

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
SEPTEMBER 25, 2017

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, September 25, 2017 at 6:00 pm with the following members present:

Chairman Jimmy Walker
Vice Chairman Ernest Lankford
Commissioner James D. Booth
Commissioner Ronda Jones
Commissioner Ronnie Mendenhall

County Personnel in Attendance:
County Manager Richard D. Morris
Clerk to the Board Darlene Bullins
County Attorney Tyrone Browder
Finance Director Julia Edwards
Support Services Supervisor Danny Stovall
Sheriff Mike Marshall

Chairman Walker called the meeting to order and welcomed those in attendance.

INVOCATION

Chairman Walker requested Commissioner Mendenhall to give the invocation.

Commissioner Mendenhall invited those who wished to join in the invocation to please do so.

Commissioner Mendenhall delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Walker invited those in attendance to join the Board in the Pledge of
September 25, 2017

Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Walker entertained a motion to approve or amend the September 25, 2017

Agenda.

Commissioner Booth moved to approve the September 25th Agenda as presented.

Commissioner Jones seconded and the motion carried unanimously.

COMMENTS - Manager/Commissioners

Chairman Walker opened the floor for comments from the Board and the County

Manager.

Commissioner Jones commented:

- Want to mention the AED is located on the first floor of this building beside the elevator
- Might want to consider getting an AED for this floor because of the amount of traffic this floor has along with this building has a third floor with a conference room that is often full
- Someone would have to go down two (2) floors if needed on the third floor

Commissioner Booth commented:

- Would like to thank everyone for coming out to tonight's meeting

Commissioner Mendenhall commented:

- As always want to thank those for coming to tonight's meeting
- Each time a person comes out and takes part in our governmental process, they are exercising their freedom to participate

Vice Chairman Lankford commented:

- Ethics for Life – “O give thanks to the Lord; for he is good; for his mercy endures forever ”
- Attended the NC Association of County Commissioners (NCACC) Board of Trustees' meeting this past week
 - This is the annual strategic planning meeting for the Board of Trustees Insurance Pool
 - Discussed insurance premiums for the upcoming year
 - County currently has two (2) insurance policies with the NCACC Insurance Pool – Liability/Personal Property & Worker's Compensation
 - Planning to have additional benefits for those who carry two (2) insurance policies

- Both plans are currently in the “black” at approximately \$2.7 million – very good shape
- Glad we are a part of this insurance pool – saves county money – very professional group of individuals to work with
- Had to tell them that our Sheriff’s Department does not have a high percentage on property claims like some of the others and what good communication there is between the Sheriff and the Board of County Commissioners
- Understand that good communication between the Sheriff’s Department and the Board of Commissioners does not exist in some counties
- Very good meeting

County Manager Morris commented:

- County had another successful blood drive this past week – met the goal

Chairman Walker commented:

- Think it would be a good idea to have EMS Director Brian Booe take a look at the AED situation in this facility
- Thank everyone for being here tonight

Commissioner Jones responded:

- Believe it would be a very good idea to have EMS Director Booe take a look at the AED situation in this facility

PUBLIC COMMENTS

Chairman Walker noted that the Board of Commissioners will hear Public Comments, but will not respond to Public Comments and that each speaker will be allowed three (3) minutes.

The following spoke during Public Comments:

Ellen Peric

1095 Wheeler Smith Road

Lawsonville, NC

RE: **Arts Update**

Ms. Peric presented the following Arts Update to the Board of County Commissioners (BOCC):

Reach the Peaks – September 30th

- 593 folks have pre-registered
- Expect 50 to 100 people to register the day of the event
- Weather forecast is perfect – have not had a forecast like this since the first Reach the Peaks
- The first 471 registered folks receive a T-shirt and a “Farm to Feet” pair of socks valued at \$15 –think many registered early to get those socks
- Folks who registered after the deadline still get some really cool items and all participants get a “Reach the Peaks” drawstring backpack

- People who already registered represent 16 states –one from Seattle, Washington
- Ten (10th) Annual Old Timers Cup – October 14th (6:00pm)**
 - Will be held at The Arts Place
 - In memory of Ralph “The Old Timer” McGee
 - This is a competition for the “Best all Around Entertainer” in groups or individuals
- Shakespeare at the Rock – October 14th & 15th**
 - A first in our area and maybe the State
 - The Shared Radiance Theater (UNCG) in cooperation with Hanging Rock State Park will perform “Much Ado About Nothing” along the trails of Hanging Rock State Park
 - There are three (3) stops along the trails
 - Individuals will have to go to three (3) different places along the trails to see the entire show
 - Only 30 tickets will be sold per show and all guests get refreshments after the show
 - Will be very interesting
- “Jack” – October 20th & 21st**
 - A one-man play starring Michael Huey about “Jack the Ripper” takes place at The Arts Place - perfect for the Halloween season
 - Ticket price includes heavy hors d'oeuvres
 - This event will also celebrate the 50th Anniversary of the NC Arts Council
 - Expect representatives from the NC Arts Council to be in attendance
- “The Ghost of Camp Saura” – October 27th, 28th, & 29th**
 - Directed by Brack Llewellyn
 - Stars 12 local youth
 - Play will be performed at The Arts Place
- Apple Gallery – September 27th to October 24th**
 - Angela DeTorrey will present her work in the gallery
 - Angela is a plein air painter and has participated in our Art Shine Events
 - Opening reception is September 29th at 5:30 pm
 - Free and open to the public

Thank you for your attention.

CONSENT AGENDA

Chairman Walker entertained a motion to approve or amend the following items on the

Consent Agenda:

Minutes

- Minutes of June 15, 2017 – Special Called Meeting
- Minutes of June 21, 2017 – Special Called Meeting
- Minutes of August 1, 2017 – Planning Meeting
- Minutes of August 21, 2017 – Special Called Meeting
- Minutes of September 5, 2017 – Special Called Meeting
- Minutes of September 11, 2017 – Regular Meeting
- Minutes of September 18, 2017 – Special Called Meeting

Environmental Health - Budget Amendment #8

Finance Director Julia Edwards submitted Budget Amendment #8.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Environmental Health				
100.5192.260	Professional Services	<u>\$12,500.00</u>	<u>\$7,815.00</u>	<u>\$20,315.00</u>
	Total	\$12,500.00	\$7,815.00	\$20,315.00

This budget amendment is justified as follows:

To appropriate additional food and lodging funds received in Fiscal Year 2016-17. These funds will be used to pay the annual maintenance fee for the department's software.

