



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, MARCH 6, 2018
12:00 NOON
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Consideration of the following bills: General Fund – \$4,543,390.13, Capital Fund - \$71,792.92, Cable TV - \$5,101.67, TID #2 - \$56,705.85, TID #4 - \$577.50, and Solid Waste Enterprise Fund - \$43,920.55 for a grand total of \$4,721,488.62. [roll call]
6. CONSENT AGENDA
 - * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval of 2/20/18 regular Common Council minutes.
 - * b. Approval of the following minutes:
 - (1) Finance/Purchasing & Building Committee – 2/13/18
 - (2) Personnel Committee – 2/16/18
 - (3) Board of Public Works – 2/20/18
 - (4) City Plan Commission – 2/21/18
 - (5) Community Protection & Services Committee – 2/22/18
 - * c. Place the following reports on file:
 - (1) Fire Department Report – January 2018
 - (2) Police Department Report – January 2018
 - * d. Consideration of: Approval of Beverage Operator license.
 - * e. Consideration of: Approval of Temporary Class B Beer licenses, Temporary Class B Wine license, and Temporary Class B Beer & Wine license.
 - * f. Finance/Purchasing & Building Committee recommendation re: Deny request from Ross Dippel to waive the snow removal fee in the amount of \$125.00 for 1216 Memorial Drive.
 - * g. Personnel Committee recommendation re: Increase salary of City Engineer/Interim Municipal Services Director Chad Shefchik to \$82,661.84 retroactive to February 9, 2018.
7. Mayoral Appointments.
8. Resolution re: Apply to WDNR Recreational Boating Funds Program.

9. Resolution re: Grant application for Lake Management Plan for Bradley Lake –Sturgeon Bay Connectivity.
10. Consideration of: Award of contract for Project 1802A (Concrete Replacement Program & New Sidewalk Addition.)
11. Consideration of: Award of contract for Project 1802B (Asphalt Replacement Program.)
12. Second reading of ordinance re: Repeal and recreate Section 3.06 – Transfer of Funds.
13. Second reading of ordinance re: Repeal and recreate Section 9.075 – Travel Trailers.
14. City Plan Commission recommendation re: Approve Preliminary/Final Planned Unit Development for Bonovich Properties, LLC, located at 1026 Egg Harbor Road, a portion of tax parcel #281-62-10000105, based on submitted plans, including Municipal Code deviations for lot width and side yard setback for the sign, with conditions.
15. First reading of ordinance re: Rezoning from Multiple-Family Residential and General Commercial to Planned Unit Development (PUD). – Bonovich Properties, LLC, located at 1026 Egg Harbor Road.
16. Board of Public Works recommendation re: Levying special assessment upon property (S. 16th Place – East of roadway from Michigan Street for an approximate distance of 337' to the south and S. 18th Avenue – West side of the roadway from Michigan Street for an approximate distance of 338' to the South) for benefits conferred upon such property by the improvement of the street and installation of curb, gutter, and sidewalk.
17. Committee Chairperson Reports:
 - a. City Plan Commission
 - b. Finance/Purchasing & Building Committee
 - c. Park & Recreation Committee
18. Mayor's comments.
19. Convene in closed session in accordance with the following exemptions:
 - a. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(1)(g).

Consideration of: OHWM determination on parcel 92 and action thereon.
 - b. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)

Consideration of: Contract with Kiesow Enterprises.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.
20. Consideration of: Temporary use for storage of a portion of the grain elevator on property owned by Shipyard Development, LLC along S. 1st Ave.
21. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted: _____
Date: 3-2-18
Time: 12:00pm
By: CM

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 03/06/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
2015 MISC. EQUIPMENT				
13170	BOARD OF COMMISSIONERS OF	2015 MISC CAPITAL	01-000-986-70000	94,541.29
13170		2015 MISC CAPITAL	01-000-986-70001	2,836.24
TOTAL 2015 MISC. EQUIPMENT				97,377.53
UNIT 3 REPLACEMENT				
13170	BOARD OF COMMISSIONERS OF	03/18 FIRE TENDER #3	01-000-989-70000	62,676.34
13170		03/18 FIRE TENDER #3	01-000-989-70001	8,167.81
TOTAL UNIT 3 REPLACEMENT				70,844.15
STREET SWEEPER				
13170	BOARD OF COMMISSIONERS OF	03/18 STREET SWEEPER	01-000-990-70000	35,089.13
13170		03/18 STREET SWEEPER	01-000-990-70001	3,642.57
TOTAL STREET SWEEPER				38,731.70
TANDEM AXLE DUMP TRUCK				
13170	BOARD OF COMMISSIONERS OF	03/18 TANDEM AXEL	01-000-991-70000	33,787.52
13170		03/18 TANDEM AXEL	01-000-991-70001	4,403.09
TOTAL TANDEM AXLE DUMP TRUCK				38,190.61
GEORGIA STREET EXTENSION				
13170	BOARD OF COMMISSIONERS OF	ROAD IMPROVMENTS-GEORGIA ST	01-000-992-70000	1,826.45
13170		ROAD IMPROVMENTS-GEORGIA ST	01-000-992-70001	762.74
TOTAL GEORGIA STREET EXTENSION				2,589.19
CITY ENGINEER VEHICLE				
13170	BOARD OF COMMISSIONERS OF	03/18 ENGINEER TRUCK	01-000-993-70000	3,863.19
13170		03/18 ENGINEER TRUCK	01-000-993-70001	401.03
TOTAL CITY ENGINEER VEHICLE				4,264.22
ONE TON DUMP TRUCK				
13170	BOARD OF COMMISSIONERS OF	03/18 1 TON PARK TRUCK	01-000-994-70000	5,751.57
13170		03/18 1 TON PARK TRUCK	01-000-994-70001	597.07
TOTAL ONE TON DUMP TRUCK				6,348.64
3/4 TON TRUCK W/PLOW				
13170	BOARD OF COMMISSIONERS OF	03/18 3/4 TON PARK TRUCK	01-000-995-70000	5,213.87
13170		03/18 3/4 TON PARK TRUCK	01-000-995-70001	541.25
TOTAL 3/4 TON TRUCK W/PLOW				5,755.12
2016 ROADS				
13170	BOARD OF COMMISSIONERS OF	ROAD IMPROVMENTS	01-000-996-70000	7,361.05
13170		ROAD IMPROVMENTS	01-000-996-70001	3,074.03
TOTAL 2016 ROADS				10,435.08
2016 MISC. EQUIPMENT				
13170	BOARD OF COMMISSIONERS OF	POLICE DEPT EQUIP & GARGE DOOR	01-000-997-70000	29,857.07
13170		POLICE DEPT EQUIP & GARGE DOOR	01-000-997-70001	2,324.28

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
2016 MISC. EQUIPMENT				
2016 MISC. EQUIPMENT				
13170		FIRE DEPT TRK RADIO HEADSET	01-000-997-70000	2,584.21
13170		FIRE DEPT TRK RADIO HEADSET	01-000-997-70001	159.26
13170		TURNOUT GEAR	01-000-997-70000	4,881.13
13170		TURNOUT GEAR	01-000-997-70001	300.83
TOTAL 2016 MISC. EQUIPMENT				40,106.78
SELF-CONT BREATHING AP				
13170	BOARD OF COMMISSIONERS OF	SCBA	01-000-999-70000	44,566.82
13170		SCBA	01-000-999-70001	6,915.83
TOTAL SELF-CONT BREATHING AP				51,482.65
TOTAL GENERAL FUND				366,125.67
MAYOR				
CHASE	JP MORGAN CHASE BANK	HOTEL CONF-BIRMINGHAM	01-100-000-55600	116.74
TOTAL				116.74
TOTAL MAYOR				116.74
CITY COUNCIL				
CHASE	JP MORGAN CHASE BANK	POWER STRIPS	01-105-000-54999	130.06
TOTAL				130.06
TOTAL CITY COUNCIL				130.06
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	01/18 TRAFFIC MATTERS	01-110-000-55010	1,565.00
TOTAL				1,565.00
TOTAL LAW/LEGAL				1,565.00
CITY CLERK-TREASURER				
CHASE	JP MORGAN CHASE BANK	DUES/REINHARDT	01-115-000-56000	95.00
CHASE		2018 SHRM MEMBERSHIP-REINHARDT	01-115-000-56000	65.00
CHASE		CONFERENCE-REINHARDT	01-115-000-56000	28.45
CHASE		WMCA DUES-REINHARDT	01-115-000-56000	65.00
CHASE		WGFOA ANNL MEMBRSHIP-CLARIZIO	01-115-000-56000	25.00
CHASE		ANNL GFOA CONF-CLARIZIO	01-115-000-55600	380.00
CHASE		HOTEL-CONF-CLARIZIO	01-115-000-55600	116.74
CHASE		NOTARY FILING FEE-METZER	01-115-000-56000	20.00
TOTAL				795.19
TOTAL CITY CLERK-TREASURER				795.19

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GENERAL FUND				
ADMINISTRATION				
CHASE	JP MORGAN CHASE BANK	FUEL	01-120-000-55600	21.22
TOTAL				21.22
TOTAL ADMINISTRATION				21.22
COMPUTER				
CHASE	JP MORGAN CHASE BANK	PC HP/ PD CAPTAIN	01-125-000-55550	699.00
TRANSTEC	TRANSCENDENT TECHNOLOGIES	ANML SOFTWARE MAINT-PET LIC	01-125-000-51100	208.00
TOTAL				907.00
TOTAL COMPUTER				907.00
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	03.06.18 CONTRACT	01-130-000-55010	1,333.33
TOTAL				1,333.33
TOTAL CITY ASSESSOR				1,333.33
MUNICIPAL SERVICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	01/18 CHAD CELL SVC	01-145-000-58250	44.15
CHASE	JP MORGAN CHASE BANK	FUEL	01-145-000-55600	19.78
CHASE		FUEL	01-145-000-55600	30.81
CHASE		PHONE CHARGER	01-145-000-52700	21.09
CHASE		HOTEL-/SHEFCHIK	01-145-000-55600	210.00
TOTAL				325.83
TOTAL MUNICIPAL SERVICES ADMIN.				325.83
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	01/18 STEVE CELL SVC	01-150-000-58250	62.74
03133		01/18 MUN SVC DIRECTOR CELL SVC	01-150-000-58250	52.99
22800	WALMART COMMUNITY	RECEIPT BOOKS	01-150-000-51950	14.88
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	PAPER ROLL-ADD MACHINE	01-150-000-51950	10.46
BUBRICKS		TONER	01-150-000-51950	57.06
TOTAL				198.13
TOTAL PUBLIC WORKS ADMINISTRATION				198.13
ELECTIONS DEPARTMENT				
02216	BAY VIEW LUTHERAN CHURCH	02/18 ELECTION RENT	01-155-000-57650	110.00
04975	ECONO FOODS	BAKERY-ELECTION WORKERS	01-155-000-54999	24.23

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GENERAL FUND				
19800	STURGEON BAY JAYCEES	02/18 ELECTION RENT	01-155-000-57650	110.00
DOMINION	DOMINION VOTING SYSTEMS, INC	THERMAL PAPER & INK CARTRDGE	01-155-000-54999	117.18
TOTAL				361.41
TOTAL ELECTIONS DEPARTMENT				361.41
CITY HALL				
23730	WPS	421 MICHIGAN ST-CITY HALL	01-160-000-56600	2,055.44
WARNER	WARNER-WEXEL WHOLESALE &	PAPER PRODUCTS	01-160-000-51850	53.27
TOTAL				2,108.71
TOTAL CITY HALL				2,108.71
GENERAL EXPENDITURES				
08167	GANNETT WISCONSIN NEWSPAPERS	PINECREST HARMONY AD	01-199-000-57450	365.00
08167		BIDS & EMPLOYEE ADS	01-199-000-57450	211.01
13875	MUNICIPAL CODE CORP	ANNL WEB HOSTING 02/18-01/19	01-199-000-51100	950.00
BOETTCOM	BOETTCHER COMMUNICATIONS	WEBSITE UPDATE	01-199-000-51100	23.75
TOTAL				1,549.76
TOTAL GENERAL EXPENDITURES				1,549.76
POLICE DEPARTMENT				
02790	DAN BRINKMAN	MEAL EXPNSE/ BRINKMAN	01-200-000-55600	19.58
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	ASSORTED OFFICE SUPPLIES	01-200-000-51950	120.18
BUBRICKS		TISSUE	01-200-000-51950	41.03
CHASE	JP MORGAN CHASE BANK	FBINNA MEMRSHIP BRNKMAN	01-200-000-56000	105.00
CHASE		FBI-LEEDA -FLEECE- BRINKMAN	01-200-000-52900	50.00
CHASE		FORENSIC LAB EQUIP	01-200-000-55500	253.86
CHASE		CAP/TOGGLE	01-200-000-55500	29.73
CHASE		HOTEL/BRINKMAN	01-200-000-55600	164.00
CHASE		USB MOTHERBOARD-FORENSIC LAB	01-200-000-55500	379.97
CHASE		MISC COMPUTER-FORENSIC LAB	01-200-000-55500	176.06
CHASE		HOTEL DEP/BRINKMAN	01-200-000-55600	82.00
CHASE		MEAL WLEED CONF-BRINKMAN	01-200-000-55600	21.35
CHASE		MEAL WLEED CONF-BRINKMAN	01-200-000-55600	24.55
CHASE		MEAL WLEED CONF-BRINKMAN	01-200-000-55600	39.43
CHASE		IACP MEMBERSHIP/PORTER	01-200-000-56000	150.00
CHASE		FBINNA MEMBERHIP/PORTER	01-200-000-56000	105.00
CHASE		LODGING/PORTER	01-200-000-55600	82.00
CHASE		BUSINESS CARDS/SNOVER	01-200-000-51600	13.98
CHASE		MEAL/ PORTER & DIETMAN	01-200-000-55600	24.50
CHASE		MEAL/ PORTER & DIETMAN	01-200-000-55600	58.03
CHASE		HOTEL/ PORTER & DIETMAN	01-200-000-55600	100.56
CHASE		2018 SHOT SHOW ADMIN-PORTER	01-200-000-55600	70.00
CHASE		MEAL/PORTER	01-200-000-55600	4.21
CHASE		MEAL/PORTER	01-200-000-55600	16.27

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GENERAL FUND				
PRIMEMED	PRIME MEDIA	CSE THERMAL PAPER-SQUADS	01-200-000-51600	109.80
TOTAL				2,241.09
TOTAL POLICE DEPARTMENT				2,241.09
POLICE DEPARTMENT/PATROL				
03133	CELLCOM WISCONSIN RSA 10	0 1/18 CELLPHONES	01-215-000-58250	965.63
03133		01/18 MIFI WIRELESS ROUTERS	01-215-000-58250	260.68
04575	DOOR COUNTY HARDWARE	POST & FENCING-DIVE EQUIP	01-215-000-54999	53.96
04696	DOOR COUNTY TREASURER	1397.74 G FUEL	01-215-000-51650	3,251.14
06592	FOX VALLEY TECHNICAL COLLEGE	VEHICLE CONTACT INSTRU-TASSOUL	01-215-000-55600	125.00
19880	STURGEON BAY UTILITIES	SUNSET PRK BT LAUNCH	01-215-000-56150	12.01
19880		NAUTICAL DR CAMERA	01-215-000-56150	11.62
22800	WALMART COMMUNITY	STORAGE BINS	01-215-000-54999	128.44
AQUA	AQUA CENTER OF GREEN BAY INC	MIFLEX 36" HP HOSE-DIVE EQUIP	01-215-000-54999	48.00
CHASE	JP MORGAN CHASE BANK	FRONT DESK SAFE TRN-JEANQUART	01-215-000-55600	99.00
CHASE		EMOTIONAL SURVIVAL-SNOVER	01-215-000-55600	179.00
CHASE		ICLOUD STORAGE	01-215-000-58250	0.99
CHASE		CONF REG-JENNERJOHN	01-215-000-55600	195.00
CHASE		4 MEALS/HHR PICKUP	01-215-000-55600	34.87
CHASE		2010 CHEV HHR SCAN	01-215-000-58600	84.69
CHASE		2018 HOMICIDE TRNING-HOUGAARD	01-215-000-55600	225.00
CHASE		FUEL	01-215-000-51650	29.85
CHASE		FUEL	01-215-000-51650	33.50
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	HHR MAINTENANCE	01-215-000-58600	409.25
JIM FORD		HHR MAINTENANCE	01-215-000-58600	120.00
JIM FORD		JEAP MAINTENANCE	01-215-000-58600	354.52
JIM FORD		SQD 10 MAINTENANCE	01-215-000-58600	123.05
JIM FORD		CSO VEH MAINTENANCE	01-215-000-58600	41.44
JIM FORD		'16 EXPLORER MAINTENANCE	01-215-000-58600	129.45
JIM FORD		CSO VEH MAINTENANCE	01-215-000-58600	155.94
JIM FORD		'17 EXPLORER MAINTENANCE	01-215-000-58600	26.00
NELSON	NELSON TACTICAL	UNIFORM BOOTS/ENGEBOSE	01-215-000-52900	202.50
O'REILLY	O'REILLY AUTO PARTS	FORD 500 PARTS	01-215-000-58600	9.38
O'REILLY		FORD 500 PARTS	01-215-000-58600	97.16
WIEGANDM	MICHELLE SNOVER	TRNING MEAL EXPNSE-SNOVER	01-215-000-55600	12.58
TOTAL				7,419.65
TOTAL POLICE DEPARTMENT/PATROL				7,419.65
POLICE DEPT. / INVESTIGATIONS				
CHASE	JP MORGAN CHASE BANK	MOCIC MEMBRSHIP/PORTER	01-225-000-57950	150.00
TOTAL				150.00
TOTAL POLICE DEPT. / INVESTIGATIONS				150.00
FIRE DEPARTMENT				

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GENERAL FUND				
04696	DOOR COUNTY TREASURER	JAN FUEL	01-250-000-51650	1,180.95
19880	STURGEON BAY UTILITIES	SALT SHED	01-250-000-56675	5.20
19880		CITY GARAGE	01-250-000-56675	42.00
19880		SUNSET CONC CNTR	01-250-000-56675	42.00
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	13.00
19880		OTUMBA PARK	01-250-000-56675	5.20
19880		WEST SIDE WARM HOUSE	01-250-000-56675	5.20
19880		W SIDE FIRE	01-250-000-56675	42.00
19880		W SIDE FIRE	01-250-000-56150	160.04
19880		W SIDE FIRE	01-250-000-58650	84.64
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	5.20
19880		38 S NEENAH AVE RESTROOM	01-250-000-56675	26.00
19880		JAYCEE BALLFLD STAND	01-250-000-56675	13.00
19880		JC BALLFLD SPRINKLER	01-250-000-56675	42.00
19880		911 N 14TH AVE HOUSE	01-250-000-56675	5.20
19880		N 14TH WARNING SIREN	01-250-000-56150	8.24
19880		COVE RD/CANAL RD	01-250-000-56150	15.08
19880		SIGN SHED	01-250-000-56675	5.20
19880		CHERRY BLOSSOM PARK	01-250-000-56675	32.64
19880		CLAY BANKS SIREN	01-250-000-56150	16.47
23730	WPS	656 S OXFORD AVE	01-250-000-56600	288.12
23897	W.S. DARLEY & CO.	TOOL REPLACEMENT	01-250-000-51350	271.90
23897		MOUNTING BRCKET TRK 2	01-250-000-53000	167.95
BREATH	SUB-AQUATICS, INC	VALVE REPAIR KIT	01-250-000-56250	57.85
CHASE	JP MORGAN CHASE BANK	FDIC REG-DIETMAN	01-250-000-55600	575.00
CHASE		CHIEF ANNL DUES	01-250-000-56000	95.00
CHASE		DEC DATA	01-250-000-58250	189.39
CHASE		TRAINING MEAL	01-250-000-55600	96.64
CHASE		MEALS	01-250-000-55600	142.84
CHASE		MEALS-PLATFORM TRCK INSPECT	01-250-000-55600	71.78
CHASE		TRAVEL-PLATFORM TRCK INSPECT	01-250-000-55600	43.00
CHASE		HOTEL-PLATFORM TRCK INSPECT	01-250-000-55600	248.52
CHASE		HOTEL-PLATFORM TRCK INSPECT	01-250-000-55600	248.52
CHASE		HOTEL-PLATFORM TRCK INSPECT	01-250-000-55600	182.92
CHASE		HOTEL-PLATFORM TRCK INSPECT	01-250-000-55600	170.92
CHASE		HOTEL-PLATFORM TRCK INSPECT	01-250-000-55600	170.92
CHASE		FUEL-PLATFORM TRCK INSPECT	01-250-000-55600	33.48
CHASE		FLIGHT-PLATFORM TRCK INSPECT	01-250-000-55600	624.00
CHASE		TRAVEL-PLATFORM TRCK INSPECT	01-250-000-55600	9.00
CHASE		FUEL #10	01-250-000-51650	60.31
CHASE		FUEL #10	01-250-000-51650	35.02
CHASE		FUEL #10	01-250-000-51650	53.95
CHASE		FUEL #10	01-250-000-51650	58.65
CHASE		FUEL #10	01-250-000-51650	47.70
CHASE		FUEL #10	01-250-000-51650	43.27
CHASE		FUEL #10	01-250-000-51650	46.96
CHASE		HOTEL	01-250-000-55600	248.52
CHASE		SQ1-E4 BULBS	01-250-000-53000	44.95
CHASE		FUEL	01-250-000-51650	25.35
CHASE		TDI WASHER CAP	01-250-000-53000	14.36
CHASE		CAR RENTAL	01-250-000-55600	298.09
CHASE		MEALS	01-250-000-55600	47.00
CHASE		MEALS	01-250-000-55600	38.00
CHASE		LODGING	01-250-000-55600	371.61
CHASE		LODGING	01-250-000-55600	371.61
CHASE		SHIPPING UNIFORM RETURN	01-250-000-52900	10.39

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GENERAL FUND				
CHASE		FDIC REGISTRATION-MONTEVIDEO	01-250-000-55600	575.00
CHASE		ANNUAL DUES-MONTEVIDEO	01-250-000-55600	95.00
KUSSMAUL	KUSSMAUL ELECTRONICS CO, INC	AUTO CHARGE	01-250-000-53000	74.61
SETCOM	SETCOM CORPORATION	REPLCMNT ANTENNAS-TRCK HEADSET	01-250-000-56250	52.56
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-250-000-54999	315.07
TOTAL				8,364.99
TOTAL FIRE DEPARTMENT				8,364.99
SOLID WASTE MGMT/SPRING/FALL				
04575	DOOR COUNTY HARDWARE	SCRAPER HANDLE	01-311-000-56250	12.99
TOTAL				12.99
TOTAL SOLID WASTE MGMT/SPRING/FALL				12.99
STREET SWEEPING				
25700	ZARNOTH BRUSH WORKS INC	CABLEWRAP BROOM REFILL	01-330-000-51400	458.00
25700		DISPOSABLE GUTTER BROOM	01-330-000-51400	759.00
TOTAL				1,217.00
TOTAL STREET SWEEPING				1,217.00
SNOW REMOVAL				
04575	DOOR COUNTY HARDWARE	MAILBOX & REFLECTIVE NUMBERS	01-410-000-51400	44.55
04575		FASTENERS	01-410-000-51400	2.00
04575		FASTENERS	01-410-000-51400	1.93
04575		FASTENERS	01-410-000-51400	3.60
13655	MONROE TRUCK EQUIPMENT, INC	PRE WET PUMP	01-410-000-51400	374.48
TOTAL				426.56
TOTAL SNOW REMOVAL				426.56
STREET MACHINERY				
04575	DOOR COUNTY HARDWARE	STAR SCREWS	01-450-000-53000	19.98
04575		FASTENERS	01-450-000-53000	0.74
04575		RUBBER LEG TIP	01-450-000-53000	3.99
04575		MASKING TAPE	01-450-000-52150	8.99
04575		HARDWARE	01-450-000-52150	15.20
04575		STEELWOOL	01-450-000-52150	5.99
04696	DOOR COUNTY TREASURER	STREET DEPT VEHICLES FUEL	01-450-000-51650	9,877.87
08225	HERLACHE SMALL ENGINE	POLE PRUNER RECOIL ASSMBLY	01-450-000-52150	31.81
08225		POLE PRUNER RECOIL	01-450-000-52150	2.77
FLEETPRI	FLEETPRIDE	STROBE LIGHT & ASSMBLY -TR 10	01-450-000-53000	161.29
O'REILLY	O'REILLY AUTO PARTS	WTR PMP, V BELT,THERMOSTAT/#9	01-450-000-53000	137.81

