

STATE OF NORTH CAROLINA)
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COUNTY OF STOKES)
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OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
MONDAY JANUARY 14, 2019

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, January 14, 2019 at 6:00 pm with the following members present:

Chairman Ronnie Mendenhall
Vice Chairman Andy Nickelston
Commissioner Rick Morris
Commissioner Jimmy Walker
Commissioner Jamie Yontz

County Personnel in Attendance:
County Manager Jake M. Oakley
Assistant County Manager / Clerk to the Board Shannon Shaver
County Attorney Ty Browder
Attorney Adam Hall
Finance Director Julia Edwards
Tax Administrator Richard Brim
Public Works Director Mark Delehant
Support Services Supervisor Glenda Pruitt
Economic Development Director Will Carter
Health Director Tammy Martin

Chairman Mendenhall called the meeting to order and welcomed those in attendance.

INVOCATION

Chairman Mendenhall delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Mendenhall invited those in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Mendenhall entertained a motion to approve or amend the January 14th Agenda.

Chairman Mendenhall noted that the addition of Closed Session to the Agenda had been requested by County Attorney Browder.

Commissioner Walker moved to approve the amended January 14th Agenda with the addition of Closed Session.

Commissioner Yontz seconded the motion.

Chairman Mendenhall opened the floor for discussion/questions/comments.

With no further discussion the amended January 14th Agenda was approved.

COMMENTS – MANAGER AND COMMISSIONERS

Commissioner Morris commented:

- I would like to make a few brief comments concerning a personnel action that was taken after the closed session at our last board meeting in December.
- This is in no way a negative comment on the person who benefited from the personnel reclassification.
- My concern is about transparency and the precedence set by such moves.
- An Assistant County Manager / Clerk to the Board position was created to replace the previous Clerk to the Board position.
- I was completely surprised by this recommendation to the Board and I hope most of the other commissioners were as well.
- I don't like surprises, especially on items of this level of importance.
- From my previous career in the military it felt a little bit like an ambush.
- Within the span of a few minutes the Board created the second highest ranking staff position in the county.
- The rush to approve this action was to say the least very irregular as it would normally have been done during the county budget process.
- No due diligence was even competed to determine if it should be a combined position or if a separate Assistant County Manager position would be more prudent.
- I would prefer a separate position given my extensive experience with the county operations where I supervised 20+ department heads.
- Since the new position has now been created and approved, I have some basic questions:

1) Why was the Board not given a draft job description ahead of time for this new position as would have been customary in the budget process? How do we know if the person appointed to the position was qualified given no approved job description? It seems we may have gotten the “cart before the horse”.

2) What new duties will this position include? Normally assistant county managers supervise and rate department heads and oversee other functions such as Budget Officer and Human Services. Under the most recent general statute changes assistant county managers can also oversee Human Services organizations that encompass DSS, Health and other activities such as Animal Control. Will our new position supervise and rate any of these department heads?

3) What is the impact to the county manager's job description? Will we be backing duties out of the county manager position and transferring them to the assistant county manager? This could reduce the scope and compensation level of the county manager position.

4) I'm not sure how the salary level was determined for the new position since no job description was approved. Also, I'm not sure if the position should be exempt or non-exempt in the absence of a job description that describes the specific duties required for the position.

- In summary, since this action was in my opinion a budget issue rather than a personnel issue, I would have preferred that it be discussed in open session where all commissioners could have made their desires known on the position.
- With the absence of a budget amendment to fund the already approved position, I'm not sure that we are not in an anti-deficient situation with this action.
- I'm very concerned that many county employees with great credentials and decades of service to the county did not get an opportunity to compete for such a high-level position since we are an equal opportunity employer.
- I think this lightning fast action is another symptom of the broken hiring policy that I spoke about frequently during my election campaign.
- I look forward to discussing the hiring policy soon on one of our advertised agendas and I am anxious to hear from the other commissioners on how we should address the questions I have posed concerning this new position.

Commissioner Walker commented:

- Good evening to everyone.
- It is good to see everyone here.
- I am having a little trouble getting a read on why so many are here tonight.
- I believe some may be here for the item on the agenda concerning teachers.
- I believe some may be here about the Wellness Center.
- I see some people I know that have been backing that pretty strongly.
- My main comment tonight is going to be that I just thank the Lord for my recovery.
- I have been able to feel the prayers going up for me.
- They have really made a difference.
- I went to the doctor this week and did not know what to expect.
- He pretty much released me and said I could start putting some weight on my leg and begin driving some.
- It has been 7 weeks and 2 days.
- I was originally told I could bear no weight on this leg for 12 weeks.
- I want to thank all of you for your thoughts and prayers.

Commissioner Yontz commented:

- I will echo Commissioner Walker's comment and say thanks to everyone for coming out.
- I will keep this very brief.
- I believe several of you have your 3 minutes' worth to say and I will defer my time to you.

Vice-Chairman Nickelston commented:

- It is really good to see so many people here from the County.
- I work for the County and to be able to meet everyone and have the chance to talk with you means a lot.
- I want to know your opinions on things.
- Let us know if we can help you with anything.

Chairman Mendenhall commented:

- Thank you for coming out tonight.
- It is good to see everyone.
- As I always say it is good to see people taking a part in their government.
- However I do have some things to say tonight.
- I know we have a lot of people signed up for public comments and I don't want to take up too much time.
- What I want to talk about deals with ethics.
- Words are powerful; however actions are much more powerful.
- Talking the talk is easy; however I want to see the person walk the walk.
- Never let anyone intimidate you with words.
- My Dad taught me this at an early age.
- He emphasized that I was as good as anyone else.
- The characteristics that stand out in a person most to me are honesty, loyalty, a strong reputation, good character, dedication to your companion, and faithfulness to your savior.
- For a Board of County Commissioners to excel and move the county forward the members should have the ability to work together
- The members should have the ability to work together and debate issues in a civil manner.
- Sometimes they will agree, sometimes they will disagree, but regardless of which, they should be able to leave the Commissioners Chambers and communicate with each other as they move forward towards the next project.
- Unfortunately at this point, so early after the election, we are seeing collaboration and cooperation with four members; however we have one Commissioner who is creating some issues and concerns for our other Commissioners.
- After our last two meetings I have had a Commissioner call me at home with some concerns.
- Commissioner Morris at this time seems to think he is a one man board.
- It is very important that he quickly realizes that there are five members on the Stokes County Board of Commissioners and each member gets one vote on each issue.
- This Commissioner has created numerous complaints from community members, government employees, and fellow Commissioners.

- As Chairman, it is my role to keep the Board of County Commissioners functioning in an effective and productive manner.
- Once again I say thank you to all of you for coming out tonight.

County Manager Oakley commented:

- Welcome to everyone.
- I hope that all that are without power are restored soon.
- I want to brag on our EMS, DSS, and the Health Department in all that they have done during this latest storm and power outage.
- They opened and operated a shelter at West Stokes in King, which has recently been moved to Poplar Springs Church.
- Thanks to the school system for allowing us to utilize West Stokes.
- We have had about 20 people show up throughout the time the shelter has been open, so it has been utilized.
- We are the only county in the state with a shelter open.
- The Governor called to check in on Stokes County due to the shelter being the only one open in the state.
- We felt that it was needed and wanted to be sure the people of Stokes County were taken care of.
- Again thanks to EMS, DSS, and our Health Department for a job well done.

PUBLIC COMMENTS

Chairman Mendenhall noted that the Board of Commissioners will hear Public Comments but will not respond to Public Comments and that each speaker will be allowed three (3) minutes.

The following spoke during Public Comments:

Leroy Smith
3268 Piney Mountain Road
Walnut Cove, NC 27052

RE: Wellness Center

- Thank you to the Commissioners for serving Stokes County.
- You were elected because people believe you are the best choice.
- I have lived in Stokes County most of my life.
- I was Chairman of the Mental Health Association.
- I have been involved in many volunteer organizations over the years.
- One of which started small with 5 or so special needs children and is now the Opportunity Center.
- The people that most appreciated this were the mothers of these children.
- I served two terms on the School Board.
- I have been all over Stokes County.

- I was Chairman of the United Way and involved with the March of Dimes.
- I will never regret being involved with any of these programs although it has taken a lot of my time.
- It was a privilege for me to have done it.
- I have a son with special needs which is why I have a particular interest in the special needs school and programs.
- This is one reason I am here to speak on the Wellness Center tonight.
- I would like to see this come to partition.
- This area needs this.
- Life is a constant crusade of choices.
- You can stand up for something or you can be silent.
- Do it now, or later, or never.
- We cannot escape the task of decision making.
- There is seldom a chance to reconsider decisions.
- When they are put off, lots of times it never happens.
- Something else comes along and interferes.
- Time is of the essence.
- A decision delayed often leads to a lost opportunity.
- A man afraid to commit himself has no hope of gain.
- Do good.
- Don't wait for extraordinary circumstances to do good.
- When you get what you want and the world makes you King for a day, go to a mirror and look at yourself and see what that person has to say.
- For it isn't your mother, father, or wife whose judgement you must pass.
- The verdict of the person looking back at you from the glass is the most important.
- You can fool the whole world down the pathway of life and receive pats on the back as you pass.
- Your final reward will be heartaches and tears if you fool the man in the glass.

(3 minute time limit called)

Durwood Dunlap
3270 Dodgetown Road
Walnut Cove, NC 27052

RE: Wellness Center

- Is the Stokes County YMCA serving the needs of all of the people of Stokes County?
- I was asked to be on a task force to determine the likelihood of a Wellness Center in the Meadows community.
- Our charter was to go out into the community and get the opinions of the citizens.
- All the people that I talked to were excited.
- They were happy that something was finally going to come to the Eastern part of Stokes County, and to have a place to exercise and take care of their health.

- We had a diverse good group of people from all corners of the county.
- It seemed to me that we were all in agreement on the fact that we needed to do something on this side of the county.
- The number one thing we all agreed on was the need for this.
- We are a long ways from the Y in King.
- The money is there for this.
- The Commissioners before approved it and worked hard to build the fund balance to what it is today.
- The interest rates are good.
- The land where this project is proposed was given to the county.
- If somebody gives you something you use it.
- We are standing right now on land that was given by Ralph Scott, retired and deceased Congressman of the 5th District.
- The Court House, Clerk of Court, Jail, and Administrative building are all sitting on this land.
- The Court House was built with no borrowed dollars.
- It was paid for in cash.
- What would that cost today?
- You have to be frugal, you have to be strong, but you also have to spend money sometimes.
- There is always going to be a roof on a school that has to be repaired and you always find that money to make those things happen.
- Years ago my mother was on the Board.
- It was a politically diverse Board.
- They were a mixed Board, but they came together and made it work.
- I hope that you all will consider following through on the project.
- We all need to be healthy and this side of the county can use a little help on that.

(3 minute time limit called)

Ellen Peric
1095 Wheeler Smith Road
Lawsonville, NC 27022

RE: Arts Update

The Apple Gallery – January

The Stokes County Arts Council welcomes photographer Jerrie Poindexter to the Apple Gallery.

Poindexter's love of photography began at the age of nine, when she was given a Kodak Pocket Instamatic camera for Christmas. She began spending all of her allowance money and summer work funds on film and film processing. Local landscapes, old barns and churches were some of her favorite subjects.

In recent years she has had the fortune to be mentored by professional photographers and has become more interested in the technical aspects of the medium, including digital imaging and editing. On display throughout the month of January, her exhibit captures the beauty of sights from across Stokes County.

An artist meet and greet was held at the Apple Gallery on Friday, January 11.

The Jayebird Gallery at Hanging Rock State Park – Jan / Feb

The Stokes County Arts Council presents the works of artist Angela Torrey. Torrey is a plein aire artist who works in pastels and oils.

Come Hear North Carolina, 2019 NC Music Celebration

Come Hear NC is a promotional campaign of the North Carolina Department of Natural & Cultural Resources and the North Carolina Arts Council designed to celebrate North Carolinians' groundbreaking contributions to many of America's most important musical genres — blues, bluegrass, jazz, gospel, funk, rock and everything in-between.

The Stokes County Arts Council kicks off the local celebration with a series of five concerts over the first five months of the year to celebrate Stokes County native musicians and those with close ties to the state. All proceeds go toward supporting our "Junior Mountain Music" program — teaching local students grades 3-5 on traditional acoustic instruments. We have a matching grant for this program from the NC Arts Council.

Stokes Arts presented The Malpass Brothers in concert at The Arts Place on Saturday, January 12th

Bad weather couldn't stop the show — a sold out crowd enjoyed this concert — moved up to 3 pm so everyone got home safe.

Other musicians in this series:

Feb 9th - Caleb Caudle

March 17th — John Cowan with Darin and Brooke Aldridge

April 26th — Leigh Nash

May 19th — Suzy Bogguss

Winter Dessert Theater — Series of 4 Shows

Jan 18th — "The Tortoise and the Hare" — Columbia Marionette Theatre

We are kicking off the 2019 Winter Dessert Theatre Series with a performance of *The Tortoise and The Hare* by the Columbia Marionette Theatre on Friday, January 18, 2019 at 7:00pm. The race is on! The speedy Hare is confident that he can beat the slowly Tortoise in a race across the forest. But as this classic Aesop's Fable has taught us for thousands of years... "Slow and Steady wins the race". The Tortoise has a few tricks up his shell, and he won't give up so easily! Columbia Marionette Theatre uses short-strung marionettes, and a wide variety of creative rod puppets to bring this wonderful story to life.

Desserts will be provided by Mitchell's Nursery and Greenhouse. Dessert service begins at 6pm.

Advanced tickets are \$12 General Admission, \$10 SCAC Members, Kids 12 and under get in FREE

This production will also be presented to some of the schools.

