.

Cheryl Nault
Community Development Secretary

AUGUST 2020 BANK RECONCILIATION**CHECKING ACCOUNTS****INVESTMENT ACCOUNTS**

GENERAL FUND		SNAP		GENERAL/CAPITAL FUND	
NICOLET		NICOLET		INVESTMENTS	
PRIOR G/L BALANCE	3,945,545.00		9,071.46		1,247,740.18
REVENUE	3,666,492.90		232.00		1,093.87
DISBURSEMENTS	2,656,092.38		45.30		1,815.31
AMOUNT IN TRANSIT	9,829.82		0.00		0.00
ADJUSTMENTS	9,707.06		0.00		0.00
ENDING BALANCE	4,955,822.76		9,258.16		1,247,018.74

BANK BALANCE	4,988,986.70		9,258.16		1,247,018.74
LESS OUTS, CHECKS	33,163.94		0.00		0.00
	4,955,822.76		9,258.16		1,247,018.74

SAVINGS ACCOUNTS

GENERAL FUND		GENERAL FUND		WDF		CAPITAL - BUILDING DEBT		CAPITAL PROJECTS		TIF #3 DEBT		TIF #3 CONSTRUCTION	
STATE - #2		NICOLET BANK - MMBI		STATE - #4		STATE - #9		STATE #13		STATE - #08		STATE - #14	
PRIOR G/L BALANCE	3,785,367.02		20,132.54		10,246.57		6,319.86		118,389.60		906,154.43		23,079.12
REVENUE	127,072.40		0.17		1.15		0.71		13.30		14,196.46		2.42
DISBURSEMENTS	765,998.48		0.00		0.00		0.00		0.00		0.00		5,956.90
AMOUNT IN TRANSIT	0.00		0.00		0.00		0.00		0.00		0.00		0.00
ADJUSTMENTS	0.00		0.00		0.00		0.00		0.00		0.00		0.00
ENDING BALANCE	3,146,440.94		20,132.71		10,247.72		6,320.57		118,402.90		920,350.89		17,124.64
BANK BALANCE	3,146,440.94		20,132.71		10,247.72		6,320.57		118,402.90		920,350.89		17,124.64

TIF #1 DEBT		TIF #2		TIF #2 DEBT 98A&B		TIF #2 AMENDED AREA		TIF #2 AMENDED AREA		TIF #4 DEBT SVC		TIF #4 CONSTRUCTION	
STATE - #11		STATE - #3		STATE - #10		CONST. - STATE - #06		CAP. INT. - STATE - #7		STATE - #12		STATE - #01	
PRIOR G/L BALANCE	943,519.31		15,488.94		3,189,750.26		56,662.48		12,033.38		38,510.85		869,227.73
REVENUE	266,482.03		1.74		919,219.24		6.37		284,285.56		88,669.71		2,467.89
DISBURSEMENTS	808,636.53		0.00		0.00		0.00		0.00		2,145.58		116,745.23
AMOUNT IN TRANSIT	0.00		0.00		0.00		0.00		0.00		0.00		0.00
ADJUSTMENTS	0.00		0.00		0.00		0.00		0.00		0.00		0.00
ENDING BALANCE	401,364.81		15,490.68		4,108,969.50		56,668.85		296,318.94		125,034.98		754,950.39
BANK BALANCE	401,364.81		15,490.68		4,108,969.50		56,668.85		296,318.94		125,034.98		754,950.39

9/17/2020

7c2.

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
FOR 8 PERIODS ENDING AUGUST 31, 2020

DEPARTMENT DESCRIPTION	AUGUST		%	FISCAL		%
	BUDGET	ACTUAL		YEAR-TO-DATE BUDGET	ANNUAL BUDGET	
REVENUES	12,387,430.00	2,062,637.69	(83.3)	12,387,430.00	12,387,430.00	(29.7)
GENERAL FUND	12,387,430.00	2,062,637.69	(83.3)	12,387,430.00	12,387,430.00	(29.7)
TOTAL REVENUES	12,387,430.00	2,062,637.69	(83.3)	12,387,430.00	12,387,430.00	(29.7)
EXPENSES	1,453,455.00	1,365.39	99.9	1,453,455.00	1,453,455.00	58.1
GENERAL FUND	1,453,455.00	1,365.39	99.9	1,453,455.00	1,453,455.00	58.1
MAYOR	12,885.00	915.02	92.8	12,885.00	12,885.00	42.8
CITY COUNCIL	62,160.00	5,282.90	91.5	62,160.00	62,160.00	34.3
LAW/LEGAL	86,000.00	3,325.25	96.1	86,000.00	86,000.00	61.3
CITY CLERK-TREASURER	473,290.00	32,544.94	93.1	473,290.00	473,290.00	42.6
ADMINISTRATION	188,675.00	11,012.90	94.1	188,675.00	188,675.00	51.9
COMPUTER	111,750.00	2,571.77	97.6	111,750.00	111,750.00	47.2
CITY ASSESSOR	107,480.00	25,873.36	75.9	107,480.00	107,480.00	(134.1)
BOARD OF REVIEW	1,520.00	0.00	100.0	1,520.00	1,520.00	100.0
BUILDING/ZONING CODE ENFORCER	101,565.00	9,118.80	91.0	101,565.00	101,565.00	52.8
MUNICIPAL SERVICES ADMIN.	242,170.00	17,964.13	92.5	242,170.00	242,170.00	41.7
PUBLIC WORKS ADMINISTRATION	243,230.00	16,700.44	93.1	243,230.00	243,230.00	42.7
ELECTIONS DEPARTMENT	27,505.00	837.78	96.9	27,505.00	27,505.00	44.6
CITY HALL	153,670.00	14,814.64	90.3	153,670.00	153,670.00	50.4
INSURANCE	261,705.00	19,625.00	92.5	261,705.00	261,705.00	21.2
GENERAL EXPENDITURES	840,050.00	252.66	99.9	840,050.00	840,050.00	95.3
POLICE DEPARTMENT	508,815.00	34,545.08	93.2	508,815.00	508,815.00	46.4
PATROL BOAT	15,315.00	1,627.68	89.3	15,315.00	15,315.00	46.7
PARKING ENFORCEMENT	0.00	0.00	0.0	0.00	0.00	0.0
POLICE DEPARTMENT/PATROL	2,198,620.00	158,545.15	92.7	2,198,620.00	2,198,620.00	44.8
POLICE DEPT. / INVESTIGATIONS	311,405.00	20,472.76	93.4	311,405.00	311,405.00	40.5
FIRE DEPARTMENT	2,097,945.00	157,361.10	92.4	2,097,945.00	2,097,945.00	38.8
STORM SEWERS	33,600.00	5,850.08	82.5	33,600.00	33,600.00	15.1
SOLID WASTE MGMT/SPRING/FALL	53,820.00	984.26	98.1	53,820.00	53,820.00	75.6
COMPOST/SOLID WASTE SITE	52,110.00	(17,275.43)	133.1	52,110.00	52,110.00	100.0
STREET SWEEPING	36,350.00	4,458.95	87.7	36,350.00	36,350.00	30.9
WEED ABATEMENT	4,005.00	0.00	100.0	4,005.00	4,005.00	92.8
ROADWAYS/STREETS	191,515.00	18,479.42	90.3	191,515.00	191,515.00	10.5
SNOW REMOVAL	223,500.00	7,983.06	96.4	223,500.00	223,500.00	49.6
STREET SIGNS AND MARKINGS	64,850.00	3,498.90	94.6	64,850.00	64,850.00	69.3
CURB/GUTTER/SIDEWALK	19,950.00	1,134.99	94.3	19,950.00	19,950.00	86.3
STREET MACHINERY	199,640.00	10,412.15	94.7	199,640.00	199,640.00	50.3
CITY GARAGE	58,935.00	1,883.70	96.8	58,935.00	58,935.00	51.5
CELEBRATION & ENTERTAINMENT	55,780.00	10,240.16	81.6	55,780.00	55,780.00	37.7
HIGHWAYS - GENERAL	506,805.00	32,280.68	93.6	506,805.00	506,805.00	44.9
PARK & RECREATION ADMIN	108,375.00	4,692.45	95.6	108,375.00	108,375.00	59.8
PARKS AND PLAYGROUNDS	509,615.00	60,703.52	88.0	509,615.00	509,615.00	42.1
BALLFIELDS	28,715.00	455.21	98.4	28,715.00	28,715.00	89.1

7c2.

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
FOR 8 PERIODS ENDING AUGUST 31, 2020

DEPARTMENT DESCRIPTION	AUGUST		%	FISCAL		ANNUAL	FISCAL		%
	BUDGET	ACTUAL		YEAR-TO-DATE	BUDGET		YEAR-TO-DATE	ACTUAL	
EXPENSES									
ICE RINKS	12,130.00	0.00	100.0	12,130.00	12,130.00	66.84	99.4		
BEACHES	3,825.00	92.87	97.5	3,825.00	3,825.00	1,517.72	60.3		
MUNICIPAL DOCKS	47,270.00	6,947.11	85.3	47,270.00	47,270.00	22,440.24	52.5		
WATER WEED MANAGEMENT	87,240.00	9,223.44	89.4	87,240.00	87,240.00	36,388.53	58.2		
WATERFRONT PARKS & WALKWAYS	71,380.00	10,375.82	85.4	71,380.00	71,380.00	49,091.75	31.2		
EMPLOYEE BENEFITS	43,450.00	1,128.73	97.4	43,450.00	43,450.00	16,885.67	61.1		
PUBLIC FACILITIES	83,375.00	12,657.67	84.8	83,375.00	83,375.00	61,829.92	25.8		
BOARDS AND COMMISSIONS	970.00	161.50	83.3	970.00	970.00	215.35	77.7		
COMMUNITY & ECONOMIC DEVLPMT	391,015.00	22,816.89	94.1	391,015.00	391,015.00	245,062.77	37.3		
TOTAL EXPENSES	12,387,430.00	743,942.88	93.9	12,387,430.00	12,387,430.00	6,579,348.76	46.8		
TOTAL FUND REVENUES	12,387,430.00	2,062,637.69	(83.3)	12,387,430.00	12,387,430.00	8,708,249.87	(29.7)		
TOTAL FUND EXPENSES	12,387,430.00	743,942.88	93.9	12,387,430.00	12,387,430.00	6,579,348.76	46.8		
SURPLUS (DEFICIT)	0.00	1,318,694.81	100.0	0.00	0.00	2,128,901.11	100.0		

DATE: 09/17/2020
TIME: 09:24:26
ID: GL480000.WCW

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL FUND
FOR 8 PERIODS ENDING AUGUST 31, 2020

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
REVENUES	5,335,615.00	506,773.09	(90.5)	5,335,615.00	5,335,615.00	1,246,573.49	(76.6)
PATROL							
TOTAL REVENUES	5,335,615.00	506,773.09	(90.5)	5,335,615.00	5,335,615.00	1,246,573.49	(76.6)
EXPENSES							
CITY CLERK-TREASURER	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.00	0.0
COMPUTER	26,300.00	0.00	100.0	26,300.00	26,300.00	9,845.99	62.5
CITY ASSESSOR	10,000.00	0.00	100.0	10,000.00	10,000.00	0.00	100.0
MUNICIPAL SERVICES ADMIN.	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ELECTIONS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
CITY HALL	719,497.00	2,747.90	99.6	719,497.00	719,497.00	84,898.93	88.2
GENERAL EXPENDITURES	15,000.00	360,368.50	(2302.4)	15,000.00	15,000.00	393,227.59	(2521.5)
POLICE DEPARTMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
PATROL BOAT	1,033.33	0.00	100.0	8,266.64	12,400.00	12,306.51	0.7
PATROL	133,640.00	0.00	100.0	133,640.00	133,640.00	40,895.43	69.3
POLICE DEPT. / INVESTIGATIONS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
FIRE DEPARTMENT	102,775.00	0.00	100.0	102,775.00	102,775.00	84,316.83	17.9
STORM SEWERS	135,000.00	2,644.29	98.0	135,000.00	135,000.00	104,526.39	22.5
SOLID WASTE MGMT/REFUSE/RECYC	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ROADWAYS/STREETS	2,168,503.00	1,094,882.10	49.5	2,168,503.00	2,168,503.00	1,400,817.84	35.4
SNOW REMOVAL	145,000.00	0.00	100.0	145,000.00	145,000.00	144,274.00	0.5
CURB/GUTTER/SIDEWALK	200,000.00	72,478.64	63.7	200,000.00	200,000.00	282,872.79	(41.4)
CITY GARAGE	0.00	0.00	0.0	0.00	0.00	0.00	0.0
PARKS AND PLAYGROUNDS	1,161,000.00	3,569.82	99.6	1,161,000.00	1,161,000.00	32,881.23	97.1
BALLFIELDS	310,500.00	4,900.00	98.4	310,500.00	310,500.00	16,323.40	94.7
ICE RINKS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
BEACHES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
MUNICIPAL DOCKS	18,000.00	0.00	100.0	18,000.00	18,000.00	0.00	100.0
WATER WEED MANAGEMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
WATERFRONT PARKS & WALKWAYS	105,000.00	4,872.59	95.3	105,000.00	105,000.00	14,609.71	86.0
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.00	0.0
PUBLIC FACILITIES	31,500.00	0.00	100.0	31,500.00	31,500.00	0.00	100.0
COMMUNITY & ECONOMIC DEVLPMNT	26,000.00	7,720.00	70.3	26,000.00	26,000.00	49,703.85	(91.1)
TOTAL EXPENSES	5,308,748.33	1,554,183.84	70.7	5,315,981.64	5,320,115.00	2,671,500.49	49.7
TOTAL FUND REVENUES	5,335,615.00	506,773.09	(90.5)	5,335,615.00	5,335,615.00	1,246,573.49	(76.6)
TOTAL FUND EXPENSES	5,308,748.33	1,554,183.84	70.7	5,315,981.64	5,320,115.00	2,671,500.49	49.7
SURPLUS (DEFICIT)	26,866.67	(1,047,410.75)	(3998.5)	19,633.36	15,500.00	(1,424,927.00)	(9293.0)

DATE: 09/17/2020
 TIME: 09:24:26
 ID: GL480000.MOW

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CABLE TV
 FOR 8 PERIODS ENDING AUGUST 31, 2020

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
CABLE TV / GENERAL	153,000.00	33,852.81	(77.8)	153,000.00	153,000.00	121,889.00	(20.3)
TOTAL REVENUES	153,000.00	33,852.81	(77.8)	153,000.00	153,000.00	121,889.00	(20.3)
EXPENSES							
CABLE TV / GENERAL	109,725.00	6,861.06	93.7	109,725.00	109,725.00	51,669.70	52.9
TOTAL EXPENSES	109,725.00	6,861.06	93.7	109,725.00	109,725.00	51,669.70	52.9
TOTAL FUND REVENUES	153,000.00	33,852.81	(77.8)	153,000.00	153,000.00	121,889.00	(20.3)
TOTAL FUND EXPENSES	109,725.00	6,861.06	93.7	109,725.00	109,725.00	51,669.70	52.9
SURPLUS (DEFICIT)	43,275.00	26,991.75	(37.6)	43,275.00	43,275.00	70,219.30	62.2

