

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
MONDAY OCTOBER 22, 2018

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, October 22, 2018 at 6:00 pm with the following members present:

Chairman Ronnie Mendenhall
Vice Chairman Jimmy Walker
Commissioner James D. Booth
Commissioner Ronda Jones
Commissioner Ernest Lankford

County Personnel in Attendance:
County Manager Jake M. Oakley
Clerk to the Board Shannon Shaver
County Attorney Ty Browder
Finance Director Julia Edwards
Public Works Director Mark Delehant
Support Services Supervisor Glenda Pruitt
Economic Development Director Will Carter

Chairman Mendenhall called the meeting to order and welcomed those in attendance.

INVOCATION

Vice Chairman Walker delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Mendenhall invited those in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Mendenhall entertained a motion to approve or amend the October 22nd Agenda.

Chairman Mendenhall requested an item be added to the Information Agenda as Item C. for the Wellness Center.

Chairman Mendenhall commented:

- Our Clerk has obtained some information from Mr. Carswell.
- Andrew Carter is here as our financial advisor to provide information and answer questions.

Commissioner Lankford moved to approve the amended October 22nd Agenda.

Commissioner Jones seconded the motion.

Chairman Mendenhall opened the floor for discussion/questions/comments.

With no further discussion the amended October 22nd Agenda was approved.

COMMENTS - Manager/Commissioners

Commissioner Jones commented:

- I want to welcome everyone here today.
- It is good to see everyone.
- I am going to defer on making anymore comments and save us a little time.

Vice Chairman Walker commented:

- I will follow Commissioner Jones' lead and add my welcome on to hers and pass it along to Commissioner Booth.

Commissioner Booth commented:

- Welcome everyone.
- Thank you for being here.
- Would like to take this time to thank the Lord for his many blessings.
- Thank him for the love and grace that he shows me each and every day.
- Thanks to him for the wisdom that he gives me by his word.

Chairman Mendenhall commented:

- I am certainly not going to make any long comments after those three.
- Thank you all for being here.
- The business of the government of Stokes County is the business of the people.
- I appreciate people being here and making public comments.

Commissioner Lankford commented:

- Ethics for Life – “Praise ye the Lord, Praise ye the Lord, in the name of the Lord, Praise him oh ye servants of the Lord”. Psalm 135:1
- This is something that gives us direction in our daily lives.
- It is a pleasure for me to know that I can do this and tell others about it.

County Manager Oakley commented:

- It was nice to attend along with some of the Board members the Fallen Firefighter Service that was held at The Arts Place recently.
- It was a beautiful service, and was edifying to those who have served Stokes County.
- There was a chili cook off at Hanging Rock over the weekend.
- It was nice, even though it was raining.
- As a reminder to the Board, you have the community discussion on the opioid crisis coming up this Thursday on the 25th at 6pm at the Pine Hall Community Center.

Chairman Mendenhall commented;

- I would like to thank you for bringing up the Fallen Firefighter Service.
- That was a very beautiful service.

PUBLIC COMMENTS

Chairman Mendenhall noted that the Board of Commissioners will hear Public Comments but will not respond to Public Comments and that each speaker will be allowed three (3) minutes.

The following spoke during Public Comments:

Ellen Peric
1095 Wheeler Smith Road
Lawsonville, NC 27022

RE: Arts Update

The Apple Gallery – October

Stokes Arts welcomes our own Kitty Ray Brown to the Apple Gallery showcasing her photography and paintings. Her reception last Friday, October 19, 2018 was jam packed and she sold a lot of items.

The Jayebird Gallery at Hanging Rock State Park – September and October

Join Stokes Arts in welcoming artist Craig Richards to the Jayebird Gallery at the Hanging Rock State Park Visitors Center. Craig has a deep love for the outdoors, spending much of his free time climbing, paddling, and hiking. This love is reflected in the essence of his paintings and sculptures. His paintings are primarily in oils painted in plein air. His sculptures combine the feel of the natural world coupled with sparks of modern elements. Some of his work will be pieces completed during the River to Rock Hiking Challenge.

He is the founding member of Triad Outdoor Painters, a group of local artists in the NC Piedmont and Foothills.

All items are available for purchase through the Stokes County Arts Council online store at SquareUp.com.

On the Trail Theatre – October 13th and 14th from 2-3:30 pm

Stokes Arts and Shared Radiance Theatre presentation of Shakespeare's "As You Like It" along the trails of Hanging Rock State Park was a hit. About 25-30 folks attended each day. The guests were served homemade desserts after each show.

Films of the Piedmont Triad – October 27th – "Cabin Fever"

The Stokes Arts Council and Piedmont Triad Film Commission present a free screening of "Cabin Fever" on Saturday, October 27th at 7pm. Originally released in 2002, Cabin Fever was filmed at various locations across the triad. The store featured throughout the movie is the historic Priddy's General Store on Sheppard's Mill Rd. in Danbury. Popcorn and concessions will be available for purchase with proceeds benefitting the SCAC scholarship fund.

Ryan Cavanaugh-- 5 String Banjo Concert and Workshop – November 4th at 1:30pm

Join Stokes Arts in welcoming the 5-String Banjo Concert Series to The Arts Place this fall. Hosted by Rex McGee, each Sunday afternoon the banjo show will begin at 3pm. Are you a banjo player? Each artist is offering an instructional workshop moderated by Rex McGee before each show beginning at 1:30pm. Cost is \$10 for the workshop. November 4th features jazz and bluegrass master performer and international touring and recording artist Ryan Cavanaugh. Tickets for the concert are \$15 for SCAC members, \$10 for workshop participants, \$18 general admission, and \$20 at the door.

Soup in a Bowl – November 17th at the Hanging Rock State Park Bathhouse

The 4th annual Stokes Soup in a bowl is set for Saturday, November 17, 2018 at Hanging Rock State Park, continuing a simple concept of service. "We want attendees to fill up on soup, take home a handcrafted bowl, and help support the food ministries of East Stokes Outreach, King Outreach, and Northern Stokes Food Pantry." "It's just another opportunity for our organization to use the arts in service of Stokes County people, especially before the holidays", said Eddy McGee.

For \$25.00 per person, attendees will choose their own handcrafted soup bowl, beverage, and dessert.

There will be musical entertainment with all proceeds being divided between the three outreach ministries. Local artists and elementary school students have been busy making and glazing handcrafted soup bowls.

In addition to the Stokes County Arts Council, the event is supported by Hanging Rock State Park and others.

The event will take place rain or shine. We also want to remind folks to bring canned food, as our goal is to top last year's 4,000 pounds collected.

Advanced tickets can be purchased at the Stokes County Arts Council, East Stokes Outreach Ministry, and King Outreach Ministry.