Poetry Out Loud – January 19th Saturday 11:30 am

Don't miss the District Competition – cheer on our local students

Jan 25th – “Breach of Peace” – Mike Wiley Productions

May 24, 1961 Jean Thompson boarded a Trailways bus in Montgomery, Alabama with 11 other young Freedom Riders bound for New Orleans – and history. Within three months, approximately 300 other riders took up the mantle to desegregate buses, following the path of the first brave few. Mobs bloodily assaulted many. Others were arrested shining a light on a brutal, segregated South.

Breach of Peace is based on true accounts of surviving participants of the Freedom Rides as well as many other individuals involved in the early struggle for African-American equality. This solo-play is a living monument to those remarkable young men and women of various races, religions and backgrounds who rose to face the dangers of fighting for just and equal treatment for all.

Part of our annual Winter Dessert Theatre Series, Breach of Peace starts at 7pm on Saturday, January 25, 2019.

Dessert Service, sponsored by Carolina Farms and Homes, will begin at 6pm and is included in your ticket price.

\$12 General Admission

\$10 SCAC Members

\$5 Students K-12

Film Screening: Trouble Will Cause - Jan 26th and 27th

Stokes Arts and Wreak Havoc Productions present two screenings of “Trouble Will Cause” – a true crime documentary about the Lawson Family murders on Christmas Day, 1929 in Germanton, NC. This film focuses on answering the mystery of why Charlie Lawson murdered his family and himself through a psychological exploration.

Screenings will take place at The Arts Place n Saturday, January 26th at 6pm and Sunday, January 27th at 3pm.

Cost is \$5 per person, film begins at 6pm.

Amos Elvis
Carlson Walter Road
King, NC 27021

RE: Wellness Center

- Thanks for allowing me to speak to the county.
- Congratulations to the new ponies.
- I call them ponies because they are not horses yet.
- Give them a chance they have only been here two weeks.
- First and foremost Stokes County does not need to be in the fitness business.
- This is not an economic development project.
- It is not bringing jobs to the county.
- The one in Pine Hall did not work.
- The YMCA in King is in that business.
- Stokes County does not need to be in the Wellness Center business or any other business besides government.
- \$2 million is a lot of money.
- I am not for it.
- Most of us in here are seniors.
- The cost for seniors at the YMCA is almost nothing.
- I think this is a white elephant.
- This does not need to be funded by the county.
- This is not a need, it is a want.
- There are a lot of other things on the agenda that need to be taken care of.
- I am against this.
- I hope you guys can get your heads together on this.
- If the community wants it, go for it, but get the money together like they did in King.
- I know that Stokes County did not donate \$2 million to the Y in King.

David Hairston
1125 Adams Ridge Road
Walnut Cove, NC 27052

RE: Wellness Center

- I am here to speak in favor of the Wellness Center.
- The rural communities of Stokes County have a need.
- We need an outlet for our youth.
- I want our youth to grow up like I did, playing little league, playing in the creeks, and growing up in a loving community.
- Unfortunately this is not how our youth is growing up.
- Both parents have to work and many are living in single mother households.
- My father died when I was 10 years old.

- If it weren't for people like Mr. Mendenhall, Leroy, and Durwood coaching in the Lions Club, Little League, and football I might not be where I am today.
- I could have taken a different path.
- We have lost a whole generation to drugs and alcohol.
- I and a lot of people in this room are trying to start little projects.
- We need our county and the Commissioners behind us.
- If we don't start now we will lose another generation.
- It is cheaper to educate them and nurture than it is to imprison them.
- We have to start looking at investing back in our youth.
- A lot of the people that we educate do not come back to Stokes County because there is nothing here for them.
- I have heard them say it's too far to the gym, the movies, and the schools are not up to par.
- We are raising, and educating great people so that they can move somewhere else to live.
- We are not getting the tax revenue that we could if they were moving back to Stokes County.
- We have got to put the time and money into our youth and give them a home to come back to.

Gregory Hairston
1070 Brook Ridge Drive
Walnut Cove, NC 27052

RE: Wellness Center

- I am a lifelong citizen of Stokes County and proud of it.
- I have seen some great things happen in Stokes County, but there are some greater things that we can do.
- The key thing is working in unity.
- We can learn to disagree while being respectful.
- This is talking about taxpayer's money.
- We are taxpaying citizens of Stokes County.
- We should know what we need.
- We need a Wellness Center to take care of the needs of the people of the county.
- The purpose of this is to ensure better health.
- Better health means lower insurance premiums.
- I know this is a lot to think about for the new Commissioners coming on the Board.
- There was a task force set aside to look at the feasibility of this facility.
- There is a Y in King, but everyone does not have transportation to get to King.
- If something is in a convenient location people will utilize it for their best interest.
- Money has been paid into the county by the citizens of the county.
- You are supposed to be working for people.
- The government for the people placed in office by the people who elected them.
- Are we really working towards the objective to fill the needs of the county?

- Taxpayer money is paid for the purpose of providing services to the people of the county.
- The Wellness Center will provide a great service.
- It will give those who cannot travel to King or Winston a place to go for wellness.
- I do hope that you will work together in the best interest of the people and hear their cries on this matter.
- I understand you have to be feasible but everything has been laid out for this project.
- The task force was formed, and as people have said tonight many people want it.
- Are you going to deny the people what they want?
- I will leave that with you.

Brandal Payne
1411 Baux Mountain Road
Germanton, NC 27019

RE: Wellness Center

- I have been out of the loop on local politics for a while due to some family issues.
- I received a call today with a brief overview on the Wellness Center.
- I haven't got fancy quotes like a lot of people here.
- I grew up in Surry County.
- I married a lifelong resident of Stokes and have been here for about 9 years.
- I will not appeal to motions but will touch on some of what has been said.
- One gentleman said he wanted his children to grow up playing in the creek and playing little league.
- He also said our schools are not up to par.
- I would say that is a big priority.
- Another gentleman before me bragged that the court house was paid for in cash, and used that as justification for going into debt.
- I am not sure how that works out.
- My daughter looked into head start for her daughter who is 4 and was told she would only be accepted if she received Medicaid or if English was her second language.
- There are a lot of needs.
- I would use the analogy of having a broken leg and not being able to get it fixed, but yet you put a swimming pool on your credit card.
- There is no argument that this would help a lot of people but can we afford it?
- People in this meeting have already said our schools are not even up to par.
- Like I said I don't know all of the ins and outs of this.
- The Y is a 20 minute drive for me which is not convenient.
- I grew up playing in the creek.
- If you live in rural areas there's plenty to do; go outside.
- I am not saying things are not needed but you have to be frugal.
- You should not go into debt.
- There are ways to do this without that; maybe private investors.

(3 minute time limit called)

Leslie Staples
1304 P-East Rd.
Westfield, NC 27053

RE: Friends of Stokes Shelter Update

- I am here to keep the Board of County Commissioners up to date on what has been going on with the non-profit shelter that has been in progress for 6 years.
- We want the Board to be well informed so when they receive questions when they are out in the community they will know what is going on.
- Since I was here last in November we have a roof on our building.
- The outside walls are ready to be closed in.
- There is duct work inside and the windows are all installed.
- There has been significant progress.
- It looks like a real building now.
- I have spoken with Mark Delehant and it looks like the sewer connections we are in need of hooking up to should be available sometime in March.
- The water is all lining up with the second tank set to arrive sometime in March.
- With that being said we still have a lot of work to do.
- We have not worked out all of the details on opening as far as how, when, and who.
- We are not sure who will be working and overseeing everything.
- We are also not sure what our relationship to the Stokes County Animal Shelter will look like.
- None of this has been nailed down but as we get closer to the completion of the building these are things we will have to know.
- Of course the main problem is money.
- We are running on a shoe string budget with private donations.
- If you would go to the website or the Facebook page and continue to fund this please.
- Every dime has come from the public and we greatly appreciate all of the support.

Andy Stevens
157 Old Garner Drive
King, NC 27021

RE: Teacher Supplement / Agenda Items G & H

Two topics tonight from the cheap seats for your consideration:

- Number 1. Money, money, money.
- As I pointed out at our last meeting the NCGA recently provided teachers two significant pay raises.
- We learned last meeting, courtesy of Commissioner "A" that last year's Commissioners provided the School Board a generous increase to cover the Teacher Supplement and

they, the Stokes County School Board where Commissioner "B" presided at the time chose instead to spend it elsewhere.

- Tonight perhaps we'll see the generosity of our newly constituted Board to not only certify that decision but to reward it by doubling down with hundreds of thousands of taxpayer dollars more.
- Like the funding provided River Street three years ago, not one performance related benchmark will be required of the recipient other than to spend the money forthwith.
- Surly a sign of good times ahead.
- To everyone employed by County Government a pay raise is coming, top to bottom, and future property tax foreclosures be damned.
- Don't worry about surveys and pay studies or merit, we've got you covered.
- Be patient, but know the gravy train left the station last meeting after the crowd went home.
- If only the private sector was as kind and understanding an employer as our County Commissioners plan to be.
- Now on to Item 2.
- Monkey business continued.
- Tonight this Board discusses two matters of extreme non-importance while Commissioner "C" tells me there's not enough time to address putting in place the professional recording and streaming of these proceedings.
- I hope Commissioner "D" is not evicted from County facilities before he has a chance to occupy them as a result of Discussion Item G, the historic Keep the Riff-Raff from Using County Facilities Policy.
- Reminds me of that Judge's office in King.... but no money to save tonight.
- Then we have the equally critically non-important Discussion Item H, the Tar and Feathering Amendment.
- The average citizen sure didn't see this one coming.
- Chairman "E", you do come up with the craziest topics to discuss.
- What do we miss by not seeing the video replays from start to end of Commissioner Meetings?
- Perhaps, once this Board settles on the means and methods to publicly censure one another it can consider staging the resulting Public Hearings at the Fairgrounds and charging admission for the events.
- You can sell it as a new revenue source not dependent upon property taxation to pay for all the new spending yet to come.

Jerry Rutledge
1407 Friendship Road
Germanton, NC 27019

RE: Wellness Center

- I have three points to make on the Wellness Center.
- The Wellness Center is something that is needed in the county.
- It is part of the infrastructure.
- When people move to the county it is something they expect to find.
- It is amazing to me how many people in our county drive to King, or even Winston to the Y, or a private gym.
- My son who was never particularly athletic has taken up hot yoga.
- It is almost a religion for him to go at least once a day.
- They often travel out of town.
- We have the young people of the county, he is 40.
- We have the children of the county.
- I remember going to the basketball games at Germanton Elementary in years past.
- There were so many people in attendance they had to have two sessions.
- Then you have people in my age group.
- I refer to myself as being in the twilight zone.
- So many of my friends are just not waking up.
- I hear they had a heart attack or something else.
- Many times this is related to wellness.
- This is needed.
- This leads me to my second point.
- We live in a more isolated area, or blinder area I suppose.
- You should go to one of the larger cities around us.
- They issue more building permits in an hour than we do in a month.
- I was speaking with someone who works in Pittsboro and they issue on average 100 building permits per day.
- We have to look at what we are competing with.
- People look for things like this along with good schools when they are relocating.
- They want good police protection and good local government.
- One thing of concern for me is that if you call a realtor in Winston-Salem and say you are interested in moving to a rural area and mention Stokes County they may offer other suggestions due to we don't have as much to offer other than the YMCA in King and good schools.
- The third point we need to consider is while the population center is located in King, you have to look at the other people in the county that are taxpayers also.
- A taxpayer's relationship is between him and the county government.
- It's not collaborative.
- It should be looked at as an equal right.
- You may say people can drive to King but that is not always an option.

- The community college located at the proposed area is certainly a positive aspect.
- Every community college has some sort of athletic program that could take advantage of something like this.
- A lot of the tax base from this area of township comes from Brook Cove and Duke Energy
- Those things considered I urge you to approve this.

(3 minute time limit called)

Murray Sawtell
1070 Cedarview Drive
King, NC 27021

RE: Wellness Center

- There are various reasons for opposition to the proposal of this project.
- There has been no feasibility study completed that I know of.
- The county does not need to be in the fitness and wellness business.
- There is a small excellent facility already in the Danbury area.
- One of the Commissioners said that only six people a day use the facility.
- Why are we building a larger facility if we can't get more than six people a day to use the existing facility?
- I was told the facility would cost around \$4.5 million.
- I believe this facility is ill conceived and poorly designed.
- I am judging that based on the drawings shown during a Commissioners Meeting towards the end of last year.
- If the Commissioners feel this facility is needed; place it on the ballot next year after the proper procedures and steps have been followed and let the public decide.

CONSENT AGENDA

Chairman Mendenhall entertained a motion to approve or amend the following items on the Consent Agenda.

Minutes

Minutes of December 26, 2018 – Regular Meeting

Information Technology – Information Security and Technology Plan

Information Security Awareness Policy

Purpose

The purpose of this policy is to establish a security awareness and training program to inform and assess all staff regarding their information security obligations in the use of Stokes County information technology systems; with a goal of protecting the confidentiality, availability and integrity of Stokes County's information and information systems.

Policy Requirements

All awareness training must fulfill the requirements for the security awareness program as listed below:

- Security awareness and training activities should commence as soon as practicable after staff joins the organization, generally through attending employee orientation as part of the on boarding process. The awareness activities should continue on a continuous basis thereafter in order to maintain a reasonably consistent level of awareness.
- Where necessary and practicable, security awareness and training materials and exercises should suit their intended audiences in terms of styles, formats, complexity, technical content, etc. Everyone needs to know why information security is so important, but the motivators may be different for staff focused on their own individual areas of responsibility or managers with broader responsibilities to the organization and their staff.
- Stokes County Information Systems will provide staff with information on the location of the security awareness training materials, along with security policies, standards, and guidance on a wide variety of information security matters.
- Stokes County Information Systems requires that each employee upon hire and at least annually thereafter successfully complete various training campaigns. Certain staff may be required to complete additional training modules depending on their specific job requirements upon hire and at least quarterly.
- Staff will be given a reasonable amount time to complete each course so as to not disrupt business operations.