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TOURISM FUND
FOR 8 PERIODS ENDING AUGUST 31, 2020

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

DATE: 09/17/2020
TIME: 09:24:26
ID: GL480000.WOW

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #2 DISTRICT
FOR 8 PERIODS ENDING AUGUST 31, 2020

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID DISTRICT #2	2,246,450.09	1,198,403.42	(46.6)	2,246,450.09	2,246,450.09	2,201,694.32	(1.9)
TOTAL REVENUES	2,246,450.09	1,198,403.42	(46.6)	2,246,450.09	2,246,450.09	2,201,694.32	(1.9)
EXPENSES							
TID DISTRICT #2	1,508,190.30	0.00	100.0	1,508,190.30	1,508,190.30	220,870.10	85.3
TOTAL EXPENSES	1,508,190.30	0.00	100.0	1,508,190.30	1,508,190.30	220,870.10	85.3
TOTAL FUND REVENUES	2,246,450.09	1,198,403.42	(46.6)	2,246,450.09	2,246,450.09	2,201,694.32	(1.9)
TOTAL FUND EXPENSES	1,508,190.30	0.00	100.0	1,508,190.30	1,508,190.30	220,870.10	85.3
SURPLUS (DEFICIT)	738,259.79	1,198,403.42	62.3	738,259.79	738,259.79	1,980,824.22	168.3

DATE: 09/17/2020
 TIME: 09:24:26
 ID: GL480000.WOM

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #1 DISTRICT
 FOR 8 PERIODS ENDING AUGUST 31, 2020

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #1 DISTRICT	880,103.28	238,410.84	(72.9)	880,103.28	880,103.28	858,309.22	(2.4)
TOTAL REVENUES	880,103.28	238,410.84	(72.9)	880,103.28	880,103.28	858,309.22	(2.4)
EXPENSES							
TID #1 DISTRICT	816,778.28	808,636.53	0.9	816,778.28	816,778.28	808,636.53	0.9
TOTAL EXPENSES	816,778.28	808,636.53	0.9	816,778.28	816,778.28	808,636.53	0.9
TOTAL FUND REVENUES	880,103.28	238,410.84	(72.9)	880,103.28	880,103.28	858,309.22	(2.4)
TOTAL FUND EXPENSES	816,778.28	808,636.53	0.9	816,778.28	816,778.28	808,636.53	0.9
SURPLUS (DEFICIT)	63,325.00	(570,225.69)	(1000.4)	63,325.00	63,325.00	49,672.69	(21.5)

DATE: 09/17/2020
 TIME: 09:24:26
 ID: GL480000.WOM

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #3 DISTRICT
 FOR 8 PERIODS ENDING AUGUST 31, 2020

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #3 DISTRICT	70,299.22	14,198.88	(79.8)	70,299.22	70,299.22	52,066.53	(25.9)
TOTAL REVENUES	70,299.22	14,198.88	(79.8)	70,299.22	70,299.22	52,066.53	(25.9)
EXPENSES							
TID #3 DISTRICT	130,172.87	0.00	100.0	130,172.87	130,172.87	30,013.15	76.9
TOTAL EXPENSES	130,172.87	0.00	100.0	130,172.87	130,172.87	30,013.15	76.9
TOTAL FUND REVENUES	70,299.22	14,198.88	(79.8)	70,299.22	70,299.22	52,066.53	(25.9)
TOTAL FUND EXPENSES	130,172.87	0.00	100.0	130,172.87	130,172.87	30,013.15	76.9
SURPLUS (DEFICIT)	(59,873.65)	14,198.88	(123.7)	(59,873.65)	(59,873.65)	22,053.38	(136.8)

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #4 DISTRICT
 FOR 8 PERIODS ENDING AUGUST 31, 2020

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #4 DISTRICT	3,812,507.04	38,156.33	(98.9)	3,812,507.04	3,812,507.04	3,653,728.11	(4.1)
TOTAL REVENUES	3,812,507.04	38,156.33	(98.9)	3,812,507.04	3,812,507.04	3,653,728.11	(4.1)
EXPENSES							
TID #4 DISTRICT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TID #4 DISTRICT	6,035,578.23	69,091.28	98.8	6,035,578.23	6,035,578.23	3,767,299.62	37.5
TOTAL EXPENSES	6,035,578.23	69,091.28	98.8	6,035,578.23	6,035,578.23	3,767,299.62	37.5
TOTAL FUND REVENUES	3,812,507.04	38,156.33	(98.9)	3,812,507.04	3,812,507.04	3,653,728.11	(4.1)
TOTAL FUND EXPENSES	6,035,578.23	69,091.28	98.8	6,035,578.23	6,035,578.23	3,767,299.62	37.5
SURPLUS (DEFICIT)	(2,223,071.19)	(30,934.95)	(98.6)	(2,223,071.19)	(2,223,071.19)	(113,571.51)	(94.8)

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: REVOLVING LOAN FUND (STATE)
 FOR 8 PERIODS ENDING AUGUST 31, 2020

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
REVOLVING LOAN FUND (STATE)	14,785.00	1.15	(99.9)	14,785.00	14,785.00	6,922.75	(53.1)
TOTAL REVENUES	14,785.00	1.15	(99.9)	14,785.00	14,785.00	6,922.75	(53.1)
EXPENSES							
REVOLVING LOAN FUND (STATE)	11,300.00	0.00	100.0	11,300.00	11,300.00	492,292.00	(4256.5)
TOTAL EXPENSES	11,300.00	0.00	100.0	11,300.00	11,300.00	492,292.00	(4256.5)
TOTAL FUND REVENUES	14,785.00	1.15	(99.9)	14,785.00	14,785.00	6,922.75	(53.1)
TOTAL FUND EXPENSES	11,300.00	0.00	100.0	11,300.00	11,300.00	492,292.00	(4256.5)
SURPLUS (DEFICIT)	3,485.00	1.15	(99.9)	3,485.00	3,485.00	(485,369.25)	(4027.3)

DATE: 09/17/2020
 TIME: 09:24:27
 ID: GL480000.WOW

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 11
 F-YR: 20

FOR FUND: SOLID WASTE ENTERPRISE
 FOR 8 PERIODS ENDING AUGUST 31, 2020

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
SOLID WASTE ENTERPRISE FUND	541,705.00	46,628.45	(91.3)	541,705.00	541,705.00	384,479.73	(29.0)
TOTAL REVENUES	541,705.00	46,628.45	(91.3)	541,705.00	541,705.00	384,479.73	(29.0)
EXPENSES							
SOLID WASTE ENTERPRISE FUND	500,560.00	42,391.19	91.5	500,560.00	500,560.00	257,426.82	48.5
TOTAL EXPENSES	500,560.00	42,391.19	91.5	500,560.00	500,560.00	257,426.82	48.5
TOTAL FUND REVENUES	541,705.00	46,628.45	(91.3)	541,705.00	541,705.00	384,479.73	(29.0)
TOTAL FUND EXPENSES	500,560.00	42,391.19	91.5	500,560.00	500,560.00	257,426.82	48.5
SURPLUS (DEFICIT)	41,145.00	4,237.26	(89.7)	41,145.00	41,145.00	127,052.91	208.7

DATE: 09/17/2020
TIME: 09:24:27
ID: GL480000.WOW

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 12
F-YR: 20

FOR FUND: COMPOST SITE ENTERPRISE FUND
FOR 8 PERIODS ENDING AUGUST 31, 2020

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
COMPOST SITE ENTERPRISE FUND	0.00	927.74	100.0	0.00	0.00	11,376.84	100.0
TOTAL REVENUES	0.00	927.74	100.0	0.00	0.00	11,376.84	100.0
EXPENSES							
COMPOST SITE ENTERPRISE FUND	0.00	22,039.20	100.0	0.00	0.00	42,946.63	100.0
TOTAL EXPENSES	0.00	22,039.20	100.0	0.00	0.00	42,946.63	100.0
TOTAL FUND REVENUES	0.00	927.74	100.0	0.00	0.00	11,376.84	100.0
TOTAL FUND EXPENSES	0.00	22,039.20	100.0	0.00	0.00	42,946.63	100.0
SURPLUS (DEFICIT)	0.00	(21,111.46)	100.0	0.00	0.00	(31,569.79)	100.0

DATE: 09/17/2020
TIME: 09:24:27
ID: GL480000.WOW

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 13
F-YR: 20

MUNICIPAL REPORT TOTALS
FOR 8 PERIODS ENDING AUGUST 31, 2020

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	VARI- ANCE	FISCAL		FISCAL	
				YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE	VARI-
				BUDGET	BUDGET	ACTUAL	ANCE
TOTAL MUNICIPAL REVENUES	25,441,894.63	4,139,990.40	(83.7)	25,441,894.63	25,441,894.63	17,245,289.86	(32.2)
TOTAL MUNICIPAL EXPENSES	26,808,483.01	3,247,145.98	87.8	26,815,716.32	26,819,849.68	14,932,003.80	44.3
SURPLUS (DEFICIT)	(1,366,588.38)	892,844.42	(165.3)	(1,373,821.69)	(1,377,955.05)	2,323,286.06	(268.6)

BEVERAGE OPERATOR LICENSE:

1. **Berrios Reyes, Gabrielle A.**

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of Applicant:

Nathan Eastway - Gabe's Construction

Name of Event:

ATC T-46 Cable Replacement (Phase 1)

Contact Phone #:

920-889-8135

Date(s) of Event:

Late October - Late
December 2020

Time:

Continuous

Estimated # of Attendees:

N/A

Specific Location:

S. Neenah Ave from Maple to
Willow

- ☒ Attach map of requested street closure area including barricades location, tent/booth location, or any street obstruction. The map must be in final form.
- ☒ Attach Certificate of Insurance with the City listed as ADDITIONAL INSURED. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - As required by the State of Wisconsin.
- ☐ Temporary Beer and/or Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (If applicable.)
- ☒ Hold Harmless Agreement has been signed of Officer(s) of Event/Organization.
- ☒ Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.
- ☐ If tents larger than 20 x 20 are used, must agree to contact the Fire Department for inspection, prior to event.

All area will be returned to original condition.
Public ROW will be kept clean and safe

What arrangements are made for clean up?

Area will be designated with WI DOT approved
traffic control devices.

Other comments or explanation:

Signature of Responsible Party:

Nathan Eastway

Address:

4804 N. 40th St. Sheboygan, WI 53083

Date Submitted:

09-21-2020

(Street Closure applications may not be submitted/approved more than 90 days in advance of event date.)

Approval:

Fire Chief:

[Signature]

Date:

9-25-2020

Police Chief:

[Signature]

Date:

9-25-2020

Comm. Dev:

[Signature]

Date:

9/25/2020

Streets/Parks:

[Signature]

Date:

9/28/2020

City Clerk:

[Signature]

Date:

9/25/2020

Finance Dir:

[Signature]

Date:

9/25/20

City Engineer:

[Signature]

Date:

9-25-20

City Admin:

[Signature]

Date:

9/25/20

Common Council Approval Date: _____

- ☐ Copy of Approved Street Closure Application sent to EMS Director.



Gabe's Construction Co., Inc.
Utility Contractors Since 1942

Date: 09-21-2020

Project: ATC T46 Replacement – Sturgeon Bay, WI

Re: Street Closure Permit – Phase 2A

By: Gabe's Construction Company, Inc. ("Gabe's")

To: City of Sturgeon Bay, WI

Sent via email to: Chad Shefchik - cshefchik@sturgeonbaywi.org

Please consider the following information and attachments for the ATC T46 Replacement Phase 2A Street Closure Permit, submitted on behalf of the ATC Project Team.

Phase 2A:

- 1) Start: Fluid based upon HDD progress. Tentatively scheduled for late October or early November 2020
 - a. Will stay in contact with all stakeholders as the start date solidifies.
- 2) Complete: Late December 2020 +/-
 - a. Will stay in contact with all stakeholders as the completion date solidifies.
- 3) Closure of S. Neenah to all but local residences and municipal vehicles (Emergency vehicles, garbage/recycle collection, plows, mail delivery, etc.)
- 4) Traffic control devices will be placed in accordance with WI DOT requirements.

Notes:

- 1) Gabe's personnel have spoken to the following representatives concerning this plan and it's details:
 - a. City Engineer
 - b. Fire Chief
 - c. Street Superintendent
 - d. Community Development Director
 - e. School Bus coordinator at Kobussen
- 2) Multiple options have been reviewed and discarded for various reasons and we believe this to be the last viable option. Each of the pipes in the bundle ((4)-8", (3)-4" and (1)-2" diameter) must be fully fused together to their full 1,900 LF length.
- 3) Work Area will be narrowed as much as possible at roads and driveways to make access easier.
- 4) Gabe's personnel have spoken to (1) resident on Spruce that has a large trailer visibly parked about the lack of ingress and egress they will have for large vehicles and trailers. That resident stated they leave for the winter prior to this closure starting.
- 5) Upon approval of this street closure, Gabe's/ATC will send out mailers or door hangers outlining the project details, including lack of access for large vehicles and trailers. If residences require ingress/egress, Gabe's has (1) nearby outdoor storage lot that we will offer to be used for storage of such items.
- 6) Upon approval of this street closure, Gabe's will coordinate with WisDOT on the 42/57 turn lane closures. They are aware of the future request and do not see an issue.
- 7) Future Street Closure Applications, including Phase 2A for the HDD bundle pullback closure of Maple/Oregon/Neenah, will be submitted separately

Attached:

- 1) Completed Permit Application
- 2) Road Closure Map and Detours/Local Access routes – Phase 2A
- 3) Profile view of work area – looking North on Neenah



- 4) Plan and Profile view of Neenah and Redwood, where pipe bundle will be excavated into the roadway and covered with steel plates
 - 5) Gabe's COI naming City of Sturgeon Bay as additional insured
-

Should you have any questions please contact me at 920-889-8135.

Sincerely,

NATHAN A. EASTWAY

Nathan Eastway, P.E.

VP HDD & Specialty Projects

End of Letter

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

The undersigned certifies that he or she is a duly authorized agent of Gabe's Construction Co, Inc., and is duly empowered and authorized to execute this hold harmless and indemnification agreement on behalf of the above referenced party.

The undersigned in consideration of being allowed to use City property to Perform Utility Construction, which shall encroach in the public right-of-way adjacent to property located at 1 S. Neenah to 800 S. Neenah, do hereby release, acquit, and forever discharge the City of Sturgeon Bay, its officers, agents, and employees (hereinafter known as City), from any and all actions, causes of action, claims, demands, costs, expenses and compensation related to property damages, personal injury or death arising out of any accident or occurrence while maintaining said encroachment in the public right-of-way. The undersigned further agrees to hold harmless and defend the City from any claims or actions arising from said Utility Construction as an encroachment in the public right-of-way.

The undersigned agrees that as a condition of the City approving the use as an encroachment in the public right-of-way, it will maintain usage, and continue to provide a minimum of six foot unobstructed area for public use and passage in said public right-of-way.

Dated this 21st day of September, 2020

By: Nathan Eastway, Gabe's Construction Co., Inc.

