



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA  
TUESDAY, JULY 2, 2019  
7:00 P.M.  
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST  
DAVID J. WARD, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Public Comment.
6. Consideration of the following bills: General Fund – \$38,717.96, Capital Fund - \$255,340.31, Cable TV - \$5,101.67, TID #4 - \$687.50, and Solid Waste Enterprise Fund - \$20,724.28 for a grand total of \$320,571.72. roll call]
7. **CONSENT AGENDA**

\* All items listed with an asterisk (\*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.

\* a. Approval of 6/18/19 regular minutes Common Council minutes.

\* b. Approval of the following minutes:

1. Zoning Board of Appeals – 5/28/19
2. Bicycle & Pedestrian Advisory Board – 6/3/19
3. Aesthetic Design & Site Plan Review Board – 6/10/19
4. Ad Hoc West Waterfront Planning Committee – 6/10/19
5. Finance/Purchasing & Building Committee – 6/12/19
6. Parking & Traffic Committee – 6/17/19
7. Special Finance/Purchasing & Building Committee – 6/20/19

\* c. Place the following reports on file:

1. Bank Reconciliation – May 2019
2. Revenue & Expense Report – May 2019

\* d. Consideration of: Approval of beverage operator licenses.

\* e. Consideration of: Approval of Six Month Beer license.

\* f. Consideration of: Approval of Temporary Class B Beer licenses and Temporary Class B Wine licenses.

\* g. Consideration of: Approval of Street Closure Application for Sturgeon Bay Visitor Center.

- \* h. Finance/Purchasing & Building Committee recommendation re: Approve Harbor Commission recommendation for a two year dock lease with Dick Stoll and that the City is reimbursed for legal expenses.
  - \* i. Finance/Purchasing & Building Committee recommendation re: Waive the single space Farmer's Market fee for the Door County Library for the 2019 dates of June 8, July 13, August 8, and September 7.
8. Mayoral appointments.
  9. Consideration of: Development Agreement with Sturgeon Bay Historical Society Foundation. (Ald. Nault)
  10. Items to be Included on Future Agendas (New Business).
  11. Committee Chairperson Reports:
    - a. City Plan Commission
    - b. Finance/Purchasing & Building Committee
    - c. Park & Recreation Committee
  12. City Administrator report.
    - a. PRAT Update.
  13. Mayor's report.
    - a. Establishing Alternate Members to Ethics Board.
    - b. Update on LWM Local Government Training.
  14. Convene in closed session in accordance with the following exemption:

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)

Consideration of: Acquisition of Property for Right of Way for Grant Ave Extension.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.
  15. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 6-28-19

Time: 12:00 PM

By: Paulie S.

INVOICES DUE ON/BEFORE 07/02/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
LILY BAY	LILY BAY SAND & GRAVEL LLC	REF PERMIT 50-015-18 LILY BAY	01-000-000-23160	220.00
LILY BAY		RFND PERMIT 50-018-18 LILY BAY	01-000-000-23160	200.00
R0001577	SCOTT DE NOBLE & SONS CONST.	RFND PERMIT 50-028-18 DE NOBLE	01-000-000-23160	1,300.00
R0001577		RFND PERMIT 50-030-18 DENOBLE	01-000-000-23160	3,440.00
THORP	PAT THORP	6.22.19 FOOD SHARE/PATS PATCH	01-000-000-21595	90.00
TOTAL LIABILITIES				5,250.00
TOTAL GENERAL FUND				5,250.00
CITY COUNCIL				
03133	CELLCOM WISCONSIN RSA 10	05/19 3 ALDERS CELLPHONE SVC	01-105-000-58999	115.37
TOTAL				115.37
TOTAL CITY COUNCIL				115.37
CITY CLERK-TREASURER				
03330	VALERIE CLARIZIO	MILEAGE/MEAL/BAG CHECK/CLARIZI	01-115-000-55600	116.78
TOTAL				116.78
TOTAL CITY CLERK-TREASURER				116.78
ADMINISTRATION				
17700	QUILL CORPORATION	BOX 100 NAME BADGE HOLDERS	01-120-000-51950	46.49
17700		HAMMER/PLAQUES ASSEMBLY	01-120-000-51950	11.49
17700		2 SANDISK CRUZER 16GB USB	01-120-000-51950	33.98
17700		1 DZ EASY TOUCH PENS	01-120-000-51950	11.99
17700		8.5X11 WHITE CARD STOCK	01-120-000-51950	16.59
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	1 POST IT FLAGS	01-120-000-51950	6.14
BUBRICKS		4 3" BINDERS	01-120-000-51950	60.00
TOTAL				186.68
TOTAL ADMINISTRATION				186.68
COMPUTER				
03101	CDW GOVERNMENT, INC.	COMPUTER TOWER/COYHIS	01-125-000-55550	615.00
TOTAL				615.00
TOTAL COMPUTER				615.00
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	07.02.19 CONTRACT	01-130-000-55010	1,333.33

DATE: 06/25/2019  
TIME: 14:27:17  
ID: AP443000.CST

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INVOICES DUE ON/BEFORE 07/02/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
			TOTAL	1,333.33
			TOTAL CITY ASSESSOR	1,333.33
MUNICIPAL SERVICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	05/19 CHAD CELL SVC	01-145-000-58250	24.79
			TOTAL	24.79
			TOTAL MUNICIPAL SERVICES ADMIN.	24.79
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	05/19 MIKE CELL SVC	01-150-000-58250	88.85
03133		05/19 CELL SVC	01-150-000-58250	7.54
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	OFFICE SUPPLIES	01-150-000-51950	37.76
BUBRICKS		COPY PAPER	01-150-000-52800	92.63
BUBRICKS		PENS,REFILL SHEETS,LAM POUCHES	01-150-000-51950	49.26
BUBRICKS		CALENDAR	01-150-000-51950	8.98
			TOTAL	285.02
			TOTAL PUBLIC WORKS ADMINISTRATION	285.02
CITY HALL				
03159	CHARTER COMMUNICATIONS	05/19 FIRE CABLE SVC	01-160-000-58999	249.33
23730	WPS	421 MICHIGAN ST-CITY HALL	01-160-000-56600	725.22
MID	MID-STATE SUPPLY	STOP CONTROL REPAIR KIT	01-160-000-55300	14.49
MID		DELIVERY	01-160-000-55300	3.00
VIKING	VIKING ELECTRIC SUPPLY, INC	30-FLO LIGHTS @ 4.70	01-160-000-55300	141.00
WARNER	WARNER-WEXEL WHOLESALE &	PAPER PRODUCTS	01-160-000-51850	24.73
WARNER		CLEANING SUPPLIES	01-160-000-51850	34.49
			TOTAL	1,192.26
			TOTAL CITY HALL	1,192.26
GENERAL EXPENDITURES				
08167	GANNETT WISCONSIN NEWSPAPERS	ORD 1359 PUBLICATION	01-199-000-57450	549.90
08167		OPEN BOOK NOTICE	01-199-000-57450	70.35
08167		ORD 1357 PUBLICATION	01-199-000-57450	22.70
08167		ORD 1358 PUBLICATION	01-199-000-57450	33.88
08167		INVITE TO BID/FLAIL MOWER	01-199-000-57450	20.07
08167		PUBLIC HRING PUBLICATION/WHITE	01-199-000-57450	33.83
			TOTAL	730.73
			TOTAL GENERAL EXPENDITURES	730.73

INVOICES DUE ON/BEFORE 07/02/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
POLICE DEPARTMENT				
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	TONER:CMYK	01-200-000-55650	744.27
TOTAL				744.27
TOTAL POLICE DEPARTMENT				744.27
POLICE DEPARTMENT/PATROL				
03133	CELLCOM WISCONSIN RSA 10	05/19 CELLPHONES	01-215-000-58250	910.47
03133		05/19 MIFI WIRELESS ROUTERS	01-215-000-58250	263.34
04575	DOOR COUNTY HARDWARE	BRASS CLIPS/DIVE FLAG	01-215-000-54999	8.37
04590	HUMANE SOCIETY	2019 3RD QTR ANIMAL CONTROL	01-215-000-55100	3,636.25
04696	DOOR COUNTY TREASURER	05/19 FUEL CHARGES	01-215-000-51650	3,861.71
19959	SUPERIOR CHEMICAL CORP	D GERM SANITIZER	01-215-000-54999	102.02
NELSON	NELSON TACTICAL	3 CSO UNIFORMS	01-215-000-52900	111.00
TOTAL				8,893.16
TOTAL POLICE DEPARTMENT/PATROL				8,893.16
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS RISK SOLUTIONS	05/19 CONTRACT FEE	01-225-000-57950	105.00
TOTAL				105.00
TOTAL POLICE DEPT. / INVESTIGATIONS				105.00
FIRE DEPARTMENT				
02005	BAY ELECTRONICS, INC.	RADIOS AND ACCESSORIES	01-250-000-57550	1,058.00
02214	FINCANTIERI BAY SHIPBUILDING	WELDING/WARRANTY TR2	01-250-000-53000	400.00
04150	DEJARDIN CLEANERS LLC	GEAR REPAIR	01-250-000-56250	60.00
04696	DOOR COUNTY TREASURER	05/19 FUEL CHARGES	01-250-000-51650	1,469.46
06650	GALLS, AN ARAMARK COMPANY	UNIFORMS	01-250-000-52900	34.03
23730	WPS	656 S OXFORD AVE-WS FIRE	01-250-000-56600	40.17
CLEANAIR	CLEAN AIR CONCEPTS	VEHICLE EXHAUST PARTS	01-250-000-53000	840.99
PAULCONW	PAUL CONWAY SHIELDS	STREAMLIGHT/TACTICAL LIGHT	01-250-000-52900	134.50
PAULCONW		STRUCTURE BOOTS	01-250-000-52950	175.00
PREVEA	PREVEA HEALTH WORKMED	MEDICAL EXAM/BOGDAN SAVENKO	01-250-000-57100	362.45
TOTAL				4,574.60
TOTAL FIRE DEPARTMENT				4,574.60
STORM SEWERS				
10750	PREMIER CONCRETE INC	.5 YRD CONCRETE @ 117/YD	01-300-000-51150	58.50
TOTAL				58.50
TOTAL STORM SEWERS				58.50

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INVOICES DUE ON/BEFORE 07/02/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
SOLID WASTE MGMT/SPRING/FALL				
ADVANCED	ADVANCED DISPOSAL	4 TVS	01-311-000-58400	195.00
TOTAL				195.00
TOTAL SOLID WASTE MGMT/SPRING/FALL				195.00
STREET SWEEPING				
04545	DOOR COUNTY COOPERATIVE/NAPA	RADIATOR CAP	01-330-000-51400	10.99
04545		CABIN AIR FILTER	01-330-000-51400	30.88
25700	ZARNOTH BRUSH WORKS INC	4 DIRT SHOE RUNNERS @ 22.25	01-330-000-51400	89.00
TOTAL				130.87
TOTAL STREET SWEEPING				130.87
ROADWAYS/STREETS				
19860	STURGEON BAY SAND & GRAVEL	RIP RAP	01-400-000-52500	50.40
19860		BEACH STONE	01-400-000-52500	47.81
TOTAL				98.21
TOTAL ROADWAYS/STREETS				98.21
SNOW REMOVAL				
19880	STURGEON BAY UTILITIES	DAMAGED STREETLIGHT POLE	01-410-000-58999	1,922.03
TOTAL				1,922.03
TOTAL SNOW REMOVAL				1,922.03
STREET SIGNS AND MARKINGS				
04276	DIAMOND VOGEL PAINT CENTER	20 PAILS WHITE TRAFFIC PAINT	01-420-000-52100	1,072.00
TOTAL				1,072.00
TOTAL STREET SIGNS AND MARKINGS				1,072.00
STREET MACHINERY				
02844	BRUCE MUNICIPAL EQUIPMENT INC	MOMENTARY SWITCH	01-450-000-53000	36.16
02844		FREIGHT	01-450-000-53000	18.26
04545	DOOR COUNTY COOPERATIVE/NAPA	U JOINT/TRACTOR	01-450-000-53000	20.33
04545		LIGHT	01-450-000-51400	29.99
04696	DOOR COUNTY TREASURER	05/19 FUEL CHARGES 504.45G	01-450-000-51650	1,337.30
04696		05/19 DSL FUEL CHARGES	01-450-000-51650	1,671.07
19070	SCHARTNER IMPLEMENT INC	VEHICLE PARTS	01-450-000-52150	244.65
FLEETPRI	FLEETPRIDE	BRAKES	01-450-000-53000	348.04