Simulated Social Engineering Exercises

Stokes County Information Systems will conduct periodic simulated social engineering exercises including but not limited to: phishing (e-mail), vishing (voice), phishing (SMS), USB testing, and physical assessments. Stokes County Information Systems will conduct these tests at

random throughout the year with no set schedule or frequency. Stokes County Information Systems may conduct targeted exercises against specific departments or individuals based on a risk determination.

From time to time Stokes County staff may be required to complete remedial training courses or may be required to participate in remedial training exercises as part of a risk-based assessment.

Compliance & Non-Compliance with Policy

Compliance with this policy is mandatory for all staff. Stokes County Information Systems will monitor compliance and non-compliance with this policy and report to the County Manager and Department Heads the results of training and social engineering exercises.

The penalties for non-compliance of this policy are as follows:

Failure Count	Resulting Level of Remediation Action
First Failure	Mandatory completion of Kevin Mitnick Security Awareness Training – 25 Minutes
Second Failure	Mandatory completion of Kevin Mitnick Security Awareness Training - 45 Minutes
Third Failure	Meeting with Department Head/IT Department

Non-Compliance Actions

Certain actions or non-actions by Stokes County staff may result in a non-compliance event (Failure).

A Failure includes but is not limited to:

- Failure to complete required training within the time allotted
- Failure of a social engineering exercise

Failure of a social engineering exercise includes but is not limited to:

- Clicking on a URL within a phishing test
- Replying with any information to a phishing test
- Opening an attachment that is part of a phishing test
- Entering any data within a landing page as part of a phishing test
- Transmitting any information as part of a phishing test
- Replying with any information to a phishing test
- Plugging in a USB stick or removable drive as part of a social engineering exercise
- Failing to follow Stokes County policies in the course of a physical social engineering exercise

Stokes County Information Systems may also determine, on a case by case basis, that specific failures are a false positive and should be removed from that staff member's total failure count.

Compliance Actions

Certain actions or non-actions by Stokes County personnel may result in a compliance event (Pass).

A Pass includes but is not limited to:

- Successfully identifying a simulated social engineering exercises
- Not having a Failure during a social engineering exercise (Non-action)
- Reporting real social engineering attacks to the IT department

Responsibilities and Accountabilities

Listed below is an overview of the responsibilities and accountabilities for managing and complying with this policy program.

Stokes County Information Systems is accountable for running an effective information security awareness and training program that informs and motivates staff to help protect the organization's and the organization's customer's information assets.

Stokes County Information Systems is responsible for developing and maintaining a comprehensive suite of information security policies (including this one), standards, procedures and guidelines that are to be mandated and/or endorsed by management where applicable. Working in conjunction with other county functions, it is also responsible for conducting suitable awareness, training, and educational activities to raise awareness and aid understanding of staff's responsibilities identified in applicable policies, laws, regulations, contracts, etc.

Department Heads/Supervisors are responsible for ensuring that their staff and other workers within their responsibility participate in the information security awareness training, and educational activities where appropriate and required.

All Staff are personally accountable for completing the security awareness training activities, and complying with applicable policies, laws, and regulations at all, times.

Methods for Determining Staff Risk Ratings

The following is a list of situations that may increase a risk rating of a Stokes County staff member. Higher risk ratings may result in an increased sophistication of social engineering tests and an increase in frequency and/or type of training and testing.

- Staff member email resides within a recent Email Exposure Check report
- Staff member possesses access to significant Stokes County systems containing sensitive/confidential information
- Staff member uses their mobile phone for conducting work-related business
- Staff member has repeated Stokes County policy violations

Chairman Mendenhall opened the floor for any discussion/questions/comments.

Commissioner Morris commented:

- On page 21 of the minutes I would like it to say that I am not okay with turning the lights off in the schools.

Assistant County Manager/Clerk to the Board Shannon Shaver responded:

- In the recording this is how it was said.
- It did not sound like you were okay with the lights being turned off.
- You were saying it was an impossible choice.

Commissioner Morris continued:

- I would just like to make sure in the minutes tonight that it is stated that I am not okay with the lights being turned off.
- Then on page 54 in the last sentence I would prefer if we have a non-unanimous vote that you list who voted which way.
- I would like to be listed in voting against this with the other 4 voting for this.

Assistant County Manager/Clerk to the Board Shannon Shaver responded:

- I was just doing what has historically been done.

Chairman Mendenhall commented:

- That is correct.
- We will need to get with our Attorney on that.

County Attorney Browder responded:

- This would be up to the Board and how they want to do it.

Chairman Mendenhall noted that this could be placed on the next meeting's agenda for discussion by the Board.

Commissioner Yontz motioned to approve the Consent Agenda.

Vice Chairman Nickelston seconded.

With no further discussion the Consent Agenda was approved 5-0.

INFORMATION AGENDA

Jail Inspection Report

Chairman Mendenhall turned the floor over to Captain Eric Cone.

Captain Eric Cone presented the following information to the Board:

- It is my first time addressing the new Board.
- Congratulations to you all.
- We had a good clean report at the jail.
- The only issue was the overcrowding which was expected and will be addressed with the expansion.
- The inspector was pleased.
- Roger McCoy conducted the inspection.
- This biannual jail inspection was conducted as per 10A NCAC 14J Jails, Local Confinement Facilities Rules.
- This building was approved for use in 1993 under North Carolina State Building Code (NCSBC) 1991 Edition with an occupancy classification of Group I-3.
- The jail design capacity is 52 male beds and 16 female beds with a total design capacity of 68 beds.
- The inspection began at 9:00AM and was completed at 10:45AM.
- The deficiencies determined during the inspection are as follows:
- Each jail shall have a written classification procedure for the placement and housing of inmates.
- Within the limitations imposed by the design and capacity of the jail, the procedure shall assign inmates to confinement units that best meet their individual needs and that reasonably protects the inmate, other inmates, the jail staff, and the public.
- Based on observation on the morning of 12/04/2018, the jail exceeded the total design capacity of the facility.
- Findings include:
- The male population was 28 over the male design capacity of 52 and the female population was 3 over the female design capacity of 16.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

Commissioner Walker commented:

- It seems we are just about ready to remedy the overcrowding problem.
- If we had not had the plans for the new jail I have a feeling that the inspectors would have been tougher on us.

Captain Eric Cone responded

- I am required to send in a response to the inspector regarding violations.
- The state inspector approved the response.
- He came back to see the progress on the new facility.

- I received an email today from the statewide misdemeanor program on the subject of being able to use the additional beds for other counties.
- It seems the original projection of being able to use this as a revenue source is going to happen.

Commissioner Morris commented:

- Congratulations on the new job.
- You have always done a good job.
- I am glad you are in this position.

Vice Chairman Nickelston commented:

- Thank you for the report.

Commissioner Yontz commented:

- I will echo what Commissioner Morris has said.
- Thank for doing a great job.
- Are these inspections planned or do they just show up?

Captain Eric Cone responded:

- They are performed on an annual basis.
- We do not know when they are coming.
- The staff at the jail does a great job.
- I will also give Mark and his staff a big thanks for the job they do.
- If there is a maintenance issue and we submit those they are quick to take care of it.
- It is a collaborative effort amongst many people.

Chairman Mendenhall commented:

- Thank you for the great job you are doing.
- Thanks for a good report.

DISCUSSION AGENDA

Tax Administration – Monthly Report – October 2018

Chairman Mendenhall turned the floor over to Tax Administrator Richard Brim.

Tax Administrator Richard Brim presented the following information to the Board:

Tax Collections Status Reports FY 2018-2019

Tax Administrator Richard Brim noted that the second chart includes the first week of January's collections.

TAX COLLECTION STATUS REPORT

TOTAL AMOUNT COLLECTED BY MONTH FY 2018-2019

CURRENT 2018 TAX	COUNTY REG & MV	SCHOOL OPERATING EXP	USE VALUE TAX BILLS	INTEREST PEN & FEES	DOGS	KING (FIRE)	RURAL HALL (FIRE)	WALNUT COVE (FIRE)	SERVICE (FIRE)	CITY OF KING	TOWN OF WALNUT COVE	DANBURY	EDU DEBT BLDG FUND
JULY	185,092.57	185,292.92	3,003.38	482.80	751.97	7,649.15	639.00	3,566.71	27,478.69	41,922.78	4,379.95	884.14	24,117.44
AUGUST	5,452,692.52	5,452,178.49	6,745.59	1,083.62	12,536.82	210,398.58	38,874.07	116,442.81	739,246.70	1,342,016.38	242,022.07	16,682.05	704,046.95
SEPTEMBER	359,522.21	360,648.59	13,744.25	2,287.76	2,229.93	13,679.65	4,005.31	7,983.37	47,835.89	103,642.80	7,244.00	1,153.49	47,488.78
OCTOBER	280,429.83	279,440.24	8,038.97	1,422.67	952.42	10,161.38	2,125.67	5,636.41	38,774.07	76,175.37	10,330.25	748.08	36,746.98
NOVEMBER	234,378.92	234,684.83	3,946.28	697.39	854.74	7,965.31	1,414.61	8,442.72	34,386.81	36,914.51	8,982.92	322.13	30,577.06
DECEMBER	1,131,016.44	1,129,626.18	1,019.79	186.31	3,288.63	31,633.12	6,114.52	46,314.73	147,538.62	226,750.59	85,882.67	5,932.12	145,925.46
JANUARY	-	-	-	-	-	-	-	-	-	-	-	-	-
FEBRUARY	-	-	-	-	-	-	-	-	-	-	-	-	-
MARCH	-	-	-	-	-	-	-	-	-	-	-	-	-
APRIL	-	-	-	-	-	-	-	-	-	-	-	-	-
MAY	-	-	-	-	-	-	-	-	-	-	-	-	-
JUNE	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB TOTAL	\$ 7,643,132.49	\$ 7,641,871.25	CONT'D	CONT'D	\$ 20,614.51	\$ 281,487.19	\$ 53,173.18	\$ 188,386.75	\$ 1,035,260.78	\$ 1,827,422.43	\$ 358,841.86	\$ 25,722.01	CONT'D
BUDGET AMT	\$ 10,670,525.00	CONT'D	CONT'D	CONT'D	\$ 30,000.00	\$ 330,363.00	\$ 64,206.00	\$ 230,278.00	\$ 1,641,470.00				CONT'D
BALANCE	\$ 3,027,392.51				\$ 9,385.49	\$ 48,875.81	\$ 11,032.82	\$ 41,891.25	\$ 606,209.22				
PERCENTAGE	71.63%				68.72%	85.21%	82.82%	81.81%	63.07%				
PRIOR	COUNTY REG & MV	SCHOOL OPERATING EXP	USE VALUE TAX BILLS	INTEREST PEN & FEES	DOGS	KING (FIRE)	RURAL HALL (FIRE)	WALNUT COVE (FIRE)	SERVICE (FIRE)	CITY OF KING	TOWN OF WALNUT COVE	TOWN OF DANBURY	EDU DEBT BLDG FUND
JULY	65,031.50	-	-	12,461.78	96.65	716.89	122.44	686.23	5,555.76	3,544.63	2,922.89	138.46	4,578.54
AUGUST	66,589.39	-	275.20	13,907.53	50.85	858.95	32.67	1,199.15	5,441.46	4,487.33	522.00	136.12	4,880.03
SEPTEMBER	40,630.59	-	-	12,504.38	82.55	306.86	42.94	436.34	3,875.47	2,053.36	82.97	144.76	2,546.53
OCTOBER	53,274.43	-	-	13,182.50	55.63	231.58	123.87	835.09	4,063.29	8,439.16	312.36	-	4,063.42
NOVEMBER	45,551.69	-	-	12,715.10	48.00	474.61	32.59	818.84	3,474.11	3,969.68	327.52	135.00	3,374.76
DECEMBER	52,175.64	-	-	18,201.44	6.06	202.22	5.35	2,032.85	3,159.22	2,438.65	1,507.56	145.33	3,451.69
JANUARY	-	-	-	-	-	-	-	-	-	-	-	-	-
FEBRUARY	-	-	-	-	-	-	-	-	-	-	-	-	-
MARCH	-	-	-	-	-	-	-	-	-	-	-	-	-
APRIL	-	-	-	-	-	-	-	-	-	-	-	-	-
MAY	-	-	-	-	-	-	-	-	-	-	-	-	-
JUNE	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB TOTAL	\$ 323,253.24	\$ 7,641,871.25	\$ 36,773.46	\$ 89,133.28	\$ 339.74	\$ 2,791.11	\$ 359.86	\$ 6,008.50	\$ 25,569.31	\$ 24,932.81	\$ 5,675.30	\$ 699.67	\$ 1,011,797.64
BUDGET AMT	\$ 550,000.00	\$ 10,670,525.00	\$ 35,000.00	\$ 200,000.00	\$ 1,000.00	\$ 5,000.00	\$ 1,000.00	\$ 5,200.00	\$ 42,000.00				\$ 1,376,842.00
BALANCE	\$ 226,746.76		\$ (1,773.46)	\$ 110,866.72	\$ 2,208.89	\$ 640.14	\$ (808.50)	\$ 16,430.69					\$ 365,044.36
PERCENTAGE	58.77%	71.62%	105.07%	44.57%	33.97%	55.82%	35.99%	115.55%	60.88%				73.49%