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
QUALITY	QUALITY TRUCK CARE CENTER INC	FUEL TANK STRAPS	01-450-000-53000	282.54
TOTAL				10,548.98
TOTAL STREET MACHINERY				10,548.98
CITY GARAGE				
02005	BAY ELECTRONICS, INC.	FIRE ALARM/PANIC BUTTON REPAIR	01-460-000-55300	332.50
04545	DOOR COUNTY COOPERATIVE/NAPA	STOOL SEAT	01-460-000-52700	39.99
04575	DOOR COUNTY HARDWARE	TORCH KIT	01-460-000-52700	59.99
04575		NOZZLE	01-460-000-52700	12.99
04575		NOZZLE & AUTO CLOCK	01-460-000-52700	19.58
04575		COUPLER	01-460-000-55300	8.59
04575		HOSE BIBB & WASHER	01-460-000-55300	11.97
04575		FASTENERS	01-460-000-55300	2.70
04575		REFLECT INSULATE	01-460-000-55300	18.99
04575		GREAT STUFF	01-460-000-55300	16.77
06012	FASTENAL COMPANY	ASSORTED NUTS & BOLTS	01-460-000-54999	15.63
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	116.98
19880		CITY GARAGE	01-460-000-56150	1,146.31
19880		CITY GARAGE	01-460-000-58650	130.68
19880		911 N 14TH AVE HOUSE-REFUSE	01-460-000-58999	8.99
19880		911 N 14TH AVE HOUSE	01-460-000-56150	121.30
19880		911 N 14TH AVE HOUSE	01-460-000-58650	64.63
23730	WPS	835 N 14TH AVE-CITY GARAGE	01-460-000-56600	2,506.44
23730		911 N 14TH AVE HOUSE	01-460-000-56600	121.71
AMERWELD	AMERICAN WELDING & GAS, INC	OXYGEN TANK	01-460-000-58999	31.47
AMERWELD		ARON & CARBON DIOXIDE	01-460-000-58999	66.57
AMERWELD		OXYGEN TANK	01-460-000-58999	31.47
TOTAL				4,886.25
TOTAL CITY GARAGE				4,886.25
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	TRAFFC WARNING LIGHTS	01-499-000-58000	5.50
TOTAL				5.50
TOTAL HIGHWAYS - GENERAL				5.50
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	01/18 MUN SVC DIRECTOR CELL SVC	01-500-000-58250	52.99
03133		01/18 CELL SVC	01-500-000-58250	20.98
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	CYAN TONER	01-500-000-51250	204.46
STAPLES		MAGENTA TONER	01-500-000-51250	204.46
STAPLES		YELLOW TONER	01-500-000-51250	204.46
TOTAL				687.35
TOTAL PARK & RECREATION ADMIN				687.35

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INVOICES DUE ON/BEFORE 03/06/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
PARKS AND PLAYGROUNDS				
04575	DOOR COUNTY HARDWARE	BEARING	01-510-000-56250	9.96
04575		HOSE	01-510-000-51850	38.97
04575		SCREWDRIVER & BRUSH	01-510-000-51850	7.78
04575		BAR HOLDER	01-510-000-52700	5.99
04575		SAND DISC & FURNACE FILTER	01-510-000-52100	10.27
04575		PLIERS, COUPLER	01-510-000-52700	20.46
04575		WORK LIGHT & CORD	01-510-000-52700	14.58
04575		HAND WARMERS & RSTP GL	01-510-000-54999	89.19
04575		FASTENERS	01-510-000-53000	1.30
04696	DOOR COUNTY TREASURER	PARK VEHICLE FUEL	01-510-000-51650	675.35
13049	MAY'S SPORT CENTER	OIL	01-510-000-51900	10.50
13049		4 WHEELER PARTS	01-510-000-53000	48.84
19880	STURGEON BAY UTILITIES	SUNSET CONC CNTR	01-510-000-56150	55.56
19880		SUNSET CONC CNTR	01-510-000-58650	51.40
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	15.79
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	11.40
19880		OTUMBA PARK	01-510-000-56150	8.24
19880		OTUMBA PARK	01-510-000-58650	8.00
19880		WEST SIDE WARM HOUSE	01-510-000-56150	15.45
19880		WEST SIDE WARM HOUSE	01-510-000-58650	8.00
19880		JAYCEE BALLFLD STAND	01-510-000-56150	19.04
19880		JAYCEE BALLFLD STAND	01-510-000-58650	11.40
19880		OTUMBA PRK WALKWAY	01-510-000-56150	25.60
19880		FLORIDA ST/SUNSET PRK	01-510-000-56150	14.79
19880		SIGN SHED	01-510-000-56150	16.76
19880		SIGN SHED	01-510-000-58650	8.00
23730	WPS	335 N 14TH AVE-MEM FLD	01-510-000-56600	292.01
25700	ZARNOTH BRUSH WORKS INC	POLY CONV WFR K	01-510-000-51850	282.80
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	SNWPLW STD SHOE ASSMBLY	01-510-000-53000	55.18
ADVAUTO		LUBE/TRANS FILTER	01-510-000-51850	24.85
ADVAUTO		HYDRAULIC	01-510-000-51850	10.15
ADVAUTO		RBBR MAT	01-510-000-53000	23.91
ADVAUTO		OIL FILTER	01-510-000-53000	2.66
BLUE TRP	BLUE TARP FINANCIAL	SALTER REPAIR PARTS	01-510-000-53000	83.37
BLUE TRP		FREIGHT CREDIT	01-510-000-53000	-7.78
CHASE	JP MORGAN CHASE BANK	STEEL JACK, TAPE MEAS, FLSHLGHT	01-510-000-52700	174.47
DELFOSSSE	KYLE DELFOSSSE	SAFETY BOOT REIMB/DELFOSSSE	01-510-000-56800	181.46
O'REILLY	O'REILLY AUTO PARTS	OIL & FILTER	01-510-000-53000	44.47
POMPS	POMP'S TIRE SERVICE. INC	TIRES-TRACTOR	01-510-000-53000	310.00
TOTAL				2,680.17
TOTAL PARKS AND PLAYGROUNDS				2,680.17
BALLFIELDS				
R0001289	MITCH ANDERSEN	2017 MEM FLD BALLFLD PREP	01-520-000-58999	3,850.00
SYNERGY	SYNERGY GEOTHERMAL HEATING	MEM FLD HEATR REPAIRS-DIAGNSTC	01-520-000-54999	109.00
SYNERGY		MEM FLD HEATR REPAIR PARTS	01-520-000-54999	703.70
TOTAL				4,662.70
TOTAL BALLFIELDS				4,662.70

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INVOICES DUE ON/BEFORE 03/06/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
ICE RINKS				
04575	DOOR COUNTY HARDWARE	TORCH HEAD & PROPANE	01-530-000-58999	52.97
04575		ORBIT SANDER, NOZZLE	01-530-000-54999	94.94
04575		ANCHR SHCLE W/PIN	01-530-000-54999	6.58
CHASE	JP MORGAN CHASE BANK	ICE SKATE LACES	01-530-000-54999	99.72
CHASE		SHIPPING	01-530-000-54999	7.99
TOTAL				262.20
TOTAL ICE RINKS				262.20
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	FASTENERS	01-550-000-55900	4.50
04575		PAINT SCRAPER & FASTENERS	01-550-000-51850	15.74
19880	STURGEON BAY UTILITIES	36 S NEENAH PKG LOT LIGHTS	01-550-000-56150	129.67
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	8.24
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	8.00
19880		38 S NEENAH AVE RESTROOM	01-550-000-56150	29.84
19880		38 S NEENAH AVE RESTROOM	01-550-000-58650	18.00
23730	WPS	36 S NEENAH AVE RESTROOM	01-550-000-56600	17.33
GREEN	ALAN W PAHNKE-	'17 MAKER BUOY REMVE/REPLCE	01-550-000-55350	750.00
PORT	WEST MARINE PRO	ICE EATER BLADES	01-550-000-51850	53.96
TOTAL				1,035.28
TOTAL MUNICIPAL DOCKS				1,035.28
WATER WEED MANAGEMENT				
04575	DOOR COUNTY HARDWARE	TOOLBOX ORGNZR & BOLTS	01-560-000-51400	52.16
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	OIL FILTER	01-560-000-51400	2.66
ADVAUTO		BATTERY-P10	01-560-000-51400	121.82
ADVAUTO		CORE RETURN	01-560-000-51400	-14.00
BLUE TRP	BLUE TARP FINANCIAL	TOOL BOX-WTR WEED TRCK	01-560-000-51400	452.84
TOTAL				615.48
TOTAL WATER WEED MANAGEMENT				615.48
WATERFRONT PARKS & WALKWAYS				
04575	DOOR COUNTY HARDWARE	SOCKET & HEADLIGHT	01-570-000-54999	35.96
19880	STURGEON BAY UTILITIES	DC MUSEUM WIKWAY	01-570-000-56150	15.57
19880		DC MUSEUM PKGING LOT	01-570-000-56150	218.68
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	SPARK PLUGS	01-570-000-54999	21.70
PORT	WEST MARINE PRO	2 ALUMINUM CARTS	01-570-000-54999	489.96
TOTAL				781.87
TOTAL WATERFRONT PARKS & WALKWAYS				781.87
EMPLOYEE BENEFITS				

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INVOICES DUE ON/BEFORE 03/06/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
19730	STURGEON BAY VISITOR CENTER	2 GIFT CERTIFICATES-	01-600-000-50550	200.00
		TOTAL		200.00
		TOTAL EMPLOYEE BENEFITS		200.00
COMMUNITY & ECONOMIC DEVLPMT				
CHASE	JP MORGAN CHASE BANK	HOTEL-CONF-SULL ROBINSON	01-900-000-55600	104.00
CHASE		CONF FLIGHT-OLEJNICZAK	01-900-000-55600	142.00
CHASE		CONF FLIGHT-OLEJNICZAK	01-900-000-55600	158.00
		TOTAL		404.00
		TOTAL COMMUNITY & ECONOMIC DEVLPMT		404.00
		TOTAL GENERAL FUND		422,140.11
CAPITAL FUND				
PATROL				
	PATROL			
NELSON	NELSON TACTICAL	10 BALLISTIC HELMETS	10-215-000-59050	4,490.00
NELSON		10 HELMET COVERS	10-215-000-59050	510.00
PAULCONW	PAUL CONWAY SHIELDS	16 THERMAL IMAGING CAMERAS	10-215-000-59070	9,682.50
		TOTAL PATROL		14,682.50
		TOTAL PATROL		14,682.50
FIRE DEPARTMENT				
EXPENSE				
PAULCONW	PAUL CONWAY SHIELDS	SCBA MASK TURNOUT GEAR	10-250-000-59050	3,979.23
		TOTAL EXPENSE		3,979.23
		TOTAL FIRE DEPARTMENT		3,979.23
ROADWAYS/STREETS				
	LEAD LATERAL			
19880	STURGEON BAY UTILITIES	MARITIME PLAZA-CITY RUD	10-400-000-59082	52,565.19
		TOTAL LEAD LATERAL		52,565.19
ANNUAL RESURFACING & BASE REP.				
BODART	BODART ELECTRIC SERVICE, INC	WALMART-TRAFFIC LIGHT	10-400-110-59095	566.00
		TOTAL ANNUAL RESURFACING & BASE REP.		566.00
		TOTAL ROADWAYS/STREETS		53,131.19
		TOTAL CAPITAL FUND		71,792.92

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INVOICES DUE ON/BEFORE 03/06/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
MANN	MANN COMMUNICATIONS, LLC	03.06.18 CONTRACT	21-000-000-55015	5,101.67
TOTAL CABLE TV / GENERAL				5,101.67
TOTAL CABLE TV / GENERAL				5,101.67
TOTAL CABLE TV				5,101.67
TID #2 DISTRICT				
TID DISTRICT #2				
TID #2 A AREA BONDS - DVL				
13170	BOARD OF COMMISSIONERS OF	TID 2 SPLLC	25-320-931-70000	1,778.26
13170		TID 2 SPLLC	25-320-931-70001	848.87
13170		TID 2 SPLLC	25-320-931-70000	8,139.30
13170		TID 2 SPLLC	25-320-931-70001	4,486.50
13170		TID 2 SPLLC	25-320-931-70000	4,114.24
13170		TID 2 SPLLC	25-320-931-70001	2,267.82
13170		TID 2 AMENDED AREA	25-320-931-70000	23,738.72
13170		TID 2 AMENDED AREA	25-320-931-70001	11,332.14
TOTAL TID #2 A AREA BONDS - DVL				56,705.85
TOTAL TID DISTRICT #2				56,705.85
TOTAL TID #2 DISTRICT				56,705.85
TID #4 DISTRICT				
TID #4 DISTRICT				
TID #4 DISTRICT				
WI DNR	STATE OF WISCONSIN	VPLE OVERSIGHT FEE	28-340-000-59130	577.50
TOTAL TID #4 DISTRICT				577.50
TOTAL TID #4 DISTRICT				577.50
TOTAL TID #4 DISTRICT				577.50
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
CAS ENG	CASCADE ENGINEERING	50-96 GAL CARTS	60-000-000-59999	2,250.00
CAS ENG		10-96 GAL & 10-64 GAL WHEELS	60-000-000-59999	464.00
TOTAL SOLID WASTE ENTERPRISE FUND				2,714.00
REFUSE EQUIPMENT (2)				
NICOLET	NICOLET BANK	03/18 REFUSE EQUIP	60-000-922-70000	40,354.40
NICOLET		03/18 REFUSE EQUIP	60-000-922-70001	852.15
TOTAL REFUSE EQUIPMENT (2)				41,206.55
TOTAL SOLID WASTE ENTERPRISE FUND				43,920.55
TOTAL SOLID WASTE ENTERPRISE				43,920.55
TOTAL ALL FUNDS				600,238.60

MANUAL CHECKS

DOOR COUNTY SOIL & WATER

\$313.50

02/15/18

Check # 82915

2018 Non-Metallic Mining Fee

01-199-000-58900

DOOR COUNTY TREASURER

\$1,110,564.67

02/15/18

Check # 82916

02/18 Tax Settlement

01-000-000-24212

NWTC –GREEN BAY

\$225,771.13

02/15/18

Check #82917

02/18 Tax Settlement

01-000-000-24640

SEVASTOPOL SCHOOL DISTRICT

\$58,376.08

02/15/18

Check # 82918

02/18 Tax Settlement

01-000-000-24630

SOUTHERN DOOR SCHOOL DISTRICT

\$129,792.11

02/15/18

Check #82919

02/18 Tax Settlement

01-000-000-24620

STURGEON BAY SCHOOL DISTRICT

\$2,591,796.09

02/15/18

Check # 82920

02/18 Tax Settlement

01-000-000-24610

SOUTHERN DOOR SCHOOL

\$215.54

02/21/18

Check #82983

January Mobile Home Tax Payment

01-000-000-41300

STURGEON BAY SCHOOLS

\$3,518.13

02/21/18

Check #82984

January Mobile Home Tax Payment

01-000-000-41300

SUPERIOR VISION INSURANCE
02/21/18
Check # 82985
March Vision Insurance
01-000-000-21540

\$902.77

TOTAL MANUAL CHECKS

\$4,121,250.02

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INVOICES DUE ON/BEFORE 03/06/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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SUMMARY OF FUNDS:

GENERAL FUND
CAPITAL FUND
CABLE TV
TID #2 DISTRICT
TID #4 DISTRICT
SOLID WASTE ENTERPRISE

422,140.11
71,792.92
5,101.67
56,705.85
577.50
43,920.55

4,543,390.13

TOTAL --- ALL FUNDS

600,238.60

4,721,488.62

David J Ward 2/27/18
2/27/18

COMMON COUNCIL
February 20, 2018

A regular meeting of the Common Council was called to order at 12:17 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Catarozoli, Vandertie, Ward, Wiesner, Allmann, Fett and Hauser were present.

Ward/Vandertie to adopt the agenda moving consent agenda item 6j to the regular agenda. Carried.

Fett/Ward to approve the following bills - General Fund - \$130,173.06, Capital Fund - \$532,448.69, Cable TV - \$364.75, and TID #4 District - \$2,052.00, and Solid Waste Enterprise-\$657.54 for a grand total of \$665,696.04. Roll call: All voted aye. Carried.

Ward/Catarozoli to approve consent agenda:

- a. Approval of regular Common Council minutes from 02/06/18.
- b. Approval of following minutes:
 - (1) Zoning Board of Appeals-01/30/18
 - (2) Finance/Purchasing & Building Committee-1/30/18
 - (3) Waterfront Redevelopment Authority-2/7/18
- c. Place the following reports on file:
 - (1) Inspection Department Report-January 2018
- d. Consideration of: Approval of beverage operator license.
- e. Finance/Purchasing & Building Committee recommendation re: Deny the request from Marianne Bennett to waive the snow removal fee in the amount of \$125.00 for 819 Michigan Street.
- f. Finance/Purchasing & Building Committee recommendation re: Purchase a 2018 Volvo loader with plow and wing attachment from Aring Equipment in an amount not to exceed \$179,706 and declare the 1994 Case loader as surplus.
- g. Finance/Purchasing & Building Committee recommendation re: Purchase a Bobcat Mini excavator from Swiderski Equipment, Inc. in an amount not to exceed \$66,820.
- h. Finance/Purchasing & Building Committee recommendation re: Repeal and recreate Section 3.06 of the Municipal Code-Transfer of Funds.
- i. Waterfront Redevelopment Authority recommendation re: Approve request from Door County Maritime Museum for placement of the Edwin H. Gott Enclosed Lifeboat Outdoor Exhibit on City property adjacent to the Door County Maritime Museum, with the location to be the alternate location, as indicated on the map.
- j. ~~Finance/Purchasing & Building Committee recommendation re: Waive the bidding requirements as set forth in the City's purchasing policy to allow for sole source purchasing and contract with Hillstrom PR for public relations services for the PRAT referendum in an amount not to exceed \$12,000. Moved to regular agenda.~~

Carried.

There were no mayoral appointments

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to waive the bidding requirements as set forth in the City's purchasing policy to allow for sole source purchasing and contract with Hillstrom PR for public relations services for the PRAT referendum in an amount not to exceed \$12,000.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Stewart Fett, Chr.

Introduced by Catarozoli. Catarozoli/Hauser to adopt. Discussion took place that the City was not getting a study which be used as an educational tool with the Legislature. It was explained that the focus at this time is to educate the public on the PRAT referendum that will be on the April 3, 2018 ballot. Carried.

City Engineer Shefchik presented bids for Project 1801. Fett/Wiesner to award the contract for Project 1801 (N 4th Ave & Texas Street) to David Tenor Corporation with unit pricing amounts totaling an estimated cost of \$434,387.65. Carried.

The resolution on change of labor charge out rate was presented. Fett/Hauser to adopt . Carried.

The resolution on the elimination of parks security deposit was presented. Fett/Ward to adopt. Carried.

Wiesner/Vandertie to read in title only and adopt second reading of ordinance re: Construction of driveways-Section 8.03(9) of the Municipal Code. Carried.

Fett/Ward to read in title only the first reading of ordinance repealing and recreating Section 3.06 of the Municipal Code-Transfer of funds. Carried

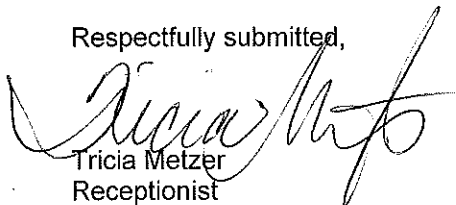
Wiesner/Catarozoli to read in title only the first reading of ordinance repealing and recreating Section 9.75 of the Municipal Code-Travel Trailers. Carried

Personnel Committee Chr. Vandertie, Parking & Traffic Committee Chr. Ward, Community Protection & Service Committee Chr. Wiesner, Sturgeon Bay Utilities Commission Chr. Fett presented reports for their respective committees/commissions.

The Mayor had no comments.

After the Mayor announced the statutory basis, Hauser/Wiesner to convene in closed session in accordance with the following exemptions: Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis.Stats. 19.85(1)(g) Consideration of: OHWM determination on parcel 92 and action thereon; and Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conduction other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e). Consideration of: Contract with Kiesow Enterprises. The meeting moved to closed session at 12:56 p.m. and adjourned at 2:02p.m.

Respectfully submitted,



Tricia Metzger
Receptionist

FINANCE/PURCHASING & BUILDING COMMITTEE
February 13, 2018

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Alderperson Fett in the Council Chambers, City Hall. Roll call: Alderpersons Fett, Ward and Wiesner were present. Also present: City Administrator Van Lieshout, Finance Director/City Treasurer Clarizio, Fire Chief Dietman and Receptionist Metzger.

A motion was made by Alderperson Wiesner, seconded by Alderperson Ward to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items.
4. Consideration of: Request to Waive Snow Removal Fees.
5. Consideration of: Public Relation Service for PRAT Referendum
6. Review of unfinished business list.
7. Review bills.
8. Public comment on non-agenda items
9. Adjourn.

Carried.

No one spoke during public comment on agenda items.

Consideration of: Request to Waive Snow Removal Fees:

City Administrator Van Lieshout reviewed the snow removal ordinance which requires that sidewalks must be cleared of accumulated snow and ice within 24 hours after the snows end. If it is not and the City must remove the snow a fee is assessed to the property owner. The consensus of the Committee is to maintain consistency with waiving fees and deny Mr. Dippel's request.

Moved by Alderperson Ward, seconded by Alderperson Wiesner to recommend to Common Council to deny the request from Ross Dippel to waive the snow removal fee in the amount of \$125.00 for 1216 Memorial Drive. Carried.

Consideration of: Public Relation Services for PRAT Referendum:

City Administrator VanLieshout explained that in January 2018 the Council approved placing a referendum question on the April 3, 2018 ballot, asking if the City should impose a 0.5% sales tax on tourist related items for the purpose of funding local streets and infrastructure improvements. He stated that there is a limited amount of time before the election to educate the public on the PRAT referendum. Hillstrom PR is an expert in mass communication and public relations, than can help the City effectively communicate to the public. Alderperson Ward stated this motion was adopted unanimously by the Council to seek a referendum and that from the City's position we should be advocating this position.

Moved by Alderperson Ward, seconded by Alderperson Wiesner to recommend to Common Council to waive the bidding requirements as set forth in the City's purchasing policy to allow for sole source purchasing and contract with Hillstrom PR for public relations services for the PRAT referendum in an amount not to exceed \$12,000. Carried.

There were no items on the unfinished business list.

Review bills

Moved by Alderperson Ward, seconded by Alderperson Wiesner to approve the bills as presented and forward to the Common Council for payment. Carried.

No one spoke during public comment on non-agenda items.

Moved by Alderperson Fett, seconded by Alderperson Ward to adjourn. Carried. The meeting adjourned at 4:15 pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Tricia Metzer", with a large, stylized flourish extending from the end of the signature.

Tricia Metzer

PERSONNEL COMMITTEE
February 16, 2018

A meeting of the Personnel Committee was called to order by Chairperson Vandertie at 9:00 a.m. in the Second Floor Conference Room. Roll call: Members Vandertie, Fett and Allmann were present. Also present: City Administrator VanLieshout and Clerk/Human Resources Director Reinhardt.

Fett/Allmann to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Filling vacancy of Municipal Services Director Position.
4. Consideration of: Interim Municipal Services Director compensation.
5. Adjourn.

Carried.

City Administrator VanLieshout addressed the Committee that it is the intent to maintain the current structure of the department and fill the Municipal Services Director position. Discussion took place regarding the current salary, the salary range to be advertised and the skill sets that the ideal candidate should have. It would be the intent to have the position filled around mid-May. City Engineer Shefchik is acting as the Interim Municipal Services Director and Police Chief Arleigh Porter as the Acting Harbor Master. Fett/Allmann to advertise for the position of Municipal Services Director with a salary range of \$72,000 - \$82,000. Carried.

Fett/Allmann to increase the salary of City Engineer/Interim Municipal Services Director Shefchik to \$82,661.84 retroactive to February 9, 2018. Carried.

Allmann/Fett to adjourn. Carried. The meeting adjourned at 9:17 a.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

BOARD OF PUBLIC WORKS
February 20, 2018

A meeting of the Board of Public Works was called to order by Chairperson Fett at 12:00 p.m. Roll call: Members Catarozoli, Vandertie, Ward, Wiesner, Allmann, Fett, Hauser and Birmingham were present.

Moved by Alderperson Catarozoli, seconded by Alderperson Ward to adopt agenda.

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: Results from public hearing and recommendation of levying special assessment upon property (S. 16th Place – East of roadway from Michigan Street for an approximate distance of 337' to the South and S. 18th Avenue – West side of the roadway from Michigan Street for an approximate distance of 338' to the South) for benefits conferred upon such property by the improvement of the street and installation of curb, gutter and sidewalk.
5. Adjourn.

Carried.

City Engineer Shefchik gave a brief overview of the project. Alderperson Ward stated that the hospital elected to install sidewalks around their property but the adjoining property owners will need to maintain and pay for the assessment after the installation. He felt the City should pay the construction costs of the sidewalks on the residential lots. Mayor Birmingham stated that improvements made to the property increases the value of the property which is a benefit to the owner. Discussions continued regarding associated benefits and costs.

Moved by Mayor Birmingham, seconded by Alderperson Catarozoli to recommend to Common Council levying special assessment upon property (S. 16th Place-East of roadway from Michigan Street for an approximate distance of 337' to the south and S. 18th Avenue-West side of the roadway from Michigan Street for and approximate distance for 338' to the South) for benefits conferred upon such property by the improvement of the street and installation of curb, gutter and sidewalk.) Roll call: Catarozoli, Allmann, Fett, Hauser and Birmingham voting aye. Vandertie, Ward, and Wiesner voting no. Carried.

Moved by Alderperson Vandertie, seconded by Alderperson Ward to adjourn. Carried. Meeting adjourned at 12:12 p.m.

