

STATE OF NORTH CAROLINA)
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COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
AUGUST 11, 2014

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, August 11, 2014 at 1:30 pm with the following members present:

Chairman James D. Booth
Vice Chairman Ronda Jones
Commissioner J. Leon Inman
Commissioner Jimmy Walker
Commissioner Ernest Lankford

County Personnel in Attendance:
County Manager Richard D. Morris
Clerk to the Board Darlene Bullins
County Attorney Tyrone Browder
DSS Director Stacey Elmes
EMS Director Greg Collins
Finance Director Julia Edwards
Sheriff Mike Marshall
Tax Administrator Jake Oakley

Chairman James Booth called the meeting to order and welcomed those in attendance.

Chairman Booth delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Booth opened the meeting by inviting the citizens in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Vice Chairman Jones moved to approve the Agenda.

County Manager Rick Morris requested to add the following item:

- Appointment – Workforce Development Board
 - Need to relook at the appointment due to the appointment being invalid
 - Would request to add the item to today's Discussion Agenda

Vice Chairman Jones amended her motion to approve the Agenda with the addition of the Workforce Development Board Appointment to the Discussion Agenda. Commissioner Lankford seconded the motion.

Commissioner Walker confirmed with Chairman Booth that would be Item "K" on the Discussion Agenda.

The motion carried unanimously.

COMMENTS - Manager/Commissioners

Chairman Booth opened the floor for comments from the Board and the County Manager.

Manager Rick Morris presented the following comments:

- NC Mining and Energy Commission
 - The NC Mining and Energy Commission is drafting rules regarding hydraulic fracturing (fracking)
 - The Commission is holding a public comment period regarding the rules until September 15th
 - Anyone interested in trying to influence those rules needs to go to the NC Mining and Energy website
 - Rules and meetings are listed on the website
 - There are four public hearing meetings: Aug. 20th, Aug. 22nd, Aug. 25th and Sept. 12th
- VIPER Radios – Fire Departments
 - The County will be putting 4 portable VIPER radios in each fire department
 - The radios are programmed and ready to go
 - Fire departments will be doing a 2-3 week test using the portables
 - If everything works out, will complete the installation of the remaining portables and mobiles for all the fire departments over the next couple of months
- Cooperative Extension Strategic Plan
 - NC Cooperative Extension Service has just completed their Strategic Plan that will support and sustain their vision for the future
 - The Strategic Plan will be rolled out at the upcoming NCACC Conference
 - There will be a formal roll out in each county later in the year

- Golden LEAF – Grant Award – Stokes County Arts Council
 - Received an email this morning from Senator Shirley Randleman recognizing the grant awarded to Stokes County Arts Council for the Art Market Project
 - Eddy McGee will be coming to the Board at a later date to provide the Board with a full project update
- EMS- Assistant Medical Director
 - Stokes County was very fortunate last year to have an opportunity to participate in an EMS Fellowship Program at Wake Forest Baptist Health which provided EMS with an Assistant Medical Director at no cost
 - Dr. Justin Sempstrott was the first participant; he has just completed his fellowship and is no longer in the role
 - Dr. Katherine Mahoney-Tesoriero will be this year's participant in the EMS Fellowship Program (one-year fellowship)
 - Dr. Mahoney-Tesoriero will be assisting the County's Medical Director, Dr. Darryl Nelson, as an Assistant Medical Director for the County
 - Wake Forest Baptist Health covers her under their insurance and the Fellowship continues to be at no cost to the county
 - Her duties may include riding with the EMS unit, teaching, and providing guidance to our services during this upcoming year
 - She will be acting Medical Director in Dr. Nelson's absence
 - We welcome Dr. Mahoney-Tesoriero to Stokes County EMS

Commissioner Walker commented:

- It might be hard to have discussion regarding items added by Manager Morris unless we have a chance to prepare for discussion prior to the meeting
- Running a little tight for me getting our Agendas on Thursdays versus earlier in the week
- Wondering when there is an item like the one mentioned today and items previously added to our Agendas, the manager, as soon as he knows about it, could notify the Board of the addition and provide available information in order to allow the commissioners to do the research necessary prior to the meeting in order to have a valid discussion

Manager Morris responded:

- Staff makes every attempt to get all the items in the Agenda, but sometimes it happens after the Agenda goes out

Commissioner Walker continued:

- That is exactly what I am saying
- When there is knowledge that an item will be discussed after the Agenda goes out, notification to the Board would provide commissioners, others, and myself included, more of a chance to prepare for discussion when that meeting comes
- The Agendas have been going out a little later than usual, but there is a reason each time it seems like

Chairman Booth commented:

- As far as the delivery of the Agendas, feel most of the Agendas have been delivered on Wednesdays

Clerk to the Board Darlene Bullins responded:

- The Board of Commissioners' Rules of Procedures states that Agendas are to be delivered on Wednesdays
- If the Agenda is held for delivery on Thursday, it is held in order to include something that the Board needs to review for discussion at the meeting
- If we did not hold the Agenda until Thursday, it would have to either be emailed or delivered
- Seems more productive to hold the Agenda for one day instead of having to make a special trip to deliver that information if not able to email the information
- If the Agenda is held for delivery on Thursday, it is approved by the Chairman
- For example, last week the Agenda was held until Thursday for the following reasons:
 - DSS Director Elmes wanted to include the new metrics system developed for charting the progress of DSS programs which would have been hard to email (Director Elmes was unable to finish for delivery on Wednesday due to being in Court); charts were color coded
 - Loan quotes were not due back to the County until Wednesday, August 6th, at 5:00 pm; holding the Agenda for the extra day allowed Mr. Stovall ample time to work up the bids to include in the Agenda package for today's meeting
- If the Agenda had not been held until Thursday, these items would have had to be delivered on Thursday

Vice Chairman Jones commented:

- Getting ready to go the NC Association of County Commissioners Conference this week
- See that Eddy McGee is here today
- Looking forward to Eddy announcing the theme for this year's Stokes Stomp
- Confirmed with Eddy that he did not know yet the decision made for the theme
- The theme for this year's Stokes Stomp is "Stokes County Times Remembered" – hot off the phone

Commissioner Inman commented:

- Governor signed the state budget into law this week which is big news for Stokes County
- Were all hoping that was going to happen, but could not officially celebrate Camp Sertoma/Vade Mecum Springs until the Governor signed the state budget into law
- Can thank a lot of people, first of all, the grassroots efforts of a lot of people in Stokes County along with the hard work done by Senator Randleman and Representative Holloway
- Would like to congratulate this Board for its work on Camp Sertoma

- It was definitely a combined effort of a lot of people to save this very valuable asset for Stokes County
- As I stated earlier in the Journal, “Stokes County just won the Camp Sertoma Lottery”
- Headed to Asheville this Wednesday for the NCACC Conference and will represent you well

Commissioner Lankford commented:

- Ethics for Life – “And do not forget to do good and to share with others, for with such sacrifices God is pleased
 - (comes from Hebrews)
- Provided the Board with a copy of the Piedmont Triad Development Corporation’s proposed By-Laws that was received at the recent Executive Board Meeting
 - Requested Board members review the proposed By-Laws to see if there is anything that needs to be discussed at the next Executive Board Meeting on August 20th regarding the by-laws
 - If there are any suggestions or changes, will be glad to present it at the next meeting
 - Will be glad to voice your suggestions to the Executive Board

Chairman Booth commented:

- To add to Commissioner Inman’s comments regarding Camp Sertoma Properties
 - Very glad to have those properties under the State Park System
 - Would also like to commend the Board and the three representatives I appointed, Commissioner Inman, Commissioner Lankford, and County Manager Rick Morris, who served on a committee to keep Camp Sertoma
 - It took a lot of hard work and time to get things worked out
 - Had a citizen state there was no way to get the properties transferred to the State Park System in a short time, it would take 2-3 years to accomplish that
 - With the hard work of the commissioners, county manager, Senator Randleman, Representative Holloway and citizens, it happened
- Attended, along with Manager Morris, the talent show at the Stokes Opportunity Center presented by the County’s special needs citizens last week
 - Was overwhelmed and blessed with the entertainment provided by these citizens, there was singing and dancing
 - Have not had such good entertainment in years
 - Very impressed with not only the entertainment but the art work and crafts done by the citizens, it was very beautiful
 - Think the manager bought some art work and I plan on also purchasing some myself
 - My hat is off to the staff operating Stokes Opportunity Center for the great job that they do
 - Plan to visit the center again

PUBLIC COMMENTS

Chairman Booth opened the floor for Public Comments.

Chairman Booth reminded those in attendance that the Board does not reply to Public Comments.

Chairman Booth also reminded those speaking that there was a three (3) minute time limit.

The following spoke during the Public Comments:

Gareath Meadows

2504 Mountain View Church Road
King, NC 27021

RE: Concerns about fracking

Mr. Meadows presented the following comments:

- Retired school principal, teacher, coach, administrator, but now I am a farmer who cuts wood, cleans horse stalls, feeds cows and such
- Heard some good positive things here and it is rewarding
- Very, very rewarding for you to be on task
- I have an item that I want to discuss with you that is rewarding, too
- Rewarding and the opportunity that you have provided, I am not just talking about time
- Thank you for the time that you let me stand here, but I want to talk about the opportunity and appreciate you for what you have done in an opportune fashion
- But, yet there is still more to do and that is on this business – a very, very concern of the general public - fracking
- It seems everywhere we go, that is on the lips of people
- I appreciate Manager Morris telling us about the NC Mining and Energy Commission
- They have a monumental task, it is not easy
- They labor under adverse conditions, but yet at the same time, as Chairman Booth was explaining that the Board wants public comments
- You need public comments from people that are concerned
- Folks, that apathetic mode of thinking, is just not rewarding
- This business, and I am going to be very personal, of fracking concerns me
- I am concerned about our preservation, not just for myself and my wife, but for the people in general that really ought to be attending these meetings
- We look at this business and to see what are the characteristics
- We are concerned about the preservation in Stokes County
- Just heard numerous, well defined kind of things that you are proud and pleased and those things could be magnified many, many times over
- We are concerned about the preservation of land, homes, water, and air
- I think Sheriff Mike Marshall would like to hear that we all need to obey the law
- What is the law other than his doing his duty?
- We have created an acronym, or at least I have and that is land, air, and water
- We want to preserve
- Secondly, we want to protect those
- They need to be incorporated – land, air, water, rules, regulations, policies, procedures

- You name it, those things need to be protected here in Stokes County
- We have a wonderful place
- You talked about time remembering, in all honesty, I was awed when I talked to Bob Carroll before his death at Arbor Acres
- He was so involved still with Stokes County
- He said, “you know, I stated in my book, if there is one place that I want to live, it would be 10 miles of Sauratown Mountain
- Thought what a tribute that was
- We want you to think about prosperity
- We want to preserve, protect and yes, we want to prosper
- I am not necessarily talking about funds and money, but that is fine, too
- You need that and we need that in the scheme of things
- We need, on county level, for people to feel good, people to feel confident, people to have intricate desire to want to come to Stokes County, put down roots
- Just talked to a doctor friend, who is a psychiatrist, makes no difference, but he said, “you know Gareath, when I die, I want to be carried out of this mountain in a pine box, I don’t want to be in the urban areas”
- He could afford to live anywhere on God’s green earth he so desired, but what did he do, he chose Stokes County
- I say to you, a resolution is great, that is fine, we appreciate that (core group)
- We would ask you, each of you
- You are in a position to make monumental changes and decisions
- Yes, decisions, personal and professional for the practices in Stokes County
- You have that power
- You have the authority
- Hope you will utilize that, each of you in a productive fashion that we want to preserve, we want to protect and that we want things to prosper
- A good friend over in the Sauratown Mountains, once told me, (Dan George, a dearly loved and respected person, guess he got it from the Sauras or whomever) “let’s take care of the land and the land will take care of us”
- Such an acute statement
- Apologize for running over

CONSENT AGENDA

Chairman Booth entertained a motion to approve or amend the following items on the

- Minutes of June 11, 2014 – Budget Work Session
- Minutes of July 28, 2014 – Regular Meeting
- Minutes of August 5, 2014 – Planning Meeting

Public Buildings, Capital Reserve Fund - Budget Amendment #5

Finance Director Julia Edwards submitted Budget Amendment #5.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Public Buildings				
100.4190.511	Equipment – Non Capitalized	\$00.00	\$5,000.00	\$5,000.00
Contingency				
100.9910.000	Contingency	<u>\$125,000.00</u>	<u>\$(5,000.00)</u>	<u>\$120,000.00</u>
	Totals	\$125,000.00	\$00.00	\$125,000.00
Stokes Rey. Hospital Fund				
500.5700.013	Equipment	\$00.00	\$6,000.00	\$6,000.00
500.5700.590	Improvements	<u>\$00.00</u>	<u>\$5,000.00</u>	<u>\$5,000.00</u>
	Totals	\$00.00	\$11,000.00	\$11,000.00
Capital Reserve Fund				
201.4190.013	Public Buildings	\$120,000.00	\$(11,000.00)	\$109,000.00
201.9810.000	Transfer to General Fund	\$91,000.00	\$5,000.00	\$96,000.00
201.9820.000	Transfer to Stokes Rey. Fund	<u>\$00.00</u>	<u>\$6,000.00</u>	<u>\$6,000.00</u>
	Totals	\$211,000.00	\$00.00	\$211,000.00

This budget amendment is justified as follows:

To transfer funds from Capital Reserve Fund to replace HVAC unit at the hospital and old courthouse along with transferring Contingency Funds to replace medical building roof at the hospital

This will result in a **net increase of \$11,000.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Stokes Rey. Hospital Fund				
500.3981.001	Transfer from Capital Reserve	\$00.00	\$6,000.00	\$6,000.00
100.3839.850	Insurance Claim	<u>\$200,000.00</u>	<u>5,000.00</u>	<u>\$205,000.00</u>
	Totals	\$200,000.00	\$11,000.00	\$211,000.00

Commissioner Inman moved to approve the Consent Agenda as amended. Commissioner Lankford seconded the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

40th Stokes Stomp Festival on the Dan - Update

County Manager Rick Morris commented:

- Arts Council Director Eddy McGee is here to provide the Board with an update on the upcoming 40th Stokes Stomp Festival on the Dan
- Wanted to provide the Board with information regarding the 40th Stomp as the Arts Council has put extra effort and funding into this year's Stomp
- They are planning for some contingencies that we may have not had before as far as traffic is concerned
- Sheriff Mike Marshall and EMS Director Greg Collins are in attendance for today's meeting

Arts Council Director Eddy McGee presented the following information regarding the upcoming 40th Stokes Stomp Festival on the Dan:

- Will take place on Saturday and Sunday, September 13th and 14th at Moratock Park in Danbury
- Special time for this event
- Entertainment Headliners will include:
 - John Cowan (the Voice of Newgrass) and John McFee (Doobie Brothers) on Sunday, September 14th
 - John Cowan plays at MerleFest every year
 - IBMA Award Winner "The Lonesome River Band" will play two sets on Saturday, September 13th
 - Steve Martin Banjo winner, Sammy Shelor, will be performing on Saturday, September 13th
 - Very big names for a free festival
 - Very good entertainment
- Additional activities include:
 - Stokes Stomp Parade
 - Children's Area with Next Generation Stage
 - Main stage music and dance
 - 120+ Food/craft Vendors
 - Canoe/Kayak demos for Kids
 - Dan River fishing demos
 - Mobile Zipline
 - Civil War Encampment
 - Art demonstrations
- With a large increase in attendance expected for the 40th Stomp and in past years, a committee has been formed

- The committee includes The Stokes County Sheriff's Department, Danbury Vol. Fire Department, NC Department of Transportation, Stokes County EMS, Stokes County Fire Marshal, Stokes County Economic Development and Stokes Arts are currently working on a safer and more effective traffic plan for the 40th Stokes Stomp
- Have created a committee to deal with safety, traffic, and parking
- Sheppard Mill Road has become a huge parking lot during the Stomp
- This plan will address additional parking areas, shuttle service, and Sheppard Mill Road motor and foot traffic
- Economic Development Director Alan Wood will be working with PART regarding a shuttle plan
- Safety is the first concern
- Try to take citizen input to make the Stomp for the better each year
- If we are going to make this a professional and safe event for the public, we need to make some changes
- Committee will be meeting this Friday to address safety issues which may include shuttling from the Government Center parking lot
- Will keep the Board of Commissioners updated
- The Stokes County Arts Council will invest close to \$20,000.00 in support of the 40th Stokes Stomp
- People may realize the time that goes into planning the Stomp, but do not realize the amount of funding that is used each year just to "break-even"
- The rumor has been that the Stokes Stomp is a huge fundraiser for the Stokes County Arts Council, it has never been a big fundraiser
- It is a community celebration of the arts, the community, and natural resources- that is our focus
- Thankful for our sponsors and members

Chairman Booth opened the floor for discussion.

