

CITY OF STURGEON BAY COMMON COUNCIL AGENDA TUESDAY, AUGUST 21, 2018 7:00 p.m.

COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST THAD G. BIRMINGHAM, MAYOR

- 1. Call to order.
- 2. Pledge of Allegiance.
- Roll call.
- 4. Adoption of agenda.
- 5. Public Comment.
- 6. Consideration of the following bills: General Fund \$116,669.86, Capital Fund \$95,172.82, Cable TV \$23,415.98, TID #4 \$872.00, and Solid Waste Enterprise Fund \$17,908.32 for a grand total of \$254,038.98. [roll call]
- 7. CONSENT AGENDA
- * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval of 8/7/18 regular Common Council minutes.
 - * b. Approval of the following minutes:
 - (1) Finance/Purchasing & Building Committee 7/31/18
 - (2) Bicycle & Pedestrian Advisory Board 8/6/18
 - (3) Personnel Committee 8/6/18
 - (4) Community Protection & Services Committee 8/9/18
 - * c. Place the following reports on file:
 - (1) Inspection Department Report July 2018
 - (2) Fire Department Report July 2018
 - (3) Police Department Report July 2018
 - * d. Consideration of: Approval of beverage operator license.
 - * e. Consideration of: Approval of Temp Class B Wine and Temp Class B Beer licenses.
 - * f. Finance/Purchasing & Building Committee recommendation re: Waive park shelter reservation fee for the Sturgeon Bay Lions Club.
 - * g. Finance/Purchasing & Building Committee recommendation re: Approve the request from Door County Business & Education Partnership High School Home Construction Program to waive the City portion of the building permit fees.

- * h. Personnel Committee recommendation re: Intend to change one part time public works position to full time contingent upon the funding in the 2019 budget.
- * i. Personnel Committee recommendation re: Approve the premium pay adjustment (foreman pay) for the months of May August, for full time Parks employee, Ryan Londo, for seasonal water weed management beginning in 2019 budget.
- * j. Community Protection & Services Committee recommendation re: Adopt the proposed Streetlight policy.
- * k. Community Protection & Services Committee recommendation re: Adopt the proposed Committee member Application as policy.
- 8. Mayoral appointments.
- 9. Second reading of ordinance re: Rezone property located at 1468 Egg Harbor Road from C-1 to C-5, parcel #281-62-11000103A.
- 10. Public hearing re: Declaring intent to levy special assessments upon property (N. 12th Avenue East side of roadway from Georgia Street to Egg Harbor Road) for benefits conferred upon such property by the improvement of the street and installation of sidewalk.
- 11. Consideration of: Authorization to hire Interim Finance Director.
- 12. Items to be Included on Future Agendas (New Business).
- 13. City Administrator report.
- 14. Committee Chairperson Reports:
 - a. Personnel Committee
 - b. Parking & Traffic Committee
 - c. Community Protection & Services Committee
 - d. Utility Commission
- 15. Presentation re: Levy limits.
- 16. Mayor's comments.
- 17. Convene in closed session in accordance with the following exemption:

Conferring with legal counsel for governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(1)(g)

Consideration of: Friends of the Sturgeon Bay Public Waterfront, Shawn M. Fairchild, Carri Andersson, Linda Cockburn, Russ Cockburn, Kathleen Finnerty and Christy Weber v. City of Sturgeon Bay and Waterfront Redevelopment Authority of the City of Sturgeon Bay

Move to reconvene in open session to take formal action upon preceding subjects of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.

18. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date:

Time:

Ву:

6.

: ID: AP443000.CST CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

TURGEON BAY

6.

		111/04/010 2011 011/22/012 00/22/2			
VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
RAL FUND					
GENERAL FUND	TES				
BAGNALL	JOHN BAGNALL	08.04.18 FOOD SHARE-LAKE EFFC	T 01-000-000-21595	54.00	
	RENARDS CHEESE	8.4.18 FOOD SHARE-RENARDS	01-000-000-21595	21.00	
R0001548	STEVEN MOKRY	2 BOAT LAUNCH PASS REND/MOKRY		14.00	
		TO	TAL LIABILITIES		89.
BALLFIEL	D LIGHTING				
WPPI ENG	WPPI ENERGY	08/18 ATH FLD LIGHT PRJCT	01-000-981-70000	1,365.39	
		то	TAL BALLFIELD LIGHTING		1,365.
		TO	TAL GENERAL FUND		1,454.
LAW/LEGAL					
16555	PINKERT LAW FIRM, LLP	06/18 LITIGATIONGOETTELMAN	01-110-000-55010	435.00	
16555		06/18 GEN LEGAL-KOLSKI	01-110-000-55010	91.00	
16555		06/18 GEN LEGAL-E GOETTELMAN	01-110-000-55010	43.50	
16555		06/18 GENERAL LEGAL MATTERS	01-110-000-55010	1,973.00	
BUELOW	BUELOW, VETTER, BUIKEMA,	JULY LEGAL	01-110-000-57900	912.00	
		TO	TAL		3,454.
		TO	TAL LAW/LEGAL		3,454.
CITY CLERK-TR	IIMC	ANNL MEMBERSHIP FEE-REINHARDT		160.00	
DC PRINT	DC PRINTING	2000 WINDOWED ENVELOPES	01-115-000-52800	155.00	
		TO	TAL		315.
		TO	TAL CITY CLERK-TREASURE	R	315.
COMPUTER					
04696	DOOR COUNTY TREASURER	07/18 INTERNET USAGE	01-125-000-55550	100.00	
04696		07/18 TECH SUPPORT	01-125-000-55550	2,575.00	
04696 USBANK	US BANK	07/18 2G INTERNET LED TVS	01-125-000-55550 01-125-000-55550	375.00 527.48	
		ŦO'	TAL		3,577.
		TO	TAL COMPUTER		3,577.
CITY ASSESSOR	·				
ASSO APP	ASSOCIATED APPRAISAL	08.21.18 CONTRACT	01-130-000-55010	1,333.33	
		TO	TAL		1,333.
		то	TAL CITY ASSESSOR		1,333.

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DEPARTMENT SUMMARY REPORT

TIME: 14:58:59
ID: AP443000.CST

	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
RAL FUND					
BUILDING/ZONIN	IG CODE ENFORCEMT				
SAFEBUIL	SAFE BUILT	JULY PERMITS	01-140-000-55010	12,893.80	
SAFEBUIL		PLAN REVIEW	01-140-000-55010	127.50	
			TOTAL		13,021.3
			TOTAL BUILDING/ZONING CODE	E ENFORCEMT	13,021.3
MUNICIPAL SERV	VICES ADMIN.				
FARRELL	FARRELL EQUIPMENT & SUPPLY INC	SAFETY VESTS	01-145-000-55605	39.96	
			TOTAL		39.9
			TOTAL MUNICIPAL SERVICES A	ADMIN.	39.9
CITY HALL					
03159	CHARTER COMMUNICATIONS	07/18 FIRE CABLE SVC	01-160-000-58999	101.90	
04575	DOOR COUNTY HARDWARE	TRIGGER NOZZLE	01-160-000-55300	15.99	
08225	HERLACHE SMALL ENGINE	WEED EATER LINE	01-160-000-51400	13.99	
10750	PREMIER CONCRETE INC	SEALER-CITY HALL	01-160-000-55300	285.20	
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-58650	271.49	
BP	BP-MICHIGAN ST	PRESSURE WASHER FUEL	01-160-000-51400	31.25	
KONE	KONE INC.	ELEVATOR INSPECT-CITY HALL	01-160-000-58999	495.00	
VIKING	VIKING ELECTRIC SUPPLY, INC	VARIABLE SPEED CONTROL	01-160-000-54999	104.99	
WARNER	WARNER-WEXEL WHOLESALE &	GARBAGE BAGS	01-160-000-55300	29.62	
WARNER		ROLL TOWEL	01-160-000-51850	54,35	
			TOTAL		1,403.
			TOTAL CITY HALL		1,403.
INSURANCE					
MCCLONE	MCCLONE AGENCY, INC	09/18 WORK COMP	01-165-000-58750	13,932.00	
MCCLONE MCCLONE	MCCLONE AGENCY, INC	09/18 WORK COMP 09/18 GEN LIAB	01-165-000-58750 01-165-000-56400	13,932.00 3,152.00	
	MCCLONE AGENCY, INC				
MCCLONE	MCCLONE AGENCY, INC	09/18 GEN LIAB	01-165-000-56400	3,152.00	
MCCLONE	MCCLONE AGENCY, INC	09/18 GEN LIAB 09/18 POLICE LIAB	01-165-000-56400 01-165-000-57150	3,152.00 1,189.00	
MCCLONE MCCLONE	MCCLONE AGENCY, INC	09/18 GEN LIAB 09/18 POLICE LIAB 09/18 PUBLIC OFFICIAL	01-165-000-56400 01-165-000-57150 01-165-000-57400	3,152.00 1,189.00 1,196.00	
MCCLONE MCCLONE MCCLONE	MCCLONE AGENCY, INC	09/18 GEN LIAB 09/18 POLICE LIAB 09/18 PUBLIC OFFICIAL 09/18 AUTO LIAB	01-165-000-56400 01-165-000-57150 01-165-000-57400 01-165-000-55200	3,152.00 1,189.00 1,196.00 1,966.00	23,087.
MCCLONE MCCLONE MCCLONE	MCCLONE AGENCY, INC	09/18 GEN LIAB 09/18 POLICE LIAB 09/18 PUBLIC OFFICIAL 09/18 AUTO LIAB	01-165-000-56400 01-165-000-57150 01-165-000-57400 01-165-000-55200 01-165-000-55200	3,152.00 1,189.00 1,196.00 1,966.00	
MCCLONE MCCLONE MCCLONE		09/18 GEN LIAB 09/18 POLICE LIAB 09/18 PUBLIC OFFICIAL 09/18 AUTO LIAB	01-165-000-56400 01-165-000-57150 01-165-000-57400 01-165-000-55200 01-165-000-55200	3,152.00 1,189.00 1,196.00 1,966.00	
MCCLONE MCCLONE MCCLONE MCCLONE	DITURES	09/18 GEN LIAB 09/18 POLICE LIAB 09/18 PUBLIC OFFICIAL 09/18 AUTO LIAB 09/18 AUTO PHY DAMAGE	01-165-000-56400 01-165-000-57150 01-165-000-57400 01-165-000-55200 01-165-000-55200 TOTAL	3,152.00 1,189.00 1,196.00 1,966.00	
MCCLONE MCCLONE MCCLONE MCCLONE MCCLONE		09/18 GEN LIAB 09/18 POLICE LIAB 09/18 PUBLIC OFFICIAL 09/18 AUTO LIAB 09/18 AUTO PHY DAMAGE	01-165-000-56400 01-165-000-57150 01-165-000-57400 01-165-000-55200 01-165-000-55200 TOTAL TOTAL INSURANCE	3,152.00 1,189.00 1,196.00 1,966.00 1,652.00	
MCCLONE MCCLONE MCCLONE MCCLONE MCCLONE GENERAL EXPENS 04696	DITURES	09/18 GEN LIAB 09/18 POLICE LIAB 09/18 PUBLIC OFFICIAL 09/18 AUTO LIAB 09/18 AUTO PHY DAMAGE 07/18 CITY HALL PHONE SVC 07/18 FIRE PHONE SVC	01-165-000-56400 01-165-000-57150 01-165-000-57400 01-165-000-55200 01-165-000-55200 TOTAL TOTAL INSURANCE 01-199-000-58200 01-199-000-58200	3,152.00 1,189.00 1,196.00 1,966.00 1,652.00	
MCCLONE MCCLONE MCCLONE MCCLONE MCCLONE	DITURES	09/18 GEN LIAB 09/18 POLICE LIAB 09/18 PUBLIC OFFICIAL 09/18 AUTO LIAB 09/18 AUTO PHY DAMAGE	01-165-000-56400 01-165-000-57150 01-165-000-57400 01-165-000-55200 01-165-000-55200 TOTAL TOTAL INSURANCE	3,152.00 1,189.00 1,196.00 1,966.00 1,652.00	23,087.0