By: 

**CITY OF STURGEON BAY
AGREEMENT FOR REIMBURSEMENT OF EXPENSES**

WHEREAS the City of Sturgeon Bay has created Section 3.035 of the Municipal Code authorizing the City Clerk - Treasurer to charge for reimbursement of legal, consulting, incidental, and special events expenses incurred on behalf of and/or for the benefit of third parties for services rendered by the City of Sturgeon Bay;

AND WHEREAS the undersigned has requested services and/or authorizations of the City of Sturgeon Bay which will result in the necessity to incur legal, consulting, incidental, or special event expenses on behalf of the undersigned or in consideration of the request submitted by the undersigned;

NOW, THEREFORE, IT IS AGREED that the undersigned will reimburse the City of Sturgeon Bay by providing payment to the City Clerk - Treasurer within fourteen (14) days of receiving an invoice, for all legal, consulting, incidental, and special event expenses incurred by the City of Sturgeon Bay for the benefit of the undersigned or for the consideration of the request submitted by the undersigned. These expenses are likely to include the following: Planning and engineering review, legal review and document preparation, recording, publication, special events, and miscellaneous expenses.

This Agreement must be signed prior to the initiation of any action by the City of Sturgeon Bay.

Dated: Sept 21, 2020


Nathan Eastway, Gabe's Construction
Co., Inc.

Dated: _____

Company Name (if applicable): Gabe's Construction Co, Inc.

Billing Address: 4804 N. 40th St. Sheboygan, WI 53083

Telephone: 920-889-8135

3.035 - Reimbursement of expenses.

- (1) *[Authorization to charge for reimbursement.]* The city clerk-treasurer is authorized to charge for reimbursement of expenses incurred on behalf of and for the benefit of third parties for services rendered by the city. These reimbursable expenses include, but are not limited to:
- (a) *Legal, consulting, and incidental expenses.* Any expenses associated with service demands related to legal, consulting, and incidental services. These expenses include but are not limited to:
1. Mortgages and related documentation prepared by the city attorney for property transactions.
 2. Drafting and recording of documents for street vacation not initiated by the city.
 3. Drafting of ordinances related to zoning.
 4. Costs associated with annexations.
 5. Recording fees for planned unit developments and related zoning and subdivision actions.
 6. Legal publication, hearing notices, and postage.
 7. Engineering, planning, financial, and related consultants' reviews, studies, and inspections.
 8. Any other fees associated with service demands by third parties not specifically related to general governmental services.
- (b) *Special events expenses.* Any expenses associated with service demands related to special events. These expenses include but are not limited to:
1. Labor, equipment, and materials used before, during and after special events.
 2. Garbage/refuse and recycling pickup and disposal.
 3. Legal services related to event.
 4. Drafting of documents related to event.
 5. Administrative costs associated with service demands related to special events.
 6. Any other fees associated with service demands related to special events.
- (2) *Fees/deposit.*
- (a) *Fees.* Fees can only be charged upon prior notice to the petitioner who must sign an agreement to reimburse prior to initiating action. Prior to initiating any action, the department where petition is initiated shall secure the signed reimbursement agreement from petitioner and forward it to city clerk-treasurer.
- (b) *Deposit.* If reimbursement costs are estimated to be over \$250.00, a deposit in the estimated amount may be required by the city prior to initiating action. Petitioner shall pay for all costs that exceed deposit amount, and petitioner shall be reimbursed if deposit amount exceeds costs.
- (3) *Failure to pay fees.* If the fee is not paid within 30 days of the date of the mailing of the invoice, an additional administrative collection charge of ten percent of the total fee shall be added to the amount due, plus interest shall accrue thereon at the rate of 1.5 percent per month or fraction

thereof until paid. To the extent permitted by law, if the petitioner is the owner of the real estate for which the services are incurred, any delinquent fees shall be extended upon the current or the next tax roll as a special charge against the real estate premises for current services.

(Ord. No. 1040-0500, § 1, 5-16-00; Ord. No. 1088-0303, § 1, 3-4-03)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/13/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ansary & Associates, LLC. 101 East Grand Ave. Suite #11 Port Washington WI 53074	CONTACT NAME: Courtney Stelter		
	PHONE (A/C, No, Ext): 262-376-3195	FAX (A/C, No): 262-387-8011	
E-MAIL ADDRESS: courtney.stelter@ansary.com			
INSURED GABESCO-02 Gabes Construction Co. Inc. 4804 N 40th Street Sheboygan WI 53083	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Phoenix Insurance		25623
	INSURER B : Travelers Indemnity Co		25658
	INSURER C : Travelers Property Casualty Company of America		25674
	INSURER D : The Charter Oak Fire Insurance Company		25615
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER: 1624389211

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		DT-CO-1R18735A-PHX-20	7/1/2020	7/1/2021	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			810-1R191823-20-26G	7/1/2020	7/1/2021	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP-1R336125-20-26	7/1/2020	7/1/2021	EACH OCCURRENCE	\$ 20,000,000*
							AGGREGATE	\$ 20,000,000*
								\$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	UB-1R209530-20-26E	7/1/2020	7/1/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
D	Leased/Rented Equipment Installation Floater			QT6N332228COF19 QT6N332228COF19	7/1/2020 7/1/2020	7/1/2021 7/1/2021	Any One Item Any One Jobsite	500,000 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Professional Liability Coverage:
Carrier: Columbia Casualty Company (CNA)
Policy Number: 6081412698
Policy Term: 07/01/20 to 07/01/21
Limits: \$5,000,000 Occurrence / \$5,000,000 Aggregate
Deductible: \$25,000

Excess Umbrella Coverage:
See Attached...

CERTIFICATE HOLDER**CANCELLATION**

City of Sturgeon Bay
421 Michigan St
Sturgeon Bay WI 54235

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2014 ACORD CORPORATION. All rights reserved.

**ADDITIONAL REMARKS SCHEDULE**Page 1 of 1

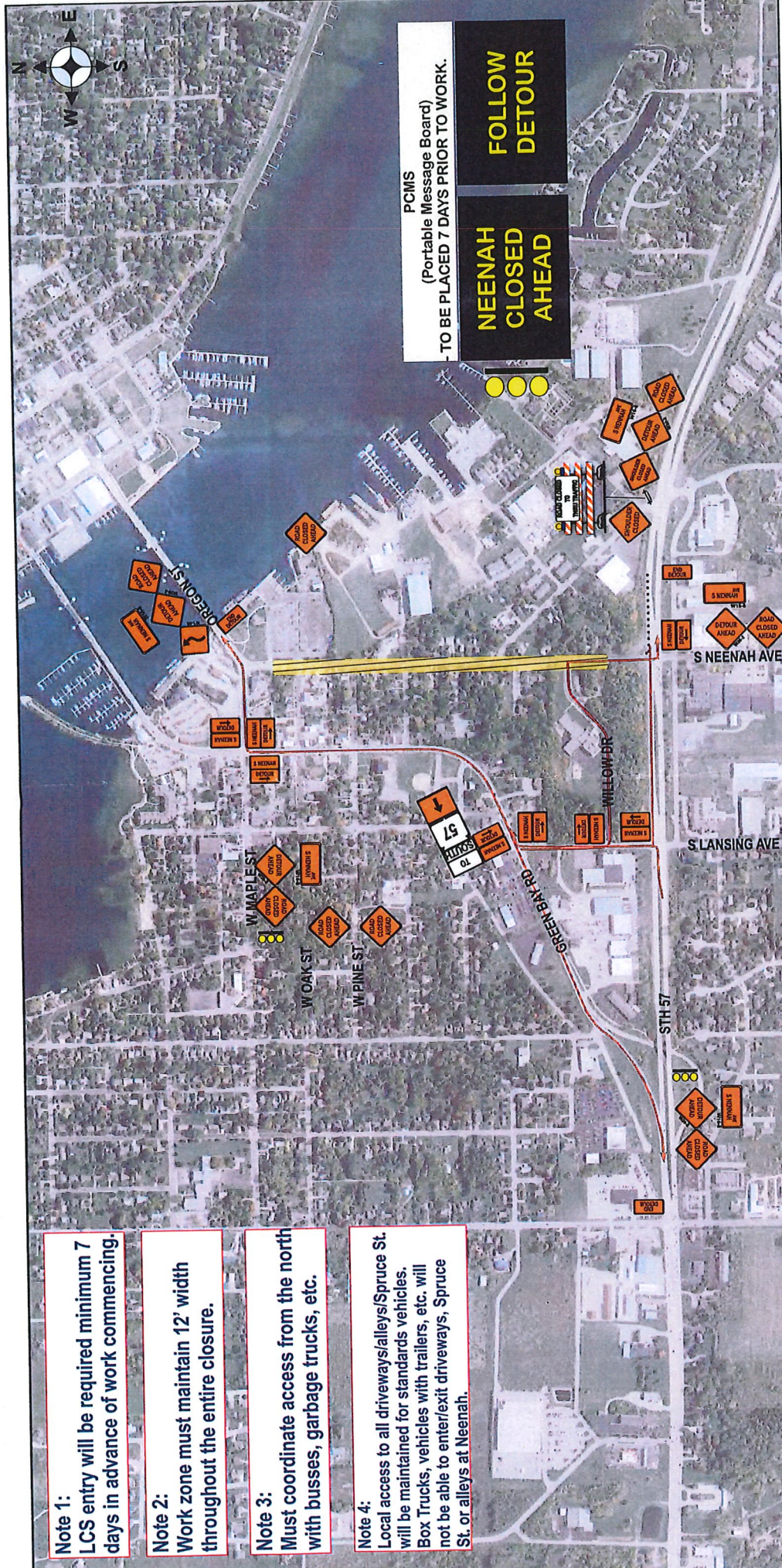
AGENCY Ansay & Associates, LLC.		NAMED INSURED Gabes Construction Co. Inc. 4804 N 40th Street Sheboygan WI 53083
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,****FORM NUMBER:** 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Carrier: Columbia Casualty Company (CNA)
Policy Number: 6081412698
Policy Term: 07/01/20 to 07/01/21
Limits: \$10,000,000 Occurrence / \$10,000,000 Aggregate
Retained Limit: \$0

Project: ATC T-46 Cable Replacement; S. 2nd Ave/ Nebraska St, Sturgeon Bay, WI

The City of Sturgeon Bay is Additional Insured with respect to General Liability when required by written contract, signed prior to loss. A Waiver of Subrogation applies with respect to Workers Compensation with respect to the aforementioned project when required by written contract.



Note 1:
LCS entry will be required minimum 7 days in advance of work commencing.

Note 2:
Work zone must maintain 12' width throughout the entire closure.

Note 3:
Must coordinate access from the north with busses, garbage trucks, etc.

Note 4:
Local access to all driveways/alleys/Spruce St. will be maintained for standards vehicles. Box Trucks, vehicles with trailers, etc. will not be able to enter/exist driveways, Spruce St. or alleys at Neenah.

PCMS
(Portable Message Board)
- TO BE PLACED 7 DAYS PRIOR TO WORK.

**NEENAH
CLOSED
AHEAD**

**FOLLOW
DETOUR**

TRAFFIC CONTROL LEGEND

	WORK AREA
	TEMP. SIGN SUPPORT
	TRAFFIC CONTROL DRUM WITHOUT LIGHT
	TYPE III BARRICADE WITH ATTACHED SIGN
	ARROWBOARD
	DETOUR SIGN ON TYPE II SUPPORT
	PROPOSED DETOUR ROUTE

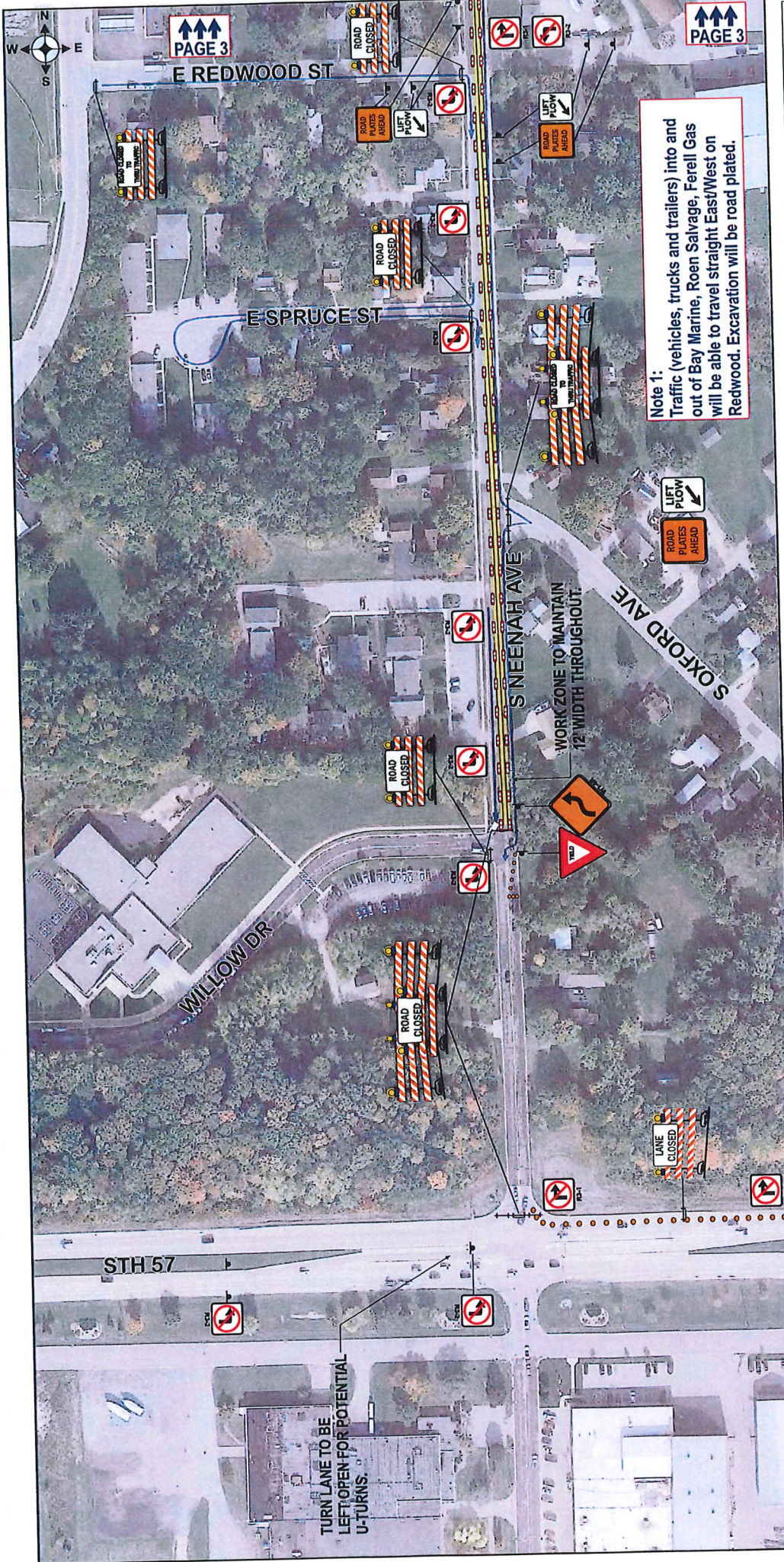
NOTES

- FULL ROAD CLOSURE ON S NEENAH AVE BETWEEN STH 57 & W MAPLE ST WITH PROPOSED DETOUR ROUTE FOR TRAFFIC.
- RIGHT SHOULDER/TURN LANE CLOSURE GOING WESTBOUND ON STH 57.
- LEFT TURN LANE CLOSURE GOING SOUTHWESTBOUND ON OREGON ST.



