

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
NOVEMBER 13, 2017

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, November 13, 2017, at 1:30 pm with the following members present:

Chairman Jimmy Walker
Vice Chairman Ernest Lankford
Commissioner James D. Booth
Commissioner Ronda Jones
Commissioner Ronnie Mendenhall

County Personnel in Attendance:
County Manager Richard D. Morris
Clerk to the Board Darlene Bullins
County Attorney Tyrone Browder
Finance Director Julia Edwards
DSS Director Stacey Elmes
Tax Administrator Jake Oakley

Chairman Jimmy Walker called the meeting to order and welcomed those in attendance for today's meeting.

INVOCATION

Chairman Walker asked Vice Chairman Lankford to deliver the invocation.

Vice Chairman Lankford delivered the invocation.

GENERAL GOVERNMENT - GOVERNING BODY - PLEDGE OF ALLEGIANCE

Chairman Walker invited the citizens in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Walker entertained a motion to approve or amend the November 13, 2017

Agenda.

County Manager Rick Morris requested to add the following to today's Discussion Agenda:

- Franchise Agreement with LifeStar Emergency Services, LLC
- Current Franchise Agreement terminates November 23, 2017

The Board unanimously agreed to add the Franchise Agreement with LifeStar Emergency Services to today's Discussion Agenda.

Commissioner Jones moved to approve the November 13th Agenda as amended.

Commissioner Mendenhall seconded and the motion carried unanimously.

COMMENTS – Commissioners/Manager

Chairman Walker opened the floor for comments from the Board and the County Manager.

County Manager Rick Morris had no comments.

Vice Chairman Lankford commented:

- Ethics for Life "Give instruction to the wise man and he will be still wiser, teach a just man and he will increase in learning" (Proverbs 9:9)
- Had a very inspiring celebration for the Veterans at the Lawsonville Ruritan Club meeting on Thursday
 - County Manager Morris was the guest speaker

Commissioner Mendenhall commented:

- Would like to echo Vice Chairman Lankford's comments acknowledging our Veterans
- Veterans Day, to me, is one of the most important days that we celebrate – has a very special meaning
 - Two of my sons and father-in law served in the military
 - Saw several ceremonies across the United States including one at Arlington that were very inspiring
- Would like to thank each person for coming out to our meeting today

Commissioner Booth commented:

- Welcome and thank you for being here today
- We love our Veterans and appreciate their service so that we can maintain our freedom

Chairman Walker commented:

- Would like to welcome everyone here today for whatever reason brought you to our meeting
- Always like to hear people thanking our Veterans
- Appreciate those who elect to serve our Country, was in the ROTC in college
- Understand there were some interesting moments in the municipal election in Walnut Cove

Commissioner Jones commented:

- Farmer's Market has just completed a six-month season and did very well
 - Market helps to provide income for some of our residents
 - Brought some entrepreneurship to the County which is the whole premise of the market
- Spent Veterans Day in Charleston, SC – visited several monuments and memorials that day – enjoyed being in Charleston on Veterans Day where a lot of our history took place
- Provided a book that Board members could review regarding the Howard Coble Intermodal Transportation Center (from start to finish)
 - This complex being so close to Stokes County could be used by some of our own citizens

Chairman Walker commented:

- Glad to hear the market went well this year
- Besides the entrepreneurship, the market provides fresh, quality food

PUBLIC COMMENTS

Chairman Walker noted that the Board of Commissioners will hear Public Comments, but will not respond to Public Comments and that each speaker will be allowed three (3) minutes.

The following spoke during Public Comments:

Ellen Peric

1095 Wheeler Smith Road

Lawsonville, NC

RE: **Arts Update**

Ms. Peric presented the following comments to the Board of County Commissioners:

- **Apple Gallery**
 - November
 - Featuring Artists Carol Engler and Jude Lobe
 - December
 - Featuring Artist Frank Duncan
 - Opening Reception – December 3rd (2:00 pm) which coincides with Historic Christmas in Danbury

- **The Arts Place**
 - Rex, Riley & Ryan Banjo Workshop – November 8th
 - Riley Baugus, Ryan Cavanaugh & Rex McGee held a workshop and also performed
 - Received a lot good comments from the workshop
- **The Jaybird Gallery at Hanging Rock State Park**
 - Ana Sapp, Stokes County native currently attending Salem Academy, is exhibiting her nature photography
 - In the summer of 2016, she was selected to attend the North American Nature Photographers Association High School Scholarship Program (NANPA) held in the Great Smoky Mountains
 - Ana was among ten (10) students from North America selected to study nature photography, as well as, the biodiversity of the region with local scientists and educators
 - Ana noted “We actually worked with National Geographic photographers in this program and it was an incredible experience!”
 - Her photography is very stunning
- **North Stokes Chorus Concert**
 - November 16th - The Arts Place – 7:00 pm
- **Stokes Soup in a Bowl – Hanging Rock State Park**
 - Saturday – November 18th
 - \$20 per person
 - Attendees will choose their own handcrafted soup bowl, soup, beverage, and dessert and hear musical entertainment with all proceeds being divided between the three (3) outreach ministries in Stokes County
 - Local artists have been busy making and glazing handcrafted soup bowls
 - Remind folks to bring canned food, as our goal is to top last year’s 4,000 lbs. collected
 - Just learned that the Northern Stokes Food Bank is in dire need
 - Advance tickets can be purchased at the Stokes County Arts Council, East Stokes Outreach Ministry, and King Outreach Ministry
 - Tickets will also be available the day of the event as long as the bowls and soup last
- **Shop Small Business Saturday – November 25th**
 - The Arts Place will open at 7:00 am
 - The Arts Place will also be celebrating “Black Friday”
 - First twenty (20) customers each day get a \$10 gift card to The Arts Place
 - All customers get a free canvas tote bag “Shop Small Saturday”
 - Will be having artist demonstrations and food sampling
 - Want people to shop the local economy for some really nice gifts

Commissioner Jones commented:

- Just wanted to mention that I attended “A Dangerous Woman” which was a play about domestic violence that was really good
 - All proceeds went to help domestic violence victims

Chairman Walker expressed appreciation to those who spoke at today’s meeting.

CONSENT AGENDA

Chairman Walker entertained a motion to approve or amend the following items on the Consent Agenda:

- Minutes of March 28, 2017 – Goals/Budget Work Session
- Minutes of June 19, 2017 – Budget Work Session
- Minutes of October 23, 2017 – Regular Meeting
- Minutes of October 31, 2017 – Special Called Meeting

Social Services - Budget Amendment #16

Finance Director Julia Edwards submitted Budget Amendment #16.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Social Services			
100.5310.351	Maint. & Repairs – Auto	<u>\$5,000.00</u>	<u>\$458.00</u>	<u>\$5,458.00</u>
	Totals	\$5,000.00	\$458.00	\$5,458.00

This budget amendment is justified as follows:

To appropriate insurance claim due to an accident.

This will result in a **net increase** of **\$458.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3839.850	Insurance Claims	<u>\$12,061.00</u>	<u>\$458.00</u>	<u>\$12,519.00</u>
	Totals	\$12,061.00	\$458.00	\$12,519.00

Public Buildings - Budget Amendment #17

Finance Director Julia Edwards submitted Budget Amendment #17.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Public Buildings			
100.4190.590	Professional Services-Grants	<u>\$12,500.00</u>	<u>\$15,010.00</u>	<u>\$27,510.00</u>
	Totals	\$12,500.00	\$15,010.00	\$27,510.00

This budget amendment is justified as follows:

To re-appropriate funds from Fiscal Year 2016-17. Invoices were paid after the cutoff for the audit. These funds were appropriated for carpet at the Community Services Building and the repairs to the fire escapes at Old Courthouse and Artist Way.

This will result in a **net increase** of **\$15,010.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3991.000	Fund Balance	<u>\$1,610,442.00</u>	<u>\$15,010.00</u>	<u>\$1,625,452.00</u>
	Totals	\$1,610,442.00	\$15,010.00	\$1,625,452.00

Vehicle Maintenance - Budget Amendment #18

Finance Director Julia Edwards submitted Budget Amendment #18.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Vehicle Maintenance			
100.4250.351	Maint & Repairs – Auto	\$5,000.00	\$13,085.00	\$18,085.00
	Contingency			
100.9910.000	Contingency	<u>\$125,000.00</u>	<u>\$(13,085.00)</u>	<u>\$111,915.00</u>
	Totals	\$130,000.00	\$00.00	\$130,000.00

This budget amendment is justified as follows:

To transfer funds to adjust the inventory at the garage, due to an inventory not being done as of 06-30-2017.

This will result in a **net increase** of **\$00.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Stokes County School System - Budget Amendment #19

Finance Director Julia Edwards submitted Budget Amendment #19.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Stokes Schools				
100.5911.010	Special Appropriations	\$00.00	\$141,734.00	\$141,734.00
	Totals	\$00.00	\$141,734.00	\$141,734.00

This budget amendment is justified as follows:

To appropriate funds for ½ of the cost for the art positions with the Board of Education. This was approved on August 14, 2017 by the Board of County Commissioners. Due to not filling the positions at the beginning of the school, the cost is less.

This will result in a **net increase** of **\$141,734.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
General Fund				
100.3991.000	Fund Balance	\$1,625,452.00	\$141,734.00	\$1,767,186.00
	Totals	\$1,625,452.00	\$141,734.00	\$1,767,186.00

Capital Projects Fund – Jail Expansion Project - Budget Amendment #20

Finance Director Julia Edwards submitted Budget Amendment #20.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Capital Projects Fund				
Jail Expansion Project				
400.5920.600	Construction/Architect	\$5,200,000.00	\$1,047,784.00	\$6,247,784.00
400.5920.601	Financing Costs/Interest	\$00.00	\$279,816.00	\$279,816.00
	Totals	\$5,200,000.00	\$1,327,600.00	\$6,527,600.00

This budget amendment is justified as follows:

To appropriate the additional funding for the Jail Expansion Project. USDA approved \$5,597,000 for the first loan and \$930,600 for the second loan. These totals include the financing cost for the interim loan, interest on the interim loan and the closing cost for the interim loan and the USDA loan.

This will result in a **net increase** of **\$1,327,600.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	General Fund			
100.3991.000	Fund Balance	<u>\$(404,204.00)</u>	<u>\$1,327,600.00</u>	<u>\$923,396.00</u>
	Totals	<u>\$(404,204.00)</u>	<u>\$1,327,600.00</u>	<u>\$923,396.00</u>

Vice Chairman Lankford moved to approve the Consent Agenda as presented.

Commissioner Mendenhall seconded the motion.

Chairman Walker opened the floor for discussion.

Commissioner Booth confirmed with Finance Director Edwards that Budget Amendment #20 appropriates all the USDA funding for the Jail Expansion Project and that the funding is being provided by an interim loan which is being discussed today.

With no further discussion, the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

State of State Park – Fiscal Year 2016-17

Chairman Walker introduced Hanging Rock State Park Superintendent Robin Riddlebarger who was in attendance for today's meeting to present the State of State Park for Fiscal Year 2016-17.

