



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, OCTOBER 1, 2019
7:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
DAVID J. WARD, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Public Comment.
6. Consideration of the following bills: General Fund – \$115,336.84, Capital Fund - \$136,041.10, Cable TV - \$5,101.67, and Solid Waste Enterprise Fund - \$19,166.14 for a grand total of \$275,645.75. roll call]
7. **CONSENT AGENDA**
 - * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval of 9/17/19 regular Common Council minutes.
 - * b. Approval of the following minutes:
 1. Personnel Committee – 8/27/19
 2. Finance/Purchasing & Building Committee – 9/10/19
 - * c. Place the following reports on file:
 1. Bank Reconciliation – August 2019
 2. Revenue & Expense Report – August 2019
 3. Fire Department Report – August 2019
 4. Police Department Report – August 2019
 - * d. Consideration of: Approval of beverage operator licenses.
 - * e. Finance/Purchasing & Building Committee recommendation re: Purchase a Chevrolet Silverado 1500 WT 4 x 4 from Ewald Chevrolet, Oconomowoc at a price not to exceed \$26,445 including the \$3,500 trade in of a 2006 Chevrolet 1500.
8. Mayoral appointments.
9. Second reading of ordinance re: Amending Chapter 25 of the Municipal Code – Penalty Provisions.
10. Second reading of ordinance re: Amending Chapter 36 of the Municipal Code – Ethics Board structure/membership.

11. Items to be Included on Future Agendas (New Business).
12. Committee Chairperson Reports:
 - a. City Plan Commission
 - b. Finance/Purchasing & Building Committee
 - c. Park & Recreation Committee
13. City Administrator report.
14. Mayor's report.
15. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 9-27-19

Time: 12:00pm

By: UM

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 10/01/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
R0000985	SULLYS THUMBS UP PRODUCE	09.14.19 FOOD SHARE/SULLYS	01-000-000-21595	167.00
R0001001	RENARDS CHEESE	9.14.19 FOOD SHARE/RENARDS	01-000-000-21595	89.00
R0001074	RANDALL MANGES	09.14.19 FOOD SHARE/MANGES	01-000-000-21595	55.00
R0001587	T J WALKER MIDDLE SCHOOL	SHELTER FEE REFND/TJ WALKER	01-000-000-46300	55.00
R0001587		SHELTER FEE REFND/TJ WALKER	01-000-000-24214	2.75
R0001587		SHELTER FEE REFND/TJ WALKER	01-000-000-24215	0.28
TOTAL LIABILITIES				369.03
FY 2000 PRINCIPAL				
13750	MOODY'S INVESTORS SERVICE	GO PROM NOTE 2019 CAP PRJCTS	01-000-906-70002	12,500.00
TOTAL FY 2000 PRINCIPAL				12,500.00
TOTAL GENERAL FUND				12,869.03
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	08/19 TRAFFIC MATTERS	01-110-000-55010	990.00
TOTAL				990.00
TOTAL LAW/LEGAL				990.00
CITY CLERK-TREASURER				
USBANK	US BANK	LODGING/REINHARDT	01-115-000-55600	387.00
USBANK		CONF REG/REINHARDT	01-115-000-55600	45.00
TOTAL				432.00
TOTAL CITY CLERK-TREASURER				432.00
ADMINISTRATION				
USBANK	US BANK	TEAM BUILDING MTG SUPPLIES	01-120-000-55600	22.76
USBANK		TEAM BUILDING MTG SUPPLIES	01-120-000-55600	25.95
USBANK		TEAM BUILDING MTG SUPPLIES	01-120-000-55600	119.57
USBANK		TEAM BUILDING MTG SUPPLIES	01-120-000-55600	57.08
TOTAL				225.36
TOTAL ADMINISTRATION				225.36
COMPUTER				
03101	CDW GOVERNMENT, INC.	COMPUTER MEMORY CHIP/PYROL	01-125-000-55500	22.95
TOTAL				22.95
TOTAL COMPUTER				22.95

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	10.1.19 CONTRACT	01-130-000-55010	1,333.33
TOTAL				1,333.33
TOTAL CITY ASSESSOR				1,333.33
BUILDING/ZONING CODE ENFORCEMENT				
SAFEBUILD	SAFE BUILT	PLAN REVIEW/231 N 3RD AVE	01-140-000-55010	340.00
SAFEBUILD		PLAN REVIEW/216 S 3RD AVE	01-140-000-55010	510.00
TOTAL				850.00
TOTAL BUILDING/ZONING CODE ENFORCEMENT				850.00
MUNICIPAL SERVICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	08/19 CHAD CELL SVC	01-145-000-58250	24.98
04575	DOOR COUNTY HARDWARE	SAND BAG	01-145-000-54999	12.99
USBANK	US BANK	LASERLINE TAPE	01-145-000-52700	79.24
TOTAL				117.21
TOTAL MUNICIPAL SERVICES ADMIN.				117.21
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	08/19 STEVE CELL SVC	01-150-000-58250	31.97
03133		08/19 MIKE B CELL SVC	01-150-000-58250	51.52
03133		08/19 CELL SVC	01-150-000-58250	7.58
17700	QUILL CORPORATION	11X17 COPY PAPER	01-150-000-52800	68.92
17700		OFFICE SUPPLIES	01-150-000-51950	125.90
17700		OFFICE SUPPLIES	01-150-000-51950	14.54
17700		OFFICE SUPPLIES	01-150-000-51950	21.46
TOTAL				321.89
TOTAL PUBLIC WORKS ADMINISTRATION				321.89
CITY HALL				
03159	CHARTER COMMUNICATIONS	08/19 FIRE CABLE SVC	01-160-000-58999	133.11
04575	DOOR COUNTY HARDWARE	FASTENERS	01-160-000-51400	0.84
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	5,155.73
19880		421 MICHIGAN ST	01-160-000-58650	159.42
23730	WPS	421 MICHIGAN STREET	01-160-000-56600	648.50
WARNER	WARNER-WEXEL WHOLESALE &	PAPER PRODUCTS	01-160-000-51850	22.69
WARNER		TISSUE	01-160-000-51850	31.14
TOTAL				6,151.43
TOTAL CITY HALL				6,151.43

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CITY OF STURGEON BAY
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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
INSURANCE				
MCCLONE	MCCLONE AGENCY, INC	10/19 WORK COMP	01-165-000-58750	10,708.00
MCCLONE		10/19 GEN LIAB	01-165-000-56400	3,253.00
MCCLONE		10/19 POLICE LIAB	01-165-000-57150	1,289.00
MCCLONE		10/19 PUBLIC OFFICIAL	01-165-000-57400	1,235.00
MCCLONE		10/19 AUTO LIAB	01-165-000-55200	1,908.00
MCCLONE		10/19 AUTO PHY DAMAGE	01-165-000-55200	1,887.00
TOTAL				20,280.00
TOTAL INSURANCE				20,280.00
GENERAL EXPENDITURES				
03101	CDW GOVERNMENT, INC.	VERIDESK/ ADM ASSIST	01-199-000-55605	438.10
08167	GANNETT WISCONSIN NEWSPAPERS	PUBLIC HRING NOTICE 7TH AVE	01-199-000-57450	33.88
08167		PUBLIC HRING NOTICE/WW REDEV	01-199-000-57450	36.49
16961	PUBLIC ADMINISTRATION ASSOC.	CONSULT FEE-WAGE STUDY	01-199-000-57000	4,125.00
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	COLOR COPY PAPER	01-199-000-55650	133.74
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	COPIER DOC FEEDER/E608	01-199-000-55650	100.00
USBANK	US BANK	BANK DEPOSIT TICKET BOOKS	01-199-000-51520	150.71
TOTAL				5,017.92
TOTAL GENERAL EXPENDITURES				5,017.92
POLICE DEPARTMENT				
22800	WALMART COMMUNITY	FLASH DRIVES	01-200-000-51950	14.78
22800		HARD DRIVE	01-200-000-55500	94.00
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	3947 BLACK COPIES	01-200-000-51600	52.89
STAPLES		476 COLOR COPIES	01-200-000-51600	19.04
USBANK	US BANK	LODGING	01-200-000-55600	146.94
USBANK		CREDIT LODGING	01-200-000-55600	-146.91
USBANK		PHOTO REPRINTS/PORTER	01-200-000-51600	42.06
USBANK		RIBBON & LABLES	01-200-000-51600	62.82
USBANK		CONF MEAL EXPNSE/PORTER	01-200-000-55600	12.56
USBANK		FORENSIC LAB SUPPLIES	01-200-000-51950	10.01
USBANK		FORENSIC LAB SUPPLIES	01-200-000-55500	6.45
USBANK		FORENSIC LAB SUPPLIES	01-200-000-55500	89.99
USBANK		FORENSIC LAB SUPPLIES	01-200-000-55500	89.99
USBANK		SOCIAL MEDIA STRATEGY REG	01-200-000-55600	155.38
TOTAL				650.00
TOTAL POLICE DEPARTMENT				650.00
POLICE DEPARTMENT/PATROL				
01766	AURORA MEDICAL GROUP	PRE EMPLOY SCREEN/J BRANDT	01-215-000-57100	161.00
03133	CELLCOM WISCONSIN RSA 10	08/19 CELLPHONES	01-215-000-58250	756.00
03133		08/19 MIFI WIRELESS ROUTERS	01-215-000-58250	424.99
04696	DOOR COUNTY TREASURER	08/19 FUEL	01-215-000-51650	3,513.15
06592	FOX VALLEY TECHNICAL COLLEGE	LE IN SERVICE/HAACK	01-215-000-55600	99.00

