

CITY OF STURGEON BAY COMMON COUNCIL AGENDA TUESDAY, AUGUST 7, 2018 7:00 p.m.

COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST THAD G. BIRMINGHAM, MAYOR

- 1. Call to order.
- 2. Pledge of Allegiance.
- 3. Roll call.
- 4. Adoption of agenda.
- 5. Public Comment.
- 7. Consideration of the following bills: General Fund \$152,335.96, Capital Fund \$520,801.62, Cable TV \$5,340.02, TID #3 \$393.50, TID #4 \$9,718.44, and Solid Waste Enterprise Fund \$16,117.82 for a grand total of \$704,707.36. [roll call]
- 8. CONSENT AGENDA
- All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval of 7/17/18 regular Common Council minutes.
 - * b. Approval of the following minutes:
 - (1) Police & Fire Commission 6/26/18
 - (2) Bicycle & Pedestrian Advisory Board 7/2/18
 - (3) Finance/Purchasing & Building Committee 7/10/18
 - (4) Community Protection & Services Committee 7/12/18
 - (5) Parking & Traffic Committee 7/17/18
 - (6) Board of Review 7/18/18
 - (7) City Plan Commission 7/18/18
 - (8) Aesthetic Design & Site Plan Review Board 7/23/18
 - (9) Zoning Board of Appeals 7/24/18
 - (10) Joint Park & Recreation Committee/Board 7/25/18
 - * c. Place the following reports on file:
 - (1) Bank Reconciliation-June 2018
 - (2) Revenue & Expense Report June 2018
 - (3) Fire Department Report June 2018
 - (4) Fire Department Report 2017
 - * d. Consideration of: Approval of beverage operator licenses.
 - * e. Consideration of: Approval of Street Closure Application for Maritime on Madison.

- * f. Consideration of: Approval of request from Kitty O'Reilly's for exception to noise ordinance until midnight on August 11, 2018.
- * g. Parking & Traffic Committee recommendation re: Approve road closure to located on South 16th Avenue for the during of the Skilled Nursing Facility construction project with conditions.
- *h. Parking & Traffic Committee recommendation re: Create a 4-way stop at N. 7th Avenue & Florida Street and to temporarily place flags on newly installed stop signs.
- * i. Parking & Traffic Committee recommendation re: Change the bike route on the East side to match the County Bike Plan.
- * j. City Plan Commission recommendation re: Approve a zoning map amendment from General Commercial (C-1) to Mixed Commercial-Residential (C-5) for property owned by Oleson Revocable Trust located at 1468 Egg Harbor Rd, parcel #281-62-1100103A.
- * k. Joint Park & Recreation Committee/Board recommendation re: Negotiate a 90 option to purchase the Peil property, located at 1116 Egg Harbor Rd, purchasing on the back portion of the property beginning at the north property line of the Simon property.
- * I. Finance/Purchasing & Building Committee recommendation re: Release final payment for SRO Events.
- 9. Mayoral appointments.
- 10. Former Door County Cooperative Grain Elevator
- 11. Resolution Dark Stores.
- 12. First reading of ordinance re: Rezone property located at 1468 Egg Harbor Road from C-1 to C-5, parcel #281-62-11000103A.
- 13. Preliminary Resolution and Engineering Report for Declaring Intent to Levy Special Assessments for Sidewalk Installation on N. 12th Avenue East side of roadway from Georgia Street to Egg Harbor Road.
- 14. Finance/Purchasing & Building Committee recommendation re: City proceed to work with Robert W. Baird to issue approximately \$1,480,000 in general obligation promissory notes for the purpose of funding capital projects and purchases including street improvements, improvements of public buildings and facilities, and the acquisition of vehicles and equipment.
- 15. Resolution Providing for the Sale of Approximately \$1,480,000 General Obligation Promissory Notes.
- 16. City Plan Commission recommendation re: Formation of an Ad Hoc Westside Waterfront Planning Committee and that no more than 20% of the members be non-City/non-voting members.
- 17. Consideration of: Proposal to do a Strategic Planning Session for the Common Council in the near future, with a facilitator, to set priorities and give staff direction. (Ald. Allmann)
- 18. Items to be included on Future Agendas (New Business).
- City Administrator report.

- 20. Committee Chairperson Reports:
 - a. City Plan Commission
 - b. Finance/Purchasing & Building Committee
 - c. Park & Recreation Committee
- 21. Mayor's comments.
- 22. Convene in closed session in accordance with the following exemptions:
 - 1. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)
 - a. Consideration of: Option to purchase Peil property, parcel #281-62-10000108.
 - 2. Conferring with legal counsel for governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(1)(g)
 - a. Consideration of: Litigation with Sawyer Hotel Development, LLC.
 - b. Consideration of: Friends of the Sturgeon Bay Public Waterfront, Shawn M. Fairchild, Carri Andersson, Linda Cockburn, Russ Cockburn, Kathleen Finnerty and Christy Weber v. City of Sturgeon Bay and Waterfront Redevelopment Authority of the City of Sturgeon Bay
 - 3. Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.19.85(1)(f)
 - a. Consideration of: Consideration of: City Administrator position contract and terms.

Move to reconvene in open session to take formal action upon preceding subjects of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.

23. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date:

Time:

By:

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ID. ...

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

7.

11,630.92

INVOICES DUE ON/BEFORE 08/07/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
AL FUND					
GENERAL FUND					
LIABILITI	ES .				
04696	DOOR COUNTY TREASURER	ANNL ACREAGE PYMNT-MFL	01-000-000-24310	2.12	
BAGNALL	JOHN BAGNALL	7.14.18 FOOD SHARE/ DC LAKE	01-000-000-21595	12.00	
CASHDRAW	CITY OF STURGEON BAY	COMPOST SITE CASH DRAWER	01-000-000-11882	40.00	
CASHDRAW		FARM MARKET CASH DRAWER	01-000-000-11888	60.00	
CASHDRAW		SAWYER BOAT LAUNCH DRAWER #1	01-000-000-11884	150.00	
CASHDRAW		SAWYER BOAT LAUNCH DRAWER #2	01-000-000-11886	150.00	
COUNTRY	CVF MAPLE LLC	7.14.18 FOOD SHARE/CVF	01-000-000-21595	35.00	
R0000985	SULLYS THUMBS UP PRODUCE	07.07.18 FOOD SHARE-SULLYS	01-000-000-21595	65.00	
R0000985		07.14.18 FOOD SHARE/SULLY	01-000-000-21595	86.00	
R0000985		7.21.18 FOOD SHARE-SULLY	01-000-000-21595	160.00	
R0000985		7.28.18 MARKET-SULLY	01-000-000-21595	134.00	
R0000991	SPERBER FARMS	7.14.18 FOOD SHARE/SPERBER	01-000-000-21595	46.00	
R0001001	RENARDS CHEESE	07.07.18 FOOD SHARE-RENARDS	01-000-000-21595	69.00	
R0001001		7.14.18 FOOD SHARE/RENARDS	01-000-000-21595	54.00	
R0001001		7.21.18 FOOD SHARE-RENARDS	01-000-000-21595	71.00	
R0001001		7.28.18 FOOD SHARE-RENARDS	01-000-000-21595	35.00	
R0001074	RANDALL MANGES	07.07.18 FOOD SHARE-MANGES	01-000-000-21595	8.00	
R0001123	D.C CUSTOM MEATS	07.07.18 FOOD SHARE-DC MEATS	01-000-000-21595	58.00	
R0001123		7.28.18 FOOD SHARE-DC MEATS	01-000-000-21595	70.00	
R0001128	MALVITZ FARMS	7.14.18 FOOD SHARE/MALVITZ	01-000-000-21595	43.00	
R0001291	MAI LEE	7.28.18 FOOD SHARE-MAI LEE	01-000-000-21595	38.00	
R0001431	THUNDERHILL ESTATES	OVERPAYMENT MHT FEE	01-000-000-41300	24.36	
R0001485	JOY BORDEAU	07.07.18 FOOD SHARE/BORDEAU	01-000-000-21595	45.00	
R0001485		7.14.18 FOOD SHARE-BORDEAU	01-000-000-21595	122.00	
R0001485		7.28.18 FOOD SHARE-BORDEAU	01-000-000-21595	146.00	
R0001510	DAVID BOYARSKI	07.21.18 FOOD SHARE/EMERALD	01-000-000-21595	33.00	
R0001545	BARB DUNIGAN	PARTIAL PRK RESERVE REND/DUNIG	01-000-000-46310	38.50	
R0001545		PARTIAL PRK RESERVE REND/DUNIG	01-000-000-24215	0.19	
R0001545		PARTIAL PRK RESERVE RFND/DUNIG	01-000-000-24214	1,93	
R0001546	MIKE OLESON	SIGN DEPOSIT REFND-M OLESON	01-000-000-23168	50.00	
R0001547	STURGEON BAY UNITED METHODIST	SIGN DEP RFND/METHODIST CHRCH	01-000-000-23168	50.00	
		TOTA	L LIABILITIES		1,897.10
		TOTA	AL GENERAL FUND		1,897.10
MAYOR				•	
USBANK	US BANK	LEAGUE OF WIS MUN-REG/MAYOR	01-100-000-55600	185.00	
		TOTA	ΥΓ		185.00
		TOTA	AL MAYOR		185.00
LAW/LEGAL					
-					
03950	DAVIS KUELTHAU	06/18 LEGAL MATTERS	01-110-000-55010	6,297.92	
	PINKERT LAW FIRM, LLP	05/18 GENERAL LEGAL MATTERS	01-110-000-55010	2,036.50	
16555	*		01 310 000 55010	2,421.50	
16555 16555		06/18 TRAFFIC MATTERS	01-110-000-55010	2,421.30	
		06/18 TRAFFIC MATTERS 05/18 TID 1 LEGAL MATTERS	01-110-000-55010	875.00	

TOTAL LAW/LEGAL

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RAL FUND					
CITY CLERK-TRE	EASURER				
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	I BMINDTON DOJOHEG	01-115-000-51950	18.87	
BUBRICKS	BUBRICK 3 COMPLETE OFFICE, INC	FILE FOLDERS	01-115-000-51950	37,22	
USBANK	US BANK	FUEL	01-115-000-55600	17.06	
USBANK	US BANK	CONF MEAL EXPNSE-CLARIZIO	01-115-000-55600	27.01	
USBANK		CONF MEAL/CLARIZIO	01-115-000-55600	14.59	
USBANK		CONF MEAL EXPNSE/REINHARDT	01-115-000-55600	28.12	
ODIEN		•			
		TOTA	T		142.8
		TOTA	L CITY CLERK-TREASURE	GR .	142.8
ADMINISTRATIO	4				
19841	ROTARY CLUB OF STURGEON BAY	2018 QTR DUES-VANLIESHOUT	01-120-000-56000	190.00	
USBANK	US BANK	FUEL	01-120-000-55600	26.02	
USBANK		FUEL	01-120-000-55600	17.05	
USBANK		CONF MEAL EXPNSE/VANLIESHOUT	01-120-000-55600	25.78	
USBANK		CONF MEAL/VANLIESHOUT	01-120-000-55600	13.98	
		TOTA	IL.		272.8
		TOTA	AL ADMINISTRATION		272.8
COMPUTER					
04696	DOOR COUNTY TREASURER	3RD OTR SOFTWARE FEES	01-125-000-55550	7,278.00	
04696	BOOK COUNTY TRANSPORTER	06/18 INTERNET USAGE	01-125-000-55550	100.00	
04696		06/18 TECH SUPPORT	01-125-000-55550	2,575.00	
04696		06/18 2G INTERNET	01-125-000-55550	375.00	
WISCNET	WISCNET	2018 3RD QTR NETWORK FEE	01-125-000-55550	1,500.00	
WISCNET	MISCHEI	07/01/18-06/30/19 ANNL MMBR FE		1,500.00	
		TOTA	¥L		13,328.0
		TOTE	AL COMPUTER		13,328.0
CITY ASSESSOR					
01740	ASSESSMENT TECHNOLOGIES	MKT DRIVE SUPPORT	01-130-000-55550	31.25	
17700	QUILL CORPORATION	HP508A LASER JET TONER-BLCK	01-130-000-51950	166.99	
	ASSOCIATED APPRAISAL	08.07.18 CONTRACT	01-130-000-55010	1,333.33	
		TOTA	AL		1,531.5
		TOTA	AL CITY ASSESSOR		1,531.5
BUILDING/ZONI	NG CODE ENFORCEMT				
	CNDD DUITE	TIME DEDMING	01-140-000-55010	7,388.63	
SAFEBUII	SAFE BUILT	JUNE PERMITS	01-140-000-55010	212.50	
		PLAN REVIEW SVCS	01-140-000-55010	212.30	
SAFEBUIL		PLAN REVIEW SVCS	01-140-000-55010	212.30	

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CITY OF STURGEON BAY DEPARTMENT SUMMARY REPORT

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	ИАМЕ	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	.
RAL FUND					
		Te	OTAL BUILDING/ZONING CODE	ENFORCEMT	7,601
MUNICIPAL SERV	ICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	06/18 CHAD CELL SVC	01-145-000-58250	45.63	
STAN'S	STAN'S INDUSTRIAL WOODWORK INC		01-145-000-52700	1,131.06	
USBANK	US BANK	ENG LICENSE/SHEFCHIK	01-145-000-56000	82.00	
USBANK		DSPS SERVICE FEE	01-145-000-56000	1.64	
		Ţ	DTAL		1,260
		T	OTAL MUNICIPAL SERVICES A	ADMIN.	1,260
PUBLIC WORKS A	DMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	06/18 STEVE CELL SVC	01-150-000-58250	63.82	
03133		06/18 MIKE CELL SVC	01-150-000-58250	78.08	
03133		06/18 CREDIT	01-150-000-58250	-35.54	
USBANK	US BANK	BUSINESS CARDS-WIEGAND	01-150-000-54999	33.25	
USBANK		BUSINESS CARDS-BARKER	01-150-000-54999	33.25	
USBANK		BUSINESS CARDS-DEGRAVE	01-150-000-54999	27.25	
USBANK		BUSINESS CARDS-KOLDEN	01-150-000-54999	27.24	
		T	OTAL		227
		Ŧ	OTAL PUBLIC WORKS ADMINIS	NOITART	227
ELECTIONS DEPA	RTMENT				
USBANK	US BANK	ABSENTEE BALLOT STAMPS	01-155-000-54999	100.00	
		Т	OTAL		100
		Т	OTAL ELECTIONS DEPARTMENT	r	106
CITY HALL					
03159	CHARTER COMMUNICATIONS	07/18 FIRE CABLE SVC	01-160-000-58999	120.00	
	CHARTER COMMUNICATIONS STURGEON BAY UTILITIES	07/18 FIRE CABLE SVC 421 MICHIGAN STREET	01-160-000-58999 01-160-000-56150	3,629.23	
03159			01-160-000-56150 01-160-000-58650	3,629.23 221.52	
03 1 59 19880		421 MICHIGAN STREET	01-160-000-56150 01-160-000-58650 01-160-000-56600	3,629.23 221.52 327.81	
03159 19880 19880	STURGEON BAY UTILITIES	421 MICHIGAN STREET 421 MICHIGAN STREET 421 MICHIGAN ST-CITY HALL IRRIGATION TIMER	01-160-000-56150 01-160-000-58650 01-160-000-56600 01-160-000-51400	3,629.23 221.52 327.81 86.96	
03159 19880 19880 23730	STURGEON BAY UTILITIES WPS US BANK	421 MICHIGAN STREET 421 MICHIGAN STREET 421 MICHIGAN ST-CITY HALL IRRIGATION TIMER WI DSPS BOILER CERTIFICATION	01-160-000-56150 01-160-000-58650 01-160-000-56600 01-160-000-51400 01-160-000-55300	3,629.23 221.52 327.81 86.96 102.00	
03159 19880 19880 23730 USBANK	STURGEON BAY UTILITIES WPS	421 MICHIGAN STREET 421 MICHIGAN STREET 421 MICHIGAN ST-CITY HALL IRRIGATION TIMER WI DSPS BOILER CERTIFICATION LIGHT BULBS-CITY HALL	01-160-000-56150 01-160-000-58650 01-160-000-56600 01-160-000-51400 01-160-000-55300 01-160-000-55300	3,629.23 221.52 327.81 86.96 102.00 18.82	
03159 19880 19880 23730 USBANK USBANK VIKING	STURGEON BAY UTILITIES WPS US BANK VIKING ELECTRIC SUPPLY, INC	421 MICHIGAN STREET 421 MICHIGAN STREET 421 MICHIGAN ST-CITY HALL IRRIGATION TIMER WI DSPS BOILER CERTIFICATION LIGHT BULBS-CITY HALL BULB	01-160-000-56150 01-160-000-58650 01-160-000-56600 01-160-000-51400 01-160-000-55300 01-160-000-55300 01-160-000-51850	3,629.23 221.52 327.81 86.96 102.00 18.82 9.41	
03159 19880 19880 23730 USBANK USBANK VIKING VIKING WARNER	STURGEON BAY UTILITIES WPS US BANK	421 MICHIGAN STREET 421 MICHIGAN STREET 421 MICHIGAN ST-CITY HALL IRRIGATION TIMER WI DSPS BOILER CERTIFICATION LIGHT BULBS-CITY HALL BULB CLEANING SUPPLIES	01-160-000-56150 01-160-000-58650 01-160-000-56600 01-160-000-51400 01-160-000-55300 01-160-000-55300 01-160-000-51850 01-160-000-55300	3,629.23 221.52 327.81 86.96 102.00 18.82 9.41 21.93	
03159 19880 19880 23730 USBANK USBANK VIKING VIKING WARNER	STURGEON BAY UTILITIES WPS US BANK VIKING ELECTRIC SUPPLY, INC	421 MICHIGAN STREET 421 MICHIGAN STREET 421 MICHIGAN ST-CITY HALL IRRIGATION TIMER WI DSPS BOILER CERTIFICATION LIGHT BULBS-CITY HALL BULB CLEANING SUPPLIES ROLL TOMELING	01-160-000-56150 01-160-000-58650 01-160-000-56600 01-160-000-51400 01-160-000-55300 01-160-000-51850 01-160-000-55300 01-160-000-55300 01-160-000-55300	3,629.23 221.52 327.81 86.96 102.00 18.82 9.41 21.93 54.35	
03159 19880 19880 23730 USBANK USBANK VIKING VIKING WARNER	STURGEON BAY UTILITIES WPS US BANK VIKING ELECTRIC SUPPLY, INC	421 MICHIGAN STREET 421 MICHIGAN STREET 421 MICHIGAN ST-CITY HALL IRRIGATION TIMER WI DSPS BOILER CERTIFICATION LIGHT BULBS-CITY HALL BULB CLEANING SUPPLIES	01-160-000-56150 01-160-000-58650 01-160-000-56600 01-160-000-51400 01-160-000-55300 01-160-000-55300 01-160-000-51850 01-160-000-55300	3,629.23 221.52 327.81 86.96 102.00 18.82 9.41 21.93	

DATE: 07/31/2018 CITY OF STURGEON BAY
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03133

INVOICES DUE ON/BEFORE 08/07/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
RAL FUND					
		TOTE	L CITY HALL		4,711.
GENERAL EXPEN	DITURES				
02130	BAUDHUIN INC	LOT CSM	01-199-000-58950	800.00	
02130		LOT CSM	01-199-000-51525	200.00	
04696	DOOR COUNTY TREASURER	06/18 CITY HALL PHONE SVC	01-199-000-58200	124.00	
04696		06/18 FIRE PHONE SVC	01-199-000-58200	27.89	
04696		06/18 MUN SVC PHONE SVC	01-199-000-58200	53.04	
04696		06/18 POLICE PHONE SVC	01-199-000-58200	35.11	
08167	GANNETT WISCONSIN NEWSPAPERS	ORD 1346-0718 PUBLICATION	01-199-000-57450	481.16	
08167		ORD 1345-0718 PUBLICATION	01-199-000-57450	714.87	
08167		BID PROP 1803	01-199-000-57450	54.91	
08167		BOR NOTICE	01-199-000-57450	84.85	
08167		J HOFFMAN CAB PUB HRNING	01-199-000-57450	18.25	
16555	PINKERT LAW FIRM, LLP	05/18 TID 1 LEGAL MATTERS	01-199-000-51525	290,00	
BOETTCOM	BOETTCHER COMMUNICATIONS	WEBSITE BIKE LOGO UPDATE	01-199-000-51100	118.75	
		TOTA	AL		3,002
		TOT	AL GENERAL EXPENDITURES	5	3,002
02790	DAN BRINKMAN	MEAL EXPNS-BCKGRND CHK/BRINKMN	01-200-000-55600	12.74	
19959	SUPERIOR CHEMICAL CORP	OFFICE & SQUAD CLEANING SUPPLY	01-200-000-51950	259.05	
20254	TIP TOP CLEANERS	LAUNDRY/ UNIFORM MAINT/PORTER	01-200-000-56800	17.60	
CHASE	JP MORGAN CHASE BANK	LODGING TRAINING-S OLSON	01-200-000-55600	77.04	
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	4721 BLACK COPIES	01-200-000-51600	57.12	
STAPLES		908 COLOR COPIES	01-200-000-51600	32,96	
USBANK	US BANK	SHIPPMENT TO RAY O'HERRON	01-200-000-57250	343,59	
USBANK		PROJECT BAGS/SNAP SCAN SCANNER	01-200-000-51600	949.07	
		TOTA	AL		1,749
		TOTA	AL POLICE DEPARTMENT		1,749
PATROL BOAT					
PATROL E					
02206	BAY MARINE	PATROL BOAT FUEL	01-205-000-51650	123.14	
USBANK	US BANK	TRAILER-DIVE	01-205-000-58600	500.00	
		TOTA	AL PATROL BOAT		623
		TOT	AL PATROL BOAT		623
POLICE DEPART	ment/patrol				
01766	AURORA MEDICAL GROUP	AUDIOMETRY TEST/MOGEN	01-215-000-57100	20.00	
03133	CELLCOM WISCONSIN RSA 10	06/18 CELLPHONE SVC	01-215-000-58250	975.44	
		ACAIA WIEL NIDGLESS DOMMERS	01215-000-59250	260 68	

06/18 MIFT WIRELESS ROUTERS 01-215-000-58250

260.68

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
AL FUND					
04696	DOOR COUNTY TREASURER	JUNE '18 FUEL	01-215-000-51650	3,326.83	
06592	FOX VALLEY TECHNICAL COLLEGE	DARE REGISTRATION-R MIELKE	01-215-000-55600	225.00	
19880	STURGEON BAY UTILITIES	SUNSET PRK BT LAUNCH	01-215-000-56150	10.22	
19880		110 NEENAH AVE CAMERA	01-215-000-56150	10.22	
19880		NAUTICAL DRIVE CAMERA	01-215-000-56150	8.24	
23640	WISCONSIN DEPT OF JUSTICE	3 TIME ACCESS CHARGES @50	01-215-000-58999	150.00	
23640		21 OFFICER SUPPRT @12	01-215-000-58999	252.00	
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	SPEEDBOARD BATTERY	01-215-000-58600	66.32	
CRABB	ANDREW CRABB	DARE CONF REGISTRATION-CRABB	01-215-000-55600	220.00	
DASH	DASH MEDICAL GLOVES, INC	MEDICAL GLOVES	01-215-000-54999	131.80	
GLOBALRE	GLOBAL RECOGNITION, INC	PLAQUE/SR CHIEF SEHN	01-215-000-54999	51.55	
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	SQUAD 10 MAINTENANCE	01-215-000-58600	52.50	
JIM FORD		SQUAD 30 MAINTENANCE	01-215-000-58600	26.00	
JIM FORD		SQUAD 60 MAINTENANCE	01-215-000-58600	21.00	
JIM FORD		SQUAD 20 MAINTENANCE	01-215-000-58600	26.20	
JIM FORD		SQUAD 40 MAINTENANCE	01-215-000-58600	121.01	
JIM FORD		SQUAD 60 MAINTENANCE	01-215-000-58600	29,41	
STATEEMP	DEPT OF ADMINISTRATION	MISC OFFICE/GARAGE ITEMS	01-215-000-54999	424.75	
USBANK	US BANK	TRNING MEAL EXPNSE/HOUGAARD	01-215-000-55600	24.03	
USBANK		TRNING MEAL EXPNSE/HOUGAARD	01-215-000-55600	9.38	
USBANK		TRNING MEAL EXPNSE/HOUGAARD	01-215-000-55600	14.84	
USBANK		TRNING MEAL EXPNSE/HOUGAARD	01-215-000-55600	11.87	
USBANK		LODGING/HOUGAARD	01-215-000-55600	164.00	
USBANK		LIVE ANIMAL TRAP	01-215-000-54999	55.36	
USBANK		I CLOUD STORAGE	01-215-000-58250	0.99	
WSUG	WISCONSIN SPILLMAN USER GROUP	2018 ANNL MMBRSHP FEE	01-215-000-58999	50.00	
		ТОТ	AL		6,739.6
		тот	AL POLICE DEPARTMENT/	PATROL	6,739.6
POLICE DEPT. /	INVESTIGATIONS				
ACCURINT	LEXISNEXIS RISK SOLUTIONS	06/18 CONTRACT FEE	01-225-000-57950	105.00	
R0000608	AUTO ZONE, INC	INFRARED THERMOMETER	01-225-000-57950	31.99	
USBANK	US BANK	TRAILER	01-225-000-57950	500.00	
		тот	PAL		636.9
		TOT	TAL POLICE DEPT. / INV	ESTIGATIONS	636.9
FIRE DEPARTMEN	r T				
FIRE DEPARTMEN	TT BAY ELECTRONICS, INC.	WARNING SIREN REPLACE/REPAIR	01-250-000-56250	2,832.11	
		WARNING SIREN REPLACE/REPAIR JUNE FUEL	01-250-000-56250 01-250-000-51650	2,632.11 1,543.79	
02005	BAY ELECTRONICS, INC.				
02005 04696	BAY ELECTRONICS, INC. DOOR COUNTY TREASURER	JUNE FUEL	01-250-000-51650	1,543.79	
02005 04696 04960	BAY ELECTRONICS, INC. DOOR COUNTY TREASURER EAGLE ENGRAVING	JUNE FUEL BADGES	01-250-000-51650 01-250-000-52900	1,543.79 334.19	
02005 04696 04960 06012	BAY ELECTRONICS, INC. DOOR COUNTY TREASURER EAGLE ENGRAVING FASTENAL COMPANY	JUNE FUEL BADGES BRACKET-AIR LINE	01-250-000-51650 01-250-000-52900 01-250-000-54999	1,543.79 334.19 1.07	
02005 04696 04960 06012 06650	BAY ELECTRONICS, INC. DOOR COUNTY TREASURER EAGLE ENGRAVING FASTENAL COMPANY GALLS, AN ARAMARK COMPANY	JUNE FUEL BADGES BRACKET-AIR LINE UNIFORM	01-250-000-51650 01-250-000-52900 01-250-000-54999 01-250-000-52900	1,543.79 334.19 1.07 43.50	
02005 04696 04960 06012 06650 12100	BAY ELECTRONICS, INC. DOOR COUNTY TREASURER EAGLE ENGRAVING FASTENAL COMPANY GALLS, AN ARAMARK COMPANY	JUNE FUEL BADGES BRACKET-AIR LINE UNIFORM TRAINING SITE MATERIALS	01-250-000-51650 01-250-000-52900 01-250-000-54999 01-250-000-52900 01-250-000-51405	1,543.79 334.19 1.07 43.50 125.56	
02005 04696 04960 06012 06650 12100	BAY ELECTRONICS, INC. DOOR COUNTY TREASURER EAGLE ENGRAVING FASTENAL COMPANY GALLS, AN ARAMARK COMPANY	JUNE FUEL BADGES BRACKET-AIR LINE UNIFORM TRAINING SITE MATERIALS TRAINING SITE MATERIALS	01-250-000-51650 01-250-000-52900 01-250-000-54999 01-250-000-52900 01-250-000-51405 01-250-000-51405	1,543.79 334.19 1.07 43.50 125.56 661.14	
02005 04696 04960 06012 06650 12100 12100	BAY ELECTRONICS, INC. DOOR COUNTY TREASURER EAGLE ENGRAVING FASTENAL COMPANY GALLS, AN ARAMARK COMPANY	JUNE FUEL BADGES BRACKET-AIR LINE UNIFORM TRAINING SITE MATERIALS TRAINING SITE MATERIALS TRAINING SITE MATERIALS	01-250-000-51650 01-250-000-52900 01-250-000-54999 01-250-000-52900 01-250-000-51405 01-250-000-51405 01-250-000-51405	1,543.79 334.19 1.07 43.50 125.56 661.14 783.13	

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
12100		TRAINING SITE MATERIALS	01-250-000-51405	231.71
14000	NAPA AUTO/DOOR COUNTY COOP	HOSE REEL & COUPLING	01-250-000-54999	54.28
14000		CREDIT RETURN HOSE REEL	01-250-000-54999	-52.99
19880	STURGEON BAY UTILITIES	92 E MAPLE ST	01-250-000-56675	5.25
19880		MARTIN PARK RESTROOM	01-250-000-56675	5.20
19880		421 MICHIGAN STREET	01-250-000-56675	118.00
19880		TRUCK FILL	01-250-000-56675	74.41
19880		MEM FLD SPRINKLER	01-250-000-56675	42.00
19880		MEM FLD WARMING HOUSE	01-250-000-56675	42.00
19880		SALT SHED	01-250-000-56675	5.20
19880		CITY GARAGE	01-250-000-56675	42.00
19880		GARLAND PARK	01-250-000-56675	5,20
19880		SUNSET CONSN CNTR	01-250-000-56675	42.00
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	13.00
19880		OTUMBA PARK	01-250-000-56675	5.20
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	5.20
19880		WEST SIDE FIRE STATION	01-250-000-56675	42.00
19880		WEST SIDE FIRE STATION	01-250-000-56150	84.95
19880		WEST SIDE FIRE STATION	01-250-000-58650	82.51
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	5.20
19880		38 S NEENAH AVE RSTRM	01-250-000-56675	26.00
19880		JAYCEES BALLFLD STND	01-250-000-56675	13.00
19880		JC BALLFLD SPRINKLER	01-250-000-56675	42.00
19880		911 N 14TH AVE HOUSE	01-250-000-56675	5,20
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	42.00
19880		FIRE PROTECTION	01-250-000-56675	8,720.75
19880		N 14TH AVE WARNING SIREN	01-250-000-56150	8.24
19880		QUINCY ST BALLFLD	01-250-000-56675	42.00
19880		MADISON AVE SPRINKLR	01-250-000-56675	13.00
19880		10 PENNSYLVANIA ST DOCK	01-250-000-56675	13.00
19880		1018 GREEN BAY RD SIREN	01-250-000-56150	15.45
19880		EAST SIDE DOCK	01-250-000-56675	5.20
19880		COVE/CANAL RD SIREN	01-250-000-56150	15.61
19880		1ST AVE MARINA/RESTROOM	01-250-000-56675	42.00 5.20
19880		122 KENTUCKY ST CITY PRK RAMP	01-250-000-56675	13.00
19880		48 KENTUCKY ST DOCK	01-250-000-56675	42.00
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675 01-250-000-56675	5,20
19880		14TH AVE SIGN SHED CHERRY BLOSSOM PRK	01-250-000-56675	13.00
19880		58 VACANT LOTS-QTRLY BILL	01-250-000-56675	904.80
19880		CLAY BANKS SIREN	01-250-000-56150	8.24
19880 23730	WPS	656 S OXFORD AVE-WS FIRE	01-250-000-56600	13.94
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	AIR FILTER	01-250-000-53000	90.65
ADVAUTO	S. IIII PROTESTON HO	CREDIT RETURN AIR FILTER	01-250-000-53000	-90.65
BREATH	SUB-AQUATICS, INC	SCBA FILL STATION REPAIR PARTS	01-250-000-54999	337.55
R0000608	AUTO ZONE, INC	IGNITION WIRE-D7	01-250-000-53000	26.99
SETCOM	SETCOM CORPORATION	RADIO HEADSET REPAIR	01-250-000-57550	83.29
USBANK	US BANK	MONTHLY DATA	01-250-000-58250	177.26
USBANK		FUEL FILTERS	01-250-000-53000	67.14
USBANK		UBER TRANSPORTATION	01-250-000-55600	24.39
USBANK		MEAL EXPNSE	01-250-000-55600	27.83
USBANK		MEAL EXPNSE	01-250-000-55600	28.75
USBANK		MEAL EXPNSE	01-250-000-55600	24.09
USBANK		MEAL EXPNSE	01-250-000-55600	25.26
USBANK		MEAL EXPNSE	01-250-000-55600	14.00
USBANK		MEAL EXPNSE	01-250-000-55600	56.01

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VENDOR #		ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
RAL FUND					
USBANK		MEAL EXPNSE	01-250-000-55600	43.75	
USBANK		MEAL EXPNSE	01-250-000-55600	23.00	
USBANK		MEAL EXPNSE	01-250-000-55600	22.36	
USBANK		MEAL EXPNSE	01-250-000-55600	47.61	
USBANK		UBER TRANSPORTATION	01-250-000-55600	19.43	
USBANK		LODGING EXPNSE	01-250-000-55600	685.94	
USBANK		AIRPORT PARKING FEE	01-250-000-55600	56.00	
USBANK		FUEL #10	01-250-000-51650	41.49	
USBANK		HITCH	01-250-000-53000	219.99	
USBANK		FLAMMABLE STORAGE CABINET	01-250-000-52350	645.19	
USBANK		TRAILER-WILDLAND	01-250-000-56250	1,138.73	
		Т	OTAL		20,702.51
		Т	OTAL FIRE DEPARTMENT		20,702.51
STORM SEWERS					
13150	MASTERCRAFT WELDING SYSTEM	CATCH BASING REPAIR-SNG HRBR	01-300-000-51150	56.50	
		т	OTAL		56.50
		Т	OTAL STORM SEWERS		56.50
	EMT/SPRING/FALL ADVANCED DISPOSAL	2.32 TN, 5 TVS, 3 FREON UNIT	S 01-311-000-58400	486.80	
		T	OTAL		486.80
		Т	OTAL SOLID WASTE MGMT/S	PRING/FALL	486.80
COMPOST/SOLID	WASTE SITE				
19880	STURGEON BAY UTILITIES	COMPOST SITE	01-320-000-56150	9,04	
		Т	COTAL		9.04
		Ŧ	OTAL COMPOST/SOLID WAST	E SITE	9.04
STREET SWEEPIN	NG				
19880	STURGEON BAY UTILITIES	JUNE SWEEPER WATER USAGE	01-330-000-53050	14.03	
		т	COTAL		14.03
		Т	COTAL STREET SWEEPING		14.03
ROADWAYS/STREE	VTS				

