

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
JULY 13, 2015

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, July 13, 2015 at 1:30 pm with the following members present:

Chairman Ronda Jones
Vice Chairman Jimmy Walker
Commissioner J. Leon Inman
Commissioner Ernest Lankford
Commissioner James D. Booth

County Personnel in Attendance:
County Manager Richard D. Morris
Clerk to the Board Darlene Bullins
County Attorney Tyrone Browder
Finance Director Julia Edwards
DSS Director Stacey Elmes
Jail Captain Eric Cone
Public Works Director Mark Delehant
Tax Administrator Jake Oakley

Chairman Ronda Jones called the meeting to order and welcomed those in attendance.

Commissioner Leon Inman delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Jones opened the meeting by inviting the citizens in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Jones entertained a motion to approve or amend the July 13, 2015 Agenda.

Commissioner Booth moved to approve the July 13th Agenda as presented.

Commissioner Lankford seconded and the motion carried unanimously.

COMMENTS - Manager/Commissioners

Chairman Jones opened the floor for comments from the Board and the County Manager.

County Manager Rick Morris commented:

- **Sheriff's Department**
 - Manager Morris read and provided the Board of Commissioners a copy of the following information:
 - NOTICE IS HEREBY GIVEN, the Stokes County Sheriff's Office will be applying for an Edward Byrne Memorial Justice Assistance Grant to purchase the following equipment: Walk through metal detector, camera security system, and handheld metal detectors.
For further information contact the Stokes County Sheriff's Office – Captain Eric Cone at 336-593-8787
- **Petree Project**
 - Prebid meeting scheduled for July 22nd at the property
 - Will have bid opening on August 5th
 - Will then be getting on with the project
 - Met with Mr. Petree about a week ago to review the plans; he is very pleased with the project as it stands and ready to get started
- **Sewer Project**
 - Sewer pump was turned on today
 - Ramey should be done with construction within about a week
 - Once the project is completed, cleanup work for the grants will begin
 - Do not think there will be any need for the "gap" funding approved by the Board of Commissioners for the sewer project

Commissioner Inman commented:

- Attended the NCACC Board of Directors' meeting on June 4th
- NCACC President would like for each county to approve a Resolution "Stepping Up Initiative to Reduce the Number of People with Mental Illness in Jails"
- Would like to place the proposed resolution on the next agenda for the Board's consideration

Vice Chairman Walker had no comments.

Commissioner Booth had no comments.

Commissioner Lankford commented:

- Ethics for Life – “Be not wise in thy own eyes, fear the Lord and depart from evil”
- Would like to recognize those who have provided independence that we celebrate on July 4th
- Very inspirational day that we can recognize what America is all about

Vice Chairman Jones dittoed Commissioner Lankford’s comments regarding our independence we are so fortunate to be celebrating on July 4th.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairman Jones entertained a motion to approve or amend the following items on the Consent Agenda:

- Minutes of June 22, 2015 - Regular Meeting

Emergency Medical Services - Budget Amendment #1

Finance Director Julia Edwards submitted Budget Amendment #1.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Emergency Medical Services			
100.4370.351	Maintenance &Repair-Auto	<u>\$60,000.00</u>	<u>\$664.00</u>	<u>\$60,664.00</u>
	Totals	\$60,000.00	\$664.00	\$60,664.00

This budget amendment is justified as follows:

To appropriate insurance claim funds for repairs to vehicle.

This will result in a **net increase** of **\$664.00** in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3839.850	Insurance Claims	\$00.00	\$664.00	\$664.00
	Totals	\$00.00	\$664.00	\$664.00

Jail - Budget Amendment #2

Finance Director Julia Edwards submitted Budget Amendment #2.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Jail			
100.4320.590	Improvements	\$00.00	\$14,800.00	\$14,800.00
	Totals	\$00.00	\$14,800.00	\$14,800.00
	Capital Reserve Fund			
201.4320.012	Jail	\$18,226.00	\$(14,800.00)	\$3,426.00
201.9810.000	Transfer to General Fund	\$164,063.00	\$14,800.00	\$178,863.00
	Totals	\$182,289.00	\$00.00	\$182,289.00

This budget amendment is justified as follows:

To transfer funds from Capital Reserve Fund to General Fund for architect fees for Jail Expansion Phase I.

This will result in a **net increase** of **\$14,800.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3982.960	Transfer from Capital Res. Fund	\$164,063.00	\$14,800.00	\$178,863.00
	Totals	\$164,063.00	\$14,800.00	\$178,863.00

Danbury Water Fund - Budget Amendment #3

Finance Director Julia Edwards submitted Budget Amendment #3.

To amend the General Fund, the expenditures are to be changed as follows:

July 13, 2015

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Danbury Water Fund				
502.7140.510	Equipment	<u>\$00.00</u>	<u>\$30,000.00</u>	<u>\$30,000.00</u>
	Totals	\$00.00	\$30,000.00	\$30,000.00

This budget amendment is justified as follows:

To re-appropriate funds for the location of two wells suitable for public water supply for economic development in the Meadows Community. Approved at the 05-11-15 Board of County Commissioners' meeting (Budget Amendment #67)

This will result in a **net increase** of **\$30,000.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Danbury Water Fund				
502.3991.000	Fund Balance	<u>\$00.00</u>	<u>\$30,000.00</u>	<u>\$30,000.00</u>
	Totals	\$00.00	\$30,000.00	\$30,000.00

Social Services – Proposed Stokes County Department of Social Services Energy Program Outreach Plan

DSS Director Stacey Elmes presented the proposed Stokes County Department of Social Services Energy Program Outreach Plan at the June 22, 2015 meeting for the Board's consideration with a request for approval at the July 13th meeting.

Social Services – External Postings – Approved New Positions – Fiscal Year 2015-16

DSS Director Stacey Elmes requested approval at the July 13th meeting to advertise externally if there were no qualified internal applicants for the five new positions (two income maintenance caseworkers II, one income maintenance supervisor II and two social workers III-foster care) in order to expedite the hiring process.

Proposed Capital Reserve Resolution for Fiscal Year 2015-16

Finance Director Julia Edwards presented the proposed Capital Reserve Resolution for Fiscal Year 2015-16 for the Board's consideration and approval.

Project Name	Account Number	2013-14 Reserve Amount	2014-15 Appropriated	2014-15 Amendments	2014-15 Expenditures	2014-15 Reserve Amount
Administration	201.4120.000	\$27,500.00	\$0.00	\$0.00	\$27,500.00	\$0.00
Elections	201.4170.022	\$45,980.00	\$0.00	\$0.00	\$6,300.00	\$39,680.00
Tax Administration	201.4140.000	\$113,900.00	\$0.00	\$0.00	\$42,000.00	\$71,900.00
Finance	201.4130.000	\$25,300.00	\$0.00	\$0.00	\$25,300.00	\$0.00
Register of Deeds	201.4180.025	\$54,547.00	\$0.00	\$0.00	\$20,000.00	\$34,547.00
Public Buildings	201.4190.013	\$13,000.00	\$120,000.00	\$0.00	\$54,525.00	\$78,475.00
Technology	201.4210.009	\$17,736.00	\$0.00	\$0.00	\$2,313.00	\$15,423.00
Vehicle Maintenance	201.4250.006	\$108,089.00	\$0.00	\$0.00	\$18,872.00	\$89,217.00
Sheriff's Department	201.4310.001	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00
Econ. Development	201.4920.027	\$109,428.00	\$0.00	\$0.00	\$0.00	\$109,428.00
Emergency Comm.	201.4325.002	\$111,885.00	\$0.00	\$0.00	\$44,780.00	\$67,105.00
Emergency Mgmt	201.4330.001	\$14,000.00	\$0.00	\$32,288.00	\$0.00	\$46,288.00
Fire Marshal	201.4340.000	\$10,000.00	\$0.00	\$0.00	\$4,759.00	\$5,241.00
Animal Control	201.4380.002	\$19,500.00	\$0.00	\$0.00	\$19,500.00	\$0.00
Jail	201.4320.012	\$877.00	\$0.00	\$17,349.00	\$0.00	\$18,226.00
Stokes Rey. Mem Hosp.	201.5700.000	\$30,000.00	\$10,000.00	\$0.00	\$0.00	\$40,000.00
Forsyth Tech.	201.5912.018	\$13,600.00	\$0.00	\$0.00	\$0.00	\$13,600.00
Totals		\$775,342.00	\$130,000.00	\$49,637.00	\$265,849.00	\$689,130.00

Commissioner Inman moved to approve the Consent Agenda as presented.

Commissioner Booth seconded and the motion unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Jail Inspection Report – May 2015

Jail Captain Eric Cone presented the following information regarding the recent Jail Inspection conducted by Jail Inspector Garrick Starck from the Construction Section of the Division of Health Service Regulation on May 19, 2015:

- Received a very good inspection report
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- Want to commend our dedicated jail staff who do an outstanding job
- There were only a few maintenance issues that have all been corrected by staff
- Have received notification from Raleigh approving the plan of correction that was submitted for the few maintenance issues

Chairman Jones opened the floor for discussion.

Commissioner Lankford requested Captain Cone to provide a jail census.

Captain Cone responded:

- Have 17 females with one being in Raleigh
- Right at capacity with males with two being in Raleigh

Chairman Jones expressed the Board's appreciation to Captain Cone for an excellent inspection report.

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Tax Administration Report – June 2015

Tax Administrator Jake Oakley presented the following informational data for the June Report:

Fiscal Year 2014-15	Budget Amt	Collected Amt	Over Budget	Under Budget
Current 2014 Taxes	\$19,080,388.00	\$19,238,854.58	\$158,466.58	
New Schools F-Tech Fund (Includes Prior 98-2013 Taxes)	\$1,272,026.00	\$1,332,123.57	\$60,097.57	
Prior Taxes 1998-2013 Tax Years County Regular & Motor Vehicles	\$675,000.00	\$664,813.15		\$10,186.85
Collection Percentage As of June 30, 2015 Current 2014 Tax = 100.83%				
New School F-Tech Fund = 104.72% Prior 1998-2013 Tax Years (Reg and MV) = 98.49%				

Business and Personal Property Discovery Report

Audit Dates	Accts	Total Value	Taxes Due
(06-01-15/06-30-15)	9	\$155,230.00	\$1,319.30
(07-01-14/06-30-15)	416	\$4,781,964.00	\$45,146.11

Motor Vehicle Release Report

Audit Dates
Assessment through NC
Department of Motor Vehicles

Garnishment Totals

Month	Total Accounts	Original Levy Amount	Collected Amount
(05-01-15/5-31-15)	46	\$15,190.32	\$25,462.26
F/Year 2014-15			
(07-1-14/6-30-15)	2,104	\$748,610.92	\$479,190.17

Interstate Collection Report

	Collection	Total Collected
June 2015		
Cumulative Total Collected to Date	NC Debt Setoff	\$233,962.29
Cumulative Total Collected (to date)	Motor Vehicles	\$133,850.20
Cumulative Total Collected (to date)	Property Taxes	\$48,577.10
Cumulative Total Collected (to date)	EMS	<u>\$293,945.91</u>
Collected (to date)	All Categories	\$476,373.21

Collection of New State Motor Vehicle Billings

Tax Administrator Jake Oakley presented the following new report for the combination of County/State reporting of the collection of Motor Vehicles:

- Graph shows each month's collection per taxing codes:

May 2015

New VTS System

Tax Code	Levy	Interest	Adjustment	Billing	Net
Jurisdiction	Billed	Paid	Made	Cost	Collected
City of King	\$19,379	\$121	-\$146	-\$1,076	\$18,278
King Car Fee	\$2,655	\$15	None	None	\$2,670
Walnut Cove Town	\$3,870	\$12	-\$13	-\$181	\$3,688
Danbury Town	\$187	\$1	-\$3	-\$8	\$177
School Tax	\$12,873	\$84	-\$54	-\$621	\$12,282
King Fire	\$3,342	\$20	-\$3	-\$161	\$3,198