This will result in a **net increase** of **\$7,815.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3991.000	Fund Balance	<u>\$1,598,604.00</u>	<u>\$7,815.00</u>	<u>\$1,606,419.00</u>
	Total	\$1,598,604.00	\$7,815.00	\$1,606,419.00

New Schools/Forsyth Tech Fund - Budget Amendment #9

Finance Director Julia Edwards submitted Budget Amendment #9.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
New Schools/Forsyth Tech Fund				
211.9820.000	Transfer to General Fund	\$1,939,158.00	\$(1,500.00)	\$1,937,658.00
	New Schools/Forsyth Tech			
211.9100.000	Debt Service Fund Balance	<u>\$711,502.00</u>	<u>\$1,500.00</u>	<u>\$713,002.00</u>
	Totals	\$2,650,660.00	\$00.00	\$2,650,660.00

General Fund				
	Transfer from New			
100.3982.970	Schools/Forsyth Tech Fund	\$1,939,158.00	\$(1,500.00)	\$1,937,658.00

100.3839.000	M&R – Building	<u>\$10,618.00</u>	<u>\$1,500.00</u>	<u>\$12,118.00</u>
	Totals	\$1,949,776.00	\$00.00	\$1,949,776.00

This budget amendment is justified as follows:

To correct clerical error in Fiscal Year 2017-18 Budget. The amount to transfer to General Fund include the amount to be transferred to School Capital Outlay.

This will result in a **net increase** of **\$00.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Capital Projects Fund - Budget Amendment #10

Finance Director Julia Edwards submitted Budget Amendment #10.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	General Fund			
100.4150.290	Miscellaneous Expense	\$00.00	\$3,481.00	\$3,481.00
100.9100.728	Community College-Principal	\$00.00	\$6,052,100.00	\$6,052,100.00
100.9100.748	Community College-Interest	<u>\$20,000.00</u>	<u>\$5,623.00</u>	<u>\$25,623.00</u>
	Totals	\$20,000.00	\$6,061,204.00	\$6,081,204.00
	Capital Project Fund			
400.9810.100	Transfer to General Fund	<u>\$00.00</u>	<u>\$404,204.00</u>	<u>\$404,204.00</u>
	Totals	\$00.00	\$404,204.00	\$404,204.00

This budget amendment is justified as follows:

To appropriate and transfer funds for the payoff of the temporary loan for the Community College and to close the USDA Loan.

This will result in a **net increase** of **\$5,657,000.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	General Fund			
	Transfer from Capital Projects			
100.3982.961	Fund	\$00.00	\$404,204.00	\$404,204.00
100.3920.915	Proceeds from Other Financing	<u>\$00.00</u>	<u>\$5,657,000.00</u>	<u>\$5,657,000.00</u>

	Totals	\$00.00	\$6,061,204.00	\$6,061,204.00
	Capital Project Fund			
400.3831.002	Proceeds from Financing	<u>\$6,052,100.00</u>	<u>\$(404,204.00)</u>	<u>\$5,647,896.00</u>
	Totals	\$6,052,100.00	(\$404,204.00)	\$5,647,896.00

**Emergency Management, Social Services, Arts Council, & Contingency –
Budget Amendment #11**

Finance Director Julia Edwards submitted Budget Amendment #11.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Emergency Management			
100.4330.000	Salaries & Wages	\$63,263.00	\$6,220.00	\$69,483.00
	Social Services			
100.5310.000	Salaries & Wages	\$2,277,375.00	\$1,699.00	\$2,279,074.00
	Arts Council			
100.6150.000	Salaries & Wages	\$84,657.00	\$3,924.00	\$88,581.00
	Contingency			
100.9910.100	Leave Payoff	<u>\$100,000.00</u>	<u>\$(11,843.00)</u>	<u>\$88,157.00</u>
	Totals	\$2,525,295.00	\$616.00	\$2,525,295.00

This budget amendment is justified as follows:

To transfer funds from leave payoff Contingency for retired, resigned, terminated and comp. time over limit payoff.

This will result in a **net increase** of **\$00.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Tax Administration Report – August 2017

Releases More Than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Releases more than \$100 –

Real and Personal Property (August 2017) at the September 11th meeting for the Board's review with consideration at the September 25th meeting:

Releases More Than \$100	Real/Personal	Property	
Name	Bill Number	Amount	Reason
Powell Marion Vaden	305141-2017-2017	\$428.46	Double Billed due to Software Error
Sallie Lolene D Vaden			
Fairview Cemetery	850271-2017-2017	\$1,231.36	Exempt Property Billed due to Software Error
Alan Gray Boles	287909-2017-2017	\$241.98	Demolished Home and Well Value Removed
First Christian Church of King Cemetery	849573-2017-2017	\$805.01	Exempt Property Billed due to Software Error
Wendy H Lutz	286832-2017-2017	\$457.91	Home Construction Adjustment to 60%-incomplete
James W Himes			
Parkdale America LLC	320432-2017-2017	\$6,664.55	Amended Business Personal Listing
William Chad Dodson	4719-2017-2017	<u>\$199.43</u>	Boat Listed in Brunswick County
Crystal Heath Dodson			
	Total Amount	\$10,028.70	

Refunds More Than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Refunds more than \$100 – Real and Personal (August 2017) at the September 11th meeting for the Board’s review with consideration at the September 25th meeting:

Refunds More Than \$100	Real/Personal	Property	
Name	Bill Number	Amount	Reason
Thomas Mark Simmons	39598369	<u>\$381.68</u>	Vehicle Sold
	Total Amount	\$381.68	

Present-Use Value Late Application

Tax Administrator Jake Oakley presented the following Present-Use Value Late Application (August 2017) at the September 11th meeting for the Board’s review with consideration at the September 25th meeting:

- Taxpayer: Karen Lou Patterson
- Parcel: 6914-02-39-2501
- Acreage: 10.56
- Reason: Late Delivery

Vice Chairman Lankford moved to approve the Consent Agenda as presented.
Commissioner Mendenhall seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Cardinal Innovations Healthcare – Quarterly Update

Chairman Walker introduced Senior Community Executive Ronda Outlaw, Cardinal Innovations Healthcare who would be presenting the quarterly update.

Senior Community Executive Ronda Outlaw presented and discussed the following Powerpoint presentation (Quarterly Update):

- Very proud of our local presence and dedicated workforce which is community based
- Mobile Workforce
 - Over 50% of employees are now mobile (community operation staff and myself)
 - Staff is in the counties working directly with members, their families and the stakeholders to identify needs and to establish productive relationships – creating partnerships that make a difference and improve the system
 - Supporting members where they live, work, and play
 - Cardinal Innovations Healthcare Employees
 - Community = 437
 - Corporate = 423
- Mental Health Awareness Month
 - Simultaneous events held in Forsyth, Davie, Stokes, & Rockingham Counties on May 4, 2017
 - Very good attendance
 - Good representation from county commissioners and elected officials
- Opioid/Substance Use
 - National & Statewide Efforts
 - Federal “21st Century Cures Act” Grant Funds
 - Goal: To increase treatment capacity & to increase the number of individuals served
 - \$15 million statewide to address opioid use
 - Federal grant funds prevention, treatment, naloxone kits (medication to temporarily reverse effects of an opioid overdose)
 - Federal Substance Abuse Block Grant Funds
 - Funds flows through the state
 - Being used to target specific initiatives that address the opioid crisis
 - Naloxone kits were offered to local community partners in Stokes County (June 2017) (Local Law Enforcement and EMS)
 - Potential for Additional State Funding
 - Believe there is potential for additional state funding and resources that will be made available to the counties
 - Triad Regional Efforts
 - NC Opioid Reduction Alliance
 - Support & resources to local law enforcement & EMS