TIME: 14:58:59 ID: AP443000.CST

CITY OF STURGEON BAY DEPARTMENT SUMMARY REPORT

PAGE: 3 DATE: 08/14/2018

7	VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
				·		
RAL FUI	ND					
ſ	08167		PUB HRING PUBLICATION	01-199-000-57450	30.11	
	08167		PUB HRING-JT REVIEW	01-199-000-57450	15.66	
(08167		PUB HRING-OLESON	01-199-000-57450	30.11	
1	16555	PINKERT LAW FIRM, LLP	06/18 GEN LEGAL-TUG PURVES	01-199-000-51525	145.00	
;	16555		06/18 TID 1 LEGAL MATTERS	01-199-000-51525	1,118.50	
			TOTA	ı.L.		1,619
			тоти	L GENERAL EXPENDITURE	IS	1,619
POLIC	E DEPARTM	ENT				
	04150	DE JARDIN CLEANERS LLC	UNIFORM MAINT-BRNKMAN	01-200-000-56800	7.45	
	BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC		01-200-000-51950	79.44	
	BUBRICKS	BOBRICK S COM ABIB OFFICE, 200	OFFICE SUPPLIES	01-200-000-51950	40.20	
	MAGNET	MAGNET FORENSICS USA, INC	REPLACEMENT USB DONGLE	01-200-000-55500	125.00	
	STAPLES	WISCONSIN DOCUMENT IMAGING LLC		01-200-000-51600	52.51	
	STAPLES		1353 COLOR COPIES	01-200-000-51600	49.11	
	US BANK	US BANK EQUIPMENT FINANCE	RICOH COPIER 30 OF 48	01-200-000-55650	167.00	
	US BANK		PROPERTY DAMAGE SURCHARGE	01-200-000-55650	27.02	
	USBANK	US BANK	TRAINING MEAL EXPNSE/OLSON	01-200-000-55600	10.00	
	USBANK		TRAINING MEAL EXPNSE/OLSON	01-200-000-55600	4.93	
	USBANK		SHIPPMENT OF MARINE KNIVES	01-200-000-57250	83.26	
	USBANK		EXTRNL VID CARD-6 5 PORT SWTCH	01-200-000-55500	247.67	
		·	TOT	AL.		893
			TOTA	AL POLICE DEPARTMENT		893
PATRO	OL BOAT					
	PATROL BO	AT				
	PATROL BO 02206	DAT BAY MARINE	PATROL BOAT FUEL	01-205-000-51650	411.25	
				01-205-000-51650	411.25	411
			TOT		411.25	
	02206		TOT	AL PATROL BOAT	411,25	
POLIC	02206	BAY MARINE	TOT	AL PATROL BOAT	360.00	
POLIC	02206 CE DEPARTM	BAY MARINE MENT/PATROL	TOT.	AL PATROL BOAT AL PATROL BOAT 01-215-000-57100 01-215-000-57550	360.00 261.50	
POLIC	02206 CE DEPARTM 01766	BAY MARINE MENT/PATROL AURORA MEDICAL GROUP	TOT. TOT. NEW HIRES DRUG/AUDIO SCREENS	AL PATROL BOAT O1-215-000-57100 O1-215-000-57550 O1-215-000-54999	360.00 261.50 14.37	
POLIC	02206 CE DEPARTM 01766 02005	BAY MARINE MENT/PATROL AURORA MEDICAL GROUP BAY ELECTRONICS, INC.	TOT. TOT. NEW HIRES DRUG/AUDIO SCREENS RADIO REPAIR/REPLCE MICROPHNE	01-215-000-57100 01-215-000-57550 01-215-000-54999 01-215-000-55100	360.00 261.50 14.37 3,750.00	
POLIC	02206 CE DEPARTM 01766 02005 04575	BAY MARINE MENT/PATROL AURORA MEDICAL GROUP BAY ELECTRONICS, INC. DOOR COUNTY HARDWARE	TOT. NEW HIRES DRUG/AUDIO SCREENS RADIO REPAIR/REPLCE MICROPHNE PRESSURE WASHER PARTS 2018 4TH QTR ANIMAL CONTROL SUNSET PARK BT LAUNCH	01-215-000-57100 01-215-000-57550 01-215-000-54999 01-215-000-55100 01-215-000-56150	360.00 261.50 14.37 3,750.00	
POLIC	02206 CE DEPARTM 01766 02005 04575 04590	BAY MARINE MENT/PATROL AURORA MEDICAL GROUP BAY ELECTRONICS, INC. DOOR COUNTY HARDWARE DOOR COUNTY HUMANE SOCIETY	TOT. NEW HIRES DRUG/AUDIO SCREENS RADIO REPAIR/REPLCE MICROPHNE PRESSURE WASHER PARTS 2018 4TH QTR ANIMAL CONTROL SUNSET PARK BT LAUNCH 110 S NEENAH AVE CAMERA	01-215-000-57100 01-215-000-57550 01-215-000-54999 01-215-000-55100 01-215-000-56150 01-215-000-56150	360.00 261.50 14.37 3,750.00 10.42 10.30	
POLIC	02206 CE DEPARTM 01766 02005 04575 04590 19880	BAY MARINE MENT/PATROL AURORA MEDICAL GROUP BAY ELECTRONICS, INC. DOOR COUNTY HARDWARE DOOR COUNTY HUMANE SOCIETY	TOT. NEW HIRES DRUG/AUDIO SCREENS RADIO REPAIR/REPLCE MICROPHNE PRESSURE WASHER PARTS 2018 4TH QTR ANIMAL CONTROL SUNSET PARK BT LAUNCH 110 S NEENAH AVE CAMERA SHORECREST RD CAMERA	01-215-000-57100 01-215-000-57550 01-215-000-54999 01-215-000-55100 01-215-000-56150 01-215-000-56150	360.00 261.50 14.37 3,750.00 10.42 10.30 8.24	
POLIC	02206 CE DEPARTM 01766 02005 04575 04590 19880	BAY MARINE MENT/PATROL AURORA MEDICAL GROUP BAY ELECTRONICS, INC. DOOR COUNTY HARDWARE DOOR COUNTY HUMANE SOCIETY	TOT. TOT. NEW HIRES DRUG/AUDIO SCREENS RADIO REPAIR/REPLCE MICROPHNE PRESSURE WASHER PARTS 2018 4TH QTR ANIMAL CONTROL SUNSET PARK BT LAUNCH 110 S NEENAH AVE CAMERA SHORECREST RD CAMERA PATCH ORDER	01-215-000-57100 01-215-000-57550 01-215-000-54999 01-215-000-56150 01-215-000-56150 01-215-000-56150 01-215-000-56150 01-215-000-56150	360.00 261.50 14.37 3,750.00 10.42 10.30 8.24 227.00	
POLIC	02206 CE DEPARTM 01766 02005 04575 04590 19880 19880	BAY MARINE MENT/PATROL AURORA MEDICAL GROUP BAY ELECTRONICS, INC. DOOR COUNTY HARDWARE DOOR COUNTY HUMANE SOCIETY STURGEON BAY UTILITIES	TOT. NEW HIRES DRUG/AUDIO SCREENS RADIO REPAIR/REPLCE MICROPHNE PRESSURE WASHER PARTS 2018 4TH QTR ANIMAL CONTROL SUNSET PARK BT LAUNCH 110 S NEENAH AVE CAMERA SHORECREST RD CAMERA PATCH ORDER TRNING MEAL EXPNSE-HAACK	01-215-000-57100 01-215-000-57550 01-215-000-54999 01-215-000-55100 01-215-000-56150 01-215-000-56150 01-215-000-56150 01-215-000-52900 01-215-000-55600	360.00 261.50 14.37 3,750.00 10.42 10.30 8.24 227.00 11.58	
POLIC	02206 CE DEPARTM 01766 02005 04575 04590 19880 19880 19880 GMAN	BAY MARINE MENT/PATROL AURORA MEDICAL GROUP BAY ELECTRONICS, INC. DOOR COUNTY HARDWARE DOOR COUNTY HUMANE SOCIETY STURGEON BAY UTILITIES GMAN EMBLEM TREVOR HAACK NELSON TACTICAL	TOT. NEW HIRES DRUG/AUDIO SCREENS RADIO REPAIR/REPLCE MICROPHNE PRESSURE WASHER PARTS 2018 4TH QTR ANIMAL CONTROL SUNSET PARK BT LAUNCH 110 S NEENAH AVE CAMERA SHORECREST RD CAMERA PATCH ORDER TRNING MEAL EXPNSE-HAACK UNIFORM SHIRT-PANT/JNRRJOHN	01-215-000-57100 01-215-000-57550 01-215-000-57550 01-215-000-55100 01-215-000-56150 01-215-000-56150 01-215-000-56150 01-215-000-52900 01-215-000-55600 01-215-000-52900	360.00 261.50 14.37 3,750.00 10.42 10.30 8.24 227.00 11.58 139.48	
POLIC	02206 CE DEPARTM 01766 02005 04575 04590 19880 19880 19880 GMAN HAACK	BAY MARINE MENT/PATROL AURORA MEDICAL GROUP BAY ELECTRONICS, INC. DOOR COUNTY HARDWARE DOOR COUNTY HUMANE SOCIETY STURGEON BAY UTILITIES GMAN EMBLEM TREVOR HAACK NELSON TACTICAL	TOT. NEW HIRES DRUG/AUDIO SCREENS RADIO REPAIR/REPLCE MICROPHNE PRESSURE WASHER PARTS 2018 4TH QTR ANIMAL CONTROL SUNSET PARK BT LAUNCH 110 S NEENAH AVE CAMERA SHORECREST RD CAMERA PATCH ORDER TRNING MEAL EXPNSE-HAACK	01-215-000-57100 01-215-000-57550 01-215-000-54999 01-215-000-55100 01-215-000-56150 01-215-000-56150 01-215-000-56150 01-215-000-52900 01-215-000-55600	360.00 261.50 14.37 3,750.00 10.42 10.30 8.24 227.00 11.58	411

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DEPARTMENT SUMMARY REPORT TIME: 14:58:59 ID: AP443000.CST

INVOICES DUE ON/BEFORE 08/21/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
ERAL FUND					
			TOTAL POLICE DEPARTMENT	/PATROL	4,842.
			TOTAL TOLICS BUTTANTANTA	EITHOL	1,512.
POLICE DEPT. /	INVESTIGATIONS				
15890	PACK AND SHIP PLUS	RADAR RETURN FOR REPAIRS	01-225-000-57950	11.77	
	LEXISNEXIS RISK SOLUTIONS	07/18 CONTRACT FEE	01-225-000-57950	105.00	
SOUKREP	SOUKUP'S REPAIR	VEH TOW CSE 18-004276	01-225-000-57950	250.00	
			TOTAL		366
			TOTAL POLICE DEPT. / IN	VESTIGATIONS	366.
FIRE DEPARTMEN	Ŧ				
04575	DOOR COUNTY HARDWARE	PAINT & SUPPLIES	01-250-000-54999	78.80	
04575	Door Goons made	CONNCTR, WIRE, ROLLER	01-250-000-54999	23.37	
04575		EXT CORD, PAINT	01-250-000-54999	38.47	
04575		SNDPAPR, PAINT & SUPPLIES	01-250-000-54999	42.05	
04575		CIRCULAR SAW	01-250-000-51350	114.99	
04575		ASSORTED SUPPLIES	01-250-000-53000	79.27	
04575		DUCT TAPE, AIR HOSE	01-250-000-54999	56.97	
04575		CREDIT RETURN	01-250-000-53000	-13.07	
04575		FASTENERS	01-250-000-54999	15.48	
04575		PLASTIC KNVES	01-250-000-54999	1.19	
04575		FASTENERS	01-250-000-54999	9.80	
04575		ROTARY KNOB, TOGGLE SWTCH	01-250-000-54999	10.57	
04696	DOOR COUNTY TREASURER	JULY FUEL	01-250-000-51650	1,203.33	
06650	GALLS, AN ARAMARK COMPANY	UNIFORM PANTS	01-250-000-52900	41.33	
08225	HERLACHE SMALL ENGINE	SAW SHARPENING TOOLS	01-250-000-52700	29.95	
12100	LAMPERT YARDS INC	LUMBER & FASTENERS	01-250-000-51405	280.66	
12100		LUMBER	01-250-000-51405	545.90	
12100		FASTENERS	01-250-000-51405	21.99	
19303	MIKE SMITH	UNIFROM ALLOW/ MIKE SMITH	01-250-000-52900	19.77	
19880	STURGEON BAY UTILITIES	92 E MAPLE ST	01-250-000-56675	5.20	
19880		MARTIN PARK RESTROOM	01-250-000-56675	5.20	
19880		421 MICHIGAN ST	01-250-000-56675	118.00	
19880		421 MICHIGAN ST	01-250-000-56675	4,368.93	
19880		421 MICHIGAN ST-TRUCK FILL	01-250-000-56675	167.00	
19880		MEM FLD SPRINKLER	01-250-000-56675	42.00	
19880		MEM FLD WARMING HOUSE	01-250-000-56675	42.00	
19880		SALT SHED	01-250-000-56675	5.20	
19880		CITY GARAGE	01-250-000-56675	42.00	
19880		GARLAND PARK	01-250-000-56675	5.20	
19880	•	SUNSET CONSN CNTR	01-250-000-56675	42.00	
19880		FRANKE GRASSE MEM SHELTER	01-250-000-56675	13.00	
19880		OTUMBA PARK	01-250-000-56675	5.20	
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	5.20	
19880		WEST SIDE FIRE STATION	01-250-000-56675	42.00	
19880		WEST SIDE FIRE STATION	01-250-000-56150	175.66	
19880		WEST SIDE FIRE STATION	01-250-000-58650	89.42	
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	5.20	
19880		38 S NEENAH AVE RSTRM	01-250-000-56675	26.00	

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DEPARTMENT SUMMARY REPORT

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
RAL FUND					
19880		JAYCEE BALLFLD SPRINKLER	01-250-000-56675	42.00	
19880		911 N 14TH AVE HOUSE	01-250-000-56675	6.07	
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	42.00	
19880		FIRE PROTECTION	01-250-000-56675	8,720.75	
19880		WARNING SIREN	01-250-000-56150	8.24	
19880		QUINCY ST BALLFLD	01-250-000-56675	42.00	
19880		MADISON AVE SPRINKLER	01-250-000-56675	13.00	
19880		10 PENNSYLVANIA AVE	01-250-000-56675	13.00	
19880		GREEN BAY RD SIREN	01-250-000-56150	15.45	
19880		1ST AVE EAST SIDE DOCK	01-250-000-56675	5.20	
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	16.38	
19880		1ST AVE MARINA/RESTROOM	01-250-000-56675	42.00	
		KENTUCKY ST CITY PKG RAMP	01-250-000-56675	5.20	
19880		48 KENTUCKY ST DOCK	01-250-000-56675	13.00	
19880		48 KENTUCKY ST CITY MARINA		42.00	
19880			01-250-000-56675	5.20	
19880		SIGN SHED		13.00	
19880		CHERRY BLOSSOM	01-250-000-56675	15.36	
19880		CLAY BANKS SIREN	01-250-000-56150	-25.78	
	O'REILLY AUTO PARTS-FIRST CALL				
O'REILLY		SEALED BEAM	01-250-000-53000	15.93	
O'REILLY		CONNECTOR	01-250-000-53000	2.99	
O'REILLY		SPRK PLUG, DIST CAP, ROTOR,		74,53	
O'REILLY		IGN WIRE SET, CLNR	01-250-000-53000	26.38	
PAULCONW	PAUL CONWAY SHIELDS	UNIFORM LIGHTS	01-250-000-52900	52.72	
			TOTAL		17,024
			TOTAL FIRE DEPARTMENT		17,024
STORM SEWERS					
10750	PREMIER CONCRETE INC	CEMENT-MANHOLE REPAIRS	01~300-000-51150	113.00	
			TOTAL		113
			TOTAL STORM SEWERS		113
SOLID WASTE MG	GMT/SPRING/FALL				
ADVANCED	ADVANCED DISPOSAL	4.05 TON , 6 TVS, 8 FREON	UNIT 01-311-000-58400	837.54	
			TOTAL		837
			TOTAL SOLID WASTE MGMT/SPRIM	NG/FALL	837
COMPOST/SOLID	WASTE SITE				
COMPOST/SOLID	WASTE SITE CAPTAIN COMMODES INC	BAY VIEW BRIDGE & COMPOST	SITE 01-320-000-57700	150.00	
		BAY VIEW BRIDGE & COMPOST COMPOST SITE	SITE 01-320-000-57700 01-320-000-56150	150.00 8.59	
03025	CAPTAIN COMMODES INC				156

