



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, MARCH 20, 2018
12:00 NOON
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Consideration of the following bills: General Fund – \$142,679.34, Capital Fund - \$55,921.95, Cable TV - \$61.32, TID #2 - \$184,491.25, TID #3 - \$26,006.25, TID #4 - \$34,369.70, and Solid Waste Enterprise Fund - \$26,123.52 for a grand total of \$469,653.33. [roll call]
6. CONSENT AGENDA
 - * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval of 3/6/18 regular Common Council minutes.
 - * b. Approval of the following minutes:
 - (1) Board of Canvassers – 2/26/18
 - (2) Aesthetic Design & Site Plan Review Board – 2/26/18
 - (3) Finance/Purchasing & Building Committee – 2/27/18
 - (4) Harbor Commission – 3/14/18
 - * c. Place the following reports on file:
 - (1) Police Department – February 2018
 - (2) Inspection Department – February 2018
 - * d. Consideration of: Approval of Beverage Operator licenses.
 - * e. Consideration of: Approval of Class A Liquor and Class A Beer license for Door Stop 2 LLC.
 - * f. Consideration of: Approval of Transfer Combination Class B Liquor License from BH Canvas LLC to Kippis, LLC. with premise location to remain same.
 - * g. Consideration of: Approval of Transfer Combination Class B Liquor License from BHLL Canvas, LLC to: BH Canvas, LLC with location to remain same.
7. Mayoral Appointments.
8. Second reading of ordinance re: Rezoning from Multiple-Family Residential and General Commercial to Planned Unit Development (PUD). – Bonovich Properties, LLC, located at 1026 Egg Harbor Road.

9. Final Resolution re: Authorizing Improvements and Levying Special Assessments Against Benefitted Property – Sidewalk installation for approximately 1686 SF along the East side of S. 16th Place and 1688 SF along the West side of S. 18th Avenue.
10. Consideration of: Street Closure Application from Drury Design Inc./Sturgeon Bay Historical Society.
11. Discussion re: West Waterfront Development dirt piles.
12. Finance/Purchasing & Building Committee recommendation re: Waive park shelter reservation fee for the U.S. Coast Guard.
13. Finance/Purchasing & Building Committee recommendation re: Waive sign permit fees for Door County Veterans Service Council.
14. Finance/Purchasing & Building Committee recommendation re: Approve purchase of one 2018 Ford Explorer Police Interceptor from Jim Olson Ford, Lincoln in the amount of \$32,856 plus DMV fees.
15. Finance/Purchasing & Building Committee recommendation re: Award bid from Aquarius Systems for purchase of a HM-420 aquatic plant harvester and TR-23 trailer at a cost not to exceed \$172,960 and approve a fund transfer of \$22,960 from capital budget line item 10-400-000-59065 (back hoe) to line item 10-560-000-59065 (aquatic plant harvester.)
16. Harbor Commission recommendation re: Adopt 2018 Three-Year Harbor Development Statement of Intentions.
17. Resolution re: Three-Year Harbor Development Statement of Intentions.
18. Committee Chairperson Reports:
 - a. Personnel Committee
 - b. Parking & Traffic Committee
 - c. Community Protection & Services Committee
 - d. Sturgeon Bay Utility Commission
19. Mayor's comments.
20. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date:

Time:

By:

3-16-18
12:00pm
[Signature]

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 03/20/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
REVENUE				
R0001526	GARY JABLONSKI	SEASONAL SLIP RFND/JABLONSKI	01-000-000-46250	2,500.00
R0001526		STATE TX RFND/JABLONSKI	01-000-000-24214	125.00
R0001526		COUNTY TAX RFND/JABLONSKI	01-000-000-24215	12.50
R0001528	BONOVICH PROPERTIES	SIGN DEP RFND-BONOVICH	01-000-000-23168	50.00
TOTAL REVENUE				2,687.50
2017 CAPITAL PROJECTS & EQUIP				
01764	ASSOCIATED WEALTH MANAGEMENT	2017 CAPITAL	01-000-901-70001	13,116.32
TOTAL 2017 CAPITAL PROJECTS & EQUIP				13,116.32
CAPITAL PROJECTS				
01764	ASSOCIATED WEALTH MANAGEMENT	T2 CAP PRJCT BOND	01-000-913-70001	3,435.00
TOTAL CAPITAL PROJECTS				3,435.00
CITY HALL / FIRE & POLICE STN				
01764	ASSOCIATED WEALTH MANAGEMENT	REFUNDING BONDS-GF BUILDING	01-000-920-70001	18,556.25
TOTAL CITY HALL / FIRE & POLICE STN				18,556.25
EGG HARBOR RD IMP/DES				
01764	ASSOCIATED WEALTH MANAGEMENT	EGG HARBOR RD	01-000-976-70001	9,816.25
TOTAL EGG HARBOR RD IMP/DES				9,816.25
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	03/18 ATHLECTIC FLD LIGHTING	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				48,976.71
CITY CLERK-TREASURER				
04696	DOOR COUNTY TREASURER	1ST INSTLL TAX COLLECT 2017 YR	01-115-000-58100	3,343.60
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	ASSRT OFFICE SUPPLIES	01-115-000-51950	140.71
TOTAL				3,484.31
TOTAL CITY CLERK-TREASURER				3,484.31
COMPUTER				
04696	DOOR COUNTY TREASURER	02/18 INTERNET USAGE	01-125-000-55550	100.00
04696		02/18 TECH SUPPORT	01-125-000-55550	2,575.00
04696		02/18 2 G INTERNET	01-125-000-55550	375.00
WISCNET	WISCNET	4TH QTR 2017 NETWORK ACCESS	01-125-000-55550	1,500.00
WISCNET		1ST QTR 2018 NETWORK ACCESS	01-125-000-55550	1,500.00
WISCNET		2ND QTR 2018 NETWORK ACCESS	01-125-000-55550	1,500.00
TOTAL				7,550.00
TOTAL COMPUTER				7,550.00

DATE: 03/13/2018
TIME: 14:15:51
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 03/20/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	3.20.18 CONTRACT	01-130-000-55010	1,333.33
TOTAL				1,333.33
TOTAL CITY ASSESSOR				1,333.33
BUILDING/ZONING CODE ENFORCEMENT				
SAFEUIL	SAFE BUILT	FEB PERMITS	01-140-000-55010	5,843.48
SAFEUIL		PLAN REVIEW	01-140-000-55010	765.00
TOTAL				6,608.48
TOTAL BUILDING/ZONING CODE ENFORCEMENT				6,608.48
CITY HALL				
03159	CHARTER COMMUNICATIONS	02/18 FIRE CABLE SVC	01-160-000-58999	119.90
03159		02/18 W SIDE FIRE CBLE SVC	01-160-000-58999	101.90
04575	DOOR COUNTY HARDWARE	HAMMER,REFLECT NUMBERS	01-160-000-51850	47.12
04966	EAGLE MECHANICAL INC	AIR LEAK REPAIR ACTUATOR HEAD	01-160-000-58999	87.50
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	2,039.37
19880		421 MICHIGAN ST	01-160-000-58650	159.42
19959	SUPERIOR CHEMICAL CORP	LUBRICANT	01-160-000-55300	127.02
CULLIGAN	CULLIGAN OF STURGEON BAY	SALT	01-160-000-55300	85.70
MEUW	MUNICIPAL ELECTRIC UTILITIES	MSDS ONLINE-CITY HALL PORTION	01-160-000-58999	244.33
WARNER	WARNER-WEXEL WHOLESALE &	HAND SOAP	01-160-000-55300	28.82
WARNER		CLEANING SUPPLIES	01-160-000-51850	85.55
WARNER		CLEANING SUPPLIES	01-160-000-51850	70.68
WARNER		TISSUE PAPER PRODUCTS	01-160-000-51850	31.89
TOTAL				3,229.20
TOTAL CITY HALL				3,229.20
INSURANCE				
MCCLONE	MCCLONE AGENCY, INC	04/18 WORK COMP	01-165-000-58750	13,932.00
MCCLONE		04/18 GEN LIAB	01-165-000-56400	3,152.00
MCCLONE		04/18 POLICE LIAB	01-165-000-57150	1,189.00
MCCLONE		04/18 PUBLIC OFFICIAL	01-165-000-57400	1,196.00
MCCLONE		04/18 AUTO LIAB	01-165-000-55200	1,966.00
MCCLONE		04/18 AUTO PHY DAMAGE	01-165-000-55200	1,652.00
TOTAL				23,087.00
TOTAL INSURANCE				23,087.00
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	02/18 CITY HALL PHONE SVC	01-199-000-58200	145.65
04696		02/18 FIRE PHONE SVC	01-199-000-58200	46.79

DATE: 03/13/2018
TIME: 14:15:51
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 03/20/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
04696		02/18 MUN SVC PHONE SVC	01-199-000-58200	56.76
04696		02/18 POLICE PHONE SVC	01-199-000-58200	74.36
08167	GANNETT WISCONSIN NEWSPAPERS	ORD PUBLICATION 1340-0118	01-199-000-57450	30.22
08167		PUB HRING NOTICE-BONOVICH	01-199-000-57450	30.18
08167		PUBLICATION	01-199-000-57450	27.96
08167		COUNCIL PUBLICATIONS	01-199-000-57450	708.30
08167		BID AD-PROJ 1801	01-199-000-57450	66.76
15890	PACK AND SHIP PLUS	LITTLE LAKE GRANT PCKAGE	01-199-000-57250	16.70
16555	PINKERT LAW FIRM, LLP	01/18 TID 1 LEGAL MATTERS	01-199-000-51525	43.50
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	COPY PAPER	01-199-000-55650	185.40
TOTAL				1,432.58
TOTAL GENERAL EXPENDITURES				1,432.58
POLICE DEPARTMENT				
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	5020 BLACK COPIES	01-200-000-51600	60.74
STAPLES		876 COLOR COPIES	01-200-000-51600	31.80
US BANK	US BANK EQUIPMENT FINANCE	RICOH COPIER- 25 OF 48	01-200-000-55650	167.00
US BANK		PROPERTY DAMAGE	01-200-000-55650	27.02
TOTAL				286.56
TOTAL POLICE DEPARTMENT				286.56
POLICE DEPARTMENT/PATROL				
06650	GALLS, AN ARAMARK COMPANY	UNIFORM PANT/NAMEPLATE-MOGEN	01-215-000-52900	162.00
19880	STURGEON BAY UTILITIES	110 S NEENAH AVE CAMERA	01-215-000-56150	11.35
21450	THE UNIFORM SHOPPE	UNIFORM SHIRT-JENNRJOHN	01-215-000-52900	61.95
ERC	ERC INC	OFFICER DEBRIEF CLINIC SESSION	01-215-000-57100	115.00
GOLDSTRI	GOLD STRIFE CONSULTING,LLC	CIT REGISTRATION-SHEW	01-215-000-55600	400.00
HENRY	CLINT HENRY	JUDICIAL PROGRESS COURSE-HENRY	01-215-000-55600	675.00
MEUW	MUNICIPAL ELECTRIC UTILITIES	MSDS ONLINE-POLICE PORTION	01-215-000-58999	244.33
O'REILLY	O'REILLY AUTO PARTS	12-HATCH SUPPORTS/LT HNRV VEH	01-215-000-58600	41.60
TOTAL				1,711.23
TOTAL POLICE DEPARTMENT/PATROL				1,711.23
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS RISK SOLUTIONS	02/18 CONTRACT	01-225-000-57950	105.00
DMV TRAF	DIVISION OF MOTOR VEHICLES	DEP ACCT 13918044011	01-225-000-57950	100.00
TOTAL				205.00
TOTAL POLICE DEPT. / INVESTIGATIONS				205.00
FIRE DEPARTMENT				

DATE: 03/13/2018
TIME: 14:15:51
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 03/20/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
02001	RED THE UNIFORM TAYLOR	UNIFORM	01-250-000-52900	47.95
02001		NEW UNIFORM/PATCH	01-250-000-52950	180.57
04575	DOOR COUNTY HARDWARE	ASSRTD SUPPLIES	01-250-000-54999	72.90
04575		CREDIT RETURNS	01-250-000-54999	-13.15
04575		FASTENERS	01-250-000-54999	0.53
04575		FASTENERS	01-250-000-54999	29.50
04575		HYDRAULIC CMNT 10LBS	01-250-000-54999	12.99
04575		CONNCTRS/ELBOWS	01-250-000-54999	15.04
04575		SUPPLIES	01-250-000-54999	17.97
04575		ELBOW/PVC PIPE	01-250-000-54999	9.76
04575		HOSE MEND & COUPLHOSE CLINCH	01-250-000-54999	12.18
04575		ASSORTED SUPPLIES	01-250-000-54999	108.26
04575		BATTERY AAA	01-250-000-54999	14.99
14000	NAPA AUTO/DOOR COUNTY COOP	FREIGHT	01-250-000-56250	15.72
14000		FREIGHT	01-250-000-56250	30.57
14000		ASSORTED SUPPLIES	01-250-000-54999	75.78
16352	PENFLEX, INC	FEES-LOSA	01-250-000-50377	350.00
16570	PIONEER FIRE COMPANY	UNIFORMS	01-250-000-52900	286.92
19880	STURGEON BAY UTILITIES	92 E MAPLE ST	01-250-000-56675	5.20
19880		MARTIN PARK BATHROOM	01-250-000-56675	5.20
19880		421 MICHIGAN ST	01-250-000-56675	118.00
19880		421 MICHIGAN ST-TRUCK FILL	01-250-000-56675	41.00
19880		MEM FLD SPRINKLER	01-250-000-56675	42.00
19880		MEM FLD WARMING HOUSE	01-250-000-56675	42.00
19880		GARLAND PARK	01-250-000-56675	5.20
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	42.00
19880		FIRE PROTECTION	01-250-000-56675	8,720.75
19880		QUINCY ST BALLFLD	01-250-000-56675	42.00
19880		MADISON AVE SPRINKLING	01-250-000-56675	13.00
19880		10 PENNSYLVANIA ST DOCK	01-250-000-56675	13.00
19880		1018 GREEN BAY RD SIREN	01-250-000-56150	15.45
19880		EAST SIDE DOCK	01-250-000-56675	5.20
19880		1ST AVE MARINA/RESTROOM	01-250-000-56675	42.00
19880		CITY PARKING RAMP	01-250-000-56675	5.20
19880		48 KENTUCKY ST DOCK	01-250-000-56675	13.00
19880		KENTUCKY ST CITY MARINA	01-250-000-56675	42.00
23897	W.S. DARLEY & CO.	AXE TRCK 2	01-250-000-53000	110.95
23897		HARD SUCTION HOSE/TRK 2	01-250-000-53000	1,543.80
INTERSPI	INTERSPIRO, INC	SCBA BUCKLE	01-250-000-56250	80.75
MEUW	MUNICIPAL ELECTRIC UTILITIES	MSDS ONLINE-FIRE PORTION	01-250-000-52350	244.33
PAULCONW	PAUL CONWAY SHIELDS	NEW EMPLOYEE JACKET	01-250-000-52950	685.00
PREVEA	PREVEA HEALTH WORKMED	NEW EMPLOYEE PHYSICALS	01-250-000-57100	1,045.00
TOTAL				14,190.51
TOTAL FIRE DEPARTMENT				14,190.51
COMPOST/SOLID WASTE SITE				
19880	STURGEON BAY UTILITIES	COMPOST SITE	01-320-000-56150	11.83
TOTAL				11.83
TOTAL COMPOST/SOLID WASTE SITE				11.83