- Funds equipment (E.g. tracking devices); overtime pay; undercover drug purchases; investigation and prosecution of deaths under federal statutes
 - Collaboration between Drug Enforcement Administration, FBI, US Attorney's Office, State/Local Partners (local law enforcement & EMS)
- Local Stokes County Update
 - Community Conversation 05-18-2017
 - Federal Drug Enforcement Administration Agent offered resources to support local law enforcement
 - Fostered community discussion on prevention
 - Community Strategic Planning Underway
 - Countywide basis to bring all resources together
 - Suicide Awareness & Prevention Event
 - Speakers and Panel Discussion 06-22-17 (held at The Arts Place)
 - Sponsored by Mental Health Association of Forsyth & NAMI Northwest
 - All counties were invited to participate
 - Suicide rate continues to be a concern in Stokes County, as well as some of our other rural counties
 - Question/Persuade/Refer Training 06-29-17
 - Question Intent: Persuade Person to Seek Help; Refer to Resources
 - Teaches individuals who are not professionals how to respond and direct someone who maybe having thoughts of harming themselves or are talking about it
 - Offer the training periodically
 - Had a good turnout – people are wanting to learn how they can help
 - NC 2-1-1
 - Looking for... Drug Treatment Programs, Mental Health Referrals, Food & Utilities Assistance –like the advertisement
 - Funded by Stokes County Maintenance of Efforts (MOE) Funding
 - Provides information regarding local resources
- Member and Community Input
 - Spend a lot of time at Cardinal thinking and talking about how we receive input from members, families, and the community
 - Consultation Underway
 - Method & Processes to Elicit Community Input
 - Report Final due December 2017
 - Report will provide information on where we are at, how Cardinal implements input from members, families, and the community along with where Cardinal needs to go
 - Will update the Board with the information once it is completed
 - Triad Advisory Committees Return
 - Forsyth Maintenance of Effort (county) Funding
 - Cardinal Innovations Administrative Support
- Triad Behavioral Health Advisories
 - Were in place with CenterPoint Human Services, but ended with the merger
 - Forsyth County saw a need to have these committees reinstated

- Reconstituted groups to provide member & family perspective
- Disability –Specific
 - IDD Advisory Committee (1st Thursday – 5:30pm -7:30pm)
 - MH/SD Advisory Committee (3rd Thursday – 11:30am - 1:30pm)
- Funded by FY 2017-18 Forsyth County - Maintenance of Effort (MOE)
- Cardinal will be providing administrative support for these two groups
- Forsyth County is inviting other counties to attend
- Part of the goal of implementing these two advisory committees is to award grants to local non-profits
- Stokes County non-profits with a need that is related to behavioral health services would be able to apply for grant funding in the amount up to \$700
- Coming Soon
 - New Child Services “In-Home Therapy”
 - Licensed Therapists, Case Management Component, Home-Based
 - Very intense therapy
 - No need for transportation – home based
 - Cardinal has operated this “In-Home Therapy” for some time, but will be new to the Triad
 - Service comes to the home
 - Hope to reduce child residential placement and some relief for DSS
 - Stokes Opioid Leadership Forum
 - Have previously discussed
 - 2018 NC MedAssist “Over-the-Counter Medication Giveaway” Planned
 - Non-profit agency that provides free and low cost medication to individuals in need
 - NC MedAssist offers what they call “an over the counter medication give-away event
 - Going to have one in Stokes County
 - Individuals will be able to receive over \$100 worth of free over-the-counter medications such a headache medication, cold/cough medication, band aids, first aid supplies, vitamins, reading glasses, etc.
 - There was a need to generate \$7,500 in order to have an event in Stokes County
 - Cardinal Innovations has been able secure a sponsorship which will allow Stokes County to hold a MedAssist Event in 2018
 - No cost to county- Fully Funded by Cardinal Innovations
 - Had one recently in Rockingham County – really filled a need in Rockingham County – over 660 families were served – some standing in the rain to receive the free medication
 - Hope to have a great event in Stokes County
 - Will provide further information as things come together for the event in 2018
 - Community Engagement, Community Relations, & Member Engagement = Community Operations

Senior Community Executive Outlaw provided the Board members with a dashboard report which is a detailed report of data as of May 24, 2017 pertaining to Stokes County along with funding information that is being administered by Cardinal Innovations Healthcare.

Chairman Walker opened the floor for discussion/questions/comments.

Vice Chairman Lankford commented:

- Appreciate the report – very informative
- Would like to know if there is any data on the usage of NC 2-1-1

Senior Community Executive Outlaw responded:

- With this being a county operation, do not have any available data
- Chairman Walker may have some information regarding NC 2-1-1

Chairman Walker responded:

- Would be happy to share what I know about NC 2-1-1
- There is data available, do not know what the exact numbers are
- There is probably as many users as what was initially expected, maybe even slightly above
- Requested Clerk Bullins to try to get the data information for the next meeting from Cindy Tuttle

Clerk Bullins responded:

- Confirmed with Chairman Walker that staff would talk with DSS Director Elmes who is the liaison between the county and NC 2-1-1 about putting the information in the Monthly DSS Report

Vice Chairman Lankford continued:

- Would like to know where the individual is actually calling with NC 2-1-1
- Confirmed with Senior Executive Outlaw that the NC MedAssist is only for one day, but a very organized event

Senior Community Executive Outlaw responded:

- The group's main focus is to dispense the free medication, but while they are in Stokes County, they talk to folks and try to identify people who might be eligible for financial assistance for medication
- Local volunteers help to dispense the free medication
- The individual actually marks down on something like a shopping list what medication they desire
- The volunteer goes and gets the medication for the individual

Commissioner Jones commented:

- Very good sounding report
- Confirmed with Senior Executive Outlaw that the Call Abandonment Rate is when a caller hangs up before someone can answer the call

- The goal is to have the response rate to be as low as possible -- state's benchmark is at 5% - Cardinal's rate is below the state's benchmark at 2.9% in March 2017

Commissioner Mendenhall commented:

- Appreciate the very detailed report
- The dashboard report is always informative -- can always take a look at the dashboard report to see where Stokes County is at
- Appreciate all you do for our Stokes County residents

Commissioner Booth commented:

- Also want to thank Senior Executive Outlaw for a very thorough report
- Requested Senior Community Executive Outlaw to provide the Board with information regarding Youth Haven serving adults in Stokes County

Senior Community Executive responded:

- In working with our partners at DSS, it was expressed the need for additional providers for adults in the county
- Youth Haven, who has been only providing services for the youth in Stokes County, has agreed to provide some adult services in Walnut Cove as a "pilot" program
- Currently, starting out slow to see what the volume is
- Psychiatric services with a doctor is being provided via telemedicine "Skype"
- Currently have one staff person, but could expand staff if needed
- One challenge that is being watched very closely is that a lot of the adults do not have Medicaid who then have to be served with state dollars
- Youth Haven does have some state dollars
- All of Cardinal's state dollars have already been allocated for this year
- Cardinal cannot give Youth Haven anymore state dollars this year
- Can use some of their state dollars for this service
- Will need to watch this very closely
- Will need to analyze the data to see what is needed for next year
- Confirmed with Commissioner Booth that he had spoken to the provider from Youth Haven who indicated that there would be some transportation available
- Commented on the Youth Haven provider that has received complimentary remarks from the school system where she delivers children services
- Will have more information about Youth Haven the next time

