

STATE OF NORTH CAROLINA)
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COUNTY OF STOKES)
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OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
NOVEMBER 17, 2015

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a Special Meeting to discuss financing options for a proposed jail expansion project in the third floor conference room of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Tuesday, November 17, 2015 at 9:30 am with the following members present:

Chairman Ronda Jones
Vice Chairman Jimmy Walker
Commissioner J. Leon Inman
Commissioner Ernest Lankford
Commissioner James D. Booth

County Personnel in Attendance:
County Manager Richard D. Morris
Clerk to the Board Darlene Bullins
County Attorney Tyrone Browder
Finance Director Julia Edwards
Services Support Supervisor Danny Stovall
Sheriff Mike Marshall
Jail Captain Eric Cone

Others present:
DEC Associates:
Financial Advisor Doug Carter
Financial Advisor Andrew Carter

Chairman Ronda Jones called the Special Session to order.

INVOCATION

Chairman Jones invited those who wished to join in the invocation to please do so.

Chairman Jones delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Jones opened the meeting by inviting the citizens in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Jones entertained a motion to approve or amend the November 17th Agenda.

Commissioner Booth moved to approve the November 17th Agenda as presented.

Commissioner Lankford seconded and the motion carried unanimously.

Jail Expansion Project

Chairman Jones turned the meeting over to County Manager Rick Morris.

County Manager Rick Morris presented the following information regarding the special session:

- Have the County's Financial Advisor – DEC Associates, Doug and Andrew Carter present for the meeting today
- Today's special session is to discuss the proposed jail expansion project
- Board of Commissioners has already approved a Phase I regarding the proposed expansion project which has been completed and will be reviewed at today's meeting
- Two driving reasons to consider the proposed jail expansion project:
 - Probably the most important – overcrowding issues
 - Potential new revenue source
- Need to discuss the community college financing which may be combined
- Will also have Financial Advisor Doug Carter comment on the financing for a new medical facility to be constructed by Pioneer Health Services on the County's hospital property
 - Will probably need to have a separate meeting if the Board wishes to move forward with new medical facility project
- Primary topic for today's meeting is jail expansion along with the community college financing

County Manager Rick Morris turned the meeting over to Jail Captain Eric Cone.

Jail Captain Eric Cone presented and discussed the following:

Review of reasons for the jail expansion

- To address overcrowding problems we have had the last several years
- To reduce the possibility of a lawsuit due to overcrowding

- To be able to house all inmates assigned to our facility and no longer have to house off site which will save funding
- To allow court ordered inmates assigned to weekends to be able to serve weekends when scheduled versus when bed space is available.

Review of Jail drawings

- Provided Board members with a copy of the drawings (interior and exterior) along with financial information prepared Moseley Architects
- Discussed the Profit/Loss Statement (P&L)
 - Revenue Total (Low end) = \$826,470.03
 - Revenue Total (High end) = \$1,570,121.03
 - Annual Total (Low low end) = \$652,754.75
 - Profit/Loss Annual Total (Low end revenue) = \$261,950.28
 - Profit/Loss Annual Total (High end revenue) = \$1,005,601.28
- There will be 88 additional beds instead of the original proposal of 112 beds
 - Restricted due to the available square footage and state requirements per inmate – Total beds 156
- Prison Rape Elimination Act (PREA) compliance dorms to house juveniles (males and females)
 - Stokes County will be the only jail in this area that will be PREA compliance
 - Have already spoken to Rockingham and Surry Counties' Jail Administrators, who will not be able to meet PREA compliance, regarding the possibility of housing their juveniles
 - PREA compliance dorms can still be used to house adults inmates if needed or something changes down the road regarding PREA compliance
- Larger medical station to help provide better medical services and again reduce liability (needed also for additional inmates)
- Other items that have been addressed
 - Magistrates' office
 - Improved visitation system for inmates and for attorneys

Chairman Jones confirmed with Captain Cone that the footings for the building will

not be engineered for future expansion to include a second story.

Captain Cone responded:

- Would probably be an addition \$1 million added to the cost to include footings that would accommodate a second story
- Architects tried to stay within the original estimated costs presented to the Board of Commissioners earlier

Commissioner Inman questioned Captain Cone where this expansion of 88 beds instead of the original 112 beds puts the County, as far as needs, in the future?