PRIMORIS ELECTRIC INC: 262-735-6262
DATE PREPARED: 9/18/2020
STAGING TIME: 1 HOUR
CUSTOMER NAME: GABES CONSTRUCTIONS CO., INC.
ORDERED BY: NATHAN EASTWAY
PROJECT LOCATION: S NEENAH AVE & STH 57
CITY: STURGEON BAY
WORK DESCRIPTION: PIPE ELUSE

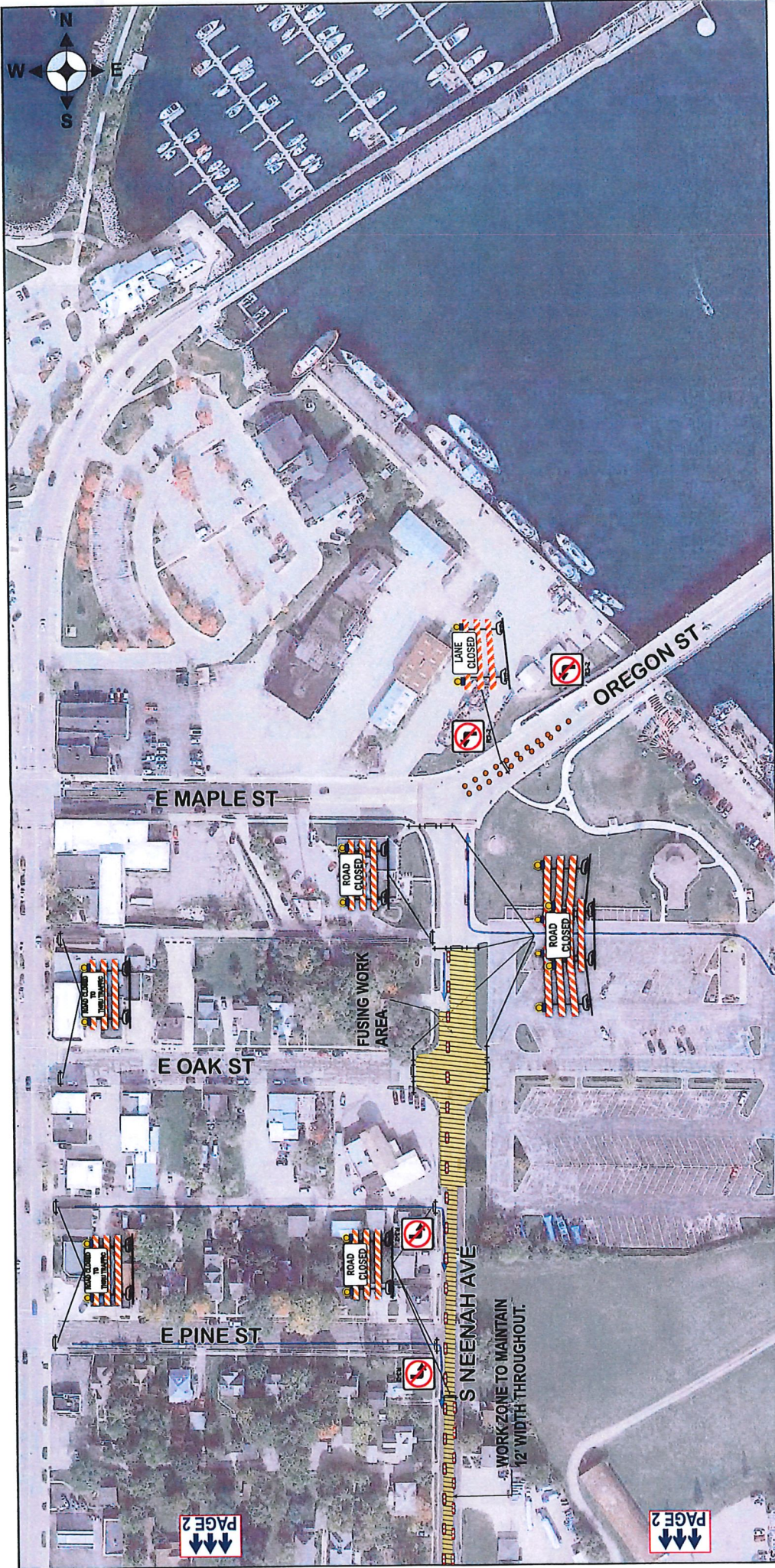
PEL JOB NO: XXXXXX
PROJECT/PO#: XXXXXX
PREPARED BY: RICHARD RYSKOSKI




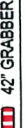

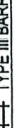
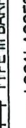



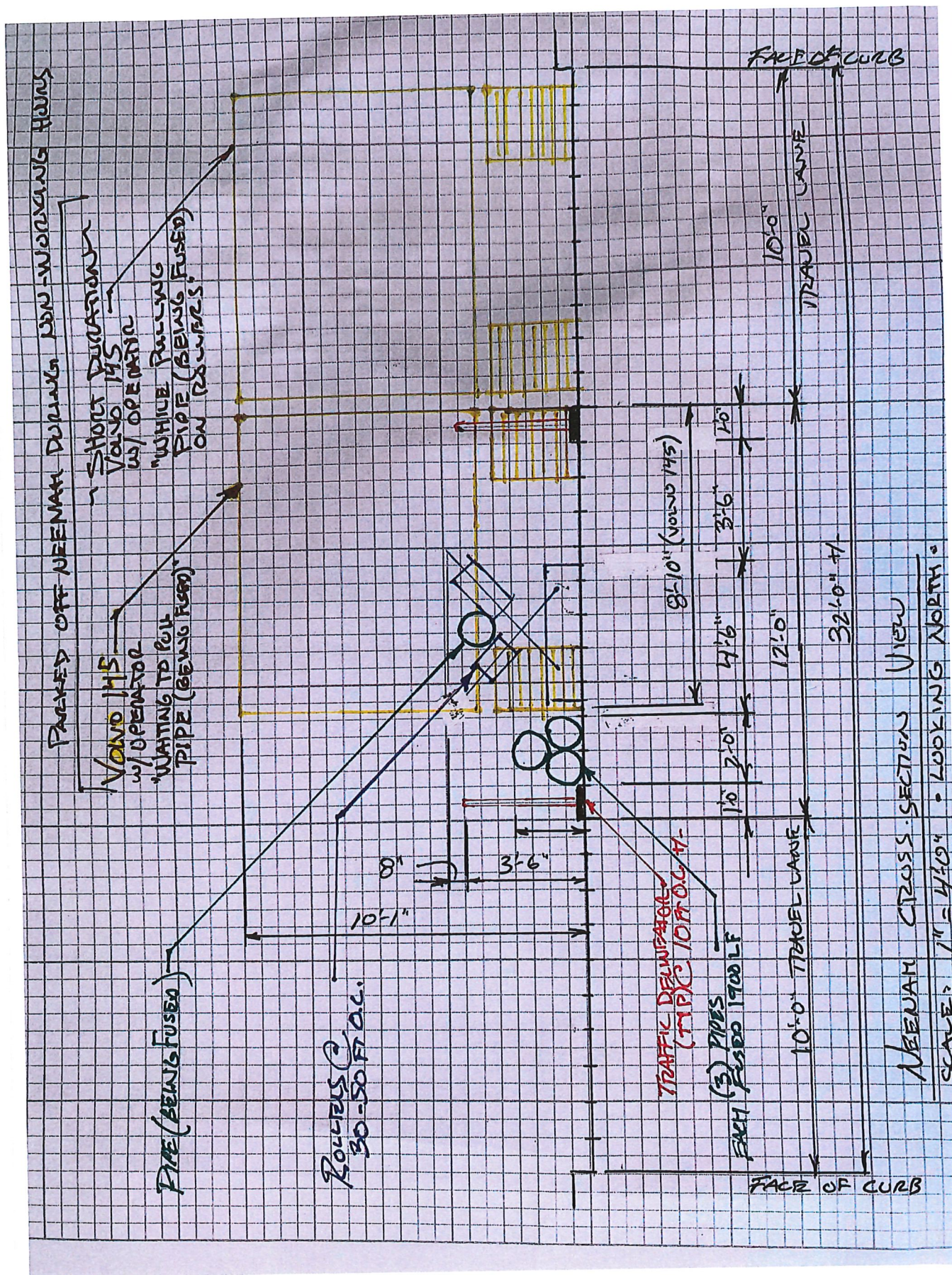
PELJOB NO: XXXXXX
PROJECT/PO#: XXXXXX
PRIMORIS ELECTRIC INC. 262-735-6262 PREPARED BY: RICHARD RYKOSKI
DATE PREPARED: 9/18/2020 STAGING TIME: 1 HOUR
CUSTOMER NAME: GAGE'S CONSTRUCTIONS CO. INC. ORDERED BY: NATHAN EASTWAY
PROJECT LOCATION: S NEENAH AVE & STH 57
CITY: STURGEON BAY
WORK DESCRIPTION: PIPE ELUSE

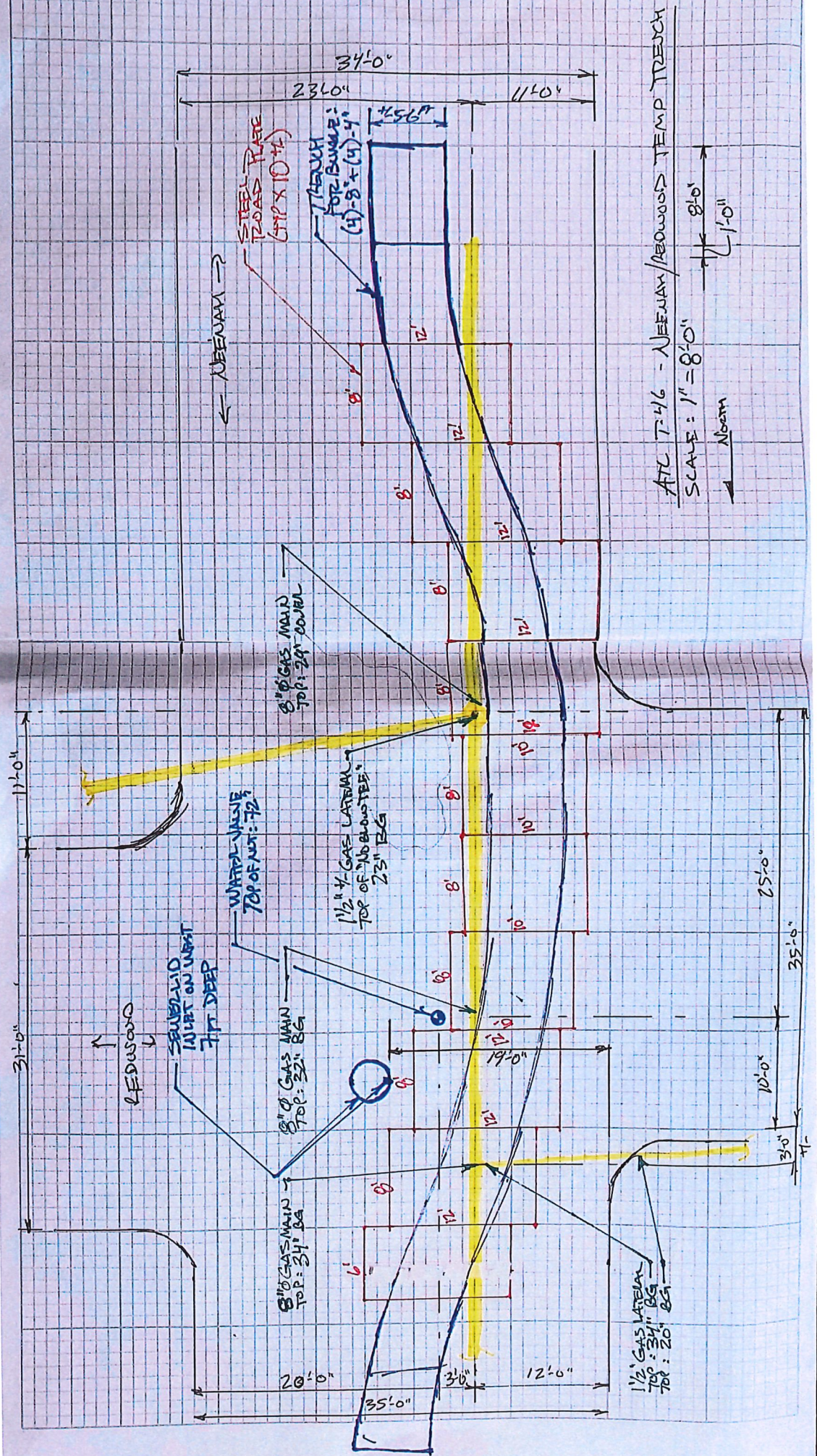
- NOTES**
- FULL ROAD CLOSURE ON S NEENAH AVE BETWEEN STH 57 & W MAPLE ST WITH PROPOSED DETOUR ROUTE FOR TRAFFIC.
 - RIGHT SHOULDER/TURN LANE CLOSURE GOING WESTBOUND ON STH 57.
 - LEFT TURN LANE CLOSURE GOING SOUTHWESTBOUND ON OREGON ST.