TAX COLLECTION STATUS REPORT

TOTAL AMOUNT COLLECTED BY MONTH FY 2018-2019

CURRENT 2018 TAX	COUNTY REG & MV	SCHOOL OPERATING EXP	USE VALUE TAX BILLS	INTEREST PEN & FEES	DOGS	KING (FIRE)	RURAL HALL (FIRE)	WALNUT COVE (FIRE)	SERVICE (FIRE)	CITY OF KING	TOWN OF WALNUT COVE	TOWN OF DANBURY	EDU DEBT BLDG FUND
JULY	185,092.57	185,292.92	3,003.38	482.80	751.97	7,649.15	639.00	3,566.71	27,478.69	41,922.78	4,379.95	884.14	24,117.44
AUGUST	5,452,692.52	5,452,178.49	6,745.59	1,083.62	12,536.82	210,398.58	38,874.07	116,442.81	739,246.70	1,342,016.38	242,022.07	16,682.05	704,046.95
SEPTEMBER	359,522.21	360,648.59	13,744.25	2,287.76	2,229.93	13,679.65	4,005.31	7,983.37	47,835.89	103,642.80	7,244.00	1,153.49	47,488.78
OCTOBER	280,429.83	279,440.24	8,038.97	1,422.67	952.42	10,161.38	2,125.67	5,636.41	38,774.07	76,175.37	10,330.25	748.08	36,746.98
NOVEMBER	234,378.92	234,684.83	3,946.28	697.39	854.74	7,965.31	1,414.61	8,442.72	34,386.81	36,914.51	8,982.92	322.13	30,577.06
DECEMBER	1,131,016.44	1,129,626.18	1,019.79	186.31	3,288.63	31,633.12	6,114.52	46,314.73	147,538.62	226,750.59	85,882.67	5,932.12	145,925.46
JANUARY	2,310,361.55	2,307,940.18	-	-	2,171.64	27,783.83	7,566.83	22,472.92	498,853.28	158,926.93	45,358.78	3,628.86	297,956.89
FEBRUARY	-	-	-	-	-	-	-	-	-	-	-	-	-
MARCH	-	-	-	-	-	-	-	-	-	-	-	-	-
APRIL	-	-	-	-	-	-	-	-	-	-	-	-	-
MAY	-	-	-	-	-	-	-	-	-	-	-	-	-
JUNE	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB TOTAL	\$ 9,953,494.04	\$ 9,949,811.43	CONT'D	CONT'D	\$ 22,786.15	\$ 309,271.02	\$ 60,740.01	\$ 210,859.67	\$ 1,534,114.06	\$ 1,986,349.36	\$ 404,200.64	\$ 29,350.87	CONT'D
BUDGET AMT	\$ 10,670,525.00	CONT'D	CONT'D	CONT'D	\$ 30,000.00	\$ 330,363.00	\$ 64,206.00	\$ 230,278.00	\$ 1,641,470.00				CONT'D
BALANCE	\$ 717,030.96				\$ 7,213.85	\$ 21,091.98	\$ 3,465.99	\$ 19,418.33	\$ 107,355.94				
PERCENTAGE	93.28%				75.95%	93.62%	94.60%	91.57%	93.46%				

PRIOR	COUNTY REG & MV	SCHOOL OPERATING EXP	USE VALUE TAX BILLS	INTEREST PEN & FEES	DOGS	KING (FIRE)	RURAL HALL (FIRE)	WALNUT COVE (FIRE)	SERVICE (FIRE)	CITY OF KING	TOWN OF WALNUT COVE	TOWN OF DANBURY	EDU DEBT BLDG FUND
JULY	65,031.50	-	-	12,461.78	96.65	716.89	122.44	686.23	5,555.76	3,544.63	2,922.89	138.46	4,578.54
AUGUST	66,589.39	-	275.20	13,907.53	50.85	858.95	32.67	1,199.15	5,441.46	4,487.33	522.00	136.12	4,880.03
SEPTEMBER	40,630.59	-	-	12,504.38	82.55	306.86	42.94	436.34	3,875.47	2,053.36	82.97	144.76	2,546.53
OCTOBER	53,274.43	-	-	13,182.50	55.63	231.58	123.87	835.09	4,063.29	8,439.16	312.36	-	4,063.42
NOVEMBER	45,551.69	-	-	12,715.10	48.00	474.61	32.59	818.84	3,474.11	3,969.68	327.52	135.00	3,374.76
DECEMBER	52,175.64	-	-	18,201.44	6.06	202.22	5.35	2,032.85	3,159.22	2,438.65	1,507.56	145.33	3,451.69
JANUARY	14,802.76	-	-	2,887.06	12.00	1.54	-	97.83	1,024.50	4,075.15	252.43	-	956.29
FEBRUARY	-	-	-	-	-	-	-	-	-	-	-	-	-
MARCH	-	-	-	-	-	-	-	-	-	-	-	-	-
APRIL	-	-	-	-	-	-	-	-	-	-	-	-	-
MAY	-	-	-	-	-	-	-	-	-	-	-	-	-
JUNE	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB TOTAL	\$ 338,056.00	\$ 9,949,811.43	\$ 36,773.46	\$ 92,020.34	\$ 351.74	\$ 2,792.65	\$ 359.86	\$ 6,106.33	\$ 26,593.81	\$ 29,007.96	\$ 5,927.73	\$ 699.67	\$ 1,310,710.82
BUDGET AMT	\$ 550,000.00	\$ 10,670,525.00	\$ 35,000.00	\$ 200,000.00	\$ 1,000.00	\$ 5,000.00	\$ 1,000.00	\$ 5,200.00	\$ 42,000.00				\$ 1,376,842.00
BALANCE	\$ 211,944.00		\$ (1,773.46)	\$ 107,979.66		\$ 2,207.35	\$ 640.14	\$ (906.33)	\$ 15,406.19				\$ 66,131.18
PERCENTAGE	61.46%	93.25%	105.07%	46.01%	35.17%	55.85%	35.99%	117.43%	63.32%				95.20%

Discovery and Garnishment Report

<u>Tax Administration Report - (Fiscal Year 2018/2019)</u>				
Discoveries	Audit Dates	# of Accounts	Total Value	Taxes Due
Business and Personal Property Discovery Report for Quarter*	10/1/18 - 12/31/18	245	5,600,497	\$64,177.01
Total Business and Personal Discoveries Billed for FY*	7/1/18 - 6/30/19	636	7,489,018	\$82,066.55
*Report to the Board in accordance with GS 105-312(b)				
Garnishments**	Dates	Total Accounts	Original Levy Amount	Collected Amount
Total Amount Collected for Quarter	10/1/18 - 12/31/18	222	\$91,950.69	\$53,811.56
Total Amount Collected for FY	7/1/18 - 6/30/18	477	\$207,838.48	\$123,273.06
**Detailed report can be submitted upon request by Board				

EMS Billings and Collections

The following report to the Stokes County Board of Commissioners shows the Stokes County Emergency Medical Services collections (current and delinquent) for Fiscal Year 2018-2019. This report provides each month's activities including number of transports billed, amount charged, amount collected, amount of contractual obligations and net collected.

Current and Delinquent EMS Billings

<u>Month</u>	Transports <u>Billed</u>	<u>Charged</u>	<u>Collected</u>	Medicare/ Medicaid <u>Contractual *</u>	Other <u>Contractual*</u>
JULY, 2018	539	\$354,228.90	\$127,273.44	\$73,692.98	\$9.51
AUGUST, 2018	200	\$132,191.23	\$133,951.43	\$67,233.80	\$978.95
SEPTEMBER, 2018	287	\$188,342.75	\$126,582.59	\$38,210.65	\$433.31
OCTOBER, 2018	556	\$353,674.00	\$130,598.03	\$68,263.81	\$209.73
NOVEMBER, 2018	169	\$111,848.00	\$108,255.52	\$43,466.62	\$0.06
DECEMBER, 2018	238	\$152,260.30	\$86,042.86	\$45,997.95	
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TOTALS:	1989	\$1,292,545.18	\$712,703.87	\$336,865.81	\$1,830.85
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*contractual obligation, amount for which the patient cannot be billed.

DataMax – Interstate Collections and NC Debt Setoff

DataMax (Interstate Collections & NC Debt Setoff)			
<u>Vehicle Taxes</u>	October 2018	November 2018	December 2018
Month to Date Collected	\$51.07	\$230.02	\$214.27
# of Accounts Collected	1	4	2
Month to Date Cancelled	\$0.00	\$0.00	\$31.29
# of Accounts Cancelled	0	0	1
<u>Property Taxes</u>	October 2018	November 2018	December 2018
Month to Date Collected	\$0.00	\$0.00	\$0.00
# of Accounts Collected	0	0	0
Month to Date Cancelled	\$0.00	\$0.00	\$0.00
# of Accounts Cancelled	0	0	0
<u>EMS</u>	October 2018	November 2018	December 2018
Month to Date Collected	\$3,133.20	\$2,262.26	\$2,707.17
# of Accounts Collected	23	9	26
Month to Date Cancelled	\$2,187.11	\$130.58	\$1,519.90
# of Accounts Cancelled	7	2	3
Total Collected (October - December 2018)			
Vehicle Taxes	\$495.36		
Property Taxes	\$0.00		
EMS	\$8,102.63		
Grand Total (Oct-Dec 2018)	\$8,597.99		

Real and Personal Property Releases Less Than \$100

Kimball, Alexander Joseph \$11.15

Merritt, Palmer West \$5.02

Merritt, Amber T

Total Amount for Real and Personal Property Releases Less than \$100 = \$16.17

Real and Personal Property Refunds More Than \$100

Everhart, Tiffany L: Reduced Value of DWMH Due to Condition

\$102.92

\$102.92

\$26.56

\$13.28

Jones, Steven Wayne: Vehicle Sold

\$94.03

\$94.03

\$128.01

\$12.13

Miracle Faith Ministries of King, Inc.: Exempt Property

\$164.30

\$116.83

\$10.60

Smith, Claude David III: Vehicle Sold

\$104.71

\$13.51

\$6.76

Total Amount for Real and Personal Property Refunds over \$100 = \$990.59

Personal Property Schedule of Values and Depreciation Schedule for 2019

2019 Value Guide Lines

2019 Cost Index & Depreciation Schedules prepared by the North Carolina Department of Revenue, Property Tax Division

Motor Vehicles – TEC Data – Values per vehicle identification number

Boats – Nada Marine Appraisal Guide or actual cost (if available) minus depreciation

Single Wide Mobiles Homes – Marshall and Swift Guidelines
Based on Quality, Condition, Age and Size
(See Attached Schedule)

Motor Vehicles (Untagged)

Antiques Cars & Trucks – All Makes & Models	1979 & Older	\$3000
Salvage, Junk, For Parts	\$250	
Poor Condition	¼ Book Value	Minimum \$500
Fair Condition	½ Book Value	Minimum \$500 Trucks/Vans \$800
Average Condition and Better	Book Value	Minimum \$500 Trucks/Vans \$800

Boats, Permanent Tag Trailers, Aircraft, etc

Use this schedule if enough information available

If Purchased Price is indicated use

B 12 Depreciation Schedule

Year Purchased % of cost

2018 92

2017 84

2016 77

2015 70

2014 61

2013 54

2012 46

2011 37

2010 28

2009 & prior 25

MINIMUM VALUES \$

Boat motors 100

Boats 200

Junk boats 150

Boat trailers 300

Campers 300

Motor Cycles 300

Motor Cycles (1980 & older junk)

150

Jet Skis 500

Motor Homes 1000

Utility Trailer 300

Utility Trailer (16ft & above)

500

Perm/Multi Year Tag Trailers

500

Jon Boat

If no purchase price given \$

2018 600

2017 550

International Registration Plan

(Plate) 2500

2016	500
2015	450
2014	400
2013	350
2012	300
2011	250
2010 & older	200

Mobile Homes

Storage	½ Value
Junk	500

If listed previously 92% of 2018 value

Below are the 2019 Pricing Guides to be approved:

1. 2019 Department of Revenue Cost Index and Depreciation Schedule (Business Personal Property)
2. 2019 Pricing Guidelines for Individual Personal Property
3. 2019 Single-Wide Mobile Home Pricing Guidelines (Scheduled Developed from Marshall and Swift)

ROK Technology Agreement

ROK Technologies currently host our GIS (Geographic Information Systems) Website. We have been with ROK Technologies for about four years and are very pleased with the services they provide for us. They reached out to us and wanted Stokes County to commit to a three year deal. If we commit to the deal our current rate of \$500 per month would remain. If we choose to stay with a month to month deal then our monthly rate would increase to \$560 per month. We have been communicating with ROK Technologies and Farragut (Our Tax Software Provider) to gather information. We questioned Farragut about their potential plans on enhancing their software to be able to host our GIS Website and make it a part of our software package. Farragut's response was "GIS PWA (Public Web Access) is definitely a great add-on tool for Farragut and for our customers. However, Farragut is deferring the development of building GIS PWA application and will be reanalyzing its schedule in a near future." We also explained our position to ROK Technologies and told them we were not comfortable signing a three year contract and asked if they could reduce the term. They responded back with a two year contract with an effective date of July 1, 2018, thus, making it only eighteen months before renewal (July 1, 2018 – June 30, 2020). We believe based on prior experience that the GIS PWA that Farragut may one day offer is at least eighteen months from being implemented and it would be advantageous for Stokes County to accept ROK Technologies offer. I have attached a copy of the agreement. The agreement has been reviewed and approved by Nicholas Overby, Attorney at Law from the legal prospective. If you have any questions or need additional information, please let me know.