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Rural Hall Fire	\$771	\$5	-\$1	-\$38	\$737
Walnut Cove Fire	\$2,403	\$15	-\$2	-\$116	\$2,300
General County	\$193,082	\$1,251	-\$811	-\$9,312	\$184,210
Service Fire	\$10,790	\$75	-\$58	-\$519	\$10,288
Total Collected	\$249,352	\$1,599	(\$1,091)	(\$12,032)	\$237,828

- Cost in the New VTS System is calculated in all areas of billing (staffing, contracting, postage, DMV, software, etc.) by the NC Department of Revenue and prorated on each taxing district per bill
- Cost in car fees for the City of King is calculated in the City of King Bills

CUMULATIVE COLLECTION FOR FISCAL YEAR 2014-15
NC Vehicle Tax System Summary per Tax District)

Total Cumulative Collected to date (NCVTS) system	City of King/Car fee	\$212,010.00
Total Vehicles Billed Per Tax Code 5,509	Total Expenses	<u>\$(10,652.00)</u>
Average Cost per Bill = \$1.93	Total Net Collected	\$201,358.00
Total Cumulative Collected to date (NCVTS) system	Town of Walnut Cove	\$30,406.00
Total Vehicles Billed Per Tax Code 1,178	Total Expenses	<u>\$(1,452.00)</u>
Average Cost per Bill = \$1.23	Total Net Collected	\$28,954.00
Total Cumulative Collected to date (NCVTS) system	Town of Danbury	\$3,075.00
Total Vehicles Billed Per Tax Code 177	Total Expenses	<u>\$(148.00)</u>
Average Cost per Bill = \$0.84	Total Net Collected	\$2,927.00
Total Cumulative Collected to date (NCVTS) system	F Tech/School Fund	\$128,160.00
Total Vehicles Billed Per Tax Code 49,246	Total Expenses	<u>\$(6,271.00)</u>
Average Cost per Bill = \$0.13	Total Net Collected	\$121,889.00
Total Cumulative Collected to date (NCVTS) system	King Fire District	\$33,827.00
Total Vehicles Billed Per Tax Code 6,771	Total Expenses	<u>\$(1,673.00)</u>
Average Cost per Bill = \$0.22	Total Net Collected	\$32,154.00
Total Cumulative Collected to date (NCVTS) system	Rural Hall Fire District	\$6,349.00
Total Vehicles Billed Per Tax Code 1,412	Total Expenses	<u>\$(305.00)</u>
Average Cost per Bill = \$0.22	Total Net Collected	\$6,044.00
Total Cumulative Collected to date (NCVTS) system	Walnut Cove Fire Dist.	\$21,095.00
Total Vehicles Billed Per Tax Code 4,495	Total Expenses	<u>\$(1,021.00)</u>
Average Cost per Bill = \$0.23	Total Net Collected	\$20,074.00

Total Cumulative Collected to date (NCVTS) system	General County	\$1,922,308.00
Total Vehicles Billed Per Tax Code 44,246	Total Expenses	<u>\$(94,098.00)</u>
Average Cost per Bill = \$1.91	Total Net Collected	\$1,828,210.00

Total Cumulative Collected to date (NCVTS) system	Service Fire District	\$112,970.00
Total Vehicles Billed Per Tax Code 28,379	Total Expenses	<u>\$(5,515.00)</u>
Average Cost per Bill = \$0.19	Total Net Collected	\$107,455.00

Total Cumulative Collected NCVTS through May (all tax districts)	\$2,470,200.00
Total Expenses for NCVTS through May (all tax districts)	\$ 121,135.00
Total net collected for NCVTS through May (all tax districts)	\$2,349,065.00
Average cost per total billings through May	\$2.46 per bill

Lowest cost billed = \$2.23 (County, School Fund, Service Fire based on 49,246 cars)
Highest cost billed = \$3.97 (County, School Fund, King City based on 5,509 cars)

EMS Billing and Collections

Tax Administrator Jake Oakley presented the following new Emergency Medical Services (EMS) Billing and Collections Report which provides the Emergency Medical Services collections (current and delinquent) for Fiscal Year 2014-15:

Transports				Medicare Medicaid Non Billable*	Other Non Billable	Collection Rate
Month	Billed	Charged	Collected			
Jul-14	344	\$201,845.90	\$141,451.74	\$63,758.06	\$1,608.95	70.08%
Aug-14	386	\$225,786.10	\$123,979.22	\$60,299.37	\$2,460.40	54.91%
Sep-14	493	\$291,774.40	\$151,444.18	\$66,524.43	\$4,363.25	51.90%
Oct-14	395	\$229,931.20	\$164,063.43	\$83,996.15	\$2,856.13	71.35%
Nov-15	355	\$210,393.00	\$120,332.49	\$49,611.08	\$2,538.86	57.19%
Dec-14	450	\$266,658.60	\$137,117.90	\$68,620.57	\$2,151.51	51.42%
Jan-15	384	\$230,819.60	\$143,103.86	\$67,384.54	\$920.33	62.00%
Feb-15	354	\$208,812.80	\$155,722.56	\$68,988.73	\$1,844.95	74.58%
Mar-15	669	\$393,375.70	\$153,294.74	\$63,985.78	\$562.45	38.97%
Apr-15	468	\$276,290.10	\$216,308.69	\$91,509.62	\$78.29	78.29%
May-15	361	\$217,583.20	\$152,306.39	\$66,501.29	\$70.00	70.00%
Jun-15	359	\$209,175.00	\$161,381.33	\$64,549.88	\$77.15	77.15%
Totals	5018	\$2,962,445.60	\$1,820,506.53	\$815,729.50	\$19,532.27	61.45%

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*Non-billable are contractual obligations, amount for which the patient can't be billed

Tax Administrator Oakley noted the following:

- This new report provides each month's activities including the number of transports billed, amount billed, non-billable, net collected and collection rate (amount of actual monies collected)

Tax Administrator Oakley requested feedback from the Board regarding the new EMS Billing and Collections Report for each month.

Chairman Jones opened the floor discussion.

The Board unanimously agreed to have the new report for future meetings.

Release Less than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Release less than \$100 – Real and Personal Property (June 2015) at the July 13th meeting for the Board's review:

Release Less Than \$100 - Real/Personal Property

Name	Bill No	Amount
Cody Finch	297447-2014	<u>\$80.62</u>
Total		\$80.62

Release More than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Release more than \$100 – Real and Personal Property (June 2015) at the July 13th meeting for the Board's review with a request for consideration at the July 27th meeting:

Releases more than \$100 - Real/Personal Property

Name	Bill No	Amount	Reason
Jonathan Schneider	24584213	<u>\$204.95</u>	Military – Home of Record is NY
Total		\$204.45	

NCACC Collaborative Property Tax System (NCPTS)

Tax Administrator Jake Oakley presented the following update regarding the migration of Tax Office data from Keystone Information Systems to the new NCPTS (Farragut Supported) Tax Software System:

- Basic conversion between billing and collection tax office data was completed June 9th with the exception of some minor post production clean-up work
- Since that date, payments have been collected in the new NCPTS System
- When accepting payments, tax department employees have been validating the data in the NCPTS System by double checking amounts found in the legacy Keystone System
- It has been verified that payments posted to bills in the new NCPTS System are absolutely correct
- Estimated 2015 annual bill preparation schedule:
 - 07-08-2015 - 2015 Annual Billing Data Base finished
 - 07-22-2015 - 2015 Annual Billing Data Base sent to South Data for printing
 - 07-29-2015 – 2015 Annual Tax Bills mailed from South Data
- As a new reminder, beginning with the collection of 2015 annual tax bills in August, Stokes County will be using a new payment transaction vendor, Sturgis (powered by pay pal) instead of VDS (ICC Payments)
- Data Validation sessions with Farragut Support Group for the new NCPTS CAMA (real property appraisal, land records & revaluation) through regularly scheduled webinars
- Current implementation schedule for the new NCPTS CAMA System (real property appraisal, land records & revaluation) is as follows:
 - 08-13-15/08-25-15 - Implementation Training to be conducted on-site
 - 08-27-15/09-11-15 – User Acceptance Testing to be conducted
 - 09-14-15 – Go-live for new NCPTS CAMA System (real property appraisal, land records & revaluation)
- Will be providing a full detailed report between Legacy Keystone and the new NCPTS Tax Software relating to monies billed/collected and values
- Will be developing a procedure manual covering the NCPTS and BCVTS Systems

Chairman Jones, with full consensus of the Board, directed the Clerk to place the

following on the July 27th Consent Agenda:

- Real and Personal Release more than \$100

Tax Administration Report – Fiscal Year 2014-15

Tax Administrator Jake Oakley presented the following Fiscal Year 2014-15 Tax Administration Report:

- Under NCGS 105-321 and 105-354, the F/Y 2014-15 Charge to Collect, the Tax Administrator was charged with the collection of current year taxes based on an estimated county value \$3,306,024,124 at a 96.19% collection rate
- During F/Y 2014-15, the Tax Administration actually billed (real/personal, all utilities, motor vehicles, fire districts, education fund and municipalities)
- The following are the Taxing Districts, Estimated Value, Actual Scroll Billed, and Tax Rates set by the Stokes County Board of Commissioners and City/Town Councils in the Fiscal Year 2014-15 Budget Ordinances: (These values are less motor vehicles due to NCVTS (Tax and Tag) billing)

	Estimated Value	Actual Value Billed	Tax Rate
Taxing Districts			
County Tax Rate	\$3,306,024,124	\$3,329,259,214	\$0.60
Educational Fund	\$3,306,024,124	\$3,329,259,214	\$0.04
Service Fire District	\$1,975,921,792	\$1,995,222,669	\$0.065
King Fire District	\$402,553,247	\$406,094,183	\$0.065
Rural Hall Fire District	\$77,507,725	\$77,977,431	\$0.065
Walnut Cove Fire District	\$290,733,077	\$292,287,874	\$0.065
Town of Danbury	\$9,267,320	\$8,930,995	\$0.27
City of King	\$460,765,980	\$462,067,528	\$0.422
Town of Walnut Cove	\$94,163,441	\$96,358,136	\$0.40

The following are detailed rate percentages:

2014-15 Fiscal Year Collection Percentage Report Stokes County, City of King, Town of Walnut Cove, Town of Danbury And all Fire Districts

The following illustration outlines the difference between the estimated (budgeted) and actual billings relating to the FY 14-15 collection of taxes

Stokes County, June 30, 2015

Collection Status 2014-15 Fiscal Year County Budget @ 96.19% Collection Rate

<u>Budgeted</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$19,080,388.00	-\$212,322.31	\$19,238,854.58	\$370,788.89 over	101.97%

The above collection amounts are based on a \$3,306,024,124.00 estimation of County Value

Collection Status 2014-15 Fiscal Year County Scroll (taxes billed) @ 100% Collection Rate

<u>Levy Billed</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$19,975,555.28	-\$212,322.31	\$19,238,854.58	\$(524,378.39)	97.35%

The above collection amounts are based on a \$3,329,259,214.00 Assessed County Value

F-Tech New School Fund, June 30, 2015

Collection Status 2014-15 Fiscal Year County Budget @ 96.19% Collection Rate

<u>Budgeted</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$1,272,026.00	-\$14,152.99	\$1,286,322.66	\$28,449.65 over	102.26%

The above collection amounts are based on a \$3,306,024,124.00 estimation of County Value

Collection Status 2014-15 Fiscal Year County Scroll (taxes billed) @ 100% Collection Rate

<u>Levy Billed</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$1,331,703.69	-\$14,152.99	\$1,286,322.66	\$(31,228.04)	97.63%

The above collection amounts are based on a \$3,329,259,214.00 Assessed County Value