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DEPARTMENT SUMMARY REPORT

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	.
RAL FUND					
STREET SWEEPIN	ïG				
19880	CHIDODON DAY HATTITATE	SWEEPER WATER USAGE	01-330-000-53050	8.25	
19880	STURGEON BAY UTILITIES	SWEDTER WAIER USAGE	01-250-000-22020	0.23	
		TO	TAL		8.:
		TO	TAL STREET SWEEPING		8.
ROADWAYS/STREE	TS			-	
14006	NORTHERES ACRUMENT THE	DI BOY MOD	01-400-000-52200	629.38	
14826	NORTHEAST ASPHALT, INC.	BLACK TOP	01-400-000-32200	029.30	
		TO	TAL		629.
					50.0
		TO	TAL ROADWAYS/STREETS		629.
SNOW REMOVAL					
12025	HODEON CALE	49.41 TON SALT-PRE SEASON DEL	01-410-000-52400	3,370.05	
13825 GRAY'S	MORTON SALT GRAY'S INC.	SNOW PLOW END BITS	01-410-000-51400	674.32	
		TO	TAL		4,044.
		TO.	TAL SNOW REMOVAL		4,044.
STREET SIGNS A	AND MARKINGS				
04276	DIAMOND VOGEL PAINT CENTER	20 PAILS YELLOW PAINT	01-420-000-52100	1,049.00	
19275	SHERWIN WILLIAMS	BLUE PAINT	01-420-000-52100	119.50	
		TO	TAL		1,168.
					1,100.
					,
		TO	TAL STREET SIGNS AND MA	kKINGS	,
		TO	TAL STREET SIGNS AND MA	ARKINGS	,
STREET MACHINE	RY	TO	TAL STREET SIGNS AND MA	urkings	,
STREET MACHINE	ERY ARING EQUIPMENT COMPANY INC	TO VOLVO LOADER PARTS	TAL STREET SIGNS AND MA	arkings 278.94	,
					,
01720		VOLVO LOADER PARTS	01-450-000-53000	278.94	,
01720 01720	ARING EQUIPMENT COMPANY INC	VOLVO LOADER PARTS LOADER PARTS	01-450-000-53000 01-450-000-52150	278.94 325.05	,
01720 01720 20725	ARING EQUIPMENT COMPANY INC	VOLVO LOADER PARTS LOADER PARTS 4 TIRE DISPOSAL	01-450-000-53000 01-450-000-52150 01-450-000-52150 01-450-000-52150	278.94 325.05 16.00	,
01720 01720 20725 20725	ARING EQUIPMENT COMPANY INC	VOLVO LOADER PARTS LOADER PARTS 4 TIRE DISPOSAL FLAT TIRE	01-450-000-53000 01-450-000-52150 01-450-000-52150 01-450-000-52150	278.94 325.05 16.00 20.00	,
01720 01720 20725 20725 20725	ARING EQUIPMENT COMPANY INC	VOLVO LOADER PARTS LOADER PARTS 4 TIRE DISPOSAL FLAT TIRE TIRES, MOUNTS/DISMOUNT, DISPSA	01-450-000-53000 01-450-000-52150 01-450-000-52150 01-450-000-52150 L 01-450-000-52150	278.94 325.05 16.00 20.00 304.00	,
01720 01720 20725 20725 20725 ASTRO	ARING EQUIPMENT COMPANY INC T R COCHART TIRE CENTER ASTRO HYDRAULICS, INC	VOLVO LOADER PARTS LOADER PARTS 4 TIRE DISPOSAL FLAT TIRE TIRES, MOUNTS/DISMOUNT, DISPSA REBUILT RAM-LOADER	01-450-000-53000 01-450-000-52150 01-450-000-52150 01-450-000-52150 L 01-450-000-52150 01-450-000-52150	278.94 325.05 16.00 20.00 304.00 841.35	,
01720 01720 20725 20725 20725 ASTRO BP	ARING EQUIPMENT COMPANY INC T R COCHART TIRE CENTER ASTRO HYDRAULICS, INC BP-MICHIGAN ST	VOLVO LOADER PARTS LOADER PARTS 4 TIRE DISPOSAL FLAT TIRE TIRES, MOUNTS/DISMOUNT, DISPSA REBUILT RAM-LOADER PAINT MACHINE FUEL	01-450-000-53000 01-450-000-52150 01-450-000-52150 01-450-000-52150 1. 01-450-000-52150 01-450-000-52150 01-450-000-51650	278.94 325.05 16.00 20.00 304.00 841.35	,
01720 01720 20725 20725 20725 ASTRO BP VERMEER	ARING EQUIPMENT COMPANY INC T R COCHART TIRE CENTER ASTRO HYDRAULICS, INC BP-MICHIGAN ST	VOLVO LOADER PARTS LOADER PARTS 4 TIRE DISPOSAL FLAT TIRE TIRES, MOUNTS/DISMOUNT, DISPSA REBUILT RAM-LOADER PAINT MACHINE FUEL CHIPPER PARTS CHIPPER PARTS	01-450-000-53000 01-450-000-52150 01-450-000-52150 01-450-000-52150 L 01-450-000-52150 01-450-000-52150 01-450-000-51650 01-450-000-52150	278.94 325.05 16.00 20.00 304.00 841.35 15.00 108.10	1,168.
01720 01720 20725 20725 20725 ASTRO BP VERMEER	ARING EQUIPMENT COMPANY INC T R COCHART TIRE CENTER ASTRO HYDRAULICS, INC BP-MICHIGAN ST	VOLVO LOADER PARTS LOADER PARTS 4 TIRE DISPOSAL FLAT TIRE TIRES, MOUNTS/DISMOUNT, DISPSA REBUILT RAM-LOADER PAINT MACHINE FUEL CHIPPER PARTS CHIPPER PARTS	01-450-000-53000 01-450-000-52150 01-450-000-52150 01-450-000-52150 11-450-000-52150 01-450-000-52150 01-450-000-51650 01-450-000-52150 01-450-000-52150	278.94 325.05 16.00 20.00 304.00 841.35 15.00 108.10	1,168.
01720 01720 20725 20725 20725 ASTRO BP VERMEER	ARING EQUIPMENT COMPANY INC T R COCHART TIRE CENTER ASTRO HYDRAULICS, INC BP-MICHIGAN ST	VOLVO LOADER PARTS LOADER PARTS 4 TIRE DISPOSAL FLAT TIRE TIRES, MOUNTS/DISMOUNT, DISPSA REBUILT RAM-LOADER PAINT MACHINE FUEL CHIPPER PARTS CHIPPER PARTS	01-450-000-53000 01-450-000-52150 01-450-000-52150 01-450-000-52150 L 01-450-000-52150 01-450-000-52150 01-450-000-51650 01-450-000-52150 01-450-000-52150	278.94 325.05 16.00 20.00 304.00 841.35 15.00 108.10	1,168.
01720 01720 20725 20725 20725 ASTRO BP VERMEER	ARING EQUIPMENT COMPANY INC T R COCHART TIRE CENTER ASTRO HYDRAULICS, INC BP-MICHIGAN ST	VOLVO LOADER PARTS LOADER PARTS 4 TIRE DISPOSAL FLAT TIRE TIRES, MOUNTS/DISMOUNT, DISPSA REBUILT RAM-LOADER PAINT MACHINE FUEL CHIPPER PARTS CHIPPER PARTS	01-450-000-53000 01-450-000-52150 01-450-000-52150 01-450-000-52150 11-450-000-52150 01-450-000-52150 01-450-000-51650 01-450-000-52150 01-450-000-52150	278.94 325.05 16.00 20.00 304.00 841.35 15.00 108.10	1,168.
01720 01720 20725 20725 20725 ASTRO BP VERMEER	ARING EQUIPMENT COMPANY INC T R COCHART TIRE CENTER ASTRO HYDRAULICS, INC BP-MICHIGAN ST	VOLVO LOADER PARTS LOADER PARTS 4 TIRE DISPOSAL FLAT TIRE TIRES, MOUNTS/DISMOUNT, DISPSA REBUILT RAM-LOADER PAINT MACHINE FUEL CHIPPER PARTS CHIPPER PARTS	01-450-000-53000 01-450-000-52150 01-450-000-52150 01-450-000-52150 11-450-000-52150 01-450-000-52150 01-450-000-51650 01-450-000-52150 01-450-000-52150	278.94 325.05 16.00 20.00 304.00 841.35 15.00 108.10	1,168.

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	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
AL FUND					
		'	01-460-000-56150	8.24	
19880	STURGEON BAY UTILITIES	SALT SHED		1,124.21	
19880		CITY GARAGE	01-460-000-56150		
19880		CITY GARAGE	01-460-000-58650	105.83 10.49	
19880		911 N 14TH AVE HOUSE	01-460-000-58999	105.09	
19880		911 N 14TH AVE HOUSE	01-460-000-56150		
19880		911 N 14TH AVE HOUSE	01-460-000-58650	55.50	
	AMERICAN WELDING & GAS, INC	GASES CYLINDER RENTAL	01-460-000-58999	118.01	
WARNER	WARNER-WEXEL WHOLESALE &	SOAP DISPENSER	01-460-000-55300	26.13	
		TOTA	AL		I,587.
		TOTA	AL CITY GARAGE		1,587.
HIGHWAYS - GEN	ERAL				
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE	01-499-000-58000	9.96	
19880		EGG HRBR RD TRFFIC LITE	01-499-000-58000	24.76	
19880		N 14TH AVE & EGG HRBR TRFFC	01-499-000-58000	28.89	
19880		2 TRFC WRNING LIGHTS	01-499-000-58000	5.50	
19880		WS TRAFFIC LIGHTS	01-499-000-58000	158.38	
19880		ORNAMENTAL ST LIGHT	01-499-000-58000	5,031.43	
19880		OVERHEAD ST LIGHTS	01-499-000-58000	7,023.36	
19880		WALNUT & LANSING SIGN	01-499-000-58000	8.69	
19880		1ST AVE EAST SIDE DOCK	01-499-000-58000	37.95	
19880		OLD HWY RD SIGN	01-499-000-58000	8.24	
	•	TOT	AL		12,337.
		TOT	AL HIGHWAYS - GENERAL	•	12,337.
PARK & RECREAT	TION ADMIN				
PARK & RECREAT	TION ADMIN MAPLE STREET SIGN CO.	MARTIN PARK BANNER	01-500-000-52250	104.48	
		MARTIN PARK BANNER RADIO ADVERT-FARM MRKET	01-500-000-52250 01-500-000-52250	104.48 96.00	
11545	MAPLE STREET SIGN CO.				
11545 23200 23200	MAPLE STREET SIGN CO.	RADIO ADVERT-FARM MRKET	01-500-000-52250	96.00	
11545 23200 23200	MAPLE STREET SIGN CO.	RADIO ADVERT-FARM MRKET RADIO ADVERT-HRMNY ON BAY	01-500-000-52250 01-500-000-52250	96.00 195.00	
11545 23200 23200 CASE COM	MAPLE STREET SIGN CO. WDOR CASE COMMUNICATIONS	RADIO ADVERT-FARM MRKET RADIO ADVERT-HRMNY ON BAY RADIO ADVERT/FRM MRKT & HRMNY	01-500-000-52250 01-500-000-52250 01-500-000-52250 01-500-000-52250	96.00 195.00 273.75	820.
11545 23200 23200 CASE COM	MAPLE STREET SIGN CO. WDOR CASE COMMUNICATIONS	RADIO ADVERT-FARM MRKET RADIO ADVERT-HRMNY ON BAY RADIO ADVERT/FRM MRKT & HRMNY HARMONY-NEWPAPER AS-DONATION TOT	01-500-000-52250 01-500-000-52250 01-500-000-52250 01-500-000-52250	96.00 195.00 273.75 150.93	
11545 23200 23200 CASE COM PULSE	MAPLE STREET SIGN CO. WDOR CASE COMMUNICATIONS PENINSULA PULSE	RADIO ADVERT-FARM MRKET RADIO ADVERT-HRMNY ON BAY RADIO ADVERT/FRM MRKT & HRMNY HARMONY-NEWPAPER AS-DONATION TOT	01-500-000-52250 01-500-000-52250 01-500-000-52250 01-500-000-52250	96.00 195.00 273.75 150.93	
11545 23200 23200 CASE COM PULSE	MAPLE STREET SIGN CO. WDOR CASE COMMUNICATIONS PENINSULA PULSE	RADIO ADVERT-FARM MRKET RADIO ADVERT-HRMNY ON BAY RADIO ADVERT/FRM MRKT & HRMNY HARMONY-NEWPAPER AS-DONATION TOT	01-500-000-52250 01-500-000-52250 01-500-000-52250 01-500-000-52250	96.00 195.00 273.75 150.93	
11545 23200 23200 CASE COM PULSE PARKS AND PLAY	MAPLE STREET SIGN CO. WDOR CASE COMMUNICATIONS PENINSULA PULSE	RADIO ADVERT-FARM MRKET RADIO ADVERT-HRMNY ON BAY RADIO ADVERT/FRM MRKT & HRMNY HARMONY-NEWPAPER AS-DONATION TOT TOT	01-500-000-52250 01-500-000-52250 01-500-000-52250 01-500-000-52250 AL AL PARK & RECREATION ADM	96.00 195.00 273.75 150.93	820. 820.
11545 23200 23200 CASE COM PULSE PARKS AND PLAY 01766 01766	MAPLE STREET SIGN CO. WDOR CASE COMMUNICATIONS PENINSULA PULSE GROUNDS AURORA MEDICAL GROUP	RADIO ADVERT-FARM MRKET RADIO ADVERT-HRMNY ON BAY RADIO ADVERT/FRM MRKT & HRMNY HARMONY-NEWPAPER AS-DONATION TOT TOT MRO REVIEW-C DART MRO REVIEW-K RIDDERIKOFF	01-500-000-52250 01-500-000-52250 01-500-000-52250 01-500-000-52250 AL AL PARK & RECREATION ADM 01-510-000-57100 01-510-000-57100	96.00 195.00 273.75 150.93	
11545 23200 23200 CASE COM PULSE PARKS AND PLAY 01766 01766 04545	MAPLE STREET SIGN CO. WDOR CASE COMMUNICATIONS PENINSULA PULSE GROUNDS AURORA MEDICAL GROUP DOOR COUNTY COOPERATIVE/NAPA	RADIO ADVERT-FARM MRKET RADIO ADVERT-HRMNY ON BAY RADIO ADVERT/FRM MRKT & HRMNY HARMONY-NEWPAPER AS-DONATION TOT TOT MRO REVIEW-C DART MRO REVIEW-K RIDDERIKOFF RYE GRASS SEED	01-500-000-52250 01-500-000-52250 01-500-000-52250 01-500-000-52250 AL AL PARK & RECREATION ADM 01-510-000-57100 01-510-000-57100 01-510-000-57750	96.00 195.00 273.75 150.93 MIN 8.00 8.00 8.00 5.30	
11545 23200 23200 CASE COM PULSE PARKS AND PLAY 01766 01766 04545 15890	MAPLE STREET SIGN CO. WDOR CASE COMMUNICATIONS PENINSULA PULSE GROUNDS AURORA MEDICAL GROUP DOOR COUNTY COOPERATIVE/NAPA PACK AND SHIP PLUS	RADIO ADVERT-FARM MRKET RADIO ADVERT-HRMNY ON BAY RADIO ADVERT/FRM MRKT & HRMNY HARMONY-NEWPAPER AS-DONATION TOT TOT MRO REVIEW-C DART MRO REVIEW-K RIDDERIKOFF RYE GRASS SEED SHIPPING-PART RETURN	01-500-000-52250 01-500-000-52250 01-500-000-52250 01-500-000-52250 AL AL PARK & RECREATION ADM 01-510-000-57100 01-510-000-57100 01-510-000-51750 01-510-000-54999	96.00 195.00 273.75 150.93 MIN 8.00 8.00 8.00 5.30 4.55	
11545 23200 23200 CASE COM PULSE PARKS AND PLAY 01766 01766 04545 15890 19880	MAPLE STREET SIGN CO. WDOR CASE COMMUNICATIONS PENINSULA PULSE GROUNDS AURORA MEDICAL GROUP DOOR COUNTY COOPERATIVE/NAPA	RADIO ADVERT-FARM MRKET RADIO ADVERT-HRMNY ON BAY RADIO ADVERT/FRM MRKT & HRMNY HARMONY-NEWPAPER AS-DONATION TOT TOT MRO REVIEW-C DART MRO REVIEW-K RIDDERIKOFF RYE GRASS SEED SHIPPING-PART RETURN MARTIN PARK PAVILLION	01-500-000-52250 01-500-000-52250 01-500-000-52250 01-500-000-52250 AL AL PARK & RECREATION ADM 01-510-000-57100 01-510-000-57750 01-510-000-54999 01-510-000-56150	96.00 195.00 273.75 150.93 MIN 8.00 8.00 8.00 5.30 4.55 31.64	
11545 23200 23200 CASE COM PULSE PARKS AND PLAY 01766 01766 04545 15890 19880 19880	MAPLE STREET SIGN CO. WDOR CASE COMMUNICATIONS PENINSULA PULSE GROUNDS AURORA MEDICAL GROUP DOOR COUNTY COOPERATIVE/NAPA PACK AND SHIP PLUS	RADIO ADVERT-FARM MRKET RADIO ADVERT-HRMNY ON BAY RADIO ADVERT/FRM MRKT & HRMNY HARMONY-NEWPAPER AS-DONATION TOT TOT MRO REVIEW-C DART MRO REVIEW-K RIDDERIKOFF RYE GRASS SEED SHIPPING-PART RETURN MARTIN PARK PAVILLION MARTIN PARK RESTROOM	01-500-000-52250 01-500-000-52250 01-500-000-52250 01-500-000-52250 AL AL PARK & RECREATION ADM 01-510-000-57100 01-510-000-51750 01-510-000-54999 01-510-000-56150 01-510-000-58650	96.00 195.00 273.75 150.93 MIN 8.00 8.00 5.30 4.55 31.64 41.20	
23200 23200 CASE COM PULSE PARKS AND PLAY 01766 01766 04545 15890 19880	MAPLE STREET SIGN CO. WDOR CASE COMMUNICATIONS PENINSULA PULSE GROUNDS AURORA MEDICAL GROUP DOOR COUNTY COOPERATIVE/NAPA PACK AND SHIP PLUS	RADIO ADVERT-FARM MRKET RADIO ADVERT-HRMNY ON BAY RADIO ADVERT/FRM MRKT & HRMNY HARMONY-NEWPAPER AS-DONATION TOT TOT MRO REVIEW-C DART MRO REVIEW-K RIDDERIKOFF RYE GRASS SEED SHIPPING-PART RETURN MARTIN PARK PAVILLION	01-500-000-52250 01-500-000-52250 01-500-000-52250 01-500-000-52250 AL AL PARK & RECREATION ADM 01-510-000-57100 01-510-000-57750 01-510-000-54999 01-510-000-56150	96.00 195.00 273.75 150.93 MIN 8.00 8.00 8.00 5.30 4.55 31.64	