Chairman Booth confirmed with Director McGee that he would be providing the Board information regarding the shuttling, parking, traffic etc. once it is decided by the committee.

Director McGee noted that he would be back very soon regarding the entire funding package for the Art Market Project.

The Board had no issues or questions regarding Director McGee's information.

Chairman Booth, on behalf of the Board, extended the Board's appreciation for the update.

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Tax Administration Report – July 2014

Tax Administrator Jake Oakley presented the following informational data for the August 11, 2014

July Report:

Fiscal Year 2014-15	Budget Amt	Collected Amt	Over Budget	Under Budget
Current 2014 Taxes	\$19,080,388.00	\$651,933.35		\$18,428,454.65
New Schools F-Tech Fund (Includes Prior 98-2013 Taxes)	\$1,272,026.00	\$51,615.49		\$1,220,410.51
Prior Taxes 1998-2013 Tax Years County Regular & Motor Vehicles	\$675,000.00	\$114,790.54		\$560,209.46

Collection Percentage
As of July 31, 2014
Current 2014 Tax = 0.0342%

New School F-Tech
Fund = 0.0406%

Prior 1998-2012 Tax
Years (Reg and MV) = 0.1701%

EMS Current Collections
Total Collected
(07-01-14/07-31-14)
\$125,923.42
Total Collected
(07-01-14/06-30-15)
\$125,923.43
Percentage of Collection =
8.39%
Balance to collect
=\$1,374,076.57

Delinquent EMS Collection
Report - Total Collected
(07-01-14/07-31-14)
\$14,863.89
(07-01-14/06-30-15)
\$14,863.89
Percentage of Collection = 9.29%
Balance to collect =\$145,136.11

Business and Personal Property Discovery Report

Audit Dates	Accts	Total Value	Taxes Due
(07-01-14/07-31-14)	34	\$1,425,150.00	\$15,567.47
(07-01-13/06-30-14)	34	\$1,425,150.00	\$15,567.47

Motor Vehicle Release Report	Accounts	Total Value
Audit Dates		
(07-01-14/07-31-14)	8	\$204.12

Motor Vehicle Refund Report	Accounts	Total Value
Audit Dates		
(07-01-14/07-31-14)	2	\$23.24

Garnishment Totals

Month	Total Accounts	Original Levy Amount	Collected Amount
(07-01-14/7-31-14)	204	\$86,489.96	\$59,764.28

F/Year 2014-15

(07-1-14/6-30-54)	204	\$86,489.96	\$59,764.28
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Interstate Collection

Report

July-14

Collection

Total Collection

Cumulative Total
Collected to Date

NC Debt Setoff

\$211,215.79

Cumulative Total Collected (to date)	Motor Vehicles	\$122,975.01
Cumulative Total Collected (to date)	Property Taxes	\$43,790.84
Cumulative Total Collected (to date)	EMS	\$226,778.35
Collected To date	All Categories	\$393,544.20

Monthly Delinquent Tax Collection Report

Tax Administrator Jake Oakley presented the following Monthly Delinquent Tax Collection

Report for July 2014

<u>County</u>	<u>Real/Personal</u>	<u>Property</u>	<u>July</u>	<u>2014</u>			
Year	Beginning Balance	Releases	Refunds	Debits/ Credits	Write-offs	Payments	Ending Balance
2013	\$ 593,044.68	\$ (39.69)	\$39.69	\$393.23	\$(690.00)	\$(66,428.02)	\$ 526,319.89
2012	\$ 259,529.83	\$ (38.26)	\$38.26			\$(10,911.79)	\$ 248,618.04
2011	\$ 131,675.78				\$(.13)	\$(7,732.65)	\$ 123,943.00

August 11, 2014

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2010	\$	78,237.24	\$(101.71)		\$(2,548.06)	\$	75,587.47
2009	\$	48,117.03			\$(757.71)	\$	47,359.32
2008	\$	33,083.23			\$(49.04)	\$	33,034.19
2007	\$	21,398.77			\$(224.74)	\$	21,174.03
2006	\$	14,896.80				\$	14,896.80
2005	\$	11,309.77			\$(21.44)	\$	11,288.33
2004	\$	11,019.47				\$	11,019.47
2003	\$	8,923.60			\$(63.63)	\$	8,859.97
2002	\$	1,364.06				\$	1,364.06
2001	\$	16.98				\$	16.98
2000	\$	290.82				\$	290.82
1999	\$	319.80				\$	319.98

<u>County</u>	<u>Motor</u>		<u>July</u>	<u>2014</u>			
<u>Year</u>	<u>Beginning</u>	<u>Releases</u>	<u>Refunds</u>	<u>Debits/</u>	<u>Write-offs</u>	<u>Payments</u>	<u>Ending</u>
	<u>Balance</u>			<u>Credits</u>			<u>Balance</u>
2013	\$ 90,424.30	\$(258.95)	\$9.02	\$181.68	\$(4.16)	\$(22,212.51)	\$ 68,139.38
2012	\$ 13,619.04	\$(190.82)			\$(0.07)	\$(1,589.58)	\$ 11,845.86
2011	\$ 22,421.83				\$(0.31)	\$(887.30)	\$ 21,534.22
2010	\$ 23,711.91					\$(581.13)	\$ 23,130.78
2009	\$ 19,392.96					\$(711.01)	\$ 18,681.95
2008	\$ 19,549.88					\$(168.21)	\$ 19,291.67
2007	\$ 16,979.93					\$(175.23)	\$ 16,804.70
2006	\$ 12,116.07					\$(7.79)	\$ 12,108.28
2005	\$ 15,142.41					\$(105.83)	\$ 15,036.58
2004	\$ 1,608.63					\$(48.71)	\$ 1,559.92
2003	\$ 13,560.97					\$(75.25)	\$ 13,485.72
2002							
2001							
2000							
1999							

<u>New</u>	<u>Schools</u>	<u>Forsyth</u>	<u>Tech</u>	<u>Fund</u>	<u>July</u>	<u>2014</u>	
<u>Year</u>	<u>Beginning</u>	<u>Releases</u>	<u>Refunds</u>	<u>Debits/</u>	<u>Write-offs</u>	<u>Payments</u>	<u>Ending</u>
	<u>Balance</u>			<u>Credits</u>			<u>Balance</u>
2013	\$ 45,445.95	\$(19.92)	\$3.25	\$38.30	\$(0.80)	\$(5,903.10)	\$ 39,563.68
2012	\$ 20,294.47	\$(15.28)	\$3.04			\$(815.27)	\$ 19,466.96
2011	\$ 9,366.03				\$(0.03)	\$(550.75)	\$ 8,815.25

Interstate Collection Report

July 2014

Cumulative Total Collected to Date

Collection

NC Debt Setoff

Total Collected

\$211,215.79

Cumulative Total Collected (to date)

Motor Vehicles

\$122,975.01

Cumulative Total Collected (to date)

Property Taxes

\$43,790.84

Cumulative Total Collected (to date)	EMS	<u>\$226,778.35</u>
Collected (to date)	All Categories	<u>\$393,544.20</u>

Collection of New and Old Motor Vehicle Bills

Tax Administrator Jake Oakley presented the following new report for the combination of County/State reporting of the collection of Motor Vehicles:

- Graph shows each month's collection per taxing codes:

June 2014

New VTS System

Tax Code	Levy	Interest	Cost	Net
Jurisdiction	Billed	Paid	Adjust.	Collected
City of King	\$18,294.	\$161.	\$1,352.	\$17,103.
King Car Fee	\$542.			\$2,542.
Walnut Cove Town	\$3,397.	\$28.	\$207.	\$3,218.
Danbury Town	\$318.	\$13.	\$19.	\$312.
School Tax	\$12,309.	\$110.	\$781.	\$11,638.
King Fire	\$3,072.	\$25.	\$198.	\$2,899.
Rural Hall Fire	\$642.	\$5.	\$41.	\$606.
Walnut Cove Fire	\$2,183.	\$24.	\$136.	\$2,071.
General County	\$184,635.	\$1,648.	\$11,716.	\$174,567.
Service Fire	\$10,739.	\$99.	\$677.	\$10,161.
Total Collected	\$238,131.	\$2,113.	\$(15,127)	\$225,117.

July 2014

New VTS State

Tax Code	Levy	Interest	Cost	Net
Jurisdiction	Billed	Paid	Adjust	Collected
City of King	\$ 18,321.	\$	\$	\$
King Car Fee	\$2,539.	\$	\$	\$
Walnut Cove Town	\$2,959.	\$	\$	\$
Danbury Town	\$144.	\$	\$	\$
School Tax	\$12,969.	\$	\$	\$
King Fire	\$3,845.	\$	\$	\$
Rural Hall Fire	\$924.	\$	\$	\$
Walnut Cove Fire	\$2,028.	\$	\$	\$
General County	\$194,526.	\$	\$	\$
Service Fire	\$10,976.	\$	\$	\$
Total Collected	\$219,231.	\$	\$	\$

- Cost in the New VTS System is calculated in all areas of billing (staffing, contracting, postage, DMV, software, etc.) by the NC Department of Revenue and prorated on each taxing district per bill

- Cost in car fees for the City of King is calculated in the Vehicle Tax bill for the City of King

**(Report Date: September 2013 through June 2014)
NC Vehicle Tax System Summary per Tax District)**

Total Cumulative Collected to date (NCVTS) system	City of King/Car fee	\$167,155.34
Total Vehicles Billed Per Tax Code 4,499	Total Expenses	<u>\$ (7,987.87)</u>
Average Cost per Bill = \$1.78	Total Net Collected	\$159,167.47
Total Cumulative Collected to date (NCVTS) system	Town of Walnut Cove	\$ 22,598.28
Total Vehicles Billed Per Tax Code 909	Total Expenses	<u>\$(1,017.96)</u>
Average Cost per Bill = \$1.12	Total Net Collected	\$ 21,580.32
Total Cumulative Collected to date (NCVTS) system	Town of Danbury	\$ 12,583.87
Total Vehicles Billed Per Tax Code 686	Total Expenses	<u>\$ (581.22)</u>
Average Cost per Bill = \$0.85	Total Net Collected	\$ 12,002.65
Total Cumulative Collected to date (NCVTS) system	F Tech/School Fund	\$98,586.30
Total Vehicles Billed Per Tax Code 40,283	Total Expenses	<u>\$(4,672.29)</u>
Average Cost per Bill = \$0.11	Total Net Collected	\$94,914.01
Total Cumulative Collected to date (NCVTS) system	King Fire District	\$26,088.00
Total Vehicles Billed Per Tax Code 6,122	Total Expenses	<u>\$(1,225.63)</u>
Average Cost per Bill = \$0.20	Total Net Collected	\$24,862.37
Total Cumulative Collected to date (NCVTS) system	Rural Hall Fire District	\$4,681.27
Total Vehicles Billed Per Tax Code 1,168	Total Expenses	<u>\$(219.41)</u>
Average Cost per Bill = \$0.19	Total Net Collected	\$4,461.86
Total Cumulative Collected to date (NCVTS) system	Walnut Cove Fire Dist	\$16,200.65
Total Vehicles Billed Per Tax Code 4,377	Total Expenses	<u>\$(762.56)</u>
Average Cost per Bill = \$0.18	Total Net Collected	\$15,438.09
Total Cumulative Collected to date (NCVTS) system	General County	\$1,493,734.27
Total Vehicles Billed Per Tax Code 40,283	Total Expenses	<u>\$(70,071.67)</u>
Average Cost per Bill = \$1.74	Total Net Collected	\$1,423,662.60
Total Cumulative Collected to date (NCVTS) system	Service Fire District	\$ 88,296.86
Total Vehicles Billed Per Tax Code 23,208	Total Expenses	<u>\$(4,128.71)</u>
Average Cost per Bill = \$0.18	Total Net Collected	\$ 84,168.15

Total Cumulative Collected NCVTS through June (all tax districts)	\$	1,930,864.84
Total Expenses for NCVTS through June (all tax districts)	\$	(90,667.32)
Total net collected for NCVTS through June (all tax districts)	\$	1,840,197.52
Average cost per total billings through June		\$2.25 per bill

Lowest cost billed = \$2.04 (County, School Fund, Service Fire based on 25,155 cars)
Highest cost billed = \$3.64 (County, School Fund, King City based on 2,749 cars)

Chairman Booth opened the floor for discussion.