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VENDOR # N	JAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
ERAL FUND					
		TO	DTAL		29.
		TC	OTAL ROADWAYS/STREETS		29.
STREET SIGNS AND	MARKINGS				
	SHERWIN WILLIAMS	35 G STFT ACRY WHITE	01-420-000-52100	495.60	
19275		PAINT MACHINE-GUARD RAC 5	01-420-000-52100	50.38	
		TC	ATC		545
		т	DTAL STREET SIGNS AND MA	RKINGS	545
STREET MACHINERY	•				
01220 7	ADTHC POUTDURN'T COMPANY INC	COOLING HOSE	01-450-000-52150	37.67	
	ARING EQUIPMENT COMPANY INC	BACK UP ALARM-DUMP TRUCK	01-450-000-53000	35.99	
	DOOR COUNTY TREASURER	JUNE FUEL 414.17G	01-450-000-51650	1,112.46	
04696	COUNTY TREESONER	JUNE FUEL DSL 1574.38G	01-450-000-51650	4,620.81	
	PACKER CITY	AIR FILTER #30	01-450-000-52150	27.77	
	GENERAL PARTS DISTRIBTION LLC	ASST FILTERS & CLEANERS	01-450-000-52150	153.99	
ADVAUTO		AIR	01-450-000-52150	24.15	
ADVAUTO		AIR	01-450-000-52150	24.15	
ADVAUTO		LUBRICANT	01-450-000-52150	8.40	
ADVAUTO		OIL ABSORBENT	01-450-000-52150	25.08	
ADVAUTO		CLEANER, LUBE, FILTERS	01-450-000-52150	114.09	
APPLY MS A	APPLIED MSS	DUAL ACTION SCREW EXTRACTOR	01-450-000-52700	226.00	
	3P-MICHIGAN ST	FUEL-PAINT MACHINE	01-450-000-51650	15.30	
	QUALITY TRUCK CARE CENTER INC	HORN-DUMP TRCK	01-450-000-53000	18.77	
~	SWIDERSKI EQUIPMENT, INC	ASSORTED FILTERS/BACKHOE	01-450-000-53000	464.75	
		T	OTAL		6,909
		To	OTAL STREET MACHINERY		6,909
CITY GARAGE					
0 4 575 I	DOOR COUNTY HARDWARE	MOUSE TRAPS	01-460-000-55300	5.37	
	DOOR COUNTY TREASURER	MSHA TRNING EXPNSE	01-460-000-54999	87.72	
	GALETON GLOVES INC	GLOVES	01-460-000-52350	117.95	
	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	8.24	
19880		CITY GARAGE	01-460-000-56150	964.68	
19880		CITY GARAGE	01-460-000-58650	96.76	
19880		911 N 14TH AVE HOUSE	01-460-000-56150	124.69	
19880		911 N 14TH AVE HOUSE-REFUSE	01-460-000-58999	8.99	
19880		911 N 14TH AVE HOUSE	01-460-000-58650	61.46	
	SUPERIOR CHEMICAL CORP	CLEANING SUPPLIES-GARAGE SHO	P 01-460-000-54999	264.14	
	#PS	835 N 14TH AVE-GARAGE	01-460-000-56600	256.00	
		т	OTAI.		1,996

TOTAL CITY GARAGE

1,996.00

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	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
RAL FUND					
HIGHWAYS - GEN	ERAL				
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE SIGN	01-499-000-58000	9.89	
19880		EGG HRBR RD TRFFC LIGHTS	01-499-000-58000	22.77	
19880		N 14TH AVE & EGG HRBR TRFC LIT	01-499-000-58000	26.28	
19880		TRAFFIC WARNING LIGHT	01-499-000-58000	5.50	
19880		WS TRAFFIC LIGHTS	01-499-000-58000	141.01	
19880		ORNAMENTAL STREET LIGHTS	01-499-000-58000	4,844.19	
19880		OVERHEAD LIGHTS	01-499-000-58000	6,845.01	
19880		WALNUT & LANSING SIGN	01-499-000-58000	8.07	
19880		EAST SIDE DOCK	01-499-000-58000	34.28	
19880		OLD HWY RD SIGN	01-499-000-58000	8.24	
DEGREEF	GARY DEGREEF	WORK BOOT REIMB/DEGREEF	01-499-000-56800	177,24	
WIEGAND	STEVE WIEGAND	WORK BOOT REIMB/WIEGAND	01-499-000-56800	189.90	
		TOTA	AL		12,312.
		TOTA	AL HIGHWAYS - GENERAL		12,312.
PARK & RECREAT	ION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	06/18 MIKE CELL SVC	01-500-000-58250	78.09	
03133		06/18 CREDIT	01-500-000-50250	-35.54	
03133		06/18 CELL SVC	01-500-000-58250	21.11	
23200	WDOR	RADIO ADVERTISING-FARM MARKET	01-500-000-57450	120.00	
23200		RADIO ADVERT-KICK OFF SUMMER	01-500-000-57450	240.00	
23200		RADIO ADVERT-HARMONY ON BAY	01-500-000-57450	135.00	
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	OFFICE SUPPLIES	01-500-000-51950	67.90	
BUBRICKS		OFFICE SUPPLIES	01-500-000-51950	28.29	
USBANK	US BANK	2 GIFT CERTS-KICK OFF SUMMER	01-500-000-52250	103.00	
USBANK		2 MOVIES IN THE PARK	01-500-000-52250	623.00	
		TOT	AL		1,380.
					•
		TOT	AL PARK & RECREATION A	DMIN	1,380.
PARKS AND PLAY	'GROUNDS	TOT	AL PARK & RECREATION A	DMIN	1,380.
			AL PARK & RECREATION A 01-510-000-57100	DMIN 67.00	1,380.
01766	GROUNDS AURORA MEDICAL GROUP	DRUG TEST-C DART	01-510-000-57100	67.00	1,380.
01766 01766		DRUG TEST-C DART DRUG TEST-K RIDDERIKHOFF	01-510-000-57100 01-510-000-57100	67.00 67.00	1,380.
01766 01766 01766		DRUG TEST-C DART DRUG TEST-K RIDDERIKHOFF MRO FEE-K DELCHAMBRE	01-510-000-57100 01-510-000-57100 01-510-000-57100	67.00 67.00 8.00	1,380.
01766 01766 01766 01766	AURORA MEDICAL GROUP	DRUG TEST-C DART DRUG TEST-K RIDDERIKHOFF MRO FEE-K DELCHAMBRE MRO FEE-A NIETZKE	01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-57100	67.00 67.00 8.00 8.00	1,380.
01766 01766 01766 01766 04545		DRUG TEST-C DART DRUG TEST-K RIDDERIKHOFF MRO FEE-K DELCHAMBRE MRO FEE-A NIETZKE . WATER TANK	01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-53000	67.00 67.00 8.00 8.00 4.99	1,380.
01766 01766 01766 01766 04545	AURORA MEDICAL GROUP DOOR COUNTY COOPERATIVE/NAPA	DRUG TEST-C DART DRUG TEST-K RIDDERIKHOFF MRO FEE-K DELCHAMBRE MRO FEE-A NIETZKE WATER TANK ANNUAL RYE GRASS SEED	01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-53000 01-510-000-51750	67.00 67.00 8.00 8.00 4.99 2.58	1,380.
01766 01766 01766 01766 04545 04545	AURORA MEDICAL GROUP	DRUG TEST-C DART DRUG TEST-K RIDDERIKHOFF MRO FEE-K DELCHAMBRE MRO FEE-A NIETZKE WATER TANK ANNUAL RYE GRASS SEED JUNE FUEL 917.96G	01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-53000 01-510-000-51750 01-510-000-56150	67.00 67.00 8.00 8.00 4.99 2.58 2,465.64	1,380.
01766 01766 01766 01766 04545 04545 04696	AURORA MEDICAL GROUP DOOR COUNTY COOPERATIVE/NAPA DOOR COUNTY TREASURER	DRUG TEST-C DART DRUG TEST-K RIDDERIKHOFF MRO FEE-K DELCHAMBRE MRO FEE-A NIETZKE WATER TANK ANNUAL RYE GRASS SEED JUNE FUEL 917.96G JUNE FUEL DSL 130.77G	01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-53000 01-510-000-51750 01-510-000-56150 01-510-000-51650	67.00 67.00 8.00 8.00 4.99 2.58 2,465.64 383.81	1,380.
01766 01766 01766 01766 04545 04545 04696 04696	AURORA MEDICAL GROUP DOOR COUNTY COOPERATIVE/NAPA	DRUG TEST-C DART DRUG TEST-K RIDDERIKHOFF MRO FEE-K DELCHAMBRE MRO FEE-A NIETZKE WATER TANK ANNUAL RYE GRASS SEED JUNE FUEL 917.96G JUNE FUEL DSL 130.77G CABLE TIES	01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-53000 01-510-000-51750 01-510-000-56150 01-510-000-51650 01-510-000-52700	67.00 67.00 8.00 8.00 4.99 2.58 2,465.64 383.81	1,380.
01766 01766 01766 01766 04545 04545 04696 04696 06012	AURORA MEDICAL GROUP DOOR COUNTY COOPERATIVE/NAPA DOOR COUNTY TREASURER FASTENAL COMPANY	DRUG TEST-C DART DRUG TEST-K RIDDERIKHOFF MRO FEE-K DELCHAMBRE MRO FEE-A NIETZKE WATER TANK ANNUAL RYE GRASS SEED JUNE FUEL 917.96G JUNE FUEL DSL 130.77G CABLE TIES CABLE TIES	01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-53000 01-510-000-51750 01-510-000-56150 01-510-000-51650 01-510-000-52700 01-510-000-52700	67.00 67.00 8.00 8.00 4.99 2.58 2,465.64 383.81 10.49	1,380.
01766 01766 01766 01766 04545 04545 04696 04696 06012 06012	AURORA MEDICAL GROUP DOOR COUNTY COOPERATIVE/NAPA DOOR COUNTY TREASURER	DRUG TEST-C DART DRUG TEST-K RIDDERIKHOFF MRO FEE-K DELCHAMBRE MRO FEE-A NIETZKE WATER TANK ANNUAL RYE GRASS SEED JUNE FUEL 917.96G JUNE FUEL DSL 130.77G CABLE TIES CABLE TIES HANDLE	01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-53000 01-510-000-51750 01-510-000-56150 01-510-000-51650 01-510-000-52700 01-510-000-52700 01-510-000-52700	67.00 67.00 8.00 8.00 4.99 2.58 2,465.64 383.81 10.49 11.07	1,380.
01766 01766 01766 01766 04545 04545 04696 04696 06012 06012 08225	AURORA MEDICAL GROUP DOOR COUNTY COOPERATIVE/NAPA DOOR COUNTY TREASURER FASTENAL COMPANY HERLACHE SMALL ENGINE	DRUG TEST-C DART DRUG TEST-K RIDDERIKHOFF MRO FEE-K DELCHAMBRE MRO FEE-A NIETZKE WATER TANK ANNUAL RYE GRASS SEED JUNE FUEL 917.96G JUNE FUEL DSL 130.77G CABLE TIES CABLE TIES HANDLE KEY-	01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-53000 01-510-000-51750 01-510-000-56150 01-510-000-51650 01-510-000-52700 01-510-000-52700 01-510-000-52700 01-510-000-52700	67.00 67.00 8.00 8.00 4.99 2.58 2,465.64 383.81 10.49 11.07 11.81 2.18	1,380.
01766 01766 01766 01766 04545 04545 04696 04696 06012 08012 08225 08225	AURORA MEDICAL GROUP DOOR COUNTY COOPERATIVE/NAPA DOOR COUNTY TREASURER FASTENAL COMPANY HERLACHE SMALL ENGINE LAMPERT YARDS INC	DRUG TEST-C DART DRUG TEST-K RIDDERIKHOFF MRO FEE-K DELCHAMBRE MRO FEE-A NIETZKE WATER TANK ANNUAL RYE GRASS SEED JUNE FUEL 917.96G JUNE FUEL DSL 130.77G CABLE TIES CABLE TIES HANDLE KEY- SIGN POST	01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-53000 01-510-000-56150 01-510-000-56150 01-510-000-52700 01-510-000-52700 01-510-000-52700 01-510-000-52700 01-510-000-52700 01-510-000-52700	67.00 67.00 8.00 8.00 4.99 2.58 2,465.64 383.81 10.49 11.07 11.81 2.18	1,380.
01766 01766 01766 01766 04545 04545 04696 04696 06012 08012 08225 08225 12100 15890	DOOR COUNTY COOPERATIVE/NAPA DOOR COUNTY TREASURER FASTENAL COMPANY HERLACHE SMALL ENGINE LAMPERT YARDS INC PACK AND SHIP PLUS	DRUG TEST-C DART DRUG TEST-K RIDDERIKHOFF MRO FEE-K DELCHAMBRE MRO FEE-A NIETZKE WATER TANK ANNUAL RYE GRASS SEED JUNE FUEL 917.96G JUNE FUEL DSL 130.77G CABLE TIES CABLE TIES HANDLE KEY- SIGN POST PARTS RETURN SHIPPING	01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-53000 01-510-000-51750 01-510-000-56150 01-510-000-52700 01-510-000-52700 01-510-000-52700 01-510-000-52700 01-510-000-52700 01-510-000-52700 01-510-000-52700	67.00 67.00 8.00 8.00 4.99 2.58 2,465.64 383.81 10.49 11.07 11.81 2.18 11.78	1,380.
01766 01766 01766 01766 04545 04545 04696 04696 06012 06012 08225 08225 12100 15890 19070	AURORA MEDICAL GROUP DOOR COUNTY COOPERATIVE/NAPA DOOR COUNTY TREASURER FASTENAL COMPANY HERLACHE SMALL ENGINE LAMPERT YARDS INC PACK AND SHIP PLUS SCHARTNER IMPLEMENT INC	DRUG TEST-C DART DRUG TEST-K RIDDERIKHOFF MRO FEE-K DELCHAMBRE MRO FEE-A NIETZKE WATER TANK ANNUAL RYE GRASS SEED JUNE FUEL 917.96G JUNE FUEL DSL 130.77G CABLE TIES CABLE TIES HANDLE KEY- SIGN POST PARTS RETURN SHIPPING STARTER -CASE TRACTOR	01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-53000 01-510-000-51750 01-510-000-56150 01-510-000-52700 01-510-000-52700 01-510-000-52700 01-510-000-52700 01-510-000-52700 01-510-000-52700 01-510-000-52700 01-510-000-52500 01-510-000-53000 01-510-000-53000	67.00 67.00 8.00 8.00 4.99 2.58 2,465.64 383.81 10.49 11.07 11.81 2.18 11.78 12.39 219.45	1,380.
01766 01766 01766 01766 04545 04545 04696 04696 06012 08012 08225 08225 12100 15890	DOOR COUNTY COOPERATIVE/NAPA DOOR COUNTY TREASURER FASTENAL COMPANY HERLACHE SMALL ENGINE LAMPERT YARDS INC PACK AND SHIP PLUS	DRUG TEST-C DART DRUG TEST-K RIDDERIKHOFF MRO FEE-K DELCHAMBRE MRO FEE-A NIETZKE WATER TANK ANNUAL RYE GRASS SEED JUNE FUEL 917.96G JUNE FUEL DSL 130.77G CABLE TIES CABLE TIES HANDLE KEY- SIGN POST PARTS RETURN SHIPPING	01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-57100 01-510-000-53000 01-510-000-51750 01-510-000-56150 01-510-000-52700 01-510-000-52700 01-510-000-52700 01-510-000-52700 01-510-000-52700 01-510-000-52700 01-510-000-52700	67.00 67.00 8.00 8.00 4.99 2.58 2,465.64 383.81 10.49 11.07 11.81 2.18 11.78	1,380.

TIME: 14:11:58

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
RAL FUND					
19880		MEM FLD WARMING HOUSE	01-510-000-58650	698.87	
19880		GARLAND PARK	01-510-000-56150	9.37	
19880		GARLAND PARK	01-510-000-58650	20.78	
19880		SUNSET CONSN CNTR	01-510-000-56150	327.75	
19880		SUNSET CONSN CNTR	01-510-000-58650	172.63	
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	78,37	
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	80.98	
19880		OTUMBA PARK	01-510-000-56150	37.05	
19880		OTUMBA PARK	01-510-000-58650	38.93	
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	200.72	
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	53.29	
19880		JAYCEES BALLFLD STND	01-510-000-56150	26.12	
19880		JAYCEES BALLFLD STND	01-510-000-58650	25.04	
19880		MICHIGAN FLAG LIGHT	01-510-000-56150	27.65	
19880		MEM FLD PKG LOT	01-510-000-56150	8.24	
19880		MEM FLD COMPLEX	01-510-000-56150	677.57	
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	55.94	
19880		OTUMBA PRK WLKWAY	01-510-000-56150	20.20	
19880		QUINCY ST BALLFLD	01-510-000-58650	27.00	
19880		FLORIDA ST/SUNSET PRK	01-510-000-56150	15.20	
19880		14TH AVE SIGN SHED	01-510-000-56150	13.96	
19880		14TH AVE SIGN SHED	01-510-000-58650	42.64	
19880		CHERRY BLOSSOM PRK	01-510-000-56150	33.00	
19880		CHERRY BLOSSOM PRK	01-510-000-58650	38.64	
20725	T R COCHART TIRE CENTER	TIRE REPAIR-MOWER	01-510-000-51900	30.00	
23730	WPS	335 S 14TH AVE MEM FLD	01-510-000-56600	10.63	
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	LUBRICANT	01-510-000-53000	7.49	
BP	BP-MICHIGAN ST	FUEL	01-510-000-51650	17.85	
DOGWASTE	DOG WASTE DEPOT	3 CS DOG WASTE BAGS	01-510-000-54999	353.97	
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	SENSOR	01-510-000-53000	21.30	
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL		01-510-000-56250	53.77	
O'REILLY		CORE RETURN	01-510-000-56250	-10.00	
O'REILLY		ADAPTORS	01-510-000-56250	22.98	
TLB	TLB WOOD PRODUCTS CORP	40YD PLAYGROUND MULCH	01-510-000-51760	672.40	
TLB		FREIGHT	01-510-000-51760	315.00 88.97	
USBANK	US BANK	BRACKET-PLYGRND EQUIP REPAIR CLEANING SUPPLIES	01-510-000-51850	755.71	
WARNER	WARNER-WEXEL WHOLESALE &		COTAL	700.71	8,588
		Т	TOTAL PARKS AND PLAYGROUNDS	5	8,588
BALLFIELDS					
04545	DOOR COUNTY COOPERATIVE/NAPA	FERTILIZER	01-520-000-56500	18.98	
04545		FERTILIZER BIT	01-520-000-56500	101.85	
04545		WEED SPRAY	01-520-000-56500	355.51	
04545		WEED CONTROL	01-520-000-56500	190.13	
		Т	TOTAL		666
		т	OTAL BALLFIELDS		666

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		INVOICES DUE ON/BEFORE 08/07/20	18		
VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
RAL FUND	· · · · · · · · · · · · · · · · · · ·				
04966	EAGLE MECHANICAL INC	VALVE TESTING	01-550-000-58999	847.58	
04966		VALVE TESTING	01-550-000-58999	128.50	
19880	STURGEON BAY UTILITIES	36 S NEENAH PKG LOT LTS	01-550-000-56150	93.96	
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	39.66	
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	22.30	
19880		38 S NEENAH AVE RSTRM	01-550-000-56150	201.93	
19880		38 S NEENAH AVE RSTRM	01-550-000-58650	403,21	
23730	WPS	36 S NEENAH AVE -RESTROOM	01-550-000-56600	20.51	
		TOTA	AL		1,757.6
		TOTA	AL MUNICIPAL DOCKS		1,757.65
WATER WEED MAN	NAGEMENT				
06012	FASTENAL COMPANY	FASTENERS	01-560-000-51400	11.97	
08167	GANNETT WISCONSIN NEWSPAPERS	CHEMICAL WEED SPRYING NOTICE	01-560-000-58999	36.39	
13150	MASTERCRAFT WELDING SYSTEM	TUBING-WATERWEEDS	01-560-000-51400	54.00	
22800	WALMART COMMUNITY	GPS BATTERIES	01-560-000-51400	21.94	
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	DRAIN PAN/TOWEL CANISTER	01-560-000-51400	44.58	
ADVAUTO		TRANS FILTER & HYD TRNSMSSN	01-560-000-51400	16.80	
ADVAUTO		TRANSMISSION FILTER	01-560-000-51400	14.70	
USBANK	US BANK	4 GPS UNITS	01-560-000-51400	754.17	
USBANK		4 GPS UNIT BAGS	01-560-000-51400	115.47	
		TOT	AL		1,070.0
		TOT	AL WATER WEED MANAGEME	ENT	1,070.0
WATERFRONT PA	RKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	DC MUSEUM WLKWAY	01-570-000-56150	13.03	
19880		DC MUSEUM PRK LOT	01-570-000-56150	142.50	
19880		W LARCH ST WALKWAY	01-570-000-56150	106.04	
		W LARCH ST PARKING LOT	01-570-000-56150	37.88	
19880		1A DENNOVIUDNITA ON DOCK	01-570-000-58650	15.03	
19880 19880		10 PENNSYLVANIA ST DOCK			
		KENTUCKY ST WTR FRONT	01-570-000-56150	131.12	
19880			01-570-000-56150 01-570-000-56150	131.12 572.59	
19880 19880		KENTUCKY ST WTR FRONT			
19880 19880 19880		KENTUCKY ST WTR FRONT 1ST AVE MARINA/RESTROOM	01-570-000-56150	572.59	
19880 19880 19880 19880		KENTUCKY ST WTR FRONT 1ST AVE MARINA/RESTROOM 1ST AVE MARINA/RESTROOM	01-570-000-56150 01-570-000-58650	572.59 81.89	
19880 19880 19880 19880		KENTUCKY ST WTR FRONT 1ST AVE MARINA/RESTROOM 1ST AVE MARINA/RESTROOM 122 KENTUCKY ST CITY PRK RAMP	01-570-000-56150 01-570-000-58650 01-570-000-56150	572.59 81.89 155.72	
19880 19880 19880 19880 19880		KENTUCKY ST WTR FRONT 1ST AVE MARINA/RESTROOM 1ST AVE MARINA/RESTROOM 122 KENTUCKY ST CITY PRK RAMP 48 KENTUCKY ST DOCK	01-570-000-56150 01-570-000-58650 01-570-000-56150 01-570-000-58650 01-570-000-58650	572.59 81.89 155.72 18.33	1,312.6

EMPLOYEE	BENEFITS

EBC CORP EMPLOYEE BENEFITS CORPORATION	07/18 FSA & HRA	01-600-000-50510	122,50
EHEALTH EHEALTHSCREENINGS, LLC	VENIPUNCTURE PKG	01-600-000-50550	1,122.00
EHEALTH	RESULTS MAILINGS	01-600-000-50550	87.10
HUMANA HRI	GO365 ADMIN FEES	01-600-000-50550	882.30

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INVOICES DUE ON/BEFORE 08/07/2018

ITEM DESCRIPTION ACCOUNT # AMOUNT DUE VENDOR # NAME _____ GENERAL FUND 2,213.90 TOTAL TOTAL EMPLOYEE BENEFITS 2,213,90 PUBLIC FACILITIES DOOR COUNTY TREASURER 2018 2ND QTR MAINTENANCE COSTS 01-700-000-56850 16,766.96 04696 16,766.96 TOTAL TOTAL PUBLIC FACILITIES 16,766,96 COMMUNITY & ECONOMIC DEVLPMT DOOR COUNTY ECONOMIC DEVELOPME 2018 3RD QTR ADMIN OF PROG 01-900-000-55850 6,625.00 04549 04549 2018 DCEDC COMMITTMENT 01-900-000-55850 5,402.50 04650 DOOR COUNTY REGISTER OF DEEDS RECORDING FEE ALLEY VACATE 01-900-000-58999 60.00 ECON DEV SUMMIT REG/ SUL-ROBIN 01-900-000-55600 129.00 USBANK US BANK 34.74 01-900-000-55600 USBANK FUEL 12,251,24 TOTAL TOTAL COMMUNITY & ECONOMIC DEVLPMT 12,251.24 TOTAL GENERAL FUND 144,710.47 CAPITAL FUND CITY HALL EXPENSE 10-160-000-59040 13,078.50 PARK & REC ACCESS 02975 CAMERA CORNER 6,282.01 02975 DOOR ACCESS 10-160-000-59040 02975 PARK & REC CAMERA 10-160-000-59040 8,151.25 04575 DOOR COUNTY HARDWARE MASK TAPE/POLY FILM-GAR FLOOR 10-160-000-59015 30.96 VIKING ELECTRIC SUPPLY, INC WS FIRE LIGHTING 10-160-000-59999 996.75 VIKING WS FIRE LIGHTING SUPPLIES 10-160-000-59999 49.12 VIKING TOTAL EXPENSE 28,588.59 TOTAL CITY HALL 28,588.59 GENERAL EXPENDITURES SBU PORTION/DULUTH SWEREWTER 10-199-000-51525 4,746.46 DEGROOT DE GROOT, INC SBU PORTION PRJCT 1801 10-199-000-51525 97,936.40 TENOR DAVID TENOR CORPORATION TOTAL 102,682.86 TOTAL GENERAL EXPENDITURES 102,682.86 31/2018 CITY OF STURGEON BAY FAGE: 13

INVOICES DUE ON/BEFORE 08/07/2018

	VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
CAPITAL F	LATERAL					
	1EAD LATE 04966 06045 06045 14826 DEGROOT	EAGLE MECHANICAL INC	LEAD LATERAL #16 LEAD LATERAL #16 LEAD LAT #17 W HICKORY PORTIN OF DUL AVI		16,975.00 7,577.00 8,367.00 62,543.60 2,856.24	
		<i>22</i> 3.03., 2.0		TOTAL LEAD LATERAL	·	98,318.84
	ANNUAL RE	SURFACING & BASE REP.				
	14826 TENOR		ASPHALT PROJECT 1802B CITY PORTION PRJCT 1801	10-400-110-59095 10-400-110-59095	262,670.97 23,222.18	
				TOTAL ANNUAL RESURFACING &	BASE REP.	285,893.15
				TOTAL ROADWAYS/STREETS		384,211.99
CURB	JUTTER/SI	DEWALK				
	EXPENSE 13133	MARTELL CONSTRUCTION INC	PROJECT 1802A FINAL PYMNT	10-440-000-59102	5,318.18	
				TOTAL EXPENSE		5,318.18
				TOTAL CURB/GUTTER/SIDEWALK		5,318.18
				TOTAL CAPITAL FUND		520,801.62
CABLE TV						
CABL	E TV / GEN	ERAL / GENERAL				
	03159		07/18 CB MUSIC SVC	21-000-000-58999	62.72	
	15890 MANN	PACK AND SHIP PLUS MANN COMMUNICATIONS, LLC	SHIPPING-VIDEO SERVER 08.07.18 CONTRACT	21-000-000-56250 21-000-000-55015	175.63 5,101.67	
				TOTAL CABLE TV / GENERAL		5,340.02
				TOTAL CABLE TV / GENERAL		5,340.02
				TOTAL CABLE TV		5,340.02
TID #3 DI	STRICT					
**	#3 DISTRIC	T				
	16555	PINKERT LAW FIRM, LLP	05/18 GENERAL LEGAL MATTER	S 27-330-000-55001	393.50	
				TOTAL		393.50
				TOTAL TID #3 DISTRICT		393.50
				TOTAL TID #3 DISTRICT		393.50

TID #4 DISTRICT

TID #4 DISTRICT

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1	VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
TID #4 DIST	FRICT	MA MA AND AND AND AND AND AND AND AND AND AN				
TID #	4 DISTRIC	T				
7	FID #4 DI	STRICT				
(03950	DAVIS KUELTHAU	06/18 TID 4 LEGAL	28-340-000-55001	287.00	
1	16555	PINKERT LAW FIRM, LLP	05/18 GENERAL LEGAL MATTERS	28-340-000-55001	406.00	
1	16555		05/18 TID 1 LEGAL MATTERS	28-340-000-55001	43.50	
1	16555		05/18 TID 4 LEGAL MATTERS-INS	28-340-000-55001	1,725.50	
1	16555		05/18 TID 4 LEGAL MATTERS	28-340-000-55001	1,276.00	
5	STAFFORD	STAFFORD ROSENBAUM LLP	06/18 TID 4 LEGAL	28-340-000-55001	5,980.44	
			TO	TAL TID #4 DISTRICT		9,718.44
			TO	TAL TID #4 DISTRICT		9,718.44
			TO	TAL TID #4 DISTRICT		9,718.44
SOLID WASTE		ISE TERPRISE FUND				
8	SOLID WAS	TE ENTERPRISE FUND				
(04603	HALRON LUBRICANTS INC	ATF FLUID	60-000-000-52050	340.06	
(04603		200 G USED OIL PICKUP	60-000-000-52050	30.00	
I	ADVANCED	ADVANCED DISPOSAL	232.18 TNS GARBAGE	60-000-000-58300	14,191.46	
I	ADVANCED		87.73 TNS RECYCLE	60-000-000-58350	1,236.09	
I	OTUAVGA	GENERAL PARTS DISTRIBTION LLC	HALOGEN SEALED BEAM	60-000-000-53000	13.70	
Ċ	JX ENT	JX ENTERPRISES, INC.	CREDIT RETURN	60-000-000-53000	-105.98	
Ċ	JX ENT		SENSOR	60-000-000-53000	461.98	
i	JX ENT		CREDIT RETURN	60-000-000-53000	-101.99	
i	JX ENT		LIGHT REPAIR	60-000-000-53000	52,50	
			TO	TAL SOLID WASTE ENTERPRI	SE FUND	16,117.82
			TO	TAL SOLID WASTE ENTERPRI	SE FUND	16,117.82
			TO	TAL SOLID WASTE ENTERPRI	SE	16,117.82
			TO	TAL ALL FUNDS		697,081.87

MANUAL CHECKS

SECURIAN FINANCIAL GROUP 07/11/18 Check # 83606 08/18 Life Insurance 01-600-000-50552	\$2,089.57
BP AMOCO 07/18/18 Check # 83686 Statement Charges 01-215-000-51650	\$70.20
SOUTHERN DOOR SCHOOLS 07/20/18 Check #83689 June Mobile Home Tax Payment 01-000-000-41300	\$215.54
STURGEON BAY SCHOOLS 07/20/18 Check #690 June Mobile Home Tax Payment 01-000-000-41300	\$3,510.94
SUN LIFE FINANCIAL 07/24/18 Check # 83692 08/18 Short/Long Term Disability 01-000-000-21545	\$1,739.24
TOTAL MANUAL CHECKS	\$7,625.49

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/07/2018

VENDOR # NAME

ITEM DESCRIPTION

ACCOUNT #

AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND
CAPITAL FUND
CABLE TV
TID #3 DISTRICT
TID #4 DISTRICT

SOLID WASTE ENTERPRISE

TOTAL --- ALL FUNDS

144,740.47 152,335.96

520,801.62 5,340.02

393.50

9,718.44

16,117.82

697,081.87 1 704,707.

7/31/18

Sabar Immronimes

7/31/18

COMMON COUNCIL July 17, 2018

A meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Catarozoli, Hayes, Ward, Avenson, Allmann, Wiederanders and Hauser.

Catarozoli requested that Item 14: Consideration of: City Administrator position contract and terms be postponed until the 8/7/18 meeting in closed session. Hauser/Hayes to move Item 8f to the regular agenda and to move item 14 to the closed session at the 8/17/18 meeting. Carried with Ward voting no.

Interim DCEDC Executive Director Bill Chaudoir introduced Jim Schuessler, the incoming Executive Director of DCEDC.

The following people spoke during public comment: Brian Stephens, 314 N. 19th Ave; Lauren Daoust, 1818 Kentucky St; Teri VanLieshout, 324 N. 12th Ave; Ken Pabich, 535 E. Walnut Pl; Chad Shefchik, 930 Oregon St; G. Howard Phipps, 615 S. 17th Pl; Chris Kellems, 130 Alabama St; Paul Shefchik, 3835 Sand Bay Lane; Thomas Hemminger, 1912 Huron St; Hans Christian, 330 N. 3rd Ave; Christie Weber, 311 Pennsylvania St.

Ward/Allmann to approve the following bills - General Fund - \$169,117.59, Capital Fund - \$290,693.82, Cable TV - \$62.72, TID #4 - \$5,088.50, Revolving Loan Fund - \$346.50, and Solid Waste Enterprise Fund - \$6,066.70 for a grand total of \$471,375.83. Roll call: All voted aye. Carried.

Hauser/Ward to approve consent agenda:

- a. Approval of 7/3/18 regular Common Council minutes.
- b. Approval of the following minutes:
 - Bicycle & Pedestrian Advisory Board 4/2/18
 - (2) Aesthetic Design & Site Plan Review Board 6/11/18
 - (3) Aesthetic Design & Site Plan Review Board 6/25/18
 - (4) Personnel Committee 6/26/18
 - (5) Finance/Purchasing & Building Committee 6/26/18
 - (6) Joint Review Board 6/29/18
- c. Place the following reports on file:]
 - Police Department Report June 2018
 - (2) Inspection Department Report June 2018
- d. Consideration of: Approval of beverage operator licenses.
- e. Consideration of: Approval of Temporary Class B Beer and Temporary Class B Wine license.
- f. Finance/Purchasing & Building Committee recommendation re: Award the contract to WIPFLI LLC, CPA's and Consultants in the amount of \$90,150 for auditing and reporting services for a three year period beginning with audit year 2018 and ending with audit year 2020. Moved to regular agenda.

Carried.

Ward/Hauser to confirm the following Mayoral Appointment.

DOOR COUNTY TOURISM COMMISSION

Pam Seiler

Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to award the contract to WIPFLI LLC, CPA's and Consultants in the amount of \$90,150 for auditing and reporting services for a three year audit period beginning with audit year 2018 and ending with audit year 2020.

FINANCE/PURCHASING & BUILDING COMMITTEE By: David Ward, Chr.

Introduced by Ward. Ward/Allmann to adopt. Carried.

Ward/Hayes to adopt resolution authorizing the direct charge of public fire protection. Discussion took place regarding tax exempt properties and potential exclusion. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve fund transfers by the end of July 2018 in the amounts of \$3,443.14 from 10-400-000-59065 (back hoe); \$1,302.00 from 10-440-000-59070 (concrete saw); \$5,000 from 10-520-000-59075 (fence material); \$179.33 from 10-530-000-59010 (window-Memorial Field); \$6,400.00 from 10-460-000-59010 (garage doors); and \$3,673.53 from 10-400-000-59100 (alley/parking lots) to line item 10-311-000-59065 (leaf vacuum.)

