



AGENDA
CITY OF STURGEON BAY
JOINT PARKS AND RECREATION COMMITTEE / BOARD MEETING
Wednesday, September 28, 2022
Council Chambers, City Hall, 421 Michigan Street
5:30 P.M.

1. Roll Call
2. Adoption of Agenda
3. Presentation of Certificates to George Husby and Marilyn Kleist
4. Introduction of new Board Members, Debbie Kiedrowski and Thomas Hemminger.
5. Review of Minutes from August 24, 2022
6. Review of Minutes from the Local Arts Board Meeting from August 10, 2022
7. Public Comment on Agenda Items
8. Consideration of Change to Fishing Tournament Rules
9. Sea Grant mural update (Ms. Bacon)
10. Chair's report
11. Director's report
12. Adjourn

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Notice is hereby given that if a quorum of one of the committees is not present, the committee with a quorum may meet and act upon the agenda subjects.

POSTED
3:15 PM
9/22/22
CKD

Park and Recreation Committee / Board Members:

Helen Bacon, Chair
Gary Nault, Vice Chair
J. Spencer Gustafson
Chris Larsen
Randy Morrow
Jay Renstrom
Debbie Kiedrowski
Thomas Hemminger
Mike Barker

CITY OF STURGEON BAY
JOINT PARKS AND RECREATION COMMITTEE / BOARD MEETING
Wednesday, August 24, 2022
Council Chambers, City Hall, 421 Michigan Street
5:30 P.M.

A meeting of the Joint Parks and Recreation Committee / Board was called to order at 5:33 P.M. by Chairperson/Ald. Helen Bacon, in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Helen Bacon, Ald. Spencer Gustafson, Marilyn Kleist, George Husby, Jay Renstrom, Randy Morrow, and Director of Municipal Services Mike Barker. Ald. Gary Nault and Chris Larson were absent.

Adoption of the Agenda: A motion was made by Ald. Gustafson and seconded by Mr. Renstrom to adopt the agenda with corrected item numbering as shown below.

1. Roll Call
2. Adoption of Agenda
3. Review of Minutes from May 25, 2022
4. Review of Minutes from the Local Arts Board Meeting from June 15, 2022
5. Public Comment on Agenda Items
6. Discussion of Aquatic Plant Management Plan revision for 2023.
7. Sea Grant mural update (Ms. Bacon)
8. Chair's report
9. Director's report
10. Adjourn

All in favor. Carried.

Review of Minutes of May 25, 2022: No Comments.

Review of Minutes from the Local Arts Board Meeting of June 15, 2022: Mr. Morrow thanked Ald. Bacon and the Local Arts Board for all of their contributions to improving the City with the recently installed and painted art.

Public Comment on Agenda Items: No public comments.

Discussion of Aquatic Plant Management Plan Revision for 2023: The following topics were briefly discussed as they should be taken into consideration while revising the plan in 2023:

- Level of service for private marinas compared to individual dock owners, any differences need to be clear.
- All dock owners should pay the same annual fee towards the program whether they are in a marina or private owner.
- Determine through the budget process, how much funding will be used for the program, use plan to maximize efforts of funding.
- Seek guidance from DNR on developing plan to get to the root of problem. See if they have helped with plans to eliminate factors that accelerate weed growth such as fertilizers and salt.
- Ensure there will be three public information gathering meetings, one will be in conjunction with a Parks and Recreation Committee and Board meeting.
- Ask for a representative from the WI DNR to attend our meeting in October.

Sea Grant Mural Update by Ald. Bacon: Ms. Bacon shared that artist Erin LaBonte was chosen to paint the mural for city hall. The mural should be delivered and installed in mid-September. Mike Barker will visit the artist's studio in early September to plan exactly how to mount the mural on the building. After installation, there will be a "Meet the Artist" event planned.

Chair's Report: Ms. Bacon discussed how the Local Arts Board is continuing to work on projects in the City. She brought up that she would like to get a discussion about the board's observations of the parks over the summer. See what improvements and/or repairs that need to happen.

Director's report: I briefly discussed the following:

- Completion of two projects; the shelter at the dog park and installation of the ADA accessible kayak launch at Bullhead Point.
- Status of our seasonal workforce.
- RFPs for parks projects that received no bids.
- Projects that I have requested funding for in the 2023 budget.