INVOICES DUE ON/BEFORE 07/02/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
TOTAL				3,705.80
TOTAL STREET MACHINERY				3,705.80
CITY GARAGE				
04696	DOOR COUNTY TREASURER	MSHA TRAINING EXPENSES	01-460-000-54999	671.75
23730	WPS	835 N 14TH AVE-CITY GARAGE	01-460-000-56600	207.92
VIKING	VIKING ELECTRIC SUPPLY, INC	2 LED LIGHTS @ 25.09	01-460-000-55300	50.18
TOTAL				929.85
TOTAL CITY GARAGE				929.85
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	05/19 STEVE CELL SVC	01-500-000-58250	31.78
03133		05/19 MIKE CELL SVC	01-500-000-58250	88.86
03133		05/19 CELL SVC	01-500-000-58250	7.55
03133		05/19 CELL SVC	01-500-000-58250	24.79
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	KEY AGS,CALENDAR, PENS	01-500-000-51950	22.66
BUBRICKS		CALENDAR	01-500-000-51950	8.98
TOTAL				184.62
TOTAL PARK & RECREATION ADMIN				184.62
PARKS AND PLAYGROUNDS				
04545	DOOR COUNTY COOPERATIVE/NAPA	VALVE	01-510-000-56250	9.49
04545		CONNECTOR	01-510-000-56250	6.49
04545		2.5 G CORNERSTONE PLUS	01-510-000-51750	225.00
04696	DOOR COUNTY TREASURER	05/19 FUEL CHARGES 525.72G	01-510-000-51650	1,393.68
04696		05/19 DSL FUEL CHARGES 14.89G	01-510-000-51650	41.90
08225	HERLACHE SMALL ENGINE	MOWER BLADES	01-510-000-51900	44.97
13049	MAY'S SPORT CENTER	CLUTH REPAIR	01-510-000-53000	9.48
19070	SCHARTNER IMPLEMENT INC	GLOW PLUG	01-510-000-53000	88.00
19070		CORE CHARGES	01-510-000-53000	219.45
20900	TRU GREEN CHEMLAWN	LAWN SERVICE/WEST SIDE FLD	01-510-000-58999	91.84
20900		LAWN SERVICE/KIWANIS FLD	01-510-000-58999	86.57
20900		LAWN SERVICE/ROTARY BLLFLD	01-510-000-58999	86.57
20900		LAWN SERVICE/SUNSET BLLFLD	01-510-000-58999	86.57
20900		LAWN SERVICE/JAYCEE FLD	01-510-000-58999	114.02
20900		LWN SERVICE MEM FLD	01-510-000-58999	163.63
20900		LAWN SERVICE/PBI BLLFLD	01-510-000-58999	69.67
20900		LAWN SERVICE/QUINCY FLDS	01-510-000-58999	133.02
22800	WALMART COMMUNITY	TAPE REFILL	01-510-000-54999	23.82
22800		CLEANING SUPPLIES	01-510-000-54999	15.76
23730	WPS	335 S 14TH AVE-MEM FLD	01-510-000-56600	57.82
BENZINGE	ADDISON BENZINGER	SAFETY BOOT REIMBUSE/BENZINGER	01-510-000-56800	52.57
DIETZEL	ELI DIETZEL	WORK BOOT REIMB/DIETZEL	01-510-000-56800	62.50
L&P	L&P CONVENIENT STORE SBAY LLC	FUEL PURCHASE	01-510-000-51650	157.71

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
L&P		ACCOUNT CREDIT	01-510-000-51650	-30.01
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	OIL	01-510-000-53000	45.98
PIKE	PIKE SYSTEMS, INC	24 32OZ BOTTLES @ 1.25EA	01-510-000-51850	30.00
PIKE		24 SPRAY TRIGGERS @1.25EA	01-510-000-51850	30.00
PIKE		SHIPPING	01-510-000-51850	13.64
TRACTOR	TRACTOR SUPPLY CREDIT PLAN	2 HITCH PINS @ 4.99	01-510-000-54999	9.98
WARNER	WARNER-WEXEL WHOLESALE &	2 CASES BATH TISSUE @ 38.24	01-510-000-51850	76.48
WARNER		2 FOAMING HAND SOAP @ 45.24EA	01-510-000-51850	90.48
WARNER		FOAM SOAP DISPENSER	01-510-000-51850	4.95
WARNER		4 VANISOL CLEANSER @ 13.80	01-510-000-51850	55.20
WARNER		CASE BLEACH	01-510-000-51850	15.75
WEYERS	WEYERS EQUIPMENT, INC	ADJUSTABLE SEAT/HUSTLER MOWER	01-510-000-51900	499.99
TOTAL				4,082.97
TOTAL PARKS AND PLAYGROUNDS				4,082.97
MUNICIPAL DOCKS				
04545	DOOR COUNTY COOPERATIVE/NAPA	DRILL BIT	01-550-000-51850	10.99
04966	EAGLE MECHANICAL INC	TOLIET BOWL	01-550-000-54999	133.12
23730	WPS	36 S NEENAH AVE RESTROOM	01-550-000-56600	33.10
TOTAL				177.21
TOTAL MUNICIPAL DOCKS				177.21
EMPLOYEE BENEFITS				
04975	ECONO FOODS	POPCORN/WELLNESS MTG	01-600-000-50550	13.97
HUMANA	HRI	GO365 ADMIN FEE/REWARDS	01-600-000-50550	707.00
TOTAL				720.97
TOTAL EMPLOYEE BENEFITS				720.97
COMMUNITY & ECONOMIC DEVLPMT				
13582	WIS COMMERCIAL PORTS ASSOC.	2019 ANNUAL DUES	01-900-000-56000	250.00
TOTAL				250.00
TOTAL COMMUNITY & ECONOMIC DEVLPMT				250.00
TOTAL GENERAL FUND				37,695.02
CAPITAL FUND				
CITY HALL				
EXPENSE				
02975	CAMERA CORNER	2ND FLOOR DOOR SEC DEPOSIT	10-160-000-59999	6,011.05
TOTAL EXPENSE				6,011.05



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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
EXPENSE				
EXPENSE				
TOTAL CITY HALL				6,011.05
GENERAL EXPENDITURES				
14826	NORTHEAST ASPHALT, INC.	BILLABLE TO GERALD BANKS	10-199-000-51525	747.13
TOTAL				747.13
TOTAL GENERAL EXPENDITURES				747.13
FIRE DEPARTMENT				
EXPENSE				
BRINDLEE	BRINDLEE MOUNTAIN	BROKER FEE/E6	10-250-000-59060	4,000.00
PAULCONW	PAUL CONWAY SHIELDS	TURNOUT GEAR	10-250-000-59050	8,140.00
TOTAL EXPENSE				12,140.00
TOTAL FIRE DEPARTMENT				12,140.00
ROADWAYS/STREETS				
ANNUAL RESURFACING & BASE REP.				
02435	BISSEN ASPHALT LLC	ASHLAND AVE PATCH & HWY	10-400-110-59095	7,512.00
02435		PATCH FOR PROJECT 1903	10-400-110-59095	2,580.00
14826	NORTHEAST ASPHALT, INC.	PROJECT 1902B PAY REQ #1	10-400-110-59095	214,237.57
R0000421	WI DEPT OF TRANSPORTATION	MAPLE/OREGON BRIDGE ENGINEERIN	10-400-110-59095	4,587.06
TOTAL ANNUAL RESURFACING & BASE REP.				228,916.63
TOTAL ROADWAYS/STREETS				228,916.63
CURB/GUTTER/SIDEWALK				
EXPENSE				
04545	DOOR COUNTY COOPERATIVE/NAPA	PROJCT 1902 GRASS SEED	10-440-000-59102	119.50
04575	DOOR COUNTY HARDWARE	50LBS GRASS SEED/3RD AVE	10-440-000-59102	119.50
TOTAL EXPENSE				239.00
TOTAL CURB/GUTTER/SIDEWALK				239.00
PARKS AND PLAYGROUNDS				
EXPENSE				
06580	FOTH AND VAN DYKE	GRANT APPLICATION & ADMIN SVCS	10-510-000-59025	3,454.00
06580		GRANT ADMINISTRATION & LABOR	10-510-000-59025	2,832.50
TOTAL EXPENSE				6,286.50
TOTAL PARKS AND PLAYGROUNDS				6,286.50

MUNICIPAL DOCKS

INVOICES DUE ON/BEFORE 07/02/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
EXPENSE				
EXPENSE				
ROYLAN	ROLYAN BUOYS	7 DANGER BUOYS @ 125. EA	10-550-000-59075	875.00
ROYLAN		SHIPPING	10-550-000-59075	125.00
TOTAL EXPENSE				1,000.00
TOTAL MUNICIPAL DOCKS				1,000.00
TOTAL CAPITAL FUND				255,340.31
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
MANN	MANN COMMUNICATIONS, LLC	07.02.19 CONTRACT	21-000-000-55015	5,101.67
TOTAL CABLE TV / GENERAL				5,101.67
TOTAL CABLE TV / GENERAL				5,101.67
TOTAL CABLE TV				5,101.67
TID #4 DISTRICT				
TID #4 DISTRICT				
TID #4 DISTRICT				
STAFFORD	STAFFORD ROSENBAUM LLP	05/19 OHWM MATTERS	28-340-000-55001	687.50
TOTAL TID #4 DISTRICT				687.50
TOTAL TID #4 DISTRICT				687.50
TOTAL TID #4 DISTRICT				687.50
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04603	HALRON LUBRICANTS INC	USED OIL PICK UP/250 G	60-000-000-52050	37.50
04696	DOOR COUNTY TREASURER	05/19 DSL FUEL-GARBAGE 950.97	60-000-000-51650	2,676.03
ADVANCED	ADVANCED DISPOSAL	248.04 TONS GARBAGE	60-000-000-58300	15,507.47
ADVANCED		108.71 TON RECYCLE	60-000-000-58350	1,576.37
ADVANCED		1.24 TON/TV	60-000-000-58350	132.52
FLEETPRI	FLEETPRIDE	BRAKE PARTS/GARBAGE TRCK	60-000-000-53000	348.04
JX ENT	JX ENTERPRISES, INC.	CLEAN AIR FILTER/DEF SYSTEM	60-000-000-53000	406.25
JX ENT		SEAL	60-000-000-53000	35.99
JX ENT		AXLE SHAFT GASKET	60-000-000-53000	4.11
TOTAL SOLID WASTE ENTERPRISE FUND				20,724.28
TOTAL SOLID WASTE ENTERPRISE FUND				20,724.28
TOTAL SOLID WASTE ENTERPRISE				20,724.28
TOTAL ALL FUNDS				319,548.78

**MANUAL CHECKS**

WEX BANK (SHELL FLEET)	\$98.94
06/18/19	
Check # 85285	
Statement Charges	
01-215-000-51650	
SUPERIOR VISION INSURANCE	\$807.00
06/18/19	
Check # 85286	
07/19 Vision Insurance	
01-000-000-21540	
PITNEY BOWES	\$117.00
06/20/19	
Check # 85370	
Quarterly Postage Meter Rental	
01-199-000-57250	

<b>TOTAL MANUAL CHECKS</b>	<b>\$1,022.94</b>
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DATE: 06/25/2019  
TIME: 14:27:17  
ID: AP443000.CST

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

PAGE: 9

INVOICES DUE ON/BEFORE 07/02/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
SUMMARY OF FUNDS:				
GENERAL FUND		37,695.02		38,717.96
CAPITAL FUND		255,340.31		
CABLE TV		5,101.67		
TID #4 DISTRICT		687.50		
SOLID WASTE ENTERPRISE		20,724.28		
TOTAL --- ALL FUNDS			319,548.78	320,571.72

Heidi Bacon 6/25/2019  
Sara Cunningham 6/25/2019  
Jen Allen 6/25/19

COMMON COUNCIL  
June 18, 2019

A meeting of the Common Council was called to order at 7:00 p.m. by Mayor Ward. The Pledge of Allegiance was recited. Roll call: Bacon, Hayes, Williams, Avenson, Nault, Wiederanders, and Reeths.

Williams/Bacon to adopt agenda removing item 7h from the agenda and moving item 7i to the regular agenda. Carried.

The following people spoke during public comment: Beth Renstrom, 34 Bluebird; Scott Moore, 947 Pennsylvania St; Mike Lagenhorst, 15 Utopia Circle; John Hauser, 746 Kentucky St; Laurel Hauser, 746 Kentucky St; Kelly Catarozoli, 344 N. 3<sup>rd</sup> Ave; Mike Till, 915 Michigan St.

Bacon/Wiederanders to approve the following bills - General Fund - \$193,904.11, Capital Fund - \$166,906.35, Cable TV - \$65.97, TID #3 - \$1,375.00, and Solid Waste Enterprise Fund - \$1,957.58 for a grand total of \$364,209.01. Roll call: All voted aye. Carried.

Avenson/Nault to approve consent agenda:

- a. Approval of 6/4/19 regular Common Council minutes.
- b. Approval of the following minutes:
  - (1) Ad Hoc West Waterfront Planning Committee – 5/22/19
  - (2) Police & Fire Commission – 5/28/19
  - (3) Finance/Purchasing & Building Committee – 5/28/19
  - (4) Aesthetic Design & Site Plan Review Board – 5/28/19
  - (5) Harbor Commission – 5/29/19
  - (6) Board of Review – 5/31/19
  - (7) Community Protection & Services Committee – 6/3/19
  - (8) City Plan Commission – 6/5/19
- c. Place the following reports on file:
  - (1) Fire Department Report – May 2019
  - (2) Inspection Department Report – May 2019
  - (3) Police Department Report – May 2019
- d. Consideration of: Approval of beverage operator licenses.
- e. Consideration of: Approval of Temporary Class B Beer licenses.
- f. Consideration of: Approval of "Class B" Combination licenses, Class "B" Beer licenses, and "Class C" Wine licenses for the 2019-2020 license year.
- g. Consideration of: Approval of Sidewalk Café Permit for Farm Truck Inc. (DBA Kick Coffee.)
- h. ~~Finance/Purchasing & Building Committee recommendation re: Award sale of Lot in Sunset Hill #2 Subdivision to Barb May in the amount of \$14,000, with \$5,000 down payment assistance with conditions. Removed from agenda.~~
- i. ~~Community Protection & Services Committee recommendation re: Approve the revised policy for requesting items to be place on the Council and Committee agendas. Moved to regular agenda.~~

Carried.

