



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, NOVEMBER 6, 2018
7:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
 2. Pledge of Allegiance.
 3. Roll call.
 4. Adoption of agenda.
 5. Public Comment.
 6. Consideration of the following bills: General Fund – \$133,851.29, Capital Fund - \$773,783.95, Cable TV - \$5,221.63, TID #2 - \$1,900.00, TID #4 - \$385.00 and Solid Waste Enterprise Fund - \$911.15 for a grand total of \$916,053.02. [roll call]
 7. **CONSENT AGENDA**
- * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
- * a. Approval of 10/16/18 special and 10/16/18 regular Common Council minutes.
 - * b. Approval of the following minutes:
 - (1) Finance/Purchasing & Building Committee – 10/9/18
 - (2) Parking & Traffic Committee – 10/15/18
 - (3) City Plan Commission – 10/17/18
 - (4) Ad Hoc West Waterfront Planning Committee – 10/18/18
 - (5) Joint Park & Recreation Committee/Board – 10/24/18
 - (6) Industrial Park Development Review Team – 10/25/18
 - * c. Consideration of: Approval of beverage operator licenses.
 - * d. Parking & Traffic Committee recommendation re: Direct staff to seek legal counsel to create an ordinance to allow only trucks with a weight limit of no more than 9,000 lbs. to travel through the downtown area.
 - * e. Parking & Traffic Committee recommendation re: Direct staff to place a 25 mph speed limit sign between Maple St. and Oak St. on the west side of the street facing southbound traffic, and to place another 25 mph speed limit sign on Hudson St. between Spruce St. and Redwood St. on the east side of the street facing northbound traffic, with temporary flags.
 - * f. City Plan Commission recommendation re: Approve a zoning map amendment from Agricultural (A) to Single Family Residential (R-1) involving a 200' x 350' section of land at the southwest corner for Michael Anderson property(s) located at 1816, 1824, 1832, and 1842 Shiloh Rd.

- * g. **Park & Recreation Committee recommendation re: Write a letter of support for the Grand Traverse Islands National park.**
- 8. **Mayoral appointments.**
- 9. **Public hearing re: Zoning text amendments to Section 20.25 of the Municipal Code (Zoning Code.)**
- 10. **Consideration of: Driveway width at 152 Jib Street.**
- 11. **Second reading of ordinance re: Repeal and recreate Section 27.12(4)(b)(9) of Municipal Code – Electronic variable message signs.**
- 12. **First reading of ordinance re: Rezone property from Agricultural (A) to Single Family Residential (R-1) for 1816, 1824, 1832, 1842 Shiloh Rd.**
- 13. **First reading of ordinance re: Repeal and recreate Section 20.25 of the Municipal Code (Zoning Code.)**
- 14. **Ad Hoc West Waterfront Planning Committee recommendation re: Move forward requesting proposals from 3-5 firms that are public relations, design firms, or other to provide a fixed price proposal to provide support on gathering public input on the redevelopment of the waterfront.**
- 15. **Resolution Declaring Intent to Discontinue the Use of the Waterfront Redevelopment Authority.**
- 16. **Remove from the table; Consideration of: Rescission of Resolution Requesting Special Legislation, as it pertains to the OHWM on lot 92 and 100 East Maple Street.**
- 17. **Consideration of: Rescission of Resolution Requesting Special Legislation, as it pertains to the OHWM on lot 92 and 100 East Maple Street.**
- 18. **Discussion re: Update on Request for Proposal for legal counsel. (Ald. Hayes)**
- 19. **Items to be Included on Future Agendas (New Business).**
- 20. **City Administrator report.**
- 21. **Committee Chairperson Reports:**
 - a. **City Plan Commission**
 - b. **Finance/Purchasing & Building Committee**
 - c. **Park & Recreation Committee**
- 22. **Mayor's comments.**
- 23. **Convene in closed session in accordance with the following exemption:**

Conferring with legal counsel for governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(1)(g)

 - 1. **Consideration of: Litigation with Sawyer Hotel Development, LLC.**
 - 2. **Consideration of: Settlement Agreement with Friends of the Sturgeon Bay Public Waterfront, Shawn M. Fairchild, Carri Andersson, Linda Cockburn, Russ Cockburn, Kathleen Finnerty and Christy Weber v. City of Sturgeon Bay and Waterfront Redevelopment Authority of the City of Sturgeon Bay.**

Move to reconvene in open session to take formal action upon preceding subjects of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.

24. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 11-2-18

Time: 12:00pm

By: jm

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 11/06/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
R0000985	SULLYS THUMBS UP PRODUCE	10.13.18 FOOD SHARE/SULLYS	01-000-000-21595	10.00
R0000985		10.20.18 FOOD SHARE/SULLYS	01-000-000-21595	3.00
R0000991	SPERBER FARMS	10.13.18 FOOD SHARE/SPERBER	01-000-000-21595	11.00
R0001001	RENARDS CHEESE	10.13.18 FOOD SHARE/RENARDS	01-000-000-21595	16.00
R0001001		10.27.18 FOOD SHARE/RENARDS	01-000-000-21595	13.00
R0001074	RANDALL MANGES	10.27.18 FOOD SHARE/MANGES	01-000-000-21595	5.00
R0001080	YVONNE TANCK	10.13.18 FOOD SHARE/TANCK	01-000-000-21595	38.00
R0001080		10.20.18 FOOD SHARE/TANCK	01-000-000-21595	12.00
R0001488	BOB BORDEAU	10.20.18 FOOD SHARE/BORDEAU	01-000-000-21595	13.00
R0001552	LAURA SLEGER	LARGE ITEM FEE RFND/SLEGER	01-000-000-48120	25.00
R0001553	GREG DAANEN	PUBLIC HRING SIGN RFND/DAANEN	01-000-000-23168	50.00
R0001554	SCOTT ANDERSON	PUBLIC HRING SIGN RFND/S ANDRSN	01-000-000-23168	50.00
THORP	PAT THORP	10.13.18 FOOD SHARE/PATCH	01-000-000-21595	6.00
TOTAL LIABILITIES				252.00
TOTAL GENERAL FUND				252.00
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	09/18 TRAFFIC MATTERS	01-110-000-55010	1,665.00
TOTAL				1,665.00
TOTAL LAW/LEGAL				1,665.00
CITY CLERK-TREASURER				
03940	STEPHANIE REINHARDT	MILEAGE FMLA CONF-REINHARDT	01-115-000-55600	101.37
TOTAL				101.37
TOTAL CITY CLERK-TREASURER				101.37
ADMINISTRATION				
19841	ROTARY CLUB OF STURGEON BAY	2018 3RD QTR DUES	01-120-000-56000	190.00
TOTAL				190.00
TOTAL ADMINISTRATION				190.00
COMPUTER				
WISNET	WISNET	2018 4TH QTR NETWORK FEE	01-125-000-55550	1,500.00
WISNET		2018 07/01/18-06/30/18 ACCESS	01-125-000-55550	3,000.00
TOTAL				4,500.00
TOTAL COMPUTER				4,500.00

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INVOICES DUE ON/BEFORE 11/06/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	11.06.18 CONTRACT	01-130-000-55010	1,333.33
WI	WISCONSIN DEPT OF REVENUE	2018 MFG FEE ASSESSMENT	01-130-000-51530	3,184.78
TOTAL				4,518.11
TOTAL CITY ASSESSOR				4,518.11
BUILDING/ZONING CODE ENFORCMENT				
SAFEBUILD	SAFE BUILT	09/18 PERMITS	01-140-000-55010	17,014.16
SAFEBUILD		09/18 PLAN REVIEW	01-140-000-55010	1,912.50
USBANK	US BANK	15 STATE SEALS	01-140-000-52750	499.75
TOTAL				19,426.41
TOTAL BUILDING/ZONING CODE ENFORCMENT				19,426.41
MUNICIPAL SERVICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	09/18 CHAD CELL SVC	01-145-000-58250	56.42
USBANK	US BANK	SNOW/ICE CNTRL TRNING-BARKER	01-145-000-55600	995.00
TOTAL				1,051.42
TOTAL MUNICIPAL SERVICES ADMIN.				1,051.42
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	09/18 STEVE CELL SVC	01-150-000-58250	68.66
03133		09/18 MIKE B CELL SVC	01-150-000-58250	54.30
03133		09/18 CELL SVC	01-150-000-58250	7.35
03133		09/18 CELL SVC	01-150-000-58250	7.35
TOTAL				137.66
TOTAL PUBLIC WORKS ADMINISTRATION				137.66
ELECTIONS DEPARTMENT				
04696	DOOR COUNTY TREASURER	2018 ICE MAINT FEE-ELECTIONS	01-155-000-58999	2,633.90
USBANK	US BANK	ABSENTEE BALLOT POSTAGE	01-155-000-54999	50.00
TOTAL				2,683.90
TOTAL ELECTIONS DEPARTMENT				2,683.90
CITY HALL				
03159	CHARTER COMMUNICATIONS	10/18 CB MUSIC SVC	01-160-000-58999	62.69
04575	DOOR COUNTY HARDWARE	NO HUB COUPLING	01-160-000-55300	7.59
04575		SUPERWELD	01-160-000-51400	6.99

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GENERAL FUND				
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	3,495.31
19880		421 MICHIGAN ST	01-160-000-58650	282.14
23730	WPS	421 MICHIGAN ST	01-160-000-56600	636.42
KONE	KONE INC.	CITY HALL ELEV INSPECT #2	01-160-000-58999	495.00
R0000509	NATIONAL ELEVATOR INSPECTION	ELEVATOR INSPECTIONS-CITY HALL	01-160-000-58999	164.00
USBANK	US BANK	ELECTRIC RANGE-911 HOUSE	01-160-000-51400	45.00
USBANK		EXIT SIGN BATTERIES	01-160-000-54999	25.98
VIKING	VIKING ELECTRIC SUPPLY, INC	BULBS	01-160-000-55300	66.30
VIKING		LIGHTS	01-160-000-54999	100.74
VIKING		LIGHTS	01-160-000-54999	12.40
VIKING		LIGHT COVER	01-160-000-54999	9.53
WARNER	WARNER-WEXEL WHOLESALE &	ROLL TOWELING	01-160-000-55300	23.69
WARNER		CLEANING SUPPLIES	01-160-000-55300	118.65
WARNER		CAN LINERS	01-160-000-55300	39.54
WARNER		PAPER PRODUCTS	01-160-000-55300	87.64
TOTAL				5,679.61
TOTAL CITY HALL				5,679.61
GENERAL EXPENDITURES				
08167	GANNETT WISCONSIN NEWSPAPERS	PUBLIC HRNG NOTICE-LECAPITAINE	01-199-000-57450	32.34
TOTAL				32.34
TOTAL GENERAL EXPENDITURES				32.34
POLICE DEPARTMENT				
15890	PACK AND SHIP PLUS	SHIPPING DWI STATE CRIME LAB	01-200-000-57250	10.74
22800	WALMART COMMUNITY	BATTERIES	01-200-000-51950	7.88
ULINE	ULINE SHIPPING SUPPLY	3 STORAGE TOTES-EVIDENCE COLLG	01-200-000-51950	104.65
USBANK	US BANK	BALL CHAIR REPLACEMENT PART	01-200-000-51950	8.98
USBANK		WIRELESS ACCESS POINT	01-200-000-55500	178.00
USBANK		CELLPHONE FORENSICS	01-200-000-55500	145.87
USBANK		CITATION BOOKS	01-200-000-51600	40.15
USBANK		TRAINING MEAL EXPNS-OLSN-BRNM	01-200-000-55600	23.54
USBANK		TRNING REGISTRATION-BRNMN	01-200-000-55600	102.00
TOTAL				621.81
TOTAL POLICE DEPARTMENT				621.81
POLICE DEPARTMENT/PATROL				
03133	CELLCOM WISCONSIN RSA 10	09/18 CELLPHONES	01-215-000-58250	898.19
03133		09/18 MIFI WIRELESS ROUTERS	01-215-000-58250	260.68
04575	DOOR COUNTY HARDWARE	ELBOW FITTING	01-215-000-54999	2.39
04696	DOOR COUNTY TREASURER	09/18 UNL FUEL CHARGES	01-215-000-51650	3,594.64
19880	STURGEON BAY UTILITIES	SUNSET PRK BOAT LAUNCH	01-215-000-56150	10.52
19880		NAUTICAL DRIVE CAMERA	01-215-000-56150	8.24
23640	WISCONSIN DEPT OF JUSTICE	3 TIME ACCESS CHRGE @ 50 EA	01-215-000-58999	150.00

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GENERAL FUND				
23640		21 OFFCR SUPPRT @ 12	01-215-000-58999	252.00
ADVANTAG	ADVANTAGE POLICE SUPPLY, INC	VEST POUCHES	01-215-000-52900	749.10
CRABB	ANDREW CRABB	FUEL PURCHASE	01-215-000-51650	15.01
GBSEWING	GREEN BAY SEWING MACHINE SVC	SEWING MACHINE REPAIR	01-215-000-54999	320.00
HENRY	CLINT HENRY	MNGEMNT IN CRIMNAL JUSTICE/HNRY	01-215-000-55600	675.00
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	SQUAD 20 MAINTENANCE	01-215-000-58600	428.38
JIM FORD		SQUAD 50 MAINTENANCE	01-215-000-58600	39.49
JIM FORD		CSO VEHICLE MAINTENANCE	01-215-000-58600	70.15
JIM FORD		SQUAD 30 MAINTENANCE	01-215-000-58600	25.98
JIM FORD		CSO VEHICLE MAINTENANCE	01-215-000-58600	51.45
JIM FORD		SQUAD 60 MAINTENANCE	01-215-000-58600	476.85
JIM FORD		SQUAD 40 MAINTENANCE	01-215-000-58600	20.00
JIM FORD		SQUAD 60 MAINTENANCE	01-215-000-58600	67.14
NELSON	NELSON TACTICAL	BI OC SPRAY SPOUCH/BATON/CSO'S	01-215-000-54999	107.75
R0000048	SHELL FLEET PLUS	OUT OF TOWN FUEL	01-215-000-51650	50.60
R0000048		FEDERAL EXCISE TAX CREDIT	01-215-000-51650	-3.09
USBANK	US BANK	2 HOLSTERS @ 104.89EA	01-215-000-51050	209.78
USBANK		FLIGHT-SPILMAN CONF-HOUGAARD	01-215-000-55600	313.60
USBANK		HUMANE OFFCER TRNING-DAY,HRMNN	01-215-000-55600	80.00
USBANK		OUT OF TOWN FUEL	01-215-000-51650	31.23
USBANK		OUT OF TOWN FUEL	01-215-000-51650	28.11
USBANK		OUT OF TOWN FUEL	01-215-000-51650	26.47
USBANK		MEAL EXPNSE/PORTR,BAUDHUIN	01-215-000-54999	32.31
USBANK		ICLOUD STORAGE	01-215-000-58250	0.99
WI TRACS	WI DOT/BADGER TRACS	TRACS CONF REG-DEIBLE	01-215-000-55600	60.00
TOTAL				9,052.96
TOTAL POLICE DEPARTMENT/PATROL				9,052.96
POLICE DEPT. / INVESTIGATIONS				
22800	WALMART COMMUNITY	HARD DRIVE/STORAGE TOTES	01-225-000-51500	85.06
22800		USB DRIVES	01-225-000-51500	80.91
AARLOCK	AAA STEVE'S LOCK & SAFE	LABOR/SVC PULL SAFE DEP BOX-	01-225-000-57950	200.00
ACCURINT	LEXISNEXIS RISK SOLUTIONS	09/18 CONTRACT FEE	01-225-000-57950	105.00
USBANK	US BANK	SS BADGER FERRY 4 ADULTS	01-225-000-57950	276.00
USBANK		SS BADGER FERRY 2 VEHICLES	01-225-000-57950	138.00
USBANK		SS BADGER FERRY SECURITY FEE	01-225-000-57950	36.00
USBANK		BOOTS/HENRY	01-225-000-52900	102.85
USBANK		MEAL EXPNSE-BAUDHUIN	01-225-000-57950	10.59
USBANK		MEAL EXPNSE-BAUDHUIN	01-225-000-57950	23.32
USBANK		LODGING-CJ PIERCE INVESTIGATN	01-225-000-57950	96.29
USBANK		LODGING-CJ PIERCE INVESTIGATN	01-225-000-57950	96.29
USBANK		LODGING-CJ PIERCE INVESTIGATN	01-225-000-57950	96.29
USBANK		MEAL EXPNSE-BAUDHUIN	01-225-000-57950	11.56
USBANK		CAMERA CHARGER	01-225-000-51500	109.88
USBANK		CAMERA RECHARGE BATTERY	01-225-000-51500	38.98
TOTAL				1,507.02
TOTAL POLICE DEPT. / INVESTIGATIONS				1,507.02