Chairman Walker commented:

- Requested an update regarding the Stokes Opportunity Center

Senior Community Executive Outlaw responded:

- New programming has been implemented
- Had a community meeting to receive community input
- Have not heard a single word about any individual not being served or any family members being upset about the programming
- Will be glad to have more information about the Stokes Opportunity Center next time

Chairman Walker commented:

- Know that the Sheriff's Department spends a great deal of time waiting for someone to be committed
- Confirmed with Sheriff Marshall, who was in attendance for tonight's meeting, that things were getting better and that he had seen an improvement

Senior Community Executive Outlaw responded:

- The Highland Center is still on track to open sometime after the first of the year (2018)
- The Highland Center will be open 24/7 and open to Stokes County
- Will have 23-hour chairs where individuals could get additional services or be retained until a bed is available
- Law Enforcement will be able to drop the individual off
- Daymark will be providing transportation from the Highland Center to either one of their facility based crisis centers or to a local hospital

Chairman Walker continued:

- Confirmed with Senior Community Executive Outlaw that she had recently spoke to DSS Director Elmes about the liaison position and the DSS Director Elmes did not have any applications at that point
- Lot of good information in tonight's presentation

Chairman Walker expressed appreciation to Senior Community Executive Outlaw for the Quarterly Update.

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Bids – Jail Expansion Project

County Manager Rick Morris presented the following information regarding the

Bids for the Jail Expansion Project:

- Shown below is an outline of the required path forward for the county to expand the Jail:
 - Board of County Commissioners (BOCC) must approve the construction phase of the project.
 - Bids for the construction phase were \$ 6,517,000 - \$ 6,264,908 - \$ 5,379,800 with Garanco being the low bidder and their bid is good for 60 days.
 - The total required budget for the project will be \$ 6,488,000 which will require an additional \$ 891K. above the amount currently approved by USDA.
 - The United States Department of Agriculture (USDA) representative has stated that there is a very high probability that USDA will provide loan funding for the additional \$891K, though it will be a separate loan at a different interest rate from the \$ 5,597,000 USDA loan at 2.375% that has already been approved for the project

- It will take several months under the Continuing Resolution Authority currently in place with the Federal Government before we will know if USDA will cover the addition of the \$891K that is needed for the project
- **To meet schedule milestones during the waiting period with USDA, the BOCC will need to appropriate from the General Fund Balance \$891K to fully fund the program and award the construction contract. This appropriation is required under the Budget & Fiscal Control Act to ensure the project is fully funded.**
- When the USDA approves the additional funding, the \$891K appropriation could then be cancelled by the BOCC as it would not be needed
- If USDA did not provide the additional funding then the \$891K would be needed from the county and would be expended at the end of the construction program, following the expenditure of the USDA funding that has already been approved
- Depending on how the construction goes the whole \$891K may not be needed at the end of the project as the numbers are estimates and also contain contingency funds
- If USDA did not come through with the additional funds and county funds were spent, then these funds would be repaid in equal payments over an eight year period from revenues generated by the jail expansion
- The Sheriff's financial projections of revenues and expenses are included in your agenda package
- The approach described above has been discussed with our financial consultants, Doug and Andrew Carter, from DEC Associates, and they endorse this approach and believe the Local Government Commission would also support this approach
- As stated earlier, this approach is required to meet the schedule requirements for contract award before Garanco's 60 day bid expires
- If we miss the deadline for contract award to Garanco, then the county would find itself in an untenable situation for jail expansion given the large difference between Garanco's bid and the other two bidders
- After this memo was provided to the Board, the USDA representative informed county staff that USDA feels like the additional needed funding can be provided through USDA funding within the 60-day time period
- No action is needed tonight regarding the funding
- Will be recommending to table the item until confirmation is received from USDA that they can meet the schedule
- If the schedule can't be met by USDA, the County would have to guarantee the additional funding above what has been approved by the USDA loan so that the project will be fully funded and award the contract
- Very fortunate in getting the low bid from Garanco
- Garanco is the company that did the recent renovations at The Arts Place – excellent job
- USDA representative advised county staff to review all the estimates and make any necessary updates in order to ask for enough additional funding – he only gets to ask one time for the additional funding
- County staff has updated all estimates and will be requesting the USDA representative ask for an additional \$930,000 instead of the \$891,000 mentioned in my comments
- Any unspent funding will be returned to USDA
- The \$930,000 will make sure we have enough for the project

- Would not recommend appropriating any additional funding now, could potentially work against the county getting the loan

County Manager Rick Morris presented the following information from Support Services

Supervisor Danny Stovall pertaining to the bids:

- Second bid opening for the Jail Expansion Project was held on Wednesday, September 19, 2017
- In attendance at the bid opening:
 - Representatives from USDA, Moseley Architects, Garanco, Hickory Construction, H.M. Kern, and Piedmont Performance Planning
- Following bids were opened and read aloud:
 - Garanco Inc. – Pilot Mountain, NC
 - \$5,379,800.00
 - License #34928
 - Hickory Construction Company
 - \$6,264,908.00
 - License #1145
 - H. M. Kern Corporation
 - \$6,517,000.00
 - License #8542
- Funding Source: USDA Loan
- Moseley Architects provided staff with a tabulation of bids and upon their review, to the best of their knowledge and belief, it is their opinion that Garanco Inc. appears to be the apparent low and responsive bidder

Sheriff Mike Marshall provided the Board members with a profit/loss statement regarding the proposed Jail Expansion Project which projects additional revenue for the County.

Chairman Walker opened the floor for discussion/questions/comments.

Vice Chairman Lankford commented:

- Confirmed with Finance Director Edwards financing was only requested from USDA
- Confirmed with County Manager Morris that no one else could provide the county with the low interest rate and length of the loan like USDA

County Manager Morris commented:

- This \$930,000 will be a separate loan – will not be included in the original USDA loan for the jail
- Could be a different interest rate from the first USDA Jail Loan

Commissioner Booth commented:

- Confirmed with Manager Morris that the additional \$930,000 being requested from USDA includes all the money that has been spent on the project so far

- Confirmed with Manager Morris that the County could possibly get some of the funding that has already been spent on the jail project back such as the architectural fees
- Confirmed with Manager Morris that the project does include Contingency
- Confirmed with Manager Morris that any unspent monies would be sent back to USDA

Commissioner Mendenhall commented:

- Have no questions
- Have an understanding of the project, loan process, etc.
- While serving as superintendent for the school system, used Garanco two or three times and they did an outstanding job
- Feel very good going with Garanco

Commissioner Jones commented:

- Still committed to this jail expansion project
- Construction costs have increased with the economy getting better
- Ready to get started

Chairman Walker commented:

- Project certainly has my support
- Open the floor for Sheriff Marshall and Support Services Supervisor Danny Stovall to make any comments

Sheriff Mike Marshall responded:

- Have no comments
- Ready to get started with the project

Support Services Danny Stovall responded:

- There is a 5% Contingency
- Garanco has built in allowances for such things like rock; if that funding is not used, it will be sent back to USDA
- Will guarantee that the Contingency will not be spent unless there is a building problem

Commissioner Booth commented:

- Just want to make sure unspent funding would be sent back to USDA

Chairman Walker commented:

- Would like to know the sequence that will be followed from this point forward

County Manager Morris responded:

- Would table the item tonight
- Staff will work closely with USDA representatives
- If USDA can't come through with the additional funding, the Board of County Commissioners will be notified immediately and request for it to be placed back on

the commissioners' agenda to make sure the County can award the contract within the 60-day bid

Support Services Supervisor Stovall commented:

- County will have to receive notification from USDA stating the funding has been awarded
- County can't award the contract until adequate funding has been approved
- Hope to have answer from the USDA representative before the last meeting in October (before the 60-day deadline)

County Manager Morris commented:

- Know that our USDA representative will keep us in the loop in order to not lose the USDA funding
- USDA representative sees no problems with the USDA Loan
- USDA representative feels there should be no issues since the governing body has taxing authority

Chairman Walker continued:

- Confirmed with Support Services Supervisor Stovall that the county had received a letter from Moseley Architects and is on board with the project and funding estimates

Commissioner Booth commented:

- Noted the potential revenue estimates provided by Sheriff Marshall
- Jail is currently at capacity and needs the expansion
- Looks like the Sheriff's revenue projections will sustain the jail loan and provide additional revenue for the county

Sheriff Mike Marshall commented:

- By the end of the calendar year, it looks like approximately \$200,000 will be used for outsourcing inmates

Commissioner Booth commented:

- Confirmed with Sheriff Marshall that the revenue should offset the cost of the project

Chairman Walker questioned guidance from the Board regarding tabling the item.

Vice Chairman Lankford moved to table the Agenda item indefinite regarding the jail bids.

Commissioner Mendenhall seconded the motion.

Chairman Walker confirmed with County Attorney Browder that if the item was tabled

Indefinitely, it could be placed back on when information was received from USDA.

Commissioner Booth noted that the item could have to be back on the Agenda if county staff received word from the USDA about the financing.

Commissioner Mendenhall reiterated that the item can be placed back on the Agenda when needed.

The motion carried unanimously

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the Agenda when information has been received from USDA.

Proposed Bids – EMS Equipment for Fiscal Year 2017-18

County Manager Rick Morris presented the following information from Support Services Supervisor Danny Stovall regarding the proposed bids for EMS Equipment for Fiscal Year 2017-18:

Stretchers

- Funding was allocated for a total of eight (8) stretchers and ten (10) mounting track systems in the Fiscal Year 2017-18 Budget
- One (1) stretcher and (1) mounting track system were included in the budgeted amount for the ambulance purchase
- The mounting system for the new ambulance is part of the FESCO Horton build specification for the ambulance that was approved on September 11th by the BOCC; however, the stretcher cost was not approved on September 11th because it will be purchased directly from the stretcher manufacturer to avoid the FESCO Horton markup
- EMS Director Brian Booe secured the follow quotes:
 - Ferno - \$215,199 (INX Inline)
 - Quote is for four (4) new and four (4) demo stretchers and nine (9) mounting systems
 - Quote does not include a maintenance/service plan
 - Stryker - \$208,602.67 (Power Pro XT)
 - Quote is for eight (8) new stretchers and nine (9) mounting systems
 - Quote includes a seven-year stretcher service/maintenance plan
- EMS Director Booe and Support Services Supervisor Stovall recommend the County purchase the Stryker Power Pro XT with the maintenance/service plan

EMS Monitor/Defibrillators

- Funds were allocated in the 2017-18 Budget for the purchase of replacement Monitor/Defibrillators
- EMS Director Brian Booe secured the following quote from Physio Control:
 - LifePack 15 - Monitor Defibrillators
 - \$139,712.49
 - Quote includes batteries, cables, pouches, etc.

- Quote includes trade-in credits for old outdated equipment
- EMS currently has two (2) LifePack 15 monitors in service today along with several Phillips HeartStart MRx monitor/defibrillators
- Production and sale of new HeartStart MRx monitor/defibrillators were discontinued effective May 10, 2017 and the successor to the HeartStart Mrx is currently in development
- NC General Statutes 143-129 procedures for letting public contracts require public bidding for purchases or construction needs over a certain dollar amount; however, included in NC General Statute 143-129 is a sole source exception (129 (e) (6): (e) Exceptions – the requirement of this Article does not apply to (6) Purchases of apparatus, supplies, materials, or equipment when: (i) performance or price competition for a product are not available; (ii) a needed product is available from only one source of supply; or (iii) standardization or compatibility is the overriding consideration. Notwithstanding any other provision of this section, the governing board of a political subdivision of the State shall approve the purchases listed in the preceding sentence prior to the award of the contract
- EMS Director Booe and Support Services Supervisor Stovall recommend that the County move forward with purchasing replacement monitor/defibrillators from Physio Control
- Would request the item be moved to tonight's Action Agenda due to a 10% price increase on the stretchers effective 10-01-2017
- Presented the following resolution for the purchase of monitor/defibrillators for consideration at tonight's meeting:

RESOLUTION

EXEMPTION FROM GENERAL STATUTES FOR FISCAL YEAR 2017-18 MONITOR/DEFIBRILLATOR PURCHASE

WHEREAS, North Carolina General Statutes 143-131 and 143-129 require public bidding for the purchase of apparatus, supplies, materials, or equipment requiring an estimated expenditure of public money over a stated dollar amount and further provided that no contract may be awarded therefore, by any board or governing body of the State, or of any institution of the State government, or of any political subdivision of the State, unless provisions of these statutes are complied with;

WHEREAS, North Carolina General Statute 143-129 contains the following exception;

(e) (6) Exceptions – The requirements of this Article do not apply to:

Purchases of apparatus, supplies, materials, or equipment when: (i) performance or price competition for a product are not available; (ii) a needed product is available from only one source of supply; or (iii) standardization or compatibility is the overriding consideration. Notwithstanding any other provision of this section, the governing board of a political subdivision of the State shall approve the purchases listed in the preceding sentence prior to the award of the contract.

WHEREAS, the Board of Commissioners is convened in a regular meeting:

**NOW THEREFORE, THE BOARD OF COMMISSIONERS OF STOKES COUNTY
RESOLVES THAT:**

The purchase of LifePak 15 monitor/defibrillators be made exempt from the provisions of North Carolina General Statute bidding requirements per 143-129(e)(6) for the following reasons:

- Compatibility, standardization and product performance are major concerns to be taken into consideration for these purchases;
- Stokes County's Emergency Medical Services currently utilizes LifePak 15 monitor/defibrillators;

Adopted the ____ day of September 2017.

Jimmy Walker - Chairman

Ernest Lankford – Vice Chairman

James D. Booth - Commissioner

Ronda Jones - Commissioner

Ronnie Mendenhall – Commissioner

Attest _____
Darlene Bullins
Clerk to the Board

County Manager Morris noted that Support Services Supervisor Danny Stovall is in attendance for tonight's to answer any questions.

Chairman Walker opened the floor for discussion/questions/comments.