Next Meeting Date: Wednesday, September 28, 2022 @ 5:30 P.M. – City Hall.

Motion by Mr. Renstrom and seconded by Ms. Kleist to adjourn. All in favor. Carried. Meeting adjourned at 6:42 P.M.

Respectfully submitted,

Mike Barker
Director of Municipal Services



CITY OF STURGEON BAY
LOCAL ARTS BOARD MEETING
Wednesday, August 10th, 2022
Council Chambers, City Hall, 421 Michigan Street
8:30 A.M.

A meeting of the Local Arts Board was called to order at 8:31 A.M., by Chairperson/Alder Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call [1]: Members present were Alder Helen Bacon, Claire Morkin, Margaret Lockwood, and melaniejane. Stephanie Trenchard was excused. Director of Municipal Services Mike Barker and City Administrative Assistant Suzanne Miller were also in attendance.

Adoption of the Agenda [2]: Moved by Morkin and seconded by melaniejane to adopt the following agenda.

1. Roll Call
2. Adoption of the agenda
3. Review of Minutes from June 15, 2022
4. Public comment on agenda items
5. Chair's report
6. Discussion and update on the Wisconsin Sea Grant mural
7. Discussion of Local Arts Board page on City website
8. Adjourn

All in favor. Carried.

Review of Minutes from June 15, 2022 [3]: melaniejane moved the minutes be amended to reflect the discussion regarding moving forward with the Local Arts Board website. Second provided by Morkin. All ayes. Motion carried.

Public comment on agenda items [4]: No public comments.

Chair's report [5]:

- a. Discussions with Nathan Hatch (sculpture entitled Horizon) revealed artist would like piece to be purchased, though a loan is not off the table. JR Jarosh (Edgewood Orchard Galleries) would prefer the piece be purchased.
- b. An artist stipend for loaned pieces was considered at the Joint Parks & Recreation Board/Committee meeting and approved by the Common Council. They agreed upon 2 stipends per year at \$750.00 each. Also approved was a \$750.00 stipend for Steven Haas (Crosswind Approach), which will be paid in 2023.
- c. Chair Bacon discussed an operating budget with Municipal Services Director Mike Barker. \$5,000 was agreed upon for 2023. This proposed budget will have to go through the budget approval process.
- d. Also, discussed was the difference between the \$10,000 line-item in the capital budget that Mayor Ward hopes will accumulate and be put toward commissioning an art piece or traveling exhibit, and the proposed operating budget, which would be used for stipends, installation materials, celebrations, etc.

- e. The "Paint by Numbers" mural, *Produce and Pollinators*, by Erin LaBonte at Bayside Bargains was completed with community participation during sidewalk sales. The City is working on revising the sign ordinance.

Discussion and update on the Wisconsin Sea Grant mural [6]: Erin LaBonte was chosen from 10 candidates by Sea Grant to create the mural panels. Her proposal was favored as it was about water, was scientifically correct, was in budget, and she committed to completing it on time. The panels should be hung on City Hall before mid-September and an official unveiling held in early October. The panels will stay in place for 2 years. An additional piece featuring the sunken ships at Bullhead Point, but installed elsewhere in the City, is being considered by Sea Grant.

Discussion of webpage for Local Arts Board [7]: Bacon recommended Board members view the Green Bay and Eau Claire sites. Ideas for content, QR codes linking existing public art to related information on the website, and the unique challenges encountered when using websites on a smart phone were discussed. melaniejane will contact Reinhardt again requesting they meet to discuss the City website's platform and abilities.

Possible Items for next month's agenda:


- Continued discussion of Local Arts Board website.
- Follow up on Sea Grant mural.
- Discussion of how to create/post a "Call for Artists" for a new loaned sculpture as the Steven Haas/Crosswind approach loan ends in 2023.

Next Meeting Date: Wednesday, September 14, 2022 @ 8:30 A.M. – Council Chambers, City Hall.

Motion to adjourn [8]: by Lockwood and second by Trenchard.

All in favor. Motion carried. Meeting adjourned at 9:34 A.M.

Respectfully submitted,



Suzanne Miller

City of Sturgeon Bay Fishing Tournament Rules and Regulations

These rules and regulations have been established to protect our resources, ensure safety of competitors and park users, and to provide ample access for all facility users.