INVOICES DUE ON/BEFORE 10/01/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
06592		LE IN SERVICE/MIELKE	01-215-000-55600	99.00
19880	STURGEON BAY UTILITIES	SUNSET PRK BOAT LAUNCH	01-215-000-56150	10.79
19880		110 S NEENAH AVE CAMERA	01-215-000-56150	10.43
19880		SHORECREST RD CAMERA	01-215-000-56150	8.24
22800	WALMART COMMUNITY	ICAC PHONE CARD	01-215-000-58250	40.38
920DETAI	920DETAILING,LLC	6 SQUAD INTERIOR DETAILING	01-215-000-58600	90.00
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	VEHICLE DETAILER	01-215-000-58600	6.89
EPHRAIM	EPHRAIM MORAVIAN CHURCH	COMPASSION DEATH NOTIFY COURSE	01-215-000-55600	50.00
HAACK	TREVOR HAACK	MEAL EXPNSE/HAACK	01-215-000-55600	9.96
HENRY	CLINT HENRY	PROFESS IN WORKPLACE CLASS/	01-215-000-55600	690.00
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	SPOTLIGHT BULB/SQUAD 20	01-215-000-58600	51.57
JIM FORD		CSO VEHICLE MAINTENANCE	01-215-000-58600	39.26
JIM FORD		SQUAD 20 MAINTENANCE	01-215-000-58600	228.96
JIM FORD		SQUAD 40 MAINTENANCE	01-215-000-58600	51.18
JIM FORD		SQUAD 20 MAINTENANCE	01-215-000-58600	77.66
R0000608	AUTO ZONE, INC	VEHICLE BATTERY	01-215-000-58600	109.99
USBANK	US BANK	FUEL	01-215-000-51650	45.00
USBANK		MEAL EXPNSE/HOUGAARD	01-215-000-55600	15.36
USBANK		PARKING	01-215-000-55600	1.20
USBANK		MEAL EXPNSE/HOUGAARD	01-215-000-55600	13.03
USBANK		CRAYONS/CANDY/KIDS DAY EVENT	01-215-000-54999	21.47
USBANK		FUEL	01-215-000-51650	27.70
USBANK		FUEL	01-215-000-51650	33.35
USBANK		ICLOUD STORGE	01-215-000-58250	0.99
USBANK		MOTOR OIL	01-215-000-58600	14.95
TOTAL				6,701.50
TOTAL POLICE DEPARTMENT/PATROL				6,701.50
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS RISK SOLUTIONS	08/19 CONTRACT FEE	01-225-000-57950	105.00
SOUKREP	SOUKUP'S REPAIR	WRECKER SVC/19-009357	01-225-000-57950	125.00
USBANK	US BANK	FILM PROCESSING	01-225-000-51500	110.92
TOTAL				340.92
TOTAL POLICE DEPT. / INVESTIGATIONS				340.92
FIRE DEPARTMENT				
02005	BAY ELECTRONICS, INC.	TRAINING SITE LIGHTING	01-250-000-51405	2,924.00
04575	DOOR COUNTY HARDWARE	FASTENERS	01-250-000-54999	13.20
04575		FASTENERS	01-250-000-54999	30.99
04575		STRAP/HOSE MENDR/RUST REMOVER	01-250-000-54999	41.57
04575		FASTENERS/TERM RINGS	01-250-000-54999	10.78
04575		HANGER/FASTENERS/STRAPS	01-250-000-54999	96.94
04575		GAS CAN/LABELER/HANGER	01-250-000-54999	91.96
04575		FASTENERS/TERM RING	01-250-000-54999	22.47
04575		CUTOFF WHEELS	01-250-000-54999	23.54
04575		FASTENERS/RLLR COVER	01-250-000-54999	19.86
04575		STRAP/TIES/LINER	01-250-000-54999	38.58
04575		FREIGHT	01-250-000-54999	30.37

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
ENERAL FUND				
04575		CLAMP	01-250-000-54999	3.58
04696	DOOR COUNTY TREASURER	FUEL	01-250-000-51650	1,343.06
06012	FASTENAL COMPANY	FASTENERS	01-250-000-54999	25.58
06650	GALLS, AN ARAMARK COMPANY	UNIFORM	01-250-000-52900	82.00
12100	LAMPERT YARDS INC	4X4 TREATED AND FASTENERS	01-250-000-55600	190.56
13320	JEFFERSON FIRE & SAFETY, INC	SCBA COMPRESSOR FILTER	01-250-000-52350	192.94
19880	STURGEON BAY UTILITIES	TRAINING SITE UTILITIES	01-250-000-51405	743.59
19880		CREDIT	01-250-000-54999	-150.05
19880		92 E MAPLE ST	01-250-000-56675	6.22
19880		MARTIN PARK RESTROOM	01-250-000-56675	6.22
19880		421 MICHIGAN ST	01-250-000-56675	133.25
19880		TRUCK FILL	01-250-000-56675	41.00
19880		MEM FLD WARMING HOUSE	01-250-000-56675	49.73
19880		SALT SHED	01-250-000-56675	6.22
19880		CITY GARAGE	01-250-000-56675	49.73
19880		GARLAND PARK	01-250-000-56675	6.22
19880		SUNSET CONSC CNTR	01-250-000-56675	49.73
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	15.54
19880		OTUMBA PARK	01-250-000-56675	6.22
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	6.22
19880		WEST SIDE FIRE	01-250-000-56675	49.73
19880		WEST SIDE FIRE	01-250-000-56150	144.74
19880		WEST SIDE FIRE	01-250-000-58650	81.77
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	6.22
19880		38 S NEENAH AVE RESTROOM	01-250-000-56675	31.08
19880		JAYCEE BALLFLD STAND	01-250-000-56675	15.54
19880		WEST SIDE BALLFLD LTS	01-250-000-56675	31.08
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	49.73
19880		WARNING SIREN	01-250-000-56150	8.24
19880		SBFD TRAINING SITE	01-250-000-56675	6.22
19880		SBFD TRAINING SITE	01-250-000-56150	8.24
19880		QUINCY ST BALLFLD	01-250-000-56675	49.73
19880		MADISON AVE SPRINKLER	01-250-000-56675	15.54
19880		PENNSYLVANIA ST DOCK	01-250-000-56675	15.54
19880		GREEN BAY RD SIREN	01-250-000-56150	15.81
19880		EAST SIDE DOCK	01-250-000-56675	6.22
19880		COVE RD/CANAL RD	01-250-000-56150	15.92
19880		1ST AVE MARINA/RESTROOM	01-250-000-56675	49.73
19880		CITY PRK RAMP	01-250-000-56675	6.22
19880		KENTUCKY ST DOCK	01-250-000-56675	15.54
19880		KENTUCKY ST CITY MARINA	01-250-000-56675	49.73
19880		SIGN SHED	01-250-000-56675	6.22
19880		CHERRY BLOSSOM PRK	01-250-000-56675	32.99
19880		CLAY BANKS SIREN	01-250-000-56150	17.50
23730	WPS	656 OXFORD W SIDE FIRE	01-250-000-56600	33.74
23897	W.S. DARLEY & CO.	MOUNTS	01-250-000-51350	43.99
DINGES	DINGES FIRE COMPANY	SAW BLADES	01-250-000-52700	280.51
USBANK	US BANK	CHIEF CONF REGISTRATION	01-250-000-55600	450.00
USBANK		CREDIT CHIEF CONF REGISTRATION	01-250-000-55600	-225.00
USBANK		MONTHLY DATA	01-250-000-58250	318.30
USBANK		MEDICAL GLOVE HOLDER	01-250-000-54999	173.29
USBANK		FLOOR MAT/ADAPTER SHELF E4 &E5	01-250-000-54999	50.72
USBANK		TRAINING/PAYE	01-250-000-54999	75.00
USBANK		TRAINING/HANSON	01-250-000-54999	75.00
USBANK		OFFICE SUPPLIES-CREDIT	01-250-000-51950	-50.17
USBANK		OFFICE SUPPLIES	01-250-000-51950	50.17

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GENERAL FUND				
USBANK		STATION FUEL	01-250-000-51650	15.73
USBANK		STATION FUEL	01-250-000-51650	16.30
TOTAL				8,188.68
TOTAL FIRE DEPARTMENT				8,188.68
STORM SEWERS				
USBANK	US BANK	4 POLYLOK RISERS @ 42.00	01-300-000-51150	168.00
USBANK		2 POLYLOK LIDS @ 42.00	01-300-000-51150	84.00
TOTAL				252.00
TOTAL STORM SEWERS				252.00
SOLID WASTE MGMT/SPRING/FALL				
ADVANCED	ADVANCED DISPOSAL	1 MICROWVE/1 COMP/MSW	01-311-000-58400	240.68
TOTAL				240.68
TOTAL SOLID WASTE MGMT/SPRING/FALL				240.68
COMPOST/SOLID WASTE SITE				
19880	STURGEON BAY UTILITIES	COMPOST SITE	01-320-000-56150	9.09
TOTAL				9.09
TOTAL COMPOST/SOLID WASTE SITE				9.09
STREET SWEEPING				
19880	STURGEON BAY UTILITIES	4500G SWEEPER WATER	01-330-000-53050	12.38
TOTAL				12.38
TOTAL STREET SWEEPING				12.38
SNOW REMOVAL				
13825	MORTON SALT	45.84 TN SALT @ 68.53	01-410-000-52400	3,141.41
TOTAL				3,141.41
TOTAL SNOW REMOVAL				3,141.41
CURB/GUTTER/SIDEWALK				

