



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, MAY 15, 2018
7:00 p.m.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
 2. Pledge of Allegiance.
 3. Roll call.
 4. Adoption of agenda.
 5. Presentation re: Storm Drain Stenciling.
 6. Public Comment.
 7. Consideration of the following bills: General Fund – \$158,402.53, Capital Fund - \$29,416.57, Cable TV - \$312.65, TID #2 - \$174.00, TID #4 - \$6,467.11, and Solid Waste Enterprise Fund - \$140.99 for a grand total of \$194,913.85. [roll call]
 8. **CONSENT AGENDA**
- * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
- * a. Approval of 5/1/18 regular Common Council minutes.
 - * b. Approval of the following minutes:
 - (1) Sturgeon Bay Utility Commission – 3/13/18
 - (2) City Plan Commission – 4/18/18
 - (3) Finance/Purchasing & Building Committee – 4/24/18
 - * c. Place the following reports on file:
 - (1) Police Department Report – April 2018
 - (2) Bank Reconciliation – December 2017
 - (3) Revenue & Expense Report – December 2017
 - (4) Bank Reconciliation – March 2018
 - (5) Revenue & Expense Report – March 2018
 - * d. Consideration of: Approval of beverage operator licenses.
 - * e. Consideration of: Approval of Temporary Class B Beer and Temporary Class B Wine license.
 - * f. Consideration of: Six Month Class B Beer license.

* g. Consideration of: Approval of request from Miller Art Museum to serve wine at three events after library is closed.

* h. Consideration of: Approval of request from Brick Lot Pub & Grill to amend premise section of liquor license to include sidewalk.

* i. Consideration of: Approval of request from Crate Sushi to amend premise section of liquor license to include sidewalk.

*j. Consideration of: Approval of request from Door County Fire Company for Sidewalk Café Permit.

*k. Consideration of: Approval of request from Crate Sushi for Sidewalk Café Permit.

9. Mayoral appointments.

10. Reconsideration of: Finance/Purchasing & Building Committee recommendation re: Acquire property at 1048 Egg Harbor Rd (Simon parcel) via tax foreclosure from the County in the amount of \$19,000.21.

11. Finance/Purchasing & Building Committee recommendation re: Acquire property at 1048 Egg Harbor Rd (Simon parcel) via tax foreclosure from the County in the amount of \$19,000.21.

12. Finance/Purchasing & Building Committee recommendation re: Accept the proposal from Assorted Coatings in the amount of \$24,150.00 for the floor refinishing of Municipal Facilities.

13. Mayor's comments.

14. Convene in closed session in accordance with the following exemptions:

a. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)

Consideration of: Hiring of Municipal Services Director position.

b. Conferring with legal counsel for governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(1)(g)

Consideration of: Litigation with Sawyer Hotel Development, LLC.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.

15. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 5-11-18

Time: 12:00

By: [Signature]

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 05/15/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
DCCF	DOOR COUNTY COMMUNITY	PARK SIGN FEE REFND-DCCF	01-000-000-23169	30.00
NICOLET	NICOLET BANK	SIGN DEP REFND-NICOLET	01-000-000-23168	50.00
TOTAL LIABILITIES				80.00
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	05/18 ATHLETIC FLD LIGHT PROJ	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				1,445.39
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	03/18 GEN LEGAL MATTERS	01-110-000-55010	1,861.13
16555		03/18 TID 1 LEGAL MATTERS	01-110-000-55010	611.00
16555		03/18 TRAFFIC MATTERS	01-110-000-55010	1,236.00
BUELOW	BUELOW, VETTER, BUIKEMA,	APRIL GEN LABOR COUNSEL	01-110-000-57900	3,265.76
TOTAL				6,973.89
TOTAL LAW/LEGAL				6,973.89
CITY CLERK-TREASURER				
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	ASST OFFICE SUPPLIES	01-115-000-51950	96.71
TOTAL				96.71
TOTAL CITY CLERK-TREASURER				96.71
COMPUTER				
04696	DOOR COUNTY TREASURER	04/18 INTERNET USAGE	01-125-000-55550	100.00
04696		04/18 TECH SUPPORT	01-125-000-55550	2,575.00
04696		04/18 2 G INTERNET	01-125-000-55550	375.00
TOTAL				3,050.00
TOTAL COMPUTER				3,050.00
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	5.15.18 CONTRACT	01-130-000-55010	1,333.33
TOTAL				1,333.33
TOTAL CITY ASSESSOR				1,333.33
BUILDING/ZONING CODE ENFORCEMENT				

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CITY OF STURGEON BAY
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INVOICES DUE ON/BEFORE 05/15/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
23617	WISCONSIN DEPT OF AGRICULTURE,	WEIGHTS & MEASURES	01-140-000-58700	6,000.00
		TOTAL		6,000.00
		TOTAL BUILDING/ZONING CODE ENFORCEMT		6,000.00
CITY HALL				
03159	CHARTER COMMUNICATIONS	04/18 FIRE CABLE SVC	01-160-000-58999	121.78
03159		04/18 WS FIRE CABLE SVC	01-160-000-58999	101.90
05500	ENERGY CONTROL AND DESIGN INC	MOTOR REBUILD/WATER PUMP	01-160-000-55300	577.50
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-160-000-51850	15.98
WARNER		ROLL TOWEL	01-160-000-51850	54.35
WARNER		MOP HEAD	01-160-000-51850	13.98
		TOTAL		885.49
		TOTAL CITY HALL		885.49
INSURANCE				
MCCLONE	MCCLONE AGENCY, INC	06/18 WORK COMP	01-165-000-58750	13,932.00
MCCLONE		06/18 GEN LIAB	01-165-000-56400	3,152.00
MCCLONE		06/18 POLICE LIAB	01-165-000-57150	1,189.00
MCCLONE		06/18 PUBLIC OFFICIAL	01-165-000-57400	1,196.00
MCCLONE		06/18 AUTO LIAB	01-165-000-55200	1,966.00
MCCLONE		06/18 AUTO PHY DAMAGE LIAB	01-165-000-55200	1,652.00
		TOTAL		23,087.00
		TOTAL INSURANCE		23,087.00
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	04/18 CITY HALL PHONE SVC	01-199-000-58200	115.65
04696		04/18 FIRE PHONE SVC	01-199-000-58200	34.33
04696		04/18 MUN SVC PHONE SVC	01-199-000-58200	51.02
04696		04/18 POLICE PHONE SVC	01-199-000-58200	42.00
15028	MARTY OLEJNICZAK	CONFERENCE EXPNSES	01-199-000-55600	1,378.25
16555	PINKERT LAW FIRM, LLP	03/18 GEN LEGAL MATTERS-DCMM	01-199-000-51525	101.50
16555		03/18 TID 1 LEGAL MATTERS-TTX	01-199-000-51525	319.00
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	COPY PAPER	01-199-000-55650	185.40
HILLSTRO	HILLSTROM COMMUNICATION, INC	PRAT REF PUBLIC CIMMUNICATIONS	01-199-000-51600	7,490.00
MEDIVAN	MEDIVAN, INC	AUDIOMETRIC TESTING	01-199-000-55605	847.30
		TOTAL		10,564.45
		TOTAL GENERAL EXPENDITURES		10,564.45
POLICE DEPARTMENT				
04150	DE JARDIN CLEANERS LLC	UNIFORM MAINT-BRINKMAN	01-200-000-56800	10.79

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GENERAL FUND				
US BANK	US BANK EQUIPMENT FINANCE	RICOH COPIER 27 OF 48	01-200-000-55650	167.00
US BANK		PROPERTY DAMAGE SURCHARGE	01-200-000-55650	27.02
TOTAL				204.81
TOTAL POLICE DEPARTMENT				204.81
POLICE DEPARTMENT/PATROL				
01766	AURORA MEDICAL GROUP	AUDIOMETRY TEST/CRABB	01-215-000-57100	20.00
02005	BAY ELECTRONICS, INC.	RADIO BATTERY REPLACEMENT	01-215-000-57550	105.00
04575	DOOR COUNTY HARDWARE	PROPANE/LIGHTER/RANGE	01-215-000-54999	8.49
06592	FOX VALLEY TECHNICAL COLLEGE	OVERDOSE DEATH INV-HOUGAARD	01-215-000-55600	55.00
06592		OVERDOSE DEATH INV-ALBERTSON	01-215-000-55600	55.00
ART OF E	TAMMY WICKMAN LUTZE	SBPD STAFF PHOTO ORDER	01-215-000-54999	403.20
CREATIVE	CREATIVE PRODUCT SOURCE, INC	10-1" EVIDENCE TAPE @ \$6.00 EA	01-215-000-54999	79.21
HOUGAARD	CHAD HOUGAARD	2018 CLOTHING ALLOW-HOUGAARD	01-215-000-52900	270.00
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	MAINTENANCE SQUAD 40	01-215-000-58600	26.00
JIM FORD		MAINTENANCE SQUAD 60	01-215-000-58600	693.89
JIM FORD		MAINTENANCE SQUAD 60	01-215-000-58600	338.59
JIM FORD		MAINTENANCE SQUAD 30	01-215-000-58600	26.00
JIM FORD		MAINTENANCE JEEP	01-215-000-58600	26.00
TOTAL				2,106.38
TOTAL POLICE DEPARTMENT/PATROL				2,106.38
POLICE DEPT. / INVESTIGATIONS				
AQUA	AQUA CENTER OF GREEN BAY INC	DIVE EQUIPMENT	01-225-000-57950	330.35
GENERAL	GENERAL COMMUNICATIONS, INC.	TALON RADAR REPAIR	01-225-000-57950	422.00
KKSYSTEM	K&K SYSTEMS	PARTS LABOR/2 RADR TRLR REPAIR	01-225-000-57950	630.94
TOTAL				1,383.29
TOTAL POLICE DEPT. / INVESTIGATIONS				1,383.29
FIRE DEPARTMENT				
04575	DOOR COUNTY HARDWARE	FREIGHT	01-250-000-54999	17.40
04575		FASTENERS	01-250-000-54999	3.64
04575		BLADE CUTOFF & WHEEL GRIND	01-250-000-54999	7.97
04575		FLUOR BULB	01-250-000-54999	3.51
04575		MASONRY DRILL	01-250-000-54999	6.99
04575		FLAT SCR N CORD COVER KIT	01-250-000-54999	25.99
04575		MOUNTING TAPE & CAULK	01-250-000-54999	25.57
04575		COVER & SUPPLIES	01-250-000-54999	24.48
14875	NWTC GREEN BAY	CPR TRAINING-GULLEY	01-250-000-55600	29.33
16570	PIONEER FIRE COMPANY	UNIFORMS	01-250-000-52900	328.00
18287	TIM DIETMAN	PARKING FEE REIMB FDIC-DIETMAN	01-250-000-55600	30.00
CUSTOMFA	CUSTOM FAB & BODY, LLC	DOOR SWITCH & ARM/TD 1 & 3	01-250-000-53000	972.00
GARAGE	GARAGE DOOR SERVICES OF DC	DOOR SENSOR INSTALL	01-250-000-52350	510.90
GARAGE		TAKE UP REEL	01-250-000-52350	55.86

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GLOBAL	GLOBAL EQUIPMENT CO.	PLAQUES	01-250-000-56000	165.50
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	DEF	01-250-000-53000	21.58
O'REILLY		BLUE DEF	01-250-000-53000	25.00
O'REILLY		GREASE GUN	01-250-000-53000	59.99
PAULCONW	PAUL CONWAY SHIELDS	2 E SPOT -TRCK 2	01-250-000-53000	362.50
TOTAL				2,676.21
TOTAL FIRE DEPARTMENT				2,676.21
SNOW REMOVAL				
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	LIGHT BULB	01-410-000-51400	4.19
R0001530	JANE CLARKE	MAILBOX REPLACEMENT	01-410-000-51400	55.72
TOTAL				59.91
TOTAL SNOW REMOVAL				59.91
STREET SIGNS AND MARKINGS				
06012	FASTENAL COMPANY	DETENT PN	01-420-000-52550	6.44
TOTAL				6.44
TOTAL STREET SIGNS AND MARKINGS				6.44
STREET MACHINERY				
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	SPARK PLUG	01-450-000-52150	2.49
TOTAL				2.49
TOTAL STREET MACHINERY				2.49
CITY GARAGE				
03806	CUMMINS NPOWER, LLC	GENERATOR SERVICE CALL	01-460-000-56250	430.75
06012	FASTENAL COMPANY	BATTERIES	01-460-000-56250	11.45
19310	GALETON GLOVES INC	GLOVES	01-460-000-52350	185.19
19959	SUPERIOR CHEMICAL CORP	CHEMICAL SOLVENT	01-460-000-52700	236.41
L&P	L&P CONVENIENT STORE SBAY LLC	FUEL-SMLL ENGINES	01-460-000-52350	32.87
TOTAL				896.67
TOTAL CITY GARAGE				896.67
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	OLD HWY ROAD SIGN	01-499-000-58000	16.74
TOTAL				16.74

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INVOICES DUE ON/BEFORE 05/15/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL HIGHWAYS - GENERAL				16.74
PARK & RECREATION ADMIN				
01766	AURORA MEDICAL GROUP	MRO REVIEW-PRE EMPLOY TST-KOLDN	01-500-000-57100	8.00
TOTAL				8.00
TOTAL PARK & RECREATION ADMIN				8.00
PARKS AND PLAYGROUNDS				
01766	AURORA MEDICAL GROUP	PRE EMPLOY TESTING- @ \$75	01-510-000-57100	900.00
01766		PRE EMPLOY TESTING-@ \$67	01-510-000-57100	469.00
06012	FASTENAL COMPANY	RUBBER STRAPS	01-510-000-51850	6.23
06012		MATERIALS-TRACKLESS REPAIRS	01-510-000-53000	76.77
06012		RUBBER STRAPS	01-510-000-51850	4.76
08225	HERLACHE SMALL ENGINE	COVER & OIL TANK	01-510-000-52700	11.31
12100	LAMPERT YARDS INC	2 2X8-08 AG TREATED	01-510-000-51800	19.58
12100		1 2X4-08 AG TREATED	01-510-000-51800	4.99
19070	SCHARTNER IMPLEMENT INC	CHAIN/ TRACKLESS	01-510-000-53000	214.54
19310	GALETON GLOVES INC	GLOVES	01-510-000-52350	195.30
WARNER	WARNER-WEXEL WHOLESALE &	TISSUE & TOWELING	01-510-000-51850	65.42
WARNER		CAN LINERS	01-510-000-51850	212.52
TOTAL				2,180.42
TOTAL PARKS AND PLAYGROUNDS				2,180.42
PUBLIC FACILITIES				
04696	DOOR COUNTY TREASURER	2018 1ST QTR MAINTENANCE COSTS	01-700-000-56850	16,064.53
TOTAL				16,064.53
TOTAL PUBLIC FACILITIES				16,064.53
TOTAL GENERAL FUND				79,042.15
CAPITAL FUND				
PATROL				
LIABILITY				
ROGERAND	ROGER J.ANDERSON AND	INDUSTL PARK LAND PURCHASE	10-000-000-23169	8,000.00
TOTAL LIABILITY				8,000.00
TOTAL PATROL				8,000.00
POLICE DEPT. / INVESTIGATIONS				

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INVOICES DUE ON/BEFORE 05/15/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
ADORAMA	ADORAMA, INC	CRIME SCENE CAMERAS	10-225-000-59999	1,742.93
ADORAMA		CRIME SCENE CAMERAS	10-225-000-59999	170.69
TOTAL				1,913.62
TOTAL POLICE DEPT. / INVESTIGATIONS				1,913.62
FIRE DEPARTMENT				
EXPENSE				
02005	BAY ELECTRONICS, INC.	RADIO PURCHASE	10-250-000-59055	697.95
CUSTOMFA	CUSTOM FAB & BODY, LLC	AWNING-SQ2	10-250-000-59060	6,795.00
TOTAL EXPENSE				7,492.95
TOTAL FIRE DEPARTMENT				7,492.95
ROADWAYS/STREETS				
LEAD LATERAL				
06045	FELLNER SOIL SEPTIC	LEAD LATERAL REPLACEMNT #11	10-400-000-59125	12,010.00
TOTAL LEAD LATERAL				12,010.00
TOTAL ROADWAYS/STREETS				12,010.00
TOTAL CAPITAL FUND				29,416.57
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
02975	CAMERA CORNER	ROLLING RACK CASE	21-000-000-52700	249.00
03159	CHARTER COMMUNICATIONS	04/18 CB MUSIC	21-000-000-58999	63.65
TOTAL CABLE TV / GENERAL				312.65
TOTAL CABLE TV / GENERAL				312.65
TOTAL CABLE TV				312.65
TID #2 DISTRICT				
TID DISTRICT #2				
16555	PINKERT LAW FIRM, LLP	03/18 TID 2 LEGAL MATTERS	25-320-000-55001	174.00
TOTAL				174.00
TOTAL TID DISTRICT #2				174.00
TOTAL TID #2 DISTRICT				174.00
TID #4 DISTRICT				
TID #4 DISTRICT				

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CITY OF STURGEON BAY
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INVOICES DUE ON/BEFORE 05/15/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
TID #4 DISTRICT				
TID #4 DISTRICT				
TID #4 DISTRICT				
16555	PINKERT LAW FIRM, LLP	03/18 TID 4 LEGAL MATTERS	28-340-000-55001	3,161.00
STAFFORD	STAFFORD ROSENBAUM LLP	03/18 TID 4 LEGAL MATTERS	28-340-000-55001	3,306.11
TOTAL TID #4 DISTRICT				6,467.11
TOTAL TID #4 DISTRICT				6,467.11
TOTAL TID #4 DISTRICT				6,467.11
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04603	HALRON LUBRICANTS INC	USED OIL PICK UP FEE	60-000-000-52050	45.00
04603		USED OIL PICK UP	60-000-000-52050	30.00
18500	R N O W INC	ROCKER SWITCH/GARBAGE TRCK	60-000-000-53000	65.99
TOTAL SOLID WASTE ENTERPRISE FUND				140.99
TOTAL SOLID WASTE ENTERPRISE FUND				140.99
TOTAL SOLID WASTE ENTERPRISE				140.99
TOTAL ALL FUNDS				115,553.47

MANUAL CHECKS

PITNEY BOWES 04/16/18 Check 83247 Quarterly Postage Meter Rental 01-199-000-57250	\$126.50
BENEFIT ADVANTAGE 05/02/18 Check 83290 January & February run out billing 01-600-000-50510	\$208.00
EMPLOYEE BENEFITS CORP. 05/02/18 Check 83291 April FSA Fees 01-600-000-50510	\$122.50
DELTA DENTAL 05/02/18 Check #83292 May Dental Insurance Various Departmental Accounts	\$5,733.38
NETWORK HEALTH 05/02/18 Check # 83292 May Health Insurance Various Departmental Accounts	\$73,170.00
TOTAL MANUAL CHECKS	\$79,360.38

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INVOICES DUE ON/BEFORE 05/15/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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SUMMARY OF FUNDS:

GENERAL FUND
CAPITAL FUND
CABLE TV
TID #2 DISTRICT
TID #4 DISTRICT
SOLID WASTE ENTERPRISE

~~79,042.15~~
29,416.57
312.65
174.00
6,467.11
140.99

158,402.53

TOTAL --- ALL FUNDS

~~115,553.47~~

194,913.85

Dave D. Ward 5/8/18
Barbara Hillman 5-8-18
Sara L. W. 5/8/18

COMMON COUNCIL
May 1, 2018

A meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Catarozoli, Hayes, Ward, Avenson, Allmann, Wiederanders and Hauser.