DATE: 03/13/2018
TIME: 14:15:51
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 03/20/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
STREET SWEEPING				
25700	ZARNOTH BRUSH WORKS INC	STREET SWEEPER BROOMS	01-330-000-51400	89.00
		TOTAL		89.00
		TOTAL STREET SWEEPING		89.00
ROADWAYS/STREETS				
14826	NORTHEAST ASPHALT, INC.	ROAD PATCHING MATERIALS	01-400-000-52200	582.11
		TOTAL		582.11
		TOTAL ROADWAYS/STREETS		582.11
SNOW REMOVAL				
13655	MONROE TRUCK EQUIPMENT, INC	CHAIN-SALTER TRCK	01-410-000-51400	1,316.60
		TOTAL		1,316.60
		TOTAL SNOW REMOVAL		1,316.60
STREET SIGNS AND MARKINGS				
12100	LAMPERT YARDS INC	DRILL MOTOR	01-420-000-52550	124.99
		TOTAL		124.99
		TOTAL STREET SIGNS AND MARKINGS		124.99
STREET MACHINERY				
06012	FASTENAL COMPANY	FASTENERS	01-450-000-52150	7.20
08225	HERLACHE SMALL ENGINE	CHAIN SAW CHAIN	01-450-000-52700	54.50
08225		CHAIN BAR OIL	01-450-000-52150	30.00
12100	LAMPERT YARDS INC	PLYWOOD	01-450-000-53000	52.19
13150	MASTERCRAFT WELDING SYSTEM	1"X 1" TUBING 24'	01-450-000-52150	52.80
13150		FLAT BAR STEEL	01-450-000-52150	26.00
19240	SERVICE MOTOR CO	BACKHOE SWITCH	01-450-000-53000	193.00
20725	T R COCHART TIRE CENTER	TIRE REPAIR	01-450-000-53000	30.00
20725		TIRES TRCK #9	01-450-000-53000	284.64
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	FUEL FILTER	01-450-000-53000	4.90
ASTRO	ASTRO HYDRAULICS, INC	TRCK HOIST HYDRAULC RAM REPAIR	01-450-000-53000	376.00
BP	BP-MICHIGAN ST	CHAIN SAW FUEL	01-450-000-51650	43.40
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	REPLACE TRCK TRANSMISSION	01-450-000-53000	4,564.88
O'REILLY	O'REILLY AUTO PARTS	FUEL TREATMENT	01-450-000-53000	27.99
O'REILLY		ANTI FREEZE	01-450-000-53000	33.98
TRACTOR	TRACTOR SUPPLY CREDIT PLAN	COUPLER	01-450-000-52150	23.99
TRACTOR		COUPLER	01-450-000-52150	1.00
TRACTOR		RATCHET & EYE BOLT	01-450-000-52150	21.05
TRACTOR		CREDIT SALES TAX	01-450-000-52150	-1.10
		TOTAL		5,826.42

DATE: 03/13/2018
TIME: 14:15:51
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 03/20/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL STREET MACHINERY				5,826.42
CITY GARAGE				
01469	AIRGAS NORTH CENTRAL	GAS CYLINDER RENEWAL	01-460-000-58999	407.50
06012	FASTENAL COMPANY	BOLTS	01-460-000-51850	5.41
08225	HERLACHE SMALL ENGINE	HELMET/CHAP/FACE SHIELD	01-460-000-52350	99.99
AMERWELD	AMERICAN WELDING & GAS, INC	CYLINDER RENTAL	01-460-000-58999	59.09
MEUW	MUNICIPAL ELECTRIC UTILITIES	MSDS ONLINE-DEW PORTION	01-460-000-52350	244.33
TOTAL				816.32
TOTAL CITY GARAGE				816.32
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	OLD HWY RD SIGN	01-499-000-58000	11.91
19880		808 S DULUTH AVE	01-499-000-58000	9.69
19880		EGG HRBR RD TRFC LITE	01-499-000-58000	31.74
19880		EGG HRBR RD TRFC LIGHT	01-499-000-58000	28.64
19880		WS TRAFFIC LIGHTS	01-499-000-58000	124.95
19880		ORNAMENTAL ST LIGHT	01-499-000-58000	4,723.57
19880		OVERHEAD ST LIGHT	01-499-000-58000	6,730.12
19880		WALNUT & LANSING SIGN	01-499-000-58000	7.67
19880		EAST SIDE DOCK	01-499-000-58000	50.13
TOTAL				11,718.42
TOTAL HIGHWAYS - GENERAL				11,718.42
PARK & RECREATION ADMIN				
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	ASSORTED OFFICE SUPPLIES	01-500-000-51950	257.26
PULSE	PENINSULA PULSE	SUMMER SEASONAL AD	01-500-000-57450	18.04
PULSE		SUMMER SEASONAL AD	01-500-000-57450	18.04
PULSE		MUNICIPAL SERVICES AD	01-500-000-57450	72.18
TOTAL				365.52
TOTAL PARK & RECREATION ADMIN				365.52
PARKS AND PLAYGROUNDS				
04545	DOOR COUNTY COOPERATIVE/NAPA	GASKET & ANTI SEIZE	01-510-000-53000	21.98
08225	HERLACHE SMALL ENGINE	BLADES & SHIELD KIT	01-510-000-52700	139.96
08225		CHAINSAW CHAIN	01-510-000-52700	29.00
13049	MAY'S SPORT CENTER	CHAIN SAW HANDLE	01-510-000-52700	5.76
19880	STURGEON BAY UTILITIES	MARTIN PARK	01-510-000-56150	9.69
19880		MARTIN PARK BATHROOM	01-510-000-58650	8.00
19880		MEM FLD WARMING HOUSE	01-510-000-56150	131.83
19880		MEM FLD WARM HOUSE-ICE RINK CR	01-510-000-58650	-130.55

DATE: 03/13/2018
TIME: 14:15:51
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 03/20/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880		MEM FLD WARMING HOUSE	01-510-000-58650	290.39
19880		GARLAND PARK	01-510-000-56150	8.24
19880		GARLAND PARK	01-510-000-58650	8.00
19880		MICHIGAN ST FLAG LIGHT	01-510-000-56150	26.71
19880		MEM FLD PKG LOT	01-510-000-56150	26.40
19880		MEM FLD COMPLEX	01-510-000-56150	235.77
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	27.00
19880		QUINCY ST BALLFLD	01-510-000-58650	27.00
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	OIL FILTER	01-510-000-51900	2.66
ADVAUTO		CREDIT RETURN	01-510-000-51900	-9.45
ADVAUTO		FUEL FILTER	01-510-000-51900	5.92
ADVAUTO		AIR	01-510-000-51900	9.10
ADVAUTO		SPARK PLUGS	01-510-000-53000	21.70
ADVAUTO		OIL FILTER	01-510-000-51900	2.87
LAU'S	LAU'S AUTO CARE CENTER INC	TIRE REPAIR	01-510-000-53000	35.92
O'REILLY	O'REILLY AUTO PARTS	SHOP TOWELS	01-510-000-52700	19.99
O'REILLY		CREDIT RETURN-SHOP TOWELS	01-510-000-52700	-19.99
O'REILLY		BATTERY	01-510-000-52700	45.35
O'REILLY		OIL & FILTER	01-510-000-53000	45.87
TRACTOR	TRACTOR SUPPLY CREDIT PLAN	HI BACK VINYL SEAT	01-510-000-51900	219.99
TRACTOR		WELDING GLOVES	01-510-000-52350	5.99
TOTAL				1,251.10
TOTAL PARKS AND PLAYGROUNDS				1,251.10
MUNICIPAL DOCKS				
04966	EAGLE MECHANICAL INC	MIX VALVE REPLACEMENT	01-550-000-54999	1,100.00
PORT	WEST MARINE PRO	10 DOCK BOXES	01-550-000-58999	2,449.80
TOTAL				3,549.80
TOTAL MUNICIPAL DOCKS				3,549.80
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	W LARCH ST WALKWAY	01-570-000-56150	113.44
19880		W LARCH ST PARKING LOT	01-570-000-56150	62.54
19880		10 PENNSYLVANIA ST DOCK	01-570-000-58650	11.40
19880		48 KENTUCKY ST WTRFRNT	01-570-000-56150	214.27
19880		1ST AVE MARINA/RESTROOM	01-570-000-56150	321.59
19880		1ST AVE MARINA/RESTROOM	01-570-000-58650	51.40
19880		CITY PARKING RAMP	01-570-000-56150	244.83
19880		48 KENTUCKY ST DOCK	01-570-000-58650	11.40
19880		KENTUCKY ST CITY MARINA	01-570-000-58650	27.00
POWERHSE	THE POWER HOUSE, INC.	2 ICE EATERS	01-570-000-54999	1,128.00
TRACTOR	TRACTOR SUPPLY CREDIT PLAN	TRAILER JACK	01-570-000-54999	33.99
TRACTOR		HOSE	01-570-000-54999	9.49
TRACTOR		HOSE SPRAYER	01-570-000-54999	32.97
TOTAL				2,262.32
TOTAL WATERFRONT PARKS & WALKWAYS				2,262.32

DATE: 03/13/2018
TIME: 14:15:51
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 8

INVOICES DUE ON/BEFORE 03/20/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
EMPLOYEE BENEFITS				
HUMANA	HRI	GO365 ADMIN FEES & REWARDS	01-600-000-50550	684.36
TOTAL				684.36
TOTAL EMPLOYEE BENEFITS				684.36
COMMUNITY & ECONOMIC DEVLPMT				
04650	DOOR COUNTY REGISTER OF DEEDS	RECORD CMS-TTX	01-900-000-58999	30.00
TOTAL				30.00
TOTAL COMMUNITY & ECONOMIC DEVLPMT				30.00
TOTAL GENERAL FUND				140,723.70
CAPITAL FUND				
CITY HALL				
EXPENSE				
02975	CAMERA CORNER	FOB & CAMERA ADDITION-1/2 DOWN	10-160-000-59999	4,167.13
KIESOW	KIESOW ENTERPRISES	GRANARY DEMO	10-160-000-59085	10,400.00
TOTAL EXPENSE				14,567.13
TOTAL CITY HALL				14,567.13
FIRE DEPARTMENT				
EXPENSE				
16570	PIONEER FIRE COMPANY	UPGRADED BALLISTIC HELMETS	10-250-000-59050	1,071.00
TOTAL EXPENSE				1,071.00
TOTAL FIRE DEPARTMENT				1,071.00
PARKS AND PLAYGROUNDS				
EXPENSE				
06580	FOTH AND VAN DYKE	BRADLY LAKE SVC THRU 1.31.18	10-510-000-59025	40,283.82
TOTAL EXPENSE				40,283.82
TOTAL PARKS AND PLAYGROUNDS				40,283.82
TOTAL CAPITAL FUND				55,921.95
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
03159	CHARTER COMMUNICATIONS	02/18 CB MUSIC SVC	21-000-000-58999	61.32
TOTAL CABLE TV / GENERAL				61.32
TOTAL CABLE TV / GENERAL				61.32
TOTAL CABLE TV				61.32

DATE: 03/13/2018
TIME: 14:15:51
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 9

INVOICES DUE ON/BEFORE 03/20/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
TID #2 DISTRICT				
TID DISTRICT #2				
TID #2 A AREA BONDS - CITY				
01764	ASSOCIATED WEALTH MANAGEMENT	T2 ORIGINAL DEBT SVC	25-320-930-70001	145.97
01764		T2 CAP PRJCT BNDS-ORIG DEBT	25-320-930-70001	155.25
01764		2005 REFND BND-TID 2 -CITY	25-320-930-70001	5,850.00
TOTAL TID #2 A AREA BONDS - CITY				6,151.22
TID #2 A AREA BONDS - DVL				
01764	ASSOCIATED WEALTH MANAGEMENT	T2 AMENDED DEBT SVC	25-320-931-70001	1,848.99
01764		T2 CAP PRJCT BNDS-AMEND DEBT	25-320-931-70001	1,966.69
01764		T2 2005 REFND BND-AMEND -DEVL	25-320-931-70001	12,181.25
TOTAL TID #2 A AREA BONDS - DVL				15,996.93
T2 ROAD PROJECTS				
01764	ASSOCIATED WEALTH MANAGEMENT	2006 REFNG BND-T2 ORG DBT SVC	25-320-932-70001	13,131.25
01764		T2 ORIGINAL DEBT SVC	25-320-932-70001	3,235.72
01764		T2 CAP PRJCT BNDS-ORIG DEBT	25-320-932-70001	3,441.38
TOTAL T2 ROAD PROJECTS				19,808.35
T2 SERIES 2006A				
01764	ASSOCIATED WEALTH MANAGEMENT	T2 ORIGINAL DEBT SVC	25-320-933-70001	19,098.07
01764		T2 CAP PRJCT BNDS-ORIG DEBT	25-320-933-70001	20,311.68
01764		T2 RESTRUCT 10.1.14 LEASE REV	25-320-933-70001	15,787.50
01764		DEBT RESTRUCT 10.1.15	25-320-933-70001	14,087.50
01764		GO REFUND BOND 9.7.16	25-320-933-70001	73,250.00
TOTAL T2 SERIES 2006A				142,534.75
TOTAL TID DISTRICT #2				184,491.25
TOTAL TID #2 DISTRICT				184,491.25
TID #3 DISTRICT				
TID #3 DISTRICT				
\$1.685 NOTES				
01764	ASSOCIATED WEALTH MANAGEMENT	TID 3	27-330-937-70001	26,006.25
TOTAL \$1.685 NOTES				26,006.25
TOTAL TID #3 DISTRICT				26,006.25
TOTAL TID #3 DISTRICT				26,006.25
TID #4 DISTRICT				
TID #4 DISTRICT				
16555	PINKERT LAW FIRM, LLP	01/18 TID 4 LEGAL MATTERS	28-340-000-55001	1,219.70
TOTAL TID #4 DISTRICT				1,219.70
T4 \$3.12 NOTES				
01764	ASSOCIATED WEALTH MANAGEMENT	TID 4	28-340-987-70001	33,150.00
TOTAL T4 \$3.12 NOTES				33,150.00

DATE: 03/13/2018
TIME: 14:15:51
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 10

INVOICES DUE ON/BEFORE 03/20/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

TID #4 DISTRICT				
T4 \$3.12 NOTES				
T4 \$3.12 NOTES				
TOTAL TID #4 DISTRICT				34,369.70
TOTAL TID #4 DISTRICT				34,369.70
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
ADVANCED	ADVANCED DISPOSAL	73.33 TN RECYCLE	60-000-000-58350	1,037.65
ADVANCED		209.38 TN GARBAGE	60-000-000-58300	12,849.67
ADVANCED		62.91 TN RECYCLE	60-000-000-58350	886.35
ADVANCED		167.67 TON GARBAGE	60-000-000-58300	10,249.67
BRIDGEPO	BRIDGEPORT MANUFACTURING, INC	LOADING DOOR AIR CYLINDER	60-000-000-53000	368.42
BRIDGEPO		SWITCH	60-000-000-53000	731.76
TOTAL SOLID WASTE ENTERPRISE FUND				26,123.52
TOTAL SOLID WASTE ENTERPRISE FUND				26,123.52
TOTAL SOLID WASTE ENTERPRISE				26,123.52
TOTAL ALL FUNDS				467,697.69

MANUAL CHECKS

SECURIAN FINANCIAL GROUP, INC
(MINNESOTA LIFE)
02/22/18
Check # 82988
March Life Insurance
01-600-000-50552

\$1,955.64

TOTAL MANUAL CHECKS

\$1,955.64

DATE: 03/13/2018
TIME: 14:15:51
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 03/20/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
----------	------	------------------	-----------	------------

SUMMARY OF FUNDS:

GENERAL FUND
CAPITAL FUND
CABLE TV
TID #2 DISTRICT
TID #3 DISTRICT
TID #4 DISTRICT
SOLID WASTE ENTERPRISE

140,723.70
55,921.95
61.32
184,491.25
26,006.25
34,369.70
26,123.52

142,679.34

TOTAL --- ALL FUNDS

467,697.69

469,653.33

Stewart Smith
3-13-18

Dwight Ward
3-13-18

Andrew Dues
3/13/18

COMMON COUNCIL

March 6, 2018

A meeting of the Common Council was called to order at 12:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Catarozoli, Ward, Wiesner, Allmann, Fett, and Hauser. Vandertie was excused.

Catarozoli/Ward to adopt agenda referring Consent Agenda Item 6f to Finance/Purchasing & Building Committee. Carried.

Fett/Ward to approve the following bills - General Fund - \$4,543,390.13, Capital Fund - \$71,792.92, Cable TV - \$5,101.67, TID #2 - \$56,705.85, TID #4 - \$577.50, and Solid Waste Enterprise Fund - \$43,920.55 for a grand total of \$4,721,488.62. Roll call: All voted aye. Carried.