Nault/Williams to approve the following mayoral appointments:

**Board of Parks & Recreation**

Jay Renstrom

**Board of Review**

Mike Herlache, Alt.

**Ethics Board**

Mark Jenkins

Carried.

## RECOMMENDATION

We, the Community Protection & Services Committee, hereby recommend to approve the revised policy for requesting items to be placed on the Common Council and Committee agendas as discussed.

### COMMUNITY PROTECTION & SERVICES COMMITTEE

By: Dan Williams, Chr.

Discussion took place regarding keeping "Items to be Added to Future Agendas (New Business) in the policy. Avenson/Hayes to amend the recommendation to keep the bullet point regarding "Items to be Added to Future Agendas" in the policy under 2.) Directly to Council. Carried. Avenson/Hayes to adopt the amended Policy for Requesting Items to be Placed on Common Council or Committee Agendas. Carried.

Fire Chief Dietman explained that due to outstanding fire code and building code violations, it was the recommendation to grant but not issue the combination Class B Liquor license to Sonny's Pizzeria LLC until those items had been corrected. Nault/Hayes to grant the combination Class B Liquor license renewal to Sonny's Pizzeria LLC with issuance subject to the final approval of the Fire Department and Building Inspection Department for the correction of violations. Carried.

Community Development Director Olejniczak summarized the request from Door County Maritime Museum for a one year extension to July 23, 2020 for their Planned Unit Development. Williams/Nault to approve the one year extension to the PUD for Door County Maritime Museum. Discussion took place regarding the amount of fundraising and whether a lakebed lease is necessary on this parcel. Avenson/Hayes to amend the motion to make it contingent upon evidence from the Maritime Museum that they supply appropriate City staff and Common Council that they are working toward lakebed lease. The amendment failed. Vote taken on the original motion. Carried with Hayes and Avenson voting no.

The Street Closure Application for the Sturgeon Bay Historical Society Foundation was presented. Avenson/Hayes to approve the Street Closure Application for the Sturgeon Bay Historical Society Foundation Inc. Discussion took place regarding the materials turned in with the application, the current Agreement in place with SBHS and the differing opinions on moving the granary. Carried with Nault, Wiederanders, and Reeths voting no.

## RECOMMENDATION

We, the Community Protection & Services Committee, hereby recommend to deny the request for a Combination Class B Liquor and Beer license for the Nautical Inn of Sturgeon Bay, LLC at this time, until presented with more facts at a different date and time for consideration.

### COMMUNITY PROTECTION & SERVICES

By: Dan Williams, Chr.

Introduced by Williams. Williams/Wiederanders to adopt. Carried.

## RECOMMENDATION

We, the City Plan Commission, hereby recommend to hire Vandewalle & Associates for the updating of the Comprehensive Plan at a cost not to exceed \$71,235.00.

### CITY PLAN COMMISSION

By: Mayor Ward, Chr.w

Introduced by Mayor Ward. Hayes/Bacon to adopt the recommendation for an amount not to exceed \$71,235 and commit to place the \$21,235 into the 2020 budget. Carried.

Discussion took place regarding the creation and extent of agenda packets. Ald. Hayes would like to figure out a way to reduce the number of pages in the packets, correspondence from the City Administrator added to the packets and a reduction of detail in the bill list included in the packet.

The following items were requested for future agendas: (Bacon) CPS – Look into standard public comment rules for all committees; (Hayes) CC – Update on PRAT; (Nault) CC – Development Agreement with Sturgeon Bay Historical Society; (Reeths) CPS – Ways to better communicate with the public.

Personnel Committee Chair Williams, Parking & Traffic Committee Chair Avenson, Community Protection & Services Committee Chair Williams and Sturgeon Bay Utility Commission member Ward presented reports for their respective committees/commissions.

The City Administrator gave his report.

There was no mayoral report.

Avenson/Bacon to remove from the table the item re: Consideration of: SBHSF Amendment Request to the Development Agreement. Carried.

City Attorney Kalny and City Administrator VanLieshout reviewed the potential changes to the Development Agreement. It was noted that the amendment would change the location of the granary from Lot 100 to Lot 92. Attorney Kalny answered questions and clarified changes presented by the alderpersons. It was noted that two items still needed to be approved by the Finance/Purchasing & Building Committee, per the Development Agreement. Avenson/Hayes to approve the amendment to the Development Agreement to allow temporary placement of granary at Lot 92 and the associated amendments to the Ground Lease. Further discussion took place. Avenson/Hayes to suspend the ruled to allow Ms. Burke to address the Council. Motion failed. Vote taken on original motion. Carried with Reeths and Nault voting no.

The Common Council did not go into closed session.

Nault/Williams to adjourn. Carried. The meeting adjourned at 9:42 p.m.

Respectfully submitted,

  
Stephanie L. Reinhardt  
City Clerk/HR Director

ZONING BOARD OF APPEALS  
Tuesday, May 28, 2019

The City of Sturgeon Bay Zoning Board of Appeals meeting was called to order at 12:01 p.m. by Chairperson William Murrock in the Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Wayne Spritka, Dave Augustson, Bill Chaudoir, James Goodwin, and William Murrock were present. Also present were Community Development Director Marty Olejniczak, Planner/Zoning Administrator Chris Sullivan-Robinson, and Community Development Secretary Cheryl Nault.

**Adoption of agenda:** Moved by Mr. Goodwin, seconded by Mr. Spritka to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from May 14, 2019.
4. Public hearing: Petition from Wisconsin Public Service for a variance from s. 20.27(2) of the Municipal Code (Zoning Code) to allow a building to be no closer than 10 feet from the rear property line for property located at 1843 Michigan Street.
5. Consideration of: Petition from Wisconsin Public Service for a variance from s. 20.27(2) of the Municipal Code (Zoning Code) to allow a building to be no closer than 10 feet from the rear property line for property located at 1843 Michigan Street.
6. Adjourn.

Carried.

**Approval of minutes from Tuesday, May 14, 2019:** Moved by Mr. Goodwin, seconded by Mr. Spritka to approve the minutes from May 14, 2019. All ayes. Carried.

**Public hearing: Petition from Wisconsin Public Service for a variance from s. 20.27(2) of the Municipal Code (Zoning Code) to allow a building to be no closer than 10 feet from the rear property line for property located at 1843 Michigan Street:** Chairperson Murrock opened the public hearing at 12:05 p.m.

Mr. Sullivan-Robinson stated that WPS is installing a Gas Regulator Station on the SW corner of the property located at 1843 Michigan Street. They are requesting a 15-foot variance from the rear yard setback. The Plan Commission has recently approved their conditional use request.

WPS representatives Lynn Kroll and Jerry Peot went over the changes from the last meeting they attended. Ms. Kroll stated that the existing drainage will not be affected. They showed foundation detail. The building structure will now be 10 feet from the rear property line. The fence surrounding the structure will be located 4 feet from the property line. The green fence will be vinyl coated with green climbing ivy.



Mr. Peot stated that traffic control will be built on the inside of the fence to allow more screening. They worked with the hospital to match the building as requested by the Plan Commission. The walls will be a sandstone color, with a very low pitch red roof and red door. The building will be insulated and sound proof, but not heated. This location will not prevent the hospital from expanding on the east side. WPS will be visiting the site once a month and will be using the existing driveway.

Lucas Oshefsky, also representing WPS, had spoken with the neighbors and said they had no problems with the Gas Regulator Station. He stated that this site was the number one option for the hospital.

Dan Williams, Representative for District 3, stated that he had no feedback from citizens.

There was no written correspondence either in favor or in opposition of the variance.

The public hearing was declared closed at 12:20 p.m.

**Consideration of: Petition from Wisconsin Public Service for a variance from s. 20.27(2) of the Municipal Code (Zoning Code) to allow a building to be no closer than 10 feet from the rear property line for property located at 1843 Michigan Street:** The Board discussed the variance request.

Mr. Olejniczak reminded the Board that the variance is for the location of the building, which is 10 feet from the property line.

Moved by Mr. Chaudoir, seconded by Mr. Goodwin to approve the variance request, with reasons being that this is a significant improvement to our natural gas public infrastructure; the current plan has been approved by the Wisconsin Public Service Corporation, the Plan Commission, and City staff as this being the best site, location, and layout for the project; and that no neighbors have opposed the project. All ayes. Carried.

**Adjourn:** Moved by Mr. Chaudoir, seconded by Mr. Augustson to adjourn. Carried. Meeting adjourned at 12:21 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Cheryl Nault", written in a cursive style.

Cheryl Nault  
Community Development Secretary

**Bicycle and Pedestrian Advisory Board Meeting Minutes  
Monday, June 3, 2019**

The Bicycle and Pedestrian Advisory Board meeting was called to order at 1:32 p.m. by Chairperson Kelly Avenson in the Council Chambers, City Hall, 421 Michigan Street.

**Roll Call:** Members Chairperson Kelly Avenson, Vice-Chairperson Chris Sullivan-Robinson, Mark Smullen, Matt Young, and Becky Kerwin were present. Also present were Alderman David Hayes, Marty Olejniczak, and Police Assistant Candy Jeanquart. A few individuals from the community attended the meeting also.

**Adoption of agenda:** Moved by Ms. Kerwin, Seconded by Mr. Sullivan-Robinson to adopt the following agenda:

1. Roll call.
  2. Approval of agenda.
  3. Approval of minutes from April 1, 2019.
  4. Public comment on no agenda items
  5. Discussion of: Pedestrian path options on Memorial Drive
  6. Discussion of: Development of Bicycle-Pedestrian safety / media outlets
  7. Discussion of: Future agenda items or request to refer to City Committee
  8. Adjourn
- All in favor. Carried.

**Approval of minutes from April 1, 2019:** Moved by Ms. Kerwin, Seconded by Mr. Sullivan-Robinson to approve the minutes from April 1, 2019. **All in favor. Carried.**

**Public comment on non-agenda items:** The following individual spoke: Mr. Mike Maves, 1006 Memorial Drive; Mr. Dave Tauber, 1014 & 1020 Memorial Drive; Mr. Dave Baumann, 1106 Memorial Drive; Mr. Kent Wickman, 1358 Memorial Drive; Alderman David Hayes; Ms. Christine Kellems, 120 Alabama; Mr. Robin Urban, 1350 Memorial Drive; Mr. John Purinton, 1422 Memorial Drive.

**Discussion of: Pedestrian path options on Memorial Drive:** Mr. Sullivan-Robinson reviewed the options discussed in previous meetings for a path on Memorial Drive. Mr. Sullivan-Robinson explained the Bicycle and Pedestrian Advisory Board was asked to review options for a path on Memorial Drive by City Planned Commissions committee. The Bicycle and Pedestrian Advisory Board committee will continue to review options for the path, the cost, and legality of the path on Memorial Drive in future meetings.

**Discussion of: Development of Bicycle – Pedestrian safety/media outlets:** Mr. Sullivan-Robinson will continue to post educational information on the website and asked the committee to forward him any suggestions or information to post. The committee discussed other good outlets, such as:

- Newspapers such as the Pulse
- Radio stations
- Creating a calendar of facts and events
- Reaching out to groups such as Door Tran

**Discussion of: Future Agenda items or request to refer to City Committee:**

- Consideration of: Meeting day and time
- Discussion of: Committee purpose
- Discussion of: Neenah & Highway inductive loop
- Discussion of: Pedestrian path options on Memorial Drive
- Discussion of: Development of Bicycle – Pedestrian safety/media outlets

**Move to adjourn. All in favor. Carried.** Meeting adjourned at 2:39 p.m.

Respectfully submitted,

*Candy Jeanquart*

Candy Jeanquart  
Police Assistant

**AESTHETIC DESIGN & SITE PLAN REVIEW BOARD**

Monday, June 10, 2019

The Aesthetic Design & Site Plan Review Board meeting was called to order at 6:02 p.m. by Chairman Mark Lake in the Council Chambers, City Hall.

**Roll call:** Members Mark Lake, Dennis Statz, Mark Struck, and Dave Augustson were present. Members Cheryl Frank, Jon Burk, and Cindy Weber were excused.

Also present were Planning/Zoning Administrator Chris Sullivan-Robinson and Assessing Dept. Clerk Peggy Tong. Dave Phillips with Bayland Construction represented Bay Electronics.

**Adoption of agenda:** Motion by Mr. Struck, seconded by Mr. Augustson to approve the following agenda. All ayes. Carried.

1. Roll call.
2. Adoption of agenda.
4. Approval of minutes from May 28, 2019.
5. Consideration of: Replacement of an 86' X 30' attached metal building for Bay Electronics located at 23 E Oak Street.
8. Adjourn.

**Approval of minutes from May 28, 2019:** Mr. Lake pointed out one correction to the minutes. In consideration for signage for TJ Maxx. The minutes read, all ayes. The correction is Mr. Lake had voted no.

Motion by Mr. Statz, seconded by Mr. Struck to adopt the minutes with the correction as stated by Mr. Lake. All ayes. Carried.