Respectfully submitted,



Tricia Metzger

CITY PLAN COMMISSION
 Wednesday, February 21, 2018

A meeting of the City Plan Commission was called to order at 6:00 p.m. by Chairperson Rick Wiesner in the Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members Dennis Statz, Mike Gilson, Steven Hurley, Rick Wiesner, Robert Starr, and Ron Vandertie were present. Absent: Member Jeff Norland. Also present were Alderpersons Barb Allmann, Stewart Fett, and Laurel Hauser, City Engineer Chad Shefchik, Community Development Director Marty Olejniczak, Planner/Zoning Administrator Chris Sullivan-Robinson, and Community Development Secretary Cheryl Nault.

Adoption of the Agenda: Moved by Mr. Statz, seconded by Mr. Hurley to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from December 20, 2017.
4. Combined Preliminary/Final Planned Unit Development for Bonovich Properties, LLC, for a 64-unit multiple-family residential development, located on Egg Harbor Road, a portion of parcel #281-62-10000105.
 Presentation
 Public Hearing
 Consideration of
5. Presentation of: Conceptual Planned Unit Development for Phillips Development LLC, for a 34-unit multiple-family development, located in the 700 blocks of Erie and Florida Streets, parcel #281-23-0527260006 (aka Amity Field).
6. Presentation of: Conceptual Planned Unit Development for Duquaine Development (Mau & Associates, LLP, Agent), for a 162-unit multiple-family development, located on the Southeast corner of Tacoma Beach Road and Clay Banks Road/ CTH U, parcel #281-68-17000301A.
7. Public comment on non-agenda Plan Commission related items.
8. Adjourn.

Carried.

Approval of minutes from December 20, 2017: Ms. Nault noted two corrections on the December 20, 2017 minutes. The last paragraph on page 1, first sentence, should read 12th Place, not Avenue. Page 2, second paragraph, second sentence should end at Alabama Place and the rest of the sentence should be deleted. Moved by Mr. Starr, seconded by Mr. Vanderite to approve the minutes from December 20, 2017, with the corrections. All ayes. Carried.

Combined Preliminary/Final Planned Unit Development for Bonovich Properties, LLC, for a 64-unit multiple-family residential development, located on Egg Harbor Road, a portion of parcel #281-62-10000105.

Presentation: Mr. Sullivan-Robinson stated that Bonovich Properties, LLC, is petitioning for a 64-unit apartment complex to be located off of Egg Harbor Rd. There will be four 16-unit buildings and two 32-unit garage buildings. Proposed are 8 one-bedroom apartments and 56

two-bedroom apartments. There will be 137 parking spaces, with three trees required for each of the four parking areas. The western property line contains a hedge. The southern half of the property is currently well screened for the parking area, but the northern part of the property is sparse. As far as pedestrian access, currently there are only walkways leading from the doorway to the parking areas and from the office building to the parking areas. There are no other walkways proposed. The proposed development is consistent with the Comprehensive Plan. According to the City Engineer, no traffic analysis is needed. The utilities will come off of Egg Harbor Road. Impervious surface requirement is well met. They are also planning on installing a monument sign near the entrance. Due to the narrowness of the lot and the required setback, a variance would be needed via the PUD. The construction is expected to occur in two phases.

Mr. Olejniczak added that staff is okay with the two deviations from the standards of the municipal code. These include the reduction in the setback from the side lot line for the entrance sign and the reduction of the lot width, both of which are due to the "flag lot" configuration of the development.

In regard to the pedestrian access to Egg Harbor Road, it would be a nice amenity to have some type of path due to the long driveway, but staff is not recommending it to be a condition of approval.

Developers Brian and Sarah Bonovich, 3329 Wooded Lane, Baileys Harbor, mentioned that she and her brother own and manage Big Hill Regency House in Sturgeon Bay. The first phase would include two buildings and one garage building. The square footage of the units would range from 916 to 1,107 square feet. Rents would range from \$750 to \$1100 per month including utilities. They will provide a picnic pavilion with a grill and table and chairs for the residents. The apartments will have a farmhouse design with a combination of white horizontal and vertical siding with natural stone veneer around the doors. The entrances will have metal shed roofs. The lighting will include wallpacks with LED lighting. They are looking at a monument sign at the entrance by Egg Harbor Road that will guide the residents to Tall Pines Estates. This meets the community need for rental housing. There will be a mix of two-bedroom one bath and two-bedroom two baths.

Mr. Starr questioned if there would be room in the rear of the property with the location of the detention pond for another entrance/exit driveway. Ms. Bonovich will check with Baudhuin, Inc. Mr. Olejniczak added they could loop a driveway from the west side of the last building.

A path was also discussed including potential surfacing such as blacktop, concrete, or quarry wash. An option such as wood chips for a pedestrian path would not work well with wheel chairs or strollers. Mr. Wiesner suggested an option of widening the driveway and striping it for a pedestrian walkway.

Mr. Gilson wondered where sidewalks would go if it is unknown where a street would be located. He suggested the City putting a partial street in and no driveway. Maybe the developer could share some of the cost. If you want development the City needs to put in infrastructure.

Public Hearing: Chairperson Wiesner opened the public hearing at 6:36 p.m.

Barbara Allmann, 717 Prairie Lane, stated that she was in favor of the development, but it needs a road and sidewalks. She wondered how the driveway approached Egg Harbor Road.

Chris Kellems, 120 Alabama Street, stated that she was also in favor of the development. She suggested the developers should plan to install solar heat on the roof, as well as Water Sense plumbing fixtures. Additional insulation should be added to protect pipes and also for sound between apartments.

David Hayes, 111 S. 7th Avenue, was also in favor of the project. He wondered where the garbage receptacles would be located. There should be some type of vegetation plan around the catch basins and around the bushes and trees.

Lynn (Peil) Zawojski, 4704 Martin Road and representing the Peil property at 1116 Egg Harbor Road, wanted to know how this development will affect her property. People will be crossing through her property instead of walking on Egg Harbor Road and wanted to know what can be done to prevent it.

Paul Anschutz, 221 N. 6th Avenue, read a letter that he submitted regarding a multi-modal path. He was concerned for children walking down a driveway with no sidewalks. He also thinks the detention pond is an issue.

Laurel Hauser, 746 Kentucky Street, stated that she was in favor of the development, but wondered how kids would get to Sunset Park. She would like to see numbers on street costs. There should be as much landscaping done as possible.

No one spoke against the proposed development. There was no other written correspondence.

The public hearing was declared closed at 6:50 p.m.

Consideration of: Mr. Olejniczak addressed the public's questions. The driveway does swing and uses an existing curb cut. Vehicles approaching Egg Harbor Road will be facing at 90 degrees. The garbage receptacles will be located at the southern end of the property well off the street. Screening around trash receptacles is sometimes required as a condition of approval by the Plan Commission or Aesthetic Board. The PUD will not impact the Peil property. They could also find a developer and do the same thing as the Bonovich development. As far as preventing trespassers on the Peil parcel, more screening on the west end or fencing could be placed on the property.

Mr. Wiesner would like to see a sidewalk connecting the parking lot to the existing sidewalk on Egg Harbor Road.

Mr. Starr questioned when the construction was intended to start. Ms. Bonovich responded that they would like to break ground as soon as possible.

After further discussion, it was moved by Mr. Gilson, seconded by Mr. Starr to act on this item at this meeting. Roll call vote. All ayes. Carried.

Moved by Mr. Gilson, seconded by Mr. Starr to recommend to Council approval of the PUD based upon the submitted plans, including the municipal code deviations for lot width and side yard setback for the sign, with the following conditions:

1. Compliance with the off-street parking landscaping requirements, which includes adding additional canopy trees and screening at the ends of the northerly two parking areas.
2. Provide additional recreation facilities, such as a play apparatus, in addition to the pavilion shown.
3. Provide a 30-foot utility easement for sanitary sewer and water mains, including extending the easement to the north property line.
4. Provide a 10-foot drainage easement along the east property line from the north lot line to 20 feet past the northwest corner of the Simon parcel.
5. Maintain the ability to connect the driveway to the future Alabama Street, such as over the utility easement, with the actual construction to occur at the property owner's discretion.
6. Aesthetic Design and Site Plan Review Board approval.
7. Final approval of the stormwater management plan by the City Engineer.
8. Work with staff to develop some type of multi-modal path with access to Egg Harbor Road.

All ayes. Carried.

Presentation of: Conceptual Planned Unit Development for Phillips Development LLC, for a 34-unit multiple-family development, located in the 700 blocks of Erie and Florida Streets, parcel #281-23-0527260006 (aka Amity Field): Mr. Olejniczak stated that this is another multi-family development proposed on property known as Amity Field. Sunset School had used this property for a number of years for outdoor activities. The school district has now vacated their lease. Any request over 25 units requires a PUD. This is a chance for the Plan Commission to ask questions and give feedback. There are 34 units proposed by Doreen Phillips. Ms. Phillips is requesting a combined Preliminary/Final PUD.

Jeff Halbrook, 2680 Humboldt Road, Green Bay, and Doreen Phillips, 1634 Rustic Oaks, Green Bay, presented the plans for 26 two-bedroom and 8 three-bedroom townhomes, including 40 garage units, with affordable housing. They are in the process of developing some type of outdoor amenities for the residents.

Mr. Olejniczak added that the developer would be responsible for the addition of a sidewalk on Florida Street, which is a condition on the sale of the property.

Chairperson Wiesner allowed comments from the public.

Chris Kellems, 120 Alabama Street, stated that according to the floor plans, the first floor had no bathrooms. That would be hard for seniors and wheelchairs to get to the second floor. She encouraged first floor bathrooms.

Laurel Hauser, 746 Kentucky Street, questioned the rent range. Ms. Phillips responded \$700 - \$900 per month.

Mr. Starr commented that he was glad to see that they are incorporating three-bedroom units.

Mr. Gilson thought it was a good project, a good location, but needs some curb appeal.

Mr. Hurley asked if the project would include a community area. Ms. Phillips said they are considering that.

After further discussion, it was moved by Mr. Starr, seconded by Mr. Hurley to approve the request for a Preliminary/Final PUD review. All ayes. Carried.

Presentation of: Conceptual Planned Unit Development for Duquaine Development (Mau & Associates, LLP, Agent), for a 162-unit multiple-family development, located on the Southeast corner of Tacoma Beach Road and Clay Banks Road/ CTH U, parcel #281-68-17000301A: Mr. Olejniczak stated that this, again, is another multi-family development that is proposed on the West side of town. It is a larger development and unlike the other two developments, the underlying zoning is R-3. If approved, the City may do some type of Comprehensive Plan revision.

Steve Bieda, Mau & Associates, presented the nine 18-unit multiple-family apartment buildings, with a mixture of attached and detached garages. There are 108 connected garage stalls and 63 detached garage stalls for a total of 171 stalls on site. Included are 170 surface parking stalls. There are also connections to the Ahnapee Trail on three sides. A gathering space, which will include a gazebo and community playset, will be centrally located. The refuse containers will be screened with a 6 foot high berm and centrally located as well. The buildings will be built in three phases, with three buildings per phase. Rents will range from \$650 for a one bedroom and \$1250 for a 2 bedroom apartment.

Developer Keith Duquaine, 4329 Nicolet Drive, Green Bay, stated that he has been building and managing multi-family developments since 1986. He has built apartments in Algoma and Kewaunee.

Chairperson Wiesner allowed comments from the public.

Chris Kellems, 120 Alabama Street, suggested to the developers that solar be used, as well as Water Sense fixtures. She thought the need was for two and three bedrooms, not one bedroom apartments. The \$1200 per month rent was too high for this area. She was still in favor of it.

Moved by Mr. Gilson, seconded by Mr. Starr to approve the request for a Preliminary/Final PUD review. All ayes. Carried.

Mr. Olejniczak said he liked the way the development was laid out and how they have incorporated the Ahnapee Trail into the project. It does need some curb appeal along Clay Banks Road.

Mr. Statz had some traffic concerns. Mr. Olejniczak added that when Deer Run was proposed across the street, there was a question if a traffic impact analysis should be required. At that time the DOT had recently completed their highway improvements plan. The only thing they had in their plan, at the City's expense, was a dedicated right turn lane from Clay Banks Road onto the highway. At that time, Deer Run had agreed to contribute to the cost. The City could ask the developer to do the same thing. This could be done now or wait until the property across Clay Banks Road is developed.

Mr. Starr mentioned that if there were three bedroom units, they would rent quickly. Mr. Bieda responded that it has already been thought about. Mr. Duquaine added that they are flexible as they continue with their plans.

Public comment on non-agenda Plan Commission related items: No one spoke during public comment.

Adjourn: Moved by Mr. Statz, seconded by Mr. Hurley to adjourn. All ayes. Carried. Meeting adjourned at 7:44 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Cheryl Nault".

Cheryl Nault
Community Development/Building Inspection Secretary

COMMUNITY PROTECTION & SERVICES COMMITTEE
February 22, 2018

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Wiesner in the Council Chambers, City Hall. **Roll Call:** Members Mr. Wiesner, Ms. Catarozoli and Mr. Ward were present. City staff present included City Administrator Josh VanLieshout.

Moved by Ms. Catarozoli, seconded by Mr. Ward to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Establishing a list of criteria for releasing existing Class B Combination beer/liquor licenses
4. Discussion of: Establishing criteria for future licenses and/or waiting lists
5. Public Comment on Non-Agenda Items
6. Adjourn

Carried.

Establishing a list of criteria for releasing existing Class B Combination Beer/Liquor Licenses

The Common Council agreed to release the existing Class B Combination Beer/Liquor License currently being held. This committee discussed how the release of the license should be handled.

Ms. Catarozoli suggested since there has been no prior criteria set, she suggested a lottery draw for the current license. Ms. Catarozoli established a list of potential criteria, based on a point system. Ideas for points included: designated bar area, hours of operation, open to the public, advertising, current on taxes and bills. See handout.

Mr. Ward expanded on Ms. Catarozoli's list and broke it down into prospective categories and percentages for each: economic development, business history, vision and city development.

Economic Development (50%): will the liquor license help the City's economy in regards to employment; an increase tax base and expansion.

Business History (25%): the amount of time a business has been in Sturgeon Bay; current on all fee payments (property tax, utility bills, etc.).

Vision (15%): the perceived future of the business.

City Development (10%): planning objectives and how they will fit into the development of the district where the business will be located.

Mr. Wiesner agreed the business should be current on fee payments and added he would like to see the history of paying them on time considered. He would also like to see ideas that are new and unique to the City developed, instead of just using the license.

Mr. VanLieshout agreed the committee is on the right path with the potential criteria being outlined. Once established it can be useful while talking to possible new businesses looking to come into the City; can be used as a promotional tool.

It was decided committee members will send their list of criteria to the recording secretary, who will combine them into a working document for next meeting. Once the criteria are established, an application will be created.

Establishing Criteria for Future Licenses and/or Waiting List

As of this meeting there will be no list established.

Public Comment on Non-Agenda Items

No Comments.

Moved by Ms. Catarozoli, seconded by Mr. Ward, to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 5:06 p.m.

Respectfully submitted,



Sarah Spude-Olson
Police Department
Administrative Office Manager



CITY of STURGEON BAY FIRE DEPARTMENT

Kalin Montevideo
Assistant Fire Chief

421 Michigan St
Sturgeon Bay, WI 54235

920-746-2916 Station 920-746-2448 Office
920-746-6901 FAX
Email: kmontevideo@sturgeonbaywi.org

JANUARY 2018 FIRE REPORT

I submit the following report of activities for the Sturgeon Bay Fire Department for the month of January 2018.

JANUARY INCIDENTS: 128

YEAR TO DATE INCIDENTS: 128

INCIDENTS BY JURISTICTIION:

CITY - East Side Incidents: 88 Year to Date: 88

CITY - West Side Incidents: 34 Year to Date: 34

Town of Sevastopol: 02 Year to Date: 02

1 - Vehicle Accident

1 - Dryer Fire

Town of Sturgeon Bay: 03 Year to Date: 03

1 - Alarm System Activation, No Fire

1 - EMS Assist, Emergent

1 - Vehicle Accident

Brussels: 01 Year to Date: 01

1 - Structure Fire

AVERAGE RESPONSE TIME:

EMERGENT: 4.29 NON-EMERGENT: 4.87

EMERGENT: 3.94 NON-EMERGENT: 4.05

EMERGENT: 7.50 NON-EMERGENT: N/A

EMERGENT: 10.66 NON-EMERGENT: N/A

EMERGENT: 17.53 NON-EMERGENT: N/A

TOTAL MONTHLY INCIDENTS BY TYPE

65 - Medical; Non-Emergent

38 - Medical; Emergent

03 - Gas Leak

08 - Alarm/Detector Activation, No Fire

01 - Assist Law Enforcement/Govmt Agency

02 - Structure Fire

01 - Cooking Fire

03 - Vehicle Accident

01 - Carbon Monoxide Incident

01 - Dispatched & Cancelled

01 - Lock-Out

02 - Water/Steam Leak

01 - Dryer Fire

01 - Sprinkler Activation, No Fire

INPECTION REPORT:

Inspections within the city limits: 162 Inspections

Inspections outside the city limits: 09 Inspections

Town of Sturgeon Bay: 01 Inspection

Town of Sevastopol: 08 Inspections

Total number of inspection hours: 163.92 Hours

SPECIAL REPORTS, ACTIVITIES AND REPAIRS

MAINTENANCE: Firefighters repaired a drain valve on Engine 4; applied anti-fog solution to all SCBA masks; repaired the front and rear suction valves on Engine 4; rebuilt the fill valves on breathing air compressor and Squad 1; performed maintenance on Chief 11 and Police Chief's vehicle; repaired City Hall's paper folder; repaired one ice rescue suit; installed a new sensor on Eastside vehicle exhaust system; replaced a relay for the light bar on Engine 4; installed a new switch on the impact drill; replaced a brake light on Brush 8; repaired air bag light on SBPD Lt's vehicle; put 2 new ice rescue suits into service; cleaned/descaled the ice machine; flow tested SCBA; repaired the vent saw on Engine 4; tested Justice Center hose and repaired the water fountain at Eastside Station.

TRAINING: 242.5 hours of training were conducted in January. Firefighters trained with Ice Rescue equipment/procedures and held a training exercise with US Coast Guard; driver/pump operations; Alzheimer awareness and SCBA equipment training.

OTHER: Fire Chief and AC attended city and other town meetings; installed two car seats; conducted multiple station tours.
Chief Dietman, A/C Montevideo, FF Writt & FF Cihlar traveled to Louisiana to do a final inspection on Truck 2.



STURGEON BAY POLICE DEPARTMENT



The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
 Members of the Common Council
 Members of the Police and Fire Commission
 City Administrator Josh VanLieshout
 Officers of the Sturgeon Bay Police Department
 Media

From: Captain Daniel J. Brinkman

Subject: Monthly Report for January, 2018

Date: February 20, 2018

The following is a summary of the Police Department's activities for the month of January that includes crimes investigated, traffic accidents investigated, training completed, and public education provided by department members.

Crimes Investigated

The Department, during the month, investigated a total of 45 crimes.

These crimes can be broken down and classified as follows.

Bail Jump.....	02
Child Abuse / Neglect.....	02
Disorderly Conduct.....	02
Criminal Damage to Property	04
Fraud.....	02
Custody Dispute.....	03
Domestic Abuse	06
Theft.....	11
Threats to Injure.....	02
Sex Offense.....	03
Death Investigation.....	02
Restraining Order Violation.....	05
Controlled Substance Problem.....	01
TOTAL	45

The above crimes resulted in the loss of \$2,102 to the community, of which \$560 has been recovered.

Arrests

The Department completed a total of 109 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrest

False Swearing.....	01
Physical Abuse of Child.....	01
Bail Jump.....	01
Strangulation / Suffocation.....	01
TOTAL	04

B. Misdemeanor Crime Arrests

Disorderly Conduct.....	05
Battery	02
Bail Jump.....	02
Resist / Obstruct Officer	02
Possess Controlled Substance	01
Theft.....	01
Criminal Damage to Property	03
Violate Restraining Order	03
Fail to Notify School of Sex Offender	02
TOTAL	21

Wisconsin Probation & Parole Violation Arrests / Warrant Arrests.....	12
TOTAL	12

C. Ordinance Violation Arrests

Disorderly Conduct w/Motor Vehicle.....	02
Possess Drug Paraphernalia	02
Possess or Consume Alcohol Underage.....	02
Retail Theft	02
Habitually Truant Student.....	01
TOTAL	09

D. Traffic Crime Arrests

Operating while Intoxicated (2 nd or more).....	02
Operating while Revoked.....	04
Operate w/o Valid Driver's License	03
Attempt to Flee / Elude Officer.....	01
Ignition Interlock Device Tampering.....	01
TOTAL	11

E. Traffic Violation Arrests

Operating a Motor Vehicle While Intoxicated.....	07
Speeding Violations	08
Motor Vehicle Registration Violation.....	05
Operating While Driver's License Suspended / Revoked	06
Operate Vehicle w/o Insurance	07
Operate without a Valid License.....	07
Miscellaneous Traffic Violations.....	12
TOTAL	52

In addition to the preceding arrests, the Department conducted a total of 166 traffic stops during the month and logged 34 violations for various motor vehicle defects and local ordinances and issued 32 written warnings for those violations. A total of 18 parking tickets were issued for parking violations throughout the city.

Traffic Accidents

The Department during the month investigated a total of 18 vehicle accidents. These accidents are categorized into four types.

A.	Motor Vehicle Accidents Involving Fatalities.....	00
B.	Motor Vehicle Accidents Involving Injuries	00
C.	Motor Vehicle Accidents Involving Property Damage	17
	(greater than \$1,000.00)	
D.	Motor Vehicle Accidents Involving Property Damage	01
	(less than \$1,000.00)	TOTAL 18

Police Service Calls

Department members handled 428 service calls during the month. These calls consist of both citizen requests for police service as described below (353), crimes investigated (45), traffic accidents investigated (18), and Wisconsin Probation and Parole Assists (12).

A.	Traffic and Road Incidents	63
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This category consists of all assignments involving assists to stranded motorists, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing obstructions from roadways, and all parking problem complaints.

B.	Noise Complaints	09
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These complaints involve private parties, licensed liquor establishments, and parties in public places.

C.	Sick and Injured Persons	09
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Assistance rendered to the Ambulance Service and sick or injured persons.

D.	Alarms	15
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Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.

E.	Complaints Involving Animals	13
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Investigations by officers of noisy animals, loose animals, animal bites, wild animals and sick, injured or dead animal complaints.

F.	Civil Disputes	00
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Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.

G. Escorts	05
Transporting citizens, money escorts for area financial institutions, funerals, and for area industry and farming.	
H. Citizen Assist.....	55
This category is broad and involves such services as assistance in gas drive-off, emergency notifications, attempts to locate people, retrieval of personal property, and vehicle registration assistance.	
I. Assistance Rendered to Other Agencies	08
Includes assistance to other law enforcement and government agencies.	
J. Suspicious Person / Vehicle / Circumstance.....	17
Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of vehicles and people.	
K. Self-Initiated Field Activity	51
All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.	
L. Juvenile Problems.....	04
Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.	
M. Miscellaneous Incidents	89
Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes 9-1-1 calls investigated by Department members during the month.	
N. Welfare Checks	15
Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.	

TOTAL 353

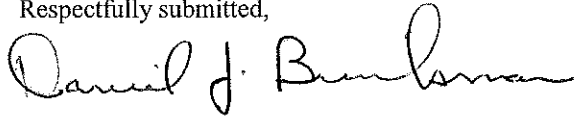
Department Training

The joint dive team and SWAT teams conducted their monthly training sessions. One officer completed 24 hours on Law Enforcement Executive Development. Four officers completed 8 hours of training on Interviewing Techniques and one officer completed 8 hours of training on Developing and Handling Confidential Informants.

Education

Capt. Dan Brinkman presented Civilian Response to Active Shooter Events (CRASE) to employees at Door County Medical Center.

Respectfully submitted,

A handwritten signature in black ink that reads "Daniel J. Brinkman". The signature is written in a cursive style with a large, looped initial "D".

Captain Daniel J. Brinkman

6d.

6d.

BEVERAGE OPERATOR LICENSE

1. Knapp, Deborah A.



City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Phone 920-746-2900
Fax 920-746-2905

Visit our website at: www.sturgeonbaywi.org

February 20, 2018

Stephanie Reinhardt
City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

Ms. Reinhardt:

We, the undersigned, have received a request for certification of compliance by the applicant for issuance of a Temporary Class B Beer license to:

Sturgeon Bay Visitor Center
Agent: Pam Seiler
36 South Third Avenue
Sturgeon Bay, WI 54235

6/13/18 -- Martin Park -- Harmony by the Bay
6/20/18 -- Martin Park -- Harmony by the Bay
7/4/18 (7/5/18 Rain Date) -- Sunset Park -- Sturgeon Bay Celebrates 4th of July
7/11/18 -- Martin Park -- Harmony by the Bay
7/18/18 -- Martin Park -- Harmony by the Bay
7/25/18 -- Martin Park -- Harmony by the Bay
8/1/18 -- Martin Park -- Harmony by the Bay
8/11/18 -- Madison Avenue to West Larch to Oak Street for Maritime on Madison
8/22/18 -- Martin Park -- Harmony by the Bay
9/15/18 -- Third Avenue & Michigan Street for Harvest Festival

This letter is to certify that the applicants and the premises comply with those regulations, ordinances and law. We observed no condition that would prevent issuance of the requested license.