FINANCE/PURCHASING & BUILDING COMMITTEE By: David Ward, Chr.

Introduced by Ward. Ward/Allmann to adopt. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to award the bid to R.N.O.W., Inc for the purchase of a DinkMar SC-16 Cu. Yard Leaf Vacuum at a cost not to exceed \$49,995.00.

FINANCE/PURCHASING & BUILDING COMMITTEE By: David Ward, Chr.

Introduced by Ward. Ward/Allmann to adopt. Carried.

Avenson/Allmann to accept a donation and planting of grass from Nancy Aten on distributed dirt piles once the City has completed spreading the piles. Discussion took place regarding the type of grass, when the grass would be planted, and if liability insurance is necessary. Carried.

The City Administrator updated that Council that Jon Pinkert from Pinkert Law Firm was handling traffic court matters for the City. In addition the City's insurance attorneys were handling other litigation issues, and general municipal issues were being handled by Jim Kalny from Davis Kuelthau. Discussion took place regarding the Community Protection & Services Committee researching the City hiring an in-house City Attorney and/or requests for proposals for a City Attorney.

The following items are "Items to be Included on Future Agendas (New Business): Consideration of: Proposal to do a Strategic Planning Session for the Common Council in the near future with a facilitator to set priorities and give staff direction; and refer the following to CPS: Consideration of: Returning to weekly recycling.

The City Administrator gave his report.

Personnel Committee Chair Ward, Parking & Traffic Committee Chair Catarozoli, Community Protection & Services Committee Chair Allmann and Sturgeon Bay Utility Commission member Ward presented reports for their respective committees/commissions.

The Mayor made his comments.

After Mayor Birmingham announced the statutory basis, Ward/Catarozoli to convene in closed session in accordance with the following exemption: Conferring with legal counsel for governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis.Stats. 19.85(1)(g) a. Consideration of: Litigation with Sawyer Hotel Development, LLC; b. Consideration of: Friends of the Sturgeon Bay Public Waterfront, Shawn M. Fairchild, Carri Andersson, Linda Cockburn, Russ Cockburn, Kathleen Finnerty and Christy Weber v. City of Sturgeon Bay and Waterfront Redevelopment Authority of the City of Sturgeon Bay. Roll call: All voted aye. Carried. The meeting moved to closed session at 8:38 p.m. Meeting adjourned at 9:53 p.m.

Respectfully submitted,

Stephanic J. Reinhardt
Stephanie L. Reinhardt
City Clerk/HR Director

POLICE AND FIRE COMMISSION

June 26, 2018

A meeting of the Fire and Police Commission was called to order at 10:13 a.m. by Commissioner Dave Poulton, in the Community Room at the Sturgeon Bay Municipal Building.

<u>Roll Call</u>: Commission members Dave Poulton, Sandy Hurley, Wayne Spritka, Michael VanDyke and Barbara Herdina were present. Also present was Police Chief Porter and Captain Brinkman.

Adoption of Agenda:

Moved by Commissioner Hurley, seconded by Commissioner VanDyke to accept the agenda as is. All ayes. Motion carried.

Approval of Minutes:

Moved by Commissioner Herdina, seconded by Commissioner VanDyke to approve the minutes from the January 9, 2018 meeting. All ayes. Motion carried.

Convene in Closed Session:

Moved by Commissioner VanDyke, seconded by Commissioner Herdina to convene in closed session in accordance with the following exemption:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)

Consideration of: Interviews for Police Officer Eligibility List

All ayes. Motion carried.

Roll Call: Dave Poulton, Sandy Hurley, Wayne Spritka, Michael VanDyke and Barbara Herdina were present.

Moved by Commissioner Hurley, seconded by Commissioner VanDyke to table the item until another round of interviews are conducted the following week so all candidates can be included in the current process.

The meeting went into recess on June 26, 2018 at 11:40 a.m. until July 3, 2018 at 7:30 a.m. at which time the Commission would continue in closed session regarding:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)

Consideration of: Interviews for Police Officer Eligibility List

The Commission reconvened at 7:30 a.m. on July 3, 2018.

Dave Poulton, Sandy Hurley, Wayne Spritka, Michael VanDyke and Barbara Herdina were present.

Reconvene in Open Session:

Moved by Commissioner Spritka, seconded by Commissioner Herdina to reconvene in open session and take formal action. All ayes. Motion carried. Roll Call: Dave Poulton, Sandy Hurley, Wayne Spritka, Michael VanDyke and Barbara Herdina were present.

Establish eligible candidates for open Police Officer positions:

Moved by Commissioner Herdina, seconded by Commissioner VanDyke to place three candidates, in no particular order, onto an eligibility list and forward it onto the Chief of Police. The three candidates are: Louis Gander, John Hajny and Robin Messer. All ayes. Motion carried.

<u>Adjourn</u>: Moved by Commissioner Hurley, seconded by Commissioner Herdina to adjourn. All ayes. Motion carried. The meeting was adjourned at 9:32 a.m.

Respectfully submitted,

South Speide-Olson

Sarah Spude-Olson SBPD Office Manager

Bicycle and Pedestrian Advisory Board Meeting Minutes Monday, July 2, 2018

The Bicycle and Pedestrian Advisory Board meeting was called to order at 1:35 p.m. by Chairperson Kelly Catarozoli in the 2st Floor Conference Room, City Hall, 421 Michigan Street.

Roll Call: Members Chairperson Kelly Catarozoli, Vice Chairperson Chris Sullivan-Robinson, Mark Jinkins, Becky Kerwin, and Mark Smullen were present. Member Caleb Frostman was absent. Also present were Marty Olejniczak and Police Assistant Candy Jeanquart.

Adoption of agenda: Moved by Mr. Jinkins, Seconded by Mr. Sullivan-Robinson to adopt the following agenda:

- 1. Roll call.
- 2. Approval of agenda.
- 3. Approval of minutes from April 2, 2018.
- 4. Discussion of: Development of Bicycle/Pedestrian safety tips/media outlets
- 5. Consideration of: Changing bike route on East side to match county bike plan
- 6. Discussion of: Ahnapee extension from Clay Banks to Shiloh Rd
- 7. Discussion of: County Updates
- 8. Public comment on no agenda items
- 9. Discussion of: Future agenda items or request to refer to City Committee
- 10. Adjourn

All in favor. Carried.

Approval of minutes from April 2, 2018: Moved by Ms. Catarozoli, Seconded by Mr. Sullivan-Robinson to approve the minutes from April 2, 2018. **All in favor. Carried.**

Discussion of: Development of Bicycle/Pedestrian Safety Tips/Media Outlets: Mr. Sullivan-Robinson will continue to post safety/educational information on social media outlets. Mr. Jinkins questioned options to get youth free bicycle helmets. Ms. Kerwin suggested the back to school fair or Altrusa. Mr. Jinkins will contact Leif Hageman.

Consideration of: Changing bike route on East side to match county bike plan: Ms. Catarozoli informed the committee there needs to be a motion to Parking and Traffic to have the bike route changed.

Motion by Ms. Kerwin to change the bike route on the East side to match the county bike plan. 2nd by Mr. Sullivan-Robinson. All in favor.

Discussion of: Ahnapee extension from Clay Banks to Shiloh Road: Mr. Olejniczak stated that the county, city, and DNR had worked on a project to extend the Ahnapee Trail from the current trailhead on S. Neenah Avenue to the Bayview Bridge. Easements or acquisitions for the trail had been obtained for all of the route except for one property, which is the former David Neuville property on Division Road. He further reported that Ben Nelson and Wayne Spritka from the County, along with he and Chad Shefchik from the City, recently met to see if there was a way to get the trail project moving forward again. They will reach out to the

DNR staff to see if the final parcel to be acquired can be obtained. The Board members discussed the project and agreed it was a good idea to reengage the DNR.

Discussion of: County Updates: Per Ms. Kerwin, no updates at this time.

Public comment on non-agenda items: None

Discussion of: Future Agenda items or request to refer to City Committee:

• Discussion of: Supply of bike helmets

Move to adjourn. All in favor. Carried. Meeting adjourned at 2:13 p.m.

Respectfully submitted,

Candy Jeanquart

Candy Jeanquart Police Assistant

FINANCE/PURCHASING & BUILDING COMMITTEE July 10, 2018

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:01 p.m. by Chairperson Ward in Council Chambers, City Hall. Roll call: Alderperson Ward, Allmann and Wiederanders were present. Also present: City Administrator Van Lieshout, Municipal Services Director Barker, and Receptionist Metzer.

Moved by Alderperson Allmann, seconded by Alderperson Wiederanders to adopt the following agenda:

- 1. Roll call.
- Adoption of agenda.
- 3. Public comment on agenda items and other issues related to finance & purchasing
- 4. Consideration of: Award Bid for Leaf Vacuum and Transfer of Funds.
- 5. Review bills.
- 6. Adjourn.

Carried.

No one spoke during public comment on agenda items and other issues related to finance & purchasing.

Consideration of: Award Bid for Leaf Vacuum and Transfer of Funds.

Municipal Services Director Barker stated that \$30,000 was allocated in the 2018 budget for a leaf vacuum. The only bid received was from R.N.O.W, Inc.in the amount of \$49,995.00 which is over budget by \$19,995.00. Mr. Barker stated that due to new EPA regulations on diesel engines the cost will increase by \$11,000 in the vacuum is not purchased by July 31, 2018. The additional funds are available for transfer from several capital lines that had purchases under budget. He stated that the amount of the funds transfer will require a ¾ vote by the Common Council.

Moved by Alderperson Allmann, seconded by Alderperson Wiederanders to recommend to Common Council to approve fund transfers by the end of July 2018 in the amounts of \$3,443.14 from 10-400-000-59065 (back hoe); \$1,302.00 from 10-440-000-59070 (concrete saw); \$5,000 from 10-520-000-59075(fence materials); \$176.33 from 10-530-000-59010 (windows-Memorial Field); \$6,400.00 from 10-460-000-59010 (garage doors); and \$3,673.53 from 10-400-000-59100 (alley/parking lots) to line item 10-311-000-59065 (leaf vacuum). Carried.

Moved by Alderperson Ward, seconded by Alderperson Wiederanders to recommend to Common Council award the bid to R.N.O.W, Inc. for the purchase of a DinkMar SC-16 Cu. Yard Leaf Vacuum at a cost not to exceed \$49,995.00. Carried.

Review bills:

Moved by Alderperson Ward, seconded by Alderperson Allmann to accept the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Allmann, seconded by Alderperson Wiederanders to adjourn. Carried. The meeting adjourned at 4:23 p.m.

Respectfully submitted,

Tricia Metzer

COMMUNITY PROTECTION & SERVICES COMMITTEE July 12, 2018

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Allmann in the Council Chambers, City Hall. **Roll Call:** Members Ms. Allmann, Ms. Catarozoli and Mr. Wiederanders were present. City staff present included City Administrator Josh VanLieshout, Chief Arleigh Porter and Jim Stawicki. Also present was Alderperson Ward.

Moved by Ms. Catarozoli, seconded by Mr. Wiederanders to adopt the agenda:

- 1. Roll cail
- 2. Adoption of agenda
- 3. Discussion of: Community Service Officer
- 4. Consideration of: Street Light Policy
- 5. Discussion of: Ethics Code
- 6. Public Comment on Non-Agenda Items
- 7. Adjourn

Community Service Officer (CSO) Presentation

Chief Arleigh Porter and CSO Selene Day spoke to the committee about the CSO program. The program began in 2010, and was implemented by Officer Steve South. The police department was 1 of 28 communities that received a \$25,000 program start-up grant. After the first year, the Council thought the program valuable and decided to fund it at \$20,000 per year.

The CSO program has become like a feeder program into full-time law enforcement work, as a number of our CSO's have gotten positions. Those hired as CSO's are either enrolled in a law enforcement program or have recently graduated from one.

Responsibilities of the CSO's include, but are not limited to: security checks, local ordinance enforcement, animal complaints, animal welfare checks, animal bites, liaison between agencies, assist officers, special events, community event involvement, traffic control, security, property maintenance and deliver paperwork; the CSO's can also cover the office front desk. They also attend trainings and seminars.

Deciding whether a CSO or an officer responds to a call is determined in Dispatch. Communication between the officers and the CSO is constant. If an officer assistance is needed, they are radioed to respond.

The CSO's work varied hours. The schedule is flexible. They are not assigned shifts, but develop their schedule accordingly.

CSO's work with the community. Local ordinance enforcement is mainly complaint driven. They issue warnings to those who are non-compliant, conduct follow-up and issue ordinance violation citations when deemed appropriate. Most of the time people understand, comply and work well with the CSO.

Street Light Policy

David Ward, District 3: 1811 Memorial Drive, Sturgeon Bay, WI

Mr. Ward has been contacted by constituents from the subdivision off Claybanks Road requesting placement of street lights. Three lights had been removed as part of a street light removal project with the City; there is now concern with how dark it is without the lights.

Ms. Allmann asked if it would be possible to have residents put up their own lighting; or look into having the City place the lights back up. Mr. VanLieshout stated Sturgeon Bay Utilities owns the lights, the City pays for the energy cost and maintenance.

Mr. Stawicki spoke; in 2010 the City looked into ways to save money and street light removal seemed to be an option. Between 2011 and 2012 there were 250 street lights removed from the City. The cost to re-install street lights in the area being discussed would be \$7,000 to \$10,000 because of the land being so wet and sitting low.

Mr. Stawicki offered up alternatives including placing a transformer in the middle of the blocks for access to power; or the use of solar powered street lights, in which he was willing to research. Using new technologies was definitely an interest with the Committee.

Ms. Allmann suggested having a policy written considering street light placement. Mr. Stawicki was in favor of the idea, and stated he will look into writing it.

Moved by Ms. Catarozoli, seconded by Ms. Allmann that Jim Stawicki of Sturgeon Bay Utilities construct and write a street light policy for the next meeting. All ayes. Carried.

Ethics Code

Mr. VanLieshout reached out to the developer of the City of Green Bay's Code of Conduct. A handout was given to the Committee to work off. The Committee discussed by section and took notes.

Section One: leave alone for now.

Section Two: use of formalities; debate ideas, not people; the chairperson is to maintain order, avoid cross-talk, follow rules of order, do not interrupt, be succinct,

Section Three: do not attack and employee publically or privately; do not supersede department heads in assigning tasks, follow the chain of command, let professional staff make recommendations to Council and the Council will discuss; do not ask staff for personal favors; place language in the code that deals with harassment from elected officials in open and closed sessions by other elected officials.

Section Four: only action of the Council can bind the City, not individual members.

Section Five: leave alone for now. Section Six: leave alone for now. Section Seven: leave alone for now.

Ms. Allmann requested of Mr. VanLieshout to ask the attorney if it would be a good idea to have the public able to tap into the code.

It was asked who can utilize the code; just Council or the public too. The Committee stated it should not be used as a weapon, instead it shall reflect the value and morals of the Council. It shall also be looked as a threshold for considering a complaint.

Public Comment on Non-Agenda Items

No public comment.

Moved by Ms. Catarozoli, seconded by Mr. Wiederanders, to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 6:48 p.m.

Respectfully submitted,

Sarah Spude-Olson Police Department

Administrative Office Manager

Snich Spiede-Olson

PARKING & TRAFFIC COMMITTEE July 17, 2018

A meeting of the Parking & Traffic Committee was called to order at 4:32 p.m. by Chairperson Catarozoli in Council Chambers, City Hall, 421 Michigan Street.

Members Kelly Catarozoli, Kelly Avenson and David Hayes were present. Also present: City Administrator Josh VanLieshout, City Engineer Chad Shefchik, Police Chief Arleigh Porter, Chris Sullivan-Robinson and Municipal Services Assistant Colleen DeGrave.

Moved by Ald. Avenson, seconded by Ald. Hayes to adopt the following agenda:

- 1. Roll call.
- 2. Adoption of agenda.
- 3. Approval of minutes from 5/21/2018.
- 4. Public comment on Agenda items and other issues related to parking & traffic in the City of Sturgeon Bay.
- 5. Consideration of: Four way stop sign at 7th Ave. & Florida St.
- 6. Consideration of: Delivery truck ordinance.
- 7. Consideration of: Intersection of 4th Ave. & Louisiana St. address visibility issues & possible removal of parking spaces.
- 8. Consideration of: Intersection of 1st Ave. & Michigan St. safety issues with cars & pedestrians.
- 9. Consideration of: Recommendation from Bike & Pedestrian Board to update city bike map to match county map.
- 10. Discussion of: DCMC Street Closure.
- 11. Adjourn.

All in favor, Carried.

Moved by Ald. Avenson, seconded by Ald. Hayes, to approve the minutes from 5/21/18. Carried.

Public comment on Agenda items and other issues related to parking & traffic in the City of Sturgeon Bay. Scott Moore, 947 Pennsylvania St. and Chris Kellems, 120 Alabama St. spoke.

Consideration of: Four way stop sign at 7th Ave. & Florida St.

Ald. Catarozoli stated she had asked Chief Porter to look at this intersection. Mr. Porter reported that after placing a speed board at this location, there was not a drastic speed violation occurring there. He was not opposed to placing a stop sign there, but stated it may not be necessary. Ald. Hayes asked if 25 mph is standard within the city and Chief Porter said yes. Ald. Avenson asked about future development in this area and how that would affect traffic speed. Mr. Shefchik said development will usually slow traffic down on its own. Discussion took place between Mr. Shefchik and Ald. Hayes as to whether that would be the case in this area or not. Mr. Shefchik reported that studies show the more distractions there are, the slower traffic tends to be. Ald. Catarozoli stated she had a few complaints regarding this intersection.

Moved by Ald. Catarozoli, seconded by Ald. Avenson to recommend to Council to create a 4-way stop at N. 7th Ave. & Florida St.

Discussion took place on the cost and notification of new signs to alert drivers.

Motion was amended by Ald. Catarozoli, seconded by Ald. Avenson, to recommend to Council to create a 4-way stop at N. 7th Ave. & Florida St. and to temporarily place flags on the newly installed stop signs. All in favor. Carried.

Consideration of: Delivery truck ordinance

Chief Porter explained that signs have been installed directing trucks away from 3rd Ave. but without an ordinance it is difficult to enforce. Mr. Porter stated an ordinance defining trucks and a local delivery route would be advisable and suggested it be finalized by an attorney.

Moved by Ald. Avenson, seconded by Ald. Hayes to direct staff to come back to the Parking & Traffic Committee with a rough draft of the ordinance before seeking legal counsel. All in favor. Carried.

Consideration of: Intersection of 4th Ave. & Louisiana St.-address visibility issues & possible removal of parking spaces. Ald. Catarozoli explained originally the Committee had asked for the removal of two parking spaces, but had been asked to reevaluate that recommendation. Chief Porter explained that a variance may have been granted in the past that allowed a sign at this intersection to remain where it is. He also stated there is no crash data available for this area, and after September the issue could resolve on its own due to lower traffic volume. He said parking spaces are a valuable commodity. Suggestions discussed to resolve the visibility issue included changing the location of the sign if possible, removing shrubs, allowing only compact cars to park in the spaces closest to the corner, and moving the crosswalk. Ald. Catarozoli asked Chief Porter to speak to the business owner about possibly moving the sign. Ald. Catarozoli asked if cones could be placed in those parking spaces to block them off and see if it alleviates the poor visibility. Mr. Shefchik said that could be done.

Moved by Ald. Catarozoli, seconded by Ald. Hayes to direct staff to place cones in the two parking spaces at the corner of N. 4th Ave. & Louisiana St. and make an assessment of whether it helped with visibility or not before the next Parking & Traffic Meeting. All in favor. Carried.

Consideration of: Intersection of 1st Ave. & Michigan St.-safety issues with cars & pedestrians.

Ald. Catarozoli and Ald. Hayes both stated they felt something needed to be done at the intersection of 1st Ave. & Michigan St. to make this area safer for pedestrians. Chief Porter said the Police Department pulled the data from 7-5-11 to 6-23-18, and that there were 0 accidents involving pedestrians. Of the accidents that occurred there, 40% were caused by a failure of the motorist to yield at 1st. Ave., and 47% of these accidents occurred during June & July. He said one option was placing yellow pedestrian crossing bases on Michigan St.

Moved by Ald. Catarozoli, seconded by Ald. Avenson to direct staff to install yellow pedestrian crossing bases on Michigan St. at 1st Ave. All in favor. Carried.

Consideration of: Recommendation from the Bike & Pedestrian Board to update the city bike map to match county map. Moved by Ald. Catarozoli, seconded by Ald. Avenson to recommend to Council to change the bike route on the East side to match county bike plan. All in favor. Carried.

Discussion of: DCMC Street Closure.

Gary Boldt from Boldt Construction explained they were the contractor for the DCMC project, and that they were looking to close S. 16th Ave. at the intersection of Rhode Island St. & 16th, just past the first driveway. He said it will mainly affect the hospital, and barricades and fencing will contain the staging grounds. Staff members stated it was not a safety issue.

Motion by Ald. Catarozoli, seconded by Ald. Avenson to recommend to Council to approve the DCMC road closure with the following conditions:

- 1. Road closed signage should be placed on either side of the designated area, as well as Road Closed Ahead signs placed on Michigan Street to avoid unnecessary traffic issues.
- 2. Contractor must take a video survey of the construction affected roads, sidewalks, and related infrastructure. Any damages are to be repaired to City standards.

All in favor, Carried.

Motion to adjourn by Ald. Avenson, seconded by Ald. Hayes. All in favor. Carried.

Meeting adjourned at 5:52 p.m.

Course & DeGrave.

Respectfully Submitted,

Colleen DeGrave

Municipal Services Assistant

Board of Review July 18, 2018

A meeting of the Board of Review was called to order at 9:30 a.m. by Clerk Reinhardt in Council Chambers, City Hall. Roll call: Members Wiese, Loss, Welhaven, Wiegand, and Allmann. Also present: City Clerk Stephanie Reinhardt and City Assessor Ryan Anderson.

Moved by Mr. Loss, seconded by Ms. Welhaven to adopt the following agenda:

- 1. Roll call.
- Adoption of Agenda.
- 3. Receive objections/hear testimony as appropriate/examine the assessment roll for errors.
- 4. Adjournment will take place when all hearings and deliberations have been completed.

Carried.

Chr. Wiese summarized that at this time there were two Requests for Waiver of Board of Review hearing. The requests were from Stone Harbor and Wal-Mart. Mr. Anderson explained that approving the request for waiver is the same as sustaining the assessor's statement.

Moved by Mr. Loss, seconded by Mr. Allmann to approve the Request for Waiver for Board of Review hearing for property located at 107 North 1st Avenue, parcel #281-35-0727260400. Carried.

Moved by Mr. Wiegand, seconded by Ms. Loss to approve the Request for Waiver for Board of Review hearing for parcel #'s: 281-70-32001301, 281-70-32001611, and 281-70-32001602. Carried.

There were no other objections.

Moved by Mr. Loss, seconded by Ms. Welhaven to adjourn. Carried. The meeting adjourned at 11:30 a.m.

Respectfully submitted,

Stephanie L. Reinhardt

City Clerk/Human Resources Director

Slephanii of Bunhandt

CITY PLAN COMMISSION

Wednesday, July 18, 2018

A meeting of the City Plan Commission was called to order at 6:01 p.m. by Vice-Chairperson Dennis Statz in the Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members Laurel Hauser, Mike Gilson, Steven Hurley, Dennis Statz, and Jeff Norland were present. Also present were Alderman David Hayes, Community Development Director Marty Olejniczak, Planner/Zoning Administrator Chris Sullivan-Robinson, and Community Development Secretary Cheryl Nault.

Adoption of the Agenda: Moved by Mr. Hurley, seconded by Mr. Norland to adopt the following agenda:

- 1. Roll call.
- 2. Adoption of agenda.
- 3. Approval of minutes from June 20, 2018.
- 4. Request from Mike Oleson to rezone property located at 1468 Egg Harbor Road, parcel #281-62-11000103A, from General Commercial (C-1) to Mixed Commercial-Residential (C-5):

Presentation:

Public Hearing:

Consideration of:

- 5. Consideration of: Combined Preliminary/Final Planned Unit Development for Duquaine Development LLP, for a 134-unit multiple-family development, located on the southeast corner of Tacoma Beach Road and Clay Banks Road/CTU, parcel #281-68-17000301A.
- Consideration of:

Minimum yards for accessory buildings.

7. Consideration of:

Requirements for Electronic Variable Message Signs.

8. Consideration of:

Ad Hoc Committee for West Waterfront Redevelopment

- Planning.
- 9. Public comment on non-agenda Plan Commission related items.
- 10. Adjourn.

Carried.

Approval of minutes from June 20, 2018: Moved by Ms. Hauser, seconded by Mr. Gilson to approve the minutes from June 20, 2018. All ayes. Carried.

Request from Mike Oleson to rezone property located at 1468 Egg Harbor Road, parcel #281-62-11000103A, from General Commercial (C-1) to Mixed Commercial-Residential (C-5):

Presentation: Mr. Sullivan-Robinson stated that the property is currently zoned General Commercial (C-1). The property owner has requested to rezone his property from C-1 to Mixed Commercial-Residential (C-5), which allows both Commercial and Residential use. Mr. Oleson has inherited a house and is having difficulty selling it because the zoning regulations do not allow a nonconforming use to be rebuilt if damaged more than 50% of its assessed value. The Comprehensive Plan calls for Commercial zoning in that area. The C-5 zoning would not go against the Comp Plan, and there would be no fiscal impact. Mr. Sullivan pointed out a chart showing the differences between the two zoning districts. Staff was not opposed to the rezoning.

Mr. Olejniczak added that he did contact the other two residential owners in the area to see if they would be interested in rezoning their property as well. They both thought that they would be better off staying within the C-1 district.

Barry Sargent, ERA Starr Realty, was representing the property owner. He has been trying to market the property for four years, starting with a listing price of \$150,000 and has reduced it to just under \$80,000. He tells interested buyers, which are mostly residential, that within the C-1 district, if the house burns down, you will not be able to rebuild it. There is a shortage of residential homes in the City. There is no inventory for the price range that people are asking for.

Public Hearing: Vice-Chair Statz opened the public hearing at 6:14 p.m.

Chris Kellems, 120 Alabama Street, stated that she was in favor of the rezoning. She would like to see that property developed. It would be nice to be able to move the residential buildings to a place such as Sunset Hill Subdivision.

There was no written correspondence. The public hearing was declared closed at 6:16 p.m.

Consideration of: A short discussion was held. A ¾ vote of members present was needed to act on this item at this meeting. Moved by Mr. Norland, seconded by Mr. Gilson to act on the request at this meeting. All ayes. Carried.

Moved by Ms. Hauser, seconded by Mr. Gilson to recommend to Council to rezone the property located at 1468 Egg Harbor Road from General Commercial (C-1) to Mixed Commercial-Residential (C-5). All ayes. Carried.

Consideration of: Combined Preliminary/Final Planned Unit Development for Duquaine Development LLP, for a 134-unit multiple-family development, located on the southeast corner of Tacoma Beach Road and Clay Banks Road/CTU, parcel #281-68-17000301A: Mr. Sullivan-Robinson stated that a letter was received from Duquaine Development formally withdrawing their request for the proposed Ahnapee Trail Apartments and are no longer pursuing development on Clay Banks Road. They are looking at other sites.

Mr. Statz talked about the previous "Deer Run" development that had been proposed years ago in that area, but never happened. The property will someday be developed.

Ms. Hauser suggested that a cheat sheet be developed on the definition of infill.

Chris Kellems, 120 Alabama Street, said that she envisions this property as cottage developments with smaller homes and one car garage.

The intersection of Clay Banks Road and the highway was discussed. Mr. Olejniczak stated that the City Engineer met with the DOT. There are no plans to work on the highway until possibly 2022. Neenah Avenue by the Industrial Park should also be looked at.

Mr. Olejniczak mentioned that a recommendation to Council was not needed since the applicant withdrew his application for a PUD.

Consideration of: Minimum yards for accessory buildings: Mr. Sullivan-Robinson stated that this item has been looked at for quite some time. Since the height of the accessory building had been amended, it was decided to look at minimum yards also. Several options were presented, such as

keeping the 5-foot side yard and 6-foot rear yard; increasing the setback for larger buildings; base the setback on lot width; or base the setback on the zoning classification of the property.

It was staff's recommendation to make no changes to the minimum setbacks for accessory buildings or to increase the minimum yards to 10 feet for buildings exceeding 576 square feet in the R-1 and Agricultural districts only.

Mr. Olejniczak added that many lots were created before the zoning code existed.

Members discussed the different options. Mr. Gilson didn't think that the 5 and 6 yard setbacks are enough. He preferred a setback based on lot width. There are also 2-foot overhangs to consider.

Ms. Hauser questioned the accessory buildings that are existing. Mr. Olejniczak responded that it is possible the buildings would become non-conforming. A non-conforming building can burn down and get rebuilt right where it is, can be maintained indefinitely, and can be expanded along the setback line where it currently is. Although, the expansion is limited to no more than 50% of the current floor area. If the property was left vacant, the grandfathered setback would be good for one year.

Mr. Norland preferred Option 5, setbacks based on zoning classification. It accounts for the size of the building.

Mr. Statz agreed with Option 5 or to leave as is.

Mr. Gilson said the problem with Option 5 is that there are a lot of R-2 lots that should be included. That is where Option 3, setbacks based on lot width, would pick them up.

Mr. Statz felt that there would be a lot of problems with a 10-foot setback in R-2.

Mr. Norland stated with Option 3, 85 feet is not wide enough to go to the 10-foot setback.

Mr. Statz thought that maybe the width should be changed to 100 feet instead of 85 feet.

Mr. Olejniczak added that the lot width is determined at the building setback line, which is 25 feet from the right-of-way.

It was the consensus of the Commission to direct staff to come back with detailed language for Option 3, setback based on lot width of 100 feet, and a study on how it fits with current development.

Requirements for Electronic Variable Message Signs: Mr. Sullivan-Robinson stated that this is a recurring subject. He has gone through the City trying to bring some of the signs into compliance. A huge majority have been grandfathered in, which has brought on resistance to the ones that are trying to be enforced. There are currently regulations in regard to operation and use standards, such as no scrolling, no animation, and messages have to be stationary for a minimum of 6 seconds. He researched other communities on what their regulations are. Some communities have nothing to do with electronic signs; some are allowed, with no restrictions; others have strict time guidelines with no other restrictions; and some are allowed through Commission approval.

Mr. Sullivan-Robinson gave several options in regard to EVMS's:

- Remove the grandfathering.
- 2. Revise part of the code to make more strict or loosen.

- 3. Make them a conditional use.
- 4. Make no changes.

Mr. Gilson thought that the grandfathered in should be removed.

Mr. Norland said the issue he has with the eliminating of the grandfathering of the signs is that you often can't get the entire message on the amount of square footage without it scrolling. If you make the text smaller, it is a bigger hazard.

Mr. Statz said whatever the rules are, everyone should be living by the same rules at some point. It would make enforcement easier. He would also like to know when the code was changed regarding electronic message signs.

Discussion continued. It was the consensus of the Commission for staff to contact the business owners whose signage is currently restricted under this and find out what these operators would like to see or what they are willing to live without. A potential rule change will be brought to the next meeting.

Consideration of: Ad Hoc Committee for West Waterfront Redevelopment Planning: Ms. Hauser stated that this item came from a couple different directions. She said that Tom Herlache, Chair of the Waterfront Redevelopment Authority, suggested starting a new plan for the West Waterfront. The City needed to be prepared for when the lawsuit is resolved. Ms. Hauser and David Shanock, CFO and VP of Roen Salvage, put together a mission statement to take a fresh look at the future of the Westside Waterfront. It is mentioned that Ms. Hauser and Mr. Shanock would be co-chairs of the committee, with Mr. Olejniczak, Mr. Barker, Municipal Services Director, one member of the Plan Commission, one member of the Waterfront Redevelopment Authority, and 4 -6 members of the community at large.

Mr. Norland felt that all members should be residents of the City. Ms. Hauser would like to take advantage of expertise if they did not live in the City. Mr. Norland responded they could be invited in to a meeting to offer their expertise. These are City issues and it should be City residents on the committee. Ms. Hauser stated the approval of the plan would be all City residents. It would have to come before the Plan Commission and Council.

Mr. Gilson mentioned that we still have the Waterfront Redevelopment Authority and wondered how that fit in. Ms. Hauser responded that the Council has been looking at ways to dissolve the WRA.

Mr. Hurley stated this is a think tank that has no authority to take action.

Mr. Gilson said that this information was just received at this meeting. Time should be given to the members to think about it.

Mr. Hurley was a bit torn between both directions on the point of being City residents. It is a City issue and it should be City residents. But, he doesn't want to exclude any good ideas, because there might be someone in the surrounding community that would be able to offer constructive advice or direction. He agreed that they could join in certain meetings, but to have a cohesive group and have some momentum behind it, being part of the committee would be good.

Ms. Hauser suggested having up to two or three non-citizen, non-voting members.

After further discussion, it was moved by Ms. Hauser, seconded by Mr. Statz to recommend to Council formation of an Ad Hoc Westside Waterfront Planning Committee and that no more than 20% of the members be non-City residents and that those members be non-voting.

Mr. Norland would like to know what the rush is on forming this committee. Ms. Hauser responded the time on the clock is ticking on the TID and we have been sitting here without any plan for a while. She was hoping for the group to get together for a September/October timeframe.

A roll call vote was taken on the motion. Carried, with Ms. Hauser, Mr. Hurley, and Mr. Statz voting yes and Mr. Gilson and Mr. Norland voting no.

Public comment on non-agenda Plan Commission related items: David Hayes, 111 S. 7th Avenue, asked the Commission to recommend to the Mayor his appointment on the Plan Commission.

Adjourn: Moved by Ms. Hauser, seconded by Mr. Norland to adjourn. All ayes. Carried. Meeting adjourned at 7:47 p.m.

Respectfully Submitted,

Chent Namet

Cheryl Nault

Community Development/Building Inspection Secretary

AESTHETIC DESIGN & SITE PLAN REVIEW BOARD Monday July 23, 2018 6:00 p.m.

A meeting of the Aesthetic Design & Site Plan Review Board was called to order at 6:00 p.m. by Chairman Mark Lake on Monday, July 23, 2018, in the Council Chambers, City Hall 421 Michigan Street, Sturgeon Bay, WI.

Roll call: Members Mark Lake, Dennis Struck, Dennis Statz, Jon Burk and Dave Augustson were present. Josh Van Lieshout was absent. Cindy Weber arrived at 6:05 pm.

