



AGENDA
CITY OF STURGEON BAY
JOINT PARKS AND RECREATION COMMITTEE / BOARD MEETING
Wednesday, May 24, 2023
Council Chambers, City Hall, 421 Michigan Street
5:00 P.M.

1. Roll Call.
2. Adoption of Agenda.
3. Review of Minutes from April 26, 2023.
4. Review of Local Arts Board Minutes from April 12, 2023.
5. Public Comment on Agenda Items.
6. Discussion and consideration of Windphone proposal.
7. Discussion and consideration of Local Arts Board's proposal.
8. Update on status of Otumba playground.
9. Chair's report.
10. Director's report.
11. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Notice is hereby given that if a quorum of one of the committees is not present, the committee with a quorum may meet and act upon the agenda subjects.

POSTED
Time: 12:21 p.m.
Date: 5/19/23
By: RD

Park and Recreation Committee / Board Members:

Helen Bacon, Chair
Gary Nault, Vice Chair
Spencer Gustafson
Chris Larsen
Randy Morrow
Jay Renstrom
Debbie Kiedrowski
Thomas Hemminger
Mike Barker

CITY OF STURGEON BAY
 JOINT PARKS AND RECREATION COMMITTEE / BOARD MEETING MINUTES
 Wednesday, April 26, 2023
 Council Chambers, City Hall, 421 Michigan Street
 5:00 P.M.

A meeting of the Joint parks and Recreation Committee / Board was called to order at 5:00 P.M. by Chairperson/Ald. Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call [1]: Members present were Chair/Ald. Helen Bacon, Ald. Gary Nault, Randy Morrow, Debbie Kiedrowski, Jay Renstrom, Thomas Hemminger, and Municipal Services Director Mike Barker. Chris Larsen entered meeting at 5:14 Ald. Kirsten Reeths was excused. Also, in attendance was City Administrator Josh VanLieshout and Fire Chief Tim Dietman. Ald Bacon stated that Ald. Gustafson is no longer on the Parks and Recreation Committee, he has been replaced by Ald. Reeths and she is excused from tonight's meeting.

Adoption of the Agenda [2]: Motion was made by Renstrom and seconded by Nault to adopt the following agenda:

1. Roll Call
2. Adoption of Agenda.
3. Review of Minutes from February 22, 2023.
4. Review of Local Arts Board Minutes from March 08, 2023.
5. Discussion and gathering of public input for the revision of the City of Sturgeon Bay's Aquatic Weed Management Plan led by Onterra, LLC. After brief discussion, Onterra will go to Community Room for public input.
6. Public Comment on Agenda Items.
7. Consideration of accepting donation of an automated external defibrillator (AED) for seasonal usage at Sunset Park (Jay Renstrom).
8. Consideration of change to Fishing Tournament Rules.
- 9 Chair's report
10. Director's report
11. Adjourn

Review of Minutes from February 22, 2023 [3]: No comments or changes

Review of Minutes from the Local Arts Board meeting on September, 14, 2022 [4]: No changes.

Discussion and gathering of public input for the revision of the City of Sturgeon Bay's Aquatic Weed Management Plan led by Onterra, LLC. After a brief discussion, Onterra will go to Community Room for public input. [5]: Ald. Bacon introduced Tim Hoyman from Onterra. Tim gave a presentation on his intentions and plans on developing the City of Sturgeon Bay's 2024 plan. He used visual aids from the City's current aquatic plant management plan to assist in his explanation. He discussed the following:

- Onterra focuses on creating realistic achievable plans that can be followed and implemented.
- The process and timing of aquatic plant surveys from the bay.
- The bay has both invasive and native aquatic plants that can be troublesome.
- He expects to find most of the same invasive species such as curly leaf pondweed, Eurasian water milfoil, and starry stonewort, phragmites, and purple loosestrife.

- Bradley Lake will be added to the plan for the first time. There will only be one survey in this lake. This will be good to establish a baseline and possibly even begin some sort of treatment.
- QR codes will be posted at sites such as boat launches and marinas which will give water users easy access to the online "Bay Users" survey; a web link will be provided to the City to list on our website and social media.
- The online survey is a progressive survey meaning that an answer to a question could change the next question. This is to get the best information for the person's usage. The survey should take less than five minutes.
- He will send surveys to riparian owners even though there were very few replies for the current plan.
- He mentioned that there will be a planning committee made up of folks from the Parks and Recreation committee and DPW staff. Onterra will meet with the committee for some decision making for the plan.
- There may be changes/updates to the mechanical and chemical control measures recommended in the plan.
- Once there is a first draft, it will be submitted to the WI DNR, they will have fisheries personnel and biologists that will review. This typically brings on discussion of protecting habitat and keeping the waterway open for use.
- After the first draft has been reviewed by the DNR and discussions take place, changes will be made to the draft and another public meeting will take place. At this point maps will be posted and the first draft will be available for viewing.
- The project should wrap up in spring of 2024, the goal is to have it completed in time for applying for permits for next summer.

