



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, MAY 1, 2018
7:00 p.m.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Proclamation re: Bike Month.
6. Public Comment.
7. Consideration of the following bills: General Fund – \$54,872.23, Capital Fund - \$75,731.29, Cable TV - \$5,140.83, TID #4 - \$475.00, and Solid Waste Enterprise Fund - \$14,742.87 for a grand total of \$150,962.22. [roll call]
8. **CONSENT AGENDA**
 - * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval of 4/17/18 regular Common Council minutes.
 - * b. Approval of the following minutes:
 - (1) Finance/Purchasing & Building Committee – 4/10/18
 - * c. Place the following reports on file:
 - (1) Police Department Report – March 2018
 - * d. Consideration of: Approval of beverage operator licenses.
 - * e. Consideration of: Approval of Temporary Class B Beer licenses.
 - * f. Consideration of: Six Month Class B Beer license.
 - * g. Consideration of: Street Closure Application from Side Pork Fest.
9. Mayoral appointments.
10. Remove from the table: Resolution re: Adopting Premier Resort Area Tax. (tabled at 4/17/18 meeting)
11. Resolution re: Adopting Premier Resort Area Tax.

12. Discussion re: Dissolving Waterfront Redevelopment Authority. (postponed at 4/17/18 meeting)
13. Resolution re: Resolution Authorizing Grant Application re: Bradley Lake.
14. Mayor's comments.
15. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 4-27-18

Time: 12:00pm

By: UM

CITY OF STURGEON BAY
GENERAL PROCEDURES FOR PUBLIC COMMENT AT COMMON COUNCIL MEETINGS

Anyone from the public requesting to address the Council during the public comment portion of the meeting:

- Must fill out a "Request to Comment" form and turn it in to the City Clerk or Mayor PRIOR to the start of the meeting. Name and address must be filled in.
- Individuals will have a maximum of three (3) minutes to address the Council. A total of 30 minutes will be allotted to Public Comment per meeting.
- Order preference for speaking will be given to City residents. If total time remains, non-City residents will be given the opportunity to speak.
- If not all those who requested to speak were able to speak at the meeting due to the time limit, preference will be given to them at the subsequent meeting.
- The speaker shall not engage in personal attacks against the Mayor, Council members, City staff or its representatives and remain courteous and respectful. The Council/Committee requests that all comments and interactions between those present be conducted in a constructive and respectful manner. Anyone acting in a disruptive or disrespectful manner will be asked to leave the meeting by the person presiding at the meeting.
- The Mayor/Chair may ask questions of the speaker for clarification purposes.
- The Mayor/Chair may allow, at his discretion, Council/Committee members or staff to respond to the speaker's comment. However, dialogue will not ensue.
- The Mayor/Chair may refer the matter to a committee or to the City Administrator for further follow up as needed.

IF EVERYONE ABIDES BY THESE GUIDELINES, OUR MEETINGS WILL MOVE ALONG SMOOTHLY AND BUSINESS WILL BE CONDUCTED IN AN EFFICIENT AND TIMELY MANNER. YOUR COOPERATION WILL BE APPRECIATED BY ALL PRESENT AT THE MEETING.

PLEASE NOTE THAT LETTERS WILL NOT BE READ INTO THE RECORD AS PUBLIC COMMENT. ONLY LETTERS RECEIVED FOR A PUBLIC HEARING WILL BE READ INTO THE RECORD.

RESPECTFULLY,
MAYOR THAD BIRMINGHAM

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 05/01/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
CITY COUNCIL				
23830	WOLTER ENGRAVING	3 COUNCIL DESK SIGNS	01-105-000-54999	33.60
		TOTAL		33.60
		TOTAL CITY COUNCIL		33.60
CITY CLERK-TREASURER				
CHASE	JP MORGAN CHASE BANK	SHRM GB CHAPTER-LUNCH MTG	01-115-000-55600	28.45
CHASE		CONFERENCE MEAL-CLARIZIO	01-115-000-55600	22.74
CHASE		CONFERENCE MEAL-CLARIZIO	01-115-000-55600	12.72
CHASE		LODGING-CLARIZIO	01-115-000-55600	164.00
CHASE		RETURN ADDRESS STAMP	01-115-000-51950	20.60
CHASE		FUEL	01-115-000-55600	15.12
DC PRINT	DC PRINTING	50 PURCHASE ORDER BOOKS	01-115-000-51600	452.00
		TOTAL		715.63
		TOTAL CITY CLERK-TREASURER		715.63
ADMINISTRATION				
19841	ROTARY CLUB OF STURGEON BAY	2018 QTR DUES/VANLIESHOUT	01-120-000-56000	187.00
CHASE	JP MORGAN CHASE BANK	CONFERENCE MEAL-VANLIESHOUT	01-120-000-55600	28.47
CHASE		CONFERENCE MEAL-VANLIESHOUT	01-120-000-55600	13.93
CHASE		LODGING-VANLIESHOUT	01-120-000-55600	186.00
CHASE		FUEL	01-120-000-55600	15.11
		TOTAL		430.51
		TOTAL ADMINISTRATION		430.51
COMPUTER				
03101	CDW GOVERNMENT, INC.	LENOVO THINK CENTER	01-125-000-55550	538.64
03101		WIRELESS KEYBOARD & MOUSE	01-125-000-55550	26.61
CHASE	JP MORGAN CHASE BANK	MUN SVC SERVER	01-125-000-55550	945.00
CHASE		TRANSCIVER MODULE-DPW SERVER	01-125-000-55500	42.50
CHASE		TRANSCIVER MODULE-DPW SERVER	01-125-000-55500	42.50
		TOTAL		1,595.25
		TOTAL COMPUTER		1,595.25
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	05.01.18 CONTRACT	01-130-000-55010	1,333.33
		TOTAL		1,333.33
		TOTAL CITY ASSESSOR		1,333.33

DATE: 04/24/2018
TIME: 14:23:07
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 05/01/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
MUNICIPAL SERVICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	03/18 CELL SVC-CHAD	01-145-000-58250	48.13
CHASE	JP MORGAN CHASE BANK	TRAINING MEAL-SPETZ	01-145-000-55600	9.89
CHASE		250 BUSINESS CARDS-SHEFCHIK	01-145-000-52800	24.60
TOTAL				82.62
TOTAL MUNICIPAL SERVICES ADMIN.				82.62
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	03/18 CELL SVC-STEVE	01-150-000-58250	67.92
03133		03/18 CELL SVC-DPW DIRECTOR	01-150-000-58250	53.19
CHASE	JP MORGAN CHASE BANK	FACEBOOK BOOST	01-150-000-58999	26.94
CHASE		TIME CARDS	01-150-000-56250	90.00
CHASE		PUNCH CLOCK TONER	01-150-000-56250	85.00
CHASE		PUNCH CLOCK KEY PAD	01-150-000-56250	20.00
CHASE		SHIPPING	01-150-000-56250	24.75
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	ANNL COPIER AGREEMENT	01-150-000-56250	1,063.26
TOTAL				1,431.06
TOTAL PUBLIC WORKS ADMINISTRATION				1,431.06
ELECTIONS DEPARTMENT				
22800	WALMART COMMUNITY	COFFEE,CUPS,NAPKINS-ELECTION	01-155-000-54999	13.10
CHASE	JP MORGAN CHASE BANK	STAMPS-ABSENTEE BALLOTS	01-155-000-54999	49.99
TOTAL				63.09
TOTAL ELECTIONS DEPARTMENT				63.09
CITY HALL				
23730	WPS	421 MICHIGAN ST-CITY HALL	01-160-000-56600	1,261.34
VIKING	VIKING ELECTRIC SUPPLY, INC	LIGHT BULBS	01-160-000-51850	242.40
WARNER	WARNER-WEXEL WHOLESALE &	PAPER TOWELING	01-160-000-51850	54.35
TOTAL				1,558.09
TOTAL CITY HALL				1,558.09
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	2018 1ST QTR PHONE PORT COST	01-199-000-58200	477.30
04696		2018 1ST QTR VOICEMAIL	01-199-000-58200	149.85
08167	GANNETT WISCONSIN NEWSPAPERS	CC MINS,ORDS,BIDS	01-199-000-57450	639.17
08167		ORD PUBLICATION	01-199-000-57450	366.60
08167		ORD PUBLICATION	01-199-000-57450	31.49
08167		EMPLOY AD	01-199-000-57450	17.47
08167		PH NOTICE BONOVICH	01-199-000-57450	27.96
08167		AD NOTICE 1802A	01-199-000-57450	66.76