CITY OF STURGEON BAY DATE: 08/14/2018 TIME: 14:58:59 DEPARTMENT SUMMARY REPORT

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VENDOR #	NAME :	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
RAL FUND					
19880		GARLAND PARK	01-510-000-58650	18.52	
19880		SUNSET CONSN CNTR	01-510-000-56150	357.57	
19880		SUNSET CONSN CNTR	01-510-000-58650	59.72	
19880		FRANKE GRASSE MEM SHELTER	01-510-000-56150	86.53	
19880		FRANKE GRASSE MEM SHELTER	01-510-000-58650	115.34	
19880		OTUMBA PARK	01-510-000-56150	47.95	
19880		OTUMBA PARK	01-510-000-58650	51.02	
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	268.77	
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	35.15	
19880		JAYCEES BALLFLD STAND	01-510-000-56150	32,22	
19880		JAYCEE BALLFLD STAND	01-510-000-58650	239.72	
19880		421 MICHIGAN FLAG LIGHT	01-510-000-56150	29.11	
19880		MEM FLD PKG LOT	01-510-000-56150	8.24	
19880		MEM FLD COMPLEX	01-510-000-56150	406.82	
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	55.18	
19880		OTUMBA PARK WLKWAY LIGHTS	01-510-000-56150	21.21	
19880		OUINCY ST BALLFLD	01-510-000-58650	27.00	
19880		FLORIDA ST/SUNSET PRK	01-510-000-56150	15,92	
19880		SIGN SHED	01-510-000-56150	14.88	
19880		SIGN SHED	01-510-000-58650	23.81	
19880		CHERRY BLOSSOM	01-510-000-56150	35.43	
19880		CHERRY BLOSSOM	01-510-000-58650	42.42	
POEHLER	POEHLER SHARPENING	STUMP GRINDER TEETH SHARPENIN	IG 01-510-000-56250	148.50	
USDA	USDA-WILDLIFE SERVICES	REMOVAL 176 CAN GEESE	01-510-000-58999	6,117.00	
WARNER	WARNER-WEXEL WHOLESALE &	NITRILE GLOVES	01-510-000-51850	19.56	
WARNER		VINYL GLOVES	01-510-000-51850	7.49	
WARNER		AA BATTERIES	01-510-000-51850	30.60	
		тс	TAL		9,413.
		TC.	OTAL PARKS AND PLAYGROUND.	S	9,413.
BALLFIELDS					
04545	DOOR COUNTY COOPERATIVE/NAPA	WEED CONTROL	01-520-000-51750	335.82	
		т	DTAL		335.
		TC	OTAL BALLFIELDS		335.
MUNICIPAL DOC	.KS				
19880	STURGEON BAY UTILITIES	36 S NEENAH PKG LOT LTS	01-550-000-56150	99.32	
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	38.42	
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	22.30	
19880		38 S NEENAH AVE RSTRM	01-550-000-56150	244.58	
19880		38 S NEENAH AVE RSTRM	01-550-000-58650	659.33	
		T	OTAL		1,063.
		T	OTAL MUNICIPAL DOCKS		1,063.

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	VENDOR #	NAME	ITEM DESCRIPTION		ACCOUNT #	AMOUNT DUE	
GENERAL 1	FUND						
	01675	AQUARIUS SYSTEMS	FLYWHEEL DRIVE PLATE		01-560-000-51400	89.10	
	01675	1.Zevarion pipinio	SHIPPING		01-560-000-51400	19.62	
	04545	DOOR COUNTY COOPERATIVE/NAPA	WEED FORKS		01-560-000-51400	63.98	
	BP	BP-MICHIGAN ST	FUEL		01-560-000-51650	13.52	
		O'REILLY AUTO PARTS-FIRST CALL			01-560-000-51400	23.87	
	O'REILLY		BINER		01-560-000-51400	2.99	
				TOTAL	ı		213.08
				TOTAL	. WATER WEED MANAGEMENT	•	213.08
WAT	ERFRONT PAF	KKS & WALKWAYS					
	19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY		01-570-000-56150	13.40	
	19880		DC MUSEUM PRKING LOT		01-570-000-56150	157.94	
	19880		W LARCH ST WALKWAY		01-570-000-56150	142.79	
	19880		W LARCH ST PARKING LOT		01-570-000-56150	42.79	
	19880		10 PENNSYLVANIA AVE		01-570-000-58650	129.03	
	19880		48 KENTUCKY ST WTRFRONT		01-570-000-56150	204.16	
	19880		1ST AVE MARINA/RESTROOM		01-570-000-56150	939.84	
	19880		1ST AVE MARINA/RESTROOM		01-570-000-58650	85,42	
	19880		KENTUCKY ST CITY PKG RAMP		01-570-000-56150	184.87	
	19880		48 KENTUCKY ST DOCK		01-570-000-58650	22.29	
	19880		48 KENTUCKY ST CITY MARINA		01-570-000-58650	37.56	
				TOTAL	L		1,960.09
				TOTAL	. WATERFRONT PARKS & WA	ALKWAYS	1,960.09
COM	MUNITY & EC	CONOMIC DEVLPMT					
	BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	3 2PK NOTEBOOKS		01-900-000-51950	59.82	
				TOTAL	Ĺ		59.82
				TOTAL	L COMMUNITY & ECONOMIC	DEVLPMT	59.82
				TOTAL	L GENERAL FUND		109,538.95
CAPITAL	FUND						
GEN	ERAL EXPENI	DITURES					
	DEGROOT	DE GROOT, INC	SBU PORTION WATERMAIN LOWE	RING	10-199-000-51525	5,250.00	
				TOTA	L	÷	5,250.00
				TOTA	L GENERAL EXPENDITURES		5,250.00
ROA	.DWAYS/STRE	ETS					
	LEAD LAT	ERAL					
	20725	T R COCHART TIRE CENTER	TIRE CHANGE		10-400-000-59100	25.00	
	20725		DISPOSAL		10-400-000-59100	7.00	

DATE: 08/14/2018 CITY OF STURGEON BAY PAGE: 10

DEPARTMENT SUMMARY REPORT

TIME: 14:58:59

ID: AP443000.CST INVOICES DUE ON/BEFORE 08/21/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
PITAL FUND		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~			
LEAD LATERAL					
LEAD LAT	ERAL				
20725		RECAP TIRE	10-400-000-59100	223.00	
20725		TIRE CHANGE	10-400-000-59100	25.00	
20725		DISPOSAL	10-400-000-59100	7.00	
DEGROOT		DULUTH AVE WATERMAIN LWRING		5,250.00	
FARRELL	FARRELL EQUIPMENT & SUPPLY INC	ROAD FABRIC	10-400-000-59100	399.99	
		Т	OTAL LEAD LATERAL		5,936.9
ANNUAL F	RESURFACING & BASE REP.				
14826	NORTHEAST ASPHALT, INC.	PRJCT 1802B PAY REQ #2 FINAL	. 10-400-110-59095	78,429.91	
		Т	OTAL ANNUAL RESURFACING &	BASE REP.	78,429.9
		Т	OTAL ROADWAYS/STREETS		84,366.9
CURB/GUTTER/S	SIDEWALK				
EXPENSE					
CEDARCO	CEDAR CORPORATION	PED TRAIL ALONG 42/57	10-440-000-59102	1,369.92	
EIS	EIS IMPLEMENT INC	WACKER NEUSO COMPACTOR	10-440-000-59070	1,150.00	
		Т	COTAL EXPENSE		2,519.
		T	COTAL CURB/GUTTER/SIDEWALK		2,519.
CITY GARAGE					
07785	THE GREAT OUTDOORS	GARAGE DOOR BRUSHS & INSTLE	10-460-000-59010	3,036.00	
		T	FOTAL		3,036.0
		Ţ	TOTAL CITY GARAGE		3,036.0
		r	TOTAL CAPITAL FUND		95,172.8
BLE TV					
CABLE TV / G	ENERAL				
CABLE T	V / GENERAL				
02975	CAMERA CORNER	AUDIO/VIDEO CABLES	21-000-000-52700	33.99	
02975		BSS POWER SUPPLY	21-000-000-52700	98.00	
02975		SHIPPING	21-000-000-52700	15.99	
		AUDIO/VIDEO CABLES	21-000-000-52700	18.00 14,990.00	
02975		VIDEO SERVER	21-000-000-59070 21-000-000-59070	3,695.00	
02975		12_DIADE CHACTE	ZI 000-000-33010		
02975 02975		12-BLADE CHASIS			
02975		12-BLADE CHASIS 4TB NAS RAID ARRAY SHIPPING	21-000-000-59070 21-000-000-59070	4,485.00 80.00	
02975 02975 02975		4TB NAS RAID ARRAY SHIPPING	21-000-000-59070	4,485.00	23,415.
02975 02975 02975		4TB NAS RAID ARRAY SHIPPING	21-000-000-59070 21-000-000-59070	4,485.00	23,415.9

CITY OF STURGEON BAY PAGE: 11 DATE: 08/14/2018

DEPARTMENT SUMMARY REPORT

ID: AP443000.CST

TIME: 14:58:59

INVOICES DUE ON/BEFORE 08/21/2018

	VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
TID #4 D	STRICT		····			
TID	#4 DISTRIC	T				
	TID #4 DI	STRICT				
	16555	PINKERT LAW FIRM, LLP	06/18 TID 4 LEGAL MATTERS	28-340-000-55001	464.00	
	FARRELL	FARRELL EQUIPMENT & SUPPLY INC	SILT SOCK	28-340-000-59082	408.00	
				TOTAL TID #4 DISTRICT		872.00
				TOTAL TID #4 DISTRICT		872.00
				TOTAL TID #4 DISTRICT		872.00
		.ise Terprise fund Te enterprise fund				
	20725	T R COCHART TIRE CENTER	TIRE CHANGES	60-000-000-52850	100.00	
	20725	1 N OOGANIT TENE TENE	TIRE CHANGES & FLAT	60-000-000-52850	130.00	
	20725		RECAPS & DISPOSAL	60-000-000-52850	368.00	
	20725		RECAPS & REPAIR	60-000-000-52850	765.00	
		ADVANCED DISPOSAL	252.94 TON GARBAGE	60-000-000-58300	15,459.69	
	ADVANCED		77.05 TON RECYCLE	60-000-000-58350	1,085.63	
				TOTAL SOLID WASTE ENTERPRI	SE FUND	17,908.32
				TOTAL SOLID WASTE ENTERPRI	SE FUND	17,908.32
				TOTAL SOLID WASTE ENTERPRI	SE	17,908.32

TOTAL ALL FUNDS

246,908.07

MANUAL CHECKS

SUPERIOR VISION INSURANCE 08/1/18

Check # 83695

08/18 Vision Insurance

01-000-000-21540

DELTA DENTAL

08/01/18

Check #83696

08/18 Dental Insurance

Various Departmental Accounts

PITNEY BOWES

08/10/18

Check #83802

Statement Charges

01-199-000-57250

WISCONSIN DEPT OF WORKFORCE

06/15/18

Check #83447

05/18 Unemployment

01-600-000-50370

TOTAL MANUAL CHECKS

\$902.77

\$5,964.38

\$169.98

\$93.78

\$7,130.91

TIME: 14:58:59 AP443000.CST

CITY OF STURGEON BAY DEPARTMENT SUMMARY REPORT

PAGE: 12

INVOICES DUE ON/BEFORE 08/21/2018

VENDOR # NAME

ITEM DESCRIPTION

ACCOUNT #

AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND CAPITAL FUND

TID #4 DISTRICT

CABLE TV

SOLID WASTE ENTERPRISE

TOTAL --- ALL FUNDS

109,538.95

95,172.82

23,415.98

872.00 17,908.32

246,908.07 254,638.98

116,669.86

Hand 10 man 8/14/18
Farban Alleman 8/14/18
Sport Lander Among 8/14/18

COMMON COUNCIL August 7, 2018

A meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Catarozoli, Hayes, Ward, Avenson, Allmann, Wiederanders and Hauser.

Ward/Allmann to adopt the agenda. Carried.

The following people spoke during public comment: Chris Kellems, 120 Alabama St; Hans Christian, 330 N. 3rd Ave; Ken Pabich, 535 E. Walnut Pl.

Ward/Allmann to approve the following bills - General Fund - \$152,335.96, Capital Fund - \$520,801.62, Cable TV - \$5,340.02, TID #3 - \$393.50, TID #4 - \$9,718.44 and Solid Waste Enterprise Fund - \$16,117.82 for a grand total of \$704,707.36. Roll call: All voted aye. Carried.

Hauser/Catarozoli to approve consent agenda:

- a. Approval of 7/17/18 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Police & Fire Commission 6/26/18
 - (2) Bicycle & Pedestrian Advisory Board 7/2/18
 - (3) Finance/Purchasing & Building Committee 7/10/18
 - (4) Community Protection & Services Committee 7/12/18
 - (5) Parking & Traffic Committee 7/17/18
 - (6) Board of Review 7/18/18
 - (7) City Plan Commission 7/18/18
 - (8) Aesthetic Design & Site Plan Review Board 7/23/18
 - (9) Zoning Board of Appeals 7/24/18
 - (10) Joint Park & Recreation Committee/Board 7/25/18
- c. Place the following reports on file:
 - (1) Bank Reconciliation June 2018
 - (2) Revenue & Expense Report June 2018
 - (3) Fire Department Report June 2018
 - (4) Fire Department Report 2017
- d. Consideration of: Approval of beverage operator licenses.
- e. Consideration of: Approval of street closure application for Maritime on Madison.
- f. Consideration of: Approval of request from Kitty O'Reilly's for exception to noise ordinance until midnight on August 11, 2018.
- g. Parking & Traffic Committee recommendation re: Approve road closure located on South 16th Avenue for the duration of the Skilled Nursing Facility construction project with conditions.
- h. Parking & Traffic Committee recommendation re: Create a 4-way stop at N. 7th Avenue & Florida Street to temporarily place flags on newly installed stop signs.
- i. Parking & Traffic Committee recommendation re: Change the bike route on the East side to match the County Bike Plan.
- j. City Plan Commission recommendation re: Approve a zoning map amendment from General Commercial (C-1) to Mixed Commercial-Residential (C-5) for property owned by Oleson Revocable Trust located at 1468 Egg Harbor Rd, parcel #281-62-1100103A.
- k. Joint Park & Recreation Committee recommendation re: Negotiate a 90 day option to purchase the Peil property beginning at the north property line of the Simon property.
- I. Finance/Purchasing & Building Committee recommendation re: Release final payment for SRO Events.

Carried.

A discussion took place regarding the former Door County Cooperative Grain Elevator, whether the item was properly on the agenda, the ownership of the granary, whether or not anyone from the City had reached out to the Sturgeon Bay Historical society for answers to questions or invited them to the Council meeting for this subject, a letter from the Building Inspector to the SBHS, and a memo from Meyer, Borgman, & Johnson.

Hauser/Allmann to adopt a resolution re: Darks Stores/Close the Loopholes that Shift a Greater Property Tax Burden from Commercial to Residential Homeowners. Carried.

Hauser/Ward to read in title only the first reading of the ordinance re: Rezone property located at 1468 Egg Harbor Road from C-1 to C-5, parcel #281-62-11000103A. Carried.