Catarozoli/Ward to adopt the agenda. Carried.

Mayor Birmingham presented a Bike Month Proclamation to Ald. Catarozoli, Chr. of Bicycle and Pedestrian Advisory Board.

The following people spoke during public comment: Hans Christianson, 330 N. 3rd Ave; Mike Orlock, 947 Michigan St; Cheryl Chaudoir, 324 Alabama St.

Ward/Allmann to approve the following bills - General Fund - \$54,872.23, Capital Fund - \$75,731.29, Cable TV - \$5,140.83, TID #4 - \$475.00, and Solid Waste Enterprise Fund - \$14,742.87 for a grand total of \$150,962.22. Roll call: All voted aye. Carried.

Ward/Catarozoli to approve consent agenda:

- a. Approval of 4/17/18 regular Common Council minutes.
- b. Approve the following minutes:
 1. Finance/Purchasing & Building Committee – 4/10/18
- c. Place the following reports on file:
 1. Police Department Report – March 2018
- d. Consideration of: Approval of beverage operator licenses.
- e. Consideration of: Approval of Temporary Class B Beer licenses.
- f. Consideration of: Six Month Class B Beer licenses.
- g. Consideration of: Street Closure Application from Side Pork Fest.

Carried.

Ward/Hauser to confirm the following appointment:

STURGEON BAY UTILITY COMMISSION

Stewart Fett – (vacancy left by Gary DeNamur) – Term expires 10/1/23

Roll call: Ward, Allmann, Wiederanders, and Hauser voted aye. Catarozoli, Hayes and Avenson voted no. Carried.

Catarozoli/Hauser to remove from the table: Resolution re: Adopting Premier Resort Area Tax. Carried.

Ward/Hauser to adopt resolution re: Adopting Premier Resort Area Tax. Discussion took place regarding a sunset clause and the Ad Hoc Committee's recommendation that the progress of the PRAT be analyzed after five years. Catarozoli/Allmann to amend the resolution to add the following bold words: AND WHEREAS the City of Sturgeon Bay requires supplemental funding to support the **creation**, repair, maintenance, and replacement of streets and **transportation** infrastructure in the City. Carried. Hauser/Ward to add another paragraph to the end of the resolution to read: Further resolve, that a report of the Premier Resort Area Tax revenues and allocations be presented to the Common Council as part of the five year plan. Carried. Vote taken on original motion as amended. Carried.

Discussion took place regarding dissolving the Waterfront Redevelopment Authority. The discussion involved City Attorney Nesbitt's conflict of interest from an ethics standpoint, that the Council should seek special counsel, the cost of special legal counsel, and the creation of a Community Development Authority. The City Administrator is to contact James Kalny from Davis and Kuelthau regarding representing the City in this matter.

The Mayor made his comments.

Allmann/Ward to adjourn. Carried. The meeting adjourned at 8:04 p.m.

Respectfully submitted,

Stephanie L. Reinhardt
City Clerk/HR Director

STURGEON BAY UTILITIES
Regular Meeting
March 13th, 2018

President Stewart Fett called the regular meeting of the Utilities Commission to order at 12:02 p.m. at the Sturgeon Bay Utilities office. Roll call: President Stewart Fett, Mayor Thad Birmingham and Commissioners Rick Wiesner, Cindy Weber and Steve Christoferson were present. Also present were General Manager James Stawicki, Electric Supervisor Jason Bieri and recording secretary Laurie Bauldry.

Christoferson/Wiesner to adopt the agenda (complete copy on file at the Utility office). Motion carried.

Wiesner/DeNamur to approve the minutes of the regular meeting held on February 13th, 2018. Motion carried.

The Commission proceeded to review the bills for February in the amount of \$1,571,572.17. Fett/Weber to approve payment of the bills. Motion carried.

The January 2018 financials were presented. Birmingham/Christoferson to accept the financials. Motion carried.

General Manager Stawicki reported on the current investments and their allocations. No formal action was taken.

General Manager Stawicki presented for consideration a resolution implementing a municipal-wide energy management policy.

RESOLUTION

Implementing Municipal-Wide Energy Management Policy

WHEREAS, the Sturgeon Bay Utilities (SBU) is committed to being an environmentally responsible municipally owned and operated utility dedicated to improving global and local quality of life through active environmental stewardship; and

WHEREAS, it is more cost-effective to use less electricity and natural gas than it is to generate and/or purchase electricity and natural gas for the operation of SBU's facilities; and

WHEREAS, SBU and WPPI Energy have developed and implemented mutually beneficial energy efficiency, conservation and renewable energy programs, projects and educational activities designed to increase community energy efficiency, promote clean air and water and reduce waste; and

WHEREAS, SBU already promotes these initiatives through its Commitment to Community programs and partnership with WPPI Energy and Focus on Energy; and

WHEREAS, implementing a municipal-wide energy management policy will require that SBU make a commitment of financial and human resources toward initiatives that save energy and money for the long-term.

NOW, THEREFORE, BE IT RESOLVED, that the Sturgeon Bay Utilities will set a goal to curb use of electricity, natural gas and water in municipal facilities by 10% from levels measured in 2017 within five years.

BE IT FURTHER RESOLVED, that SBU will demonstrate the effectiveness of energy efficiency, conservation and renewable resource development and further seek to instill a strong conservation ethic within the community that will help establish the SBU as a leader in these areas.

Passed and adopted this March 13, 2018.

Fett/Wiesner to accept the resolution as presented. Motion carried.

The operations report was presented by General Manager Stawicki. Fett/Christoferson to accept the Operations Report for February. Motion carried.

There were no Council member updates.

The next item of business was the General Manager's report:

- a) Adjustments
- b) Focus on Energy update

Stawicki reported 2018 year-to-date incentives from Focus on Energy for energy efficiency and conservation is \$5,106.36.

Birmingham/Christoferson to adjourn. Motion carried. The meeting adjourned at 12:42 p.m.

Cindy Weber
Secretary

Approved for publication:

Stewart Fett
President

James Stawicki
General Manager

Date: _____

Date: _____

CITY PLAN COMMISSION
Wednesday, April 18, 2018

A meeting of the City Plan Commission was called to order at 6:00 p.m. by Vice-Chairperson Dennis Statz in the Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members Dennis Statz, Mike Gilson, Jeff Norland, Steven Hurley, and Laurel Hauser were present. Excused: Member Robert Starr. Also present were Alderpersons David Ward, David Hayes, Kelly Catarozoli, Kelly Avenson, and Seth Wiederanders, City Administrator Josh Van Lieshout, City Engineer Chad Shefchik, Community Development Director Marty Olejniczak, Planner/Zoning Administrator Chris Sullivan-Robinson, Community Development Secretary Cheryl Nault, and various members of the public.

Adoption of the Agenda: Moved by Ms. Hauser, seconded by Mr. Norland to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from March 21, 2018.
4. Conditional use request from Nicolet National Bank for a drive-through facility, located at the southeast corner of N. 4th Avenue and Jefferson Street:
Presentation:
Public hearing:
Consideration of:
5. Combined Preliminary/Final Planned Unit Development for Phillips Development LLC, for a 34-unit multiple-family development, located in the 700 blocks of Erie and Florida Streets, parcel #281-23-0527260006 (aka Amity Field).
Presentation:
Public Hearing:
Consideration of:
6. Combined Preliminary/Final Planned Unit Development for Duquaine Development (Mau & Associates, LLP, Agent), for a 162-unit multiple-family development, located on the southeast corner of Tacoma Beach Road and Clay Banks Road/CTH U, parcel #281-68-17000301A.
Presentation:
Public Hearing:
Consideration of:
7. Consideration of: Comprehensive Plan amendment – Future land use for Amity Field (parcel #281-23-0527260006) located in the 700 block of Erie and Florida Streets.
8. Consideration of: Comprehensive Plan amendment – Future land use for Robert Goetz (parcel #281-68-17000301A) located at the SE corner of Tacoma Beach Road and Clay Banks Road.
9. Public comment on non-agenda Plan Commission related items.
10. Adjourn.

Carried.

Approval of minutes from March 21, 2018: Moved by Mr. Gilson, seconded by Mr. Norland to approve the minutes from March 21, 2018. All ayes. Carried.

Conditional use request from Nicolet National Bank for a drive-through facility, located at the southeast corner of N. 4th Avenue and Jefferson Street:

Presentation: Brian Netzel, architect for Nicolet National Bank, stated that they are seeking a conditional use for a drive-through for a new 9,000 square-foot facility on the corner of 4th Avenue and Jefferson Street. There will be two-way access off of 4th Avenue, with 22 parking stalls for public use, as well as on-street parking. The drive-through will contain three drive-through lanes and an ATM machine. The building will sit approximately 15 feet from the property line on Jefferson Street and 4th Avenue. Approximately 30 employees will be utilizing the existing parking lot that they own on the corner of Jefferson Street and Third Avenue. The building will have a stone base, with galvalume exterior. A cupola will be placed on the corner of the building as a focal point in the community. The drive-through will be approximately 50 feet wide and 11 feet tall.

Ms. Hauser stated that she would prefer less parking be installed and to add more landscaping. Mr. Netzel responded that they have already exceeded the landscaping requirements. With the 15-foot setback, that area would be full of landscaping. But, they will consider it.

Mr. Gilson recused himself from discussion due to conflict of interest.

Public hearing: Vice-Chair Statz opened the public hearing at 6:09 p.m.

Hans Christian, 330 N. 3rd Avenue, wondered if the 15-foot setback was enough. He referred to the most recent snowstorm with the high snowbanks how vision is affected, and if there is too much parking. He would like to see landscaping ideas.

David Hayes, 111 S. 7th Avenue, wondered why the exit for the drive-through is on Jefferson Street. It is very close to the alley. He suggested turning the building 90 degrees, so the drive-through would not exit onto Jefferson Street. They would exit onto the alley. Another idea he had was flipping the floor plan so the mechanicals that show on 4th Avenue could be placed in back of the building.

There was no written correspondence.

The public hearing was declared closed at 6:13 p.m.

Consideration of: Mr. Sullivan-Robinson stated that the conditional use is specifically for the drive-through. The bank itself is a permitted use. There is space for approximately four cars to be stacked behind the vehicles being served in the drive-thru lanes. Staff sees no conflicts between drive-through traffic, regular customer traffic, and traffic on adjoining streets.

Mr. Statz pointed out that most buildings downtown have a zero setback. He also mentioned that this also went before the Aesthetic Design and Site Plan Review Board. He mentioned that prohibiting parking on that block of Jefferson Street was discussed, but the Parking and Traffic Committee would have to deal with the on street parking issues.

Ms. Hauser had concern of exiting onto Jefferson Street and possibly making a right turn only.

Mr. Netzel replied to some of the concerns. It would not be a benefit by turning the building 90 degrees, as it would then face North Shore Bank. They chose not to have a zero lot line. Nicolet National Bank wants to be a very long contributing community partner. By moving stalls would be a safe way to enter Jefferson Street.

Mr. Olejniczak stated that if the City decides not to allow parking in that block, they have the authority to do so. Those decisions start with Parking & Traffic Committee, but is ultimately a Council decision. The City Engineer and other City staff looked at it and noted that the exit is a wide lane. They did not think there would be an impact on the existing traffic on Jefferson St.

Mr. Netzel stated that they would be open to conversation regarding a right turn only onto Jefferson Street.

Moved by Ms. Hauser, seconded by Mr. Norland to approve the conditional use request contingent on Nicolet National Bank being willing to make a right turn only if conditions warrant and to send to the Parking & Traffic Committee for review of the parking stalls on Jefferson Street. All ayes. Carried, with Mr. Gilson abstaining.

Ms. Hauser reminded Mr. Netzel to take a look at the parking and make sure it is not overdone.

Mr. Statz added that they would like to break ground in August and open in April, 2019.

Combined Preliminary/Final Planned Unit Development for Phillips Development LLC, for a 34-unit multiple-family development, located in the 700 blocks of Erie and Florida Streets, parcel #281-23-0527260006 (aka Amity Field):

Presentation: John LeRoy, Mau & Associates, presented the plan for a 34-unit multifamily development on behalf of Phillips Development. They are seeking a PUD for four townhome buildings, each two stories tall. There will be 26 units with two-bedrooms and 8 three-bedroom units. The parking will be more in the interior of the development to make it less visible from the street. The buildings are moved to the west since the conceptual plan to allow more green open and recreational space. Each unit has their own front and rear exit, patio, and sidewalk to the front. First floor is kitchen and living room area and second floor is bedroom and bath area.

Mr. Hurley questioned how deep the stormwater pond would be and whether or not there would any kind of fencing around it since there is a school nearby and possible kids living in the units.

Steve Beida, Mau & Associates, stated that it is not required to fence a stormwater pond. Six feet of depth is needed to make a stormwater pond functional to meet DNR requirements.

Mr. Olejniczak added that the pond is constructed with a safety shelf. It is not a sheer drop off.

Ms. Hauser thanked the developers for bringing back a more aesthetically pleasing plan than the first one.

Mr. Gilson mentioned that many apartments in Sturgeon Bay are being rented by older people that are selling their homes or going south in the winter. Having bathrooms on the second floor are not conducive to older people.

Mr. LeRoy responded they are functional two-story homes. The three-bedroom units have a half bath on the first floor. The bathrooms were chosen to go where the bedrooms were located.

Public Hearing: Vice-Chair Statz opened the public hearing at 6:39 p.m.

Kathleen Finnerty, 707 Georgia Street, stated the existing traffic moves fast so traffic calming should be considered. She is concerned about the wet pond with families. It needs a fence for safety.

Helen Bacon, 458 N. 5th Avenue, said she is the County Board Supervisor for this area. There are a lot of small kids in the neighborhood. The pond should be enclosed by fencing.

Cinnamon Rosman, 706 Georgia Street, is concerned with the number of units. The neighborhood already is too dense and is being neglected.

Todd Crewe, 842 N. 7th Avenue, asked what the rents would be and what affordable housing is. He stated that he has a concern with the pond. Florida Street is a wreck. It will get more run down with more people in the area. He would rather see single-family housing developed on the site.

Kelly Catarozoli, 344 N. 3rd Avenue, alderperson for this area, thanked the residents for their input and Ms. Phillips for being one of the first developers to care about changes. The first proposal for this area was 24 units and the neighbors thought that was too much. Now the proposal is for 34 units. Condensing more people in that area will cause problems. She asked that the Commission holds off until the housing study is completed through the Door County Economic Development Corporation.

Hans Christian, 330 N. 3rd Avenue, knows of problems that already exist from another apartment complex in that area and thinks it is a management problem. It should be known how the apartments will be managed.

Shawn Linnan, 1008 Tacoma Beach Road, stated that in regard to affordable housing, he doesn't need a study to show that the City is short on it. He does not think the stormwater pond will be a safety hazard.

Kelly Avenson, 46 E. Pine Street, encouraged the Commission to wait until the housing study is completed.

Kathleen Finnerty, 707 Georgia Street, likes the idea of waiting for the housing study. She wondered if the developers are limiting their audience with no bathroom on the first floor.

Jeff Halbrook, 2680 Humboldt Road, Green Bay, is working with the developer. He discussed the economics of the development and that the number of units are necessary to make the project financially feasible. In regard to bathrooms on the second floor, you have to go upstairs to go to bed. It is not low income housing, it is cost effective housing. He is opposed to waiting for a decision.

Doreen Phillips, 1630 Rustic Oaks, Green Bay, is the developer of the property. She currently has 48 units throughout the Green Bay/Brown County area. She will be the manager of the apartments.

Chris Kellems, 120 Alabama Street, stated that she is in favor of the development and should move forward with it. She suggested to have an on-site manager and a fence around the pond. In addition, she also suggested cottage-style development. She said this is affordable/attainable housing.

Ms. Nault read one letter of correspondence in opposition for Jennifer Kivell, 724 N 7th Avenue. Her home would be located between two apartment complexes. Safety was an issue, as well as an increase of traffic being the main issue. She would prefer Amity Field being a kids' friendly park.

The public hearing was declared closed at 7:05 p.m.

Consideration of: Mr. Sullivan-Robinson stated that this petition is for a PUD, since the proposal is greater than 4 units. In addition to the 34 units, they are requesting five detached garage buildings, which would total 36 stalls. The development is a permitted use in the R-4 district.

It was acquired by the City in 1970 and leased it to Sunset School. At this time the school district has no use for it and the City agreed to sell it. According to the Future Land Use Map of the Comprehensive Plan, the area is planned for public and institutional use. To be compliant with the Comprehensive Plan, the City should undertake an amendment to the Future Land Use Map so the proposed development matches.

According to the Fire Chief, the proposed fire hydrant must be relocated to the SW corner of the entrance. The City Engineer did not feel a traffic analysis was needed. The stormwater management will need final approval from the City Engineer. They need to meet parking and street tree requirements. The project is expected to begin construction this summer, with the completion done in 2020. This project will have to go before the Aesthetic Design & Site Plan Review Board for design, site plan layout, type of materials and landscaping.

This development will generate about \$18,000 in annual property taxes, as well as paying a one-time park & playground fee of \$10,200.

Mr. Sullivan-Robinson further stated that if the Plan Commission approves the development, staff recommends the following conditions:

1. Amending the Future Land Use Map of the Comprehensive Plan to change this parcel to multiple-family residential.
2. Approval of the Aesthetic Design and Site Plan Review Board.
3. Include a recreation area for the tenants of the development.
4. Compliance with the required street trees and parking lot landscaping.
5. Any exterior lighting shall be shielded such that direct light is not cast skyward or onto adjoining property.
6. Final approval of the City Engineer for the stormwater management plan.
7. The new hydrant on Florida Street must be relocated further eastward.

Mr. Olejniczak stated that developer has agreed to install a public sidewalk along Florida Street. They also are proposing sidewalks leading from their parking area to Erie Street and Florida Street. It would be a good idea to connect the ends of the sidewalks in front of the westerly buildings.