DATE: 04/24/2018
TIME: 14:23:07
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 05/01/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
08167		AD NOTICE 1802B	01-199-000-57450	55.99
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	CONTRACT RENEWAL	01-199-000-55650	669.60
TOTAL				2,502.19
TOTAL GENERAL EXPENDITURES				2,502.19
POLICE DEPARTMENT				
06013	FBINAA WISCONSIN CHAPTER	ANNL TRAINING REG-PORTER	01-200-000-55600	85.00
20254	TIP TOP CLEANERS	UNIFORM LAUNDRY/PORTER	01-200-000-56800	31.31
CHASE	JP MORGAN CHASE BANK	CREDIT	01-200-000-55500	-49.00
CHASE		FORENSIC BACKUP MACHINE	01-200-000-55500	291.03
CHASE		FORENSIC BACKUP MACHINE	01-200-000-55500	87.50
TOTAL				445.84
TOTAL POLICE DEPARTMENT				445.84
POLICE DEPARTMENT/PATROL				
03133	CELLCOM WISCONSIN RSA 10	03/18 CELLPHONES	01-215-000-58250	979.80
03133		03/18 MIFI WIRELESS ROUTER	01-215-000-58250	260.68
04575	DOOR COUNTY HARDWARE	FASTENERS,BATTERIES,BUCKLE	01-215-000-54999	24.31
04696	DOOR COUNTY TREASURER	MARCH UNLEAD FUEL	01-215-000-51650	2,649.56
19880	STURGEON BAY UTILITIES	SUNSET PRK BOAT LAUNCH	01-215-000-56150	11.24
19880		NAUTICAL DR CAMERA	01-215-000-56150	8.73
19915	SUNSHINE HOUSE	167 LBS @ \$.45-PAPER SHRED	01-215-000-58999	75.15
23640	WISCONSIN DEPT OF JUSTICE	3 TIME ACCESS CHRGS @ \$50.00	01-215-000-58999	150.00
23640		21 OFFCER SUPPRT @ \$12.00	01-215-000-58999	252.00
CHASE	JP MORGAN CHASE BANK	D.A.R.E. SUPPLIES	01-215-000-54999	538.69
CHASE		ICLOUD STORAGE	01-215-000-58250	0.99
CHASE		HOMICIDE CONF REG-ENGEBOS	01-215-000-55600	225.00
CHASE		LE SOCIAL MEDIA CONF REG-SHEW	01-215-000-55600	150.00
CHASE		LE SOCIAL MEDIA CONF REG-DEIBE	01-215-000-55600	150.00
CHASE		REGISTRATION EVENT FEE	01-215-000-55600	10.75
CHASE		INTERVIEW/INTERGATION REG-GRAY	01-215-000-55600	445.00
CHASE		VEH REG RENEW-JEEP	01-215-000-58600	76.28
CHASE		TRAINING MEAL -HENRY	01-215-000-55600	9.38
CHASE		LODGING-HENRY	01-215-000-55600	93.07
CHASE		KEY	01-215-000-58600	32.00
CHASE		ANNL WEB HOSTING	01-215-000-58999	119.40
CHASE		10 EMOTIONAL SURVL BOOKS	01-215-000-57100	199.00
CHASE		MPD TRAINING-HOUGAARD	01-215-000-55600	175.25
CHASE		YEARS OF SERVICE PLAQUE	01-215-000-54999	82.75
CHASE		FUEL	01-215-000-51650	48.45
CHASE		FUEL	01-215-000-51650	44.75
CHASE		FUEL	01-215-000-51650	37.00
CHASE		FUEL	01-215-000-51650	55.45
CHASE		FUEL	01-215-000-51650	46.61
CRABB	ANDREW CRABB	FOOTWEAR REIMB/A CRABB	01-215-000-52900	100.00
ITC	INVENTORY TRADING COMPANY	POLO UNIFORM SHIRTS	01-215-000-52900	526.00
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	BODY SHOP REPAIRS -'14 EXPLR	01-215-000-58600	849.50
TOTAL				8,426.79

DATE: 04/24/2018
TIME: 14:23:07
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 05/01/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL POLICE DEPARTMENT/PATROL				8,426.79
POLICE DEPT. / INVESTIGATIONS				
22800	WALMART COMMUNITY	EXTERNL HARD DRIVE VIDEO STRGE	01-225-000-51500	79.00
AQUA	AQUA CENTER OF GREEN BAY INC	DIVE EQUIPMENT	01-225-000-57950	145.52
AQUA		DIVE EQUIPMENT	01-225-000-57950	222.24
CHASE	JP MORGAN CHASE BANK	TV -FORENSICS ROOM	01-225-000-57950	232.09
CHASE		8.5GB DVDS FOR SQUAD VIDEO	01-225-000-51500	34.53
ITC	INVENTORY TRADING COMPANY	UNIFORM SHIRT	01-225-000-52900	20.00
TOTAL				733.38
TOTAL POLICE DEPT. / INVESTIGATIONS				733.38
FIRE DEPARTMENT				
02001	RED THE UNIFORM TAYLOR	UNIFORMS	01-250-000-52900	77.28
02001		UNIFORMS	01-250-000-52900	58.75
02005	BAY ELECTRONICS, INC.	RADIO REPAIR	01-250-000-57550	118.75
04696	DOOR COUNTY TREASURER	MARCH FUEL	01-250-000-51650	1,326.33
06400	FIVE ALARM FIRE SAFETY	TIC BATTERY REPLACEMENT	01-250-000-51350	251.36
19880	STURGEON BAY UTILITIES	SALT SHED	01-250-000-56675	5.20
19880		CITY GARAGE	01-250-000-56675	42.00
19880		SUNSET CONSN CNTR	01-250-000-56675	42.00
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	13.00
19880		OTUMBA PARK	01-250-000-56675	5.20
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	5.20
19880		WEST SIDE FIRE STATION	01-250-000-56675	42.00
19880		WEST SIDE FIRE STATION	01-250-000-56150	92.15
19880		WEST SIDE FIRE STATION	01-250-000-58650	85.78
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	5.20
19880		38 S NEENAH AVE-RESTROOM	01-250-000-56675	26.00
19880		JAYCEE BALLFLD STAND	01-250-000-56675	13.00
19880		JAYCEE BALLFLD SPRINKLER	01-250-000-56675	42.00
19880		911 N 14TH AVE HOUSE	01-250-000-56675	5.20
19880		14TH AVE WARNING SIREN	01-250-000-56150	8.24
19880		COVE RD/CANAL RD	01-250-000-56150	14.34
19880		SIGN SHED	01-250-000-56675	5.20
19880		CHERRY BLOSSOM	01-250-000-56675	13.00
19880		CLAY BANKS SIREN	01-250-000-56150	15.55
22800	WALMART COMMUNITY	TRUCK SUPPLIES	01-250-000-53000	108.73
22800		OFFICE SUPPLIES	01-250-000-51950	41.34
23730	WFS	656 S OXFORD AVE-WS FIRE	01-250-000-56600	156.70
CHASE	JP MORGAN CHASE BANK	MOUNTS-TRK 2	01-250-000-53000	269.80
CHASE		TRFEC CONES-TRK 2	01-250-000-53000	239.39
CHASE		UNIFORM TAGS	01-250-000-52950	56.50
CHASE		HELMET LIGHTS	01-250-000-51350	1,021.00
CHASE		UNIFORM TAGS	01-250-000-52950	26.80
CHASE		PRINTER INK	01-250-000-51950	352.52
CHASE		STEP LADDER TRK 2	01-250-000-51350	126.06
CHASE		BDA UPS	01-250-000-56250	54.99
CHASE		FEB/MARCH DATA	01-250-000-58250	372.62