Arleigh Porter, Police Chief
City of Sturgeon Bay

Tim Dietman, Fire Chief
City of Sturgeon Bay

John Teichtler, Sanitarian
City of Sturgeon Bay/County of Door



City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Phone 920-746-2900
Fax 920-746-2905

Visit our website at: www.sturgeonbaywi.org

February 20, 2018

Stephanie Reinhardt
City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

Ms. Reinhardt:

We, the undersigned, have received a request for certification of compliance by the applicant for issuance of a Temporary Class B Wine license

United Way of Door County
Agent: Pam Seiler
57 North 3rd Avenue
Sturgeon Bay, WI 54235
Location: Martin Park -- Door County Wine Fest
Date: June 30, 2018

This letter is to certify that the applicants and the premises comply with those regulations, ordinances and law. We observed no condition that would prevent issuance of the requested license.

Arleigh Porter, Police Chief
City of Sturgeon Bay

Tim Dietman, Fire Chief
City of Sturgeon Bay

John Teichtler, Sanitarian
City of Sturgeon Bay/County of Door



City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Phone 920-746-2900
Fax 920-746-2905

Visit our website at: www.sturgeonbaywi.org

February 20, 2018

Stephanie Reinhardt
City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

Ms. Reinhardt:

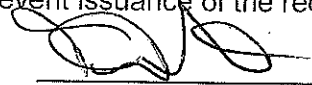
We, the undersigned, have received a request for certification of compliance by the applicant for issuance of a Temporary Class B Beer and Temporary Class B Wine license to:


Sturgeon Bay Visitor Center
Agent: Pam Sailer
36 South Third Avenue
Sturgeon Bay, WI 54235

9/15/18 – Martin Park – Harvest Festival/Street Art Auction

This letter is to certify that the applicants and the premises comply with those regulations, ordinances and law. We observed no condition that would prevent issuance of the requested license.


Arlene R. Dietman
City of Sturgeon Bay


Tim Dietman, Fire Chief
City of Sturgeon Bay


John Teichtler, Sanitarian
City of Sturgeon Bay/County of Door

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to deny the request from Ross Dippel to waive the snow removal fee in the amount of \$125.00 for 1216 Memorial Drive.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 13, 2018

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

To City of Sturgeon Bay Finance Committee
Stewart Fett, Chair

Dear Mr. Fett,
We appreciate your time in reviewing this letter.

We were referred to contact you regarding a fee for snow removal at our residence. We are requesting consideration that the fee for snow removal be waived for the property at 1216 Memorial Drive that was assessed on Jan. 5, 2018.

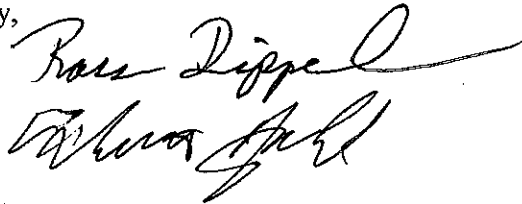
We have lived on this property for about 16 years and in addition, generations of our family have lived at the residence for more than 70 years. We consistently provide caring stewardship of this property and have never been assessed a fee of any kind.

In addition, the charge of \$125 is a significant sum for our family as we try to manage ongoing medical out-of-pocket costs for a chronic condition. (Documentation of this can be provided.)

Not only do we remove snow from our sidewalk, but also, in a spirit of friendly consideration of our neighbors, we also voluntarily remove snow from their sidewalks as well. (If helpful, our neighbors can attest to this.)

Thank you for your consideration of waiving the fee on this one occasion. We would be happy to provide any additional information that you may require.

Respectfully,

The block contains two handwritten signatures in black ink. The first signature, 'Ross Dippel', is written in a cursive style with a long, sweeping horizontal line extending to the right. The second signature, 'Christine Henkel', is also in cursive and is positioned directly below the first signature.

Ross Dippel
Christine Henkel

To City of Sturgeon Bay Finance Committee
Stewart Fett, Chair

CITY OF STURGEON BAY
421 MICHIGAN ST
STURGEON BAY, WI 54235
(920) 746-2900

KENNETH HENKEL TRST ET AL
903 CLAYTON PL
GREEN BAY WI 54302-

INVOICE

Invoice Date: 01/08/2018
Invoice #: 2018018
Invoice Amt: \$125.00
Customer #: HENKEL K
Due Date: UPON RECEIPT

DESCRIPTION	HRS/QTY	COST/UNIT	AMOUNT
SNOW REMOVAL . ON 1/5/18 @ 1216 MEMORIAL DR PARCEL # 2816231000303	1.00	\$100.00	\$100.00
ADMINISTRATIVE FEE	1.00	\$25.00	\$25.00
			=====
SUB-TOTAL:			\$125.00
TAX:			\$.00
AMT. PAID:			\$.00
INVOICE TOTAL:			\$125.00
			=====

CITY OF STURGEON BAY

INVOICE DATE: 01/08/2018 INVOICE #: 2018018

R E C O M M E N D A T I O N**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Personnel Committee, hereby recommend to increase salary of City Engineer/ Interim Municipal Services Director Chad Shefchik to \$82,661.84 retroactive to February 9, 2018.

Respectfully submitted,

PERSONNEL COMMITTEE
By: Ronald A. Vandertie, Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 16, 2018

* * * * *

Moved by Alderperson _____, seconded by Alderperson
_____ that the said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

City of Sturgeon Bay
Resolution to apply to the WDNR Recreational Boating Funds Program

WHEREAS, the City of Sturgeon Bay hereby requests assistance for the purpose of developing a public boat launch on Bradley Lake in conjunction with the Bradley Lake restoration project;

THEREFORE, BE IT RESOLVED, that the City of Sturgeon Bay has budgeted a sum sufficient to complete the project; and

HEREBY AUTHORIZES Chad Shefchik, City Engineer, to act on behalf of the City of Sturgeon Bay to:

- Submit an application to the Department of Natural Resources for financial assistance;
- Sign documents; and
- Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that the City of Sturgeon Bay will comply with state and federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain approval from the Wisconsin Department of Natural Resources before any change is made in the use of the project site (if applicable).

Adopted this _____ day of _____, 2018.

I hereby certify that the foregoing resolution was duly adopted by the Sturgeon Bay City Council at a legal meeting on the _____ day of _____, 2018.

Authorized Signature _____

Title _____

AUTHORIZING RESOLUTION
CITY OF STURGEON BAY

WHEREAS, the *City of Sturgeon Bay* is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of developing a *Lake Management Plan for Bradley Lake-Sturgeon Bay Connectivity*;

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application;

WHEREAS, a grant agreement is requested to carry out the project; and

NOW, THEREFORE, BE IT RESOLVED, that the *City of Sturgeon Bay* will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers *Chad Shefchik, City Engineer, cshefchik@sturgeonbaywi.org* to submit the following documents to the Wisconsin Department of Natural Resources for financial assistance that may be available:

- Sign and submit a grant application;
- Enter into a grant agreement with the DNR;
- Submit quarterly and/or final reports to the DNR to satisfy the grant agreement, as appropriate;
- Submit reimbursement request(s) to the DNR no later than the date specified in the grant agreement; and
- Sign and submit all necessary documents.

BE IT FURTHER RESOLVED that applicant will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement.

Adopted on _____ day of _____, 2017.

I hereby certify that the foregoing resolution was duly adopted by _____ at a legal meeting held on day of _____, 2017.

Authorized Signature

Date Certified

Title

EXECUTIVE SUMMARY

DATE: February 28, 2018

TITLE: Award of Contract for Project 1802A – Concrete Replacement Program & New Sidewalk Additions

BACKGROUND: In an effort to save on overhead markups for subcontractor work (on typical mill & pave projects), the asphalt and concrete portions of the mill & pave projects were separated into individual project bids. On February 26, 2018 the Engineering Department received bids for Project 1802A – Concrete Replacement Program & New Sidewalk Additions for the concrete portion of the mill & pave projects. In accordance with the City of Sturgeon Bay Purchasing & Property Accountability Policy, specifications were prepared and competitive sealed bidding was used to obtain pricing. The specifications prepared included all items of work that were presented in the approved 2018 Capital Roadway Improvements at the January 2, 2018 Board of Public Works meeting. This bid includes the work on:

- Intersection of S Madison Ave & Pine Street
- N 12th Ave (from Egg Harbor Road to Georgia Street)
- N 12th Ave (from Georgia Street to Louisiana Street)
- N 3rd Ave (from Jefferson Street to Iowa Street)
- Georgia Street (from N 18th Ave to N 19th Ave)
- S 18th Ave (from Rhode Island Street to Utah Street)

In addition, this bid also includes curbing and sidewalk replacements for the Sturgeon Bay Utilities lead lateral removal project.

Two bids were received for the project and the overall results are summarized below:

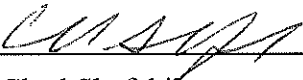
\$212,727.00 Martell Construction, Inc.

\$214,854.95 Sommers Construction Company, Inc.

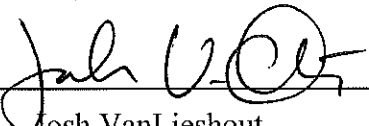
After completing a review of the bids it has been determined that the bid from Martell Construction, Inc. is complete, accurate, and would be the low bid.

FISCAL IMPACT: The 2018 Capital Roadway Improvements budget has enough money to complete this project. Overall the bid came in under the initial preliminary engineering estimated amounts. \$37,035.00 of the bid will be billed to Sturgeon Bay Utilities for the curbing and sidewalk replacements on their lead lateral removal project. \$40,882.00 of the bid will be a special assessment to the abutting property owners of the new sidewalks that will be added on N 12th Ave from Egg Harbor Road to Georgia Street. The 2018 Capital Roadway Improvements budget will be covering the remaining \$134,810.00 of the bid.

RECOMMENDATION: Award the Contract for Project 1802A – Concrete Replacement Program & New Sidewalk Additions to Martell Construction, Inc. with unit pricing amounts totaling an estimated cost of \$212,727.00.

SUBMITTED BY: 
Chad Shefchik
City Engineer

2-28-18
Date

REVIEWED BY: 
Josh VanLieshout
City Administrator

2/28/18
Date

REVIEWED BY: 
Marty Olejniczak
Community Develop. Director

2/28/18
Date

Item #	S Madison Ave at Pine Street - Item Descriptions	Unit	Estimated Quantity	Martell Construction, Inc.		Sommers Constr. Co., Inc.	
				Unit Price	Line Item Total	Unit Price	Line Item Total
1	Mobilization - Concrete Work	LS	1.00	\$ 500.00	\$ 500.00	\$ 2,000.00	\$ 2,000.00
2	Traffic Control (includes barriers for wet concrete) - 4 Road Closed Ahead / 4 Road Closed with Barricades	LS	1.00	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
3	Remove Concrete Sidewalk (includes cutting)	SF	72.50	\$ 1.00	\$ 72.50	\$ 1.00	\$ 72.50
4	Remove Curb & Gutter (includes cutting)	LF	13.50	\$ 7.00	\$ 94.50	\$ 6.00	\$ 81.00
5	Remove Concrete Pavement (includes cutting)	SF	634.00	\$ 2.00	\$ 1,268.00	\$ 1.85	\$ 1,172.90
6	New Concrete Curb & Gutter - 30" (includes base excavation & base) - High Early Strength 9 Bag Mix	LF	13.50	\$ 40.00	\$ 540.00	\$ 31.00	\$ 418.50
7	New Concrete Sidewalk - 4" (includes base excavation & base)	SF	72.50	\$ 5.00	\$ 362.50	\$ 7.00	\$ 507.50
8	New Concrete Pavement - Doweled - 8-1/2" (includes base excavation & base) - High Early Strength 9 Bag Mix	SF	634.00	\$ 8.50	\$ 5,389.00	\$ 8.25	\$ 5,230.50
9	Sanitary Manhole Casting Height Adjustment - NOTE: Rings as needed will be provided by City	EA	1.00	\$ 400.00	\$ 400.00	\$ 200.00	\$ 200.00
10	Catch Basin Casting Replacement - NOTE: Rings and Casting will be provided by City	EA	1.00	\$ 400.00	\$ 400.00	\$ 200.00	\$ 200.00
				\$ 10,526.50		\$ 10,882.90	

Item #	N 12th Ave (Egg Harbor Road to Georgia Street) - Item Descriptions	Unit	Estimated Quantity				
				Unit Price	Line Item Total	Unit Price	Line Item Total
1	Mobilization - Concrete Work	LS	1.00	\$ 1,000.00	\$ 1,000.00	\$ 3,500.00	\$ 3,500.00
2	Traffic Control (includes barriers for wet concrete)	LS	1.00	\$ 2,500.00	\$ 2,500.00	\$ 1,500.00	\$ 1,500.00
3	Erosion Control - Catch Basin Inlet Protection	EA	3.00	\$ 100.00	\$ 300.00	\$ 150.00	\$ 450.00
4	Erosion Control - 8" Dia. Sediment Log	EA	1.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
5	Remove Concrete Sidewalk and Driveways (includes cutting)	SF	476.00	\$ 1.00	\$ 476.00	\$ 1.00	\$ 476.00
6	Remove Curb & Gutter (includes cutting) - Continuous East Curb Line	LF	1515.00	\$ 4.00	\$ 6,060.00	\$ 2.45	\$ 3,711.75
7	Remove Curb & Gutter (includes cutting) - Spot Replacement Locations	LF	131.00	\$ 7.00	\$ 917.00	\$ 6.00	\$ 786.00
8	Remove Concrete Spillway (includes cutting)	SF	165.00	\$ 1.00	\$ 165.00	\$ 4.00	\$ 660.00
9	Remove Asphalt Pavement - at driveways and from existing East curb line to 1'-6" past new East curb line (includes cutting)	SY	1602.00	\$ 8.00	\$ 12,816.00	\$ 2.00	\$ 3,204.00
10	New Concrete Curb & Gutter - 30" (includes base excavation & base) - Continuous East Curb Line	LF	1398.00	\$ 12.50	\$ 17,475.00	\$ 16.10	\$ 22,507.80
11	New Concrete Curb & Gutter - 30" (includes base excavation & base) - Gap Locations with High Early Strength 9 Bag Mix	LF	204.00	\$ 31.00	\$ 6,324.00	\$ 21.35	\$ 4,355.40
12	New Concrete Curb & Gutter - 30" (includes base excavation & base) - Spot Replacement Locations	LF	51.00	\$ 35.00	\$ 1,785.00	\$ 33.00	\$ 1,683.00
13	New Concrete Sidewalk - 4" (includes base excavation and base)	SF	6715.00	\$ 5.50	\$ 36,932.50	\$ 5.95	\$ 39,954.25
14	New Concrete Sidewalk or Driveway - 6" (includes base excavation and base)	SF	357.00	\$ 6.00	\$ 2,142.00	\$ 5.75	\$ 2,052.75
15	New Concrete Sidewalk or Driveway - 6" (includes base excavation and base) - Gap Locations with High Early Strength 9 Bag Mix	SF	1319.00	\$ 6.50	\$ 8,573.50	\$ 5.90	\$ 7,782.10
16	New Concrete Spillway - 6"x30" (includes base excavation and base)	SF	31.00	\$ 9.00	\$ 279.00	\$ 8.00	\$ 248.00
17	New Concrete Spillway - 6"x48" (includes base excavation and base) - High Early Strength 9 Bag Mix	SF	165.00	\$ 9.00	\$ 1,485.00	\$ 8.00	\$ 1,320.00
18	Cast Iron Warning Fields - 2'x4'	EA	2.00	\$ 300.00	\$ 600.00	\$ 300.00	\$ 600.00
19	Remove & Reinstall Mailbox	EA	4.00	\$ 150.00	\$ 600.00	\$ 50.00	\$ 200.00
20	Sidewalk Manhole Casting Height Adjustment - NOTE: Rings as needed will be provided by City	EA	2.00	\$ 250.00	\$ 500.00	\$ 200.00	\$ 400.00
				\$ 101,130.00		\$ 95,591.05	

Item #	N 12th Ave (Georgia Street to Louisiana Street) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total	Unit Price	Line Item Total
1	Mobilization - Concrete Work (Includes traffic control if needed & barriers for wet concrete)	LS	1.00	\$ 500.00	\$ 500.00	\$ 1,500.00	\$ 1,500.00
2	Remove Concrete Sidewalk & Driveways (includes cutting)	SF	635.00	\$ 1.00	\$ 635.00	\$ 1.00	\$ 635.00
3	Remove Curb & Gutter (includes cutting)	LF	653.00	\$ 6.00	\$ 3,918.00	\$ 6.00	\$ 3,918.00
4	Remove Concrete Spillway (includes cutting)	SF	300.00	\$ 2.50	\$ 750.00	\$ 3.00	\$ 900.00
5	New Concrete Curb & Gutter - 30" (includes base excavation & base)	LF	653.00	\$ 30.00	\$ 19,590.00	\$ 31.00	\$ 20,243.00
6	New Concrete Sidewalk - 4" (includes base excavation and base)	SF	130.00	\$ 5.00	\$ 650.00	\$ 7.00	\$ 910.00
7	New Concrete Sidewalk or Driveway - 6" (includes base excavation and base)	SF	505.00	\$ 6.00	\$ 3,030.00	\$ 7.50	\$ 3,787.50
8	New Concrete Spillway - 6"x36" (includes base excavation and base) - High Early Strength 9 Bag Mix	SF	67.00	\$ 9.00	\$ 603.00	\$ 8.50	\$ 569.50
9	New Concrete Spillway - 6"x48" (includes base excavation and base)	SF	171.00	\$ 9.00	\$ 1,539.00	\$ 8.00	\$ 1,368.00
10	New Concrete Spillway - 6"x48" (includes base excavation and base) - High Early Strength 9 Bag Mix	SF	124.00	\$ 9.00	\$ 1,116.00	\$ 8.50	\$ 1,054.00
11	Catch Basin Casting Replacement - NOTE: Rings and Casting will be provided by City	EA	5.00	\$ 300.00	\$ 1,500.00	\$ 200.00	\$ 1,000.00
					\$ 33,831.00		\$ 35,885.00

Item #	N 3rd Ave (Jefferson Street to Iowa Street) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total	Unit Price	Line Item Total
1	Mobilization - Concrete Work (Includes traffic control if needed & barriers for wet concrete)	LS	1.00	\$ 500.00	\$ 500.00	\$ 1,500.00	\$ 1,500.00
2	Remove Concrete Sidewalk & Driveways (includes cutting)	SF	394.00	\$ 1.00	\$ 394.00	\$ 1.00	\$ 394.00
3	Remove Curb & Gutter (includes cutting)	LF	262.50	\$ 7.00	\$ 1,837.50	\$ 6.00	\$ 1,575.00
4	New Concrete Curb & Gutter - 30" (includes base excavation & base)	LF	262.50	\$ 30.00	\$ 7,875.00	\$ 31.00	\$ 8,137.50
5	New Concrete Sidewalk - 4" (includes base excavation and base)	SF	235.00	\$ 5.00	\$ 1,175.00	\$ 7.00	\$ 1,645.00
6	New Concrete Sidewalk or Driveway - 6" (includes base excavation and base)	SF	134.00	\$ 6.00	\$ 804.00	\$ 7.50	\$ 1,005.00
					\$ 12,585.50		\$ 14,256.50

Item #	Georgia Street (N 18th Ave to N 19th Ave) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total	Unit Price	Line Item Total
1	Mobilization - Concrete Work (Includes traffic control if needed & barriers for wet concrete)	LS	1.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
2	Remove Concrete Sidewalk & Driveways (includes cutting)	SF	200.00	\$ 1.00	\$ 200.00	\$ 1.00	\$ 200.00
3	Remove Curb & Gutter (includes cutting)	LF	189.00	\$ 7.00	\$ 1,323.00	\$ 6.00	\$ 1,134.00
4	New Concrete Curb & Gutter - 30" (includes base excavation & base)	LF	189.00	\$ 31.00	\$ 5,859.00	\$ 33.00	\$ 6,237.00
5	New Concrete Sidewalk or Driveway - 6" (includes base excavation and base)	SF	200.00	\$ 6.00	\$ 1,200.00	\$ 7.50	\$ 1,500.00
					\$ 9,082.00		\$ 9,571.00

Item #	S 18th Ave (Rhode Island Street to Utah Street) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total	Unit Price	Line Item Total
1	Mobilization - Concrete Work (Includes traffic control if needed & barriers for wet concrete)	LS	1.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
2	Remove Concrete Sidewalk & Driveways (includes cutting)	SF	785.00	\$ 1.00	\$ 785.00	\$ 1.00	\$ 785.00
3	Remove Curb & Gutter (includes cutting)	LF	71.00	\$ 7.00	\$ 497.00	\$ 6.00	\$ 426.00
4	New Concrete Curb & Gutter - 30" (includes base excavation & base)	LF	71.00	\$ 31.00	\$ 2,201.00	\$ 33.00	\$ 2,343.00
5	New Concrete Sidewalk or Driveway - 6" (includes base excavation and base)	SF	759.00	\$ 6.00	\$ 4,554.00	\$ 7.50	\$ 5,692.50
					\$ 8,537.00		\$ 9,746.50

Item #	N 7th Ave (Jefferson Street to Louisiana Street) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total	Unit Price	Line Item Total
1	Mobilization - Concrete Work (Includes traffic control if needed & barriers for wet concrete)	LS	1.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
2	Remove Concrete Sidewalk & Driveways (includes cutting)	SF	64.00	\$ 1.00	\$ 64.00	\$ 1.00	\$ 64.00
3	Remove Curb & Gutter (includes cutting)	LF	49.00	\$ 7.00	\$ 343.00	\$ 6.00	\$ 294.00
4	New Concrete Curb & Gutter - 30" (includes base excavation & base)	LF	49.00	\$ 35.00	\$ 1,715.00	\$ 33.00	\$ 1,617.00
5	New Concrete Sidewalk - 4" (includes base excavation and base)	SF	25.00	\$ 5.50	\$ 137.50	\$ 7.00	\$ 175.00
6	New Concrete Sidewalk or Driveway - 6" (includes base excavation and base)	SF	39.00	\$ 7.00	\$ 273.00	\$ 7.50	\$ 292.50
					\$ 3,032.50		\$ 2,942.50

Item #	N 4th Ave (Florida Street to Delaware Street) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total	Unit Price	Line Item Total
1	Mobilization - Concrete Work (Includes traffic control if needed & barriers for wet concrete)	LS	1.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
2	Remove Concrete Sidewalk & Driveways (includes cutting)	SF	740.75	\$ 1.00	\$ 740.75	\$ 1.00	\$ 740.75
3	New Concrete Sidewalk - 4" (includes base excavation and base)	SF	682.75	\$ 5.00	\$ 3,413.75	\$ 7.00	\$ 4,779.25
4	New Concrete Sidewalk or Driveway - 6" (includes base excavation and base)	SF	58.00	\$ 6.00	\$ 348.00	\$ 7.50	\$ 435.00
					\$ 5,002.50		\$ 6,455.00

Item #	Georgia Street (N 3rd Ave to N 4th Ave) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total	Unit Price	Line Item Total
1	Mobilization - Concrete Work (Includes traffic control if needed & barriers for wet concrete)	LS	1.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
2	Remove Curb & Gutter (includes cutting)	LF	52.00	\$ 7.00	\$ 364.00	\$ 6.00	\$ 312.00
3	New Concrete Curb & Gutter - 30" (includes base excavation & base)	LF	52.00	\$ 35.00	\$ 1,820.00	\$ 33.00	\$ 1,716.00
					\$ 2,684.00		\$ 2,528.00

Item #	Georgia Street (N 5th Ave to N 7th Ave) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total	Unit Price	Line Item Total
1	Mobilization - Concrete Work (Includes traffic control if needed & barriers for wet concrete)	LS	1.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
2	Remove Concrete Sidewalk & Driveways (includes cutting)	SF	50.00	\$ 1.00	\$ 50.00	\$ 1.00	\$ 50.00
3	Remove Curb & Gutter (includes cutting)	LF	93.00	\$ 7.00	\$ 651.00	\$ 6.00	\$ 558.00
4	New Concrete Curb & Gutter - 30" (includes base excavation & base)	LF	93.00	\$ 32.00	\$ 2,976.00	\$ 33.00	\$ 3,069.00
5	New Concrete Sidewalk or Driveway - 6" (includes base excavation and base)	SF	50.00	\$ 6.00	\$ 300.00	\$ 7.50	\$ 375.00
					\$ 4,477.00		\$ 4,552.00

Item #	Georgia Street (N 7th Ave to N 8th Ave) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total	Unit Price	Line Item Total
1	Mobilization - Concrete Work (Includes traffic control if needed & barriers for wet concrete)	LS	1.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
2	Remove Concrete Sidewalk & Driveways (includes cutting)	SF	158.00	\$ 1.00	\$ 158.00	\$ 1.00	\$ 158.00
3	Remove Curb & Gutter (includes cutting)	LF	160.00	\$ 7.00	\$ 1,120.00	\$ 6.00	\$ 960.00
4	New Concrete Curb & Gutter - 30" (includes base excavation & base)	LF	160.00	\$ 31.00	\$ 4,960.00	\$ 33.00	\$ 5,280.00
5	New Concrete Sidewalk - 4" (includes base excavation and base)	SF	58.00	\$ 5.00	\$ 290.00	\$ 7.00	\$ 406.00
6	New Concrete Sidewalk or Driveway - 6" (includes base excavation and base)	SF	100.00	\$ 6.00	\$ 600.00	\$ 7.50	\$ 750.00
					\$ 7,628.00		\$ 8,054.00