Vice Chairman Lankford commented:

- Confirmed with Support Services Supervisor Stovall that Physio Control is the only provider for the monitors/defibrillators

Support Services Supervisor Stovall responded:

- EMS currently has two (2) LifePack 15 monitors in service today along with several Phillips HeartStart MRx monitor/defibrillators
- Production and sale of new HeartStart MRx monitor/defibrillators were discontinued effective May 10, 2017 and the successor to the HeartStart MRx is currently in development

Commissioner Booth commented:

- Confirmed with Support Services Supervisor Stovall that the seven (7) year stretcher service/maintenance plan for eight (8) new stretchers is \$34,000

Support Services Supervisor Stovall responded:

- Batteries are replaced and stretchers checked every twelve (12) months at no charge

Commissioner Booth continued:

- Confirmed with Support Services Supervisor Stovall that he did not have any information/data regarding the longevity of the item

Support Services Supervisor Stovall responded:

- Rockingham County along with some other counties are using the Stryker stretcher

County Manager Morris responded:

- Do know that longevity was discussed during the demonstration
- It was noted that when you have a county, such as ours, that keeps equipment for a long time, repairs on aged equipment get very expensive
- Batteries are covered for the entire seven (7) years

Support Services Supervisor Stovall responded:

- Warranty is covered for seven (7) years along with replacement batteries as mentioned by County Manager Morris
- These stretchers have four hydraulic cylinders each
- Have to look at the cost to repair just one (1) hydraulic cylinder

Commissioner Booth continued:

- Confirmed with Support Services Supervisor Stovall, the stretcher has not been on the market for seven years
- Seems we are among a few counties as front runners for using the Stryker
- Big amount of money for maintenance
- Approximately \$4,000 per stretcher for seven (7) years

County Manager Morris responded:

- This is kind of like my heating/air conditioning at home
- Have a contract where they come twice a year for maintenance
- They do have data that shows how the maintenance pays for itself – making the system last longer
- Confirmed with Support Services Supervisor Stovall the life expectancy for the stretcher is approximately seven (7) years

Commissioner Mendenhall commented:

- Maintenance agreement is what sold me on the Stryker
- Had a similar comparison with my heat/air conditioning – bought the ten (10) year warranty

Vice Chairman Lankford commented:

- Not a fan of warranties
- Don't have any data to back up the maintenance cost
- Hard to believe the cost of the stretcher and thinking it would only last seven (7) years
- I don't go along with getting the extra protection

Commissioner Booth commented:

- Confirmed with Support Services Supervisor Stovall that there is a one-year factory warranty

Support Services Supervisor Stovall responded:

- Know how things are in Stokes County
- If we don't take this maintenance agreement and buy eight stretchers, next budget year we ask for \$5,000 for batteries, we get only \$2,000 for batteries
- We would have half of our stretchers running off old batteries with none to replace them
- Or we ask for \$5,000 to \$10,000 for maintenance and we get \$3,000 to \$5,000 for maintenance

Commissioner Booth commented:

- I bought a heating unit about seven (7) years ago that had a ten (10) year warranty – they even had to replace some things in it before the ten (10) years was up
- I did not have to pay extra for the ten (10) warranty

The Board discussed placing the item on tonight's Action Agenda.

Vice Chairman Lankford recommended placing the item on tonight's Action Agenda.

Commissioner Booth confirmed with Manager Morris that the funding for these items had been approved in the Fiscal Year 2017-18 Budget.

Commissioner Booth noted that he was like Vice Chairman Lankford and did not like it because there was no other provider to bid regarding the monitors/defibrillators.

Commissioner Jones commented:

- Have no other choice
- Have already committed to this request in the FY 2017-18 Budget adoption
- Wish there was another AED in this equipment purchase to place on this floor

The Board unanimously agreed to place the item on tonight's Action Agenda.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on tonight's Action Agenda.

Proposed Operating Procedures for the Pine Hall Community Campus

County Manager Rick Morris presented the following information regarding Operating Procedures for the Pine Hall Community Campus:

Rental Agreement

RENTAL AGREEMENT

THIS AGREEMENT, made this _____ day of _____ by and between the County of Stokes, the first part, hereinafter referred to as the "County", and _____ of the second part, hereinafter referred to as "lessee".

The County hereby grants to lessee the use of the Community Center, located at the Pine Hall Community Campus for the purpose of _____ on the following terms and conditions.

Lessee agrees to pay for all damage inflicted on Community Building, its furnishings, or appurtenances, arising from the use of Community Building by Lessee. Lessee further agrees to place on deposit with the County the sum of \$100.00. In the event that damage is inflicted on the Community Center, its furnishings, or appurtenances, or the Center is not properly cleaned, then said deposit, or any portions thereof, shall be used by the County to pay the actual cost of repairing such damage or cleaning the facility. **Nothing in this agreement shall limit the liability of the Lessee for damages in excess of the amount of the deposit. The key is to be picked up and returned to City Hall. If the key is not returned Lessee will be charged a \$225.00 re-keying fee.**

Lessee hereby agrees that the County shall not be liable to Lessee or any other person for any loss, damage or injury suffered as a result of the use of the Community Building by the Lessee, and Lessee assumes all risk to persons or property arising from the use of the Community Center by Lessee and holds the County and its officials harmless therefore.

Sufficient parking cannot be guaranteed for gatherings; however, overflow parking is available on the campus in addition to the paved parking lot.

This agreement may be terminated by the County at any time for violation of the Community Center rules and regulations, but Lessee shall remain liable for any loss, damage, or injury in accordance with this agreement. Lessee's signature below indicates that Lessee received a copy of the Community Center Rules and Regulations and agree to abide by them.

County of Stokes

Lessee

NAME: _____

HOME PHONE: _____

<u>AREA RESERVED</u>	<u>AMOUNT</u>
LARGE ROOM / KITCHEN	\$
CONFERENCE ROOM	\$

TIMES

DEPOSIT AMT _____

AMOUNT PAID TO DATE: \$ _____

BALANCE DUE: _____

REFUND INFORMATION:

DATE OF REFUND: _____ AMOUNT OF REFUND: _____

****SEE RULES AND REGULATIONS ON ATTACHED PAGE****

Pine Hall Community Campus Building Rules

PINE HALL COMMUNITY CAMPUS BUILDING RULES

PURPOSE: To provide a community room and conference room for the use and enjoyment of the public.

CHARGES: There is a \$100.00 deposit for the rental, which will be refunded
Provided all the following conditions are met. A key should be
picked up by the close of business on the last business day prior
to the use of the Community Center.

Hours: THE COMMUNITY CENTER IS AVAILABLE FOR USE BY
RESERVATION ONLY BETWEEN 8:00 A.M. AND MIDNIGHT.