Nault asked if any information gathered this summer could be used to guide our efforts this summer. Hoyman said no.

Tim Hoyman left Council Chambers and proceeded to the Community Room. After being there for 25 minutes and nobody being present, he departed. Nobody provided public input during the first meeting.

Public Comment on Agenda Items [6]:

1. Paul Kwiatkowski, 9441 Gibraltar Woods Ct, Gibraltar, WI, spoke on agenda item 8.
2. Kyle Carpenter,
3. Hunter VanDuyse, Green Bay, WI spoke on agenda item 8.
4. Neil Wisinski, Stephens Pt, WI spoke on agenda item 8.
5. J.J. Malvitz 8728 County C Sturgeon Bay, spoke on agenda item 8.
6. Mark Holey, 410 N. 19th Ave, Sturgeon Bay, spoke on agenda item 8.
7. Jimmy Doring, 527 S. Oxford Ave, Sturgeon Bay, spoke on agenda item 8.

Consideration of accepting donation of an automated external defibrillator (AED) for seasonal usage at Sunset Park (Jay Renstrom. [7]: Renstrom (President of Door County Pickleball Club) is offering to donate an AED to be mounted near the pickleball courts at Sunset Park. He mentioned that a pickleball player had a cardiac event last year while playing pickleball. He found an opportunity through DFIBS for Door County, they received a donation to provide AEDs throughout the county. Renstrom applied for an AED for the Door County Pickleball Club and the club was selected to receive two AEDs with outdoor, weatherproof storage boxes. The club would like to offer one to the City for placement at Sunset Park. Door County Pickleball Club will remove it at the end of the season and re-install in the spring. It should be mounted in the open in the hope that it could lessen the opportunity for vandals since it will be highly visible. Morrow made the motion to accept donation of the AED and mount it near the pickleball court, seconded by Kiedrowski. All in favor, carried.

Consideration of change to Fishing Tournament Rules. [8]

Ald. Bacon stated that there was some confusion from the motion and change to the motion at the last meeting so it was requested that it be brought back to the committee level to ensure that everyone knew exactly what was being voted on. Discussion took place. Hemminger stated that there is a great deal of passion on both sides of the viewpoint and he believes in the science. After hearing discussions concerning the topic, he believes that the less a fish is handled the better its chance of survival is. Kiedrowski stated that she has heard and read a lot of information concerning the topic. She mentioned that there is already a tournament that runs a weigh on the water format and is successful. She believes that catch and immediate release is the best for the fish. Renstrom asked why it was returned to the committee and asked if it could be returned to the committee again? VanLieshout stated that it could be returned to the committee but hopefully this clears up any questions or concerns that they have. Renstrom said that he has not changed his mind and supports change. Nault stated that the initial recommendation for change was to institute it throughout the entire season, he recommended to shorten it to the small mouth bass spawn. He has heard that the bass population is great but guides and other fishers have reported a dwindling population. He said that there were over 1000 fewer boat launches last year, this is an indication of the fishing quality. People against change bring up lost revenue to the local businesses, one of the larger bass tournaments left 7 years ago and businesses are doing fine. Smallmouth bass are one of the only fish in the area that are not supplemented by stocking efforts many of the other fish also have closed seasons during the spawn, the smallmouth bass are not protected. He stated that other areas are not allowing traditional tournaments at their boat ramps. He encourages folks to try the new technology, says it is easier for organizers. He spoke on the largemouth bass disease and how it is contracted by contact. He said to make the change most effective it would have to include the month of May. Larson stated is supports change to the rules due to the fact that it does not make sense to him that people are targeting fish while they are in the spawning process and removing them from the area. It would be hard to believe that it would not harm the fish population. He mentioned that they are not banning fishing tournaments, we are banning tournaments that remove fish from the nest. Morrow asked why this came back to the committee level, Chair Bacon said that some were confused about the motion and the amendment to the motion. Barker stated that the proposed rules in the agenda package were changed after the last meeting which required "weigh-on-water" format for the month of June. If there is any recommendation that that is made this evening, make sure you realize this. Morrow made a motion to recommend a change to the current fishing tournament rules "no fishing tournament will be permitted at a City park during the month of May and June unless "weigh-on-water" format is used, Hemminger stated that he would like to see this format used for all fish species throughout the year. Renstrom seconded. All in favor, carried. Nault abstained.

