



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, DECEMBER 4, 2018
7:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Public Comment.
6. Consideration of the following bills: General Fund – \$66,377.24, Capital Fund - \$9,426.76, Cable TV - \$12,331.16 TID #3 - \$475.00 and Solid Waste Enterprise Fund - \$3,107.57 for a grand total of \$91,717.73. [roll call]
7. **CONSENT AGENDA**
 - * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval of 11/20/18 regular Common Council minutes.
 - * b. Approval of the following minutes:
 - (1) Bicycle & Pedestrian Advisory Board – 11/5/18
 - (2) Finance/Purchasing & Building Committee – 11/13/18
 - (3) Historic Preservation Commission – 11/14/18
 - (4) Community Protection & Services Committee – 11/15/18
 - (5) Ad Hoc West Waterfront Planning Committee – 11/15/18
 - (6) Parking & Traffic Committee – 11/19/18
 - * c. Community Protection & Services Committee recommendation re: Change Section 1.166 (2)(b) 3 to read: Three representatives of the local arts community to include; visual, performing, and language arts, and one representative from the Miller Arts Museum.
 - * d. Community Protection & Services Committee recommendation re: Change Section 28.04(2) of the Municipal Code to read: The Commission shall include one member of the City Council and six citizen members with one being a member of the Door County Historical Museum.
 - * e. Consideration of: Approval of Beverage Operator license.
8. Mayoral appointments.
9. Consideration of: Approval of Intergovernmental Agreement with County of Door – Technical Support Services.

10. Consideration of: Zoning Code text amendment relating to building height exemption for historic buildings. (Ald. Catarozoli/Ald. Hauser)
11. Update re: PRAT from City Administrator. (Ald Hayes)
12. Items to be Included on Future Agendas (New Business).
13. City Administrator report.
14. Committee Chairperson Reports:
 - a. City Plan Commission
 - b. Finance/Purchasing & Building Committee
 - c. Park & Recreation Committee
15. Mayor's comments.
16. Convene in closed session in accordance with the following exemption:

Conferring with legal counsel for governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(1)(g)

 1. Consideration of: Settlement parameters with Sawyer Hotel Development, LLC.
 2. Consideration of: Settlement Agreement with Friends of the Sturgeon Bay Public Waterfront, Shawn M. Fairchild, Carri Andersson, Linda Cockburn, Russ Cockburn, Kathleen Finnerty and Christy Weber v. City of Sturgeon Bay and Waterfront Redevelopment Authority of the City of Sturgeon Bay.

Move to reconvene in open session to take formal action upon preceding subjects of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.
17. Consideration of: Settlement parameters with Sawyer Hotel Development, LLC.
18. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 11.30.18

Time: 12:00pm

By: CM

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 12/04/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
04696	DOOR COUNTY TREASURER	2018 DOG LICENSES	01-000-000-24335	895.25
19880	STURGEON BAY UTILITIES	2017.2018 TAX ROLL SPCL CHRGES	01-000-000-24340	22,113.95
CASHDRAW	CITY OF STURGEON BAY	ICE RINK CASH DRWER	01-000-000-11889	50.00
TOTAL LIABILITIES				23,059.20
TOTAL GENERAL FUND				23,059.20
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	10/18 TRAFFIC MATTERS	01-110-000-55010	1,957.50
TOTAL				1,957.50
TOTAL LAW/LEGAL				1,957.50
CITY CLERK-TREASURER				
USBANK	US BANK	WMCA MTG REG-REINHARDT	01-115-000-55600	25.00
USBANK		COFFEE/BAKERY/FIN DIR INTERVWS	01-115-000-54999	34.90
USBANK		PAYROLL TRNING REG/SPTTLMSTR	01-115-000-55600	25.75
TOTAL				85.65
TOTAL CITY CLERK-TREASURER				85.65
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	12.4.18 CONTRACT	01-130-000-55010	1,333.33
TOTAL				1,333.33
TOTAL CITY ASSESSOR				1,333.33
BUILDING/ZONING CODE ENFORCEMT				
R0001555	SBA NETWORK	BUILDING PERMIT REIMB/SBA CORP	01-140-000-55010	103.00
TOTAL				103.00
TOTAL BUILDING/ZONING CODE ENFORCEMT				103.00
MUNICIPAL SERVICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	10/18 CHAD CELL SVC	01-145-000-58250	51.02
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	MOTOR OIL	01-145-000-56250	39.96
USBANK	US BANK	SNOW ICE TRING-FUEL-BARKER	01-145-000-55600	65.50
USBANK		SNOW ICE TRING-MEAL EXP-BARKER	01-145-000-55600	10.00
USBANK		SNOW ICE TRING-HOTEL-BARKER	01-145-000-55600	298.00
USBANK		SNOW ICE TRING-PARKING-BARKER	01-145-000-55600	30.00
TOTAL				494.48

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INVOICES DUE ON/BEFORE 12/04/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL MUNICIPAL SERVICES ADMIN.				494.48
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	10/18 STEVE CELL SVC	01-150-000-58250	64.06
03133		10/18 MIKE CELL SVC	01-150-000-58250	54.30
03133		10/18 CELL SVC	01-150-000-58250	7.34
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	OFFICE SUPPLIES	01-150-000-51950	20.79
BUBRICKS		OFFICE SUPPLIES	01-150-000-52800	67.39
TOTAL				213.88
TOTAL PUBLIC WORKS ADMINISTRATION				213.88
ELECTIONS DEPARTMENT				
22800	WALMART COMMUNITY	ELECTION SUPPLIES	01-155-000-54999	33.09
USBANK	US BANK	ELECTION POSTAGE	01-155-000-54999	50.00
TOTAL				83.09
TOTAL ELECTIONS DEPARTMENT				83.09
CITY HALL				
23730	WPS	421 MICHIGAN ST-CITY HALL	01-160-000-56600	1,323.90
COMM	COMMUNICATIONS ENGINEERING CO	LABOR	01-160-000-54999	280.00
COMM		REPLACE ANNUNCIATOR & PROGRM	01-160-000-54999	839.90
COMM		REMOVE FIRE DEPT ANNUNCIATOR	01-160-000-54999	360.00
USBANK	US BANK	CITY HALL ELEVTR #1 CERTIFCTN	01-160-000-58999	51.00
USBANK		CITY HALL ELEVTR #2 CERTIFCTN	01-160-000-58999	51.00
VIKING	VIKING ELECTRIC SUPPLY, INC	30 BULBS	01-160-000-54999	136.80
WARNER	WARNER-WEXEL WHOLESALE &	TRASH BAGS	01-160-000-54999	30.46
WARNER		12 TOILET CLEANER @ 2.89	01-160-000-54999	34.68
WARNER		1 CASE PAPER TOWEL ROLLS	01-160-000-54999	54.34
TOTAL				3,162.08
TOTAL CITY HALL				3,162.08
GENERAL EXPENDITURES				
BOETTCOM	BOETTCHER COMMUNICATIONS	WEBSITE MAINTENANCE	01-199-000-51100	99.75
USBANK	US BANK	HOSTGATOR RENEWAL	01-199-000-51100	203.40
USBANK		SHIPPING POSTAGE	01-199-000-57250	44.52
TOTAL				347.67
TOTAL GENERAL EXPENDITURES				347.67

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
POLICE DEPARTMENT				
15890	PACK AND SHIP PLUS	WI DOJ CRIME LAB SHIPPING	01-200-000-57250	11.15
22800	WALMART COMMUNITY	CLEAR STORAGE TOTES	01-200-000-51950	32.18
22800		ASSORTED OFFICE SUPPLIES	01-200-000-51950	23.91
USBANK	US BANK	BUSINESS CARDS/SHEW	01-200-000-51600	14.74
USBANK		BUSINESS CARDS/GANDER	01-200-000-51950	20.45
USBANK		ANTIVIRUS PLUS-2019	01-200-000-55500	73.84
TOTAL				176.27
TOTAL POLICE DEPARTMENT				176.27
PATROL BOAT				
PATROL BOAT				
04575	DOOR COUNTY HARDWARE	ANCHOR SHACKLE/QUICK LINK	01-205-000-58600	43.95
04575		CREDIT RETURN	01-205-000-58600	-6.99
TOTAL PATROL BOAT				36.96
TOTAL PATROL BOAT				36.96
POLICE DEPARTMENT/PATROL				
04545	DOOR COUNTY COOPERATIVE/NAPA	6 FLOOR MATS	01-215-000-54999	317.94
06592	FOX VALLEY TECHNICAL COLLEGE	PURSUIT INTERV TECH/MOGEN	01-215-000-55600	75.00
DORNER R	ROXANNE MIELKE	DARE CONF REG REIMB/R MIELKE	01-215-000-55600	220.00
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	SQUAD 10 MAINTENANCE	01-215-000-58600	53.64
JIM FORD		JEEP MAINTENANCE	01-215-000-58600	102.90
JIM FORD		SQUAD 20 MAINTENANCE	01-215-000-58600	673.20
JIM FORD		SQUAD 60 MAINTENANCE	01-215-000-58600	444.55
JIM FORD		SQUAD 60 MAINTENANCE	01-215-000-58600	174.60
JIM FORD		SQUAD 40 MAINTENANCE	01-215-000-58600	26.00
R0000048	SHELL FLEET PLUS	OUT OF TOWN FUEL	01-215-000-51650	53.35
R0000048		FEDERAL EXCISE TAX CREDIT	01-215-000-51650	-3.25
USBANK	US BANK	FUEL/CJP INVESTIGATION	01-215-000-51650	29.75
USBANK		HOTEL RES 03/19-HENRY	01-215-000-55600	82.00
USBANK		COMMND COLLEGE REG/HENRY	01-215-000-55600	150.00
USBANK		FUEL/CJP INVESTIGATION	01-215-000-51650	31.91
USBANK		FUEL/CJP INVESTIGATION	01-215-000-51650	37.03
USBANK		FUEL/CJP INVESTIGATION	01-215-000-51650	36.59
USBANK		FUEL/CJP INVESTIGATION	01-215-000-51650	25.85
USBANK		FUEL/CJP INVESTIGATION	01-215-000-51650	38.15
USBANK		FUEL/CJP INVESTIGATION	01-215-000-51650	37.50
USBANK		LAUNDRY /CJP INVEST	01-215-000-56800	19.50
USBANK		VEHICLE CLEANING-PORTER	01-215-000-58550	59.08
USBANK		HOTEL RES/SPILLMAN/HOUGAARD	01-215-000-55600	76.33
USBANK		FUEL/CJP INVESTIGATION	01-215-000-51650	38.80
USBANK		ICLOUD STORAGE	01-215-000-58250	0.99
USBANK		TRNING MEAL EXP/ALBERTSON	01-215-000-55600	10.49
USBANK		TRNING MEAL EXP/ALBERTSON	01-215-000-55600	22.80
USBANK		TRNING MEAL EXP/ALBERTSON	01-215-000-55600	15.19
USBANK		TRNING MEAL EXP/ALBERTSON	01-215-000-55600	10.66
USBANK		HOTEL/ALBERTSON	01-215-000-55600	164.00
USBANK		DRUG TASK FORCE SUPPLIES	01-215-000-54999	23.02
TOTAL				3,047.57