Town of Danbury, June 30, 2015

Collection Status 2014-15 Fiscal Year County Budget @ 96.19% Collection Rate

<u>Budgeted</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$24,068.43	-\$290.78	\$23,116.55	\$(661.10)	97.22%

The above collection amounts are based on a \$9,267,320.00 estimation of County Value

Collection Status 2014-15 Fiscal Year County Scroll (taxes billed) @ 100% Collection Rate

<u>Levy Billed</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$24,113.69	-\$290.78	\$23,116.55	\$(706.36)	97.03%

The above collection amounts are based on a \$8,930,995.00 Assessed County Value

Town of Walnut Cove, June 30, 2014

Collection Status 2014-15 Fiscal Year County Budget @ 96.19% Collection Rate

<u>Budgeted</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$362,303.26	-\$4,477.96	\$371,541.53	\$13,716.23 over	103.83%

The above collection amounts are based on a \$94,163,441.00 estimation of County Value

Collection Status 2013-15 Fiscal Year County Scroll (taxes billed) @ 100% Collection Rate

<u>Levy Billed</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$385,432.54	-\$4,477.96	\$371,541.53	\$9,413.05	97.53%

The above collection amounts are based on a \$96,358,136.00 Assessed County Value

City of King, June 30, 2015

Collection Status 2014-15 Fiscal Year County Budget @ 96.19% Collection Rate

<u>Budgeted</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$1,870,349.56	-\$26,113.76	\$1,875,135.88	\$30,900.08 over	101.68%

The above collection amounts are based on a \$460,765,980.00 estimation of County Value

Collection Status 2014-15 Fiscal Year County Scroll (taxes billed) @ 100% Collection Rate

<u>Levy Billed</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$1,949,924.97	-\$26,113.76	\$1,875,135.88	\$(48,675.33)	97.47%

The above collection amounts are based on a \$496,924,553.00 Assessed County Value

Service Fire District, June 30, 2015

Collection Status 2014-15 Fiscal Year County Budget @ 96.19% Collection Rate

<u>Budgeted</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$1,235,415.46	-\$11,899.41	\$1,253,012.67	\$29,496.62 over	102.41%

The above collection amounts are based on a \$1,975,921,792.00 estimation of County Value

Collection Status 2014-15 Fiscal Year County Scroll (taxes billed) @ 100.0% Collection Rate

<u>Levy Billed</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$1,296,894.74	-\$11,899.41	\$1,253,012.67	\$(31,982.65)	97.51%

The above collection amounts are based on a \$1,995,222,669.00 Assessed County Value

King Fire District, June 30, 2015

Collection Status 2014-15 Fiscal Year County Budget @ 96.19% Collection Rate

<u>Budgeted</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$251,690.38	-\$3,408.70	\$254,634.94	\$6,353.26 over	102.56%

The above collection amounts are based on a \$402,553,247.00 estimation of County Value

Collection Status 2014-15 Fiscal Year County Scroll (taxes billed) @ 100% Collection Rate

<u>Levy Billed</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$263,961.22	-\$3,408.70	\$254,634.94	\$(5,917.58)	97.73%

The above collection amounts are based on a \$406,094,183.00 Assessed County Value

Rural Hall Fire District, June 30, 2015

Collection Status 2014-15 Fiscal Year County Budget @ 96.19% Collection Rate

<u>Budgeted</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$48,460.54	-\$631.19	\$48,393.81	\$546.46 over	101.18%

The above collection amounts are based on a \$77,507,725.00 estimation of County Value

Collection Status 2014-15 Fiscal Year County Scroll (taxes billed) @ 100% Collection Rate

<u>Levy Billed</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$50,685.33	-\$631.19	\$48,393.81	\$1,660.33	96.68%

The above collection amounts are based on a \$77,977,431.00 Assessed County Value

Walnut Cove Fire District, June 30, 2015

Collection Status 2014-15 Fiscal Year County Budget @ 96.19% Collection Rate

<u>Budgeted</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$181,776.50	-\$2,315.81	\$181,679.20	\$2,218.51 over	101.24%

The above collection amounts are based on a \$328,696,806.00 estimation of County Value

Collection Status 2014-15 Fiscal Year County Scroll (taxes billed) @ 100% Collection Rate

<u>Levy Billed</u>	<u>2% Discount</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
\$189,987.12	-\$2,315.81	\$181,679.20	\$(5,992.11)	96.81%

The above collection amounts are based on a \$322,428,390.00 Assessed County Value

Aggregate Monthly Compilation of Payments for Fiscal Year 2014-15

Listed below is an aggregate monthly compilation of payments (County, Educational Fund, All Fire Districts and Municipalities) received during FY 14-15.

Stokes County General Fund @ \$0.60 Tax Rate

	<u>Month</u>	<u>Amount</u>		<u>Month</u>	<u>Amount</u>
1.	July	\$651,933.35	7.	January	\$4,408,856.35
2.	August	\$9,232,917.13	8.	February	\$444,174.35
3.	September	\$968,147.78	9.	March	\$317,278.62
4.	October	\$406,603.20	10.	April	\$113,815.16
5.	November	\$385,885.61	11.	May	\$86,749.78

Total Collected \$19,238,854.58

Stokes County Educational Fund @ \$0.04 Tax Rate

	<u>Month</u>	<u>Amount</u>		<u>Month</u>	<u>Amount</u>
1.	July	\$43,727.41	7.	January	\$294,300.38
2.	August	\$615,568.08	8.	February	\$30,482.76
3.	September	\$64,776.67	9.	March	\$21,869.91
4.	October	\$27,236.48	10.	April	\$7,902.43
5.	November	\$26,055.99	11.	May	\$6,085.83
6.	December	\$143,711.74	12.	June	\$4,604.98

Total Collected \$1,286,322.66

Stokes County Service Fire District Fund @ \$0.065 Tax Rate

	<u>Month</u>	<u>Amount</u>		<u>Month</u>	<u>Amount</u>
1.	July	\$38,682.45	7.	January	\$385,090.87
2.	August	\$515,130.76	8.	February	\$29,948.33
3.	September	\$57,155.77	9.	March	\$22,305.25
4.	October	\$26,856.03	10.	April	\$7,890.95
5.	November	\$26,319.67	11.	May	\$6,617.15

July 13, 2015

6.	December	\$132,610.46	12.	June	\$4,404.98
Total Collected \$1,253,012.67					

King Fire District Fund @ \$0.065 Tax Rate

	<u>Month</u>	<u>Amount</u>		<u>Month</u>	<u>Amount</u>
1.	July	\$10,373.66	7.	January	\$30,542.18
2.	August	\$147,434.77	8.	February	\$6,980.56
3.	September	\$15,627.82	9.	March	\$2,877.31
4.	October	\$5,885.07	10.	April	\$1,177.85
5.	November	\$5,073.78	11.	May	\$914.62
6.	December	\$27,031.76	12.	June	\$715.56
Total Collected \$254,634.94					

Rural Hall Fire District Fund @ \$0.065 Tax Rate

	<u>Month</u>	<u>Amount</u>		<u>Month</u>	<u>Amount</u>
1.	July	\$2,450.37	7.	January	\$5,528.00
2.	August	\$27,813.46	8.	February	\$1,209.47
3.	September	\$1,724.51	9.	March	\$504.96
4.	October	\$817.69	10.	April	\$274.94
5.	November	\$1,016.07	11.	May	\$247.08
6.	December	\$6,433.43	12.	June	\$373.83
Total Collected \$48,393.81					

Walnut Cove Fire District Fund @ \$0.65 Tax Rate

	<u>Month</u>	<u>Amount</u>		<u>Month</u>	<u>Amount</u>
1.	July	\$6,750.27	7.	January	\$20,810.18
2.	August	\$103,081.81	8.	February	\$5,228.80
3.	September	\$9,180.44	9.	March	\$3,840.58
4.	October	\$4,025.07	10.	April	\$1,286.55
5.	November	\$4,228.97	11.	May	\$808.47
6.	December	\$21,400.51	12.	June	\$1,037.55
Total Collected \$181,679.20					

Town of Danbury General Fund @ \$0.27 Tax Rate

	<u>Month</u>	<u>Amount</u>		<u>Month</u>	<u>Amount</u>
1.	July	\$328.14	7.	January	\$2,438.74
2.	August	\$13,078.23	8.	February	\$293.28
3.	September	\$1,115.53	9.	March	\$60.69
4.	October	\$533.81	10.	April	\$108.37
5.	November	\$1,162.16	11.	May	\$132.32
6.	December	\$3,865.28	12.	June	\$0.00
Total Collected \$23,116.55					

City of King General Fund @ \$0.422 Tax Rate

July 13, 2015

<u>Month</u>	<u>Amount</u>	<u>Month</u>	<u>Amount</u>
1. July	\$73,743.87	7. January	\$188,719.66
2. August	\$1,137,567.70	8. February	\$26,789.57
3. September	\$112,960.21	9. March	\$28,538.22
4. October	\$37,936.54	10. April	\$9,651.82
5. November	\$32,920.61	11. May	\$4,512.05
6. December	\$216,730.17	12. June	\$5,065.46
Total Collected \$1,875,135.88			

Town of Walnut Cove General Fund @ \$0.40 Tax Rate

<u>Month</u>	<u>Amount</u>	<u>Month</u>	<u>Amount</u>
1. July	\$8,471.67	7. January	\$42,008.28
2. August	\$195,182.03	8. February	\$4,706.24
3. September	\$25,459.02	9. March	\$3,748.03
4. October	\$4,908.83	10. April	\$1,685.08
5. November	\$5,532.76	11. May	\$948.19
6. December	\$77,989.28	12. June	\$902.12
Total Collected \$371,541.53			

**2014-15 Fiscal Year Collection Percentage Report on Def. Land Use, Interest,
Dog Tax, and Prior Delinquent Taxes For
Stokes County, City of King, Town of Walnut Cove, Town of Danbury
And all Fire Districts**

Stokes County, June 30, 2015

Collection Status 2014-15 Fiscal Year, Collection of Prior Year Delinquent Taxes

<u>Item</u>	<u>Budget</u>	<u>Collected</u>	<u>Balance Due</u>	<u>Percentage Collected</u>
Prior Tax	\$675,000.00	\$664,813.15	\$(10,186.85)	98.48%
Def. Land Use	\$15,000.00	\$21,335.58	\$6,335.58 Over	142.24%
Interest	\$225,000.00	\$238,603.55	\$13,603.55 Over	106.05%
Dog Tax	\$38,000.00	\$34,515.50	\$(3,484.50)	90.83%
Prior Dog Tax	\$1,000.00	\$1,168.02	\$168.02 Over	116.80%

F-Tech New School Fund, June 30, 2015

Collection Status 2014-15 Fiscal Year, Collection of Prior Year Delinquent Taxes

<u>Item</u>	<u>Collected FY 14-15</u>
Prior Tax	\$45,800.91

Town of Danbury, June 30, 2015

Collection Status 2014-15 Fiscal Year, Collection of Prior Year Delinquent Taxes

<u>Item</u>	<u>Collected FY 14-15</u>
Prior Tax	\$1,757.45

Town of Walnut Cove, June 30, 2015

Collection Status 2014-15 Fiscal Year, Collection of Prior Year Delinquent Taxes

<u>Item</u>	<u>Collected FY 14-15</u>
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Prior Tax	\$13,093.96
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City of King, June 30, 2015

Collection Status 2014-15 Fiscal Year, Collection of Prior Year Delinquent Taxes

<u>Item</u>	<u>Collected FY 14-15</u>
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Prior Tax	\$59,908.29
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Service Fire District, June 30, 2015

Collection Status 2014-15 Fiscal Year, Collection of Prior Year Delinquent Taxes

<u>Item</u>	<u>Budget</u>	<u>Collected FY 13-14</u>	<u>Percentage Collected</u>
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Prior Tax	\$30,000.00	\$45,931.72	153.11%
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King Fire District, June 30, 2015

Collection Status 2014-15 Fiscal Year, Collection of Prior Year Delinquent Taxes

<u>Item</u>	<u>Budget</u>	<u>Collected FY 14-15</u>	<u>Percentage Collected</u>
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Prior Tax	\$7,698.00	\$7,721.71	100.31%
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Rural Hall Fire District, June 30, 2015

Collection Status 2014-15 Fiscal Year, Collection of Prior Year Delinquent Taxes

<u>Item</u>	<u>Budget</u>	<u>Collected FY 14-15</u>	<u>Percentage Collected</u>
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Prior Tax	\$1,400.00	\$873.65	62.40%
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Walnut Cove Fire District, June 30, 2015

Collection Status 2014-15 Fiscal Year, Collection of Prior Year Delinquent Taxes

<u>Item</u>	<u>Budget</u>	<u>Collected FY 14-15</u>	<u>Percentage Collected</u>
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Prior Tax	\$5,000.00	\$7,243.57	144.87%
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Tax Administrator Oakley commented:

- These reports show a true picture of what the Levy was billed, the 2% discount applied, what was collected, balance due, and percentage collected

Chairman Jones opened the floor for discussion.