Releases less than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Releases less than \$100 – Real and Personal Property (July 2014) for the Board's review:

Releases less than

\$100 - Real/Personal

Property	July 2014	
Name	Bill Number	Amount
Edith Yates Estate	14A698703006088.2	\$18.96
Edith Yates Estate	14A698703006090.2	\$18.56
Mary Gordy Romine	14A598800944047	\$92.36
Nunn Enterprises	14A599108899908	\$14.87
Baxter Healthcare Corp	14A155893448.10	\$15.82
Christopher John Bach	14A156015152.04	\$40.12
David Carl Southern	14A155903768.09	\$3.53
Gregory Chad Flippin	14A156008813.09	\$6.00
Barbara G Hall	14A25189.09	\$6.00
James Edward Britt	14A155921262.08	\$9.35
Annette Dew	14A65025.08	\$48.64
Robin Bailey	14A156049233.07	\$46.16
	Total Amount	\$320.37

Refunds less than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Refunds less than \$100 – Real and Personal Property (July 2014) for the Board's review:

**Refunds less than
\$100 - Real/Personal**

Property	July 2014	
Name	Bill Number	Amount
Annette Dew	13A65025.08.1	\$49.67
	12A65028.08.1	<u>\$49.35</u>
	Total Amount	101.60

Releases more than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Releases more than \$100 – Real and Personal Property (July 2014) for the Board’s review and consideration at the August 25th meeting:

**Releases more than
\$100 - Real/Personal**

Property	July 2014	
Name	Bill Number	Amount
Deborah King Reason: Clerical error-Use Value accidentally removed	14A692500267619	\$641.55
Marlene/Richard McCraw Reason: Corrected appraisal data	14A599304712667	\$225.14
BCM Commercial Services Reason: Business Sold	14A156041614.02	<u>\$221.79</u>
	Total	\$1,088.48

Tax Office (EMS Billing) Write-Off Requests

Tax Administrator Jake Oakley presented the following (EMS Billing) Write-Off Requests with a request for the board’s consideration and approval at the August 25th meeting:

Call number	Date	Charge Amount	Reason
E14-04178	6/13/2014	\$483.00	Inmate - No insurance
E14-02581	4/13/2014	\$358.00	Inmate - No insurance
E14-02129	3/25/2014	\$483.00	Inmate - No insurance
E14-01458	2/26/2014	\$358.00	Inmate - No insurance
E14-00249	1/10/2014	\$358.00	Inmate - No insurance
		\$2,040.00	

Tax Administrator Jake Oakley noted the following information regarding the Write-Off

Requests:

- The Tax Office has determined, based upon information furnished to us from the Stokes County Jail (Sheriff's Office) that there is no further recourse of collection on the above listed accounts

Late Applications for Elderly Exemption for 2014

Tax Administrator Jake Oakley presented the following Late Applications for Elderly Exemption for 2014 with a request for the board's consideration and approval at the August 25th meeting:

Taxpayer: Alton Toms Roberts

- Parcel Number: 6902-13-03-6656
- One acre of land and a dwelling located at 309 Dalton Rd, King, NC
- Assigned Tax Value of \$55,900
- Review of the application and accompanying documents indicate that he qualifies for the exemption

Taxpayers: Jeanette M. Taylor and Flora L. Marsh

- Parcel Number: 5993-17-10-9106
- One acre of land and a dwelling located at 111 Westridge Drive, King, NC
- Assigned Tax Value of \$94,200
- Review of the application and accompanying documents indicate that they qualify for the exemption

Taxpayer: Sandra Kaye Shelton

- Parcel Number: 6000-00-95-1551
- One acre of land and a dwelling located at 1021 Elmer Shelton Road, Westfield, NC
- Assigned Tax Value of \$113,600
- Review of the application and accompanying documents indicate that she qualifies for the exemption

Taxpayer: Mary Frances Jackson

- Parcel Number: 5987-03-34-0282
- One acre of land and a dwelling located at 1280 Pilot-Westfield Road, Pilot Mountain, NC
- Assigned Tax Value of \$84,500
- Review of the application and accompanying documents indicate that she qualifies for the exemption

Tax Administrator Oakley noted:

Chairman Booth opened the floor for discussion.

The Board had no issues with the July 2014 Report.

Chairman Booth, with full consensus of the Board, directed the Clerk to place the following on the August 25th Consent Agenda:

- Real and Personal Releases more than \$100
- Tax Office (EMS Billing) Write-Off Requests
- Late Applications for elderly exemption

Proposed NCPTS Tax Software Contract – Farragut Systems, Inc.

Tax Administrator Jake Oakley presented the Final NCPTS Tax Software Contract with Farragut Systems, Inc. for the Board's review and consideration at the August 25th meeting.

Tax Administrator Jake Oakley noted:

- County Attorney Ty Browder has reviewed and approved the contract for legal sufficiency
- First draft was presented to the Board for review on August 14, 2013; staff has been making the needed changes since that time
- Final contract reflects changes from the original proposal, resulting in additional long term savings for the County and ultimately our taxpaying citizens
- NCPTS is a "cloud system" which utilizes someone else's hardware
- The new software package would eliminate the buying of servers for the Tax Department
- The new software package is overseen by the NC Association of County Commissioners (NCACC); NCACC will always have an input on what will be changed and its impact on the taxation of North Carolina
- Current year costs associated with this contract are included in the 2014-15 Tax Department Budget
- The beginning date for the transfer and migration of Tax Department Software Data to the new NCPTS System is scheduled for September 1, 2014, with full implementation expected to be completed July 1, 2015
- Scheduled to create our 2015 Annual Tax Bills from the new NCPTS System
- All data migration will be done by the Farragut Systems
- Proposed contract eliminates the Register of Deeds and Planning packages, along with additional costs for the migration, over the financing times, will save the County taxpayers an additional \$70,000
- Feel this will be the last time the County will have to look for a new tax software vendor
- Will not be at the mercy of the vendors
- Will not be at the mercy of anyone saying that they need extra funding because state laws have changed and software needs to be updated
- If anything changes in Raleigh regarding taxes, it will not affect the pocketbooks of Stokes County citizens

- Don't feel the NCPTS System will ever be assessed a fee like the ones that have been added to the NCVTS System

Chairman Booth opened the floor for discussion.

Commissioner Lankford commented:

- Requested Tax Administrator Oakley to explain further about the additional \$70,000 savings to the taxpayers of Stokes County

Tax Administrator Oakley responded:

- The \$70,000 is due to the deletion of the Register of Deeds and Planning packages
- Our current Register of Deeds and Planning packages are both working very well
- Do not feel that needs to be added to the contract to enhance something that is already working very well
- The annual cost of these two packages is approximately \$9,000 per year
- The savings of the \$9,000 over the payoff period of the contract along with the additional cost for Farragut to do the migration is estimated to save the County \$70,000
- It is the savings in the annual renewal fees with Farragut
- \$110,000 was transferred to Capital Reserve at the end of Fiscal Year 2013-14 to help offset the costs of the Farragut System

Commissioner Lankford continued:

- Confirmed with Tax Administrator Oakley that the software is adaptable to the point that if the State decided to allow the counties to start back collecting for their motor vehicle taxes, the new software would be able to handle the collection of motor vehicle taxes

Tax Administrator Oakley responded:

- It is exactly the same kind of software program as the NCVTS
- Same company, run by the State, and governed by the NCACC
- If the State ever decides to change the law to allow counties to start back collection the motor vehicle taxes, we have the software and can start back immediately

Vice Chairman Jones commented:

- I am getting the impression that this has been a trend towards standardization all across the State for this type of technology

Tax Administrator Oakley responded:

- The smaller counties are getting on board
- The larger counties are holding back due to the massive data files they have and their workload
- Right now, the entire state is running the motor vehicle tax program on this cloud system; billing and collecting millions of dollars for motor vehicle bills and transferring each county's allotted portion

- Don't know why some counties would want to purchase a server and run the new software system locally and not on a cloud
- Most everyone who is looking for software is looking at a cloud based system, saving county dollars by not having to buy servers and maintaining those servers
- When you log on, you are utilizing their servers
- Each county will be able to take advantage of other tax software programs that have been created for specific counties if so desired, another tax savings
- This new system will take a great deal of work off IT Director Dianna Fulp
- Dianna has spent a lot time dealing with tax software programs and has done a wonderful job over the years making sure that listing, billing, revaluation, late listings, etc. is all taken care of
- I would like to give Dianna credit for all the hard work she has done to help the Tax Department

Vice Chairman Jones continued:

- Confirmed with Tax Administrator Oakley that the margin of error, as far as using this software, will not be increased

Tax Administrator Oakley responded:

- Have not had any issues with using the NCVTS software for the motor vehicle taxes
- Right now, the department is logging on to a remote site and billing the motor vehicle taxes, touching each motor vehicle account for verification of value and address location, then the state takes it over and applies it to their billing with the registration and sends it out with the registration

Commissioner Walker commented:

- Vice Chairman Jones asks similar questions to what I was wondering about
- Have any idea of how many other counties are using this same system?

Tax Administrator Oakley responded:

- At last count, there were 14 counties
- Eight were already on the system
- Six, including the County, coming on the system
- There are three counties currently in negotiations
- Feel it is going to be a trend
- Would go out on a limb and say that North Carolina will soon be saying that counties will have to go on the Farragut System; being in-house or on the cloud to make sure all counties are doing the same thing
- Wake and Guilford Counties use it
- Forsyth County is going on it
- Stokes County, I hope, it going with it
- Henderson and Burke Counties are using it
- Beaufort County should be coming on

Commissioner Walker continued:

- Confirmed with Tax Administrator Oakley that there is an additional savings of \$70,000
- What is the total savings of the software package and how long will it take to see a savings?

Tax Administrator Oakley responded:

- If you looked at the overall picture of the current software, the redundancy that is in the system, the staff needed to run the current system, the constant charges for upgrades, the overall annual savings over a period of time is estimated \$12,000 per year
- The actual savings will not show up until the contract is paid out which is being financed for ten years
- At that point, the savings really starts clicking
- If you look at it on a 15-20 year period, the savings will average out to approximately \$12,000 per year
- The \$70,000 broken down is \$9,000 savings in the annual renewal of the software, but the added cost of the migration brings the estimated savings down to approximately \$70,000

Chairman Booth confirmed with Tax Administrator Oakley that the total cost of the software is \$340,000 with \$110,000 in Capital Reserve to be applied to the cost.

Chairman Booth confirmed with Tax Administrator Oakley that the additional \$70,000 savings is over the financing period of ten years.

Chairman Booth confirmed with Tax Administrator Oakley that overall, the purchase of the new software package is a savings for the Stokes County taxpayers.

Tax Administrator Oakley commented:

- When you purchase a new software package, normally it is usually 7-10 years before any changes need to be made
- The current software was purchased because the company being used at that time was going out of business and the previous tax administrator felt the need to move to a new vendor at that time
- Tax Office has been using the current system for ten years

Chairman Booth confirmed with Tax Administrator Oakley that the current tax software package had to be upgraded.

Tax Administrator Oakley responded:

- The current tax software system has to be brought into a “windows environment” which means the County would have to buy servers and migrate the data

Chairman Booth commented:

- Confirmed with Tax Administrator Oakley that with the new system, the County should be set for 10+ years and even if the State changes something, the County will be ahead of the game

Tax Administrator Oakley respectfully requested that the item be placed on either the August 25th Consent or Action Agenda in order to get the migration started September 1st.

Chairman Booth, with full consensus of the Board, directed the Clerk to place the item on the August 25th Action Agenda.

Social Services Monthly Report

DSS Director Stacey Elmes presented the following Social Services Monthly Report:

- **Food and Nutrition Services Quality Control Case Report**
 - Active Case Review – Dropped and Reason Dropped – not subject to review
- **NC FAST Updates:**
 - Statewide Medicaid Untimely Application Processing Status
 - As of July 30th = 44,592 untimely Medicaid Applications
 - State is under target
 - Stokes County Medicaid Untimely Application Processing Status
 - As of July 30th = 12 untimely Medicaid Applications
 - Projection at Needed Pace = 48
 - % Over Target = 75%
- **Energy Programs Outreach Plan**
 - Plan has always been completed by DSS and turned into the State by August 1st
 - This year the state is requiring the Energy Programs Outreach Plan be approved by the Board of Commissioners
 - The plan is very simply, letting people know about the program, the monies that are available and what they are for, and criteria of each program
 - The following agencies or groups will be contacted to encourage their participation on an interagency committee for CIP and/or LIEAP
 - Stokes County Social Services
 - Stokes County Sheriff's Department
 - Stokes County Health Department
 - Stokes County SCAN
 - Forsyth Tech – Stokes County Campus
 - Stokes County Senior Services
 - Stokes County Mental Health Association
 - Stokes Partnership for Children

- Stokes County Schools
 - Stokes County Senior Centers
- Committee Meetings will be scheduled for the following dates and times:
 - July 23, 2014
 - August 27, 2014
 - September 24, 2014
 - October 22, 2014
- The following agencies or groups will provide outreach services for CIP and/or LIEAP:
 - King Outreach Ministries in King and East Stokes Outreach Ministries in Walnut Cove are made aware of LIEAP and CIP and will be given brochures and flyers to give to clients regarding eligibility and availability of funding
 - Senior Services and both Senior Centers will be given brochures and handouts
 - The Stokes County Health Department will be given brochures for their lobby
 - Information will be given to households with a member age 60 and over
- If necessary, a DSS worker will go to King Outreach and East Stokes Outreach during their operating hours in order to take applications
- A DSS worker can be available to speak to the Senior Centers if requested and take applications
- DSS will make it known to each adult service client that the LIEAP Funds are getting ready to be available and make home visits to get applications completed or ensure that those clients have a way to get into the office to get the services
- The Stokes News and the Stokes County Website will publicize the energy program
- Application Process
 - CIP is a year-round program which runs July 1st through June 30th statewide
 - LIEAP application-taking will be from November 1st through March 31st annually
 - The following agencies or groups will provide application-taking and processing services for CIP and/or LIEAP:
 - Stokes County Department of Social Services, 1010 Main St, Danbury, NC
 - Hours of Operation: Monday through Friday (8:30am/5:00pm)
- The maximum allowed CIP benefit amount per eligible household is \$600 per fiscal year (July 1- June 30) – this applies to all counties
- This Outreach Plan applies to LIEAP and CIP only; Energy Neighbor, Share the Warmth, Wake Electric Round Up, and Helping Each Member Cope Funds are not governed by this plan. Please refer to the appropriate Energy Manual Section for eligibility criteria regarding those funds
- Would request that this plan be placed on the August 25th Action Agenda

- **2013-14 Program Numbers**
 - Annual detailed data for each program under DSS (Fiscal Year 2013-14)
- **Metrics**
 - DSS Director Elmes has developed a new metric system to be able to see where DSS is at as a whole
 - System will report whether each program is in compliance (green), needs improvement (yellow); or immediate attention is required (red)
 - If a program needs improvement or immediate attention is required, comments will show the plan of action to bring the program in compliance
 - If the program needs improvement and has a ^ inside the box, it means we are moving towards being in compliance
 - As of July 14, 2014
 - Income Maintenance
 - NC FAST – In compliance
 - WorkFirst – In compliance
 - FNS – In compliance
 - Family and Children’s Medicaid – In compliance
 - Child Support
 - Program Integrity – In compliance
 - Appeal Hearings and Fraud Hearings – In compliance
 - Day Care – In compliance
 - Foster Care
 - Foster Care Services – Needs improvements
 - Staff shortage has caused work to fall behind
 - Foster Care Home Licensing – In compliance
 - Adoptions – In compliance
 - Child Protective Services
 - Investigations – Needs improvements
 - Staff shortage and influx of reports has caused this area to need improvement
 - Case Management – Needs improvements
 - Case managers are having to help out with investigations causing this area to need improvement
 - Adult Services
 - Adult Protective Services– In compliance
 - Guardianship– In compliance
 - SSBG/HCCBG/Payee/Adult Day– In compliance
 - Family/Monitoring– In compliance
 - SA IH/MAC– In compliance
 - CAP DA/CAP C– In compliance
 - Intake– In compliance
 - Caseloads– In compliance
 - Supervision (Staff/Supervisor Ratio)- Needs improvement

- Two supervisors currently supervise more than the state recommends
- Staffing (Years of Service) – In compliance
 - 35 staff members with more than 5 years of experience; 9 staff members with 2-5 years of experience; 12 staff members with 0-2 years of experience
- Medicaid Transportation – In compliance
- Clerical – In compliance

Chairman Booth opened the floor for discussion.

