



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, JUNE 19, 2018
7:00 p.m.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Public Comment.
6. Consideration of the following bills: General Fund – \$172,353.84, Capital Fund - \$21,602.28, and TID #4 - \$825.55 for a grand total of \$194,781.67. [roll call]
7. CONSENT AGENDA

* All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.

* a. Approval of 6/5/18 regular Common Council minutes.

* b. Approval of the following minutes:

- (1) Sturgeon Bay Utility Commission – 4/10/18
- (2) Finance/Purchasing & Building Committee – 5/29/18
- (3) Board of Review – 6/4/18
- (4) Park and Recreation Committee – 6/12/18

* c. Place the following reports on file:

- (1) Fire Department Report – May 2018
- (2) Inspection Department Report – May 2018

* d. Consideration of: Approval of beverage operator licenses.

* e. Consideration of: Approval of Temporary Class B Beer and Temporary Class B Wine license.

* f. Consideration of: Approval of Temporary Class B Beer license.

* g. Consideration of: Approval of Temporary Class B Wine license.

* h. Consideration of: Approval of “Class B” Combination licenses, Class “B” Beer licenses, “Class A” Combination licenses, Class “A” Beer licenses, and “Class C” Wine licenses, and “Class B” Combination licenses (300 Seat license) for 2018-2019 license year.

- * i. Consideration of: Approval of request from Door County Candy, LLC for Sidewalk Café Permit.
 - * j. Finance/Purchasing & Building Committee recommendation: Recommend to waive the alcohol consumption permit fee for the U.S. Coast Guard in the amount of \$28.00.
 - * k. Park and Recreation Committee recommendation: Approve the 6 month Class "B" Beer license for the Ahnapee Trailblazers' and limit the selling to 30 minutes before the game and 30 minutes after the last game.
 - * l. Park and Recreation Committee recommendation: Municipal Services Director to research the budget numbers to create a tool to accomplish the marketing and branding of the parks and consider the various scope of different plans.
8. Mayoral appointments.
 9. Second reading of ordinance re: City of Sturgeon Bay Comprehensive Plan amendment.
 10. Second reading of ordinance re: PUD Zoning for property located in the 700 blocks of Erie & Florida Streets.
 11. First reading of ordinance re: Repeal and recreate Section 1.167(3) of the Municipal Code – Bicycle and Pedestrian Advisory Board.
 12. First reading of ordinance re: Repeal and recreate Section 7.12(1) and 7.12(5) of the Municipal Code – Bicycles, Play Vehicles, and In-line Skates.
 13. Convene in closed session in accordance with the following exemption:

Conferring with legal counsel for governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(1)(g)
 - a. Consideration of: Litigation with Sawyer Hotel Development, LLC.
 - b. Consideration of: Friends of the Sturgeon Bay Public Waterfront, Shawn M. Fairchild, Carri Andersson, Linda Cockburn, Russ Cockburn, Kathleen Finnerty and Christy Weber v. City of Sturgeon Bay and Waterfront Redevelopment Authority of the City of Sturgeon Bay
 - c. Consideration of: Legal Action Required for Moving Dirt Piles.
 14. Items to be Included on Future Agendas (New Business).
 15. City Administrator report.
 16. Committee Chairperson Reports:
 - a. Personnel Committee
 - b. Parking & Traffic Committee
 - c. Community Protection & Services Committee
 - d. Utility Commission
 17. Mayor's comments.
 18. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date:

Time:

By:

6-15-18
12:00pm
UM

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6.

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INVOICES DUE ON/BEFORE 06/19/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
REVENUE				
R0001536	SARA QUIGLEY	PARK RESV REIMB/QUIGLEY	01-000-000-46310	77.00
R0001536		STATE TAX/QUIGLEY	01-000-000-24214	3.85
R0001536		COUNTY TAX	01-000-000-24215	0.39
TOTAL REVENUE				81.24
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	06/18 ATHLETIC LIGHT PROJECT	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				1,446.63
LAW/LEGAL				
BUELOW	BUELOW, VETTER, BUIKEMA,	MAY GENERAL LABOR MATTERS	01-110-000-57900	1,510.50
TOTAL				1,510.50
TOTAL LAW/LEGAL				1,510.50
CITY CLERK-TREASURER				
04975	ECONO FOODS	SWEET ROLLS/ELECTION WORKERS	01-115-000-54999	16.20
TOTAL				16.20
TOTAL CITY CLERK-TREASURER				16.20
COMPUTER				
04696	DOOR COUNTY TREASURER	05/18 INTERNET USAGE	01-125-000-55550	100.00
04696		05/18 TECH SUPPORT	01-125-000-55550	2,575.00
04696		05/18 2G INTERNET	01-125-000-55550	375.00
TOTAL				3,050.00
TOTAL COMPUTER				3,050.00
CITY ASSESSOR				
22740	WAAO	ASSOC MMBRSHIP RNEW-TONG	01-130-000-56000	40.00
ASSO APP	ASSOCIATED APPRAISAL	06.19.18 CONTRACT	01-130-000-55010	1,333.33
INNOV	INNOVATIVE PRINTING, LLC	6X9 ENVELOPES	01-130-000-52800	177.00
TOTAL				1,550.33
TOTAL CITY ASSESSOR				1,550.33
PUBLIC WORKS ADMINISTRATION				

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04975	ECONO FOODS	BAKERY	01-150-000-54999	22.50
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	OFFICE SUPPLIES	01-150-000-51950	263.60
TOTAL				286.10
TOTAL PUBLIC WORKS ADMINISTRATION				286.10
CITY HALL				
03159	CHARTER COMMUNICATIONS	05/18 WS FIRE CABLE SVC	01-160-000-58999	101.90
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	2,820.61
19880		421 MICHIGAN ST	01-160-000-58650	159.42
VIKING	VIKING ELECTRIC SUPPLY, INC	LIGHTS BULBS	01-160-000-55300	68.40
VIKING		LIGHT BULBS	01-160-000-55300	58.77
WARNER	WARNER-WEXEL WHOLESALE &	ROLL TOWELING & BOWL CLEANER	01-160-000-51850	86.63
WARNER		DISINFECTANT	01-160-000-51850	10.89
TOTAL				3,306.62
TOTAL CITY HALL				3,306.62
INSURANCE				
MCCLONE	MCCLONE AGENCY, INC	07/18 WORK COMP	01-165-000-58750	13,932.00
MCCLONE		07/18 GEN LIAB	01-165-000-56400	3,152.00
MCCLONE		07/18 POLICE LIAB	01-165-000-57150	1,189.00
MCCLONE		07/18 PUBLIC OFFICIAL	01-165-000-57400	1,196.00
MCCLONE		07/18 AUTO LIAB	01-165-000-55200	1,966.00
MCCLONE		07/18 AUTO PHY DAMAGE	01-165-000-55200	1,652.00
TOTAL				23,087.00
TOTAL INSURANCE				23,087.00
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	05/18 CITY HALL PHONE SVC	01-199-000-58200	122.81
04696		05/18 FIRE PHONE SVC	01-199-000-58200	35.72
04696		05/18 MUNI SVC PHONE SVC	01-199-000-58200	38.69
04696		05/18 POLICE PHONE SVC	01-199-000-58200	44.13
08167	GANNETT WISCONSIN NEWSPAPERS	PUB HRING NOTICE-DCMC	01-199-000-57450	36.58
08167		PUB HRING NOTICE-NICOLET	01-199-000-57450	29.03
08167		PUB HRING NOTICE-DUQUAINE	01-199-000-57450	29.03
08167		PUB HRING NOTICE-PHILLIPS	01-199-000-57450	29.03
08167		PUB HRING NOTICE-GOETZ	01-199-000-57450	29.30
08167		PUB HRING NOTICE-AMITY FLD	01-199-000-57450	25.10
HILLSTRO	HILLSTROM COMMUNICATION, INC	POST PRAT REF FLYER	01-199-000-51600	712.50
TOTAL				1,131.92
TOTAL GENERAL EXPENDITURES				1,131.92

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GENERAL FUND				
POLICE DEPARTMENT				
04150	DE JARDIN CLEANERS LLC	UNIFORM MAINTENANCE-BRINKMAN	01-200-000-56800	7.71
04150		UNIFORM MAINTENANCE-BRINKMAN	01-200-000-56800	7.50
15890	PACK AND SHIP PLUS	SHIP FROM TN /FIRE DEPT	01-200-000-57250	184.04
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	ASSORTED OFFICE SUPPLIES	01-200-000-51950	96.40
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	5493 BLACK COPIES	01-200-000-51600	66.47
STAPLES		895 COLOR COPIES	01-200-000-51600	32.49
US BANK	US BANK EQUIPMENT FINANCE	RICOH COPIER 28 OF 48	01-200-000-55650	167.00
US BANK		PROP DAMAGE SURCHARGE	01-200-000-55650	27.02
TOTAL				588.63
TOTAL POLICE DEPARTMENT				588.63
PATROL BOAT				
PATROL BOAT				
02206	BAY MARINE	FUEL-PATROL BOAT	01-205-000-51650	353.17
02206		PATROL BOAT-FUEL	01-205-000-51650	341.77
TOTAL PATROL BOAT				694.94
TOTAL PATROL BOAT				694.94
POLICE DEPARTMENT/PATROL				
04590	DOOR COUNTY HUMANE SOCIETY	2018 3RD QTR ANML CNTRL	01-215-000-55100	3,750.00
19880	STURGEON BAY UTILITIES	SUNSET PARK BOAT LAUNCH	01-215-000-56150	10.72
19880		NEENAH AVE CAMERA	01-215-000-56150	9.94
19880		NAUTICAL DR CAMERA	01-215-000-56150	8.42
21450	THE UNIFORM SHOPPE	UNIFORM SHIRT-DORNER	01-215-000-52900	61.95
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	SQUAD TIRES	01-215-000-52850	2,483.19
JIM GRAY	JIM GRAY	TRNING MEAL EXPNSE/GRAY	01-215-000-55600	21.37
NDORNER	NEIL DORNER	TRAIN MEAL & FUEL EXP/DORNER	01-215-000-55600	30.46
TOTAL				6,376.05
TOTAL POLICE DEPARTMENT/PATROL				6,376.05
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS RISK SOLUTIONS	05/18 CONTRACT FEE	01-225-000-57950	105.00
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	BATTERIES-SPEED BOAT	01-225-000-57950	185.28
TOTAL				290.28
TOTAL POLICE DEPT. / INVESTIGATIONS				290.28
FIRE DEPARTMENT				
02435	BISSEN ASPHALT LLC	BEACH STONE-WS FIRE YARD MAINT	01-250-000-54999	124.12
04150	DE JARDIN CLEANERS LLC	GEAR REPAIR	01-250-000-56250	24.00
04575	DOOR COUNTY HARDWARE	MULTI DRILL BIT/FASTENERS	01-250-000-54999	9.15
04575		HOOK/POLY TUBE	01-250-000-54999	3.23

