

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
FEBRUARY 10, 2014

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, February 10, 2014 at 1:30 pm with the following members present:

Chairman James D. Booth
Vice Chairman Ronda Jones
Commissioner J. Leon Inman
Commissioner Jimmy Walker
Commissioner Ernest Lankford

County Personnel in Attendance:
County Manager Richard D. Morris
Clerk to the Board Darlene Bullins
Finance Director Julia Edwards
Tax Administrator Jake Oakley
DSS Director Stacey Elmes
Health Director Scott Lenhart
County Attorney Tyrone Browder
Attorney Nicholas Overby

Chairman James Booth called the meeting to order and welcomed those in attendance.

Commissioner Lankford delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Booth opened the meeting by inviting everyone in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Booth entertained a motion to approve or amend the February 10, 2014 Agenda.

County Manager Rick Morris presented a request to add the following items to today's

Discussion Agenda:

- Proposed Compensation Policy for Elected Officials (Sheriff & Register of Deeds)
 - It was inadvertently omitted from the Agenda
 - Will need action today in order to meet the General Statute deadline
 - Was delivered to the BOCC last Friday
- Property Owner Acknowledgement of the Terms for the Voluntary Donation of Property to the North Carolina Department of Transportation
 - Document was received today, February 10th, from the Town of Walnut Cove
 - This item was accidentally omitted from the Temporary Easement with NC Department of Transportation for the sidewalk project that was provided by the Town of Walnut Cove and approved by the BOCC at the January 27th meeting
 - Need approval in order for the project to proceed

Chairman Booth suggested placing the Property Owner Acknowledgement of the Terms for the Voluntary Donation of Property to the North Carolina Department of Transportation on today's Action Agenda (Item A) since the original easement has already been approved by the BOCC and the Proposed Policy for Elected Officials on the Discussion Agenda (Item J).

The Board discussed the placement of the manager's requests on today's Agenda.

It was consensus of the Board to add the items as suggested by Chairman Booth.

Vice Chairman Jones moved to approve the February 10th Agenda as amended.

Commissioner Lankford seconded and the motion carried unanimously.

COMMENTS - Manager/Commissioners

Chairman Booth opened the floor for comments from the County Manager and the Board of Commissioners.

County Manager Rick Morris presented the following comments:

South Stokes Vol. Fire Department Agreement

- The proposed agreement was placed on the Discussion Agenda at the January 27th meeting and scheduled for today's Action Agenda
- Will be attending the Board of Directors' meeting this Thursday to discuss the proposed agreement

- Will place the proposed agreement back on the Action Agenda once the item has been discussed with the South Stokes Vol. Fire Department's Board of Directors

Commissioner Lankford commented:

Ethics for Life

- "When those we know face difficult situations or bad news, we can help comfort them with friendship"
- Feel it is very important to keep this in mind

Stokes Partnership for Children

- Partnership will be deciding on a new logo this Spring

Commissioner Inman commented:

- No comments

Vice Chairman Jones commented:

- No comments

Commissioner Walker commented:

- Hope the County is still making progress with Camp Sertoma
- Have been working on this issue since the latter part of November 2013
- Being questioned from a lot of citizens about Camp Sertoma
- Lot of people are interested in this topic
- Understand there are approximately 850 people who have expressed support in saving Camp Sertoma with hundreds offering to donate money, time, or whatever it takes to keep Camp Sertoma in operation
- Hope the County is working on something that our citizens will be comfortable with along with something the County can benefit from
- County is currently concentrating on tourism
- Feel there could be some strong potential with Hanging Rock State Park and Camp Sertoma

Commissioner Lankford requested to respond to Commissioner Walker's comments:

- As far as I know, the County has not gotten a reply back from NC State

Commissioner Walker responded:

- Is there a deadline for their response?

Commissioner Lankford responded:

- To follow up on Commissioner Walker's concerns regarding Camp Sertoma
- As far as I know, there has been no reply back from NC State, it is open ended
- The County is waiting for comments from NC State regarding the proposal submitted by the County
- NC State had reported that some of their staff, who needed input on the proposal, were out of the country and they would get back to us as soon as possible

PUBLIC COMMENTS

Chairman Booth noted there was no one signed up to speak.

CONSENT AGENDA

Chairman Booth entertained a motion to approve or amend the following items on the Consent Agenda:

Minutes

- Minutes of January 27, 2014 – Regular Meeting

Governing Body, Tax Administration, Public Buildings, Sheriff's Department, Jail, District Resource Center, Emergency Management, Cooperative Extension, Home Health, and Contingency - Budget Amendment #51

Finance Director Julia Edwards submitted Budget Amendment #51.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Governing Body			
100.4110.130	Unemployment Insurance	\$45,000.00	\$(7,400.00)	\$37,600.00
	Tax Administration			
100.4140.390	Tax Refunds	\$4,000.00	\$1,000.00	\$5,000.00
100.4140.340	Printing	\$3,500.00	\$(1,000.00)	\$2,500.00
	Public Buildings			
100.4190.321	Postage	\$100.00	\$1,000.00	\$1,100.00
100.4190.260	Departmental Supplies	\$54,000.00	\$(1,000.00)	\$53,000.00
	Sheriff's Department			
100.4310.352	Maint. & Repairs – Buildings	\$2,000.00	\$1,435.00	\$3,435.00
100.4310.260	Departmental Supplies	\$35,169.00	\$(1,435.00)	\$33,734.00
	Jail			
100.4320.440	Misc. Contractual Services	\$43,500.00	\$30,000.00	\$73,500.00
100.4320.390	Misc. Expense-Board Prisoners	\$45,000.00	\$(15,000.00)	\$30,000.00
	District Resource Center			
100.4321.020	Salaries & Wages-Part Time	\$1,600.00	\$1,500.00	\$3,100.00
100.4321.350	Maint. & Repairs-Equipment	\$900.00	\$500.00	\$1,400.00
100.4321.351	Maint. & Repairs-Auto	\$550.00	\$1,000.00	\$1,550.00
	Emergency Management			
100.4330.250	Auto Supplies	\$00.00	\$500.00	\$500.00
100.4330.510	Equipment	\$00.00	\$545.00	\$545.00

Cooperative Extension				
100.4950.440	Misc. Contractual Services	\$129,411.00	\$(4,000.00)	\$125,411.00
Home Health				
100.5190.000	Salaries & Wages	\$282,342.00	\$(90,00.00)	\$192,342.00
100.5190.020	Salaries & Wages – Part Time	\$75,194.00	\$(25,000.00)	\$50,194.00
100.5190.110	Group Insurance	\$39,672.00	\$(5,000.00)	\$34,672.00
100.5190.490	Dues & Subscriptions	\$2,100.00	\$100.00	\$2,200.00
Contingency				
100.9910.000	Contingency	<u>\$30,082.00</u>	<u>\$123,755.00</u>	<u>\$153,837.00</u>
Totals		\$794,120.00	\$11,500.00	\$805,620.00

This budget amendment is justified as follows:

To appropriate and transfer funds from quarterly review of accounts.