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GENERAL FUND				
TOTAL POLICE DEPARTMENT/PATROL				3,047.57
POLICE DEPT. / INVESTIGATIONS				
USBANK	US BANK	MEAL EXP/CJP INVESTIGATION	01-225-000-57950	26.26
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	7.09
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	9.17
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	42.04
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	50.95
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	85.14
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	45.22
USBANK		HOTEL EXP/CJP INVESTIGATION	01-225-000-57950	97.65
USBANK		HOTEL EXP/CJP INVESTIGATION	01-225-000-57950	97.65
USBANK		HOTEL EXP/CJP INVESTIGATION	01-225-000-57950	97.65
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	8.14
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	31.18
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	9.53
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	38.34
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	8.03
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	14.46
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	6.87
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	7.20
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	5.93
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	5.82
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	10.14
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	5.82
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	8.22
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	40.12
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	21.02
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	21.02
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	14.77
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	5.82
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	22.06
USBANK		MACKINAC BRDGE TOLL/CJP INVES	01-225-000-57950	4.00
USBANK		MACKINAC BRDGE TOLL/CJP INVES	01-225-000-57950	4.00
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	20.41
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	6.75
USBANK		MEAL EXP/CJP INVESTIGATION	01-225-000-57950	12.53
USBANK		STORAGE BOXES/CJP INVESTIGATN	01-225-000-57950	45.00
USBANK		ANTIFREEZE/CJP INVESTIGATN	01-225-000-57950	10.60
USBANK		SODA/CJP INVESTIGATN	01-225-000-57950	30.50
USBANK		SAW & BLADE RNTAL /CJP INVESTI	01-225-000-57950	100.00
USBANK		MEAL EXP /CJP INVESTIGATION	01-225-000-57950	16.38
USBANK		MEAL EXP /CJP INVESTIGATION	01-225-000-57950	60.97
USBANK		MEAL EXP /CJP INVESTIGATION	01-225-000-57950	108.10
USBANK		MEAL EXP /CJP INVESTIGATION	01-225-000-57950	152.13
USBANK		MEAL EXP /CJP INVESTIGATION	01-225-000-57950	25.42
USBANK		MEAL EXP /CJP INVESTIGATION	01-225-000-57950	13.97
USBANK		MEAL EXP /CJP INVESTIGATION	01-225-000-57950	14.67
USBANK		MEAL EXP /CJP INVESTIGATION	01-225-000-57950	101.97
USBANK		MEAL EXP /CJP INVESTIGATION	01-225-000-57950	78.38
USBANK		CONCRETE SAW FUEL/CJP INVEST	01-225-000-57950	33.91
USBANK		MACKINAC BRDGE TOLL/CJP INVEST	01-225-000-57950	4.00
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	25.53

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	38.67
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	16.61
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	16.88
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	58.35
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	62.84
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	8.14
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	17.01
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	78.91
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	12.17
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	27.22
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	14.52
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	34.13
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	20.40
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	58.38
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	3.98
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	18.22
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	8.47
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	15.05
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	8.14
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	22.05
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	33.57
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	40.49
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	16.84
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	10.88
USBANK		MEAL EXPNSE/CJP INVESTIGATION	01-225-000-57950	49.76
USBANK		HOTEL EXP /CJP INVEST/PORTER	01-225-000-57950	1,094.61
USBANK		HOTEL EXP /CJP INVEST/HOUGAARD	01-225-000-57950	1,194.12
USBANK		HOTEL EXP /CJP INVEST/BAUDHUIN	01-225-000-57950	1,094.61
USBANK		HOTEL EXP/CJP INVESTIGATION	01-225-000-57950	570.65
USBANK		HOTEL EXP/CJP INVESTIGATION	01-225-000-57950	995.10
USBANK		HOTEL EXP /CJP INVEST/PORTER	01-225-000-57950	497.55
USBANK		HOTEL EXP /CJP INVEST/HOUGAARD	01-225-000-57950	398.04
USBANK		HOTEL EXP /CJP INVEST/BAUDHUIN	01-225-000-57950	398.04
TOTAL				8,646.93
TOTAL POLICE DEPT. / INVESTIGATIONS				8,646.93
FIRE DEPARTMENT				
04696	DOOR COUNTY TREASURER	OCT FUEL	01-250-000-51650	1,928.13
14877	NWTC	ISO BOOKS	01-250-000-56000	183.75
14877		STATE 1 EXAM/COYER,KASTER	01-250-000-55600	160.00
16570	PIONEER FIRE COMPANY	UNIFORMS	01-250-000-52900	350.00
18945	S & R TRUCK CENTER, INC	TRANSMISSION REPAIR/E6	01-250-000-53000	87.96
23730	WPS	656 S OXFORD AVE-WS FIRE	01-250-000-56600	163.56
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	FUEL FILTER/E4	01-250-000-53000	14.17
KUSSMAUL	KUSSMAUL ELECTRONICS CO, INC	TENDER 1 AIR EJECT	01-250-000-53000	338.92
PAULCONW	PAUL CONWAY SHIELDS	PLATFORM HOSES	01-250-000-54999	504.26
USBANK	US BANK	MONTHLY DATA	01-250-000-58250	270.66
USBANK		FIRE ACADEMY MEALS	01-250-000-55600	172.00
USBANK		CLEAN, MEDICAL & OFFICE SUPPLY	01-250-000-54999	98.06
USBANK		HELMET BAND REPLACEMENT	01-250-000-51350	19.55
USBANK		STATION FUEL	01-250-000-51650	22.19
USBANK		SUPPLIES	01-250-000-54999	138.63

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GENERAL FUND				
USBANK		MEAL EXPNSE/NFA-DIETMAN	01-250-000-55600	20.00
USBANK		PARKING-NFA-DIETMAN	01-250-000-55600	48.00
USBANK		UNIFORM SHOES	01-250-000-52900	126.60
USBANK		BOOTS-DOELL	01-250-000-52900	262.23
USBANK		BOOTS-CIHLAR	01-250-000-52900	262.22
USBANK		RAIN PANTS-FILL STATION	01-250-000-54999	78.73
TOTAL				5,249.62
TOTAL FIRE DEPARTMENT				5,249.62
SOLID WASTE MGMT/SPRING/FALL				
JBTRUCK	JB TRUCK SERVICE, LLC	2 TOW MIRRORS @ 214.30	01-311-000-53000	428.60
TOTAL				428.60
TOTAL SOLID WASTE MGMT/SPRING/FALL				428.60
ROADWAYS/STREETS				
04696	DOOR COUNTY TREASURER	HOT MIX-STREET REPAIRS	01-400-000-52200	529.96
TOTAL				529.96
TOTAL ROADWAYS/STREETS				529.96
STREET MACHINERY				
04545	DOOR COUNTY COOPERATIVE/NAPA	TRUCK SWITCH	01-450-000-52150	16.72
04696	DOOR COUNTY TREASURER	10/18 574.02G FUEL	01-450-000-51650	1,518.28
04696		10/18 737.19 DSL FUEL	01-450-000-51650	2,321.42
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	BATTERY	01-450-000-52150	85.08
ADVAUTO		FLEET CHARGE	01-450-000-52150	32.28
ADVAUTO		BATTERY CABLE	01-450-000-52150	13.11
ADVAUTO		FUEL FILTER/LUBE	01-450-000-52150	7.80
ADVAUTO		AIR	01-450-000-52150	21.17
ADVAUTO		3 BATTERIES	01-450-000-53000	336.24
ADVAUTO		CREDIT RETURN BATTERY	01-450-000-53000	-81.00
ADVAUTO		BAC A LARM	01-450-000-52150	41.91
ADVAUTO		LUBE	01-450-000-52150	7.00
ADVAUTO		AIR FILTER	01-450-000-53000	33.42
ADVAUTO		AIR, CLEANERS, 20WWF, FILTERS, LUB	01-450-000-52150	99.32
ADVAUTO		OIL FILTER	01-450-000-53000	10.15
ADVAUTO		OIL ABSORBENT	01-450-000-52150	41.80
ADVAUTO		FUSE	01-450-000-52150	3.49
ADVAUTO		TORCTITE CLAMP	01-450-000-53000	13.98
ADVAUTO		CABIN AIR/AIR FILTER	01-450-000-53000	26.03
ADVAUTO		FLEX TUBING	01-450-000-52150	131.10
ADVAUTO		V BELT/COOLANT	01-450-000-52150	39.07
ADVAUTO		CREDIT RETURN	01-450-000-52150	-131.10
ADVAUTO		COOLANT	01-450-000-52150	34.18
ADVAUTO		CREDIT RETURN	01-450-000-52150	-200.00