Superintendent Robin Riddlebarger, Hanging Rock State Park, presented the following State of State Park for Hanging Rock State Park – Fiscal Year 2016-17:

Staff

- Permanent staff - 11
- Seasonal staff - 26
- Volunteers - 54 for 5,197 hours (decreased by 14% from last year)
- Community Service Workers - 48 for 262 hours (increased by 66% from last year)
- Park Advisory Committee (PAC) - 8 members (thanks to Commissioner Jones for joining PAC) – no vacancies on the PAC
- Welcome – Josh Hemric, Sean Wiseman, & Ray Brundage (one (1) ranger and two (2) maintenance workers)
- Farewell – Garry Hoover, Terry Hampton, & Daruis Pollard (one (1) ranger and two (2) maintenance workers)

Visitation

- 663,648 visitors (increased over previous year by 6.9%)
- Highest – July - 102,462
- Lowest – December - 20,196
- Notable: February 45,510

Donations

- Friends of Sauratown Mountain (FSM) collected \$5,323.46 (20% less than previous year)
- Art supplies, library books, pews, scout benches
- Stokes Arts Council – patio heaters – very beneficial
- Cheshire Hall sign – priceless (originally over the door at the hotel)

Revenue

- \$583,352.05 (increased over previous year by 41%) (\$341k)
- Cabins - \$162,969.42
- Camping - \$159,419.00
- Swimming - \$122,430.00
- Resale/firewood - \$41,286.66
- Refreshments - \$34,264.40
- Apparel - \$17,045.11
- Group camp - \$13,299.99
- Boats - \$11,466.33
- Shelters - \$5,952.00
- Permits, others - \$2,234.62

Emergency Medical Services

- Twenty-four (24) calls
 - Heat, cardiac, breathing, trauma, etc.
 - Three (3) life flight
- Three (3) searches
 - Outcrop, beach, etc.
- Signage
 - Human life versus wilderness
- Lifeguards
 - Fourteen (14) saves
- “Most professional relationship in 20 years” per Greg Collins before his retirement

- Thanks to Stokes EMS, Danbury, Sauratown, Double Creek & Lawsonville Vol. Fire Departments

Law Enforcement

- Twenty-seven (27) Citations
 - Alcohol, drugs, motor vehicle, etc.
- Narcan
 - First in North Carolina State Park History – saved a life
- Park is still a very safe place

Capital Improvement Projects

- Bathhouse upgrades – new windows
- Ruben Mountain Trail – hiking trails
- Asbestos was removed from Vade Mecum
- Cabin Renovations
 - \$20k floors, cabinets, interior paint cushions, sofas

Recycling (decreased in total lbs. by 25%)

- Aluminum – 401
- Plastic – 744
- Glass – 1,155
- Paper – 760
- Cardboard - 600

Litter

- Number of staff – 128
- Number of volunteers – 168 (increased in people by 15%)
- Bags of litter – 283 (increased in bags by 32%)
- Hours spent collecting – 347 (increased in hours by 25%)
- Pounds of litter – 1,432 (increased in pounds by 47%)
- Does not include refuse

Vade Mecum Expansion Plan

- Three (3) public meetings at various locations and times
- Stakeholder meetings
- Community involvement
- Results in the Fall

Natural Resources

- Peregrine Falcon monitoring
- Dan River turbidity – teamed up with Wildlife
- 859 Hemlocks (treated)
- 14 box turtles (tagged)
- 5.7 miles boundary (verified)
- Land acquisition (future plans)

Interpretation and Education

- Number of nature programs – 456 (increased in number of programs by 13%)
- Attendance – 10,302 (decreased in attendance by 15%)
- Does not include art receptions, Polar Plunge, Reach the Peaks, FSM Guided Hikes, or Vade Mecum Open House which had 1,000 visitors

Year of the Spider

- Programs provided information about spiders
- Rangers actually wrote and performed a play about spiders

New Exhibits

- Workshops Hosted:
 - Rattlesnakes
 - Canoes
 - Raptors

Community Outreach

- Very important to me for the park to be involved in the community
- Attended several events such as Stokes Stomp, Donkey Basketball, etc.

Wildfire

- Statewide Response
- Thanksgiving – Rangers were at Lake Lure

Prescribed Fire

- Moore's Knob – 200 acres – February 2, 2017 – very successful
- Planning another for the near future

Questions

- Would be happy to answer any questions

Chairman Walker opened the floor for discussion/questions/comments.

Vice Chairman Lankford confirmed with Superintendent Riddlebarger that a lot of the park visitors are from the local area.

Superintendent Riddlebarger responded:

- Several events such as the Polar Plunge, Soup in a Bowl, and Reach the Peaks are bringing the locals back to the park
- On a blog last week, Hanging Rock State Park was listed as an enchanting spot by North Carolina

Vice Chairman Lankford confirmed with Superintendent Riddlebarger that there was also a lot of hiking being done in the park.

Commissioner Booth commented:

- Expressed appreciation to Superintendent Riddlebarger regarding her involvement with the County and other areas of the county
- Believe the Park's involvement with outside organizations is one thing that is increasing the visitor numbers
- Another great year

Commissioner Mendenhall commented:

- Everything that I hear about the Park is always very positive
- Appreciate the staff's hard work and dedication

- Appreciate the education aspect not only for Stokes County residents, but for those coming from outside of the county

Commissioner Jones commented:

- Very thankful for the Farmer's Market – the partnership
- Understand a model has been step up for some of the other parks regarding the partnership between the Farmer's Market and the Park – very proud of that
- Was a little surprised about the new signage, but understand why you must put them up
- So many good things going on at the Park – “one of the best kept secrets” that I think people are now finding out about
- Have met people at the Park from all over the United States

Chairman Walker commented:

- Very impressed with the revenue numbers especially with the cabins and camping
- Confirmed with Superintendent Riddlebarger that there will be more cabins and camping sites once Camp Vade Mecum is up and running
- Confirmed with Superintendent Riddlebarger that there has been no fish kill and fishing is good
- Confirmed with Superintendent Riddlebarger that the Park uses a lot of water which comes from the two wells

Superintendent Riddlebarger commented:

- Have a lot of water leaks with old infrastructure

Chairman Walker confirmed with Superintendent Riddlebarger that her personal number one priority at this point for the park would be keeping up the current structures instead of building new facilities.

Chairman Walker confirmed with Superintendent Riddlebarger that she was getting the kind support and partnership from the county and community that she had hoped for.

Superintendent Riddlebarger responded:

- Have spoken to other park superintendents that do not have the positive working relationships between the county and park as Hanging Rock State Park does

Commissioner Booth commented:

- Confirmed with Superintendent Riddlebarger that Vade Mecum/Moores Springs has as many or more campsites as the Park

Superintendent Riddlebarger responded:

- Have been told there are over 70 campsites at Moores Springs
- Hanging Rock has 73 campsites

Commissioner Booth continued:

- Understand the bridge is unpassable at this time
- Any idea when the bridge will be open in order to use the campsites
- Confirmed with Superintendent Riddlebarger that some of the cabins at Vade Mecum had recently been remodeled
- Can see increases in revenue for the Park once Vade Mecum is on line

Superintendent Riddlebarger responded:

- Should have a timeline very soon – items will be prioritized
- Working on water currently at Vade Mecum
- Hope the state will be able to provide additional staffing once Vade Mecum is added

Vice Chairman Lankford commented:

- Majority of the people living in Stokes County over the age of 60 have worked or had family members working or volunteering at the Park

Chairman Walker expressed appreciation to Superintendent Riddlebarger for the report.

Cardinal Innovations Healthcare – Quarterly Report

Chairman Walker introduced Senior Community Executive Ronda Outlaw, Cardinal Innovations Healthcare, who was in attendance for today's meeting to present the Quarterly Report.

Senior Community Executive Ronda Outlaw, Cardinal Innovations Healthcare, presented the following Quarterly Report:

Substance Use Strategic Plan

- Why a Substance Use Disorder (SUD) Strategic Plan?
 - 9.1% Americans (23 million) Need SUD Treatment
 - 2.1 Million Have SUD Involving Opioids
 - 91 Deaths Daily From Opioid Overdose
 - Targeted approach to address Substance Use Disorder
 - Have got to get this right
- Plan Outlines "Roadmap" / Objectives
 - Roadmap developed with Staff, Stakeholders, Providers, Content Experts
- Phase 1
 - Training for Providers (Sept-Nov 2017)
 - Defining Screening / Assessment – Including Special Population
 - Data Mapping
 - To improve access to care
 - To inform development of fidelity measures
- Phase 2
 - Train Community Stakeholders & Prescribers
 - Support Community Opioid Forums
 - Develop website content, mailings, toolkit

- Engage physical health providers
 - Educate on behavioral health & community resources for treatment options
- Phase 3
 - Address Social Determinants of Health (e.g. access to medical care, income, education)
 - Looks at the person as a whole – looks at access to treatment, transportation, etc.
 - Implement Best Practices for Special Populations
 - Implement Clinical Practice Guidelines
- Funding via 21st Century CURES Act (federal research grant dovetails with Strategic Plan)
 - Nationally: \$1b allocated
 - North Carolina: \$31m
 - Cardinal Innovations: \$2.4m
- Additional State Funding or Resources Anticipated
- Priorities Under 21st Century Cures Act
 - Outpatient Methadone Treatment Programs
 - Access to Suboxone (Medication + Clinical Treatment = Evidence-Based Care) provides a better chance for individuals to overcome their addiction into recovery
 - Narcan Distribution
 - Have funding that will provide additional Narcan that will be distributed within the next few weeks
 - Will be looking at where the Narcan is needed
 - Strengthen Underutilized Services
 - Evaluate Residential Capacity

Cardinal's SUD Resources

- SUD Treatment Team (Addiction Psychiatrists, Pharmacists, Licensed Practitioners)
 - Help to develop the SUD Strategic Plan
- Clinical Practice Guidelines
- Crisis Intervention Team (CIT) Training
- Local & Regional Provider Network; SUD Service Continuum
 - Finding ways to increase our provider network
- State Funding for Special Populations (adolescents, pregnant / parenting females)

Stokes Participation in Opioid Forum

- Rockingham Opioid Leadership Forum 9/17
 - Stokes & Caswell County Participation
 - Targeted Elected Officials to Increase Awareness
 - Nash County "Hope Initiative" Presentation
 - Clinical Perspective: Cardinal Medical Directors
 - Attendees: Approximately 120

Highland Avenue Center

- Anticipated Opening Early 2018
- Transportation to Daymark Facility-Based Crisis Beds and Local Hospitals (& home)
 - There will be no beds at the Highland Center for inpatient
 - Daymark will be providing transportation to four (4) available facilities for inpatient with a new one coming on board in the Spring of 2018
- Involuntary Commitment (IVC) Capability
- Daymark CEO Updates to Community Partners 9/27

Triad Advisory Committees

- Behavioral Health Advisory Committees
 - Funding for these committees is being provided by Forsyth County Maintenance of Efforts dollars
 - Open to All Triad Counties
 - Provide Grants to Local Non-Profits (up to \$750)
 - Non-profits in Stokes County are eligible to apply
 - Provide Additional Member/Family Perspective
 - Disability-Specific Groups
 - IDD Advisory (1st Thursdays, 5:30-7:30 pm)
 - MH/SUD Advisory (3rd Thursdays, 11:30-1:30 pm)
 - Forsyth Funding + Cardinal Admin Support

New Stokes Transportation Option

- Stokes Connector Operational 10/2/17
 - Traveling to King, Walnut Cove, and Danbury
 - Cost: \$2 Per Trip
 - Medicaid, Fee for Service, Pre-paid Passes
 - Coordinated Routes
 - Primary Providers Daymark & Youth Haven
 - Vocational Rehabilitation
 - Individuals who call Cardinal Access/Call Center (for 1st appointment) are given information about the New Stokes Transportation Connector if travel is going to be an issue

New Stokes Adult Services

- Youth Haven Adult Services (Pilot Program)
 - Implemented in Walnut Cove 8/28/17
 - Services: Clinical Assessment, Medication Management, Outpatient Therapy
 - “Open Access” 3 days per week (walk in without a scheduled appointment)
 - Transportation Assistance (YVEDDI)
- Issues to Monitor
 - Low Volume of Business
 - Three (3) adults assessed in first five (5) weeks; only one (1) engaged in treatment
 - Need to find ways to utilize the services
 - Have contacted DSS to make sure the clients know about the resource
 - Have those who answer the access line inform Stokes County residents of the new provider in the county
 - Youth Haven is also marketing the new location in Walnut Cove
 - No Additional Funding to Support the Pilot Program
 - Looking at this funding source very closely
 - If client does not have Medicaid, state dollars have to be utilized which are very low for this fiscal year
 - Can’t look at more state dollars until July 1, 2018
 - Member Transportation Costs Assumed by Provider
 - If client does not have Medicaid, Youth Haven is absorbing the transportation costs which to me is the level of commitment from this provider
 - With the numbers low, there is no problem right now

- If the numbers drastically increase, Youth Haven could not continue to absorb the transportation costs – Cardinal does not have funding for the transportation costs
- Taking it very slow with this Pilot Program

Stokes Opportunity Center Update

- New Community Integration Format
 - Goal: Increase Community Participation per Federal Mandate
 - Transition Supported by Members/Families
 - Information sessions held; families accepting
 - Families report increased member satisfaction
 - Families donating items for use in arts program
 - 26 Individuals participate in program seemed to be enjoying and benefitting from the new program
 - Not hearing any complaints at this point
- Performing Arts “Starcatcher” Program
 - Activities Promote Community Awareness & Decrease Stigma
 - “Variety Show” Format Allows Individual Talents to be Showcased
 - Content Determined by Program Participants
 - Sound System & Percussion Instruments Purchased; Practice Underway
- Community Activities
 - Booths: “Spring Fest, “Stokes Stomp”
 - Jomeokee Marketplace 10/21/17
 - “Just Plain County” Festival 11/21/17
 - “Take a Seat for Charity” - Members Designed, Crafted, Donated Chair for Auction Benefitting Battered Women’s Shelter in Kernersville (allows participants to give back to the community – something that was not possible before

Coming to Triad in 2018

- NC MedAssist Events 2018
 - Over-the-Counter Medication Giveaways
 - \$100-150 Value of Meds per Individual (e.g. first aid supplies, cough/cold remedies)
 - Fully Funded by Cardinal Innovations
 - Stokes – has been approved for the event in 2018
 - Davie
 - Rockingham / Caswell

Questions

- Be happy to answer any questions

Senior Executive Outlaw also provided the Board with the Stokes County Dashboard for

Fiscal Year to Date June 2017 for their review.