Chair's Report [9]: Chair Bacon discussed sculptures going into parks. Walkable Sturgeon Bay will be identifying public art to the walking route.

Director's Report [10]: Barker mentioned that Arbor day will be on Friday the 28th, he has scheduled a tree planting at the corner of 12th and Quincy with Sunrise Elementary. They will be planting 5 plum trees. All restrooms have been opened for the year, Sawyer restroom was closed for a few days due to someone cleaning fish in the shower. The Parks department is still looking for seasonal help, we are about 6 people short in the Parks and 3 short for the water weeds program. Otumba tennis courts is out for bid, the bid opening will be May 3rd.

Adjourn [11]: Motion to adjourn by Larson, second by Renstrom. All in favor. Motion carried. The meeting was adjourned at 6:38 pm.



CITY OF STURGEON BAY
LOCAL ARTS BOARD MEETING
Wednesday, April 12, 2023, 9:00 A.M.
Council Chambers, City Hall, 421 Michigan Street

A meeting of the Local Arts Board was called to order at 09:00 AM., by Chairperson/Alder Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call [1]: Members present were Alder/Chair Helen Bacon, Margaret Lockwood, melaniejane, Claire Morkin, and Stephanie Trenchard. Municipal Services Director Mike Barker, City Administrative Assistant Suzanne Miller, and City Planning/Zoning Administrator Stephanie Servia were also in attendance.

Adoption of the Agenda [2]: Moved by melaniejane and seconded by Lockwood to adopt the following agenda.

1. Roll Call.
2. Adoption of the agenda.
3. Review of Minutes from March 8th, 2023.
4. Public comment on agenda items.
5. Chair's report.
6. Discussion regarding increasing the number of members on the Local Arts Board.
7. Discussion and approval of art works to be included on the Public Art Directory and Map for the Public Art webpage on the City's website.
8. Discussion of draft Call for Artists for Rotating Sculpture Loan Program.
9. Adjourn.

All in favor. Carried.

Review of Minutes from March 8th, 2023 [3]: No changes recommended.

Public comment on agenda items [4]: No public comments.

Chair's report [5]: Chair Bacon: Nothing new to report.

Discussion regarding increasing the number of members on the Local Arts Board. [6]: It was noted that three to five members is typical for city councils. There was talk of involving someone from a non-profit organization, in particular the Miller Art Museum. It was decided that if a decision to add members is reached, the number of members added should be two in order to maintain an odd number of members for voting purposes.

melaniejane moved to consider adding two additional members to the Local Arts Board and make a recommendation to the Parks and Recreation Board. Motion was amended by melaniejane to consider a recommendation for the Parks and Recreation Board to add two additional members for the next meeting. Motion seconded by Morkin. All in favor. Motion carried.

Alder Bacon volunteered to provide melaniejane with the resources to look into the procedure for adding members. It was noted that overall consent by the Local Arts Board, changing the ordinance regarding the Local Arts Board's number of members and wording if it is decided they want someone specifically from the Miller Art Museum, and having approval from the Parks and Recreation Board will all be future steps. Miller noted that the board would need to write and approve a recommendation for the Parks and Recreation Board. Miller also mentioned term limits with the possibility of switching out members once terms expire instead of looking for new members.

Miller is compiling materials for the Directory of Public Art for the webpage on the City's website and Servia is developing the associated map.

Discussion and approval of art works to be included on the Public Art Directory and Map for the Public Art webpage on the City's website. [7]: Multiple individual listing changes were noted. A general consensus was reached to send any updated or higher quality pictures of art pieces to Miller for updating. Servia presented the group with a suggested walking art route. Overall consent was met to mix sculptures and murals in order to keep art pieces that are located physically close to one another next to each other on the directory. Miller noted that a map will be printed for the public and the supplemental information will be accessible online via QR code. PDF links to publications and information regarding art pieces will be accessible via website. Multiple recommendations of additional art pieces to add to the listing were discussed. Miller suggested having the map and directory published online before Memorial Day.