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INVOICES DUE ON/BEFORE 12/04/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
ADVAUTO		TRAILER CONNECTOR	01-450-000-51400	7.72
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	FUNNEL	01-450-000-52150	4.99
R0000655	TRANSMOTION, LLC	5 COUPLERS @ 80.26	01-450-000-53000	401.30
R0000655		5 NIPPLES @ 35.35	01-450-000-53000	176.75
R0000655		FREIGHT	01-450-000-53000	15.23
TOTAL				5,027.44
TOTAL STREET MACHINERY				5,027.44
CITY GARAGE				
01766	AURORA MEDICAL GROUP	DOT SCREEN-ROBILLARD	01-460-000-57100	75.00
23730	WPS	835 N 14TH AVE -GARAGE	01-460-000-56600	1,127.01
TOTAL				1,202.01
TOTAL CITY GARAGE				1,202.01
HIGHWAYS - GENERAL				
13321	LARRY JENNERJOHN	2018 WORK BOOT REIM/JNNRJHN	01-499-000-56800	250.00
DELCHAMB	TOM DELCHAMBRE	2018 WORK BOOT REIMB/DELCHAMBR	01-499-000-56800	94.94
MIKEALLE	MIKE ALLEN	2018 WORK BOOT REIMB/M ALLEN	01-499-000-56800	184.61
POLLOCK	DALE POLLOCK	2018 WORK BOOT REIMB/POLLOCK	01-499-000-56800	239.00
TOTAL				768.55
TOTAL HIGHWAYS - GENERAL				768.55
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	10/18 MIKE CELL SVC	01-500-000-58250	54.29
03133		10/18 CELL SVC	01-500-000-58250	7.35
03133		10/18 CELL SVC	01-500-000-58250	21.17
TOTAL				82.81
TOTAL PARK & RECREATION ADMIN				82.81
PARKS AND PLAYGROUNDS				
04696	DOOR COUNTY TREASURER	10/18 302.78 G1 FUEL	01-510-000-51650	800.85
04696		10/18 11G DSL FUEL	01-510-000-51650	34.64
20725	T R COCHART TIRE CENTER	FLAT TIRE REPAIR	01-510-000-51900	12.00
23730	WPS	335 S 14TH AVE-MEM FLD	01-510-000-56600	150.45
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	PARTS	01-510-000-56250	112.50
TOTAL				1,110.44
TOTAL PARKS AND PLAYGROUNDS				1,110.44

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INVOICES DUE ON/BEFORE 12/04/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
BALLFIELDS				
19880	STURGEON BAY UTILITIES	WATER-BALLFLDS	01-520-000-54999	1,255.38
HORST	HORST DISTRIBUTING	BALLFLD RED SAND 19 @ 10.45EA	01-520-000-51750	198.55
HORST		BALLFLD CLAY 10 @ 14.40	01-520-000-51750	144.00
HORST		RAPID DRY MATERIAL 5 @ 10.70	01-520-000-51750	53.50
TOTAL				1,651.43
TOTAL BALLFIELDS				1,651.43
MUNICIPAL DOCKS				
23730	WPS	36 S NEENAH AVE RESTROOM	01-550-000-56600	19.82
TOTAL				19.82
TOTAL MUNICIPAL DOCKS				19.82
EMPLOYEE BENEFITS				
03780	COUNSELING ASSOCIATES OF DC	11/18 EAP	01-600-000-56553	150.83
TOTAL				150.83
TOTAL EMPLOYEE BENEFITS				150.83
COMMUNITY & ECONOMIC DEVLPMT				
USBANK	US BANK	FUEL	01-900-000-55600	44.75
USBANK		HOTEL/PRKING-APA CONF/ROBINSON	01-900-000-55600	381.61
USBANK		WRKFORCE HSING CONF-OLEJNICZAK	01-900-000-55600	35.00
TOTAL				461.36
TOTAL COMMUNITY & ECONOMIC DEVLPMT				461.36
TOTAL GENERAL FUND				59,430.48
CAPITAL FUND				
PATROL				
PATROL				
BELCO	BELCO VEHICLE SOLUTIONS,LLC	PUSH BUMPER & LIGHTS/NEW SQD	10-215-000-59035	763.79
TOTAL PATROL				763.79
TOTAL PATROL				763.79
STORM SEWERS				
EXPENSE				
19880	STURGEON BAY UTILITIES	STORM SEWER REPAIR	10-300-000-59115	494.15
DEGROOT	DE GROOT, INC	JOLIET AVE STORM REPAIR	10-300-000-59115	8,168.82
TOTAL EXPENSE				8,662.97

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INVOICES DUE ON/BEFORE 12/04/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
EXPENSE				
EXPENSE				
TOTAL STORM SEWERS				8,662.97
TOTAL CAPITAL FUND				9,426.76
CABLE TV				
CABLE TV / GENERAL				
02975	CAMERA CORNER	REPLCMNT PARTS-MAIN TRIPOD	21-000-000-56250	26.00
02975		PEG WEB STREAM ANNL RENEWAL	21-000-000-58999	3,708.50
02975		BACKUP REPLCEMNT BATTERY	21-000-000-56250	89.99
MANN	MANN COMMUNICATIONS, LLC	06/18 LIBRARY DVD DUBS	21-000-000-58999	45.00
MANN		06/18 COUNCIL PREVIEWS	21-000-000-58999	105.00
MANN		07/18 LIBRARY DVD DUBS	21-000-000-58999	45.00
MANN		07/18 COUNCIL PREVIEW	21-000-000-58999	52.50
MANN		08/18 LIBRARY DVD DUBS	21-000-000-58999	30.00
MANN		09/18 LIBRARY DVD DUBS	21-000-000-58999	45.00
MANN		10/18 BUDGET MTG RECORDINGS	21-000-000-55015	50.00
MANN		10/18 LIBRARY DVD DUBS	21-000-000-58999	60.00
MANN		11/18 LIBRARY DVD DUBS	21-000-000-58999	45.00
MANN		12.4.18 CONTRACT	21-000-000-55015	5,101.67
MANN		01/18 LIBRARY DVD DUBS	21-000-000-58999	60.00
MANN		01/18 COUNCIL PREVIEWS	21-000-000-58999	105.00
MANN		02/18 COUNCIL PREVIEWS	21-000-000-58999	105.00
MANN		02/18 LIBRARY DVD DUBS	21-000-000-58999	60.00
MANN		03/18 COUNCIL PREVIEWS	21-000-000-58999	105.00
MANN		PRAT TAX RECORDING	21-000-000-55015	50.00
MANN		03/18 LIBRARY DVD DUBS	21-000-000-58999	60.00
MANN		04/18 LIBRARY DVD DUBS	21-000-000-58999	45.00
MANN		04/18 COUNCIL PREVIEWS	21-000-000-58999	105.00
MANN		05/18 LIBRARY DVD DUBS	21-000-000-58999	45.00
MANN		SET UP PLAN COMM IN FIRE BAY	21-000-000-55015	125.00
TOTAL CABLE TV / GENERAL				10,268.66
BROADCAST PROD. - SCHOOL CH 07				
02975	CAMERA CORNER	PEG WEB STREAM ANNL RENEWAL	21-000-007-58999	2,062.50
TOTAL BROADCAST PROD. - SCHOOL CH 07				2,062.50
TOTAL CABLE TV / GENERAL				12,331.16
TOTAL CABLE TV				12,331.16
TID #3 DISTRICT				
TID #3 DISTRICT				
\$1.685 NOTES				
01761	ASSOCIATED TRUST COMPANY	GO REFND BOND 10/22/13	27-330-937-70002	475.00
TOTAL \$1.685 NOTES				475.00
TOTAL TID #3 DISTRICT				475.00
TOTAL TID #3 DISTRICT				475.00

