

STATE OF NORTH CAROLINA )  
 )  
COUNTY OF STOKES )  
 )

OFFICE OF THE COMMISSIONERS  
STOKES COUNTY GOVERNMENT  
DANBURY, NORTH CAROLINA  
JUNE 23, 2014

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, June 23, 2014, at 6:00 pm with the following members present:

Chairman James D. Booth  
Vice Chairman Ronda Jones  
Commissioner J. Leon Inman  
Commissioner Jimmy Walker  
Commissioner Ernest Lankford

County Personnel in Attendance:  
County Manager Richard D. Morris  
Clerk to the Board Darlene M. Bullins  
Finance Director Julia Edwards

Chairman James Booth called the meeting to order and welcomed those in attendance.

Commissioner Lankford delivered the invocation.

#### **GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman Booth opened the meeting by inviting the citizens in attendance to join the Board in the Pledge of Allegiance.

#### **GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA**

Chairman Booth entertained a motion to approve or amend the June 23, 2014 Agenda.

County Manager Rick Morris requested to add the following item to tonight's

Discussion Agenda:

- Discussion Agenda – DSS Director Stacey Elmes, request to externally post a Processing Assistant III position

County Manager Morris noted the following:

- DSS Director Elmes received notification today of a resignation from a member of the clerical staff
- This is a very crucial position
- Since the Board will not meet until July 14, 2014, Director Elmes respectfully request to add the item to tonight's Discussion Agenda in order to externally post if there are no qualified internal candidates
- Director Elmes already has a request on tonight's Discussion Agenda for an external posting for a Social Work III position
- Request to add to VI (c) – External Posting – Social Services

Chairman Booth opened the floor for discussion regarding Manager Morris' request for an addition to the Discussion Agenda.

The Board had no issues with placing the item on tonight's Discussion Agenda- VI (c)

Vice Chairman Jones moved to approve the June 23<sup>rd</sup> Agenda as amended.

Commissioner Lankford seconded and the motion carried unanimously.

Chairman Booth, with full consensus of the Board, directed the Clerk to add the item to tonight's Discussion Agenda – VI (c).

## **COMMENTS**

### **Manager/Commissioners**

Chairman Booth opened the floor for comments from the County Manager and the Board of Commissioners.

County Manager Rick Morris commented:

- Golden LEAF Intern – Tyler Sliger
  - Would like to recognize Tyler Sliger who is serving his second Golden LEAF Internship with the County this summer
  - Tyler is working with Planning and GIS/Mapping
  - Tyler is pursuing a career in Planning
- Rescue Search at Belews Creek Lake
  - The second body was recovered from Belews Lake this past Saturday, June 21<sup>st</sup> which is assumed to be the body of the second fisherman
  - The body has been sent for confirmed identification and autopsy
  - Would like to commend EMS Director Greg Collins, EMS staff, surrounding rescue units and volunteers for their outstanding job during this very unfortunate situation

Commissioner Walker commented:

- Glad to hear that the body has been recovered, this will bring closure to a very sad situation, particular to the families
  - Know there has been a lot of time and effort put into this operation from Emergency Management, EMS, surrounding rescue teams, and the many volunteers
  - Very fortunate to have so many dedicated and committed people who give their time during situations like this
  - It is odd that the search was discontinued on Friday and the body was recovered the next day
  - Confirmed with Manager Morris that the body was found by a fisherman
- Feel this was a “banner year” for Stokes County High School athletics
  - Interested, as my fellow commissioners, in recognizing their accomplishments, but want to recognize them for their willingness to put all the practice time and hard work to compete at the state level and achieve those successes
- Would like to have the Clerk check to see if there has been some Eagle Scouts missed from being recognized
  - Would like to see the county recognize all Eagle Scouts, maybe at one meeting each year
  - Have missed one this past year
  - Need to make sure we haven’t missed anyone

Commissioner Lankford responded:

- Thought the County had recognized each scout once they achieved the rank of Eagle Scouts

Commissioner Walker responded:

- Talked to one the first of this year who has achieved the rank of Eagle Scout and has not been recognized by the County
- Requested the scout have his scout master get in touch with the Clerk and provide the information need in order for the Board to recognize him

Clerk Darlene Bullins commented:

- The normal procedure is for Old Hickory Council, which serves Stokes County, to provide the County with the information pertaining to each scout who has achieved the rank of Eagle Scout
- Staff then prepares a proposed Resolution to honor the scout, which includes information about the scout and how he achieved the rank of Eagle Scout, for the Board’s consideration and approval
- While serving on the United Way Funding Committee, was in a meeting with the President of Old Hickory Council, explained the issue and requested he provide the County with any Eagle Scout that had been missed
- He responded that he did not know of any that had been missed, but would check into the issue
- To this date, have not had received information from Old Hickory Council

- Will be glad to check into the situation

Vice Chairman Jones commented:

- Very big Boy Scout advocate, would like to make sure no one is missed, but there is not that many that achieve that high rank of Eagle Scout
- Very glad the body at Belews Creek was recovered, been out there at least 8 times looking; the family can now have some closure to a very sad situation
- Stokes Future had a very big event with county departments - DSS, Health Department, Cooperative Extension, Senior Services; State Park was also there and various other groups/agencies
  - Had a very good turnout even despite the weather, very hot and humid
  - Had games, face painting, giveaways, etc.
  - Farmers' Market had a very good day
  - First time event – very pleased with the event
- Recently adopted two kittens from the Animal Shelter
  - Very concerned with the number of cats and dogs that are being put down each month
  - Feel that sometimes people just don't think about the responsibility it takes in caring for a pet

Commissioner Lankford commented:

- Ethics for Life – “A man who tries to be good, loving, and kind finds life, righteousness, and honor”
  - Feel this is a good message (Proverbs) for us as we travel through life
- Attended the Piedmont Regional Triad Council (PTRC) meeting this past week
  - PTRC is giving some consideration in starting up Economic Development Commission
  - Don't have anything to report other than the idea has been mentioned
  - Not sure how this will fit into the State organization since the State is going private with Economic Development instead of being private/public
  - Some of the larger counties/municipalities are the ones doing marketing to other states and countries
  - PTRC will be looking into the idea; will keep the Board informed

Commissioner Inman commented:

- North Carolina Association of County Commissioners (NCACC) Board of Directors Quarterly Meeting was held this past weekend at Atlantic Beach
- NCACC is in very good financial shape, debt free on all of its facilities
- Executive Director mentioned there could be a possibility of some dividends back to the counties
- In talking about Economic Development, NCACC set up an Economic Development Task Force
  - Currently serve on the Task Force
  - Will be attending the meeting this Wednesday in Raleigh
  - The upcoming meeting will be focusing on the impact of tourism to counties

- In my opinion, there are two North Carolinas emerging – “Urban Hub” and “the rural counties outside that Urban Hub”
- This is creating a tremendous challenge for small rural counties, like Stokes County, to compete
- Those inside the “Urban Hub” have so many more resources
- Not against privatizing, but do have concerns that without the help of the Rural Center, small rural counties will not be able to get their fair share
- Commissioner Lankford serves on that Board and works diligently to try to get funds for Stokes County that are not used by the larger counties
- Very concerned about the situation
- Will continue to try to get any funding available
- Spoke to Representative Bryan Holloway over the weekend
  - Representative Holloway stated that the House and the Senate are at a “stalemate”
  - The Senate refuses to conference
  - Questioned Representative Holloway regarding a possible budget; Representative Holloway stated “mid to late July for a budget”
  - Do not need anything else shifted back to the counties
- NCACC will start working on goals this fall; NCACC has been talking about how important it will be to send goals that will have a chance to make some impact
  - Did not get anywhere with the lottery this year
  - Feel the Senate is trying to send the counties a message to not get used to the lottery
- Going to continue to have tremendous challenges with the budget due to what is happening at the state level

Chairman Booth commented:

- Want to thank everyone for the recent adoption of the County Budget for Fiscal Year 2014-15
  - Was able to provide additional funding to the schools for roofs and safety issues
  - Was able to give the employees a 2% COLA
  - Reiterated what County Manager Morris had put in his budget message “will not put a COLA or bonus in the 2015-16 budget and maybe not the 2016-17 budget”
  - Will just have to wait and see how everything is at that time
  - Received a letter from the Northwestern Regional Library for the funding which will provide their employees with a COLA (employees have not had a COLA in five years)
- Have requested the Clerk to provide the Board with a proposed Resolution on the next Agenda to honor the high school teams and individuals who won State Championships this year

## **PUBLIC COMMENTS**

Chairman Booth opened the floor for Public Comments.