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GENERAL FUND				
10750	PREMIER CONCRETE INC	CONCRETE/SUPPLIES SDWLK REPAIR	01-440-000-51200	988.90
12100	LAMPERT YARDS INC	FORMING MATERIALS	01-440-000-54999	9.98
TOTAL				998.88
TOTAL CURB/GUTTER/SIDEWALK				998.88
STREET MACHINERY				
04545	DOOR COUNTY COOPERATIVE/NAPA	HEAD LIGHT SWITCH	01-450-000-53000	73.20
04545		SPOT LIGHT	01-450-000-53000	425.00
04575	DOOR COUNTY HARDWARE	LUMBER CRAYON/CHALK POWDER	01-450-000-52700	5.37
04575		FOLDING SAW	01-450-000-51400	18.99
04575		GALV NIPPLE	01-450-000-52150	17.99
04575		BUSHING/UNION	01-450-000-52150	32.98
04575		CLAMP/ADAPTER/TUBE	01-450-000-53000	30.93
04575		SOCKET SET	01-450-000-51400	29.99
04575		MASTER KEY	01-450-000-54999	5.96
04575		CLAMP	01-450-000-53000	10.36
04575		NOZZLE	01-450-000-53000	12.99
04575		WORK BAG	01-450-000-51400	11.99
04696	DOOR COUNTY TREASURER	08/19 FUEL 414.7 G	01-450-000-51650	1,013.94
04696		08/19 DSL FUEL 681.2 G	01-450-000-51650	1,730.99
18945	S & R TRUCK CENTER, INC	PRESSURE PROTECTION VALVE	01-450-000-53000	53.39
19297	SHORE TO SHORE RENTAL, INC	T WRENCH	01-450-000-52150	3.99
20725	T R COCHART TIRE CENTER	2 WH RECAPS	01-450-000-52850	358.00
20725		DISMOUNT/MOUNT/ORINGS	01-450-000-52850	300.00
20725		SAWTOOTH & TUBES	01-450-000-52850	27.00
CERTLAB	CERTIFIED LABORATORIES	CHAIN OIL	01-450-000-53000	176.60
HARBOR	HARBOR FREIGHT TOOLS	MESH TARP/LEAF VAC	01-450-000-52150	105.48
L&P	L&P CONVENIENT STORE SBAY LLC	FUEL	01-450-000-51650	16.11
L&P		FUEL	01-450-000-51650	51.20
L&P		FUEL	01-450-000-51650	27.29
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	BATTERIES/NITRILE GLOVES	01-450-000-53000	42.97
O'REILLY		PERFECT MATCH	01-450-000-53000	10.49
QUALITY	QUALITY TRUCK CARE CENTER INC	CYLINDER ASSEMBLY	01-450-000-53000	25.88
TOTAL				4,619.08
TOTAL STREET MACHINERY				4,619.08
CITY GARAGE				
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	8.24
19880		CITY GARAGE	01-460-000-56150	1,026.47
19880		CITY GARAGE	01-460-000-58650	90.71
23730	WPS	835 N 14TH AVE-CITY GARAGE	01-460-000-56600	238.75
VIKING	VIKING ELECTRIC SUPPLY, INC	LIGHTING REPAIRS	01-460-000-55300	408.50
VIKING		LIGHTING REPAIRS	01-460-000-55300	126.04
VIKING		LED LIGHT	01-460-000-55300	77.36
VIKING		LAMPS	01-460-000-55300	103.92
VIKING		LIGHT BASE	01-460-000-55300	72.84
VIKING		WIRE NUTS	01-460-000-55300	37.72
TOTAL				2,190.55

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INVOICES DUE ON/BEFORE 10/01/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL CITY GARAGE				2,190.55
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE SIGN	01-499-000-58000	8.97
19880		EGG HRBR RD TRFFC LITE	01-499-000-58000	25.42
19880		N 14TH AVE& EGG HRBR RD LITE	01-499-000-58000	29.95
19880		2 TRFFC WARNING LITE	01-499-000-58000	5.50
19880		WS TRAFFIC LITES	01-499-000-58000	158.95
19880		342 ORNAMENTAL ST LIGHTS	01-499-000-58000	5,079.12
19880		587 OVERHEAD ST LIGHTS	01-499-000-58000	7,240.37
19880		WALNUT & LANSING SIGN	01-499-000-58000	9.11
19880		EAST SIDE DOCK	01-499-000-58000	28.29
19880		OLD HWY SIGN	01-499-000-58000	8.97
DAVIS	DAVID DAVIS	SAFETY CLOTHING/DAVIS	01-499-000-56800	165.60
TOTAL				12,760.25
TOTAL HIGHWAYS - GENERAL				12,760.25
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	08/19 MIKE B CELL SVC	01-500-000-58250	51.52
03133		08/19 CELL SVC	01-500-000-58250	7.57
03133		08/19 CELL SVC	01-500-000-58250	24.98
15890	PACK AND SHIP PLUS	MAILING CITY NEWSLETTER	01-500-000-57450	54.11
17700	QUILL CORPORATION	8X11 COPY PAPER	01-500-000-51250	61.00
22800	WALMART COMMUNITY	BATTERIES/CLIPBOARD	01-500-000-51950	39.80
TOTAL				238.98
TOTAL PARK & RECREATION ADMIN				238.98
PARKS AND PLAYGROUNDS				
04575	DOOR COUNTY HARDWARE	STORAGE TOTES	01-510-000-54999	17.97
04575		ROPE	01-510-000-52700	13.93
04575		PAINT PAIL LINERS	01-510-000-52100	6.59
04575		ROPE	01-510-000-52350	29.96
04575		FIBERGLASS TAPE	01-510-000-52100	24.99
04575		PAINT BRUSH	01-510-000-52100	9.99
04575		8AMP SPEED BLOWER	01-510-000-52700	41.99
04575		KEYKRAFTER	01-510-000-52700	1.49
04575		2G SPRAYER	01-510-000-54999	31.99
04575		PAINT	01-510-000-52100	9.99
04575		PAINT	01-510-000-52100	27.99
04575		TWINE	01-510-000-56250	7.99
04575		BARREL BOLT	01-510-000-56250	4.99
04696	DOOR COUNTY TREASURER	08/19 FUEL 886.29G	01-510-000-51650	2,166.98
04696		08/19 FUEL 211.74G	01-510-000-51650	538.03
06012	FASTENAL COMPANY	48 -SAFETY GLASSES	01-510-000-52350	80.30
07887	WALTER HANISKO	2019 WORK BOOT REIMB/HANISKO	01-510-000-56800	175.13

INVOICES DUE ON/BEFORE 10/01/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880	STURGEON BAY UTILITIES	MARTIN PARK PAVILLION	01-510-000-56150	30.43
19880		MARTIN PARK RESTROOM	01-510-000-56150	48.00
19880		MEM FLD WARMING HOUSE	01-510-000-56150	117.51
19880		MEM FLD WARMING HOUSE	01-510-000-58650	526.65
19880		GARLAND PARK	01-510-000-56150	9.57
19880		GARLAND PARK	01-510-000-58650	26.83
19880		SUNSET CONSC CNTR	01-510-000-56150	49.94
19880		SUNSET CONSC CNTR	01-510-000-58650	51.40
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	93.35
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	90.81
19880		OTUMBA PARK	01-510-000-56150	65.68
19880		OTUMBA PARK	01-510-000-58650	42.71
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	299.27
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	26.08
19880		JAYCEE BALLFLD STAND	01-510-000-56150	27.88
19880		JAYCEE BALLFLD STAND	01-510-000-58650	24.28
19880		421 MICHIGAN ST FLAG LIGHT	01-510-000-56150	30.09
19880		MEM FLD PARKING LOT	01-510-000-56150	8.24
19880		WEST SIDE BALLFLD LTS	01-510-000-56150	22.62
19880		MEM FLD COMPLEX	01-510-000-56150	307.99
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	51.40
19880		OTUMBA PRK WALKWAY	01-510-000-56150	12.50
19880		QUINCY ST BALLFLD	01-510-000-58650	27.00
19880		FLORDIA ST/SUNSET PARK	01-510-000-56150	15.44
19880		SIGN SHED	01-510-000-56150	13.00
19880		SIGN SHED	01-510-000-58650	23.81
19880		CHERRY BLOSSOM PRK	01-510-000-56150	32.99
19880		CHERRY BLOSSOM PRK	01-510-000-58650	18.93
20725	T R COCHART TIRE CENTER	TIRES-REPAIR	01-510-000-53000	15.00
23730	WPS	335 S 14TH AVE MEM FLD	01-510-000-56600	29.59
CHRISTEN	CHARLES N. CHRISTENSEN	SAFETY VEST/CHRISTENSEN	01-510-000-56800	9.99
DELFOSSSE	KYLE DELFOSSSE	SAFETY GLOVES/DELFOSSSE	01-510-000-56800	24.25
JB TREE	J & B TREE SERVICE, LLC	MAPLE TREE CUT DOWN/MARTIN PRK	01-510-000-58450	337.50
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	ALIGNMENT	01-510-000-58600	89.20
LONDO	RYAN LONDO	09/19 SAFETY GLOVES/LONDO	01-510-000-56800	26.36
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	BATTERY	01-510-000-51900	44.41
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-510-000-51850	547.17
TOTAL				6,408.17
TOTAL PARKS AND PLAYGROUNDS				6,408.17
BALLFIELDS				
20900	TRUGREEN LIMITED PARTNERSHIP	SPRAYING W SIDE FIELD	01-520-000-56500	91.84
USBANK	US BANK	STEP PLANK/MEM FLD STEPS	01-520-000-54999	214.68
TOTAL				306.52
TOTAL BALLFIELDS				306.52
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	PLASTIC BONDER/SYRINGE	01-550-000-51850	16.98