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INVOICES DUE ON/BEFORE 12/04/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04603	HALRON LUBRICANTS INC	USED OIL PICKUP FEE	60-000-000-52050	30.00
04696	DOOR COUNTY TREASURER	10/18 923.02 DSL FUEL	60-000-000-51650	2,906.58
JX ENT	JX ENTERPRISES, INC.	TURN SIGNAL SWITCH	60-000-000-53000	162.99
JX ENT		SHIPPING	60-000-000-53000	8.00
TOTAL SOLID WASTE ENTERPRISE FUND				3,107.57
TOTAL SOLID WASTE ENTERPRISE FUND				3,107.57
TOTAL SOLID WASTE ENTERPRISE				3,107.57
TOTAL ALL FUNDS				84,770.97

MANUAL CHECKS

SUN LIFE FINANCIAL	\$1,859.22
11/15/18	
Check # 84279	
12/18 Short/Long Term Disability	
01-000-000-21545	
 SUPERIOR VISION INSURANCE	 \$892.48
11/15/18	
Check # 84280	
12/18 Vision Insurance	
01-000-000-21540	
 SOUTHERN DOOR SCHOOL DISTRICT	 \$431.08
11/20/18	
Check #84281	
July & September Mobile Home Tax Payment	
01-000-000-41300	
 STURGEON BAY SCHOOLS	 \$3,569.96
11/20/18	
Check #84282	
October Mobile Home Tax Payment	
01-000-000-41300	
 US BANK EQUIPMENT FINANCE	 \$194.02
11/20/18	
Check # 84283	
Lease Payment	
01-200-000-55650	
 TOTAL MANUAL CHECKS	 \$ 6,946.76

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INVOICES DUE ON/BEFORE 12/04/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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SUMMARY OF FUNDS:

GENERAL FUND	59,430.48	66,377.24
CAPITAL FUND	9,426.76	
CABLE TV	12,331.16	
TID #3 DISTRICT	475.00	
SOLID WASTE ENTERPRISE	3,107.57	
TOTAL --- ALL FUNDS	84,770.97	91,717.73

David Wood 11/28/18

Barbara Allen 11/28/18

SETH WILSON 11/28/18

COMMON COUNCIL
November 20, 2018

A meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Catarozoli, Hayes, Ward, Avenson, Allmann, Wiederanders and Hauser.

Ward/Catarozoli to adopt the agenda. Carried.

The following people spoke during public comment: Hans Christian, 330 N. 3rd Ave; Shawn Fairchild, 311 Pennsylvania St; Anni Lampert, 33 N. Joliet Ave; Tom Wulf, 1127 Cove Rd; Mark Schuster, 1247 N. 8th Ave; Erick Pfeifer, 608 E. Walnut Dr; Scott Moore, 947 Pennsylvania St; Cathy Grier, 153 S. 3rd Ave.

Ward/Allmann to approve the following bills - General Fund - \$222,497.07, Capital Fund - \$89,046.53, TID #4 - \$5,042.50, and Solid Waste Enterprise Fund - \$18,511.08 for a grand total of \$335,097.18. Roll call: All voted aye. Carried.

Ward/Catarozoli to approve consent agenda:

- a. Approval of 11/6/18 regular and 11/7/18 special Common Council minutes.
- b. Approval of the following minutes:
 - (1) Aesthetic Design & Site Plan Review Board – 10/22/18
 - (2) Finance/Purchasing & Building Committee – 10/30/18
- c. Place the following reports on file:
 - (1) Inspection Department Report – October 2018
 - (2) Fire Department Report – October 2018
 - (3) Police Department Report – October 2018
- d. Finance/Purchasing & Building Committee recommendation re: Waive on street winter parking permit fee for Rose Wodack, located at 421 North 4th Avenue, in the amount of \$55.00 based on geographical and financial hardships.
- e. Finance/Purchasing & Building Committee recommendation re: Accept bid from Ferrara Fire Apparatus, in the amount of \$1,168,854.00 and declare the 1997 Spartan 3D Engine w/1500 gpm pump and the 2001 Spartan ALF Engine w/1500 gpm surplus both with excess equipment and allow use of the sale proceeds to be used on the purchase price and to purchase equipment to outfit new units in an amount not to exceed the net amount of \$1,010,000.00 as allocated in the 2019 budget.

Carried.

There were no mayoral appointments.

Hauser/Ward to read in title only and adopt the second reading of the ordinance re: Rezone property from Agricultural (A) to Single Family Residential (R-1) for 1816, 1824, 1832, and 1842 Shiloh Rd. Carried.

Hauser/Catarozoli to read in title only and adopt the second reading of the ordinance re: Repeal and recreate Section 20.25 of the Municipal Code (Zoning Code). Carried.

Catarozoli/Allmann to move to adopt the Resolution to Save the Historic 1901 Teweles and Brandeis Granary that was adopted by the Historic Preservation Commission on October 30, 2017. Discussion took place regarding the whether the resolution should be updated and why it wasn't presented or adopted by Council sooner. Catarozoli/Avenson to call for the question. Carried. Vote taken on original motion. Carried.

Avenson/Catarozoli to relocate the historic grain elevator to be restored on its original location and existing foundation/pilings at no cost to taxpayers. A lengthy discussion took place regarding the timing of this request, the active Ad Hoc West Waterfront Committee that was recently formed, the donation to restore the granary, the uncertainty of the current location the granary is housed on the east side, whether there was a plan from the Sturgeon Bay Historical Society

(SBHS) for the granary, whether there was an update on the condition of the building, whether waiting to make this decision could mean that the option to move it might not be viable in two weeks, that the beams from the granary are not the City's after mid-January and the regular approval process for this type of development including site ownership, use, status of temporary use, engineering, floodplain, utilities, fiscal issues, ancillary land use impacts among others.

Hayes/Catarozoli to amend the motion that a joint restoration plan/management plan between Sturgeon Bay Historical Society and the City be approved by the Common Council before relocation. Carried with Ward and Wiederanders voting no.

Discussion took place on who and what committees would be included in the plan and whether the City could give SBHS some assurance that they could go back to the original site. A request was made to have a representative from SBHS answer questions. The request was denied by the Chair. Avenson/Catarozoli to challenge and overrule the ruling of the Mayor/Chair. Carried with Ward voting no.

The Council now had the right to ask questions of the SBHS represented by Christie Weber. Discussion took place that the SBHS needs to have a location to develop a plan, that the SBHS is getting nervous about making a deal with the east side land owners where the granary is currently housed, that without a foundation and donation the granary may be subject to being sold off and removed, the current delinquent status of the SBHS as noted on the Department of Financial Institution website, and what the SBHS is doing to rectify the delinquency.

Hauser/Hayes to return to the regular order of business. Carried.

Hayes/Catarozoli to call for the question. Carried with Hauser voting no.

Vote taken on the original motion as amended. Catarozoli, Hayes, and Avenson voted aye. Ward, Allmann, Wiederanders, and Hauser voted no. Motion failed.

Avenson/Catarozoli to approve the donation of the City owned and retained grain elevator parts to SBHS for completion of restoration. Discussion took place regarding the whether a gift arrangement should be in place and the timeframe of the parts belonging to the City. Ward/Hayes to amend the motion that a donation agreement be developed that covers the parts in the event the grain elevator is not restored. Hayes, Ward, and Wiederanders voted aye. Catarozoli, Avenson, Allmann and Hauser voted no. Amendment failed.

Vote taken on the original motion. Carried with Ward voting no.

The following items are "Items to be Included on Future Agendas (New Business): (to Council) Temporary Use permit extension for current location of grain elevator; (to Council) Update from Kitchens or City Administrator on PRAT; (to CPS) Possible Citywide non-binding referendum regarding cannabis, AKA marijuana, to gauge public opinion on the subject or legalization for medical and recreational purposes; (Parks) Providing home for granary if Ad Hoc Committee doesn't find a spot on the west side for it.

The City Administrator gave his report.

Personnel Committee Chair Ward, Parking & Traffic Committee Chair Catarozoli, Community Protection & Services Committee Chair Allmann and Sturgeon Bay Utility Commission member Ward presented reports for their respective committees/commissions.

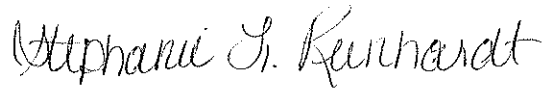
The Mayor made his comments.

After Mayor Birmingham announced the statutory basis, Ward/Allmann to convene in closed session in accordance with the following exemption: Conferring with legal counsel for governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stat. 19.85(1)(g) 1.) Consideration of: Litigation with Sawyer Hotel Development, LLC. & 2.) Consideration of: Settlement agreement with friends of Sturgeon Bay Public Waterfront, Shawn

m. Fairchild, Carri Andersson, Linda Cockburn, Russ Cockburn, Kathleen Finnerty and Christy Weber vs City of Sturgeon Bay and Waterfront Redevelopment Authority of the City of Sturgeon Bay. All voted aye. Carried.

The meeting moved to closed session at 9:36 pm and adjourned at 10:16 pm.

Respectfully submitted,

A handwritten signature in cursive script, reading "Stephanie L. Reinhardt". The ink is dark and the signature is fluid, with a large initial 'S'.

Stephanie L. Reinhardt
City Clerk/HR Director

**Bicycle and Pedestrian Advisory Board Meeting Minutes
Monday, November 5, 2018**

The Bicycle and Pedestrian Advisory Board meeting was called to order at 1:35 p.m. by Chairperson Kelly Catarozoli in the 2st Floor Conference Room, City Hall, 421 Michigan Street.

