

STATE OF NORTH CAROLINA)
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COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
OCTOBER 22, 2012

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, October 22, 2012 at 6:00 pm with the following members present:

Chairman Ernest Lankford
Vice Chairman J. Leon Inman
Commissioner Jimmy Walker
Commissioner Ronda Jones
Commissioner James D. Booth

County Personnel in Attendance:
County Manager Richard D. Morris
Clerk to the Board Darlene Bullins
Finance Director Julia Edwards

Chairman Ernest Lankford called the meeting to order.

Chairman Lankford offered the following "Thought for the Day":

- "He that has no rule over his own spirit is like a city that is broken down and without walls"

Commissioner Booth delivered the invocation.

Chairman Lankford noted the passing of Senator Don East.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Lankford opened the meeting by inviting the citizens in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Lankford entertained a motion to approve or amend the October 22, 2012

Agenda.

October 22, 2012

Vice Chairman Inman moved to approve the October 22nd Agenda as presented.

Commissioner Jones seconded and the motion carried unanimously.

PUBLIC COMMENTS

The following spoke during public comments:

William Roughton

2224 Horseshoe Road
Westfield, NC 27053

RE: February 7, 2012 Zoning Text Amendment

Mr. Roughton read the following and requested it be made part of the minutes:

“On Sept 24, 2012, I came before the Board to request that you reconsider and reverse the Board’s zoning text amendment decision of February 7, 2012 in regards to your addition of an industrial business as a “special use” in a Residential/Agricultural zoned area under Section 80.3 of Article VIII. I am here tonight to ask again that you advise your constituents of your intent and your rationale for your actions or lack of action. Because the application for Frye Road was withdrawn by the applicant before it went before the Board of County Commissioners, the Board never had to go on the record regarding their position. We don’t know yet whether you were listening to us or not.

What we do know is that last October the Stokes County Planning Board voted 5-2 against recommending the zoning text amendment in question. On December 6, 2011, the Board of County Commissioners reviewed the report and decision of the Planning Board, clearly ignored the recommendation of the Planning Board, and agreed to hold the matter over for the next Commissioners’ Planning Board meeting with a consensus that more information was needed. On February 7, 2012, with minimal additional information and still no direct notice to the impacted immediate community, Commissioner Booth offered a motion to approve the controversial zoning text amendment; the motion was seconded by Commissioner Jones and unanimously approved by the entire Board. There is not enough time here to go over the events we all experienced once the northern Stokes County community learned what the Board was planning to do to our homes, our farms, our roads, our recreation-based businesses, and our environmental and natural resources after ignoring the Planning Board recommendation.

Zoning is a promise that the government will protect its citizens from unwanted and disruptive or even destructive intrusions. Commissioner Walker and several others on the Board have stated how important it is that the Board members hear from their constituents. We felt that we needed to shout to be heard during the summer, but now we are quietly and respectfully asking that you reestablish the trust and promise of our Residential/Agricultural zoning. The Board has an opportunity to reestablish that trust and commitment by taking action to rescind the controversial zoning text amendment decision of February 7. Please show us that you care.
Thank you for your attention.”

William Roughton

Chairman Lankford noted that the Board will continue to be in a fact finding mission until the Board is at a point that something can be presented to the public.

CONSENT AGENDA

Chairman Lankford entertained a motion to approve or amend the following items on the Consent Agenda:

Minutes

- Minutes of October 8, 2012 – Regular Meeting

Tax Administration Report – September 2012

Real and Personal Releases more than \$100

Tax Administrator Jake Oakley presented the following Real and Personal Releases more than \$100 (September 2012) at the October 8th meeting with a request for approval at the October 22nd meeting:

**Releases more than
\$100 - Real/Personal
Property**

September 2012

Name	Bill Number	Amount	Reason
Cynthia Stines	12A599216735677	\$767.52	Elderly Exemption
C TUC INC	12A60477.09.1	\$413.00	Business Closed 12-31-11
Susan Draughon	12A155892518.02.1	<u>\$106.86</u>	SWMH Repossessed
		\$1,287.38	

Late Application for Elderly and Disabled Exemption for 2012

Tax Administrator Jake Oakley presented the following Late Application for Elderly and Disabled Exemption (September 2012) at the October 8th meeting with a request for approval at the October 22nd meeting:

Late Application for
Elderly and Disabled
Exemption for 2012

September 2012

Name	Parcel Number	Address	Description	Tax Value
Doris V Sams	6903-02-86-6707	326 Ridgecrest Drive King, NC	Land/Dwelling	\$86,600.00

Exempt Property Late Application

Tax Administrator Jake Oakley presented the following Exempt Property Late Application for September 2012 at the October 8th meeting with a request for approval at the October 22nd meeting:

- First Baptist Church is requesting religious exemption
 - PO Box 552, Walnut Cove, NC 27052
- Parcels:
 - 696206377884
 - 696206378855

EMS Write Off Requests

Tax Administrator Jake Oakley presented the following EMS Write Off Requests for September 2012 at the October 8th meeting with a request for approval at the October 22nd meeting:

EMS Write Off
Requests
September 2012

Call Number	Date	Charge Amount	Reason
1001006	2/15/2010	\$ 655.00	Inmate - No Insurance
1000998	8/27/2010	\$ 667.00	Inmate - No Insurance
1007488	12/19/2010	\$ 356.00	Inmate - No Insurance
1101892	3/26/2011	\$ 356.00	Inmate - No Insurance
1102321	4/13/2011	\$ 540.20	Inmate - No Insurance
1102314	4/13/2011	\$ 481.00	Inmate - No Insurance
1102956	5/13/2011	\$ 649.00	Inmate - No Insurance
1104486	7/19/2011	\$ 695.20	Inmate - No Insurance
1203211	6/1/2012	<u>\$ 358.00</u>	Inmate - No Insurance
Total Write Off		4,757.40	

Proposed Electronic Listing Resolution

Tax Administrator Jake Oakley presented the following proposed Electronic Listing Resolution at the October 8th meeting with a request for approval at the October 22nd meeting:

**COUNTY OF STOKES
RESOLUTION PROVIDING FOR ELECTRONIC LISTING AND EXTENDING THE
TIME FOR FILING ELECTRONIC LISTINGS OF PERSONAL PROPERTY FOR
PROPERTY TAX PURPOSES**

WHEREAS, North Carolina General Statute § 105-310.1(c) authorizes Counties to permit electronic listing of personal property, and

WHEREAS, North Carolina General Statute § 105-307 permits the Board of County Commissioners to extend the deadline for filing electronic listings of personal property under G.S. § 105-304, the date to coincide with paper listing,

WHEREAS, North Carolina General Statute 105-311(b) authorizes an electronic signature of personal property listings which are submitted electronically.

NOW THEREFORE BE IT RESOLVED as follows:

Section. 1. The Stokes County Board of Commissioners hereby authorizes personal property listings to be submitted and signed electronically.

Section. 2. The following procedures will apply to electronic tax filings. Electronic listings must be submitted online. Facsimiles will not be accepted as electronic listings. In order to file electronically, the taxpayer must use an electronic listing application approved by the County. To request an extension to electronically file personal property listings after January 31st, the taxpayer must file an online request for extension of time during the month of January and must provide an Account ID provided by the County and associated with the location for which the extension is requested. Once an extension of time has been granted by the Tax Administrator, the electronic filing must be received by the Stokes County Tax Administrator no later than April 15th in order to avoid late list penalties.

Section. 3. This resolution shall be recorded in the minutes of the Stokes County Board of Commissioners and notice of the procedure and extension of time for electronic filing of personal property listings shall be published as required by G.S. § 105-296(c).

Section. 4. This resolution is effective for all tax years after its adoption and at such time as the Tax Administrator has the ability to implement a system for electronic listing.

This resolution is adopted the 22nd day of October, 2012.

