

COMMON COUNCIL
July 17, 2018

A meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Catarozoli, Hayes, Ward, Avenson, Allmann, Wiederanders and Hauser.

Catarozoli requested that Item 14: Consideration of: City Administrator position contract and terms be postponed until the 8/7/18 meeting in closed session. Hauser/Hayes to move Item 8f to the regular agenda and to move item 14 to the closed session at the 8/17/18 meeting. Carried with Ward voting no.

Interim DCEDC Executive Director Bill Chaudoir introduced Jim Schuessler, the incoming Executive Director of DCEDC.

The following people spoke during public comment: Brian Stephens, 314 N. 19th Ave; Lauren Daoust, 1818 Kentucky St; Teri VanLieshout, 324 N. 12th Ave; Ken Pabich, 535 E. Walnut Pl; Chad Shefchik, 930 Oregon St; G. Howard Phipps, 615 S. 17th Pl; Chris Kellems, 130 Alabama St; Paul Shefchik, 3835 Sand Bay Lane; Thomas Hemminger, 1912 Huron St; Hans Christian, 330 N. 3rd Ave; Christie Weber, 311 Pennsylvania St.

Ward/Allmann to approve the following bills - General Fund - \$169,117.59, Capital Fund - \$290,693.82, Cable TV - \$62.72, TID #4 - \$5,088.50, Revolving Loan Fund - \$346.50, and Solid Waste Enterprise Fund - \$6,066.70 for a grand total of \$471,375.83. Roll call: All voted aye. Carried.

Hauser/Ward to approve consent agenda:

- a. Approval of 7/3/18 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Bicycle & Pedestrian Advisory Board - 4/2/18
 - (2) Aesthetic Design & Site Plan Review Board - 6/11/18
 - (3) Aesthetic Design & Site Plan Review Board - 6/25/18
 - (4) Personnel Committee - 6/26/18
 - (5) Finance/Purchasing & Building Committee - 6/26/18
 - (6) Joint Review Board - 6/29/18
- c. Place the following reports on file:]
 - (1) Police Department Report - June 2018
 - (2) Inspection Department Report - June 2018
- d. Consideration of: Approval of beverage operator licenses.
- e. Consideration of: Approval of Temporary Class B Beer and Temporary Class B Wine license.
- f. ~~Finance/Purchasing & Building Committee recommendation re: Award the contract to WIPFLI LLC, CPA's and Consultants in the amount of \$90,150 for auditing and reporting services for a three year period beginning with audit year 2018 and ending with audit year 2020. Moved to regular agenda.~~

Carried.

Ward/Hauser to confirm the following Mayoral Appointment.

DOOR COUNTY TOURISM COMMISSION

Pam Seiler

Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to award the contract to WIPFLI LLC, CPA's and Consultants in the amount of \$90,150 for auditing and reporting services for a three year audit period beginning with audit year 2018 and ending with audit year 2020.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: David Ward, Chr.

Introduced by Ward. Ward/Allmann to adopt. Carried.

Ward/Hayes to adopt resolution authorizing the direct charge of public fire protection. Discussion took place regarding tax exempt properties and potential exclusion. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve fund transfers by the end of July 2018 in the amounts of \$3,443.14 from 10-400-000-59065 (back hoe); \$1,302.00 from 10-440-000-59070 (concrete saw); \$5,000 from 10-520-000-59075 (fence material); \$179.33 from 10-530-000-59010 (window-Memorial Field); \$6,400.00 from 10-460-000-59010 (garage doors); and \$3,673.53 from 10-400-000-59100 (alley/parking lots) to line item 10-311-000-59065 (leaf vacuum.)

FINANCE/PURCHASING & BUILDING COMMITTEE

By: David Ward, Chr.

Introduced by Ward. Ward/Allmann to adopt. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to award the bid to R.N.O.W., Inc for the purchase of a DinkMar SC-16 Cu. Yard Leaf Vacuum at a cost not to exceed \$49,995.00.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: David Ward, Chr.

Introduced by Ward. Ward/Allmann to adopt. Carried.

Avenson/Allmann to accept a donation and planting of grass from Nancy Aten on distributed dirt piles once the City has completed spreading the piles. Discussion took place regarding the type of grass, when the grass would be planted, and if liability insurance is necessary. Carried.

The City Administrator updated that Council that Jon Pinkert from Pinkert Law Firm was handling traffic court matters for the City. In addition the City's insurance attorneys were handling other litigation issues, and general municipal issues were being handled by Jim Kalny from Davis Kuelthau. Discussion took place regarding the Community Protection & Services Committee researching the City hiring an in-house City Attorney and/or requests for proposals for a City Attorney.

The following items are "Items to be Included on Future Agendas (New Business): Consideration of: Proposal to do a Strategic Planning Session for the Common Council in the near future with a facilitator to set priorities and give staff direction; and refer the following to CPS: Consideration of: Returning to weekly recycling.

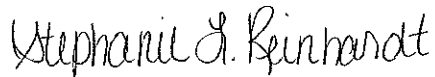
The City Administrator gave his report.

Personnel Committee Chair Ward, Parking & Traffic Committee Chair Catarozoli, Community Protection & Services Committee Chair Allmann and Sturgeon Bay Utility Commission member Ward presented reports for their respective committees/commissions.

The Mayor made his comments.

After Mayor Birmingham announced the statutory basis, Ward/Catarozoli to convene in closed session in accordance with the following exemption: Conferring with legal counsel for governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis.Stats. 19.85(1)(g) a. Consideration of: Litigation with Sawyer Hotel Development, LLC; b. Consideration of: Friends of the Sturgeon Bay Public Waterfront, Shawn M. Fairchild, Carri Andersson, Linda Cockburn, Russ Cockburn, Kathleen Finnerty and Christy Weber v. City of Sturgeon Bay and Waterfront Redevelopment Authority of the City of Sturgeon Bay. Roll call: All voted aye. Carried. The meeting moved to closed session at 8:38 p.m. Meeting adjourned at 9:53 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/HR Director