Ward/Catarozoli to approve consent agenda:

- a. Approval of 2/20/18 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Finance/Purchasing & Building Committee – 2/13/18
 - (2) Personnel Committee – 2/16/18
 - (3) Board of Public Works – 2/20/18
 - (4) City Plan Commission – 2/21/18
 - (5) Community Protection & Services Committee – 2/22/18
- c. Place the following reports on file:
 - (1) Fire Department Report – January 2018
 - (2) Police Department Report – January 2018
- d. Consideration of: Beverage Operator license.
- e. Consideration of: Approval of Temporary Class B Beer licenses, Temporary Class B Wine license, and Temporary Class B Beer & Wine license.
- f. ~~Finance/Purchasing & Building Committee recommendation re: Deny request from Ross Dippel to waive the snow removal fee in the amount of \$125.00 for 1216 Memorial Drive.~~ Removed from agenda and sent back to Finance/Purchasing & Building Committee
- g. Personnel Committee recommendation re: Increase salary of City Engineer/Interim Municipal Services Director Chad Shefchik to \$82,661.84 retroactive to February 9, 2018.

Carried.

There were no mayoral appointments.

Fett/Wiesner to adopt the resolution regarding applying to WDNR Recreational Boating Funds Program. Carried.

Hauser/Allmann to adopt the resolution regarding the grant application for Lake Management Plan for Bradley Lake – Sturgeon Bay Connectivity. Carried.

Ward/Fett to award the contract for Project 1802A – Concrete Replacement Program & New Sidewalk Additions to Martell Construction, Inc. with unit pricing amounts totaling an estimated cost of \$212,727.00. Carried.

Catarozoli/Hauser to award the contract for Project 1802B – Asphalt Replacement Program to Northeast Asphalt, Inc. with unit pricing amounts totaling an estimated cost of \$402,586.30. Carried.

Fett/Ward to read in title only and adopt the second reading of the ordinance to repeal and recreate Section 3.06 – Transfer of Funds. Carried.

Wiesner/Ward to read in title only and adopt the second reading of the ordinance to repeal and recreate Section 9.075 – Travel Trailers. Carried.

RECOMMENDATION

We, the City Plan Commission, hereby recommends to approve the Preliminary/Final Planned Unit Development for Bonovich Properties, LLC, located at 1026 Egg Harbor Road, a portion of tax parcel #281-62-10000105, based upon the submitted plans, including the municipal code deviations for lot width and side yard setback for the sign with the following conditions:

1. Compliance with the off-street parking landscaping requirements, which includes additional canopy trees and screening at the ends of the northerly two parking areas.
2. Provide additional recreation facilities, such as a play apparatus, in addition to the pavilion shown.
3. Provide a 30-foot utility easement for sanitary sewer and water mains, including extending the easement to the north property line.
4. Provide a 10-foot drainage easement along the east property line from the north lot line to 20 feet past the northwest corner of the Simon parcel.
5. Maintain the ability to connect the driveway to the future Alabama Street, such as over the utility easement, with the actual construction to occur at the property owner's discretion.
6. Aesthetic Design & Site Plan Review Board Approval. (Except pedestrian path condition and second phase removed from approval.)
7. Final approval of the stormwater management plan by the City Engineer.
8. Work with staff to develop some type of multi-modal path with access to Egg Harbor Road.

CITY PLAN COMMISSION

Richard Wiesner, Chr.

Ward/Wiesner to adopt. Community Development Director Olejniczak presented the process of the Preliminary/Final PUD and Sara & Brian Bonovich addressed the Council with their development plans for 1026 Egg Harbor Road. Discussion took place regarding the number and placement of dumpsters and a multi-modal path to serve the residents of the development. A lengthy discussion ensued regarding the size, location, width, and placement of the path and who should pay for the improvement.

Hauser/Allmann to amend the City Plan Commission recommendation and require that a 3 foot minimal separation, asphalt or concrete, approximately 350 feet long, 5 foot walkway be installed with shared cost of \$3,000 being paid by the developer and the remainder of the cost paid by the City with reimbursement in 2019 and completed within one year of the start date.

Discussion continued regarding whether the walkway should be a shared cost with the City or borne by the developer and the construction timeline. Ward/Fett to call for the question. Carried.

Vote taken on the amendment. Carried with Catarozoli voting no.

Vote taken on the original motion as amended. Carried with Catarozoli voting no.

Wiesner/Hauser to read in title only for the first reading re: rezoning from Multiple-Family Residential and General Commercial to Planned Unit Development (PUD). – Bonovich Properties, LLC, located at 1026 Egg Harbor Road. Carried.

RECOMMENDATION

We, the Board of Public Works, hereby recommend levying special assessment upon property (S. 16th Place-East of roadway from Michigan Street for an approximate distance of 337' to the south and S. 18th Avenue-West side of the roadway from Michigan Street for an approximate distance of 338' to the South) for benefits conferred upon such property by the improvement of the street and installation of curb, gutter, and sidewalk.

BOARD OF PUBLIC WORKS

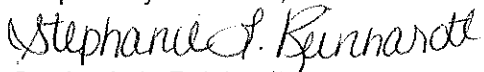
Stewart Fett, Chr.

Fett/Hauser to adopt. Carried with Ward and Wiesner voting no.

City Plan Commission Chr. Wiesner and Finance/Purchasing & Building Committee Vice-Chr. Ward presented reports for their respective committees/commissions.

After the Mayor announced the statutory basis, Ward/Fett to convene in closed session in accordance with the following exemptions: a. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(1)(g). Consideration of: OHWM determination on parcel 92 and action thereon; b. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e) Contract with Kiesow Enterprises. City Administrator VanLieshout informed the Council that the Waterfront Redevelopment Authority met and reviewed the meeting. Roll call: All voted aye. Carried. The meeting moved to closed session at 1:50 pm. The meeting adjourned at 1:57 p.m.

Respectfully submitted,

A handwritten signature in black ink, reading "Stephanie L. Reinhardt". The signature is written in a cursive, flowing style.

Stephanie L. Reinhardt
City Clerk/HR Director

BOARD OF CANVASSERS
February 26, 2018

A meeting of the Board of Canvassers was called to order at 8:30 a.m. by Chairperson Reinhardt in Council Chambers, City Hall. Roll call: Members Clarizio and Reinhardt were present. Allen was absent.

A motion was made by Clarizio/Reinhardt to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Canvass the results of the February 20, 2018 election for Municipal Offices.
4. Adjourn.

Carried.

The Board canvassed the primary results for local District 2 and District 6 Aldermanic races.

Clarizio/Reinhardt to accept results from February 20, 2018 Election.

A motion was made by Clarizio/Reinhardt to adjourn. Carried. The meeting adjourned at 8:41 a.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

AESTHETIC DESIGN & SITE PLAN REVIEW BOARD

Monday, February 26, 2018

The Aesthetic Design & Site Plan Review Board was called to order by acting chair Mr. Statz at 4:37 pm, in the Council Chambers, City Hall, 421 Michigan Street, Sturgeon Bay, WI.

It was moved by Ms. Weber, seconded by Mr. Burk to nominate Mr. Statz as Acting Chair, since the Chair and Vice Chair were not present at the meeting. All Ayes, Carried.

Roll Call: Members Jon Burk, Dennis Statz, Cindy Weber, Josh Van Lieshout & Dave Augustson were present. Excused – Chair Mark Lake and Vice Chair Mark Struck was absent.

Also present were Community Development Director Marty Olejniczak, Planner/Zoning Administrator Christopher Sullivan-Robinson, and Assessing Department Clerk Peggy Tong, along with various members of the public.

Adoption of agenda: Moved by Mr. Van Lieshout, seconded by Mr. Burk to adopt the following agenda.

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from October 23, 2017.
4. Consideration of: A 64-unit multiple-family residential development, for Bonovich Properties, LLC, located at 1026 Egg Harbor Road, a portion of parcel #281-62-10000105.
5. Adjourn.

Carried.

Approval of minutes from October 23, 2017: Moved by Mr. Van Lieshout, seconded by Mr. Burk to approve minutes from October 23, 2017. All ayes. Carried.

Consideration of: A 64-unit multiple-family residential development, for Bonovich Properties, LLC, located at 1026 Egg Harbor Road, a portion of parcel #281-62-10000105.

Mr. Sullivan-Robinson presented the general plan for the proposed project. Sarah and Brian Bonovich also presented. They petitioned for a planned unit development for a sixty four unit Apartment complex with two garage facilities. They have been through the plan review by, the Plan Commission and have been recommended for approval with the following conditions;

Public Hearing

- Landscape requirements for off street parking,
- Providing some sort of apparatus for children in the open space, in addition to the gazebo already planned.
- 30 ft. easement for sewer and water leading up to Egg Harbor Road. from the north lot line.
- 10 ft drainage easement also on that eastern property line.
- 20 ft. easement for the completion of Alabama Pl.
- Work with staff to develop pedestrian facilities to connect the development to Egg Harbor Road.
- Approval by the Aesthetic Design & Site Plan Review Board.

Mr. Statz stated the path had been brought up at the Plan Commission, but due to the long narrow lot there is little space for a pedestrian walkway. Mr. Olejniczak that staff had a meeting with Mr. Bonovich regarding the path and some of the concern was about the cost verses the benefit and use.

Mr. Bonovich presented plan details. They are planning 64 units total in four buildings along with two 32 unit detached garages. The project would be built in two phases. They will start with two buildings and one garage at this time. Then based on rentals and future need they would start phase two of the project, provided there is still demand for rentals.

Mr. Bonovich passed out some colored handouts showing details for the exterior of the apartment buildings, lighting fixtures, siding and other details for roofing and playground equipment. There will also be an office attached to the first building.

The exterior will be a 5 or 6-inch white vinyl siding mixed with a woodgrain and/or cedar grain mixed with a vertical board and batten. Windows will be white vinyl, with a black trim around them. Corner board and trim will be white. The roof will be multidimensional asphalt shingle. They like the look of the tin roofs over the entrances and log braces under the eaves. They want to create a farmhouse look for the buildings. Garages will have the LED lighting. There will be some stonework on the lower face of the entrances and the office. A picnic pavilion in addition to the gazebo is planned.

Ms. Weber questioned the need for so many stormwater ponds. Mr. Bonovich responded the need for multiple ponds is per the City of Sturgeon Bay's stormwater management guidelines. Mr. Olejniczak added that due to the property sloping west to east is one of the reason for number of ponds. These are dry pond, not wet ponds.

Mr. Statz asked if the west side of the east drainage pond could be used for the walkway. Mr. Bonovich responded there is 1,210 ft. on that side of the property. The cost of materials for the walkway would be \$33,300 to install and that figure does not include maintenance. Wood chips or pea-gravel would be a next choice, but as far as the Bonovich's are concerned they would prefer just the groomed lawn area to be used instead.

The traffic in the area is limited to tenants only, with no real through traffic. The driveway entrance extends quite a distance from Egg Harbor Road. Mr. Bonovich thought there was enough sidewalks and lawn areas to get to where the driveway to Egg Harbor Road begins. To widen the road 3-4 ft. for approximately 300 ft. would cost \$1,700 extra verses the cost of a walkway. The winding asphalt road will slow the traffic quite a bit up to the driveway area.

Mr. Burk questioned whether any design changes are needed, because you cannot see the apartments from Egg Harbor Rd. Mr. Olejniczak indicated there is need for some screening on both north and west ends of the property. Ms. Weber also agreed with the need for screening.

More discussion was held Mr. Olejniczak reminded the members what the design guidelines state about interior flow of traffic for any project. Mr. Statz questioned the pathway again; the issue is still perplexing. Ms. Weber said it will have to be discussed again when the commercial property is developed. Ms. Weber also added that until the front commercial lot is developed and/or connector roads are put in, some of the traffic flow questions may resolve themselves.

Mr. Van Lieshout stated the landscaping plan was a bit weak. Colored plans would be appreciated next time. To show more detail on the entire plan. In keeping with the name of the project several tall pine varieties should added. The building overall is nice. The mixture of the different elements is good. He asked what colors will be used for the buildings. Mr. Bonovich indicated white or snow will be used for most of the building, along with the wood and stone elements to compliment the overall design. Mr. Van Lieshout would prefer a limestone for the lower portion of the building façade. He also stated there needs to be a way for pedestrians to get to Egg Harbor Rd.

After discussion it was moved by Mr. Van Lieshout, seconded by Mr. Burk, to approve the plan with the following conditions.

- All external lighting must be downward-directing LED.
- The downward facing dome lights (as presented at the ADSPRB) shall be placed at the apartment building entryways and patios (as shown on the building elevations).
- The wall mount luminaire lights (as shown in the ADSPRB packet) must be placed on the garages as shown on the garage building elevations maps.
- Masonry must be as shown in the site plan. The stone must consist of natural shades (grays to blues) of limestone.
- The color of the vertical siding shall range from cream to white and the horizontal siding must be a complimentary color to the vertical siding.
- Roof Asphalt Architectural Shingles shall be used on main building and steel standing seam roof at the entrances.
- The eaves and supporting brackets must incorporate natural finishes on any timber constructions.
- Window frames must be either white or black and made of vinyl or fiberglass.
- Garage doors must be four panel systems (as shown on the plan).
- The landscaping shall include an additional a dozen red or white pine trees.
- Include wet plants into the landscaping of the detention ponds.
- Include screening around the dumpster.
- Driveway must be widened an additional 4 feet from the Egg Harbor Road access to the office building (approximately 300 feet). The 4 foot addition will be delineated and will serve as a pedestrian access to Egg Harbor Road.
- The sign design must be approved by Aesthetic Design & Site Plan Review Board.
- The developer must get a secondary approval of Phase-II of the project from the Aesthetic Design & Site Plan Review Board prior to construction, including addressing a pedestrian pathway plan.

All ayes, Carried.

Moved by Mr. Burk, seconded by Ms. Weber to adjourn. All ayes. Carried. The meeting adjourned at 5:55 p.m.

Respectfully yours,

Peggy J. Tong
Assessment Clerk and
Recording Secretary

FINANCE/PURCHASING & BUILDING COMMITTEE
February 27, 2018

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:01 pm by Vice Chair Ward in the Council Chambers, City Hall. Roll call: Alderpersons Ward and Wiesner were present. Alderperson Fett was excused. Also present: Alderperson Allmann, City Administrator Van Lieshout, Finance Director/City Treasurer Clarizio, City Engineer Shefchik, Fire Chief Dietman and Receptionist Metzger. Alderperson Hauser entered at 4:08pm

A motion was made by Alderperson Wiesner, seconded by Alderperson Ward to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items.
4. Consideration of: Request from Jon Burk to waive Park Shelter Reservation Fee for US Coast Guard
5. Consideration of: Request from Door County Veterans Service Council to waive sign permit fee.
6. Consideration of: Purchase One 2018 Ford Explorer Police Interceptor Vehicle.
7. Consideration of: Award Bid for Aquatic Plant Harvester.
8. Consideration of: Bradley Lake Project.
9. Review of unfinished business list.
10. Review bills.
11. Public comment on non-agenda items
12. Adjourn.

Carried.

The following spoke during public comment on agenda items: Barbara Allmann, 717 Prairie Lane; Chris Kellems, 120 Alabama Street.

Consideration of: Request from Jon Burk to waive Park Shelter Reservation Fee for US Coast Guard:
 City Administrator VanLieshout explained that the City is a supporter of the Coast Guard, as participant of the Coast Guard committee and named as a Coast Guard City. Retired Coast Guard member Jon Burk is requesting a waiver for the park shelter reservation fees in support the Coast Guards birthday and USCG City picnic on August 4, 2018.

Moved by Alderperson Wiesner, seconded by Alderperson Ward to recommend to Common Council to waive the park shelter reservation fee for the US Coast Guard. Carried.

Consideration of: Request from Door County Veteran Service Council to Waive Sign Permit Fee:
 City Administrator VanLieshout briefly stated that the Door County Veteran Service Council is requesting to waive banner and temporary sign permit fees.

