

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
NOVEMBER 23, 2015

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, November 23, 2015 at 6:00 pm with the following members present:

Chairman Ronda Jones
Vice Chairman Jimmy Walker
Commissioner J. Leon Inman
Commissioner Ernest Lankford
Commissioner James D. Booth

County Personnel in Attendance:
County Manager Richard D. Morris
Clerk to the Board Darlene Bullins
Finance Director Julia Edwards
Services Support Supervisor Danny Stovall
Sheriff Mike Marshall
Jail Captain Eric Cone

Chairman Ronda Jones called the meeting to order.

INVOCATION

Chairman Jones invited those who wished to join in the invocation to please do so.

Commissioner Booth delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Jones opened the meeting by inviting the citizens in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Jones entertained a motion to approve or amend the November 23, 2015 Agenda.

Commissioner Booth moved to approve the November 23rd Agenda as presented.

Commissioner Lankford seconded and the motion carried unanimously.

COMMENTS - Manager/Commissioners

Chairman Jones opened the floor for comments from the Board and the County Manager.

County Manager Rick Morris commented:

- Government Offices will be closed Thursday, November 26th and Friday, November 27th for the Thanksgiving Holiday
- Working diligently on the Animal Shelter with hopes to get final approval from the State to reopen under a little bit more normal operation in the very near future

Vice Chairman Walker commented:

- Welcome everyone here tonight
- Really believe the process works better when citizens come to the meetings and provide information to the Board
- Had a very productive meeting with the Stokes County Board of Education on November 18th regarding high speed internet services for the County
 - Very positive when two boards can come together to work out issues
- Feel the issues regarding high speed internet can be worked out in a positive way for the schools and the citizens of the County
- Feel there is a high level of commitment on this Board to seeing more high speed internet access to more parts of the County
- Working diligently to see high speed internet access to more parts of the County

Commissioner Booth commented:

- Attended the King Chamber of Commerce Awards Banquet last week
 - Ms. Gentry, who is 100 years old, was honored as the Retiree of the Year
- Agree with Vice Chairman Walker regarding the Board's commitment to seeing high speed internet access to more parts of the County
- Riverstreet is already working the County

Commissioner Inman commented:

- Welcome everyone here tonight for our meeting
- Feel this entire Board is fully committed to seeing high speed internet access to unserved and underserved areas of the County, particularly in the northern part of the County
 - It is a travesty that in 2015, there are still people who only have the dial up option for internet

- Very grateful to Riverstreet for being willing to invest millions of dollars, none of which are taxpayers' dollars, in Stokes County
 - Increasing high speed internet service access is one the most important things that can be done in this County right now in my opinion
- Met with the NC Health and Human Services Committee regarding mental health on November 12th in Raleigh
 - NCHHS Secretary Brajer did not talk much about MCOs, but did talk about Medicaid Reform
 - House Bill #372 was signed into law and Medicaid Reform is a reality
 - The goal for completion of Medicaid Reform is the end of 2020
- Very optimistic that the merger with Cardinal Innovations will happen

Commissioner Lankford commented.

- Ethics for Life – “Giving thanks for all things unto God and the Father in the name of our Lord Jesus Christ”

Chairman Jones commented:

- Have a great passion to see high speed internet service expand across the County
- Attended former Representative Howard Coble's funeral services
- Attended an event at the University of Chapel Hill recently and was very surprised and sadden that neither the North Carolina State Flag nor the United States of America Flag were in the auditorium
 - Felt it was a real disservice to those in the audience that have served our country in the armed forces
- Attended the ceremony for Kyle Hall who took Representative Bryan Holloway's seat in the House of Representative -- very well attended
- The Governor announced \$1 Billion Reserve in Unemployment Trust Fund
 - First time that the Trust Fund has exceeded \$1 billion since May 2001
 - By reaching this mark, the 20% state unemployment insurance tax surcharge NC employers have been paying for ten years will be discontinued which allow employers to hire more workers

PUBLIC COMMENTS

The following spoke during public comments:

Horace Stimson

1931 Horseshoe Road
Westfield, NC

Re: **Francisco Elementary School**

Mr. Stimson read the following to the Board:

Our Communities Initiative has a School Reuse Team. That team and our neighbors in Northwest Stokes appreciate the request to participate in this evening's meeting as appropriate. We responded

with requested representation; not a crowd, although some had thought your next meeting was on November 30th.

In my early 30s, I simultaneously served as president of the Board of Health and chair of the Planning Board at the same time, supported by both parties, in a community. The reason I say that is those experiences caused me to really appreciate quality staff and, Rick; we thank you and your colleagues for hosting a very helpful and productive meeting last Monday. It gave us a sense of the issues, potential barriers to resolve, provided data, and helped us to envision steps in a process to turn a property that could be easily become a liability to the county into an asset. To potentially repurpose such a potential asset into productive use rather than risk tear down and remediation work that could cost taxpayers a significant amount of money.

If at all possible, our communities truly want to do something that creates value and reduces downsides for our neighbors, for service providers, and for our county as these beneficiaries are all clearly intertwined. Making lives better and celebrating those who help make this possible.

Since attending the last county commissioners' meeting, we have had a site visit by Preservation NC. That visit led to an observation that this school is in much better condition than a number of other school buildings that they have repurposed. That is just one alternative that we are looking at.

Today, at the request of our team leader, I spoke for a second time with the nonprofit Construction Professionals Network suggested by The Rural Center and was told I could pass on the following:

- They held an executive committee meeting on Friday and are favorably disposed to go to the next step
- Specifically, we have agreed to schedule a consecutive two-day site visit, after the first of the year
- As they recruit their professional/experienced volunteers as team members for that visit, we, in turn, have already assembled some data, letters, and reports to share with them in advance of their visit, thanks to your staff and others

Our plan is to focus on a collaboration with the county, if you so choose, to investigate the opportunities, respond to use and code issues, match use with infrastructure, engage community help with grounds (just one way we can contribute to a productive relationship), benefit from resources here and across the state, and create a plan with funding candidates. This will take some time. We anticipate greater visibility as to where things stand this summer, as we all work to get this right, that is, create a sustainable plan for this property and grounds. It is clear from everyone we have spoken with, from staff, to community, to outside support resources, that no matter the potential owners or lease holder, there will be plenty of homework and planning to do. Working with partners, including all of you, we are committed to do what we can to achieve this opportunity.

Chairman Jones expressed appreciation to those speaking during Public Comments.

CONSENT AGENDA

Chairman Jones entertained a motion to approve or amend the following items on the

Consent Agenda:

- Minutes of November 9, 2015 - Regular Meeting

Emergency Medical Services - Budget Amendment #28

Finance Director Julia Edwards submitted Budget Amendment #28.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Emergency Medical Services			
100.4370.351	Maintenance & Services-Auto	<u>\$64,041.00</u>	<u>\$6,744.00</u>	<u>\$70,785.00</u>
	Totals	\$64,041.00	\$6,744.00	\$70,785.00

This budget amendment is justified as follows:

To appropriate funds from insurance claim to repair ambulance due to deer damage.