Vice Chairman Walker commented:

- Very pleased with the result

Tax Administrator Jake Oakley:

- Very pleased with the collections this past year

Commissioner Inman commented:

- Commended the Tax Administrator and the Tax Department for the \$158,000 collected over budget this past year
- Frequently receive compliments regarding the Tax Department

Tax Administrator Oakley responded:

- Have a very dedicated staff in the Tax Department

Commissioner Booth commented:

- Commended Administrator Oakley and his staff for taking care of problems that occur

Vice Chairman Walker commented:

- Commended Tax Administrator Oakley for taking a department was having more problems than any other department and turned it into a smooth running, very efficient department
- Do not receive complaints

Commissioner Lankford commented:

- Tax Administrator Oakley is a very strong leader who knows how to solve problems without asking for money and/or more staff

Tax Administration

Annual Settlement of Fiscal Year 2014-15

Tax Administrator Jake Oakley presented the following information:

- Submitting documents relating to the Settlement of Fiscal Year 2014-15 taxes/prior delinquent taxes
- Request this Settlement be placed on the July 27th Action Agenda for final approval in order to meet our schedule with the county's printing vendor, South Data of Mount Airy, NC - for mailing the 2015 annual tax bills on approximately July 29th
- The mailing of the bills in July gives taxpayers time to review their tax statements and take advantage of the 2% discount offered for early payment prior to September 1, 2015

Order of Chief Accounting Officer (NCGS 105-352(b) (1) & 105-352 (b) (2)

Tax Administrator Jake Oakley presented the following information and documents

relating to the settlement of Fiscal Year 14-15 taxes/prior delinquent taxes:

- Tax Administrator for the County of Stokes has delivered all "Pre-Payment of Taxes" for Fiscal Year 2014-15 to the Stokes County Chief Accounting Officer Julia Edwards
 - Number of Accounts = 208
 - Amount of Prepaid = \$38,280.08

STATE OF NORTH CAROLINA) ORDER OF THE COMPLIANCE WITH G.S.105-
352(b)(1)
COUNTY OF STOKES) AND G.S. 105-352(b)(2) FOR THE SETTLEMENT OF
FISCAL YEAR 2014-2015 PROPERTY TAXES

TO : THE STOKES COUNTY TAX ADMINISTRATOR

By the powers invested in me as the Chief Accounting Officer of Stokes County, North Carolina, this order of compliance pursuant to North Carolina General Statutes 105-352(b)(1) and 105-352(b)(2) is issued to you. I further acknowledge that the receipts for prepayments of taxes for the fiscal year 2014-2015 have been delivered to me, and that such prepayments have been deposited to the credit of Stokes County.

Witness my hand and official seal this 7th day of July 2015.

Julia Edwards

Julia Edwards, Finance Officer & Chief
Accounting Officer, Stokes County North Carolina

SWORN TO AND SUBSCRIBED BEFORE ME THIS

7th DAY OF July, 2015

Lisa J Lankford
Notary Public

My Commission Expires 10-06-2018

Annual Settlement of Fiscal Year 2014-15

Tax Administrator Oakley noted:

- After July 1st and before the Tax Administrator/Collector is charged with taxes for the current fiscal year, the Tax Collector shall make a sworn report to the Governing Body of the following taxing unit:

Report of Delinquent Real Property Taxes. The following illustration outlines the difference between the report to the Board on February 10, 2015 (advertised list) and the current number of accounts due as of June 30, 2015).

July 13, 2015

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Report to the Board on January 26, 2015 (Advertised Real Property)

<u>Delinquent 2014 Tax Bills</u>	<u>No. of Bills</u>	<u>Principal Due</u>
General County/Education	4,398	\$1,885,819.00
City of King	262	\$ 289,676.00
Town of Danbury	17	\$ 4,807.00
Town of Walnut Cove	95	\$ 56,061.00

Delinquents Real Property Taxes as of June 30, 2015

<u>Delinquent 2014 Tax Bills</u>	<u>No. of Bills</u>	<u>Principal Due</u>
General County/Education	1,581	\$ 538,439.55
City of King	131	\$ 48,742.96
Town of Danbury	4	\$ 734.48
Town of Walnut Cove	48	\$ 10,118.63

Report of Delinquent Personal Property Taxes. The following illustration outlines the County and Municipality delinquent Personal Property Accounts,

Delq. Individual & Business Personal Property as of June 30, 2015

<u>Delinquent 2014 Tax Bills</u>	<u>No. of Bills</u>	<u>Principal Due</u>
General County/Education	1,154	\$ 45,677.81
City of King	45	\$ 3,498.92
Town of Danbury	2	\$ 14.46
Town of Walnut Cove	10	\$ 223.37

Attached is a Summary list of delinquent Personal (Individual/Business) Property that applies to each Taxing Unit. The governing body may publish the list of Delinquent Personal/Business Property accounts in any newspaper in the taxing unit, at the cost of the taxing unit. A list in full detail can be submitted upon request by the Board or order for advertisement.

Tax Administrator Oakley noted that there would be a detailed motor vehicle report in the August Agenda.

2014 Report of Insolvents (Personal Property)

Tax Administrator Oakley noted the following:

- Tax Administrator/Collector respectfully reports that certain personal property taxes levied for Year 2014 remain uncollected; said taxes are not liens upon real estate
- Tax Administrator/Collector has made diligent efforts to collect said taxes by use of remedies against personal property as provided by law but has been unable to locate sufficient property belonging to delinquent taxpayers out of which the taxes might be collected

- | Tax | Levy | Net Levy as of | YTD Collection | Total uncollected | Percent |
|----------------|------|---------------------|---------------------|-------------------|---------------|
| District | Type | 06-30-2015 | As of 6-30-15 | As of 6-30-15 | Collected |
| COUNTY-GO1 | TAX | \$4,366,434.44 | \$4,323,611.70 | \$42,822.74 | 99.02% |
| EDU. FUND-EO1 | TAX | \$290,917.73 | \$288,062.66 | \$2,855.07 | 99.02% |
| SRV. FIRE-SO1 | TAX | \$409,740.30 | \$406,848.63 | \$2,891.67 | 99.29% |
| DANBURY-CO4 | TAX | \$4,385.72 | \$4,371.26 | \$14.46 | 99.67% |
| KING CITY-CO1 | TAX | \$104,047.18 | \$100,548.26 | \$3,498.92 | 96.64% |
| KING FIRE-FO1 | TAX | \$15,495.59 | \$15,037.09 | \$458.50 | 97.04% |
| W.C. TOWN-CO3 | TAX | \$55,315.88 | \$55,092.51 | \$223.37 | 99.60% |
| W.C. FIRE-FO3 | TAX | \$19,920.14 | \$19,493.22 | \$426.92 | 97.86% |
| R. H. FIRE-FO2 | TAX | \$2,801.68 | \$2,514.01 | \$287.67 | 89.73% |
| | | | | | |
| Total | | 5,269,058.66 | 5,215,579.34 | 53,479.32 | 98.99% |

Tax Administrator Jake Oakley presented the following proposed Resolution in accordance with G.S. 105-373 which provides for an annual settlement of the property taxes charged to the Tax Collector for Fiscal Year 2014-15:

RESOLUTION

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WHEREAS, that, in keeping with this requirement, the attached settlement summary was provided to the Stokes County Board of Commissioners by the Stokes County Tax Administrator, Jake M. Oakley;

NOW, THEREFORE, be it resolved that the Stokes County Board of Commissioners:

- (1) Orders the insolvent amount for 2014 be entered into the minutes as the accepted insolvent amount, and further, that said insolvent amount be credited to the Stokes County Tax Administrator in his settlement. And;
- (2) Orders the tax liens for 2014 property taxes for the purpose of collection to be recharged to the Stokes County Tax Administrator. And further;
- (3) Orders that the settlement for delinquent (prior years taxes) be entered into the minutes, and that the uncollected balance of said taxes be recharged to the Stokes County Tax Administrator for the purpose of collection. And finally;
- (4) Orders that the 2014 property tax settlement by the Stokes County Tax Administrator be accepted in accordance with Section 105-373(e) of the North Carolina General Statutes.

Adopted this the ____ day of July 2015.

Ronda Jones – Chairman

Jimmy Walker – Vice Chairman

J. Leon Inman – Commissioner

James D. Booth – Commissioner

Ernest Lankford – Commissioner

Attest:

Darlene Bullins – Clerk to the Board

Tax Administrator Oakley requested the 2014 Property Tax Settlement and Recharge be placed on the July 27th Consent Agenda for approval.

Proposed Order for Collection of Fiscal Year 2015-16 Property Taxes

Tax Administrator Jake Oakley presented the proposed Order to bill and collect the
July 13, 2015

following:

- Collect the County taxes (Real and Personal) per NCGS 105-321
- To collect all Special District Taxes (King Fire District, Rural Hall Fire District, Stokes County Fire Service District, and Walnut Cove Fire District (N.C.G.S. 105-354)
- Collect all municipal taxes (Danbury, King and Walnut Cove) N.C.G.S. 105-354
- The following tax rates are to be applied to this Charge to Collect (NCGS 105-321 & 105-354) per the Budget Ordinance:

General County	G01	0.620	per one hundred dollars value
School Fund	E01	0.040	per one hundred dollars value
Service Fire	S01	0.070	per one hundred dollars value
King Fire	F01	0.070	per one hundred dollars value
Rural Hall Fire	F02	0.070	per one hundred dollars value
Walnut Cove Fire	F03	0.070	per one hundred dollars value
City of King	C01	0.422	per one hundred dollars value
Town of Walnut			
Cove	C03	0.400	per one hundred dollars value
Town of Danbury	C04	0.270	per one hundred dollars value

- Mailing of these bills in July provides taxpayers time to review their tax statements and take advantage of the 2% discount offered for early payment prior to September 1, 2015

Proposed Order for Collection of Fiscal Year 2015-16

STATE OF NORTH CAROLINA) ORDER OF THE BOARD OF COMMISSIONERS
THE) IN ACCORDANCE WITH G.S.105-321(b) FOR
COUNTY OF STOKES) COLLECTION OF FY 2015-2016 PROPERTY
TAXES)

TO: THE STOKES COUNTY TAX ADMINISTRATOR

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the 2015 tax records filed in the Office of the Stokes County Tax Administration (General County Taxes and Educational School Fund Taxes), and in the tax bills herewith delivered to you, in the amounts and from the taxpayers likewise set forth. You are further authorized, empowered, and commanded to collect the 2015 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax bills delivered to you which are made in accordance with law per G.S. 105-321(b). Such taxes are hereby declared to be a first lien on real property of the respective taxpayers in Stokes County.