Ward/Catarozoli to adopt preliminary resolution and engineering report for declaring intent to levy special assessments for sidewalk installation on N. 12th Avenue – East side of roadway from Georgia Street to Egg Harbor Road. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend that the City proceed to work with Robert W. Baird to issue approximately \$1,480,000 in general obligation promisorry notes for the purpose of funding capital projects and purchases including street improvements, improvements of public buildings and facilities, and the acquisition of vehicles and equipment.

FINANCE/PURCHASING & BUILDING COMMITTEE BY: David Ward, Chr.

Ward/Allmann to adopt. Carried.

Ward/Allmann to adopt the resolution providing for the sale of approximately \$1,480,000 general obligation promissory notes. Carried.

RECOMMENDATION

We, the City Plan Commission, hereby recommend the formation of an Ad Hoc Westside Waterfront Planning Committee and that no more that 20% of the members be non-city/non-voting members.

CITY PLAN COMMISSION By; Dennis Statz, Vice-Chr.

Hauser/Avenson to adopt. Discussion took place regarding that the is Ad Hoc Committee would be a group of people to develop a plan for community input, would include focus groups, stakeholders, and charrettes, the makeup of the Committee, the necessary budget and that the City has a policy that Committee members must be City residents. Carried with Ward voting no.

Ald. Allmann presented the idea of a strategic planning session to the Council. She noted that both elected officials and staff would benefit from this type of planning session. Allmann/Wiederanders to approve creating a strategic planning session for the Common Council in the near future, with a facilitator, to set priorities and give staff direction. Carried.

The following items are "Items to be Included on Future Agendas (New Business): Discussion and information on levy limits.

The City Administrator gave his report.

City Plan Commission member Hauser, Finance/Purchasing & Building Committee chair Ward and Park & Recreation chair Hauser presented reports for their respective committees/commissions.

The Mayor made his comments.

After Mayor Birmingham announced the statutory basis, Ward/Catarozoli to convene in closed session in accordance with the following exemptions: Deliberating or negotiating the purchasing

of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e) a. Consideration of: Option to purchase Peil property, parcel #281-62-10000108; 2. Conferring with legal counsel for governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis.Stats. 19.85(1)(g) a. Consideration of: Litigation with Sawyer Hotel Development, LLC; b. Consideration of: Friends of the Sturgeon Bay Public Waterfront, Shawn M. Fairchild, Carri Andersson, Linda Cockburn, Russ Cockburn, Kathleen Finnerty and Christy Weber v. City of Sturgeon Bay and Waterfront Redevelopment Authority of the City of Sturgeon Bay; Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.19.85(1)(f) a. Consideration of: City Administrator position contract and terms. Roll call: All voted aye. Carried.

The meeting moved to closed session at 8:42 p.m. and reconvened in open session at 11:15 p.m.

Wiederanders/Allmann that the Personnel Committee develop a formal review process for the City Administrator and a timeline be set for the review process. In addition, that the Personnel Committee review and update the City Administrator position description,

Ward/Hauser to adjourn. Carried. The meeting adjourned at 11:16 p.m.

Respectfully submitted,

Stephanu & Keinnardt
Stephanie L. Reinhardt
City Clerk/HR Director

FINANCE/PURCHASING & BUILDING COMMITTEE July 31, 2018

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:01 p.m. by Chairperson Ward in Council Chambers, City Hall. Roll call: Alderperson Ward, Allmann and Wiederanders were present. Also present: Alderperson Hauser, City Administrator Van Lieshout, City Treasurer/Finance Director Clarizio, Community Development Director Olejniczak and Receptionist Metzer.

Moved by Alderperson Allmann, seconded by Alderperson Wiederanders to adopt the following amended agenda:

- 1. Roll call.
- 2. Adoption of agenda.
- 3. Public comment on agenda items and other issues related to finance & purchasing.
- 4. Consideration of: Request from Sturgeon Bay Lions Club to waive park shelter reservation fee.
- 5. Consideration of: SRO Events request for early release of final payment.
- 6. Consideration of: Request from DKBEP High School Home Construction Program to waive building permit fees.
- 7. Consideration of: Purchase Peil property, parcel #281-62-10000108.
- 8. Convene in closed session in accordance with the following exemptions:

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)

a. Consideration of: Option to purchase Peil property, parcel #281-62-10000108.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session.

- 9. Review bills.
- 10. Adjourn.

Carried.

No one spoke during public comment on agenda items and other issues related to finance & purchasing.

Consideration of: Request from Sturgeon Bay Lions Club to waive park shelter reservation fee: Theresa and Stewart Fett, 1324 N. 11th Place provided background of the contributions and services the Lions Club provides for the community and charitable organizations. Mr. Fett stated the Club holds an annual picnic for the membership to celebrate all the work of the organization and are requesting a waiver of the park shelter fee.

Moved by Alderperson Allmann, seconded by Alderperson Wiederanders to recommend to Common Council to waive the park shelter reservation fee for the Sturgeon Bay Lions Club. Carried.

Consideration of: SRO Events request for early release of final payment;

City Treasurer/Finance Director Clarizio stated that SRO Events is contracted with the City until August 2019 to provide musical talent for the Harmony on the Bay summer concert series. According to the contract the final payment is released after the last concert in August. Mr. Truckey is requesting early release of his final payment as he states Mr. Bordeau had done in past years. Ms. Clarizio verified payment has been released early in the past but done outside the contract terms.

Moved by Alderperson Allmann, seconded by Alderperson Ward to recommend to Common Council to release the final payment for SRO Events. Carried.

Consideration of: Request from DCBEP High School Home Construction Program to Waive Building Permit Fees.

City Administrator VanLieshout stated Korey Mallien of the Door County Business and Education Partnership High School Home Construction program will be starting an 1825 sq. ft. homebuilding project in the Evening Shadows subdivision. He stated Mr. Mallien is requesting that the City's portion of the building permit fees be waived in the projected amount of \$500-\$600.

Moved by Alderperson Allmann, seconded by Alderperson Wiederanders to recommend to Common Council to approve the request from Door County Business & Education Partnership High School Home Construction Program to waive the City portion of the building permit fees. Carried.

After Alderperson Ward announced the statutory basis, it was moved by Alderperson Ward, seconded by Alderperson Allmann to convene in closed session. Roll call: Alderperson Ward, Allmann and Wiederanders voted aye. Carried. The meeting moved into closed session at 4:17 pm. The meeting reconvened in open session at 4:40pm.

Review bills

Moved by Alderperson Allmann, seconded by Alderperson Wiederanders to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Allmann, seconded by Alderperson Wiederanders to adjourn. Carried. The meeting adjourned at 4:55 pm.

Respectfully submitted,

Tricia Metzer

Bicycle and Pedestrian Advisory Board Meeting Minutes Monday, August 6, 2018

The Bicycle and Pedestrian Advisory Board meeting was called to order at 1:37 p.m. by Chairperson Kelly Catarozoli in the 2st Floor Conference Room, City Hall, 421 Michigan Street.

Roll Call: Members Chairperson Kelly Catarozoli, Vice Chairperson Chris Sullivan-Robinson, Mark Jinkins, and Becky Kerwin were present. Member Mark Smullen was excused. Member Caleb Frostman was absent. Also present was Police Assistant Candy Jeanquart.

Adoption of agenda: Moved by Mr. Jinkins, Seconded by Ms. Kerwin to adopt the following agenda:

- 1. Roll call.
- 2. Approval of agenda.
- 3. Approval of minutes from July 2, 2018.
- 4. Discussion of: Development of Bicycle-Pedestrian safety /media outlets
- 5. Discussion of: Supply of bike helmets
- 6. Public comment on no agenda items
- 7. Discussion of: Future agenda items or request to refer to City Committee
- 8. Adjourn

All in favor. Carried.

Approval of minutes from July 2, 2018: Moved by Mr. Jinkins, Seconded by Mr. Sullivan-Robinson to approve the minutes from July 2, 2018. **All in favor. Carried.**

Discussion of: Development of Bicycle-Pedestrian Safety / Media Outlets: Mr. Sullivan-Robinson is continuing monthly to post educational information on the website. Ms. Catarozoli suggested to post topics asking for the public's feedback regarding bike issues to give the committee ideas of what the public needs. Mr. Sullivan-Robinson will post a question regarding the need of more bike racks and the city and what area. Ms. Kerwin will contact Door Tran for other suggestions for topics and also suggested viewing the website "Snow Craft" for ideas. Ms. Catarozoli suggested looking into commercials on the radio for next year's bike month.

Discussion of: Supply of bike helmets: Mr. Jinkins will contact Habash & Habash, Altrusa, and Leif Erickson in regards to helmet donations.

Public comment on non-agenda items: None

Discussion of: Future Agenda items or request to refer to City Committee:

- · Discussion of: Supply of bike helmets
- · Discussion of: Bike rack necessities

Move to adjourn. All in favor. Carried. Meeting adjourned at 2:06 p.m.

Respectfully submitted,

Candy Jeanquart

Candy Jeanquart Police Assistant

PERSONNEL COMMITTEE August 6, 2018

A meeting of the Personnel Committee was called to order by Chairperson Ward at 11:00 a.m. in the second floor conference room. Roll call: Members Ward, Allmann, and Hauser were present. Also present were Alders Hayes and Wiederanders, Municipal Services Director Barker, City Engineer Shefchik, City Administrator VanLieshout, and City Clerk/HR Director Reinhardt

Allmann/Hauser to adopt the following amended agenda:

- 1. Roll call.
- Adoption of agenda.
- 3. Consideration of: Process for filling Finance Director Position vacancy.
- 4. Consideration of: Interim Finance Director.
- 5. Consideration of: Premium pay adjustment for FT Parks employee for seasonal water week management.
- 6. Consideration of: Elimination of part-time public works position and creation of fill-time public works position.
- 7. Update re: Performance evaluation process.
- 8. Adjourn.

Carried.

Discussion took place regarding hiring a recruitment firm or using the City's policy to fill the position of Finance Director. Reinhardt noted that she contacted Public Administration Associated and GovHR for quotes on filling the position. Only Public Administration Associates responded with two options in their proposal. Discussion took place regarding placing the advertisement in local news outlets. Hauser/Ward to hire Public Administration Associates to assist the City in hiring a Finance Director/Treasurer including using local advertising, in addition to other recruiting methods. Carried.

City Administrator VanLieshout and City Clerk/HR Director Reinhardt reviewed what has been done internally to provide coverage during the vacancy of the Finance Director/Treasurer position. Discussion took place regarding attempting to find an interim Finance Director until the position is filled. Hauser/Allmann to direct staff to explore options for an Interim Finance Director. Carried.

Municipal Services Director Barker addressed the Personnel Committee regarding a premium pay adjustment for full time Parks employee Ryan Londo for seasonal water weed management. It was noted that Londo has been overseeing the water weed harvesting and spraying program for six years. His increased responsibility during this season includes meeting with the DNR, supervision of 3-5 seasonal employees, interaction with marinas, water weed harvester maintenance, and drafting of monthly reporting to the DNR. It was also noted that this premium pay (foreman pay) request would be for the months that he would be performing these duties – May 1 – August 30. The estimated amount of the increase for 2019 would be approximately \$1,665. Ward/Hauser to recommend to the Common Council to approve the premium pay adjustment (foreman pay) for full time Parks employee, Ryan Londo, for seasonal water weed management beginning in the 2019 budget. Carried.

Municipal Services Director Barker addressed the Council regarding the elimination of one part time public works position and creating a full time public works position. Discussion took place regarding the history on how the part time positions were created in the Public Works Department, the increased work load within the Public Works Department and that there is much more crossover of positions in Public Works. It was noted that the annual fiscal impact to change one part time position to full time was approximately \$42,202.

Allmann/Hauser to intend to change one part time public works position to full time contingent upon the funding in the 2019 budget. Carried.

The Committee discussed the process regarding conducting the performance evaluations for the City Administrator and Department Heads. Discussion included setting a time frame to complete the evaluations, how and who would be involved in the performance evaluations. It was noted that a combination of rating questions and open ended questions would be beneficial and directed staff to contact other communities for their process for conducting Administrator and Department Head evaluations. Allmann left at 12:53 pm.

Hauser/Ward to adjourn. Carried. The meeting adjourned at 12:54 p.m.

Respectfully submitted,

Stephanie L. Reinhardt

City Clerk/Human Resources Director

Stephanie of Reinhardt

COMMUNITY PROTECTION & SERVICES COMMITTEE August 9, 2018

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Allmann in the Council Chambers, City Hall. **Roll Call:** Members Ms. Allmann, Ms. Catarozoli and Mr. Wiederanders were present. City staff present included City Administrator Josh VanLieshout and Jim Stawicki.

Moved by Ms. Allmann, seconded by Ms. Catarozoli to adopt the agenda with the following changes: place Item 4 in front of Item 3.

- 1. Roll call
- 2. Adoption of agenda
- 3. Consideration of: Committee Volunteer Form Street Light Policy
- 4. Consideration of: Street Light Policy Committee Volunteer Form
- 5. Discussion of: Ethics Code/Committee
- 6. Public Comment on Non-Agenda Items
- 7. Adjourn

Street Light Policy

Jim Stawicki from Sturgeon Bay Utilities presented the policy he prepared. It was agreed the policy met the standards of the committee.

Moved by Ms. Catarozoli, seconded by Mr. Wiederanders to recommend to the Common Council the adoption of the proposed Street Light Policy. All ayes. Carried.

Committee Volunteer Form

Ms. Allmann presented an application example. The committee discussed the form and suggesting changes making it relevant to Sturgeon Bay.

Moved by Ms. Catarozoli, seconded by Ms. Allmann to recommend to the Common Council the adoption of the Committee Member Application as policy. All ayes. Carried

Ethics Code/Committee

Mr. VanLieshout presented the committee with a draft version of the ethics code. Discussion consisted of: application of City's harassment/hostility policy; who will have access to the code; how the public will address issues; and how the code will be enforced. The committee is to go through Sections 1-7, make notes and bring back for discussion at the next meeting.

Public Comment on Non-Agenda Items

No public comment.

Moved by Ms. Catarozoli, seconded by Mr. Wiederanders, to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 5:25 p.m.

