

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
MONDAY JANUARY 28, 2019

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, January 28, 2019 at 6:00 pm with the following members present:

Chairman Ronnie Mendenhall
Vice Chairman Andy Nickelston
Commissioner Rick Morris
Commissioner Jimmy Walker
Commissioner Jamie Yontz

County Personnel in Attendance:
County Manager Jake M. Oakley
Assistant County Manager / Clerk to the Board Shannon Shaver
County Attorney Ty Browder
Attorney Adam Hall
Finance Director Julia Edwards
Tax Administrator Richard Brim
Register of Deeds Brandon Hooker
Public Works Director Mark Delehant
Economic Development Director Will Carter
Health Director Tammy Martin

Chairman Mendenhall called the meeting to order and welcomed those in attendance.

INVOCATION

Commissioner Morris delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Mendenhall invited those in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Mendenhall entertained a motion to approve or amend the January 28th Agenda.

Chairman Mendenhall noted that an additional item needed to be added to the Discussion Agenda. The Budget Goals/Planning Session scheduled for tomorrow may need to be rescheduled due to the threat of inclement weather. This would be item H.

Vice Chairman Nickelston requested that an additional item be discussed regarding rescheduling the February 11th Commissioners Meeting due to some members of the Board being unable to attend. This would be item I.

Commissioner Morris moved to approve the amended January 28th Agenda with the addition of items H. and I. to the Discussion Agenda.

Commissioner Yontz seconded the motion.

Chairman Mendenhall opened the floor for discussion/questions/comments.

With no further discussion the amended January 28th Agenda was approved.

COMMENTS – MANAGER AND COMMISSIONERS

Chairman Mendenhall commented:

- Thank you for being here and participating in our government.
- I appreciate you being here.
- I hope you will come again.

Vice Chairman Nickelston commented:

- Welcome everyone.
- It is good to see everyone here tonight.

Commissioner Yontz commented:

- Welcome everyone to tonight's meeting.
- It is not quite the crowd we have had in the past, but I do see a committed group.
- I look forward to hearing what you have to say.
- If any of our constituents have anything for us, I encourage you to reach out.
- You elected us to this position.
- There is nothing too small to reach out about.

Commissioner Walker commented:

- It is good to see everyone here.
- I am glad to be here today.
- I am doing well since my accident.

- I am thankful for that.
- I am able to walk a little now which I was not supposed to be able to do yet.
- I hope you will all find your time well spent.

Commissioner Morris commented:

- Welcome to everyone.
- It is good to see you all at the meeting.
- I want to thank everyone for reading my blog that I have been putting out.
- I just did one yesterday on the budget meeting.
- I was a little out of cycle on that one.
- I hope to have one up in the morning from this meeting.

PUBLIC COMMENTS

Chairman Mendenhall noted that the Board of Commissioners will hear Public Comments but will not respond to Public Comments and that each speaker will be allowed three (3) minutes.

The following spoke during Public Comments:

Ellen Peric
1095 Wheeler Smith Road
Lawsonville, NC 27022

RE: Arts Update

The Apple Gallery – February

The Stokes County Arts Council welcomes David Kirkland and Timothy Porter to the Apple Gallery

David Kirkland is a native of Stokes County and grew up in Walnut Cove. He is a graduate of South Stokes. After high school Kirkland attended the Art Institute of Philadelphia where he studied graphic art and advertising. Following art school, he was a graphic artist for a Winston-Salem marketing company.

During the late 1990s, he received his BS in elementary education. Since then he has been a principal and worked on his doctorate. He also does freelance art projects. Most of his pieces are acrylic and watercolor mediums and contain texture and vibrant colors.

Timothy L. Porter has been focusing on his art for more than 30 years. While being naturally talented at an early age, he officially began his artistic education at South Stokes High School under the direction of Ann Meadows. Following graduation from South Stokes, Timothy continued to hone his skills by completing a Bachelors of Fine Arts degree at the prestigious Atlanta College of Art, which has since merged with Savannah College of Art and Design (SCAD). Porter is recognized throughout North Carolina and the Southeast as an exceptionally talented artist in several different art forms, including ceramics and painting. His watercolors are

uniquely realistic. Porter was also featured for POP Art, where he was chosen to have his artwork featured on a billboard throughout the city of Winston-Salem, NC.

An artist meet and greet will be held at the Apple Gallery on Friday, February 8th at 5:30pm.

The Jayebird Gallery at Hanging Rock State Park – Jan / Feb

The Stokes County Arts Council presents the works of artist Angela Torrey. Torrey is a plein aire artist who works in pastels and oils.

Celebrating Courage Film Screening – Feb 2nd 2-4 pm

Friends of The Lilies Project will host a second community screening of Celebrating Courage, a short film honoring the legacy of John L. Hairston. Soul Ash Pictures created the film and it was originally showcased during the Celebrating Courage Weekend hosted in August 2018. The film will be shown from 2-4 pm at The Arts Place of Stokes in collaboration with the Stokes County Historical Society.

The original documentary has been edited to include a few additional photographs and documents found over the last few months. Two new short films, both at 9 minutes in length, will also be shown.

Come Hear North Carolina, 2019 NC Music Celebration

Come Hear NC is a promotional campaign of the North Carolina Department of Natural & Cultural Resources and the North Carolina Arts Council designed to celebrate North Carolinians' groundbreaking contributions to many of America's most important musical genres — blues, bluegrass, jazz, gospel, funk, rock and everything in-between.

The Stokes County Arts Council kicks off the local celebration with a series of five concerts over the first five months of the year to celebrate Stokes County native musicians and those with close ties to the state. All proceeds go toward supporting our "Junior Mountain Music" program — teaching local students grades 3-5 on traditional acoustic instruments. We have a matching grant for this program from the NC Arts Council.

Stokes Arts presents Caleb Caudle in concert at The Arts Place on Saturday, February 9th

Caleb Caudle is a local singer songwriter who was raised on rock n roll and Southern hospitality. Influenced by bands like The Clash and Velvet Underground, Caudle was playing the North Carolinas punk rock circuit by the age of 15. Naturally, his music matured with his age and he became more lyrically driven, adopting a love for collecting vinyl. In 2012, he decided to quit his day job and focus solely on music — six years and four albums later, Caudle is gaining the traction he deserves.

He was recently dubbed the musical equivalent of high-proof bourbon rich in flavor, with a subtle, satisfying bite, by Rolling Stone editors for their list of 10 New Country Artists You Need To Know..

Caleb hits the stage at The Arts Place of Stokes on Saturday, February 9th at 7pm. Tickets are \$25 in advance, \$30 day of show.

Other musicians in this series:

March 17th – John Cowan with Darin and Brooke Aldridge

April 26th – Leigh Nash

May 19th – Suzy Bogguss

“Amidst This Fading Light” – Book Signing –Feb 10th 3pm

Join North Carolina author Rebecca Davis for a book reading and signing at The Arts Place of Stokes on Sunday, February 10th at 3pm.

Rebecca is the author of "Amidst This Fading Light," - a work of fiction inspired by a well-known Stokes County murder...

...Mired in tradition and hearsay, Germantown was dominated by a few old families and their influence from their founding. All that changed once the Pickett family came to town. No one was certain what to make of the strangers at first, and no one could have predicted what they'd bring with them. After the family brought unbelievable tragedy to the small town, those remaining were left with a hard lesson to learn. Set against the backdrop of the rural North Carolinian Piedmont during the Great Depression, “Amidst This Fading Light” explores life, death, and what it means to carry on as people deal with what fate brings upon them, both the light and the dark, to persevere and survive or be swept away by time and inescapable memory.

More information about Rebecca Davis and her work can be found at:
<https://sfpkpress.com/amidst-this-fading-light>.

Srvasri Ananda
1060 Tyler Road
Walnut Cove, NC 27052

RE: Happiest, Healthiest County in the Nation

- I am here to talk about how we can make Stokes County the best it can be.
- I have a degree in physics from LSU.
- I am also a practitioner of natural health care.
- I have been involved in health care for the past 48 years.

- I am the author of the book Extraordinary Healthcare and am here today to introduce you to some of the research I have done.
- I will show you how you can make Stokes County a better place to live.
- For over three years I have made presentations to the Commissioners on how to use this research to make Stokes County a better place to live.
- It is possible to make Stokes County the happiest, healthiest county in the nation.
- All of the information is available.
- It is not all my research but lots of others research that I have spent thousands of hours going over.
- I have compiled a document that explains every facet of how we can make Stokes County so much better.
- If you think about it most all of our problems are people problems.
- People problems exist because of their physical, mental, and emotional state.
- Our state of mind is directly connected to our neuro physiology.
- We can greatly improve the condition of our physical and emotional state with our working physiology by lowering our stress levels.
- All of the methods for doing this are in my book.
- It is possible to feed everyone in the county with abundant organic food.
- It is possible to eliminate all addictions.
- It is possible to rehabilitate everyone in the jails, and make them happy and productive again.
- It is possible to eliminate family violence.
- It is possible to eliminate virtually all disease.
- Most all of our problems physically, mentally, and emotionally are caused by our life style choices.
- Simple choices can make a huge difference.
- None of this has to be expensive.
- All of the methodologies are very low cost.
- Everything that I have described is in one document that you can download.
- It is about 50 pages long.
- I am offering this to you and anyone in the county who wants to know how we can make Stokes County better.
- It is all free of charge.
- I wish you all well.