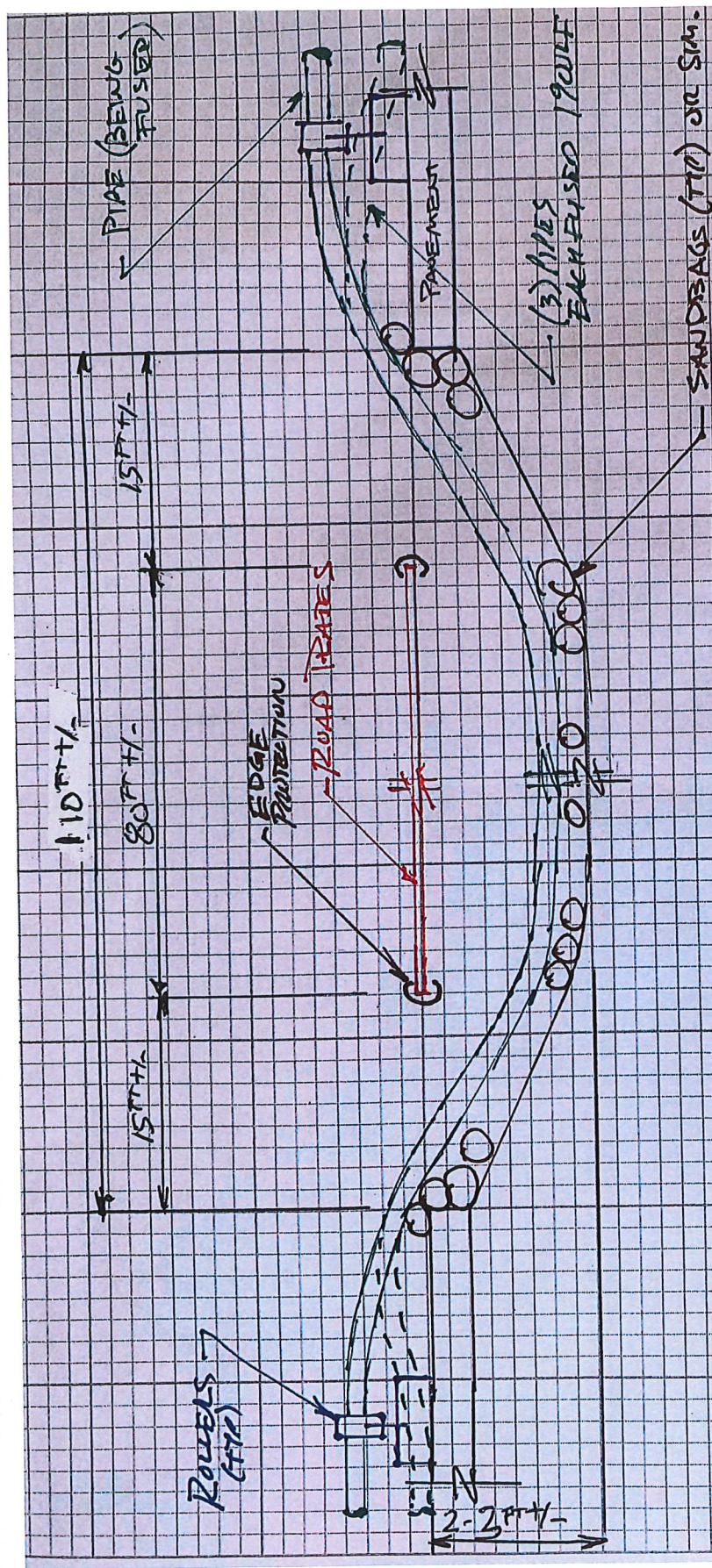
TRAFFIC CONTROL LEGEND	
	WORK AREA
	TEMP SIGN SUPPORT
	42" GRABBER CONE (at 12 ft on Center)
	TRAFFIC CONTROL DRUM WITHOUT LIGHT
	TYPE III BARRICADE WITH ATTACHED SIGN
	TYPE III BARRICADE WITHOUT SIGN
	LOCAL ACCESS PROPOSED DETOUR ROUTE



		PELJOB NO: XXXXXX PROJECT/P.O.#: XXXXXX PREPARED BY: RICHARD RYSKOSKI DATE PREPARED: 9/18/2020 STAGING TIME: 1 HOUR CUSTOMER NAME: GABES CONSTRUCTIONS CO., INC. ORDERED BY: NATHAN EASTWAY PROJECT LOCATION: S NEENAH AVE & STH 57 CITY: STURGEON BAY WORK DESCRIPTION: PIPE ELUSE
NOTES <ul style="list-style-type: none"> • FULL ROAD CLOSURE ON S NEENAH AVE BETWEEN STH 57 & W MAPLE ST WITH PROPOSED DETOUR ROUTE FOR TRAFFIC. • RIGHT SHOULDER/TURN LANE CLOSURE GOING WESTBOUND ON STH 57. • LEFT TURN LANE CLOSURE GOING SOUTHWESTBOUND ON OREGON ST. 		
TRAFFIC CONTROL LEGEND		
 WORK AREA  TEMP. SIGN SUPPORT  42" GRABBER CONE (at 12 ft on Center)  TRAFFIC CONTROL DRUM WITHOUT LIGHT  TYPE III BARRICADE WITH ATTACHED SIGN  TYPE III BARRICADE WITHOUT SIGN  LOCAL ACCESS PROPOSED DETOUR ROUTE		







NEEDHAM CROSS SECTION VIEW

SCALE: NTS = LOOKING EAST

NOTES: UTILITIES NOT SHOWN
EQUIPMENT NOT SHOWN

R E C O M M E N D A T I O N**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Personnel Committee, hereby recommend to change the Employee Handbook under Hours of Work: Work schedules for employees vary throughout the organization and are at management's discretion. The normal work week shall be forty (40) hours. The pay period begins on Sunday and ~~ends on Saturday~~ is a fourteen (14) day pay period. Hours worked on Sunday may be used as cumulative hours for the week. Sunday work hours will be paid at time and one-half for regular full-time employees. Overtime must be authorized by the Department Head.

Respectfully submitted,

PERSONNEL COMMITTEE

By: Dan Williams, Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: September 2, 2020

* * * * *

Moved by Alderperson _____, seconded by Alderperson _____ that the said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2020.

Executive Summary

Date: 28 August 2020

Title: Personnel Policies & Employee Handbook Update

Background: Currently, the "Hours of Work" portion of the Personnel Policies & Employee Handbook is confusing and needs cleaned up. It is arguable that if someone works any hours on a Sunday, those same hours cannot be used towards the cumulative hours for the week. These hours should be used towards the cumulative hours for the week. It also needs updated due to change of our pay periods covering two weeks now.

Current policy states: Work schedules for employees vary throughout the organization and are at management's discretion. The normal work week shall be forty (40) hours. The pay period begins on Sunday and ends on Saturday. Sunday work hours will be paid at time and one-half for regular full-time employees. Overtime must be authorized by the Department Head.

Recently an employee worked 4.25 hours on a Sunday (this equates to 4.25 hours of time and one half pay or 6.375 hours of normal pay). He then worked Monday – Friday for a total of 36 hours. He had planned on using his hours from Sunday to cover his deficit of 4hrs and be paid out for 2.375 hours. This was not allowed due to the vagueness of the policy.

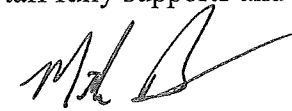
Proposed Change:

Work schedules for employees vary throughout the organization and are at management's discretion. The normal work week shall be forty (40) hours. The pay period begins on Sunday and ~~ends on Saturday~~ is a fourteen (14) day pay period. Hours worked on Sunday may be used as cumulative hours for the week. Sunday work hours will be paid at time and one-half for regular full-time employees. Overtime must be authorized by the Department Head.

Fiscal Impacts: None

Recommendation: Staff fully supports and recommends the changes to Hours of Work

Prepared By:



Mike Barker
Municipal Services Director

Date: 28 AUG 2020

Reviewed By:



Stephanie Reinhardt
Human Resources Director

Date: 8/31/2020

Reviewed By:



Josh VanLieshout
City Administrator

Date: 8/31/20

MAYORAL APPOINTMENTS
10/6/2020

PARKS & RECREATION COMMITTEE

Helen Bacon, Chr.

CITY PLAN COMMISSION

Helen Bacon, replace Hayes (Chr. Parks & Rec)

PERSONNEL COMMITTEE

J. Spencer Gustafson, Vice Chr.

LIBRARY BOARD

J. Spencer Gustafson

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the transfer of 3.19 acres, parcel # 281-62-42000101 to Crossroads at Big Creek in the amount of \$1.00.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: September 29, 2020

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2020.



September 23, 2020

**BOARD OF
DIRECTORS**

President
Matt Luders

President-elect
Colleen Elliott

Secretary
Bob Gray

Treasurer
Robert Desotelle

Mike DeCheck

Jason Feldman

Brian Forest

Katie Rock

Gretchen Schmelzer

Jim Stawicki

Brooke Ulrich

Karen Urban-Dickson

**YOUTH
REPRESENTATIVE**

Grace Alberts

STAFF

Laurel Hauser
Interim Executive Director

Coggin Heeringa
Program Director and Naturalist

Nick Lutzke
Land and Facilities Manager

To the City of Sturgeon Bay Common Council,

Greetings from Crossroads at Big Creek. We are writing regarding a 3.19-acre parcel of land owned by the City of Sturgeon Bay located along the east side of Hwy. 42/57 just south of Michigan Street (see attached map).

The property runs between the highway and Crossroads at Big Creek, a non-profit environmental learning center and nature preserve. The property is bisected by the relatively new Ahnapee Trail extension.

Crossroads at Big Creek began as an initiative of the Sturgeon Bay Educational Foundation, founded in 1991, for the purpose of creating a preserve to allow students ready access to forest and open fields for both conservation and scientific studies.

In 2003, Crossroads at Big Creek incorporated as its own independent 501(c)3 entity with a mission of offering education, conducting research and inspiring environmental stewardship in learners of all ages.

Crossroads has grown from the 53-acre original parcel to nearly 180 acres. Our property comprises 105 acres at the main campus, where the Collins Learning Center is located, nine acres at The Cove Preserve south of Utah Street where Big Creek enters Sturgeon Bay, and 64 acres at the Ida Bay Preserve along Cove Road.

Crossroads maintains approximately 10 miles of hiking and cross-country ski trails, offers a Ski-for-Free program and a kayak launch, all heavily utilized by the Sturgeon Bay community. Crossroads' trails and property are open FREE of charge to all every day of the year.

In addition to general public use, Crossroads works with area schools to offer educational programs like Earth Day, archaeology for Middle School students, and space-related events at the Astronomy Center.

We are also heavily engaged in ecological restoration, removing invasive species and planting native trees and shrubs. We are in the process of transforming a property once marketed as "the perfect place for a gas station" into high quality habitat for the enrichment of plants, animals and people.

Cont.



2041 Michigan Street

P.O. Box 608
www.crossroadsatbigcreek.org

Sturgeon Bay, Wisconsin 54235
920-746-5895

We respectfully ask the City of Sturgeon Bay to consider donating, or selling for \$1, the 3.19-acre parcel bordering Crossroads.

Our interest in this property is two-fold. 1.) We would like to incorporate management of the parcel into our ecological restoration efforts to further enhance the integrity of our preserve and to connect our property and trails with the Ahnapee Trail. We currently maintain a trail on our property that leads to the Ahnapee Trail. And, 2.) we are interested in being able to place a sign somewhere near the Hwy 42/57 and Michigan Street corner. Although most Sturgeon Bay and Door County residents have heard of Crossroads, and although we are just catty-corner from the YMCA, many people don't know we're here as we have no presence along the highway. We realize that due to the Ahnapee Trail easement placement of a sign will require permission from the DNR. Permission may also be required by ATC, owners of another easement on the property.

Thank you for considering this request. We value our partnership with the City of Sturgeon Bay and look forward to continuing to provide an amenity that's of value to the community.

Sincerely,



Matt Luders
Board President



Laurel Hauser
Interim Executive Director

Please find the following documents attached:

- A map of the parcel
- A selection of photos
- Crossroads at Big Creek's Habitat Trail Map

Tax Parcel Report

Courtesy of the Door County Land Information Office

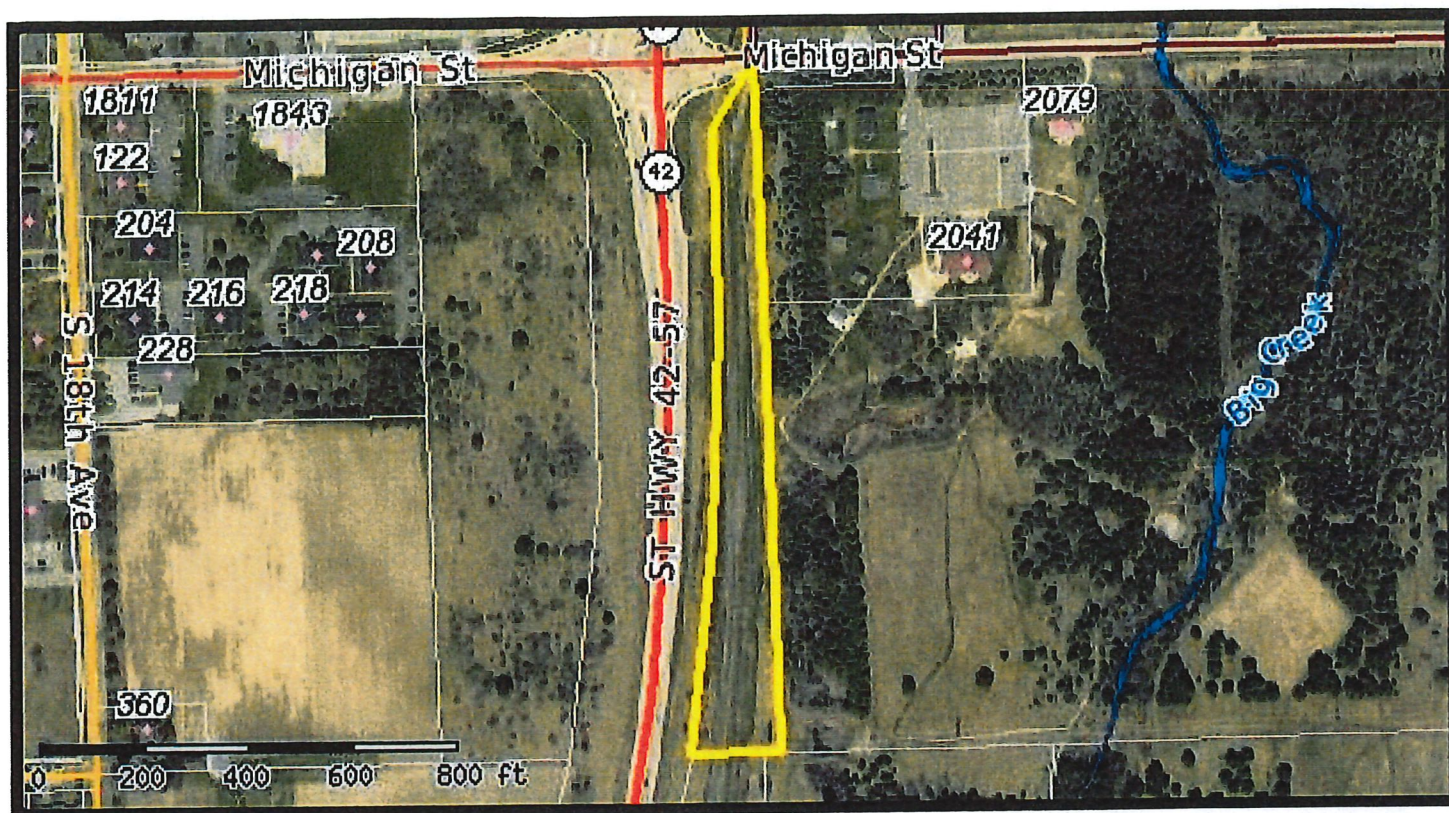


... from the Web Map of ...

(//www.co.door.wi.gov)

Door County, Wisconsin

... for all seasons!



May 2019 Orthophoto as default backdrop



Door County can not and does not make any representation regarding the accuracy or completeness, nor the error-free nature, of information depicted on this map. This information is provided to users "as is". The user of this information assumes any and all risks associated with this information. Door County makes no warranty or representation, either express or implied, as to the accuracy, completeness, or fitness for a particular purpose of this information. The Web Map is only a compilation of information and is NOT to be considered a legally recorded map or a legal land survey to be relied upon.