Respectfully submitted,

South Spude - Olson

Sarah Spude-Olson Police Department

Administrative Office Manager

CITY OF STURGEON BAY INSPECTION DEPARTMENT

July 31, 2018

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF JULY, 2018

July-18	YEA	R TO DATE		July, 2018	YEAR TO DATE
	0	4	ONE FAMILY DWELLINGS		825,000
	0	0	TWO FAMILY DWELLINGS		
	0	3	MULTIPLE FAMILY DWELLINGS		2,585,943
	0	1	MANUFACTURED HOME		52,000
	0	0	C.B.R.F.		
	0	3	RESIDENTIAL ADDITIONS		71,500
	7	33	RESIDENTIAL ALTERATIONS	41,900	390,876
	0	2	RESIDENTIAL GARAGES/CARPORTS		44,000
	0	3	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS		40,100
	1	4	RESIDENTIAL STORAGE BUILDINGS	1,500	17,900
	0	0	RESIDENTIAL SWIMMING POOLS		
	0	0	NON-RESIDENTIAL SWIMMING POOLS	*** *****	
	2	2	NEW COMMERCIAL BUILDINGS	2,591,500	2,591,500
	0	2	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS		519,000
	4	4	NON-RESIDENTIAL ADDITIONS	185,000	185,000
	3	27	NON-RESIDENTIAL ALTERATIONS	1,793,000	5,086,242
	0	0	MUNICIPAL BUILDINGS		
	0	0	WAREHOUSES		
	0	0	FACTORY & SHOP		
	0	0	COMMUNICATION TOWER		
	0	0	SUBSTATION		
	0	0	AGRICULTURAL BUILDINGS		
	17	88	TOTAL ESTIMATED COST OF CONSTRUCTION	\$4,612,900	\$12,409,061
July, 2018	YE	AR TO DATE	TOTAL PERMITS ISSUED	July, 2018	YEAR TO DATE
	17	88	BUILDING PERMITS	3,139	22,235
	26	103	ELECTRICAL PERMITS	4,065	10,962
	12	87	PLUMBING PERMITS	5,555	11,203
	4	44	HEATING PERMITS	1,460	6,420
	5	93	SIGN PERMITS	190	2,900
	Õ	6	MISCELLANEOUS PERMITS		450
	Õ	0	SUMP PUMP PERMITS		
	Ö	Ö	ELECTRICIAN LICENSES		
	5	6	EARLY STARTS	500	560
	3	11	EROSION CONTROL	600	2,050
	Ö	0	STATE PLAN APPROVALS		
	0	47	PARK & PLAYGROUND PAYMENTS		14,100
	0	4	WISCONSIN PERMIT SEALS		140
	1	3	ZONING BOARD OF APPEALS APPLICATIONS	300	900
	ó	4	ZONING CHANGES/P.U.D. APPLICATIONS		1,909
	0	2	PLAN COMMISSION - CONDITIONAL USES		600
	0	2	CERTIFIED SURVEY MAP REVIEWS		140
	0	Ô	SUBDIVISION PLATTING REVIEW		
	0	0	MISCELLANEOUS REVENUE		
	0	o o	(COPIES, POSTAGE, SALE OF MAPS, ETC.)		
	0	0	RESIDENTIAL BUILDINGS MOVED		
	0	0	NON-RESIDENTIAL BUILDINGS MOVED		
	0	0	CHANGE OF USE		
	0	0	RESIDENTIAL OCCUPANCY FEES		
	2	25	COMMERCIAL OCCUPANCY FEES	100	2,550
	0	25	PIER PERMIT		
			DEMOLITION	,	. 75
	0	3 13	PLAN REVIEW FEE	150	
	1	13	ADMIN FEE	766	
TOTAL DECEME	e DERO	SITED WITH CITY T		\$16,825.00	\$83,226.00
TOTAL RECEIPT	S DELO	SHED WITH CHILL	NEAGONEN	ψ.0,0±0.00	400/220.00

Cheryl Nault Building Inspection Dept.



CITY of STURGEON BAY FIRE DEPARTMENT

Kalin Montevideo Assistant Fire Chief

421 Michigan St Sturgeon Bay, WI 54235 920-746-2916 Station 920-746-2448 Office 920-746-6901 FAX Email: kmontevideo@sturgeonbaywi.org

STURGEON BAY FIRE DEPARTMENT JULY 2018 FIRE REPORT

JULY INCIDENTS:

<u>126</u>

YEAR TO DATE INCIDENTS:

771

INCIDENTS BY JURISTICTION:

AVERAGE RESPONSE TIME:

CITY - East Side Incidents:

80 Year to Date: **484**

CITY - West Side Incidents:

24 Year to Date: 197

Town of Sevastopol:

13 Year to Date: 51

51 EMERGENT: 8.19

nilding

NON-EMERGENT: 3.80 NON-EMERGENT: N/A

NON-EMERGENT: 3.53

01 - Structure Fire

01 - Extrication from Building

EMERGENT: 3.47

EMERGENT: 3.83

01 – Vehicle Accident 03 – Watercraft Rescue 01 – Carbon Monoxide Incident01 – Unauthorized Burning

04 - Alarm Activation, No Fire

01 - Grass Fire

Town of Sturgeon Bay:

08 Year to Date: **27**

EMERGENT: 9.04 NON-EMERGENT: N/A

04 – EMS Assist, Emergent

02 - Vehicle Accident

01 - Water Vehicle Fire

01 - Assist Law Enforcement/Govmt Agency

Luxemburg:

0 Year to Date: 01

Southern Door:

01 Year to Date: 06

01 – Watercraft Rescue

Brussels, Union, Gardner:

Gibraltar

<u>0</u> Year to Date: <u>04</u>
 <u>0</u> Year to Date: <u>01</u>

TOTAL MONTHLY INCIDENTS BY TYPE:

32 - Medical; Non-Emergent

60 - Medical; Emergent

02 - Gas Leak

04 - Watercraft Rescue

01 – Structure Fire

02 - Water Vehicle Fire

01 - Unauthorized Burning

04 - Carbon Monoxide Incident

02 - Gas/Flammable/Combustible Liquid Spill

05 - Vehicle Accident

01 - Grass Fire

06 - Alarm/Detector Activation, No Fire

01 - Authorized Controlled Burn

01 - Citizen Complaint

02 - Assist Law Enforcement /Government Agency

01 - Smoke/Odor Removal

01 - Extrication of Person from Building

INPECTION REPORT:

Inspections within the city limits:

106 Inspections

Inspections outside the city limits:

06 Inspections

Town of Sevastopol

06 Inspections

Total number of inspection hours:

106.5 Hours

SPECIAL REPORTS, ACTIVITIES AND REPAIRS

MAINTENANCE: Firefighters cleaned and painted the Westside station apparatus bay and loaded equipment back into it following the floor being refinished; assisted in prepping the Police garage for the floor refinishing; moved air lines/power for apparatus at Eastside Station; cleaned out Police side of mezzanine; adjusted exhaust system; reprogrammed door remotes; installed track system in trailer; tuned up Dive 7; replaced rear light on Truck 2 and filled expansion joints at Westside station.

TRAINING: 275.7 hours of training were conducted in July. Firefighters trained with SCBA confidence/Air Management; pump/driver operator; Rapid Intervention Crew (RIC); Confined Space; intern JPR training; Marine 1; Blue Card Command; on duty firefighters attended a Mutual Aid Box Alarm System (MABAS) refresher and Nicolet Bank allowed us to use their vacant building to do forcible entry and wall breach drills.

OTHER: Fire Chief and AC attended City and other Town meetings; installed three (3) car seats; conducted multiple station tours and participated in "Fun Day" at Prince of Peace Church. Firefighters installed smoke detectors donated by American Red Cross in homes throughout our jurisdiction.

Our Fire Intern, from NWTC, successfully completed his internship with our Department.



The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To:

The Honorable Mayor

Members of the Common Council

Members of the Police and Fire Commission

City Administrator Josh VanLieshout

Officers of the Sturgeon Bay Police Department

Media

From:

Captain Daniel J. Brinkman

Subject:

Monthly Report for July, 2018

Date:

August 10, 2018

The following is a summary of the Police Department's activities for the month of July that includes crimes investigated, traffic accidents investigated, training completed, and public education provided by department members.

Crimes Investigated

The Department, during the month, investigated a total of 77 crimes.

These crimes can be broken down and classified as follows.

Battery	02
Bail Jump	02
Burglary	02
Disorderly Conduct	10
Controlled Substance Problem	
Child Abuse / Neglect	
Fraud / Forgery	12
Identity Theft	01
Domestic Abuse	05
Theft.	
Damage to Property	06
Threats to Injure	04
Sex Offense	01
Death Investigation	02
Restraining Order Violation	03
Custody Dispute	02
Family Fight	03
Taining Tight	

TOTAL 77

The above crimes resulted in the loss of \$3,890 to the community, of which \$4 has been recovered.

Arrests

The Department completed a total of 116 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

Α.	Felony Crime Arrest	
7.8.	Bail Jump04	
	Substantial Battery01	
	Throw Bodily Fluids at Public Safety	
	Officer01	
	Strangulation / Suffocation01	
	Forgery02	
	Burglary01	
	Possess Controlled Substance01	
	TOTAL	- 11
В.	Misdemeanor Crime Arrests	
	Disorderly Conduct	
	Battery03	
	Bail Jump02	
	Possess Controlled Substance	
	Theft04	
	Intentionally Abuse Hazardous Substance01	
	Resist / Obstruct	
	Possess Drug Paraphernalia	
	Criminal Damage to Property	20
	TOTAL	. 48
XXV: D.	Probation & Parole Violation Arrests / Warrant Arrests	
Wisconsin P.	TOTAI	. 18
	·	110
C	. Ordinance Violation Arrests	
٠.	Possess Marijuana01	
	Possess Drug Paraphernalia	
	Keep Land Free of Debris	
	Indecent Conduct Language01	
	Barking Dog01	
	Retail Theft01	
	Disorderly Conduct02	
	TOTAL	10 ،
D.		
	Operate Motor Vehicle while Intoxicated01	
	Operate Motor Vehicle while Revoked04	
	Fail to Install Ignition Interlock Device02	
	TOTAL	. 07
E.	Traffic Violation Arrests	
	Operating a Motor Vehicle While Intoxicated	
	Speeding Violations	
	Operate Vehicle w/o Insurance	
	Operate While Suspended	
	Mandatory Seatbelt Violation	
	Miscellaneous Traffic Violations	. 40
	IOTAL	4 TU

In addition to the preceding arrests, the Department conducted a total of 230 traffic stops during the month and logged 55 violations for various motor vehicle defects and local ordinances and issued 47 written warnings for those violations. A total of 03 parking tickets were issued for parking violations throughout the city.

Traffic Accidents The Department during the month investigated a total of 24 vehicle accidents. These accidents are categorized into four types. A. В. C. (greater than \$1,000.00) Motor Vehicle Accidents Involving Property Damage04 D. TOTAL 24 (less than \$1,000.00) Police Service Calls Department members handled 550 service calls during the month. These calls consist of both citizen requests for police service as described below (431), crimes investigated (77), traffic accidents investigated (24), and Wisconsin Probation and Parole Assists (18). A. Traffic and Road Incidents......103 This category consists of all assignments involving assists to stranded motorists, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing obstructions from roadways, and all parking problem complaints. These complaints involve private parties, licensed liquor establishments, and parties in public places. Assistance rendered to the Ambulance Service and sick or injured persons. Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms. Investigations by officers of noisy animals, loose animals, animal bites, wild animals and sick, injured or dead animal complaints. Arguments between neighbors, landlords and tenants, and family members where no crimes have been

committed.

G.	Escorts
Н.	Citizen Assist
	This category is broad and involves such services as assistance in gas drive-off, emergency notifications, attempts to locate people, retrieval of personal property, and vehicle registration assistance.
I.	Assistance Rendered to Other Agencies
	Includes assistance to other law enforcement and government agencies.
J.	Suspicious Person / Vehicle / Circumstance
	Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of vehicles and people.
K.	Self-Initiated Field Activity
	All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.
L.	Juvenile Problems
	Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.
M.	Miscellaneous Incidents43
	Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes 9-1-1 calls investigated by Department members during the month.
N.	Welfare Checks
	Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers. TOTAL 431

Department Training

The joint dive team conducted their monthly training session. Two officers attended a 3 day course to become certified in the use of the Intoximeter and one officer attended the annual Wisconsin DARE Officers Association conference.

Education

No department education to report.

Respectfully submitted,

Captain Daniel J. Brinkman

BEVERAGE OPERATOR LICENSE

1. Wilmot, Scott M.

TEMPORARY CLASS B BEER & TEMPORARY CLASS B WINE LICENSE:

Temporary Wine:

Leadership Door County Agent: Dawn Vandervoort

P O Box 874 Sturgeon Bay

Location: Harmony By the Bay – Martin Park

Date: August 22, 2018

Temporary Beer & Wine:

Sons of Norway Agent: Marcus Amundson Trana 24 North 3rd Avenue Sturgeon Bay

Location: Door County Makers Space

Date: August 24, 2018

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to waive the park shelter reservation fee for the Sturgeon Bay Lions Club.

Respectfully submitted,		
FINANCE/PURCHASING & BUTCOMMITTEE By: David Ward, Chairperson	ILDING	
RESOLVED, that the foregoing re	commendation be	adopted.
Dated: July 31, 2018	*****	
Introduced by		·
Moved by Alderperson		seconded by
Alderperson	that said r	ecommendation be adopted.
Passed by the Council on the	day of	, 2018.

Finance Committee,

I respectfully request the rental fee for the Sawyer Park pavilion be waved for the Sturgeon Bay Lions Club on August 23, 2018.

John Doyle-Sturgeon Bay Lions President

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the request from Door County Business & Education Partnership High School Home Construction Program to waive the City portion of the building permit fees.

Respectfully submitted,		
FINANCE/PURCHASING & BUI COMMITTEE By: David Ward, Chairperson	ILDING	
RESOLVED, that the foregoing re	commendation be	adopted.
Dated: July 31, 2018	*****	
Introduced by		•
Moved by Alderperson		seconded by
Alderperson	that said re	ecommendation be adopted.
Passed by the Council on the	day of	_, 2018.

July 24, 2018

City of Sturgeon Bay Finance Committee David Ward, Chair 421 Michigan St. Sturgeon Bay, WI 54235

Re: Request for waiver of fees

Dear Mr. Ward and Finance Committee Members:

The Door County Economic Development Corporation and its Business & Education Partnership is excited to move forward with its 10th High School Home Construction Project and is seeking the City of Sturgeon Bay's continued support.

The High School Home Construction Program provides valuable real-life experience and education for students from Sturgeon Bay, Southern Door, Sevastopol and Gibraltar students who are interested in pursuing careers in the building trades. The students work alongside of professional contractors in building a single-family home from the ground up. Many of our students have gone on to careers in home construction, heating and cooling, electrical, plumbing and landscaping trades in Sturgeon Bay and Door County.

The City of Sturgeon Bay has previously supported the homebuilding project in different ways including financial, in the form of reduced fees, time and public acknowledgement of the program. For the 2018-2019 build, we are asking that you waive the City's portion of the required permit fees. Those fees are projected to be in the neighborhood of \$500 to \$600. For our last project, the City graciously waived its portion of fees that amounted to \$549.

The 1,825-square-foot home will be built in Lot 19 off of Columbia Avenue in the Evening Shadows Subdivision behind Target. I invite you to visit the construction site as the project moves along. I think you will be quite pleased and impressed with the next generation of trades and craftsmen.

Your continued support is greatly appreciated!

Sincerely, Koury Waller

Korey Mallien

DCEDC Business & Education Partnership Manager

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Personnel Committee, hereby recommend to intend to change one part time public works position to full time contingent upon the funding in the 2019 budget.

Respectfully submitted,		
PERSONNEL COMMITTEE By: David Ward, Chr.		
RESOLVED, that the foregoing recomn	nendation be	adopted.
Dated: August 6, 2018		
	* * * * *	
Moved by Alderperson	, seco	onded by Alderperson
that the said	t recommenda	ation be adopted.
Passed by the Council on the	day of	, 2018.

Executive Summary

Date: August 1, 2018

Title: Create a full time position and eliminate the part time position in DPW

Background: DPW currently has three employees nearing the end of their careers. DPW is also what I would call minimally staffed. When our more experienced personnel decide to retire, it will leave a void that will be hard fill. Some of our employees work by themselves and possess information and skills that few have thus making it important to have their future replacements work directly with them for some time prior to their retirement. Our current part time employee is a very motivated and he is catching on quickly but he does require more on the job training to be able to step into one of these positions. He is currently seeking full time employment, if we were to change his position to full time he could be a part of our DPW team for 30+ years.

Fiscal Impacts: \$42,202

Recommendation: Due to Maxwell Bley already being an excellent part time employee, I recommend changing his position from part time to full time.

Prepared By:

Mike Barker
Municipal Services Director

Reviewed By:

Stephanie L. Reinhardt
City Clerk/Human Resources Director

Pate: 01 A06-2018

Date: 01 A06-2018

Date: 01 A06-2018

Date: 2/2//8

Date: 2/2//8

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Personnel Committee, hereby recommend to approve the premium pay adjustment (foreman pay) for the months of May – August, for full time Parks employee, Ryan Londo, for seasonal water weed management beginning in the 2019 budget.