There was no one signed up to speak during the Public Comments.

## CONSENT AGENDA

Chairman Booth entertained a motion to approve or amend the following items on the Consent Agenda:

### Minutes

- Minutes of June 3, 2014 – Planning Meeting
- Minutes of June 9, 2014 – Regular Meeting
- Minutes of June 17, 2014 – Budget Work Session

### Finance - Budget Amendment #83

Finance Director Julia Edwards submitted Budget Amendment #83.

To amend the General Fund, the expenditures are to be changed as follows:

Account	ACCOUNT	CURRENT BUDGETED	INCREASE	AS
Number	DESCRIPTION	AMOUNT	(DECREASE)	AMENDED
	<b>GENERAL FUND</b>			
See Detail		\$ 4,374,135.00	\$ 425,234.00	\$ 4,799,369.00
		<u>\$ 4,374,135.00</u>	<u>\$ 425,234.00</u>	<u>\$ 4,799,369.00</u>
	<b>Capital Reserve Fund</b>			
See Detail		\$ 637,566.00	\$ 124,667.00	\$ 762,233.00
		<u>\$ 637,566.00</u>	<u>\$ 124,667.00</u>	<u>\$ 762,233.00</u>
	<b>Capital Projects</b>			
See Detail		\$ 3,684,695.00	\$ -	\$ 3,684,695.00
		<u>\$ 3,684,695.00</u>	<u>\$ -</u>	<u>\$ 3,684,695.00</u>
	<b>Walnut Cove Senior Center Fund</b>			
See Detail		\$ 25,814.00	\$ -	\$ 25,814.00
		<u>\$ 25,814.00</u>	<u>\$ -</u>	<u>\$ 25,814.00</u>
	<b>Health Department Medicaid Title XIX</b>			
See Detail		\$ 268,612.68	\$ 81,200.00	\$ 349,812.68
		<u>\$ 268,612.68</u>	<u>\$ 81,200.00</u>	<u>\$ 349,812.68</u>
	<b>Danbury Water Fund</b>			
See Detail		\$ 28,765.00	\$ 11,026.00	\$ 39,791.00
		<u>\$ 28,765.00</u>	<u>\$ 11,026.00</u>	<u>\$ 39,791.00</u>

This budget amendment is justified as follows:

To transfer and appropriate revenues to cover the remainder of the fiscal year.

This will result in a **net increase** of **\$642,127.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues

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will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account	ACCOUNT	CURRENT BUDGETED	INCREASE	AS
Number	DESCRIPTION	AMOUNT	(DECREASE)	AMENDED
<b>GENERAL FUND</b>				
100.3431.413	Extra Duty Officers	\$ 17,000.00	\$ 2,300.00	\$ 19,300.00
100.3982.960	Transfer from Capital Reserve Fund	\$ 134,659.00	\$ 232,522.00	\$ 367,181.00
100.3838.000	ABC Bottle Tax	\$ 3,000.00	\$ 30.00	\$ 3,030.00
100.3839.004	Senior Services-Miscellaneous	\$ 3,500.00	\$ 382.00	\$ 3,882.00
100.3301.237	Health Promotion	\$ 6,286.00	\$ 10,200.00	\$ 16,486.00
100.3301.238	Health Maternal Health XIX	\$ 79,130.00	\$ 4,200.00	\$ 83,330.00
100.3301.243	Health Child Health XIX CSC	\$ 68,270.00	\$ 7,300.00	\$ 75,570.00
100.3301.257	Carolina Access II	\$ 35,000.00	\$ 35,000.00	\$ 70,000.00
100.3839.000	Misc. Revenue	\$ 33,000.00	\$ 133,300.00	\$ 166,300.00
		<u>\$ 379,845.00</u>	<u>\$ 425,234.00</u>	<u>\$ 805,079.00</u>
<b>Capital Reserve Fund</b>				
201.3981.000	Transfer from General Fund	\$ 166,091.00	\$ 124,667.00	\$ 290,758.00
		<u>\$ 166,091.00</u>	<u>\$ 124,667.00</u>	<u>\$ 290,758.00</u>
<b>Health Department Medicaid Fund</b>				
110.3301.005	Health Healtmet Grant	\$ 60,000.00	\$ 10,000.00	\$ 70,000.00
110.3519.401	Family Planning Fees	\$ 14,000.00	\$ 1,500.00	\$ 15,500.00
110.3519.403	Primary Care-Child	\$ 40,000.00	\$ 1,000.00	\$ 41,000.00
110.3519.004	Primary Care-Adult	\$ 140,000.00	\$ 2,000.00	\$ 142,000.00
110.3982.100	Transfer from General Fund	\$ 3,279.00	\$ 200,000.00	\$ 203,279.00
110.3991.000	Fund Balance	\$1,165,845.00	\$(133,300.00)	\$ 1,032,545.00
		<u>\$1,423,124.00</u>	<u>\$ 81,200.00</u>	<u>\$ 1,504,324.00</u>
<b>Danbury Water Fund</b>				
502.3714.630	Water Fees	\$ 103,962.00	\$ 11,026.00	\$ 114,988.00
		<u>\$ 103,962.00</u>	<u>\$ 11,026.00</u>	<u>\$ 114,988.00</u>

Account	ACCOUNT	CURRENT BUDGETED	INCREASE	AS
Number	DESCRIPTION	AMOUNT	(DECREASE)	AMENDED
<b>Governing Body</b>				
100.4110.290	Miscellaneous	\$ 9,000.00	\$ (2,000.00)	\$ 7,000.00
100.4110.260	Departmental Supplies	\$ 750.00	\$ 100.00	\$ 850.00
100.4110.340	Printing	\$ 600.00	\$ (600.00)	\$ -
100.4110.112	Retiree Insurance	\$ 79,344.00	\$ (1,500.00)	\$ 77,844.00
100.4110.441	Fire Commissioners' Reimbursement	\$ 1,100.00	\$ 25.00	\$ 1,125.00
100.4110.450	Insurance	\$ 592,277.00	\$ (15,389.00)	\$ 576,888.00
<b>Administration</b>				
100.4120.260	Departmental Supplies	\$ 1,375.00	\$ 1,000.00	\$ 2,375.00
100.4120.340	Printing	\$ 1,700.00	\$ 400.00	\$ 2,100.00
100.4120.351	Maintenance & Repairs Auto	\$ 900.00	\$ 200.00	\$ 1,100.00
100.4120.311	Training	\$ 800.00	\$ (310.00)	\$ 490.00
100.4120.310	Travel	\$ 100.00	\$ (90.00)	\$ 10.00