Ernest Lankford-Chairman

J. Leon Inman-Vice Chairman

Jimmy Walker-Commissioner

Ronda Jones-Commissioner

James D. Booth-Commissioner

Attest

Darlene M. Bullins
Clerk to the Board

Proposed Resolution – Retiring Law Enforcement Officer

Clerk Darlene Bullins presented the following proposed Resolution for Captain Douglas Lawson who will be retiring from the Sheriff's Department on November 1st for the Board's consideration and approval:

**Resolution authorizing sale of County issued service side arm:
(North Carolina General Statute 20-187.2.A)**

WHEREAS, Captain Douglas Wayne Lawson is retiring from the Stokes County Sheriff's Department on October 31, 2012; and

WHEREAS, Captain Douglas Wayne Lawson has been a dedicated fulltime law enforcement officer to the citizens of Stokes County for 5+ years; and

WHEREAS, North Carolina General Statute 20-187.2 (a), permits Stokes County to donate the badge worn at no cost, and to the sell service issued side arm to retiring law enforcement officers, at a price determined by the Board of Commissioners; and

THEREFORE, THE BOARD OF COMMISSIONERS OF STOKES COUNTY RESOLVES THAT:

1. The Sheriff of Stokes County is authorized to present to Captain Douglas Wayne Lawson his Stokes County Sheriff's Department issued badge at no cost.
2. The Sheriff of Stokes County is also authorized to sell a Smith & Wesson M&P 40 caliber semi-auto pistol, serial number DWJ3225 at a set price of \$1.00 to Captain Douglas Wayne Lawson after securing a permit as required by North Carolina General Statute 14-402 or 14-409.

Adopted this the 22nd day of October 2012.

Ernest Lankford- Chairman

J. Leon Inman – Vice Chairman

Jimmy Walker - Commissioner

Ronda Jones - Commissioner

James Booth - Commissioner

Attest

Darlene Bullins – Clerk to the Board

Commissioner Jones moved to approve the Consent Agenda as presented. Commissioner Booth seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Update – Manager and Board of Commissioners

Chairman Lankford opened the floor for comments:

Commissioner Jones noted:

- Will be spending some time tomorrow morning with high school students helping them to register to vote, discussing the county, and being conservative

Commissioner Walker noted:

- Will miss my buddy, Senator Don East
- Didn't always agree on things, but each other always knew where the other one stood
- Was the last person to run for Don's seat on the Republican ticket besides Don himself
- Don was a very strong conservative
- Very encouraged with the recent meeting with Forsyth Tech folks and enjoyed touring the Woodruff Center in Forsyth County
- Things seem to be coming along, there is a need and support for a community college

Commissioner Booth noted:

- Will miss Senator Don East

Vice Chairman Inman noted:

- Continue to have discussions related to the CenterPoint Board

County Manager Rick Morris noted:

- Met with county managers from Forsyth, Davie and Rockingham Counties this morning regarding CenterPoint
- All managers agreed to what each one thinks their Board is interested in
- There will be a draft resolution regarding the Board's membership sent to each county for review and comments

Chairman Lankford noted:

- Agree with Commissioner Walker that the tour of the Woodruff Center was very informative which will help the Board decide what is needed for Stokes County

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Sheriff's Department – Request for Restructure/Reclassification

County Manager Rick Morris presented the following information from Sheriff Mike

Marshall regarding a request to restructure/reclassify a deputy road officer position to a detective position:

- Due to the workload demands and increases in investigative cases, would like to restructure a patrol position that has been focused on community based programs and enforcement to a criminal detective position
- Would like to review the position each year so that the department may be able to make an assessment as to the need to either continue the position as a criminal detective or return it to the original patrol position
- Should not increase the general fund and should not negatively impact the Sheriff's Office budget
- Request comes at a time when one of the Sheriff's Office administrative supervisors will be retiring at the end of October
- There has also been a detective position personnel change due to a resignation
- Personnel movement involving the supervisory retirement position will create a domino effect within the department
- Financial information:
 - Vacant detective position due to resignation will provide a \$1,748.24 annual savings
 - Retired supervisor position due to retirement will provide a \$1,078.61 annual savings
 - Reclassification of a deputy patrol position to a detective will have an \$1,599.78 increase to the salary line item
 - Restructure/reclassification will increase the budget in the amount of \$1,599.78
 - Total savings will be approximately \$1,371.07 including retirement/401(k) in the current budget

- No negative budget impact near term
- Allows the Sheriff to address his requirements and concerns as far as performing the law enforcement that he is charged with for Stokes County
- Sheriff Marshall is in attendance and available for questions

The Board discussed the request with Manager Morris and Sheriff Marshall.