This will result in a **net increase** of **\$6,744.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3839.850	Insurance Claims	<u>\$12,241.00</u>	<u>\$6,744.00</u>	<u>\$18,985.00</u>
	Totals	\$12,241.00	\$6,744.00	\$18,985.00

Tax Administration Report – October 2015

Release more than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Release more than \$100 –

Real and Personal Property (October 2015) at the November 9th meeting for the Board's review

and consideration at the November 23rd meeting:

Releases More than \$100 - Real/Personal Property

Name	Bill No	Amount
J W Pearman Trucking LLC	10263-2015	<u>\$154.02</u>
Total		\$154.02

Refunds More than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Refunds more than \$100 – Real and Personal Property (October 2015) at the November 9th meeting for the Board's review and consideration at the November 23rd meeting:

Refunds More than \$100 - Real/Personal Property

Name	Bill No	Amount	Reason
Jordan Manuel	26516198	\$133.53	Sold vehicle
Irvin Pack	23477677	<u>\$120.38</u>	Sold vehicle
Total		\$253.91	

Tax Administration – Exempt Property Late Application

Tax Administrator Jake Oakley presented following Exempt Property Late Application at the November 9th meeting for the Board's review and consideration at the November 23rd meeting:

- Owner
 - Germanton Baptist Church
1120 Willow Street
Germanton, NC 2709
- Parcel
 - #693111553787
- Reason
 - Germanton Baptist Church acquired this property, which adjoins their existing tract, in 2014. The application was received on October 23, 2015.
- Per NC General Statute 105-282.1(a1) Late Application – an application may be approved by the Board of Equalization and Review or if that board is not in session, by the Board of County Commissioners
- Tax Office is recommending approval of this late application

Christmas Luncheon – Tuesday, December 22, 2015

Clerk Darlene Bullins requested approval at the November 23rd meeting to hold the County's Annual Christmas Luncheon on Tuesday, December 22, 2015.

Commissioner Inman moved to approve the Consent Agenda as presented.

Commissioner Lankford seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Pioneer Community Hospital of Stokes Update

County Manager Rick Morris presented the following comments before introducing

CEO Pam Tillman, Pioneer Community Hospital of Stokes:

- CEO Pam Tillman is here to update the Board regarding changes occurring in the medical field that may impact Pioneer Community Hospital of Stokes
- Need to keep abreast of the changes in the medical field as we work with Pioneer to sustain them in the County

CEO Pam Tillman presented the following update:

- Appreciate the opportunity to speak to the Board this evening
- Think I should let you know that you got out of the hospital business at the right time
- Rural Health Care is truly under threat right now, some of our protections with Critical Access designation are under attack
- Attended the 2015 Small and Rural Hospital Conference in Charlotte on November 10th and 11th
- It is clear that some of the things that we have heard regarding cost-based reimbursement are going away as Population Health and Quality/Value based payments comes along are not going to be as far in the future as we thought
- Many of these changes are already being implemented or at least moving forward
- It will be moving more to the model of paying for people to be well and stay well
- An Accountable Care Organization is a healthcare organization characterized by a payment and care delivery model that seeks to tie provider reimbursements to quality metrics and reductions in the total cost of care for an assigned population of patients
- The model will pay Pioneer Community Hospital of Stokes a certain amount per individual per month in the hospital's Accountable Care Operation no matter what is needed in or whether it is outside of a hospital
- The incentive is for staff to think of ways to keep citizens healthy, will focus around the primary care physicians
- Felt this model would be a couple of years down the road before changes would take place but we are already implementing many of these processes
- At this meeting, it was very clear that is coming quicker than anyone thought
- Pioneer Health is currently doing work on Accountable Care Organization model and has its own Medicare Accountable Care Organization – Rural Solutions
- Will be partnering with all the other hospitals in the Pioneer Health Network as well as in the communities and markets where the hospitals are located
- We will be all working together to try to keep people healthy, but will still have patients who are sick and need our care
- Our goal will be to try to teach people to live healthier as we go forward but provide quality care when they need to be in the hospital

- It will be a very stressful time changing from the old way to this new way but that is what everyone is going to have to work through
- There will be quality based incentives, much more reporting, and much more competitiveness
- This will also impact mental health services

Chairman Jones opened the floor for discussion.

Commissioner Inman commented:

- Confirmed that Pioneer Community Hospital of Stokes is a Critical Care Access Hospital that depends on Medicare and Medicaid reimbursement which is changing
- Questioned CEO Tillman how transitioning to an Accountable Care Organization would impact reimbursement for Pioneer Community Hospital of Stokes?

CEO Tillman responded:

- The change is going to be very stressful and somewhat scary which is why it is often referred to as the “shaky bridge”
- Currently getting paid on the old model with cost based reimbursement but the new way will be based on quality measures and taking the risk for controlling costs for a population of patients
- Federal government has instructed critical care access hospitals to start this transition with no risks for the first couple of years
- Bottom line is keeping people healthier and reducing costs

Commissioner Inman continued:

- With the Medicaid House Bill #372 “Medicaid Transformation and Reorganization”, you will see provider-led entities entering the market
- Questioned CEO Tillman what impact would Medicaid House Bill #372 have on Pioneer Community Hospital of Stokes?

CEO Tillman responded:

- We will all have to see what eventually comes from House Bill #372
- Blue Cross and United Health Care are all being incentivized financially to partner with hospitals to provide additional follow ups for their participants

Commissioner Lankford commented:

- Confirmed with CEO Tillman that implementation of the Accountable Care Organization has already started this year
- Hope this new model means better care instead of less care

Commissioner Booth commented:

- Confirmed with CEO Tillman that in theory, it will take more providers to see patients outside of the hospital
- Confirmed with CEO Tillman that currently there are four full time providers located at the Danbury location

- Confirmed with CEO Tillman that it is unknown if this will mean more providers at the Danbury location or if it will be more mid-level providers such as Nurse Practitioners or Physician Assistants
- Confirmed with CEO Tillman that space for more providers will be available in the proposed new medical office and that this will be needed since more care will be in the outpatient or office setting

Vice Chairman Walker commented:

- With being in the hospital business, it seems there is always some type of new challenge
- Confirmed with CEO Tillman that the first group to enter the Accountable Care Organization will be the Medicare population for this area
- Confirmed with CEO Tillman that all hospitals will fall under the Accountable Care Organization model going forward
- Confirmed with CEO Tillman that the patient's primary care provider would be responsible under the Accountable Care Organization to guide the care
- Would like to possibly have a Special Meeting to discuss in length all these changes and the impact on our hospital with CEO Tillman

Chairman Jones commented:

- Very glad that CEO Tillman and Pioneer Health Services are here to handle these changes pertaining to our local hospital
- Agree with CEO Tillman, the County made the right move to get out of the hospital business at the right time

CEO Tillman noted that the conversion in King from an Emergency Room to an Urgent Care Clinic will be effective December 1st.

Chairman Jones expressed the Board's appreciation for the update.

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Stokes County Human Services Advisory Committee

County Manager Rick Morris presented the following Clarification of Duties and Tasks for the Stokes County Human Services Advisory Committee that were presented at the November 9th meeting for further discussion:

Procedures for the Human Services Advisory Committee

Communication Between the Board of County Commissioners (BOCC) and the Human Services Advisory Committee (HSAC):

The county manager attends all meetings of the Human Services Advisory Committee. Requests by the BOCC for advice and assistance from the committee shall flow through the county manager to the Chairman of the Human Services Advisory Committee.

Duties:

When requested to do so, the Human Services Advisory Committee Shall Advise the BOCC on the following items plus other items as determined by the BOCC:

- (1) Fees for departmental services based upon recommendations of the Health Director.
- (2) Compliance with laws related to State and federal programs.
- (3) Recommendations related to the creation of local human services programs.
- (4) Adoption of local health regulations and advice related to enforcement appeals of local regulations.
- (5) County performance related to regulatory health functions required by State law.
- (6) Recommendations on budget requirements related to the Health Department and Department of Social Services
- (7) Review and provide advice on audits and reviews of human services programs, including quality assurance activities, as required by State and federal law or as may otherwise be necessary periodically, such as accreditation.
- (8) Advise local officials through the county manager and receive tasking from the BOCC through the county manager.
- (9) Perform public relations and advocacy functions related to the Health Department and Department of Social Services at the request of the BOCC.
- (10) Provide advice on hiring of key personnel in the Health Department and Department of Social Services when requested to do so by the BOCC.
- (11) The Human Services Advisory Committee shall serve as a "Think Tank" for the BOCC to analyze and research issues, when requested to do so.
- (12) Provide formal quarterly updates on activities of the Human Services Advisory Committee
- (13) Provide advice using the expertise of the Human Services Advisory Committee members on any Health and Social Services related issues where the advice is requested by the BOCC

County Manager Morris continued:

- Human Services Advisory Committee (HSAC) met last week and re-elected Keith Lawson to serve as Chairman
- HSAC Chairman Lawson is in attendance tonight to answer any questions
- The HSAC discussed the Procedures at their meeting and had no issues
- Board can change, delete or add to the proposed procedures
- Would like to move the item to the December 14th Action Agenda if there are no further issues with the procedures

Chairman Jones opened the floor for discussion and questions for HSAC Chairman Lawson.