2019 Board Equalization and Review Dates

Listed below are the proposed hearing dates for the 2019 Board of Equalization and Review:

<u>Date</u>	<u>Day</u>	<u>Time</u>
April 1	Monday	Begin 6:00 P.M.
May 6	Monday	Begin 6:00 P.M.

2021 Revaluation Update

The upcoming 2021 County-Wide Revaluation is just around the corner. We have approximately two years to complete the process. I will periodically give the Board updates pertaining to the Revaluation that may include charts, graphs, and spreadsheets with statistical information. I will keep you abreast of market trends and try to give you a good indication of what the market is doing in terms of value changes for vacant and improved properties. This information will be presented by County-Wide stats as well as broken down by individual neighborhoods. The County is comprised of approximately 32,500 parcels and broken down into approximately 400 neighborhoods spread throughout the entire County. The Revaluation process is a four year process with an increase in intensity the closer you get to the effective date of January 1, 2021. We have a plan in place on how we are going to attack the 2021 Revaluation. I will briefly layout an overview of the way we intend to conduct the Revaluation along with a timeline of events that have to be met to insure a timely completion that will produce a good set of market values.

Overview

- Print a set of the new 2018 Digital Aerial Photography Maps
- Continue to monitor and analyze property sales
- Create a sales layer on our maps. This layer will be vital in seeing trends and give a good visual reference on how the market is doing in different areas throughout the County
- Field Reviews on all improved property, with an emphasis on the properties that sold, as they will be the best indicators of market factor adjustments that need to be applied to their respected neighborhoods
- An in-depth analysis of land sales using our new maps
- Schedule of Values enhancements such as including more detailed information that lays out the blueprint for obtaining the newly established market values
- Addressing Points of Emphasis such as land that adjoins the Dan River; possibly modifying our land size factor table; allocating open-land and wood-land landlines; establishing new market areas

Timeline of Events

January 2019

- Print entire set of new 2018 Digital Aerial Maps
- Print Property Record Cards by neighborhood and begin routing maps
- Train Staff on procedures and the process, although this Department has a highly qualified experienced staff, this will be the first hands-on Revaluation for two members of the Appraisal Team
- On-Site visit by Farragut (Software Provider) to setup and make 2021 SOV (Schedule of Values) tables available for edit

February 2019

- Begin Field Reviews. Based on reviewing 900 parcels monthly, it should take approximately 21 months to conduct this process and should conclude around October 2020 (Field Reviews are only conducted on improved properties. We have around 19,000 improved parcels the remaining parcels will be valued by a map/desk review)
- SOV (Schedule of Values) Enhancements. Begin importing new preliminary base rates. These rates will be monitored and adjusted accordingly before they are submitted to the BOC for approval

March 2019 – August 2020

- Daily work will continue on the 2021 Revaluation including field reviews, map reviews, data entry, sales analysis and SOV (Schedule of Values) enhancements

August 2020

- SOV (Schedule of Values) approval and adoption process begins

September 2020

- SOV (Schedule of Values) adopted by the BOC

October 2020

- SOV (Schedule of Values) taxpayer appeal time concludes
- Majority of field reviews should be completed

November 2020 – January 2021

- Property Notice layout will be provided to South Data to prepare for a February 2021 mass mailing
- Verifying reports
- Analyzing qualified sales as deeds are recorded

- Finish up any remaining field reviews
- Preparing for the phone calls and office counter traffic by printing sales maps and spreadsheets so we are better prepared to explain and defend the newly assigned 2021 market values
- Report Sales Ratio to NCDOR

Timeline of Events

February 2021

- Mail 2021 Revaluation Notices
- Answer taxpayer questions concerning Revaluation Notices
- Begin to work appeals

March 2021

- Continue working with taxpayers and reviewing appeals

April 2021

- Board of Equalization and Review begins hearing appeals

May 2021

- Typically the Board of Equalization and Review will adjourn during the month of May

Chairman Mendenhall opened the floor for discussion/questions/comments.

Chairman Mendenhall commented:

- Thank you for the good job you continue to do.
- I appreciate the timeline of events you have provided for us and I know the public appreciates that as well.

Vice Chairman Nickelston commented:

- I appreciate the report.
- Thank you for all that you do.

Commissioner Yontz commented:

- Thank you for the report.
- It looks like you guys are going to be busy for the next couple of years with the Revaluation coming up.
- I am sure you will be fielding lots of calls concerning that.
- Thanks for all that you do.

Commissioner Walker commented:

- Sometimes we receive information on how property values are holding up.
- How do you think we are holding up with property values?

Tax Administrator Richard Brim responded:

- Things are appreciating.
- We are probably looking at a double digit increase with the Revaluation.
- It will probably be an average of a 10 to 12 percent increase.

Commissioner Morris commented:

- Thanks for the good report.
- Do you anticipate any issue with being able to complete the Revaluation on time?

Tax Administrator Richard Brim responded:

- I do not anticipate any issue.
- We have a good staff.
- It will be the first Revaluation for some of them.
- I feel like we have a good game plan in place.
- I don't foresee any problems but I may need to ask the Board for some part time help if it comes down to that.

Commissioner Morris continued:

- I am good with the E&R dates if the rest of the Board is.
- On your ROK explanation I am good with the two year contract.
- If Farragut were to get set up to do this, would you automatically go to them, or would you stay with ROK?
- Would they be more expensive?

Tax Administrator Richard Brim responded:

- That is a good question.
- We would probably stay with ROK until we were sure they could get it implemented.
- I would certainly bring it to the Board if that were to come up.
- I do not anticipate them getting this done in the next eighteen months.
- I think the cost would be part of a package.

With no further discussion, the Chairman instructed the Board to place the Real and Personal Refunds More Than \$100.00, Personal Property Schedule of Values and Depreciation Schedules for 2019 Assessment, and the ROK Technologies Agreement on the Consent Agenda at the next meeting.

International Fire Code Ordinance

Chairman Mendenhall turned the floor over to Fire Marshal Scott Aaron.

Fire Marshal Scott Aaron presented the following information to the Board:

ORDINANCE FOR ADOPTION OF THE INTERNATIONAL FIRE CODE

An ordinance of Stokes County adopting 2018 edition of the International Fire Code, regulating and governing the safe-guarding of life and property from fire and explosion hazards, arising from the storage, handling, and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of building and premises in Stokes County; providing for the issuance of permits and collection of fees.

The Board of Commissioner of Stokes County does ordain as follows:

Section 1: That a certain document, four (4) copies of which are on file in the office of the Stokes County Fire Marshal, being marked and designated as the International Fire Code, 2018 edition, including Appendix Chapters, as published by the International Fire Code Council be and is hereby adopted as the Fire Code of Stokes County, in the State of North Carolina regulations and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations. Provisions, penalties, conditions and terms of said Fire Code on file in the office of the Stokes County Fire Marshal are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes.

Section 2: That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Stokes County Board of Commissioners hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 3: That nothing in this ordinance or in the Fire Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any causes of action acquired or existing, under any act, nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this ordinance.

Section 4: That the Clerk to the Stokes County Board of Commissioners is hereby ordered and directed to cause this ordinance to be published.

Section 5: That this ordinance and the rules, regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect and be in full force and in effect.

Adopted this day of , 2019

Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no discussion and full consensus from the Board the International Fire Code Ordinance was placed on the Consent Agenda at the next meeting.

Water Shortage Response Plan Resolution

Chairman Mendenhall turned the floor over to Public Works Director Mark Delehant.

Public Works Director Mark Delehant presented the following information to the Board:

- The purpose of the Water Shortage Response Plan is to have in place a plan, which in the event of a draught or other catastrophic event that hampers the provider's ability to maintain an adequate water supply of potable water, can be implemented and enforced.
- NC Environmental Quality, Division of Water Resources mandates that each Public Water Supply system develop and approve a WSRP.
- Every five years this plan must first be reviewed by the State and then adopted by the local Governing Body by way of a resolution.

Water Shortage Response Plan Resolution Approval

Town of Danbury

WHEREAS, North Carolina General Statute 143-355 (I) requires that each unit of local government that provides public water service and each large community water system shall develop and implement water conservation measures to respond to drought or other water shortage conditions as set out in a Water Shortage Response Plan and submitted to the Department for review and approval; and

WHEREAS, as required by the statute and in interest of sound local planning, a Water Shortage Response Plan for the Town of Danbury, has been developed and submitted to the Stokes County Board of Commissioners for approval; and

WHEREAS, the Stokes County Board of Commissioners finds that the Water Shortage Response Plan in accordance with the provisions of North Carolina General Statute 143-355 (I) and that it will provide appropriate guidance for the future management of water supplies for the Town of Danbury, as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Stokes County Board of Commissioners that the Water Shortage Response Plan entitled Town of Danbury Water Shortage Response Plan dated, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Stokes County Board of Commissioners intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no discussion and full consensus from the Board, the Water Shortage Response Plan Resolution Approval Town of Danbury was placed on the Consent Agenda at the next meeting.

Roof Replacement Request and Quotes – LifeBrite Hospital and Stokes County Health Department

Chairman Mendenhall turned the floor over to Support Services Supervisor Glenda Pruitt.

Support Services Supervisor Glenda Pruitt presented the following information to the Board:

- The proposals listed below were received for roof replacements at the following locations:
- LifeBrite Hospital an area of 1,827 sq. ft.
- Stokes County Health Department (original Health Dept.) an area of 7,221 sq. ft.

Proposals:

- Professional Roofing Services, Inc. \$58,150.00
- AAR of North Carolina, Inc. \$71,200.00
- I am requesting approval to award the roof replacements to Professional Roofing Services, Inc.
- In discussion with Mark Delehant I would like to request the board for \$60,000.00 for these projects.
- This would leave \$1,850.00 for any damaged wooden deck material that would need to be replaced before the new roof is installed.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

Chairman Mendenhall commented:

- Do you have good references on the companies?

Public Works Director Mark Delehant responded:

- Both companies have good references.
- Professional Roofing Services actually did the roof at the Arts Place and they are the cheaper quote.

Vice Chairman Nickelston commented:

- How long is the quote good for?

Public Works Director Mark Delehant responded:

- We may have already surpassed it.

Support Services Supervisor Glenda Pruitt responded:

- As long as the materials do not go up during the time in which it takes to get approved, we will be fine.
- We are hoping to move quickly as with all of the rain, the issue will continue to get worse.

Commissioner Yontz commented:

- Are these traditional asphalt shingles?
- Is there any kind of underlayment underneath?

Public Works Director Mark Delehant responded:

- It is rubber membrane.
- There is insulation as underlayment.
- We would normally have this as part of the regular budget process but with the condition these roofs are in, we cannot afford to wait any longer.
- As a matter of fact we have been patching the one at the hospital and it will be cheaper to just replace it.

Commissioner Yontz continued:

- How many years is this backed up with a warranty?

Support Services Supervisor Glenda Pruitt responded:

- 15 years.

Commissioner Walker commented:

- We have a lot of experience replacing roofs.
- I have completed some research in companies that do coatings as an option in place of total roof replacement.
- How would the cost compare?

Public Works Director Mark Delehant responded:

- I strongly feel that the condition of these roofs will require the replacement of the roofs.

Commissioner Yontz commented:

- We just utilized this at the company I work for.
- It is not a good option if the structural integrity of the roof is not good.
- It is critical to stay ahead of these kinds of issues.
- Ours is a steel frame building without the worry of rotten decay underneath.
- It costs about 30 percent of the cost of a new roof.

Support Services Supervisor Glenda Pruitt responded:

- This may be something we can look into on some of the buildings that are not in as bad of shape.

Commissioner Walker continued:

- This would be something the schools could take advantage of as well.
- I am more accustomed to seeing three bids.

Support Services Supervisor Glenda Pruitt responded:

- We sent this out to four companies requesting a quote and received two.

Commissioner Walker continued:

- I would like to ask Ty if this is okay.

County Attorney Browder commented:

- Is it my understanding as long as you request the information you are covered.

Commissioner Morris commented:

- I am with Commissioner Walker on wanting to see three bids but if you sent them out and you only received two I am okay with that.
- If there are more damages than anticipated underneath once the project is started it will have to be repaired.
- I suppose you will just come back and ask for more money.
- Is this in capital reserve?
- Does this need to be on the Action Agenda tonight to save two more weeks of rain damage?

Support Services Supervisor Glenda Pruitt responded:

- That would be great.
- As far as knowing exactly what condition the structures are in, there is no way to know until the project is started.
- You are correct; if the additional \$1,850.00 will not cover it then we will have to come back to the Board.
- This is in capital reserve.

Public Works Director Mark Delehant commented:

- This would also help with the timing on the quote.
- I also recently spoke with the gentleman in charge of maintenance at the hospital and he stated that after the recent snow there are other areas that are becoming an issue.
- This is an old building and these issues are going to increase.

Commissioner Morris continued:

- I have no issue with placing this on the Action Agenda tonight if none of the other Commissioners have a problem with it.

Chairman Mendenhall entertained a motion to place this item on the Action Agenda at tonight's meeting.

Commissioner Morris motioned to place the roof replacement request on the Action Agenda at tonight's meeting.

Commissioner Yontz seconded.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

Assistant County Manager/Clerk to the Board Shannon Shaver commented:

- We do not have a budget amendment included due to we were not asking for this to be moved to the Action Agenda tonight.
- We would need to get that from Ms. Edwards.

Finance Director Julia Edwards commented:

- It would be budget amendment # 51 with the funds coming from capital reserve.

Commissioner Morris amended his original motion to include budget amendment #51 with the funds coming from capital reserve.

Commissioner Yontz seconded.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

Commissioner Walker commented:

- I have repeatedly requested that we not move things to the Action Agenda on the same night.
- I want to reduce the amount of things we do that with.
- I will go along with this tonight based on what I have heard.
- I am not sure what to come prepared to vote on at any given meeting.
- In the future I am going to become progressively more reluctant to do this.