Vice Chairman Jones questioned what the following acronyms stood for: CIP and LIEAP?

DSS Director Elmes responded:

- LIEAP – Low Income Energy Assistance Program
 - LIEAP runs from November 1st through March 31st
 - LIEAP starts out serving age 60+ for a couple of months trying to fund the elderly and disabled population
 - Will open up the last part of the period as long as funding is available
 - F/Y 2013-14, DSS did not use all of the allocation
 - F/Y 2012-13, DSS used all of the allocation
- CIP – Crisis Intervention Program
 - CIP runs from July 1st through June 30th each year
 - CIP is for any type of crisis; up to \$600 per year per family

Chairman Booth, with full consensus of the Board, directed the Clerk to place the

Energy Programs Outreach Plan on the August 25th Action Agenda:

County Manager Rick Morris commented:

- As mentioned by DSS Director Elmes, we are working on metrics for DSS
- The intent of the Metrics Report is to give the Board a monthly snapshot glance of the health of the agency as a whole
- This is to help me monitor what DSS is actually doing and something to give the Board a high level review of what the risk level is and whether it is trending up or down
- Behind each program block, there are many metrics that Director Elmes and I are working together to make adjustments to keep the organization healthy
- The Board can compare the yellows, greens, and reds from month to month
- If there are yellows and reds, we will be screaming for resources or what is needed to trend things back toward the green
- Since this Board has direct responsibility now, we both feel this will be a good snapshot for you to review each month when Director Elmes presents her report
- I am going on a visit with a Social Worker tomorrow to see exactly how case management under Child Protective Services is done

- Trying to get a better understanding of what goes on in DSS so that we can collectively work any issues that may come up

Chairman Booth noted this was a very good report for the Board to review.

Chairman Booth, on behalf of the Board, expressed appreciation for the monthly report.

Draft Request for Information (RFI) – Petree Facility

County Manager Rick Morris presented the following draft Request for Information (RFI) for the proposed Petree Facility for review and comments:

Request for Information (RFI) **(DRAFT)**

TO: Interested Parties

FROM: Stokes County Board of County Commissioners (BOCC)

SUBJECT: Request for Information, for Operation of Medical / Community Center Facility

Purpose: The purpose of this RFI is to survey the medical community for qualified parties who might be interested in, and capable of assuming operational responsibility for a medical treatment facility and community center that will be located in the Pine Hall Community of Stokes County. As part of the county's fact finding effort on this project, individual meetings will be scheduled between the County Manager and all interested parties who respond to this RFI.

Background: This RFI was triggered by a decision by Mr. Ron Petree and his sister Ann Petree Ivey to donate the required land and funding for construction of a medical / community building to be located in the Pine Hall Community. Stokes County is using this RFI to conduct a search for a qualified entity that would be interested operating the medical component plus the community center under a business model that would relieve the county government of providing any recurring operations and maintenance funding for the medical and community centered activities that would occur at the facility.

Request for Proposals (RFP) – After meeting to conduct fact finding with interested parties, Stokes County will release an RFP for an operator of the facility. Under the terms of a lease with Stokes County Government, the operator would agree to provide medical staff (two to three people) and equipment to provide medical services, plus the operator would also agree to oversee and operate the community center multipurpose room, which would be used for numerous community activities. The lease price would be structured in a way to allow the operator to make enough profit to cover the annual operations and maintenance costs of the facility. For a proposal to be accepted, the proposal would have to demonstrate that the bidder(s) were both Responsive to all of the RFP requirements, and Responsible, in the sense that the business case would have to clearly show the ability of the bidder(s) to meet the financial and managerial requirements contained in the RFP. The RFP evaluation criteria would also include a "past-performance" section on the bidder.

Additionally, the RFP would clearly state that financial and/or personnel support from the Stokes County Government would not be provided to the lessee of the facility. The County's only participation would be to perform an oversight role to ensure the facility was being operated in accordance with the terms of the lease.

The solicitation period by Stokes County to contract with an operator of the facility would be completed in a relatively short time-frame, not to exceed 60 days from the release of the RFP. Construction of the new facility will not begin until a suitable operator is committed to assume operation of the facility when it opens.

Additional Information: For your review included as Attachment #1 to this RFI is the contract between Mr. Petree, his sister Ann and Stokes County. Section III. of the contract provides additional details about the facility and how it will be used, to include projected staff levels. It is envisioned that the majority, if not all of the \$1.25M gift from Mr. Petree and his sister Ann will be needed to construct the dual function building / grounds and furnish the multipurpose community room component of the project. The medical provider / operator will be required to provide medical equipment and furnishings for the medical area of the building.

As stated earlier, this project is envisioned with a business model that would make it self-sustaining. Section IV. B of Attachment #1 provides additional details on how the facility is envisioned to operate. Included in this section is authorization to charge fees for use of the multipurpose community room, which would go toward annual operating expenses.

Also, for your review included as attachment #2 to this RFI is a draft floor plan of how the facility would be laid out. The multipurpose community room would accommodate a maximum number of 125 people.

Contact Information for RFI: Anyone that might be interested in operating the facility described in this RFI in conjunction with the property owner, Stokes County, under the prescribed business model is encouraged to contact the Stokes County Manager, Rick Morris, to schedule a meeting for further discussion of the project. The County Manager can be reached at (336) 593-2448.

Responses to this RFI are requested by close of business on September 11, 2014.

County Manager Rick Morris presented the following comments regarding the RFI:

- Draft Request for Information (RFI) also includes the approved contract and a draft sketch of the facility to give the potential operators an idea of what we are trying to do
- Will be seeing Mr. Petree next week along with Danny Stovall and Architect Perry Peterson to update him on the project
- Will be mailing the draft tomorrow for his review and comments unless the Board has issues
- Have had comments from County Attorney Browder
- Probably at the last meeting in August or first meeting in September, will request approval from the Board
- Would request each Board member to review the draft very carefully and between now and the next meeting, send any comments regarding the draft
- Would also request the Board to be thinking about who the RFI needs to be sent to
- RFI will be sent to hospitals and anyone else we can think of that could have the capability to operate such a facility

- Want to get some type of commitment from an operator who will come and run this thing under our business model before we start to transfer land and funding from Mr. Petree to the County
- Would envision sending this out and allowing three weeks for potential operators to review
- Will be setting meetings with interested parties to discuss the project
- If we have more than one, will send out an Request for Proposals (RFP) detailing the guidelines approved by the Board to operate the facility self-sustaining
- Welcome the Board's input to improve the RFI
- At some point in the very near future, would like to do a Public Information Meeting in the Pine Hall area to give the citizens an overview of the program and receive their input as well

Chairman Booth opened the floor for discussion

Commissioner Inman commented:

- As I spoke about winning the Camp Sertoma Lottery earlier, we have truly been blessed in this county with this gift from Ronald Petree and Ann Petree Ivey
- Approximately 36 acres and \$1.25 million to build the facility
- Very comfortable with the RFI
- My question is: "Do we need to hear from the community before the RFI goes out, would that be beneficial or not?" Thinking out loud for a moment
- I know all of us have an idea of what this would look like and what the purposes it might serve (medical facility and multi-purpose community center) for the Pine Hall and Walnut Cove areas
- Just wondering if we need to hear from the community first?

County Manager Morris responded:

- Feel we need the community input prior to sending out the RFP definitely
- All these things need to start moving, once we meet with Mr. Petree next week
- Can modify the RFI until the RFP is sent out
- Sure that Mr. Petree would be interested in what the community has to say and would definitely be open to good ideas

Commissioner Inman confirmed with Manager Morris that he would schedule the community meeting after meeting with Mr. Petree and before sending out the RFP.

Commissioner Lankford commented:

- From the discussions with Mr. Petree, most of the RFI is exactly what Mr. Petree wanted
- May be some minor changes that he may be agreeable to, but most of the information in the RFI is his specifications
- After the meeting with Mr. Petree, feel a meeting with the community will be great

County Manager Morris commented:

- Feel the medical piece is pretty well defined, the thing I expect the community may have some ideas about would be with the use of the community room
- Would be good to hear community input which may or may not be needed in the RFP

Vice Chairman Jones commented:

- Hope the public at the meeting will be just as excited as the Board is about this unique opportunity to help serve not only the elderly, but the whole community
- Great opportunity
- Looking forward to getting started and can't wait to see it happen

Manager Morris questioned Mary Kerley, who was in the audience and from the Pine Hall area, if she was excited?

Mary Kerley responded:

- Very excited about the project
- It is a wonderful opportunity for not only the greater Pine Hall area, but for the entire county
- I am not familiar with county history as you all are, but I am not aware of any gift of this magnitude having happened in the county's history
- I am excited for all the people in this county, but particularly Pine Hall because I am a native of Pine Hall
- Looking forward to working with Mr. Morris and the Board in some capacity on this project
- It is a good thing

Commissioner Lankford commented:

- Talking with some people in the Pine Hall area about five years ago, the community thought it would be great to have a Senior Center in Pine Hall
- When I first saw this proposal, I knew this was a blessing
- Feel that may be a possibility in the future of having a Senior Center
- It will be one thing that the community will have to buy in to

Commissioner Walker commented:

- Like some of the prior comments describing how gratifying it is that someone will choose to support our County in this way in making this kind of donation
- Really good, particularly in these times, seems like the trend has been going away with things like this happening
- Folks look after them and theirs and what you can get for me and mine
- Seems like some kind of thing that is happening in the 21st Century
- To have someone just totally go against that trend and to say that I want to do something for an area and something that is really going to benefit that area; no strings basically attached, someone just wanting to do it because it seems like a good thing to do, I think that is wonderful
- I liked the sound of this project from the beginning

- My two main areas of concerns as a county commissioner are seniors and our young folks
- A lot of times those in between can look after their needs a little better
- I think those two categories in particular need to be considered in a lot ways and a lot of times
- To have something come into an area like this, it is wonderful
- Anytime something good happens in our county regardless of what area it is, it helps the whole county because if something good happens here or something happens good over here, it all adds up and makes a better county for our children
- That needs to be an important goal for all of us; what are we doing, collectively as a Board, and others to make a better county for our citizens, particularly those who will be coming along, our children and our grandchildren
- When we have something like this happen and like what has happened with Camp Sertoma, it moves things in a better direction, it helps us to make a better county
- Questioned Manager Morris regarding Section B: Petree agrees to the following terms and conditions:
 - During difficult times, the private operator or the County is permitted to charge users of the community section of the facility a reasonable fee to cover annual expenses for that portion of the building (multi-purpose community section)
 - This seems a little open
 - During difficult times, one person's idea of difficult times may not may not quite mesh with another person's
 - Is there some way to maybe define what that particular trigger would be, when the private operator could impose a fee?
 - Is the County Attorney and others comfortable with leaving it open-ended?
 - Doesn't state how much fee can be – it says to cover annual expenses for that portion of the building
 - No defining information to limit that fee

County Manager Morris responded:

- Ever since I have been county manager, we have been in difficult times, that is the way I would define it budget wise
- I think the intent is that we can charge for the use of that community room to help make sure the operation costs are covered
- It is a sustaining project
- I suppose if you had a windfall of some sort where the County had a ton of money and the sustainment no longer became an issue, then maybe you would not need to charge for it

Chairman Booth responded:

- I think in the RFP, that will be detailed
- Feel this is a blessing to Stokes County to be able to have land and have a facility put on this property at no cost to the taxpayers
- I know that Pine Hall is a place that is underserved medically and needs such a facility

- This will help to improve the medical services, like Commissioner Walker stated, all over the County
- This is one process we are in, improving the medical services all over the County
- You can see it happening in the last 2.5 years when we leased the hospital to Pioneer Medical
- At that time, we were discussing getting at least 1 to 2 providers in the county
- Now there have been 11 new providers in the County in less than 2.5 years
- Looks like we are going to keep on going, this facility will need a provider
- Not only will this bring a medical facility to the area, it will bring a multi-purpose community section that can be used by the community (family gatherings, birthdays, special events)
- It is another blessing that Stokes County has received

County Manager Morris noted that he could talk to Mr. Petree next week regarding

Commissioner Walker's question and this could be further defined in the RFP.

Vice Chairman Jones commented:

- My suggestion would be to add a clause about auditing, what is needed to cover the costs as a safeguard
- Do not think there should be a huge profit for the provider by charging a fee for the use of the community room

Commissioner Walker commented:

- Do not want anything to restrict the use of that building
- Whoever the private operator is, I don't want them benefitting from charging a fee to make it easier on their side of the equation at the expense of people who would like to be using the facility
- If there is some way to kind of safeguard that or lock it in a little better, probably better to do it from the beginning then come back afterwards
- Would like to hear the County Attorney's opinion

County Attorney Browder responded:

- Feel that is something that needs to be addressed in the contract with the provider and also addressed in the RFP
- Will put more precise language in the contract with the provider

Commissioner Walker requested County Attorney Browder to make a note of that to make sure that is included and what it needs to state.

Chairman Booth commented:

- That could be detailed in the contract so that the provider can charge enough to cover the expenses to cover cleaning and utilities of that section of the building

- Not many places the county that you can have a function and not be charged a fee for the use of the facility

County Manager Morris commented:

- This model is kind of new, can't borrow the model from someone else
- We have to come up with details
- If we don't get someone to operate the facility, the project is not going to happen
- It is going to be tricky to know how to do this business model to ensure that we attract an operator and at the same time don't over compensate the operator
- Going to start from scratch to develop this model

Chairman Booth commented:

- As the county manager stated, he wants input from the Board regarding all aspects of the project

Chairman Booth, with full consensus of the Board, directed the Clerk to place the item on the August 25th Action Agenda.