DATE: 04/24/2018
TIME: 14:23:07
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 05/01/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CHASE		TRAVEL MEAL-EQUIP PICK UP	01-250-000-55600	34.77
CHASE		TRAVEL MEAL-EQUIP PICK UP	01-250-000-55600	22.06
CHASE		LODGING-EQUIP PICK UP	01-250-000-55600	97.84
PAULCONW	PAUL CONWAY SHIELDS	SHIPPING	01-250-000-52950	20.50
PAULCONW		SHIPPING	01-250-000-52950	8.50
PAULCONW		TRUCK WASH	01-250-000-53000	109.24
PAULCONW		UNIFORM BOOTS	01-250-000-52900	413.00
TOTAL				5,845.09
TOTAL FIRE DEPARTMENT				5,845.09
STREET SWEEPING				
01720	ARING EQUIPMENT COMPANY INC	SWEEPER SEALS	01-330-000-51400	155.22
02844	BRUCE MUNICIPAL EQUIPMENT INC	FRONT AXEL SEAL	01-330-000-51400	42.63
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	WIPER BLADES	01-330-000-51400	15.82
TOTAL				213.67
TOTAL STREET SWEEPING				213.67
SNOW REMOVAL				
R0000655	TRANSMOTION, LLC	COUPLER	01-410-000-51400	112.80
R0000655		5 COUPLERS	01-410-000-51400	295.57
R0000655		CONNECTOR	01-410-000-51400	5.80
R0000655		CAP & PLUG	01-410-000-51400	62.97
R0000655		MOTOR	01-410-000-51400	138.70
R0000655		CONNECTOR	01-410-000-51400	12.96
R0000655		MATERIALS	01-410-000-51400	128.00
TOTAL				756.80
TOTAL SNOW REMOVAL				756.80
STREET SIGNS AND MARKINGS				
06012	FASTENAL COMPANY	BATTERIES	01-420-000-52550	8.58
CHASE	JP MORGAN CHASE BANK	STENCIL MATERIALS	01-420-000-52550	228.36
TOTAL				236.94
TOTAL STREET SIGNS AND MARKINGS				236.94
STREET MACHINERY				
04603	HALRON LUBRICANTS INC	BEARING OIL	01-450-000-53000	323.28
04603		TRANSMISSION FLUID	01-450-000-53000	180.18
04696	DOOR COUNTY TREASURER	821.89 G DSL FUEL	01-450-000-51650	2,241.30
04696		456.90 G DSL FUEL	01-450-000-51650	1,112.09
06012	FASTENAL COMPANY	CABLE TIES	01-450-000-52150	15.13

DATE: 04/24/2018
TIME: 14:23:08
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 05/01/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	OIL STABILIZER	01-450-000-52700	23.90
ADVAUTO		FILTER,CLEANR,TUBE CUTTR,BULB	01-450-000-52150	48.15
ADVAUTO		ATF DEX	01-450-000-53000	85.44
ADVAUTO		TRANSMISSION FLUID & ATF DEX	01-450-000-53000	95.09
ADVAUTO		5G HYD OIL	01-450-000-53000	129.69
ADVAUTO		ACRYLIC ENAMEL & FILLCLEAN	01-450-000-53000	33.19
ADVAUTO		COUPLING	01-450-000-53000	21.57
ADVAUTO		GEAR OIL & ATF DEX	01-450-000-53000	60.19
ADVAUTO		OIL FILTER & LUBE	01-450-000-53000	42.91
ADVAUTO		ATF DEX	01-450-000-53000	85.44
ADVAUTO		OIL FILTER & AIR	01-450-000-53000	38.85
CHASE	JP MORGAN CHASE BANK	DOOR HINGE BRACKET & PIN RPAIR	01-450-000-53000	176.22
CHASE		TRUCK DOOR HINGES	01-450-000-53000	26.24
CHASE		DOOR HINGE BRCKT & PIN KIT	01-450-000-53000	572.22
JX ENT	JX ENTERPRISES, INC.	VALVES-BRAKES	01-450-000-53000	202.98
TOTAL				5,514.06
TOTAL STREET MACHINERY				5,514.06
CITY GARAGE				
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	109.52
19880		CITY GARAGE	01-460-000-56150	962.18
19880		CITY GARAGE	01-460-000-58650	100.54
19880		911 N 14TH AVE HOUSE-REFUSE	01-460-000-58999	8.99
19880		911 N 14TH AVE HOUSE	01-460-000-56150	82.13
19880		911 N 14TH AVE HOUSE	01-460-000-58650	43.46
23730	WPS	835 N 14TH AVE-GARAGE	01-460-000-56600	1,371.33
23730		911 N 14TH AVE HOUSE	01-460-000-56600	77.84
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	CLAMP,PARTS, CLEANER	01-460-000-56250	188.07
TOTAL				2,944.06
TOTAL CITY GARAGE				2,944.06
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	TRFC WRNING LIGHT	01-499-000-58000	5.50
TOTAL				5.50
TOTAL HIGHWAYS - GENERAL				5.50
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	03/18 CELL SVC-DPW DIRECTOR	01-500-000-58250	53.20
03133		03/18 CELL SVC	01-500-000-58250	21.12
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	MAGENTA TONER	01-500-000-51250	204.46
TOTAL				278.78
TOTAL PARK & RECREATION ADMIN				278.78

DATE: 04/24/2018
TIME: 14:23:08
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 05/01/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
PARKS AND PLAYGROUNDS				
04545	DOOR COUNTY COOPERATIVE/NAPA	OIL FILTER	01-510-000-53000	4.60
04545		HYDRAULIC FLUID	01-510-000-53000	79.14
04696	DOOR COUNTY TREASURER	284.08G UNLEAD FUEL	01-510-000-51650	691.45
06012	FASTENAL COMPANY	GARBAGE CANS	01-510-000-51850	14.27
06012		FASTENERS	01-510-000-51850	30.55
19880	STURGEON BAY UTILITIES	SUNSET CONSN CNTR	01-510-000-56150	133.42
19880		SUNSET CONSN CNTR	01-510-000-58650	51.40
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	13.94
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	11.40
19880		OTUMBA PARK	01-510-000-56150	8.24
19880		OTUMBA PARK	01-510-000-58650	8.00
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	15.45
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	8.00
19880		JAYCEE BALLFLD STAND	01-510-000-56150	16.34
19880		JAYCEE BALLFLD STAND	01-510-000-58650	11.40
19880		OTUMBA PRK WALKWAY	01-510-000-56150	21.55
19880		FLORIDA ST/SUNSET PARK	01-510-000-56150	13.94
19880		SIGN SHED	01-510-000-56150	15.44
19880		SIGN SHED	01-510-000-58650	8.00
19880		CHERRY BLOSSOM	01-510-000-56150	8.24
19880		CHERRY BLOSSOM	01-510-000-58650	11.40
20725	T R COCHART TIRE CENTER	MOWER TIRES	01-510-000-51900	54.00
23730	WPS	335 N 14TH AVE- MEM FLD	01-510-000-56600	143.75
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	TOWING KIT	01-510-000-51350	37.99
ADVAUTO		TOWING KIT	01-510-000-51350	37.99
ADVAUTO		OIL FILTER	01-510-000-53000	7.28
ADVAUTO		TAP TERM	01-510-000-53000	7.35
ADVAUTO		DIELECTRIC GREASE	01-510-000-53000	5.97
ADVAUTO		CREDIT	01-510-000-53000	-21.70
ADVAUTO		CREDIT	01-510-000-53000	-2.66
AMERWELD	AMERICAN WELDING & GAS, INC	OXYGEN	01-510-000-51850	28.97
AMERWELD		ARGON & CARBON DIOXIDE	01-510-000-51850	67.82
CHASE	JP MORGAN CHASE BANK	DOOR HINGE BRACKET & PIN KIT	01-510-000-53000	500.00
VIKING	VIKING ELECTRIC SUPPLY, INC	PVC PIPE	01-510-000-51850	2.22
TOTAL				2,045.15
TOTAL PARKS AND PLAYGROUNDS				2,045.15
MUNICIPAL DOCKS				
19880	STURGEON BAY UTILITIES	36 S NEENAH PKG LOT LTS	01-550-000-56150	102.45
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	8.24
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	8.00
19880		38 S NEENAH AVE-RESTROOM	01-550-000-56150	89.72
19880		38 S NEENAH AVE-RESTROOM	01-550-000-58650	18.00
23730	WPS	36 S NEENAH AVE RESTROOM	01-550-000-56600	16.77
PIER	PIER & WATERWAY SOLUTIONS, LLC	DOCK INSTALLATION	01-550-000-55900	1,790.00
PIER		HARBOR LADY PIER REPAIRS	01-550-000-55900	800.00
TOTAL				2,833.18
TOTAL MUNICIPAL DOCKS				2,833.18