Captain Cone responded:

- Actually questioned Moseley Architects that same question
- Moseley Architects actually did a study which included projected population figures
- Moseley Architect projects this will carry the county out an estimated 10 years; too many variables in question to go much beyond that time

Commissioner Booth commented:

- How does this projected expansion of 88 beds instead of 112 beds impact the number of beds available for federal/state inmates regarding revenue?

Captain Cone responded:

- Do not see that there will be any issue with not being able to house federal/state inmates as planned
- Even though there is overcrowding, the most being housed offsite is 12-14 inmates
- Do believe there is growing room with this expansion

Commissioner Lankford commented:

- Would like to clear up an issue – my understanding was that the current jail, when it was constructed, included footings for future expansion
- Is there existing footings?

Captain Cone responded:

- That is a million dollar question
- Believe Danny Stovall may have more information regarding that question

Support Services Supervisor Danny Stovall responded:

- Have checked with Planning Department and there is no information or remembrance of footings included in the construction of the current jail
- If you think about it, it would be hard to put footings in place not knowing what kind of building would be placed on the footings
- Only thing I can think of regarding footings is the site was graded with a lot rock blasting
- There will be very little grading needed for the proposed expansion

Commissioner Lankford reiterated that he was told that the footings were included with the construction of the current jail.

Sheriff Mike Marshall commented:

- Was actually told the same thing mentioned by Commissioner Lankford
- Agree with Mr. Stovall that they may have been talking about grading for the footings
- Do recall a lot of rock blasting done

The Board discussed the placement of the proposed expansion to the existing jail with Sheriff Marshall and Captain Cone.

Vice Chairman Walker commented:

- Always want to make sure we look at what is needed, not only the cost

County Manager Morris responded:

- Confirmed with Financial Advisor Doug Carter that sometimes if you try to go too big, there could be issues with the Local Government Commission

Support Services Supervisor Stovall responded:

- If you were to build a second story similar to what was done with this Administrative Building (third floor vacant), you have to go ahead with installation of HVAC, electric, elevator, etc. which does add dollars to the project

Vice Chairman Walker continued:

- Confirmed with Manager Morris that there was a sufficient list of reasons at this time to not incorporate a second story for future expansion with this projected expansion project

Sheriff Mike Marshall responded:

- There is available land for future expansion at the current jail site that would eliminate having to go with a second story

Commissioner Inman commented:

- Remember there was some consideration given for future expansion which could have been a footprint for future expansion

Sheriff Mike Marshall responded:

- Agree with Commissioner Inman that consideration was given for future expansion at the time of the jail construction
- Believe it was the grading and rock blasting as mentioned by Danny Stovall

Jail Captain Cone continued with his presentation.

Financial Estimates:

- Financial projections have not changed much from what was provided to the Board earlier
- Projected expenses updated with loan number given by the finance department – was originally proposed at \$500,000.00 and has changed to \$300,726.00 annually
- Total revenues were increased due to the lower annual payment
- Medical contract – To help reduce county liability with medications, the request is being made to increase the medical staff to 7 days a week/ 12 hours a day. That additional amount is already in the P&L statement showing an increase of \$56,000.00 for a total annually of \$188,044.80 from the current \$133,008.00.
- Food services contract – Food services is based off a per plate cost – A plate cost for 100 inmates is 1.8844 per plate for a total of 188.44 for that meal if you ask for 100 trays. So the contract will not be modified. The increase will be based off the number of trays needed for the meal.

Commissioner Booth commented:

- Confirmed with Financial Advisor Doug Carter that the financial projections are based on a 30-year loan

Jail Captain Cone noted he would be happy to answer any questions.

Chairman Jones opened the floor for additional discussion/questions from the Board.

Commissioner Booth confirmed with Jail Captain Cone that the six new projected employees would be phased in as the population of inmates increased.

Commissioner Booth confirmed with County Manager Morris that the County could possibly “break even” the first year of operation.

Jail Captain Cone noted that once the Board approved the project, he would immediately start working with the Federal Marshal to house federal inmates when the expansion was done.

Sheriff Mike Marshall commented:

- If all things go as projected, could possibly “break even” within the first six months of operation

County Manager Morris noted it was approximately a 24-26 month project once the Board approves the project.