FIRE DEPARTMENT

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/06/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
02005	BAY ELECTRONICS, INC.	PAGER PARTS	01-250-000-57550	320.79
04575	DOOR COUNTY HARDWARE	FASTENERS	01-250-000-54999	3.93
04575		FASTENERS	01-250-000-54999	2.77
04575		FASTENERS	01-250-000-54999	4.79
04575		POWER SURGE/FASTENERS	01-250-000-54999	16.68
04575		BLADES	01-250-000-54999	26.97
04575		CREDIT RETURN	01-250-000-54999	-26.97
04575		FASTENERS	01-250-000-54999	0.78
04575		SUPPLIES	01-250-000-54999	43.37
04575		CHALK/REEL	01-250-000-54999	8.59
04575		AIR FILTER	01-250-000-54999	14.97
04696	DOOR COUNTY TREASURER	SEPTEMBER FUEL	01-250-000-51650	1,606.17
04966	EAGLE MECHANICAL INC	THERMOSTATS-WS FIRE	01-250-000-54999	120.88
06650	GALLS, AN ARAMARK COMPANY	UNIFORMS-CIHLAR	01-250-000-52900	44.45
06650		UNIFORMS-DOELL	01-250-000-52900	124.45
14875	NWTC GREEN BAY	STATE EXAM-MANN - A&B	01-250-000-55600	80.00
16570	PIONEER FIRE COMPANY	UNIFORMS	01-250-000-52900	280.00
19880	STURGEON BAY UTILITIES	92 E MAPLE ST	01-250-000-56675	5.20
19880		MARTIN PARK RESTROOM	01-250-000-56675	5.20
19880		421 MICHIGAN ST	01-250-000-56675	118.00
19880		TRUCK FILL	01-250-000-56150	167.00
19880		MEM FLD SPRINKLER	01-250-000-56675	42.00
19880		MEM FLD WARMING HOUSE	01-250-000-56675	42.00
19880		SALT SHED	01-250-000-56675	5.20
19880		CITY GARAGE	01-250-000-56675	42.00
19880		GARLAND PARK	01-250-000-56675	5.20
19880		SUNSET CONSN CNTR	01-250-000-56675	42.00
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	13.00
19880		OTUMBA PARK	01-250-000-56675	5.20
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	5.20
19880		WEST SIDE FIRE STATION	01-250-000-56675	42.00
19880		WEST SIDE FIRE STATION	01-250-000-56150	141.45
19880		WEST SIDE FIRE STATION	01-250-000-58650	95.28
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	5.20
19880		38 S NEENAH AVE RESTROOM	01-250-000-56675	26.00
19880		JAYCEE BALLFLD STAND	01-250-000-56675	13.00
19880		JAYCEE BALLFLD SPRINKLER	01-250-000-56675	42.00
19880		WEST SIDE BALLFLD LTS	01-250-000-56675	26.00
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	42.00
19880		FIRE PROTECTION	01-250-000-56675	8,720.75
19880		N 14TH AVE WARNING SIREN	01-250-000-56150	8.24
19880		QUINCY ST BALLFLD	01-250-000-56675	42.00
19880		MADISON AVE SPRINKLER	01-250-000-56675	13.00
19880		10 PENNSYLVANIA ST DOCK	01-250-000-56675	13.00
19880		1018 GREEN BAY RD	01-250-000-56150	15.45
19880		EAST SIDE DOCK	01-250-000-56675	5.20
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	16.17
19880		1ST AVE MARINA/RESTROOM	01-250-000-56675	42.00
19880		1ST AVE PARKING RAMP	01-250-000-56675	5.20
19880		48 KENTUCKY STREET	01-250-000-56675	13.00
19880		48 KETNUCKY ST CITY MARINA	01-250-000-56675	42.00
19880		SIGN SHED	01-250-000-56675	5.20
19880		CHERRY BLOSSOM PRK	01-250-000-56675	13.00
19880		58 VACANT LOTS QRTLY BILL	01-250-000-56675	904.80
19880		CLAY BANKS SIREN	01-250-000-56150	16.28
23730	WPS	656 S OXFORD AVE-WS FIRE	01-250-000-56600	49.21

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GENERAL FUND				
ADVANCED	ADVANCED DISPOSAL	GARBAGE	01-250-000-54999	39.29
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	OIL ,CLEANER,SEAL	01-250-000-53000	85.22
BRUCESTU	BRUCE STUHR	PUMP TESTING	01-250-000-53000	1,000.00
JX ENT	JX ENTERPRISES, INC.	BRAKE VALVE	01-250-000-53000	441.99
KUSSMAUL	KUSSMAUL ELECTRONICS CO, INC	AUTO EJECT-BB	01-250-000-53000	330.22
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	TOGGLE SWITCH	01-250-000-53000	5.99
O'REILLY		MULTI SOCK	01-250-000-53000	16.23
O'REILLY		MOLDING TAPE/WD-40	01-250-000-53000	10.30
O'REILLY		BACKUP ALARM	01-250-000-53000	29.99
PAULCONW	PAUL CONWAY SHIELDS	FLASHLIGHT BATTERY	01-250-000-54999	46.50
PAULCONW		EXTRICATION GLOVES	01-250-000-52700	101.50
PAULCONW		SHEILDS	01-250-000-52700	101.50
PORT	WEST MARINE PRO	WEATHER SWITCH	01-250-000-54999	15.48
TRUCK	TRUCK EQUIPMENT, INC.	BRAKES-E6	01-250-000-53000	261.10
USBANK	US BANK	MONTHLY DATA	01-250-000-58250	283.07
USBANK		BATTERIES	01-250-000-54999	17.87
USBANK		FUEL	01-250-000-51650	48.90
USBANK		CREDIT RETURN-SAW PARTS	01-250-000-54999	-48.46
USBANK		CHIEF CONFERENCE LODGING	01-250-000-55600	164.00
USBANK		CREDIT	01-250-000-52350	-33.64
USBANK		OFFICE SUPPLIES-RED BINDERS	01-250-000-51950	86.34
USBANK		ICE MACHINE REPAIR	01-250-000-56250	274.41
USBANK		SAFE KIDS CERTIFICATION	01-250-000-56000	50.00
USBANK		STATION FUEL	01-250-000-51650	16.56
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-250-000-54999	242.80
TOTAL				17,114.41
TOTAL FIRE DEPARTMENT				17,114.41
COMPOST/SOLID WASTE SITE				
19880	STURGEON BAY UTILITIES	COMPOST SITE	01-320-000-56150	11.28
TOTAL				11.28
TOTAL COMPOST/SOLID WASTE SITE				11.28
STREET SWEEPING				
19880	STURGEON BAY UTILITIES	SWEEPER WATER USAGE	01-330-000-53050	10.73
TOTAL				10.73
TOTAL STREET SWEEPING				10.73
STREET SIGNS AND MARKINGS				
13150	MASTERCRAFT WELDING SYSTEM	STEEL PLATE	01-420-000-52550	30.00
TOTAL				30.00
TOTAL STREET SIGNS AND MARKINGS				30.00

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
CURB/GUTTER/SIDEWALK				
04575	DOOR COUNTY HARDWARE	DUPLEX NAIL	01-440-000-54999	16.99
10750	PREMIER CONCRETE INC	SIDEWALK CONCRETE	01-440-000-51200	429.25
10750		CONCRETE	01-440-000-51200	56.50
12100	LAMPERT YARDS INC	PLYWOOD	01-440-000-54999	19.95
TOTAL				522.69
TOTAL CURB/GUTTER/SIDEWALK				522.69
STREET MACHINERY				
02005	BAY ELECTRONICS, INC.	2 WAY RADIO INSTALL-LOADER	01-450-000-57550	70.50
04575	DOOR COUNTY HARDWARE	HOSE	01-450-000-52150	15.96
04696	DOOR COUNTY TREASURER	09/18 FUEL CHARGES 429.14 G	01-450-000-51650	1,191.29
04696		09/18 DSL FUEL CHARGES	01-450-000-51650	4,175.43
06012	FASTENAL COMPANY	FASTENERS	01-450-000-52150	42.82
08225	HERLACHE SMALL ENGINE	OIL MIX	01-450-000-52700	24.00
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	ALTERNATOR	01-450-000-53000	178.51
ADVAUTO		CREDIT RETURN	01-450-000-53000	-178.51
ADVAUTO		ALTERNATOR	01-450-000-53000	181.27
ADVAUTO		CREDIT RETURN	01-450-000-53000	-35.00
ADVAUTO		LUBE/OIL FILTERS	01-450-000-53000	38.85
ADVAUTO		CABIN AIR	01-450-000-53000	8.40
ADVAUTO		ABS CONTROL MOD	01-450-000-53000	267.03
ADVAUTO		CREDIT RETURN	01-450-000-53000	-267.03
ADVAUTO		PAINTED ROTOR/BRAKE PADS	01-450-000-53000	109.82
ADVAUTO		ABS CONTROL MOD	01-450-000-53000	474.04
ADVAUTO		TRAILER ADAPTER/COUPLER	01-450-000-53000	21.05
ADVAUTO		SUPPLIES	01-450-000-53000	32.07
ADVAUTO		AIR FILTER	01-450-000-53000	8.99
ADVAUTO		LUBE	01-450-000-53000	9.45
ADVAUTO		TRUCK BATTERIES	01-450-000-53000	237.12
ADVAUTO		AIR/HYDRAULIC	01-450-000-53000	77.00
APPLIED	APPLIED INDUSTRIALTECH INC	CONVEYOR BELT	01-450-000-52150	73.72
APPLY MS	APPLIED MSS	HEAT BLCK SPRY/CBLE TIES/BIT	01-450-000-52150	97.85
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	HEX KEY SET	01-450-000-52700	9.99
QUALITY	QUALITY TRUCK CARE CENTER INC	MUFFLER PIPE	01-450-000-53000	388.36
QUALITY		ASSORTED PARTS	01-450-000-53000	9.17
QUALITY		FUEL LEVEL	01-450-000-53000	84.02
TOTAL				7,346.17
TOTAL STREET MACHINERY				7,346.17
CITY GARAGE				
04575	DOOR COUNTY HARDWARE	KEY	01-460-000-52350	1.49
04575		DPLX RECPT	01-460-000-51850	3.99
04966	EAGLE MECHANICAL INC	911 HOUSE FURNACE REPAIR	01-460-000-56250	95.50
07765	GRAINGER INC	3 SLINGS @ 28.74EA	01-460-000-52350	86.22
07765		2 SLINGS @ 43.89EA	01-460-000-52350	87.78
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	8.24
19880		CITY GARAGE	01-460-000-56150	914.60
19880		CITY GARAGE	01-460-000-58650	92.98

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GENERAL FUND				
AMERWELD	AMERICAN WELDING & GAS, INC	BOTTLE GAS TANK RETURNED	01-460-000-58999	55.14
PULSE	PENINSULA PULSE	PART-TIME DPW JOB POSTING	01-460-000-54999	143.64
USBANK	US BANK	2 SHOP LIGHTS	01-460-000-54999	69.98
USBANK		40 PIPE CAPS	01-460-000-54999	91.60
USBANK		AED REPLACEMENT PADS	01-460-000-52350	65.21
USBANK		SPACE HEATERS	01-460-000-52350	104.72
USBANK		RUBBER WHEELED CHOCKS	01-460-000-52350	215.00
USBANK		SHIPPING	01-460-000-52350	138.26
TOTAL				2,174.35
TOTAL CITY GARAGE				2,174.35
HIGHWAYS -- GENERAL				
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE SIGN	01-499-000-58000	9.75
19880		1536 EGG HARBR RD TRFFC LITE	01-499-000-58000	23.12
19880		N 14TH AVE & EGG HRBR RD TRFF	01-499-000-58000	26.59
19880		2 TRFFC WARNING LIGHTS	01-499-000-58000	5.50
19880		N MADISON AVE WS TRFFC LITES	01-499-000-58000	146.83
19880		ORNAMENTAL ST LIGHT	01-499-000-58000	4,925.21
19880		OVERHEAD LIGHTS	01-499-000-58000	6,922.19
19880		WALNUT & LANSING SIGN	01-499-000-58000	8.34
19880		EAST SIDE DOCK	01-499-000-58000	49.46
19880		OLD HWY RD SIGN	01-499-000-58000	8.24
CHRISTEN	CHARLES N. CHRISTENSEN	WORK BOOT REIMB/CHRISTENSEN	01-499-000-56800	179.35
TOTAL				12,304.58
TOTAL HIGHWAYS - GENERAL				12,304.58
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	09/18 MIKE B CELL SVC	01-500-000-58250	54.31
03133		09/18 CELL SVC	01-500-000-58250	21.18
USBANK	US BANK	EMOJI/NUT JOB MOVIES	01-500-000-52250	1,138.00
TOTAL				1,213.49
TOTAL PARK & RECREATION ADMIN				1,213.49
PARKS AND PLAYGROUNDS				
04545	DOOR COUNTY COOPERATIVE/NAPA	GRASS SEED	01-510-000-51750	149.50
04575	DOOR COUNTY HARDWARE	DUSTER	01-510-000-51750	29.97
04575		SUPPLIES	01-510-000-52350	6.99
04575		BASKETBALL NET	01-510-000-51350	11.96
04696	DOOR COUNTY TREASURER	09/18 FUEL CHARGES	01-510-000-51650	1,363.35
12900	MACHINE SERVICE INC	LEAF VAC FAN FABRICATION	01-510-000-58600	1,830.00
13360	MENARDS-GREEN BAY EAST	COVERBASE ADHESIVE	01-510-000-54999	408.26
19880	STURGEON BAY UTILITIES	MARTIN PARK	01-510-000-56150	42.25
19880		MARTIN PARK RESTROOM	01-510-000-58650	33.64
19880		MEM FLD WARMING HOUSE	01-510-000-56150	128.69

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880		MEM FLD WARMING HOUSE	01-510-000-58650	540.63
19880		GARLAND PARK	01-510-000-56150	9.54
19880		GARLAND PARK	01-510-000-58650	18.52
19880		SUNSET CONSN CNTR	01-510-000-56150	230.17
19880		SUNSET CONSN CNTR	01-510-000-58650	52.16
19880		110 S NEENAH AVE CAMERA	01-510-000-56150	10.08
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	102.84
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	49.98
19880		OTUMBA PARK	01-510-000-56150	58.87
19880		OTUMBA PARK	01-510-000-58650	32.88
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	50.97
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	20.03
19880		JAYCEE BALLFLD STAND	01-510-000-56150	26.60
19880		JAYCEE BALLFLD STAND	01-510-000-58650	24.28
19880		421 MICHIGAN FLAG LIGHT	01-510-000-56150	28.28
19880		MEM FLD PKG LOT	01-510-000-56150	8.24
19880		WEST SIDE BALLFLD LTS	01-510-000-58650	36.15
19880		MEM FLD COMPLEX	01-510-000-56150	394.63
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	51.40
19880		OTUMBA PARK WALKWAY	01-510-000-56150	22.04
19880		QUINCY ST BALLFLD	01-510-000-58650	27.00
19880		FLORIDA ST/SUNSET PRK	01-510-000-56150	15.75
19880		SIGN SHED	01-510-000-56150	22.59
19880		SIGN SHED	01-510-000-58650	20.03
19880		CHERRY BLOSSOM PRK	01-510-000-56150	28.99
19880		CHERRY BLOSSOM PRK	01-510-000-58650	28.82
23730	WPS	335 S 14TH AVE-MEM FLD	01-510-000-56600	56.98
23730		835 N 14TH AVE-GARAGE	01-510-000-56600	315.37
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	OIL FILTER	01-510-000-53000	3.01
SALZ	SALZSIEDER LANDSCAPE & NURSERY	4 SYCAMORE TREES @ 175 EA	01-510-000-58450	700.00
SALZ		3 PURPLE CRAB @ 175 EA	01-510-000-58450	525.00
SALZ		1 SUGAR MAPLE @ 175 EA	01-510-000-58450	175.00
SALZ		2 NORTHWOODS MAPLE @ 175 EA	01-510-000-58450	350.00
WARNER	WARNER-WEXEL WHOLESALE &	ROLL TOWELING	01-510-000-51850	23.69
TOTAL				8,065.13
TOTAL PARKS AND PLAYGROUNDS				8,065.13
BALLFIELDS				
04575	DOOR COUNTY HARDWARE	KEY	01-520-000-56500	1.49
04575		HOSE HANGER	01-520-000-56500	7.59
20900	TRU GREEN CHEMLAWN	FERTILIZE BALLFLDS	01-520-000-58999	89.17
20900		FERTILIZE BALLFLD	01-520-000-58999	84.05
20900		FERTILZE BALLFLDS	01-520-000-58999	84.05
20900		FERTILIZE BALLFLDS	01-520-000-58999	84.05
20900		FERTILIZE BALLFLDS	01-520-000-58999	110.70
20900		FERTILIZE BALLFLDS	01-520-000-58999	129.15
20900		FERTILIZER BALLFLDS	01-520-000-58999	67.65
TOTAL				657.90
TOTAL BALLFIELDS				657.90