Data Current through 11th September 2020

Parcel Number: 2816242000101 - C OF STURGEON BAY

PDF Map#: 09 20

PLSS Section-Town-Range: NE of NW 9-27-26

Property Address:

Owner Name: CITY OF STURGEON BAY

Co-Owner:

Mailing Address:

421 MICHIGAN ST
STURGEON BAY, WI 54235

Legal Description (See recorded documents for a complete legal description):

SUBD. 42 ALL SUB 42 E OF ST HWY 42 SUBJ TO DNR TRAIL ESMT RECD DOC# 757253. EXC
PARCEL 6 TPP 4140-20-23-4.01 REC'D DOC #785699

School District: Sturgeon Bay

Valuations: 2020

Taxes: 2019

Acres: 3.19

Real Estate Tax: \$0.00

Land Value: \$0

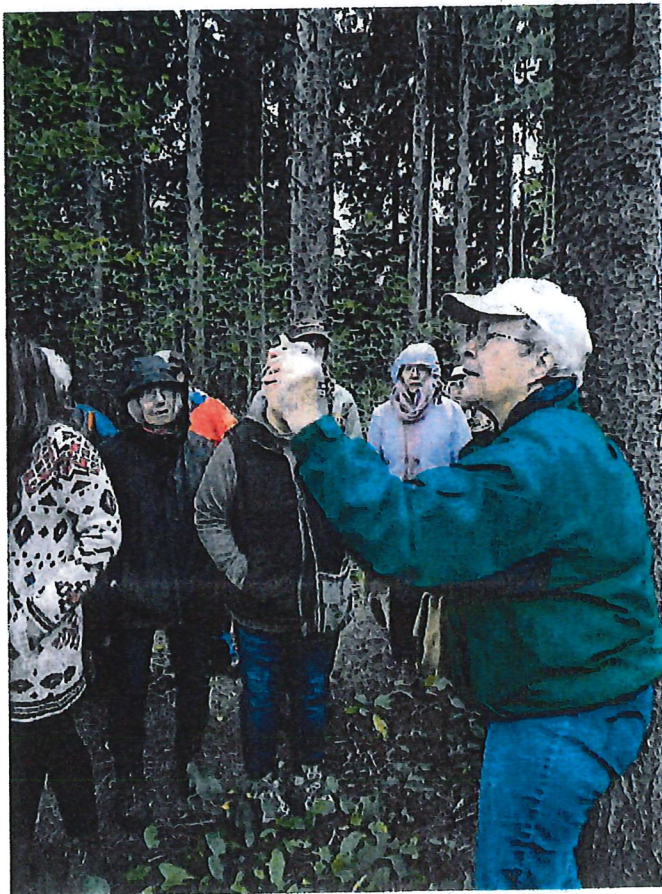
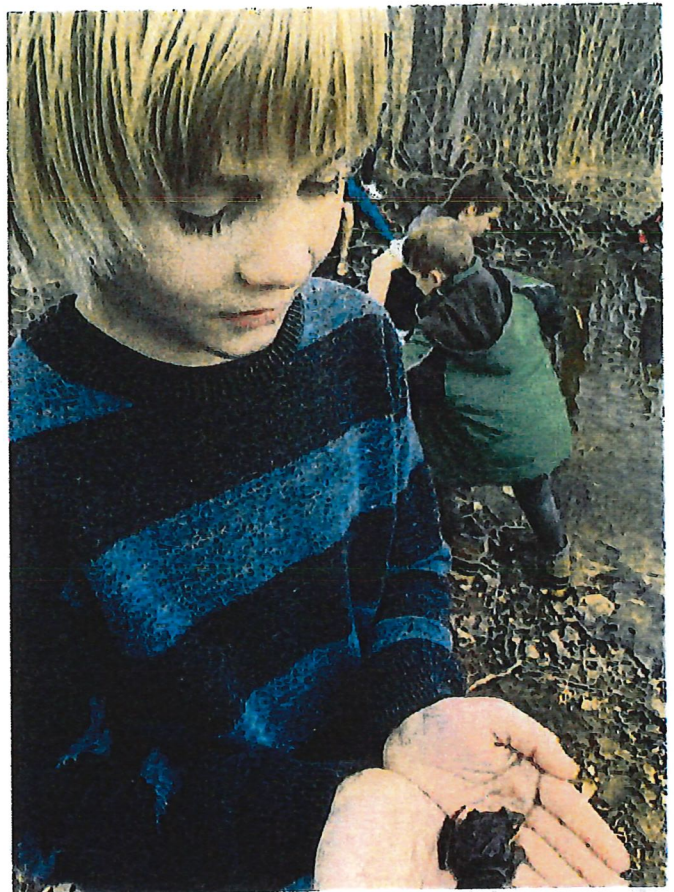
Special Tax: \$0.00

Improved Value: \$0

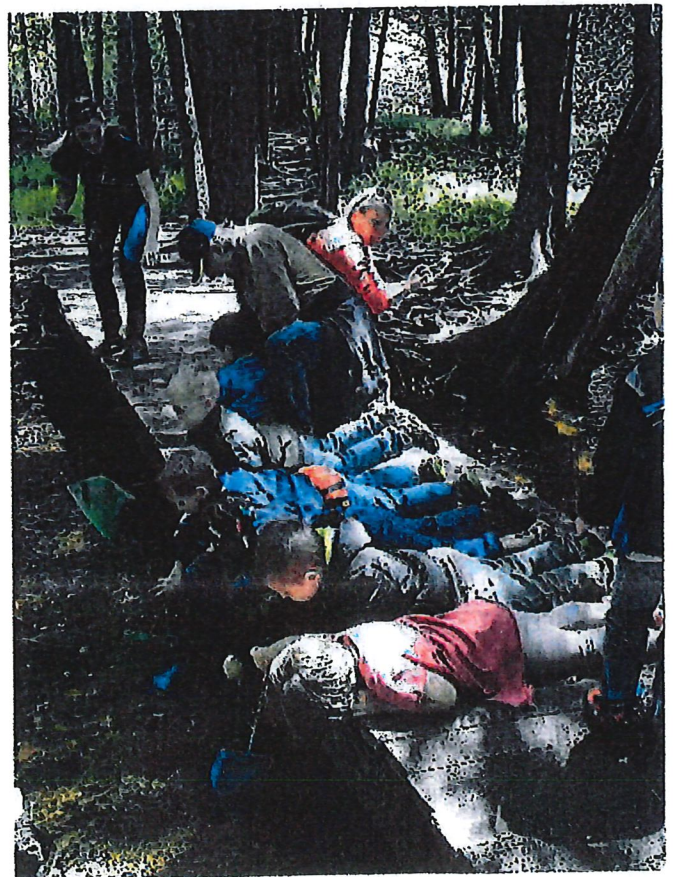
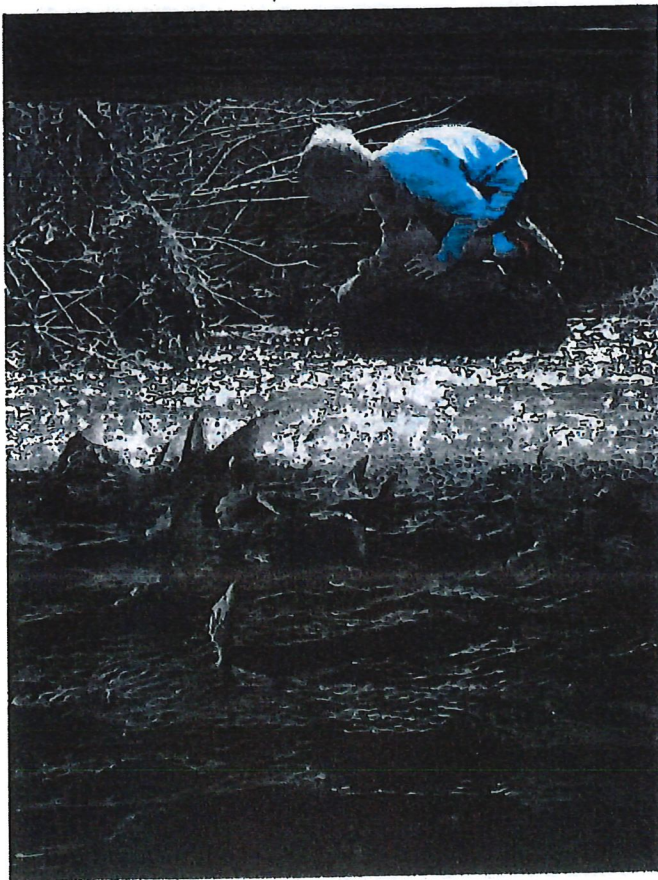
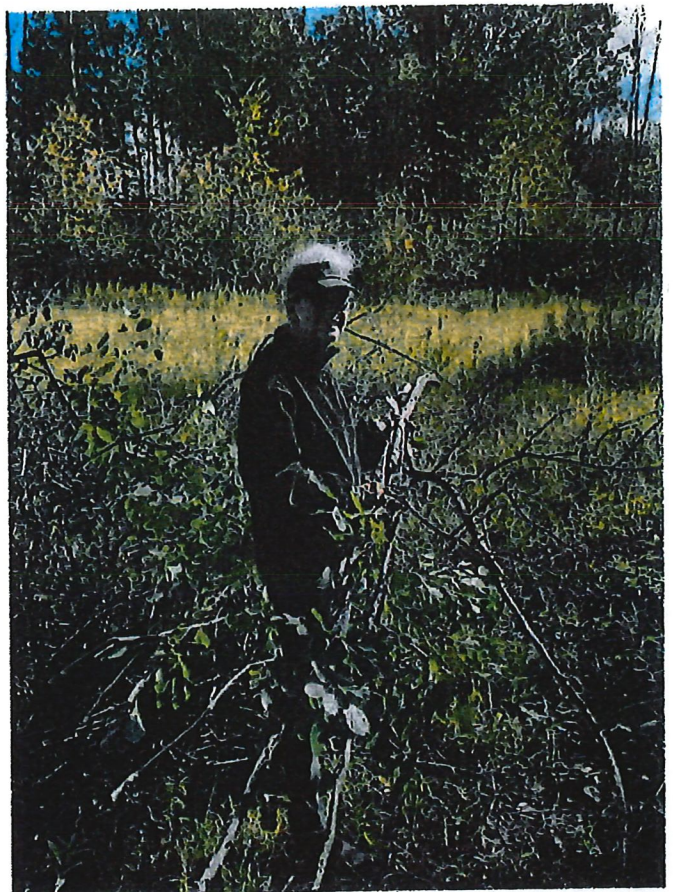
Forest Tax: \$0.00

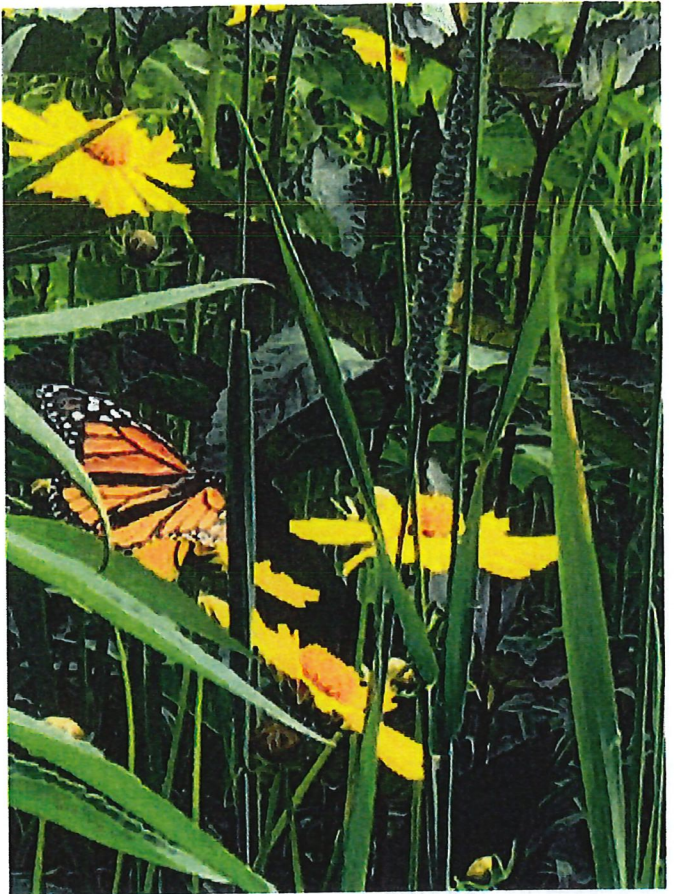
Forest Value: \$0

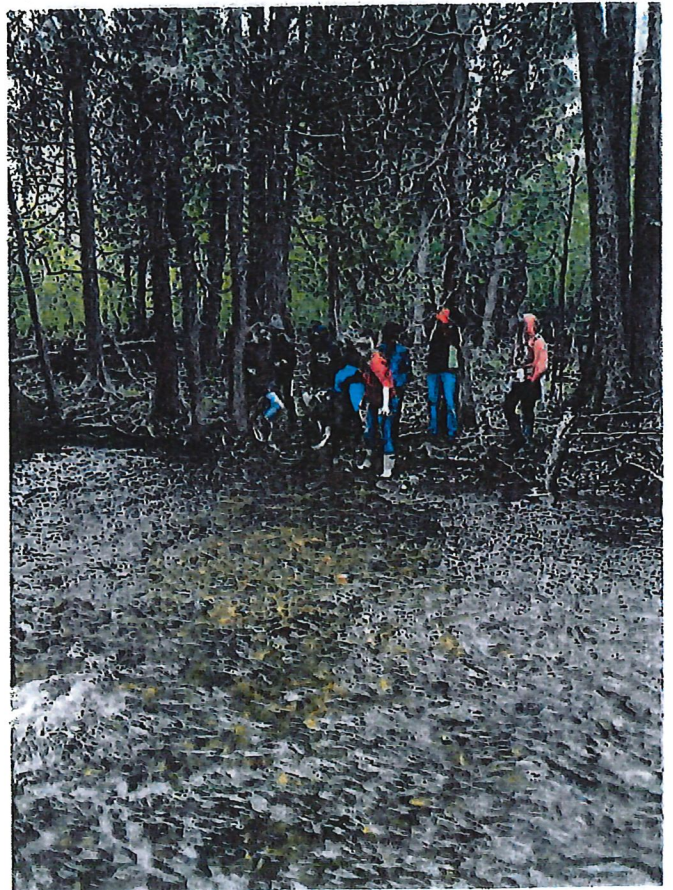
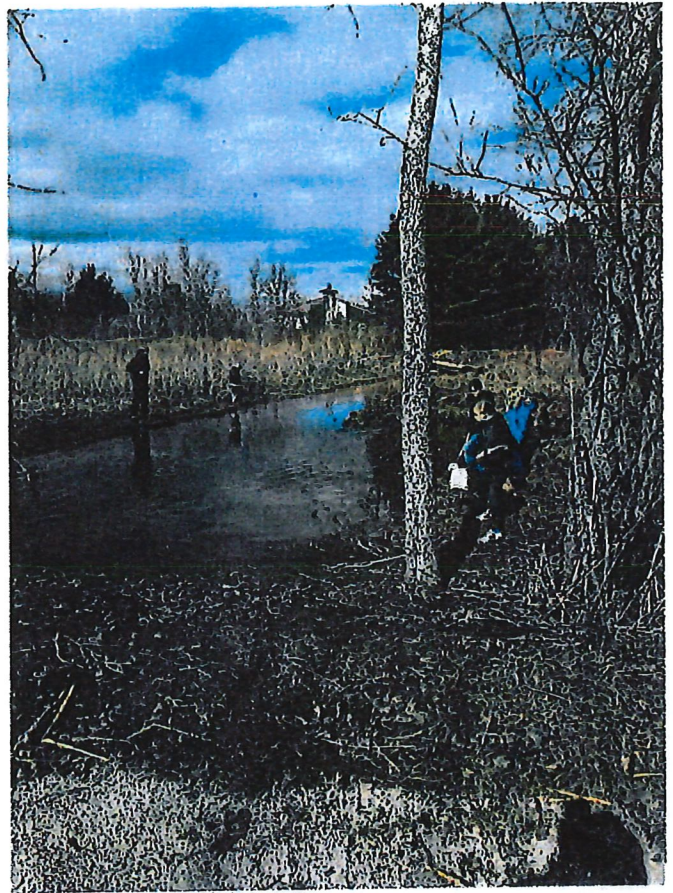
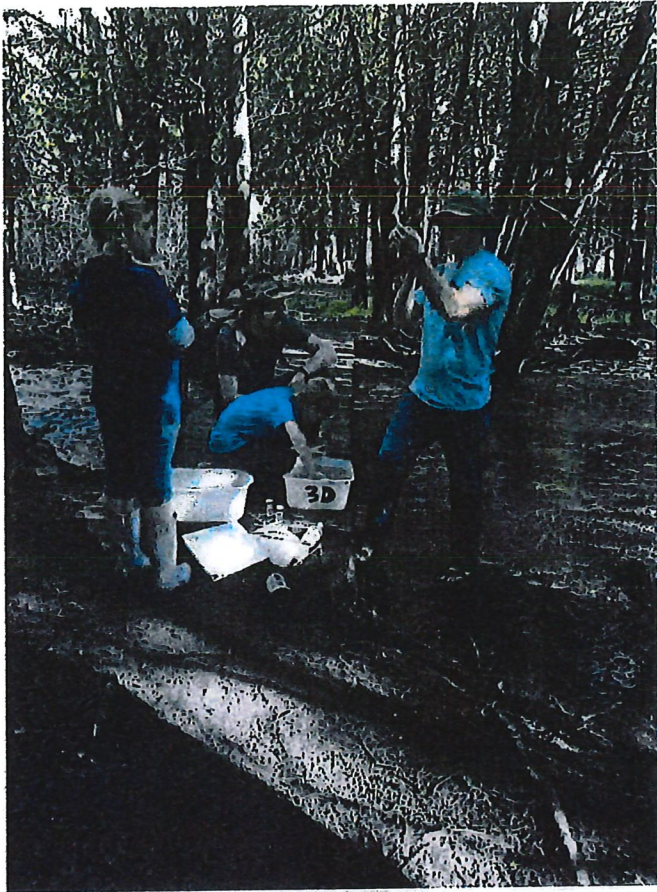
Est Fair-Market Value: \$0