Chairman Mendenhall commented:

- You do understand Commissioner Morris's rationale for the necessity to move this to the Action Agenda tonight.

With no further discussion and full consensus of the Board the roof replacement request with budget amendment #51 was moved to the Action Agenda at tonight's meeting.

Appointment Request - King Planning Board

Chairman Mendenhall turned the floor over to Assistant County Manager / Clerk to the Board Shannon Shaver.

Assistant County Manager / Clerk to the Board Shannon Shaver presented the following information to the Board:

- A request was received from the King Planning Board for the re-appointments of Jerry Messick and Deelaine Mabe.
- Both have agreed to serve again.
- The terms of Jerry Messick (ETJ regular member) and Deelaine Mabe (ETJ alternate member) on the King Planning Board/Board of Adjustment expire this month.
- These appointments are both for a three-year term.
- After tonight these will be advertised and presented at the next meeting for approval.

Chairman Mendenhall opened the floor for nominations.

Chairman Mendenhall entertained a motion to close the floor for nominations.

Commissioner Walker motioned to close the floor for nominations.

Commissioner Yontz seconded.

Chairman Mendenhall opened the floor for discussion/questions/comments.

With no discussion and full consensus of the Board the King Planning Board appointments were placed on the next meetings Action Agenda.

Appointments – Board of Commissioners

Chairman Mendenhall turned the floor over to Assistant County Manager / Clerk to the Board Shannon Shaver.

Assistant County Manager / Clerk to the Board Shannon Shaver presented the following information to the Board.

Appointments

1. Winston-Salem Urban Transportation Authority Advisory Committee
Commissioner Morris
2. Hanging Rock State Park Advisory Board
Vice Chairman Nickelston

3. YVEDDI – Yadkin Valley Economic Development District, Inc. –
Planning and Evaluation Committee
Commissioner Yontz
4. Cardinal County Commissioner Advisory Board
Vice Chairman Nickelston
5. PTRC – Piedmont Triad Regional Council – Board of Delegates/Workforce
Development Job Training Consortium/ Northwest Piedmont RPO
Commissioner Morris
6. Surry County Housing Consortium
Vice Chairman Andy Nickelston
7. Human Services Advisory Board
Commissioner Yontz
8. JCPC – Juvenile Crime Prevention Council
Commissioner Walker
9. Stokes Partnership for Children
Chairman Mendenhall
10. Stokes County / Forsyth Tech Advisory Committee
Commissioner Morris
11.
 - (a) PART- During the December 17th meeting when the appointments were elected this appointment was assigned to Commissioner Yontz. After gathering more information to determine meeting schedules Commissioner Yontz will not be able to attend these meetings. The meetings are typically held on the 2nd Wednesday of every month in Greensboro at 8:30am.
 - (b.) NCACC Risk Pool Board / Insurance - During the December 17th meeting when the appointments were elected this appointment was assigned to Commissioner Morris. After contacting the NCACC and speaking with Kevin Leonard and Michael Kelly this appointment is not needed. Commissioner Lankford's position was filled by Jeff McNealy – Iredell County Commissioner. The NCACC stated they do not appoint new Commissioners to this Board due to the schedule, and wanting the Board members to have time to get comfortable in their new role as Commissioner before assuming this responsibility.

Chairman Mendenhall opened the floor for nominations.

Commissioner Yontz commented:

- I will not be able to serve on the PART Board due to the meeting schedule.

Chairman Mendenhall responded:

- After the meeting tonight you can see if anyone else is willing or able to take that appointment and it can be presented at the next meeting.

Chairman Mendenhall opened the floor for nominations.

Chairman Mendenhall entertained a motion to close the floor for nominations.

Vice Chairman Nickelston motioned to close the floor for nominations.

Commissioner Yontz seconded.

Chairman Mendenhall opened the floor for discussion/questions/comments.

With no discussion and full consensus of the Board, the Board of Commissioner appointments were placed on the next meetings Action Agenda.

Office Use Policy for Buildings Owned by Stokes County

Chairman Mendenhall presented the following information to the Board of Commissioners:

- In working with our County Attorney he has drafted a policy on the use of Office Space for Buildings owned by Stokes County.
- I hope you have had time to read over this.

Office Use Policy for Buildings Owned by Stokes County

WHEREAS, Stokes County owns office buildings located in Stokes County which are used by various departments of county government as well as state and federal agencies; and

WHEREAS, the Stokes County Board of Commissioners desires to establish a uniform policy for the use of said office buildings;

NOW THEREFORE, the Stokes County Board of Commissioners hereby establishes the following office use policy for buildings owned by Stokes County:

The use of all office space owned by Stokes County shall be determined exclusively by the Stokes County Board of Commissioners. The Stokes County Board of Commissioners may delegate the authority to assign individual offices within a department of county, state or federal government using said space, to the respective department head; however, no office may be used by anyone not an employee of the respective departments without the express permission of the Stokes County Board of Commissioners.

Members of the Stokes County Board of Commissioners shall not use any office space or buildings owned by Stokes County for an office or any other purpose except as specifically authorized and designated for county business by majority vote of the Stokes County Board of Commissioners.

This policy was adopted by majority vote of the Stokes County Board of Commissioners on the ____ day of _____, 2019.

Ronnie Mendenhall, Chairman

Shannon Shaver, Clerk to the Board

Chairman Mendenhall opened the floor for any discussion/questions/comments.

Commissioner Yontz commented:

- I will need a little more time to look over this.

Commissioner Walker commented:

- I would want more time to think about this.

Commissioner Morris commented:

- I find it curious that the Chairman has placed this agenda item and the next one on the agenda instead of items like Live Streaming where there is intense public interest.
- I also find it curious that these type of agenda items are being dropped on three new commissioners before they even attend new commissioner training classes.
- These agenda items run very close to trying to control both commissioners' and citizens' free speech.
- I would remind everyone that we live in Stokes County, United States of America, not Russia or China.
- I would also remind everyone that I ran on transparency and additional sunlight on local government, and the fact that I would be an unconventional commissioner driven by my personal principles, ethics, integrity and experience in different levels of government. I'm a bit surprised that everyone is getting their "hair on fire" when I act in a somewhat unconventional manner.
- This is one of the reasons I like President Trump so much is his unconventional approach to dealing with entrenched government bureaucracies.
- When it comes to controlling speech, I would remind the Board of a policy proposal I made when I was county manager to implement a social media policy for employees.

- At that time, I made the comment that this policy was needed to protect both the county government and the individual employees of the county from falling into social media traps.
- During that discussion I remember Commissioner Walker specifically taking a hard position that the policy would stifle First Amendment free speech of the employees when using their personal social media accounts so he and the board at that time killed the policy.
- In hindsight I would say that decision didn't work out so well.
- I have no problem with this policy since there are probably some valid legal arguments for commissioners authorizing the use of Government Center space for office hours.
- My use of the space for that purpose was not an original idea.
- It was based on the fact that the previous board of commissioners allowed elected officials and their staffs to have regular office hours in the Administration Building to meet with their constituents, where the Clerk to the Board / Assistant County Manager now sits.
- That being said, I can live with this policy since I will be publishing a comprehensive Public Outreach plan to be implemented soon that will encompass the "office hours promise" that I made during the campaign.
- My Public Outreach Plan will be posted on my website.
- It will not require the use of any government office space.

Commissioner Walker commented:

- Has there ever been a time when a Commissioner utilized office space in a county building?

Commissioner Morris responded:

- While I served as County Manager, the space I was speaking of was offered to elected officials and their staffs to operate out of.
- Kyle Hall has used it before.
- This is not a big deal one way or another.

Vice Chairman Nickelston commented:

- Are you stating that they had a certain time and day to sit here and meet with people?

Commissioner Morris responded:

- At the time the office I am speaking of where Shannon currently sits was empty.
- They would arrange the use of this office to meet with constituents.

Chairman Mendenhall commented:

- As I stated earlier I did consult with our Attorney on this and obtained a legal opinion on this.
- I meet with many of our constituents.
- Those meetings are conducted at my house, their house, sometimes at a restaurant, or at other various locations throughout the county other than the government center.

With no further discussion and full consensus of the Board, the Office Use Policy for Buildings Owned by Stokes County was placed on the Action Agenda at the next meeting.

Board of Commissioners Code of Ethics – Proposed Amendment

Chairman Mendenhall presented the following information to the Board:

- I have worked with our County Attorney on looking back at our current Code of Ethics.
- This came about due to some phone calls I received from fellow Commissioners.

Recommended amendments to the Stokes County Code of Ethics for the Stokes County Board of Commissioners adopted December 28, 2010.

Amend Section IV. B **Adjudicative Responsibilities**, by adding a new paragraphs 6 and 7 as follows:

6. Board of Commissioners members should feel free to assert policy positions and opinions without fear of reprisal or criticism from fellow board members or citizens. To demean or make derogatory remarks about a Board member because one disagrees with that Board member on an issue before the Board is unfair, irresponsible, and unethical. Board Members should not make derogatory or demeaning statements about other Board Members, county employees or citizens.

7. Board of Commissioners members should recognize that they are part of a larger group and should act accordingly. They should respect their office and not behave in ways that reflect badly on it. They should treat other board members and the public with respect, and should honor the opinions of others even when they disagree. They should recognize that they are not generally authorized to act on behalf of the Board, since the Board must take official action as a body. They should not act individually on behalf of the Board, or give the impression that they are acting individually on behalf of the Board.

Add a new Section VI. by adding the following:

Section VI. Censure Procedures

If a majority of the Board of Commissioners has reason to believe that one of its members has violated a provision of this Code of Ethics, it shall open an investigation into the matter to determine whether probable cause exists to initiate censure proceedings against the member. All information compiled, including the grounds for any finding of probable cause, shall be shared with the member when it is received. All information pertaining to the case shall be open to public inspection and copying pursuant to the North Carolina public records statutes. If upon investigation the Board concludes that a violation of a criminal law may have occurred, it shall refer the matter to the local district attorney.

Should the Board determine that it wishes to proceed further with censure proceedings, it shall call for a hearing, to be held at a regular meeting or at a special meeting convened for that purpose. Notice of the hearing stating its time, place, and purpose shall be given once a week for two successive calendar weeks in a newspaper having general circulation in the jurisdiction. The notice shall be published the first time not less than 10 days nor more than 25 days before the date fixed for the hearing. In computing such period, the day of publication is not to be included but the day of the hearing shall be included. Alternatively, the hearing shall be advertised on the jurisdiction's website for the same period of time, up to and including the date of the hearing. The notice shall state that a detailed list of the allegation against the member is available for public inspection and copying in the office of the clerk or secretary to the board.

The hearing shall be convened at the time and place specified. The hearing and any deliberations shall be conducted in open session in accordance with the North Carolina open meetings statutes.

The accused board member shall have the right to have counsel present, to present and cross-examine expert and other witnesses, and to offer evidence, including evidence of the bias of any other board member or the presiding officer. An audio or video and audio tape of the proceedings shall be prepared. Any and all votes during the hearing shall be taken by the ayes and noes and recorded in the Board's minutes.

Once the hearing is concluded, it shall be closed by vote of the Board. The presiding officer shall next entertain a motion to adopt a nonbinding resolution censuring the member based on specified violations of the code of ethics. Any motion made must be an affirmative one in favor of adopting a nonbinding resolution of censure. If the motion or resolution does not state particular grounds for censure under the code of ethics, the presiding officer shall rule it out of order.

If a motion to adopt a nonbinding resolution of censure stating particular grounds under the code of ethics has been made, the Board shall debate the motion. The accused member shall be allowed to participate in the debate but shall not vote on the motion to adopt the resolution.

At the conclusion of the debate, the Board shall vote on the resolution. If the motion to adopt the nonbinding resolution of censure is approved by a majority vote of those present and voting, a quorum being present, the motion passes and the nonbinding resolution of censure is adopted.

The text of the nonbinding resolution of censure shall be made a part of the minutes of the Board. Any recording of the Board's proceedings shall be approved by the Board as a permanent part of the minutes. The proceedings shall then be considered concluded, the Board having done all it legally can with respect to the matter in question.

Chairman Mendenhall opened the floor for discussion/questions/comments.

Commissioner Walker commented:

- I am probably the only Commissioner to have ever had an ethics charge brought against them.
- It seems that several years back we had an interesting mix of Board members who thought if you had a different opinion from them then you were wrong.
- I voiced a concern about the focus on a particular county department and wound up with an ethics charge.
- I consulted the expert on ethics from the School of Government.
- He stated that typically these charges come from the disagreement among a Board.
- I don't go along with censorship.
- We have to be very careful with the Code of Ethics.
- I wonder how many ethics charges President Trump would have had.
- I hope whatever policy we implement will be used with extreme caution.
- If someone wants to make a derogatory remark about me that is fine, just leave my family out of it.

Vice Chairman Nickelston commented:

- We have five grown men on this Board.
- The County elected us and trusts us to do what we think is best.
- One thing I am not going to do is tell a lie on someone or assume anything.
- If it is something I do not know I will find out.
- If someone does not agree with something I do I will be glad to discuss it or answer any questions.