He added that zoning map amendments should be consistent with the Comprehensive Plan. That does not apply to conditional uses. Thus, if the PUD zoning is approved, a Comprehensive Plan amendment should be initiated.

Some screening could be done on the west line. Often times security or decorative fencing will be installed around ponds. Those items could be considered as conditions if the PUD is approved.

Ms. Hauser said she is not ready to act on this. She would like to mitigate other concerns the neighbors have.

Doreen Phillips, developer of the project, stated that she would have an on-site manager.

Mr. Gilson expressed that the buildings did not have a lot of charm. They are pretty plain and not a lot of appeal.

Ms. Hauser asked if the 10-unit could be broken up into two. Mr. Sullivan-Robinson explained that the architectural drawing for that building isn't accurate since the ground elevation increases significantly. The building will step up three levels.

There was no motion to act on this item at this meeting. It will be brought back to the next meeting.

Combined Preliminary/Final Planned Unit Development for Duquaine Development (Mau & Associates, LLP, Agent), for a 162-unit multiple-family development, located on the southeast corner of Tacoma Beach Road and Clay Banks Road/CTH U, parcel #281-68-17000301A:

Presentation: Steve Bieda, Mau & Associates, stated that he has been designing apartment projects for 29 years. A neighborhood meeting was held a week ago. He took their comments and made some changes to the site plan. He provided some background on Duquaine Development.

The site plan showed that they lowered the number of units from the last meeting from 150 to 134. The attached garages will be facing the inside of the site. There will be a mixture of one, two, and three bedroom units. There will be 8 apartment buildings and 8 garage buildings. One of the attractions to the site is the Ahnapee Trail. They will be adding 400 feet of trail within the development to connect to the trail system past the playground area and gazebo on the north end. The longest building will be 159 feet long. There is plenty of green space. These are not low income units. There will be a combination of attached garages and detached garages. There will be an access point on Tacoma Beach Road and two on Clay Banks Road. A 2010 State DOT traffic analysis was completed. They had added a 35% growth in the City. A right-turn lane was recommended for Clay Banks Road at the highway. The developers committed to paying for installing the right-turn lane at a cost of \$7500.00. The proposed rents include \$650 for a one bedroom, \$950 for two bedrooms, and \$1150.00 for three bedrooms. Taxes would amount to \$241,000 per year with 134 units. The apartment buildings will be constructed based on market absorption. There is an archeological hot spot on the DNR mapping. The pond will contain a safety shelf.

Mr. Norland stated that traffic at the highway intersection is the key issue. He is not sure that installing a right-turn lane is the solution. Mr. Olejniczak said he had spoken with the DOT. The only improvement they thought was warranted was the right-turn lane.

Mr. Shefchik stated that having a right-turn lane will make it better. The gas stations along the highway corridor pump out five to ten times more traffic per day than Clay Banks Road does. Mr. Norland disagreed and said that those situations are not 4 lanes reducing into 2 lanes.

Public Hearing: Vice-Chairperson Statz opened the public hearing at 8:06 p.m.

Gerald Inman, 1500 Tacoma Beach Road, prepared a report in opposition to the development that was previously handed out to the Plan Commission. Traffic is a main issue, along with not being compatible with surrounding land uses and the proposed land use in the Comprehensive Plan. The current R-4 zoning district only allows up to 4-unit dwellings.

The following people spoke. The issues mentioned included the affordability of rents, waiting for the results of the housing analysis, traffic concerns at the highway and along Tacoma Beach Road, decrease in property values, increased City costs for infrastructure and services, too much density, stormwater runoff, conflicts with the county snowmobile route, compatibility with the Comprehensive Plan, truck traffic on Clay Banks Road, setbacks of the buildings, the need for more rental housing in Sturgeon Bay, and alternative location for apartments:

Sean Linnan, 1008 Tacoma Beach Road, who also presented a petition with 61 signatures in opposition.

Paul Anschutz, 221 N. 6th Avenue

Karen Daanen, 920 Tacoma Beach Road

Helen Bacon, 458 N. 5th Place

David Ward, 1811 Memorial Drive

Kelly Avenson, 46 E. Pine Street

Micaela Inman, 1500 Tacoma Beach Road

Barry Mellen, 503 Binnacle Place

Mike Oleson, 1500 Tacoma Beach Road

Lisa Anderson, 1000 S. Oxford Avenue

Mark Thiede, 953 Tacoma Beach Road

Scott Richard, 941 Tacoma Beach Road

Maureen Fear, 1108 Tacoma Beach Road

Christie Weber, 311 Pennsylvania Street

Becca Laughlin, 1231 Clay Banks Road

Brandon Bastar, 551 Tacoma Beach Road

Alan Miller, 952 Tacoma Beach Road

Hans Christian, 330 N. 3rd Avenue

Jennifer Sarter, 1005 Tacoma Beach Road

Lee Haasch, owner of 4 Sail Realty, E7169 Jackson Rd, Algoma

Ms. Nault read a summary of 14 letters that were submitted, all in opposition, from:

Michael Caliendo, 1500 Tacoma Beach Road

Gregg & Karen Daanen, 920 Tacoma Beach Road

Gerrit & Lonnie DeJonge – 944 Tacoma Beach Road

David & Marilynn DeJonge, 942 Tacoma Beach Road

Joanne & William Patterson, 926 & 932 Tacoma Beach Road

Robert & Nancy Petersen, 938 Tacoma Beach Road

Norbert & Pat Lenius, 1052 Tacoma Beach Road

DeeDee & Todd Brauer, no given address
Diane Brauer, no given address
Michael Olesen, 1500 Tacoma Beach Road
Marti & Gary Ziegelbauer, 1573 Tacoma Beach Road
Blaine Hintz, a homeowner in Strawberry Creek
Scott & Heidi Bader, 1275 Tacoma Beach Road
Scott & Linda Thomas, 1557 Tacoma Beach Road
David & Hanne Stuebner, 1144 Tacoma Beach Road

Ms. Nault also read a letter from Jim Stawicki, Sturgeon Bay Utilities General Manager, in response to Stuebner's concerns regarding SBU's sanitary system. The letter clarifies that the sanitary sewer lift station serving Tacoma Beach Road residents is not the same lift station that would serve the proposed development. These two collection systems are not connected.

Vice-Chair Statz closed the public hearing at 9:17 p.m.

Consideration of: Mr. Sullivan-Robinson presented the staff report. The current zoning district is R-3 Two-Family Residential. This proposal is for 134 units. According to the Comprehensive Plan, most of the parcel is expected to become Single-Family Residential, low density, with Transitional Commercial in the northwest corner. This proposal does not meet those requirements. Under state law, if the City chooses to approve the rezoning, a Comp Plan amendment would need to be done. No traffic impact analysis is required by the City Engineer. Sewer and water will be served off the east property line. The main issues appear to be traffic impact at the highway intersection, the number of units per building and the overall density (# of units) on the parcel compared to a development with 4-unit buildings.

Staff is overall supportive of the plan, but there are some items that need to be addressed, such as: The archeological issue where they cannot break ground until reviewed and to work with an archeologist. A formal wetland delineation needs to be obtained, which could impact the site plan. The Comprehensive Plan would have to be amended. If the Commission elects to make its recommendation, staff asks to add the following conditions:

1. Amending the Future Land Use Map of the Comprehensive Plan to change this parcel to Mixed Residential (or other similar designation).
2. Approval of the Aesthetic Design and Site Plan Review Board.
3. Compliance with the parking lot landscaping requirements.
4. Final approval of the City Engineer for the stormwater management plan.
5. Installation or payment for the cost of installation of the right-turn lane on Clay Banks Road (County Highway U) at the highway.
6. Reducing the scope of the project to not more than 134 units and not more than 8 buildings.

Mr. Olejniczak mentioned the items that he liked about the development. There are very few single-family homes in the immediate surrounding area. He likes the low number of access points, two on County U and one on Tacoma Beach Road. He also

likes the design of the project with the inward facing units such that the garage doors are not facing the street. It is an efficient use of existing infrastructure since there are no new sewer, water mains or streets that the City would have to maintain once the project is completed. The Ahnapee Trail exists, which is a positive. The detention pond is used as an amenity rather than hiding it in a corner. The location is conducive to multi-family. The highway is convenient if working in northern Door County or Green Bay. They are putting a wetland buffer with no buildings or pavement within 25 feet of the edge of the buffer. The buildings are staggered and not all in a row. If approved, the City would get some improvement at the County U/Hwy 42-57 intersection.

Mr. Olejniczak also spoke about concerns. One disadvantage is that the Comprehensive Plan calls for low density single-family as the future land use. The other concern is that there are a lot of buildings proposed. There are a lot of units overall. This would be the largest apartment complex in Sturgeon Bay.

Mr. Shefchik stated that he had given the project a preliminary review. There appears to be a significant reduction in water leaving the site based on the stormwater management plan.

Ms. Hauser didn't feel the apartment buildings looked upscale on the outside. She thought it could be done better. The landscaping could be done better.

Mr. Gilson agreed that the intersection is not a good situation. The fact is that there will be some type of development on that parcel at some time. There is also a larger parcel across the street that is for sale and will also be developed at some point.

No action was taken at this time.

Consideration of: Consideration of: Comprehensive Plan amendment – Future land use for Amity Field (parcel #281-23-0527260006) located in the 700 block of Erie and Florida Streets: Mr. Olejniczak stated that under State law, when a property is rezoned, the action is required to be consistent with the adopted Comprehensive Plan. In staff's opinion, the future land use classification for Amity Field is not consistent with the proposed PUD rezoning. If the Plan Commission and Council believe the proposed apartment development is an appropriate use, an amendment to the Comprehensive Plan should be undertaken in addition to the rezoning. A public hearing would be required, followed by Plan Commission approval and adoption of the ordinance by Council. The suggested new land use category is Multiple-Family Residential, which would match the proposed development and the current zoning classification.

A public hearing has already been published due to statutory requirements. Even if the PUD rezoning is not approved for Amity Field, staff believes the Comprehensive Plan amendment should still be pursued.

Moved by Ms. Hauser, seconded by Mr. Norland to proceed with the public hearing at the next Plan Commission meeting. All ayes. Carried.

Consideration of: Comprehensive Plan amendment – Future land use for Robert Goetz (parcel #281-68-17000301A) located at the SE corner of Tacoma Beach Road and Clay Banks Road: Mr. Olejniczak stated that the current zoning does not match the Comprehensive Plan designation. If the Council would approve the PUD zoning for that type of use, the Comprehensive Plan needs to be amended. The Comprehensive Plan calls for the corner to be Transitional Commercial and the balance of the property to be Single-Family Residential lower

density. Just like the Amity Field property, a public hearing has already been published due to statutory requirements.

Ms. Hauser stated she would rather wait than to go ahead with the public hearing.

Mr. Olejniczak stated that either way it would be a good idea to update the land use map.

Moved by Mr. Gilson, seconded by Mr. Statz to proceed with the public hearing at the next Plan Commission meeting. All ayes. Carried.

Public comment on non-agenda Plan Commission related items: Chris Kellems, 120 Alabama Street, stated that this is a good example of why we should have had form-based zoning.

David Hayes, 1117 S 7th Avenue, stated that it may help to put a second map in with the proposed change.

Gerald Inman, 1500 Tacoma Beach Road, was confused as to why would you change a master plan to fit a project.

Adjourn: Moved by Mr. Hurley, seconded by Ms. Hauser to adjourn. All ayes. Carried. Meeting adjourned at 9:55 p.m.

Respectfully Submitted,



Cheryl Nault
Community Development/Building Inspection Secretary

FINANCE/PURCHASING & BUILDING COMMITTEE
April 24, 2018

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:02 pm by Alderperson Ward in the Council Chambers, City Hall. Roll call: Alderpersons Ward and Wiederanders were present. Alderperson Allmann was excused. Also present: City Administrator Van Lieshout, Finance Director/City Treasurer Clarizio, City Engineer/Interim Municipal Services Director Shefchik, and Receptionist Metzger.

A motion was made by Alderperson Ward, seconded by Alderperson Wiederanders to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Resolution Authorizing Grant Application re: Bradley Lake.
5. Consideration of: Award Bid for Municipal Facilities Floor Refinishing.
6. Review bills.
7. Adjourn.

Carried.

No one spoke during public comment on agenda items.

Consideration of: Resolution Authorizing Grant Application re: Bradley Lake:

City Engineer/Interim Municipal Services Director Shefchik explained that the resolution is required as part of the grant application. It acknowledges the City's support and intent to pursue completion of the project as designated by the grant funding. Alderperson Ward questioned whether this application was a general application or targeting specific funds. Mr. Shefchik stated the application is for specific funds. This grant was applied for last year but the justifications submitted didn't fit with the parameters of the grant. The application is being resubmitted with different goals to secure funding this year.

Moved by Alderperson Ward, seconded by Alderperson Wiederanders to forward to Common Council the resolution authorizing the grant application for Bradley Lake which includes authorizing Chad Shefchik, City Engineer to act on behalf of the City of Sturgeon Bay to:

- Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- Submit signed documents; and
- Take necessary action to undertake, direct and complete the approved project.

Carried.

Consideration of: Award Bid for Municipal Facilities Floor Refinishing:

City Engineer/Interim Municipal Services Director Shefchik stated that there are four municipal facilities floors that are either tile or epoxy coated that have deteriorated to the point of being hazardous. The tile flooring at Sawyer is lifting due to age and an unheated building, and will be replaced with the same epoxy coating as the other facility floors. The 2018 budget allocated \$27,000 for floor refinishing. Mr. Shefchik stated that 2 bids were received both from Assorted Coatings in the amount of \$24,150. Due to a snowstorm they mailed and hand delivered their bid.

Moved by Alderperson Wiederanders, seconded by Alderperson Ward to recommend to Common Council to accept the proposal from Assorted Coatings in the amount of \$24,150.00 for floor refinishing of municipal facilities. Carried.

Review bills

Moved by Alderperson Ward, seconded by Alderperson Wiederanders to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Ward, seconded by Alderperson Wiederanders to adjourn. Carried. The meeting adjourned at 4:28 pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tricia Metzger". The signature is fluid and stylized, with a large initial "T" and a long, sweeping underline.

Tricia Metzger



STURGEON BAY POLICE DEPARTMENT



The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
Members of the Common Council
Members of the Police and Fire Commission
City Administrator Josh VanLieshout
Officers of the Sturgeon Bay Police Department
Media

From: Captain Daniel J. Brinkman

Subject: Monthly Report for April, 2018

Date: May 8, 2018

The following is a summary of the Police Department's activities for the month of April that includes crimes investigated, traffic accidents investigated, training completed, and public education provided by department members.

Crimes Investigated

The Department, during the month, investigated a total of 52 crimes.

These crimes can be broken down and classified as follows.

Bail Jump	06
Battery	02
Burglary.....	01
Disorderly Conduct.....	07
Criminal Damage to Property	03
Custodial Interference.....	05
Fraud.....	05
Domestic Abuse.....	03
Theft.....	10
Threats to Injure.....	01
Sex Offense.....	04
Death Investigation.....	01
Restraining Order Violation.....	01
Controlled Substance Problem.....	02
Family Fight.....	01
TOTAL	52

The above crimes resulted in the loss of \$2,012 to the community, of which \$742 has been recovered.

Arrests

The Department completed a total of 60 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrest	
Bail Jump.....	04
Aggravated Assault.....	01
TOTAL 05	
B. Misdemeanor Crime Arrests	
Disorderly Conduct.....	07
Battery	02
Bail Jump.....	02
Possess Controlled Substance	01
Theft.....	03
Make Terrorist Threat.....	01
Possess Drug Paraphernalia	01
Fraud.....	01
Obstruct/Resist Officer	01
TOTAL 19	

Wisconsin Probation & Parole Violation Arrests / Warrant Arrests.....	08
	TOTAL 08

C. Ordinance Violation Arrests	
Possess Marijuana.....	02
Possess Drug Paraphernalia	02
Disorderly Conduct.....	03
Disorderly Conduct w/ Motor Vehicle.....	01
TOTAL 08	
D. Traffic Crime Arrests	
	TOTAL 00

E. Traffic Violation Arrests	
Operating a Motor Vehicle While Intoxicated.....	02
Speeding Violations.....	04
Operate Vehicle w/o Insurance	02
Operate without a Valid License.....	02
Miscellaneous Traffic Violations.....	10
TOTAL 20	

In addition to the preceding arrests, the Department conducted a total of 155 traffic stops during the month and logged 43 violations for various motor vehicle defects and local ordinances and issued 37 written warnings for those violations. A total of 02 parking tickets were issued for parking violations throughout the city.

Traffic Accidents

The Department during the month investigated a total of 23 vehicle accidents. These accidents are categorized into four types.

A.	Motor Vehicle Accidents Involving Fatalities	00	
B.	Motor Vehicle Accidents Involving Injuries	03	
C.	Motor Vehicle Accidents Involving Property Damage	15	
	(greater than \$1,000.00)		
D.	Motor Vehicle Accidents Involving Property Damage	05	
	(less than \$1,000.00)		TOTAL 23

Police Service Calls

Department members handled 479 service calls during the month. These calls consist of both citizen requests for police service as described below (396), crimes investigated (52), traffic accidents investigated (23), and Wisconsin Probation and Parole Assists (08).

A.	Traffic and Road Incidents	93
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This category consists of all assignments involving assists to stranded motorists, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing obstructions from roadways, and all parking problem complaints.

B.	Noise Complaints	02
----	------------------------	----

These complaints involve private parties, licensed liquor establishments, and parties in public places.

C.	Sick and Injured Persons	57
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Assistance rendered to the Ambulance Service and sick or injured persons.

D.	Alarms	22
----	--------------	----

Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.

E.	Complaints Involving Animals	24
----	------------------------------------	----

Investigations by officers of noisy animals, loose animals, animal bites, wild animals and sick, injured or dead animal complaints.

F.	Civil Disputes	02
----	----------------------	----

Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.

G. Escorts.....	04
Transporting citizens, money escorts for area financial institutions, funerals, and for area industry and farming.	
H. Citizen Assist.....	37
This category is broad and involves such services as assistance in gas drive-off, emergency notifications, attempts to locate people, retrieval of personal property, and vehicle registration assistance.	
I. Assistance Rendered to Other Agencies	05
Includes assistance to other law enforcement and government agencies.	
J. Suspicious Person / Vehicle / Circumstance.....	18
Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of vehicles and people.	
K. Self-Initiated Field Activity.....	41
All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.	
L. Juvenile Problems.....	04
Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.	
M. Miscellaneous Incidents	66
Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes 9-1-1 calls investigated by Department members during the month.	
N. Welfare Checks	21
Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.	