Commissioner Booth commented:

- Would like to know the numbers for Daymark during the time Youth Haven saw the three (3) individuals
- With the opioid epidemic, can’t understand why there are not more people seeking treatment
- Would hate to see the county lose the extra provider

Community Executive Outlaw responded:

- Youth Haven has always been a provider for the youth in Stokes County
- Youth Haven has wanted to expand to serve adults, but was not allowed due to possibly destabilizing Daymark because of the volume of people being seen
- Do not want to lose either provider

Commissioner Booth continued:

- County has put on three (3) employees due to the opioid epidemic
- Know that Youth Haven has been serving the adult population in Rockingham County for about five (5) years

Senior Community Executive Ronda Outlaw responded:

- There is no specific funding for this service
- Youth Haven's contract does not specify whether they provide adult or youth services with state dollars
- Youth Haven can't overspend their state dollars – no funding has changed because of the Pilot Program
- Watching the utilization very closely
- Can look at the allocation of state dollars next fiscal year
- Provide the comprehensive providers the state dollars – Daymark and Monarch
- Were able to give Youth Haven some state dollars in order to allow them to be able to see clients who do not have Medicaid

Commissioner Booth continued:

- Heard at a JCPC meeting that Youth Haven is very anxious to make the Pilot Program a success
- Youth Haven has stated that they can come to Health Department to see clients
- Confirmed with Executive Outlaw that with the service being new, that could account for the low numbers
- Confirmed with Executive Outlaw that the client has a choice of who they want to see

Commissioner Jones commented:

- Very good presentation
- Seems everything sounds upbeat
- Confirmed with Executive Outlaw that the NC #2-1-1 needs to have the toll free access number for those who need services
- Very excited about Youth Haven providing transportation
- Hope Youth Haven can provide services to those who don't have Medicaid
- Glad to see that Suboxone and clinical treatment are available for those wanting to come off opioid addiction
- Confirmed with Executive Outlaw that the Highland Avenue Center will be a benefit for our law enforcement officers and EMS – allowing them to release an individual who may need services – eliminating long hours in the emergency room
- Confirmed with Executive Outlaw that a recent Pilot Program called "Alternate Destination" which paid EMS to take patients to places such as the Highland Avenue

Center did not get funded this fiscal year (only a small amount of funding remains from the Pilot Program)

- Would like to see more programs such as in Nash County (Nashville, NC) where someone can turn themselves into the local officials for help and not get charged

Senior Community Executive Ronda Outlaw responded:

- A presentation about that Nash County program was presented at the Rockingham County Forum which Chairman Walker and Commissioner Mendenhall attended

Vice Chairman Lankford commented:

- My questions were answered with questions from the other commissioners
- Have talked to some of the family members who have participants at the Stokes Opportunity Center who report things are going well
- Confirmed with Executive Outlaw that she believes it has not been a huge change as expected and that the changes made have been in a positive direction with more activities that allow the participants to have choices

Chairman Walker commented:

- Confirmed with Executive Outlaw that Cardinal has not had any contact with LifeBrite about bed usage at the hospital, but would be glad to be a part of it if so desired by the county and hospital
- Believe Pioneer had intentions of exploring geriatric psychiatric beds and even spent funding
- Confirmed with Executive Outlaw that Cardinal would most likely not initiate a hospital program because those programs are very difficult to sustain - big challenge in small communities with risks involved for small hospitals

Senior Community Executive Ronda Outlaw responded:

- Would be happy to engage in conversation with the county and hospital

Chairman Walker continued:

- Confirmed with Executive Outlaw that the Sheriff's Department does not have the long waits in emergency rooms waiting for patients to be evaluated – now transporting to Forsyth where the individual can be turned over for assessment
- Confirmed with County Attorney Ty Browder & DSS Director Stacey Elmes that meetings with Cardinal have resolved issues with corrective action plans and things are going very well

Senior Community Executive Ronda Outlaw responded:

- Agree with DSS Director Elmes and County Attorney Browder that the meetings have been very productive

Chairman Walker expressed appreciation to Executive Outlaw for her presentation.

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Proposed Performance Agreement – Between Stokes County & Cardinal Innovations Healthcare

County Manager Rick Morris presented the following proposed Performance Agreement Between Stokes County and Cardinal Innovations Healthcare for the Board's review and consideration at the November 27th meeting:

PERFORMANCE AGREEMENT BETWEEN STOKES COUNTY AND CARDINAL INNOVATIONS HEALTHCARE FOR THE PROVISION OF MENTAL HEALTH, INTELLECTUAL/DEVELOPMENTAL DISABILITIES, AND SUBSTANCE USE SERVICES IN STOKES COUNTY

This Performance Agreement ("Agreement") between Stokes County ("County") and Cardinal Innovations Healthcare ("Cardinal Innovations") defines the operational relationship, expectations, and responsibilities of the Parties. Cardinal Innovations is the Local Management Entity – Managed Care Organization ("LME/MCO") that is designated for the management of publicly funded mental health, intellectual/developmental disabilities and substance use services for the residents of the County subject to all requirements of LME/MCOs under Chapter 122C of the North Carolina General Statutes and the requirements of the 1915(b)/(c) Medicaid Waivers for recipients whose Medicaid county of residence is Stokes County.

Nature and Terms of Agreement

This Agreement shall be effective January 1, 2018 and shall remain in effect until such time that a new agreement is executed or terminated in accordance with the provisions of this Agreement.

Responsibilities of the Parties

Consistent with its long-standing practice, Cardinal Innovations agrees that all Maintenance of Effort ("MOE") mental health, intellectual/developmental disabilities, and substance use services funds received from the County will be used within the County.

Based on the aforementioned provision, the County expects its MOE funding to be used for the delivery of mental health, intellectual/developmental disabilities, and substance use services in the County. The Parties enter into this Agreement to memorialize the process for the use and expenditure of the County's MOE funds.

- During the third quarter of each State Fiscal Year (January-March), Cardinal Innovations and County management will meet for the purpose of review and discussion regarding allocation and expenditure of MOE funds. With input from various community stakeholders to include the local community board, the annual Needs Assessment/Gaps Analysis completed by Cardinal Innovations and other

relevant information, the County will develop its annual County Funding Plan that specifies priority services and/or initiatives to be funded with the County MOE funds.

- Any MOE funds unused or unearned in the annual County Funding Plan shall be set aside, at the direction of the County's Chief Financial Officer, in a separate reserve for the support of future local mental health, intellectual/developmental disabilities, and substance use service needs or returned to the County for reallocation if requested by the County.

The County agrees to:

1. Assure the appointment of County residents to serve on the local Stokes Community Board in accordance with its applicable bylaws.
2. Negotiate an annual Performance Agreement with Cardinal Innovations to establish clear expectations for the quality and quantity of services with respect to the MOE funds.
3. Allocate available funds to Cardinal Innovations to support mental health, intellectual/developmental disabilities and substance use services for County residents in accordance with service priorities established by the Division of MH/DD/SA Services of the North Carolina Department of Health and Human Services, the Cardinal Innovations Board of Directors, and the Stokes County Board of Commissioners.
4. Lead discussions and planning resulting in development of an annual County Funding Plan that specifies priority services and/or initiatives to be funded with MOE funds. Input from various Stakeholder Groups, the Cardinal Innovations' annual Needs Assessment/Gaps Analysis and other relevant information is reviewed and considered in Plan development.
5. The County Funding Plan shall be finalized and submitted to Cardinal Innovations Healthcare by the first of June annually to ensure timely processing of MOE allocations into Cardinal Innovation's overarching annual budget process.
6. County agrees to submit funds to Cardinal on a regular basis – either monthly or quarterly.
7. Receive and review reports on the performance of Cardinal Innovations as the manager of publicly funded services.
8. Encourage, support and provide educational opportunities to individuals residing in Stokes County through established training curriculums offered by Cardinal Innovations Healthcare (e.g., Crisis Intervention Team, Mental Health First Aid, Suicide Prevention - QPR, etc.)
9. Request Cardinal Innovations support as needed from Stokes County's local Senior Community Executive to discuss and/or address high profile or emerging community issues.

Cardinal Innovations agrees to:

1. Carry out the functions, responsibilities and duties of a multi-county LME/MCO as required by N.C. Gen. Stat. §§ 122C-115.4 and 117 for the benefit of the residents of the County and by the 1915(b)/(c) Medicaid Waivers for recipients whose Medicaid county of residence is the County.
2. Collaborate with the County to develop an annual Performance Agreement that specifies expectations and responsibilities of the Parties.

3. Conduct annual Needs Assessment/Gaps Analysis; seek stakeholder input and support community planning to identify and address needs.
4. Communicate to the County information and recommendations of the local Community Board related to service gaps, needs, and priorities.
5. Participate with the County on development of the annual County Funding Plan that specifies providers, services, and/or initiatives to be funded with the County MOE funds.
6. Deliver presentations to the County Board of Commissioners (at times and frequencies mutually agreed upon) that address status of providers and services, MOE funding utilization, and local behavioral health initiatives.
7. Develop and submit an annual County MOE budget to support activities as the LME/MCO and make requests for funding to the County following prescribed guidelines.
8. Provide its annual Audited Financial Statement to the County.

Specific Performance Expectations

In addition to the general responsibilities outlined above, Cardinal Innovations agrees to the following specific performance expectations.

1. Behavioral Health Services
Maintain a continuum of services for mental health, intellectual/developmental disabilities and substance use conditions to the maximum extent possible within published standards for access to care and within financial constraints.
2. Stokes Opportunity Center
Maintain vocational services and/or appropriate community-based services for individuals with intellectual/developmental disabilities and/or mental illness to the maximum extent possible within financial constraints and requirements of the Division of Medical Assistance and/or the Division of Mental Health, Developmental Disabilities and Substance Abuse Services; promote evidence-based or best practice clinical approaches; explore alternatives that maintain clinically appropriate service levels at less cost.
3. Quarterly Reporting
Provide quarterly presentations to the Stokes County Commissioners that describe:
 - a. Status of expenditures on County Maintenance of Effort funds.
 - b. Service access, service utilization and provider data as applicable for Stokes County residents.
 - c. Number and demographics of Stokes County residents served during the period.
 - d. Updates on annual Needs Assessment/Gaps Analysis and progress made in filling gaps.
 - e. Updates on annual client/family member and provider satisfaction surveys conducted under the leadership of the NC Division of Mental Health, Developmental Disabilities and Substance Abuse Services.
4. Financial Goals
Pursue all reasonable means to increase revenues from non-county budget sources to assist the County in providing services responsive to the behavioral health needs of County residents.
5. Corrective Actions/Sanctions for Non-Performance

It is in the best interest of the citizens of Stokes County, and particularly of those receiving services from Cardinal Innovations or its contractors, that every effort be made to achieve the levels of performance required in this Agreement. If Cardinal Innovations does not meet the performance expectations outlines in this agreement, it will recommend a Plan of Correction to the County Manager. The Plan of Correction will include the name of the individual who is responsible to act, the activity or task to be undertaken, the outcome expected and the date by which the action is to be completed.