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GENERAL FUND				
04575		GUN NOZZLE	01-550-000-54999	15.98
19880	STURGEON BAY UTILITIES	36 S NEENAH AVE PRK LOT LTS	01-550-000-56150	215.36
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	41.78
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	23.05
19880		38 S NEENAH AVE RESTROOM	01-550-000-56150	181.68
19880		38 S NEENAH AVE RESTROOM	01-550-000-58650	617.38
22800	WALMART COMMUNITY	BLINDS/SAWYR DOCK SHELTER	01-550-000-54999	22.98
23730	WPS	36 S NEENAH AVE-RESTROOM	01-550-000-56600	33.46
TOTAL				1,168.65
TOTAL MUNICIPAL DOCKS				1,168.65
WATER WEED MANAGEMENT				
04575	DOOR COUNTY HARDWARE	FASTENERS	01-560-000-51400	8.99
04575		HOOKS/WIRE	01-560-000-51400	25.34
04575		HOSE BARB	01-560-000-51400	2.49
04575		PAINT/ROLLER COVER	01-560-000-51400	45.17
04575		HARDWARE	01-560-000-51400	40.75
04575		FASTENERS	01-560-000-51400	7.05
TOTAL				129.79
TOTAL WATER WEED MANAGEMENT				129.79
WATERFRONT PARKS & WALKWAYS				
04575	DOOR COUNTY HARDWARE	CLEANOUT/PLUG CLEAN OUT	01-570-000-54999	4.38
04575		TAPE RULE	01-570-000-52100	19.99
04575		GARDEN SPADE	01-570-000-51750	57.98
04575		WEED FABRIC/KNIFE	01-570-000-51750	53.36
04575		WIRE BRUSH/SCRAPPERS	01-570-000-52100	23.57
04575		SQUEEGE/HOOK	01-570-000-54999	28.36
04575		9W PLUGIN	01-570-000-54999	7.99
04575		POST EYE LIGHT CONTROL	01-570-000-54999	12.99
04575		INSECT SPRAY	01-570-000-54999	7.98
04575		SQUEEGE	01-570-000-54999	19.18
04575		MARKING SPRAY-BLUE	01-570-000-51750	6.59
04575		LED BULB	01-570-000-54999	19.99
04575		LED FEIT 60W	01-570-000-54999	11.99
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY	01-570-000-56150	13.73
19880		DC MUSEUM PRKING LOT	01-570-000-56500	119.64
19880		W JUNIPER ST WALKWAY LTS	01-570-000-56150	75.73
19880		W JUNIPER ST PARKING LOT	01-570-000-56150	40.69
19880		PENNSYLVANIA ST DOCK	01-570-000-58650	27.90
19880		48 KENTUCKY ST WTRFRNT	01-570-000-56150	160.78
19880		1ST AVE MARINA/RESTROOM	01-570-000-56150	564.96
19880		1ST AVE MARINA/RESTROOM	01-570-000-58650	97.52
19880		CITY PRK RAMP	01-570-000-56150	248.61
19880		KENTUCKY ST DOCK	01-570-000-58650	11.40
19880		KENTUCKY ST CITY MARINA	01-570-000-58650	35.91
20250	TILLMAN LANDSCAPE & NURSERY IN	HYDRANGEA-QUICKFIRE 2 @ 79.00	01-570-000-51750	158.00
20250		HYDRANGEA-LIMELIGHT	01-570-000-51750	89.00

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INVOICES DUE ON/BEFORE 10/01/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
20250		HYDRANGEA-STRAWBERRY 6 @ 17.50	01-570-000-51750	105.00
20250		SEDUM-AUTUMN JOY 15 @ 5.75	01-570-000-51750	86.25
20250		CANDY STRIP PHLOX 27 @ 5.55	01-570-000-51750	149.85
20250		EMERALD BLUE PHLOX 27 @ 5.55	01-570-000-51750	149.85
TOTAL				2,409.17
TOTAL WATERFRONT PARKS & WALKWAYS				2,409.17
EMPLOYEE BENEFITS				
HUMANA	HRI	GO365 REWARDS/ADMIN FEE	01-600-000-50550	1,057.75
TOTAL				1,057.75
TOTAL EMPLOYEE BENEFITS				1,057.75
COMMUNITY & ECONOMIC DEVLPMT				
19730	STURGEON BAY VISITOR CENTER	2019 4TH QTR SUPPORT	01-900-000-57800	9,595.63
TOTAL				9,595.63
TOTAL COMMUNITY & ECONOMIC DEVLPMT				9,595.63
TOTAL GENERAL FUND				110,031.20
CAPITAL FUND				
CITY HALL				
EXPENSE				
02975	CAMERA CORNER	EXIT BUTTON/DETECTOR	10-160-000-59999	134.99
COMM	COMMUNICATIONS ENGINEERING CO	CITY HALL DOOR SECURITY	10-160-000-59999	1,411.80
VIKING	VIKING ELECTRIC SUPPLY, INC	4 OUTDOOR LED LIGHTS	10-160-000-59999	890.68
VIKING		LED LIGHTS & PHOTOCCELL	10-160-000-59999	463.25
TOTAL EXPENSE				2,900.72
TOTAL CITY HALL				2,900.72
FIRE DEPARTMENT				
EXPENSE				
11545	MAPLE STREET SIGN CO.	DECALS/E4 & E6	10-250-000-59060	165.60
DINGES	DINGES FIRE COMPANY	E 4 & E6 DVR DOCK	10-250-000-59060	292.51
PAULCONW	PAUL CONWAY SHIELDS	AIR BAGS/HOSES/CONTROLS	10-250-000-59070	11,005.73
REG FEE	REGISTRATION FEE TRUST	2019 E-4 PLATE REGISTRATION	10-250-000-59060	74.50
REG FEE		2019 E-6 PLATE REGISTRATION	10-250-000-59060	74.50
USBANK	US BANK	E-4 & E-6 SHELVES	10-250-000-59060	1,126.00
TOTAL EXPENSE				12,738.84
TOTAL FIRE DEPARTMENT				12,738.84

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INVOICES DUE ON/BEFORE 10/01/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
STORM SEWERS				
EXPENSE				
FARRELL	FARRELL EQUIPMENT & SUPPLY INC	SILT SOCKS/SAND BAGS	10-300-000-59115	264.42
FERGUSON	FERGUSON WATERWORKS #1476	MANHOLE ADJUSTMNT RINGS	10-300-000-59115	261.00
TOTAL EXPENSE				525.42
TOTAL STORM SEWERS				525.42
ROADWAYS/STREETS				
ANNUAL RESURFACING & BASE REP.				
14826	NORTHEAST ASPHALT, INC.	PROJECT 1902B PR#2-FINAL	10-400-110-59095	105,011.60
14826		S NEENAH AVE PATCHING	10-400-110-59095	12,959.55
R0000421	WI DEPT OF TRANSPORTATION	MAPLE/OREGON BRIDGE ENGINEERIN	10-400-110-59095	1,904.97
TOTAL ANNUAL RESURFACING & BASE REP.				119,876.12
TOTAL ROADWAYS/STREETS				119,876.12
TOTAL CAPITAL FUND				136,041.10
CABLE TV				
CABLE TV / GENERAL				
MANN	MANN COMMUNICATIONS, LLC	10.1.19 CONTRACT	21-000-000-55015	5,101.67
TOTAL CABLE TV / GENERAL				5,101.67
TOTAL CABLE TV / GENERAL				5,101.67
TOTAL CABLE TV				5,101.67
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04545	DOOR COUNTY COOPERATIVE/NAPA	SYNATFIG	60-000-000-53000	59.98
04603	HALRON LUBRICANTS INC	USE OIL PICKUP 250G	60-000-000-52050	37.50
04696	DOOR COUNTY TREASURER	08/19 DSL FUEL 888.56G	60-000-000-51650	2,257.77
20725	T R COCHART TIRE CENTER	TIRE CHANGES	60-000-000-52850	50.00
20725		FLAT REPAIR	60-000-000-52850	30.00
20725		4 TIRE CHANGES	60-000-000-52850	100.00
ADVANCED	ADVANCED DISPOSAL	238.79 TN GARBAGE	60-000-000-58300	14,929.14
ADVANCED		76.01 TN RECYCLE	60-000-000-58350	1,102.19
JX ENT	JX ENTERPRISES, INC.	TRANSMISSION HOSES TRK 39	60-000-000-53000	164.98
JX ENT		SHIPPING	60-000-000-53000	18.00
USBANK	US BANK	COMPUTER PROGRM /TROUBLESHOOT	60-000-000-59999	270.00
USBANK		SANITATION PERMIT-GARBAGE TRKS	60-000-000-58999	143.00
USBANK		DNR FEE/SANITATION PERMIT	60-000-000-58999	3.58
TOTAL SOLID WASTE ENTERPRISE FUND				19,166.14
TOTAL SOLID WASTE ENTERPRISE FUND				19,166.14
TOTAL SOLID WASTE ENTERPRISE				19,166.14
TOTAL ALL FUNDS				270,340.11

MANUAL CHECKS

SECURIAN FINANCIAL GROUP, INC. 09/16/19 Check # 85758 10/19 Short/Long Term Disability 01-000-000-21545	\$2,222.80
SUN LIFE INSURANCE 09/19/19 Check # 85821 10/19 Short/Long Term Disability 01-000-000-21545	\$1,808.70
SUPERIOR VISION INSURANCE 09/19/19 Check # 85822 10/19 Vision Insurance 01-000-000-21540	\$824.00
STURGEON BAY SCHOOLS 09/20/19 Check #85823 08/19 Mobile Home Tax Payment 01-000-000-41300	\$333.11
PITNEY BOWES 09/24/19 Check #85824 09/19 Quarterly Postage Meter Rental 01-199-000-57250	\$117.00
TOTAL MANUAL CHECKS	\$5,305.64

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INVOICES DUE ON/BEFORE 10/01/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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SUMMARY OF FUNDS:

GENERAL FUND	110,031.20	115,336.84
CAPITAL FUND	136,041.10	
CABLE TV	5,101.67	
SOLID WASTE ENTERPRISE	19,166.14	
	<hr/>	
TOTAL --- ALL FUNDS	270,340.11	275,645.75

COMMON COUNCIL
September 17, 2019

A regular meeting of the Common Council was called to order at 7:00 pm by Mayor Ward. The Pledge of Allegiance was recited. Roll call: Bacon, Hayes, Williams, Avenson, Nault, Wiederanders and Reeths were present.

Nault/Avenson to adopt agenda. Carried.

The following people spoke during public comment: Jay Renstrom, 34 Bluebird Drive; Randy Morrow, 526 Kentucky Street; Scott Moore, 947 Pennsylvania Street; Kelly Catarozoli, 344 North 3rd Avenue.

Bacon/Williams to approve following bills: General Fund - \$1,175,134.79, Capital Fund - \$180,322.47, Cable TV - \$65.97, TID #2 - \$1,203,991.25, TID #3 - \$84,693.75, TID #4 - \$37,464.09 and Solid Waste Enterprise Fund - \$650.69 for a grand total of \$2,682,323.01. Roll call: All voted aye. Carried.

