

STATE OF NORTH CAROLINA)
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COUNTY OF STOKES)
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OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
MAY 28, 2013

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Tuesday, May 28, 2013 at 6:00 pm with the following members present:

Chairman Ernest Lankford
Vice Chairman James D. Booth
Commissioner J. Leon Inman
Commissioner Jimmy Walker
Commissioner Ronda Jones

County Personnel in Attendance:
County Manager Richard D. Morris
Clerk to the Board Darlene Bullins
Finance Director Julia Edwards
County Attorney Edward Powell
DSS Director Kristy Preston

Chairman Ernest Lankford called the meeting to order and welcomed those in attendance.

Chairman Lankford offered the following "Thought for the Day":

- "If we live in the spirit, let us walk also in the spirit"

Vice Chairman Booth delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Lankford opened the meeting by inviting the citizens in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Lankford entertained a motion to approve or amend the May 28, 2013 Agenda.

Vice Chairman Booth moved to approve the May 28th Agenda as presented.

Commissioner Jones seconded and the motion carried unanimously.

COMMENTS

Manager/Commissioners

Chairman Lankford opened the floor for comments.

Manager Rick Morris commented:

- Stokes County Health Department – Received a plaque from the Communicable Disease Staff at the May 2013 Communicable Disease Conference for Best Practice in An Outbreak Response Associated with the Spring 2013 Measles Outbreak (in recognition of its rapid, scalable and coordinated response to a communicable disease in the community)
- Landowner Forum - Provided Board members with a handout “Report to the County Commissioners on the Landowner Forum” from Cooperative Extension Director Debbie Cox regarding the recent forum held on May 16th concerning fracking
- Internship – Manager Morris introduced Tyler Sliger who is serving an Internship with the County this summer; Tyler is participating in the Golden LEAF Foundation Scholars Leadership Program; Tyler is majoring in planning/urban development and will be working with several different departments

Chairman Lankford welcomed Tyler and expressed the County’s appreciation for choosing Stokes County to do his internship.

Commissioner Inman commented:

- Provided Board members the completed CenterPoint Board of Directors Composition
- Stokes County now has three members with the recent appointment of Pam Tillman who will be serving as Hospital Administrator providing ED Services
- Jan Spencer serves as the Social Services Expertise and experience with MH/DD/SAS along with myself serving as the commissioner appointee
- Attended the County Assembly Day this past week with Commissioner Jones, Vice Chairman Booth, and County Manager Rick Morris - well attended session
- Spent time with Representative Holloway along with other representatives
- Senate presented their budget last week; House will be presenting their budget in mid June
- Representative Holloway continues to work diligently for Stokes County; he is still working very hard to try to get Stokes County the Hold Harmless funding
- Representative Holloway has introduced a bill regarding the Hold Harmless funding that has fallen on “deaf ears” in the Senate
- Senate is proposing to put the lottery monies in the general fund and make appropriation as they see fit

- NCACC is lobbying extremely hard to get the lottery funding back to the 40% appropriation on school construction
- Lot of things going on in Raleigh

Chairman Lankford commented:

- Sure some of you know some of the issues that have been going on with YVEDDI since September/October 2012
- YVEDDI Director and Assistant Director both resigned with YVEDDI Board of Directors appointing an interim director
- Couple of weeks ago, a commissioner from another county made some comments; Chairman of the Board of Directors resigned, not sure if the incidents relate to each other
- Board of Directors was fortunate to have a long standing member volunteer to take the Chairmanship, Commissioner Jimmy Walker
- Appreciate Commissioner Walker stepping in to take the leadership role and feel things will soon be straightened out

Vice Chairman Booth commented:

- Soil and Water Awards Banquet was well attended and went very well with Commissioner Jones attending
- Understand Chairman Lankford and Commissioner Walker having to be at the YVEDDI meeting and Commissioner Inman having a prior commitment

Commissioner Walker commented:

- Appreciate Chairman Lankford's comments regarding the appointment of Chairman for the YVEDDI Board of Directors and also appreciate his support
- Both of us would have liked to have been at the Soil and Water Banquet, but felt this was a very critical time for YVEDDI that needed our immediate attention
- Feels that there needs to be some stability and integrity brought back to the YVEDDI Organization
- YVEDDI is a very good organization that serves a lot of people within their four county area
- Looking forward to serving the four counties served by YVEDDI
- This past week at the Health Service Alliance meeting, focus groups provided health needs in the county- very helpful, time well spent to hear from these focus groups who have identified the needs throughout the county
- Follow-up comment regarding the lottery; at one point, Representative Holloway opposed the lottery, one of his main concerns was at some point, the monies may be diverted to the general fund; seems like his concerns were well founded and now in the less than ideal situation having to be concerned that there is a possibility that could happen
- Understand the EMS John Burwell Award Banquet went very well with Stokes County Training Officer Brian Booe receiving the award; the youngest person ever to have received the John Burwell Award for Excellence
- Always good to have positive recognition for Stokes County

Commissioner Jones commented:

- Would like to add a few comments regarding County Assembly Day
- House Speaker Thom Tillis spoke about tax reform; his presentation seemed reasonable
- Very concerned about funding for the Rural Center and Golden LEAF; afraid rural areas will be left out with funding going into the general fund
- Also concerned about the lottery funding going into the general fund
- Another major concern is the number of freshman in the legislature with many never even serving as commissioners – feel they do not have a good grasp of local government
- Afraid of the “trickledown effect” on local governments
- All need to be aware of what is going on in Raleigh and be on the phone if necessary

Commissioner Inman commented:

- Was told by the NCACC liaison that a lot of the legislators do read and respond to emails more so than telephone calls, would behoove all of us to email our other legislators regarding the Hold Harmless funding

PRESENTATION OF FISCAL YEAR 2013-14 PROPOSED BUDGET

County Manager Rick Morris wanted first to recognize especially Finance Director Julia Edwards, Clerk Darlene Bullins and Assistant Finance Director Lisa Lankford for their outstanding work in helping in the preparation the proposed budget; would like to also recognize the department heads for meeting the gates with their budget submissions.

Manager Morris noted he would be presenting his expenditure briefing at the first budget work session on May 29th followed by his revenue briefing on June 3rd.

County Manager Rick Morris read the following Budget Message for the Fiscal Year 2013-14 Proposed Budget:

Budget Message Fiscal Year 2013/14

TO: The Honorable Chairman and Commissioners
Stokes County Board of County Commissioners (BOCC)

FROM: Richard D. Morris, County Manager

DATE: May 28, 2013

SUBJECT: Fiscal Year 2013/14 Recommended Budget

May 28, 2013

Introduction

In accordance with the North Carolina Local Government Budget and Fiscal Control Act (G.S. 159-8), I hereby present and submit for your review and adoption a proposed balanced budget for Fiscal Year (FY) 2013/14. A mandatory Public Hearing for the proposed FY 2013/14 Budget has been scheduled for 7:00 pm in Courtroom "A" of the Stokes County Government Center on Tuesday, June 11, 2013.

Budget Theme

The budget theme for the Stokes County FY 2013/14 recommended budget is **"The light at the end of the tunnel is a train"**. The County faces a potential financial train wreck which is driven by huge revenue reductions, which are the result of the expiration of approximately \$2.2M in annual "Hold Harmless" payments to the County, coupled with the loss of approximately \$487,255 each of the next four years in General Fund property tax revenue, due to the reduction of Stokes County property values. The county is facing an extended period where unfunded mandates, a slow recovering economy and the impact of decreasing property values will likely cause a steady, but much smaller revenue level over the next four years, beginning with the FY2013/14 Budget. This new revenue level is defined by the loss of "Hold Harmless" and the property tax revenue reduction. This budget also recognizes the approaching addition of new recurring education facility construction/renovation debt for Forsyth Technical Community College and Lawsonville Elementary Projects and addresses other increasing operational expenses as effectively as possible. All recommendations in this budget were analyzed based on their impacts for the FY2013/14 Fiscal Year and also with a close eye on how they might affect the FY 2014/15 Budget. The primary objective of the FY2013/14 budget process was to show the BOCC a baseline budget that kept services the same, did not increase property taxes, but also provided alternatives to ensure the County remained in sound financial condition for future years. This all had to be accomplished with the significant decreases in revenue noted earlier in this paragraph. The baseline budget that was proposed requires the use of \$3,104,116 from the General Fund to balance the budget. Alternatives that would reduce the amount required from the General Fund are discussed later in this message. This is a conservative, low risk budget recommendation that addresses mandatory increases while continuing to re-baseline the budget to operate without "Hold Harmless" revenue and with reduced property tax revenues. In this budget environment the question is not only whether a budget requirement is valid, but whether or not validated requirements can pass the test of affordability.

Executive Summary

The total recommended Stokes County Budget for FY 2013/14 is \$42,917,782. This is a 6.4% (\$2,917,569) reduction over last year's approved budget. As was the case last year, the development of this recommended budget proved to be a challenging exercise. Many of the reasons for the difficulty are the same as last year, along with new ones such as the County's latest revaluation results. The largest negative impact to this recommended budget was the expiration of the \$2.2 million "Hold Harmless" payment. This proposed budget was also impacted by the Federal Government's mandated communications upgrade, where no grant funding was made available to offset the cost of upgrading the county's radios and E911 equipment, which required the County to acquire new debt. As stated earlier, this budget was developed using a two-year focus in the thought process, which addressed current needs and also factored in the impacts of this year's decisions, on next year's budget. "Obama Care" also looms on the horizon for the FY2014/15 Budget and we have no idea what the impact might be. As was the case last year, I had to dip heavily into the General Fund to balance this budget. None of the personnel positions that were unfunded two years ago have been reinstated in this budget; however, the BOCC did approve the reinstatement of two paramedic positions and the defunding of the Assistant EMS Director Position when the EMS Director retired in December of 2012. This caused a net increase of one position in EMS. Further reductions of personnel were not recommended

because further reductions of the County's service providers will directly impact the County's ability to run efficiently and continue the current level of services to our citizens.

The overall 6.4% decrease in this year's budget, over last year's budget, was driven by six major contributors which are listed below:

- Mandated communications upgrade was addressed in last year's budget
- Employee health insurance had a minimal increase this year
- The cost of the new Health Department building was addressed in last year's budget
- The payment owed to Baptist Hospital was resolved and is not in this budget
- The request from CenterPoint for additional funding was addressed in last year's budget
- Fuel cost and usage has leveled out though it remains high

This budget recommends the following two major organizational changes to improve the County's operations and efficiency:

- That on a one-year trial basis, the Fire Marshal's office be moved under the Sheriff's Department and the Fire Marshal's Office be physically re-located near or in the same building as the Sheriff's Department
- That the County Garage be re-located to the Autumn Square Building if the purchase of the building is completed by the County

These organizational changes will be addressed more specifically later in this message.

Other factors that influenced the FY 2013/14 proposed budget, most of which are beyond the control of the County are listed below:

Under Revenue

- Current year and projected reduction of Home Health revenue has become a major issue
- Sales taxes are up slightly, but down from earlier years
- Interest income from idle funds remains low due to the Federal Government keeping rates low

Under Expenses

- Replacement of multiple servers in several departments, all of which are at end of life and no longer supportable by their vendors
- Health insurance increased slightly
- Fuel and energy costs remain high with projected increases
- Mandated increase of County requirement for retirement contributions
- Mandated change in the budget process for unemployment compensation

Other Major Influencers

- No more "Hold Harmless" to replenish "General Fund" balance
- Revaluation reduction in Ad Valorem property tax revenue
- North Carolina Electric Membership Corporation retired their load management equipment from service. Therefore they will not be reporting them as assets, which will reduce the co-op's tax value. This will reduce the amount of Ad Valorem property tax revenues beginning in this FY 2013/14 Budget.

In summary, I would ask that as the Board reviews and analyzes my recommended budget that you keep the following important considerations in mind:

- The shortage of revenues will, in this budget, force the County off of its normal rotation schedule for replacement of vehicles, which increases the risk of vehicle breakdowns, which are especially critical in the area of emergency response. This could also increase the maintenance & repair auto expenses. This situation will worsen in the next budget.
- My recommendation is that the County's General Fund Balance should remain at or near 20% at all times for Stokes County; however, this cannot be accomplished in the current economic environment without changes in either the level of services provided to the citizens or the amount of property tax the citizens are levied for those services. A 20% fund balance is approximately three months operating expenses for this county.
- **I expect the General Fund balance to remain at or near 20% for the FY2013/14 projected budget; however, without reduction in services or tax revenue increases (AdValorem tax, sales tax, etc.), the County is now on a downward trajectory to have its General Fund balance drop 4% per year starting in FY 2014/15, which will place the County at an 8% General Fund balance by the FY 2016/17 Budget. As the BOCC is aware, the Local Government Commission considers an 8% General Fund balance to be the minimum acceptable level.**
- **To maintain a General Fund balance at or near 20%, serious consideration should begin during this year's budget process to increasing the Ad Valorem tax rate in the direction of "Revenue Neutral" to address a portion of the County's projected revenue shortfall and corresponding reduction in General Fund Balance.**

Budget Requests from County Departments

For the most part, the department heads were conservative in their budget requests. They continue to operate on very lean budgets, as evidenced by the relatively low amount of dollars the County was able to recoup during quarterly financial execution reviews of the FY2012/13 Budget. Structural increases in the proposed budget, across all departments, were primarily the addition of a new state requirement to shift the budgeting of unemployment pay forward by one year, fuel / utilities, longevity increases, retirement contributions and health insurance premiums.