GENERAL RULES

- 1) The center is cleaned daily. It is your responsibility to clean up before you leave so that it is suitable for the next party. It is unacceptable to come back the following day to clean up. Our employee will check behind your party to see that you have taken care of leaving the building the way it was when you rented it. You, the renter, are responsible for breakage, damage and are expected to report such with the return of the key. IF YOU FIND THE ROOM UNSUITABLE WHEN YOU ARRIVE, PLEASE CONTACT THE FRONT DESK RECEPTIONIST AT THE LIFEBRITE MEDICAL CENTER LOCATED IN THE LEFT SIDE OF THE MAIN LOBBY OF THE BUILDING.
- 2) No decorations are to be attached to curtains or walls or ceiling.
- 3) Chairs and tables are available in the storage room which is connected to the large room. Tables and chairs may be used by the lessee but must be returned to the storage room after use and chairs must be returned to the mobile storage racks. When placing chairs on the storage racks be sure to stack the bottom rows of chairs first to prevent the storage rack from tilting over. Do not stand or sit on tables.
- 4) No articles or furnishings should be removed from the Community Building.
- 5) PLEASE SUPPLY YOUR OWN TRASH BAGS AND TAKE YOUR TRASH WITH YOU WHEN YOU DEPART THE FACILITY.
- 6) Leave appliances, floors, and counter tops clean.
- 7) Please clean the oven if you use it.
- 8) Be sure stove and lights are off before leaving.
- 9) Leave the facility as you found it.
- 10) Do not light any candles other than small birthday candles.
- 11) LOCK ALL DOORS YOU ARE RESPONSIBLE FOR BEFORE LEAVING.

- 12) NO EXCEPTIONS TO THESE RULES ARE PERMITTED. VERBAL AGREEMENTS BETWEEN THE COUNTY AND THE LESSEE ARE NULL AND VOID.

By following these rules and regulations, you will help us to be able to return your full deposit. If you have any trouble securing the building or problems with the Community Center, contact the front desk receptionist at the LifeBrite Medical Office. If no one is there contact

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX.

IN CASE OF EMERGENCY CALL 911 FOR POLICE, FIRE DEPARTMENT OR RESCUE SQUAD.

NO ALCOHOL OF ANY KIND IS EVER ALLOWED ON THESE PREMISES!!!!!!

Recreation Acres Building Clean-Up Checklist

RECREATION ACRES BUILDING CLEAN-UP CHECK LIST

1. IF YOU USE THE OVEN MAKE SURE YOU CLEAN IT. SWEEP FLOORS (BROOM & DUST PAN IN HALLWAY).
2. CLEAN UP ANY SPILLS ON FLOORS (MOP IN HALLWAY).
3. CLEAN ALL TABLE TOPS
4. CLEAN ALL CABINET/COUNTERTOPS AND STOVETOP.
5. EMPTY ALL TRASH CANS AND TAKE TRASH WITH YOU).
6. REPLACE ALL TRASH BAGS (THEY ARE 33 GALLON SIZE BAGS).
7. TAKE ANY DECORATIONS YOU USED.
8. PICK UP ANYTHING ON BATHROOM FLOORS AND THROW AWAY.
9. PICK UP ALL TRASH YOUR PARTY GENERATED IN ALL AREAS TO INCLUDE THE BACK PATIO AND FRONT OF THE BUILDING.
10. BE SURE ALL DOORS ARE LOCKED AND LIGHTS ARE TURNED OFF WHEN YOU LEAVE EXCEPT FOR LIGHTS THAT ARE ON AN AUTOMATIC TIMER.
11. ANYTHING YOU BRING OR HAVE BROUGHT TO THIS BUILDING IS TO DEPART WITH YOU.
12. CLEAN BLACK MARKS OFF THE FLOOR.

County Manager Morris noted:

- Will officially begin renting the community center in Pine Hall on November 1st
- Took the first reservation for November 4th for a baby shower
- Would like the Board to review the three documents – rental agreement, building rules, and building clean-up checklist before the next meeting
- Would like to have any suggestions before or at the October 9th meeting
- Need to be thinking about the amount of rent for the facility
- Conference room, big room, and kitchen – can consider conference room only, conference room and kitchen, big room only or big room & kitchen
- Need to consider who will be charged and who will not be charged - governmental agencies, non-profits, private individuals, etc.
- Would like the Board's input about who to charge and who not to charge

- Would think the rate should be the current market rate

Chairman Walker opened the floor for questions/discussion/comments.

Commissioner Jones noted that she would like to know what Recreation Acres currently charges.

County Manager Morris responded:

- Will get that information before the next meeting
- Soon behind this will come the LifeBrite lease
- LifeBrite is on a pretty fast track to get the medical up and running – waiting on some insurance information
- LifeBrite is hoping to start as soon as possible

Vice Chairman Lankford commented:

- Believe it would be good to have separate rates for the individual spaces – such as conference room only, conference with kitchen, etc.
- Don't think people should have to pay for the kitchen if they are not going to use it

Commissioner Jones commented:

- Would like to see the Recreation Acres rate

Commissioner Booth commented:

- Not sure about separate rates
- Confirmed with Manager Morris that LifeBrite will be overseeing the usage of the conference room, big room, kitchen once they are established
- Noted wording “City Hall” needed to be replaced in the rental agreement

The Board discussed placing the item on the October 9th Action Agenda.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on October 9th Action Agenda.

Proposed Resolution – Approval for the Local Water Supply Plan (LWSP) for the Danbury Water System

County Manager Rick Morris presented the following information from Public Works Director Mark Delehant regarding the proposed Resolution – Approval for the Local Water Supply Plan for the Danbury Water System:

- The North Carolina Division of Water Resources requires all public water systems to develop and update annually a “Local Water Supply Plan” (LWSP).

- Town of Danbury LWSP has been submitted and reviewed by North Carolina Division of Water Resources staff and now must be adopted by the governing body (Stokes County Board of County Commissioners).
- A LWSP is developed and required to ensure the water supply is adequate to provide for the future needs of that water system. A resolution has already been approved by the Stokes County Water & Sewer Authority for the Germanton Water System. A resolution is not required for the Meadows Community Water System because of its classification.
- Presented the following proposed Resolution for the Board's consideration at the October 9th meeting:

Town of Danbury - Local Water Supply Plan

WHEREAS, North Carolina General Statute 143-355 (I) requires that each unit of local government that provides public water services or plans to provide such services shall, either individually or together with other such units of local government, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for Danbury, Town of, has been developed and submitted to the Stokes County Board of Commissioners for approval: and

WHEREAS, the Stokes County Board of Commissioners finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (I) and that it will provide appropriate guidance for the future management of water supplies for Danbury, Town of, as well as useful information to the Department of Environment Quality for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Stokes County Board of Commissioners of Danbury, Town of that the Local Water Supply Plan entitled, Danbury, Town of dated October 9, 2017, is hereby approved and shall be submitted to the Department of Environment Quality, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Stokes County Board of Commissioners intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

Adopted this the _____ day of _____, 2017.

Jimmy Walker - Chairman

Ernest Lankford -- Vice Chairman

James D. Booth - Commissioner

Ronda Jones - Commissioner

Ronnie Mendenhall – Commissioner

Attest _____
Darlene Bullins
Clerk to the Board

Chairman Walker opened the floor for discussion/questions/comments.

The Board had no issues with the Agenda item.

Commissioner Booth suggested Action Agenda for the October 9th meeting.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on October 9th Action Agenda.