Nault/Bacon to approve consent agenda:

- a. Approval of 9/3/19 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Bicycle & Pedestrian Advisory Board – 8/5/19
 - (2) Parking & Traffic Committee – 8/27/19
 - (3) Police & Fire Commission – 8/26/19
 - (4) Police & Fire Commission – 8/27/19
 - (5) Joint Park & Recreation Committee/Board – 8/28/19
 - (6) Finance/Purchasing & Building Committee – 8/29/19
 - (7) Community Protection & Services Committee – 9/9/19
- c. Place the following reports on file:
 - (1) Inspection Department - August 2019
- d. Consideration of: Beverage operator licenses.
- e. Consideration of: Approval of Sidewalk Café Permit Application for Bluefront Café.
- f. Joint Parks & Recreation Committee recommendation re: Approve the Beach Ad Hoc Committee recommendations and to also include a swim platform at Otumba Park.
- g. Finance/Purchasing & Building Committee recommendation re: Waive the park shelter fee for TJ Walker Middle School.

Carried.

There were no mayoral appointments.

Bacon/Williams to adopt the final resolution authorizing improvements and levying special assessments against benefitted property – west side of North 7th Ave – parcel #281-32-21020901. Carried.

Williams/Reeths to read in title only and adopt the second reading of ordinance regarding creating Section 10.35 of the Municipal Code – Possession of Tobacco and Vapor Products by minors. Carried.

Williams/Wiederanders to read in title only for the first reading of ordinance re: Amending Chapter 25 of the Municipal Code – Penalty provisions. Carried.

Williams/Reeths to read in title only for the first reading of ordinance re: Amending Chapter 36 of the Municipal Code – Ethics Board structure/membership. Carried.

City Administrator VanLieshout reviewed the milestones to date and the next steps for the City and the Sturgeon Bay Historical Society Foundation as it relates to the Development Agreement between the two parties.

City Administrator VanLieshout reviewed the progress of the Ad Hoc West Waterfront Planning Committee recommendations, what the City has been working on to date in relation to this and the next steps for the City.

The following items were requested for future agendas: (Avenson) Discuss free Wi-Fi in business districts and City parks during the budget process; (Hayes) City Plan Commission – Pros and Cons of Lots 92 and 100.

Personnel Committee Chair Williams, Parking & Traffic Committee Chair Avenson, Community Protection & Services Committee Chair Williams and Utility Commission member Williams presented reports for their respective committees/commissions.

City Administrator VanLieshout gave his report.

Mayor Ward gave his report.

Avenson/Williams to adjourn. Carried. Meeting adjourned at 8:10 pm.

Respectfully submitted,

A handwritten signature in cursive script, reading "Stephanie L. Reinhardt".

Stephanie L. Reinhardt
City Clerk/HR Director

PERSONNEL COMMITTEE
August 27, 2019

A meeting of the Personnel Committee was called to order by Chairperson Ward at 1:30 p.m. in the second floor conference room. Roll call: Members Williams, Bacon and Avenson were present. Also present were: Ald. Hayes, City Administrator VanLieshout, and City Clerk/HR Director Reinhardt.

Avenson/Bacon to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Process for City Administrator Performance Evaluation.
4. Convene in closed session in accordance with the following exemption:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. 19.85 (1)(c)

Consideration of: City Administrator Performance Evaluation.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session.

5. Adjourn

Carried.

The process for the performance evaluation for the City Administrator was reviewed. Ald. Williams and City Clerk/HR Director Reinhardt summarized the history behind creating the performance evaluation and the two step process that was developed.

After the Chair announced the statutory basis, Bacon/Avenson to convene in closed session in accordance with the following exemption: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c) Consideration of: City Administrator Performance Evaluation. Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session. All voted aye. Carried.

The Committee convened in closed session and 1:55 p.m. and adjourned at 2:45 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

FINANCE/PURCHASING & BUILDING COMMITTEE
September 10, 2019

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:01 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Wiederanders and Williams were present. Also present: City Administrator Van Lieshout, Finance Director/City Treasurer Clarizio, Municipal Services Director Barker, and Receptionist Metzger.

A motion was made by Alderperson Williams, seconded by Alderperson Wiederanders to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Award of Bid for a 2020 Crew Cab Half-Ton Pickup Truck.
5. Review bills.
6. Adjourn.

Carried.

No one spoke during public comment on agenda items and other issues related to finance & purchasing:

Consideration of: Award of Bid for a 2020 Crew Cab Half-Ton Pickup Truck:

Municipal Services Director Barker presented the following bids for the purchase of a 2020 half-ton pickup truck, \$35,000 less \$2,000 trade was allocated in the 2019 budget for the vehicle. Mr. Barker commented that the lowest bid did not meet the required specifications.

	<u>Bid</u>	<u>Trade In</u>	<u>Final Cost</u>
Ewald Chevrolet	\$29,945	\$3,500	\$26,445
Ewald Chrysler Dodge	\$26,972	\$3,500	\$23,472
Ewald Hartford Ford	\$30,391	\$3,500	\$26,891
Jim Olson Ford	\$32,065	\$5,000	\$27,065
Jim Ford GM	\$32,135	\$2,000	\$30,135

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to purchase a Chevrolet Silverado 1500 WT 4x4 from Ewald Chevrolet, Oconomowoc at a price not to exceed \$26,445 including the \$3,500 trade in of a 2006 Chevrolet 1500. Carried.

Review bills

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to adjourn. Carried. The meeting 4:41 pm.

Respectfully submitted,


Tricia Metzger

INVESTMENT ACCOUNTS

SAVINGS ACCOUNTS

9/19/2019

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES	1,044,130.61	4,308,273.90	312.6	8,353,043.60	12,529,567.00	8,697,048.54	(30.5)
GENERAL FUND	1,044,130.61	4,308,273.90	312.6	8,353,043.60	12,529,567.00	8,697,048.54	(30.5)
TOTAL REVENUES	1,044,130.61	4,308,273.90	312.6	8,353,043.60	12,529,567.00	8,697,048.54	(30.5)
EXPENSES							
GENERAL FUND	97,775.83	1,491.12	98.4	782,206.04	1,173,310.00	345,167.26	70.5
MAYOR	1,073.75	1,005.02	6.4	8,589.92	12,885.00	7,447.14	42.2
CITY COUNCIL	5,325.84	4,637.27	12.9	42,606.60	63,910.00	43,524.74	31.8
LAW/LEGAL	5,500.00	21,058.00	(282.8)	43,999.96	66,000.00	59,006.57	10.5
CITY CLERK-TREASURER	33,787.49	40,183.98	(18.9)	270,299.76	405,450.00	267,742.71	33.9
ADMINISTRATION	14,417.08	16,221.01	(12.5)	115,336.44	173,005.00	109,421.56	36.7
COMPUTER	9,031.25	22,684.70	(151.1)	72,249.96	108,375.00	74,821.82	30.9
CITY ASSESSOR	7,576.25	7,614.46	(0.5)	60,609.80	90,915.00	69,754.04	23.2
BOARD OF REVIEW	126.66	0.00	100.0	1,013.24	1,520.00	0.00	100.0
BUILDING/ZONING CODE ENFORCEM	7,225.00	10,239.74	(41.7)	57,799.96	86,700.00	57,787.54	33.3
MUNICIPAL SERVICES ADMIN.	19,175.42	20,587.83	(7.3)	153,403.08	230,105.00	145,010.28	36.9
PUBLIC WORKS ADMINISTRATION	19,014.99	20,355.12	(7.0)	152,119.72	228,180.00	145,773.36	36.1
ELECTIONS DEPARTMENT	1,197.51	0.00	100.0	9,579.88	14,370.00	9,151.27	36.3
CITY HALL	11,970.83	17,886.99	(49.4)	95,766.48	143,650.00	83,212.82	42.0
INSURANCE	30,696.25	0.00	100.0	245,569.92	368,355.00	139,243.27	62.1
GENERAL EXPENDITURES	127,102.92	9,433.75	92.5	1,016,823.20	1,525,235.00	54,897.82	96.4
POLICE DEPARTMENT	36,223.75	37,630.81	(3.8)	289,789.68	434,685.00	280,053.01	35.5
PATROL BOAT	1,105.01	6,625.23	(499.5)	8,839.92	13,260.00	7,869.38	40.6
PARKING ENFORCEMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
POLICE DEPARTMENT/PATROL	171,391.67	175,297.51	(2.2)	1,371,132.96	2,056,700.00	1,238,773.67	39.7
POLICE DEPT. / INVESTIGATIONS	22,925.43	22,180.64	3.2	183,403.16	275,105.00	202,534.08	26.3
FIRE DEPARTMENT	152,361.22	156,146.38	(2.4)	1,218,889.44	1,828,335.00	1,165,927.76	36.2
STORM SEWERS	2,697.92	2,421.17	10.2	21,583.24	32,375.00	23,824.05	26.4
SOLID WASTE MGMT/SPRING/FALL	4,345.83	780.07	82.0	34,766.56	52,150.00	4,687.44	91.0
COMPOST/SOLID WASTE SITE	4,179.59	3,562.90	14.7	33,436.60	50,155.00	13,061.41	73.9
STREET SWEEPING	3,363.33	4,762.21	(41.5)	26,906.64	40,360.00	25,195.95	37.5
WEED ABATEMENT	792.09	0.00	100.0	6,336.60	9,505.00	210.49	97.7
ROADWAYS/STREETS	16,601.25	22,585.44	(36.0)	132,809.84	199,215.00	114,381.05	42.5
SNOW REMOVAL	18,809.17	643.61	96.5	150,473.24	225,710.00	180,614.83	19.9
STREET SIGNS AND MARKINGS	4,590.00	4,821.74	(5.0)	36,719.92	55,080.00	32,869.62	40.3
CURB/GUTTER/SIDEWALK	1,329.18	4,117.38	(209.7)	10,633.24	15,950.00	13,010.12	18.4
STREET MACHINERY	14,242.48	14,038.63	1.4	113,939.76	170,910.00	106,011.78	37.9
CITY GARAGE	5,385.41	3,333.53	38.1	43,083.08	64,625.00	28,460.13	55.9
CELEBRATION & ENTERTAINMENT	4,723.76	1,398.21	70.4	37,789.92	56,685.00	34,721.27	38.7
HIGHWAYS - GENERAL	40,593.73	48,941.42	(20.5)	324,749.76	487,125.00	272,524.46	44.0
PARK & RECREATION ADMIN	8,909.17	10,145.25	(13.8)	71,273.20	106,910.00	65,434.02	38.7
PARKS AND PLAYGROUNDS	40,118.77	58,915.88	(46.8)	320,949.64	481,425.00	272,398.74	43.4
BALDFIELDS	2,337.08	578.97	75.2	18,636.48	28,045.00	4,907.97	82.4