100.4120.350	Maintenance & Repairs Equipment	\$ 150.00	\$ (150.00)	\$ -
100.4120.370	Advertising	\$ 9,000.00	\$ (550.00)	\$ 8,450.00
	<b>Finance</b>			
100.4130.390	Bank Charges	\$ 155,171.00	\$ 1,000.00	\$ 156,171.00
100.4130.180	Professional Services	\$ 10,971.00	\$ (1,000.00)	\$ 9,971.00
	<b>Purchasing</b>			
100.4131.370	Advertising	\$ 800.00	\$ 200.00	\$ 1,000.00
100.4131.260	Departmental Supplies	\$ 825.00	\$ (200.00)	\$ 625.00
	<b>Tax Administration</b>			
100.4140.321	Postage	\$ 51,800.00	\$ 5,000.00	\$ 56,800.00
100.4140.390	Tax Refunds & Tax Settlement	\$ 5,000.00	\$ 1,000.00	\$ 6,000.00
100.4131.370	Advertising	\$ 11,000.00	\$ (1,500.00)	\$ 9,500.00
100.4141.440	Misc. Contractual Services	\$ 26,000.00	\$ 2,000.00	\$ 28,000.00
100.4141.350	Maintenance & Repairs Equipment	\$ 4,000.00	\$ (4,000.00)	\$ -
100.4141.510	Equipment	\$ 8,750.00	\$ (3,900.00)	\$ 4,850.00
	<b>Legal</b>			
100.4150.180	Professional Services	\$ 82,500.00	\$ (27,500.00)	\$ 55,000.00
	<b>Superior Court</b>			
100.4160.441	Juvenile Services	\$ 7,200.00	\$ 10,000.00	\$ 17,200.00
	<b>Election</b>			
100.4170.310	Travel	\$ 1,260.00	\$ 500.00	\$ 1,760.00
100.4170.370	Advertising	\$ 2,500.00	\$ 600.00	\$ 3,100.00
100.4170.190	Board Reimbursement	\$ 4,400.00	\$ 100.00	\$ 4,500.00
100.4170.340	Printing	\$ 20,900.00	\$ (1,780.00)	\$ 19,120.00
100.4170.390	Precinct Officials	\$ 34,000.00	\$ (9,200.00)	\$ 24,800.00
100.4170.430	Rental of Equipment	\$ 2,500.00	\$ (1,200.00)	\$ 1,300.00
	<b>Public Buildings</b>			
100.4190.351	Maintenance & Repairs Equipment	\$ 38,000.00	\$ 8,000.00	\$ 46,000.00
100.4190.430	Rental of Equipment	\$ 50,000.00	\$ (10,000.00)	\$ 40,000.00
100.4190.491	Uniform Rental	\$ 14,000.00	\$ 4,000.00	\$ 18,000.00
	<b>Information Systems</b>			
100.4210.340	Printing	\$ 100.00	\$ 300.00	\$ 400.00
100.4210.260	Departmental Supplies	\$ 5,700.00	\$ (300.00)	\$ 5,400.00
100.4210.510	Equipment	\$ 9,440.00	\$ (18,004.00)	\$ (8,564.00)
100.4210.511	Equipment Non Capitalized	\$ 1,362.00	\$ (17,736.00)	\$ (16,374.00)
	<b>Vehicle Maintenance</b>			
100.4250.250	Auto Supplies	\$ 4,230.00	\$ 500.00	\$ 4,730.00
100.4250.310	Travel	\$ 100.00	\$ (100.00)	\$ -
100.4250.352	Maintenance & Repairs Buildings	\$ 15,874.00	\$ 3,297.00	\$ 19,171.00
100.4250.510	Equipment	\$ 17,210.00	\$ 17,182.00	\$ 34,392.00
100.4250.440	Misc. Contractual Services	\$ 1,000.00	\$ (400.00)	\$ 600.00
	<b>Sheriff's Department</b>			
100.4310.010	Salaries & Wages-Overtime	\$ 8,500.00	\$ 300.00	\$ 8,800.00
100.4310.020	Salaries & Wages-Part Time	\$ 211,500.00	\$ (300.00)	\$ 211,200.00
100.4310.021	Salaries & Wages-Extra Duty	\$ 14,400.00	\$ 2,300.00	\$ 16,700.00
100.4310.321	Postage	\$ 3,400.00	\$ 1,000.00	\$ 4,400.00
	<b>District Resource Center</b>			
100.4321.351	Maintenance & Repairs Auto	\$ 1,550.00	\$ 1,000.00	\$ 2,550.00
	<b>Emergency Communications</b>			
100.4325.000	Salaries & Wages	\$ 370,664.00	\$ (1,000.00)	\$ 369,664.00

100.4325.010	Salaries & Wages-Overtime	\$ 31,240.00	\$ (1,500.00)	\$ 29,740.00
100.4325.020	Salaries & Wages-Part Time	\$ 56,500.00	\$ (2,000.00)	\$ 54,500.00
100.4325.351	Maintenance & Repairs Auto	\$ 450.00	\$ 7,000.00	\$ 7,450.00
100.4325.091	Equipment	\$ -	\$ 232,522.00	\$ 232,522.00
	<b>Fire Marshal</b>			
100.4340.350	Maintenance & Repairs Equipment	\$ 1,150.00	\$ 500.00	\$ 1,650.00
100.4340.320	Telephone	\$ 3,850.00	\$ (500.00)	\$ 3,350.00
	<b>Emergency Medical Services</b>			
100.4370.000	Salaries & Wages	\$ 1,097,132.00	\$ 8,000.00	\$ 1,105,132.00
100.4370.020	Salaries & Wages Part Time	\$ 150,500.00	\$ (8,000.00)	\$ 142,500.00
	<b>Animal Control</b>			
100.4380.491	Uniform Rental	\$ 2,900.00	\$ 1,000.00	\$ 3,900.00
100.4380.260	Departmental Supplies	\$ 16,700.00	\$ (1,000.00)	\$ 15,700.00
	<b>Solid Waste</b>			
100.4720.311	Training	\$ 225.00	\$ 500.00	\$ 725.00
100.4720.320	Telephone	\$ 7,000.00	\$ 1,000.00	\$ 8,000.00
100.4720.340	Printing	\$ 300.00	\$ 100.00	\$ 400.00
100.4720.351	Maintenance & Repairs Auto	\$ 102,640.00	\$ 30,000.00	\$ 132,640.00
100.4720.020	Salaries & Wages Part Time	\$ 159,613.00	\$ (1,000.00)	\$ 158,613.00
	<b>Planning</b>			
100.4910.310	Travel	\$ 1,810.00	\$ (400.00)	\$ 1,410.00
100.4910.311	Training	\$ 1,720.00	\$ 400.00	\$ 2,120.00
	<b>Cooperative Extension</b>			
100.4950.311	Training	\$ 800.00	\$ 135.00	\$ 935.00
100.4950.350	Maintenance & Repairs Equipment	\$ 500.00	\$ (135.00)	\$ 365.00
100.4950.440	Misc. Contractual Services	\$ 123,411.00	\$ 1,000.00	\$ 124,411.00
100.4950.260	Departmental Supplies	\$ 8,130.00	\$ (1,000.00)	\$ 7,130.00
	<b>Health Department</b>			
100.5100.081	On Call	\$ -	\$ 50.00	\$ 50.00
100.5100.100	Group Insurance	\$ 74,088.00	\$ (10,000.00)	\$ 64,088.00
100.5100.321	Postage	\$ -	\$ 25.00	\$ 25.00
100.5100.370	Advertising	\$ 115.00	\$ 300.00	\$ 415.00
100.5100.311	Training	\$ 3,825.00	\$ (350.00)	\$ 3,475.00
	<b>Home Health</b>			
100.5190.320	Telephone	\$ 8,400.00	\$ 1,000.00	\$ 9,400.00
100.5190.321	Postage	\$ 3,000.00	\$ (1,000.00)	\$ 2,000.00
	<b>Environmental Health</b>			
100.5192.351	Maintenance & Repairs Auto	\$ 1,500.00	\$ 1,000.00	\$ 2,500.00
100.5192.311	Training	\$ 1,500.00	\$ (500.00)	\$ 1,000.00
100.5192.090	Social Security Tax	\$ 10,358.00	\$ (300.00)	\$ 10,058.00
100.5192.260	Departmental Supplies	\$ 10,641.00	\$ (200.00)	\$ 10,441.00
	<b>Mental Health</b>			
100.5200.682	ABC Bottle Tax	\$ 3,000.00	\$ 30.00	\$ 3,030.00
	<b>Social Services</b>			
100.5310.440	Misc. Contractual Services	\$ 3,500.00	\$ 1,000.00	\$ 4,500.00
100.5310.310	Travel	\$ 3,000.00	\$ (1,000.00)	\$ 2,000.00
100.5310.311	Travel	\$ 7,000.00	\$ 1,000.00	\$ 8,000.00
100.5310.110	Group Insurance	\$ 287,622.00	\$ (6,200.00)	\$ 281,422.00
100.5310.391	Local General Assistance	\$ 2,000.00	\$ 200.00	\$ 2,200.00
	<b>Public Assistance</b>			
100.5450.000	Medicaid Program	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00