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GENERAL FUND				
04575		COMP INSERT/COMPRESS SLEEVE	01-250-000-54999	1.38
04575		COVER SQUARE	01-250-000-54999	2.29
04575		FREIGHT	01-250-000-52350	13.06
04575		FREIGHT	01-250-000-56250	18.77
04575		FREIGHT	01-250-000-56250	14.91
04575		BRUSH WHEEL & BRUSH CUPS	01-250-000-51405	11.98
04575		PULL/PUSH PLATES & FASTENERS	01-250-000-54999	54.23
08225	HERLACHE SMALL ENGINE	FILTER & FILES	01-250-000-53000	23.21
12100	LAMPERT YARDS INC	TRNING SITE LDDR TOWR MATERIAL	01-250-000-51405	1,792.41
12100		TRNING SITE LDDR TWR MATERIALS	01-250-000-51405	178.14
12100		TRNING SITE LDDR TWR MATERIAL	01-250-000-51405	85.68
12100		TRNING SITE LDDR TWR MATERIALS	01-250-000-51405	664.75
12100		CREDIT	01-250-000-51405	-750.64
12100		TRNING SITE LDDR TOW MATERIALS	01-250-000-51405	508.00
12100		ROOFING	01-250-000-51405	171.69
17250	QUALITY STATE OIL CO., INC.	OIL	01-250-000-53000	647.73
18448	RENNERTS FIRE EQUIP SER INC	E6 PUMP SWITCH	01-250-000-53000	242.70
18448		E4 LIGHT REPAIR	01-250-000-53000	88.75
19880	STURGEON BAY UTILITIES	92 E MAPLE ST	01-250-000-56675	5.20
19880		MARTIN PARK RESTROOM	01-250-000-56675	5.20
19880		421 MICHIGAN ST	01-250-000-56675	118.00
19880		TRUCK FILL	01-250-000-56675	41.00
19880		MEM FLD SPRINKLER	01-250-000-56675	42.00
19880		MEM FLD WARMING HOUSE	01-250-000-56675	42.00
19880		SALT SHED	01-250-000-56675	5.20
19880		CITY GARAGE	01-250-000-56675	42.00
19880		GARLAND PARK	01-250-000-56675	5.20
19880		SUNSET CONSN CNTR	01-250-000-56675	42.00
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	13.00
19880		OTUMBA PARK	01-250-000-56675	5.20
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	5.20
19880		WEST SIDE FIRE STATION	01-250-000-56675	42.00
19880		WEST SIDE FIRE STATION	01-250-000-56150	81.37
19880		WEST SIDE FIRE STATION	01-250-000-58650	83.79
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	5.20
19880		38 S NEENAH AVE RESTROOM	01-250-000-56675	26.00
19880		JAYCEES BALLFLD STAND	01-250-000-56675	13.00
19880		JC BALLFLD SPRINKLER	01-250-000-56675	42.00
19880		911 N 14TH AVE HOUSE	01-250-000-56675	5.20
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	42.00
19880		FIRE PROTECTION	01-250-000-56675	8,720.75
19880		14TH AVE WARNING SIREN	01-250-000-56150	8.33
19880		QUINCY ST BALLFLD	01-250-000-56675	42.00
19880		MADISON AVE SPRINKLER	01-250-000-56675	13.00
19880		PENNSYLVANIA ST DOCK	01-250-000-56675	13.00
19880		1018 GREEN BAY RD	01-250-000-56150	15.45
19880		EAST SIDE DOCK	01-250-000-56675	5.20
19880		COVE RD/CANAL RD	01-250-000-56150	14.66
19880		N 1ST AVE MARINA/RESTROOMS	01-250-000-56675	42.00
19880		KENTUCKY ST PARKING RAMP	01-250-000-56675	5.20
19880		48 KENTUCKY ST DOCK	01-250-000-56675	13.00
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	42.00
19880		14TH AVE SIGN SHED	01-250-000-56675	5.20
19880		CHERRY BLOSSOM PRK	01-250-000-56675	13.00
19880		CLAY BANKS SIREN	01-250-000-56150	12.42
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	OIL & FUEL FILTERS	01-250-000-53000	210.21

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	LED INDICATORS	01-250-000-53000	59.94
O'REILLY		MOTOROIL	01-250-000-53000	45.66
O'REILLY		BLUE DEF	01-250-000-53000	25.00
PREVEA	PREVEA HEALTH WORKMED	RTW APPOINTMENT	01-250-000-57100	399.75
PREVEA		PRE EMPLOYMENT SCREEN	01-250-000-57100	55.00
SMITH	MARK SMITH	MILEAGE REIMB-WORK RELSE-SMITH	01-250-000-57100	44.69
WARNER	WARNER-WEXEL WHOLESALE &	MOPS & BUG SPRAY	01-250-000-54999	89.46
TOTAL				14,536.22
TOTAL FIRE DEPARTMENT				14,536.22
STORM SEWERS				
TRACTOR	TRACTOR SUPPLY CREDIT PLAN	AIR TANK & HOSE	01-300-000-54999	56.98
TOTAL				56.98
TOTAL STORM SEWERS				56.98
COMPOST/SOLID WASTE SITE				
19880	STURGEON BAY UTILITIES	COMPOST SITE	01-320-000-56150	8.51
TOTAL				8.51
TOTAL COMPOST/SOLID WASTE SITE				8.51
STREET SWEEPING				
04603	HALRON LUBRICANTS INC	HD OIL-SWEEPER	01-330-000-51400	249.57
TOTAL				249.57
TOTAL STREET SWEEPING				249.57
STREET SIGNS AND MARKINGS				
04276	DIAMOND VOGEL PAINT CENTER	ROAD PAINT	01-420-000-52100	1,207.65
06012	FASTENAL COMPANY	CABLE TIES	01-420-000-52100	1.41
TOTAL				1,209.06
TOTAL STREET SIGNS AND MARKINGS				1,209.06
STREET MACHINERY				
04696	DOOR COUNTY TREASURER	40 G UNL ADDL MARCH FUEL CHRGE	01-450-000-51650	97.36
04696		29.38G DSL ADDL MARCH FUEL CHR	01-450-000-51650	80.12
04696		463.4 G UNL APRIL FUEL CHRGES	01-450-000-51650	1,157.57
04696		3080.92G DSL APRIL FUEL CHRGES	01-450-000-51650	8,799.11

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
13049	MAY'S SPORT CENTER	FILTERS	01-450-000-52700	40.40
		TOTAL		10,174.56
		TOTAL STREET MACHINERY		10,174.56
CITY GARAGE				
18950	SAFETY-KLEEN CORP	SOLVENT CLEANER MAINTENANCE	01-460-000-56250	256.18
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	48.90
19880		CITY GARAGE	01-460-000-56150	892.75
19880		CITY GARAGE	01-460-000-58650	114.15
19880		911 N 14TH AVE HOUSE	01-460-000-58999	8.99
19880		911 N 14TH AVE HOUSE	01-460-000-56150	119.71
19880		911 N 14TH AVE HOUSE	01-460-000-58650	70.68
		TOTAL		1,511.36
		TOTAL CITY GARAGE		1,511.36
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE SIGN	01-499-000-58000	9.57
19880		EGG HRBR RD TRFFIC LIGHTS	01-499-000-58000	20.89
19880		N 14TH AVE & EGG HRBR RD LITE	01-499-000-58000	23.73
19880		2 TRFFIC WARNING LIGHTS	01-499-000-58000	5.50
19880		WS TRAFFIC LIGHTS	01-499-000-58000	125.44
19880		ORNAMENTAL STREET LIGHTS	01-499-000-58000	4,581.34
19880		OVERHEAD ST LIGHTS	01-499-000-58000	6,594.64
19880		S LANSING & W WALNUT SIGN	01-499-000-58000	7.19
19880		EAST SIDE DOCK	01-499-000-58000	35.74
19880		OLD HWY RD SIGN	01-499-000-58000	13.41
		TOTAL		11,417.45
		TOTAL HIGHWAYS - GENERAL		11,417.45
PARKS AND PLAYGROUNDS				
04545	DOOR COUNTY COOPERATIVE/NAPA	WEED CONTROL	01-510-000-51750	241.92
04575	DOOR COUNTY HARDWARE	BOX FAN	01-510-000-51850	68.97
04575		BRASS BOLTS,TOILET BOLT CAPS	01-510-000-51850	53.70
04575		O-RING & ANTISIPHON SLOAN REPR	01-510-000-51850	19.56
04575		TUB DRAIN WRENCH/FLANGE	01-510-000-51850	39.98
04575		HOSE SPA	01-510-000-51850	19.96
04575		2 GAL TANK SPRAYER	01-510-000-51850	31.99
04575		SILLCOCK KEYS	01-510-000-51850	10.36
04575		BASKTBLL NET & TOILET SEAT	01-510-000-52700	23.58
04696	DOOR COUNTY TREASURER	25.88G ADDL MRCH FUEL CHRGS	01-510-000-51650	62.99
04696		4.01G ADDL MRCG DSL CHRGS	01-510-000-51650	10.94
04696		303.3 G APRIL FUEL CHRGS	01-510-000-51650	757.64
04696		12.22 G APRIL DSL FUEL CHRGS	01-510-000-51650	34.90
06012	FASTENAL COMPANY	RUBBER STRAP	01-510-000-52700	4.76

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GENERAL FUND				
08225	HERLACHE SMALL ENGINE	FUEL OIL MIX	01-510-000-52700	26.50
19240	SERVICE MOTOR CO	KUBOTA MOWER KEY	01-510-000-51900	8.91
19880	STURGEON BAY UTILITIES	MARTIN PARK PAVILLION	01-510-000-56150	14.03
19880		MARTIN PARK RESTROOM	01-510-000-56150	14.85
19880		MARTIN PARK RESTROOM	01-510-000-58650	6.69
19880		MEM FLD WARMING HOUSE	01-510-000-56150	118.00
19880		MEM FLD WARMING HOUSE	01-510-000-58650	125.49
19880		GARLAND PARK	01-510-000-56150	9.04
19880		GARLAND PARK	01-510-000-58650	86.56
19880		SUNSET CONSN CNTR	01-510-000-56150	160.16
19880		SUNSET CONSN CNTR	01-510-000-58650	52.16
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	24.79
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	30.33
19880		OTUMBA PARK	01-510-000-56150	14.73
19880		OTUMBA PARK	01-510-000-58650	20.03
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	24.16
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	18.52
19880		JAYCEES BALLFLD STAND	01-510-000-56150	19.10
19880		JAYCEES BALLFLD STAND	01-510-000-58650	24.28
19880		421 MICHIGAN ST FLAG LIGHT	01-510-000-56150	25.61
19880		MEM FLD PKG LOT	01-510-000-56150	8.24
19880		MEM FLD COMPLEX	01-510-000-56150	380.56
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	25.25
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	27.66
19880		OTUMBA PARK	01-510-000-56150	20.07
19880		QUINCY ST BALLFLD	01-510-000-58650	27.33
19880		FLORIDA ST/SUNSET PRK	01-510-000-56150	14.20
19880		14TH AVE SIGN SHED	01-510-000-56150	12.34
19880		14TH AVE SIGN SHED	01-510-000-58650	8.00
19880		CHERRY BLOSSOM PARK	01-510-000-56150	18.47
19880		CHERRY BLOSSOM	01-510-000-58650	25.79
BP	BP-MICHIGAN ST	SMALL ENGINE FUEL	01-510-000-51650	17.90
JB TREE	J & B TREE SERVICE, LLC	TREE REMOVAL	01-510-000-58999	400.00
L&P	L&P CONVENIENT STORE SBAY LLC	FUEL-SMALL ENGINES	01-510-000-51650	155.00
TLB	TLB WOOD PRODUCTS CORP	MULCH	01-510-000-51750	1,850.80
TRACTOR	TRACTOR SUPPLY CREDIT PLAN	FIMCO MANIFOLD KIT	01-510-000-51750	29.99
TOTAL				5,226.79
TOTAL PARKS AND PLAYGROUNDS				5,226.79
MUNICIPAL DOCKS				
19880	STURGEON BAY UTILITIES	36 S NEENAH AVE PARKING LOT	01-550-000-56150	93.64
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	29.42
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	32.12
19880		38 S NEENAH AVE RESTROOM	01-550-000-56150	157.14
19880		38 S NEENAH AVE RESTROOM	01-550-000-58650	175.78
TOTAL				488.10
TOTAL MUNICIPAL DOCKS				488.10
WATERFRONT PARKS & WALKWAYS				