E.A. Buddy Timm
PO Box 573
Walnut Cove, NC 27052

RE: Wellness Center

My concern is over the proposed Wellness Center in Meadows.

I do not understand why government should get involved with what should be a private business within a free market system.

Our foundation, *the Declaration of Independence*, declares: "We hold these truths to be self-evident, that all men are created equal, that they are endowed by their Creator [I'll repeat that for clarity and emphasis, endowed by their Creator] with certain unalienable Rights, that among these are Life, Liberty and the pursuit of Happiness. That to secure these rights, Governments are institute among Men, deriving their just powers from the consent of the governed. . ." That just said, Governments are instituted to secure our Rights of Life, Liberty and Property; and even if the governed consent to infringe on those Rights, as with socialism, it would not be a just power. Why? Because it is the use of law to commit the crime that law is supposed to prevent. It is the perversion of law, to take from one for the benefit of another. It is called legalized plunder by Frederic Bastiat in his book *The Law*, which was written to counter the ideology of socialism, which inevitably degenerates to communism.

When taxes are levied against one's property, for reasons other than securing it, it infringes on the Right to property, and makes property harder to hold on to. It is extremely hard on the poor, which do not have time to stop work and chores in order to work out in a Wellness Center. The Wellness Center will benefit only a certain group of people, while its expense will be charged to all the people in the county.

I am for smaller government, less taxes, just governance, no slippery socialism. And specifically, I am against using taxpayer money for our government's involvement in a Wellness Center.

The debt of our Nation is proof we are using error in governance and ideology.

CONSENT AGENDA

Chairman Mendenhall entertained a motion to approve or amend the following items on the Consent Agenda.

Minutes

Minutes of January 14, 2019 – Regular Meeting

Budget Amendments #52, #53, & #54

Budget Amendment #52 – Governing Body

Finance Director Julia Edwards submitted Budget Amendment #52:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
Administration				
100.4120.000	Salaries & Wages	\$ 178,186.00	\$ 6,000.00	\$ 184,186.00
Social Services				
100.5310.000	Salaries & Wages	\$ 2,431,641.00	\$ 5,285.00	\$ 2,436,926.00
Sheriff's Department				
100.4310.000	Salaries & Wages	\$ 1,942,312.00	\$ 670.00	\$ 1,942,982.00
Contingency				
100.9100.100	Leave Contingency	\$ 32,863.00	\$ (11,955.00)	\$ 20,908.00
Total		\$ 4,585,002.00	\$ -	\$ 4,585,002.00

This budget amendment is justified as follows:

To transfer funds from leave payoff contingency for retired, resigned, terminated and comp time over limit payoff as of 01/15/19.

This will result in a net increase of \$0.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
General Fund				
				\$ -
				\$ -
TOTALS		\$ -	\$ -	\$ -

Budget Amendment #53 – EMS

Finance Director Julia Edwards submitted Budget Amendment #53:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
Emergency Medial Services				
100.4370.260	Departmental Supplies	\$ 12,435.00	\$ 998.00	\$ 13,433.00
Total		\$ 12,435.00	\$ 998.00	\$ 13,433.00

This budget amendment is justified as follows:

To appropriate Emergency Management grant funds to purchase a laptop for training.

This will result in a net increase of \$998.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
General Fund				
100.3301.262	Emergency Management	\$ 30,000.00	\$ 998.00	\$ 30,998.00
				\$ -
TOTALS		\$ 30,000.00	\$ 998.00	\$ 30,998.00

Budget Amendment #54 –Governing Body

Finance Director Julia Edwards submitted Budget Amendment #52:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
Special Appropriation				
100.4520.490	YVEDDI	\$ 202,488.00	\$ (5,530.00)	\$ 196,958.00
Total		\$ 202,488.00	\$ (5,530.00)	\$ 196,958.00

This budget amendment is justified as follows:

To decrease appropriation from Elderly & Handicapped Transportation and NCDOT-Workfirst funds for transportation.

This will result in a net decrease of (\$5,530.00) in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	ACCOUNT DESCRIPTION	CURRENT	INCREASE (DECREASE)	AS AMENDED
		BUDGETED AMOUNT		
General Fund				
100.3301.263	Elderly & Handicapped Transportation	\$ 135,751.00	\$ (5,454.00)	\$ 130,297.00
100.3301.367	NCDOT Workfirst	\$ 12,478.00	\$ (76.00)	\$ 12,402.00
TOTALS		\$ 148,229.00	\$ (5,530.00)	\$ 142,699.00

Tax Administration – Monthly Report

Real and Personal Property Refunds More Than \$100

Everhart, Tiffany L: Reduced Value of DWMH Due to Condition

\$102.92

\$102.92

\$26.56

\$13.28

Jones, Steven Wayne: Vehicle Sold

\$94.03

\$94.03

\$128.01

\$12.13

Miracle Faith Ministries of King, Inc.: Exempt Property

\$164.30

\$116.83

\$10.60

Smith, Claude David III: Vehicle Sold

\$104.71

\$13.51

\$6.76

Total Amount for Real and Personal Property Refunds over \$100 = \$990.59

Personal Property Schedule of Values and Depreciation Schedules for 2019

Below are the 2019 Pricing Guides to be approved:

1. 2019 Department of Revenue Cost Index and Depreciation Schedule (Business Personal Property)
2. 2019 Pricing Guidelines for Individual Personal Property
3. 2019 Single-Wide Mobile Home Pricing Guidelines (Scheduled Developed from Marshall and Swift)

2019 Value Guide Lines

2019 Cost Index & Depreciation Schedules prepared by the North Carolina Department of Revenue, Property Tax Division

Motor Vehicles – TEC Data – Values per vehicle identification number

Boats – Nada Marine Appraisal Guide or actual cost (if available) minus depreciation

Single Wide Mobiles Homes – Marshall and Swift Guidelines

Based on Quality, Condition, Age and Size
(See Attached Schedule)

Motor Vehicles (Untagged)

Antiques Cars & Trucks – All Makes & Models	1979 & Older	\$3000
Salvage, Junk, For Parts	\$250	
Poor Condition	¼ Book Value	Minimum \$500
Fair Condition	½ Book Value	Minimum \$500
Average Condition and Better	Book Value	Minimum \$500
		Trucks/Vans \$800
		Trucks/Vans \$800

Boats, Permanent Tag Trailers, Aircraft, etc

Use this schedule if enough information available

If Purchased Price is indicated use

B 12 Depreciation Schedule

<u>Year Purchased</u>	<u>% of cost</u>
2018	92
2017	84
2016	77
2015	70
2014	61
2013	54
2012	46
2011	37
2010	28
2009 & prior	25

MINIMUM VALUES \$

Boat motors	100
Boats	200
Junk boats	150
Boat trailers	300
Campers	300
Motor Cycles	300
Motor Cycles (1980 & older junk)	150
Jet Skis	500
Motor Homes	1000
Utility Trailer	300
Utility Trailer (16ft & above)	500
Perm/Multi Year Tag Trailers	500

Jon Boat

If no purchase price given \$

2018	600
2017	550
2016	500
2015	450
2014	400
2013	350
2012	300
2011	250
2010 & older	200

International Registration Plan
(Plate) 2500

Mobile Homes

Storage	½ Value
Junk	500

If listed previously 92% of 2018 value

ROK Technology Agreement

ROK Technologies currently host our GIS (Geographic Information Systems) Website. We have been with ROK Technologies for about four years and are very pleased with the services they provide for us. They reached out to us and wanted Stokes County to commit to a three year deal. If we commit to the deal our current rate of \$500 per month would remain. If we choose to stay with a month to month deal then our monthly rate would increase to \$560 per month. We have been communicating with ROK Technologies and Farragut (Our Tax Software Provider) to gather information. We questioned Farragut about their potential plans on enhancing their software to be able to host our GIS Website and make it a part of our software package. Farragut's response was "GIS PWA (Public Web Access) is definitely a great add-on tool for Farragut and for our customers. However, Farragut is deferring the development of building GIS PWA application and will be reanalyzing its schedule in a near future." We also explained our position to ROK Technologies and told them we were not comfortable signing a three year contract and asked if they could reduce the term. They responded back with a two year contract with an effective date of July 1, 2018, thus, making it only eighteen months before renewal (July 1, 2018 – June 30, 2020). We believe based on prior experience that the GIS PWA that Farragut may one day offer is at least eighteen months from being implemented and it would be advantageous for Stokes County to accept ROK Technologies offer. I have attached a copy of the agreement. The agreement has been reviewed and approved by Nicholas Overby, Attorney at Law from the legal prospective. If you have any questions or need additional information, please let me know.