Sheriff Mike Marshall continued:

- Have already had calls from other jails about the PREA Compliance

Commissioner Inman confirmed with Sheriff Mike Marshall and Jail Captain Cone that both felt very good about the projections being presented.

Sheriff Mike Marshall responded:

- Can't control everything, but will do everything within my power to see that this jail expansion is not a burden to the taxpayers of Stokes County

Commissioner Booth commented:

- Questioned if projections hold as presented, should additional revenue be put in a Contingency Fund to use if needed or to possibly pay off the expansion project sooner?

Financial Advisor Doug Carter responded:

- Very good question
- When the financial models were ran for the project, we included the new debt service for the jail, but did not include \$300,000 coming over additionally to pay for that
- So essentially, the analysis that has already been done on debt affordability doesn't have the \$300,000 coming out of these revenues
- So in a way, it is already being looked at as a Contingency
- Basically, the debt service is in your existing fund, it doesn't have the \$300,000 brought over to pay it
- That decision can be made when the time comes
- Feel this is a conservative analysis from that perspective
- Debt model is secure without the money coming from the General Fund
- Those type of decisions can be decided once the jail expansion is done

Commissioner Booth commented:

- Having it in a Contingency Fund makes it more transparent to the public

County Manager Morris commented:

- Confirmed with Sheriff Marshall that some of the other counties are considering not doing jail expansions if Stokes moves forward with their jail expansion
- Confirmed with Sheriff Marshall that some jails have done recent expansions that will not meet PREA Compliance

Financial Advisor Doug Carter responded:

- Several counties, such as Carteret County, are very satisfied with housing inmates offsite instead of moving forward with an expensive expansion project

Sheriff Mike Marshall noted that he would be happy to answer any other questions.

Vice Chairman Walker questioned Sheriff Marshall how much has reimbursement increased over the years for housing other inmates?

Sheriff Mike Marshall responded:

- Federal reimbursement has increased over the past ten years from \$45 to \$65
- Misdemeanor confinement could possibly increase from \$40 to \$45
- Over the past four months, county has been reimbursed \$43,000 for misdemeanor confinements
- Have had to decrease those inmates to keep population in the jail down, could have been reimbursed \$88,000 if all those inmates could have been housed

Commissioner Lankford commented:

- Confirmed with County Manager Morris that the projected figures presented by Moseley Architects were refined estimates for the projected 88 bed expansion project
- Confirmed with County Manager Morris that there are also some items in the projections that the County could decide not to do such as items included in Miscellaneous Fees

County Manager Morris responded:

- Everything would be questioned and considered once the Board approves the expansion project

Chairman Jones turned the meeting over to Financial Advisor Doug Carter for comments.

Financial Advisor Doug Carter commented:

- In the past, have used multiple means to borrow capital
- At this time, have a possible jail expansion project and a community college project to finance
- Have spent a considerable amount of time already talking to USDA with the County qualifying
- There seems to be a substantial possibility that the County could secure a USDA loan which can run out as far out as 40 years, not proposing a 40-year loan
- Could be a combined financing between the proposed jail expansion project and the community college along with possibly a new health care facility
- Could borrow at a rate that is very price efficient
- USDA loans are used consistently throughout the state
- Very excited about the having a USDA loan as part of this process
- My encouragement to you from a financing perspective, if we are going to move further on this, we need to decide relatively quickly because there are some community college costs coming from Fund Balance with a reimbursement resolution that could be tied together and save money
- Bottom line, sooner we decide, the sooner we can submit an application
- Combining the two projects can save fees/funding

Commissioner Booth questioned if he knew of any possible interest rates at this time?

Financial Advisor Doug Carter responded:

- Last USDA loan closed at 3.29%
- Rate is locked in when you enter into contract
- When the loan is actually issued and the rates have dropped, your rate is dropped
- If the rate has increased when the loan is issued, your rate does not increase, stays the same
- Once a decision is made to move forward, it takes approximately 90 days to lock in a rate
- Feel pretty good about long term rates for a while, but not sure I feel good about them a year from now

Commissioner Inman questioned Financial Advisor Carter how the USDA rate compared with the current market?