This will result in a **net increase** of **\$11,500.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3433.410	District Resource Center Fees	\$00.00	\$1,500.00	\$1,500.00
100.3323.400	Court Costs and Fees – Jail	<u>\$25,000.00</u>	<u>\$10,000.00</u>	<u>\$35,000.00</u>
Totals		\$25,000.00	\$11,500.00	\$36,500.00

Health Department Title XIX Fund - Budget Amendment #52

Finance Director Julia Edwards submitted Budget Amendment #52.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
General Fund				
100.9820.989	Transfer from General Fund	<u>\$2,500.00</u>	<u>\$779.00</u>	<u>\$3,279.00</u>
Totals		\$2,500.00	\$779.00	\$3,279.00

This budget amendment is justified as follows:

To correct Budget Amendment #38 which was approved at the December 9, 2013 meeting.

To appropriate transfer from General Fund to Health Department Title XIX Fund for insurance claim fund. Clerical error of not appropriating the expenditure and revenue offset in both funds.

This will result in a **net increase** of **\$2,500.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues

will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Current Budgeted Amount	As Amended
Health Dept. Title XIX Fund				
110.3982.100	Transfer from General Fund	<u>\$2,500.00</u>	<u>\$779.00</u>	<u>\$3,279.00</u>
	Totals	\$2,500.00	\$779.00	\$3,279.00

Senior Services Department - Budget Amendment #53

Finance Director Julia Edwards submitted Budget Amendment #53.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Senior Services Department				
100.5860.263	SHIP Grant (MIPPA)	<u>\$2,801.00</u>	<u>\$1,739.00</u>	<u>\$4,540.00</u>
	Totals	\$2,801.00	\$1,739.00	\$4,540.00

This budget amendment is justified as follows:

To appropriate grant funding for Senior Medicare Patrol events

This will result in a **net increase** of **\$1,739.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Current Budgeted Amount	As Amended
100.3301.366	Department of Insurance	<u>\$2,801.00</u>	<u>\$1,739.00</u>	<u>\$4,540.00</u>
	Totals	\$2,801.00	\$1,739.00	\$4,540.00

Sheriff's Department - Budget Amendment #54

Finance Director Julia Edwards submitted Budget Amendment #54.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Sheriff's Department				
100.4310.260	Departmental Supplies	<u>\$39,649.00</u>	<u>\$1,976.00</u>	<u>\$41,625.00</u>
	Totals	\$39,649.00	\$1,976.00	\$41,625.00

This budget amendment is justified as follows:

To appropriate funding to purchase office equipment. No County Funding.

This will result in a **net increase** of **\$1,976.00** in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Current Budgeted Amount	As Amended
100.3301.413	State Fines & Forfeitures	<u>\$21,490.00</u>	<u>\$1,976.00</u>	<u>\$23,466.00</u>
	Totals	\$21,490.00	\$1,976.00	\$23,466.00

Vice Chairman Jones moved to approve the Consent Agenda as presented.

Commissioner Lankford seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Stokes County Community Child Protection & Child Fatality Prevention Team Annual Report

DSS Director Stacey Elmes and Health Department Director Scott Lenhart presented the Stokes County Community Child Protection & Child Fatality Prevention Team Annual Report in Accordance with NC General Statutes.

Health Director Lenhart noted the following:

- Community Child Protection Team (CCPT) and Child Fatality Prevention Team (CFPT) formally merged in November 2011
- During 2013, the CCPT/CFPT met four (4) times
- Case Reviews during 2013:
 - Child Protective Services (one case)
 - System deficiencies noted:
 - Lack of Transportation
 - Lack of 28-day programs nearby
 - Lack of helpful and timely services for alcohol abusers
 - Teen Suicides (two cases)

- Discussed implementing a response protocol for situations like this
- Believe the Suicide Prevention Task Force is no longer meeting in Stokes County
- Fatalities (two cases)
 - Congenital Herpes Viral Infection
 - Other III – Defined and Unspecified Causes
 - Recommendations as a result of these reviews:
 - Stokes County residents could benefit from a home visiting program where a nurse visits the home of all new parents to offer support and resource information
 - All social workers in the county will be asked to educate new parents on safe sleeping for newborns, specifically discouraging the practice of placing any items in a crib with a newborn
 - Stokes County residents could benefit from increased knowledge about the resources available to them through DSS and the Health Department
- Recommendations for the Board of County Commissioners
 - Continue to support efforts by service providers to make resources such as transportation and mental health/substance abuse treatment available to Stokes County residents
- Conclusion
 - CCPT/CFPT remains focused on the task of identifying system deficiencies in Stokes County as they relate to child abuse and neglect
 - Feel the merger of the CCPT/CFPT will jointly make an even greater impact on our ability to enhance child safety in our community
 - Goal is to make Stokes County a safer place for all our children and families
 - Welcome input and continued support

Chairman Booth expressed appreciation to Directors Elmes and Lenhart for the CCPT/CFPT

Annual Report.

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Tax Administration Report – January 2014

Tax Administrator Jake Oakley presented the following informational data for the

January Report:

Fiscal Year 2013-14	Budget Amt	Collected Amt	Over Budget	Under Budget
County Regular & Motor Vehicles	\$20,480,675.00	\$18,931,906.42		\$1,548,768.58
New Schools F-Tech Fund	\$1,365,378.00	\$1,263,998.57		\$101,379.43

Prior Taxes**1998-2012 Tax Years**County Regular & Motor
Vehicles

\$750,000.00

\$520,542.87

\$229,457.13

Collection Percentage**As of January 31, 2014**

County Regular & Motor

Vehicles = .9244%

New School F-Tech

Fund = .9257%

Prior 1999-2012 Tax

Years = .6941%

EMS Current Collections**Total Collected**

(01-01-14/01-31-14)

\$106,863.03

Total Collected

(07-01-13/06-30-14)

\$854,610.08

Delinquent EMS Collection**Report****Total Collected**

(01-01-14/01-31-14)

\$21,519.16

(07-01-13/06-30-14)

\$111,534.32

Business and Personal Property Discovery**Report****Audit Dates**

(01-01-14/01-31-14)

of

Accts

0

Total

Value

\$00.00

Taxes

Due

\$00.00

(07-01-13/06-30-14)

1,291

\$8,578,964.00

\$71,339.55

Motor Vehicle Release Report

Accounts

Total Value

Audit Dates

(01-01-14/01-31-14)

21

\$715.12

Motor Vehicle Refund Report

Accounts

Total Value

Audit Dates

(01-01-14/01-31-14)

12

\$362.63

Garnishment Totals

Month	Total Accounts	Original Levy Amt	Collected Amt
(01-01-14/1-31-14)	99	\$33,890.57	\$16,721.45
F/Year 2013-14			
(07-1-13/6-30-14)	1027	\$368,900.32	\$222,032.48

Monthly Delinquent Tax Collection Report

Tax Administrator Jake Oakley presented the following Monthly Delinquent Tax Collection

Report for January 2014:

<u>County</u>	<u>Real/Personal</u>	<u>Property</u>	<u>January</u>	<u>2014</u>			
Year	Beginning Balance	Releases	Refunds	Debits/ Credits	Writeoffs	Payments	Ending Balance
2012	\$ 359,956.33	\$(215.07)	\$151.62	\$(100.00)	\$(0.88)	\$(14,718.79)	\$ 345,073.21
2011	\$ 169,471.53	\$(153.57)	\$153.57		\$(0.15)	\$(5,233.04)	\$ 164,238.34
2010	\$ 95,039.03	\$(158.07)	\$158.07		\$(0.75)	\$(2,575.77)	\$ 92,462.51
2009	\$ 58,354.97	\$(162.54)	\$162.54			\$(966.60)	\$ 57,388.37
2008	\$ 36,253.60					\$(67.31)	\$ 36,186.29
2007	\$ 23,794.04					\$(6.52)	\$ 23,787.52
2006	\$ 16,154.28					\$(175.67)	\$ 15,978.61
2005	\$ 11,627.81					\$(71.69)	\$ 11,556.12
2004	\$ 11,294.64						\$ 11,294.64
2003	\$ 9,080.94						\$ 9,080.94
2002	\$ 1,518.75						\$ 1,518.75
2001	\$ 102.54						\$ 102.54
2000	\$ 362.74						\$ 362.74
1999	\$ 391.72						\$ 391.72
1998	\$ 359.67						\$ 359.67