Water Shortage Response Plan Resolution

Water Shortage Response Plan Resolution Approval

Town of Danbury

WHEREAS, North Carolina General Statute 143-355 (I) requires that each unit of local government that provides public water service and each large community water system shall develop and implement water conservation measures to respond to drought or other water shortage conditions as set out in a Water Shortage Response Plan and submitted to the Department for review and approval; and

WHEREAS, as required by the statute and in interest of sound local planning, a Water Shortage Response Plan for the Town of Danbury, has been developed and submitted to the Stokes County Board of Commissioners for approval; and

WHEREAS, the Stokes County Board of Commissioners finds that the Water Shortage Response Plan in accordance with the provisions of North Carolina General Statute 143-355 (I) and that it will provide appropriate guidance for the future management of water supplies for the Town of Danbury, as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Stokes County Board of Commissioners that the Water Shortage Response Plan entitled Town of Danbury Water Shortage Response Plan dated, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Stokes County Board of Commissioners intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

International Fire Code Ordinance

ORDINANCE FOR ADOPTION OF THE INTERNATIONAL FIRE CODE

An ordinance of Stokes County adopting 2018 edition of the International Fire Code, regulating and governing the safe-guarding of life and property from fire and explosion hazards, arising from the storage, handling, and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of building and premises in Stokes County; providing for the issuance of permits and collection of fees.

The Board of Commissioner of Stokes County does ordain as follows:

Section 1: That a certain document, four (4) copies of which are on file in the office of the Stokes County Fire Marshal, being marked and designated as the International Fire Code, 2018 edition, including Appendix Chapters, as published by the International Fire Code Council be and is hereby adopted as the Fire Code of Stokes County, in the State of North Carolina regulations and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations. Provisions, penalties, conditions and terms of said Fire Code on file in the office of the Stokes County Fire Marshal are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes.

Section 2: That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Stokes County Board of Commissioners hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 3: That nothing in this ordinance or in the Fire Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any causes of action acquired or existing, under any act, nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this ordinance.

Section 4: That the Clerk to the Stokes County Board of Commissioners is hereby ordered and directed to cause this ordinance to be published.

Section 5: That this ordinance and the rules, regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect and be in full force and in effect.

Adopted this day of , 2019

Commissioner Yontz motioned to approve the Consent Agenda as presented.

Commissioner Morris seconded.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

Commissioner Morris commented:

- I want to clarify with Julia about Budget Amendment #52.
- Is this comp time, or retirement, or both?

Finance Director Julia Edwards resonded:

- It is to transfer funds for retired, resigned, terminated, and comp time over limit payoff.

With no further discussion the January 14th Consent Agenda is unanimously approved as presented.

INFORMATION AGENDA

Presentation of the Fiscal Year 2017/2018 Annual Audit

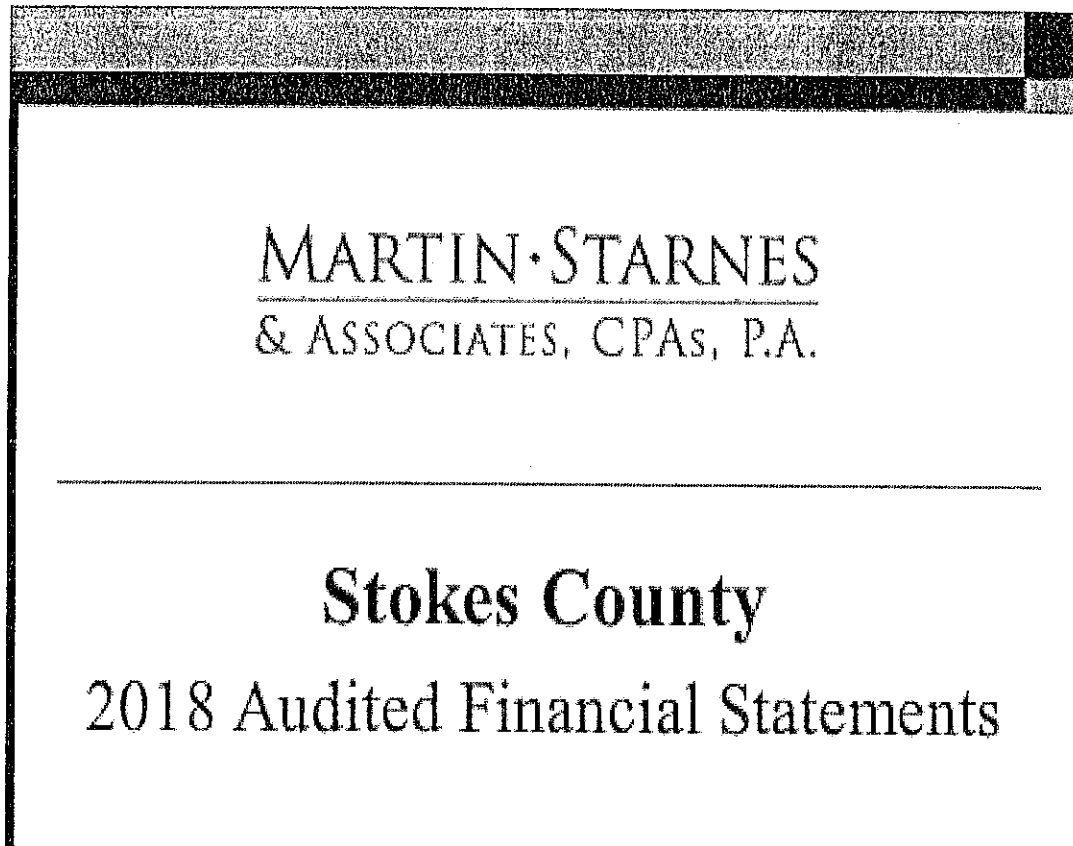
Chairman Mendnehall turned the floor over to Finance Director Jula Edwards and Carrie Dunlap, Auditorth with Martin and Starnes.

Finance Director Julia Edwards commented:

- Carrie Dunlap with Martin and Starnes will be presenting the audit.
- When she talks about the fund balance she will be including the Dedicated Fund, Health Department Title 19, and the M.O.E. fund because that is the way it has to be presented in the audit.
- The General Fund Balance is \$17,271,422.00, which is 33.37%.
- This figure includes the \$2,961,656.00 used to balance the 18/19 Budget.

- I just wanted to make that clear because when she talks about fund balance it will include what I mentioned and this has to be presented to the LGC.

Martin and Starnes Auditor Carrie Dunlap presented the following information to the Board:



Audit Highlights

- Unmodified opinion
- Cooperative staff

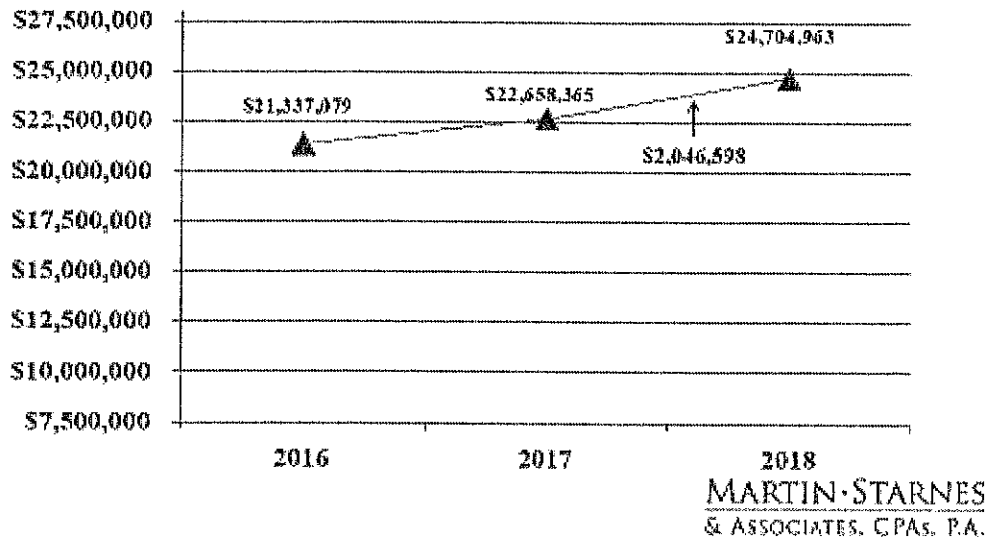
MARTIN STARNES
& ASSOCIATES, CPAs, P.A.

Stokes County's Fund Balance Classifications

Nonspendable fund balance:	
Inventory	\$ 65,247
Interfund Loans	64,085
Restricted fund balance:	
Stabilization by State statute	2,674,827
All others	4,629,382
Assigned fund balance	2,961,656
Unassigned fund balance	<u>14,309,766</u>
Total General Fund fund balance	<u>\$ 24,704,963</u>

MARTIN STARNES
& ASSOCIATES, CPAs, P.A.

Total Fund Balance: General Fund

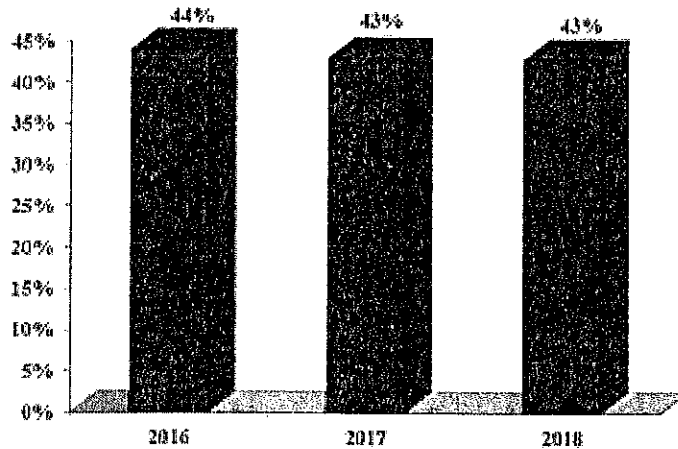


Fund Balance Position - General Fund

□ Total Fund Balance	\$ 24,704,963
□ Non spendable	- 129,332
□ Stabilization by State Statute	- <u>2,674,827</u>
□ Available Fund Balance 2018	\$ 21,900,804
□ Available Fund Balance 2017	\$ 19,773,675
□ Increase in Available FB	\$ 2,127,129

MARTIN STARNES
& ASSOCIATES, CPAs, P.A.