Other specific areas are addressed below:

Equipment

Requests were submitted for a variety of equipment to include computers. All computer requests were reviewed by the Information Technology Department and only computers at the end of their life were approved, unless they were funded by other than county dollars. Other equipment items recommended for approval were:

- One new ambulance for EMS
- Minitor V pagers for EMS
- Fujitsu 61302 Scanners for EMS
- New replacement credit card machines for Finance
- Security cameras for Finance to improve internal controls

- Additional security cameras for the Jail
- A new washing machine for the Jail
- One police interceptor pickup for the Sheriff's Department
- Propane floor stripping / waxing machine for Public Works
- Bullet proof vest carriers for the Sheriff's Department
- 24 Green boxes to replace old boxes at greenbox sites and schools plus an addition for Autumn Square
- Replacement computers for those at end of life
- Servers and software at end of life and no longer supportable

The recommended computers and some E-911 equipment are funded by a combination of county, state & federal, and E-911 funds, which are identified specifically in the detailed budget documentation. One pickup truck was approved for the Sheriff's Department, which without restrictions, can later be passed down to other county departments. The new police interceptor pickup truck will also serve as a test vehicle to determine if additional trucks of this type should be ordered in the future in lieu of patrol cars. A significant investment in replacement servers and network equipment is required in this budget because they are at end of life and are no longer supportable by the manufacturers. The total amount recommended for equipment in this budget is \$543,669 with \$388,550 of that amount to be financed. The financing will cover vehicles and servers. Other funding sources for equipment are Register of Deeds Technology funds, State Fines & Forfeitures and state & federal funds. Only \$96,386 will be required in the FY 2013/14 Budget from the General Fund.

Personnel

Reclassification Requests / New & Current Positions - Reclassification requests were received from Public Works, EMS, Health Department, Tax Department, Social Services and the Sheriff. The only reclassifications recommended for approval were where the job duties actually changed or where people were doing the exact same jobs, but were classified differently. No new positions were approved and no reinstatements of previously unfunded positions were approved. Reclassifications recommended for approval are listed below:

- Reclassify Health Department's Nutritionist II to Nutritionist I Program Director
 - Performing the duties of supervisor over other nutritionists plus administrative duties
 - Paid for with 100% federal funds
- Reclassify Health Department Processing Assistant III to Processing Assistant IV
 - Performs exact same duties as other Processing Asst. IVs in the department
 - 15% county funds (\$181 per year)
- Reclassify Maintenance Worker /Road Signs/ Water & Sewer to Water & Sewer Maintenance Worker /Road Signs
 - Job description changed after completing water/sewer certifications
 - Allowed for termination of some private contractor support after certifications were obtained
- Reclassify DSS Community Employment Case Mgr. to Income Maintenance Caseworker III
 - Required by State due to transition to N.C. FAST
 - No cost increase with this change, only job title
- Reclassify DSS Community Employment Case Manager to Social Worker II

- Required by State due to transition to N.C. FAST
- Increase in county funding (\$676 per year)
- Reclassify Billing/Collection Assistant to Tax/EMS Collection Clerk
 - Change made to match other employees doing the exact same job
 - This change is result of consolidation of collections approved in FY2012/13 Budget
- Reclassify Office Assistant II to Tax/EMS Collections Clerk
 - Change made to match other employees doing the exact same job
 - This change is result of consolidation of collections approved in FY2012/13 Budget

The total amount of funds required for the recommended reclassifications is \$12,468.24 of which \$5,053.75 comes from federal or state funds. The funding impact of approving my personnel recommendations would be an increase of approximately \$7,414.49 county dollars annually.

Employee COLA

This budget includes the recommendation for a 2% employee cost of living adjustment (COLA) for all full and part time employees. The COLA would also apply to the BOCC, the Sheriff and the Register of Deeds. The estimated cost for the COLA to the County is \$229,740.00 including fringe benefits, where General Fund portion will be \$217,253. The decision to include an employee COLA during this challenging budgetary period was based on several factors, some of which are listed below:

- The County has not approved a COLA since 2008. Though bonuses are much appreciated by employees, a COLA is needed at least every five years to partially keep pace with increased living expenses.
- The cost of living, especially for food, fuel, and healthcare premiums keep going up.
- Due to known revenue losses during the next few years, COLAs and bonuses will become much more difficult, if not impossible, to offer.
- Employees have worked hard to do their jobs on increasingly lean departmental budgets, which contributed to the increase in the County's General Fund Balance.

Board of Education (BOE) Requests

As stated in the Executive Summary of this message, the county budget is now on a downward trajectory, which will also directly impact the school system. Valid requirements must now pass a stringent affordability test before they can be funded. Though the BOE request appears to contain valid requirements, affordability will still be the key evaluation criteria for the foreseeable future before the BOE budget can be increased. New school construction and renovation has added debt in previous budgets, and one BOE project remains to be financed this year, that being the Lawsonville Elementary Project, which will be financed in conjunction with the Forsyth Tech Community College Building Project. Both projects are in the design phase and should soon be underway. The budget challenge will now shift to the repair, modification and maintenance of the existing schools, which will remain a big challenge until previous school debt is retired, which will then make more funds available.

Current Expense

The Current Expense budget request from the BOE for county funding contains an approximate 11.62% increase over last year's approved budget. This translates to an approximate \$1,186,260 dollar increase over last year's BOE request. Last year's BOE budget appropriated \$1,004,841 of their Current Expense fund balance toward their current expense budget and in this year's request the BOE chose not to appropriate any of their Current Expense fund balance for current expense. My recommendation is to provide the BOE \$10,211,763 for Current Expense, which is the same amount approved in last year's budget. My recommendation also provides \$110,000 to the BOE for Current Expense to pay for operations & maintenance expenses for the new Poplar Springs Elementary School. This funding will continue to come from the New School / Forsyth Tech Construction / Renovation Fund (previous 4 cent tax increase) and will not impact the County's General Fund.

Capital Outlay Expense

The BOE Capital Outlay request for this budget was \$5,178,810. This would require \$4,952,712 from the General Fund to meet this request. My recommendation is to provide the BOE \$1,307,731, and include the authorization for the BOE to spend up to \$1,000,000 from their Current Expense Fund Balance on capital projects. If they choose to do so, this increased authorization from their fund balance will allow the BOE to address roofs and other important capital needs such as school safety and security items. As in previous years, my recommendation is to continue prioritizing the capital funding toward the retirement of debt from earlier school construction, which will require \$1 million in the proposed FY 2013/14 Budget. This annual \$1,000,000 debt payment for General Obligation bonds (West Stokes and Piney Grove schools) will continue for four more years before this amount could be considered for application to annual school capital projects. The remaining capital funds in the amount of \$300,000 plus \$7,731 ADM funds will be appropriated for capital projects in the areas of safety, school security and roof repair / replacement. Included in the recommended budget is \$21,911 for the South Stokes Waste Water project funded from ADM funds that has not been completed and is being carried over from FY2012/13.

Hold Harmless Funding

Hold Harmless funding is no longer available to replenish the General Fund Balance. This is a very important point because Hold Harmless has been the major contributor to the recent success in building up and maintaining the General Fund Balance. Hold Harmless has also been used to purchase capital equipment and fund non-recurring items, which will also be a major negative impact, starting in the FY2013/14 Budget. This is illustrated by the fact that this budget recommendation finances items such as servers, which were not financed in recent budgets. The expiration of "Hold Harmless" this year was a major consideration in the development of this budget. The loss of "Hold Harmless" equals an approximate decrease of 5% in the County's total budget revenue. We have projected that approximately \$1,000,000 will go back to replenish the General Fund Balance on June 30, 2013 from unappropriated Hold Harmless plus a small amount of unexpended funds recouped from the 4th quarter financial execution review. Next year at this time little or no funds are projected to be available for this replenishment.

Health and Dental Insurance Costs

The shift in last year's budget to a Health Reimbursement Account (HRA) / Split Deductible appears to have been a good decision based on experience to date. The County will continue with a Health Reimbursement Account (HRA) / Split Deductible this year to cover county employees. The county will continue to pay

100% of the premium cost for employees. The terms and conditions of the insurance plan will remain almost the same, with only minor adjustments, which will occur because a new insurance carrier was selected. The new carrier will be MedCost, who the County will access through the League of Municipalities Insurance Pool. This is the first year that counties have been eligible for this pool, and the selection was made using full and open competition between the major insurance carriers. The cost for the employee co-pays in the areas of emergency services, urgent care and prescriptions will remain the same. Under the plan that was selected the County will experience an approximate 2.44% increase (\$35,388) in premiums and will budget the additional required funds in the HRA account to cover the County's portion of the deductible costs. Dental insurance premiums decreased by approximately 7.96% (\$8,568) for FY 2013/14 under the new carrier.

Enterprise Funds

The County has three enterprise funds which are described below.

- **"Stokes Reynolds Memorial Hospital Fund"** – This budget recommendation appropriates \$200,000 for Pioneer Health Services (PHS). It also adds the \$10,000 per year to fund future capital based expenditures based on the receipt of \$500,000 in lease payments from PHS and the return to PHS of \$490,000 for "emergency services". All budget items related to PHS are in accordance with the terms and conditions of the County's lease with PHS. The County is also using this fund to manage all "accounts receivable" and "accounts payable" remaining from the County's prior operation of the hospital, after the transfer back from Baptist Hospital, and before PHS took over.
- **"Regional Sewer Fund"** – This fund remains financially sound with no rate increases; however, the institutional rates were reallocated between the sewer and Danbury Water Fund.
- **"Danbury Water Fund"** – This fund is not financially sound, even with the rate increase that was approved in this year's budget; however, the County has a plan to address this deficiency. The plan for fixing this fund is to redistribute institutional rates between this fund and the sewer fund, which will fix the deficit in the water fund and not break the sewer fund. This change will be transparent to both residential and institutional users whose bills will not change. What this actually does is modify the accounting process for the water and sewer revenues to ensure both funds remain solvent.

General Fund Balance

Under my proposed budget, \$3,104,116 will be required from the County's General Fund to balance the budget. An estimate of approximately \$1,000,000 will be returned to the County's General Fund Balance on June 30, 2013 from the un-appropriated "Hold Harmless" and other unexpended funds remaining from the FY 2012/13 Budget. The net effect from these two transactions would be approximately \$2,104,416 being used from the County's General Fund this year to balance the recommended FY 2013/14 budget. As stated earlier in this message, I would recommend that the BOCC strive to keep the County's General Fund in close proximity to 20%. With the use of \$3,104,116 from the County's General Fund Balance to balance the proposed FY2013/14 budget, it is projected that the County's General Fund Balance will remain at or near 20% for the FY2013/14 fiscal year, but will experience a steady decline beginning FY 2014/15 with the absence of tax increases or service cuts and "Obama Care" looming on the horizon.

Interest Earnings /Rates

Interest Earnings – Interest earnings on idle funds invested by the county remain negligible due to continued low market rates. Interest rates are projected to remain low through the next fiscal year.

- The Fed does not intend to raise rates until unemployment rates improve

Inflation – Officially inflation remains low; however, commodities such as food and fuel remain high.

Sales Tax Receipts

Sales tax receipts for the “General Fund” are up by \$129,479 over last year, as of March 31, 2013, which is a 5.2% increase. Article 40 and 42 sales tax receipts, where a proportion goes to the school system, are up by \$38,556 over last year for the same time period, which is a 3.88% increase. Even though sales tax receipts are fairly consistent from last year, they remain significantly lower than the levels received prior to 2008.

Ad Valorem Taxes

Ad Valorem taxes are the main source (49.78%) of revenue for the county budget. Based on the last Stokes County audit, the FY 2011/12 actual collection rate was 96.19%. This proposed budget uses a more conservative collection rate of 95.5%. Should the BOCC desire to do so, the collection rate could be raised as high as 96.19%, though I do not recommend going above 95.5%. A new variable will enter the picture in FY2014/15 Budget when tobacco buy-out payments end to farmers, which will mean approximately \$6.2 million annually will no longer be coming to Stokes County.

Legal Services

This proposed budget includes a change in the current approach to providing legal services to the County. Currently the county contracts with three attorneys, two of which are dedicated to providing specific legal services to the Department of Social Services (DSS) and one County Attorney, who provides general legal services to all county departments, including DSS. The new structure will consolidate all county legal services, including the specific DSS work, under the County Attorney’s firm, Melvin and Powell, for a flat rate of \$175,000, which will cap the County’s financial exposure for legal support. The County Attorney currently provides support based on a limited number of approved hours per month. Under the new approach, across-the-board legal support will not be limited by a set number of available hours. It will allow for increased availability of the County Attorney for all legal matters with no limitation on hours. This change will become effective on July 1, 2013.

Fire Marshal Recommendation

It is my recommendation that the Fire Marshal Office be moved under the Sheriff’s Department and that the Fire Marshal Office be physically relocated to the Government Center or a location in close proximity to the Sheriff’s Department. I further recommend that this be a one year pilot program to determine how well it works. The thought process behind this change is to improve the efficiency of the Fire Marshal operations without adding additional positions to the office. By placing the Fire Marshal and the Sheriff together organizationally, it will be much easier for the Sheriff to back up the Fire Marshal, especially in the area of fire investigations, which the Sheriff’s Department is also trained to perform. This arrangement will also place the administrative personnel from both offices in a better situation to back up and support each other. A final benefit would be the Sheriff’s ability to assist the Fire Marshal Office with “on call” duties. Under

the current situation, the Fire Marshal personnel are on call every other week, which can be a major problem, especially if one of them has to be out for illness or other reasons. This pilot program would not involve a demotion of the Fire Marshal personnel; however, it would place them under the Sheriff's standards for personnel purposes.