<u>County</u>	<u>Motor</u>	<u>Vehicles</u>	<u>January</u>	<u>2014</u>			
Year	Beginning Balance	Releases	Refunds	Debits/ Credits	Writeoffs	Payments	Ending Balance
2012	\$ 74,596.87	\$(141.50)	\$67.80		\$(2.43)	\$(1,429.01)	\$ 60,091.64
2011	\$ 28,381.11				\$(1.74)	\$(772.83)	\$ 27,606.54
2010	\$ 27,217.68				\$(1.90)	\$(333.44)	\$ 26,882.34
2009	\$ 21,085.82	\$(52.43)			\$(0.57)	\$(276.92)	\$ 20,755.90
2008	\$ 20,817.82					\$(133.94)	\$ 20,683.88
2007	\$ 18,228.55					\$(94.00)	\$ 18,134.55
2006	\$ 12,812.94					\$(101.65)	\$ 12,711.29
2005	\$ 15,578.39					\$(19.48)	\$ 15,558.91
2004	\$ 14,029.27						\$ 14,029.27
2003	\$ 14,031.78					\$(64.66)	\$ 13,967.12
2002							
2001							
2000							
1999							
1998							

<u>New</u>	<u>Schools</u>	<u>Forsyth</u>	<u>Tech</u>	<u>Fund</u>	<u>January</u>	<u>2014</u>	
Year	Beginning	Releases	Refunds	Debits/ Credits	Writeoffs	Payments	Ending Balance
	Balance						
2012	\$30,914.29	\$(23.77)	\$14.63		\$ (0.22)	\$ (1,911.16)	\$ 28,993.77
2011	\$12,048.88	\$(10.24)	\$10.24		\$ (0.06)	\$ (359.66)	\$ 11,689.16

Interstate Collection Report

January 2014

	Collection	Total Collected
Cumulative Total Collected to Date	NC Debt Setoff	\$154,551.23
Cumulative Total Collected (to date)	Motor Vehicles	\$105,358.08
Cumulative Total Collected (to date)	Property Taxes	\$35,221.37
Cumulative Total Collected (to date)	EMS	<u>\$175,361.71</u>
Collected (to date)	All Categories	\$315,941.16

Collection of New and Old Motor Vehicle Bills

Tax Administrator Jake Oakley presented the following new report for the combination of County/State reporting of the collection of Motor Vehicles:

- Graph shows each month's collection per taxing codes:

September-13	May			
Old Tax System	Renewals			
Tax Code	Tax	Levy	Cost to	Net
Jurisdiction	Rate	Billed	Collect	Collected
City of King	\$0.422	\$ 17,637.00	\$ 134.00	\$ 13,400.00
King Car Fee	\$5.00	\$ 2610.00	\$ 20.00	\$ 1,965.00
Walnut Cove Town	\$0.400	\$ 3,298.00	\$ 19.00	\$ 1,904.00
Danbury Town	\$0.270	\$ 271.00		\$ 37.00
School Tax	\$0.040	\$ 12,272.00		\$ 9,456.00
King Fire	\$0.065	\$ 3,223.00		\$ 2,360.00
Rural Hall Fire	\$0.065	\$ 600.00		\$ 531.00
Walnut Cove Fire	\$0.065	\$ 1,691.00		\$ 1,245.00
General County	\$0.600	\$184,088.00	\$2,132.00	\$141,243.00
Service Fire	\$0.065	\$ 10,524.00		\$ 8,317.00
Total Collected		\$236,214.00	\$2,305.00	\$180,458.00

September-13	Sept.			
New VTS State	Renewals			
Tax Code	Tax	Levy	Cost to	Net
Jurisdiction	Rate	Billed	Collect	Collected
City of King	\$0.422	\$ 7,933.00		\$ 7,933.00
King Car Fee	\$5.00	\$ 1,370.00		\$ 1,370.00
Walnut Cove Town	\$0.400	\$ 1,414.00		\$ 1,414.00

February 10, 2014

Danbury Town	\$0.270	\$	1,035.00		\$	1,035.00
School Tax	\$0.040	\$	5,781.00		\$	5,781.00
King Fire	\$0.065	\$	1,625.00		\$	1,625.00
Rural Hall Fire	\$0.065	\$	281.00		\$	281.00
Walnut Cove Fire	\$0.065	\$	829.00		\$	829.00
General County	\$0.600	\$	86,715.00		\$	86,715.00
Service Fire	\$0.065	\$	4,995.00		\$	4,995.00
Total Collected			\$111,978.000	\$0.000		\$111,978.000

October 13	June				
Old Tax System	Renewals				
Tax Code	Tax	Levy	Cost to	Net	
Jurisdiction	Rate	Billed	Collect	Collected	
City of King	\$0.422	\$ 15,462.00	\$ 144.00	\$ 14,357.00	
King Car Fee	\$5.00	\$ 2,370.00	\$ 21.00	\$ 2,143.00	
Walnut Cove Town	\$0.400	\$ 2,772.00	\$ 22.00	\$ 2,226.00	
Danbury Town	\$0.270	\$ 242.00	\$ 2.00	\$ 214.00	
School Tax	\$0.040	\$ 12,638.00		\$ 10,888.00	
King Fire	\$0.065	\$ 3,265.00		\$ 2,883.00	
Rural Hall Fire	\$0.065	\$ 625.00		\$ 506.00	
Walnut Cove Fire	\$0.065	\$ 1,757.00		\$ 1,408.00	
General County	\$0.600	\$ 189,490.00	\$2,190.00	\$ 162,436.00	
Service Fire	\$0.065	\$ 11,404.00		\$ 9,809.00	
Total Collected		\$240,025.00	\$2,379.00	\$206,780.00	

October-13	October				
New VTS State	Renewals				
Tax Code	Tax	Levy	Cost to	Net	
Jurisdiction	Rate	Billed	Collect	Collected	
City of King	\$0.422	\$ 12,579.00	\$778	\$ 10,843.00	
King Car Fee	\$5.00	\$ 1,885.00	\$65	\$ 1,829.00	
Walnut Cove Town	\$0.400	\$ 1,650.00	\$93	\$ 1,571.00	
Danbury Town	\$0.270	\$ 1,770.00	\$100	\$ 1,672.00	
School Tax	\$0.040	\$ 8,213.00	\$471	\$ 7,780.00	
King Fire	\$0.065	\$ 2,128.00	\$122	\$ 2,015.00	
Rural Hall Fire	\$0.065	\$ 383.00	\$22	\$ 364.00	
Walnut Cove Fire	\$0.065	\$ 1,271.00	\$71	\$ 1,205.00	
General County	\$0.600	\$ 123,194.00	\$7,054	\$ 117,898.00	
Service Fire	\$0.065	\$ 7,183.00	\$410	\$ 6,807.00	
Total Collected		\$160,256.000	\$9,186.00	\$152,984.00	