Vice Chairman Walker commented:

- Would like to hear HSAC Chairman Lawson's thoughts and his comfort level on the proposed procedures along with any thoughts from other members of the HSAC

HSAC Chairman Lawson responded:

- Committee members want something to do
- Committee members feel the committee is not even relevant because the committee has not been tasked to do anything
- Would be happy to help with the hiring of the health director
- Would be happy to help with the financial aspects of the health department when needed
- Feel like we just meet to hear a report and approve the minutes of the prior meeting
- The committee feels the procedures are adequate and had no issues with the wording
- The committee especially liked the fact that this Committee would be reporting to the Board of Commissioners quarterly and establishing communication with the Board of Commissioners

Vice Chairman Walker commented:

- These procedures will also remind the Board that this Committee is there to help

HSAC Chairman Lawson responded:

- Feel the Committee can help with the upcoming Accreditation
- The Committee wants to be tasked to do something, all this Board needs to do is just simply ask

Commissioner Lankford commented:

- Had some issues with the wording in #6 "Recommendations on budget requirements related to the Health Department and Department of Social Services"
- Would like for #6 to read "Provides information on budgetary issues related to the Health Department and Department of Social Services"
- Confirmed with HSAC Chairman Lawson that he did not see any issues with rewording #6

HSAC Chairman Lawson responded:

- Feel members who have previously served on the Board of Health can provide valuable information to the Board of Commissioners

Commissioner Inman commented:

- Expressed appreciation to HSAC Chairman Lawson for continuing to serve as Chairman
- Ready for assistance from the HSAC
- Ready to approve the proposed procedures
- Have been on committees that have no direction and the most importation thing done at the meeting was approve the minutes
- Ready to receive information from the HSAC
- Feel the committee is a very valuable resource that this Board needs to utilize

Vice Chairman Walker commented:

- Confused why the wording needs to be changed on #6 as requested by Commissioner Lankford
- See this committee in a position to not only provide information, but to make recommendations, otherwise, why have these people serving on a committee?
- Questioned who the recommendations would be made to – County Manager or Board of Commissioners?

HSAC Chairman Lawson responded:

- County Manager Morris serves as the liaison between the committee and the Board of Commissioners
- Also have a county commissioner who serves on the committee
- Feel some things could go through the county manager, but some things would need to come directly to the Board
- Will make the recommendations at the direction of the Board of Commissioners
- Could make recommendations specifically to the Health Director
- Would leave that up to the Board of Commissioners

Vice Chairman Walker commented:

- Feel this committee is closer connected to the actual operations of these departments than the Board of Commissioners
- Would trust the committee's recommendation
- Comfortable with the procedures as presented

County Manager Morris commented:

- Would not want to restrict the committee from being able to come directly to the Board of Commissioners

Vice Chairman Walker stated that he agreed with Manager Morris regarding the committee being able to come directly to the Board of Commissioners.

Commissioner Lankford reiterated that the Board of Commissioners serves as the Board for the Health Department and Social Services.

Chairman Jones commented:

- Appreciate the committee addressing this issue with the Board

The Board agreed to place the item on the December 14th Action Agenda.

Chairman Jones, with full consensus of the Board, directed the Clerk to place the item on the December 14th Action Agenda.

Proposed Addendum – Pilot View Resource Institute – Additional Sewer Work Funded by Cost Savings

County Manager Rick Morris presented the following proposed Addendum to spend leftover funding from the sewer project to add additional sewer lines:

ADDENDUM – II

This Addendum to Project Agreement among Pilot View RC&D, Resource Institute and County of Stokes (referred to herein as “Sponsor”) is entered in as of November , 2015;

Witnesseth:

Whereas Pilot View RC&D and County of Stokes entered into a Project Agreement as of the 12th day of March 2012; and

Whereas Section IC.1.b. setting out payments to be made in the Construction Phase of the project provides that the Project Agreement shall be modified when the total amount that the County of Stokes commits to for the Construction Phase is determined; and

Whereas, the said total amount has now been determined as set forth in the minutes of the Board of Commissioners of the County of Stokes;

Now Therefore Section IC.1.b. of the Agreement is hereby modified to change the scope of work by adding up to 2,300 feet of sewer line per map attached and to read as follows:

b. Phase IIa – Construction – Sponsor has requested Pilot View/Resource Institute to change the scope of work to add additional sewer lines shown on the attached map. The additional sewer line is proposed at 2,300 feet in length and will use existing remaining funding from grant sources available. The Stokes County Board of Commissioners will amend the existing agreement to pay to Pilot View RC&D or Resource Institute during the Construction Phase IIa the total sum of \$188,830.00 which includes all fees and costs for engineering, project oversight, management, final reports, as-builts if required, project and financial administration, unless the sponsor adds or changes the scope of work. Pilot View has a separate contract with Baker Engineering or other subs for all engineering costs, which shall be paid by Pilot View RC&D or Resource Institute directly to Baker Engineering or other subs out of the total sum of \$188,830.00 as stated above. This sum is fixed and will not be reduced if the County elects to construct less than the full 2,300 feet of sewer line. Once cost is determined for construction the county will amend its contract to Ramey, Inc. in the amount of additional dollars provided for the Phase IIa portion of the project. All payments during the construction phase shall be made based on monthly invoices for work completed.

IN WITNESS WHEREOF, the parties have caused this Addendum to be executed under seal by their duly authorized representatives as of the date stated above.

SIGNATURE PAGE:

ATTEST:

COUNTY OF STOKES

Darlene M. Bullins
Clerk to the Board

By: _____
Richard D. Morris
County Manager

(SEAL)

ATTEST:

PILOT VIEW RESOURCE CONSERVATION
AND DEVELOPMENT, INC.

Debbie Dodson
Project Administrator

By: _____
Dr. Earl Sheppard
Chairman

(SEAL)

ATTEST:

RESOURCE INSTITUTE

By: _____
Michael "Squeak" Smith
Chairman

(SEAL)

County Manager Morris commented:

- Phase I designed the water and sewer system
- Phase II was the construction and installation of the sewer lines
- Phase IIa proposes to add additional sewer lines (approximately 2,300 feet in length)
- Will use existing remaining funding from grant sources
- Executive Director Charles Anderson, Pilot View RC&D, is in attendance for the meeting to answer any questions and to discuss the Addendum and proposed budget
- Water and Sewer Taskforce had a meeting to discuss this option (Commissioners Inman and Lankford attended the meeting and may have some comments)
- Objective here does involve potentially using some additional County funds, but it is all geared around not losing any grant funding that was obtained
- A particular emphasis should be the extension of the sewer line down Dodgetown Road along the county property that would increase the value of the property and support the Animal Adoption Facility that is planned for the area

- If the utilities have to be pulled a long way, it will be more money from their budget (or someone's budget) to get that facility in operation which is a very important priority
- Would like to have Director Anderson discuss the Addendum and the proposed budget

Director Charles Anderson presented the following comments and information:

- Technically, we have a good situation from the standpoint when we started the sewer construction from Danbury to the community college area
- The bid for the project was \$2.7+ million
- Once construction was completed, ended up saving approximately \$600,000
- Along with that comes the responsibility to report back to the funders regarding the leftover funding which has been done
- Currently closing all the remaining grants
- This leaves the County with the opportunity to extend the sewer line approximately 2,300 ft.
- It was in the proposed phase initially to go in that direction, but was taken out due to projected costs
- Back in a position, with the cost savings, to do that work which would exhaust all grant funding
- Proposed budget for Phase IIA:
 - Cost description:
 - Sewer Phase IIA Construction = \$411,509
 - Design/Engineering/Permitting & Directs = \$38,907
 - Construction Oversight = \$36,000
 - New survey = \$5,665
 - Project Management, Administration, Grant Management = \$108,258
 - Total Cost = \$600,339
 - ARC funding = \$236,391
 - Forsyth Tech funding = \$116,843
 - NCDOT funding = \$82,946
 - Stokes County funding = \$164,159
 - Total all sources = \$600,339
- The potential Stokes County funding is only an estimate, could be less once design, permitting, and costs are calculated
- The current construction estimate, based on having no design, no drawings, and no information, is \$411,509
- Once the design is done, a more accurate cost can be obtained which could affect the amount of needed Stokes County funding
- For example, if it is \$300,000, Stokes County's part could possibly only be \$50,000
- For example, if it is \$250,000, Stokes County's part could possibly be very little to pay

Chairman Jones opened the floor for discussion.