<b>Senior Services</b>				
100.5860.290	Miscellaneous	\$ 1,720.00	\$ 382.00	\$ 2,102.00
<b>Parks</b>				
100.6121.353	Maintenance & Repairs Grounds	\$ 3,400.00	\$ 1,000.00	\$ 4,400.00
<b>Transfers</b>				
100.9820.960	Transfer to Capital Reserve Fund	\$ 152,591.00	\$ 124,667.00	\$ 277,258.00
100.9820.989	Health Department Medicaid Title XIX	\$ 3,279.00	\$ 200,000.00	\$ 203,279.00
<b>Contingency</b>				
100.9910.000	Contingency	\$ 56,292.00	\$ (26,757.00)	\$ 29,535.00
100.9110.502	Autumn Square	\$ 72,030.00	\$ (72,030.00)	\$ -
	<b>Total General Fund</b>	<b>\$ 4,374,135.00</b>	<b>\$ 425,234.00</b>	<b>\$ 4,799,369.00</b>
<b>Capital Reserve Fund</b>				
201.4120.000	Administration	\$ -	\$ 27,500.00	\$ 27,500.00
201.4140.000	Tax	\$ 110,000.00	\$ 3,900.00	\$ 113,900.00
201.4170.022	Elections	\$ 35,000.00	\$ 10,980.00	\$ 45,980.00
201.4190.013	Public Buildings	\$ -	\$ 13,000.00	\$ 13,000.00
201.4210.009	Technology	\$ -	\$ 17,736.00	\$ 17,736.00
201.4250.066	Vehicle Maintenance	\$ -	\$ 51,551.00	\$ 51,551.00
201.4325.002	Emergency Communications	\$ 344,407.00	\$ (232,522.00)	\$ 111,885.00
201.9810.000	Transfer to General Fund	\$ 148,159.00	\$ 232,522.00	\$ 380,681.00
	<b>Total</b>	<b>\$ 637,566.00</b>	<b>\$ 124,667.00</b>	<b>\$ 762,233.00</b>
<b>Capital Projects</b>				
<b>Community College</b>				
400.5916.601	General Contract	\$ 3,311,695.00	\$ (300,000.00)	\$ 3,011,695.00
400.5916.620	Professional Services	\$ 373,000.00	\$ 300,000.00	\$ 673,000.00
		<b>\$ 3,684,695.00</b>	<b>\$ -</b>	<b>\$ 3,684,695.00</b>
<b>Walnut Cove Senior Center Fund</b>				
204.5861.320	Telephone	\$ 4,600.00	\$ 750.00	\$ 5,350.00
204.5861.340	Printing	\$ 500.00	\$ 100.00	\$ 600.00
204.5861.180	Professional Services	\$ 20,714.00	\$ (850.00)	\$ 19,864.00
	<b>Total</b>	<b>\$ 25,814.00</b>	<b>\$ -</b>	<b>\$ 25,814.00</b>
<b>Health Department Medicaid Title XIX</b>				
<b>Child Health Program</b>				
110.5102.180	Professional Services	\$ 192,000.00	\$ 30,000.00	\$ 222,000.00
<b>Family Planning Program</b>				
110.5103.180	Professional Services	\$ 57,000.00	\$ 55,000.00	\$ 112,000.00
<b>General</b>				
110.5104.490	Dues & Subscriptions	\$ 12,012.68	\$ 1,200.00	\$ 13,212.68
110.5104.250	Auto Supplies	\$ 7,600.00	\$ (5,000.00)	\$ 2,600.00
		<b>\$ 268,612.68</b>	<b>\$ 81,200.00</b>	<b>\$ 349,812.68</b>
<b>Danbury Water Fund</b>				
502.7140.101	401K	\$ 100.00	\$ 25.00	\$ 125.00
502.7140.111	Dental Insurance	\$ 165.00	\$ 1.00	\$ 166.00
502.7140.330	Utilities	\$ 5,500.00	\$ 4,000.00	\$ 9,500.00
502.7140.350	Maintenance & Repairs Equipment	\$ 7,000.00	\$ 3,000.00	\$ 10,000.00
502.7140.440	Misc. Contractual Services	\$ 16,000.00	\$ 4,000.00	\$ 20,000.00
		<b>\$ 28,765.00</b>	<b>\$ 11,026.00</b>	<b>\$ 39,791.00</b>

#### Leave Contingency - Budget Amendment #84

Finance Director Julia Edwards submitted Budget Amendment #84.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	<b>Sheriff's Department</b>			
100.4310.000	Salaries & Wages	\$1,491,065.00	\$9,862.00	\$1,500,927.00
	<b>Emergency Medical Services</b>			
100.4370.000	Salaries & Wages	\$1,097,132.00	\$1,779.00	\$1,098,911.00
	<b>Fire Marshal</b>			
100.4340.000	Salaries & Wages	\$105,436.00	\$462.00	\$105,898.00
	<b>Contingency</b>			
100.9910.000	Leave Cost	<u>\$77,309.00</u>	<u>\$(12,103.00)</u>	<u>\$65,206.00</u>
	<b>Totals</b>	<b>\$2,770,942.00</b>	<b>\$00.00</b>	<b>\$2,770,942.00</b>

This budget amendment is justified as follows:

To transfer funds from Leave Cost Contingency for employees' payoff due to retirement, resignation, or dismissal.

This will result in a **net increase of \$00.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

#### Social Services - Budget Amendment #85

Finance Director Julia Edwards submitted Budget Amendment #85.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	<b>Social Services</b>			
100.5310.182	Professional Services	<u>\$70,000.00</u>	<u>\$20,000.00</u>	<u>\$90,000.00</u>
	<b>Totals</b>	<b>\$70,000.00</b>	<b>\$20,000.00</b>	<b>\$90,000.00</b>

This budget amendment is justified as follows:

To appropriate funding from the CAP/DA revenue line item to the CAP/DA expenditure line item to cover the cost of purchased items already reimbursed – 100% Federal Funding.

This will result in a **net increase** of **\$20,000.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Budgeted Amount	Increase (Decrease)	As Amended
100.3540.420	DSS Medicaid Claims CAP/DA	\$200,000.00	\$20,000.00	\$220,000.00
	<b>Totals</b>	<b>\$200,000.00</b>	<b>\$20,000.00</b>	<b>\$220,000.00</b>

#### **Social Services - Budget Amendment #86**

Finance Director Julia Edwards submitted Budget Amendment #86.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	<b>Social Services</b>			
100.5310.440	Misc. Contractual Services	\$3,000.00	\$1,000.00	\$4,000.00
100.5440.000	IV-E Foster Care	\$457,776.00	\$(1,000.00)	\$456,776.00
	<b>Totals</b>	<b>\$460,776.00</b>	<b>\$00.00</b>	<b>\$460,776.00</b>

This budget amendment is justified as follows:

To transfer funds for increase in contractual services for IV-E eligible clients.