Moved by Alderperson Wiesner, seconded by Alderperson Ward to recommend to Common Council waive the sign permit fees for Door County Veterans Service Council. Carried.

Consideration of: Purchase One 2018 Ford Explorer Police Interceptor Vehicle:
 City Administrator VanLieshout stated two bids were received for the purchase of a Ford Explorer patrol vehicle. Bids were received from Jim Olson Ford, Lincoln in the amount of \$32,856.00 and Dorsch Ford

Kia, in the amount of \$ 32,150.08. \$42, 000 was approved in the 2018 capital budget for the vehicle purchase, equipment and graphics.

Moved by Alderperson Ward, seconded by Alderperson Wiesner to recommend to Common Council to approve the purchase of one 2018 Ford Explorer Police Interceptor from Jim Olson Ford, Lincoln in the amount of \$32,856 plus DMV fees. Carried.

Consideration of: Award Bid for Aquatic Plant Harvester:

City Engineer/ Interim Municipal Services Director Shefchik stated that \$150,000 was approved in the 2018 capital budget for the purchase of an aquatic plant harvester. One bid was received from Aquarius Systems in the amount of \$179,960.00 which is \$22,960 over budget. Mr. Shefchik explained that the City received a Boating and Fishing State and Federal grant from the DNR which will cover 35% of the cost of the harvester and trailer. The total reimbursement would not exceed \$62,251.00 which would then put the harvester and trailer cost at \$112,424.00 and \$37,576 under budget. He stated as per accounting guidelines a $\frac{3}{4}$ vote is needed from the Common Council to transfer funds in the amount of \$22,960.00 to the expense line in the capital budget to cover the entire expenditure.

Moved by Alderperson Wiesner, seconded by Alderperson Ward to recommend to Common Council to award the bid from Aquarius Systems for purchase of a HM-420 aquatic plant harvester and TR-23 trailer at a cost not to exceed \$172,960.00 and approve a fund transfer of \$22,960.00 from capital budget line item 10-400-000-59065 (back hoe) to line item 10-560-000-59065 (aquatic plant harvester).

Consideration of: Bradley Lake Project:

City Administrator VanLieshout stated that Staff recently met with Foth regarding the status of the Bradley Lake project. Discussions during the meeting included project direction, costs, permitting and grant funding. Mr. VanLieshout reviewed the current and potential project costs and options to explore, such as creating a fish habitat, or cutting a channel from the lake to the bay of Green Bay. The Committee continued discussions on options for additional grant funding, creating fish habitat, invasion species control, costs and the overall goal of the project.

There were no items on the unfinished business list.

Review bills

Moved by Alderperson Ward, seconded by Alderperson Wiesner to approve the bills as presented and forward to the Common Council for payment. Carried.

No one spoke during public comment on non-agenda items.

Moved by Alderperson Wiesner, seconded by Alderperson Ward to adjourn. Carried. The meeting adjourned at 5:13 pm.

Respectfully submitted,



Tricia Metzger

**Harbor Commission Meeting
March 14, 2018**

A meeting of the Harbor Commission was called to order by Chairperson Nault at 3:01 p.m. in Council Chambers, City Hall, 421 Michigan Street. Members Gary Nault, Robert Spude, Paul Mickelson, Barb Allmann and Steve Propsom were present. Also present were Municipal Services Director Chad Shefchik, Community Development Director Marty Olejniczak, Planning/Zoning Administrator Chris Robinson Sullivan, and Municipal Services Assistant Colleen DeGrave.

Moved by Ms. Allmann, second by Mr. Spude to adopt the following agenda:

1. Roll Call
2. Adoption of Agenda
3. Public Comment
4. Consideration of: Three Year Harbor Improvement Plan
5. Consideration of: Navigational buoys
7. Adjourn

Carried.

The following people spoke during public comment: Chris Kellems, 120 Alabama St.

Consideration of: Three Year Harbor Improvement Plan – The following people spoke regarding the Three Year Harbor Improvement Plan:

Mr. Nault stated the Three-Year Improvement Plan is more like a wish list and not about projects that are necessarily moving forward at this point.

Mr. Shefchik clarified that these SOI are not a grant application but a tool used to assist the WI DOT in their budgeting process to see what projects municipalities may be considering that benefit commercial transportation. The City cannot apply for a grant for any of the projects listed unless they have submitted a SOI. By submitting a SOI to the DOT does not in any way commit them to completing any of the projects listed on the Three Year Harbor Improvement Plan. The SOI preserves the City's right to apply for grants for projects that may happen in the next three years through committee and council approval.

Mr. Olejniczak added that marinas do not qualify.

East Side Dock Improvements: Mr. Nault stated when larger boats such as the cruise ships and the USCG Mackinaw dock here they require more power and end up setting up a generator. Upgrading the electrical service would provide better service to commercial vessels that currently use this site as well as provide an additional option for mooring the tugs.

Mr. Propsom mentioned that this should be the 1st priority for the year 2019.

Moved by Ms. Allmann, Seconded by Mr. Propsom to recommend to council to approve the Statement of Intention for East Side Dock Improvements as the top priority for year 2019. All in favor. Carried.

New Pier at Sawyer Dock: Mr. Olejniczak stated this is part of the Westside Redevelopment Project and would increase dock space by allowing dockage for commercial vessels on one side of the dock, i.e. tugboats, and recreational vessels on the other side.

Ms. Allmann questioned whether this project was feasible due to Army Corps of Engineers requirements for the channel. Mr. Shefchik explained that feasibility would be determined prior to any grant application being submitted. The members discussed whether this project would be ready by next year and felt it should be pushed back to a future year.

Moved by Mr. Propsom, Seconded by Mr. Nault to recommend to council to approve the New Pier at Sawyer Dock Statement of Intention for year 2021. All in favor. Carried.

Dock Wall Along Harbor Business Center Frontage: Mr. Olejniczak stated this project would require agreement from the property owners. Mr. Olejniczak stated the current owner previously supported being included in the statement of intentions, but staff was unable to reach him yet to confirm that his project should still be submitted.

Moved by Mr. Mickelson, Seconded by Ms. Allmann to recommend to council to approve the Statement of Intention for the Dock Wall along Harbor Business Center Frontage. All in favor. Carried.

Sunset Park Docking Facility: Mr. Olejniczak explained this project was one of the options in the tugboat mooring study completed by AECOM. He stated this option could cause the existing boat launch ramp to be eliminated or relocated. Due to the cost he felt the project would have a low likelihood of being implemented and was not favored by Bay Shipbuilding Company. Mr. Mickelson suggested the SOI should be kept as it is another option for the relocation of the tugs.

Moved by Mr. Nault, Seconded by Mr. Mickelson to recommend to council to approve the Statement of Intention for Sunset Park Docking Facility. All in favor. Carried.

Discussion took place on the priority and probability given to each project in the SOI. The members confirmed that the four projects should be listed as follows:

East Side Dock Improvements: 1st priority for 2019 – high probability

New Pier at Sawyer Dock: 1st priority for 2021 – low probability

Dock Wall along Harbor Business Center Frontage – 2nd priority for 2019 – high probability

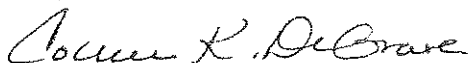
Sunset Park Docking Facility – 2nd priority for 2021 – low probability

Consideration of Mooring Buoys in the Bay of Sturgeon Bay: Mr. Nault explained that he had a discussion with Police Chief Arleigh Porter, and Chief Porter has ordered new navigational buoys already.

Moved by Ms. Allmann, Seconded by Mr. Propsom to table this item for the next meeting, which Mr. Nault stated would be in April. All in favor. Carried.

Moved by Mr. Nault, second by Mr. Mickelson to adjourn. All in favor. Meeting adjourned at 3.45 p.m.

Respectfully Submitted,



Colleen DeGrave

Municipal Services Assistant



STURGEON BAY POLICE DEPARTMENT



The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
 Members of the Common Council
 Members of the Police and Fire Commission
 City Administrator Josh VanLieshout
 Officers of the Sturgeon Bay Police Department
 Media

From: Captain Daniel J. Brinkman

Subject: Monthly Report for February, 2018

Date: March 9, 2018

The following is a summary of the Police Department's activities for the month of February that includes crimes investigated, traffic accidents investigated, training completed, and public education provided by department members.

Crimes Investigated

The Department, during the month, investigated a total of 59 crimes.

These crimes can be broken down and classified as follows.

Bail Jump.....	02
Battery	04
Disorderly Conduct.....	13
Criminal Damage to Property	03
Fraud.....	04
Custody Dispute.....	02
Domestic Abuse.....	03
Theft.....	11
Threats to Injure.....	01
Sex Offense.....	02
Death Investigation.....	02
Restraining Order Violation.....	03
Controlled Substance Problem.....	05
Internet Crimes against Children.....	01
Family Fight.....	03
TOTAL	59

The above crimes resulted in the loss of \$938 to the community, of which \$200 has been recovered.

Arrests

The Department completed a total of 90 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrest

False Imprisonment.....	02
Possess Marijuana.....	01
Bail Jump.....	02
Strangulation / Suffocation.....	01
TOTAL	06

B. Misdemeanor Crime Arrests

Disorderly Conduct.....	09
Battery	04
Bail Jump	06
Resist / Obstruct Officer	02
Possess Controlled Substance	03
Theft.....	01
Criminal Damage to Property	02
Possess Drug Paraphernalia	03
Harassment.....	01
Fraud.....	01
TOTAL	32

Wisconsin Probation & Parole Violation Arrests / Warrant Arrests.....	07
TOTAL	07

C. Ordinance Violation Arrests

Trespass to Land.....	01
Possess Marijuana.....	02
Possess or Consume Alcohol Underage.....	02
Retail Theft	01
Possess Tobacco Underage.....	02
Disorderly Conduct.....	02
TOTAL	10

D. Traffic Crime Arrests

Operating while Intoxicated (2 nd or more).....	01
Operating while Revoked.....	03
Operate w/o Valid Driver's License	02
Ignition Interlock Device Tampering.....	01
TOTAL	07

E. Traffic Violation Arrests

Operating a Motor Vehicle While Intoxicated.....	03
Speeding Violations	04
Operating While Driver's License Suspended / Revoked.....	06
Operate Vehicle w/o Insurance	04
Operate without a Valid License.....	03
Miscellaneous Traffic Violations.....	08
TOTAL	28

In addition to the preceding arrests, the Department conducted a total of 142 traffic stops during the month and logged 27 violations for various motor vehicle defects and local ordinances and issued 25 written warnings for those violations. A total of 32 parking tickets were issued for parking violations throughout the city.

Traffic Accidents

The Department during the month investigated a total of 19 vehicle accidents. These accidents are categorized into four types.

A.	Motor Vehicle Accidents Involving Fatalities.....	00
B.	Motor Vehicle Accidents Involving Injuries	01
C.	Motor Vehicle Accidents Involving Property Damage	17
	(greater than \$1,000.00)	
D.	Motor Vehicle Accidents Involving Property Damage	01
	(less than \$1,000.00)	TOTAL 19

Police Service Calls

Department members handled 378 service calls during the month. These calls consist of both citizen requests for police service as described below (293), crimes investigated (59), traffic accidents investigated (19), and Wisconsin Probation and Parole Assists (07).

A.	Traffic and Road Incidents	46
----	----------------------------------	----

This category consists of all assignments involving assists to stranded motorists, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing obstructions from roadways, and all parking problem complaints.

B.	Noise Complaints	06
----	------------------------	----

These complaints involve private parties, licensed liquor establishments, and parties in public places.

C.	Sick and Injured Persons	22
----	--------------------------------	----

Assistance rendered to the Ambulance Service and sick or injured persons.

D.	Alarms	22
----	--------------	----

Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.

E.	Complaints Involving Animals	08
----	------------------------------------	----

Investigations by officers of noisy animals, loose animals, animal bites, wild animals and sick, injured or dead animal complaints.

F.	Civil Disputes	03
----	----------------------	----

Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.

G. Escorts	03
Transporting citizens, money escorts for area financial institutions, funerals, and for area industry and farming.	
H. Citizen Assist.....	31
This category is broad and involves such services as assistance in gas drive-off, emergency notifications, attempts to locate people, retrieval of personal property, and vehicle registration assistance.	
I. Assistance Rendered to Other Agencies	07
Includes assistance to other law enforcement and government agencies.	
J. Suspicious Person / Vehicle / Circumstance.....	11
Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of vehicles and people.	
K. Self-Initiated Field Activity	39
All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.	
L. Juvenile Problems.....	09
Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.	
M. Miscellaneous Incidents	69
Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes 9-1-1 calls investigated by Department members during the month.	
N. Welfare Checks	17
Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.	

TOTAL 293

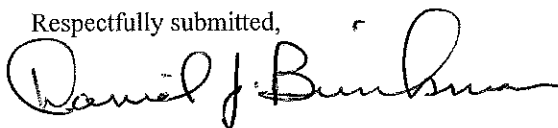
Department Training

The joint dive team conducted their monthly training session. One officer attended training to become a Vehicle Contact Instructor. One officer attended a class on Emotional Survival for Female Law Enforcement Officers and 4 officers attended a two day seminar on Active Threat Integrated Response.

Education

Capt. Dan Brinkman presented Civilian Response to Active Shooter Events (CRASE) to employees at Door County Medical Center Rehabilitation Services and to members of the town of Egg Harbor Fire Department.

Respectfully submitted,



Captain Daniel J. Brinkman

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
February 28, 2018

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF FEBRUARY

February-18	YEAR TO DATE		February-18	YEAR TO DATE
1	1	ONE FAMILY DWELLINGS	195,000	195,000
0	0	TWO FAMILY DWELLINGS	-----	-----
0	0	MULTIPLE FAMILY DWELLINGS	-----	-----
0	0	MANUFACTURED HOME	-----	-----
0	0	C.B.R.F.	-----	-----
0	0	RESIDENTIAL ADDITIONS	-----	-----
6	10	RESIDENTIAL ALTERATIONS	92,100	127,981
0	0	RESIDENTIAL GARAGES/CARPORTS	-----	-----
1	1	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	22,000	22,000
1	1	RESIDENTIAL STORAGE BUILDINGS	900	900
0	0	RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NON-RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NEW COMMERCIAL BUILDINGS	-----	-----
0	0	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	-----	-----
0	0	NON-RESIDENTIAL ADDITIONS	-----	-----
7	10	NON-RESIDENTIAL ALTERATIONS	1,526,807	2,692,154
0	0	MUNICIPAL BUILDINGS	-----	-----
0	0	WAREHOUSES	-----	-----
0	0	FACTORY & SHOP	-----	-----
0	0	COMMUNICATION TOWER	-----	-----
0	0	SUBSTATION	-----	-----
0	0	AGRICULTURAL BUILDINGS	-----	-----
16	23	TOTAL ESTIMATED COST OF CONSTRUCTION	\$1,836,807	\$3,038,035
February-18	YEAR TO DATE	TOTAL PERMITS ISSUED	February-18	YEAR TO DATE
16	23	BUILDING PERMITS	2,859	6,250
15	26	ELECTRICAL PERMITS	1,532	3,318
10	16	PLUMBING PERMITS	1,001	2,532
11	16	HEATING PERMITS	1,308	2,167
15	57	SIGN PERMITS	450	1,730
0	0	MISCELLANEOUS PERMITS	-----	-----
0	0	SUMP PUMP PERMITS	-----	-----
0	0	ELECTRICIAN LICENSES	-----	-----
0	0	EARLY STARTS	-----	-----
2	2	EROSION CONTROL	175	175
0	0	STATE PLAN APPROVALS	-----	-----
1	1	PARK & PLAYGROUND PAYMENTS	300	300
1	1	WISCONSIN PERMIT SEALS	35	35
0	1	ZONING BOARD OF APPEALS APPLICATIONS	-----	300
1	1	ZONING CHANGES/P.U.D. APPLICATIONS	485	485
0	0	PLAN COMMISSION - CONDITIONAL USES	-----	-----
0	1	CERTIFIED SURVEY MAP REVIEWS	-----	30
0	0	SUBDIVISION PLATTING REVIEW	-----	-----
0	0	MISCELLANEOUS REVENUE	-----	-----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-----	-----
0	0	RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	CHANGE OF USE	-----	-----
0	0	RESIDENTIAL OCCUPANCY FEES	-----	-----
0	1	COMMERCIAL OCCUPANCY FEES	-----	50
0	0	PIER PERMIT	-----	-----
0	1	DEMOLITION	-----	25
3	5	PLAN REVIEW FEE	900	1,400
		ADMIN FEE	345	732
		TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER	\$9,390.00	\$19,529.00

Cheryl Nault
Building Inspection Dept.

