



AGENDA
CITY OF STURGEON BAY
JOINT PARKS AND RECREATION COMMITTEE / BOARD MEETING
Wednesday, May 25, 2022
Council Chambers, City Hall, 421 Michigan Street
5:30 P.M.

1. Roll Call
2. Adoption of Agenda
3. Review of Minutes from April 27, 2022
4. Public Comment on Agenda Items
5. Discussion on weigh-on-the-water with Fishing Tournaments
5. Review of Minutes from the Local Arts Board Meeting from April 20, 2022
6. Discussion on dedications on Graham Park and Confluence, Westside Waterfront Promenade and Woolly Mammoth
7. Recommendation from the Local Arts Board to approve paying a \$750 stipend to artists with art on loan to the City
8. Recommendation from the Local Arts Board to approve paying a \$750 stipend to artist Steven Haas for "Crosswind Approach"
11. Director's report
12. Adjourn

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Notice is hereby given that if a quorum of one of the committees is not present, the committee with a quorum may meet and act upon the agenda subjects.

POSTED
1:30 PM
5/20/22
PSQ

Park and Recreation Committee / Board Members:
Helen Bacon, Chair
Gary Nault, Vice Chair
Chris Larsen
Randy Morrow
Marilyn Kleist
George Husby
Jay Renstrom
J. Spencer Gustafson
Mike Barker

CITY OF STURGEON BAY
 JOINT PARKS AND RECREATION COMMITTEE / BOARD MEETING
 Wednesday, April 27, 2022
 Council Chambers, City Hall, 421 Michigan Street
 5:30 P.M.

A meeting of the Joint Parks and Recreation Committee / Board was called to order at 5:30 P.M. by Chairperson/Ald. Helen Bacon, in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Helen Bacon, Ald. Gary Nault, Chris Larsen, Marilyn Kleist, George Husby, Jay Renstrom, and Director of Municipal Services Mike Barker. Randy Morrow was excused and Ald. J. Spencer Gustafson was absent. Also present was Community Development Director Marty Olejniczak, and Municipal Services Secretary Patty Quinn.

Adoption of the Agenda: A motion was made by Ald. Nault and seconded by Mr. Larsen to adopt the agenda without item #6 as the application had been withdrawn.

1. Roll call
2. Adoption of Agenda
3. Review of Minutes of February 23, 2022
4. Public Comment on Agenda Items
5. Review of Minutes from the Local Arts Board Meeting of March 9, 2022
6. Consideration to approve a Temporary Class B Beer license for Sturgeon Bay Youth Athletic Club
7. Consideration of land lease at Big Hill Park
8. Update on Wisconsin Sea Grant mural
9. Discussion on dedication of Woolly Mammoth at Bay View Park and Confluence at Graham Park
10. Discussion on the City accepting donations for parks
11. Director's report
12. Adjourn

All in favor. Carried.

Review of Minutes of February 23, 2022: No Comments.

Public Comment on Agenda Items: No public comments.

Review of Minutes from the Local Arts Board Meeting of March 9, 2022: Ald. Bacon spoke on the details of the mural project on the West side, near the Granary. This mural being paid for with donated funds.

Consideration of land lease at Big Hill Park: Dir. Barker provided details of the land lease. A communications company is looking to lease a section of the park and this is the first step in looking at the feasibility of the lease and they've asked the City to consider approving a lease. Various questions were asked by the committee/board. Mr. Renstrom made a motion to approve a land lease at Big Hill Park and seconded by Adl. Nault. All in favor. Carried.

Update on Wisconsin Sea Grant mural: Ald. Bacon updated the committee/board on the mural that will be installed at City Hall. Applications from artists are currently being accepted and a final choice on an artist will be made around the middle of June. Ownership and the number of years that the City will have the mural, has not yet been decided.

Discussion on dedication of Woolly Mammoth at Bay View Park and Confluence at Graham Park:

Pam Seiler, former Executive Director for Destination Sturgeon Bay, is in charge of the dedication of Graham Park and Confluence. Ideas were introduced for dedication of Woolly at Bay View Park and it suggested that the dedications take place on the same day as the Westside Waterfront Promenade being held on May 21st. One of the committee members will contact the larger donors to advise them of this possible date.

Discussion on the City accepting donations for parks: There aren't any policies regarding the donation of such items as benches. Items are removed once they can no longer be maintained or are deemed unsafe. In the past, some donors have questioned why weren't they notified that their item is being removed, and why. A written policy is needed for larger items such as benches and Dir. Barker will put something together for review within a couple of months to address these situations.

Director's report: An update was given on the shelter being built at the dog park that should be completed in June.

No bids have been received for the projects at Memorial Field and Sunset Park. One combined RFP will be created in hopes of being able to attract a general contractor.

Arbor Day was celebrated with a tree planting at Little Creek Parkway with the help of some grade schoolers.

Parks – many of the stumps from trees cut down in Sunset Park have now been removed. The other parks are slowly getting opened up due to the weather but all should be ready by next week. All the buildings in the parks are going to be rekeyed and all keys will be monitored very closely. Keys are not being returned and some buildings are being left open inadvertently which is attracting vandals.

Next Meeting Date: Wednesday, May 25, 2022 @ 5:30 P.M. – City Hall.

Motion by Ald. Nault and seconded by Mr. Renstrom to adjourn. All in favor. Carried. Meeting adjourned at 6:37 P.M.