This will result in a **net increase** of **\$00.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

#### **Health Department - Budget Amendment #87**

Finance Director Julia Edwards submitted Budget Amendment #87.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	<b>Health Department</b>			
100.5100.000	Salaries and Wages	\$405,174.00	\$1,500.00	\$406,674.00
	<b>Totals</b>	<b>\$405,174.00</b>	<b>\$1,500.00</b>	<b>\$406,674.00</b>

This budget amendment is justified as follows:

The Health Department was awarded a mini grant for the Affordable Care Act in the amount of \$1,500 which was deposited at the end of March 2014. Transfer these funds for the salary of the Health Educator who was trained to help in the community signing up for health insurance under the Affordable Care Act.

This will result in a **net increase** of **\$1,500.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Budgeted Amount	Increase (Decrease)	As Amended
100.3839.006	Miscellaneous Revenue	\$2,847.00	\$(1,500.00)	\$1,347.50
	<b>Totals</b>	<b>\$2,847.00</b>	<b>\$(1,500.00)</b>	<b>\$1,347.50</b>

#### **Health Department - Budget Amendment #88**

Finance Director Julia Edwards submitted Budget Amendment #88.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	<b>Health Department</b>			
100.5104.180	Professional Services	\$00.00	\$111.00	\$111.00
100.5104.260	Department Supplies	\$17,933.79	\$217.00	\$18,150.79
	<b>Totals</b>	<b>\$17,933.79</b>	<b>\$328.00</b>	<b>\$18,261.79</b>

This budget amendment is justified as follows:

The Health Department participated in a Fundraiser for Relay for Life of Stokes County and raised \$328.00. Transfer funds to pay for the products ordered during the Fundraiser and the balance being paid to the Stokes County Chapter of Relay for Life.

This will result in a **net increase** of **\$328.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Budgeted Amount	Increase (Decrease)	As Amended
110.3839.000	Miscellaneous Revenue	\$40,500.00	\$328.00	\$40,172.00
	<b>Totals</b>	<b>\$40,500.00</b>	<b>\$328.00</b>	<b>\$40,172.00</b>

## **Tax Administration Report – May 2014**

### **Real and Personal Release more than \$100**

Tax Administrator Jake Oakley presented the following Real and Personal Release more than \$100 (May 2014) at the June 9<sup>th</sup> meeting with a request for approval at the June 23<sup>rd</sup> meeting:

#### **Release more than \$100 - Real/Personal**

<b>Property</b>	<b>May 2014</b>	
<b>Name</b>	<b>Bill Number</b>	<b>Amount</b>
<b>Teddy Mason Chapman</b>	10A155927189.04.1	<u>\$112.12</u>
Did not own during the Discovery Period of 2006- 2008		
	<b>Total Amount</b>	<b>\$112.12</b>

### **Real and Personal Refund more than \$100**

Tax Administrator Jake Oakley presented the following Real and Personal Refund more than \$100 (May 2014) at the June 9<sup>th</sup> meeting with a request for approval at the June 23<sup>rd</sup> meeting:

#### **Refund more than \$100 - Real/Personal**

<b>Property</b>	<b>May 2014</b>	
<b>Name</b>	<b>Bill Number</b>	<b>Amount</b>
<b>Glenn K Norman</b>	6852684	<u>\$113.70</u>
Vehicle Sold		
	<b>Total Amount</b>	<b>\$113.70</b>

### **Present-Use Value Late Applications**

Tax Administrator Jake Oakley presented the following Present-Use Value Late Applications (May 2014) at the June 9<sup>th</sup> meeting with a request for approval at the June 23<sup>rd</sup> meeting:

- **Taxpayer: Steven Robertson**
  - Parcel: 6905-00-63-9030

- Acreage: 21.77
- Reason: Parcel will be piggy backed onto other use-value land owned by Mr. Robertson
- Tax Office is recommending approval
- **Taxpayer: Steven Robertson**
  - Parcel: 6905-00-73-4202
  - Acreage: 6.00
  - Reason: Parcel will be piggy backed onto other use-value land owned by Mr. Robertson
  - Tax Office is recommending approval
- **Taxpayers: Larry and Carol Hall**
  - Parcel: 6905-00-74-3704
  - Acreage: 10.71
  - Reason: This parcel be piggy backed onto other use-value land owned by Mr. and Mrs. Hall
  - Tax Office is recommending approval

Commissioner Inman moved to approve the Consent Agenda. Vice Chairman Jones seconded and the motion carried unanimously.

## **GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA**

### **NC FAST Update**

County Manager Rick Morris presented the following information regarding NC FAST which was prepared by DSS Director Stacey Elmes:

- Director Elmes participated in a conference call on June 18<sup>th</sup> and learned that Stage One of the Medicaid Hard Launch will begin August 1<sup>st</sup>
- During this stage, all new applications will have to be entered into NC FAST
- The goal is to be using NC FAST for all Income Maintenance Programs by November 1<sup>st</sup>
- State is currently asking counties to provide a plan to show how the departments are managing the applications/re-certifications and how departments are going to manage any backlog that exist
- State questioned how long it took (on average) for a worker to process a Medicaid application (in minutes)
  - It takes approximately 90 to 180 minutes to process a Family & Children's Medicaid application
  - It takes approximately 120 to 140 minutes to process an Adult Medicaid application
- Staff is utilizing reports from NC FAST daily to manage the work flow

- Staff has had to create many spreadsheets to help us ensure that the work is completed timely
- While the department does have a backlog of pending Medicaid applications, staff is diligently working to decrease the number of those daily
- Majority of the backlog is due to the applications that were dropped from the federal market place
- The Board may want to discuss with Director Elmes at the next meeting how DSS plans to implement the August 1<sup>st</sup> Medicaid Hard Launch and the November 1<sup>st</sup> goal of using NC FAST for all Income Maintenance Programs
- Will have to watch it very closely from a resource perspective to make sure there are no backlogs

Chairman Booth opened the floor for discussion.

Chairman Booth expressed appreciation to Manager Morris for the update.

## **GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA**

### **Proposed Transportation Rates for Fiscal Year 2014-15**

County Manager Rick Morris presented the following information regarding the proposed Transportation Rates for Fiscal Year 2014/2015 for Social Services and Senior Services:

- Rate increases from both YVEDDI and JD Cruises Transportation Services are for Fiscal Year 2014-15 (July 1, 2014 to June 30, 2015)
- There is a major change in transportation billing rates due to the following Medicaid guideline:
  - Empty Trips – “miles to or from a transportation vendor’s office/home/garage to or from the Medicaid recipient’s residence is not compensated by Medicaid. Medicaid only pays from point of pickup to point of drop off. The cost of empty trips should be factored in the total cost in setting mileage rates”
- Changing to direct in-van mileage billing for Medicaid transportation eliminates dead head mileage billing along with reducing the risk of a Medicaid audit finding for non-compensated mileage
- **YVEDDI**
  - **\$2.57** per in-van for Medicaid billable transportation
  - **\$2.55** per in-van for Non-Medicaid billable transportation
  - Per Director Jeff Cockerham, no additional charge will be applied for no-shows, cancellations along with fuel surcharges
- **JD Cruises Transportation Services**
  - **\$2.44** per direct in-van mile for Medicaid billable transportation plus fuel surcharge, short trips, no shows, and cancellations as outline below:

- Fuel Surcharge – For each ten cents (\$.10) above \$2.46 per gallon average cost at three (3) agreed-upon area gasoline retailers, a charge of one cent (\$0.01) per mile will be added. Fuel surcharge will be calculated no more than once per month
- Short trips that generate less than \$15.00 in trip billing will be billed at a flat rate of \$15.00
- No shows and after business hours cancellations being billed both ways
  - **\$1.39** per mile for Non-Medicaid transportation billing starts when vehicle leaves Walnut Cove base location (dead head miles back to base location will not be billed) plus fuel surcharge, short trips, no shows, and cancellation as outlined above:
- Transportation services will be allocated using an approximate 51/49 ratio of contracted effort between YVEDDI and JD Cruises with YVEDDI receiving approximately 51% and JD Cruises the remaining share
- The 51% share for YVEDDI will ensure their continued viability as the Lead Transportation Agency and ensure the County receives its full share of state and federal funds allocated for transportation services
- Commissioners who serve on the YVEDDI Board may have some comments regarding the new procedures and rate increases

Chairman Booth opened the floor for discussion.