Animal Control Recommendation

Some changes have been made, and more are needed to address cleanliness issues at the Stokes County Animal Shelter. A recent disease outbreak at the shelter illustrates the need for improvements to the shelter to reduce the chances of animals contracting diseases. Outdoor runs have been donated and are being installed, at no cost to the County, to address the cleaning and disease issues. Operational changes have also been made that reduce the hours that the shelter is open to the public to allow more downtime for the staff to clean and disinfect the shelter. In addition to the changes that have already been made, I am recommending that the adoption fee at the shelter be increased from \$36.00 to \$100.00. The breakout of the \$100.00 fee would be as follows:

- \$6 county tags
- \$10 rabies vaccination
- \$20 adoption fee
- \$64 spay/neuter voucher

The addition of the spay/neuter voucher is to encourage pet owners to have their animals spayed/neutered to reduce the population of unwanted animals that end up in the shelter. The spay/neuter vouchers would expire in 3 months, and where they were not used, the funds would revert to the Animal Shelter into a spay/neuter fund that could be used to assist with the spay/neuter of other animals. Stokes County currently has an artificially low adoption fee when compared to surrounding counties that structure their fees to encourage spay/neutering. The current Stokes County fee structure makes us the bargain basement adoption location, which in many cases encourages people to adopt pets who can't afford to properly care for them. It can also lead to irresponsible pet ownership and larger numbers of animals that end up at the Animal Shelter, where they must be euthanized if they can't be placed elsewhere.

Home Health

The Home Health Agency in the Stokes County Health Department has experienced a significant revenue reduction this fiscal year and the budget projection is for major revenue shortfalls in FY 2013/14. This problem was caused by significant personnel turnover. The funds involved are all county funds. The Home Health budget request for FY 2013/14 is \$460,723 from the General Fund. Even though no county funding was requested in FY2012/13, it now appears that the County may have to add funding from the General Fund to Home Health this fiscal year. The potential current year shortfall will negatively impact the amount of funds the County can return to the General Fund balance at the end of this fiscal year, which impacts the FY 2013/14 Budget by reducing revenue available to the General Fund. The County's Home Health function needs to be monitored closely since it is now in a very competitive environment with private home health providers now located in Stokes County and competing for the same business.

Land Use Plan

At the direction of the BOCC, funding has been included in this budget to initiate the process of developing a comprehensive land use plan for the County. This plan is needed to support the zoning process and is also needed to ensure the County will qualify for all grant funding opportunities it would like to pursue. The initial amount recommended for land use plan development is \$10,800. This amount was derived using recently added annual cell tower revenue as the revenue stream that could logically be used for land use planning. This amount will not fund a comprehensive land use plan; however, it may provide matching funds that could be used to pursue additional grant funding to pay for a plan.

Purchase of “Autumn Square” Building

Stokes County is in the process of purchasing the Autumn Square Building in Meadows. The building was offered with seller financing at a very competitive interest rate for ten years. This purchase will require a \$200,000 down payment from the General Fund. The strategy for acquiring this building is to lease the 4000+ square feet of office space plus other leasable space to pay the entire cost of the building. The County’s immediate plan is to move the County Garage to the new building and possibly an EMS unit at a later date. The purchase of this building is currently before the Local Government Commission for approval before the deal can be finalized.

Fire Departments and Fire Tax

My budget recommendation keeps all fire tax at the current rates with the exception of Walnut Cove. It is recommended that Walnut Cove fire tax be increased to 6.5 cents to be on par with all other fire departments. During previous years the Walnut Cove Fire Department has had an adequate fund balance to keep a lower fire tax rate, but that level of fund balance is no longer available to balance their budget. Rural Hall has had major equipment failures and plans to replace one pumper tanker truck and one rescue truck. Rural Hall requested a 4 cent fire tax increase; however, I recommend their fire tax rate remain at 6.5 cents. A public hearing was held by the Town of Rural Hall on their fire tax rate increase and little or no opposition was present; however, I cannot justify increasing Rural Hall’s fire tax rate and leaving the other fire districts the same.

Inmate Reimbursement

The County will again not budget any federal inmate reimbursement funds; however, the Sheriff has enrolled in the State Misdemeanor Confinement Program (SMCP) which will continue to provide a source of revenue for the county. This program got a slow start in Stokes County due to impediments from the State Government, but those have been addressed and the program should go into full swing in FY 2013/14.

Communications Upgrade

The communications upgrade is still underway due to unexpected “road blocks” which are still being worked by the County staff. All of the communications equipment has been received but cannot be placed into service until a tower issue is resolved and radio identification numbers are issued to Stokes County by the N.C. Highway Patrol. Stokes County currently has a waiver of the January 2013 Federal Communications

Commission narrowbanding requirement until June 30, 2013. A request for the waiver to be extended will be submitted soon by the County or State if it is determined that the June 30 deadline cannot be met.

Relocation of the E911 Center

The relocation and installation of the new E-911 center equipment is complete and the center is operational. An effort is also in process to transition to the Rockingham County E-911 Center as a backup for Stokes County. The E-911 Board has informally approved this approach and must formally approve all backup plans before they will provide E-911 funding.

New Addition to Building for Health Department

Construction and equipping of the new addition for the Health Department is underway with the initial design recently being approved by the Stokes County BOCC. The expansion is needed for additional administrative space, which will provide more clinical space, and is funded using Title XIX Medicaid Settlement funds and no county funds. The budgeted cost for the new expansion is approximately \$475,000 from the Health Department Title XIX Fund.

Miscellaneous Requests from Outside Agencies

Several outside agencies requested and received funding in the Stokes County FY 2012/13 Budget. Agencies that were denied funding in the recommended budget are listed below:

- YVEDDI – Request for weatherization funding was denied (\$3,060)
- Roanoke River Basin – Request was denied (\$3,500)
- N.C. Wildlife Resource Commission Beaver Management Assistance Program – Request was denied (\$4,000)
- N.C. Forestry Service - Request for temporary smoke chaser funding was denied (\$6,253)
- Stokes County Fire Association - Water point funding was denied due to available funding in Capital Reserve (\$16,500)

Revenue Neutral Calculation

In compliance with North Carolina General Statute 159-11(e), the General Fund “revenue neutral” tax rate would be 63.73 cents per \$100 of property value. The General fund “revenue neutral” tax rate would produce \$22,660,636 of revenue. The General Fund property tax revenue used in this year’s proposed budget with no property tax increase is \$20,374,005, which is derived using the 95.5% collection rate, and is not included in the “revenue neutral” number above. The “revenue neutral” amounts are also required for the “Forsyth Tech/ New School Construction Fund” and the individual fire district fire tax funds. These calculations are included in this message as Attachment #2.

Given the significant revenue reduction from last year in this proposed budget, and the County’s future budget needs, careful consideration should be given to the tax rate that will be approved in the FY2013/14 Budget. For this proposed budget, one cent in property tax equals \$339,567 of revenue at the 95.50% collection rate. The revenue neutral calculation has a 3% average growth percentage included and does not reflect the collection percentage.

Summary

In summary, my recommended budget attempts to place the county in the best possible position to absorb both the loss of “Hold Harmless” funding and the projected annual reduction (\$487,255) of General Fund Ad Valorem tax revenue for four years beginning this budget year.

- What this recommended budget does not do.....
 - Does not increase Ad Valorem taxes
 - Does not furlough or lay off any county employees
 - Does not eliminate or reduce any existing services to our citizens
 - Does not reinstate any of the unfunded positions from the FY 2011/12 Budget
- What this recommended budget does do.....
 - Appropriates County General Fund dollars to balance the budget
 - Keeps the projected County General Fund Balance in close proximity to 20% for the FY 2013/14 Fiscal Year
 - Funds a limited amount of capital outlay for equipment
 - Continues to pay 100% of employees’ health and dental care premiums with no benefit changes
 - Provides a 2% COLA for all full and part time employees, the Sheriff, Register of Deeds and the BOCC
 - Increases the mandatory share of retirement contributions for employees
 - Budgets mandatory increase in unemployment compensation

Conclusion / Recommendations

In last year’s budget message, I stated that the “new normal” might also be defined as the beginning of a “Perfect Storm” for the county. It is my conclusion after developing this recommended budget that the County will be fully engulfed in the “Perfect Storm” as we build the FY 2014/15 Budget during this timeframe next year. This FY2013/14 recommended budget is the last one that will preserve a General Fund balance at the desired levels unless taxes are raised or services are reduced or eliminated. The budget challenges that are beginning this year, and will be fully present by next year, cannot be addressed by making small changes around the fringes. The removal of the \$2.5 to \$3.0 million deficit bubble that has been moving from year to year will require significant changes in the budget thought process if the county is to maintain its strong financial position during the next three to five years. The obvious challenge will be generating sufficient revenues to keep services at acceptable levels, without reducing the County’s General Fund balance to an unacceptable level. The first step in this process is for the BOCC to consider the four options below for the recommended FY 2013/14 Budget:

Option #1 – Adopt a budget that does not raise property tax rates, which uses \$3,104,416 from General Fund Balance and in my opinion provides a budget that addresses all major budget issues faced by the county for FY 2013/14.

Option #2 – Adopt a budget that increases the General Fund property tax rate toward “Revenue Neutral” and appropriates less from the General Fund balance. In FY04/05 when the revaluation increased most property values, the BOCC at that time, chose this option and moved toward “Revenue Neutral” by reducing the

property tax rate by 2 cents. Approving this option would be consistent with actions taken by the BOCC at that time. As a benchmark, if the current BOCC wanted to replace the \$487,255 revenue reduction in the FY2013/14 budget proposal, which resulted from revaluation, a 1.44 cent property tax rate increase to 61.44 cents per \$100 in value to the General Fund would be required. Choosing this option would not change the total recommended budget amount of \$42,917,782, it would only add additional AdValorem tax revenue, which reduces the General Fund appropriation that will be required to balance this budget.

Option #3 - Adopt a budget that increases the General Fund property tax rate to 63.73 cents per \$100 of property value, which is the "Revenue Neutral" rate and only appropriates \$1,837,532 from the General Fund to balance the budget. This option will place the county in a more sound financial position for the future than Options #1 and #2 above.

Option #4 – Adopt a budget that increases or decreases my recommended budget, as long as it meets the objectives of the BOCC and does not add risk by increasing revenue projections. Recommended revenue projections are conservative but will not remain so if increased much beyond the levels in this budget recommendation.

It is my recommendation that the BOCC strongly consider adopting Option #2 or #3 for the FY 2013/14 Stokes County Budget.

This budget message includes two attachments. Attachment #1 is a graphic comparison of revenues and expenses in the current and recommended budget. Attachment #2 is a group of sheets that individually breakout the "Revenue Neutral" calculations for the General Fund, the Forsyth Tech / New School Construction Fund and the individual fire districts. (available from Administration)

Chairman Lankford expressed the Board's appreciation to Manager Morris and his budget team for the proposed budget.

PUBLIC COMMENTS

Chairman Lankford opened the floor for Public Comments.

There were no Public Comments.

CONSENT AGENDA

Chairman Lankford entertained a motion to approve or amend the following items on the Consent Agenda:

Minutes

- Minutes of March 18, 2013 – Goals/Budget Guidance Work Session
- Minutes of May 13, 2013 – Regular Meeting

Senior Services and Social Services - Budget Amendment #91A

Finance Director Julia Edwards submitted Budget Amendment #91A.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Senior Services				
100.5860.220	Food & Provisions	\$182,000.00	\$(2,205.00)	\$179,795.00
100.5860.312	Transportation	\$47,500.00	\$397.00	\$47,897.00
Social Services				
100.5310.184	Prof. Services – HCCBG	<u>\$57,354.00</u>	<u>\$3,640.00</u>	<u>\$60,994.00</u>
Totals		\$286,854.00	\$1,832.00	\$288,686.00

This budget amendment is justified as follows:

To correct clerical error on Budget Amendment #91 approved 05-13-2013.

This will result in a net increase of \$1,832.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.369	PTRC – Transportation	\$71,183.00	\$397.00	\$71,580.00
100.3301.370	PTRC – Congregate	\$64,281.00	\$(1,652.00)	\$62,629.00
100.3301.371	PTRC – Home Delivered Meals	\$137,145.00	\$(553.00)	\$136,592.00
100.3301.373	PTRC- HCCBG	\$66,648.00	\$(11,753.00)	\$54,895.00
100.3839.000	Miscellaneous Revenue	<u>\$333,826.00</u>	<u>\$15,393.00</u>	<u>\$349,219.00</u>
Totals		\$673,083.00	\$1,832.00	\$674,915.00

Finance - Budget Amendment #92

Finance Director Julia Edwards submitted Budget Amendment #92.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
GENERAL FUND				
See Below		\$ 13,751,062.00	\$ (284,495.00)	\$ 13,466,567.00
TOTALS		<u>\$ 13,751,062.00</u>	<u>\$ (284,495.00)</u>	<u>\$ 13,466,567.00</u>

E911 Fund				
	See Below	\$ 545,609.00	\$ -	\$ 545,609.00
	TOTALS	\$ 545,609.00	\$ -	\$ 545,609.00
Capital Projects Fund				
	See Below	\$ 17,046,218.00	\$ -	\$ 17,046,218.00
	TOTALS	\$ 17,046,218.00	\$ -	\$ 17,046,218.00
Stokes Reynolds Memorial Hospital Fund				
500.5700.003	SRMH Inc Expenditures	\$ 630,000.00	\$ 100,000.00	\$ 730,000.00
	Total Stokes Reynolds Memorial Hospital Fund	\$ 630,000.00	\$ 100,000.00	\$ 730,000.00
Regional Sewer Fund				
501.7140.180	Professional Services	\$ -	\$ 200.00	\$ 200.00
501.7140.290	Miscellaneous Expense	\$ 1,000.00	\$ (200.00)	\$ 800.00
	Total Regional Sewer Fund	\$ 1,000.00	\$ -	\$ 1,000.00
Senior Center Fund				
204.5861.110	Group Insurance	\$ 4,842.00	\$ (200.00)	\$ 4,642.00
204.5861.220	Food and Provisions	\$ 1,200.00	\$ 200.00	\$ 1,400.00
	Total Senior Center Fund	\$ 6,042.00	\$ -	\$ 6,042.00
Health Title XIX				
	See Attachment	\$ 611,167.00	\$ -	\$ 611,167.00
	Total Health Title XIX Fund	\$ 611,167.00	\$ -	\$ 611,167.00
Danbury Water Fund				
	See Attachment	\$ 74,521.00	\$ 10,675.00	\$ 85,196.00
	Total Danbury Water Fund	\$ 74,521.00	\$ 10,675.00	\$ 85,196.00

This budget amendment is justified as follows:

To appropriate and transfer funds for the quarterly review of budget.