Commissioner Lankford commented:

- The committee discussed this proposal and agreed to bring it back to the full board
- The ARC funding available is \$236,391
- My personal viewpoint is not lose the ARC funding and use the funding to extend the lines as far as it would go
- Do not want to put any more Stokes County dollars in the project

Commissioner Inman commented:

- The committee's recommendation was to take a look at the remaining ARC funding of \$236,391
- With the proposed extension across HWY 8, there could potentially be some commercial expansion
- The committee felt the entire Board should be presented the information and make the decision to proceed or not

Director Anderson commented:

- Can look at this in a two-phase manner
 - Phase I
 - Approve the design and associated costs that are non-construction
 - Get the design complete and an estimate from the contractor
 - Phase II
 - Bring back the information to the Board for a decision
- Need to move forward to find out the exact amount for construction

Vice Chairman Walker commented:

- Agree with Commissioner Lankford's recommendation to go forward with using the ARC funding as far as it would go with no additional county funding
- My reasoning is that every county dollar has to be justified on the basis of total priority of the county
- My question would be using approximately \$164,000 of county funds and determining how it competes with other needs in the county that are very significant and critical on how this county goes forward at this point
- Would like to use the remaining funds to extend the sewer lines
- Confirmed with Director Anderson that the remaining funding can only be used for sewer extension

Director Anderson reiterated that the Board could make the determination once the design is done and costs projections determined; he noted that possibly other funding may be available to complete the entire 2,300 ft. which could potentially bring some commercial growth.

Vice Chairman Walker responded:

- I did a survey regarding the amount of sewer line that is currently in the ground in Stokes County

- There is approximately 25 miles of sewer lines in various parts of the County with some being in desirable, commercial areas that are not developing
- Wondering if there is a need for the sewer lines in that particular area with most of that area residential

Director Anderson responded:

- There is one area (subdivision) that has not been developed because of the lack of sewer

Vice Chairman Walker continued:

- We need commercial growth, not just residential development that seems to be ongoing

Director Anderson commented:

- There is a prime location at the corner of HWY 8&89 and Dodgetown Road

Vice Chairman Walker continued:

- Would have a hard time explaining, with the limited information, to citizens the use of \$164,000 of county funds
- Commissioner Inman pointed out earlier that the County is doing a high speed internet project with no county funding

Commissioner Booth commented:

- Confirmed with Director Anderson and Manager Morris that all the estimated funding projected in the proposed budget has to be used for sewer construction
- Not for using any taxpayers' dollars
- Have already put over \$373,000 of county funding (sewer fund and remaining funding of other projects) for the design of the sewer project
- Costs for engineering, design, grant management, etc. for the original project was approximately \$900,000
- Projected budget for the extension for those design, engineering, grant management is approximately \$188,830
- Confirmed with Director Anderson that there is no design for the projected 2,300 ft.

County Manager Morris noted that the design must be done to determine the costs; the amount of county funding projected on the proposed budget is only an estimate.

Commissioner Booth noted the projected cost seems high just for 2,300 ft. of additional sewer lines.

Director Anderson commented:

- The total investment from Stokes County for this entire project is probably going to be less than 10% overall when it is all done
- You can't find any other county or place in the state that has done a 4 mile sewer project with only 10% of the total cost of the project being county funding; most of

the time you are looking at around 50-60% and some being 100% county funding for installation of sewer lines

- Very fortunate to have another opportunity to extend the sewer lines with leftover grant funding

Commissioner Booth responded:

- Great opportunity if there is no additional county funding
- On board if there is no additional county funding

Chairman Jones commented:

- See this as a very good deal
- Very pleased to have leftover grant funding to possibly extend the sewer project
- On board with the proposal
- Hope it does not take the estimated \$164,000 of county funding, but it would still be a good return on our money for the future of economic development
- Very sensitive to our budget issues, but very appreciative that there is leftover funding to be discussed at tonight's meeting

Commissioner Inman commented:

- Confirmed with Director Anderson that the request tonight is simply to design the sewer lines with costs being funded by grant dollars; then bid the project in order to determine what amount of county funds would be needed, if need
- The Board would then have the opportunity to continue the sewer line extension or turn it down
- See nothing to lose in this situation
- Would like to see it brought back to the Board regarding the decision to proceed

Vice Chairman Walker commented:

- Appreciate all the work done by Director Anderson regarding the grant funding and the sewer project
- Have a question for the other Board members: "Has anyone done any research regarding the cost of installation of sewer lines?"
- I have done so and would suggest members to look into the cost of installation of sewer lines

Chairman Jones requested the desire of the Board regarding the placement of the item on the December 14th Action Agenda.

Vice Chairman Walker commented:

- Have one stipulation which is that any information needed be available at that time

Director Anderson commented:

- The proposed addendum would need to be approved in order for get started on the design to determine the cost for the 2,300 ft. of additional sewer lines

- You can approve the design and other costs associated with the project excluding the construction
- You can choose to do nothing and lose the leftover grant funding
- You have to do the design in order to determine if you want to extend the sewer lines so estimates can be obtained
- You then have the option to choose whether you want to move forward or return the leftover grant funding

Chairman Jones noted placing the item on the Action Agenda puts the County in no risk.

The Board discussed placing the item on the Action Agenda.

County Manager Morris confirmed with Director Anderson that funding for the design could come from the remaining grant funding with no county funding needed at this point.

The Board discussed where actually the proposed sewer line would be going.

The Board agreed to place the item on the November 23rd Action Agenda.

Vice Chairman Walker stated that he agreed with Commissioner Booth's observation regarding the \$188,830 fee for design, project oversight and management for less than ½ mile of sewer line extension seems astronomical.

Chairman Jones, with full consensus of the Board, directed the Clerk to place the item on November 23rd Action Agenda.

Conveyance of Francisco Elementary School Property – Further Discussion

County Manager Rick Morris noted this is a continuation of discussion of whether the Board of Commissioners will accept ownership of Francisco Elementary School property or leave it in the hands of the Board of Education for disposition.

County Manager Morris commented:

- Since the last meeting, have met with Horace Stimson and other individuals are working diligently to determine the best use for the Francisco Elementary School property
- Mr. Horace Stimson is at today's meeting for the discussion as requested by the Board at the last meeting
- The Board of Education member that was also requested for tonight's meeting was unavailable due to their Board also meeting tonight

- Provided additional information regarding cost estimates which were obtained from Financial Director Lanette Moore:
 - 2015-16 Francisco School Expenditures as of November 17, 2015 have been \$20,648.90
 - Electrical cost from July to October = \$6,289.72
 - Building insurance costs for 2015-16 = \$1,409.00
- Financial Director Moore noted that additional funding would be needed if the facility is still in either the Board of Education or Board of Commissioners' name
- Mr. Michael Kelly, NCACC, confirmed the County could insure the facility up until June 30, 2016; after that time, the coverage would have to be moved to a nonstandard carrier which would be very costly
 - Insurance would be written for actual cash value and not for replacement cost
 - Large deductible - \$25,000 per occurrence
 - Insurance estimated cost would be between \$3,000 - \$5,000 based on the building value
- Provided information from Mr. Stimson which explains the planning and development initiative that the group is taking
- The key point that staff made at the meeting with Mr. Stimson and others was that the first obstacle would be the sewer system; designed for a small number of folks
- Expansion of the sewer would mean possibly acquiring additional property
- The group is in the process of obtaining a 501(c)3 which is in the approval process in order to possibly be able to take the property
- Mr. Stimson is representing the group and will be glad to answer any questions

Chairman Jones questioned Mr. Stimson if he had anything further to present to the Board of Commissioners.