Amendments

This Agreement may be amended upon the mutual consent in writing of the Parties.

Termination

This Agreement may be terminated, in whole or in part, by mutual consent of the Parties.

Adopted this ____ day of _____, 2017.

IN WITNESS WHEREOF, the Parties hereby execute and deliver this Agreement as of the Effective Date set forth above.

Stokes County

By: _____

Name: _____

Title: _____

Date: _____

Cardinal Innovations Healthcare

By: _____

Name: _____

Title: _____

Date: _____

County Manager Morris noted:

- Proposed Performance Agreement is similar to the agreement currently with Cardinal
- Confirmed with Executive Outlaw that the county's agreement with Cardinal was used as a template for this proposed performance agreement which is to be used for all entities with Cardinal
- Would request Action Agenda for the November 27th meeting
- Has been reviewed and approved by County Attorney Ty Browder

Senior Community Executive Ronda Outlaw responded:

- Cardinal really liked the performance agreement that CenterPoint had with Stokes and one other county
- Almost the exact same performance agreement except this agreement stays intact until one party wishes to terminate or a new agreement is executed – no annual renewal
- Proposed agreement has specific performance expectations that Stokes County wanted to be included in their performance agreement

- Understand that County Manager Morris and DSS Director Elmes have reviewed and have no issues with the proposed performance agreement
- Proposed agreement includes that County Funding Plan shall be finalized and submitted to Cardinal Innovations Healthcare by the first of June annually to ensure timely processing of MOE allocations into Cardinal Innovation's overarching annual budget process

County Manager Morris noted that the County Funding Plan projections could probably be done by June 1st.

Chairman Walker opened the floor for questions/discussion/comments.

Commissioner Booth confirmed with Executive Outlaw that all the entities have the automatic renewal included in their performance agreement.

The Board unanimously agreed to place the proposed agreement on the November 27th Action Agenda.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the November 27th Agenda.

Proposed First Amendment to Letter of Condition – Jail Expansion Project

County Manager Rick Morris introduced Area Specialist Alexandra Batista, Rural Development, US Department of Agriculture, who was in attendance to present the proposed First Amendment to Letter of Condition dated December 20, 2016 for the Board's review and approval for the Jail Expansion Project.

County Manager Morris noted:

- First Amendment to the December 20, 2016 Letter of Condition is to add the additional funding in the amount not to exceed \$930,600.00
- Need to process immediately so that the jail construction bid does not expire
- Appreciate all the assistance from USDA to help get the necessary paperwork done
- Need to move to today's Action Agenda

Area Specialist Alexandra Batista presented the following information regarding the proposed First Amendment to the Letter of Condition dated December 20, 2016 for the Jail Expansion Project:

- First amendment is considered an amendment to the Letter of Conditions dated December 20, 2016
 - Page 1 – paragraph 2 – change to read “This letter is not to be considered as loan approval or as a representation as to the availability of funds. The docket may be completed based on an initial CF Loan not to exceed \$5,597,000.00 and a subsequent CF Loan not to exceed \$930,600.00 for a total proposed project cost of \$6,527,600.00
 - Page 2 – Security Requirements – add the following: The \$930,600.00 subsequent loan will be included with the original loan of \$5,597,000.00 and will be secured by first lien on all real property for a total cost of \$6,527,600.00.
 - Page 1 – Change to read – This letter establishes conditions that must be understood and agreed to by you before further consideration may be given to the Application of Federal Assistance. Any changes in project cost, sources of funds, scope of services or any other significant changes (this includes significant changes in the Borrower’s financial condition, operation, organizational structure or executive leadership) in the project or applicant must be reported to and approved by Rural Development (RD) by written amendment to this letter. Any changes not approved by RD shall be cause for discontinuing processing of the applications.
- Presented a Proposed Resolution of the Stokes County Board of Commissioners of Stokes County Authorizing and Providing for the Incurrence of Indebtedness for the Purpose of Providing a Portion of the Cost of Acquiring, Constructing, Enlarging, Improving, and/or Extending Its Detention Center Expansion that must be approved at today’s meeting

Chairman Walker opened the floor for discussion/questions/comments.

The Board had no issues with the information presented by Area Specialist Batista.

The Board unanimously agreed to place the item on today’s Action Agenda.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on today’s Action Agenda.

Social Services Monthly Report

DSS Director Stacey Elmes presented the following Social Services Monthly Report:

- Metrics (As of October 2017):
 - Income Maintenance
 - NC FAST – In Compliance
 - Child care went live in June
 - CIP/LIEAP went live in July
 - WorkFirst – In Compliance
 - Sixty-four (64) open cases
 - \$14,241 in benefits delivered
 - Two (2) benefit diversions = \$594

- FNS – In Compliance
 - 2,802 open cases
 - 3,989 participants
 - \$625,024 in benefits delivered
 - Adult Medicaid, Family & Children’s Medicaid – In Compliance
 - Medical Assistance
 - 8,512 open cases
 - Special Assistance:
 - 175 open cases
 - \$72,929 Special Assistance benefits delivered
- Child Support – In Compliance
 - Serving 1,368 children with collections at \$212,492.83
- Program Integrity – In Compliance
 - 185 open cases
 - Collected \$3,664.13 with \$554.34 of collections retained in the county
- Child Day Care – In Compliance
 - August service – paid September: \$99,479
 - 216 children on waiting list
- Foster Care
 - Foster Care Services – In Compliance
 - Working with 101 children in custody
 - Monitoring twelve (12) children that have been returned to their families or placements from other states/counties
 - Five (5) children are in voluntary placement agreements or extended foster care
 - 118 children being worked with
 - Foster Care Home Licensing – In Compliance
 - Currently have twenty-two (22) licensed foster homes
 - Twelve (12) families are in process of being licensed
 - Fifteen (15) families are currently going through MAPP/Deciding Together
 - Two (2) families are in the process of transferring their license to Stokes DSS
 - This area is green because we are in compliance; however, the need for foster homes in our county continues to be great
 - Adoptions – In Compliance
 - Six (6) adoptions finalized
 - 115 children open for adoption assistance
 - 69 children open for LINKS Services
- Child Protective Services
 - Investigations – In Compliance
 - Received fifty (50) reports
 - There were twenty-five (25) reports accepted for investigation involving fifty-two (52) children
 - Seven (7) were found in need of services

- Have forty (40) active CPS investigations open
- Offered services in two (2) cases
- Breakdown of report allegations:
 - One (1) received for sex abuse
 - Eight (8) received for substance abuse
 - Six (6) received for domestic violence/family violence
 - Five (5) received for improper supervision
 - Two (2) received for improper discipline
 - Five (5) received for improper care
 - Two (2) received for mental health issues
 - Three (3) slow petitions were filed
- Case Management – In Compliance
 - Thirteen (13) open cases
 - Two (2) slow petitions were filed
- Assists to other Counties
 - Five (5) assists
- Adult Services
 - Adult Protective Services – In Compliance
 - Received fifteen (15) reports
 - Seven (7) reports were screened in
 - Seven (7) received an offer services visit
 - One (1) was sent to another county
 - Guardianship – In Compliance
 - Currently have twenty-eight (28) adult wards
 - SSBG/HCCBG/Payee/Adult Day – In Compliance
 - Nineteen (19) open cases
 - Facility Monitoring – In Compliance
 - Monitor six (6) adult care facilities
 - Family Caregiver Program – In Compliance
 - Fifteen (15) open cases
 - SA IH/MAC – In Compliance
 - Sixty-eight (68) open cases
 - CAP DA – In Compliance
 - Sixty-nine (69) open cases
 - Intake – In Compliance
 - See any individual that comes into the agency needing assistance with anything from housing to utility assistance to other resources
 - During October, saw fifty-two (52) individuals needing assistance
- Supervision (Staff/Supervisor Ratio) - In Compliance
 - Rule and policy says one supervisor per five (5) child welfare social workers. The Department continues to need a SW Supervisor in the Child Welfare Department to meet standards. This continues to be a work flow and a liability issue for the agency.

- Staffing (Years of Service) – In Compliance
 - One (1) vacancy
 - Social Worker – Substance Abuse Liaison
- Medicaid Transportation – In Compliance
 - 334 clients served
 - 1,906 trips provided
 - \$58,758.46 paid to vendors
- Clerical – In Compliance
 - 1,015 Walk Ins
 - Three (3) Fishing Licenses distributed

DSS Director Stacey Elmes presented the following information:

DSS Involvement with Cardinal Innovations

- October 4, 2017 - Regional DSS Director/County Manager meeting held and hosted by Cardinal
- October 11, 2017 – Permanency Planning Hearings at DSS for foster children (Cardinal staff in attendance)
- October 17, 2017 - Community Collaborative meeting held in the DSS conference room involving Cardinal staff
- October 19, 2017 – Stakeholders Meeting held at the Health Department (DSS Staff attended)
- October 30, 2017 – County Manager and DSS Director met with Ronda Outlaw for a quarterly meeting to measure the work being done in the county
- Our Foster Care Unit has two formal staff meetings each month (15th & 30th) if the date falls on a weekend, it is the first working day after – meeting is to discuss cases
 - Cardinal staff either attends or is available by phone for these staff meetings to offer any guidance that may be needed regarding our foster children

DSS Information

DSS Director Stacey Elmes also presented information pertaining to the following:

- Adoption Month in North Carolina
 - November 2017
- Family Caregiver Month
 - November 2017
- Legislative Report to Joint Legislative Oversight Committee on Medicaid and NC Health Choice Regarding Medicaid Eligibility Determination Accuracy (Nov. 1, 2017)
- Report to the Joint Legislative Oversight Committee on Medicaid and NC Health Choice Regarding Medicaid Eligibility Determination Timeliness

DSS Director Elmes noted:

- Information included about percent processed timely is not accurate for most of the counties (reported incorrectly to the Legislature from the State)
- Information indicates that Stokes failed four (4) times this year, actually only failed two (2) times

Foster Care – At a Glance – November 1, 2017

DSS Director Elmes presented the following informational report for the Board's review:

Stokes County Department of Social Services Foster Care – At a Glance – 11/1/2017

- Average number of children in custody 2013-2014: 57
- Average number of children in custody 2014-2015: 69
- Average number of children in custody 2015-2016: 77
- Average number of children in custody 2016-2017: 110

48% increase in children in custody between 2013 and 2017.

In 2016, 61% of children removed from their homes were removed because of drugs. So far in 2017, 79% of children removed from their homes have been because of drugs.

Each child in custody requires a monthly home visit which often must be made after hours to accommodate placement providers who work. Of the 114 children served during October:

- 53 (46%) are living in a relative or sanctioned placement (all over North Carolina)
- 39 (34%) are living in Stokes County foster homes or relative homes
- 22 (19%) are living in other placement settings (group homes, etc. all over NC)

When these children have mental health appointment intakes, the social worker has to be present because typically the social worker is the person who knows the child the best at this point and is able to answer all necessary questions. When foster parents are not free to take these children to their medical appointments, the social worker is responsible for making this happen. When children have medical procedures or surgeries, we have to go to these appointments to sign consents (and consent can only be given after the parents have given consent or the court has given us the authority to consent)—unless it is an emergency situation. Each parent has to be contacted monthly because we are supposed to be working with the parents to help them do what is necessary to get their children back. The ultimate goal is always reunification with the parents until the court decides it is time to change paths. This monthly contact is getting ready to be changed to monthly physical contact which is going to cause more of a hardship on social workers as these parents are everywhere – jail, treatment facilities, etc.