TOTAL 396

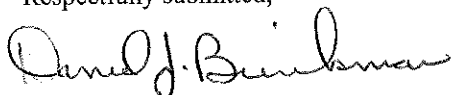
Department Training

The joint dive team conducted their monthly training session. One officer attended a 24 hour course on Interviewing Techniques, two officers attended the annual Homicide Conference and two officers attended an 8 hour course on Dynamics of Officer and Citizen Encounters.

Education

No department education to report.

Respectfully submitted,



Captain Daniel J. Brinkman



Visit our website at: www.sturgeonbaywi.org

MEMO

To: Mayor and Common Council
From: *bj* Valerie J. Clarizio, Finance Director/Treasurer
Subject: 2017 Year-end and 2018 Year-to-date Financial Reports
Date: May 1, 2018

The City received the 'draft' 2017 financial audit numbers from Schenck Government & Not-for-Profit Solutions on May 1, 2018. As a result, please find the attached December 2017 bank reconciliation and financial report, as well as, the most current bank reconciliation and financial report for the year 2018, dated March 31, 2018. Since the March reports are cumulative, I did not include the January and February 2018 financial reports. However, if you would like copies of the financial reports for those months please contact me and I will forward them to you.

DECEMBER 2017 BANK RECONCILIATION

CHECKING ACCOUNTS

INVESTMENT ACCOUNTS

GENERAL FUND		WDF		SNAP		LEAD/LATERAL		GENERAL/CAPITAL FUND	
NICOLET		NICOLET		NICOLET		NICOLET		INVESTMENTS	
PRIOR G/L BALANCE	3,145,977.74	578,001.99	7,294.21	42,840.00				1,689,688.81	
REVENUE	8,548,102.14	7,701.52	0.00	26,423.00				1,339.79	
DISBURSEMENTS	7,563,245.38	0.00	0.00	42,930.00				250,059.43	
AMOUNT IN TRANSIT	74.50	0.00	0.00	0.00				0.00	
ADJUSTMENTS	31,033.77	0.00	0.00	0.00				0.00	
ENDING BALANCE	4,161,793.77	585,703.51	7,294.21	26,333.00				1,440,969.17	

BANK BALANCE	4,188,213.08	585,703.51	7,294.21	26,333.00				1,441,887.08	
LESS OUTS, CHECKS	26,419.31	0.00	0.00	0.00				0.00	
	4,161,793.77	585,703.51	7,294.21	26,333.00				1,440,969.17	

SAVINGS ACCOUNTS

GENERAL FUND		GENERAL FUND		WDF		CAPITAL - BUILDING DEBT		CAPITAL - EH RD		2017 CAPITAL PROJECTS		TIF #3 DEBT		TIF #3 CONSTRUCTION	
STATE - #2		NICOLET BANK - MMBI		STATE - #4		STATE - #9		STATE - #15		STATE - #13		STATE - #08		STATE - #14	
PRIOR G/L BALANCE	2,588,220.64	17,718.75	95,445.65	6,032.47	21,687.25	2,759,401.75	779,902.24	33,953.81							
REVENUE	3,306,647.57	0.14	98.06	6.20	22.28	2,715.41	800.91	33.53							
DISBURSEMENTS	192.50	0.00	0.00	0.00	0.00	1,201,454.84	475.00	2,040.00							
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00							
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00							
ENDING BALANCE	5,894,675.71	17,718.89	95,543.71	6,038.67	21,709.53	1,560,662.32	780,228.15	31,947.34							

BANK BALANCE	5,894,675.71	17,718.89	95,543.71	6,038.67	21,709.53	1,560,662.32	780,228.15	31,947.34							
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TIF #1 DEBT		TIF #2		TIF #2 DEBT 98AAB		TIF #2 AMENDED AREA		TIF #2 AMENDED AREA		TIF #4 DEBT SVC		TID #4 CONSTRUCTION	
STATE - #11		STATE - #3		STATE - #10		CONST. - STATE - #06		CAP. INT. - STATE - #7		STATE - #12		STATE - #01	
PRIOR G/L BALANCE	252,455.33	16,715.70	1,933,028.32	55,227.10	397.56	96,018.42	1,635,239.77						
REVENUE	259.36	17.17	1,984.65	56.74	0.38	98.64	1,842.06						
DISBURSEMENTS	0.00	0.00	1,863.90	0.00	0.00	0.00	49,802.75						
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00						
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00						
ENDING BALANCE	252,714.69	16,732.87	1,933,149.07	55,283.84	361.84	96,117.06	1,587,299.08						

BANK BALANCE	252,714.69	16,732.87	1,933,149.07	55,283.84	361.84	96,117.06	1,587,299.08						
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4/20/2018

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
FOR 12 PERIODS ENDING DECEMBER 31, 2017

8c3.

DEPARTMENT DESCRIPTION	DECEMBER		%	FISCAL		%
	BUDGET	ACTUAL		YEAR-TO-DATE BUDGET	ANNUAL BUDGET	
REVENUES	978,551.54	2,184,331.04	123.2	11,742,615.00	11,742,615.00	11,367,964.77
GENERAL FUND	978,551.54	2,184,331.04	123.2	11,742,615.00	11,742,615.00	11,367,964.77
TOTAL REVENUES	978,551.54	2,184,331.04	123.2	11,742,615.00	11,742,615.00	11,367,964.77
EXPENSES	76,175.88	1,525,544.48	(1902.6)	914,110.00	914,110.00	2,173,140.70
GENERAL FUND	76,175.88	1,525,544.48	(1902.6)	914,110.00	914,110.00	2,173,140.70
MAYOR	1,140.44	915.02	19.7	13,685.00	13,685.00	12,368.50
CITY COUNCIL	5,210.01	4,521.30	13.2	62,520.00	62,520.00	60,522.47
LAW/LEGAL	4,583.34	16,139.50	(252.1)	55,000.00	55,000.00	42,435.50
CITY CLERK-TREASURER	33,700.89	29,852.85	11.4	404,410.00	404,410.00	363,805.12
ADMINISTRATION	12,195.03	(49,055.92)	502.2	146,340.00	146,340.00	72,587.95
COMPUTER	9,843.77	28,046.45	(184.9)	118,125.00	118,125.00	73,627.36
CITY ASSESSOR	7,295.06	7,724.18	(5.8)	87,540.00	87,540.00	83,327.08
BOARD OF REVIEW	126.69	0.00	100.0	1,520.00	1,520.00	376.78
BUILDING/ZONING CODE ENFORCEMENT	6,288.76	16,224.68	(157.9)	75,465.00	75,465.00	94,997.37
MUNICIPAL SERVICES ADMIN.	18,660.90	23,487.50	(25.8)	223,930.00	223,930.00	212,463.34
PUBLIC WORKS ADMINISTRATION	20,935.47	19,521.89	6.7	251,225.00	251,225.00	231,450.70
ELECTIONS DEPARTMENT	1,199.21	0.00	100.0	14,390.00	14,390.00	10,208.99
CITY HALL	11,364.22	16,377.19	(44.1)	136,370.00	136,370.00	140,047.80
INSURANCE	35,284.18	(6,797.61)	119.2	423,410.00	423,410.00	340,731.21
GENERAL EXPENDITURES	134,837.96	26,241.78	80.5	1,618,055.00	1,618,055.00	102,112.93
POLICE DEPARTMENT	35,277.98	52,614.54	(49.1)	423,335.00	423,335.00	413,727.03
PATROL BOAT	772.93	0.00	100.0	9,275.00	9,275.00	10,500.21
PARKING ENFORCEMENT	0.00	0.00	0.0	0.00	0.00	0.00
POLICE DEPARTMENT/PATROL	169,037.60	257,836.60	(52.5)	2,028,450.00	2,028,450.00	1,849,186.30
POLICE DEPT. / INVESTIGATIONS	11,840.45	15,636.45	(32.0)	142,085.00	142,085.00	147,205.89
FIRE DEPARTMENT	158,260.55	243,001.28	(53.5)	1,899,125.00	1,899,125.00	1,791,950.93
STORM SEWERS	2,740.44	164.67	93.9	32,885.00	32,885.00	15,606.04
SOLID WASTE MGMT/SPRING/FALL	4,207.11	16,161.94	(284.1)	50,485.00	50,485.00	48,418.63
COMPOST/SOLID WASTE SITE	2,640.03	12,734.73	(382.3)	31,680.00	31,680.00	32,993.61
STREET SWEEPING	3,295.43	2,475.75	24.8	39,545.00	39,545.00	41,632.02
WEED ABATEMENT	778.35	87.09	88.8	9,340.00	9,340.00	353.15
ROADWAYS/STREETS	9,898.78	3,488.41	64.7	118,785.00	118,785.00	216,023.97
SNOW REMOVAL	17,092.93	37,312.97	(118.2)	205,115.00	205,115.00	186,679.73
STREET SIGNS AND MARKINGS	4,717.53	2,242.77	52.4	56,610.00	56,610.00	56,072.39
CURB/GUTTER/SIDEWALK	1,221.69	663.59	45.6	14,660.00	14,660.00	19,694.93
STREET MACHINERY	14,107.95	20,960.10	(48.5)	169,295.00	169,295.00	168,235.43
CITY GARAGE	4,981.72	8,534.53	(71.3)	59,780.00	59,780.00	47,188.62
CELEBRATION & ENTERTAINMENT	4,183.35	740.03	82.3	50,200.00	50,200.00	36,207.08
HIGHWAYS - GENERAL	41,326.70	44,514.17	(7.7)	495,920.00	495,920.00	376,852.90
PARK & RECREATION ADMIN	9,834.21	9,918.91	(0.8)	118,010.00	118,010.00	122,088.33
PARKS AND PLAYGROUNDS	44,160.94	29,954.76	32.1	529,930.00	529,930.00	427,312.04
BALLFIELDS	2,735.44	3,895.46	(42.4)	32,825.00	32,825.00	23,672.32

8c3.

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
 FOR 12 PERIODS ENDING DECEMBER 31, 2017

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
EXPENSES							
ICE RINKS	918.77	1,833.60	(99.5)	11,025.00	11,025.00	5,575.84	49.4
BEACHES	0.00	0.00	0.0	0.00	0.00	11.32	100.0
MUNICIPAL DOCKS	4,183.37	5,078.88	(21.4)	50,200.00	50,200.00	30,207.16	39.8
WATER WEED MANAGEMENT	7,815.04	1,410.82	81.9	93,780.00	93,780.00	70,835.22	24.4
WATERFRONT PARKS & WALKWAYS	5,149.62	4,338.75	15.7	61,795.00	61,795.00	62,508.25	(1.1)
EMPLOYEE BENEFITS	2,154.19	4,764.05	(121.1)	25,850.00	25,850.00	27,252.77	(5.4)
PUBLIC FACILITIES	6,656.25	0.00	100.0	79,875.00	79,875.00	74,275.73	7.0
BOARDS AND COMMISSIONS	43.76	0.00	100.0	525.00	525.00	390.74	25.5
COMMUNITY & ECONOMIC DEVLPMT	29,677.98	33,412.35	(12.5)	356,135.00	356,135.00	321,218.82	9.8
TOTAL EXPENSES	978,552.90	2,472,520.49	(152.6)	11,742,615.00	11,742,615.00	10,628,081.20	9.4
TOTAL FUND REVENUES	978,551.54	2,184,331.04	123.2	11,742,615.00	11,742,615.00	11,367,964.77	(3.1)
TOTAL FUND EXPENSES	978,552.90	2,472,520.49	(152.6)	11,742,615.00	11,742,615.00	10,628,081.20	9.4
SURPLUS (DEFICIT)	(1.36)	(288,189.45)	300.7	0.00	0.00	739,883.57	100.0

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL FUND
FOR 12 PERIODS ENDING DECEMBER 31, 2017

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES	226,516.28	353,219.76	55.9	2,718,195.00	2,718,195.00	4,924,086.61	81.1
PATROL	226,516.28	353,219.76	55.9	2,718,195.00	2,718,195.00	4,924,086.61	81.1
TOTAL REVENUES	226,516.28	353,219.76	55.9	2,718,195.00	2,718,195.00	4,924,086.61	81.1
EXPENSES							
CITY CLERK-TREASURER	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.00	0.0
COMPUTER	17,750.00	200,294.11	(1028.4)	213,000.00	213,000.00	212,748.39	0.1
CITY ASSESSOR	833.34	0.00	100.0	10,000.00	10,000.00	0.00	100.0
MUNICIPAL SERVICES ADMIN.	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ELECTIONS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
CITY HALL	3,416.67	0.00	100.0	41,000.00	41,000.00	41,852.25	(2.0)
GENERAL EXPENDITURES	20,133.35	1,309,052.11	(6401.9)	241,600.00	241,600.00	1,654,183.83	(584.6)
POLICE DEPARTMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
PATROL	8,775.00	10,000.00	(13.9)	105,300.00	105,300.00	115,171.18	(9.3)
POLICE DEPT. / INVESTIGATIONS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
FIRE DEPARTMENT	88,295.85	4,544.41	94.8	1,059,550.00	1,059,550.00	573,247.34	45.8
STORM SEWERS	10,000.00	10,532.00	(5.3)	120,000.00	120,000.00	89,143.89	25.7
SOLID WASTE MGMT/REFUSE/RECYC	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ROADWAYS/STREETS	45,000.02	100,847.37	(124.1)	540,000.00	540,000.00	598,473.23	(10.8)
SNOW REMOVAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
CURB/GUTTER/SIDEWALK	15,416.67	7,124.25	53.7	185,000.00	185,000.00	145,728.01	21.2
CITY GARAGE	833.34	0.00	100.0	10,000.00	10,000.00	1,274.40	87.2
PARKS AND PLAYGROUNDS	7,916.68	45,407.89	(473.5)	95,000.00	95,000.00	141,770.95	(49.2)
BALLFIELDS	416.67	0.00	100.0	5,000.00	5,000.00	7,272.00	(45.4)
ICE RINKS	166.67	0.00	100.0	2,000.00	2,000.00	1,063.00	46.8
BEACHES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
MUNICIPAL DOCKS	4,583.34	3,998.06	12.7	55,000.00	55,000.00	51,718.06	5.9
WATER WEED MANAGEMENT	0.00	0.00	0.0	0.00	0.00	350.00	100.0
WATERFRONT PARKS & WALKWAYS	416.67	0.00	100.0	5,000.00	5,000.00	10,821.60	(116.4)
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.00	0.0
PUBLIC FACILITIES	3,953.75	50,000.00	(1164.6)	47,445.00	47,445.00	50,000.00	(5.3)
COMMUNITY & ECONOMIC DEVELPMT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	227,908.02	1,741,800.20	(664.2)	2,734,895.00	2,734,895.00	3,694,818.13	(35.0)
TOTAL FUND REVENUES	226,516.28	353,219.76	55.9	2,718,195.00	2,718,195.00	4,924,086.61	81.1
TOTAL FUND EXPENSES	227,908.02	1,741,800.20	(664.2)	2,734,895.00	2,734,895.00	3,694,818.13	(35.0)
SURPLUS (DEFICIT)	(1,391.74)	(1,388,580.44)	9672.9	(16,700.00)	(16,700.00)	1,229,268.48	(7460.8)

DATE: 04/13/2018
 TIME: 15:24:40
 ID: GL480000.WOM

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CABLE TV
 FOR 12 PERIODS ENDING DECEMBER 31, 2017

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
REVENUES							
CABLE TV / GENERAL	11,625.00	0.00	100.0	139,500.00	139,500.00	141,971.70	1.7
TOTAL REVENUES	11,625.00	0.00	100.0	139,500.00	139,500.00	141,971.70	1.7
EXPENSES							
CABLE TV / GENERAL	26,025.06	226,955.99	(772.0)	312,300.00	312,300.00	299,730.34	4.0
TOTAL EXPENSES	26,025.06	226,955.99	(772.0)	312,300.00	312,300.00	299,730.34	4.0
TOTAL FUND REVENUES	11,625.00	0.00	100.0	139,500.00	139,500.00	141,971.70	1.7
TOTAL FUND EXPENSES	26,025.06	226,955.99	(772.0)	312,300.00	312,300.00	299,730.34	4.0
SURPLUS (DEFICIT)	(14,400.06)	(226,955.99)	1476.0	(172,800.00)	(172,800.00)	(157,758.64)	(8.7)

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TOURISM FUND
 FOR 12 PERIODS ENDING DECEMBER 31, 2017

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #2 DISTRICT
 FOR 12 PERIODS ENDING DECEMBER 31, 2017

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID DISTRICT #2	142,056.60	2,058.94	(98.5)	1,704,679.00	1,704,679.00	1,718,061.32	0.7
TOTAL REVENUES	142,056.60	2,058.94	(98.5)	1,704,679.00	1,704,679.00	1,718,061.32	0.7
EXPENSES							
TID DISTRICT #2	83,688.71	1,294.74	98.4	1,004,264.00	1,004,264.00	979,884.87	2.4
TOTAL EXPENSES	83,688.71	1,294.74	98.4	1,004,264.00	1,004,264.00	979,884.87	2.4
TOTAL FUND REVENUES	142,056.60	2,058.94	(98.5)	1,704,679.00	1,704,679.00	1,718,061.32	0.7
TOTAL FUND EXPENSES	83,688.71	1,294.74	98.4	1,004,264.00	1,004,264.00	979,884.87	2.4
SURPLUS (DEFICIT)	58,367.89	764.20	(98.6)	700,415.00	700,415.00	738,176.45	5.3

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CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: TID #1 DISTRICT
 FOR 12 PERIODS ENDING DECEMBER 31, 2017

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
REVENUES							
TID #1 DISTRICT	61,020.26	259.36	(99.5)	732,243.00	732,243.00	735,934.04	0.5
TOTAL REVENUES	61,020.26	259.36	(99.5)	732,243.00	732,243.00	735,934.04	0.5
EXPENSES							
TID #1 DISTRICT	58,745.25	0.00	100.0	704,943.00	704,943.00	704,943.55	0.0
TOTAL EXPENSES	58,745.25	0.00	100.0	704,943.00	704,943.00	704,943.55	0.0
TOTAL FUND REVENUES	61,020.26	259.36	(99.5)	732,243.00	732,243.00	735,934.04	0.5
TOTAL FUND EXPENSES	58,745.25	0.00	100.0	704,943.00	704,943.00	704,943.55	0.0
SURPLUS (DEFICIT)	2,275.01	259.36	(88.5)	27,300.00	27,300.00	30,990.49	13.5

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CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: TID #3 DISTRICT
 FOR 12 PERIODS ENDING DECEMBER 31, 2017