This will result in a net decrease of \$173,820.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
GENERAL FUND				
100.3519.410	Home Health Fees	\$ 820,931.00	\$ (94,845.00)	\$ 726,086.00
100.3920.911	Proceeds from Financing	\$ 2,381,000.00	\$ (325,000.00)	\$ 2,056,000.00
100.3323.300	Court Cost Fees-Officers	\$ 10,000.00	\$ 8,000.00	\$ 18,000.00
100.3323.400	Court Cost Fees-Jail	\$ 25,000.00	\$ 8,000.00	\$ 33,000.00
100.3431.410	Sheriff's Dept-Gun Permits	\$ 4,500.00	\$ 6,000.00	\$ 10,500.00
100.3431.411	Sheriff's Dept-Officers Fees	\$ 30,000.00	\$ 15,000.00	\$ 45,000.00
100.3431.414	Concealed Weapon Permit	\$ 16,000.00	\$ 22,000.00	\$ 38,000.00
100.3431.415	Sheriff's Dept.-Judgments	\$ 3,000.00	\$ 1,000.00	\$ 4,000.00
100.3839.005	Jail-Miscellaneous	\$ 14,000.00	\$ 2,000.00	\$ 16,000.00
100.3472.001	Recycling Fees	\$ -	\$ 38,800.00	\$ 38,800.00
100.3301.226	Health Breast Feeding Promotion	\$ 12,500.00	\$ 4,000.00	\$ 16,500.00
100.3540.421	Medicaid Claims Case Mgmt	\$ 59,720.00	\$ 30,000.00	\$ 89,720.00
		\$ -	\$ 550.00	\$ 550.00
100.3586.452	Senior Services-CAP	\$ -	\$ 550.00	\$ 550.00
	TOTALS	\$ 3,376,651.00	\$ (284,495.00)	\$ 3,092,156.00

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
Stokes Reynolds Memorial Hospital Fund				
500.3839.001	SRMH Inc Revenues	\$ 30,000.00	\$ 100,000.00	\$ 130,000.00
	TOTALS	\$ 30,000.00	\$ 100,000.00	\$ 130,000.00
Danbury Water Fund				
502.3991.000	Fund Balance	\$ 1,359.00	\$ 10,675.00	\$ 12,034.00
		\$ 1,359.00	\$ 10,675.00	\$ 12,034.00

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
Governing Body				
100.4110.112	Retiree Insurance	\$ 73,826.00	\$ 4,000.00	\$ 77,826.00
100.4110.130	Unemployment Insurance	\$ 59,000.00	\$ (125.00)	\$ 58,875.00
100.4110.180	Professional Services	\$ 2,600.00	\$ 10.00	\$ 2,610.00
			\$ 3,885.00	
Administration				
100.4120.000	Salaries & Wages	\$ 114,099.00	\$ 625.00	\$ 114,724.00
100.4120.101	401K	\$ 1,137.00	\$ 5.00	\$ 1,142.00
100.4120.250	Auto Supplies	\$ 400.00	\$ 500.00	\$ 900.00
100.4120.260	Departmental Supplies	\$ 2,500.00	\$ (570.00)	\$ 1,930.00
100.4120.350	Maint. & Repairs Equipment	\$ 350.00	\$ (350.00)	\$ -
100.4120.511	Equipment Non Capitalized	\$ 3,000.00	\$ (210.00)	\$ 2,790.00
			\$ -	
Finance				
100.4130.000	Salaries & Wages	\$ 151,832.00	\$ 900.00	\$ 152,732.00
100.4130.100	Retirement	\$ 10,235.00	\$ 100.00	\$ 10,335.00
100.4130.101	401K	\$ 1,500.00	\$ 50.00	\$ 1,550.00
100.4130.180	Professional Services	\$ 57,200.00	\$ (2,000.00)	\$ 55,200.00
100.4130.260	Departmental Supplies	\$ 6,000.00	\$ (1,500.00)	\$ 4,500.00
100.4130.311	Training	\$ 2,200.00	\$ 800.00	\$ 3,000.00
100.4130.321	Postage	\$ 4,000.00	\$ 350.00	\$ 4,350.00
100.4130.350	Maint. & Repairs Equipment	\$ 800.00	\$ (800.00)	\$ -
100.4130.390	Bank Charges	\$ 12,000.00	\$ 3,200.00	\$ 15,200.00
100.4130.440	Misc. Contractual Services	\$ 53,600.00	\$ 3,000.00	\$ 56,600.00
100.4130.490	Dues & Subscriptions	\$ 1,435.00	\$ (250.00)	\$ 1,185.00
			\$ 3,850.00	
Purchasing				
100.4131.000	Salaries & Wages	\$ 51,061.00	\$ 300.00	\$ 51,361.00
100.4131.090	Social Security	\$ 3,166.00	\$ (200.00)	\$ 2,966.00
100.4131.101	401K	\$ 495.00	\$ 25.00	\$ 520.00
100.4131.311	Training	\$ 980.00	\$ (175.00)	\$ 805.00
100.4131.321	Postage	\$ 1,400.00	\$ 300.00	\$ 1,700.00
100.4131.350	Maint. & Repairs Equipment	\$ 250.00	\$ (250.00)	\$ -
			\$ -	
Tax Administration				
100.4140.340	Printing	\$ 2,500.00	\$ 100.00	\$ 2,600.00
100.4140.370	Advertising	\$ 9,000.00	\$ 500.00	\$ 9,500.00
100.4140.390	Tax Refunds	\$ 4,000.00	\$ (600.00)	\$ 3,400.00
			\$ -	

GIS/Mapping				
100.4141.000	Salaries & Wages	\$ 97,200.00	\$ 500.00	\$ 97,700.00
100.4141.101	401K	\$ 932.00	\$ 50.00	\$ 982.00
100.4141.321	Postage	\$ 50.00	\$ 50.00	\$ 100.00
100.4141.260	Departmental Supplies	\$ 6,800.00	\$ (600.00)	\$ 6,200.00
			\$ -	
Elections				
100.4170.000	Salaries & Wages	\$ 67,083.00	\$ 500.00	\$ 67,583.00
100.4170.010	Salaries & Wages-Overtime	\$ 650.00	\$ (500.00)	\$ 150.00
100.4170.020	Salaries & Wages-Part Time	\$ 2,700.00	\$ (1,000.00)	\$ 1,700.00
100.4170.190	Board Reimbursement	\$ 3,910.00	\$ 100.00	\$ 4,010.00
100.4170.350	Maint. & Repairs Equipment	\$ 34,564.00	\$ (325.00)	\$ 34,239.00
100.4170.390	Precinct officials	\$ 34,000.00	\$ 400.00	\$ 34,400.00
100.4170.430	Rental of Equipment	\$ 1,500.00	\$ 825.00	\$ 2,325.00
			\$ -	
Register of Deeds				
100.4180.000	Salaries & Wages	\$ 109,781.00	\$ 600.00	\$ 110,381.00
100.4180.090	Social Security	\$ 6,808.00	\$ (60.00)	\$ 6,748.00
100.4180.101	401K	\$ 827.00	\$ 10.00	\$ 837.00
100.4180.170	Other Fringe Supplemental Pension	\$ 3,000.00	\$ 500.00	\$ 3,500.00
100.4180.350	Maint. & Repairs Equipment	\$ 800.00	\$ (800.00)	\$ -
100.4180.511	Equipment Non Capitalized	\$ 2,000.00	\$ (250.00)	\$ 1,750.00
			\$ -	
Public Buildings				
100.4190.321	Postage	\$ 100.00	\$ 300.00	\$ 400.00
100.4190.351	Maint. & Repairs Auto	\$ 4,000.00	\$ 5,000.00	\$ 9,000.00
100.4190.352	Maint. & Repairs Buildings	\$ 30,000.00	\$ 16,000.00	\$ 46,000.00
100.4190.490	Dues & Subscriptions	\$ -	\$ 35.00	\$ 35.00
100.4190.491	Uniforms Rental	\$ 13,000.00	\$ 2,000.00	\$ 15,000.00
100.4190.590	Improvements	\$ 194,500.00	\$ 22,344.00	\$ 216,844.00
			\$ 45,679.00	
Information Systems				
100.4210.000	Salaries & Wages	\$ 130,653.00	\$ 500.00	\$ 131,153.00
100.4210.090	Social Security	\$ 8,102.00	\$ (600.00)	\$ 7,502.00
100.4210.091	Medicare Tax	\$ 1,896.00	\$ (100.00)	\$ 1,796.00
100.4210.260	Departmental Supplies	\$ 5,900.00	\$ (400.00)	\$ 5,500.00
100.4210.320	Telephone	\$ 1,000.00	\$ 600.00	\$ 1,600.00
			\$ -	
Vehicle Maintenance				
100.4250.000	Salaries & Wages	\$ 106,473.00	\$ (7,100.00)	\$ 99,373.00
100.4250.250	Auto Supplies	\$ 2,530.00	\$ 1,000.00	\$ 3,530.00
100.4250.260	Departmental Supplies	\$ 850.00	\$ 100.00	\$ 950.00
100.4250.311	Training	\$ 275.00	\$ 100.00	\$ 375.00
100.4250.320	Telephone	\$ 2,260.00	\$ 800.00	\$ 3,060.00
100.4250.330	Utilities	\$ 4,556.00	\$ 2,000.00	\$ 6,556.00
100.4250.351	Maint. & Repairs Auto	\$ 1,200.00	\$ 3,000.00	\$ 4,200.00
100.4250.430	Rental of Equipment	\$ 200.00	\$ 100.00	\$ 300.00
			\$ -	
Sheriff's Department				
100.4310.000	Salaries & Wages	\$ 1,414,670.00	\$ (20,000.00)	\$ 1,394,670.00
100.4310.020	Salaries & Wages-Part Time	\$ 175,160.00	\$ 53,000.00	\$ 228,160.00
100.4310.040	Separation Allowance	\$ 52,000.00	\$ 4,500.00	\$ 56,500.00
100.4310.090	Social Security	\$ 101,199.00	\$ 2,000.00	\$ 103,199.00
100.4310.091	Medicare Tax	\$ 23,668.00	\$ 500.00	\$ 24,168.00
100.4310.100	Retirement	\$ 97,346.00	\$ (2,500.00)	\$ 94,846.00
100.4310.102	401K 5%	\$ 65,124.00	\$ (1,500.00)	\$ 63,624.00
100.4310.250	Auto Supplies	\$ 220,000.00	\$ 15,000.00	\$ 235,000.00

100.4310.350	Maint. & Repairs Equipment	\$	11,400.00	\$	1,500.00	\$	12,900.00
100.4310.352	Maint. & Repairs Buildings	\$	6,130.00	\$	2,500.00	\$	8,630.00
100.4310.490	Dues & Subscriptions	\$	1,202.00	\$	300.00	\$	1,502.00
100.4310.511	Equipment Non Capitalized	\$	2,750.00	\$	325.00	\$	3,075.00
				\$	55,625.00		
Jail							
100.4320.020	Salaries & Wages-Part Time	\$	96,075.00	\$	50,000.00	\$	146,075.00
100.4320.090	Social Security	\$	42,254.00	\$	4,000.00	\$	46,254.00
100.4320.091	Medicare Tax	\$	9,883.00	\$	1,000.00	\$	10,883.00
100.4320.100	Retirement	\$	41,484.00	\$	200.00	\$	41,684.00
100.4320.101	401K	\$	1,195.00	\$	50.00	\$	1,245.00
100.4320.250	Auto Supplies	\$	350.00	\$	500.00	\$	850.00
				\$	55,750.00		
District Resource Center							
100.4321.000	Salaries & Wages	\$	83,079.00	\$	300.00	\$	83,379.00
100.4321.020	Salaries & Wages-Part Time	\$	1,600.00	\$	(150.00)	\$	1,450.00
100.4321.260	Departmental Supplies	\$	2,145.00	\$	(150.00)	\$	1,995.00
				\$	-		
Emergency Communications							
100.4325.000	Salaries & Wages	\$	340,160.00	\$	25,000.00	\$	365,160.00
100.4325.010	Salaries & Wages-Overtime	\$	12,000.00	\$	8,000.00	\$	20,000.00
100.4325.020	Salaries & Wages-Part Time	\$	35,500.00	\$	9,500.00	\$	45,000.00
100.4325.090	Social Security	\$	23,974.00	\$	2,000.00	\$	25,974.00
100.4325.091	Medicare Tax	\$	5,609.00	\$	500.00	\$	6,109.00
100.4325.100	Retirement	\$	23,666.00	\$	2,000.00	\$	25,666.00
100.4325.101	401K	\$	1,675.00	\$	(500.00)	\$	1,175.00
100.4325.110	Group Insurance	\$	58,093.00	\$	(2,000.00)	\$	56,093.00
100.4325.111	Dental Insurance	\$	4,303.00	\$	(100.00)	\$	4,203.00
100.4325.260	Departmental Supplies	\$	1,800.00	\$	1,000.00	\$	2,800.00
100.4325.291	Uniforms	\$	750.00	\$	25.00	\$	775.00
100.4325.310	Travel	\$	180.00	\$	115.00	\$	295.00
100.4325.311	Training	\$	2,500.00	\$	(115.00)	\$	2,385.00
100.4325.320	Telephone	\$	9,000.00	\$	15,000.00	\$	24,000.00
100.4325.351	Maint. & Repairs Auto	\$	3,115.00	\$	300.00	\$	3,415.00
100.4325.510	Equipment	\$	2,280,325.00	\$	(325,000.00)	\$	1,955,325.00
100.4325.510	Equipment	\$	1,955,325.00	\$	(31,394.00)	\$	1,923,931.00
100.4325.511	Equipment Non Capitalized	\$	-	\$	2,448.00	\$	2,448.00
				\$	(293,221.00)		
Emergency Management							
100.4330.090	Social Security	\$	3,446.00	\$	650.00	\$	4,096.00
100.4330.091	Medicare Tax	\$	806.00	\$	175.00	\$	981.00
100.4330.100	Retirement	\$	3,746.00	\$	750.00	\$	4,496.00
100.4330.101	401K	\$	552.00	\$	25.00	\$	577.00
100.4330.110	Group Insurance	\$	4,842.00	\$	825.00	\$	5,667.00
100.4330.111	Dental Insurance	\$	359.00	\$	65.00	\$	424.00
100.4330.260	Departmental Supplies	\$	1,100.00	\$	(600.00)	\$	500.00
				\$	1,890.00		
Fire Marshal							
100.4340.000	Salaries & Wages	\$	112,536.00	\$	(350.00)	\$	112,186.00
100.4340.010	Salaries & Wages-Overtime	\$	-	\$	40.00	\$	40.00
100.4340.081	On Call	\$	-	\$	845.00	\$	845.00
100.4340.090	Social Security	\$	6,981.00	\$	(200.00)	\$	6,781.00
100.4340.091	Medicare Tax	\$	1,640.00	\$	(50.00)	\$	1,590.00
100.4340.100	Retirement	\$	7,524.00	\$	(400.00)	\$	7,124.00
100.4340.250	Auto Supplies	\$	5,000.00	\$	3,500.00	\$	8,500.00
100.4340.320	Telephone	\$	4,000.00	\$	2,000.00	\$	6,000.00