Respectfully submitted,		
PERSONNEL COMMITTEE By: David Ward, Chr.		
RESOLVED, that the foregoing recor	nmendation be a	dopted.
Dated: August 6, 2018		
	* * * * *	
Moved by Alderperson	, secor	nded by Alderperson
that the sa	aid recommendat	ion be adopted.
Passed by the Council on the	day of	, 2018.

Executive Summary

Date: August 1, 2018

Title: Recommendation that Ryan Londo receives a premium in pay for seasonal months of May thru August.

Background: Ryan has been overseeing the water weed harvesting and spraying program for six years. The aquatic water weed job typically begins in May when he meets with the WI Department of Natural Resources (DNR). In his meetings with the DNR he makes recommendations and identifies areas that will need to receive chemical treatment and/or have mechanical harvesting operations conducted. His judgement is crucial to the success of the City of Sturgeon Bay having plans approved by the DNR. Over the course of the summer he supervises 3-5 additional employees who are operating mechanical weed harvesters and are entering marinas to retrieve floating weeds. He routinely deals with marina occupants and Sturgeon Bay residents who are expressing concern of our operations; he exhibits a high degree of professionalism even when others can become very rude at times. He is also our in-house water weed harvester mechanic; he troubleshoots, locates parts and repairs the equipment to minimize down time. He also accurately drafts monthly reports which are submitted to the DNR which meets the requirements for maintaining our permits.

Fiscal Impacts: \$ 1665 Annually

Recommendation: Due to his professionalism, willingness to assume additional responsibility, ownership of the waterweed program, and his ability to maintain oversite of the seasonal employees, I fully support Ryan Londo receiving Premium from the first Monday in May through the last day of August.

through the last day	011109	
Prepared By:	Mike Barker Municipal Services Director	Date: 01 AUG 7018
Reviewed By:	Stephanie L. Reinhardt City Clerk/Human Resources Director	Date: 8/1/18
Reviewed By:	Josh VanLieshout City Administrator	Date: 8/7/8

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Community Protection and Services Committee, hereby recommend to the Common Council to adopt the proposed Streetlight Policy.

Respectfully submitted, COMMUNITY PROTECTION AND SERVICES Consults By: Barbara Allmann, Chairperson	OMMITTEE
RESOLVED, that the foregoing recommendation	be adopted.
Dated: August 9, 2018	
* * * * * * * *	* *
Introduced by	·
Moved by Alderperson	, seconded by
Alderpersont	hat said recommendation be adopted

Passed by the Council on the ______ day of ______, 2018.



230 E. Vine Street P.O. Box 27 Sturgeon Bay, WI 54235 Phone: 920.746.2820 Fax: 920.746.2822 sbunet.com

Shared strength through @ WPPI Energy

Date:

August 9, 2018

To:

Community Protection & Services Committee

From:

SBU Staff

Subj:

Proposed Streetlight Policy

Background

It is the duty and responsibility of the City of Sturgeon Bay to protect the safety and welfare of its citizens and visitors. To help meet this goal, streetlights are installed to illuminate public streets and pedestrian infrastructure. As of the effective date of this policy, the City maintains over 1,000 streetlights at an annual cost in excess of \$130,000 to ensure vehicular and pedestrian safety

Prior to 2011, no formal City policy relating to streetlights existed. In general, residents making the request for a light would contact elected officials directly. If the elected official supported the request, it would then be forwarded to the Community Protection & Services Committee (CP&S) for discussion. At this point, Sturgeon Bay Utilities (SBU) staff would be asked to assess the request to determine feasibility and cost of installation. If CP&S agreed with the request, that recommendation was forwarded to the City Council for action. If the Council voted in favor of the request, that directive was passed on to SBU at which point the light would generally be installed within days.

Developers must follow the requirements of City ordinances or the specific requirements of a Planned Unit Development (PUD) approved by the City Plan Commission, depending on the particulars of a development. Streetlights installed within or as a result of a new development must follow SBU standards for streetlights and are paid for by the developer. Once installed and operational, future responsibility for the maintenance and replacement of these lights becomes the responsibility of SBU under a PSC-approved tariff.

In 2011, the recession caused net new construction and the resulting equalized value in the City to stagnate which caused levy limits to impact the municipal budget negatively. While City staff was directed to reduce their departmental budgets, SBU was tasked with removing non-critical lights in order to reduce street lighting costs to the City by over \$57,000. Over the course of the next two years, the City directed the removal of over 250 streetlights based on input from the Police and Fire Departments as well as SBU.

The direction given by the City was to "remove all overhead streetlights not located at an intersection and leave most lights in place at the more heavily-trafficked thoroughfares

including Egg Harbor Road, Green Bay Road, Neenah Avenue, Maple Street and Michigan Street." This directive has essentially served as the de facto streetlight policy for the City of Sturgeon Bay since 2011.

Proposed Streetlight Policy

It is extremely difficult to develop a "one-size-fits-all", definitive streetlight policy for the City of Sturgeon Bay. Our City is split in half by water and goes through many elevation changes within the corporate boundaries. If the City were developed on a consistent grid pattern, establishing a streetlight policy would be simple, but the City has grown over decades and possesses its share of curved streets, alleys, unaligned intersections, and other features that make a blanket policy difficult to develop.

With that in mind, staff recommends that the following Streetlight Policy be adopted by the City:

- The City will provide a light at every road intersection and, if practical, at "midblock" locations where blocks are abnormally long;
- As of the effective date of this policy, lighting near schools, churches, public gathering places, etc. appears appropriate. This includes high-activity pedestrian areas. This lighting will generally be replaced in-kind should it fail, or may be reduced if the nature and purpose of these locations change;
- The "downtown/retail" areas of the City are generally lit with specialty ornamental poles and fixtures. These light types are mounted on raised concrete bases and wired in sequence, making the non-replacement of any of these lights impractical. When major reconstruction of the City's "downtown/retail" areas occurs, reducing the numbers of lights in these areas will be strongly considered;
- In all instances where new lighting or replacement lighting is proposed, SBU will attempt to install the most energy efficient light available for that application.

Beyond the Streetlight Policy proposed above, staff recommends the following process be observed for all prospective streetlight requests from the public:

- Requests for new streetlights from residents will be forwarded to the CP&S
 Committee by the elected official or City employee who receives the request;
- If CP&S determines that the request has merit, the Committee passes the request on for staff review and recommendation. Staff, in this case, is comprised of the appropriate representative from the Police Department, Fire Department, and SBU.
- Staff investigates and reviews the request with consideration being given to the following:
 - o The existing Streetlight Policy;
 - o The rationale for the request (e.g., safety, security, wildlife, etc.);
 - o Proximity of other lights in the area;
 - o Availability of an energy source to power the light;
 - The cost of installing and maintaining the light;
 - o Input from nearby residents/businesses as to their desire for the light.

• After its review, staff will provide a recommendation to CP&S relative to the request. At this point, CP&S will either recommend installation of the light to the City Council, or direct staff to inform the requestor of why their request was denied.

Hopefully, a staff review will result in more consistency in the installation and placement of lights than may be possible if it is only reviewed at the Committee level.

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Community Protection and Services Committee, hereby recommend to the Common Council to adopt the proposed Committee Member Application as policy.

Passed by the Council on the _____ day of _____, 2018.

Committee	Member	Application
-----------	--------	--------------------

Date:	:

Serving on a board, commission and committee can be a rewarding experience for community service-minded individuals. It is an excellent way to participate in the functioning of local government and to make a personal contribution to the improvement of our community.

Thank you for your interest in volunteering to serve on a board, commission or committee. Please complete the questions below as best you can to help us match you to a committee relating to your interest. Applications are kept on file for one calendar year.

1. Contact Information

Full Name:

Address:

City, State, Zip:

Email Address:

Home Phone:

Cell Phone:

Employer:

Occupation:

2. Are you a resident of Sturgeon Bay?

Yes

No

3. Which committee are you interested in serving? (Circle as many as you wish.)

City Planning Commission

Police & Fire Commission

Historic Preservation Commission

Local Arts Board

Board of Review

Cable Advisory Council

Aesthetic Design & Site Review Board

Utility Commission

Harbor Commission

Zoning Board of Appeals

Board of Parks and Recreation

Bicycle & Pedestrian Advisory Board

Waterfront Redevelopment Authority

Loan Review Committee

Industrial Park Development Review Team

4.	If applying for the Board of Review, do you have an accounting background? Yes Explain: No
5.	If applying for the Planning Commission, are you a rent assistance program participant, realtor, land use lawyer or sociologist? Yes Explain: No
6.	If applying for the Parks and Recreation Committee, are you representing a community sport? Yes Explain: No
7.	Are you applying for re-appointment to a committee in which you already serve? Yes No
8.	Are you an alternate applying for a voting member position? Yes No
9.	Do you have any previous experience (including service on any city or county committee, or volunteer experiences) that would be relevant to the committee of your interest?

10.Do you have any special qualifications, technical training or professional training that would be relevant to the committee of your interest?
11.Why do you wish to serve on a committee?
12.You are welcome to attach additional information such as your resume or vitae that may further support your appointment. (Optional)

MAYORAL APPOINTMENTS

LOAN REVIEW COMMITTEE/REVOLVING LOAN COMMITTEE

Darren Voigt, Bank of Luxember (to fill Greg Stephan's term)

ORDINANCE	NO.	

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: The following described property is hereby rezoned form General Commercial (C-1) to Mixed Commercial-Residential (C-5):

Tract 1 of Certified Survey Map No. 1212 recorded in Volume 7, Page 113 and located in the NE ¼ of the NE ¼ (subdivision 11) of Section 5, Township 27 North, Range 26 East, City of Sturgeon Bay, Door County, Wisconsin.

Property address: 1468 Egg Harbor Road Tax Parcel 281-62-11000103A

SECTION 2: This ordinance shall take effect on the day after its publication.

, , , , , , , , , , , , , , , , , , ,	
Thad Birmingham Mayor	
Attest:	
Stephanie Reinhardt City Clerk	

Approved:

NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS

PLEASE TAKE NOTICE, that the Common Council of the City of Sturgeon Bay has declared its intention to exercise its police power in accordance with 66.0703, Wisconsin Statues, to levy special assessments upon property within the following described area for benefits conferred upon such property by the improvement of the following streets and the installation of Curb and Gutter and Sidewalk, thereon:

ASSESSMENT DISTRICT

1) N 12th Ave.-East side of the roadway from Georgia Street to Egg Harbor Rd.

The report of the City Engineer & Sturgeon Bay Utilities showing proposed plans and specifications, estimated cost of improvements and proposed assessment is on file in the Clerk's Office and may be inspected there during any business day between the hours of 8:00 A.M. and 4:30 P.M.

You are further notified that the Common Council of the City of Sturgeon Bay will hear all interested persons, or their agents or attorneys, concerning matters contained in the preliminary resolution authorizing the assessments and the report of the City Engineer and/or Sturgeon Bay Utilities at 7:00 P.M., or shortly thereafter on the 21st day of August 2018 in the Council Chambers in City Hall, 421 Michigan Street. All objections will be considered at this hearing and thereafter the amount of the assessments will be finally determined.

The assessments may be deferred and also the assessment may be subject to installment payment privileges. The determination of whether or not an assessment is deferrable or subject to installment payments will be determined by the Common Council. Persons interested in obtaining a deferment should do so in writing at the office of the City Clerk.

Dated this 8th day of August 2018.

Stephanie L. Reinhardt City Clerk

EXECUTIVE SUMMARY

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July 12, 2018

TITLE:

Preliminary Resolution and Engineering Report for Declaring Intent to Levy Special

Assessments for Sidewalk Installation on N 12th Ave

BACKGROUND: At the January 2, 2018 Board of Public Works meeting adding sidewalks along the East side of N 12th Ave from Georgia Street to Egg Harbor Road was presented as part of the 2018 Capital Roadway Improvements. Currently the sidewalks along the East side of N 12th Ave stop at Georgia Street. By extending the sidewalk on the East side of N 12th Ave North, to Egg Harbor Road, it provides connectivity of the current sidewalk network to the sidewalks added along Egg Harbor Road in 2016. Due to difficult grade issues and utility conflicts it was decided to narrow this block of N 12th Ave to allow for the new sidewalks to be installed. Consistent with past special assessments the abutting property owners will only be assessed for the cost of the new sidewalks. The City will be responsible for costs related to the new curbing, driveway repairs, apron installations, curb ramps, etc.

FISCAL IMPACT: The concrete portion of the project has been bid and has an estimated overall cost totaling \$101,130.00. Based on the bid breakdown of quantities the City will be responsible for approximately \$60,248.00 of the total costs and the remaining \$40,882.00 would be assessed to the abutting property Owners. The 2018 Capital Roadway Improvements budget has enough money to complete the City's portion of the project.

RECOMMENDATION: Pass the preliminary resolution for declaring intent to levy special assessments for sidewalk installation.

SUBMITTED BY:	Chad Shefchik City Engineer	7-24-/8 Date
REVIEWED BY:	Val Clarizio Date Finance Director	7/23/18
REVIEWED BY:	Stephanie Reinhardt City Clerk	8 1 18 Date
REVIEWED BY:	Josh VanLieshout	Date

PRELIMINARY RESOLUTION DECLARING INTENT TO LEVY SPECIAL ASSESSMENTS UNDER MUNICIPAL POLICE POWER PURSUANT TO SECTION 66.0703, WIS. STATS.

RESOLVED, by the Common Council of the City of Sturgeon Bay, Wisconsin:

- 1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property in the Assessment District hereafter described for benefits conferred upon such property by reason of the following public work improvements:
 - Installation of new sidewalks along the East side of N 12th Ave from Georgia Street to Egg Harbor Road.
- 2. The Property to be assessed lies within the following described Assessment District:

Assessment District:

- 1) N 12th Ave-East side of the roadway from Georgia Street to Egg Harbor Rd.
- It is proposed that 100 percent of the cost of the installation of the sidewalks in the project area of the Assessment District be assessed against the benefitted properties.
- 4. The Common Council determines that the improvements constitute an exercise of the police power for the health, safety, and general welfare of the municipality and its inhabitants.
- The City Engineer shall prepare a report which shall consist of:
 - a. Preliminary plans and specifications for the improvements.
 - b. An estimate of the entire cost of the proposed improvements.
 - c. A schedule of proposed assessments.
- 6. When the report is completed, the City Engineer shall file a copy of the report with the Municipal Clerk for public inspection and, if state property is to be assessed, shall mail a copy of the report to the responsible state agency and, for assessments of \$50,000 or more, to the Wisconsin State Building Commission.
- 7. Upon receiving the report of the City Engineer, the Municipal Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District (including a small map thereof), the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and the report. This notice shall be published as a class 1 notice

under ch. 985, Stats, and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.

- 8. The public hearing shall be held in the Common Council Chambers in City Hall, 421 Michigan Street, on the 21st day of August, 2018 at 7:00 p.m. or shortly thereafter, in accordance with Section 66.0703 (7), Wisconsin Statutes.
- 9. The assessment against any parcel may be paid in cash, subject to installment payment privileges, or subject to deferment. The determination of whether or not an assessment is deferrable will be determined by the Common Council at or after the public hearing to be held in connection with this matter. Six annual installments are hereby authorized except when total assessment on a single parcel exceeds \$6,000 then twelve installments can be applied for.

Introduced by		
Moved by Alderperson resolution be adopted.	, seconded by Alderperson	, that said
Passed by the Council on the	day of, 2018.	

REPORT ON THE PROPOSED SPECIAL ASSESSMENTS FOR SIDEWALK INSTALLATION IMPROVEMENTS AGAINST PROPERTIES LOCATED IN STURGEON BAY, WISCONSIN

This report is submitted in accordance with the requirements of ss66.60, Stats., and the Preliminary Resolution of the City of Sturgeon Bay, Wisconsin, dated August 7, 2018, determining to levy special assessments on the benefited properties for the public improvements described in Schedule B of this report to be made in the Assessment District described in Schedule C of this report.