Item #	Nebraska Street (S 3rd Ave to S 4th Ave) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total	Unit Price	Line Item Total
1	Mobilization - Concrete Work (Includes traffic control if needed & barriers for wet concrete)	LS	1.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
2	Remove Concrete Sidewalk & Driveways (includes cutting)	SF	80.00	\$ 1.00	\$ 80.00	\$ 1.00	\$ 80.00
3	Remove Curb & Gutter (includes cutting)	LF	10.00	\$ 7.00	\$ 70.00	\$ 6.00	\$ 60.00
4	New Concrete Curb & Gutter - 30" (includes base excavation & base)	LF	10.00	\$ 40.00	\$ 400.00	\$ 33.00	\$ 330.00
5	New Concrete Sidewalk - 4" (includes base excavation and base)	SF	80.00	\$ 8.00	\$ 640.00	\$ 7.00	\$ 560.00
					\$ 1,690.00		\$ 1,530.00

Item #	E Pine Street (S Madison Ave to S Neenah Ave) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total	Unit Price	Line Item Total
1	Mobilization - Concrete Work (Includes traffic control if needed & barriers for wet concrete)	LS	1.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
2	Remove Concrete Sidewalk & Driveways (includes cutting)	SF	80.00	\$ 1.00	\$ 80.00	\$ 1.00	\$ 80.00
3	Remove Curb & Gutter (includes cutting)	LF	146.00	\$ 7.00	\$ 1,022.00	\$ 6.00	\$ 876.00
4	New Concrete Curb & Gutter - 30" (includes base excavation & base)	LF	146.00	\$ 31.00	\$ 4,526.00	\$ 33.00	\$ 4,818.00
5	New Concrete Sidewalk - 4" (includes base excavation and base)	SF	25.00	\$ 6.00	\$ 150.00	\$ 7.00	\$ 175.00
6	New Concrete Sidewalk or Driveway - 6" (includes base excavation and base)	SF	55.00	\$ 7.00	\$ 385.00	\$ 7.50	\$ 412.50
					\$ 6,663.00		\$ 6,861.50

Item #	S Hudson Ave (W Pine Street to W Redwood Place) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total	Unit Price	Line Item Total
1	Mobilization - Concrete Work (Includes traffic control if needed & barriers for wet concrete)	LS	1.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
2	Remove Curb & Gutter (includes cutting)	LF	141.00	\$ 7.00	\$ 987.00	\$ 6.00	\$ 846.00
3	New Concrete Curb & Gutter - 30" (includes base excavation & base)	LF	141.00	\$ 31.00	\$ 4,371.00	\$ 33.00	\$ 4,653.00
					\$ 5,858.00		\$ 5,999.00

Bid Total	Bid Total
\$ 212,727.00	\$ 214,854.95

EXECUTIVE SUMMARY**DATE:** February 28, 2018**TITLE:** Award of Contract for Project 1802B – Asphalt Replacement Program

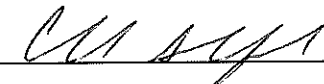
BACKGROUND: In an effort to save on overhead markups for subcontractor work (on typical mill & pave projects), the asphalt and concrete portions of the mill & pave projects were separated into individual project bids. On February 26, 2018 the Engineering Department received bids for Project 1802B – Asphalt Replacement Program for the asphalt portion of the mill & pave projects. In accordance with the City of Sturgeon Bay Purchasing & Property Accountability Policy, specifications were prepared and competitive sealed bidding was used to obtain pricing. The specifications prepared included all items of work that were presented in the approved 2018 Capital Roadway Improvements at the January 2, 2018 Board of Public Works meeting. This bid includes the work on:

- N 12th Ave (from Egg Harbor Road to Georgia Street)
- N 12th Ave (from Georgia Street to Louisiana Street)
- N 3rd Ave (from Jefferson Street to Iowa Street)
- Georgia Street (from N 18th Ave to N 19th Ave)
- S 18th Ave (from Rhode Island Street to Utah Street)
- W Hickory Street (from N Duluth Ave to N Joliet Ave)

Only one bid was received for the project from Northeast Asphalt, Inc. in the amount of \$402,586.30. After completing a review of the bid it has been determined that the bid from Northeast Asphalt, Inc. is complete and accurate.

FISCAL IMPACT: \$402,586.30 - The 2018 Capital Roadway Improvements budget has enough money to complete this project. Overall the bid came in under the initial preliminary engineering estimated amounts.

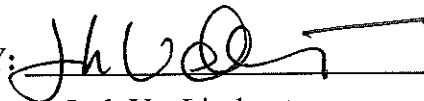
RECOMMENDATION: Award the Contract for Project 1802B – Asphalt Replacement Program to Northeast Asphalt, Inc. with unit pricing amounts totaling an estimated cost of \$402,586.30.

SUBMITTED BY:

Chad Shefchik
City Engineer

2-28-18

Date

REVIEWED BY:

Josh VanLieshout
City Administrator

2/28/18

Date

REVIEWED BY:

Marty Olejniczak
Community Develop. Director

2/28/18

Date

Item #	N 12th Ave (Egg Harbor Road to Georgia Street) - Item Descriptions	Unit	Estimated Quantity	Northeast Asphalt, Inc.	
				Unit Price	Line Item Total
1	Mobilization - Asphalt Work	LS	1.00	\$ 900.00	\$ 900.00
2	Mill / Remove Asphalt Pavement (from West curb line to 1'-6" West of East curb line)	SY	4371.00	\$ 1.85	\$ 8,086.35
3	Base Aggregate Fine Grading	LS	1.00	\$ 4,275.00	\$ 4,275.00
4	Asphaltic Binder Course - 2" Asphalt	TON	510.00	\$ 65.20	\$ 33,252.00
5	Asphaltic Surface Course - 1-1/2" Asphalt	TON	383.00	\$ 71.20	\$ 27,269.60
6	Asphaltic Surface Course - 3" Asphalt (driveways & misc. patches)	TON	23.00	\$ 206.50	\$ 4,749.50
					\$ 78,532.45

Item #	N 12th Ave (Georgia Street to Louisiana Street) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total
1	Mobilization - Asphalt Work	LS	1.00	\$ 1.00	\$ 1.00
2	Mill / Remove Asphalt Pavement	SY	7460.00	\$ 1.85	\$ 13,801.00
3	Base Aggregate Fine Grading	LS	1.00	\$ 6,680.00	\$ 6,680.00
4	Asphaltic Binder Course - 2" Asphalt	TON	821.00	\$ 65.80	\$ 54,021.80
5	Asphaltic Surface Course - 1-1/2" Asphalt	TON	616.00	\$ 71.20	\$ 43,859.20
					\$ 118,363.00

Item #	N 3rd Ave (Jefferson Street to Iowa Street) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total
1	Mobilization - Asphalt Work	LS	1.00	\$ 900.00	\$ 900.00
2	Mill / Remove Asphalt Pavement	SY	2977.00	\$ 1.85	\$ 5,507.45
3	Base Aggregate Fine Grading	LS	1.00	\$ 2,940.00	\$ 2,940.00
4	Asphaltic Binder Course - 2-1/2" Asphalt	TON	409.00	\$ 66.20	\$ 27,075.80
5	Asphaltic Surface Course - 1-1/2" Asphalt	TON	246.00	\$ 71.70	\$ 17,638.20
					\$ 54,061.45

Item #	Georgia Street (N 18th Ave to N 19th Ave) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total
1	Mobilization - Asphalt Work	LS	1.00	\$ 900.00	\$ 900.00
2	Mill / Remove Asphalt Pavement	SY	2067.00	\$ 1.95	\$ 4,030.65
3	Base Aggregate Fine Grading	LS	1.00	\$ 2,140.00	\$ 2,140.00
4	Asphaltic Binder Course - 2" Asphalt	TON	228.00	\$ 67.30	\$ 15,344.40
5	Asphaltic Surface Course - 1-1/2" Asphalt	TON	171.00	\$ 72.30	\$ 12,363.30
					\$ 34,778.35

Item #	S 18th Ave (Rhode Island Street to Utah Street) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total
1	Mobilization - Asphalt Work	LS	1.00	\$ 1,175.00	\$ 1,175.00
2	Pulverize / Remove Asphalt Pavement - NOTE: at curbed areas move excess material to noncurbed areas	SY	4285.00	\$ 0.55	\$ 2,356.75
3	Base Aggregate Fine Grading	LS	1.00	\$ 4,120.00	\$ 4,120.00
4	Asphaltic Binder Course - 2" Asphalt	TON	422.00	\$ 66.20	\$ 27,936.40
5	Asphaltic Surface Course - 1-1/2" Asphalt	TON	316.00	\$ 71.70	\$ 22,657.20
6	Asphaltic Surface Course - 3" Asphalt (driveways & misc. patches)	TON	17.00	\$ 206.50	\$ 3,510.50
					\$ 61,755.85

Item #	W Hickory Street (N Duluth Ave to N Joliet Ave) - Item Descriptions	Unit	Estimated Quantity	Unit Price	Line Item Total
1	Mobilization - Asphalt Work	LS	1.00	\$ 225.00	\$ 225.00
2	Mill / Remove Asphalt Pavement	SY	3430.00	\$ 1.85	\$ 6,345.50
3	Base Aggregate Fine Grading	LS	1.00	\$ 3,210.00	\$ 3,210.00
4	Asphaltic Binder Course - 2" Asphalt	TON	378.00	\$ 66.20	\$ 25,023.60
5	Asphaltic Surface Course - 1-1/2" Asphalt	TON	283.00	\$ 71.70	\$ 20,291.10
					\$ 55,095.20

Bid Total
\$ 402,566.30

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN
AS FOLLOWS:

SECTION 1: Section 3.06 Transfer of funds of the Municipal Code of the City of Sturgeon Bay, Wisconsin is hereby repealed and recreated as follows:

A "transfer of funds" is defined as a reallocation of funding within the annual budget ~~between within specific budgetary accounts categories~~ which does not result in a net increase in the total annual budget over the original budget authorization. Any transfer of funds must be approved by the city administrator. A transfer of funds ~~within an individual department budget up to \$2,500.00~~ \$5,000.00 may be authorized by the city administrator. Any transfer of funds greater than ~~\$2,500.00~~ \$5,000.00 up to ~~\$7,500.00~~ \$10,000.00, ~~or transfers between department budgets up to \$7,500.00~~ may be authorized by a simple majority of the common council at any time. Any transfer of funds greater than ~~\$7,500.00~~ \$10,000.00 must be authorized by an affirmative vote of three-fourths of the entire membership of the common council.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie L. Reinhardt
City Clerk

ORDINANCE NO. _____

SECTION 1: Section 9.075 of the Municipal Code (Travel Trailers) is hereby repealed and recreated as follows:

9.075 - Travel trailers.

(1) *Definitions.* As used in this section, the following terms shall have the meanings hereinafter designated:

- (a) *Travel trailer.* All vehicles and portable structures built on a chassis, whether designed to be towed upon the highway or self-propelled, designed as a temporary or permanent dwelling for travel, recreational or vacation use. For purposes of this section, a camping trailer, pickup coach, motor home and similar recreational vehicles are considered to be travel trailers unless otherwise indicated.
- (b) *Travel trailer park.* A plot of ground upon which two or more travel trailers are occupied for dwelling, regardless of whether or not a charge is made for such accommodations.
- (c) *Travel trailer space.* A plot of ground within a travel trailer park designed for accommodation of one travel trailer.
- (d) *Service building.* A building housing toilet and bathing facilities for men or women, and may also include buildings containing laundry facilities and other facilities as required by this section or desired by the licensee.
- (e) *Motor home.* A portable, temporary dwelling to be used for travel, recreation and vacation, constructed as an integral part of a self-propelled vehicle.
- (f) *Camping trailer.* A canvas or folding structure mounted on wheels and designed for travel, recreation and vacation use.

(2) *Location of travel trailers outside parks.*

- (a) No person shall occupy or park, for purposes of occupancy, any travel trailer on any public or private street or land within the city outside of a licensed travel trailer park, except as follows:
 - 1. One occupied travel trailer is permitted for a period of not more than three consecutive days on the property of a private residence. In addition, the total number of days for occupying a travel trailer under this subsection shall not exceed 21 days in a calendar year
 - 2. The travel trailer shall not be rented.
 - 3. The location of the occupied travel trailer shall be at least 25 feet from the ordinary high water mark of all navigable water and at least 10 feet from all lot lines.
 - 4. Exceptions to this section may be granted by the Police Chief or his/her designee for a period of up to 30 days. Other exception shall be permitted only by special permission of the council after investigation and specific

recommendation by the community protection & services committee. Special conditions may be required by the council upon its finding that such conditions are necessary to comply with the intent of this section.

(b) Parking of unoccupied travel trailers outside an approved travel trailer park is permitted in the following instances:

1. On the premises of an authorized travel trailer dealer provided no business is practiced therein.
2. One travel trailer unit may be parked in an accessory building or a rear yard of the owner provided no business is practiced therein and provided the travel trailer is parked at least 25 feet from the ordinary high water mark of all navigable water.
3. On the premises of any vehicle service business for the purpose of servicing or making repairs thereto.
4. Legally parked on public streets or in municipal parking lots.
5. Legally stored inside a building.

(3) *Permanent occupancy prohibited.*

- (a) No travel trailer shall be used as a permanent place of abode, dwelling or business or for indefinite periods of time. Continuous occupancy extending beyond three months in any 12-month period shall be presumed to be permanent occupancy.
- (b) Any action toward removal of the wheels of a travel trailer, except for temporary purposes of repair or to attach the trailer to the ground for stabilizing purposes, is hereby prohibited.

(4) *License for travel trailer park.*

- (a) No person shall establish, operate or maintain a travel trailer park or permit the same on premises owned, leased or controlled by him/her within the city without first having obtained a valid unexpired license therefor issued by the clerk and approved by the council.
- (b) Travel trailer park licenses shall expire December 31 of the year of issue and may be renewed for additional one-year periods under this section
- (c) Licenses shall be subject to revocation or suspension by the council for violation of any of the provisions of this section or terms or conditions imposed by the council and endorsed upon the license or any of the ordinances of the city regulating health, morals, safety or welfare.
- (d) Any person whose license has been suspended or revoked under this section shall not be eligible for a license or renewal hereunder for a period of one month thereafter.
- (e) The application for such license, original or renewal shall be filed with the clerk and shall be accompanied by a fee of \$50 plus \$2.00 for each space in a travel trailer park.

- (f) Unexpired travel trailer park licenses may be transferred from one owner or operator to another upon payment of a fee of \$10.00 to the clerk.
- (5) *Location and design standards for travel trailer parks.*
 - (a) Travel trailer parks shall only be permitted in the zoning districts as specified under chapter 20 (Zoning Code).
 - (b) The minimum tract size of a travel trailer park shall be three acres.
 - (c) Travel trailer spaces within each park shall have a minimum width of 30 feet and a minimum depth of 75 feet.
 - (d) A minimum of 1½ off street automobile parking spaces shall be provided for each travel trailer space within the park.
 - (e) Travel trailer parks shall be designed to blend with and enhance the beauty and economic value of the surrounding properties and to produce an attractive environment of sustained aesthetic and ecological desirability. For this purpose, the council may require the developer to provide vegetative screen planting which will reach a height of 15 feet and form a screen equivalent in capacity to a solid fence or wall in five years or to provide other appropriate screening of the premises.
 - (f) Access to and from travel trailer parks shall be to nonresidential streets, highways or service roads.
 - (g) Commercial facilities and recreational areas, such as restaurants and laundromats, swimming pools and golf courses, may be located in a travel trailer park upon approval of the city council. The above mentioned area shall occupy not less than ten percent of the park area and shall be located, designed and intended for serving park occupants only.
 - (h) Each travel trailer park shall contain at least one service building housing sanitation, toilet and laundry facilities. Service buildings shall conform to the provisions of Ch. HSS 178, Wis. Adm. Code, and state and city building, electrical, heating and plumbing codes.
 - (i) Every travel trailer space shall be furnished with an electrical service outlet equipped with an externally operated switch or fuse of 20 amperes capacity and a heavy duty outdoor outlet receptacle. Electrical outlets shall be weatherproof.
 - (j) In travel trailer parks and future extensions, all distribution lines, including, without limitation, electrical, water, sewerage and telephone lines, shall be located underground.
 - (k) In areas served by public sewer and water, no travel trailer shall be located further than 400 feet from any fire hydrant.
- (6) *Location of travel trailers within parks.*
 - (a) No travel trailer within a park shall be used as a permanent place of abode, dwelling or business in violation of subsection (3) of this section.
 - (b) No unit shall be parked in the travel trailer park outside a designated space.

- (c) No vehicle, travel trailer or other obstruction shall be placed on any space or other area designated as a fire lane by the fire chief or his/her deputy.

(7) *Responsibilities and duties of travel trailer park management.* The licensee or his/her agent shall:

- (a) Provide adequate supervision to maintain the park in compliance with this section and keep facilities and equipment therein in good repair and in a clean and sanitary condition.
- (b) Locate in the travel trailer park a park office wherein shall be maintained a register of all park occupants to be open during normal business hours to inspection by state, federal and city officers, showing:
 - 1. Names and addresses of all owners and occupants of each travel trailer.
 - 2. Dates of entrance and departure of each travel trailer.
 - 3. Make, model, year and serial number or license number of each travel trailer and towing or other motor vehicle and state, territory or county issuing such license.
- (c) Inform all travel trailer residents of the provisions of this section and their duties and responsibilities hereunder.
- (d) Notify the health officer immediately of any suspected communicable or contagious disease within the park.
- (e) Provide for the sanitary and safe removal and disposal of all refuse and garbage at least once a week from the park in accordance with the laws of the state and ordinances of the city or orders or regulations of the health officer or fire chief.
- (f) Provide portable fire extinguishers of a type, number and placement approved by the fire chief and maintain such extinguishers in good operating condition.

(8) *Duties and responsibilities of travel trailer owners and occupants.* Every travel trailer owner or occupant shall:

- (a) Comply with all applicable requirements of this section or other sections or regulations of the city.
 - (b) Be responsible for proper placement of his/her travel trailer on the space. Travel trailers shall not be located less than 15 feet from any other trailer or building within the park nor less than 40 feet from any park boundary or public highway or street nor less than 25 feet from any park drive or walkway.
 - (c) If pets are permitted by the park management, not allow such pets to run at large or commit any nuisance within the park.
 - (d) Store or dispose of rubbish or garbage in a clean, sanitary and safe manner. Garbage and refuse shall be placed in rodent-proof, insect-proof, watertight containers provided by the park licensee.
- (9) License for temporary travel trailer park.
- (a) The Council may issue a license for a temporary travel trailer park for special events or for bona fide clubs or associations holding pre-organized recreation

events or conventions subject to the requirements of this subsection. In determining whether to issue the license, the council shall consider the requirements of this section (as applicable), the benefits to the city from the event and the impact on surrounding private properties. Conditions may be attached to a license.

- (b) A license for a temporary travel trailer park shall be valid only for the duration specified by the council.
- (c) An application for temporary travel trailer park shall be submitted to the clerk at least 30 days prior to the start of the time period for the proposed license. The application shall be accompanied by the fee required under subsection (4)(e) and shall include the following information:
 - 1. The owner of the site proposed for the temporary travel trailer park and the operator (if different).
 - 2. The beginning and ending dates sought for the license.
 - 3. A plan showing the layout of the temporary travel trailer park, including the location and size of travel trailer spaces, parking areas, access to the site, availability of sanitary and water facilities (if applicable) and other pertinent features.
 - 4. Additional information requested by the clerk or council reasonably necessary to show compliance with this chapter.
- (d) The requirements of subsections (7) and (8) shall apply to temporary travel trailer parks.

SECTION 2: The ordinance shall take affect the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie L. Reinhardt
City Clerk

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Plan Commission, hereby recommend to approve the Preliminary/Final Planned Unit Development for Bonovich Properties, LLC, located at 1026 Egg Harbor Road, a portion of tax parcel #281-62-10000105, based upon the submitted plans, including the municipal code deviations for lot width and side yard setback for the sign, with the following conditions:

1. Compliance with the off-street parking landscaping requirements, which includes adding additional canopy trees and screening at the ends of the northerly two parking areas.
2. Provide additional recreation facilities, such as a play apparatus, in addition to the pavilion shown.
3. Provide a 30-foot utility easement for sanitary sewer and water mains, including extending the easement to the north property line.
4. Provide a 10-foot drainage easement along the east property line from the north lot line to 20 feet past the northwest corner of the Simon parcel.
5. Maintain the ability to connect the driveway to the future Alabama Street, such as over the utility easement, with the actual construction to occur at the property owner's discretion.
6. Aesthetic Design and Site Plan Review Board approval.
7. Final approval of the stormwater management plan by the City Engineer.
8. Work with staff to develop some type of multi-modal path with access to Egg Harbor Road.

Respectfully submitted,
CITY PLAN COMMISSION
By: Richard Wiesner, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Date: February 21, 2018

Introduced by _____.

Moved by Alderperson _____, seconded by Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

STAFF REPORT
Combined Preliminary/Final PUD for Tall Pines Estate
64-Unit Apartment Complex for Bonovich Properties LLC

Proposal: Bonovich Properties LLC is petitioning for approval of a Planned Unit Development (PUD) to be located on Egg Harbor Road. The project consists of four 16-unit apartment buildings with two 32-unit detached garage structures. Upon final approval of the project, the subject lot would be divided into a flagged shaped lot with access from Egg Harbor Road. The subject site is 6.69 acres. The subject lot is zoned as Multiple-Family Residential (R-4) except the extreme south part is zoned General Commercial (C-1). Under these zones multiple-family development is a conditional use that would be reviewed by the Plan Commission. Under the PUD requirements, however, any multiple-family residential development that consists of 25 or more units on a single lot is required to go through the PUD process.

At the conceptual review, the Plan Commission did approve the combined preliminary/final review process. In preliminary/final review of the PUD process a public hearing takes place before the Plan Commission followed by a recommendation to Council. If the Council approves the recommendation from Plan Commission, a first and second reading of the PUD ordinance must be approved by Council in order for the PUD to take effect.

Existing Conditions: The subject parcel is formerly known as the Krueger Implement property, which has a vacant building located on the south side of the property. Otherwise, the lot is mainly vacant field. The elevation slopes down toward the eastern property line. There are no wetlands or natural drainage features on the site. The soil is fairly shallow.

Adjoining Land uses:

- North: Vacant land to the immediate north, as well as residential properties (R-1/R-4)
- South: Commercial uses along Egg Harbor Road
- East: Vacant land to the immediate east, with Cherry Point Mall further east
- West: Single-family dwellings with apartments adjoining at the very southwest edge

Comprehensive Plan: According to future land use map found in the City of Sturgeon Bay's Comprehensive Plan, the area is planned to be commercial or mixed residential. The Comprehensive Plan defines commercial or mixed residential as being an area intended for either commercial development or residential development or an area in which multiple-family residential dwellings can be mixed into commercial development. From a development stand point this is a good transitioning point between residential and commercial. The project is consistent with the Comprehensive Plan.

Site Plan and Design Consideration: The following is a summary of the major site and design subjects:

Building Layout: The layout will feature four 16-unit two-story apartment buildings in a row from south to north. The building face the interior of the property with two double-sided 32-unit garages located in between. This forms two "pods". The southerly two apartment buildings are about 36 feet from the west lot line and the northerly two are about 46 feet from the west property line. The southerly garage building is 30 feet from the west line and the northerly garage building being about 40 feet away from the west lot line. The layout easily meets all normal setback requirements.

Driveway Access: There is one access point for this property, which is off of the southeast corner connecting to Egg Harbor Road using an existing driveway curb cut. This access point would also potentially be used for the remaining commercial part of the overall former Krueger Implement parcel. The driveway takes a slightly winding route along the easterly side of the lot to provide access to all the buildings/parking areas. This layout will minimize any impacts to the residences along the west side of the property and will help slow traffic on the site.

The City's Official Map shows a future street along the northerly edge of the subject site that would connect N. 12th Place to Alabama Place. During the Conceptual PUD Review, some commissioners thought that having a secondary driveway connection to this future street would be a benefit to the development, but the developer expressed concern due to safety and attracting unnecessary outside traffic.

The Finance Committee and staff have begun to discussions with affected property owners about acquiring the right-of-way for this future street and have begun investigating a tax increment district to help pay for the proposed improvement. But it is too soon to know if the street would be built anytime soon. The Community Development Department, City Engineer, and Fire Chief have reviewed the driveway access plan and came to the conclusion that the 64 units taking access to Egg Harbor Road will not be a safety/emergency access concern and won't have an excessive impact on the Egg Harbor Road traffic flow. Thus, staff does not believe the City should require the second driveway entrance. If the future street eventually gets built, however, it would be wise to have the ability to connect if needed. Therefore, the final approved site plan should at least include space for a potential driveway connection. Perhaps an agreement could be made to allow the City to install the driveway using TIF funds if available if it is the consensus that it must be installed.

Density: Zoning code allows a maximum density of 12.4 units per acre. The density is 9.57units/acre, which is within regulation.