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #3 DISTRICT	25,695.94	1,659.44	(93.5)	308,351.00	308,351.00	277,471.43	(10.0)
TOTAL REVENUES	25,695.94	1,659.44	(93.5)	308,351.00	308,351.00	277,471.43	(10.0)
EXPENSES							
TID #3 DISTRICT	20,231.87	7,556.80	62.6	242,782.00	242,782.00	218,699.32	9.9
TOTAL EXPENSES	20,231.87	7,556.80	62.6	242,782.00	242,782.00	218,699.32	9.9
TOTAL FUND REVENUES	25,695.94	1,659.44	(93.5)	308,351.00	308,351.00	277,471.43	(10.0)
TOTAL FUND EXPENSES	20,231.87	7,556.80	62.6	242,782.00	242,782.00	218,699.32	9.9
SURPLUS (DEFICIT)	5,464.07	(5,897.36)	(207.9)	65,569.00	65,569.00	58,772.11	(10.3)

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CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #4 DISTRICT
 FOR 12 PERIODS ENDING DECEMBER 31, 2017

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #4 DISTRICT	461,417.51	1,748.20	(99.6)	5,537,010.00	5,537,010.00	3,334,590.91	(39.7)
TOTAL REVENUES	461,417.51	1,748.20	(99.6)	5,537,010.00	5,537,010.00	3,334,590.91	(39.7)
EXPENSES							
TID #4 DISTRICT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TID #4 DISTRICT	550,513.21	130,982.34	76.2	6,606,158.00	6,606,158.00	3,443,954.02	47.8
TOTAL EXPENSES	550,513.21	130,982.34	76.2	6,606,158.00	6,606,158.00	3,443,954.02	47.8
TOTAL FUND REVENUES	461,417.51	1,748.20	(99.6)	5,537,010.00	5,537,010.00	3,334,590.91	(39.7)
TOTAL FUND EXPENSES	550,513.21	130,982.34	76.2	6,606,158.00	6,606,158.00	3,443,954.02	47.8
SURPLUS (DEFICIT)	(89,095.70)	(129,234.14)	45.0	(1,069,148.00)	(1,069,148.00)	(109,363.11)	(89.7)

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CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: REVOLVING LOAN FUND (STATE)
 FOR 12 PERIODS ENDING DECEMBER 31, 2017

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
REVOLVING LOAN FUND (STATE)	650.44	153,996.43	3575.7	7,805.00	7,805.00	164,439.30	2006.8
TOTAL REVENUES	650.44	153,996.43	3575.7	7,805.00	7,805.00	164,439.30	2006.8
EXPENSES							
REVOLVING LOAN FUND (STATE)	983.34	11,529.16	(1072.4)	11,800.00	11,800.00	11,529.16	2.2
TOTAL EXPENSES	983.34	11,529.16	(1072.4)	11,800.00	11,800.00	11,529.16	2.2
TOTAL FUND REVENUES	650.44	153,996.43	3575.7	7,805.00	7,805.00	164,439.30	2006.8
TOTAL FUND EXPENSES	983.34	11,529.16	(1072.4)	11,800.00	11,800.00	11,529.16	2.2
SURPLUS (DEFICIT)	(332.90)	142,467.27	(2895.8)	(3,995.00)	(3,995.00)	152,910.14	(3927.5)

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SOLID WASTE ENTERPRISE
 FOR 12 PERIODS ENDING DECEMBER 31, 2017

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
SOLID WASTE ENTERPRISE FUND	42,979.20	38,524.20	(10.3)	515,750.00	515,750.00	513,072.71	(0.5)
TOTAL REVENUES	42,979.20	38,524.20	(10.3)	515,750.00	515,750.00	513,072.71	(0.5)
EXPENSES							
SOLID WASTE ENTERPRISE FUND	42,516.76	34,524.99	18.7	510,200.00	510,200.00	486,438.13	4.6
TOTAL EXPENSES	42,516.76	34,524.99	18.7	510,200.00	510,200.00	486,438.13	4.6
TOTAL FUND REVENUES	42,979.20	38,524.20	(10.3)	515,750.00	515,750.00	513,072.71	(0.5)
TOTAL FUND EXPENSES	42,516.76	34,524.99	18.7	510,200.00	510,200.00	486,438.13	4.6
SURPLUS (DEFICIT)	462.44	3,999.21	764.8	5,550.00	5,550.00	26,634.58	379.9

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

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MUNICIPAL REPORT TOTALS
FOR 12 PERIODS ENDING DECEMBER 31, 2017

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	VARI- ANCE	FISCAL		FISCAL	
				YEAR-TO-DATE BUDGET	ANNUAL BUDGET	YEAR-TO-DATE ACTUAL	VARI- ANCE
TOTAL MUNICIPAL REVENUES	1,950,512.77	2,735,797.37	40.2	23,406,148.00	23,406,148.00	23,177,592.79	(0.9)
TOTAL MUNICIPAL EXPENSES	1,989,165.12	4,627,164.71	(132.6)	23,869,957.00	23,869,957.00	20,468,078.72	14.2
SURPLUS (DEFICIT)	(38,652.35)	(1,891,367.34)	4793.2	(463,809.00)	(463,809.00)	2,709,514.07	(684.1)

MARCH 2018 BANK RECONCILIATION

CHECKING ACCOUNTS

INVESTMENT ACCOUNTS

GENERAL FUND	WDF	SNAP	LEAD LATERAL	GENERAL/CAPITAL FUND
NICOLET	NICOLET	NICOLET	NICOLET	INVESTMENTS
PRIOR G/L BALANCE	3,747,968.45	599,811.18	7,294.21	41,416.00
REVENUE	1,594,661.68	7,745.43	0.00	0.00
DISBURSEMENTS	2,989,591.67	0.00	0.00	0.00
AMOUNT IN TRANSIT	3,554.39	0.00	0.00	0.00
ADJUSTMENTS	15,503.12	0.00	0.00	0.00
ENDING BALANCE	2,364,987.19	607,556.61	7,294.21	41,416.00

BANK BALANCE	2,422,126.69	607,556.61	7,294.21	41,416.00
LESS OUTS, CHECKS	57,139.50	0.00	0.00	0.00
	2,364,987.19	607,556.61	7,294.21	41,416.00

SAVINGS ACCOUNTS

GENERAL FUND	GENERAL FUND	WDF	CAPITAL - BUILDING DEBT	CAPITAL - EH RD	2017 CAPITAL PROJECTS	TIF #3 DEBT	TIF #3 CONSTRUCTION
STATE - #2	NICOLET BANK - MMBI	STATE - #4	STATE - #9	STATE - #15	STATE - #13	STATE - #08	STATE - #14
PRIOR G/L BALANCE	4,316,377.04	17,719.19	84,224.00	6,052.10	21,757.83	1,262,296.72	829,360.26
REVENUE	2,294,819.89	0.14	110.86	7.97	28.64	751.71	1,088.29
DISBURSEMENTS	0.00	298.79	0.00	0.00	0.00	1,190,350.53	26,006.25
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	6,611,196.93	17,420.54	84,334.86	6,060.07	21,786.47	72,697.90	804,442.30
BANK BALANCE	6,611,196.93	17,420.54	84,334.86	6,060.07	21,786.47	72,697.90	804,442.30
							25,793.83

TIF #1 DEBT	TIF #2	TIF #2 DEBT 98AB	TIF #2 AMENDED AREA	TIF #2 AMENDED AREA	TIF #4 DEBT SVC	TIF #4 CONSTRUCTION
STATE - #11	STATE - #3	STATE - #10	CONST. - STATE - #06	CAP. INT. - STATE - #7	STATE - #12	STATE - #01
PRIOR G/L BALANCE	803,347.18	16,032.41	2,696,042.63	54,849.41	120,497.23	1,489,633.69
REVENUE	1,057.36	21.10	3,452.87	72.19	154.38	1,960.42
DISBURSEMENTS	0.00	0.00	750,858.56	0.00	33,150.00	1,797.20
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	804,404.54	16,053.51	1,948,636.94	54,921.60	87,501.61	1,489,796.91
BANK BALANCE	804,404.54	16,053.51	1,948,636.94	54,921.60	87,501.61	1,489,796.91

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CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
 FOR 3 PERIODS ENDING MARCH 31, 2018

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DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
GENERAL FUND	1,013,809.26	118,149.90	(88.3)	3,041,427.78	12,165,715.00	5,734,501.74	(52.8)
TOTAL REVENUES	1,013,809.26	118,149.90	(88.3)	3,041,427.78	12,165,715.00	5,734,501.74	(52.8)
EXPENSES							
GENERAL FUND	107,101.12	412,414.88	(285.0)	321,303.36	1,285,215.00	716,632.33	44.2
MAYOR	1,040.40	1,031.76	0.8	3,121.20	12,485.00	3,091.80	75.2
CITY COUNCIL	4,859.98	4,651.36	4.2	14,579.94	58,320.00	16,503.16	71.7
LAW/LEGAL	4,583.33	1,565.00	65.8	13,749.99	55,000.00	3,075.50	94.4
CITY CLERK-TREASURER	33,390.37	37,574.84	(12.5)	100,171.11	400,685.00	85,847.54	78.5
ADMINISTRATION	12,184.54	12,547.08	(2.9)	36,553.62	146,215.00	30,708.42	78.9
COMPUTER	11,822.90	8,457.00	28.4	35,468.70	141,875.00	29,439.18	79.2
CITY ASSESSOR	7,505.78	6,923.37	7.7	22,517.34	90,070.00	24,222.01	73.1
BOARD OF REVIEW	126.65	0.00	100.0	379.95	1,520.00	0.00	100.0
BUILDING/ZONING CODE ENFORCEM	6,955.41	6,608.48	4.9	20,866.23	83,465.00	13,814.37	83.4
MUNICIPAL SERVICES ADMIN.	18,826.19	19,823.77	(5.2)	56,478.57	225,915.00	49,121.65	78.2
PUBLIC WORKS ADMINISTRATION	20,868.29	16,290.27	21.9	62,604.87	250,420.00	56,250.04	77.5
ELECTIONS DEPARTMENT	2,092.89	3,987.09	(90.5)	6,278.67	25,115.00	3,987.09	84.1
CITY HALL	11,202.45	9,046.45	19.2	33,607.35	134,430.00	30,329.93	77.4
INSURANCE	33,745.80	23,087.00	31.5	101,237.40	404,950.00	112,139.18	72.3
GENERAL EXPENDITURES	124,086.20	3,386.05	97.2	372,258.60	1,489,035.00	16,873.24	98.8
POLICE DEPARTMENT	35,472.04	38,869.20	(9.5)	106,416.12	425,665.00	94,894.25	77.7
PATROL BOAT	1,106.64	0.00	100.0	3,319.92	13,280.00	0.00	100.0
PARKING ENFORCEMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
POLICE DEPARTMENT/PATROL	175,286.16	165,725.93	5.4	525,858.48	2,103,435.00	394,763.50	81.2
POLICE DEPT. / INVESTIGATIONS	12,501.63	11,008.30	11.9	37,504.89	150,020.00	43,155.37	71.2
FIRE DEPARTMENT	158,790.74	162,716.06	(2.4)	476,372.22	1,905,490.00	405,658.66	78.7
STORM SEWERS	2,752.47	836.74	69.6	8,257.41	33,030.00	1,849.19	94.4
SOLID WASTE MGMT/SPRING/FALL	4,313.71	12.99	99.6	12,941.13	51,765.00	43.34	99.9
COMPOST/SOLID WASTE SITE	3,679.97	203.03	94.4	11,039.91	44,160.00	6,365.92	85.5
STREET SWEEPING	3,369.99	1,306.00	61.2	10,109.97	40,440.00	1,321.56	96.7
WEED ABATEMENT	793.31	0.00	100.0	2,379.93	9,520.00	0.00	100.0
ROADWAYS/STREETS	15,580.78	20,228.54	(29.8)	46,742.34	186,970.00	38,218.19	79.5
SNOW REMOVAL	18,732.89	16,226.70	13.3	56,198.67	224,795.00	72,636.48	67.6
STREET SIGNS AND MARKINGS	4,847.89	5,133.18	(5.8)	14,543.67	58,175.00	9,476.41	83.7
CURB/GUTTER/SIDEWALK	1,248.30	3.48	99.7	3,744.90	14,980.00	62.42	99.5
STREET MACHINERY	13,987.47	23,557.29	(68.4)	41,962.41	167,850.00	36,644.70	78.1
CITY GARAGE	5,231.20	6,561.25	(25.4)	15,693.60	62,775.00	13,898.65	77.8
CELEBRATION & ENTERTAINMENT	4,204.55	348.25	91.7	12,613.65	50,455.00	10,148.22	79.8
HIGHWAYS - GENERAL	40,325.39	28,630.01	29.0	120,976.17	483,905.00	80,628.42	83.3
PARK & RECREATION ADMIN	9,904.54	2,904.11	70.6	29,713.62	118,855.00	22,942.21	80.6
PARKS AND PLAYGROUNDS	38,089.91	34,946.20	8.2	114,269.73	457,080.00	73,163.34	83.9
BALEFIELDS	2,482.06	4,662.70	(87.8)	7,446.18	29,785.00	812.70	97.2

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CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: GENERAL FUND
 FOR 3 PERIODS ENDING MARCH 31, 2018

DEPARTMENT DESCRIPTION	MARCH		%	FISCAL	ANNUAL	FISCAL	%
	BUDGET	ACTUAL		YEAR-TO-DATE BUDGET	BUDGET	YEAR-TO-DATE ACTUAL	
EXPENSES							
ICE RINKS	917.48	534.45	41.7	2,752.44	11,010.00	8,014.21	27.2
BEACHES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
MUNICIPAL DOCKS	4,426.61	4,585.08	(3.5)	13,279.83	53,120.00	4,218.71	92.0
WATER WEED MANAGEMENT	7,703.30	1,636.69	78.7	23,109.90	92,440.00	2,942.20	96.8
WATERFRONT PARKS & WALKWAYS	5,319.96	6,380.78	(19.9)	15,959.88	63,840.00	11,834.01	81.4
EMPLOYEE BENEFITS	4,429.14	1,937.16	56.2	13,287.42	53,150.00	7,594.89	85.7
PUBLIC FACILITIES	6,727.08	0.00	100.0	20,181.24	80,725.00	23,935.89	70.3
BOARDS AND COMMISSIONS	38.74	0.00	100.0	116.22	465.00	32.31	93.0
COMMUNITY & ECONOMIC DEVLPMT	31,151.61	22,800.81	26.8	93,454.83	373,820.00	72,202.06	80.6
TOTAL EXPENSES	1,013,807.86	1,129,149.33	(11.3)	3,041,423.58	12,165,715.00	2,629,493.25	78.3
TOTAL FUND REVENUES	1,013,809.26	118,149.90	(88.3)	3,041,427.78	12,165,715.00	5,734,501.74	(52.8)
TOTAL FUND EXPENSES	1,013,807.86	1,129,149.33	(11.3)	3,041,423.58	12,165,715.00	2,629,493.25	78.3
SURPLUS (DEFICIT)	1.40	(1,010,999.43)	(4345.0)	4.20	0.00	3,105,008.49	100.0

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL FUND
FOR 3 PERIODS ENDING MARCH 31, 2018

DEPARTMENT DESCRIPTION	MARCH		% VARI-ANCE	FISCAL YEAR-TO-DATE		ANNUAL BUDGET	FISCAL YEAR-TO-DATE	
	BUDGET	ACTUAL		BUDGET	BUDGET		ACTUAL	% VARI-ANCE
REVENUES	545,604.71	9,876.33	(98.1)	1,636,814.13	6,547,257.00	355,368.76	(94.5)	
PATROL	545,604.71	9,876.33	(98.1)	1,636,814.13	6,547,257.00	355,368.76	(94.5)	
TOTAL REVENUES	545,604.71	9,876.33	(98.1)	1,636,814.13	6,547,257.00	355,368.76	(94.5)	
EXPENSES								
CITY CLERK-TREASURER	0.00	0.00	0.0	0.00	0.00	0.00	0.0	0.0
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.00	0.0	0.0
COMPUTER	15,958.33	0.00	100.0	47,874.99	191,500.00	0.00	100.0	0.0
CITY ASSESSOR	0.00	0.00	0.0	0.00	0.00	0.00	0.0	0.0
MUNICIPAL SERVICES ADMIN.	0.00	0.00	0.0	0.00	0.00	0.00	0.0	0.0
ELECTIONS	0.00	0.00	0.0	0.00	0.00	0.00	0.0	0.0
CITY HALL	21,635.02	14,567.13	32.6	64,905.06	259,620.25	57,204.16	77.9	0.0
GENERAL EXPENDITURES	5,320.41	0.00	100.0	15,961.23	63,845.00	301,364.67	(372.0)	0.0
POLICE DEPARTMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0	0.0
PATROL	7,508.32	14,682.50	(95.5)	22,524.96	90,100.00	14,682.50	83.7	0.0
POLICE DEPT. / INVESTIGATIONS	166.66	0.00	100.0	499.98	2,000.00	0.00	100.0	0.0
FIRE DEPARTMENT	4,399.98	5,050.23	(14.7)	13,199.94	52,800.00	500,408.93	(847.7)	0.0
STORM SEWERS	10,416.66	0.00	100.0	31,249.98	125,000.00	0.00	100.0	0.0
SOLID WASTE MGMT/REFUSE/RECYC	0.00	0.00	0.0	0.00	0.00	0.00	0.0	0.0
SOLID WASTE MGMT/SPRING/FALL	2,916.66	0.00	100.0	8,749.98	35,000.00	0.00	100.0	0.0
ROADWAYS/STREETS	138,594.29	53,131.19	61.6	415,782.87	1,663,131.75	(14,547.00)	100.8	0.0
SNOW REMOVAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0	0.0
CURB/GUTTER/SIDEWALK	16,499.99	0.00	100.0	49,499.97	198,000.00	7,883.65	96.0	0.0
CITY GARAGE	4,583.33	0.00	100.0	13,749.99	55,000.00	225.00	99.5	0.0
PARKS AND PLAYGROUNDS	293,999.99	40,283.82	86.2	881,999.97	3,528,000.00	89,540.77	97.4	0.0
BALLFIELDS	416.66	0.00	100.0	1,249.98	5,000.00	0.00	100.0	0.0
ICE RINKS	0.00	0.00	0.0	0.00	0.00	0.00	0.0	0.0
BEACHES	0.00	0.00	0.0	0.00	0.00	0.00	0.0	0.0
MUNICIPAL DOCKS	1,333.33	0.00	100.0	3,999.99	16,000.00	0.00	100.0	0.0
WATER WEED MANAGEMENT	14,413.34	0.00	100.0	43,240.02	172,960.00	0.00	100.0	0.0
WATERFRONT PARKS & WALKWAYS	666.66	0.00	100.0	1,999.98	8,000.00	0.00	100.0	0.0
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.00	0.0	0.0
PUBLIC FACILITIES	6,250.00	0.00	100.0	18,750.00	75,000.00	0.00	100.0	0.0
COMMUNITY & ECONOMIC DEVLPMNT	0.00	0.00	0.0	0.00	0.00	0.00	0.0	0.0
TOTAL EXPENSES	545,079.63	127,714.87	76.5	1,635,238.89	6,540,957.00	956,762.68	85.3	
TOTAL FUND REVENUES	545,604.71	9,876.33	(98.1)	1,636,814.13	6,547,257.00	355,368.76	(94.5)	
TOTAL FUND EXPENSES	545,079.63	127,714.87	76.5	1,635,238.89	6,540,957.00	956,762.68	85.3	
SURPLUS (DEFICIT)	525.08	(117,838.54)	(2542.0)	1,575.24	6,300.00	(601,393.92)	(9645.9)	