Commissioner Jones noted:

- Makes perfectly good sense
- On board with the request

Vice Chairman Inman noted:

- Would first like to congratulate the Sheriff for being creative
- Makes good sense due to the current environment
- Will have a positive impact by saving approximately \$1,371 this budget year
- Very much on board

Chairman Lankford noted:

- Would also like to thank the Sheriff for being creative
- Can understand the need for the detective in the current environment
- Very much in support of the request

Commissioner Walker noted:

- Appreciate the Sheriff being available for questions
- Appreciate the Sheriff's line of thought to increase the efficiency in his department and at the same time reduce cost
- Did not see any downside
- Questioned Sheriff Marshall if there was any downside?

Sheriff Marshall responded:

- There is no downside to the request
- Have distributed some of the administrative duties of the deputy's position to other staff with no complications
- Have a plan in place
- Hopefully the economy will get better and will not need the detective position next fiscal year and can revert the position back to a road deputy
- Would then come back to the manager and the board to put the position back to a road deputy
- Feels right now, the need is in Criminal Investigation Division to help work the cases efficiently
- Feels this is the best situation for the department
- Position will focus on break-ins and property damage

Commissioner Walker responded:

- Confirmed with Sheriff Marshall that detectives are trying to keep up the caseloads as best as they can
- Confirmed with Manager Morris that he supported the Sheriff's request

Commissioner Booth noted:

- Questioned Sheriff Marshall what the current road deputy duties were?
- Confirmed with Sheriff Marshall that all areas will be covered by other deputies who have agreed with no issues
- Questioned Sheriff Marshall regarding the county's current salary plan which would provide a 4% salary increase when reclassified to a detective and the salary remaining the same if demoted back to a road deputy?

Sheriff Marshall responded:

- Current road deputy does the crime prevention programs and works with the school program
- Works high crime areas and fills in to decrease comp. time of other employees
- The plan is to make sure the employee knows that the salary returns to the deputy grade if reclassified back to a road deputy
- Will have a contract with the employee regarding the salary conditions
- Want this to be temporary so that the position can be used to fit the department's immediate and future needs

Commissioner Booth responded:

- Would want to make sure it is legal to move the officer back to a deputy and reduce his wages

Manager Morris noted staff could verify the salary conditions with the School of Government.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on the November 13th Action Agenda.

NCDOT – Request to Abandon SR 1632, Victory Hill Church Road from the Secondary Road System

County Manager Rick Morris presented the following request from the North Carolina Department of Transportation:

- NCDOT requests to abandon SR 1632 – Victory Hill Church Road from the Secondary Road System
- Mr. William Shaffer, on behalf of Shaffer Tree Farm LLC, requested the road be abandoned from the Secondary Road System
- Mr. Shaffer noted to NCDOT that the acreage has been signed with the State Conservation Program and will never be developed for family use or commercial use
- Mr. Shaffer also noted to NCDOT that he spends at least a day every week cleaning up old tires, mattresses, obsolete appliances, deer carcass and garbage that has been dumped on the property
- Road is located in both Stokes and Rockingham Counties

- Rockingham County denied a request from NCDOT to abandon the road in Rockingham County in 1998
- Rockingham County recently approved their NCDOT Secondary Road Construction Program which includes paving Victory Hill Church Road
- Comments from GIS/Tax Administrator Jake Oakley:
 - Victory Hill Church Road is a rural paved highway, considered a “through” connection, not a “dead-end” road
 - Typically, approved road abandonments have not involved “thoroughfares” but only dead end accesses
 - In my opinion, the effectiveness and speed of response of Emergency Services to this area could be adversely affected if this request was approved
 - Recommendation would be for Stokes County to deny the request for abandonment of this section of Victory Hill Church Road in Stokes County
- Comments from Planning Director David Sudderth:
 - Very important to maintain connectivity in the state road system
 - Allows the maximum accessibility for emergency response vehicles and alternate routes in case of unforeseen road closures
- Comments from Emergency Communications Director Del Hall:
 - The following will be the impact of dispatching emergency vehicles if Victory Hill Church Road was approved by the Stokes County Board of Commissioners to be abandoned as requested by the property owner:
 - If Stokes County Communications Center receives a call from Rockingham County Communications Center requesting emergency assistance from Stokes County Fire Department(s), Emergency Medical Services (EMS), and/or Sheriff’s Office in the area of Victory Hill Church Road, the abandonment of this road would cause a delay in the response of Stokes County to assist
 - This road is historically a road that Stokes County fire, medical and law enforcement responders are familiar with as a thru road to travel for mutual aid requests from Rockingham County
 - Would cause a delay in response from the Communications Center and first responders’ response in an emergency situation to calls which Victory Hill Church Road is the quickest route of travel
- Can’t see reason to close the road at this time

The Board discussed the request from NCDOT.