Rod Cate Book Signing and Speaking Engagement – December 1st

At age 15, South Stokes student Rod Cate went from athlete to quadriplegic in the blink of an eye. Get Back Up is a motivational book written to inspire you to put aside life's sometimes devastating twists and turns and stay focused on your quest for an incredible life.

Join Stokes Arts in welcoming Rod back to North Carolina and South Stokes High School on Saturday, December 1st at 5pm. He will share parts of his book with the audience with a book signing reception to follow.

The Arts Place of Stokes

We've got two Christmas trees up to showcase all the fun and beautiful ornaments that local artists have made. We're not trying to rush the season but last year we ran out of crocheted chickens and other items, so get yours while they last.

Sarvasri Ananda
1060 Tyler Rd.
Walnut Cove, N.C. 27052

RE: Proposal Draft

- I have a presentation coming up at the next meeting on biological agriculture that relates to saving the family farm.
- I think you will find that presentation interesting.
- I have included in a handout for you some research on this.
- There are some book and website suggestions included.
- This is information relating to the extensive research on soil science.
- Whenever you are stumped with a problem, you research it.
- I found out recently that Warren Buffet spends 8 hours a day reading.
- Bill Gates spends 4 hours a day reading.
- That is a lot of reading but that is what they do to keep ahead of things and stay sharp.
- I can't recommend reading enough.
- I have read 15 or so books on this subject.
- Amazing what you can learn by devouring a dozen books or so.
- Wanted to pass that on to you.
- Hope to see you at the next meeting.

CONSENT AGENDA

Chairman Mendenhall entertained a motion to approve or amend the following items on the Consent Agenda.

Minutes

Minutes of October 8, 2018 – Regular Meeting

Minutes of October 15, 2018 – Emergency Meeting

Budget Amendments

Budget Amendment #27 – Senior Services

Finance Director Julia Edwards submitted Budget Amendment #27.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
Senior Services				
100.5860.263	SHIIP Grant	\$ -	\$ 3,378.00	\$ 3,378.00
				\$ -
	Total	\$ -	\$ 3,378.00	\$ 3,378.00
This budget amendment is justified as follows:				
To appropriate grant funding for Senior Medicare Patrol events.				
This will result in a net increase of \$3,378.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.				
Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
100.3301.366	Department of Insurance	\$ -	\$ 3,378.00	\$ 3,378.00
				\$ -
	TOTALS	\$ -	\$ 3,378.00	\$ 3,378.00

Budget Amendment #28 – Administration

Finance Director Julia Edwards submitted Budget Amendment #28.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	Administration			
100.4120.000	Salaries & Wages	\$ 174,107.00	\$ 894.00	\$ 175,001.00
	Social Services			
100.5310.000	Salaries & Wages	\$ 2,408,320.00	\$ 3,220.00	\$ 2,411,540.00
	Contingency			
100.9100.100	Leave Contingency	\$ 53,631.00	\$ (4,114.00)	\$ 49,517.00
	Total	\$ 2,636,058.00	\$ -	\$ 2,636,058.00
This budget amendment is justified as follows:				
To transfer funds from leave payoff contingency for retired, resigned, terminated and comp time over limit payoff as of 10/12/18.				
This will result in a net increase of \$0.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.				
Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	General Fund			
				\$ -
				\$ -
	TOTALS	\$ -	\$ -	\$ -

Budget Amendment #29 – EMS

Finance Director Julia Edwards submitted Budget Amendment #29.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	Emergency Medical Services			
100.4370.351	Maint. & Repairs Auto	\$ 120,911.00	\$ 2,880.00	\$ 123,791.00
				\$ -
	Total	\$ 120,911.00	\$ 2,880.00	\$ 123,791.00
This budget amendment is justified as follows:				
To appropriate funds insurance claim funds for repairs to ambulance.				
This will result in a net increase of \$2,880.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.				
Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
100.3839.850	Insurance Claims	\$ 1,463.00	\$ 2,880.00	\$ 4,343.00
				\$ -
	TOTALS	\$ 1,463.00	\$ 2,880.00	\$ 4,343.00

Budget Amendment #30 – Information Systems

Finance Director Julia Edwards submitted Budget Amendment #30.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	Information Systems			
100.4210.350	Maint. & Repairs Equipment	\$ 55,300.00	\$ 9,507.00	\$ 64,807.00
	Contingency			
100.9910.000	Contingency	\$ 38,900.00	\$ (9,507.00)	\$ 29,393.00
	Total	\$ 94,200.00	\$ -	\$ 94,200.00
This budget amendment is justified as follows:				
To transfer funds for contract for Anti-Malware and security awareness.				
This will result in a net increase of \$0.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.				
Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	General Fund			
				\$ -
				\$ -
	TOTALS	\$ -	\$ -	\$ -

Budget Amendment #31 – General Fund

Finance Director Julia Edwards submitted Budget Amendment #31.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	General Fund			
	Health Department			
100.5100.000	Salaries & Wages	\$ 510,962.00	\$ 17,662.00	\$ 528,624.00
100.5100.090	Social Security Tax	\$ 32,548.00	\$ 1,095.00	\$ 33,643.00
100.5100.091	Medicare Tax	\$ 7,612.00	\$ 256.00	\$ 7,868.00
100.5100.100	Retirement	\$ 40,165.00	\$ 1,383.00	\$ 41,548.00
100.5100.101	401K	\$ 3,250.00	\$ 177.00	\$ 3,427.00
100.5100.110	Health Insurance	\$ 91,039.00	\$ 1,792.00	\$ 92,831.00
100.5100.111	Dental Insurance	\$ 5,142.00	\$ 102.00	\$ 5,244.00
100.5100.130	Unemployment	\$ 3,185.00	\$ 94.00	\$ 3,279.00
100.5100.171	Term Life	\$ 810.00	\$ 16.00	\$ 826.00
	Contingency			
100.9910.300	Personnel Cost	\$ 50,000.00	\$ (22,577.00)	\$ 27,423.00
	Total General Fund	\$ 744,713.00	\$ -	\$ 744,713.00
	Health Title XIX Fund			
	Adult Health Program			
110.5101.000	Salaries & Wages	\$ 175,989.00	\$ 32,404.00	\$ 208,393.00
110.5101.090	Social Security Tax	\$ 10,958.00	\$ 2,009.00	\$ 12,967.00
110.5101.091	Medicare Tax	\$ 2,563.00	\$ 470.00	\$ 3,033.00
110.5101.100	Retirement	\$ 13,839.00	\$ 2,537.00	\$ 16,376.00
110.5101.101	401K	\$ 725.00	\$ 324.00	\$ 1,049.00
110.5101.110	Health Insurance	\$ 32,586.00	\$ 3,136.00	\$ 35,722.00
110.5101.111	Dental Insurance	\$ 1,841.00	\$ 178.00	\$ 2,019.00
110.5101.130	Unemployment	\$ 1,140.00	\$ 164.00	\$ 1,304.00
110.5101.171	Term Life	\$ 290.00	\$ 28.00	\$ 318.00
	Child Health Program			
110.5102.000	Salaries & Wages	\$ 32,400.04	\$ 11,750.00	\$ 44,150.04
110.5102.090	Social Security Tax	\$ 2,029.20	\$ 729.00	\$ 2,758.20
110.5102.091	Medicare Tax	\$ 474.80	\$ 170.00	\$ 644.80
110.5102.100	Retirement	\$ 2,562.64	\$ 920.00	\$ 3,482.64
110.5102.101	401K	\$ 133.28	\$ 118.00	\$ 251.28
110.5102.110	Health Insurance	\$ 6,044.60	\$ 1,344.00	\$ 7,388.60
110.5102.111	Dental Insurance	\$ 341.52	\$ 76.00	\$ 417.52
110.5102.130	Unemployment	\$ 211.60	\$ 70.00	\$ 281.60
110.5102.171	Term Life	\$ 53.96	\$ 12.00	\$ 65.96
	Family Planning Program			
110.5103.000	Salaries & Wages	\$ 165,930.00	\$ 26,492.00	\$ 192,422.00
110.5103.090	Social Security Tax	\$ 10,335.00	\$ 1,643.00	\$ 11,978.00
110.5103.091	Medicare Tax	\$ 2,417.00	\$ 384.00	\$ 2,801.00
110.5103.100	Retirement	\$ 13,052.00	\$ 2,074.00	\$ 15,126.00
110.5103.101	401K	\$ 600.00	\$ 265.00	\$ 865.00
110.5103.110	Health Insurance	\$ 31,242.00	\$ 2,688.00	\$ 33,930.00
110.5103.111	Dental Insurance	\$ 1,765.00	\$ 152.00	\$ 1,917.00
110.5103.130	Unemployment	\$ 10,093.00	\$ 140.00	\$ 10,233.00
110.5103.171	Term Life	\$ 278.00	\$ 24.00	\$ 302.00
		\$ 519,894.64	\$ 90,301.00	\$ 610,195.64