Proposed Lease Purchase Agreement – FY 2014-15 Equipment

County Manager Rick Morris presented the following information regarding the Proposed Lease Purchase Agreement for Fiscal Year 2014-15 Equipment:

County Manager Rick Morris presented the following comments:

- Requests for loan quotes were sent to the following financial institutions:
 - First Citizens
 - Local Government Federal Credit Union
 - Capital Bank
 - NewBridge
 - PNC
 - SunTrust
 - BB&T
- Following quotes were received:

Company	# of Payments	Fixed Rate	Annual Payment Amount	Interest Paid	Bank Charges	Payback Amount
BB&T	4	1.41%	\$110,988.00	\$15,952.00	\$0.00	\$443,952.00
SunTrust	4	1.615%	\$111,354.73	\$17,418.92	\$350.00	\$445,768.92
NewBridge	4	1.75%	\$112,128.36	\$20,513.44	\$0.00	\$448,513.44
Capital Bank	4	2.45%	\$113,633.05	\$26,532.21	\$1,200.00	\$455,732.21
PNC	4	2.74%	\$114,428.54	\$29,714.16	\$250.00	\$457,964.16
LGFCU	no bid					
First	no bid					

Citizens

- BB&T's interest rate 1.41% was the lowest rate quoted
- Request the item be moved to today's Action Agenda in order to expedite the purchase
- Both ambulances will be ready for pickup in September and the County needs to get the financing in order and there are several computers that need to be ordered as soon as possible; the computers are at the end of life
- Do not think there will be anything that will change before the next meeting
- Danny has done his homework in competing for the best interest rate
- Will need to approve the financing institution along with resolution provided from BB&T

County Manager Morris provided the following proposed Resolution:

Resolution Approving Financing Terms

WHEREAS: Stokes County, North Carolina (the "County") has previously determined to undertake a project for the purchase of various vehicles and personal computers (the "Project"), and the Finance Officer has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The County hereby determines to finance the Project through Branch Banking and Trust Company ("BB&T"), in accordance with the proposal dated August 6, 2014. The amount financed shall not exceed \$428,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 1.41%, and the financing term shall not exceed four (4) years from closing.
2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the County are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution. The Financing Documents shall include a Financing Agreement and a Project Fund Agreement as BB&T may request.
3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by County officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.
4. The County shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The County hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).
5. The County intends that the adoption of this resolution will be a declaration of the County's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the BB&T financing described above. The County intends that funds that have been advanced, or that may be advanced, from the County's

general fund, or any other County fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of County officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this _____ day of _____, 2014.

By: _____

By: _____

Title: _____

Title: _____

SEAL

Chairman Booth opened the floor for discussion.

Chairman Booth commented:

- Agree that Danny has done his homework
- BB&T providing the low bid – 1.41% fixed rate

Chairman Booth, with full consensus of the Board, directed the Clerk to place the item on today's Action Agenda.

Commissioner Walker confirmed that this allocation for funding was approved in the Fiscal Year 2014-15 budget.

County Morgue Requirements

County Manager Morris presented the following information regarding county morgue requirements: (EMS Director Greg Collins was in attendance for the discussion)

- Information sent to the County Medical Examiner:
 - Effective 08-01-14, the autopsy service at Wake Forest Baptist Medical Center will no longer conduct autopsies on Saturdays
 - New operational hours are Monday-Friday (8:00am-5:00pm) excluding holidays
 - Bodies delivered to our facility from all counties excluding Forsyth County will need to be delivered on the day scheduled for autopsy unless the on-call Forensic Pathologist requests an alternate date and time
 - When making a referral to our Forensic Pathologist for a medical examiner autopsy, the county personnel will be instructed when to have the decedent's body transported to our facility for an autopsy

- The referring medical county examiner will need to coordinate with the county's transportation service concerning the date of the scheduled autopsy in order to facilitate transport of a body in a secure and properly labeled body bag on the scheduled day
- Bodies can be delivered between 7:30am and 8:30am of the scheduled day of autopsy unless a different time on the day of the autopsy has been communicated to the county by the Forensic Pathologist at Wake Forest Baptist Medical Center
- Wake Forest Baptist Medical Center will not provide storage of bodies and transport services will be expected to transport an autopsied body back to the county of origin for storage
- Information was provided to County Managers in 2011 that 130A381 (an addition to medical examiner statutes in 2007) states the following:
 - Each county shall provide or contract for an appropriate facility for the examination and storage of bodies under Medical Examiner jurisdiction
 - The technical change to the statute was intended to clarify the role the county shares with the state in death investigations
- This statutory requirement was supposed to have been completed by 03-31-12, but the County has been making it work until the new requirements from Wake Forest Baptist Medical Center were put into effect August 1, 2014
- There are a couple of ways the County can go with this – purchase equipment or contract with an outside vendor for storage of bodies
- Would like direction from the Board after EMS Director Collins explains the options

EMS Director Collins commented:

- Put together an impromptu committee directly after receiving the notice the last week of July with an effective date of August 1, 2014 that included:
 - County Manager Morris
 - CEO Pam Tillman - Pioneer
 - Maintenance Engineer Stewart Easter – Pioneer
 - Director of Nursing April Roberson – Pioneer
 - Myself
- Current process:
 - Bodies were sent to Baptist Hospital for autopsies and Baptist stored the bodies at no cost to the county
 - This has become a problem for them being the regional medical examiners and having to hold more and more bodies
 - They are required to keep Forsyth County's bodies as well
 - They became short on space for the holding of bodies and feel this is what prompted the new regulations; feel this is a statewide thing
- There are several instances where we have to hold bodies
- DSS is responsible for unclaimed bodies; have had more instances in the last year or two
- Economy is worse than it ever has been
- Most funerals cost up to about \$10,000
- Have had several families that have come in and stated that they have had no contact with the deceased in 20 years and are not paying for their funeral

- Body then becomes a ward of the State which becomes the responsibility of DSS
- The bodies have to be held for 10 days and county funds are used for appropriate disposition of the body
- Medical Examiner's cases:
 - EMS transports the bodies to Pioneer Medical facilities for medical examiner, whoever is on call
 - Then we would call our transport service which is contracted through Spencer Funeral Home in Mount Airy (state covers this charge) to take the body to Baptist for autopsy if requested
- Bodies not deemed medical examiner cases, the County is responsible for taking care of the body
- Spencer will still be transporting the body to Baptist and will still be paid by the State, but it is the responsibility of the County to pick up the body if a funeral home has not been contacted
- 90% of time, bodies are picked up from Baptist by a funeral home once the autopsy is completed
- Feel there will be more and more that the County will be responsible for keeping
- Emergency room at the hospital is historically where the bodies have been kept until a funeral home can arrive; not the best place being so small
- Have had to hold bodies until families could arrive from out of the area, even out of the state
- There are many different aspects regarding the length of time
- It is the most respectful thing to put a body in a morgue
- Have met with two vendors during the past two weeks and have one more scheduled for next week
- Provided the Board with information and quotes:
 - A portable morgue trailer = \$39,000
 - This is for a mass disaster
 - Temperature controlled
 - Quoted prices for building one like Surry County did years ago, metal alone will be approximately \$8,000; trailer and refrigeration will be added costs
 - Stopped after learning of those costs
 - Estimated cost would exceed the cost of a three compartment refrigerated morgue
 - For a three-body refrigerated morgue = \$12,123 along with a hydraulic cadaver lift = \$18,654
 - Would need the cadaver lift in order to get the bodies in the second and top compartment; worried lifting these bodies up could possibly result in employee injuries (worker compensation)
 - Will be meeting with a vendor (Mopec) that is well known to the funeral home businesses
- Alleghany County Memorial Hospital just purchased a two-bed body storage unit from Mopec for approximately \$20,000 which is a similar type from the ones provided to the Board for review
- For evidence purposes, the body needs to be kept at 34-40 degrees

- This is for information and guidance on how the Board wishes us to proceed

Chairman Booth opened the floor for discussion.

Vice Chairman Jones commented:

- Questioned if there was a three-body refrigeration system that is horizontal which would save lifting bodies to the higher levels saving the cost of purchasing a cadaver lift?
- If you could get by without the lift, save purchasing additional equipment along with maintenance and repair costs in the future and you would have to have a storage space for the lift

EMS Director Collins responded:

- Do make side entry, but are little higher in cost
- Can look at that option and others
- Can try to get more information before the next meeting

Manager Morris requested EMS Director Collins to address 2 versus 3 compartments and possible contracting aspect for this service.

EMS Director Collins responded:

- Historically, over the last 30 years or so, I have been involved with maybe a hand full of calls which we have had more than three bodies
- Had a fatality in the Lawsonville area where five teenagers were coming home from church and went under a tractor trailer
- Had a house fire at one of the apartment complexes that killed six
- Most will be individual fatalities
- Car wrecks, historically, are usually one, sometimes two or three
- This County could have a disaster any day, it could be a plane crash
- There are state resources that are able to help during a large disaster
- We need to plan for what we can get by with and that historically will be one or two – maximum three bodies
- Contracting – no one in the County has stepped up and offered to contract after several inquiries
- Colonial Funeral Home, in the next six months to a year, may have a crematorium and a refrigeration morgue
- If the County chooses to purchase a morgue, the county could look at contracting with a local funeral home for extreme situations when the unit is full, which we hope would not be likely
- Most of the funeral homes in the county do direct embalming, they pick up the deceased and go straight back and perform the embalming
- A couple of the funeral homes in Surry County have one to two-body morgues, but do not think any want a permanent arrangement

- Cox-Needham in Pilot Mountain has always said that if we have a real issue, we can help you out, don't feel they want a permanent arrangement for all the bodies the county may be responsible for

Chairman Booth confirmed with Director Collins that the location of the morgue would be Pioneer Hospital.

EMS Director Collins continued:

- The committee agreed the most logical location would be the hospital
- Manager Morris and CEO Tillman agreed that if the County purchased the unit, the hospital would maintain the unit
- Both organizations want to work together to provide the needed services for the county
- Have located a room at the upper end of the hospital that is secured and out of site, but still a respectful location

Manager Morris suggested the unit have wheels so that it could be relocated if needed.

Commissioner Walker commented:

- Confirmed with Director Collins that the letter came from the medical examiner's office at Baptist Hospital and was actually sent to Dr. Sam Newsome, Medical Examiner for the County

Director Collins noted that the first letter dated in 2011 was not received by the County and in checking, several counties did not receive a copy of the letter.

Director Collins commented:

- Spencer Funeral Home in Mount Airy has agreed to house our bodies temporarily, but that includes time and cost
- Someone from Spencer's will have to come here to pick up the body
- The body will be maintained in Jonesville where he has a storage unit
- There could possibly be another funeral home out of the county who may contract, but the cost will include storage and transport fees which could get costly

Commissioner Walker continued:

- Confirmed with Director Collins that bodies have been previously stored at Baptist Hospital

Director Collins responded:

- Occasionally, a body has been temporarily held in the ER at Pioneer Hospital and have had to go to extraordinary measures to keep the body cool with ice

Commissioner Walker continued:

- Noticed that autopsies would no longer be done on Saturdays
- What is the full impact for the County?

Director Collins responded:

- Up until now, when the medical examiner requested an autopsy, a call was placed to medical examiner at Baptist and the body was then transported to Baptist and stored until the autopsy was performed
- Effective August 1st, autopsies will only be done Monday-Friday (8:00 am-5:00pm) excluding holidays
- This means that anything after 5:00pm and weekends, the County is responsible for storage of the body until the time of the autopsy
- Bodies will need to be delivered between 7:30 am and 8:30 am on the scheduled day of the autopsy unless a different time on the day of the autopsy has been communicated to the County by the Forensic Pathologist at Wake Forest Baptist Medical Center
- If there was a murder at 5:30 pm on a Friday and the autopsy is not scheduled until Monday at 11:00 am, the County is responsible for the body until Spencer Funeral Home transports the body on Monday morning
- Spencer Funeral Home is compensated by the state; he is a credentialed transport service through the state medical examiner's office

Commissioner Walker continued:

- This is a new area for me, this is not something that the Board deals with very often
- Not a big item compared to the County's budget, but prefer to save money versus spend money as long as the quality of service is acceptable; still an investment for the county
- What is Spencer Funeral Home likely to charge per occasion and how many occasions might we have during a typical year?

Director Collins responded:

- Recently had an unclaimed body in July, the storage fee was \$200
- This was a "gentlemen's agreement" on the phone at 11:00 pm; immediate action had to be done due to the body having been deceased for several days

Commissioner Walker questioned if Spencer Funeral Home would be willing to do it on an ongoing basis and how much the cost would be?

Director Collins responded:

- Possibly, but he has been suggesting in a nice way that the County take care of the bodies in County, but verbally agreed to work with the County until a permanent solution is found
- He owns and operates a funeral home and transports bodies for the State; whenever we call him, he has to sometimes shuffle his schedule
- The County has had two unclaimed bodies during the past year and there used to hardly ever be an unclaimed body
- Due to the economy, feel there will be more unclaimed bodies in the future
- Hard to predict a number

- On a monthly basis, estimate the morgue may be used by the County and the hospital 4 to 10 times – just a guess
- Currently, when someone dies in the hospital, the funeral home is called and usually arrives in a very short time
- Sometimes it is hard to contact family members if the deceased is from out of town or out of state, so it can take several hours
- This takes up space in the ER
- If there was a morgue to place the body in, it could give someone time to come to get the body especially if the funeral home is out of town or out of state

Commissioner Walker confirmed with Director Collins that a possibility for a crematorium and a morgue may be located at Colonial Funeral Home which is located in Sandy Ridge.

Director Collins stated he had called all the funeral homes in the county, most of which do not have refrigeration units, and had received no positive responses.

Commissioner Walker asked Director Collins for his recommendation.

Director Collins responded:

- Personally, would love to see a morgue in the County for saving time for EMS
- EMS transports 95% of the bodies straight to the hospital
- If it is a death at someone's home, EMS will assist the families and the requested funeral service normally comes fairly quick for the removal of the body
- If the body has to be taken to the hospital, the EMS unit can be tied up for several hours
- If it is in the middle of the night, the body can be transported to the morgue and the unit be back in service
- Personally hope that the County would invest in a mortuary refrigeration system
- Would like to have one here in Danbury and one in King, but understand this was not a budgeted item

Commissioner Walker questioned if Forsyth Hospital did any autopsies?

Director Collins responded:

- Both Baptist and Forsyth Hospitals have morgues
- They do some of their own autopsies, Baptist has always done the autopsies for Stokes County because they are the regional medical examiner

Commissioner Lankford questioned Director Collins if he had checked with Forsyth Hospital?

Director Collins responded:

- Have not

Commissioner Walker noted that would be an additional piece of information for the Board.

Director Collins responded:

- Transporting from Forsyth to Baptist back to Stokes County could be complicated

DSS Director Elmes responded:

- With this last unclaimed body, Forsyth Hospital informed DSS that they would not take bodies from Stokes County unless they died in the hospital

Chairman Booth confirmed with Director Collins that the storage of the bodies is now the responsibility of Stokes County as of August 1st and Baptist will tell Stokes when to bring the body for the autopsy.