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 8

INVOICES DUE ON/BEFORE 06/19/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	

GENERAL FUND					
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKER	01-570-000-56150	12.88	
19880		DC MUSEUM PARKING LOT	01-570-000-56150	146.25	
19880		W LARCH ST WALKWAY	01-570-000-56150	91.30	
19880		W LARCH ST PARKING LOT	01-570-000-56150	38.68	
19880		PENNSYLVANIA ST DOCK	01-570-000-58650	12.06	
19880		KENTUCKY ST WTRFRONT	01-570-000-56150	120.77	
19880		N 1ST AVE MARINA/RESTROOMS	01-570-000-56150	279.05	
19880		N 1ST AVE MARINA/RESTROOMS	01-570-000-58650	69.54	
19880		KENTUCKY ST PARKING RAMP	01-570-000-56150	134.64	
19880		48 KENTUCKY ST DOCK	01-570-000-58650	11.40	
19880		48 KENTUCKY ST CITY MARINA	01-570-000-58650	39.54	
TOTAL				956.11	
TOTAL WATERFRONT PARKS & WALKWAYS				956.11	
EMPLOYEE BENEFITS					
03780	COUNSELING ASSOCIATES OF DC	JUNE EAP	01-600-000-56553	150.83	
04975	ECONO FOODS	VEG/FRUIT/SANDW TRY-SWELL MTG	01-600-000-50550	118.96	
19730	STURGEON BAY VISITOR CENTER	\$25 GIFT CERT	01-600-000-50550	25.00	
HUMANA	HRI	GO365 ADMIN FEES & REWARDS	01-600-000-50550	662.30	
TOTAL				957.09	
TOTAL EMPLOYEE BENEFITS				957.09	
TOTAL GENERAL FUND				90,127.00	
CAPITAL FUND					
COMPUTER					
TWEAK	TWEAK	SOCIAL MEDIA & MARKETIN	ONE HALF DEPOSIT-SBPD WEBSITE	10-125-000-59005	1,837.50
TOTAL					1,837.50
TOTAL COMPUTER					1,837.50
CITY HALL					
EXPENSE					
COATINGS	ASSORTED COATINGS, LLC	BATHROOM FLOOR REFINISHING	10-160-000-59015	3,140.00	
TOTAL EXPENSE				3,140.00	
TOTAL CITY HALL				3,140.00	
PATROL					
PATROL					
18200	RAY O'HERRON CO INC	DEPT HAND GUNS	10-215-000-59999	7,362.00	
18200		DEPT HAND GUNS	10-215-000-59999	2,454.00	
18200		CREDIT	10-215-000-59999	-6,120.00	
CESSI	CESSI: ERGONOMICS	8 OFFICER CHARGES-SQD RM	10-215-000-59030	3,152.96	

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/19/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
PATROL				
PATROL				
TOTAL PATROL				6,848.96
TOTAL PATROL				6,848.96
POLICE DEPT. / INVESTIGATIONS				
ADORAMA	ADORAMA, INC	CRIME SCENE CAMERA CASE	10-225-000-59999	86.37
TOTAL				86.37
TOTAL POLICE DEPT. / INVESTIGATIONS				86.37
FIRE DEPARTMENT				
EXPENSE				
04575	DOOR COUNTY HARDWARE	FREIGHT/DEFIB TRADE IN	10-250-000-59010	40.02
ALLIED10	ALLIED 100, LLC	DEFIB REPLACEMENT	10-250-000-59010	5,208.75
PAULCONW	PAUL CONWAY SHIELDS	TURNOUT GEAR	10-250-000-59050	3,930.00
TOTAL EXPENSE				9,178.77
TOTAL FIRE DEPARTMENT				9,178.77
CURB/GUTTER/SIDEWALK				
EXPENSE				
CEDARCO	CEDAR CORPORATION	PEDESTRIAN TRAIL/HWY 42-57	10-440-000-59102	510.68
TOTAL EXPENSE				510.68
TOTAL CURB/GUTTER/SIDEWALK				510.68
TOTAL CAPITAL FUND				21,602.28
TID #4 DISTRICT				
TID #4 DISTRICT				
TID #4 DISTRICT				
STAFFORD	STAFFORD ROSENBAUM LLP	04/18 TID 4 LEGAL MATTERS	28-340-000-55001	825.55
TOTAL TID #4 DISTRICT				825.55
TOTAL TID #4 DISTRICT				825.55
TOTAL TID #4 DISTRICT				825.55
TOTAL ALL FUNDS				112,554.83

MANUAL CHECKS

DELTA DENTAL	\$5,733.38
06/05/18	
Check #83362	
June Dental Insurance	
Various Departmental Accounts	

NETWORK HEALTH	\$74,717.49
06/05/18	
Check # 83362	
June Health Insurance	
Various Departmental Accounts	

SUN LIFE FINANCIAL	\$1,775.97
06/05/18	
Check # 83361	
June Short/Long Term Disability	
01-000-000-21545	

TOTAL MANUAL CHECKS	\$82,226.84
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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/19/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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SUMMARY OF FUNDS:

GENERAL FUND

~~90,127.00~~ 172,353.84

CAPITAL FUND

21,602.28

TID #4 DISTRICT

825.55

TOTAL --- ALL FUNDS

~~112,554.83~~

194,781.67

Dan J. Ward 6/12/18

Garban Allmon 6/12/18

Sam W. Williams 6/12/18

COMMON COUNCIL

June 5, 2018

A meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Catarozoli, Hayes, Ward, Avenson, Allmann, Wiederanders and Hauser.

Allmann/Hauser to adopt the agenda but removing items 7s, 7q, and 7r to the regular agenda. Carried.

City Administrator VanLieshout introduced the new Municipal Services Director, Mike Barker, to the Council and public.

The following people spoke during public comment: Cathy Grier, 153 S. 3rd Ave; Chris Kellems, 120 Alabama; Scott Moore, 947 Pennsylvania.

Ward/Allmann to approve the following bills - General Fund - \$133,173.55, Capital Fund - \$86,274.89, Cable TV - \$5,551.89, and Solid Waste Enterprise Fund - \$13,550.15 for a grand total of \$238,550.48. Roll call: All voted aye. Carried.

Ward/Catarozoli to approve consent agenda:

- a. Approval of 5/15/18 regular Common Council minutes.
- b. Approve the following minutes:
 1. Aesthetic Design & Site Plan Review Board – 2/26/18
 2. Aesthetic Design & Site Plan Review Board – 4/9/18
 3. Finance/Purchasing & Building Committee – 5/8/18
 4. Community Protection & Services Committee – 5/10/18
 5. City Plan Commission – 5/16/18
 6. Parking & Traffic Committee – 5/21/18
- c. Place the following reports on file:
 1. Fire Department Report – April 2018.
 2. Inspection Department Report – April 2018
 3. Bank Reconciliation – April 2018
 4. Revenue & Expense Report – April 2018
- d. Consideration of: Approval of beverage operator licenses.
- e. Consideration of: Approval of Temporary Class B Beer and Temporary Class B Wine licenses.
- f. Consideration of: Approval of Temporary Class B Beer license.
- g. Consideration of: Approval of "Class B" Combination licenses, "Class B" Liquor License (Wine Only), Class "B" Beer licenses, "Class A" Combination licenses, Class "A" Beer licenses, Class "A" Liquor licenses, and "Class C" Wine licenses for the 2018-2019 license year.
- h. Consideration of: Approval of request from Door County Fair for exception to noise ordinance for dates of July 30 – August 8, 2018.
- i. Consideration of: Approval of Street Closure Application for Door County Wine Fest for June 30, 2018.
- j. Consideration of: Approval of request from Kick Coffee for Sidewalk Café Permit.
- k. Consideration of: Approval of request from Root Bistro and Wine Bar for Sidewalk Café Permit.
- l. Consideration of: Approval of request from Brick Lot Pub for Sidewalk Café Permit.
- m. Finance/Purchasing & Building Committee recommendation re: Reject offer to purchase property from Jeffery L. and Barbara M. Uecker Trust, a portion of parcel 281-66-12000412A.
- n. Finance/Purchasing & Building Committee recommendation re: Accept the State/Municipal Agreement and commit funds as needed in the future for the installation of the thin polymer overlay on the approach spans of the Maple/Oregon Street Bridge.
- o. Community Protection & Services Committee recommendation re: Approve the Class B Combination liquor license for Kippis, LLC based on the City ordinance and supporting information provided.

- p. Community Protection & Services Committee recommendation re: Amend the City ordinance 7.12 Bicycles, play vehicles, and in-line skates to the changes provided in (1) and (5) of ordinance.
- q. ~~Parking & Traffic Committee recommendation re: Create a restricted truck route on 3rd Avenue between Michigan Street and Jefferson Street to allow local deliveries only, with signage location to be determined by staff. Moved to regular agenda.~~
- r. ~~Parking & Traffic Committee recommendation re: Deny the DOT's request for signage for the Michigan Street Bridge. Moved to regular agenda.~~
- s. ~~Parking & Traffic Committee recommendation re: Remove two parking spaces on the NW Corner of 4th Avenue & Louisiana Street. Moved to regular agenda.~~
- t. Parking & Traffic Committee recommendation re: Update the bike shield on the main page of the City website to match the bike shield on the Bicycle and Pedestrian page.
- u. Parking & Traffic Committee recommendation re: To change the number of committee members on the Bicycle & Pedestrian Advisory Board to seven, with one being from administration and four being citizens.

Hauser/Catarozoli to consider mayoral appointments individually. Carried.

FIRE & POLICE COMMISSION – 5 year term

Sandy Hurley

Hauser/Ward to adopt. Carried.

BOARD OF REVIEW – 5 year term

Myrle Weihaven

Allmann/Ward to adopt. Carried.

PLAN COMMISSION

Seth Wiederanders, Council Rep

Ward to approve. Motion died due to lack of second.

PERSONNEL COMMITTEE

David Ward, Chr.