Also present were Mr. Rod Krueger, representing the Sturgeon Bay United Methodist Church, and Bruce Wydeven of Wydeven Architects' LLC representing Bay Hill Apartments Ltd.. Community Development Director Marty Olejniczak, Planner/Zoning Administrator Christopher Sullivan-Robinson, Assessing Department Clerk Peggy Tong.

Adoption of agenda: Moved by Mr. Statz, seconded by Mr. Augustson to adopt the amended agenda. All ayes.

- 1. Roll call.
- 2. Adoption of agenda.
- 3. Approval of minutes from June 11, 2018 and June 25, 2018.
- 4. Consideration of: Signage for Appliance Avenue, 938 Egg Harbor Road.
- 5. Consideration of: Electronic Variable Message Sign for Sturgeon Bay United Methodist Church, 836 Michigan Street.
- 6. Consideration of: Building additions for Bay Hill Apartments, 613 N 12th Ave.
- 7. Adjourn.

Carried.

Approval of minutes from June 11, 2018 and June 25, 2018: Mr. Lake pointed out some grammatical errors in the June 11 & 25, 2018 Minutes. Motion to accept minutes as corrected by Mr. Statz, seconded by Mr. Auguston. All ayes. Carried.

Consideration of: Electronic Variable Message Sign for Sturgeon Bay United Methodist Church, 836 Michigan Street: Mr. Sullivan-Robinson stated the sign does not meet all the requirements of the code. This will be going to the Zoning Board of Appeals for a variance on the variable message portion of the sign, because this type of sign is not allowed in residentially zoned areas. Mr. Sullivan-Robinson stated the sign would be located west of the bell tower and perpendicular to Michigan Street, Closer to the new driveway exit onto Michigan St.

Board members discussed the proposed sign. Mr. Olejniczak said the design guidelines state "interior lit cabinet signs, when approved, should be designed with opaque material such that only the message/logo is lit".

Mr. Lake asked what are the dimming features of the sign and timing information. Mr. Krueger said he did not have that information regarding the change of the intensity of the light or just how the timing features work.

Motion was made by Mr. Statz and seconded by Mr. Struck to grant a certificate of appropriateness as presented with the following conditions.

- The background color on the top portion of the sign be made darker, such that only the letters/logo lit up.
- Information about the intensity of the lights before and after dimming be submitted along with the timing schedule and how that will be implemented.
- The sign is to be redesigned taking into consideration the changes listed below and brought back to the chair for approval.

All ayes, with Ms. Weber abstaining. Carried.

Consideration of: Building additions for Bay Hill Apartments, 613 N 12th Ave: Mr. Wydeven stated Bay Hill Apartments Ltd. proposes to build three additions to two of the existing apartment buildings. The intent is to turn three of the two-bedroom units into three-bedroom units. The building addressed as 609 N 12th Avenue will have two new one-story additions on each end. The building addressed as 611 N 12th Avenue will have one new one-story addition.

Mr. Wydeven stated there will be updating of the interiors, siding, windows, and doors on all 11 buildings. The color palette will stay the same on the buildings. The exterior floodlights will also be replaced with new downward-facing LED lights. No additional parking areas will be required. Only a portion of one sidewalk will need to be reconfigured, by one of the additions on 609 N 12th Avenue location.

Mr. Sullivan-Robinson explained Bay Hill Apartments is working with the City Engineer, on storm water issues. He stated that the developer is to create an informal rain garden in a common area with final approval from the City Engineer.

Motion to approve as presented, made by Mr. Struck, seconded by Mr. Statz. All ayes. Carried.

Adjourn: Moved by Mr. Statz, seconded by Mr. Augustson to adjourn. All ayes. Carried. The meeting adjourned at 6:25 p.m.

Respectfully Submitted,

Peggy J Tong

ZONING BOARD OF APPEALS Tuesday, July 24, 2018

The City of Sturgeon Bay Zoning Board of Appeals meeting was called to order at 12:00 noon by Chairperson William Murrock in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Wayne Spritka, James Goodwin, William Murrock, and Alternate Justin Kirwen were present. Excused: Members Andrew Starr and Bill Chaudoir. Also present were Community Development Director Marty Olejniczak, Planner/Zoning Administrator Chris Sullivan-Robinson, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Spritka, seconded by Mr. Kirwen to adopt the following agenda:

- 1. Roll call.
- 2. Adoption of agenda.
- 3. Approval of minutes from January 30, 2018.
- 4. Public Hearing: Petition for variance from Section 27.12(4) of the City of Sturgeon Bay Sign Code, to install an Electronic Variable Message Sign for the Sturgeon Bay United Methodist Church, located at 836 Michigan Street.
- 5. Consideration of: Petition for variance from Section 27.12(4) of the City of Sturgeon Bay Sign Code, to install an Electronic Variable Message Sign for the Sturgeon Bay United Methodist Church, located at 836 Michigan Street.
- 6. Adjourn.

Carried.

Approval of minutes from January 30, 2018: Moved by Mr. Goodwin, seconded by Mr. Murrock to approve the minutes from January 30, 2018. All ayes. Carried.

Public Hearing: Petition for variance from Section 27.12(4) of the City of Sturgeon Bay Sign Code, to install an Electronic Variable Message Sign for the Sturgeon Bay United Methodist Church, located at 836 Michigan Street: Chairperson Murrock opened the public hearing at 12:04 p.m.

Mark Holey, Chairman of Trustees Committee for Sturgeon Bay United Methodist Church, stated that they just completed a campaign to raise money for improvements on their property, including a new driveway and a redesigned parking lot. They also want to install a 30 square-foot electronic variable message sign since there are many groups that use their church for different events. Their current sign, which is located on the corner of 9th Avenue and Michigan Street, is small and unlit. Mr. Holey also mentioned that the proposed sign will help visitors locate the church. He is sure that membership will increase after installation of this sign. The church is in a residential location. Other churches have those type of signs and feel it is unfair to them. Sturgeon Bay Schools had also received permission for an EVMS.

Mr. Holey said the church has always been a good neighbor. They will abide by the rules. The proposed sign would be located in the middle of the property. He mentioned that they could install a lit sign and would not have to go through a variance. With the capital campaign they are looking at the future with an EVMS. The sign would be used as an outreach to let people know what programs they have. It is not intended as a marque sign. They would also work with the neighbors in regard to lighting.

Mr. Sullivan-Robinson stated that the United Methodist Church is in the middle of a residential corridor. The proposed sign would front Michigan Street west of the bell tower. The Aesthetic Design & Site Plan Review Board approved the sign, but required nighttime dimming and opaque background. Previously, the ZBA approved an EVMS for St. Peters Church, which fronts both residential and commercial corridors.

Mr. Sullivan-Robinson spoke with some of the neighboring property owners. They were concerned with lighting. Time limits could be considered.

Mr. Olejniczak stated that an EVMS was allowed in commercial districts, but not residential. The maximum size allowed is 32 square-feet. This proposal is for 30 square-feet.

No one spoke in favor of the variance request. There were no letters in favor of the request.

Steve Graf, 833 Michigan Street, spoke in opposition. There would be a lot of light pollution. It would be a driving hazard.

Shelly Kerwin Phelps, 727 Michigan Street, spoke in opposition. The lit flame symbol in front of the church is very large and a very visual denote for the church. She wondered if they already had more signage than allowed. Safety is a concern.

Kathy White, 833 Michigan Street, stated that the church is lit all night long. The flame shines in her bedrooms. She does not want an EVMS lit all day. Safety is an issue. Parking on the street is dangerous.

Jerod Santek, 907 Michigan Street, read a letter that he submitted in opposition. The lighting and messaging system would be distracting. Property values will be decreased.

Allison Roemer, 827 Michigan Street, agreed with everyone's testimony. It is residential property. She doesn't want another driveway across from her house or a bright sign in her face.

Mr. Goodwin read one letter in opposition from Diane Evenson, 32 N. 9th Avenue. Another letter that was received from Brian Bergee and Jerod Santek, 907 Michigan Street, had been read by Jerod Santek during testimony.

Mr. Murrock offered a chance for rebuttal.

Mr. Holey stated that they are not a commercial operation. He will meet with the concerning neighbors. Two lights will be eliminated in the new parking lot. The sign will be perpendicular to the street and could be turned off at night. It is important for the church to get the message out.

Mr. Murrock allowed the following two citizens to speak, even though it was not rebuttal testimony:

Marianne Bennett, 819 Michigan Street, stated she does not want lights shining on her porch.

Lou Ferarri, 827 Michigan Street, stated he is legally blind in his right eye. The double lane driveway will be a hazard.

Rebuttal testimony continued.

Shelly Kerwin Phelps, 727 Michigan Street, wondered if it is valid to have another sign. This is precedence setting for a two block area. It always comes back to safety.

Steve Graf, 833 Michigan Street, wanted to make sure that there were no members of the ZBA that were members of the United Methodist Church or that would be a conflict of interest.

Chairperson Murrock closed the public hearing at 12:48 p.m.

Consideration of: Petition for variance from Section 27.12(4) of the City of Sturgeon Bay Sign Code, to install an Electronic Variable Message Sign for the Sturgeon Bay United Methodist Church, located at 836 Michigan Street: Mr. Olejniczak stated that the existing flame sign is considered a wall sign. Their existing ground sign would be replaced by the proposed sign.

Mr. Spritka pointed out that the Board needs to go back to the original petition. There are a lot of other issues being talked about. The variance is for the EVMS.

Mr. Kirwen stated that we need to look at what opposing people are saying.

Mr. Sullivan-Robinson stated that the Aesthetic Board preferred to only have the lettering lit, with a darker background. The bottom half of the sign is 6 feet x 2.5 feet. They are allowed to have a ground sign.

Discussion continued. Moved by Mr. Murrock, seconded by Mr. Goodwin to deny the variance request because of the lighting, adverse effect of the neighborhood, Michigan

Street is the main artery for the school, there is a lot of traffic on Michigan Street, and could cause distraction of drivers.

Roll call vote: All ayes. Carried.

Adjourn: Moved by Mr. Goodwin, seconded by Mr. Kirwen to adjourn. All ayes. Carried. Meeting adjourned at 12:58 p.m.

Respectfully submitted,

Cheul lault Cheryl Nault

Community Development Secretary

JOINT PARK AND RECREATION COMMITTEE / BOARD

Wednesday, July 25, 2018

A meeting of the Joint Park and Recreation Committee / Board was called to order at 5:30 p.m. by Chairperson Hauser in the Community Room, City Hall, 421 Michigan Street.

Roll Call: Members Ald. Hauser and Ald. Avenson were present. Also present were Municipal Services Director Mike Barker, George Husby, Chris Larsen, and Municipal Services Secretary Lynnae Kolden. Absent were Ald. Hayes, Marilyn Kleist, Randy Morrow, Leif Hagman.

Moved by Chris Larsen, seconded by Ald. Avenson to adopt the following agenda:

- Roll Call.
- 2. Adoption of Agenda.
- Public comment.
- 4. Approval of Minutes from October 25, 2017.
- 5. Discussion of: Update on Bradley Lake/Sunset Park Project Attached Little Lake Project Synopsis.
- 6. Discussion of: Way finder Project.
- 7. Discussion of: Adopt –a-Park Attached City of Platteville Program.
- 8. Consideration of: Request to Finance Committee re: Urban Park Concept.
- 9. Discussion of: Priorities for the 2019 Parks and Rec Capital Budget Attached pages 35-42 from 2015 Parks Plan.
- 10. Adjourn.

All in favor. Carried.

Public Comment: Jay Renstrom spoke regarding the growing sport of pickle ball and getting the tennis courts painted with lines for pickle ball. Dan Wolfel spoke regarding placing an outdoor pickle ball court at Otumba Park. Matt Young spoke regarding the Skate Park and the need for some improvements, such as lighting and a drinking fountain. He also thanked the Parks Department for installing the donor board at the Skate Park. Gary Nault spoke in regards to improving the quality of Little Lake and the beaches. Chris Kellems spoke on finding volunteers for park projects.

Discussion of: Update on Bradley Lake/Sunset Park project. Mike Barker spoke and informed the board/committee that the City did not receive the grant and that the projects would need to be done in phases. He also stated the City would be looking into other options to fund the improvements. Chris Larsen stated that phase 1 was completed. The discussion included Little Lake and getting aeration into the lake to improve the quality of the water.

Discussion of: Way finder project. Ald Hauser spoke on attending a meeting with Mike Barker to discuss added signage for the parks and working in conjunction with the Sturgeon Bay Visitors Center to get a cost savings on that signage. Ald. Hauser will come back to next meeting with cost figures.

Discussion of: Adopt-a-Park. Ald. Hauser spoke regarding getting an Adopt-A-Park system in place, and reviewed the Platteville program. Chris Larsen stated the City should be adding little by little in conjunction with the FOTH plan to help Sunset and Little Lake. Mike Barker agreed to start small. Ald. Avenson promoted no pesticides for safer parks for the kids and pets. She also mentioned adding plots of wildflowers and natural grasses to reduce mowing. Chris Larsen questioned if we would need some sort of liability coverage for the volunteers helping in the parks, and what supervision would be needed.

Consideration of: Request to Finance Committee re: Urban Park Concept.

Discussion took place regarding needing a park on the east side of town, and that the Peil property already has trails mowed through the property. Ald. Hauser mentioned the Tall Pines Estates and Maritime Heights project would bring over 400 apartments within a ½ mile radius of the property.

Motion by George Husby, Seconded by Ald. Avenson, to recommend to the Finance Committee to option the property.

Discussion took place regarding the time frame needed for planning and grant writing organization.

Motion was amended by George Husby and Seconded by Ald Avenson, to negotiate a 90 day option to purchase the Peil property, purchasing on the back portion of the property beginning at the north property line of the Simon property.

Parcel # 281-62-10000108 Address: 1116 Egg Harbor Rd, Sturgeon Bay WI 54235

All in Favor, Carried.

Discussion of: Priorities for the 2019 Parks and Rec Capital Budget. The board/committee stated we needed to get a wish list of what is needed for the parks. Chris Larsen mentioned that when we revise the 2019 ORP that would help in creating a list of needs. Chad mentioned trees for Sunset Park should be considered due to all the dying ash trees.

Motion to adjourn by Ald. Avenson, Seconded by George Husby. All in favor. Carried.

Meeting adjourned at 7:13 p.m.

Respectfully Submitted,

Lynnae Kolden

Municipal Services Secretary

7/20/2018

JUNE 2018 BANK RECONCILIATION

BANK BALANCE	PRIOR G/L BALANCE REVENUE DISBURSEMENTS AMOUNT IN TRANSIT ADJUSTMENTS ENDING BALANCE	האואס האנהאואירה	RANK BALANCE	PRIOR G/L BALANCE REVENUE DISBURSEMENTS AMOUNT IN TRANSIT ADJUSTMENTS ENDING BALANCE			BANK BALANCE LESS OUTS. CHECKS	PRIOR G/L BALANCE REVENUE DISBURSEMENTS AMOUNT IN TRANSIT ADJUSTMENTS ENDING BALANCE		
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CITY OF STURGEON BAY SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 1 F-YR: 18

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FOR FUND: GENERAL FUND
FOR 6 PERIODS ENDING JUNE 30, 2018

DEPARTMENT DESCRIPTION	JUNE	JUNE	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-
REVENUES GENERAL FUND	1,013,809.60	181,756.07	(82.0)	6,082,856.24	12,165,715.00	6,409,368.45	(47.3)
TOTAL REVENUES	1,013,809.60	181,756.07	(82.0)	6,082,856.24	,165,71	,368.	(47.3)
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ADMINISTRATION	12,184.57	12,560.46	(3.0)	0 937 /	1 875 0	263.1	S
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BOARD OF REVIEW	126.66	0.00	100.0	759.9	1,520.0	0.00.0	0 C
BUILDING/ZONING CODE ENFORCEM	6,955.42	2,335.38	, 66 , 4	12,732.4	25,455.C	03.995.5	ωç
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PUBLIC WORKS ADMINISTRATION	2,092.92	2,547.60	(21.7)	12,557.	25,115.0	14,191.	43.4
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CURB/GUTTER/SIDEWALK	248.3	1,768.75	(41.6)	7,489.	14,980.	1,946.	J ~
STREET MACHINERY	13,987.49	231.3	(37.4)	3,924:),αυΟ.	A 270.	- 1-
CITY GARAGE	5,231.24	3,289.23	37.1	υ υ υ υ υ	4. 4. 7. 7. 7.		φ.
	40,204,59	43 018 38	(n) (n)	1,952.	83,905.	7,870.	1
	9,904.59	,227.8	16.9	59,427.	8,855.	36,790.	o o
PARKS AND PLAYGROUNDS		53,614.62	(40.7)	8,539.	57,080.	9,980.	лα
BLLDS	2,482.07	1,698.00	31.5	4,892.	9, 100.	Ċ	(

CITY OF STURGEON BAY SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 2 F-YR: 18

FOR 6 PERIODS ENDING JUNE 30, 2018

TOTAL FUND REVENUES TOTAL FUND EXPENSES SURPLUS (DEFICIT)	TOTAL EXPENSES	DEPARTMENT DESCRIPTION EXPENSES ICE RINKS BEACHES MUNICIPAL DOCKS WATTER WEED MANAGEMENT WATER WEED MANAGEMENT WATERFRONT PARKS & WALKWAYS EMPLOYEE BENEFITS PUBLIC FACILITIES PUBLIC FACILITIES BOARDS AND COMMISSIONS COMMUNITY & ECONOMIC DEVLPMT
1,013,809.60 1,013,809.50 0.10	1,013,809.50	JUNE BUDGET 917.50 0.00 4,426.67 7,703.32 5,320.01 4,429.17 6,727.08 38.75 31,151.65
181,756.07 808,508.93 (626,752.86)	808,508.93	ACTUAL O.00 63.54 6,445.96 9,554.06 5,088.17 0.00 22,357.57
(82.0) 20.2 2060.0)	20.2	VARI- ANCE 100.0 100.0 100.0 87.2 16.3 (79.5) (14.8) 100.0
6,082,856.24 6,082,850.44 5.80	6,082,850.44	FISCAL YEAR-TO-DATE BUDGET 5,504.92 0.00 26,559.78 46,219.86 31,919.86 31,919.86 26,574.90 40,362.48 232.46 186,909.74
12,165,715.00 12,165,715.00 0.00	12,165,715.00	ANNUAL BUDGET 11,010.00 0.00 53,120.00 92,440.00 63,840.00 53,150.00 80,725.00 465.00 373,820.00
6,409,368.45 4,836,047.84 1,573,320.61	4,836,047.84	FISCAL YEAR-TO-DATE ACTUAL 8,015.47 63.54 8,223.30 12,338.43 30,015.64 18,106.55 40,000.42 32,31 161,464.29
(47.3) 60.2 100.0	60.2	1000 1000 1000 1000 1000 1000 1000 100

CITY OF STURGEON BAY SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 3 F-YR: 18

FOR FUND: CAPITAL FUND
FOR 6 PERIODS ENDING JUNE 30, 2018

TOTAL FUND REVENUES TOTAL FUND EXPENSES SURPLUS (DEFICIT)	TOTAL EXPENSES		POWERNIES PROPOSED DEVILORE	PRINTED FACTITUTES	SANITARY & WATER MAIN	WATERFRONT PARKS & WALKWAYS	MANAGE	TONE CEREE COMENTS	MINITOTEAT, DOCKS	REPORTS	ICE RINKS	BALLFIELDS	PARKS AND PLAYGROUNDS	CITY GARAGE	CURB/GUTTER/SIDEWALK	SNOW REMOVAL	ROADWAYS/STREETS	SOLLO WASLE MGMI/OFFING/FOLL	WASTE MONT/SEROUS/		OHOUS CHARLES		POLICE DEPT. / INVESTIGATIONS		DEPARTMENT	GENERAL EXPENDITURES	CITY HALL	ELECTIONS	MUNICIPAL SERVICES ADMIN.	CITY ASSESSOR	COMPUTER	ADMINISTRATION	CITY CLERK-TREASCREX	EXPENSES	TOTAL REVENUES	1	REVENUES		NOILALBUSTALBULARLAGAGEL
545,604.75 545,079.76 524.99	545,079.76	i I	0.0	6,250.00	0.00	00.00	7 777	. 413.3	1,333.33	0.00	0.00	415.6/	794,000,00	7,000.0	, 0 0 0 0 0 0	n N		n .		,		4,399.99	166.67	7,508.34	0.00	5,320.42	, 63	0.00	0.00	0.00	TO, 800.00		, ,	5	545,604.75	-	545,604.75		JUNE BUDGET
61,376.96 107,907.17 (46,530.21)		1	0.00	0.00	0.00) · · · · · · · · · · · · · · · · · · ·	0_00	0.00	0.00	0.00	0.00			0.00		3 716 90		71,764.00	0.00	0.00	Ω Ω	ຫ	86.37	6,848.96		1,402.24	, α)			(1 27 50	0.00	0 00	61,376.96		61,376.96		JUNE ACTUAL
(88.7) 80.2 (8963.0)	80.2		0.0	100.0		9 0	100.0	100.0	100.0	0.0	,	÷	100.0	100 0	100-0	77.4	0.0	48.2	100.0	0.0	56.5	(146.7)	48.1	8.7) (u.	1.00.1)			o (α α α	0.0	0	(88.7)		(88.7)		VARI- ANCE
3,273,628.34 3,270,478.05 3,150.29	3,270,478.05		0.00	3/,000,00) H		99	48	1,99)		,	2 4 9	3.99	27,499,98	8,999	_	1,569	, 499		2,499	9	999	3 10	1	7000	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	210	0.00	0.00		95.749.98	0.00	0.00	3,273,628.34		73,62		FISCAL YEAR-TO-DATE BUDGET
6,547,257.00 6,540,957.00 6,300.00	6,540,957.00	1	0.00	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	75 000 00	0	000.	7 960	, Fo. 000 000		0 00	0	5,000	8,000.	,000.	8,000.0	0.00	3,131.	35,000.0	0.0	5,000.0	00,000	N, 000 - 0	3 , FOO . 00	0 100 0	0.0	7 845 C	9.620.2	0.00	0.00	0.0	191,500.00	0.00	0.00	6,547,257.00		,257.0	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	NNUA
458,902.33 1,293,176.10 (834,273.77)	1,293,176.10		0	0 00	0.00	0.00	15,062.00)	,	11 795 00		4,823.67	0.00		225.00			/9,852.00	•	0.00	-	л	2 5	9 0	л		321,767.12	14,82	0.00	0.00	0.00	1,837.50	0.00	0.00	430,902.33	ວ ວ	458,902.33		ISCAL TO-DAT CTUAL
(92.9) 80.2 (3342.4)	80.2)		5	100.0	0.0	α	0 0	100 0	2	0	00.	0	5	99.5		, ,	Ÿ	F00.1		٠,	у У (יי	0	46.1		(403.9)	'n	0.0	0.0	0.0	99.0	0.0	0.0	•	ပ စ	(92.9)	1	% VAR ANC

CITY OF STURGEON BAY SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 4 F-YR: 18

FOR 6 PERIODS ENDING JUNE 30,

2018

TOTAL FUND REVENUES TOTAL FUND EXPENSES SURPLUS (DEFICIT)	TOTAL EXPENSES	EXPENSES CABLE TV / GENERAL	TOTAL REVENUES	REVENUES CABLE TV / GENERAL	
11,666.67 21,024.99 (9,358.32)	21,024.99	21,024.99	11,666.67	11,666.67	JUNE
0.00 5,551.89 (5,551.89)	5,551.89	5,551.89	0.00	0.00	JUNE ACTUAL
100.0 73.5 (40.6)	73.5	73.5	100.0	100.0	VARI-
69,999.98 126,149.74 (56,149.76)	126,149.74	126,149.74	69,999.98	69,999.98	FISCAL YEAR-TO-DATE BUDGET
140,000.00 252,300.00 (112,300.00)	252,300.00	252,300.00	140,000.00	140,000.00	ANNUAL BUDGET
73,030.40 32,680.65 40,349.75	32,680.65	32,680.65	73,030.40	1	FISCAL YEAR-TO-DATE ACTUAL
(47.8) 87.0 (135.9)	87.0	87.0	(47.8)	(47.8)	VARI- ANCE

CITY OF STURGEON BAY SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 5 F-YR: 18

FOR FUND: TOURISM FUND
FOR 6 PERIODS ENDING JUNE 30, 2018

DEPARTMENT DESCRIPTION	JUNE BUDGET	JUNE ACTUAL	VARI-	FISCAL YEAR-TO-DATE BUDGET	ANNUAL	FISCAL YEAR-TO-DATE ACTUAL	VARI-
REVENUES TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00		0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0,0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES TOTAL FUND EXPENSES SURPLUS (DEFICIT)	0.00 0.00 00	0 0 0 0 0 0 0 0 0	0.0	0.00 0.00 00	0.00 0.00	000	000

CITY OF STURGEON BAY SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: TID #2 DISTRICT
FOR 6 PERIODS ENDING JUNE 30, 2018

8 18 N N 1 M M
FISCAL YEAR-TO-DATE ACTUAL 937,255.60 937,255.60 937,255.60 241,844.10 241,844.10 937,255.60 937,255.60 937,255.60

CITY OF STURGEON BAY SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: TID #1 DISTRICT FOR 6 PERIODS ENDING JUNE 30, 2018

TOTAL FUND REVENUES TOTAL FUND EXPENSES SURPLUS (DEFICIT)	TOTAL EXPENSES	EXPENSES TID #1 DISTRICT	TOTAL REVENUES	REVENUES TID #1 DISTRICT	DEPARTMENT DESCRIPTION
67,746.26 64,882.92 2,863.34	64,882.92	64,882.92	67,746.26	67,746.26	JUNE
1,262.25 0.00 1,262.25	0.00	0.00	1,262.25	1,262.25	JUNE
(98.1) 100.0 (55.9)	100.0	100.0	(98.1)	(98.1)	VARI ANCE
406,477.44 389,297.48 17,179.96	389,297.48	389,297.48	406,477.44	406, 477.44	FISCAL YEAR-TO-DATE BUDGET
812,955.00 778,595.00 34,360.00	778,595.00	778,595.00	812,955.00	812,955.00	ANNUAL BUDGET
566,590.51 0.00 566,590.51	0.00	0.00	566,590.51	566,590.51	FISCAL YEAR-TO-DATE ACTUAL
(30.3) 100.0 1548.9	100.0	100.0	(30.3)	(30.3)	VARI-

CITY OF STURGEON BAY SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: TID #3 DISTRICT FOR 6 PERIODS ENDING JUNE 30, 2018

TOTAL FUND REVENUES TOTAL FUND EXPENSES SURPLUS (DEFICIT)	TOTAL EXPENSES	TID #3 DISTRICT	TOTAL REVENUES	REVENUES TID #3 DISTRICT	DEPARTMENT DESCRIPTION
25,434.74 15,024.08 10,410.66	15,024.08	15,024.08	25,434.74	25,434.74	JUNE
1,288.46 0.00 1,288.46	0.00	0.00	1,288.46	1,288.46	JUNE ACTUAL
(94.9) 100.0 (87.6)	100.0	100.0	(94.9)	(94.9)	VARI- ANCE
152,608.40 90,144.40 62,464.00	90,144.40	90,144.40	152,608.40	152,608.40	FISCAL YEAR-TO-DATE BUDGET
305,217.00 180,289.00 124,928.00	180,289.00	180,289.00	305,217.00	305,217.00	ANNUAL BUDGET
69,652.02 26,881.25 42,770.77	26,881.25	26,881.25	69,652.02	69,652.02	FISCAL YEAR-TO-DATE ACTUAL
(77.1) 85.0 (65.7)	85.0	85.0	(77.1)	(77.1)	VARI- ANCE

CITY OF STURGEON BAY SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: TID #4 DISTRICT FOR 6 PERIODS ENDING JUNE 30, 2018

TOTAL FUND REVENUES TOTAL FUND EXPENSES SURPLUS (DEFICIT)	TOTAL EXPENSES	EXPENSES TID #4 DISTRICT TID #4 DISTRICT	TOTAL REVENUES	REVENUES TID #4 DISTRICT	DEPARTMENT DESCRIPTION
280,476.33 281,576.33 (1,100.00)	281,576.33	0.00 281,576.33	280,476.33	280,476.33	JUNE
2,434.63 825.55 1,609.08	825.55	0.00 825.55	2,434.63	2,434.63	JUNE ACTUAL
(99.1) 99.7 (246.2)	99.7	0.0	(99.1)	(99.1)	VARI- ANCE
1,682,857.94 1,689,457.90 (6,599.96)	1,689,457.90	1,689,457.90	1,682,857.94	1,682,857.94	FISCAL YEAR-TO-DATE BUDGET
3,365,716.00 3,378,916.00 (13,200.00)	3,378,916.00	3,378,916.00	3,365,716.00	3,365,716.00	ANNUAL BUDGET
37,591.63 47,382.36 (9,790.73)	47,382.36	47,382.36	37,591.63	37,591.63	FISCAL YEAR-TO-DATE ACTUAL
(98.8) 98.5 (25.8)	98.5	98.5	(98.8)	(98.8)	VARI- ANCE

CITY OF STURGEON BAY SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: REVOLVING LOAN FUND (STATE)
FOR 6 PERIODS ENDING JUNE 30, 2018

TOTAL FUND REVENUES TOTAL FUND EXPENSES SURPLUS (DEFICIT)	TOTAL EXPENSES	EXPENSES REVOLVING LOAN FUND (STATE)	TOTAL REVENUES	REVENUES REVOLVING LOAN FUND (STATE)	
658.74 983.34 (324.60)	983.34	983.34	658.74	658.74	JUNE BUDGET
492.09 0.00 492.09	0.00	0.00	492.09	492.09	ACTUAL
(25.2) 100.0 (251.5)	100.0	100.0	(25.2)	(25.2)	VARI- ANCE
3,952.44 5,899.96 (1,947.52)	5,899.96	5,899.96	3,952.44	3,952.44	FISCAL YEAR-TO-DATE BUDGET
7,905.00 11,800.00 (3,895.00)	11,800.00	11,800.00	7,905.00	7,905.00	ANNUAL BUDGET
5,138.93 0.00 5,138.93	0.00	0.00	5,138.93	5,138.93	FISCAL YEAR-TO-DATE ACTUAL
(34.9) 100.0 (231.9)	100.0	100.0	(34.9)	(34.9)	VARI- ANCE

CITY OF STURGEON BAY SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: SOLID WASTE ENTERPRISE FOR 6 PERIODS ENDING JUNE 30, 2018

FISCAL ANNUAL BUDGET BUDGET BUDGET 264,817.42 529,635.00 264,817.42 529,635.00 295,394.60 590,790.00 295,394.60 590,790.00 295,394.60 590,790.00 295,394.60 590,790.00 264,817.42 529,635.00 263,394.60 590,790.00 (30,577.18) (61,155.00)	TOTAL FUND REVENUES 44,136.25 33,614.99 (23.8) TOTAL FUND EXPENSES 49,232.50 29,558.60 39.9 SURPLUS (DEFICIT) (5,096.25) 4,056.39 (179.5)	TOTAL EXPENSES 49,232.50 29,558.60 39.9	EXPENSES SOLID WASTE ENTERPRISE FUND 49,232.50 29,558.60 39.9	TOTAL REVENUES 44,136.25 33,614.99 (23.8)	REVENUES SOLID WASTE ENTERPRISE FUND 44,136.25 33,614.99 (23.8)	JUNE JUNE JUNE VARI- DEPARTMENT DESCRIPTION BUDGET ACTUAL ANCE
5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	264,817.42 295,394.60 (30,577.18)	295,394.60	295,394.60	264,817.42	264,817.42	FISCAL YEAR-TO-DATE BUDGET
			 			FISCAL AR-TO-DATE BUDGET
	271,504.47 186,129.71 85,374.76	186,129.71	186,129.71	271,504.47	271,504.47	FISCAL YEAR-TO-DATE ACTUAL
	(48.7) 68.4 (239.6)	68.4	68.4	(48.7)	(48.7)	VARI- ANCE

CITY OF STURGEON BAY SUMMARIZED REVENUE & EXPENSE REPORT

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FISCAL

MUNICIPAL REPORT TOTALS FOR 6 PERIODS ENDING JUNE 30, 2018

TOTAL MUNICIPAL REVENUES TOTAL MUNICIPAL EXPENSES SURPLUS (DEFICIT)	DEPARTMENT DESCRIPTION
2,144,035.59 2,120,398.75 23,636.84	JUNE BUDGET
285,382.29 (86.6) 952,352.14 55.0 (666,969.85) (2921.7)	JUNE ACTUAL
(86.6) 55.0 (2921.7)	% VARI- ANCE
12,864,211.62 12,722,384.35 141,827.27	FISCAL YEAR-TO-DATE BUDGET
25,728,427.00 25,444,786.00 283,641.00	ANNUAL BUDGET
8,829,034.34 6,664,142.01 2,164,892.33	FISCAL YEAR-TO-DATE ACTUAL
(65.6) 73.8 663.2	TE VARI-



CITY of STURGEON BAY FIRE DEPARTMENT

Kalin Montevideo **Assistant Fire Chief**

421 Michigan St Sturgeon Bay, WI 54235 920-746-2916 Station 920-746-2448 Office 920-746-6901 FAX Email: kmontevideo@sturgeonbaywi.org

JUNE 2018 FIRE REPORT

I submit the following report of activities for the Sturgeon Bay Fire Department for the month of June 2018.

JUNE INCIDENTS:

102

YEAR TO DATE INCIDENTS:

INCIDENTS BY JURISTICTION:

AVERAGE RESPONSE TIME: EMERGENT: 3.47

CITY - East Side Incidents: CITY - West Side Incidents:

68 Year to Date: 404 22 Year to Date: 173

NON-EMERGENT: 3.53 NON-EMERGENT: 3.80

Town of Sevastopol:

<u>06</u> Year to Date: <u>38</u>

EMERGENT: 3.83 NON-EMERGENT: N/A EMERGENT: 8.19

01 - Vehicle Accident

02 - EMS Assist, Emergent

01 - Assist Law Enforcement/Government Agency

01 - Alarm Activation, No Fire

01 - Lock Out

Town of Sturgeon Bay:

02 Year to Date: 19

EMERGENT: 9.04 NON-EMERGENT: N/A

Luxemburg:

0 Year to Date: 01

02 - EMS Assist, Emergent Southern Door:

01 Year to Date: **05**

01 - Dispatched & Cancelled in Route

Brussels, Union, Gardner:

02 Year to Date: 04

01 - Structure Fire

Gibraltar

01 Year to Date: 01

TOTAL MONTHLY INCIDENTS BY TYPE:

32 - Medical; Non-Emergent

51 - Medical; Emergent

02 - Gas Leak

01 - Watercraft Rescue

01 - Structure Fire

02 - Lock Out

01 - Unauthorized Burning

02 - Vehicle Accident

01 - Dispatched & Cancelled In Route

05 - Alarm/Detector Activation, No Fire

02 - Fire Investigation

01 - Animal Rescue

01 - Assist Law Enforcement / Government Agency

INPECTION REPORT:

Inspections within the city limits:

68 Inspections

Inspections outside the city limits:

59 Inspections

Town of Sevastopol Town of Jacksonport 15 Inspections

Total number of inspection hours: 167.75 Hours

44 Inspections

SPECIAL REPORTS, ACTIVITIES AND REPAIRS

MAINTENANCE: Firefighters updated our multi-gas meters; began constructing a splash pad (ladder training) at the Training Facility; completed oil changes on all apparatus and equipment; greased all apparatus; replaced volume switches on Engine 6; removed pump heat pans from apparatus; hung new monitors in SBPD; replaced charger on SBPD speed board; repaired cord on vent fan; installed new projector screen in Closed Session Room and removed everything from apparatus floor and prepped area for new floor at Westside Station.