DATE: 04/24/2018
TIME: 14:23:08
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 8

INVOICES DUE ON/BEFORE 05/01/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY	01-570-000-56150	13.34
19880		DC MUSEUM PRK LOT	01-570-000-56150	163.80
TOTAL				177.14
TOTAL WATERFRONT PARKS & WALKWAYS				177.14
COMMUNITY & ECONOMIC DEVLPMT				
CHASE	JP MORGAN CHASE BANK	250 BUSINESS CARD-SULL-ROBINSO	01-900-000-52800	24.60
CHASE		FUEL-GR BAY MEETING	01-900-000-55600	26.45
TOTAL				51.05
TOTAL COMMUNITY & ECONOMIC DEVLPMT				51.05
TOTAL GENERAL FUND				40,252.80
CAPITAL FUND				
CITY HALL				
EXPENSE				
KIESOW	KIESOW ENTERPRISES	GRANARY FINAL BILLING	10-160-000-59085	51,394.42
TOTAL EXPENSE				51,394.42
TOTAL CITY HALL				51,394.42
PATROL				
PATROL				
02975	CAMERA CORNER	INTERVIEW ROOM SYSTEM	10-215-000-59040	8,326.89
ADVANTAG	ADVANTAGE POLICE SUPPLY, INC	10 SURVIVAL ARMOR VESTS	10-215-000-59050	5,900.00
ADVANTAG		10 POUCH/CARRIER	10-215-000-59050	1,910.00
ADVANTAG		SHIPPING	10-215-000-59050	60.00
TOTAL PATROL				16,196.89
TOTAL PATROL				16,196.89
FIRE DEPARTMENT				
EXPENSE				
CHASE	JP MORGAN CHASE BANK	8 GOGGLES	10-250-000-59050	243.98
TOTAL EXPENSE				243.98
TOTAL FIRE DEPARTMENT				243.98
MUNICIPAL DOCKS				
EXPENSE				
ROYLAN	ROYLAN BUOYS	4 SHALLOW AREA BUOYS	10-550-000-59075	2,115.00
TOTAL EXPENSE				2,115.00

DATE: 04/24/2018
TIME: 14:23:08
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 9

INVOICES DUE ON/BEFORE 05/01/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
EXPENSE				
EXPENSE				
TOTAL MUNICIPAL DOCKS				2,115.00
WATERFRONT PARKS & WALKWAYS				
PIER	PIER & WATERWAY SOLUTIONS,LLC	DOCK REPAIRS	10-570-000-59075	5,781.00
TOTAL				5,781.00
TOTAL WATERFRONT PARKS & WALKWAYS				5,781.00
TOTAL CAPITAL FUND				75,731.29
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
22800	WALMART COMMUNITY	BATTERIES & SUPPLIES	21-000-000-51950	39.16
MANN	MANN COMMUNICATIONS, LLC	5.1.18 CONTRACT	21-000-000-55015	5,101.67
TOTAL CABLE TV / GENERAL				5,140.83
TOTAL CABLE TV / GENERAL				5,140.83
TOTAL CABLE TV				5,140.83
TID #4 DISTRICT				
TID #4 DISTRICT				
T4 \$3.12 NOTES				
01761	ASSOCIATED TRUST COMPANY	TAX NOTE ANTIC NOTE 3/30/17	28-340-987-70002	475.00
TOTAL T4 \$3.12 NOTES				475.00
TOTAL TID #4 DISTRICT				475.00
TOTAL TID #4 DISTRICT				475.00
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04696	DOOR COUNTY TREASURER	705.66 G DSL FUEL	60-000-000-51650	1,924.33
ADVANCED	ADVANCED DISPOSAL	191.71 TON GARBAGE	60-000-000-58300	11,719.24
ADVANCED		CREDIT OVERCHARGES	60-000-000-58300	-50.25
ADVANCED		TRACTOR TIRE/C&D	60-000-000-58300	126.60
ADVANCED		68.33 TON RECYLCE	60-000-000-58350	962.75
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	SUPPLIES	60-000-000-53000	45.60
ADVAUTO		AIR & PRE FILTERS	60-000-000-53000	8.31
ADVAUTO		AIR FILTER	60-000-000-53000	6.29
TOTAL SOLID WASTE ENTERPRISE FUND				14,742.87
TOTAL SOLID WASTE ENTERPRISE FUND				14,742.87
TOTAL SOLID WASTE ENTERPRISE				14,742.87
TOTAL ALL FUNDS				136,342.79

MANUAL CHECKS

STATE OF WISCONSIN DNR 04/12/18 Check # 83173 Aquatic Plant Control Application & Permit 01-560-000-58999	\$1,045.00
STATE OF WISCONSIN DNR 04/12/18 Check #83174 Aquatic Plant Control Manual/Mechanical Permit & Application 01-560-000-58999	\$300.00
SOUTHERN DOOR SCHOOLS 04/20/18 Check #83242 December 2017, February & March Mobile Home Tax & Lottery Payment 01-000-000-41300	\$950.62
STURGEON BAY SCHOOLS 04/20/18 Check #83243 February & March Mobile Home Tax & Lottery Payment 01-000-000-41300	\$11,448.34
SUPERIOR VISION INSURANCE 03/15/18 Check # 83050 April Vision Insurance 01-000-000-21540	\$875.47
TOTAL MANUAL CHECKS	\$ 14,619.43

DATE: 04/24/2018
TIME: 14:23:08
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 10

INVOICES DUE ON/BEFORE 05/01/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
----------	------	------------------	-----------	------------

SUMMARY OF FUNDS:

GENERAL FUND	40,252.80	54,872.23
CAPITAL FUND	75,731.29	
CABLE TV	5,140.83	
TID #4 DISTRICT	475.00	
SOLID WASTE ENTERPRISE	14,742.87	

TOTAL --- ALL FUNDS	136,342.79	150,462.22

Darryl A. Ward
Spencer W. Cunningham

4/24/18
4/24/18

COMMON COUNCIL
April 17, 2018

A meeting of the Common Council was called to order at 12:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Catarozoli, Vandertie, Ward, Wiesner, Allmann, Fett and Hauser.

The Mayor presented Certificates of Appreciation to the outgoing alderpersons: Ron Vandertie, Richard Wiesner, and Stewart Fett. The new organizational meeting began and newly elected Alderpersons Hayes, Avenson, and Wiederanders were seated.

Roll call: Catarozoli, Hayes, Ward, Avenson, Allmann, Wiederanders, and Hauser were present.

Catarozoli/Allmann to adopt the agenda with the following changes: 8h, 8i, 8b1, 8c1, 8c2 to regular agenda. Additionally, to send the following items to Community Protection & Services Committee for study and recommendation: Process for agenda development and process for public comment. Carried.

The following people spoke during public comment: Shirley Senarighi, 607 W. Spruce Dr; Chris Kellems, 120 Alabama St; Tom Wulf, 1127 Cove Road; Don Friex, Fish Creek; Scott Moore, 947 Pennsylvania St.

Representative Kitchen presented a citation to Ron Vandertie for his years of service with the City of Sturgeon Bay.

Ward/Hayes to approve the following bills - General Fund - \$279,474.02, Capital Fund - \$90,554.02, Cable TV - \$781.22, TID #4 - \$3,386.00, and Solid Waste Enterprise Fund - \$35.75 for a grand total of \$374,231.01. Roll call: All voted aye. Carried.