Proposed Modification – Articles of Association & Agreement – Northwest Piedmont Job Training Consortium

County Manager Rick Morris presented the proposed Modification – Article of Association & Agreement – Northwest Piedmont Job Training Consortium for the Board’s review and consideration at the October 9th meeting.

County Manager Morris noted:

- Request for approval is from the Northwest Piedmont Workforce Development Board
- Modifications have been made to incorporate responsibilities under the WorkForce Innovation and Opportunity ACT which replaced the Workforce Investment Act of 1998
- Entire membership has to approve off on the modifications
- Request approval at the October 9th meeting

Chairman Walker opened the floor for questions/discussion/comments.

The Board had no issues with the request.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on October 9th Action Agenda.

GENERAL GOVERNMENT - GOVERNING BODY – ACTION AGENDA

County Personnel Hiring Policy

Chairman Walker opened the floor for discussion or action regarding the County

Personnel Hiring Policy which was discussed at the September 11th meeting.

Vice Chairman Lankford noted further discussion was needed regarding the additional information provided to the Board.

Vice Chairman Lankford moved to table the Agenda item indefinitely.

Commissioner Booth seconded and the motion carried unanimously.

Chairman Walker noted the item was tabled indefinitely.

Appointment – Forsyth Technical Community College – Board of Trustees

Chairman Walker noted that Commissioner Ronnie Mendenhall was nominated at the September 11, 2017 meeting.

Chairman Walker opened the floor for any further nominations.

Chairman Walker entertained a motion to close the nominations.

Vice Chairman Lankford moved to close the nominations. Commissioner Jones seconded and the motion carried unanimously.

Chairman Walker polled the Board:

- Commissioner Booth: Commissioner Mendenhall
- Commissioner Mendenhall: Commissioner Mendenhall
- Vice Chairman Lankford: Commissioner Mendenhall
- Commissioner Jones: Commissioner Mendenhall
- Chairman Walker: Commissioner Mendenhall

Chairman Walker noted that Commissioner Ronnie Mendenhall was unanimously appointed to serve on the Forsyth Technical Community College – Board of Trustee.

Appointments – Stokes County Voluntary Agricultural District Advisory Council

Chairman Walker noted that Ryan Clark and Kay Jones were nominated at the September 11, 2017 meeting.

Chairman Walker opened the floor for any further nominations.

Chairman Walker entertained a motion to close the nominations.

Commissioner Booth moved to close the nominations. Commissioner Jones seconded and the motion carried unanimously.

Chairman Walker polled the Board:

- Commissioner Mendenhall: Ryan Clark & Kay Jones
- Vice Chairman Lankford: Ryan Clark & Kay Jones
- Commissioner Jones: Ryan Clark & Kay Jones
- Commissioner Booth: Ryan Clark & Kay Jones
- Chairman Walker: Ryan Clark & Kay Jones

Chairman Walker noted that Ryan Clark & Kay Jones were unanimously appointed to serve on Stokes County Voluntary Agricultural District Advisory Council.

Proposed Bids – EMS Equipment for Fiscal Year 2017-18

Chairman Walker entertained a motion regarding the proposed Bids for EMS Equipment for Fiscal Year 2017-18.

Commissioner Jones moved to award the bid to purchase eight (8) Stryker Power Pro XT Stretchers along with nine (9) mounting systems and a seven (7) year stretcher service/maintenance Plan in the amount of \$208,602.67 along with the Resolution – Exemption from General Statutes for Fiscal year 2017-18 Monitor/Defibrillator purchase for five (5) LifePak 15 monitor/defibrillators from Physio Control at a cost of \$139,712.49. Commissioner Booth seconded the motion.

Chairman Walker opened the floor for any further discussion.

With no further discussion, the motion carried unanimously.

Closed Session

Chairman Walker entertained a motion to enter Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-318.11(a)(3)
- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character,

and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a)(6)

Commissioner Booth moved to enter Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-318.11(a)(3)
- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a)(6)

Commissioner Jones seconded and the motion carried unanimously.

The Board re-entered the open session of the September 25th meeting.

County Personnel Hiring Policy

Chairman Walker entertained a motion.

Commissioner Mendenhall moved to amend the Stokes County Personnel Policy from G.S. 153A-82 (Powers & Duties of Manager) that the county manager shall appoint with the approval of the Board of Commissioners and suspend or remove all direct reports except those elected by the people or whose appointment is otherwise provided by law. Commissioner Booth seconded the motion.

Chairman Walker opened the floor for any further discussion.

With no further discussion, the motion carried unanimously.

Commissioner Mendenhall moved to amend the Stokes County Personnel Policy that for the position of economic development director, the applications will be accepted from both internal and external concurrently. Vice Chairman Lankford seconded the motion.

Commissioner Booth confirmed with County Manager Morris that the current Personnel Policy requires posting of a vacant position internally before going external.

Commissioner Booth noted that the motion that just passed had actually been tabled during the Action Agenda at tonight's meeting.

Commissioner Booth confirmed with County Attorney Browder that the other motion should not have been approved until a motion was made to move the item from the table.

County Attorney Browder noted that the language could be brought back to the next meeting for approval.

Vice Chairman Lankford noted that he wanted to approve the motion tonight and had no problem un-tabling the motion made during tonight's Action Agenda.

Commissioner Mendenhall withdrew his motion to amend the Stokes County Personnel Policy that for the position of economic development director, the applications will be accepted from both internal and external concurrently. Vice Chairman Lankford withdrew his second to the motion.

Commissioner Booth moved to rescind Commissioner Mendenhall's motion to amend the Stokes County Personnel Policy from G.S. 153A-82 (Powers & Duties of Manager) that the county manager shall appoint with the approval of the Board of Commissioners and suspend or remove all direct reports except those elected by the people or whose appointment is otherwise provided by law. Commissioner Mendenhall seconded the motion.

Chairman Walker opened the floor for any further discussion.

With no further discussion, the motion carried unanimously.

Chairman Walker entertained any further motions.

Vice Chairman Lankford moved to remove the County Personnel Hiring Policy from the table. Commissioner Booth seconded and the motion carried unanimously.

Commissioner Mendenhall moved to amend the Stokes County Personnel Policy from G.S. 153A-82 (Powers & Duties of Manager) that the county manager shall appoint with the
September 25, 2017

approval of the Board of Commissioners and suspend or remove all direct reports except those elected by the people or whose appointment is otherwise provided by law with an effective date of September 26, 2017. Commissioner Booth seconded the motion.

Chairman Walker opened the floor for discussion.

With no further discussion, the motion carried unanimously.

Commissioner Mendenhall moved to amend the Stokes County Personnel Policy that for the position of economic development director, the applications will be accepted from both internal and external concurrently with an effective date of September 26, 2017. Vice Chairman Lankford seconded the motion.

Chairman Walker opened the floor for discussion.

Commissioner Booth commented:

- Feel all should be posted internally before going to the outside
- Can't support this motion because of that

The motion carried (4-1) with Commissioner Booth voting against the motion.

Adjournment

There being no further business to come before the Board, Chairman Walker entertained a motion to adjourn the meeting.

Vice Chairman Lankford moved to adjourn the meeting. Commissioner Mendenhall seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

Jimmy Walker
Chairman