Mr. Stimson responded:

- Feel most everything has already been said
- Talked with NCWorks regarding high speed internet for possibly economic development and new advances in seeing a doctor by telemedicine
- Will continue to gather information
- Will work with CEO Tillman regarding medical needs in the area
- Need to figure out potential ideas that match the current infrastructure and what is needed to expand the system
- Need to continue to knock down the different barriers to get to something more productive
- Seems no current issues with the water
- The older part of the school could possibly be a candidate for historic preservation
- The group needs to know if there is a collaborative opportunity to work together and figure some of these things out and draw in resources from across the state
- Need to continue to gather information, seek grants, seek collaborative partners across the state, etc.
- Working with professional groups regarding different aspects
- Need to figure out issues such as the septic system

Chairman Jones noted that there are a lot of unanswered questions.

Chairman Jones continued:

- Board of Education is looking to the Board for an answer of ownership
- Looks like up to 18 months for the transition, if then
- There will be more expenses incurred during that time that someone is going to have to pay

Mr. Stimson commented:

- Agree whether it is in the hands of Board of Education or the hands of the Board of Commissioners, it fundamentally comes out of one budget
- Regarding the expenses, at the end of the day, the costs come back to the County
- Feel working together, should have a good idea ready by the first of next summer (2016)
- Community could possibly help to keep up the grounds in the spring
- We look at the property as an asset, it can either turn into a horrific liability or a productive asset
- If it turns negative, you can always consider tearing down the facility, but with that also comes a cost
- Yes, there are a lot of unanswered questions, but are getting answers everyday
- Once you get the answers, the pieces of the puzzle fit together
- We can do nothing, let it deteriorate, spend money on remediation, asbestos removal and all kinds of things; whereas, if it is a standing productive facility, there are ways to encapsulate and avoid those kinds of cost
- Preservation representative stated that this was a pretty good facility
- Need to find about what is real and not real regarding budgets that have been put out there regarding what needs to be done
- Need to determine what could help the county in that part of county regarding services
- There has been mention of people in the area who can't afford to drive to find a job, seek health/mental health services, preventive care, etc.
- If you could have a facility with high speed internet that could provide some of those needs, how important is that to you as commissioners and to people who live in the community?
- I bet the Francisco School will not be the last school to close in this county going forward or the last building to be abandon
- Maybe we can model working together, leveraging outside resources and figure out ways to do this
- If we are looking at economic development and the plans in the Comprehensive Land Use Plan that you are considering adopting and want to create an environment for legacy growth, if you will, focused on tourism, agriculture, education
- We have an opportunity
- We are willing to do a lot of the work to help that along if you want it to happen

Chairman Jones opened the floor for continued discussion.

Vice Chairman Walker commented:

- Seems like you are going in a real super fast mode to get all these answers
- If I understand correctly, we are in the information gathering phase

Mr. Stimson responded:

- Every time we ask a question, we are looking for a decision
- We are looking at how the pieces fit together
- We are looking to see who really cares, who might put the money on the table for this or that
- We have been hearing this discussed for several months, so we decided to start rolling on some things to maybe encourage some folks who really want to be involved to see something is happening
- There are some serious people who want to come visit, want to help, etc.
- Can't predict what responses we will get or how it will all come together
- All I can do right now is feel good that people are willing to spend their time and take time to look at this and be helpful, that is a big first step
- We are interested in a sustainable facility
- We want something started no matter who receives it, don't care if it is a non-profit or Preservation North Carolina, the county, the school or whoever has it
- We want something that has a chance to be sustainable and not become a "white elephant"
- In order to do that, you have to do it right, step by step
- But at the same time, you have to do some things simultaneously
- You have to find out what is real, what will work, etc.
- Every day, we learn more
- The meeting the manager held was very beneficial

Vice Chairman Walker commented:

- In 3 or 4 months, the manager will start to work on the FY 2016-17 budget, this Agenda item does have budget implications
- Wondering if between now and the start of the budget, we can continue to gather information to get closer to see what budget impacts there might be regarding the facility and its future

Mr. Stimson responded:

- Could at that time, look at the costs needed to keep the building from further deterioration until some questions are answered
- There may be someone out there who wants to invest or even buy the facility, but we haven't uncovered anyone yet
- You will probably have that cost, so go ahead and budget that minimal amount and then see how fast we can work together to come up with a plan with possibly not having to use that budgeted money because we found an out whatever that is

Vice Chairman Walker responded:

- Questioned Manager Morris if he had any idea how much the school system was saving from not operating Francisco Elementary School?

County Manager Morris responded that he had only received the recurring cost from the school system.

Vice Chairman Walker continued:

- There had to be local funding being put in the operational costs of the school

Mr. Stimson responded:

- That is a great question, understand there was no ADM funding from the state due to the population being below 100
- There has to be a cost savings
- When you look at the risk opportunity level, it should not be a large amount of money to sustain an asset until we can figure out whether is a solution or not
- I am not going to assume we are going to have a solution, but I am very optimistic that there is a solution
- Can't assume until we all jump in and figure it out
- This is a great opportunity, this has happened around the state in other locations
- We are planning to visit some of those locations to see what they have done and how they have done it, where the funds have come from, etc.
- Question is: "What is the common sense idea to go forward?"

Vice Chairman Walker responded:

- Appreciate what the team is doing
- What I am wondering is when can your team be far enough long to present something to this Board that says we have done our research, we have checked with other locations, we have checked with funding sources and here are how the pieces are fitting together so that this Board has something to make a decision on with that basis?

Mr. Stimson responded:

- If I were being super conservative, I would say sometime between June 2016 and the end of 2016 for substantial ideas
- Not sure that the funding would be in place by then
- I have got to believe by the summer, our team and the Board of Commissioners working together, would have an idea on where this is going, if this is making sense, and if there are candidates who want to use it and if they could contribute funds to use it

Vice Chairman Walker continued:

- I want to see something good happen with the facility

Chairman Jones noted that she thought the entire Board wanted to see something good happen with the facility.

Commissioner Booth commented:

- Agree with Vice Chairman Walker regarding something good happening for the facility and the community
- Questioned Mr. Stimson if there had been any discussion regarding the 501(c)3 taking ownership of the facility?

Mr. Stimson responded:

- That could be the place, could be Preservation North Carolina
- Have a pro bono attorney who should be filing the Articles of Incorporation by the end of the month
- IRS application for the 501(c)3 should be filed by the first of the year; very complicated application which takes some time for approval
- We would not want as a community, a 501(c)3 to take ownership that could be a “dog”
- We want to be doing the thorough due diligence that is needed and you would want done
- Believe ownership by a 501(c)3 could be possible

Commissioner Booth continued:

- Know of a similar situation with a school in Virginia that was given to the community who refurbished the facility and it looks as good as it did when it was first built
- Probably took ownership before all the plans were developed

Mr. Stimson responded:

- Feel our team would consider it irresponsible to take the full risk and ownership of this property, as much as we would love for it to be a success, without knowing that we had partners in the county that take it as serious as we do to advance the county, not just the community
- Hopefully, there will be a relatively minimal cost while the due diligence is being done and a plan is put in place

Commissioner Booth questioned how organizations such as Preservation North Carolina take over a facility?