Commissioner Morris commented:

- First of all I agree with the Chairman that this should not go to action tonight.
- I spoke with some local experienced legislators this weekend.
- They thought it was a joke.
- They couldn't believe it.
- Thought it seemed like censorship and mini mob rule and unenforceable by a Board of Commissioners.
- I think some definitions should be included in this policy:
- What is a derogatory statement?
- What is a demeaning statement?
- What is criticism in the context of this policy?
- What is reprisal in the context of this policy?
- For the benefit of the Public, what exactly is a censure as it relates to this policy?
- Where is it written in law that criticism of fellow board members is irresponsible, unfair or unethical?
- The code of ethics included in our agenda is made up of guidelines; how do these guidelines interface with ethics laws and a "commissioner's best judgement" which are also contained in this code of ethics document?
- Is it true that this policy also attempts to regulate citizens' free speech too?
- Is criticism as it relates to this policy only public criticism or private, behind the back, criticism like I received from several sitting commissioners during the recent election campaign?
- Why do commissioners care if they are being criticized as long as it is lawful under slander laws etc.?
- I thought criticism came with the territory and it can often produce a healthy and appropriate outcome.
- Would some of President Trump's tweets be in violation of this policy?
- By asking that question I'm just trying to gage the policy objective of these amendments.
- Who specifically will conduct the investigations under this policy?
- Who specifically will participate in the hearings conducted under this policy and will it be a separate meeting where commissioners are paid additional salary for their participation?
- Would the accused be allowed to bring private legal counsel to the hearing?
- Is the policy that is being amended approved at this time since the copy that was placed in our agenda is not signed?
- Will this policy amendment be retroactive?
- In Section IV of the code of ethics document that we were provided it states that "A Board of Commissioners Member Should Perform the Duties of the Office Diligently. Webster's definition of diligent is: Characterized by steady, earnest, and energetic effort; Painstaking.
- I believe the case could be made that our board violated this section of the code with the decision to create an Assistant County Manager position as well as the qualification of

the new Assistant County Manager without diligently (painstakingly) working through what was in the best interest of their constituents.

- Does this policy allow me to campaign against a sitting commissioner in the 2020 Election?
- Would Chairman Mendenhall's opening comments about me at the beginning of this meeting be a violation of this policy?
- In closing, I respect the Board's authority to implement policies such as the one we are discussing but, in the end, I will look to the voters to evaluate my conduct as a commissioner, not my fellow board members.
- If the voters are not happy, they can communicate that to me one-on-one or in a public forum and they can take whatever action they feel necessary at the ballot box.
- I have tremendous confidence in the voters that they will always do the right thing.

Chairman Mendenhall commented:

- I did not just bring this up out of the air.
- I have had two sitting Commissioners contact me about issues.
- One of which told me they felt part of my job as Chairman was to be sure each Commissioner behaves in a professional manner.
- The other stated that there was discussion between Commissioner Morris and him that he felt was inappropriate.

Commissioner Yontz commented:

- I don't take changing the Code of Ethics lightly.
- I will tell each of you that you are going to disagree with me over the next four years.
- If you have a problem with that, then pick up the phone and call me.
- I have said this many times and will continue to say it.
- Debate is a good thing if it is structured.
- There is a lot of county business for us to take care of and for us to be focused on things like this so early is just sad.
- I don't know that I want to risk disagreeing with someone and having an ethics charge brought against me.
- It is time to move on.

ACTION AGENDA

Teacher Supplement – Updating Local Supplement – Budget Amendment #47

Chairman Mendenhall presented the following information to the Board:

- We are here tonight to make a decision on the teachers supplement.
- Our Finance Director Ms. Edwards reached out to the School of Government and asked them about a special appropriation.
- The information they provided was surprising in that even with a special appropriation the School Board could still use the money for something else if they saw fit to do so.
- We are dealing with the teachers supplement tonight.

- I believe that Commissioner Yontz used the word whole at the last meeting in the place of increase.
- We have a 4 percent supplement that has been unchanged since 2013.
- What I am getting ready to say is in no way a reflection of how I may vote.
- There was a discrepancy this year.
- In the 17/18 Fiscal Year the Board gave an increase of \$ 1,151,520.00.
- There was also \$ 141,734.00 given for the Art Teacher positions in a special appropriation.
- In the 18/19 Fiscal Year the Board gave an increase of \$1,176,699.00.
- If you are not aware once the money is given to the School Board, we cannot mandate how they spend it.
- They can prioritize it as they see fit.
- In the meeting between the School Board and the Board of County Commissioners, Commissioner Lankford asked that the School Board use some of this increase to make the supplement a true 4 percent.
- He asked for a commitment from them.
- If anyone would like to review this, they can read the minutes from the joint meeting between the Board of Education and the Board of Commissioners on page 17 from June 13, 2018.
- This has been brought up and has generated enough interest from our Board that it is now on Action and will be voted on.

Vice Chairman Nickelston commented:

- As I said before the schools are a priority and that is all that needs to be said.

Commissioner Yontz commented:

- I would like to take the time to point out all of the other things that were cut in addition to the supplement.
- The following items were cut/decreased:
- \$162,000.00 for Art Teachers.
- \$35,000.00 in substitutes.
- \$76,000.00 in operations.
- The supplement that we are talking about tonight.
- \$96,000.00 Assistant Principal position.
- \$3,500.00 Assistant Principal supplement.
- \$31,000.00 wired area network.
- \$50,000.00 Golden Leaf matching grant.
- \$30,000.00 background checks.
- \$41,000.00 fuel due to lower costs than expected.
- \$162,000.00 energy costs due to increase not as projected.
- I think it is important for everyone to understand that we did not just cut the supplement.
- I put my faith in Lanette Moore when it comes to numbers.
- I appreciate the generous increase from the previous Board.
- We just simply could not make the supplement work with all of the other increases and mandates.

Commissioner Walker commented:

- Commissioner Morris and I got into a lively discussion at the polls.
- We were speaking to former School Board member Sonya Cox.
- Commissioner Morris said that he could just not see a trail that led him to believe that we had funded the supplement.
- Board Member Cox stated that she believed that whether or not it was, she knew I believed it was given.
- We had to cut numerous things from the county budget.
- I couldn't believe when I heard the Superintendent was saying that we did not give the supplement.
- The previous Board made it a point to include funding for the teachers supplement in this year's budget.
- It was unanimous.
- It was important.
- It was extremely important to Commissioner Lankford.
- I commented why we had not done this before.
- It now turns out we could not even do a special appropriation like we thought we could.
- Everyone thought we were doing the right thing.
- There was no reason that I can think of that the funding would not go where we suggested.
- It just seems we are being put on the spot.
- I feel confused by the situation.
- I answered everyone who asked me about this that we did give the supplement because I was convinced that we did.

Superintendent Dr. Brad Rice commented:

- When we came to the meeting we had a number that we needed to cover expenses.
- There are lots of fixed costs that we have no control over.
- Ms. Moore is glad to go over the details.

Commissioner Walker continued:

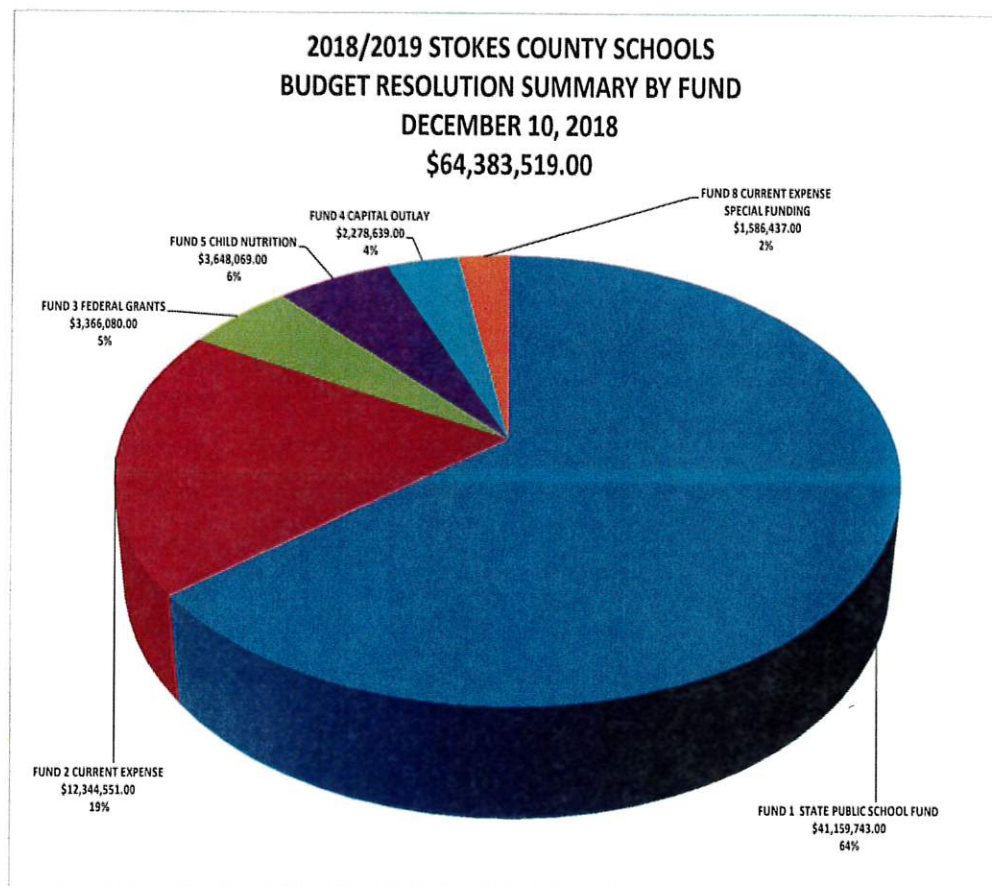
- I don't believe we have ever fully funded your request.
- We asked that you make it a priority to fund the supplement.
- It should have not been the first thing you cut.
- We have ended up taking the blame for that.
- We never fund the county budget fully.
- We do have a cushion of a healthy fund balance.
- Do we know the schools fund balance?

Finance Director Lanette Moore responded:

- The unassigned fund balance is \$97,000.00.

Finance Director Lanette Moore presented the following information to the Board:

- The information I am presenting will hopefully help you to understand how we made the decisions we did concerning cuts made from the school budget.
- These were not decisions that we took lightly.
- There were some hard choices to make.
- I appreciate the opportunity to address this.
- The current amount needed is \$213,000.00.
- If the whole amount is not needed we will be glad to issue a refund.
- I do have a concern with the upcoming budget.
- We would not be able to fund this increase in our budget and without the funding we would not be able to continue the supplement.
- I feel good about what the Board of Education has done with their money.



STOKES COUNTY SCHOOLS CURRENT EXPENSE BUDGET REVIEW

January 14, 2019

2017-2018 CURRENT EXPENSE FINAL APPROVED BUDGET	\$11,530,339.00
COUNTY FUNDING = \$11,110,594.00	
2018-2019 CURRENT EXPENSE BOARD OF EDUCATION REQUEST	\$13,825,296.00
TOTAL 2018-2019 INCREASE REQUESTED	\$2,294,957.00

2017-2018 CURRENT EXPENSE FINAL APPROVED BUDGET	\$11,530,339.00
2018-2019 CURRENT EXPENSE FINAL APPROVED BUDGET	\$12,546,059.00
COUNTY FUNDING = \$12,145,559.00	
TOTAL 2018-2019 INCREASE APPROVED	\$1,015,720.00
COUNTY FUNDING INCREASE = \$1,034,965.00	

2018-2019 CURRENT EXPENSE BOARD OF EDUCATION REQUEST	\$13,825,296.00
2018-2019 CURRENT EXPENSE FINAL APPROVED BUDGET	\$12,546,059.00
TOTAL 2018-2019 BUDGET DECREASE	-\$1,279,237.00
(AMOUNT TO BE CUT BY THE BOARD OF EDUCATION TO BALANCE TO THE FINAL APPROVED BUDGET)	

HOW DID THE BOARD OF EDUCATION BALANCE THE BUDGET?

(\$1,279,237.00)

**2018-2019 CURRENT EXPENSE FINAL BUDGET REVIEW
INCREASES/DECREASES TO BALANCE THE BUDGET
January 14, 2019**

1. Cut 1 Teaching Position (11.50 Local Positions)	-\$54,177.00
2. Decrease Substitutes for All Schools	-\$35,525.00
3. Decrease Media Assistant Salaries	-\$1,749.00
4. Decreased Certified/Classified Supplement (Maintain at 04% of 13-14 Salaries)	-\$310,895.00
5. Decrease Principal/Assistant Principal Salaries	-\$96,654.00
6. Cut 1/2 Position from Operations	-\$76,266.00
7. Increase Tutoring	\$9,396.00
8. Increase Principals' Supplements	\$1,518.00
9. Decrease Assistant Principals' Supplements	-\$3,542.00
10. Increase in Matching Retirement	<u>\$19,727.00</u>
SUB TOTAL SALARIES/BENEFITS	-\$548,167.00
11. NEW REQUEST Cut Behavior Assistant Cut 9 Months CTE Teaching Position Cut One-Time Catch Up Supplement	-\$297,970.00
12. Decrease Wide Area Network, Network Monitoring, Support, License Renewals, Technical Support, Supplies, Server Upgrades and Software	-\$31,914.00
13. Cut Golden Leaf Grant Match, \$50,000.00, and Pay from Federal Grant (Leaves \$150,000.00 Budgeted)	-\$50,000.00
14. Decrease Testing Supplies	-\$1,000.00
15. Cut Background Checks/Criminal Reports and Charge Non-Employees	-\$30,000.00

**2018-2019 CURRENT EXPENSE FINAL BUDGET REVIEW
INCREASES/DECREASES TO BALANCE THE BUDGET
January 14, 2019**

16. Added Leasing Parking for Central Office	\$4,500.00
17. Increase Liability Insurance	\$7,564.00
18. Decreased Electricity from 12% to 08%	-\$168,000.00
19. Decreased Fuel from \$2.75 to \$2.50 Per Gallon	-\$41,750.00
20. Cut Overage Yellow Buses	<u>-\$122,500.00</u>
TOTAL DECREASE BASED ON FINAL BUDGET APPROVAL	-\$1,279,237.00