BEVERAGE OPERATOR LICENSE

1. Polsin, Joelle A.
2. Zeneski, Zach J.



City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Phone 920-746-2900
Fax 920-746-2905

Visit our website at: www.sturgeonbaywi.org

February 27, 2018

Stephanie Reinhardt
City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

Ms. Reinhardt:

We, the undersigned, have received a request for certification of compliance by the applicant for issuance of a Class A Liquor and Class A Beer license to:

Door Stop 2 LLC (formerly known as Cherryland Shell)
Agent: Austin Hildebrand
1331 Green Bay Road
Sturgeon Bay, WI 54235
March 20, 2018 – June 30, 2018

This letter is to certify that the applicants and the premises comply with those regulations, ordinances and law. We observed no condition that would prevent issuance of the requested license.

Arleigh Porter, Police Chief
City of Sturgeon Bay

Tim Dietman, Fire Chief
City of Sturgeon Bay

John Teichtler, Sanitarian
City of Sturgeon Bay/County of Door

REQUEST TO TRANSFER:

Transfer Combination Class B Liquor License from BH Canvas LLC to:
Kippis, LLC. Location to remain the same at: 23 West Oak Street.

REQUEST TO TRANSFER:

Transfer Combination Class B Liquor License from BHLL Canvas, LLC to:
BH Canvas, LLC. Location to remain the same at: 136 North 3rd Avenue.

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGOEN BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: The following described property is hereby rezoned from Multiple-Family Residential and General Commercial to Planned Unit Development (PUD) and shall be subject to the site plan and requirements incorporated herein:

A parcel of land located in the NW ¼ of the NE ¼ and the SW ¼ or the NE ¼ of Section 5, Township 27 North, Range 26 East, City of Sturgeon Bay, Door County, Wisconsin described as follows:

Commencing at the North ¼ corner of said Section 5; thence S00°02'11"W – 209.63 feet along the west line of said NE ¼ to the point of beginning of lands to be described; thence continuing S00°02'11"W – 887.60 feet along said west line; thence S89°48'19"E – 284.00 feet; thence S00°02'11"W – 248.84 feet to the northerly right of way of Egg Harbor Road; hence N50°22'02"E – 45.47 feet along said right of way; thence N00°02'11"E – 1107.31 feet; thence N89°48'19"W – 319.00 feet to the point of beginning.

Said parcel contains 291,343 square feet (6.69 acres).

SECTION 2: The following requirements and conditions are placed upon the property described within the legal description.

- A. Underlying Zoning:** The underlying zoning district shall be R-4 Multiple-Family Development District. If the PUD expires, the zoning classification of the property shall revert to the R-4 district.
- B. Permitted Uses:** Multiple-family dwellings with a total of 64 units are permitted provided such dwellings are consistent with the approved final PUD plans. Accessory uses associated with multiple-family dwellings are also permitted.
- C. PUD Requirements:** The following requirements shall apply:
 1. Additional recreation facilities, such as a play apparatus, shall be installed in addition to the pavilion shown on the approved PUD plan.
 2. A 30-foot wide utility easement for the extension of sanitary sewer and water mains shall be established, with said easement extending from Egg Harbor Road to the north property line.
 3. A 10-foot wide drainage easement along the east property line shall be established, with said easement running from the north lot line to 20 feet past the northwest corner of the Simon Parcel.
 4. The ability to connect the driveway/parking area to the planned extension of Alabama Street shall be maintained by keeping a corridor of sufficient width clear of buildings or other impediments. Such corridor may be on

either side of the property, with the actual construction of such driveway to occur at the property owner's discretion.

5. A pedestrian path with access to Egg Harbor Road shall be constructed for the use by the residents of the property.

SECTION 3: This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie Reinhardt
City Clerk

FINAL RESOLUTION

AUTHORIZING IMPROVEMENTS AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY.

WHEREAS the Common Council of the City of Sturgeon Bay, Wisconsin, held a public hearing at the City Hall at 12:00 P.M. on the 4th day of April 2017, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the City's Engineer on the proposed improvement installation in/on the following streets or parts thereof:

Sidewalk installation for approximately 1686 SF along the East side of S 16th Place and 1688 SF along the West side of S 18th Ave.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Sturgeon Bay as follows:

1. That the reports of the City's Engineer pertaining to the construction of the above-described public improvements, including plans and specifications thereof, as modified, is hereby adopted and approved.
2. That payment for said improvements be made by assessing the cost to the property benefitted as indicated in said reports, as modified to reflect the actual cost of construction.
3. That benefits (and damages) shown on the reports (as modified) are true and correct, have been determined on a reasonable basis and are hereby confirmed.
4. That the assessments for all projects included in said reports are hereby combined as a single assessment, but any interested property owner shall be entitled to object to each assessment separately or both assessments jointly for any purpose or purposes.
5. That the assessments may be paid in cash or six (6) annual installments. If the total assessment levied against a single parcel exceeds \$6,000.00 application can be made at the **CITY CLERK-TREASURER'S** office for twelve (12) annual installments. Installment payments are to bear interest at a floating rate to be determined on the first business day of the new calendar year for the ensuing year and will be the prime rate as posted by the official City depository on that day. The rate so established shall be applied to the unpaid balance of each assessment for that year. Installments or assessments not paid when due shall bear interest on the amount past due at the rate of one percent (1%) per month or a fractional part thereof plus one-half of one percent (0.5%) per month or fraction thereof penalty.
6. That if the title to a parcel of property changes for any reason the full amount of the outstanding assessment becomes due and payable together with applicable interest immediately.
7. The City Clerk-Treasurer is directed to publish this resolution as a Class 1 notice in the assessment district.
8. The City Clerk-Treasurer is further directed to mail a copy of this resolution and a

statement of the final assessment against his property to every property owner whose name appears on the assessment roll whose post office address is known or can, with reasonable diligence, be ascertained.

March 20, 2018
Stephanie L Reinhardt
City Clerk

* * * * *

Introduced by:_____.

Moved by Alderperson_____, seconded by Alderperson_____, that said resolution be adopted.

Passed by the Council on the __ day of _____, 2018, and submitted to the Mayor on the _____ day of _____, 2018.

EXECUTIVE SUMMARY

DATE: February 13, 2018

TITLE: Final Assessment Report – Sidewalk Installations on S 16th Place & S 18th Ave

BACKGROUND: The preliminary assessment report for the sidewalk installations on S 16th Place & S 18th Ave was assembled and created using the actual project costs from the awarded contractor's Bid Form & Proposal for the project. The project was completed per the plans and specifications and final installed quantities were measured in the field for each property. The attached schedule of assessments summarizes the final installed quantities and final assessments.

FISCAL IMPACT: The listed property Owners will be assessed for the corresponding amounts listed, and will have the option of making payments per the terms of the attached Final Resolution based upon the amount of their assessment.

RECOMMENDATION: Approve the final assessment report and final resolution for the sidewalk installations on S 16th Place & S 18th Ave.

SUBMITTED BY:

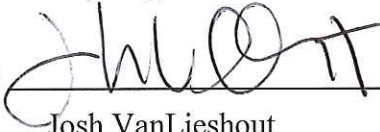


Chad Shefchik
City Engineer

2-23-18

Date

REVIEWED BY:



Josh VanLieshout
City Administrator

3/15/18

Date

REVIEWED BY:

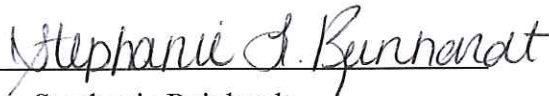


Val Clarizio
Finance Director

2/28/18

Date

REVIEWED BY:

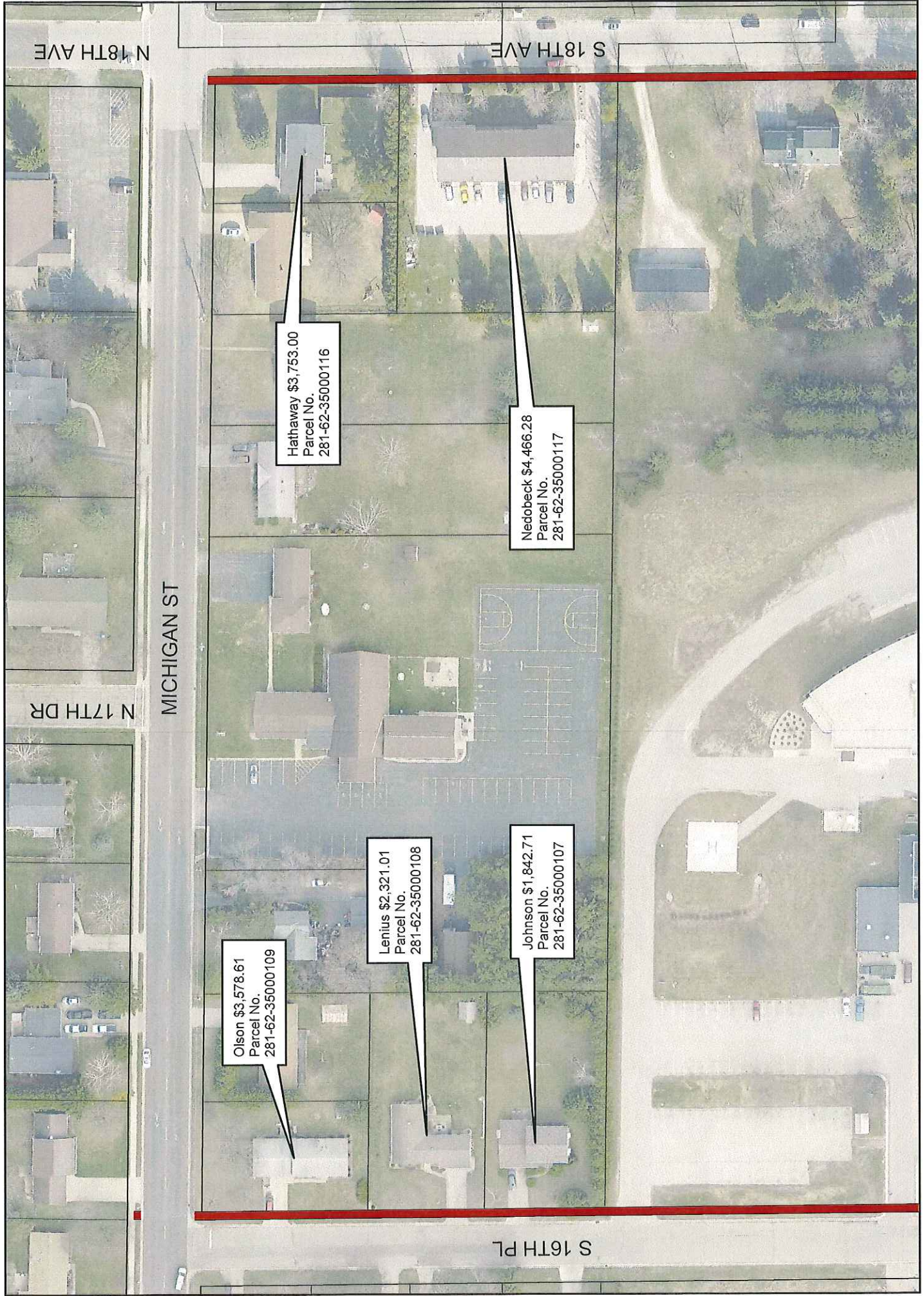


Stephanie Reinhardt
City Clerk

3/15/2018

Date

Parcel Number	Last Name	First Name	Mailing Address										Property Address	4' Sidewalk		6' Sidewalk		Total Cost
			Street 1	City	State	ZIP	(SF)	Cost	(SF)	Cost	(SF)	Cost						
2816235000109	Olson	Rolf	112 S 16th Place	Sturgeon Bay	WI	54235	112 S 16th Place					523.50	\$ 2,334.81			207.30	\$ 1,243.80	\$ 3,578.61
2816235000108	Lenius	Milton & Karen	124 S 16th Place	Sturgeon Bay	WI	54235	124 S 16th Place					343.50	\$ 1,532.01			131.50	\$ 789.00	\$ 2,321.01
2816235000107	Johnson	Stephen	130 S 16th Place	Sturgeon Bay	WI	54235	130 S 16th Place					345.90	\$ 1,542.71			50.00	\$ 300.00	\$ 1,842.71
2816235000116	Hathaway	Howard & Joanne	1757 Michigan Street	Sturgeon Bay	WI	54235	1757 Michigan Street					750.00	\$ 3,345.00			68.00	\$ 408.00	\$ 3,753.00
2816235000117	Nedobek	Jeffrey & Faye	731 Broadview	Green Bay	WI	54301	127 S 18th Ave					618.00	\$ 2,756.28			285.00	\$ 1,710.00	\$ 4,466.28
							Totals					2580.90	\$ 11,510.81			741.80	\$ 4,450.80	\$ 15,961.61



S 16th Pl & S 18th Ave Sidewalks Proposed Assessments

Proposed Sidewalk

SEPT, 2017

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of Applicant: Drury Design S.B.H.S.
 Name of Event: GRANNY MOVING
 Contact Phone #: 920 619 3244 - 920 619-3452 *Renek*
 Date(s) of Event: MARCH 29-18 Time: 3:00 AM TO 6:00 PM *(*)*
 Estimated # of Attendees: N/A
 Specific Location: MOVE GRANNY TO CORNER OF
OLSON BRIDGE & S. 1ST AVE

TO BE
SENT TO
CITY
TRANSAM

- ☒ Attach map of requested street closure area including barricades location, tent/booth location, or any street obstruction. The map must be in final form.
- ☒ Attach Certificate of Insurance with the City listed as ADDITIONAL INSURED. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - As required by the State of Wisconsin.
- ☐ Temporary Beer and/or Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (If applicable.)
- ☒ Hold Harmless Agreement has been signed of Officer(s) of Event/Organization.
- ☒ Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.
- ☒ If tents larger than 20 x 20 are used, must agree to contact the Fire Department for inspection, prior to event.

What arrangements are made for clean up? Drury To CLEAN UP

Other comments or explanation:

Signature of Responsible Party:

Address:

Date Submitted:

(Street Closure applications may not be submitted/approved more than 90 days in advance of event date.)

Approval:

☒ Fire Chief:

☒ Police Chief:

Comm. Dev:

Streets/Parks:

City Clerk:

Finance Dir:

City Engineer:

City Admin:

Date:

Date:

Date:

Date:

Date:

Date:

Date:

Date:

☒ Approval conditional upon:

please see attached conditions.

Common Council Approval Date:

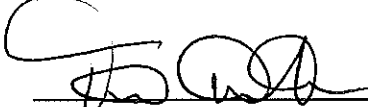
☐ Copy of Approved Street Closure Application sent to EMS Director.

CONDITIONS REGARDING APPROVAL OF STREET CLOSURE APPLICATION
SUBMITTED BY DRURY DESIGNS/STURGEON BAY HISTORICAL SOCIETY

- Copy of DOT State Permit Approval prior to March 29, 2018
- Copy of U.S. Coast Guard Notice of Closure, by DOT, prior to March 29, 2018
- Copy of Notification to Bay Shipbuilding as soon as possible
- Copy of Approval from ATC (American Transmission Corp) prior to March 29, 2018
- City of Sturgeon Bay Public Safety (Fire & Police) must be notified of actual bridge closure time prior to March 29, 2018
- A clear perimeter a minimum of one and one half times the height of the structure must be maintained while in transit. Only necessary company personnel are permitted.