Mr. Stimson responded:

- They do the same due diligence and research
- We are working with Preservation North Carolina and other organizations
- Our team wants to create a solution to the benefit of Northwestern Stokes and the County
- That is the clear objective
- We want to also serve the needs of the community
- Feel it is most important to figure out the match of the uses with the infrastructure that works best

- There may some pieces that the community wants that is not possible and will have to try to figure out another way to get those pieces

Chairman Jones expressed appreciation to Mr. Stimson and his team for their attendance at tonight's meeting.

Chairman Jones requested what direction the Board want to take from this point?

Commissioner Lankford noted that he felt the Board needed as much information as possible for placing the item back on the Agenda for further discussion.

Chairman Jones commented:

- Feel the Board and the team are on the same page
- Board of Education does want a decision
- Have the insurance issue to deal with

Mr. Stimson confirmed with Manager Morris that part of the expenses for the upkeep of the facility have already been paid.

Manager Morris noted that the school system will be winterizing the facility and will probably be requesting funding in FY 2016-17 if the Board of Education still has ownership of the facility.

Chairman Jones commented:

- Board will continue to do due diligence with hopes the team continues also

Mr. Stimson responded:

- If you tell us that this Board really would like to be supportive, wants us to continue and will work with the team in a transparent way; we will keep working

Chairman Jones noted that she did not think there is no question that this Board did not support the team.

Mr. Stimson noted that there had already been a very good working relationship with county staff regarding the facility and the collaboration is very critical and is what drives our community.

County Manager Morris noted that he would give the Board of Education an in-process review, as they had requested an answer from this Board by December 14th.

The Board discussed not putting the item back on the Agenda until additional information had been obtained.

The Board agreed to place the item back on the Agenda when additional information had been obtained.

Proposed Agreement – Jail Design – Proposed Jail Expansion Project
Proposed Resolution – Proposed Jail Expansion Project
Proposed Capital Project Ordinance – Proposed Jail Expansion Project

Chairman Jones noted that Manager Morris had requested these items be placed on tonight's Action Agenda,

County Manager Rick Morris presented the following information regarding the Agenda item:

- The reason the item has been requested to be moved to tonight's Action Agenda is due to the item being time sensitive, as you are aware from the Special Meeting held on November 17th, and trying to coordinate the financing (if approved by the Board) with the financing of the community college
- If approved by the Board tonight, would like to have a meeting with United States Department of Agriculture, and the County's financial advisor Doug Carter before the end of the year to discuss financing
- If the Board approves to enter into contract with Mosley Architects, the Board would also need to approve the proposed Resolution and the proposed Capital Project Ordinance
- The next phase would be the architectural/design services that would allow the Board to either move forward for expansion or to stop the project
- Even if the Board did not decide to move forward with the project, staff would have a design package that could be used later with some minor modifications
- If the Board did not decide to move forward, but then down the road was ordered by the Judge to expand, the design would already be done and would not have to use a design forced by the judicial system
- The Jail expansion would address the overcrowding issue and potentially add revenue to the county
- The following is a brief description of each phase of the architectural/design services being proposed by Moseley Architects
 - Schematic Design Phase = \$65,640.00
 - Design Development Phase - \$87,250.00
 - Construction Documents = \$175,040.00
 - Bidding Phase = \$21,880.00
 - Construction Administration = \$87,520.00

- Total =\$437,600.00
- Optional Items:
 - Third Party Cost Estimate = \$12,000.00
 - PREA, Transition and Contract Services =\$48,400.00
 - Total Contract Amount = \$498,000.00
- Dan Mace and Todd Davis, Moseley Architects, Sheriff Mike Marshall, Jail Captain Eric Cone, and Support Services Supervisor Danny Stovall are in attendance for tonight's discussion

Chairman Jones opened the floor for discussion with those in attendance for this Agenda item.

Commissioner Lankford commented:

- Item has been discussed several times and understand the manager's need to move the item to tonight's Action Agenda
- In full support of the services in Phase One totaling \$437,600.00
- Feel this will provide the County with what is needed at this time
- Would recommend moving the item to tonight's Action Agenda

Commissioner Inman dittoed Commissioner Lankford's comments.

Vice Chairman Walker commented:

- Have been steadfastly on board all along with this project
- Curious about the optional items and what benefit would they be to the county

Support Services Supervisor Danny Stovall commented:

- The \$437,600 is a turnkey architectural services which would include bidding, hiring a contractor, administration, basically everything until the facility is ready to occupy
- This is not just a price for a design package

Mr. Dan Mace, Moseley Architects, responded to Vice Chairman Walker's comments:

- Construction Administration costs of \$87,520.00 would be deducted if the project was stopped
- Optional items
 - Third party cost estimate would give the County a detailed line item estimate before going out to bid – some counties want that
 - PREA, Transition, and Contract Services
 - We strongly recommend these services for a detention project

Mr. Todd Davis, Moseley Architects explained the following regarding the PREA,

Transition and Contract Services:

- Prison Rate Elimination Act of 2003 is now mandated by August 2016
- Very few PREA beds available across the state

- There is a series of hurdles that you have to go through to become PREA compliant
- We will help with compliance issues, training, etc.
- Transition services deal with policies, new security system, new technology, etc.
- Employees will be ready and trained by the time the facility is ready to open
- Will review contract services to make sure there is not a better rate for a particular contract service

County Manager Morris questioned if you would not want to assess the market before contracting for the third party estimate?

Mr. Mace responded:

- We are in an escalating market right now
- We are seeing slow migration of costs upward
- We usually have a good grasp of what the project should come in at, but some counties like to see another estimate
- Totally up to the County

Vice Chairman Walker confirmed with Mr. Mace that the decision to do the optional items, is strictly the County's decision and can be done later in the process.

Vice Chairman Walker confirmed with Mr. Davis that the optional items did not have anything to do with the architectural/design services and could be decided on if the Board did move forward with the project.

Commissioner Booth confirmed with Support Services Supervisor Stovall that the amounts were included in the total cost estimate that was recently provided to the Board.

Mr. Mace noted the amount was actually lower than what was quoted in the estimate.

Chairman Jones commented:

- Have been on board with project since the conception of the idea
- Confirmed with Mr. Mace that utilities and lightning will be considered using LED technology when at all possible and at the direction of the county
- Done this in the recent building of the new facility in Rockingham County
- Now that Rockingham is up and running, the energy savings on that facility will be in the millions of dollars over the lifespan of the building (utilities)

County Manager Morris questioned if the amount in Article 11 (Compensation) of the Agreement needed to be adjusted to \$437,600?

Mr. Mace responded:

- That amount does not need to be changed because formal approval will be requested after each phase of the project is completed
- The contract is written so that the Board can stop after each phase

County Manager Morris requested the Board include in the motion authority for the manager to execute the agreement.

Proposed Resolution – Proposed Jail Expansion Project

County Manager Morris presented the following proposed Resolution that must be approved if the Board chooses to approve the contract with Moseley Architects:

Extract of Minutes of a regular meeting of the Board of
Commissioner of the County of Stokes, North Carolina held in the
Commissioners' Chambers, New Government Center, Danbury,
North Carolina 27016, on November 23, 2015.

* * *

The following members were present:

The following members were absent:

Also present:

* * *

Commissioner _____ moved that the following resolution (the "*Resolution*"), a copy of which was available with the Board and which was read by title:

RESOLUTION OF THE COUNTY OF STOKES, NORTH CAROLINA DECLARING THE INTENT OF THE COUNTY OF STOKES, NORTH CAROLINA TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH CONSTRUCTION AND OTHER RELATED EXPENDITURES OF A JAIL FACILITY EXPANSION FROM THE PROCEEDS OF CERTAIN TAXABLE OBLIGATIONS TO BE EXECUTED AND DELIVERED IN CALENDAR YEAR 2016.