This budget amendment is justified as follows:				
To transfer funds from contingency and appropriate fund from fund balance for physician extender and nursing position that were not budgeted. These positions were included in the budget, but waited until the Health Department could employ another physician extender.				
This will result in a net increase of \$90,301.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.				
Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	Health Title XIX Fund			
110.3991.000	Fund Balance	\$ 200,000.00	\$ 90,301.00	\$ 290,301.00
	TOTALS	\$ 200,000.00	\$ 90,301.00	\$ 290,301.00

Budget Amendment #32 – Stokes Reynolds Hospital Fund

Finance Director Julia Edwards submitted Budget Amendment #32.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	Stokes Reynolds Hospital Fund			
500.5700.001	Operating Expenses	\$ -	\$ 60,000.00	\$ 60,000.00
	Total	\$ -	\$ 60,000.00	\$ 60,000.00
	General Fund			
	Transfers			
100.9820.989	Transfer to Health Title XIX Fund	\$ 387,777.00	\$ (60,000.00)	\$ 327,777.00
100.9820.984	Transfer to Stokes Reynolds Hospital Fund	\$ 74,999.00	\$ 60,000.00	\$ 134,999.00
		\$ 462,776.00	\$ -	\$ 462,776.00
This budget amendment is justified as follows:				
To appropriate funds for the operating cost of the Pine Hall Clinic for three months.				
This will result in a net increase of \$60,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.				
Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	Stokes Reynolds Hospital Fund			
500.3981.000	Transfer from General Fund	\$ 74,999.00	\$ 60,000.00	\$ 134,999.00
	TOTALS	\$ 74,999.00	\$ 60,000.00	\$ 134,999.00
	Health Title XIX Fund			
110.3982.100	Transfer from General Fund	\$ 387,777.00	\$ (60,000.00)	\$ 327,777.00
110.3991.000	Fund Balance Appropriation	\$ 290,301.00	\$ 60,000.00	\$ 350,301.00
		\$ 678,078.00	\$ -	\$ 678,078.00

Tax Administration

Real and Personal Property Releases More Than \$100

NAME	ADDRESS	BILL NO.	AMOUNT	REASON
SINGLETON, NANCY T	418 WEST ST, KING, NC 27021	853656-2018-2018	\$144.99	REAPPRAISED LAND W/ SIZE ADJ FOR YEAR 2018
			TOTAL AMOUNT	\$144.99

Renaming of Whitaker Rd. (Private Drive)

It was brought to the attention of our GIS/Mapping Office of a road name duplication in the Pinnacle zip code by the Pinnacle Postmaster. Whitaker Rd. is a State Maintained Rd. in Surry County and has approximately 17 homes, Whitaker Rd. is a Private Drive in Stokes County with 2 unoccupied homes. All landowners have been notified in writing of the situation. Both Stokes County homeowners have signed a letter prepared by our office and have agreed to rename the Private Dr. to Hiram's Way. It is the recommendation of the Tax Administration the standard \$200 fee associated with renaming a Private Dr. be waived. This recommendation is based upon if Stokes County makes the change there will be no inconveniences to any homeowners of mailing address changes in either county and there is no risk of any Emergency Services Personnel being dispatched to the wrong address.

EMS Estate Write-Offs

The chart below is a list of Estate Claims made by our Tax/EMS Collection Staff that are no longer collectable. We have received letters from Estate Attorneys for the following five accounts stating "That all assets of the above referenced estate were used to pay priority claims under GS 28A-19-6 which had preference over your claim. We regret there were no assets to pay your claim." Based on these letters our office has no further recourse to collect these claims. I am requesting the Board of Commissioners Write-Off the following accounts based on this information.

EMS Estate Write-Offs	
<u>Account #</u>	<u>Amount Due</u>
27859	\$430.00
26028	\$1,484.35
3435	\$300.00

6759	\$1,894.14
22992	\$350.00
Grand Total	\$4,458.49

Request for Exemption –Late Application

Per NCGS 105-282.1, “Late Application.....an application for exemption or exclusion filed after the close of the listing period may be approved.....by the board of equalization and review, by the board of county commissioners.....as appropriate.”

We have one late application on which the Tax Office is recommending approval:

<u>Taxpayer</u>	<u>Parcel</u>	<u>Acreage</u>
Temple of the Holy Name 1283 Prabhupada Rd. Sandy Ridge, NC 27046	6968-00-46-6238	1.46 Acres Vacant Land

Reason: Temple of the Holy Name has owned this property since 2017, it is located “adjacent” to the Temple property and contributes to the “convenient use” of said building

Request for Exemption – Late Application for Elderly Exemption

Abstract No: 309880

Parcel No: 6944-04-93-6617

The above taxpayer owns 20.35 acres of land and a dwelling located at 1939 Piney Mountain Rd, Walnut Cove with an assigned tax value of \$192,600. She is requesting acceptance of a late application for the year 2018 for the elderly exemption. A review of her application and accompanying documents indicate that she qualify for the exemption.