100.4340.430	Rental of Equipment	\$ 250.00	\$ 40.00	\$ 290.00
			\$ 5,425.00	
	Medical Examiner			
100.4360.000	Medical Examiner	\$ 25,000.00	\$ (5,000.00)	\$ 20,000.00
	Emergency Medical Services			
100.4370.000	Salaries & Wages	\$ 1,115,691.00	\$ (20,000.00)	\$ 1,095,691.00
100.4370.010	Salaries & Wages-Overtime	\$ 170,000.00	\$ (10,000.00)	\$ 160,000.00
100.4370.020	Salaries & Wages-Part Time	\$ 190,500.00	\$ (40,000.00)	\$ 150,500.00
100.4370.101	401K	\$ 5,230.00	\$ 100.00	\$ 5,330.00
100.4370.230	Medical Supplies	\$ 95,000.00	\$ 25,000.00	\$ 120,000.00
100.4370.340	Printing	\$ 2,000.00	\$ 600.00	\$ 2,600.00
100.4370.392	Laundry	\$ 4,000.00	\$ 700.00	\$ 4,700.00
100.4370.440	Misc. Contractual Services	\$ 27,112.00	\$ 6,000.00	\$ 33,112.00
			\$ (37,600.00)	
	Animal Control			
100.4380.090	Social Security	\$ 6,019.00	\$ (400.00)	\$ 5,619.00
100.4380.100	Retirement	\$ 6,542.00	\$ (200.00)	\$ 6,342.00
100.4380.101	401K	\$ 510.00	\$ 10.00	\$ 520.00
100.4380.260	Departmental Supplies	\$ 17,885.00	\$ (910.00)	\$ 16,975.00
100.4380.320	Telephone	\$ 2,060.00	\$ 1,300.00	\$ 3,360.00
100.4380.491	Uniform Rental	\$ 2,200.00	\$ 200.00	\$ 2,400.00
			\$ -	
	Solid Waste			
100.4720.000	Salaries & Wages	\$ 161,262.00	\$ (2,000.00)	\$ 159,262.00
100.4720.101	401K	\$ 735.00	\$ 100.00	\$ 835.00
100.4720.350	Maint. & Repairs Equipment	\$ 2,000.00	\$ 500.00	\$ 2,500.00
100.4720.351	Maint. & Repairs Auto	\$ 70,000.00	\$ 40,000.00	\$ 110,000.00
100.4720.491	Uniform Rental	\$ 3,500.00	\$ 200.00	\$ 3,700.00
			\$ 38,800.00	
	Planning			
100.4910.000	Salaries & Wages	\$ 252,733.00	\$ 1,300.00	\$ 254,033.00
100.4910.090	Social Security	\$ 15,670.00	\$ (500.00)	\$ 15,170.00
100.4910.091	Medicare Tax	\$ 3,665.00	\$ (100.00)	\$ 3,565.00
100.4910.101	401K	\$ 2,520.00	\$ (200.00)	\$ 2,320.00
100.4910.250	Auto Supplies	\$ 12,000.00	\$ (500.00)	\$ 11,500.00
			\$ -	
	Economic Development			
100.4920.000	Salaries & Wages	\$ 72,796.00	\$ 900.00	\$ 73,696.00
100.4920.090	Social Security	\$ 4,782.00	\$ 25.00	\$ 4,807.00
100.4920.091	Medicare Tax	\$ 1,119.00	\$ 10.00	\$ 1,129.00
100.4920.100	Retirement	\$ 5,198.00	\$ (200.00)	\$ 4,998.00
100.4920.260	Departmental Supplies	\$ 2,000.00	\$ 500.00	\$ 2,500.00
100.4920.490	Dues & Subscriptions	\$ 1,100.00	\$ 35.00	\$ 1,135.00
			\$ 1,270.00	
	Cooperative Extension			
100.4950.351	Maint. & Repairs Auto	\$ 350.00	\$ 500.00	\$ 850.00
100.4950.440	Misc. Contractual Services	\$ 125,943.00	\$ (10,000.00)	\$ 115,943.00
			\$ (9,500.00)	
	Natural Resources			
100.4960.000	Salaries & Wages	\$ 96,368.00	\$ 900.00	\$ 97,268.00
100.4960.090	Social Security	\$ 5,976.00	\$ (150.00)	\$ 5,826.00
100.4960.101	401K	\$ 712.00	\$ (100.00)	\$ 612.00
100.4960.351	Maint. & Repairs Auto	\$ 1,000.00	\$ 500.00	\$ 1,500.00
100.4960.511	Equipment Non Capitalized	\$ 1,450.00	\$ 20.00	\$ 1,470.00
			\$ 1,170.00	

Health Department				
100.5100.020	Salaries & Wages-Part Time	\$ 3,198.00	\$ (425.00)	\$ 2,773.00
100.5100.030	Salaries & Wages-Permanent PT	\$ 3,693.00	\$ 425.00	\$ 4,118.00
100.5100.101	401K	\$ 2,057.00	\$ 50.00	\$ 2,107.00
100.5100.110	Group Insurance	\$ 71,498.00	\$ 700.00	\$ 72,198.00
100.5100.180	Professional Services	\$ 69,827.00	\$ 50,000.00	\$ 119,827.00
100.5100.250	Auto Supplies	\$ -	\$ 1,000.00	\$ 1,000.00
100.5100.320	Telephone	\$ 7,340.00	\$ 5,000.00	\$ 12,340.00
100.5100.321	Postage	\$ 268.00	\$ 1,000.00	\$ 1,268.00
100.5100.340	Printing	\$ 250.00	\$ 800.00	\$ 1,050.00
100.5100.351	Maint. & Repairs Auto	\$ -	\$ 900.00	\$ 900.00
			\$ 59,450.00	
Home Health				
100.5190.000	Salaries & Wages	\$ 279,515.00	\$ (50,000.00)	\$ 229,515.00
100.5190.010	Salaries & Wages-Overtime	\$ -	\$ 500.00	\$ 500.00
100.5190.020	Salaries & Wages-Part Time	\$ 63,030.00	\$ (10,000.00)	\$ 53,030.00
100.5190.081	On Call	\$ 15,000.00	\$ (2,000.00)	\$ 13,000.00
100.5190.090	Social Security	\$ 21,719.00	\$ (5,000.00)	\$ 16,719.00
100.5190.091	Medicare Tax	\$ 5,081.00	\$ (1,000.00)	\$ 4,081.00
100.5190.100	Retirement	\$ 19,335.00	\$ (3,000.00)	\$ 16,335.00
100.5190.101	401K	\$ 806.00	\$ (500.00)	\$ 306.00
100.5190.110	Group Insurance	\$ 36,308.00	\$ (15,000.00)	\$ 21,308.00
100.5190.111	Dental Insurance	\$ 2,690.00	\$ (1,000.00)	\$ 1,690.00
100.5190.250	Auto Supplies	\$ 20,000.00	\$ (10,000.00)	\$ 10,000.00
100.5190.261	Office Supplies	\$ -	\$ 105.00	\$ 105.00
100.5190.330	Utilities	\$ 2,000.00	\$ 1,500.00	\$ 3,500.00
100.5190.370	Advertising	\$ 500.00	\$ 25.00	\$ 525.00
100.5190.450	Insurance & Bonds	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00
100.5190.450	Dues & Subscriptions	\$ 2,000.00	\$ 50.00	\$ 2,050.00
100.5190.511	Equipment Non Capitalized	\$ 2,800.00	\$ (525.00)	\$ 2,275.00
			\$ (94,845.00)	
Environmental Health				
100.5192.090	Social Security	\$ 10,550.00	\$ (400.00)	\$ 10,150.00
100.5192.100	Retirement	\$ 11,468.00	\$ 50.00	\$ 11,518.00
100.5192.101	401K	\$ 765.00	\$ 800.00	\$ 1,565.00
100.5192.250	Auto Supplies	\$ 3,300.00	\$ 2,000.00	\$ 5,300.00
100.5192.320	Telephone	\$ 2,000.00	\$ 600.00	\$ 2,600.00
100.5192.321	Postage	\$ 1,000.00	\$ 2,000.00	\$ 3,000.00
100.5192.450	Dues & Subscriptions	\$ 200.00	\$ 30.00	\$ 230.00
			\$ 5,080.00	
Mental Health				
100.5200.681	SOC Transportation	\$ 10,000.00	\$ 5,000.00	\$ 15,000.00
Social Services				
100.5310.010	Salaries & Wages-Overtime	\$ -	\$ 1,000.00	\$ 1,000.00
100.5310.030	Salaries & Wages-Contract	\$ 100,300.00	\$ 17,000.00	\$ 117,300.00
100.5310.083	CAP-C and CAP-DA	\$ 38,000.00	\$ 7,500.00	\$ 45,500.00
100.5310.330	Utilities	\$ 30,000.00	\$ 10,000.00	\$ 40,000.00
			\$ 35,500.00	
Public Assistance				
100.5420.000	Special Assistance	\$ 500,000.00	\$ 80,000.00	\$ 580,000.00
100.5450.000	Medicaid	\$ 150,000.00	\$ (5,000.00)	\$ 145,000.00
100.5470.000	Title IV-E Adoption Assistance	\$ 91,065.00	\$ 9,000.00	\$ 100,065.00
100.5470.010	Title IV-B Adoption Assistance	\$ 50,977.00	\$ 15,000.00	\$ 65,977.00
100.5480.001	LIEAP	\$ 98,881.00	\$ 30.00	\$ 98,911.00
			\$ 99,030.00	
Veteran Service				

100.5820.000	Salaries & Wages	\$ 14,816.00	\$ 100.00	\$ 14,916.00
100.5820.090	Social Security	\$ 919.00	\$ 25.00	\$ 944.00
100.5820.091	Medicare Tax	\$ 216.00	\$ 15.00	\$ 231.00
100.5820.100	Retirement	\$ 1,000.00	\$ 25.00	\$ 1,025.00
100.5820.321	Postage	\$ 155.00	\$ 75.00	\$ 230.00
100.5820.340	Printing	\$ 100.00	\$ 25.00	\$ 125.00
			\$ 265.00	
	Aid To Blind			
100.5840.000	Aid To Blind	\$ 2,750.00	\$ 145.00	\$ 2,895.00
	Senior Services			
100.5860.010	Salaries & Wages-Overtime	\$ -	\$ 145.00	\$ 145.00
100.5860.020	Salaries & Wages-Part Time	\$ 16,950.00	\$ 1,600.00	\$ 18,550.00
100.5860.030	Salaries & Wages-Permanent PT	\$ 30,183.00	\$ (500.00)	\$ 29,683.00
100.5860.100	Retirement	\$ 8,103.00	\$ 100.00	\$ 8,203.00
			\$ 1,345.00	
	Forsyth Tech			
100.5920.260	Departmental Supplies	\$ 8,050.00	\$ 2,000.00	\$ 10,050.00
100.5920.320	Telephone	\$ 12,000.00	\$ (2,800.00)	\$ 9,200.00
100.5920.440	Misc. Contractual Services	\$ 3,000.00	\$ 800.00	\$ 3,800.00
			\$ -	
	Parks			
100.6121.352	Maint. & Repairs Buildings	\$ 300.00	\$ (200.00)	\$ 100.00
100.6121.353	Maint. & Repairs Grounds	\$ 3,400.00	\$ 200.00	\$ 3,600.00
			\$ -	
	Arts Council			
100.6150.000	Salaries & Wages	\$ 63,979.00	\$ 350.00	\$ 64,329.00
	Debt Services			
100.9100.804	Principle Equipment	\$ 61,974.00	\$ (1,017.00)	\$ 60,957.00
100.9100.834	Interest Equipment	\$ 3,158.00	\$ 1,017.00	\$ 4,175.00
			\$ -	
	Contingency			
100.9910.000	Contingency	\$ 146,897.00	\$ (146,897.00)	\$ -
100.9910.300	Personnel Cost	\$ 39,845.00	\$ (39,845.00)	\$ -
100.9910.500	Fuel Contingency	\$ 100,000.00	\$ (64,220.00)	\$ 35,780.00
100.9910.800	Bonus Contingency	\$ 12,876.00	\$ (12,876.00)	\$ -
			\$ (263,838.00)	
	Revaluation			
100.4142.000	Salaries & Wages	\$ 99,426.00	\$ 500.00	\$ 99,926.00
100.4142.090	Social Security	\$ 6,166.00	\$ (350.00)	\$ 5,816.00
100.4142.091	Medicare Tax	\$ 1,443.00	\$ (75.00)	\$ 1,368.00
100.4142.101	401K	\$ 670.00	\$ 25.00	\$ 695.00
100.4142.311	Training	\$ 1,500.00	\$ (100.00)	\$ 1,400.00
			\$ -	
	Total General Fund	\$ 13,751,062.00	\$ (284,495.00)	\$ 13,466,567.00
	E911 Fund			
200.4325.260	Departmental Supplies	\$ 450.00	\$ 3,000.00	\$ 3,450.00
200.4325.350	Maint. & Repairs Equipment	\$ 69,400.00	\$ 20,000.00	\$ 89,400.00
200.4325.440	Misc. Contractual Services	\$ 80,000.00	\$ (26,052.00)	\$ 53,948.00
200.4325.510	Equipment	\$ 376,501.00	\$ 573.00	\$ 377,074.00
200.4325.511	Equipment Non Capitalized	\$ 19,258.00	\$ 2,479.00	\$ 21,737.00
	Total E911 Fund	\$ 545,609.00	\$ -	\$ 545,609.00