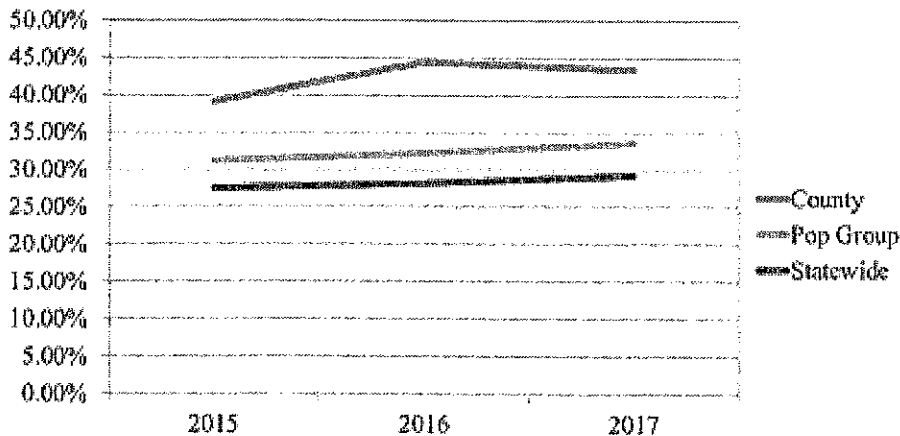
Available Fund Balance as a Percent of Expenditures and Transfers to Other Funds: General Fund



MARTIN STARNES
& ASSOCIATES, CPAs, P.A.

Comparison of Stokes County's General Fund Balance

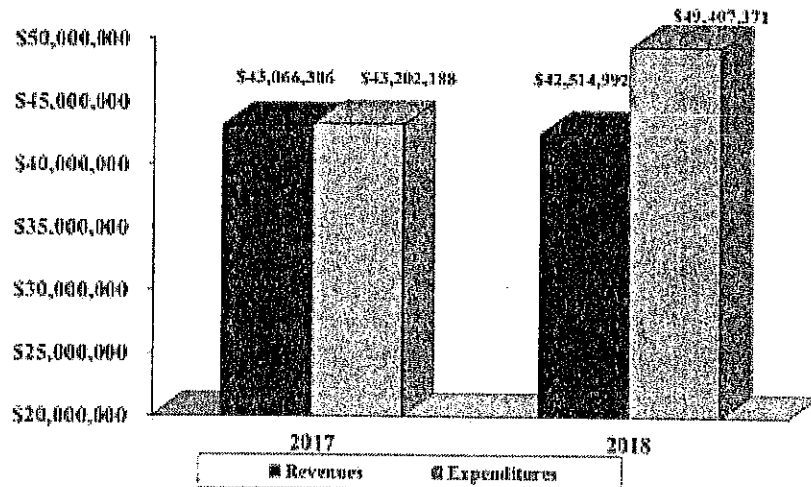
Obtained from the State Treasurer's website



Population group: 25,000 - 49,999

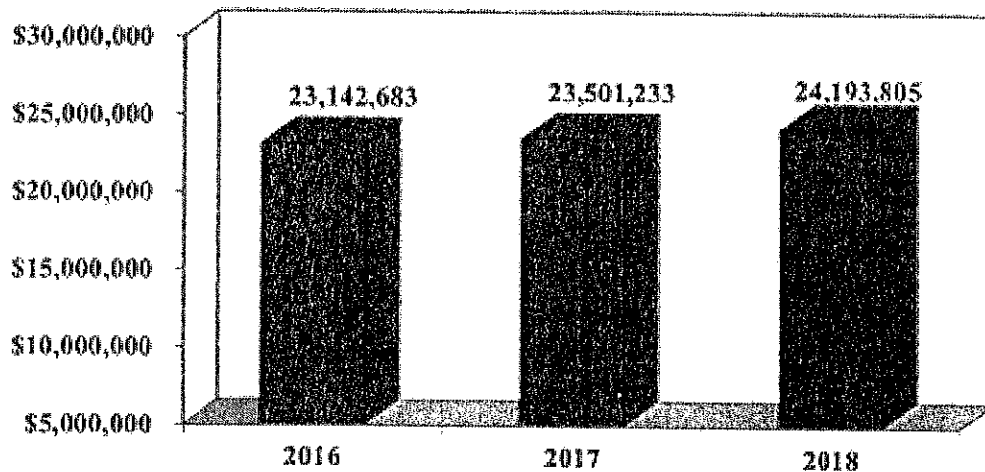
MARTIN STARNES
& ASSOCIATES, CPAs, P.A.

General Fund Summary



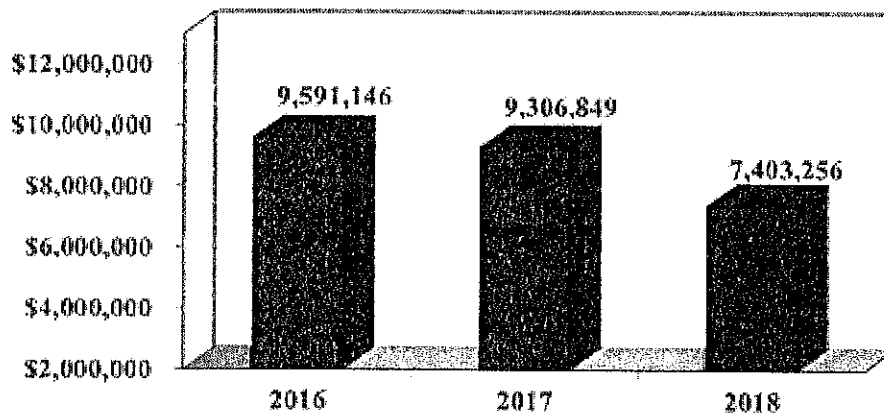
MARTIN STARNES
& ASSOCIATES, CPAs, P.A.

Ad Valorem Tax



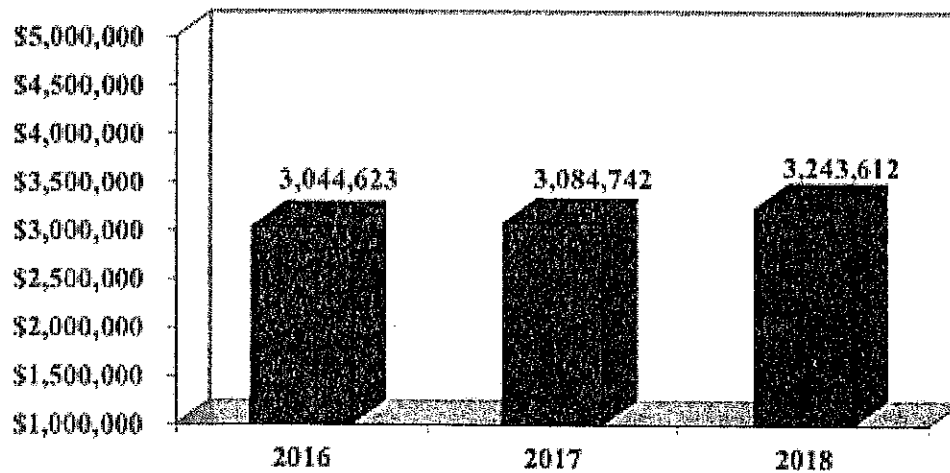
MARTIN STARNES
& ASSOCIATES, CPAs, P.A.

Intergovernmental



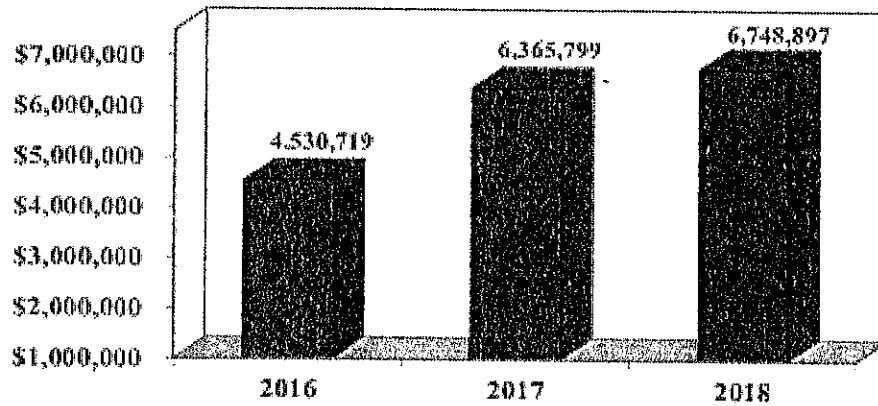
MARTIN STARNES
& ASSOCIATES, CPAs, P.A.