Roll Call: Members Chairperson Kelly Catarozoli, Vice Chairperson Chris Sullivan-Robinson, Mark Jinkins, Mark Smullen, and Becky Kerwin were present. Member Caleb Frostman was absent. Also present were Chad Shefchik, Kent Wickmann and Police Assistant Candy Jeanquart.

Adoption of agenda: Moved by Mr. Jinkins, Seconded by Mr. Sullivan-Robinson to adopt the following agenda:

1. Roll call.
 2. Approval of agenda.
 3. Approval of minutes from August 6, 2018.
 4. Consideration of: City bike lane signage and painted symbols
 5. Discussion of: Development of Bicycle – Pedestrian safety / media outlets
 6. Discussion of: Supply of bike helmets
 7. Discussion of: bike rack necessities
 8. Public comment on no agenda items
 9. Discussion of: Future agenda items or request to refer to City Committee
 10. Adjourn
- All in favor. Carried.

Approval of minutes from August 6, 2018: Moved by Mr. Jinkins, Seconded by Ms. Kerwin to approve the minutes from August 6, 2018. **All in favor. Carried.**

Consideration of: City bike lane signage and painted symbols: Mr. Shefchik explained that painted bike lane lines are the only required designation for displaying an enforceable bike lane. Painted symbols and signage are optional features that can be added to encourage compliance. Signage can be placed as needed to help inform motorists that parking or driving in the bike lanes is not allowed. The painted symbols are not always visible (especially with snow and leaves) and by themselves are not enforceable. In addition, the painted symbols end up getting scraped off by the snow plows with the paint chips ultimately ending up in our waterways. Regardless, signage and painted symbols are meant to encourage compliance or deal with a problem, they are not required as a standard for bike lanes. Mr. Shefchik recommended viewing areas where more signage could be utilized and provide that to Mr. Sullivan-Robinson to create a map for the committee to vote on and make a recommendation to Parking and Traffic.

Discussion of: Development of Bicycle-Pedestrian Safety / Media Outlets: Ms. Catarozoli saw information on where to stop when a bus stops which would be great to share on the website. Mr. Jinkins suggested viewing the Peninsula Pulse as they always have good educational information. Mr. Sullivan-Robinson posted media outlets part of September and into October with no comments to discuss.

Discussion of: Supply of bike helmets: Mr. Jinkins will continue to follow up due to no leads at this time.

Discussion of: Bike rack necessities: Ms. Catarozoli suggested finding out where additional bike racks are needed and provide a budget to Parking and Traffic. Mr. Sullivan-Robinson will get a map of where the current bike racks are for the next meeting.

Public comment on non-agenda items: Mr. Kent Wickmann questioned the discussion on placing a bike path and continuation of sidewalks on Memorial Drive. Mr. Wickmann indicated the home owners own the property/docks on the water and do not want to see this affect their property. Ms. Catarozoli indicated nothing is in place and only a discussion at this point to see the legality of what can be done. Memorial Drive is currently on the 5 Year Plan for 2022 and any changes would be suggested to be done at that time when other work takes place.

Discussion of: Future Agenda items or request to refer to City Committee:

- Discussion of: Supply of bike helmets
- Discussion of: City bike lane signage
- Discussion of: Bike rack necessities

Move to adjourn. All in favor. Carried. Meeting adjourned at 2:45 p.m.

Respectfully submitted,

Candy Jeanquart

Candy Jeanquart
Police Assistant

FINANCE/PURCHASING & BUILDING COMMITTEE
November 13, 2018

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:31pm by Alderperson Ward in the Council Chambers, City Hall. Roll call: Alderpersons Ward, Allman and Wiederanders were present. Also present: City Administrator Van Lieshout, Municipal Services Director Barker, Fire Chief Dietman, and Receptionist Metzger.

A motion was made by Alderperson Allmann, seconded by Alderperson Wiederanders to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Request to waive winter parking permit fee for Resident at 421 N. 4th Avenue
5. Consideration of: Replacement/Bids of Sturgeon Bay Fire Department Engine 4&6.
6. Review bills.
7. Adjourn.

Carried.

No one spoke during public comment on agenda items.

Consideration of: Request to waive winter parking permit fee for Resident at 421 N. 4th Avenue:
Alderperson Ward stated Rose Wodack, 421 N 4th Avenue has received winter parking permits in the past. Ms. Wodack has had health issues over the past 7 weeks that has resulted in medical bills, in addition to a very short driveway with a 3-4 foot drop off she is requesting the \$55.00 annual permit fee be waived based on geographic and financial hardship.

Moved by Alderperson Ward, seconded by Alderperson Allmann recommend to waive the on street winter parking permit fee for Rose Wodack, located at 421 North 4th Avenue in the amount of \$55.00 based on geographical and financial hardships. Carried.

Consideration of: Replacement/Bids of Sturgeon Bay Fire Department Engine 4&6:
Fire Chief Dietman stated that a net budget amount of \$1,010,000 was allocated in the 2019 capital budget for the replacement of Engine 4 and Engine 6. Three bids were set out and returned of which two did not meet the bid specification requirements. Chief Dietman explained that all the bids came in higher than expected. Ferrara Fire Apparatus, as listed below, met all the bid specifications however, to stay within the 2019 budget an addendum was submitted to the original bid requesting reductions and alterations.

FERRARA FIRE APPARATUS:	\$1,229,966.00
Accept option #3 Pre-con trip	
Accept option #4 AMKUS tools	
Accept Addendum reductions/changes	
Total options/revisions	-\$24,028.00
Pre-pay discount	-\$37,084.00
<u>TOTAL w/options/revisions, 2 engines</u>	<u>\$1,168,854.00</u>
PRE-PAY OPTION 01/01/2019	(\$1,000,000.00)
Balance due upon delivery	\$168,854.00

Chief Dietman stated that if the City pre-pays \$1,000,000 by January 1, 2019 for the 2 engines, a \$37,084 savings is generated on the trucks which can be used to install upgraded equipment and vehicle inspection trips. In addition, by declaring Engine 6 a 2001 Spartan American LaFrance and Engine 4, a Spartan 1997 3D as surplus, the potential revenue from the sale proceeds would cover the \$18,854 budget overage and outfit the new trucks with radios, tools and other required equipment. It is anticipated the sale of Engine 4 could generate between \$45,000-\$65,000 and Engine 6 approximately \$95,000- \$125,000.

Moved by Alderperson Ward, seconded by Alderperson Allmann to accept the bid from Ferrara Fire Apparatus, as stated below in the amount of \$1,168,854.00 and declare the 1997 Spartan 3D engine w/1500 gpm pump and the 2001 Spartan ALF engine w/1500 gpm pump surplus both with excess equipment, and allow the use of the sale proceeds to be used on the purchase price and on a radio, tools and other required equipment to outfit the new units in an amount not to exceed the net amount of \$1,010,000.00 as allocated in the 2019 capital budget.

FERRARA FIRE APPARATUS: \$1,229,966.00

Meets all specifications

Accept option #3 Pre-con trip

Accept option #4 AMKUS tools

Accept Addendum reductions/changes

Total options/revisions

-\$24,028.00

Pre-pay discount

-\$37,084.00

TOTAL w/options/revisions, 2 engines

\$1,168,854.00

PRE-PAY OPTION 01/01/2019

(\$1,000,000.00)

Balance due upon delivery

\$168,854.00

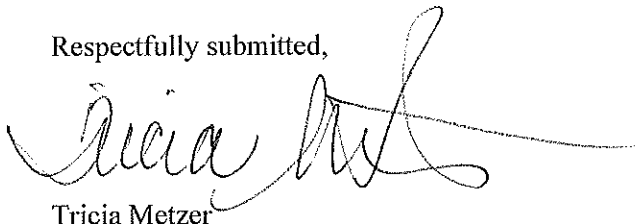
Carried.

Review bills

Moved by Alderperson Allmann, seconded by Alderperson Wiederanders to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Allmann, seconded by Alderperson Wiederanders to adjourn. Carried. The meeting adjourned at 5:14 pm.

Respectfully submitted,



Tricia Metzger

HISTORIC PRESERVATION COMMISSION
Wednesday, November 14, 2018

A meeting of the Historic Preservation Commission was called to order by Chairperson Dennis Statz at 12:04 p.m. in the Community Room, City Hall, 421 Michigan Street.

Roll Call: Members Dennis Statz, Eric Paulsen, Mark Schuster, Dave Augustson, and City Engineer Chad Shefchik were present. Absent: Alderman David Hayes. Also present were Fast Signs representative Kristy Courtois, Planner/Zoning Administrator Christopher Sullivan-Robinson, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Shefchik, seconded by Mr. Schuster to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Projecting sign for Shirts-n-Bay, 160 N 3rd Avenue.
4. Election of officers.
5. Adjourn.

Carried.

Consideration of: Projecting sign for Shirts-n-Bay, 160 N 3rd Avenue: Mr. Sullivan-Robinson stated that the proposed projecting sign contains external lighting. There are no zoning issues.

Mr. Statz added that the sign is oval, with LED lighting hidden around the inside lip of the frame.

Ms. Courtois explained that the lighting on the sign is remote controlled. It is a solid sign constructed with PVC and printed with their logo. There will be no scrolling on the sign bracket. LED adhesive will keep the lighting in place.

A short discussion was held. Moved by Mr. Paulsen, seconded by Mr. Schuster to issue a Certificate of Appropriateness as presented. All ayes. Carried.