Discussion of draft Call for Artists for Rotating Sculpture Loan Program. [8]: Miller Discussion took place regarding location of artists and whether or not to include art from areas outside of Door County. Application timelines were discussed and different timelines were listed for publication no formal decision or vote was made. A general consensus was made to publish the Call for Artists by July 31, 2023.

Possible Items for Next Meeting's Agenda:

1. Report by melaniejane on status of written recommendation for changing ordinance involving membership to the Local Arts Board.
2. Consideration of ordinance changes for number of board members.
3. Consideration of the public art directory and map.
4. Consideration of Call for Artists.

Motion to adjourn [9]: by Trenchard with second by melaniejane. All in favor. Motion carried. Meeting adjourned at 10:08A.M.

Next Meeting Date: Wednesday, May 10th @ 09:00 A.M. – Council Chambers, City Hall.

Respectfully submitted,

Katie DeKeyser

1.166 Local arts board.

- (1) *Purpose.* The purpose and tasks of the local arts board are to promote cultural and artistic enrichment and diversity within the city, to connect city residents and visitors through arts and culture, to enrich publicly owned spaces and buildings through arts and culture, to help facilitate arts and culture related communication and collaboration within the community, and to provide the structure through which artistic and cultural proposals involving public spaces and buildings may be considered. Cultural and artistic proposals may include, but are not limited to: music, dance, creative writing, visual art, performance art, installation, photography, theater, film, arts education and craftsmanship.
- (2) *Created; membership.*
 - (a) The local arts board of the City of Sturgeon Bay is hereby created.
 - (b) The local arts board will be appointed by the mayor subject to common council confirmation. It will be composed of representatives from the following constituencies:
 1. One (1) elected member/alder from the board of parks and recreation.
 2. Six (6) representatives of the local arts community to include artists and/or local arts community members.
 - (c) The term for each member shall be three years.
 - (d) Member's service shall be limited to three consecutive three-year terms. Members may be asked to serve again after being off the board for one term (three years).
- (3) *Powers and duties.*
 - (a) The local arts board shall evaluate any works of art or artifacts proposed for placement on city property. Said items may be submitted directly to the local arts board or submitted to the local arts board via the park and recreation committee. The local arts board shall, after discussion, consideration, and vote, make recommendations back to the park and recreation committee (and common council when appropriate) regarding:
 1. The appropriateness of the work of art proposed to be located on municipally owned property.
 2. The location for the placement of the art proposed to be located on municipally owned property.
 - (b) The local arts board shall serve in a design review capacity, upon referral by the park and recreation committee, for architectural structures placed on city property when the primary purpose of the structure is for cultural expression.
 - (c) The local arts board shall act upon any other similar or related request the park and recreation committee may delegate as it relates to the committee's expressed purpose under subsection (1).

(Ord. No. 1008-0898, § 1, 8-4-98; Ord. No. 1353-0119, § 1, 1-3-19; Ord. No. 1396-1021, 10-19-21)




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Joshua J. VanLieshout
City Administrator

920-746-6905 (Voice)
920-746-2905 (Fax)

Memorandum

To: Joint Parks and Recreation Board and Committee

From: Josh Van Lieshout, Administrator 

Re: Local Arts board Ordinance revision

Date: May 10, 2023

Item: Local Arts Board Ordinance Update

Discussion: The Local Arts Board presents a proposed revision to the organizational ordinance that created the Board (City of Sturgeon Bay, Wisconsin Code of Ordinances §1.166) to increase the number of members on the Board from five (5) to seven (7) to:

1. Allow a wider cross-section of the diverse arts offered in the community (painting, sculpture, architecture, literature, poetry, music, cinema, theatre, dance, etc.) to be represented on the Board.
2. Allow other members of the arts community, such as patrons of the arts, to be included on the Board.
3. Aid in creating a more comprehensive conversation to improve the level of support the Board can offer the City to achieve its goal in promoting all categories of public art.

It must be considered, however, that larger bodies can be more difficult to manage and increasing the size of this board will not eliminate challenges posed in establishing a quorum for Board meetings during what is the high season for the city's arts community (May through October).

Options:

1. Approve the updated Ordinance as drafted.
2. Refer the proposed Ordinance back to the Local Arts Board with recommendations for revision.
3. Choose not to approve the proposed revised ordinance as drafted and the Local Arts Board continues to function in accordance with the existing ordinance.

Recommendation: Joint Parks and Recreation Board and Committee approve the proposed revisions to the Local Arts Board's organizational ordinance, as approved by the Local Arts Board at their meeting on May 10th, 2023, and forward a recommendation to the Common Council.