Sales and Services



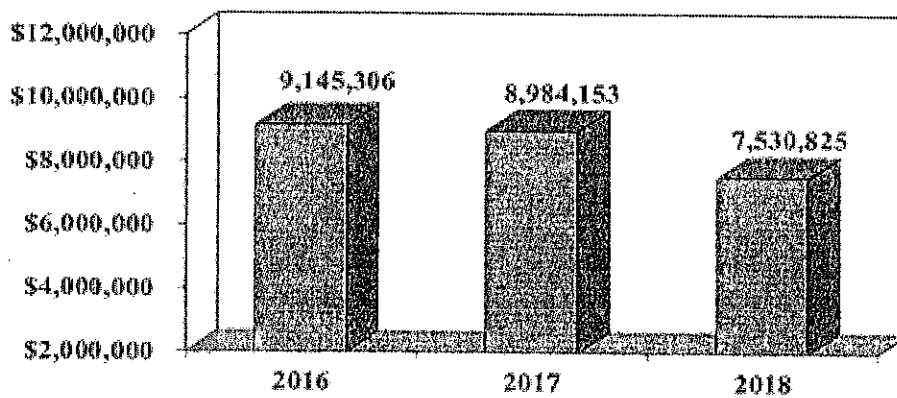
MARTIN STARNES
& ASSOCIATES, CPAs, P.A.

Other Taxes and Licenses



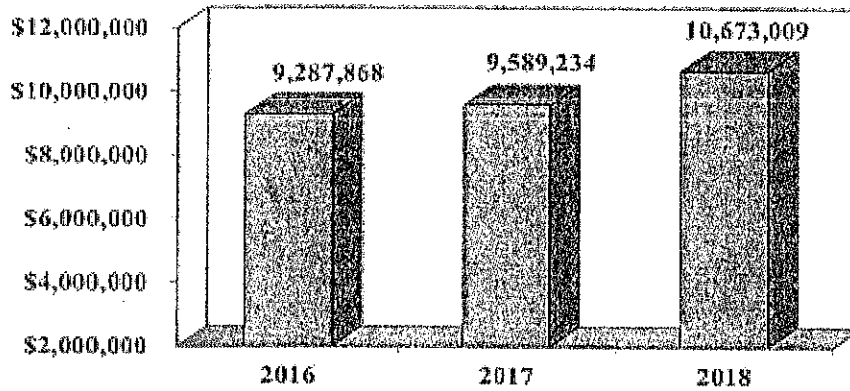
MARTIN STARNES
& ASSOCIATES, CPAs, P.A.

Human Services



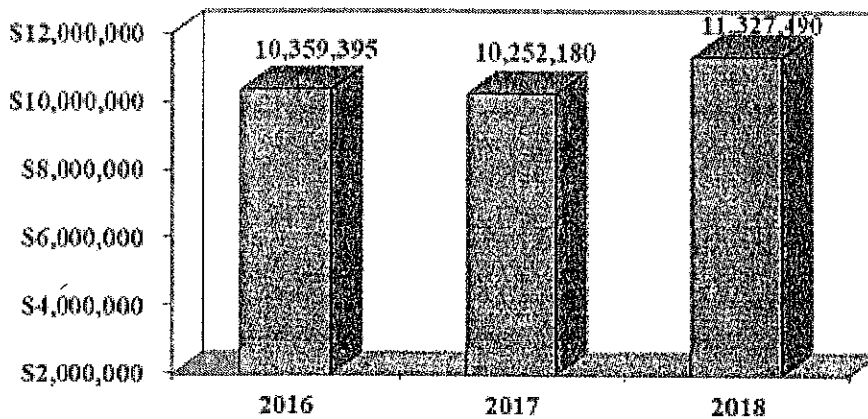
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Public Safety



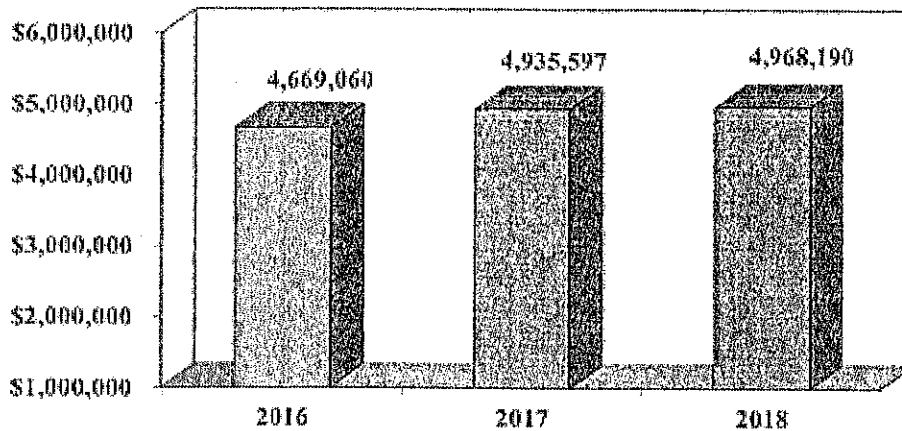
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Education



MARTIN STARNES
& ASSOCIATES, CPAs, P.A.

General Government



MARTIN STARNES
& ASSOCIATES, CPAs, P.A.

Compliance

- ❑ Changes that took place in FY 2018:
 - Direct benefit programs' expenditures are no longer reported on the Schedule of Expenditures of Federal and State Awards
 - Office of State Auditor required Agreed Upon Procedures engagement for State selected programs, separate from audit engagement

Major Programs



Chairman Mendenhall opened the floor for any discussion/questions/comments.

Commissioner Morris commented:

- How much did we appropriate to balance the budget this year?

Finance Director Julia Edwards responded:

- \$2,961,066.00

Commissioner Morris contined:

- This one is already balance out so we only have the \$14,309,766.00 in the discrecenary balance.

Commissioner Walker commented:

- One thing that caught my attention is I heard an increase in expenditures and a decrease in revenues.
- Those are not particulary good directions.

Martin and Starnes Auditor Carrie Dunlap responded:

- The reason for the decrease is the child care assistance.
- This was something out of your control.
- The revenues as far as sales tax and ad valorem tax all increased.
- That is not concerning.
- The expenditures is not concerning either, it is a very large jump but it is because of debt installment.

- You are going to see that when you incur debt.
- It is just something that will happen because you are going to have debt.

Commissioner Walker continued:

- It seems by this graph we are doing well with our fund balance.
- We are at about 27%.
- We have been holding in this range for 2 to 3 years.
- We have decided not to go below 20%.

Commissioner Yontz commented:

- Commissioner Morris asked the question I was going to ask about the fund balance.
- It speaks volumes about Julia and the staff to have an audit like this.
- Thanks for being here and for the presentation.

Commissioner Nickelston commented:

- Good job on the audit.
- I appreciate the hard work of our staff.

Chairman Mendenhall commented:

- I appreciate the work on the audit.
- It is always great to have a clean audit.
- I appreciate our finance department.
- I am proud of our fund balance.
- We have always been able to stay above our goal.
- I hope everyone had a chance to look at this in the audience and notice where we stand in comparison to others across the state.
- We did that and I am proud of that.

Commissioner Morris commented:

- What would to large of a fund balance be?
- Do you ever run into that?
- It seems you need to be spending on certain things and that there would be some sort of check up on to large of a fund balance.

Martin and Starnes Auditor Carrie Dunlap responded:

- I don't think we ever have that problem.
- We are certainly not going to complain about a large fund balance.
- I believe the complaints would come from those in the audience if the fund balance was too large.

Register of Deeds – Update

Chairman Mendenhall turned the floor over to Register of Deeds Brandon Hooker.

Register of Deeds Brandon Hooker presented the following information to the Board:

I, Brandon Hooker, in my capacity as Register of Deeds of the County of Stokes, submit to you the monies taken in by this office for the first half of the 2018-2019 fiscal year as follows:

Total Recording Fees:	\$101,158.50
Total Excise Tax:	<u>\$115128.00</u>
Total Revenue:	\$216,286.50

For the reporting period of **July 1, 2018 – December 31, 2018**, this office recorded 846 deeds; 568 deeds of trust; 1,609 miscellaneous documents; 179 death certificates; issued 108 marriage licenses; administered the oath of office to 62 Notaries; notarized 31 signatures; issued 1,566 certified copies; and 528 un-certified copies.

The number of documents recorded in the **first half** of fiscal year 2018-2019 was a 2.77% increase from the **first half** of fiscal year 2017-2018.

The revenue collected in the **first half** of fiscal year 2018-2019 was a 3.0% increase from the **first half** of fiscal year 2017-2018.

The table below represents the monies collected by the state from this office.

Conveyance Tax	\$57,564.50
Domestic Violence Center	\$3,240.00
Children's Trust Fund	\$540.00
State Treasurer	<u>\$13,218.40.00</u>
Total	\$74,562.40

Gross Revenue	\$216,286.50
Less monies collected by the state	<u>\$74,562.40</u>
Net Revenue	\$141,724.10

I, Brandon Hooker, in my capacity as Register of Deeds of the County of Stokes, submit to you the monies taken in by this office for the **second quarter** of the 2018-2019 fiscal year as follows:

Total Recording Fees: \$49,319.25
 Total Excise Tax: \$62,543.00

Total Revenue: \$111,862.25

For the reporting period of **October 1, 2018 – December 31, 2018**, this office recorded **431 deeds**; **278 deeds of trust**; **679 miscellaneous documents**; **90 death certificates**; issued **42 marriage licenses**; administered the oath of office to **29 Notaries**; notarized **15 signatures**; issued **660 certified copies**; and **241 un-certified copies**.