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GENERAL FUND				
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	WASTEBASKET	01-550-000-54999	6.99
04575		LED BUG LIGHT	01-550-000-51850	6.99
19880	STURGEON BAY UTILITIES	36 S NEENAH AVE PRK LOT LTS	01-550-000-56150	345.32
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	45.85
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	22.30
19880		38 S NEENAH AVE RESTROOM	01-550-000-56150	222.94
19880		38 S NEENAH AVE RESTROOM	01-550-000-58650	306.79
23730	WPS	36 S NEENAH AVE RESTROOM	01-550-000-56600	27.55
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	SUPPLIES	01-550-000-52100	66.34
ADVAUTO		SUPPLIES	01-550-000-52100	46.16
SCUBADOO	SCUBA DOO	REMOVE/REPLCE NAVIG BUOYS	01-550-000-55350	1,191.00
TOTAL				2,288.23
TOTAL MUNICIPAL DOCKS				2,288.23
WATER WEED MANAGEMENT				
04575	DOOR COUNTY HARDWARE	GALV PLUG	01-560-000-51400	7.17
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	FOLDING KNIFE	01-560-000-51400	9.19
TOTAL				16.36
TOTAL WATER WEED MANAGEMENT				16.36
WATERFRONT PARKS & WALKWAYS				
04575	DOOR COUNTY HARDWARE	FASTENERS/SCREW STAR	01-570-000-54999	55.19
04575		REDUCER SOCKET	01-570-000-54999	15.96
04575		SOCKET	01-570-000-54999	3.99
04575		WIRE WING CONNECTR	01-570-000-51750	7.99
04575		ELECTRICAL TAPE	01-570-000-51750	12.99
04575		BULBS	01-570-000-51750	28.97
04575		GREASE/LUBE	01-570-000-51750	13.98
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY	01-570-000-56150	14.86
19880		DC MUSEUM WALKWAY	01-570-000-56150	208.75
19880		W LARCH ST WALKWAY	01-570-000-56150	135.33
19880		W LARCH ST PARKING LOT	01-570-000-56150	57.79
19880		10 PENNSYLVANIA ST DOCK	01-570-000-58650	20.31
19880		48 KENTUCKY ST WTRFRNT	01-570-000-56150	182.11
19880		1ST AVE MARINA/RESTROOM	01-570-000-56150	464.85
19880		1ST AVE MARINA/RESTROOM	01-570-000-58650	84.66
19880		1ST AVE PARKING RAMP	01-570-000-56150	215.73
19880		48 KENTUCKY STREET	01-570-000-58650	45.64
19880		48 KENTUCKY ST CITY MARINA	01-570-000-58650	35.25
TOTAL				1,604.35
TOTAL WATERFRONT PARKS & WALKWAYS				1,604.35
EMPLOYEE BENEFITS				
03780	COUNSELING ASSOCIATES OF DC	10/18 EAP	01-600-000-56553	150.83

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GENERAL FUND				
HUMANA	HRI	GO365 ADMIN FEES/REWARDS	01-600-000-50550	749.36
TOTAL				900.19
TOTAL EMPLOYEE BENEFITS				900.19
PUBLIC FACILITIES				
04696	DOOR COUNTY TREASURER	2018 3RD QTR MAINTENANCE COST	01-700-000-56850	19,470.93
TOTAL				19,470.93
TOTAL PUBLIC FACILITIES				19,470.93
COMMUNITY & ECONOMIC DEVLPMT				
USBANK	US BANK	4 WEBINARS	01-900-000-55600	80.00
USBANK		CTA RENEWAL-CHERYL	01-900-000-54999	15.00
TOTAL				95.00
TOTAL COMMUNITY & ECONOMIC DEVLPMT				95.00
TOTAL GENERAL FUND				125,245.40
CAPITAL FUND				
CITY HALL				
EXPENSE				
COATINGS	ASSORTED COATINGS, LLC	MARTIN PARK FLOOR FINISH	10-160-000-59015	1,785.00
DANCIHLA	DAN CIHLAR MASONRY AND	WESTSIDE FOUNDATION REPAIR	10-160-000-59999	2,889.84
TOTAL EXPENSE				4,674.84
TOTAL CITY HALL				4,674.84
FIRE DEPARTMENT				
EXPENSE				
11541	KNOX COMPANY, INC	KNOX BOX UPGRADE	10-250-000-59005	5,416.00
GENERAL	GENERAL COMMUNICATIONS, INC.	PORTABLE RADIOS	10-250-000-59055	3,331.00
PAULCONW	PAUL CONWAY SHIELDS	TURNOUT GEAR HELMETS	10-250-000-59050	922.07
TOTAL EXPENSE				9,669.07
TOTAL FIRE DEPARTMENT				9,669.07
ROADWAYS/STREETS				
LEAD LATERAL				
01720	ARING EQUIPMENT COMPANY INC	VOLVO LOADER W/SVC AGRMENT	10-400-000-59065	179,706.00
04696	DOOR COUNTY TREASURER	DULUTH AVE COSTS	10-400-000-59096	323,735.67
04966	EAGLE MECHANICAL INC	LEAD LATERAL #18	10-400-000-59125	8,435.00
06045	FELLNER SOIL SEPTIC	LEAD LATERAL # 19	10-400-000-59125	14,630.00

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CAPITAL FUND				
LEAD LATERAL				
LEAD LATERAL				
06045		LEAD LATERAL # 20	10-400-000-59125	6,170.00
06045		LEAD LATERAL #21	10-400-000-59125	13,059.00
TOTAL LEAD LATERAL				545,735.67
ANNUAL RESURFACING & BASE REP.				
TENOR	DAVID TENOR CORPORATION	PRJCT 1801 PAY #4-FINAL	10-400-110-59095	103,244.73
TOTAL ANNUAL RESURFACING & BASE REP.				103,244.73
ANNUAL EXPENSE SL SEAL/CR FILL				
060001	FAHRNER ASPHALT SEALERS, INC.	PRJCT 1803-MICROSURFACING	10-400-113-59096	104,948.15
TOTAL ANNUAL EXPENSE SL SEAL/CR FILL				104,948.15
TOTAL ROADWAYS/STREETS				753,928.55
CURB/GUTTER/SIDEWALK				
EXPENSE				
CEDARCO	CEDAR CORPORATION	PEDESTRIAN TRAIL ALONG 42/57	10-440-000-59102	45.50
SALZ	SALZSIEDER LANDSCAPE & NURSERY	N 12TH AVE TREES	10-440-000-59102	3,675.00
TOTAL EXPENSE				3,720.50
TOTAL CURB/GUTTER/SIDEWALK				3,720.50
CITY GARAGE				
BLUE TRP	BLUE TARP FINANCIAL	30 GAL AIR COMPRESSOR	10-460-000-59060	1,790.99
TOTAL				1,790.99
TOTAL CITY GARAGE				1,790.99
TOTAL CAPITAL FUND				773,783.95
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
03159	CHARTER COMMUNICATIONS	10/18 FIRE CABLE SVC	21-000-000-58999	119.96
MANN	MANN COMMUNICATIONS, LLC	11.06.18 CONTRACT	21-000-000-55015	5,101.67
TOTAL CABLE TV / GENERAL				5,221.63
TOTAL CABLE TV / GENERAL				5,221.63
TOTAL CABLE TV				5,221.63
TID #2 DISTRICT				
TID DISTRICT #2				
TID #2 A AREA BONDS - CITY				
01761	ASSOCIATED TRUST COMPANY	GO REFND BOND 09/01/11	25-320-930-70002	2.85

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

TID #2 DISTRICT				
TID #2 A AREA BONDS - CITY				
TID #2 A AREA BONDS - CITY				
TOTAL TID #2 A AREA BONDS - CITY				2.85
TID #2 A AREA BONDS - DVL				
01761	ASSOCIATED TRUST COMPANY	GO REFND BOND 09/01/11	25-320-931-70002	36.10
TOTAL TID #2 A AREA BONDS - DVL				36.10
T2 ROAD PROJECTS				
01761	ASSOCIATED TRUST COMPANY	GO REFND BOND 09/01/11	25-320-932-70002	63.17
TOTAL T2 ROAD PROJECTS				63.17
T2 SERIES 2006A				
01761	ASSOCIATED TRUST COMPANY	GO REFND BOND 09/01/11	25-320-933-70002	372.88
01761		GO REFUND BOND 09/07/16	25-320-933-70002	475.00
01761		GO REFUND BOND 09/09/14	25-320-933-70002	475.00
01761		GO PROM NOTE 09/22/15	25-320-933-70002	475.00
TOTAL T2 SERIES 2006A				1,797.88
TOTAL TID DISTRICT #2				1,900.00
TOTAL TID #2 DISTRICT				1,900.00
TID #4 DISTRICT				
TID #4 DISTRICT				
TID #4 DISTRICT				
STAFFORD	STAFFORD ROSENBAUM LLP	09/18 TID 4 LEGAL MATTERS	28-340-000-55001	385.00
TOTAL TID #4 DISTRICT				385.00
TOTAL TID #4 DISTRICT				385.00
TOTAL TID #4 DISTRICT				385.00
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04603	HALRON LUBRICANTS INC	USDE OIL PICKUP FEE-300GAL	60-000-000-52050	45.00
04603		DEF	60-000-000-52050	586.67
04603		CREDIT RETURN -TOTE	60-000-000-52050	-150.00
04603		PUMP ADAPTER	60-000-000-52050	50.00
04603		USED OIL PICK UP FEE	60-000-000-52050	52.50
JX ENT	JX ENTERPRISES, INC.	SPRING ASSEMBLY	60-000-000-53000	21.98
PATS	DEBBIE DERENNE	SEAT REPAIR	60-000-000-56250	45.00
POMPS	POMP'S TIRE SERVICE. INC	FRONT END ALIGNMENT #41	60-000-000-52850	260.00
TOTAL SOLID WASTE ENTERPRISE FUND				911.15
TOTAL SOLID WASTE ENTERPRISE FUND				911.15
TOTAL SOLID WASTE ENTERPRISE				911.15
TOTAL ALL FUNDS				907,447.13

MANUAL CHECKS

STURGEON BAY SCHOOLS	\$3,569.96
10/19/18	
Check #84175	
September Mobile Home Tax Payment	
01-000-000-41300	
 SECURIAN FINANCIAL GROUP	 \$2,068.63
10/24/18	
Check # 84176	
11/18 Life Insurance	
01-600-000-50552	
 PITNEY BOWES	 \$126.50
10/24/18	
Check # 84177	
11/18 Life Insurance	
01-600-000-50552	
 SUN LIFE FINANCIAL	 \$1,979.20
10/24/18	
Check # 84178	
11/18 Short/Long Term Disability	
01-000-000-21545	
 SUPERIOR VISION INSURANCE	 \$861.60
10/24/18	
Check # 84179	
11/18 Vision Insurance	
01-000-000-21540	
 TOTAL MANUAL CHECKS	 \$8,605.89

INVOICES DUE ON/BEFORE 11/06/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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SUMMARY OF FUNDS:

GENERAL FUND	125,245.40	133,851.29
CAPITAL FUND	773,783.95	
CABLE TV	5,221.63	
TID #2 DISTRICT	1,900.00	
TID #4 DISTRICT	385.00	
SOLID WASTE ENTERPRISE	911.15	

TOTAL --- ALL FUNDS	907,447.13	916,053.02

Barbara Heeman
Sept 1990

SPECIAL COMMON COUNCIL
October 16, 2018

A special meeting of the Common Council was called to order at 6:10 p.m. by Mayor Birmingham. The pledge of allegiance was recited. Roll call: Catarozoli, Hayes, Ward, Avenson, Allmann, Wiederanders, and Hauser were present.

Ward/Catarozoli to adopt agenda. Carried.

City Administrator Josh VanLieshout presented the 2019 budget to the Common Council. VanLieshout reviewed the budget principles, revenues, expenditures, capital improvements, and debt service. In addition, the TIF, Cable TV Fund, Revolving Loan Fund, and Solid Waste Enterprise Funds were presented.

Ward/Allmann to approve the 2019 budget as presented. Carried.

Catarozoli/Hauser to set the budget public hearing date for November 5, 2018 at 4:00 p.m. Carried.

Ward/Catarozoli to adjourn. Carried. The meeting adjourned at 6:37 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/HR Director

COMMON COUNCIL
October 16, 2018

A meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Catarozoli, Hayes, Ward, Avenson, Allmann, Wiederanders and Hauser.

Ward/Catarozoli to adopt the agenda. Carried.

No one spoke during public comment.

A presentation regarding Sturgeon Bay's retail attraction strategy was given to the council by Marty Olejniczak, Jim Schuessler, and Pam Seiler.

Ward/Allmann to approve the following bills - General Fund - \$192,194.85, Capital Fund - \$126,692.58, Cable TV - \$1,057.71, TID #4 - \$1,849.13, and Solid Waste Enterprise Fund - \$16,851.13 for a grand total of \$338,645.40. Roll call: All voted aye. Carried.

Ward/Hauser to approve consent agenda:

- a. Approval of 10/2/18 regular Common Council minutes.
- b. Approval of following minutes:
 - (1) Joint Park & Recreation Committee/Board – 9/26/18
 - (2) Committee of the Whole – 10/1/18
 - (3) Zoning Board of Appeals – 10/2/18
 - (4) Finance/Purchasing & Building Committee – 10/2/18
 - (5) Personnel Committee – 10/4/18
 - (6) Ad Hoc West Waterfront Planning Committee – 10/4/18
 - (7) Committee of the Whole – 10/8/18
- c. Place the following reports on file:
 - (1) Police Department Report – September 2018
 - (2) Inspection Department Report – September 2018
 - (3) Fire Department Report – September 2018
- d. Consideration of: Approval of beverage operator licenses.
- e. Approval of Street Closure Application for Sturgeon Bay Visitor Center for Christmas By the Bay Parade.
- f. Finance/Purchasing & Building Committee recommendation re: Authorize signature of contract and down payment in amount of \$8,112.50 to Wisconsin Hoarding for services at 1331 Superior Street.

Carried.

There were no mayoral appointments.

Hauser/Allmann to read in title only the first reading of ordinance repealing and recreating Section 27.12(4)(b)(9) of the Municipal Code – Electronic Variable message signs. Carried.

Ward/Allmann to adopt resolution approving application for Urban Wildlife Damage Abatement and Control Grant. Carried with Catarozoli voting no.

Ward/Allmann to adopt resolution awarding sale of \$1,480,000 general obligation promissory notes. Brad Viegut, Baird, summarized the sale of the notes and answered questions. Carried.

The following items are "Items to be Included on Future Agendas (New Business): (to Council) Update of Dissolution of WRA; (to Council) Update on Request for Proposal for legal counsel.

The City Administrator gave his report.

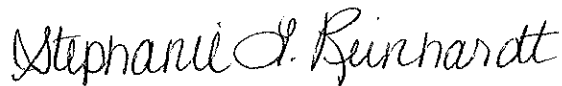
Personnel Committee Chair Ward, Parking & Traffic Committee Chair Catarozoli, Community Protection & Services Committee Chair Allmann and Sturgeon Bay Utility Commission member Ward presented reports for their respective committees/commissions.

The Mayor made his comments.

After Mayor Birmingham announced the statutory basis, Hauser/Catarozoli to convene in closed session in accordance with the following exemption: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c) 1. Consideration of: Hiring of Finance Director/Treasurer Position. All voted aye. Carried.

The meeting moved to closed session at 7:56 pm and adjourned at 8:14 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Stephanie L. Reinhardt". The signature is written in a cursive, flowing style.

Stephanie L. Reinhardt
City Clerk/HR Director

FINANCE/PURCHASING & BUILDING COMMITTEE**October 9, 2018**

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:01 pm by Alderperson Ward in the Council Chambers, City Hall. Roll call: Alderpersons Ward, Allmann and Wiederanders were present. Also present: Alderperson Hayes, City Administrator Van Lieshout, Shefchik, and Receptionist Metzger.

A motion was made by Alderperson Allmann, seconded by Alderperson Wiederanders to adopt the following amended agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Convene in closed session in accordance with the following exemptions:

Conferring with legal counsel for governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(1)(g)

a. Consideration of: Litigation re: City of Sturgeon Bay vs Rose Kolski

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session.

5. Review bills.
6. Adjourn.

Carried.

The no on spoke during public comment on agenda items and other issues related to finance & purchasing.

After Alderperson Ward announced the statutory basis, it was moved by Alderperson Ward, seconded by Alderperson Allmann to convene in closed session. Roll call: Alderperson Ward, Allmann and Wiederanders voted aye. Carried. The meeting moved into closed session at 4:03 pm. The meeting reconvened in open session at 4:33pm.

Moved by Alderperson Ward, seconded by Alderperson Allmann to authorize signature of the contract and down payment in the amount of \$8,112.50 to Wisconsin Hoarding for services at 1331 Superior Street. Carried.

Review bills

Moved by Alderperson Ward, seconded by Alderperson Allmann to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Allmann, seconded by Alderperson Wiederanders to adjourn. Carried. The meeting adjourned at 4:44 pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Tricia Metz", with a stylized flourish at the end.