The Board unanimously agreed to not act on the request at this time.

Commissioner Booth noted that since he had been on the Board, the Board had only abandoned dead ends of roads.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on the November 13th Consent Agenda.

Health Department – Request for Reclassification/External Posting

County Manager Rick Morris presented the following information regarding a request to reclassify the following positions:

- Processing Assistant III (80%) to Processing Assistant IV (100%):
 - Approved by the Board of Health (BOH) on October 15th
 - Processing Assistant IV will take on more duties assisting Home Health with billing, will be working approximately 50% in Home Health
 - BOH approved to create a centralized billing department for both the Health Department and Home Health
 - Reclassification will allow the termination of the contract for Home Health billing once staff is fully trained (\$26,220) actually paid \$27,000+ in fiscal year 2010-11
 - Potential savings in county funds = \$10,777
 - Will have a better billing system
- Licensed Practical Nurse (LPN) to a Medical Technologist I:
 - Approved by the Board of Health on October 15th
 - Has been recommended by Steven Garner with the Office of Medicaid Reimbursement for cost savings to the Medicaid Cost Settlement
 - LPN position is on a higher grade than the Medical Technologist
 - Can't recoup Medicaid funds for a LPN working in the lab
 - Lab Tech has been frozen for several years
 - Would like to freeze the LPN position, not totally eliminate the position
 - Potential savings \$3,550 of which is \$2,485 in county funding
- Recommend both reclassifications

The Board discussed the request with Manager Morris.

Commissioner Walker noted that he felt Director Lenhart was evaluating what was best for the Health Department along with saving county funds and had no issues with the request.

Commissioner Booth reiterated the reclassification would terminate a \$26,000+ contract for Home Health billing and create a centralized billing department that will be more efficient.

Commissioner Booth noted the Board of Health will be making sure the centralized billing department is the best approach for the Health Department and Home Health.

Commissioner Jones and Vice Chairman Inman noted the great job being done by the Health Director Lenhart to utilize staff, cut costs, and save dollars.

Chairman Lankford agreed that Director Lenhart is utilizing staff in the most efficient way along with saving dollars.

The Board had no issues with the request.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on the November 13th Action Agenda.

External Posting

County Manager Rick Morris presented the following information regarding a request from Health Director Scott Lenhart to advertise externally for a Nutritionist II position:

- Current employee resigned on October 16th
- Current employee is taking a Nutritionist position with Forsyth County
- There are currently no internal qualified candidates in the county

The Board had no issues with the request.

Commissioner Booth suggested placing the item on tonight's Action Agenda due to there not being another meeting until November 13th in hopes to fill the position.

The Board had no issues placing the item on tonight's Action Agenda.

The Board unanimously agreed to place the item on tonight's Action Agenda.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on tonight's Action Agenda.

Social Services – Request for External Posting

County Manager Rick Morris presented the following information regarding a request from DSS Director Kristy Preston to advertise externally for a Social Worker II position:

- Currently have a vacant Social Worker II in the Foster Care Unit
- Position is responsible for training, licensing, monitoring, and relicensing family foster homes and is the only position of its kind in the department
- Position is currently posted internally and thus far have not received any applications
- Would request to post externally assuming there are no qualified internal candidates

Commissioner Walker suggested placing the item on tonight's Action Agenda with the Health Department's request.

Clerk Bullins noted this would save advertising costs.

The Board had no issues placing the item on tonight's Action Agenda.

The Board unanimously agreed to place the item on tonight's Action Agenda.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on tonight's Action Agenda

Appointments – Juvenile Crime Prevention Counsel

County Manager Rick Morris provided the following recommendation from the Juvenile Crime Prevention Council for appointment of vacant board members:

- Scott Lenhart – Health Department
- Chad Beasley – Stokes County Schools
- Gina Calloway – City of King Parks and Recreation
- Terms end 06-30-2014
- General Statute requirements

Commissioner Booth nominated the following:

- Scott Lenhart – Health Department
- Chad Beasley – Stokes County Schools
- Gina Calloway – City of King Parks and Recreation

Chairman Lankford entertained a motion to close the nominations.

