

AESTHETIC DESIGN AND SITE PLAN REVIEW BOARD  
Monday, August 24, 2020

The Aesthetic Design and Site Plan Review Board meeting was called to order at 6:10 p.m. by Chairperson Mark Lake in the Council Chambers, City Hall, 421 Michigan Street.

**Roll Call:** Members Mark Lake, Dennis Statz, Jon Burk, and Mark Struck were present. Excused: Members Cheryl Frank and Cindy Weber. Due to technical difficulties Mr. Augustson was unable to appear virtually via Zoom. Also present were Planner/Zoning Administrator Christopher Sullivan-Robinson and Community Development Secretary Cheryl Nault.

**Adoption of Agenda:** Moved by Mr. Burk, seconded by Mr. Struck to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from July 27, 2020.
4. Consideration of: Building facade and site improvements for Sunrise Elementary School, located at 1414 Rhode Island Street.
5. Consideration of: Building addition and site improvements for Sawyer Elementary School, located at 60 Willow Drive.
6. Consideration of: Building addition and site improvements for Sturgeon Bay High School, located at 1230 Michigan Street.
7. Consideration of: Facade restoration for Shirley Young, 234-236 N. 3<sup>rd</sup> Avenue.
8. Adjourn.

All ayes. Carried.

**Approval of minutes from July 27, 2020:** Moved by Mr. Burk, seconded by Mr. Statz to approve the minutes from July 27, 2020. All ayes. Carried.

**Consideration of: Building facade and site improvements for Sunrise Elementary School, located at 1414 Rhode Island Street:** EUA Architect Gary Woodward presented plans for a full window and exterior door replacements. The windows will be framed in anodized aluminum that will freshen up the building. The doors will be changed to composite insulated doors in dark bronze to match the windows. The wall pack lights will be replaced with LED cut-off lights that will match what is existing. The existing south building entrance walk will be replaced for ADA compliance.

After a short discussion, it was moved by Mr. Statz, seconded by Mr. Burk to issue a certificate of appropriateness as presented. All ayes. Carried.

**Consideration of: Building addition and site improvements for Sawyer Elementary School, located at 60 Willow Drive:** Mr. Woodward presented plans for an 8,116 square-foot addition to the east side of the existing school building, including landscape restoration and new sidewalk installation. The building addition is tight within the setbacks.

Mr. Sullivan-Robinson stated that there were no issues with this project. They are working with the City Engineer for stormwater management.

Superintendent of Sturgeon Bay Schools Dan Tjernagel stated that the plan in the future is to add solar panels on top of the roof of the high school or gymnasium.

The Board discussed the request. Moved by Mr. Statz, seconded by Mr. Struck to issue a certificate of appropriateness as presented. All ayes. Carried.

Moved by Mr. Statz, seconded by Mr. Struck to issue a certificate of appropriateness as presented. All ayes. Carried.

**Consideration of: Building addition and site improvements for Sturgeon Bay High School, located at 1230 Michigan Street:** EUA Architect Roberto Jaimes stated that the project design is for safety and security entryways leading into the high school and district office. A 305 square-foot entrance addition will be added to the high school/district office and a 1814 square-foot addition to the main entrance/lobby of the south side of the school. The addition will compliment the high school by creating an inviting entrance. The brick will match what is existing. The school logo may be added, but would have to come back for approval. Soffit lights will be installed under the canopy.

A new bus lane for student drop-off and pick-up area will be added on the east side of N. 12<sup>th</sup> Avenue, with associated landscape restoration and new sidewalks to accommodate the new building additions and to replace what's existing.

There will be some trees removed and Mr. Sullivan-Robinson will confirm if they need to be replaced. Mr. Tjernagel said if needed there was no problem and they would replace them.

After further discussion, it was moved by Mr. Statz, seconded by Mr. Burk to grant a certificate of appropriateness as presented for the renovation of the Sturgeon Bay High School/Middle School and District Office. All ayes. Carried.

**Consideration of: Facade restoration for Shirley Young, 234-236 N. 3<sup>rd</sup> Avenue:** Shirley Weese Young presented plans to bring the facade of her building at 234-236 N 3<sup>rd</sup> Avenue back to life to resemble the original building. The brick storefront will have new doors and windows with coconut cream and cascade blue trim, along with a 4-foot retractable awning in blue and cream colors.

Mr. Sullivan-Robinson stated that there were no issues with this project.

After a short discussion, it was moved by Mr. Struck, seconded by Mr. Statz to issue a certificate of appropriateness as presented. All ayes. Carried.

**Adjourn:** Moved by Mr. Burk, seconded by Mr. Struck to adjourn. All ayes. Carried. The meeting adjourned at 6:49 p.m.

Respectfully submitted,

Cheryl Nault  
Community Development Secretary