

STATE OF NORTH CAROLINA)
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COUNTY OF STOKES)
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OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
MARCH 19, 2018

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, March 19, 2018(rescheduled from Monday March 12, 2018 due to inclement weather) at 1:30 pm with the following members present:

Chairman Ronnie Mendenhall
Vice Chairman Jimmy Walker
Commissioner James D. Booth
Commissioner Ronda Jones
Commissioner Ernest Lankford

County Personnel in Attendance:
County Manager Jake M. Oakley
Clerk to the Board Shannon Shaver
County Attorney Ty Browder
Finance Director Julia Edwards

Chairman Mendenhall called the meeting to order and welcomed those in attendance.

INVOCATION

Chairman Mendenhall asked Vice Chairman Walker to give the invocation.

Vice Chairman Walker delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Mendenhall invited those in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Mendenhall entertained a motion to approve or amend the March 19th agenda.

Vice Chairman Walker asked that the Recreation Task Force be added to discussion to discuss possible dates for rescheduling the meeting that was cancelled due to inclement weather.

Commissioner Jones made a motion to approve the March 19th amended agenda adding to discussion the Recreation Task Force.

Commissioner Booth seconded and the motion carried unanimously.

Chairman Mendenhall opened the floor for discussion.

With no discussion, the motion carried unanimously.

COMMENTS - Manager/Commissioners

Commissioner Jones commented:

- It is good to see everyone.
- I am not going to speak today.
- Hope everyone has a good Easter as it is right around the corner.

Vice Chairman Walker commented:

- Would like to extend a welcome to all the folks here.
- Hope you will feel welcome.

Commissioner Booth commented:

- Would also like to welcome everybody.
- Thank everyone for being here.
- Thank the Lord for all his leadership, guidance, and love that he shows me each day.

Chairman Mendenhall commented:

- Would like to echo what has been said.
- It is good to have this group here.
- I love citizens participating in county government.
- We have a pretty long agenda and I think that is why all our Commissioners are cutting it short on comments today.

Commissioner Lankford commented:

- Ethics for Life – “My heart is steadfast oh God, my heart is steadfast, I will sing and give praise”. Psalm 69:13.

Interim County Manager Jake Oakley commented:

- I have an update on Senior Services and the Walnut Cove Senior Center.
- They received certification for center of excellence.
- This is the second time they have received this.
- They are doing a great job and I wanted to recognize them for their hard work.
- I also want to mention the DARE program graduations coming up which are April 6th at Nancy Reynolds , April 11th at Poplar Springs , and April 20th at Walnut Cove Elementary.
- The Sheriff's Department wanted to invite everyone.

PUBLIC COMMENTS

Chairman Mendenhall noted that the Board of Commissioners will hear Public Comments, but will not respond to Public Comments and that each speaker will be allowed three (3) minutes.

The following spoke during Public Comments:

Ellen Peric

1095 Wheeler Smith Road

Lawsonville, NC

RE: **Arts Update**

Ms. Peric presented the following Arts Update to the Board of County Commissioners:

The Apple Gallery

Stokes Arts welcomes Christy Jerrett to the Apple Gallery for the month of February. Working in oil, acrylic, alcohol ink and watercolor, Jerrett captures the beautiful colors, reflections and shadows that are found in American landscapes.

Jayebird Gallery at Hanging Rock State Park

The Stokes County Arts Council presents Carolina Corona in the Jayebird Gallery inside the Hanging Rock State Park Visitors Center during the months of January and February, 2018.

Arts Entrepreneurship Interest Meeting

A great turnout of local artist and artisans joined Stokes Arts and Forsyth Tech of Stokes on March 8th to bring up items that would help them succeed.

Forsyth Tech will put together class ideas for our next round.

“Churchill premiered in NC at The Arts Place

The Stokes County Arts Council presented the North Carolina premiere of “Churchill”, written and performed by Andrew Edlin, on March 17th and 18th.

A great turnout and there were some lively and informative Q & A sessions after each performance.

Sponsored by Mark Johnson, Family Dentistry of King

Big Ron Hunter and His Awesome Band

March 24th 7 pm at The Arts Place

Ron Hunter grew up on a farm in Rural Hall. As a boy, Ron recalls, “we had everything we needed on the farm”, and that included an old guitar that his father showed him a thing or two on. Ron always remembered what his father showed him, and the guitar became a lifelong companion, never far from his side. Until recent years his audiences have been local, but lately, he has performed around the country as well as Belgium, France, and Costa Rica. Known as the “Happiest Bluesman Alive”, Big Ron Hunter now brings his inspired sound back home to you. Tickets are \$12 in advance, \$15 day of the show

John Cowan returns to The Arts Place with Darin and Brooke Aldridge

March 31st at 4pm at The Arts Place

Join Stokes Arts as we welcome John Cowan back to the stage at The Arts Place of Stokes with special guests Darin & Brooke Aldridge.

Seating is limited. Tickets are \$30 for SAC Members and \$25 General Admission.

There will be a meet and greet with the artists after the show.

Coffee & Canvas

April 6th at 6pm at The Arts Place

Spend your Friday night learning painting techniques from instructor Justine Luzwick; who guides you through the entire painting process.

Registration includes all materials, snacks, and complimentary coffee from Higher Grounds Coffee.

CONSENT AGENDA:

Commissioner Jones moved to approve the Consent Agenda as presented.

Vice Chairman Walker seconded the motion.

Chairman Mendenhall opened the floor for any discussion.

With no discussion the motion carried unanimously.

EMS– Budget Amendment #43

Finance Director Julia Edwards submitted Budget Amendment #43.
To amend the General Fund, the expenditures are to be changed as follows:

<u>Account Number</u>	<u>Account Description</u>	<u>Current Budgeted Amount</u>	<u>Increase (Decrease)</u>	<u>As Amended</u>
Vehicle Maintenance				
100.4250.510	Equipment	\$23,060.00	\$4,763.00	\$27,823.00
	Emergency Medical Services			
100.4370.510	Equipment	<u>\$625,955.00</u>	<u>\$(4,763.00)</u>	<u>\$621,192.00</u>
Totals		\$649,015.00	-	\$649,015.00

This budget amendment is justified as follows:

To transfer funds from the lease purchase agreement for the Vehicle Maintenance truck. These funds have to be used for equipment that we listed in the lease purchase.

This will result in a net decrease of \$0.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<u>Account Number</u>	<u>Account Description</u>	<u>Current Budgeted Amount</u>	<u>Increase (Decrease)</u>	<u>As Amended</u>
Totals				

Cooperative Extension– Budget Amendment #44

Finance Director Julia Edwards submitted Budget Amendment #44.
To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Cooperative Extension				
100.4950.510	Equipment		<u>\$7,000.00</u>	<u>\$7,000.00</u>
Totals			\$7,000.00	\$7,000.00

This budget amendment is justified as follows:

To appropriate funds from a grant and donations to purchase and assemble a mobile poultry processing unit. Farmers will be able to rent the equipment and use it on their farm.

This will result in a net increase of \$7,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3495.000	Cooperative Extension	-	<u>\$7,000.00</u>	<u>\$7,000.00</u>
Totals			\$7,000.00	\$7,000.00

Social Services– Budget Amendment #45

Finance Director Julia Edwards submitted Budget Amendment #45.
To amend the General Fund, the expenditures are to be changed as follows:

<u>Account Number</u>	<u>Account Description</u>	<u>Current Budgeted Amount</u>	<u>Increase (Decrease)</u>	<u>As Amended</u>
	General Fund			
	Social Services			
100.5310.000	Salaries	\$2,293,424.00	\$9,332.00	\$2,302,756.00
	Contingency			
100.910.100	Leave Payoff	\$40,292.00	\$(9,332.00)	\$30,960.00
	Totals	\$2,333,716.00	-	\$2,333,716.00

This budget amendment is justified as follows:

To transfer funds from leave payoff contingency for retired, resigned, terminated, and comp time over limit payoff as of 03/02/18.

This will result in a net decrease of \$0.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<u>Account Number</u>	<u>Account Description</u>	<u>Current Budgeted Amount</u>	<u>Increase (Decrease)</u>	<u>As Amended</u>
	Totals			

Sheriff's Department– Budget Amendment #46

Finance Director Julia Edwards submitted Budget Amendment #46.
To amend the General Fund, the expenditures are to be changed as follows:

<u>Account Number</u>	<u>Account Description</u>	<u>Current Budgeted Amount</u>	<u>Increase (Decrease)</u>	<u>As Amended</u>
100.4310.000	Salaries & Wages	\$1,836,953.00	\$(20,000.00)	\$1,816,853.00
100.4310.020	Salaries & Wages Part Time	\$192,000.00	\$20,000.00	\$212,000.00
Totals		\$2,028,953.00	\$20,000.00	\$2,028,953.00

This budget amendment is justified as follows:

To transfer funds from full time salaries to part time salaries for the remainder of the physical year for part time hours worked to be paid.

This will result in a net increase of \$3500.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<u>Account Number</u>	<u>Account Description</u>	<u>Current Budgeted Amount</u>	<u>Increase (Decrease)</u>	<u>As Amended</u>
Totals				

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Department of Social Services – Monthly Report – February 2018

DSS Director Stacey Elmes presented the following information to the Board:

- In your Agenda you will find our monthly numbers.
- We did fill 1 of our 4 vacancies listed today; the Community Social Services Assistant position was filled.
- We are still recruiting for the other positions.
- There is a letter from the state concerning document management, which is another NC Fast requirement.
- We currently have LaserFische, which is where all of our files are kept, as we are trying to be paper free.
- We are going to be required to transfer all of this information into NC Fast, which is going to require some work.
- I included this letter to make you aware of that.
- That is going to be a time involvement on our part.
- I included the legislation regarding paybacks for Medicaid.
- That is coming.
- I wanted to bring it to your attention again.
- The state selected a vendor to work on what they see as Social Services reform.
- From my understanding the vendor will be contacting and going around to different counties to pull together the information they need to make a recommendation on reform.
- This is in the very beginning stage.
- I would like to hand out a draft on House Bill 630 that is to be submitted to the legislature by mid – April.
- This is a draft of that work; I will get you a copy of the final draft once that is available.
- March is Social Work Appreciation Month.
- We are very proud of our workers and the jobs that they do.

Stokes County

Department of Social Services

January – June 2018 Services

Income Maintenance

Work First

January – 61 cases; \$12,083 delivered in benefits

March 19, 2018

February – 61 cases; \$12,838 delivered in benefits

Food and Nutrition

January – 2701 cases/5744 participants; \$595,631 delivered in benefits

December Timeliness: 98.52%

February – 2706 cases/5687 participants; \$588,711 delivered in benefits

January Application Timeliness: 99.062%

January Recertification Timeliness: 98.33%

Medicaid

January – 8635 Medical Assistance cases open; 163 Special Assistance cases open; \$70,036 delivered in special assistance benefits

December Report Card: 98.66%

February – 8631 Medical Assistance cases open; 160 Special Assistance cases open; \$68,869 delivered in special assistance benefits

January Report Card: 98%

Child Day Care

November services paid December: \$101,411. 289 children served. 212 on the waiting list.

December services paid January: \$84,635.

January services paid February: \$91,520. 287 children served. 210 on the waiting list.

Medicaid Transportation

January—384 clients served; 1854 trips provided; \$48,855.89 billed for trips

February—220 clients served; 1409 trips provided; \$40,168.97 billed for trips

Child Support

January—Served 1344 children with collections at \$213,758.22.

February—Served 1340 children with collections at \$201,202.93.

Program Integrity

January—190 open cases. Collected \$2,898.10 with \$391.36 retained in county.

February—199 open cases. Collected \$4,841.29 with \$349.90 retained in county.

Adult Social Work Services

Adult Protective Services

January—Received 8 reports, 2 were screened in. Two cases open for mobilization of services. Six offer services visits.

February—Received 13 reports, 7 were screened in. 7 offer services visits.

Guardianship

January—25 open cases

February—28 open cases

In Home Aide Programs

January—33 (HCCBG/SSBG/Payee/Adult Day), 6 Family Caregiver, 64 SA In Home, 68 CAP/DA

February—29 (HCCBG/SSBG/Payee/Adult Day), 12 Family Caregiver, 63 SA In Home, 69 CAP/DA

Facility Monitoring

January—six facilities monitored

February—six facilities monitored

Other

Three unclaimed bodies during the month of January.

One unclaimed body during the month of February.

Child Protective Services

January—51 reports received. 23 reports were accepted for investigation involving 48 children. 5 were found in need of services. 31 active CPS investigations. Offered services in one case. 12 open case management cases. Provided 5 assists to other counties. Reports received: 21 for neglect, 2 for physical abuse, 8 for substance abuse, 6 for domestic violence/family violence, 5 for improper supervision, 2 for improper discipline, 5 for improper care, 2 for living conditions, and 1 for mental health.

February—37 reports received. 24 reports were accepted for investigation involving 52 children. 2 were found in need of services. 41 active CPS investigations. 12 cases open for case management. Provided 7 assists to other counties. Reports received: 1 for physical abuse, 4 for sexual abuse, 10 for substance abuse, 5 for domestic violence/family violence, 5 for improper supervision, 2 for improper discipline, 2 for improper care, 3 for living conditions, 1 for mental health, 1 for improper medical care, and 1 for dependency.

Foster Care

January—96 children in custody, six children are receiving extended foster care, and three children are being monitored. We assumed custody of two children in January. We are

working with 124 children/families that receive adoption assistance. We have 65 children open for the LINKS program. Currently have 19 licensed foster homes. Currently have 16 homes that are waiting for licensing to be completed. MAPP (Model Approach to Partnerships in Parenting) class began on January 22 and runs through April 9---Nine families enrolled. Four families are completing Deciding Together (a do at your own pace training with regular home and office visits with the licensing social worker). 34 individuals attended training provided in January regarding fostering/adoption. Four adoptions completed.

February—93 children in custody, six children are receiving extended foster care, and three children are being monitored. We assumed custody of six children in February. We are working with 124 children/families that receive adoption assistance. We have 65 children open for the LINKS program. Currently have 17 licensed foster homes. Currently have 13 homes that are waiting for licensing to be completed. Nine families are enrolled in MAPP to be completed in April. 15 families attended training provided in February regarding fostering/adoption. One adoption completed.

Substance Abuse/Mental Health Liaison

January – 19 referrals

February – 8 referrals; 24 open cases

Administration

January—1196 walk-ins; 0 fishing licenses distributed

February—954 walk-ins; 3 fishing licenses distributed

Staffing

January—1 vacancy (most recent vacancy is for a SWS III, filled it on 2/2 in-house, so will need to fill the vacancy left from that – SW III in foster care)—continue to need an additional social work supervisor to meet state policy and practice guidelines

February—4 vacancies (two foster care social workers, one community social services assistant, and one processing assistant)—continue to need an additional social work supervisor to meet state policy and practice guidelines

DSS Involvement with Cardinal Innovations – February 2018

- February 12: DSS Director and Interim County Manager Oakley met with Ronda Outlaw to discuss Cardinal and their programming.
- February 12: Stokes Homeless Outreach Meeting chaired by Cardinal. DSS staff present at this meeting.

- **February 14: Permanency Planning Hearings were held at DSS for foster care cases. Cardinal staff was present.**
- **February 15: Community Partners Meeting chaired by Cardinal and held at the Health Department. DSS staff present at this meeting.**
- **February 20: Community Collaborative Meeting – Cardinal staff present.**

Chairman Mendenhall opened the floor for discussion/comments/questions:

Commissioner Jones commented:

- Happy Social Worker Month.
- This recoupment for Medicaid makes the hair on the back of my neck stand up.
- Do we significant overpayments?

DSS Director Stacey Elmes responded:

- We have never had to do this in the past.
- I will give you what I see as a worst case scenario.
- Let's say we approve someone for Medicaid and we did something wrong.
- We made a human error.
- If by chance this person had an accident and had to have a liver transplant per say.
- We are looking at upwards of \$500,000.00 in medical bills and if we made a mistake, we will have to pay that money back.
- It is very concerning.

Commissioner Jones continued:

- I am worried.
- Hopefully nothing like that will happen.
- How long will it take before this window is closed so to speak?

DSS Director Stacey Elmes responded:

- It is effective July 1 I believe.
- It will be ongoing after that.

Vice Chairman Walker commented:

- I am not worried.
- It is going to be what it is going to be.
- We will just have to deal with it.
- I wonder why now?

DSS Director Stacey Elmes responded:

- I'm not sure if it has to do with House Bill 630.
- Everything we do right now is being looked at very closely.

- Within the next 4 weeks we have several audits.
- Maybe they are preparing us for these contracts.

Vice Chairman Walker continued:

- Even though your department is trying to do a good job on all accounts, they are now giving you a bunch of extra work to do.
- I hope the best for you.
- I know your job is already challenging enough.
- My thoughts and prayers are with you and your people.
- How are we doing with Foster Care?

DSS Director Stacey Elmes responded:

- We have 2 vacancies.
- We are pushing upwards of 100 kids right now.
- We are managing right now and trying hard to get those positions filled.

Commissioner Booth commented:

- If a mistake is made is it paid by the county or the state?
- What if it is an issue with NC Fast?

DSS Director Stacey Elmes responded:

- It will be paid by the county.
- If we can prove that it is an NC Fast issue then we would not be responsible.

Chairman Mendenhall commented:

- I just want to wish you the best.
- Social Services is one of our most stressful departments and this is just added stress.

Commissioner Lankford commented:

- This draft handout that you gave us, what is your synopsis of it?
- Is it positive or negative?

DSS Director Stacey Elmes responded:

- I see it as mostly positive.
- It will be nice to have someone closer by to go to for help and training.
- I would rather go to Winston than Raleigh.
- If it works as it should it will be good.

Commissioner Lankford continued:

- You have a good staff.
- We do want to recognize you and your staff for Social Work Appreciation Month.

GENERAL GOVERNMENT - GOVERNING BODY – DISSCUSSION AGENDA

Danbury Public Library – Barn Quilt Request

Chairman Mendenhall noted that Lisa Lawless, Danbury Librarian was planning to present and could not be here due to sickness.

Chairman Mendenhall turned the floor over to County Manager Oakley.

County Manager Oakley presented the following information to the Board:

- We have a request from the library to place a Barn Quilt on the library and be part of the Barn Quilt Trail.
- We received the following email regarding the proposal:

We'd like to hang a barn quilt on the empty section of brick to the right of the library. Once it's up we can register to be on the **Barn Quilt Trail** and be a tourist destination. There was an article on it in the Stokes News a few weeks ago. It's a national movement, and if you'd like to see the ones already registered in Stokes County, click on the link below, click on NC, and click on Stokes County. We think it would be beautiful but would also bring a lot of tourists to the area.

County Manager Oakley continued:

- You can see in the picture Mrs. Lawless has provided of the placement of the Barn Quilt.

Chairman Mendenhall opened the floor for discussion/comments/questions:

With no discussion and full consensus from the Board, Chairman Mendenhall directed the Clerk to put this item on the next meetings Consent Agenda.

Juvenile Crime Prevention Council – FY 2018/19 Allocation for Stokes County

Chief Court Counselor Rusty Slate presented the following information to the Board:

- The following is the recommendation for funding for FY 2018/19.
- The funding is exactly the same as last year as well as the County match.
- I will be happy to answer any questions and if I can't I have some experts here with me.

February 21, 2018

Stokes County Board of Commissioners
Danbury, N.C. 27016

Commissioners

March 19, 2018

The Stokes County Juvenile Crime Prevention Council anticipates that the FY 2018-2019 JCPC allocation for Stokes County will be \$136,010. We sent out the request for proposals on December 15, 2017, and heard proposals and voted at our February 20, 2018 meeting. Please refer to the chart below regarding the recommendations for funding approval.

	JCPC Legislative Allocation FY 2017-2018	County Match	JCPC Legislative Allocation Request FY 2018-2019	County Match request
Stokes Friends Of Youth	\$77,526	\$23,258	\$77,526	\$23,258
Stokes SCAN	\$21,940	\$6,582	\$21,940	\$6,582
Childrens Center	\$11,084	\$4,326	\$11,084	\$3,325
Insight	\$25,460	\$7,638	\$25,460	\$7,638

Please note that there are no changes in the recommendations from the previous year. I along with our JCPC chair and JCPC service providers look forward to hearing from you as to when you wish for us to attend a County Commissioners meeting. If I can be of further assistance, please contact me.

Sincerely

Rusty Slate, Chief Court Counselor

Chairman Mendenhall commented:

- First of all I would like to say I appreciate everyone coming out.
- It looks like someone from every group listed is here today.
- We appreciate you taking time out of your day to be here.

Chairman Mendenhall opened the floor for any discussion/comments/questions:

Commissioner Lankford commented:

- No questions, just praise.
- All of these groups are doing a great job.
- The citizens get a great benefit from the work you do.
- We appreciate all of you.

Commissioner Booth commented:

- I am very fortunate to be on this council.
- It is the same as last year.

Vice Chairman Walker commented:

- I am a little surprised that you are able to keep the same figure as you have been able to keep for a number of years.
- Seems your operating costs would go up.
- What happens if you have an agency that finds during the year the funds allocated are not sufficient to meet their needs?
- What options do they have?
- Do any counties provide more in the match?

Rusty Slate, Chief Court Counselor responded:

- They are telling me they will have to rely on a lot of fundraising.
- There is a lot of competition out there for that.
- Unfortunately most nonprofits don't have many other choices.
- They are running extremely tight budgets.
- We continue to advocate for more funding.
- Part of our charge as members is to get that information out there.
- We rely on the kindness of citizens.
- From what I know there are meetings going on now to change the formula for these allocations.
- The juvenile age is going to change in December and that creates more need.
- I track these kids even after they turn 16.
- Stokes County should be very proud; I find that our numbers are pretty good.
- If I could have Rich Smith share some information with you.

Rich Smith commented:

- We have not received an increase since 1998.
- We had a reduction in a few years.
- We are using 1998 dollars for 2018 allocations.
- Currently with raising the juvenile age we are recommending we receive an additional 3.5 million dollars next fiscal year.
- There is current work we have that will be presented to the oversight committee.
- We had about 10 to 12 thousand dollars in requests that we could not meet.
- If the state has discrecenary dollars and someone has a whole in their budget they can apply for those but that is very competitive.
- Some counties do provide more but Stokes County has been very supportive.
- We are fortunate to have such an involved Board and to have Commissioner Booth be on our Board and be so involved.

Vice Chairman Walker continued:

- I support what you do.
- I believe in being proactive instead of being reactive.
- I appreciate all that you do.

Commissioner Jones commented:

- Rusty, you have a tough job.

- I really want to commend you for tracking these kids.
- Raising that age is big.
- I hope you get the extra funding.
- We are here for you if you need us.
- Thank you all for what you do.

Chairman Mendenhall commented:

- All of our representative that are here today, thank you for coming.
- Rusty and I started working together 30 years ago.
- It is unbelievable you haven't had a change in your allocation since 1998.
- Thank you all for the work you do.

Commissioner Booth commented:

- If we can get the state to increase the funding, the county match goes up.
- We are at the top of the match.

With no further discussion and full consensus of the Board, Chairman Mendenhall directed the Clerk to put this item on the next meetings Action Agenda.

Stokes Purchasing Department – Landfill Loader

Danny Stovall, Support Services Supervisor presented the following information to the Board:

Memorandum

To: Jake Oakley, Interim County Manager

From: Danny Stovall, Support Services Supervisor

Date: February 26, 2018

Re: Insurance Claim – Landfill Loader

This memo is in reference to the 1995 John Deere loader that was determine as a total loss after the roll-over accident that took place on January 17, 2018. Our insurance settlement amount was \$30,328.00. However a new replacement loader will cost around \$80,000.00.

Below are two options that we have:

Option 1:

Purchase a replacement loader this budget year. But to do that a budget amendment will need to be completed to budget the insurance settlement of \$30,328.00 plus the remaining \$49,672.00 from Fund Balance.

Option 2:

Budget insurance settlement of \$30,328.00 in Capital Reserve and then include the remaining \$49,672.00 in the County's Fiscal Year 2018/19 budget to purchase a replacement loader.

My question to you and the Board of Commissioners is how do you want these funds budgeted?

Chairman Mendenhall opened the floor for any discussion/comments/questions:

Commissioner Jones commented:

- This is justified.
- I believe we just go ahead and get one.

Vice Chairman Walker commented:

- I am a bit surprised you can buy a new one for this price.
- I say the sooner the better for this.

Commissioner Booth commented:

- Have we looked anywhere for a used loader?
- I would like to look into a used option and see what kind of price we can get on it.
- The budget is just around the corner.
- When we get other equipment at the same time, we can purchase together and pay it over a 3 year period.

Commissioner Lankford commented:

- When I looked at this my first thought was just what Commissioner Booth said.
- Have we looked at the possibility of a used loader?
- I know there are plenty of them out there.
- That would be the best route to go.
- If we can't find one, then we can put it in the budget year coming up.

Chairman Mendenhall commented:

- If we were to go ahead and get a new loader, what is the warranty?

Danny Stovall, Support Services Supervisor responded:

- 12 months is the usual warranty.
- I have not checked used prices but can do that.

Vice Chairman Walker commented:

- We may save a little buying a used one but in the long run do we really come out better?
- It seems if we spend half as much we get half the life of the equipment and someone else got the benefit of using it while it was new and had fewer problems.
- I would rather buy new and have the full use of the product.
- I would like our employees to feel like we give them good equipment to work with.

- I don't want them to feel like we are skimping.
- I am on board with buying the new one.

Danny Stovall, Support Services Supervisor responded:

We get a major discount.

The base price started at \$115, 00.00 and we can get it for a little less than \$80,000.00

Commissioner Booth commented:

- I don't think every used car is worn out.
- We might be able to find one a year or so old.
- Either way we go I think we should wait until the next budget.

Commissioner Lankford commented:

- We don't want something wore out.
- We can at least do some discovery on used equipment.
- Either way it needs to be looked at in the next budget.

Danny Stovall, Support Services Supervisor responded:

- There is a possibility that a used one may be more than the new one with our discount.

Chairman Mendenhall commented:

- This is not a wish, this is a necessity.
- How quickly could you get some prices?
- We have two commissioners wanting to wait until the next budget and two wanting to move forward.

Danny Stovall, Support Services Supervisor responded:

- I can have it by the next meeting.

With no further discussion and full consensus of the Board, Chairman Mendenhall directed the Clerk to put this item on the next meetings Action Agenda.

Stokes County Purchasing Department – Vehicle Lift

Danny Stovall, Support Services Supervisor presented the following information to the Board:

Memorandum

To: Jake Oakley, Interim County Manager

From: Danny Stovall, Support Services Supervisor

Date: February 27, 2018

Re: Vehicle Lift Needed

Today the County Garage has the following vehicle lifts in service:

- 2-post lift rated up to 10,000 pounds purchased September 2013
- 2-post lift rated up to 15,000 pounds purchased June 2002
- 14,000 lbs. drive-on lift with (2) 7,000 lbs. rolling jacks purchased in September 2013

When the above vehicle lifts were purchased the heaviest ambulance in the County's fleet had a GVW weight of 14,000 lbs. with the actual curb weight on 4,310 lbs. on the front axle and 6,835 lbs. on the rear axle. Lifting County's fleet of ambulances was not a problem.

However, since EMS began purchasing the larger Ford F450 4x4 ambulances, the Garage **does not** have a vehicle lift capable of lifting that much weight.

The GVW weight on the new Ford F450 4x4 ambulance is 16,500 lbs. with the actual curb weight being 6,460 lbs. on the front axle and 9,260 lbs. on the rear axle per the scales at the Landfill.

Garage Staff is in desperate need of a larger drive-on lift. Staff has been using a floor jack and jack stands to change tires along with laying on the floor to change the oil on these ambulances.

After seeking recommendations from two (2) vehicle lift manufacture reps and both reps have recommended that the County purchase a 30k drive on lift with two (2) 15k rolling jacks.

Total budget costs for the lift, install and electrical connections is \$33,886.00

I'm seeking guidance how to handle this issue. Purchase a new lift out of this year's budget utilizing capital reserve funds or budget for this purchase in the FY 2018/19 budget

Chairman Mendenhall opened the floor for any discussion/comments/questions:

March 19, 2018

Commissioner Lankford commented:

- I support getting the lift.
- I believe this department asked for this last year and we couldn't get it.
- I think that is why I thought of waiting until the next budget and putting the two pieces of equipment together.

Commissioner Booth commented:

- I am like you Danny, I didn't think about when we upgraded the ambulances that it would lead to more costs like this.
- I don't recall this being discussed to this effect in the budget last year.
- We only have a few months until the new budget.

Danny Stovall, Support Services Supervisor responded:

- I just want to make sure this is addressed.
- They simply cannot lift them.
- We either have to do things we should not do to work on them or send them out for service which costs more.

Commissioner Booth continued:

- I understand that, I just don't remember discussing all this in the budget last year.
- I look at it as we borrow all at one time during budget for equipment and pay for it on the three year term.
- We have ambulances that some other counties don't have.
- We just bought stretchers and I believe we were the first county to buy this type to reduce lifting and employee injury.
- Either way it needs to be done in the budget.

Vice Chairman Walker commented:

- I think Commissioner Booth and Lankford have made some good observations.
- What I am hearing is consistent and the need is there.
- I would like to ask Julia what we have if anything in reserve for this kind of purchase?

Finance Director Julia Edwards commented:

- There was money set aside for a front end machine that wasn't purchased.

Vice Chairman Walker continued:

- I don't see how we can be a responsible employer and not do this.
- I don't see the point in waiting a few months when we could move the money from somewhere else and get this and the loader done.
- I can't sit here and think about our employees having to use equipment that is not designed for the job.
- I am ready to move on this.
- I can't see the sense in waiting.

Commissioner Jones commented:

- When I read this the first thing that came to mind was dangerous.
- I have it written in big black letters.
- I do not want to beat around the bush on this.
- We need this.
- The money is around.
- I know there is a desire to combine equipment.
- Is there a way to front this money now and combine later?

Danny Stovall, Support Services Supervisor responded:

- We can't combine later but I do have an option.
- We can move the money set aside for the front end machine that we can't use right now and purchase the lift.

Commissioner Jones continued:

- That is the kind of creativity I am talking about.
- I am ready to move on this.

Chairman Mendenhall commented:

- I am just going to say we need to move on it.
- We need to do it next meeting.

Commissioner Booth commented:

- Just want to remind the Commissioners that if this was on last year's budget, what is the urgency now?
- I see that it is needed and would like to see what is in reserve for the other equipment.

Chairman Mendenhall directs Finance Director Julia Edwards to have the figure available at the next meeting.

With no further discussion and full consensus of the Board, Chairman Mendenhall directed the Clerk to put this item on the next meetings Action Agenda.

Tax Administration – Monthly Report February 2018

Tax Administrator Jake Oakley presented the following informational data for the February 2018 Report for the Board's review:

Fiscal Year 2017-18	Budget Amount	Collected Amount	Over Budget	Under Budget
Current 2017 Taxes Percentage = 95.53%	\$21,179,104.00	\$20,231,656.15		\$947,447.85

	Budget Amount	Collected Amount	Over Budget	Under Budget
Prior Taxes County Regular & Motor Vehicles Percentages = 89.4%	\$500,000.00	\$447,014.23		\$52,985.77
New Schools F-Tech Fund Percentage = 98.19%	\$1,366,394.00	\$1,341,624.37		\$24,769.63

Present –Use Value Late Application

Per NCGS 105-277.4(a1), "Late Application ...an application may be approved by the Board of Equalization and Review or, if that board is not in session, by the Board of County Commissioners."

We have (3) late applications for year 2018 on which the Tax Office is recommending approval:

<u>Taxpayer</u>	<u>Parcel</u>	<u>Acreage</u>	<u>Reason</u>
Carmichael, Nathan L.	6942-03-11-4186	41.29	Late Delivery
Carmichael, Christine C.	6945-03-13-5636	77.14	
Smith, Danford Dale	6956-00-05-6007	95.17	Late Delivery
Baske, John J.	5999-00-55-6529	26.99	Late Delivery
Baske, Whitney B.	5999-00-54-6304	43.31	

Releases Less Than \$100- Real and Personal Property

<u>Name</u>	<u>Bill Number</u>	<u>Amount</u>
Dunnigan, David I.	298282-2017-2017	\$2.04
	298282-2016-2016	\$2.03
	298282-2015-2015	\$2.33
	<u>298282-2014-2014</u>	<u>\$3.65</u>
Total Amount		\$10.05

2017 Real Estate Sales and Values

February 14, 2018

To: Stokes County Board of Commissioners

Subject: 2017 Real Estate Sales and Values

From: Richard Brim, Real Property Appraiser

This letter is to inform the Board on the current state of the real estate market in Stokes County. We have just completed our Sales Ratio Study for the North Carolina Department of Revenue using 2017 qualified sales. All indicators show a strong growth in the real estate market for Stokes County. There were approximately 400 qualified sales in Stokes County last year. During the last four year revaluation cycle (2013-2016) there were approximately 1350 qualified sales in Stokes County. If we continue at this pace over the next three years, we will have around 1600 qualified sales to assist us in establishing new market values for our 2021 Revaluation. This is an 18.5% increase in the number of qualified sales from our last Revaluation.

Our Sales Ratio indicated a 97.4% Median Ratio.

Example: Property which sold for \$100,000, based on our Median Ratio of 97.4%, would have an assigned market value of \$97,400.

This a very good indicator that real estate values are increasing at a much faster pace than previous years. During our last Revaluation we increased on average about 3% for the entire four year cycle. It is still early in the cycle and no one knows what will develop over the next three years but if this trend continues property values could increase over three times that amount for our 2021 Revaluation. The Tax Office will keep the Board abreast of any changes in the market with periodic updates.

Sincerely,

**Richard T Brim
Real Property Appraiser**

Chairman Mendenhall opened the floor for any discussion/comments/questions:

With no further discussion and full consensus of the Board, Chairman Mendenhall directs the Clerk to place Present – Use Value Late Applications on the Consent Agenda at the next meeting.

Farmers Appreciation Day – Resolution Farmers Appreciation Day – Resolution

Chairman Mendenhall turned the floor over to Commissioner Booth.

Commissioner Booth commented:

- This Resolution recognizes our farmers.
- The event is April 5, 2018 at North Stokes High School.
- It is sponsored by over 40 businesses in the county.
- Everyone is invited.
- You do not have to be a farmer to attend.

Chairman Mendenhall opened the floor for any discussion/comments/questions:

Vice Chairman Walker:

- I commend Commissioner Booth for his participation in this event.

Commissioner Lankford commented:

- As a farmer myself I appreciate this event.

Chairman Mendenhall commented:

- I grew up on a farm.
- I would also like to thank Commissioner Booth and all the others who put this on in support of our farmers.

With no further discussion and full consensus of the Board, Chairman Mendenhall directs the Clerk to place this item on the Consent Agenda at the next meeting.

**RESOLUTION PROCLAIMING
FARMER APPRECIATION DAY
IN STOKES COUNTY**

Whereas, the County of Stokes, the Stokes Soil & Water Conservation District, the Cooperative Extension, Farm Service Agency, the Natural Resources Conservation Service and the NC Forest Service desire to host the Farmer Appreciation Day to recognize the contributions of our farmers to Stokes County; and

Whereas, the Board of Commissioners recognizes that the county's farmers contribute greatly to Stokes County's economic base; and

Whereas, the Board believes that all county citizens benefit from farming activities in some manner; and

Whereas, the Board agrees that a Farmer Appreciation Day would show our county's support for the existing farming community and honor past activities that have contributed so much to the culture and heritage of Stokes County; and

Whereas, the Board recognizes and appreciates the local businesses within the County that provides funding for a BBQ and Chicken Dinner with live entertainment to be held at North Stokes High School with all Stokes County citizens invited.

NOW THEREFORE BE IT RESOLVED, THAT

The Stokes County Board of Commissioners hereby proclaims **Thursday, April 5, 2018** as **Farmer Appreciation Day** in Stokes County and extends its appreciation and gratitude to the county's farmers for their many contributions to Stokes County.

Adopted by the Stokes County Board of Commissioners this ____ day March, 2018.

Chairman Ronnie Mendenhall

Vice Chairman Jimmy Walker

Commissioner Ronda Jones

Commissioner James Booth

Commissioner Earnest Lankford

Attest:

Shannon Shaver Clerk to the Board

March 19, 2018

Stokes Aging Planning Committee – Appointment Requests

Interim County Manager Jake Oakley presented the following information to the Board:

A request has been received from Vicky East on behalf of the Stokes Aging Planning Committee. Jessie Moore, one of the voting members is recruiting new members for vacancies. Members must be appointed by the Stokes County Board of Commissioners.

The following have been requested for 2 of the vacancies:

- Brad Lankford
- Nora Lankford

Chairman Mendenhall opened the floor for nominations:

Commissioner Booth nominated Brad Lankford and Nora Lankford to be appointed to the Stokes Aging Planning.

Commissioner Jones made a motion to close nominations. Commissioner Booth seconded and the motion carried unanimously.

With no further discussion Chairman Mendenhall directed the Clerk to place this item on the Action Agenda for the next meeting.

STOKES COUNTY AGING PLANNING COMMITTEE

BYLAWS AND HCCBG ALLOCATION

ARTICLE I. The Stokes County Aging Planning Committee will, for the purpose of this document, be referred to as "Planning Committee".

The Stokes County Board of Commissioners will, for the purpose of this document, be referred to as "the Board".

Stokes County will be referred to as "the county".

ARTICLE II. PURPOSE -The purpose of the Planning Committee is to serve as the countywide aging authority and educate a broad-based group of citizens as to the existing services available. The Planning Committee will coordinate efforts between the senior service entities in the county and ensure that a comprehensive planning process is in place. Also, the Planning Committee will evaluate available data and advise the Board concerning the needs of senior citizens in the county.

ARTICLE III. MISSION-The Planning Committee functions to advocate on behalf of the age 60+ adult population in the county. With the overall mission being to work in concert with service providers and other organizations to increase awareness of available services that ultimately affect the quality of life in an aging and transitional population.

ARTICLE IV. RESPONSIBILITY-It is the responsibility of the Planning Committee to make informed decisions relating to the distribution of funds received from the HOME AND COMMUNITY CARE BLOCK GRANT (HCCBG). Refer to Addendum A (HCCBG), Addendum B (OAA) OLDER AMERICANS ACT, and Addendum C (FDP) Funds Distribution Policy.

ARTICLE V. PRIORITIZATION OF HOME AND COMMUNITY CARE BLOCK GRANT FUNDS-

1. The voting members will be responsible for the allocation of the HCCBG funds when they are distributed to the county.
2. Prioritization of funds will be based on the data/information submitted to the Planning Committee by the agencies requesting funds.
3. Information submitted to the Planning Committee by subcommittees regarding needs and services, may also be considered in the Prioritization process.
4. Guidelines outlined in the Funds Distribution Policy will be followed in making distribution decisions.

(1)

ARTICLE VI. ACCOUNTABILITY- Having been appointed by the Board, the Planning Committee is accountable to the Board and will operate according to their requirements. The Planning Committee will report to the Board, on a regular basis, actions taken relating to the following:

1. Recommendations for new members of the Planning Committee.
2. Distribution of HCCBG Funds.
3. Implementation of plans developed by the Planning Committee.
4. Current issues affecting senior adults in the county.

ARTICLE VII. THE PLANNING COMMITTEE:

1. Composition:

- a. The Planning Committee will consist of 15 Stokes County citizens; 51%(8) age 60+ years of age and 49%(7) at various ages depending on the needs of the Planning committee. These 15 members will comprise the total number of voting members.

2. Voting Member:

- a. Each voting member will have one vote upon any motion before the Planning Committee.
- b. Proxy votes will not be allowed.
- c. At the discretion of the Planning Committee, if situations arise and time does not allow for a face-to-face meeting, voting can be taken by telephone, email or text.
- d. If a member chooses to give his/her vote by phone, a verbal confirmation of his/her vote will be required at the next meeting.
- e. The Planning Committee Secretary will record the results and the method by which the vote was taken in the minutes of the next meeting.

3. Non-Voting Members:

- a. A non-voting member is a staff or board member of an agency funded by the HCCBG.
- b. Non-voting members will be allowed to attend all regularly scheduled meetings of the Planning Committee.
- c. A non-voting member will be allowed to participate in discussions and share information regarding services to senior citizens.
- d. The Planning Committee will also include as ex-officio non-voting members, the following:
 1. One member representing the Stokes County Board of Commissioners.
 2. One member representing the Area Agency on Aging (AAA).
 3. One member representing each Area Agency on Aging (AAA) funded provider.
 4. A representative of the Area Agency on Aging (AAA) will attend meetings and provide technical assistance.

4. Sub-Committees:

- a. At the discretion of the chairperson, a sub-committee may be formed at any time for various purposes including but not limited to the following:
 1. Review bylaws and recommend any needed changes to the chairperson and the full planning committee as required.
 2. Recruit and recommend new members to the committee.

3. Research and collect data regarding the needs of the senior population
4. Research services available to seniors in need.
5. Research and develop ways to disseminate information to seniors needing these services.
5. Recruitment:
 - a. The Planning Committee members will recruit prospective members from various townships in the county and provide applications to the Planning Committee Chairman.
 - b. The applicants will be considered by the committee on an individual basis without regard to political affiliation, age, race, sex, creed, religion, national origin or disability.
6. Appointments:
 - a. Applications will be forwarded to the Clerk of the Board to be placed on the agenda of the next Board meeting to be considered for appointment.
 - b. The Board will appoint members to the committee in September of each year.
7. Terms:
 - a. Terms of membership will be two (2) years from October to September.
 - b. The inability, for whatever reason, for an appointed member to complete his/her term of service, will be reported in written form to the Chairperson of the Planning Committee.
 - c. A vacancy may be filled at any time for the balance of the term. A voting member is eligible to serve no more than five (5) consecutive terms.
8. Agency Representation:
 - a. Representation from the following agencies/facilities, but not limited to, will be encouraged to attend the Planning Committee meetings:
 1. Housing
 2. Mental Health
 3. United Fund of Stokes County
 4. Developmental Disability Community
 5. Faith Community
 6. Adult Care Homes
 7. Nursing Homes
 8. Home Health Care
 9. Hospitals/Medical Community
 10. Law Enforcement
 11. Hospice
 12. Other Senior Service Agencies

ARTICLE VIII. CONFLICT OF INTEREST:

1. No member of the Planning Committee may vote on any matter regarding an agency receiving Home and Community Care Block Grant Funds if the member, is currently, or has within the prior twelve (12) months had any ownership, employment, fiduciary (guardianship), contractual, creditor, or consultative relationship, or has served on any governing board or committee of the agency.
2. The member is allowed to participate in discussion about funding recommendations not relating to the above relationships.

ARTICLE IX. QUORUM:

1. Forty percent of the Planning Committee's voting members will constitute a quorum.
2. A quorum will be required on all actions being considered by the committee.
3. If a quorum is not present, the action will be tabled until the next meeting or a vote may be taken as stated in Article VI.

ARTICLE X. REMOVAL OF VOTING COMMITTEE MEMBERS:

1. Voting members of the Planning Committee who are absent from three (3) consecutive meetings without communication to the Chairperson, may be deemed to have resigned from the Planning Committee.
2. At the conclusion of the third (3) meeting from which the individual is absent, a letter will be written to the member stating the committee's policy.
3. If no response from the member within one (1) week, the Planning Committee may recommend a new member to the Board to fill the vacancy.

ARTICLE XI. OFFICERS

1. ELECTIONS:

- a. Officers of the Planning Committee will be a Chairperson, a Vice-Chairperson and a Secretary.
- b. The officers will be elected annually from the voting membership at the October meeting.
- c. Any vacancy may be filled for the balance of the term.
- d. Nominations from the floor will be taken at the October meeting.
- e. Incumbent officers are eligible for re-election for five (5) consecutive terms.

2. CHAIRPERSON:

- a. The Chairperson will be a Stokes County Senior age 60+.
- b. He/she will preside at meetings, communicate committee recommendations to the Board and will perform other duties as dictated by the committee.

3. VICE-CHAIRPERSON:

- a. The Vice-Chairperson will be a Stokes County Senior age 60+.
- b. The Vice-Chairperson will in the absence of the Chairperson, perform all the duties of the Chairperson.

4. SECRETARY:

- a. The Secretary will record all actions taken by the Committee.
- b. The Secretary will also work in concert with the Area Agency on Aging (AAA) in printing of the minutes and other communications as needed to the members of the committee.

ARTICLE XII. MEETINGS:

1. REGULAR MEETINGS:

- a. Regular meetings will be held on the 3rd Wednesday of the following months; January, March, April, May, June, August, September, October, and November.
- b. The Planning Committee meeting locations will rotate between Danbury, King and Walnut Cove. Physical location of the meetings may vary, however, as much as possible, the physical location will be the Public Library in each designated township.
- c. Written notice, stating the date, time, and location of all the Planning Committee meetings will be emailed, mailed, or if needed, phoned to each member.

2. SPECIAL MEETINGS:

- a. Special meetings will be called by the Planning Committee Chairperson as necessary.
- b. Notice of special meetings will be emailed, mailed, or if needed, phoned to each member.

ARTICLE XIII. BYLAWS:

1. APPROVAL:

- a. The Stokes County Planning Committee Bylaws will be developed by the Planning Committee and approved by the Stokes County Commissioners.

2. AMENDMENT:

- a. The Planning Committee Bylaws may be amended, repealed or altered, in whole or in part, by a majority vote at any duly organized meeting.
- b. All amendments to the Bylaws by the Committee must be followed by formal approval by the Board.
- c. The Bylaws may be amended by formal action initiated and enacted by the Stokes County Board of Commissioners.

Stokes Board of Adjustments – Re-Appointment Requests

County Manager Jake Oakley presented the following information to the Board:

Memo

To: Shannon Shaver
From: David Sudderth
Date: April 5, 2018
Re: Board of Adjustment re-appointments

The following vacancies of the Stokes County Board of Adjustments need to be re-appointed. Two of the current members, **Marvin Cavanaugh** and **Stephen Jessup** have agreed to continue to serve if selected. Alternate member **Arzell Montgomery** has not responded to the inquiry of whether he wanted to continue to be an Alternate member.

Don Lester who is a regular member asked that he not be considered for reappointment. At our last meeting, alternate member, **Dennis Robinson** stated that he would be interested in being appointed a regular member to replace Mr. Lester.

Boards of Adjustment members serve on a quasi-judicial board that deals strictly with zoning issues. This Board hears variance requests, appeals and makes interpretations concerning the zoning ordinance. The members serve three (3) year terms.

Current Board of Adjustment Members

<u>Members</u>	<u>Community</u>
Marvin Cavanaugh – Chairman	Sandy Ridge
Don Lester – Vice-Chairman	Pine Hall
Stephen Jessup – Member	Westfield / Francisco
Amos Elvis – Member	King
Carl Hill – Member	Germanton
Dennis Robinson – Alternate	King
Arzell Montgomery – Alternate	Walnut Cove

Chairman Mendenhall opened the floor for nominations:

Commissioner Lankford nominated Marvin Cavanaugh and Stephen Jessup to be reappointed and for alternate member Dennis Robinson to replace Don Lester on the Stokes County Board of Adjustments.

Commissioner Jones made a motion to close nominations. Commissioner Booth seconded and the motion carried unanimously.

With no further discussion Chairman Mendenhall directed the Clerk to place this item on the Action Agenda for the next meeting.

Stokes Planning Board – Replacement Request

County Manager Jake Oakley presented the following information to the Board:

Memo

To: Shannon Shaver

From: David Sudderth

Date: April 5, 2018

Re: Planning Board vacancy

Many of you are aware that **Lewis Wood** a member of the County Planning Board has cancer. I spoke to Keith Wood, Lewis's son and he informed me that his father would not be able to serve on the board any longer. Lewis has been a faithful member of the Planning Board for 27 years representing Danbury Township. This vacancy for Danbury Township needs to be filled. Mr. Wood's three (3)-year term would expire on June 30, 2019, so the appointment would complete the existing term and would need to be re-appointed next year for a full three (3)-year term.

Keith Wood stated that he would be interested in being appointed a regular member to replace his father. Keith lives in the Danbury Township on Wood Rd.

The Planning Board deals with land use planning and zoning issues. This Board hears rezoning requests and text amendments for the zoning ordinance. The board also looks at short and long range planning issues. There are nine (9) members on the board each representing one of the nine (9) townships in the county. The members serve three (3) year terms.

Chairman Mendenhall opened the floor for nominations:

Commissioner Lankford nominated Keith Wood to replace Lewis Wood on the Stokes County Planning Board.

Commissioner Jones made a motion to close nominations. Commissioner Booth seconded and the motion carried unanimously.

Commissioner Lankford commented:

- Mr. Lewis Wood has been a Boy Scout leader for 75 years.
- He is a phenomenal man.

Commissioner Booth commented:

- If you remember in his 70th year, the Board recognized Mr. Wood with a plaque.
- He was very appreciative of the recognition.

With no further discussion Chairman Mendenhall directed the Clerk to place this item on the Action Agenda for the next meeting.

Recreation Task Force

Chairman Mendenhall asked Commissioner Lankford and Vice Chairman Walker to select a date for the next meeting of the Recreation Task Force that was cancelled on March 12th due to inclement weather.

With consensus from the Commissioners, March 28th and 29th were selected as potential dates.

Chairman Mendenhall asks the Clerk to contact the members.

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

Stokes County 2018-2019 MOE Proposal

DSS Director Stacey Elmes presented the following information to the Board:

- This request does not look very different from the one from last year.
- I am glad to answer any questions.

MOE PROPOSAL FOR 2018-2019

<u>Provider</u>	<u>Budget</u>
Insight Human Services	\$61,000.00
Monarch	\$156,259.00
NC 211	\$5,000.00
Narcan Kits for Law Enforcement/EMS	\$2,500.00
Medication Storage/ Lock Boxes	\$7,000.00
Behavioral Health/ Substance Abuse Case Manager	\$30,000.00
DSS Placements/CCA Assists/Treatment Services/ Other Needed Services	\$25,000.00
Media/Education	\$20,000.00
Critical Incident Training	\$5,000.00
Youth Haven	\$20,000.00
Youth Haven-SA- Intensive Outpatient Services	\$27,061.00
Transportation for Members	\$10,000.00
Total Stokes County	\$398,000.00

Chairman Mendenhall opened the floor for any discussion/comments/questions:

Commissioner Jones moved to approve the MOE Proposal for 2018-2019. Chairman Walker seconded the motion.

Chairman Mendenhall opened the floor for any further discussion.

With no further discussion, the motion carried unanimously.

Social Services - 2016/17 Use of Unallocated Funds

DSS Director Stacey Elmes presented the following information to the Board:

- As you heard earlier from JCPC they have not had a funding increase since 1998.
- We would like to move \$10,000.00 to Insight to fund SCAN and Stokes Friends of Youth.
- The other \$20,000.00 would go to Youth Haven to cover costs.

Use of Unallocated MOE Funds from 2016-2017 - \$153,046.00

<u>Provider</u>	<u>Purpose</u>	<u>Budget</u>
Stokes County DSS(Approved by BOCC on 8/14/17)	Transportation to county citizens who need to get to treatment appts./ assesments, etc.	\$20,000.00
New Request (2/22/18)- \$10,000.00	Funds for Insight to provide substance abuse services in the county	\$10,000.00
New Request(2/22/18)- \$20,000.00	Funds to assist with supporting costs in excess of allowable/billing revenues For adult substance/mental health services in the county.	<u>\$20,000.00</u>
Total Stokes County Discretionary		\$50,000.00

Chairman Mendenhall opened the floor for any discussion/comments/questions:

Commissioner Jones moved to approve the 2016/17 Use of Unallocated Funds. Vice Chairman Walker seconded the motion.

Chairman Mendenhall opened the floor for any further discussion.

With no further discussion, the motion carried unanimously.

YVEDDI – Re-Appointment Request

Chairman Mendenhall presented the following re-appointment request presented at the February 26th meeting:

- Re-Appointment of Vice Chairman Jimmy Walker to the YVEDDI Board.

.Chairman Mendenhall opened the floor for any discussion/comments/questions:

Chairman Mendenhall polled the Board, 5-0 vote to approve Vice Chairman Walker for re-appointment to the YVEDDI Board

Commissioner Jones moved to approve Vice Chairman Walker for re-appointment to the YVEDDI Board. Commissioner Lankford seconded and the motion carried unanimously.

Juvenile Crime Prevention Council – Appointment Request

Chairman Mendenhall presented the following appointment request presented at the February 26th meeting:

- Appointment request received for Shannon Shaver, Clerk to the Board to replace former Clerk to the Board Darlene Bullins as the County Manager designee for the JCPC.

Chairman Mendenhall opened the floor for any discussion/comments/questions:

Chairman Mendenhall polled the Board, 5-0 vote to approve Shannon Shaver for appointment to the JCPC.

Commissioner Booth moved to approve Shannon Shaver to the JCPC Board. Vice Chairman Walker seconded and the motion carried unanimously.

Closed Session

Chairman Mendenhall entertained a motion to enter Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant G.S. 143-318.11(a)(3)
- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a)(6)

Commissioner Booth moved to enter Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant G.S. 143-318.11(a)(3)
- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a)(6)

Commissioner Lankford seconded and the motion carried unanimously.

The Board re-entered the open session of the March 12th meeting.

Animal Control Stipend and Utility Building

Sheriff Marshall made a request to the Board that Detective Chris Lawson be paid a stipend in the amount of \$500.00 per month for acting as the Animal Control Supervisor beginning this pay period until someone can be hired and that the Sheriff be permitted to move forward with the purchase of a utility building for the animal shelter.

Commissioner Lankford made a motion that Detective Chris Lawson be paid a stipend in the amount of \$500.00 per month for acting as the Animal Control Supervisor beginning this pay period until someone can be hired and that the Sheriff be permitted to move forward with the purchase of a utility building for the animal shelter.

Commissioner Jones seconded and the motion.

Chairman Mendenhall opened the floor for any discussion/comments/questions:

With no further discussion the motion carried unanimously.

YVEDDI – Demolition of Old Head Start Building in Danbury

County Manager Oakley made a request that the Board allow YVEDDI to move forward with the demolition of the old Head Start building in Danbury proposed by YVEDDI in the amount of \$10,000.00 given they have a certified company and contract with our County Attorney be approved.

Commissioner Jones motioned that the demolition of the old Head Start building in Danbury proposed by YVEDDI in the amount of \$10,000.00 given they have a certified company and contract with our County Attorney be approved.

Vice Chairman Walker seconded.

Chairman Mendenhall opened the floor for any discussion/comments/questions:

With no further discussion the motion carried unanimously.

Adjournment

There being no further business to come before the Board, Chairman Mendenhall entertained a motion to adjourn the meeting.

Commissioner Lankford moved to adjourn the meeting. Commissioner Jones seconded and the motion carried unanimously.

Shannon Shaver
Clerk to the Board

Ronnie Mendenhall
Chairman