Building Design: The buildings are essentially identical. They are two-story with 5/12 pitched roofs. On the front and rear elevation entry/stairway systems are projected while the main structure is recessed to give the building some varying texture. The exterior consists of multiple materials such as horizontal 5" double siding, vertical board and batten siding, and manufactured stone veneer around the entries. The roof will consist of dimensional shingles. The vertical siding is also used on a portion of one side of the building. This apparently will be used on the side facing the driveway to improve visual

interest. It is also noted that an office is attached to the northeast corner of the southernmost building.

Mix of Units: The proposed apartments will consist of 8 one-bedroom units and 56 two-bedroom units. Price range is estimated at \$750-\$900. The buildings will have 8 units per floor with each unit being entirely on either the first or second floor. The first floor consists of two 1-bedroom units (one will be ADA compliant) and six 2-bedroom units. The second floor will consist of eight 2-bedroom units. The main entrance for all units is via a common entrance door (two per building). The lower units will each have their own patio entrance and the upper units will have balconies/decks.

Parking: There are 64 garage stalls and 73 outdoor parking spaces for a total is 137 parking spaces, which is more than sufficient. In addition, there is room for a car to park in front of each garage door which effectively adds 64 more spaces. The design requirements are met in regards to stall dimensions, drainage, and surfacing, but to comply with the parking lot landscape requirements the developer must have at least 3 canopy trees within 10 feet of the parking areas. Additional trees are needed to comply. The code also requires screening the parking area from any adjoining residential properties. The southern two parking area are well screened by the existing tall hedge but the northern two parking areas should have a fence or vegetative screen installed at the end of the driving aisle..

Pedestrian Access: Sidewalks are going to be installed at the building entrance leading to the parking areas and from the office to the parking area. No other walkways are proposed at this time.

Traffic: The City Engineer is not requiring a traffic impact assessment. The new traffic generated by 64 units will not necessitate the need for upgrades on Egg Harbor Road. Egg Harbor Road was recently improved with sidewalks, bike lanes and center left-turn lane.

Utilities: Municipal sanitary sewer and water mains will be extended from Egg Harbor Road running along the eastern portion of the development. The buildings are served by laterals coming from the new lines. Three hydrants will be provided for fire protection. There are no significant issues that Sturgeon Bay Utilities found, but the 30-foot easement for these mains should be extended all the way to the north property line in order to accommodate water looping in the event that Alabama Place is extended.

Electrical service is provided by the existing power line that runs along the west property line. A 10-foot easement is being provided to match the easement that exists on the other side of the property line per SBU request.

Stormwater Management: To comply with impervious surface requirement the proposed development can't exceed 70% impervious surface. Here are the calculations:

Area of Parcel = 291,343sqft

Impervious Surface Area	=	<u>135,000sqft</u>
Percent Impervious	=	<u>46.34%</u>

The land naturally slopes to the eastern side of the property, which is where two dry detention ponds will be located. In the center and along the south property line there will be two dry detention ponds, as well as plans are being engineered and will be submitted by Baudhuin Survey and Engineering. Preliminary designs show the retained water from the southeast pond will either be piped out to Egg Harbor Road, evaporate, or permeate into the ground. The retained water from the NE pond will ultimately be reduced from predevelopment conditions and will eventually drain into the property to the east.

The City Engineer has met with Baudhuin Inc regarding the stormwater management plan and is comfortable with the proposal. However, the final calculations have not been submitted to the City Engineer yet. They must be submitted and reviewed to confirm that the plan complies with the city's ordinance for controlling runoff.

Landscaping: In the submitted landscape plan Blue Spruce and Arbor Vitae are planted along the north and south lot lines. A combination of Wine n' Rose Weigela, Viburnum Blue Muffin, Sea Green Juniper, and Japanese Yew shrubs are planted in front of the buildings. Seven Autumn Maple trees will be installed along the western side of the property.

There is an existing hedge line that provides good buffering from the homes toward the west and most of the homes to the west are about 135-140 feet away from the apartment buildings. The exception is the northernmost building, which is about 70 feet away from the home that fronts on Alabama Place. Thus, it would be beneficial to include vegetation plantings on the west side of the northernmost apartment building and garage building.

Lighting: Along the front and rear elevation of the dwellings, surface mounted wall lanterns will be installed in front of the patios. Four downward directing LED lights will be installed along each side of the garage buildings. Lighting specification can be found in your packet.

Signage: The developer is considering installing a monument sign at the entrance to the development. Under normal sign code regulations, the monument sign should be 15 feet from the side lot lines. Because the lot is a "flag lot" with just 35 feet of width, there isn't room for both the driveway and the sign to meet the setback. The developer is requesting relief from the setback requirement as part of the PUD. Nicolet Bank, the owner of both the adjoining property and the property being sold has given its support of the lesser setback for the monument sign. Staff is fine with the proposed sign location. The sign ultimately will need to have its design approved. That can be through the Aesthetic Design and Site Plan Review Board or can be through the Plan Commission, if desired.

Construction Schedule: The developer proposed to construct the project in two phases. The two southernmost buildings would be started this year and finished next spring and the remaining two buildings would begin as the first two get leased.

Miscellaneous: At this time, the developer is planning on building a pavilion to support recreation located in the middle of the property. The rest is dedicated to natural space for recreation. No play equipment is shown on the plan.

If the City moves forward with the extension of Alabama Street, additional stormwater detention facilities will be required. The City is currently working with the County to acquire the adjoining Simon parcel at 1048 Egg Harbor Road via tax foreclosure. The City Engineer believes the north portion of that parcel would be a good site for such facilities, provided the water can be directed to reach it. Thus, to preserve this option, a 10-foot drainage easement should be obtained along the east edge of the Tall Pines Estate parcel to 20 feet past the northwest corner of the Simon parcel.

PUD Review Criteria: The Plan Commission and the Council must consider whether the development is consistent with the City's ordinance and the Comprehensive Plan. The City must consider if the development fits the infrastructure and cultural feel of Sturgeon Bay, and if there any negative environmental affects as well as being economically practical. Municipal services needs and transportation needs must also be considered? The proposed development addresses the housing issue that we currently have in Sturgeon Bay.

The proposal complies with the general requirements for multiple-family dwellings. The two specific deviations from the municipal code to be considered in this PUD:

1. The proposed lot doesn't meet the minimum lot width of 70 feet, which is measured at the setback line. This is due to the "flag lot" design. Staff is comfortable with this design because it keeps the remaining commercial part of the overall property wider and more developable. It is noted that if Alabama Street is created along the north line of this site, the lot would then comply with the standard.
2. The developer is requesting to place a monument style identification sign at the entrance located off of Egg Harbor Road, which would not meet the 15-foot setback from the side lot line as discussed above.

Public Hearing: At the public hearing, 6 people presented testimony. Most of the comments that were made were in positive with some constructive feedback as follows:

- The city needs to move forward with the road construction to connect Alabama Place to 12th Place.
- The developer should invest into more sustainable practices such as renewable resource technology.
- Pedestrian access should be required since the city invested a lot of money into upgrading Egg Harbor Road.

- Landscaping around the detention ponds should be used to create more of an aesthetic feature.
- More screening should be required to reduce trespassing onto the Peil property.

There were no opposing comments.

Plan commission Action: Following the public hearing, the Plan Commission voted unanimously to approve the PUD, subject to the following conditions:

1. Compliance with the off-street parking landscaping requirements, which includes adding additional canopy trees and screening at the ends of the northerly two parking areas.
2. Provide additional recreation facilities such as a play apparatus, in addition to the pavilion shown.
3. Provide a 30-foot utility easement for sanitary sewer and water mains, including extending the easement to the north property line.
4. Provide a 10-foot drainage easement along the east property line from the north lot line to 20 feet past the northwest corner of the Simon parcel.
5. Maintain the ability to connect the driveway to the future Alabama Street, such as over the utility easement, with the actual construction to occur at the property owner's discretion.
6. Aesthetic Design and Site Plan Review Board approval.
7. Final approval of the stormwater management plan by the City Engineer.
8. Work with staff to develop some type of multi-modal path with access to Egg Harbor Road.

Aesthetic Design and Site Plan Review Board: The Bonovich PUD was reviewed by the Aesthetic Design and Site Plan Review Board (ADSPRB) on February 26, 2018 and was approved with the following conditions:


- All external lighting must be downward-directing LED.
- The downward facing dome lights (as presented at the ADSPRB) shall be placed at the apartment building entryways and patios (as shown on the building elevation maps).
- The wall mount luminaire lights (as shown in the ADSPRB packet) must be placed on the garages as shown on the garage building elevation maps.
- Masonry must be as shown in the site plan. The stone must consist of natural shades (grays to blues) of limestone.
- The color of the vertical siding shall range from cream to white and the horizontal siding must be a complimentary color to the vertical siding.
- Roof Asphalt Architectural Shingles shall be used on main building and steel standing seam roof at the entrances.
- The eaves and supporting brackets must incorporate natural finishes on any timber constructions.
- Window frames must be either a white or black made of vinyl or fiberglass.
- Garage doors must be four panel systems (as shown on the plan).

- The landscaping shall include an additional 12 red or white pine trees.
- Include wet plants into the landscaping of the detention ponds.
- Include screening around the dumpster.
- Driveway must be widened an additional 4 feet from the Egg Harbor Road access to the office building (approximately 300 feet). The 4 foot addition will be delineated and will serve as a pedestrian access to Egg Harbor Road.
- The developer must get a secondary approval of Phase-II of the project from the ADSPRB prior to construction, including addressing a pedestrian pathway plan
- The sign design must be approved by ADSPRB.

The actions of the ADSPRB do not need to be reviewed or ratified by the Council unless an appeal is filed. If the PUD is approved, these requirements list above will be enforced.

Recommendation: Staff recommends approval of the Plan Commission recommendation. However the condition regarding the path should be better defined so that it is clear what specific facilities would satisfy this condition.

Prepared by:


Christopher Sullivan Robinson
City Planner/Zoning Administrator

3-1-18
Date

Prepared by:


Marty Olejniczak
Community Development Director

3/1/18
Date

Reviewed by:

Chad Shefchik
City Engineer

Date

Reviewed by:

Josh VanLieshout
City Administrator

Date

CITY OF STURGEON BAY PLANNED UNIT DEVELOPMENT APPLICATION

Date Received: 1/30/18 \$ 485.00
 Fee Paid \$ 1/30/18 CN
 Received By: CN

Application For: Conceptual ☐ Preliminary ☐ Final ☐ Combined Preliminary/Final ☒
 Note: There are different requirements for each of the above processes. A separate application is required for each.

NAME OF PROPOSED PLANNED UNIT DEVELOPMENT: <u>TALL PINES ESTATES</u>		
	APPLICANT/AGENT	LEGAL PROPERTY OWNER
Name <u>BRIAN &</u>	<u>SARAH BONOVICH</u>	<u>Nicolet Bank - under contract</u>
Company	<u>BONOVICH PROPERTIES LLC</u>	
Street Address	<u>3329 WOODED LN</u>	
City/State/Zip	<u>BAILEYS HARBOR, WI 54202</u>	
Daytime Telephone No.	<u>920-559-6455</u>	
Fax No.		
STREET ADDRESS(es) OF SUBJECT PROPERTY: <u>REAR OF 1026</u>		
Location if not assigned a common address: <u>KRUEGER PROPERTY ON E.H. RD.</u>		
TAX PARCEL NUMBER(s): <u>PART OF 281-62-10000105</u>		
AREA OF SUBJECT PROPERTY AND NO. OF LOTS: <u>6.5 ACRES</u>		
CURRENT ZONING CLASSIFICATION: <u>R-4/C-1</u>		
CURRENT USE AND IMPROVEMENTS: <u>vacant</u>		
COMPREHENSIVE PLAN DESIGNATION OF SUBJECT PROPERTY: <u>R-4 multi fam housing</u>		
WOULD APPROVAL OF THE PROPOSED PLANNED UNIT DEVELOPMENT CONFORM WITH THE COMPREHENSIVE PLAN? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Explain: _____		

PLEASE IDENTIFY SPECIFIC PROPOSED LAND USES. USES MUST IDENTIFY AND CORRESPOND TO A PARTICULAR LOT, LOCATION, BUILDING, ETC. Construction of (4) 16-unit apartment buildings and (4) 16-unit detached single car garages.

CURRENT USE AND ZONING OF ADJACENT SURROUNDING PROPERTIES:

North: R-1

South: C-1

East: R-4

West: R-1

COMPREHENSIVE PLAN DESIGNATION OF ADJACENT SURROUNDING LAND USES:

North: SINGLE FAMILY RESIDENTIAL

South: COMMUNITY COMMERCIAL

East: COMMUNITY COMMERCIAL

West: SINGLE FAMILY RESIDENTIAL

IS ANY VARIANCE FROM COMPREHENSIVE PLAN, SUBDIVISION ORDINANCE, OR ZONING ORDINANCE BEING REQUESTED? If yes, describe:

20.27(2) - MINIMUM 80 FOOT LOT WIDTH NOT MET IF CSM IS APPROVED
27.13(3)(3) - TO ALLOW IDENTIFICATION SIGN TO ENCRDACH INTERIOR LOTLINE SETBACKS

HAVE THERE BEEN ANY VARIANCES, CONDITIONAL USE PERMITS, ETC. GRANTED PREVIOUSLY FOR THIS PROPERTY? NO IF YES, EXPLAIN:

Attach an 11" X 17" detailed site plan (if site plan is larger than 8-1/2" x 11", also include 20 copies folded to 8-1/2" X 11"), full legal description (preferably on disk), location map with site boundaries marked, proof of ownership, and Agreement for Reimbursement of expenses. Site or plot plan shall include dimensions of property, structures, building elevations, proposed site improvements, signature of person who drew plan, etc.

NICOLET BANK - OFFER TO PURCHASE CONTINGENT ON POD
Property Owner (Print Name) Signature Date

SARAH BONOVIK
Applicant/Agent (Print Name)

Signature

Date

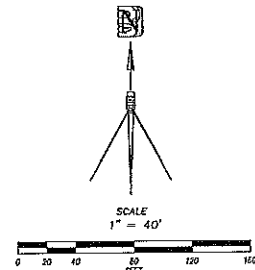
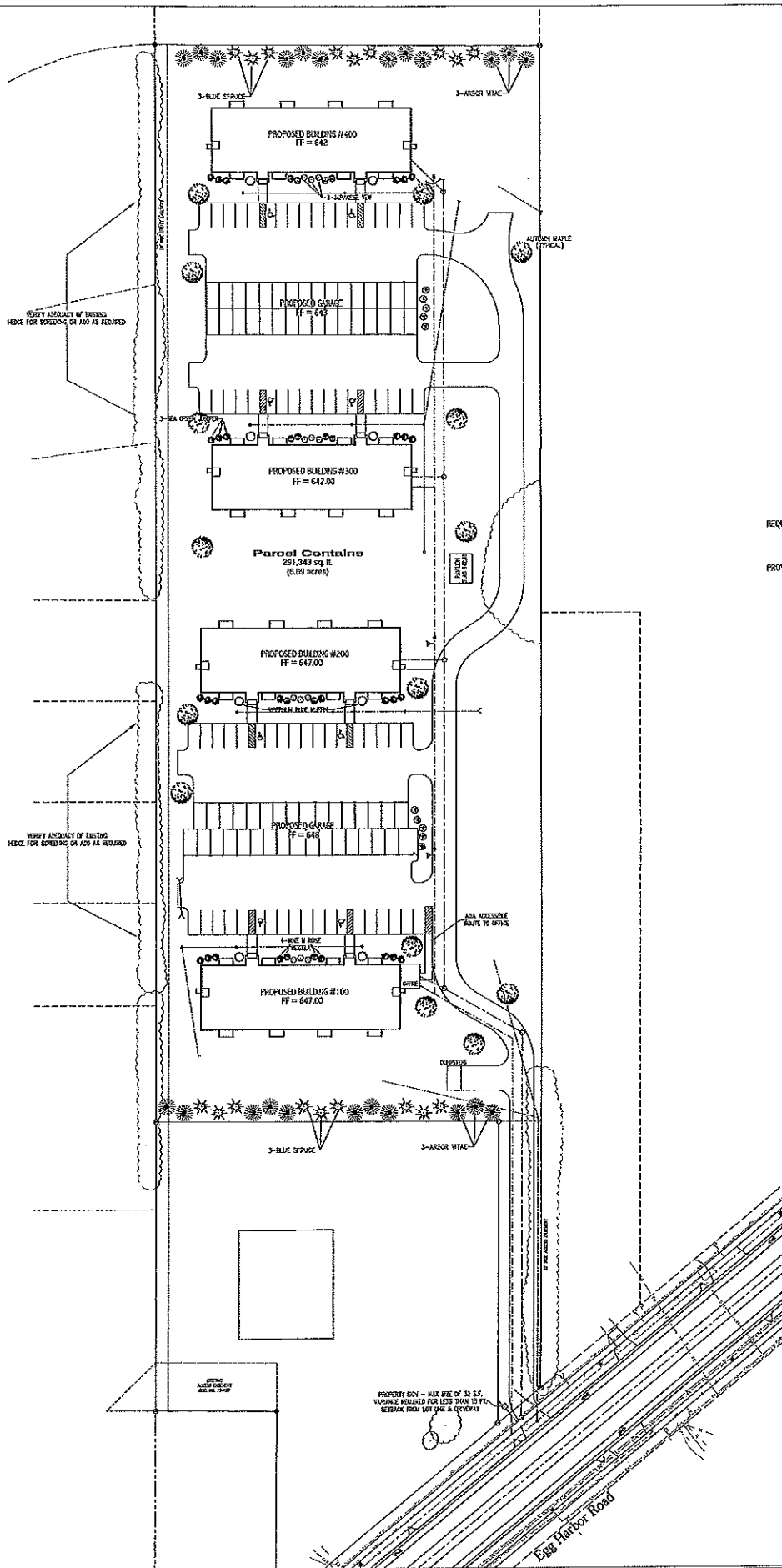
1/30/18

I, S. BONOVIK, have attended a review meeting with at least one member of staff and understand that I am responsible for sign placement and following all stages listed on the check list in regard to the applicant.

11/27/17
Date of review meeting

Applicant Signature

Staff Signature



SITE STATISTICS

AREA OF PARCEL	=	291,343 S.F.
IMPERVIOUS SURFACE AREA	=	135,000 S.F.
PERCENT IMPERVIOUS	=	46.34%
PERCENT IMPERVIOUS ALLOWED	=	70.00%

PARKING CALCULATIONS

REQUIRED -	8 - 1 BEDROOM UNITS X 1.5 STALLS PER UNIT	=	12
	56 - 2 BEDROOM UNITS X 1.75 STALLS PER UNIT	=	98
			110 STALLS REQUIRED
PROVIDED -	IN FRONT OF UNIT	=	64
	IN FRONT OF GARAGE	=	64
	INSIDE GARAGE	=	64
	HANDICAP ACCESSIBLE	=	8
			200 STALLS PROVIDED

UNIT DENSITY

64 UNITS / 6.69 ACRES = 9.57 UNITS / ACRE

NOTE:

UNDERLYING ZONING C-1 COMMERCIAL AND R-4 RESIDENTIAL.

REUSE OF DOCUMENTS
THIS DOCUMENT HAS BEEN DEVELOPED FOR A SPECIFIC APPLICATION AND NOT FOR GENERAL USE. REUSE OF THIS DOCUMENT WITHOUT THE WRITTEN APPROVAL OF THE ENGINEER IS THE SOLE RESPONSIBILITY OF THE USER.

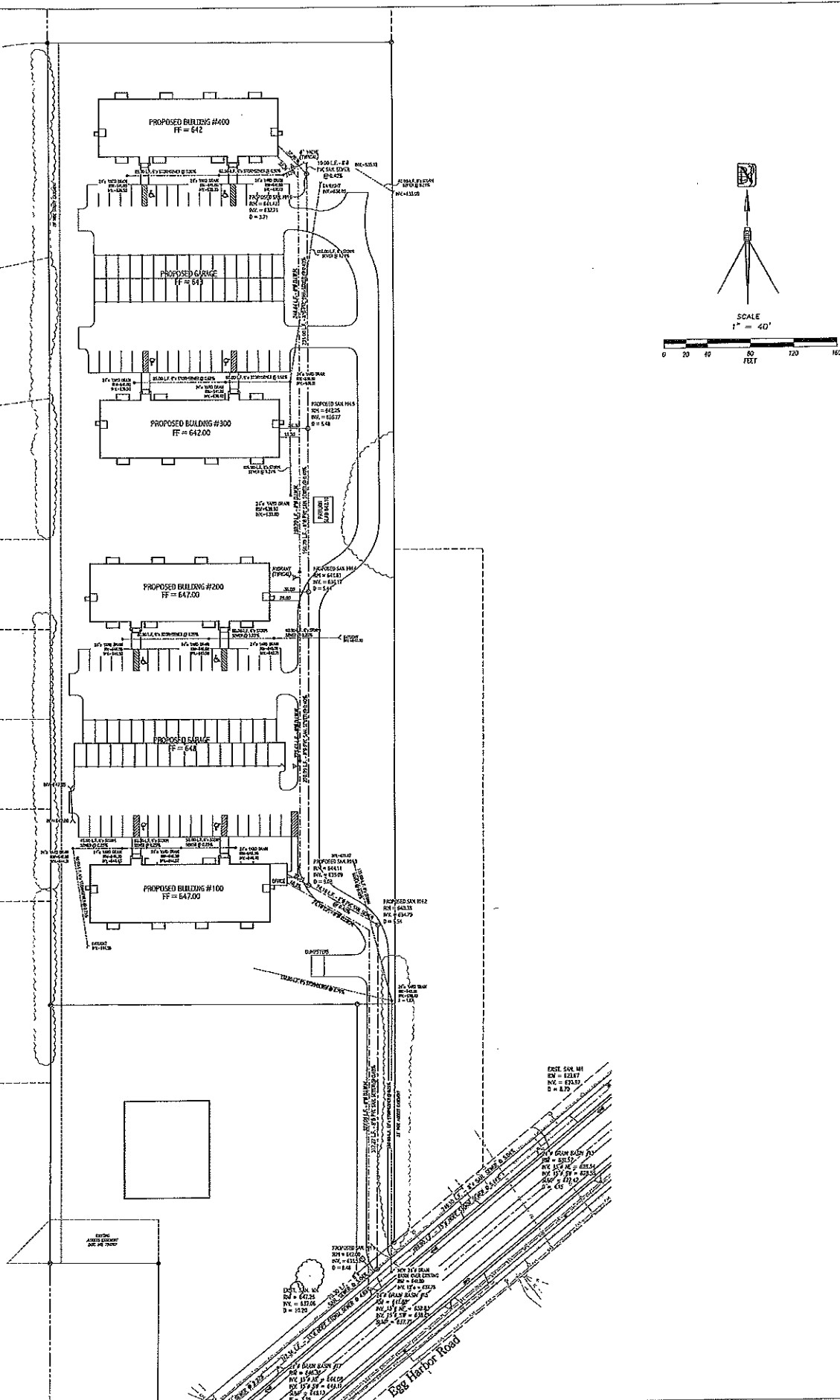
P.U.D. SITE PLAN /
LANDSCAPE PLAN

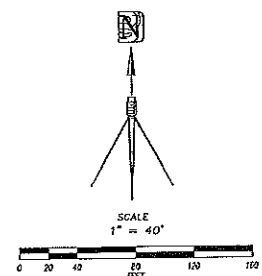
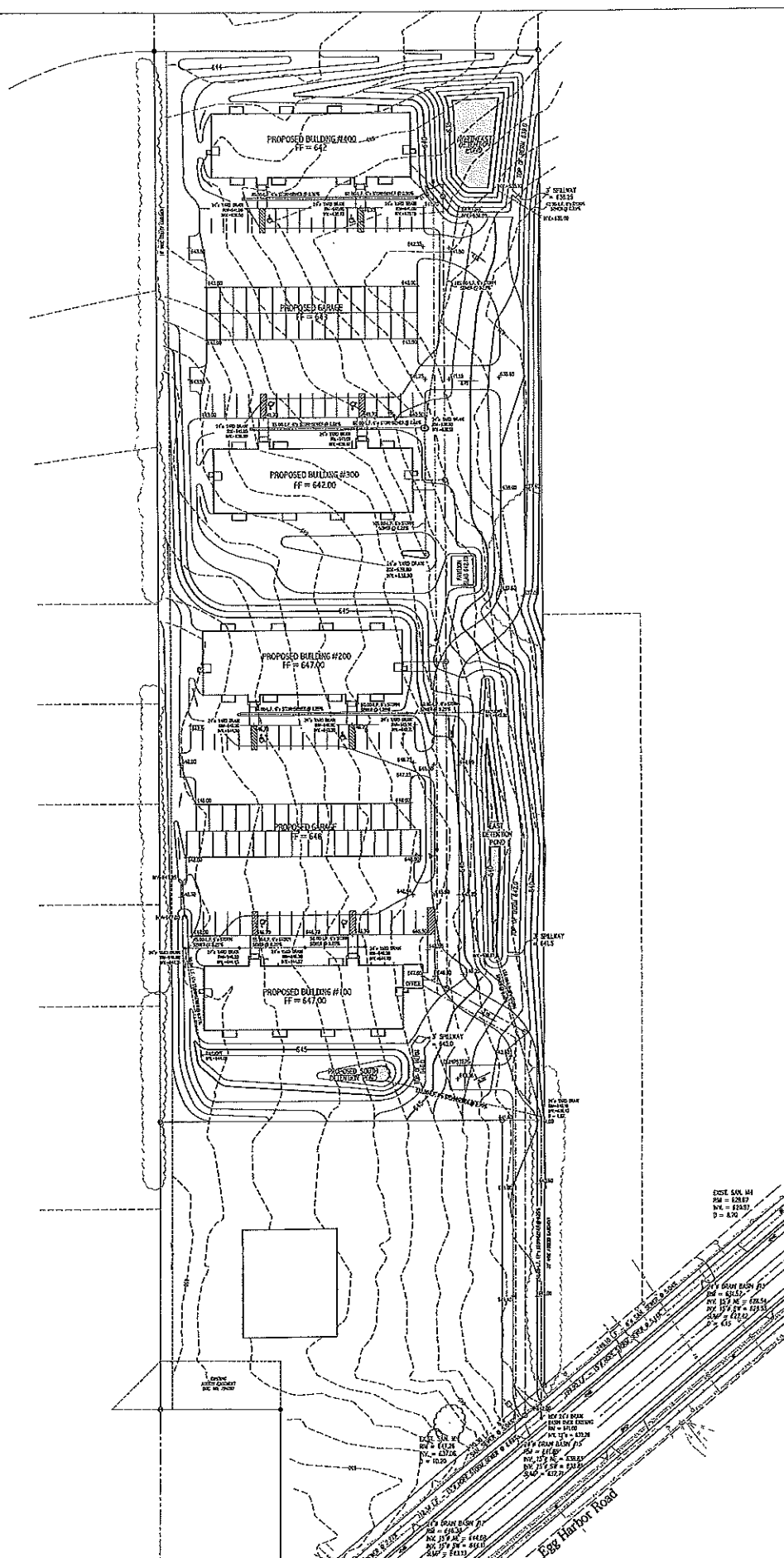
Tall Pines Estates