Police Chief Arleigh Porter
March 16, 2018

 3/16/2018

Fire Chief Tim Dietman
March 16, 2018



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/16/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Van Drisse Insurance P. O. Box 100 Luxemburg WI 54217		CONTACT Agency Account - Lux NAME: PHONE (A/C, No, Ext): (920)845-2357 FAX (A/C, No): (920)845-5318 E-MAIL: ADDRESS:	
INSURED Drury Designs, Inc. 2049 Ledgeview Rd. De Pere WI 54115		INSURER(S) AFFORDING COVERAGE INSURER A: Secura Insurance NAIC # 22543 INSURER B: Artisan & Truckers Casualty Co 10184 INSURER C: Society Insurance 15261 INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 2017

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	TC3187307	12/31/2017	12/31/2018	EACH OCCURRENCE \$ 1,000,000	
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						GENERAL AGGREGATE \$ 2,000,000	
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY		064347730	12/31/2017	12/31/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000	
	BODILY INJURY (Per person) \$						
	BODILY INJURY (Per accident) \$						
	PROPERTY DAMAGE (Per accident) \$						
UMBRELLA LIAB EXCESS LIAB						Underinsured motorist BI \$ 1,000,000	
C	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	N/A	WC18004564	12/31/2017	12/31/2018	EACH OCCURRENCE \$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					AGGREGATE \$	
	Y/N <input type="checkbox"/>						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured status is provided by the attached policy form.

CERTIFICATE HOLDER**CANCELLATION**

City of Sturgeon Bay 421 Michigan St Sturgeon Bay WI 54235	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

© 1988-2015 ACORD CORPORATION. All rights reserved.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY

ADDITIONAL INSURED WRAP

This Endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE FORM
BUSINESSOWNERS LIABILITY COVERAGE FORM

With respect to coverage provided by this Endorsement, the provisions of the Coverage Form apply unless modified by this Endorsement.

Additional Insured provisions provided in this endorsement contain equivalent language to Insurance Services Office Endorsements CG 20 10 07 04 and CG 20 37 07 04. If a written contract or written agreement between you and the additional insured specifies that coverage for the additional insured form be provided by Endorsements CG 20 10 07 04 and/or CG 20 37 07 04, this endorsement shall be interpreted to comply with such requirement, but only to the extent that such coverage is included within the terms of the Coverage Part to which this endorsement is attached.

A. Additional Insured When Required By Written Construction Contract

1. Operations Performed For An Additional Insured

WHO IS AN INSURED is amended to include as an additional insured any person or organization for whom you are performing operations when you and such person or organization have agreed in a written contract or written agreement prior to a loss, that such person or organization be added as an additional insured on your policy. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

- a. Your acts or omissions; or
 - b. The acts or omissions of those acting on your behalf;
- in the performance of your ongoing operations for the additional insured.

A person's or organization's status as an additional insured under this provision ends at the earlier of when your operations for that additional insured are completed; or the end of the policy period.

2. Limitations

The Operations Performed For An Additional Insured coverage is limited as follows:

- a. This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
 - (1) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
 - (2) Supervisory, inspection, architectural or engineering activities.
- b. This insurance does not apply to "bodily injury" or "property damage" occurring after:
 - (1) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
 - (2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.
- c. The Limits of Insurance applicable to the additional insured are those specified in the written contract or written agreement or in the Declarations for this policy, whichever is less. These Limits of Insurance are inclusive and not in addition to the Limits of Insurance shown in the Declarations. If other insurance available to you and written by us is applicable to this additional insured, the maximum recovery under all coverage forms or policies combined may equal but not exceed the highest applicable limit under any one coverage form or policy providing coverage on either a primary or excess basis.

- d. This insurance does not apply if the person or organization required to be added as an additional insured is specifically named as an additional insured under any other provision of, or endorsement added to this policy.

B. Additional Insured When Required By Written Construction Contract – Completed Operations

1. Additional Insured – Completed Operations

WHO IS AN INSURED is amended to include as an additional insured any person or organization, when you and such person or organization have agreed in a written contract or written agreement prior to a loss, that such person or organization be added as an additional insured on your policy, but only with respect to "bodily injury" or "property damage" caused, in whole or in part, by "your work" performed for that additional insured and included in the "products-completed operations hazard".

2. Limitations

The Additional Insured - Completed Operations coverage is limited as follows:

- a. A person or organization's status as an insured under Additional Insured - Completed Operations continues only until the earlier of the end of the policy period; or the period of time required by the written contract or written agreement. If no time period is required by the written contract or written agreement, a person or organization's status as an additional insured under this endorsement will not apply beyond the lesser of the end of the policy period; or five years from the completion of "your work" on the project which is the subject of the written contract or written agreement.
- b. The insurance as provided to the additional insured does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of "your work" for which a consolidated (wrap-up) insurance program has been provided by the prime contractor-project manager or owner of the construction project in which you are involved.
- c. The Limits of Insurance applicable to the additional insured are those specified in the written contract or written agreement or in the Declarations for this policy, whichever is less. These Limits of Insurance are inclusive and not in addition to the Limits of Insurance shown in the Declarations. If other insurance available to you and written by us is applicable to this additional insured, the maximum recovery under all coverage forms or policies combined may equal but not exceed the highest applicable limit under any one coverage form or policy providing coverage on either a primary or excess basis.
- d. The coverage provided to the additional insured by this endorsement and by paragraph f. of the definition of "insured contract" under DEFINITIONS do not apply to "bodily injury" or "property damage" arising out of the "products-completed operations hazard" unless required by the written contract or written agreement.
- e. This insurance does not apply if the person or organization required to be added as an additional insured is specifically named as an additional insured under any other provision of, or endorsement added to this policy.

C. Primary And Noncontributory

As respects the coverage provided under this endorsement, the Other Insurance Condition is amended as follows:

The paragraph regarding Excess Insurance is deleted and replaced with the following:

Excess Insurance

This insurance is excess over any other insurance available to the additional insured whether primary, excess, contingent or on any other basis unless the written contract or written agreement described in A. and B. above specifically requires that this insurance be either primary or primary and noncontributory. Then this insurance is primary and not contributing with any insurance available to the additional insured which covers that person or organization as a named insured.

D. Waiver Of Transfer Of Rights Of Recovery Against Others To Us

As respects the coverage provided under this endorsement, the Transfer Of Rights Of Recovery Against Others To Us Condition is amended by adding the following:

We waive any right of recovery we may have to recover we make for all or part of any payment we have made under this Coverage Part arising out of "your work" under a written contract or written agreement

requiring such waiver with that person or organization. However, our rights may only be waived prior to the "occurrence" for which we make payment under this Coverage Part. The insured must do nothing after a loss to impair our rights. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce those rights.

E. Amendment – Aggregate Limits Of Insurance (Per Project)

Under LIMITS OF INSURANCE shown on the Declarations, the General Aggregate Limit applies separately to each of your projects away from the premises owned by you or rented to you. This extension does not apply to the "products-completed operations hazard".

F. Additional Condition

The following condition is added:

Additional Insured Duty To Notify

The additional insured described in A. or B. above must give written notice of loss, including a demand for defense and indemnity, to any other insurer having coverage for the loss under its policies. Such notice must demand full coverage available and the additional insured shall not waive or limit such other available coverage.

This additional condition does not apply to the insurance available to the additional insured which covers that person or organization as a named insured.

All other terms and conditions of this policy not in conflict with the terms and conditions of this Endorsement shall continue to apply.

**CITY OF STURGEON BAY
AGREEMENT FOR REIMBURSEMENT OF EXPENSES**

WHEREAS the City of Sturgeon Bay has created Section 3.035 of the Municipal Code authorizing the City Clerk - Treasurer to charge for reimbursement of legal, consulting, incidental, and special events expenses incurred on behalf of and/or for the benefit of third parties for services rendered by the City of Sturgeon Bay;

AND WHEREAS the undersigned has requested services and/or authorizations of the City of Sturgeon Bay which will result in the necessity to incur legal, consulting, incidental, or special event expenses on behalf of the undersigned or in consideration of the request submitted by the undersigned;

NOW, THEREFORE, IT IS AGREED that the undersigned will reimburse the City of Sturgeon Bay by providing payment to the City Clerk - Treasurer within fourteen (14) days of receiving an invoice, for all legal, consulting, incidental, and special event expenses incurred by the City of Sturgeon Bay for the benefit of the undersigned or for the consideration of the request submitted by the undersigned. These expenses are likely to include the following: Planning and engineering review, legal review and document preparation, recording, publication, special events, and miscellaneous expenses.

This Agreement must be signed prior to the initiation of any action by the City of Sturgeon Bay.

Dated: _____

March 14 2018



Pat Drury

Dated: _____

Company Name (if applicable): _____

Dewey Design Inc.

Billing Address: _____

2049 LEDGEVIEW ROAD DEPERE WI
54115

Telephone: _____

920 339-1011 920 619-3244 CELL 1ST.

3.035 - Reimbursement of expenses.

- (1) *[Authorization to charge for reimbursement.]* The city clerk-treasurer is authorized to charge for reimbursement of expenses incurred on behalf of and for the benefit of third parties for services rendered by the city. These reimbursable expenses include, but are not limited to:
- (a) *Legal, consulting, and incidental expenses.* Any expenses associated with service demands related to legal, consulting, and incidental services. These expenses include but are not limited to:
1. Mortgages and related documentation prepared by the city attorney for property transactions.
 2. Drafting and recording of documents for street vacation not initiated by the city.
 3. Drafting of ordinances related to zoning.
 4. Costs associated with annexations.
 5. Recording fees for planned unit developments and related zoning and subdivision actions.
 6. Legal publication, hearing notices, and postage.
 7. Engineering, planning, financial, and related consultants' reviews, studies, and inspections.
 8. Any other fees associated with service demands by third parties not specifically related to general governmental services.
- (b) *Special events expenses.* Any expenses associated with service demands related to special events. These expenses include but are not limited to:
1. Labor, equipment, and materials used before, during and after special events.
 2. Garbage/refuse and recycling pickup and disposal.
 3. Legal services related to event.
 4. Drafting of documents related to event.
 5. Administrative costs associated with service demands related to special events.
 6. Any other fees associated with service demands related to special events.
- (2) *Fees/deposit.*
- (a) *Fees.* Fees can only be charged upon prior notice to the petitioner who must sign an agreement to reimburse prior to initiating action. Prior to initiating any action, the department where petition is initiated shall secure the signed reimbursement agreement from petitioner and forward it to city clerk-treasurer.
- (b) *Deposit.* If reimbursement costs are estimated to be over \$250.00, a deposit in the estimated amount may be required by the city prior to initiating action. Petitioner shall pay for all costs that exceed deposit amount, and petitioner shall be reimbursed if deposit amount exceeds costs.
- (3) *Failure to pay fees.* If the fee is not paid within 30 days of the date of the mailing of the invoice, an additional administrative collection charge of ten percent of the total fee shall be added to the amount due, plus interest shall accrue thereon at the rate of 1.5 percent per month or fraction

thereof until paid. To the extent permitted by law, if the petitioner is the owner of the real estate for which the services are incurred, any delinquent fees shall be extended upon the current or the next tax roll as a special charge against the real estate premises for current services.

(Ord. No. 1040-0500, § 1, 5-16-00; Ord. No. 1088-0303, § 1, 3-4-03)

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

The undersigned certifies that he or she is a duly authorized agent of DEWY DESIGNS + SBHS, and is duly empowered and authorized to execute this hold harmless and indemnification agreement on behalf of the above referenced party.

The undersigned in consideration of being allowed to use City property to OREGON BRIDGE To S. 1st Ave, which shall encroach in the public right-of-way adjacent to property located at Santa 1st, do hereby release, acquit, and forever discharge the City of Sturgeon Bay, its officers, agents, and employees (hereinafter known as City), from any and all actions, causes of action, claims, demands, costs, expenses and compensation related to property damages, personal injury or death arising out of any accident or occurrence while maintaining said encroachment in the public right-of-way. The undersigned further agrees to hold harmless and defend the City from any claims or actions arising from said MOVING OF GRASS as an encroachment in the public right-of-way.

The undersigned agrees that as a condition of the City approving the use as an encroachment in the public right-of-way, it will maintain usage, and continue to provide a minimum of six foot unobstructed area for public use and passage in said public right-of-way.

Dated this 14 day of MARCH 2018.

By: [Signature] 3/14/18

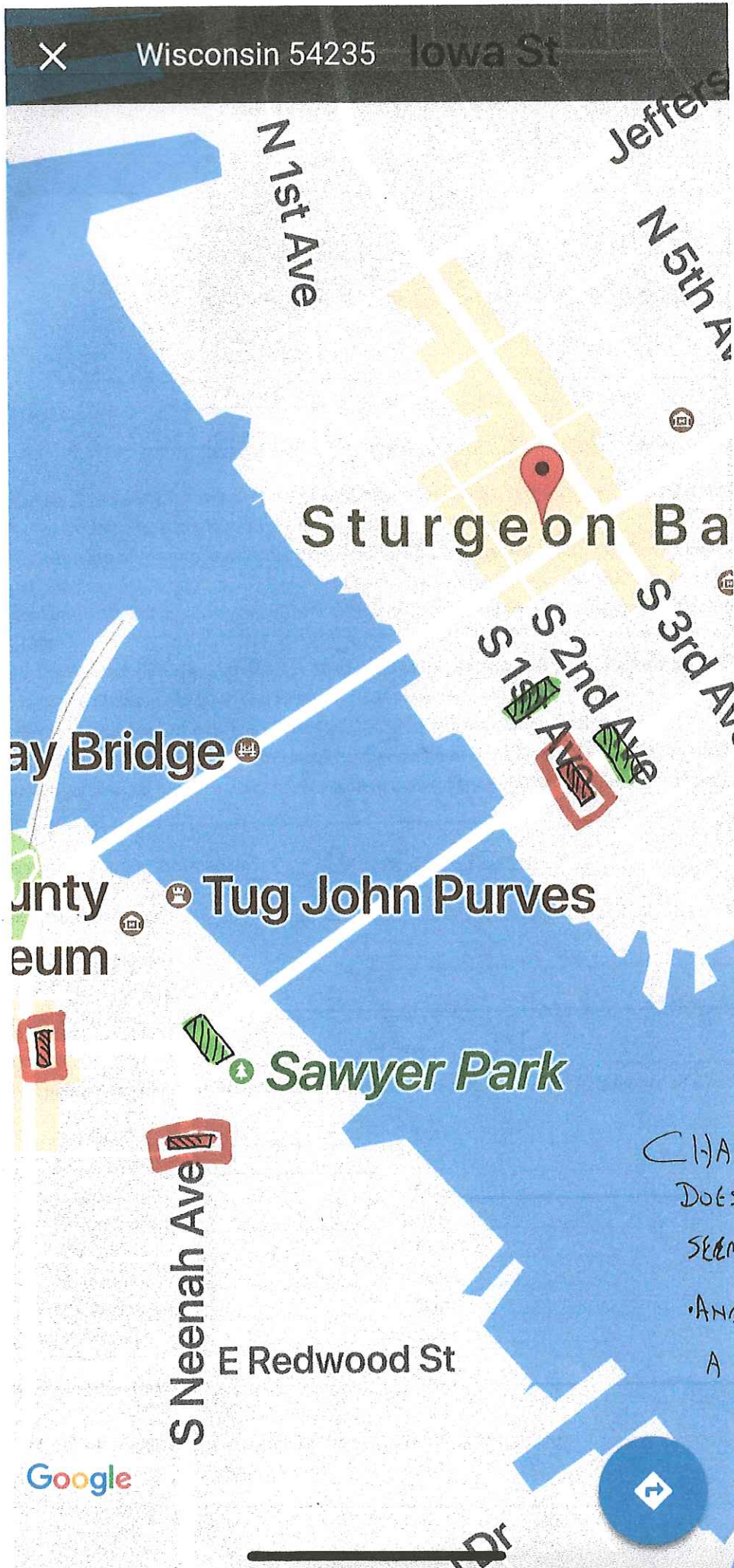
By: _____



Wisconsin 54235

Iowa St

Emailer
Chad
3/14 @
11:54 AM LK



3:00 AM
CLOSURE SITES

6:00 AM
CLOSURE

CHAD

DOES THE LOCATION
SEEM PROPER?