Commissioner Lankford responded:

- Transportation Director Jeff Cockerham has been out sick and a full report was not provided to the Board at the last meeting

Commissioner Walker responded:

- The next regular Board meeting is scheduled for this Thursday, June 26<sup>th</sup> (YVEDDI now meets every other month)
- During the past year, YVEDDI has shifted to a new transportation scheduling software
- YVEDDI is able to gain more efficiency when scheduling transportation
- The full effect of this new process has not been seen yet; it is gradually becoming more and more efficiency
- Unless JD Cruises has software comparable, at some point, YVEDDI's cost should perhaps start coming down some because they are operating more efficiently
- Very encouraged with what I have seen so far with the software
- If it proves out to be what it is hoped to be, will make a big difference in a positive way
- Will be finding out more about the progress of the new software at our upcoming meeting
- Another thing that YVEDDI is looking at which can make a cost difference is the use of propane
- It looked very promising in the first stages of the testing, then there was a spike in the propane prices

- Now it appears the cost of propane is coming back down
- Seriously looking at converting more vehicles to propane

County Manager Morris commented:

- If the Board has any questions, please let him know before the next meeting

Chairman Booth, with full consensus of the Board, directed the Clerk to place the item on July 14<sup>th</sup> Action Agenda.

### **Proposed Social Media Policy – Amendment to the Technology/Internet Policy**

Manager Rick Morris presented the following information regarding a proposed Social Media Policy – Amendment to the County's Technology/Internet Policy:

#### **Definitions of social media /terms for the use of this policy**

- Social Networking sites.... Facebook, MySpace, LinkedIn and any similar sites now existing or established in the future
- Blogs and Micro blogs..... Twitter and any similar blog site now existing or established in the future
- Video Sharing sites...YouTube and IReport and any similar sites now existing or established in the future
- PhotoSharing sites...TwitPic, Flickr and Instagram and any similar sites now existing or established in the future
- Chat Rooms
- Uploading Content
- Comments on Websites or Blogs

Stokes County employees are allowed to have personal social network sites subject to the rules and conditions set forth in this policy. These sites must remain personal in nature and be used to share personal, non-work related information, unless the information is clearly positive in nature. Employees should also be mindful that they represent the County of Stokes when using social media, even during their off-time from work; and that no information should be posted that would have a negative impact on the County of Stokes.

Under the County's Personnel Policy, reports of inappropriate use of social media related to the work place will be investigated, and possible disciplinary action taken, when the policy is violated. Employees should never use their government e-mail account or employee contact information in conjunction with personal social networking sites. The reason is that problems can arise when a personal posting identifies or appears to be associated with the County of Stokes.

Based on the information above, the County of Stokes reminds its employees that they must ensure a distinct separation between personal and work-related use of social media. Employees should also

be aware that use of social media, as defined at the beginning of this policy, is prohibited while an employee is on the job, unless the social media is being used in an official capacity, which has been approved in writing by the Stokes County IT Director.

#### Amendment to the Stokes County Technology/Internet Policy

County Manager Morris noted the following:

- County continues to have issues with improper use of social media by county employees
- County has never had a social media policy
- With all the social media capabilities that are out there to use, felt it was time to make sure employee understand the county's policy involving the use of social media and to clarify what an employee should or should not do as far as their work versus their personal use of social media
- To emphasize, there is a distinct separation between work related social media and personal social media
- Do have some official use of social media by designated departments which has been approved by the IT Director
- Want to amend the Stokes County Technology/Internet Policy to provide clarification to our employees

Chairman Booth opened the floor for discussion.

Vice Chairman Jones commented:

- Very familiar with social media and feel it is very important that the County has a policy related to the use of social media
- Need to be proactive, it is not going away, it will continue to grow with more different sites

Commissioner Lankford commented:

- Definitely need the policy
- Want to make sure the policy is specific and clear especially regarding the use of social media during work time
  - Feel that one area needs to be very specific
- Most businesses have a policy already in place

County Manager Morris responded:

- Referred to the following wording in the proposed policy: "Employees should also be aware that use of social media, as defined at the beginning of this policy, is prohibited while an employee is on the job, unless the social media is being used in an official capacity, which has been approved in writing by the Stokes County IT Director.
- Questioned if the wording needed more clarification?
- The proposed policy refers to the use of social media on the job and off the job
- Would appreciate any suggestions that would make the policy clearer and to the point

- County Attorney Browder has reviewed and approved the proposed policy

Vice Chairman Jones responded:

- Doesn't make the County look good when someone is on Facebook really talking bad about the County

Commissioner Inman commented:

- Understand the use of social media can reflect bad on the County even if the employees is not on the job
- Also understand the need and the importance of social media if it impacts job performance or the delivery of a county service
- Concur with Commissioner Lankford, that the policy needs to be very specific about the use of social media on the job
- Also believe the policy should certainly specify "personal social media" versus "work social media"; feels that would clarify that "at no time should an employee be on their social media sites while at work"

Commissioner Lankford added to Commissioner Inman's comments that Commissioners should be added to the statement "at no time should an employee be on any social media while at work".

County Manager Morris questioned if "commissioners" should be included in the proposed Policy?

Commissioner Lankford responded:

- Believe the commissioners should be leading the way

Commissioner Walker responded:

- Not sure about commissioners be included in the proposed policy
- Commissioners are not exactly normal employees; commissioners are not hired, but elected by the people to serve on this commission
- Little surprised with the proposed policy, would have assumed the County already had a policy
- Referenced what Commissioner Lankford said about most businesses already having a policy in place for many years
- Concerned about how far the County can go telling employees what they can and cannot do on their own time
- If they want to fuss about me, they are welcomed to fuss about me all day long if they chose to on their own time
- Don't have a problem with someone telling a friend about a bad day at work on their own time
- To do otherwise, borders on censorship

County Manager Morris responded:

- The impact is the same whether they do it on the job or on their own time in a lot of the personal issues involving social media

Commissioner Walker questioned Manager Morris if he would be solving specific problems with this proposed policy?

County Manager Morris responded:

- Absolutely
- One personnel issue involved an employee posting during work time and another employee posting not on work time

Vice Chairman Jones commented:

- One thing to keep in mind is that a lot of employers are asking for the employees' facebook account and password to be able to monitor their employees
- Don't agree with these actions, do believe in privacy
- Unfortunately, must remember that anything that is put on the computer can be blasted everywhere

County Manager Morris commented:

- One reason for the proposed policy is protect the employees from doing things that will cause them problems

Commissioner Walker commented:

- Concerned about where a person's private life is at anymore
- If someone makes a comment about how the manager handled a particular situation, what is the repercussion for that statement with the proposed policy?