Financial Advisor Doug Carter responded:

- For a 30-year loan, current market is closer to 3.75% to 4%

Chairman Jones confirmed with Financial Advisor Carter that a USDA loan is callable.

Commissioner Lankford confirmed with Financial Advisor Carter that the community college loan could be 20 years and the jail expansion project could be 30 years.

Financial Advisor Doug Carter responded:

- That could be decided once the jail expansion project is approved

Commissioner Booth confirmed with Manager Morris that the jail expansion costs provided by Moseley Architects are estimates.

Commissioner Booth noted the County had approved \$6 million for the community college and when the bids came in, it ironically came in at \$6 million.

County Manager Morris provided the Board with a breakout for the entire \$6 million community college project.

Commissioner Booth commented about Contingencies seemed to always be spent with projects.

The Board discussed Contingencies within a project.

County Manager Morris noted that monies being used from Contingency are very visible

and very easy to track.

Chairman Jones noted this Special Meeting is to help decide whether to move forward with the jail expansion project so that financing can be combined.

Financial Advisor Doug Carter continued:

- Bids have already been let on the community college
- If the county approves the jail expansion project, design needs to be finished and bids taken
- If the bids come in higher, the Board can decide not do the project
- If this is a business strategy that the County wants to pursue, the only way to figure it out is to take bids
- You will know the exact amount then
- We will not commit the County to borrow the funding until the decision has been made to move forward with the proposed jail expansion project

County Manager Morris noted the design phase takes approximately 8 months.

Financial Advisor Doug Carter responded:

- Feel there is funding in debt fund to carry this, so there is time to carry this to get the decision made (confirmed with Finance Director Edwards this was true regarding the debt fund)
- But you don't have 1.5 to 2 years to decide

Vice Chairman Walker commented:

- Comfortable with the projected figures and information provided today
- Ready to make a decision
- Confirmed with Financial Advisor Carter, that to get bids, the County would have to incur planning costs
- Questioned County Manager Morris what those costs could be?
- Confirmed with Financial Advisor Carter that the timeline is to (1) finish the design, (2) bid, (3) make the decision whether to move forward based on the bid

County Manager Morris commented:

- Do not have an exact figure for the design, but feel it would be high enough that you would want to be sure to pursue the project

Financial Advisor Doug Carter commented:

- The design phase is generally about 10% of the construction value

Vice Chairman Walker continued:

- Have heard too many positive reasons not to go forward with the proposed expansion project
- Leaning strongly to get this done

- Would like to know from those who know a lot more about this project than I do, what is the recommendation collectively from the Sheriff, Financial Advisor, and the County Manager?

County Manager Morris responded:

- Think the County needs to move forward with the proposed expansion project
- Feel the project is low risk with revenue projections and the current interest rates being low
- Don't see how you can afford not to do it with the overcrowding situation
- Need the revenue

Financial Advisor Doug Carter responded:

- A jail, how it is configured, how it is designed, whether it meets standards, whether you are sued about it, is all out of your control
- This is a highly regulated part of government
- From my point of view, if you can construct a business plan and can trust the numbers, from a person who advises you from a business perspective, this certainly should have consideration
- Have seen this done across the state and seen the benefits received
- The real issue is what happens in the future
- Our financial advisory work to you is conservative

Sheriff Mike Marshall responded:

- Feel the project is for the future
- Feel the projected revenues are strong enough to keep the burden off the taxpayers

Financial Advisor Doug Carter commented:

- Have read a number of articles and talked to a lot of people, feel the state and the federal government are going to pass down the responsibility of constructing capital facilities to local governments and write you a check
- See this kind of thing being the wave of the future

Chairman Jones commented:

- Feel time is of the essence
- Have been talking about this proposed project several times
- For me, ready to vote
- These figures are estimates, can't get down to the penny until we move forward
- Would like to lock into a USDA loan
- Would like to know if anyone is ready to vote today?