North Carolina General Statute 105-282.1(a1) states "...Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by...the board of county commissioners...as appropriate. An untimely application for exemption or exclusion approved under this subsection applies only to the property tax levied by the county or municipality in the calendar year in which the untimely application is filed."

Due to the circumstances of this request, and discussion with Ms. Anders the Tax Administration recommends approval by the Board of this late application.

Commissioner Booth moved to approve the Consent Agenda.

Commissioner Jones seconded.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no further discussion the motion carried unanimously.

INFORMATION AGENDA

Charters of Freedom Presentation

Chairman Mendenhall turned the floor over to David Streater, PhD, Education Director with Foundation Forward.

David Streater, PhD presented the following information to the Board of Commissioners.

- The Charters of Freedom are made up of The Declaration of Independence, The Constitution, and The Bill of Rights.
- Our founder and president Vance Patterson, is very passionate about what we do.
- We do not build memorials.
- A memorial is something that is in honor of a person, place, or event.
- Our founding fathers wrote these documents and give us all the freedom and liberties we enjoy each and every day.
- The courts rely upon them.
- Every citizen relies upon them.
- They are very much alive and well.
- Therefore, they are not a monument.
- We refer to them as settings and permanent exhibits.
- We are a nonprofit 501C3.
- We do works over words.
- We are an education organization.
- Our passion is to provide these settings to communities across the country.
- They are open to the public.

- They are especially there for school children to learn about the founding documents from our founding fathers.
- If you have ever been to Washington, D.C. you may have visited the National Archives where you can see the originals of The Declaration of Independence, The Constitution, and The Bill of Rights.
- The documents are placed in the same order in the display as in the National Archives, with The Declaration of Independence on the left, The Constitution in the middle, and The Bill of Rights on the right.
- Having a Charter of Freedom setting will show that your community takes pride in being an all American Community.
- This will be a positive attraction for your community.
- Your community will have access to Charters of Freedom without traveling to Washington, D.C.
- We ask that the area be easily accessible.
- We realize that all areas cannot have a parking lot but would like them to be in an area that has a pull off, especially for buses with school children.
- The foundation is three and a half feet deep.
- We want them to have a strong foundation to sit on just like the foundation of our country.
- They are finished with either brick, granite, or limestone.
- They all have a document tray where the bronze documents sit with engineered glass on top of that.
- Every setting has a time capsule.
- We will ask anyone in the community, but especially the Commissioners, School Superintendent, and anyone else who would like to write a letter for the time capsule.
- Your community will participate in the opening of the time capsule.
- The first opening on the time capsules will be the celebration of the 300th Anniversary of our U.S. Constitution on Constitution Day, September 17, 2087, along with all other communities around the country.
- We will work with leaders to be sure the information is passed down to be sure the capsule is opened on this day.
- Our goal is to put as many settings in place as possible over the next 8 to 10 years.
- I would be happy to answer any questions that you may have.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

Commissioner Lankford commented:

- If we decided we wanted one here at the Government Center complex, what would we need to do?

Mr. Streater responded:

- The first thing you would need to do is choose the type of setting you want.
- The choices are brick, limestone, or granite.

- The other thing is to pick a person who would be our champion, or advocate, along with acting as our liaison working with Foundation Forward, and the entire Board.
- If it is the basic brick setting that one is entirely a gift.
- If there are any upgrades to a setting, we ask that the local community provide those funds.
- We do not use any government money, or tax dollars, with the exception of in kind services.
- This could be something like employees helping with the construction process.
- You would need to pick a site that meets all the criteria.
- We would start off with drafting a letter of intent which would include the site location.

Commissioner Lankford continued:

- I would personally be interested in something like this.
- In today's world the children just do not hear about this.
- We will eventually lose out on our children learning about this if we don't keep someone in the forefront doing what you are doing.

Commissioner Booth commented:

- If the community wanted the granite would they do a fundraiser or something?
- What is the cost of the granite?

Mr. Streater responded:

- The costs would be the difference between the brick which is no costs and the cost of the granite or limestone.

Commissioner Booth continued:

- This sounds good to me.
- Would just be a matter of deciding which finish would look the best.
- I already have some places in mind for where it could go.
- It is something we need for teaching our kids, students, and adults here in the county.

Mr. Streater commented:

- It is something that will be enjoyed by many.
- So important for the younger generation.

Vice Chairman Walker commented:

- Thank you for being here and bringing this information.
- How many of these have you been able to put in so far?

Mr. Streater responded:

- About 20 I believe.
- We have some in North Carolina, and South Carolina.
- We even have them in Indiana, Kentucky, and Nevada.
- There are two just being completed in South Dakota and Nebraska.
- The dedications for those will be Veterans Day weekend.

Vice Chairman Walker continued:

- That sounds great.
- Has the feedback been all positive?
- Are you receiving any negative comments?
- I am sometimes amazed at what people can find problems with sometimes.

Mr. Streater responded:

- Absolutely not.
- We do talk about when we are asked, that we are a non-political, non-religious, non-profit educational organization.
- We have no agenda whatsoever when it comes to those things.

Vice Chairman Walker continued:

- I am like Commissioner Booth on being able to envision some good locations.
- We were able to get In God We Trust on our Court House a few years back and only received a few complaints opposing this.
- This does not seem like it would be any issue.
- If we decide to move forward with this and everything went as expected, when could we have something in place?

Mr. Streater responded:

- Depending on how soon the Board agrees and takes action, and the weather, the physical construction process can be completed in about 6 to 8 weeks.
- There are some variables that can come in to play.
- The first one is the weather.
- The good thing about this part of the country is even in the winter if the forecast is good without any freezing temperatures for a few days the concrete work can be completed.
- Rain can be a factor.
- Sometimes materials can be backlogged for one reason or another.
- Last year some of our supplies were in a warehouse fire and that set us back a couple of weeks.
- That being said, the weather is the main variable in the construction process.

Commissioner Jones commented:

- I am really excited.
- I spoke with Ron Lewis in depth at the conference and brought this information back.
- I knew we had to have it.
- It is too exciting not have it and to be able to take the children who sometimes do not leave Stokes County until they are adults.
- They have a field trip to Washington, D.C. with a group of students once a year but there is no way they can absorb all that goes on.
- This is so huge.
- It is such a learning and teaching tool.
- I could go on and on about this because I am so excited.

- I do already have a preference for granite.
- We are in the world of granite.
- I want it to look good with our campus, and of course I want it to be on this campus.
- I hope I will be in town for the unveiling.
- I love this idea.
- It is a great thing for the community and for the schools.
- It will hopefully spark the fire of patriotism in our community, as well as educate our children.
- I am enthralled by it.
- Thank you for bringing this information to us.