**Consideration of:** Replacement of an 86' X 30' attached metal building for Bay Electronics located at 23 E Oak Street. Mr. Phillips stated this will replace the existing structure, which is in very poor condition. They intend to tear off the existing structure and replace it with the new building.

There will be clay colored metal siding on the exterior. Generally, these buildings have white metal roof panels. There are several other similar steel structures in the neighborhood, so it should blend in well.

Mr. Lake inquired about the doors. Mr. Phillips explained there will be one regular garage size overhead door and one service door on the rear, both in white. He also indicated his client wanted the possibility of installing a smaller garage door on the south side of the building.

Mr. Sullivan-Robinson explained the relevant guidelines that pertained to the project. The board should focus primarily on the east elevation of the building. The color of the new building compared to the existing building should also be considered. There is also some room for landscaping if the Board see some potential.

Mr. Augustson questioned the type and quality of metal used in this project. Mr. Phillips described the siding as being a max rib siding, used on most metal buildings.

Motion by Mr. Struck, seconded by Mr. Statz to approve as presented, as long as the roof and sidewalls are all the same color. All ayes. Carried.

**Adjourn** Motion by Mr. Statz, seconded by Mr. Augustson to adjourn. All ayes. Carried. The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Peggy J Tong  
Assessment Clerk

**AD HOC WEST WATERFRONT PLANNING COMMITTEE**

Monday, June 10, 2019

A meeting of the Ad Hoc West Waterfront Planning Committee was called to order at 6:34 p.m. by Co-Chairperson Laurel Hauser in the Community Room, City Hall, 421 Michigan Street.

**Roll call:** Members Erich Pfeifer, Jim Schuessler, Stephanie Trenchard, Laurel Hauser, David Schanock, Mike Gilson, Ryan Hoernke, Caitlin Oleson, and Mark Schuster were present. Sara Powers was present by telephone. Staff advisors present were Community Development Director Marty Olejniczak and Public Works Director Mike Barker.

**Adoption of agenda:** Moved by Mr. Schuessler, seconded by Mr. Schanock to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from May 22, 2019.
4. Public comment on West Waterfront planning matters.
5. Consideration of: West Waterfront redevelopment plan and recommendations.
6. Consideration of: Next steps for redevelopment plan.
7. Adjourn.

Motion carried unanimously.

**Approval of minutes from May 22, 2019:** Moved by Mr. Schuessler, seconded by Mr. Schanock to approve the minutes from May 22, 2019. Motion carried unanimously.

**Public comment on West Waterfront planning matters:** Chris Kellems, Barb Allmann, and Scott Moore spoke during the public comment period.

**Consideration of: West Waterfront redevelopment plan and recommendations:** The summary report for the planning workshop was discussed, specifically point #4 for the Team #2 alternative plan on p. 15. The recommendation read "Relocate tug boat operation and introduce transient dockage and fishing access." Ms. Hauser thought that Team #2 did not make that statement and that their plan called for a limited tugboat presence similar to the Team #1 alternative. Other members of Team #2 agreed with Ms. Hauser. By consensus the committee agreed that the wording in the report should be corrected.

The Committee went through the draft narrative for the recommended plan.

Mr. Schanock stated that the report needs to be clear that the Committee had to compromise and use its best judgement for some issues due to the split public opinion on those matters.

Ms. Hauser read the draft of the goals and principles.

Mr. Pfeifer suggested adding "waterfront history" and "shipbuilding industry" to goal #3.

Ms. Trenchard suggested taking out the word "determined" from goal #4.

Mr. Schuessler suggested changing the word "business" to "commercial" in goal #6.

Moved by Mr. Schuessler, seconded by Mr. Schanock, to approve the goals and principles including the three suggested changes. Motion carried unanimously.

Next, the Committee reviewed the three dimensional drawings of the consensus plan that were prepared by Ms. Powers. The following modifications were requested:

- Make the parking structure stand out more
- Add embellishment to the promenade
- Move the play area in Sawyer Park toward the pavilion
- Show a storage building near the Oregon Street Bridge
- Show the tugboats (double-moored) where the recreation craft were positioned
- All building within the waterfront site should be labeled as mixed-use buildings
- Eliminate the northerly building shown along Madison Avenue
- Modify the design of the overlook
- Add the reconfiguration of the parking area by the Maritime Museum and possibly show other parking areas for new buildings
- Put the approved goals and principles for redevelopment into the image
- The "View from north" image should be used for the cover of the report
- Show an access drive leading to the waterfront/dock wall area
- If necessary, shift the location of the overlook in order to line up with walkways or view corridors

The Committee recessed for a break at 7:50 p.m. and reconvened at 7:58 p.m.

The Committee reviewed the narrative portion of the draft recommendations. The following changes were requested:

- In section 1.b. eliminate "to the extent possible"
- In section 1.d. add the phrase "especially with housing incorporated"
- In section 1.e. add a statement about reconfiguring the parking lot by the Maritime Museum in order to be more efficient and increase spaces
- In section 1 add subsection describing that not all of the buildings shown are necessary to be built. The building configurations are conceptual and fewer or greater number of buildings could ultimately be developed.
- In section 3.b. improve the intent of the section with better wording – Ms. Trenchard to provide alternative language.
- In section 3.c. eliminate the phrase "such as a new visitor center"
- In section 3.e. change the word "sliding" to "locating"
- In section 4 eliminate the phrase "for an historic vessel"
- In section 5.b. eliminate the phrase "an urban character as opposed to a natural feel, with"
- In section 6 add a subsection about the need for an access driveway leading to the dock wall area.
- In section 7.a. add the phrase "It is assumed that"
- In section 9 add a statement that safety of design must be considered
- Add a recommendation for providing good wi-fi in the area
- Combine section 10 and section 23 into a single section

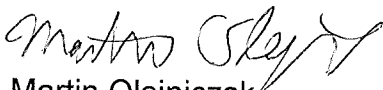
- In section 12 add a statement that adding floors of housing above existing retail space is OK, but wholesale redevelopment is not intended.
- Don't include the optional bracketed language regarding relocating the Tug Purves within section 14.
- In section 20 include a statement about selling naming rights and seeking donations in order to provide funding for the facilities
- In section 21 clarify that an arch over Oregon Street Bridge approach is not intended
- In section 22 alter the language "a support role for Fincantieri Bay Shipbuilding, the City's largest employer" to "an important economic role"
- In section 22 include language that public access along the waterfront must be accommodated and not using up too much dock wall for the tugs.

During discussion of section 3, Ms. Hauser questioned whether the Committee should identify an alternative plan for the grain elevator if the Council and Sturgeon Bay Historical Society Foundation don't agree on moving it to the Committee's preferred location. There was discussion on the need for a back-up plan. The consensus was there is no need for a plan B in regard to the grain elevator. Mr. Hoernke mentioned he is OK with that as long as there is a general statement about the overall flexibility of the redevelopment plan.

During discussion of section 22, Mr. Gilson questioned whether alternative locations for the tugboats should be explored. The consensus was that the issue of alternative locations for the tugboats was no different than the issue of alternative locations for the grain elevator. Thus, there was no need to include that in the plan.

**Adjourn:** Moved by Ms. Oleson, seconded by Mr. Schanock to adjourn. Carried. Meeting adjourned at 9:16 p.m.

Respectfully Submitted,



Martin Olejniczak  
Community Development Director



## FINANCE/PURCHASING & BUILDING COMMITTEE

June 12, 2019

A meeting of the Finance/Purchasing & Building Committee was called to order at 3:01 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Wiederanders and Williams were present. Also present: Mayor Ward, City Administrator Van Lieshout, Finance Director/City Treasurer, and Receptionist Metzger.

A motion was made by Alderperson Williams, seconded by Alderperson Wiederanders to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Submissions by Sturgeon Bay Historical Society Foundation, Inc. of a Staging Site Plan for the temporary relocation of the Teweles & Brandeis Granary and evidence demonstrating that the Granary structure is stable and not in danger structural collapse, as provided by Section 2.a.(i) and (ii) of the Development Agreement between the City and the Historical Society.
5. Consideration of: Request from Door County Library to Waive Farmer's Market Fees.
6. Consideration of: Dock Lease for Operation Small Rental Fleet of Paddle Boats.
7. Review bills.
8. Adjourn.

Carried.

The following spoke during public comment on agenda items and other issues related to finance & purchasing: Chris Kellems 120 Alabama St.; Shawn Fairchild 311 Pennsylvania St.

Consideration of: Submissions by Sturgeon Bay Historical Society Foundation, Inc of a Staging Site Plan for the temporary relocation of the Teweles & Brandeis Granary and evidence demonstrating that the Granary structure is stable and not in danger of structural collapse, as provided by Section 2.a(i) and (ii) of the Development Agreement between the City and the Historical Society.

City Administrator Van Lieshout began the discussion by explaining that there are two issues to this request. Approving the site plan of the temporary staging site and approving the structural integrity of the building. He stated that at this time sufficient documentation has not been received. The Committee reviewed and discussed the information submitted by the Sturgeon Bay Historical Society and determined that they failed to meet the requirements requested.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to table the request until the Committee is provided the legal parameters to hold another public meeting to address the site plan submitted during the June 12, 2019 finance meeting and with further discussion on the structural qualities of the building. Carried.

Consideration of: Request from Door County Library to Waive Farmer's Market Fees.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to waive the single space farmer's market fee for the Door County Library for the 2019 dates of June 8, July 13, August 8 and September 7. Carried.

Consideration of: Dock Lease for Operating Small Rental Fleet of Paddle Boats.

City Administrator VanLieshout explained the Dick Stoll came to the City to inquire about installing paddle boats rentals at the Sturgeon Bay Yacht Harbor docks. He stated the Yacht Harbor no longer holds

a lease for the docks. The Harbor Commission was presented with this request, and approved it with the condition the lease agreement with Mr. Stoll is for a term no longer than 2 years.

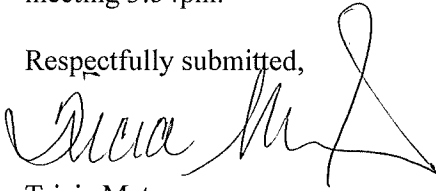
Moved by Alderperson Wiederanders, seconded by Alderperson Williams to recommend to Common Council to approve the Harbor Commission recommendation for a 2 year dock lease with Dick Stoll and that the City is reimbursed for legal fees. Carried.

Review bills

Moved by Alderperson Williams, seconded by Alderperson Bacon to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to adjourn. Carried. The meeting 3:54pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tricia Metzger", with a large, stylized loop at the end.

Tricia Metzger

**PARKING & TRAFFIC COMMITTEE****June 17, 2019**

A meeting of the Parking & Traffic Committee was called to order at 4:30 p.m. by Chairperson Avenson in Council Chambers, City Hall, 421 Michigan Street.

Members Kelly Avenson, Kirsten Reeths and Gary Nault were present. Also present: City Engineer Chad Shefchik, Community Development Director Marty Olejniczak, Police Chief Arleigh Porter, Municipal Services Director Mike Barker, City Administrator Josh VanLieshout and Municipal Services Assistant Colleen DeGrave.

Moved by Ald. Nault, seconded by Ald. Reeths to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from 3/18/2019.
4. Public comment on Agenda items and other issues related to parking & traffic in the City of Sturgeon Bay.
5. Consideration of: Street Closure of S. 14<sup>th</sup> Ave. between Rhode Island St. and Michigan St.
6. Discussion of: Time of future meetings.
7. Adjourn.

All in favor. Carried.

Moved by Ald. Nault, seconded by Ald. Reeths, to approve the minutes from 3/18/2019. Carried.

**Public comment on Agenda items and other issues related to parking & traffic in the City of Sturgeon Bay.**

No public comment.

**Consideration of: Street Closure of S. 14<sup>th</sup> Ave. between Rhode Island St. and Michigan St.**

Sturgeon Bay Elementary School Principal Brian O'Handley spoke regarding a street closure on S. 14<sup>th</sup> Ave. between Rhode Island St. and Michigan St. He stated there are a lot of kids that walk through this area and suggested that it be closed to through traffic. Police Chief Porter thought further discussion should take place before anything would be decided on the closure, but thought that the suggestion to close it was feasible. Mr. Shefchik said he first became aware of this request when he saw it on the agenda, but he said the road is in bad shape and it would make sense to close that road. He said there were quite a few things that should be considered first such as parking for Jaycee Field, would there be a trail placed there and if so, would it be paved or just grass, the storm sewer situation, would the City want to keep the right of way, a consultation with the Sturgeon Bay Utilities, and the boundaries of the closure. Marty Olejniczak mentioned considering what the access to Memorial Field would be. Mike Barker stated for the 2-3 hours when school traffic is heavier and the occasional sporting event that takes place there, he did not think it would be a good idea to close the road entirely, and thought gating that road would be a better option. He had concerns with routing the traffic through neighborhoods and thought it would be exchanging one hazard for another. Mr. VanLieshout said he thought staff covered what should be considered well. Ald. Avenson asked if it was originally meant to be a street, and no one knew the history of that. Mr. O'Handley stated he would be fine with gating this street near Michigan St. and that a full closure was not necessarily needed. Ald. Avenson asked if it was gated, who would pay for that and who would maintain it. Mr. VanLieshout said that would be deferred to the Sturgeon Bay School District. Mr. Olejniczak asked Mr. O'Handley if the school district was looking to have it done this year and Mr. O'Handley stated they would be fine with the City's timeframe needed.