Barbara Allmann, Vice-Chr.

Laurel Hauser

Ward/Catarozoli to adopt. Carried with Hayes voting no.

STURGEON BAY UTILITY COMMISSION

Barbara Allmann

David Ward

Kelly Avenson

Ward/Allmann to adopt. Carried.

LOCAL ARTS BOARD

Kelly Avenson

Hayes/Hauser to adopt. Carried.

HISTORIC PRESERVATION COMMISSION

David Hayes

Hauser/Hayes to adopt. Carried.

AESTHETIC DESIGN & SITE PLAN REVIEW BOARD

Jon Burk
Dave Augustson
Cindy Weber

Hauser/Ward to adopt. Catarozoli/Allmann to remove Augustson from the appointment. Carried with Ward voting no. Vote taken on amended motion. Carried.

DOOR COUNTY TOURISM ZONE COMMISSION – 1 year term

Josh VanLieshout

Ward/Hauser to adopt. Carried.

BOARD OF PARKS & RECREATION – 3 year term

Randy Morrow

Catarozoli/Hauser to adopt. Carried.

HARBOR COMMISSION

David Hayes

Ward/Catarozoli to adopt. Carried.

INDUSTRIAL PARK DEVELOPMENT REVIEW TEAM – 3 year term

William Murrock

Ward/Allmann to adopt. Carried.

CABLE COMMUNICATION SYSTEM ADVISORY COUNCIL

Dan Tjernagel, Education
Bob Loss
Brad Clinkenbeard

Ward/Hauser to adopt. Carried with Allmann voting no.

INDUSTRIAL PARK DEVELOPMENT REVIEW TEAM

Kelly Avenson

Ward/Catarozoli to adopt. Carried with Hayes and Wiederanders voting no.

After the Mayor announced the statutory basis, Ward/Catarozoli to convene in closed session in accordance with the following exemption: Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis.Stats. 19.85(1)(g) a. Consideration of: Litigation with Sawyer Hotel Development, LLC; b. Consideration of: Friends of the Sturgeon Bay Public Waterfront, Shawn M. Fairchild, Carri Andersson, Linda Cockburn, Russ Cockburn, Kathleen Finnerty, and Christy Weber v. City of Sturgeon Bay and Waterfront Redevelopment Authority of the City of Sturgeon Bay; c. Consideration of: Petition for Judicial Review regarding Declaratory Ruling; d. Consideration of: Dissolution of WRA and Creation of CDA. The meeting moved to closed session at 7:37 p.m. and reconvened in open session at 9:47 p.m.

Catarozoli/Allmann to direct legal Counsel, Paul Kent, to reopen settlement discussions with Friends of the Sturgeon Bay Public Waterfront, Shawn M. Fairchild, Carri Andersson, Linda Cockburn, Russ Cockburn, Kathleen Finnerty, and Christy Weber v. City of Sturgeon Bay and Waterfront Redevelopment Authority of the City of Sturgeon Bay. Carried.

RECOMMENDATION

We, the Parking & Traffic Committee, hereby recommend to Council to remove two parking spaces on the NW corner of 4th Ave. & Louisiana St.

PARKING & TRAFFIC COMMITTEE

By: Kelly Catarozoli, Chr.

Hayes/Wiederanders to send back to Parking & Traffic Committee for further study and recommendation. Carried.

RECOMMENDATION

We, the Parking & Traffic Committee, hereby recommend to the Council to create a restricted truck route on 3rd Ave. between Michigan St. and Jefferson St. to allow local deliveries only, with a signage location to be determined by staff.

PARKING & TRAFFIC COMMITTEE

By: Kelly Catarozoli, Chr.

Hauser/Catarozoli to adopt. Discussion took place regarding alternate routes, the conversation that took place at Parking & Traffic Committee, that this would be the start to addressing an ongoing complaint, and contact with the DOT. Carried with Ward voting no.

RECOMMENDATION

We, the Parking & Traffic Committee, hereby recommend to Council to deny the DOT's request for signage for the Michigan Street Bridge.

PARKING & TRAFFIC COMMITTEE

By: Kelly Catarozoli, Chr.

Catarozoli/Avenson to adopt. Discussion took place regarding the cost of the signage for a State owned bridge, whether the bridge should have trucks on it, and the history of damage to the bridge. Carried with Ward voting no.

RECOMMENDATION

We, the Community Protection & Services Committee, hereby recommend the Common Council to make the following changes to the City Policy dated 8-19-97 and submit verbatim the suggestions by Alderperson Hauser, but retain the remaining of the 1997 policy; the use of a request form shall be used for all agenda item request; "New Business" be added to all Common Council agendas; and the addition of a City Administrator report shall be added to the Common Council agendas.

COMMUNITY PROTECTION & SERVICES

By: Barbara Allmann, Chr.

Introduced by Allmann. Allmann/Catarozoli to adopt. Carried.

Hauser/Ward to adopt first reading of ordinance re: City of Sturgeon Bay Comprehensive Plan amendment. Carried.

RECOMMENDATION

We, the City Plan Commission, hereby recommend to approve the combined preliminary/final Planned Unit Development (PUD) for 34 multiple-family dwelling units for Phillips Development, LLC, located in the 700 blocks of Erie and Florida Streets (parcel #281-23-0527260006; aka Amity Field), subject to the following condition:

1. Final approval must be given by the City Engineer for a stormwater management plan.

CITY PLAN COMMISSION

By: Dennis Statz, Chr.

Introduced by Ward. Ward/Allmann to adopt. Discussion took place regarding the need for housing, the planned landscaping that would serve as a natural barrier around the property, and the design of the housing unit. Carried.

Ward/Avenson to adopt the first reading of the ordinance re: PUD zoning for property located in the 700 block of Erie & Florida Streets. Carried.

Ward/Hauser to award the contract for Project 1803 – 2018 Street Micro Surfacing Program to Fahrner Asphalt Sealers, LLC with unit pricing amounts totaling an estimated cost of \$170,171.20. Carried.

Hayes/Catarozoli to adopt resolution creating the City of Sturgeon Bay Community Development Authority. Discussion took place regarding a CDA vs. WRA, weighing all options of creating a CDA, how to dissolve the WRA and a timeline to do so and compiling a list of obligations of the WRA. Motion failed.

Hayes/Hauser to table City of Sturgeon Bay Community Development Authority By-Laws & Rules of Procedure. Carried.

Discussion took place regarding Pinkert Law Firm and the request for proposals for legal services. Allmann/Hauser to direct the City Administrator to hire an interim City Attorney and for the City Administrator and Police Chief to hire a Prosecutor on a fee for service basis. Catarozoli/Allmann to direct City Administrator to create RFP for ongoing general municipal counsel. This motion was withdrawn. Discussion took place about placing this on a Community Protection & Services Committee agenda for further review. Vote taken on original motion. Carried.

Community Development Director Olejniczak noted that he had prepared a memo and would send to all elected officials regarding an update to Safe Routes to School.

Avenson/Allmann to review all legal matters pertaining to the West Waterfront. Carried.

Implication of absence of Personnel Committee no longer needed to be addressed since the Council confirmed the Personnel Committee appointments.

Hauser/Ward to table the consideration of appeal of Judge Huber's ruling. Carried.

Avenson/Catarozoli to file a motion in Circuit Court to obtain an order and the Court's permission to take possession of the dirt piles on the west waterfront area. Carried.

There were no items related to "Items to be Included on Future Agendas (New Business.)"

The Mayor did not have any comments.

Catarozoli/Avenson to adjourn Carried. The meeting adjourned at 11:41 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/HR Director

STURGEON BAY UTILITIES
Regular Meeting
April 10th, 2018

President Stewart Fett called the regular meeting of the Utilities Commission to order at 12:00 p.m. at the Sturgeon Bay Utilities office. Roll call: President Stewart Fett, Mayor Thad Birmingham and Commissioners Rick Wiesner, Cindy Weber, Ron Vandertie and Steve Christoferson were present. Also present were General Manager James Stawicki, Electric Supervisor Jason Bieri and recording secretary Laurie Bauldry.

Weber/Wiesner to adopt the agenda (complete copy on file at the Utility office). Motion carried.

Vandertie/Christoferson to approve the minutes of the regular meeting held on March 13th, 2018. Motion carried.

Next Jon Blahnik from Raymond James and Doug Frye and Joel Dyckman from Reinhart Partners briefed the Commission on the financial performance of our managed fund.

The Commission proceeded to review the bills for March in the amount of \$1,775,884.06. Fett/Christoferson to approve payment of the bills. Motion carried.

The February 2018 financials were presented. Birmingham/Wiesner to accept the financials. Motion carried.

General Manager Stawicki reported on the current investments and their allocations. No formal action was taken.

Next was consideration of a voluntary capital contribution to ATC. The contribution of \$36,546.00 is due on April 30th, 2018. Weber/Vandertie to approve the ATC contribution of \$36,546.00 due April 30th, 2018. Motion carried.

General Manager Stawicki then presented the 2017 annual benchmarking report for electric reliability. SBU ranks in the top quartile across all reliability categories.

The operations report was presented by Operations Manager White. White informed the Commission that \$290,000 of DNR grant money has been committed or spent on 63 lateral replacements. All known lead services will be replaced before this summer. Fett/Wiesner to accept the Operations Report for March. Motion carried.

There were no Council member updates.

The next item of business was the General Manager's report:

- a) Adjustments
- b) Focus on Energy update
- c) WPPI Regional Power Dinner – April 19th

Stawicki reported 2018 year-to-date incentives from Focus on Energy for energy efficiency and conservation is \$13,132.80.

Vandertie/Christoferson to adjourn. Motion carried. The meeting adjourned at 1:16 p.m.

Cindy Weber
Secretary

Approved for publication:

Stewart Fett
President

Date: _____

James Stawicki
General Manager

Date: _____

FINANCE/PURCHASING & BUILDING COMMITTEE
May29, 2018

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:02 pm by Alderperson Ward in the Council Chambers, City Hall. Roll call: Alderpersons Ward, Allmann and Wiederanders were present. Also present: City Administrator Van Lieshout, and Receptionist Metzger.

A motion was made by Alderperson Allmann, seconded by Alderperson Wiederanders to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Request to waive alcohol consumption Permit Fee for US Coast Guard.
5. Review bills.
6. Adjourn.

Carried.

No one spoke during public comment on agenda items and other issues related to finance & purchasing.

Consideration of: Request to waive alcohol consumption permit fee for US Coast Guard:

City Administrator VanLieshout explained that the Coast Guard is requesting a waiver of the alcohol consumption permit fee in the amount of \$28.00. The City has waived this fee in the past for the Coast Guard.

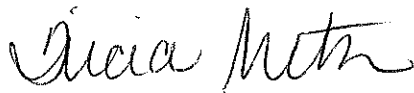
Moved by Alderperson Allmann, seconded by Alderperson Wiederanders to recommend to Common Council to waive the alcohol consumption permit fee for the U.S. Coast Guard in the amount of \$28.00. Carried.

Review bills

Moved by Alderperson Allmann, seconded by Alderperson Wiederanders to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Wiederanders, seconded by Alderperson Allmann to adjourn. Carried. The meeting adjourned at 4:20pm.