Definition:

Any event held at a City facility in which caught fish are scored, weighed, tabulated or calculated on site, and/or a prize of any kind (monetary - merchandise or recognition by plaque or trophy) is given to a person or persons, and use of the facility requires any arrangements above and beyond the normal function of the facility (tent construction, extra electricity, etc) shall be considered a fishing contest or tournament. This is independent of whether a DNR permit is required or not. Tournaments or outings with a minimum number of twenty (20) boats must also receive a permit from the City even if no special arrangements are required as described above. All contests or tournaments held at any City facility shall abide by rules set by the Park and Recreation Department of the City of Sturgeon Bay.

1. All individuals or groups wishing to hold a fishing tournament at a facility owned by the City of Sturgeon Bay must receive a permit from the DNR, (if required by DNR rules) and follow all DNR regulations (DNR, Sturgeon Bay office phone # (920) 746-2860).
2. All individuals or groups wishing to hold a fishing tournament at a facility owned by the City of Sturgeon Bay must receive the proper permits from the City of Sturgeon Bay and submit required insurance and indemnification, and pay all associated fees. Tournament officials must contact the Director of Municipal Services thirty (30) days prior to the tournament. Tournaments affecting the normal operations of the City facility as determined by the Superintendent may require approval by the Park & Recreation Committee.
3. Tournament officials are required to do a walkthrough of tournament activities with the Park & Recreation Superintendent or his representative during normal working hours (Monday through Friday, 7:00 a.m. to 3:30 p.m.) a minimum of 24 hours prior to the tournament.
4. A responsible contact person for the tournament must be identified to the Park & Recreation Department prior to the tournament during normal working hours.
5. A map or sketch of the layout of the tournament activities must be provided to the Park & Recreation Department prior to the tournament.
6. Any changes from the map or pre-tournament arrangements must be cleared through the City of Sturgeon Bay Park & Recreation Superintendent prior to the start of the tournament during normal working hours.
7. Parking and weigh-in at no time shall hinder the public's use of the launch site.
8. Boats shall not congregate in the launch basin. Once a boat is launched it must depart the dock and move out into the open waters in a reasonable length of time.

9. Due to the timing of the smallmouth bass spawn "weigh on the water" format is encouraged between May 1st and June 30th. Scales are available at no cost through the Sturgeon Bay Bass Tournament, contact the City's Parks Department for a point of contact.

10. "Weigh on the water" format is encouraged for walleye tournaments prior to May 15th.

11. No permits for any tournament will be issued for the July 4th weekend (3 days). The weekend after the 4th of July holiday weekend, the last weekend in July and the 1st weekend in August.

Parking:

1. Parking for trucks and trailers shall be at the southernmost portion of the parking lot to reduce congestion in the main parking area.

2. If the tournament has more than 100 boats registered or expected to register and is during a weekend, the tournament director may be required to arrange for offsite parking or consider allowing boats to launch from other boat ramps.

3. Co-anglers shall park two vehicles per parking spot to reduce the number of spaces used or park off-site.

Weigh-ins:

The City of Sturgeon Bay strongly encourages the "weigh-on-water" format for fishing tournaments. If there are two different groups trying to have a tournament on the same date(s), priority will be given to one if they weigh on the water.

The Park & Recreation Committee has authority to suspend or modify any of the above rules and regulations.

**City of Sturgeon Bay
Fishing Tournament Rules and Regulations**

These rules and regulations have been established to protect our resources, ensure safety of competitors and park users, and to provide ample access for all facility users.

Definition:

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7. Parking and weigh-in at no time shall hinder the public's use of the launch site.
8. **Due to the timing of the smallmouth bass spawn no permits for bass tournaments will be issued prior to June 30th unless the tournament uses a "weigh on the water" format. Scales are available at no cost through the Sturgeon Bay Bass Tournament, contact the City's Parks Department for a point of contact.**
9. **No permits will be issued for walleye tournaments prior to May 15th unless weigh on the water format is used.**

10. **No permits for any tournament will be issued for the July 4th weekend (3 days). The weekend after the 4th of July holiday weekend, the last weekend in July and the 1st weekend in August.**

Parking

1. Parking for trucks and trailers shall be at the southernmost portion of the parking lot to reduce congestion in the main parking area.
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