Moved by Ald. Avenson, seconded by Ald. Nault to direct staff to consult with the school to come up with a plan on gating S. 14<sup>th</sup> Ave. between Rhode Island St. and Michigan St. All in favor. Carried.

**Discussion of: Time of future meetings.** Moved by Ald. Nault, seconded by Ald. Reeths to schedule Parking & Traffic meetings every other month, on the last Monday of the month, at 4:30 p.m.

Motion to adjourn by Ald. Nault, seconded by Ald. Reeths. All in favor. Carried.

Meeting adjourned at 4:53 p.m.

Respectfully Submitted,



Colleen DeGrave  
Municipal Services Assistant

**Special**  
**FINANCE/PURCHASING & BUILDING COMMITTEE**  
**June 20, 2019**

A meeting of the Finance/Purchasing & Building Committee was called to order at 9:17am by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Wiederanders and Williams were present. Also present: Mayor Ward, Alderperson Hayes, Alderperson Reeths, City Administrator Van Lieshout, Finance Director/City Treasurer, Fire Chief Dietman, Assistant Fire Chief Montevideo, Community Development Director Olejniczak, Planning/Zoning Administrator Sullivan-Robinson, Attorney Thomas Rohan and Receptionist Metzger. Police Chief Porter entered at 9:29am.

A motion was made by Alderperson Wiederanders, seconded by Alderperson Bacon to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Submission by Sturgeon Bay Historical Society Foundation, Inc. of a Staging Site Plan for the temporary relocation of the Teweles & Brandeis Granary.
5. Consideration of: Submission by Sturgeon Bay Historical Society Foundation, Inc of evidence demonstrating that the Granary structure is stable and not in danger of structural collapse, as provided by Section 2a. (i) and (ii) of the Development Agreement between the City and the Historical Society.
6. Adjourn.

Carried.

The following spoke during public comment on agenda items and other issues related to finance & purchasing: Shawn Fairchild, 311 Pennsylvania St.; David Schanock, 520 E. Vine Ct.; Pat Drury, Green Bay; Mary Beth Peranteau, 44 E Mifflin St., Madison; Christie Weber, 311 Pennsylvania St.

Consideration of: Submission by Sturgeon Bay Historical Society Foundation, Inc of a Staging Site Plan for the temporary relocation of the Teweles & Brandeis Granary.

City Administrator Van Lieshout stated the site plan was supplied to the City June 14, 2019 and that the concerns presented in the City's letter of June 10, 2019 have been satisfied.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to accept that the requirements of the staging site plan for the temporary relocation of the Teweles & Brandeis Granary have been satisfied as presented. Carried.

Consideration of: Submission by Sturgeon Bay Historical Society Foundation, Inc. of evidence demonstration that the Granary structure is stable and not in danger of structural collapse, as provided by Section 2a. (i) and (ii) of the Development Agreement between the City and the Historical Society.

City Administrator Van Lieshout stated since the last Finance meeting on June 12, 2019 the Sturgeon Bay Historical Society Foundation has responded favorably and has met the request of the City. In addition, the SBHSF informed the City they have hired a contractor to complete the required repairs noted in the engineers report prior to moving the building. The Committee discussed and set parameters that are

required for the SBHSF, regarding future submittal of documentation, dates and time limits. In addition, the condition that all repairs noted in the Silman report are completed by 3:30 pm on June 21, 2019.

Aldersperson Williams commented that documentation has been submitted as to the stability of the structure but he questioned the stability of the pad. If settling occurs what plan is in place to determine who is going to evaluate this? How much settling is too much? He stated he doesn't want to put any of the City employees in jeopardy of having to make an evaluation and second guess if the safety of the Community is at risk.

Moved by Aldersperson Wiederanders, seconded by Aldersperson Williams to recommend to approve the structural integrity of the Teweles & Brandeis Granary as presented, with the condition that the repairs referenced in the Silman letter are completed at the very latest by 3:30 pm on June 21, 2019. Carried.

Moved by Aldersperson Williams, seconded by Aldersperson Wiederanders to adjourn. Carried. The meeting 9:45am.

Respectfully submitted,



Tricia Metzger

MAY 2019 BANK RECONCILIATION

CHECKING ACCOUNTS

	GENERAL FUND NICOLET	WDF NICOLET	SNAP NICOLET
PRIOR G/L BALANCE	6,160,608.51	656,311.96	6,831.46
REVENUE	408,022.51	7,572.80	0.00
DISBURSEMENTS	995,720.13	0.00	0.00
AMOUNT IN TRANSIT	2,107.41	0.00	0.00
ADJUSTMENTS	31,234.98	0.00	0.00
ENDING BALANCE	5,602,038.46	663,884.76	6,831.46
BANK BALANCE	5,698,067.21	663,884.76	6,831.46
LESS OUTS: CHECKS	96,028.75	0.00	0.00
	5,602,038.46	663,884.76	6,831.46

INVESTMENT ACCOUNTS

GENERAL/CAPITAL FUND INVESTMENTS
1,738,582.33
2,291.19
1,351.64
0.00
0.00
1,739,521.88
1,739,521.88

SAVINGS ACCOUNTS

	GENERAL FUND STATE - #2	GENERAL FUND NICOLET BANK - MMBI	WDF STATE - #4	CAPITAL - BUILDING DEBT 2017 STATE - #9	CAPITAL PROJECTS STATE - #13	TIF #3 DEBT STATE - #08	TIF #3 CONSTRUCTION STATE - #14
PRIOR G/L BALANCE	1,255,727.37	20,130.01	75,440.55	6,203.51	1,614,841.09	945,868.10	25,619.24
REVENUE	210,190.86	0.17	157.29	12.93	3,366.85	1,972.08	53.41
DISBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	1,465,918.23	20,130.18	75,597.84	6,216.44	1,618,207.94	947,840.18	25,672.65
BANK BALANCE	1,465,918.23	20,130.18	75,597.84	6,216.44	1,618,207.94	947,840.18	25,672.65

	TIF #1 DEBT STATE - #11	TIF #2 STATE - #3	TIF #2 DEBT 98A&B STATE - #10	TIF #2 AMENDED AREA CONST. - STATE - #06	TIF #2 AMENDED AREA CAP. INT. - STATE - #7	TIF #4 DEBT SVC STATE - #12	TIF #4 CONSTRUCTION STATE - #01
PRIOR G/L BALANCE	868,695.84	15,921.54	2,467,633.73	56,040.23	134,931.46	43,343.58	1,041,743.03
REVENUE	1,811.18	33.20	4,923.19	116.84	281.32	90.37	2,171.97
DISBURSEMENTS	0.00	0.00	205,996.74	0.00	0.00	0.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	870,507.02	15,954.74	2,266,560.18	56,157.07	135,212.78	43,433.95	1,043,915.00
BANK BALANCE	870,507.02	15,954.74	2,266,560.18	56,157.07	135,212.78	43,433.95	1,043,915.00

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CITY OF STURGEON BAY  
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 1  
F-YR: 19

FOR FUND: GENERAL FUND  
FOR 5 PERIODS ENDING MAY 31, 2019

DEPARTMENT DESCRIPTION	MAY		%	FISCAL	ANNUAL	FISCAL	
	BUDGET	ACTUAL				YEAR-TO-DATE	ACTUAL
REVENUES							
GENERAL FUND	1,044,130.61	183,973.97	(82.3)	5,220,651.77	12,529,567.00	3,628,707.63	(71.0)
TOTAL REVENUES	1,044,130.61	183,973.97	(82.3)	5,220,651.77	12,529,567.00	3,628,707.63	(71.0)
EXPENSES							
GENERAL FUND	97,775.83	1,365.39	98.6	488,878.55	1,173,310.00	340,945.36	70.9
MAYOR	1,073.75	926.02	13.7	5,368.67	12,885.00	4,586.10	64.4
CITY COUNCIL	5,325.84	7,768.38	(45.8)	26,629.08	63,910.00	28,920.59	54.7
LAW/LEGAL	5,500.00	17,779.00	(223.2)	27,499.96	66,000.00	24,384.00	63.0
CITY CLERK-TREASURER	33,787.49	38,143.74	(12.8)	168,937.29	405,450.00	164,344.38	59.4
ADMINISTRATION	14,417.08	15,715.10	(9.0)	72,085.20	173,005.00	65,467.17	62.1
COMPUTER	9,031.25	14,219.90	(57.4)	45,156.21	108,375.00	44,002.70	59.3
CITY ASSESSOR	7,576.25	7,246.57	4.3	37,881.05	90,915.00	49,168.25	45.9
BOARD OF REVIEW	126.66	0.00	100.0	633.26	1,520.00	0.00	100.0
BUILDING/ZONING CODE ENFORCEM	7,225.00	12,698.67	(75.7)	36,124.96	86,700.00	25,187.49	70.9
MUNICIPAL SERVICES ADMIN.	19,175.42	20,989.36	(9.4)	95,876.82	230,105.00	90,200.14	60.8
PUBLIC WORKS ADMINISTRATION	19,014.99	22,796.61	(19.8)	95,074.75	228,180.00	98,232.08	56.9
ELECTIONS DEPARTMENT	1,197.51	181.89	84.8	5,987.35	14,370.00	6,546.22	54.4
CITY HALL	11,970.83	13,883.86	(15.9)	59,853.99	143,650.00	47,987.51	66.5
INSURANCE	30,696.25	19,441.00	36.6	153,481.17	368,355.00	121,515.27	67.0
GENERAL EXPENDITURES	127,102.92	11,770.33	90.7	635,514.44	1,525,235.00	37,521.35	97.5
POLICE DEPARTMENT	36,223.75	38,332.68	(5.8)	181,118.43	434,685.00	176,672.76	59.3
PATROL BOAT	1,105.01	0.00	100.0	5,524.89	13,260.00	0.00	100.0
PARKING ENFORCEMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
POLICE DEPARTMENT/PATROL	171,391.67	174,384.72	(1.7)	856,957.95	2,056,700.00	772,291.79	62.4
POLICE DEPT. / INVESTIGATIONS	22,925.43	21,716.16	5.2	114,626.87	275,105.00	117,780.11	57.1
FIRE DEPARTMENT	152,361.22	153,786.08	(0.9)	761,805.78	1,828,335.00	717,101.34	60.7
STORM SEWERS	2,697.92	5,824.34	(115.8)	13,489.48	32,375.00	11,175.07	65.4
SOLID WASTE MGMT/SPRING/FALL	4,345.83	1,477.88	65.9	21,729.07	52,150.00	2,442.48	95.3
COMPOST/SOLID WASTE SITE	4,179.59	3,200.31	23.4	20,897.83	50,155.00	3,790.72	92.4
STREET SWEEPING	3,363.33	6,144.88	(82.7)	16,816.65	40,360.00	11,268.26	72.0
WEED ABATEMENT	792.09	0.00	100.0	3,960.33	9,505.00	0.00	100.0
ROADWAYS/STREETS	16,601.25	21,502.26	(29.5)	83,006.09	199,215.00	65,002.75	67.3
SNOW REMOVAL	18,809.17	16,476.50	12.4	94,045.73	225,710.00	176,263.20	21.9
STREET SIGNS AND MARKINGS	4,590.00	10,739.26	(133.9)	22,949.92	55,080.00	17,032.04	69.0
CURB/GUTTER/SIDEWALK	1,329.18	1,425.18	(7.2)	6,645.70	15,950.00	1,609.30	89.9
STREET MACHINERY	14,242.48	14,023.49	1.5	71,212.32	170,910.00	70,010.28	59.0
CITY GARAGE	5,385.41	6,664.46	(23.7)	26,926.85	64,625.00	20,571.27	68.1
CELEBRATION & ENTERTAINMENT	4,723.76	663.23	85.9	23,618.64	56,685.00	11,764.27	79.2
HIGHWAYS - GENERAL	40,593.73	39,441.08	2.8	202,968.57	487,125.00	171,729.47	64.7
PARK & RECREATION ADMIN	8,909.17	9,977.84	(11.9)	44,545.69	106,910.00	38,984.29	63.5
PARKS AND PLAYGROUNDS	40,118.77	31,257.52	22.0	200,593.33	481,425.00	118,558.91	75.3
BALDFIELDS	2,337.08	1,966.99	15.8	11,685.24	28,045.00	3,545.15	87.3

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CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND  
 FOR 5 PERIODS ENDING MAY 31, 2019

