

**CITY OF STURGEON BAY  
PARKING & TRAFFIC COMMITTEE AGENDA  
MONDAY, August 23, 2021  
4:30 p.m.  
COUNCIL CHAMBERS, CITY HALL  
421 MICHIGAN STREET**

1. Roll call.
2. Adoption of agenda.
3. Public comment.
4. Consideration of: Eliminating parking on the North side of Oregon Street between S. 4<sup>th</sup> and S. 5<sup>th</sup> Avenue.
5. Discussion of: Preferred detour routes for Bayview Bridge closures.
6. Adjourn.

*NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.*

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

8/19/2021  
10:00 a.m.  
ckd

Committee Members: Kirsten Reeths, Chr.  
Spencer Gustafson, Vice Chr.  
Dennis Statz

**Parking & Traffic**  
**June 28, 2021**

A meeting of the Parking & Traffic Committee was called to order at 4:30 p.m. by Chairperson Reeths in Council Chambers, City Hall, 421 Michigan Street.

Members Kirsten Reeths, Spencer Gustafson and Dennis Statz were present. Also present: Municipal Services Director Mike Barker, City Administrator Josh VanLieshout, City Engineer Chad Shefchik, Mayor David Ward and Municipal Services Assistant Colleen DeGrave.

Moved by Ald. Gustafson, seconded by Ald. Statz to adopt the following agenda:

1. **Roll call.**
2. **Adoption of agenda.**
3. **Public comment.**
4. **Consideration of: Potential future sidewalk additions at the following locations:**

-Rhode Island Street: North side of the roadway in gaps between S. 12<sup>th</sup> Avenue and S. 14<sup>th</sup> Avenue

-Memorial Drive: North side of the roadway in gaps between S. 12<sup>th</sup> Avenue and S. 15<sup>th</sup> Avenue

-S. 12<sup>th</sup> Avenue: East of the roadway from Rhode Island Street to Memorial Drive

-N. 14<sup>th</sup> Avenue: West side of the roadway from Egg Harbor Road to Bluebird Street

-S. 15<sup>th</sup> Avenue: West side of the roadway from Rhode Island Street to Memorial Drive

-N. 18<sup>th</sup> Avenue: West side of the roadway from Michigan Street to Georgia Street

5. **Consideration of: Eliminating parking on the North side of Oregon Street between S. 4<sup>th</sup> and S. 5<sup>th</sup> Avenue.**
6. **Discussion of: Preferred detour routes for Bayview Bridge closures.**
7. **Discussion of: Placing a 4-way stop at the intersection of S. 1<sup>st</sup> Avenue and Pennsylvania Street.**
8. **Adjourn.**

All in favor. Carried.

**Public comment.**

No public comment.

**Consideration of: Potential future sidewalk additions.** City Engineer Chad Shefchik gave a presentation on the sidewalk areas mentioned, explained the options, costs and what the most favorable location for each planned sidewalk was. He stated any costs for removal of trees, moving of fire hydrants etc. is accounted for in the total cost listed for the project. He explained when determining which sidewalks to complete first, consideration is usually given to what makes the most sense, finishing off any gaps, what else is located in the area (i.e. schools, etc.) and how heavily they are used. Discussion took place by committee members.

Moved by Ald. Statz to recommend the Board of Public Works review the top 5 for consideration, excluding N. 18<sup>th</sup> Ave.

Motion withdrawn.

Moved by Ald. Statz, seconded by Ald. Gustafson to recommend the Board of Public Works review the top 5 sidewalk additions, placing N. 14<sup>th</sup> Ave. as the priority, and excluding N. 18<sup>th</sup> Ave. All in favor. Carried.

**Consideration of: Eliminating parking on the North side of Oregon Street between S. 4<sup>th</sup> and S. 5<sup>th</sup> Avenue.** Discussion took place regarding how many accidents have occurred at this location, how many parking spaces would be lost, etc. Motion by Ald. Gustafson, seconded by Ald. Statz to table this item until further information can be obtained from the Police Department. All in favor. Carried.

**Discussion of: Preferred detour routes for Bayview Bridge closures.** City Engineer Chad Shefchik gave an overview of three different routes that could be used during Bayview Bridge closures. The committee will consider the best route at the next Parking & Traffic meeting in August.

**Discussion of: Placing a 4-way stop at the intersection of S. 1<sup>st</sup> Avenue and Pennsylvania Street.** Ald. Gustafson explained this intersection had been brought up by the SBVC as a concern. He explained due to increased usage of Graham Park it might be an area to consider. Ald. Gustafson asked staff if placing temporary stop signs there would be an alternative. City engineer Shefchik stated those can be dangerous and make the situation more of a hazard. Discussion took place and no action was taken at this time.

Moved by Ald. Statz, seconded by Ald. Gustafson to adjourn. Meeting adjourned at 5:47 p.m.

Respectfully Submitted,



Colleen DeGrave  
Municipal Services Administrative Assistant

#5

**DeGrave, Colleen**

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**From:** Kerry Reeths <kreeths@hatcocorp.com>  
**Sent:** Monday, June 21, 2021 11:08 AM  
**To:** DeGrave, Colleen  
**Subject:** Fw: : Parking Concern for Parking and Traffic Committee  
**Attachments:** 21-005305.pdf

Hello Colleen,

Please add this to the Agenda.

Consideration of :No Parking by City Police Department

The south and north side of Oregon Street between S. 4<sup>th</sup> and S. 5<sup>th</sup> Avenue as "no parking" .