**STOKES COUNTY SCHOOLS
BUDGETED FUND BALANCE REVIEW
January 14, 2019**

2014-2015	\$1,026,277.00	PER AUDIT AVAILABLE FOR APPROPRIATION
2015-2016	<u>-\$713,839.00</u>	APPROPRIATED TO BALANCE THE BUDGET
	\$312,438.00	
2015-2016	\$824,544.00	PER AUDIT AVAILABLE FOR APPROPRIATION
2016-2017	<u>-\$724,255.00</u>	APPROPRIATED TO BALANCE THE BUDGET
	\$100,289.00	
2016-2017	\$465,949.00	PER AUDIT AVAILABLE FOR APPROPRIATION
2017-2018	<u>-\$210,945.00</u>	APPROPRIATED TO BALANCE THE BUDGET
	\$255,004.00	
2017-2018	\$347,127.00	PER AUDIT AVAILABLE FOR APPROPRIATION
2018-2019	<u>-\$150,000.00</u>	APPROPRIATED TO BALANCE THE BUDGET
	\$197,127.00	PENDING BOARD APPROVAL

**2018-2019 STOKES COUNTY SCHOOLS
CERTIFIED/CLASSIFIED SUPPLEMENT REVIEW
January 14, 2019**

Estimated Supplement Cost Based on 2018-2019 Salaries as of December 31, 2018	\$1,294,516.00
7.65% Social Security	\$99,029.00
18.86% Retirement	<u>\$235,894.00</u>
TOTAL ESTIMATED SUPPLEMENT COST	\$1,629,439.00
 Current Budget	 \$1,416,208.00
Estimated Supplement Cost Based on 2018-2019 Salaries	<u>-\$1,629,439.00</u>
ESTIMATED ADDITIONAL FUNDING NEEDED	-\$213,231.00

1. WHEN DID THE CERTIFIED/CLASSIFIED SUPPLEMENT BEGIN?

1979-80 - Certified
0-9 Years Experience = \$100.00
10+ Years Experience = \$200.00
1981-82 - Added Classified

2. WHEN IS THE CERTIFIED/CLASSIFIED SUPPLEMENT PAID?

50% November Payroll
50% May Payroll

3. IF APPROVED, WHEN WOULD THE NOVEMBER SUPPLEMENT ADJUSTMENT BE PAID?

January 2019

4. IF APPROVED, WHEN WOULD THE MAY SUPPLEMENT ADJUSTMENT BE PAID?

May 2019

5. WHAT IS THE SUPPLEMENT ADJUSTMENT RANGE FOR A 100% EMPLOYEE?

Lowest = \$9.92 for November and \$9.92 for May = \$19.84
Highest = \$645.52 for November and \$645.52 for May = \$1,291.04

Chairman Mendenhall opened the floor for any discussion/comments/questions.

Commissioner Walker continued:

- I appreciate the information.
- I don't know what we could have done differently.
- It's up to you all to choose your priorities.
- This cost me some credibility as a Commissioner.
- I was going around telling people that we funded the supplement and now here we are.

Commissioner Morris commented:

- Commissioner Walker I can assure you that it didn't cost you any credibility with me because I believe you when you say you felt like you were funding the supplement.
- I do disagree that they had enough money to fund the supplement.
- They were put in a catch 22 situation.
- To answer the question on continued funding.
- To me it would be ridiculous if we funded this tonight and then didn't continue it in the following budget.
- I would be expecting you to ask us to keep it at 4 percent.
- The information we received from the school of government is interesting.
- We thought we were doing the right thing when we did the special appropriation for the art teachers.
- It worked out in the end.
- This seems like a new process in place that we need to follow.
- If we make an agreement with the school system I expect they will honor that agreement.
- At the last meeting I had asked two questions.
- I asked that the School Superintendent, or the School Board, if approving the full 4 percent is the next logical step we should take to reduce their turnover.
- The second thing I asked them to do is to put one or two metrics in place so that if they are given the 4 percent we can measure the impact of it.
- We can find out if it really worked or not.
- This is something we can ask them a year from now if we increase their supplement to the full 4 percent.
- This just sends a message to the school employees that we value them.
- When you look at all of the employees in the school system; \$213,000.00 doesn't really add up to a lot of dollars when you divide that out.
- I would like to give Dr. Rice an opportunity to respond to the questions I asked.

Chairman Mendenhall turned the floor over to Dr. Rice.

Superintendent Dr. Rice responded:

- To answer the first question is yes, it is the next logical step.
- I agree with it is a respect thing as much as anything and this goes a long way to show that Stokes County supports them as professionals.
- As far as measuring the impact, we do a turnover report, as well as exit interviews.
- We would be happy to look at this and compare the data.

Chairman Mendenhall commented:

- This is a very sticky situation for our Board.
- I feel that Commissioner Walker is speaking from his heart when he says he believes we voted for the supplement.
- All the Commissioners felt this way.
- The reason I would vote for this is I value the teachers.
- I taught and, there are teachers in this room.
- They work hard both at work and at home.
- There are lesson plans, and tests to grade.
- By the time they get through with that, they have put in a long day's work.
- I know everyone in this room works hard.
- I know the value of a good teacher.
- The impact a good teacher has on your child or grandchild is impeccable.
- Most people can think of a teacher that had a big impact on them.
- Mine is Larry Neal, I had him in the 6th grade.
- He taught me more than $8 \times 8 = 64$, he taught me about living life.
- He is a pastor now.
- Outstanding teachers are remembered for the influence they have on those they have taught.

Budget Amendment #47 – Teacher's Supplement

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	Schools Current Expense Fund			
112.5911.010	Special Appropriation	\$ -	\$ 213,231.00	\$ 213,231.00
	Total Schools Current Expense Fund	\$ -	\$ 213,231.00	\$ 213,231.00
	General Fund			
110.9820.994	Transfer to Schools Current Expense Fund	\$ -	\$ 213,231.00	\$ 213,231.00
	Total General Fund	\$ -	\$ 213,231.00	\$ 213,231.00

This budget amendment is justified as follows:

To appropriate General Fund-Fund Balance to transfer to the Schools Current Expense Fund for the certified/classified local supplement to 2018-19 salaries.

This will result in a net increase of \$250,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	General Fund			
100.3991.000	Fund Balance	\$ 5,016,714.00	\$ 213,231.00	\$ 5,229,945.00
	Total General Fund	\$ 5,016,714.00	\$ 213,231.00	\$ 5,229,945.00
	Schools Current Expense Fund			
112.3981.100	Transfer from General Fund	\$ -	\$ 213,231.00	\$ 213,231.00
	Total Schools Current Expense Fund	\$ -	\$ 213,231.00	\$ 213,231.00

Chairman Mendenhall entertained a motion regarding bringing the teachers supplement to a whole 4 percent.

Vice Chairman Nickelston motioned to approve making the teachers supplement a true 4 percent, in the amount of \$213,231.00 along with Budget Amendment #47.

Commissioner Yontz seconded.

Chairman Mendenhall opened the floor for discussion/comments/questions.

Commissioner Walker commented:

- I want to state that I am not voting against our teachers.
- I fully support our teachers.
- I cannot justify funding something twice.
- What kind of precedence does this set for others?

Commissioner Morris commented:

- I just want to be sure with Mr. Moore that this amount is for the entire year.

Finance Director Ms. Moore verified that the \$213,231.00 would be for the entire year.

With no further discussion and a 4-1 vote of the Board, the teachers supplement in the amount of \$213,231.00 along with Budget Amendment #47 is approved.

Fire Marshal – Vehicle Request – Budget Amendment #49

Chairman Mendenhall entertained a motion regarding the Fire Marshal's Vehicle request and Budget Amendment #49 presented at the last meeting.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
100.4340.510	Equipment	\$ -	\$ 56,610.00	\$ 56,610.00
	Total	\$ -	\$ 56,610.00	\$ 56,610.00
This budget amendment is justified as follows:				
To appropriate fund balance for the purchase of a truck for the Fire Marshal office.				
This will result in a net increase of \$56,610.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.				
Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
100.3991.000	Fund Balance	\$ 5,331,714.00	\$ 56,610.00	\$ 5,388,324.00
	TOTALS	\$ 5,331,714.00	\$ 56,610.00	\$ 5,388,324.00

Commissioner Yontz commented:

- Just for clarification is this gas or diesel?

Fire Marshal Scott Aaron responded:

- Gas.

Commissioner Walker commented:

- It seems we usually go diesel.
- Is there a reason for going with a gas vehicle?

Fire Marshal Scott Aaron responded:

- Gas is cheaper and we have always had good luck with those vehicles.
- If we were purchasing an ambulance I would definitely say diesel is the way to go.

Commissioner Yontz motioned to approve the Fire Marshal's vehicle request and Budget Amendment #49 in the amount of \$56,610.00.

Vice Chairman Nickelston seconded.

Chairman Mendenhall opened the floor for discussion/comments/questions.

With no further discussion the Board unanimously approved the Fire Marshal's vehicle request and Budget Amendment #49 in the amount of \$56,610.00.

Roof Replacement Request and Quotes – LifeBrite Hospital and Stokes County Health Department – Budget Amendment #51

Chairman Mendenhall entertained a motion regarding the roof replacement request for LifeBrite Hospital and the Stokes County Health Department, quote, and Budget Amendment #51 presented at the tonight's meeting by Support Services Supervisor Glenda Pruitt and Public Works Director Mark Delehant.

The proposals listed below were received for roof replacements at the following locations:

LifeBrite Hospital an area of 1,827 sq. ft.

Stokes County Health Department (original Health Dept.) an area of 7,221 sq. ft.

Proposals:

Professional Roofing Services, Inc. \$58,150.00

AAR of North Carolina, Inc. \$71,200.00

- I am requesting approval to award the roof replacements to Professional Roofing Services, Inc.
- In discussion with Mark Delehant I would like to request the board for \$60,000.00 for these projects.
- This would leave \$1,850.00 for any damaged wooden deck material that would need to be replaced before the new roof is installed.

Vice Chairman Nickelston motioned to approve the roof replacement request for LifeBrite Hospital and the Stokes County Health Department, quote from Professional Roofing Services, and Budget Amendment #51 presented at tonight's meeting.

Commissioner Yontz seconded.

Chairman Mendenhall opened the floor for discussion/comments/questions.

Commissioner Walker commented:

- I again want to say I want to limit the amount of things we move to action on the same night they are presented.
- I also want to say again that I prefer three bids.
- I am still concerned about the \$30,000.00 limit for the bids.

Support Services Supervisor Glenda Pruitt responded:

- I am going by the same rules in which Norma Houston from the School of Government gave me regarding the NCDOT project.

Chairman Mendenhall commented:

- We need our Attorney to check into this.
- We could always defer this to the next meeting.

Vice Chairman Nickelston commented:

- If they send out the bids and only get two responses does that not show a good faith effort?

County Attorney Browder responded:

- It does.
- I just need to clarify about the \$30,000.00 on the bidding process.

Assistant County Manager/Clerk to the Board Shannon Shaver commented:

- Regarding the comment on the NCDOT in which we consulted with Norma Houston, she stated that there are some things you will not get three bids on.
- She stated as long as you make a good faith effort you are covered.

Support Services Supervisor Glenda Pruitt commented:

- Since I am new I have my some paperwork on this for reference.

- On construction projects from \$30,000.00 to \$90,000.00 you are only required to complete informal bidding which is exactly what we did.

With no further discussion the Board unanimously approved the roof replacement request for LifeBrite Hospital and the Stokes County Health Department, quote from Professional Roofing Services, and Budget Amendment #51 presented at the tonight's meeting.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
GENERAL FUND				
Public Buildings				
100.4190.590	Improvements	\$ 627,067.00	\$ 60,000.00	\$ 687,067.00
	Total	\$ 627,067.00	\$ 60,000.00	\$ 687,067.00
Capital Reserve Fund				
201.4190.013	Public Buildings	\$ 699,610.00	\$ (60,000.00)	\$ 639,610.00
201.9810.000	Transfer to General Fund	\$ 616,713.00	\$ 60,000.00	\$ 676,713.00
		\$ 1,316,323.00	\$ -	\$ 1,316,323.00
This budget amendment is justified as follows:				
To transfer funds from Capital Reserve Fund for the replacement of roofs at Health Department and Hospital.				
This will result in a net increase of \$60,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.				
Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
General Fund				
100.3982.960	Transfer from Capital Reserve Fund	\$ 616,713.00	\$ 60,000.00	\$ 676,713.00
	TOTALS	\$ 616,713.00	\$ 60,000.00	\$ 676,713.00

Closed Session

Chairman Mendenhall entertained a motion to enter Closed Session for the following:

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to GS 143-318.11(a)(3)

Vice Chairman Nickelston moved to enter Closed Session for the following:

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to GS 143-318.11(a)(3)

Commissioner Walker seconded.

Chairman Mendenhall opened the floor for any discussion/comments/questions.

With no further discussion the Board entered into closed session.

The Board re-entered the open session of the January 14, 2019 meeting.

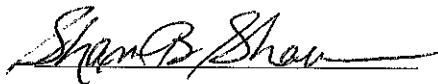
Chairman Mendenhall opened the floor for any additional business in open session.

Adjournment

There being no further business to come before the Board, Chairman Mendenhall entertained a motion to adjourn the meeting.

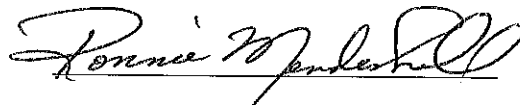
Commissioner Morris moved to adjourn the meeting.

Commissioner Yontz seconded and the motion carried unanimously.



Shannon Shaver

Clerk to the Board



Ronnie Mendenhall

Chairman