Chairman Mendenhall commented:

- We went to Hickory for our County Commissioners conference this year.
- We divided up the sessions to gather as much information as possible.
- When we got back two of our Commissioners who went this session came to me immediately about getting this on the agenda as soon as possible.
- They were extremely excited, and I can see why know.
- Being a former educator, and principal of two elementary schools, and a high school, we always took our 5th graders to Washington, D.C. every year.
- Even with all the different offerings in the school system, there is nothing comparable to having something like this in our home county.
- I love this.
- I also love the granite.
- It is not just historical, it is very patriotic.
- I have two sons in the military, and the film you showed just gives me chills.
- I am all for this.

Commissioner Lankford commented:

- I would like to see us act on this tonight.

Commissioner Booth commented:

- You stated that you would need to get some paperwork together.

Mr. Streater responded:

- We will need the letter of intent.
- We will need the address of where the setting will be located.
- We will also need the name of the person who will sign the letter of intent along with Mr. Patterson.

Commissioner Booth continued:

- I would like to see us place this on Action at the next meeting.
- David and our Clerk can get together and work on the letter of intent.

Vice Chairman Walker commented:

- There seems to be substantial interest in granite from the Board.
- I am certainly for that as well.
- What kind of upcharge are we looking at to go from brick to granite?

Mr. Streater responded:

- I believe the granite costs around \$70,000.00 to \$75,000.00.
- This would leave a gap of around \$50,000.00 between this and the cost of the brick.
- We do have someone on board that can help with fundraising, offering ideas and suggestions to raise the difference.
- We are here to help you and support you any way we can.

Commissioner Jones commented:

- If we are going to do it, we need to do it right.

With no further discussion and full consensus of the Board, the Chairman instructed the Clerk to place this item on the next meetings Action Agenda.

Future Eagle Scout Recognition

Chairman Mendenhall turned the floor over to Commissioner Booth.

Commissioner Booth presented the following information to the Board of Commissioners.

- I would like to see the board recognize Stokes County Eagle Scouts.
- The Eagle Scout rank is the highest attainable in the Boy Scout program of the Boy Scouts of America.
- We will be sending a letter out to all Stokes County Troops inviting them to contact our Clerk if they have a member that has reached this status and would like to be recognized with a certificate of recognition from the Stokes County Board of Commissioners.
- They could be recognized at a meeting and receive this certificate, or if they chose not to attend a meeting, they could still be recognized, and receive a certificate signed by the Board of Commissioners.
- It is important to recognize the young people in our community and their accomplishments.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

Commissioner Jones commented:

- I think getting the word out is a good idea.
- Anything we can do to get the word out that we appreciate all of their hard work.
- Becoming an Eagle Scout is a big deal.

Vice Chairman Walker commented:

- I certainly support this and any other accomplishments that we can recognize.

I would like to see this put into place.

Chairman Mendenhall commented:

- I will echo what the previous two Commissioners said.
- I am also on board with this.
-

Commissioner Lankford commented:

- I am in support of this.

With no further discussion and full consensus of the Board, the Chairman instructed the Clerk to place this item on the Action Agenda at tonight's meeting as item c.

Wellness Center – Financial Planning

Chairman Mendenhall turned the floor over to Financial Advisor Andrew Carter, County Manager Jake Oakley, and Clerk to the Board Shannon Shaver.

County Manager Oakley presented the following information to the Board of Commissioners.

County Manager Oakley commented:

- At the request of the Board, we have been working to get Josh Carswell, with the USDA, and Doug and Andrew Carter, our County Financial Advisors at a meeting to discuss the proposed Wellness Center.
- Due to scheduling conflicts we have been unable to get everyone here tonight, but Shannon does have some information from Mr. Carswell to provide and of course Andrew Carter is here to provide information and answer any questions the Board may have.

Clerk Shaver presented the following information to the Board of Commissioners.

- I have been corresponding with Mr. Carswell by phone and email.
- I provided him with some of the questions that the Board had concerning the proposed Wellness Center.
- Mr. Carswell stated that one of the first things you need to decide is the size of the Wellness Center.
- If this needs to be determined, then we would need to consult with an architect or qualified consulting firm.
- Decide what the necessary components need to be a part of the project, this would also be completed with an architect or consulting firm.
- An architect can also help to determine the total cost of the project.
- Mr. Carswell is aware of the site but stated that you would need an architect to establish how many acres are needed and what of that acreage could be disturbed.
- A budget needs to be established for the project.

- The application package consists of three separate items, documents, architectural, and environmental.
- Providing the previous information will help Mr. Carswell to better understand what application items are needed and the proper packaging of the application.
- If the county thinks a feasibility study or market analysis is needed, then this is a tool they can use in making the appropriate decision of moving forward or not.
- In the preliminary stage this is not a requirement of the USDA.
- Although most grant funding will require a feasibility study.
- With that I will let Mr. Carter provide any additional information and answer any questions the Board may have.

Financial Advisor Andrew Carter presented the following information to the Board of Commissioners.

Mr. Carter commented:

- I will begin with I agree with everything Mr. Carswell said in his email.
- It sounds like there has been a lot of due diligence put into this project.
- The need for the Wellness Center has been identified.
- I believe you have had some community involvement.
- You have taken the time to visit some sites in other counties that are similar to what you would like to see here.
- I agree with Josh that now it is time to put pen to paper.
- The next step of any project of this type would be to hire architects or engineers.
- You will be able to get cost estimates based on the type of facility you choose to build.
- Feasibility studies are quite common with projects of this nature in determining the size and type of facility will work best in your area.
- The USDA is more of a funding source.
- The Board needs to determine all of the other information requested.
- The USDA looks at two major components of a project like this, one being purpose, and the other being is it a worthy project.
- Once all of this is established then you move into the underwriting phase for approval.
- There are many hurdles to jump through with the USDA but again they are just a funding source.
- The project is really up to you and the needs of the community.
- Once that is established then we can look at funding.
- There are also grant opportunities but with any grant, you are probably looking at a requirement of a feasibility study.
- Our firm will come in once you are to the point of how the project will be funded.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

Commissioner Jones commented:

- He is telling me everything I already knew, so I will just yield my time.

Vice Chairman Walker commented:

- A lot of what I am hearing you say is what I expected.
- Sounds like we have a lot of work to do.

Commissioner Booth commented:

- I am like Commissioner Jones with this is what I was expecting to hear.
- I believe we should go out for some grants.
- I don't think this should be totally county funded, and operated too.
- The operation of a facility like this is costly.
- I appreciate you coming and jogging our mind on what needs to be done.

Commissioner Lankford commented:

- At this point in time we have visited five different centers.
- We have borrowed a set of drawings from one we like for the Commissioners to take a look at.
- The size of this facility would fit our population size in Stokes County.
- Our next step will be to meet with an architect.
- This is something that I think is needed.
- It is needed in the Meadows community which is the center of our county.
- This would be beneficial to everyone, especially to our senior citizens.