The **number of documents** recorded in the **second quarter** of fiscal year 2018-2019 was a **0.07% increase** from the **second quarter** of fiscal year 2017-2018.

The **revenue** collected in the **second quarter** of fiscal year 2018-2019 was a **3.08% increase** from the **second quarter** of fiscal year 2017-2018.

The table below represents the monies collected by the state from this office.

Conveyance Tax	\$31,271.50
Domestic Violence Center	\$1,260.00
Children's Trust Fund	\$210.00
State Treasurer	\$6,510.00
Total	\$39,251.50

Gross Revenue	\$111,862.25
Less monies collected by the state	\$39,251.50
Net Revenue	\$72,610.75

- I would like to start presenting a quarterly report to the Board.
- We have always provided these reports but I like face to face meetings.
- Electronic recordings make up about 58% of our business.
- We lost a 19 year veteran in our office to the Planning Department.
- We have Shannon Conner in our office now from DSS and she is doing a wonderful job.

- We have made some online updates.
- We had 5 of our oldest deed books preserved this year.
- 10% of our funds go towards preservation.
- I am working with the Tax Administrator to link some information between our offices.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

Vice Chairman Nickelston commented:

- Appreciate the hard work.
- Sounds like things are going well.

Commissioner Yontz commented:

- Thanks for the report.
- It sounds like things are going well and you guys have some good ideas for updating the office.
- I am glad to hear about the updates.

Commissioner Walker commented:

- Sounds like things are going good in your office.
- Appreciate you being here this evening and sharing what appears to be pretty good news.
- You got your first year under your belt.
- Where do you see your office in 5 years?
- What do you see to be your biggest challenge in your office?

Register of Deeds Brandon Hooker responded:

- The thing we keep hearing about now is block chain.
- It is the next thing coming up has already been implemented in a few states.
- It is supposed to be a way of linking every office in the state.
- I will keep you posted.
- I think my biggest challenge is to get a part time employee.
- I have a 30 year veteran and another employee with 10 years in.
- I am out of the office occasionally.
- We had an issue a while back when Shannon was in the office alone and had a former client from DSS who had some unfavorable words for her.
- I would like to be to a point where no one is alone in the office.
- I will be looking at that and see how the budget goes.

Commissioner Morris commented:

- Appreciate you being here.
- I like the idea of you being here quarterly and I like the format.
- With block chain I have done some research on that in conjunction with digital currency.
- It will revolutionize everything that happens on the internet.
- I never thought about it affecting the Register of Deeds.
- It is hacker proof.
- No pass words needed.

DISCUSSION AGENDA

LifeBrite – Pine Hall Center Request

Chairman Mendenhall turned the floor over to LifeBrite Hospital Administrator Pam Tillman.

LifeBrite Hospital Administrator Pam Tillman provided the following information to the Board:

LifeBrite is requesting for additional county assistance for the month of February to get us through to the Rural Health Clinic designation.

Overall Additions

- Rural Health Clinic Survey
 - Application Form confusion with the state has been corrected and we are awaiting survey. All regulatory items are in place to qualify for the Rural Health Clinic designation.
 - Have reached out to the state to determine if any delays expected from the government shutdown without response.
- Adding new patients each week with Marie Stanley, NP-C
 - Advertising to complete sports physicals for local schools
 - Banner is in place announcing her arrival
 - Pediatric patients are now being seen at the clinic.
- Wieland
 - Adding vision testing
 - Health Fair planned in March
 - Equipment and supplies have been ordered to accommodate pre- employment physicals with the exception of Hearing.

General Hospital update

- OR equipment has been obtained to add orthopedic and general surgery cases which began 2 weeks ago. New services are being explored for adding ENT surgeries.
- BCBS- LifeBrite met with BCBS last week and I am hopeful that a positive resolution will be announced soon. At this point, the loss of hospital services from patients with BCBS has negatively impacted cash flow.
- Overall cash flows are down due to a cost reporting issue with Medicare and delays in getting this corrected. Confirmation of review and possible correction was received today.

Chairman Mendenhall opened the floor for discussion/comments/questions.

After a brief discussion by the Board, the decision was made to schedule a Special Called Meeting between the Board and LifeBrite on Tuesday February 5, 2019 at 5:00 pm in the Commissioners Chambers.

Grinder Pump Purchase Request

Chairman Mendenhall turned the floor over to Public Works Director Mark Delehant

Public Works Director Mark Delehant provided the following information to the Board:

- Over the years the flow of waste water that comes from the jail has been found to contain everything from food wrappers to plastic spoons, and forks, large trash bags, jump suits, and even bed sheets.
- These items eventually end up at the sewer station.
- The sewer pumps are capable of handling small debris, but the larger items cause issues leading to costly repairs.
- The new jail expansion already has a grinder pump installed and this one would be installed to take care of the flow from the existing jail and would need to be installed prior to paving to be done in the spring.
- Both the plumbing and electrical contractors were involved in the installation of the grinder pump already installed and are already working on site.
- They are familiar with what is required.
- They were the lowest bid with the total cost for purchase and installation being \$33,149.25.
- This would be paid from the fund balance of the regional sewer fund.
- This balance is healthy.
- I have the full support of the Sheriff and the Jail staff on this.

Chairman Mendenhall opened the floor for any discussion/comments/questions.

Commissioner Yontz commented:

- I would like this on the Consent Agenda at the next meeting.

Commissioner Walker commented:

- I tend to base my opinion on the needs of the departments and put my trust in the department heads.
- If Mark says we need this I am on Board.
- I am also good with the Consent Agenda for the next meeting.

With no further discussion and full consensus of the Board the Grinder Pump Purchase Request and Installation were placed on the Consent Agenda at the next meeting.

Commissioners Voting Policy Documentation

Chairman Ronnie Mendenhall presented the following information to the Board:

- At the January 14th meeting it was decided that this would be on the Discussion Agenda at the next meeting.
- It addresses documenting in the minutes when a vote is not unanimous who voted against it rather than a total such as 4-1 or 3-2.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

County Attorney Browder commented:

- After the last meeting I looked at the General Statute concerning voting and there is a NCGS on this matter.
- It is NCGS 153A-42, which states that if a Board member requests the names to be recorded rather than just the numbers then it has to be changed.

Chairman Mendenhall noted that under NCGS 153A-42 and upon the request of Commissioner Morris that non-unanimous votes by the Board will now include the name or names of the Board member or members that votes against the motion.

Petree Board of Trustees --Designated Trustee

Chairman Mendenhall presented the following information to the Board:

- The Petree Board of Trustees Executive Director is currently former Commissioner Ronda Jones.
- This needs to be updated.
- The Board will need to appoint a current Commissioner to fill this position.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

Commissioner Morris commented:

- I recently had a discussion with Mr. Petree and he stated he would like for me to do this when Ronda left the Board.
- He sent a letter which I dropped off with Ty.
- In the letter he states he would still like me to do it but that it doesn't matter if someone else would rather do it.
- I am willing to do this since I am already familiar with the process and I have a relationship with Mr. Petree.
- Also we set up this sophisticated trust so that we could transfer the money that he is giving us for projects including the one that is still to be completed in Pine Hall.
- In working on a project in Alamance County, Mr. Petree says that he does not think we will have to continue to handle it in this way.
- Right now we are required to file a tax return, and meet once a year.
- If you violate the trust you could get into trouble.
- I think maybe the law has changed and we will not have to do all that anymore.
- We can have Ty research that I suppose and we will need a Trustee in the meantime.

County Attorney Browder commented:

- According to his note it will no longer be necessary to maintain the trust.
- He quoted that after next year we could terminate the trust.
- We would no longer file a return.
- I will also speak with his accountant on this.
- You will in the meantime need someone to be appointed as Executive Director known as the Trustee.

Commissoner Walker commented:

- I think Commissoner Morris will be a good choice for this given his history with the projects with Mr. Petree.

Chairman Mendenhall opened the floor for nominations.

Commissioner Walker nominated Commissioner Morris to serve as the Executive Director known as the Trustee for the Petree Board of Trustees.

Commissioner Walker motioned to close nominations.

Vice Chairman Nickelston seconded the motion.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no further discussion and full consensus of the Board, the Chairman instructed the Clerk to place this item on the next meetings Action Agenda.

King Planning Board – Appointment Request

Chairman Mendenhall presented the following information to the Board:

- A application for the appointment of Steven R. Booe for the King Planning Board ETJ Alternate Member has been received.

Chairman Mendenhall opened the floor for nominations.

Commissioner Walker nominated Steven R. Booe to serve as the Alternate ETJ Member on the King Planning Board .

Commissioner Walker motioned to close nominations.

Vice Chairman Nickelston seconded the motion.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no further discussion and full consensus of the Board, the Chairman instructed the Clerk to place this item on the next meetings Action Agenda.

Appointment – PART

Chairman Mendenhall turned the floor over to Assistant County Manager/Clerk to the Board Shannon Shaver.