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	%	FISCAL	FISCAL	ANNUAL	YEAR-TO-DATE	%
			VARI- ANCE	YEAR-TO-DATE BUDGET	ACTUAL	BUDGET	ACTUAL	VARI- ANCE
EXPENSES								
ICE RINKS	917.50	0.00	100.0	4,587.42		11,010.00	4,712.08	57.2
BEACHES	41.67	243.42	(484.1)	208.31		500.00	243.42	51.3
MUNICIPAL DOCKS	3,424.59	2,383.57	30.3	17,122.67		41,095.00	5,997.85	85.4
WATER WEED MANAGEMENT	7,097.92	2,210.53	68.8	35,489.36		85,175.00	2,365.90	97.2
WATERFRONT PARKS & WALKWAYS	6,646.67	10,202.39	(53.4)	33,233.19		79,760.00	20,201.71	74.6
EMPLOYEE BENEFITS	3,583.34	8,227.50	(129.6)	17,916.62		43,000.00	14,714.05	65.7
PUBLIC FACILITIES	6,727.08	14,902.14	(121.5)	33,635.40		80,725.00	38,807.03	51.9
BOARDS AND COMMISSIONS	63.75	43.08	32.4	318.71		765.00	140.01	81.6
COMMUNITY & ECONOMIC DEVLPMT	30,377.09	24,195.71	20.3	151,885.17		364,525.00	135,852.78	62.7
TOTAL EXPENSES	1,006,902.52	826,339.02	17.9	5,034,504.96		12,082,830.00	3,879,640.90	67.8
TOTAL FUND REVENUES	1,044,130.61	183,973.97	(82.3)	5,220,651.77		12,529,567.00	3,628,707.63	(71.0)
TOTAL FUND EXPENSES	1,006,902.52	826,339.02	17.9	5,034,504.96		12,082,830.00	3,879,640.90	67.8
SURPLUS (DEFICIT)	37,228.09	(642,365.05)	(1825.4)	186,146.81		446,737.00	(250,933.27)	(156.1)



CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL FUND  
 FOR 5 PERIODS ENDING MAY 31, 2019

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES	569,558.10	19,168.46	(96.6)	2,847,790.30	6,834,697.00	424,732.43	(93.7)
PATROL							
TOTAL REVENUES	569,558.10	19,168.46	(96.6)	2,847,790.30	6,834,697.00	424,732.43	(93.7)
EXPENSES							
CITY CLERK-TREASURER	166.67	1,627.43	(876.4)	833.31	2,000.00	1,627.43	18.6
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.00	0.0
COMPUTER	2,850.00	0.00	100.0	14,249.96	34,200.00	11,003.14	67.8
CITY ASSESSOR	875.00	0.00	100.0	4,374.96	10,500.00	199.99	98.0
MUNICIPAL SERVICES ADMIN.	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ELECTIONS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
CITY HALL	5,416.67	192.33	96.4	27,083.31	65,000.00	3,028.61	95.3
GENERAL EXPENDITURES	1,958.33	0.00	100.0	9,791.65	23,500.00	15,295.00	34.9
POLICE DEPARTMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
PATROL	10,136.66	0.00	100.0	50,683.30	121,640.00	80,620.00	33.7
POLICE DEPT. / INVESTIGATIONS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
FIRE DEPARTMENT	88,400.00	2,119.23	97.6	441,999.96	1,060,800.00	19,153.93	98.1
STORM SEWERS	10,833.33	0.00	100.0	54,166.65	130,000.00	0.00	100.0
SOLID WASTE MGMT/REFUSE/RECYC	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ROADWAYS/STREETS	106,404.75	7,352.86	93.0	532,023.67	1,276,857.00	7,352.86	99.4
SNOW REMOVAL	21,666.67	0.00	100.0	108,333.31	260,000.00	0.00	100.0
CURB/GUTTER/SIDEWALK	16,250.00	1,225.00	92.4	81,250.00	195,000.00	1,225.00	99.3
CITY GARAGE	0.00	0.00	0.0	0.00	0.00	0.00	0.0
PARKS AND PLAYGROUNDS	289,041.67	22,340.05	92.2	1,445,208.31	3,468,500.00	23,082.20	99.3
BALLFIELDS	416.67	0.00	100.0	2,083.31	5,000.00	0.00	100.0
ICE RINKS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
BEACHES	291.67	0.00	100.0	1,458.31	3,500.00	0.00	100.0
MUNICIPAL DOCKS	3,708.33	0.00	100.0	18,541.65	44,500.00	0.00	100.0
WATER WEED MANAGEMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
WATERFRONT PARKS & WALKWAYS	2,333.33	0.00	100.0	11,666.65	28,000.00	0.00	100.0
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.00	0.0
PUBLIC FACILITIES	3,833.33	0.00	100.0	19,166.65	46,000.00	0.00	100.0
COMMUNITY & ECONOMIC DEVLPMNT	4,208.34	0.00	100.0	21,041.62	50,500.00	0.00	100.0
TOTAL EXPENSES	568,791.42	34,856.90	93.8	2,843,956.58	6,825,497.00	162,588.16	97.6
TOTAL FUND REVENUES	569,558.10	19,168.46	(96.6)	2,847,790.30	6,834,697.00	424,732.43	(93.7)
TOTAL FUND EXPENSES	568,791.42	34,856.90	93.8	2,843,956.58	6,825,497.00	162,588.16	97.6
SURPLUS (DEFICIT)	766.68	(15,688.44)	(2146.2)	3,833.72	9,200.00	262,144.27	2749.3

CITY OF STURGEON BAY  
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CABLE TV  
FOR 5 PERIODS ENDING MAY 31, 2019

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	%	FISCAL	FISCAL	ANNUAL	FISCAL	%
				YEAR-TO-DATE	YEAR-TO-DATE	BUDGET	ACTUAL	VARI-
				BUDGET	BUDGET			ANCE
REVENUES								
CABLE TV / GENERAL	11,753.33	37,144.90	216.0	58,766.65	141,040.00	75,982.23	(46.1)	
TOTAL REVENUES	11,753.33	37,144.90	216.0	58,766.65	141,040.00	75,982.23	(46.1)	
EXPENSES								
CABLE TV / GENERAL	8,962.49	12,654.71	(41.1)	44,812.25	107,550.00	54,901.02	48.9	
TOTAL EXPENSES	8,962.49	12,654.71	(41.1)	44,812.25	107,550.00	54,901.02	48.9	
TOTAL FUND REVENUES	11,753.33	37,144.90	216.0	58,766.65	141,040.00	75,982.23	(46.1)	
TOTAL FUND EXPENSES	8,962.49	12,654.71	(41.1)	44,812.25	107,550.00	54,901.02	48.9	
SURPLUS (DEFICIT)	2,790.84	24,490.19	777.5	13,954.40	33,490.00	21,081.21	(37.0)	

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TOURISM FUND  
 FOR 5 PERIODS ENDING MAY 31, 2019

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #2 DISTRICT  
 FOR 5 PERIODS ENDING MAY 31, 2019

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID DISTRICT #2	171,992.76	26,898.15	(84.3)	859,963.68	2,063,913.00	1,537,528.75	(25.5)
TOTAL REVENUES	171,992.76	26,898.15	(84.3)	859,963.68	2,063,913.00	1,537,528.75	(25.5)
EXPENSES							
TID DISTRICT #2	125,376.33	0.00	100.0	626,881.49	1,504,516.00	230,847.13	84.6
TOTAL EXPENSES	125,376.33	0.00	100.0	626,881.49	1,504,516.00	230,847.13	84.6
TOTAL FUND REVENUES	171,992.76	26,898.15	(84.3)	859,963.68	2,063,913.00	1,537,528.75	(25.5)
TOTAL FUND EXPENSES	125,376.33	0.00	100.0	626,881.49	1,504,516.00	230,847.13	84.6
SURPLUS (DEFICIT)	46,616.43	26,898.15	(42.2)	233,082.19	559,397.00	1,306,681.62	133.5

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CITY OF STURGEON BAY  
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 7  
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FOR FUND: TID #1 DISTRICT  
FOR 5 PERIODS ENDING MAY 31, 2019

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #1 DISTRICT	67,746.26	14,025.27	(79.2)	338,731.18	812,955.00	587,948.36	(27.6)
TOTAL REVENUES	67,746.26	14,025.27	(79.2)	338,731.18	812,955.00	587,948.36	(27.6)
EXPENSES							
TID #1 DISTRICT	64,882.92	0.00	100.0	324,414.56	778,595.00	778,595.84	0.0
TOTAL EXPENSES	64,882.92	0.00	100.0	324,414.56	778,595.00	778,595.84	0.0
TOTAL FUND REVENUES	67,746.26	14,025.27	(79.2)	338,731.18	812,955.00	587,948.36	(27.6)
TOTAL FUND EXPENSES	64,882.92	0.00	100.0	324,414.56	778,595.00	778,595.84	0.0
SURPLUS (DEFICIT)	2,863.34	14,025.27	389.8	14,316.62	34,360.00	(190,647.48)	(654.8)

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TTD #3 DISTRICT  
 FOR 5 PERIODS ENDING MAY 31, 2019

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TTD #3 DISTRICT	5,100.92	2,350.93	(53.9)	25,504.52	61,211.00	254,525.20	315.8
TOTAL REVENUES	5,100.92	2,350.93	(53.9)	25,504.52	61,211.00	254,525.20	315.8
EXPENSES							
TTD #3 DISTRICT	11,265.75	56.00	99.5	56,328.67	135,189.00	24,899.75	81.5
TOTAL EXPENSES	11,265.75	56.00	99.5	56,328.67	135,189.00	24,899.75	81.5
TOTAL FUND REVENUES	5,100.92	2,350.93	(53.9)	25,504.52	61,211.00	254,525.20	315.8
TOTAL FUND EXPENSES	11,265.75	56.00	99.5	56,328.67	135,189.00	24,899.75	81.5
SURPLUS (DEFICIT)	(6,164.83)	2,294.93	(137.2)	(30,824.15)	(73,978.00)	229,625.45	(410.3)

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #4 DISTRICT  
 FOR 5 PERIODS ENDING MAY 31, 2019

DEPARTMENT DESCRIPTION	MAY		%	FISCAL		ANNUAL	FISCAL		%
	BUDGET	ACTUAL		YEAR-TO-DATE BUDGET	ACTUAL		YEAR-TO-DATE ACTUAL	ACTUAL	
REVENUES									
TID #4 DISTRICT	7,893.83	2,562.75	(67.5)	39,469.11	94,726.00	89,999.80	(4.9)		
TOTAL REVENUES	7,893.83	2,562.75	(67.5)	39,469.11	94,726.00	89,999.80	(4.9)		
EXPENSES									
TID #4 DISTRICT	0.00	0.00	0.0	0.00	0.00	0.00	0.0		
TID #4 DISTRICT	226,330.07	24,920.08	88.9	1,131,650.31	2,715,961.00	192,374.08	92.9		
TOTAL EXPENSES	226,330.07	24,920.08	88.9	1,131,650.31	2,715,961.00	192,374.08	92.9		
TOTAL FUND REVENUES	7,893.83	2,562.75	(67.5)	39,469.11	94,726.00	89,999.80	(4.9)		
TOTAL FUND EXPENSES	226,330.07	24,920.08	88.9	1,131,650.31	2,715,961.00	192,374.08	92.9		
SURPLUS (DEFICIT)	(218,436.24)	(22,357.33)	(89.7)	(1,092,181.20)	(2,621,235.00)	(102,374.28)	(96.0)		

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CITY OF STURGEON BAY  
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 10  
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FOR FUND: REVOLVING LOAN FUND (STATE)  
FOR 5 PERIODS ENDING MAY 31, 2019

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
REVOLVING LOAN FUND (STATE)	382.16	2,402.34	528.6	1,910.80	4,586.00	4,487.67	(2.1)
TOTAL REVENUES	382.16	2,402.34	528.6	1,910.80	4,586.00	4,487.67	(2.1)
EXPENSES							
REVOLVING LOAN FUND (STATE)	941.67	0.00	100.0	4,708.31	11,300.00	0.00	100.0
TOTAL EXPENSES	941.67	0.00	100.0	4,708.31	11,300.00	0.00	100.0
TOTAL FUND REVENUES	382.16	2,402.34	528.6	1,910.80	4,586.00	4,487.67	(2.1)
TOTAL FUND EXPENSES	941.67	0.00	100.0	4,708.31	11,300.00	0.00	100.0
SURPLUS (DEFICIT)	(559.51)	2,402.34	(529.3)	(2,797.51)	(6,714.00)	4,487.67	(166.8)



CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SOLID WASTE ENTERPRISE  
 FOR 5 PERIODS ENDING MAY 31, 2019

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
SOLID WASTE ENTERPRISE FUND	41,460.84	44,799.46	8.0	207,304.08	497,530.00	242,854.42	(51.1)
TOTAL REVENUES	41,460.84	44,799.46	8.0	207,304.08	497,530.00	242,854.42	(51.1)
EXPENSES							
SOLID WASTE ENTERPRISE FUND	41,874.58	51,383.75	(22.7)	209,372.58	502,495.00	135,589.84	73.0
TOTAL EXPENSES	41,874.58	51,383.75	(22.7)	209,372.58	502,495.00	135,589.84	73.0
TOTAL FUND REVENUES	41,460.84	44,799.46	8.0	207,304.08	497,530.00	242,854.42	(51.1)
TOTAL FUND EXPENSES	41,874.58	51,383.75	(22.7)	209,372.58	502,495.00	135,589.84	73.0
SURPLUS (DEFICIT)	(413.74)	(6,584.29)	1491.4	(2,068.50)	(4,965.00)	107,264.58	(2260.4)

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CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

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MUNICIPAL REPORT TOTALS  
 FOR 5 PERIODS ENDING MAY 31, 2019

DEPARTMENT DESCRIPTION	MAY		%	FISCAL		ANNUAL	FISCAL		%
	BUDGET	ACTUAL		YEAR-TO-DATE	BUDGET		YEAR-TO-DATE	ACTUAL	
TOTAL MUNICIPAL REVENUES	1,920,018.81	333,326.23	(82.6)	9,600,092.09	23,040,225.00	6,846,766.49	(70.2)		
TOTAL MUNICIPAL EXPENSES	2,055,327.75	950,210.46	53.7	10,276,629.71	24,663,933.00	5,459,436.72	77.8		
SURPLUS (DEFICIT)	(135,308.94)	(616,884.23)	355.9	(676,537.62)	(1,623,708.00)	1,387,329.77	(185.4)		

**BEVERAGE OPERATOR LICENSE**

1. Anderson, Jennifer A.
2. Bailey, Marsha A.
3. Blevins, Levi A.
4. Bloch, Suzanne P.
5. Cole, David T.
6. Cuculi, Sandra L.
7. Cumber, David C.
8. DuBois, Teri L.
9. Gartman, Gaylord, E.
10. Hill, Kelly M.
11. Jacobe, Todd A.
12. Jeanquart, Christine M.
13. Marit, Jocelyn J.
14. Marquez, Jessica E.
15. Martin, Tammy J.
16. Moore, John E.
17. Moore, Kimberly J.
18. Olson, Sarah J.
19. Pagel, Jolene J.
20. Pfannenstein, Michelle J.
21. Reinhard, Staci N.
22. Sleger, Robert G.
23. Soukup, Richard A.
24. Stratton, Phillip
25. VanDenBogart, Thomas M.
26. Voight, Hannah M.