WHEREAS, the Board of Commissioners of the County of Stokes, North Carolina ("*County*") has determined that it is in the best interests of County to construct and equip a Jail Facility Expansion (the "*Project*");

WHEREAS, the County presently intends, at one time or from time to time, to finance all or a portion of the costs of the Project with proceeds of taxable obligations and reasonably expects to execute and deliver its taxable obligations (the "*Obligations*") to finance, or to reimburse itself for, all or a portion of the costs of the Project; and

WHEREAS, the County desires to proceed with the Project and will incur and pay certain expenditures in connection with the Project prior to the date of execution and delivery of the Obligations (the "*Original Expenditures*"), such Original Expenditures to be paid for originally from a source other than the proceeds of the Obligations, and the County intends, and reasonably expects, to be reimbursed for such Original Expenditures from a portion of the proceeds of the Obligations to be executed and delivered at a date occurring after the dates of such Original Expenditures;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Stokes, North Carolina as follows:

Section 1. ***Official Declaration of Intent.*** The County presently intends, and reasonably expects, to reimburse itself for the Original Expenditures incurred and paid by the County on or after the date occurring 60 days prior to the date of adoption of this Resolution from a portion of the proceeds of the Obligations. The County reasonably expects to execute and deliver the Obligations to finance all or a portion of the costs of the Project and the maximum principal amount of Obligations expected to be executed and delivered by County to pay for all or a portion of the costs of the Project to be reimbursed is not to exceed \$5,200,000.

Section 2. ***Compliance with Regulations.*** The County adopts this Resolution as a declaration of official intent under Section 1.150-2 of the Treasury Regulations promulgated under Section 103 of the Internal Revenue Code of 1986, as amended, to evidence the County's intent to reimburse itself for the Original Expenditures from proceeds of the Obligations.

Section 3. ***Itemization of Capital Expenditures.*** The Finance Officer of the County, with advice from special counsel, is hereby authorized, directed and designated to act on behalf of the County in determining and itemizing all of the Original Expenditures incurred and paid by the County in connection with the Project during the period commencing on the date occurring 60 days prior to the date of adoption of this Resolution and ending on the date of execution and delivery of the Obligations.

Section 4. ***Effective Date.*** This Resolution is effective immediately on the date of its adoption.

On motion of Commissioner _____, seconded by Commissioner _____, the foregoing resolution entitled "**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, DECLARING THE INTENT OF THE COUNTY OF STOKES, NORTH CAROLINA TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH THE CONSTRUCTION AND OTHER RELATED EXPENDITURES OF A JAIL FACILITY EXPANSION FROM THE PROCEEDS OF CERTAIN TAXABLE OBLIGATIONS TO BE EXECUTED AND DELIVERED IN CALENDAR YEAR 2016**" was duly adopted by the following vote:

AYES:

NAYS:

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES) ss:

I, *Darlene M. Bullins*, Clerk to the Board of Commissioners of the County of Stokes, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of a resolution entitled “**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, DECLARING THE INTENT OF THE COUNTY OF STOKES, NORTH CAROLINA TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH THE CONSTRUCTION AND OTHER RELATED EXPENDITURES OF A JAIL FACILITY EXPANSION FROM THE PROCEEDS OF CERTAIN TAXABLE OBLIGATIONS TO BE EXECUTED AND DELIVERED IN CALENDAR YEAR 2016**” adopted by the Board of Commissioners of the County of Stokes, North Carolina, at a meeting held on the 23th day of November, 2015.

WITNESS my hand and the corporate seal of the County of Stokes, North Carolina, this the 23th day of November, 2015.

Darlene M. Bullins
Clerk to the Board

Proposed Capital Project Ordinance – Proposed Jail Expansion Project

County Manager Morris presented the following proposed Capital Project Ordinance that must be approved if the Board chooses to approve the contract with Moseley Architects:

BE IT ORDAINED by the Governing Body of the County of Stokes, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is for the construction and other related expenditures financed by a USDA Loan or private placement.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Jail Facility Expansion Project

Construction/Architect	400.5920.600	\$ 5,200,000.00
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Section 4. The following revenues are anticipated to be available to complete this project:

Proceeds from financing	400.3831.002	\$ 5,200,000.00
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Section 5. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 9. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out this project

Adopted this 23th day of November, 2015

Ronda Jones-Chairperson

Jimmy Walker-Vice Chairperson

James D. Booth-Commissioner

Ernest Lankford-Commissioner

J. Leon Inman- Commissioner

Darlene M. Bullins-Clerk to the Board

The Board unanimously agreed to place the following items on tonight's Action Agenda:

- Proposed Agreement Jail Design – Proposed Jail Expansion Project
- Proposed Resolution – Proposed Jail Expansion Project
- Proposed Capital Project Ordinance – Proposed Jail Expansion Project

Chairman Jones, with full consensus of the Board, directed the Clerk to place the items on tonight's Action Agenda.

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

Proposed Stokes County EMS and Franchised Ambulance Provider Fee Schedules

Chairman Jones entertained a motion regarding the following Proposed Stokes County EMS and Franchised Ambulance Provider Fee Schedules along with authority for the County Manager and the Director of Emergency Services the ability to make increases to both the Stokes County EMS and Franchise Ambulance Service fees to maximize reimbursement which both were presented the November 9th meeting:

Stokes County EMS

Type Call	Medicare Allowable	Current Stokes Co. Rate	Proposed Rate
BLS Non-Emergency	\$214.99	\$350.00	\$350.00
BLS Emergency	\$343.98	\$350.00	\$450.00
ALS Non-Emergency	\$257.98	\$475.00	\$475.00
ALS Emergency	\$408.47	\$475.00	\$475.00
ALS Emergency II	\$591.21	\$575.00	\$600.00
Mileage (loaded mileage)	\$7.27	\$8.00	\$9.00
Treat/No transport	\$0	\$100.00	\$100.00
Critical Treat No Transport	\$0	\$350.00	\$350.00
Paramedic Intercept	\$376.22	\$0.00	\$400.00
Wait Time (after first hour)		\$0.00	\$50.00/ ½ hr.

Franchised Ambulance Service

Type Call	Medicare Allowable	Proposed Rate
BLS Non-Emergency	\$214.99	\$350.00
BLS Emergency	\$343.98	\$450.00
Mileage	\$7.27	\$9.00
Wait Time (after first hour)		\$50.00/ ½ hr.

Commissioner Booth moved to approve the Proposed Stokes County EMS and Franchised Ambulance Provider Fee Schedules along with authority for the County Manager and the Director of Emergency Services the ability to make increases to both the Stokes County EMS and Franchise Ambulance Service fees to maximize reimbursement. Commissioner Lankford seconded and the motion carried unanimously.

Proposed Franchise Agreement – LifeStar Emergency Services

Chairman Jones entertained a motion regarding the following proposed Franchise Agreement with LifeStar Emergency Services which was presented at the November 9th meeting:

FRANCHISE AGREEMENT WITH LIFESTAR EMERGENCY SERVICES, LLC

THIS FRANCHISE AGREEMENT is made and entered into by and between Stokes County, a political subdivision of the State of North Carolina, hereinafter referred to as "County"; and LifeStar Emergency Services, LLC, hereinafter referred to as "LifeStar";

WITNESSETH:

WHEREAS, Stokes County adopted an Ordinance Governing the Franchising of Ambulance Services in Stokes County; and

WHEREAS, Stokes County has determined a need for nonemergency ambulance service within Stokes County in order to assure the provision of an adequate and continuing level of ambulance services to residents of Stokes County, and to preserve, protect and promote the public health, safety and welfare; and

WHEREAS, LifeStar Emergency Services, LLC has submitted to Stokes County an application for an ambulance franchise; and Stokes County has determined that LifeStar meets state standards and the standards required by the Ordinance Governing the Franchising of Ambulance Services in Stokes County; and

WHEREAS, Stokes County has agreed to grant to LifeStar Emergency Services, LLC, a non-exclusive franchise to operate a non-emergency ground ambulance service within Stokes County, subject to the terms and conditions hereinafter set forth;

NOW THEREFORE, Stokes County hereby grants to LifeStar Emergency Services, LLC, a non-exclusive franchise to operate a non-emergency ground ambulance service within Stokes County, in accordance with the following terms and conditions:

1. LifeStar may provide non-emergency ground ambulance services within the boundaries of Stokes County, or provide services that begin within Stokes County and terminate outside the County, or begin outside the County and terminate within the boundaries of the County.
2. LifeStar may provide emergency services only when specifically authorized by the Stokes County Emergency Services Director.
3. LifeStar shall operate as support response or backup for the Stokes County Emergency Services Department during a catastrophe or emergency when requested and deemed necessary by the Stokes County Emergency Services Director or his/her designee.
4. LifeStar shall respond in a timely manner to all service requests authorized within Stokes County pursuant to this Agreement; and maintain the resources, including personnel, equipment and vehicles within Stokes County to timely respond.
5. LifeStar shall at all times be licensed to operate the ambulance service under the laws of the State of North Carolina, including those relating to certification as to equipment, vehicles, and personnel. LifeStar shall at all times comply with all applicable federal, state, and local laws, including the provisions of Article 7 of Chapter 131 E of the North Carolina General Statutes to the extent they apply.