Catarozoli/Allmann to approve consent agenda:

- a. Approval of 4/3/18 regular Common Council minutes.
- b. Approve the following minutes:
 - (1) ~~Finance/Purchasing & Building Committee – 3/27/18~~ Moved to regular agenda.
 - (2) ~~Park & Recreation Committee – 3/28/18/~~
- c. Place the following reports on file:
 - (1) ~~Fire Department Report – 2017~~ Moved to regular agenda.
 - (2) ~~Fire Department Report – March 2018~~ Moved to regular agenda.
 - (3) ~~Inspection Department Report – March 2018~~
- d. Consideration of: Beverage Operator licenses.
- e. Resolution re: Designation of official newspaper.
- f. Resolution re: Designation of Public Depositories.
- g. Finance/Purchasing & Building Committee recommendation re: Approve lease agreement with Genesis Behavioral Services for rental premises location at 911 North 14th Avenue.
- h. ~~Finance/Purchasing & Building Committee recommendation re: Acquire property at 1048 Egg Harbor Road (Simon parcel) via tax foreclosure from the County in the amount of \$19,000.24.~~ Moved to regular agenda.
- i. ~~Finance/Purchasing & Building Committee recommendation re: Approve lease with Door County Maritime Museum for the Tug Purves.~~ Moved to regular agenda.
- j. Parks & Recreation Committee recommendation re: Approval of resolution to be submitted to Bay-Lakes Regional Plan Commission as part of the application process for Great Lakes Basin Tree Planting Grant Program.

Carried.

Ward to confirm all appointments presented by the Mayor. Motion died to a lack of second. Hayes/Catarozoli to present alternative options to the mayor for his appointments. It was noted by City Attorney Amy Sullivan that this would be an improper motion since the power to appoint rests with the Mayor with confirmation by the Council. The motion and second were withdrawn.

Hayes/Catarozoli to confirm only the following mayoral appointments:

FINANCE/PURCHASING & BUILDING COMMITTEE:

David Ward, Chr.
Barbara Allmann, Vice-Chr.
Seth Wiederanders

PARKING & TRAFFIC COMMITTEE

Kelly Catarozoli, Chr.
Kelly Avenson, Vice-Chr.
David Hayes

COMMUNITY PROTECTION & SERVICES COMMITTEE

Barbara Allmann, Chr.
Kelly Catarozoli, Vice-Chr.
Seth Wiederanders

BOARD OF PARKS & RECREATION

Laurel Hauser, Chr.
David Hayes, Vice-Chr.
Kelly Avenson

CITY PLAN COMMISSION

Laurel Hauser, Park & Rec Chr.

LIBRARY BOARD

Kelly Catarozoli
Laurel Hauser

LOAN REVIEW COMMITTEE

David Ward

HARBOR COMMISSION

Robert Spude
Gary Nault

ZONING BOARD OF APPEALS

Wayne Spritka
William Murrock

WEED COMMISSIONER

Municipal Services Director

STURGEON BAY VISITOR CENTER

Seth Wiederanders

BOARD OF PUBLIC WORKS

Mayor Thad Birmingham
Kelly Catarozoli
David Hayes
David Ward
Kelly Avenson
Barbara Allmann
Seth Wiederanders
Laurel Hauser

WATERFRONT REDEVELOPMENT AUTHORITY

David Ward
Laurel Hauser

BICYCLE & PEDESTRIAN ADVISORY BOARD

Kelly Catarozoli

Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to acquire the property at 1048 Egg Harbor Road (Simon parcel) via tax foreclosure from the County in the amount of \$19,000.21.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Stewart Fett, Chr.

Catarozoli/Hayes to reject the recommendation from Finance/Purchasing & Building Committee. Discussion took place regarding whether there was any benefit to the City, the property being removed from the tax roll if purchased by the City, what the process was for the County for tax foreclosure properties, that the County completed Phase I of the environmental study and there were no red flags, the land being potentially used for stormwater management, the ability for the City to control the property if purchased because it is in between two developing parcels, and the price that the County was offering it to the City which was back taxes. Roll call: Catarozoli, Hayes, Avenson, and Wiederanders voted aye. Ward, Allmann, and Hauser voted no. Motion carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve lease as presented with Door County Maritime Museum for the Tug Purves.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Stewart Fett, Chr.

Catarozoli/Hauser to approve with the following amendments: Section B. Term. Change the ending date to June 14, 2019; and Section I. Alterations & modifications. Change Finance/Purchasing & Building Committee to Common Council. Carried.

Allmann/Wiederanders to approve the Finance/Purchasing & Building Committee minutes from March 27, 2018. Carried.

Hauser requested that a budget breakdown of actual expenses rather than just total operating budget be included in the Fire Department Annual Report. Discussion took place on where this information could be found and that reports such as these are historical documents. Hauser/Catarozoli to accept and place the report on file contingent upon expense lines being added. Motion and second were withdrawn. Fire Chief Dietman will resubmit the report. No action taken.

Hauser noted that the March 2017 Fire Department Report did not mention the hours that the Fire Department was on hand for the granary move or raze order issue. The Fire Chief noted that the Department was not present for the granary move. Hauser/Ward to accept the report and place on file. Carried.

At 1:51 pm the Council took a recess and reconvened at 2:02 p.m.

Hauser/Hayes to refer the following policies to Community Protection & Services Committee for study and recommendation: Process for agenda development and process for public comment. Carried.

Hauser/Avenson to nominate Catarozoli as Council President. Carried.

Catarozoli/Allmann to adopt resolution re: Great Lakes Basin Tree Planting Grant Program. Carried.

Rep. Kitchen addressed the Council addressing the next steps regarding the implementation of the PRAT for the City of Sturgeon Bay. Discussion took place regarding whether this would be a stand alone bill or included in the State budget, the language in the budget amendment would be the binding language of the PRAT, whether this resolution was necessary at this meeting. Catarozoli/Avenson to table until the next Council meeting. Carried with Ward voting no.

Catarozoli/Wiederanders to change Council meeting times to 7:00 p.m. Carried.

A lengthy discussed ensued regarding the dirt piles along the west side redevelopment area. Discussion took place as to who owns the dirt piles, how they can be moved and the proper legal channels to have the piles moved. Avenson/Allmann to direct staff and legal counsel to give proper legal notice to Bayland Bulidings & Sawyer Hotel, LLC/Bob Papke, to remove the dirt piles as early as the law allows. If the dirt piles are not removed by Bayland Buildings/Sawyer Hotel LLC/Bob Papke, the City will revisit this action at the subsequent meeting of the Common Council prior to the removal of the dirt. Carried.

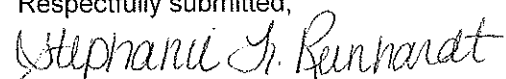
Hauser/Catarozoli to refer to Community Protection & Services Committee the study and recommendation of an Ethics Committee for the City of Sturgeon Bay. Carried.

Catarozoli/Hauser to postpone the discussion of dissolving the Waterfront Redevelopment Authority to the next Common Council meeting.

The Mayor made his comments.

Ward/Catarozoli to adjourn. Carried. The meeting adjourned at 3:07 p.m.

Respectfully submitted,


Stephanie L. Reinhardt
City Clerk/HR Director

FINANCE/PURCHASING & BUILDING COMMITTEE
April 10, 2018

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Alderperson Fett in the Council Chambers, City Hall. Roll call: Alderpersons Fett, Ward and Wiesner were present. Also present: Alderperson Allmann, Alderperson Hauser, City Administrator Van Lieshout, and Receptionist Metzger. Finance Director/City Treasurer Clarizio entered at 4:03pm.

A motion was made by Alderperson Ward, seconded by Alderperson Wiesner to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items.
4. Review bills.
5. Public comment on non-agenda items
6. Adjourn.

Carried.

