

CITY OF STURGEON BAY
JOINT PARK AND RECREATION COMMITTEE / BOARD MEETING
Wednesday, January 27, 2021
Council Chambers, City Hall, 421 Michigan Street
5:30 P.M.

A meeting of the Joint Park and Recreation Committee / Board was called to order at 5:31 P.M. by Chairperson Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Bacon, Ald. Nault, Chris Larsen, Randy Morrow, Marilyn Kleist, George Husby, and Ald. J. Spencer Gustafson. Jay Renstrom was excused. Also present Municipal Services Director Mike Barker and Municipal Services Secretary Patty Quinn.

After roll call, Ald. Bacon asked new member, Ald. Gustafson, to introduce himself to the other members and for the other members to talk briefly and provide their backgrounds for Ald. Gustafson.

Adoption of the Agenda: Moved by Ald. Nault and seconded by Mr. Larsen to adopt the agenda.

1. Roll call
2. Adoption of agenda
3. Approval of Minutes from October 28, 2020
4. Public Comment
5. Consideration of accepting gift of Skate Park Lighting
6. Consideration of updates to the 5-Year Park and Recreation Plan
7. Consideration of accepting gift of ADA Water Access Mat
8. Consideration of Farmers Market Policy
9. Consideration of becoming a Monarch City
10. Director's Report
11. Adjourn

All in favor. Carried.

Approval of Minutes from October 28, 2020: Moved by Ald. Nault and seconded by Mr. Larsen to approve the minutes. Ald. Nault asked for an update on the land swap at Otumba Park with Claire Morkin. Mike Barker indicated that this is still in the works and not yet complete. Ald. Nault also mentioned that the plan for the waterfront development from the Ad Hoc Committee, needs to be adhered to.

All in favor. Carried.

Public Comment: None

Consideration of accepting gift of Skate Park Lighting: Co-chairs from the Friends of the Sturgeon Bay Skatepark, Matt Dixner Young, 415 W. Maple, and Paul Fruzyna, 325 S. 15th Ct., introduced themselves. They were initially responsible for raising funds for the construction of the skate park. Their roles have graciously included monitoring and maintaining the park and have, at times, done some repairs. They asked if the city would accept a monetary donation for lighting for the park, if they were to do all the fundraising which they felt that could be achieved in a 6 to 12-month timeframe. Mr. Young and Mr. Fruzyna presented copies of a quote/details for lighting from Musco's, dated August 30, 2018, that is still a valid quote. Per Mike Barker, \$70K was budgeted for this and then re-budgeted in 2020, but due to

COVID and school projects, this was delayed. It was mentioned that this would cover everything needed for the project.

Mr. Young and Mr. Fruzyna asked that the City provide/pay and maintain power sources for the skate park. All felt that the skate park is busy and Mike Barker is in favor of doing this and does not foresee any problems in supplying power to the park.

Some questions/concerns were raised by the committee/board members that included how bright the lighting would be and if the on/off times could be automatically set, and some had questions as to what the power sources would typically be used for.

Mike Barker did speak on possibly obtaining bids for the lighting rather than using Musco and he will check with City Hall on this, since the skate park is on City property. Mr. Young and Mr. Fruzyna did indicate that they know they have no control over on how the work gets done. Ald. Bacon asked that Mr. Young and Mr. Fruzyna speak to Mike Barker further.

Moved by Mr. Morrow and seconded by Mr. Larsen to approve accepting gift of Skate Park Lighting.

All in favor. Carried.

Consideration of updates to the 5-Year Park and Recreation Plan: Mike Barker, based on comments from committee/board members, making changes/deletions/corrections to various wording/spelling/content within the draft of the updated 5-year plan that was mailed to each member the week prior. Some questions/concerns were discussed as a result of going through the draft that included better signage in several parks; better park maps; electrical shore ties at Graham park to accommodate cruise ships; and the elimination of some of the suggested updates to Memorial Field.

Mike Barker was thanked by the committee/board for all his hard work with the 5-year plan.

Moved by Ald. Nault and seconded by Mr. Larsen to recommend to Council to approve the updated five year Parks & Recreation Plan.

All in favor. Carried.

Consideration of accepting gift of ADA Water Access Mat: Ald. Gustafson shared how this project came about and felt it would provide great options for those in wheelchairs or others with handicaps. Ald. Gustafson did discuss with the City Treasurer and we can accept donations for this. He was confident we can raise the funds. Some of our parks could not be easily set up with such a mat – they are 6' wide – the initial thought would be to put at Otumba Park for the summer (the mat is removed and stored off season). Mike Barker made calls and researched the mat and it received great reviews. Mr. Morrow mentioned that we should put up signage that the mat is for wheelchair access only so it is not abused. Ald. Gustafson added that this would be great marketing for us and we would be the only one in Door County with such a mat in use.

Moved by Mr. Morrow and seconded by Mr. Husby to accept gift of ADA Water Access Mat.

All in favor. Carried.

Consideration of Farmers Market Policy: Entire committee/board discussed that we are uncertain, at this time, if there will be any further restrictions in 2021 due to COVID. Mr. Morrow introduced a number of questions/concerns with the policy which were all addressed by Mike Barker. Several committee/board members asked about the sections regarding canning requirements, PH levels, etc. – per Mike Barker,

these are all state-mandated, and the cooking requirements come down through the UW Extension as recommendations, which we are following. Mr. Morrow asked why a City employee needs to be on the premises during market hours. Mike Barker gave examples of why we should always have someone there but explained the difficulties in finding applicants. Other questions arose regarding this year's increase to the booth costs. Mike Barker explained all the reasons for the increase and it was mentioned that just one or two seasonal vendors have mentioned the increase but has not kept vendors from wanting to return for the 2021 season.

Moved by Ald. Nault and seconded by Ms. Kleist to recommend to Council to approve the Farmers Market Policy.

All in favor. Carried.

Mr. Morrow suggested to amend the new policy.

Moved by Mr. Morrow and seconded by Ald. Nault to approve the updated Farm Market Rules & Regulations, and attempt to hold a vendor meeting at the beginning and end of the 2021 Farm Market season.

All in favor. Carried.

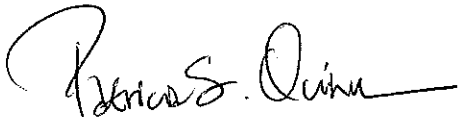
Consideration of becoming a Monarch City: Discussion took place on the main goal of becoming a Monarch City. Members thought Monarch festivals and sign costs were too expensive if we wouldn't do anything to promote an increase in Monarch counts. Mike Barker suggested this could be reviewed in the future.

Director's Report: Director Mike Barker spoke on the cutting down of dead trees at two of the parks and talked of plans to plant many new trees. Certain park signage is being redone. He spoke of the loss of one of our part time employees but stated we are still advertising for a replacement. Mike Barker also update the members on the Local Arts Board meeting from January 27th, 2021.

Next Meeting Date: Wednesday, February 24, 2021 @ 5:30 P.M. – City Hall.

Motion by Ald. Nault and seconded by Mr. Larsen to adjourn. All in favor. Carried. Meeting adjourned at 7:55 P.M.

Respectfully submitted,



Patricia S. Quinn
Municipal Services Secretary