

COMMON COUNCIL
December 17, 2019

A regular meeting of the Common Council was called to order at 7:00 pm by Mayor Ward. The Pledge of Allegiance was recited. Roll call: Bacon, Hayes, Williams, Avenson, Nault, Wiederanders and Reeths were present.

Nault/Avenson to adopt agenda by removing items 7h from the consent agenda and placing before item 11. Carried.

Chris Kellems, 120 Alabama Street; Kelly Catarozoli, 344 N 3rd Avenue; and Scott Moore, 947 Pennsylvania Street spoke during public comment.

Bacon introduced. Bacon/Williams to approve following bills: General Fund - \$168,628.93, Capital Fund - \$215,684.69, Cable TV - \$9,709.04, TID #4 – \$668.00 and Solid Waste Enterprise Fund - \$19,614.44 for a grand total of \$414,305.10. Roll call: All voted aye. Carried.

Reeths/Nault to approve amended consent agenda, and changing Parking & Traffic Committee minutes from 11/25/19 to reflect that Scott Moore is not in favor of closing street in front of Sunrise School:

- a. Approval of 12/3/19 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Parking & Traffic Committee – 11/25/19
 - (2) Finance/Purchasing & Building Committee – 11/26/19
 - (3) Community Protection & Services Committee – 12/5/19
- c. Place the following reports on file:
 - (1) Police Department Report – November 2019
 - (2) Inspection Department Report – November 2019
 - (3) Fire Department Report – November 2019
 - (4) Bank Reconciliation – November 2019
 - (5) Revenue & Expense Report – November 2019
- d. Consideration of: Approval of Beverage Operator Licenses.
- e. Consideration of: Approval of Sidewalk Café Permit application for Henry S. Baird #174.
- f. Consideration of: Approval of Election Inspectors for 2020-2021.
- g. Parking & Traffic Committee recommendation re: Create Section 7.16 of the Municipal Code, Restricted Streets and to include a (3) c. Municipal Vehicles would be exempt.
- h. ~~Community Protection & Services Committee recommendation re: Approve adding a \$2.00 solid waste user fee starting January 1, 2020, and to further discuss changing the hours of operation. Moved to regular agenda.~~
- i. Finance/Purchasing & Building Committee recommendation re: Accept bid from Portside Builders, Inc. in the amount of \$30,854 for Security Upgrades to Police Department Front Entrance.

Carried.

There were no mayoral appointments.

Williams to read in title only. Williams/Wiederanders to approve second reading of ordinance re: Amending Section 6.23 of Municipal Code – Fire Inspections. Carried.

Avenson to read in title only. Avenson/Nault to approve first reading of ordinance re: Create Section 7.16 of the Municipal Code – Restricted Streets. It was stated that signs were placed last year, which have been helpful. With creation of ordinance, Police Department can educate and enforce with warnings/fines. Carried.

RECOMMENDATION

We, the Community Protection & Services Committee, hereby recommend to approve adding a \$2.00 solid waste user fee starting January 1, 2020, and to further discuss changing the hours of operation.

COMMUNITY PROTECTION & SERVICES COMMITTEE

By: Dan Williams, Chr.

Bacon introduced. Municipal Services Director Barker explained there has been a lot of illegal dumping at the compost site. To prevent, City will gate and issue a sticker for residents to enter. Once area is gated and staffed, illegal dumping will be greatly reduced and those using compost will have a better product. Bacon/Avenson to approve. Carried.

Hayes/Avenson to adopt resolution re: Compost Site & Contractor Permit fees. Dollar amount of contractor permit fee was discussed. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the line item transfers in the amount of \$15,869 from 10-400-000-59065 and \$15,744 from 10-400-000-59060 transferred to 10-570-000-59075 for the total amount of \$31,613.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Helen Bacon, Chr.

Municipal Services Director Barker explained transfer of funds needed for emergency repairs to shoreline. Bacon/Hayes to approve. Carried.

Community Development Director Olejniczak explained the city has used Cedar Corporation for design along the west waterfront in the past and are now ready to continue the process. Williams/Nault to authorize Cedar Corporation to perform engineering/consulting services. Discussion continued for needs at the Door County Maritime Museum and Sarter Marine Towing be considered during the design phase. Carried.

Alderspersons Bacon and Nault would like staff to determine amount of shoreline damage at all City owned shorefront property and prepare cost estimates for repairs. Once damage is analyzed, hire an engineering firm who will provide ideas for long term repairs and cost estimates. Discussion continued on areas along shoreline that have storm/high water damage and possible programs to help fund repairs. Consensus of Council members to contact engineering firms and report back to Common Council with preliminary costs estimates to draft repairs needed.

Aldersperson Hayes introduced and distributed informational brochure on Green Tier Legacy Program stating he has interest in creating an Ad Hoc Committee. City Administrator VanLieshout explained that both the City and County has reached out to Green Tier; in which Green Tier has offered to give presentation to both entities. After presentation, it can be decided if Ad Hoc Committee is needed. Community Protection & Services Committee came up with questions that an Ad Hoc Committee could use; however, the City currently has a committee that is working on this type of work. If an Ad Hoc Committee is created, members would then be appointed.

Aldersperson Reeths gave update that \$143,604.55 in attorney fees have been paid through the end of October 2019 for Development Agreement with Sturgeon Bay Historical Society for Teweles & Brandeis Granary. Staff hours are currently not tracked.

City Attorney Kalny gave an update and briefly highlighted the different aspects of the Development Agreement with Sturgeon Bay Historical Society, including creation and approval of lakebed lease on portion of Lot 92.

City Administrator VanLieshout thanked Council for taking action in approving Cedar Corp proposal, a step towards working on the West Waterfront Planning Recommendations and continue to work on attracting suitable investors.

The following items were requested for future agendas: (Bacon) Council – Update on shoreline damage; (Hayes) 1-Community Protection & Services – Discuss and create hours for compost site, 2-Create Sustainability Committee, 3-Review of all committees and expiration of terms; (Nault) – Community Protection & Services – Consideration of: Ordinance 10.35 – Possession of tobacco and vapor products by minors.

Personnel Committee Chair Williams, Parking & Traffic Committee Chair Avenson, Community Protection & Services Committee Chair Williams and Utility Commission member Williams presented reports for their respective committees/commissions.

City Administrator VanLieshout gave his report.

Mayor Ward gave his report.

After Mayor Ward announced the statutory basis, Bacon/Nault to convene in closed session in accordance with the following exemptions:

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)

Discussion re: Development Agreement between City of Sturgeon Bay & Sturgeon Bay Historical Society Foundation, Inc.

Roll call: Carried with Avenson voting no. The meeting moved to closed session at 9:06 pm and adjourned at 10.16 pm.

Respectfully submitted,

Laurie A. Spittlemeister
Deputy Clerk/Treasurer