Respectfully submitted,



Patricia S. Quinn
Municipal Services Secretary

CITY OF STURGEON BAY
LOCAL ARTS BOARD MEETING
Wednesday, April 20, 2022
Council Chambers, City Hall, 421 Michigan Street
8:30 A.M.

A meeting of the Local Arts Board was called to order at 8:31 A.M., by Chairperson/Ald. Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Helen Bacon, Stephanie Trenchard, Claire Morkin and melaniejane. Margaret Lockwood was excused. Claire Morkin arrived at 8:37 A.M. Also present were Administrative Assistant Suzanne Miller who arrived at 8:45 A.M., and Municipal Services Secretary Patty Quinn.

Adoption of the Agenda: Moved by Ms. Trenchard and seconded by Ms. melaniejane to adopt the agenda.

1. Roll Call
2. Adoption of the agenda
3. Review of Minutes from March 9, 2022
4. Chair's report
5. Public comment on agenda items
6. Update with Cathy Grier regarding Butch's Bar fencing
7. Discussion on budgeting and paying stipends to artists
8. Discussion on planning a possible mural event/festival
9. Rescheduling the June 8th meeting
10. Adjourn

All in favor. Carried.

Review of Minutes from March 9, 2022: No comments.

Chair's report: An update was provided on the Wisconsin Sea Grant mural. A call to artists was emailed out and posted on social media and the last day for an artist to submit their application is May 15th, 2022. A review and selection committee will be meeting the end of May – several of the LAB members are interested in being a part of this Sea Grant committee.

The members discussed planning a public dedication for the Woolly Mammoth metal art sculpture. Ald. Bacon is waiting to hear back from Destination Sturgeon Bay and is gathering info on plaques for the Bay View Park site.

An update was given on the Fincantieri/3rd Avenue beautification project and ordinances surrounding the work scheduled to be done. The old Red Oak Building area is on target to be completed in the spring of 2022 with other areas getting cleaned up soon thereafter.

Members spoke on setting up a standard/pre-written "call to artists/call to creativity" to use when needed.

Public comment on agenda items: The public was not present for any comments.

Update with Cathy Grier regarding Butch's Bar fencing: It was reported that the Butch's Bar site is about to be cleaned up and leveled and will become an unfenced grassy lot once filled in. It most likely will go up for sale. Ms. Grier suggested that stakes and banners with art could easily be put up at the property after the clean-up is complete. If a grassy lot, the City could possibly put a picnic table there and if the property is sold, artwork could be moved to a City park. Ms. Grier will be contacting the current owner of the property to see if they would be agreeable to putting any art and/or picnic table on the site.

Discussion on budgeting and paying stipends to artists: Ald. Bacon suggested that a formal budget be established for the Local Arts Board and that budget discussions will start late summer. Currently, funds are being taken from other areas such as parks and other general funds. Members spoke on the \$20,000 in funds set aside which is not a part of any budget and is being saved for a larger project such as financing a traveling art exhibit. If a budget is created, it would not be available to use until 2023 so grant money, miscellaneous City funds and donations would be used in the interim. Once a budget is available and after it is approved by Common Council, stipends could then be paid. The board felt that any initial budget would be working money needed for housekeeping items/operating expenses. More research will be done to see how other municipalities are set up to do this.

The members talked about what amount they would like to see become the City's standard stipend dollar payment. \$750 was suggested and all agreed on this number. Stipends shouldn't be retroactive and the group needs to create a list of possible payees and reasons for a stipend such as art, poet laureate, any art promotion. Ms. melaniejane suggested that it merely read "any art project that the City is working with for public art display".

Further conversation created two items to be added to next month's meeting agenda:

- Consideration for approval to pay \$750 in stipends to artists with art on loan to the city; and
- Consideration for approval to pay a \$750 stipend to artist Steven Haas for "Crosswind Approach".

Discussion on planning a possible mural event/festival: Ms. Erin LaBonte from Yonder Gallery and Studio, Algoma, joined the meeting to speak on a project she is working on with those that are collaborating on the Granary. She has been hired by a private donor to help celebrate the Granary with designing a mural for a wall near the Granary site, that would have a combined theme of the waterways, the Granary, and maybe past and present City history. Ms. LaBonte has had talks with one business owner on the West side whose outside wall of his building would be perfect for such a mural.

Ms. LaBonte described the kinds of projects she normally does and distributed a printout of several other projects she designed in other municipalities which consisted of a paint-by-number design which the community can participate in and help in painting the murals. She asked the board for any ideas on other walls near the Granary that are flat and suitable for painting.

Rescheduling the June 8th Meeting: The June meeting originally scheduled for June 8th will be changed to June 15th at 8:30 A.M. Summer-time meetings will be from 8:30 A.M. to 9:30 A.M. due to the board's busy schedules that time of year.

Possible Items for next month's agenda:

- Discussion on planning a possible mural event/festival with artist Claire Erickson.
- Discussion on a call for artists in Green Bay
- Consideration for approval to pay \$750 in stipends to artists with art on loan to the city; and
- Consideration for approval to pay a \$750 stipend to artist Steven Haas for "Crosswind Approach".

Next Meeting Date: Wednesday, May 11, 2022 @ 8:30 A.M. – Council Chambers, City Hall.

Motion to adjourn by Ms. melaniejane and seconded by Ms. Trenchard. All in favor. Carried. Meeting adjourned at 9:46 A.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patricia S. Quinn". The signature is fluid and cursive, with a long horizontal stroke at the end.

Patricia S. Quinn