Workers/supervisors must constantly be in contact with Guardian ad Litem volunteers, with placement providers, with mental health facilities, with medical facilities, with schools, with other family members, with court personnel—the list is endless and all of these contacts must be documented in great detail which takes many hours of a social workers available time.

Court—we usually have two court dates per month for child welfare cases. Seven days prior to the court date, the social worker must prepare a court report and submit it to all attorney's involved, the

Guardian ad Litem, to the Judge, and to other personnel as appropriate. These reports are to entail the work completed with the child and family since the previous court date. Preparing court reports is a very tedious and time consuming task. The social worker must list on the court report future recommendations for the child that include visitation with parents, etc. They must also clearly document that they have complied with all directives from the judge since the last court appearance. An example of the time that court reports and court days require: It takes approximately 90 minutes to prepare a court report depending upon how much has happened since the last court report, etc. The supervisor must review/approve the court report (approximately 30 minutes). Approximately 15 minutes (depending upon the complexity of the case) would be spent with Attorney Kim Grabs prior to court to discuss the case. And, then social workers spend almost an entire day in court on court days because you must wait until your case is called on the docket and if you have several cases on the docket for that day, you can spend an entire day sitting in the court room.

The Foster Care Team meets twice monthly for case staffings. Case staffings provide an opportunity for the social worker to discuss their case with other social workers and get team feedback to ensure that things are moving in the right direction. Supervisor participation is critical in these case staffings as decisions are made on the individual cases during these sessions. There are also many, many one-on-one supervisor/worker case staffings that occur all throughout the day as things pop up with a case and a decision needs to be made.

Social workers are required to attend 24 hours of mandatory training each year. This training is made available by the state and is in person or web based. Many of the face-to-face trainings are often times in other parts of the state that require us to be away from the office for a couple of days at a time.

The policy manual for Child Welfare says the following:

Social Work supervisors shall complete a minimum of 72 hours of preservice training before assuming supervisory responsibilities and a minimum of 54 hours of additional supervisory training within the first year of employment. Supervisors shall complete 24 hours of continuing education annually thereafter.

Child Welfare social workers shall complete a minimum of 72 hours of preservice training before assuming direct client contact responsibilities. Child Protective Social Workers must complete an additional 18 hours of training during the first year. Foster Care and Adoption workers must complete an additional 39 hours of training during the first year. Child Welfare social workers shall complete 24 hours of continuing education annually thereafter.

These training requirements are in North Carolina General Statute and can be found here: N.C.G.S. 131 D-10.6A

Child welfare is monitored quarterly through phone calls and office visits by state personnel. We are also required to provide many surveys and statistics throughout the year—most often on a monthly basis to the state.

Caseloads currently meet state guidelines number-wise, but when looking at the complexity of the cases, they become much less manageable and weigh heavily on the worker and the supervisor and all that has to go into a case. In our Child Welfare units where caseloads do not exceed 10 or 11 things are working smoothly with lower worker stress, but in Foster Care where the caseloads are around 15 a marked difference is present with the workers' ability to meet case management requirements and maintain a reasonable level of personal stress. We are most grateful for the two

social work positions that you granted to us last year. That is one of the reasons why caseloads have become a little more manageable. It is the complexities of life that make the cases much more difficult to handle.

Supervision levels are below normal and need improvement quickly in order for us to be able to continue to keep our children safe and help provide permanence for them. Lack of supervision causes decisions to be made that should not be made, causes decisions to be made too quickly, causes people to act without even a thought about what will happen because of that decision. We can't afford for this to happen. We desperately need another supervisor in our child welfare department. The lives of our children, the lives of our families, the lives of our foster and adoptive parents deserve for us to be at our very best when it comes to any and all decisions we make regarding their lives. We must have enough supervision to ensure that lives don't fall through the cracks and that decisions are made soundly and appropriately. Supervision must also be provided during hours when the office is closed. Twenty four hours per day, we have a social worker and a supervisor on call for any child welfare or adult issue.

The policy manual for child welfare says:

The supervisor teaches and models practice standards that are consistent with federal and state statutes, Administrative Rules, and protective services policy. Supervisors are responsible for providing oversight to social work practice performed by their workers. Supervisors are expected to:

- Meet regularly with social work staff in order to ensure adherence to the law, rule, and policy
- Provide on the job training
- Ensure staff receive all training required by law (N.C.G.S. 131D-10.6A) and Division policy
- Evaluate staff performance
- Process client specific issues
- Answer questions
- Request outside consultation as needed
- Support their staff's best practice

Supervisor/worker ratio shall not exceed an average of one fulltime equivalent supervisory position to five fulltime equivalent social work positions.

10A NCAC 70G .0501 when talking about licensing standards says in (e) that:
Supervision of social workers or case managers shall be assigned as follows:

Supervisors Required	Social Workers or Case Managers
0	0-4
1	5
2	6-11
3	12-17
There shall be one additional supervisor for every one to five additional social workers or case managers.	

We currently have two Social Work Supervisor positions. We currently have 18 social workers in child welfare. We are in desperate need of an additional Social Work Supervisor position. We are not meeting the standard required to operate as needed. We are asked about this at every visit from our Child Program Representatives and one of the things that we must monthly report is the ratio of worker to supervisor. We asked for in this year's budget and must ask for it again. The liability of not having this supervision is detrimental to our agency and to the lives of those that we touch. In the event of a child fatality, this could become a real issue for the agency, and the county.

The cost of a Social Work Supervisor for one year is \$62,213.06 (includes benefits and overhead). The county cost involved for one year is approximately \$24,153.72 (38.8242%)

Chairman Walker opened the floor for discussion/questions/comments.

Vice Chairman Lankford commented:

- Very good information

DSS Director Elmes commented:

- Things are changing in the Medicaid and Child Welfare worlds – going to really be different in the future
- Standards are going to change – Counties will now have to pay the state back when errors are made – up to now, errors were forgiven by the state
- Workload in Child Welfare is getting ready to explode because of NCFAS
- There are five (5) pilot counties who are doing Child Welfare on NCFAS– have been told that it takes approximately 5-10 hours to convert a foster care case
- The manual for Child Welfare is also being rewritten
- An example of one change coming for Child Welfare: now when a foster child comes into care, we have seven (7) days to make the initial visit in the foster home/facility and when a foster child moves, we have seven (7) days to make that visit
- With the new changes, we will only have three (3) days for each placement or placement change
- Just wanted to make you aware of upcoming changes

Commissioner Booth commented:

- Confirmed with DSS Director Elmes that the numbers using Youth Haven in Danbury are not high and that their department continually refers clients
- As Executive Outlaw stated, the client has the choice to choose
- Confirmed with DSS Director Elmes that her department does not see a decrease in those needing services because of the opioid addiction
- Hate to lose Youth Haven – county needs more than one provider

Chairman Walker commented:

- Believe we need to monitor what is going on with Daymark and Youth Haven
- Would like more numbers at our next meeting about Daymark and Youth Haven and possible recommendations on how to get the word out that services are available

Commissioner Jones commented:

- Glad to see the green, but have to wonder how Youth Haven, Daymark, and NC2-1-1 interchange to help each other – just need to be thinking about that
- Going to have to have more staff with the new change from seven (7) days to (3) days – very big concern – another unfunded mandate
- Confirmed with DSS Director Elmes that was just one of the changes – there are more to come

Chairman Walker expressed appreciation to DSS Director Elmes for the monthly report and it is good to see all green again on the metrics report.

Tax Administration Report – October 2017

Tax Administrator Jake Oakley presented the following informational data for the October 2017 Report for the Board's review:

Fiscal Year 2017-18	Budget Amount	Collected Amount	Over Budget	Under Budget
Current 2017 Taxes Percentage = 059%	\$21,179,104.00	\$12,459,919.24		\$8,719,184.76
New Schools F-Tech Fund Percentage = .60%	\$1,366,394.00	\$823,294.07		\$543,099.93
Prior Taxes County Regular & Motor Vehicles Percentages = .51%	\$500,000.00	\$252,309.50		\$247,690.50

Releases Less than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Releases less than \$100 – Real and Personal Property (October 2017) at the November 13th meeting for the Board's review:

Releases Less Than Name	\$100 Real/Personal Bill Number	Property Amount
William F. & Diane P. Hart	4998-2017-2017-01	\$5.62
	4998-2017-2016	\$6.08
	4998-2017-2015	\$6.53
	4998-2017-2014	\$6.80
	4998-2017-2013	\$8.44
	4998-2017-2012	\$11.79

Thomas Pennell	7163-2017-2017-01	\$1.63
	7163-2017-2016	\$1.77
	7163-2017-2015	\$1.89
	7163-2017-2014	\$2.31
	7163-2017-2013	\$2.92
	7163-2017-2012	\$3.55
Billy R Southern Jr	293164-2017-2017	<u>\$67.34</u>
Total Amount		\$126.67

Refunds Less than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Refunds less than \$100 –

Real and Personal Property (October 2017) at the November 13th meeting for the Board's review:

Refunds Less Than Name	\$100 Real/Personal Bill Number	Property Amount
Billy R Southern Jr	293164-2016-2016*	\$61.24
Janet G. Southern	293164-2015-2015*	\$63.30
	293164-2014-2014*	\$40.76
	293164-2013-2013*	\$62.03
Daniel Tally	305497-2017-2017	<u>\$24.66</u>
Total Amount		\$251.99

*issue Southern refund check payable to Stokes Co

Tax collection to be applied to taxpayers unpaid balance on

Bill #294164-2017-2017 per taxpayer request

Release More than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Release more than \$100 –

Real and Personal Property (October 2017) at the November 13th meeting for the Board's review

with consideration for approval at the November 27th meeting:

Releases More Than Name	\$100 Real/Personal Bill Number	Property Amount
Geneva Grace Kallam & Others	851619-2017-2017	<u>\$799.20</u>
	Total Amount	\$799.20

Revised Assessment of
home value per site visit

Refunds More than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Refunds more than \$100 –

Real and Personal Property (October 2017) at the November 13th meeting for the Board's review

November 13, 2017

with consideration for approval at the November 27th meeting:

Refunds More Than	\$100 Real/Personal	Property
Name	Bill Number	Amount
Tracy Smith Brim	31707788	\$145.91 Vehicle Sold
Gary Bruce Delp	25949612	\$129.18 Vehicle Sold
Linda S. & Robert B. Lee	20553709	\$247.18 Vehicle Sold
	Total Amount	\$522.27

Tax Administrator Oakley requested the following be placed on the November 27th

Consent Agenda:

- Real and Personal Releases more than \$100.00
- Real and Personal Refunds more than \$100.00

Chairman Walker opened the floor for questions/discussion/comments.

Chairman Walker commented:

- Confirmed with Tax Administrator Oakley that utilities' value decreased this fiscal year – approximately \$20 million value – revenue loss of \$50,000 to the county
- Always get the same reason for the decrease – lack of coal at Belews Creek

The Board unanimously agreed to place the item on the November 27th Consent Agenda.

Chairman Walker, with full consensus of the Board, directed the Clerk to place

the following items on the November 27th Consent Agenda:

- Real and Personal Releases more than \$100.00
- Real and Personal Refunds more than \$100.00

Proposed Resolution – Authorizing the Negotiation of an Installment Financing Contract and Providing for Certain Other Related Matters Thereto – Jail Expansion Project

County Manager Rick Morris presented the following proposed Resolution – Authorizing the Negotiation of an Installment Financing Contract and Providing for Certain Other Related Matters Thereto for the Jail Expansion Project for the Board's review and consideration:

EXTRACTS FROM MINUTES OF THE BOARD OF COMMISSIONERS

A regular meeting of the Board of Commissioners of the County of Stokes, North Carolina, was duly held on November 13, 2017 at 1:30 p.m. in the Commissioner's Chambers on the 2nd Floor of the November 13, 2017

Administration Building located at 1014 Main Street, Danbury, North Carolina. Chairman Jimmy Walker presiding.