Chairman Mendenhall commented:

- As you have heard we have a site in mind for the Wellness Center.
- Our County Manager, Economic Development Director, Commissioner Lankford, and Commissioner Walker have visited several facilities.
- Your firm has always given us solid financial information when it comes to our projects.
- Once we get an architect in and get a design we will be relying on you to help us with this project.
- We are counting on you.

County Manager Oakley commented:

- The facilities we visited we were used in their communities.
- I would advise the Board that we need to start looking at feasibility study, to be sure the facility can be sustained.
- This way we are being transparent to the citizens on what is happening and they are well informed.

Chairman Mendenhall commented:

- I am a big believer in transparency.
- I know that when we are ready to move Mr. Carter will be here to advise us on the best financing options.
- Would the Board like to put this on discussion for the next meeting?
- The election is soon and we have three Commissioners leaving.
- Do we want to try and have an architectural firm here at the next meeting?

Commissioner Jones commented:

- I am more concerned along with Jake that we discuss a feasibility study and the possibility of grants.
- If we want to consider grants part of the funding source we are going to have to look into a feasibility study.

Mr. Carter responded:

- This is definitely a useful tool to start the process.

DISCUSSION AGENDA

Milling Contract and Quote – Government Center Parking Lot Paving

Chairman Mendenhall turned the floor over to Public Works Director Mark Delehant.

Public Works Director Mark Delehant presented the following information to the Board of Commissioners.

- The complex at the government center will have to be stripped down in order for the paving to be completed correctly.
- It will take the existing parking lot down 2 inches.
- This process is called milling.
- The paving cannot occur on top of what is there now.
- There are not a tremendous amount of companies that do this kind of work.
- The NC DOT made a recommendation.
- I sent out information to four companies requesting bids for milling.
- I received two quotes with the lowest being from Gordon and Sons Fine Grading, Inc.
- Their quote is good for 30 days at a total of \$65,000.00.
- I am requesting permission from the Board to sign the milling agreement.

Chairman Mendenhall opened the floor for discussion/questions/comments.

Commissioner Jones commented:

- I am good with this and like what you have proposed.
- I understand your sense of urgency as the paving season is coming to a close.
- Even if it is spring it will be good to be on the DOT schedule.

Vice Chairman Walker commented:

- Is taking 2 inches off a necessary thing?
- Could we save money by not doing this?
- Is there still heavy equipment coming in and out because of the jail project?

Public Works Director Mark Delehant responded:

- It is in pretty bad shape.

- I would like to see this done in such a manner that it is not revisited anytime soon.
- If you will notice where the curbing is the pavement is pretty much level.
- This is the primary reason for taking it down, so that when the new pavement comes in it will match up as well.
- This will not begin until the heavy equipment associated with the jail construction is no longer coming in and out.

Commissioner Booth commented:

- There are several other places that can be paved while we are waiting on the jail project to be completed.
- With the \$500,000.00 allocated in the budget there should be enough to get the other locations completed.
- Would love to be able to get an agreement with the DOT for those locations.

Chairman Mendenhall commented:

- I have looked over this several times and like what I am seeing.
- I appreciate what you have done here.
- I do not have any questions on this.

Commissioner Lankford commented:

- Once we sign the agreement, will the contract be good until spring if they do not get it in before cold weather?

Public Works Director Mark Delehant responded:

- Absolutely.
- One thing I did want to mention is that I did get one other outside quote for paving and milling just for reference and it came in at over \$400,000.00.

With no further discussion and full consensus of the Board, the Chairman instructed the Clerk to place this item on the Action Agenda at tonight's meeting.

D.O.T. Municipal Agreement – Government Center Parking Lot Paving

Chairman Mendenhall turned the floor over to Public Works Director Mark Delehant.

Public Works Director Mark Delehant presented the following information to the Board of Commissioners.

- I have been working with the NC DOT on a contract for completing the paving project for the government center project.
- The funds to complete this were approved in the budget.

- I am asking that the full amount of \$500,000.00 be moved from the general fund to the Public Buildings Capital Outlay Improvements line item and made available for paving projects.
- The NC DOT will complete the paving project for the county for cost only.
- They are not allowed to make a profit.
- This will allow us to complete the project for much less and enable us to complete paving at other county properties.
- A Municipal Agreement will be signed between the County and the NC DOT.
- The agreement will be reviewed by the County Attorney.
- The agreement should be available by October 26th.
- The total cost for paving the Government Center complex is expected to end up being around \$310,000.00.
- My hope would be to utilize the remaining funds to pave Bank Street (behind the Arts Council Building), the Moratack Park parking area, and the Community Services Building (old Danbury School building) parking area.
- Any remaining funds could be returned to the general fund.
- Budget Amendment #33 would need to be approved as well as giving the Chairman the authority to sign the Municipal Agreement once it is available and approved by the County Attorney.

Budget Amendment #33 – Public Buildings

Finance Director Julia Edwards submitted Budget Amendment #33.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	Public Buildings			
100.4190.590	Improvements	\$ 127,067.00	\$ 500,000.00	\$ 627,067.00
		\$ 127,067.00	\$ 500,000.00	\$ 627,067.00
	Capital Reserve Fund			
201.4190.013	Public Buildings	\$ 792,890.00	\$ (500,000.00)	\$ 292,890.00
201.9810.000	Transfer to General Fund	\$ 113,287.00	\$ 500,000.00	\$ 613,287.00
		\$ 906,177.00	\$ -	\$ 906,177.00
This budget amendment is justified as follows:				
To transfer funds from Capital Reserve fund for the paving of parking lots.				
This will result in a net increase of \$500,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.				
Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	General Fund			
100.3982.960	Transfer from Capital Reserve Fund	\$ 113,287.00	\$ 500,000.00	\$ 613,287.00
	TOTALS	\$ 113,287.00	\$ 500,000.00	\$ 613,287.00

Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no further discussion and full consensus of the Board, the Chairman instructed the Clerk to place this item on the Action Agenda at tonight's meeting.

Archiving Minutes

Chairman Mendenhall turned the floor over to Register of Deeds Brandon Hooker.

Register of Deeds Brandon Hooker presented the following information to the Board of Commissioners.

MEMORANDUM

TO: STOKES COUNTY BOARD OF COUNTY COMMISSIONERS

FROM: BRANDON HOOKER, REGISTER OF DEEDS

DATE: 10/22/2018

RE: COUNTY COMMISSIONERS MINUTE BOOKS

I have taken on the task of rearranging and re-organize our deeds vault to create more space for our citizens and to create a better flow of access to our records. In doing so, I have spoken to the North Carolina State Archives and the NC Department of Cultural Resources about our records, specifically which record duplicates are now redundant or obsolete. I have been informed by the state archives that since the County Commissioner's minutes are "born digital" records, there is no need to keep producing the large minute books, which takes up a lot of room in our vault. The most recent costs for producing the minute books has been \$656.00. That figure includes the cost of producing two books per year; \$262.00 for each binder and \$66.00 for paper for each book. Ink is not included in this cost. This is money and time that the county can save. This may not seem like a lot of money right now, but the real savings will be future shelving for these records that we will not have to buy.