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CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
 FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	%	FISCAL	ANNUAL	FISCAL	%
			VARI- ANCE	YEAR-TO-DATE BUDGET	BUDGET	YEAR-TO-DATE ACTUAL	VARI- ANCE
EXPENSES							
ICE RINKS	917.50	0.00	100.0	7,339.92	11,010.00	4,712.08	57.2
BEACHES	41.67	638.97	(1433.4)	333.32	500.00	896.45	(79.2)
MUNICIPAL DOCKS	3,424.59	8,450.97	(146.7)	27,396.44	41,095.00	22,321.34	45.6
WATER WEED MANAGEMENT	7,097.92	27,827.89	(292.0)	56,783.12	85,175.00	53,290.16	37.4
WATERFRONT PARKS & WALKWAYS	6,646.67	11,567.31	(74.0)	53,173.20	79,760.00	43,743.37	45.1
EMPLOYEE BENEFITS	3,583.34	4,129.22	(15.2)	28,666.64	43,000.00	25,392.87	40.9
PUBLIC FACILITIES	6,727.08	17,031.32	(153.1)	53,816.64	80,725.00	55,838.35	30.8
BOARDS AND COMMISSIONS	63.75	0.00	100.0	509.96	765.00	193.86	74.6
COMMUNITY & ECONOMIC DEVLPMT	30,377.09	36,369.73	(19.7)	243,016.44	364,525.00	247,440.48	32.1
TOTAL EXPENSES	1,006,902.52	878,341.38	12.7	8,055,212.52	12,082,830.00	6,153,262.39	49.0
TOTAL FUND REVENUES	1,044,130.61	4,308,273.90	312.6	8,353,043.60	12,529,567.00	8,697,048.54	(30.5)
TOTAL FUND EXPENSES	1,006,902.52	878,341.38	12.7	8,055,212.52	12,082,830.00	6,153,262.39	49.0
SURPLUS (DEFICIT)	37,228.09	3,429,932.52	9113.2	297,831.08	446,737.00	2,543,786.15	469.4

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: CAPITAL FUND
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
REVENUES	569,558.10	2,613,403.71	358.8	4,556,464.60	6,834,697.00	3,121,361.83	(54.3)
PATROL	569,558.10	2,613,403.71	358.8	4,556,464.60	6,834,697.00	3,121,361.83	(54.3)
TOTAL REVENUES	569,558.10	2,613,403.71	358.8	4,556,464.60	6,834,697.00	3,121,361.83	(54.3)
EXPENSES							
CITY CLERK-TREASURER	166.67	0.00	100.0	1,333.32	2,000.00	1,627.43	18.6
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.00	0.0
COMPUTER	2,850.00	0.00	100.0	22,799.96	34,200.00	10,788.94	68.4
CITY ASSESSOR	875.00	0.00	100.0	6,999.96	10,500.00	199.99	98.0
MUNICIPAL SERVICES ADMIN.	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ELECTIONS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
CITY HALL	5,416.67	2,048.00	62.1	43,333.32	65,000.00	12,572.65	80.6
GENERAL EXPENDITURES	1,958.33	174,360.06	(8803.5)	15,666.64	23,500.00	206,666.68	(779.4)
POLICE DEPARTMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
PATROL	10,136.66	0.00	100.0	81,093.28	121,640.00	83,870.00	31.0
POLICE DEPT. / INVESTIGATIONS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
FIRE DEPARTMENT	88,400.00	1,187,926.51	(1243.8)	707,199.96	1,060,800.00	1,219,220.44	(14.9)
STORM SEWERS	10,833.33	0.00	100.0	86,666.64	130,000.00	0.00	100.0
SOLID WASTE MGMT/REFUSE/RECYC	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ROADWAYS/STREETS	106,404.75	26,131.01	75.4	851,237.92	1,276,857.00	314,593.44	75.3
SNOW REMOVAL	21,666.67	341,500.00	(1476.1)	173,333.32	260,000.00	341,500.00	(31.3)
CURB/GUTTER/SIDEWALK	16,250.00	400.00	97.5	130,000.00	195,000.00	147,424.90	24.3
CITY GARAGE	0.00	0.00	0.0	0.00	0.00	0.00	0.0
PARKS AND PLAYGROUNDS	289,041.67	1,139.99	99.6	2,312,333.32	3,468,500.00	35,561.37	98.9
BALLFIELDS	416.67	0.00	100.0	3,333.32	5,000.00	0.00	100.0
ICE RINKS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
BEACHES	291.67	0.00	100.0	2,333.32	3,500.00	0.00	100.0
MUNICIPAL DOCKS	3,708.33	0.00	100.0	29,666.64	44,500.00	1,000.00	97.7
WATER WEED MANAGEMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
WATERFRONT PARKS & WALKWAYS	2,333.33	4,601.87	(97.2)	18,666.64	28,000.00	15,484.39	44.6
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.00	0.0
PUBLIC FACILITIES	3,833.33	35,775.42	(833.2)	30,666.64	46,000.00	35,775.42	22.2
COMMUNITY & ECONOMIC DEVLPMT	4,208.34	0.00	100.0	33,666.64	50,500.00	0.00	100.0
TOTAL EXPENSES	568,791.42	1,773,882.86	(211.8)	4,550,330.84	6,825,497.00	2,426,285.65	64.4
TOTAL FUND REVENUES	569,558.10	2,613,403.71	358.8	4,556,464.60	6,834,697.00	3,121,361.83	(54.3)
TOTAL FUND EXPENSES	568,791.42	1,773,882.86	(211.8)	4,550,330.84	6,825,497.00	2,426,285.65	64.4
SURPLUS (DEFICIT)	766.68	839,520.85	9400.8	6,133.76	9,200.00	695,076.18	7455.1

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: CABLE TV
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
CABLE TV / GENERAL	11,753.33	37,858.44	222.1	94,026.64	141,040.00	113,840.67	(19.2)
TOTAL REVENUES	11,753.33	37,858.44	222.1	94,026.64	141,040.00	113,840.67	(19.2)
EXPENSES							
CABLE TV / GENERAL	8,962.49	5,167.64	42.3	71,699.72	107,550.00	73,024.82	32.1
TOTAL EXPENSES	8,962.49	5,167.64	42.3	71,699.72	107,550.00	73,024.82	32.1
TOTAL FUND REVENUES	11,753.33	37,858.44	222.1	94,026.64	141,040.00	113,840.67	(19.2)
TOTAL FUND EXPENSES	8,962.49	5,167.64	42.3	71,699.72	107,550.00	73,024.82	32.1
SURPLUS (DEFICIT)	2,790.84	32,690.80	1071.3	22,326.92	33,490.00	40,815.85	21.8

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TOURISM FUND
 FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

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CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #2 DISTRICT
 FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID DISTRICT #2	171,992.76	1,177,254.09	584.4	1,375,941.96	2,063,913.00	2,729,896.45	32.2
TOTAL REVENUES	171,992.76	1,177,254.09	584.4	1,375,941.96	2,063,913.00	2,729,896.45	32.2
EXPENSES							
TID DISTRICT #2	125,376.33	349.27	99.7	1,003,010.48	1,504,516.00	231,196.40	84.6
TOTAL EXPENSES	125,376.33	349.27	99.7	1,003,010.48	1,504,516.00	231,196.40	84.6
TOTAL FUND REVENUES	171,992.76	1,177,254.09	584.4	1,375,941.96	2,063,913.00	2,729,896.45	32.2
TOTAL FUND EXPENSES	125,376.33	349.27	99.7	1,003,010.48	1,504,516.00	231,196.40	84.6
SURPLUS (DEFICIT)	46,616.43	1,176,904.82	2424.6	372,931.48	559,397.00	2,498,700.05	346.6

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #1 DISTRICT
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #1 DISTRICT	67,746.26	234,030.67	245.4	541,969.96	812,955.00	853,583.06	4.9
TOTAL REVENUES	67,746.26	234,030.67	245.4	541,969.96	812,955.00	853,583.06	4.9
EXPENSES							
TID #1 DISTRICT	64,882.92	799,213.79	(1131.7)	519,063.32	778,595.00	1,577,809.63	(102.6)
TOTAL EXPENSES	64,882.92	799,213.79	(1131.7)	519,063.32	778,595.00	1,577,809.63	(102.6)
TOTAL FUND REVENUES	67,746.26	234,030.67	245.4	541,969.96	812,955.00	853,583.06	4.9
TOTAL FUND EXPENSES	64,882.92	799,213.79	(1131.7)	519,063.32	778,595.00	1,577,809.63	(102.6)
SURPLUS (DEFICIT)	2,863.34	(565,183.12)	(9838.5)	22,906.64	34,360.00	(724,226.57)	(2207.7)

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CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #3 DISTRICT
 FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
REVENUES							
TID #3 DISTRICT	5,100.92	14,942.87	192.9	40,807.28	61,211.00	273,378.81	346.6
TOTAL REVENUES	5,100.92	14,942.87	192.9	40,807.28	61,211.00	273,378.81	346.6
EXPENSES							
TID #3 DISTRICT	11,265.75	0.00	100.0	90,125.92	135,189.00	26,274.75	80.5
TOTAL EXPENSES	11,265.75	0.00	100.0	90,125.92	135,189.00	26,274.75	80.5
TOTAL FUND REVENUES	5,100.92	14,942.87	192.9	40,807.28	61,211.00	273,378.81	346.6
TOTAL FUND EXPENSES	11,265.75	0.00	100.0	90,125.92	135,189.00	26,274.75	80.5
SURPLUS (DEFICIT)	(6,164.83)	14,942.87	(342.3)	(49,318.64)	(73,978.00)	247,104.06	(434.0)