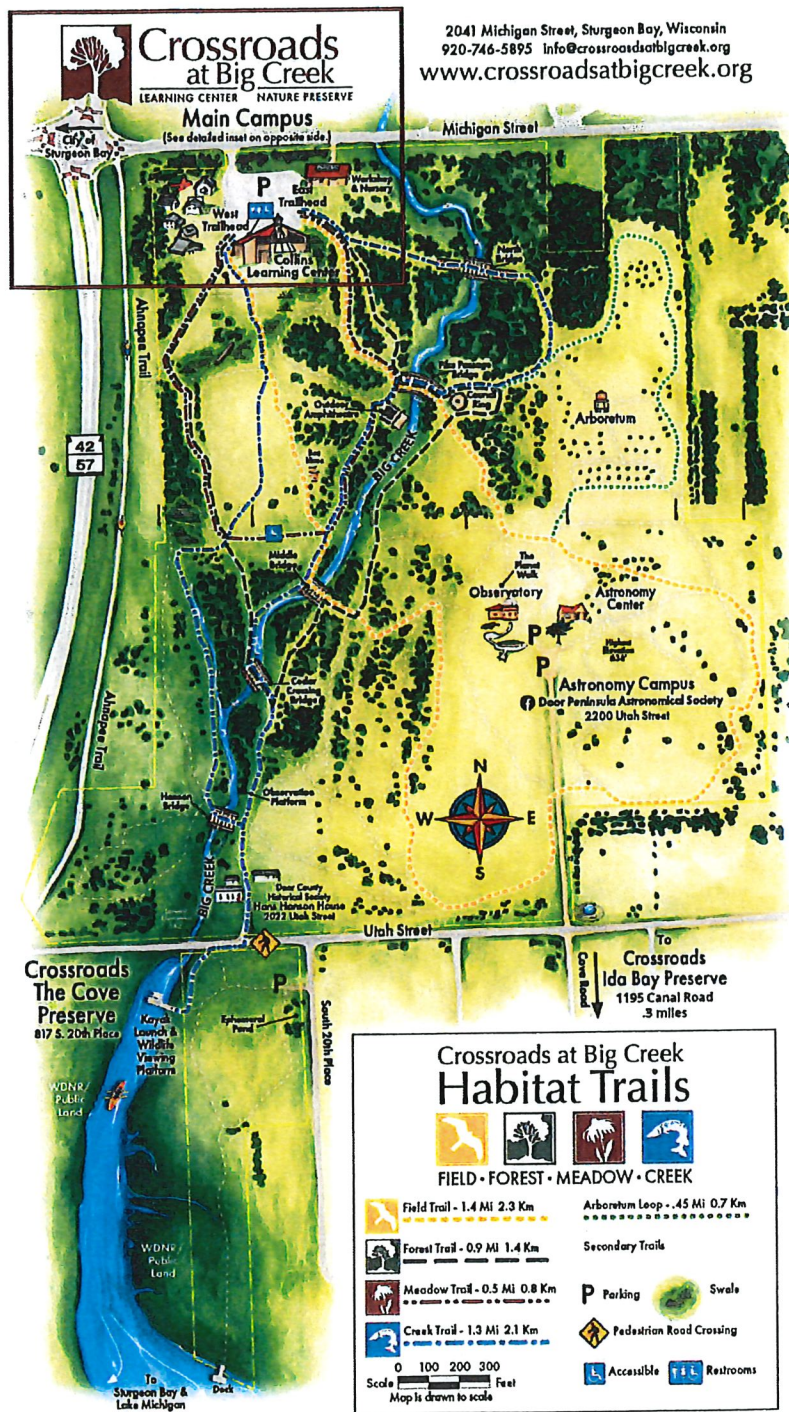






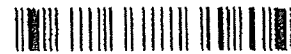






6

DOC#: 757253



Document Number

Document Title

Recorded

FEB. 15, 2012 AT 03:06PM

State of Wisconsin Department of Natural Resources Box 7921 Madison, WI 53707	TRAIL EASEMENT Section 23.09(10), Wis. Stats. Form 2200-22 Rev. 6/11
--	--

CAREY PETERSILKA
REGISTER OF DEEDS
DOOR COUNTY, WI

Amount Paid: \$30.00

Tract Indexed

This easement made this 6th day of February, ²⁰¹²~~2011~~, by and between the City of Sturgeon Bay, a municipal body corporate, Grantor, and the State of Wisconsin, Department of Natural Resources, Grantee, its successors and assigns, as a holder of the trail easement.

RECITALS

WHEREAS, Grantor is the owner in fee simple of certain real property in the City of Sturgeon Bay, Door County more particularly described below and hereinafter referred to as the trail corridor; and

WHEREAS, the Department of Natural Resources has established the Ahnapee State Trail project to acquire lands and easements to provide a scenic and recreational trail and to protect the natural, open space and conservation qualities and environmentally significant area associated with the trail for recreational and open space uses; and

WHEREAS, the Department of Natural Resources has conveyed an easement interest in the Ahnapee State Trail to Door County, through their Parks and Recreation Department to develop, operate and maintain said recreational trail; and

WHEREAS, the Grantor desires and intends to provide right-of-way for the use of the public over and across the trail corridor and to permit the maintenance and improvement of the trail corridor by the Grantee and its agents and assigns and to restrict other uses of the trail corridor which would be inconsistent with its use as a scenic and recreational trail;

NOW, THEREFORE, for and in consideration of the sum of One Dollar (\$1.00) and the mutual covenants and conditions hereinafter set forth, the Grantor ~~does hereby~~ convey to the Grantee, its successors and assigns (including Door County), upon acceptance by the Grantee, within ~~three (3)~~ ^{three (3)} months from the date hereof, an easement in perpetuity to construct, operate and maintain a public trail corridor on over and across the following described real estate:

T27N, R26E, City of Sturgeon Bay, Door County, Wisconsin

Section 9: All that part of the Subdivision 42, City of Sturgeon Bay in the NE¼ of the NW¼, lying East of a line described as follows:

BEGINNING at the North one-quarter corner of said Section 9; thence S30°37'27"W, 151.82 feet; thence S00°47'54"E, 382.26 feet; thence Southerly along the arc of a 5016.07 foot radius curve to the right, 2043.77 feet, the chord of said curve bears S10°52'27"W, 2029.66 feet; thence S33°55'58"E, 196.63 feet to a point 440.63 feet S88°40'01"W of the center of said Section 9.

Said parcel contains 3.00 acres, more or less. Subject to easements and restrictions of record. Meaning to convey an easement over lands described in Document Number 399264, Door County Records.

The easement shall be 100 feet wide with the location of the easement shown on Exhibit "A", attached hereto, and made a part hereof.

1. **RIGHTS OF THE GRANTEE.** The Grantee shall have the following rights within the trail corridor as holder of this easement:

- A. A right-of-way to permit general public access for the purpose of bicycling, walking, snowmobiling or other mutually agreed upon public uses, over and across a trail path located within the trail corridor.
- B. The right to:
- i. lay out, mark, develop and maintain or relocate a trail;
 - ii. make minor topographical changes to the trail corridor for the necessity and convenience of locating the trail;
 - iii. post signs marking the trail; and
 - iv. manage vegetation through selective planting or removal of trees or exotics or nuisance plant species, in order to maintain and enhance the scenic, natural and ecological value of the trail corridor.
- C. The right to prohibit public access for uses that do not meet the description as specified in 1.A. above through the installation of gates or other obstructions, and to limit access by or exclude the public by appropriate means. Motor vehicles shall be prohibited except vehicles in use by the Grantor or Grantee of the trail corridor for purposes permitted by this easement.
- D. The right to inspect the trail corridor using a Department, or agent or assigns, authorized motorized vehicles and to enforce the covenants of the Grantor and the rights of the Grantee by any action in law or in equity. The Grantee shall not waive or forfeit its rights to take legal action to enforce this easement by any prior failure to act.
- E. Any surveying, signing and similar activities, which are related to the development, maintenance and operation of the trail corridor, shall be the responsibility of the Grantee.

2. COVENANTS OF GRANTOR:

- A. There shall be no construction or placing of buildings, advertising signs, billboards or other advertising materials or other structures within the trail corridor, except as otherwise provided herein.
- B. There shall be no commercial or industrial activity undertaken or allowed within the trail corridor, nor shall any right of passage across or upon the trail corridor be allowed or granted in conjunction with commercial or industrial activity which would interfere in any manner with use of the trail as a scenic and recreational trail.
- C. There shall be no filling, excavating, mining or drilling, removal of topsoil, sand, gravel, rock, minerals or other materials, nor any change in the topography of the trail corridor in any manner.
- D. There shall be no dumping of trash, garbage, or other unsightly or hazardous materials upon or within the trail corridor.
- E. There shall be no manipulation or alteration of watercourses, lake shores, wetlands or other water bodies within the trail corridor, nor shall any activities be undertaken within the trail corridor which are detrimental to water quality or quantity.
- F. The trail corridor shall not be used as an aircraft landing site.
- G. The Grantor may not mow or spray chemicals within the trail corridor except as necessary to comply with noxious weed control laws or to control pests on an emergency basis when such control is necessary to protect public health.

3. RESERVED RIGHTS OF THE GRANTOR:

- A. The Grantor may use the Premises insofar as such use is consistent with the rights, privileges, restrictions and covenants contained herein.
- B. The Grantor retains the right to sell or donate the Premises. Any conveyance will remain subject to the terms and conditions of this easement and the subsequent interest holder will be bound by the terms and conditions of this easement.

4. GENERAL PROVISIONS:

- A. Notice of the existence of this easement, and the terms and covenants thereof, shall be incorporated into any deed or other instrument of conveyance by which the Grantor or any successor in interest may divest themselves of their remaining interest in the trail corridor or any portion thereof. The Grantor shall notify the Grantee in writing by certified mail at least thirty (30) days before any sale, transfer or conveyance.
- B. The Grantee shall have the right to transfer or assign any and all rights and responsibilities accruing to it by the grant of this easement, provided that such transferee or assignee expressly agrees to uphold the purposes of this easement and to enforce its terms and conditions. This easement is fully valid and enforceable by any assignee of the Grantee whether assigned in whole or in part.
- C. Any notices required in this easement shall be sent by certified mail to the following address or such address as may be hereafter specified in writing:

GRANTOR: City of Sturgeon Bay
Attn. Mayor
421 Michigan Street
Sturgeon Bay, WI 54235

GRANTEE: Department of Natural Resources
Bureau of Facilities and Lands
P.O. Box 7921
Madison, WI 53707

- D. The Grantor intends that this grant be a perpetual easement enforceable by the Grantee against the Grantor and its successors and assigns forever.

5. OTHER CONDITIONS:

- A. This easement sets forth the entire understanding of the parties and may not be changed except by a written document executed and acknowledged by all parties to this easement and duly recorded in the office of the Register of Deeds of Door County, Wisconsin.
- B. No delay or omission by any party in exercising any right or power arising out of default under any of the terms or conditions of this easement shall be construed to be a waiver of the right or power. A waiver by a party of any obligation of the other party shall not be construed to be a waiver of any breach of any other terms or conditions of this easement.
- C. The terms Grantor and Grantee, when used herein, shall be either singular or plural, as the case may be, and the provisions of this easement shall bind the parties mutually, their successors, and assigns.
- D. This easement shall be construed and enforced in accordance with the internal laws of the State of Wisconsin.
- E. If any term or condition of this easement shall be deemed invalid or unenforceable, the remainder of this easement shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by law.

Dated this 28th day of October, 2011.

CITY OF STURGEON BAY

Thad Birmingham (Seal)
By: Thad Birmingham, Mayor

ATTESTED TO:

Stephanie Reinhardt (Seal)
By: Stephanie Reinhardt, City Clerk

STATE OF WISCONSIN)

) ss.

DOOR COUNTY)

Seal
Affixed

Personally appeared before me this 28th day of October, 2011, the above named Thad Birmingham, Mayor and Stephanie Reinhardt, City Clerk, City of Sturgeon Bay to me known to be the persons who executed the foregoing instrument and acknowledged that they executed and delivered the same as for the act and deed of said City of Sturgeon Bay.

Valerie Clapp

*

Notary Public, State of Wisconsin
My Commission (expires)(is) 3/3/13

Accepted this 6th day of February, ²⁰¹²~~2011~~.