TRAINING: 213.6 hours of training were conducted in June. Firefighters trained with SCBA confidence/Air Management; pump/driver operator; Vehicle Extrication Equipment and procedures; Ropes/Repelling at the Eastside Station; AC Montevideo, Lt Doell & Lt Austad participated in Command and Control of Active Shooter/Hostile Events training held at the DC Justice Center and Chief Dietman and FF Gordon attended NFPA Code Conference (Community Risk Reduction, Pre Incident Planning, Fire Sprinkler installation, PTSD in the Fire Service, Pre-Incident Planning, Active Shooter/Hostile Events, NFPA 13 & 13R, Large Loss in Assembly Occupancies, NFPA 101-Life Safety, Fire Safety & Brand Values, Fire and Safety at Large Festivals, Home Fire Sprinkler Coalition, Human Behavior in Fire, Reliability Based Inspection/Testing/Maintenance Planning, Total Cost of Fire in US, Sprinkler System Forward Flow Arrangements & Testing and Fire Service Safety Concerns w/ Alternative Fuels).

OTHER: Fire Chief and AC attended City and other Town meetings; installed four (4) car seats and conducted multiple station tours and participated in "Kick off to Summer" at Sunset Park. Firefighters installed smoke detectors donated by American Red Cross in homes throughout our jurisdiction.

At the beginning of June we had a Fire Intern from NWTC, Green Bay start with us.

STURGEON BAY FIRE DEPARTMENT



2017 FIRE REPORT

STURGEON BAY FIRE DEPARTMENT MISSION STATEMENT

The Sturgeon Bay Fire Department's mission is to protect

Life and property from fire, medical and environmental

emergencies for our community through public education,

code management and incident response.

STURGEON BAY FIRE DEPARTMENT STAFFING

FIRE CHIEF TIM DIETMAN

ASSISTANT FIRE CHIEF KALIN MONTEVIDEO

2017 CAREER FIREFIGHTER STAFFING

RED SHIFT	BLUE SHIFT	GREEN SHIFT
LT Matt Austad	LT Mike Smith	LT Ken Doell
FF Brent Wiegand	FF Mike Writt	FF Mike Frangipane
FF Mark Smith	FF Mike Cihlar	FF Richard Soukup
FF Brian Hanson	FF Mike Paye	FF Ethan Jorns

2017 PART-TIME FIREFIGHTER STAFFING

SHIFT ONE	SHIFT TWO	SHIFT THREE
Jon Klotz	Chris Drover	Todd Ploor
Nathan Daoust	Tracy Koontz	Rick Remillard
Jeremy Paszczak	Dean Gordon	Austin Gulley
Dakota Crosby	Logan Vandertie	Matt Rollin
Ryan Wery	Ben Weber	Dan Rankin
Tylor Torstenson		

STURGEON BAY FIRE DEPARTMENT EQUIPMENT

East Side Fire Station - 421 Michigan Street

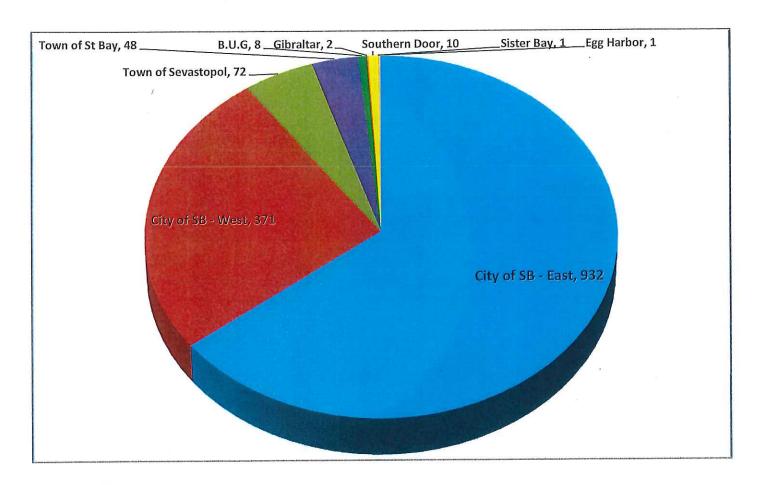
West Side Fire Station - 656 S. Oxford Avenue

<u>APPARATUS</u>

Tender 1	2008 Freightliner, 2000 gallon Tender
Truck 2	1987 Pierce, Arial Ladder
Tender 3	2016 Freightliner, 2000 gallon Tender
Engine 4	2000 Spartan, 1500 GPM Engine with 1000 gallon water tank
Brush 5	2009 Ford 4x4 crew cab with 150 gallon water tank/pump
Engine 6	1998 Spartan, 1500 GPM Engine with 1000 gallon water tank
Squad 7	1996 Chevrolet, step-van, Dive/Rescue/Air cascade vehicle
Brush 8	2014 Ram 4x4 mini-pumper, 500 GPM pump, 250 gal. Water tank
Chief 10	2017 Chevy Tahoe, Fire Chief Vehicle
Chief 11	2009 Ford, pick-up Truck, Assistant Chief Vehicle
Squad 1	2006 Marion, Heavy Duty Rescue Truck
Marine 1	2010 27' SAFE Boat, Joint Police & Fire/Rescue
Marine 2	2003 Quicksilver 12ft Rescue Raft
UTV	2006 UTV Mule
Special Respor	se Trailer Carries Trench/Collapse Rescue Equipment; Rehab Trailer

Sturgeon Bay Fire Department Incident Summary **Total Incidents:** 1445

City of SB - Eastside:	932 Calls	191 Fire Calls	741 EMR Calls
City of SB - Westside:	371 Calls	83 Fire Calls	288 EMR Calls
Town of Sevastopol:	72 Calls	62 Fire Calls	10 EMR Calls
Town of Sturgeon Bay:	48 Calls	20 Fire Calls	28 EMR Calls
B.U.G:	08 Calls	08 Fire Calls	
Gibraltar:	02 Calls	<u>02</u> Fire Calls	
Southern Door:	10 Calls	10 Fire Calls	
Sister Bay:	01 Call	01 Fire Call	
Egg Harbor:	<u>01</u> Call	01 Fire Call	



Average Response Times:

City - Eastside calls (emergent):

City - Eastside calls (non-emergent):

City - Westside calls (emergent):

City - Westside calls (non-emergent):

Town of Sturgeon Bay (emergent):

Town of Sturgeon Bay (non-emergent):

Town of Sevastopol (emergent):

Town of Sevastopol (non-emergent):

04 Minutes 23 Seconds

05 Minutes 22 Seconds

04 Minutes 25 Seconds

04 Minutes 24 Seconds

08 Minutes 44 Seconds

09 Minutes 36 Seconds

12 Minutes 19 Seconds 19 Minutes 37 Seconds

INCIDENT TYPE BY JURISTICTION

INCIDENT TYPE	CITY OF ST BAY	TOWN OF SEVASTOPOL	TOWN OF ST BAY	BUG	EGG HARBOR	GIBRALȚAR	SOUTHERN DOOR	SISTER BAY
Cooking Fire	4	1						
Outside/Trash Grass Fire	4	3	3					
Chimney Fire		1						
Dryer Fire	1							
Overpressure Rupture, Explosion	2							
Structure Fire	3	3		1	1	1	4	
Water Vehicle Fire	1	1						
Vehicle Fire	1	1					1	
Aircraft Fire							1	
Assist Law Enforcement	12	1						
Person In Distress	1							
Med Assist, Emergent	640	8	27					
Med Assist, Non-Emergent	389	2	1					
Extrication from Machinery		1						
Ice / Water Related Rescue	1	1 1		2			11	1
Water Craft Rescue	1	3	2				2	
Gas Leak	18		1					
Flammable/Combustible Liquid Leak	5	1 1		ļ				
Carbon Monoxide Incident	28	2	. 1					
Electrical/Equip Problem	5							
Power Line Down	6	2	-	ļ				
Animal Rescue	11	1						
Public Service	4	2	2					
Unauthorized Burn	6	2						
Dispatched & Cancelled	14	8	2	2				
Lock-Out	2	1						
No Incident on Arrival	5							
Smoke Scare/Odor of Smoke	24	1						
Alarm Activation, No Fire	60	8	5					
Vehicle Accident	36	16	3	2				
Citizen Complaint	7	1	1					
Service Call	4							
Sprinkler System Activation, No Fire	3							`
Hazardous/Toxic Condition	4							
Overheated Motor	2							
Fire Investigation		1		-				
Good Intent Incident	2							
Search for Person in Water				1		1	1	
Search for Person on Land	4							
Police Matter	3							
<u>TOTAL</u>	1303	72	48	<u>8</u>	1	<u>2</u>	10	1

Staff Hour Summary

Public Fire Safety Education:

- * Car Seat Install
- * Special Events/Parades
- * Fire Drills/Testing
- * Fire Safety Presentations

Firefighter Training:

3,398.50 Hours

3,649.56 Hours

367.73 Hours

Station/Equipment Maintenance:

- * Ladder Inspection/Maint
- * Station Cleaning
- * Inventory
- * Gear Inspections
- * Apparatus Checks
- * Hose Testing
- * Apparatus/Equipment Maint/Repair
- * Pump Testing

Fire Inspections:

1,686.55 Hours

Incident Response:

1,702.18 Hours

168.35 Hours

Community Service:

- * Assist Another Dept.
- * Honor Guard Activities
- * Dock/Marina Testing
- * Port Security Cameras

Miscellaneous Hours:

* Meetings

* Building Pre-Plans

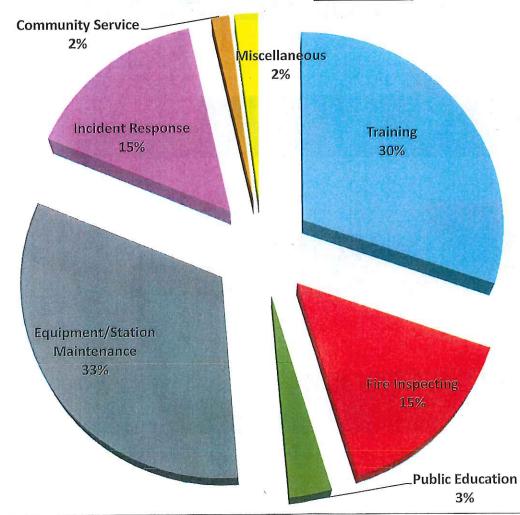
* Physicals

* Truck Research

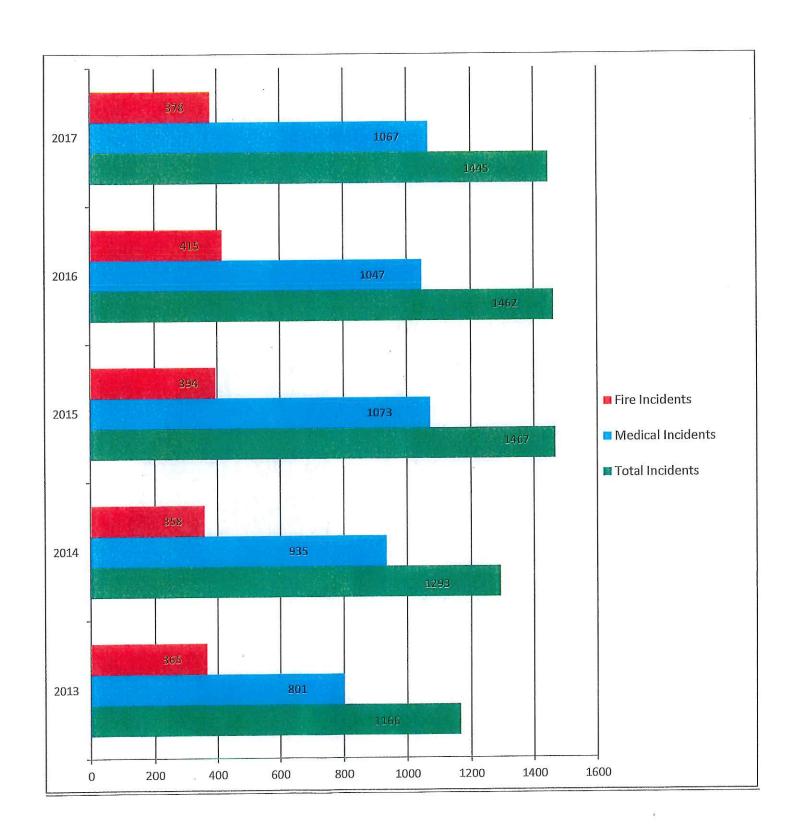
222.05 Hours

Total Hours:

11,194.92 Hours



<u>5 YEAR INCIDENT</u> <u>COMPARISON</u>



Fire Inspection Summary

Inspections Completed

Inspection Hours

City of Sturgeon Bay:

1418 Inspections

1416.15 Hours

Town of Sevastopol:

131 Inspections

145.0 Hours

Town of Sturgeon Bay:

20 Inspections

28.1 Hours

Town of Jacksonport:

86 Inspections

97.3 Hours

Budget Summary

REVENUES:

City of Sturgeon Bay 2% Fire Dues:

<u>\$34,475.51</u>

Town of Sevastopol 2% Fire Dues:

\$21,989.07

Town of Sturgeon Bay 2% Fire Dues:

\$4,989.07

Town of Sevastopol Contract:

\$347,035.00

Town of Sturgeon Bay Contract:

\$88,604.50

Town of Jacksonport Contract (Inspections):

\$1,500.00

BUDGET:

Sturgeon Bay Fire Dept. Operating Budget:

\$1,899,125.00

Capital Improvements:

\$1,034,550.00

2017 Sturgeon Bay Fire Department Annual Report Addendum

2017 Fire Department Revenue

	2017 Budget	2017 Actual
Fire Insurance Dues	30,000.00	34,475.51
Fire Department Revenues (Contracts)	435,640.00	437,139.50
Total Revenue	465,640.00	471,615.01

2017 Fire Department Expenses

	2017 Budget	2017 Actual
Personnel	1,688,675.00	1,580,318.10
Commodities	55,050.00	55,071.16
Contractual	155,400.00	156,561.67
Total Expenses	1,899,125.00	1,791,950.93

2017 Fire Department Capital

	2017 Budget	2017 Actual
Captial	1,059,550.00	573,247.34
Trade ins	(25,000.00)	(29,500.00)
i due mo	1,034,550.00	543,747.34
Delayed Payment (2018) - Aerial		488,401.00
Total Captial	1,034,550.00	1,032,148.34

BEVERAGE OPERATOR LICENSE

- 1. Andrews, Fiona A.
- 2. Anschutz, Carrie L.
- 3. Iverson, Jessica A.
- 4. Johnson, Amanda R.
- 5. Li, Chun Fong
- 6. Maxwell, Sydney E.
- 7. McLean, Allyson J.
- 8. Moreaux, Amber M.
- 9. Pierce, Cameron J.
- 10. Schramek, Matthew J.
- 11. Soukup, Pauline J.
- 12. Strandell, Lydia M.
- 13. Stratton, Phillip
- 14. Stubenvoll, Elizabeth R.

CITY OF STURGEON BAY STREET CLOSURE APPLICATION

Name of Applicant:		SIONARIN FRED APPLIAN CONDEN				
Name of Event:		Maritime on Madison				
Contact Phone #: (920)		(920) 743-6246 (920) 493-2556				
Date(s)	of Event:	August 11, 2618 Time: 9am 6 pt 10am-5 pm				
Estimate	ed # of Attendees:	500-800				
Specific	Location:	Madison Avenue (Larch St to Maple St.)				
		* See attached map *				
/ []	•	ted street closure area including barricades location, tent/booth location, or any				
6	street obstruction. The map must be in final form. Attach Certificate of Insurance with the City listed as ADDITIONAL INSURED. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - As required by the State of Wisconsin.					
		or Wine license has been applied for, approximately four weeks prior to the event ganization and fee paid. (If applicable.)				
,0/		ment has been signed of Officer(s) of Event/Organization.				
	•	ursement of Expenses has been signed by Officer(s) of Event/Organization.				
	If tents larger than 20 x 20 are used, must agree to contact the Fire Department for inspection, prior to event.					
What ar	rangements are made	for clean up? Contract with city Streets department				
Other c	omments or explanation	V				
Signatu	re of Responsible Party	: Savanna Townsend Sun Torl				
Address		36 S. Third Avenue Sturgeon Bay, W1 54235				
	bmitted:					
(Street	Closure applications m	ay not be submitted/approved more than 90 days in advance of event date.)				
Approva	al: Fire Chief: Police Chief:	Date: 7-12-18 Event inspection Re				
•	Comm. Dev:	Martin Chy Date: 7-12-18				
	Streets/Park	1071 8 1/2				
	City Clerk:	BUNKAIAF Date: 7/23/18				
	Finance Dir:	Vae Clario Date: 7/12/18				
	City Enginee					
	City Admin:	Date: 7/2)//8				
Commo	n Council Approval Da	te: Ulf 10,2018				
П	Come of Annuarial Cha	eet Closure Application sent to EMS Director.				
	coby or whhrosen on	eer crosure whburging seur to rive purerrii.				

July 19th, 2018

To Thad Birmingham,

We, Buster and Amy Crook, are asking for a music extension on August 11th, 2018 until Midnight. Maritime on Madison event is during the day and we would like to continue the energy at Kitty's thru the evening.

Sincerely,

Buster and Amy Crook

Kitty O'Reillys Irish Pub

RECOMMENDATION:

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Parking and Traffic Committee, hereby recommend to approve the road closure to be located on South 16th Avenue (as presented in the application) for the duration of the Skill Nursing Facility construction project with the following conditions:

- 1. "Road Closed" signs to be placed on either side of the designated area, as well as "Road Closed Ahead" signs to be placed on Michigan Street to avoid unnecessary traffic issues.
- 2. The contractor must take a video survey of the construction affected roads, sidewalks and related infrastructure. Any damages are to be repaired to City standards.

Respectfully submitted:
City Parking and Traffic Committee
By: Kelly Catarozoli, Chairperson
RESOLVED, that the foregoing recommendation be adopted.

Date July 17, 2018

Introduced by	MANAGEMENTS I	.
Moved by Alderperson		conded by Alderperson mendation be adopted.
Passed by the Council on the	day of	, 2018.

EXECUTIVE SUMMARY Door County Medical Center Road Closure

The Door County Medical Center was recently conditionally approved by the Plan Commission for the construction of a skilled nursing facility. The Boldt Company is the project management company. They submitted a request to the City for the allowance of a long term road closure plan to be located on a portion of 16th Avenue. In your packet is a copy of the location map. Typically, when roads are closed on a short-term basis the City Engineer would make the decision, but this proposed closure would be for the duration of the project; approximately 6 months.

Staff doesn't see any major issues with the location or duration of the road closure, since the adjacent properties are owned by the hospital. The hospital staff would be most affected. Local traffic will be virtually unaffected, since there are plenty of access points to and from Michigan Street. To limit confusion, staff recommends plenty of signage be placed at the closed section with additional signage coming off of Michigan Street. In addition, there is concern from neighboring property owners for damage to the road infrastructure. Staff didn't have any major concern, but to limit liability there should be some conditions.

Staff recommends the approval of the road closure with the following conditions:

- 1. Road Closed signage should be placed on either side of the designated area, as well as Road Closed Ahead signs placed on Michigan Street to avoid unnecessary traffic issues.
- 2. Contractor must take a video survey of the construction affected roads, sidewalks, and related infrastructure. Any damages are to be repaired to City standards.

As shown in the recommendation, Parking and Traffic Committee did recommend the approval of the road closure for the duration of the construction project with the conditions recommended by staff. If you have any addition questions let us know.

Jugust 1, 2018

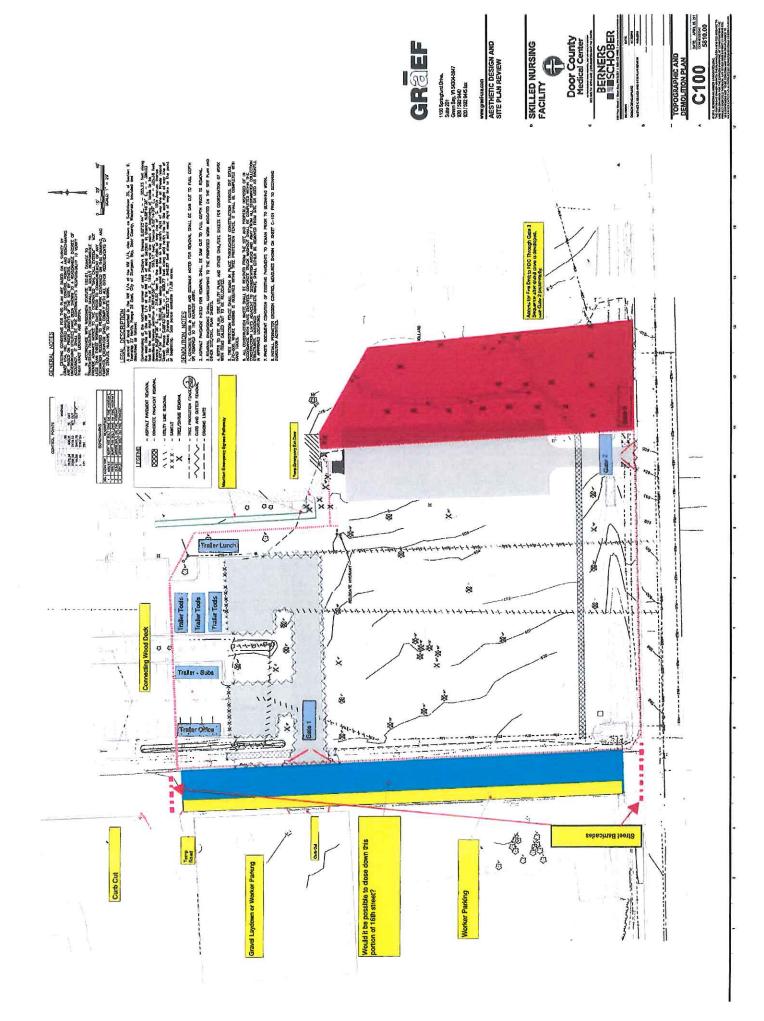
Prepared by:

Christopher Sullivan-Robinson Planner / Zoning Administrator

CITY OF STURGEON BAY STREET CLOSURE APPLICATION

Name of Applicant:		The B	The Boldt Company					
Name of Event:		DCMH Skilled Nursing Facility Construction						
		Boldt \$	Boldt Supt Al Kulhanek - 920.810.6435					
		7-23-1	8 to 12-31-	18	Time:	24 Hrs - Dail	ly	
Date(s) of Even	it:	Const	ruction Crev	w eize will			-	
Estimated # of	Attendees:							7
Specific Location	on:					land Street to de of the facili		
Attach map of requested street closure area including barricades location street obstruction. The map must be in final form. Attach Certificate of Insurance with the City listed as ADDITIONAL INSUR General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - Expense Limit - \$5,000 any one person; and Workers Compensation — As Wisconsin. Temporary Beer and/or Wine license has been applied for, approximatel date, by a qualified organization and fee paid. (If applicable.) Hold Harmless Agreement has been signed of Officer(s) of Event/Organiz Agreement for Reimbursement of Expenses has been signed by Officer(s) If tents larger than 20 x 20 are used, must agree to contact the Fire Depart					JRED. Limits as f t - \$50,000 any o As required by the tely four weeks p nization. r(s) of Event/Org	follows: Co one fire; M he State of orior to the ganization.	mmercial edical f e event	
event. What arrangements are made for clean		asa	Construction	on crews v	vill clear	n roads & mai	ntain bar	ricades.
		ean up:				edestrian traff		
	ts or explanation:	l	a lor h. i o.					
Signature of Re	sponsible Party:	- Junt J. Jamosa						
Address:		2525 Harth Roemer Pel Aggleton, W1 5491				n, Cul 54912		
Date Submitted:			7/9/2018					
(Street Closure applications may not be submitted/approved more than 90 days in advance of event date.)						te.)		
Comm. Dev: Streets/Parks: City Clerk: Finance Dir: City Engineer:				Date: Date: Date: Date: Date: Date: Date: Date: Date:				
Common Coun	Common Council Approval Date:							

Copy of Approved Street Closure Application sent to EMS Director.



RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Parking & Traffic Committee, hereby recommend to Council to create a 4-way stop at N. 7^{th} Ave. & Florida St. and to temporarily place flags on the newly installed stop signs.

Respectfully submitted,

PARKING & TRAFFIC COMMITTEE

By: Kelly Catarozoli, Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: July 17, 2018

Moved by Alderperson _______, seconded by Alderperson ______ that the said recommendation be adopted.

Passed by the Council on the ______ day of ______, 2018.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Parking & Traffic Committee, hereby recommend to Council to change the bike route on the East side to match county bike plan.

Toute on the East side to mater dounty bil	to plan.
Respectfully submitted,	
PARKING & TRAFFIC COMMITTEE By: Kelly Catarozoli, Chr.	
RESOLVED, that the foregoing recomme	ndation be adopted.
Dated: July 17, 2018	
*:	* * * * *
Moved by Alderperson	, seconded by Alderperson
that the said re	ecommendation be adopted.
Passed by the Council on the da	ay of, 2018.

Bicycle and Pedestrian Advisory Board Meeting Minutes Monday, July 2, 2018

The Bicycle and Pedestrian Advisory Board meeting was called to order at 1:35 p.m. by Chairperson Kelly Catarozoli in the 2st Floor Conference Room, City Hall, 421 Michigan Street.

Roll Call: Members Chairperson Kelly Catarozoli, Vice Chairperson Chris Sullivan-Robinson, Mark Jinkins, Becky Kerwin, and Mark Smullen were present. Member Caleb Frostman was absent. Also present were Marty Olejniczak and Police Assistant Candy Jeanquart.

Adoption of agenda: Moved by Mr. Jinkins, Seconded by Mr. Sullivan-Robinson to adopt the following agenda:

- 1. Roll call.
- 2. Approval of agenda.
- 3. Approval of minutes from April 2, 2018.
- 4. Discussion of: Development of Bicycle/Pedestrian safety tips/media outlets
- 5. Consideration of: Changing bike route on East side to match county bike plan
- 6. Discussion of: Ahnapee extension from Clay Banks to Shiloh Rd
- 7. Discussion of: County Updates
- 8. Public comment on no agenda items
- 9. Discussion of: Future agenda items or request to refer to City Committee
- 10. Adjourn

All in favor. Carried.

Approval of minutes from April 2, 2018: Moved by Ms. Catarozoli, Seconded by Mr. Sullivan-Robinson to approve the minutes from April 2, 2018. **All in favor. Carried.**

Discussion of: Development of Bicycle/Pedestrian Safety Tips/Media Outlets: Mr. Sullivan-Robinson will continue to post safety/educational information on social media outlets. Mr. Jinkins questioned options to get youth free bicycle helmets. Ms. Kerwin suggested the back to school fair or Altrusa. Mr. Jinkins will contact Leif Hageman.

Consideration of: Changing bike route on East side to match county bike plan: Ms. Catarozoli informed the committee there needs to be a motion to Parking and Traffic to have the bike route changed.

Motion by Ms. Kerwin to change the bike route on the East side to match the county bike plan. 2nd by Mr. Sullivan-Robinson. All in favor.

Discussion of: Ahnapee extension from Clay Banks to Shiloh Road: Mr. Olejniczak stated that the county, city, and DNR had worked on a project to extend the Ahnapee Trail from the current trailhead on S. Neenah Avenue to the Bayview Bridge. Easements or acquisitions for the trail had been obtained for all of the route except for one property, which is the former David Neuville property on Division Road. He further reported that Ben Nelson and Wayne Spritka from the County, along with he and Chad Shefchik from the City, recently met to see if there was a way to get the trail project moving forward again. They will reach out to the

DNR staff to see if the final parcel to be acquired can be obtained. The Board members discussed the project and agreed it was a good idea to reengage the DNR.

Discussion of: County Updates: Per Ms. Kerwin, no updates at this time.

Public comment on non-agenda items: None

Discussion of: Future Agenda items or request to refer to City Committee:

• Discussion of: Supply of bike helmets

Move to adjourn. All in favor. Carried. Meeting adjourned at 2:13 p.m.

Respectfully submitted,

Candy Jeanquart

Candy Jeanquart Police Assistant

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Plan Commission, hereby recommend to approve a zoning map amendment from General Commercial (C-1) to Mixed Commercial-Residential (C-5) for property owned by Oleson Revocable Trust located at 1468 Egg Harbor Rd, parcel #281-6211000103A.

Respectfully submitted: City Plan Commission By: Dennis Statz, Vice-Chairperson		
RESOLVED, that the foregoing recor	nmendation be a	dopted.
Date: July 18, 2018		

Introduced by	a constant de la cons	·
Moved by Alderperson		_, seconded by Alderperson ecommendation be adopted.
Passed by the Council on the	day of	, 2018.

Executive Summary

Title: Zoning Map Amendment - C-1 to C-5

Background: Mike Oleson is petitioning the City of Sturgeon Bay to rezone his property from General Commercial (C-1) to Mixed Residential-Commercial (C-5). The property is located at 1468 Egg Harbor Rd (parcel #281-62-11000103A), and currently contains a single family residential use. Under Sturgeon Bay's zoning ordinance, a residential use is nonconforming within the C-1 district. If the parcel is rezoned to the C-5 district the current use would become conforming while still maintaining the opportunity for future commercial uses. As directed by the Plan Commission, staff sent correspondence to the other two nearby property owners with the same nonconforming status to provide an opportunity to rezone their properties as well. The other property owners told staff they wanted to remain C-1. Hence, Mr. Oleson is the only property owner in this corridor petitioning for a zoning map amendment.

Surrounding Zoning/Uses: Egg Harbor Road is zoned C-1 (General Commercial) which is intended for goods and services oriented business or facilities that support these types of business. To the north, is a mini storage facility, a grocery store, and a retail store. To the west, is a nonconforming residential use, a chiropractor, and a bank. To the south and east, are restaurants, a nonconforming residential use and automotive uses.

Comprehensive Plan: The Future Land Use Map within the Sturgeon Bay Comprehensive Plan identifies the subject property within the Community Commercial land use category. This is an area that provides a wide range of commercial and retail products and services on a community-wide scale, including larger shopping centers and offices locations. Community Commercial areas tend to concentrate on retail activity and may include some comparison shopping goods. Although the C-5 zoning district is not a perfect match with the comprehensive plan it still allows most commercial uses. Thus, there is no conflict with the comprehensive plan.

Other Considerations: The Mixed Residential-Commercial (C-5) zoning district is intended for areas of the City where residential properties are converting to commercial uses or vice versa. It is also intended for areas where a continued mixture of residential and commercial uses is desirable.

The existing single-family dwelling is a nonconforming use within the C-1 district. This creates potential hardship for the subject parcel due to the various restrictions applicable to nonconforming uses, including the inability to reconstruct the home if it is damaged more than 50% of its assessed value. The rezoning would solve the problem of nonconforming uses, since it permits a combination of both residential and commercial uses.

Generally, the C-5 district allows for both residential and most commercial uses, while the C-1 district only allows multiple-family dwellings (apartments). But the C-5 district does not permit as many commercial uses as the C-1 district. The requirements for signs are stricter in the C-5 district compared to the C-1 district. The dimensional requirements for buildings (e.g. setbacks, etc.) are slightly less in the C-5 district compared to the C-1 district.

Fiscal Impact: There shouldn't be any significant impacts.

Plan Commission: At the public hearing, there were no correspondence against and one in favor of the zoning map amendment. The Commission decided to act on the on the petition and voted to recommend approval to Council. There were no conditions or comments.

Recommendation: Staff is not opposed to a zoning map amendment for this property. The C-5 district doesn't have all of the same opportunities as the C-1 but in that case another zoning map amendment could be applicable.

Options: The Council has the ability to approve the petition, deny the petition, or send back to Plan Commission for further review.