Election of officers: Mr. Statz opened nominations for Chairman and Vice-Chairman. Moved by Mr. Paulsen to nominate Mr. Statz for chairman. Mr. Paulsen amended his motion, seconded by Mr. Shefchik, to include the nomination of Mr. Schuster as vice-chairman. All ayes. Carried.

Adjourn: Moved by Mr. Shefchik, seconded by Mr. Augustson to adjourn. All Ayes. Carried. Meeting adjourned at 12:13 p.m.

Respectfully submitted,



Cheryl Nault
Community Development Secretary

COMMUNITY PROTECTION & SERVICES COMMITTEE
November 15, 2018

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Allmann in the Council Chambers, City Hall. **Roll Call:** Members Ms. Allmann, Ms. Catarozoli and Mr. Wiederanders were present. City staff present included City Administrator Josh VanLieshout. Alderperson Hayes was also present.

Moved by Ms. Allmann, seconded by Ms. Catarozoli to adopt the agenda with the following changes: place Item 5 as Item 3.

1. Roll call
2. Adoption of agenda
3. ~~Consideration of: Strategic Planning Status~~ Discussion of: City of Sturgeon Bay Commissions, Boards and Committees Volunteer Requirements
4. Consideration of: ~~City of Sturgeon Bay Ethics Policy~~ Strategic Planning Status
5. ~~Discussion of: City of Sturgeon Bay Commissions, Boards and Committees Volunteer Requirements~~ Consideration of: City of Sturgeon Bay Ethics
6. Public Comment on Non-Agenda Items
7. Adjourn

Commissions, Boards and Committee Volunteer Requirements

There was discussion about adding to each of the following.

1.166 - Local Arts Board

Moved by Ms. Allmann, seconded by Ms. Catarozoli to recommend to the Common Council the change in 1.166 (2) (b) 3 to read: Three representatives of the local arts community to include; visual, performing and language arts, and one representative from the Miller Art Museum. All ayes. Carried.

28.04 – Historic Preservation

Moved by Ms. Allmann, seconded by Mr. Wiederanders to recommend to the Common Council the change in 28.04 (2) to read: The commission shall include one member of the city council and six citizen members with one being a member of the Door County Historical Museum. All ayes. Carried.

Strategic Planning Status

Mr. VanLieshout has been in contact with Rob Burke, UW Extension, for assistance with facilitating a planning session. Mr. Burke cannot commit at this time. It was suggested to consider others who have similar backgrounds as Mr. Burke; Dennis Skahen was mentioned as a possible alternative. Josh will contact him to see if he would be interested.

Mr. Hayes questioned who would be involved with the planning session. Mr. VanLieshout thinks it valuable to collect insight from the Mayor, each Alderperson and Department Heads. His initial thought is to have each fill out a questionnaire distributed via email; and come together to converse as a group on the results.

Mr. VanLieshout's timeline for facilitating a planning session will be looked at once items such as hiring a Finance Director and City litigation matters are complete. After which, Dennis/Rob, Josh and Barb will sit down together to discuss.

Ethics Policy

At a previous meeting Mr. VanLieshout presented the committee with a draft version that has now being reviewed by Jim Kalny, who works for the City of Green Bay and has worked on their policy. There is continued work being done; non-substantial changes such as formatting and grammar. A final version will be shared with this Committee before being sent for approval with the Council.

Public Comment on Non-Agenda Items

No public comment.

Moved by Ms. Catarozoli, seconded by Mr. Wiederanders, to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 5:14 p.m.

Respectfully submitted,



Sarah Spude-Olson
Police Department
Administrative Office Manager

AD HOC WEST WATERFRONT PLANNING COMMITTEE

Thursday, November 15, 2018

A meeting of the Ad Hoc West Waterfront Planning Committee was called to order at 6:32 p.m. by Co-Chairperson Laurel Hauser in the Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Mark Schuster, Ryan Hoernke, Laurel Hauser, Caitlin Oleson, Stephanie Trenchard, Dave Schanock, and Erich Pfeifer were present. Excused: Members Mike Gilson, Sara Powers, and Jim Schuessler. Staff advisors present were Community Development Director Marty Olejniczak and Municipal Services Director Mike Barker. Also present were Alderpersons Kelly Avenson, David Hayes, Kelly Catarozoli, Barb Allmann, Seth Wiederanders, Mayor Thad Birmingham, City Administrator Josh VanLieshout, Sturgeon Bay Visitor's Center Executive Director Pam Seiler, Planner/Zoning Administrator Chris Sullivan-Robinson, Community Development Secretary Cheryl Nault, and several members of the public.

Adoption of agenda: Moved by Mr. Hoernke seconded by Mr. Schanock to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from November 1, 2018.
4. Presentation: Gary Becker of GWB Consulting on Tax Incremental Financing and TIF-generated projects:
5. Presentation: Naletta Burr, Regional Economic Development Director at the Wisconsin Economic Development Corporation, on Community-Initiated Development:
6. Public comment on waterfront planning matters.
7. Adjourn.

Carried.

Ms. Hauser welcomed everyone and thanked Mr. Schuessler for contacting the presenters for the meeting. She gave a recap of the previous meetings.

Approval of minutes from November 1, 2018: Moved by Mr. Schanock, seconded by Mr. Hoernke to approve the minutes from November 1, 2018. All ayes. Carried.

Presentation: Gary Becker of GWB Consulting on Tax Incremental Financing and TIF-generated projects: Mr. Olejniczak introduced Mr. Becker, who recently started his own consulting practice after serving 28 years as owner/partner with Vierbecher, a planning and engineering consulting firm.

During Mr. Becker's presentation, "The Dance of the Seven Veils", he went through the role of the community and the role of the developer. The common ground between the two is the community's needs. Local government has resources that developers often need. Tax Increment Financing (TIF) is a primary economic tool. It is essentially a mortgage on future tax revenue.

Mr. Becker went over the different TIF types, statutory provisions, eligible TIF expenditures, and methods to reduce risk. He added that it is important to build trust between the City and developer.

Presentation: Naletta Burr, Regional Economic Development Director at the Wisconsin Economic Development Corporation, on Community-Initiated Development: Mr. Olejniczak introduced Ms. Burr, Regional Economic Development Director for Wisconsin Economic Development Corporation.

Ms. Burr did a presentation on Community Initiated Development. How do we create a place where people want to be? She discussed site assessment grant projects, including Brownfield grant projects, Idle Site Redevelopment projects, and Community Development Investment Grants (CDI). She also presented example projects that she was involved in.

Following the presentations the committee members asked several questions and the presenters responded with additional information.

Ms. Hauser then asked if anyone in the audience had questions or comments.

Several people asked questions about Tax Increment Districts and boundaries, historic preservation tax credits, and other development issues.

Public comment on waterfront planning matters: Chris Kellems, 120 Alabama Street, stated that she recently attended the Affordable Housing Conference in Green Bay. She said that you can't have economic development without housing. The City should start building up with levels of housing.

Alderspersion Kelly Catarozoli spoke in regard to agenda items relating to the granary that will be discussed at the next Council meeting, including a request to move the granary back to its original location. She mentioned there was urgency to move on that issue now.

Hans Christian, 330 N. 3rd Avenue, referred to the granary. It is important to have a historic building in its original location. It can be called the granary district. It would not cost the City money to move it back to the West Side.

Alderspersion Kelly Avenson suggested when planning to think about grandchildren's future, 30 – 50 years from now.

Scott Moore, 947 Pennsylvania Street, stated that where the tugs are located now is the best place for them. There needs to be a goal and purpose for Lots 92 and 100. Ideas need to be taken from the public and then take those ideas to the developers.

Adjourn: Moved by Mr. Hoernke, seconded by Mr. Schanock to adjourn. Carried. Meeting adjourned at 8:40 p.m.

Respectfully Submitted,



Cheryl Nault
Community Development Secretary

PARKING & TRAFFIC COMMITTEE**November 19, 2018**

A meeting of the Parking & Traffic Committee was called to order at 4:31 p.m. by Chairperson Catarozoli in Council Chambers, City Hall, 421 Michigan Street.

Members Kelly Catarozoli, Kelly Avenson and David Hayes were present. Also present: City Engineer Chad Shefchik, Community Development Director Marty Olejniczak and Municipal Services Assistant Colleen DeGrave.

Moved by Ald. Avenson, seconded by Ald. Hayes to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from 10/15/2018.
4. Public comment on Agenda items and other issues related to parking & traffic in the City of Sturgeon Bay.
5. Update and Consideration of: Contract & memorandum of agreement between the DOT and the City of Sturgeon Bay dated October 24, 2008.
6. Adjourn.

All in favor. Carried.

Moved by Ald. Avenson, seconded by Ald. Hayes, to approve the minutes from 10/15/18. Carried.

Public comment on Agenda items and other issues related to parking & traffic in the City of Sturgeon Bay.
Paul Anschutz, 221 N. 6th Ave. spoke.

Update and Consideration of: Contract & memorandum of agreement between the DOT and the City of Sturgeon Bay dated October 24, 2008.