This report consists of the following schedules:

Schedule A Preliminary plans and specifications for the improvements. Schedule B Estimate of the entire cost of the proposed improvements.

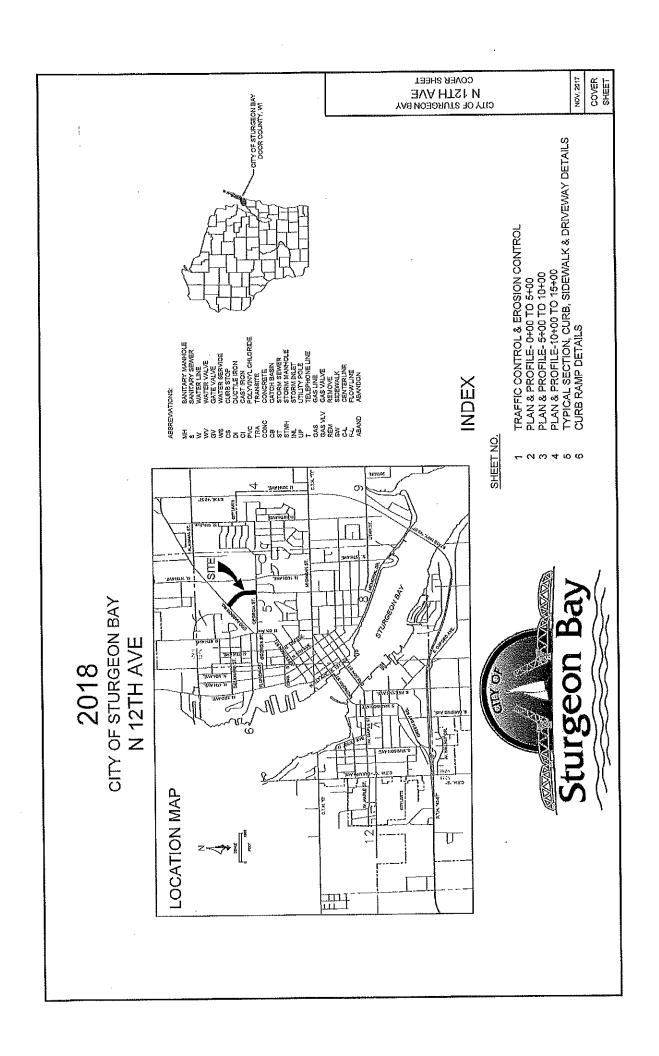
Schedule C Schedule of proposed assessments.

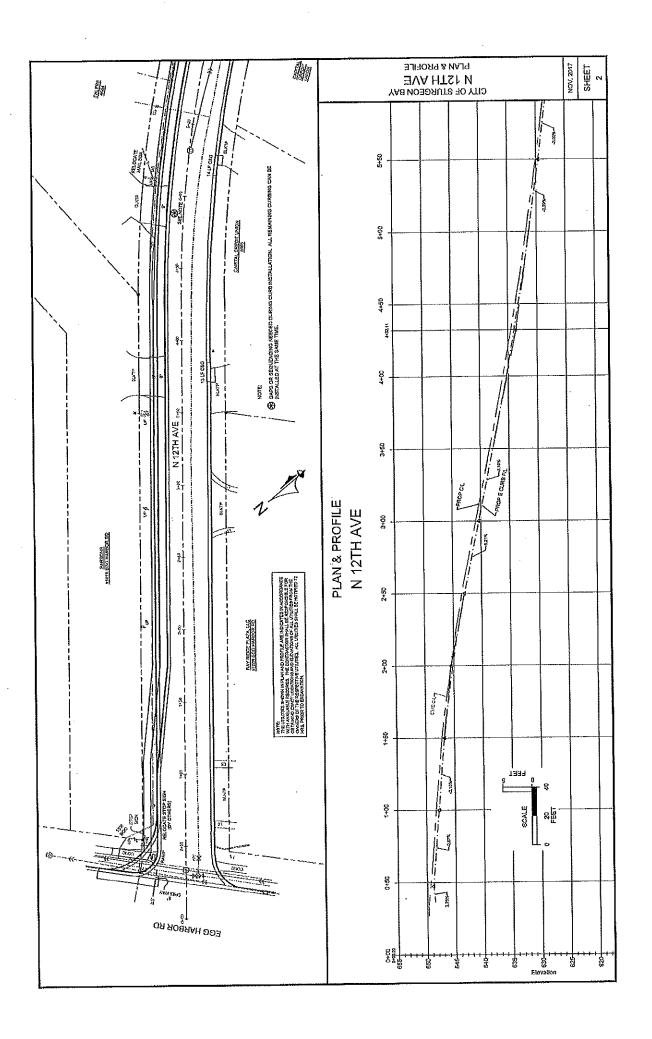
Schedule A Preliminary plans and specifications for the improvements are attached hereto:

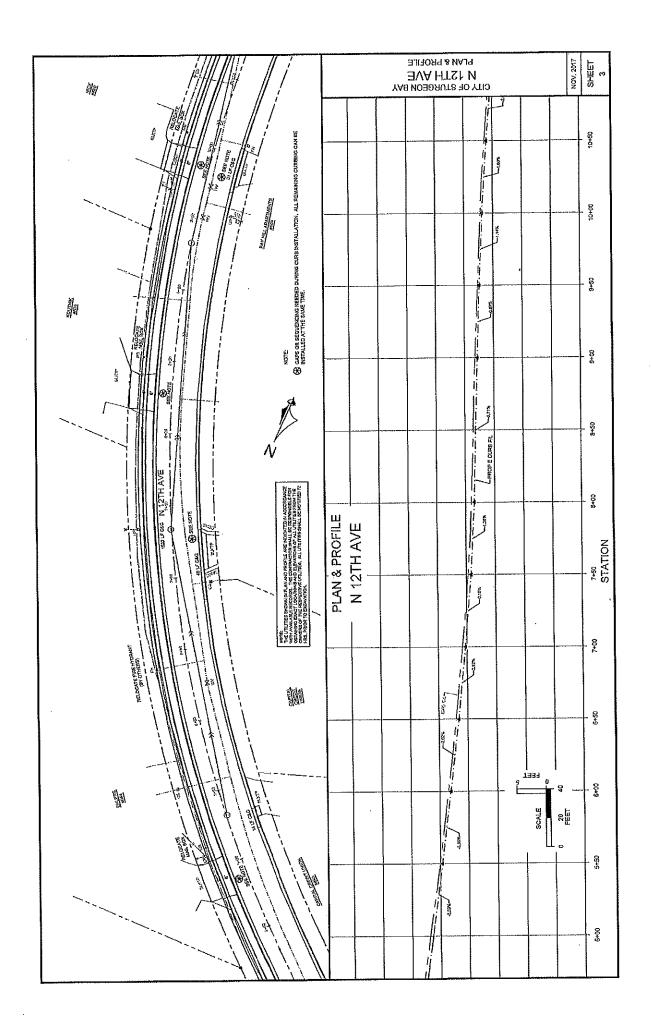
Schedule B Estimate of the entire cost of the proposed improvements is attached hereto:

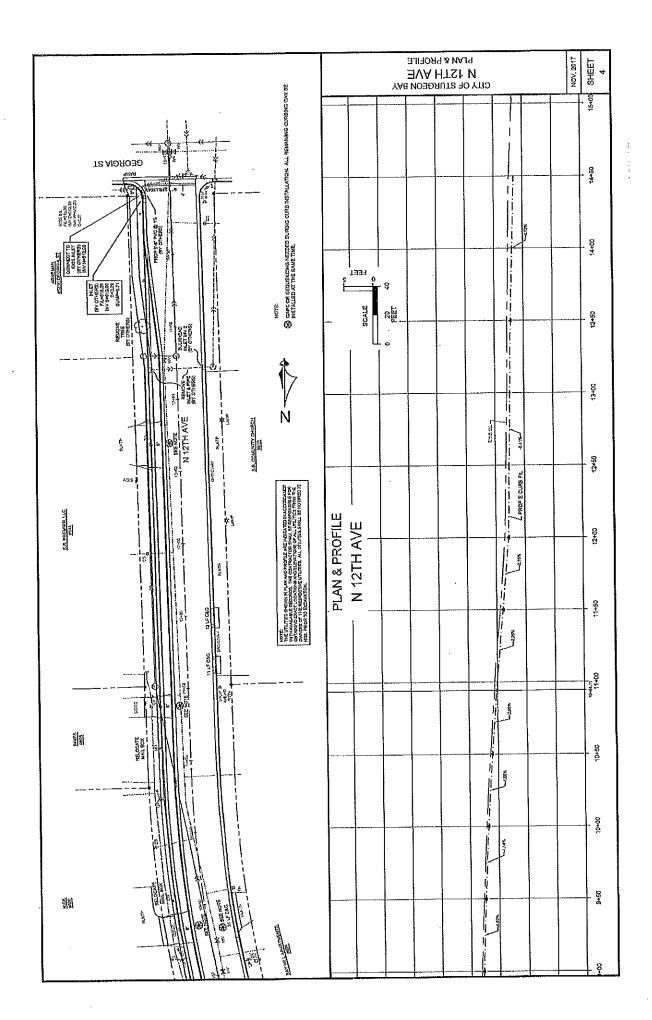
NOTE: Costs shown on the estimate are based on actual pricing from the awarded contractor.

Schedule C Schedule of proposed assessments is attached hereto:

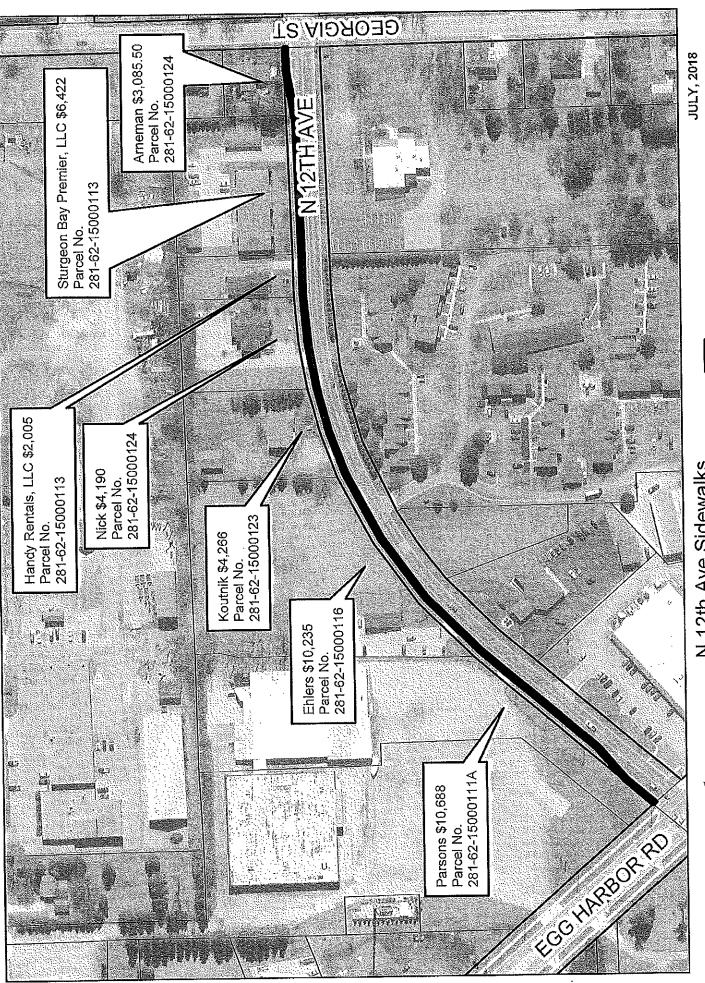








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tem #	N 12th Ave (Egg Harbor Road to Georgia Street) - item Descriptions	Unit	⊏stimated Quantify	Unit Price	Line Item Tota	al Quant.	Quant.	City Cost	Assess Cost
٧	Mobilization - Concrete Work	ST	1.00	\$ 1,000.00	\$ 1,000.00	0 1.00	0.00	\$ 1,000.00	- 43
2	Traffic Control (includes barriers for wet concrete)	LS	1.00	\$ 2,500.00	\$ 2,500.00	0 1.00	0.00	\$ 2,500.00	ι છ
60	Erosion Control - Catch Basin Inlet Protection	EA	3.00	\$ 100.00	\$ 300.00	0 3.00	0.00	\$ 300.00	t ⊌>
4	Erosion Control - 8" Dia. Sediment Log	EA	1.00	\$ 200.00	\$ 200.00	0 1.00	0.00	\$ 200.00	- ₩
ιΩ	Remove Concrete Sidewalk and Driveways (includes cuttine)	SF	476.00	\$ 1.00	\$ 476.00	0 476.00	0.00	\$ 476.00	1 S
9	Remove Curb & Gutter (includes cutting) - Continuous East Curb Line	LF	1515.00	\$ 4.00	\$ 6,060.00	0 1515.00	00:00	\$ 6,060.00	' \$
7	Remove Curb & Gutter (includes cutting) - Spot Replacement Locations	LF	131.00	\$ 7.00	\$ 917.00	0 131.00	00:00	\$ 917.00	ا چ
ω	Remove Concrete Spillway (includes cutting)	SF	165.00	\$ 1.00	\$ 165.00	165.00	00.00	\$ 165,00	, s
0	existing East curb line to 1'-6" past new East curb line	SY	1602.00	\$ 8.00	\$ 12,816.00	1602.00	00:00	\$ 12,816.00	1 (S
무	New Concrete Curb & Gutter - 30" (includes base excavation & base) - Continuous East Curb Line	LF	1398.00	\$ 12.50	\$ 17,475.00	1398.00	0.00	\$ 17,475.00	ι 6
=	-	Ţ.	204.00	\$ 31.00	\$ 6,324.00	00 204.00	0.00	\$ 6,324.00	φ.
72	\$	LF	51.00	\$ 35.00	\$ 1,785.00	00 51.00	0.00	\$ 1,785.00	· •
<u>6</u>		SF	6715.00	\$ 5.50	\$ 36,932.50	30 130.00	6585.00	\$ 715.00	\$ 36,217.50
<u>4</u>		SF	357.00	\$ 6.00	\$ 2,142.00	00 222.00	135.00	\$ 1,332.00	\$ 810.00
5.		R	1319.00	\$ 6.50	\$ 8,573.50	50 726.00	3 593.00	\$ 4,719.00	\$ 3,854.50
9		SF	31.00	\$ 9.00	3 279.00	31.00	0.00	\$ 279.00	- 63
17		R	165.00	00.6	\$ 1,485.00	00 165.00	0.00	\$ 1,485.00	С
9	Cast Iron Warning Fields - 2'x4'	EA	2.00	\$ 300.00	00.009 \$ (2.00	0.00	\$ 600.00	- &
5	Remove & Reinstall Mailbox	EA	4.00	\$ 150.00	00.00	00 4.00	0.00	\$ 600.00	· ·
20	Sidewalk Manhole Casting Height Adjustment - NOTE: Rines as needed will be provided by City	EA	2.00	\$ 250.00	\$ 500.00	00 2.00	0.00	\$ 500.00	· ·
				Totals:	\$ 101,130.00	00		City Cost	Assess Cost
								\$ 60,248.00	\$ 40,882.00



SIDEWALK

NEW SIDEWALK

N 12th Ave Sidewalks Proposed Assessments

N

				Mailing Address										
								A" Sidowalk	4" Sidewalk	Sidewalk -	5" Sidewalk -	4" Sidewalk 4" Sidewalk 6" Sidewalk - 6" Sidewalk - 6" Sidewalk -	6" Sidewalk -	
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							Totals	6543.00	6543.00 \$ 35,386.50	702.00	00.055,L 4 00.602	CO.O.E.	Downer C	3
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