Director Collins responded:

- I am sure this is a cost saving measure

Director Collins questioned the Board of Commissioners if the purchase of a morgue is the direction that the committee should continue.

Director Collins commented:

- Committee will be meeting next week with one more vendor
- Would love to have a three-body morgue, but could possibly get by with a two-body morgue
- Will look at all options and bring the information back to the Board at the next meeting if possible

Chairman Booth, with full consensus of the Board, directed Director Collins to continue to gather additional information regarding the purchase of a morgue.

Commissioner Walker questioned how it would be decided where to place the unit, in Danbury or King?

Director Collins responded:

- Would be in Danbury where the hospital is opened 24/7; Pioneer in King closes at midnight
- The hospital is the most secure location

Commissioner Walker commented:

- Still hearing from people in King that they were promised that the facility would be opened 24 hours

County Manager Morris responded:

- CEO Tillman is working on a CON for 24 hour operation right now
- Could look at placing a refrigeration unit there once the facility is opened 24/7
- There is a sub-element to this situation – tying up ambulances
- County has mutual aid agreements, but we are running the other counties' ambulances so much these days that we are about to stretch mutual aid beyond what is really mutual aid

Director Collins responded:

- A unit from Forsyth, Surry, or Rockingham Counties comes very frequently due to the County being out of ambulances
- Forsyth County usually comes 1-2 times a week, as they have a truck in Rural Hall which is near the county line
- When other units come into the County, the County is losing revenue
- Afraid there might be a day when we receive a call that tells Stokes that they are going to have to look after themselves
- They have never turned Stokes County down
- County has in the past done some transports for other counties, but currently limited due to the number of calls in Stokes County

EMS Director Collins confirmed with the Board that he would try to have quotes in the \$12,000 range for a three-body refrigeration morgue at the next meeting.

Chairman Booth, with full consensus of the Board, directed the Clerk to place the item on the August 25th Discussion Agenda.

Proposed County Parks Grant Application Process

County Manager Rick Morris presented the following proposed County Parks Grant Application Process for the Board's review and consideration:

INTRODUCTION:

The approved FY 2014/15 Stokes County Budget included a new grant program to make improvements to parks that are owned by Stokes County. The Board of County Commissioners (BOCC) budgeted \$10,000 that can be used under this grant program for park improvements. The maximum annual allocation for any single park will be \$2,000 of the total \$10,000 that was

budgeted. To obtain the grant funding of up to \$2,000 a 50% match will be required, which can be in the form of cash, donated construction materials, labor or any other type of in-kind support to the project. The county contribution of up to \$2000 can only be used for direct of invoices to vendors for labor or materials for the project.

With the exception of Moratock Park, all of the other county parks have an oversight committee that is sanctioned by Stokes County. Any improvements to any of these parks would require the approval of that park committee. Also for insurance purposes, any person who works on improvements to a county park must be 18 years of age. The County must also be held harmless for any or damage to personally owned equipment being used as part of in-kind contributions. Any change orders to the project must be approved ahead of time by the County Manager. A final closeout inspection and report to the BOCC will also be required for all projects.

APPLICATION PROCESS:

Step #1 – Anyone interested in participating in the grant program should contact the County Manager and schedule an appointment to have a preliminary discussion of their recommended plan for improving one of the County's parks. On-site meetings at the park location will also be scheduled if needed. A point-of-contact (POC) should also be designated at this time. When the improvement plan is approved by the County Manager it will go to the BOCC for final approval.

Step #2 – If the project receives a “go ahead” from the County Manager in Step #1 the POC should submit a written plan (short written narrative) with diagrams, if applicable, that describes the details of the project, who will do the work plus an explanation of the 50% match that is required to obtain the County funding.

Step #3 - Submit the information required in Step #2 for approval to the County Manager and final approval by the BOCC. Upon receiving approval from the BOCC, a follow on meeting will be scheduled between the project's POC and the County Manager to discuss the plan for completion of the project to include the disbursement of County grant funds that will go to the project.

County Manager Morris noted the following comments:

- Have developed a draft grant application process for the county owned parks that was approved in the FY 2014-15 budget for the Board's review and consideration
- Tried to keep it as simple as possible so as not to discourage people who want to get involved in making our parks better
- The one thing that is not included in this draft is an insurance waiver for volunteers working at the parks during the project suggested by County Attorney Browder
- May already have one group that is interested in working on one of the county owned parks
- Open for comments for improvement (additions, deletions, etc.)

Chairman Booth opened the floor for suggestions.

Commissioner Inman commented:

- Have already mentioned my only question – insurance waiver

- Confirmed with County Attorney Ty Browder that the insurance waiver would be a hold harmless statement that would hold the county harmless if anyone were to get injured while working at the park on the project

County Attorney Browder noted that the waiver would include an acknowledgement that the volunteer understood that they were not a “county employee” and were not covered under the county’s insurance policy and would be responsible for all medical bills if injured.

Commissioner Lankford noted that this would be a type of a grant and generally a grant does not carry any liability.

County Attorney Browder responded:

- Want to be sure that the volunteers understand that they are volunteers especially since they might be working on county property

County Manager Morris noted that the insurance release would be included in the Agenda packet for the August 25th meeting.

Chairman Booth, with full consensus of the Board, directed the Clerk to place the item on the August 25th Action Agenda.

New Access Point for Federally Qualified Health Care Center

County Manager Rick Morris presented the following information from the August 6th meeting with Southside United Health Center regarding a New Access Point for a Federally Qualified Health Center at the Health Department:

(Chairman Booth, Vice Chairman Jones, Health Director Scott Lenhart, departmental staff and I attended the meeting along with CEO Pam Tillman, Pioneer Community of Stokes)

Manager Morris noted that Health Director Scott Lenhart would not be able to attend the meeting due to an unexpected flooding in this basement.

County Manager Morris commented:

- Met with the Director of Southside United Center along with the Chair of the Board of Directors for the Center

Manager Morris read the following from Health Director Scott Lenhart’s recommendation:

- As Health Director for Stokes County, at this time, I don't recommend processing with a partnership with Southside Clinic of Winston Salem to become a new FQHC Access Point
- Concerns/Disadvantages:
 - The \$650,000 grant would go directly to Southside Clinic of Winston Salem
 - It was not clear how much funding would be directed to Health Department
 - It started to look more like an expansion for Southside instead of something that could help the County's budget as much as we thought it would
 - There were questions concerning the status of our employees, some would become employees of Southside losing their benefits and retirement which would not be well received by the Health Department staff
 - Administrative workload is much more than originally anticipated because you have to have two separate entities with separate administrative staff for each
 - Would require two administrative assistants along with clerical staff
 - Noted to the representative that several from the County would need to be on the Board of Directors for Southside; their response was that it would have to go through the regular nomination process – not sure what that meant
 - Possibility of competition with the local hospitals and local providers, this not being a major point contention, the uncertainty about the funding and these other things were the major concerns
- Would agree with Director Lenhart's recommendation
- Would invite Chairman Booth or Vice Chairman Jones to comment

Vice Chairman Jones commented:

- Deal stopper for me, first and foremost, is the timeline
- It is simply not enough time to make a major decision and get anything worked out, too many unknowns
- Did ask if the August 20th date was absolute, the answer was yes
- There is a chance that this opportunity will come back around in 2-3 years
- No one actually knows when the opportunity might come around again, feel they were surprised with the announcement and it having such a quick turnaround
- Couldn't see putting our Health Department in such a risk after we have worked so hard toward better medical care in the County
- Shared with Director Lenhart that I would still like to speak with Mr. Belcher who was unable to attend the meeting
- Mr. Belcher is the gentlemen that Director Lenhart spoke about at the last meeting who has started an Access Point that has not failed and one that has failed
- Could not with a clear conscience make a decision that important in a two-week time slot
- Would have been folly on our part as a county to do that

Chairman Booth commented:

- Mostly everything has already been stated about the concerns and disadvantages
- Even the representatives from Southside agreed that it was probably not the time for the County to do it

- Agree with Vice Chairman Jones, no way to make an important decision like that in two weeks
- Even after meeting with the representatives with Southside, there are several unanswered questions – amount of funding, number of employees needed, loss of state funding, etc.
- Came to the same recommendation as Director Lenhart
- Very good meeting
- The big issue is the \$650,000 and how much goes to Southside and how much goes to Health Department
- Southside gets the \$650,000 and the Health Department would then contract with Southside – too many unknowns
- Another big concern- loss of state funding
- If it didn't work, where would the Health Department be – would state funding come back?

Chairman Booth opened the floor for discussion.

Commissioner Inman commented:

- Would like to thank Chairman Booth, Vice Chairman Jones, and Manager Morris for meeting with Southside to provide the Board with additional feedback
- Like Vice Chairman Jones indicated – “don't want to feel rushed to make any decision”
- As a matter of fact, I am not going to make any decision if I don't have enough information
- You will hear me say the same thing Commissioner Walker has said many times, “I don't have enough pieces to put this puzzle together”
- Based on the recommendations from Director Lenhart, Manager Morris, Chairman Booth and Vice Chairman Jones, I agree this is not something that this County needs to proceed with at this time

Commissioner Lankford commented:

- Anytime you join Forsyth County, which is much larger than Stokes, you are only going to get the “crumbs”
- What I mean is that most of the dollars would go to Southside with Stokes providing the service
- It is too much risk to take a chance in messing up our Health Department, that is the way I see it

Commissioner Walker commented:

- Listened with interest to the comments from Commissioner Lankford, Commissioner Inman, and Vice Chairman Jones
- See some validity in all the comments and suggestions being made today
- One of the most compelling parts, to me, of what we are looking at, is the Health Director's recommendation that the County does not proceed with this
- I rely on people who know more about issues than me

- People who I feel like have earned my trust and confidence, people who have a position like the Health Director, I have to take his recommendation into account
- Questioned Chairman Booth or Vice Chairman Jones what Director Lenhart based his recommendation on that the County not proceed?

Chairman Booth responded:

- I think it was based on all the comments presented by Manager Morris on his behalf and the issues expressed by Vice Chairman Jones and myself

Commissioner Lankford responded:

- What I have heard them say, with the makeup, it was going to be a lot more work for the Health Department and the benefits were not going to be as great as he thought when he first started looking in the FQHC

Commissioner Walker commented:

- Sounds like Director Lenhart was firm in his position and felt the County had gone as far as we need to go with this

Chairman Booth noted that he felt that everyone was on the same page.

Manager Morris noted that the County needed to let Southside know something on

Tuesday of the Board's desire to proceed with the application.

The Board discussed taking no action at this time.

Chairman Booth noted that it was the consensus of the Board to take no action on the Access Point for Federally Qualified Health Care Center for the Health Department at this time.

NCACC Legislative Goals – Development Process

County Manager Rick Morris presented the following information regarding the NCACC

Legislative Goals Process:

- NCACC is beginning the Legislative Goals Development Process for the 2015-16 biennium
- Inviting all counties to submit their legislative proposals to the Association
- Legislative Goals Development Timeline:
 - Goals Submission Deadline – September 19, 2014
 - Steering Committee Review Goals – September /October
 - Legislative Goals Committee Meets – November 2014
 - Board of Directors Reviews and Finalizes Recommendations – December 2014
 - Legislative Goals Conference – January 15-16, 2015 (Membership approval of goals)

- County's last adopted Legislative Goals:
 - Elimination of state and federal unfunded mandates
 - Change the calculation of sales tax revenue back to per capita/point of delivery
 - Create jobs thru less regulations
 - Reinstate lottery funding for construction of schools, per General Statute 18C-164(c)(2), to be 40% of the 50% education share of the lottery revenue
 - Reinstate Hold Harmless revenue to counties who were receiving Hold Harmless for five additional years to compensate for funding shortfalls (inventory tax, senior citizen exemption and intangible tax)
 - Continue to oppose the shift of state transportation responsibilities to the counties
 - Lobby against specific legislation that weakens local government control and centralizes government on the state level
 - Keep DHHS funding at the current level for mental health

Chairman Booth opened the floor for discussion.

Vice Chairman Jones commented:

- Hate to "beat a dead horse to death", but the fact of the matter is that the goals have been sent over and over again and not achieved
- Want to keep bearing down on the ones that we have already submitted
- Kind of hate to tack on new ones when we still have old ones not taken care of
- I want to keep my goals as previously submitted by the County

Commissioner Lankford commented:

- Would like number #1 to be "Oppose any unfunded mandates "
- Keep number #5 regarding "Hold Harmless to be added back to the County for five additional five years"
- Would like to consider adding "changing the collection of the motor vehicle taxes back to the counties"

Commissioner Walker questioned how adding back the collection of the motor vehicle taxes would benefit the County?

Commissioner Lankford responded:

- Should be able to do it cheaper than the fees being charged by the State with the new software discussed by Tax Administrator Oakley
- Costing the County several thousand dollars a year in fees

Finance Director Edwards commented:

- State has 100% collection rate

Commissioner Lankford responded:

- County could possibly do that also with the same process

Commissioner Walker responded:

- State has the leverage of the taxpayer's license
- Don't get your license unless you pay your taxes

Commissioner Lankford responded:

- Would have to be a change in the legislature to allow the counties to do it instead of the State

Commissioner Walker responded:

- What I remember Tax Administrator Oakley saying was, "yes the State has the 100% collection rate and with the fees being charged is a "wash"
- Would like to hear Tax Administrator Oakley say, " we could do it better and cheaper than the State based on this data"

Commissioner Lankford noted these were the goals that he had written down.

Commissioner Walker stated that he was not saying that could not be a goal, certainly doesn't hurt to check, would not want us to present that as a goal and it happened and it not be cheaper and wonder why we did that.

Clerk Bullins confirmed with Commissioner Lankford that he supported the current goals with the addition of "changing back the collection of motor vehicles taxes to the counties".

Vice Chairman Jones noted that would be a good goal to add.