Tricia Metzger

PARKING & TRAFFIC COMMITTEE**October 15, 2018**

A meeting of the Parking & Traffic Committee was called to order at 4:33 p.m. by Chairperson Catarozoli in Council Chambers, City Hall, 421 Michigan Street.

Members Kelly Catarozoli, Kelly Avenson and David Hayes were present. Also present: Police Captain Dan Brinkman and Municipal Services Assistant Colleen DeGrave.

Moved by Ald. Avenson, seconded by Ald. Hayes to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from 7/17/2018.
4. Public comment on Agenda items and other issues related to parking & traffic in the City of Sturgeon Bay.
5. Consideration of: Delivery Truck Ordinance.
6. Consideration of: Installing Speed Limit Signs on S. Hudson St.
7. Adjourn.

All in favor. Carried.

Moved by Ald. Avenson, seconded by Ald. Hayes, to approve the minutes from 7/17/18. Carried.

Public comment on Agenda items and other issues related to parking & traffic in the City of Sturgeon Bay.

Ald. Barb Allman, Jillian Laurent, 406 S. Hudson Ave., Paul Anschutz, 221 N. 6th Ave. and Chris Kellems, 120 Alabama St. spoke.

Consideration of: Delivery Truck Ordinance

Ald. Catarozoli stated she had met with Chief Porter to discuss creating an ordinance to enforce the delivery truck signage that has already been placed downtown. Mr. Porter informed Ald. Catarozoli that the Parking & Traffic Committee would need to make a motion to be reviewed by Council directing staff to seek legal counsel to write up an ordinance.

Moved by Ald. Avenson, seconded by Ald. Catarozoli to recommend to Council to direct staff to seek legal counsel to create an ordinance to allow only trucks with a weight limit of no more than 9,000 lbs. to travel through the downtown area. All in favor. Carried.

Consideration of: Installing Speed Limit Signs on S. Hudson St.

Police Captain Dan Brinkman explained that the Police Department has conducted radar and has placed speed boards on S. Hudson St., and that the majority of drivers were obeying the speed limit at this location. Discussion took place between the committee and Captain Brinkman on where stop signs are located in this area, and whether more speed boards were available. Mr. Brinkman explained that the current posted speed boards were paid for with a grant and that there is no more funding available to purchase additional boards. Ald. Avenson asked Mr. Brinkman to make sure there was no more funding available.

Moved by Ald. Catarozoli, seconded by Ald. Hayes to recommend to Council to direct staff to place a 25 mph speed limit sign between Maple St. and Oak St. on the west side of the street facing southbound traffic, and to place another 25 mph speed limit sign on Hudson St. between Spruce St. and Redwood St. on the east side of the street facing northbound traffic, with temporary flags. All in favor. Carried.

Item to be placed on November 19, 2018 agenda: Update & Consideration of: Contract & memorandum of agreement between the DOT and the City of Sturgeon Bay dated October 24, 2008.

Motion to adjourn by Ald. Avenson, seconded by Ald. Catarozoli. All in favor. Carried.

Meeting adjourned at 5:07 p.m.

Respectfully Submitted,



Colleen DeGrave
Municipal Services Assistant

CITY PLAN COMMISSION
Wednesday, October 17, 2018

A meeting of the City Plan Commission was called to order at 6:01 p.m. by Acting Chairperson Dennis Statz in the Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members Jeff Norland, Dennis Statz, Steven Hurley, Mike Gilson, and Laurel Hauser were present. Also present were Community Development Director Marty Olejniczak, Planner/Zoning Administrator Chris Sullivan-Robinson, and Community Development Secretary Cheryl Nault.

Adoption of the Agenda: Moved by Mr. Norland, seconded by Mr. Hurley to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from September 19, 2018.
4. Request to rezone property located at 1816, 1824, 1832, and 1842 Shiloh Road from Agricultural (A) to Single-Family Residential (R-1).
Presentation
Public Hearing
Consideration of
5. Consideration of: Zoning code amendments for accessory dwelling units.
6. Consideration of: Regulations for solar energy systems.
7. Public comment on non-agenda Plan Commission related items.
8. Adjourn.

Carried.

Approval of minutes from September 19, 2018: Moved by Ms. Hauser, seconded by Mr. Gilson to approve the minutes from September 19, 2018. All ayes. Carried.

Request to rezone property located at 1816, 1824, 1832, and 1842 Shiloh Road from Agricultural (A) to Single-Family Residential (R-1):

Presentation: Mr. Sullivan-Robinson stated that this request is to rezone a portion of a parcel located on Shiloh Road from Agricultural to Single-Family Residential (R-1). This 350' x 200' portion contains four homes. A variance was granted in the 70's to allow the four homes on the parcel with 75 feet of frontage each. The use of the homes is workforce rental. The zoning map amendment is inconsistent with the Future Land Use Map of the Comprehensive Plan. But, the amendment would aid the goals of preserving agricultural land and supporting affordable housing because each dwelling would not need one acre of lot area. Thus, overall, the zoning change is consistent with the Comprehensive Plan.

Public Hearing: Mr. Statz opened the public hearing at 6:10 p.m.

Attorney Randy Nesbitt, 454 Kentucky Street, stated that he is representing the Lois Anderson Estate. There are a total of 14.9 acres. There is a perspective buyer with intentions of updating the four houses by replacing the windows and siding. The most economic use would be to leave the rental homes as is on the 1.6 acre parcel. They will be good workforce housing into the future, with rents ranging less than current available apartments in the area. Approximately

13.3 acres will continue to be used as farmland. He encouraged the Commission to approve the rezoning.

Mr. Gilson wondered if someone could subdivide the lot and rebuild. Mr. Nesbitt responded that the variance doesn't allow for subdividing. If a house would burn down, they would be able to rebuild in the same place under the variance that exists.

Mr. Sullivan-Robinson added that in the R-1 district, the minimum lot size is 10,000 square feet and 85 feet of street frontage.

Mr. Olejniczak thought that possibly three R-1 lots could be created. There is an easement that is located along the south lot line of the property that goes along with a different property. The septic fields also need to be considered, as there are four septic systems and one well.

Andrew Morrell, 354 N 17th Dr., is the potential buyer of the portion of the property with the four homes. He has no intention of changing anything other than updating the homes. All four homes will remain on the property. He currently owns other homes that are rented out for workforce housing.

There were no letters of correspondence in favor or against the rezoning request.

Mr. Statz closed the public hearing at 6:20 p.m.

Consideration of: Mr. Olejniczak offered options to either hold off on making a decision until the next meeting or make a motion and pass with 3/4/ vote to act on this item at this meeting.

After a short discussion, it was moved by Ms. Hauser, seconded by Mr. Statz to act on this request at this meeting. All ayes. Carried.

Moved by Ms. Hauser, seconded by Mr. Norland to recommend to Council approval of the request to rezone property located at 1816, 1824, 1832, and 1842 Shiloh Road from Agricultural (A) to Single-Family Residential (R-1). All ayes. Carried.

Consideration of: Zoning code amendments for accessory dwelling units: Mr. Olejniczak explained that at the last meeting Mr. Gilson suggested that a family member could reside in one of the units instead of the property owner. Mr. Olejniczak added that suggested change to the proposed ordinance.

Mr. Olejniczak stated he was also asked to look into the requirement stating a minimum rental period was 30 days or longer. The State has now adopted new rules that restrict municipality's ability to regulate short-term rentals. He contacted the interim City Attorney and his response was that the 30 day period has now become a 7 day period. Short-term rentals can still be restricted, but only shorter than 7 days. In addition, it can be restricted to 180 days in one year and the 180 days can run consecutively. Mr. Olejniczak made the changes to the proposed ordinance to reflect the state statutes.

Discussion took place as to who is an immediate family member that could reside in one of the units. Immediate family member should be more clearly defined.

Mr. Norland stated that people buy single-family residential property for a reason.

Mr. Hurley expressed that he was not a fan of short-term rentals. He wondered if the ADU code would be just housing for a family member.

Mr. Statz explained that the state code contradicts the purpose of accessory dwelling units. He would like "immediately family" looked at and to speak to Joel Kitchens regarding the state rules to see if this can be revised or if it is set in stone. Mr. Statz believed this item should be put on hold for now.

Alderwoman Kelly Avenson stated that she is in favor of accessory dwelling units. She created a unit on 3rd Avenue as a short-term rental. It progressed and she was able to buy a home. It is a big investment. Financially, it can be beneficial. It should be considered.

No further action was taken at this time.

Consideration of: Regulations for solar energy systems: Mr. Sullivan-Robinson stated that at a previous Aesthetic Design & Site Plan Review Board meeting, a local business was seeking approval for installation of two solar panels. The City has no current regulations on solar energy systems. The Board requested that staff brings information to Plan Commission to review and possibly create an ordinance.

Staff researched the state statutes, as well as other municipality's ordinances. Sturgeon Bay Utilities General Manager Jim Stawicki also provided a Local Government Solar Toolkit that had been assembled to equip local governments with information regarding solar development as it relates to planning, zoning, and permitting.

Mr. Stawicki stated that an appropriate space is needed for solar panels. They are site specific. Based on the size of the property, they may not be worth installing.

Commission members had questions, such as the difference between ground mounted and roof mounted. Would ground mounted be allowed in the R-1 district?

It was the consensus of the Commission to proceed with creating a solar energy system ordinance. Mr. Stawicki will work with City staff on creating an ordinance.

Public comment on non-agenda Plan Commission related items: Chris Kellems, 120 Alabama Street, stated that solar can also mean domestic water systems. There is so much missed opportunity where solar is not being used.

Adjourn: Moved by Mr. Gilson, seconded by Ms. Hauser to adjourn. All ayes. Carried. Meeting adjourned at 6:59 p.m.

Respectfully Submitted,



Cheryl Nault
Community Development/Building Inspection Secretary

AD HOC WEST WATERFRONT PLANNING COMMITTEE

Thursday, October 18, 2018

A meeting of the Ad Hoc West Waterfront Planning Committee was called to order at 6:01 p.m. by Co-Chairperson Laurel Hauser in the Community Room, City Hall, 421 Michigan Street.

Roll call: Members Laurel Hauser, Dave Schanock, Mike Gilson, Erich Pfeifer, Caitlin Oleson, Mark Schuster, Stephanie Trenchard, and Ryan Hoernke were present. Sara Powers was present by conference call. Jim Schuessler arrived at 6:36 p.m. Staff advisors present were Community Development Director Marty Olejniczak and Municipal Services Director Mike Barker. Also present were Waterfront Redevelopment Authority Chairperson Tom Herlache, Sturgeon Bay Visitor Center Executive Director Pam Seiler, City Administrator Josh VanLieshout, Alderperson Seth Wiederanders, Community Development Secretary Cheryl Nault, and several members of the public.

Ms. Hauser opened the meeting with a thank you to all the committee members and to those attending the meeting. She summarized what was accomplished at the October 4th meeting.

Adoption of agenda: Moved by Ms. Trenchard, seconded by Mr. Hoernke to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from October 4, 2018.
4. Public comment on waterfront planning matters.
5. Consideration of: Review of Waterfront Redevelopment Authority plans and projects for West Waterfront property (Tom Herlache).
6. Consideration of: Members comments regarding resources/materials received and additional resources needed.
7. Consideration of: Envisioning Westside Waterfront context.
8. Determine logistics, parameters, budget, etc. for consultant assistance with public input and plan design.
9. Adjourn.

Carried.

Approval of minutes from October 4, 2018: Moved by Mr. Schuster, seconded by Mr. Schanock to approve the minutes from October 4, 2018. All ayes. Carried.

Public comment on waterfront planning matters: Scott Moore, 947 Pennsylvania Street, stated that he would like to keep the east side of the property as a working waterfront and keep the tugs located there.

Chris Kellems, 120 Alabama Street, said the City needs to be educated on the Public

Trust Doctrine and the ordinary high water mark. She would like the best development for the waterfront and Graham Park. There currently is no data on NOAA regarding shipbuilding and suggests that the City should obtain it. She suggested that everyone go online and look up the National Working Waterfront Network.

Consideration of: Review of Waterfront Redevelopment Authority plans and projects for West Waterfront property (Tom Herlache): Mr. Schanock stated that it is imperative that everyone should know why the waterfront plan was developed the way it was. There are obligations under the Tax Increment District which the committee needs to be knowledgeable on. Information from past experiences may save time.

Mr. Herlache spoke on behalf of the Waterfront Redevelopment Authority. He gave a historical background on waterfront development going back to the late 1970's.

In 1990, the City supported a program to address economic issues and have all the development paid for by the developer, not by the City taxpayers, including infrastructure, new development, public access to the waterfront, the purchase and preparation of the sites, and incentives for the developers. Planning and development was done with professionals for assistance.

He then talked about the more recent west waterfront redevelopment effort, including the redevelopment plan by Vandewalle & Associates. He said the last plan, including the Hotel Lindgren, was not recommended by Vandewalle except for the parkway development. Originally, there was a year-round farmer's market planned that was hoped to be the main draw to bring people in. It became obvious that would not be profitable. A lot of time was spent looking for developers for housing and a hotel/restaurant. There was a proposal from a hotel developer. There also was a developer for a pub/brewery. It was presented to the Council and ended up as the approved plan.

He also discussed the issue of the public trust doctrine and why he felt the site should be developable.

Regarding the specific improvements proposed for the public space, Mr. Herlache said it was always understood that these plans were all conceptual. They knew they had to be flexible.

Ms. Oleson was curious to know why when the business owners got together in the late 70's and requested a plan, it didn't get acted on until the 1990's. Mr. Herlache responded that in the initial period there was a lot of discussion. The City was not interested in doing anything or spending any funds at that time. The Waterfront Redevelopment Authority was eventually formed and could take over some of the statutory redevelopment powers.

Ms. Trenchard asked if there were renderings or design plans available from the 4-seasons market.

Mr. Olejniczak stated that a white paper was developed to entice developers and tenants. The original plan was for the Brewpub and 4-seasons market to be combined in one building. The Brewpub later wanted a stand-alone building. He stated there are some conceptual drawings on file.

Mr. Schuster stated that Bayshore Outfitters was approached regarding any interest in becoming a tenant. He said it was cost prohibitive on what they were looking for in rent for that space.

Mr. Herlache said that the WRA was not in the business of economic feasibility studies. He added that when he was on the City Council in the late 60's, the tugboats would be there unless there was something else that came up to use that space. There are other places the tugs can be located. The tugs are on a year to year lease with the City.

Mr. Olejniczak mentioned that another project considered by the WRA for the site was a marina proposal that contained a storage building and offices that would take up the whole waterfront. This was proposed soon after the plan was adopted, and did not fit in the Vandewalle plan. So the WRA opted not to proceed with that proposal.

Ms. Hauser thanked Mr. Herlache for his input, as well as others involved.

Consideration of: Members comments regarding resources/materials received and additional resources needed: Ms. Hauser referred to the information titled the 9 Steps to Creating a Great Waterfront as a great resource.

Committee members questioned what grant opportunities are available. Mr. Olejniczak responded that there are still two Stewardship Grants awarded that have been put on hold due to the controversy of the ordinary high water mark and the development, which total approximately \$450,000 for public improvements. Other grants have been previously used for funding environmental studies and remediation, engineering related for public improvements, and infrastructure related items. Grants will continue to be looked at.

Mr. Pfiefer gave an example of Grandville Island in Vancouver where theaters, public access, and public markets are all tied together.

Mr. Schussler stated bringing it all together makes it all part of a greater plan and increases vibrancy and connectivity.

Ms. Hauser referred to an Ed McMahon article referring to an emotional bond between people in the community, which is the physical beauty, opportunities for socializing, and

openness to all people. If you don't love your community you are not going to sustain it or take care of it.

Mr. Olejniczak is compiling more information that will be sent out to members.

Consideration of: Envisioning Westside Waterfront context: To begin the public envisioning process, Ms. Hauser had members write down things within the community that are existing assets that make it wonderful to live here and an attraction to our community. The items members came up with are as follows:

Dog Park	Fishing
Cherry Blossom Park	Fishing Competitions
Snow Craft	View Down Madison Ave.
George Pinney Park	SBVC
Small Businesses	Miller Art Museum/Library
Bay Ship (Winter Fleet)	Cardy Site/Clovis
Steel Bridge	Railroad Spur
Steel Bridge Festival	Ice Age Trail
Maritime Museum	Water
Farmer's Market	Dunlap Reef
Crossroads	DC Historical Museum
Skatepark	SB Ship Canal Preserve
Tambourine Lodge	Potawatomi Park
Coast Guard City	DC Memorial Hospital
Boating Destination (Services)	Walkability
Sunset Park	Bike Trails
Graham Park	YMCA
Granary on Wheels	Big Hill Park
Sewer/Water Facilities	Sawyer Park
Otumba Park	Harmony By The Bay
TAP	Public Walkway
Arts/Creative Districts	Dog Friendly Parks
DNR Building	Shipwrecks
Fall 50/Triathlon	Bullhead Point
Waterfront Walkways/All Pubic Access	Boat Landing
Memorial Drive Parkway	Industrial Park
Young Professionals	Agritourism
Ecotourism	Small Sustainable Farms
Incubator	Raibrook Foundation
DCEDC	Smart Retired People
High School Graduates	Internet/Broadband
DC Advocate/Peninsula Pulse/Radio	Fall Festival
Door County Community Foundation	

Ms. Hauser said everyone should keep these things in mind.