Accord to NC Statutes, any records that are "born digital" must have a microfilm backup copy. The Archives already produces those for Stokes County and keeps them in their vault in Raleigh. The minute books are redundant since the county already provides access to the minutes via the county website. As Register of Deeds, I do not have any authority over the County Commissioner's minute books. Many counties do not even house the minute books in the Register's office, but some do. I am happy to continue housing these important records, but am concerned with space for these large books over time. Any decision to amend the manner in which the County Commissioner's minutes are made available to the public is completely the Board of Commissioner's responsibility.

I am simply informing the board of the money the county would save and the redundancy of producing the large minute books, since the minutes are available online.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

Commissioner Lankford commented:

- I think this is a great idea.
- I would like to see us go ahead and do it.

Commissioner Booth commented:

- It sounds like we are going digital with everything else, and other counties are already doing the same thing.

Vice Chairman Walker commented:

- Is there any down side to this?
- When would this change actually happen?

Register of Deeds Brandon Hooker responded:

- There is no down side to this that I can think of.
- We will continue to house the minutes from 1909 through when this process starts.
- They are also available online and if someone comes in to the office and does not have a computer, I would be glad to print them for them.
- We could start the beginning of the year.

Vice Chairman Walker continued:

- It does not really sound like there is a down side.
- It is certainly worth considering.

Commissioner Jones commented:

- This is very pragmatic.
- It is really a lot more savings than just \$600.00 when it comes to providing storage.
- I appreciate you bringing it forward.

Chairman Mendenhall commented:

- This is a very forward moving idea.
- The world is going digital.
- We have to be ready to accept change.

With no further discussion and full consensus of the Board, the Chairman instructed the Clerk to place this item on the next meetings Consent Agenda.

Updating County Surplus Tax Information on the County Website

Chairman Mendenhall turned the floor over to County Manager Jake Oakley.

County Manager Jake Oakley presented the following information to the Board of Commissioners.

TO: Stokes County Board of Commissioners

FROM: Jake M. Oakley

RE: Updating County Surplus Property on County Website

DATE: October 18, 2018

County Attorney Ty Browder suggests that we update the County Surplus Property portion on the website. In your agenda you will find first the way it currently reads, along with the breakdown of property available. After that you will see the new suggested wording from County Attorney Browder to make this process more user friendly. We would also be updating the area where the property is broken down to reflect a minimum bid requirement in place of the taxes owed. Upon approval of the Board the website will be updated with these changes, as well as adding Glenda Pruitt, new Support Services Supervisor as the contact person.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

Commissioner Jones commented:

- I am totally on board with this and it needs to be done.
- I see it as limiting our liability by being clear on how the process is done.

Commissioner Booth commented:

- It should cut down on the bid process.
- We will not have to consider any bids that are too low.

With no further discussion and full consensus of the Board, the Chairman instructed the Clerk to place this item on the next meetings Action Agenda.

EMS Life One Supervisor Vehicle

Chairman Mendenhall turned the floor over to County Manager Jake Oakley.

County Manager Jake Oakley presented the following information to the Board of Commissioners.

- The current supervisor vehicle we use day to day at EMS is a primary response vehicle for the county.
- It is used to transport Medical Examiner cases to LifeBrite Community Hospital.
- We are reimbursed \$95.00 per transport.

- This also keeps an Advanced Life Support ambulance available to respond to other calls.
- It also has a rescue cutting and spreading tool (Jaws of Life) on the vehicle to assist the Fire Department in rescues.
- The current box that is on the chassis was bought with the intention to remount when the chassis reached the end of its service life.
- In last year's budget, \$80,000.00 was requested to replace the vehicle, because the local Reading Body Co. in Kernersville advised us that it could not be remounted due to a newer chassis.
- EMS Director Brandon Gentry has researched and talked to another Reading dealer in Roanoke, VA.
- This dealer advised him that it can be remounted to a new Ford chassis with a new mount kit and wiring harness.
- The current issue is the truck is 2011 model with 240,000 miles on it.
- Last Friday October 12, 2018, while responding to an emergency call the truck began to experience some issues.
- The supervisor driving the vehicle had to stop and call the county wrecker to have the vehicle towed.
- The County Garage staff evaluated and found a lot of metal in the oil pan.
- The transmission has also been slipping for about the last 20,000 miles.
- After talking to Foothill Ford and Parkway Ford, their recommendation is to replace the motor, and transmission.
- The transmission would need to be replaced while in the shop, since the cab would need to be removed from the chassis.
- Parkway Ford also advised that the new motor would not come with a new turbo, and high pressure fuel pump since the motor would be new.
- The total cost would be \$25,800.00 plus tax.
- With the mileage on the vehicle I am not sure if you would want to spend that kind of money, when we could replace the chassis with a new one with warranty.
- The cost to replace the vehicle is as follows:
 - New F-250 4x4 chassis \$42,238.28
 - Remount old service body \$1,500.00
 - Lettering of new chassis \$850.00
 - Radio Console and cabinet in cab \$1,100.00
 - Emergency Lights \$2,500.00

Total of \$48,188.28-\$18,000.00 = \$30,188.28

- If we fix the current vehicle it will cost \$25,800.00.
- We can use the \$18,000.00 out of the pre-approved budget for laptops and put toward the new vehicle.
- That would leave a balance of \$30,188.28.
- For \$4,388.28 more we will have a new vehicle that will serve us for the next 7 years, and we will have a warranty as well.
- Currently Parkway Ford has this chassis on the lot, so if we could move fast on this would be a plus so we are not down this vehicle for a long period of time.

- If we had to order a chassis like this it would take at least 4 months to receive it.
- I am recommending that the Board move forward with this and approve Budget Amendment #34 to appropriate the funds for this.

Budget Amendment #34 – EMS

Finance Director Julia Edwards submitted Budget Amendment #34.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
General Fund				
Emergency Medical Services				
100.4370.510	Equipment	\$ 247,200.00	\$ 32,000.00	\$ 279,200.00
Transfers				
100.9820.989	Transfer to Health Title XIX Fund	\$ 327,777.00	\$ (32,000.00)	\$ 295,777.00
		\$ 574,977.00	\$ -	\$ 574,977.00
This budget amendment is justified as follows:				
To appropriate \$50,000 for replacement of Shift Supervisor vehicle and transfer cost of two laptop computers of \$18,000 to the purchase of the vehicle.				
This will result in a net increase of \$0.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.				
Health Title XIX Fund				
110.3982.100	Transfer from General Fund	\$ 327,777.00	\$ (32,000.00)	\$ 295,777.00
110.3991.000	Fund Balance Appropriation	\$ 350,301.00	\$ 32,000.00	\$ 382,301.00
		\$ 678,078.00	\$ -	\$ 678,078.00

Chairman Mendenhall opened the floor for discussion/questions/comments.