The following members were present:

The following members were absent:

_____ presented the following resolution, copies of which having been made available to the Board of Commissioners, for adoption:

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, AUTHORIZING THE NEGOTIATION OF AN INSTALLMENT FINANCING CONTRACT AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS THERETO

WHEREAS, the County of Stokes, North Carolina (the "*County*") is a validly existing political subdivision of the State of North Carolina, existing as such under and by virtue of the Constitution, statutes and laws of the State of North Carolina (the "*State*");

WHEREAS, the County has the power, pursuant to the General Statutes of North Carolina to (1) purchase real and personal property, (2) enter into installment purchase contracts in order to finance the purchase of real and personal property used, or to be used, for public purposes, and (3) grant a security interest in some or all of the property purchased to secure repayment of the purchase price;

WHEREAS, the Board hereby determines that it is in the best interest of the County to (a) enter into a short-term installment financing contract (the "*Interim Contract*") with a financial institution to be determined (the "*Bank*") in order to obtain sufficient funds to construct a jail facility in the County (the "*Project*") and (b) to enter into a deed of trust, security agreement and fixture filing (the "*Interim Deed of Trust*") related to the County's fee simple interest in the real property on which the Project will be located (the "*Site*") that will provide security for the County's obligations under the Interim Contract;

WHEREAS, the County expects to discharge this Interim Contract upon completion of the construction of the Project, at which time the County will enter into an installment financing contract with either the United States Department of Agriculture, the County's financing corporation or a financial institution to be determined (the "*Long-Term Contract*," and together with the Interim Contract, the "*Contracts*") and execute and deliver a deed of trust, security agreement and fixture filing (the "*Long-Term Deed of Trust*," and together with the Interim Deed of Trust, the "*Deeds of Trust*") securing the County's obligations under the Long-Term Contract;

WHEREAS, the County hereby determines that the construction of the Project is essential to the County's proper, efficient and economic operation and to the general health and welfare of its inhabitants; that the Project will provide an essential use and will permit the County to carry out public functions that it is authorized by law to perform; and that entering into the Contracts and Deeds of Trust is necessary and expedient for the County by virtue of the findings presented herein;

WHEREAS, the County hereby determines that the Contracts allows the County to purchase the Project and take title thereto at a favorable interest rate currently available in the financial marketplace and upon terms advantageous to the County;

WHEREAS, the County hereby determines that the estimated cost of financing the construction of the Project is an amount not to exceed \$6,600,000 and that such cost of the construction of the Project exceeds the amount that can be prudently raised from currently available appropriations, unappropriated fund balances and non-voted bonds that could be issued by the County in the current fiscal year pursuant to Article V, Section 4 of the Constitution of the State;

WHEREAS, although the cost of financing the construction of the Project pursuant to the Contracts is expected to exceed the cost of financing the construction of the Project pursuant to a bond financing for the same undertaking, the County hereby determines that the cost of financing the Project pursuant to the Contracts and Deeds of Trust and the obligations of the County thereunder are preferable to a general obligation bond financing or revenue bond financing for several reasons, including but not limited to the following: (1) the cost of a special election necessary to approve a general obligation bond financing, as required by the laws of the State, would result in the expenditure of significant funds; (2) the time required for a general obligation bond election would cause an unnecessary delay which would thereby decrease the financial benefits of acquiring the Project; and (3) no revenues are produced by the Project so as to permit a revenue bond financing;

WHEREAS, the County has determined and hereby determines that the estimated cost of financing the Project pursuant to the Contracts reasonably compares with an estimate of similar costs under a bond financing for the same undertaking as a result of the findings delineated in the above preambles;

WHEREAS, the County does not anticipate a future property tax increase to pay installment payments falling due under the Contracts;

WHEREAS, Parker Poe Adams & Bernstein LLP, as special counsel ("*Special Counsel*"), will render an opinion to the effect that entering into the Contracts and the transactions contemplated thereby are authorized by law;

WHEREAS, no deficiency judgment may be rendered against the County in any action for its breach of the Contracts, and the taxing power of the County is not and may not be pledged in any way directly or indirectly or contingently to secure any moneys due under the Contracts;

WHEREAS, the County is not in default under any of its debt service obligations;

WHEREAS, the County's budget process and Annual Budget Ordinance are in compliance with the Local Government Budget and Fiscal Control Act, and external auditors have determined that the County has conformed with generally accepted accounting principles as applied to governmental units in preparing its Annual Budget ordinance;

WHEREAS, past audit reports of the County indicate that its debt management and contract obligation payment policies have been carried out in strict compliance with the law, and the County has not been censured by the North Carolina Local Government Commission (the "*LGC*"), external auditors or any other regulatory agencies in connection with such debt management and contract obligation payment policies;

WHEREAS, a public hearing on the Contracts after publication of a notice with respect to such public hearing must be held and approval of the LGC with respect to entering the Contracts must be received; and

WHEREAS, the County hereby determines that all findings, conclusions and determinations of the County in this Resolution are subject to modification or affirmation after all interested parties have been

afforded the opportunity to present their comments at a public hearing regarding the execution and delivery of the Contracts, the Deeds of Trust and the Project to be financed thereby.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, AS FOLLOWS:

Section 1. *Authorization to Negotiate the Contracts.* That the County Manager and the Finance Officer, with advice from the County Attorney and Special Counsel, are hereby authorized and directed to proceed and negotiate on behalf of the County for the financing of the Project for a principal amount not to exceed \$6,600,000 under the Contracts to be entered into in accordance with the provisions of Section 160A-20 of the General Statutes of North Carolina and to provide in connection with the Contracts, as security for the County's obligations thereunder, the Deeds of Trust conveying a lien and interest in the Site, including the improvements thereon, as may be required by the entity, or its assigns, providing the funds to the County under the Contracts.

Section 2. *Application to LGC.* That the Finance Officer or her designee is hereby directed to file with the LGC an application for its approval of the Contracts and all relevant transactions contemplated thereby on a form prescribed by the LGC and to state in such application such facts and to attach thereto such exhibits regarding the County and its financial condition as may be required by the LGC.

Section 3. *Direction to Retain Special Counsel and Financial Advisor.* That the County Manager and the Finance Officer, with advice from the County Attorney, are hereby authorized and directed to retain the assistance of Parker Poe Adams & Bernstein LLP, Raleigh, North Carolina, as special counsel and DEC Associates Inc., Charlotte, North Carolina, as financial advisor.

Section 4. *Public Hearing.* That a public hearing (the "*Public Hearing*") shall be conducted by the Board of Commissioners on November 27, 2017 at 6:30 p.m. in the Commissioner's Chambers on the 2nd Floor of the Administration Building located at 1014 Main Street, Danbury, North Carolina, concerning the Contracts, the Deeds of Trust, the proposed Project and any other transactions contemplated therein and associated therewith.

Section 5. *Notice of Public Hearing.* That the Clerk to the Board is hereby directed to cause a notice of the Public Hearing, in the form attached hereto as Exhibit A, to be published once in a qualified newspaper of general circulation within the County no fewer than 10 days prior to the Public Hearing.

Section 6. *Repealer.* That all motions, orders, resolutions and parts thereof in conflict herewith are hereby repealed.

Section 7. *Effective Date.* That this Resolution is effective on the date of its adoption.

On motion of _____, seconded by _____, the foregoing resolution entitled: **"RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, AUTHORIZING THE NEGOTIATION OF AN INSTALLMENT FINANCING CONTRACT AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS THERETO"** was duly adopted by the following vote:

AYES:

NAYS:

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES) SS:

I, DARLENE M. BULLINS, Clerk to the Board of Commissioners of the County of Stokes, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of a resolution entitled: **“RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, AUTHORIZING THE NEGOTIATION OF AN INSTALLMENT FINANCING CONTRACT AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS THERETO”** was adopted by the Board of Commissioners of the County of Stokes, North Carolina, at a meeting held on the 13th day of November, 2017.

WITNESS my hand and the corporate seal of the County of Stokes, North Carolina, this the 13th day of November, 2017.

(SEAL)

Darlene M. Bullins
Clerk to the Board of Commissioners
County of Stokes, North Carolina

**EXHIBIT A
NOTICE OF PUBLIC HEARING**

At its November 13, 2017 meeting, the Board of Commissioners (the “*Board of Commissioners*”) of the County of Stokes, North Carolina (the “*County*”) adopted a resolution which:

1. Authorized the County to proceed to pay to construct a jail facility in the County (the “*Project*”), pursuant to installment financing contracts (collectively, the “*Contracts*”), each in a principal amount not to exceed \$6,600,000 under which the County will make certain installment payments, in order to make the Project available to the County;
2. Authorized the County to proceed to provide, in connection with the Contracts, as grantor, deeds of trust and security agreements (the “*Deeds of Trust*”) on the real property (the “*Mortgaged Property*”) on which the Project will be constructed to create a lien thereon for the benefit of the entity, or its assigns, providing the funds to the County under the Contracts.

The Mortgaged Property will be located at 1013 Main Street, Danbury, North Carolina. The Mortgaged Property will be subject to the mortgage provided in the Deeds of Trust. On payment by the County of all installment payments due under the Contracts, the Deeds of Trust and any lien created thereunder will terminate and the County’s title to the Mortgaged Property will be unencumbered.

NOTICE IS HEREBY GIVEN, pursuant to Sections 160A-20 of the General Statutes of North Carolina, that on November 27, 2017 at 6:10 p.m. in the Commissioner’s Chambers on the 2nd Floor of the Administration Building located at 1014 Main Street, Danbury, North Carolina, a public hearing will be conducted concerning the approval of the execution and delivery of the Contracts and the County’s construction of the Project. All interested parties are invited to present comments at the public hearing regarding the execution and delivery of the Contracts and the Project to be financed thereby.

/s/ Darlene M. Bullins

Clerk to the Board of Commissioners
County of Stokes, North Carolina

Published: November 16, 2017

County Manager Morris noted:

- Proposed Resolution authorizes the county manager and finance officer to negotiate on behalf of the County for the financing of the project for a principal amount not to exceed \$6,600,000
- Proposed Resolution authorizes the finance officer to file with the Local Government Commission (LGC) an application for its approval
- Proposed Resolution directs the county manager and finance officer to retain Park Poe Adams & Bernstein as special counsel and DEC Associates as the financial advisor for the Jail Expansion Project
- Proposed Resolution calls for a required Public Hearing conducted by the Board of County Commissioners on Monday, November 27, 2017 in the Commissioners' Chambers concerning contracts, deed of trusts, and the proposed project
- Proposed Resolution needs to be moved to the Action Agenda today in order to proceed with the requirements needed for the LGC Application scheduled for the December 2017 LGC meeting

Chairman Walker opened the floor for further discussion/questions/comments.

The Board had no issues with the proposed Resolution.

The Board unanimously agreed to place the item on today's Action Agenda.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on today's Action Agenda.

Jail Expansion Project – Third Party Inspections – Proposed Bids

County Manager Rick Morris presented the following information regarding Third Party Inspections – Proposed Bids for the Jail Expansion Project required by USDA:

- Request for Qualifications for Third Party Inspections were mailed to the following:
 - ECS
 - Kleinfelder
 - ESP Associates
- Request for Qualifications were also advertised in the Stokes News, County webpage, and Moseley Architects webpage
- Third party special inspections and materials testing are required per Chapter 17 of the NC Building Code
- ECS and Kleinfelder were the only two (2) firms that responded

- \$53,798 is included in the USDA loan amount for these services
- Recommend contract award to ECS Southeast for the Third Party Inspections and Material Testing
- Request to move the item to today's Action Agenda in order to proceed with the Jail Expansion Project
- Need to notify USDA that the County has agreed to the third party inspections
- Support Services Supervisor Danny Stovall is in attendance for any questions

Chairman Walker opened the floor for discussion/questions/comments.