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CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 4
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FOR FUND: CABLE TV
 FOR 3 PERIODS ENDING MARCH 31, 2018

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
CABLE TV / GENERAL	11,666.66	0.00	100.0	34,999.98	140,000.00	38,344.51	(72.6)
TOTAL REVENUES	11,666.66	0.00	100.0	34,999.98	140,000.00	38,344.51	(72.6)
EXPENSES							
CABLE TV / GENERAL	21,024.94	5,162.99	75.4	63,074.82	252,300.00	15,792.39	93.7
TOTAL EXPENSES	21,024.94	5,162.99	75.4	63,074.82	252,300.00	15,792.39	93.7
TOTAL FUND REVENUES	11,666.66	0.00	100.0	34,999.98	140,000.00	38,344.51	(72.6)
TOTAL FUND EXPENSES	21,024.94	5,162.99	75.4	63,074.82	252,300.00	15,792.39	93.7
SURPLUS (DEFICIT)	(9,358.28)	(5,162.99)	(44.8)	(28,074.84)	(112,300.00)	22,552.12	(120.0)

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TOURISM FUND
FOR 3 PERIODS ENDING MARCH 31, 2018

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

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CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: TID #2 DISTRICT
 FOR 3 PERIODS ENDING MARCH 31, 2018

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID DISTRICT #2	154,502.23	3,590.73	(97.6)	463,506.69	1,854,027.00	910,003.04	(50.9)
TOTAL REVENUES	154,502.23	3,590.73	(97.6)	463,506.69	1,854,027.00	910,003.04	(50.9)
EXPENSES							
TID DISTRICT #2	128,785.28	241,347.10	(87.4)	386,355.84	1,545,424.00	241,670.10	84.3
TOTAL EXPENSES	128,785.28	241,347.10	(87.4)	386,355.84	1,545,424.00	241,670.10	84.3
TOTAL FUND REVENUES	154,502.23	3,590.73	(97.6)	463,506.69	1,854,027.00	910,003.04	(50.9)
TOTAL FUND EXPENSES	128,785.28	241,347.10	(87.4)	386,355.84	1,545,424.00	241,670.10	84.3
SURPLUS (DEFICIT)	25,716.95	(237,756.37)	(1024.5)	77,150.85	308,603.00	668,332.94	116.5

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: TID #1 DISTRICT
FOR 3 PERIODS ENDING MARCH 31, 2018

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #1 DISTRICT	67,746.23	1,057.36	(98.4)	203,238.69	812,955.00	551,689.85	(32.1)
TOTAL REVENUES	67,746.23	1,057.36	(98.4)	203,238.69	812,955.00	551,689.85	(32.1)
EXPENSES							
TID #1 DISTRICT	64,882.91	0.00	100.0	194,648.73	778,595.00	0.00	100.0
TOTAL EXPENSES	64,882.91	0.00	100.0	194,648.73	778,595.00	0.00	100.0
TOTAL FUND REVENUES	67,746.23	1,057.36	(98.4)	203,238.69	812,955.00	551,689.85	(32.1)
TOTAL FUND EXPENSES	64,882.91	0.00	100.0	194,648.73	778,595.00	0.00	100.0
SURPLUS (DEFICIT)	2,863.32	1,057.36	(63.0)	8,589.96	34,360.00	551,689.85	1505.6

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CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: TID #3 DISTRICT
 FOR 3 PERIODS ENDING MARCH 31, 2018

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
TID #3 DISTRICT	25,434.73	1,122.20	(95.5)	76,304.19	305,217.00	50,323.69	(83.5)
TOTAL REVENUES	25,434.73	1,122.20	(95.5)	76,304.19	305,217.00	50,323.69	(83.5)
EXPENSES							
TID #3 DISTRICT	15,024.06	26,156.25	(74.0)	45,072.18	180,289.00	26,156.25	85.4
TOTAL EXPENSES	15,024.06	26,156.25	(74.0)	45,072.18	180,289.00	26,156.25	85.4
TOTAL FUND REVENUES	25,434.73	1,122.20	(95.5)	76,304.19	305,217.00	50,323.69	(83.5)
TOTAL FUND EXPENSES	15,024.06	26,156.25	(74.0)	45,072.18	180,289.00	26,156.25	85.4
SURPLUS (DEFICIT)	10,410.67	(25,034.05)	(340.4)	31,232.01	124,928.00	24,167.44	(80.6)

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CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: REVOLVING LOAN FUND (STATE)
 FOR 3 PERIODS ENDING MARCH 31, 2018

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
REVOLVING LOAN FUND (STATE)	658.74	1,133.93	72.1	1,976.22	7,905.00	2,493.70	(68.4)
TOTAL REVENUES	658.74	1,133.93	72.1	1,976.22	7,905.00	2,493.70	(68.4)
EXPENSES							
REVOLVING LOAN FUND (STATE)	983.32	0.00	100.0	2,949.96	11,800.00	0.00	100.0
TOTAL EXPENSES	983.32	0.00	100.0	2,949.96	11,800.00	0.00	100.0
TOTAL FUND REVENUES	658.74	1,133.93	72.1	1,976.22	7,905.00	2,493.70	(68.4)
TOTAL FUND EXPENSES	983.32	0.00	100.0	2,949.96	11,800.00	0.00	100.0
SURPLUS (DEFICIT)	(324.58)	1,133.93	(449.3)	(973.74)	(3,895.00)	2,493.70	(164.0)

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CITY OF SPUGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: SOLID WASTE ENTERPRISE
FOR 3 PERIODS ENDING MARCH 31, 2018

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
SOLID WASTE ENTERPRISE FUND	44,136.23	36,390.45	(17.5)	132,408.69	529,635.00	117,464.51	(77.8)
TOTAL REVENUES	44,136.23	36,390.45	(17.5)	132,408.69	529,635.00	117,464.51	(77.8)
EXPENSES							
SOLID WASTE ENTERPRISE FUND	49,232.40	84,986.70	(72.6)	147,697.20	590,790.00	111,551.25	81.1
TOTAL EXPENSES	49,232.40	84,986.70	(72.6)	147,697.20	590,790.00	111,551.25	81.1
TOTAL FUND REVENUES	44,136.23	36,390.45	(17.5)	132,408.69	529,635.00	117,464.51	(77.8)
TOTAL FUND EXPENSES	49,232.40	84,986.70	(72.6)	147,697.20	590,790.00	111,551.25	81.1
SURPLUS (DEFICIT)	(5,096.17)	(48,596.25)	853.5	(15,288.51)	(61,155.00)	5,913.26	(109.6)

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

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MUNICIPAL REPORT TOTALS
FOR 3 PERIODS ENDING MARCH 31, 2018

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	VARI- ANCE	FISCAL		ANNUAL BUDGET	FISCAL		VARI- ANCE
				YEAR-TO-DATE BUDGET	%		YEAR-TO-DATE ACTUAL	%	
TOTAL MUNICIPAL REVENUES	2,144,035.11	173,435.70	(91.9)	6,432,105.33		25,728,427.00	7,790,188.66	(69.7)	
TOTAL MUNICIPAL EXPENSES	2,120,396.71	1,649,614.44	22.2	6,361,190.13		25,444,786.00	4,017,612.62	84.2	
SURPLUS (DEFICIT)	23,638.40	(1,476,178.74)	(6344.8)	70,915.20		283,641.00	3,772,576.04	1230.0	

BEVERAGE OPERATOR LICENSE

1. Cornette, Scarlet L.
2. Englebert, Roy H.
3. Guo, Fen Fa
4. Johnson, Mark J.
5. Judson, Janice M.
6. Lackie, Brian D.
7. Lackie, Donna S.
8. Laxo, Sierra M.
9. Lemieux, Natasha M.
10. Moll, Amanda M.
11. Peterson, Lisa A.
12. Poon, Wai Ping
13. Robinson, Tracy A.
14. Schroeder, Lynn M.
15. Seiler, Pamela J.
16. Townsend, Savanna R.
17. Williamson, Jacy A.

TEMPORARY CLASS B BEER AND TEMPORARY CLASS B WINE LICENSE:

Fall 50 LLC
Agent: Sean Ryan
Location: Sunset Park
Sturgeon Bay, WI 54235
Date: October 20, 2018

SIX MONTH CLASS B BEER LICENSE:

PKS3 LLC

Agent: Martin Kelsey

812 North 14th Avenue – Door County Fairgrounds

Sturgeon Bay, WI 54235

Dates: May 18, 2018 – November 17, 2018



107 South 4th Avenue • Sturgeon Bay • Wisconsin 54235 • www.millerartmuseum.org

April 24, 2018

TO: Sturgeon Bay Common Council
421 Michigan Street
Sturgeon Bay, WI 54235

FROM: Miller Art Museum

SUBJECT: Request to Serve Alcohol After Hours

Board of Directors

President

Kristi M. Roenning

Vice President

Dennis M. Connolly

Secretary

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Treasurer

Samuel W. Burris

Miriam M. Erickson

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Cheryl Stidwell Parker

Barbara A. Sweeney

Hermke H. Timm

Executive Director

Elizabeth M. Gigstead

Dear Mayor Birmingham and City of Sturgeon Bay Common Council Members,

In 2018 we'll be celebrating 43 years of operation at the Miller Art Museum! We work to provide thousands of individuals, families, friends and neighbors from Door County and beyond a vast array of visual art through seven changing thematic, invitational and juried exhibits, a variety of educational opportunities along with a stunning permanent collection of Wisconsin art approaching 1,000 pieces, representing more than 200 Wisconsin artists from the early 20th century to present. We are indeed always working to foster the creative life of our community!

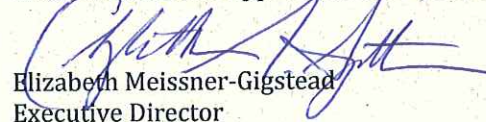
I write with enthusiasm, seeking your consideration and permission, to serve wine at the following 3 evening opening receptions for 2018 at the museum. Specific dates are:

- **Saturday, June 2, 5 – 6:30 PM** | Exhibit: *Our Water Stories: A Celebration of Door County's Relationship to Water*
- **Saturday, July 21, 5 – 6:30 PM** | Exhibit: *Captured Moments: Selected Portraits by James J. Ingwersen*
- **Saturday, September 15, 5 – 6:30 PM** | Exhibit: *43rd Juried Annual Exhibition*

It is important to note that we would like to offer wine to patrons (at no charge) after the library is closed (Saturday's at 5 PM); we kindly request for this item to be placed on the next agenda for consideration.

Should you have any questions about this request, I would encourage you to contact me directly at (920) 746-0707 or emam@dcwis.com; I would be happy to provide clarification as well as articulate the value of our institution.

With kindness and appreciation for your consideration,



Elizabeth Meissner-Gigstead
Executive Director

Cc: Door County Library Board of Directors

8h.

8h.

05/03/2018

City of Sturgeon Bay,

I, Wendi Carter, would like to amend the "premise section" of my liquor license for Brick Lot Pub & Grill at 253 N 3rd Avenue to include the sidewalk in front of my building. My food sales are in excess of 55% of my gross receipts.

Thank You,

Wendi Carter

A handwritten signature in black ink that reads "Wendi Carter". The signature is written in a cursive, flowing style.

Owner, Brick Lot Pub & Grill

8i.

8i.

05/03/2018

City of Sturgeon Bay,

I, Brad Hunsader, would like to amend the "premise section" of our liquor license for Crate at 136 N Third Avenue to include the sidewalk in front of the building. Our food sales are in excess of 55% of gross receipts.

Thank You,



Brad Hunsader

Co-owner Crate Sushi

SIDEWALK CAFÉ PERMIT APPLICATION

Application for sidewalk café permit must include:

1. **Written request.**
2. **Scaled diagram** (scale 1":1') detailing the frontage of the applicants café or restaurant facing the sidewalk area requested for use as a sidewalk café. The plan shall indicate the location of doorways, width of sidewalk (distance from curb to building face), location of trees, tree wells, sidewalk benches, trash receptacles, utilities (including fire hydrants, light fixtures, etc.) newspaper racks, mailboxes, and any other semi-permanent sidewalk obstruction which may affect or be affected by the proposal. The drawing shall delineate the area requested for use as a sidewalk café, and indicate the total square footage of the affected road right of way and exact dimensions of the proposed outdoor area.
3. **Copy of current Certificate of Insurance with City named as additional insured.**
4. **Completed Hold Harmless Certificate.**
5. **Non-refundable application fee in the amount of \$55.00 per location if alcohol is not served.**
Non-refundable application fee in the amount of \$220.00 per location if alcohol is served.

Name of applicant:

PAUL SALM

Establishment Name:

Door County Fire Company 7

Address:

38 S 3rd Ave

Phone/Email:

9208180625 info@doorcountyfirecompany.com

☒ Written Request Submitted

☒ Cert of Insurance (additional insured) submitted

☐ Scaled Diagram submitted

☒ Hold Harmless Certificate submitted

☒ Fee Paid 220

Date Completed Application Submitted:

4-30-18

Community Development Approval:

5-7-18

[Signature]

Department of Public Works Approval:

5-7-18

[Signature]

Date of Common Council Approval:

☐ Copy of Sidewalk Café Policy/Procedures provided to applicant.

☐ Copy of Sidewalk Café Ordinance provided to applicant.

*See back for "Alcohol Being Served Application Submission Information."

SIDEWALK CAFÉ PERMIT APPLICATION

Application for sidewalk café permit must include:

1. **Written request.**
2. **Scaled diagram** (scale 1":1') detailing the frontage of the applicants café or restaurant facing the sidewalk area requested for use as a sidewalk café. The plan shall indicate the location of doorways, width of sidewalk (distance from curb to building face), location of trees, tree wells, sidewalk benches, trash receptacles, utilities (including fire hydrants, light fixtures, etc.) newspaper racks, mailboxes, and any other semi-permanent sidewalk obstruction which may affect or be affected by the proposal. The drawing shall delineate the area requested for use as a sidewalk café, and indicate the total square footage of the affected road right of way and exact dimensions of the proposed outdoor area.
3. **Copy of current Certificate of Insurance with City named as additional insured.**
4. **Completed Hold Harmless Certificate.**
5. **Non-refundable application fee in the amount of \$55.00 per location if alcohol is not served.**
Non-refundable application fee in the amount of \$220.00 per location if alcohol is served.

Name of applicant:

Brad Hunsader

Establishment Name:

Crate

Address:

136 N. 3rd Avenue

Phone/Email:

920 818 1333 info@crate.restaurant

☒ Written Request Submitted

☒ Cert of Insurance (additional insured) submitted

☒ Scaled Diagram submitted

☒ Hold Harmless Certificate submitted

☒ Fee Paid

Same as last year
220

Date Completed Application Submitted:

May 3, 2018

Community Development Approval:

May 7, 2018 BP

Department of Public Works Approval:

5-9-18 CS

Date of Common Council Approval:

☒ Copy of Sidewalk Café Policy/Procedures provided to applicant.

☒ Copy of Sidewalk Café Ordinance provided to applicant.

*See back for "Alcohol Being Served Application Submission Information."

City of Sturgeon Bay
Alderson Committee Appointments April, 2018

	CURRENT	PROPOSED
Personnel	Ron Vandertie, Chair	David Ward, Chr.
	Stewart Fett, Vice-Chair	Barbara Allmann, Vice-Chr.
	Barbara Allmann	Laurel Hauser
Plan Comm	Rick Wiesner, Chair	Seth Wiederanders, Council Rep
Local Arts Board	Kelly Catarozoli, Park & Rec Board Rep	Kelly Avenson
Harbor Commission	Barbara Allmann	David Hayes
Ind. Pk. Dev. Review Team	Barbara Allmann	Kelly Avenson
Utility Commission	Ron Vandertie	Barbara Allmann
	Stewart Fett	David Ward
	Rick Wiesner	Kelly Avenson
Historic Preservation Commission	Barbara Allmann	David Hayes

CITY OF STURGEON BAY
Citizen Appointments April 2018

	Current	Expiration	Proposed
Plan Commission	Robert Starr	5/1/2018	Robert Starr
3 year term			
Fire & Police Commission	Sandy Hurley	5/1/2018	Sandy Hurley
5 year term			
Board of Review	Myrle Welhaven	5/1/2018	Myrle Welhaven
5 year term			
Cable Communication System Advisory Council	Dan Tjernagel, Education	5/18/2018	Dan Tjernagel, Education
2 year term	Bob Loss	5/18/2018	Bob Loss
	Brad Clinkenbeard	5/18/2018	Brad Clinkenbeard
Aesthetic Design & Site Plan Review Board	Jon Burk	5/1/2018	Jon Burk
3 year term	Dave Augustson	5/1/2018	Dave Augustson
	Cindy Weber	5/1/2018	Cindy Weber
Waterfront Redevelopment Authority	John Asher	1/1/2018	Dave Schanock
5 year term	Chris Jeanquart	1/1/2018	Chris Jeanquart
Door County Tourism Zone Commission	Josh VanLieshout	1/1/2018	Josh VanLieshout
1 year term			
Industrial Park Dev. Review Team	William Murrock	5/1/2018	William Murrock
3 year term			

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to acquire the property at 1048 Egg Harbor Road (Simon Parcel) via tax foreclosure from the County in the amount of \$19,000.21.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE
By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: March 27, 2018

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

EXECUTIVE SUMMARY

Title: Acquisition of 1048 Egg Harbor Road (Simon Parcel) Via Tax Foreclosure

Background: Yvonne Simon is the owner of a parcel located at 1048 Egg Harbor Road. The parcel is 1.1 acres in size with about 105 feet of frontage on Egg Harbor Road. It currently contains a dilapidated dwelling. The County is foreclosing on this parcel due to back taxes. The Finance Committee previously expressed interest in acquiring this parcel for some combination of public infrastructure or economic development. Thus, City staff has been working with the County Corporation Counsel to obtain the parcel from the County after the tax foreclosure is final.