Commissioner Lankford commented:

- I think this is one of the smartest thing that I have seen a County Manager do in several years.
- I appreciate what has been done here.
- It sounds good to me and I am ready to make a decision on this.

Commissioner Booth commented:

- This sounds good.
- I appreciate the EMS Director, County Manager, and our Finance Director working on this.

Vice Chairman Walker commented:

- I am ready to act on this tonight.

Commissioner Jones commented:

- I am also ready to act on this tonight.

Chairman Mendenhall commented:

- I agree with what I have heard and am also ready to act on this tonight.

With no further discussion and full consensus of the Board, the Chairman instructed the Clerk to place this item on the Action Agenda at tonight's meeting.

Walnut Cove Senior Center Advisory Council – Appointment Request

Chairman Mendenhall turned the floor over to County Manager Jake Oakley.

County Manager Jake Oakley presented the following information to the Board of Commissioners.

- Walnut Cove Senior Center Advisory Board currently has 3 vacancies.
- An application for Carrol Knight has been received and she has been recommended by Senior Services Director Vicky East.
- I am asking the Board to move forward with this appointment.

Chairman Mendenhall opened the floor for nominations.

Commissioner Lankford nominated Carrol Knight for the Walnut Cove Senior Center Advisory Board.

Commissioner Booth made a motion to close nominations.

Commissioner Lankford seconded the motion.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no further discussion and full consensus of the Board, the Chairman instructed the Clerk to place this item on the next meetings Action Agenda.

ACTION AGENDA

FTCC Board of Trustees – Appointment

Chairman Mendenhall entertained a motion regarding the FTCC Board of Trustees Appointment of Economic Development Will Carter presented at the October 8th meeting.

Commissioner Booth made a motion to close nominations.

Commissioner Jones seconded.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no further discussion and full consensus of the Board the motion carried unanimously.

Chairman Mendenhall polled the Board:

- Commissioner Jones: Will Carter
- Vice Chairman Walker: Will Carter
- Chairman Mendenhall: Will Carter
- Commissioner Booth: Will Carter
- Commissioner Lankford: Will Carter

Fire Commissioners – Recommendations for October 2018- October 2020 Term

Chairman Mendenhall entertained a motion regarding the Fire Commissioner Appointment recommendations presented at the October 8th meeting.

The request below was received from Texie Jessup, President of the Stokes County Fire and Rescue Association:

It is the recommendation of the Stokes County Fire & Rescue Association that Wayne Barneycastle be considered for Fire Commissioner, Fire Service Member for the October, 2018-October, 2020 term. Wayne is currently serving as a Fire Commissioner and would be willing to take another term. His information is as follows:

Wayne Barneycastle
4511 NC 66 Hwy S
King, NC 27021

The two Civilian Members that rotate off are Amos Elvis and Robert Knight, both have expressed an interest in taking another term.

Commissioner Jones made a motion to close nominations.

Commissioner Booth seconded.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no further discussion and full consensus of the Board the motion carried unanimously.

Chairman Mendenhall polled the Board:

- Commissioner Jones: Wayne Barneycastle, Amos Elvis, and Robert Knight
- Vice Chairman Walker: Wayne Barneycastle, Amos Elvis, and Robert Knight
- Chairman Mendenhall: Wayne Barneycastle, Amos Elvis, and Robert Knight
- Commissioner Booth: Wayne Barneycastle, Amos Elvis, and Robert Knight
- Commissioner Lankford: Wayne Barneycastle, Amos Elvis, and Robert Knight

Future Eagle Scout Recognition

Chairman Mendenhall entertained a motion regarding the Eagle Scout Recognition presented at tonight's meeting.

Commissioner Jones moved to approve the recommendation to contact the Boy Scout Troops in Stokes County so that we may implement the Eagle Scout Recognition program.

Commissioner Lankford seconded.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no further discussion and full consensus of the Board the motion carried unanimously.

Milling Contract and Quote – Government Center Parking Lot Paving

Chairman Mendenhall entertained a motion regarding the Milling Contract and Quote presented at tonight's meeting.

Commissioner Booth moved to approve the milling contract and quote from Gordon and Sons for \$65,000.00.

Commissioner Jones seconded.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no further discussion and full consensus of the Board the motion carried unanimously.

D.O.T. Municipal Agreement – Government Center Parking Lot Paving

Chairman Mendenhall entertained a motion regarding the NC DOT Municipal Agreement and Budget Amendment #33 presented at tonight's meeting.

Commissioner Jones moved to approve the NC DOT Municipal Agreement and Budget Amendment #33 presented at tonight's meeting.

Commissioner Booth seconded.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

County Manager Oakley commented:

- I need the motion amended to include permission for the Chairman of the Board to sign the Municipal Agreement once it has been completed and reviewed by the County Attorney.

Commissioner Jones amended the original motion to include permission for the Chairman of the Board to sign the Municipal Agreement once it has been completed and reviewed by the County Attorney.

With no further discussion and full consensus of the Board the motion carried unanimously.

EMS Life One Supervisor Vehicle

Chairman Mendenhall entertained a motion regarding the EMS Life One Supervisor Vehicle and Budget Amendment #34 presented at tonight's meeting.

Commissioner Lankford moved to approve the EMS Life One Supervisor Vehicle and Budget Amendment #34 presented at tonight's meeting.

Commissioner Booth seconded.

Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no further discussion and full consensus of the Board the motion carried unanimously.

Closed Session

Chairman Mendenhall entertained a motion to enter Closed Session for the following:

To consider and take action with respect to the position to be taken by the county in negotiating the price or other material terms of an agreement for the acquisition or lease of real property pursuant to G.S. 143-318.11(a)(5)

To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a) (6)

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to GS 143-318.11(a)(3)

Commissioner Lankford moved to enter Closed Session for the following:

To consider and take action with respect to the position to be taken by the county in negotiating the price or other material terms of an agreement for the acquisition or lease of real property pursuant to G.S. 143-318.11(a)(5)

To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a) (6)

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to GS 143-318.11(a)(3)

Commissioner Jones seconded.

Chairman Mendenhall opened the floor for any discussion/comments/questions.

With no further discussion the Board entered into closed session.

The Board re-entered the open session of the October 22, 2018 meeting.

Chairman Mendenhall opened the floor for any additional business in open session.

Adjournment

There being no further business to come before the Board, Chairman Mendenhall entertained a motion to adjourn the meeting.

Commissioner Lankford moved to adjourn the meeting.

Commissioner Booth seconded and the motion carried unanimously.

Shannon Shaver
Clerk to the Board

Ronnie Mendenhall
Chairman