AND DO YOU HAVE
A BETTER MAP

THX!

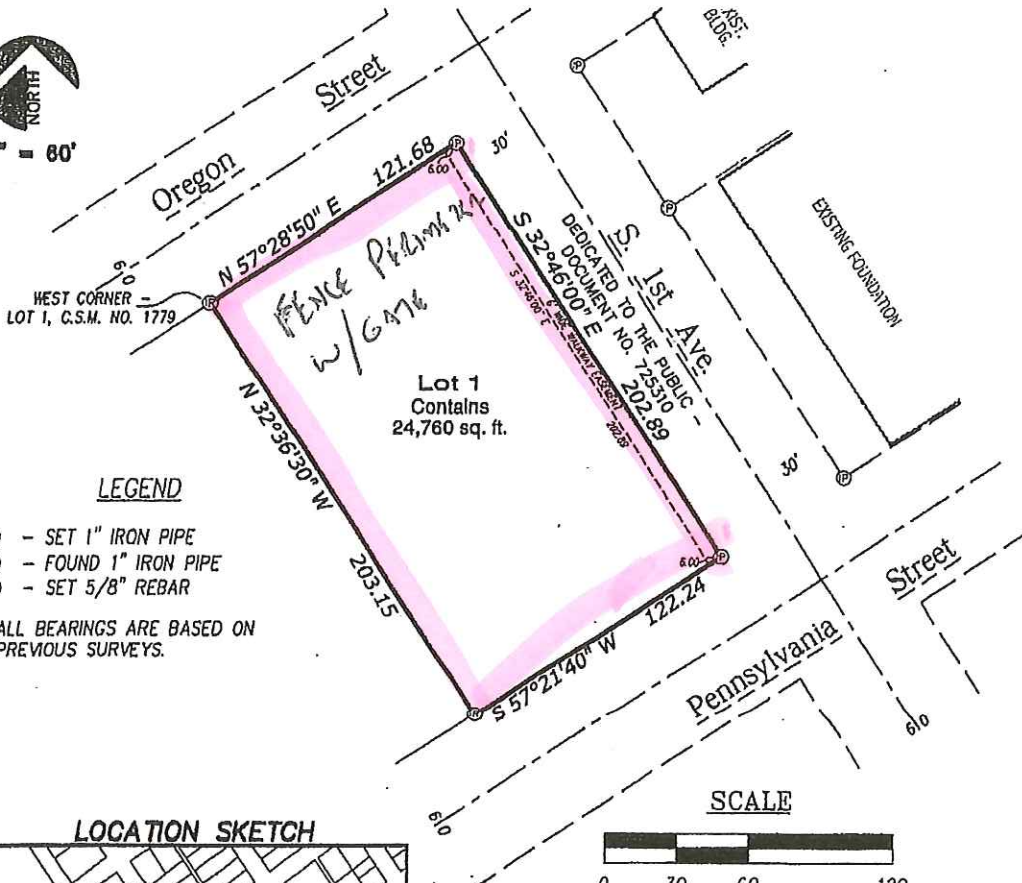
PAT

2511

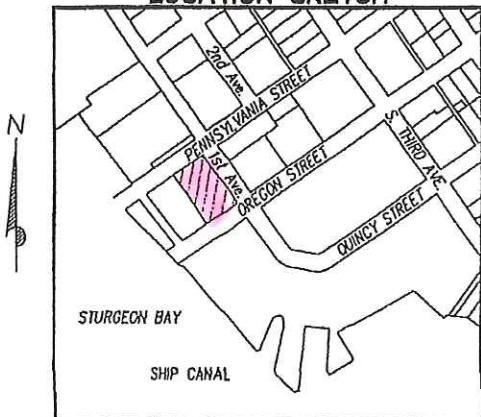
Certified Survey Map

BEING:
A PORTION OF LOT 1 OF C.S.M. NO. 1779
AS RECORDED IN VOL. 11, PAGE 3 OF CERTIFIED SURVEY MAPS
AS DOCUMENT NO. 661642.

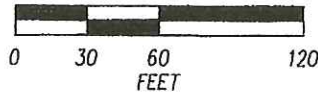
BEING:
A PART OF BLOCK TWO (2),
ACCORDING TO THE ASSESSOR'S MAP
OF THE CITY OF STURGEON BAY, DOOR COUNTY,
WISCONSIN

 $1^{\circ} = 60'$ 

LOCATION SKETCH


$$1^{\circ} = 500'$$

SCALE



vol 15 PAGE 80



Stock No. 26273

731095

VOL 15 PAGE 81

2511

Certified Survey Map

BEING:

A PORTION OF LOT 1 OF C.S.M. NO. 1779
AS RECORDED IN VOL. 11, PAGE 3 OF CERTIFIED SURVEY MAPS
AS DOCUMENT NO. 661642.

BEING:

A PART OF BLOCK TWO (2),
ACCORDING TO THE ASSESSOR'S MAP
OF THE CITY OF STURGEON BAY, DOOR COUNTY,
WISCONSIN

SURVEYOR'S CERTIFICATE:

I John S. Baudhuin, Registered Land Surveyor for Baudhuin Incorporated, do hereby certify that we have surveyed the following described parcel:

A parcel of land being a portion of Lot 1 of C.S.M. No. 1779 as recorded in Vol. 11, Page 3 of Certified Survey Maps as Document No. 661642, being a part of Block 2 according to the Assessor's Map of the City of Sturgeon Bay, Door County, Wisconsin. More particularly described as follows:

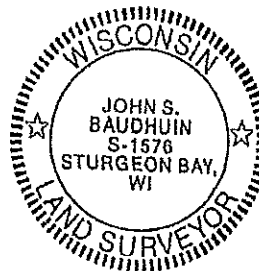
Commencing at the west corner of Lot 1 of said C.S.M. No. 1779, said corner also being the point of beginning of lands to be described; thence N. 57°28'50" E., 121.68 feet along the southerly right of way line of Oregon Street to the intersection of said southerly right of way line with the westerly right of way line of S. 1st Avenue; thence S. 32°46'00" E., 202.89 feet along said westerly right of way line to the intersection of said westerly right of way line with the northerly right of way line of Pennsylvania Street; thence S. 57°21'40" W., 122.24 feet along said northerly right of way line; thence N. 32°36'30" W., 203.15 feet to the point of beginning.

Said parcel contains 24,760 square feet and is subject to a 6 foot wide walkway easement as shown on Sheet 1 of this Certified Survey Map, and all other easements of record.

Also, I have fully complied with the requirements of chapter 236.34 of the Wisconsin Statutes. I further certify that the attached map is a true representation of said property and correctly shows the exterior boundaries and correct measurements thereof.

Dated: 6.22.09

John S. Baudhuin
John S. Baudhuin S-1576



VOL 15 PAGE 81



Stock No. 26273

VOL 15 PAGE 82

731095

2511

Certified Survey Map

BEING:

A PORTION OF LOT 1 OF C.S.M. NO. 1779
AS RECORDED IN VOL. 11, PAGE 3 OF CERTIFIED SURVEY MAPS
AS DOCUMENT NO. 661642.

BEING:

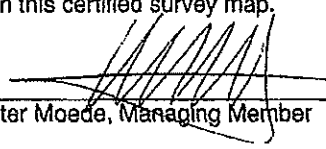
A PART OF BLOCK TWO (2),
ACCORDING TO THE ASSESSOR'S MAP
OF THE CITY OF STURGEON BAY, DOOR COUNTY,
WISCONSIN

OWNER'S CERTIFICATE:

As Managing Member of Shipyard Development, LLC, I, Peter Moede, do hereby certify that I have caused the land depicted on this certified survey map to be surveyed, and mapped as represented on this certified survey map.

Dated:

7-27-09



Peter Moede, Managing Member

PLANNING COMMISSION CERTIFICATE:

This certified survey map has been submitted and approved in accordance to Chapter 21 of the Sturgeon Bay Municipal Code.

Dated:

7-20-09


Secretary, Plan Commission
MARTIN J. OLEJNICZAK

<p>RECORDED</p> <p>Time <u>10:42 Am</u></p> <p>JUL 28 2009 #16⁰² Pd</p> <p>Carey Petersilka Register of Deeds Door County, WI</p> <p><i>Tract Indexed</i></p>

DOOR COUNTY REGISTER OF DEEDS

VOL 15 PAGE 82

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to waive the park shelter reservation fee for the US Coast Guard.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 27, 2018

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

Date Rental Fee Paid: _____
Amount Received: _____
Fee Posted on Computer: _____

2018

CITY OF STURGEON BAY PARKS & RECREATION DEPT.
835 N. 14th AVE., STURGEON BAY, WI 54235
(920) 746-2914 7:00 a.m. to 3:30 p.m. weekdays

FACILITIES REQUEST USE FORM

Name of individual or group requesting use: Jon Burk CG City Picnic

Contact person (s): Jon Burk

Address: 451 N 11th Place

Contact Phone Number: 920-495-9978

What shelter is requested: Otumba Sunset Sawyer Cherry Blossom Martin

When needed: (Please include any additional set-up and clean up time)

Date: Aug 4, 2018 Time: 10:00

Number of people using facility: Under 100 ☒ 101-200 Over 201

FEES:

	City Resident	Non-Resident
Group of 100 or less	\$ 58.03	\$ 81.24
Group of 101-200	\$ 87.57	\$ 99.17
Group of 201 or more	\$174.08	\$ 301.73

Checks payable to: City of Sturgeon Bay

Note: Any cancellations must be received at least 2 weeks before event. If a 2 week cancellation is not received the rental fee will not be returned.

PLEASE NOTE: IF ANY DAMAGES OCCUR AS A RESULT OF YOUR EVENT AT THE PARK PAVILION, YOU WILL BE BILLED FOR ANY LABOR AND MATERIALS USED FOR REPAIRS. (Please Initial)

Describe nature of event:

Coast Guard Birthday Aug 4th + Annual CG City Picnic

Will alcohol be served? (Separate permit is required from City Hall) Yes
421 Michigan St., 8:00 to 4:30 weekdays

Will you need the outside water spickets turned on? (The water fountain and bathroom water is already turned on) ☒ yes no

Do you need to place banners in the park prior to your event? The fee is \$30.00 per week. Yes ☒ No

Applicant Signature: Jon Burk

Date: 2-19-18

To Sturgeon Bay City Counsel
Request Waiver of fees in
support of Coast Guard Families
who serve this area.
Thank you in advance. Jon Burk

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to waive the sign permit fees for Door County Veterans Service Council.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 27, 2018

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

February 15, 2018

Request for Waiver of Fees

The Door County Veterans Service Council, a non-profit organization, requests a waiver of fees for the placement of temporary banners in Sturgeon Bay to advertise our fund-raising event on May 19, 2018. This fee has been waived in past years, and we respectfully request that be done again this year.

The person-of-contact is Deborah Logerquist, 920-823-2109.

Thank you for your consideration.

**CITY OF STURGEON BAY
SIGN PERMIT**

I HEREBY REQUEST A PERMIT FOR THE ITEMS SPECIFIED BELOW.

Owner of Premises _____ Telephone _____

Address or Legal Description _____

Owner of Sign or Banner Door Co. Veterans Service Council Telephone 920-823-2109

Manufacturer _____ Telephone _____

Installed by _____ Telephone _____

ATTACH DRAWINGS OR PHOTO SHOWING BUILDING STREET SIDE, DIMENSION, SIGN DIMENSION, SHAPE, MESSAGE, AND SIGN LOCATION

Type Sign _____

Size _____ X _____ Height _____ Clearance _____

Setback from Property Line: Right Side _____, Left Side _____, Front _____, Driveways _____

Electric _____ Yes _____ No _____

Banners: Size 3' X 10' Location Jefferson Street and Madison Ave sites

Temporary Signs: Size 2' X 3' Location Sawyer Park

List dates, not to exceed 30 days: May 13 - 19, 2018

Portable Signs: Size _____ X _____ Location _____

List dates, not to exceed 30 days: _____

Pennants, Balloons and Similar Articles : Size _____ Height _____

Location _____

List dates, not to exceed 30 days total: _____

CERTIFICATE OF APPLICANT

I HEREBY CERTIFY THAT I AM FAMILIAR WITH, AND WILL CONFORM TO ALL THE REQUIREMENTS OF THE STATE CODE, AND CITY OF STURGEON BAY CODE COVERING THE WORK FOR WHICH THIS PERMIT IS REQUESTED, AND THAT I WILL NOTIFY THE CHIEF OF INSPECTION DEPT. WHEN SAID WORK IS READY FOR INSPECTION AS REQUIRED BY SAID CODE.

Representative for Door Co. VSC

Signed Deborah Segerquist
(PERSON MAKING APPLICATION)

PERMIT NO. _____ HEREBY ISSUED FOR THE ABOVE DESCRIBED WORK, AND IS TO BE COMPLETED IN ACCORDANCE WITH STATE AND CITY CODES.

PERMIT ISSUED _____ / _____ / _____

WORK MUST BEGIN NOT LATER THAN _____ / _____ / _____

THIS PERMIT EXPIRES _____ / _____ / _____

FEE \$ _____

Signed _____
(CHIEF, INSPECTION DEPART.)

FOR OFFICE USE ONLY

WORK COMPLETED _____ / _____ / _____

INSPECTED _____ / _____ / _____

Signed _____

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the purchase of one 2018 Ford Explorer Police Interceptor from Jim Olson Ford, Lincoln in the amount of \$32,856 plus DMV fees.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 27, 2018

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

EXECUTIVE SUMMARY

TITLE: PURCHASE ONE 2018 FORD EXPLORER POLICE INTERCEPTOR.

BACKGROUND: The police department currently has one Ford Explorer to replace in the fleet. \$42,000 was approved in the 2018 budget for the purchase of the Ford Explorer. The below bids were sent and received.

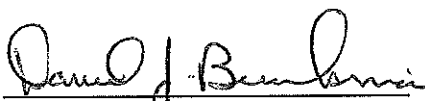
Jim Olson Ford, Lincoln.....\$32,856.00

Kayser Ford..... No Response

Dorsch Ford Kia.....\$32,150.08

FISCAL IMPACT \$42,000 was approved in the FY2018 budget for the purchase of one Ford Explorer to include any equipment needed and graphics.

RECOMMENDATION: To approve the purchase of one Ford Explorer from Jim Olson Ford, Lincoln In the amount of \$32,856 + DMV fees.

PREPARED BY: 
Daniel J. Brinkman
Captain of Police


2/19/18
Date

REVIEWED BY: 
Arleigh R. Porter
Chief of Police

2-19-18
Date

REVIEWED BY: 
Valerie Clarizio, Finance Director

2/19/18
Date

APPROVED BY: 
Josh VanLieshout, City Administrator

2/19/18
Date

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to award the bid from Aquarius Systems for purchase of a HM-420 aquatic plant harvester and TR-23 trailer at a cost not to exceed \$172,960.00 and approve a fund transfer of \$22,960.00 from capital budget line item 10-400-000-59065 (back hoe) to line item 10-560-000-59065 (aquatic plant harvester).

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 27, 2018

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

Executive Summary

Date: February 22, 2018

Title: Award of Bid for Aquatic Plant Harvester

Background: On February 2, 2018 the Municipal Services Department received bids for a new aquatic plant harvester. In accordance with the City of Sturgeon Bay Purchasing & Property Accountability Policy, specifications were prepared and competitive sealed bidding was used to obtain pricing. Only one bid totaling \$172,960.00 was received from Aquarius Systems for a HM-420 aquatic plant harvester and TR-23 standard trailer.

The 2018 capital budget included \$150,000.00 for the purchase of a new aquatic plant harvester. Therefore, the bid received is unfortunately \$22,960.00 over budget. However, the City of Sturgeon Bay was fortunate enough to receive a Boating and Fishing State and Federal Grant from the DNR to cover 35% of the cost of the aquatic plant harvester and trailer (with a total reimbursement amount not to exceed \$62,251.00). Therefore, the City of Sturgeon Bay will be eligible for a reimbursement of \$60,536.00. With this cost share from the grant the actual cost to the City will be \$112,424.00 which would be \$37,576.00 under budget.