Respectfully submitted,



Tricia Metzger

Board of Review
June 4, 2018

A meeting of the Board of Review was called to order at 11:10 a.m. by Clerk Reinhardt in Council Chambers, City Hall. Roll call: Members Wiese, Allmann and Wiegand were present. Also present: City Clerk Stephanie Reinhardt.

Moved by Mr. Wiegand, seconded by Mr. Allmann to adopt the following agenda:

1. Roll call.
2. Adoption of Agenda.
3. Election of President of the Board of Review.
4. Election of Vice-President of the Board of Review.
5. Adjourn until July 18, 2018 when the assessment roll will be ready for hearing objections.

Carried.

Moved by Mr. Wiegand, seconded by Mr. Allmann to nominate Cathy Wiese as President of the Board of Review and close nominations. Carried.

Moved by Mr. Allmann, seconded by Ms. Wiese to nominate Dan Wiegand as Vice-President of the Board of Review and close nominations. Carried.

Moved by Mr. Wiegand, seconded by Ms. Wiese to adjourn until July 18, 2018 when the assessment roll will be ready for hearing objections. All voted aye. Carried. The meeting adjourned at 11:12 a.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

PARK AND RECREATION COMMITTEE

Tuesday, June 12, 2018

A meeting of the Park and Recreation Committee was called to order at 5:30 p.m. by Chairperson Hauser in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members Ald. Hauser, Ald. Avenson, Ald. Hayes. Also present were City Administrator Josh VanLieshout, Municipal Services Director Mike Barker, Municipal Services Assistant Colleen DeGrave, Municipal Services Secretary Lynnae Kolden.

Moved by Ald. Hayes, seconded by Ald. Avenson to adopt the following agenda:

1. Roll Call.
2. Adoption of Agenda.
3. Public comment: Agenda & non-agenda items.
4. Welcome to Municipal Services Director Mike Barker.
5. Consideration of: Ahnapee Trailblazers' request.
6. Review of 2015 Outdoor Recreation Plan: Update on progress.
7. Consideration of: 2019 budget request to implement ORP recommendation on marketing and branding (page 35 of ORP)
8. Discussion of: Regular meeting date and time for Joint Park & Rec Committee and board.
9. Items to be included on future agendas.
10. Adjourn.

All in favor. Carried.

Public Comment: None

Consideration of: Ahnapee Trailblazers' request.

Mr. VanLieshout stated that in 2015 a request was denied by council to approve the sale of alcohol at Memorial Field. Sam Andre 743 Kentucky St., spoke. He asked when the request was made to Council and stated he wasn't aware at that time it had gone to Council. Mr. Andre thought it was denied because no one from the Trailblazers' was there to represent at the prior Council meeting. Mr. Andre went on to state, the American Legion Baseball has been here since 1966 – Ahnapee Trailblazers' Legion Baseball LLC took over 4 years ago. George Husby had a beer license at Memorial Field previously. He didn't know why it had not been continued. Mr. Andre said the reasons for this request were that it would increase the team's revenue. Regional tournaments, would help to attract teams and additional revenue. He stated if there were concerns regarding security at Memorial Field, they are willing to bring and remove the beer to and from the concessions building for each game. He was willing to sit down with the Municipal Services Director to work out any details concerning security. They currently have two people that are licensed servers that will be at the games. Ald. Avenson asked if any parents had concerns. Mr. Andre stated no, but understood the issues with crowd control and people being over served. Ald. Hayes asked about insurance, Mr. Andre stated they have insurance, but he will check with the carrier to verify the coverage of alcohol. Ald. Hauser asked if they had concessions already. Mr. Andre stated yes, they sell popcorn, soda, candy, etc.

Recommendation: Ald. Avenson made a motion to Council to approve the 6 month Class "B" Beer license for the Ahnapee Trailblazers' Legion Baseball LLC with a starting and end time for selling. Seconded by Ald. Hayes.

Ald. Avenson amended the motion to recommend to Council to approve the 6 month class "B" beer license for the Ahnapee Trailblazers' Legion Baseball LLC and limit the selling to 30 minutes before the game and 30 minutes after the last game. Seconded by Ald. Hayes. All in favor. Motion carried.

Review of the 2015 Outdoor Recreation Plan: Mr. VanLieshout shared the process of the plan and stated the purpose of the plan is to help with applying for grants and other funding. The plan does need to be updated every 5 years. Ald. Hauser inquired about marketing the city parks and referred to page 35 of the ORP. She would like to budget to promote the parks. Mr. VanLieshout stated tourism relies on public improvements.

Recommendation: Ald. Hauser made a motion to recommend to Council to have the Municipal Services Director research the budget numbers to create a tool to accomplish the marketing & branding of the parks and consider the various scope of different plans. Seconded by Ald. Avenson. All in favor. Motion carried.

Mr. VanLieshout suggested a logo & strategy that emphasizes all of the community parks. Ald. Hauser inquired about the role of the board and the standing committee. Mr. VanLieshout stated he would have to look into the Park & Rec Board in the municipal law statutes. Ald. Avenson asked if the board and committee could be combined. Ald. Hayes asked if there is a reason for a separate board and committee. Ald. Hauser asked Mr. VanLieshout to look into it further.

Regular Meeting Dates. All members were in agreement that future meeting date & times would be the 4th Wednesday of the month at 5:30 pm, in Council Chambers.

Future agenda items:

Ald. Hayes mentioned Grand Traverse National Islands would like to give a 15 minute presentation in August.

Ald. Hauser would like to discuss the Adopt a Park program and get the information added to the website and park pamphlet.

Motion to adjourn by Ald. Avenson Seconded by Ald. Hayes. All in favor.

Meeting adjourned at 6:30 p.m.

Respectfully Submitted,



Lynnae Kolden
Municipal Services Secretary



CITY of STURGEON BAY FIRE DEPARTMENT

Kalin Montevideo
Assistant Fire Chief

421 Michigan St
Sturgeon Bay, WI 54235

920-746-2916 Station 920-746-2448 Office
920-746-6901 FAX
Email: kmontevideo@sturgeonbaywi.org

MAY 2018 FIRE REPORT

I submit the following report of activities for the Sturgeon Bay Fire Department for the month of May 2018.

MAY INCIDENTS: 102
YEAR TO DATE INCIDENTS: 543

INCIDENTS BY JURISTITION:

CITY - East Side Incidents: 62 Year to Date: 336
CITY - West Side Incidents: 25 Year to Date: 151
Town of Sevastopol: 12 Year to Date: 32
04 – Vehicle Accident
01 – EMS Assist, Emergent
02 – Burning Complaint/Authorized Burning
01 – Gas Leak
01 – Arcing/Shorted Electrical Equipment
02 – Grass Fire
01 – Carbon Monoxide Incident
Town of Sturgeon Bay: 02 Year to Date: 17
02 – EMS Assist, Emergent
Luxemburg: 0 Year to Date: 01
Southern Door: 0 Year to Date: 04
Brussels, Union, Gardner: 01 Year to Date: 02
01 – Structure Fire

AVERAGE RESPONSE TIME:

EMERGENT: 3.77 NON-EMERGENT: 3.75
EMERGENT: 4.18 NON-EMERGENT: 4.56
EMERGENT: 8.50 NON-EMERGENT: 11.0

EMERGENT: 7.36 NON-EMERGENT: N/A

TOTAL MONTHLY INCIDENTS BY TYPE:

32 – Medical; Non-Emergent
46 – Medical; Emergent
02 – Gas Leak
04 – Alarm/Detector Activation, No Fire
02 – Authorized Controlled Burning
01 – Structure Fire

08 – Vehicle Accident
02 – Carbon Monoxide Incident
01 – Arcing, Shorted Electrical Equipment
02 – Smoke Scare/Odor of Smoke
02 – Brush, Grass, Outside Fire

INPECTION REPORT:

Inspections within the city limits: 146 Inspections
Inspections outside the city limits: 24 Inspections
Town of Sturgeon Bay: 03 Inspection
Town of Sevastopol: 20 Inspections
Town of Jacksonport: 01 Inspections
Total number of inspection hours: 187.25 Hours

SPECIAL REPORTS, ACTIVITIES AND REPAIRS

MAINTENANCE: Firefighters repaired the power supply to the thermal imaging camera in Tender 3; yard maintenance at Westside Station; conducted Marina Dock Testing; installed the B Foam tank on Brush 5; assisted Door County IT Department with installing new phones at both stations; re-keyed locks at DPW; worked on splash board at Training Facility; set up for Plan Commission Meeting and Memorial Day service in apparatus bay; replaced all batteries on heads up display (HUD) on SCBA; obtained air sample from cascade system for analysis; repaired hydraulic leak and air conditioning in SBPD vehicle; pressure washed Marine 1; cleaned out drains at Eastside station; replaced brakes on SBPD HHR vehicle and calibrated the 4-gas meter.

TRAINING: 292.41 hours of training were conducted in May. Firefighters trained with SCBA confidence/Air Management; live fire attack at the Training Facility; grass fire equipment and procedures; pump/driver operator; night operations and electronics on Marine 1; Lt Austad and FF Wiegand attended a training for vehicle extrication and forcible entry in Delafield; Chief Dietman, FF Hanson, FF Gordon & FF Gulley participated in patient transfer/helicopter rescue training with USCG and Chief Dietman and AC Montevideo attended a presentation on hording at the DC Community Center.

OTHER: Fire Chief and AC attended City and other Town meetings; installed five (5) car seats and conducted multiple station tours.