You are hereby authorized, empowered, and commanded to collect the taxes of Special Districts (King Fire District, Rural Hall Fire District, Walnut Cove Fire District, Stokes County Service Fire District, the Town of Danbury, City of King and the Town of Walnut Cove), and in the tax bills herewith delivered to you, in the amounts and from the taxpayers likewise set forth. You are further authorized, empowered, and commanded to collect the 2015 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax bills delivered to you which are made in accordance with law per G.S. 105-354. Such taxes are hereby declared to be a first lien on real property of the respective taxpayers in each Special Tax District of Stokes County.

This order shall be full and sufficient authority to direct, require, and enable you to garnish wages, to attach rents, cash receipts, checking accounts, and savings accounts; levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal this ____ day of July 2015.

Ronda Jones – Chairman

Jimmy Walker – Vice Chairman

J. Leon Inman – Commissioner

James D. Booth – Commissioner

Ernest Lankford – Commissioner

Attest:

Darlene Bullins – Clerk to the Board

Tax Administrator Oakley requested the Order to Collect be placed on the July 27th Consent Agenda for approval.

Chairman Jones opened the floor for discussion.

The Board had no issues with Tax Administrator Annual Settlement.

Chairman Jones, with full consent of the Board, directed the Clerk to place the following items on the July 27th Consent Agenda:

- Annual Settlement of Fiscal Year 2014-15

July 13, 2015

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- Order to Collect – Fiscal Year 2015-16

Social Services Monthly Report

DSS Director Stacey Elmes presented the following Social Services Monthly Report:

- Program Reports
 - Services Report (Social Work Services, Family Support Services, Administration)
 - Provides fiscal year 2014-15 data for all services
 - Annual Oversight Report from DHSR
 - Based on the results of the review, Stokes County was commended for the efforts to ensure regulatory functions timely and per policy and procedure

NCFast Update:

- Our numbers are looking good. We continue to pay overtime to meet requirements. System issues have caused delays. Last week, three of the five days experienced significant delays.
 - NCFast FNS/SNAP Pending Applications – Report Date 06-30-2015
 - Total pending Apps = 69
 - Totally untimely = 0
 - NCFast FNS Recertification Workload
 - Total Re-certifications in Progress = 66
 - NCFast Application Processing – Tradition MAD Pending = 111
 - NCFast Application Processing – Traditional Medicaid Pending Applications
 - Medical Assistance = 59
 - Medical Forced Eligibility = 1
 - Presumptive Medical Pregnancy = 1
 - Retroactive Medical Assistance = 46
 - Retroactive Medical Assistance Pregnancy = 8
 - MAGI Pending Applications
 - Insurance Affordability = 111
 - Insurance Affordability Pregnancy = 24
 - MA Re-certifications
 - MAGI – 1 past due
 - Traditional – 4 past due

Metrics

- As of June 2015:
 - Income Maintenance
 - NC FAST – Needs improvement – System continues to have issues with giving payment when they aren't due, glitches that cause payments not to process, slowness, etc.

- WorkFirst – Needs improvement – System issues with payments; workers having to learn program.
- FNS – In compliance
 - Numbers look good, but workers are still struggling to keep up with applications with the big workloads
- Adult Medicaid – Needs improvement – Workload numbers continue to be high
- Family and Children’s Medicaid – Needs improvement - Workload numbers continue to be high
- Child Support – In compliance
- Program Integrity – In compliance
- Appeal Hearings and Fraud Hearings – In compliance
- Day Care – In compliance
- Foster Care
 - Foster Care Services – Immediate Attention Required
 - Right now the foster care unit has two trained and two untrained workers making it very difficult to get work completed
 - Hoping to get new positions posted soon.
 - Foster Care Home Licensing – In compliance
 - Adoptions – In compliance
- Child Protective Services
 - Investigations – In compliance
 - Unit fully staffed
 - Plan in place to get old cases completed and stay on target, just got to get there
 - Case Management – In compliance
 - Unit fully staffed
 - Plan in place to get old cases completed and stay on target, just got to get there
 - Adult Services
 - Adult Protective Services – Needs improvement
 - Received 27 reports in June – 19 of which were screened in – Need a worker dedicated to Adult Protective Service
 - Guardianship– Needs improvement
 - Numbers continue to grow
 - The norm for cases is more mental health diagnosed folks which makes it difficult for our social work staff who are not mental health professionals
 - SSBG/HCCBG/Payee/Adult Day– In compliance
 - Family/Monitoring– In compliance
 - SA IH/MAC– In compliance
 - CAP DA/CAP C– In compliance

- Intake– In compliance
- Caseloads– In compliance
- Supervision (Staff/Supervisor Ratio)- Needs Improvement
 - Continue to have two supervisors who supervise more than the state recommends/mandates
 - Once IM Supervisor is hired, will leave one with more than required, may consider some shuffling in the future to try to help this
- Staffing (Years of Service) – In compliance
 - Currently have no vacancies and hoping to have 5 new positions posted soon
- Medicaid Transportation – In compliance
- Clerical – In compliance

Chairman Jones opened the floor for discussion.

Vice Chairman Walker commented:

- Questioned if there any been any progress regarding the workload and morale since the last report in June

DSS Director Elmes responded:

- Addition of five new positions will help tremendously
- New positions did help morale
- Will be expediting the hiring process to get positions filled
- Workload still very heavy
- Foster Care does have red in the metric report this month
- Foster Care is struggling
- Can't keep people in the positions
- This is a very difficult and stressful job, dealing daily with parents and foster kids
- A worker must deal with parents who want do what they need to do and kids wanting to stay with their parents and not be placed in foster home
- All DSS jobs are very difficult and stressful
- Extra positions approved in the FY 2015-16 budget will hopefully help

Commissioner Booth commented:

- Expecting the new five positions to help with the workload and morale

DSS Director Elmes responded:

- They will definitely help, if the positions can be filled and the remained filled
- Of the five new positions, only two are for foster care

Vice Chairman Walker confirmed with DSS Director Elmes that there were two

positions requested for Adult Protective Services that were not approved in the Fiscal Year 2015-16 Budget.

Vice Chairman Walker confirmed with DSS Director Elmes that the new positions will be more flexible than the prior contract workers.

County Manager Morris noted that the new positions will increase stability for the foster care unit.

Commissioner Lankford commented:

- As the Board for Social Services, would like to have a Board meeting at Social Services sometime in October

Vice Chairman Walker commented:

- Not sure I can be on Board unless I know more about what the purpose is for having a meeting at DSS

Commissioner Lankford responded:

- Would like to have Board at DSS
- Objective would be to review things that are not available at this particular time, visiting departments, getting more information about programs, etc.
- Would like for Board members to be thinking about a meeting at DSS

Vice Chairman Walker responded:

- Will go along with scheduling a meeting as long as we are not treating Social Services any differently as to how we treat any county department

Chairman Jones expressed appreciation to DSS Director Elmes for the monthly report.

Meadows Water Project – Further Discussion

Chairman Jones turned the Agenda item over to Vice Chairman Walker who requested the item be placed on today's Agenda.

Vice Chairman Walker commented:

- Have a few questions that I would like answered about the topic
- Understand that some of the questions may not be able to be answered at this meeting, but hopefully can have the item back on a future Agenda
- Will relinquish the floor at any time if other Board members have questions or comments

- Surprised about a recent TaskForce Meeting with PilotView that seemed to reactive or ramp up the interest in the Water System for Meadows
- Began to think about the lack of information about this particular project like:
 - Who would benefit?
 - Who owns the land?
 - Who lives where this line would go?
 - What land is available in the area for economic development?
 - What percentage of the land is already residential?
- Have other questions that I don't have answers for
- Very curious of how the engineers arrived at the charges
- Spoke to an engineer who has worked extensively with water and sewer systems; his comment regarding the engineering fees quoted on the project was "WOW"
- Mentioned the cost for running the specific lines; his comment was once gain "WOW"
- Engineer actually requested more information about the projected fees
- Remember Commissioner Booth stating that his interest (along with mine) was that this project be done without county funds
- Confirmed with Public Works Director Mark Delehant, who was in attendance for the meeting, that the current well located on the community college site is producing between 50 to 60 gallons per minutes
- Not familiar with any wells in the area that have had problems
- Understand there are other wells in the area producing around 60 gallons a minute
- Would like to know sometime later how the charges were determined
- Believe other members of this Board agreed to fund a "gap" with this project
- Interested what the risk is for the county to provide county funding for this project
- Finding very little public support for this project

County Manager Morris noted that the "gap funding" was only for the sewer project.

Vice Chairman Walker continued:

- Not sure what benefit the Danbury Water System would get from allocating \$30,000 from the Danbury Water Fund to provide wells and water lines in the Meadow area?
- What like to know the specific plans that this funding would provide for the Danbury Water System?
- Would like to know the justification for using funding from the Danbury Water Fund for another part of the county that is not connected to the Danbury System?
- Want to do what is in the best interest of the public, just as I hope the other commissioners would
- Before I could push the button on this project, there is a lot of information that I need to be provided

- Need to have enough information on the table to see what is exactly involved in this project; be able to see and understand the entire project
- If I had known the other item involving the wells was going to be on the Agenda, would probably have not felt the need to have this item on this Agenda

Commissioner Lankford commented:

- Not sure what engineer Vice Chairman Walker is speaking of
- I understand that each commissioner has the ability to place an item on the Agenda each meeting
- The next time I see a page that just has a request with no information, I am going to, first thing, call that out on the Agenda for dismissal
- It is not right to have an Agenda page on a subject with no information
- That is not the way I believe in doing business
- Don't understand the comments about the charges for the project, the only request that has been made is for funding for possibly two backup wells which was approved at a previous meeting
- Don't know of any other county monies that have been requested for this project

Commissioner Inman confirmed with Manager Morris that there has been no "gap funding" approved for the Water Project; it was approved for the Sewer Project.

County Manager Morris responded:

- The "gap funding" for the Sewer Project is not going to be needed for the Sewer Project

Commissioner Booth commented:

- There is no gap because a water project has not been approved
- Do not know what amount funding will be needed from the County

Vice Chairman Walker commented:

- As far as Commissioner Lankford's threat to take anything off that I feel I need to have on the Agenda in future unless I give certain, specific types of information that suits his requirements, that is his prerogative; however, if Commissioner Lankford needs something on the Agenda in the future, I will not do that to him
- I will let you place your item that you feel is needed on the Agenda
- I feel that is the only real fair way to handle issues
- If you have questions on a particular item and place it on an Agenda, we will discuss it as Board that way everyone gets the same information at the same time
- If you want to carry through with your threat to take off whatever I put on the Agenda without meeting your requirements, that is your business

Commissioner Lankford responded:

- First of all, it is not a threat

Vice Chairman Walker responded:

- If your statement to take what I put on the Agenda off that doesn't meet your requirements is not a threat, what is it?

Commissioner Lankford responded:

- It is not a threat, it is a fact
- That is exactly what I will do
- My statement is saying that I want information about what the item that is being placed on the Agenda, not just that I want this item on the Agenda for further discussion

Vice Chairman Walker responded:

- Why did you not call me about the Agenda item?

Chairman Jones commented:

- The fact is that every commissioner has the right to place an item on the Agenda according to protocol
- As a matter of opinion, sometime there is not a lot of information available
- Any time there can be clarity for a member, I see that as a plus

Proposed Offer to Purchase – Well Drilling – Meadows Area

County Manager Rick Morris provided the following information regarding the Proposed

Offer to Purchase for well drilling in the Meadows Area:

- This project was approved earlier by the Board
- Public Works Director Mark Delehant is in attendance for tonight's meeting to answer questions
- Need approval of the proposed Offer to Purchase
- Proposal includes two sites, if there is enough water in the first well, doesn't necessarily mean the second well has to be drilled

County Manager Rick Morris presented the following proposed Offer to Purchase and

Contract for the Board's consideration:

OFFER TO PURCHASE AND CONTRACT

COUNTY OF STOKES, as Buyer, hereby offers to purchase and **JAMES H BENNETT, JR**, and wife **HAZEL O. BENNETT** as Sellers, upon acceptance of said offer, agree to sell and convey, all of that plot, piece or parcel of land described below, together with all improvements located thereon and such fixtures and personal property as is listed below (collectively referred to as "the Property"), upon the following terms and conditions:

July 13, 2015

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1. REAL PROPERTY: Located in the Stokes County, NC, parcel # 6955-01-48-1194 (Well #4 - Option A 1.05 acres more or less and/or Well #5 - Option B 1.05 acres more or less), for a well site(s). Reference is hereby made to the attached Map showing the proposed well sites and waterline and access easements.