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #4 DISTRICT
 FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #4 DISTRICT	7,893.83	32,713.01	314.4	63,150.60	94,726.00	127,012.77	34.0
TOTAL REVENUES	7,893.83	32,713.01	314.4	63,150.60	94,726.00	127,012.77	34.0
EXPENSES							
TID #4 DISTRICT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TID #4 DISTRICT	226,330.07	21,892.68	90.3	1,810,640.52	2,715,961.00	220,666.18	91.8
TOTAL EXPENSES	226,330.07	21,892.68	90.3	1,810,640.52	2,715,961.00	220,666.18	91.8
TOTAL FUND REVENUES	7,893.83	32,713.01	314.4	63,150.60	94,726.00	127,012.77	34.0
TOTAL FUND EXPENSES	226,330.07	21,892.68	90.3	1,810,640.52	2,715,961.00	220,666.18	91.8
SURPLUS (DEFICIT)	(218,436.24)	10,820.33	(104.9)	(1,747,489.92)	(2,621,235.00)	(93,653.41)	(96.4)

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CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: REVOLVING LOAN FUND (STATE)
 FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
REVOLVING LOAN FUND (STATE)	382.16	1,584.97	314.7	3,057.28	4,586.00	7,668.32	67.2
TOTAL REVENUES	382.16	1,584.97	314.7	3,057.28	4,586.00	7,668.32	67.2
EXPENSES							
REVOLVING LOAN FUND (STATE)	941.67	5.00	99.4	7,533.32	11,300.00	5.00	99.9
TOTAL EXPENSES	941.67	5.00	99.4	7,533.32	11,300.00	5.00	99.9
TOTAL FUND REVENUES	382.16	1,584.97	314.7	3,057.28	4,586.00	7,668.32	67.2
TOTAL FUND EXPENSES	941.67	5.00	99.4	7,533.32	11,300.00	5.00	99.9
SURPLUS (DEFICIT)	(559.51)	1,579.97	(382.3)	(4,476.04)	(6,714.00)	7,663.32	(214.1)

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SOLID WASTE ENTERPRISE
 FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
SOLID WASTE ENTERPRISE FUND	41,460.84	45,444.42	9.6	331,686.60	497,530.00	374,748.29	(24.6)
TOTAL REVENUES	41,460.84	45,444.42	9.6	331,686.60	497,530.00	374,748.29	(24.6)
EXPENSES							
SOLID WASTE ENTERPRISE FUND	41,874.58	61,971.10	(47.9)	334,996.32	502,495.00	252,757.35	49.6
TOTAL EXPENSES	41,874.58	61,971.10	(47.9)	334,996.32	502,495.00	252,757.35	49.6
TOTAL FUND REVENUES	41,460.84	45,444.42	9.6	331,686.60	497,530.00	374,748.29	(24.6)
TOTAL FUND EXPENSES	41,874.58	61,971.10	(47.9)	334,996.32	502,495.00	252,757.35	49.6
SURPLUS (DEFICIT)	(413.74)	(16,526.68)	3894.4	(3,309.72)	(4,965.00)	121,990.94	(2557.0)

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 12
F-YR: 19

MUNICIPAL REPORT TOTALS
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
TOTAL MUNICIPAL REVENUES	1,920,018.81	8,465,506.08	340.9	15,360,148.52	23,040,225.00	16,298,538.74	(29.2)
TOTAL MUNICIPAL EXPENSES	2,055,327.75	3,540,823.72	(72.2)	16,442,612.96	24,663,933.00	10,961,282.17	55.5
SURPLUS (DEFICIT)	(135,308.94)	4,924,682.36	(3739.5)	(1,082,464.44)	(1,623,708.00)	5,337,256.57	(428.7)



Kalin Montevideo
Assistant Fire Chief

CITY of STURGEON BAY FIRE DEPARTMENT

421 Michigan St
Sturgeon Bay, WI 54235

920-746-2916 Station 920-746-2448 Office
Email: kmontevideo@sturgeonbaywi.org

STURGEON BAY FIRE DEPARTMENT **AUGUST 2019 FIRE REPORT**

AUGUST INCIDENTS: 114
YEAR TO DATE INCIDENTS: 944

INCIDENTS BY JURISTICTIION:

CITY - East Side: 70 Year to Date: 608

47 – Medical Incident 01 – Lock Out
01 – Smoke Scare/Odor of Smoke 02 – Vehicle Accident
02 – Carbon Monoxide Incident 01 – Overheated Motor
01 – Water or Steam Leak 01 – Trash Fire

AVERAGE RESPONSE TIME:

EMERGENT: 3.56 Minutes NON-EMERGENT: 4.04 Minutes

01 – Arcing/Shorted Electrical Equipment
12 – Alarm/Detector Activation, No Fire
01 – Gas Leak

CITY - West Side: 30 Year to Date: 224

22 – Medical Incident 01 – Sprinkler Activation, No Fire
01 – Vegetation/Outside Fire 01 – Gas/Flammable Liquid Spill
01 – Road Freight/Transport Vehicle Fire

EMERGENT: 3.09 Minutes NON-EMERGENT: 4.14 Minutes

02 – Alarm/Detector Activation, No Fire
02 – Vehicle Accident

Town of Sevastopol: 07 Year to Date: 65

01 – Extrication from Vehicle 05 – Alarm/Detector Activation, No Fire 01 – Medical Incident

EMERGENT: 10.32 Minutes NON-EMERGENT: 16.08 Minutes

Town of Sturgeon Bay: 04 Year to Date: 37

01 – Medical Incident 02 – Alarm/Detector Activation, No Fire 01 – Carbon Monoxide Incident

EMERGENT: 9.51 Minutes NON-EMERGENT: 11.22 Minutes

MUTUAL AID/MABAS INCIDENTS

Gibraltar: 0 Year to Date: 01

Egg Harbor: 0 Year to Date: 01

Sister Bay: 0 Year to Date: 01

Southern Door: 03 Year to Date: 07
01 – Medical Incident 02 – Structure Fire

INPECTION REPORT:

Inspections – City of Sturgeon Bay:	<u>181 Inspections</u>	<u>156.66 Hours</u>
Inspections – Town of Sevastopol:	<u>13 Inspections</u>	<u>7.0 Hours</u>
Inspections – Town of Sturgeon Bay:	<u>02 Inspections</u>	<u>1.42 Hours</u>
Inspections – Town of Jacksonport:	<u>06 Inspections</u>	<u>4.5 Hours</u>

SPECIAL REPORTS, TRAINING AND MAINTENANCE

MAINTENANCE:

Firefighters continued mounting, wiring, outfitting and loading the new Engines for service; replaced the pump battery and cables on Brush 8; repaired power steering hose on Engine 6; changed oil filter in Brush 5, Chief 10 and Chief 11; repaired antifreeze leak on Engine 4; prepped new power tools for use (vent saws and PPV fans); dug hole and concreated new power panel at Training Site.

TRAINING:

129 hours of training was conducted in August. Firefighters trained with driving and pump operations and equipment on new Engines; aerial ladder operations on Truck 2 and operations on Marine 1.

OTHER:

Fire Chief and AC attended City and other Town meetings; assisted Econo Foods with re-stringing their flag pole; presented fire safety and live fire extinguisher demos for employees of Hatco; assisted USCG with their rescue drill recertification; presented a fire safety talk for drivers education students at Sturgeon Bay High School; witnessed a fire drill at NEW Industries and we participated in "Safe Kids Day" at DC Fairgrounds, Prince of Peace "Kids Camp" and the water fights at DC Fairgrounds.



STURGEON BAY POLICE DEPARTMENT



The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
Members of the Common Council
Members of the Police and Fire Commission
City Administrator Josh VanLieshout
Officers of the Sturgeon Bay Police Department
Media

From: Captain Daniel J. Brinkman

Subject: Monthly Report for August, 2019

Date: September 12, 2019

The following is a summary of the Police Department's activities for the month of August that includes crimes investigated, traffic accidents investigated, training completed, and public education provided by department members.

Crimes Investigated

The Department, during the month, investigated a total of 68 crimes.

These crimes can be broken down and classified as follows.

Battery.....	02
Burglary.....	01
Bail Jump.....	02
Disorderly Conduct.....	10
Possess Controlled Substance.....	10
Fraud / Forgery.....	10
Domestic Abuse.....	03
Theft.....	13
Criminal Damage to Property.....	07
Threats to Injure.....	02
ICAC.....	05
Violate Court Order.....	01
Child Abuse / Neglect.....	01
Adult / Elder Abuse.....	01
TOTAL	68

The above crimes resulted in the loss of \$3,269 to the community, of which \$229 has been recovered.

Arrests

The Department completed a total of 133 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrest

Bail Jumping.....	02
Possess Controlled Substances.....	04
Possess Drug Paraphernalia.....	02
TOTAL	08

B. Misdemeanor Crime Arrests

Disorderly Conduct.....	03
Battery.....	02
Bail Jump.....	02
Possess Controlled Substance.....	04
Possess Drug Paraphernalia.....	01
Resist / Obstruct Officer.....	02
Carry Concealed Weapon.....	01
Criminal Damage to Property.....	03
Theft.....	01
TOTAL	19

Wisconsin Probation & Parole Arrests / Warrant Arrests	16
TOTAL	16

C. Ordinance Violation Arrests

Disorderly Conduct.....	02
Possess/Consume Alcohol Underage	01
Possess Marijuana.....	01
Possess Drug Paraphernalia	02
Retail Theft.....	02
Trespass to Land.....	01
TOTAL	09

D. Traffic Crime Arrests

Operate while Intoxicated 2 nd or More.....	06
Operate Motor Vehicle while Revoked.....	06
Hit and Run.....	01
Ignition Interlock Device Tampering.....	01
TOTAL	14

E. Traffic Violation Arrests

Operate Motor Vehicle while Intoxicated.....	02
Speeding.....	21
Operate Motor Vehicle w/o Insurance.....	05
Operate Motor Vehicle while Suspended.....	10
Unregistered Vehicle.....	04
No Valid Driver's License.....	02
Seatbelt Violations.....	01
Miscellaneous Violations.....	22
TOTAL	67

In addition to the preceding arrests, the Department conducted a total of 268 traffic stops during the month and logged 86 violations for various motor vehicle defects and local ordinances and issued 76 written warnings for those violations. A total of 00 parking ticket were issued for parking violations throughout the city.