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
May 31, 2018

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF MAY, 2018

May-18	YEAR TO DATE		May, 2018	YEAR TO DATE
3	4	ONE FAMILY DWELLINGS	630,000	825,000
0	0	TWO FAMILY DWELLINGS	-----	-----
2	2	MULTIPLE FAMILY DWELLINGS	1,910,943	1,910,943
0	1	MANUFACTURED HOME	-----	52,000
0	0	C.B.R.F.	-----	-----
0	0	RESIDENTIAL ADDITIONS	-----	-----
5	20	RESIDENTIAL ALTERATIONS	92,200	283,881
2	2	RESIDENTIAL GARAGES/CARPORTS	44,000	44,000
0	3	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	-----	40,100
1	3	RESIDENTIAL STORAGE BUILDINGS	8,000	16,400
0	0	RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NON-RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NEW COMMERCIAL BUILDINGS	-----	-----
1	1	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	345,000	345,000
0	0	NON-RESIDENTIAL ADDITIONS	-----	-----
1	20	NON-RESIDENTIAL ALTERATIONS	54,000	3,098,522
0	0	MUNICIPAL BUILDINGS	-----	-----
0	0	WAREHOUSES	-----	-----
0	0	FACTORY & SHOP	-----	-----
0	0	COMMUNICATION TOWER	-----	-----
0	0	SUBSTATION	-----	-----
0	0	AGRICULTURAL BUILDINGS	-----	-----
15	56	TOTAL ESTIMATED COST OF CONSTRUCTION	\$3,084,143	\$6,615,846
May, 2018	YEAR TO DATE	TOTAL PERMITS ISSUED	May, 2018	YEAR TO DATE
15	56	BUILDING PERMITS	6,861	15,057
13	61	ELECTRICAL PERMITS	1,054	6,010
11	67	PLUMBING PERMITS	871	5,250
4	25	HEATING PERMITS	506	3,041
13	80	SIGN PERMITS	390	2,460
1	4	MISCELLANEOUS PERMITS	25	400
0	0	SUMP PUMP PERMITS	-----	-----
0	0	ELECTRICIAN LICENSES	-----	-----
0	1	EARLY STARTS	-----	60
4	7	EROSION CONTROL	550	900
0	0	STATE PLAN APPROVALS	-----	-----
30	31	PARK & PLAYGROUND PAYMENTS	9,000	9,300
2	4	WISCONSIN PERMIT SEALS	70	140
0	1	ZONING BOARD OF APPEALS APPLICATIONS	-----	300
0	3	ZONING CHANGES/P.U.D. APPLICATIONS	-----	1,509
0	2	PLAN COMMISSION - CONDITIONAL USES	-----	600
0	2	CERTIFIED SURVEY MAP REVIEWS	-----	140
0	0	SUBDIVISION PLATTING REVIEW	-----	-----
0	0	MISCELLANEOUS REVENUE	-----	-----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-----	-----
0	0	RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	CHANGE OF USE	-----	-----
0	0	RESIDENTIAL OCCUPANCY FEES	-----	-----
3	5	COMMERCIAL OCCUPANCY FEES	1,450	1,550
0	0	PIER PERMIT	-----	-----
0	3	DEMOLITION	-----	75
3	10	PLAN REVIEW FEE	650	2,625
		ADMIN FEE	577	1,655
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$22,004.00	\$51,072.00

Cheryl Nault
Building Inspection Dept.

BEVERAGE OPERATOR LICENSES

1. Andre, James W.
2. Baeten, Katherine L.
3. Bongle, Ashley M.
4. Eisen, Mitchell H.
5. Gilmer, Brandt L.
6. Horne, Melanie M.
7. Olson, Laura L.
8. Puetz, Joshua J.
9. Savage, Julie A.
10. Shawnoskey, Jonathan J.H.
11. Viste, Charlene L.
12. Wagner, Charles R.
13. Wendt, Lindsay G.
14. Wyman, Wynn W.

TEMPORARY CLASS B BEER & TEMPORARY CLASS B WINE LICENSE

Open Door Pride
Pride Festival
Agent: Brittany Gartner
P O Box 792
Sturgeon Bay, WI 54235
Location: Martin Park, 207 S 3rd Avenue
Dates: June 23, 2018

Adopt a Soldier Door County
Harmony by the Bay
Agent: Nancy Hutchinson
5676 Trails End Court
Sturgeon Bay, WI 54235
Location: Martin Park, 207 S 3rd Avenue
Dates: August 8, 2018

Door County Maritime Museum & Lighthouse Preservation Society
Door County Classic & Wooden Boat Festival
Agent: Mary Stephenson
120 N Madison Avenue
Sturgeon Bay, WI 54235
Location: 120 N Madison Avenue
Dates: August 11-12, 2018

Door County Maritime Museum & Lighthouse Preservation Society
Harmony by the Bay
Agent: Mary Stephenson
120 N Madison Avenue
Sturgeon Bay, WI 54235
Location: Martin Park, 207 S 3rd Avenue
Dates: August 15, 2018

TEMPORARY CLASS B BEER LICENSE

Door County Maritime Museum & Lighthouse Preservation Society
Harmony by the Bay
Agent: Mary Stephenson
120 N Madison Avenue
Sturgeon Bay, WI 54235
Location: Martin Park, 207 S 3rd Avenue
Dates: June 27, 2018

TEMPORARY CLASS B WINE LICENSE

Neighbor to Neighbor Volunteer Caregivers of Door County, Inc.
Sturgeon Bay Celebrates
Agent: Pam Seiler
62 South Third Avenue
Sturgeon Bay, WI 54235
Location: Sunset Park, 747 N. 3rd Avenue
Dates: July 4, 2018 (Rain Date: July 5, 2018)

2018/2019 City of Sturgeon Bay Liquor Licenses

"Class B" Comb. Licenses

Clarence G Cumber, Jr. (Butch's)
IMBN, Inc (White Birch Inn)
JW & MA Enterprises, LLC (Inn at Cedar Crossing)
Kona Bay, Inc (The Lodge at Leathern Smith)
Shipyard Partners, LLC (Center Point Marina)
Sturgeon Bay Yacht Club
Woldt's Corner Pub, Inc

Class "B" Beer Licenses

Howie's Tackle, LLC
Jacob's Bluefront Café, LLC (Bluefront Café)
Nsighttel Wireless (GLAS: The Green Coffeehouse)

"Class A" Comb. Licenses

Door Stop 2, LLC
L & P Convenient Store Sturgeon Bay, LLC
L & P Convenient Store Sturgeon Bay, LLC
Phillimart of Sturgeon Bay, Inc
R S Patel LLP (Hol N' One Mobil)
Shop-Rite, LLC (Pick n' Save)
T & C Markets, Inc (Tadych's Econo Foods)
TA Operating, LLC (Minit Mart)
TA Operating, LLC (Minit Mart)

Class "A" Beer Licenses

The S-Stop, Inc

"Class C" Wine License

Jacob's Bluefront Café, LLC (Bluefront Café)
Nsighttel Wireless (GLAS: The Green Coffeehouse)

Class B Combo License (300 Seat License)

The Door County Fire Company, LLC

Delinquent PP
Additional Notes

Address

112 S 3rd Ave
1009 S Oxford Ave
336 Louisiana Street
1640 Memorial Dr
215 Quincy St
600 Nautical Drive
911 Green Bay Rd

Agent

Abby K Hess
Margaret A Getzloff
Paul Meleen
Theodore J. Balistreri
Laura L Olson
Michael L. Woldt

Delinquent
Personal Property

Address

1309 Green Bay Rd
86 W Maple St
67 E Maple Street

Agent

Michael K Richard
Patrick L Barbercheck
Angela E Czaja

Delinquent
Personal Property

Address

1331 Green Bay Rd
1130 Green Bay Rd
253 Michigan St
1009 Egg Harbor Rd
25 N Madison Ave
1847 Egg Harbor Rd
1250 N 14th Ave
1255 Green Bay Rd
1314 Green Bay Rd

Agent

Austin Hildebrand
Diane Hank
Kellie Busch
Donna S Lackie
Bhavin Patel
David R. Nath
Jon R Calhoun
Jeremy Wolkovitz
Jeremy Wolkovitz

Delinquent
Personal Property

Address

922 S Duluth Ave

Agent

Kevin J Scharthner

Delinquent
Personal Property

Address

86 W Maple St
67 E Maple Street

Agent

Patrick L Barbercheck
Angela E Czaja

Delinquent
Personal Property

Address

38 S 3rd Ave

Agent

Paul Salm

7h.

7h.

SIDEWALK CAFÉ PERMIT APPLICATION

Application for sidewalk café permit must include:

1. **Written request.**
2. **Scaled diagram** (scale 1":1') detailing the frontage of the applicants café or restaurant facing the sidewalk area requested for use as a sidewalk café. The plan shall indicate the location of doorways, width of sidewalk (distance from curb to building face), location of trees, tree wells, sidewalk benches, trash receptacles, utilities (including fire hydrants, light fixtures, etc.) newspaper racks, mailboxes, and any other semi-permanent sidewalk obstruction which may affect or be affected by the proposal. The drawing shall delineate the area requested for use as a sidewalk café, and indicate the total square footage of the affected road right of way and exact dimensions of the proposed outdoor area.
3. **Copy of current Certificate of Insurance with City named as additional insured.**
4. **Completed Hold Harmless Certificate.**
5. **Non-refundable application fee in the amount of \$55.00 per location if alcohol is not served.**
Non-refundable application fee in the amount of \$220.00 per location if alcohol is served.

Name of applicant: TERRY WILMAN

Establishment Name: Door County Candy LLC

Address: 12 N 3rd St

Phone/Email: 920-746-0924 DoorCountyCandy@gmail.com

☐ Written Request Submitted ☒ 743-7924 Cert of Insurance (additional insured) submitted

☒ Scaled Diagram submitted ☒ Hold Harmless Certificate submitted

☒ Fee Paid 55.00

Date Completed Application Submitted: 5-29-18

Community Development Approval: Chris D. Baird 5.31.18

Department of Public Works Approval: W. Smith 6-11-18

Date of Common Council Approval: _____

☒ Copy of Sidewalk Café Policy/Procedures provided to applicant.

☒ Copy of Sidewalk Café Ordinance provided to applicant.

*See back for "Alcohol Being Served Application Submission Information."

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to waive the alcohol consumption permit fee for the U.S. Coast Guard in the amount of \$28.00.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE

By: David Ward, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: May 29, 2018

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

Metzer, Tricia

From: Burk, Jon <jburk@TTXINC.com>
Sent: Wednesday, May 16, 2018 2:22 PM
To: Clarizio, Valerie J.
Cc: Metzer, Tricia
Subject: COAST GUARD PICNIC WAVIER FOR ACLCHOL CONSUMPTION FEE
Attachments: CITY ALCHOL PERMIT 2018.pdf

Hello committee members,

My name is Jon Burk the past Coast Guard City Committee Chair and I have been the CG Picnic Chair for the last eight annual picnics.

I am respectfully requesting the waiver of \$28.00 fee for the Alcohol Consumption Permit for this annual event for the men and women

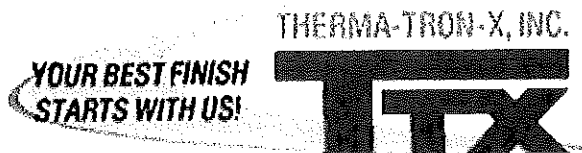
who serve or have served the Sturgeon Bay Community and their Country. I have attached the permit as I will be the responsible person for this picnic.

Thank You in advance for your consideration on this matter.

Jon Burk, USCG Retired

Jon Burk
Safety Manager

TTX Therma-Tron-X, Inc. | 1155 S Neenah Ave. | Sturgeon Bay, WI. 54235
Phone: 920.746-7446 | Cell 920.495.9978 | Fax: 920.743.5486
jburk@ttxinc.com
www.ttxinc.com



From: Clarizio, Valerie J. [<mailto:vclarizio@sturgeonbaywi.org>]
Sent: Wednesday, June 29, 2016 3:04 PM
To: Burk, Jon <jburk@TTXINC.com>
Cc: Metzer, Tricia <tmetzer@sturgeonbaywi.org>
Subject: FW: COAST GUARD PICNIC WAVIER FOR ACLCHOL CONSUMPTION FEE

Thank you, Jon. This will be listed on the July 12th agenda of the Finance/Purchasing and Building Committee. They generally meet at 4:00 but on this particular day they are meeting immediately following the Waterfront Committee which will start at 4:00.

I've included Tricia Metzger, Recording Secretary for the Finance Committee, on this email as well. She will send you an agenda once it is set.