2. FIXTURES: N/A

3. PERSONAL PROPERTY: N/A:

4. PURCHASE PRICE AND TERMS OF PURCHASE: The total sales price is **\$11,500.00 per well site tract(s) with each well site tract being 1.05 acres. No earnest money deposit shall be required.**

(a) The Buyer will have six months from the execution of this Agreement to determine if the sites are both acceptable for the Buyer's intended use. During said period the Buyer shall have the right of access to the property for the purposed of determining if the sites are suitable for Buyer's use. If Buyer determines, within its sole uncontrolled discretion, that one are both sites are not suitable for Buyer's use, then Buyer shall notify Seller of such prior to the expiration of the six month period. If neither site is suitable for Buyer's use, then this contract shall terminate. If one or both sites are suitable for Buyer's use, then Buyer shall close on the purchase within 30 days after the expiration of the six month period.

(b) The Sellers will be allowed the first right of refusal to purchase the subject property if the Buyer determines that it no longer wants to use or maintain the said real property.-

(c) The Sellers are also conveying to the Buyer the right to access the property and to install and maintain utilities to the site(s) along the easements shown on the attached Map. No other rights to any of the surrounding real property are being conveyed by the Sellers.

(d) At the Buyers discretion, the easement to the sites may include a locked gate with two sets of keys provided to the Sellers. Only authorized agencies (fire department, public works, and utility companies), and the Sellers shall have the right to use the easement roads. The Buyer shall have the sole responsibility to maintain and upkeep the entire easement.

(e) The Sellers shall have the right to tap onto the water system provided by this well site upon payment of tap-on fees. The Sellers shall not be charged an availability fee for the system crossing their property unless they actually tap onto the system.

(f)
The Buyer agrees to pay all costs for the title work, deed preparation, recording fees, and revenue stamps. Title shall be delivered by the Sellers at closing by General Warranty Deed, free and clear of any encumbrances or assessments. There must be no restriction, easement, zoning or other governmental regulation that would prevent the reasonable use of the real property for intended. All deeds of trust, liens and other charges against the Property must be paid and satisfied by Sellers prior to or at closing such that cancellation may be promptly obtained following closing. Sellers shall remain obligated to obtain any such cancellations following closing. The Property must have legal access to public right-of-way.

(g) The Sellers warrant that there are no governmental special assessments, either pending or confirmed, for sidewalk, paving, water, sewer or other improvements on or adjoining the Property, and no owners association special assessments, except as follows: **None**

(h) Unless otherwise provided, the following items shall be prorated and either adjusted between the parties or paid at closing: (a) Ad valorem taxes on real property shall be prorated on a calendar year basis through the date of closing; (b) Ad valorem taxes on personal property for the entire year shall be paid by the Seller unless the personal property is conveyed to the Buyer, in which case, the personal property taxes shall be prorated on a calendar year basis through the date of closing; (c) All late listing penalties, if any, shall be paid by Seller; (d) Rents, if any, for the Property shall be prorated through the date of closing; (e) Owners' association dues, and other like charges, shall be prorated through the date of closing.

(i) Sellers agree to use their best efforts to deliver to Buyer as soon as reasonably possible after the acceptance of this offer, copies of all title information in possession of or available to Seller, including but not limited to: title insurance policies, attorney's opinions on title, surveys, covenants, deeds, notes and deeds of trust and easements relating to the Property.

(j) Sellers will provide reasonable access to Buyer or Buyer's representatives for the purposes of appraisal, inspection, and/or evaluation. Buyer may conduct a walk-through inspection of the Property prior to closing.

(k) Closing shall be defined as the date and time of recording of the deed. All parties agree to execute any and all documents and papers necessary in connection with closing and transfer to Buyer title on or before February 15, 2016, at a site determined by the Buyer. The deed is to be made to the County of Stokes. Unless otherwise provided herein, possession shall be delivered at closing.

(l) This contract shall be binding upon and shall inure to the benefit of the parties, i.e., Buyer and Sellers and their heirs, successors and assigns. As used herein, words in the singular include the plural and the masculine includes the feminine and neuter genders, as appropriate. If any provision herein contained which by its nature and effect is required to be observed, kept or performed after the closing, it shall survive the closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.

(m) This contract contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions hereto must be in writing and signed by all parties. This offer shall be a binding contract when signed by both Buyer and Sellers. This contract is executed under seal in signed multiple originals, all of which together constitute one and the same instrument, with a signed original being retained by each party, and the parties adopt the word ASEAL@ beside their signatures below.

Signature page follows:

DATE: _____

DATE: _____

BUYER:

County of Stokes

By: _____ (SEAL)

_____ (SEAL)

_____ (SEAL)

SELLERS:

Public Works Director Mark Delehant presented the following information:

- Located property in close proximity to what could support a water system in the Meadows area
- Have spoken to a well driller about the proposed sites who sees no issues
- Have taken the necessary steps to get the sites pre-approved by NC Department of Environment and Natural Resources in the event the wells become a public water system
- County Attorney Browder has approved the proposed Offer to Purchase

Chairman Jones opened the floor for discussion.

Commissioner Booth commented:

- What amount water (gallons per minute) would you want in order not to drill another well?

Director Delehant responded:

- Would like a minimum of 30 gallons per minute

Commissioner Booth questioned Director Delehant if 30 gallons a minute would take care of the water system in that area?

Director Delehant responded:

- A public water system has to have at least two wells
- The well currently in operation is a great well, but something could happen to that well; you need a backup
- Spoke to the school system, each school only has one well, but there are some schools that are on their fourth well – South Stokes is on its fourth well; Piney Grove Middle School is on its third well
- To not try to make the call about a second well, until the well has been evaluated-quality of water for example

Commissioner Booth questioned if the current well at the community college site is only enough for the early college and the proposed community college?

Director Delehant responded:

- It is not the volume that is the problem, that is a great well; the problem is if it becomes a public utility or public water system, it must have two wells

Commissioner Booth confirmed with Director Delehant that the cost of the proposed sites could \$11,500 per site.

Director Delehant responded:

- Don't think I would want two wells that close to each other
- Included the second site as a backup if the first site is unacceptable to DEHNR or does not produce a sufficient amount of water

Director Delehant discussed the proposed sites with the Board.

Commissioner Booth confirmed with Director Delehant that the \$30,000 approved was for well construction only.

Commissioner Inman confirmed with Director Delehant that the opening of the community college will not change water source to a public water system.

Director Delehant responded;

- Do not have all the wordage, but believe the number of connections is what triggers the change from a "non-community, non-transient Public Water Supply Well" to a "Public Water Supply Well" in regards to NCDENR classification

Commissioner Inman confirmed with Director Delehant if the usage went beyond the community college site, it could change the water source to a public water system.

Vice Chairman Walker commented:

- It seems to me, unless I have missed something, that the early college and the proposed community college will not be as big as some of our schools as far as the number of students
- Where would the funds come from for the purchase of the land?

Director Delehant responded:

- That would have to be decided

County Manager Morris responded:

- Could probably be contingency

Vice Chairman Walker commented:

- Have a fairness question as far as these funds coming from the Danbury Water Fund

- How could the funding be recovered?
- Fees would have to be increased significantly due to the low number of current customers on the system

Director Delehant responded:

- The current Meadows Water System is not a revenue producing system at this time
- With this well, it could be a revenue producing system

Vice Chairman Walker commented:

- It has to be an enterprise fund
- Has to break even or the county could be in violation of state statute

Director Delehant responded:

- County contacted the Institute of Government who verified the county was within their rights to use funding from the Danbury Water Fund for the drilling of the two wells

County Manager Morris responded:

- The two wells could potentially be connected

Vice Chairman Walker commented:

- Confirmed with Manager Morris that funding would be decided if water is found and the County decided to buy a site

County Manager Morris responded:

- Could come from contingency, enterprise fund, etc.

Vice Chairman Walker continued:

- Still in the fact finding mode regarding the water system
- Have other questions regarding the water system
- Confirmed with Director Delehant that he had served on the TaskForce to answer questions when asked

Commissioner Inman confirmed with Director Delehant that unless other taps are connected to the current well at the community college site, it will not be considered a public water system.

Director Delehant commented:

- Basically, it is just digging a well for a possible water system in the future
- If there is to be any future public water system in the Meadows area, this action would be removing an enormous, unknown variable, which is - Where is the water coming from?

Commissioner Inman commented:

- We have heard Director Delehant mention schools that are already on their third and fourth wells

- Know there have been times that schools had to be dismissed due to lack of water
- Just think, it is a prudent matter to have a backup well with the community college coming very soon
- Secondly, Commissioner Lankford and I, along with the County Manager, have served on the TaskForce and have shared all the information from those meetings to the other members of the Board of Commissioners

Commissioner Booth commented:

- Confirmed that the only connections to the well at the community college site is NC Department of Transportation and the Early College with the community college to be connected once constructed

Commissioner Lankford commented:

- For clarification, I believe I heard Director Ann Watts stated that once everything is in place, both the early college and the community college (day and night courses), there could be approximately 1,000 individuals per day on the campus

Vice Chairman Walker commented:

- West Stokes, counting staff, has well over 1,000 per day
- Would like to know if the wells on the former prison property have been evaluated for usage?

Director Delehant commented:

- Have not personally looked into those wells
- Several things would have to be done to evaluate the wells which could be costly
- Think there is some Brownfield areas on the property
- Have not been directed to look into those existing well

Chairman Jones, with full consensus of the Board, directed the Clerk to place the item on the July 27th Action Agenda .

In God We Trust Display – Government Center

County Manager Rick Morris provided the following information regarding the “In God We Trust Display” which is to be placed on the Government Center Building.

- Provided the Board with a picture of where the wording would be placed Government Center (courthouse)
- Letters will be 10” black, cast aluminum
- Would request consensus from the Board to move forward with the project
- Company is waiting for Board’s approval to start the project

Chairman Jones requested direction from the Board.

The Board had no issues with the lettering and location.

Chairman Jones, with full consensus of the Board directed County Manager Morris to move forward with the project.

Proposed Resolution – Disposal of County Property

County Manager Rick Morris presented the following proposed Resolution which authorizes the disposal of the metal building which is located on the property designated by the Board to be used by the Friends of Stokes Shelter (FOSS) for a future animal adoption facility:

RESOLUTION

WHEREAS, NCGS 153A-176 authorizes the County to dispose of real or personal property in accordance with procedures prescribed in Chapter 160A, Article 12;

WHEREAS, NCGS 160A-265 gives the Board of Commissioners the authority to dispose of real or personal property;

WHEREAS, located at 1075 Dodgetown Road Walnut Cove, NC is a metal building that needs to be removed in order for the Friends of Stokes Shelter (FOSS) a 501c non-profit to move forward with the development of a 40'x90' animal adoption facility at this location;

NOW, THEREFORE BE IT RESOLVED that the Stokes County Board of Commissioners declares this metal building as surplus property and approves for the Support Services Supervisor to advertised in the Stokes News seeking an individual or company to demo said building at no cost except for the exchange of salvage materials;

Adopted this the ____ day of _____ 2015.