November 13 Old Tax System	July Renewals			
Tax Code	Tax	Levy	Cost to	Net
Jurisdiction	Rate	Billed	Collect	Collected
City of King	\$0.422	\$ 18,904.00	\$ 142.00	\$ 14,244.00
King Car Fee	\$5.00	\$ 2,440.00	\$ 18.00	\$ 1,824.00
Walnut Cove Town	\$0.400	\$ 2,507.00	\$ 24.00	\$ 2,442.00
Danbury Town	\$0.270	\$ 206.00	\$ 3.00	\$ 326.00
School Tax	\$0.040	\$ 12,222.00		\$ 9,086.00
King Fire	\$0.065	\$ 3,144.00		\$ 2,386.00
Rural Hall Fire	\$0.065	\$ 661.00		\$ 595.00
Walnut Cove Fire	\$0.065	\$ 2,057.00		\$ 1,369.00
General County	\$0.600	\$ 183,334.00	\$2,219.00	\$ 136,291.00
Service Fire	\$0.065	\$ 10,641.00		\$ 7,728.00
Total Collected		\$236,116.00	\$2,406.00	\$176,291.00

November-13 New VTS State	Nov. Renewals			
Tax Code	Tax	Levy	Cost to	Net
Jurisdiction	Rate	Billed	Collect	Collected
City of King	\$0.422	\$ 10,978.00	\$337.00	\$ 10,699.00
King Car Fee	\$5.00	\$ 1,685.00	\$0.00	\$ 1,696.00
Walnut Cove Town	\$0.400	\$ 1,123.00	\$29.00	\$ 1,099.00
Danbury Town	\$0.270	\$ 1,504.00	\$39.00	\$ 1,468.00
School Tax	\$0.040	\$ 7,493.00	\$197.00	\$ 7,336.00
King Fire	\$0.065	\$ 1,910.00	\$50.00	\$ 1,870.00
Rural Hall Fire	\$0.065	\$ 369.00	\$10.00	\$ 361.00
Walnut Cove Fire	\$0.065	\$ 1,110.00	\$29.00	\$ 1,088.00
General County	\$0.600	\$ 112,395.00	\$2,959.00	\$ 110,035.00
Service Fire	\$0.065	\$ 6,901.00	\$181.00	\$ 6,755.00
Total Collected		\$145,468.00	\$3,831.00	\$142,407.00

December-13 Old Tax System	August Renewals			
Tax Code	Tax	Levy	Cost to	Net
Jurisdiction	Rate	Billed	Collect	Collected
City of King	\$0.422	\$ 18,784.00	\$ 155.00	\$ 15,393.00
King Car Fee	\$5.00	\$ 2,415.00	\$ 18.00	\$ 1,775.00
Walnut Cove Town	\$0.400	\$ 3,118.00	\$ 19.00	\$ 1,866.00
Danbury Town	\$0.270	\$ 215.00	\$ 3.00	\$ 301.00
School Tax	\$0.040	\$ 12,903.00		\$ 9,576.00
King Fire	\$0.065	\$ 3,067.00		\$ 2,444.00
Rural Hall Fire	\$0.065	\$ 611.00		\$ 508.00

Walnut Cove Fire	\$0.065	\$ 2,155.00		\$ 1,370.00
General County	\$0.600	\$ 193,548.00	\$2,300.00	\$ 141,337.00
Service Fire	\$0.065	\$ 11,715.00		\$ 8,443.00
Total Collected		\$248,531.00	\$2,495.00	\$183,013.00

December-13	Dec.			
New VTS State	Renewals			
Tax Code	Tax	Levy	Cost to	Net
Jurisdiction	Rate	Billed	Collect	Collected
City of King	\$0.422	\$ 12,991.00	\$1,308.00	\$ 11,683.00
King Car Fee	\$5.00	\$ 1,922.00	\$00.00	\$ 1,922.00
Walnut Cove Town	\$0.400	\$ 1,769.00	\$154.00	\$ 1,615.00
Danbury Town	\$0.270	\$ 2,113.00	\$185.00	\$ 1,928.00
School Tax	\$0.040	\$ 8,966.00	\$786.00	\$ 8,180.00
King Fire	\$0.065	\$ 2,251.00	\$198.00	\$ 2,053.00
Rural Hall Fire	\$0.065	\$ 396.00	\$35.00	\$ 361.00
Walnut Cove Fire	\$0.065	\$ 1,600.00	\$141.00	\$ 1,459.00
General County	\$0.600	\$ 134,493.00	\$11,787.00	\$ 122,706.00
Service Fire	\$0.065	\$ 8,030.00	\$703.00	\$ 7,327.00
Total Collected		\$174,531.00	\$15,297.00	\$159,234.00

January -14	Late			
Old Tax System	Renewals			
Tax Code	Tax	Levy	Cost to	Net
Jurisdiction	Rate	Billed	Collect	Collected
City of King	\$0.422	\$2,180.00	\$51.00	\$5,023.00
King Car Fee	\$5.00	\$305.00	\$7.00	\$739.00
Walnut Cove Town	\$0.400	\$276.00	\$12.00	\$1,149.00
Danbury Town	\$0.270	\$00.00		\$ 4.00
School Tax	\$0.040	\$1,288.00		\$4,364.00
King Fire	\$0.065	\$390.00		\$1,049.00
Rural Hall Fire	\$0.065	\$88.00		\$ 203.00
Walnut Cove Fire	\$0.065	\$231.00		\$ 781.00
General County	\$0.600	\$19,315.00	\$276.00	\$65,187.00
Service Fire	\$0.065	\$995.00		\$4,017.00
Total Collected		\$25,067.00	\$346.00	\$82,516.00

January-14	Jan.			
New VTS State	Renewals			
Tax Code	Tax	Levy	Cost to	Net
Jurisdiction	Rate	Billed	Collect	Collected
City of King	\$0.422	\$ 12,581.00		\$ 12,581.00
King Car Fee	\$5.00	\$ 1,754.00		\$ 1,754.00

Walnut Cove Town	\$0.400	\$ 1,926.00	\$ 1,926.00
Danbury Town	\$0.270	\$ 1,636.00	\$ 1,636.00
School Tax	\$0.040	\$ 9,168.00	\$ 9,168.00
King Fire	\$0.065	\$ 2,284.00	\$ 2,284.00
Rural Hall Fire	\$0.065	\$ 385.00	\$ 385.00
Walnut Cove Fire	\$0.065	\$ 1,551.00	\$ 1,551.00
General County	\$0.600	\$ 137,520.00	\$ 137,520.00
Service Fire	\$0.065	\$ 8,427.00	\$ 8,427.00
Total Collected		\$177,282.00	\$00.00 \$177,282.00

- Total Cumulative Collected by both systems for September 2013 = \$292,436.00
- Total Cumulative Collected by both systems for October 2013 = \$359,764.00
- Total Cumulative Collected by both systems for November 2013 = \$318,698.00
- Total Cumulative Collected by both systems for December 2013 = \$342,247.00
- Total Cumulative Collected by both systems for January 2014 = \$259,798.00
- Total Cumulative Collected to date (NCVTS) System = \$743,885.00
- Total Cumulative Collected to date (Old Tax) System = \$829,058.00
- Total Cumulative Collected to date (NCVTS, Old Tax) Systems = \$1,572,943.00

Tax Administrator Oakley noted that he could combine all the data into a two-page report if so desired by the Board.