The following spoke during public comment on agenda items: Barbara Allmann, 717 Prairie Lane

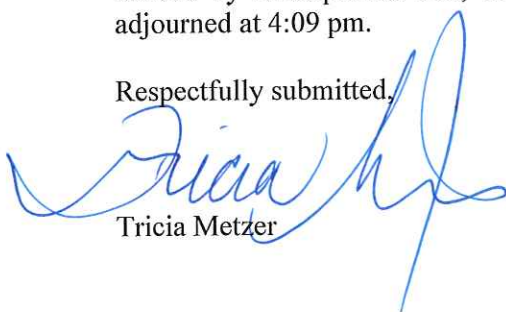
Review bills

Moved by Alderperson Ward, seconded by Alderperson Wiesner to approve the bills as presented and forward to the Common Council for payment. Carried.

No one spoke during public comment on non-agenda items.

Moved by Alderperson Fett, seconded by Alderperson Wiesner to adjourn. Carried. The meeting adjourned at 4:09 pm.

Respectfully submitted,



Tricia Metzger



STURGEON BAY POLICE DEPARTMENT



The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
Members of the Common Council
Members of the Police and Fire Commission
City Administrator Josh VanLieshout
Officers of the Sturgeon Bay Police Department
Media

From: Captain Daniel J. Brinkman

Subject: Monthly Report for March, 2018

Date: April 16, 2018

The following is a summary of the Police Department's activities for the month of March that includes crimes investigated, traffic accidents investigated, training completed, and public education provided by department members.

Crimes Investigated

The Department, during the month, investigated a total of 50 crimes.

These crimes can be broken down and classified as follows.

Bail Jump.....	04
Battery	03
Burglary.....	01
Disorderly Conduct.....	09
Criminal Damage to Property	05
Fraud.....	03
Domestic Abuse	02
Theft.....	11
Sex Offense.....	02
Death Investigation.....	01
Restraining Order Violation.....	01
Controlled Substance Problem.....	06
Internet Crimes against Children.....	01
Family Fight.....	01
TOTAL	50

The above crimes resulted in the loss of \$1,013 to the community, of which \$204 has been recovered.

Arrests

The Department completed a total of 117 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrest

2 nd degree Sexual Assault Child.....	01
Cause Child to View Sexual Activity.....	01
Fail to Report to Jail.....	01
Expose Child to Pornography.....	02
Bail Jump.....	01
Battery to Firefighter.....	01

TOTAL 07

B. Misdemeanor Crime Arrests

Disorderly Conduct.....	05
Battery	05
Bail Jump.....	02
Violate Court Order	01
Possess Controlled Substance	04
Theft.....	10
Possess Controlled Substance on School Grounds	02
Possess Drug Paraphernalia	02
Manufacture / Deliver THC	01

TOTAL 32

Wisconsin Probation & Parole Violation Arrests / Warrant Arrests.....09

TOTAL 09

C. Ordinance Violation Arrests

Animal at Large	01
Possess Marijuana.....	01
Possess or Consume Alcohol Underage.....	02
Retail Theft.....	02
Possess Drug Paraphernalia	02
Disorderly Conduct.....	04
Habitual Truant Student.....	03
Resist / Obstruct Officer	01
Indecent Conduct / Language.....	01

TOTAL 17

D. Traffic Crime Arrests

Operating while Revoked.....	03
------------------------------	----

TOTAL 03

E. Traffic Violation Arrests

Operating a Motor Vehicle While Intoxicated.....	04
Speeding Violations	11
Operating While Driver's License Suspended / Revoked	03
Operate Vehicle w/o Insurance	07
Operate without a Valid License.....	02
Miscellaneous Traffic Violations.....	22

TOTAL 49

In addition to the preceding arrests, the Department conducted a total of 215 traffic stops during the month and logged 44 violations for various motor vehicle defects and local ordinances and issued 41 written warnings for those violations. A total of 23 parking tickets were issued for parking violations throughout the city.

Traffic Accidents

The Department during the month investigated a total of 15 vehicle accidents. These accidents are categorized into four types.

A.	Motor Vehicle Accidents Involving Fatalities.....	00	
B.	Motor Vehicle Accidents Involving Injuries	02	
C.	Motor Vehicle Accidents Involving Property Damage	12	
	(greater than \$1,000.00)		
D.	Motor Vehicle Accidents Involving Property Damage	01	
	(less than \$1,000.00)		TOTAL 15

Police Service Calls

Department members handled 430 service calls during the month. These calls consist of both citizen requests for police service as described below (356), crimes investigated (50), traffic accidents investigated (15), and Wisconsin Probation and Parole Assists (09).

A.	Traffic and Road Incidents	60
----	----------------------------------	----

This category consists of all assignments involving assists to stranded motorists, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing obstructions from roadways, and all parking problem complaints.

B.	Noise Complaints	03
----	------------------------	----

These complaints involve private parties, licensed liquor establishments, and parties in public places.

C.	Sick and Injured Persons	49
----	--------------------------------	----

Assistance rendered to the Ambulance Service and sick or injured persons.

D.	Alarms	16
----	--------------	----

Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.

E.	Complaints Involving Animals	16
----	------------------------------------	----

Investigations by officers of noisy animals, loose animals, animal bites, wild animals and sick, injured or dead animal complaints.

F.	Civil Disputes	02
----	----------------------	----

Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.

G. Escorts	00
Transporting citizens, money escorts for area financial institutions, funerals, and for area industry and farming.	
H. Citizen Assist.....	47
This category is broad and involves such services as assistance in gas drive-off, emergency notifications, attempts to locate people, retrieval of personal property, and vehicle registration assistance.	
I. Assistance Rendered to Other Agencies	07
Includes assistance to other law enforcement and government agencies.	
J. Suspicious Person / Vehicle / Circumstance.....	25
Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of vehicles and people.	
K. Self-Initiated Field Activity	69
All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.	
L. Juvenile Problems.....	09
Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.	
M. Miscellaneous Incidents	42
Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes 9-1-1 calls investigated by Department members during the month.	
N. Welfare Checks	11
Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.	

TOTAL 356

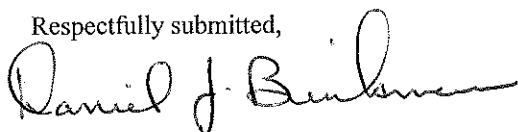
Department Training

The joint dive team conducted their monthly training session. One officer attended a 40 hour course on Crisis Intervention Training and two officers attended an 8 hour course on Social Media for Law Enforcement.

Education

Capt. Dan Brinkman presented Civilian Response to Active Shooter Events (CRASE) to members of Gibraltar Fire / Rescue and First Responders and to staff at the Boys & Girls Club of Sturgeon Bay.

Respectfully submitted,



Captain Daniel J. Brinkman

BEVERAGE OPERATOR LICENSE

1. DeBois, Teri L.
2. Jorns, Ethan T.
3. Nei, Matthew A.

TEMPORARY CLASS B BEER:

Sturgeon Bay Sport Fishing Association of Door County
Agent: Gary Nault
711 Hickory Street
Sturgeon Bay, WI 54235
Location: Sawyer Park
Date: May 11, 2018 – May 12, 2018

Side Port Fest (SPF) Promotions
Agent: Steve Baxter
2132 Taube Road
Sturgeon Bay, WI 54235
Location: 207 South Third Avenue – Martin Park
Date: June 1, 2018 – June 3, 2018

SIX MONTH CLASS B BEER LICENSE:

Aloha Classic Inc.
Agent: Carl Bridenhagen
1028 West Maple Street
Sturgeon Bay, WI 54235
Location: 37 W. Redwood Street – West Side Ballfield
Dates: May 1, 2018 – October 31, 2018

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of Applicant:

Nick Weldon

Name of Event:

SPF Side Pork Fest

Contact Phone #:

920 498 1108

Date(s) of Event:

June 2nd 18

Time:

7:00 Am

Estimated # of Attendees:

400

Specific Location:

207 S 3rd Ave Sturgeon Bay
WI 54235

- ☒ Attach map of requested street closure area including barricades location, tent/booth location, or any street obstruction. The map must be in final form.
- ☒ Attach Certificate of Insurance with the City listed as ADDITIONAL INSURED. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - As required by the State of Wisconsin.
- ☒ Temporary Beer and/or Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (If applicable.)
- ☒ Hold Harmless Agreement has been signed of Officer(s) of Event/Organization.
- ☒ Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.
- ☐ If tents larger than 20 x 20 are used, must agree to contact the Fire Department for inspection, prior to event.