Vice Chairman Walker continued:

- Definitely on board, but still have one other person that I would like to respond
- Confirmed with Finance Director Julia Edwards that the funding for the design would come out of the 4 cent fund and then paid back to the County
- On board to take it a step at the time as outlined by Financial Advisor Carter

Financial Advisor Doug Carter commented:

- Would like to get USDA staff here to discuss the projects as soon as possible

Commissioner Inman commented:

- Confirmed with County Manager Morris that the design phase funding would not come from the County's Fund Balance, but from the 4 cent Fund Balance
- There is no downside to going to the next step other than spending the funding for the design phase (estimated cost \$300,000 to \$400,000) and then not continue the expansion project

County Manager Morris commented:

- If you decided not to move forward with the project after the design is completed, you would have a design if the county was mandated to build or expand the current jail

Commissioner Booth commented:

- Confirmed with Manager Morris that the design phase cost is included in the estimated cost provided to the Board today

County Manager Morris commented:

- From the Economic Development function, we are in this business, we know how it works, we know how revenue can be generated; we are really expanding an Economic Development business that we are already in

Commissioner Booth commented:

- Right now the jail is a cost, with the projected expansion, there is the potential to be Economic Development

The Board discussed putting the item on the next agenda.

Support Services Supervisor Danny Stovall commented:

- Suggested if the Board is ready to move forward, direct the Manager, the Sheriff, and staff to bring the Board of Commissioners a contract from Moseley Architects for total services at the next meeting

Finance Director Julia Edwards commented:

- Can also provide the Board with the needed paperwork, Reimbursement Resolution, Capital Project Ordinance, etc. at the same meeting

Financial Advisor Doug Carter commented:

- Need to keep in mind, if you are not going to vote on it, don't ask an architect to do anything further

Vice Chairman Walker commented:

- Have heard Chairman Jones state that she is on board
- I have stated that I am on board

- Would like to hear from other members their thoughts

Commissioner Inman commented:

- This is a procedural process and you have to do one step at the time
- If there is a surplus in the 4 cent Fund Balance and the funding does not have to come from the County's Fund Balance, on board to take the next step

Commissioner Booth commented:

- For the project
- Confirmed with the Manager Morris that the design fee is included in the estimate of the project
- Confirmed with Danny Stovall that Moseley Architects would be the architect if the County moves forward with the project
- Ready to consider at the next meeting

Commissioner Lankford noted he was ready to move forward.

Chairman Jones entertained a motion.

Vice Chairman Walker moved to direct the County Manager and staff to have the figures for the design phase ready for the next Commissioners' meeting. Commissioner Inman seconded and the motion carried unanimously.

Financing for Health Care Facilities

County Manager Rick Morris presented the following information regarding the financing for a new health care facility:

- It has been approximately a year or two since the Board approved to establish a "not for profit" to go borrow funding to do a medical office building in Danbury and purchase the medical facility in King for Pioneer Health
- Tried to do this with USDA and did not work
- Tried other options that did not work
- Pioneer ended buying the medical facility in King
- Pioneer still wants to build a new medical office building in Danbury, not to exceed \$1.5 million, possibly less
- Consider getting USDA to finance the new medical office building
- Pioneer would pay for the building through lease payments
- County would own the building
- Would improve the medical services in the County
- Would be placed on the County's property
- This is a topic for a separate meeting with CEO Joe McNulty present for the meeting

- Would like to get Financial Advisor Doug Carter's comments regarding the financing

Financial Advisor Carter responded:

- You had a business plan with the operation of the hospital
- That hospital has been leased by Pioneer and has improved
- New doctors have come to Danbury to practice
- In the old plan, Pioneer was to borrow all the money thru USDA
- USDA was not lending money at that time
- Pioneer has since bought the other facility
- There were conditions made to get those doctors here to expand services
- USDA is back in the loan business
- As mentioned by County Manager Morris, the County would borrow the funding needed for the new medical office building in Danbury
- Pioneer would pay the County lease payments toward the debt
- If you want to do this, you can become the borrower
- It would appear if there is a private party borrowing for this building and the County was not the borrower, it would dissolve you from all the financial responsibilities, it does not because you would have a building on your property that could be in foreclosure if bad times hit
- Do not see that this would give you any additional responsibility than you already had if bad times hit
- If there is any thought to do this, adding this to the jail expansion and community college financing would be all the better

Chairman Jones opened the floor for discussion.