Vice Chairman Inman moved to close the nominations. Commissioner Booth seconded and the motion carried unanimously.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on the November 13th Action Agenda.

E911 Upgrade Project – Procurement of Backup Generator

Manager Rick Morris presented the following information regarding the procurement of

a backup generator for the E911 Upgrade Project for the new center:

- Will be bringing all the information regarding the procurement of the backup generator to the November 13th meeting with a request to move to Action Agenda
- Will be straight forward competition between three vendors for the backup generator
- Ten week lead time to receive the item after ordering
- Will furnish backup power for the center
- Delivery should be by the end of December or first of January
- There are a few issues that will probably delay getting the project done by January 1st
 - One being the identification numbers promised by the state
 - Have found out that the radios must be purchased and information from each radio furnished to the state before the identification numbers can be issued
 - Radios can't be used on the new system until the identification numbers are received from the state
 - Some kind of legislative budget cut delayed the conversion of the P25 which increases the number of identification numbers from the state
 - Several other counties have the same issue
 - Could delay the project until the middle of January
- Will provide the BOCC with a detailed packet for the November 13th Agenda regarding the procurement of the required backup generator
- Will be requesting a waiver from the FCC regarding the issues and the timeframe
- Have also spoken to House of Representative Bryan Holloway
- Making progress with the renovations in the new center
- Will soon be ready to start setting up some of the new equipment in the new location

Commissioner Jones had no issues and stated it would be good when this project is completed.

Vice Chairman Inman had no issues and thanked the manager for all his hard work on this project.

Commissioner Walker questioned if the current generator at the government center could be used for this purpose and what is the expected cost?

Manager Morris responded that this generator would completely operate the entire communications center and EOC during an emergency and must be a separate dedicated generator.

Manager Morris responded the cost for the generator is approximately \$40,000+.

Commissioner Booth questioned if the old generator at the current communications center could be sold?

Manager Morris responded that there will still be a small amount of equipment in the center that is associated with the radio antenna and the generator could be needed.

Manager Morris noted when the project was completed, he would be returning to the Board to discuss what is the best need for the current communications facility.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the procurement of the backup generator on the November 13th Action Agenda.

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

Capital Equipment – E911- Recording System

County Manager Rick Morris presented the following information that was requested at the October 8th meeting:

- Life expectancy of the new equipment is 5 years
- Current equipment is more than 5 years old
- Have been given an upgrade allowance by Carolina Recording System which allows the County to maintain the old system in case information is needed from the old system
- Will look at all the remaining equipment in the current E911 facility to get the best value from the equipment
- Following proposed Resolution will need to be included in the motion for approval

Proposed Resolution

RESOLUTION

FISCAL YEAR 12/13 E911 RECORDING SYSTEM PURCHASE

WHEREAS, North Carolina General Statute 143-131 bidding requirement is as follows;

All contracts for construction or repair work or for the purchase of apparatus, supplies, materials, or equipment, involving the expenditure of public money in the amount of thirty thousand dollars (\$30,000) or more, but less than the limits prescribed in G.S. 143-129 (\$90,000), made by any officer, department, board, local school administrative unit, or commission of any county, city, town, or other subdivision of this State shall be made after informal bids have been secured. All such contracts shall be awarded to the lowest responsible, responsive bidder, taking into consideration quality, performance, and the time specified in the bids for the performance of the contract. It shall be the duty of any officer, department, board, local school administrative unit, or

commission entering into such contract to keep a record of all bids submitted, and such record shall not be subject to public inspection until the contract has been awarded.

WHEREAS, NCGS 143-131 does not state the number of bids required before award;

WHEREAS, the Board of Commissioners is convened in a regular meeting:

NOW THEREFORE, THE BOARD OF COMMISSIONERS OF STOKES COUNTY RESOLVES THAT:

The County Manager or his designee is approved to purchase a NexLog 740 recording system from Carolina Recording Systems in the amount of \$39,249.00.

Adopted this the 22nd day of October 2012.