Val

From: Burk, Jon [mailto:jb Burk@TTXINC.com]
Sent: Wednesday, June 29, 2016 2:59 PM
To: Clarizio, Valerie J.
Subject: COAST GUARD PICNIC WAVIER FOR ACLCHOL CONSUMPTION FEE

UNAUTHORIZED INTERCEPTION IS PROHIBITED BY FEDERAL LAW (Electronic Communications Privacy Act of 1986, 18 USC 2510-2521). This communication and all attachments transmitted with it are intended for the exclusive use of the individuals to which it is addressed. This communication may contain proprietary, legally privileged, confidential and/or information otherwise legally exempt from disclosure. If you are not the addressee, please note that any disclosure, copying, distribution or use of the contents of this message is prohibited. If you have received this transmission in error, please destroy it and notify us immediately at 920-743-6568.

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CITY OF STURGEON BAY
421 MICHIGAN STREET
STURGEON BAY, WI 54235

NAME OF RESPONSIBLE PERSON (Applicant): Jon Burk

ADDRESS OF APPLICANT: 451 N 11th Place
S+B.

DESCRIPTION OF EVENT: Coast Guard Picnic

DATE OF EVENT: Aug 4, 2018 APPROXIMATE NUMBER OF PEOPLE: 150

LOCATION OF EVENT: Sawyer Park

DID YOU RESERVE THE PARK? (Not required unless using shelter) ☒ Y ☐ N

DOES APPLICANT UNDERSTAND THAT THIS PERMIT DOES NOT ALLOW THE SALE
OF ALCOHOL BEVERAGES? ☒ Y ☐ N

Jon Burk
Signature of Applicant.

DATE FILED: _____ (Must be one business day prior to the date of the event)

FEE: \$28.00 (NON-REFUNDABLE)

RECEIPT: # _____ TRANS: # _____

DATE APPROVED: _____

Stephanie L. Reinhardt, City Clerk OR
Laurie A. Spittlemeister, Deputy Clerk/Treasurer

(S - E - A - L)

***PLEASE NOTE - All liquid containers such as bottles, jars, glasses, goblets or drinking vessels or serving vessels of any description or shape which are made of glass, regardless of what liquid is contained therein, are prohibited in the parks. Section 8.095 (5) of the Municipal Code.**

R E C O M M E N D A T I O N**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Park & Recreation Committee, hereby recommend to Council to approve the 6 month Class "B" Beer license for the Ahnapee Trailblazers' Legion Baseball LLC and limit the selling to 30 minutes before the game and 30 minutes after the last game.

Respectfully submitted,

Park & Recreation COMMITTEE

By: Ald Laurel Hauser Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: June 12, 2018

* * * * *

Moved by Alderperson _____, seconded by Alderperson
_____ that the said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

EXECUTIVE SUMMARY

TITLE: Six Month Class B Beer License for Ahnapee Trailblazers Legion Baseball LLC.

BACKGROUND: Ahnapee Trailblazers Legion Baseball LLC has submitted an application and all necessary paperwork for a six month Class B Beer for use at Memorial Field.

The use of Memorial Field for their games also entitles them to use of the concession stand for food and beverage sales.


In May of 2015, the Ahnapee Trailblazers applied for a Class B Beer license. At that time, the Council denied the license. An excerpt from the Council minutes from 6/2/15, along with the executive summary and email from 2015 are also included in this packet for your information.

This item is at the Park & Recreation Committee for recommendation to the Common Council since Memorial Field is a City park and this request has been denied in the past.

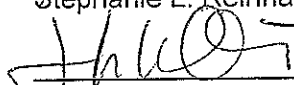
FISCAL IMPACT: \$50 fee paid for the license.

- OPTIONS:**
- 1) Recommend to the Common Council approval of the original Class B Beer license for Ahnapee Trailblazers Legion Baseball LLC for the six month period applied for.
 - 2) Recommend to the Common Council denial of the original Class B Beer license for Ahnapee Trailblazers Legion Baseball LLC for the six month period applied for.

PREPARED BY:


Stephanie L. Reinhardt, City Clerk/Human Resources Director

REVIEWED BY:


Josh VanLieshout, City Administrator

DATE: 5/29/18

April 25, 2018

Chairperson Laurel Hauser
Sturgeon Bay Park & Recreation Board
City Hall
Sturgeon Bay, WI 54235

Dear Chairperson Hauser:

I am submitting the following as a Board Member of the Ahnapee Legion Committee which controls the operations of the Ahnapee American Legion baseball team.

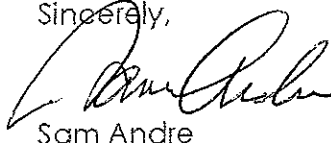
I am writing to advise you that the Ahnapee Trailblazers Legion Program LLC is applying for a Class B beer license to sell product at Memorial Field (our home venue) for the 2018 baseball season. At the present time, our program will be using the license to sell product at nine (9) home dates in the months of June and July.

I personally have meet with Stephanie Reinhart and former alderman Ron Vandertie to discuss the programs responsibilities with the issuance of this license and, representing the Committee, I have no reservations we understand these responsibilities and our commitment to abide by the legal framework of the license.

While beer has not been available for sale at Legion games for many years, it's sale is not unprecedented and it is the opinion of the Committee that the sale of beer will generate additional revenue for our program.

This letter is submitted at the direction of the City Clerk's office with our understanding it is a prerequisite to their office accepting our application and filing for approval by the Sturgeon Bay City Council. Additional forms will be filed at City Hall with the submittal of this advisement. Any questions can be directed to the undersigned.

Sincerely,

A handwritten signature in black ink, appearing to read "Sam Andre", written over a horizontal line.

Sam Andre

Board Member – Ahnapee Trailblazers Legion Program LLC

Excerpt from CC 6/2/15

Approval of a six month Class B Beer license for Ahnapee Trailblazers Legion Baseball Corp was presented by Ald. Vandertie. Vandertie/Catarozoli to approve the Class B Beer license for Ahnapee Trailblazers Legion Baseball Corp for the six month period. Discussion took place regarding other leagues and whether or not they sold beer and the history of beer sales at Legion baseball. Vote taken on the motion. Catarozoli, Vandertie, and Gregory voted aye. Ireland, Wiesner, Stults, and Fett voted no. Motion failed. Wiesner/Fett to deny the Class B Beer license for Ahnapee Trailblazers Legion Baseball Corp for the six month period. Ireland, Wiesner, Stults, and Fett voted aye. Catarozoli, Vandertie, and Gregory voted no. Motion carried.

EXECUTIVE SUMMARY

TITLE: Six Month Class B Beer License for Ahnapee Trailblazers Legion Baseball Corp.

BACKGROUND: Ahnapee Trailblazers Legion Baseball Corporation has submitted an application and all necessary paperwork for a six month Class B Beer for use at Memorial Field for June 2 – December 2, 2015.

The use of Memorial Field for their games also entitles them to use of the concession stand for food and beverage sales. Attached is an email from Municipal Services Director Bordeaux regarding the use of the concession stand area and alcohol sales.

FISCAL IMPACT: \$50 fee paid for the license.

OPTIONS:

- 1) Recommend approval of the original Class B Beer license for Ahnapee Trailblazers Legion Baseball Corp. for the six month period applied for.
- 2) Recommend denial of the original Class B Beer license for Ahnapee Trailblazers Legion Baseball Corp. for the six month period applied for.

PREPARED BY:

Stephanie L. Reinhardt
Stephanie L. Reinhardt, City Clerk/Human Resources Director

REVIEWED BY:

Bob Bordeaux
Bob Bordeaux, Municipal Services Director

REVIEWED BY:

Stephen B. McNeil
Stephen B. McNeil, City Administrator

DATE:

5/27/15

Reinhardt, Stephanie

From: Bordeau, Bob
Sent: Wednesday, May 27, 2015 10:01 AM
To: Reinhardt, Stephanie
Subject: Trailblazers Concession Stand

Steph, as part of the Ahnapee Trailblazers use of Memorial Field for their games they are also entitled the use of the concession stand for food and beverage sales. It has also come to my attention that the Trailblazers are considering selling alcohol at these games. I know that this practice goes on but I do not believe that alcohol should be sold at youth sporting events.

R E C O M M E N D A T I O N**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Park & Recreation Committee, hereby recommend to Council to have the Municipal Services Director research the budget numbers to create a tool to accomplish the marketing & branding of the parks and consider the various scope of different plans.

Respectfully submitted,

Park & Recreation COMMITTEE
By: Ald Laurel Hauser Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: June 12, 2018

* * * * *

Moved by Alderperson _____, seconded by Alderperson

_____ that the said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

Work with School District, service organizations, sporting associations and other entities regarding improvements and upkeep for the parks. *By partnering with such groups as the Boy Scouts, Jaycees, Rotary Club or Master Gardener's, the City can take advantage of additional expertise, fund-raising ability and support of park facilities and programs. The City has received support from various groups and individuals in the past and this had led to specific improvements in the parks or to support of various recreational programs.*

Use recycled materials. *Whenever possible the Park and Recreation Department should continue to use recycled materials for its improvements and programs.*

Continue to plant trees and other vegetation in the parks. *The City should continue its tree replacement program, both within the public parks and along the public right-of-ways. Trees add value to the parks and surrounding private property and provide many benefits. In larger parks, the City could consider recreating specific land cover types such as prairie restoration or wetland areas.*

Develop and create a marketing strategy to help promote the parks within the City of Sturgeon Bay. *Work to develop a brand for the parks that can be used in marketing and promotional materials that when people hear it they will be able to envision the Sturgeon Bay Parks system. Show the connection between the various parks and how they all link together throughout the City.*

C. Improvement of Existing Outdoor Recreation Areas:

The following are specific items that the City should strive to implement:

Bay View Park

- *Install sheet piling around train spur to prevent erosion*
- *Enhance the pedestrian connection across Michigan Street between the north and south sections of the walkway by making improvements to the existing cross-walk or via an underpass of the Michigan Street Bridge, if feasible*
- *Provide overlook and fishing platforms on the north side of train spur*
- *Obtain an engineering study of the train spur*
- *Maintain trees on train spur*
- *Acquire shore front property on the north side of Juniper Street between Bay View Park and Otumba Park*

Bullhead Point

- *Erect entrance sign*

ORDINANCE NO. __ _

WHEREAS, pursuant to sections 62.23 and 66.1001 of the Wisconsin Statutes, the City of Sturgeon Bay has adopted a comprehensive plan as defined in section 66.1001(1)(a) and 66.1001(2), Wis. Stats.; and

WHEREAS, the comprehensive plan may be amended under section 66.1001(4), Wis. Stats.; and

WHEREAS, the City of Sturgeon Bay is the owner of the approximately 3.3 acre parcel no. 281-23-0527260006 located in the 700 block of Erie and Florida Streets; and

WHEREAS, the City of Sturgeon Bay Plan Commission has authorized the initiation of an amendment to the Comprehensive Plan to change the Future Land Use classification of the subject parcel as shown in Figure 9-5 of the Comprehensive Plan from Public & Institutional to Multiple-Family Residential; and

WHEREAS, a public hearing regarding the amendment to the City of Sturgeon Bay Comprehensive Plan was held before the Plan Commission on May 16, 2018 in compliance with the requirements of section 66.1001(4)(d) of the Wisconsin Statutes; and

WHEREAS, the Plan Commission of the City of Sturgeon Bay, by a majority vote of the entire commission recorded in its official minutes, has adopted a resolution recommending to the Common Council the adoption of the amendment to the City of Sturgeon Bay Comprehensive Plan to change the Future Land Use classification of parcel no. 281-23-0527260006 from Public & Institutional to Multiple-Family Residential.