Regards,  
Kirsten



Kirsten (Kerry) Reeths

**E-mail:** [kreeths@hatcocorp.com](mailto:kreeths@hatcocorp.com)

Hatco & Ovention Ovens University Coordinator/Admin/Communication Clerk  
Administration  
Hatco Corporation  
Tel: 920-746-4894  
Fax: 920-743-1173  
Cell: 920-255-3681

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**From:** SBDistrict7 <sbdistrict7@sturgeonbaywi.org>  
**Sent:** Monday, June 21, 2021 7:02 AM  
**To:** Kerry Reeths <kreeths@hatcocorp.com>  
**Subject:** [EXTERNAL] Fwd: Parking Concern for Parking and Traffic Committee

Sent from my iPad

Begin forwarded message:

**From:** "Henry, Clint" <CHenry@sturgeonbaywi.org>  
**Date:** June 18, 2021 at 10:15:34 AM CDT  
**To:** SBDistrict7 <sbdistrict7@sturgeonbaywi.org>, SBDistrict5 <sbdistrict5@sturgeonbaywi.org>,



SBDistrict4 <sbdistrict4@sturgeonbaywi.org>

**Subject: Parking Concern for Parking and Traffic Committee**

Ms. Reeth, Mr. Nault, and Mr. Gustafson,

Our officers responded to a parking violation on Wednesday, June 16, 2021 on Oregon Street near S. 4<sup>th</sup> Avenue. When Officer Crabb and CSO Tebon arrived on scene, they found parking on Oregon Street was causing a substantial risk to motorists. Southbound motorist on S. 4<sup>th</sup> Avenue have their view blocked by parked vehicles on Oregon Street (when looking east). In fact, the southbound vehicle on S. 4<sup>th</sup> Avenue needs to creep into the intersection to see if there are westbound vehicles on Oregon Street. Officer Crabb (and I agree) believes that the best solution to the issue is to post both the south and north side of Oregon Street between S. 4<sup>th</sup> and S. 5<sup>th</sup> Avenue as "no parking". Currently the southside is posted as "no parking". I attached our police report to this email.

Feel free to contact me if you wish to discuss this further.

Thank you,

*Clint Henry*

Chief of Police

Sturgeon Bay Police Department

421 Michigan Street

Sturgeon Bay, WI 54235

Phone: (920) 746-2450

E-mail: [chenry@sturgeonbaywi.org](mailto:chenry@sturgeonbaywi.org)



# Sturgeon Bay Police Dept.

Officer Report for Incident 21-005305

**Nature:** Traffic Hazard

**Address:** S 4TH AVE & OREGON ST;  
Sturgeon Bay-C  
Sturgeon Bay WI 54235

**Location:** LCST

**Received By:** Crabb, Andrew  
**Responsible Officer:** Crabb, Andrew  
**When Reported:** 08:13:14 06/17/21

**How Received:** In Person  
**Disposition:** Closed Case 06/17/21  
**Occurred Between:** 08:13:14 06/17/21 and 08:13:14 06/17/21

**Agency:** SBPD

## Complainant:<sup>2</sup>

**Last:** STURGEON BAY  
POLICE  
DEPARTMENT

**First:**

**Mid:**

**Dr Lic:**

**DOB:** \*\*/\*\*/\*\*

**Address:** 421 MICHIGAN ST; Sturgeon  
Bay-C

**Race:**

**Sex:**

**Phone:** (920)746-2450

**City:** Sturgeon Bay, WI 54235

## Offense Codes

**Reported:**

**Observed:** TRPC PARKING COMPLAINT

## Statute Codes

## Circumstances

BM88 No Bias

## Responding Officers

Crabb, Andrew

**Unit :**

209

**Responsible Officer:** Crabb, Andrew

**Agency:** SBPD

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**Involvements**

Date	Type	Number	Description	Relationship
06/17/21	Name	2	STURGEON BAY POLICE DEPARTMENT,	Complainant

**STURGEON BAY POLICE DEPARTMENT , ( Complainant )**

AGE: \*\*/\*\*/\*\*(0) RACE: SEX:

421 MICHIGAN ST; Sturgeon Bay-C

Sturgeon Bay , WI. 54235

Home: (920)746-2450 Work: (920)746-2450 Other:

**Narrative**

On June 16th, 2021, I assisted CSO Tebon with a parking complaint, at the intersection of Oregon Street and 4th Ave.

During this investigation, I noted when vehicles are parked on the north side of Oregon Street, in between 4th Ave and 5th ave, and between 4th Ave and 3rd Ave, it is difficult to see approaching vehicles coming from the east and west.

I also noted when I was stopped at the painted stop sign line, on 4th Ave at Oregon Street, facing south, my view was obstructed by the parked vehicles, on both sides of the intersection (east and west). I believe this creates a safety risk for motorists and pedestrians. In order to get a clear view of approaching vehicles, I had to slowly enter the intersection, to see around the parked vehicles.

**Recommendations for a Safer Intersection:**

CSO Tebon and I took photos of the intersection, which included the parked vehicles. These photos will be included with this report. I believe if the 2 hour parking sign on Oregon Street (closest to 4th Ave) is changed to a sign stating "No parking From Here to Corner", it would increase the visibility for motorists and pedestrians, which would decrease the risk of an accident. Also, I believe a "No Parking From Here to the Corner" sign, on the west side of the intersection, 45 to 50 feet from the pedestrian crosswalk line, should be installed for greater visibility.

However, there would still be an obstructed view for motorists/ pedestrians crossing Oregon Street at 4th Ave (east of the intersection, for southbound traffic). I believe the ideal solution to this problem would be to post the north side of Oregon Street, from 4th Ave to 5th Ave with "No Parking" signs, which are currently posted along the south side of Oregon Street, for northbound traffic.

**Photo Log:**

1-6: Photos of the 4th Ave and Oregon Street Intersection

Respectfully,

Officer Andrew Crabb #209  
Sturgeon Bay Police Department

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Responsible Officer

date

Approved by

date

06/18/21