Chairman Booth opened the floor for discussion regarding sizing down the report.

It was the consensus of the Board to have Administrator Oakley size down future reports.

Releases less than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Releases less than \$100 – Real and Personal Property (January 2014) for the Board's review:

Releases less than \$100 - Real/Personal

Property	January 2014	
Name	Bill Number	Amount
Sam Vance East	13A3599.09	\$18.85
Clyde A. Widner Jr	13A155903869.06.1	\$27.15
Rocky Dickerson	13A59317.04.1	\$69.58
	12A59317.04.1	\$74.55
Michael Chesnet	13A156035671.02.1	<u>\$91.64</u>
	Total Amount	\$281.77

Refund Less than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Refund less than \$100 – Real and Personal Property (January 2014) for the Board's review:

Refund less than \$100 - Real/Personal		
Property	January 2014	
Name	Bill Number	Amount
Cathy Tilley	13A62495.01	\$39.68
	12A62495.01	\$40.05
	11A62495.01	\$42.34
	10A62495.01	\$44.93
	09A62495.01	<u>\$49.89</u>
	Total Amount	\$216.89

GIS and Land Records – Licensing and Certification Requirements for Staff

Tax Administrator Jake Oakley noted the following information provided by County Attorney Tyrone Browder regarding the Licensing and Certification Requirements for staff:

- The Local Government Committee of the North Carolina Geographic Information Coordinating Council addressed the issue at its quarterly meeting on May 22, 2013 while the new law was still pending legislation
- At the meeting, it was stated that the legislation does not require local government employees collecting data to be licensed as surveyors; however, the committee's concern was the possibility of increased costs if a local government contracts data development work to a private firm, which may have to employ a licensed surveyor to certify the data
- The effect of this law with respect to county GIS employees is to lessen the requirements for licensure as a land surveyor and allow such employees with specified minimum experience and five references of character and quality of work, three of which shall be from professional land surveyors; to be licensed as a professional land surveyor, if application is submitted by July 1, 2014
- After July 1, 2014, no individual performing surveys shall be licensed without meeting the same requirements as to education, length of experience, and testing required of all surveying applications
- This new law provides a window of opportunity for qualified GIS employees to become licensed as professional land surveyors; however, there is no requirement in the law that requires county GIS and Mapping Department employees to be professional land surveyors, either now or in the future

Tax Administrator Oakley also noted:

- Feel in the future, the State will be overseeing the GIS Department and there is a possibility that the State may require a registered land surveyor to oversee and approve the deeds
- Being proactive by having two staff members apply to the State Board of Examiners to obtain the surveyor's license (Jake Oakley and Greg Hunsucker)
- If approved by the State Board of Examiners, the department will be ready if stringent requirements relating to GIS practitioners are put into law during future legislative sessions
- Have five (5) surveyors who will recommend me on the application to the State Board of Examiners

Chairman Booth opened the floor for discussion.

Chairman Booth expressed appreciation to Administrator Oakley for submitting the applications to State Board of Examiners and being proactive for his department and the County.

Refund More than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Refund More than \$100 – Real and Personal Property (January 2014) for the Board's review and consideration at the February 24th meeting:

Refund more than \$100 - Real/Personal

Property	January 2014	
Name	Bill Number	Amount
Danny Dodson, Jr.	6852510	<u>\$118.37</u>
Moved to Alaska		
	Total Amount	\$118.37

Chairman Booth opened the floor for discussion.

The BOCC had no issues with the Refund More than \$100 for Real/Personal Property.

Tax Administrator Oakley requested to place the Refund More than \$100 for Real/Personal Property on the February 24th Consent Agenda.

Present-Use Value Late Application

Tax Administrator Jake Oakley presented the following information regarding the Present-

Use Value Late Application (January 2014) for the Board's review and consideration at the February 24th meeting:

- Taxpayer: Edward and Lucy McHone
- Address: 3150 N Old 52 HWY, Pinnacle, NC
- Parcel: 5974-02-65-4366
- Acreage: 18.18
- Reason: This is a produce farm, the land has been owned since 1986
- Tax Office is recommending approval

Chairman Booth opened the floor for discussion.

The BOCC had no issues with the Present-Use Value Late Application.

Tax Administrator Oakley requested to place the Present-Use Value Late Application on the February 24th Consent Agenda.

Tax Office (EMS Billing) Write-Off Request

Tax Administrator Jake Oakley presented the following Tax office (EMS Billing) Write-Off Requests:

Call Number	Date	Charge Amount	Reason
1304759	7/21/2013	\$ 491.00	Inmate-No insurance
1305388	8/17/2013	\$ 358.00	Inmate-No insurance
E13-07660	11/16/2013	\$ 723.00	Inmate-No insurance
E13-07952	11/28/2013	\$ 358.00	Inmate-No insurance
E13-08562	12/25/2013	<u>\$ 483.00</u>	Inmate-No insurance
		\$2,413.00	

Tax Administrator Oakley noted that there is no further recourse of collection for EMS Services provided to inmates in the Stokes County Jail – no other insurance.

Tax Administrator Oakley requested to place the Write-Offs on the February 24th Consent Agenda.

Chairman Booth opened the floor for discussion.

The Board had no issues with Write-Off Request.

Advertisement of Tax Liens

Tax Administrator Jake Oakley presented the following information regarding the

Advertisement of Tax Liens:

- Per NC General Statute 105-369(a), the Tax Collector must report to the Governing Body a total amount of unpaid taxes for the current fiscal year (2013-14) that are liens on real property, including county and municipalities
- The Governing Body must order the Tax Collector to advertise the tax liens
- Per NC General Statute 105-369(b1), after the Governing Body orders the Tax Collector to advertise the tax liens, the Tax Collector must send a notice to the owner of record of each affected parcel
- The notice must be sent to the owner's last known address by first class mail at least thirty (30) days before the date of advertisement is to be published
- Projected date for the mailing of second notices is March 6, 2014
- As of 02-04-2014, the following are unpaid taxes:

Delinquent	Number	Principal
2013	of	Due
Tax Bills	Bills	
General County/ Education	4250	\$ 1,831,193
City of King	275	\$ 289,798
Town of Danbury	13	\$ 6,935
• Town of Walnut Cove	78	\$ 51,246

- Request the Governing Body order the Tax Collector to advertise these accounts no earlier than thirty (30) days after the mailing of the past due notices (less any bills paid between the report date and the advertising date)
- Projected advertisement date for 2013 tax liens in the Stokes News is April 10, 2014

Tax Administrator Oakley requested to place the Advertisement of Tax Liens on the February 24th Consent Agenda.

Chairman Booth opened the floor for discussion

Commissioner Walker questioned Tax Administrator Oakley regarding the revenue collection compared to the fees being charged by the State for the collection of motor vehicles since taken over by the State?