Ernest Lankford- Chairman

J. Leon Inman – Vice Chairman

Jimmy Walker - Commissioner

Ronda Jones - Commissioner

James D. Booth – Commissioner

Attest _____
Darlene Bullins - Clerk to the Board

Chairman Lankford entertained a motion.

Commissioner Jones moved to approve the quote in the amount of \$39,249 from Carolina Recording System for providing E911 Communications with a new 40 channel recording system along with the Fiscal Year 12/13 E911 Recording System Purchase Resolution. Commissioner Booth seconded and the motion carried unanimously.

Appointments – Stokes County Adult Home Community Advisory Committee

Chairman Lankford noted that Clara Nelson and Brenda Carroll were nominated at the October 8th meeting and that Clara Nelson wishes to be appointed to the Adult Home Community Advisory Committee due to carpooling with neighbors in Danbury to the meetings.

Chairman Lankford entertained a motion to close the nominations.

Commissioner Booth moved to close the nominations. Commissioner Jones seconded and the motion carried unanimously.

Chairman Lankford polled the Board:

Commissioner Jones: Clara Nelson
Vice Chairman Inman: Clara Nelson
Chairman Lankford: Clara Nelson
Commissioner Walker: Clara Nelson
Commissioner Booth: Clara Nelson

Chairman Lankford noted that Clara Nelson was unanimously approved to serve on the Stokes County Adult Home Community Advisory Committee.

Appointments – Stokes County Fire and Rescue Association

Chairman Lankford noted the following were nominated at the October 8th meeting:

Fire Service Member (one vacancy)

- Josh Branscome
- Wayne Barneycastle
- James Griffin

Civilian Members (two vacancies)

- Carlton Hicks
- Melvin Dodson

Chairman Lankford noted there had been no other nominations.

The Board discussed the current representation on the Association with no members from the King area and currently representation from the Lawsonville area already on the Association.

The Board unanimously agreed that all three were qualified and would be great candidates for the appointment.

Chairman Lankford polled the Board regarding the fire service member:

Commissioner Jones: Wayne Barneycastle
Vice Chairman Inman: Wayne Barneycastle
Chairman Lankford: Wayne Barneycastle
Commissioner Walker: Wayne Barneycastle
Commissioner Booth: Wayne Barneycastle

Chairman Lankford polled the Board regarding the civilian members:

Commissioner Jones: Carlton Hicks and Melvin Dodson
Vice Chairman Inman: Carlton Hicks and Melvin Dodson
Chairman Lankford: Carlton Hicks and Melvin Dodson
Commissioner Walker: Carlton Hicks and Melvin Dodson
Commissioner Booth: Carlton Hicks and Melvin Dodson

Chairman Lankford noted the Board unanimously appointed Wayne Barneycastle (fire service member) and Carlton Hicks and Melvin Dodson (civilian members) to serve on the Stokes County Fire and Rescue Association.

Walnut Cove Senior Center Advisory Council

Chairman Lankford noted that Clara Nelson and Brenda Carroll were nominated at the October 8th meeting and Clara Nelson had already been appointed to the Adult Home Community Advisory Committee.

Vice Chairman Inman noted that he was unsure if Ms. Carroll wanted to serve on the Walnut Cove Senior Center Advisory Council since her original nomination was for the Stokes Aging Planning Committee and suggested calling her before appointing her to the Council.

Chairman Lankford directed the Clerk to contact Ms. Carroll regarding the appointment and place the item on the November 13th Action Agenda.

Health Department – External Posting

Chairman Lankford entertained a motion regarding the external posting for a Nutritionist II position at the Health Department previously discussed at tonight's meeting.

Commissioner Booth moved to approve the external posting for a Nutritionist II position. Commissioner Jones seconded and the motion carried unanimously.

Social Services – External Posting

Chairman Lankford entertained a motion regarding the external posting for a Social Worker II position at the Social Services Department previously discussed at tonight's meeting.

Commissioner Jones moved to approve the external posting for a Social Worker II position. Commissioner Walker seconded and the motion carried unanimously.

Adjournment

There being no further business to come before the Board, Chairman Lankford entertained a motion to adjourn the meeting.

Vice Chairman Inman moved to adjourn the meeting. Commissioner Jones seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

Ernest Lankford
Chairman