Traffic Accidents

The Department during the month investigated a total of 23 vehicle accidents. These accidents are categorized into four types.

A.	Motor Vehicle Accidents Involving Fatalities.....	00
B.	Motor Vehicle Accidents Involving Injuries	03
C.	Motor Vehicle Accidents Involving Property Damage	18
	(greater than \$1,000.00)	
D.	Motor Vehicle Accidents Involving Property Damage	02
	(less than \$1,000.00)	
		TOTAL 23

Police Service Calls

Department members handled 534 service calls during the month. These calls consist of both citizen requests for police service as described below (427), crimes investigated (68), traffic accidents investigated (23), and Wisconsin Probation and Parole Assists (16).

A.	Traffic and Road Incidents	111
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This category consists of all assignments involving assists to stranded motorists, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing obstructions from roadways, and all parking problem complaints.

B.	Noise Complaints	11
----	------------------------	----

These complaints involve private parties, licensed liquor establishments, and parties in public places.

C.	Sick and Injured Persons	15
----	--------------------------------	----

Assistance rendered to the Ambulance Service and sick or injured persons.

D.	Alarms	26
----	--------------	----

Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.

E.	Complaints Involving Animals	30
----	------------------------------------	----

Investigations by officers of noisy animals, loose animals, animal bites, wild animals and sick, injured or dead animal complaints.

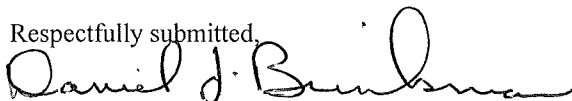
F. Civil Disputes	02
Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.	
G. Escorts	08
Transporting citizens, money escorts for area financial institutions, funerals, and for area industry and farming.	
H. Citizen Assist.....	47
This category is broad and involves such services as assistance in gas drive-off, emergency notifications, attempts to locate people, retrieval of personal property, and vehicle registration assistance.	
I. Assistance Rendered to Other Agencies	08
Includes assistance to other law enforcement and government agencies.	
J. Suspicious Person / Vehicle / Circumstance.....	39
Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of vehicles and people.	
K. Self-Initiated Field Activity	17
All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.	
L. Juvenile Problems.....	01
Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.	
M. Miscellaneous Incidents	98
Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes 9-1-1 calls investigated by Department members during the month.	
N. Welfare Checks	14
Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.	

TOTAL 427

Department Training

The joint dive team and SWAT conducted their monthly training session.

Respectfully submitted,



Captain Daniel J. Brinkman

7d.

7d.

BEVERAGE OPERATOR LICENSE

1. Baird, Brian L.
2. Barragan, Davy
3. Cesar, Carol L.

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to purchase a Chevrolet Silverado 1500 WT 4x4 from Ewald Chevrolet, Oconomowoc at a price not to exceed \$26,445 including the \$3,500 trade in of a 2006 Chevrolet 1500.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: September 10, 2019

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2019.

Executive Summary

Date: September, 3 2019

Title: Award of Bid for a 2020 Crew Cab ½ Ton Pickup Truck

Background: On August 29, 019 the Municipal Services Department opened bids for a new 2020 ½ ton pickup truck. In accordance with the City of Sturgeon Bay Purchasing & Property Accountability Policy, specifications were prepared and competitive sealed bidding was used to obtain pricing. Five bids were received:

Ewald Chevrolet Oconomowoc, WI
(1) New 2020 Chevrolet Silverado
1500 WT 4X4
Purchase Price \$29,945
Trade in Value \$3,500
Final Cost \$26,445

Ewald Chrysler Dodge, Oconomowoc, WI
(1) New 2020 Dodge Ram 4X4
1500 Classic
Purchase Price \$26,972
Trade in Value \$3,500
Final Cost \$23,472

Ewald's Hartford Ford, Hartford, WI
(1) New 2020 Ford F-150, 4X4
Purchase Price \$30,391
Trade in Value \$3,500
Final Cost \$26,891

Jim Olson Ford, Sturgeon Bay, WI
(1) New 2020 Ford F-150, 4X4
Purchase Price \$32,065
Trade in Value \$5,000
Final Cost \$27,065

Jim Olson GM, Sturgeon Bay, WI
(1) New 2020 Chevrolet Silverado
1500 CK10543, 4X4
Purchase Price \$32,135
Trade in Value \$2,000
Final Cost 30,135

The 2019 capital budget, 10-400-000-59060, included \$35,000 with a trade amount of \$2,000 leaving \$33,000 available for the balance of the purchase of the truck.

I recommend purchasing (1) new Chevrolet Silverado 1500 WT 4X4 from Ewald Chevrolet in Oconomowoc, WI. Ewald Chrysler Dodge submitted a bid which was \$2,973 less than the preferred bid but the Dodge deviated from the specification in two areas. This deviation from the specification makes the Chevrolet more desirable.

Fiscal Impacts: \$26,445 and trade in of our 2006 Chevrolet 1500 valued at \$3,500.

Recommendation: Chevrolet Silverado 1500 WT 4X4 from Ewald Chevrolet in Oconomowoc, WI at a price not to exceed \$26,445 including the trade of our 2006 Chevrolet 1500 valued at \$3,500.

Prepared By:



Mike Barker
Municipal Services Director

Date: 04 SEP 2019

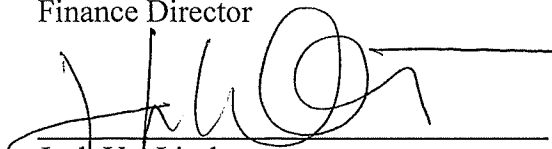
Reviewed By:



Valerie Clarizio
Finance Director

Date: 9/4/19

Reviewed By:



Josh VanLieshout
City Administrator

Date: 9/4/19

**An Ordinance to Amend Chapter 25
of the City of Sturgeon Bay
Code of Ordinances.**

Upon the recommendation of the Community Protection and Services Committee the Common Council of the City of Sturgeon Bay, Door County, Wisconsin, do ordain as follows:

SECTION 1: Section 25.04(1)(a) of the Sturgeon Bay Code of Ordinances entitled: Penalty Provisions, General penalty, First offense, is hereby amended by creating Section 24.04(1)(a)1 to read as follows:

1. Any person who violates Ch. 10.20 of the City of Sturgeon Bay Municipal Code, while in the person's permanent residence, shall upon conviction thereof forfeit not more than \$0.00, together with the costs of prosecution and in default of such forfeiture and costs of prosecution shall be imprisoned in the county jail until such forfeiture and costs are paid, but not exceeding ninety (90) days.

SECTION 2: Section 25.04(1)(b) of the Sturgeon Bay Code of Ordinances entitled: Penalty Provisions, General penalty, Second offense, is hereby amended by creating Section 24.04(1)(b)1 to read as follows:

1. Any person who violates Ch. 10.20 of the City of Sturgeon Bay Municipal Code, while in the person's permanent residence, shall upon conviction thereof forfeit not more than \$0.00, together with the costs of prosecution and, in default of such forfeiture and costs of prosecution shall be imprisoned in the county jail until such forfeiture and costs are paid, but not exceeding six (6) months.

SECTION 3. Section 25.04(1)(b) of the Sturgeon Bay Code of Ordinances entitled: Penalty Provisions, Schedule of deposits, is hereby amended by repealing that portion of the schedule setting the bond for possession of less than one ounce of marijuana in violation of 10.20 of the Sturgeon Bay Code of Ordinances, and recreating it to read as follows:

10.20	Possession of less than one ounce of marijuana—Person's permanent residence.	
	First offense	0.00
	Second and subsequent offenses	0.00
10.20	Possession of less than one ounce of marijuana—other than a person's permanent residence	

		First offense	50.00
		Second and subsequent offense(s)	100.00

SECTION 4.

All ordinances or resolutions in conflict with this ordinance is hereby revoked.

SECTION 5.

This Ordinance shall take effect upon passage by majority vote of the membership of the Common Council and publishing as provided by law.

PASSED AND ADOPTED by the Common Council of the City of Sturgeon Bay, Wisconsin this ___ day of ____, 2019.

**An Ordinance to Amend Chapter 36
of the City of Sturgeon Bay
Code of Ordinances.**

Upon the recommendation of the Community Protection and Services Committee the Common Council of the City of Sturgeon Bay, Door County, Wisconsin, do ordain as follows:

SECTION 1: Section 36.07(1) of the Sturgeon Bay Code of Ordinances entitled: Ethics board structure, membership, is hereby repealed and recreated to read as follows:

- (1) *Membership.* The members of the ethics board shall be appointed by the mayor and confirmed by the council. Terms of office shall be three years, except that when initial appointments are made, one shall be appointed for one year, two for two years and two for three years, two additional members can be appointed by the Mayor as alternates to the Board. Three of the members appointed to the ethics board should be in good standing and include current or former legal professionals, clergy, human resources professionals or other current or former members of an occupation that demands adherence to an ethical standard or have formal training in the study of ethics and philosophy. No member of the ethics board may be a current or former member of the common council of the City of Sturgeon Bay. Two members appointed to the ethics board may be residents at large. All members of the ethics board must be residents of the City of Sturgeon Bay. If any member of the ethics board petitions the board for an advisory opinion regarding his or her conduct, such member shall be mandatorily excluded from sitting in his or her own case.

SECTION 2.

All ordinances or resolutions in conflict with this ordinance is hereby revoked.

SECTION 3.

This Ordinance shall take effect upon passage by majority vote of the membership of the Common Council and publishing as provided by law.

PASSED AND ADOPTED by the Common Council of the City of Sturgeon Bay, Wisconsin this ____ day of _____, 2019.