NOW, THEREFORE, BE IT HEREBY RESOLVED the Common Council of the City of Sturgeon Bay, Wisconsin, ordains as follows:

SECTION 1: The City of Sturgeon Bay Comprehensive Plan is hereby amended to change the Future Land Use classification, as shown in Figure 9-5, of parcel no. 281-23-527260006 from Public & Institutional to Multiple-Family Residential. Such parcel is more particularly described as follows:

Lot 6 of the recorded plat of Babel Subdivision, Document 707984, Hanger 561, Door County Records, being located in the SW ¼ of the NW ¼ of Section 5, T27N-R26E, City of Sturgeon Bay, Door County, Wisconsin.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie Reinhardt
City Clerk

CITY OF STURGEON BAY PLAN COMMISSION

RESOLUTION NO. 2018-01

A RESOLUTION TO RECOMMEND AMENDING THE "CITY OF STURGEON BAY COMPREHENSIVE PLAN" PURSUANT TO WISCONSIN STATUTES SECTION 66.1001

WHEREAS, the City of Sturgeon Bay has the authority to prepare and adopt a comprehensive plan as defined in section 66.1001(1)(a) and 66.1001(2), Wisconsin Statutes; and

WHEREAS, the comprehensive plan may be amended under section 66.1001(4), Wisconsin Statutes; and

WHEREAS, the City of Sturgeon Bay is the owner of the approximately 3.3 acre parcel no. 281-23-0527260006 located in the 700 block of Erie and Florida Street, commonly known as Amity Field; and

WHEREAS, the City of Sturgeon Bay Plan Commission has authorized the initiation of an amendment to the Comprehensive Plan to change the Future Land Use classification of the subject parcel as shown in Figure 9-5 of the Comprehensive Plan from Public & Institutional to Multiple-Family Residential; and

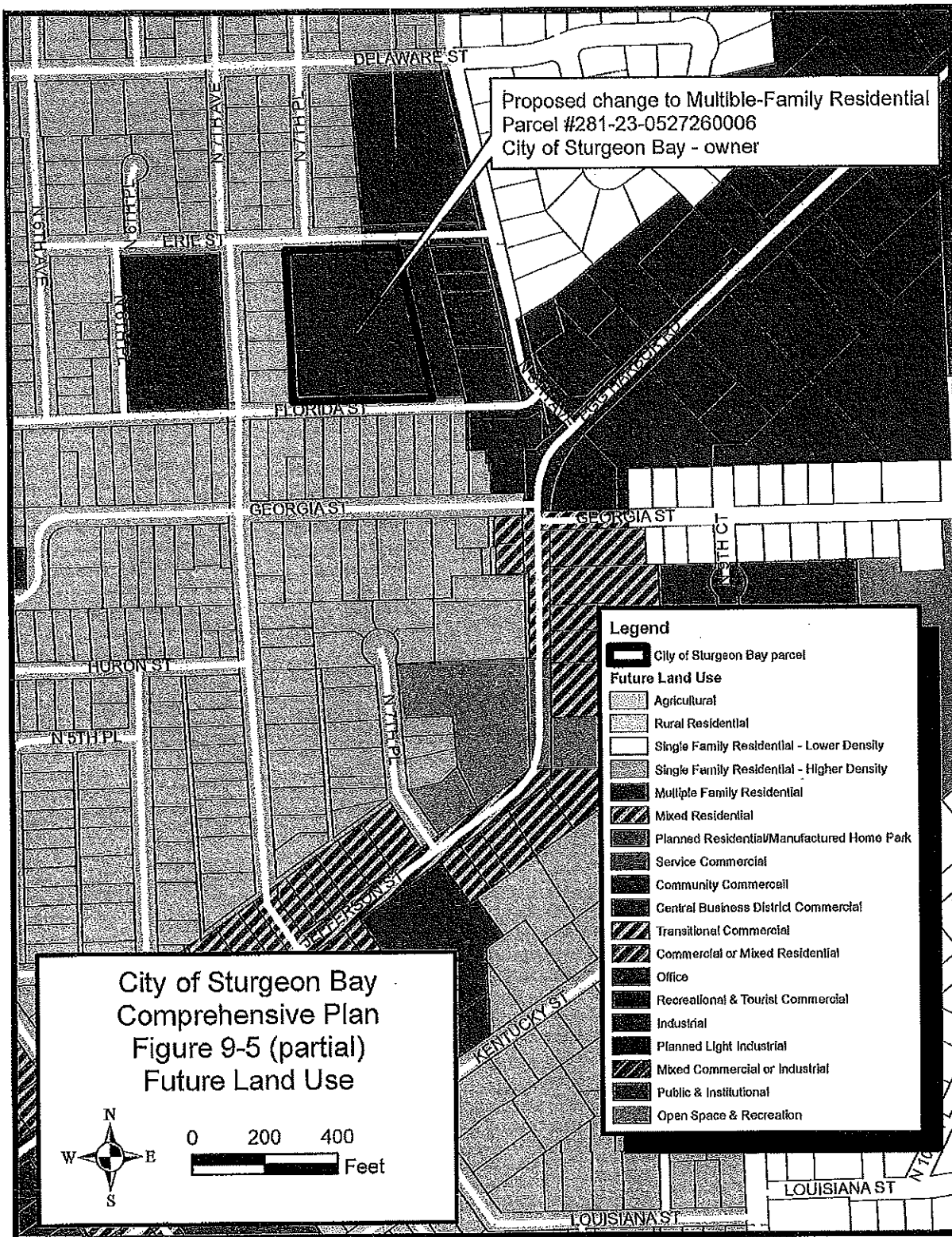
WHEREAS, a public hearing regarding the amendment to the City of Sturgeon Bay Comprehensive Plan was held before the Plan Commission on May 16, 2018 in compliance with the requirements of section 66.1001(4)(d) of the Wisconsin Statutes; and

WHEREAS, the City of Sturgeon Bay Plan Commission finds that the development of multiple-family dwellings on the subject parcel is appropriate for the general existing and future needs of the City of Sturgeon Bay and will further the orderly growth and development of the municipality.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Plan Commission for the City of Sturgeon Bay, Door County, Wisconsin, recommends the Common Council adopt the amendment to the City of Sturgeon Bay Comprehensive Plan to change the Future Land Use classification of parcel no. 281-23-0527260006 from Public & Institutional to Multiple-Family Residential.

ADOPTED this 16TH day of MAY, 2018.

Proposed Amendment to Sturgeon Bay Comprehensive Plan Amity Field parcel



ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: The following described property is hereby rezoned from Multiple-Family Residential to Planned Unit Development (PUD) and shall be subject to the site plan and requirements incorporated herein:

Lot 6 of the recorded plat of Babel Subdivision, Document 707984, Hanger 561, Door County Records, being located in the SW ¼ of the NW ¼ of Section 5, T27N-R26E, City of Sturgeon Bay, Door County, Wisconsin.

Said parcel contains 142,877 square feet (3.28 acres).

SECTION 2: The following requirements and conditions are placed upon the property described within the legal description.

A. Underlying Zoning: The underlying zoning district shall be R-4 Multiple-Family Development District. If the PUD expires, the zoning classification of the property shall revert to the R-4 district.

B. Permitted Uses: Multiple-Family dwellings with a total of 34 units are permitted provided such dwellings are consistent with the approved final PUD plans. Accessory uses associated with the multiple-family dwellings are also permitted.

C. PUD Requirements: The following requirement shall apply:

1. A public sidewalk must be installed along the Florida Street frontage.

SECTION 3: This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie Reinhardt
City Clerk

Location Map

Public Hearing -Doreen Phillips

PUD Request



 Subject Area



ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO
ORDAIN AS FOLLOWS:

SECTION 1: Section 1.167(3) Bicycle and Pedestrian Advisory Board) is hereby
repealed and recreated as follows:

(3) *Membership; officers.* Members of the Bicycle and Pedestrian Advisory
Board will be appointed by the Mayor, subject to confirmation by the
Common Council. The board will consist of eight ~~seven~~ members as
follows:

(b) One member who shall be the Community Development
Director, ~~Planner / Zoning administrator~~, Park and Recreation
Superintendent or City Engineer. This member shall serve a
one year term and may be reappointed.

(d) Five ~~Four~~ members who shall be citizens. Citizen members
shall be drawn from the following constituencies, if available:

SECTION 2: The ordinance shall take affect the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie L. Reinhardt
City Clerk

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO
ORDAIN AS FOLLOWS:

SECTION 1: Section 7.12 (Bicycles, play vehicles, and in-line skates) is hereby
repealed and recreated as follows:

(4) *Registration and tagging of bicycles is ~~optional~~ required.* ~~No person shall operate a bicycle upon any street in the city unless such bicycle is registered and tagged as herein provided~~

(5) *Suspension of bicycle registration.* No bicycle shall be registered which is in an unsafe mechanical condition. The chief of police or his/her designee may suspend the registration of and remove the identification tag from any bicycle which is operated contrary to any state law or city ordinance or which is operated while in an unsafe mechanical condition. ~~The suspension and removal shall not exceed ten days, provided that the registration shall not be reinstated nor shall the identification tag be replaced while such bicycle is in unsafe mechanical condition. The suspension and removal shall be in addition to other penalties provided for in this Municipal Code.~~

SECTION 2: The ordinance shall take affect the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie L. Reinhardt
City Clerk

REQUEST FOR PLACEMENT OF AGENDA ITEM

DATE OF REQUEST:

FROM: Alderperson Avenson & Catarozoli

Please place the following item on the agenda: City Council

Consideration of: Litigation with Sawyer Hotel Development, LLC

Background Information: According to Attorney Bitar he anticipated having an update by next council meeting.

Desired Action: Council may wish to take action based on new information.

REQUEST FOR PLACEMENT OF AGENDA ITEM

DATE OF REQUEST:

FROM: Alderperson Avenson & Catarozoli

Please place the following item on the agenda: City Council

Consideration of: Friends of SB public waterfront vs. City of Sturgeon Bay
regarding OHWM

Background Information: Update council on any new information on the
direction given to council at the previous council meeting

Desired Action: Council may wish to take action based on new information.

REQUEST FOR PLACEMENT OF AGENDA ITEM

DATE OF REQUEST:

FROM: Alderperson Avenson & Catarozoli

Please place the following item on the agenda: City Council

Consideration of: Legal action required for moving dirt piles on Lot 92/100

Background Information: We would like to call back our votes on this item for the June 5th meeting. In light of the letter from Mr. Papke's Attorney's to both Remzy Bitar and Randy Nesbitt dated June 5, 2018, we wish to reconsider our options for this matter.

Desired Action: To move forward on improving that land per our contract with Mr. Papke. We assume we will need legal council on this matter.