Vice Chairman Lankford confirmed with Supervisor Danny Stovall that even if the County had went with another lending institution, the third party inspections would have had to be done per Chapter 17 of the NC Building Code.

The Board unanimously agreed to place the item on today's Action Agenda.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on today's Action Agenda.

Equipment Request – Animal Control & Budget Amendment #21

County Manager Rick Morris presented the following information regarding the Animal Control Equipment Request (Animal Control Truck):

- Animal Control Vehicle (2011 Ford Ranger 4x4) was totaled in an accident in August 2017
- Vehicle was a total loss and insurance settlement received in the amount of \$11,444.50
- NC Sheriff's Association vehicle contract has a 2018 Colorado 4x4 at a cost of \$27,006.30 after deleting the rear jump-seats and carpet from the base price
- Support Supervisor Danny Stovall has been looking at CarMax, Cars.Com, and Auto Trader for a used replacement truck and costs are as follows:
 - 2016 Chevrolet - \$29,481 with 10,268 miles
 - 2016 Chevrolet - \$25,998 with 15,000 miles
 - 2016 Chevrolet - \$24,943 with 27,670 miles
 - 2015 Chevrolet - \$21,599 with 47,632 miles
- Chief Animal Control Officer Ben Hooker, Sheriff Mike Marshall, and Support Supervisor Danny Stovall and myself are requesting the County add \$15,561.80 to the insurance settlement amount in order to purchase a new replacement truck (Budget Amendment #21 allocates the funding)
- Better business deal to purchase a new truck – used vehicles normally have maintenance issues after a few years

- Would request to move the item to today's Action Agenda in order to expedite the purchase – down a truck at Animal Control
- Support Services Supervisor Danny Stovall is in attendance to answer any questions

Support Services Supervisor Danny Stovall commented:

- Animal Control is currently working out of an old Explorer

Budget Amendment #21

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Animal Control			
100.4380.510	Equipment	\$39,652.00	\$15,562.00	\$55,214.00
	Contingency			
100.9910.000	Contingency	<u>\$111,915.00</u>	<u>\$(15,562.00)</u>	<u>\$96,353.00</u>
	Totals	\$151,567.00	\$00.00	\$151,567.00

This budget amendment is justified as follows:

To transfer funds to add to the \$11,445 insurance settlement to purchase a new truck for Animal Control due to the 2011 Ford Ranger being totaled in August.

This will result in a **net increase** of **\$00.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Chairman Walker opened the floor for further discussion/questions/comments.

The Board had no issues with the Agenda item.

Vice Chairman Lankford expressed concerns with the item being requested to be moved to today's Action Agenda.

The Board unanimously agreed to place the item on today's Action Agenda.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on today's Action Agenda.

External Posting – Social Services

County Manager Rick Morris presented the following information from DSS Director

Stacey Elmes regarding a vacant Social Work Supervisor III position:

- Currently have an internal posting for a Social Work Supervisor III position
- Internal posting will close on November 13th at 5:00 pm
- Unsure if there will be any internal applicants for this positing
- Would request, if there are no appropriate internal applicants, approval to post externally on 11-14-2017
- Very critical to have supervision in the foster care department
- Request to move to today's Action Agenda to proceed with the recruitment process

Chairman Walker opened the floor for discussion/questions/comments.

The Board had no issues with Director Elmes' request.

The Board unanimously agreed to move the item to today's Action Agenda.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on today's Action Agenda.

Franchise Agreement with LifeStar Emergency Services, LLC

County Manager Rick Morris presented the following current Franchise Agreement with LifeStar Emergency Services, LLC which was added to today's Discussion Agenda:

FRANCHISE AGREEMENT WITH LIFESTAR EMERGENCY SERVICES, LLC

THIS FRANCHISE AGREEMENT is made and entered into by and between Stokes County, a political subdivision of the State of North Carolina, hereinafter referred to as "County"; and LifeStar Emergency Services, LLC, hereinafter referred to as "LifeStar";

WITNESSETH:

WHEREAS, Stokes County adopted an Ordinance Governing the Franchising of Ambulance Services in Stokes County; and

WHEREAS, Stokes County has determined a need for nonemergency ambulance service within Stokes County in order to assure the provision of an adequate and continuing level of ambulance services to residents of Stokes County, and to preserve, protect and promote the public health, safety and welfare; and

WHEREAS, LifeStar Emergency Services, LLC has submitted to Stokes County an application for an ambulance franchise; and Stokes County has determined that LifeStar meets state standards and the standards required by the Ordinance Governing the Franchising of Ambulance Services in Stokes County; and

WHEREAS, Stokes County has agreed to grant to LifeStar Emergency Services, LLC, a non-exclusive franchise to operate a non-emergency ground ambulance service within Stokes County, subject to the terms and conditions hereinafter set forth;

NOW THEREFORE, Stokes County hereby grants to LifeStar Emergency Services, LLC, a non-exclusive franchise to operate a non-emergency ground ambulance service within Stokes County, in accordance with the following terms and conditions:

1. LifeStar may provide non-emergency ground ambulance services within the boundaries of Stokes County, or provide services that begin within Stokes County and terminate outside the County, or begin outside the County and terminate within the boundaries of the County.
2. LifeStar may provide emergency services only when specifically authorized by the Stokes County Emergency Services Director.
3. LifeStar shall operate as support response or backup for the Stokes County Emergency Services Department during a catastrophe or emergency when requested and deemed necessary by the Stokes County Emergency Services Director or his/her designee.
4. LifeStar shall respond in a timely manner to all service requests authorized within Stokes County pursuant to this Agreement; and maintain the resources, including personnel, equipment and vehicles within Stokes County to timely respond.
5. LifeStar shall at all times be licensed to operate the ambulance service under the laws of the State of North Carolina, including those relating to certification as to equipment, vehicles, and personnel. LifeStar shall at all times comply with all applicable federal, state, and local laws, including the provisions of Article 7 of Chapter 131 E of the North Carolina General Statutes to the extent they apply.
6. LifeStar shall at all times maintain workers' compensation, vehicle, business and general liability and property damage insurance coverage relating to the operations and personnel of the ambulance service as reasonably required by Stokes County. Certificates of insurance shall be provided when requested by the County.
7. LifeStar shall charge only such fees for ambulance services as are approved by the Stokes County Board of Commissioners for such services within the County.
8. This Franchise Agreement includes, and is subject to all the terms and conditions of an operational agreement detailing the specific standard operating procedures of LifeStar, which agreement shall be executed by LifeStar and the Stokes County Emergency Services Director. Said agreement is attached hereto and incorporated herein by reference. The Stokes County Emergency Services Director shall approve the name of the franchise operator or service within Stokes County that is publicized and identified on its vehicles. Emergency and nonemergency transportation services are defined for the purposes of this ambulance franchise ordinance.

9. This franchise is non-transferable and shall be subject to suspension, revocation or termination by the Board of County Commissioners or the County Manager pursuant to the provisions of Section 10 of the Stokes County Franchise Ordinance Governing Ambulance Services in Stokes County, in the event of (a) the violation of any of the conditions and restrictions contained herein; or (b) breach of the operational agreement as approved by LifeStar and the Stokes County Emergency Services Director; or (c) abandonment of the franchise or discontinuance of the exercise of the franchise privileges granted.

10. LifeStar shall permit access by representatives of Stokes County at all reasonable times to the premises, personnel, equipment and records of LifeStar, to verify compliance with the conditions and restrictions of this franchise agreement. LifeStar shall at all times maintain and make available records relating to the franchise and operations, including but not limited to permits, personnel information and certifications, equipment, agreements, and insurance coverage.

11. This Franchise Agreement is subject to all terms and conditions set forth in the Ordinance Governing the Franchising of Ambulance Services in Stokes County.

12. This Franchise Agreement shall be effective upon its execution by the duly authorized Manager of LifeStar, and is granted for a period of two (2) years, beginning on said date.

Executed this ____ day of _____, 2015 on behalf of Stokes County:

STOKES COUNTY BOARD OF COMMISSIONERS

By: _____ Attest: _____
Chairman of the Board **Clerk to the Board**

The terms and conditions of this Franchise Agreement are agreed to and accepted this ____ day of _____, 2015.

LIFESTAR EMERGENCY SERVICES, LLC

By: _____

Name: _____, Manager

**Stokes County Operational Procedures
For Private Providers**

1. This operational procedures agreement assigns authority for Private Providers to operate point-to-point, EMT level patient care and transportation services within the corporate limits of Stokes County; or provide services that begin within Stokes County and terminate outside the county; or begin outside of Stokes County and terminate within the county. The Private

Provider's base of operation may reside in an adjoining county in Stokes County, and may operate a satellite base within Stokes County.

2. All Private Provider's must:
 - a. Demonstrate to the Stokes County Emergency Medical Services, hereinafter referred to as "SCEMS", and the Stokes County Manager's office that all applicable and required insurance coverage as it pertains to worker's compensation, liability, and property damage coverage is in place and continuously valid. (See Ordinance Governing the Franchising of Ambulance Services in Stokes County)
 - b. Be Credentialed in accordance with Title 10 – North Carolina Department of health and Human Services (DHHS) Chapter 3 – Facility Services Subchapter 3D – Office of Emergency Medical Services Regulations Section .2607 – General Ambulance: Vehicle and Equipment Requirements.
 - c. Function in accordance with the Stokes County EMS System Plan.
 - d. Provide to the Stokes County Director of Emergency Services, or his/her designee, copies of current licenses, permits, and/or credentials related to company operations in Stokes County within three (3) days of receiving same.
 - e. Provide to the Stokes County Director of Emergency Services, or his/her designee, written notice of denial, suspension or revocation of an/or restrictions to any licenses, permits, and/or credentials defined in Item 2B within three (3) business days of receiving notice of same.
3. All Private providers agree to assist SCEMS by responding with ambulances and personnel, when so requested by SCEMS, to emergency calls, disaster, Multicasualty Incidents (MCIs) and/or in case of system overload.
4. When responding to any call for service or incident, all Private Providers agree that upon evaluation of the patient(s) by their personnel, it is determined that and Advanced Life Support (ALS) or emergency care and transport is in the best interest of the patient(s), immediate contact the Stokes County 9-1-1 Communications ("Stokes Control") will be established via radio or telephone to coordinate the appropriate response of SCEMS resources.
 - a. If at any time a Private Provider is uncertain about the need of ALS care or transport, personnel shall immediately establish contact with communications via radio or telephone with the on an duty SCEMS Administrative Officer (Shift Supervisor, Relief Supervisor, Training Officer, Assistant Director or Director)
5. Private providers should not run "Emergency Traffic" with their apparatus unless so dispatched by Stokes County 9-1-1 Communications. In situations involving degradation in the patient's condition once Private Provider care has been initiated, the Private Provider shall notify the Stokes County 9-1-1 Communications that they are upgrading to emergency traffic and request an ALS intercept. If it is determined by the on duty Stokes County EMS Administrative Officer the Private Provider could reach an appropriate medical facility before and ALS intercept could occur, the Private Provider should continue the transport emergency traffic using extreme caution doing so. ALS intercept with neighboring counties is also acceptable when transport has taken the Private Provider outside of Stokes County.
 - a. All Private Providers must maintain records of all transports conducted emergency traffic, and all requests for ALS intercepts, and provide complete documentation to

SCEMS as part of their monthly reports. All Private Provider transports conducted emergency traffic and all requests for ALS intercept will be audited by SCEMS.

Statistics only must be forwarded to the Stokes County 9-1-1 Communications.