What arrangements are made for clean up?

We will clean up on Sunday

Other comments or explanation:

Signature of Responsible Party:

Nick Weldon

Address:

323 West Maple Sturgeon Bay WI 54235

Date Submitted:

April 10, 2018**(Street Closure applications may not be submitted/approved more than 90 days in advance of event date.)**

Approval:

Fire Chief:

[Signature]

Date:

4/12/18

Police Chief:

[Signature]

Date:

4-12-18

Comm. Dev:

[Signature]

Date:

4-13-18

Streets/Parks:

[Signature]

Date:

4-13-18

City Clerk:

[Signature]

Date:

4/19/18

Finance Dir:

[Signature]

Date:

4/13/18

City Engineer:

[Signature]

Date:

4-13-18

City Admin:

[Signature]

Date:

4/17/18

SEE REQUIRED REVISION
MARKED ON MAP

Common Council Approval Date:

☐ Copy of Approved Street Closure Application sent to EMS Director.

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

The undersigned certifies that he or she is a duly authorized agent of SF Promotions, and is duly empowered and authorized to execute this hold harmless and indemnification agreement on behalf of the above referenced party.

The undersigned in consideration of being allowed to use City property to Have Event & music, which shall encroach in the public right-of-way adjacent to property located at 207 S 3rd Ave Sturgeon Bay, do hereby release, acquit, and forever discharge the City of Sturgeon Bay, its officers, agents, and employees (hereinafter known as City), from any and all actions, causes of action, claims, demands, costs, expenses and compensation related to property damages, personal injury or death arising out of any accident or occurrence while maintaining said encroachment in the public right-of-way. The undersigned further agrees to hold harmless and defend the City from any claims or actions arising from said Event as an encroachment in the public right-of-way.

The undersigned agrees that as a condition of the City approving the use as an encroachment in the public right-of-way, it will maintain usage, and continue to provide a minimum of six foot unobstructed area for public use and passage in said public right-of-way.

Dated this 10 day of April, 2018.

By: [Signature]

By: [Signature]

**CITY OF STURGEON BAY
AGREEMENT FOR REIMBURSEMENT OF EXPENSES**

WHEREAS the City of Sturgeon Bay has created Section 3.035 of the Municipal Code authorizing the City Clerk - Treasurer to charge for reimbursement of legal, consulting, incidental, and special events expenses incurred on behalf of and/or for the benefit of third parties for services rendered by the City of Sturgeon Bay;

AND WHEREAS the undersigned has requested services and/or authorizations of the City of Sturgeon Bay which will result in the necessity to incur legal, consulting, incidental, or special event expenses on behalf of the undersigned or in consideration of the request submitted by the undersigned;

NOW, THEREFORE, IT IS AGREED that the undersigned will reimburse the City of Sturgeon Bay by providing payment to the City Clerk - Treasurer within fourteen (14) days of receiving an invoice, for all legal, consulting, incidental, and special event expenses incurred by the City of Sturgeon Bay for the benefit of the undersigned or for the consideration of the request submitted by the undersigned. These expenses are likely to include the following: Planning and engineering review, legal review and document preparation, recording, publication, special events, and miscellaneous expenses.

This Agreement must be signed prior to the initiation of any action by the City of Sturgeon Bay.

Dated: 4/10/18

Nick Weld

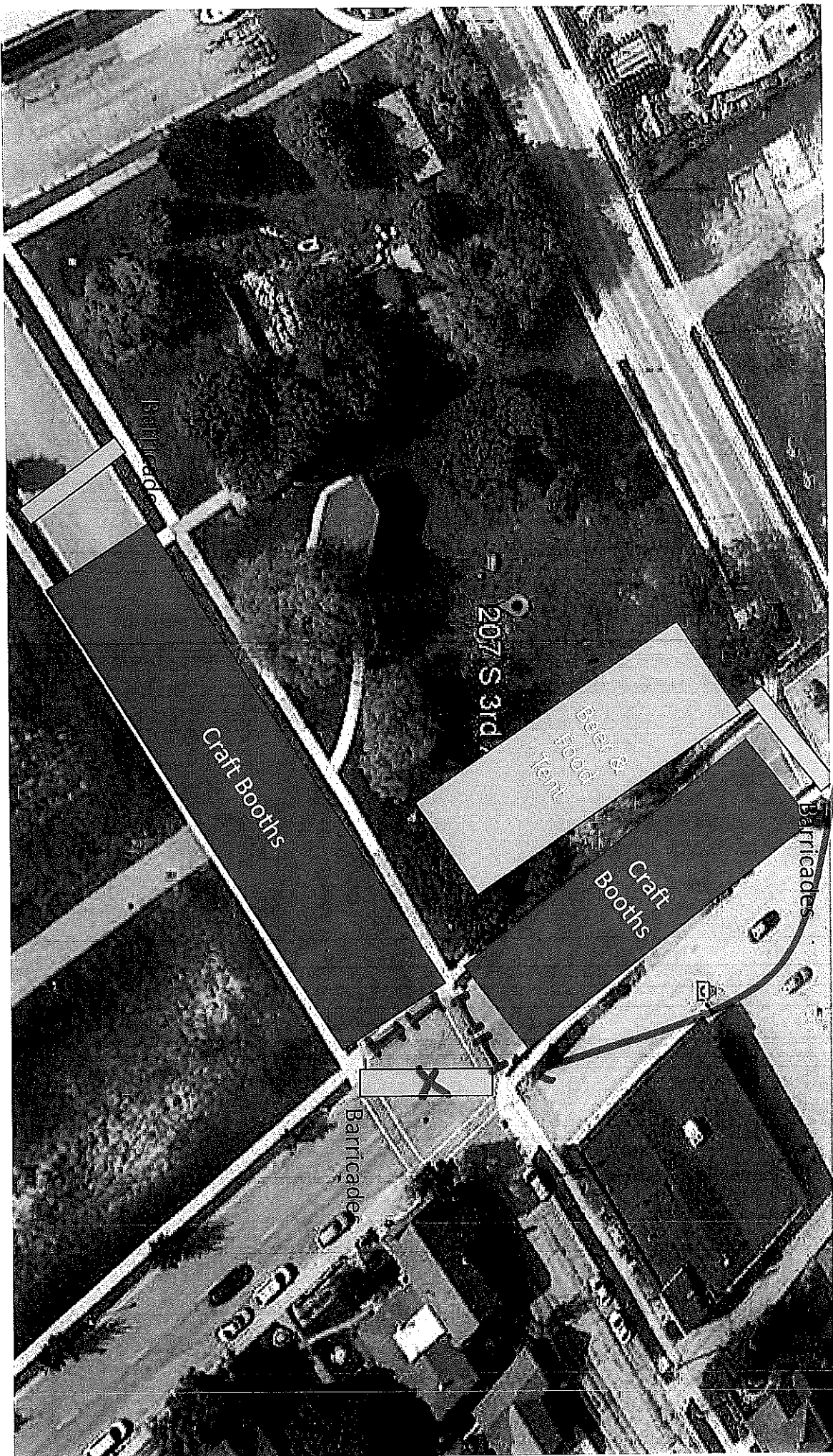
Dated: 4/10/18

[Signature]

Company Name (if applicable): SPF Promotions

Billing Address: 2132 Taube Rd Sturgeon Bay WI
54235

Telephone: 920 559 0939



**MUST KEEP INTERSECTION
COMPLETELY OPEN**

STURGEON BAY UTILITY COMMISSION

Stewart Fett – (vacancy left by Gary DeNamur) – term expires 10/1/23

City of Sturgeon Bay
 421 Michigan Street
 Sturgeon Bay, WI 54235
 jvanlieshout@sturgeonbaywi.org



Joshua J. Van Lieshout
 City Administrator

920-746-6905 (Voice)
 920-746-2905 (Fax)

Memorandum

To: Common Council

From: Josh Van Lieshout, Administrator

Re: Resolution to pursue legislation authorizing implementation of a premier resort area tax

Date: April 10, 2018

Issue: Establishment of the City of Sturgeon Bay as a premier resort area and levying a 0.5% (1/2 of one percent) sales tax on tourist related goods. Pursuing legislation enabling the City of Sturgeon Bay to implement a premier resort area tax.