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES
FOR THE SECRETARY

Richard E. Steffes
By: Richard E. Steffes
Natural Resources Real Estate Director

STATE OF WISCONSIN)
COUNTY OF DANE) ss.

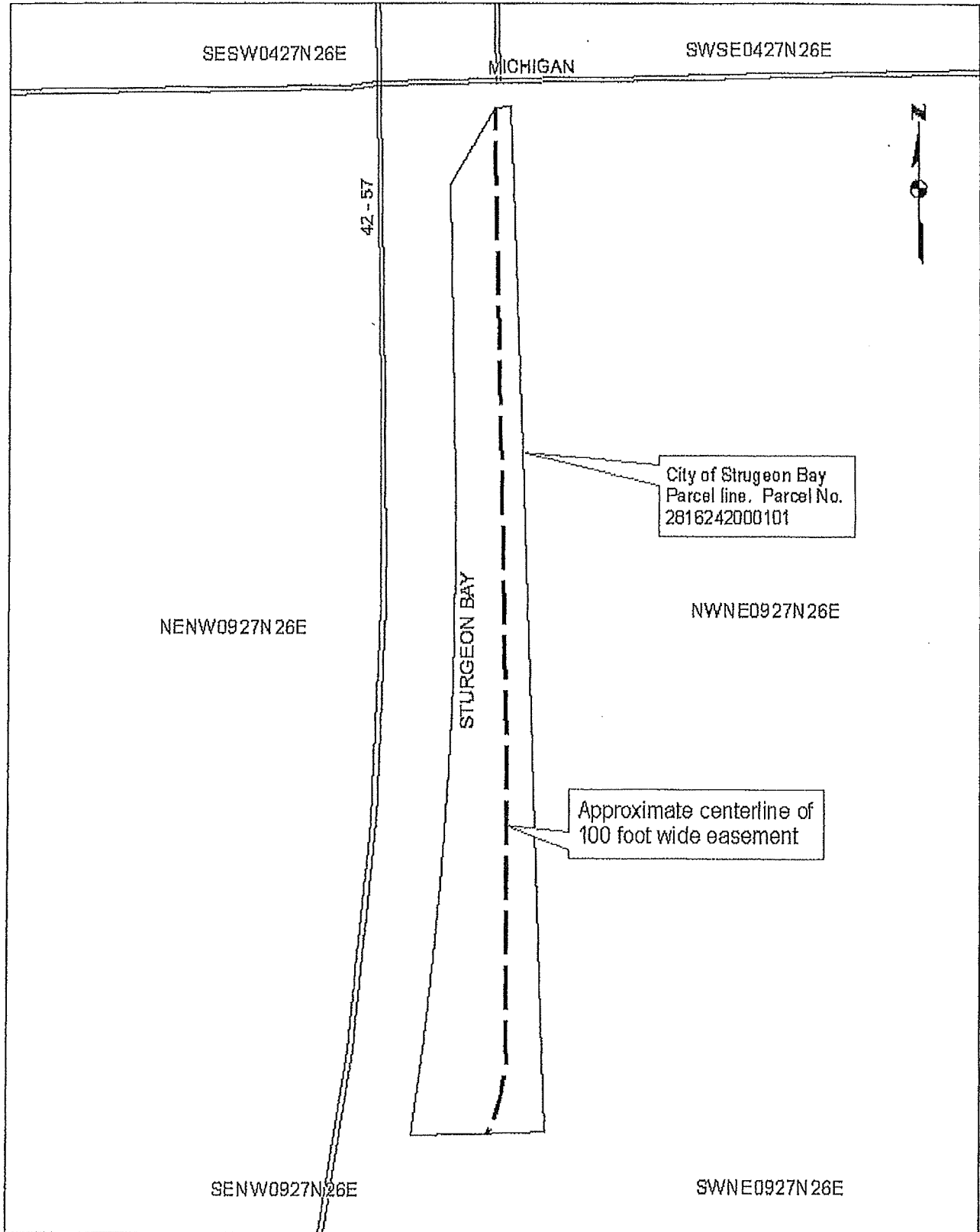
Seal
Affixed

Personally came before me this 6th day of February, ²⁰¹²~~2011~~, the above named Richard E. Steffes, State of Wisconsin Department of Natural Resources, to me known to be the person who executed the foregoing instrument and acknowledged that he executed and delivered the same as for the act and deed of said Department of Natural Resources.

Sharon J. Smith
* SHARON J. SMITH
Notary Public, State of Wisconsin
My Commission (expires)(is) 9/22/2013.

This instrument drafted by:
State of Wisconsin
Department of Natural Resources

Exhibit "A"



0 100 200 400 Feet

399264

VOL 305 PAGE 424

399264

REGISTER'S OFFICE
DOOR COUNTY, WIS. } ss.Received for Record the 12 day
of December A. D., 1977 at 9:57
o'clock A. M., and recorded in Vol. 305RECORDS Page 424
By *James H. Meyer* Reg.
Dep.

Tract Indexed

RETURN TO

City Clerk

202

THIS INDENTURE, Made by the State of Wisconsin (Department
of Transportation, Division of Highways), grantor, as
approved by the Governor on October 18, 1977We, the County, Wisconsin, hereby quit-claims
the City of Sturgeon Bay, a municipal body corporateDoor County, Wisconsin, for the sum of
the Thousand Three Hundred Seventy-five (\$1,375.00) Dollars
pursuant to the provisions of Section 84.09(5), Wis. Stats.
following tract of land in Door County, State of Wisconsin;All that part of Subdivision 42, City of Sturgeon Bay in the NE 1/4 - NW 1/4
of Section 9, T27N, R26E, lying east of a line described as follows:Beginning at the north one-quarter corner of said Section 9; Thence S 30°
17'27"W 151.82 feet; Thence S 0°47'54"E 382.26 feet; Thence southerly along
the arc of a 5016.07 foot radius curve to the right, 2043.77 feet, the chord
of said curve bears S 10°52'27"W 2029.66 feet; Thence S 33°55'58"E 196.63
feet to a point 440.63 feet S 88°40'01"W of the center of said Section 9.

Said parcels containing 3.00 acres, more or less.

The above described lands shall be used for public or municipal purposes and
said restricted use shall constitute a restrictive easement for the benefit of
the grantor, State of Wisconsin.There shall be no vehicular ingress or egress between the above-described lands
and the highway currently designated STH 42 & 57.

Also subject to an easement to the Wisconsin Public Service Corporation.

IN WITNESS WHEREOF, the said grantor has hereunto set its hand and seal on this 17th
of November, A. D., 1977.

SIGNED AND SEALED IN PRESENCE OF

Patricia A. Duffek

Patricia A. Duffek

Marion V. Watchorn

Marion V. Watchorn

*H. L. Fiedler*H. L. Fiedler, Acting Administrator
Division of Highways

(SEAL)

(SEAL)

(SEAL)

(SEAL)

STATE OF WISCONSIN,

Dane County, } ss.

Personally came before me, this seventeenth day of November, A. D., 1977.
above named H. L. Fiedler, Acting Administrator, Division of Highways

me known to be the person who executed the foregoing instrument and acknowledged the same.

Eugene R. Irlbeck
Eugene R. Irlbeck

This instrument drafted by

Notary Public State of XXXXX, Wis.

Division of Highways

My Commission (Expires) (X) April 5, 1981

Project 4150 1-23

Excess parcel 6

(Section 59.51 (1) of the Wisconsin Statutes provides that all instruments to be recorded shall have plainly printed or typewritten thereon the
names of the grantors, grantees, witnesses and notary).

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to accept the land donation from ENDF3DK, LLC for the parcel located at 1227 Egg Harbor Road.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: September 29, 2020

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2020.

EXECUTIVE SUMMARY

Title: Offer to Donate Land – ENDF3DK, LLC – 1227 Egg Harbor Road

Background: The former Bank Mutual located at 1227 Egg Harbor has been vacant and for sale for some time. It is owned by ENDF3DK, LLC. Recently, the vacant parcel immediately to the south was acquired by Door County via tax foreclosure. City staff recognized that by combining the Bank Mutual lot and the vacant lot, it would make a much more viable redevelopment site. County Administrator Ken Pabich agreed to not put the foreclosed lot up for auction until after the City could investigate the possibility of acquiring it for redevelopment. The realtor for ENDF3DK was also contacted about the matter.

The property owner then contacted the mayor and city staff and explained that they would be willing to simply donate the Bank Mutual lot to the City. this would allow the City to combine it with the County lot and market the overall site for redevelopment such as senior housing. A formal letter with the offer to donate was received. Property acquisitions are run through the Finance Committee and Common Council.

It the City accepts the donation and also acquires the County's tax foreclosed lot, it would create a development site of just over 2 acres with 328 feet of frontage on Egg Harbor Road. The City continues to get inquiries about potential sites for multiple-family dwellings. Staff believes this site could be good for commercial uses or apartments. In particular, senior apartments could be viable given its proximity to the ADRC community center and various amenities along Egg Harbor Road.

Fiscal Impact: The lot is to be donated, but there could be some modest costs for preparing and recording the deed. The property paid \$6312 in city portion of the taxes this past year. The City would no longer received taxes until the property is resold. If a larger redevelopment occurs, the tax value will be much more than the current bank value.

Recommendation: Staff believes it makes sense to try to development the Bank Mutual parcel and the County parcel in tandem. Accepting the donation will make such redevelopment much easier. Therefore, staff recommends accepting ENDF3DK, LLC's donation of the parcel located at 1227 Egg Harbor Road.

Prepared by:

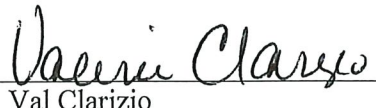

Martin Olejniczak

Community Development Director

9-23-2020

Date

Reviewed by:


Val Clarizio

Finance Director

9/23/20

Date

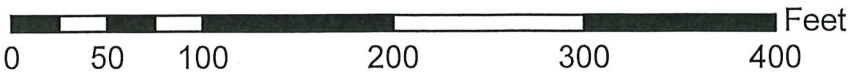
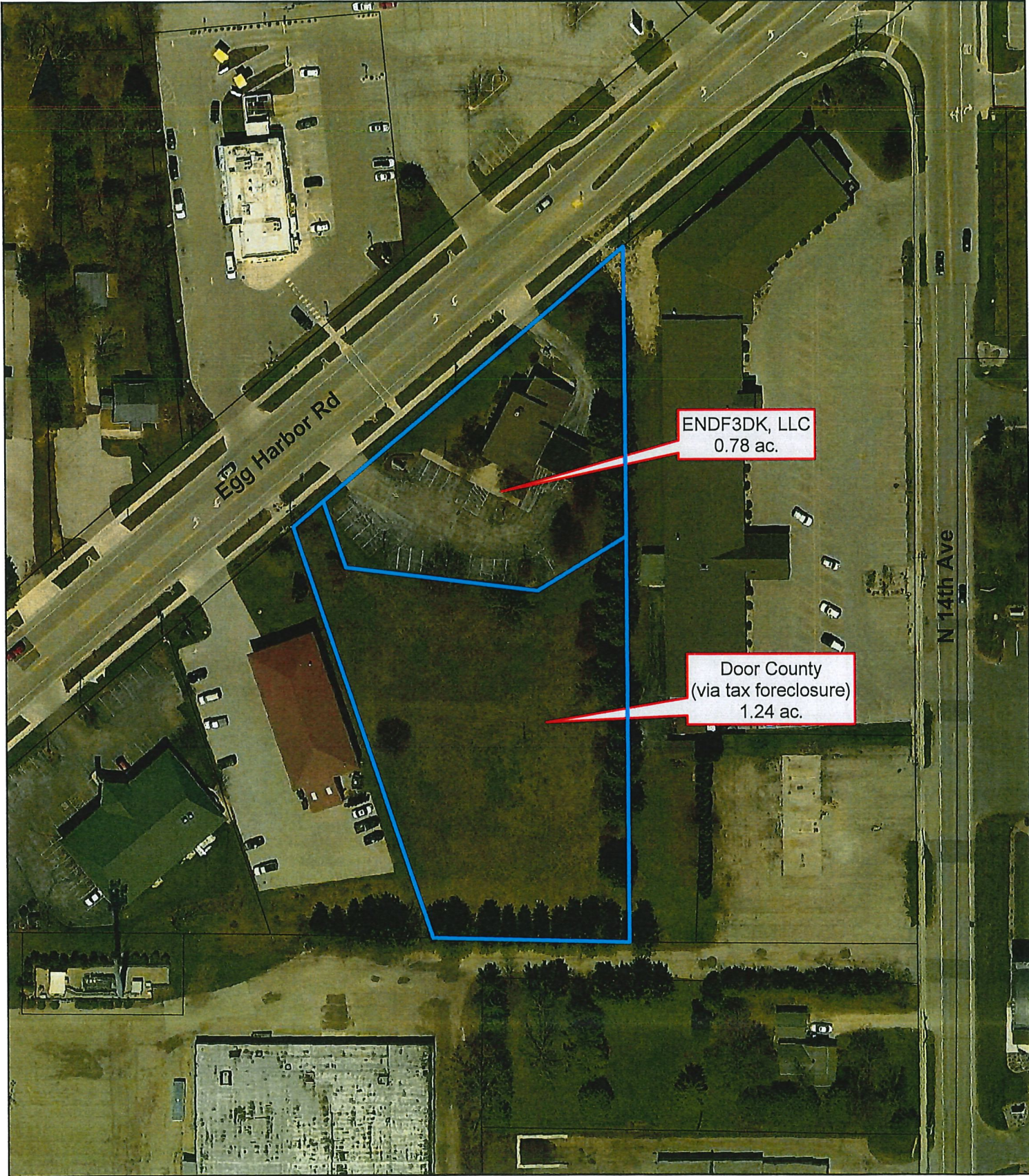
Reviewed by:


Josh Van Lieshout
City Administrator

9/23/20

Date

Offer to Donate Property - ENDF3DK, LLC



September 23, 2020

ENDF3DK, LLC

September 19, 2020

Mayor David Ward
Mr. Joshua VanLieshout - City Administrator
Mr. Martin Olejniczak - Community Development Director
421 Michigan Street
Sturgeon Bay, WI 54235

Re: 1227 Egg Harbor Road, Sturgeon Bay

Dear Mayor Ward, Mr. VanLieshout, & Mr. Olejniczak:

Thank you for your time on the phone call with Tracy Schroeder and me a few days ago regarding our property at 1227 Egg Harbor Road.

As we discussed, we have owned this property for some time now and have been unable to locate a business that would locate on that site that would be highly valued in the Sturgeon Bay community.

In order to achieve a more developmentally desirable parcel, ie. larger site and better access, we would like to donate our parcel at 1227 Egg Harbor Road to the City of Sturgeon Bay. When our parcel is combined with the vacant adjacent property, which the City already has in its control, the donation of 1227 Egg Harbor Road will provide a wonderful opportunity for the City to attract a community friendly development.

We will email you the information we have on 1227 Egg Harbor Road. Please let me know if you have any further questions, and I look forward to talking with you again soon about our proposed donation.

Sincerely,

Randall Roth
ENDF3DK, LLC member

414-331-1939

randy@end-corp.com

c/o Thomas Roepsch 731 N. Jackson St, #502

Milwaukee, WI 53202