Tax Administrator Oakley responded:

- Fees being charged by the State are a lot more

- County normally had approximately \$3,400 in postage/handling costs for the mailing of motor vehicles each month (bills were mailed by South Data in Mount Airy each month)
- Charges by the State have been the following so far for the County and municipalities:
 - Month of October 2013 = \$9,186
 - Month of November 2013 = \$3,831
 - Month of December 2013 = \$15,297 (Approximately \$11,000 for County)
- Collection rate will be 100% since the only thing reported by the State is what is collected
- Feel it will cost the county more by doing the collection this way
- Feel the Board may want to talk NCACC representatives regarding the fees being charged for the collection by the State
- Calculated it is costing approximately \$2.60 for collecting each motor vehicle bill
- Interest may offset some of the fees
- One thing that will help will be the elimination of the lockbox currently being used for the collection of motor vehicle taxes

Commissioner Walker continued:

- Confirmed with Tax Administrator Oakley that there was no cost for submitting an application for the surveyor's license

Commissioner Lankford commented:

- Confirmed with Tax Administrator Oakley that the County currently has five (5) months of collection data regarding motor vehicles (September 2013 through January 2014)
- Confirmed with Tax Administrator Oakley that there should be a better feel regarding the fees after about a year's worth of collection

Tax Administrator Oakley commented:

- The fees for the collection of motor vehicles (September 2013 through January 2014) are approximately \$28,000 compared to approximately \$17,000 if billed by the County
- The fees don't include the employee who must still assess and evaluate all the vehicles and upload it to the State

Tax Administrator Oakley responded:

- Reiterated the elimination of a lockbox (approximately \$20,000 per year)
- With the elimination of the lockbox, the County could possibly break even
- Reiterated the need for the Board to speak to the NCACC representatives regarding the fees being charged by the State

Chairman Booth commented:

- This is just another example of something being passed down to the Counties which could cost the county more
- Feel staff submitting applications to the State for the surveyor's license is a very proactive measure; could possibly save the County lots of money in the future

Chairman Booth, with full consensus of the Board, directed the Clerk to place the following items on the February 24th Consent Agenda:

- Real and Personal Refund more than \$100.00
- Present-Use Value Late Application
- Tax Office (EMS Billing) Write-Off Request
- Advertisement of 2013 Real Property Tax Liens

Social Services Monthly Report

DSS Director Stacey Elmes presented the following Monthly Report for the Board's review:

- NC Fast Update
 - Number of FFM Applications
 - On 2/4, Stokes County had 218 applications in the Federal Marketplace
 - Effective 02-10-14, the State must meet USDA requirements or funding for Administrative dollars will cease in March
 - The requirement are as follows:
 - All backlogged applications subject to the 7-day processing be completed (as of today, Stokes County has zero)
 - All applications subject to the 30-day processing and are pending over ninety (90) be completed (as of today, Stokes has zero)
 - All re-certifications that are pending over 90 days be completed (as of today, Stokes has zero)
 - Since February 1, 2014, approximately 203 hours of overtime has been worked by nineteen (19) staff, including supervisors to meet those USDA requirements
 - Would like to commend the staff and their dedicated efforts for making this happen
 - Teamwork is of utmost importance in our daily work and DSS has excellent teams serving our citizens
 - Currently interviewing this week for the six temporary positions and are hopeful those can be filled next week
 - Their arrival will be timely as DSS will need to begin converting Medicaid review into the NC Fast System
 - Would like to express appreciation to the Board of Commissioners for their support in these very frustrating times

- Miscellaneous Information
 - Foster Care Caseworker Visits
 - Deserving of recognition are the Foster Care Caseworkers for meeting and exceeding standards required by the State regarding visitation of foster children:
 - Percentage of visits made on a monthly basis by caseworkers to Children in Foster Care: 97.6% (goal is 90%)
 - Percentage of visits that occurred in the Residence of the Child: 88.7% (goal is 75%)
 - These caseworkers see children from Raeford to Durham to South Carolina and everywhere in between
 - Child Support Enforcement
 - Also deserving of recognition is the Child Support Unit for making sure that families receive payments to assist with living expenses when a parent is absent
 - In January, a family received \$17,395.48 in arrears and another family received \$10,786.90 in arrears
 - Just two examples of the commendable work that is provided to our citizens
- Can't tell you how proud I am to work for this County and the people that I work with daily
- Commend the dedication and hard work done by the Staff to meet the USDA deadlines
- Have a long way to go
- Right where we need to be with Food and Nutrition
- Medicaid is next and is going to be a "bear"
- Will get there

Chairman Booth opened the floor for discussion.

Commissioner Inman questioned Director Elmes what type of assistance has the County received from the "over the shoulder person" supplied by the State as it relates to NC Fast?

DSS Director Elmes responded:

- It is getting better, but I wouldn't say it is because of that person, per se
- From the start, counties have requested and complained regarding the need for certain types of reports from the NC Fast System
- These reports were never received from the State
- Finally at the end of January, the State started supplying the counties with the needed reports which is why we are where we are today
- Without those reports, there is no way the required USDA goals would have been met
- The system still has its days, one day it may be slow and the next day fine

Commissioner Inman continued

- Feel Stokes County DSS is doing everything possible
- Don't think the breakdown came from DSS, feel it came from Raleigh
- Calling it NC Fast is almost comical
- State has been issued a Federal mandate that there can't be any overdue applications after March 31, 2014
- Confirmed with DSS Director Elmes that Stokes County can meet this mandate
- Appreciate all the dedication and hard work from the entire DSS Staff

Vice Chairman Jones commented:

- Would also like to commend Director Elmes and the entire Staff for their dedication and hard work

Commissioner Walker commented:

- Know this is some relief for the entire staff meeting the required deadlines
- Confirmed with Director Elmes that 258 hours of overtime has been worked by the DSS Staff to meet the required deadline (February 1st to February 8th) (19 DSS employees)
- Very pleased with what the DSS Staff has accomplished
- This shows me the caliber and dedication of the DSS workers
- When there is an exceptional need, they are willing to step and do what it takes to get it resolved
- Confirmed with DSS Director Elmes that everything at DSS is "business as usual" except for NC Fast
- Appreciate what staff is doing

DSS Director Elmes commented:

- Should have the six (6) temporary employees reporting next week that will tremendously aid staff in the Medicaid process

Chairman Booth commented:

- Confirmed with Director Elmes that all USDA requirements are at zero
- Confirmed the "over the shoulder person" did not arrive until approximately two (2) weeks ago
- Questioned if the "over the shoulder person" was providing workers with any assistance?

DSS Director Elmes responded:

- Position is helping some
- Person had limited training from the State
- Has not done any day to day working in the NC Fast System
- Doesn't know about DSS
- Doesn't know policies
- Have had to actually train the person

Chairman Booth confirmed that eventually NC Fast will be a benefit to staff and the

citizens. Chairman Booth also expressed his appreciation to the DSS Staff for their dedication and hard work

Register of Deeds – Records Retention Schedule Amendment

County Manager Rick Morris presented the following request from Register of Deeds Kathy Young regarding the Register of Deeds – Records Retention Schedule Amendment:

- Register of Deeds has received an amendment to their Records Retention Schedule
- Amendment must be approved by the Board of Commissioners
- Register of Deeds Kathy Young has reviewed and approved the amendment
- Request the item to be placed on the February 24th Agenda

Chairman Booth opened the floor for discussion.

The Board had no issues with the amendment to the Records Retention Schedule for the Register of Deeds.

Chairman Booth, with full consensus from the Board, directed the Clerk to place the item the February 24th Consent Agenda.