**SIX MONTH BEER LICENSE:**

Ahnapee Legion LLC  
Agent: James Andre  
743 Kentucky Street  
Sturgeon Bay, WI 54235  
Date: July 3, 2019 – October 31, 2019  
Location: 307 North 14<sup>th</sup> Avenue

**Beer & Wine Licenses:****TEMPORARY CLASS B BEER LICENSE:**

Forestville Maplewood Lions  
4461 County M  
Agent: Charles Wagner  
Sturgeon Bay, WI 54235  
Dates: July 31 – August 4, 2019  
Location: Door County Fair

**TEMPORARY CLASS B BEER & TEMPORARY CLASS B WINE LICENSES:**

Door CANcer Inc.  
P O Box 423  
Agent: Ben Uecker  
Sturgeon Bay, WI 54235  
Dates: July 31, 2019 – August 4, 2019  
Location: Door County Fair – 812 North 14<sup>th</sup> Avenue – Event Space at Fair Park

Sunshine House Inc.  
55 Yew Street  
Agent: Jeremy Paszchak  
Sturgeon Bay, WI 54235  
Date: July 27, 2019  
Location: Martin Park – Sunshine House Rocks Concert

Sunshine House Inc.  
55 Yew Street  
Agent: Jeremy Paszchak  
Sturgeon Bay, WI 54235  
Date: September 7, 2019  
Location: Martin Park – Sunflower Fest

**CITY OF STURGEON BAY  
STREET CLOSURE APPLICATION**

Name of Applicant: Sturgeon Bay Visitor Center  
 Name of Event: Sail Thru the Avenues Sidewalk Sale  
 Contact Phone #: (920) 743-6246  
 Date(s) of Event: July 25, 2019 Time: 9AM-5PM  
 Estimated # of Attendees: 1000+  
 Specific Location: Third Avenue (Jefferson St. to Michigan St.)

- ☒ Attach map of requested street closure area including barricades location, tent/booth location, or any street obstruction. The map must be in final form.
- ☒ Attach Certificate of Insurance with the City listed as ADDITIONAL INSURED. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - As required by the State of Wisconsin.
- ☐ Temporary Beer and/or Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (If applicable.)
- ☒ Hold Harmless Agreement has been signed of Officer(s) of Event/Organization.
- ☒ Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.
- ☐ If tents larger than 20 x 20 are used, must agree to contact the Fire Department for inspection, prior to event.

What arrangements are made for clean up? City contract

Other comments or explanation: \_\_\_\_\_

Signature of Responsible Party: Carly Sarkis, Colette Rulin

Address: 36 S. 3rd Ave. Sturgeon Bay, WI 54235

Date Submitted: June 3, 2019

**(Street Closure applications may not be submitted/approved more than 90 days in advance of event date.)**

Approval:	Fire Chief: <u>[Signature]</u>	Date: <u>6-4-19</u>
	Police Chief: <u>[Signature]</u>	Date: <u>6-5-19</u>
	Comm. Dev: <u>[Signature]</u>	Date: <u>6-6-19</u>
	Streets/Parks: <u>[Signature]</u>	Date: <u>6-6-19</u>
	City Clerk: <u>Stephanie Reinhardt</u>	Date: <u>6-25-19</u>
	Finance Dir: <u>Cherie Chase</u>	Date: <u>6/13/19</u>
	City Engineer: <u>[Signature]</u>	Date: <u>6-7-19</u>
	City Admin: <u>[Signature]</u>	Date: <u>6-13-19</u>

Common Council Approval Date: \_\_\_\_\_

- ☐ Copy of Approved Street Closure Application sent to EMS Director.

**RECOMMENDATION****TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the Harbor Commission recommendation for a 2 year dock lease with Dick Stoll and that the City is reimbursed for legal fees.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING  
COMMITTEE

By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: June 20, 2019

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.



City of Sturgeon Bay  
421 Michigan Street  
Sturgeon Bay, WI 54235  
jvanlieshout@sturgeonbaywi.org

Joshua J. Van Lieshout  
City Administrator

920-746-6905 (Voice)  
920-746-2905 (Fax)

## Memorandum

To: Finance Committee

From: Josh Van Lieshout, Administrator

Re: Agenda Items

Date: June 10, 2019

---

**Issue:** Approval of Staging Site Plan for temporary location of grain elevator; and Determination of sufficiency of evidence demonstrating the grain elevator is not in danger of structural collapse.

**Discussion:** The City of Sturgeon Bay and Sturgeon Bay Historical Society Foundation, Inc. (SBHSF) negotiated a development agreement for the eventual donation of the former grain elevator to be relocated on City property. As a part of that agreement, SBHSF is required to make several submittals to the City before work commences and before the grain elevator is moved to the temporary staging site.

SBHSF has supplied a request for two items requiring approval of the Finance Committee before the grain elevator can be moved. They are: Approving a staging site plan for temporary location of the grain elevator; and determination of sufficient evidence demonstrating the grain elevator is not in danger of structural collapse.

The first item needing approval is the site plan. Approving the site plan is problematic for the Committee for the following reasons:

- SBHSF and the City have been working on locating the staging area nearer to the project site at 92 East Maple Street. As of the date of this memo, the temporary location is without certainty.
- The temporary staging site plan, be it at 92 East Maple or 100 East Maple Street, should be inclusive and show relevant details such as the foot print of the building, boundary of the temporary area, easements, distances to lot lines, existing utilities, monitoring wells (if any), security fencing, etc. All maps should have the customary items such as: north arrow, title block, description, date, drafter, etc.

The second item requiring approval is the determination of sufficiency of evidence demonstrating the grain elevator is not in danger of structural collapse.

SBHSF has supplied the City with a memo from Devooght House Movers dated June 3, 2019 and a letter from Silman Structural Engineers dated January 15, 2019 referencing a site visit from August 9, 2018. The Devooght memo and Silman letter seem to contradict each other. Devooght expresses confidence in the building's stability, however, neither the Devooght nor Silman documents address if temporary



shoring and bracing mentioned in the Silman letter has been completed. The City is also unaware of what that temporary bracing and shoring should be and if it is adequate. The supplied design drawings are for a roof system, they do not show bracing or temporary shoring to address the cited instability.

The City has no reason to doubt the competency of Devooght to move the structure, however, the agreement calls for "sufficient evidence to demonstrate that the building is not in danger of structural collapse." Therefore, it is appropriate to require SBHSF to share how they arrived at their conclusions.

Staff is recommending at a minimum, that documentation be supplied that shows the cited instability has been addressed, and that the supplied documentation bear the professional stamp of the engineer reviewing and preparing the same. This document must state the bracing and shoring is complete, building is stable, not in danger of structural collapse, and able to be moved.

**Options:** The Finance Committee may:

- Accept the items as submitted by SBHSF
- Reject the submittals as insufficient
- Table action until sufficient documentation is received

**Recommendation:**

Though SBHSF does need to meet several other conditions prior to relocating the grain elevator, these are the only two items that require approval of the Finance Committee. Staff recommends the Finance Committee table the matter until additional documentation is received.

**Issue:** Dock lease for operating small rental fleet of paddle boats.

**Discussion:** City resident Dick Stoll has approached the City with an idea to install three floating docks on the wall at the former location of "E" Dock near the Sturgeon Bay Yacht Club (Map Attached). For many years, this area had been a recreational boating dock operated by a number of entities dating back to the 1950's.

The most recent lessor of the space, The Yacht Harbor (Dan Schott) has discontinued their interest in the lease (attached). The former docks had been in disrepair for several years and were ultimately removed by The Yacht Harbor. Since this time, the City has been investigating a number of alternatives to deal with the remaining infrastructure. Periodically, interest in the site comes from private parties, but no formal proposals have been received.

This spring, Mr. Dick Stoll inquired about renting paddle boats at the location. This idea was shared with the Harbor Commission. The Harbor Commission did not object but placed one stipulation on their approval, that a lease agreement no longer than 2 years be considered, the reason being uncertainty with regard to the rest of site.

**Options:** I have advised Mr. Stoll that to move forward a lease will need to be drafted and approved by the Finance Committee and Common Council and that the cost of preparing the same will be borne by him. To that we agreed it would be best to get the blessing of the Committee before a lease is drafted and expenses incurred.

The terms of the lease will need to be negotiated, including rate and other conditions. It would be to the City's greatest benefit to have a short duration as recommended with an option to extend.

**Recommendation:**

Allow staff to proceed with negotiating a lease on the City's behalf subject to the following conditions:

- 2 year initial term, extended by mutual consent for another 2 year period
- Rate and other conditions to be determined and subject to final approval by the Finance Committee and Common Council.

6

Good Day,

It is my intention to create a waterfront business attraction along the unused portion of dock wall just south of the Sturgeon Bay Yacht Club.

This business would consist of rental of 4 swan paddle boats (see photo). These are 4 to 5 seat fiberglass paddle wheel boats. There are 2 seats up front and a rear bench seat, making them suitable for group or family fun. They will have canopies for shade and rain protection. These are very stable and have high wings in the back for security purposes.

In addition to the dockage of swans, there will also be dockage for a pontoon safety boat. Temporary fencing (see photo) will be placed to keep vehicles away from waters edge. Potted plants along with solar lighting will be placed.

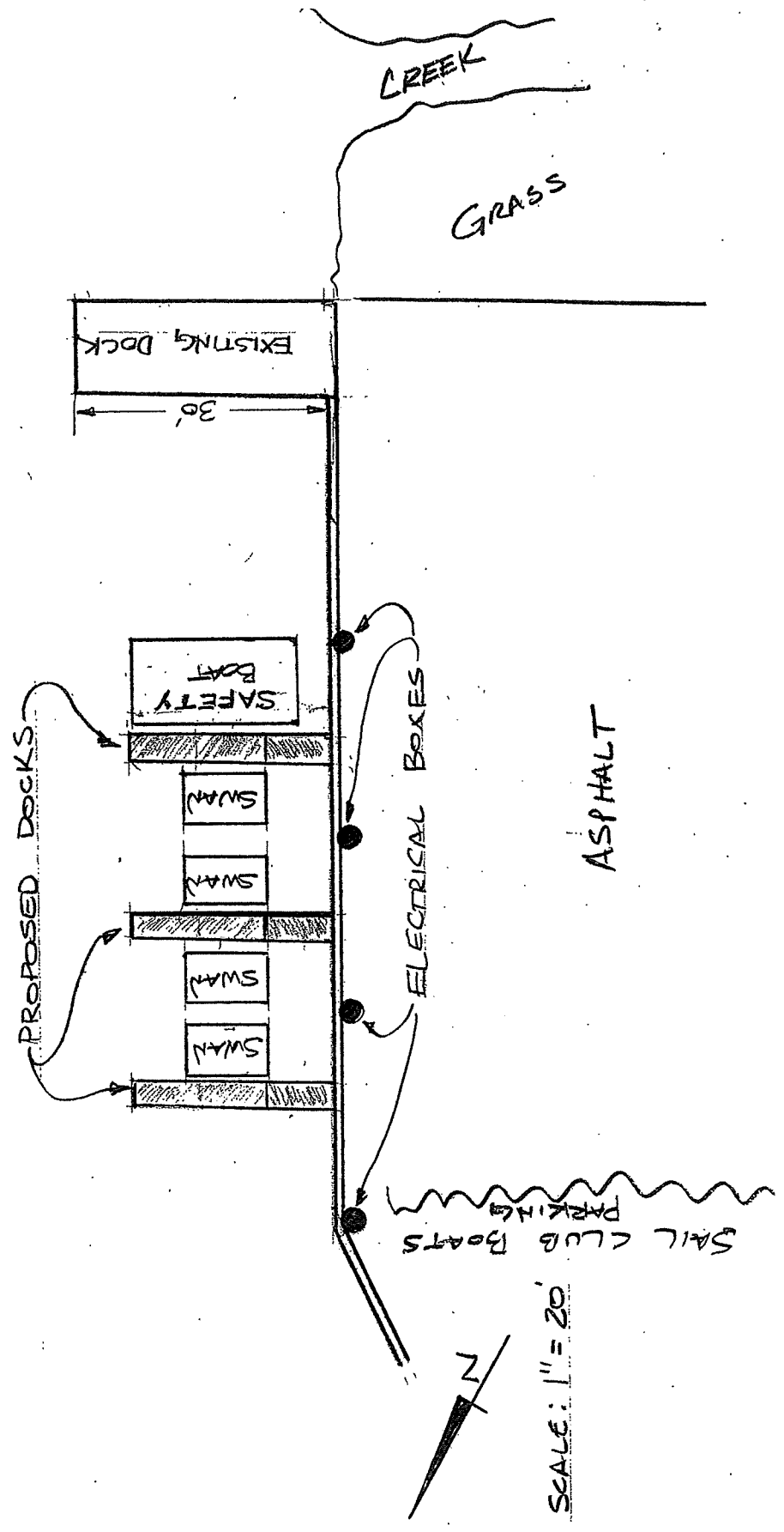
Restrooms will be portable toilets or a deal will be worked out with the Sturgeon Bay Yacht Club.