The County completed a Phase 1 environmental site assessment for the parcel. No indicators of contamination were found. The court date to finalize the tax foreclosure is March 30th. The Door County Finance Committee met on March 19th to consider transferring ownership to the City. The County Finance Committee voted to approve a sale of the parcel to the City in exchange for payment of the accumulated back taxes. The Committee agreed to waive the interest and penalties on the unpaid taxes and agreed to cover the expense of the environmental study. The County will also pay to the City the outstanding special assessment on that parcel for the sidewalk and curb/gutter installation on Egg Harbor Road. The end result is that the City would pay \$19,000.21 for the unpaid back taxes and receive \$809.21 for the outstanding special assessment.

The City Engineer believes the back portion of the parcel could be used for stormwater detention purposes, which will be needed if the road connecting Alabama Place to N. 12th Place is installed. The southern portion could be sold as a smaller commercial parcel or could be offered to Nicolet Bank to increase the width of the adjoining commercial lot that they are marketing. Another option is to use the parcel for public street access for the north portions of the Nicolet Bank and Peil parcels.

If the City elects not to work with the County on acquiring the parcel, the County would proceed with the usual process of disposing of the parcel via sealed bids from the public.

Fiscal Impact: Based upon the action by the County Finance Committee, the fiscal impact would be \$19,000.21. The current assessed value of the parcel is \$81,000 for the land and \$56,800 for the dwelling. Because the dwelling has been vacant for years and has deteriorated, it likely needs to be demolished. Thus, the true value of the parcel is the land value minus the cost to remove the dwelling.

Recommendation: Staff believes that having control of the parcel will be very beneficial to the development of the general area and could be used to allow the proposed extension of Alabama Place to happen. The County Finance Committee action is very fair to the City. Hence, staff recommends proceeding with the acquisition of the Simon parcel for the cost of the unpaid property taxes.

Prepared by: Martin Olejniczak 3/21/18
Martin Olejniczak Date
Community Development Director

Reviewed by: Valerie Clarizio 3/21/18
Valerie Clarizio Date
Finance Director

Reviewed by: Josh Van Lieshout 3/21/18
Josh Van Lieshout Date
City Administrator

Simon Parcel - 1048 Egg Harbor Road



Olejniczak, Marty

From: THOMAS, GRANT
Sent: Tuesday, March 20, 2018 8:57 AM
To: Olejniczak, Marty
Subject: RE: Simon Parcel - PIN 281-62-1000010

Per Jay Zahn ... the City will "...also get back \$809.21 for special assessments in trust on this property..."

Grant P. Thomas
Door County Corporation Counsel
County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235
PH 920-746-2228
FAX 920-746-2339
gthomas1@co.door.wi.us

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From: Olejniczak, Marty
Sent: Tuesday, March 20, 2018 8:49 AM
To: THOMAS, GRANT <gthomas1@co.door.wi.us>
Subject: RE: Simon Parcel - PIN 281-62-1000010

Thanks Grant. There was an outstanding special assessment on the parcel that is owed the City. Has this amount already been deducted such that the City owes \$19,000.21 net or will the County be sending the special assessment amount back to the City after payment of the \$19,000.21?

Marty

From: THOMAS, GRANT
Sent: Tuesday, March 20, 2018 8:21 AM
To: Olejniczak, Marty
Subject: Simon Parcel - PIN 281-62-1000010

Hi Marty-

The take-aways from yesterday's meeting:

- Barring the unforeseen, County will be granted default judgment, and be vested with an estate in fee simple absolute, under Sec. 75.521, Wis. Stats. on March 30th;
- County will convey the subject parcel to the City by Quit Claim Deed in April (concurrent with or shortly after the Door County Finance Committee's April meeting); and

- As a condition of this conveyance, the City will pay the sum of \$19,000.21 (\$18,750.21 for past due taxes + \$250 in rem fee). Remember ... there will also be 2018 taxes to be paid.

If the City is interested in obtaining a General Liability Clarification Letter from the Wis DNR (cost is \$700) ... please see the attached for general information. The persons I communicated with at the Wis. DNR are:

- Barry Ashenfelter ... Barry.Ashenfelter@wisconsin.gov ... 608.267.3120
- Tauren Beggs ... Tauren.Beggs@Wisconsin.gov ... 920.662.5178

Barry may be your best bet re: a General Liability Clarification Letter. As noted in my March 2, 2018 letter ... from Door County's standpoint ... I am satisfied that the liability exemptions and civil immunity (under Ch. 292, Wis. Stats.) apply and are sufficient...and did not see a need to request a General Liability Clarification Letter.

Let me know if you've any questions, concerns or comments.

Thanks!

Grant

Grant P. Thomas
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Finish every day and be done with it. You have done what you could. Some blunders and absurdities no doubt crept in; forget them as soon as you can. Tomorrow is a new day. Begin it well and serenely with too high a spirit to be encumbered with your old nonsense.

—Ralph Waldo Emerson

Document Number

QUIT CLAIM DEED

Document Title

THIS DEED, made between County of Door ("Grantor," whether one or more), and City of Sturgeon Bay ("Grantee," whether one or more). Grantor quit claims to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in Door County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

See attached.

Recording Area

Name and Return Address

Door County Corporation Counsel
421 Nebraska Street
Sturgeon Bay, WI 54235

Parcel Identification Number (PIN)

281-62-10000106 (Former Simon Parcel)

This is not homestead property.

Dated this ____ day of _____, 2018.

STATE OF WISCONSIN

(SS)

COUNTY OF DOOR

_____, personally came before me, this
____ day of _____, and executed this document.

Grant P. Thomas, Esq.
Notary Public,
Door County, WI.
My Commission is permanent.

THIS INSTRUMENT DRAFTED BY:
Door County Corporation Counsel Grant P. Thomas
State Bar of Wisconsin Member Number 1013648

A tract of land in the Northwest Quarter of the Northeast Quarter (NW 1/4 of the NE 1/4), Section Five (5), Township Twenty-seven (27) North, Range Twenty-six (26) East, also known as Subdivision Ten (10), according to the Assessor's Map of the City of Sturgeon Bay, Door County, Wisconsin, described as follows:

Commencing at the Northwest corner of Subdivision Ten (10); thence South 89 deg. 42 min. East along the North line of Subdivision Ten (10), 319.0 feet to the point of beginning; thence continue South 89 deg. 42 min. East along said North line and along the North line of the Frances C. Simon tract described in Vol. 13 Probates, Page 263, Door County Records, 318.8 feet; thence South 5 deg. 10 min. East along the Easterly line of said Simon tract 682.3 feet to the North line of the Henry Simon tract as described in Vol. 93 Deeds, Page 457, Door County Records; thence North 89 deg. 42 min. West along said North line 60.7 feet; thence South 0 deg. 18 min. West along the West line of said Henry Simon tract 150.0 feet; thence North 89 deg. 42 min. West 12.7 feet; thence South 0 deg. 07 min. East 18.8 feet; thence North 89 deg. 42 min. West 125.1 feet; thence South 0 deg. 15 min. West 85.0 feet to the Northeast corner of the May tract as described in Vol. 120 Deeds, Page 90, Door County Records; thence North 89 deg. 45 min. West along the North line of said May tract 100.0 feet; thence South 0 deg. 15 min. West along the West line of said May tract 317.2 feet to the Northerly line of State Highway 42-57; thence South 50 deg. 33 min. West along said Northerly line 105.7 feet to the Southwesterly corner of the Frances C. Simon tract; thence North 0 deg. 15 min. East along the West line of said Simon Tract 1335.3 feet to the point of beginning.

Excepting therefrom:

A tract of land in the Northwest Quarter of the Northeast Quarter (NW 1/4 of the NE 1/4), Section Five (5), Township Twenty-seven (27) North, Range Twenty-six (26) East, also known as Subdivision Ten (10), according to the Assessor's Map of the City of Sturgeon Bay, Door County, Wisconsin, described as follows:

Commencing at the Northwest corner of Subdivision Ten (10); thence South 89 deg. 36 min. East along the North line of Subdivision Ten (10), 319.0 feet to the point of beginning of the tract of land here described; thence continue South 89 deg. 36 min. East along said North line and along the North line of the Frances C. Simon tract described in Vol. 13 Probates, Page 263, Door County Records, 318.8 feet; thence South 5 deg. 04 min. East along the Easterly line of said Simon tract 681.35 feet to an iron pin on the North line of the Henry Simon tract as described in Vol. 93 Deeds, Page 457, Door County Records; thence North 89 deg. 36 min. West along said North line 199.95 feet to an iron pin; thence South 0 deg. 15 min. West 253.6 feet to an iron pin; thence North 89 deg. 45 min. West 100 feet to an iron pin; thence North 0 deg. 15 min. East 253.93 feet to an iron pin; thence North 89 deg. 36 min. West 81.7 feet to an iron pin on the West line of the Philipp R. Simon and Yvonne W. Simon tract as described in Vol. 200 Records, Page 534, Door County Register of Deeds records; thence North along the West line of said Simon tract (and passing through two iron pins, 400 feet and 100 feet each respectively from the point of beginning), a distance of 677.70 feet to the point of beginning (all measurements being consistent with said West line of said Simon tract as marked by said iron pins).

Excepting therefrom further:

A tract of land in Subdivision Ten (10), according to the Assessor's Map of the City of Sturgeon Bay, Door County, Wisconsin, described as follows:

Commencing at the Northwest corner of said Subdivision Ten (10); thence South 89 deg. 42 min. East along the North line of said Subdivision Ten (10), a distance of 319 feet; thence continue along said North line South 89 deg. 42 min. East a distance of 318.8 feet; thence South 5 deg. 10 min. East along the

Easterly line of the Frances C. Simon tract described in Vol. 13 Probates, Page 263, Door County Register of Deeds Records, a distance of 682.3 feet to the North line of the Henry Simon tract described in Vol. 93 Deeds, Page 457, Door County Register of Deeds records; thence North 89 deg. 42 min. West along said North line a distance of 60.7 feet to the point of beginning of the tract to be described and conveyed, being also the Northwesterly corner of the said Henry Simon tract; thence South 0 deg. 18 min. West along the Westerly line of said Henry Simon tract a distance of 150 feet; thence North 89 deg. 42 min. West a distance of 12.7 feet; thence South 0 deg. 7 min. East a distance of 18.8 feet to the Northeasterly corner of the Kenneth Peil tract described in Vol. 163 Records, Page 597, Door County Register of Deeds records; thence North 89 deg. 42 min. West along the Northerly line of the said Peil tract a distance of 125.1 feet to the Northwesterly corner thereof; thence North 0 deg. 15 min. East a distance of 168.8 feet to a point which is North 89 deg. 42 min. West of the point of beginning; thence South 89 deg. 42 min. East a distance of 137.8 feet, more or less, to the point of beginning.



DOOR COUNTY

ROLL CALL Board Member

AUSTAD			
BACON			
BULTMAN			
CHOMEAU			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HALSTEAD			
KOCH			
KOHOUT			
LIENAU			
LUNDAHL			
NEINAS			
NORTON			
ROBILLARD			
SCHULTZ			
VIRLEE			
VLIES WOTACHEK			
WAIT			

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve	Adopted	<input type="checkbox"/>
1st _____	Defeated	<input type="checkbox"/>
2nd _____		
Yes: _____	No: _____	Exc: _____

Reviewed by:

_____, Corp. Counsel

Reviewed by:

_____, Administrator

FISCAL IMPACT:

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 17th day of April, 2018 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

Resolution No. 2018-____

DISPOSITION OF REAL ESTATE ACQUIRED BY A JUDGMENT ISSUED UNDER §75.521, WIS. STATS.

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

WHEREAS, Door County acquired P.I.N. 018-02-14322822H2 and P.I.N. 281-62-10000106 by a Judgment issued on March 30, 2018 in Door County Case No. 2017-GF-12 under §75.521, Wis. Stats.; and

WHEREAS, Conveyance of P.I.N. 018-02-14322822H2 by quit claim deed to the Town of Liberty Grove in exchange for payment of \$956.31 is, in good faith, considered to be the most advantageous disposition to the County in view of the facts and circumstances; and

WHEREAS, Conveyance of P.I.N. 281-62-10000106 by quit claim deed to the City of Sturgeon Bay in exchange for payment of \$19,000.00 is, in good faith, considered to be the most advantageous disposition to the County in view of the facts and circumstances; and

NOW, THEREFORE, BE IT RESOLVED, That disposition of P.I.N. 018-02-14322822H2 as described above is approved and the County Clerk is authorized to execute a quit claim deed to finalize the conveyance.

BE IT FURTHER RESOLVED, That disposition of P.I.N. 281-62-10000106 as described above is approved and the County Clerk is authorized to execute a quit claim deed to finalize the conveyance.

SUBMITTED BY: Finance Committee

Kathy Schultz, Chairperson

Ken Fisher

David Englebert

Susan Kohout

Roy Englebert

Mark Moeller

David Enigl

Olejniczak, Marty

From: THOMAS, GRANT
Sent: Tuesday, April 17, 2018 2:47 PM
To: Olejniczak, Marty
Subject: Former Simon Property

FYI ... The resolution approving the proposed disposition of the property was adopted this morning (21-0) by County Board.

Grant P. Thomas
Door County Corporation Counsel
County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235
PH 920-746-2228
FAX 920-746-2339
gthomas1@co.door.wi.us

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Finish every day and be done with it. You have done what you could. Some blunders and absurdities no doubt crept in; forget them as soon as you can. Tomorrow is a new day. Begin it well and serenely with too high a spirit to be encumbered with your old nonsense.
—Ralph Waldo Emerson


Transaction Screen Environmental Site Assessment

(ASTM Standard E1528-14)
Door County, Wisconsin

AECOM Project number: 60559327

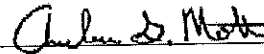
February 8, 2018

Prepared by:



Andrew Griepentrog, CSP, CHMM
EHS Compliance Specialist

Reviewed by:



Andrew Mott, P.G., CPG
Senior Project Manager

Table of Contents

1.	Introduction	3
1.1	Purpose	3
1.2	Limitations and Exceptions of Assessment	3
2.	Summary of Opinions	4

Attachments

Transaction Screen Questionnaires
Environmental Database Search Reports

1. Introduction

1.1 Purpose

This Transaction Screen Environmental Site Assessment (TSESA) report includes the findings from the Transaction Screen Assessment that was conducted at 1048 Egg Harbor Road, in Sturgeon Bay, Wisconsin – Parcel Identification Number 218-62-10000106 (Subject Property). The Subject Property is owned by Yvonne W. Simon and is described as "SUBD. 10 COM 319' E OF NW COR SUB 10 S677.70' TO BEG S657.6' TO ST NELY ALG ST 105.7' N571' W 81.7' TO BEG" according to the Door County Land Records Search.

The TSESA was performed in general accordance with American Society for Testing and Materials (ASTM) Standard E1528-14 "Standard Practice for Limited Environmental Due Diligence: Transaction Screen Process." The objective of performing the TSESA was to identify potential environmental concerns, evaluate the need for additional investigation, and present the findings to County of Door, Corporation Counsel so it may evaluate risks and potential liabilities associated with the Subject Property. As defined in ASTM Standard E1528-14, potential environmental concerns refer to "the possible presence of any hazardous substances or petroleum products on a property under conditions that indicate the possibility of an existing release, a past release, or a threat of a future release of any hazardous substances or petroleum products into structures on the property or into the ground, ground water, or surface water of the property."

As determined by ASTM Standard E1528-14, a TSESA does not satisfy the requirements to qualify for the Innocent Landowner Defense to Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) liability; that is, the practices that constitute "all appropriate inquiry into the previous ownership and uses of the property consistent with good commercial or customary practice" as defined in 42 U.S.C. §9601(35)(B). To qualify for one of the CERCLA Landowner Liability Protections, the ASTM Practice E1527 or E2247 may be used.

1.2 Limitations and Exceptions of Assessment

The scope of services was limited to conducting a TSESA for the property located at 1048 Egg Harbor Road, in Sturgeon Bay, Wisconsin – Parcel Identification Number 218-62-10000106, in general accordance with ASTM Standard E1528-14 and our professional services agreement, dated November 3, 2017. Except as described in our agreement, no attempt was made to review or determine compliance by present or former owners or occupants of each site with federal, state, or local laws or regulations. In addition, no representation, certifications, or warranty concerning the quality of soil, surface water, or groundwater was made.

In preparing this report, AECOM has relied on certain verbal information and representations provided by government and other secondary sources, and/or on searches of computer databases. AECOM did not attempt to independently verify the accuracy or completeness of that information, but did not detect any inconsistency or omission of a nature that might call into question the validity of any of the information obtained. To the extent that the conclusions in this report are based in whole or in part on such information, they are contingent on its validity. AECOM assumes no responsibility for any consequence arising from any information or condition that was concealed, withheld, misrepresented, or otherwise not fully disclosed or available to AECOM.

This report has been prepared for the exclusive use of County of Door, Corporation Counsel. AECOM has no obligations to other persons or organizations that may use or rely on the information contained in this report. AECOM represents that, within the limitations of the agreed upon scope of work, this assessment has been undertaken and performed in a professional manner in accordance with generally accepted practices of the profession at the time of performance under similar circumstances. No other warranty, expressed or implied, is made.

2. Summary of Opinions

Mr. Andrew Griepentrog with AECOM's Oshkosh, Wisconsin office visited the Subject Property on February 26, 2018. During the site visit, Mr. Griepentrog was accompanied by Mr. Ryan Schley, Deputy Treasurer, Door County Treasury. The following summarizes the potential environmental concerns identified during the site assessment, and provides opinions and recommendations regarding the need for further investigation.

The basement portion of the property was not accessible during the site visit. No potential environmental concerns were identified on the Subject Property during the site reconnaissance. A search of various governmental databases was conducted by Environmental Data Resources (EDR). During the government records / historical sources inquiry it was noted that there is one (1) site located within 1.0 mile of the Subject Property that is maintained on the Resource Conservation and Recovery Act (RCRA) Corrective Action Report (CORRACTS) database, six (6) sites within 0.5 miles of the Subject Property are maintained on the Wisconsin Department of Natural Resources (WDNR) Environmental Repair Program (ERP) list, and six (6) sites within 0.5 miles of the Subject Property are maintained on the WDNR Leaking Underground Storage Tank (LUST) list.