Stokes Family YMCA – Request to Approve the Issuance of the Recreational Facilities Revenue Bonds (YMCA of Northwest North Carolina) on Behalf of the YMCA of Northwest North Carolina

County Attorney Ty Browder presented the following regarding a Request to Approve the Issuance of the Recreational Facilities Revenue Bonds (YMCA of Northwest North Carolina) on Behalf of the YMCA of Northwest North Carolina:

- Attorney Charla Tabb, Parker Poe Law Firm, has requested that the Stokes County Board of Commissioners hold a public hearing and approve the proposed issuance of revenue bonds to be used for refinancing of prior debt and financing of new projects for the YMCA (resolution)
- The proceeds of the bonds would be used for financing and refinancing facilities and equipment located in Stokes County, Forsyth County, Davie County, Yadkin County, Wilkes County, and Alexander County in North Carolina
- The bonds to be issued are tax exempt private activity bonds authorized under Section 147(f) of the Internal Revenue Code which requires public approval of the governmental unit having jurisdiction over the area where the facility is located

- Approval by a governmental unit can be accomplished by the applicable elected representatives of the government unit after a public hearing following reasonable public notice
- Stokes County, rather than the City of King, is being asked to approve the bonds because the YMCA in King serves the City of King as well as a large area of Stokes County outside of the boundaries of the City of King
- All of the other counties listed that have YMCA facilities are being requested to hold a public hearing and approve the bonds
- Approving the bonds will not make the County responsible in any way for the bonds or the projects financed or refinanced with bond proceeds
- The Board of Commissioners needs to call for the Public Hearing for Monday, March 10, 2014 and place the proposed Resolution on the March 10th Action Agenda
- Attorney Tabb is available by phone for any questions

Chairman Booth opened the floor for discussion.

Commissioner Inman confirmed with County Attorney Browder that this is simply a procedural matter with no County liability.

The Board had no issues with scheduling a Public Hearing for March 10th.

It was the consensus of the Board to place the item on today's Action Agenda.

Commissioner Lankford questioned if the Stokes County YMCA had any debt included in the \$13,500,000 figure?

County Attorney Browder responded:

- Information does not provide individual specific amounts

Chairman Booth, with full consensus from the Board, directed the Clerk to place the item on today's Action Agenda for scheduling a Public Hearing.

Proposed Community College Facility – Design Update

County Manager Rick Morris presented the following information regarding the proposed Community College Facility Design Update:

- Provided the Board with updated drawings of the proposed community college facility which show what the building will look like with minor technical changes that were required to integrate/connect the "A-Roof" section into the existing front section of the facility
- Was concerned that the "A-Roof" would not match the front roof

- Requested Ken Jarvis, for my own use, to have the architect put a hip roof on the front roof to match the back hip roof
- Also asked Ken Jarvis to have the architect draw the pictures with a metal roof since shingles were selected earlier without the Board having seen any renderings showing what the metal roof would look like
- Mr. Jarvis stated that some modifications had already been done due to the fact the “A-Roof” as approved by the Board would not integrate with the front roof
- Requested Mr. Jarvis to just send those modifications without doing any additional work
- Before you approve the metal roof, would suggest you might want to drive by the new Health Department addition and look at its roof so you can be sure you have all the information you need to make a good decision
- Dr. Green and his staff recommended the metal roof and I would agree with their recommendation for a number of reasons to include: reduce maintenance and longer life, which is why metal it is on most commercial buildings that don’t have the flatter low sloped roofs
- The appearance of the buildings is generally better with metal roofs too; however, you can be the judge of that by looking at the Health Department’s metal roof
- Just wanted to make sure that the Board had all the information before making the final decision

Chairman Booth opened the floor for discussion.

Vice Chairman Jones commented:

- Like this a lot, so much better than the other drawings
- Angles on the back roof, looks mountainous
- Have a complete different feeling about the look of the facility
- Love using metal instead of shingles
- New design is much better for the rainwater collection
- Very impressed with the new design

Commissioner Walker commented:

- Requested, if possible, more information from Manager Morris regarding his conversation with Dr. Green relating to the roof

Manager Morris responded:

- Dr. Green noted that all the Forsyth Tech facilities now being built have metal roofs
- Dr. Green was surprised when the Board changed the metal roof to shingles
- Metal roof are more expensive upfront, but have a longer life, longer warranty, and more energy efficient
- Most common shingle roofs have to be replaced within 12 to 15 years with the metal roof warranty being 50 years
- Most people think the metal roofs look better
- Most architects recommend metal roofs for commercial buildings
- Architect Peterson recommended the metal roof for the Health Department addition

Commissioner Walker continued:

- Agree with Vice Chairman Jones
- Like the looks of the building with a metal roof
- Would like to consider the possibility of changing to a metal roof
- Believe the advantages of a metal roof seem very valid
- Appearance is nice
- Believe quality of metal roofs have improved
- Will outlast the shingle roof
- Really like the appearance of the new design and using metal

Commissioner Lankford commented:

- The shingles for the roof were 40 year shingles (architectural shingles)

Vice Chairman Jones commented:

- With shingles, you must consider the wind
- Not sure if shingles are fire retardant

County Manager Morris commented:

- Normally get better insurance rates for a metal roof (fire retardant)
- Ken Jarvis did note that if they had started with an “A-Roof”, they would have not designed the front roof as it currently is

Commissioner Lankford responded:

- When the “A-Roof” was presented to the design committee, there were no problems with the “A-Roof”

Commissioner Walker responded:

- It is interesting that the front roof may have been different if the design had been started originally with an “A-Roof”
- Went along with the shingles initially, before I knew that the other facilities being constructed today by Forsyth Tech use metal roofs and before seeing this new design
- Really like what I am seeing today

Commissioner Inman commented:

- Confirmed with Manager Morris that there was an initial cost of approximately \$25,000 when the low sloped roof was changed to an “A-Roof”
- Confirmed with Manager Morris that the design had to be changed when integrating the “A-Roof” to the front low sloped roof

Commissioner Lankford commented:

- The drawing of the “A-Roof” was submitted to the design committee
- It was noted that this particular design would fit the front roof
- Don’t understand why they are saying it would not work now
- Believe the slope is now different
- Don’t know if it is a problem with what they want or a problem with what the commissioners in Stokes County want
- Know this Board has already unanimously voted for the “A-Roof” with shingles

- Not happy with the design

Chairman Booth commented:

- Confirmed with Manager Morris that this design is an “A-Roof”
- Noted the “A-Roof” still has 3:12 pitch on both sides
- The .25 is only on the low slope roof (front roof)
- The design is angling into the low sloped roof (front roof) to make it connect better
- Expressed concerns that Stokes County Campus is not on the front of the facility
- Needs Stokes County on the facility

County Manager Morris responded:

- Would note that concern to Ken Jarvis

Vice Chairman Jones commented:

- The other “A-Roof” design was not as nearly aesthetically pleasing regarding the gutters because of the appearance of the gutters which were every few feet going down the side of the design
- Did not like the gutters on the design, lot of maintenance
- Really like this design which incorporates the use of the water collection
- So much cleaner looking

Commissioner Lankford commented:

- Need to talk to the architect
- Concerned with the changes made after the Board had approved the design

Commissioner Walker commented:

- Have no problem with Commissioner Lankford getting further information
- Feel that is what each commissioner should do if there are concerns
- Really interested in changing to a metal roof
- Like the appearance
- Don’t see that much advantage in keeping with the shingle roof
- Would like to revisit using a metal roof instead of shingles

Chairman Booth commented:

- Questioned if it was the consensus of the Board to have the architect at the next meeting?

Commissioner Lankford responded:

- It is just me that needs to talk to the architect
- Will get in touch with him before the next meeting

Commissioner Walker responded:

- Have no problem with the architect being at the next meeting if that would be of any benefit
- It might save some time especially if there were some questions after Commissioner Lankford talks to the architect
- Would like to have the architect here at the next meeting

Chairman Booth questioned Commissioner Lankford if the 312 pitch was his only concern?