However, even though the overall actual cost to the City will be less than budgeted a fund transfer will be needed to satisfy the standard practices of public accounting which requires expenditures to be viewed separately from revenues. The 2018 capital budget included funds for the purchase of a back hoe which came in \$23,198.00 under budget. Therefore, it is proposed to transfer \$22,960.00 from the back hoe to the aquatic plant harvester. A fund transfer of this amount will require a $\frac{3}{4}$ vote of the Common Council.

Fiscal Impacts: \$112,424.00 (Bid amount less grant reimbursement)


Recommendation: Award the bid from Aquarius Systems for purchase of a HM-420 aquatic plant harvester and TR-23 trailer at a cost not to exceed \$172,960.00 and approve a fund transfer of \$22,960.00 from capital budget line item 10-400-000-59065 (back hoe) to line item 10-560-000-59065 (aquatic plant harvester).

Prepared By:


Chad Shefchik
Interim - Municipal Services Director

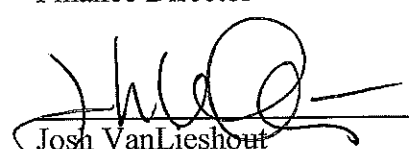
Date: 2-22-18

Reviewed By:


Valerie Clarizio
Finance Director

Date: 2/22/18

Reviewed By:


Josh VanLieshout
City Administrator

Date: 2/22/18

FORM OF PROPOSAL/BID FORM

The undersigned proposes to furnish the following equipment meeting or exceeding the requirements of the attached minimum specifications.

Purchase

One (1) 2018 Aquatic Plant Harvester

\$ 172,960.00

Submitted By: Aquarius Systems - A Division of D&D Products Inc.

Print Company Name

By: 

Signature

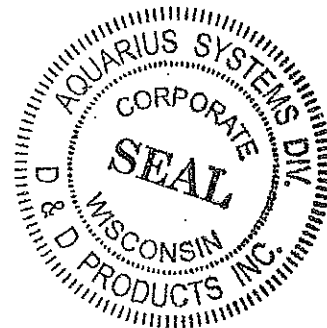
Title: Travis Webb, Sales Coordinator

Address: 200 North Harrison Street

North Prairie, WI 53121

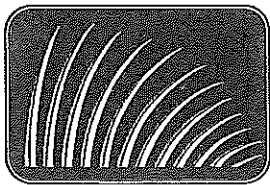
Phone: 262.392.2162

Date: 1/29/2018



Bidders must return the specification checklist along with the bid form. Bids must be valid for a period of 60 days.

The city reserves the right to reject any and all bids for new or used equipment or accept the bid which best serves the needs of the city



AQUARIUS SYSTEMS

A Division of D&D Products Inc.

Phone 262-392-2162

Toll Free 800-328-6555

Fax 262-392-2984

Email info@aquarius-systems.com

Web www.aquarius-systems.com

PO Box 215 | 200 North Harrison Street | North Prairie, Wisconsin 53153 U.S.A.

Aquatic Plant Harvesters

| Trash Skimmers

| Amphibious Excavators

| Swamp Devils

January 30, 2018

City of Sturgeon Bay
Attn: City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

Ref: The Purchase of One (1) 2018 Aquatic Plant Harvester

Dear Sir or Madam,

Thank you this opportunity to quote your requirements for a new Aquatic Plant Harvester and Trailer. We've enjoyed a long relationship with the City of Sturgeon Bay and hope for many more years to come.

In response to the City's bid, the following documents will address our product information in regards to the required specifications. Being offered are the Aquarius Systems HM-420 Harvester and TR-23 Standard Trailer. Aquarius Systems agrees to all terms and conditions and meets and/or exceeds nearly all of the required specifications. Also, if favored with the order, Aquarius Systems will provide the City of Sturgeon Bay a 15% discount on spare parts purchased through December 31, 2019.

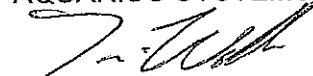
Not only is D&D Products the longest tenured and most experienced producer of aquatic plant harvesting equipment in the world, the employees of D&D Products have the most knowledge and experience in the production of this specific equipment, leaving us unparalleled in this industry. We maintain a fully stocked parts room, and can usually ship orders same-day. This support is also key to reducing downtime in the short harvesting season.

We welcome you to come visit our facility at any time. All the harvesting equipment is made right here in North Prairie, Wisconsin. We currently have a variety of completed machines in different sizes that are awaiting delivery, as well as many in production. Most people find it to be an interesting and educational visit!

If you have any questions concerning the equipment or bid documents, please don't hesitate to contact us. Thank you for your consideration.

Best Regards,

AQUARIUS SYSTEMS


Travis Webb,
Sales Coordinator



AQUARIUS
SYSTEMS
A Division of D&D Products Inc.

Travis Webb
Sales Coordinator

Phone 262-392-2162
Toll Free 800-328-6555
Fax 262-392-2984

Email travisw@aquarius-systems.com

420 series harvesters



The 420 Series Harvesters are the most efficient machine available for medium sized harvesting projects. The 420s offers exceptional versatility and value, making this model by far the most popular available on the market today.

The 420 Series has a 7' 0" (2,13 m) wide horizontal cutter bar and can cut up to 5' 2" (1,57 m) deep. It can hold up to 450 cubic feet (12,74 cubic meters) of cut vegetation on board, or up to 10,000 lb. (4,535 kg.) by weight.

Standard models include many quality and safety features; numerous options and upgrades are also available.



**AQUARIUS
SYSTEMS**
A Division of D&D Products Inc.

PO Box 215 | 200 N Harrison Street | North Prairie | Wisconsin | 53153 USA
P 262-392-2162 | T 800-328-6555 | F 262-392-2984
info@aquarius-systems.com | www.aquarius-systems.com

R E C O M M E N D A T I O N**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Harbor Commission, hereby recommend adopting the attached 2018 Three-Year Harbor Development Statement of Intentions.

Respectfully submitted,

Harbor Commission
By: Gary Nault, Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: March 14, 2018

* * * * *

Moved by Alderperson _____, seconded by Alderperson

_____ that the said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2018.

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1
Send to: WisDOT
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

Sturgeon Bay
Harbor Name

City of Sturgeon Bay
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year 2019

Instructions: Complete one of these sheets for each project contemplated in each of the next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

EAST SIDE DOCK IMPROVEMENTS: The East Side Dock is located at the foot of Pennsylvania Street. The proposed project involves upgrades to the electrical service in order to allow mooring of some of the tugboat fleet as well as USCG vessels, tall ships, barges and other commercial vessels. This project will provide additional mooring options.

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(b) Wis DOT	\$44,000
(c) City of Sturgeon Bay	\$11,000
(d)	\$55,000
	<u>Total</u>

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project (a) is of 1st priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:
(Circle One) High
Medium
Low

Prepared By: Christopher Sullivan-Robinson, Planner/Zoning Admin

Date: 03/09/2018

U:SOI

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1

Send to: WisDOT

Bureau of Railroads & Harbors

P. O. Box 7914

Madison, Wisconsin 53707-7914

Sturgeon Bay
Harbor Name

City of Sturgeon Bay
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year 2019

Instructions: Complete one of these sheets for each project contemplated in each of the next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

DOCK WALL ALONG HARBOR BUSINESS CENTER FRONTAGE. This project involves creation of a new steel dock wall along the approximately 210 feet of water frontage at the Harbor Business Center, 253 N. 1st Avenue. It involves new steel sheet piling and dredging, along with land access and utility improvements. This new dock wall could be used by a variety of vessels, including some of the tugboat fleet serving the adjoining Bay Shipbuilding Co. When coupled with the planned dock wall at the adjoining Bay Shipbuilding Co, this new dock wall could also allow for longer freighters to be moored, thereby increasing capacity for the winter fleet layover.

PART II Project Resources

PART III Rank & Probability

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(b) Wis DOT	\$880,000
(c) Property Owner/Lessee	\$220,000
(d)	\$1,100,000
	<u>Total</u>

(a) Of the projects listed for the year noted above, this project (a) is of 2nd priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:
(Circle One)

High
Medium
Low

Prepared By: Christopher Sullivan-Robinson, Planner/Zoning Admin

Date: 03/09/2018

U:SOI

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1
Send to: WisDOT
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

Sturgeon Bay
Harbor Name

City of Sturgeon Bay
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year 2021

Instructions: Complete one of these sheets for each project contemplated in each of the next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

NEW PIER AT SAWYER DOCK. Installation of pile supported (or floating) pier connecting to the existing steel sheet piling at the Sawyer Dock. This pier is intended to be approximately 20-30 feet wide and about 200 feet long, located between the Michigan Street Bridge and Oregon Street Bridge. It would be used to moor a variety of commercial vessels, including cruise ships, excursion vessels, tugboats, commercial fishing boats, and other vessels.

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(b) Wis DOT	\$480,000
(c) City of Sturgeon Bay	\$120,000
(d)	\$600,000
	<u>Total</u>

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project (a) is of 1st priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:
(Circle One) High
Medium
Low

Prepared By: Christopher Sullivan-Robinson, Planner/Zoning Admin

Date: 03/09/2018

U:SOI

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1
Send to: WisDOT
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

Sturgeon Bay
Harbor Name

City of Sturgeon Bay
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year 2021

Instructions: Complete one of these sheets for each project contemplated in each of the next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

SUNSET PARK DOCKING FACILITY. This potential project involves the creation of a mooring area at the south edge of Sunset Park. The plan includes extending a 400-foot double wall sheet pile bulkhead from the peninsula of land located between the beach and boat launch basin and additional sheet pile wall along the existing shore. It also includes dredging to -18 LWD and shore improvements such as access, parking, and utilities. This facility could be used for a variety of vessels and uses.

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(b) Wis DOT	\$4,400,000
(c) Property Owner/Lessee	\$1,100,000
(d)	\$5,500,000
	<u>Total</u>

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project (a) is of 2nd priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:
(Circle One) High
Medium
Low

Prepared By: Christopher Sullivan-Robinson, Planner/Zoning Admin

Date: 03/09/2018

U:SOI

Executive Summary

Title: 2018 Harbor Assistance Program Statement of Intentions

Background: The Wisconsin Department of Transportation manages the Harbor Assistance Program (HAP). This program provides 80% grant funding for harbor improvements related to commercial transportation. Sturgeon Bay has successfully used this program in the past including reconstruction of the East Side Dock, Sawyer Dock, and the floating dock at Bay Shipbuilding. Last year, Council approved the submission for dock improvements at Bay Shipbuilding Co., which would increase the capacity and efficiency for winter layover and maintenance of commercial freighters. In order to qualify for grant funding, potential projects must be listed in the City's Three Year Statement of Intentions. The WDOT uses the Statement of Intentions (SOI) of the various ports to gauge the level of port activity and determine how much funding to request from the legislature for the HAP. The SOI must be submitted to the WDOT by April 1st of each year to be able to apply for the Harbor Assistance Grants.

Submitting the Statement of Intentions does not obligate the City to undertake any of these projects. There have been projects included in the SOI for many years that have never happened. But, it is important to remember that if projects are not included in the SOI there will be no opportunity for the City to apply for grant funding from the Harbor Assistance Program should the City wish to undertake these projects that deal with commercial infrastructure in the future.

The following are projects that could be included in the Statement of Intentions:

1. East Side Dock Improvements, which involves upgrading the electrical services at this site. This would allow an additional option for mooring of tugboats and similar vessels, cruise ships, research vessel, and other working watercraft.
2. New Pier extending from Sawyer Dock, which involves the installation of approximately a 200 foot pier off of the existing steel dock wall. This facility would increase mooring capabilities for large vessels including the existing tugboats and working watercraft such as tall ships, cruisers, and research vessels. As an additional benefit, this facility could be used to separate commercial vessels from recreation watercraft, if recreational facilities are developed as part of the West Waterfront Redevelopment effort.
3. Dock Wall along Harbor Business Center frontage, which involves creation of a 210 foot steel dock wall along the water frontage at 253 N 1st Ave. Once Bay Shipbuilding Co. completes its dock wall project later this year, the Harbor Business Center frontage would be the only unimproved deep water frontage on the east site. This would be a private project initiated by the property owner or perhaps by Bay Shipbuilding Co. in order to expand the length of their mooring.
4. Sunset Park Docking Facility, which involved the creation a mooring area at the south edge of Sunset Park. This would create a mooring area for a variety of vessel including tugboats serving Bay Shipbuilding Co. This project is quite costly so the expected probability of construction is low.

For more information review the individual SOI sheets.

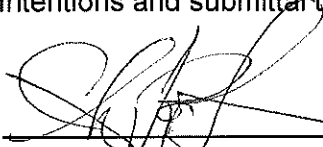
The canal serving the City of Sturgeon Bay is an active working waterfront. The grant opportunity serves to upgrade facilities and increase capacity and productivity of the commercial transportation sector. Though the direct benefits are to the relating commercial boat industry, the indirect benefits will be to the rest of the community who have active water lives. Some of the indirect benefits would be to events in the city such as: Tall Ship Festival, Maritime Museum events sponsored boat shows, coast guard related events, and just general boat life. If the City wishes to grow the commercial vessel industry then upgrades need to be made to accommodate the needs.

Last year, the items listed above were reviewed by Council. After discussion, the Council voted to not include these items in the 2017 Harbor Assistance Statement of Intentions. However, since these are still potential projects, the Harbor Commission should consider these and any other potential projects and ultimately make a recommendation to council.

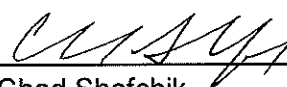
Harbor Commission: At the Meeting on March 14th, the Harbor Commission met to review the 3-year Harbor Improvement Plan. The Commission prioritized the items and updated the expected year of implementation. The Plan was ultimately recommended four to Council for approval.

Fiscal Impact: There are no costs to the City to submit the SOI.

Recommendation: Staff recommends approval of the Three Year Harbor Development Statement of Intentions and submittal to the WDOT.

Prepared By: 
Christopher Sullivan-Robinson
Planning/Zoning Administrator

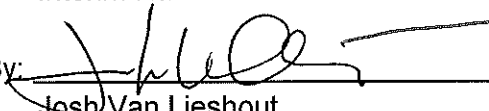
March 15, 2018
Date

Reviewed By: 
Chad Shefchik
City Engineer/Interim MSD

3-15-18
Date

Reviewed By: _____
Arleigh Porter
Interim Harbor Master

Date

Reviewed By: 
Josh Van Lieshout
City Administrator

March 15, 2018
Date

RESOLUTION OF THE
GOVERNING BODY OF THE CITY OF STURGEON BAY

WHEREAS, the attached Three Year Harbor Development Statement of Intentions describes proposed improvements which are in the best interest of the Sturgeon Bay Municipal Harbor Facilities; and

WHEREAS, The Wisconsin Department of Transportation, in accord with state statute, requires a statement of project intentions from local units of government intending to apply for federal and/or state aid for harbor related work of any type within the next three years; and

WHEREAS, we have carefully reviewed the estimated project costs, funding sources, physical location, and alternatives to the proposed project(s); and

WHEREAS, the total local matching funds required for projects indicated as being funded through the Wisconsin Harbor Assistance Program ranges from \$1,451,000 (20%) to \$3,627,500 (50%).

WHEREAS, this Three Year Harbor Development Statement of Intentions is used by the Wisconsin Department of Transportation for planning purposes only and is not a petition for federal and/or state aid;

NOW, THEREFORE BE IT RESOLVED, that the City of Sturgeon Bay approves the attached Harbor Development Statement of Intentions.

Introduced by _____

Moved by _____, second by _____
that said resolution be adopted.

Passed by the Common Council on the _____ day of _____, 2018

STATE OF WISCONSIN)

COUNTY OF DOOR)

I STEPHANIE L. REINHARDT, Clerk of the City of Sturgeon Bay, Wisconsin, do hereby certify that the foregoing is a correct copy of a Resolution introduced at a regular meeting of the Common Council on March ____, 2018, adopted by a majority vote, and recorded in the minutes of said meeting.

Dated:

Stephanie L. Reinhardt