The goal is to make this a warm, comfortable, and welcoming place.

Respectfully Submitted,

Dick Stoll

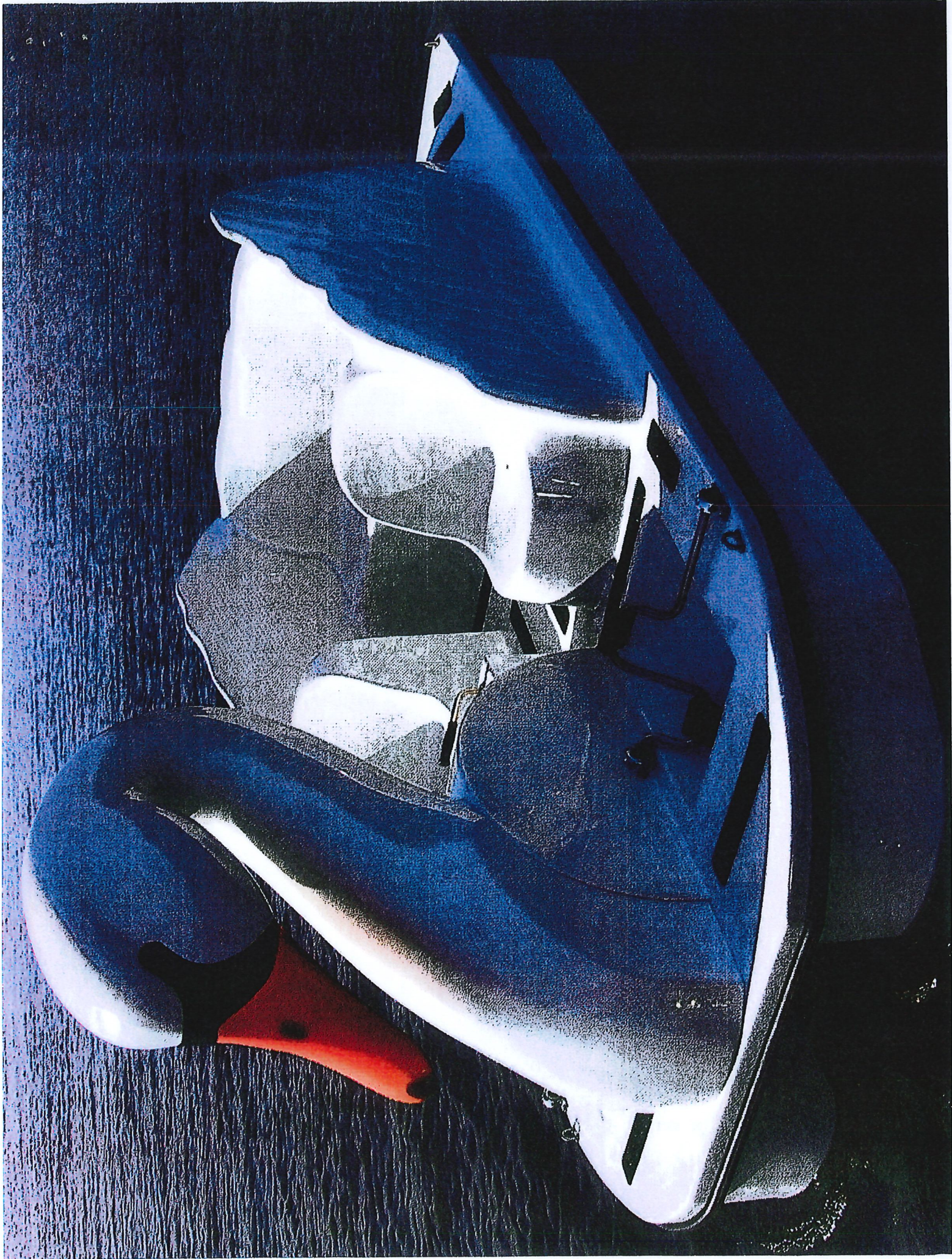
DOCK PROPOSAL  
 SUBMITTED BY:  
 DICK STOLL  
 920-655-0719  
 621 NAUTICAL DR.  
 STURGEON BAY,  
 WIS. 54235



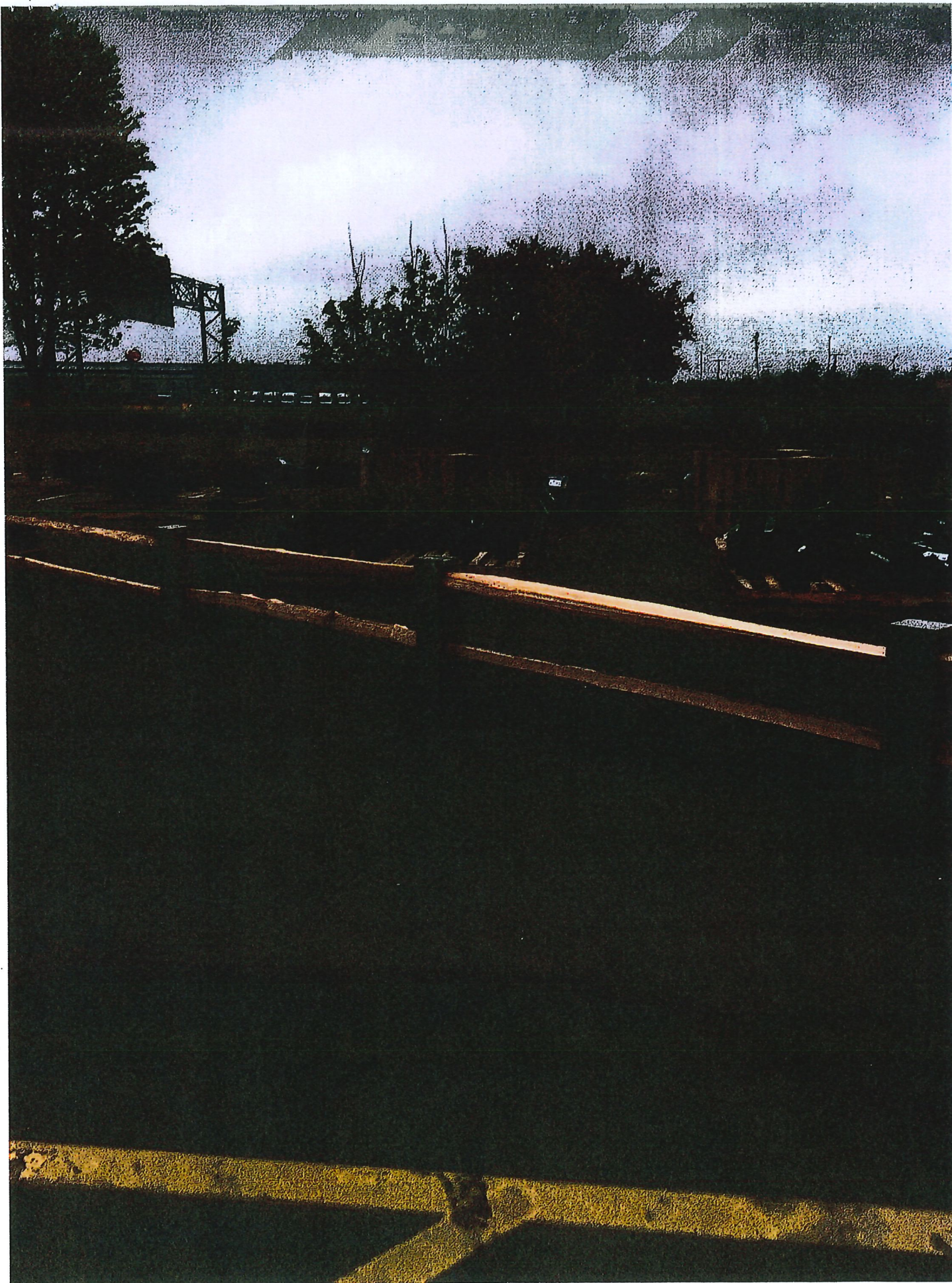
[www.paddlewheeler.com](http://www.paddlewheeler.com)  
[facebook.com/paddlewheeler](https://facebook.com/paddlewheeler)











**RECOMMENDATION****TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to waive the single space farmer's market fee for the Door County Library for the 2019 dates of June 8, July 13, August 8 and September 7.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING  
COMMITTEE

By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: June 12, 2019

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.



## Metzer, Tricia

---

**From:** SBDistrict1  
**Sent:** Wednesday, June 05, 2019 5:39 PM  
**To:** Metzer, Tricia; Clarizio, Valerie J.  
**Cc:** Barker, Michael  
**Subject:** Fw: Request for Fees to be Waived - Library @ the Farmer's Market

Hi Trish, I think Val is still out of the office so I would like to request that this be placed on the agenda for finance meeting next week.....woops do I have to fill out a form? please let me know.  
Thanks, Helen

---

**From:** Mann, Morgan  
**Sent:** Wednesday, June 5, 2019 2:32 PM  
**To:** SBDistrict1  
**Subject:** Request for Fees to be Waived - Library @ the Farmer's Market

Hi Helen,

Being the chair of the Finance Committee, I would like to formally ask for the fees to be waived for four dates of the Farmer's Market for the Library to have a single space. Those dates are 6/8, 7/13, 8/3 and 9/7. I've already spoken with Mike Barker's office and they recommended this action.

Please let me know if you need any further information.

**Morgan Mann**  
Community Relations

Door County Library  
107 South 4<sup>th</sup> Ave.  
Sturgeon Bay, WI 54235  
w 920-746-7122  
c 920-883-5058

[Upcoming Events at the Library](#) | [Facebook](#) | [Instagram](#)

CURRENTLY READING:  
*Where the Crawdads Sing* by Delia Owens



**MAYORAL APPOINTMENTS****7/2/19****Ethics Board**

Jodi Boes – bio info attached

Don Heeringa

**Jody A. Boes**  
**441 N. 11<sup>th</sup> Place**  
**Sturgeon Bay, WI 54235**  
**920 493 3601**  
jimboes@charter.net

**Professional Background:**

**Chief Nursing Officer (CNO) and Vice President Door County Medical Center**  
(Retired September 2017)

***Notable Accomplishments:***

Nursing engagement above 90<sup>th</sup> percentile  
Award of Distinction for Excellent Performance – Total HCAHPS Score – 2017  
(Professional Research Consultants, Inc.)  
Named Studer Healthcare Organization of the month – January 2016 (Studer Group)  
Awarded Platinum Achievement Award “Door Way to Excellence” 2017 (Professional Research Consultants, Inc.)  
Managed 172 patient care employees assuring compliance and adherence of human resource policies

**Director of Patient Care Bay Lake Outpatient Surgery Center (1993 – 1998)**

***Notable Accomplishments:***

Medicare certification  
AAAHHC accreditation  
Created all policies and procedures

**RN First Assistant, for JL Herlache MD, FACS (1988 -1993)**

***Notable Accomplishments:***

Presented community Cancer Care presentation utilizing multidisciplinary approach, including colorectal screening for community members  
Credentialed as RN First Assistant / Door County Memorial Hospital

**Registered Nurse (RN) Door County Memorial Hospital (1972 -1988)**

---

**Area of Expertise**

- Executive level leadership
  - Strategic planning
  - Quality Council
- Policy deployment
- Accountability

- Leadership development

### **Community Service**

- Captain United States Army Nurse Corps (resigned commission 2008)
- Served active duty Desert Storm
- Door County Board of Health (resigned October 2017)
- United Way Board (resigned September 2017)
- Hospital Sisters Health System (HSHS) Quality Board member

### **Education**

June 2007     **University of Phoenix**  
*Masters Science Nursing*

May 1998     **University of Wisconsin Green Bay**  
*Bachelor Science Nursing, Distinction in the Major*

June 1972     **Bellin School of Nursing**  
*Diploma (RN)*

### **Personal Background**

Long term resident of rural Wisconsin with demonstrated connection to the community. Extensive knowledge of rural healthcare specifically related to Critical Access Hospitals and rural physician clinics.

Proven expert in management and leadership

Past active member of related professional organizations:

- American Nurses Association (ANA)
- Wisconsin Nurses Association (WNA),
- Wisconsin Organization of Nurse Executives (WONE)
- American College of Healthcare Executives (ACHE)