Ronda Jones - Chairman

Jimmy Walker – Vice Chairman

J. Leon Inman - Commissioner

Ernest Lankford- Commissioner

James D. Booth – Commissioner

Attest:

Darlene M. Bullins – Clerk to the Board

County Manager Morris noted:
July 13, 2015

- Resolution will declare the building as surplus and will allow the County to seek an individual or company who will demo the building at no cost except for the exchange of salvage materials

Chairman Jones opened the floor for discussion.

Commissioner Lankford questioned Manager Morris if the County would receive any revenue such as from the sale of the metal?

County Manager Morris responded:

- FOSS has been approached by an individual who will demo and remove the entire building in exchange for the salvage materials
- This exchange will keep the cost down for the FOSS group

Chairman Jones, with full consensus of the Board, directed the Clerk to place the item on the July 27th Action Agenda.

Proposed Performance Agreement – CenterPoint Human Services – Fiscal Year 2015-16

County Manager Rick Morris presented the proposed Performance Agreement between the County and CenterPoint for Fiscal Year 2015-16 for the Board's review and consideration:

PERFORMANCE AGREEMENT

Fiscal Year 2015-2016

STOKES COUNTY

AND

CENTERPOINT HUMAN SERVICES

This Performance Agreement Fiscal Year 2015-2016 (Agreement) between Stokes County (County) and CenterPoint Human Services (CenterPoint) (collectively the Parties) defines the operational relationship, expectations and responsibilities of the Parties. CenterPoint is the Local Management Entity – Managed Care Organization (LME-MCO) that is designated for the management of mental health, intellectual/developmental disability and substance abuse services for the residents of Stokes County and is subject to all requirements under GS §122C and the requirements of the Medicaid 1915 b/c Waiver for recipients whose county of Medicaid eligibility is Stokes County.

Nature and Term of Agreement

The Agreement shall be effective July 1, 2015 and shall remain in effect through June 30, 2016. If a new agreement has not been reached between the parties by July 1, 2015, the Fiscal Year

~~2014-15~~ Agreement shall remain in force, unless it has been terminated in accordance with the provisions of this Agreement.

County Responsibilities

The County agrees to:

1. Assures the appointment of County residents to serve on the LME-MCO Board in accordance with GS §122C 118.1 and the CenterPoint Bylaws.
2. Allocate available funds to CenterPoint to support mental health, intellectual/developmental disabilities and substance abuse services for County residents in accordance with service priorities established by the Division of MH/DD/SA Services of the NC Dept. of Health & Human Services, CenterPoint Board of Directors and the Stokes County Board of Commissioners.
3. Encourage and support the completion of Crisis Intervention Team training for Sheriff's Department officers.
4. Provide County facilities and support services as negotiated with CenterPoint.
5. Negotiate an annual performance agreement with CenterPoint to establish funding levels and clear expectations for the quality and quantity of services covered by this Agreement.
6. Receive, review and approve reports on the performance of CenterPoint as the manager of services.
7. Establish a plan for quarterly consultation between the Chairman of the Board of Commissioners, Sheriff, County Manager and CenterPoint's CEO and/or a designee regarding this Agreement and emerging community issues. Meetings will occur on the second Tuesdays of October, January, April, and July at 2:00 pm in the third floor conference room of the Administrative Building.
8. Require biannual presentations by CenterPoint's CEO, Sheriff and County Manager to the Stokes County Board of Commissioners in March and September.

CenterPoint Responsibilities

CenterPoint agrees to:

1. Carry out the functions, responsibilities and duties of a multi-county LME-MCO as required by GS §122C – 115.4 & 117 for the benefit of the residents of the County and by the Medicaid 1915 b/c Waiver for recipients whose county of Medicaid eligibility is Stokes County.

2. Serve as the LME-MCO for the County and make regular quarterly reports to the County on the implementation of the Strategic Plan including the re-organization and contracting of services.
3. Conduct needs assessments, seek stakeholder input and support community planning to identify and address needs.
4. Develop and submit a complete annual budget (Budget Ordinance and Budget) to support activities as the LME-MCO and make requests for funding to the County following prescribed guidelines.
5. Provide its annual audit to the County.
6. Assure that the CEO and/or a designee meets regularly with County officials as required under County responsibilities #8 to review CenterPoint's performance under this Agreement and to discuss emerging community issues.
7. Make bi-annual presentations (as detailed below under Specific Performance Expectations #4) to the Board of Commissioners in March and September.

Specific Performance Expectations

In addition to the general responsibilities outlined above, CenterPoint agrees to the following specific performance expectations.

1. Outpatient Services

Maintain the current continuum of services for mental health, intellectual/developmental disabilities and substance abuse services including the operation of clinics in both Walnut Cove and King to the maximum extent possible within financial constraints and licensed staff availability.

2. Stokes Opportunity Center

Maintain the current level of vocational services and/or other appropriate services for individuals with mental illness and/or intellectual/developmental disabilities to the maximum extent possible within financial constraints and requirements of the ~~Division of Medical Assistance and/or the Division of Mental Health, Intellectual Developmental Disabilities and Substance Abuse~~; pursue other funding sources for these services; and, explore alternatives that maintain current levels of service at less cost.

3. Continuity of Care

Provide biannual reports on the continuity of care for all residents receiving inpatient or after-hours services.

4. Biannual Reports

Provide biannual reports to the County in March and September that describe:

- a. The providers serving Stokes County residents during the period, the services provided and the location(s) of the provision of such services;
- b. The number and demographics of different County residents served during the period;
- c. The volume and type of services provided to these resident;
- d. Analysis tracking the effectiveness of services provided including complaints and outcomes;
- e. Continuity of care report (see#3 above);
- f. Consumers' level of satisfaction with services; and
- g. Families' level of satisfaction with services.

5. Support of Sheriff's Department

Develop a service system that supports the Sheriff's Department including:

- a. Maintain the 1st Opinion Waiver Pilot Program at site(s) specified by the County Manager, CenterPoint, and the provider to ensure that behavioral health staff conduct assessments of County residents who the Sheriff's Department believes exhibits significant mental health and/or substance abuse issues in less than two (2) hours of arrival or as soon as feasible given current system constraints in the custody of the Sheriff's Department at the designated site. Services are to be rendered at the jail to the maximum extent possible.
- b. Provide Crisis Intervention Team Training to Sheriff's Department officers to enable officers most effectively to deescalate and manage crisis situations.
- c. Maintain and strengthen a crisis service system to decrease reliance on Involuntary Commitment and Emergency Department reliance and to provide timely response within four (4) hours of the arrival of a County resident at an Emergency Department exhibiting significant mental health and/or substance abuse issues in the custody of the Stokes County Sheriff's Department.
 - Sheriff's Department will track all transports for psychiatric emergencies including original destination (1st Opinion), disposition and time involved;
 - Sheriff's Department will report each instance when the time to complete the 1st Opinion exceeds four (4) hours'
 - Sheriff's Department will report every case that exceeds eight (8) hours;
 - CenterPoint will review each case reported by the Sheriff's Department and will meet with the Sheriff's Department on any such case at the Sheriff's request
 - CenterPoint will review any case and meet with the Sheriff's Department on any case that either party concludes has extenuating circumstances, regardless of the time involved.

6. Financial Goals

Pursue all reasonable means to increase revenues from non-county budget sources to assist the County in providing services responsive to the behavioral health needs of County residents.

7. Corrective Actions/Sanctions for Non-Performance

It is in the best interest of the citizens of Stokes County, and especially of those receiving services from CenterPoint or its contractors, that every effort be made to achieve the levels of performance required in this Agreement. If CenterPoint does not meet the performance expectations outlined in this agreement, it will recommend a Plan of Correction to the County Manager. The Plan of Correction will include the name of the individual who is responsible to act, the activity or task to be undertaken, the outcome expected and the date by which the action should be completed. The CEO will make progress reports to the County Manager and the Board of Commissioners as required.

Amendments

This Agreement may be amended upon the mutual consent in writing of the County and CenterPoint.

Termination

This Agreement may be terminated in compliance with GS §122C, in whole or in part, by mutual consent of the County and CenterPoint

Adopted this ____ day of July, 2015

Betty P. Taylor, Esq.
CEO/Area Director, CenterPoint Human Services

Date

Ronda Jones
Chairman of Board of County Commissioners Stokes County

Date

Darlene Bullins
Clerk to the Board of County Commissioners Stokes County

Date

This Instrument has been pre-audited in the Manner as required by the Local Government Budget and Fiscal Control Act.

Julia Edwards
Finance Director, Stokes County

Date

Tyrone Browder
County Attorney, Stokes County

Date

County Manager Rick Morris noted:

- Agreement dates have been changed to reflect FY2015-16
- CEO Betty Taylor has made a slight wording modification under the Stokes Opportunity Center (change is underlined); CEO Taylor has approved the agreement with the changes
- County Attorney Ty Browder has approved for legal sufficiency

- Finance Director Julia Edwards has pre-audited the agreement
- Request approval at the July 27th meeting

Chairman Jones opened the floor for discussion.

The Board had no issues with the proposed agreement.

Chairman Jones, with full consensus of the Board, directed the Clerk to place the item on the July 27th Action Agenda.

Proposed Contract – Recreation – Stokes Family YMCA – Fiscal Year 2015-16

County Manager Rick Morris presented the proposed Contract between the County and Stokes Family YMCA for recreation services for Fiscal Year 2015-16 for the Board's review and consideration:

County of Stokes & Stokes Family YMCA

RECREATION CONTRACT

This contract for Recreation Services (herein the "Contract") is made by and between the Stokes Family YMCA herein known as the "YMCA", and the County of Stokes, herein know as the "County". For and in consideration of the mutual promises and covenants set forth herein, the parties agree as follows:

Responsibilities of the YMCA

The YMCA agrees to provide the following minimum services:

1. The YMCA shall administer and coordinate all current recreation and wellness programming to include Stokes County Youth Sports Programming, Summer Day Camp, Stokes County Easter Egg Hunt, other seasonal family special events, 5k event, Fitness Center operation and wellness services.
2. A Summer Youth Program shall be provided to the youth of Stokes County. This program shall be for the length of time specified each year in the Annual Budget (as herein defined). This program shall utilize school sites as well as YMCA and County facilities.
3. The YMCA shall provide recreation, wellness and social programs at a County facility, at the County's sole expense except for long distance telephone calls, in Danbury, North Carolina. The YMCA shall maintain regular office hours and Fitness Center hours of operation in said facility.

4. Stokes County Youth Sports Programming shall be provided to the youth of Stokes County. The programming shall last a minimum of seven weeks.
5. The YMCA shall host an annual 5k event.
6. New Programs shall be offered based on need and availability, such as additional summer camps, sports, recreation and wellness programs and social events.
7. The YMCA shall assume all liability insurance coverage for all YMCA staff and program offerings.
8. The YMCA shall administer the scheduling of shelter usage and special events to be held at Moratock Park, located in Danbury, North Carolina.
9. The YMCA shall collect all fees as set by the Stokes County Board of Commissioners for use of Moratock Park facilities and remit those funds back to the County as requested by the County.
10. The YMCA shall retain all revenues generated by program offerings, except those fees generated from Moratock Park shelter usage.
11. The YMCA shall provide a Stokes County Recreation Department Committee under the authorization of the Stokes Family YMCA volunteer Board of Management. The Committee shall consist of Stokes Family YMCA volunteers, Stokes County citizens and a designated representative of the Stokes County Board of Commissioners.

Responsibilities of the County of Stokes

The County of Stokes agrees to the following responsibilities:

1. The County shall maintain ownership of Moratock Park located in Danbury, North Carolina. Further, the County shall provide maintenance and repair services for Moratock Park up to and including grounds maintenance, facility maintenance, insurance and utility costs.
2. The County shall provide a facility to serve as a Program Center to the YMCA in Danbury, North Carolina or other strategically placed locations at the County's sole expense except for long distance telephone calls. The County shall maintain ownership of said facility and shall provide maintenance and repair services up to and including road maintenance, grounds maintenance, facility maintenance, insurance and utility costs.
3. The County shall provide, at its sole cost and expense, the YMCA staff in Stokes County with one (1) vehicle for travel solely within Stokes County in maintaining programs based in Stokes County and offered to Stokes County citizens.
4. The County shall allow the YMCA staff to purchase fuel at the Stokes County fueling facilities for use in the vehicle provided by the County.