County Manager Morris responded:

- Would depend on the content of the posting, a case by case basis
- For example, if an employee posted something that was a HIPAA violation, they would be dealt with one way and if another employee is just posting that they did not like a certain employee, they would be dealt with another way

Chairman Booth commented:

- Proposed policy states that reports of inappropriate use of social media related to the work place will be investigated, and possible disciplinary action taken, when the policy is violated

Commissioner Walker commented:

- Understand something relating to HIPAA, that is law
- I feel an individual has every right to say or post things such as "I don't like that Commissioner Jimmy Walker or he disappointed me"

Vice Chairman Jones commented:

- With technology today, they can take your face and put it on a strange body, that might offend you

Commissioner Walker continued:

- Someone might want to post that they supported the stand I took or did not appreciate the stand I took on a particular issue
- Seems the policy needs more clarification regarding the content of the posting and the consequences

County Manager Morris commented:

- Positive things don't cause any harm, but employees could post things that inhibit the operations
- Can't possible list every situation that could occur

Commissioner Walker commented:

- Confirmed with Manager Morris that this proposed language came from other counties who are already using this type of policy
- Take some comfort that this proposed policy has been working in other counties

County Manager Morris commented:

- Commissioner Walker makes a really good point, it is not an easy area to define and deal with because there are so many possible scenarios that could happen

Commissioner Walker questioned Manager Morris how it could be applied uniformly even giving your best attempt to (one employee sees the situation one way, while another employee may see it totally different)?

County Manager Morris responded:

- This would be an expansion of regulating the employee's email account
- Employer has certain requirements that employees must abide by

Commissioner Walker commented:

- I want it fair, consistent, and apply some common sense to it
- Just because they are an employee of Stokes County, they are still a citizen and have citizens' rights
- Don't want to take away those citizens' rights
- Have been on the other end of that as an elective official, was told by a previous editor to the local paper, that as an elective official, I no longer had rights
- Appreciative the work being done

County Manager Morris commented:

- Will be happy to modify the proposed policy, open for any suggestions

Vice Chairman Jones commented:

- Not sure there is anything to make it clearer other than to state it will be dealt with on a “case by case basis”

Chairman Booth confirmed with Manager Morris that this proposed policy was taken from another county policy and the County Attorney had reviewed and approved the policy.

Commissioner Walker commented:

- Want the proposed policy to be a little more specific
- Would like possibly some more work done to the sentence “that no information should be posted that would have a negative impact on the County of Stokes”
- If it is their personal time, I feel that they are entitled to their opinion
- This seems a little bit like a “gag law”
- Not sure by not allowing employees to post on their own time negative comments about the County is pushing it a little

Commissioner Lankford responded:

- Believe not posting negative comments about the County on social media is just good common sense

Commissioner Lankford requested that the item be placed back on the Discussion Agenda to allow additional time to study the proposed policy and possibly make some suggestions to the county manager.

Vice Chairman Jones commented:

- Agree with Commissioner Lankford regarding placing the item back on the Discussion Agenda
- As an observation, if there is a policy in place and there are some serious offenses, what are the consequences?
- Seems like there should be some type of listing

County Manager Morris responded:

- Personnel Policy will take care of each particular situation, there is no way possible to list every possible offense that an employee can create
- This proposed social media policy is an extension of the Technology/Internet Policy
- Will review the proposed policy and make some suggestions as indicated today

Chairman Booth, with full consensus of the Board, directed the Clerk to place the item on the July 14<sup>th</sup> Discussion Agenda.

### **Social Services – External Posting (Social Worker III and Processing Assistant III)**

County Manager Rick Morris presented the following request from DSS Director Stacey

Elmes:

- Request to advertise externally for a Social Worker II position (foster care)
  - This position is currently being posted internally, but do not expect to receive any internal applications
  - It is critical that this position be filled as soon as possible as this position is responsible for providing case management services to a caseload of children that DSS is responsible for
  - The foster care unit has been struggling for several months having one worker leave for another position in another county, one worker retired, and now another worker is moving to another unit in the agency
- Request to advertise externally for a Processing Assistant III position
  - Just received a resignation from a member in the clerical unit
  - The Processing Assistant III position is being posted internally, but do not expect to receive any applications
  - Position manages the phone and front desk duties
  - Do not expect to receive any internal applications
  - It is also very critical that the position is filled as soon as possible
- Request to move both requests to tonight's Action Agenda in order to expedite the filling of these vacant positions

Chairman Booth opened the floor for discussion.

The Board had no issues with the request and placing the item on tonight's Agenda.

Chairman Booth, with full consensus of the Board, directed the Clerk to place the items on tonight's Action Agenda.

### **Appointments – Juvenile Crime Prevention Council (JCPC)**

County Manager Rick Morris presented the following recommendation for re-appointments to the JCPC:

#### **Re-Appointments**

Amanda Dolinger	BOCC Appointee - DJJ	6/30/2016
Chad Beasley	Stokes County Schools	6/30/2016
Dustin Nichols	Defense Attorney	6/30/2016
Elijah Evans	Student Representative	6/30/2016
Gerald Jones	Member Faith Community	6/30/2016
Gina Calloway	Parks & Rec. Representative	6/30/2016
James Booth	Stokes County Commissioner	6/30/2016
Jeff Matkins	Substance Abuse Professional	6/30/2016

Kim Palmer	Police Chief Designee	6/30/2016
Stacey Elmes	Stokes DSS Director	6/30/2016
Matt Barber	BOCC Appointee - 4H	6/30/2016
Vacant	BOCC Appointee- Business Community	6/30/2016
Rusty Slate	Chief Court Counselor - DJJ	6/30/2016
Scott Lenhart	Stokes County Health Director	6/30/2016
Tamara Veit	BOCC Appointee - Stokes Scan	6/30/2016
Terri Fowler	BOCC Appointee - Unlimited Success	6/30/2016

County Manager Morris noted that there was a vacancy from the business community that would be advertised and placed on the County website.

Commissioner Walker confirmed with Chairman Booth, who services on the council, that the JCPC meets the third Tuesday of each month at 2:00 pm in the DSS conference room.

Chairman Booth opened the floor for nominations.

Commissioner Inman nominated the JCPC recommendation for re-appointments.

Chairman Booth entertained a motion to close the nominations.

Vice Chairman Jones moved to close the nominations. Commissioner Walker seconded and the motion carried unanimously.

Chairman Booth, with full consensus of the Board, directed the Clerk to place the item on the July 14<sup>th</sup> Action Agenda.

Commissioner Lankford questioned why there were so many members on the Council?

Clerk Bullins, who also serves on the Council, responded that it is statutory requirements.

## **GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA**

### **Proposed Bids – Worker’s Compensation and General Liability Insurance – F/Y 2014-15**

Chairman Booth entertained a motion regarding the Bid from NCACC Risk Management Pool for Worker’s Compensation, Automotive, and General Liability Insurance presented at the June 9<sup>th</sup> meeting.

Commissioner Lankford moved to approve the insurance renewals for Worker's Compensation, Automotive, and General Liability for Fiscal Year 2014-15 in the amount of \$578,693.00. Vice Chairman Jones seconded the motion.

Commissioner Lankford commented:

- Very pleased to see a decrease in the rates this year
- Currently serves on this insurance pool committee
- The committee will continue to try to decrease the counties' premiums if possible in the future
- Liability and property insurance pool has very good funding at the current time
- Worker's Compensation that was in the "red" is now in the "black" and in very good shape
- Doing good in all the insurance pools

Commissioner Walker commented:

- Also very glad to see a reduction this year
- So many times in today's times, it is going in the other way – increases
- Questioned in the County tested the market to see where the County stands regarding premiums for these insurances and if this is the best deal for the County?

Commissioner Lankford responded:

- From my viewpoint, after looking proposals that come into the NCACC Insurance Pool, there is no way anyone can compete with these premiums at this time

Commissioner Walker responded:

- That is my thinking also, but don't know it for a fact, it has not been out for bid or tested the market for several years

Commissioner Lankford responded:

- Know other companies can't compete with these rates

Commissioner Walker responded:

- Kind of where Commissioner Lankford is on this issue, but just don't know that for absolutely sure

Commissioner Lankford responded:

- Some of the counties not participating in the pool are self-insured or they are paying more which has been discussed and presented in several pool meetings
- NCACC Pool Insurance has done comparisons with what other counties are paying

Commissioner Inman commented:

- Can certainly corroborate what Commissioner Lankford is saying

- Serve on the NCACC Board of Directors and will bring information from the NCACC quarterly meeting that shows what a sound financial shape each of the insurance pools currently has
- It was a very good move when the Association got out of the health insurance business
- As Commissioner Lankford stated, the good management of the pool provided a reduction in rates this year; new director has done an outstanding job
- Appreciate the hard work that the insurance pool members have done to help with the huge surplus
- Without this pool, can assure the County would be paying several thousand dollars more in premiums
- Have had property and casualty insurance licenses in North Carolina for more than 20 years and have never heard of rates decreasing
- Reiterated that the County may receive some dividends in the future

Commissioner Walker confirmed with Commissioner Inman that claims experience does play a very important role in the premiums.