Discussion:

As you are all aware the electors of the City of Sturgeon Bay overwhelmingly supported and passed the referendum question placed before them on April 3, 2018 concerning the pursuit and implementation of a premier resort area tax in the City of Sturgeon Bay.

To aid in implementing the action taken by the Common Council and approved by the electors, it needs to passing the attached resolution would be appropriate. The resolution restates the objectives of the Common Council, states the referendum question and cites the remarkable support of the electorate and finally authorizes and directs the Mayor and staff to pursue legislation that would enable the city to implement a premier resort area tax.

Should this resolution pass, then staff would begin to develop educational information for our current legislators as well as others in the Assembly and Senate and begin working to develop a bill that would authorize the City to implement a premier resort area tax.

Options: Adopt as written, modify, or take no action on the resolution.

Recommendation: Adopt as presented. The legislature is not in session, and likely won't be until 2019. Now is a good time to develop materials and begin reaching out to legislators about the street and infrastructure needs in the city and support of the electorate in regards to a premier resort area tax.

CITY OF STURGEON BAY
Resolution Adopting Premier Resort Area Tax

Resolution No. _____

WHEREAS, the City of Sturgeon Bay is a Wisconsin municipality within the guidelines and jurisdiction of Wis. Stats. §66.1113;

AND WHEREAS the City of Sturgeon Bay requires supplemental funding to support the repair, maintenance, and replacement of streets and infrastructure in the City;

AND WHEREAS the City of Sturgeon Bay is the county seat of one of the Mid-West's and Wisconsin's most popular tourism destinations, Door County;

AND WHEREAS the City of Sturgeon Bay is a significant resort and tourism destination within the County and has made a substantial investment in street and other infrastructure to support the demands of being a premier resort and tourism area;

AND WHEREAS the City of Sturgeon Bay includes a significant number of shops, stores, services, and businesses catering to tourists and visitors to the area;

AND WHEREAS, the Common Council of the City of Sturgeon Bay on April 3, 2018 placed before the electors of the City the following referendum question:

"To pay for street and infrastructure expenses as defined in Wis. Stats. §66.1113 (1) (a), should the City of Sturgeon Bay impose a levy of 0.5% (1/2 cent on the dollar) sales tax on tourist related items sold, leased, or rented through tourist related retailers?"

- a. Yes
- b. No

AND WHEREAS the electors of the City of Sturgeon Bay overwhelmingly passed the question with seventy percent (70%) voting in favor of imposing a premier resort area tax;

AND WHEREAS the City of Sturgeon Bay is proposing that the Wisconsin Legislature issue an exception to Wis. Stats. §66.1113(2) to enable the City of Sturgeon Bay to be designated a premier resort area;

NOW, THEREFORE, BE IT RESOLVED by the City of Sturgeon Bay, through its Common Council, that the Mayor and professional staff are authorized to contact the legislators representing the City of Sturgeon Bay and pursue legislation authorizing the City to implement a premier resort area tax.

This resolution was adopted at a regular meeting of the Sturgeon Bay Common Council this _____ day of _____, 2018.

Attest:

Stephanie L. Reinhardt, Clerk

F:\Clients\S\Sturgeon Bay-City\Resolutions\Resolution adopting Premier Resort tax.docx

JAMES R. SMITH
 RANDALL J. NESBITT*†
 RICHARD A. HAUSER
 JON R. PINKERT
 JENNIFER C. HOBART
 AMY M. SULLIVAN

JAMES R. E. SMITH*

* Court Commissioner
 † Certified Civil Trial Specialist by
 National Board of Trial Advocacy
 • Also licensed in Illinois



454 KENTUCKY STREET
 P.O. BOX 89
 STURGEON BAY, WISCONSIN 54235-0089

TELEPHONE (920)743-6505
 FACSIMILE (920)743-2041

WRITER'S E-MAIL rnesbitt@pinkertlawfirm.com

HERMAN J. LEASUM (1910-2006)

RETIRED:

JEFFERY M. WEIR
 ROGER PINKERT
 MARK A. JINKINS

NORTHERN DOOR OFFICE:

2294 SUNSET DRIVE
 SISTER BAY, WISCONSIN 54234
 TELEPHONE (920) 854-2616

April 23, 2018

Mr. Josh VanLieshout
 Mayor Thad Birmingham
 Chairman Thomas Herlache
 City of Sturgeon Bay
 421 Michigan Street
 Sturgeon Bay, WI 54235

Re: City of Sturgeon Bay/City of Sturgeon Bay Waterfront Redevelopment Authority

Dear Messrs. VanLieshout, Mayor Birmingham and Chairman Herlache:

It is no secret that the Common Council of the City of Sturgeon Bay is interested in dissolving or otherwise eliminating the City of Sturgeon Bay Waterfront Redevelopment Authority. That much has been publicly reported. I have been requested to provide legal advice on the process and procedures involved in eliminating the Waterfront Redevelopment Authority.

Upon consideration of this request, it appears to ask legal counsel to engage in a violation of ethics rules. The reason for the ethics situation is that I have, in the past, represented the City of Sturgeon Bay Waterfront Redevelopment Authority at the request of the Common Council. I and our firm have provided legal counsel at Waterfront Redevelopment Authority meetings and upon issues engaged in by the Waterfront Redevelopment Authority (WRA). At the same time I and our firm have provided legal advice and representation to the Common Council of the City of Sturgeon Bay. The current consideration which involves disbanding or dissolution of the WRA is certainly inconsistent with the interests of the WRA. While the Common Council (one client) has an interest in dissolving or eliminating the WRA, the WRA (another client) has an interest adverse to the Common Council in that regard.

As a result of the perceived ethics issue, I have been in contact with the Wisconsin State Bar ethics consultants and spoke with Aviva Kaiser. After explaining the situation to Ms. Kaiser and going through the different scenarios, it was apparent to Ms. Kaiser that I would not be able to engage in representation of either the City of Sturgeon Bay Common Council or WRA in the issue of the elimination or dissolution of the WRA without violating Wisconsin Supreme Court ethics rules.

WISCONSIN LAWYERS
 EXPERT ADVISERS. SERVING YOU.

Mr. Josh VanLieshout
Mayor Thad Birmingham
Chairman Thomas Herlache
April 23, 2018
Page 2

The result of this evaluation and discussion is that I am going to heed the good advice of the State Bar ethics consultant and I must decline the request to provide legal guidance on the issue of dissolution or elimination of the City of Sturgeon Bay Waterfront Redevelopment Authority. However, I recognize that this issue still exists, and must be resolved. My suggestion would be to retain Atty. James Downey who represents the City of Algoma to provide the legal advice as to this issue.

Sincerely,

PINKERT LAW FIRM LLP

A handwritten signature in dark ink, appearing to read "Randall J. Nesbitt", written in a cursive style.

Randall J. Nesbitt

RJN:hb

cc: Ms. Stephanie Reinhardt, City Clerk
Mr. Marty Olejniczak, WRA Secretary

F:\Clients\S\Sturgeon Bay-City\Opinions\WRA dissolution 04-23-18.docx

RESOLUTION
CITY OF STURGEON BAY

WHEREAS, the City of Sturgeon Bay is interested in restoring and improving Bradley Lake and Sunset Park for public outdoor recreation purposes as described in the application; and

WHEREAS, financial aid is required to carry out the project;

THEREFORE, BE IT RESOLVED, that the City of Sturgeon Bay has budgeted a sum sufficient to complete the project or acquisition; and

HEREBY AUTHORIZES Chad Shefchik, City Engineer, to act on behalf of the City of Sturgeon Bay to:

- Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- Submit signed documents; and
- Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that the City of Sturgeon Bay will comply with state or federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Adopted this _____ day of _____, 2018.

I hereby certify that the foregoing resolution was duly adopted by the Sturgeon Bay Common Council at a legal meeting on _____ day of _____, 2018.

Authorized Signature

Date Certified

Title: