

STATE OF NORTH CAROLINA )  
 )  
COUNTY OF STOKES )  
 )

OFFICE OF THE COMMISSIONERS  
STOKES COUNTY GOVERNMENT  
DANBURY, NORTH CAROLINA  
MONDAY FEBRUARY 12, 2018

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, February 12, 2018 at 1:30 pm with the following members present:

Chairman Ronnie Mendenhall  
Vice Chairman Jimmy Walker  
Commissioner James D. Booth  
Commissioner Ronda Jones  
Commissioner Ernest Lankford

County Personnel in Attendance:  
County Manager Jake M. Oakley  
Clerk to the Board Shannon Shaver  
County Attorney Ty Browder  
Finance Director Julia Edwards

Chairman Mendenhall called the meeting to order and welcomed those in attendance.

**INVOCATION**

Commissioner Booth delivered the invocation.

**GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman Mendenhall invited those in attendance to join the Board in the Pledge of Allegiance.

**GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA**

Chairman Mendenhall entertained a motion to approve or amend the February 12th Agenda.

Commissioner Jones moved to approve the February 12th Agenda as presented.

Vice Chairman Walker seconded the motion.

Chairman Mendenhall opened the floor for discussion.

With no discussion, the motion carried unanimously.

### **COMMENTS - Manager/Commissioners**

Commissioner Jones commented:

- Welcome everyone, we don't usually have so many here during the day.
- It is always good to see you.
- I just want to recognize the activity going on with transportation in the county.
- Stokes Connector has sent out schedules and I hope people in the county will take advantage of this.
- The schedule doesn't clarify am or pm.
- Though some those involved with YVEDDI could mention that, it's a little confusing.
- The transportation board that I sit on is up and running.
- They have a schedule posted to their schedule online and are even offering free fairs this month from Greensboro, Winston-Salem, High Point and the airport area.
- I am just glad to see some activity starting with transportation.

Vice Chairman Walker commented:

- It is good to see everybody.
- I am curious what is on everyone's mind today.
- Whatever your reason for being here, I am glad to have you.
- I hope you will feel comfortable and that you spent your time in a productive way.

Commissioner Booth commented:

- I would like to welcome everybody and thank you for being here.
- I have been serving as a County Commissioner for a little over 7 years now.
- It has been a blessing from the Lord and an honor to serve the people of Stokes County.
- I have done it at 110%.
- I would like to take the time to mention a few things I have helped with to move this county forward in the last 7 years.
- One of those being the schools.
- When I came on board we had schools that were being built, we had pods on land we had acquired.
- We built Nancy Reynolds School, Poplar Springs School, the community college, new construction at Southeastern Middle School and Lawsonville School.
- \$40,775,000.00 that the County put in for new schools.
- This was at a time when we were in an economic downturn and other counties were not building new schools.
- This is something that I am proud to have been a part of with my fellow Commissioners.

- We have a new Commissioner with us that has been here a little over a year.
- We had Leon Inman with us and I want to make sure and mention him.
- Our debt service now is about 3,480,000.00 dollars that we have to pay each year for 20 years on that.
- I suppose that Commissioner Walker remembers that when we were doing these loans there was about \$18,000,000.00 that we could get loans at less than 1%.
- I heard about that and spoke with the School Board about putting in for that.
- In over a 20 year period just the interest saved on that is around 9 to 10 million dollars.
- When I came on board Baptist turned the hospital back over to the county as they didn't want to finish out there lease.
- We became the trustees of it and ran it for a little over a year at the cost of the county.
- Pioneer came in and built up to about 270 to 280 employees and then they filed bankruptcy.
- We had to take it over again, spent over a million dollars to keep it open.
- If you close a hospital, it take 3 years or more to get all the license back, so basically it is done.
- We kept it open a while and then LifeBrite came along.
- I'm not sure why they did, it was a blessing of the Lord that it happened.
- They ran it from August to February not knowing if they would get the bid through the bankruptcy court.
- Thank goodness they did get it.
- If you notice our medical service is picking up now.
- The property in Pine Hall donated by Mr. Petree is another example of the county moving forward.
- I remember about 4 years ago Doris Petree, my neighbor informed us that Mr. Petree was interested in doing something in the Pine Hall area.
- He donated 36 acres of land to the county and over 1.2 million dollars to build a medical and community building.
- Recently 16 more acres were donated to build a picnic shelter and walking trails.
- This is moving the county forward at no cost to the county. These were all donations.
- This was a blessing.
- We helped along with our legislators to get the Vade Mecum property transferred to Hanging Rock State Park to keep it open.
- It is a good thing for the county that they have it.
- They are already building trails and are going to put camp sites in.
- The Superintendent from the park was here a few months back and notes how good it had been working with Economic Development on promoting the park with the new apps and other things.
- Their visitors have picked up anywhere from 15 to 18% per year since then.
- We passed a law prohibiting alcohol on the river.
- We have made it family friendly and this is good for tourism in Stokes County.
- We have an addition to the Stokes County Health Department.
- The jail expansion has begun, the jail has overcrowding issues and this will take care of that.

- We contracted with LifeStar for transportation of non- critical patients.
- I think this has helped to alleviate some stress on our EMS staff.
- We have also added some larger 4 wheel drive ambulances.
- All counties do not have these, these are state of the art.
- We put new stretchers with hydraulics to help our employees.
- We are one of the first counties to do this.
- The Arts Place in Danbury has grown tremendously.
- Ellen is always here to keep us up to date on what is going on in the arts.
- Eddy McGee our Arts Council Director is responsible for getting grants of over \$900,000.00
- The county did help with the roof of that building.
- They are doing great things for the County.
- We also added 6 art teachers in our last county budget.
- With Economic Development, we are up to 7 Dollar General Stores, this is a good thing for sales tax coming in.
- Sheetz and Walmart have built in King and this is a benefit to the county.
- This has helped replace the revenue lost from the hole harmless money.
- One way we did this was to go and lobby with our legislators to get money to help replace this, we ended up getting over 1.5 million dollars.
- All of these things together help to balance the budget while keeping a good fund balance.
- We are at about 33% fund balance, we have ran the county responsibly.
- This allows us to be able to borrow the money needed for all the projects I have mentioned.
- We are getting ready to build a vocational/trade school over at the college.
- At the early college kids can graduate in 5 years, some complete it in 4, with a high school diploma and an associate's degree.
- What a blessing for the citizens of Stokes County.
- Our regular employees have received a 16% salary increase in the last 7 years.
- This is not counting at 4, 6, and 8 years, you receive another 1% for being here that long.
- At 10, 15, 20, and 25 you get two more steps which is 2% added to that.
- Our Sheriff's Dept., E-911, and EMS have received 21% salary increase not counting the other.
- This Board has been responsible in being able to do this.
- At this time I would like to say that I have been in prayer and my wife has been in prayer about whether I am going to run again.
- This has not been an easy decision to come to.
- We have come to the decision as a family that I am not going to run this time.
- I am going to retire and will not be seeking re-election.
- I wanted you to know things that have been happening in the last 7 years and 2 months.
- I have 10 months to go and will be doing 110% to move this county forward.
- If you will remember 3 years ago in my campaign, my theme was moving the county forward and I believe we have been doing just that.
- I appreciate working with you all.

Vice Chairman Walker commented:

- I just want to note to Commissioner Booth that he forgot to mention RiverStreet.

Commissioner Lankford commented:

- I appreciate the overview that Commissioner Booth has given.
- He did leave out a lot of stuff that has been done.
- Much of this has been completed with grant money.
- We received about 7 to 8 million dollars to run sewer and water to places, including the early college, and the stand alone college.
- There was also over 2 million dollars that was given towards the trades building that does not have to be taxpayer dollars.
- This is one of the things that I am very proud of, that the county has went for and received this grant money.
- Not to take anything away from Commissioner Booth but I just wanted to make that comment.
- So much of the moving forward has been completed with grant money rather than taxpayer dollars.
- I have my usual Ethics for Life, I always like to bring that forward.
- "Draw me not away with the wicked, and with the workers of iniquity, which speak peace to their neighbors, but mischief is in their hearts" Psalm 28:3
- The other thing I would like tike to say in a short form, we do have a long agenda is about NC Works.
- This past week they were here for a meeting.
- NC Works is the new name, they used to be Work First, and Work Force.
- They are through the PTRC, Commissioner Booth and County Manager Oakley met with us.
- Kay Carter, who is the program manager gave us a very good overview of what they can and can't do.
- If we do training they will pay half of the costs, we can maybe offer incentives for those wanting to work and live in Stokes County.
- Ms. Carter said she will be happy to come and provide any information on services and programs they offer.

Chairman Mendenhall commented:

- Thank everyone for coming out.
- Anytime you take time out of your busy schedules to come and take part in a meeting.
- Hopefully you will gain something out of this meeting.
- Every time you come to a meeting remember that we like you to make public comments.
- That is very important to us.
- As Chairman of this Board I want to say thank you to Commissioner Jones and Commissioner Booth.
- They have both decided not to run this year.
- Rest assured they have put in many long hours over the years to help this County.

Interim County Manager Oakley commented:

- I would like to also say how much I appreciate Mr. Booth.
- I am surprised by this announcement.
- I am sure that you and your wife and family have made this decisions that is right for you.
- Also for Ms. Jones I appreciate all the hard work and dedication that you have given the tax paying citizens of Stokes County.
- I know that you will continue to be a part of county government.
- With that said I will say no more and give you as much time as you need.

## **PUBLIC COMMENTS**

Chairman Mendenhall noted that the Board of Commissioners will hear Public Comments, but will not respond to Public Comments and that each speaker will be allowed three (3) minutes.

The following spoke during Public Comments:

Igor Peric  
1095 Wheeler Smith Road  
Lawsonville, NC  
RE: **Arts Update**

Mr. Peric presented the following Arts Update to the Board of County Commissioners:

### **The Apple Gallery**

Stokes Arts welcome Christy Jerrett to The Apple Gallery for the month of February. Working in oil, acrylic, alcohol ink and watercolor, Jerrett captures the beautiful colors, reflections, and shadows that are found in American landscapes. The reception held on Friday, February 9<sup>th</sup> was well attended.

### **Jayebird Gallery at Hanging Rock State Park**

The Stokes County Art Council presents Carolina Corona in the Jayebird Gallery inside the Hanging Rock State Park Visitors Center during the months of January and February 2018.

Carolina's exhibition will include two series of paintings. The first includes 14 paintings of North Carolina waterfalls. The second series is a smaller collection of paintings of scenes of the North Carolina and California coastlines.

### **Celebrating Arts Scholars**

We are kicking off scholarship season by celebrating some of the brightest young artists in Stokes County! Our panel of past Stokes Arts Scholarship winners Tara Schipoff, Erin Kye, Aaron Gibbons, and Amanda Gordon will be on hand to share their experiences and work with students and parents interested in applying for Arts Scholarships. This event is free and is on Sunday February 18<sup>th</sup> at the Arts Place of Stokes at 3pm.

### **Movie Night**

Join us to watch the 1963 film “The Lilies of the Field” for which Sidney Poitier received the first Oscar by an African-American actor. The theme song for the film was written by Jester Hairston, who was born at Belews Creek. This film and Jester Hairston’s “Amen” are the inspiration behind The Lilies Project, the National Creative Placemaking Fund grant recently launched in Walnut Cove. The film screening will happen at The Arts Place of Stokes in Danbury. Afterwards we will create a hands- on collage art activity. Please join us. This event is free and open to the public February 23<sup>rd</sup> at 7pm.

### **Winter Dessert Theater Series at The Arts Place**

#### **The Valentine Box**

On February 10<sup>th</sup> and 11<sup>th</sup> at The Arts Place is an unlikely romance in One Act- starring Local Youth Actors directed by Brack Llewelyn. Desserts sponsored by Edward Jones and Artists Way Creations. The Saturday show had 65 attendees and on Sunday about 35 folks attended.

#### **The Iron Man**

February 24<sup>th</sup> at 7pm Stokes Arts presents the 2<sup>nd</sup> show in our Winter Dessert Theater Series. In this powerful, one hour, two act play based on the Narrative of the Life of Frederick Douglass, Darryl Van Leer brings to the stage a young scrapping Douglass, who gives an account of the most gut wrenching events of his life. Desserts sponsored by Carolina Farms & Homes.

#### **Random Acts of Laughter**

Winter Dessert Theater wraps up the 2018 season with the NoneSuch Playmakers production of Random Acts of Laughter. “Party Game” & “Best Seller.” These one act plays are full of barbs and laughs and intended for audiences 16 & older. Desserts, sponsored by Cannon & Company.

#### **Grant Received**

Thank you John William Pope Foundation for awarding the Stokes County Arts Council with the Joy W. Pope Memorial Grant in the Arts. The \$100,000.00 award will support completion of The Arts Place of Stokes and programming. We share this honor with our Board, Staff, Supporters, Volunteers, and all Stokes County Residents.

Leslie Staples  
1304 P. East Rd.  
Westfield, NC

RE: **Friends of Stokes Shelter**

Ms. Staples presented the following information to the Board of County Commissioners:

I am here today as a Board member of the Friends of Stokes Shelter. I am going to give you a status update.

- Our 501-C organization is building an animal adoption center in Meadows.
- From our beginning in 2013, we have raised over \$350,000.00.
- There have been some large donors, but most of the funds represent small amounts from a large countywide population.
- Everybody wants this center.
- In 2015 the County Commissioners approved a suitable site for us to lease from the county.
- Thank you all very much.
- Without you, we could not have had the ambition to keep going.
- We feel this location will be absolutely ideal for our center.
- It is centrally located in the county.
- We won't have any King vs. Walnut Cove vs. Lawsonville.
- It is all in the middle.
- It is beside the county road.
- The rezoning was successfully completed in the spring of 2016.
- County sewer as Mr. Booth said came down Dodgetown Rd. out to Forsyth Tech so we will be able to tap into it right from our site, which is adjacent to Dodgetown.
- All of the design and engineering drawings have been completed.
- They have been sent to the County for review.
- The site prep work has been successfully completed.
- The metal building that was there has been taken down.
- The site has been graded and ready to build on.
- We have selected a general contractor.
- We have completed the engineering phase.
- We would love to complete those negotiations and sign a contract.
- We are still missing a water plan.
- It has been a long time coming to get our adoption center together.
- We are getting close.
- Lots of road blocks have been encountered and overcome.
- We want you to realize that we are ready to get started.
- We are here to support the water plan that will be presented to you today in the discussion agenda and would encourage you to move forward with this and move it directly to the action agenda for approval.
- We are ready to go.

## CONSENT AGENDA

Chairman Mendenhall entertained a motion to approve or amend the following items on the

**Consent Agenda**

Minutes of January 8, 2018 – Regular Meeting

**Social Services – Budget Amendment #35**

Finance Director Julia Edwards submitted Budget Amendment #35.

To amend the General Fund, the expenditures are to be changed as follows:

<u>Account Number</u>	<u>Account Description</u>	<u>Current Budgeted Amount</u>	<u>Increase (Decrease)</u>	<u>As Amended</u>
<b>Sheriff's Department</b>				
100.4310.351	Maintenance & Repairs Auto	\$94,116.00	\$1,470.00	\$95,586.00
	<b>Totals</b>	<b>\$94,116.00</b>	<b>\$1,470.00</b>	<b>\$95,586.00</b>

This budget amendment is justified as follows:

To appropriate insurance claim funds to repair vehicle.

This will result in a net decrease of 0.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<u>Account Number</u>	<u>Account Description</u>	<u>Current Budgeted Amount</u>	<u>Increase (Decrease)</u>	<u>As Amended</u>
100.3839.850	Insurance Claims	\$12,519.00	\$1,470.00	\$13,989.00
	<b>Totals</b>	<b>\$12,519.00</b>	<b>\$1,470.00</b>	<b>\$13,989.00</b>

Finance Director Julia Edwards submitted Budget Amendment #36.

To amend the General Fund, the expenditures are to be changed as follows:

**Sheriff's Department – Budget Amendment #36**

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>District Resource Center</b>				
100.4321.352	Maint. & Repairs Buildings	\$4,200.00	\$420.00	\$4,620.00
	<b>Totals</b>	<b>\$4,200.00</b>	<b>\$420.00</b>	<b>\$4,620.00</b>

This budget amendment is justified as follows:

To appropriate District Resource Fees for monthly spraying for ants.

This will result in a net increase of \$0.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenues for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<u>Account Number</u>	<u>Account Description</u>	<u>Current Budgeted Amount</u>	<u>Increase (Decrease)</u>	<u>As Amended</u>
100.3433.410	District Resource Fees	\$600.00	\$420.00	\$1020.00
	<b>Totals</b>	<b>\$600.00</b>	<b>\$420.00</b>	<b>\$1,020.00</b>

Finance Director Julia Edwards submitted Budget Amendment #37.

To amend the General Fund, the expenditures are to be changed as follows:

**Administration – Budget Amendment #37**

<u>Account Number</u>	<u>Account Description</u>	<u>Current Budgeted Amount</u>	<u>Increase (Decrease)</u>	<u>As Amended</u>
<b>General Fund Administration</b>				
100.4120.000	Salaries & Wages Jail	\$170,600.00	\$10,025.00	\$180,625.00
100.4320.000	Salaries & Wages Social Services	\$747,540.00	\$4,600.00	\$752,140.00
100.9910.100	Salaries & Wages Contingency	\$2,291,954.00	\$1,470.00	\$2,293,424.00
100.9910.100	Leave Payoff	\$56,387.00	\$(16,095.00)	\$40,292.00
	<b>Totals</b>	<b>\$3,266,481.00</b>	<b>-</b>	<b>\$3,266,481.00</b>

This budget amendment is justified as follows:

To transfer funds from leave payoff contingency for retired, resigned, terminated and comp time over limit payoff.

This will result in a net decrease of \$0.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenues for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<u>Account Number</u>	<u>Account Description</u>	<u>Current Budgeted Amount</u>	<u>Increase (Decrease)</u>	<u>As Amended</u>
	Totals	\$0.00	\$0.00	\$0.00

Commissioner Booth noted that the budget amendments did need to be signed by Ms. Edwards, Finance Director and the Department Heads.

Chairman Mendenhall commented:

- We can go ahead with the approval and these can be signed.

With no further discussion Commissioner Jones moved to approve the Consent Agenda as presented. Commissioner Booth seconded and the motion carried unanimously.

## **GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA**

### **EMS/EM 2017 Annual Report**

EMS Director Brian Booe presented the following information to the Board:

The Emergency Medical Services division is made up of thirty-five (35) full-time personnel and approximately twenty (20) part-time personnel. Each shift is manned with a combination of eleven (11) Paramedics, Advanced Emergency Medical Technicians, or Emergency Medical Technicians along with a Shift Supervisor.

The county is covered by Five (5) Advanced Life Support Ambulances stationed in Walnut Cove (Station One), Danbury (Station 5), Lawsonville (Station 2), and Pinnacle (Station 3). The EMS Shift Supervisor is located at the administrative office located in Danbury.

Each shift works a 24/48 hour schedule, meaning crews work one shift, and have two days off. The administrative office is covered by the Emergency Services Director and the EMS Training Officer who work Monday thru Friday from 8:30-5:00.

EMS Director Brian Booe commented:

- The first thing you will see in the report are the types of incidents for 2017.

**Types of Incidents - 2017**

Type of Incident	Total number of Incidents
Motor Vehicle Crashes	380
Motor Vehicle Crashes involving Pedestrians	5
Abdominal Pain	132
Active Assailant	14
Administrative	8
Allergy	59
Animal Bite	14
Animal Rescue	1
Assault	32
Back Pain	61
Breathing	724
Building Fire	61

Burn	8
Carbon Monoxide	4
Cardiac/Respiratory Arrest	132
Chest Pain	657
Choking	23
Seizures	184
Diabetic Shock	185
Disturbance	4
Drowning	4
EMS Service	36
EMS Standby	2889
Explosion Emergency	1
Eye Problem	5
Fall	816
FD Service	10
Gas Leak	1
Grass Fire	1
Head Pain	37
Heart Problems	113
Heat/Cold Exposure	4
Hemorrhage	221
Overdose	147
Poisoning	4
Pregnancy Problem	21
Psychiatric	103
Search	5
Shooting	8
Sick Person	1391
Stabbing	4
Stroke	229
Suicide Attempt	45
Suicide Threat	116
Transfer	194
Trauma	155
Unconscious	306
Unknown Nature	166
Other	10
Total dispatched incidents	9730

These numbers above were received from the Stokes County Computer Aided Dispatch System.

- There was an increase in calls last year of about 500 to 600 calls from the previous year and that continues to go up.

- The total of transports per month by EMS services for 2017 is an average of 500 to 600.

**Total Transports per month for 2017**

January 2017 – 595  
February 2017 – 507  
March 2017 – 589  
April 2017 – 527  
May 2017 - 574  
June 2017 - 573  
July 2017 – 571  
August 2017 – 517  
September 2017 – 526  
October 2017 – 527  
November 2017 – 554  
December 2017 - 561

**Standby Requests completed by Surry, Rockingham, and  
Forsyth due to no Stokes County units available:**

August 2017 – 8  
September 2017 – 6  
October 2017 -12  
November 2017 -9

**Total Dispatched calls per month for 2017**

January 2017 – 884  
February 2017 – 767  
March 2017 – 892  
April 2017 – 768  
May 2017 - 802

June 2017 - 847  
July 2017 – 865  
August 2017 – 744  
September 2017 – 770  
October 2017 – 762  
November 2017 – 829  
December 2017 – 800

### **EMS Responses by Unit over 5 years**

EMS Director Brian Booe commented:

- These remain relatively consistent, other than Life One had more of an increase in 2017.

### **Emergency Medical Services Training**

- Online:
  - 12 protocol tests for each Provider level, EMT, AEMT, Paramedic
  - Blood borne pathogens & Hazcom
  - Transition Materials
- Monthly Con. Ed:
- Transitional topics covered throughout the year
- Deaf and Hard of hearing training
  - 3 classes
- CPR Refresher
  - 4 classes
- FMC Stroke Training
  - 2 classes
- Wake Med training
  - Multiple sessions
- Monitor In- service
  - 3 classes
- Stretcher in-service
  - 2 classes

- Total man hours in class: 6786

**Medical Director Activity for 2017**

EMS Director Brian Booe commented:

- This is by Dr. Darrell Nelson; he provides critical care, as well as trainings and assessment of our staff to be sure that they are competent to perform at the Advanced EMT or Paramedic Level.

**LifeStar Emergency Services**

EMS Director Brian Booe commented:

- The next portion is as Commissioner Booth had mentioned earlier LifeStar Emergency Services; we did renew our contract with them.
- They had a total of 978 calls for 2017.
- If we did not have this service, this would be the additional call volume that would be placed on EMS.
- They provide transport of non-emergency patients.
- They also provide backup when our other ambulances get tied up.

**LifeStar Emergency Services 2017**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Calls	46	47	45	35	39	43	50	42	57	51	54	46	555
Transports	39	36	36	28	19	24	39	13	37	33	38	32	394
%Transport	85%	77%	80%	80%	74%	56%	78%	55%	65%	65%	70%	70%	71%
Avg. Response Time	18:31	13:52	13:23	11:44	9:06	12:21	11:38	13:45	14:55	12:30	10:45	13:46	13:01
Avg. Hosp. Turn Time	13:42	16:32	15:57	14:53	14:31	12:22	13:20	11:47	15:46	15:47	10:45	9:46	13:45
Avg. Total Time	1:11:32	1:06:54	1:14:15	1:04:11	1:08:07	1:05:46	1:21:48	1:22:43	1:07:24	1:11:08	58:17	1:11:57	1:11:31
Conv. Calls													
Calls	11	13	11	14	11	29	5	14	15	10	17	8	158
Transports	11	13	11	14	11	19	5	14	14	10	16	8	156
%Transport	100%	100%	100%	100%	100%	100%	100%	100%	93%	100%	94%	100%	99%
Avg. Response Time	6:32	19:17	13:45	32:49	34:51	15:00	18:57	18:18	28:51	21:40	22:30	15:00	17:59
Appointments													
Calls	13	25	11	32	32	24	19	22	19	19	37	12	265
Trans ports	13	25	11	32	32	24	19	22	19	19	37	12	265
%Transport	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Avg. Response Time	13:35	12:49	28:19	8:49	21:21	13:22	20:41	17:16	19:44	25:34	14:56	20:16	16:16
TOTALS													
Calls	70	85	67	81	82	96	74	78	91	80	108	66	978
Transports	63	74	58	74	72	77	63	59	70	62	91	52	815
%Transport	90%	87%	87%	91%	88%	80%	85%	76%	77%	78%	84%	79%	83%

*Overall, about 2/3 of all Opioid prescriptions are being written by doctors who are not practicing in Stokes County. The majority of residents are receiving prescriptions from prescribers in Forsyth County.*

Below are some of the concerns that I found when going through the data. I have already notified the Drug Control Unit and they are looking into it. If there is something there, they will then notify the appropriate entities.

1. Last year two Stokes county patients had filled 58 prescriptions originating from Brunswick County.
2. In 2015 6 patients had 10 prescriptions filled from Gaston County, then in 2016, 8 patients had 68 prescriptions filled. That is a large jump.
3. The number of prescriptions coming out of Guildford County increased by 1,100 prescriptions, but the patient count decreased by 2 patients.
4. Prescriptions originating from Moore County quadrupled, but the number of patient only increased by eight, which was only double.

EMS Director Brian Booe commented:

- There was actually a decrease in Opioid prescriptions in 2016, compared to the increase in 2015.

## **Operation Medicine Drop**

2017 Operation Medicine Drop Totals are listed below:

Permanent Sites	427575
Community Events	41775
Total Collected this far	469350
2010-2012 Totals	222856
2013 Totals	144997.5
2014 Totals	171960.95
2015 Totals	325690.5
2016 Totals	408850.5
2017 Totals	469350
Total Doses Collected	1743705.45

EMS Director Brian Booe continued:

- Overall about 2/3 of all opioid prescriptions written to Stokes County residents are not being written in Stokes County.
- Most are from Forsyth.
- Stokes County residents have filled 58 prescriptions originating from Brunswick County.
- In 2016 there were 10 prescriptions filled from Gaston County.
- Prescriptions originating from Moore County quadrupled by the number of patients only increased by 8.
- The number of prescriptions coming out of Guilford County increased by 1100 prescriptions but the patient count decreased by 2 patients.
- This was really puzzling.
- We offered some safe prescriber classes to physicians in the county.
- A lot of the patients are going out of the county.
- Brunswick County really stands out.
- We have had 12 opioid related deaths in 2016-17.
- It has been a combination of medicines contributing to those.

## **Emergency Management**

EMS Director shared some photos with the Board from the past year, as well as goals for Emergency

Management.

Stokes County Emergency Management works to protect the citizens of Stokes County from the effects of natural and technological disasters, under the guidance and direction of the County Manager and Board of Commissioners.

**Goals:**

**Prevention:** To reduce demand for emergency interventions, Prevention efforts include Hazard Mitigation, Public Education, Scenario Planning, and Preparedness exercises.

**Response:** Maintain a 24 hour, 7 day a week on-call position for high-impact events such as Mass Casualty events and low impact events such as, search and rescue; natural disasters such as tornadoes, hurricanes, wildfires, and earthquakes; recovery and technological disasters such as hazardous materials release.

**Recovery:** Responsibilities include compiling damage assessments, initiating requests for state and federal disaster assistance funds, coordinating distribution of relief goods and equipment, and curfew and re-entry coordination.

**On-scene response:** Stokes County EM may respond on scene as deemed appropriate to serve as a liaison between the Incident Commander and outside agencies. The EM Director shall coordinate all requests for State or Federal Support.

EMS Director Booe commented:

- We are still a young group.
- We have 16 employees that are full time with 5 years of experience or less.
- We are trying to offer as many opportunities to get them to stay here as possible.
- Commissioner Booth, thank you for your service to the county over the last 7 years as well.

Chairman Mendenhall opened the floor for discussion/comment/questions:

Commissioner Lankford commented:

- Very good presentation Mr. Booe.
- It is always exciting to see all the great things EMS is doing for the citizens of Stokes County.

Commissioner Booth commented:

- Thank you for the comment.
- Thank you for what you do.

Vice Chairman Walker commented:

- I appreciate all that you and your staff do.
- You provided a much needed service for our county.
- We have limited options that might be available to different parts of our county and having a good strong EMS system is a real plus.
- I know our citizens take comfort that you are there, and that the training and equipment is good.
- I think we have a Commissioner who can give a firsthand account of how useful those services can be.
- What level of staffing does LifeStar have on their units?

EMS Director Brian Booe responded:

The have 2 Basic EMT's.

- They are able to do vital signs, administer oxygen, and if we have a supervisor available then the supervisor responds if needed.

Vice Chairman Walker continued:

- The information you shared on the statistics is startling.
- How can one doctor write 58 prescriptions to 2 patients in one year?

EMS Director Brian Booe responded:

- Because of technology and something called telemedicine.
- If you watch the news, Forsyth, Baptist hospitals offer it.
- You can go to your smart phone and complete an e-visit.
- That is one of the ways people are able to reach different providers.
- There are laws in effect now to limit the doctor shopping.
- This is one of the reasons we now have the heroin problem.
- It is harder to reach the prescription pills.
- It is now easier to access heroin.
- We have solved a little prescription abuse but have created a whole new monster.

Vice Chairman Walker continued:

- I understand heroin is pretty cheap these days.
- I understand now.
- I appreciate all that you are doing.
- The numbers generally speak for themselves.

Commissioner Jones commented:

- Brian I read this with great interest.
- I have been somewhat privy to what's been going on with the doctor who lost his license in Clemmons.
- This is not a witch hunt, it has just been to lax.
- Of course now we have fentanyl, which is just another monster.
- It puts all you guys in jeopardy.
- This stuff is just that toxic.
- When I read the 58 in Brunswick, I just about fell over, and the 1100 out of Guilford.
- I know there are mechanisms put in place when is an increase is prescriptions at certain pharmacies.
- Is there anything being done to get in touch with these people in the other counties and ask why they are prescribing to Stokes County people.

EMS Director Booe responded:

- Hopefully through the controlled substance inventory system.
- That should red flag a patient that is getting multiple prescriptions.

Commissioner Jones continued:

- This is fairly recent so the mechanisms in place are not working.
- What about the medical board?
- A lot of these are the same doctors.

EMS Director Booe responded:

- A lot of times it will take family members calling in to the offices and the medical board.

Commissioner Jones continued:

- Thank you for the great report.
- I appreciate all you do.

Chairman Mendenhall commented:

- Thank you for the report.
- It was very informative and specific.
- The analysis of the opioid problem that you included is very telling.
- For anyone that does not know, Commissioner Walker was referring to me about the firsthand experience with EMS.
- Thanks everyone from that department.
- I know all my fellow Commissioners know and some others, but for those who don't know, I have had two heart attacks.
- The first one on February 15, 2008 and the second one on November the 8<sup>th</sup> of 2016 or 2017.
- It was after the campaign from last year.
- I will say the EMS has been to my home both times within 7 minutes.
- When you have a 100% blockage the first time and two 95% blockages the next time, I feel very blessed to be here today.

- Thank you for everything the EMS Department has done for me and all of Stokes County.

### **Stokes County Health Department – Presentation of the FY 2016-17 Health Report**

Health Director Emily Naylor commented:

- I would first like to say thank you to Commissioner Jones and Commissioner Booth for all of your service.
- Commissioner Booth I really appreciated the recap on how the County has moved forward.
- I have been present for a lot of that but it was nice to hear it all and see that we are making progress.
- Please keep in mind as I present my report that I was in a different department for about half of the year.

Health Director Emily Naylor presented the following information:

### **Message from the Stokes County Health Department**

As the new Stokes County Health Director, hopefully I can offer a fresh perspective into the Stokes County Health Department as it pertains to our status, our challenges, and our successes. I am fortunate that the previous Health Director worked to create a solid foundation on which to build an excellent department. Although I was only working as Director for half of the fiscal year being reported (starting in January 2017), am happy to discuss any questions or concerns you may have.

The health department continues to be one of the best small health departments in NC, providing a safety net for many of the Stokes County citizens who would struggle to find care otherwise. The health department has many challenges this year, but experienced many successes as well. Our prenatal program remains steady and serves as a great resource for patients who are unable to travel to larger cities or are on Medicaid. We maintain a great working relationship with Wake Forest Baptist Physician Assistant program, where our health department continues to be a training site for students to learn more about public health and rural health issues. In January 2017, Stokes Health Department was one of two counties in NC to be picked for a pilot prenatal dental program for our patients, which was utilized by 80% of our prenatal patients.

As we move into the 2016/2017 fiscal year, Stokes County Health Department faces many challenges as it did in the 2015/2016 fiscal year. Some of these challenges are:

- Recruiting qualified mid-level providers to fill a vacant position
- Clinic and clerical turnover including the retirement of two excellent staff members, one of whom has been at the Health Department for 12 years. Also the staffing changes in Environmental Health
- Aging populations and our inability to treat the population on Medicare
- The change of how we practice medicine to more of a preventive medicine model and performance based model
- Lack of affordable dental care for many of the citizens in Stokes County, especially for individuals on Medicaid
- The uprising of an opioid epidemic coupled with limited access to mental health services

With cuts in revenue from grants and at the state level, Stokes County Health Department must learn to work harder and leaner with fewer resources, while still providing quality services. As we did last year, Stokes County Health Department will continue to focus on growing our services and presence in the community by offering more public and educational programs relating to healthy lifestyles and choices. In addition, the Stokes County Health Department will continue to focus on the Ten Essential Public Health core competencies which are;

1. Monitor health status to identify and solve community health problems.
2. Diagnose and investigate health problems and health hazards in the community.
3. Inform, educate, and empower people about health issues.
4. Mobilize community partnerships and action to identify and solve health problems.
5. Develop policies and plans that support individual and community health efforts.
6. Enforce laws and regulations that protect health and ensure safety.
7. Link people to needed personal health services and assure the provision of health care when otherwise unavailable.
8. Assure competent public and personal health care workforce.
9. Evaluate effectiveness, accessibility, and quality of personal and population-based health services.
  
10. Research for new insights and innovative solutions to health problems.

I would like to thank my staff for making my transition into the Health Department as seamless as possible. The staff is outstanding and really cares about public health and our citizens. They are hardworking and dedicated to providing excellent care and improving the public health of Stokes County. Our citizens need and deserve convenient, quality, affordable care and I am pleased we are able to provide that here at the Health Department.

As always, please remember that good public health is the result of a community working together. With local and statewide partnerships with Cardinal Innovations, DayMark, Stokes County Healthy Carolinians, Stokes County Schools, Stokes County Department of Social Services, Stokes County Community Partners and other agencies, we have the ability to impact the health and well-being of an entire county. I am proud of the hard work of our public health department and expect great things in our future!

Best,

Emily D. Naylor, MSEH, REHS  
Stokes County Health Department

# Stokes County Health Department Annual Report for Fiscal Year 2016/2017 Executive Summary

## Public Health Clinic

There were 3333 patient visits in FY 2016/2017. This is a difference of 412 appointments, (or an 11% decrease) from FY 15/16. **The decrease of patient visits from FY 15/16 to 16/17 can be attributed to a number of reasons:**

- One full time midlevel provider position has been vacant for over two years.
  - Difficulty recruiting due to low salary, reclassification of “medically underserved” HPSA score making health department ineligible for Federal student loan repayment (Jan 2017)
- Only one full time provider seeing patients four times a week.
- Some patients have aged into Medicare and our clinic cannot see Medicare patients because we do not have an MD on staff
- Loss of Health Check position, reabsorbed into CCNC Network accounts for 211 (or 51%) of those appointments.
- **Other programs increasing: Child Health visits increased 40%, Maternal Health increased 13%**

**FY 2017/2018 is showing an upward trend, as the following changes were made:**

- Midlevel provider now working 5 days a week instead of 4
- Policy changes have streamlined service to be more efficient
- Investigating other potential sources of student loan repayment – are eligible for state funding
- July 17 patient numbers increased 13%, August #s increased 18%. Other months are comparable to FY 16/17
- Our clinic continues to have a high no-show rate, as in years past, requiring re-training and new procedures for front office staff

## Communicable Diseases

- Number of immunizations given: 1024 to 568 patients
- No communicable diseases or foodborne illnesses investigations for Stokes County.
- Chlamydia cases: 104 compared to 135 last FY
- Gonorrhea cases: 18 compared to 31 last FY

## • Prenatal Program

- ○ Number of patients enrolled July 2016-June 2017: \*65 (total patients seen at least once for a prenatal visit with provider)
- ▪ Number of deliveries: \*27 deliveries at FMC during this time (only pts who completed their care with SCHD)
- ▪ Currently in program: \*44 (total patients who received consistent prenatal care during this time frame)

- Patients transferred/uncompleted pregnancies: \*21 (patients who transferred care or miscarried after at least one visit with our provider)
- # Pregnancy tests: \*374 urine pregnancy tests
- # Positive pregnancy tests: \*120 POSITIVE pregnancy tests

### **WIC (Woman, Infant, Child)**

- WIC clients seen 10,237. This is a decrease of 3.5%
- Fully staffed with a full time director and two nutritionist positions allows the WIC department to increase their client totals. Stokes County had a 94.05% caseload for FY 16/17 exceeding the state goal of 92%.
- WIC department is open three days a week in King and with the changes of hours to the clinic and one additional day in King WIC has 11 additional hours per week to see more patients.
- **Slight decrease in participation, but anticipated to increase with the start of e-WIC electronic benefits in April 2018**

### **Environmental Health**

- Well sites evaluated: 123
- Total # of water samples collected: 322
- Soil Evaluations (Perc tests): 274
- Construction Authorizations for Repair of septic system: 51
- Food establishment inspections 265
- Food establishment permits issued: 44
- Legal remedies taken: 0
- Training and educational hours: 371

### **Health Education/Promotions**

- Stokes County Health Department Diaper Bank gave out 1,072 packets of Diaper totaling 24,835 diapers
- Conducted puberty education for 5<sup>th</sup> graders at 6 elementary schools at 11 schools and over 300 students.
- Participated in community health fairs and events such as the county fair, and Stokes Stomp
- Conducted the 2016 Community Health Assessment
- Active members of the following community committees
  - STOP Coalition
  - Stokes County Healthy Carolinians
  - Stokes County Suicide Prevention Taskforce
  - Stokes County Schools Health Advisory Committee (SHAC)
  - Family Planning Committee
  - Certified CPS Technician

### **Emergency Preparedness**

#### ***Monthly Activities***

- GETS (Government Emergency Telecommunication Service) testing
- Generator testing, radio testing
- Building OSHA (Occupational Safety and Health Administration) safety inspections
- Regional Emergency Preparedness Coordinator meetings
- Review and update plans as necessary

- Develop and implement activities to complete gaps in Capability Assessment
- *Quarterly Activities*

LEPC (Local Emergency Planning Committee) meeting attendance Surrounding County Committee attendance

- Call downs with Corrective Action Plans
- Quarterly Narrative Reports (NC DETECT data entry) Update employee ICS and emergency contact information

### *Annual*

- Medical Countermeasures Distribution and Dispensing (MCMDD) Plan Review Fire/tornado drills
- State Emergency Preparedness Conference
- 2 Exercises with After Action Report/Corrective Action Plans Respiratory Protection Plan Fit Testing
- Review all plans/policies and make necessary changes Annual Work

### *Plans*

- MCMDD Plan
- Update PH Sections of County Emergency Health Department Emergency Operations Plan Pandemic Influenza Plan
- Sheltering and Mass Care
- Isolation and Quarantine Plan
- Update PH OSHA Safety Manual Sections PanFlu COOP
- Smallpox and Mass Vaccination Plan
- Ebola Virus Disease Response Plan
- Infectious Disease Response Plan Bioterrorism Response Plan Crisis Communications Plan
- PH Responder Health & Safety Plan

### *Stokes County Medical Countermeasure (MCM) Operational Readiness*

**The Capabilities Reporting Tool** found in the NCDETECT Portal is a combination of the CDC Performance Measurements and the NC Public Health Preparedness Rubric that is used to assess the capacity and capability of our public health preparedness programs across the state. Each Capability and sub-capability category is assigned one of the following values based on how prepared we are; those categories are (from least prepared to most prepared): “Early”, “Established”, “Intermediate”, or “Advanced”.

Stokes County Health Department continues to score high on their Operational Readiness Capabilities, with many capabilities for Stokes being “Intermediate”, “Established”, or “Advanced”. Only 5 out of 49 capability subcategories were considered “Early” for Stokes County. Fifty-one percent of our Health Department’s capabilities are Intermediate or above, compared to 26% for the Central Region and 32% for the State. For more information, see Appendix A.

## Stokes County Human Services Board

In June, 2013 the Stokes County Board of County Commissioners voted on a new resolution to dissolve the Local Board of Health and DSS Board under Session law 2012-126 or HB 438. The resolution called for the formation of a new Human Service Advisory Board. The Board of County Commissioners has taken on the responsibilities of the Board of Health and DSS Boards. The Human Services Advisory Board has the same professional requirements as did the Board of Health. In addition, the three at-large-positions will be filled by individuals that represent the former DSS Board.

<b>POSITION</b>	<b>NAME</b>	<b>E-mail Address</b>
Commissioner	James Booth	<u>n/a</u>
Licensed Dentist	Gaye Wood	<u>gayewood93@gmail.com</u>
Licensed Engineer	Buster Robertson	<u>wroberbu@aol.com</u>
Licensed Optometrist	Keith R. Lawson	<u>gourmetforu3@aol.com</u>
Licensed Pharmacist	Kim Lewis	<u>kimlewis@centurylink.net</u>
Licensed Physician		<u>VACANT</u>
Registered Nurse	Jane Humphries	<u>waffaking44@yahoo.com</u>
Licensed Veterinarian	Pam Tillman	<u>ptillman@lifebrirestokes.com</u>
General Public	Jan Spencer	<u>jispencer@yahoo.com</u>
General Public	Rachel White	<u>rachelwhite3593@yahoo.com</u>
General Public	Jane Cole	<u>colejf1368@icloud.com</u>
County Manager	Jake Oakley	<u>joakley@co.stokes.nc.us</u>
Health Director	Emily Naylor	<u>enaylor@co.stokes.nc.us</u>
DSS Director	Stacey Elmes	<u>selmes@co.stokes.nc.us</u>
Recording Sec	Wanda East	<u>weast@co.stokes.nc.us</u>

**\*Note: member filling a vacancy unable to be filled by the prescribed profession in accordance with G.S. 130A-35**

# Stokes County Demographics

## Stokes County, North Carolina

Stokes County

United States

PEOPLE		
<b>Population</b>		
Population estimates, July 1, 2017, (V2017)	NA	325,719,178
Population estimates, July 1, 2016, (V2016)	46,097	323,127,513
Population estimates base, April 1, 2010, (V2017)	NA	308,758,105
Population estimates base, April 1, 2010, (V2016)	47,407	308,758,105
Population, percent change - April 1, 2010 (estimates base) to July 1, 2017, (V2017)	NA	5.5%
Population, percent change - April 1, 2010 (estimates base) to July 1, 2016, (V2016)	-2.8%	4.7%
Population, Census, April 1, 2010	47,401	308,745,538
<b>Age and Sex</b>		
Persons under 5 years, percent, July 1, 2016, (V2016)	4.6%	6.2%
Persons under 5 years, percent, April 1, 2010	5.3%	6.5%
Persons under 18 years, percent, July 1, 2016, (V2016)	19.3%	22.8%
Persons under 18 years, percent, April 1, 2010	22.2%	24.0%
Persons 65 years and over, percent, July 1, 2016, (V2016)	20.3%	15.2%
Persons 65 years and over, percent, April 1, 2010	16.0%	13.0%
Female persons, percent, July 1, 2016, (V2016)	50.8%	50.8%
Female persons, percent, April 1, 2010	51.2%	50.8%
<b>Race and Hispanic Origin</b>		
White alone, percent, July 1, 2016, (V2016) (a)	93.7%	76.9%
Black or African American alone, percent, July 1, 2016, (V2016) (a)	4.2%	13.3%
American Indian and Alaska Native alone, percent, July 1, 2016, (V2016) (a)	0.5%	1.3%
Asian alone, percent, July 1, 2016, (V2016) (a)	0.3%	5.7%
Native Hawaiian and Other Pacific Islander alone, percent, July 1, 2016, (V2016) (a)	Z	0.2%

Two or More Races, percent, July 1, 2016, (V2016)	1.2%	2.6%
Hispanic or Latino, percent, July 1, 2016, (V2016) (b)	2.9%	17.8%
White alone, not Hispanic or Latino, percent, July 1, 2016, (V2016)	91.3%	61.3%
<b>Population Characteristics</b>		
Veterans, 2012-2016	3,313	19,535,341
Foreign born persons, percent, 2012-2016	1.7%	13.2%
<b>Housing</b>		
Housing units, July 1, 2016, (V2016)	21,959	135,697,926
Housing units, April 1, 2010	21,924	131,704,730
Owner-occupied housing unit rate, 2012-2016	77.2%	63.6%
Median value of owner-occupied housing units, 2012-2016	\$120,900	\$184,700
Median selected monthly owner costs -with a mortgage, 2012-2016	\$1,057	\$1,491
Median selected monthly owner costs -without a mortgage, 2012-2016	\$298	\$462
Median gross rent, 2012-2016	\$615	\$949
Building permits, 2016	85	1,206,642
<b>Families &amp; Living Arrangements</b>		
Households, 2012-2016	19,190	117,716,237
Persons per household, 2012-2016	2.39	2.64
Living in same house 1 year ago, percent of persons age 1 year+, 2012-2016	93.1%	85.2%
Language other than English spoken at home, percent of persons age 5 years+, 2012-2016	2.6%	21.1%
<b>Education</b>		
High school graduate or higher, percent of persons age 25 years+, 2012-2016	82.2%	87.0%
Bachelor's degree or higher, percent of persons age 25 years+, 2012-2016	14.3%	30.3%
<b>Health</b>		
With a disability, under age 65 years, percent, 2012-2016	10.6%	8.6%
Persons without health insurance, under age 65 years, percent	△ 12.8%	△ 10.1%
<b>Economy</b>		
In civilian labor force, total, percent of population age 16 years+, 2012-2016	57.5%	63.1%
In civilian labor force, female, percent of population age 16 years+, 2012-2016	51.4%	58.3%
Total accommodation and food services sales, 2012 (\$1,000) (c)	35,129	708,138,598
Total health care and social assistance receipts/revenue, 2012 (\$1,000) (c)	107,123	2,040,441,203
Total manufacturers shipments, 2012 (\$1,000) (c)	489,711	5,696,729,632

Total merchant wholesaler sales, 2012 (\$1,000) (c)	12,796	5,208,023,478
Total retail sales, 2012 (\$1,000) (c)	222,118	4,219,821,871
Total retail sales per capita, 2012 (c)	\$4,748	\$13,443

**Transportation**

Mean travel time to work (minutes), workers age 16 years+, 2012-2016	28.5	26.1
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**Income & Poverty**

Median household income (in 2016 dollars), 2012-2016	\$42,489	\$55,322
Per capita income in past 12 months (in 2016 dollars), 2012-2016	\$22,013	\$29,829
Persons in poverty, percent	Δ 12.4%	Δ 12.7%

**BUSINESSES**

**Businesses**

Total employer establishments, 2015	625	7,663,938
Total employment, 2015	5,533	124,085,947
Total annual payroll, 2015 (\$1,000)	164,288	6,253,488,252
Total employment, percent change, 2014-2015	2.9%	2.5%
Total nonemployer establishments, 2015	2,861	24,331,463
All firms, 2012	2,843	27,626,360

Women-owned firms, 2012	984	9,878,397
Minority-owned firms, 2012	158	7,952,386
Nonminority-owned firms, 2012	2,611	18,987,918
Veteran-owned firms, 2012	323	2,521,682
Nonveteran-owned firms, 2012	2,439	24,070,685

**GEOGRAPHY**

**Geography**

Population per square mile, 2010	105.6	87.4
Land area in square miles, 2010	448.86	3,531,905.43
FIPS Code	37169	00

⚠ This geographic level of poverty and health estimates are not comparable to other geographic levels of these estimates

Some estimates presented here come from sample data, and thus have sampling errors that may render some apparent differences between geographies statistically indistinguishable. Click the Quick Info icon to the left of each row in TABLE view to learn about sampling error.

The vintage year (e.g., V2015) refers to the final year of the series (2010 thru 2015).  
Different vintage years of estimates are not comparable.

(a) Includes persons reporting only one race  
(b) Hispanics may be of any race, so also are included in applicable race categories  
(c) Economic Census - Puerto Rico data are not comparable to U.S. Economic Census data

D Suppressed to avoid disclosure of confidential information  
F Fewer than 25 firms  
FN Footnote on this item in place of data  
NA Not available  
S Suppressed; does not meet publication standards  
X Not applicable  
Z Value greater than zero but less than half unit of measure shown

QuickFacts data are derived from: Population Estimates, American Community Survey, Census of Population and Housing, Current Population Survey, Small Area Health Insurance Estimates, Small Area Income and Poverty Estimates, State and County Housing Unit Estimates, County Business Patterns, Nonemployer Statistics, Economic Census, Survey of Business Owners, Building Permits.

## **Public Health Priorities**

The 2016 Community Health Assessment, which is done once every four years using primary data (collected from the health department via surveys) identified our top three health priorities in Stokes County, which are substance abuse, mental health, and chronic disease. Chronic disease is the leading cause of death in Stokes County and in North Carolina as a whole. Mental health issues are prevalent in Stokes County, as evidenced by the top 10 ranking of Suicide for age groups 0-19, 20-39, and 40-64. Substance abuse has risen dramatically and there has been a statistically significant increase in drug overdose death rates between 2014-2016. See App. B.

**2012-2016 Ten Leading Causes of Death by County of Residence  
and Age Group: Ranking, Number of Deaths, and Unadjusted Death Rates per  
100,000 Population**

AGE GROUP:	RANK	CAUSE OF DEATH:	# OF DEATHS	DEATH RATE
TOTAL - ALL AGES	0	TOTAL DEATHS --- ALL CAUSES	2,585	1113.0
	1	Cancer - All Sites	574	247.1
	2	Diseases of the heart	501	215.7
	3	Cerebrovascular disease	195	84.0
	4	Chronic lower respiratory diseases	182	78.4
	5	Other Unintentional Injuries	101	43.5
	6	Pneumonia & influenza	75	32.3
	7	Diabetes mellitus	67	28.8
	8	Alzheimer's disease	57	24.5
	9	Suicide	56	24.1
00-19 YEARS	10	Nephritis, nephrotic syndrome, & nephrosis	50	21.5
	0	TOTAL DEATHS --- ALL CAUSES	30	57.8
	1	Other Unintentional injuries	5	9.6
	2	Conditions originating in the perinatal period	4	7.7
		Congenital anomalies: (birth defects)	4	7.7
		Motor vehicle injuries	4	7.7
	5	Homicide	3	5.8
	6	Suicide	2	3.9
	7	Cancer - All Sites	1	1.9
		Anemias	1	1.9
	Diseases of the heart	1	1.9	
	Pneumonia & influenza	1	1.9	

<b>20-39 YEARS</b>	<b>0</b>	<b>TOTAL DEATHS - ALL CAUSES</b>	88	183.4
	<b>1</b>	<b>Other Unintentional injuries</b>	24	50.0
	<b>2</b>	<b>Motor vehicle injuries</b>	14	29.2
	<b>3</b>	<b>Cancer - All Sites</b>	12	25.0
	<b>4</b>	<b>Suicide</b>	11	22.9
	<b>5</b>	<b>Diseases of the heart</b>	7	14.6
	<b>6</b>	<b>Diabetes mellitus</b>	2	4.2
		<b>Chronic liver disease &amp; cirrhosis</b>	2	4.2
		<b>Homicide</b>	2	4.2
	<b>9</b>	<b>Viral hepatitis</b>	1	2.1
		<b>Anemias</b>	1	2.1
		<b>Cerebrovascular disease</b>	1	2.1
		<b>Pneumonia &amp; influenza</b>	1	2.1
		<b>Chronic lower respiratory diseases</b>	1	2.1
	<b>40-64 YEARS</b>	<b>0</b>	<b>TOTAL DEATHS - ALL CAUSES</b>	562
<b>1</b>		<b>Cancer - All Sites</b>	156	177.1
<b>2</b>		<b>Diseases of the heart</b>	109	123.7
<b>3</b>		<b>Suicide</b>	33	37.5
<b>4</b>		<b>Chronic liver disease &amp; cirrhosis</b>	30	34.1
<b>5</b>		<b>Other Unintentional injuries</b>	29	32.9
<b>6</b>		<b>Chronic lower respiratory diseases</b>	27	30.6
<b>7</b>		<b>Diabetes mellitus</b>	23	26.1
<b>8</b>		<b>Motor vehicle injuries</b>	18	20.4
<b>9</b>		<b>Cerebrovascular disease</b>	13	14.8
	<b>Pneumonia &amp; influenza</b>	13	14.8	

<b>65-84 YEARS</b>	<b>0</b>	<b>TOTAL DEATHS --- ALL CAUSES</b>	1,234	3136.0
	<b>1</b>	<b>Cancer - All Sites</b>	313	795.4
	<b>2</b>	<b>Diseases of the heart</b>	238	604.8
	<b>3</b>	<b>Chronic lower respiratory diseases</b>	121	307.5
	<b>4</b>	<b>Cerebrovascular disease</b>	92	233.8
	<b>5</b>	<b>Diabetes mellitus</b>	34	86.4
		<b>Pneumonia &amp; influenza</b>	34	86.4
	<b>7</b>	<b>Nephritis, nephrotic syndrome, &amp; nephrosis</b>	31	78.8
	<b>8</b>	<b>Septicemia</b>	27	68.6
	<b>9</b>	<b>Other Unintentional injuries</b>	21	53.4
	<b>10</b>	<b>Alzheimer's disease</b>	20	50.8
<b>85+ YEARS</b>	<b>0</b>	<b>TOTAL DEATHS --- ALL CAUSES</b>	671	13702.3
	<b>1</b>	<b>Diseases of the heart</b>	146	2981.4
	<b>2</b>	<b>Cancer - All Sites</b>	92	1878.7
	<b>3</b>	<b>Cerebrovascular disease</b>	89	1817.4
	<b>4</b>	<b>Alzheimer's disease</b>	36	735.1
	<b>5</b>	<b>Chronic lower respiratory diseases</b>	33	673.9
	<b>6</b>	<b>Atherosclerosis</b>	26	530.9
		<b>Pneumonia &amp; influenza</b>	26	530.9
	<b>8</b>	<b>Other Unintentional injuries</b>	22	449.3
	<b>9</b>	<b>Hypertension</b>	11	224.6
	<b>Nephritis, nephrotic syndrome, &amp; nephrosis</b>	11	224.6	

North Carolina County Health Data Book - 2018  
N.C. Department of Health and Human Services

### *Access to Care*

With the limited number of health care providers in the county and with the majority of the population (approximately 75% being in rural areas) access to care to medical facilities is hard. According to the 2016 Stokes County Community Health Assessment, Access to Care is a priority within the county. Stokes County has a very limited public transportation system using YVEDDI, but there are drawbacks to this system including pickup times/ ride duration/ coordinating travel.

In June, 2013 Stokes County Health Department started their Prenatal Clinic addressing one of the access to care issues concerning our patients. The Prenatal Clinic allowed access for pregnant women to seek care closer to home. This program is going into its fourth year. One big advantage, more mothers that have delivered are returning for child and adult health programs

and several individuals are back in the prenatal clinic with their second child. These individuals have stated that because of the care given and how they were treated is the reason why they continue to stay with our clinic.

The Health Department continues to partner with the Mobile Mammogram Unit one day per quarter to provide mammograms. The Mobile Mammography Unit serves about 20-25 women each time it visits the Health Department.

### ***Mental Health***

Mental health continues to be a concern for the citizens of Stokes County. Substance abuse and mental health are once again in the top five health issues identified in the 2016 community health assessment.

Mental health has seen many changes take place as North Carolina revamps the mental health system. Cardinal Innovations is currently the agency many individuals must access for care, especially those without insurance. At times, individuals have similar problems accessing this system of care as other individuals have in receiving medical care. Lack of qualified providers along with the distance to receive care and access to care problems make it difficult for individuals to get the appropriate care in a timely manner.

During FY 2014/2015 Stokes County Health Department in conjunction with Cardinal Innovations organized the Stokes County Suicide Prevention Task Force focusing on public awareness and prevention of suicides in Stokes County. In addition, several programs such as mental health first aid, crisis intervention team have taken place to assist law enforcement, and the school district on how to deal with mental health emergency. Our county suicide rate now ranks 11<sup>th</sup> in the state. Four years ago Stokes County ranked as one of the highest ranked number 3 and at one point Stokes County was number one in the state.

Mental health services are being provided within the health department twice a month by DayMark, every other Tuesday from 10:00-1:00 for scheduled appointments and walk-ins. This service was started to help screen individuals to determine if further mental health services are needed. The Daymark counselor can also assist people in finding resources like jobs, food, and housing. Daymark also offers Mobile Crisis Management, an intervention service that is operational 24/7/365. The service consists of immediate telephone response, face-to-face assessments and treatment, and follow up for mental health and substance abuse situations.

### ***Dental Health***

Dental health has the same issues as mental health. Lack of general dental providers in Stokes County that will take Medicaid patients or new patients make its hard for individuals to receive proper and timely medical care resulting in a delay in treatment, which will be costlier when these individuals get the needed care. This is an ongoing issue which will take some time to resolve. Due to our geographical location and our social economic status of many individuals, dental care will remain an issue for many citizens within Stokes County. In January 2017 Stokes County Health Department was selected by the NC Public Health Dental Division as a Pilot

program to assist our prenatal patients to locate affordable dental care. About 80% of our prenatal patients utilized the I-MOM Program. One of the goals of the Health Department is to increase access to dental care for citizens that are low/no cost through groups like the NC Dental Society NCMOM (NC Missions of Mercy) and Baptists on Mission. The Health Department currently takes part in the Into the Mouth of Babes Program, which provides dental varnish to children under the age of 3.

## **2016/2017 Year in Review**

### ***Primary Care***

During FY 2016/2017 our family health center was staffed with one physician extender (Family Nurse Practitioner or Physician Assistant). Stokes County has been recruiting for a qualified provider for over two years without any success. The Stokes County Commissioners have increased the starting salary for this position to help attract qualified candidates but the salary is still low when compared to neighboring counties. We have seen interest from several Wake Forest PA students who will graduate in May 2018, some of whom completed a preceptorship with our physician extender.

The primary clinic sees a variety of medical conditions that are similar to what a family physician or urgent care clinic will see. Many citizens in Stokes County uses Stokes County Health Department as their primary care provider.

Due to the rural location, and lack of medical providers, individuals have come to depend on this service. Stokes County is considered a safety net for many individuals that cannot afford medical care.

With many changes in the health care system throughout the nation, more health departments are starting to offer primary care within their health departments. Over the last several years many North Carolina Public Health Departments offer some type of primary care services ranging to a full primary care practice or limited to several days a week and the types of patients seen.

In 2016/2017, Stokes County Health Department saw a 11% decrease in patient visits. However, overall, our prenatal clinic continues to be strongly utilized. The 11% decrease is related to several factors detailed throughout this report.

Stokes County still has a large number of individuals without insurance or underinsured. Stokes County Health Department continues to be a safety net for the community. We hope to continue our growth with new partnerships as they become available and that meets our county needs.

Stokes County Health Department accepts; checks, credit cards, Medicaid, most insurances and for individuals that qualify we do have a sliding scale fee for services. In addition, some public health programs are offered free of charge as required by the NC General Statutes. Payment is

based on the number of individuals and family income compared to the federal poverty level percentages as determined by the federal government.

<u>Month FY 16/17</u>	<u>Nur. Visits</u>	<u>Provider Visits Clinic/Prenatal</u>	<u>Monthly Totals (seen vs. schedule)</u>	<u>(-)/(+) Pts Seen FY 16/17</u>
July 2016	89	113/28	230/347	-29%
August 2016	84	199/13	324/479	-17%
September 2016	106	188/30	324/494	-12%
*October 2016	307	167/26	500/625	-3%
November 2016	130	154/30	341/467	-12%

December 2016	101	156/21	278/383	-12%
January 2017	74	157/32	263/392	-5%
February 2017	84	174/23	266/409	-20%
March 2017	78	214/24	316/457	-17%
April 2017	43	157/26	226/318	-23%
May 2017	67	202/25	310/497	-22%
June 2017	50	175/27	252/344	-26%
<b>Total</b>	<b>1213</b>	<b>2056/305</b>	<b>3630/5212</b>	<b>-14.9%</b>

Number of patients seen 3630 patient visits. This is a 14.9% decrease from FY 15/16. Of total visits, 305 visits were prenatal patients, accounting for 8% of the total patients seen compared to 10% of the patient population last FY.

**The decrease of patients from FY 15/16 to 16/17 can be contributed to a number of reasons:**

- One full time midlevel provider position has been vacant for over two years.
- Only one full time provider seeing patients four times a week.

**FY 2017/2018 is showing an upward trend, as the following changes were made:**

- Midlevel provider now working 5 days a week instead of 4
- Policy changes have streamlined service to be more efficient
- July 17 patient numbers increased 13%, August #s increased 18%. Other months are steady \*Our clinic continues to have a high no-show rate, as in years past

***Dental Service***

Many individuals in Stokes County cannot afford a dentist or cannot locate a dentist that accepts Medicaid.

Starting January 2017 Stokes County Health Department was selected by the NC Public Health Dental Division as a Pilot program to assist our prenatal patients to locate affordable dental care. This program, called IMOM (Into the Mouths of Moms), was utilized by 80% of our prenatal patients. One of the goals of the Health Department for FY 17/18 is to partner with a low cost/no cost dental service to provide occasional services to county citizens.

***NC Breast Cervical Cancer Control Program (NC BCCCP)***

The North Carolina Breast and Cervical Cancer Control Program (NC BCCCP) provides free or low-cost breast and cervical cancer screenings and follow-up to eligible women in North Carolina. Each year, NC BCCCP strives to provide services to over 12,000 women.

NC BCCCP services are offered at most local health departments as well as some community health centers, hospitals and private physicians' offices across the state. Approximately 102 local health agencies work in cooperation with physicians, hospitals, and other health care facilities to provide services to eligible North Carolina women.

NC BCCCP provides services to North Carolina women who:

- are uninsured or underinsured;
- are without Medicare Part B or Medicaid;
- are between ages 40 - 64 for breast screening services and 18 - 64 for cervical screening services; and
- have a household income at or below 250% of the federal poverty level.
- *Services offered:*
- Clinical breast exams
- Screening mammograms
- Pap tests
- Diagnostic procedures, as indicated (diagnostic mammograms, ultrasounds, colposcopies, breast and cervical biopsies)
- Medical consultations

Breast and Cervical Cancer Medicaid (BCCM) provides funding for treatment to NC BCCCP enrolled clients who are diagnosed with breast or cervical cancer and who meet additional requirements. BCCM eligible women must be enrolled in NC BCCCP prior to a cancer diagnosis.

Compared to other groups, there are significant differences in the rates of minority women who are diagnosed with breast and cervical cancers and who die from these diseases. NC BCCCP has focused increased recruitment and education strategies to prompt more African American, Hispanic, and American Indian women to get breast and cervical cancer screenings.

**Stokes County BCCCP Program FY 2016/2017**

Program Type	Pt Seen FY 15/16	Pt Seen FY 16/17
Federal BCCCP	40	46
State BCCCP	49	14

Breast Cancer BCCCP Medicaid	0	1
Komen Grant (Screening)	0	0
Komen Grant (Diagnostic)	0	0
Komen Grant (Biopsy)	0	0
Insurance (Screening)	60	36
Medicaid (Screening)	8	8
Medicare (Screening)	20	21
<b>Total Patients</b>	<b>177</b>	<b>126</b>

***Care Coordination for Children (CC4C)***

CC4C is a free and voluntary program that helps families like yours find and use community services. The program goals are:

- to connect your family with services for children and families
- to support your children in reaching their developmental potential
- to help ensure that children are raised in healthy, safe, and nurturing environments. CC4C care managers can help with finding medical care, transportation, childcare and /or financial aid. They can also provide you with information about a wide variety of family oriented resources. The CC4C care manager will:
  - discuss family strengths and concerns through home visits, telephone calls and other personal contacts
  - identify programs, services, and resources that meet your family's needs
  - serve as a link between you and your child's doctor or nurse
  - identify ways you can strengthen parent-child relationships
  - introduce you to parent support programs when available
  - offer encouragement and support.

### *Who is Eligible?*

Children birth to age three who are at risk for developmental delay or disability, long term illness and/or social, emotional disorders and children ages birth to five who have been diagnosed with developmental delay or disability, long term illness and/or social, emotional disorder may be eligible for the program. For Fiscal Year 2016/2017 the average monthly case load for the CC4C program was 70. Program goal is 50 clients per month.

### *PCM/PMH (Pregnancy Care Management/Pregnancy Medical Home)*

DMA is working in partnership with Community Care of North Carolina (CCNC) and other community stakeholders including providers, local health departments, and the Division of Public Health create a program that provides pregnant Medicaid recipients with a pregnancy medical home (PMH). The goal is to improve the quality of perinatal care given to Medicaid recipients, thereby improving birth outcomes and reducing Medicaid spending. This will be done by modeling the PMH after the enhanced primary care case management (PCCM) program developed by CCNC.

### *Case Management*

If a pregnant Medicaid recipient's aid program category covers pregnancy services, she is eligible to participate in this program. This program is NOT just for recipients of Medicaid for Pregnant Women (MPW). Pregnant Medicaid patients will receive care management (population management). High-risk pregnant women in a PMH will receive case management services. The level of service provided will be in proportion to the individual's identified needs. Case managers are expected to closely monitor the pregnancy through regular contact with the physician and patient to promote a healthy birth outcome. On average Stokes County averages 48 patients per month in the PCM Program.

### *Program Participation*

The PMH project will be modeled after the enhanced primary care case management program developed by CCNC. To qualify for participation as a PMH, the provider must agree to the following:

- Ensuring that no elective deliveries are performed before 39 weeks of gestation by agreement with all professional providers
- Engaging fully in the 17P project in each pregnancy medical home
- Decreasing the cesarean section rate among nulliparous women
- Completing a high-risk screening on each pregnant Medicaid recipient in the program and integrating the plan of care with local care/case management
- Open chart audits

In exchange for meeting the program expectations described above, the PMH will receive the following incentives:

- Exemption from prior approval on ultrasounds
- \$50 for completing a high risk screening tool at initial visit
- \$150 incentive for the postpartum visit per Medicaid recipient
- Increased rate for a vaginal delivery

Any provider who bills global, package or individual pregnancy procedures is eligible to participate in this program as long as he/she agrees to the program requirements. It is not just for obstetric providers.

### ***Women's Health Program***

The Stokes County Women's Health Program develops and promotes programs and services that protect the health and well-being of infants and of women during their child-bearing years. The goal is to improve the overall health of women, reduce infant sickness and death, and strengthen families and communities.

The Women's Health Branch also offers guidance, consultation and training for professionals who provide women's health services.

Local health departments and other community agencies serving each of the 100 counties in North Carolina provide a variety of these women's health services, including family planning, prenatal care, flu shots and other women's immunizations, and pregnancy care management.

One program offered through this program at the Stokes County Health Department is the Screening for Cervical Cancer. This service is offered during the routine physicals or the annual woman's exam. Total number of women served during FY 2016/2017:

- 374 in FY 16/17 compared to 390 pregnancy tests performed FY 15/16.  
120 were positive and 44 of these patient chosen to stay with SCHD for their prenatal provider.
- 118 Pap exams compared to 173 Pap exams for FY 15/16
- 20 were abnormal. Of these; 9 patients had to be referred to GYN services

\*In 2013 Guidelines for Pap exams have changed. Pap exams are done every three years following normal pap from ages 21 -35. At age 35 testing goes can to every 5 years provided co-testing is done. If co-testing is not done the patient will stay on a three-year cycle.

### ***Immunizations***

Stokes County Health Department is one of the primary locations in Stokes County that offers routine immunizations. During this fiscal year the following achievement occurred with our program:

- Gave 1024 immunizations to 568 clients/patients
- 96% of clients were meeting benchmark compared to 85% statewide
- Received Certificate of Excellence for their outstanding Immunization Assessments and Rate

### ***Environmental Health***

Stokes County Environmental Health Department enforces state laws and rules pertaining to food sanitation, waste water disposal, private drinking water wells and other health and sanitation issues. The number of inspections include food service establishments, tattoo artists, day care centers, school cafeterias, schools, public swimming pools, etc. The number of new permits issued includes food service establishments, tattoo artists, public swimming pools, etc.

The Stokes County Environmental Health Department has seen a fiscal year of great transition, with two staff members leaving. There was only one certified REHS (Registered Environmental Health Specialist) in the office for about 7 months. The number of inspections is low compared to last year because of the staffing change, however, the department is now fully staffed and certified. The current backlog for On-site evaluations is about 4 weeks.

#### ENVIROMENTAL HEALTH YEARLY REPORT JULY 2016 – JUNE 2017

<b><i>ON-SITE WASTEWATER ACTIVITY</i></b>	<b>FY15/16</b>	<b>FY 16/17</b>
Site Visits (includes all OSWW field activities not included below)	266	<b>331</b>
Sites Evaluated (includes sites evaluated or re-evaluated for any purpose)	328	274
Improvement Permits Issued- New Or Revision w/Site Plan (valid 60 months.)	116	114
Improvement Permit Issued - Expansion of Existing System (valid 60 months)	14	13
Improvement Permits Denied (Documented)	12	11
Construction Authorizations - New, revision, or Relocation	69	198
Construction Authorizations - Expansion	13	12

Construction Authorizations - Repair/Replacement of Malfunctioning System	65	51
Authorizations - Mobile Home Parks	0	1
Authorizations - Existing System Reuse Other than in MHP	25	44
Authorizations for System reuse – Denied	21	8
Table V Inspection w/Reports prepared	36	22
Migrant Housing Inspections w/reports prepared	14	13
Notices of Violation Issued	23	9

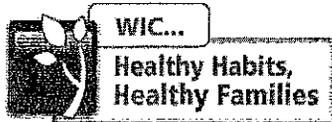
Legal Remedies - Injunctions, criminal misdemeanor, administrative penalties	8	1
Permit Revoked (notice)	6	5
Operations Permit Issued	139	151
Sewage Complaints Investigated	52	24
On-Site Consultative Contacts	22	5

<i>Well Activities</i>	FY 15/16	FY 16/17
Well Site Evaluated	64	123
Grouting Inspection	81	99
Well Head Inspected	103	109
Well Head Approved	65	74
Well Head Disapproved	38	35
Well Construction Permit Issued - New	82	59
Well Construction Permit Issued - Repair	8	38
Well Certificate of Completion Issued - New	65	43
Well Certificate of Completion Denied - New	38	35
Well Certificate of Completion issue - Repair	0	16
Bacteriological Sample Collected	149	162
Other Sample Collected	153	160
Well Camera or Geophysical Inspection	1	0
Legal Remedies Taken	1	0

<b>Food Handling Activity</b>	<b>FY 15/16</b>	<b>FY 16/17</b>
Inspections	445	265
Visits	159	189
Permits issued	65	44
Complaint Investigations	2	5
Complaint investigations Follow-up	12	18

General Activity	
Other Training/Education (hours)	371

### *Women, Infant, Children (WIC)*



WIC stands for Women, Infants and Children. It is the Special Supplemental Nutrition Program for Women, Infants, and Children funded by the United States Department of Agriculture, commonly referred to as the WIC Program.

#### **Who is WIC for?**

- Children up to five years of age
- Infants
- Pregnant women
- Breastfeeding women who have had a baby in the last 12 months
- Women who have had a baby in the last six months

#### **What does WIC provide?**

- Healthy foods
- Health care referrals
- Breastfeeding support
- Eating tips for you and your child

#### **To be eligible, you or your child must:**

- Live in North Carolina
- Live in a household with income at or below WIC guidelines
- Have a health risk factor based on:
  - Height and weight
  - Blood test for low iron
  - Health history
  - Diet history

### WIC Active Participation

Month	FY 2015/2016	FY 2016/2017
July	892	906
August	909	870
September	925	892
October	902	899
November	878	864
December	894	848
January	880	835
February	872	826
March	881	828
April	849	828
May	863	820
June	871	821
<b>Totals</b>	<b>10,616</b>	<b>10,237</b>

Fiscal year 2016/2017 was a very steady year for WIC. The WIC department is fully staffed and operates a clinic in Danbury as well as King (three days per week), making them more accessible to clients. There was a slight decrease in participation of WIC clients, which is mirrored across the state. The next FY will likely show an increase in participation due to the implementation of “e-WIC” (electronic benefits transfers) which will allow clients to use their benefits electronically instead of using paper vouchers, streamlining the process of getting healthy food to needy families.

#### ***Communicable Diseases***

*A Dictionary of Epidemiology* defines communicable disease as "illness due to a specific infectious agent or its toxic products that arises through transmission of that agent or its products from an infected person, animal, or reservoir to a susceptible host, either directly or indirectly through an intermediate plant or animal host, vector, or the inanimate environment." Communicable disease pathogens include bacteria, viruses, fungi, parasites and prions.

Because communicable diseases can have so much impact on the population, the surveillance and control of such diseases is an important part of protecting the public's health.

In FY 2016/2017 Stokes County Health Department had no major disease outbreak or food borne illness to investigate this fiscal year. Below is the summary of communicable disease investigated and treated through Stokes County Health Department.

**Stokes County Reported Communicable Disease  
Totals for FY 2016/2017**

Disease Classification	Total confirmed cases
Haemophilus Influenza	0
Pertussis	1
Hepatitis B (Chronic)	5
Ehrlichia	3
Rocky Mountain Spotted Fever	8
Shigellosis	1
Lyme Disease	4
Streptococcal Group A (invasive)	2
Legionellosis	6
Foodborne (hypothesis, poison, other)	0
Rabies – Human	0
Salmonellosis	10
Campylobacter Infection	5
Listeriosis	1

E Coli	0
Chlamydia	104 (135 in 15/16)
Gonorrhea	18 (32 in 15/16)
Influenza, adult death	2

***Community Health/Educational Services***

Stokes County Health Educator has been busy this year with expanding our Diaper Bank by adding more clothes, food, and other necessities for those babies in need in our county. This was accomplished with donations from local church groups as well as Girl Scout troops.

There has been continued work with the STOP Coalition and Insight to distribute educational materials about the Opioid Epidemic as well as lock boxes to those individuals in need of one. In addition, we provided bike helmets along with bike safety education to one-hundred children during the 2017 Little Folks Festival. This year we have been able to provide car seats to families that are in need with our partnership with Safe Kids Northwest Piedmont.

- Stokes County Health Department Diaper Bank gave out 1,072 packets of Diaper totaling 24,835 diapers
- Conducted puberty education for 5<sup>th</sup> graders at 6 elementary schools at 11 schools and over 300 students.
- Participated in community health fairs and events such as the county fair, and Stokes Stomp
- Conducted the 2016 Community Health Assessment
- Active members of the following community committees
  - STOP Coalition
  - Stokes County Healthy Carolinians
  - Stokes County Suicide Prevention Taskforce
  - Stokes County Schools Health Advisory Committee (SHAC)
  - Family Planning Committee
  - Certified CPS Technician

**Public Health Emergency Preparedness (See Appendix A)**

Stokes County Health Department plays a vital role in planning, preparing, and responding to public health emergencies; such as pandemic flu, food-based illness, natural disasters, hazardous release, or terrorism.

The mission of the Public Health Preparedness and Response within the Health Department is to protect the health and safety of residents in Stokes County by establishing strategic goals:

- Monthly, quarterly, and annual deliverables, required work plans, training, and Progress Check database entry and other duties assigned within health department.
- Ensure Incident Management System (ICS)/National Incident Management System (NIMS) compliance for each health department staff member.
- Responsible for OSHA Respiratory Protection Program compliance.
- Strategic National Stockpile (SNS) plan -Meeting particular benchmarks based on the Say “Public Health Emergency Preparedness Operational Readiness Review (PHEP-ORR)” which are required to score a minimum of 79
- Emergency Communications Operations -Maintain 24/7 contact databases for employees, hospitals, adult care, providers -Perform call down drills/system checks
- 2 exercises and required After Action Reports/Corrective Action Plans
- 1 Full-scale exercise and required Homeland Security Exercise and Evaluation Plan (HSEEP) documents
- Implementation of CDC’s National Standards for Public Health Preparedness Capabilities

To learn more about how to be prepared for natural and manmade disasters visit these sites:

<http://www.co.stokes.nc.us/disaster1/>

<http://www.ready.gov>

### **Goals for FY 2017/2018**

**One of the challenges that the Stokes Health Department is seeing is the lack of a medical provider. Because of this open position, the health department continues to see a decrease in the number of patient visit last fiscal year. This will be the number one priority for the health department.**

The Stokes County Health Department is anticipating that they will see an increase in patients due to the fact some individuals do not have health insurance and the closure of Pioneer Hospital in Virginia. In addition, many individuals will use us as their safety net.

**Continue to monitor how Medicaid Transformation will alter healthcare.** With Medicaid moving toward managed care in 2019, now is the time to get involved at the state level to influence what MCOs (Managed Care Organizations) will be chosen. It is important to choose MCOs that respect our mission in Public Health, which is “To promote healthy and safe living, prevent disease, care for the sick, protect the environment, and provide essential services to meet community needs”.

Goals for FY 2017/2018 are:

- Be an active partner in the opioid crisis
- Continue to expand our Prenatal Clinic with Wake Forest Baptist Hospital
- Increase and build our Well Baby Program and Child Health Program
- Create opportunities for patients to receive local low/no cost dental treatment
- Explore funding opportunities through grants and other partnerships
- Recruit a Mid-level provider, giving us the flexibility to be open more hours and have a time slot specifically for county employees
- Stay current and involved in Medicaid Transformation (2019)

# Stokes Family Health Department

## Central Region



### INTRODUCTION

The Centers for Disease Control and Prevention (CDC) medical countermeasure (MCM) operational readiness review (ORR) process is designed to be a rigorous, evidence-based assessment of a jurisdiction's ability to plan and successfully execute a large-scale response requiring MCM distribution and dispensing. Information in this report is the result of a Preparedness Capabilities report in February 2017.

### BACKGROUND INFORMATION

In 2011, CDC published the *"Public Health Preparedness Capabilities: National Standards for State and Local Planning."* This document contains 15 capabilities that serve as national public health preparedness standards, designed to assist state and local health departments in their strategic planning. The MCM-ORR tool, introduced by CDC in 2014, assesses a local jurisdiction's preparedness level in eight of CDC's 15 public health preparedness capabilities, specifically as they pertain to a MCM mission. The eight capabilities addressed by the MCM-ORR tool are:

Capability 1: Community Preparedness  
Capability 3: Emergency Operations  
Coordination Capability 4:  
Emergency Public Information and  
Warning Capability 6: Information  
Sharing  
Capability 8: Medical Countermeasure Dispensing  
Capability 9: Medical Material  
Management and Distribution  
Capability 14: Responder Safety and  
Health  
Capability 15: Volunteer Management

It is important to note that in North Carolina, some of these capabilities, as well as others, not addressed by the MCM-ORR tool, are also evaluated by the North Carolina Public Health Preparedness Capabilities Rubric.

The MCM-ORR contains 89 total elements, pertinent to all local jurisdictions, distributed throughout the eight capabilities listed above. These elements are divided into two categories; planning and operational. The 54 planning elements are designed to assess whether specific details, deemed necessary by CDC for an effective MCM response, have been incorporated into jurisdictional response plans. The 35 operational elements assess whether these specific planning items have been evaluated through either real world incidents or planned exercises and drills.

Previous MCM evaluation tools provided by CDC generated a numeric score to measure a jurisdiction's level of medical countermeasure preparedness. The MCM-ORR tool moves away from this practice by asking each jurisdiction to assess their readiness level of each individual element using a continuum of implementation levels. These implementation levels are defined as:

**Early** - Jurisdiction demonstrates some of the planning/operational criteria  
**Intermediate** - Jurisdiction demonstrates many of the planning/operational criteria  
**Established** - Jurisdiction demonstrates most of the planning/operational criteria  
**Advanced** - Jurisdiction demonstrates all of the planning/operational criteria

## MCM-ORR Implementation and Goals

MCM reviews will be conducted by the CDC and/or the NC PHP&R MCM team using the MCM-ORR tool on a biennial basis from 2015 thru 2022. It is expected that over this time period local jurisdictions will demonstrate progress in implementing their response plans. It is understood that there will be factors that may limit some jurisdictions from achieving an advanced implementation level for certain elements. However, local jurisdictions should use

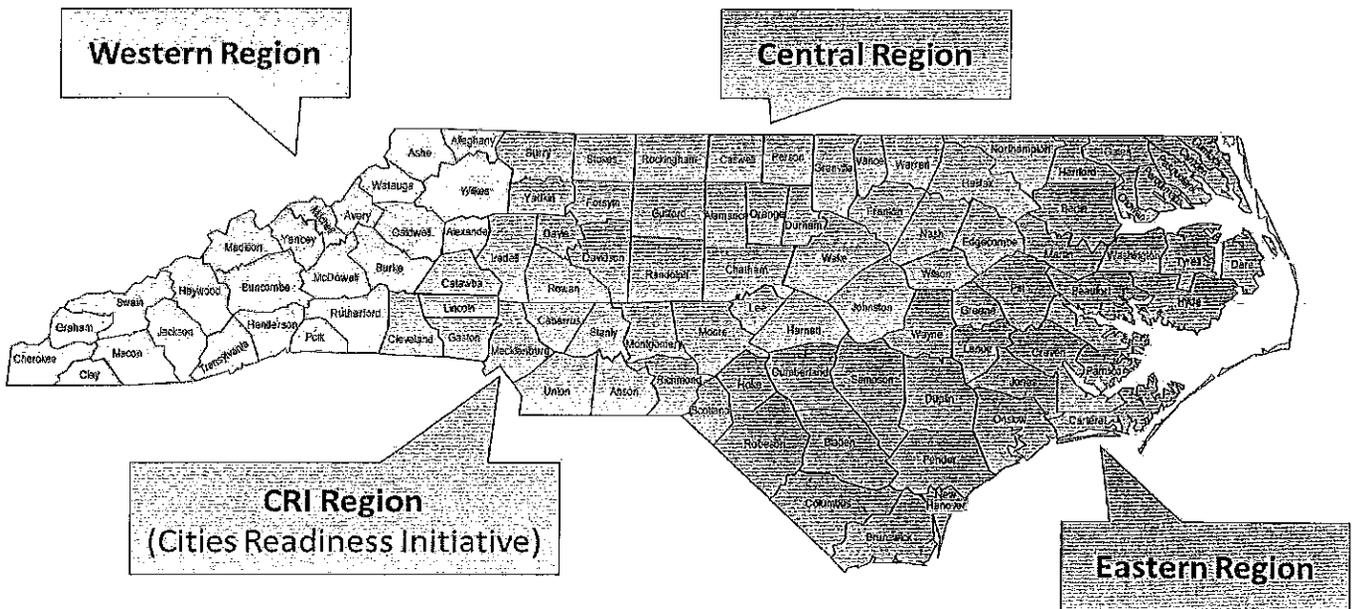
continuous quality improvement processes, to consistently identify gaps, that lead to the improvement of planning and overall operations.

The overall goal established by CDC, is for all jurisdictions to achieve and maintain an established or better level of implementation for all 89 elements within the MCM-ORR tool by the end of the next 5-year budget cycle in 2022.

## North Carolina Public Health Preparedness Regions

North Carolina's public health system is best described as a decentralized system. Among North Carolina's 100 counties, there are 85 local health departments/districts as well as the Eastern Band of Cherokee Indians. All 86 of these public health organizations operate independently from the State Division of Public Health.

Throughout this report the local jurisdiction will be compared to statewide averages along with their respective preparedness region average. Local health departments/districts have been grouped into preparedness regions by NC PHP&R since 2010. These regions are geographical in nature and take into account historical planning partnerships, as well as, CDC's metropolitan statistical area information. The NC PHP&R preparedness regions are represented on the map below.



## Population Quartiles

For the purposes of this report, local health departments and districts have also been grouped into population based quartiles. To determine these quartiles, the jurisdictions were sorted from largest to smallest using 2015 county population estimates from the U.S. Census Bureau.

Each quartile represents approximately 25% of the estimated state population of 10,042,802. The first quartile contains the largest jurisdictions while the fourth quartile contains the smallest jurisdictions. The groupings for the population quartiles are listed below. Within each quartile the jurisdictions are listed in order from largest to smallest.

### First Quartile

Mecklenburg County Wake County Guilford County

### Second Quartile

Forsyth County Cumberland County Durham County Buncombe County Union County

New Hanover County Gaston County Cabarrus County

### Third Quartile

Pitt County Iredell County Davidson County Alamance County

Catawba Health Alliance Randolph County Orange County

Rowan County Albemarle Regional Health Services Robeson County

Rutherford-Polk- McDowell District

Harnett County Wayne County Brunswick County Henderson County Craven County

Granville-Vance District Cleveland County Moore County

### Fourth Quartile

Nash County Rockingham County Appalachian District Burke County Wilson County

Caldwell County Lincoln County Surry County Chatham County Carteret County

Wilkes County Sampson County Franklin County Stanly County Haywood County

Lee County Duplin County Lenoir County Pender County Columbus County

Edgecombe County Hoke County Halifax County Toe River District Beaufort County

Stokes County Richmond County Davie County Jackson County

Martin-Tyrrell- Washington District Person County Yadkin County Alexander County  
Dare County Scotland County Bladen County Macon County Transylvania County  
Montgomery County Cherokee County Anson County Hertford County Caswell County  
Madison County Greene County Northampton County Warren County  
Swain County Eastern Band of Cherokee Indians Pamlico County Clay  
County Jones County Graham County Hyde County

The purpose of these population based quartiles is to allow local jurisdictions to compare themselves to other jurisdictions throughout the state that are of similar size. In theory, jurisdictions within the same quartile should have similar resources and expectations for mounting a medical countermeasure response.

## Conclusion

The MCM<sup>2</sup>ORR is a rigorous, evidence based assessment of a jurisdiction's ability to plan and execute a large<sup>2</sup>scale medical countermeasure response. This report does not grade, score or rank the jurisdiction's performance on the MCM<sup>2</sup>ORR. Rather, this report quantifies the information collected from the local jurisdiction during their BP4 MCM<sup>2</sup>ORR assessment in an attempt to easily identify gaps and weaknesses, while also highlighting areas of strength. Information gathered from this report will be used by NC PHP&R to prioritize elements and drive strategy development for future budget periods in order to support local jurisdictions in reaching CDC's "established or better" goal by 2022. North Carolina PHP&R does not intend to share this information with anyone outside of CDC and the local jurisdiction. However, it is recommended that the local jurisdiction share this report with pertinent MCM planning partners. Together, jurisdictions and their partners should use this report to develop action plans that strategically focus planning efforts in areas of need to further progress towards attaining CDC's goal and work towards an overall better prepared community.

## Resources

For more information regarding public health preparedness and medical

countermeasures, please visit: [North Carolina Public Health Preparedness and](#)

[Response Homepage](#)

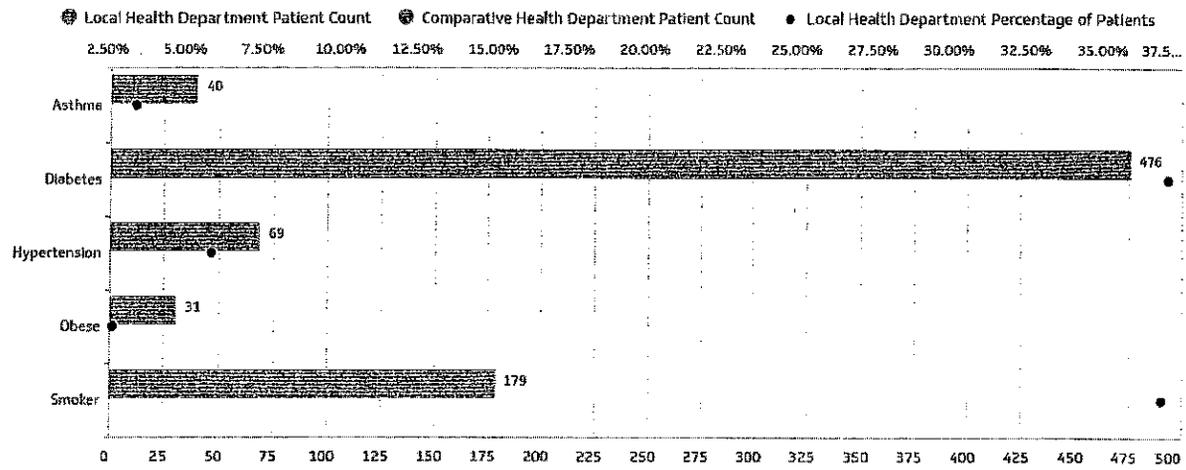
[CDC's Office of Public Health Preparedness and Response](#)

[CDC: Public Health Preparedness Capabilities: National Standards for State and Local Planning](#) [CDC: Cities Readiness Initiative \(CRI\)](#)

[CDC: Strategic National Stockpile](#)

[U.S. Department of Health and Human Services Medical Countermeasures Homepage](#)

### Stokes County HD Chronic Condition Comparison for FY 2017



### Stokes County HD Chronic Condition Statistics for FY 2017

Chronic Condition	Number of Patients with...	Percentage of Patients ...
Diabetes	40	3.32%
Obese	476	37.04%
Hypertension	69	5.72%
Asthma	31	2.57%
Smoker	179	36.83%

Chairman Mendenhall opened the floor for comments/questions/concerns:

Commissioner Lankford commented:

- I am really proud to hear that you are out doing due diligence on getting a health care provider.
- Hopefully you can get someone right out of school.
- Please keep us informed on that.
- There may be something we can do to help you.
- That was the highlight of your presentation, knowing that you are out there trying to recruit instead of just putting the message out.
- That is very important.

Commissioner Booth commented:

- The provider position has been vacant for several years.
- It can be a PA right?
- We have an MD over there now?

Health Director Emily Naylor responded:

- It can be a PA or a NP.
- Currently we have 1 PA, and Dr. Newsome is our Medical Director right now.

Commissioner Booth continued:

- At the end of this year we have to have a MD correct?
- There has to be a MD for the PA to work under correct?

Health Director Emily Naylor responded:

- Yes, it is not a requirement that the MD be there working as a physician but MD oversees the PA.

Commissioner Booth continued:

- I am encouraged to hear that you are seeing patients 5 days instead of 4.
- I am not sure why we were doing 4 days.
- Thank you for that.
- You were speaking on Environmental Health and that is where you came from.
- It is good to have someone in your position that knows about that and that it is running well.

Vice Chairman Walker commented:

- Thank you Emily for your report and all the information you shared.
- Involving Environmental Health, it must be working well; I am not hearing any complaints.
- What is the lead time now for getting something through Environmental Health?

Health Director Emily Naylor responded:

- As far as septic tanks and perk tests out back log is about 4 weeks, which is pretty good.
- Vice Chairman Walker continued:
- We haven't had an update on the King Clinic lately.
- What is the status of that facility?
- I know WIC operates out of that facility.

Health Director Emily Naylor responded:

- As far as the Health Department is concerned, WIC using it 3 days out in King.
- This helps us provide services in King and helps our WIC numbers.
- Our child care coordinator is also based out of that office.
- Those are the only two services we provide out of that office.

Vice Chairman Walker continued:

- So there is other space available should we want to use it.
- If there was a need and a way to make it work.
- At one time that was a very busy place with a lot of people benefiting from it being there.

Health Director Emily Naylor responded:

- There are a couple of available offices.
- I suppose it would depend on what type of service.

Vice Chairman Walker continued:

- I am glad to hear about your family connection in searching for a provider.
- With all the efforts you are making to staff that position, it sounds like it is just a matter of time before something good happens.
- So you have 3 options, PA, NP, or MD?

Health Director Emily Naylor responded:

- Our job listing is for a Physician Extender II.
- This can be an NP or a PA.
- I hope it is just a matter of time.
- I am open to suggestions.
- I am not a recruiter and I hope it doesn't come down to using a recruiting agency because those are expensive.
- I am hopeful that someone will come out of the May graduating class at Wake Forest.

Vice Chairman Walker continued:

- At one time I seem to remember that a provider would come to a location like ours which is considered underserved and could get part of their medical education expenses waived or something.
- Is that still an option?
- Does that still have some potential of working in our favor?

Health Director Emily Naylor responded:

- That is the federal loan repayment program.
- That is how our first provider payed off her student loans.
- We have been re-classified since then.
- We are still under served but we are not as underserved as we need to be to get funds.
- However we have been told that there are some state funds that we may be able to us to help repay loans.

Vice Chairman Walker continued:

- That was a plus for us to be able to entice someone to come here.
- Glad to hear the door is not completely closed.
- Good job on everything.
- Sounds like things are going well.
- Looks like you are settling into your new position pretty well.

Commissioner Jones commented:

- Emily it is good to see you in person.
- I try to keep up and have been wondering what is happening at the Health Department.
- Your report is consistent with everything in the notebook.
- I have heard it more than once now and I appreciate that.
- The one thing that stands out that I am happy about is that we are going to have a collection service going back 5 years to re-coop some of those losses.
- That is fantastic.
- I am glad to hear that we are doing anything and everything as a county that we can concerning the opioid crisis.
- I don't think we have had our news release yet that we are involved in that.
- Also with you mentioning you coming in May for your quarterly report, I would suggest that you come after graduation, not before.
- So maybe you will be able to give us some really good news after graduation.
- This was a really good report.
- I appreciate it.
- Thank you for doing all that you are doing.
- You are doing a great job.
- I am glad to hear you have a mom who is a recruiter.
- It is good to hear that you are thinking about the county's fiscal health.
- I am loving the collection service.
- That is huge, Thank You.

Chairman Mendenhall commented:

- I did want to mention that we have had a news release concerning the opioid lawsuit.
- It doesn't surprise me that Mr. Oakley's response was that he didn't realize what all went on in the Health Department.
- There are many different things going on at the Health Department, and with Environmental Health.
- There are a variety of items that you handle.
- I am hearing good things.
- Thank you for all the work you are doing.

Commissioner Booth commented:

- Just another thing about Environmental Health.
- About a year or so ago Commissioners changed the policy on getting the fee waived if you go ahead and get the site ready for a perk test by digging the holes.
- That is really moving the time forward.
- This speeds up the process.

Health Director Emily Naylor commented:

- It really has.
- We were spending a lot of time in our initial test getting ready.
- This has helped.

## **Stokes County Community Child Protection Fatality Prevention Team – Annual Report**

DSS Director Stacey Elmes and Health Director Emily Naylor presented the following information:

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### ***Annual Report 2017***

*Prepared January 2, 2018*

#### **Introduction**

The Community Child Protection Team and the Child Fatality Prevention Team formally merged in November 2011. During 2017, the CCPT/CFPT team met three times. All meetings were held at the Stokes Family Health Center in Danbury. On average, twelve people attended each meeting.

#### **Related North Carolina General Statutes**

NCGS 7B-1406 provides for Community Child Protection Teams (CCPTs) to be established in each county. Such teams were established as one means for the state and local communities to form a partnership to strengthen child protection.

Per statute, each CCPT shall: (1) Review, in accordance with the procedures established by the director of the county department of social services under G.S. 7B-1409:

- a. Selected active cases in which children are being served by child protective services;
- b. Cases in which a child died as a result of suspected abuse or neglect, and 1. A report of abuse or neglect has been made about the child or the child's family to the county department of social services within the previous 12 months, or 2. The child or child's family was a recipient of child protective services within the previous 12 months.

Each CCPT shall submit annually to the Board of County Commissioners recommendations, if any, and advocate for system improvements and needed resources where gaps and deficiencies may exist.

N.C.G.S. 7B-1407 identifies who shall comprise the CCPT. Each local team shall consist of representatives of public and nonpublic agencies in the community that provide services to children and their families and other individuals who represent the community. Local teams that review the records of additional child fatalities are required to have five additional team members. [Attached to this report is a list of team members for Stokes County.]

### **Local Team Strengths**

- Low turnover rate among team members.
- Low turnover rate among team leadership.
- Strong team participation by appointed members.
- Diverse membership from multiple disciplines.

### **Meeting Highlights**

During case reviews, it was evident that there continues to be problems with lack of transportation, lack of substance

abuse/mental health treatment nearby, and lack of helpful and timely services for alcohol abusers.

The team spent quite a bit of time discussing the drug epidemic and the impact that it is having on our families and children in Stokes County. Funding has been appropriated by our Board of County Commissioners for the following: medication

storage/lock boxes, implementation of 2-1-1, funding for substance abuse prevention/treatment for adolescents, narcan kits for law enforcement and EMS, a new detective position, with the sheriff's department for enforcement dealing with drug abuse, and a new position with the Department of Social Services to assist individuals in getting the right resources for treatment.

The team also reviewed five fatalities between the months of January 2017 and October 2017.

- There were 2 deaths caused by extreme immaturity.
- There were 2 deaths caused by other ill-defined and unspecified causes of mortality.
- There was 1 death caused by birth defects of the brain.

The following recommendations were made as a result of these reviews:

- Stokes County residents could benefit from better/easier access to substance abuse and mental health assessment and treatment. Transportation to/from this treatment is also a huge barrier. YVEDDI has started a commuter route in the county to assist citizens in getting to places they need to go.
- All social workers working in the county will continue to educate new parents on safe sleeping for newborns, specifically discouraging the practice of placing any items in a crib with a newborn,
- Stokes County Department of Social Services and Stokes Family Health Center will work on increasing awareness for county residents of resources available at both departments.
- Discussed awareness being made in the schools regarding suicide, alcohol, drugs, mental health issues, driver safety, etc.

#### **Recommendations Made to the State Community Child Protection Team Coordinator**

- Assistance in developing resources in rural counties.
- Information on how local gaps in services can be addressed beyond what the local team has already done.
- Regional CCPT meeting held quarterly or twice a year to share ideas among local agencies.

#### **Recommendations for the Board of County Commissioners**

- Continue to support efforts by service providers to make resources such as transportation and mental health/substance abuse treatment available to Stokes County citizens.
- Formally appoint the individuals listed on the attached sheet to serve on the team, as required by N.C.G.S. 7B-1407.

#### **Conclusion**

In conclusion, our Community Child Protection and Child Fatality Prevention Team remains focused on the task of identifying system deficiencies in Stokes County as they relate to child

abuse and neglect. We continues to be satisfied with the merger of the Community Child Protection and Child Fatality Prevention Team and are confident that our joint efforts will make an even greater impact on our ability to enhance child safety in our community. Our goal is to make Stokes County a safer place for all of our children and families. We welcome your input and, most importantly, your continued support.

**Stokes County Community Child Protection and Child Fatality Prevention Team 2018**

**Team Members**

**Additional Appointees**

Stacey Elmes – Co-Chair  
Emily Naylor – Co-Chair  
Marsha Marshall  
Det. Libby Reid  
Sheriff Mike Marshall  
Tom Langan  
Jeannie Easter  
Brad Rice  
Kimberly Morgan  
Jaime Kehoe  
Dr. Sam Newsome  
Brian Booe  
Judge William Southern  
Susan Hairston  
Samantha Brewster

Ronda Jones  
Jimmy Walker  
Rusty Slate or Jeana Barneycastle  
Tamara Veit  
Pam Hooker  
Sheila Bowen  
Stephanie Tuttle

**Team Coordinator:**

Wanda East – Stokes Family Health Center PO Box 187 Danbury NC 27016  
DSS Director Stacey Elmes commented:

- We do not have anything to add other than what we have presented to you.
- We do request that you move the approval of our team members to today's Action Agenda.
- There are no changes other than EMS Director Brian Booe who will replace former EMS Director Greg Collins.

Chairman Mendenhall opened the floor for any discussion/comments/questions:

With no further discussion and full consensus of the Board, Chairman Mendenhall directed the Clerk to place this item on today's Action Agenda.

**GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA**

## Feed Stokes

Chairman Mendenhall turned the floor over to Zollie Smith, Event Organizer.

Zollie Smith commented:

- I appreciate you having me here today.
- It is always a learning experience to come to these meetings.
- The life and death things that you all have to deal with, I really appreciate all you do.
- I did appreciate Mr. Booth's review.
- There are a lot of good things going on in our county.
- With all the serious issues you have to deal with, I like to come and tell you something that we have going on that is good for the county.
- We are just a group of volunteers, we started this this, and it will be our 9<sup>th</sup> one.
- Over the 9 years we have donated about \$40,000.00 to local food ministries.
- We started out giving to King Outreach, and then we divided with Walnut Cove and East Stokes Outreach, and North Stokes Food Pantry.
- We divided evenly.
- We had a big impact.
- Last year we had about 278 participants.
- We have a 5K and a half marathon.
- It is certainly just a great day.
- I would like to invite you all.
- Mr. Mendenhall has been there a few times as well as Ms. Jones.
- It started as a Rotary event, the Boy Scouts have been involved, the Ruritan's and the Lions Club help out every year.
- The Rotary Club of King cooks pancakes for everybody.
- Come out and participate or come out as a spectator.
- I came last year to be sure you knew about the event we had going on.
- We asked for \$1000.00 to cover the insurance.
- The bigger the event the more the insurance costs.
- Since we have added this half marathon we go outside the city limits and that involves the Sheriff's Department.
- It is about \$500.00 for the insurance and \$500.00 for the Sheriff's Department.
- I think we had discussed the \$500.00.
- Any help you can give us is appreciated.
- Not just monetary, but to help us publicize the event.

Chairman Mendenhall opened the floor for discussion/ comments/questions:

Commissioner Jones commented:

- I do remember that you came last year and I don't quite remember what we ended up doing.
- Could you refresh my memory?

Zollie Smith commented:

- It was after the race last year.
- We always try to hit while the iron is hot.
- We discussed the \$500.00.
- We discussed that I would come back before the event this year.
- We discussed that amount to pay for the Sheriff's deputies that we will have that day.
- That is what we are hoping to make happen.

Commissioner Jones continued:

- So you are actually just asking for the \$500.00 to cover the costs of the deputies?

Zollie Smith responded:

- Yes that is it.
- Unless asking for more would get us more.

Commissioner Jones responded:

- You are pretty excited.
- I just wanted to be sure I am hearing you right.

Vice Chairman Walker commented:

- I think Zollie only has one speed.
- It is wide open.
- I would like to ask the Sheriff what his thoughts are on the \$500.00.
- Is there any way we could work out donating the time of the deputies?

Sheriff Mike Marshall responded:

- Mr. Chairman, if it is an event for the county, that benefits the county I can waive the fee if you give me permission.

Vice Chairman Walker continued:

- I would support that.
- The only thing is if we do it for Zollie we have to do it for the next person or the next group.
- Is that workable as long as it meets the same conditions or criteria?

Sheriff Mike Marshall responded:

- Yes sir.

Vice Chairman Walker continued:

- I would support that.
- If we can get some consensus on the Sheriff working with you on that.
- As far as monetary support, I would like to be able to support you monetarily.
- If we do that for you we have to do it for everyone.
- I would like to see us in our upcoming budget, set aside a small amount of funds.
- \$5000.00 to \$10,000.00 maybe and have organizations apply for these funds.
- That wouldn't help you this year but maybe it would help you and possibly some others next year.

- It sounds like the Sheriff is on board with the plan for this year.

Commissioner Booth commented:

- I appreciate everything you do with this event and the people of the County.
- I remember last year saying I would speak with the Sheriff about helping with this.
- He said he would then and is willing now.

Commissioner Lankford commented:

- I think this is great Zollie that you are helping to feed Stokes.
- I have been very involved with the North Stokes Pantry since it has been open.
- It is one of the good things going on in the county as well as the other organizations.
- It is a great thing you and the volunteers are doing to help.
- I have been involved with other organizations you mentioned earlier, such as the Ruritans.
- In our scripture John 21:15-17, says Jesus is meeting with his disciples and he asked Simon Peter do you love me? Simon Peter says yes. Then he asked him a second time. Then he asked him a third time and he said Lord you know I do because you are the Creator of all things. He said if you do feed my sheep.
- I believe whole heartedly in helping the poor, feeding the people and doing everything we can voluntarily to make sure everyone has food.
- It does my heart pleasure to see that.
- All three of the organizations have a very good track record.
- I really appreciate you getting involved.

Chairman Mendenhall commented:

- I will echo that.
- I have been to probably 4 or 5 of your events.
- They are well attended and participated in.
- You all do a great job with your organization.
- I support you 100%.
- I am hearing from Sheriff Marshall that he is good with doing this.

Chairman Mendenhall with full consensus of the Board grants permission for Sheriff Marshall to wave the fee for the deputies at the Feed Stokes event.

## **GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA**

### **Cardinal Innovations**

Senior Community Executive Ronda Outlaw presented the following information and a PowerPoint presentation to the Board:

Organization Update:

- Interim CEO Trey Sutton has now signed a 1 year contract.
- We will be moving to fill the other executive level positions that are currently vacant.
- Mr. Sutton does have a finance background in the public and private sector.

- This includes his work as CFO with NC Medicaid.
- He has a breadth of knowledge about Medicaid and the public system.
- We have found him internally to be very open and approachable.
- He is very clear about his open door policy both internally and externally.
- He has been making a real targeted effort to reach out to stakeholders in the community.
- He has been to out to some of the communities and met with other leaders and Commissioners.
- For example, one of the things he did recently, at the request of the County Managers for the triad area, was attend a meeting with the 20 Cardinal counties.
- We are very pleased and grateful to have someone like this who understand the importance of keeping a local community presence.
- We recently seated a 20 member Governance Board.

Triad Community Advisory Board:

Re-Appointments Effective 1/1/18

- Commissioner Don Martin –Forsyth
- Julie Whitaker – Davie
- Ron Norwood – Rockingham
- Matt Potter - CFAC

- Current Stokes Representatives:  
Chairman Ronnie Mendenhall, Leon Inman, and Pam Tillman

**Highland Avenue Center**

- This facility will be open soon and will offer 24 hour urgent care.
- It will provide care to those in need.
- Patients can be transported to the Crisis Center or back home.
- The Davidson Center which is a Daymark Facility-Based Crisis Center has already seen a lot of patients and we believe this number will rise with the opening of the Highland Avenue Center and transportation availability.
- It also provides a good alternative to the Emergency Room.
- Since opening in September 2017 – December 31, 2017, the center in Davidson County has seen 10 Forsyth County residents, 6 Stokes County residents, 5 Davie County residents, and 7 Rockingham County residents.

**New “In Lieu of” Service 12/17**

- New Service: Inpatient Treatment at IMD\*
- Medicaid can pay for 15 days per month
- Providers may bill retrospectively to 7/1/17
- “in Lieu of” Service = Allows Medicaid Billing for Service Not Included in the NC Medicaid Service Array
- Frees Limited State Dollars for Other Use

### **Child Service Supports**

- Child “System of Care” Collaboratives Expanded to include Faith Community
- “Train the Trainer’ Expands Skills
- “Trauma 101”
- “Resource Parent Curriculum” (RPC) – Targets Foster Parents
- Cardinal Sponsorship of SOC Conference for Youth & Parents (May 2018)

Senior Community Executive Ronda Outlaw commented:

- I would like to thank DSS Director Stacey Elmes.
- We work very closely on these issues and are always able to communicate well.

### **Stokes Adult Services Update**

- Adult Services in Walnut Cove
- Youth Haven opened a center in Walnut Cove
- It started off a little rocky
- Re-scripted Access call center offering of new service location
- Improved utilization resulted in Quarter 2
- Nine members assessed August-December 2017
- Eight of nine engaged in treatment (89% retention rate)
- Current financial losses
- The numbers served are low, but are increasing
- I am hoping that next time I talk with you I will have better numbers to report
- We are continuing to look for ways to support the provider

### **Addressing Opioid Use**

Narcan Distribution:

- Second round of these kits were distributed in November
- There will be another round coming in March that Cardinal will be paying for
- Round 1 was distributed in July 2017 with Forsyth County receiving 72, Stokes 12, Davie 12, and Rockingham 24.
- Round 2 was distributed November 2017 with Forsyth County receiving 36, Stokes 16, Davie 44, and Rockingham 16.

These first two rounds were paid for with federal funds and with the growing problem, there will probably be more funds available in the future.

### **“Out of the Darkness” Walk**

- American Federation for Suicide Prevention Partnership with Cardinal 10/21/17
- Goal: To raise awareness and lower stigma
- Statewide platinum sponsorship funding by Cardinal
- Cardinal employee team participation.

Senior Community Executive Ronda Outlaw commented:

- At this time I can answer any questions.

Commissioner Lankford commented:

- I want to thank you for working with Stacey.
- It appears that everything is working well.
- I am glad you are communicating.

Senior Community Executive Ronda Outlaw responded:

- We are communicating well.
- We are having regular meetings.
- As a matter of fact I just met with Stacey and County Manager Oakley this morning.
- Things are going well.

Commissioner Booth commented:

- I am glad you are working together.
- I am wondering how Youth Haven's numbers compare to Daymark.
- I would like some information on Daymark and how many patients they have seen and the number in treatment.
- I heard you say they are losing money and I don't want to see us lose another provider.
- This is needed and especially with the Opioid Crisis.

Vice Chairman Walker commented:

- Thank you for the information you shared and your optimism.
- You mentioned 6 patients that went to the Davie center, what kind of patients typically are those going to a crisis center?

Senior Community Executive Ronda Outlaw responded:

- The majority of the ones that they saw if these individuals were detoxing from opioids and heroin.

Vice Chairman Walker continued;

- That is something I hear ongoing.
- We may be lacking in our county on resources for rehab and detox treatment centers.
- I think we are set up with the providers we have for light outpatient treatment, not intense.

Senior Community Executive Ronda Outlaw responded:

- There is not residential here.
- There is a service called intensive outpatient program, which is 2 or 3 hours a day for 3 days a week.
- We do not have that service here.

Vice Chairman Walker continued:

There is another program also I believe called ACTS?

Senior Community Executive Ronda Outlaw responded:

- There is something called Substance Abuse Outpatient Treatment.
- We have that service almost nowhere; it is 5 to 7 hours a day, 5 days a week.
- There are some other less intensive options.
- Our staff has run some numbers on that and believes there are enough Stokes County residents to sustain a program.

Vice Chairman Walker continued:

- That is encouraging.
- Particularly as we take a broader view of the opioid crisis, it seems we are filling in more of the gaps.
- I have heard more talking of rehab and options.
- People are not happy with going to the ER and sent home.
- They don't know what to do from that point.
- I am glad you are exploring other options.
- Any information on the Opportunity Center?

Senior Community Executive Ronda Outlaw responded:

- I don't have a report for you today.
- Here is what I know.
- Stokes County was one of the last counties that had any paid employment.
- There is a contract with a vendor where people could work and earn money.
- The vendor has been telling Daymark they are discontinuing that.
- Luckily Monarch has something in place that will still be able to provide activities for folks.
- It will not be paid work anymore.
- Just remember that none of the other 20 Cardinal counties have that.
- That is what I know about the status right now.

Vice Chairman Walker continued:

- We have had previous conversations about this.
- One thing I have discovered is the folks that use this service is that little bit of pay means a lot to them.
- It is a shame that this has to change because of some sort of government regulation.
- I believe this didn't really go into effect until 2019.

Senior Community Executive Ronda Outlaw responded:

- This is a different thing and is unrelated to the federal regulation.
- This is a contract with a private vendor.

Vice Chairman Walker continued:

- The last time I went out to the Opportunity Center I saw happiness.
- People need a purpose.
- I do want to stay involved.

- I want an update on this.
- It seems things are going well.
- I do feel like addiction and mental health are still not getting the attention they need.
- It feels like we do not have as much local help.
- Ongoing what do you see as a trend, do you think we are turning that around some?

Senior Community Executive Ronda Outlaw responded:

- I think there is a lot of truth to what you are saying.
- There are a lot of reasons that contribute to that.
- There are always issues with funding, stigma, which prevents people from seeking treatment.
- Hopefully working together and figuring out what the needs are will help change this.
- Events like the Out of the Darkness walk are aimed at helping to break that barrier.
- I hope that answers your question.

Vice Chairman Walker continued:

- I don't think there is a quick answer to this.
- I appreciate all the information.

Commissioner Jones commented:

- You have ended where I want to pick up at.
- You have mentioned an intense group treatment.
- Does this include substance abuse?
- Do you track their progress?
- My research says that it takes up 3 years for an addict to become a non-addict.
- Are there mechanisms in place for if they relapse since they usually do within that 3 year period?
- Anything that lasts less than a year is usually a waste of money.
- Many relapse within 24 hours of leaving a facility.

Senior Community Executive Ronda Outlaw responded:

- People that call in with a substance abuse request are considered urgent.
- We want to get them help immediately.
- Part of the treatment is helping them understand the disorder and what they need to do to overcome this.
- They need a crisis plan if they start to fall off the wagon.
- Part of the treatment is to empower people to know that treatment is available.
- They have to get rid of the stigma all around and their reluctance to participate in treatment.
- In terms of the treatment itself, there are time limits around each of the services but there is a continuum of care.
- If you start with a detox at a hospital that is one level of care, and you move to an intensive care program and then you back up to a lesser program.
- It wouldn't be multiple years at the same level of care.
- I don't have exact data on the years we would follow.

- It is often 7 attempts it takes people to get clean.

Chairman Mendenhall commented:

- I will just briefly overview and maybe you can gather some of this information and remember what each Commissioners concerns were.
- Commissioner Jones would be as far as the 3 year cycle.
- Vice Chairman Walker and the government regulations that seem to have interfered with the Opportunity Center.
- Commissioner Booth with the Daymark vs. Youth Haven situation with how many are going in which direction.
- Commissioner Lankford was very complimentary about better communication between DSS and Cardinal.
- If you could gather this information for the next meeting.

## **GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA**

### **Social Services – Monthly Update – January 2018**

DSS Director Stacey Elmes presented the following information to the Board:

**Stokes County**  
**Department of Social Services**  
**January – June 2018 Services**

#### **Income Maintenance**

##### *Work First*

January – 61 cases; \$12,083 delivered in benefits

##### *Food and Nutrition*

January – 2701 cases/5744 participants; \$595,631 delivered in benefits

December Timeliness: 98.52%

##### *Medicaid*

January – 8635 Medical Assistance cases open; 163 Special Assistance cases open; \$70,036 delivered in special assistance benefits

December Timeliness: 98.66%

#### *Child Day Care*

November services paid December: \$101,411. 289 children served. 212 on the waiting list.

#### *Medicaid Transportation*

January—384 clients served; 1854 trips provided; \$48,855.89 billed for trips

#### **Child Support**

January—Served 1344 children with collections at \$213,758.22.

#### **Program Integrity**

January—190 open cases. Collected \$2,898.10 with \$391.36 retained in county.

#### **Adult Social Work Services**

##### *Adult Protective Services*

January—Received 8 reports, 2 were screened in. Two cases open for mobilization of services. Six offer services visits.

##### *Guardianship*

January—25 open cases

##### *In Home Aide Programs*

January—33 (HCCBG/SSBG/Payee/Adult Day), 6 Family Caregiver, 64 SA In Home, 68 CAP/DA

##### *Facility Monitoring*

January—six facilities monitored

##### *Other*

Three unclaimed bodies during the month of January.

#### **Child Protective Services**

January—51 reports received. 23 reports were accepted for investigation involving 48 children. 5 were found in need of services. 31 active CPS investigations. Offered services in one case. 12 open case management cases. Provided 5 assists to other counties. Reports received: 21 for neglect, 2 for physical abuse, 8 for substance abuse, 6 for domestic violence/family violence, 5 for improper supervision, 2 for improper discipline, 5 for improper care, 2 for living conditions, and 1 for mental health.

### Foster Care

January—96 children in custody, six children are receiving extended foster care, and three children are being monitored. We assumed custody of two children in January. We are working with 124 children/families that receive adoption assistance. We have 65 children open for the LINKS program. Currently have 19 licensed foster homes. Currently have 16 homes that are waiting for licensing to be completed. MAPP (Model Approach to Partnerships in Parenting) class began on January 22 and runs through April 9---Nine families enrolled. Four families are completing Deciding Together (a do at your own pace training with regular home and office visits with the licensing social worker). 34 individuals attended training provided in January regarding fostering/adoption. Four adoptions completed.

### Administration

January—1196 walk-ins; 0 fishing licenses distributed

### Staffing

January—1 vacancy (most recent vacancy is for a SWS III, filled it on 2/2 in-house, so will need to fill the vacancy left from that – SW III in foster care)—continue to need an additional social work supervisor to meet state policy and rule

## **DSS Involvement with Cardinal Innovations – January 2018**

- **January 3: DSS Director and former County Manager Morris met with DSS Directors and Cardinal Staff (Stokes, Rockingham, Davie, and Forsyth counties) – held at the Winston Salem Cardinal office – this is a quarterly meeting to ensure that things are running smoothly.**
- **January 10: Permanency Planning Hearings were held at DSS for foster care cases. Cardinal staff was present.**
- **January 12: DSS Director meeting with Cardinal staff (small working group of the bigger group) to work on ways to make foster care placements more seamless (trying to promote the least restrictive placement stability for our children---DSS's are required to promote placement stability while MCO's are charged with providing the least restrictive services---this most often causes poor outcomes for children).**

- **January 12: DSS Director met with Ronda Outlaw, Cardinal's Senior Community Executive about Maintenance of Effort funds in Stokes County.**
- **January 16: Child Fatality and Child Protection Team Meeting – Cardinal staff present.**
- **January 16: Community Collaborative Meeting – Cardinal staff present.**
- **January 18: Stakeholder Meeting – this meeting was held by phone because of the weather and many offices being closed. DSS Director and Cardinal staff along with a couple of other stakeholders were on the call.**
- **January 22: Cardinal staff and Brian Booe, EMS Director, provided a training at DSS for social workers regarding opioids.**
- **January 29: Cardinal staff provided a training at DSS for social workers regarding secondary trauma and self-care.**
- **January 31: Two DSS staff participated in the Point in Time Homeless Count in Stokes County. Cardinal staff participated as did many volunteers in the community.**
- **A worker attended two lunch and learns held at the Wellness Center during January, one being on Time Management and the other being on Stigmas Associated with Mental Health.**

DSS Director Stacey Elmes commented:

- I have received notice to be on the lookout for a letter from the state concerning paying for Medicaid mistakes all the way back to July.
- I do not know if there will be any or not.
- I don't recall that we had any, but with the NC Fast-system and the way that it is I won't know that for certain until I get that letter in my hand.
- The system is still not reading the way it should concerning day care.
- There is a possibility of 4 million dollars statewide that have been made to providers.
- Counties are not aware of these overpayments to providers.
- We are waiting for a report from the Division of Child Day Care.
- We have been told that if one of our providers received an overpayment that DSS will be responsible to notify the provider.
- I have no clue if we have any overpayments.
- Our Substance Abuse Liaison began working in December.
- During the month of January she received 19 referrals, 14 of those were substance abuse

issues and the other 5 were substance abuse and mental health issues.

- As of today I have 2 Social Worker vacancies in Foster Care, the report says 1.
- One of those is going to another county for \$10,000.00 more pay.
- I would like to talk for a few minutes about House Bill 630.
- I apologize that I didn't have this ahead of time.

### **House Bill 630**

- Part 1 is Regional Supervision of DSS's
- They are asking for some comments.
- Part 2 is concerning the state having a company to come and evaluate Social Services and devise a plan to restructure.
- They specifically targeted child welfare.
- There are bids in and they are hoping to get this started as soon as possible.
- Part 3 is about local written agreements.
- There is a lot of legal information in this.
- It has gone back for a second draft and as soon as I get that I will provide it to you.
- The Commissioners Association is well aware of this.
- They are involved heavily in this.
- A couple of issues with this agreement and how it reads now, there is no mention of training by the state.
- There should be a lot of talk about equal accountabilities and there is not.
- There is no talk of system errors and how that can and will keep counties from meeting the deadlines they have to meet.
- The state must be able to provide counties with validated data and they cannot do that right now.
- There other thing about this agreement is that when it is done it will be signed by the Commissioners and not the DSS Director.

Chairman Mendenhall commented:

- The first thing that jumps out at me is of course the regions on the proposed maps.
- It throws us in with Forsyth, and Guildford.
- There are 17 counties in this region.
- Automatically I am looking at 2 of the largest counties in this region we are in with.
- That throws a big red flag to me.
- I don't know if there is anything we can do about it.
- How much attention are they going to give the small counties, especially when we are grouped with 2 of the largest counties in the state of NC.

Chairman Mendenhall opened the floor for discussion/comments/questions:

Commissioner Jones commented:

- We will be neglected among those larger counties.
- We have seen that happen before.

Vice Chairman Walker commented:

- This is another example of government going where it doesn't need to go.

- We saw this coming and have talked about it before.
- There is a lady somewhere that is really pushing this.
- She is just determined to do this.
- We don't want it.
- Where is our State Senator and State Representative as far as finding out what Stokes County wants.

DSS Director Stacey Elmes responded:

- This work group includes County Commissioners, some Judges, the lady that is pushing this, and 3 DSS Directors.
- This has to happen.
- When I first came to work here we had regional offices.
- They provided our training, monitoring of our cases and that was wonderful.
- If we could get to that again.
- They are painting the picture that it will be the same.
- I think it will be very different.

Vice Chairman Walker:

- I want local control.
- I like our Social Services and Health Department being on an equal playing field with any county and any region.
- We have been there and we are not at the top of the list.
- I don't like it but we don't seem to have any choices.
- I am concerned about the interference with what we are doing.
- Our Social Services helps a lot of people.

DSS Director Stacey Elmes responded:

- I strongly recommend you email them or contact your County Commissioner Association.
- They are involved in this as well.

Commissioner Booth commented:

- I think we need to be calling the State, the House and the Senate.
- They may vote against this.

DSS Director Stacey Elmes responded:

- This is not combining DSS's.
- This is a regional office that covers these counties that is supposed to provide oversight, and training.
- 
- The last part of the legislation talks about if counties choose to combine but you don't have to do that.

Commissioner Booth continued:

- Hopefully it will be like when you talked about when you first come on board and you

had a regional office in Forsyth County that helped with training.

- Maybe when it comes down to the final part of this it will be like that.

DSS Director Stacey Elmes responded:

- I hope that it will be like that.
- The biggest concern is getting good trained folks to provide the level of expertise that we need for our staff.
- That just doesn't seem to be the case.
- It is obvious right now with all the stuff going on with NC Fast.
- That is a huge concern.
- We have representatives at the State level and we don't always get the appropriate timely response.
- This causes us to make errors, not that we don't make errors, we are human.
- This causes errors that are not our fault.

Commissioner Booth continued:

- If this works like it should then you would have somewhere to get the training.
- Maybe it will work out to the good.

Commissioner Lankford commented:

- When they first started talking about it, it was a combination of this and then they have gone back to where you make a choice of whether you want it or not.
- It seems like now they just want to go to regional offices instead of taking over cases and doing the work.
- We will be talking with our legislators and asking some questions.

Vice Chairman Walker commented:

- You say it is optional, so if suppose you have this group with these large counties and they decide they want the group to manage them.
- Then here we are a smaller county, what happens then if some counties want to work together and some do not?

DSS Director Stacey Elmes responded:

The way I understand it is if some of the counties want to work together , then the Commissioners in those counties get together and work it out.

Vice Chairman Walker continued:

What do you want to see happen?

You are on the front line.

You work with this day in and day out.

DSS Director Stacey Elmes responded:

- If they can do it right and have regional supervision like when I first came to work here then that would be wonderful.

Vice Chairman Walker continued:

- What is your answer, yes or no?
- If I may.
- I am not trying to be pushy.
- I need to know so that I know how to react to this.
- I need to know whether to pick up the phone and try to stop this.

DSS Director Stacey Elmes responded:

- The only choice we have now is whether we want the 5 or the 7 as far as regions go.
- The other is happening.
- It is done.
- If it can be done right and staffed right and all the stars are aligned which doesn't happen often,
- I do think there potential.

Vice Chairman Walker continued:

- I am not quite sure what to do with that.
- Thank you for trying.

Chairman Mendenhall commented:

- I believe there is a lot to be unsure about here.
- I just don't want Stokes to be left out.
- I don't want us to have to compete with larger counties like Guilford and Forsyth.
- I just don't want us to come out on the short end.
- I know that you don't have ESP and can't predict what will happen.

## **GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA**

### **Recreation Task Force**

Chairman Mendenhall turned the floor over to County Manager Jake Oakley.

County Manager Jake Oakley commented:

- We discussed at the last meeting about creating a task force to look into building a recreational facility in the county.
- I am not sure if the Board has talked to anyone and gotten started on this.

Chairman Mendenhall opened the floor for discussion/comments/questions:

Commissioner Jones commented:

- I have four people that have showed a lot of interest, one of which contacted me.
- Ruth Ann Hardin and Paula Duggan are from the Francisco area.
- Ashley Turner from King, she was very involved in the new playground over in King.

- She has also agreed to serve and Tory Mabe contacted me and really wants to be a part of this.
- It is always good to have the interest.

Vice Chairman Walker commented:

- Leroy Smith, Greg Hairstoin and Durwood Dunlap of Walnut Cove.
- I would like to put Durwood Bennett in as an alternate depending on the number of folks that are interested.
- Derek Edwards asked if he would be considered.

Commissioner Lankford commented:

- I have Derek Edwards on my list.

Vice Chairman Walker commented:

- I have someone from Danbury but I will see if someone else has this person.
- If not I will come back.

Commissioner Booth commented:

- I have Debbie Vaden.
- I only brought one name in to see how many we would have.

Chairman Mendenhall:

- I've got Beth Watts from Germanton, she is all in and wants to be on the committee if at any way possible.
- Trish Mannring from Pine Hall.
- I just brought two names in to start with.
- I was not sure how many names we would have.

Commissioner Lankford commented:

- I have Derek Edwards, I have talked to him.
- JoAnn Bennett is my second.

---

Vice Chairman Walker commented:

- I would like to add another name if I may.
- Jane Priddy Charleville has expressed an interest.
- I don't have concurrence that all these folks will serve.
- These names have either come to me directly or indirectly.
- I would talk to one person and they would suggest someone.
- So there are one or two on my list that I haven't actually talked to.
- I have reason to believe that the folks that I mentioned would like to be on the committee.

Commissioner Jones commented:

- Mine have all agreed to serve.
- We are just waiting on an actual date for a meeting.
- I was hoping we could get to that this afternoon.

Vice Chairman Walker commented:

- If I may ask a question to Shannon please.
- I wonder if you could see if all the names we mentioned did decide to serve, how many would be on this committee?

Commissioner Jones commented:

- It's about 12.

Chairman Mendenhall commented:

- I would like to go back and get a reference from the Commissioners.
- Did we say it would be community members only on this?
- Did we say that we would have a Commissioner on this Board?

Vice Chairman Walker responded:

- If we set the time and Commissioners want to go and not be actually involved in the process.
- We could go and as long as there are not more than two Commissioners' at a meeting that will be fine.
- If we set the date and say a task force if three Commissioner's show up we can be there as citizens but if there are two we could help.

Commissioner Jones commented:

- They are going to need some sort of guidance and leadership to start this.

Commissioner Lankford commented:

- Don't you all think that we need to communicate back with these people and see when a best time would be before setting a time?

Vice Chairman Walker responded:

- I would rather do it differently if we could.
- I would like to pick a day and time and get as many as we can there.
- Then let them set there day and time for future meetings.
- This is a citizen based committee.

Commissioner Lankford continued:

- That's what I mean by I would rather get in touch and see what works best for them.

Commissioner Booth commented:

- The County Commissioners are establishing this committee so it has to be set up some way or another.

- You have to vote on it and have nominations.

Vice Chairman Walker responded:

- That is not how I see it.
- This is not an advisory board.
- This is a citizen's task force who is looking at the recreational needs of the county.
- They can report as they choose to this Board of Commissioners.
- If they want to work on their own and report in 6 months, I think that is there option.
- They need to choose their leadership.
- How is this committee going to decide to work with the County Commissioners?
- They don't have to, they are a freestanding committee.
- They are not an advisory committee.
- I would be interested in other Commissioner's thoughts.

Commissioner Lankford responded:

- I see it as a team.
- I don't see it as the Commissioner's telling them what to do.
- We are still going to have to get involved at some point in time.
- We need to be at least abreast to what is going on.

Commissioner Jones commented:

- They need a facilitator in the beginning because they won't have a clue where to begin.
- Is the initial goal just to dream up what would be really cool to have?
- They need some sort of a road map as far as where to begin.

Chairman Mendenhall commented:

- I feel like a Commissioner needs to be at the first meeting.
- If you feel like you don't need to be there after that, then that is fine.
- To me you have the 3 W's they need to be looking at:
  - Who
  - What
  - Where
- I believe Commissioner Lankford and Vice Chairman Walker have expressed an interest in being involved.

Vice Chairman Walker commented:

- I am definitely willing to be there.
- I would say after this we alternate on being there if needed.

Commissioner Lankford commented:

- I can be at the first meeting.

Chairman Mendenhall commented:

- We are all in agreement that Commissioner Walker and Vice Chairman Walker will be there on the first meeting.
- After that we can alternate and have up to two Commissioners there so as for it not to be a meeting.
- I believe you can both look at your calendars and set a date you can be there.

Commissioner Jones commented:

- I would like to make a request.
- At your first meeting, go ahead and set the next one so we will know.

Vice Chairman Walker commented:

- I would like a checklist from this Board on what we would like to see.

Chairman Mendenhall instructed Clerk Shannon Shaver to reserve the 3<sup>rd</sup> floor conference room for the first meeting of the Recreation Task Force for February 20<sup>th</sup> at 7pm.

**Tax Administration Report – January 2018**

Tax Administrator Jake Oakley presented the following information to the Board:

Tax Administrator Jake Oakley commented:

- I will continue doing these for a while and then I will have the staff start taking care of these.
- I want to recognize Cheryl Hill, Jackie Hostetter, and Richard Brim.
- These are the individuals that are running the Tax Administration right now.
- I go down when I am needed; they know what they are doing.
- Cheryl takes care of the collection side, Richard takes care of the assessments, and Jackie takes care of the personal property and billing.
- The tax office is in good hands.

**Releases Less Than \$100 – Real and Personal Property**

<u>Name</u>	<u>Account Number</u>	<u>Bill Number</u>	<u>Amount</u>
Hiatt, Leroy	N/A	11120-2017-2017	\$ 11.63

**Refunds Less Than \$100 – Real and Personal Property**

<u>Name</u>	<u>Account Number</u>	<u>Bill Number</u>	<u>Ledger Number</u>	<u>Amount</u>
Tilley, Wanda M.	N/A	2711-2017-2017	100.3100.160	\$44.22
			209.3100.160	\$5.70
			211.3100.160	\$2.85
Tilley, Wanda M.	N/A	2711-2016-2016	100.4140.390	\$48.24
			209.3100.160	\$5.84
			211.3100.160	<u>\$3.12</u>
<b>Total Amount</b>				<b>\$109.97</b>

**Refunds More Than \$100 – Real and Personal Property**

<u>Name</u>	<u>Account Number</u>	<u>Bill Number</u>	<u>Ledger Number</u>	<u>Amount</u>	<u>Reason</u>
Furr, Anthony L.	N/A	310578-2017-2017	100.3100.160	\$232.50	Software
			209.3100.160	\$30.00	Billing Error
			211.3100.160	\$15.00	Correction
Frick, John Edward	N/A	38450727	100.3100.113	\$172.72	Vehicle Sold
			206.3100.112	\$22.28	
			211.3100.001	<u>\$11.14</u>	
<b>Total Amount</b>				<b>\$483.64</b>	

**Delinquent 2017 Tax Bills (As of 2/1/2018)**

<u>Delinquent 2017 Tax Bills</u>	<u>No. of Bills</u>	<u>Principal Due</u>
General County	3853	\$1,449,237.98
Education Fund	3853	\$ 93,500.74
Town of Danbury	9	\$ 1,032.21
City of King	161	\$ 93,961.45
Town of Walnut Cove	82	\$ 21,251.19
King Fire District	341	\$ 17,897.79
Rural Hall Fire District	79	\$ 3,977.61
County Service Fire District	2730	\$ 121,247.54
Walnut Cove Fire District	454	\$ 21,779.62
<b>TOTAL BILLS DELINQUENT</b>	<b>3853</b>	<b>\$ 1,823,886.13</b>

Our projected advertisement date for 2017 tax liens in The Stokes News is April 12, 2018.

**2018 Stokes County Aerial Photography Flyover**

The State of North Carolina has partnered with Sanborn Mapping Company to fly Stokes County sometime during the month of February 2018. Sanborn Mapping will be capturing aerial digital imagery of the entire county. We expect to have the new imagery uploaded for public viewing by January 2019. The full expense of this project is incurred by the state of North Carolina.

### **Mailing of 2018 Valuation Notifications**

The Tax Office will begin mailing approximately 1,000 Valuation Notification Letters around the middle of February. This is something we do every non-revaluation year to inform taxpayers of a change in real property value from the previous year. Generally this occurs when a property owner constructs, remodels, or improves structures on their property or if a parcel of property is subdivided or merged into a different configuration.

### **Payment Plans for Property Taxes**

- Payroll Deduction for County Employees for 5 pay periods: Aug-Dec
- Usually have about 20 employees totaling \$2700/month
- Year Round Plan
- 25 County Employees totaling \$1600/month
- 10 taxpayers totaling \$1400/month
- August-June Plan
- 110 Payment Arrangements totaling \$23,400/month

### **Garnishments served by Sheriff's Department**

- 73 Notices to the Sheriff's Department
- 53 Notices were served
- 18 Notices returned due to unable to locate or moved out of the county
- 2 Notices still waiting to be served by the Sheriff's Department.

### **Requested 2018 Board of Equalization and Review Dates**

The Tax Office is requesting two Board of Equalization and Review Meetings for 2018: We typically have these meetings at staggered times to accommodate the different work schedules of the taxpayers. I have listed two suggested dates for your approval.

- Wednesday April 4<sup>th</sup> 2018 10:00am
- Monday May 7<sup>th</sup> 2018 5:00pm

**Tax Collection Status Report FY 2017-2018**

<b>Fiscal Year 2017-18</b>	<b>Budget Amount</b>	<b>Collected Amount</b>	<b>Over Budget</b>	<b>Under Budget</b>
Current 2018 Taxes	\$21,179,104.00	\$20,001,155.43	\$1,777,948.57	
Percentage = 94.44%				

	<b>Budget Amount</b>	<b>Collected Amount</b>	<b>Over Budget</b>	<b>Under Budget</b>
Prior Taxes	\$500,000.00	\$414,064.81		\$85,935.19
County Regular & Motor Vehicles				
Percentages = 74%				
New Schools F-Tech Fund	\$1,366,394.00	\$1,323,506.62		\$42,887.38
Percentage = 96.86%				

Chairman Mendenhall opened the floor for any discussion/questions/comments:

With no discussion, and full consensus of the Board, Chairman Mendenhall directed the Clerk to place the items for approval on the next meetings consent agenda.

**Budget/Goals Work Sessions – Requested Dates**

Interim County Manager Jake Oakley presented the following information to the Board:

**2018 Goals / Budget Work Sessions**

<b>Date:</b>	<b>Time:</b>	<b>Location:</b>
Monday, March 5 <sup>th</sup>	10:00 AM	3 <sup>RD</sup> Floor Conference Room
Wednesday, March 14 <sup>th</sup>	1:00 PM	3 <sup>RD</sup> Floor Conference Room
Tuesday, March 20 <sup>th</sup>	10:00 AM	3 <sup>RD</sup> Floor Conference Room
Tuesday, March 27 <sup>th</sup>	1:00 PM	3 <sup>RD</sup> Floor Conference Room

**2018 Budget Work Sessions**

<b>Dates:</b>	<b>Time:</b>	<b>Location:</b>
Tuesday, May 22 <sup>nd</sup>	1:00 PM	3 <sup>RD</sup> Floor Conference Room

**2018/19 Managers Recommended Budget May 29, 2018**

Wednesday, May 30 <sup>th</sup>	10:00 AM	3 <sup>RD</sup> Floor Conference Room
Wednesday, June 6 <sup>th</sup>	1:00 PM	3 <sup>RD</sup> Floor Conference Room
Wednesday, June 13 <sup>th</sup>	3:00 PM	3 <sup>RD</sup> Floor Conference Room

**Joint Meeting with Board of Education**

Monday, June 18 <sup>th</sup>	1:00 PM	3 <sup>RD</sup> Floor Conference Room
Tuesday, June 19 <sup>th</sup>	3:00 PM	3 <sup>RD</sup> Floor Conference Room
Wednesday, June 20 <sup>th</sup>	1:30 PM	3 <sup>RD</sup> Floor Conference Room
Friday, June 22 <sup>nd</sup>	3:00 PM	3 <sup>RD</sup> Floor Conference Room

The Board only had 3 changes to the schedule, changing March 14<sup>th</sup> to March 13<sup>th</sup> at 11am, May 30<sup>th</sup> to 11am and deleting May 22<sup>nd</sup>

**South Stokes Fire Department Relief Fund Board – New Appointment**

Interim County Manager Jake Oakley presented the following information to the Board:

A request received from Dennis Brown from the South Stokes Fire Department Relief Fund to appoint Martha Mitchell to replace Jean Young.

Vice Chairman Walker makes a motion to open nominations, Commissioner Lankford seconds and the motion carries unanimously.

Chairman Mendenhall takes a poll of each Board member; vote is 5-0 in favor of Martha Mitchell.

Commissioner Lankford makes a motion to close nominations, Vice Chairman Walker seconds and the motion carries unanimously.

With no further discussion and full consensus of the Board, Chairman Mendenhall instructs the Clerk to place this item on the next meetings Action Agenda.

**Sheriff's Department – Use of Lapsed Salaries Request**

Sheriff Mike Marshall presented the following information to the Board of Commissioners:

Our department is experiencing an extraordinary amount of vacancies in the Jail due to Employees Retirement, FMLA and Worker's Compensation Claims. The number of vacancies and claims are:

Vacant Positions: 2 full-time Positions

Workers Comp: 3 full-time Positions

FMLA Time: 2 full-time Positions

We must make some immediate changes in order to continue to provide adequate Jail Services for the County.

A temporary solution for now, is to offer over-time pay to the current Jail Staff until March 30, 2018. This allows time for the 45 day vetting process the Sheriff Office's must go through for security measures on all employees in filling vacant positions. I am requesting the Board to approve \$10,000 dollars in unused lapsed salaries the Sheriff has in his budget to cover this over-time pay.

I am also requesting that this item be moved to the Action Agenda in order to move forward in having adequate Staffing in the Jail during this time period.

I can try to recruit from the school when they graduate. I have offered employees overtime/comp time but they are not interested in this as they have no time to take the comp time.

Chairman Mendenhall opened the floor for discussion/comments/questions:

Commissioner Jones commented:

- I support this.
- I have no issues with this.

Vice Chairman Walker commented:

- Action Agenda this meeting.

Commissioner Booth commented:

- Do you think you will have some recruits after graduation?

Sheriff Marshall responded:

- I have no applicants right now.
- I am hoping to recruit from the graduates.
- Forsyth County got them all last time.

Commissioner Lankford commented:

- Commissioner Booth do you think this is something that NC Works could help us with.
- They have a pool of applicants.

Sheriff Marshall responded:

- Would they be qualified to work the jail?
- I have a 30-45 day vetting process, with criminal background check.

Commissioner Booth responded:

- I think what Commissioner Lankford is saying is that they may have certified jailers in that pool.

Sheriff Marshall responded:

- Even if they are certified I still have to go through the vetting process.

Commissioner Lankford commented:

- We could ask the County Manager to call and check on this.
- We can go ahead and put it on Action tonight.

Commissioner Booth commented:

- You are pretty sure you can get some applicants on April 6<sup>th</sup>.

Sheriff Marshall responded:

Yes but it will still be 30-45 days before they can work.

With no further discussion and full consensus of the Board Chairman Mendenhall instructs the Clerk to place this item on tonight's Action Agenda.

### **Howard Ziglar Road – Request to Abandon**

Interim County Manager Jake Oakley presented the following information to the Board:

- A Request has been received for the abandonment of Howard Ziglar Rd.
- You can see where the GIS has approved this and there were no problems.
- It has been signed off on by all necessary departments.

Chairman Mendenhall opened the floor for any discussion/comments/questions:

With no further discussion and full consensus of the Board Chairman Mendenhall instructs the Clerk to place this item on the next meetings Action Agenda.

### **Salary Study**

Interim County Manager Jake Oakley presented the following information to the Board:

The salary study has been added to this agenda for discussion. The three proposals submitted are currently being reviewed. I am requesting the Board move this item to the Discussion Agenda on February 26<sup>th</sup> to allow me more time to discuss in further detail with the three organizations. I would like to have them come in and do a presentation for the Board. I need this time to be sure the County receives the best possible candidate for this job.

Vice Chairman Walker commented:

- I would like to table this until our Manager is ready to discuss.
- There is no reason to try and get it on the February 26<sup>th</sup> meeting.
- He can just let us know when he is ready.

Chairman Mendenhall opened the floor for any discussion/comments/questions;

Commissioner Jones commented:

I just want to note that I am eager to get this done.  
We may be surprised to find out that we are doing better than we think.  
I really want to do a thorough job.  
I definitely want to see them present.

Commissioner Booth made a motion to table the salary study, Vice Chairman Walker seconded the motion and with a majority the motion carried.

## FTCC Water System – Engineering Services

Public Works Director Mark Delehant and Support Services Danny Stovall presented the following information to the Board:

Memorandum

To: Interim County Manager Jake Oakley

From: Danny Stovall, Support Services Supervisor  
Mark Delehant, Public Works Director

Date: February 5, 2018

Re: Engineering Services -- FTCC Water System

Attached is the following information pertaining to providing water to the FTCC Trade Shop and the Friends of Stokes Shelter Adoption Center.

- See attached email from Mr. Walker Keel with the North Carolina Public Water Supply Section dated January 29, 2018 stating:

“It’s our understanding that the college will be adding a new building to the system and a nearby proposed animal shelter may connect to the system as well. I would like to take this opportunity to remind you that plans and specifications will be required before any changes are made to the system.”

- See attached email from Mr. Ken Jarvis dated February 1, 2018 stating:

~~The FTCC Trade Shop construction budget does not include any funds for the purchase of or the installation of a hydro tank.~~

“The college will need a commitment from Stokes County by the end of March 2018 that adequate water will be available by the time the shop building is nearing completion. The estimated time of completion is April/May 2019. We will not be able to accept the appropriate bid and construct the shop building until we have this commitment.”

Mr. Oakley in order for County staff to move forward with providing water only to the FTCC Trade Shop and the FOSS Animal Adoption Center the following items need BOCC approval in February 2018.

- The attached Resolution needs to be adopted by the BOCC ~~including the project~~ NCGS 143.64.31.
- Approval of the attached engineering proposal from Hugh Creed Associates along with providing funding for such from the BOCC.

Construction Budget:

- The construction budget for providing water to these facilities is unknown at this time. Due to the fact that scope of work for needed water system upgrades have not been determined along with specifications and drawings prepared.
- A true construction cost will not be known until contractors have priced this work.

If you have any questions, please feel free to ask.

## Hugh Creed Associates, Inc. P.A.

*Consulting Engineers & Land Surveyors*

1306 W. WENDOVER AVENUE  
GREENSBORO, N.C. 27408  
TELE: (336) 275-9826 OR (336) 275-8084  
FIRM LICENSE #C-0551

P.O. BOX 9623  
GREENSBORO, N.C. 27429  
FAX: (336) 275-3379  
E-MAIL: [HCA@HUGHCREEDASSOCIATES.COM](mailto:HCA@HUGHCREEDASSOCIATES.COM)

January 31, 2018  
PROPOSAL

Stokes County  
1014 N. Main St.  
Danbury, NC 27016  
Attn: Mr. Danny Stovall

Re: Early College Water System Improvements

Dear Mr. Stovall,

We are pleased to offer our proposal for engineering and land surveying involved in the design of the water system improvements to serve the new Friends of Stokes County Shelter, and the Forsyth Tech Community College trades shop building.

Our services will generally include an initial site meeting with Stokes County representatives to discuss the water line extensions and well house improvements, surveying the water line extension route, preparing the overall water system improvements plan, details, calculations, engineer's report, and applications, with submittals to NC Public Water Supply Section, inspections during construction, and final system start-up inspection.

Our estimate to provide these services is as follows:

Engineering Services:	\$7,000.00
Surveying Services:	<u>\$2,000.00</u>
Total Estimated Amount:	\$9,000.00

Our estimated cost for professional services does not include locating underground utilities, plan review fees, and any surveying services involved in water line extension easements. We will only invoice for the actual time involved in the project, and any additional work requested beyond what is outlined above will be invoiced at the following rates:

Engineering Services:	\$ 95.00/Hr.
Surveying Services:	\$120.00/Hr.

If you have any questions concerning this proposal, please call. If this proposal is satisfactory, please sign and return a copy to our office. We appreciate your consideration of our firm and look forward to working with you on this project.

Sincerely,  
Hugh Creed Associates, Inc., P.A.



L. Darian Creed

Acceptance of this proposal:

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Signature	Title	Date

## Resolution

WHEREAS, North Carolina General Statute 143-64.31 requires the initial selection of firms to perform architectural, engineering and surveying services without regard to fee,

WHEREAS, The County of Stokes proposes to enter into a contract for services pertaining to the expansion of the Early College Water System to serve the new FTCC Trade Shop along with the Friend of Stokes Shelter Adoption Center; and

WHEREAS, North Carolina General Statute 143-64.32 permits the County to exempt a project; and

WHEREAS, the professional fees is in an amount less than Fifty thousand dollars (\$50,000.00)

WHEREAS, the Board of Commissioners is convened in a regular meeting:

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF STOKES COUNTY RESOLVES THAT:

The above-described project is hereby made exempt from the provisions of North Carolina General Statute 143-64.31 for the reason stated in this resolution.

Adopted this the \_\_\_\_ day of February 2018.

\_\_\_\_\_  
Ronnie Mendenhall- Chairman

\_\_\_\_\_  
Jimmy Walker -- Vice Chairman

\_\_\_\_\_  
Ernest Lankford -- Commissioner

\_\_\_\_\_  
James D Booth- Commissioner

\_\_\_\_\_  
Ronda Jones - Commissioner

Attest

\_\_\_\_\_  
Shannon Shaver -- Clerk to the Board

Support Services Danny Stovall commented:

- I just want to add that the proposal is \$9000.00 for the engineering services.
- It could be less but it will not be more than that.

Commissioner Jones commented:

- It seems pretty clear.
- We have to make this happen.

Vice Chairman Walker commented:

- It seems we have been back and forth on this.
- I have two priorities.
- One is to provide water to the animal shelter.
- And the second is to be a good working partner to Forsyth Tech.
- The last I heard Forsyth Tech was ok and would not need any additional water.

Public Works Director Mark Delehant responded:

- There further investigation tells them that they are going to need to have plans and specs for the new facility.

Vice Chairman Walker continued:

- This is new information.
- It is different from what we were hearing previously.

Support Services Danny Stovall commented:

I asked that same question to.

- The response from Hugh Creed was when the large building was put on you were almost at max.
- We really weren't using the water flow that the state guidelines require.

Vice Chairman Walker continued:

- Why is this not figured in Forsyth Tech's construction cost?
- They are getting a 2.3 million dollar grant for this project.

Commissioner Lankford commented:

- Can they not put in a 30,000 gallon tank?

Vice Chairman Walker continued:

- At some point I have to wonder if you we could dig a well?
- Did we ever agree to provide water to the animal shelter?
- I want to see you folks there and want to make that happen.
- I didn't know if you might have funds included to try to address the water and sewer as part of your construction cost.

Support Services Danny Stovall responded:

- Digging a well is not an option there.

Friends of Stokes Shelter Board member Leslie Staples commented:

- We have a ground lease.
- We did not have this on our budget.
- Water was never discussed.
- The water plan was already in the works 2 years ago.
- We thought utilities were coming down the road and we would just tap into it.

Vice Chairman Walker commented:

- What is the cost of providing the water to each place?

Public Works Director Mark Delehant responded:

- I believe those answers are in the engineering.

Vice Chairman Walker continued:

- Danny you have worked on this a lot.
- Are you saying that we pretty much have to do this?

Support Services Danny Stovall responded:

- It is a requirement of the public water supply.

Chairman Mendenhall commented:

- I would like everyone to look at the email from Ken Jarvis from FTCC.
- It explains exactly what needs to happen.

Commissioner Booth commented:

- The Golden Leaf Grant was 1.5 million.
- This put the sewer system in and there was money left.

Chairman Mendenhall commented:

- A lot of this was done way before I was here.
- After reading the email we have to get this done.

Commissioner Jones commented:

- This is the decision for today.
- This only involves approving the engineering services.

Finance Director Julia Edwards commented:

- There is money in capital funds to pay for this.

Vice Chairman Walker responded:

- Is that for the engineering or the project?

Finance Director Julia Edwards responded:

- Both.

Commissioner Booth commented:

- When it comes down to it we have got to do this.

Commissioner Booth made a motion to approve the engineering services needed and adopt the resolution. Commissioner Lankford seconded and with no further discussion the motion carried unanimously.

Chairman Mendenhall instructed the Clerk to put this item on the Action Agenda at today's meeting.

## **GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA**

### **FTCC Sidewalk Proposal**

Chairman Mendenhall entertained a motion regarding the FTCC Sidewalk Proposal which was presented at the last meeting.

Commissioner Jones moved to approve the FTCC Sidewalk Proposal. Commissioner Lankford seconded the motion.

Chairman Mendenhall opened the floor for any further discussion.

With no further discussion, the motion carried unanimously.

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### **Stokes County Community Child Protection and Child Fatality Prevention Team 2018**

Chairman Mendenhall entertained a motion regarding the Stokes County Community Child Protection and Child Fatality Prevention Team for 2018 presented at today's meeting.

Commissioner Jones moved to approve the Stokes County Community Child Protection and Child Fatality Prevention Team for 2018 presented at today's meeting. Commissioner Lankford seconded the motion and the motion carried unanimously.

### **Sheriff's Department – Use of Lapsed Salaries Request**

Chairman Mendenhall entertained a motion regarding the Sheriff's Department and the use of lapsed salaries in the Jail.

Commissioner Lankford moved to approve the use of lapsed salaries in the Jail from the Sheriff's Department. Commissioner Jones seconded the motion and the motion carried unanimously.

### **FTCC Water System – Engineering Services**

Chairman Mendenhall entertained a motion regarding the FTCC Water System Engineering Services.

Commissioner Booth moved to approve FTCC Water System Engineering Services. Commissioner Lankford seconded and the motion carried unanimously.

### **Closed Session**

Chairman Mendenhall entertained a motion to enter Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant G.S. 143-318.11(a)(3)

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- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a)(6)

Commissioner Booth moved to enter Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant G.S. 143-318.11(a)(3)
- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a)(6)

Commissioner Jones seconded and the motion carried unanimously.

The Board re-entered the open session of the February 12, 2018 meeting.

### **Adjournment**

There being no further business to come before the Board, Chairman Mendenhall entertained a motion to adjourn the meeting.

Commissioner Jones moved to adjourn the meeting. Commissioner Lankford seconded and the motion carried unanimously.

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**Shannon Shaver**

**Clerk to the Board**

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**Ronnie Mendenhall**

**Chairman**