Prepared By:

Christopher Sullivan-Robinson
Planner / Zoning Administrator

Reviewed By:

Martin Olejniczak

Community Development Director

Reviewed By:

Josh VanLieshout City Administrator August 1, 20

Date

Date Received:	5-3	18		
Fee Paid: \$	400	+ 5	OCSI gr	dep
Received By:	CN			02

CITY OF STURGEON BAY ZONING/REZONING APPLICATION

	. APPLICANT/AGENT		OPERTY OWNER			
Name	Mike OLESON	OLESON	Revocable	TRU		
Company						
Street Address	8 OAK ST.					
	MARSiehend, MA					
City/State/Zip	01945					
Daytime Telephone No.	78/-639-4558					
Far No. E-MAIL	MIMM OLESONE VERIZON,	VET	- Constitution of the Cons			
STREET ADDRESS OF SUBJECT PROPERTY: 1468 EG6 HAR BOR RA Location if not assigned a common address: STURGEON BAY, W.T.						
TAX PARCEL NUMBER: 28/-62-1/000103A						
CURRENT ZONING CLASSIFICATION:						
CURRENT USE AND IMPROVEMENTS: SINGLE FAMILY RESIDENCE						
ZONING DISTRICT REQUESTED:						
COMPREHENSIVE PLAN DESIGNATION OF SUBJECT PROPERTY: COMMUNITY COMMERCIAL						
PROPOSED USE OF SURROUNDING PROPERTY UNDER COMPREHENSIVE PLAN: North: COMMONITY COMMO						

ZONING AND USES OF ADJACENT SURROUNDING PROPERTIES: North: OLES MINIOS TORAGE WHIMPRT				
South: CVS East: NIGHTINGALE RESTAURANT				
West: SeiceR Home - FENTUR SFD				
HAVE THERE BEEN ANY VARIANCES, CONDITIONAL USE PERMITS, ETC. GRANTED PREVIOUSLY FOR THIS PROPERTY?IF YES, EXPLAIN:				
Attach a full legal description (preferably on disk), 8-1/2" X 11" location map, and Agreement for				
Reimbursement of expenses.				
MIKE OLESON MICHON F. Closu 5/2/18				
Property Owner (Print Name) Signature / Date				
Date				
Applicant/Agent (Print Name) Signature VIA Flowe call				
VIA PRODECTO				
I, MKO OLGON, have attended a review meeting with at least one member of staff and understand that I am responsible for sign placement and following all stages listed on the check list in regard to the applicant. 5/2/18 MUGAL E WAR Stages listed on the check list in Sold Stages listed on the check list in stages listed on the c				
Date of review meeting Applicant Signature Start Signature				
Attachments: Procedure & Check List Agreement For Reimbursement of Expenses				
STAFF USE ONLY				
Application conditions of approval or denial:				
Date Community Development Director				

Location Map - Mike Oleson Propertiynom the Web Map of ... Printed 06/15/2018 courtesy of Door County Land Information Office

//www.co.door.wi.gov)





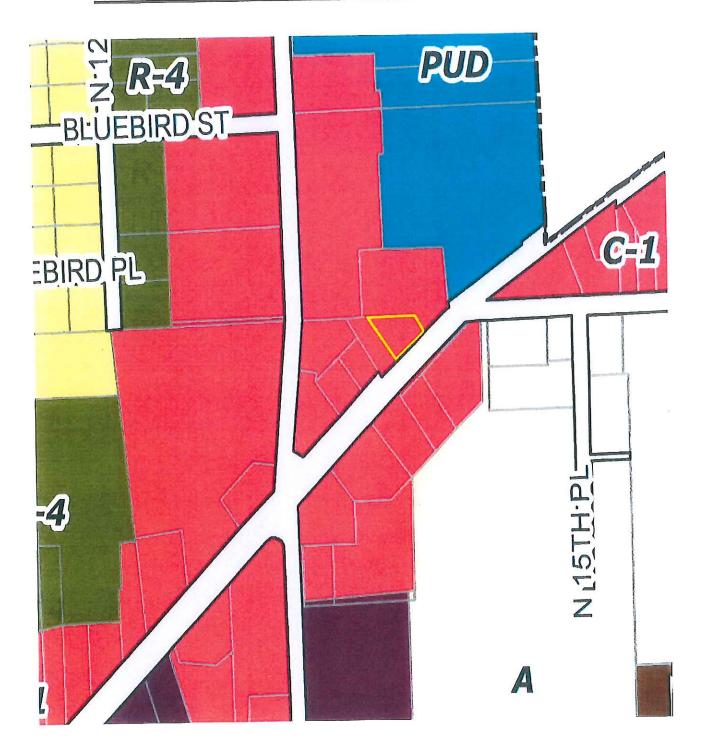


Door County can not and does not make any representation regarding the accuracy or completeness, nor the error-free nature, of information depirted on this map.
This information is provided to users "Set 17th users of this information assumes any and all risks associated with this information. Door County makes no warranty or representation, alliar express or implied, as to the accuracy, completioness, or fitness for a particular purpose of this information. The Web Map is only a compilation of information and is NOT to be considered a legally recorded map or a legal land survey to be relied upon.

Aerial View of Oleson's Property



Current Zoning Map of Oleson's Property



Location Map Oleson Revocable Trust Rezoning Request







General Comparison of the C-1 and C-5 Zoning Districts

<u>Uses</u> :	C-1 See attached list of permitted	C-5 and conditional uses.
<u>Dimensional standards</u> Minimum lot area (new lots)): 8400 sq. ft.	7500 sq. ft.
Minimum street yard (setbac	ck) 25 feet	20 feet
Minimum side yard	10 feet	8 feet
Minimum rear yard	25 feet	25 feet
Max building height	45 feet	35 feet
Off-Street Parking - Required # spaces	100% of minimum parking is required	50% -uses in existing bldgs 100% - uses in new buildings
- Option for payment in lieu of parking	No	Yes
- Collective parking areas	Each space counts as 1 space	Each space counts as 1.5 spaces
Signs Max size ground sign	100 sq. ft.	25 sq. ft.
Max height ground sign	20 feet	8 feet
Max size projecting sign	24 sq. ft.	16 sq. ft.
Max size wall sign	1 sq. ft. per each linea foot of the wall	al 1 sq. ft. per each lineal foot of the wall
Lighting of signs	No restrictions	Must meet certain

Note: This chart is not intended to show all the zoning requirements for the C-1 and C-5 districts, just the main differences. The full zoning code (Chapter 20 of the Municipal Code) can be viewed online at www.sturgeonbaywi.org or at the Community Development Department.

requirements

(d) Community living arrangements, except as regulated in § 62.23(7)(i), Wis. Stats., and provided, however that the 2,500-foot distance described in § 62.23(7)(i)2r.a., Wis. Stats., shall not apply.

(Ord. No. 961-1195, § 3, 11-7-95; Ord. No. 1099-0603, § 2, 6-17-03; Ord. No. 1144-0305, § 2, 3-15-05)



20.14 Use regulations for C-1 district.

The C-1 district is intended to provide commercial areas outside of the central business district. Permitted uses shall be general commercial uses as well as those commercial uses which are oriented to the highway user or which require greater space.

(1) Permitted uses are:

- (a) Any use listed as a permitted use in the R-1 district, except single-family dwellings.
- (b) Post offices.
- (c) Parking lots.
- (d) Banks.
- (e) Professional offices.
- (f) Medical, dental, and veterinarian clinics.
- (g) Hotels and motels and conference facilities.
- (h) Theaters, bowling alleys and other indoor places of amusement.
- Restaurants and taverns.
- (i) Funeral homes.
- (k) Customer service establishments.
- (1) Bus depots.
- (m) General retail establishments.
- (n) Libraries, museums, and art galleries.
- (o) Tourist information centers.
- (p) Child day care facilities, provided the facility is licensed by the department of health and social services.
- (g) Gasoline service stations.
- (r) Automobile repair establishments.
- (s) Automobile, recreational vehicle, or farm implement sales lots.
- (t) Commercial storage facilities.
- (u) Lumber and building supply yards.
- (v) Charitable institutions, rest homes, and clubs or lodges.

- (w) Bed and breakfast establishments, provided the facility is licensed by the Wisconsin Department of Health and Social Services.
- (x) Boardinghouses and lodging houses.

(2) Conditional uses are:

- (a) Communication towers.
- (b) Colleges and vocational schools.
- (c) Public utilities.
- (d) Multiple-family dwellings.
- (e) Community living arrangements, except as regulated in § 62.23(7)(i), Wis. Stats., and provided, however, that the 2,500-foot distance described in § 62.23(7)(i)2r.a., Wis. Stats., shall not apply.
- (f) Hospitals.
- (g) Water related uses such as marinas, launch ramps, charter boating or fishing and ferry terminals.
- (h) Commercial establishments with drive-through facilities.
- (i) Public garages, shops or storage yards.
- (j) Outdoor recreation facilities such as golf courses, shooting ranges, and outdoor theaters.
- (k) Animal shelters and pounds.
- (1) Commercial housing facilities.
- (m) Residential use, when incorporated into a multiuse building and using not more than 50 percent of the available floor area.

(Ord. No. 961-1195, § 3, 11-7-95; Ord. No. 1099-0603, § 3, 6-17-03; Ord. No. 1118-0104, § 3, 1-6-04; Ord. No. 1144-0305, § 3, 3-15-05; Ord. No. 1207-0608, § 1, 6-17-08)

20.15 Use regulations for C-2 district.

The C-2 district is intended for the central business district on both the east and west sides of the city. It is intended to provide development and redevelopment opportunities consistent with the historic development pattern of the areas. Targeted uses shall be those commercial uses which do not detract from this area because of noise, smoke, odors, or disruption of traffic patterns.

(1) Permitted uses are:

(a) Any use listed as a permitted use in the C-1 district, except gasoline service stations; automobile repair establishments; automobile, recreational vehicle or farm implement sales lots; commercial storage facilities; and lumber and building supply yards.

20.17 Use regulations for C-4 district.

The C-4 district is intended to provide limited areas within the commercial area of the city for office and business park development. The uses permitted are those uses which are compatible with office park development.

(1) Permitted uses are:

- (a) Corporate and professional offices.
- (b) Medical and dental clinics.
- (c) Banks.
- (d) Tourist information centers.
- (e) Charitable institutions, and clubs or lodges.
- (f) Municipal buildings, except sewage treatment plants, garbage incinerators, warehouses, public garages, public shops or storage yards, penal or correctional institutions and asylums.
- (g) Public parks and playgrounds.
- (h) Telephone booths, exchanges and lines.
- (i) Parking lots.
- (j) Accessory uses customarily incidental and subordinate to a permitted use on the lot.

(2) Conditional uses are:

- (a) Communication towers.
- (b) Colleges and vocational schools.
- (c) Public utilities.
- (d) Hospitals.
- (e) Post offices.
- (f) Child day care facilities, provided the facility is licensed by the department of health and social services.
- (g) Establishments with drive-through facilities. (Ord. No. 961-1195, § 3, 11-7-95; Ord. No. 1099-0603, § 5, 6-17-03)

*

20.175 Use regulations for C-5 district.

The C-5 district is intended for areas of the city where residential properties are converting to commercial uses or vice versa, especially areas where it is desired to maintain the existing buildings or architectural character of the neighborhood. It is also intended for areas of the city

where a continued mixture of residential and commercial uses are desirable. The uses permitted are those uses which are generally compatible in areas with a combination of both residential and commercial properties.

(1) Permitted uses are:

- (a) Single-family dwellings established within an existing building, including repairs/reconstruction of such dwellings and additions up to 50 percent of the original floor area.
- (b) Two-family dwellings established within an existing building, including repairs/ reconstruction of such dwellings and additions up to 50 percent of the original floor area.
- (c) Any use listed as a permitted use in the C-2 district, except bus depots and those uses listed separately as conditional uses under subsection (2). Such uses shall only occupy an existing building or occupy a new building with a building footprint not exceeding 3,000 square feet.

(2) Conditional uses are:

- (a) New single-family dwellings.
- (b) New two-family dwellings.
- (c) Additions to existing dwellings that exceed 50 percent of the original floor area.
- (d) Multiple-family dwellings.
- (e) Uses listed under subsection (1)(c) that are located within a new building with a building footprint that is 3,000 square feet or larger.
- (f) Restaurants and taverns.
- (g) Hotels and motels.
- (h) Parking lots.
- (i) Rest homes.
- (j) Community living arrangements, except as regulated in § 62.23(7)(i), Wis. Stats., and provided, however that the 2,500-foot distance described in § 62.23(7)(i)2r.a., Wis. Stats., shall not apply.
- (k) Public utilities.
- (I) Massage parlors.
- (m) Liquor stores.
- (n) Payday lending institutions.
- (o) Pawn shops.

(Ord. No. 1174-0906, § 2, 9-20-06)

RECOMMENDATION

TO FINANCE/PURCHASING & BUILDING COMMITTEE:

We, the Joint Park and Recreation Committee / Board, hereby recommend to negotiate a 90 day option to purchase the Peil property, purchasing on the back portion of the property beginning at the north property line of the Simon property.

Parcel # 281-62-10000108

Address: 1116 Egg Harbor Rd, Sturgeon Bay WI 54235

Respectfully submitted,

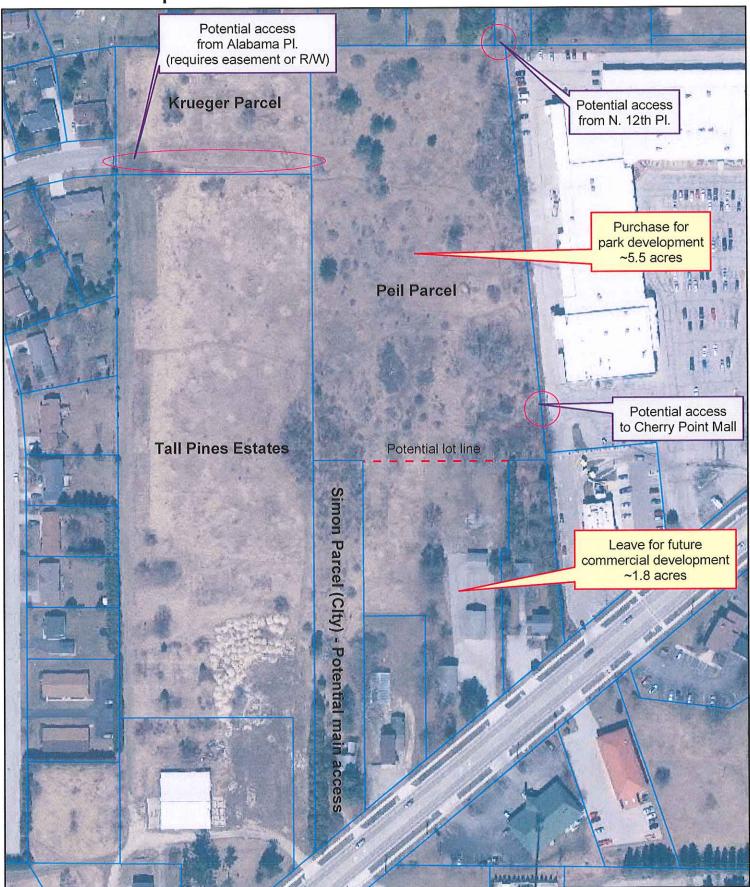
JOINT PARK AND RECREATION COMMITTEE / BOARD By: Laurel Hauser Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: July 25, 2018

Moved by Alderperson	, seconded by Alderper	son
that th	e said recommendation be adopted.	
Passed by the Committee on the	, 20	018.

Concept Plan for Park at Rear of Peil Parcel



Tall Pines Urban Park

In the coming year, the Tall Pines Estates (Bonovich development) on Egg Harbor Road and the Maritime Heights project (Amity Field/Phillips development) on North 8th Avenue will add just over 100 apartment units to an area that has the highest concentration of apartments in the City of Sturgeon Bay. There will be over 400 apartments within a ½-mile radius, with additional potential building sites on Egg Harbor Road.

The Peil property is a 7.34-acre, partially wooded green space that runs parallel to the Bonovich property, adjoins the Simon property recently purchased by the City, and abuts the back of Cherry Point Mall.

The Peil property is already used as a defacto public space with mown paths and walking trails connecting the neighborhoods to the north and west with commercial businesses on Egg Harbor and 14th. Natural feature include aspen, pines, sumac. The property is used by birds and insects. An indigo bunting, cardinals, gold finches, etc have been seen on the property.

Concept

To explore the possibility of creating an urban park that maintains natural features, is relatively low maintenance, and offers the option of a water feature for detention, filtering and beauty. Possible feature may be waking trails and biking trails, a mountain biking area for kids, and a path specifically designed for seniors.

Partnering with area conservation groups may be a possibility for grant writing and design.

Four access points into the park are possible: through the Simon property off of Egg Harbor Road (south), via an easement over the Krueger property (west), at the dead end of N. 12th Place (north) and off Cherry Point Mall property (east).

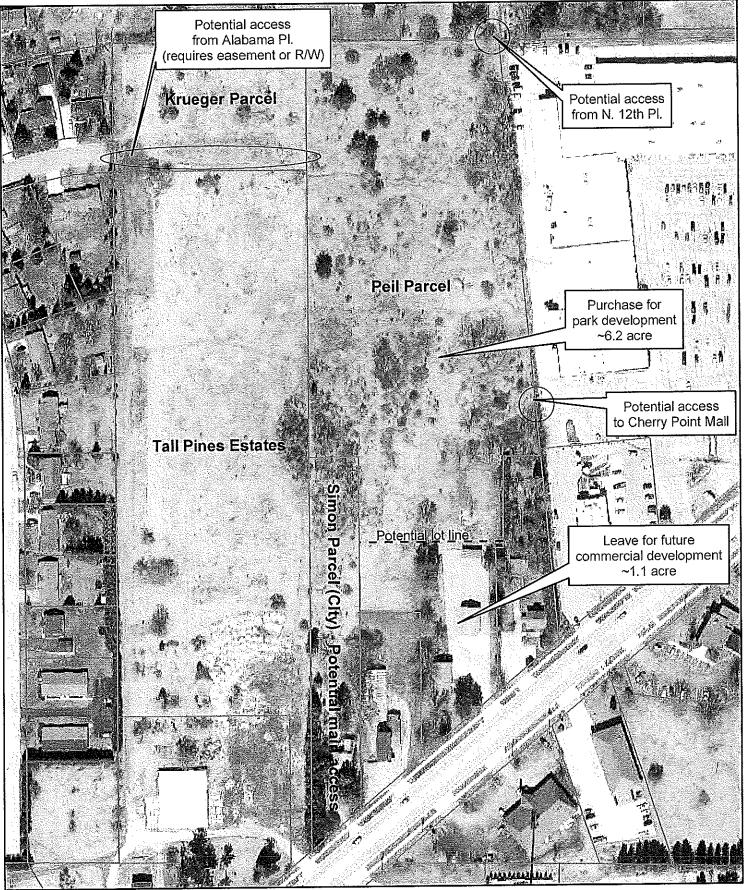
Objective

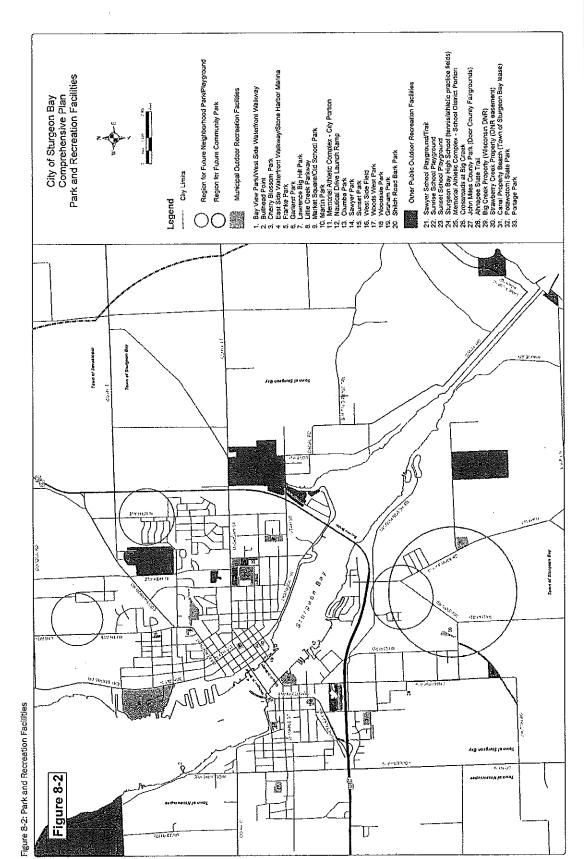
To recommend to Finance Committee that it direct staff to negotiate an offer to purchase the back portion of the Peil property to allow time for planning and grant writing. The offer to purchase is to contain contingencies so that the City is not at risk and does not spend any dollars if the project isn't ultimately approved.

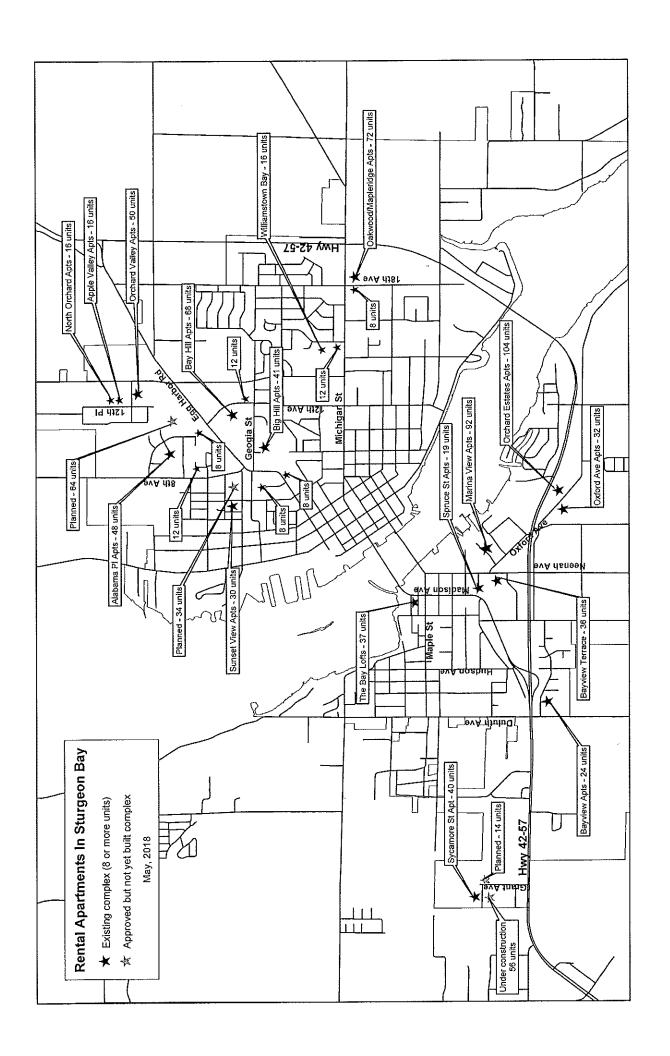
Benefits:

- Provide educational and recreational space to city and residents
- Service over 400 apartments within a ½-mile radius
- Provide green space in highly developed area
- Create buffer between commercial development and residential properties
- Further enhance City's investment on Egg Harbor Road

Concept Plan for Park at Rear of Peil Parcel







RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to release the final payment for SRO Events .

Respectfully submitted,					
FINANCE/PURCHASING & BUILDING COMMITTEE By: David Ward, Chairperson					
RESOLVED, that the foregoing recommendation be adopted.					
Dated: July 31, 2018	*****				
Introduced by		·			
Moved by Alderperson		seconded by			
Alderperson	that said	recommendation be adopted.			
Passed by the Council on the	day of	, 2018.			

Metzer, Tricia

From:

Clarizio, Valerie J.

Sent:

Monday, July 23, 2018 8:52 AM

To:

Metzer, Tricia

Cc:

Barker, Michael; VanLieshout, Josh

Subject:

FW: Finance /Harmony

Tricia,

Please list this on the next Finance agenda and it will need to be fast-tracked to Council.

Valerie J. Clarizio, MBA, CPFO, CMTW, CPFA Finance Director/City Treasurer City of Sturgeon Bay 421 Michigan St Sturgeon Bay, WI 54235

920-746-2901 Population 9,130

From: Jim Truckey < jimtruckey@yahoo.com >

Sent: Friday, July 20, 2018 12:44 PM

To: Clarizio, Valerie J. <vclarizio@sturgeonbaywi.org>

Subject: Finance /Harmony

Hello Val,

I was hoping to get on the agenda for the finance committe for the next meeting.

This is to facilitate the early release of my final payment for Harmony by the Bay.

With the change in leadership at Municipal services there were some hiccups in the way things have gone in the past. I realize my contract calls for payment near the end of August. We may have followed that the first year but these last 5-6 years my final payment has come in July or early August. I have structured my business on these payment timelines and to hold it until the end of August would put me in a serious bind. I constantly have funds that I use for down payment for future events.

Hopefully we can restructure after this season. Thank you, Jim

Jim Truckey S.R.O. Events, Inc. 920.255.1882



PERSONAL SERVICES CONTRACT

RECITALS:

WHEREAS, the CiTY is in need of procuring certain personal services which are specifically defined as follows:

To provide professional services as event manager to provide and manage the musical talent for the 2014, 2015, & 2016 Harmony by the Bay Summer Concert Series which will run for eleven weeks with eight artists/groups being booked by the event manager, and three additional Door County Maritime Museum events which shall be booked by CONTRACTOR in coordination with the Door Council Maritime Museum.

AND WHEREAS, the CONTRACTOR represents that it is ready, willing, and capable of providing said services to the City on the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the mutual covenants and promises of the parties as hereinafter set forth, the parties agree as follows:

- **A. SERVICES TO BE PERFORMED**. CONTRACTOR shall perform and provide the following:
 - 1. <u>EVENT PRODUCTION</u>. CONTRACTOR shall professionally produce eleven concerts at Martin Park in Sturgeon Bay, Wisconsin on consecutive Wednesday evenings from 7:00 to 9:00 p.m. beginning the third week of June and ending on the last Wednesday in August of each year. Three of the concerts shall be booked as Maritime Museum Events with the Maritime Museum selecting the artists of their choice. CONTRACTOR will also be responsible for booking eight other artists/groups to perform and will coordinate the dates with the three Maritime Events throughout the series.
 - 2. <u>VENUE</u>. CITY has provided a stage sufficient for the needs under this agreement. CONTRACTOR shall secure an alternate venue (capable of handling at least 200 spectators) in case of inclement weather.

- 3. TALENT BOOKING. CONTRACTOR shall book artists that represent different genres which shall be family friendly in nature as not to play music that may be perceived as lewd or offensive by anyone. Artists booked shall include: 1 national touring artist, 4 mid-west touring artists, 3 northeast Wisconsin artists, and 3 local artists for the Maritime Museum Events. Artist selections must be reviewed and approved by the Municipal Service Superintendent or designee prior to booking. CONTRACTOR shall have one artist on retainer for the eight concerts in the event that an artist that was booked is unable to perform
- 4. <u>SOUND AND LIGHT SERVICES</u>. CONTRACTOR shall secure sound and light services for all eleven concerts, with all sound system equipment and needs to cover 100 decibels throughout venue, including all microphones, stands, cables, monitors, and other equipment as specified by performing artists. CONTRACTOR shall allow adequate time to perform sound checks with the performers prior to each concert.
- CONTRACTOR or his/her designee must be present at all concerts to assist with artist needs and to promote the series by distributing promotional materials to spectators, announcing the upcoming concerts, etc.
- COSTS. CONTRACTOR shall be responsible to cover all costs associated with the concert series including the three Maritime Events, including but not limited to:
 - a. Artist and band performance fees
 - b. Sound and light services
 - c. Music performance and licensing fees
 - d. Any costs requested by the artists and bands
 - e. Promotion and marketing.
 - f. Lodging and catering
 - g. Miscellaneous expenses
- 7. <u>EVENT PROMOTION AND MARKETING.</u> CONTRACTOR shall be responsible for promotion and marketing of the concert series including but not limited to:
 - a. Rack cards (minimum 5,000)
 - b. Posters (minimum 200)
 - c. Radio and newspaper advertising
 - d. Press releases for all concerts
 - e. Social media networking
- 8. No admission, parking or fees of any other kind may be charged to those attending the concert series.

- CONTRACTOR may be allowed to generate additional revenues to support individual events with methods (i.e. sale of CD's and related artist materials) as approved by the City Administrator or his/her designated staff member.
- 10. CONTRACTOR shall be responsible for complete tear down and cleanup at the conclusion of each concert.
- 11. CONTRACTOR agrees to provide said services in a professional and commercially reasonable manner and of professional and commercially reasonable quality commensurate with other providers of such services in the regional area.
- 12. CONTRACTOR must ensure compliance with all City of Sturgeon Bay ordinances and regulations.
- B. Contract Term. CONTRACTOR shall provide the above-described services to the CITY for the period of time commencing on June 18, 2014 and ending on August 24, 2016. In the event City desires to extend this contract for successive periods, it is agreed that Contractor shall have the first right to negotiate said new contract with City. "Negotiate" shall mean that Contractor and City shall meet within 60 days after completion of the concert series and shall attempt to discuss the terms of a new contract. After such meeting if no agreement is reached between Contractor and City, City may then solicit or otherwise arrange for provision of said services by another party other than Contractor.
- C. Compensation. The City shall compensate Contractor for the above described services in the amount of Twenty Six Thousand Nine Hundred Dollars (\$26,900.00) for each year payable in three equal installments of Eight Thousand Nine Hundred Sixty Six Dollars and Sixty Seven Cents (\$8,966.67) with the first installment payable by February 28, the second payment by May 15, and the third and final payment payable upon completion of the concert series in the last week of August of each year of this agreement.
- D. Insurance. Contractor shall maintain during the life of this Contract and any extension hereof general liability and property damage insurance as shall protect Contractor and any subcontractor/employee performing work covered by this Contract from any claims for damages for personal injury, including accidental death, as well as from claims for property damages, which may arise from performance of this Contract, whether such operation be by Contractor itself or by any subcontractor or by anyone directly or indirectly employed by either of them. Property damage and liability insurance shall name the City of Sturgeon Bay as an additional insured. The coverages and minimum policy limits of such insurance shall be as follows:

1. Bodily Injury

\$1,000,000

Each Occurrence

\$1,000,000

Annual Aggregate, Products & Completed

Operations

2. Property Damage

\$500,000 \$1,000,000 Each Occurrence

Annual Aggregate

3. Property Damage Liability will provide Explosion, Collapse and Underground coverage where applicable.

4. Personal Injury with employment exclusion deleted

\$1,000,000

Annual Aggregate

5. Bodily Injury

\$500,000

Each Person

\$500,000

Each Accident

6. Property Damage

\$500,000

Each Occurrence

7. Professional Liability (errors & Omissions)

\$1,000,000

- E. Worker's Compensation Insurance. Contractor shall maintain during the term of this Contract and any extended term hereafter worker's compensation insurance for all its employees at the site of the project and, in case any work is sublet, shall require any subcontractor to provide worker's compensation insurance covering any employee which is working upon the project which is the subject of this Agreement.
- F. Independent Contractor. The parties understand and acknowledge that the relationship herein between the City and Contractor is that of an Independent Contractor relationship and not that of an employer-employee relationship. The parties also understand that the Contractor will be responsible for all income tax and social security tax reporting; the City will furnish a Form 1099 showing the gross payments for the above-described personal services but will not withhold any amounts for income taxes or social security taxes for Contractor.

- **G.** Indemnification. Contractor shall indemnify and hold harmless City, its agents, officers and employees, for any damages to person, property, or otherwise caused by the actions of Contractor.
- **H. Default/Breach.** In event of breach of the contract by Contractor, Contractor will be responsible for the City's cost of enforcement, including court costs, disbursements and attorney fees.
- I. Assignment. Contractor may not assign his interest in this contract without the prior written consent of the City. He may hire or contract with other persons or entities for the performance of duties under this Agreement without violating this provision.
- J. Laws Applicable/Severance. The undersigned parties understand and acknowledge that this personal services contract represents the entire understanding between the parties for the providing of the above described personal services. This personal services contract shall be interpreted in accordance with the laws of the State of Wisconsin. In the event that any of the provisions herein are held to be legally unenforceable, the remaining provisions of this personal services agreement not inconsistent with such legal findings shall remain in full force and effect.

This Agreement shall extend to the heirs, successors, personal representatives and assigns of the parties hereto.

	CITY OF STURGEON BAY
	By: May Dunny hun Thad Birmingham, Mayor
	By: Stephanu J. Kunnarat Stephanie L. Reinhardt, City Clerk
	·
STATE OF WISCONSIN)) SS	
) SS COUNTY OF DOOR)	
municipal corporation, to me known instrument and to me known to be s	day of <u>MANUARY</u> 2014, That L. Reinhardt, City Clerk of the above named to be the persons who executed the foregoing such officers of said municipal corporation, and foregoing instrument as such officers as the deed of thority.
	Hause A. Forthermer Ster
	Notary Public, State of Wisconsin
	My Commission: $6.0 \cdot 6.2 \cdot 30.45$

S.R.O. EVENTS, INC. BY: YM Suckey President Secretary
Pattle L. Post Notary Public State of Wisconsin SS COUNTY OF DOOR Personally came before me this 15th day of Online, 2014,
Notary Public, State of Wisconsin My Commission: _05-01-2016

This instrument drafted by: Attorney Randali J. Nesbitt Pinkert Law Firm LLP 454 Kentucky Street, P.O. Box 89 Sturgeon Bay, WI 54235-0089 Telephone No.: (920)743-6505

F:\Clients\S\Sturgeon Bay-City\Contracts&Agmts\Harmony by the Bay\sroEVENTS 2014.docx

COMMON COUNCIL September 20, 2016

A meeting of the Common Council was called to order at 12:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Catarozoli, Vandertie, Ward, Wiesner, Stults, Fett and Gregory.

Ward/Catarozoli to adopt agenda. Carried.

The following people spoke during public comment on agenda items: Russ Cockburn, 153 S. 3rd Ave; Scott Moore, 947 Pennsylvania St; Jamie Kerscher and Jaci Baermann, 6703 Hwy 42/57.

Fett/Stults to approve the following bills - General Fund - \$478,132.00, Capital Fund - \$197,283.63, Cable TV - \$202.39, TID #2 - \$9,723,811.90, TID #3 - \$128,631.25, TID #4 - \$22,488.00 and Solid Waste Enterprise Fund - \$17,975.88 for a grand total of \$10,568,525.05. Carried.

Stults/Wiesner to approve consent agenda:

- oo. Approval of 9/6/16 regular Common Council minutes.
- pp. Approval of the following minutes:
 - Bicycle & Pedestrian Advisory Board 8/25/16
 - (2) Finance/Purchasing & Building Committee 8/30/16
 - (3) Community Protection & Services Committee 9/8/16
 - (4) Aesthetic Design & Site Plan Review Board 9/12/16
- c. Place the following reports on file:
 - (1) Inspection Department Report July 2016
 - (2) Inspection Department Report August 2016
 - (3) Fire Department Report August 2016
 - (4) Police Department Report August 2016
- d. Consideration of: Approval of beverage operator licenses.
- Consideration of: Approval of Combination Class B Beer and Class B Liquor license for Old Mexico Mexican Bar & Grill Inc.
- f. Consideration of: Approval of Street Closure Application for Sturgeon Bay Visitor Center
 Thrills on Third Avenue.

Carried.

There were no mayoral appointments.

Vandertie/Catarozoli to read in title only and adopt the second reading of ordinance re: Repeal and Recreate Section 10.19(1) of the Municipal Code – Noxious Weeds. Carried.

RECOMMENDATION

We, the Community Protection & Services Committee, hereby recommend to repeal and recreate City of Sturgeon Bay Fire Department ordinances as attached.

Respectfully submitted, By: Richard Wiesner, Chr.

Wiesner/Catarozoli to adopt. Carried.

Wiesner/Catarozoli to read in title only the first reading of ordinance re: Repeal and recreate portions of Section 6 of the Municipal Code – Fire Department Codes. Carried.



RECOMMENDATION



We, the Finance/Purchasing & Building Committee, hereby recommend entering into another three year contract with SRO Events in an amount not to exceed \$26,900 per year.

FINANCE/PURCHASING & BUILDING COMMITTEE By: Stewart Fett, Chr.

Introduced by Fett. Fett/Ward to adopt. Carried.