Capital Projects Fund				
Nancy Reynolds School				
400.5914.600	General Contract	\$ 8,267,727.00	\$ 82,214.00	\$ 8,349,941.00
Community College				
400.5916.600	General Contract-Early College	\$ 1,646,989.00	\$ 550.00	\$ 1,647,539.00
400.5916.601	General Contract-Community College	\$ 662,591.00	\$ (82,764.00)	\$ 579,827.00
Southeastern Stokes Middle School				
400.5917.600	General Contract	\$ 5,634,201.00	\$ 40,000.00	\$ 5,674,201.00
400.5917.601	Architect Fees	\$ 800,000.00	\$ (42,470.00)	\$ 757,530.00
400.5917.690	Miscellaneous Expense	\$ 34,710.00	\$ 2,470.00	\$ 37,180.00
Total Capital Projects Fund		<u>\$ 17,046,218.00</u>	<u>\$ -</u>	<u>\$ 17,046,218.00</u>
Adult Health Program				
110.5101.000	Salaries & Wages	\$ 190,597.00	\$ (30,000.00)	\$ 160,597.00
110.5101.020	Salaries & Wages-Part Time	\$ -	\$ 8,000.00	\$ 8,000.00
110.5101.180	Professional Services	\$ 78,000.00	\$ 22,000.00	\$ 100,000.00
Child Health Program				
110.5102.000	Salaries & Wages	\$ 145,615.00	\$ (17,000.00)	\$ 128,615.00
110.5102.020	Salaries & Wages-Part Time	\$ -	\$ 8,000.00	\$ 8,000.00
Family Planning Program				
110.5103.000	Salaries & Wages	\$ 176,544.00	\$ (17,000.00)	\$ 159,544.00
110.5103.020	Salaries & Wages-Part Time	\$ -	\$ 8,000.00	\$ 8,000.00
General				
110.5104.250	Auto Supplies	\$ 4,000.00	\$ 4,000.00	\$ 8,000.00
110.5104.310	Travel	\$ 1,100.00	\$ 4,000.00	\$ 5,100.00
110.5104.311	Training	\$ 5,350.00	\$ 4,000.00	\$ 9,350.00
110.5104.330	Utilities	\$ 9,961.00	\$ 6,000.00	\$ 15,961.00
Total Health Title XIX		<u>\$ 611,167.00</u>	<u>\$ -</u>	<u>\$ 611,167.00</u>
Danbury Water Fund				
502.7140.000	Salaries & Wages	\$ 16,426.00	\$ (100.00)	\$ 16,326.00
502.7140.101	401K	\$ 95.00	\$ 25.00	\$ 120.00
502.7140.180	Professional Services	\$ 4,000.00	\$ 350.00	\$ 4,350.00
502.7140.260	Departmental Supplies	\$ 5,000.00	\$ 1,000.00	\$ 6,000.00
502.7140.311	Employee Training	\$ 1,200.00	\$ (1,200.00)	\$ -
502.7140.330	Utilities	\$ 5,500.00	\$ 2,000.00	\$ 7,500.00
502.7140.350	Maint. & Repairs Equipment	\$ 7,000.00	\$ 8,000.00	\$ 15,000.00
502.7140.370	Advertising	\$ 300.00	\$ (300.00)	\$ -
502.7140.440	Misc. Contractual Services	\$ 35,000.00	\$ 900.00	\$ 35,900.00
Total Danbury Water Fund		<u>\$ 74,521.00</u>	<u>\$ 10,675.00</u>	<u>\$ 85,196.00</u>

Social Services - Budget Amendment #93

Finance Director Julia Edwards submitted Budget Amendment #93.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Social Services			
100.5310.182	Professional Serv-CAP/DA	<u>\$90,000.00</u>	<u>\$30,000.00</u>	<u>\$120,000.00</u>
	Totals	\$90,000.00	\$30,000.00	\$120,000.00

This budget amendment is justified as follows:

To appropriate funding from the CAP/DA revenue line item to the CAP/DA Expenditure line item to cover the cost of purchased items already reimbursed. This is 100% Federal Funding.

This will result in a net increase of \$30,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	DSS Medicaid Claims-			
100.3540.420	CAP/DA	<u>\$225,000.00</u>	<u>\$30,000.00</u>	<u>\$255,000.00</u>
	Totals	\$225,000.00	\$30,000.00	\$255,000.00

Sheriff's Department - Budget Amendment #94

Finance Director Julia Edwards submitted Budget Amendment #94.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Sheriff's Department			
100.4310.510	Equipment	<u>\$208,435.00</u>	<u>\$5,500.00</u>	<u>\$213,935.00</u>
	Totals	\$208,435.00	\$5,500.00	\$213,935.00

This budget amendment is justified as follows:

To purchase a vehicle for the Sheriff's Office (Investigations).

This will result in a net increase of \$5,500.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues

will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.411	Federal Fines/Forfeitures	<u>\$263.00</u>	<u>\$5,500.00</u>	<u>\$5,763.00</u>
	Totals	\$263.00	\$5,500.00	\$5,763.00

Sheriff's Department - Budget Amendment #95

Finance Director Julia Edwards submitted Budget Amendment #95.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Sheriff's Department			
100.4310.352	Maint. & Repair-Buildings	<u>\$6,130.00</u>	<u>\$3,194.00</u>	<u>\$9,324.00</u>
	Totals	\$6,130.00	\$3,194.00	\$9,324.00

This budget amendment is justified as follows:

To purchase flooring for offices in the Sheriff's Department (Sheriff Marshall, Chief Deputy Carico, and Administrative Assistant Williams)

This will result in a net increase of \$3,194.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.413	State Fines/Forfeitures	<u>\$18,172.00</u>	<u>\$3,194.00</u>	<u>\$21,366.00</u>
	Totals	\$18,172.00	\$3,194.00	\$21,366.00

Tax Administration Report – April 2013

Real and Personal Releases more than \$100

Tax Administrator Jake Oakley presented the following Real and Personal Releases more than \$100 (April 2013) at the May 13th meeting with a request for approval at the May 28th meeting:

May 28, 2013

**Releases more than
\$100 - Real/Personal
Property**

April 2013

Name	Bill Number	Amount	Reason
Kevin/Tina Hooker	12A598600856559	\$330.65	Correction of Appraisal
Wanda Simmons	12A696214343426	<u>\$424.32</u>	Correction of Appraisal
	Total Amount	\$754.97	

Real and Personal Refund more than \$100

Tax Administrator Jake Oakley presented the following Real and Personal Refund more than \$100 (April 2013) at the May 13th meeting with a request for approval at the May 28th meeting:

**Refund more than
\$100 - Real/Personal
Property**

April 2013

Name	Bill Number	Amount	Reason
Ann C Martin	12A604101375032	\$ 296.81	Correction of Use Value Deferment
	11A604101375032	\$ 296.81	Correction of Use Value Deferment
	10A604101375032	\$ 279.97	Correction of Use Value Deferment
	09A604101375032	\$ <u>160.27</u>	Correction of Use Value Deferment
	Total Amount	\$ 1,033.86	

Write-Off Request – EMS Billing

Tax Administrator Jake Oakley presented the following Write Off Request (EMS) at the May 13th meeting with a request for approval at the May 28th meeting:

Call Number	Date	Charge Amount	Reason
1206884	11/7/2012	\$ 358.00	Inmate - No insurance
1207093	11/17/2012	\$ 358.00	Inmate - No insurance
1207110	11/18/2012	\$ 491.00	Inmate - No insurance
1207185	11/21/2012	\$ 483.00	Inmate - No insurance
1207241	11/23/2012	\$ 358.80	Inmate - No insurance

1207794	12/15/2013	\$ 483.00	Inmate - No insurance
1300138	1/6/2013	\$ 358.80	Inmate - No insurance
1300911	2/7/2013	<u>\$ 483.00</u>	Inmate - No insurance

\$3,373.60

Write-Off Request – 1998 Delinquent Personal Property Bills

Tax Administrator Jake Oakley presented the following Write off Request (1998 Delinquent Personal Property Bills) at the May 13th meeting with a request for approval at the May 28th meeting:

- Four (4) accounts totaling \$225.83

Write-Off Request – 1998 Delinquent Motor Vehicle Bills

Tax Administrator Jake Oakley presented the following Write off Request (1998 Delinquent Motor Vehicle Bills) at the May 13th meeting with a request for approval at the May 28th meeting:

- 739 accounts totaling \$16,493.83

Appointment of Tax Administrator to Serve as Tax Assessor and Tax Collector

Tax Administrator Jake Oakley requested the Board of Commissioners at the May 13th meeting reappoint him as the Tax Administrator of Stokes County to serve as Tax Assessor and Tax Collector for a period of four (4) years, effective July 1, 2013 with a request for approval at the May 28th meeting.

Proposed Resolution – Providing for Delegating the Power to Compromise Discovered Property to the Board of Equalization and Review as Provided under North Carolina Statutes 405-312(k)(i)

Tax Administrator Jake Oakley presented the following proposed Resolution at the May 13th meeting with a request for approval at the May 28th meeting:

COUNTY OF STOKES RESOLUTION PROVIDING FOR DELEGATING THE POWER TO COMPROMISE DISCOVERED PROPERTY TO THE BOARD OF

**EQUALIZATION AND REVIEW AS PROVIDED UNDER
NORTH CAROLINA GENERAL STATUTE 105-312(k)(i)**

WHEREAS, North Carolina General Statute § 105-312(k)(i) authorizes a County Board of Commissioners by Resolution to delegates the power to compromise discovered property to the Board of Equalization and Review.

NOW, THEREFORE BE IT RESOLVED, that the Stokes County Board of Commissioners does hereby delegates to the Stokes County Board of Equalization and Review the power to compromise discovered property as provided under North Carolina General Statute 105-312(k)(i); and

BE IT FURTHER RESOLVED, that the Stokes County Board of Commissioners declare this resolution be effective for all tax years after its adoption unless rescinded by the Stokes County Board of Commissioners.

Adopted this the 28th day of May, 2013.

Ernest Lankford - Chairman

James D. Booth - Vice Chairman

J. Leon Inman - Commissioner

Jimmy Walker - Commissioner

Ronda Jones - Commissioner

Attest _____
Darlene M. Bullins
Clerk to the Board

Proposed Proclamation – Stokes County EMS Week

EMS Director Greg Collins presented the following Proclamation at the May 28 meeting for review and consideration of approval:

**STOKES COUNTY PROCLAMATION BY THE
STOKES COUNTY BOARD OF COMMISSIONERS
“EMERGENCY MEDICAL SERVICES WEEK 2013”**

WHEREAS, The State of North Carolina has proclaimed May 19-25, 2013 as "EMERGENCY MEDICAL SERVICES WEEK"; and

WHEREAS, Stokes County's Emergency Medical Services system is a vital public service; and

WHEREAS, the members of the Emergency Medical Services teams are ready to provide life-sustaining care to those in need twenty-four hours a day, seven days a week; and

WHEREAS, over the years, the quality of emergency care has dramatically improved the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the residents and visitors to Stokes County benefit daily from the dedicated efforts, knowledge and skills of the emergency medical teams, career and volunteer; emergency medical technicians; paramedics; emergency nurses; emergency physicians; rescue squad workers; fire fighters; public safety telecommunications personnel; emergency administrators; emergency response educators; disaster response personnel, and others who received specialized training and continuing education to enhance and maintain their lifesaving skills; and

WHEREAS, injury prevention, public safety education and the appropriate use of the Emergency Medical Services system will help reduce health care costs; and

WHEREAS, to recognize the value and accomplishments of the Emergency Medical Services teams, we set aside a special period to observe the contribution of these men and women to the citizens of Stokes County.

NOW, THEREFORE, THE STOKES COUNTY BOARD OF COMMISSIONERS does hereby proclaim June 2, 2013 through June 8, 2013, as "**EMERGENCY MEDICAL SERVICES WEEK**" in **Stokes County**, and calls upon all citizens to observe this period with appropriate programs and activities.

Adopted this 28th day of May 2013.

Ernest Lankford - Chairman

James D. Booth – Vice Chairman

J. Leon Inman - Commissioner

Jimmy Walker - Commissioner

Ronda Jones- Commissioner

Attest:

Darlene M. Bullins – Clerk to the Board

Commissioner Walker discussed the following items on Budget Amendment #92

Finance Director Julia Edwards:

- Telephone and utilities – many departments had increases especially in Public Buildings
- Public Buildings – Maintenance and Repairs to Buildings and Auto
- Solid Waste – M&R to Auto – increase of \$40,000
- Health Department – Increase to Professional Services
- Health Department – Increase to Telephone and postage –sizeable increases
- Environmental Health – Increase to telephone, postage, auto supplies
- Contingencies – Decrease – Questioned the balance of the contingencies line items
- Forsyth Tech – Telephone – decrease
- Title XIX – General – Several increases
- Danbury Water Fund – M&R to Equipment – Increase
- Questioned what the total impact from Budget Amendment #92 to the current county budget?