Commissioner Lankford responded:

- It is also a different design

Commissioner Walker requested the architect be at the next meeting.

Vice Chairman Jones stated she could go either way regarding the architect being here.

Commissioner Lankford noted if everyone else was good with the design, there is no need for the architect to be at the meeting; he would get in touch with him to get his questions answered.

Commissioner Walker reiterated that Commissioner Lankford has concerns over the pitch and the design and that he would like the architect at the next meeting.

Chairman Booth questioned the Board regarding having the architect at the next meeting?

Commissioner Inman responded:

- Can go either way
- Have waited a long time for this community college
- Getting additional information to make sure this Board is putting the nicest facility that we can for the money is what I am about

Commissioner Walker noted that he agreed with Commissioner Inman regarding getting the nicest facility possible in Stokes County.

Vice Chairman Jones noted it might be the fairest thing to have the architect at the next meeting to get everyone's questions answered.

Chairman Booth, with consensus from the Board, directed the manager to contact Ken Jarvis requesting the architect be present at the February 24th meeting.

Chairman Booth, with full consensus from the Board, directed the Clerk to place the item on the February 24th Action Agenda.

Appointments – Firemen's Relief Fund

County Manager Rick Morris presented the following recommendations from the various

volunteer fire departments for appointment to the Firemen's Relief Fund:

- Danbury Vol. Fire Department: Elmer Manuel
- Double Creek Vol. Fire Department: Barbara Coe
- Francisco Vol. Fire Department: Ashley Pack
- Lawsonville Vol. Fire Department: Arthur Glidewell
- Northeast Stokes Vol. Fire Department: Bobby Dunlap
- Pinnacle Vol. Fire Department: Jeremy Bowman
- Sauratown Vol. Fire Department: Wayne Barneycastle
- South Stokes Vol. Fire Department: Jean Young
- Stokes Rockingham Vol. Fire Department: Devin Rhodes
- Walnut Cove Vol. Fire Department: Brad Cheek

Chairman Booth opened the floor nominations.

Vice Chairman Jones nominated the following for re-appointment:

- Danbury Vol. Fire Department: Elmer Manuel
- Double Creek Vol. Fire Department: Barbara Coe
- Francisco Vol. Fire Department: Ashley Pack
- Lawsonville Vol. Fire Department: Arthur Glidewell
- Northeast Stokes Vol. Fire Department: Bobby Dunlap
- Pinnacle Vol. Fire Department: Jeremy Bowman
- Sauratown Vol. Fire Department: Wayne Barneycastle
- South Stokes Vol. Fire Department: Jean Young
- Stokes Rockingham Vol. Fire Department: Devin Rhodes
- Walnut Cove Vol. Fire Department: Brad Cheek

Chairman Booth entertained a motion to close the nominations;

Commissioner Inman moved to close the nominations. Commissioner Lankford seconded and the motion carried unanimously.

Commissioner Walker confirmed with Clerk Bullins that the appointments would be advertised in the local paper and placed on the County's webpage.

Chairman Booth, with full consensus from the Board, directed the Clerk to place the item on the February 24th Action Agenda.

Proposed Compensation Policy for Elected Officials (Sheriff and Register of Deeds)

County Manager Rick Morris presented the following proposed Compensation Policy for Elected Officials (Sheriff and Register of Deeds) for the Board's review and consideration:

Compensation Policy for Elected Officials (Sheriff and Register of Deeds)

Elected officials for the seat of Sheriff and Register of Deeds will be compensated as follows:

- A person who is elected to the seat of the Sheriff who has no previous county service or no related experience, will start at Step One of the current Grade 84
- A person who is elected to the seat of the Register of Deeds who has no previous county service or no related experience, will start at Step One of the current Grade 80
- A person who is elected to either seat will follow the county's current salary computation for new hires per Article VI. Section 2. of the County of Stokes Personnel Policies Handbook up to a maximum of ten (10) steps
- A person who is elected to either seat will follow the county's current Longevity Plan Article VI. Section 3 of the County of Stokes Personnel Policies Handbook

County Manager Morris noted the following:

- Both current Sheriff and Register of Deeds have reviewed the policy and have no issues with the recommended policy
- County Attorney Browder has reviewed the policy and has issues with the recommended policy

Chairman Booth opened the floor for discussion.

The Board had no issues with the recommended policy.

Commissioner Lankford moved to place the item on today's Action Agenda. Commissioner Inman seconded and the motion carried unanimously.

Chairman Booth, with full consensus from the Board, directed the Clerk to place the item on today's Action Agenda.

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

Property Owner Acknowledgement of the Terms for the Voluntary Donation of Property to the North Carolina Department of Transportation

County Manager Rick Morris presented the following information regarding the Property Owner Acknowledgement of the Terms for the Voluntary Donation of Property to the North Carolina Department of Transportation:

- Document, which needs approval from the Board, was presented to Administration this morning, February 10th
- The document was omitted from the easement information that the Board of Commissioners received from the Town of Walnut Cove and approved last week
- Document was sent to County Attorney Browder who reviewed and approved the document for execution

Chairman Booth entertained a motion.

Commissioner Lankford moved to approve the Property Owner Acknowledgement of the Terms for the Voluntary Donation of Property to the North Carolina Department of Transportation for the sidewalk project which was submitted by the Town of Walnut Cove. Commissioner Inman seconded and the motion carried unanimously.

Stokes Family YMCA – Request to Approve the Issuance of the Recreational Facilities Revenue Bonds (YMCA of Northwest North Carolina) on Behalf of the YMCA of Northwest North Carolina- Scheduling for a Public Hearing

Chairman Booth entertained a motion to schedule a Public Hearing regarding the Issuance of Revenue Bonds for the YMCA.

Vice Chairman Jones moved to schedule a Public Hearing for March 10, 2014 for the Issuance of Revenue Bonds for the YMCA. Commissioner Lankford seconded and the motion carried unanimously.

Proposed Compensation Policy for Elected Officials (Sheriff and Register of Deeds)

Chairman Booth entertained a motion regarding the Proposed Compensation Policy for Elected Officials (Sheriff and Register of Deeds) submitted at today's meeting.

Vice Chairman Jones moved to approve the Compensation Policy for Elected Officials (Sheriff and Register of Deeds). Commissioner Lankford seconded and the motion carried unanimously.

CLOSED SESSION

Chairman Booth entertained a motion to enter closed session for the following reasons:

- To consider and take action with respect to the position to be taken by the county in negotiating the price or other material terms of an agreement for the acquisition or lease of real property pursuant to G.S. 143-318.11(a)(5)
- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318.11(a)(4)
- To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes G.S. 143-318.11(a)(1)
- To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-311.11(a)(3)

Commissioner Inman moved to enter closed session for the following:

- To consider and take action with respect to the position to be taken by the county in negotiating the price or other material terms of an agreement for the acquisition or lease of real property pursuant to G.S. 143-318.11(a)(5)
- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318.11(a)(4)
- To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes G.S. 143-318.11(a)(1)
- To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-311.11(a)(3)

Commissioner Lankford seconded and the motion carried unanimously.

The Board returned to the regular session of the February 10th meeting.

Adjournment

There being no further business to come before the Board, Chairman Booth entertained a motion to adjourn the meeting.

Commissioner Inman moved to adjourn the meeting. Commissioner Lankford seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

James D. Booth
Chairman