Commissioner Walker commented:

- Certainly do not have any problems with adding that as a goal, feel it is good
- Just wondering if the information from Tax Administrator Oakley would help
- Number #1 – possibly add "if they are going to impose a mandate, it would be good to have some clarification on what is exactly involved in that mandate
 - For example – the E911 radio Upgrade
 - The County spent a couple million dollars on VIPER radios and folks that I am talking to in other towns and counties and they have not spent that money and they feel they can get along into the future without spending it
 - If we get a mandate that says we do this or else, seems like people are finding ways to work around that
 - Like in Surry County, our radios don't work with their radios because they are not on the same system that we are on
 - If they could provide if there are any other options with the mandate, could save the County some money
- Number #2 – if they can't change the full sales tax revenue back to the per capita/point of delivery (wish they would- may not be as big of an issue as it has

- before with Walmart coming) could they change a portion of it particularly for the rural counties that don't have big box stores scattered throughout the county
- Number #3 – create jobs thru less regulations – absolutely - add more economic development support to the smaller, rural counties
 - Big counties are going to get their share, because they have the funding to put toward economic development
 - Can use all the help we can get to create jobs, would be a plus
 - Last time I was out talking to people, that was still about the number #1 issue in the county
 - Number #7 - Lobby against specific legislation that weakens local government control
 - Just talked with Commissioner Inman about “fracking” and how we are handicapped
 - State is saying “here is the deal”
 - This is a clear example of how the state is saying that they are just going to take the counties out of the picture
 - Doesn't matter that Stokes is a beautiful county, depends significantly on tourism, doesn't seem to be a good fit for fracking and we still have to deal with it anyway because the State says so
 - Put in wording to strengthen that
 - Does seem to be a trend in this direction where the State is continually chipping away at the counties' authorities
 - I know, by law, we can't even exist as a County unless the State say so
 - Not fun to be “bullied”

Commissioner Inman commented:

- Number #1 – recommend changing “elimination” to “oppose shifting”
- Some of these are always going to be ongoing
- For example, you don't ever totally accomplish a goal like number #1 because you think you have accomplished it this year and next you get something shifted down to you
- Support all the current goals
- Did not achieve the reinstatement of lottery funding this year, because the Senate had another plan; that does not mean that we should not go back and try again
- Number #6 - Transportation responsibilities - have achieved that goal one time about three years ago; need to continue to do that
- Very concerned there is a “ten foot tall and bulletproof” mentality with some of our legislators in Raleigh who feel they do not have to listen to the counties, don't have to whatsoever
- Need to continue to lobby as an association
- There is something else you need to be aware of – it kind of started this year
- That is Medicaid
- About ten years ago, won a great battle with the State to get Medicaid taken off the backs of counties
- There is rumbling in Raleigh now about Medicaid
- Best be something in our goals to oppose shifting Medicaid back to the counties

Finance Director Edwards commented:

- Stokes County was getting back \$500,000 each year, this year legislation started taking \$125 million away which will be taken the next four years until the \$500,000 is completely gone
- Representative Holloway had stated in April that the Senate was going to start chipping away a little bit at the time
- If we had Medicaid back on the backs of counties, it would break counties
- This was something that the House and Senate had a lot of trouble agreeing on
- The big issues were teachers' salaries (cause of an election year) and Medicaid
- Add: Oppose shifting Medicaid back to Counties

Commissioner Walker questioned Commissioner Inman if the loss of the \$125 million for four years could be incorporated into our goals?

Commissioner Inman responded:

- That is a done deal
- Need to get on board with the bigger issue which would mean \$2-\$3 million

Commissioner Walker confirmed with Commissioner Inman that it would not be productive to add the loss of the \$500,000 into the goals due to that has already been approved by the legislature.

Commissioner Walker noted the number #1 goal which is the "unfunded mandates" just keeps coming.

Commissioner Inman responded:

- The \$500,000 is something that has already passed in the budget

Vice Chairman Jones commented:

- The NCACC goals are a statewide list, not just Stokes County

Finance Director Edwards noted that the County will still receive the amount over the \$500,000 which amounts to approximately \$300,000.

Commissioner Walker noted that the \$500,000 that goes away in four years lacks just a little being two cents on the tax rate.

The Board discussed placing the current goals along with those requested to be added for the

Board's review at the next meeting.

The Board agreed to place the current goals along with the request from Commissioner Lankford and Commissioner Inman on the next Discussion Agenda for further discussion and prioritization.

Chairman Booth, with full consensus of the Board, directed the Clerk to place the item on the August 25th Discussion Agenda.

Appointments – Stokes County Fire Commission

County Manager Rick Morris presented the following information regarding appointments to the Stokes County Fire Commission:

- Stokes County Fire Commission has three terms that will expire in October 2014
 - Fire Service Member (Wayne Barneycastle)
 - Civilian Member (Willard Nelson)
 - Civilian Member (Billy Joe Joyce)
- Stokes County Fire & Rescue Association recommends re-appointment of Wayne Barneycastle for the Fire Service Member
- Willard Nelson does not wish to be considered for re-appointment
- Billy Joe Joyce is dealing with some issues that may not allow him to be re-appointed – will get a final answer from him before the next meeting
- Will be advertised in the Stokes News and placed on the County website

Commissioner Lankford noted that Billy Joyce did wish to be considered for re-appointment.

Chairman Booth opened the floor for nominations.

Commissioner Walker stated that he may have one for the next meeting

Commissioner Inman nominated:

- Wayne Barneycastle – Fire Service Member
- Billy Joe Joyce – Civilian member

Vice Chairman Jones moved to close the nominations. Commissioner Lankford seconded the motion.

Commissioner Walker questioned if there were any stipulations or any special requirements

regarding the vacant civilian appointment?

Clerk Bullins responded:

- Stokes County citizen
- Can't be affiliated with a fire department

Commissioner Walker questioned if it could be a part time county employee?

Manager Morris responded:

- Did not see that to be an issue as long as they are not employed in the Fire Marshal's office and meet the other stipulations

The motion carried unanimously.

Chairman Booth, with full consensus of the Board, directed the Clerk to place the item on the August 25th Action Agenda.

Commissioner Lankford questioned if the item needed to be placed on the Discussion Agenda?

Vice Chairman Jones stated it would probably be best.

Chairman Booth noted that nominations can be placed during the Action Agenda.

Chairman Booth stated he was fine with the Discussion Agenda, up to the consensus of the Board.

Commissioner Lankford stated he would like to have it on Discussion.

Vice Chairman Jones stated it sounds like there are a few questions that need to be answered.

Commissioner Walker and Commissioner Inman stated either way is fine with them. Vice Chairman Jones noted that discussion could be done on the Action Agenda, she could go either way or what is simplest for the Clerk.

Chairman Booth stated with all the either ways, would direct the Clerk to place the item on the August 25th Action Agenda.

Commissioner Inman stated that if a Board member requested to place it on the Discussion

Agenda, should put it on the Discussion Agenda.

Chairman Booth entertained a motion.

Commissioner Inman moved to place the item on the Discussion Agenda. Vice Chairman Jones seconded and the motion carried unanimously.

Appointments – Workforce Development Board

County Manager Rick Morris presented the following information regarding the “Private Business Sector” appointment:

- Mark Badgett was appointed to the Workforce Development Board at the July 28th meeting
- Received some inquiries concerning the qualifications of the person that was appointed
- On the advice of County Attorney Ty Browder, requested a copy of the Workforce Development Board’s By-Laws
- First thing I noticed was that the appointment had to be an unanimous vote of the Board of Commissioners
- The vote was not unanimous so that invalidates that appointment
- Manager Morris provided the following motion, prepared by County Attorney Ty Browder that could be used if so desired by the Board to restart the process:
 - Mr. Chairman, I move that this Board’s previous private sector appointment of Mark Badgett to the Northwest Piedmont Workforce Development Board by a 4 to 1 vote, be rescinded and declared void on the basis that it did not comply with the mandate of Article III Section (1)(A) of Northwest Piedmont Workforce Development Board By Laws which requires that all private sector appointments made by a County legislative body be by unanimous endorsement of the County legislative body.

Chairman Booth opened the floor for discussion.

Commissioner Inman confirmed with Manager Morris that based on the fact that the appointment has to be unanimous, this needs to be reconsidered according to their by-laws.

County Manager Morris commented:

- The unanimous vote for the appointment had never been told to the County and have never seen any other by-laws that required an unanimous vote for an appointment
- Will start looking closer at all by-laws

Commissioner Walker questioned if there were any other appointments that were not unanimous?

County Manager and Clerk Bullins both noted that they were not aware of any appointments not being unanimous.

Commissioner Walker noted that Chairman Booth voted no with everyone else voting positive, so his vote would have to be changed or reconsidered for this to happen.

County Manager Morris responded:

- According to this particular segment, that is the technical problem with it -- currently it is not an unanimous vote

Commissioner Walker questioned Chairman Booth if there was a chance of that happening?

Chairman Booth responded "no".

Commissioner Walker stated so I can vote no on whoever is nominated.

Commissioner Walker noted it is nice when the Board could work together.

Commissioner Inman questioned the qualifications (Item C) regarding the private sector shall be owners, chief executives, or chief operating officers, etc.?

County Manager Morris commented:

- That was what the inquiry was concerning -- if the individual met the qualifications of owning a business and then noticed the unanimous vote (Item A) and did not go any further

Commissioner Inman noted that the principal place of business in the Workforce Investment Area (Item C).

County Manager Morris responded:

- Not sure how you would define that

Commissioner Inman noted an entrepreneur might not qualify.

County Manager Morris commented:

- I guess a person who has a mowing business would be considered the CEO of the business
- Could look into that with the Development Board

Commissioner Walker commented:

- The person who was nominated maintains a \$250,000 to \$300,000 inventory in his business and operates it from Pinnacle, think that would qualify him
- Only reason that he is not on there is Chairman Booth's vote

County Manager Morris responded:

- That is the current reason

Commissioner Walker commented:

- That leaves a bitter taste in my mouth
- The next person that is nominated, I would be real tempted to vote no also

Chairman Booth responded:

- That would be your prerogative

Commissioner Walker responded:

- Sure, absolutely, it is a free country

Commissioner Inman commented:

- I could vote no on the next one

Chairman Booth commented:

- I could also

Commissioner Walker commented:

- It is really nice when we can work together, isn't it?

Chairman Booth entertained a motion to move the item to today's Action Agenda.

Vice Chairman Jones moved to move the item to today's Action Agenda. Commissioner Lankford seconded and the motion carried (4-1) with Commissioner Walker voting against the motion.

Chairman Booth directed the Clerk to place the item on today's Action Agenda.

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

Potential Sewer Tap Incentive Fee

Chairman Booth entertained a motion regarding the following Rate and Fee Schedule for the Danbury Water System and Regional Sewer System which include the FTCC/Meadows Community Sewer Project Tap Incentive which was presented at the July 28th meeting:

Stokes County
Danbury Water System & Regional Sewer System
Rate and Fee Schedule

Stokes County Public Works			Stokes County Public Works	
WATER RATES			SEWER RATES	
Basic Monthly Service Fee: \$23.00 (Includes up to 3,000 gallons usage) Availability Fee: \$14.00			Basic Monthly Service Fee: \$14.00 (Includes up to 3,000 gallons usage) Availability Fee: \$14.00	
Residential / Small Business \$6.75 per 1000 gallons used			Residential / Small Business \$5.75 per 1000 gallons used	
Institutional / Industrial \$25.87 per 1000 gallons used			Institutional / Industrial \$25.87 per 1000 gallons used	
Water Tap & Meter Fees (minimum): Note – A cost recovery fee may be applicable, depending on location.			Sewer Tap Fees (minimum): Note – A cost recovery fee may be applicable, depending on location.	
Tap Size	Tap Fee	Meter Fee	Tap Size	Tap Fee
¾" Tap	\$1,500.00	Included	4" Tap	\$1,500.00
1" Tap	Cost + 20%	Included	Larger Than 4"	Cost + 20%
2" Tap	Cost + 20%	Included		
3" Tap	Cost + 20%	Included		
4" Tap	Cost + 20%	Included		
6" Tap	Cost + 20%	Included		
Where the County's cost exceeds these tap fees, the charge will be based on actual cost plus 20%.			Where the County's cost exceeds these tap fees, the charge will be based on actual cost plus 20%.	
Other Fees			Other Fees	
Description	Amount		Description	Amount
Deposit Owner	\$75.00		* Deposit	\$75.00
Deposit Renter	\$150.00		*Deposit Renter	\$150.00
Re-connection Fee	\$50.00		* Re-connection Fee	\$50.00
Unauthorized Tap	\$2,000.00		Unauthorized Tap	\$2,000.00
			* Fee applies to water or sewer, not both.	
Non-User (sale of water) \$50.00 per day base charge + \$6.75 per 1000 gallons used.				

ETCC / Meadows Community Sewer Project Tap Fee Incentive:

For the period of construction (expected to be ten (10) months from the start date of August 4, 2014) the sewer tap fee for connection to the portion of line under construction will be equal to the

cost of installation charged by the contractor, Ramey, Inc. Once the sewer line construction is completed (on or about June 4, 2015), the sewer tap fee will be as described above.

Commissioner Lankford moved to approve the Rate and Fee Schedule for the Danbury Water System and Regional Sewer System which includes the FTCC/Meadows Community Sewer Project Tap Incentive which was presented at the July 28th meeting. Vice Chairman Jones seconded and the motion carried unanimously.

Proposed Renewal and Re-Statement of Solid Waste Disposal Agreement – City of Winston Salem

Chairman Booth entertained a motion regarding the following proposed Renewal and Re-Statement of Solid Waste Disposal Agreement – City of Winston Salem which was presented at the July 28th meeting:

NORTH CAROLINA)

)

**RENEWAL AND RE-STATEMENT OF A SOLID
WASTE DISPOSAL AGREEMENT**

FORSYTH COUNTY)

THIS RENEWAL AND RE-STATEMENT OF A SOLID WASTE DISPOSAL AGREEMENT (hereinafter, the “**Renewal Agreement**”), made and entered into this ____ day of _____, 2014 (hereinafter, the “**Commencement Date**”), by and between the **CITY OF WINSTON-SALEM**, a North Carolina municipal corporation, acting by and through the **CITY/COUNTY UTILITY COMMISSION**, a joint agency of the City of Winston-Salem and Forsyth County (hereinafter, the “**CCUC**”) and Stokes County, a political subdivision of North Carolina (hereinafter, the “**County**”) (collectively, the “**Parties**”).

WITNESSETH:

WHEREAS, the Parties entered into that certain agreement dated the 13th day of January, 1994, whereby the CCUC agreed to accept the municipal waste of the County at the Hanes Mill Landfill, pursuant to the terms and conditions therein (hereinafter, the “**Agreement**”); and

WHEREAS, the Agreement provided for a renewal, thereof, by mutual consent of the Parties, for an additional term of twenty (20) years; and

WHEREAS, the County and the CCUC have agreed to renew the Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions herein contained, and accruing to the benefit of each of the respective Parties, hereto, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Definitions.** The following terms are defined as follows:

A. Municipal Solid Waste (hereinafter, "MSW"): MSW shall mean any non-hazardous solid waste resulting from the operation of residential, commercial, industrial, governmental, or institutional establishments that would normally be collected, processed, and disposed of through a public or private waste management service.

B. Hazardous Waste: as defined in 15A NCAC 13A.

C. Construction and Demolition Waste (hereinafter, "C&D Waste"): shall mean waste generated solely from the construction, remodeling, repair, and/or demolition of buildings, structures, or pavement.

D. Hanes Mill Road Landfill (hereinafter, the "Landfill"): shall mean the MSW landfill located at 325 Hanes Mill Road, Winston-Salem, North Carolina.

E. Solid Waste Enterprise Fund: shall mean the revenue balance accumulated specifically for the CCUC's Solid Waste Management Program.

F. MSW Management Program: shall mean the CCUC's program to supervise the management and disposal of solid waste, including MSW C&D Waste, and the composting of yard waste.