The site within 1.0 mile of the Subject Property that is maintained on the RCRA CORRACTS database is:

- Bay Shipbuilding Company – 605 North 3rd Avenue

The six (6) sites within 0.5 miles of the Subject Property that are maintained on the WDNR ERP list are:

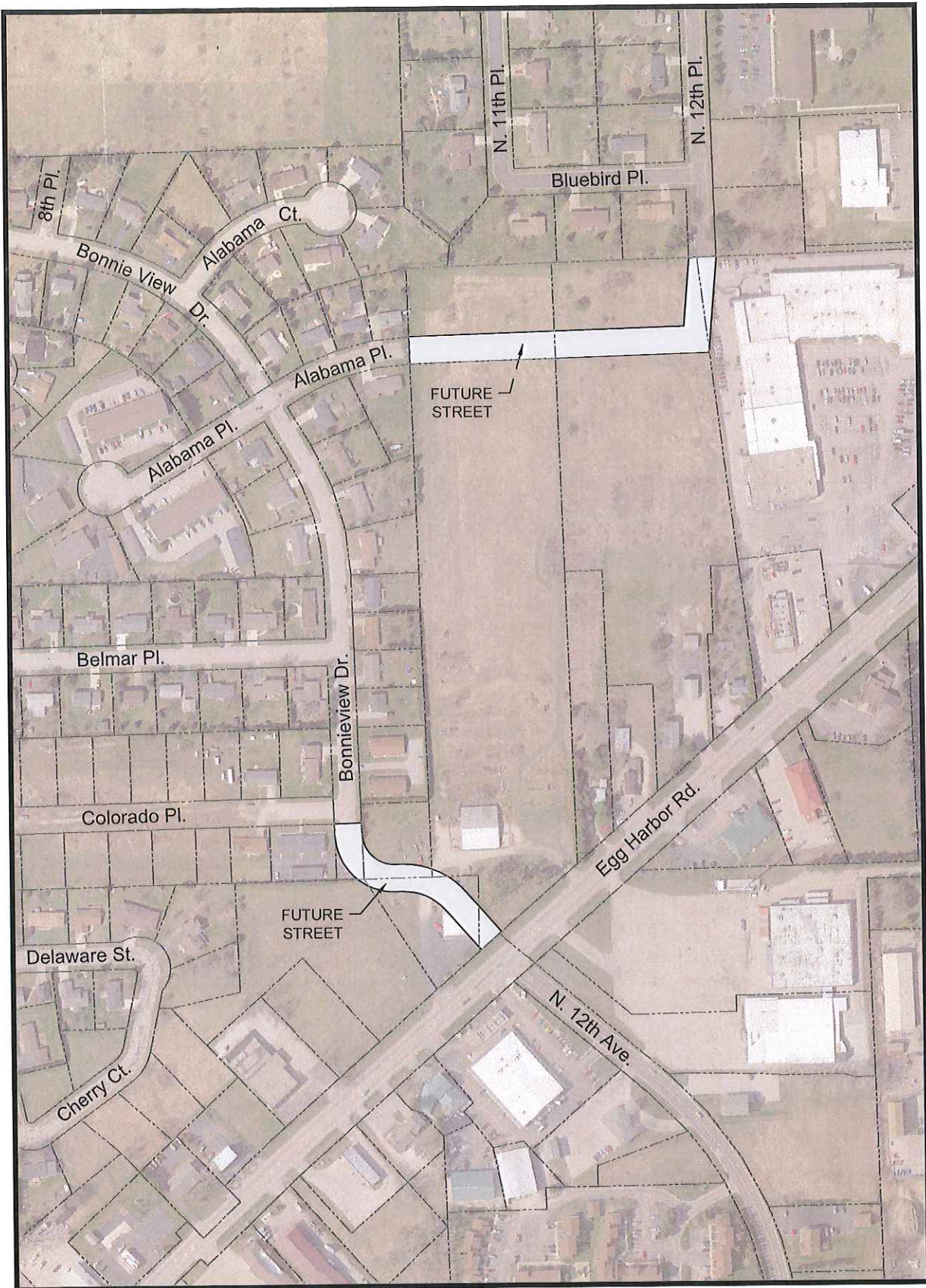
- Cherryland Lube – 928 Egg Harbor Road
- 12th Ave Property – 514 North 12th Avenue
- Stoneman Orchard – 1209 North 8th Avenue
- 12th Place Property – 1360 12th Place
- Ullsperger Orchard – 1302 North 8th Avenue
- Doneff Associates, Inc. Property – 522 North 8th Avenue

The six (6) sites that are maintained on the WDNR LUST list within 0.5 miles of the Subject Property are:

- Taylor Lumber Company – 1141 Egg Harbor Road
- Phil-Mart Convenience Center – 1009 Egg Harbor Road
- John Miles County Park and Door County Highway Department Garage – 916 North 14th Avenue
- Gary's Mobil (Former) – 529 North 8th Street
- Tong Property – 1623 Alabama Street
- Malvetz Furniture – 1611 Egg Harbor Road

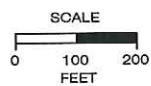
The local street directories and aerial photographs were reviewed to determine if the Subject Property or adjoining properties were used for an industrial use in the past or other uses that could possibly lead to contamination of the Subject Property. Butch's Auto Center occupied the property at 1108 Egg Harbor Road from sometime between 1977 and 1982 up until sometime between 2000 and 2005 where it then became Butch's Exhaust & Auto Center, LLC. This business ceased to operate sometime between 2010 and 2014. This property is located east-adjacent to the Subject Property. Peil Septic Tank Service occupied the property at 1116 Egg Harbor Road from sometime between 1955 and 1977 up until sometime between 1995 and 2000. This property is located north-adjacent to the Subject Property. Evenson Laundry and Dry Cleaning was also noted to be currently operating at 449 North 14th Avenue, approximately 0.35 miles south southeast of the Subject Property. Aerial photographs appeared to show the Subject Property had not been used for industrial purposes. Fire insurance maps were not reviewed as this is an unmapped property.

Based on the results of the TSESA, the likelihood of significant subsurface contamination at the parcel is considered low and; therefore, no additional investigation is recommended.



NOV, 2016

APPROVED CHANGES TO OFFICIAL CITY MAP



Olejniczak, Marty

From: THOMAS, GRANT
Sent: Thursday, July 13, 2017 10:52 AM
To: Olejniczak, Marty
Subject: Pending Foreclosure of Tax Liens by Action In Rem - P.I.N. 281-62-10000106 [Simon Parcel] 1048 EGG HARBOR RD

Hi Marty.

Sorry for the delay in response. The world seems to be spinning ever faster and/or I may have lost half-a-step or so over the past 30 years.

In stream-of-consciousness format:

- I believe Door County has the discretion to convey the subject parcel to the city (e.g., assignment of the foreclosure judgment or post-judgment Quit Claim Deed).
- Except as provided under §75.105, Wis. Stats., I do not believe the County has the authority to 'cancel' taxes, assessments, interest, penalties and costs. §75.105, Wis. Stats. does not appear to be applicable here.
- Treasurer Jay Zahn informs me that the minimum amount that must be paid is +/- \$19,000 (sum increases daily due to penalty and interest accrual). That would be the minimum payment.
- I'm reasonably certain that Jay will point out...to the Finance Committee...that the EFMV is \$131,100 and...because this is not homestead property...the County would be able to retain the net proceeds of any post-foreclosure judgment sale (See: § 75.36, Wis. Stats.). I don't know how the County Supervisors will 'feel' about giving up \$110,000.
- Alternatively, the City may simply submit a bid for the subject parcel, and hope that its bid is deemed to be '...the most advantageous to the County in view of the bid criteria...' when the County sells the subject parcel (See: §75.105, Wis. Stats.).

The Finance Committee will *initially* consider this matter ... at its July 17, 2017 meeting (2:00 p.m., DC Gov't Ctr. – Chambers Room). There is no need for you to be in attendance, but you certainly may attend if you wish.

The Default Hearing, in the underlying Foreclosure of Tax Liens by Action in Rem, is scheduled for September 18, 2017 @ 8:30 a.m. in Br. I. If the stars and planets align ... and consensus is achieved ... that gives us about two months to dot our 'i's' and cross our t's. If we need more time, it would be simple enough to ask the court to hold off issuing a judgment as to this particular parcel (See: § 75.521, Wis. Stats.).

A 'piece of the puzzle' that (for me anyway) is not entirely clear ... 'end' ownership and use? The Finance Committee and County Board may (doubtless will) be curious about any available details. So, any information that you can provide would be welcome.

Let me know if you've any questions, concerns or comments.

Thanks!

Grant

Grant P. Thomas

Door County Corporation Counsel

County Government Center

421 Nebraska Street

Sturgeon Bay, WI 54235

PH 920-746-2227

FAX 920-746-2339

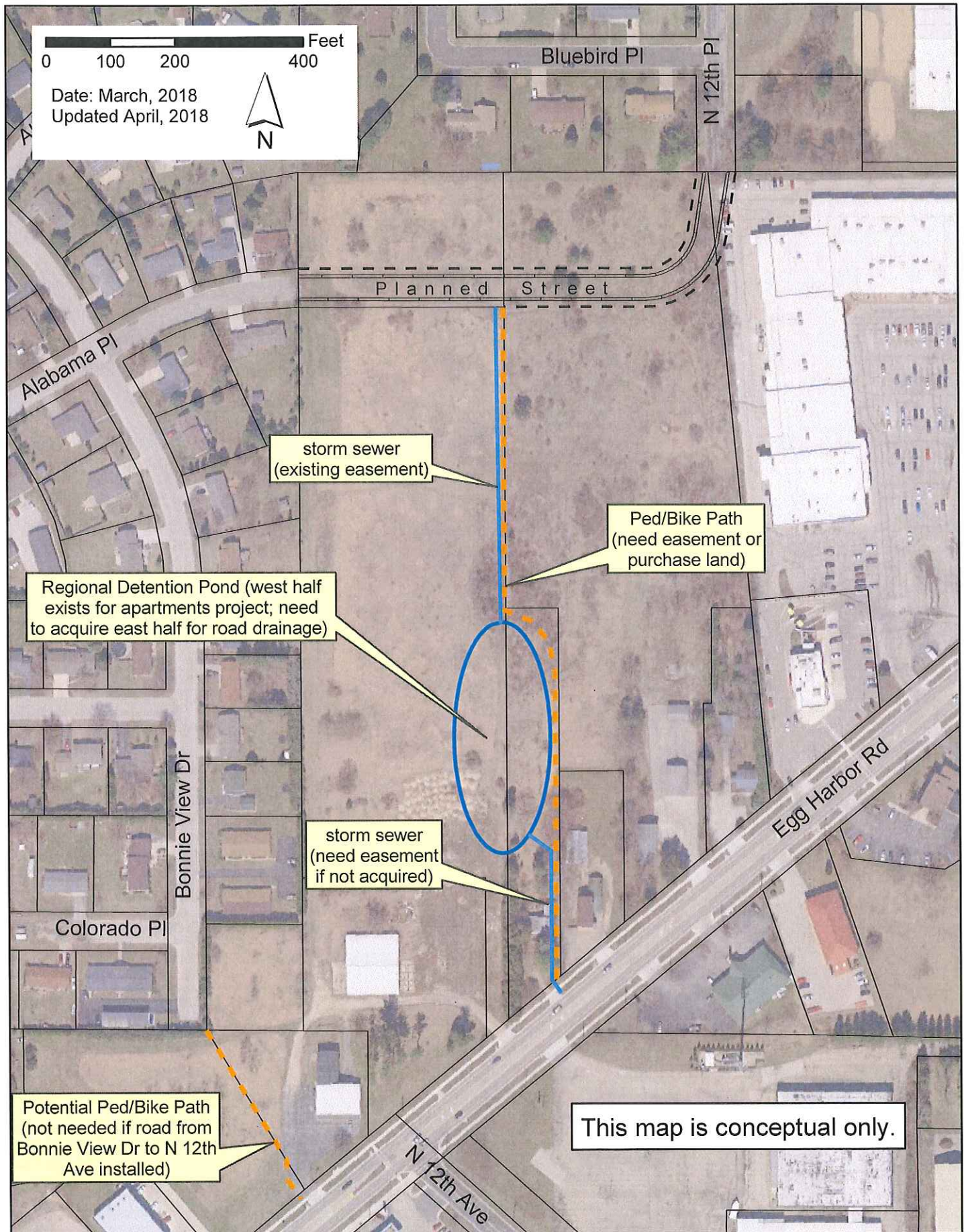
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—Ralph Waldo Emerson

Potential Access Plan - Alabama Place/Egg Harbor Rd Area



RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to accept the proposal from Assorted Coatings in the amount of \$24,150.00 for the floor refinishing of municipal facilities.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: David Ward, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: April 24, 2018

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

Executive Summary

TITLE: Sturgeon Bay Municipal Facilities Floor Refinishing.

BACKGROUND: Garage floors and bathroom floors with-in municipal facilities that have either an epoxy coating or are a tile floor, have deteriorated to a point of failure and/or have become a hazardous area.

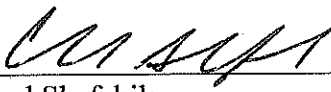
The 2018 capital budget has \$27,000 for the floor refinishing. This refinishing will grind existing floors and then recoat with a product more durable, easier to maintain and will allow for the existing floor to move and not fail as quickly as the existing floor coatings have. The new coating has a UV protectant, anti-skid/slip and is flexible and durable enough to protect from items being dropped on it. There is a full 100% warranty to repair, whether if it's a product failure or damage created by improper use.

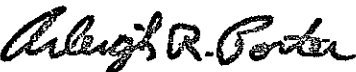
BIDS:

Assorted Coatings	\$24,150.00
Assorted Coatings	\$24,150.00


(same bid, mailed and hand delivered each due to winter storm)


RECOMMENDATION: Accept the proposal from Assorted Coatings in the amount of \$24,150.00 for the floor refinishing of municipal facilities.

PREPARED BY:  4-20-18
Chad Shefchik
DPW Director
Date

PREPARED BY:  4/20/18
Arleigh Porter
Police Chief
Date

PREPARED BY:  4-20-18
Tim Dietman
Fire Chief
Date

REVIEWED BY:  4/20/18
Valerie Clarizio
Finance Director/City Treasurer
Date

REVIEWED BY:  4/20/18
Josh VanLieshout
City Administrator
Date

FORM OF PROPOSAL / BID FORM

The undersigned proposes to furnish the following equipment meeting or exceeding the requirements of the attached minimum specifications.

The purchase and installation of:
Municipal Facilities Floor Refinishing

\$ 24,150.00

Submitted By: Assorted Coatings LLC
Print Company Name

By: [Signature]
Signature

Title: President

Address: 1708 W. Paulson
Green Bay WI 54313

Phone: 920-370-5430

Date: 4/18/18

Bidders must return the specification checklist along with the Form of Proposal / Bid Form. Bids must be valid for a period of 45 days.

The City reserves the right to reject any and all bids for new or used equipment or accept the bid which best serves the needs of the City.

Assorted Coatings, LLC

1708 W. Paulson
Green Bay, WI 54313-6145

Estimate

Date	Estimate #
4/3/2018	838

Name / Address
Sturgeon Bay Parks Dept.

			Project
Description	Qty	Rate	Total
Bathrooms		0.00	0.00T
Remove Gyp Crete, Grind Floor, Color, 1/4" Flake, 2 Coats of Clear Coat with an Anti Skid	2	1,570.00	3,140.00
		5.50%	0.00
Estimate is good for 30 days. 920-370-5430		Total	\$3,140.00

Assorted Coatings, LLC

1708 W. Paulson
Green Bay, WI 54313-6145

Estimate

Date	Estimate #
4/17/2018	841

Name / Address
Sturgeon Bay Parks Dept.

			Project
Description	Qty	Rate	Total
Bathroom			
Grind Floor, Color, 1/4" Flake, 2 Coats of Clear Coat with an Anti Skid		1,785.00	1,785.00
		5.50%	0.00
Estimate is good for 30 days.		Total	\$1,785.00

Assorted Coatings, LLC

1708 W. Paulson
Green Bay, WI 54313-6145

Estimate

Date	Estimate #
4/3/2018	839

Name / Address
Sturgeon Bay Fire Dept

			Project
Description	Qty	Rate	Total
Grind Floor, Color, 1/4" Black Canyon Flake, 2 Coats of Clear Coat with an Anti Skid		9,950.00	9,950.00
		5.50%	0.00
Estimate is good for 30 days. 920-370-5430		Total	\$9,950.00

Assorted Coatings, LLC

1708 W. Paulson
Green Bay, WI 54313-6145

Estimate

Date	Estimate #
2/21/2018	832

Name / Address
Sturgeon Bay Police Dept. 421 Michigan Street Sturgeon Bay WI 54235

			Project
Description	Qty	Rate	Total
Grind Floor, Apply Color with 1/4' Flake, 2 Coats of Clear with an Anti Skid. Floor will be done on two different dates. Larger Area will be done first, two weeks later second floor will be completed		9,275.00	9,275.00
		5.50%	0.00
Estimate is good for 30 days. 920-370-5430		Total	\$9,275.00

Ed DeMeuse
237 North Hudson Ave
Sturgeon Bay, WI 54235

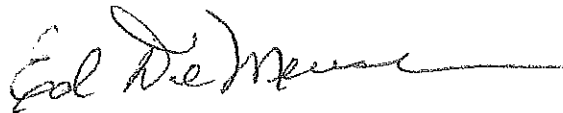
April 13, 2018

To Whom It May Concern,

I am writing to let you know of the great job Dan and Dee Welsing from Assorted Coatings did on our garage floor. It has been 2 years now and it looks as good as the day they put it down. If we did have any concerns, they set our minds at ease and answered any questions we had. They had done our daughters garage floor the year before ours and that was the reason we chose them, there floor still looks as good as the day they put it down. It is so easy to keep clean and washes so éasy.

We have known Dan and Dee for some time now and find them to be great workers and very dedicated to their company always making sure everyone is happy with the job, when done, they clean everything up and it all looks great. Except for the new floor, you would never know they had been here. Just a great job !!

Best Regards,

A handwritten signature in cursive script that reads "Ed DeMeuse". The signature is written in dark ink and is positioned below the "Best Regards," text.

4/10/18

To Whom it may concern,

Assorted Coatings, LLC did my garage floor last summer. My wife and I are extremely happy with the quality of work Dan & Dee did. Very professional, very easy to work with.

Thank you,

Richard C. Schneider

4-10-18

4-11-18

To Whom it May Concern,

I am writing to recommend Assorted Coatings
for any floor coating you may need. Their
abilities, and their work ethic is very good.

I am in no doubt you will be exceptionally
pleased with their work. I just bought another
house and they are doing that floor also.

Sincerely,

Wm W. Frank

MICHAEL FRANK

To Whom it MAY concern

I had Assorted Coatings

Repair My Garage Floor Several

Years Ago it has help up

Extremely Well And I am

HAPPY With the Results

Steven J Wiegand

04-16-18

Steve Wiegand

04/18/18

I had Assorted Coatings do my garage floor last spring, Dan is very knowledgeable about concrete and informed me of issues on my concrete garage floor that I had no idea about. They are so professional, love my garage floor. I received their name from my parents that had their garage floor done by Assorted Coatings 2 years ago and their floor looks brand new yet.

Sincerely,

A handwritten signature in cursive script that reads "Kurt DeKeyser". The signature is written in dark ink and is positioned above the printed name.

Kurt DeKeyser

Project Municipal Facilities Floor Refreshing

[illegible]