Chairman Jones commented:

- Even though we are out of the hospital business, we still own the infrastructure
- This would be a proactive measure to protect the County

Commissioner Inman commented:

- If we package the three projects, we are looking at approximately \$13 million
- Would need the amortization based on a 30-year loan with the 3.25% interest rate
- Would also need separate numbers, if we did the new medical facility, to make sure the lease payments equal the amortization on the estimated \$1.5 million with the 3.25% interest rate
- Would want a special meeting with CEO Joe McNulty and Pam Tillman to get a lot of questions answered and the justification for a new medical facility in Danbury

Vice Chairman Walker commented:

- Is there any downside or slowing down the jail expansion project and the community college project if we were to possibly include the new medical office building?
- Could not be comfortable at any moment with the concept of 30 years with a provider, 30 years is way too long with any provider given the health care industry today

- Could there be some type of financial arrangement built into the lease contract if the provider ceases to operate before the debt payment is completed?

Financial Advisor Carter responded:

- The whole issue for me is if the provider is able to make money in this environment
- If they are able to make money, do they need a doctor's practice as part of that?
- My intellect says "absolutely" because that is the model all over
- If I sat in your chair, my question would be, "Will this hospital continue to exist without it?" "If so, how and under what circumstances?"
- Agree with Manager Morris, there definitely needs a meeting to justify the need for the facility

County Manager Rick Morris commented:

- I am sure they will be willing to come
- CEO Pam Tillman is going to be at the next meeting to inform the Board about some new changes

Vice Chairman Walker commented:

- The perception that I am picking up in King from some folks is that Pioneer is doing a lot for the rest of the County, but King is going backwards with Pioneer
- You have a considerable amount, politically speaking, in that part of the County that is beginning to be more progressive and more concerned about what is the total picture
- There is a question of whether Pioneer is for the rest of the County and not for King
- As you build things and work on things in other parts of the County, any decision made regarding Pioneer may have major long term impacts in the future

Commissioner Inman commented:

- Saw concern on CEO McNulty's face when he came before the Board regarding the closing of the ER in King
- Our hospital is a critical care access hospital with unique payments depending heavily on Medicare and Medicaid
- The whole future of healthcare in Stokes County is uncertain; if Pioneer were to leave, not sure there would be many options out there to continue to have a hospital
- Do need to see the justification

County Manager Morris commented:

- My thought is always what do we need to do to keep them viable

Chairman Jones commented:

- Have to look at the big picture
- There is a huge difference of King being underserved medically and the other parts of the County being overserved
- If we don't protect Pioneer, what happens to the folks on the northern side of the County
- King has doctors and easy access to hospitals

- Feel CEO McNulty has done the best he can within his limitations and has exceeded everything that was promised
- Would like to see a meeting scheduled

County Manager Morris noted he would look into scheduling a meeting with Pioneer.

Commissioner Booth commented:

- Agree, King does have other providers
- Definitely need to schedule a meeting
- Lot of questions that need to be answered
- Recently bought the facility in King, but already has the building for sale

County Manager Morris commented:

- Pioneer is in the hospital business and does not want to own the facility

Vice Chairman Walker commented:

- Nearest ER to King is 20 miles away -- Winston Salem
- People were used to the ER being in King
- Even though we can justify the figures for Pioneer, if we continue to ignore the political aspect of any situation, it is a matter of time before we get bit

Commissioner Lankford commented:

- The northern part of the County is what I consider underserved
- The ER from King is 20 miles away
- The ER from the northern side is 40 to 45 miles away
- Services being offered are the same hours and the same services that were offered in the ER
- If you have a tremendous emergency, you are going on down to Winston
- If we have a tremendous emergency on the northern side, you go on to Winston
- I don't make decision on political issues, I make informed decisions
- Looking at the big picture, I have to look at what is best for all the people in Stokes County
- I don't see downside to the services being offered in King
- Lot of people, including myself, go to doctors in King
- Don't understand why there is concern having a few doctors on this side of the County
- Keeping the hospital in the County is the best thing we can try to do to provide healthcare in Stokes County

The Board unanimously agreed to schedule a meeting with Pioneer to further discuss the issue.

Adjournment

There being no further business to come before the Board, Chairman Jones entertained a motion to adjourn the meeting.

Commissioner Inman moved to adjourn the meeting. Commissioner Lankford seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

Ronda Jones
Chairman