Chairman Booth reiterated it was very fortunate that the League of Municipalities allowed counties to join their health and dental pools; Stokes County was the first County to join the League with no increase for Fiscal Year 2014-15.

The motion carried unanimously.

**Proposed Agreement – South Stokes Vol. Fire Department – Water Line Project**

Chairman Booth entertained a motion to approve the following proposed Agreement with The South Stokes Volunteer Fire Department regarding the Water Line Project:

**NORTH CAROLINA**

**AGREEMENT**

**STOKES COUNTY**

This Agreement is made as of the \_\_\_\_\_ day of \_\_\_\_\_, 2014 by and between The County of Stokes, North Carolina, a body politic and corporate of the State of North Carolina, hereinafter referred to as “County”; and South Stokes Volunteer Fire Department, a North Carolina non-profit corporation, hereinafter referred to as “Fire Department”;

WITNESSETH:

Whereas County desires to extend water and sewer service to the Forsyth Technical Community College Project, residents and other commercial property sites in the Meadows Community; and

Whereas in order to extend service to said area, it will be necessary to locate a well and water tank in the area; and

Whereas Fire Department has available land on which to locate a well and water tank; and

Whereas Fire Department will benefit from the extension of water and sewer service to Forsyth Tech Community College and the Meadows area;

Now Therefore in consideration of the mutual benefits that will accrue to each of the parties pursuant to this agreement, the parties agree as follows:

1. County and its agents and subcontractors are hereby given permission to conduct tests and surveys on the property of Fire Department located at 4747 Flat Shoals Road, Walnut Cove, North Carolina for the purpose of determining the feasibility of locating a well and water tank on the property of Fire Department.

2. County agrees that all testing and surveys will be done at the sole expense of the County, and that there will not be any interference with the activities of Fire Department.

3. County agrees that it will indemnify Fire Department from any loss or damage arising out of the testing and surveys conducted on said property; and that the property will be restored to the same condition as existed prior to the testing and surveys.

4. If the testing and surveys confirm the feasibility of locating a well and water tank on said property, then Fire Department agrees to execute a permanent easement to County for the purpose of establishing and maintaining a well and water tank on Fire Department property in the approximate location as shown on the attached Exhibit A. Said well and water tank will be used to furnish water to the Forsyth Tech Community College, residents and other commercial property sites.

In Witness Whereof the parties have executed this Agreement as of the date written above.

**COUNTY OF STOKES**

BY: \_\_\_\_\_  
Chairman of Board of Commissioners

ATTEST: \_\_\_\_\_  
Clerk to the Board

**SOUTH STOKES VOLUNTEER  
FIRE DEPARTMENT**

BY: \_\_\_\_\_  
Chairman of the Board of Directors

Vice Chairman Jones moved to approve the Agreement with The South Stokes Volunteer Fire Department regarding the Water Line Project. Commissioner Inman seconded and the motion carried (4-1) with Commissioner Walker voting against the motion.

**The Vineyard Camp - Fireworks Display Permit**

Chairman Booth noted that Fire Marshal Brian Booe has reviewed the application and plans submitted by the Vineyard Camp and recommends that the application be approved by the Board.

Chairman Booth entertained a motion regarding the July 3<sup>rd</sup> Fireworks Display Permit at the Vineyard Camp.

Commissioner Walker moved to approve the application for Fireworks Display Permit for The Vineyard on July 3<sup>rd</sup>. Commissioner Lankford seconded the motion.

Vice Chairman Jones confirmed with Manager Morris that the Vineyard would be using a different company this year.

The Board discussed The Vineyard being late with their request again this year.

It was the consensus of the Board that the letter to Mr. Barley at The Vineyard include a reminder that the County needs to have the request each year at least 6 weeks before the fireworks display.

The motion carried unanimously.

**Appointment – Workforce Development Board**

Chairman Booth noted there that County has received no applications for appointment to the Workforce Development Board for the Private Business Section.

Chairman Booth also noted that Economic Director Alan Wood was nominated at the June 9<sup>th</sup> meeting for re-appointment as the Economic Development representative.

Commissioner Lankford commented:

- Spoke to the PTRC Director who stated that the Workforce Development Board unanimously voted to change the meeting time to 8:30 am
- Reminded the Director that the Board is only getting approximately 50% participation
- Relayed to the PTRC Director that it would be extremely hard to find a business owner who can come to Kernersville at 8:30 am

Chairman Booth opened the floor for any further nominations.

Commissioner Walker stated he may have a nomination at the next meeting.

Chairman Booth entertained a motion to close the nominations.

Commissioner Inman moved to close the nominations. Commissioner Lankford seconded and the motion carried unanimously.

Chairman Booth polled the Board:

Commissioner Lankford: Alan Wood

Commissioner Inman: Alan Wood

Chairman Booth: Alan Wood

Vice Chairman Jones: Alan Wood

Commissioner Walker: Alan Wood

Chairman Booth noted the Board of Commissioners unanimously approved Alan Wood to serve as the Economic Development appointee on the Workforce Development Board.

Chairman Booth, with full consensus of the Board, directed the Clerk to place the Private Business Sector on the July 14<sup>th</sup> Action Agenda.

### **Social Services – External Posting (Social Worker III and Processing Assistant III)**

Chairman Booth entertained a motion regarding the external posting of two DSS vacant positions presented at tonight's meeting.

Vice Chairman Jones moved to approve the external postings of a vacant Social Worker II

position and a vacant Processing Assistant III position. Commissioner Walker seconded and the motion carried unanimously.

### **CLOSED SESSION**

Chairman Booth entertained a motion to enter closed session for the following reasons:

- To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes pursuant to G.S. 143-318.11(a)(1)
- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to GS 143-318.11(a)(3)
- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318.11(a)(4)

Commissioner Inman moved to enter closed session for the following:

- To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes pursuant to G.S. 143-318.11(a)(1)
- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-318.11(a)(3)
- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318.11(a)(4)

Vice Chairman Jones seconded and the motion carried unanimously.

The Board returned to the regular session of the June 23<sup>rd</sup> meeting.

### **Home Health**

Chairman Booth entertained a motion.

Commissioner Inman moved to approve the following:

- The Asset Purchase Agreement between the County of Stokes (Seller) authorizing the sale of Home Health Agency and Pioneer Home Health of Stokes, LLC, (Buyer) a North Carolina limited liability company whose sole member is Pioneer Health Services of Stokes, Inc. a North Carolina corporation (PHS-Sokes)
- Authorize the County Manager to work with Health Director and CEO Pam Tillman, Pioneer to correct the following schedules in the Asset Purchase Agreement:
  - 1.1
  - 1.2
  - 1.4(b)
  - 1.7
  - 1.8
  - 1.9
  - 5.4
- To authorize Chairman James D. Booth to sign the document upon the corrections made by all parties

Commissioner Lankford seconded and the motion carried unanimously.

### **Adjournment**

There being no further business to come before the Board, Chairman Booth entertained a motion to adjourn the meeting.

Commissioner Lankford moved to adjourn the meeting. Vice Chairman Jones seconded and the motion carried unanimously.

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**Darlene M. Bullins**  
**Clerk to the Board**

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**James D. Booth**  
**Chairman**