Cost

The County hereby agrees to pay to the YMCA an amount equal to one hundred seventeen thousand and four hundred and eighty-four dollars (\$117,484) for the contract year. This contract sum shall be paid in two (2) equal installments with the first payment due on July 31st and the second due on January 31st of the contract term.

Term

The term of this contract shall be for a period of one year. This contract may be extended for additional periods upon the expressed written consent of both parties.

The Agreement shall be effective July 1, 2015 and shall remain in effect through June 30, 2016. If a new agreement has not been reached between the parties by July 1, 2015, the FY 2014-15 Agreement shall remain in force, unless it has been terminated in accordance with the provisions of this Agreement.

Contract Termination

Either party wishing to terminate this contract may do so upon one-hundred and eighty days written notice to the other party.

Hold Harmless Provision

The YMCA hereby agrees to indemnify and hold the County harmless from all liability arising out of the provision of recreational programs and services as set forth herein.

The County agrees to indemnify and hold the YMCA harmless from all liability arising out of the provision of County maintenance and facilities.

Contract Date and Signatures

This contract for services shall commence as of July 1, 2015 and terminate on June 30, 2016. Contract term extensions are provided in the section of this contract titled "Term".

Curtis Hazelbaker
President/CEO
YMCA of Northwest North Carolina

Ronda Jones
Chairman
Stokes County Board of
Commissioners

Attest

Attest

This Instrument has been pre-audited in the Manner as required by the Local Government Budget and Fiscal Control Act.

July 13, 2015

Julia Edwards, Finance Director

Approved as to Form and Legal Sufficiency

Tyrone Browder, Stokes County Attorney

County Manager Rick Morris noted:

- Contract dates have been changed to reflect FY2015-16
- Director Derrick Edwards, Stokes Family YMCA, has approved the agreement with the date changes
- County Attorney Ty Browder has approved for legal sufficiency
- Finance Director Julia Edwards has pre-audited the contract
- Would request the proposed contract be placed on the July 27th Action Agenda

Chairman Jones opened the floor for discussion.

Vice Chairman Walker commented:

- For years, the YMCA has expressed an interest in wanting to more for recreation
- Recreation is at the top of the list along with economic development, quality of life, schools, etc. that people look at when deciding to come to Stokes County
- Would like to see a proposal from the YMCA to see what they are thinking about when it comes to expanding recreation throughout the County
- Maybe if more recreation was provided, it could possible help with the drug issues in the County; give individuals something to do
- Will support the contract based on the YMCA and the County trying to expand recreation opportunities in the County
- Providing more recreation is a proactive thing to do and has a multitude of benefits

Commissioner Booth commented:

- Feel there might be an opportunity at the Petree property

Vice Chairman Walker commented:

- Another good location to consider would be the community college site

County Manager Rick Morris responded:

- YMCA Director Edwards and I already have plans to meet with Mr. Petree

Vice Chairman Walker requested the manager include the Meadows area in his discussion with Director Edwards.

Chairman Jones, with full consensus of the Board, directed the Clerk to place the item on the July 27th Action Agenda.

Proposed Contract – County Attorney Tyrone Browder – Fiscal Year 2015-16

County Manager Rick Morris presented the proposed Contract between the County and County Attorney Tyrone Browder for Fiscal Year 2015-16 for the Board's review and consideration.

- Proposed contract reflects dates and retainer fees which were approved with the adoption of the FY2015-16 County budget
- Proposed contract has been forwarded to DSS Attorney Kim Grabs for legal review
- Finance Director Julia Edwards has pre-audited the contract
- Would request the proposed contract be placed on the July 27th Action Agenda

Chairman Jones opened the floor for discussion.

Vice Chairman Walker confirmed with Manager Morris that no additional fees have been paid this past year for litigation and hearings.

Vice Chairman Walker confirmed with Manager Morris that this arrangement is working well with the County staff.

Chairman Jones, with full consensus of the Board, directed the Clerk to place the item on the July 27th Action Agenda.

Proposed Agreement – NC Department of Agriculture & Consumer Services – Forestry Services

County Manager Rick Morris presented the proposed Agreement between the County and NC Department of Agriculture/Consumer Services for Forestry Services for Fiscal Year 2015-16 for the Board's review and consideration.

- Proposed contract reflects dates and budget allocation which were approved with the adoption of the FY2015-16 County budget
- Proposed contract has been approved by County Attorney Tyrone Browder
- Finance Director Julia Edwards has pre-audited the contract
- Would request the proposed contract be placed on the July 27th Action Agenda

Chairman Jones opened the floor for discussion.

The Board had no issues with the proposed contract.

Chairman Jones, with full consensus of the Board, directed the Clerk to place the item on the July 27th Action Agenda.

Designation of Voting Delegate to NCACC Annual Conference – August 2015

County Manager Rick Morris noted the County had received a request from the North Carolina Association of County Commissioners requesting a designated voting delegate for the at 108th Annual Conference to be held in Pitt County, NC on August 20-23, 2015.

Commissioner Booth noted that Commissioner Inman has been doing a great job as the voting delegate for the County and would like to ask Commissioner Inman if he would like to serve as the voting delegate.

Commissioner Inman noted that he would be happy to serve as the County's voting delegate.

It was the consensus of the Board to have Commissioner Leon Inman serve as the voting delegate at the NCACC Annual Conference.

Appointments – Stokes County Water and Sewer Authority

County Manager Rick Morris noted this item was placed back on the Discussion Agenda from the June 22nd meeting for nominations.

Chairman Jones opened the floor for any further nominations.

There were no further nominations.

Vice Chairman Walker commented:

- Noted there needs to be balance on the Boards
- Possibly someone from Danbury, Germanton, King
- Board has three members from the Walnut Cove area

Chairman Jones entertained a motion to close the nominations.

Commissioner Booth moved to close the nominations. Commissioner Lankford seconded

and the motion carried unanimously.

Chairman Jones, with full consensus of the Board, directed the Clerk to place the item on the July 27th Action Agenda .

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

Piedmont Triad Regional Council – Area Agency on Aging – Lead Agency Designation

Chairman Jones entertained a motion to approve the Piedmont Triad Regional Council, Area Agency on Aging, as the Lead Agency Designation for Stokes County Senior Services, which was presented at the June 22nd meeting.

Commissioner Lankford moved to approve Piedmont Triad Regional Council, Area Agency on Aging, as the Lead Agency Designation for Stokes County Senior Services. Commissioner Booth seconded and the motion carried unanimously.

Appointments – Stokes County Juvenile Crime Prevention Council

Chairman Jones noted the following were nominated at the June 22nd meeting:

- Re-appointments:
 - Clyde Stewart – Surry/Stokes Friends of Youths
 - Darlene Bullins – County Manager Designee
 - Kathy Ford – District Court Judge Designee
 - Robin Testerman – Children’s Center of Surry
 - Tom Langan – District Attorney’s Office
 - Robing Riddlebarger – Hanging Rock State Park
 - All terms expire June 30, 2107
- New appointments:
 - Libby Reid- Stokes County Sheriff’s Department Designee
 - Wanda East – Stokes County Health Director’s Designee
 - All terms expire June 30, 2017

Chairman Jones opened the floor for nominations for the faith community appointment.

There were no further nominations.

Commissioner Lankford noted that he would possibly have a candidate at the next meeting.

Chairman Jones entertained a motion to close the nominations.

Commissioner Booth moved to close the nominations. Commissioner Inman seconded and the motion carried unanimously

Chairman Jones polled the Board.

Commissioner Lankford, Commissioner Inman, Chairman Jones, Vice Chairman Walker, and Commissioner Booth unanimously approved the following for re-appointments and new appointments:

- Re-appointments:
 - Clyde Stewart – Surry/Stokes Friends of Youths
 - Darlene Bullins – County Manager Designee
 - Kathy Ford – District Court Judge Designee
 - Robin Testerman – Children’s Center of Surry
 - Tom Langan – District Attorney’s Office
 - Robing Riddlebarger – Hanging Rock State Park
- New appointments:
 - Libby Reid- Stokes County Sheriff’s Department Designee
 - Wanda East – Stokes County Health Director’s Designee

Chairman Jones noted the faith appointment will be placed back on the July 27th Action Agenda for appointment.

Appointments – Stokes County Adult Care Homes Community Advisory Committee
Appointments – Stokes County Nursing Homes Community Advisory Committee

Chairman Jones noted the following were nominated for re-appointment at the June 22nd meeting:

- **Stokes County Adult Care Homes Community Advisory Committee:**
 - Rev. Gregory Hairston
 - Ms. Jewel Mabe
 - Ms. Carolyn Manuel
 - Ms. Clara Jean Nelson
 - Ms. Diann Joyce
- **Stokes County Nursing Homes Community Advisory Committee:**
 - Mr. Joe McKenzie
 - Ms. Sylvia Grogan
 - Mr. Yates Wilkinson, Jr.
 - Ms. Myra Morgan
 - Ms. Susie Grabs

Chairman Jones opened the floor for any further nominations.

Commissioner Lankford nominated Mary Lawson for Nursing Home Advisory Committee vacancy.

Chairman Jones entertained a motion to close the nominations.

Commissioner Booth moved to close the nominations. Commissioner Inman seconded and the motion carried unanimously

Chairman Jones polled the Board.

Commissioner Lankford, Commissioner Inman, Chairman Jones, Vice Chairman Walker, and Commissioner Booth unanimously approved the following for re-appointments and new appointment:

Stokes County Adult Care Homes Community Advisory Committee

- Rev. Gregory Hairston
- Ms. Jewel Mabe
- Ms. Carolyn Manuel
- Ms. Clara Jean Nelson
- Ms. Diann Joyce

Stokes County Nursing Homes Community Advisory Committee:

- Mr. Joe McKenzie
- Ms. Sylvia Grogan
- Mr. Yates Wilkinson, Jr.
- Ms. Myra Morgan
- Ms. Susie Grabs
- Ms. Mary Lawson

Appointment – Stokes County Aging Planning Committee

Chairman Jones noted there were six (6) vacancies on the Stokes County Aging Planning Committee.

Chairman Jones opened the floor for any further nominations.

Commissioner Lankford nominated the following:

- Diann Joyce - Danbury
- Wilodae Wood – Sandy Ridge

Chairman Jones entertained a motion to close the nominations.

Commissioner Booth moved to close the nominations. Commissioner Lankford seconded and the motion carried unanimously.

Chairman Jones polled the Board:

Commissioner Lankford: Diann Joyce, Wilodae Wood

Commissioner Inman: Diann Joyce, Wilodae Wood

Chairman Jones: Janelle Diann Joyce, Wilodae Wood

Vice Chairman Walker: Diann Joyce, Wilodae Wood

Commissioner Booth: Diann Joyce, Wilodae Wood

Chairman Jones noted that Diana Joyce and Wilodae Wood were appointed to serve on the Stokes County Aging Planning Committee which left four (4) vacancies.

Chairman Jones, with full consensus of the Board directed the Clerk to place the item on the July 27th Action Agenda for nominations for the remaining four vacancies.

CLOSED SESSION

Chairman Jones entertained a motion to enter Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-318.11(a)(3)
- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6)

Commissioner Inman moved to enter Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-318.11(a)(3)
- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and

fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6)

Commissioner Booth seconded and the motion carried unanimously.

The Board reentered the opened session of the July 13th meeting.

Adjournment

There being no further business to come before the Board, Chairman Jones entertained a motion to adjourn the meeting.

Commissioner Lankford moved to adjourn the meeting. Commissioner Booth seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

Ronda Jones
Chairman