G. Prohibited Waste: shall mean all waste prohibited at the Landfill by state, federal, or local laws, statutes, rules, regulations, or permits, including Hazardous Waste.

2. **Term.** This Renewal Agreement shall remain in effect for a term of twenty (20) years from the Commencement Date, with an option to renew for yet another twenty (20) years, by mutual consent of the Parties; provided that, nothing else to the contrary, herein contained, withstanding, this Renewal Agreement shall automatically terminate when the capacity of the Landfill is exhausted.

3. **Obligations of the County.**

A. The County shall be responsible for meeting the requirements of any waste reduction goals, laws, statutes, ordinances, rules, or regulations set out by federal, state, or local government authorities, as applicable (hereinafter, the "Reduction Requirements"). The CCUC shall not be liable for compliance with any of the aforementioned Reduction Requirements and the County shall release, indemnify, hold harmless, and defend the CCUC from and against any and all claims, suits, actions, losses, damages, costs, expenses, impairments, obligations, liabilities, judgments, reasonable attorneys' fees, and costs of litigation, of any nature, whatsoever, including claims for special and consequential damages, arising out of, or in any manner connected with, the Reduction Requirements or the County's compliance or non-compliance, therewith.

B. MSW collected by the County or its agents or contractors from sites the County maintains or services shall be delivered to the Landfill in covered commercial quantities, such as front-loaders, rear-packers, roll-off containers 20 cubic yards or larger, tractor trailers, or other transport modes approved by the CCUC, and in accordance with all federal, state, and local laws, statutes, ordinances, rules, and regulations.

C. The preparation, submission, and filing of all annual reports required by applicable federal and state laws, statutes, rules, regulations, permits, and, in particular, the North Carolina Administrative Code, shall be the sole responsibility of the County. The County shall provide copies of these annual reports to the CCUC within thirty (30) calendar days of their filing with the applicable federal or state authorities. Said reports shall be sent to:

City Hall

Attn: Jan McHargue, Solid Waste Administrator

P.O. Box 2511

Winston-Salem, N.C. 27102

D. The County shall deliver all of the MSW collected by the County or its agents or contractors to the Landfill, unless diverted for source reduction for recycling purposes or with prior, written permission of the CCUC. Individual haulers may also deliver to the Landfill MSW generated within Stokes County.

4. **Obligations of the CCUC.**

A. The CCUC agrees to operate the Landfill for the term of this Renewal Agreement or until capacity in the Landfill is exhausted, whichever comes first, provided that the CCUC makes notification per subsection 4.B, below. If the CCUC fails to operate the Landfill for the term of this Renewal Agreement, the County shall give the CCUC 30 calendar days' written notice and a reasonable opportunity, thereafter, to cure, after which the County may terminate the Renewal Agreement. The County's right to terminate the Renewal Agreement shall be the County's sole and exclusive remedy for any claim arising out of, or related to, the CCUC's failure to operate the Landfill for the length of time specified herein.

B. The CCUC shall endeavor to notify the County at least five (5) years in advance of the scheduled closing of the Landfill.

5. **Prohibited Waste.**

A. The delivery and disposal of Prohibited Waste to and in the Landfill shall not be permitted and the County covenants and agrees that neither it nor its agents or contractors shall deliver any Prohibited Waste to the Landfill.

B. The CCUC reserves the right to refuse other waste it deems unacceptable, as it shall, in its sole discretion, determine.

C. The County shall release, indemnify, hold harmless, and defend the CCUC from and against any and all claims, suits, actions, losses, damages, costs, expenses, impairments, obligations, liabilities, judgments, reasonable attorneys' fees, and costs of litigation, of any nature, whatsoever, including claims for special and consequential damages, arising out of, or in any manner connected with, the County's or its agents' or contractors' delivery and disposal of Prohibited Waste to and in the Landfill.

6. Hours of operation, disposal rates, invoicing.

A. The disposal rate shall be Thirty Three and No/100 Dollars (\$33.00) per ton, which sum includes a \$2-per-ton disposal tax. Said rate shall continue in effect until June 30, 2015, and, thereafter, shall be reviewed by the CCUC annually. Any fiscal year rate increase will be recommended annually to the CCUC by the Utilities Division Staff prior to the 1st day of April and any fiscal year rate increase will be implemented by the CCUC in the CCUC's annual budget process before the 1st day of July. The CCUC will notify the County of any proposed disposal rate increases before May for the coming fiscal year. Said future rate increases are anticipated to be generally equivalent or less than the Consumer Price Index, as published by the U.S. Department of Labor, Bureau of Labor Statistics.

B. The County shall be invoiced on a monthly basis and payment is due to CCUC within 30 days of invoice. Any amounts past due shall accrue interest at the rate prescribed in the Solid Waste Disposal Policy Resolution of Winston-Salem, North Carolina, as modified and amended from time to time, which is hereby incorporated by reference herein (hereinafter, the "Resolution").

C. MSW shall be accepted at the landfill only during the regular hours of operation as set by CCUC, and subsequently modified by CCUC from time to time. Currently the regular hours of operation are: Monday through Friday, 7:00A.M. to 4:30P.M., and Saturday 8:00A.M. to 12:00P.M.

7. Breach. Any of the following events shall constitute a breach of the Renewal Agreement:

A. a breach of any of the terms or conditions of the Renewal Agreement

B. non-payment for two consecutive months

C. a breach of any of the terms or conditions of the Resolution

In the event that the County breaches the Renewal Agreement, as specified above, the CCUC may, in its sole and absolute discretion, terminate the Renewal Agreement, upon thirty (30) days' prior written notice to the County, and the CCUC shall be entitled to pursue any remedies available to it, at law or in equity. In addition, if the County's breach relates to non-payment, per subsection 7(B), above, or failure to deliver the required quantity of MSW, per subsection 3(D), above, and the CCUC elects to terminate the Renewal Agreement, the County will pay to the CCUC damages equal to the amount the County would have paid to the CCUC for MSW disposal over the period of one (1) year. Said damages will be calculated by multiplying the number of tons of which the County disposed the previous year by the disposal rate in effect at the time of the breach. The payment of damages will be due within ninety (90) days of the date on the CCUC's notice of termination to the County. If, however, the County's breach relates to non-payment and the CCUC, instead, elects *not* to terminate the Renewal Agreement, then any delinquent sums the County fails to pay shall accrue interest, as per the provisions in the Resolution. The remedies herein are cumulative.

8. Miscellaneous provisions.

A. The County shall abide by all terms and conditions of the Solid Waste Disposal Policy Resolution of Winston-Salem, North Carolina, as modified and amended from time to time.

B. If, due to subsequent Federal or State statutes or regulations, acts of God, war, riot, explosion, flood, or other unforeseen natural disaster, it becomes impossible for either party to perform under this Agreement, the Agreement shall terminate, and neither party shall be liable to the other party for any damages hereunder.

C. This Agreement embodies the entire understanding between the parties to this Agreement and shall be modified or amended only by written agreement of the parties.

D. The provisions of this Agreement shall be deemed to be severable, and the invalidity of any provision shall not affect the validity and enforceability of other provisions hereof.

E. This Agreement is entered into and shall be governed by and construed in accordance with the laws of the State of North Carolina.

F. The terms, provisions and covenants contained in this Agreement shall apply to, inure to the benefit of and be binding upon the parties hereto and their respective heirs, successors in interest and legal representatives except as otherwise herein expressly provided.

G. No delay by the CCUC in exercising any right under this Agreement will operate as a waiver of that right; nor will any single or partial exercise of any right preclude other or further exercise of the right, or the exercise of any other right under this Agreement or otherwise as permitted by law.

IN WITNESS, WHEREOF, the Parties have caused this Renewal Agreement to be executed by their duly authorized representatives and signed under seal on the Commencement Date, first above written.

CITY OF WINSTON-SALEM, a North Carolina municipal corporation,
acting through the **WINSTON-SALEM/FORSYTH COUNTY UTILITY COMMISSION**

[SEAL]

By Lee Garrity
City Manager

ATTEST:

By Renée Phillips, City Secretary

**STATE OF NORTH CAROLINA
FORSYTH COUNTY**

I, _____, a Notary Public of Forsyth County, NC, do hereby certify that Renée L. Phillips personally came before me this day, and acknowledged that she is the City Secretary of the City of Winston-Salem, a municipal corporation, and that by authority duly given and as the act of the municipal corporation, the foregoing instrument was signed in its name by its City Manager, sealed with its corporate seal, and attested by her as its City Secretary.

WITNESS my hand and official seal, this the _____ day of _____, 20__.

Notary Public

My commission expires: _____

STOKES COUNTY

August 11, 2014

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By: _____ [SEAL]

Title: _____

ATTEST:

By: _____

Title: _____

**STATE OF NORTH CAROLINA
FORSYTH COUNTY**

I, _____, a Notary Public of Forsyth County, NC, do hereby certify that _____ personally came before me this day, and acknowledged that he or she is the _____ of Stokes County, a political subdivision of the State of North Carolina, and that by authority duly given and as the act of Stokes County, the foregoing instrument was signed in its name by its _____, sealed with its corporate seal, and attested by him or her as the _____ of Stokes County.

WITNESS my hand and official seal, this the _____ day of _____, 20____.

Notary Public

My commission expires: _____

Commissioner Lankford moved to approve the Renewal and Re-Statement of Solid Waste Disposal Agreement – City of Winston Salem. Vice Chairman Jones seconded and the motion carried unanimously.

Proposed Home/Community Care Block Grant Agreement

Chairman Booth entertained a motion regarding the proposed Home and Community Care Block Grant for Older Adults Agreement for the Provision of County-Based Aging Services for Fiscal Year 2014-15 which was presented at the July 28th meeting.

Vice Chairman Jones moved to approve the Home & Community Care Block Grant for Older Adults Agreement for the Provision of County-Based Aging Services for F/Y 2014-15. Commissioner Walker seconded and the motion carried unanimously.

Appointment – Town of Walnut Cove Planning Board/Board of Adjustments – ETJ Positions

Chairman Booth opened the floor for nominations.

Commissioner Lankford commented:

- Spoke with Arzell Montgomery who is serving as the ETJ Appointment
- Mr. Montgomery had made a comment to the Clerk that he would not be interested in serving again
- Feel that Mr. Montgomery is still interested and that there was some kind of misunderstanding between the Planning Board and the Walnut Cove Commission, the best I can understand it
- Would recommend this be tabled until they have a resolution

Commissioner Walker noted that the Clerk requested that no appointments be made at this meeting due to Stokes News not receiving the posting.

Commissioner Lankford noted that he would like this appointment to be put on hold until we can find out something more substantial and then advertise if needed.

Commissioner Walker commented:

- Even if Arzell is still interested, there may be someone else interested

Commissioner Lankford commented:

- My request is based on the additional information that I received
- I request that this would be put on hold or tabled until we can get the information straightened out
- Once the information is received, it can be put back on for advertising, people can apply then

Clerk Bullins noted:

- Mr. Montgomery's term is not up, unless he resigned, there would be no point in advertising the appointment

Commissioner Walker questioned if Mr. Montgomery had officially resigned or not?

Commissioner Walker commented:

- Read the information that was placed in the Agenda by the Clerk – Arzell Montgomery notified the County that he has officially resigned from the Town of Walnut Cove Planning Board/Board of Adjustments-ETJ Appointments

Commissioner Lankford commented:

- He did resign at that moment, but believe the misunderstanding can be resolved

The Board agreed to place appointment on hold to give the issue some time to be resolved.

Clerk Bullins confirmed with the Board to pull the advertisement from the County's website and not continue with the appointment process.

Commissioner Inman confirmed with Commissioner Lankford that Mr. Montgomery is reconsidering his appointment.

Commissioner Walker questioned Commissioner Lankford would two weeks be enough or is there a need for it to be open-ended, kind of confusing.

Commissioner Lankford responded:

- There is an upcoming scheduled meeting and not sure if it is within the next two weeks, only meet once a month

Commissioner Walker questioned if Mr. Montgomery had told the Planning Board of his resignation?

Commissioner Lankford responded:

- Did not ask that question

Clerk Bullins responded:

- Mr. Montgomery stated he had not and would not inform the Planning Board, as he was officially appointed by the Board of Commissioners
- I communicated with Commissioner Elwood Mabe who did not know anything about the resignation

Chairman Booth reiterated that it was the consensus of the Board to place both appointments (EJT member and ETJ alternate member) on hold.

Proposed Lease Purchase Agreement for Fiscal Year 2014-15 Equipment

Chairman Booth entertained a motion regarding the proposed Lease Purchase Agreement for Fiscal Year 2014-15 Equipment.

Commissioner Lankford moved to approve the Lease Purchase Agreement with BB&T with an interest rate of 1.41% and the resolution provided by BB&T. Vice Chairman Jones seconded and the motion arrived unanimously.

Appointments – Workforce Development Board

Chairman Booth entertained a motion regarding the motion provided by County Attorney Browder concerning the appointment of Mark Badgett to the Workforce Development Board:

Vice Chairman Jones moved that this Board's previous private sector appointment of Mark Badgett to the Northwest Piedmont Workforce Development Board by a 4 to 1 vote, be rescinded and declared void on the basis that it did not comply with the mandate of Article III Section (1)(A) of Northwest Piedmont Workforce Development Board By Laws which requires that all private sector appointments made by a County legislative body be by unanimous endorsement of the County legislative body.

Commissioner Inman seconded the motion.

Commissioner Inman stated that his second is based on the information that has been given to me and the fact that it was not unanimous as per the by-laws and for that reason only.

Commissioner Walker commented that it would sure be nice if we could work together sometimes.

Commissioner Walker commented:

- Would like to get in touch with Matthew Dolge or whoever is over this organization to find out their reason for their unanimous vote
- And also find out if that has consistently been enforced with this Board
- I will do that prior to the next meeting

The motion carried (4-1) with Commissioner Walker voting against the motion.

Chairman Booth directed to the Clerk to start the appointment process over and place the item on the August 11th Discussion Agenda.

CLOSED SESSION

Chairman Booth entertained a motion to enter closed session for the following reasons:

- The Board unanimously entered into closed session to consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to

consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6).

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to GS 143-318.11(a)(3)

Commissioner Inman moved to enter closed session for the following:

- The Board unanimously entered into closed session to consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6).
- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-318.11(a)(3)

Vice Chairman Jones seconded and the motion carried unanimously.

The Board returned to the regular session of the August 11th meeting.

Pilot Knob Volunteer Fire Department - Radios

Chairman Booth entertained a motion.

Commissioner Inman moved to allocate 2 mobile radios and 4 portable radios with necessary programming to the Pilot Knob Volunteer Fire Department. Vice Chairman Jones seconded and the motion carried (4-1) with Commissioner Walker voting against the motion.

Adjournment

There being no further business to come before the Board, Chairman Booth entertained a motion to adjourn the meeting.

Commissioner Lankford moved to adjourn the meeting. Commissioner Inman seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

James D. Booth
Chairman