- Notice several decreases; very glad to see

Finance Director Julia Edwards responded:

- Director Delehant is actually researching to see why some of the departments such as DSS and Health had large increases; possibly colder winter
- E911 is now being covered by the Government Center bill with their recent relocation
- The \$16,000 in Public Buildings (M&R to Buildings) is due to the relocation of the Tax Office and the M&R to Auto is due to excessive repairs to the current fleet
- This budget amendment recoups any funding not used, any funding needed or expected to be needed and increases revenues when possible
- Solid Waste – M&R to Auto – Repairs to garbage trucks – trucks are getting older – due to start looking at purchasing a new truck next budget year
- Health Department – Contracts for nurses
- Health Department – Telephone and postage - increase is based on usage
- Environmental Health – Postage increased due to the Health Department has been paying for their courier services – switched from Health to Environmental Health
- Contingencies – Have used all contingency funding except for \$35,780 remaining in fuel contingency; used the contingencies instead of going to Fund Balance
- Forsyth Tech – Telephone line item was estimated for the relocation from the Government Center to the POD at the Early College site
- May be some of these funds left over, tried to make sure there was enough in each line item to carry thru June 30th
- Title XIX – General – Several increases due to funding is now be allocated from Title XIX instead of Health Department – Training - certification for nursing staff
- Danbury Water Fund – M&R to Equipment – adding the new well caused several leaks due to the increase of pressure
- Total impact to the current budget is a decrease of \$173,820

Manager Morris commented:

- Will be discussing a study Director Delehant has had done regarding converting two of the sites to the roll off containers in Fiscal Year 2014-15
- Environmental Health has had several increases due to the number of water samples that have been tested due to fracking

Commissioner Jones requested the word “digging” (May 13th minutes – page 2) be changed to “drilling”.

Vice Chairman Booth moved to approve the Consent Agenda as amended. Commissioner Walker seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Chairman Lankford noted there were no items for tonight's Information Agenda.

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Proposed Resolution – Municipal Insurance Trust Fund of NC

Proposed Interlocal Agreement – Municipal

County Manager Rick Morris presented the Governing Body Resolution and Interlocal Agreement for a Group Self-Insurance Pool for Benefit Risk Sharing from the NC League of Municipalities for the Board's review and consideration.

Manager Morris noted:

- These two documents must be approved by the Board of Commissioners in order for the County to become a member of the Municipal Insurance Trust of North Carolina (MIT)
- MIT will be providing health/dental/vision benefits for county employees for Fiscal Year 2013-14
- Request the Board to move the item to tonight's Action Agenda in order to complete the needed paperwork
- Health, dental, and vision benefits provided by MIT will be effective 07-01-2013

Chairman Lankford opened the floor for discussion.

Vice Chairman Booth confirmed with Manager Morris that this is just standard procedure.

The board had no issues with the Agenda item.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on tonight's Action Agenda.

Waive of Environmental Health Fees – Stokes County Animal Control Advisory Council

County Manager Rick Morris presented the following request:

- Request to waive Environmental Health Fees for the Stokes County Animal Control Advisory Council
- Stokes County Animal Control Advisory Council is progressively moving towards providing a new building to improve the current animal control operations
- Funding (approximately \$700) that would be used to pay for the environmental fees is strictly donations and proceeds from fundraisers
- Testing will be done on county property near the current animal control facility to determine what type of sewer system is needed for the new facility

- New building could arrive around the first of July 2013
- Council is trying to do so much for Stokes County and feel it is unfair to use donations to pay for services being performed on county property and for the county's benefit
- Request the Board move the item to tonight's Action Agenda in order to continue the evaluation of the site where the new facility is proposed to be located

Chairman Lankford opened the floor for discussion.

The Board had no issues with the manager's request.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on tonight's Action Agenda.

Leasing of Tower Space for Paging Equipment

County Manager Rick Morris presented the following information regarding the leasing of tower space for new paging equipment (Communications Upgrade Project):

- There are two issues that have kept the County from completing the E911 Upgrade Project
 - ID numbers from the State; should be receiving a few of these numbers soon
 - Tower space needed for new paging equipment
- Public Television personnel had previously promised the county the usage of their tower on Sauratown Mountain
- Once it was time to use the space on the tower, it was found out that WXII also had to approve the request due to owning the land the tower is located on
- Been working with WXII for more than six (6) months with no success
- Have heard from state patrol there may be loading issues on the tower
- In order to complete project, have moved to Plan "B"
- Currently leasing space for paging equipment on another tower located on Sauratown Mountain
- Provided Board members with a proposal from Mr. Harold E. Day who owns a tower on Sauratown Mountain that will lease the County space; the cost is approximately ½ of the current lease
- Feel this is the route the County will have to go in order to complete the project
- Downside - will have to lease both towers until the new Viper System is complete
- One of the individuals from WXII noted that he could recommend another tower; have not received that information yet
- Will be checking this week to see if this is the same tower or if there could possibly be another site to consider
- Paging equipment is here and the county is ready to get this project complete
- Need this to be placed on the June 10th Action Agenda

Chairman Lankford opened the floor for discussion.

Commissioner Jones confirmed with Manager Morris it would depend on how quick the ID numbers are received from the State and the radios switched over to determine how long both towers would need to be leased.

Manager Morris commented:

- Funding for the current tower is included in the proposed F/Y 2013-14 budget
- Senator Randleman has stated the remaining IDS may arrive in September
- Hope there will not be the need for both towers for a long period of time in order to save funding

Commissioner Walker commented:

- Questioned Manager Morris if there has ever been an explanation for the delay in receiving the needed ID numbers?

County Manager Morris responded:

- Driven by a big legislative budget cut last year with the Highway Patrol which caused the highway patrol to be unable to bill out some of the needed equipment
- This have been corrected in the Senate budget and expect the House to also include it in their budget
- This will give the Highway Patrol enough funding to complete the VIPER System
- Still pressing the state for any numbers that may be returned
- Given 39 numbers last week which will be used to switch EMS over
- Need approximately 450 ID numbers
- Had a meeting last week with all the users to include the City of King, Town of Walnut Cove, Fire Departments, EMS, Sheriff's Department
- The group updated the plan based on receiving a few ID numbers at a time
- Sheriff was told there could possibly be 150 sent to the county very soon

Commissioner Walker continued:

- This was one of those things that no one saw coming

County Manager responded:

- Highway Patrol says the legislators should have been aware of the impacts from the budget cuts
- County legislators (Holloway and East) had no information to the impact of this budget cut
- Hope everything can be completed by the end of 2013

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on June 10th Action Agenda.

Surplus Tax Foreclosed Property – Upset Bid Process

County Manager Rick Morris presented the following information regarding Surplus Tax Foreclosed Property:

Parcel 6989-00-42-5593

- Per NCGS 160A-269, ad advertisement for upset bids was placed in the Stokes News along with being posted on the county website
- Original bid from Raymond Martini - \$2,318.04 – dated 04-09-2013
- Bid was upset by Martina Tunat - \$2,483.95 – dated 05-07-2013
- Second upset by Raymond Martini - \$3,000 – dated 05-08-2013
- Per NCGS 160A-269, an advertisement for upset bids was placed in the Stokes News along with being posted on the county website
- Deadline for upsetting Mr. Martini's bid of \$3,000 was 5:00 pm on May 22nd
- Parcel contains 5.91 acres
- Tax Administrator Jake Oakley and Support Services Supervisor Danny Stovall recommend accepting Mr. Martini's offer of \$3,000

Parcel 6989-00-42-9877

- Per NCGS 160A-269, ad advertisement for upset bids was placed in the Stokes News along with being posted on the county website
- Original bid from Raymond Martini - \$13,573.75
- Deadline for upsetting Mr. Martini's bid of \$13,573.75 was 5:00 pm on May 8th
- No other upset bids were received
- Parcel contains 7.82 acres
- Tax Administrator Jake Oakley and Support Services Supervisor Danny Stovall recommend accepting Mr. Martini's offer of \$13,573.75

Chairman Lankford opened the floor for discussion.

The Board had no issues.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on June 10th Consent Agenda.

Proposed Bids – Senior Services Meal Programs

County Manager Rick Morris presented the following information regarding the proposed bids for Senior Services Meal Programs for Fiscal year 2013-14:

- Request for bids were mailed to the following:
 - NC Baptist Hospital
 - Pioneer Community Hospital of Stokes

- Golden Corral
- Meridan Senior Living
- Batemen Senior Meals
- ABL Management
- The following is the only bid received by the May 21st deadline:
 - Golden Corral = \$3.78 per meal (\$.20 per meal increase)
 - Home Delivered Meals – estimated 36,500 meals @\$3.78 = \$137,970
 - Congregate Meals – estimated 13,500 meals @\$3.78 = \$51,030
- Current contract price with Golden Corral is \$3.58 per meal
- Cost increased due to increased price of fuel, goods, supplies

Chairman Lankford opened the floor for discussion.

Commissioner Walker commented:

- Have heard many positive comments regarding Golden Corral; seniors enjoy the meals received on the meal plans more than any other provider previously used by the County

Chairman Lankford questioned if there were any specifics given other than the cost of food for the increase?

Manager Morris responded:

- The price of fuel for delivery of the meals

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on June 10th Action Agenda.

Proposed Bids – Transportation Services

County Manager Rick Morris provided the following information regarding the proposed bids to provide Transportation Services for Social Services and Senior Services for Fiscal Year 2013-14:

- YVEDDI
 - \$1.34 base rate plus fuel surcharge
 - For each five (\$.05) cents above \$1.95 per gallon cost at the County operated fuel pumps, a charge of one (\$.01) cent per mile will be added
 - Fuel surcharge cost shall be computed from pump price on the day of billing
 - No changes from last fiscal year (2012-13)
- JD Cruises Transportation Service
 - \$1.35 base rate plus fuel surcharge

- For each ten (\$.10) cents above \$2.46 per gallon average cost at three (3) agreed-upon area gasoline retailers, a charge of one (\$.01) cent per mile will be added
- Fuel surcharge cost will be computed no more than once per month
- Short trips that generate less than \$15.00 in trip billing will be billed at a flat rate of \$15.00
- No shows and after business hours cancellations – billed both ways
- No changes from last fiscal year (2012-13)
- Social Services and Senior Services transportation needs have been met by utilizing these providers along with issuing fuel vouchers
- Transportation services will be allocated using an approximate 51/49 ratio of contracted effort between YVEDDI and JD Cruises with YVEDDI receiving approximately 51% and JD Cruises the remaining shares. The 51% share for YVEDDI will ensure their continued viability as the Lead Transportation Agency and ensure the County receives its full share of State and Federal Funds allocated for transportation services

Chairman Lankford opened the floor for discussion.

Commissioner Lankford commented:

- Expressed concerns why both vendors' surcharge were not the same
- Seems the surcharge should be consistent
- Requested Manager Morris to see if YVEDDI's fuel surcharge could be the same as JD Cruises

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on June 10th Action Agenda.

Purchase of EMS Message Boards – Homeland Security Grant

County Manager Rick Morris presented the following information regarding the purchase of EMS Message Boards (Homeland Security Grant):

- County has received a quote from Wanco to purchase three (3) 72"x49" message boards
- Total cost = \$37,500
- Homeland Security Memorandum of Agreement has already been executed by the County
- County will purchase the boards and then receive reimbursement from the Homeland Security Grant
- Would request to move to tonight's Action Agenda for the following reasons:
 - County has already received a request from the City of King to use the message boards for an upcoming event

- County needs to get the items purchased, receive them, request reimbursement in order to get the funding back to the county before the end of this fiscal year
- Message boards are mobile units on a trailer

Chairman Lankford opened the floor for discussion.

There were no issues with the Board.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on tonight's Action Agenda.

Records Retention and Disposition Schedules
Sheriff's Department, Tax Administration, and Veteran's Services

County Manager Rick Morris presented the following information regarding the Records Retention and Disposition Schedules:

- Presented the County Management Records Retention and Disposition Schedule to the Board at the May 13th with a request for approval at tonight's meeting
- In talking with NC Department of Cultural Resources – Division of Archives and Records, it was noted that there are separate schedules for Tax Administration, Veteran Services, and the Sheriff's Department, which also has an amendment
- These schedules on file with the State are not approved by the Board of Commissioners
- Suggested by the State to have the Board approve the schedules in order to have everything up to date

Chairman Lankford opened the floor for discussion.

There were no issues with the request.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on June 10th Action Agenda.

DSS/Health Departments – House Bill #438

Chairman Lankford opened the floor for continued discussion.