6. All private Providers must continuously comply with all Federal, State and Local policies, rules and ordinances respective to ambulance service operations. The quality of services rendered by all Private Providers will be continuously monitored by the Stokes County Emergency Services Director or his/her designee.
 - a. Private Providers must respond in a timely manner to all requests for services within Stokes County, and maintain sufficient resources including personnel and apparatus within Stokes County to ensure a timely response. Private Providers are responsible for maintaining records of the following times on all calls conducted in Stokes County, whether received directly or via Stokes County 9-1-1 Communications. The following times, at a minimum, must be documented:
 - i. Call Received Time: Call Received Time is Defined as recorded time in hh:mm:ss, that the public or Stokes 9-1-1 Communications notifies the Private Provider that services are requested.
 - ii. Dispatch Time: Dispatch Time is Defined as the time, recorded in hh:mm:ss that the ambulance dispatched to a call.
 - iii. Enroute Time: Enroute Time is defined as the time, recorded in hh:mm:ss, that the ambulance wheels begin turning for a response to a call.
 - iv. Patient Contact Time: Patient Contact Time is defined as the recorded time in hh:mm:ss, that the Private Provider personnel make initial physical contact with the patient in need of services.
 - v. Transport Begin Time: Transport Begin Time is defined as time, recorded in hh:mm:ss, that the ambulance wheels begin turning for transport of the patient(s) to a medical facility or alternate destination. (i.e. Residence)
 - vi. Arrival at Destination: Arrival at Destination Time is defined as time recorded in hh:mm:ss, that the ambulance arrives at the determined location.
 - vii. Call Complete Time: Call Complete Time is defined as the time, recorded in hh:mm:ss, that the ambulance is clear from a call is available for the next assignment.
 - viii. Chute Time: Chute Time is defined as the time that elapses from Dispatch Time to Enroute Time.
 1. Private Providers must maintain a 90% Fractile Chute Time of 00:03:00 or less on any non-emergency call dispatched by Stokes County 9-1-1 Communications.
 2. Private Providers must maintain a 90% Fractile Chute Time of 00:01:00 or less on any emergency call dispatched by Stokes County 9-1-1 Communications.
 - ix. Scene Time: Scene Time is defined as the time that elapses from Patient Contact Time to either patient Transport Begin Time or Call Complete Time dependent upon call disposition.
 - x. Transport Time: Transport Time is defined as the time that elapses from Transport Begin Time until Arrival at Destination Time.

- b. The allowed fees for ambulance services within Stokes County will be determined by the Stokes County Board of Commissioners. (see Ordinance Governing the Franchising of Ambulance Services in Stokes County) No other fees should apply without the consent of the Board of Commissioners. Charging of fees other than those approved by the Board of Commissioners may result in the revocation of the Private Provider's Franchise to operate in Stokes County. All requests for adjustments must be submitted to the Stokes County Director of Emergency Services.
 - i. A Private Provider shall Charge the approved Basic Life Support (BLS) Non-emergency rate for all calls for services that are scheduled and/or received directly by the Private Provider.
 - ii. A private Provider shall charge the approved BLS- Emergency rate only for those calls dispatched via Stokes County 9-1-1 Communications to respond to assist or as back-up to SCEMS.
- c. All Private Providers agree when one of their ambulances requests an ALS intercept with a SCEMS Paramedic for a Medicare/Medicaid patient and the ALS treatment is rendered by said paramedic, the Private Provider will bill Medicare/Medicaid at the approved ALS rate and reimburse SCEMS the difference between the amount collected and the normal BLS allowable charge. SCEMS will submit an invoice to the Private Provider and reimbursement will occur within thirty (30) days of receipt of payment from Medicare/Medicaid to the Private Provider.
- d. All Private Providers must provide service based on medical necessity or need, without consideration for the patient's ability to pay for services rendered.
- e. When there are more than one Private Providers operating in Stokes County, Stokes County 9-1-1 Communications will make every attempt to distribute non-emergency requests for service via 9-1-1 evenly, where the dispatch classification is determined to be a truly Non-emergency call. All providers understand that errors in the rotation system may occur and that rotation is based on known availability. Furthermore, all Private Providers agree to hold Stokes County personnel and its agencies harmless for such errors that may occur.
- f. Any emergency call received at the Private Provider's base or satellite station will be immediately referred to Stokes County 9-1-1 Communications personnel to determine the appropriate response warranted for the call.
- g. It is the responsibility of the Private Provider to maintain the appropriate number of units to meet the demands during the published hours. These hours will be mutually agreed upon by the Private Provider, the Director of Stokes County EMS and the County Manager.
- h. All Private Providers must provide a monthly report to the SCEMS Director or his/her designee, that includes all data as outlined in the Ordinance Governing the Franchising of Ambulance Services in Stokes County. This report must be submitted electronically in .xls format no later than the 10th day of the following month. (i.e. The July 2015 report would be due on/or before August 10, 2015.)
- i. All private Providers agree to make any, and all, records available upon the request of the Director of Stokes County EMS or his/her designee.

- j. The Private Provider is responsible for updating personnel rosters, vehicle information and provider information in the North Carolina Office of EMS Certification and Inventory (CIS). New personnel must be added in CIS prior to working their first shift and terminated employees must be removed from CIS within one (1) business day of said termination.
- k. A Private Provider representative must attend the SCEMS Quality Management meetings.
- l. A Private Provider Representative are encouraged to attend all Region I Emergency Medical Services Advisory Council Meetings.
- m. In the provision of patient care and transport services, all Private Providers shall adhere to the prevailing Patient Care Protocols for Stokes County EMS or _____ County Protocols. If another county's patient care protocols, (other than Stokes County EMS System Protocols), are to be utilized by the private Provider the protocols must be approved by the Stokes County EMS System Medical Director.
- n. Private Providers will submit, for approval, Standard Operating Guidelines (SOGs) to the Stokes County EMS Director or his/her designee.
 - i. Proposed changes to SOGs must be submitted to the SCEMS Director or his/her designee, for approval a minimum of thirty (30) days prior to proposed implementation.
- o. Any citations, suspensions or revocations issued by the North Carolina Office of EMS, or any other State Regulatory Agency must be reported to the Stokes County EMS Director or his/her designee in writing immediately.
- p. All Private Providers must notify the Stokes County EMS Director, or his/her designee, of complaints regarding operations, treatment issues, safety issues regarding patients or the public, and the delivery of service within three (3) business days of receiving same. The Stokes County EMS Director or his/her designee, will be kept apprised of progress, up and including resolution, of the complaint.
- q. All Private Providers must notify the Stokes County EMS Director, or his/her designee, of any change in the status of required insurance coverage, including policy changes, within three (3) business days of said change.
- r. All Private Providers Agree there will be a minimum of sixty (60) days written notice prior to the termination of this agreement by the private Provider.

Authorized Signatures:

_____ Private Provider Representative	_____ Date
_____ County Manager	_____ Date
_____ Stokes County EMS Director	_____ Date
_____ Stokes County EMS System Medical Director	_____ Date

County Manager Rick Morris noted:

- Current Franchise Agreement terminates December 4, 2017 which was a two-year agreement to operate a non-emergency ground ambulance serving within Stokes County
- Very pleased with the services received from LifeStar
- LifeStar rents real estate in the county
- Have not received any complaints during the two-year period
- Doing a tremendous amount work for the county
- Would recommend a two-year renewal with LifeStar
- Would request the item be placed on the November 27th Action Agenda

Chairman Walker opened the floor for discussion/questions/comments.

Chairman Walker noted that he had received positive feedback from our ALS staff regarding LifeStar.

Commissioner Booth commented:

- Confirmed with Manager Morris that LifeStar has an equivalent of 4 full-time employees during weekdays
- Would like to know how feasible this is for them versus the county doing the service during weekdays using four (4) employees
- Would like to know how that would weigh out – they would not be here if they were not making money
- Would like to know how much revenue the county is losing

Chairman Walker requested the manager to provide the Board answers to Commissioner

Booth's questions at the next meeting.

Vice Chairman Lankford commented:

- Have had that discussion before regarding the revenue loss and determined this is the best decision for the county

Chairman Walker commented:

- Know the EMS staff supports this arrangement

Commissioner Booth commented:

- Understand all that, but would still like see the numbers now – after two (2) years

County Manager Morris commented:

- Will have no problem with providing that information

The Board unanimously agreed to place the Franchise Agreement on the November 27th

Action Agenda.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the November 27th Agenda

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

County Manager Fire Marshal Recommendation

County Manager Morris presented the following recommendation for Stokes County Fire Marshal:

- Scott Aaron who was unanimously recommended by a five-member interview panel

County Manager Morris requested approval of Scott Aaron for Fire Marshal with an effective date of November 14, 2017.

Chairman Walker entertained a motion.

Commissioner Booth moved to approve Scott Aaron as the Stokes County Fire Marshal with an effective date of November 14, 2017. Vice Chairman Lankford seconded the motion.

Chairman Walker opened the floor for any further discussion.

With no further discussion, the motion carried unanimously.

Proposed First Amendment to the Letter of Condition – Jail Expansion Project

Chairman Walker entertained a motion regarding the proposed First Amendment to the Letter of Condition dated December 20, 2016 and loan resolution for the Jail Expansion Project which was presented at tonight's meeting.

Commissioner Jones moved to approve the First Amendment to the Letter of Condition dated December 20, 2016 and Loan Resolution. Vice Chairman Lankford seconded the motion.

Chairman Walker opened the floor for any further discussion.

With no further discussion, the motion carried unanimously.

Proposed Resolution – Authorizing the Negotiation of an Installment Financing Contract and Providing for Certain Other Related Matters Thereto – Jail Expansion Project

Chairman Walker entertained a motion regarding the proposed Resolution – Authorizing the Negotiation of an Installment Financing Contract and Providing for Certain Other Related Matters Thereto – Jail Expansion Project which was presented at today's meeting.

Commissioner Booth moved to approve the proposed Resolution – Authorizing the Negotiation of an Installment Financing Contract and Providing for Certain Other Related Matters Thereto – Jail Expansion Project. Commissioner Jones seconded the motion.

Chairman Walker opened the floor for any further discussion.

With no further discussion, the motion carried unanimously.

Jail Expansion Project – Third Party Inspections – Proposed Bids

Chairman Walker entertained a motion regarding the proposed bids for required Third Party Inspections for the Jail Expansion Project which was presented at today's meeting.

Commissioner Mendenhall moved to award the bid for Third Party Inspections for the Jail Expansion Project to ECS Southeast. Commissioner Jones seconded the motion.

Chairman Walker opened the floor for any further discussion.

With no further discussion, the motion carried unanimously.

Equipment Request – Animal Control & Budget Amendment #21

Chairman Walker entertained a motion regarding the Animal Control Equipment Request for a vehicle which was presented at today's meeting.

Commissioner Jones moved to approve the purchase of a 2018 Colorado 4x4 at a cost of \$27,006.30 along with Budget Amendment #21 which allocates the funding.

Chairman Walker opened the floor for any further discussion.

Vice Chairman Lankford confirmed with Support Services Supervisor Stovall that the

County received the insurance settlement on September 22, 2017.

Vice Chairman Lankford commented:

- Do not know who held up the process, but someone had to have held up the process
- Received insurance check in September, purchase request not presented until November and then had to move to the Action Agenda which is not too good

Commissioner Booth confirmed with Finance Director Edwards that the additional funding in the amount of \$15,562.00 is coming from Contingency.

With no further discussion, the motion carried unanimously.

External Posting – Social Services

Chairman Walker entertained a motion to approve the external posting, if needed, for a vacant Social Work Supervisor III position which was presented at today's meeting.

Vice Chairman Lankford moved to approve the external posting, if needed, for a vacant Social Work Supervisor III position. Commissioner Jones seconded the motion.

Chairman Walker opened the floor for any further discussion.

With no further discussion, the motion carried unanimously.

Closed Session

Chairman Walker entertained a motion to enter Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-318.11(a)(3)
- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a)(6)

Vice Chairman Lankford moved to enter Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-318.11(a)(3)
- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a)(6)

Commissioner Mendenhall seconded and the motion carried unanimously.

The Board re-entered the open session of the November 13th meeting.

Adjournment

There being no further business to come before the Board, Chairman Walker entertained a motion to adjourn the meeting.

Vice Chairman Lankford moved to adjourn the meeting. Commissioner Mendenhall seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

Jimmy Walker
Chairman