BAUDHUM
SURVEYING &
ENGINEERING

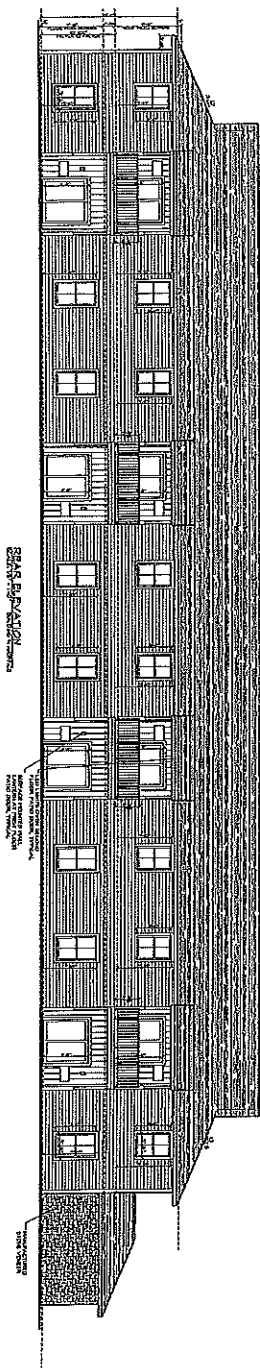
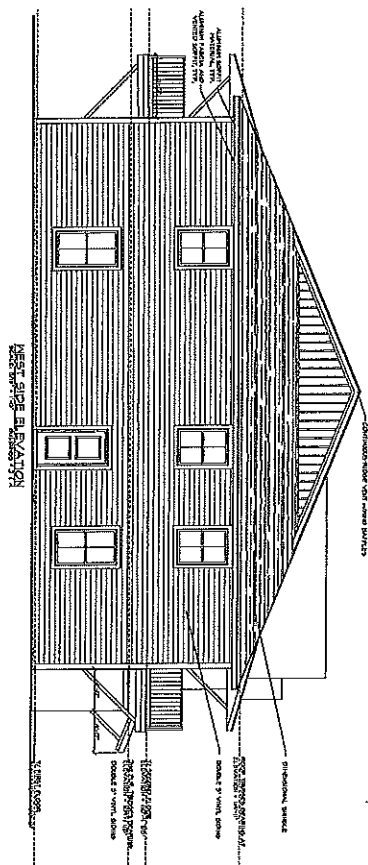
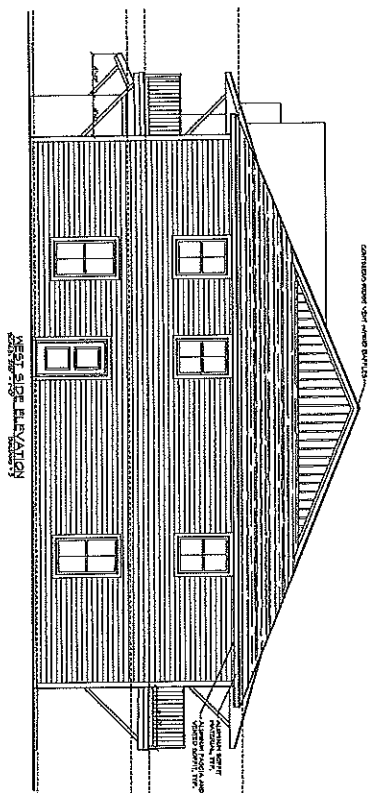
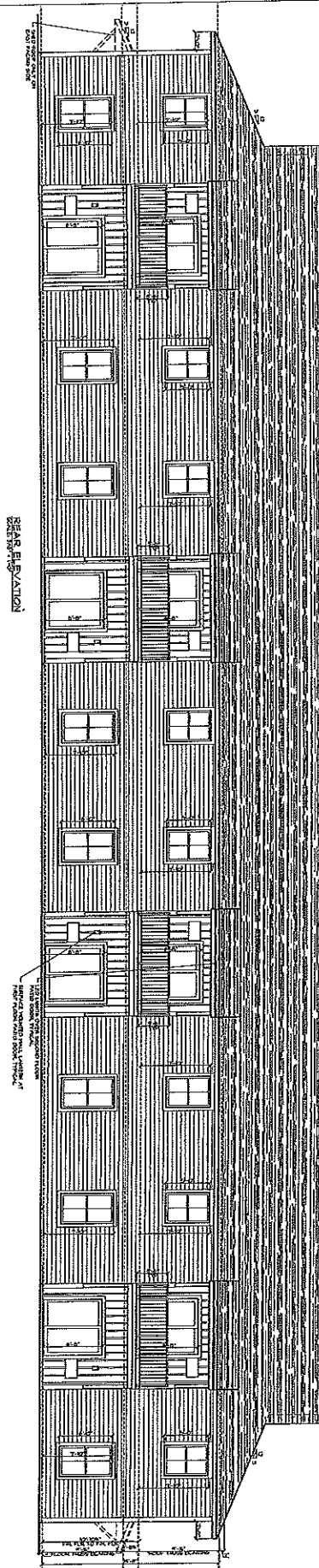
312 N. 5TH AVE.
P.O. BOX 105
STURGEON BAY, WI
54223
PHONE: (920)743-8211

DATE	REVISIONS	PROJECT DESCRIPTION	DRAWN BY
2/15/05	1	PROPOSED GARAGE	JS
2/15/05	2	PROPOSED GARAGE	JS
2/15/05	3	PROPOSED GARAGE	JS
2/15/05	4	PROPOSED GARAGE	JS
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2/15/05	8	PROPOSED GARAGE	JS
2/15/05	9	PROPOSED GARAGE	JS
2/15/05	10	PROPOSED GARAGE	JS





CODE: 514, 141
 RM = 628.7
 RM = 628.7
 D = 8.70



**PRELIMINARY
NOT FOR CONSTRUCTION**

A
1.2

NEW 16 UNIT APARTMENT BUILDINGS;
Tall Pines Estate
STURGEON BAY, WISCONSIN

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Date, 2016

Bonovich Properties
LLC
OFFICE: 3329 Wooded tone
Bellevue Harbor, WI 54202

OFFICE: 928 WILLARD DRIVE
GREEN BAY, WISCONSIN
MAILING: 1592 RUSTIC WAY
GREEN BAY, WISCONSIN 54313
Telephone: (920) 757-9769
FAX: (920) 757-9769

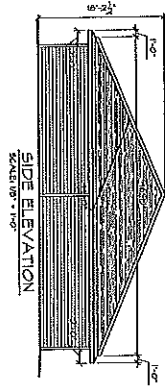
Lafayette, LLC
Architects, LLC



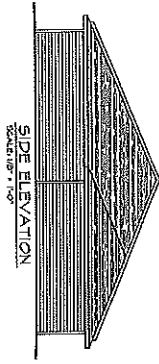
- INDICATES LOAD-BEARING WALL.
2 x 4 NOOD STUDS AT 16" O.C.

PARTITION TYPES

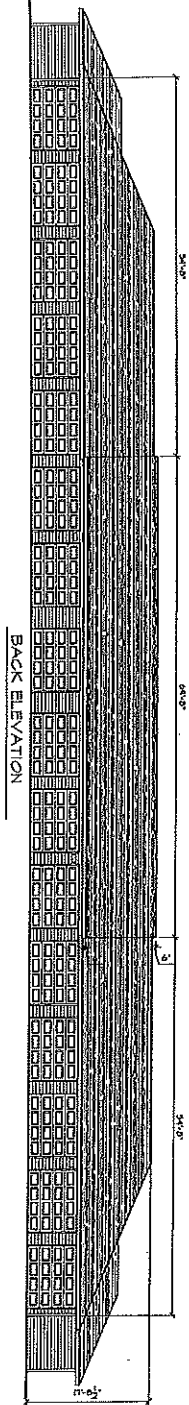
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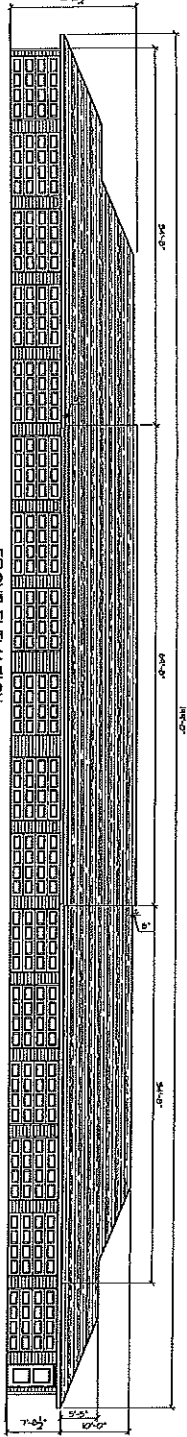
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SCALE: 1/8" = 1'-0"



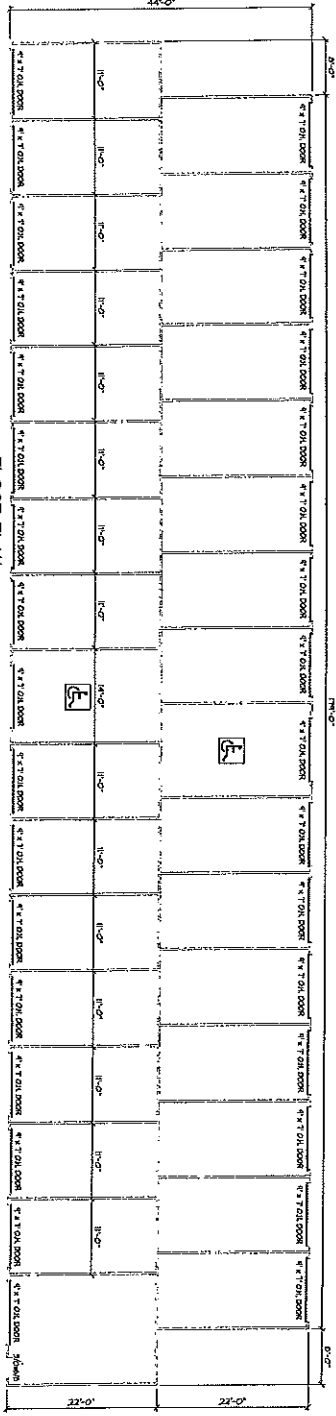
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BACK ELEVATION



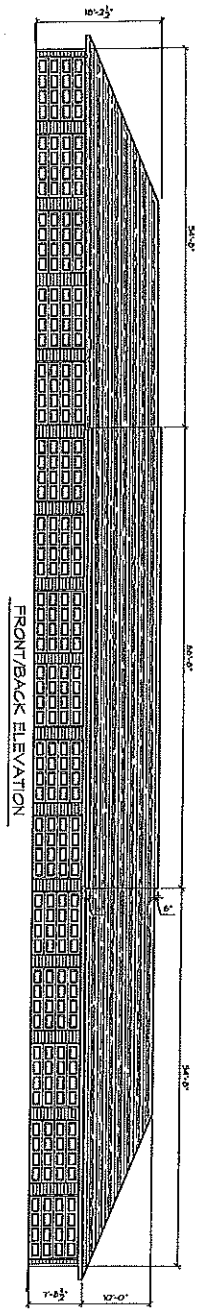
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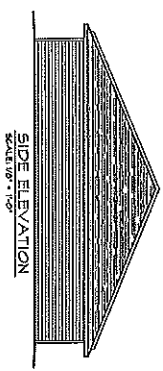
FLOOR PLAN
SCALE: 1/8" = 1'-0"

33 UNIT w (2) HC and MAINTENANCE BAY
SHARED BY BUILDINGS 1 & 2

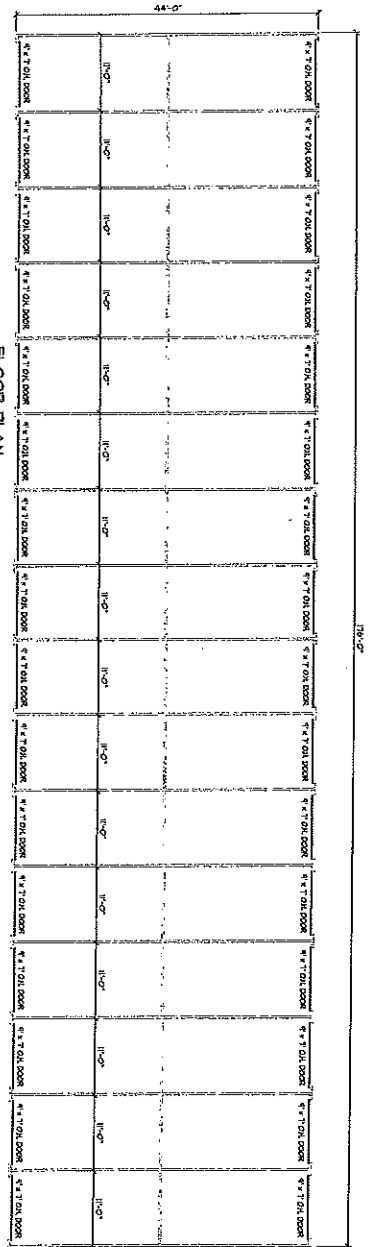
PRELIMINARY
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FRONT/BACK ELEVATION



SIDE ELEVATION
SCALE: 1/8\"/>



FLOOR PLAN
SCALE: 1/8\"/>

32 UNIT GARAGE
SHARED BY BUILDINGS 3 & 4

PRELIMINARY
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2.1

NEW 16 UNIT APARTMENT BUILDINGS;
Tall Pines Estate
STURGEON BAY, WISCONSIN

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Date, 2016

Bonovich Properties
LLC
OFFICE: 3529 Wooded Lane
Sturgeon Bay, WI 54282

OFFICE: 626 WILKARD DRIVE
GREEN BAY, WISCONSIN
MAILING: 1592 RUSTIC WAY
GREEN BAY, WISCONSIN 54303
Telephone: (920) 731-9188
EMAIL: lopham@larchitects.com



DESCRIPTION

The Impact Elite family of wall luminaires is the ideal complement to site design. Incorporating modular LightBAR™ technology, the Impact Elite luminaire provides outstanding uniformity and energy-conscious illumination. Combined with a rugged construction, the Impact Elite luminaire is the ideal facade and security luminaire for zones surrounding schools, office complexes, apartments and recreational facilities. UL/cUL listed for wet locations.

Catalog #	Type
Project	
Comments	Date
Prepared by	

SPECIFICATION FEATURES

Construction

Heavy-wall, die-cast aluminum housing and removable hinged door frame for precise tolerance control and repeatability. Hinged door inset for clean mating with housing surface and secured via two captive fasteners. Optional tamper-resistant Torx™ head fasteners offer vandal resistant access to the electrical chamber.

Optics

Choice of six patented, high-efficiency AccuLED Optics™ distributions. Optics are precisely designed to shape the light output, maximizing efficiency and application spacing. AccuLED Optics technology creates consistent distributions with the scalability to meet customized application requirements. Offered Standard in 4000K (+/- 275K) CCT and minimum 70 CRI. Optional 3000K CCT, 5000K CCT and 5700K CCT.

Electrical

LED drivers mount to die-cast aluminum back housing for optimal heat sinking, operation efficacy, and prolonged life. Standard drivers feature electronic universal voltage (120-277V 50/60Hz), 347V 60Hz or 480V 60Hz operation, greater than 0.9 power factor, less than 20% harmonic distortion, and are suitable for operation in -40°C to 40°C ambient environments. All fixtures are shipped standard with 10kV/10kA common – and differential – mode surge protection. LightBARs feature an IP66 enclosure rating and maintain greater than 95% lumen maintenance at 60,000 hours per IESNA TM-21. Emergency egress options for -20°C ambient environments and occupancy sensor available.

Mounting

Gasketed and zinc plated rigid steel mounting attachment fits directly to 4" j-box or wall with the Impact Elite "Hook-N-Lock" mechanism for quick installation. Secured with two captive corrosion resistant black oxide coated allen head set screws concealed but accessible from bottom of fixture.

Finish

Cast components finished in a five-stage super TGIC polyester powder coat paint, 2.5 mil nominal thickness for superior protection against fade and wear. Standard colors include black, bronze, grey, white, dark platinum and graphite metallic. RAL and custom color matches available. Consult the McGraw-Edison Architectural Colors brochure for the complete selection.

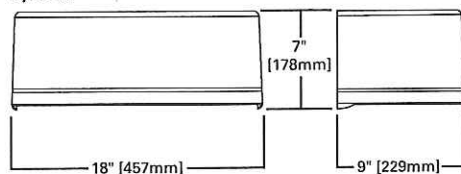
Warranty

Five-year warranty.

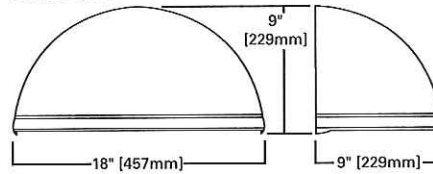


DIMENSIONS

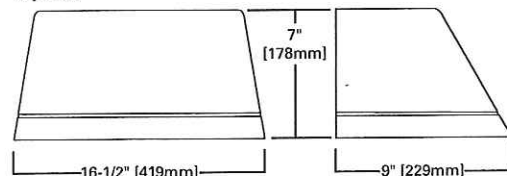
Cylinder



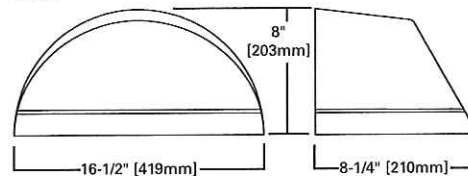
Quarter Sphere



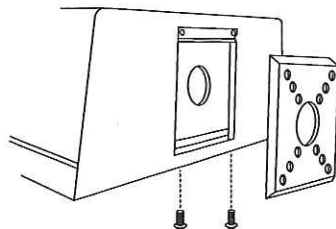
Trapezoid



Wedge



HOO-K-N-LOCK MOUNTING



ISC/ISS/IST/ISW IMPACT ELITE LED

1 - 2 LightBARs

Solid State LED

WALL MOUNT LUMINAIRE

CERTIFICATION DATA

UL/cUL Listed
LM79 / LM80 Compliant
IP66 LightBARs
ISO 9001

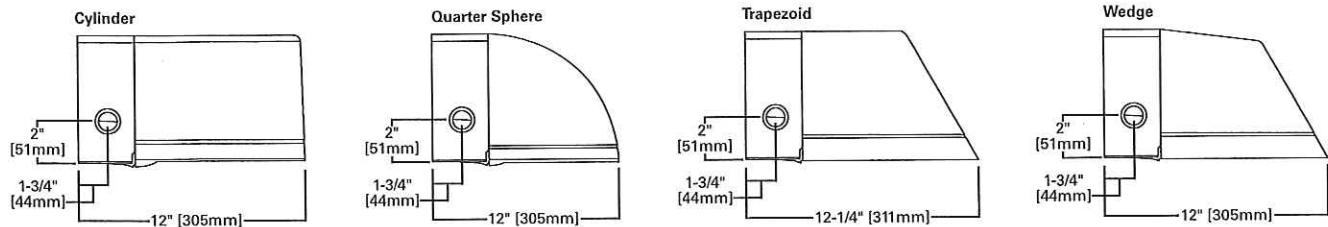
ENERGY DATA

Electronic LED Driver
>0.9 Power Factor
<20% Total Harmonic Distortion
120-277V/50 & 60Hz, 347V/60Hz,
480V/60Hz
-40°C Minimum Temperature
40°C Ambient Temperature Rating

SHIPPING DATA

Approximate Net Weight:
18 lbs. (8 kgs.)

THRUWAY BACK BOX



POWER AND LUMENS BY BAR COUNT

Number of LightBARs	E01		E02		F01		F02	
	21 LED LightBAR		7 LED LightBAR		7 LED LightBAR		7 LED LightBAR	
Drive Current	350mA		1A		1A		1A	
Power (Watts)	120-277V	25W	47W	26W	50W	26W	50W	50W
Current (A)	120V	0.22	0.40	0.22	0.42	0.22	0.42	0.42
	277V	0.10	0.18	0.10	0.19	0.10	0.19	0.19
Power (Watts)	347V or 480V	31W	52W	32W	55W	32W	55W	55W
Current (A)	347V	0.11	0.16	0.11	0.17	0.11	0.17	0.17
	480V	0.16	0.18	0.16	0.18	0.16	0.18	0.18
Optics								
BL2	Lumens	2,738	5,476	2,260	4,521	2,260	4,521	4,521
	Bug Rating	B1-U0-G1	B1-U0-G1	B1-U0-G1	B1-U0-G1	B1-U0-G1	B1-U0-G1	B1-U0-G1
BL3	Lumens	2,702	5,405	2,231	4,462	2,231	4,462	4,462
	Bug Rating	B1-U0-G1	B1-U0-G2	B1-U0-G1	B1-U0-G1	B1-U0-G1	B1-U0-G1	B1-U0-G1
BL4	Lumens	2,613	5,225	2,157	4,313	2,157	4,313	4,313
	Bug Rating	B1-U0-G1	B1-U0-G2	B1-U0-G1	B1-U0-G1	B1-U0-G1	B1-U0-G1	B1-U0-G1
GZW	Lumens	2,785	5,570	2,299	4,598	2,299	4,598	4,598
	Bug Rating	B2-U0-G2	B3-U0-G3	B1-U0-G1	B2-U0-G2	B1-U0-G1	B2-U0-G2	B2-U0-G2
SLR/SL	Lumens	2,435	4,869	2,010	4,020	2,010	4,020	4,020
	Bug Rating	B1-U0-G1	B1-U0-G2	B1-U0-G1	B1-U0-G2	B1-U0-G1	B1-U0-G2	B1-U0-G2

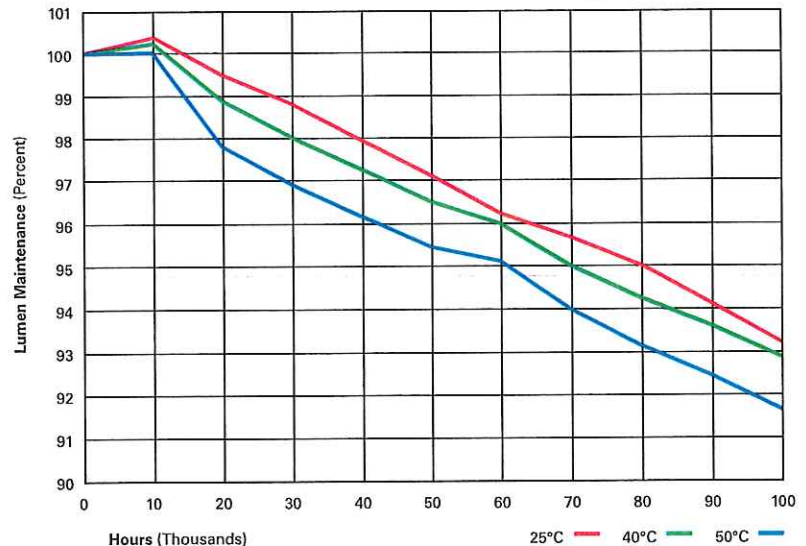
LUMEN MAINTENANCE

Ambient Temperature	25,000 Hours*	50,000 Hours*	60,000 Hours*	100,000 Hours	Theoretical L70 (Hours)
25°C	> 99%	> 97%	> 96%	> 93%	> 450,000
40°C	> 98%	> 97%	> 96%	> 92%	> 425,000
50°C	> 97%	> 96%	> 95%	> 91%	> 400,000

* Per IESNA TM-21 data.