Determine logistics, parameters, budget, etc. for consultant assistance with public input and plan design: Committee members discussed whether to hire a firm that does it all including public input and plan design or hire a firm that just specializes in public input.

Ms. Powers suggested that it would be at a cost benefit to start the process with stakeholders and keep the programming and facilitating to the committee. A design firm would be studying the parameters and guidelines for the development.

Mr. Hoernke stated that the month of December is to have public comment and take public input. He wondered how much would the firm do for us and relate it to the budget. Could an inventory be taken of everything we hear? Are there things we can do ourselves? Maybe some of the information could be utilized that was gathered from the Redevelopment Plan.

Discussion ensued on the tasks and process for public input.

A few consulting firms were identified, such as Engberg Anderson, Ayres, Smythgroup, HGA, Dave Hart (Sea Grant), and Project for Public Spaces Group.

Mr. Pfeifer asked how do we reach outside the community, such as tourists? Mr. Schuster responded that the Door County Visitor's Bureau is a good source as far as tourism.

Mr. Hoernke wondered if there is a total number in the budget to keep in mind and would there be a savings if we went through a design firm to do both verses hiring a PR firm and then a design firm. Mr. Van Lieshout stated that there is approximately \$100,000 in the budget for 2019 for planning, engineering, and architecture.

After more discussion, it was moved by Mr. Hoernke, seconded by Mr. Schanock to move forward with requesting proposals from 3-5 firms that are public relations, design firms or other that would provide fixed price proposals to provide support on gathering public input for Westside Waterfront redevelopment.

Ms. Hauser mentioned that she would like to see this in a context of the bigger area and not just the Westside Waterfront. People are wondering how this fits in with the rest of the town.

After further discussion, Mr. Hoernke amended his motion. Moved by Mr. Hoernke, seconded by Mr. Schanock to move forward requesting proposals from 3-5 firms that are public relations, design firms, or other to provide a fixed price proposal to provide support on gathering public input *on the redevelopment of the waterfront*. All ayes. Carried.

The next meeting is scheduled for Thursday, November 1st at 6:30 p.m.

Adjourn: Moved by Mr. Hoernke, second by Ms. Trenchard to adjourn. Carried.
Meeting adjourned at 8:45 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Cheryl Nault".

Cheryl Nault
Community Development Secretary

JOINT PARK AND RECREATION COMMITTEE/BOARD MEETING Wednesday, October 24, 2018

A meeting of the Joint Park and Recreation Committee / Board was called to order at 5:30 p.m. by Vice Chairperson Hayes in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members Ald. Hayes, Ald. Avenson, Municipal Services Director Mike Barker, Randy Morrow, Chris Larsen, Marilyn Kleist and Municipal Services Secretary Lynnae Kolden were present.

Adoption of the Agenda: Moved by Ald. Avenson, seconded by Randy Morrow

1. Roll Call
2. Adoption of Agenda
3. Public Comment
4. Approval of Minutes from Sept 26th
5. Staff report
6. Chair's comments
7. Consideration of: Woods West native grasses restoration / mowing reduction
8. Consideration of: Letter of Support for the Grand Traverse Islands National Park
9. Future agenda items
10. Next Meeting date: Wednesday, December 12 @ 5:30pm
11. Adjourn

All in Favor. Carried

Public Comment: Kent Wickman – 1358 Memorial Dr. Mr. Wickman stated he thought the beaches were on the agenda and was concerned with the grasses and the lack of sand to enjoy. Randy Morrow mentioned great points on the beaches and that they were working to get an Ad Hoc committee started to address the city beaches. Mr. Wickman also mentioned having concerns about the bike/multi use path/sidewalks. Mr. Wickman also questioned what the definitions of the sidewalks/paths are. Ald. Hayes stated that each type of path/sidewalk has different dimension requirements. Mr. Wickman is concerned with the land issue, that the property isn't owned by the land owners. He stated the fact that the land is owned by the land owner, and would like a public acknowledgement of the land issue regarding the ownership. Ald. Avenson stated that there is confusion regarding the easements and it should be looked into further. Chris Larsen mentioned that it's listed as a scenic easement in the recreation plan. Mr. Wickman, wants it announced publicly that the land is owned by the land owners. Randy Morrow stated that his concerns should go directly to City Council. Ald. Hayes mentioned he should go to the Planning Commission meeting to get action, and the Common Council meeting to let everyone know the concern regarding the land issue. Mr. Wickman thanked everyone for listening.

Bill Luer – Sturgeon Bay. Mr. Luer spoke in regards to the Dog Park and questioned how he could get these items of a shelter, bathroom & water started at the Dog Park. Ald. Avenson mentioned she would add it to the next agenda for discussion. Ald. Hayes mentioned the Adopt-a-Park program and suggested the group interested in doing that take a look into that. Randy Morrow agreed that it needs to be added to the next agenda, so the committee/board can give it the proper attention. Chris Larsen mentioned that in the 5 yr. Recreation Plan that it does list a shade structure & water for the dog park.

Approval of Minutes: from September 26th, Moved by Ald. Avenson, seconded by Marilyn Kleist.
All in favor. Carried.

Staff Report: Mike Barker spoke in regards that two parks have been adopted so far, the Skate Park & the Dog Park. Also he stated no change for Little Lake plans, as we are waiting for the scaled back version of the plan. But that we are resubmitting for the NOAA Grant.

Chair's comments: None

Consideration of: Woods West native grasses restoration / mowing reduction: Mike spoke on the Woods West Park and that the location would be ideal to try the native grasses project. He stated we may want to scale back from an acre to ¼ acre to make sure it works. He was concerned about staffing and the weeding requirements the first few years to get the native grasses established. Mentioned that the grass ordinance requires 100 ft. of mowed area next to adjacent property, and this park has enough space to accommodate

that ordinance. Ald. Avenson questioned if it would be better at Sunset, for more visibility to help encourage more native grass planting areas. Chris Larsen mentioned that Woods West is a good spot for success. He didn't feel we needed to plan on weeding too much, and stated a few walking paths through the grasses would be a nice addition. Randy Morrow agreed. Ald. Hayes agrees with Ald. Avenson on Sunset Park and asked what are the plans to take it to more parks? Mike stated he wanted to make sure it would work first and what it will take to get the native grasses established. He would like to do 3 to 5 acres in the future.

Motion by Ald. Avenson, to move forward with the Woods West native grasses restoration / mowing reduction up to 1 acre with a few walking paths. Seconded by Chris Larsen. All in favor. Carried.

Ald. Hayes requested photos to document the project.

Consideration of: Letter of Support for the Grand Traverse Islands National Park:

Randy Morrow wasn't sure why we were being asked for the letter of support. Ald. Hayes reviewed a few points from the presentation on the request for the letter and explained why it was being requested. All stated it was a very good presentation and could be an asset for Sturgeon Bay & Door County to have the Grand Traverse Islands as a national park.

Motion by Ald. Avenson to recommend to Council to write a letter of support for the Grand Traverse Islands National park. Seconded by Ald. Hayes
All in favor. Carried

Future Agenda items:

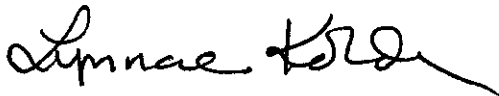
Dog Park shelter and bathroom
Consideration of the Ad Hoc committee for the city beaches

Next meeting: Wednesday Dec. 12th, 2018 at 5:30 pm Council Chambers, City Hall.

Motion to adjourn by Ald. Avenson seconded by Mike Barker.

Meeting adjourned at 7:00 pm

Respectfully submitted,



Lynnae Kolden
Municipal Services Secretary

Industrial Park Development Review Team

Thursday, October 25, 2018

A meeting of the Industrial Park Development Review Team was called to order at 12:00 Noon by Chairperson Kelly Avenson in the Community Room, City Hall, 421 Michigan Street.

Roll call: Members Kelly Avenson, William Murrock, and Alternate Jim Schuessler were present. Excused: Member Sandy Hurley. Also present were Edge Consulting representative Jim Weinmann, Sturgeon Bay Utilities Operations Manager Cliff White, Planner/Zoning Administrator Chris Sullivan-Robinson, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of Agenda: Moved by Mr. Murrock, seconded by Mr. Schuessler to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Construction of new communication tower, located at 1118 S. Neenah Avenue.
4. Adjourn.

Carried.

Consideration of: Construction of new communication tower, located at 1118 S. Neenah Avenue: Mr. Sullivan-Robinson stated that this location is a City-owned site that houses a water tower and a US Cellular equipment shelter. US Cellular would like to construct a 160-foot high monopole communications tower west of the water tower and adjacent to the equipment shelter. The current tower cannot support any more weight. The existing antennas and wires will be transferred from the water tower to the proposed monopole. Landscaping will be installed around the perimeter of the 8-foot tall chain link fence surrounding the monopole.

Mr. White explained that US Cellular's current lease would be terminated and a new lease could take over. Leases are renewed every five years.

Mr. Weinmann stated that the water tower cannot handle what is needed to increase capacity. This is not the ideal location or setup for the monopole, but it will work. He suggested that in this particular location that the monopole be galvanized and not painted.

Ms. Avenson thought it would be more aesthetically pleasing if the water tower and monopole were the same blue color to blend in with each other.

Mr. Weinmann said there are maintenance issues with painted poles. If the committee wanted the pole to be painted, he suggested that it be white or off white and not blue like the water tower.

Mr. Murrock had concerns of the pole collapsing and what the fall zone was. Mr. Weinmann responded that the middle of the pole would collapse. All of the guy wires connected would also help to hold it up. He offered to obtain a fall zone letter and submit it to the City.

Mr. White mentioned that the water tower is 119 feet tall.

Landscaping was discussed. Mr. Weinmann stated that they planned on planting Arborvitae, which are easy to maintain. The south side will not be screened due to the concrete pathway.

They will not plant anything over any utilities.

Slats were discussed as a possibility of installing in the fence for screening. The fence will be butted up against the asphalt access drive. There will be a gravel pad entering into the fenced area from the driveway.

Mr. Olejniczak stated that there were no stormwater concerns.

Mr. White mentioned that the plan was reviewed by Sturgeon Bay Utilities. They are comfortable with the parameters. If the tower did collapse, there are also other issues to think about.

Mr. Weinmann stated that for added security the engineers will construct the monopole so there would be a break point farther up the pole to miss the "ball" of the water tower, which is approximately 70 feet away.

After further discussion, it was moved by Mr. Murrock, seconded by Mr. Schuessler to approve the plans as presented, with the following conditions:

1. Arborvitae are to be planted around the site as presented on the plan with a minimum height of 6 feet.
2. An engineering letter is to be submitted to the City verifying the fall zone of the tower will not affect the surrounding structures (i.e. Water Tower).
3. The fence shall be installed as presented on the plan.
4. Access driveways shall be paved with asphalt.
5. The exterior of the monopole shall be constructed of galvanized material.

All ayes. Carried.

Adjourn. Moved by Mr. Murrock, seconded Mr. Schuessler to adjourn. Carried. Meeting adjourned at 12:32 p.m.

Respectfully submitted,



Cheryl Nault
Community Development Secretary

BEVERAGE OPERATOR LICENSE

1. Carmody, Catherine M.
2. Hein, Stanley Robert III
3. Hilbert, Georgia E.
4. Jurss, Victor L.

R E C O M M E N D A T I O N**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Parking & Traffic Committee, hereby recommend to Council to direct staff to seek legal counsel to create an ordinance to allow only trucks with a weight limit of no more than 9,000 lbs. to travel through the downtown area.

Respectfully submitted,

PARKING & TRAFFIC COMMITTEE

By: Kelly Catarozoli, Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: October 15, 2018

* * * * *

Moved by Alderperson _____, seconded by Alderperson

_____ that the said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

R E C O M M E N D A T I O N

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Parking & Traffic Committee, hereby recommend to Council to direct staff to place a 25 mph speed limit sign between Maple St. and Oak St. on the west side of the street facing southbound traffic, and to place another 25 mph speed limit sign on Hudson St. between Spruce St. and Redwood St. on the east side of the street facing northbound traffic, with temporary flags.

Respectfully submitted,

PARKING & TRAFFIC COMMITTEE

By: Kelly Catarozoli, Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: October 15, 2018

* * * * *

Moved by Alderperson _____, seconded by Alderperson

_____ that the said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Plan Commission hereby recommend to approve a zoning map amendment from Agricultural (A) to Single-Family Residential (R-1) involving a 200' x 350' section of land at the southwest corner for Michael Anderson (executor for Lois Anderson) property(s) located at 1816, 1824, 1832, and 1842 Shiloh Road parcel #281-64-83000100.

Respectfully submitted:

City Plan Commission

By: Dennis Statz, Acting Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Date: October 17, 2018

Introduced by_____.

Moved by Alderperson_____, seconded by Alderperson
_____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

EXECUTIVE SUMMARY
City of Sturgeon Bay
Common Council

Title: Zoning Map Amendment Agricultural (A) to Single-Family Residential (R-1)

Background: Michael Anderson (executor for Lois Anderson) is petitioning the City of Sturgeon Bay to approve a zoning map amendment for a portion of his deceased mother's property. The property is located toward the south city boundary at parcel # 281-64-83000100 on Shiloh Road. If the zoning map amendment is approved a portion of the property containing 4 rental dwellings would change to single-family residential (R-1) designation. Currently, the property is zoned Agricultural (A), which is designed to preserve good farmland and to control sporadic development.

The overall property contains a farmstead to the north and four rental dwellings to the south. The portion proposed to be rezoned is a 200' x 350' section (1.6 acres) containing the rental dwellings. The rest of the property (13.33 acres) would remain Agricultural.

Mr. Anderson has the opportunity to sell the farmstead and farmland portion to one buyer and the four dwellings to another buyer. However, due to the one-acre minimum lot size requirement of the Agricultural district, at least 4 acres of property would need to be included with the dwellings, which would mean some of the farmland would have to be included with property containing the four dwellings.

Variances: The four homes were moved onto the parcel in 1976. At that time a variance was granted by the Zoning Board of Appeals to allow the four dwellings to be placed on the lot with 75 feet of street frontage for each dwelling rather than the usual 150 feet.


Surrounding Zoning/Uses: The surrounding district is zoned Agricultural and the surrounding uses are agricultural, residential, and vacant.

Comprehensive Plan: The surrounding area is zoned Agricultural, which is consistent with the Future Land Use Maps of the Comprehensive Plan. Due to the planned continued agricultural use of the region, a zoning map amendment to single-family residential use would typically be considered inconsistent with the Comprehensive Plan. But, since these homes already exist and the rezoning would allow more active farmland to remain with the farmstead, it would meet the goal and objectives of the agricultural chapter of the Comprehensive Plan. In addition, the rezoning would assist the continued provision of work-force rental housing, which is consistent with the housing component of the Comprehensive Plan. So, it could be argued that the rezoning action would not be in conflict with the overall plan. Hence, the Common Council will need to determine how it feels about the proposed rezoning in relation to the consistency requirement.

Procedures: At the last Plan Commission meeting, the members voted to recommend the approval of the zoning map amendment. Attached is their recommendation and draft ordinance. If the Council approves the recommendation, then two separate readings of the ordinance will occur. If the Council denies the recommendation, then the matter will be dropped from discussion. If the Council believes there are other items to consider, an option is to send back to Plan Commission to review other considerations.

Recommendation: Staff recommends approval of the zoning map amendment.


Options: The Council has the ability to approve the petition, deny the petition or send back to Plan Commission for other considerations.

Prepared By: 
Christopher Sullivan-Robinson
Planner / Zoning Administrator

10/24/18
Date

Prepared By: 
Martin Olejniczak
Community Development Director

10/24/2018
Date

Reviewed By: 
Josh VanLieshout
City Administrator

10/30/18
Date

Date Received: 8/31/18
Fee Paid: \$ 400
Received By: CN

CITY OF STURGEON BAY ZONING/REZONING APPLICATION

	APPLICANT/AGENT	LEGAL PROPERTY OWNER
Name	Atty. James R. Smith	Estate of Lois P. Anderson
Company	Pinkert Law Firm LLP	c/o Michael G. Anderson, P.R.
Street Address	454 Kentucky Street	910 W. Pierce St., #36
	PO Box 89	
City/State/Zip	Sturgeon Bay, WI 54235	Carlsbad, NM 88220
Daytime Telephone No.	920-743-6505	(575) 302-1800
Fax No. E-mail	jsmith@pinkertlawfirm.com	manderson@cryptogroup.net

STREET ADDRESS OF SUBJECT PROPERTY: 1816, 1824, 1832 & 1842 Shiloh Road
Location if not assigned a common address: _____

TAX PARCEL NUMBER: A portion of 281-64-83000100 (see Exhibit A attached)

CURRENT ZONING CLASSIFICATION: Agriculture

CURRENT USE AND IMPROVEMENTS:

Four single-family homes located on the parcel described on Exhibit A.

ZONING DISTRICT REQUESTED: Single-Family Residential (R-1)

COMPREHENSIVE PLAN DESIGNATION OF SUBJECT PROPERTY: Agriculture

PROPOSED USE OF SURROUNDING PROPERTY UNDER COMPREHENSIVE PLAN:

North: Industrial/Agriculture

South: Agriculture

East: Agriculture

West: Agriculture

ZONING AND USES OF ADJACENT SURROUNDING PROPERTIES:

North: Residential, Agriculture, Undeveloped Tax Parcel 281-68-17001404
South: Residential - single-family home Tax Parcel 281-64-82000101
East: Residential & Agriculture Tax Parcel 281-64-83000101
West: Residential Tax Parcel 281-64-8000062

HAVE THERE BEEN ANY VARIANCES, CONDITIONAL USE PERMITS, ETC. GRANTED PREVIOUSLY FOR THIS PROPERTY? X IF YES, EXPLAIN:

A variance was granted in 1976 allowing the four homes to have only 75 fee of road frontage each.

Attach a full legal description (preferably on disk), 8-1/2" X 11" location map, and Agreement for Reimbursement of expenses.

Property Owner (Print Name)

Signature

Date

Applicant/Agent (Print Name)

Signature

August 30, 2018

Date

I, _____, have attended a review meeting with at least one member of staff and understand that I am responsible for sign placement and following all stages listed on the check list in regard to the applicant.

Date of review meeting

Applicant Signature

Staff Signature

Attachments:

Procedure & Check List

Agreement For Reimbursement of Expenses

STAFF USE ONLY

Application conditions of approval or denial:

Date

Community Development Director



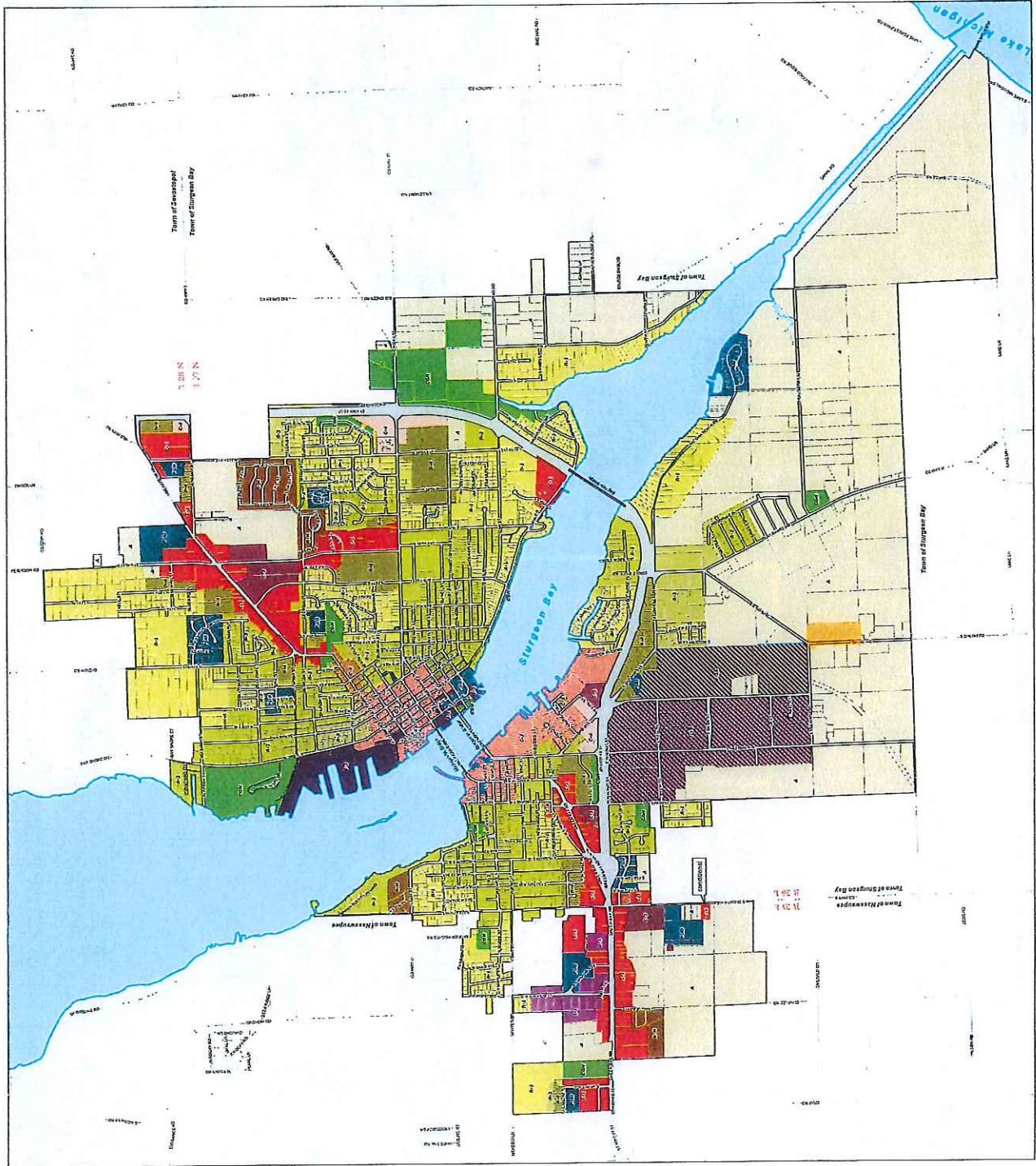
City of Sturgeon Bay ZONING MAP



0 500 1,000 2,000 Feet

Legend

- Single Family Residential (R-1)
- Single Family Residential (R-2)
- Two-Family Residential (R-3)
- Multiple-Family Residential (R-4)
- Manufactured Home Court Residential (R-M)
- General Commercial (C-1)
- Central Business District (C-2)
- Commercial / Light Manufacturing (C-3)
- Office / Business District (C-4)
- Mixed Residential-Commercial (C-5)
- Light Industrial (I-1)
- Light Industrial (Industrial Park) (I-1A)
- Heavy Industrial (I-2)
- Heavy Industrial (Industrial Park) (I-2A)
- Agricultural (A)
- Conservation (CON)
- Planned Unit Development (PUD)



January 5, 2018

Town of Sturgeon Bay

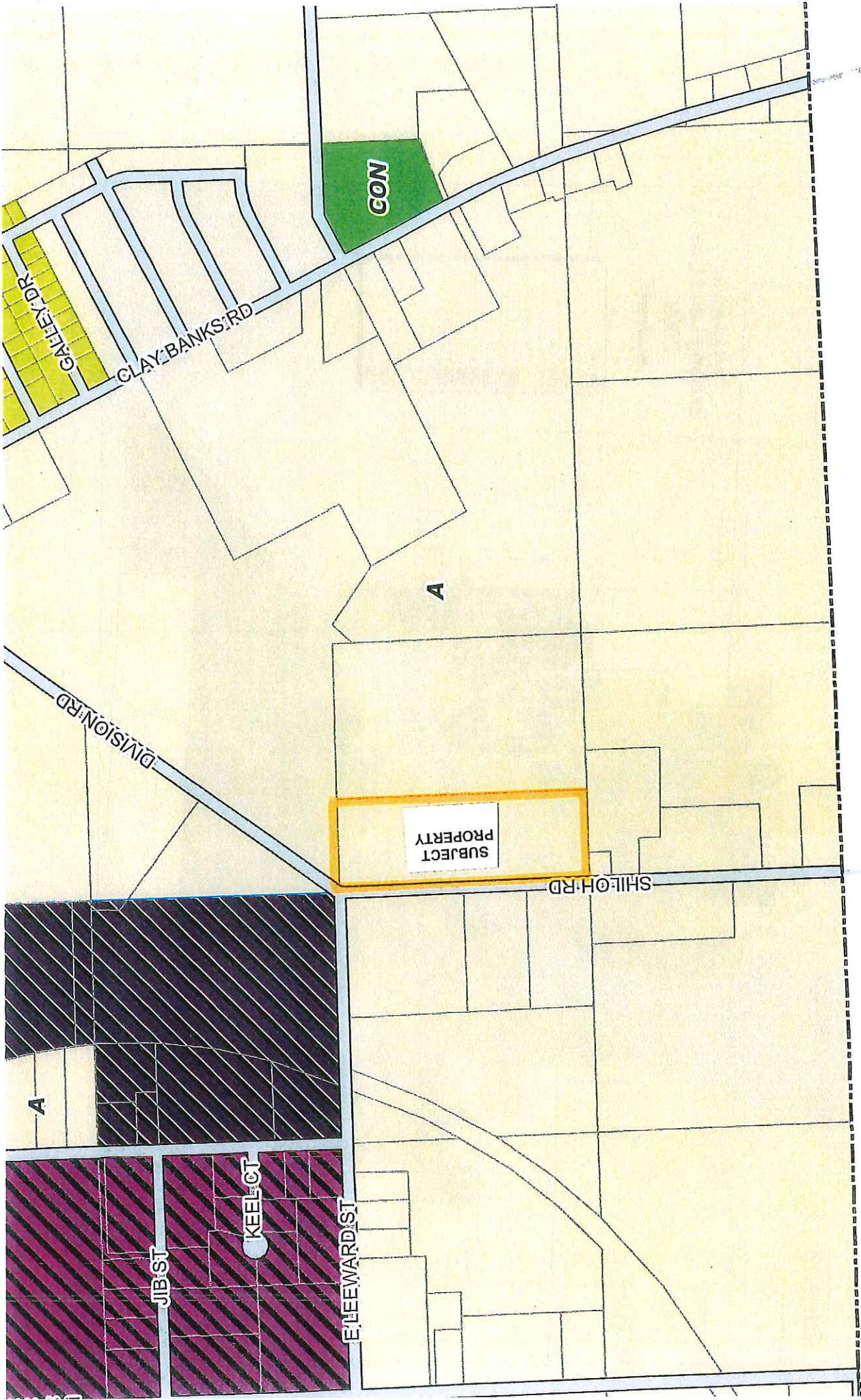
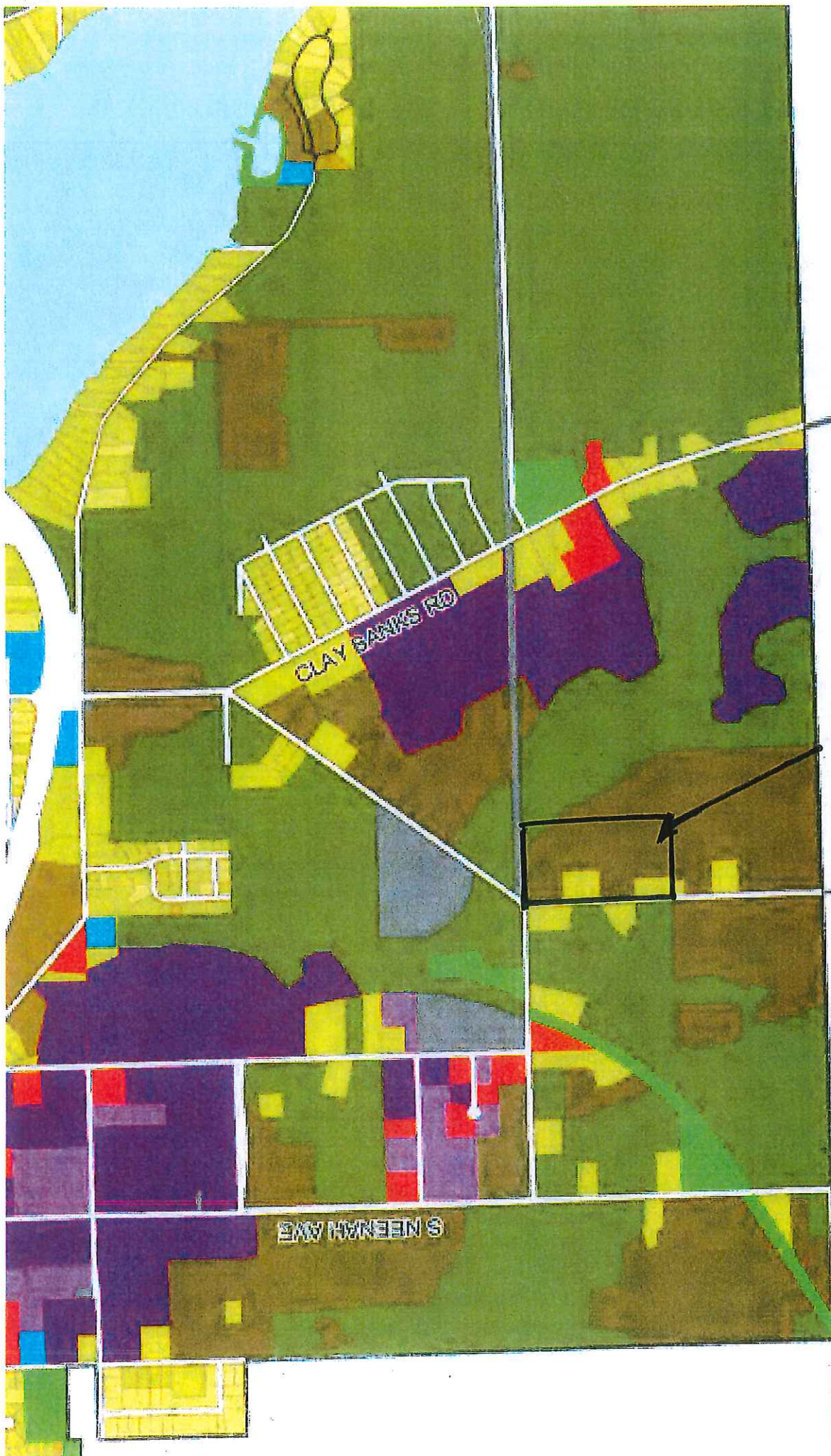


Figure 9-3





CO HY U

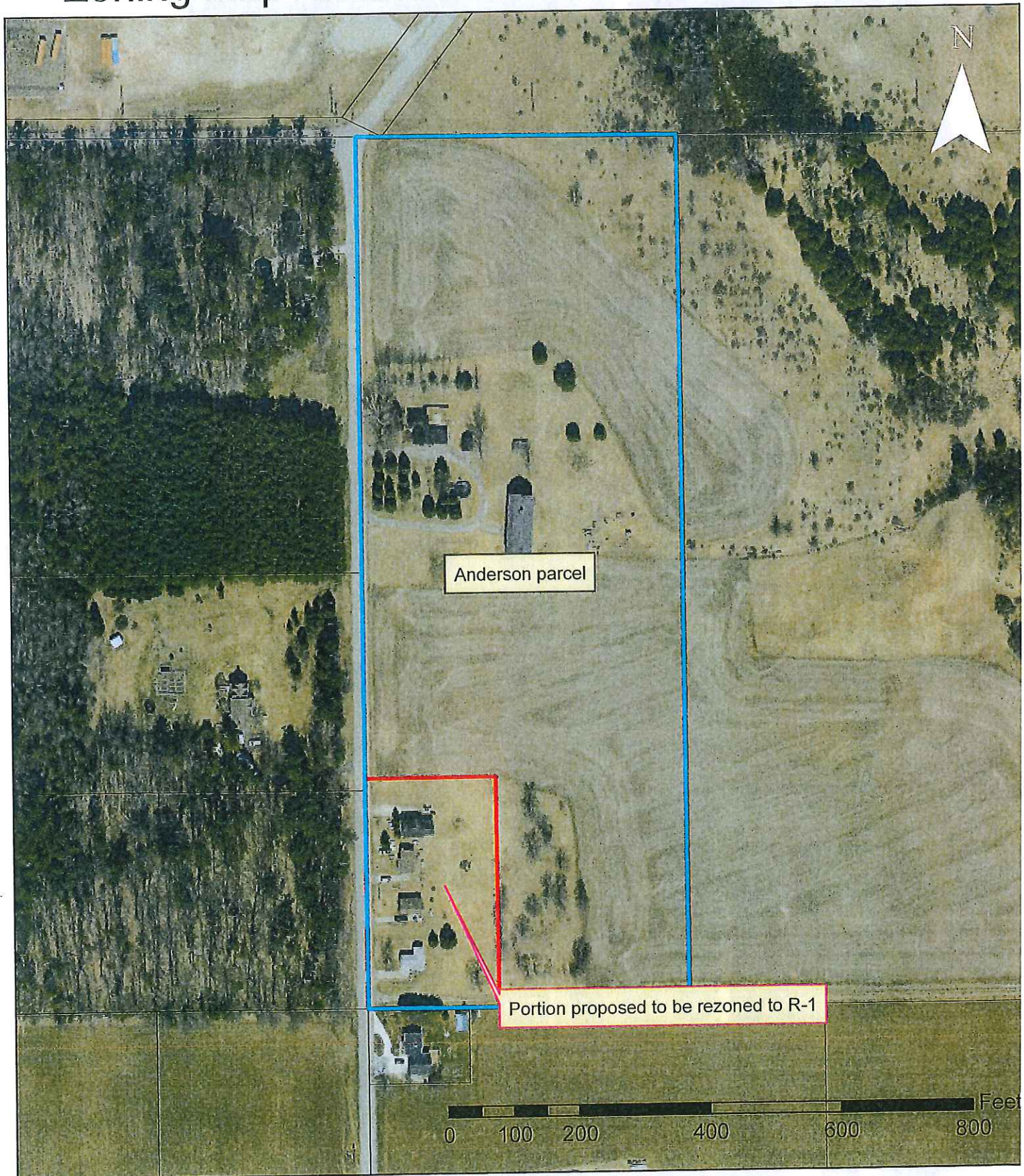
SUBJECT
PROPERTY

Town of Sturgeon Bay

WILSON RD

Overview Map

Zoning Map Amendment for Anderson - A to R-1



R E C O M M E N D A T I O N**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Park & Recreation Committee/Board, hereby recommend to Council to write a letter of support for the Grand Traverse Islands National park.

Respectfully submitted,

Park & Recreation COMMITTEE/BOARD

By: Ald David Hayes, Vice Chair

RESOLVED, that the foregoing recommendation be adopted.

Dated: October 25, 2018

* * * * *

Moved by Alderperson _____, seconded by Alderperson

_____ that the said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

NOTICE OF PUBLIC HEARING

The City of Sturgeon Bay Common Council will hold a public hearing in the Council Chambers, 421 Michigan Street, Sturgeon Bay, Wisconsin on Tuesday, November 6, 2018, at 7:00 p.m. or shortly thereafter, regarding zoning text amendments to Section 20.25 of Municipal Code (Zoning Code). This section regulates conditional uses within the City of Sturgeon Bay. The proposed amendments are on file with the Community Development Department and can be viewed at City Hall, 421 Michigan Street, weekdays between 8:00 a.m. and 4:30 p.m. The public is invited to attend the hearing and give testimony in favor or against the proposed text amendments either in person at the hearing or in writing.

By order of:

City of Sturgeon Bay Common Council


EXECUTIVE SUMMARY**DATE:** October 31, 2018**TITLE:** Driveway width at 152 Jib Street

BACKGROUND: Recently Dan Schwarz at Sturgeon Bay Cold Storage contacted the City to request widening their driveway at 152 Jib Street to allow for easier truck access into their site. The current driveway is 41 LF and they would like to add 10 LF to the east side of the driveway. Our current driveway code limits the width to a maximum of 35 LF. The current driveway (along with many others throughout the Industrial Park) exceeds this limit but typically these exceptions were part of an approved site plan by the Industrial Park Development Review Team. However, this request to exceed the maximum would not be part of an approved site plan, therefore it was determined that approval of the Common Council would be appropriate.

The current driveway does not have a concrete or blacktop apron along the curb and gutter which is required by our current driveway code. In addition, the parking lot area adjacent to the driveway opening is currently gravel although it should have been blacktopped within 1 year of occupancy per our current zoning codes. Dan Schwarz was notified of these 2 issues and stated that he intends to blacktop the parking area next year and would like to widen the driveway when doing so. By doing this the apron requirement would also be satisfied.

FISCAL IMPACT: None

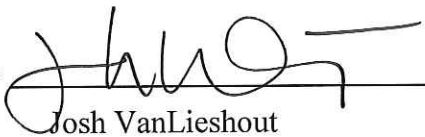
RECOMMENDATION(S): Either (1) Deny the request or (2) Allow the driveway at 152 Jib Street to be widened 10 LF to the east after receiving a driveway permit and with the condition that the parking lot is blacktopped within 60 days after the driveway is widened.

SUBMITTED BY:
Chad Shefchik
City Engineer10-31-18

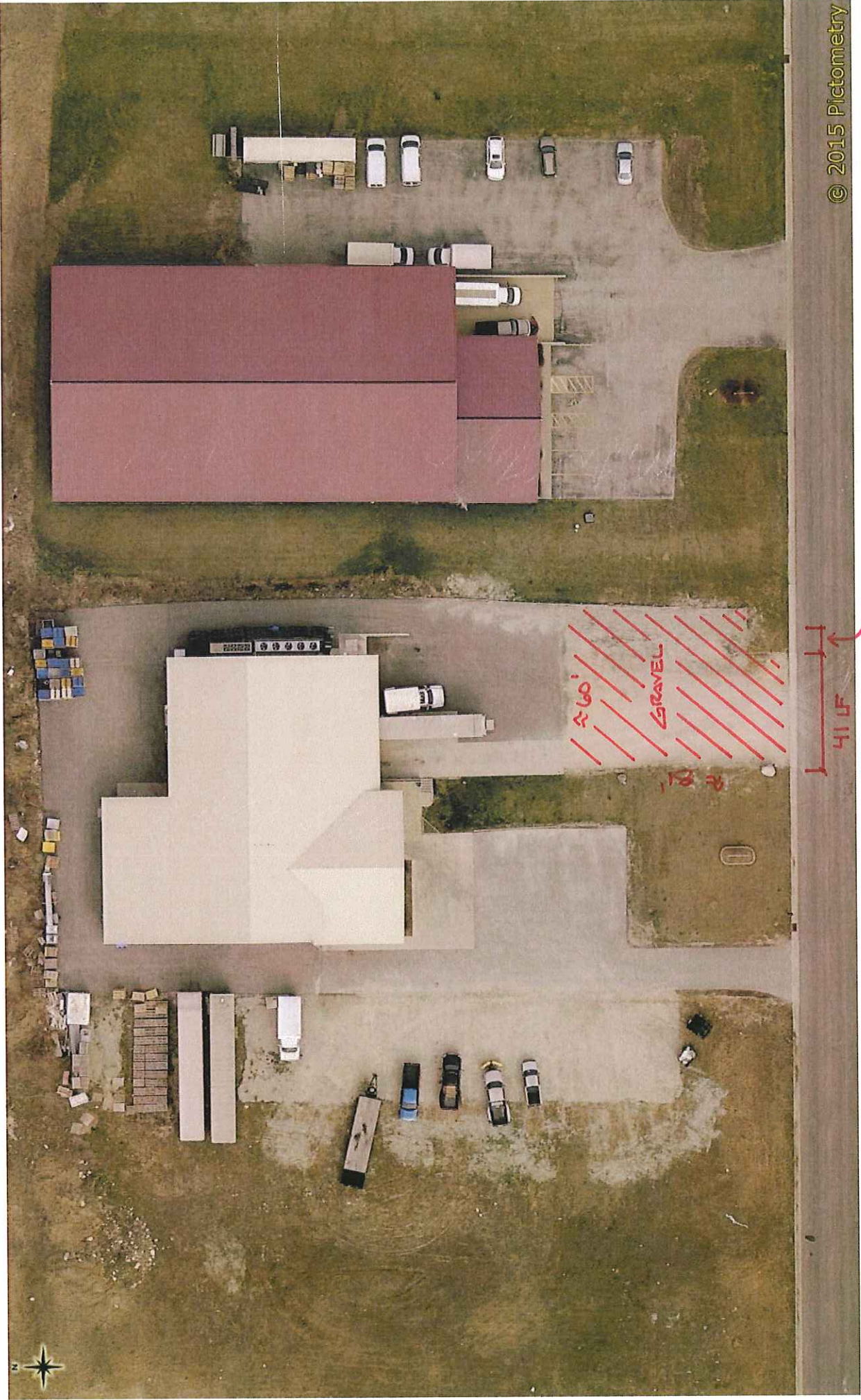
Date

REVIEWED BY:
Marty Olejniczak
Community Develop. Director10-31-18

Date

REVIEWED BY:
Josh VanLieshout
City Administrator10/31/18

Date



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04/25/2015

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO
ORDAIN AS FOLLOWS:

SECTION 1: Section 27.12(4)(b)(9) of Municipal Sign Code is hereby repealed and
recreated as follows:

(9) ~~Subsection 1, 3, and 4 of section 27.12(4)(b) shall not apply to any
existing electronic variable message sign as of the adoption date of this
subsection. For electronic variable message signs in existence before
August 18, 2009, subsections 1, 3, and 4 of section 27.12(4)(b) shall not
be effective until May 1, 2020.~~

SECTION 2: The ordinance shall take affect the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie L. Reinhardt
City Clerk

Executive Summary
EVMS Code Text Amendment
October 10, 2018

Background: At the last Common Council meeting, the members voted and approved the electronic variable message sign (EVMS) code text amendment recommendation (from the Plan Commission). These are signs which may be electronic or mechanically controlled and capable of showing a series of different messages in sequence. In the City, these types of signs are categorized as a special sign within Chapter 27 (Sign Code) of the municipal code and are governed by a set of specific standards. EVMS are permitted only within the Commercial and Industrial districts.


In August of 2009, the ordinance was amended to restrict scrolling messages and add a minimum display time for each message. As a part of that amendment a section was created to exempt signs existing prior to this code.

Attached in your packet, is a draft of the new ordinance. The revised ordinance establishes an effective end date for currently grandfathered EVMS. That date is May 1, 2020. After that date all EVMS would be required to meet all the operational standards.

Options: The Council can:

- Approved the ordinance.
- Modify the ordinance and approve it.
- Deny the ordinance. The matter would be dropped from consideration.
- Refer back to the Plan Commission.

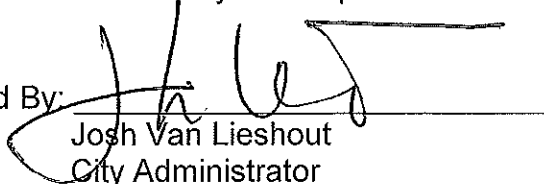
Recommendation: Approve the revised ordinance.

Prepared By: 
Christopher Sullivan-Robinson
Planner / Zoning Administrator

OCTOBER 10, 2018
Date

Reviewed By: 
Martin Olejniczak
Community Development Director

OCT 10, 2018
Date

Reviewed By: 
Josh Van Lieshout
City Administrator

10/10/18
Date

DRAFT ORDINANCE #3

27.12 - Special signs.

(4) *Electronic variable message signs (EVMS)*. The sign inspector may issue a special sign permit for a EVMS in the commercial and industrial zoning districts. The sign inspector shall apply the following standards in reviewing the proposed sign:

(a) *Dimensional standards.*

1. EVMS shall meet the sign setback regulations for the appropriate zoning district.
2. EVMS shall not be permitted where they attempt or appear to attempt to direct the movement of traffic or which interfere with, imitate or resemble any official traffic sign, signal or device. EVMS shall not be permitted where they prevent the driver of a vehicle from having a clear and unobstructed view of official signs and approaching or merging traffic.
3. The illuminated or message display area of the EVMS shall be included within the area to be regulated as the maximum area of a sign for the site. The message display area shall not exceed 32 square feet.

(b) *Operational standards.*

1. The EVMS shall only display static messages and such displays shall not have movement, animation or scrolling, or the appearance or illusion of movement.
2. EVMS shall not be used as flashing signs or lights.
3. Each message displayed by the EVMS shall remain for a minimum of 6.
4. Each change of message must be accomplished within one second.
5. All EVMS must be equipped with photosensitive equipment which automatically adjusts the brightness and contrast of the sign in direct relation to the ambient outdoor illuminations.
6. Commercial messages displayed by a EVMS may promote only goods or services provided by companies occupying the site on which the sign is erected.
7. EVMS must be maintained in safe and orderly condition, and so as to be able to display messages in a complete and legible manner.
8. All EVMS shall comply with the minimum operational standards for EVMS contained in this section.
9. ~~Subsections 1, 3, and 4 of section 27.12(4)(b) shall not apply to any existing electronic variable message signs as of the adoption date of this subsection.~~
(Optional: For EVMS in existence on August 18, 2009, subsections 1,3, and 4 section 27.12(4)(b) shall not be effective until January 1, 2020.)

Notes: This option keep the regulations for static messages but removes the grandfathered status. As an option the Commission could keep the grandfathered status and add a sunset clause.

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN
AS FOLLOWS:

SECTION 1: The following described property is hereby rezoned from Agricultural (A) to
Single-Family Residential (R-1):

A parcel of land located in Subdivision 83, also known as the NE $\frac{1}{4}$ of the NW
 $\frac{1}{4}$ of Section 20, Township 27 North, Range 26 East, City of Sturgeon Bay,
Wisconsin. Bounded and described as follows:

Commencing at the North $\frac{1}{4}$ Corner of said Section 20-27-26, said corner also
known as the NE corner of Subdivision 83; thence S. $00^{\circ}05'16''$ E., 1321.74
feet along the east line of said Subdivision 83 (NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section
20-27-26) to the SE corner of said Subdivision 83 (NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of
Section 20-27-26); thence N. $89^{\circ}47'36''$ W., 1113.23 feet along the south line
of said Subdivision 83 (NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 20-27-26) to the point of
beginning of lands to be described; thence continue N. $89^{\circ}47'36''$ W., 200.00
feet along said south line to the SW corner of said Subdivision 83 (NE $\frac{1}{4}$ of the
NW $\frac{1}{4}$ of Section 20-27-26), said corner being on the centerline of Shiloh
Road; thence N. $00^{\circ}05'33''$ W., 350.00 feet along the west line of said
Subdivision 83 (NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 20-27-26) (centerline of Shiloh
Road); thence N. $89^{\circ}54'27''$ E., 200.00 feet; thence S. $00^{\circ}05'33''$ E., 351.04
feet to the point of beginning.

Said parcel contains 70,104 square feet (1.61 acres) and is subject to the
rights of the public over the westerly 33 feet of said parcel for the right of way
of Shiloh Road. Said parcel is subject to and benefited by a perpetual, non-
exclusive easement for ingress, egress and utilities over the southerly 20 feet
of said parcel, per Document No 808133, Door County Records.

Property Address: 1816, 1824, 1832, and 1842 Shiloh Rd; Tax Parcel #281-
64-83000100

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie Reinhardt
City Clerk

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO
ORDAIN AS FOLLOWS:

SECTION 1: Section 20.25 of Municipal Code (Zoning Code) is hereby repealed and recreated as follows:

(1) The city plan commission may, after a review and public hearing, authorize the issuance of a conditional use permit for conditional uses specified for each district, provided such uses are in accordance with the purpose and intent of this chapter. Whenever a conditional use permit is requested and the required public hearing is scheduled and noticed by city as a class 2 notice, the city shall give notice, by regular mail, of the proposed conditional use to all property owners whose property lies within 300 feet measured in a straight line from the exterior boundary of the property subject to the proposed conditional use permit. Said notice shall be mailed at least ten days prior to the hearing; however failure of a neighboring property owner to receive such mailed notice shall not invalidate a public hearing. If action is delayed more than 120 days from the date of public hearing, a new public hearing shall take place. The common council plan commission may grant up to a 60-day extension if warranted by extenuating circumstances. In addition to the notification requirements listed above, applicant shall post signage visible to every facing street at least ten days prior to the hearing. The signage shall identify the property as being the subject of a public hearing and identify the appropriate city office that may be contacted for information.

(2) Applications for a conditional use permit shall be filled out at the zoning submitted to the community development department on a form provided by the inspector zoning administrator and reviewed by staff. Applications shall contain:

(a) A full legal description, and property map, and shall be accompanied by

(b) A plan showing the location, size and shape of the lot(s) involved and of any proposed structures, and the existing and proposed use of each structure and lot.

(c) A written description of the proposed conditional use describing the type of activities, buildings, and structures involved in the use.

(d) Written statements showing how the proposed conditional use meets the general standards for conditional uses (sub. 4) and any specific requirements for a particular use.

After review by staff, an application deemed complete shall be placed on the appropriate city plan commission agenda for review, and request shall be posted by city on public access television.

(3) The city plan commission shall review, as appropriate, the proposed site and operation, existing and proposed structures, architectural plans, neighboring uses, parking areas, driveway locations, highway access, traffic generation and circulation, drainage, sewerage and water systems and whether the proposed project will adversely affect property values in the neighboring area.

(4) A conditional use permit may only be issued by the plan commission upon making a finding that:

(a) The establishment, maintenance, or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.

(b) The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted nor substantially diminish and impair property values within the surrounding area.

(c) The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.

(d) Adequate utilities, access roads, drainage, and/or other necessary facilities exist or will be provided to serve the conditional use.

(e) Adequate measures will be taken to provide ingress and egress so designed as to minimize traffic congestion on the public streets.

(f) The conditional use shall in all other respects conform to the applicable regulations of the district in which it is located and the plan commission shall find that there is a public necessity for the conditional use.