County Manager Rick Morris commented:

- Directed by the Board at the last meeting to get with DSS Director Preston and Health Director Lenhart to work on a plan in order for everyone to see

- Have put together a Stokes County Human Services Organizational Structure proposal (suggested by DSS Director Preston) with a detailed transition plan once the organizational structure is approved
- Following NC General Statutes were provided to the Board
 - 153A-77 –Authority of boards of commissioners in certain counties over commissions, boards, agencies, etc.
 - 108A-9 –Duties and responsibilities
 - 130A-39 –Powers and duties of a local board of health
 - 108A-14 –Duties and responsibilities
 - 130A-41 –Powers and duties of local health director
 - 130A-35 –County board of health; appointment; terms
- Feels this proposal fits what the Board has previously discussed
- Once this is approved will meet with both directors to put together the detailed transition plan

Proposed Stokes County Human Services Organizational Structure:

Stokes County Human Services Organizational Structure

1. Pursuant to North Carolina General Statute 153A-77, the Stokes County Board of County Commissioners assumes direct control of the powers, responsibilities and duties of the Stokes County Board of Health and the Stokes County Board of Social Services. These duties of the Board of Health and the Board of Social Services are set out in North Carolina General Statutes 108A-9 and 130A-39.
2. The Board of County Commissioners assumes the duty of hiring and firing the Directors of each agency. The Board of County Commissioners delegates this responsibility to the County Manager. The County Manager will supervise both Directors.
3. The Directors of the Health Department and Social Services retain the authority defined in North Carolina General Statute 108A-14 and 130A-41.
4. Employees of the Health Department and the Department of Social Services are subject to the North Carolina State Personnel Act as established by Chapter 126 of the North Carolina General Statutes.
5. The Stokes County Board of County Commissioners is responsible for appointing an eleven (11) member Human Services Advisory Committee. Membership on the Advisory Committee will follow membership requirements as defined in North Carolina General Statute 130A-35. Three (3) at-large positions on the Advisory Committee will be filled with individuals who have an interest or background in Social Services related areas.
6. The Human Services Advisory Board will meet quarterly, or as needed, to consider Health and DSS related issues and will report to the Board of County Commissioners bi-annually, or as needed.

7. The Board of County Commissioners will complete any Health Department or Social Services training required by statute or as necessary for departmental accreditation.
8. The Board of County Commissioners retains budgetary authority over the Health Department and the Department of Social Services.

Commissioner Jones commented:

- Very pleased to know that DSS Director Preston is involved
- Willing to give this a shot as long as there is a timeline that gives a specific date that the change will be evaluated to make sure it is truly working
- Want it to be as seamless as possible

Commissioner Inman commented:

- Confirmed with Manager Morris that the eight items provide the manager with direction to transition both departments under the county
- Confirmed with Manager Morris that both directors had input into the proposal and are on board with the proposal

Manager Morris responded:

- Transition plan would be worked between the manager and both directors
- Do not see bringing it back to the BOCC unless directed by the BOCC

Commissioner Jones commented:

- Reiterated the need to make sure the transition plan includes a specific date that it would be reviewed and reported to the BOCC to make sure it was working

Vice Chairman Booth commented:

- Appreciate the proposal from the manager and both directors

Manager Morris responded:

- Had meetings with both departments
- Tried to explain what ways I felt the BOCC might be considering: (1) stay the same or (2) do an organization change
- Felt this proposal would allow anyone to see what would actually take place along with backup information from General Statutes

Commissioner Walker commented:

- Still wrestling with a very basic question regarding the potential change: How does this suppose to benefit the citizens of Stokes County?
- Go down the following list from tonight's Agenda:
 - Municipal Insurance Trust Fund – yes
 - Waive of fees for Stokes County Animal Control Advisory Council – yes
 - Save funding on a new tower – yes
 - Surplus property – has to be done
 - Senior Services Meal Program – helps the seniors

- Transportation Funding - yes
- All these items help our citizens in some way or the other
- Need help and would like for someone to explain how this change will benefit the citizens of Stokes County?
- Have probably one of the best structured Boards for the Health Department that the County could possibly have for any department – very carefully structured
- Those members have one and only one objective (Vice Chairman Booth is a member) – the task of running the Health Department
- These members can devote a lot more energy and time than Commissioner Jimmy Walker can; this is their primary task “day in and day out”
- Yes, there was some issues with the Health Department
- Is anyone having any issues with the Health Department right now?
- I am not aware of any issues
- Asked members to speak up if there were any issues – no responses
- One thing appalled to see, (have not had enough time to thoroughly analyze it) – Why do away with the DSS Board if there is going to be a Health Board?
- Why just alienate a Board?
- Saw a provision in item #5 where three (3) at-large positions (on an eleven person board) will be filled with individuals who have an interest or background in Social Services related areas (only a little over ¼ of the membership)
- DSS has more employees, much larger budget than the Health Department
- Have a lot of unanswered questions
- Even though I supported this concept initially, was very happy to see the legislators work on the proposal but was not overly pleased with the finished product in the current form it is in
- Have talked to DSS and Health Department employees; don’t see there is any support to change
- Have talked to members from both boards
- Only support to change I am seeing is from certain fellow commissioners at this point
- Have talked to Yadkin County employees who have concerns; very interesting situation to say the least
- Most recent input from Yadkin County was within the past few days
- Think it could be worthwhile at some point
- Still need to know how this is suppose to benefit the citizens of Stokes County
- Still struggling with that question

Chairman Lankford confirmed with Manager Morris that if the submitted proposal is approved by the BOCC, the manager will then get with both directors to put together the needed transition plan.

Commissioner Jones confirmed with Manager Morris that if the Board chose to form a consolidate Human Services Board, the membership is no more than 25.

Vice Chairman Booth suggested moving the item to tonight's Action Agenda.

Commissioner Walker responded: No

Chairman Lankford polled the Board:

Commissioner Walker questioned "Point of Order"?

Commissioner Walker noted:

- Items are moved from the Discussion Agenda to the Action Agenda due to time sensitive nature
- Would like to know what is the time sensitive nature?

Vice Chairman Booth responded:

- Has been discussed since October 2012
- Was even stated at the last meeting about moving to Action Agenda

Commissioner Walker noted that the Chairman needs to address the Point of Order and it needs to be more than personal preference.

Chairman Lankford responded:

- At the last meeting, the manager was directed to get with both directors and submit a proposed written plan
- Haven't heard any other requests for additional information; therefore, the upcoming budget is probably the urgency of which this needs to go to tonight's Action Agenda

Commissioner Walker questioned how this would change the upcoming budget?

Chairman Lankford responded it could possibly change the upcoming budget.

Commissioner Walker responded:

- Feels the BOCC is violating its own procedure if we move an item of this nature to the Action Agenda just because the BOCC has discussed it before
- Will go down on record as questioning our procedure

Commissioner Jones responded:

- Don't think it will hurt to wait until the next session just to be procedural

Commissioner Inman responded:

- Been working on it for a while and feel there are some lingering questions that might need to be answered
- Unless there is a real sense of urgency, will not be ready to vote tonight

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on June 10th Action Agenda.

County Manager Morris requested the Board to email any unanswered questions.

Commissioner Walker commented:

- Interested in the communication from both directors
- Interested in exactly what is being accomplished in the transition phase
- Confirmed with Manager Morris that once the proposed organizational structure submitted tonight is approved; the manager will work directly with both directors to work out the day to day operations under the new organizational structure

Chairman Lankford noted that he wanted all questions submitted to Manager Morris before the next meeting.

Commissioner Walker explained that he wanted more details on the transition plan.

County Manager Morris noted the transition plan would not be presented back to the BOCC unless requested and that he would not put together a transition plan until the BOCC has adopted the proposed organizational plan.

Appointments – Stokes County Community Child Protection/Child Fatality Prevention Team

County Manager Rick Morris presented the following recommendations from the Stokes County Community Child Protection/Child Fatality Prevention Team which was presented to the Board at the May 13th meeting with a request for appointment:

Team Member	Team position	Appointed By:
	**indicates position required by statute	
Kristy Preston	**Director of the county department of social services	DSS Board
Scott Lenhart	**Director of the local department of public health	Board of Health
Marsha Marshall	**Member of the DSS Director's Staff	DSS Director
Det. Kelly Craine	**Local law enforcement officer	Board of Commissioners
Sheriff Mike Marshall	**Local law enforcement officer	Board of Commissioners
Tom Langan	**Attorney from the district attorney's office	District Attorney
Jeannie Easter or Bridgett Stowe	**Executive director of the local community action agency or designee	Executive Director Community Action Agency

Todd Martin -Assist. Superintendent	**Superintendent or his designee	School Superintendent
Jan Culler or Frances Allen	**Member of county board of social services	DSS Board
Ed Eklund	**Local mental health professional	Local management entity
Jaime Kehoe	**Guardian ad Litem Coordinator	Guardian ad Litem Office
Dr. Sam Newsome	**Local health care provider	Board of Health
	County Medical Examiner	Chief Medical Examiner
Greg Collins	** Emergency medical services provider or firefighter	Board of Commissioners
Judge Spencer Key	** District Court Judge	Chief Dist. Court Judge
Vacant -Child Care Representative	**Representative of a local child care facility or Health Start Program	DSS Director
Vacant -parent	Vacant-parent of a child who died before reaching their 18th birthday	Board of Commissioners
Additional Appointees		
Ronda Jones - CCPT	County Commissioner	Board of Commissioners
Jimmy Walker - CFPT	County Commissioner	Board of Commissioners
Martina Tunat	SIDS Counselor	Board of Commissioners
Rusty Slate or Jeana Barneycastle	Juvenile Services	Board of Commissioners
Clyde Stewart	Youth Counselor	Board of Commissioners
Tamara Veit	Prevention Agency	Board of Commissioners
Pam Hooker	Community Representative	Board of Commissioners
Shelia Bowen	Community Representative	Board of Commissioners
Team Coordinator		
Wanda East	Team Coordinator	Team Co-Chairs

DSS Director Kristy Preston recommended Ms. Susan Hairston to serve as the DSS Director's appointee for Child Care Representative.

Chairman Lankford nominated Thomas Sutton to serve in the position of a parent of a Child who died before reaching their 18th birthday.

Vice Chairman Booth nominated Susan Hairston and the recommendations submitted by the Child Protection/Child Fatality Prevention Team.

Chairman Lankford entertained a motion to close the nominations.

Vice Chairman Booth moved to close the nominations. Commissioner Jones seconded and the motion carried unanimously.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on June 10th Action Agenda.

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

Insurance Renewals – Worker’s Compensation, General Liability, and Automotive for Fiscal Year 2013-14

Chairman Lankford entertained a motion regarding the following recommendation to stay with the NCACC Risk Management Insurance Pool for Worker’s Compensation, General Liability, and Automotive Insurance for Fiscal Year 2013-14 (presented at the May 13th meeting).

Commissioner Jones moved to approve to stay with the NCACC Risk Management Insurance Pool for Worker’s Compensation, General Liability, and Automotive Insurance for Fiscal Year 2013-14. Vice Chairman Booth seconded and the motion carried unanimously.

Records Retention and Disposition Schedule – County Management

Chairman Lankford entertained a motion to approve the Records Retention and Disposition Schedule (County Management) presented at the May 13th meeting.

Vice Chairman Booth moved to approve the Records Retention and Disposition Schedule (County Management). Commissioner Jones seconded and the motion carried unanimously.

Proposed Fire Contracts – Fire Service District and Walnut Cove Vol. Fire Departments

Chairman Lankford entertained a motion regarding proposed Fire Contracts with the Fire District and Walnut Cove Vol. Fire Departments presented at the May 13th meeting.

Commissioner Jones moved to approve the two (2) year amended contracts (section#9) for the following departments:

- Danbury Vol. Fire Department and Rescue Squad, Inc.
- Double Creek Vol. Fire Department, Inc.
- Francisco Vol. Fire Department, Inc.
- Lawsonville Vol. Fire Department, Inc.
- Northeast Stokes Vo. Fire Department and Rescue Squad, Inc.

- Pinnacle Vol. Fire District, Inc.
- Sauratown Vol. Fire Department, Inc.
- South Stokes Vol. Fire Department, Inc.
- Stokes-Rockingham Vol. Fire Department and Rescue Squad, Inc.
- Walnut Cove Vol. Fire Department and Rescue Squad, Inc.
- Pilot Mountain Rescue Squad and E.M.S. Inc.
- Pilot Knob Vol. Fire Department, Inc.
- Westfield Vol. Fire Department, Inc.
- Walnut Cove Vol. Fire Department, Inc.

Vice Chairman Booth seconded and the motion carried unanimously.

Poplar Springs Elementary School Property – Encroachment Issues

Chairman Lankford entertained a motion regarding the encroachment issues on the Poplar Springs Elementary School Property.

Vice Chairman Booth moved to approve the minimum bid for both sections (presented at the May 13th meeting) of land and directed county staff to proceed with the upset bid process once staff has received the 5% bid deposit. Commissioner Jones seconded and the motion carried unanimously.

Proposed Resolution – Municipal Insurance Trust Fund of NC **Proposed Interlocal Agreement – Municipal**

Chairman Lankford entertained a motion regarding the proposed Resolution and proposed Interlocal Agreement with the Municipal Insurance Trust Fund of NC presented at tonight's meeting.

Vice Chairman Booth moved to approve the Resolution and Interlocal Agreement with the Municipal Insurance Trust Fund of NC. Commissioner Jones seconded and the motion carried unanimously.

Waive of Environmental Health Fees – Stokes County Animal Control Advisory Council

Chairman Lankford entertained a motion regarding waiving Environmental Health Fees for the Stokes County Animal Control Advisory Council presented at tonight's meeting.

Commissioner Jones moved to approve waiving the Environmental Health Fees for the Stokes County Animal Control Advisory Council. Vice Chairman Booth seconded the motion for discussion.

Vice Chairman Booth confirmed with Manager Morris that once the building was placed on county property, it would automatically become the county's property.

The motion carried unanimously.

Purchase of EMS Message Boards – Homeland Security Grant

Chairman Lankford entertained a motion regarding purchase of EMS Message Boards presented at tonight's meeting.

Commissioner Jones moved to approve the purchase of EMS Message Boards (Homeland Security Grant). Commissioner Walker seconded and the motion carried unanimously.

CLOSED SESSION

Chairman Lankford entertained a motion to enter closed session for the following reasons:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-311.11(a)(3)

Commissioner Jones moved to enter closed session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-311.11(a)(3)

Vice Chairman Booth seconded and the motion carried unanimously.

The Board returned to the regular session of the May 28th meeting.

Adjournment

There being no further business to come before the Board, Chairman Lankford entertained a motion to adjourn the meeting.

Commissioner Walker moved to adjourn the meeting. Vice Chairman Booth seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

Ernest Lankford
Chairman