Ald. Catarozoli asked Mr. Olejniczak to give an update on the obligations the City of Sturgeon Bay would have in regards to fulfilling an agreement with the DOT regarding a development plan that has not been completed. Mr. Olejniczak explained that the subject site was annexed into the City in 2006. The property owner was HS Realty Partnership (William Hopf). Hopf had a development plan for the front 25 acres to be developed into a commercial complex known as Maritime Plaza, and the rear 40 acres into a residential subdivision known as Maritime Landing. The front commercial lots were created via certified survey map, but never sold or had been developed by Hopf. The first phase of the rear residential area was platted, which included five multiple-family residential lots. The five lots were sold and developed into forty apartments, but the balance of the rear area only had a preliminary plat approved, and remained as one big parcel owned by Hopf. The street access for the new lots was a new street called Grant Avenue that extended north from Highway 42-57. The City required that the street be planned to connect to the end of Sawyer Drive, which is a dead-end town road at the northeast corner of the Hopf property. The City agreed via a memorandum of agreement to let the street be phased in. The agreement, signed by the City in October 2008, and by Hopf in January 2009, required Hopf to obtain the necessary right-of-way that was outside of his property, get town approval for the connection, and construct a 16-foot wide driveway along the route of the future street for temporary emergency access. All of the above were accomplished by Hopf. The MOA further required that the actual construction of the road was to be completed based upon various triggers. These were the development of the large commercial lot that was part of Maritime Plaza, construction of 15 homes in the rear residential part, or five years. The development never occurred to trigger the road, but the five year time period has long passed. The City applied for a DOT access permit for Grant Avenue on behalf of Hopf. The permit was granted on October 15, 2009 and was conditioned on a MOA between the DOT and the City. That MOA had the same language as the MOA between the City and Hopf. The road was built and the initial DOT requirements were complied with, but the five year time period had passed. Mr. Hopf's overall development never materialized. He went bankrupt and the property was foreclosed upon. The smaller commercial lots in the front were sold to private individuals. A small insurance office and a seasonal garden center were established on two of the lots. A 14-unit multiple-family building was approved on another lot and is under construction. The large commercial lot was acquired by the City. A portion of this was sold for development of 56 apartment units which are under construction.

The rear land that was intended for the residential subdivision (and includes the planned extension of Grant Avenue) was acquired by Tim Ruenger, a neighboring property owner. That owner has no intention of developing anything and is opposed to Grant Avenue connecting to Sawyer Drive. Mr. Olejniczak said at the time the two apartment projects (56 units and 14 units) were under consideration, he had discussed with the DOT the impact of additional traffic. Dave Nielson of the DOT (who issued the access permit) informed Mr. Olejniczak that the additional traffic from those units would not generate enough traffic to require improvements to the highway intersection. The DOT has not pushed the City to connect Grant Avenue to Sawyer Drive at this point, but he said that it could require the connection at any time based on the MOA. Olejniczak stated he has had a few conversations with Mr. Ruenger about acquiring the necessary right-of-way, but there has been no agreement yet.

Ald. Hayes stated he would rather be proactive than reactive in regards to the safety in this location, and Ald. Avenson stated not only would it improve the safety, but it would improve the quality of life for the people living in that location. Mr. Shefchik was asked what the cost of a secondary access road from Grant Avenue to Sawyer Drive would cost. Mr. Shefchik stated, with a 22' paved road with a gravel shoulder, it would cost roughly \$175,000 - \$200,000. He stated the cost of a gravel road at this location would roughly be \$95,000 - \$120,000. Mr. Olejniczak explained the first step would be to acquire the right-of-way.

Moved by Ald. Catarozoli, seconded by Ald. Avenson to recommend to the Finance & Purchasing Committee to review the cost to purchase the right-of-way, and construct a secondary access road connecting Grant Avenue to Sawyer Drive. All in favor. Carried.

Items to be placed on January 21, 2018 agenda: Update & Consideration of: Contract & memorandum of agreement between the DOT and the City of Sturgeon Bay dated October 24, 2008, and Consideration of the 3rd Avenue Delivery Truck Ordinance.

Motion to adjourn by Ald. Catarozoli, seconded by Ald. Avenson. All in favor. Carried.

Meeting adjourned at 5:24 p.m.

Respectfully Submitted,



Colleen DeGrave
Municipal Services Assistant

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Community Protection and Services Committee, hereby recommend to the Common Council the change in 1.166 (2) (b) 3 to read: Three representatives of the local arts community to include; visual, performing and language arts, and one representative from the Miller Art Museum. All ayes. Carried.

Respectfully submitted,
COMMUNITY PROTECTION AND SERVICES COMMITTEE
By: Barbara Allmann, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: November 15, 2018

Introduced by _____.

Moved by Alderperson _____, seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

1.166 - Local arts board.

- (1) *Purpose.* This section is intended to ensure the cultural and artistic enrichment and diversity to enhance the quality of life within the city, and to provide a structure within which opportunities for cultural and artistic proposals involving public lands, buildings, funding, or other related resources may be considered.
- (2) *Created; membership.*
 - (a) The local arts board of the City of Sturgeon Bay is hereby created.
 - (b) The local arts board will be appointed by the mayor subject to common council confirmation. It will be composed of representatives from the following constituencies:
 1. One member from the park and recreation board.
 2. One representative who is a professional planner, architect, or engineer.
 3. Three representatives of the local arts community.
 - (c) Of the initial members so appointed, one shall serve a term of one year, and two shall serve a term of three years. Thereafter, the term for each member shall be three years.
- (3) *Powers and duties.*
 - (a) The local arts board shall act in an advisory capacity for any works of art or artifacts proposed to be placed upon city property. Said items shall be submitted to the local arts board by the park and recreation committee and the local arts board shall make recommendation back to the park and recreation committee regarding:
 1. The appropriateness of the work of art proposed to be located on municipally owned property.
 2. The location for the placement of the art proposed to be located on municipally owned property.
 - (b) The local arts board shall serve in a design review capacity, upon referral by the park and recreation committee, for architectural structures placed on city property when the primary purpose of the structure is for cultural expression.
 - (c) The local arts board shall act upon any other similar or related request the park and recreation committee may delegate as it relates to the committee's expressed purpose under subsection (1).

(Ord. No. 1008-0898, § 1, 8-4-98)

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Community Protection and Services Committee, hereby recommend the Common Council to the change in 28.04 (2) to read: The commission shall include one member of the city council and six citizen members with one being a member of the Door County Historical Museum. All ayes. Carried.

Respectfully submitted,
COMMUNITY PROTECTION AND SERVICES COMMITTEE
By: Barbara Allmann, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: November 15, 2018

Introduced by _____.

Moved by Alderperson _____, seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

28.04 - Historic preservation commission created; membership; meetings.

- (1) An historic preservation commission is hereby created, initially to consist of seven members, all of whom shall be residents of the city.
- (2) The mayor shall appoint all members of the commission, subject to confirmation by the city council. The commission shall include one member of the city council and six citizen members. If available, the following individuals shall be considered: a registered architect, an historian or architectural historian, a licensed real estate agent and an archeologist.
- (3) Of the initial members so appointed, two shall serve a term of one year, two shall serve a term of two years and three shall serve a term of three years. Thereafter, the term for each member shall be three years.
- (4) One additional member representing each historic preservation district shall be appointed to the commission by the mayor, subject to confirmation by the city council, for a term of three years as such districts are designated by the city council. This representative shall be a city resident and shall reside and/or own property within the geographic boundary of the district.
- (5) All members of the commission shall be eligible for reappointment by the mayor, subject to confirmation by the city council.
- (6) The clerk-treasurer shall give each member written notice of their appointment and shall administer the official oath to citizen members required by § 19.01, Wis. Stats. The commission shall elect a chairman, a vice-chairman and a secretary. The commission shall make and file in the office of the clerk-treasurer its own rules of procedure consistent with this chapter and the Wisconsin Statutes and subject to approval by the city council.
- (7) In accordance with applicable state and local law, all meetings of the commission shall be open to the public and any person shall be entitled to appear and be heard on any matter before the commission before it reaches its decisions. The commission shall keep a record of its resolutions, proceedings and actions and a copy shall be filed with the city clerk-treasurer.

(Code 1992, § 28.04)

7e.

7e.

BEVERAGE OPERATOR LICENSE

1. Herbst, Haley V.

Memorandum

To: Common Council

From: Josh Van Lieshout

Re: Information Technology Support Services

Date: November 29, 2018

Issue: Approval of Information Technology Services Agreement

Background: The City of Sturgeon Bay and Door County have a long and successful history of intergovernmental partnerships with Door County. This agreement is a continuation of previously contracted information technology services. The City and County are heavily integrated on several fronts including fiber optic networking, public safety communications and data, and geographic information systems. Through the services agreement Door County will continue to maintain and manage the shared network, provide IS support and other technical services. The City continues to own its own hardware (eg. monitors, client servers, etc.).

Door County provides to the City 24 hour service, seven days a week, this is necessary due to needs of public safety, which rely heavily on information technology.

The value of the contract is \$30,000 for 2019, with a consumer price index adjustment for subsequent years (pg. 1, paragraphs 1, 6). The term of the contract is three years.


Recommendation: It is recommended that the City of Sturgeon Bay continue our intergovernmental relationship with Door County and the this intergovernmental agreement be approved.