RECOMMENDATION

We, the Community Protection & Services Committee, hereby recommend to approve the renewal of the 2016-2017 Combination Class B Liquor/Beer license for the Sturgeon Bay Jaycees.

COMMUNITY PROTECTION & SERVICES COMMITTEE By: Rick Wiesner, Chr.

Wiesner/Catarozoli to adopt. Carried.

Personnel Committee Chair Vandertie, Parking & Traffic Committee Chair Stults, Community Protection & Services Committee Chair Wiesner and Sturgeon Bay Utility Commission Chair Fett presented reports for their respective committees/commissions.

The following people spoke during public comment on non-agenda items: Chris Kellems, 120 Alabama St. and Scott Moore, 947 Pennsylvania St.

The Mayor did not have any comments.

After the Mayor announced the statutory basis, Fett/Wiesner to convene in closed session in accordance with the following exemptions: a. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(g) — Consideration of: Friends of Sturgeon Bay Public Waterfront et al v. City of Sturgeon Bay and Sturgeon Bay Waterfront Redevelopment Authority and; b. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e) Consideration of: Amendments to Development Contract with Sawyer Hotel Development, LLC. Roll call: Carried with Gregory voting no.

Respectfully submitted,

Stephanie L. Reinhardt City Clerk/HR Director

MAYORAL APPOINTMENTS

City Plan Commission

Dave Augustson

RESOLUTION

CITY OF STURGEON BAY

Close Loopholes that Shift a Greater Property Tax Burden

from Commercial to Residential Homeowners

Whereas, home owners in Wisconsin already pay 70% of the total statewide property tax levy; and

Whereas, that disproportionate burden is about to get much worse unless the Legislature addresses tax avoidance strategies that national chains like Walgreens and big box retail establishments like Target and Lowe's are using across the country to gain dramatic reductions in their property tax bills at the expense of homeowners and other taxpayers; and

Whereas, a carefully-orchestrated wave of lawsuits in Wisconsin is forcing assessors to slash the market value of thriving national retail stores, shifting their tax burden to local business owners, retailers and homeowners; and

Whereas, Walgreens and CVS stores in Wisconsin have argued in communities across the state that the assessed value of their property for property tax purposes should be less than half of their actual sale prices on the open market; and

Whereas, in many cases the courts have sided with Walgreens and CVS, requiring communities to refund tax revenue back to the stores; and

Whereas, there are over 200 Walgreens stores located in Wisconsin's cities and villages; and

Whereas, Target, Lowe's, Meijer, Menards and other big box chains are using what is known as the "Dark Store Theory" to argue that the assessed value of a new store in a thriving location should be based on comparing their buildings to sales of vacant stores in abandoned locations from a different market segment; and

Now, Therefore, Be It Resolved, that the Common Council of the City of Sturgeon Bay urges the Governor and the Legislature to protect homeowners and main street businesses from having even more of the property tax burden shifted to them by passing legislation clarifying that:

- 1. Leases are appropriately factored into the valuation of leased properties; and
- 2. When using the comparable sale method of valuation, assessors shall consider as comparable only those sales within the same market segment exhibiting a similar highest and best use rather than similarly sized but vacant properties in abandoned locations.

* * * * *

Introduced by ______.

Motion made by Alderperson _______, seconded by

Alderperson ______ to adopt.

Passed by the Common Council on this ______ day of ______, 2018.

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WIS	SCONS	SIN DO
SECTION 1: The following described property is hereby rezoned Commercial (C-1) to Mixed Commercial-Residential (C-5):	form (General

ORDINANCE NO. _____

Tract 1 of Certified Survey Map No. 1212 recorded in Volume 7, Page 113 and located in the NE ¼ of the NE ¼ (subdivision 11) of Section 5, Township 27 North, Range 26 East, City of Sturgeon Bay, Door County, Wisconsin.

Property address: 1468 Egg Harbor Road Tax Parcel 281-62-11000103A

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:	
Thad Birmingham Mayor	
Attest:	
Stephanie Reinhardt City Clerk	

EXECUTIVE SUMMARY

DATE:

July 12, 2018

TITLE:

Preliminary Resolution and Engineering Report for Declaring Intent to Levy Special

Assessments for Sidewalk Installation on N 12th Ave

BACKGROUND: At the January 2, 2018 Board of Public Works meeting adding sidewalks along the East side of N 12th Ave from Georgia Street to Egg Harbor Road was presented as part of the 2018 Capital Roadway Improvements. Currently the sidewalks along the East side of N 12th Ave stop at Georgia Street. By extending the sidewalk on the East side of N 12th Ave North, to Egg Harbor Road, it provides connectivity of the current sidewalk network to the sidewalks added along Egg Harbor Road in 2016. Due to difficult grade issues and utility conflicts it was decided to narrow this block of N 12th Ave to allow for the new sidewalks to be installed. Consistent with past special assessments the abutting property owners will only be assessed for the cost of the new sidewalks. The City will be responsible for costs related to the new curbing, driveway repairs, apron installations, curb ramps, etc.

FISCAL IMPACT: The concrete portion of the project has been bid and has an estimated overall cost totaling \$101,130.00. Based on the bid breakdown of quantities the City will be responsible for approximately \$60,248.00 of the total costs and the remaining \$40,882.00 would be assessed to the abutting property Owners. The 2018 Capital Roadway Improvements budget has enough money to complete the City's portion of the project.

RECOMMENDATION: Pass the preliminary resolution for declaring intent to levy special assessments for sidewalk installation.

SUBMITTED BY:	CUSIN	7-24-18
	Chad Shefchik	Date
	City Engineer	
REVIEWED BY:	Val Clarizio Date Finance Director	7/23/18
REVIEWED BY:	Stephanie Reinhardt City Clerk	S
REVIEWED BY:		
3 december 1 3 dec	Josh VanLieshout City Administrator	Date

PRELIMINARY RESOLUTION DECLARING INTENT TO LEVY SPECIAL ASSESSMENTS UNDER MUNICIPAL POLICE POWER PURSUANT TO SECTION 66.0703, WIS. STATS.

RESOLVED, by the Common Council of the City of Sturgeon Bay, Wisconsin:

- 1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property in the Assessment District hereafter described for benefits conferred upon such property by reason of the following public work improvements:
 - Installation of new sidewalks along the East side of N 12th Ave from Georgia Street to Egg Harbor Road.
- 2. The Property to be assessed lies within the following described Assessment District:

Assessment District:

- 1) N 12th Ave-East side of the roadway from Georgia Street to Egg Harbor Rd.
- 3. It is proposed that 100 percent of the cost of the installation of the sidewalks in the project area of the Assessment District be assessed against the benefitted properties.
- 4. The Common Council determines that the improvements constitute an exercise of the police power for the health, safety, and general welfare of the municipality and its inhabitants.
- 5. The City Engineer shall prepare a report which shall consist of:
 - a. Preliminary plans and specifications for the improvements.
 - b. An estimate of the entire cost of the proposed improvements.
 - c. A schedule of proposed assessments.
- 6. When the report is completed, the City Engineer shall file a copy of the report with the Municipal Clerk for public inspection and, if state property is to be assessed, shall mail a copy of the report to the responsible state agency and, for assessments of \$50,000 or more, to the Wisconsin State Building Commission.
- 7. Upon receiving the report of the City Engineer, the Municipal Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District (including a small map thereof), the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and the report. This notice shall be published as a class 1 notice

- under ch. 985, Stats, and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.
- 8. The public hearing shall be held in the Common Council Chambers in City Hall, 421 Michigan Street, on the 21st day of August, 2018 at 7:00 p.m. or shortly thereafter, in accordance with Section 66.0703 (7), Wisconsin Statutes.
- 9. The assessment against any parcel may be paid in cash, subject to installment payment privileges, or subject to deferment. The determination of whether or not an assessment is deferrable will be determined by the Common Council at or after the public hearing to be held in connection with this matter. Six annual installments are hereby authorized except when total assessment on a single parcel exceeds \$6,000 then twelve installments can be applied for.

Introduced by			
Moved by Alderpersonresolution be adopted.	, seconded	by Alderperson	, that said
Passed by the Council on the	day of	, 2018.	

REPORT ON THE PROPOSED SPECIAL ASSESSMENTS FOR SIDEWALK INSTALLATION IMPROVEMENTS AGAINST PROPERTIES LOCATED IN STURGEON BAY, WISCONSIN

This report is submitted in accordance with the requirements of ss66.60, Stats., and the Preliminary Resolution of the City of Sturgeon Bay, Wisconsin, dated August 7, 2018, determining to levy special assessments on the benefited properties for the public improvements described in Schedule B of this report to be made in the Assessment District described in Schedule C of this report.

This report consists of the following schedules:

Schedule A Preliminary plans and specifications for the improvements. Schedule B Estimate of the entire cost of the proposed improvements.

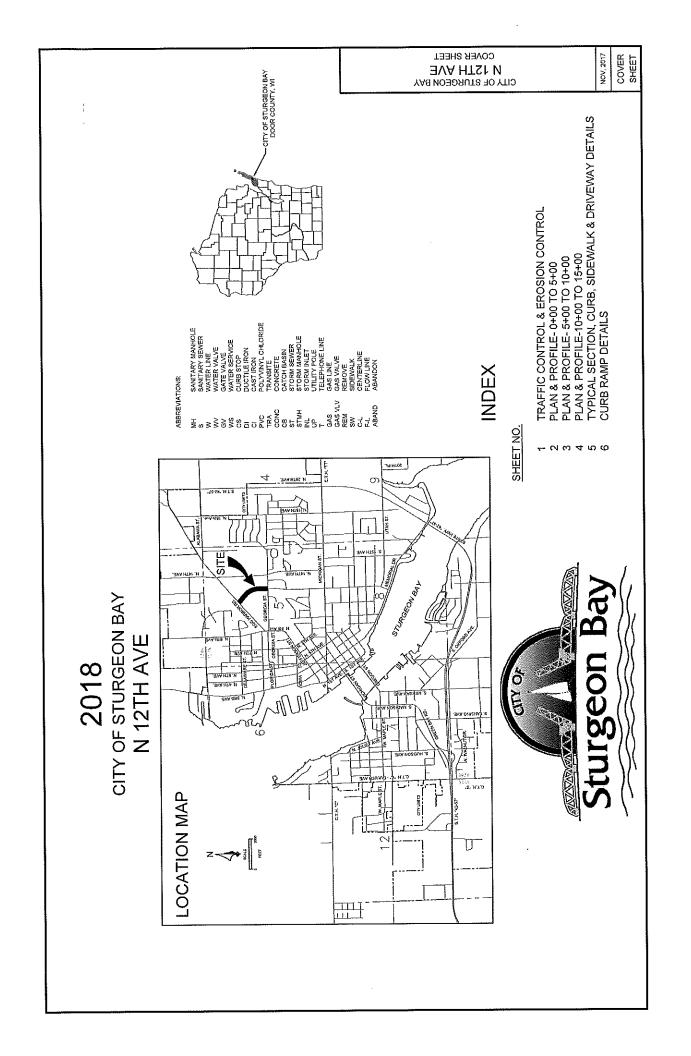
Schedule C Schedule of proposed assessments.

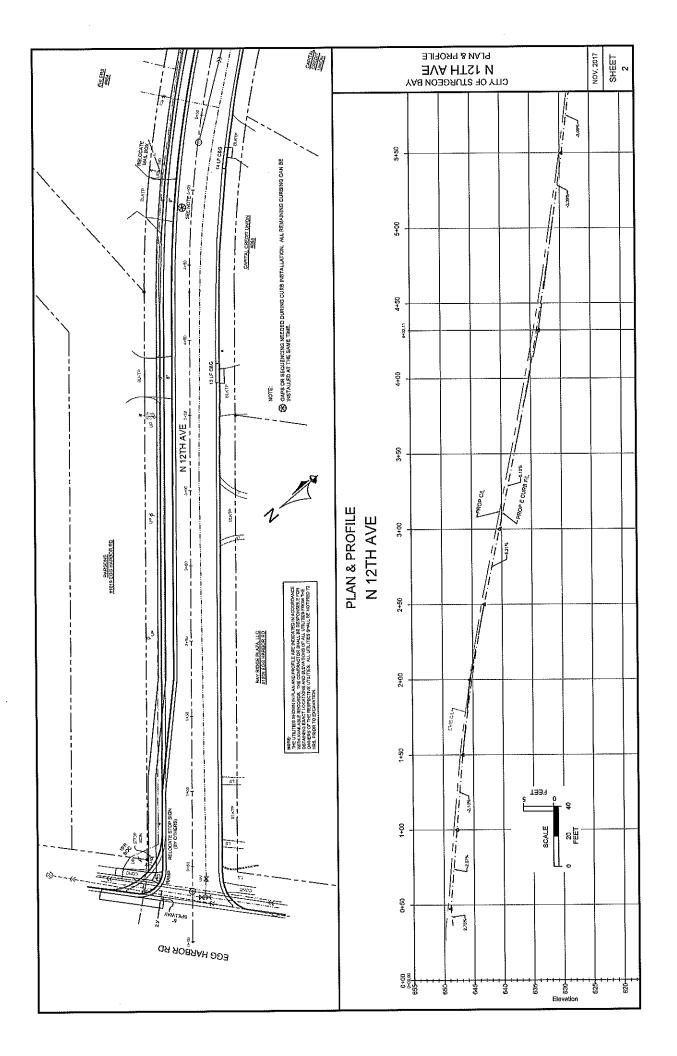
Schedule A Preliminary plans and specifications for the improvements are attached hereto:

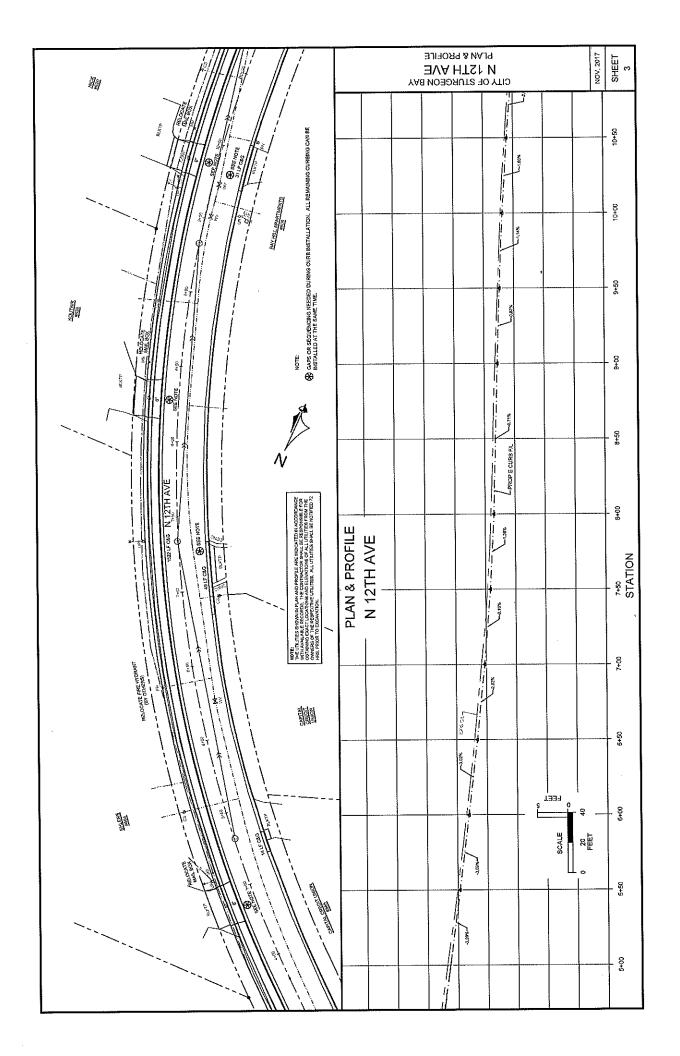
Schedule B Estimate of the entire cost of the proposed improvements is attached hereto:

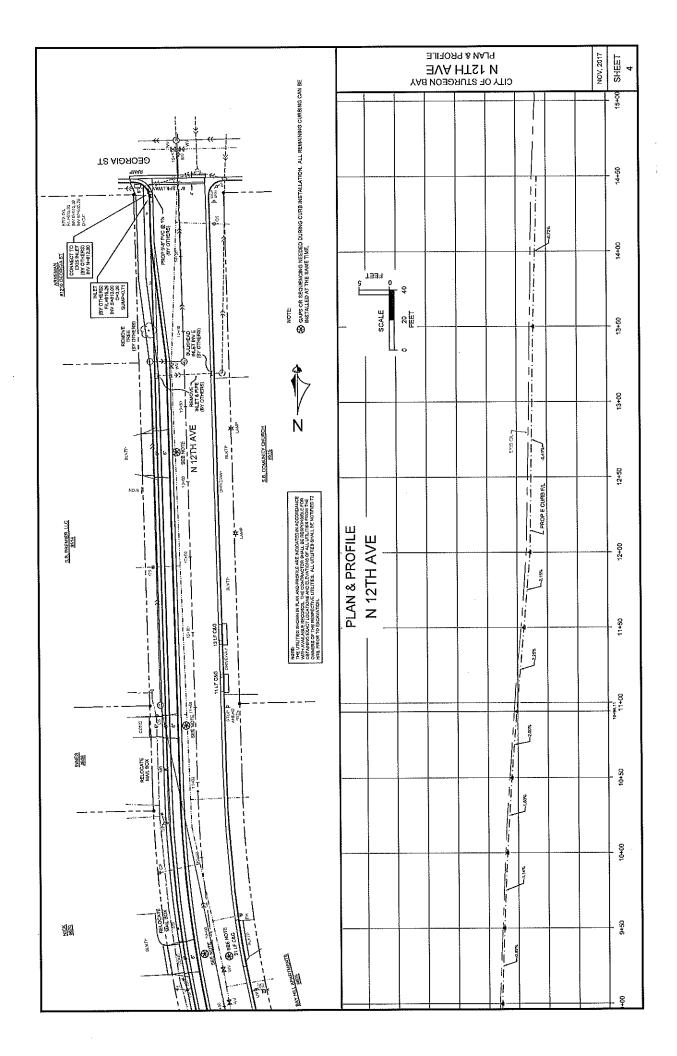
NOTE: Costs shown on the estimate are based on actual pricing from the awarded contractor.

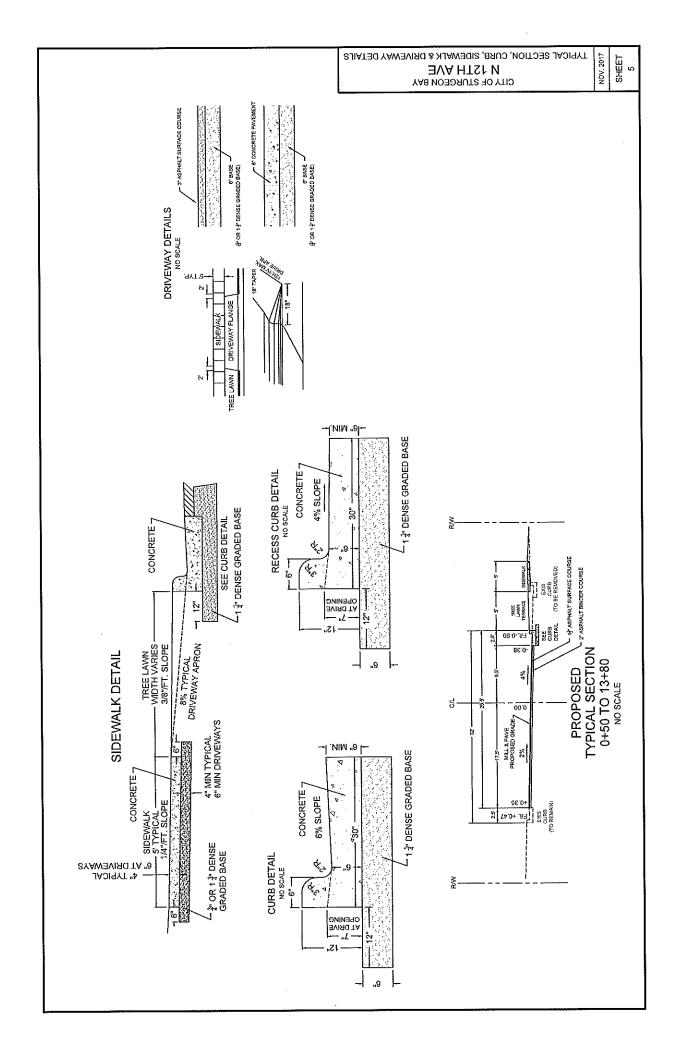
Schedule C Schedule of proposed assessments is attached hereto:











Unclassified Excavation

Part 1 - General

- 1) Summary
 - a) The specifications are intended to reflect good construction practices identified in the Standard Specifications for Highway and Structure Construction from the Wisconsin Department of Transportation.
 - b) If items are not identified in this document the above documents will be referenced for guidance.
 - c) Shall include all excavation, grading, compacting and removal of soils, plants, trees and other miscellaneous items that may be necessary to complete this project.
 - d) Payments shall be made as identified in Section 01270.

Part 2 - Products (Not Used)

Part 3 - Execution:

- 1) Excavate, remove, relocate and adjust grades to match the plans.
- 2) Clearing and Grubbing of trees, brush, and stumps
 - a) Stumps shall be removed by grinding or excavation to a minimum of 18" below finished grade.
- 3) Soils acceptable to the City Engineer may be used to adjust the sub-grade provided they can be properly compacted. This includes the existing road base to fill for the support of the curb and gutter and driveways if material is acceptable to the City Engineer. Soils not intended for reuse on the project shall be removed and can be disposed of at the City's stock pile at 1531 Division Road, Sturgeon Bay, WI 54235 or hauled to another approved location. No additional payment shall be requested for this item.
- 4) Existing pavements, curbs and sidewalk slabs shall be removed and can be disposed of at the City's stock pile at 1531 Division Road, Sturgeon Bay, WI 54235 or hauled to another approved location. No additional payment shall be requested for this item. Pavements can also be recycled for reuse as fill or road base material if crushed to meet the specifications of this project.

Erosion Control

Part 1 - General

1) Summary:

- a) The specifications are intended to reflect good construction practices identified in the Standard Specifications for Highway and Structure Construction from the Wisconsin Department of Transportation (Section 628 in particular).
- b) All erosion control devices shall be maintained by the Contractor.
- c) Payments shall be made as identified in Section 01270.

Part 2 - Products

a) Silt Fencing shall meet the requirements of Section 628.2.6 as identified in the Standard Specifications for Highway and Structure Construction from the Wisconsin Department of Transportation.

b) Inlet Protection shall meet the requirements of Section 628.3.13 as identified in the Standard Specifications for Highway and Structure Construction from the Wisconsin Department of Transportation.

Part 3 – Execution:

- 1) All erosion control measures shall be in place during all rainfall events and whenever the Contractor is not working on the site.
- 2) At a minimum, inspect and maintain after every precipitation event greater or equal to ½" and at the end of each work week.
- 3) Contractor shall remove all devices when the turf has been reestablished and it is no longer needed.

Asphalt and Concrete Removal

Part 1 - General

- 1) Summary
 - a) Asphalt and / or concrete pavement, sidewalk and curb & gutter shall be removed from the project in locations indicated.

Part 2 - Products (Not Used)

Part 3 - Execution:

- Saw cut existing asphalt and / or concrete pavement, sidewalk and curb & gutter to provide a straight line to abut new pavements as shown on the on the plans. All saw cutting to be incidental and included within the pricing indicated on the Bid Schedules in Section 00420.
- 2. Pavement shall be collected in trucks and removed from the site by the Contractor. Materials can be disposed of at any approved site but if desired:
 - a) The City has an asphalt reuse facility and the Contractor may haul all asphalt pavement and road base materials to this site at 1531 Division Road, Sturgeon Bay, WI 54235 at no cost or benefit to the Contractor.
 - b) The City has a concrete reuse facility and the Contractor may hall all concrete pavement, sidewalk and curbing to this site at 1531 Division Road, Sturgeon Bay, WI 54235 at no cost or benefit to the Contractor.
- 3. Sweep loose debris off of remaining pavements and return road to use whenever possible.

Pulverized and Re-Laid Pavement (If Applicable)

- 1. This work shall consist of constructing full depth in-place pulverizing of the existing asphaltic pavement along with a portion of the underlying base and relaying the pulverized material to construct a new base.
- 2. Pulverized and re-laid pavement shall be in conformance with Section 325 of WisDOT standard specifications.
- 3. Basis of payment shall be the contract price per square yard of the completed base.

Earthwork for Roadway

Part 1 - General

1) Summary

- a) This section includes the excavation of paved areas, filling, compaction, finished grading and disposal of surplus material.
- b) Testing will be required only when the City Engineer is concerned about the compaction effort failing to achieve the desired results. The City will inform the Contractor when testing is to be required.
 - i) IF required, it will be at the Contractor's expense using a test method, and tester acceptable to the City Engineer.

c) Testing:

- i) Contractor shall provide a loaded Tandem Axle Dump (10CY minimum) to proof roll proposed road base.
- ii) Alternate test measures will only be required if proof roll is not approved.
- iii) Back fill areas outside of the road bed shall be compacted so as to match the surrounding soils.

Part 2 - Products

- 1) All soils needed for this project shall be from salvaged material unless alternate material is approved or required by the City Engineer.
- 2) If poor soils are encountered a reinforcement fabric will be considered and paid for on a square yard basis.

Part 3 - Execution:

- 1) Excavation: Remove all material to the planned sub grade.
 - i) Materials include soils, driveways, sidewalks and curb & gutter.
 - ii) Mill or saw-cut edges of the existing pavement to provide a smooth joint to pave against.
 - iii) Use existing road base material for fill to reopen the required cross streets.
- 2) Compact sub-base material and request authorization to place road base material prior to covering any of the sub-base. Review the need for fabric reinforcement prior to installation of any road base material.

- 3) Install crushed stone for road base in a maximum of 8" lifts. Compact each lift to the desired results prior to the installation of any subsequent base material.
 - a) Test Rolling: use a tandem axle dump truck loaded with 10 CY of soil or stone for proof rolling.
 - i) Test all road base material up to the back of curb.
 - ii) Replace and/or compact any base material as necessary.
 - iii) Re compact soil if failure is evident in the base or sub base material.
 - b) Reinforcement fabric may be used if adequate compaction of sub-base material cannot be achieved.

4) Finished Grading

- a) Grade, trim and shape sub-grade to the required elevations.
 - i) Adjust slopes by grading so that transition to the existing finished grades is smooth and rounded to allow easy maintenance of landscaped areas.
 - ii) Remove all stones 3" or larger from the grading limits of the project.
 - iii) Road base of all paved areas shall be plus or minus .02' using a 10' straight edge for a guide.

Utility Adjustments and Abandonments

Part 1 - General

- 1) Summary
 - a) All utilities shall be adjusted to match the finished grade.
 - b) Replace all adjustment rings on manholes within the project area.
 - c) Turn water valve boxes to the desired height.
 - d) Coordinate all other utility adjustments.

Part 2 - Products

- 1) Injection molded-recycled HDPE adjustment rings as manufactured by LADTECH, Inc. or approved equal.
- 2) Precast concrete adjustment rings.
- 3) Butyl rubber gasket material.
- 4) Valve box extensions and risers.

Part 3 - Execution:

- 1) Sanitary Sewer Manholes
 - a) Remove all existing manhole castings within the project area.
 - b) Remove all adjustment rings. If manhole is to remain, inspect to insure that it has not been damaged during construction.
 - c) All adjustment rings shall be injection molded-recycled HDPE as manufactured by LADTECH, Inc. or approved equal and installed per manufacture's specifications. Adjustment rings shall be a minimum of 1" thick and not exceed 6" thick, or total more than 12" thick.
- Storm Sewer Manholes
 - a) Remove all existing manhole castings within the project area.
 - b) Remove all adjustment rings. If manhole is to remain, inspect to insure that it has not been damaged during construction.
 - c) Adjustments to finished grade shall be made using (2) 2" thick concrete adjustment rings and shall provide a minimum of 4" of adjustment. Additional concrete adjustment rings shall be a minimum of 2" thick and not exceed 6" thick. Total height of adjustment rings shall not exceed 12" thick. Apply 1.25" thick butyl rubber gasket material between each adjustment ring and under the manhole casting.
- 3) Water Valves and Valve Boxes
 - a) Turn water valve boxes to the desired elevation. If boxes cannot be turned request alternative approvals for adjusting the valve boxes.

Crushed Aggregate Base Course

Part 1 General

- 1. Summary
 - a. Foundation preparation.
 - b. Crushed aggregate base course for roads, sidewalks, driveways, and parking areas.
 - c. Preparation of crushed aggregate base course.
- 2. Submittals
 - a. Aggregate shall be supplied with an approved source testing report.
 - b. One copy of weight tickets from each truck load of material.

Part 2 Materials

- 1. Aggregates
 - a. Aggregates shall consist of hard, durable particles of crushed stone and natural or crushed stone sand for filler.
 - b. Aggregates shall be uniformly mixed and not segregated by particle size.
 - c. Moisture content shall not exceed 7%.
 - d. Recycled material may be used for aggregate base course if approved by the City Engineer.

Part 3 Execution

- 1. Preparation of Foundation
 - a. Remove all top soils and organic materials.
 - b. Cut or fill, grade, and compact foundation prior to placement of crushed aggregate base course material.
 - c. Remove all soft and spongy soils or cover with approved reinforcement fabric.
 - d. Apply water to material that is dry and dusty to get adequate compaction.
- 2. Crushed Aggregate Base Course Installation
 - a. Construct road base as shown on drawings in layers not exceeding 8" thick. Segregated materials shall be removed and remixed when identified.
 - b. A layer of larger stone may be used for the first lift if approved by the City Engineer.
 - c. Spreading the base material
 - i. Deposit material in such a manner to minimize the segregation and uniformly spread the aggregate material.
 - ii. Route hauling equipment over all portions of the previously installed aggregate material whenever possible.
- 3. Compaction
 - a. After aggregate is placed and spread at the desired thickness it shall be compacted.
 - b. Dry aggregate shall have water uniformly applied to achieve the required compaction of 95% of the maximum dry density as determined by the modified proctor test (ASTM D1557).

- c. Segregated materials shall be removed and replaced when compaction cannot be achieved.
- d. Proof rolling with a loaded tandem axle truck shall be the preferred method of compaction testing, but disputed results will be verified at the Contractor's expense.
- 4. Water shall be applied as needed to control dust and maintain compaction.
- 5. Prior to paving aggregate base course shall be uniformed graded to the desired grade with no abrupt ridges or grade changes so as to create a uniform layer of asphalt. Grades shall be accurate to within .02' measured using a 10' straight edge. Any standing water, snow or ice shall be removed before paving.
- 6. Maintain aggregate base course until pavement is installed. Areas that need to be reworked may also need to be proof rolled.
- 7. Test the compactions using a fully loaded 10 yard tandem axle dump truck. Any rolling, cracking or displacement of the gravel shall be considered a failed test that requires additional compaction of either the base or sub-base material.
 - i. Contractor may chose to provide other testing methods, at their expense, to prove that the base is ready for paving.
 - ii. No paving will be allowed until testing has been completed and has proven to be adequately compacted.

Traffic Signs

Part 1 General

1. Signs and sign posts will be removed prior to construction, and reinstalled after construction, by the City of Sturgeon Bay DPW Crew.

Section 02765

Paint Striping

Part 1 General

1. Paint striping at the completion of the project will be installed by the City of Sturgeon Bay DPW Crew.

Concrete Curb and Gutter

Part 1 General

- 1. Summary
 - A. Fine grading and compaction
 - B. Curb and gutter installation
 - C. Backfilling
 - D. Finished grading
- 2. Submittals
 - A. Concrete design mix of composition and compressive strength test results
 - B. Results of compression and air entrainment tests
- 3. Quality Assurance
 - A. Provide mix design that conforms to specifications
 - B. Installation testing
 - C. Slump tests
 - D. Air-entrainment tests
 - E. Compressive strength cylinder tests
- 4. The following shall be in conformance with the following references
 - A. Sampling

ASTM C172

B. Slump

ASTM C143

C. Air-entrainment

ASTM C231

- D. Compression
- ASTM C31 and C39
- 5. Compressive strength tests shall consist of four standard test cylinders made from a single batch of concrete.
 - A. Test one cylinder at 5 days or 2500 psi.
 - B. Test one cylinder at 7 days (This test may be skipped if adequate strength is achieved at the 5 day test).
 - C. Test one cylinder at 28 days.
 - D. The remaining cylinder shall be tested if the prior tests fail.
- 6. Satisfactory Compressive Test
 - A. Results equal to or greater than specified for the 28-day test.
 - B. No individual test is less than 500 PSI below the specified compressive strength.
- 7. Failed compressive tests after the 4th cylinder is tested.
 - A. Core two samples from each area covered by the failed test and perform the compressive test on them.
 - B. Replace the affected area if the core samples fail the compressive test.

Part 2 Products

- 1) Concrete
 - a) Conform to the ASTM C94 and Section 501 of the Standard Specifications for Highway and Structure Construction from the Department of Transportation:
 - i) 28-day compressive strength of 4,000 psi
 - ii) 1.5" maximum aggregate size
 - iii) 5.5 bag per cubic yard mix
 - iv) 6% +/- 1.5% air entrainment
 - v) Maximum water to cement ratio of .44

- b) Cement shall conform to ASTM C150, type 1
- c) Aggregates shall conform to ASTM C33
- d) Expansion joint material shall conform to ASTM D1751 and be 0.75" thickness.
- e) Re-bar shall conform to ASTM A615, Grade 60
- f) Curing compounds shall be a liquid membrane-forming conforming to ASTM C-309, class A, type 1 with white pigment.
- g) Aggregate base course material shall consist of durable particles of crushed stone or crushed gravel:
 - i) Oversized stone shall be crushed to required sizes.
 - ii) Shall be free of organic matter, soft stone, shale, and conglomerations of clay, while conforming to the aggregate gradation requirements.
 - iii) Moisture content shall not exceed 7%.