Assistant County Manager/Clerk to the Board Shannon Shaver presented the following information to the Board.

During the December 17th meeting when the appointments were elected this appointment was assigned to Commissioner Yontz. After gathering more information to determine meeting schedules Commissioner Yontz will not be able to attend these meetings. The meetings are typically held on the 2nd Wednesday of every month in Greensboro at 8:30am. Commissioner Morris has now volunteered to accept this appointment.

Chairman Mendenhall opened the floor for nominations.

Commissioner Walker nominated Commissioner Morris to serve on the Board.

Vice Chairman Nickelston motioned to close nominations.

Commissioner Walker seconded the motion.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no further discussion and full consensus of the Board, the Chairman instructed the Clerk to place this item on the next meetings Action Agenda.

M.O.E. Funding/Request for unused funds

Chairman Menddenhall turned the floor over to County Manager Jake Oakley.

County Manager Jake Oakley presented the following information to the Board:

MAINTENANCE OF EFFORT FUNDING 2018-2019

Account #	Original Budget ('18-'19)	Revised or New Budget Amounts	'18-'19 Final Budget Amounts	'18-'19 Monies Spent	'18-'19 Monies Spent Through	Projected to Spend By
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		(approved 8/27/18) (\$\$ left over from '17-'18 MOE)		Through 9/30/18	12/31/18	6/30/19
100.5200.000 Monarch	\$156,259		\$156,259	\$39,064.74	\$78,129.48	\$156,259
111.5200.003 Insight Human Services	\$71,000		\$71,000	\$10,000.00	\$24,000.00	\$71,000
111.5200.004 NC 211	\$5,000		\$5,000			\$5,000
111.5200.006 Narcans Kits	\$2,500	\$10,000	\$12,500			\$11,700
111.5200.007 Substance Abuse Liaison	\$30,000		\$30,000			\$30,000
111.5200.008 DSS Placements/CCA Assists/Etc.	\$25,000		\$25,000			\$10,000
111.5200.010 Media/Education	\$15,000		\$15,000			\$10,000
111.5200.011 CIT Training	\$5,000	\$10,000	\$15,000			\$15,000
111.5200.012 Med Lock Boxes	\$7,000		\$7,000			\$2,500
111.5200.013 Transportation to SA/MH Appointments		\$18,951.74	\$18,951.74	\$409.08	\$1145.33	\$7,500
111.5200.016 Comm. Paramedic Program Account #	\$25,000 Original Budget (‘18-‘19)	\$21,000 Revised or New Budget Amounts (approved 8/27/18) (\$\$ left over from ‘17-‘18 MOE)	\$46,000 ‘18-‘19 Final Budget Amounts	 ‘18-‘19 Monies Spent Through 9/30/18	\$526.37 ‘18-‘19 Monies Spent Through 12/31/18	\$46,000 Projected to Spend By 6/30/19
111.5200.014 Youth Haven	\$47,061		\$47,061	\$23,530.50	\$47,061.00	\$47,061
111.5200.017 Med Assist Event		\$8,500	\$8,500	\$7,500		\$8,500
111.5200.018		\$5,000	\$5,000			\$3,000

Faith Based Initiative						
111.5200.019 Smoking Cessation/Etc.		\$5,000	\$5,000	\$3,317.50	\$4,925.50	\$4,925.50
111.5200.002 SOC Transportation	\$10,000		\$10,000			\$10,000

Total Spent Thru

12/31/18

TOTALS:	\$398,820	\$78,451.74	\$477,271.74
\$163,287.68	34%		

Projected to Spend by 6/30/19 (without the below additions):
\$438,445.50 92%

Request for remaining monies in this year's budget to be approved for:

1. **Stokes Partnership for Children – to help fund a Behavior Inclusion Support Specialist position. This position will be hired by the Partnership and right now the Partnership is looking for a part time person to fill this position. This position really needs to be full time as evidenced by the Needs Assessment completed by county recipients. \$33,000 requested. The Partnership has half of the funds for this position and is requesting assistance with the other half. This request is to allow the Partnership these funds and they will fill the position and use these monies towards this position—whether it be in this fiscal year or in the new fiscal year.**
2. **Stokes County Health Department—testing to be done on clients who might be positive for Hepatitis C. Many drug users (using needles) are apt to contract Hepatitis C and need treatment. Many of these clients cannot afford the test to determine whether they are positive for this disease. \$5,826.24 requested for these tests to be completed on clients that cannot afford it.**

Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no discussion and full consensus of the Board, the Chairman instructed the Clerk to place this item on the next meetings Consent Agenda.

Budget Goals Planning Session - January 29th – Reschedule

Chairman Mendenhall due to the possibility of inclement weather requested that this meeting be rescheduled.

After a brief discussion the Board agreed to move the Budget Goals Planning Session to Monday February 4, 2019 at 6:00 pm to be held on the third floor in the conference room.

Commissioners Meeting – February 11th - Reschedule

Vice Chairman Nickelston requested that due to two Board members, Commissioner Morris, and himself being out of town on February 11th that the meeting be rescheduled.

After a brief discussion the Board agreed to move the Regular Meeting of the Board to Monday February 18, 2019 at 6:00 pm to be held in the Commissioners Chambers.

ACTION AGENDA

Emergency Response Hazardous Material Discharges Ordinance

Chairman Ronnie Mendenhall entertained a motion regarding the Ordinance Providing for Emergency Response to Hazardous Material Discharges.



**Ordinance Providing For Emergency Response to Hazardous
Material Discharges**

WHEREAS, the North Carolina General Assembly, pursuant to N.C.G.S. 143-215.82 has given counties local authority with reference to the prevention and control of oil and/or other hazardous substances in the discharges to sewers or disposal systems; and

WHEREAS, pursuant to N.C.G.S. 153A-140 the County of Stokes has the authority to remove, abate, or remedy a condition dangerous or prejudicial to the public health, safety, or welfare and to recover the costs of such actions from persons responsible therefore.

WHEREAS, it has become necessary to safeguard the citizens of Stokes County and North Carolina by providing for the immediate containment and clean-up of hazardous material spills in order to promote the use and conservation of highways, lands and streams for the education, pleasure, and enrichment of the residents of Stokes County and the State as a whole.

NOW THEREFORE, BE IT ORDAINED, by the Stokes County Board of Commissioners:

SECTION 1. Purpose and Authority.

The Stokes County Office of Emergency Management coordinates the response of governmental agencies and the general public to natural, manmade and nuclear disasters. In addition, the office outlines and implements standard emergency response procedures to minimize suffering and property damage caused by said disasters. As a result of such, the office finds it necessary to recover the cost of resources utilized in such effort.

The Director of Emergency Management or his designee shall have the authority to summarily abate, or remedy hazardous materials or oil which are discharged into the environment in such a manner as to endanger the health, safety or welfare of the general public or the environment. The Director of Emergency Management or his designee shall have the authority to enter public or private property, with or without the owner's consent, to respond to such hazardous materials or oil discharge emergencies. The Director of Emergency Management or his designee shall determine the type, amount and quantity of equipment and personnel required to adequately abate, and remedy all hazardous materials or oil which are discharged into the environment.

SECTION 2. Definitions

- (a) "Designee" shall mean, but not limited to the following: Fire Marshal, Assistant Emergency Management Coordinator, Assistant Fire Marshal, EMS Supervisor, or Fire Chief or Chief Fire Official on the scene.
- (b) "Having control over" shall mean, but not be limited to, any person using, transferring, storing, or transporting a hazardous material on to the land or into the air or the waters of the county.

- (c) "Hazardous material" means any substance which, when discharged in any quantity, may present an imminent and substantial danger to the public health or welfare or to the environment.
- (d) "Hazardous material response" means the sending of equipment, resources, and materials by the county or at the request of the county to abate hazardous materials which endanger the health or safety of persons or the environment.
- (e) "Oil" means any kind of oil in any form, including but specifically not limited to petroleum, crude oil, diesel oil, fuel oil, gasoline, lubrication oil, oil refuse, oil mixed with other waste, oil sludge, petroleum related products or by products, and all other liquid hydrocarbons regardless of specific gravity, whether singly or in combination with other substances.
- (f) "Person" includes individuals, firms, partnerships, associations, institutions, corporations, local governments, and governmental agencies.

SECTION 3. Responsibility

Any person who discharges, causes to be discharged or permits to be discharged, regardless of the fault of the person having control over the oil or hazardous material; and, regardless of whether the discharge was the result of intentional or negligent conduct, accident or other cause, any oil or hazardous materials that creates an oil or hazardous materials emergency shall be held financially liable for the response, abatement and remedial costs incurred by the responding agencies during the emergency. The person having control over such hazardous materials shall assist Emergency Management or designee in abatement, removal and remedial measures associated with the oil or hazardous material emergency. Assistance shall consist of any or all of the following:

- (a) Compliance with the direction of the Emergency Management Director or designee.
- (b) Supplying emergency response plan information for the site.
- (c) Supplying emergency response equipment, personnel and materials available on site.