Prepared by: Josh Van Lieshout, Administrator



Reviewed by: Arleigh Porter, Police Chief



Reviewed by: Tim Dietman, Fire Chief

Addendum A

Technical Services (labor only) County will provide to support City's information systems are:

- E-mail - including remote retrieval, encryption, filtration, scan to e-mail, and archiving
- Compute - including file servers, redundant SAN storage, and wired/wireless networking interconnects
- Shared Systems - including Spillman, Arbitrator, PSPortals, and IPConfigure Video Security
- Enterprise Phone System - Including voicemail, paging, and logging
- Remote access/VPN support
- Enterprise system/domain user maintenance
- Hardware/Software/Security support for various endpoint devices and packages
- Internet - including fiber optic connectivity, security, filtering, and firewalling
- Licensing/Compliance Assistance - though the City is responsible for their own licensing purchases aside from those purchased through the County
 - Microsoft 3 year term purchased through the County, this includes Core CAL, VDA, and Office 365 and is locked in for the term
- Technology Consulting - including budgeting, procurement, research, analysis, and deployment
- Near 24 x 7 uptime for systems with redundancy and backups
- 24 x 7 helpdesk support

The County will endeavor to provide 24/7 technical support services to the City.

The City facilities covered are City Hall, Fire Department, Municipal Services, and Police.

The County will exercise its judgment and discretion to manage and prioritize technical support service requests. It's not a first come, first serve basis. Criteria used includes issue severity (i.e., the urgency and impact of an issue) on a simple scale of Low, Medium, High.

For critical systems support after hours, the County will provide support following our on-call and response time policy.

For after-hours calls related to non-emergency technical issues, service will be scheduled during regular business hours.

The technical support services contemplated herein covers labor only. City is solely responsible for its (or shall pay its proportional share of the costs of) infrastructure, hardware, software (e.g., licenses / subscriptions), equipment, materials, supplies and maintenance.

INTERGOVERNMENTAL AGREEMENT - TECHNICAL SUPPORT SERVICES

[Section 66.0301, Wisconsin Statutes]

This agreement is made this 1st day of January, 2019 by and between the County of Door ("County") and the City of Sturgeon Bay ("City"), each a public body corporate within the State of Wisconsin.

Whereas, the City desires to receive and pay for technical support services from County to support its information systems, and County is amenable to furnishing these services to the City;

Whereas, the intergovernmental cooperation contemplated herein serves legitimate public purposes, including facilitation of efficient and effective information systems for the City and County; and

Whereas, this agreement is deemed to be of mutual benefit to the parties and is consistent with their powers or duties under law.

It is therefore agreed as follows:

1. This agreement shall become effective on 1st day of January, 2019, and shall be effective [unless this agreement is otherwise terminated] for a period of three (3) years, unless sooner terminated as provided in this agreement.
2. The existing Intergovernmental Agreement will terminate concurrent with this agreement becoming effective.
3. Either party may terminate this agreement, for any or no reason, upon ninety (90) days prior written notice to the other. Termination shall not relieve a party of any obligation incurred prior to the effective date of termination.
4. This agreement will be automatically extended for consecutive three (3) year terms unless either party notifies the other in writing of their intent to terminate at least sixty (60) days before expiration.
5. County agrees to provide technical services (labor only) to support City's information systems as described in *Addendum A*, attached hereto and incorporated herein by reference as if fully set forth.
6. The City agrees to pay County an annual fee broken down into 12 equal monthly installments for these services. Payment is due the 1st day of each month.

In 2019 the annual fee is thirty thousand dollars (\$30,000). Beginning in 2020, this fee is subject to an automatic annual increase tied to the Consumer Price Index for All Urban Consumers (CPI-U) in the Midwest.

City is solely responsible for (or to pay its proportional share of the costs of) its infrastructure, hardware, software (e.g., licenses / subscriptions), equipment, materials, supplies and maintenance.

7. The City is responsible, internally; to designate employees or officials authorized to request that County provide services hereunder. The County may reasonably presume that any City official or employee making a request for services hereunder is authorized to do so and is not obliged to verify the same.
8. County will endeavor, subject to time and resources being available and hierarchical needs, to provide the technical support services contemplated hereunder to the City in a timely manner. However, County cannot guarantee a response within a particular timeframe.
9. The City accepts County's network system "as is". County makes no warranty or guarantee, express or implied, as to the network system's condition.
10. The City accepts County's technical support capabilities "as is". County makes no warranty or guarantee, express or implied, as to the ability to support the City's information systems.
11. The City agrees to defend, indemnify and hold the County completely harmless from and against any and all claims arising by or resulting from the City's interconnection to or use of County's network system. This section shall survive expiration of this agreement.
12. Either party may terminate this agreement for cause, if the other fails to perform or abide by any covenant or obligation set forth in this agreement and: a. Provides written notice of such breach; and b. Affords a reasonable opportunity to cure such breach; and c. There is an ongoing material breach.

13. Upon termination of this agreement: a. City shall cease use of the County's network system; b. County may disconnect City from County's network system; and c. County will provide no further technical services to the City.
14. The waiver by a party of any breach or failure of the other party to perform any covenant or obligation contained in this agreement shall not constitute a waiver of any subsequent breach.
15. If a dispute between County and City arises out of or relating to this agreement, and cannot be settled through direct discussions, County and City agree to first endeavor to settle the dispute by alternative dispute resolution before recourse to a court.
16. If any covenant, condition, provision, or term of this agreement is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining covenants, conditions, provision, or terms of this agreement shall not be affected thereby, but each covenant, condition, provision, or term of this agreement shall be valid and in force to the fullest extent permitted by law.
17. All notices, demands or other writings shall be considered made when deposited in the U.S. Mail (registered mail with postage pre-paid) and addressed to: Attn: County Administrator, Door County Government Center, 421 Nebraska Street, Sturgeon Bay, Wisconsin 54235 or City Administrator, 421 Michigan Street, Sturgeon Bay, Wisconsin 54235.
18. Parties irrevocably submit themselves to the original jurisdiction of the Circuit Court, County of Door, State of Wisconsin, with regard to any controversy arising out of, relating to, or in any way concerning this agreement.
19. This agreement shall be subject and subordinate to applicable federal or state, laws, codes, regulations, ordinances, rules and orders.
20. This agreement constitutes the entire agreement between the parties with respect to the subject matter of this agreement. Any amendments, changes or modification of this agreement shall be effective only when made in writing and executed by the parties.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK. SIGNATURE PAGE FOLLOWS

Accepted and agreed this ____ day of _____, 2018.

Name: _____

Title: _____

Josh VanLieshout, Administrator
City of Sturgeon Bay

Sworn and subscribed to before me
this _____

Notary Public
My commission expires _____.

Accepted and agreed this ____ day of _____, 2018.

Ken Pabich, Administrator
County of Door

Sworn and subscribed to before me
this _____

Notary Public
My commission expires _____.

Addendum A

Technical Services (labor only) County will provide to support City's information systems are:

- E-mail - including remote retrieval, encryption, filtration, scan to e-mail, and archiving
- Compute - including file servers, redundant SAN storage, and wired/wireless networking interconnects
- Shared Systems - including Spillman, Arbitrator, PSPortals, and IPConfigure Video Security
- Enterprise Phone System - Including voicemail, paging, and logging
- Remote access/VPN support
- Enterprise system/domain user maintenance
- Hardware/Software/Security support for various endpoint devices and packages
- Internet - including fiber optic connectivity, security, filtering, and firewalling
- Licensing/Compliance Assistance - though the City is responsible for their own licensing purchases aside from those purchased through the County
 - Microsoft 3 year term purchased through the County, this includes Core CAL, VDA, and Office 365 and is locked in for the term
- Technology Consulting - including budgeting, procurement, research, analysis, and deployment
- Near 24 x 7 uptime for systems with redundancy and backups
- 24 x 7 helpdesk support

The County will endeavor to provide 24/7 technical support services to the City.

The City facilities covered are City Hall, Fire Department, Municipal Services, and Police.

The County will exercise its judgment and discretion to manage and prioritize technical support service requests. It's not a first come, first serve basis. Criteria used includes issue severity (i.e., the urgency and impact of an issue) on a simple scale of Low, Medium, High.

For critical systems support after hours, the County will provide support following our on-call and response time policy.

For after-hours calls related to non-emergency technical issues, service will be scheduled during regular business hours.

The technical support services contemplated herein covers labor only. City is solely responsible for its (or shall pay its proportional share of the costs of) infrastructure, hardware, software (e.g., licenses / subscriptions), equipment, materials, supplies and maintenance.

REQUEST FOR PLACEMENT OF AGENDA ITEM

DATE OF REQUEST: 11/28/18

FROM: Laurel Hauser, alderperson district 7

Please place the following item on the agenda:

Consideration of: zoning code^{text} amendment relating to building height exemption for historic buildings

"Buildings that have been designated as historic structures on a local, state or national register of historic places shall be exempt from the maximum building height, provided any increase in

Background Information: height is approved by the SB Historic Preservation Commission (HPC)."

In Nov. of 2018, The council approved the HPC recommendation to "safely stabilize, save and restore The Historic Granary utilizing private funds from the Sturgeon Bay Historical Society and Door County Comm. Fdt..."

If and when restoration of the granary is determined to be feasible, if and when certain metrics are brought forward and approved, one of the steps involved will be acquiring necessary permits, including a,
Desired Action: refer to Plan Commission

height variance. This is true no matter where the grain elevator is ultimately located. This is necessary, in part, because many historic structures predate current zoning laws.