LUMEN MULTIPLIER

Ambient Temperature	Lumen Multiplier
10°C	1.02
15°C	1.01
25°C	1.00
40°C	0.99



ORDERING INFORMATION

Sample Number: ISC-E02-LED-E1-BL3-GM

Product Family	Number of LightBARs 1,2	Lamp Type	Voltage	Distribution	Color 4
ISC=Impact Elite LED Small Cylinder ISS=Impact Elite LED Small Quarter Sphere IST=Impact Elite LED Small Trapezoid ISW=Impact Elite LED Small Wedge	E01=(1) 21 LED LightBAR E02=(2) 21 LED LightBARs F01=(1) 7 LED LightBAR F02=(2) 7 LED LightBARs	LED=Solid State Light Emitting Diodes	E1=Electronic (120-277V) 347=347V 480=480V 3	BL2=Type II w/Back Light Control BL3=Type III w/Back Light Control BL4=Type IV w/Back Light Control GZW=Wall Grazer Wide SLR=90° Spill Light Eliminator Left SLR=90° Spill Light Eliminator Right	AP=Grey BZ=Bronze BK=Black DP=Dark Platinum GM=Graphite Metallic WH=White
Options (Add as Suffix)				Accessories (Order Separately) 10	
2L=Two Circuits 5 7030=70 CRI / 3000K CCT 6 7050=70 CRI / 5000K CCT 6 7060=70 CRI / 5700K CCT 6 8030=80 CRI / 3000K CCT 6 P=Button Type Photocontrol (Available in 120, 208, 240 or 277V. Must Specify Voltage) OSB=Occupancy Sensor with Back Box (Specify 120V or 277V) 7 BBB=XX=Battery Pack with Back Box (Specify 120V or 277V) 8 CWB=XX=Cold Weather Battery Pack with Back Box (Specify 120V or 277V) 8 DIM=0-10V Dimming Drivers LCF=LightBAR Cover Plate Matches Housing Finish ULG=Uplight Glow TR=Tamper Resistant Hardware				MA1253=10kV Circuit Module Replacement MA1254-XX=Thruway Back Box - Impact Elite Trapezoid MA1255-XX=Thruway Back Box - Impact Elite Cylinder MA1256-XX=Thruway Back Box - Impact Elite Quarter Sphere MA1257-XX=Thruway Back Box - Impact Elite Wedge	

NOTES:

- Standard 4000K CCT and greater than 70 CRI. LightBARs for downlight use only.
- 21 LED LightBAR powered by 350mA and 7 LED LightBAR powered by 1A.
- Only for use with 480V Wye systems. Per NEC, not for use with ungrounded systems, impedance grounded systems or corner grounded systems (commonly known as Three Phase Three Wire Delta, Three Phase High Leg Delta and Three Phase Corner Grounded Delta systems).
- Custom and RAL color matching available upon request. Consult your lighting representative at Eaton for more information.
- Low-level output varies by bar count. Consult factory. Not available with 347V or 480V. Available with two bars (E02 or F02) only.
- Extended lead times apply.
- Available with E02 or F02, only one bar on street side will be wired to sensor. Time delay factory setting 15-minutes. When ordered with PC option, both bars are connected to photocontrol as primary switching means. Standard sensor lens covers 8' mounting height, 360° coverage, maximum 48" diameter. Not available in all configurations or with BBB or CWB options.
- Specify 120V or 277V. LED standard integral battery pack is rated for minimum operating temperature 32°F (0°C). Operates one bar for 90-minutes. Not available in all configurations or with OSB option. Consult factory.
- Specify 120V or 277V. LED cold weather integral battery pack is rated for minimum operating temperature -4°F (-20°C). Operates one bar for 90-minutes. Not available in all configurations or with OSB option. Consult factory.
- Replace XX with color suffix.

Development Schedule
Tall Pines Estates
Bonovich Properties LLC

Start Date of Phase I (First 2 16 Unit Buildings): June 1, 2018
Expected Date or Completion: June 1, 2019

Phase II construction start date dependent on rent up of Phase I. If all goes well Phase II would be completed June 2020.



NORTH
1" = 20'

PROPERTY SIGN - MAX SIZE OF 32 S.F.
VARIANCE REQUIRED FOR LESS THAN 15 FT.
SETBACK FROM LOT LINE & DRIVEWAY

IP

IP

Egg Harbor Road



February 16, 2018

City of Sturgeon Bay
Attn: Marty Olejniczak
421 Michigan Street
Sturgeon Bay, WI 54235

RE: Sale of a portion of 1026 Egg Harbor Road.

Dear Mr. Olejniczak,

Please accept this letter as confirmation that Nicolet National Bank, formerly known as Baylake Bank, has accepted an offer to purchase on a portion of 1026 Egg Harbor Road, Sturgeon Bay, (also known as Door County parcel 281-6210000105) from Bonovich Properties LLC.

It is the bank's understanding that the Bonovich Properties LLC is seeking a variance to an ordinance which requires signs to be 15 feet from the lot line. Nicolet National Bank approves the granting of such a variance as depicted in the attached drawing.

If you have any questions, please feel free to call.

Sincerely,

Nicolet National Bank

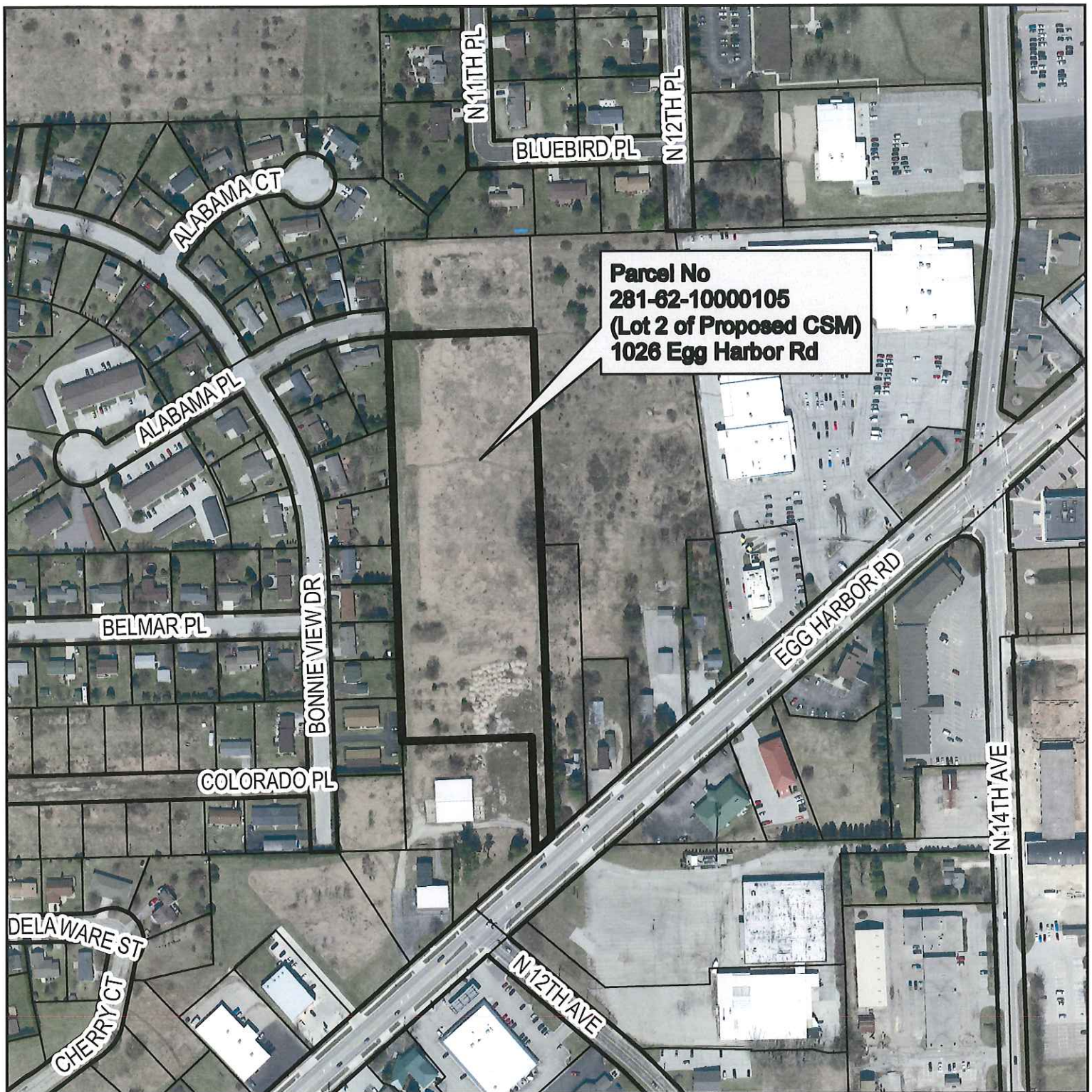
By: _____

Peter Jauquet
VP, Special Assets
p: (920) 746-5485
e: pjauquet@nicoletbank.com

Location Map

Bonovich Properties - Tall Pines Estates

PUD Request



 Subject Area



Tall Pines Estate site - looking west



ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGOEN BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: The following described property is hereby rezoned from Multiple-Family Residential and General Commercial to Planned Unit Development (PUD) and shall be subject to the site plan and requirements incorporated herein:

A parcel of land located in the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ and the SW $\frac{1}{4}$ or the NE $\frac{1}{4}$ of Section 5, Township 27 North, Range 26 East, City of Sturgeon Bay, Door County, Wisconsin described as follows:

Commencing at the North $\frac{1}{4}$ corner of said Section 5; thence S00°02'11"W – 209.63 feet along the west line of said NE $\frac{1}{4}$ to the point of beginning of lands to be described; thence continuing S00°02'11"W – 887.60 feet along said west line; thence S89°48'19"E – 284.00 feet; thence S00°02'11"W – 248.84 feet to the northerly right of way of Egg Harbor Road; hence N50°22'02"E – 45.47 feet along said right of way; thence N00°02'11"E – 1107.31 feet; thence N89°48'19"W – 319.00 feet to the point of beginning.

Said parcel contains 291,343 square feet (6.69 acres).

SECTION 2: The following requirements and conditions are placed upon the property described within the legal description.

- A. Underlying Zoning:** The underlying zoning district shall be R-4 Multiple-Family Development District. If the PUD expires, the zoning classification of the property shall revert to the R-4 district.
- B. Permitted Uses:** Multiple-family dwellings with a total of 64 units are permitted provided such dwellings are consistent with the approved final PUD plans. Accessory uses associated with multiple-family dwellings are also permitted.
- C. PUD Requirements:** The following requirements shall apply:
 - 1. Additional recreation facilities, such as a play apparatus, shall be installed in addition to the pavilion shown on the approved PUD plan.
 - 2. A 30-foot wide utility easement for the extension of sanitary sewer and water mains shall be established, with said easement extending from Egg Harbor Road to the north property line.
 - 3. A 10-foot wide drainage easement along the east property line shall be established, with said easement running from the north lot line to 20 feet past the northwest corner of the Simon Parcel.
 - 4. The ability to connect the driveway/parking area to the planned extension of Alabama Street shall be maintained by keeping a corridor of sufficient width clear of buildings or other impediments. Such corridor may be on

either side of the property, with the actual construction of such driveway to occur at the property owner's discretion.

5. A pedestrian path with access to Egg Harbor Road shall be constructed for the use by the residents of the property.

SECTION 3: This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie Reinhardt
City Clerk

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Board of Public Works hereby recommend levying special assessment upon property (S. 16th Place-East of roadway from Michigan Street for an approximate distance of 337' to the south and S. 18th Avenue-West side of the roadway from Michigan Street for an approximate distance of 338' to the South) for benefits conferred upon such property by the improvement of the street and installation of curb, gutter and sidewalk.

Respectfully submitted,

BOARD OF PUBLIC WORKS
By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 20, 2018

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

[illegible]

NOTICE OF PUBLIC HEARING
ON SPECIAL ASSESSMENTS

PLEASE TAKE NOTICE, that the Common Council of the City of Sturgeon Bay has declared its intention to exercise its police power in accordance with 66.0703, Wisconsin Statutes, to levy special assessments upon property within the following described area for benefits conferred upon such property by the improvement of the following streets and the installation of Curb and Gutter and Sidewalk, thereon:

ASSESSMENT DISTRICT

- 1) S 16th Place – East side of the roadway from Michigan Street for an approximate distance of 337' to the South.
- 2) S 18th Ave – West side of the roadway from Michigan Street for an approximate distance of 338' to the South.

The report of the City Engineer & Sturgeon Bay Utilities showing proposed plans and specifications, estimated cost of improvements and proposed assessment is on file in the Clerk's Office and may be inspected there during any business day between the hours of 8:00 A.M. and 4:30 P.M.

You are further notified that the Common Council of the City of Sturgeon Bay will hear all interested persons, or their agents or attorneys, concerning matters contained in the preliminary resolution authorizing the assessments and the report of the City Engineer and/or Sturgeon Bay Utilities at 12:00 P.M., or shortly thereafter on the 4th day of April 2017 in the Council Chambers in City Hall, 421 Michigan Street. All objections will be considered at this hearing and thereafter the amount of the assessments will be finally determined.

The assessments may be deferred and also the assessment may be subject to installment payment privileges. The determination of whether or not an assessment is deferrable or subject to installment payments will be determined by the Common Council. Persons interested in obtaining a deferment should do so in writing at the office of the City Clerk.

Dated this 21st day of March 2017.

Stephanie L. Reinhardt
City Clerk

REPORT ON THE PROPOSED SPECIAL ASSESSMENTS FOR SIDEWALK INSTALLATION IMPROVEMENTS AGAINST PROPERTIES LOCATED IN STURGEON BAY, WISCONSIN

This report is submitted in accordance with the requirements of ss66.60, Stats., and the Preliminary Resolution of the City of Sturgeon Bay, Wisconsin, dated March 21, 2017, determining to levy special assessments on the benefited properties for the public improvements described in Schedule B of this report to be made in the Assessment District described in Schedule C of this report.

This report consists of the following schedules:

- Schedule A Preliminary plans and specifications for the improvements.
- Schedule B Estimate of the entire cost of the proposed improvements.
- Schedule C Schedule of proposed assessments.

Schedule A Preliminary plans and specifications for the improvements are attached hereto:

Schedule B Estimate of the entire cost of the proposed improvements is attached hereto:
NOTE: Costs shown on the estimate are based on actual pricing from the awarded contractor.

Schedule C Schedule of proposed assessments is attached hereto:

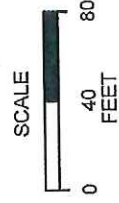
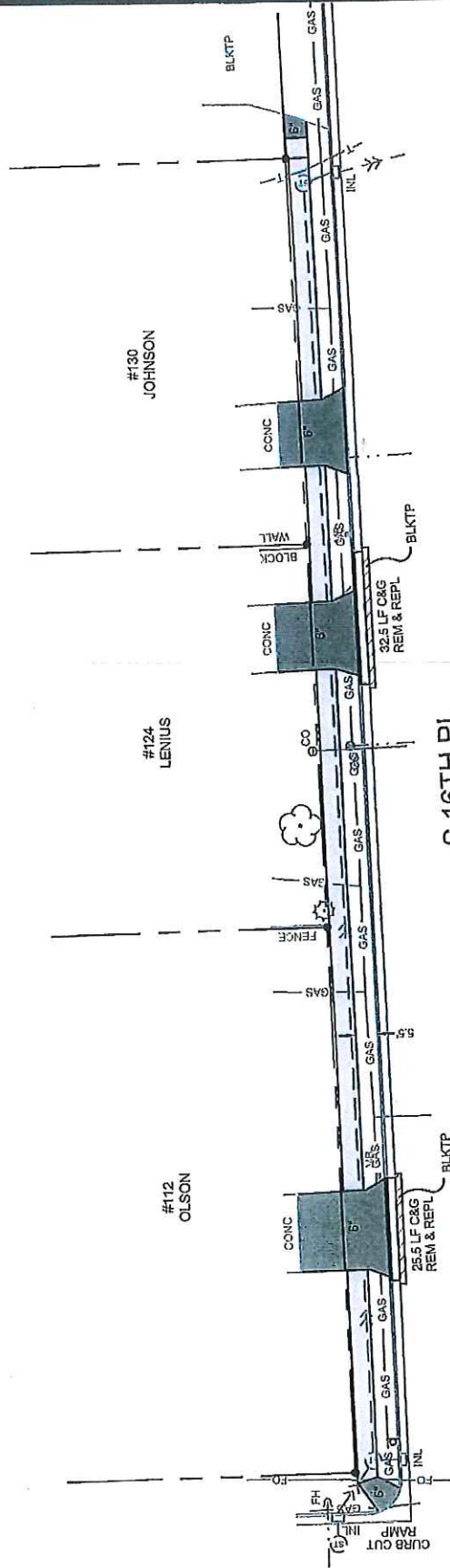
Parcel Number	Last Name	First Name	Mailing Address				Property Address	4" Sidewalk		6" Sidewalk		Total Cost
			Street 1	City	State	ZIP		(SF)	Cost	(SF)	Cost	
2816235000109	Olson	Roif	112 S 16th Place	Sturgeon Bay	WI	54235	112 S 16th Place	588.00	\$ 2,622.48	146.00	\$ 876.00	\$ 3,498.48
2816235000108	Lenius	Milton & Karen	124 S 16th Place	Sturgeon Bay	WI	54235	124 S 16th Place	391.00	\$ 1,743.86	84.00	\$ 504.00	\$ 2,247.86
2816235000107	Johnson	Stephen	130 S 16th Place	Sturgeon Bay	WI	54235	130 S 16th Place	396.00	\$ 1,766.16	81.00	\$ 486.00	\$ 2,252.16
2816235000116	Hathaway	Howard & Joanne	1757 Michigan Street	Sturgeon Bay	WI	54235	1757 Michigan Street	734.00	\$ 3,273.64	51.00	\$ 306.00	\$ 3,579.64
2816235000117	Nedbeck	Jeffrey & Faye	731 Broadview	Green Bay	WI	54301	127 S 18th Ave	719.00	\$ 3,206.74	184.00	\$ 1,104.00	\$ 4,310.74
							Totals	2828.00	\$ 12,612.88	546.00	\$ 3,276.00	\$ 15,888.88

#1757 MICHIGAN ST
HATHAWAY



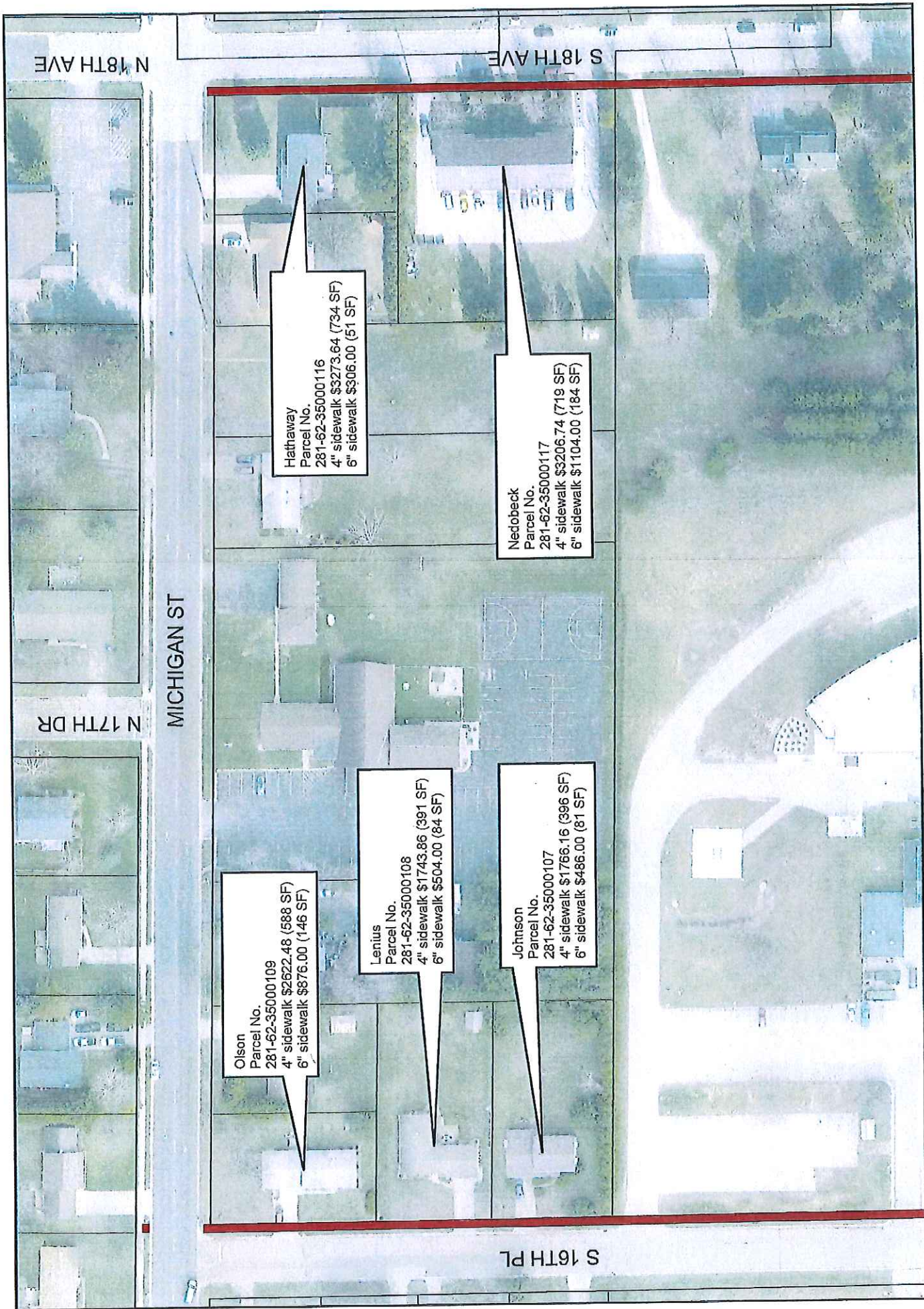
NOTE: THE UTILITIES SHOWN IN PLAN AND PROFILE ARE INDICATED IN ACCORDANCE WITH AVAILABLE RECORDS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING EXACT LOCATIONS AND ELEVATIONS OF ALL UTILITIES FROM THE OWNERS OF THE RESPECTIVE UTILITIES. ALL UTILITIES SHALL BE NOTIFIED 72 HRS. PRIOR TO EXCAVATION.

MICHIGAN ST



S 16TH PL

NOTE: THE UTILITIES SHOWN IN PLAN AND PROFILE ARE INDICATED IN ACCORDANCE WITH AVAILABLE RECORDS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING EXACT LOCATIONS AND ELEVATIONS OF ALL UTILITIES FROM THE OWNERS OF THE RESPECTIVE UTILITIES. ALL UTILITIES SHALL BE NOTIFIED 72 HRS. PRIOR TO EXCAVATION.



N 18TH AVE

S 18TH AVE

N 17TH DR

MICHIGAN ST

S 16TH PL

Olson
Parcel No.
281-62-35000109
4" sidewalk \$2622.48 (588 SF)
6" sidewalk \$876.00 (146 SF)

Lenius
Parcel No.
281-62-35000108
4" sidewalk \$1743.86 (391 SF)
6" sidewalk \$504.00 (84 SF)

Johnson
Parcel No.
281-62-35000107
4" sidewalk \$1766.16 (396 SF)
6" sidewalk \$486.00 (81 SF)

Hathaway
Parcel No.
281-62-35000116
4" sidewalk \$3273.64 (734 SF)
6" sidewalk \$306.00 (51 SF)

Nedoback
Parcel No.
281-62-35000117
4" sidewalk \$3206.74 (719 SF)
6" sidewalk \$1104.00 (184 SF)



S 16th Pl & S 18th Ave Sidewalks Proposed Assessments

 Proposed Sidewalk

MAR, 2017

Martin Olejniczak, AICP
Community Development Director
421 Michigan Street
Sturgeon Bay, WI 54235



Phone: 920-746-2910
Fax: 920-746-2905
E-mail: molejniczak@sturgeonbaywi.org
Website: www.sturgeonbaywi.org

MEMO

To: Common Council
From: Marty Olejniczak, Community Development Director
Date: March 2, 2018
Subject: Temporary use for the storage of grain elevator components - Shipyard Development, LLC

Shipyard Development, LLC owns the parcel at the corner of S. 1st Ave and Oregon Street, abutting Graham Park. They have reached an agreement with Sturgeon Bay Historical Society to allow the storage of portion of the grain elevator that is being dismantled on the West Waterfront. Peter Moede of Shipyard Development, LLC wants to work with the Society to find a new use and building project for the elevator. Because it will take time to investigate the feasibility, formulate a plan, and go through zoning approvals and building code approval, the building will have to be stored on the site, which likely is a violation of the outdoor storage requirements of the municipal code.

The temporary use provision of the zoning code is used for projects/situations where a proposed use doesn't meet the normal requirements but is of a temporary nature. This has been used on occasion for uses that are undergoing a zoning change but need to occupy the site prior to the zoning change taking effect. The zoning code allows temporary permits for up to a year. Council approval is required.

Hence, the Council could authorize the temporary storage of the building for a limited time period while a formal plan is devised by the property owner and reviewed by the City. Once the time period is over, if a formal project is not approved and permits issued, the building would have to be removed from the site.

Location Map

Temporary Use - Storage of Grain Elevator Components



March 2, 2018