6. LifeStar shall at all times maintain workers' compensation, vehicle, business and general liability and property damage insurance coverage relating to the operations and personnel of the ambulance service as reasonably required by Stokes County. Certificates of insurance shall be provided when requested by the County.

7. LifeStar shall charge only such fees for ambulance services as are approved by the Stokes County Board of Commissioners for such services within the County.

8. This Franchise Agreement includes, and is subject to all the terms and conditions of an operational agreement detailing the specific standard operating procedures of LifeStar, which agreement shall be executed by LifeStar and the Stokes County Emergency Services Director. Said agreement is attached hereto and incorporated herein by reference. The Stokes County Emergency Services Director shall approve the name of the franchise operator or service within Stokes County that is publicized and identified on its vehicles. Emergency and nonemergency transportation services are defined for the purposes of this ambulance franchise ordinance.

9. This franchise is non-transferable and shall be subject to suspension, revocation or termination by the Board of County Commissioners or the County Manager pursuant to the provisions of Section 10 of the Stokes County Franchise Ordinance Governing Ambulance Services in Stokes County, in the event of (a) the violation of any of the conditions and restrictions contained herein; or (b) breach of the operational agreement as approved by LifeStar and the Stokes County Emergency Services Director; or (c) abandonment of the franchise or discontinuance of the exercise of the franchise privileges granted.

10. LifeStar shall permit access by representatives of Stokes County at all reasonable times to the premises, personnel, equipment and records of LifeStar, to verify compliance with the conditions and restrictions of this franchise agreement. LifeStar shall at all times maintain and make available records relating to the franchise and operations, including but not limited to permits, personnel information and certifications, equipment, agreements, and insurance coverage.

11. This Franchise Agreement is subject to all terms and conditions set forth in the Ordinance Governing the Franchising of Ambulance Services in Stokes County.

12. This Franchise Agreement shall be effective upon its execution by the duly authorized Manager of LifeStar, and is granted for a period of two (2) years, beginning on said date.

Executed this ____ day of _____, 2015 on behalf of Stokes County:

STOKES COUNTY BOARD OF COMMISSIONERS

By: _____ Attest: _____
Chairman of the Board **Clerk to the Board**

The terms and conditions of this Franchise Agreement are agreed to and accepted this ____ day of

_____, 2015.

LIFESTAR EMERGENCY SERVICES, LLC

By: _____

Name: _____, Manager

Vice Chairman Walker moved to approve the Franchise Agreement with LifeStar Emergency Services. Commissioner Booth seconded and the motion carried unanimously.

Health Department – Bad Debt Write Off

Chairman Jones entertained a motion regarding the Bad Debt Write Off (\$12,833.20) for the Health Department which was presented at the November 9th meeting.

Commissioner Lankford moved to approve the Bad Debt Write Off in the amount of \$12,833.20. Vice Chairman Walker seconded and the motion carried unanimously.

Health Department – Physician Extender II – Proposed Grade Increase

Chairman Jones entertained a motion to approve a one-grade increase (87 to 88) for the Physician Extender II positions at the Health Department which was presented at the November 9th meeting.

Commissioner Lankford moved to approve a one-grade increase (87 to 88) for the Physician Extender II positions at the Health Department. Commissioner Booth seconded and the motion carried unanimously.

Proposed Park Project – Pinnacle Lions Club – Fiscal Year 2015-16

Chairman Jones entertained a motion regarding the proposed Park Project for Pinnacle Lions Park for Fiscal Year 2015-16 which was presented at the November 9th meeting.

Commissioner Lankford moved to approve the project for the Pinnacle Lions Park

submitted by Pinnacle Lions Club at the November 9th meeting. Vice Chairman Walker seconded and the motion carried unanimously.

Appointments – Stokes County Juvenile Crime Prevention Council

Chairman Jones noted the following were nominated at the November 9th meeting:

- Doug Rose – Stokes County School Representative
- Allison Boothe – Stokes County School Student Representative

Chairman Jones opened the floor for any further nominations.

Vice Chairman Walker moved to close the nominations. Commissioner Lankford seconded and the motion carried unanimously.

Chairman Jones polled the Board:

Commissioner Lankford:

- Doug Rose – Stokes County School Representative
- Allison Boothe – Stokes County School Student Representative

Commissioner Inman:

- Doug Rose – Stokes County School Representative
- Allison Boothe – Stokes County School Student Representative

Chairman Jones:

- Doug Rose – Stokes County School Representative
- Allison Boothe – Stokes County School Student Representative

Vice Chairman Walker:

- Doug Rose – Stokes County School Representative
- Allison Boothe – Stokes County School Student Representative

Commissioner Booth:

- Doug Rose – Stokes County School Representative
- Allison Boothe – Stokes County School Student Representative

Chairman Jones noted that Doug Rose and Allison Boothe were unanimously appointed to serve on the Stokes County Juvenile Crime Prevention Council.

Proposed Agreement – Jail Design – Proposed Jail Expansion Project

Proposed Resolution – Proposed Jail Expansion Project

Proposed Capital Project Ordinance – Proposed Jail Expansion Project

Chairman Jones entertained a motion regarding the following items pertaining to the

proposed Jail Expansion Project which were presented tonight's meeting:

- Architectural/Design Services Agreement with Moseley Architects for the proposed Jail Expansion Project
- Authorization for the County Manager to execute the agreement with Moseley Architects
- Resolution of the County of Stokes, North Carolina Declaring the Intent of the County of Stokes, North Carolina to Reimburse Itself for Capital Expenditures Incurred in Connection with Construction and Other Related Expenditures of a Jail Facility Expansion from the Proceeds of Certain Taxable Obligations to be Executed and Delivered in Calendar Year 2016
- Capital Project Ordinance - Jail Facility Expansion Project
 - Appropriation \$5,200,000.00

Commissioner Booth moved to approve the following:

- Architectural/Design Services Agreement with Moseley Architects for the proposed Jail Expansion Project
- Authorization for the County Manager to execute the agreement with Moseley Architects
- Resolution of the County of Stokes, North Carolina Declaring the Intent of the County of Stokes, North Carolina to Reimburse Itself for Capital Expenditures Incurred in Connection with Construction and Other Related Expenditures of a Jail Facility Expansion from the Proceeds of Certain Taxable Obligations to be Executed and Delivered in Calendar Year 2016
- Capital Project Ordinance - Jail Facility Expansion Project
 - Appropriation \$5,200,000.00

Commissioner Inman seconded and the motion carried unanimously.

CLOSED SESSION

Chairman Jones entertained a motion to enter Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-318.11(a)(3)
- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6)

Vice Chairman Walker moved to enter Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-318.11(a)(3)
- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6)

Commissioner Inman seconded and the motion carried unanimously.

The Board reentered the opened session of the November 23rd meeting.

Adjournment

There being no further business to come before the Board, Chairman Jones entertained a motion to adjourn the meeting.

Commissioner Inman moved to adjourn the meeting. Commissioner Lankford seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

Ronda Jones
Chairman