(5) Conditions related to landscaping, architectural design, type of construction, construction commencement and completion dates, permit duration, sureties, lighting, fencing, operational control, hours of operation, traffic circulation, deed restrictions, access restrictions, increased yards, and parking requirements may be required by the city plan commission upon its finding that such conditions are necessary to fulfill the purposes and intent of this chapter. Any conditions imposed must be reasonable, and the extent practicable, measurable. Such conditions shall be based on substantial evidence.

(6) Conditional uses shall comply with all other provisions of this chapter such as lot width and area, yards, height, parking and loading.

(7) Any conditional use granted by the city plan commission shall terminate unless initiated within 365 days of date of decision by the city plan commission. A conditional use shall be operational within 730 days of its approval by the plan commission. Failure to initiate the

development within 365 days and/or begin operations within 730 days shall automatically constitute a revocation of the conditional use. An applicant may request that the plan commission approve an extension for justifiable reasons.

(8) Once granted, a conditional use permit shall remain in effect as long as the conditions upon which the permit was issued and the requirements of this ordinance are followed. Unless a specific duration is included in a conditional use permit, a conditional use permit shall automatically expire if the conditional use changes to a permitted use not requiring a conditional use permit or if the conditional use is discontinued or ceases to exist for a continuous period of at least 365 days for any reason.

(9) If an application for a conditional use permit is denied, a new application for the same conditional use will not be considered by the plan commission for a period of 12 months from the date of denial, except on grounds of new evidence as determined by the zoning administrator.

SECTION 2: The ordinance shall take affect the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie L. Reinhardt
City Clerk

Executive Summary

Zoning Code Text Amendment for Section 20.25 Conditional Uses

Background: Wisconsin Act 67 was enacted during the last legislative session. It amended the zoning statute pertaining to the way conditional uses are regulated. Previously, cities had broad authority to review conditional uses and determine whether to issue a permit. Under the new statute, local authorities must approve a conditional use when the applicant meets or agrees to meet the standards defined by City ordinance.

Furthermore, any denial or any conditions imposed must be related to the purpose of the ordinance and be based upon substantial evidence, which is defined in the law. Requirements and conditions must be reasonable and to the extent practical and measurable. In general, the law places a greater burden upon applicants, opponents, and the municipal officials to show whether a proposed conditional use meets the standards of the code as supported by the facts.

In response to the new law the Plan Commission reviewed how the current zoning code handles conditional uses. The Commission recommended changes to section of the code pertaining to the procedures and standards for conditional uses (section 20.25). Once the general conditional use code is in line with state statute, it is the intent of the Plan Commission to review the lists of conditional uses allowed in each zoning district. Additional code amendments, such as eliminating certain uses or implementing specific requirements for particular uses, are expected.

Because the proposed ordinance amendment involves the zoning code, a public hearing is required before adoption.

Options: The Council can:

- Take no action. A 2nd reading of the ordinance would occur at the next Council meeting.
- Deny the Amendment. The matter would be dropped from consideration.
- Refer the matter back to the Plan Commission for further consideration.

Recommendation: Approve the Plan Commission recommendation as proposed.

Prepared By:  10.24.18
Christopher Sullivan-Robinson
Planner / Zoning Administrator Date

Prepared By:  10-30-2018
Martin Olejniczak
Community Development Director Date

Reviewed By:  10/30/2018
Josh Van Lieshout
City Administrator Date

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Ad Hoc West Waterfront Planning Committee, hereby recommend to move forward requesting proposals from 3-5 firms that are public relations, design firms, or other to provide a fixed price proposal to provide support on gathering public input on the redevelopment of the waterfront.

Respectfully submitted:

Ad Hoc West Waterfront Planning Committee

By: Laurel Hauser, Co-Chairperson

Dave Schanock, Co-Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Date: October 22, 2018

Introduced by _____.

Moved by Alderperson _____, seconded by Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

RESOLUTION DECLARING INTENT TO DISCONTINUE THE USE OF THE WATERFRONT REDEVELOPMENT AUTHORITY

A resolution declaring the intent of the Common Council to prospectively discontinue the use of the Waterfront Redevelopment Authority pursuant to Section 66.431 Wis. Stats. and reinstitute the City's right to operate under Section 66.1331, Wis. Stat. with regard to development of the Sturgeon Bay waterfront and other redevelopment within the City of Sturgeon Bay.

RECITALS

WHEREAS, The Wisconsin legislature has provided several options to municipalities for carrying out redevelopment activities; and

WHEREAS, by resolution entitled RESOLUTION CREATING REDEVELOPMENT AUTHORITY dated November 7, 1990, the Common Council of the City of Sturgeon Bay elected to use the redevelopment method provided by Section 66.431 (since renumbered Section 66.1333) of the Wisconsin Statutes for the purpose of supervising the development of the Sturgeon Bay waterfront (the Resolution); and

WHEREAS, through the Resolution the Common Council created the Sturgeon Bay Waterfront Redevelopment Authority (WRA) to transact business and exercise all powers granted in Section 66.403 Wis. Stats., for the limited purpose of causing the redevelopment of certain waterfront areas in the City of Sturgeon Bay subject to certain limitations and conditions expressed in the Resolution; and

WHEREAS, the Sturgeon Bay Waterfront Redevelopment Authority has successfully served the City by administering the redevelopment of the waterfront area through many projects and agreements throughout the year; and

WHEREAS, many of those projects are still in existence and subject to agreements under which the WRA has ongoing responsibilities and liabilities; and

WHEREAS, the Common Council of the City of Sturgeon Bay recognizes the public service provided by the WRA and its members but has determined that prospectively, from this point forward, it wishes to directly exercise redevelopment authority as provided in Section 66.1331, Wis. Stats., while recognizing the WRA must continue to exist for the purposes of administering the projects and carry out its responsibilities under existing agreements in which it is a party to their completion.

NOW THEREFORE, the Common Council of the City of Sturgeon Bay, Door County Wisconsin, duly resolve as follows:

1. From the date of this Resolution forward, the Common Council determines to discontinue its use of Section 66.1333, Wis. Stats., and thereby removes the authority of the WRA to create new obligations to redevelop and the Sturgeon Bay waterfront or other areas within the City.

2. From the date of this Resolution forward, the Common Council of the City of Sturgeon Bay, Wisconsin shall undertake redevelopment under the authority provided in Section 66.1331, Wis. Stats., thereby directly controlling the redevelopment of the waterfront in all other areas within the City of Sturgeon Bay as provided in said statute.
- 3 Upon approval of this resolution by the Common Council of the City of Sturgeon Bay a copy of this Resolution shall be filed with the City Clerk to commemorate this policy determination by the Common Council to proceed as described in this resolution and commence all redevelopment activities in the City as provided in Section 66.1331, Wis. Stats.
- 4 Nothing in this Agreement is intended to dissolve the WRA, or effect the duties and obligations of the WRA with regard to existing projects and agreements. The intent of this resolution is to prospectively remove the authority of the WRA to participate in new projects and contracts under Section 66.1333 Wis. Stats. or any other authorizing ordinance or action after the date of this resolution recognizing the continuing responsibility of the WRA under the agreements and projects in which it is currently involved.

Introduced by _____, moved by alder _____, seconded by alder _____, that said Resolution be adopted.

Passed by the Common Council of the City of Sturgeon Bay this _____ day of _____, 2018, and submitted to the Mayor on the _____ day of _____, 2018.

ATTEST:

Stephanie Reinhardt, City Clerk / Human Resources Mgr.

APPROVED this _____, day of _____, 2018.

Thad Birmingham Mayor

REQUEST FOR PLACEMENT OF AGENDA ITEM

DATE OF REQUEST: 10/31/18

FROM:

Kelly Avenson
Kelly Catarazoli

Please place the following item on the agenda:

Consideration of:

Consideration of: Rescinding of Resolution Requesting Special Legislation, as it pertains to the OHWM on lots 92 and 100 East Maple Street.

Background Information:

This request was brought to Common Council, June 6, 2017, requesting that legislation be enacted pursuant to the authority granted to the Wisconsin Legislature under the Public Trust Doctrine to make a final determination as to the location of the ordinary high water mark on 92 and 100 East Maple Street.

See attachment for 2017 Resolution

Desired Action: Remove from table and place on November 6, 2018 agenda.
Tabled agenda item Rescinding of Resolution Requesting Special Legislation, as it pertains to the OHWM on lots 92 and 100 East Maple Street.

CITY OF STURGEON BAY
Resolution Requesting Special Legislation

Resolution No. _____

WHEREAS, the City of Sturgeon Bay has owned a parcel located at 100 East Maple Street (known as Parcel 100) on the West Side shoreline of the City of Sturgeon Bay since its purchase from the Door County Cooperative on February 3, 1964;

AND WHEREAS the City of Sturgeon Bay purchased adjacent property from the Door County Cooperative on December 28, 2012, which property was also located on the West Side shoreline of the City of Sturgeon Bay and contained dilapidated buildings and at 92 East Maple Street (known as Parcel 92);

AND WHEREAS the City of Sturgeon Bay has completed a redevelopment plan to eliminate blight, increase economic activity and create public recreational space along the waterfront;

AND WHEREAS Parcel 92 and Parcel 100 were Brownfields sites containing environmental contamination which have been evaluated and approved for development by Wisconsin Department of Natural Resources;

AND WHEREAS Parcels 92 and 100 were filled with significant amounts of fill changing the elevation of such parcels consistent with a 1955 Bulkhead Ordinance, Ordinance 460 of the City of Sturgeon Bay, designating the shoreline location of the property;

AND WHEREAS the City of Sturgeon Bay has worked closely with the Wisconsin Department of Natural Resources in regard to the amount of and location of planned private development covering portions of Parcels 92 and 100 and has made adjustments to the plan to meet requirements of the Wisconsin Department of Natural Resources and the Wisconsin Public Trust Doctrine;

AND WHEREAS the Wisconsin Department of Natural Resources has reviewed and approved the City's redevelopment and remediation plan and issued a stormwater management permit based upon the redevelopment plan and, in addition, has approved two Knowles-Nelson Stewardship grants to aid in the development of the public recreation improvements;

AND WHEREAS since 2012 the City of Sturgeon Bay has engaged in efforts and expended significant public funds to redevelop Parcel 92 and Parcel 100 in combination with private partners, in reliance on the Wisconsin Department of Natural Resources interpretation of the ordinary high water mark location;

AND WHEREAS the redevelopment process has been mired in lawsuits contesting the application of the Public Trust Doctrine to all or part of Parcels 92 and 100;

AND WHEREAS the City of Sturgeon Bay has consulted with Wisconsin Department of Natural Resources as to the ordinary high water mark location upon such parcels, and has a general understanding but no determination as to the ordinary high water mark location;

AND WHEREAS the Wisconsin Department of Natural Resources has issued a Concurrence designating the ordinary high water mark for Parcel 100;

AND WHEREAS one of the lawsuits involving this development went to trial and a judgment was entered in Door County Case No. 16-CV-23 wherein the court determined that it was unable to make a determination as to the location of the ordinary high water mark on Parcel 92, and until some determination of such ordinary high water mark was made, Parcel 92 could not be sold or used in any manner inconsistent with public or navigation related uses consistent with the Wisconsin Public Trust Doctrine;

AND WHEREAS the legislation to formalize the determination of the Wisconsin Department of Natural Resources of the ordinary high water mark for Parcels 92 and 100 will resolve any remaining uncertainties regarding the location of the ordinary high water mark and public trust issues on said parcels, thereby allowing the implementation of the redevelopment plan to proceed;

NOW, THEREFORE, BE IT RESOLVED by the City of Sturgeon Bay, through its Common Council, that legislation be enacted pursuant to the authority granted to the Wisconsin legislature under the Wisconsin Public Trust Doctrine to make a final determination as to the location of the ordinary high water mark at 92 and 100 East Maple Street in the City of Sturgeon Bay as shown and described in 'EXHIBIT A' of this RESOLUTION and to declare any adjacent lands upland of the described ordinary high water mark to be deemed suitable for redevelopment and eligible for transfer of title in fee simple. The import of such legislation is to enable the City of Sturgeon Bay to develop this Brownfields site using public and private money to create additional tax base, create additional jobs, and create additional public access to the waters of Sturgeon Bay.

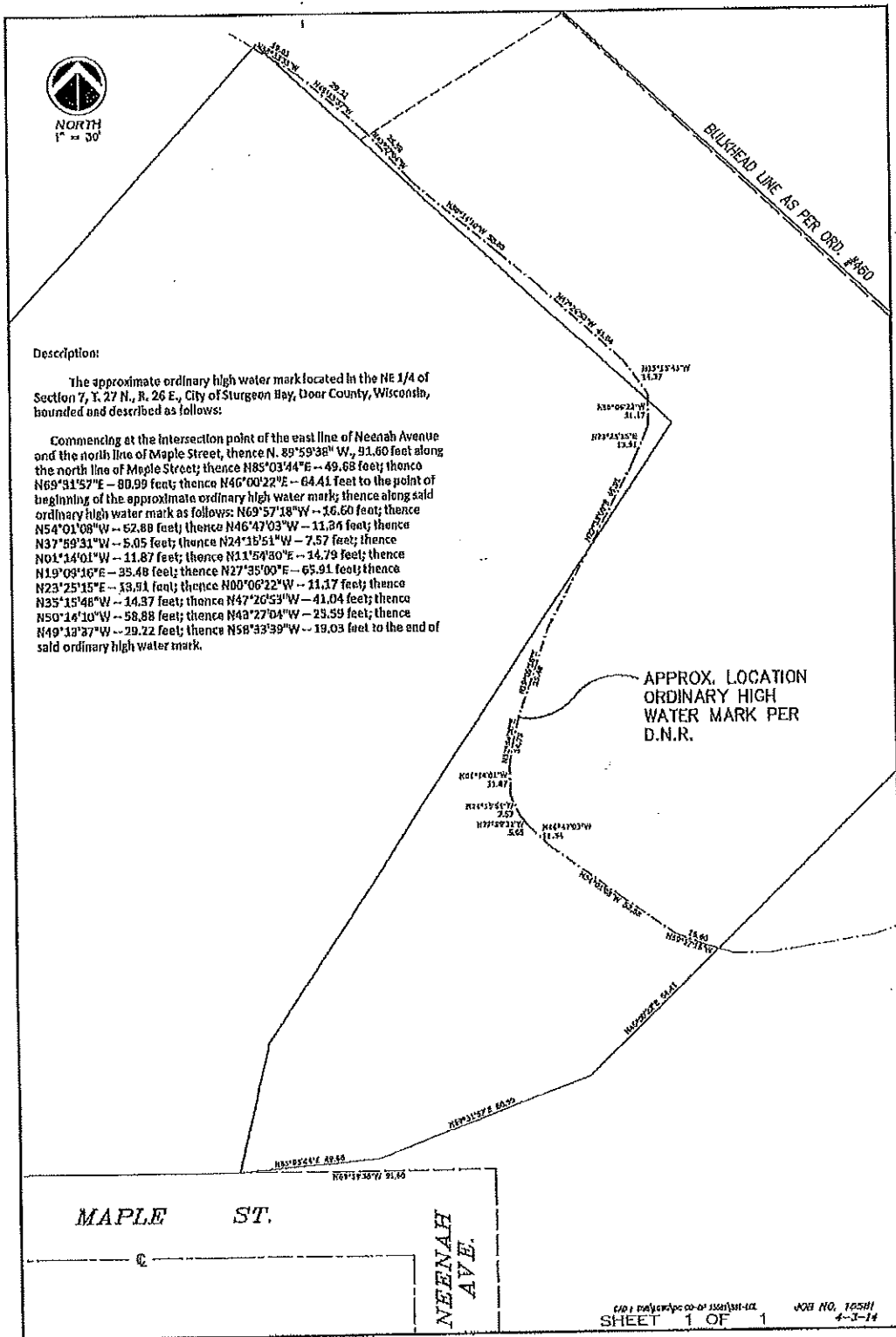
This resolution was adopted at a regular meeting of the Sturgeon Bay Common Council this 6th day of June, 2017.

Attest:


Stephanie L. Reinhardt, Clerk

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EXHIBIT A



REQUEST FOR PLACEMENT OF AGENDA ITEM

DATE OF REQUEST: 10/31/18

FROM:

Kelly Avenson
Laurel Hauser

Please place the following item on the agenda:

Consideration of:

Consideration of: Litigation with Sawyer Hotel Development, LLC

Background Information:

Desired Action: Conferring with legal counsel for governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which is it or is likely to become involved. Wis. Stats. 19.85(1)(g)

REQUEST FOR PLACEMENT OF AGENDA ITEM

DATE OF REQUEST: 10/31/18

FROM:

Kelly Avenson
Laurel Hauser

Please place the following item on the agenda:

Consideration of:

Consideration of: Friends of the Sturgeon Bay Public Waterfront, Shawn M. Fairchild, Carri Andersson, Linda Cockburn, Russ Cockburn, Kathleen Finnerty and Christy Weber v. City of Sturgeon Bay and Waterfront Redevelopment Authority of the City of Sturgeon Bay.

Background Information:

Desired Action: Conferring with legal counsel for governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which is it or is likely to become involved. Wis. Stats. 19.85(1)(g)