Gradation Requirements: Percent by Weight Passing

Sieve Size	Crushed Stone	Crushed Gravel
Sieve Size	Ciusilea Stolle	Ordaned Graver
1 Inch	100	100
3/8 Inch	40-75	50-85
No. 4	25-60	35-65
No. 10	15-45	25-50
No. 40		10-30
No. 200	3-12	3-10

Part 3 Execution

- 1) Preparation of subgrade.
- 2) Prepare the subgrade by excavating to the lines, grades and cross-sections shown on the drawings as required for placing the curb and gutter.
- 3) If subgrade excavation in cut is required, stockpile the surplus material for use in fill areas behind the curb and gutter, or dispose of at the City's stock pile at 1531 Division Road, Sturgeon Bay, WI 54235 or at another approved location
- 4) If subgrade excavation in fill is required, then furnish, install and compact.
 - a. If borrow fill is suitable it shall be the preferred fill material but if not class C2 soil shall be needed.
 - b. Compact to a minimum of 95% modified proctor density (ASTM D1557).
- 5) Placing the base course:
 - a. Provide a minimum of 4 inches of base material.
 - b. Prepare the grade by grading to the lines, grades and cross-sections shown on the drawings as required for placing the curb and gutter.
 - c. Compact to 95% modified proctor density (ASTM D1557)
 - 6) Catch basins / inlets shall be adjusted to the curb and gutter elevations and tuck pointed with concrete used in the curb construction.
 - 7) Slip-form Construction
 - a. Slip form construction is the preferred method of placement.
 - b. Coordinate the operations of mixing, delivering, and placing of the concrete to provide uniform progress with minimal stopping of the curb machine.
 - c. The curb machine shall be capable of placing the specified type of curb with the adequate amount of vibration to eliminate honeycomb formation.

d. Protect the curb and gutter until concrete has obtained the design strength.

8) Manual Placement

- a. Provide forms of the size and type of material required to properly construct the curb and gutter as required.
- b. Properly brace or tie forms together to maintain position and shape.
- c. Clean and coat the forms with clear mineral or paraffin base form oil prior to the placement of concrete.
- d. Forms shall remain in place until they can be removed without damage or settling.
- e. Protect the curb and gutter until concrete has obtained the design strength.

9) Placing Concrete

- a. Construct curb and gutter on the prepared and moistened foundation in one course.
- b. Construct curb and gutter to the required lines and grades as shown on the drawings.
- Consolidate concrete using mechanical vibration to eliminate honeycombing.
- d. Contraction joints shall be sawn at 10' intervals, 2" deep as soon as the concrete has set sufficiently to preclude raveling during the saw cutting but before shrinkage cracking.

10) Contraction Joint Placements

- a. Place at 300' maximum spacing.
- b. At each end of the radius sections.
- c. Adjacent to expansion joints in existing concrete.
- d. Place at right angles to the gutter flow line.
- 11) Place reinforcement if required (as shown on the plans)

12) Finishing

- a. Trowel and brush or dry broom the surfaces of the curb and gutter prior to concrete setting.
- b. Round edges adjacent to expansion joints using a 1/4" jointer.
- c. If approved by Owner honeycombed areas shall be tuck pointed as soon as found with a mortar mixture of 1 part Portland Cement and 3 parts sand.
- 13) Curb ramping shall provide depressed and sloped curb at ramp and driveway locations as shown on drawings or identified by the City Engineer.

14) Curing

- a. Start curing activities as soon as free water has disappeared from the surface of the concrete after placing and finishing.
- b. Apply curing compound to all exposed surfaces by spraying a uniform coating in such a manner as to provide a continuous water impermeable surface. Apply in accordance with manufacturer's recommendations to limit loss of water to not more than 0.40 kg/m² in 72 hours.
- c. In hot weather conform to ACI 305 or ACI 306 in cold weather.
- d. During the curing period protect concrete from damage, water flow, loading, shock and vibration.

NOTE: After the curbing is poured the City of Sturgeon Bay DPW crew will add base materials along the new curbing prior to the removal of the barricades / flashers.

Concrete Sidewalks and Driveways

Part 1 General

- 1.1 Summary
 - A. Fine grading and compaction
 - B. Sidewalk and driveway installation
 - C. Backfilling
 - D. Finished grading
- 1.2 Submittals
 - A. Concrete design mix of composition and compressive strength test results.
 - B. Results of compression and air entrainment tests.
- 1.3 Quality Assurance
 - A. Provide mix design that conforms to specifications.
 - B. Installation testing
 - a. Slump tests
 - b. Air-entrainment tests
 - c. Compressive strength cylinder tests
 - C. The following shall be in conformance with the following references:
 - a. Sampling

ASTM C172

b. Slump

ASTM C143

- c. Air-entrainment ASTM C231
- d. Compression ASTM C31 and C39
- D. Tests shall be performed twice each day or once per 100 cubic yards, whichever is greater.
- E. Compressive strength tests shall consist of four standard test cylinders made from a single batch of concrete.
 - a. Test one cylinder at 5 days.
 - b. Test one cylinder at 7 days (This test may be skipped if adequate strength is achieved at the 5 day test).
 - c. Test one cylinder at 28 days.
 - d. The remaining cylinder shall be tested if the prior tests fail.
- F. If applicable high early strength concrete shall be used in driveways that have high early strength concrete used to construct the curb and gutter.
- G. Satisfactory Compressive Test:
 - a. Results equal to or greater than specified for the 28-day test.
 - b. No individual test is less than 500 PSI below the specified compressive strength.
- H. Failed compressive tests after the 4th cylinder is tested.
 - a. Core two samples from each area covered by the failed test and perform the compressive test on them.
 - b. Replace the affected area if the core samples fail the compressive test.

Part 2 Products

- 2.1 Concrete
 - A. Conform to the ASTM C94 and Section 501 of the Standard Specifications for Highway and Structure Construction from the Department of Transportation:
 - a. 28-day compressive strength of 4,000 psi.

- b. 1.5" maximum aggregate size
- c. 5.5 bag per cubic yard mix
- d. 6% +/- 1.5% air entrainment
- e. Maximum water to cement ratio of .44.
- B. If applicable high early strength concrete shall achieve a usable compressive strength in less than 24 hours.
- C. Cement shall conform to ASTM C150, type 1.
- D. Aggregates shall conform to ASTM C33.
- E. Expansion joint material shall conform to ASTM D1751 and be 0.75" thickness.
- F. Re-bar shall conform to ASTM A615, Grade 60.
- G. Curing Compounds shall be a liquid membrane-forming conforming to ASTM C-309, class A, type 1 with white pigment.
- H. Aggregate base material shall consist of durable particles of crushed stone or crushed gravel:
 - a. Oversized stone shall be crushed to required sizes.
 - b. Shall be free of organic matter, soft stone, shale, and conglomerations of clay, while conforming to the aggregate gradation requirements.
 - c. Moisture content shall not exceed 7%.
 - d. Gradation requirements:

Percent by Weight Passing

Sieve Size	Crushed Stone	Crushed Gravel
1 Inch	100	100
3/8 Inch	40-75	50-85
No. 4	25-60	35-65
No. 10	15-45	25-50
No. 40		10-30
No. 200	3-12	3-10

Part 3 Execution

- 3.1 Preparation of subgrade.
 - A. Prepare the subgrade by excavating to the lines, grades and cross-sections shown on the drawings as required for placing the sidewalks and driveways.
 - B. If subgrade excavation in cut is required, stockpile the surplus material for use in fill areas behind the sidewalks and driveways, or dispose of at the City's stock pile at 1531 Division Road, Sturgeon Bay, WI 54235 or at another approved location.
 - C. If sub-grade excavation in fill is required, then furnish, install and compact.
 - a. If borrow fill is suitable it shall be the preferred fill material but if not class C2 soil shall be needed.
 - b. Compact to a minimum of 95% modified proctor density (ASTM D1557).
- 3.2 Placing the base course:
 - A. Placing the Base Course
 - a. Provide a minimum of 4 inches of base material at 4" thick sidewalks, and a minimum of 6 inches of base material at 6" thick sidewalks or driveways.
 - b. Prepare the grade by grading to the lines, grades and cross-sections shown on the drawings as required for placing the sidewalks and driveways.
 - c. Compact to 95% modified proctor density (ASTM D1557).

3.3 Expansion Joints

- A. Location and geometry of expansion joints shall be as shown on the drawings or according to the following criteria:
 - 1. At right angles or tee intersections.
 - 2. At all intersections of driveways and walkways.
 - 3. At the back of curbs.
 - 4. 100' spacing, perpendicular to the edge of sidewalk.
 - 5. At all curb ramps.
- B. Felt shall be equal the depth of the concrete and placed slightly below the finished surface.

3.4 Slip-form Sidewalk Construction

- A. Slip form construction is the preferred method of placement.
- B. Coordinate the operations of mixing, delivering, and placing of the concrete to provide uniform progress with minimal stopping of the sidewalk machine.
- C. The sidewalk machine shall be capable of placing the specified sidewalk with the adequate amount of vibration to eliminate honeycomb formation.
- D. Protect the sidewalks until concrete has obtained the design strength.

3.5 Manual Placement

- A. Provide forms of the size and type of material required to properly construct the sidewalk and driveways as required.
- B. Properly brace or tie forms together to maintain position and shape.
- C. Clean and coat the forms with clear mineral or paraffin base form oil prior to the placement of concrete.
- D. Forms shall remain in place until they can be removed without damage or settling.
- E. Protect the sidewalks and driveways until concrete has obtained the design strength.

3.6 Placing Concrete

- A. Construct sidewalks and driveways on the prepared and moistened foundation in one course.
- B. Construct sidewalks and driveways to the required lines and grades as shown on the drawings.
- C. Consolidate concrete using mechanical vibration to eliminate honeycombing.
- D. Contraction joints shall be sawn at 5' intervals, 1.25" deep as soon as the concrete has set sufficiently to preclude raveling during the saw cutting but before shrinkage cracking.

3.7 Contraction Joints

- A. Place at 5' maximum spacing.
- B. At each end of each driveway.
- C. Adjacent to existing expansion joints in existing concrete.
- D. Place at right angles to the edge of sidewalk.
- 3.8 Place reinforcement if required (as shown on the plans).

3.9 Finishing

- A. Trowel and brush or dry broom the surfaces of the sidewalks and driveways prior to concrete settling.
- B. Round edges adjacent to expansion joints using a $\frac{1}{4}$ " jointer.
- C. If approved by Owner honeycombed areas shall be tuck pointed as soon as found with a mortar mixture of 1 part Portland cement and 3 parts sand.

3.10 Curb Ramping

- A. Install (2) cast iron warning fields per each location shown on the plans.
- B. Use Neenah Foundry Quick Connect Detectable Warning Plates (unpainted) unless alternate is approved by the Owner.

3.11 Curing

- A. Start curing activities as soon as free water has disappeared from the surface of concrete after placing and finishing.
- B. Apply curing compound to all exposed surfaces by spraying a uniform coating in such a manner as to provide a continuous water impermeable surface. Apply in accordance with manufacturer's recommendations to limit loss of water to not more than 0.40 kg/m² in 72 hours.
- C. In hot weather conform to ACI 305.
- D. In cold weather conform to ACI 306.
- E. During the curing period protect concrete from damage, water flow, loading, shock and vibration.

Landscaping and Turf Restoration

NOTE: This work will be completed by the City of Sturgeon Bay DPW crew, but the Contractor shall backfill all affected areas to within 4" of the proposed finished grade elevations.

Part 1 – Summary

- a) Preparation for placement of top soil
- b) Top soil installation
- c) Fertilizer and grass seed
- d) Mulch

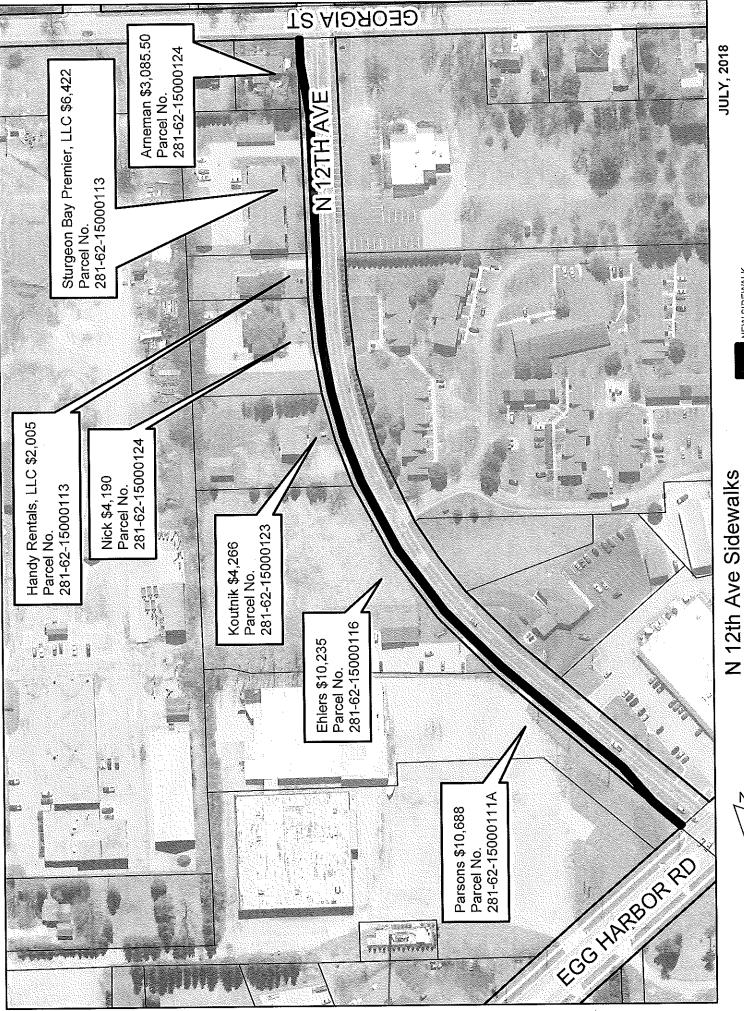
Part 2 – Products (Not Used)

Part 3 – Execution:

- 1) Contractor shall:
 - a) Backfill disturbed areas with soils from cut areas of the project to within 4" of the proposed finished grade elevations.
 - b) Compact to 85% modified proctor density.
 - c) Remove remaining excess material. Material can be disposed of at the City's stock pile at 1531 Division Road, Sturgeon Bay, WI 54235 or at another approved location.
- 2) City of Sturgeon Bay DPW Crew shall:
 - a) Supply and install all topsoil, fertilizer, grass seed, and mulch as needed.

Item #	N 12th Ave (Egg Harbor Road to Georgia Street) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total	City Quant.	Assess Quant.	City Cost	Assess Cost
-	Mobilization - Concrete Work	ST	1.00	\$ 1,000.00	\$ 1,000.00	1.00	0.00	\$ 1,000.00	: \$
2	Traffic Control (includes barriers for wet concrete)	ΓS	1.00	\$ 2,500.00	\$ 2,500.00	1.00	0.00	\$ 2,500.00	-
6	Brosion Control - Catch Basin Inlet Protection	EA	3.00	\$ 100.00	\$ 300.00	3.00	0.00	\$ 300.00	ι
4	Erosion Control - 8" Dia. Sediment Log	EA	1.00	\$ 200.00	\$ 200.00	1.00	0.00	\$ 200.00	⊗
5	Remove Concrete Sidewalk and Driveways (includes cutting)	SF	476.00	\$ 1.00	\$ 476.00	476.00	0.00	\$ 476.00	ن ب
9	Remove Curb & Gutter (includes cutting) - Continuous East Curb Line	LF	1515.00	\$ 4.00	\$ 6,060.00	1515.00	0.00	\$ 6,060.00	с
7	Remove Curb & Gutter (includes cutting) - Spot Replacement Locations	LF	131.00	\$ 7.00	\$ 917.00	131.00	0.00	\$ 917.00	- ₩
∞	way (includes cutting	SF	165.00	\$ 1.00	\$ 165.00	165.00	0.00	\$ 165.00	ι 6
6	existing East curb line to 1'-6" past new East curb line	SY	1602.00	\$ 8.00	\$ 12,816.00	1602.00	0.00	\$ 12,816.00	ι (2
10	New Concrete Curb & Gutter - 30" (includes base excavation & base) - Continuous East Curb Line	LF	1398.00	\$ 12.50	\$ 17,475.00	1398.00	0.00	\$ 17,475.00	1 69
11	New Concrete Curb & Gutter - 30" (includes base excavation & base) - Gap Locations with High Early Strength 9 Bag Mix	LF	204.00	\$ 31.00	\$ 6,324.00	204.00	0.00	\$ 6,324.00	О
12	New Concrete Curb & Gutter - 30" (includes base excavation & base) - Spot Replacement Locations	LF	51.00	\$ 35.00	\$ 1,785.00	51.00	0.00	\$ 1,785.00	1 (5
13	New Concrete Sidewalk - 4" (includes base excavation and base)	SF	6715.00	\$ 5.50	\$ 36,932.50	130.00	6585.00	\$ 715.00	\$ 36,217.50
14	New Concrete Sidewalk or Driveway - 6" (includes base excavation and base)	SF	357.00	\$ 6.00	\$ 2,142.00	222.00	135.00	\$ 1,332.00	\$ 810.00
15		SF	1319.00	\$ 6.50	\$ 8,573.50	726.00	593.00	\$ 4,719.00	\$ 3,854.50
16	New Concrete Spillway - 6"x30" (includes base excavation and base)	SF	31.00	\$ 9.00	\$ 279.00	31.00	00.00	\$ 279.00	ь
47	New Concrete Spillway - 6"x48" (includes base excavation and base) - High Early Strength 9 Bag Mix	SF	165.00	\$ 9.00	\$ 1,485.00	165.00	0.00	\$ 1,485.00	· Уэ
18	Cast Iron Warning Fields - 2'x4'	EA	2.00	\$ 300.00	00.009 \$	2.00	0.00	\$ 600.00	. ↔
19	Remove & Reinstall Mailbox	EA	4.00	\$ 150.00	\$ 600.00	4.00	0.00	\$ 600.00	₽
20	Sidewalk Manhole Casting Height Adjustment - NOTE: Rings as needed will be provided by City	EA	2.00	\$ 250.00	\$ 500.00	2.00	0.00	\$ 500.00	- \$
				Totals:	\$ 101,130.00			City Cost	Assess Cost

\$ 60,248.00 \$ 40,882.00



Proposed Assessments

NEW SIDEWALK

				Mailing Address										
								4" Sidewalk	4" Sidewalk	6" Sidewalk -	6" Sidewalk -	4" Sidewalk 4" Sidewalk 6" Sidewalk - 6" Sidewalk - 6" Sidewalk - 6" Sidewalk -	5" Sidewalk -	
A service	l act Name	Erst Name	Street 1	8	State	ZIP	Property Address	(SF)	Cost	Typ. (SF)	Typ. Cost	HE (SF)	HE Cost	Total Cost
בשו הבו את ווחבו	Last Ivalie								\$ 5.50		\$ 6.00	<i>•</i>	\$ 6.50	
				Churchen Days	147	54725	1019 N 12+h Ave	1796.00 \$	\$ 9.878.00	135.00	\$ 810.00	0.00		\$ 10,688.00
2816215000111A Parsons	Parsons	william & Elizabeth	William & Elizabeth 4147 baysilore Dilyc	Jul Bean Day	•	+				100		01 47 5		00 350 05 0
284624E000416 Eblare	Ehlore	Steven & Lori	422 N 18th Place	Sturgeon Bay	3	54235	664 N 12th Ave	1692.50	\$ 9,308.75	0.00	,	142.50 \$	ļ	
OTTOOCT 70TO7	Einers	710 0 0 110	4040 004h Ave NE	Into Chanana	14/4	98758	98258 636 N 12th Ave	622.00 \$	\$ 3.421.00	0.00	٠,	130.00	\$ 845.00	\$ 4,266.00
2816215000123 Koutnik	Koutnik	Edward & Cynthia	TOTA SOUTH AVEINE	Lane Stevens	(2	200			0000	١.	000	4	00 001 7 3
JOSE PEROCOSTICE	Mich	William	620 N 12th Ave	Sturgeon Bay	3	54235	54235 620 N 12th Ave	620.00	\$ 3,410.00	130.00	\$ 780.00	0.00	١	3 4,150.00
78182120001144	INICK	Million	200		543	2000	600 N 13th Aug	270.00	4 1 185 00	000		80.00	\$ 520.00	\$ 2,005,00
2816215000117 Rentals, LLC	Rentals, LC	Handy	938 Velp Ave	Green Bay	W	0.00	DOO IN TELL WAS	20:017	ŧ	1			1	ľ
2046245000442	Droming	Cturgeon Bay 110	3120 Gateway Road	Brookfield	×	53045	514 N 12th Ave	981.50	\$ 5,398.25	00:0	- \$	157.50 \$	\$ 1,023.75	\$ 6,422.00
ZOTOTTONOTTO LIGHT	נים	Star Berni Day, the	3300 0270					20, 171	CC1 00 C 2 00E ED	000	,	000	'	\$ 3.085.50
2814616050101 Arneman	Arneman	Kevin	1210 Georgia Street	Sturgeon Bay	\$	54735	1210 Georgia Street	201.00	05.500,c ¢	3		200		2000
TOTOCOCTOL-107							Totals	6543.00	6543.00 \$ 35,986.50	265.00	265.00 \$ 1,590.00	510.00	\$ 3,315.00	510.00 \$ 3,315.00 \$ 40,891.50
								Y COLUMN TO SERVICE STATE OF THE SERVICE STATE OF T						

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend that the City proceed to work with Robert W. Baird to issue approximately \$1,480,000 in general obligation promissory notes for the purpose of funding capital projects and purchases including street improvements, improvements of public buildings and facilities, and the acquisition of vehicles and equipment.

Respectfully submitted,		
FINANCE/PURCHASING & BUILD COMMITTEE By: David Ward, Chairperson	ING	
RESOLVED, that the foregoing recon	nmendation be adopt	ted.
Dated: June 26, 2018		

Introduced by		•
Moved by Alderperson		seconded by
Alderperson	that said recomm	nendation be adopted.
Passed by the Council on the	day of	, 2018.

EXECUTIVE SUMMARY

TITLE:

Debt Issuance of general obligation promissory notes for Capital Projects and Purchases Including Street Improvements, Improvements to Public Buildings and Facilities, and the Acquisition of Vehicles and Equipment

BACKGROUND:

The proposed \$1,480,000 general obligation promissory note will be issued to provide financing for the following capital items as detailed in the 2018 budget:

Phone switch and equipment

Computer switches for camera system

Resurface floors

Security system upgrade

Squad cars

Interview room cameras

Leaf vacuum

Rubber tired loader

Duluth Avenue reconstruction

Backhoe

Mechanic's truck Garage doors

Water weed harvester

Library roof

FISCAL IMPACT:

See attached financing plan for the estimated debt payment schedule.

RECOMMENDATION:

Recommend to the Common Council that the City proceed to work with Robert W. Baird to issue approximately \$1,480,000 in general obligation promissory notes for the purpose of funding capital projects and purchases including street improvements, improvements to public buildings and facilities, and the acquisition of vehicles and equipment.

PREPARED BY:

Valerie J. Clarizio

Date

Finance Director/City Treasurer

REVIEWED BY:

Joshua VanLieshout

City Administrator

0 21



Finance Committee Meeting

une 26, 2018

Bradley D. Viegut, Managing Director

bviegut@rwbaird.com

777 East Wisconsin Avenue Milwaukee, WI 53202 Phone 414.765.3827

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Finance Committee Meeting

June 26, 2018

Timeline

Note Closing (funds available to pay project costs)
Common Council considers Award Resolution for the Notes (finalizes terms and interest rates)October 16, 2018
✓ Marketing
✓ Note Rating
✓ Official Statement
Preparations are made for issuance of the Notes
Common Council considers Set Sale Resolution for General Obligation Promissory Notes (the "Notes")
Finance Committee considers plan of financeJune 26, 2018



Finance Committee Meeting

June 26, 2018

Borrowing Amount / Structure / Purpose

Amount:	\$1,480,000
Issue:	General Obligation Promissory Notes
Dated/Settlement Date:	November 6, 2018
Maturity Dates:	October 1, 2019-2028
First Interest:	April 1, 2019
Callable:	2027 & 2028 callable on 10/1/26 or any date thereafter
Purpose/Repayment Period:	Phone Switch & Equipment: \$28,000 (3 year)
	Computer Switches for Camera System: \$5,000 (3 year)
	Security System Upgrade: \$30,000 (3 year)
	Squad Cars: \$42,000 (3 year)
	Interview Room Cameras: \$15,000 (3 year)
	Garage Doors: \$10,000 (3 year)
	Leaf Vacuum: \$30,000 (5 year)
	Rubber Tired Loader: \$220,000 (5 year)
	Backhoe: \$90,000 (5 year)
	Mechanics Truck: \$40,000 (5 year)
	Water Weed Harvester: \$150,000 (5 year)
	Resurface Floors: \$27,000 (10 Year)
	Duluth Avenue Reconstruction: \$661,000 (10 year)
	Library Roof: \$75,000 (10 year)
Estimated Interest Rate:	2.84%
Purchaser:	TBD



Finance Committee Meeting

June 26, 2018

Financing Plan

	YEAR	2018 2020 2020 2021 2022 2023 2025 2026 2028 2028 2038 2033 2033 2034 2035 2035 2035 2037	
	COMBINED DEBT SERVICE Levy Supported	\$1,360,944 \$1,118,582 \$1,118,582 \$1,106,217 \$557,016 \$10,277 \$499,071 \$117,189 \$159,748 \$160,400 \$85,885 \$86,735 \$86,735 \$86,735 \$86,735 \$86,735 \$86,985 \$86,9	\$8,082,739
	TOTAL NEW DEBT SERVICE	\$0 \$259,387 \$258,260 \$281,660 \$209,710 \$93,510 \$93,510 \$93,710 \$93,710 \$93,710 \$93,015	\$1,660,484
stem	TOTAL	\$47,470 \$47,700 \$46,350	\$141,520
Phone Switch and Equipment Computer Switches for Camera System Security System Upgrade Squad Cars Interview Room Cameras Carage Doors	LESS: BID PREMIUM	(\$1,187)	(\$1,187)
hone Switch is seen switch is Security Sysi Square Interview Ro Garage	INTEREST (4/1 & 10/1) TIC= 2.52%	\$3,656 \$2,700 \$1,350	\$7,706
Сотрі	PRINCIPAL (10/1)	\$45,000 \$45,000 \$45,000	\$592,014 \$135,000
	TOTAL	\$118,564 \$118,200 \$120,050 \$116,750 \$118,450	\$592,014
uum Loader oe Truck Harvester	LESS: BID PREMIUM	(\$6,332)	(\$6,332)
Leaf Vacuum Rubber Tire Loader Backhoe Mechanics Truck Water Weed Harvester	INTEREST (4/1 & 10/1) TIC= 2.59%	\$14,896 \$13,200 \$10,020 \$6,750 \$3,450	\$48,346
	PRINCIPAL (10/1) (\$110,000 \$105,000 \$110,000 \$115,000	\$550,000
-	TOTAL	\$93,353 \$92,360 \$95,260 \$93,010 \$93,010 \$93,110 \$93,710 \$93,710	\$926,951
surface Floors enue Reconstructio ibrary Roof	LESS: BID PREMIUM	(000'6\$)	(000'6\$)
Resurface Floors Duluth Avenue Reconstruction Library Roof	INTEREST (4/1 & 10/1) TIC= 2.95%	\$22,353 \$22,360 \$20,260 \$18,010 \$18,010 \$13,510 \$11,110 \$8,710 \$5,863 \$3,015	\$140,950
۵	PRINCIPAL (10/1)	\$80,000 \$75,000 \$75,000 \$75,000 \$85,000 \$85,000 \$85,000 \$85,000	\$795,000
	TOTAL	\$259,387 \$261,660 \$209,760 \$209,760 \$309,10 \$31,110 \$33,110 \$30,863 \$93,015	(\$16,518) \$1,660,484
ported 000 ORY NOTES	4/1/2019) LESS: BID PREMIUM	(\$16,518)	(\$16,518)
Levy Supported \$1,480,000 G.O. PROMISSORY NOTES Dated November 6, 2018	(HIST INTEREST 4/1/2019) INTEREST LESS: (4/1 & 10/1) BID TIC= PREMIUM 2.84%	\$40,905 \$38,260 \$31,600 \$12,760 \$13,510 \$13,510 \$1,100 \$1,100 \$1,	\$197,002
J J	PRINCIPAL (10/1)	\$235,000 \$230,000 \$230,000 \$185,000 \$80,000 \$85,000 \$85,000 \$85,000 \$85,000	\$1,480,000
	EXISTING DEBT SERVICE	\$1,360,944 \$199,115 \$652,289 \$604,557 \$447,258 \$447,254 \$407,787 \$407,787 \$407,787 \$407,787 \$607,787 \$60,385 \$60,385 \$60,585 \$	\$6,422,255
	EXISTING DEBT SERVICE	\$2,986,645 \$2,443,271 \$2,394,270 \$2,394,270 \$1,995,100 \$1,995,100 \$1,995,110 \$1,955,110	\$27,839,235
	YEAR	2018 2019 2020 2021 2021 2022 2025 2025 2026 2029 2030 2031 2031 2033 2035 2035 2037 2037 2037 2037 2037 2037 2037 2037	



Finance Committee Meeting

June 26, 2018

Important Disclosures

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If you have any questions or concerns about the above disclosures, please contact Baird Public Finance.

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Reso	lution	No.	

RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY \$1,480,000 GENERAL OBLIGATION PROMISSORY NOTES

WHEREAS, the City of Sturgeon Bay, Door County, Wisconsin (the "City") is presently in need of approximately \$1,480,000 for public purposes, including paying the cost of street improvement projects, improvements to public buildings and facilities, and the acquisition of vehicles and equipment; and

WHEREAS, it is desirable to borrow said funds through the issuance of general obligation promissory notes pursuant to Section 67.12(12), Wisconsin Statutes;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

<u>Section 1. The Notes</u>. The City shall issue its General Obligation Promissory Notes (the "Notes") in an amount of approximately \$1,480,000 for the purposes above specified.

<u>Section 2. Sale of Notes.</u> The Common Council hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Notes as may have been received and take action thereon.

Section 3. Notice of Sale. The City Clerk (in consultation with the City's financial advisor, Robert W. Baird & Co. Incorporated ("Baird")) be and hereby is directed to cause notice of the sale of the Notes to be disseminated in such manner and at such times as the City Clerk may determine and to cause copies of a complete Official Notice of Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk (in consultation with Baird) shall cause an Official Statement concerning this issue to be prepared by Baird. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Adopted, approved and recorded August 7, 2018.

	Thad Birmingham Mayor	
ATTEST:	•	
Y 1 Y D.:.hde		
Stephanie L. Reinhardt City Clerk		(SEAL)

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Plan Commission, hereby recommend the formation of an Ad Hoc Westside Waterfront Planning Committee and that no more than 20% of the members be non-city/non-voting members.

Respectfully submitted: City Plan Commission By: Dennis Statz, Vice-Chairperson		
RESOLVED, that the foregoing reco	mmendation be adop	ted.
Date: July 18, 2018		

Introduced by	in the second	·
Moved by Alderperson		econded by Alderperson nmendation be adopted.
Passad by the Council on the	day of	2018



Ad hoc Westside Waterfront Planning Committee

The mission of the Ad hoc Westside Waterfront Planning Committee is to take a fresh look at the future of the westside waterfront, to bring a design/development plan forward to the community for input and eventually to the City Council for ratification.

The goal is to be making forward progress in preparation for the day when the lawsuit with the Friends' group is settled.

The group will review current assets and obligations, will adhere to Public Trust Doctrine, will assess various proformas and economic development options for TID 4, and will call in field experts as needed. The group will make every attempt to take into account the interests of all the factions that have invested time and resources in the waterfront's future. Meetings will be open to the public.

Laurel Hauser and Dave Schanock will co-chair the group and will work with Marty Olejniczak and Council on a slate of 10-12 participants. The goal in creating the group is to have all entities represented. A majority of the group must be residents of the City of Sturgeon Bay.

Members will sufficiently meet the following qualifications:

- Willingness, commitment and ability to work as part of a group toward desired goal;
- Knowledge and expertise in economic development, public space design, governmental processes, architecture or landscape design;
- Familiarity with westside waterfront issues

The group will consist of:

- Laurel Hauser, co-chair
- Dave Schanock, co-chair
- Marty Olejniczak, Community Development Director (or designee, if unavailable)
- Mike Barker, Municipal Services Director (or designee, if unavailable)
- 1 member of the Plan Commission (in addition to co-chair)
- 1 member of the Waterfront Redevelopment Authority (in addition to cochair)
- 4 to 6 members of the community at large who fulfill above qualifications and represent affected entities and interests.

The group requests an initial budget of \$1,000 for research; more funds may be request as plan is developed.

Tasks for the committee include:

- 1. Create a workplan and timeline.
- 2. Review previous development plans and proposals for site.
- 3. Review current financial status of TID #4 and consider alternate proformas.
- 4. Keep apprised of legal issues relating to the site.
- 5. Plan for meaningful public input such focus groups, surveys, charrettes and meetings.
- 6. Develop a general concept plan. Future uses may include any combination of public recreation space, maritime uses, quasi-public facilities (museums, arts center), and private development, as allowed under state law and Council directive.
- 7. Consider design elements for the site for any public space, architectural elements for any private development, pedestrian links and so forth.
- 8. Consider financial impacts of proposed general development plan, including costs for public improvements and methods for generating revenue to cover expenses.
- 9. Create a report to the Plan Commission, Waterfront Redevelopment Authority, and Common Council containing the consensus recommendations.

DRATI

Ad hoc Westside Waterfront			•	
Planning Committee	•	1	Point	
scilednie_DNAT	riacellolaei aates	homowork readings on BTD (Bules article) TIDs Thomas		
Dropprotions	September	Friedman article. etc.	LH, DS, MO	
Maria		Background review previous development plans and		
		proposals for the site; review current financial status and		
		TID proforma options; receive update on legal		
		proceedings; review existing commitments. Review staff		
Meeting 1 background	6-Sep	recommendations and choose firm to guide public input.	MO, LH	
Landard State Control of the Control		Bring in outside experts, as deemed helpful, on topics		
		such as economic development models, historic		
Meeting 2 fact gathering	20-Sep	20-Sep restoration, etc.	LH, DS, MO	
		Bring in outside experts, a deemed helpful, on topics such		
		as economic development models, historic restoration,		
Meeting 3 fact gathering;	4-Oct etc	etc.	LH, DS, MO	
-		- Land -	outside	
Public input gathering month	Oct 8 - Nov 5	Charrettes, focus groups, stakeholder meetings, etc.	facilitator	
Meeting 4 — concept		Review summary of public input; begin to develop a	outside	
development	15-Nov	15-Nov general concept plan;	facilitator	
			outside	
Meeting 5 public feedback	29-Nov	29-Nov Present initial concept plan for public feedback.	facilitator	· · · · · · · · · · · · · · · · · · ·
Meeting 6	3-Jan	1 Tweak concept		
Meeting 7	17-Jan	17-Jan Review and approve recommendation to council	LH, DS, MO	
Questions at what point do we				
solicit concept drawings to help				
visualization? Do we need group				
concensus on what firm to hire				
for public input or could that be				
secured earlier? Could the firm				
we hire for this help with the				
report to council?				