The property owner and/or the person exercising or having control over the hazardous materials that created the emergency shall be financially responsible for any expense incurred by the county during the abatement, containment, and control of hazardous materials. The Stokes County Office of Emergency Management, through the county

Finance department, shall be responsible for billing and collecting from said owner and/or persons all such costs associated with a hazardous materials response by the Stokes County Office of Emergency Management and/or its designee. It shall be the responsibility of any Hazmat Clean-up crew or Hazardous Material Response Team used to assist with the abatement, containment, and or control of hazardous material, to bill the property owner and/or the person exercising or having control over the hazardous materials that created the emergency.

SECTION 4. Fees

A fee schedule shall be maintained with amounts adequate to reimburse the County for actual costs incurred by the County for removal, abatement, or remedy.

Fees or charges for the clean-up repayment from those persons having control over the fuel, oil or other hazardous materials or substances that have spilled on the highway or lands and streams of Stokes County shall be due within 30 days of billing.

Failure to pay the charges as assessed shall give the County the right to place a lien against the real property where the hazardous material discharge occurred, provided the owner of said real property was responsible for the discharge. The lien shall be collected in the same manner as unpaid taxes pursuant to, and in accordance with, North Carolina General Statute 153A-140.

The following fee schedule is hereby established:

Engine or Tanker	\$250 per hr.
Heavy Rescue	\$250 per hr.
Aerial Device	\$350 per hr.
Support Vehicles (Brush Truck, etc.)	\$150 per hr.
Ambulance	\$200 per hr.
Emergency Management Vehicle	\$50 per hr.
Fire Marshal Vehicle	\$50 per hr.
All responding personnel	1.5 X hourly rate
Materials used	Replacement cost + 10%
Materials damaged	Replacement cost + 10%
Mileage	Current Federal Rate

This fee schedule may be amended by the Stokes County Board of Commissioners from time to time as necessary to reimburse the County for actual costs incurred for removal, abatement, and clean-up of hazard material discharges.

SECTION 5. Enforcement

This Ordinance may be enforced by appropriate equitable remedy in accordance with North Carolina General Statute 153A-123.

SECTION 6. Amendments

The Stokes County Board of County Commissioners shall have the authority to amend this ordinance at any time.

NOW, THEREFORE, be it resolved that the Board of Commissioners of Stokes County hereby adopt the Emergency Response to Hazardous Material Discharges Ordinance.

Adopted on _____

Stokes County Board of Commissioners

_____, Chairman

_____, Commissioner

_____, Commissioner

_____, Commissioner

_____, Commissioner

Attest:

_____, Clerk to the Board

SEAL

Commissioner Morris motioned to approve the Ordinance Providing for Emergency Response to Hazardous Material Discharges.

Commissioner Yontz seconded.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no further discussion the Board unanimously approved the Ordinance Providing for Emergency Response to Hazardous Material Discharges.

Office Use Policy for Buildings Owned by Stokes County

Chairman Mendenhall entertained a motion regarding the Office Use Policy for Buildings Owned by Stokes County.

Office Use Policy for Buildings Owned by Stokes County

WHEREAS, Stokes County owns office buildings located in Stokes County which are used by various departments of county government as well as state and federal agencies; and

WHEREAS, the Stokes County Board of Commissioners desires to establish a uniform policy for the use of said office buildings;

NOW THEREFORE, the Stokes County Board of Commissioners hereby establishes the following office use policy for buildings owned by Stokes County:

The use of all office space owned by Stokes County shall be determined exclusively by the Stokes County Board of Commissioners. The Stokes County Board of Commissioners may delegate the authority to assign individual offices within a department of county, state or federal

government using said space, to the respective department head; however, no office may be used by anyone not any employee of the respective departments without the express permission of the Stokes County Board of Commissioners. Members of the Stokes County Board of Commissioners shall not use any office space or buildings owned by Stokes County for an office or any other purpose except as specifically authorized and designated for county business by majority vote of the Stokes County Board of Commissioners.

This policy was adopted by majority vote of the Stokes County Board of Commissioners on the ____ day of _____, 2019.

Ronnie Mendenhall, Chairman

Shannon Shaver, Clerk to the Board

Chairman Mendenhall opened the floor for any discussion/questions/comments.

Commissioner Morris commented:

- I advertised during my campaign that I would have office hours.
- I am working on a public outreach plan that I am hoping to roll out soon.
- I would still like to include that in there.
- I talked to Rockingham and Forsyth County and they both provide office space.
- It seems most everyone else is doing this.
- I do have a question about the wording of the policy where it states no office may be used by anyone not an employee of the said departments without the express permission of the Stokes County Board of Commissioners.
- It seems this would limit what the department heads could do in their own office spaces.
- I just wasn't sure if a Foster Parent wanted to use an office space how that would work.
- It seems like a little micro-managing.

County Attorney Browder responded:

- The purpose of this is so that someone that is not an employee could not use this space.
- The Board could provide permission at any time.
- It is a draft of course so it can be discussed and whatever changes the Board would like to make can be made.

Commissioner Walker commented:

- I was disappointed when I was Mayor of King that no one utilized the hours I kept.
- If someone sees a need to do this we could definantly try and make this work.
- If we could incorpoate the various levels of government that have at some point expressed an interest in meeting with citizens would be good.

- I would like to see what changes our County Attorney makes and discuss it further.

Commissioner Yontz commented:

- If Commissioner Morris wants a space to meet with constituents then I see no problem with that.
- To me it is simple there are five of us, and five days in a week.
- This seems fair, and we can rotate it monthly.

Commissioner Nickelston commented:

- I agree with Commissioner Yontz on this.
- I like the idea of rotating days.
- It is important for us to be available to our constituents.

Chairman Mendenhall commented:

- I have no issue with this.
- We can just have Ty work on the wording and bring this back to us for review.
- It is in Action now and we can put it on Discussion when Ty has the updated version prepared.

Appointment Request - King Planning Board

Chairman Mendenhall entertained a motion regarding an appointment to the King Planning Board.

- A request was received from the King Planning Board for the re-appointments of Jerry Messick and Deelaine Mabe.
- After the appointments were presented at the last meeting a change in circumstances will prevent Deelaine Mabe from serving.
- The appointment to be approved tonight is for Jerry Messick who was nominated at the last meeting.

Chairman Mendenhall opened the floor for nominations.

Commissioner Walker moved to close the floor for nominations.

Vice Chairman Nickelston seconded.

Chairman Mendenhall opened the floor for any discussion/comments/questions.

With there being no discussion Chairman Mendenhall polled the Board.

Chairman Mendenhall: Jerry Messick

Vice Chairman Nickelston: Jerry Messick

Commissioner Yontz: Jerry Messick
Commissioner Walker: Jerry Messick
Commissioner Morris: Jerry Messick

The appointment for Jerry Messick to the King Planning Board as an ETJ Member was approved 5-0.

Appointments – Board of Commissioners

Chairman Mendenhall entertained a motion regarding the Board Appointments.

1. Winston-Salem Urban Transportation Authority Advisory Committee
Commissioner Morris
2. Hanging Rock State Park Advisory Board
Vice Chairman Nickelston
3. YVEDDI – Yadkin Valley Economic Development District, Inc. –
Planning and Evaluation Committee
Commissioner Yontz
4. Cardinal County Commissioner Advisory Board
Vice Chairman Nickelston
5. PTRC – Piedmont Triad Regional Council – Board of Delegates/Workforce
Development Job Training Consortium/ Northwest Piedmont RPO
Commissioner Morris
6. Surry County Housing Consortium
Vice Chairman Nickelston
7. Human Services Advisory Board
Commissioner Yontz
8. JCPC – Juvenile Crime Prevention Council
Commissioner Walker
9. Stokes Partnership for Children
Chairman Mendenhall
10. Stokes County / Forsyth Tech Advisory Committee
Commissioner Morris

Chairman Mendenhall opened the floor for nominations.

Commissioner Walker moved to close the floor for nominations.

Commissioner Yontz seconded.

Chairman Mendenhall opened the floor for any discussion/comments/questions.

With there being no discussion Chairman Mendenhall polled the Board.

Chairman Mendenhall: list as presented for Board Appointments.

Vice Chairman Nickelston: list as presented for Board Appointments.

Commissioner Yontz: list as presented for Board Appointments.

Commissioner Walker: list as presented for Board Appointments.

Commissioner Morris: list as presented for Board Appointments.

1. Winston-Salem Urban Transportation Authority Advisory Committee
Commissioner Morris
2. Hanging Rock State Park Advisory Board
Vice Chairman Nickelston
3. YVEDDI – Yadkin Valley Economic Development District, Inc. –
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5. PTRC – Piedmont Triad Regional Council – Board of Delegates/Workforce
Development Job Training Consortium/ Northwest Piedmont RPO
Commissioner Morris
6. Surry County Housing Consortium
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7. Human Services Advisory Board
Commissioner Yontz
8. JCPC – Juvenile Crime Prevention Council
Commissioner Walker
9. Stokes Partnership for Children
Chairman Mendenhall

10. Stokes County / Forsyth Tech Advisory Committee
Commissioner Morris

The appointments for the Stokes County Board of Commissioners to the list of Boards/Committees as presented were approved 5-0.

Adjournment

There being no further business to come before the Board, Chairman Mendenhall entertained a motion to adjourn the meeting.

Vice Chairman Nickelston moved to adjourn the meeting.

Commissioner Yontz seconded and the motion carried unanimously.

Shannon Shaver
Clerk to the Board

Ronnie Mendenhall
Chairman